

City of Monticello, Iowa

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Posted on August 16, 2018 at 9:00 p.m.

Monticello City Council Regular Meeting August 20, 2018 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Gary "Butch" Pratt	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Johnny Russ, Mayor Pro Tem	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	Dawn Brus
Ward #4:	Tom Yeoman		

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

- Starlighters: Short presentation / comments by Starlighters' representatives with regard to their desire use of the upstairs of Community Building.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	August	06, 2018
Approval of Payroll	August	16, 2018
Approval of Bill List		
Approval of July, 2018 Treasurer's Report		
Approval of K Food Mart Alcohol Permit Renewal		
Approval of Century House Alcohol Permit Renewal		

Public Hearings: None

Resolutions:

1. **Resolution** to approve pay request from MAC Concrete Construction in the amount of \$57,447.70 related to 2018 Street Repairs.
2. **Resolution** to approve sanitary sewer credit to the Monticello Community School District related to broken water line at Carpenter School.
3. **Resolution** to approve and adopt City Street Financial Report for Fiscal Year 17/18.
4. **Resolution** to approve maintenance of Pit Bull within City limits by resident as an Emotional Support Animal

Ordinances:

5. **Ordinance** to amend Chapter 68, Code of Ordinances, One-Way Traffic, by adding alleyway between S. Walnut Street and S. Gill Street. 3rd Reading.

Reports / Potential Action:

- N. Cedar Street Sanitary Sewer update
- S. Cedar Street Ditch Review (Engineer)
- 211/213 E. 1st Street Water Leak Repair Update
- Hughes Garage Compliance Update

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official
August 6, 2018 – 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Gary “Butch” Pratt, Rob Paulson, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange, Police Chief Britt Smith and City Engineer Casey Zwolinski.

Yeoman moved to approve the agenda, Lux seconded, roll call unanimous.

During Open Forum Steve Smith, representing the Berean Bible Church, 16107 Co Rd. E 16, inquired whether the Church could connect to City sewer. City staff will look into options and get in touch with him.

Preston Moore, Iowa State Director, The Humane Society of the United States reported that he works with Community leaders and members on laws and regulations related to animals. He reported sending the Mayor and Council copies of ordinance guidelines related to animals that would not include a breed ban. Jo Provencher, 145 N Maple, requested the Pit Bull ban be lifted, that the problem is not the dog rather the owner. Whitney Boysen also expressed the view that the breed ban should be lifted. Sarah Kraus read a letter from Dubuque City Council member Kate Ward that opposed breed specific bans. Amy Bunn, 702 S Sycamore, stated that she would like to see the ban lifted. Donna Penne, Cedar Rapids Animal Rescue expressed her view that problems are with the owners, not the dogs. She suggested that the ban be lifted and bad owners to be held accountable. David Boehm, President of the Monticello Dog Shelter and their dog catcher, expressed his belief that dog owners should be held responsible. Chris Van AmBurg, Scotch Grove, explained a good experience she had with a pit bull variety. Wolken thanked the speakers.

Pratt moved to approve the consent agenda, Paulson seconded, roll call unanimous.

Goedken moved to approve Resolution #18-90 Approving Dan and Donna Sauser Tax Abatement related to Residential Improvements constructed at 120 Shomont Drive, Monticello, Iowa, seconded by Russ, roll call unanimous.

Herman reported that P & Z recommended approval of Diamond Pi Company request to keep their pole sign. Pratt moved to approve Resolution #18-91 to approve Diamond Pi Company Pole Sign request, Yeoman seconded, roll call unanimous.

Herman reported that the DNR would require a permit to proceed with a swale and rip rap in the Willow Park Baty Disc Golf Course. Herman proposed that the project be reduced to include only the removal of the problem culverts with limited grading. The swale and rip rap could be added later if found to be necessary. Goedken moved to approve Resolution #18-92 to Approve E 1st Street Culvert Removal and Grading Project, Yeoman seconded, roll call unanimous.

Herman reported that a leak was discovered near 211 East First Street. LaGrange spoke to Cliff Payne and advised him that the City would hire a contractor to explore the genesis of the leak and that if it was determined to be tied to his building service lines, that he would be

responsible for the costs. The leak was determined to be from an abandoned service line that entered the Payne building. Payne will be contacted to discuss. Herman recommended payment to Eastern Iowa Excavating at this time, with discussions and to decide how to proceed if collecting from owner or cost sharing at next meeting. Yeoman moved to approve Resolution #18-93 Approving Pay Request from Eastern Iowa Excavating & Concrete, LLC, in the amount of \$8,430.09 related to the E. 1st Street Water Service Line repairs, Pratt seconded, roll call unanimous.

Herman stated the City is obligated to pay for rock placement on 190th Street per agreement with Jones County dated March 14, 2016. Goedken suggested that the costs of rocking over the next 10 to 20 years be compared to the cost of paving. Goedken moved to approve Resolution #18-94 to approve payment for "Contract Rock" installation on 190th Street at the request of County Engineer's Office, Russ seconded, roll call unanimous.

Herman reviewed Hotel/Motel tax rates in Iowa with 151 at 7%, 1 at 6%, 5 at 5% and 1 at 4%, Monticello currently being at 5%. Boulders ownership has supported an increase in the tax from 5% to 7%. Herman noted that the taxes are primarily paid mainly by non-residents. Goedken moved to approve Resolution #18-95 proposing the implementation of an increase in the City of Monticello Hotel/Motel tax from five percent (5%) to seven percent (7%) and authorizing the submission of the proposed increase to a general election of the City of Monticello, Iowa electorate, Russ seconded, roll call unanimous.

Herman reviewed the proposed amendment to agreement with Snyder related to additional improvements near the E. 1st Street bridge, which must also be approved by the IDOT. Goedken moved to approve Resolution #18-96 to approve Amendment #1 to Snyder & Associates Standard Consultant Contract for the East 1st Street Bridge Replacement Project, Pratt seconded, roll call unanimous except Paulson who voted nay.

Goedken moved Ordinance #718 amending Chapter 122, "Peddlers, Solicitors and Transient Merchants", third and final reading and in title only, Russ seconded, roll call unanimous.

Goedken moved Ordinance #719 amending Chapter 68, "One-Way Traffic", second reading and in title only, Pratt seconded, roll call unanimous.

Herman stated that LaGrange will monitor properties that are for sale and contact owner and realtor, if applicable, informing them of any areas of non-compliance with the City Code related to sidewalks and permanent dust free pavement driveways for example.

Herman reported he has received concerns with water ponding and run off issues in the Schoon Addition. He believes the City seal coated the roads in the Schoon Addition about 10 years ago. Complaints suggest that the street was modified from an inverted crown to a crowned street and that before the change they did not suffer water issues. There was some discussion about returning the street to an inverted crown. Goedken didn't believe inverted crown streets were constructed anymore, due to the potential damage done to the middle of the street where water would be carried.

Regular Council Meeting – Official
July 16, 2018

Herman stated as discussed in closed session at last meeting, the insurance company has decided to settle the case with Tamera Bartram and waive the deductible, as it would cost more to hire an attorney to fight the case. Herman is waiting for a copy of the signed release.

Herman reported Al Hughes has not signed the deed, as agreed, for the property on W. 1st Street. Consensus of the Council was for Herman to proceed with legal action.

Herman asked the Council for direction with regard to the failing wall along the S. Cedar Street ditch. Consensus of the Council was to ask the City Engineer to put together options for consideration.

Herman discussed the possible extension of sewer line to the 3 homes along North Cedar Street from Madalyn Court. LaGrange stated this may not be an option as Snyder did not believe there would be enough fall. Herman, Zwolinski and LaGrange will look into options.

Mike Elkin, 630 S Maple Street, asked is street signs could be placed on top of stop signs, which would eliminate several sign posts in town. Zwolinski stated Cedar Rapids does this. LaGrange will look into this option.

Herman indicated that he had a recent conversation with a realtor from out of town looking for a building site on which a building between two and four thousand sf could be built.

Russ moved to go into closed session under §21.5(1)(j) of the Iowa Code "To discuss purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property", seconded by Goedken. Roll call unanimous.

Pratt moved, Lux seconded to end the closed session and return to open session. Roll call unanimous. No action was taken.

Pratt moved to adjourn at 7:50 P.M.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - AUGUST 16, 2018

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	July 30 - Aug. 12, 2018				
Jeremy Bell	\$ 435.60	\$ -	0.00	0.00	\$ 338.25
Brian Bronemann	36.96	-	0.00	0.00	31.61
Carter Bronemann	1,034.55	-	0.00	0.00	757.67
Dawn Brus	750.00	-	0.00	0.00	560.07
Stephen Fasnacht	156.96	-	0.00	0.00	134.26
Johnathan Geiger	288.00	-	0.00	0.00	232.74
Drew Haag	411.16	-	0.00	0.00	343.71
Ben Hein	129.60	-	0.00	0.00	110.85
Mary Intlekofer	2,010.60	-	0.00	35.75	1,332.34
Brandon Kent	1,860.60	-	0.00	0.00	1,207.57
Jim Luensman	221.50	-	0.00	0.00	182.07
Lori Lynch	2,325.75	465.15	0.00	0.00	1,516.56
Dave McNeill	369.92	-	0.00	0.00	309.43
Christopher Moore	1,860.60	-	0.00	31.50	1,122.26
Mandy Norton	414.08	-	0.00	0.00	322.85
Brian Rechkemmer	265.80	-	0.00	0.00	158.27
Shelly Searles	2,658.00	797.40	0.00	0.00	1,939.43
Sabrina Strella	164.16	-	0.00	0.00	139.35
TOTAL AMBULANCE	\$ 15,393.84	\$ 1,262.55	0.00	67.25	\$ 10,739.29
CEMETERY	July 28 - Aug. 10, 2018				
Caleb Herman	\$ 440.00	\$ -	0.00	0.00	\$ 406.34
Max Keleher	120.00	-	0.00	0.00	110.79
Dan McDonald	1,608.00	-	0.00	0.00	1,138.29
TOTAL CEMETERY	\$ 2,168.00	\$ -	0.00	0.00	\$ 1,655.42
CITY HALL	July 29 - Aug. 11, 2018				
Cheryl Clark	\$ 1,936.00	\$ -	1.50	2.38	\$ 1,322.68
Doug Herman	3,970.71	-	0.00	0.00	2,849.12
Sally Hinrichsen	2,427.38	-	0.00	0.00	1,611.64
Nanci Tuel	1,396.00	-	0.00	0.00	915.42
TOTAL CITY HALL	\$ 9,730.09	\$ -	1.50	2.38	\$ 6,698.86
MAYOR / COUNCIL					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.26
Chris Lux	100.00	-	0.00	0.00	92.26
Rob Paulson	100.00	-	0.00	0.00	92.35
Gary Pratt	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	300.00	-	0.00	0.00	272.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL MAYOR / COUNCIL	\$ 900.00	\$ -	0.00	0.00	\$ 826.70
LIBRARY	July 30 - Aug. 12, 2018				
Molli Hunter	\$ 340.73	\$ -	0.00	0.00	\$ 288.23
Penny Schmit	1,000.00	-	0.00	0.00	730.72
Madonna Thoma-Kremer	920.01	-	0.00	0.00	567.62
Michelle Turnis	1,538.46	-	0.00	0.00	972.04
TOTAL LIBRARY	\$ 3,799.20	\$ -	0.00	0.00	\$ 2,558.61

