

# City of Monticello, Iowa

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Posted on March 29, 2019 at 5:00 p.m.

Monticello City Council Regular Meeting April 01, 2019 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

**Mayor:** Brian Wolken

**City Council:**

**At Large:** Dave Goedken

**At Large:** Brenda Hanken

**Ward #1:** Rob Paulson

**Ward #2:** Vacant

**Ward #3:** Chris Lux

**Ward #4:** Tom Yeoman

**City Administrator:** Doug Herman

**Staff:**

**City Clerk/Treas.:** Sally Hinrichsen

**Public Works Dir.:** Brant LaGrange

**City Engineer:** Patrick Schwickerath

**Police Chief:** Britt Smith

**Ambulance Dir.:** Dawn Brus

- **Call to Order – 6:00 P.M.**

- Pledge of Allegiance

- Roll Call

- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

**Approval of Council Mtg. Minutes**

March 18, 2019

**Approval of Payroll**

March 28, 2019

**Approval of Bill List**

**Approval of Casey's Liquor License**

**Public Hearings:** None

**Motions:** None

**Resolutions:**

1. **Resolution** to approving Change Order #5 in the amount of \$3,218 submitted by Taylor Construction, Inc. Re: 2018 E. 1<sup>st</sup> Street Bridge Replacement Project, authorizing the City Administrator to approve Change Order #4 on "Doc Express", approving payment in the amount of \$3,121.46 and authorizing release of retainage in the final amount of \$16,534.01 after the passage of thirty (30) days.
2. **Resolution** accepting East First Street Bridge project as being complete.
3. **Resolution** to approve Plat of Survey to Parcels 2019-02, 2019-03, and 2019-04
4. **Resolution** to approve Plat of Survey to Parcels 2019-27 and 2019-28

5. **Resolution** to approve “Truck Wash” site plan.
6. **Resolution** Setting forth notice of intent to fill vacant Ward 2 City Council Seat by appointment at the April 15, 2019 Council meeting, and directing the City Clerk to Publish notice of said intent as required by law.
7. **Resolution** setting the date for the sale of General Obligation Corporate Purpose Bonds, Series 2019 and authorizing the use of a preliminary official statement in connection therewith.
8. **Resolution** to consider approval of Norm Zimmerman building plans for Chestnut Street property.
9. **Resolution** to consider:
  - a. Sycamore Street Sanitary Sewer 5<sup>th</sup> to 7<sup>th</sup>
  - b. Period Lighting / Alliant Energy Lighting Options

**Ordinances:** None

**Reports / Potential Action:**

- Engineer Report
- Administrator Report

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

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March 18, 2019 – 6:00 P.M.  
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Rob Paulson, Chris Lux and Tom Yeoman. Also present were Sally Hinrichsen, Public Works Director Nick Kahler and Police Chief Britt Smith. Council member Johnny Russ was absent.

Yeoman moved to approve the agenda, Lux seconded, roll call unanimous.

During Open Forum, Steve Hanken, 823 S Main, questioned if City had plans for tree disposal site. Mayor advised City was looking at several sites for chipping and composting.

Goedken moved to approve the consent agenda, Paulson seconded, roll call unanimous.

Mayor Wolken opened the public hearing on proposed N. Sycamore Street Reconstruction Project plans, specifications, form of contract and estimate of costs. Hinrichsen reported no oral or written objections were received. Gaylen Kray, 634 N. Sycamore, questioned the need and cost for the decorative lighting versus Alliant poles and felt they should be removed from the project. When questioned, Schwickerath stated he was not sure what Alliant costs would be to replace the poles. Yeoman stated the proposed LED lights would use half the electricity and lines would be buried; as the current Alliant lights use more electricity and lines would remain above ground. Stu Gerdes, 615 N. Sycamore, questioned with the bid coming in under the engineer's estimate if the assessment amounts would be lower and what the bid alternates included. Schwickerath reviewed how the assessments would be calculated at the end on the project and what the bid alternates included. Gerdes inquired if the project schedule included working on the entire street length or just sections at a time. Schwickerath stated that would be discussed at the pre-construction meeting. Goedken reported that 500 and 600 blocks of N. Sycamore sewer main was replaced in 1984 and may not need to be replaced. Kahler will contact Roto-Rooter to televise the sewer main. Bud Coyle, 515 N. Sycamore inquired if his sewer line would be replaced. Gerdes was concerned with a new street the speed of the cars would increase and felt some travel too fast already on Sycamore Street. Smith advised the police department would look into the speed after the project is completed. Mark Stoneking, 109 W. 7<sup>th</sup>, reported he worked with the crew that installed the sewer main in 1984 and explained the alignment issue. Stoneking stated they installed a 10 inch clay main and sewer lines were stubbed to the curb. Stoneking looked into the life expectancy of a clay main, which is 100 years. Wolken stated if Council changed the bid amount by more than 20%, the contractor could change the unit prices and Schwickerath agreed. Mayor closed the public hearing. Yeoman moved to approve Resolution #19-33 Finally approving the North Sycamore Street Plans, Specifications, Form of Contract, and Cost Estimates and awarding the 2019 North Sycamore Street Reconstruction project to Horsfield Construction, Inc, including the three alternate bids, Paulson seconded. Roll call vote, Yeoman voted aye and Paulson, Lux, Goedken and Hanken voted nay. Motion failed.

Schwickerath recommended to proceed with televising the sewer main and then if decision is to remove the two blocks of sewer from the project; that be done by a change order. Goedken moved to approve Resolution #19-34 Finally approving the North Sycamore Street Plans,

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Specifications, Form of Contract, and Cost Estimates and awarding the 2019 North Sycamore Street Reconstruction project base bid to Horsfield Construction, Inc in the amount of \$1,934,839.70 and to televise the sewer main, Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #19-35 to award the 2019 North Sycamore Street Reconstruction project Bid Alternate #1 to Horsfield Construction, Inc in the amount of \$16,347.00, Lux seconded, roll call unanimous.

