

City of Monticello, Iowa

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Posted on May 03, 2018 at 5:00 p.m.

Monticello City Council Regular Meeting May 07, 2018 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Gary "Butch" Pratt	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Johnny Russ, Mayor Pro Tem	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	Dawn Brus
Ward #4:	Tom Yeoman		

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Proclamation: Proclaiming the Week of May 13-19, 2018 as National Skilled Nursing Care Week in Monticello, Iowa.

Presentation: Alliant Energy Annual Update: Emily Upah

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	April	16, 2018
Approval of Payroll	April	26, 2018
Approval of Bill List		
Approval of Casey's Liquor Permit		
Approval of Fareway Liquor Permit		
Approval of Chamber of Commerce Liquor Permit		

Public Hearings: None

Resolutions:

1. **Resolution** to accept Berndes Center HVAC bids and to award contract.

Ordinances:

2. **Ordinance** to amend Chapter 35.07 with regard to Police Chief Residency. (3rd Reading)
3. **Ordinance** to Re-Zone R & R Realty Property located at 324/326 W. 2nd Street, Monticello, from R-2 two-family residential to R-3 multi-family residential and condominium district. (2nd Reading)

Reports / Potential Action:

- 190th Road Maintenance Agreement Update
- Sycamore and/or Chestnut Street Planning and Reconstruction Schedule
- Property Update, 103 W. 1st Street (Waiting on DNR)
- Storm Sewer / Wall Repairs adjacent to S. Cedar Street Ditch (Waiting on Eastern Iowa Excavating)
- Brick Paver placement in lieu of colored concrete strip in downtown commercial district and directing the City Administrator to draft a policy related thereto for further Council consideration (Draft Policy)
- PW Director Report: Planned Sidewalk replacement and Resident Repayment Agreements; Additional Street Repair Work attached to previously approved work
- Police Dpt. Report

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

THE CITY OF MONTICELLO, IOWA
Proclamation #18-02

Proclamation the Week of May 13-19, 2018 as
National Skilled Nursing Care Week in Monticello, Iowa

**IN THE NAME AND BY THE AUTHORITY OF THE MAYOR OF THE CITY OF
MONTICELLO, IOWA, I DO HEREBY PROCLAIM AS FOLLOWS:**

WHEREAS, we honor and respect our elders and citizens of any age with physical or intellectual disabilities who reside in Monticello's Skilled Nursing Care facilities, and

WHEREAS, skilled nursing care facilities throughout our area are holding events in observance of National Skilled Nursing Care Week, May 13 to 19, 2018, using this year's theme of "Celebrating Life Stories"; and

WHEREAS, we urge all citizens to visit a loved one, family member or friend residing in any care setting and offer a kind word, a personal touch, and spend time participating in various activities to unite those from all walks of life in need of our continuing love and support; and

WHEREAS, we are committed to quality health care and we take this moment to embrace the essence of the theme, "Celebrating Life Stories." Let's join all residents, patients, caregivers, nurses, other staff, volunteers and visitors in celebrating their special week.

NOW THEREFORE BE IT RESOLVED, that we, the City of Monticello Mayor and City Council, do hereby declare the week of May 13 to 19, 2018, as National Skilled Nursing Care Week in Monticello, Iowa, a week to honor both our vulnerable citizens who receive care and the dedicated ones providing said care.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 7th day of May, 2018.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

Regular Council Meeting – Official
April 16, 2018 - 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Gary "Butch" Pratt, Rob Paulson, Johnny Russ and Chris Lux. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange and Park & Rec Director Jacob Oswald. Councilmember Tom Yeoman was absent.

Lux moved to approve the agenda, Paulson seconded, roll call unanimous.

Pratt moved to approve the consent agenda, Lux seconded, roll call unanimous.

Mayor Wolken opened the public hearing on the proposed Rezoning of R & R Property located at 324/326 W. 2nd Street, Monticello, from R-2 two-family residential to R-3 multi-family residential and condominium district. No public comments were received and City Staff reported that they had not received any oral or written comments. Herman stated property owner attorney is working on a condominium agreement, which he would like to review prior to final approval of the ordinance. Mayor Wolken closed the public hearing. Goedken introduced and moved Ordinance # 714 amending Chapter 165, "ZONING REGULATIONS", of certain property located within City Limits of the City of Monticello, same being generally described as 324/326 W 2nd Street, Monticello, IA 52310, legally described as set forth below, and amending the Official Zoning Map, first reading and in title only, Pratt seconded, roll call unanimous.

Herman reported he received requests to delay implementation of the rule adopted by the Council at the last meeting that required rec. league participation as a condition precedent to use of City controlled fields /diamonds by teams not participating in rec. league. The Park Board was not opposed to delaying implementation for one year with this year's coaches encouraged to promote participation by their players in the rec. leagues. The proposed resolution would delay implementation the policy to limit the use of City ball diamonds to those teams participating in City Rec League, 4th grade level and down effective January 1, 2019. Josh Brenneman Park Board and MYBSA member stated that rec. league parents are asked, but not required, to help in the concession stand during the year. Tournament teams are given the opportunity to volunteer to work in the concession stand in return for the waiver of tournament registration fees. Russ questioned if the plan was for the MYBSA to use its' revenues to reduce or eliminate the rec. league registration fees when the MYBSA first came to exist. Herman indicated that he recalled discussions at that time suggesting that the reduction or elimination of fees would be a goal; should the revenues of the MYBSA support such a decision. Goedken moved to approve Resolution #18-58 Approving a policy to limit the use of City ball Diamonds to those teams participating in City of Monticello sponsored Recreation Youth Baseball and Softball Leagues, 4th grade level and down, with an effective date of January 1, 2019, Lux seconded, roll call unanimous.

Herman reviewed the proposed agreement with Jones County regarding the road maintenance. Council questioned how 190th Street rocking would be handled. Goedken stated the City section of the 190th Street just off County Road X44 is too wide and flat and shoulders are higher than

the middle of the road, so it doesn't drain properly. Herman indicated that he sent an e-mail to County Engineer Snead with questions pertaining to overall road maintenance costs. Pratt moved to table action on resolution Approving City of Monticello and Jones County Maintenance Agreement, Lux seconded, roll call unanimous.

Herman reported that he, the City Engineer and PW Director LaGrange met with Jones County Supervisors Joe Oswald and Jon Zirkelbach, City Engineer Derek Snead and County Engineer staff Todd Postel to review the proposed John Drive extension. Snead is designing the extension in consultation with Schwickerath to ensure that it is built to City standards. Pratt moved to approve Resolution #18-59 Approving extension of John Drive, Russ seconded, roll call unanimous.

Goedken moved to approve Resolution #18-60 approving the release of Retainage and payment of same in the amount of \$27,764.97 to Eastern Iowa Excavating & Concrete Re: 2017 Main Street HMA Project, Russ seconded, roll call unanimous.

Herman reported that the Airport Master Plan required updating at this time per FAA directives. Herman received bids to prepare the Airport Master Plan from HDR in the amount of \$165,651 and from MSA in the amount of \$192,590. Goedken moved to approve Resolution #18-61 Approving Agreement between City of Monticello and HDR Engineering, Inc for professional services, Pratt seconded, roll call unanimous.

Herman reported that the League of Cities encouraged cities to adopt a resolution to support the continued funding of the property tax backfill as agreed to by the state legislature when passing commercial and industrial property tax rollbacks. Pratt moved to approve Resolution #18-62 In Support of Continued Funding of Statewide Reimbursement of Commercial /Industrial Property Tax Revenue Reductions, Russ seconded, roll call unanimous.

Herman reviewed changes to Ordinance #711 associated with Chapter 165.42, City Code, non-conforming buildings and structures. Herman explained that he amended the proposed ordinance as directed by the City Council to clarify that additions or enlargements to non-conforming structures would be allowed so long as the changes met Code requirements if looked at separately from the structure they were added to and so long as the non-conforming structure to which the addition was being made laid within the bounds of the lot on which it is located. Goedken moved Ordinance #711 amending Chapter 165.42, Zoning Regulations, Monticello Code, by Amending Provisions Pertaining to Nonconforming Buildings and Structures, third and final reading and in title only, Russ seconded, roll call unanimous.

Goedken moved Ordinance #712 amending Chapter 35 Police Department, Monticello Code, by amending Provisions Pertaining to Police Chief Residency Requirements, removing residency requirements from the Code and requiring that any residency requirements be set forth within the employment agreement, second reading and in title only, Pratt seconded, roll call unanimous.

Goedken moved to table action on Ordinance #713 amending Chapter 21 City Administrator, Monticello Code, by amending provisions pertaining to City Administrator Residency

Requirements, removing residency requirements from the Code and requiring that any residency requirements be set forth within the employment agreement, Paulson seconded, roll call unanimous. The Ordinance was tabled after much discussion by the City Council and the agreement of the City Council that Administrator Herman met the residency requirements of the City Code as currently drafted based upon his ownership of property in which a residence was being constructed at 709 John Drive, same being within the City limits.

Herman reported that he was awaiting a second asbestos inspection bid on the property located at 103 W. 1st Street. The cost of the asbestos inspection will be reimbursed by the IDNR Brownfield program.

Herman reported that a storm sewer has caved in near the intersection of S. Cedar Street and S. Main Street. LaGrange reported a bid was received from Eastern Iowa Excavating and Concrete in the amount of \$7,964.00 to repair the storm sewer only and not the stone wall. Consensus of the Council was to proceed.

