

# City of Monticello, Iowa

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Posted on January 18, 2019 at 5:00 p.m.

Monticello City Council Regular Meeting January 21, 2019 @ 6:00 p.m.  
Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Brian Wolken	<b>City Administrator:</b>	Doug Herman
<b>City Council:</b>		<b>Staff:</b>	
<b>At Large:</b>	Dave Goedken	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Public Works Dir.:</b>	Brant LaGrange
<b>Ward #1:</b>	Rob Paulson	<b>City Engineer:</b>	Patrick Schwickerath
<b>Ward #2:</b>	Johnny Russ, Mayor Pro Tem	<b>Police Chief:</b>	Britt Smith
<b>Ward #3:</b>	Chris Lux	<b>Ambulance Dir.:</b>	Dawn Brus
<b>Ward #4:</b>	Tom Yeoman		

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Mtg. Minutes	January	07, 2019
<b>Approval</b> of Payroll	January	17, 2019
<b>Approval</b> of Bill List		
<b>Approval</b> of Treasurer's Report for December, 2018		
<b>Approval</b> of Legacy Lanes Liquor License		
<b>Approval</b> of Dollar General Liquor License and Ownership Change		

## **Public Hearings:**

**Motions:** None

## **Resolutions:**

1. **Resolution** to approve FY '20 investment in Jones County Senior Dining.
2. **Resolution** to approve FT '20 investment in Jones County Jets program.
3. **Resolution** to approve Tax Abatement related to property located at 514 Locust Court.
4. **Resolution** approving investment in the Independence Day Fireworks festivities to be held on July 4, 2019 in the amount of \$2,600.
5. **Resolution** designating the Monticello Express as the "Official Publication Newspaper" for the City of Monticello.

6. **Resolution** to approve hiring Monti Plumbing Heating & Electric to install replacement LED Heads on all poles along Welter Drive.
  
7. **Resolution** to consider modifications to required participation in City Rec. Baseball and Softball Leagues by certain age level participants in return for the use of fields by tournament teams involving those children.

**Ordinances:**

8. **Ordinance** amending Chapter 81 related to ATV/UTV operation within the City limits.

**Reports / Potential Action:**

- City Park Water Fountain discussion
- Legal Action updates
- Administrator Report

**Break**

**Budget Review**

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official  
January 7, 2019 – 6:00 P.M.  
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Public Works Director Brant Lagrange, and City Engineer Patrick Schwickerath. Council member Rob Paulson was absent.

Yeoman moved to approve the agenda, Russ seconded, roll call unanimous.

During Open Forum, Randy Johnson, 603 N Birch, advised that he helped start Drum & Bugle Corp in Maquoketa and if City was interested he would like to help start one here.

Yeoman moved to approve the consent agenda, Lux seconded, roll call unanimous.

Mayor Wolken opened the public hearing on the proposed Resolution of Necessity pertaining to the 2019 N. Sycamore Street Reconstruction Project. Herman explained that the Council previously agreed to drop the requirement that private gravel driveways be paved and to bid period lighting as a bid alternate. Kay Eilers, 623 N Sycamore, asked for justification as to why the City was removing all the trees along Sycamore Street Project. Eilers expressed her opinion that the Council doesn't care about the birds, squirrels or shade and that only God knows if the trees would survive. Schwickerath explained the reconstruction process, including the depth and width of excavation in support of his professional opinion that the trees along N. Sycamore had to be removed. Eilers expressed her disagreement with the engineer. Theresa Peiffer, 401 N Sycamore, inquired why the Council decided to remove sidewalks after she just replaced them and questioned why City property taxes were not paying for the entire project. Wolken explained that the Council agreed to adjust assessment amounts for sidewalks installed during the last 10 years. Herman stated the preliminary assessment amount included in the letter was the maximum amount that could be assessed for the sidewalks, curb & gutter and driveway approaches, which are the only costs being assessed to the property owners as the remainder of the project costs will be covered by property taxes. Goedken explained that it was not just about the pavement, that N. Sycamore Street needs new sanitary sewer. Robert Eilers, 623 N Sycamore, questioned why all subdivisions in town don't have sidewalks and curb & gutter. Wolken explained that past Councils approved some subdivisions without requiring sidewalks. Stu Gerdes, 615 N Sycamore, inquired if they would be allowed to plant trees in the ROW after the Street Project was completed and how long the project would last. Herman explained that the Council had not formally decided whether or not trees would be allowed in the right-of-way but that the east side may be an option as there would be no infrastructure in the right-of-way. Schwickerath explained that the project would take an entire construction season or about 7 months to complete and that Council could assess penalties if not completed on time. The project is expected to be shut down and accessible during the Fair. Dave Oldaker, 126 Highview, questioned why the contractor would need to be shut down for two weeks for Fair purposes. Herman stated the City would need to communicate with the selected contractor before City would know how long the project could be shut down but would definitely work to minimize any shut down. Staff received no other oral or written comments. Mayor Wolken closed the hearing on the proposed Resolution of Necessity pertaining to the 2019 N. Sycamore Street Reconstruction Project. Russ moved to approve Resolution #19-01 Resolution of

Regular Council Meeting – Official  
December 17, 2018

Necessity for 2019 N. Sycamore Street Reconstruction Project, Goedken seconded, roll call unanimous.

Yeoman moved to direct the City Clerk to file certified copies of the Resolution of Necessity and Preliminary Plat and Schedule of Assessments with the County Treasurer of Jones County and to approve Resolution #19-02 Ordering, Preparation of Detailed Plans, Specifications, Notice of Hearing, Notice to Bidders and Form of Contract, Russ seconded, roll call unanimous.

Herman reported Jones County Economic Development has requested a Monticello investment in amount of \$10,000 for FY 2020, which is the same amount approved last year. Steve Hanken, 823 S Main, remarked that he didn't feel these funds should come from the Hotel/Motel taxes. Yeoman moved to approve Resolution #19-03 Resolution approving JCEDC Investment for FY '20 in the amount of \$10,000, Russ seconded. Determination of where the funds will be paid from will be done during budget process. Roll call unanimous.

Jennifer Husmann, Project Coordinator, and Mary Waite, both on behalf of the Jones County Safe and Healthy Youth Coalition handed out flyers on accomplishments and activities of the Coalition in the past year and requested a Monticello investment in the amount of \$3,000 for FY '20. Carla Jamison with to Coalition also explained that funds from the Monticello are not used to pay Husmann's salary. Russ moved to approve Resolution #19-04 Approving investment in Jones County Safe & Healthy Youth Coalition in the amount of \$3,000.00, Hanken seconded, roll call unanimous.

Herman presented the Collective Bargaining Agreement recently negotiated and ratified by the Union. Herman reported that, due to the changes in the Collective Bargaining Laws, the only issue really up for negotiation is wages. The balance of the current Collective Bargaining Agreement will be built into an updated Employee Handbook and presented to the Council for approval. Goedken moved to approve Resolution #19-05 Approving Collective Bargaining Agreement with Public Employees, Russ seconded, roll call unanimous.

Herman reported that he filed a Civil Action requesting that Court orders Al Hughes to sign the paperwork required by the Contract he signed in relation to the E. 1<sup>st</sup> Street property purchased by the City from Hughes. He also seeks damages, attorney fees and court costs.

Herman asked the Council for direction on how they wanted the City Code to read in regard to paved driveways, offering them a number of scenarios to consider.

Herman generally reviewed general fund revenues, and potential tax rates related to the FY '20 budget. No action was taken.

Russ moved to adjourn at 8:43 P.M.

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Brian Wolken, Mayor

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Sally Hinrichsen, City Clerk

# PAYROLL - JANUARY 17, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>Dec. 31, 2018 - Jan. 13, 2019</b>				
Evan Barry	\$ 392.58	\$ -	0.00	0.00	\$ 328.82
Carter Bronemann	1,237.28	-	0.00	0.00	883.01
Dawn Brus	480.00	-	0.00	0.00	371.47
Mary Intlekofer	1,860.60	-	0.00	25.13	1,252.75
Brandon Kent	2,215.00	-	0.00	0.00	1,460.15
Jim Luensman	775.25	332.25	0.00	0.00	580.45
Lori Lynch	2,514.03	830.63	0.00	0.00	1,642.39
Shelly Searles	2,215.00	-	0.00	0.00	1,650.36
Brenda Surom	531.60	-	0.00	0.00	400.65
Chris Szymanowski	1,903.50	380.70	0.00	0.00	1,422.15
Chad Tatar	782.55	-	0.00	0.00	585.88
<b>TOTAL AMBULANCE</b>	<b>\$ 14,907.39</b>	<b>\$ 1,543.58</b>	<b>0.00</b>	<b>25.13</b>	<b>\$ 10,578.08</b>
<b>CEMETERY</b>	<b>Dec. 29, 2018 - Jan. 11, 2019</b>				
Dan McDonald	\$ 1,690.92	\$ 82.91	0.00	0.00	\$ 1,203.97
<b>TOTAL CEMETERY</b>	<b>\$ 1,690.92</b>	<b>\$ 82.91</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,203.97</b>
<b>CITY HALL</b>	<b>Dec. 30, 2018 - Jan. 12, 2019</b>				
Cheryl Clark	\$ 1,659.01	\$ 23.01	9.00	17.38	\$ 1,102.19
Doug Herman	3,970.71	-	0.00	0.00	2,867.70
Sally Hinrichsen	2,427.38	-	0.00	0.00	1,624.60
Nanci Tuel	1,402.54	6.54	0.00	0.00	925.60
<b>TOTAL CITY HALL</b>	<b>\$ 9,459.64</b>	<b>\$ 29.55</b>	<b>9.00</b>	<b>17.38</b>	<b>\$ 6,520.09</b>
<b>COUNCIL / MAYOR</b>					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.26
Brenda Hanken	100.00	-	0.00	0.00	92.26
Chris Lux	100.00	-	0.00	0.00	92.26
Rob Paulson	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	300.00	-	0.00	0.00	273.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
<b>TOTAL COUNCIL / MAYOR</b>	<b>\$ 900.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 827.61</b>
<b>LIBRARY</b>	<b>Dec. 31, 2018 - Jan. 13, 2019</b>				
Molli Hunter	\$ 243.38	\$ -	0.00	0.00	\$ 207.45
Penny Schmit	1,000.00	-	0.00	0.00	734.68
Madonna Thoma-Kremer	920.01	-	0.00	0.00	569.62
Michelle Turnis	1,538.46	-	0.00	0.00	977.47
<b>TOTAL LIBRARY</b>	<b>\$ 3,701.85</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,489.22</b>
<b>MBC</b>	<b>Dec. 31, 2018 - Jan. 13, 2019</b>				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,390.97
Shannon Poe	1,538.46	-	0.00	0.00	1,100.90
<b>TOTAL MBC</b>	<b>\$ 3,384.61</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,491.87</b>
<b>POLICE</b>	<b>Dec. 31, 2018 - Jan. 13, 2019</b>				
Peter Fleming	\$ 1,865.64	\$ 16.12	0.00	0.00	\$ 1,331.82
Dawn Graver	2,012.80	-	0.00	0.00	1,441.76