PAYROLL - AUGUST 16, 2018

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
MBC	July 30 - Aug. 12, 2018				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,382.31
Shannon Poe	1,538.46	-	0.00	0.00	1,151.96
TOTAL MBC	\$ 3,384.61	\$ -	0.00	0.00	\$ 2,534.27
POLICE	July 30 - Aug. 12, 2018				
Peter Fleming	\$ 509.76	\$ -	0.00	0.00	\$ 393.78
Dawn Graver	2,220.96	-	0.00	0.00	1,574.10
Erik Honda	1,902.36	-	0.00	0.00	1,413.66
Jordan Koos	2,142.24	-	0.00	11.25	1,547.98
Britt Smith	2,504.65	-	0.00	0.00	1,822.50
Madonna Staner	1,450.41	-	0.00	0.00	1,091.08
Brian Tate	2,109.24	-	0.00	0.00	1,437.36
Robert Urbain	1,011.40	-	0.00	0.00	760.60
TOTAL POLICE	\$ 13,851.02	\$ -	0.00	11.25	\$ 10,041.06
ROAD USE	July 28 - Aug. 10, 2018				
Billy Norton	\$ 1,608.00	\$ -	0.00	0.00	\$ 1,091.60
Wayne Yousse	1,668.30	60.30	0.00	0.00	1,099.97
TOTAL ROAD USE	\$ 3,276.30	\$ 60.30	0.00	0.00	\$ 2,191.57
SANITATION	July 28 - Aug. 10, 2018				
Michael Boyson	\$ 1,572.00	\$ -	0.00	0.00	\$ 1,078.70
Caleb Herman	340.00	-	0.00	0.00	313.99
Nick Kahler	1,608.00	-	0.00	0.00	1,075.79
Max Keleher	567.50	-	0.00	0.00	524.11
TOTAL SANITATION	\$ 4,087.50	\$ -	0.00	0.00	\$ 2,992.59
SEWER	July 28 - Aug. 10, 2018				
Tim Schultz	\$ 1,683.64	\$ 15.64	0.00	0.00	\$ 1,155.53
Jim Tjaden	1,990.45	54.45	0.00	0.00	1,420.70
TOTAL SEWER	\$ 3,674.09	\$ 70.09	0.00	0.00	\$ 2,576.23
SWIMMING POOL	July 27 - Aug. 9, 2018				
Sophia Ahlrichs	\$ 196.79	\$ -	0.00	0.00	\$ 181.74
Sydney Ballou	250.00	-	0.00	0.00	230.87
Allyson Bartachek	154.00	-	0.00	0.00	141.05
Rylee Bauer	137.31	-	0.00	0.00	126.81
McKenna Bell	21.13	-	0.00	0.00	19.51
Mya Boffeli	302.09	-	0.00	0.00	259.00
Aubree Fairley	236.00	-	0.00	0.00	217.95
Matthew Fokken	77.50	-	0.00	0.00	71.57
Jaelyn Graver	48.00	-	0.00	0.00	44.32
Leah Holub	196.00	-	0.00	0.00	180.01
Ashley Jenkins	302.09	-	0.00	0.00	278.98
Karle Kramer	183.00	-	0.00	0.00	169.00
Luke Lambert	56.00	-	0.00	0.00	51.72
Madison G. Lambert	219.70	-	0.00	0.00	202.89
Raleigh Lambert	365.00	-	0.00	0.00	314.81
Lilly Lambert-Lanczs	627.74	-	0.00	0.00	579.72

PAYROLL - AUGUST 16, 2018

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
SWIMMING POOL (cont.)					
Kain Luensman	46.00	-	0.00	0.00	42.48
Tyler Luensman	30.00	-	0.00	0.00	27.70
Kyan Martensen	111.00	-	0.00	0.00	102.51
Macy McDonough	378.14	-	0.00	0.00	349.22
Tyler Neilson	336.00	-	0.00	0.00	285.93
Elizabeth Petersen	330.00	-	0.00	0.00	304.75
Madeline Stadtmueller	160.00	-	0.00	0.00	147.76
Brooklyn Stark	79.50	-	0.00	0.00	73.42
Micah Williams	260.00	-	0.00	0.00	225.34
Andrue Wright	388.00	-	0.00	0.00	349.70
TOTAL SWIMMING POOL	\$ 5,490.99	\$ -	0.00	0.00	\$ 4,978.76
WATER					
	July 28 - Aug. 10, 2018				
Brant LaGrange	\$ 2,070.89	\$ -	0.00	0.00	\$ 1,446.80
Jay Yanda	1,856.00	-	0.00	0.00	1,325.15
TOTAL WATER	\$ 3,926.89	\$ -	0.00	0.00	\$ 2,771.95
TOTAL - ALL DEPTS.	\$ 69,682.53	\$ 1,392.94	1.50	80.88	\$ 50,565.31

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

	GENERAL			
	POLICE DEPARTMENT			
DIGITAL ALLY, INC.	PD EQUIP REPAIR/MAINT	245.00		
GLOCK, INC.	PD OFFICER TRAINING - KOOS	250.00		
INFRASTRUCTURE TECHNOLOGY	PD TABLET/LAPTOP, SUPPLIES	3,552.50		
JOHN DEERE FINANCIAL	PD SUPPLIES	1.67		
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES	94.84		
KOOB AUTOMOTIVE & TOWING INC	PD VEHICLE OPERATING	411.71		
LAPORTE MOTOR SUPPLY	PD VEHICLE OPERATING	9.73		
MPH INDUSTRIES, INC	PD MINOR EQUIPMENT	179.95		
BRITT SMITH	PD VEHICLE OPERATING	16.04		
TCM BANK NA	PD MICROSOFT PRO CASE	186.69		
TRI COUNTY PROPANE LLC	PD FUEL	131.88		
U.S. VENTURE, INC.	PD VEHICLE OPERATING	532.08		
UNITED RENTALS (NORTH AMERICA)	PD FAIR SUPPLIES	545.07		
		=====		
	POLICE DEPARTMENT	6,157.16		
	STREETS			
SCOT MCELMEEL	WILLOW PARK CONCRETE REPAIRS	11,426.25		
		=====		
	STREETS	11,426.25		
	STREET LIGHTS			
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS	138.24		
		=====		
	STREET LIGHTS	138.24		
	AQUATIC CENTER			
ARCH CHEMICALS, INC.	POOL CHEMICALS	2,624.00		
FAREWAY STORES #840-1	POOL CONCESSIONS	115.82		
HYGIENIC LABORATORY	POOL LAB TEST	13.00		
JOHN DEERE FINANCIAL	POOL BUILDING SUPPLIES	5.37		
LILLY LAMBERT-LANCZOS	POOL PRIVATE LESSONS	540.00		
MYERS-COX CO.	POOL CONCESSIONS	632.80		
NEXT GENERATION PLBG & HTG LLC	POOL GROUNDS MAINTENANCE	61.69		
TCM BANK NA	SWIM TEAM MEDALS	940.48		
		=====		
	AQUATIC CENTER	4,933.16		
	CEMETERY			
KROMMINGA MOTORS INC	CEMETERY EQUIP REPAIR/MAINT	4.57		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	CEMETERY	4.57		
	SOLDIER'S MEMORIAL BOARD			
MEDIACOM	SLDR MEM TELEPHONE	25.24		
	SOLDIER'S MEMORIAL BOARD	25.24		
	MAYOR AND CITY COUNCIL			
CHRISTINA LUX	COUNCIL MILEAGE	13.08		
TCM BANK NA	MAYOR CONFERENCE - WOLKEN	410.00		
	MAYOR AND CITY COUNCIL	423.08		
	ATTORNEY			
LEXISNEXIS	ATTORNEY RESEARCH	72.00		
TCM BANK NA	ATTORNEY RESEARCH	254.00		
	ATTORNEY	326.00		
	CITY HALL/GENERAL BLDGS			
BAKER PAPER CO INC	CH BUILDING SUPPLIES	61.49		
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	73.24		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	303.90		
KONICA MINOLTA BUSINESS	COPIER MAINTENANCE	309.13		
MEDIACOM	CH TELEPHONE	159.86		
MONTICELLO ROTARY CLUB	CH DUES - HERMAN	314.50		
NEXT GENERATION PLBG & HTG LLC	CH BLDG REPAIR/MAINT	109.75		
TCM BANK NA	CH CONFERENCE - HERMAN	205.00		
	CITY HALL/GENERAL BLDGS	1,536.87		
	GENERAL	24,970.57		
	MONTICELLO BERNDES CENTER			
	PARKS			
ALLIANT ENERGY-IES	MBC ELECTRIC	1,632.83		
BAKER PAPER CO INC	MBC BUILDING SUPPLIES	46.98		
HORSFIELD COMPANIES	MBC BLDG REPAIR/MAINT	195.84		
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	12.99		
KONICA MINOLTA BUSINESS	MBC OFFICE SUPPLIES	580.13		
MIDWEST ALARM SERVICES	MBC BLDG REPAIR/MAINT	401.00		
NEXT GENERATION PLBG & HTG LLC	MBC BLDG REPAIR/MAINT	235.60		
PEPSI COLA BOTTLING CO	MBC CONCESSIONS	417.97		
TCM BANK NA	MBC LEAGUE SUPPLIES TAX REF	20.38-		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	PARKS	3,502.96		
	MONTICELLO BERNDES CENTER	3,502.96		
	AMBULANCE			
	AMBULANCE			
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	396.44		
CHOICE 1 HEALTH CARE	AMB MEDICAL SUPPLIES	99.80		
FREESSE MOTORS INC	AMB VEHICLE OPERATING	36.88		
	AMBULANCE	533.12		
	AMBULANCE	533.12		
	LIBRARY IMPROVEMENT			
	LIBRARY			
INFRASTRUCTURE TECHNOLOGY	LIB IMP SPEAKER SYSTEM	330.05		
KONICA MINOLTA BUSINESS	LIB IMP PROGRAMS/PROMOTIONS	50.00		
	LIBRARY	380.05		
	LIBRARY IMPROVEMENT	380.05		
	LIBRARY			
	LIBRARY			
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	17.91		
INFRASTRUCTURE TECHNOLOGY	LIB DATA PROCESSING	150.00		
JOHN DEERE FINANCIAL	LIB PROGRAMS/PROMOTIONS	2.98		
KONICA MINOLTA BUSINESS	LIB OFFICE SUPPLIES	366.22		
MEDIACOM	LIB TELEPHONE	117.79		
MICRO MARKETING LLC	LIB AUDIO RECORDINGS	98.03		
MONTICELLO EXPRESS INC	LIB OFFICE SUPPLIES	17.99		
OVERDRIVE	LIB BOOKS	1.19		
TCM BANK NA	LIB VIDEO/DVD RECORDINGS	1,167.67		
MICHELLE TURNIS	LIB VIDEO/DVD RECORDINGS	425.79		
	LIBRARY	2,365.57		
	LIBRARY	2,365.57		
	SUPER MAC FUND			