Herman reviewed proposed plans for the City Fountain project which would basically restore and upgrade the fountain leaving the fountain looking substantially similar to its current look, at an estimated not to exceed project cost of \$100,000. Final plans and drawings will be created prior to the commencement of fundraising efforts.

Herman reported that he e-mailed a proposed Brick Paver policy to the City Council for their review and reported that he received a concern from one property owner that the bricks could be a tripping hazard and would be difficult to shovel.

Herman reviewed bids received on miscellaneous City property that had been advertised for sale.

Herman reported that the Park Board believes a second color or border on the proposed Berndes Center floor would be appropriate. Herman and Oswald will obtain pictorial representations of floor color options for the City Council to consider.

Herman reported the 10 year elevator inspection agreement with Schindler is about to expire. He is looking at three different companies to perform the necessary inspections. Herman recommended that the City move forward with a 5 year quarterly inspection agreement as opposed to a 5 year preventative maintenance agreement.

Herman briefly discussed existing and potential insurance coverage options related to employee dishonesty and fraud. Not action was taken.

Pratt moved to adjourn at 7:58 P.M.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - APRIL 26, 2018

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	Apr. 9 - 22, 2018				
Evan Barry	\$ 159.30	\$ -	0.00	0.00	\$ 136.66
Jeremy Bell	247.80	-	0.00	0.00	201.67
Carter Bronemann	637.20	-	0.00	0.00	483.61
Dawn Brus	855.00	-	0.00	48.38	635.03
Jacob Gravel	531.00	-	0.00	0.00	388.36
Mary Intlekofer	2,050.65	227.85	0.00	56.38	1,159.61
Brandon Kent	1,822.80	-	0.00	0.00	1,180.39
Matt Kunkle	537.08	-	0.00	0.00	422.00
Jim Luensman	651.00	-	0.00	0.00	492.90
Lori Lynch	1,822.80	-	0.00	0.00	1,207.11
Christopher Moore	1,800.90	62.10	0.00	75.00	1,284.26
Shelly Searles	2,229.68	406.88	0.00	13.50	1,652.84
Brenda Surom	520.80	-	0.00	0.00	392.21
TOTAL AMBULANCE	\$ 13,866.01	\$ 696.83	0.00	193.26	\$ 9,636.65
CEMETERY	Apr. 7 - 20, 2018				
Dan McDonald	\$ 1,572.00	\$ -	0.00	0.00	\$ 1,118.06
TOTAL CEMETERY	\$ 1,572.00	\$ -	0.00	0.00	\$ 1,118.06
CITY HALL	Apr. 8 - 21, 2018				
Cheryl Clark	\$ 1,600.00	\$ -	0.00	0.25	\$ 1,053.87
Doug Herman	3,970.71	-	0.00	0.00	2,859.25
Sally Hinrichsen	2,368.18	-	0.00	0.00	1,576.58
Nanci Tuel	1,360.00	-	0.00	0.00	888.79
TOTAL CITY HALL	\$ 9,298.89	\$ -	0.00	0.25	\$ 6,378.49
COUNCIL / MAYOR					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.60
Chris Lux	100.00	-	0.00	0.00	92.60
Rob Paulson	100.00	-	0.00	0.00	92.35
Gary Pratt	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	300.00	-	0.00	0.00	273.80
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 828.40
LIBRARY	Apr. 9 - 22, 2018				
Molli Hunter	\$ 119.00	\$ -	0.00	0.00	\$ 102.81
Penny Schmit	943.98	8.77	0.00	0.00	693.64
Madonna Thoma-Kremer	872.00	-	0.00	0.00	525.44
Michelle Turnis	1,517.58	-	0.00	0.00	956.00
TOTAL LIBRARY	\$ 3,452.56	\$ 8.77	0.00	0.00	\$ 2,277.89
MBC	Apr. 9 - 22, 2018				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,386.83
Casey Reyner	1,538.46	-	0.00	0.00	1,074.89
TOTAL MBC	\$ 3,384.61	\$ -	0.00	0.00	\$ 2,461.72

PAYROLL - APRIL 26, 2018

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE	Apr. 9 - 22, 2018				
Michelle Gehl	\$ 252.48	\$ -	0.00	0.00	\$ 215.61
Dawn Graver	2,174.77	-	0.00	0.00	1,508.46
Erik Honda	1,842.84	-	0.00	7.75	1,377.45
Jordan Koos	1,979.40	-	0.00	41.50	1,445.90
Travis McNally	504.96	-	0.00	0.00	410.44
Britt Smith	2,443.56	-	0.00	0.00	1,786.45
Madonna Staner	1,414.40	-	0.00	0.00	1,069.37
Brian Tate	2,063.04	-	0.00	0.00	1,541.02
Robert Urbain	-	-	0.00	26.50	-
TOTAL POLICE	\$ 12,675.45	\$ -	0.00	75.75	\$ 9,354.70
ROAD USE	Apr. 7 - 20, 2018				
Billy Norton	\$ 1,748.85	\$ 176.85	0.00	0.00	\$ 1,103.16
Wayne Yousse	1,572.00	-	3.75	48.75	1,071.37
TOTAL ROAD USE	\$ 3,320.85	\$ 176.85	3.75	48.75	\$ 2,174.53
SANITATION	Apr. 7 - 20, 2018				
Michael Boyson	\$ 1,687.20	\$ 151.20	0.00	0.00	\$ 1,163.94
Nick Kahler	1,660.43	88.43	0.00	0.00	1,116.98
Brian Kramer	229.50	-	0.00	0.00	186.28
TOTAL SANITATION	\$ 3,577.13	\$ 239.63	0.00	0.00	\$ 2,467.20
SEWER	Apr. 7 - 20, 2018				
Tim Schultz	\$ 1,632.00	\$ -	0.00	29.63	\$ 1,137.19
Jim Tjaden	1,900.00	-	0.00	0.00	1,364.72
TOTAL SEWER	\$ 3,532.00	\$ -	0.00	29.63	\$ 2,501.91
WATER	Apr. 7 - 20, 2018				
Brant LaGrange	\$ 2,020.38	\$ -	0.00	0.00	\$ 1,424.05
Jay Yanda	1,820.00	-	0.00	0.00	1,305.65
TOTAL WATER	\$ 3,840.38	\$ -	0.00	0.00	\$ 2,729.70
TOTAL - ALL DEPTS.	\$ 59,419.88	\$ 1,122.08	3.75	347.64	\$ 41,929.25

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

	GENERAL			
	POLICE DEPARTMENT			
BOSS OFFICE SUPPLIES & SYS INC	PD OFFICE SUPPLIES	26.18		
ERIK HONDA	PD TRAVEL/TRAINING	283.16		
IOWA DEPT OF PUBLIC SAFETY	PD IOWA SYSTEM	900.00		
		<u>1,209.34</u>		
	POLICE DEPARTMENT			
	AQUATIC CENTER			
ROBERT P CLAUSSEN	POOL EQUIP REPAIR/MAINT	350.00		
HEIAR BROTHERS FENCING, INC.	POOL CHAIN LINK FENCE	4,483.41		
J&R SUPPLY INC	POOL EQUIP REPAIR/MAINT	520.00		
		<u>5,353.41</u>		
	AQUATIC CENTER			
	CEMETERY			
JOHN DEERE FINANCIAL	CEMETERY EQUIP REPAIR/MAINT	49.80		
		<u>49.80</u>		
	CEMETERY			
	SOLDIER'S MEMORIAL BOARD			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	95.00		
O'KEEFE ELEVATOR COMPANY INC	ELEVATOR MAINTENANCE	38.25		
		<u>133.25</u>		
	SOLDIER'S MEMORIAL BOARD			
	MAYOR AND CITY COUNCIL			
CHRISTINA LUX	COUNCIL MILEAGE	13.08		
		<u>13.08</u>		
	MAYOR AND CITY COUNCIL			
	ATTORNEY			
LEXISNEXIS	ATTORNEY RESEARCH	72.00		
LYNCH DALLAS, P.C.	ATTORNEY FEES	169.50		
		<u>241.50</u>		
	ATTORNEY			
	CITY HALL/GENERAL BLDGS			
BAKER PAPER CO INC	CH BUILDING SUPPLIES	142.15		
DENNIS J GRAY	CH PRO FEES	135.00		
HOLIDAY INN AIRPORT	CH TRAVEL - HINRICHSEN	302.40		
INSURANCE ASSOCIATES, INC.	ADMIN INSURANCE	225.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	190.00		
JONES COUNTY AUDITOR	CH PRO FEES - NOV ELECTION	2,907.54		
KRAUS PLUMBING & HEATING INC	CH BLDG REPAIR/MAINT	163.05		
O'KEEFE ELEVATOR COMPANY INC	ELEVATOR MAINTENANCE	76.50		
		<u>4,141.64</u>		
	CITY HALL/GENERAL BLDGS			
		<u>11,142.02</u>		
	GENERAL			
	MONTICELLO BERNDES CENTER			
	PARKS			
BAKER PAPER CO INC	MBC BUILDING SUPPLIES	54.90		
ROBERT P CLAUSSEN	MBC BLDG REPAIR/MAINT	2,110.00		
DENNIS J GRAY	MBC BLDG REPAIR/MAINT	70.00		
JOSH IBEN	PARKS GROUNDS MAINTENANCE	416.25		
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	12.43		
SPAHN & ROSE LUMBER CO INC	MBC BAGS SETS	88.39		
		<u>2,751.97</u>		
	PARKS			
		<u>2,751.97</u>		
	MONTICELLO BERNDES CENTER			
	FIRE			
	FIRE			
CNH CAPITAL	FIRE EQUIP REPAIR/MAINT	14.75		
FIRE SERVICE TRAINING BUREAU	FIRE TRAINING	1,160.00		
UNITY POINT CLINIC	FIRE PHYSICAL - HAAG	165.00		
		<u>1,339.75</u>		
	FIRE			
		<u>1,339.75</u>		
	AMBULANCE			
	AMBULANCE			
DAWN BRUS	AMB BUILDING SUPPLIES	29.92		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35		
		<u>109.27</u>		
	AMBULANCE			
		<u>109.27</u>		
	LIBRARY IMPROVEMENT			