# PAYROLL - JANUARY 17, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>POLICE (cont.)</b>					
Erik Honda	1,908.36	-	0.00	2.50	1,427.77
Jordan Koos	2,578.11	-	7.00	24.00	1,931.22
Britt Smith	2,504.65	-	0.00	0.00	1,834.15
Madonna Staner	1,450.41	-	0.00	0.00	1,097.50
Brian Tate	2,711.88	-	0.00	0.00	1,858.36
Robert Urbain	1,514.60	-	0.00	0.00	1,113.60
<b>TOTAL POLICE</b>	<b>\$ 16,546.45</b>	<b>\$ 16.12</b>	<b>7.00</b>	<b>26.50</b>	<b>\$ 12,036.18</b>
<b>ROAD USE</b>					
	<b>Dec. 29, 2018 - Jan. 11, 2019</b>				
Billy Norton	\$ 1,849.20	\$ 241.20	0.00	0.00	\$ 1,548.31
Wayne Yousse	1,608.00	-	15.00	15.00	1,098.19
<b>TOTAL ROAD USE</b>	<b>\$ 3,457.20</b>	<b>\$ 241.20</b>	<b>15.00</b>	<b>15.00</b>	<b>\$ 2,646.50</b>
<b>SANITATION</b>					
	<b>Dec. 29, 2018 - Jan. 11, 2019</b>				
Michael Boyson	\$ 1,836.45	\$ 252.45	0.00	0.00	\$ 1,279.50
Nick Kahler	1,849.20	241.20	0.00	0.00	1,290.18
<b>TOTAL SANITATION</b>	<b>\$ 3,685.65</b>	<b>\$ 493.65</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,569.68</b>
<b>SEWER</b>					
	<b>Dec. 29, 2018 - Jan. 11, 2019</b>				
Tim Schultz	\$ 2,012.03	\$ 344.03	0.00	19.50	\$ 1,531.70
Jim Tjaden	1,936.00	-	0.00	0.00	1,393.40
<b>TOTAL SEWER</b>	<b>\$ 3,948.03</b>	<b>\$ 344.03</b>	<b>0.00</b>	<b>19.50</b>	<b>\$ 2,925.10</b>
<b>WATER</b>					
	<b>Dec. 29, 2018 - Jan. 11, 2019</b>				
Brant LaGrange	\$ 2,070.89	\$ -	0.00	0.00	\$ 1,331.07
<b>TOTAL WATER</b>	<b>\$ 2,070.89</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,331.07</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 63,752.63</b>	<b>\$ 2,751.04</b>	<b>31.00</b>	<b>103.51</b>	<b>\$ 45,619.37</b>

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS -----				
	GENERAL			
	POLICE DEPARTMENT			
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES	100.00		
IOWA DEPT OF PUBLIC SAFETY	PD IOWA SYSTEM	300.00		
JOHN DEERE FINANCIAL	PD SUPPLIES	12.98		
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES	63.34		
KOOB AUTOMOTIVE & TOWING INC	PD VEHICLE OPERATING	53.59		
DAVID B MCNEILL	PD SUPPLIES	5.25		
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	903.31		
TCM BANK NA	PD DUES - SMITH	136.78		
TRI COUNTY PROPANE LLC	PD FUEL	13.80		
U.S. CELLULAR	PD CELL PHONES	154.03		
		=====		
	POLICE DEPARTMENT	1,743.08		
	STREETS			
LASLEY ELECTRIC LLC	RU LIGHT SYSTEM REPAIR/MAINT	687.50		
		=====		
	STREETS	687.50		
	STREET LIGHTS			
ALLIANT ENERGY-IES	415 E SECOND STREETLIGHTS	196.42		
		=====		
	STREET LIGHTS	196.42		
	CEMETERY			
IBEN CONSTRUCTION CO INC	CEM GRAVE OPENINGS - NOV & DEC	450.00		
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	12.99		
LAPORTE MOTOR SUPPLY	CEMETERY EQUIP REPAIR/MAINT	109.03		
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	103.63		
TRI COUNTY PROPANE LLC	CEMETERY UTILITIES	180.36		
		=====		
	CEMETERY	856.01		
	SOLDIER'S MEMORIAL BOARD			
MEDIACOM	SLDR MEM TELEPHONE	25.51		
		=====		
	SOLDIER'S MEMORIAL BOARD	25.51		
	ATTORNEY			
TCM BANK NA	ATTORNEY FEES	270.00		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	ATTORNEY	270.00		
	CITY HALL/GENERAL BLDGS			
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	80.82		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	410.80		
JONES COUNTY RECORDER	CH RECORDING FEES	39.00		
MEDIACOM	CH TELEPHONE	161.53		
MONTICELLO EXPRESS INC	CH SUBSCRIPTION	40.00		
TCM BANK NA	CH WEBINAR - HERMAN	314.00		
BRIAN WOLKEN	CH BLUEPRINT STORAGE CABINETS	90.00		
	CITY HALL/GENERAL BLDGS	1,136.15		
	GENERAL	4,914.67		
	MONTICELLO BERNDES CENTER			
	PARKS			
ALLIANT ENERGY-IES	MBC ELECTRIC	820.01		
BOSS OFFICE SUPPLIES & SYS INC	MBC OFFICE SUPPLIES	13.23		
MONTICELLO COMM SCHOOL DISTRCT	MBC FUEL	53.61		
STO-COTE PRODUCTS, INC.	MBC ICE RINK	651.10		
TCM BANK NA	MBC OFFICE SUPPLIES	9.99		
TREASURER STATE OF IOWA	SALES TAX - DECEMBER	68.11		
	PARKS	1,616.05		
	MONTICELLO BERNDES CENTER	1,616.05		
	DARE			
	POLICE DEPARTMENT			
IOWA DARE ASSOCIATION	DARE DUES	100.00		
	POLICE DEPARTMENT	100.00		
	DARE	100.00		
	FIRE			
	FIRE			
MONTICELLO COMM SCHOOL DISTRCT	FIRE FUEL	43.73		
	FIRE	43.73		



**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	FIRE	43.73		
	AMBULANCE			
	AMBULANCE			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	272.71		
BOUND TREE MEDICAL, LLC	AMB EQUIP REPAIR/MAINT	96.99		
FREESE MOTORS INC	AMB VEHICLE REPAIR/MAINT	3,728.27		
KARDES INC	AMB FUEL	47.48		
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	570.28		
U.S. CELLULAR	AMB CELL PHONES	68.74		
	AMBULANCE	4,784.47		
	AMBULANCE	4,784.47		
	TRUST FUND/STREET BOND			
	PUBLIC WORKS			
STEVE INTLEKOFER	STREET BOND REFUND	5,000.00		
	PUBLIC WORKS	5,000.00		
	TRUST FUND/STREET BOND	5,000.00		
	LIBRARY IMPROVEMENT			
	LIBRARY			
ROBERT D HENDRICKS	LIB IMP CARPET	181.30		
TCM BANK NA	LIB IMP BOOKS	13.52		
	LIBRARY	194.82		
	LIBRARY IMPROVEMENT	194.82		
	LIBRARY			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB AUDIO RECORDINGS	60.47		
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	12.41		
ROBERT D HENDRICKS	LIB CARPET	200.00		
INFRASTRUCTURE TECHNOLOGY	LIB MERAKI MR42 & INSTALL	790.00		
MEDIACOM	LIB TELEPHONE	119.02		
MONTICELLO EXPRESS INC	LIB OFFICE SUPPLIES	24.94		
ROUTE 3 PRESS	LIB BOOKS	9.00		
TCM BANK NA	LIB VIDEO/DVD RECORDINGS	250.65		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	LIBRARY	1,466.49		
	LIBRARY	1,466.49		
	SUPER MAC FUND			
	SUPER MAC FUND			
INFRASTRUCTURE TECHNOLOGY	SUPER MAC EQUIP REPAIR/MAINT	50.00		
	SUPER MAC FUND	50.00		
	SUPER MAC FUND	50.00		
	AIRPORT			
	AIRPORT			
JOHN DEERE FINANCIAL	AIRPORT EQUIP REPAIR/MAINT	211.98		
	AIRPORT	211.98		
	AIRPORT	211.98		
	ROAD USE			
	STREETS			
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST	141.01		
BAKER PAPER CO INC	RU BUILDING SUPPLIES	65.14		
CENTRAL IOWA DISTRIBUTING INC	RU SUPPLIES	122.00		
HUGHES GARAGE & AUTO SALES LLC	RU EQUIP REPAIR/MAINT	1,378.02		
JOHN DEERE FINANCIAL	RU SUPPLIES	141.57		
KARDES INC	RU FUEL	55.57		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	124.00		
LAPORTE MOTOR SUPPLY	RU SUPPLIES	221.87		
MERCY MEDICAL CENTER	RU OSHA - NORTON	20.00		
MIDLAND GIS SOLUTIONS	RU GIS SERVICES	250.00		
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL	569.50		
UNITY POINT CLINIC -	RU OSHA - NORTON	42.00		
	STREETS	3,130.68		
	ROAD USE	3,130.68		
	TRUST/SLAVKA GEHRET FUND			
	LIBRARY			