SUPER MAC FUND

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
INFRASTRUCTURE TECHNOLOGY	SUPER MAC TABLET, SUPPLIES	1,518.33		
	SUPER MAC FUND	1,518.33		
	SUPER MAC FUND	1,518.33		
	AIRPORT			
	AIRPORT			
INSURANCE ASSOCIATES, INC.	AIRPORT INSURANCE	473.00		
MCALEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES	35.00		
	AIRPORT	508.00		
	AIRPORT	508.00		
	ROAD USE			
	STREETS			
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST	41.00		
HOTSY CLEANING SYSTEMS	RU SUPPLIES	152.82		
HUGHES GARAGE & AUTO SALES LLC	RU VEHICLE REPAIR/MAINT	98.95		
JOHN DEERE FINANCIAL	RU SUPPLIES	134.86		
LAPORTE MOTOR SUPPLY	RU VEHICLE REPAIR/MAINT	466.87		
SCOT MCELMEEL	RU STREET MAINTENANCE CONTRACT	962.00		
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT	22.87		
MARK SCHMITZ	RU SUPPLIES	45.70		
	STREETS	1,925.07		
	ROAD USE	1,925.07		
	CAPITAL IMPROVEMENT			
	AIRPORT			
SNYDER & ASSOCIATES, INC	CAP IMP - AIRPORT HANGAR AIP	4,400.00		
	AIRPORT	4,400.00		
	CAPITAL IMPROVEMENT	4,400.00		
	POCKET PARK			
	PARKS			
JOSH IBEN	POCKET PARK MAINTENANCE	40.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	PARKS	40.00		
	POCKET PARK	40.00		
	WATER			
	WATER			
HOTSY CLEANING SYSTEMS	WATER SUPPLIES	152.82		
HYGIENIC LABORATORY	WATER LAB TESTS	71.50		
J&R SUPPLY INC	WATER SYSTEM	55.00		
JOHN DEERE FINANCIAL	WATER SUPPLIES	18.98		
LAPORTE MOTOR SUPPLY	WATER VEHICLE REPAIR/MAINT	146.32		
M TOWN TIRE & AUTO	WATER VEHICLE REPAIR/MAINT	27.00		
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE	75.00		
MUNICIPAL SUPPLY INC	WATER SYSTEM	2,806.35		
MARK SCHMITZ	WATER SUPPLIES	45.70		
TCM BANK NA	WATER POSTAGE	40.19		
LLOYD WELTER	OVERPAYMENT REFUND - ATWOOD	70.76		
	WATER	3,509.62		
	WATER	3,509.62		
	SEWER			
	SEWER			
ALLIANT ENERGY-IES	1105 E FIRST ST	2,222.65		
B.G. BRECKE INC	SEWER BLDG REPAIR/MAINT	2,856.47		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	14.85		
HOTSY CLEANING SYSTEMS	SEWER SUPPLIES	152.82		
HYGIENIC LABORATORY	SEWER LAB TESTS	1,604.50		
JOHN DEERE FINANCIAL	SEWER EQUIP REPAIR/MAINT	34.44		
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE	75.00		
SCHIMBERG CO	SEWER EQUIP REPAIR/MAINT	36.41		
MARK SCHMITZ	SEWER SUPPLIES	45.70		
TCM BANK NA	SEWER POSTAGE	84.84		
WILLIAM WARREN, INC.	SEWER BOOTS - TJADEN	178.49		
	SEWER	7,306.17		
	SEWER	7,306.17		
	SANITATION			
	SANITATION			
HOTSY CLEANING SYSTEMS	SANITATION SUPPLIES	152.81		
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS	1,401.50		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE	75.00		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	9,121.70		
		=====		
	SANITATION	10,751.01		
		=====		
	SANITATION	10,751.01		
	STORM WATER			
	STORM WATER FUND			
STEVE MONK CONSTRUCTION, LTD.	STORMWATER MAINTENANCE	350.00		
		=====		
	STORM WATER FUND	350.00		
		=====		
	STORM WATER	350.00		
		=====		
**** SCHED TOTAL ****		62,060.47		
		=====		
***** REPORT TOTAL *****		62,060.47		
		=====		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	24,970.57		
005	MONTICELLO BERNDES CENTER	3,502.96		
016	AMBULANCE	533.12		
030	LIBRARY IMPROVEMENT	380.05		
041	LIBRARY	2,365.57		
045	SUPER MAC FUND	1,518.33		
046	AIRPORT	508.00		
110	ROAD USE	1,925.07		
332	CAPITAL IMPROVEMENT	4,400.00		
375	POCKET PARK	40.00		
600	WATER	3,509.62		
610	SEWER	7,306.17		
670	SANITATION	10,751.01		
740	STORM WATER	350.00		

Johnson
Date: 8/9/2018

City of Monticello - Monthly Summary - July 1st thru 31st, 2018

Reviewed by:

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Investments	Ending Fund Balance
GENERAL FUNDS:														
	General	629072.66	109540.52	2253.40	158633.19	28750.00	553483.39	610.00	508013.72	44859.67	5295.83	6452.18		553483.39
	Soldiers Memorial Board	11378.78	625.00		255.77		11748.01							11748.01
	Monticello Berndes Center	116937.43	2541.50	170.16	13267.31		106381.78	100.00	98945.85	7335.93				106381.78
	Dare	6631.79	225.00	6.01	499.75		6363.05		6363.05					6363.05
	Insurance Fund	21357.48		33.57	-5.53		21396.58		11427.72	9968.86				21396.58
	Monticello Trees Forever	34423.71		35.12			34458.83		34458.83					34458.83
	Fire	263026.75	75.00	330.12	5733.78		257698.09		16101.99	91596.10		150000.00		257698.09
	Ambulance Operating	85569.22	21627.64	131.83	45121.19		80957.50		50462.74	30494.76				80957.50
	Hotel/Motel Tax Fund	13703.80		19.71	11599.26		2124.25		2124.25					2124.25
	Earl F Lehmann Trust	237.53					237.53				237.53			237.53
	Street Bond	500.00					500.00		500.00					500.00
	Police Improvement	2641.20	564.00	2.61	1575.00		1632.81		-3457.92	5090.73				1632.81
	Library Improvement	41796.20	75.00	68.11	611.37		41327.94	75.00	13463.20	27864.74				41327.94
	Library	6859.20	1411.62	9.74	13828.48		4452.08		4377.08					4452.08
	Equipment Set-A-Side	103236.24		169.90			103406.14		28809.58	74596.56				103406.14
	Super Mac	8328.32		12.43	1649.38		6691.37		5133.90	1567.47				6691.37
	Airport	53128.84	9146.00	76.41	16134.39		46216.86		46169.65	47.21				46216.86
	Revolving Loan Fund	36706.61	75.00	60.09			36841.70		1208.79	35632.91				36841.70
SPECIAL REVENUE FUNDS:														
	Road Use Tax	648250.62	36201.63		15893.65		688558.60		288558.60	380000.00				688558.60
	Employee Benefits	391100.10	1652.16	645.54	30143.86		363253.94		74213.25	289040.69				363253.94
	TIF Tax Collections	240278.58	3496.45	377.64	5223.38		238929.29		117045.00	121884.29				238929.29
	Slavka Gehret Trust	204114.02		350.05			204464.07		1306.39	203157.68				204464.07
	Police Forfeiture Acct	826.83		1.12			827.95		827.95					827.95
DEBT SERVICE FUNDS:														
	Debt Service	70019.14	1558.31	105.40			71682.85		60388.03	11294.82				71682.85
	TIF - Debt Payments	0.00					0.00							0.00
PERMANENT FUNDS:														
	Park Improvements	16315.27	100.00	23.08			16438.35		2444.83	13993.52				16438.35
	Library Capital Improvements	4009.86		5.77			4015.63		4015.63					4015.63
	Ambulance Improvements	57721.48		96.18			57817.66		11963.99	45853.67				57817.66
	TIF Projects	5336.87			123.69		5213.18		5213.18					5213.18
	Cemetery Improvements	71198.73	86.00	396.24			71680.97		2613.04	69067.93				71680.97
	Cap Imp - FACC	12271.11		19.16			12290.27		-62601.65	12290.27				12290.27
	Youth Baseball & Softball	-169750.38	143521.21				-62601.65		-7962.44					-62601.65
	Low Income Housing	14472.00		23.79			14495.79		-4003.68	14495.79				14495.79
	MDC Funds	18616.37		19.94			17747.70		17577.88	169.82				-4003.68
	Baty Disc Golf Course	8543.29		14.69			8557.98		154.96	8403.02				8557.98
	Mary Maxine Redmond Trust	11450.28		16.47			11466.75		11466.75					11466.75
	Pocket Park	162370.80	116.00				162486.80		12486.80					162486.80
	Cemetery Perpetual Care	85350.12		147.23			85497.35		218.33	85279.02				85497.35
	Charles S Bidwell Book Trust	41002.47		70.65			41073.12		404.35	40668.77				41073.12
ENTERPRISE FUNDS:														
	Water Operating	11470.57	36676.91	18.75	14430.12		35736.11		27880.67	7855.44				35736.11
	Customer Deposits	90300.70	860.00		910.00		90250.70		8678.14	81572.56				90250.70
	Water Capital Improvements	3413.65	659.06	81.73			4154.44		3526.39	628.05				4154.44
	Sewer Operating	-25161.02	49243.85		22275.21		1807.62		1807.62					1807.62
	Sewer Capital Improvements	116980.94	1371.07	170.76	4500.00		114002.77		112867.35	1135.42				114002.77
	Sanitation	101492.27	36312.16	131.80	40898.49		97037.74		23272.22	73765.52				97037.74
	Sanitation Capital Improvements	60603.85	559.07	99.02			61261.94		19952.94	41309.00				61261.94
	Storm Water Fund	-38420.01	2467.96		4697.09		-40649.14		-40649.14					-40649.14
	Self Funded Insurance	0.00	142.44		142.44		0.00							0.00
AGENCY FUNDS														
	Flex Spending	305.22	38.46		165.00		178.68		178.68					178.68
	Enterprise Flex Spending	471.38	115.38		495.00		91.76		91.76					91.76
INTERNAL REVENUE FUND														
		3638504.75	463084.40	6194.22	28750.00	446062.36	28750.00	3661721.01	785.00	1505559.45	1843397.02	5533.36	306452.18	3661721.01
TOTAL OF ALL FUNDS														