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
RAYMOND GEDDES & CO., INC.	LIB IMP SUMMER READING PROGRAM	6.05		
	LIBRARY	6.05		
	LIBRARY IMPROVEMENT	6.05		
	LIBRARY			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB BOOKS	250.50		
CENTER POINT PUBLISHING	LIB BOOKS	44.34		
FAREWAY STORES #840-1	LIB BUILDING SUPPLIES	9.78		
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	95.00		
O'KEEFE ELEVATOR COMPANY INC	ELEVATOR MAINTENANCE	38.25		
OHWARD BANK & TRUST	LIB POSTAGE	232.97		
	LIBRARY	670.84		
	LIBRARY	670.84		
	AIRPORT			
	AIRPORT			
INSURANCE ASSOCIATES, INC.	AIRPORT INSURANCE	2,185.00		
MCALEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES	35.00		
	AIRPORT	2,220.00		
	AIRPORT	2,220.00		
	ROAD USE			
	STREETS			
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES	117.57		
BROWN SUPPLY CO INC	RU EQUIP REPAIR/MAINT	435.00		
CINTAS CORPORATION	OSHA SUPPLIES	10.67		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	98.31		
IOWA STATE PRISON INDUSTRIES	RU STREET MAINTENANCE SUPPLIES	172.15		
J&R SUPPLY INC	RU STREET MAINTENANCE SUPPLIES	684.00		
JOHN DEERE FINANCIAL	RU SUPPLIES	42.78		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	10.89		
LAWSON PRODUCTS INC	RU DRILL BIT SET	153.49		
	STREETS	1,724.86		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	ROAD USE	1,724.86		
	TRUST/SLAVKA GEHRET FUND			
	LIBRARY			
BLANK PARK ZOO FOUNDATION	LIB GEHRET PROGRAMMING	89.00		
FAREWAY STORES #840-1	LIB GEHRET PROGRAMMING	5.68		
GRIMES PUBLIC LIBRARY	LIB GEHRET PROGRAMMING	225.00		
OHNWARD BANK & TRUST	LIB GEHRET PROGRAMMING	43.07		
PRESBYTERIAN PIE SERVICE	LIB GEHRET PROGRAMMING	180.00		
	LIBRARY	542.75		
	TRUST/SLAVKA GEHRET FUND	542.75		
	CAPITAL IMPROVEMENT			
	STREETS			
SNYDER & ASSOCIATES, INC	CAP IMP - E FIRST ST BRIDGE	9,837.81		
	STREETS	9,837.81		
	CAPITAL IMPROVEMENT	9,837.81		
	BATY DISC GOLF COURSE			
	PARKS			
D&S PORTABLES, INC.	BATY DG PORT-A-POT RENTAL	272.00		
INNOVATIVE AG SERVICES CO	BATY DG GROUNDS SUPPLIES	865.30		
JOHN DEERE FINANCIAL	BATY DG GROUNDS SUPPLIES	56.96		
	PARKS	1,194.26		
	BATY DISC GOLF COURSE	1,194.26		
	MARY MAXINE REDMOND TRUST			
	LIBRARY			
BOSS OFFICE SUPPLIES & SYS INC	LIB REDMOND PROGRAMMING	4.22		
FAREWAY STORES #840-1	LIB REDMOND PROGRAMMING	43.99		
OHNWARD BANK & TRUST	LIB REDMOND PROGRAMMING	47.68		
	LIBRARY	95.89		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
		=====		
	MARY MAXINE REDMOND TRUST	95.89		
	WATER			
	WATER			
MARY ANDERSON	OVERPAYMENT REFUND - BARTON	245.91		
B & J HAULING & EXCAVATION INC	OVERPAYMENT REFUND	82.68		
CINTAS CORPORATION	OSHA SUPPLIES	10.67		
IOWA ONE CALL	WATER SYSTEM	15.30		
JOHN DEERE FINANCIAL	WATER SUPPLIES	43.74		
JOSHUA & ALLISON KELCHEN	OVERPAYMENT REFUND - MAX ALLEN	119.07		
DAVID B MCNEILL	WATER BLDG REPAIR/MAINT	5.19		
MUNICIPAL SUPPLY INC	WATER SYSTEM	7,702.55		
JOHN POWELL	WATER SUPPLIES	41.00		
MARK DAVIS	OVERPAYMENT REF - ANDREA SMITH	96.00		
R & R REALTY	OVERPAYMENT REFUND - BRADLEY	522.42		
MIKE SIMMONS	OVERPAYMENT REFUND - HENAK	99.50		
SPAHN & ROSE LUMBER CO INC	WATER BLDG REPAIR/MAINT	97.97		
		=====		
	WATER	9,082.00		
		=====		
	WATER	9,082.00		
	CUSTOMER DEPOSITS			
	WATER			
SHIRLEY BURGESS	WATER DEPOSIT REFUND	68.38		
CITY OF MONTICELLO	WATER DEPOSIT REFUND ^S	371.03		
RICHARD KEILHOLTZ	WATER DEPOSIT REFUND	4.44		
HERMAN LEMMER ESTATE	WATER DEPOSIT REFUND	7.56		
JODY LIETZ	WATER DEPOSIT REFUND	8.59		
		=====		
	WATER	460.00		
		=====		
	CUSTOMER DEPOSITS	460.00		
	SEWER			
	SEWER			
ALTORFER INC.	SEWER BLDG REPAIR/MAINT	2,172.00		
AMERICAN BANKERS INSURANCE CO	SEWER FLOOD INSURANCE	3,940.00		
CINTAS CORPORATION	OSHA SUPPLIES	10.67		
W.W. GRAINGER, INC	SEWER EQUIP REPAIR/MAINT	8.02		
HACH COMPANY	SEWER EQUIP REPAIR/MAINT	576.85		
IA DIV OF LABOR SERVICES	SEWER BOILER INSPECTION	135.00		
IOWA ONE CALL	SEWER SYSTEM	15.30		
JOHN DEERE FINANCIAL	SEWER SUPPLIES	31.38		
KROMMINGA MOTORS INC	SEWER EQUIP REPAIR/MAINT	138.60		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
MINE SAFETY APPLIANCES COMPANY	SEWER BLDG REPAIR/MAINT	380.00		
MONTICELLO MACHINE SHOP INC	SEWER EQUIP REPAIR/MAINT	71.15		
SNYDER & ASSOCIATES, INC	SEWER ENGINEER FEES	473.96		
SPAHN & ROSE LUMBER CO INC	SEWER BLDG REPAIR/MAINT	39.99		
	SEWER	<u>7,992.92</u>		
	SEWER	<u>7,992.92</u>		
	SANITATION			
	SANITATION			
CINTAS CORPORATION	OSHA SUPPLIES	10.67		
ANDREW DEHECK	APPLIANCE TAGS REFUND	20.00		
IOWA STATE PRISON INDUSTRIES	SANITATION BAGS	4,476.01		
JOHN DEERE FINANCIAL	SANITATION SUPPLIES	19.98		
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS	5,664.00		
	SANITATION	<u>10,190.66</u>		
	SANITATION	<u>10,190.66</u>		
**** SCHED	TOTAL ****	59,361.05		
*****	REPORT TOTAL *****	<u>59,361.05</u>		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	11,142.02		
005	MONTICELLO BERNDES CENTER	2,751.97		
015	FIRE	1,339.75		
016	AMBULANCE	109.27		
030	LIBRARY IMPROVEMENT	6.05		
041	LIBRARY	670.84		
046	AIRPORT	2,220.00		
110	ROAD USE	1,724.86		
178	TRUST/SLAVKA GEHRET FUND	542.75		
332	CAPITAL IMPROVEMENT	9,837.81		
338	BATY DISC GOLF COURSE	1,194.26		
339	MARY MAXINE REDMOND TRUST	95.89		
600	WATER	9,082.00		
602	CUSTOMER DEPOSITS	460.00		
610	SEWER	7,992.92		
670	SANITATION	10,190.66		

City Council Meeting
Prep. Date: 05/03/18
Preparer: Doug Herman



Agenda Item: # 1
Agenda Date: 05/07/18

Communication Page

Agenda Items Description: Resolution to accept Berndes Center HVAC bids and to award contract.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Bid Spec. and Bids Received

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Parks Dpt.
Expenditure:	
Revenue:	

Synopsis: The City advertised for bids on the Berndes Center main HVAC system based upon specifications put together with the assistance of Trint Adams.

Background Information: Three bids were received to perform the work identified by the Bid Specifications.

1. SGR \$27,200.07
2. Kraus \$16,328.00
3. Next Gen \$23,782.00

SGR and Next Gen. provided detailed estimates while Kraus provided a more summary estimate. (See attached estimates)

My only concern is whether or not the Kraus bid includes all the same elements or “work” bid by SGR and Next Generation. Brant or I will be contacting Brian to sit down prior to the meeting to review. I have asked him for a detail to provide as well.

In the event the Council is concerned that we are looking at an apples to apples comparison we could hire a mechanical engineer / other outside expert to put together a formal more detailed bid specification and re-bid the project.