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
OVERDRIVE	LIB GEHRET BOOKS	113.24		
TCM BANK NA	LIB GEHRET BOOKS	277.40		
	LIBRARY	390.64		
	TRUST/SLAVKA GEHRET FUND	390.64		
	BATY DISC GOLF COURSE			
	PARKS			
TCM BANK NA	BATY DG ZAMBONI	58.84		
	PARKS	58.84		
	BATY DISC GOLF COURSE	58.84		
	C.C. BIDWELL LIBRARY BOOK			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS	555.83		
	LIBRARY	555.83		
	C.C. BIDWELL LIBRARY BOOK	555.83		
	TRUST/IOMA MARY BAKER			
	LIBRARY			
INFRASTRUCTURE TECHNOLOGY	LIB MERAKI MR42 & INSTALL	250.00		
	LIBRARY	250.00		
	TRUST/IOMA MARY BAKER	250.00		
	WATER			
	WATER			
BEHREND'S CRUSHED STONE	WATER SYSTEM	313.43		
BOSS OFFICE SUPPLIES & SYS INC	WATER SUPPLIES	47.47		
FREESE MOTORS INC	WATER EQUIP REPAIR/MAINT	80.00		
HYGIENIC LABORATORY	WATER LAB TESTS	2,498.50		
J&R SUPPLY INC	WATER SYSTEM	739.00		
JOHN DEERE FINANCIAL	WATER 18V BATTERIES/RATCHET	158.97		
KARDES INC	WATER FUEL	32.41		
LAPORTE MOTOR SUPPLY	WATER EQUIP REPAIR/MAINT	136.91		
MONTICELLO COMM SCHOOL DISTRCT	WATER FUEL	200.88		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
TCM BANK NA	WATER POSTAGE	20.85		
TREASURER STATE OF IOWA	SALES TAX - DECEMBER	1,766.02		
U.S. CELLULAR	WATER CELL PHONE	42.47		
		=====		
	WATER	5,876.91		
		=====		
	WATER	5,876.91		
	SEWER			
	SEWER			
ALLIANT ENERGY-IES	1105 E FIRST ST	3,555.14		
BOSS OFFICE SUPPLIES & SYS INC	SEWER SUPPLIES	47.48		
HYGIENIC LABORATORY	SEWER LAB TESTS	1,268.00		
GNK LLC	SEWER EQUIP REPAIR/MAINT	21.99		
JOHN DEERE FINANCIAL	SEWER SUPPLIES	71.01		
KARDES INC	SEWER FUEL	59.14		
LASLEY ELECTRIC LLC	SEWER BLDG REPAIR/MAINT	115.67		
DAVID B MCNEILL	SEWER POSTAGE	16.13		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	200.89		
MONTICELLO MACHINE SHOP INC	SEWER EQUIP REPAIR/MAINT	68.65		
TCM BANK NA	SEWER POSTAGE	84.84		
TREASURER STATE OF IOWA	SALES TAX - DECEMBER	672.67		
TRI COUNTY PROPANE LLC	SEWER UTILITIES	1,200.72		
		=====		
	SEWER	7,382.33		
		=====		
	SEWER	7,382.33		
	SANITATION			
	SANITATION			
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS	4,825.00		
MERCY MEDICAL CENTER	SANITATION OSHA - KAHLER	20.00		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	9,060.30		
TREASURER STATE OF IOWA	SALES TAX - DECEMBER	751.09		
UNITY POINT CLINIC -	SANITATION OSHA - KAHLER	42.00		
		=====		
	SANITATION	14,698.39		
		=====		
	SANITATION	14,698.39		
	STORM WATER			
	STORM WATER FUND			
TREASURER STATE OF IOWA	SALES TAX - DECEMBER	158.11		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	STORM WATER FUND	=====		
		158.11		
	STORM WATER	=====		
		158.11		
**** SCHED	TOTAL ****			
		50,883.94		
*****	REPORT TOTAL *****	=====		
		50,883.94		
		=====		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	4,914.67		
005	MONTICELLO BERNDES CENTER	1,616.05		
008	DARE	100.00		
015	FIRE	43.73		
016	AMBULANCE	4,784.47		
023	TRUST FUND/STREET BOND	5,000.00		
030	LIBRARY IMPROVEMENT	194.82		
041	LIBRARY	1,466.49		
045	SUPER MAC FUND	50.00		
046	AIRPORT	211.98		
110	ROAD USE	3,130.68		
178	TRUST/SLAVKA GEHRET FUND	390.64		
338	BATY DISC GOLF COURSE	58.84		
502	C.C. BIDWELL LIBRARY BOOK	555.83		
503	TRUST/IOMA MARY BAKER	250.00		
600	WATER	5,876.91		
610	SEWER	7,382.33		
670	SANITATION	14,698.39		
740	STORM WATER	158.11		

01/08/2019

City of Monticello - Monthly Summary - December 1st thru 31st, 2018

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Ending Fund Balance	Reviewed by:	
														Clerk's Cash In Bank	Clerk's Cash In Bank
<b>GENERAL FUNDS:</b>															
	General	780573.98	123619.58	2756.59	214718.00	64208.75	214718.00	628023.40	610.00	606763.33	20645.07	5.00	628023.40		
	Soldiers Memorial Board	11696.56	150.00			286.00		11560.56					11560.56		
	Monticello Berndes Center	-78353.58	3321.21	15.69	133000.00	9226.31		48757.01	100.00	41249.97	7407.04	5108.38	48757.01		
	Dare	6407.10		8.92				6416.02		6416.02			6416.02		
	Insurance Fund	14634.85		28.92	10000.00	600.05		24063.72		13997.98	10065.74		24063.72		
	Monticello Trees Forever	34682.91		46.65				34729.56		34729.56			34729.56		
	Fire	262754.38	12599.82	229.90	32988.00	1679.14		306872.96		64386.46	92486.50		306872.96		
	Ambulance Operating	54202.62	12489.04	104.11	18750.00	33202.32		52343.45		21552.28	30791.17	150000.00	52343.45		
	Hotel/Motel Tax Fund	12801.70		16.97		185.10		12633.57		12633.57			12633.57		
	Earl F Lehmann Trust	237.62		0.09				237.71				237.71	237.71		
	Street Bond	6000.00						6000.00		6000.00			6000.00		
	Police Improvement	-8263.65	721.00		8281.19	1145.00		-406.46		20037.81	28135.59		-406.46		
	Library Improvement	43318.22	5270.00	84.85	10000.00	499.67		48173.40	75.00	18377.60			48173.40		
	Library	17897.60	416.08	29.51	10000.00	9890.59		18452.60		42823.99			18452.60		
	Equipment Set-A-Side	108031.15		201.29		1484.50		97951.25		7156.72			97951.25		
	Super Mac	-1358.78			10000.00			70106.43		70106.43			70106.43		
	Airport	71113.26	1430.30	110.16		2547.29		70106.43		21806.53	5687.64		70106.43		
	Revolving Loan Fund	37354.66	75.00	64.51		10000.00		27494.17					27494.17		
<b>SPECIAL REVENUE FUNDS:</b>															
	Road Use Tax	637789.25	43088.35			55843.22		625034.38		123659.78	501174.60		625034.38		
	Employee Benefits	408652.15	22181.84	890.17		29426.47		403237.69		77724.10	325513.59		403237.69		
	TIF Tax Collectors	572149.94	56500.71	1129.89		62842.00		561872.54		188307.10	373565.44		561872.54		
	Slavka Gehret Trust	204971.13		222.62		190.36		205003.39		354.92	104648.47	100000.00	205003.39		
	Police Forfeiture Acct			1.26				833.54		833.54			833.54		
<b>DEBT SERVICE FUNDS:</b>															
	Debt Service	250498.88	20982.80	420.17	10319.50	30230.25		251991.10		240586.50	11404.60		251991.10		
	TIF - Debt Payments	0.00			5066.00	5066.00		0.00					0.00		
	Park Improvements	14953.19	18036.00	1.34		75347.33		-42356.80		-58454.63	14097.83		-42356.80		
	Library Capital Improvements	4044.50		6.69				4051.19		4051.19			4051.19		
	Ambulance Improvements	62606.84	1783.71	125.25				64515.80		18216.42	46299.38		64515.80		
	TIF Projects	5213.18						5213.18		5213.18			5213.18		
	Cemetery Improvements	43063.06		117.42				43180.48		3611.38	39569.10		43180.48		
	Cap Imp - FACC	12358.43		16.27				12374.70		12374.70			12374.70		
	Capital Improvements	-142750.88	479.00			35916.25		-178188.13		-178188.13			-178188.13		
	Youth Baseball & Softball	0.00						0.00					0.00		
	Low Income Housing	14605.68		31.01				14636.69		-4003.68	14636.69		14636.69		
	MDC Funds	-4003.68		18.90		57.16		-4003.68		14843.65	171.46		-4003.68		
	Baty Disc Golf Course	15053.37		18.10		94.45		15015.11		8466.71	8484.89		15015.11		
	Mary Maxine Redmond Trust	8543.06		17.69		150.00		8466.71		10552.60			8466.71		
	Pocket Park	10684.91						10552.60					10552.60		
<b>PERMANENT FUNDS:</b>															
	Cemetery Perpetual Care	163194.80						163194.80		708.00	12486.80		163194.80		
	Charles S Bidwell Book Trust	84800.24		73.42		147.61		84726.05		831.29	33894.76		84726.05		
	Iona Mary Baker Trust	40805.49		86.59				40892.08		79.03	40813.05		40892.08		
<b>ENTERPRISE FUNDS:</b>															
	Water Operating	71667.72	32142.35	122.38		118206.94		-20512.99		-28444.76	7931.77		-20512.99		
	Customer Deposits	89155.70	1350.00			710.00		89795.70		8223.14	81572.56		89795.70		
	Water Capital Improvements	6565.46	419.55	104.17		9000.00		-1910.82		-2941.40	1030.58		-1910.82		
	Sewer Operating	67654.80	43417.77	112.04		24560.22		82028.89		82026.89			82028.89		
	Sewer Capital Improvements	113073.53	419.54	280.81		46539.20		113773.88		112230.98	1542.90		113773.88		
	Sanitation	60053.15	40424.53	99.45				54037.93		54037.93			54037.93		
	Sanitation Capital Improvements	62549.29		123.02				62672.31		20962.09	41710.22		62672.31		
	Storm Water Fund	-33877.07	2452.24			4038.83		-35747.28		-35747.28			-35747.28		
	Self Funded Insurance	0.00	735.38			735.38		0.00					0.00		
	Flex Spending	177.43	38.46					215.89		215.89			215.89		
	Enterprise Flex Spending	87.99	115.38					203.37		203.37			203.37		
<b>TOTAL OF ALL FUNDS</b>															
		4218104.42	444659.64	7656.82	238384.69	643337.68	230103.50	4035364.39	785.00	1661881.62	1910894.50	5351.09	456452.18	0.00	4033364.39