City of Monticello
 Cash On Hand By Bank
 For July 31st, 2018

1. Lehmann 8/9/2018

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$237.53	0.500	N/A		Earl F Lehmann Trust
Total by Bank	\$237.53				
Dutrac Credit Union					
Total by Bank	\$0.00				
Regions Banks					
Checking # 0002959379	\$5,295.83	0.05	N/A 1/18/2019	212 days	Soldiers Memorial Soldiers Memorial
CD #89100344	\$6,452.18				
Total by Bank	\$11,748.01				
Fidelity Bank & Trust					
CD #129109	\$300,000.00	2.652	6/22/2019	12 months	Fire/Cem Perp Care
	\$300,000.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$1,519,951.72	1.25	N/A		General Checking General Savings
Property Tax & Water #40001992	\$1,843,397.02	1.25	N/A		
Total by Bank	\$3,363,348.74				
Total Cash on Hand- All Banks	\$3,675,334.28				
Plus Petty Cash	\$785.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt					
Less Outstanding Checks	\$14,398.27				
Treasurer's Balance	\$3,661,721.01				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all
 Riverside Gardeners, Inc
 Monticello Firefighters Organization, Inc
 Monticello Emergency Medical Team
 Friends of the Monticello Public Library
 Monticello Youth Baseball & Softball Assn

City Council Meeting
Prep. Date: 08/15/18
Preparer: Doug Herman



Agenda Item: # 1
Agenda Date: 08/20/18

Communication Page

Agenda Items Description: Resolution to approve Pay Request from MAC Concrete Construction in the amount of \$57,447.70 related to 2018 Street Repairs.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Invoices / Statement

Fiscal Impact:

Budget Line Item:

Gen. Fund: Streets

Budget Summary:

Expenditure:

\$57,447.70

Revenue:

Synopsis: MAC Concrete awarded Bid Package #3 and #4 by Resolution 18-36 on 3/5/2018. That work, and additional work directed by PW Director has been completed.

Background Information: Bid Package #3 in the amount of \$32,105 and Bid Package #4 in the amount of \$9,483. Like many street repair projects it is hard to know where to draw the line and/or to stop the area of repairs. In this case Brant determined it appropriate to add some additional work in the areas of the awarded repairs and to also add additional work due to MAC's availability to perform the work.

Bid Package #3 increased from \$32,105 to \$48,852.25. Additional Work included:

1. Tower View Ct.: 12 x 60 removal and replacement patch \$5,148
2. West 2nd Street and Farley: Change in scope/quantity. New Total \$14,889.72
3. Repair near 639 N. Chestnut Street: Change in scope/quantity. New Total \$4,970
4. N. Chestnut / Laude Repair: Change in scope/quantity. New Total \$5,396.95

Bid Package #4 decreased from \$9,483.00 to \$8,595.45.

1. Package included manhole work and the included castings that the City chose to provide the contractor as opposed to the contractor purchasing the castings.

Scott did a nice job and completed work on a timely basis. Brant has reviewed the invoices and finds them to be appropriate and in line with the work performed.

Recommendation: I recommend that the Council approve payment of the invoices as presented in the amount of \$57,447.70

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #18-97

Approving Pay Request submitted by MAC Concrete Construction in the amount of \$57,447.70, related to 2018 Street Repairs.

- WHEREAS,** The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and
- WHEREAS,** MAC Concrete Construction contracted with the City to perform various street repairs and other improvements, most of the projects being generally referred to as Bid Package #3 and Bid Package #4, 2018 Street Repairs, and
- WHEREAS,** Said street repairs have been completed to the satisfaction of the Public Works Director and he has reviewed the invoices submitted by the MAC and finds that same should be approved for payment in the amount of \$57,447.70, and
- WHEREAS,** The Council is aware of the fact that the work completed by MAC exceeded the work originally agreed to be performed by MAC, and for that reason the overall cost exceeded the original bid, and finds that the additional work directed to be completed by the PW Director was appropriate and that the additional cost was reasonable and that payment as requested should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Pay Request submitted by MAC Concrete Construction in the amount of \$57,447.70, related to 2018 Street Repairs.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 20th day of August, 2018.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

STATEMENT

MAC CONCRETE CONSTRUCTION

INVOICE # 16131
DATE: JULY 20, 2018

19052 MILITARY RD MONTICELLO, IA 52310
Phone 319-480-3170
s.macconcrete@gmail.com

TO CITY OF MONTICELLO
BID PACK #3

*Streets - Road
Maintenance
Contracts
+ Extras*

[Signature]
BML

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	1. CELGO AVE		
	10' C@G		370.00
	8' BY 15', TOTAL 120 SG/FT		
	TEAR OUT		240.00
	PUT BACK		618.00
			\$1228.00
	2. 765 TOWER VIEW CT		
	4-6' 10', 3' BY 5', TOTAL 60		
	TEAR OUT		120.00
	PUT BACK		618.00
			\$738.00
	2.5 TOWERVIEW CT		
	12' BY 60', TOTAL 720 SG/FT		
	TEAR OUT		1440.00
	PUT BACK		3708.00
			\$5148.00
	3. 803 BIRCH ST		
	15' C@G		555.00
	8' BY 15', TOTAL 120 SG/FT		
	TEAR OUT		240.00
	PUT BACK		618.00
			\$1413.00

Extra {

Change quantity

	4. 307 EAST 5 TH ST		
	36' C@G		1332.00
	21-6' BY 23', TOTAL 495 SG/FT		
	TEAR OUT		990.00
	PUT BACK		2549.25
			\$4871.25
	5. WEST 2 ND @ FARLY		
	NORTH SIDE OF INTERSECTION:		
	20' OF C@G		740.00
	SIDEWALK, 5' BY 23', 115 SG/FT		460.00
	2- 2' BY 4' ADA PADS		300.00
	13' BY 23', TOTAL 299 SG/FT		
	SAW BLADE		300.00
	TEAR OUT		598.00
	PUT BACK		1539.85
			\$3937.85
	SOUTH SIDE OF INTERSECTION:		
	35' C@G		1295.00
	SIDEWALK 10' BY 5'		200.00
	1- ADA PAD		150.00
	ROCK: 12.10 TONS OF 1 1/2" ROAD ROCK AND 21.36 TONS OF 2" ROAD ROCK		540.97
	23' BY 38-6', 7' BY 11-6', 7' BY 14', 23' BY 14' / 2		
	TOTAL 1226 SG/FT		
	TEAR OUT		2452.00
	PUT BACK		6313.90
			\$10951.87
	SQUARE BY REGIONS BANK		
	11' BY 20-6', 7' BY 2', TOTAL 240 SG/FT		
	ROCK: 10.90 TONS 1 1/2" ROAD ROCK		193.88
	TEAR OUT		480.00
	PUT BACK		1236.00
			\$1909.88

	6. 141 PARK BLVD		
	15' C@G		555.00
	15-6' BY 8', TOTAL 124 SG/FT		
	TEAR OUT		248.00
	PUT BACK		638.00
			\$1441.00
	7. 150 PARK BLVD		
	20' C@G		740.00
	13' BY 23', 4' BY 8', TOTAL 331 SG/FT		
	TEAR OUT		828.17
	PUT BACK		1870.83
			\$3439.00
	8. 539 N GILL ST.		
	30' C@ G		1110.00
	35' BY 4' SIDEWALK		560.00
	25-6' BY 9-6', TOTAL 243 SG/FT		
	TEAR OUT		486.00
	PUT BACK		1251.45
			\$3407.45
	9. 639 N CHESTNUT ST.		
	9' BY 16', 28' BY 9', 9' BY 13', TOTAL 513 SG/FT		
	TEAR OUT		1146.03
	PUT BACK		276
	4' BY 6' SIDEWALK		96.00
			\$4004.00
	10. 627 N CHESTNUT		
	8-6' BY 15', TOTAL 128 SG/FT		
	TEAR OUT		281.40
	PUT BACK		684.60
			\$966.00

*Client
Quantity*

<i>Client Buy</i>	11. N CHESTNUT/ LAUDE		
	39' C@G		1443.00
	19' BY 20', 15' BY 11-6', TOTAL 553 SG/FT		
	TEAR OUT		1106.00
	PUT BACK		2847.95
			\$5396.95
TOTAL			\$48852.25



THANK YOU FOR YOUR BUSINESS!

STATEMENT

MAC CONCRETE CONSTRUCTION

INVOICE # 16132
DATE: JULY 20, 2018

19052 MILITARY RD MONTICELLO, IA 52310
Phone 319-480-3170
s.maeconcrete@gmail.com

TO CITY OF MONTICELLO
BID PACK #4

*Streets - Road
Maintenance
Contracts*

BML



QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	1. PINE ST.		
	11-6 BY 20 AND 9 BY 7-6, TOTAL 298 SG/FT		
	NO CASTING CHARGES		
	TEAR OUT		596.00
	PUT BACK		1534.70
			\$2130.70
	2. 439 N. GILL ST		
	22' BY 9-6', TOTAL 209 SG/FT		
	NO CASTING CHARGES		
	TEAR OUT		418.00
	PUT BACK		1076.35
			\$1494.35
	3. 625 W 6 TH ST		
	15' C@G		555.00
	9-6' BY 16', TOTAL 152 SG/FT		
	NO CASTING CHARGE		
	TEAR OUT		304.00
	PUT BACK		782.80
			\$1641.80

	4. 1 ST STREET		
	15' C@G		555.00
	NO CASTING CHARGE		
	11' BY 22', TOTAL 242 SG/FT		
	TEAR OUT		484.00
	PUT BACK		1246.30
			\$2285.30
	5.1 ST STREET ALLY		
	NO CASTING CHARGE		
	20' BY 7', TOTAL 140 SG/FT		
	TEAR OUT		280.00
	PUT BACK		721.00
			\$1001.00
		TOTAL	\$8595.45



THANK YOU FOR YOUR BUSINESS!

City Council Meeting
Prep. Date: 08/15/18
Preparer: Doug Herman



Agenda Item: # 2
Agenda Date: 08/20/18

Communication Page

Agenda Items Description: Resolution to approve \$850.66 Sanitary Sewer Credit to the Monticello Comm. School District.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Request from MCSD

Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Water Operating

\$850.66 credit request

Synopsis: Dennis Dirks, Maintenance Director for MCSD, requests a credit against City utility bill

Background Information: Dirks reports that a broken 90 degree elbow was found to be leaking in tunnel under Carpenter School. The leaking water exited the tunnel through cracks in the floor, entering the earth below, not the City Sanitary Sewer system. Dirks reports that he repaired the broken 90 and associated copper line to fix the leak.