Recommendation: I recommend that the Council the bids and any additional information gathered by the Council meeting and take action deemed appropriate at that time to either award the project or to take other steps, such as having a third party inspect the system and prepare a set of bid specifications.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #18-__

Resolution Accepting Berndes Center HVAC Bids and to Award Contract

WHEREAS, The City of Monticello sought bids related to removal of a portion of the existing HVAC systems at the Berndes Center and their replacement, as noted more specifically in a bid specification, and

WHEREAS, Three bids were received, as follows:

<u>Bidder</u>	<u>Bid</u>
SGR	\$27,200.07
Kraus	\$16,328.00
Next Generation	\$23,782.00

- and -

WHEREAS, The Council has reviewed the bids and finds it appropriate to accept the bids and to award the Berndes Center HVAC project to _____ in the amount of \$_____.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby accept the bids and does hereby award the Berndes Center HVAC project to _____ in the amount of \$_____.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th Day of May, 2018.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

**Notice to Bidders
City of Monticello HVAC Project**

The City of Monticello is seeking sealed bids related to an HVAC project at the Monticello Berndes Center. There are two sets of twinned furnaces in the upstairs of the Berndes Center, one set in the west room and one set in the east room. Each set of twinned furnaces is served by two AC units. The project involves the replacement of both sets of furnaces and four AC Evaporator Coils and Condensers. Detailed project specifications may be picked up at Monticello City Hall, Monday – Friday 8 a.m. to 5 p.m. Direct questions to PW Director Brant Lagrange, 319.465.3577. Sealed bids are due on or before noon, April 20, 2018 with work to be completed on or before June 30, 2018. Due to City Budgeting, payment for the work will not be made until early July, 2018.

Monticello Berndes Center HVAC Project Bid Specifications

There are two sets of twinned furnaces in the upstairs of the Berndes Center, one set in the west room and one set in the east room. Each set of twinned furnaces is served by two AC units. The project involves the replacement of both sets of furnaces and four AC Evaporator Coils and Condensers in a fashion that is consistent with the following specifications.

1. Replace two sets of twinned furnaces with new 100,000 BTU furnaces with a minimum efficiency of 95% with twinning kits appropriate to the furnaces.
2. Replace four AC Evaporator Coils and Condensers with five (5) ton 13 seer or better units.
3. Correct, modify, or replace supply plenum to provide manufacturer recommended minimum airflow through the supply and return plenums. (Note: Five ton condensers require that return air be drawn from two sides of the furnace; the existing units only draw air from one side.)
4. Return duct to be designed for 2" filters. The project will include eight filter locations and all filters at the conclusion of the project shall be the same size and allow manufacturer's recommended airflow.
5. Bid to include any and all other required materials, design, labor, and installation.
6. Bid to include the removal and disposal of all replaced, non-functioning, and/or abandoned equipment and/or components as well as all project related debris.
7. Contractor to be licensed and insured, liability and worker's compensation, with proof to be provided to the City prior to acceptance of bid.

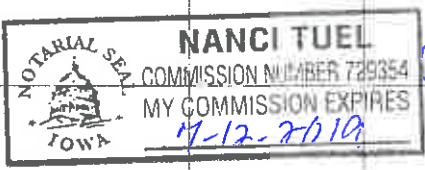
Inspection of the premises may be made at any time by stopping at the Monticello Berndes Center and gaining access through Berndes Center staff, Jacob Oswald or Casey Reyner. You may call in advance to ensure that one of them will be present. Direct other questions to PW Director Brant Lagrange or City Administrator Doug Herman at 319.465.3577. Sealed bids are due on or before noon on April 20, 2018 with work to be completed on or before June 30, 2018. Due to City Budgeting, payment for the work will not be made until early July, 2018.

2018 BERNDES CENTER HVAC BIDDER SHEET

Project:

Date: 4/20/18

Name	Bid Amount	Company	Phone	Date Pkt received	Comments
	\$27,200.07	GBR Plumbing		4/20/18	
	\$16,328.00	Kraus Plmbs + Htg		4/20/18	
	\$23,782.00	Next Generation		4/13/18	



Nanci Tuel



SGR Plumbing & Heating, Inc.
 15162 Rock Road
 Monticello, Iowa 52310
 OFFICE #: 319-465-4314
 FAX#: 319-465-4642
 sgr.cooper@gmail.com

Estimate

Date	Estimate #
4/19/2018	823-HEAT/AC

Name / Address
City of Monticello 200 E First St. Monticello, IA 52310

Item	Description	Qty	Cost	Total
	BERNDES CENTER HVAC PROJECT			
	REPLACEMENT FOR UNITS #2 AND #3 - AND UNITS #6 AND #7			
MATERIAL	YORK TG9S100C20MP11 95% FURNACE TWINNED TOGETHER	4		0.00
MATERIAL	YORK YCD60 13 SEER A/C WITH MATCHING COILS (3 PHASE CONDENSER UNIT)	4	0.00	0.00
MATERIAL	SUPPLY PLENUMS WITH 20 DEG COLLAR TO ATTACH TO EXISTING SPIRAL	4	0.00	0.00
MATERIAL	AIR BEAR CASES (2 PER UNIT)	8	0.00	0.00
MATERIAL	(1 TO SIT UNDER FURNACE AND 1 FOR SIDE RETURN)		19,606.01	19,606.01
	NOTE: ADJUST ECONOMISER TO ALLOW 10% OUTSIDE AIR DURING OCCUPIED MODE			
	WIRING OF A/C UNITS BY OTHERS			
2PD	2" x 20' PVC DWV Sched 40 Pipe	40	3.92	156.80
2PD90	2" PVC DWV 90	8	1.97	15.76
2PD45	2" PVC DWV 45	8	1.90	15.20
2PDS45	2" PVC DWV 45 Street Elbow	4	1.96	7.84
2PDCP	2" PVC DWV Coupling	8	1.33	10.64
12GASBV	1/2" Gas Ball Valve	4	6.81	27.24
12BT	1/2" Black Tee	4	2.78	11.12
12BU	1/2" Black 150# GR Joint Union	4	9.38	37.52
12BCA	1/2" Black Cap	4	2.01	8.04
125BN	1/2" x 5" Black Nipple	8	1.12	8.96
34P445	3/4" SCH40 PVC 45	6	1.43	8.58
34P490	3/4" PVC PRL SCH 40 90 ELBOW	10	0.78	7.80
34P4WA	3/4" PVC PRMA SCH40 Male Adapter	4	0.54	2.16
34P4T	3/4" PVC SCH 40 TEE	8	0.61	4.88
34P4BE	3/4" PVC SCH40 Pipe	60	0.69	41.40
34GPS	3/4" Galvanized Pipe Strap	16	0.32	5.12

Total

Customer Signature



SGR Plumbing & Heating, Inc.
 15162 Rock Road
 Monticello, Iowa 52310
 OFFICE #: 319-465-4314
 FAX#: 319-465-4642
 sgr.cooper@gmail.com

Estimate

Date	Estimate #
4/19/2018	823-HEAT/AC

Name / Address
City of Monticello 200 E First St. Monticello, IA 52310

Item	Description	Qty	Cost	Total
MATERIAL	MISC REFRIGERANT MATERIALS	1	575.00	575.00
MATERIAL	COMPLETE EQUIPMENT REMOVAL AND CLEANUP	1	150.00	150.00
LABOR	GENERAL LABOR FOR JOB PERFORMED		6,500.00	6,500.00
	ALL EQUIPMENT AND CORRECT MODIFICATIONS WERE DESIGNED AND ENGINEERED PER CLAUSEN SUPPLY			
			Total	\$27,200.07

*All work will be completed according to standard practices.
 Any alteration or deviation from above specifications involving extra costs will be executed only upon consent of owner and will become an extra charge over and above the estimate.
 Increases in cost of material after date of estimate will be passed on to and paid by owner as additional costs.
 All agreements are contingent upon strikes, accidents, weather, or other delays beyond our control.
 All work is payable within 10 days of completion. Any balance thereafter will be assessed a 1.5% monthly service charge.*

Customer Signature _____

Bid Proposal



Owner Information

Contractor Information

Name	<u>City of Monticello</u>	Company	<u>Kraus Plumbing & Heating, LLC</u>
Address	<u>200 East First Street</u>	Name	<u>Brian Kraus</u>
City, State ZIP	<u>Monticello, Iowa 52310</u>	Address	<u>317 S. Locust St.</u>
Phone	<u>319-465-3577</u>	City, State ZIP	<u>Monticello, IA 52310</u>
Email	<u></u>	Phone	<u>319-465-5129</u>
		Email	<u>brian@krausphllc.com</u>
Project name	<u>Monticello Berndes Center</u>	Completion date	<u></u>

Scope of Work

We, Kraus Plumbing & Heating, LLC, propose to provide all labor and material. Two sets of twinned 100,000 btu furnaces that are 95% efficient. Each furnace having two filters. The filters being 2" wide. Four 5 ton AC coils and condensers with a minimum seer of 13 seer. Providing a Save Test if needed.

Not Included

Cleaning any duct and registers.

Company Proposal

We, Kraus Plumbing & Heating, LLC, propose the above scope of work to be completed in the amount of \$16,328 plus applicable taxes.

Thank you for the opportunity to bid this project!

Submitted by (Company Representative)

4/20/18
Date

Acceptance of Proposal:

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified in the scope of work above.