City of Monticello  
Cash On Hand By Bank  
For December 31st, 2018

*Johnson 1/8/2019*

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
<b>F &amp; M Bank</b>					
Total by Bank	\$0.00				
<b>Citizens State Bank</b>					
Savings # 6025641	\$237.71	0.150	N/A		Earl F Lehmann Trust
Total by Bank	\$237.71				
<b>Dutrac Credit Union</b>					
Savings #227064-2	\$5.00		N/A		General Fund
CD #227064-2	\$150,000.00	3.100	4/15/2020		Slavka Gehret/Bidwell
Total by Bank	\$150,005.00				
<b>Regions Banks</b>					
Checking # 0002959379	\$5,108.38		N/A		Soldiers Memorial
CD #89100344	\$6,452.18	0.05	1/18/2019	212 days	Soldiers Memorial
Total by Bank	\$11,560.56				
<b>Fidelity Bank &amp; Trust</b>					
CD #129109	\$300,000.00	2.652	6/22/2019	12 months	Fire/Cem Perp Care
	\$300,000.00				
<b>Ohnward Bank &amp; Trust</b>					
General Ckg/Sweep #40002008	\$1,712,618.24	2.44	N/A		General Checking
Property Tax & Water #40001992	\$1,910,894.50	2.44	N/A		General Savings
Total by Bank	\$3,623,512.74				
<b>Total Cash on Hand- All Banks</b>	<b>\$4,085,316.01</b>				
Plus Petty Cash	\$785.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	-\$76.42				
Plus Outstanding Credit Card Pymt	\$40.87				
Less Outstanding Checks	\$50,701.07				
Treasurer's Balance	\$4,035,364.39				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all  
Riverside Gardeners, Inc  
Monticello Firefighters Organization, Inc  
Monticello Emergency Medical Team  
Friends of the Monticello Public Library  
Monticello Youth Baseball & Softball Assn



City of Monticello  
Bank Reconciliation Report  
For the Month of December 2018

Bank Balance		
General Checking	\$1,712,618.24	
Property Tax & Water	\$1,910,894.50	
Soldiers Memorial Ckg	\$5,108.38	
Earl F Lehmann Trust	\$237.71	
DuTrac Savings	\$5.00	
	<hr/>	
Total Bank Balance		\$3,628,863.83
Plus (Minus) Adjustment:		
Bank Charge/Error	-\$76.42	
	<hr/>	
Total Adjustment		-\$76.42
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$40.87	
	<hr/>	
Total Outstanding Credit Card Pymts		\$40.87
Less Outstanding Checks:		
Financial/Payroll	\$50,701.07	
Soldiers Memorial	\$0.00	
	<hr/>	
Total Outstanding Checks		\$50,701.07
Plus Investments:		
Time Certificates	\$456,452.18	
Petty Cash	\$785.00	
	<hr/>	
Total Investments		\$457,237.18
Treasurer's Balance		<u>\$4,035,364.39</u>

Prepared By: Sally Hinrichsen 1/8/2019  
Sally Hinrichsen, City Clerk

Reviewed by: Doug Herman 1/8/2019  
Doug Herman, City Administrator

City Council Meeting  
Prep. Date: 01/16/19  
Preparer: Doug Herman



Agenda Item: |  
Agenda Date: 01/21/2019

**Communication Page**

**Agenda Items Description:** Resolution to approve FY '20 investment in Jones County Senior Dining.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution
Senior Dining Request Letter

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	\$3,700
Revenue:	n/a

**Synopsis:** Request of Senior Dining program for annual appropriation.

**Background Information:** The City of Monticello has been appropriated funds to senior dining for a number of years. The requested investment has been based upon the percentage of meals served in Monticello of the total senior dining meals, for the most recent year, multiplied times \$10,000. In our case, according to Senior Dining, our percentage has gone down from 45% to 37% after having gone up from up from 39% if FY '18 to 45% if FY '19. Historically we have hovered around 35% - 39%. Based thereon the requested contribution is \$3,700.00. The same equation is used for other communities; however, in the past, some have not paid. (requests will be made of Anamosa, Olin, Oxford Junction, Wyoming, and the Jones County Supervisors.) Keep in mind that some of the meals served at our facility are served to folks who live outside the Monticello City limits but those meals are factored into our investment percentage.

**Staff Recommendation:** I recommend that the Council consider approval of the requested investment for FY '20 in the amount of \$3,700.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

RESOLUTION #19-\_\_

## **Approving FY '19 Senior Dining Funding request in the amount of \$3,700**

**WHEREAS,** Monticello has historically supported the Senior Dining program in Monticello, typically being based upon a per meal rate or a % of program use, and

**WHEREAS,** Jones County Senior Dining has requested \$3,700 as the City of Monticello FY '20 investment is based upon the percentage of meals served at the Monticello site last year times \$10,000, down from \$4,500 in FY '19, and

**WHEREAS,** The requested amount would be included as a contribution to be paid from the FY '20 General Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the funding request of the Jones County Senior Dining program in the amount of \$3,700 for fiscal year 2020.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 21<sup>st</sup> day of January, 2019.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

# Jones County Senior Center

112 North Ford St.  
Anamosa, Iowa 52205  
(319) 462 - 4484

January 7, 2019

Doug Herman, City Administrator  
City of Monticello  
200 E. 1<sup>st</sup> St.  
Monticello, Ia. 52310

RE: Request for financial support for operating costs of the Jones County Senior Dining Program for the fiscal year 2020 (July 1, 2019-June 30, 2020).

I am writing to you on behalf of the Jones County Senior Dining Center, which is requesting financial support in the amount of \$3700; this will be used for program costs. This amount was based on the number of meals served in Monticello this last fiscal year and is based on a percentage of what the Program needs to help provide services to our seniors.

Meals are also served in Anamosa, Olin, Oxford Junction and Wyoming; therefore we will be requesting funds from them as well.

Since we are a county wide program we will be requesting funds from the Board of Supervisors too.

The operation of the Jones County Senior Center benefits senior's throughout the county. Seniors receive nutritious noon meals in addition to the opportunity for socialization and education. Frail homebound seniors in the county receive nutritious meals delivered to their homes and are monitored on a regular basis.

We need your continued support to maintain nutritious meal options with an increasingly growing senior population.

We appreciate your assistance with funding for the program. If at any time you have any questions or concerns please contact Lisa Tallman at 462-4484.

Sincerely,



Lisa Tallman, Program Director  
Jones County Senior Center

City Council Meeting  
Prep. Date: 01/16/19  
Preparer: Doug Herman



Agenda Item: # 2  
Agenda Date: 01/21/19

**Communication Page**

**Agenda Items Description:** Resolution to approve Investment in Jones County Jets program.

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Request from JETS Program

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Admin. – County Investment

\$1,500

**Synopsis:** Jones County JETS requests City financial support for FY '20.

**Background Information:** The City has regularly supported the JETS program and JETS program serves many Monticello residents. The amount requested, \$1,500, is consistent with the City's investment since FY '10.

I believe JETS to be a worthwhile and necessary service for Monticello. I did not pursue information related to the contribution of other Jones County municipalities; it is clearly a service used regularly by Monticello residents.

**Staff Recommendation:** City Administrator recommends that Council approve the proposed Resolution investment \$1,500 in the Jones County Jets program.

01/07/2019

Kathy Koerperich  
Jets Transportation  
105 Broadway Pl. Suite 1  
Anamosa, Ia. 52205

To: Monticello City Clerk

I would like to take this time in thanking you for your past support in the Jets Transportation System and hope that you will be able to consider donating again this fiscal year (2019-2020). I am asking all cities in Jones County to assist in supporting this system. State and Federal funds are not always a sure thing so we need to receive support throughout the county to keep this system running smoothly.

We are asking for \$1500.00 to be allotted if at all possible.

We are a Public Transportation System for the entire Jones County area and are running into the same difficulties as the cities in regard to shortfalls in funding, so I can understand if you would like documentation as to how the funds will be used. We are in need to continue allocations from the cities to subsidize the shortfalls from the State and Federal Government.

The money would be used for operating expenses for the fiscal year 2019-2020.

Thank you for your support.

Kathy Koerperich *KK*  
Jets Manager

# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #19-\_\_

To approve funding/investment in Jones County JETS Transportation System in the amount of \$1,500.00.

**IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA**

**WHEREAS**, Jones County JETS Transportation System has requested an investment in their system from the City of Monticello, and

**WHEREAS**, the Monticello City Council has considered the request made by Jones County JETS Transportation System, and has determined it appropriate to invest in Jones County JETS Transportation System, by way of a donation in the amount of \$ 1,500.00 for fiscal year 2020.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 21<sup>st</sup> day of January 2019, that the City of Monticello shall budget for and invest in Jones County JETS Transportation System in the amount of \$ 1,500.00 for fiscal year 2020.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of January, 2019.

