

CITY OF MONTICELLO, IOWA

Dear Potential Automatic Withdrawal Customer:

We appreciate your interest in the City of Monticello's Automatic Withdrawal Program for your water/sewer/sanitation/recycling billing. The Automatic Withdrawal program is a free and easy alternative to writing a check every month. We want to make paying bills as simple as possible for all of our customers.

Here is how it works:

1. Every month, payment of your bill is automatically deducted from your bank account on your due date.
2. Every month, you will receive your utility bill in the mail with the amount that will be withdrawn.

With City of Monticello's Automatic Withdrawal program, you can select to have the deductions drawn from either your checking or savings account, and you're guaranteed billing accuracy. You also have the option of stopping payment or discontinuing the service up to 20 business days prior to the withdrawal date.

Many customers already enjoy the benefits that the City of Monticello's Automatic Withdrawal program delivers. You can too, by simply completing the bottom portion of this form and send/drop off with your next payment.

Sincerely,



Nanci Tuel
City Secretary

Name(s) on Account: _____

Utility Account #: _____

Name of Bank: _____

Bank Account #: _____ Checking or Savings
(circle one)

Routing #: _____

Signature: _____ Date: _____

By signing this form, I authorize the City of Monticello, Iowa to debit the financial account listed above for monthly payment of my bill. I understand that I may discontinue using this service by calling 319-465-3577.