Submitted by (Authorized Representative)

Date



153 Park Blvd.
Monticello, IA 52310

Estimate

Date	Estimate #
4/11/2018	2068

Name / Address
The City of Monticello 200 E 1st St Monticello, IA 52310

Project
Berndes Center Rheem HVAC

Description	Qty	Rate	Total
Berndes Center HVAC			
North East and North West Furnace Pairs These twinned units heat/cool the main area 2-Rheem R95TC1001521MSA 100,000 btu gas furnace (95% efficient) 2-Rheem RA1360AC1NA 5-ton 3-phase condenser (13 seer 12.5 eer) 2-Rheem RCF6021STAM evaporator coil 1-Supply plenum and adapter fittings to correct the insufficiency's with the existing supply duct 1-Set of return duct adapters and filter housings with 2" thick air filters drawing from the bottom and side of the furnaces PVC chimney piping with new roof flashings PVC drain piping Gas piping Low voltage wiring A/C line set flushing, with fittings, and line set as needed SAVE Certification testing of the units Labor and material installed High voltage wiring by REM Electric	2 2	11,591.00 300.00	23,182.00 600.00
Rebates by utility companies (These go direct to the city) Alliant Energy: Fan Motor rebate \$100x4= \$400 Black Hills Energy: Furnace rebate \$500x4= \$2000 Total rebate \$2400			

Subtotal	\$23,782.00
Sales Tax (7.0%)	\$0.00
Total	\$23,782.00

Phone #
319-480-2842

SUBMITTAL SHEET FOR RA13 SERIES 1 1/2 TO 5 NOMINAL TON [5.28 TO 17.6 kW], EFFICIENCIES UP TO 15.5 SEER/13 EER AIR CONDITIONER

JOB NAME Berndes Center HVAC LOCATION Monticello
 CONTRACTOR Next Generation Plbg. & Htg. LLC ORDER NO. _____
 ENGINEER _____ UNIT MODEL NO. RA1360AC1NA
 SUBMITTED FOR APPROVAL RECORD COIL MODEL NO. RCF6021STAM
 DATE 4/11/2018 AIR HANDLER MODEL NO. _____

UNIT DATA

COOLING PERFORMANCE

EFFICIENCY 13 SEER
 TOTAL CAPACITY* 56000 MBH [kW]
 SENSIBLE CAPACITY* 39600 MBH [kW]
 OUTDOOR DESIGN TEMP. 89 °F [°C] DB
 TEMP. OF AIR ENTERING
 EVAPORATOR COIL 75 °F [°C] DB
 65 °F [°C] WB
 POWER INPUT REQUIREMENT _____ kW
 (*uses blower motor heat)

HEATING PERFORMANCE

EFFICIENCY _____ HSPF
 TOTAL CAPACITY* _____ MBH [kW]
 OUTDOOR DESIGN TEMP. _____ °F [°C] DB
 TEMP. OF AIR ENTERING
 EVAPORATOR COIL _____ °F [°C] DB

SUPPLY AIR BLOWER PERFORMANCE

TOTAL AIR SUPPLY _____ CFM [L/s]
 TOTAL RESISTANCE EXTERNAL
 TO UNIT _____ IWG
 BLOWER SPEED _____ RPM
 POWER OUTPUT REQUIREMENT _____ BHP
 MOTOR RATING _____ HP [W]
 POWER INPUT REQUIREMENT _____ kW

ELECTRICAL DATA

POWER SUPPLY 60 Hz
 TOTAL UNIT AMPACITY 22 AMPS
 MINIMUM WIRE SIZE _____ AWG
 MAXIMUM OVERCURRENT DEVICE
 FUSES/HACR BREAKER 40 AMPS

CLEARANCES

ACCESS SIDE 24" [609.6 mm]
 AIR INLETS 12" [304.8 mm]
 ABOVE UNIT 60" [1524 mm]

FEATURES FOR RA13 SERIES AIR CONDITIONER UNITS

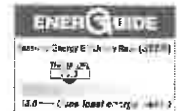
- New composite base pan – dampens sound, captures louver panels, eliminates corrosion and reduces number of fasteners needed
- Powder coat paint system – for a long lasting professional finish
- Scroll compressor – uses 70% fewer moving parts for higher efficiency and increased reliability
- Modern cabinet aesthetics – increased curb appeal with visually appealing design
- Curved louver panels – provide ultimate coil protection, enhance cabinet strength, and increased cabinet rigidity
- Optimized fan orifice – optimizes airflow and reduces unit sound
- Rust resistant screws – confirmed through 1500-hour salt spray testing
- PlusOne™ **Expanded Valve Space** – 3"-4"-5" service valve space – provides a minimum working area of 27-square inches for easier access
- PlusOne™ **Triple Service Access** – 15" wide, industry leading corner service access – makes repairs easier and faster. The two fastener removable corner allows optimal access to internal unit components. Individual louver panels come out once fastener is removed, for faster coil cleaning and easier cabinet reassembly
- Diagnostic service window with two-fastener opening – provides access to the high and low pressure.
- External gauge port access – allows easy connection of "low-loss" gauge ports
- Single-row condenser coil – makes unit lighter and allows thorough coil cleaning to maintain "out of the box" performance
- 35% fewer cabinet fasteners and fastener-free base – allow for faster access to internal components and hassle-free panel removal
- Service trays – hold fasteners or caps during service calls
- QR code – provides technical information on demand for faster service calls
- Fan motor harness with extra long wires allows unit top to be removed without disconnecting fan wire.

ACCESSORIES/OPTIONS

- Compressor Crankcase Heater
 Low Ambient Control (Model No. RXAD-A08)
 Compressor Sound Cover
 Compressor Hard Start Kit
 Classic Top Cap w/label (91-101123-21)

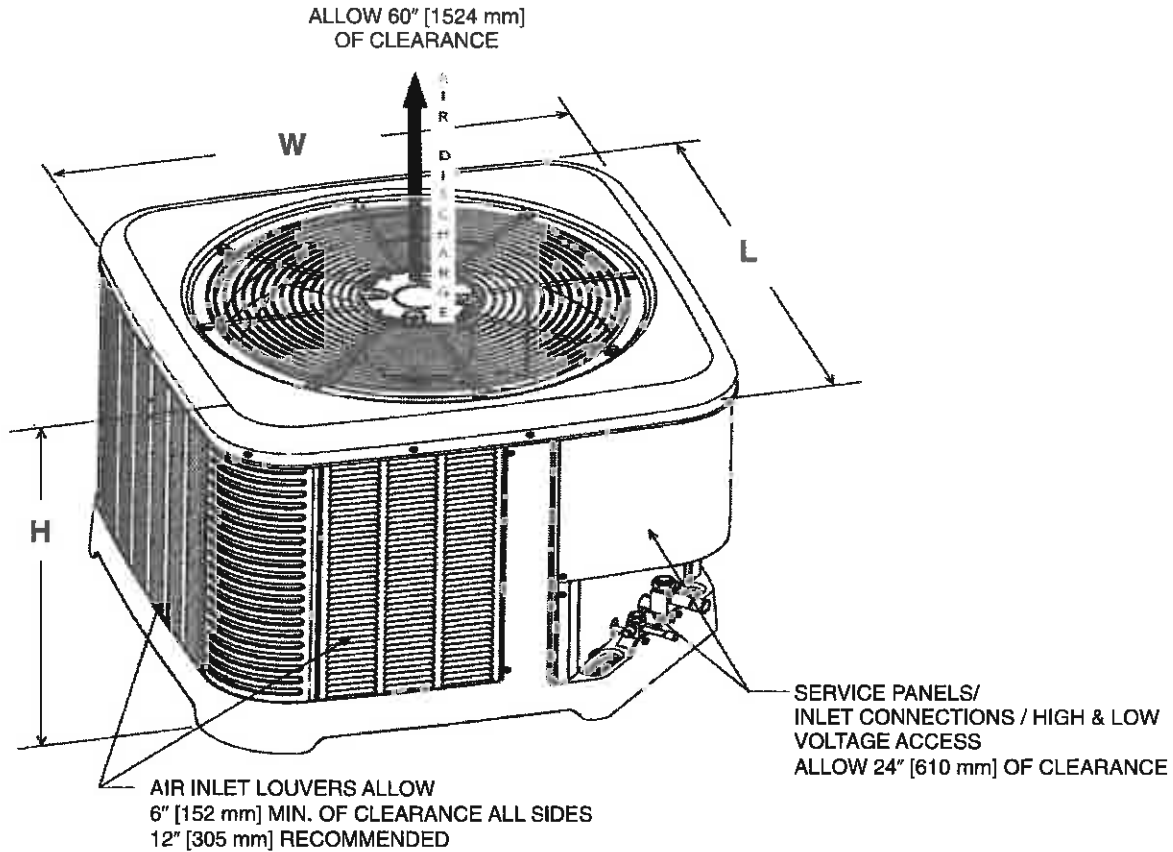


(H) CERTAIN MATCHED SYSTEMS



**Proper sizing and installation of equipment is critical to achieve optimal performance. Split system air conditioners and heat pumps must be matched with appropriate coil components to meet ENERGY STAR criteria. Ask your Contractor for details or visit www.energystar.gov."*

RA13 18, 24, 30,
36, 42, 48, 60



ST-A1226-02-00

Unit Dimensions

MODEL NO.	OPERATING						SHIPPING					
	H (Height)		L (Length)		W (Width)		H (Height)		L (Length)		W (Width)	
	INCHES	mm	INCHES	mm	INCHES	mm	INCHES	mm	INCHES	mm	INCHES	mm
RA1318	27	685	29.75	755	29.75	755	28.75	730	32.38	822	32.38	822
RA1324	25	635	29.75	755	29.75	755	26.75	679	32.38	822	32.38	822
RA1330	25	685	29.75	755	29.75	755	26.75	679	32.38	822	32.38	822
RA1336	27	685	29.75	755	29.75	755	28.75	730	32.38	822	32.38	822
RA1342	31	787	29.75	755	29.75	755	32.75	831	32.38	822	32.38	822
RA1348	27	685	33.75	857	33.75	857	28.75	730	36.38	924	36.38	924
RA1360	31	787	35.75	908	35.75	908	32.75	831	38.38	974	36.38	974

[] Designates Metric Conversions

Before proceeding with installation, refer to installation instructions packaged with each model, as well as complying with all Federal, State, Provincial, and Local codes, regulations, and practices.