Council discussed various lighting options. Goedken wants to see a better cost estimate for lights if they stayed with Alliant. Goedken reported on S. Cedar project a shield was installed on the lights as they were too bright and shined in the homes. Schwickerath advised that the proposed lights included the shield. Schwickerath advised they would need to work with Alliant with the lights not replaced with the decorative lights and Alliant would decide if they wanted to replace poles or not. He advised the current plans call to remove overhead electric lines and to put everything underground. He reported 7 of the 13 lights in the project are from 1<sup>st</sup> to 4<sup>th</sup> Streets and if Council table action on Alternate Bid, the contractor may or may not hold the prices. Wolken stated City will need to work with Alliant to do the streetlights from 4<sup>th</sup> to 7<sup>th</sup> Street, if not included. Goedken moved to approve Resolution #19-36 to award the 2019 North Sycamore Street Reconstruction project Bid Alternate #2 to Horsfield Construction, Inc for the decorative lights from 1<sup>st</sup> to 4<sup>th</sup> Street and to have engineer negotiate price with contractor to remove the decorative lights from 4<sup>th</sup> to 7<sup>th</sup> Streets, Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #19-37 to award the 2019 North Sycamore Street Reconstruction project Bid Alternate #3 to Horsfield Construction, Inc in the amount of \$1.00, Lux seconded, roll call unanimous.

Schwickerath reviewed the supplemental agreement related to their on-sight observation and management of the N. Sycamore Street Reconstruction project. Wolken noted these engineering fees would be paid with bond proceeds. Yeoman moved to approve Resolution #19-38 Approving supplemental Agreement for Additional Services #1 between Snyder & Associates and the City of Monticello related to Construction Services to be performed by Snyder & Associates during the N. Sycamore Street Reconstruction project, Goedken seconded, roll call unanimous.

Goedken moved to approve Resolution #19-39 Authorizing the City Clerk to Transfer funds budgeted to be transferred in the FY '20 budget and to appropriately record same, Lux seconded, roll call unanimous.

Wolken reported the City purchased 103 W 1<sup>st</sup> Street for redevelopment/removal of derelict building. Hinrichsen advised this resolution would ask County to abate existing and accruing taxes. Yeoman moved to approve Resolution #19-40 to request Abatement of accrued Property Taxes on property owned by the City of Monticello for public purposes within the City limits of the City of Monticello, Goedken seconded, roll call unanimous.

Goedken moved to approve Resolution #19-41 Approving Jeff Hinrichs Tax Abatement Application related to Residential Improvements constructed at 942 Deer Run Drive, Monticello, Iowa, Lux seconded, roll call unanimous.

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Goedken moved to approve Resolution #19-42 Reporting all employees' wages for calendar year ending December 31, 2018, Hanken seconded, roll call unanimous.

Wolken gave the City Administrator Doug Herman's report in his absence. Herman has arranged to a structural inspection of the Compadres building by a structural engineer, which is set for April 10<sup>th</sup>.

Wolken reported two urinals in the Renaissance Center are being raised and appropriate backer boards installed.

Wolken stated there was another leak in the piping in ceiling of the Council Chambers, Next Generation was called and found another pinhole in the copper piping, which is likely coming from the water lines that was constantly recirculating with a psi provided by the recirculating pump almost 10 times more than it should have been.

Wolken reviewed the proposed drawing of the home to be built by Norm Zimmerman pursuant to the City Agreement on N Chestnut Street by no later than April 1<sup>st</sup>, with a closing on the lot by May 1<sup>st</sup> and construction commencement by May 1<sup>st</sup>. Zimmerman's house plans will be on the next agenda for approval.

Wolken reported Herman is in contact with Bonding Attorney on bidding requirements for significant repairs or total reconstruction of 7<sup>th</sup> Street from Cedar Street to Maple Street and assessments to the property owners along 7<sup>th</sup> Street.

Wolken reported MYBSA has proposed changes to the current agreement with the City that are not necessarily agreeable to the City Parks Department. Herman will keep Council updated on the proposed changes.

Wolken reported the Berndes Center flooring is being redone this week and they are hoping to be finished with painting by Friday.

Kahler report the new backhoe was delivered and is working good. He plans to review the specs to see if a wet kit was to be included on the front and back.

The 6<sup>th</sup> Street Ditch Committee consisting of Wolken, Yeoman, Goedken and Lux agreed to meet with Herman on Wednesday April 3<sup>rd</sup> at 5:15 PM.

Wolken reviewed the changes of moving Jim Tjaden as Water/Wastewater Superintendent and Nick Kahler as Public Works Director/Street Superintendent. Herman is working on the job description for Kahler. These proposed changes and wages will be on the April Council agenda for consideration.

Wolken reported a developer is looking to install a Truck Wash on their property near the Kardes 151 Truck Stop but there are some treatment issues to be discussed.

Smith reviewed his report with the Council

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Yeoman moved to go into closed session under §21.5(1)(j) of the Iowa Code “To discuss purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property”, Lux seconded. Roll call unanimous.

Goedken moved, Hanken seconded to end the closed session and return to open session, roll call unanimous.

Yeoman moved to approve Resolution #19-43 directing the City Administrator to pursue the Purchase of Real Estate under the terms and provisions discussed during a Closed Session of this date as set forth within a Written Offer to Buy Real Estate and Acceptance reviewed by the City Council, Lux seconded, roll call unanimous.

Lux moved to adjourn at 7:29 P.M.