A normal sewer bill for the school, during this time frame, would be in the \$40 to \$50 dollar range. The actual sewer related fees as shown on the School's August 1st statement totaled \$906.66. Carpenter School has not received a credit in the past.

The City policy with regard to water/sewer credits does not authorize a credit when water enters the sanitary sewer and requires the situation to be significant, where the credit would exceed \$100. Both criteria appear to be met in this case. The total credit, only approving a credit on the sewer portion of the invoice, would be \$850.66 based upon a normal assumed usage of \$50.00

Recommendation: I recommend that the Council approve the sewer credit request associated with the water leak at Carpenter School.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #18-___

Approving \$850.66 credit against Carpenter School, MCSD, utility account

WHEREAS, The City of Monticello has received a request for a credit against the Carpenter School utility account dated August 1, 2018, and

WHEREAS, The Council finds that the water usage at Carpenter School far exceeded its' normal use due to a leaking pipe and copper elbow in a tunnel crawl space area of the school, and that the water, when leaking, left the tunnel/crawl space through small cracks in the floor into the earth and did not enter the sanitary sewer system, and

WHEREAS, The Council finds that a normal or average Carpenter school sewer bill for the time period reflected by the August 1 statement is approximately \$50.00, and as the 8/1/2018 invoice reflected \$906.66 in sewer fees, that a one-time credit in the amount of \$850.66 would be appropriate under the current policy of the City of Monticello.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve a \$850.66 credit against the Carpenter School Combined Utility Account.

IN TESTIMONY WHEREOF, I have hereunto
subscribed my name and caused the Great Seal
of the City of Monticello, Iowa to be affixed hereto.
Done this 20th day of August, 2018.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

CUSTOMER REQUEST
SEWER BILL CREDIT
CITY OF MONTICELLO
200 EAST FIRST STREET
MONTICELLO, IOWA 52310
(319)465-3577

Name: Carpenter School

Address: 711 S Maple St

Account No. 1519780001

Contact Person: Dennis Dirks Phone No. 319-480-2109

Description of Leak: 90° Elbow got a hole at 90

Repairs Made: Repaired copper line and Elbow, 90

Date: _____

Plumber: Monticello Schools Maintenance

CUSTOMER REQUEST

I hereby request an adjustment to my sewer bill due to a leak in my plumbing system. I verify that I have not received any previous adjustments to my sewer bill. I acknowledge that I will not qualify for any future adjustments to my sewer bill due to leaks in my plumbing system.

Customer Signature: Dennis Dirks Date: 8-6-2018

Customer Signature: _____ Date: _____

CITY AUTHORIZATION

Reviewed and Accepted – Credit Authorization for \$ _____

- Attachments: 1. Copy of Plumber's Bill _____
2. Calculation of Credit _____
3. Print out of adjustment page _____

Mayor

Date

City Administrator

Date

Plumber's Verification
To
City of Monticello, Iowa

Plumber: Monticello School Maintenance
Address: 711 S. Maple St. Monticello, Ia
Phone: 319-480-2109

Customer Name: _____


Customer Address: _____

The following repairs have been made to the above address to repair a leak in the plumbing system:

Replaced 90° copper elbow

I verify that these leaks were not caused by the owner's negligence, in my opinion.

A copy of my invoice is attached.

Plumber's Signature: 
Print Name: Dennis A Dink
Date: 8-6-2012

MONTICELLO WATER DEPARTMENT
 200 EAST FIRST STREET
 MONTICELLO, IOWA 52310
 (815) 485-3577

SERVICE AT GIS N GILL ST DATE 8/01/18

CHARGES	PREVIOUS METER READING	PRESENT	USAGE	AMOUNT
BR				1.00
ST				2.50
SW	1942	2088	146000	906.66
WA	1942	2088	146000	603.98

RETURN SERVICE REQUESTED

AMOUNT DUE NOW \$ 1514.14 ACCOUNT NUMBER 1519780001

Thank You

AFTER 8/20/18
 PAY \$ 1514.14

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

CAR-RT SORT 9998

CARPENTER SCHOOL
 711 S MAPLE ST
 MONTICELLO IA 52310

AFTER PAY \$
 8/20/18 1514.14 \$ 1514.14
 PAY ANY OPENING BALANCE TO AVOID DISCONNECTION, DISREGARD IF PAID READING DATES
 PREVIOUS 6/01/18
 PRESENT 7/02/18

1519780001
 ACCOUNT NUMBER

PRESORTED
 FIRST CLASS MAIL
 U.S. POSTAGE PAID 1 0Z
 MONTICELLO, IA
 PERMIT NO. 1

Only 906.66 s.w.

City Council Meeting
Prep. Date: 08/16/18
Preparer: Doug Herman



Agenda Item: # 3
Agenda Date: 08/20/18

Communication Page

Agenda Items Description: Resolution to approve and adopt City Street Financial Report for fiscal year 2017 / 2018.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

City Street Financial Report

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Annual Report required to be filed with the IDOT.

Background Information: City Street report summarizes fiscal year expenditures on City Streets. Same is required by State Law.

Staff Recommendation: City Administrator recommends passage of Resolution approving and adopting the Annual City Street Financial Report for fiscal year 2017/2018.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #

Approving and Adopting the Annual City Street Financial Report for fiscal year 2017/2018

WHEREAS, The City of Monticello is required by the Code of Iowa, Chapter 312, Section 14 to submit a Street Finance Report each year, and

WHEREAS, The Street Finance Report must be filed by September 30 of each year, same outlining a summary of City expenditures related to Roads / Road Use.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve and adopt the Annual City Street Financial Report for fiscal year 2017/2018, and authorizes the Mayor and Clerk to execute same and return same to the IDOT.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 20th day of August, 2018.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk



Form 517007 {5-2018}
Office of Local Systems
Ames, IA 50010

City Name
MONTICELLO
City Number
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City Street Financial Report

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Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
Road use Other Steeet Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

Column 1 Column 2 Column 3 Column 4
Road use Other Steeet Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

A. BEGINNING BALANCE				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Steeet	Street Debt	Totals
	Tax Fund	Monies		
1. July 1 Balance	\$521,126	\$202,740	\$0	\$723,866
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3. Adjusted Balance	\$521,126	\$202,740	\$0	\$723,866
B. REVENUES				
1. Road Use Tax	\$484,332			\$484,332
2. Property Taxes		\$339,188	\$668,166	\$1,007,354
3. Special Assessments		\$28,750	\$0	\$28,750
4. Miscellaneous		\$625,035	\$0	\$625,035
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$8,301	\$0	\$8,301
7. Total Revenues (Lines B1 thru B6)	\$484,332	\$1,001,274	\$668,166	\$2,153,772
C. Total Funds Available (Line A3 + Line B7)	\$1,005,458	\$1,204,014	\$668,166	\$2,877,638

EXPENSES				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Steeet	Street Debt	Totals
	Tax Fund	Monies		
D. Maintenance				
1. RoadWay Maintenance	\$234,167	\$145,307	\$0	\$379,474
2. Snow and Ice Removal	\$13,281	\$0	\$0	\$13,281
E. Construction, Reconstruction and Improvements				
1. Engineering	\$0	\$148,191	\$0	\$148,191
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$0	\$1,090,480	\$0	\$1,090,480
4. Traffic Services	\$0	\$0	\$0	\$0
F. Administration	\$106,657	\$0	\$0	\$106,657
G. Equipment	\$3,103	\$0	\$0	\$3,103
H. Miscellaneous		\$129	\$1,122	\$1,251
J. street Debt				
1. Bonds, Notes and Loans -Principal Paid	\$0	\$10,227	\$629,323	\$639,550
2. Bonds, Notes and Loans - Interest Paid	\$0	\$950	\$37,721	\$38,671
TOTALS				
K. Total Expenses (Lines D thru J)	\$357,208	\$1,395,284	\$668,166	\$2,420,658
L. Ending Balance (Line C-K)	\$648,250	-\$191,270	\$0	\$456,980
M. Total Funds Accounted For (K + L = C)	\$1,005,458	\$1,204,014	\$668,166	\$2,877,638

City Street Financial Report

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Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
121---State Reimbursement	\$9,284.00	\$0.00
171---Sales of New Material (Rock, Culverts, etc.)	\$1,880.00	\$0.00
173---Reimbursement For Damages	\$15,180.00	\$0.00
112---Utility Revenue	\$29,110.00	\$0.00
125---City Highway Bridge Program	\$333,885.00	\$0.00
124---Iowa DOT	\$235,696.00	\$0.00
Line B4 Totals	\$625,035.00	\$0.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
240---Administrative Costs (Printing, Legal Fees, etc.)	\$129.00	\$1,122.00
Line H Totals	\$129.00	\$1,122.00

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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	112	06/28/2012	\$720,000	49	2019	\$200,000	\$100,000	\$2,250	\$49,000	\$1,102	\$100,000
<input type="checkbox"/>	General Obligation	Street Improvements	113	10/21/2014	\$1,595,000	40	2024	\$1,280,000	\$120,000	\$29,475	\$48,000	\$11,790	\$1,160,000
<input type="checkbox"/>	General Obligation	Street Improvements	114	04/18/2016	\$2,640,000	82	2026	\$2,170,000	\$540,000	\$25,943	\$442,800	\$21,273	\$1,630,000
<input type="checkbox"/>	General Obligation	Paving & Construction	301	07/06/2011	\$1,145,000	57	2019	\$355,000	\$175,000	\$7,905	\$99,750	\$4,506	\$180,000
New Bond Totals					\$0	\$0	Totals	\$4,005,000	\$935,000	\$65,573	\$639,550	\$38,671	\$3,070,000

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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

Check here if there are no entities for this year

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
1	\$720,939	SURF	Yes	Main Street (Hwy 38) H.M.A resurface, .61 miles
2	\$896,573	RDWY	Yes	East South Street Reconstruction, .16 miles of PCC pavement including curb and gutter, also including 670 LF of storm sewers

Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
1	Eastern Iowa Excavating & Concrete LLC	\$493,504	\$90,369	\$0	\$0	\$0	\$0	\$583,873
2	Eastern Iowa Excavating & Concrete LLC	\$732,559	-\$21,643	\$0	\$0	\$0	\$0	\$710,916