---

Brian Wolken, Mayor

*Attest:*

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Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 01/16/19  
Preparer: Doug Herman



Agenda Item: 3  
Agenda Date: 01/21/2019

*Communication Page*

**Agenda Items Description:** Resolution to approve Tax Abatement related to property located at 514 Locust Court

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Abatement Application filed by Christine First, owner of home located at 514 Locust Court.

**Background Information:** This Resolution provides the tax abatement as set out in the Code for Residential properties. The new value added by the improvement, up to \$75,000, is exempt from taxation for five years.

**Staff Recommendation:** I recommend that the Council approve the proposed Resolution providing for the Standard Tax Abatement as set out above.



# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

RESOLUTION #

**Approving Christine First Tax Abatement Application related to  
Residential Improvements constructed at 514 Locust Court, Monticello, Iowa.**

**WHEREAS,** Monticello has enacted an Urban Revitalization Tax Abatement program and codified same at Chapter 10 of the Monticello Code of Ordinances, and

**WHEREAS,** Christine First has completed and filed an Application for Tax Abatement related to her home, a Residentially zoned property, located at 514 Locust Court, Monticello, Iowa, and

**WHEREAS,** The City Council has reviewed said Application, and finds that the information submitted therein is consistent with that required by the Monticello Code of Ordinances.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Application for Tax Abatement filed by Christine First as set forth above, consistent with Chapter 10 of the Monticello Code of Ordinances, said Application bearing the date of December 22, 2018 and being signed by Christine First and further directs the Monticello City Clerk to file same with the Jones County Assessor as prescribed by law.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of January, 2019.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

City Council Meeting  
Prep. Date: 01/16/19  
Preparer: Doug Herman



Agenda Item: 4  
Agenda Date: 01/21/21

**Communication Page**

**Agenda Item Description:** Resolution to approve of investment in 4<sup>th</sup> of July Firework's event.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

N/A
Admin. – Contributions
\$2,600
N/A

**Synopsis:** Monticello Firefighters plan to sponsor the 4<sup>th</sup> of July festivities, on Thursday the 4<sup>th</sup> of July, and seek City investment.

**Background Information:** Firefighter's Association will be planning and managing the 4th of July fireworks event.

The City has invested \$2,600 towards the fireworks the last number of years and the Firefighters request the same commitment for 2019.

**Staff Recommendation:** City Administrator recommends consideration of request and action deemed appropriate by Council.

# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

Approving investment in the Independence Day Fireworks festivities to be held on July 4, 2019, in the amount of \$2,600.00

**IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA**

**WHEREAS**, The Council has been advised that the City of Monticello Firefighter's Organization will be heading up this year's Independence Day fireworks festivities,-and

**WHEREAS**, the Council finds it appropriate and proper to invest in this event by providing \$2,600.00 towards the project costs, and

**WHEREAS**, the Council understands that the fireworks will commence at dusk, the general public will be allowed to enter at no cost.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 21<sup>st</sup> day of January 2019, that the City Council does hereby approve of an investment in the amount of \$2,600.00 payable to the Monticello Firefighter's Organization based upon the above and foregoing findings.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of January 2019.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 01/16/19  
Preparer: Doug Herman



Agenda Item: # 5  
Agenda Date: 01/21/19

**Communication Page**

**Agenda Items Description: Resolution:** Designating Monticello Express as official City of Monticello newspaper, for publication purposes.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** The City is required, by Code, to designate publication in which official notices/publications will be printed.

**Background Information:** Monticello has historically designated the Express as the official newspaper for City Publications.

**Staff Recommendation:** City Administrator recommends that Monticello Express be designated as the official newspaper for City of Monticello publications for calendar year 2019.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### **RESOLUTION DESIGNATING THE MONTICELLO EXPRESS AS THE OFFICIAL PUBLICATION NEWSPAPER FOR CITY OF MONTICELLO**

**WHEREAS**, the City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and

**WHEREAS**, the City of Monticello shall annually designate an official newspaper for Publication purposes.

**NOW THEREFORE, BE IT RESOLVED** that the City of Monticello, Iowa does hereby designate the Monticello Express as the official publication newspaper of the City of Monticello for the 2019 calendar year.

**IN TESTIMONY HEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed, this 21<sup>st</sup> day of January, 2019.

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Brian Wolken, Mayor

*Attest:*

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Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 01/17/19  
Preparer: Doug Herman



Agenda Item: # 6  
Agenda Date: 01/21/19

### Communication Page

**Agenda Item Description:** Resolution to approve hiring Monti Plumbing, Heating & Electric to install replacement LED heads on all Welter Drive light poles.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing

#### Attachments & Enclosures:

Proposals
Proposed Resolution

#### Fiscal Impact:

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

Street Lights – Gen. Fund

\$8,640 before rebates

**Synopsis:** Bids to replace lighting at the Bernde's Center were sought from two local contractors, REM Electric and Monti Plumbing, Heating, and Electric, and a third bid was submitted by contractor who originally installed fixtures.

**Background Information:** Bids were requested from two contractors to replace the heads on all 16 fixtures along Welter Drive. I believe the current count is that 13 of the 16 do not work and of the 13 that don't work it is not clear exactly what the problem is. Some heads have been inspected, however, and were determined to be damaged/aged in such a way that water is getting into the head while others may need a new bulb, new seal, new bulb and seal or some other combination thereof.

By replacing all heads we are getting a more efficient LED fixture as opposed to the current HID (High Intensity Discharge Lamp)<sup>1</sup> that according to one electrician is drawing electricity even when not illuminating. The replacement of fixture heads also reduces the likely labor costs per pole that would be incurred to inspect, trouble shoot, determine and order necessary parts/components, and then repair and replace. Instead of spending costs on that process that would in the end leave us with less efficient lighting we would put money into new fixtures instead.

The bids to install 16 Cooper LTG Prevail LED's came in as follows:

Monti Plumbing, Heating, and Electric	\$ 8,640
REM Electric	\$ 9,500
Wuifekuhle Electric, LLC	\$10,765

<sup>1</sup> A type of electrical gas-discharge lamp which produces light by means of an electric arc between tungsten electrodes housed inside a translucent or transparent fused quartz or fused alumina arc tube.

The lights would be paid for out of the General Fund Street Lights Repair budget. I am not sure what the rebate amounts would be and am looking into that today.

**Staff Recommendation:** I recommend that the Council approve the bid received from Monti Plumbing, Heating, and Electric in the amount of \$ 8,640.

## The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION # 19-\_\_

**Resolution** to approve hiring Monti Plumbing, Heating & Electric to install replacement heads on all Welter Drive light poles.

**WHEREAS**, the City Council has been presented with a proposal to upgrade the lighting on Welter Drive, most of the street lighting having failed over the course of the last couple years, and

**WHEREAS**, the current lighting comes from HID Fixtures and it not currently known exactly why so many have failed and to determine the cause of failure would require the hiring of an electrician and a boom truck to inspect, diagnose, and repair or replace, and

**WHEREAS**, the Council has been informed that there has been some inspection and it is believed that some of the light fixtures would require replacement and that some could be repaired, however, it is not clear how many would require replacement as opposed to repair, and

**WHEREAS**, the City Council has been provided three bids to replace the existing HID fixtures with LED fixtures, as follows:

Monti Plumbing, Heating, and Electric	\$ 8,640
REM Electric	\$ 9,500
Wulfekuhle Electric, LLC	\$10,765

**WHEREAS**, the Council finds that the payback on the LED upgrade investment in addition to the elimination of the unknown inspection, diagnosis, replacement and repair costs associated with the current HID lights, justifies the replacement of the current non-working fixtures with the LED fixtures as proposed, and



**WHEREAS**, the Council finds that the Monti Plumbing, Heating & Electric bid should be accepted and that the City should contract with them to complete the project in the amount of \$8,640, and

**WHEREAS**, the City Administrator is directed to investigate and apply for any and all rebates that may be available through Alliant Energy in relation to this project.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of the hiring of Monti Plumbing, Heating & Electric consistent with the terms of this Resolution and the terms of their bid, and to take steps to obtain the maximum rebates possible in relation to this project.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 21<sup>st</sup> day of January, 2019.

---

Dena Himes, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

**Monti Plumbing Heating & Electric**  
**22387 150th Avenue**  
**Monticello, IA 52310**  
**(319) 465-4669 or (319) 480-3999**

# Estimate

Date	Estimate #
1/15/2019	386

<b>Name / Address</b>
City of Monticello 200 E 1st St. Monticello, IA 52310

			Project
Description	Qty	Rate	Total
Replacing Street Lights on Welter Drive			
(16) Lumark - Cooper PRUS-A40-UNV-T3, 143 Watt LED 400K 120-277V Pole Mount Lights		8,640.00	8,640.00
(16) Lithona RSX1 LED P4 50K Pole Mount Lights.		8,900.00	8,900.00
		<b>Subtotal</b>	
		<b>Sales Tax (7.0%)</b>	\$0.00
		<b>Total</b>	



Lasley Electric LLC dba

**REM Electric**  
**324 East First St.**  
**Monticello, IA 52310**

# Estimate

Date	Estimate #
1/10/2019	3106

Name / Address
City of Monticello 200 East First Street Monticello, Iowa 52310

			Project
Description	Qty	Cost	Total
LUMARK PREVAIL OPTION - PRVS-A40-UNV-T3 REPLACE QTY 16 HID STREET LIGHT HEADS WITH NEW LED VERSION ON WELIER DRIVE	1	9,500.00	9,500.00
<b>Total</b>			\$9,500.00

Customer Signature \_\_\_\_\_

Wulfekuhle Electric, LLC

# Quote

108 Franklin St.  
Delhi, IA 52223

Date	Quote #
1/7/2019	2067

<b>Name / Address</b>
Attn: Doug Herman Morticello City Administrator

<b>Service Location</b>
Kirkwood Blvd LED Proejct

Description	Terms		Project	
	Qty	UOM	Total	
PRVS-A40-UNV-T4 COOPER-LTG PREVAIL LED AREA/SITE 143W 15100 LUMENS T4 4000K 120-277V STANDARD MOUNTING ARM BRONZE	16		9,715.00	
Boom truck work			600.00	
Labor			450.00	

<b>Total</b>	<b>\$10,765.00</b>
--------------	--------------------

Upon review and acceptance of this quote, please sign and date below and email to [brianne@wulfekuhleelectric.com](mailto:brianne@wulfekuhleelectric.com) or fax to 563-922-2395

Signature \_\_\_\_\_

We now accept online ACH Payments.  
Mastercard, Visa, and Discover Payment accepted with a 3.5% Convenience Fee added to your bill.  
Please email [brianne@wulfekuhleelectric.com](mailto:brianne@wulfekuhleelectric.com) for the payment link.