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Brian Wolken, Mayor

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Sally Hinrichsen, City Clerk

# PAYROLL - MARCH 28, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>Mar. 11 - 24, 2019</b>				
Carter Bronemann	\$ 1,015.20	\$ -	0.00	0.00	\$ 727.87
Dawn Brus	1,485.00	-	0.00	0.00	1,073.21
Mary Intlekofer	1,860.60	-	0.00	25.13	1,252.75
Dean Jensen	507.60	-	0.00	0.00	421.28
Brandon Kent	1,927.06	66.45	0.00	0.00	1,260.05
Jim Luensman	664.50	-	0.00	0.00	503.10
Lori Lynch	1,860.60	-	0.00	0.00	1,237.05
Shelly Searies	1,860.60	-	0.00	0.00	1,292.27
Jeffrey Silver	253.80	-	0.00	0.00	215.10
Brenda Surom	531.60	-	0.00	0.00	400.65
Chris Szymanowski	1,776.60	-	0.00	0.00	1,147.03
<b>TOTAL AMBULANCE</b>	<b>\$ 13,743.16</b>	<b>\$ 66.45</b>	<b>0.00</b>	<b>25.13</b>	<b>\$ 9,530.36</b>
<b>CEMETERY</b>	<b>Mar. 9 - 22, 2019</b>				
Dan McDonald	\$ 1,675.84	\$ 67.84	0.00	0.00	\$ 1,193.69
<b>TOTAL CEMETERY</b>	<b>\$ 1,675.84</b>	<b>\$ 67.84</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,193.69</b>
<b>CITY HALL</b>	<b>Mar. 10 - 23, 2019</b>				
Cheryl Clark	\$ 1,636.00	\$ -	0.00	1.38	\$ 1,085.97
Doug Herman	3,970.71	-	0.00	0.00	2,867.70
Sally Hinrichsen	2,427.38	-	0.00	0.00	1,624.60
Nanci Tuel	1,409.09	13.09	0.00	0.00	930.62
<b>TOTAL CITY HALL</b>	<b>\$ 9,443.18</b>	<b>\$ 13.09</b>	<b>0.00</b>	<b>1.38</b>	<b>\$ 6,508.89</b>
<b>COUNCIL / MAYOR</b>					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.26
Brenda Hanken	100.00	-	0.00	0.00	92.26
Chris Lux	100.00	-	0.00	0.00	92.26
Rob Paulson	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	300.00	-	0.00	0.00	273.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
<b>TOTAL COUNCIL / MAYOR</b>	<b>\$ 900.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 827.61</b>
<b>LIBRARY</b>	<b>Mar. 11 - 24, 2019</b>				
Molli Hunter	\$ 413.74	\$ -	0.00	0.00	\$ 348.07
Penny Schmit	1,000.01	-	0.00	0.00	734.69
Madonna Thoma-Kremer	920.00	-	0.00	0.00	569.61
Michelle Turnis	1,538.46	-	0.00	0.00	977.47
<b>TOTAL LIBRARY</b>	<b>\$ 3,872.21</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,629.84</b>
<b>MBC</b>	<b>Mar. 11 - 24, 2019</b>				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,390.97
Shannon Poe	1,538.46	-	0.00	0.00	1,049.52
<b>TOTAL MBC</b>	<b>\$ 3,384.61</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,440.49</b>
<b>POLICE</b>	<b>Mar. 11 - 24, 2019</b>				
Peter Fleming	\$ 1,805.16	\$ -	0.00	0.00	\$ 1,295.49
Dawn Graver	2,012.80	-	0.00	0.00	1,441.76

# PAYROLL - MARCH 28, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>POLICE (cont.)</b>					
Erik Honda	1,908.36	-	0.00	10.00	1,427.77
John Klein	509.76	-	0.00	0.00	422.93
Jordan Koos	2,221.04	18.83	0.00	24.00	1,609.05
Britt Smith	2,504.65	-	0.00	0.00	1,834.15
Madonna Staner	1,450.40	-	0.00	0.00	1,097.50
Brian Tate	2,109.24	-	0.00	0.00	1,446.24
Robert Urbain	2,014.30	-	0.00	0.00	1,454.04
<b>TOTAL POLICE</b>	<b>\$ 16,535.71</b>	<b>\$ 18.83</b>	<b>0.00</b>	<b>34.00</b>	<b>\$ 12,028.93</b>
<b>ROAD USE</b>					
	<b>Mar. 9 - 22, 2019</b>				
Wayne Yousse	\$ 3,339.22	\$ 226.13	0.00	0.00	\$ 2,393.40
<b>TOTAL ROAD USE</b>	<b>\$ 3,339.22</b>	<b>\$ 226.13</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,393.40</b>
<b>SANITATION</b>					
	<b>Mar. 9 - 22, 2019</b>				
Michael Boyson	\$ 1,584.00	\$ -	0.00	0.00	\$ 1,093.28
Nick Kahler	1,688.00	-	0.00	0.00	1,138.46
<b>TOTAL SANITATION</b>	<b>\$ 3,272.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,231.74</b>
<b>SEWER</b>					
	<b>Mar. 9 - 22, 2019</b>				
Tim Schultz	\$ 1,730.55	\$ 62.55	0.00	26.25	\$ 1,195.46
Jim Tjaden	2,081.20	145.20	0.00	0.00	1,493.01
<b>TOTAL SEWER</b>	<b>\$ 3,811.75</b>	<b>\$ 207.75</b>	<b>0.00</b>	<b>26.25</b>	<b>\$ 2,688.47</b>
<b>WATER</b>					
	<b>Mar. 9 - 22, 2019</b>				
Daniel Pike	\$ 1,568.00	\$ -	1.50	13.50	\$ 1,138.09
<b>TOTAL WATER</b>	<b>\$ 1,568.00</b>	<b>\$ -</b>	<b>1.50</b>	<b>13.50</b>	<b>\$ 1,138.09</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 61,545.68</b>	<b>\$ 600.09</b>	<b>1.50</b>	<b>100.26</b>	<b>\$ 43,611.51</b>