City Street Financial Report

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
	2011	International 7300 Dump Truck	\$71,000	\$0		\$0		No	NOCH
	2009	Schwartz Patch Machine Distributor	\$48,550	\$0		\$0		No	NOCH
	2009	New Holland Backhoe B95B	\$53,068	\$0		\$0		No	NOCH
	2006	Tymco Street Sweeper	\$123,392	\$0		\$0		No	NOCH
	2001	Ford F550 Lift truck	\$40,000	\$0		\$0		No	NOCH
	1997	Ford Dump Truck	\$46,061	\$0		\$0		No	NOCH
	2003	International 7300 SFA Dump Truck	\$62,870	\$0		\$0		No	NOCH
	1996	Bomag BMRO-30 Street Roller	\$20,000	\$0		\$0		No	NOCH
	2001	GMC Dump Truck	\$60,799	\$0		\$0		No	NOCH
	2013	International Dump Truck	\$122,495	\$0		\$0		No	NOCH
	1987	John Deere 4450	\$0	\$0		\$3,000	/Year	No	NA
	2013	New Holland L220 Skid Loader	\$30,300	\$0		\$0		No	NOCH

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Form 517007 {5-2018}
Office of Local Systems
Ames, IA 50010

City Street Financial Report

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Explanation Sheet

Comments

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 Office of Local Systems
 Ames, IA 50010

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Monthly Payment Sheet

Month	Road Use tax Payments
July	\$49,180.13
August	\$50,827.69
September	\$49,629.63
October	\$32,629.12
November	\$43,845.51
December	\$38,019.89
January	\$31,667.46
February	\$53,366.02
March	\$33,806.27
April	\$18,461.24
May	\$45,595.60
June	\$37,303.63
Totals	\$484,332.19

City Council Meeting
Prep. Date: 08/15/18
Preparer: Doug Herman



Agenda Item: # 4
Agenda Date: 08/20/18

Communication Page

Agenda Items Description: Resolution to approve maintenance of Pit Bull within City limits by resident as an Emotional Support Animal

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution (Not prepared due to variety of options)

Devilbiss Hearing Documents

Fiscal Impact:

Budget Line Item:

Gen. Fund: Streets

Budget Summary:

Expenditure:

\$57,447.70

Revenue:

Synopsis: Devilbiss told to remove dog believed to be pit bull from community requested a hearing and a hearing was held before Mayor Wolken, Councilperson Pratt, Goedken and Russ. Also present were Chief Smith and Administrator Herman.

Background Information: Devilbiss contends that her dog is an emotional support animal. That is not the same as a service dog/animal and is not afforded the same protections and the City code i.e. the Pit Bull ban supersedes her claim of having an emotional support dog.

The City passed the pit bull ban in 2006. Devilbiss has lived in the community since at least 2000. It appears that the pit bull, a shelter animal, was brought into the community well after the pit bull ban went into effect, in 2010 as I read her letter. (She indicates that she knew of the pit bull ban and shared that with the multiple shelters they visited and when the dog in question was chosen it was not believed to have any pit bull in it.

At the hearing Devilbiss was given the opportunity to move forward with testing and she and her husband chose not to, partially based upon the insurability problems a pit bull determination result may cause them. They acknowledge that their homeowner's insurance would not cover a pit bull but are of the belief that they will be covered if they do not know the dog is a pit bull variety.

I have received a letter from an MD on Erin's behalf indicating that she qualifies, if you will, for an emotional support animal.

Options: (Not an all-inclusive list, just thoughts)

1. Disallow the maintenance of the animal in the City limits, requiring it to be removed within a certain number of days subject to verification by the Chief of Police.
 - a. The removal could be delayed if they agree to the DNA testing.
 - i. If the testing comes back positive, then have a predetermined number of days to remove the animal from the City.
2. Allow her to keep the dog, making an exception to the general rule for documented (to the extent that they are documented) emotional support animals.
 - a. This option would open the door to such an allowance for all emotional support animal requests in my opinion as the Council should not step into the role of weighing one's true need for an emotional support animal.
3. Allow her to keep the dog based upon the City not having in place a policy on Emotional Support Animals and then pass a policy that disallows exceptions to the dangerous animals regulations for emotional support animals moving forward.
4. In any of the "allow her to keep" options the Council could put in place restrictions related to fencing, muzzling, walking, etc.

Recommendation: I recommend that the Council consider the options and take action deemed appropriate.

City of Monticello, Iowa

www.ci.monticello.ia.us

Hearing Re: Pit Bull Ban Violation

July 30, 2018 at 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	Police Chief:	Britt Smith
At Large:	Gary "Butch" Pratt		
Ward #2:	Johnny Russ, Mayor Pro Tem		

- Call to Order – 6:00 P.M.

Announcements:

1. **Appeal:** This hearing is the result of a notice by the Police Chief to Erin Devilbiss to remove a pit bull variety dog owned by Devilbiss from the Community consistent with the Monticello Code of Ordinances, wherein Pit Bull and similar varieties were banned in 2006. The animal having been brought to the attention of the Monticello PD based upon a complaint from another party whose pit bull was removed from the community.
 - a. Pursuant to City Code Erin Devilbiss has appealed the removal order to the City Council
 - b. Tonight's meeting is the appeal hearing and after the hearing the Mayor and Council panel will take the matter under advisement and will at the meeting of August 20th make a recommendation to the Council as a whole and a decision will likely be rendered at that time.
 - c. Devilbiss has submitted three documents that will be made a part of the Record unless there are any objections to doing so:
 - i. Undated Letter to Mayor Wolken explaining or laying out her appeal.
 - ii. Adoption Contract between Devilbiss and Dubuque Humane Society dated June 30, 2012 purported to be the adoption paperwork associated with her dog. Dog reported to be a Retriever, Labrador/Mix of one year and 14 days of age
 - iii. Letter from Dr. Schroeder, M.D. "prescribing" Devilbiss an emotional support animal
 - d. This hearing will follow an informal process and will be audio recorded by the Chief of Police. The process to be followed is as follows:
 - i. Erin Devilbiss will present any facts, evidence, and information to the committee she wishes them to be aware of.
 1. Committee may ask questions of Devilbiss
 - ii. Devilbiss may present other witnesses
 2. Committee may ask questions of witnesses
 - iii. At conclusion of testimony and questioning the Council may ask any follow up questions of Devilbiss or other witnesses if any and thereafter the record will be deemed closed.
 - iv. Committee will take matter under advisement and will make a recommendation to the City Council at regular City Council meeting of August 20th which commences at 6:00 p.m.

Note: Based upon the research performed by the City Administrator, the City Council does not have to carve out an exception for "Emotional Support Animals" in the pit bull ban ordinance.

Mayor Brian Wolken

Dear Mr. Wolken,

I am writing to tell you how my dog Stoni is invaluable to me as a support animal.

I suffer from bipolar disorder and generalized anxiety. I began treatment in 2010 but had been dealing with the symptoms since way before then before finally receiving a diagnosis. Bipolar is cyclical. A person cycles between depression on one end of the spectrum and mania on the other. Some people have wider mood swings than others. Some people cycle daily, and some cycle over a year or more. The best way I can describe it is that I have the same feelings as anyone else; I just feel them more intensely to the point that it sometimes interferes with living my day-to-day life. If the person without the disorder feels in color, I feel in hypercolor. Here are some of the problems I had with that:

- Being depressed was hard. I would cry a lot or lie in bed and stare blankly at the ceiling feeling like I was outside of myself, disconnected, and not able to bear the thought of getting out of bed. It felt like nothing mattered, and I was not part of this world or connected to my body. My doctor later told me that there was a name for that: depersonalization.
- The anxiety was crippling. At times, I would be so anxious that I would pace or be paralyzed because of it. The feeling would come out of nowhere with no discernible cause. I would try doing something fun thinking it would ease the anxiety only to feel more anxious and switch to something else and then something else and so on because nothing seemed to work. I could not enjoy doing any of the things that I used to do. Each time, I was becoming increasingly frustrated and anxious. It was a spiral.
- Inability to concentrate posed its own challenges. With all of this other stuff literally spinning around in my mind faster and faster and faster, I was unable to focus on anything be it completing a project or remembering where I had left my keys. Disorganization is not uncommon with my condition, but getting through each day was a challenge because my mind was too consumed with all of the chaos inside to focus on the mundane, day to day activities that most people take for granted.
- Panic attacks were the worst. Hyperventilation, palpitations, chest pain, lightheadedness, headache, nausea, feelings of not being able to breathe, and tingling lips and fingertips made it downright impossible to do anything.

Then, one week, everything fell apart. My cat Tinker had to be put to sleep because of cancer. Five days later, Portia, my dog, just rolled over and died (grief?). When we thought the time was right, the whole family went to the Humane Society.

Stoni and I have had a special connection from the first time we met. Many of the shelter dogs were labeled as pit bulls or pit mixes. We didn't want a pit bull, and we avoided them entirely. As we were leaving (unfortunately, we had arrived at closing time), I stepped up to the line of cages in front of two kennels. I put my flat hands against the fencing. Two dogs jumped and yipped and tried to lick my hands through the fence. I looked into Stoni's brown eyes, and tears came to mine. Something in me recognized something in her, and she just had to be my dog. She was labeled as a retriever/Labrador mix, so next morning, she was in our car headed for home.

Now, I don't know what I would do without Stoni in my life. She is always beside me. If I am sitting, she is either lying at my feet or sitting with her chin in my lap. Stoni has a way of looking into my eyes that make me feel like she understands me. She is the first face I see in the morning, and the last one I see before I close my

eyes. Sometimes I look down and find myself just repeatedly flexing my fingers and running them through her hair and realize that I am lost in thought worrying about something, and the repetitive action of rubbing her that I didn't even realize I was doing is curbing my anxiety. Her physical presence has a calming effect. When I am feeling depressed, she will come over and lick my face with her wet tongue or do something silly to make me laugh. Somehow she just knows what to do.

Neither one of us does very well away from the other. When I am away (as I was during a recent weekend when I had to go to Pennsylvania to take a test), I feel her absence. I was so nervous about the test. I dropped my hand down beside me like I always do and then realized that she wasn't right there. My family reports that she is depressed and does not eat well when I am not home. I returned from Pennsylvania on June 12, and I had surgery to place a pin in my left foot on June 14. Since then, my home has been the couch. Stoni won't let me out of my sight. She knows that it isn't right and that it is very difficult for me to not be able to burn off nervous energy. She hasn't let me out of her sight, and her presence is comforting.

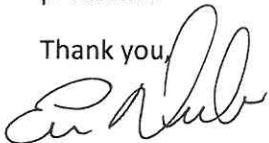
When I heard that someone had complained about her, I knew that it had nothing to do with anything she had done. When the officer who delivered the news had left, I had a panic attack like the one described above. By the time I finally calmed down (imagine a couple of hours experiencing the symptoms described above), my body was not tired, but I was exhausted emotionally. I had nothing left. She has been with us for about six years. Abandoned along a roadway, she was one when we got her. Never has Stoni ever threatened or hurt anyone. I don't think she has it in her. She is never out alone, and she is always on a leash. She is even gentle with our kitten.