City Council Meeting  
Prep. Date: 01/18/19  
Preparer: Doug Herman



Agenda Item: # 7  
Agenda Date: 01/21/19

**Communication Page**

**Agenda Items Description:** Resolution to consider modifications to required participation in City Rec. Baseball and Softball Leagues by certain age level participants in return for the use of fields by tournament teams involving those children.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution to be prepared at direction of Council  
Previously Approved Resolutions

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

**Synopsis:** The Council previously approved two resolutions, the 2<sup>nd</sup> being a modification of the first, delaying implementation of the first until January 1, 2019. There is now a request to potentially reconsider that action.

**Background Information:** The struggle with youth baseball and softball, from a recreation standpoint, is that parents are beginning to pull their kids at younger and younger ages from Rec. programming. When this occurs there are not enough kids remaining to field enough teams to have a league. In recent years the "tournament" teams take what is deemed to be the top talent at the various age groups which generally includes the best pitchers. That left very few "good" pitchers for the rec. league which in turn created many bad games where kids were either at fear of getting hit at the plate by a pitch or were getting walked, one after another, creating a pretty boring game for all involved. This year there will be pitching machines used at all rec. league games converting the league to what some have called a "hitting" league. This will significantly reduce the number of walks, create more fielding, and in turn more of a game for the kids.

It is my understanding that the Cities of Manchester and Dyersville require all tournament teams that wish to utilize any fields within the City for tournament team practices or games to also sign up for and participate in Rec. League.

The MYBSA Board voted last year to recommend to the City that a policy be passed to require grades 2<sup>nd</sup> and lower to participate in Rec. League if they wish to use the fields for tournament team practices or games. Others have suggested that the City move to the Manchester/Dyersville model altogether but grandfathering those teams from 3<sup>rd</sup> grade on

up at this time. Many of the fields in town are on school property so absent an agreement with the School we could only control our fields.

By Resolution 18-52 dated April 2, 2018 the City Council unanimously approved implementation of a rule that required youth that are currently in 2<sup>nd</sup> grade and younger to participate in baseball and softball Rec. Leagues if their tournament team / traveling team desired to utilize city controlled fields/diamonds. The Council followed the MYBSA recommendation and required this year's 2<sup>nd</sup> graders and younger to participate in Rec. League and also approved of the policy that the requirement be "rolling" meaning that next year the 3<sup>rd</sup> and 4<sup>th</sup> graders would also be similarly required to participate in Rec. League.

By Resolution 18-58 dated April 16, 2018 the City Council agreed to delay implementation of the above requirement based upon comments from parents that they were being told of the requirement too late, that they already had tournaments lined up, fees paid, etc. The Resolution provided that MYBSA, Parks Dpt., and other interested parties (parents) would meet before the next season to work out the implementation of this rule. (For example, what would be required of the tournament kids, both practice and games, most games or some games, and what would you do if one tournament kid didn't hold up his end of the bargain.)

There have been discussions at the Park Board level, some communication between Parks Board staff and MYBSA representatives, and some communication between Parks staff and parents, however, I don't believe they have all sat down together.

The Parks Board has recommended, albeit not unanimously, that kids in 1<sup>st</sup> and 2<sup>nd</sup> grade be required to participate in Parks and Rec. programming to be allowed field usage. Our Park and Rec. Director's position is that so long as all Tournament players are paying the field usage registration fees that they should not be required to participate; that it would be difficult to implement and enforce. Jacob also indicated that the participation numbers are generally ok at that level, that it is the older levels that need more participants.

To the best of my knowledge, based upon feedback received by Jacob, the MYBSA has not formally changed their position from last year nor confirmed it.

**Recommendation:** I recommend that the Council consider whether to continue with the direction of Resolution #18-58 or to modify it, following the recommendation of the Parks Board and/or the Park and Rec. Director.

1. Option 1: Stand by Resolution, would require 1-3 graders to participate in Park & Rec. to use fields. Parks Staff, MYBSA, and others would need to take immediate steps to come up with implementation strategy.
2. Option 2: Modify Resolution, only requiring participation by 1-2 graders to participate in Park & Rec. to use fields. Parks Staff, MYBSA, and others would need to take immediate steps to come up with implementation strategy. (This action would not require this year's 2<sup>nd</sup> graders to participate as 3<sup>rd</sup> graders.)
3. Option 3: Modify Resolution to require no participation in Rec. Leagues so long as appropriate registration fees are paid to utilize the fields. (Jacob's recommendation.)

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #18-52

**Approving** a policy to limit the use of City ball Diamonds to those teams participating in City of Monticello sponsored Recreation Youth Baseball and Softball Leagues, 2<sup>nd</sup> grade level and down, with the requirement moving forward with the current 1<sup>st</sup> and 2<sup>nd</sup> graders as then enter the 3<sup>rd</sup> and 4<sup>th</sup> grade divisions.

**WHEREAS**, The City of Monticello has approved a three year agreement with the Monticello Youth Baseball Softball Association (MYBSA), and

**WHEREAS**, The Council finds that the number of youth registering for City Recreational Baseball and Softball are down, resulting in the inability to create teams/leagues, and that the reason the numbers are down is largely tied to many youth choosing to only participate in travelling or tournament teams, and

**WHEREAS**, The Council finds that it is in the best interests of the Community, particularly the children of the community, to have recreational league opportunities and for that reason finds that the kids participating on traveling/tournament teams should also participate in City Recreational Leagues, particularly those of the following ages: 2<sup>nd</sup> grade level and down, and

**WHEREAS**, The Council finds that there must be an incentive, in this case a negative incentive, to promote an increase in registrants and an increase in the quality of the City Recreational Leagues, and

**WHEREAS**, The Council finds that an appropriate incentive would be to disallow the use by Travelling/Tournament teams of any and all facilities or fields under the control of the City if the kids on said teams were not also registered and participating in the City Recreational League, noting that the MYBSA Board recently voted to recommend to the City Council that children, up to and including 7 year olds or 2<sup>nd</sup> Graders, be required to participate in the City Rec. Leagues for their travelling/tournament teams to be allowed to utilize or have access to facilities / fields under City Control.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of a Policy to be implemented by the Monticello Park and Recreation Dpt. that will prohibit the use of facilities and fields under the control of the City of Monticello for practices, games, and similar activities by travelling/tournament teams in the following age divisions 2<sup>nd</sup> grade level and down, if the kids on said teams are not registered and actively participating in the City of Monticello Recreational League.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 2<sup>nd</sup> day of April, 2018.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk



# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #18-58

**Approving** a policy to limit the use of City ball Diamonds to those teams participating in City of Monticello sponsored Recreation Youth Baseball and Softball Leagues, 4<sup>th</sup> grade level and down with an effective date of January 1, 2019

**WHEREAS**, The City of Monticello has approved a three year agreement with the Monticello Youth Baseball Softball Association (MYBSA), and

**WHEREAS**, The Council finds that the number of youth registering for City Recreational Baseball and Softball are down, resulting in the inability to create teams/leagues, and that the reason the numbers are down is largely tied to many youth choosing to only participate in travelling or tournament teams, and

**WHEREAS**, The Council finds that it is in the best interests of the Community, particularly the children of the community, to have recreational league opportunities and for that reason finds that the kids participating on traveling/ tournament teams should also participate in City Recreational Leagues, particularly those of the following ages: 4<sup>th</sup> grade level and down, and

**WHEREAS**, The Council finds that there must be an incentive, in this case a negative incentive, to promote an increase in registrants and an increase in the quality of the City Recreational Leagues, and

**WHEREAS**, The Council finds that an appropriate incentive would be to disallow the use by Travelling/Tournament teams of any and all facilities or fields under the control of the City if the kids on said teams were not also registered and participating in the City Recreational League, noting that the MYBSA Board recently voted to recommend to the City Council that children, up to and including 7 year olds or 2<sup>nd</sup> Graders, be required to participate in the City Rec. Leagues for their travelling/tournament teams to be allowed to utilize or have access to facilities / fields under City Control, and

**WHEREAS**, The Council approved Resolution #18-52 at its' regular meeting of April 2<sup>nd</sup> implementing the requirement that children, 2<sup>nd</sup> grade and down, be subject to the above provisions this year, and since the approval of said Resolution has received feedback from some that will be impacted by the decision objecting to the implementation of this rule so close to the commencement of their season, and

**WHEREAS**, The Park and Recreation Board has considered the comments received since passage of Resolution #18-52 and has recommended to the City Council that implementation of the rule approved by said Resolution be delayed until January 1, 2019, in essence, making same applicable to the next softball/baseball season, with the understanding and agreement that representatives of Monticello Park and Rec., representatives of the MYBSA, and representatives of those impacted by the proposed rule change and other interested parties, will meet between now and next season to discuss and create specific guidelines related to the implementation of said rule.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of a Policy to be implemented by the Monticello Park and Recreation Dpt. that will prohibit the use of facilities and fields under the control of the City of Monticello for practices, games, and similar activities by traveling/tournament teams in the following age divisions 4<sup>th</sup> grade level and down, if the kids on said teams are not registered and actively participating in the City of Monticello Recreational League, with an implementation date of January 1, 2019, with the understanding that the Park and Rec. Dpt. will facilitate meetings with those entities/parties identified herein between now and January 1, 2019 to create specific guidelines related to the implementation of said rule, this Resolution superseding the action taken by the Council as set out in Resolution #18-52 as approved on April 2, 2018.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 16<sup>th</sup> day of April, 2018.