**ACCOUNTS PAYABLE ACTIVITY**  
**CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				
	GENERAL			
	POLICE DEPARTMENT			
ALLIANT ENERGY-IES	201 E SOUTH ST PD	234.58		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES	300.00		
SUN BADGE CO.	PD EQUIP REPAIR/MAINT	333.00		
UNIFORM DEN INC	PD MINOR EQUIPMENT	219.16		
		=====		
	POLICE DEPARTMENT	1,086.74		
	STREET LIGHTS			
ALLIANT ENERGY-IES	202 W FIRST STREETLIGHTS	370.91		
		=====		
	STREET LIGHTS	370.91		
	AQUATIC CENTER			
ALLIANT ENERGY-IES	811 S CEDAR ST POOL	123.51		
		=====		
	AQUATIC CENTER	123.51		
	CEMETERY			
ALLIANT ENERGY-IES	CEMETERY ELECTRIC	46.40		
DAN MCDONALD	CEMETERY CELL PHONE STIPEND	140.00		
		=====		
	CEMETERY	186.40		
	SOLDIER'S MEMORIAL BOARD			
ALLIANT ENERGY-IES	200 E FIRST ST	676.85		
		=====		
	SOLDIER'S MEMORIAL BOARD	676.85		
	CITY HALL/GENERAL BLDGS			
ALLIANT ENERGY-IES	200 E FIRST ST	1,353.70		
BLADE PEST CONTROL INC	CH PEST CONTROL	68.00		
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	39.12		
INFRASTRUCTURE TECHNOLOGY	CH COMPUTER SUPPORT FEES	500.00		
IOWA INTERACTIVE LLC	ACH RETURN FEE	5.00		
BRIAN KRAMER	CH NUISANCES - 250 N ELM ST	30.00		
		=====		
	CITY HALL/GENERAL BLDGS	1,995.82		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL	4,440.23		
	MONTICELLO BERNDES CENTER			
	PARKS			
ALLIANT ENERGY-IES	321 W SOUTH ST SOFTBALL	108.78		
BAKER PAPER CO INC	MBC BUILDING SUPPLIES	54.90		
BLADE PEST CONTROL INC	MBC PEST CONTROL	68.00		
JOHN DEERE FINANCIAL	MBC BUILDING SUPPLIES	18.85		
JONES CO CATTLEMEN'S ASSOC	MBC DAMAGE DEPOSIT REFUND	200.00		
PEPSI COLA BOTTLING CO	MBC CONCESSIONS	327.68		
STACY SPENCE	MBC SOFTBALL OVERPAYMENT	35.00		
	PARKS	813.21		
	MONTICELLO BERNDES CENTER	813.21		
	FIRE			
	FIRE			
ALLIANT ENERGY-IES	E SOUTH ST FIRE STATION	291.66		
	FIRE	291.66		
	FIRE	291.66		
	AMBULANCE			
	AMBULANCE			
ALLIANT ENERGY-IES	201 E SOUTH ST AMB	234.57		
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	79.44		
DAWN BRUS	AMB OFFICE SUPPLIES	451.99		
KERP'S SERVICE CENTER, INC.	AMB VEHICLE REPAIR/MAINT	994.40		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	1,068.53		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35		
	AMBULANCE	2,908.28		
	AMBULANCE	2,908.28		
	HOTEL/MOTEL TAX			
	HOTEL/MOTEL			
ALLIANT ENERGY-IES	HWY 151 SIGN	14.39		
WINDSTREAM IOWA-COMM. INC.	HOTEL/MOTEL PHONE	49.89		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	HOTEL/MOTEL	35.50		
	HOTEL/MOTEL TAX	35.50		
	LIBRARY IMPROVEMENT			
	LIBRARY			
MICRO MARKETING LLC	LIB IMP BOOKS	175.73		
	LIBRARY	175.73		
	LIBRARY IMPROVEMENT	175.73		
	LIBRARY			
	LIBRARY			
ALLIANT ENERGY-IES	200 E FIRST ST	676.85		
BAKER PAPER CO INC	LIB BUILDING SUPPLIES	48.97		
CENTER POINT PUBLISHING	LIB BOOKS	44.34		
FAREWAY STORES #840-1	LIB PROGRAMS/PROMOTIONS	9.48		
INFRASTRUCTURE TECHNOLOGY	LIB DATA PROCESSING	50.00		
IOWA LIBRARY ASSOCIATION	LIB CONFERENCE - TURNIS	10.00		
OVERDRIVE	LIB BOOKS	2.69		
WhenToWork, Inc.	LIB ONLINE SCHEDULING	100.00		
	LIBRARY	942.33		
	LIBRARY	942.33		
	AIRPORT			
	AIRPORT			
ALLIANT ENERGY-IES	20373 HWY 38 TERMINAL BLDG	490.58		
	AIRPORT	490.58		
	AIRPORT	490.58		
	ROAD USE			
	STREETS			
ALLIANT ENERGY-IES	20500 HWY 38/151 OVERPASS	156.13		
JOHN DEERE FINANCIAL	RU SUPPLIES	87.83		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	110.75		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	166.88		

**ACCOUNTS PAYABLE ACTIVITY  
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VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
DAVID B MCNEILL	RU SUPPLIES	10.69		
MID-IOWA SOLID WASTE EQUIP CO	RU EQUIP REPAIR/MAINT	67.56		
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT	18.16		
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	1,430.00		
SNYDER & ASSOCIATES, INC	N SYCAMORE ST RECONSTRUCTION	3,097.73		
	STREETS	5,145.73		
	SNOW REMOVAL			
KROMMINGA MOTORS INC	RU SNOW REMOVAL	1,152.00		
WHITE HAWK PLUMBING & HEATING	RU SNOW REMOVAL	984.30		
	SNOW REMOVAL	2,136.30		
	ROAD USE	7,282.03		
	TRUST/SLAVKA GEHRET FUND			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB GEHRET BOOKS	164.13		
FAREWAY STORES #840-1	LIB GEHRET PROGRAMMING	62.82		
JOHN DEERE FINANCIAL	LIB GEHRET PROGRAMMING	1.99		
	LIBRARY	228.94		
	TRUST/SLAVKA GEHRET FUND	228.94		
	C.C. BIDWELL LIBRARY BOOK			
	LIBRARY			
MICRO MARKETING LLC	LIB BIDWELL BOOKS	163.10		
	LIBRARY	163.10		
	C.C. BIDWELL LIBRARY BOOK	163.10		
	TRUST/IOMA MARY BAKER			
	LIBRARY			
INFRASTRUCTURE TECHNOLOGY	LIB BAKER TECH SUPPORT FEES	50.00		
	LIBRARY	50.00		
	TRUST/IOMA MARY BAKER	50.00		