I have had lots of pets in my life, and she is the smartest and sweetest and most loving animal I have ever owned. She is not just a dog, she is truly my best friend. I often refer to her as a third child. She is dearly loved, and she is family.

Over the last few years, my condition has been pretty well controlled. I don't (usually) have panic attacks like the one described above. Sure, I get nervous and anxious, but I know that all I have to do is reach down to find her and scratch her neck. I cry sometimes, but she is always there to tell me that it will be okay. That test in Pennsylvania was a giant skills test and the most stressful one I have taken in my life. I passed, and I am very close to graduating. In 2010, I would never have thought I could make it that far. Some people with severe cases of bipolar disorder are unable to hold down a job. Some are homeless. Some are even locked away. I have thankfully been able to manage things in my life lately, and she is a big part of that.

In conclusion, I would just like to say that Stoni is definitely not a danger to anyone. Vicious dogs are not born. They are made by people who either train them that way or mistreat them. None of that applies to Stoni. I would not keep a dog that I thought might hurt someone, and I would never, never ever have a dog like that around my kids. I have kept my illness very private, and I would never have written such a personal letter if it wasn't so important. That's why I am praying that you understand what a vital role she plays in my daily life functioning and that we be allowed to continue living the way that we have for the last six years without any problems.

Thank you,



Erin Devilbiss

Adoption Contract - Jun 30 2012 Tel.: 563-582-6766 / 563-564-0087 | Fax:563-582-0140

Harold & Erin Devilbiss
209 North Main Street
Monticello, Iowa 52310 USA

Dubuque Regional Humane Society
175 North Crescent Ridge
Dubuque, Iowa 52003 USA
info@dbqhumane.org
www.dbqhumane.org
Person ID: P13388625
Tel:319-480-7309 Ext.

**Animal Information**

Animal ID: A16475467	Name: Estonia	Breeds: Retriever, Labrador/Mix	Gender/ Female
ARN:	Types: Dog	Colors: Brown	Altered: Yes
DOB: 6/16/2011	Current Age: 1 y 0 m 14 d	Pattern: Solid	Size: Medium

Please read before signing – this is an ADOPTION AGREEMENT

I, the undersigned Adopter, do hereby covenant and agree to abide by the following terms in adopting a dog or cat from the Dubuque Regional Humane Society hereinafter called "Society". Further, I herewith donate to the Society for the furtherance of Humane work, the sum of \$135 as an adoption Donation. This donation is in no sense to be regarded as a price paid for the animal which is to be given into my custody.

For veterinarian Use:

I have examined the above described animal and have found that it should be returned for the following health reasons

Date: _____ Veterinarian: _____

Replacement good for 30 days from date of return when duly signed.

TERMS OF THIS AGREEMENT

Dogs and cats are vaccinated with distemper vaccine which protects them for approximately 2-3 weeks, unless they were incubating the disease when brought to the Society. Dogs are vaccinated against bordetella. If signs of illness occur within 2 weeks, please return your pet for EXCHANGE as outlined below. I, the adopter, further hereby covenant and agree that:

1. **WITHIN SEVEN DAYS FROM THE DATE OF THIS ADOPTION**, I shall take this dog or cat to a veterinarian of my choice. If the veterinarian, upon **FIRST EXAMINATION**, should find an adverse health condition exists that was not discovered by the Society (worms excluded), he is to indicate by signing and dating in the space provided above. I further understand that I am to return said dog or cat to the Society together with this contract **WITHIN TEN DAYS FOLLOWING THE DATE THE VETERINARIAN SIGNED ABOVE**.
2. Upon fulfillment of Part 1 by the Adopter, the Society agrees to **REPLACE**- without additional charge – said dog or cat by allowing the Adopter to get a replacement pet of comparable value as established by the Society within **THIRTY DAYS** from the date returned as indicated above. The adopter shall hold this signed agreement and present the same when making a new selection. **IF SAID DOG OR CAT IS NOT RETURNED UNDER THE TERMS AND CONDITIONS SET FORTH IN PART 1**, this offer becomes null and void and the Society is absolved of any and all responsibility and/or claims upon it. The Society is not responsible for any expenses incurred in treating the dog or cat.
3. In adopting this pet, Adopter further agrees to:
 - a. Provide humane care - giving the dog or cat proper food, water, shelter and exercise.
 - b. See that this dog or cat is given regular preventive care and immediate medical treatment by a licensed veterinarian when it becomes ill or injured.
 - c. Not permit the dog or cat to be used for vivisection or experimentation or other laboratory work.
 - d. Accept this dog or cat as a household companion and to keep it as such.
 - e. Comply with all applicable state, county and municipal laws and to have the dog or cat properly licensed.
 - f. Not attempt to hold the Society responsible for any damages which the dog or cat may do to any person or property.
 - g. Surrender this dog or cat to the Society if and when I no longer want or can care for it adequately.
 - h. Hold the Society harmless for any damages to the adopted dog or cat or any other animal as a result of a

health condition of the adopted dog or cat which health condition was not recognized by the Society prior to adoption.

4. In order to comply with state law as it relates to the spaying and neutering of dogs and cats adopted from Iowa humane societies, the Dubuque Regional Humane Society has adopted the following plan. It is not the intent of the Dubuque Regional Humane Society to enter into competition with the private businesses to whom the DRHS is indebted for their ongoing support. The DRHS has resolved that all dogs and cats to be adopted from the Dubuque Regional Humane Society shall be spayed or neutered at the DRHS before they leave with the adoptive parent. In order to ensure full recovery of the pet following such a surgical procedure, no pet shall leave with an adoptive parent for a period of two (2) days following the neuter/spay procedure being performed. Each adoptive parent shall be encouraged to immediately establish a relationship with a private veterinarian for the ongoing healthcare of the pet. Each DRHS adoptive parent is encouraged to schedule a general welfare check of the pet within 7 days after the adoption occurs. In the event that the adopted pet is found, during that 7 days, to have some physical condition, ailment or illness which impacts the adoptability of the pet, the adoptive parent may immediately return the adopted pet to the DRHS and receive credit for the amount previously paid in adoption fees towards the adoption of another animal. However, all medical treatment to be performed for a pet after the pet leaves the DRHS, including the general welfare exam, shall be at the adoptive parent's expense and shall be arranged through the adoptive parent's own veterinarian. The DRHS does not perform health care services for animals no longer in the DRHS's ownership. Nothing herein shall preclude the DRHS from performing health care services to animals in the care of the DRHS for adoptive placement.

5. I further grant to the Society permission to investigate this dog or cat's new home at any time for a period of one year from the execution date of this instrument. I further grant the Society permission to enter and inspect my home to complete the investigation. Such option, if exercised, shall be exercised by a notice in writing directed to me at my last known mailing address by registered mail, with return receipt requested. Further, I do, by these presents, and in consideration of the Humane Society entering into agreement with me, grant to the Society an exclusive option for a period of one year from the date of this agreement, to purchase this dog or cat from me for the sum of \$1.00, should such Society find that this contract has been violated. In the event such option shall be exercised, I agree to immediately surrender the dog or cat peaceably and voluntarily to a proper representative of the Society, and I will not thereafter assert or claim any ownership, possession or other interest in or to the dog or cat or against the Society.

6. I hereby agree to pay, defend, indemnify and hold harmless the Dubuque Humane Society, d/b/a Dubuque Regional Humane Society, it agents, officers, directors, employees and volunteers from and against any and all claims, damages, or causes of action which arise out of my adoption of a cat or dog, my possession or ownership of a cat or dog, or in any other way related to the cat or dog, which cat or dog I am adopting pursuant to this adoption agreement. I further release the Society and agree to pay, defend, indemnify and hold harmless the Society, its agents, officers, directors, employees and volunteers from any and all claims, demands, damages or causes of action which I or any dependent of mine may have which arise out of my adoption of a cat or dog, my possession or ownership of a cat or dog, or in any other way relating to the cat or dog, which cat or dog I am adopting pursuant to this adoption agreement.

7. I further release the Society from any claims of expenses or attorney's fees which I may incur, or allege to have incurred, as a result of matters arising out of this adoption agreement, my adoption of the cat or dog, my possession or ownership of the cat or dog, or in any other way related to the cat or dog.

8. All references herein to "Society" and "Dubuque Regional Humane Society" are to be interpreted and considered as references to "Dubuque Humane Society".

9. Effective July 01, 2012, if your Dubuque Regional Humane Society adopted animal is under 14 weeks of age or has not received a rabies vaccination, DRHS will administer the rabies vaccination as part of your Adoption Agreement. After an animal reaches 14 weeks of age or an animal adopted prior to the DRHS administered rabies vaccination, Owner should contact the Main Shelter (563.582.6766) to schedule an appointment for rabies vaccination as part of the adoption fee. However, if an Owner has the rabies vaccination administered by their private vet, the Owner will be responsible for all expenses incurred and will not be reimbursed by Dubuque Regional Humane Society."

[Signature] Dubuque Humane Society d/b/a Dubuque Regional Humane Society [Signature] Adopter's Signature

Adoption Date 6/30/12 By Kristin Rehm Dubuque Regional Humane Society, Inc.

Vet Clinic Monticello Vet

Medical Summary Report

Animal ID's	Animal Info	Location Info
A16475467 0A13232D2F	Active New Arrival Estonia - Dog Female - Dog - 7 mths +	Retriever, Labrador/Mix - Brown - Solid 1 y 0 m 14 d , DOB: 6/16/2011, Altered: Yes, Size: Medium Bitten: No Bite History, Danger: No Back Kennel - 20

Medical Summary

Medical Record #	Type	Subtype	Medical Status	Temperament Status	Exam/ Surgery Date ^	Review Date
M17073685	Exam	Initial			06/16/2012 04:37 PM	
M17129607	Exam	Initial			06/25/2012 03:51 PM	
M17130057	Surgery	Spay Neuter Surgery			06/25/2012 04:18 PM	
M17171936	Exam	Initial			06/27/2012 12:06 AM	

Vaccinations	Type	Vaccination Date ^	Re-Vacc Date	Pet ID	Pet ID Type	Record #
Bordetella	Not Set up	06/16/2012 04:37PM	07/14/2012 04:37PM			M17073685
DA2PPvL4+Cv (Canine Distemper)	Not Set up	06/16/2012 04:37PM	07/14/2012 04:37PM			M17073685
Rabies	Not Set up	06/25/2012 03:51PM	06/25/2013 03:51PM	3708	Rabies Tag	M17129607

Treatments	Type	Dose/Recurrence	For	Treatment Date ^	Review Date	Record #
Frontline	Procedure			06/16/2012 04:37PM	07/16/2012 04:37PM	M17073685
Deworm, Oral Roundworm and Hoo	Procedure			06/16/2012 04:37PM	06/30/2012 04:37PM	M17073685
Deworm, Oral Roundworm and Hoo	Procedure			06/27/2012 12:06AM	07/11/2012 12:06AM	M17171936

City Council Meeting
Prep. Date: 08/16/18
Preparer: Doug Herman



Agenda Item: # 5
Agenda Date: 08/20/2018

Communication Page

Agenda Items Description: Ordinance to amend Chapter 68, Code of Ordinances, One-Way Traffic, by adding alleyway between S. Walnut Street and S. Gill Street.