Rheem Sales Company, Inc.
P.O. Box 17010, Fort Smith, AR 72917

"In keeping with its policy of continuous progress and product improvement, Rheem reserves the right to make changes without notice."

MULTI POSITION GAS FURNACES

R95T Series

95% A.F.U.E.†

Input Rates 40 to 115 kBTU [11.72 to 33.71 kW]

JOB NAME Berndes Center HVAC MODEL NO. R95TC1001521MSA
 CONTRACTOR Next Generation Plbg & Htg. LLC OUTDOOR UNIT MODEL NO. _____
 ENGINEER _____ LOCATION Monticello
 SUBMITTED FOR APPROVAL RECORD ORDER NO. _____
 DATE 4/11/2018

UNIT DATA

HEATING PERFORMANCE

TOTAL CAPACITY INPUT* 98000 MBH [kW]
 TOTAL CAPACITY OUTPUT* .. 93100 MBH [kW]
 DESIGN TEMP. RISE 35-65 °F [°C] DB
 AFUE 95 %
 CALIFORNIA SEASONAL EFFICIENCY %
 (*uses blower motor heat)

SUPPLY AIR BLOWER PERFORMANCE

TOTAL AIR SUPPLY 1975 CFM [L/s]
 TOTAL RESISTANCE EXTERNAL TO UNIT9 IWG
 BLOWER SPEED RPM
 POWER OUTPUT REQUIREMENT .. BHP
 MOTOR RATING 1 HP [W]
 POWER INPUT REQUIREMENT kW

ELECTRICAL DATA

POWER SUPPLY 60 Hz
 TOTAL UNIT AMPACITY 20 AMPS
 MINIMUM WIRE SIZE 12 AWG
 MAXIMUM OVERCURRENT DEVICE FUSES/HACR BREAKER 20 AMPS

FEATURES FOR R95T

- 95% residential gas furnace CSA certified
- 4 way multi-poise design
- PlusOne™ Diagnostics 7-Segment LED all units
- PlusOne™ Ignition System – DSI for reliability and longevity
- PlusOne™ Water Management System with patented Blocked Drain Sensor
- Heat exchanger is removable for improved serviceability. Primary is constructed of aluminized steel, secondary is constructed of stainless steel, for maximum corrosion resistance and thermal fatigue reliability.
- Low profile “34 inch” cabinet ideal for space constrained installations.
- Blower Shelf design – serviceable in all furnace orientations
- Pre marked hoses – insures proper system drainage
- Vent with 2" or 3" PVC
- Replaceable Collector box
- Hemmed edges on cabinet and doors
- Solid bottom included
- Quarter turn fasteners for tool less access
- Integrated control boards feature dip switches for easy system set up
- Self priming condensate trap
- Constant Torque electrically commutated motor

†A.F.U.E. (Annual Fuel Utilization Efficiency) calculated in accordance with Department of Energy test procedures.

FIELD INSTALLED ACCESSORIES

- Vent Termination Kits Concentric:
 Vertical/Horizontal = RXGY-E03A-E02A (US & Canadian Installations)
- Combustion Air Drain Kit
 RXGY-D05, RXGY-D06
- Neutralizer Kit: RXGY-A01
- Fossil Fuel Kit: RXPf-F01 and F02.....
- External Bottom Filter Rack RXGF-CB
- External Side Filter Rack RXGF-CD
- External (Downflow) Filter Rack RXGF-CC.....



Qualifying Equipment for Rebates

Natural Gas Water Heating		
Equipment Type	Efficiency Requirements	Rebate Amount
Storage Water Heater	■ ≥ 0.67 EF to 0.79 or ≥ 0.64 UEF and ≤ 60 gallon	\$150
Storage Condensing Water Heater	■ ≥ 0.80 UEF ≥ 40 gallon	\$300
Tankless Water Heater	■ ≥ 0.90 EF or ≥ 0.87 UEF	\$300

HIGH-EFFICIENCY Natural Gas Forced Air Furnace or Boilers		
Equipment Type	Efficiency Requirements	Rebate Amount
Commercial Furnace	■ $\geq 94\%$ AFUE (Additional \$100 for customers who have their furnaces SAVE certified.)	\$400 / SAVE certified \$500 <i>X4 = \$2000</i>
Commercial Furnace	■ $\geq 96\%$ AFUE (Additional \$100 for customers who have their furnaces SAVE certified.)	\$600 / SAVE certified \$700
Duct Repair, Sealing & Insulation Package	■ Reduction in duct losses to 5% and new duct insulation (R-8 in unconditioned spaces)	\$0.45 per linear ft
Duct Insulation	■ New duct insulation (R-8 in unconditioned spaces)	\$0.30 per linear ft
Boiler ≤ 300 kBtuh	■ $\geq 90\%$ AFUE	\$800
Boiler ≤ 300 kBtuh	■ $\geq 95\%$ AFUE	\$1,200

Setback Thermostat & Natural Gas Furnace/Boiler Maintenance		
Equipment Type	Efficiency Requirements	Rebate Amount
Setback Thermostat	■ Programmable thermostats 5-1-1, 5-2 or 7-day (Self-installed)	Up to \$50
Setback Thermostat	■ Programmable thermostats 5-1-1, 5-2 or 7-day (Professionally installed)	Up to \$70
Furnace/Boiler Maintenance	■ For furnaces/boilers/natural gas fueled rooftop units	\$100
Vent Damper	■ For natural gas boilers	\$160

High-Efficiency Commercial Natural Gas Cooking Equipment (Please provide manufacturer's specification sheets)		
Equipment Type	Efficiency Requirements	Rebate Amount
Broiler	■ $\geq 34\%$ EF	\$100
Char Broiler	■ $\geq 38\%$ EF	\$1,100
Convection Ovens	■ ENERGY STAR qualified	\$200
Conveyor Oven	■ $\geq 40\%$ Efficiency with thermostatic controls	\$1,350
Fryer	■ ENERGY STAR qualified	\$525
Griddle	■ ENERGY STAR qualified	\$600
Rotisserie Oven	■ $\geq 31\%$ EF	\$1,350
Rotating Rack Oven	■ $\geq 40\%$ EF	\$1,500
Salamander Broiler	■ $\geq 35\%$ EF	\$525
Steam Cooker	■ ENERGY STAR qualified	\$1,000

Other High-Efficiency Measures* (Evaluation required for envelope measures)		
Equipment Type	Efficiency Requirements	Rebate Amount
Insulation (Floor, Roof, Wall)	■ R-30 or max fill floor** ■ R-20 continuous insulation (roof) ■ R-13+R-7.5 (wall)	Lesser of 70% installed cost or \$.30/SF***
Infiltration Control	■ Weather-stripping	70% of total cost up to \$1,500
Thermal Doors	■ R-3 or U-Factor of 0.35	\$25
Commercial Swimming Pool Cover	■ Transparent	\$250
Commercial Spa Cover	■ $\geq R-14$	\$50

Note: Envelope measures require an evaluation recommendation.
To schedule your small commercial evaluation please call 888-568-0799.

*Envelope Measures are for retrofit only and not for new construction.

**Floor is over an unconditioned space

***Rebates more than \$10,000 must be pre-approved.



COMMERCIAL NATURAL GAS FURNACE AND ELECTRICALLY EFFICIENT FAN MOTOR - IOWA 2018 REBATE CLAIM FORM

INSTRUCTIONS: Fill out form completely and sign. Attach supporting documentation: receipt(s) and AHRI certificate(s). Failure to complete the form and provide documentation could result in claim being sent back or denied.

Questions about the forms or need assistance with the forms? Call our Energy Efficiency Hotline at 1-866-ALLIANT (1-866-255-4268)

CUSTOMER INFORMATION					
Rebate Applicant Information			Building Information:		
Person or Company Receiving Rebate			Installation Address		
Applicant Email Address			City	State Iowa	Zip
Mailing Address			Alliant Energy Account No. at Installation Address <div style="border: 1px solid black; width: 100%; height: 20px; display: flex; justify-content: space-between;"> </div>		
City	State	Zip	Year Facility Built (required)		
Primary Contact: Person for Claims Questions			Phone No. ()		
Non-Residential Building Type (check only one)					
<input type="checkbox"/> Type #1 Convenience Store Grocery Restaurant		<input type="checkbox"/> Type #2 Apt./Condo (3+ Units)* Hospital Lodging		<input type="checkbox"/> Type #3 Church Health Clinic Warehouse Other Commercial	
		<input type="checkbox"/> Type #4 Education Office Retail		<input type="checkbox"/> Type #5 Industrial	
				<input type="checkbox"/> Type #6 Agriculture Farm Building	
<i>*Common areas only, individual units may be eligible for residential rebates only.</i>					
Applicant Tax Status					
<input type="checkbox"/> Sole-Proprietor*		<input type="checkbox"/> Partnership*		<input type="checkbox"/> Government <input type="checkbox"/> Non-Profit <input type="checkbox"/> Corporation <input type="checkbox"/> Religious	
<i>*If sole-proprietor or partnership, the applicant must provide a copy of a W-9 showing the Social Security Number or Employer Identification Number and the legal name associated with the number provided on the document. To comply with IRS regulations, the applicant must provide a copy of a W-9 each time a claim is submitted.</i>					

Rebate is available only for existing buildings.