WATER

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	WATER			
ALLIANT ENERGY-IES	W FIRST ST WATER PUMP	2,067.68		
LINDA KAHLER	WATER CLOTHING - PIKE	212.68		
LASLEY ELECTRIC LLC	WATER EQUIP REPAIR/MAINT	224.30		
MUNICIPAL SUPPLY INC	WATER SYSTEM	488.58		
NEXT GENERATION PLBG & HTG LLC	WATER SYSTEM	2,170.28		
ROGER STEPHEN	OVERPAYMENT REFUND - ESPINOZA	27.60		
JOE & JAYNE TUETKEN	OVERPAYMENT REFUND - SMITH	205.90		
		<u>5,397.02</u>		
	WATER	5,397.02		
	WATER	5,397.02		
	CUSTOMER DEPOSITS			
	WATER			
CITY OF MONTICELLO	<i>Water Deposit Refunds</i>	342.17		
MARK COTTRELL	WATER DEPOSIT REFUND	6.40		
JOSH OBERBROECKLING	WATER DEPOSIT REFUND	1.43		
		<u>350.00</u>		
	WATER	350.00		
	CUSTOMER DEPOSITS	350.00		
	SEWER			
	SEWER			
BAKER PAPER CO INC	SEWER LAB SUPPLIES	62.16		
BEHREND'S CRUSHED STONE	SEWER GROUNDS SUPPLIES	296.00		
BOSS OFFICE SUPPLIES & SYS INC	SEWER LAB SUPPLIES	28.99		
ENVIRONMENTAL RESOURCE ASSOC.	SEWER LAB SUPPLIES	285.83		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	8.91		
INFRASTRUCTURE TECHNOLOGY	SEWER COMPUTER SUPPORT FEES	100.00		
JOHN DEERE FINANCIAL	SEWER SYSTEM	88.03		
LINDA KAHLER	SEWER CLOTHING - PIKE	212.69		
WINDSTREAM IOWA-COMM. INC.	SEWER PHONE	49.89		
		<u>1,132.50</u>		
	SEWER	1,132.50		
	SEWER	1,132.50		
	SANITATION			
	SANITATION			
LYNNETTE MARTINEAU	SANITATION BAGS REFUND	48.75		
REPUBLIC SERVICES	RESIDENTIAL RECYCLING	21,045.00		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	SANITATION	21,093.75		
	SANITATION	21,093.75		
**** SCHED	TOTAL ****	45,794.86		
*****	REPORT TOTAL *****	45,794.86		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	4,440.23		
005	MONTICELLO BERNDES CENTER	813.21		
015	FIRE	291.66		
016	AMBULANCE	2,908.28		
018	HOTEL/MOTEL TAX	35.50		
030	LIBRARY IMPROVEMENT	175.73		
041	LIBRARY	942.33		
046	AIRPORT	490.58		
110	ROAD USE	7,282.03		
178	TRUST/SLAVKA GEHRET FUND	228.94		
502	C.C. BIDWELL LIBRARY BOOK	163.10		
503	TRUST/IOMA MARY BAKER	50.00		
600	WATER	5,397.02		
602	CUSTOMER DEPOSITS	350.00		
610	SEWER	1,132.50		
670	SANITATION	21,093.75		

City Council Meeting  
 Prep. Date: 03/29/19  
 Preparer: Doug Herman



Agenda Item: # |  
 Agenda Date: 04/01/19

**Communication Page**

**Agenda Items Description:** Resolution approving Change Order #5 in the amount of \$3,218 submitted by Taylor Construction, Inc. Re: 2018 E. 1<sup>st</sup> Street Bridge Replacement Project, authorizing the City Administrator to approve Change Order #5 on "Doc Express", approving payment in the amount of \$3,121.46 and authorizing release of retainage in the final amount of \$16,534.01 after the passage of thirty (30) days.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Engineer Recommendation; Pay Req. / Change Order

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	E. 1 <sup>st</sup> St. Bridge Cap. Project
Expenditure:	\$3,121.46
Revenue:	

**Synopsis:** Approval of Taylor Construction, Inc. Change Order #5 and final payment, with retainage to be paid after the passage of thirty (30) days.

**Background Information:** This change order is related to additional storm sewer work, mobilization related thereto and pavement cold weather protection.

After the approval of the Change Order and payment of the Change Order, less retainage, the remaining balance (retainage) will total \$16,534.01. The proposed resolution authorizes full payment of the retainage after the passage of thirty (30) days from the approval of the Resolution finally accepting the project without further Council consideration.

Total project cost after all changes equals \$551,133.53, an increase of \$46,288.29 over the original contract price.

The proposed Resolution also authorizes the City Administrator to sign off on the Change Order as "approved" on the DOT on-line system "Doc Express".

**Recommendation:** I recommend that the Council approve the proposed Resolution approving Change Order #5 in the amount of \$3,218 and final payment in the amount of \$3,121.36, authorizing payment and release of retainage without further consideration by the City Council after the passage of thirty (30) days from the final acceptance of this project.



# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #19-\_\_

**Approving** Change Order #5 in the amount of \$3,218 submitted by Taylor Construction, Inc. Re: 2018 E. 1<sup>st</sup> Street Bridge Replacement Project, authorizing the City Administrator to approve Change Order #5 on “Doc Express”, approving payment in the amount of \$3,121.46 and authorizing release of retainage in the final amount of \$16,534.01 after the passage of thirty (30) days.