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Ordinance

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Proposed addition of an alleyway, generally running e/w to the one-way code.

Background Information: The alleyway behind or to the south of Bradview Court runs generally west as it leaves Walnut Street and then turns in a northerly direction as it basically exits into S. Gill Street. Due to traffic safety concerns and a complaint by an abutting resident the Police Chief has recommended that the alleyway be made a one-way, from the west to the east. Letters were sent to all neighboring property owners by the Chief. I received feedback from one neighbor who utilizes the alleyway to access her garage and wanted to be sure that they would be able to continue to exit the alleyway "against the grain" if you will, particularly in winter conditions as to go the other way from their driveway could be difficult. The Council received some comments at the last Council meeting.

I do not believe there have been any additional comments received since the last meeting by the Chief of City Hall staff.

Recommendation: I recommend that the Council introduce and approve the 3rd reading of the proposed Ordinance.

ORDINANCE ____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONTICELLO, IOWA, BY ESTABLISHING A ONE-WAY SECTION OF ALLEY ON A PORTION OF THE ALLEY THAT EXTENDS, PRIMARILY EAST AND WEST BETWEEN S. Walnut Street and S. Gill Street.

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. New Paragraph. The Code of Ordinances of the City of Monticello is amended by adding a new paragraph to Chapter 68 "One-Way Traffic", §68.01 "One-Way Traffic Required, by way of adding a new subparagraph "5" which is hereby adopted to read as follows:

68.01(5) That section of the Alley extending from S. Walnut Street to S. Gill Street, behind or south of Bradview Court, shall be east-bound only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any Section, provision or part of this Ordinance shall be adjudged invalid, or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole, or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication, as provided by law.

Passed and approved this ____ day of _____, 2018.

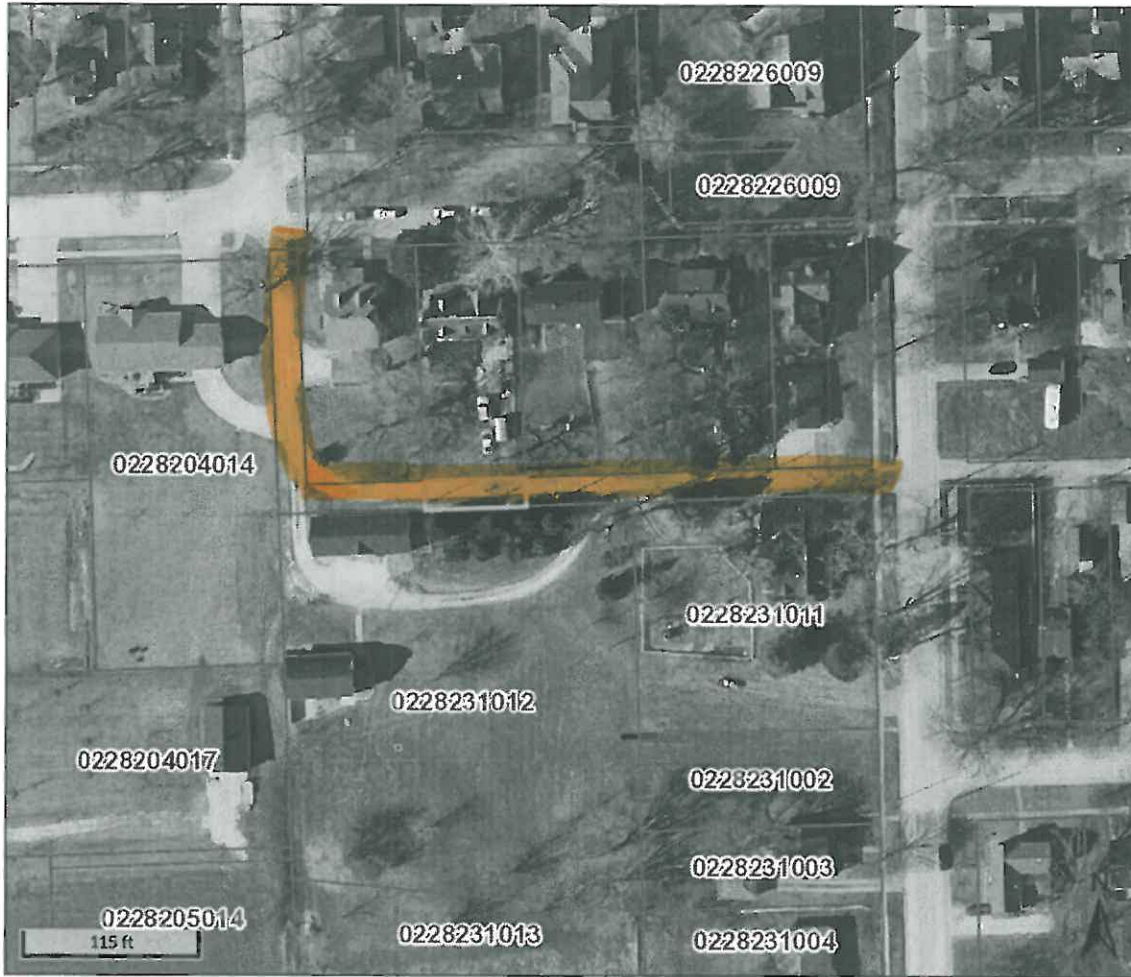
Brian Wolken, Mayor

ATTEST:

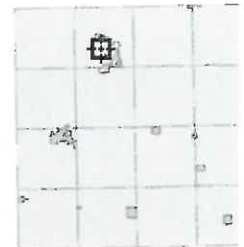
Sally Hinrichsen, City Clerk

I certify that the foregoing was published as Ordinance No. ____ on the ____ day of _____, 2018.

Sally Hinrichsen, City Clerk



Overview



Legend

-  Parcels
-  Cartography
-  Major Roads

Parcel ID	0228226013	Alternate ID	023200	Owner Address	CITY OF MONTICELLO
Sec/Twp/Rng	n/a	Class	EX		
Property Address		Acreage	n/a		
District	MONCO				
Brief Tax Description	BRADVIEW S.D.S 18' W 64' E 144' LOT 5 (Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 7/13/2018
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Developed by  **Schneider**
GEOSPATIAL

City Council Meeting
Prep. Date: 08/16/18
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 08/20/2018

Communication Page

Agenda Items Description: Misc. Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Letter to Cliff Payne
Hughes Garage Letter

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Action:

- N. Cedar Street Sanitary Sewer discussion: After further review the option of extending sewer from Madalyn Court is on the table. I will reach out to property owners and report back to Council with their feedback.
- S. Cedar Street Ditch Review: Snyder may be in a position to begin to discuss options for repairs or modifications to the ditch.
- Brant will report on any updates he receives from Cliff Payne in relation to the water repair.
- Hughes Garage has responded in writing to my recent letter requesting an update from them in regard to junk car removal.



CITY OF
MONTICELLO

200 E. First St.
Monticello, IA 52310
(319) 465-3577
Fax (319) 465-3527

Equal Opportunity Employer - Fair Housing City

August 10, 2018

Cliff Payne
718 N. cedar Street
Monticello IA 52310

Re: Service Line Leak Repair

Dear Cliff:

I was made aware of what appeared to be a water main / service line leak on Monday June, 4 2018 along the north edge of Hwy 38 in the vicinity of 211/213 E. 1st St. Water was seeping out between cracks in the sidewalk near the backside of the curb where it meets the sidewalk. As you are aware the greatest flow of water or "leakage" was noted in the basement of Cliffs TV & Repair where water appeared to be leaking through the wall and potentially through the floor.

All water leaks are unique, sometimes difficult to pinpoint and not always a straight forward repair. This leak was unique in that water was migrating up through an area where no water main was present and no service connection was visible. I discussed what was observed with you and informed you that the City Code provided that service line connections, and maintenance related thereto, were the responsibility of the private property owner, from the main into the building.

Monticello Code Section 90.08 that states:

"The customer shall install and maintain at its expense that portion of the service line from the main to the lot or easement line, including the necessary tap, fittings, and shut-off valve; and the customer shall install and maintain at the customer's expense that portion of the service from said lot or easement line to the customer's premises, including a stop and waste cock at the end of the house side of the customer's service."

I informed you that the City would hire a contractor to dig, locate, and repair the leak with City staff assistance. On Tuesday 6.5.18 the street above the city water main was opened up. We immediately determined that the leak was not tied to the water main as water was migrating back to the main from under the sidewalk. Upon further investigation an abandoned water service was located behind a back panel/cubby hole in your building, under the "Penny Pincher", 211 E. 1st St. We were able to trace that service back to a service tap on the side of the main. The service determined to be leaking had been turned off at the curb stop but was never turned off at the

main and capped. The box that is required on the curb stop was not present. After turning the service off at the main the water that had been migrating from under the sidewalk stopped. It is clear that the curb stop had failed/developed a leak and once the flow from the main to the curb stop was stopped the leak stopped. Based on that determination we did not tear out the sidewalk to access the old curb stop as it was unnecessary to do so and to do so would only have added to the expense of this project.

While this service line was no longer providing water to your property it clearly entered the property, having been previously abandoned. Under the City Code it appears that the service line, abandoned or not, is the responsibility of the property owner. The purpose of this letter is to make you aware of the costs related to this repair. The City has at this point paid the invoice and requests reimbursement from you at this time. Hopefully you can turn this into your insurance as a claim.

Please let me know if you have any questions.

Sincerely,

Brant LaGrange
Director of Public Works

Enc.

August 14, 2018

Dear Mr. Doug Herman,

I am writing in regards to update you on my progress of my property clean-up. I apologize that it's taken this long to get the cars out of my lot. I am working with Clayton County Recycling out of Monona, IA. They are the only company that I have found in Iowa to come to my property and haul away the junk vehicles. With this being said, I am at their mercy. They have promised several dates that they would be at my business, but were unable to make it due to emergency's that came up on their end. I have currently disposed 32 junk vehicles to them. They are scheduled to be at my shop again on Monday August, 20 to dispose another 16 cars. Their phone number is: (563) 539-4757 should you have any questions about our progress.

I plan to start the tree clean-up process once all the cars are removed. I will contact Brant if I need help hauling them away.

I appreciate your patience and continuing to work with me as I continue my clean-up process.

Thank you,

A handwritten signature in blue ink, appearing to read "Red Hughes". The signature is fluid and cursive, with a long horizontal stroke at the end.

Red Hughes, owner
Hughes Garage