NATURAL GAS FURNACE INFORMATION					
<i>To qualify, you must be an Alliant Energy natural gas customer and equipment must be listed in AHRI Directory. Minimum AFUE of 94%. Maximum Btuh 225,000.</i>					
Purchase Date	Install Date	AHRI Reference No. (Required)	Equipment Cost \$	Input Capacity (Btuh)	AFUE
Manufacturer		Model No. (Required)		Serial No. (Required)	
Rebate: <input type="checkbox"/> AFUE = 94% - 95% \$500 (Check One) <input type="checkbox"/> AFUE = 96% and above \$700					

ELECTRICALLY EFFICIENT FAN MOTOR INFORMATION			
<i>You must be an Alliant Energy electric customer to qualify. Eligible to install on both existing and new furnaces.</i>			
Purchase Date	Install Date	Equipment Cost \$	Furnace Manufacturer
Rebate		Furnace Model No.	Furnace Serial No.
<input checked="" type="checkbox"/> Efficient Fan Motor \$100			

x 4 = \$400

REMEMBER TO SIGN THE NEXT PAGE

Additional information continued

Communication Page

Agenda Items Description: Ordinance to approve amendment to Chapter 35.07 with regard to Police Chief Residency requirements. (3rd Reading)

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

<u>Attachments & Enclosures:</u>
Ordinance

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Police Chief Ordinance requires residency within City limits during employ with the City. Chief Smith requests allowance to live outside the City limits.

Background Information: The Ordinance associated with the operation of the Police Department, Chapter 35, currently requires the Police Chief to live in the City limits. As explained in Chief Smith's letter he would like permission to live outside the City limits.

I believe the Ordinance, as currently written, was drafted to ensure that the Police Chief have a stake in the community and to also ensure that, from a Public Safety standpoint, the Chief and officers live relatively close to the community from a response standpoint. The Council recently approve a Resolution to allow officers to live as far away from the Community as 20 miles. If and when a new Chief was to be hired the Council could, at that point in time, consider appropriate modifications to the Ordinance.

Chief Smith proposes to live approx. two miles outside the City limits. At the Council's direction the proposed ordinance has been drafted in a manner that moves any residency requirements to the employment agreement between the City and the Police Chief.

Recommendation: I recommend that the Council consider the proposed Ordinance and approve the 3rd reading.

ORDINANCE NO. ____

An Ordinance Amending Chapter 35 Police Department, Monticello Code, by Amending Provisions Pertaining to Police Chief Residency Requirements

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1: Section 35.07 Duties Generally, subsection 3 currently reads as follows:

3. Residency Requirement. Within 90 days of employment as Police Chief, the Police Chief shall become a resident of the City and continued residency in the City is a requirement for continued employment as Chief of Police

Section 2: Section 35.07 Duties Generally, subsection 3, as shown above shall be amended to read as follows:

3. Residency Requirement. Any residency requirements or restrictions, related to the position of Chief of Police, shall be agreed upon by the City Council and the Police Chief and included within the Police Chief's Employment Agreement as may be amended from time to time.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1st reading passed by the Council on this

2nd reading passed by the Council on this

3rd reading passed by the Council on this

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance # ____ was published in the Monticello Express on the ____ day of _____, 2018.

Signed and dated this _____ day of _____, 2018.

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 05/03/18
Preparer: Doug Herman



Agenda Item: **3**
Agenda Date: 05/07/2018

Communication Page

Agenda Items Description: Ordinance to approve the rezoning of 324/326 W. 2nd Street from R-2 two-family residential to R-3 Multi-family residential and condominium district.

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Ordinance
Aerial (See Aerial attached to prior agenda item)

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

Synopsis: A Plat of Survey was prepared to create two lots out of one on which a duplex is currently located, with the intent of creating two zero lot line condominiums. Before considering the approval of the Plat of Survey the Council is addressing the necessary change in zoning.

Background Information: This parcel currently contains a duplex, originally intended to be a “condominium”. The prior owner, Ron Hunt, did not get the Condo set up before passing away and his son, Rob, is now moving that direction. Each of the two units is served by its own water service and the property shares a common 4” sewer service connection. The Condominium documents will make clear that the two units share the service line and maintenance thereof. The City would require two water service lines if two didn’t exist, however, the one sewer line is not problematic so long as the owners of each unit know and understand that they are sharing a sewer line.

The proposed Ordinance changes the zoning from R-2, two family residential, to R-3 Multi-Family Residential and Condominium District. A duplex is correctly zoned as R-2 while a Condo is correctly zoned R-3.

Staff Recommendation: I recommend that the Council consider approval of the 2nd reading of the proposed Ordinance.

Preparer: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310; 319.465.6435
Return to: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310

Amendment to Ordinance recorded as document _____, recorded date _____

ORDINANCE NO. ____

An Ordinance amending the Monticello Code of Ordinances, by amending Chapter 165 "ZONING REGULATIONS" of certain property located within the City Limits of the City of Monticello, same being generally described as 324/326 W. 2nd Street, Monticello, IA 52310, legally described as set forth below, and amending the Official Zoning Map.

Legal Description:

_____.

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

A. Zoning Classification:

That the Zoning Classification for the above-described property shall be hereby amended from its' present designation of R-2, Two-Family Residential to R-3 Multi-Family Residential and Condominium District.

B. Repealer:

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

C. Severability:

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

D. Effective Date

This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1st reading passed by the Council on this

2nd reading passed by the Council on this

3rd reading passed by the Council on this

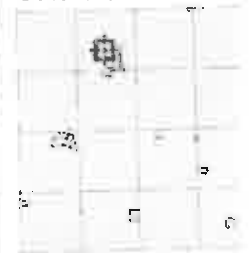
Brian Wolken, Mayor

Attest:




Sally Hinrichsen, City Clerk



Overview



Legend

-  Parcels
-  Cartography
-  Major Roads

Parcel ID	0221480004	Alternate ID	062900	Owner Address	R & R REALTY INC
Sec/Twp/Rng	n/a	Class	R		23360 FAIRVIEW RD
Property Address	324 W 2ND ST # 326	Acreage	n/a		ANAMOSA IA 52205
	MONTICELLO				
District	MONCO				
Brief Tax Description	R.R. ADD W 100' LOTS 402 & 403				
	(Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 4/10/2018
 Last Data Uploaded: 4/9/2018 5:30:26 PM

City Council Meeting
Prep. Date: 05/03/18
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 05/07/2018

Communication Page

Agenda Items Description: Misc. Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

E-Mail with D. Snead & Draft 190 th Street Memo
Snyder e-mail Re: Street Reconstructions
Paver Policy
Police Chief Report

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Action:

- 190th Road Maintenance Agreement Update: I have attached my last correspondence with the County Engineer. It didn't shed much light on the costs incurred by the County. I have also attached an unfinished draft of a summary of property valuation, taxes, and residents served by that section of 190th Street. I think a very fair argument could be made that because of the significant variation in valuation and tax dollars received by the County and the County residents living on that road versus city tax dollars received and City residents living on that road, that the County should be maintaining the road at their expense in its' entirety. I suggest that the attached memo when completed be shared with the County Board of Supervisors with a request that they take over all responsibilities at their cost. I also think it may be appropriate to share the memo with a cover letter with all residents on that stretch of 190th Street.
- Sycamore and/or Chestnut Street Planning and Reconstruction Schedule: See attached potential schedule provided by Snyder & Associates.
- Property Update, 103 W. 1st Street (Waiting on DNR approval of Asbestos Inspection)
- Storm Sewer / Wall Repairs adjacent to S. Cedar Street Ditch (Waiting on Eastern Iowa Excavating)
- Brick Paver placement in lieu of colored concrete strip in downtown commercial district and directing the City Administrator to draft a policy related thereto for further Council consideration (Draft Policy Ideas Attached)
- PW Director Report: Planned Sidewalk replacement and Resident Repayment Agreements; Additional Street Repair Work attached to previously approved work
- Police Dpt. Report

Doug Herman

From: Derek Snead, Jones County Engineer <derek-snead@co.jones.ia.us>
Sent: Tuesday, April 17, 2018 8:35 AM
To: Doug Herman
Subject: RE: Proposed Maintenance Agreement

Doug,

This road will almost certainly need additional material added to it during non-contract years and I will find out what the City will be paying for contract rock today at our letting. As far as an estimate on costs, they would vary depending on the weather. Bad/long winters mean much more cost. Just like wet springs and summers mean more costs.

Derek

From: Doug Herman [mailto:dherman@ci.monticello.ia.us]
Sent: Monday, April 16, 2018 5:07 PM
To: Derek Snead, Jones County Engineer
Subject: Proposed Maintenance Agreement

Derek:

I meant to reach out to you this a.m. but got tied up with typical Monday stuff. With regard to the proposed agreement, a few questions:

1. Do you anticipate the City or the County putting any granular material on the road during non-contract years?
 - a. If no, do you see the contract rock quantities increasing in those years?
 - b. What do you believe to be approximate cost to the City to purchase the required contract rock?
2. Can you estimate for me the costs incurred by the County to perform winter maintenance on 190th from Amber Road to Hwy. 38? We can then break out how much is tied to the City share and how much to the County share.
3. Same question as number 2 but "Grading costs"?
4. Same question as number 2 but "Mowing costs"?
5. Same question as number 2 but "Herbicide and Herbicide Application costs"?
6. Any other regularly occurring County costs?