**WHEREAS,** Taylor Construction, Inc. contracted with the City to replace the E. 1<sup>st</sup> Street Bridge lying over Kitty Creek, and

**WHEREAS,** Taylor Construction, Inc. has submitted Change Order #5 tied to final work associated primarily with storm sewer work in the amount of \$3,218, and

**WHEREAS,** The project is a joint City / IDOT project funded by Federal Bridge Funds, and

**WHEREAS,** The City Engineer has reviewed the proposed Change Order #5 and recommends that it be approved by the City Council, and

**WHEREAS,** The City Council further finds that after approval of the above Change Order that the Council should approve the final payment, same being in the amount of the Change Order less 3% retainage, or \$3,121.46, and

**WHEREAS,** After the passage of thirty (30) days from the final acceptance of the project the City Clerk should be authorized to make full payment of the retainage which will total \$16,534.01 after approval of this Change Order without further consideration by the City Council.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve Change Order #5 submitted by Taylor Construction, Inc. Re: 2018 E. 1<sup>st</sup> Street Bridge Replacement Project, in the amount of \$3,218 submitted by Taylor Construction, Inc. Re: 2018 E. 1<sup>st</sup> Street Bridge Replacement Project, authorizing the City Administrator to approve Change Order #5 on “Doc Express”, approving payment in the amount of \$3,121.46 and authorizing release of retainage in the final amount of \$16,534.01 after the passage of thirty (30) days without further consideration or approval by the City Council.

**IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 1<sup>st</sup> day of April, 2019.**

\_\_\_\_\_  
Brian Wolken, Mayor

*Attest:*

\_\_\_\_\_  
Sally Hinrichsen, City Clerk



March 27, 2019

Mr. Doug Herman, City Administrator  
City of Monticello, Iowa  
200 East 1<sup>st</sup> Street  
Monticello, IA 52310

Subject: Application for Final Payment and Change Order No. 5  
**Bridge Replacement – East First Street Over Kitty Creek**  
Snyder & Associates Project # - 116.0093.08A  
Contractor: Taylor Construction, Inc.

Dear Council:

Enclosed for your review and approval is the Application for Final Payment and Change Order No. 5 from Taylor Construction, Inc. for the project referenced above (paper copies will be delivered at the April 1<sup>st</sup> Council Meeting). We have reviewed the Final Payment and Change Order No. 5 and find them to be in agreement with the work completed to date. The total project cost including all change orders is \$551,133.53 which is an increase of \$46,288.29 from the original contract amount. The primary reason for this cost difference is due to the shoulder replacements that were completed last fall. We, therefore, recommend approval of Change Order No. 5 and Final Payment for this project in the amount of **\$3,121.46** to Taylor Construction, Inc. This amount shall be paid to Taylor Construction, Inc. **AFTER** Change Order No. 5 and Final Payment are approved by the City and Change Order No. 5 is approved by the Iowa DOT. We also recommend approval for the release of retainage in the amount of **\$16,534.01** and this amount shall be paid to Taylor Construction, Inc. **30 days** after council approval of the Final Payment.

If you have any questions or comments regarding this project, please feel free to contact me. Patrick Schwickerath plans to attend the next Council Meeting on Monday, April 1<sup>st</sup> if you prefer to go over any questions or concerns you may have at that time.

Sincerely,

SNYDER & ASSOCIATES, INC.

Casey Zwolinski  
Project Engineer

Encl. Application for Final Payment and Change Order No. 5 (Five copies)

Cc: Krista Taylor, Taylor Construction, Inc.

## FINAL PAYMENT (PAYMENT NO. 9)

PROJECT: Bridge Replacement - East First Over Kitty Creek  
OWNER: City of Monticello  
CONTRACTOR: Taylor Construction, Inc.  
ADDRESS: 7314 Columbus  
New Vienna, IA 52065  
DATE: April 1, 2019

SB/S&A PROJECT NO.: 116.0093.08A  
IOWA DOT PROJECT NO.: BROS-5182(604)--8J-53

PAYMENT PERIOD: 11/22/2018 to 3/14/2019

### 1. CONTRACT SUMMARY:

Original Contract Amount: \$ 504,845.24  
Net Change by Change Order to Date: \$ 46,288.29  
Contract Amount to Date: \$ 551,133.53

#### CONTRACT PERIOD:

Letting Date: June 20, 2017  
Late Start Date: 8/7/2017  
New Working Days: 85 Days  
Current Working Days: 81 Days  
as of 2/25/19

### 2. WORK SUMMARY:

Total Work Performed to Date: \$ 551,133.53  
Retainage: 3% \$ 16,534.01  
Liquidated Damages: \$  
\$1,000/day for 0 days  
Total Earned Less Retainage: \$ 534,599.52  
Less Previous Applications for Payment: \$ 531,478.06  
AMOUNT DUE THIS APPLICATION: \$ 3,121.46  
RETAINAGE WITHHOLDING: \$ 16,534.01

### 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Taylor Construction Inc.  
CONTRACTOR

By \_\_\_\_\_ DATE: \_\_\_\_\_

### 4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.  
ENGINEER

By \_\_\_\_\_ DATE: \_\_\_\_\_

### 5. OWNER'S APPROVAL

City of Monticello  
OWNER

By \_\_\_\_\_ DATE: \_\_\_\_\_  
M:\2016\_PROJECTS\116.0093\_Monticello\_Bridge\Construction\PayEstimates\PA 9\_FINAL\_MONTI\_DOT.xlsx

**FINAL PAYMENT (PAYMENT NO. 9)**

PROJECT: Bridge Replacement - East First Over Kitty Creek  
OWNER: City of Monticello  
CONTRACTOR: Taylor Construction, Inc.  
ADDRESS: 7314 Columbus  
New Vienna, IA 52065  
DATE: April 1, 2019

SB/S&A PROJECT NO.: 116.0093.08A  
IOWA DOT PROJECT NO.: BROS-5182(604)-8J-53

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Contract Amount to Date: \$ 551,133.53

**CONTRACT PERIOD:**  
Letting Date: June 20, 2017  
Late Start Date: 8/7/2017  
New Working Days: 85 Days  
Current Working Days: 81 Days  
as of 2/25/19