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Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

City Council Meeting  
Prep. Date: 01/18/19  
Preparer: Doug Herman



Agenda Item: 8  
Agenda Date: 01/21/19

**Communication Page**

**Agenda Items Description:** Ordinance authorizing Golf Cart / UTV operation within City Limits.

**Type of Action Requested:** Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Ordinance
Letter of explanation from Chief Smith

**Fiscal Impact:**

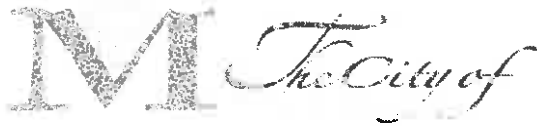
Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Council approved Golf Cart / UTV Ordinance in the past. This Ordinance replaces that Ordinance taking into account provisions of the new County UTV Ordinance.

**Background Information:** Chief Smith has prepared a cover letter and a draft ordinance to modify our Code in a fashion he feels comfortable with and in a fashion that will make enforcement easier and more consistent taking into account the recently approved County ordinance.

Please review the attached.

**Staff Recommendation:** I recommend that the Council introduce and approve the 1<sup>st</sup> reading of the proposed Ordinance to replace Chapter 81 as proposed.



201 E. South Street  
Monticello, IA 52310  
(319) 465-3526  
Fax (319) 465-4681

*From the Office of:*

*Chief of Police*

*Britt D. Smith*

Dear Mayor and City Council,

Jones County has recently passed an ordinance which permits All-Terrain Vehicles and Utility Vehicles, referred to as Off-Highway Vehicles, to operate on all Jones County secondary roads, which includes all gravel and paved roads under County jurisdiction. This excludes any and all State roadways, with the exception they can cross perpendicularly.

I have been contacted by Bobby Krum, leader of the Jones County ATV/UTV Alliance, who has requested that the City of Monticello modify our existing ordinance to permit the use of machines utilizing the county road trail systems and allow them operation through the City. At this point we have three options for consideration:

- Make NO modification. This requires any ATV/UTV that is operated on City streets to meet the requirements under our ordinance including the registration provisions.
- Permit an "Authorized Route" for ATV/UVT's to be able to pass through the Community and access key businesses. They would not be required to register with the City but only permitted to be on a route of our choosing.
- Modify our existing ordinance to permit their operation on all City Streets.

I have reviewed the Jones County ATV/UTV ordinance and made comparisons with our existing ordinance and reviewed State Code and would make the recommendation to modify our existing ordinance to permit the operation of any Off-Highway Vehicles registered with the County Recorder, which possess the required equipment and operates in a manner consistent with the attached ordinance, be permitted to operate on roadways within the city limits of Monticello, and based upon the following considerations:

City Requires: \$20.00 Registration, SMV Sign, Safety Flag, Insurance of \$500,000, and adequate brakes, Daylight Operation Only, 18 years of age to operate.

County Requires: DNR Registration, Insurance of \$500,000, 24 Hour Operation, No additional Safety Equipment, 35mph Maximum Speed, 16 years of age with DNR ATV Certificate.

City of Monticello requires an annual registration of UTVs of \$20.00, which is to verify the presence of required equipment. The City does not require vehicles to be registered with the DNR for operation under the current ordinance, which if the current provisions of our

201 E. South Street  
Monticello, IA 52310  
(319) 465-3526  
Fax (319) 465-4681

ordinance would be followed would then force owners to maintain 2 registrations, through the City and through the Iowa DNR if they choose to operate outside of the city limits. I believe that while we are not directly benefiting from the Iowa DNR registration money, it would be unnecessary for the extra permitting process of individuals to maintain two registrations. If we were not involving additional inspection work by the Police Department we are not incurring any additional costs such as the officer time and the creation of stickers.

A concern when initially adopting the City UTV/Golf Cart ordinance was the use of ATV's operating around city streets. It was viewed that they were more troublesome and had a higher risk of being problematic. While I initially agreed to exclude them from operation in our ordinance, I am comfortable with permitting their use as I don't believe it will be a benefit to limit ATV passthrough but permit UTV passthrough. Unsafe, troublesome or nuisance operation of ATV's throughout the City can be address and enforced through existing laws and ordinances.

I am of the belief that opening up the entire community to their use is a better option, than trying to limit to a certain route. There will always be businesses or residences that people would want to access and limiting them to a designated route will only create an issue of enforcement.

Under the Jones County Ordinance, ATV/UTV's will be required to maintain the same level of insurance coverage as identified in our ordinance, so we will see no change in the coverage requirements. In the 5 years of the current ordinance we have not had a single reportable accident involving a UTV or Golf Cart.

The DNR registration requirement will help in keeping poor quality machines off the roadway, in the same way that requiring a registration process within our current ordinance limits machines that should not be on the roadway. The DNR sticker is similar in size and shape to the sticker we currently utilize. It also is required to be in a designated location, rear of the machine, so it will be easily identifiable by officers during enforcement.

An issue that we would potentially run into is that if we permit ATV's to operate on City Streets, they do not have a roof, and we require golf carts and UTVs to have a roof. I believe it was the intent that the roof structure would increase the visibility. Going back to the issue of preventing ATV's but permitting UTV's would be problematic for those traveling in a group with a variety of machines. I would recommend that we remove the language of requiring a roof structure, as we have denied some golf carts in the past for their lack of the required equipment.

It is my recommendation to the Council that we modify our existing Golf Cart/UTV ordinance to adopt the same requirements set forth by the Jones County ATV/UTV ordinance and permit the use of ATV's and UTV's who meet the requirements to operate on all designated City Streets.

201 E. South Street  
Monticello, IA 52310  
(319) 465-3526  
Fax (319) 465-4681

This would still prohibit use on Highway 38 and Highway 151, which is no change. I would recommend the modification of the Golf Cart portion to eliminate the requirement of a roof structure, but still maintain the Slow-Moving Vehicle Sign, and Bicycle Flag as both are required by State Law. I would also recommend the approval of Electric Carts as well. Golf Carts would still be required to purchase a \$20.00 annual registration as they are not able to register under the DNR provisions, subject to the same insurance provisions and adequate brakes.

I don't anticipate issues with the operation, and if issues arise, we have a multitude of enforcement options to address misuse or abuse of the ordinance. This option streamlines the registration process, makes the use for feasible and creates opportunities for local businesses to generate a new source of revenue by making Monticello a pass-through community.

Britt

## Ordinance \_\_\_\_

An Ordinance amending the Code of Ordinances of the City of Monticello, Iowa, by amending Chapter 81 "Golf Carts and UTV's" by deleting the current Chapter in its' entirety and replacing it with the following provisions, said Chapter 81 as amended providing provisions related to the legal operation of "Golf Carts" and "Off-Highway Vehicles" within the City Limits.

**BE IT ENACTED** by the City Council of the City of Monticello, Iowa:

**SECTION 1:** CHAPTER 81 of the Monticello Code of Ordinances shall by the approval of this Ordinance be deleted in its' entirety, retitled "Permitted Vehicles", and replaced with the following terms and provisions:

**81.01 Purpose:** The purpose of this chapter is to approve the operation of Golf Carts and Off-Highway Vehicles, referred to as "Permitted Vehicles" within the City limits under certain limited circumstances.

**81.02 Definitions:**

- A. Alcoholic Beverage means any beverage containing more than one-half of one percent of alcohol by volume including alcoholic liquor, wine, and beer.
- B. All-Terrain Vehicle as defined by Iowa Code Section 321I.1 means a motorized vehicle with not less than three and not more than six non-highway tires that is limited in engine displacement to less than one thousand two hundred cubic centimeters and in total dry weight to less than one thousand two hundred pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.
- C. Golf Cart means motorized flotation-tire vehicle equipped with four low-pressure tires, is limited in engine displacement to less than 500 cubic centimeters but a minimum of 200 cubic centimeters, or electric powered, and in total dry weight of not more than 1000 pounds, with seats of a bench design not intended to be straddled by the operator and a steering wheel for control.
- D. Off-Highway Vehicles (O.H.V.s) means All-Terrain Vehicles and Off-Road Utility Vehicles, either collectively or individually.
- E. Off-Road Utility Vehicle as defined by Iowa Code Section 321I.1 means a motorized vehicle with not less than four and not more than eight non-highway tires or rubberized tracks that have a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control.

"Off-Road Utility Vehicle" includes the following vehicles:

1. "Off-Road Utility Vehicle - type 1" means an Off-Road Utility Vehicle with a total dry weight of one thousand two hundred pounds or less and a width of fifty inches or less.
2. "Off-Road Utility Vehicle - type 2" means an Off-Road Utility Vehicle, other than a type 1 Off-Road Utility Vehicle, with a total dry weight of two thousand pounds or less, and a width of sixty-five inches or less.

3. "Off-Road Utility Vehicle - type 3" means an Off-Road Utility Vehicle with a total dry weight of more than two thousand pounds or a width of more than sixty-five inches, or both.

F. Roadway as defined by Iowa Code Section 321I.1 means that portion of a highway improved, designed, or ordinarily used for vehicular travel

**81.03 Operation of Permitted Vehicles:** Permitted Vehicles may be operated upon the streets of the City except as prohibited in Section 77.03 of this chapter.

**81.04 Golf Cart Operation:** Golf Carts may be operated on roadways within the City limits of the City of Monticello consistent with and subject to the following regulations, as allowed by Chapter 321.247 of the Iowa Code.

A. Golf Carts shall only be allowed to operate within the city limits from sunrise to sunset if the following equipment is installed and operable on said vehicle:

1. Adequate Brakes.
2. Slow Moving Vehicle Sign.
3. A Bicycle Safety Flag mounted at a flag height of 5' from the surface of the Roadway.
4. Clearly audible horn device.