I will report back to you with any input I receive from the City Council and will share your responses with them upon receipt.

Thanks for your help.

Douglas D. Herman

City Administrator
City of Monticello
200 E. 1st Street
Monticello, IA 52310
Phone: 319.465.3577
dherman@ci.monticello.ia.us

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190th Maintenance Agreement Considerations

I have struggled with coming up with an agreement that seems fair to the City and County when it comes to road maintenance. I think the following analysis is important and sheds some light on where the liability for the maintenance of 190th should lie. (Below based upon 2016 values and tax rates.)¹

Tax Parcels Located adjacent to 190th Street within the City limits:

Parcel #	Net Ass Value	Total Tax	Tax Rate	City Tax Receipt	County Tax Receipt
0235300004	\$56,820	\$702	24.31938		
0234400004	\$52,110	\$644	24.31938		
0603100003	\$256,000	\$3,110			
0603100008	\$64,060				
0603100007	\$11,420				
0603400006	\$81,080				
Totals	\$521,490				

Total Number of Residences Served by 190th Street located in the City limits: 1²

Tax Parcels Located adjacent to 190th Street outside the City limits:

Parcel #	Net Ass Value	Total Tax	Tax Rate	City Tax Receipt	County Tax Receipt
0235451010	54640	742	24.27561	0	
0235451009	236340	2976	24.27561	0	
0235451008	157320	1992	24.27561	0	
0235451007	2410	28	24.27561	0	
0235300017	491850	6216	24.27561	0	
0235300018	341680	4362	24.27561	0	
0603200001	82050	984	24.45009	0	
0603200002	194320	2366	24.45009	0	
0603200006	108070	1370	24.45009	0	
0602100007	344400	1134	24.45009	0	
0602100008	53980	130	24.45009	0	
0602100003	151500	1880	24.45009	0	
0602200001	6340	0	24.45009	0	
0602200002	293790	3364	24.45009	0	
0602200010	245210	3134	24.45009	0	
0602200011	180870	2294	24.45009	0	
0602200013	54580	656	24.45009	0	
0601100003	62760	784	24.45009	0	
0235476003	40850	510	24.27561	0	
0236300003	50810	628	24.27561	0	
0236300004	224450	2842	24.27561	0	
0235476002	6740	84	24.27561	0	
0602200007	1120	14	24.45009	0	
0601100004	73720	884	24.45009	0	
Totals	3,459,800	39,374			

¹ Above tables do not show tax credits, however, they are accounted for in the Net Taxes due column.

² A Ballou home is located on Parcel 0603100003 but fronts on and accesses the Amber Road

Total Number of Residences Served by 190th Street located outside the City limits: 12³

³ One of the above properties (First property, 0236300004, fronts on Hwy. 38

Doug Herman

From: Patrick Schwickerath <pschwickerath@snyder-associates.com>
Sent: Wednesday, May 02, 2018 4:31 PM
To: Doug Herman
Subject: Street Project

Doug,

I was thinking more about upcoming items for the Council. When would the City like to begin construction on the next street project? Were you wanting it to start in June of next year so that the first pay request would be made in July? If that is the case below is a possible rough schedule. If the desire is to have construction start April 15th (likely beginning of the construction season) we'd need to condense this schedule or start discussions with the Council sooner (perhaps at the May 21st Council Meeting). Please let me know your thoughts or if you have any questions. Thanks!

06/03/19 – Begin Construction
04/01/19 – Council Awards the project
03/26/19 – Bids Due
02/18/19 – File Project Documents
02/11/19 – Submit Final Signed Construction Documents
01/28/19 – Final Draft Plans For City Review
11/19/19 – Preliminary Plans Complete
10/01/18 – Review Design Concept & Utility Relocates with Doug & Brant
09/10/18 – Survey Complete
08/06/18 – Contracts Approved
08/01/18 – Submit Signed Contract to Doug
07/25/18 – Finalize Project Scope with Doug
07/02/18 – Council to generally establish project limits and scope

Patrick Schwickerath, P.E.
Civil Engineer

SNYDER & ASSOCIATES, INC.
P: 319.362.9394 x2313 | C: 319.530.8599
5005 BOWLING ST. S.W., SUITE A, CEDAR RAPIDS, IA 52404



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CITY OF MONTICELLO
POLICY Re: Downtown Brick Pavers

Subject: Required use of Brick Pavers in lieu of colored concrete strip in area immediately behind the curb in designated areas.

Effective Date: _____

PURPOSE:

The purpose of this Policy is to provide direction and to put on notice all owners of property potentially impacted or subject to this policy as a result of their ownership of property potentially impacted by this policy.

SCOPE:

This policy applies to all owners of property located on E. 1st Street between _____ and _____ streets and to all owners of property located on Cedar Street located between _____ and _____ streets.

PROCEDURE:

Partial or Total Sidewalk Removal: In the event any property subject to this policy chooses to or is otherwise required to remove any portion of the sidewalk abutting their property, for any reason, the property owner shall be required to remove and replace the entirety of the existing colored strip of concrete located between the back of curb and the non-colored sidewalk panels with brick pavers. This requirement shall apply whether any portion of the colored strip is removed by the owner.

1. **Brick Pavers:** The City of Monticello will provide necessary brick pavers at no cost to the contractor of owner's choice for installation. The installation shall follow the specification provided by the City. The owner shall obtain a permit from the City prior to the installation and the preparation work and final installation shall be subject to inspection and approval by the City of Monticello. In the event the City runs out of historic City of Monticello brick pavers the City will purchase and provide a substitute paver deemed by the City to be the closest possible match to the historic City of Monticello pavers.
2. **Additional Cost:** Due to the fact that the City is requiring the installation of pavers as noted above and the owner will incur expense associated therewith, the City will pay the owner the sum of \$_____ per lineal foot of sidewalk frontage in which the pavers have been installed upon their installation in a manner found to be consistent with the City specification.

3. **Downtown Loan:** The downtown loan fund will be made available to all property owners subject to this policy and sums may be borrowed from the City to cover the property owner's share of project costs at 0% for five (5) years after the completion of a promissory note and mortgage, with the mortgage to be recorded at the expense of the property owner. (Project Costs shall include removal costs, subgrade and other concrete preparation work, and costs associated with installation of both sidewalk repair and paver installation.)
4. **Adjacent Property Owner Paver Installation:** If and when a property owner's property is bounded on each side by a property that has installed brick pavers as contemplated herein said property owner, so bounded, shall have one year from the completion of the most recent neighboring property paver installation to see to the installation of pavers on their property frontage, regardless of a need on their part to otherwise repair or replace any portion of their sidewalk or colored sidewalk border.
5. **Replacement Sunset:** Upon the passage of five (5) years from the Council approval of this Policy the Council will inspect those areas covered by the requirements of this policy and determine how many of the covered sidewalks have not replaced the colored concrete strip with pavers as contemplated herein. It is anticipated that the property owners who have not yet converted their colored concrete strip frontage to pavers will be given a timeline within which to complete said work. It is also contemplated, but not mandated by this policy, that the Council may work with willing property owners on a bid package so that one contractor may bid on more than one frontage, potentially bringing down the overall project cost due to the additional quantities involved.
6. **Maintenance:** After installation the property owner shall be obligated to maintain the frontage with the historic brick pavers, or other brick pavers approved by the City. The City may choose to make available a "required" replacement paver to ensure a consistent look moving forward with the costs of said replacement pavers being the responsibility of the owner.

(Other: Should the City agree to collect and dispose of removed concrete? Only if the colored strip is removed or if all concrete is removed?)

This Policy was reviewed and approved by the City Council in session on the ____ day of _____, 20__ as Resolution # _____, same to take effect immediately.

Brian Wolken, Mayor



201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

From the Office of:

Chief of Police

Britt D. Smith

POLICE DEPARTMENT ACTIVITY

For the month of:

April 2018

Total Calls for Service: 206 (854 for 2018)

Traffic Stops: 42

Citations: 14

Parking Citations: 3

Arrests: 15

Criminal Mischief-2 (Completed and investigation and Arrested 2 subjects for breaking out front window of K Power Fuels)

Arson-1 (Completed and Investigation and arrested 1 subject for committing arson)

Drug Offenses-2

Violation of Protective Order-2

Warrant-2

Accidents Investigated: 2

EMS Assists: 20

Nuisance Warnings: 2

Use of Force: 1

On April 7th at 2:00am, an officer was dispatched to Whiskey River for a disturbance call. Upon arrival 3 subjects were identified as being disorderly and attempting to cause a fight with the bartender (Ryan Husemann) when he advised them to leave. When the officer attempted to stop 1 male subject he fled the scene on foot. The officer gave chase and apprehended the subject. He attempted to fight with the officer and was subsequently tasered. The subject was uninjured and denied any medical care and was transported to the Jones County Jail

Public Complaints: 0

201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

Information:

I have applied for a grant with the Governors Traffic Safety Bureau to fund the purchase of digital speed display sign. This sign will be portable and allow us to place the sign throughout town in various troublesome areas that have higher complaints of speeders. This sign will digitally display the vehicle speed to the driver in an effort to remind them to slow down if they are exceeding the speed limit. The unit will record the speeds of all passing vehicles which can then be reviewed by the department to assist in determining when traffic enforcement is most needed. The cost of the sign is \$4,500 and the Grant will pay \$4,200 of the expense.

As always, if you have any questions feel free to contact me.

Britt