**2. WORK SUMMARY:**

Total Work Performed to Date: \$ 551,133.53  
Retainage: 3% \$ 16,534.01  
Liquidated Damages: \$ -  
\$1,000/day for 0 days  
Total Earned Less Retainage: \$ 534,599.52  
Less Previous Applications for Payment: \$ 531,478.06  
AMOUNT DUE THIS APPLICATION: \$ 3,121.46  
RETAINAGE WITHHOLDING: \$ 16,534.01

**3. CONTRACTOR'S CERTIFICATION:**

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Taylor Construction Inc.  
CONTRACTOR

By [Signature] DATE: 2-19-19

**4. ENGINEER'S APPROVAL:**

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.  
ENGINEER

By [Signature] DATE: 2-19-19

**5. OWNER'S APPROVAL**

City of Monticello  
OWNER

By \_\_\_\_\_ DATE: \_\_\_\_\_  
M:\2016\_PROJECTS\116.0093\_Monticello\_Bridge\Construction\PayEstimates\PA 9\_FINAL\_MONTI\_DOT.xlsx

DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION OF WORK	QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	COR
		EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD			
0010	CLEARING AND GRUBBING	0.70	0.70	-	ACRE	\$2,000.00	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00	100%	
0020	SPECIAL BACKFILL	57.10	15.06	-	TON	\$17.50	\$ 999.25	\$ 263.55	\$ -	\$ 263.55	26%	
0030	EXCAVATION, CL 19, WASTE	1,996.00	1,996.00	-	CY	\$4.50	\$ 8,982.00	\$ 8,982.00	\$ -	\$ 8,982.00	100%	
0040	TOPSOIL, FURNISH AND SPREAD	484.30	484.30	-	CY	\$18.00	\$ 8,717.40	\$ 8,717.40	\$ -	\$ 8,717.40	100%	
0050	SUBGRADE STABILIZATION MATERIAL, POLYMER GRID	389.80	389.80	-	SY	\$2.00	\$ 779.60	\$ 738.60	\$ -	\$ 738.60	100%	
0060	MODIFIED SUBBASE	168.10	168.10	-	CY	\$26.00	\$ 4,370.60	\$ 4,370.60	\$ -	\$ 4,370.60	100%	
0070	GRANULAR SHOULDERS, TYPE A	121.00	102.60	-	TON	\$18.00	\$ 2,178.00	\$ 1,847.80	\$ -	\$ 1,847.80	85%	
0080	PAVED SHOULDER, PCC, 7 IN	26.70	24.00	-	SY	\$125.00	\$ 3,337.50	\$ 3,050.00	\$ -	\$ 3,050.00	91%	
0090	SHOULDER FINISHING, EARTH	3.80	3.80	-	STA	\$0.00	\$ 1,520.00	\$ 1,520.00	\$ -	\$ 1,520.00	100%	
0100	BRIDGE APPROACH, BR-201	341.00	344.00	-	SY	\$135.00	\$ 46,440.00	\$ 46,440.00	\$ -	\$ 46,440.00	100%	
0110	HMA STD TRAFFIC, BASE COURSE, 1/2 IN MIX	98.54	95.38	-	TON	\$79.48	\$ 7,827.03	\$ 7,576.03	\$ -	\$ 7,576.03	97%	
0120	HMA STD TRAFFIC, INTERMEDIATE COURSE, 1/2 IN MIX	49.27	28.50	-	TON	\$79.48	\$ 3,913.52	\$ 2,263.76	\$ -	\$ 2,263.76	58%	
0130	HMA STD TRAFFIC, SURFACE COURSE, 1/2 IN MIX, NO FRICTION	33.94	46.72	-	TON	\$90.68	\$ 3,077.68	\$ 4,236.57	\$ -	\$ 4,236.57	138%	
0140	SPH/ILT BINDER, 1 1/2 58-28", STD TRAFFIC	11.88	10.37	-	TON	\$357.00	\$ 4,241.16	\$ 3,702.09	\$ -	\$ 3,702.09	87%	
0150	LONGITUDINAL GROOVING IN CONCRETE	588.50	588.50	-	SY	\$10.00	\$ 5,885.00	\$ 5,885.00	\$ -	\$ 5,885.00	100%	
0160	APRONS, METAL, 24 IN DIA	2.00	2.00	-	EACH	\$950.00	\$ 1,900.00	\$ 1,900.00	\$ -	\$ 1,900.00	100%	
0170	MANHOLE ADJUSTMENT, MAJOR	1.00	1.00	-	EACH	\$1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%	
0180	SUBDRAIN, LONGITUDINAL (SHOULDER) 6 IN DIA	477.00	378.00	-	LF	\$17.00	\$ 8,109.00	\$ 6,426.00	\$ -	\$ 6,426.00	79%	
019C	SUBDRAIN CUTLET, DR-304	1.00	1.00	-	EACH	\$300.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	100%	
0200	STORM SEWER GRAVITY MAIN, TRENCHED, HDPE, 24 IN	40.00	21.00	-	LF	\$42.00	\$ 1,680.00	\$ 882.00	\$ -	\$ 882.00	53%	
0210	REMOV. SEWER PIPE LESS THAN OR EQUAL TO 36 IN	59.00	50.00	-	LF	\$80.00	\$ 4,720.00	\$ 4,000.00	\$ -	\$ 4,000.00	85%	
0220	BRIDGE END DRAIN, DR-402	2.00	2.00	-	EACH	\$2,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	100%	
0230	REINFORCEMENT OF PAVEMENT	653.80	653.80	-	SY	\$6.50	\$ 4,269.20	\$ 4,269.20	\$ -	\$ 4,269.20	100%	
0240	SAFETY CLOSURE	2.00	2.00	-	EACH	\$140.00	\$ 280.00	\$ 280.00	\$ -	\$ 280.00	100%	