B. Persons shall not operate a Golf Cart on the City Streets under the age of 18.

**81.05 Annual Inspection:** Before any Golf Cart may be legally operated on the City Streets as allowed previously herein, the Golf Cart must pass an inspection to be performed by the Monticello Police Department, said inspection to verify that the vehicle is equipped as required herein. There shall be an inspection fee paid at the time of the inspection to the Monticello Police Dpt. in the amount of \$20.00. Upon passing the inspection, a permit and registration decal will be issued by the Police Department. The Identification number shall be prominently displayed on the rear of the Golf Cart located in the middle of the slow-moving vehicle sign as directed by the Monticello Police Department

**81.06 Operating a Golf Cart Without Valid Permit:** If a person is found to be operating a Golf Cart without a Police Department issued permit or is operating a Golf Cart after having their privilege to do so suspended under the terms of this Chapter, they shall be subject to a Civil Penalty in the amount of \$300.00, and shall be prohibited from obtaining a permit for a period of 12 months following the date of violation, or conviction, if a hearing is requested and held, whichever is later.

**81.07 Off-Highway Vehicle Operation:** Off-Highway Vehicles may be operated on roadways within the City limits of the City of Monticello consistent with and subject to the following regulations:

- A. Off-Highway Vehicles shall be equipped with a lighted headlight and taillight for operation from sunset to sunrise.
- B. Operational brakes
- C. Properly functioning unaltered factory exhaust muffler as defined in Iowa Code Section 321I.12.
- D. No person shall operate an Off-Highway Vehicle under the Age of 16.



- i. Persons less than 18 years of age must possess a valid safety certificate as proof of successful completion of an Iowa Department of Natural Resources approved A.T.V. Education Course.

**81.08 Registration Requirement and Other Conditions:** Individuals who operate Off-Highway Vehicles on roadways in Monticello must register the Off-Highway Vehicle with the Iowa Department of Natural Resources through a county recorder's office. The following conditions apply:

- A. The owner of each Off-Highway Vehicle shall be required to provide proof of ownership including but not limited to bill of sale, Iowa Department of Natural Resources registration or registration from the appropriate out-of-state authority, and Proof of Liability Insurance.
- B. Off-Highway Vehicles registered in Iowa are required to display their current registration decal and carry their certificate on board.
- C. Off-Highway Vehicles registered in another state are required to also display a valid Iowa Department of Natural Resources User Permit in addition to displaying their current registration decal and carrying their certificate on board.

**81.09 Golf Cart and Off-Highway Vehicle Regulations:** The following regulations shall apply to the operation of both Golf Carts and Off-Highway Vehicles on roadways within the city limits of Monticello:

- A. Golf Carts or Off-Highway Vehicles shall not be operated upon any City street which is a primary road extension through the City but shall be allowed to cross a City street which is a primary road extension through the City. Primary road extensions shall include all sections of City Streets identified as Highway 38, Oak Street from its' intersection with South Main Street to the Southern City Limits, Main Street from its' intersection with Oak Street through and including its' intersection with 1st Street, 1st Street from its' intersection with Main Street through and including its' intersection with Cedar Street, Cedar Street from its' intersection with First Street to the Northern City Limits.
- B. At a rate of speed not to exceed thirty-five (35) miles per hour.
- C. In a careless, reckless, or negligent manner so as to:
  1. Endanger any person;
  2. Cause injury or damage to person or property; or,
  3. Create unnecessary skidding or sliding or cause any wheel or wheels to unnecessarily lose contact with the ground.
- D. Without wearing a properly adjusted and fastened seatbelt if the vehicle is so equipped from the manufacturer.
- E. Possess in the passenger area of the permitted vehicle an open or unsealed bottle, can, jar, or other receptacle containing an alcoholic beverage.
- F. While driving impaired from an intoxicating beverage and/or narcotic and/or habit-forming drug.
- G. With more persons on the vehicle than it was designed to carry.
- H. Without a valid driver's license.

- I. No person shall operate in any area unless the trail or area is designated by signs as open to Golf Carts or Off-Highway Vehicle operation.

**81.10 Liability Insurance Requirements:** At minimum a policy with bodily injury at \$500,000 per person, \$500,000 per incident and property damage of \$100,000 or combined single limits (bodily injury and property damage) or \$500,000 or equivalent is required for the operation of a Golf Cart or Off-Highway Vehicle. Upon request the operator is required to show proof of financial liability meeting the minimum requirements listed above. A proof of financial liability coverage card may be produced in paper or electronic format.

**81.11 Suspension of Privilege:** If, over the course of a twelve month period, an operator of a Golf Cart or Off-Highway Vehicle is cited for two or more violations of the provisions of this Chapter of the Monticello Code of Ordinances, including a violation of Chapter 60-80 of the Monticello Code while operating a Golf Cart or Off-Highway Vehicle, their privilege to operate a permitted vehicle under the terms and provisions of this chapter shall be suspended for a period of twelve (12) months.

**81.12 Exempt Vehicles:** Registration shall not be required for the following:

- A. All-Terrain Vehicles and/or Off-Road Utility Vehicles used exclusively as farm implements in a farming operation as defined by the Iowa Code Section 352.2. Additionally, farm exempt vehicles that are used in a manner not consistent with the farm exemption, Iowa Code Sections 352.2 and 321.234A, are subject to the requirements of this ordinance including registration requirements and proof of including proof of liability insurance.
- B. All-Terrain Vehicles and/or Off-Road Utility Vehicles owned by the United States, this State or another State or by a governmental subdivision thereof and used for enforcement, search and rescue or official purposes but not for recreational or commercial purposes.
- C. All-Terrain Vehicles used in accordance with Iowa Code Section 321.234A(1)(a).

**81.13 Penalties:** Violation of the ordinance shall constitute a simple misdemeanor punishable by a fine of \$100 to \$750.00 plus the applicable court surcharge and costs and/or up to 30 days in jail as set forth in Iowa Code Section 903.1(1)(a). Any amendments to the Simple Misdemeanor penalties of Iowa Code Section 903.1(1)(a) shall be automatically incorporated into this section without the need of amending this ordinance.

**SECTION 2. Severability Clause:** If any Section, provision or part of this Ordinance shall be adjudged invalid, or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole, or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. Repealer:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. Effective Date:** The ordinance shall become effective upon its passage and publication pursuant to Iowa Code Section 331.302(8).

\_\_\_\_\_  
Brian Wolken, Mayor

ATTEST:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

I certify that a summary of the foregoing was published as Ordinance No. \_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 01/17/19  
Preparer: Doug Herman



Agenda Item: Reports  
Agenda Date: 01/21/2019

**Communication Page**

**Agenda Items Description:** Misc. Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**

E-mail with John Harms related to water fountain.

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Reports / Potential Action:**

- The City Park Water Fountain has not functioned as a water fountain for a number of years and the Fair has asked permission to remove it. The Fair does access water for use during the Fair from the area of the fountain and would like to improve that water access and actually extend a water service line to the south, through the area where vendors set up, providing more connection points for the vendors so as to reduce above ground hoses/connections. The new service line and related components would all be installed at the expense of the Fair but subject to review and approval of the City. Looking for questions from you if any and opinions related to the removal of this item.
- City of Monticello v. Allen Hughes update. Notice of the suit was mailed to AI and published three times in the Monticello Express to meet service by publication requirements. AI has approximately 20 days to file an answer to the action. If he fails to file an answer in the time allotted by the rules of Civil Procedure I will then file a request for default judgment which would be set for hearing and the presentation of evidence to wrap this up. The last contact with AI was a text message from him telling me that he would stop in when he could. Similar messages, orally, were given to Cheryl Dirks (realtor) many, many months ago, so I am not holding my breath.
- Dave Lumpa v. City of Monticello update. After a short hearing on Wednesday where the Court asked Dave to explain the basis of his action it is no clearer why he has sued or what he is suing for. As the Judge noted, it appeared that all of his current complaints were decided in two civil infraction cases that have both been fully resolved many months ago. In the first case he admitted fault and agreed to a penalty and in the second, after numerous hearing he was found guilty of the alleged offenses and ordered to pay a significant penalty which was only paid after (as I have been informed) he won some money at a casino that was kept by the State to pay the outstanding judgment against him. Based upon the comments and questions of the Magistrate

our insurance company provided attorney has filed a Motion to Dismiss. If not dismissed there will be a short trial on January 30<sup>th</sup>.

Admin Report :

Billy Natar Resignation

Sally and I have spent time on the budget. Will have packet together for you Monday.

- A lot of other matters interfered with our efforts this week.

## Doug Herman

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**From:** gjcf@qwestoffice.net  
**Sent:** Thursday, January 10, 2019 3:40 PM  
**To:** Doug Herman  
**Subject:** RE: question?

Thanks, Doug. Your assumptions regarding the fair, the expense, and extending the water underground is accurate. We want to end up with improved service, access, safety, and ability to travel a mower over the whole area and not look back!

JH

**From:** Doug Herman <dherman@ci.monticello.ia.us>  
**Sent:** Thursday, January 10, 2019 3:13 PM  
**To:** gjcf@qwestoffice.net  
**Subject:** RE: question?

I will print this e-mail off so that I remember and will place it on the next agenda for discussion and possible action. Is it safe to say that the Fair will cover all costs of removal and "modification", meaning that if we need to put in a manhole to maintain valves/water source for Fair that Fair will accept responsibility? I am not sure what that means and will have to speak more with Brant on that issue, but recall being told that many vendors work off of water from that area. I also recall our conversations about extending water and water valve access through the food vendor area which may change the design of that area a bit.

Doug

**From:** [gjcf@qwestoffice.net](mailto:gjcf@qwestoffice.net) [<mailto:gjcf@qwestoffice.net>]  
**Sent:** Thursday, January 10, 2019 1:29 PM  
**To:** Doug Herman <[dherman@ci.monticello.ia.us](mailto:dherman@ci.monticello.ia.us)>  
**Subject:** question?

Good meeting yesterday. I think it will stimulate some thinking going forward. Lots of cool thing can happen!

I was going to ask you and forgot yesterday. Any more thought on what we can do with the fountain at the Park? Brant, Lucas (new Diz), Matt and I had that discussion Tuesday afternoon, and Brant differed to you. Is this something that needs to be brought up before the council as to it's future, or what do you think?

JH