0250	REMOVAL OF TYPE A SIGN	5.00	5.00	-	EACH	\$60.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	100%	
0260	WOOD POSTS FOR TYPE A OR B SIGNS, 4 IN X 6 IN	36.00	15.00	-	LF	\$14.00	\$ 504.00	\$ 210.00	\$ -	\$ 210.00	42%	
0270	TYPE A SIGNS, SHEET ALUMINUM	17.00	5.00	-	SF	\$20.00	\$ 340.00	\$ 100.00	\$ -	\$ 100.00	29%	
0280	INSTALL TYPE A SIGN	5.00	0.00	-	EACH	\$50.00	\$ 250.00	\$ -	\$ -	\$ -	0%	
0290	TRAFFIC CONTROL	1.00	1.00	-	LUMP	\$3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	100%	
0300	MULCHING, BFM	1.20	0.90	-	ACRE	\$4,500.00	\$ 5,400.00	\$ 4,050.00	\$ -	\$ 4,050.00	75%	
0310	PREVENTIVE GRASS SEEDING	0.20	0.00	-	ACRE	\$2,400.00	\$ 480.00	\$ -	\$ -	\$ -	0%	
0320	SEEDING AND FERTILIZATION (RURAL)	0.20	0.00	-	ACRE	\$1,600.00	\$ 320.00	\$ -	\$ -	\$ -	0%	
0330	SEEDING AND FERTILIZATION (URBAN)	0.20	0.20	-	ACRE	\$1,800.00	\$ 360.00	\$ 360.00	\$ -	\$ 360.00	100%	
034C	SPECIAL DITCH CONTROL, WOOD EXTENSION MAT	92.00	92.00	-	SQ	\$4.50	\$ 414.00	\$ 414.00	\$ -	\$ 414.00	100%	
0350	STABILIZING CROP - SEEDING AND FERTILIZING	0.60	0.60	-	ACRE	\$1,400.00	\$ 840.00	\$ 840.00	\$ -	\$ 840.00	100%	
036C	SILT FENCE	1,200.00	735.00	-	LF	\$3.25	\$ 4,095.00	\$ 2,383.75	\$ -	\$ 2,383.75	56%	
0370	REMOVAL OF SILT FENCE	1,200.00	735.00	-	LF	\$1.00	\$ 1,200.00	\$ 735.00	\$ -	\$ 735.00	56%	
0380	MAINTENANCE OF SILT FENCE	126.00	284.00	-	LF	\$3.50	\$ 441.00	\$ 994.00	\$ -	\$ 994.00	225%	
0390	FLOATING SILT CURTAIN (HANGING)	470.00	150.00	-	LF	\$20.00	\$ 9,400.00	\$ 3,000.00	\$ -	\$ 3,000.00	32%	
0400	MAINTENANCE OF FLOATING SILT CURTAIN	100.00	150.00	-	LF	\$7.00	\$ 1,400.00	\$ 1,050.00	\$ -	\$ 1,050.00	75%	
0410	MOBILIZATIONS, EROSION CONTROL	2.00	2.00	-	EACH	\$500.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%	
0420	MOBILIZATIONS, EMERGENCY EROSION CONTROL	1.00	0.00	-	EACH	\$1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	0%	
0430	EXCAVATION, CL 10, CHANNEL	1,721.00	1,465.00	-	CY	\$3.75	\$ 6,453.75	\$ 5,610.00	\$ -	\$ 5,610.00	115%	
0440	REMOVAL OF EXISTING BRIDGE	1.00	1.00	-	LUMP	\$3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	100%	
0450	EXCAVATION, CL 20	118.00	118.00	-	CY	\$90.00	\$ 10,620.00	\$ 10,620.00	\$ -	\$ 10,620.00	100%	
0460	STRUCTURAL CONCRETE (BRIDGE)	229.50	229.50	-	CY	\$545.00	\$ 125,077.50	\$ 125,077.50	\$ -	\$ 125,077.50	100%	
0470	REINFORCING STEEL, EPOXY COATED	57,361.00	57,361.00	-	LB	\$0.80	\$ 45,888.80	\$ 45,888.80	\$ -	\$ 45,888.80	100%	
0480	CONCRETE BARRIER RAILING	222.00	222.00	-	LF	\$86.00	\$ 19,092.00	\$ 19,092.00	\$ -	\$ 19,092.00	100%	
0490	PILES, STEEL, HP 10X42	1,330.00	1,330.00	-	LF	\$30.00	\$ 39,900.00	\$ 39,900.00	\$ -	\$ 39,900.00	100%	
0500	CONCRETE ENCASUREMENT OF H-PILES, HP 10X42 (P10L T, PE 3)	278.10	258.30	-	LF	\$50.00	\$ 13,905.00	\$ 12,915.00	\$ -	\$ 12,915.00	93%	
0510	ENGINEERING FABRIC	1,577.00	1,927.00	-	SY	\$3.75	\$ 5,917.75	\$ 7,226.25	\$ -	\$ 7,226.25	122%	
0520	REVEGETATION, CLASS C	2,114.00	2,107.77	-	TON	\$21.25	\$ 44,922.50	\$ 44,788.63	\$ -	\$ 44,788.63	100%	
0530	CONSTRUCTION SURVEY	1.00	1.00	-	LUMP	\$8,000.00	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00	100%	
0540	MOBILIZATION	1.00	1.00	-	LUMP	\$21,000.00	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 21,000.00	100%	
TOTAL ORIGINAL CONTRACT = \$ 504,845.24								THIS PERIOD	TOTAL TO DATE			
								\$ -	\$ 488,693.53	97%		

CHANGE ORDER SUMMARY:		QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
Change Order No. 1	EST	ACTUAL	THIS PERIOD	PREVIOUS				THIS PERIOD				
8001	P.C. CONCRETE MATURITY TESTING	3,300.00	3,300.00	-	LS	\$1.00	\$ 3,300.00	\$ 3,300.00	\$ -	\$ 3,300.00	100%	C1-1

TOTAL CHANGE ORDER NO. 1 = \$ 3,300.00  
 THIS PERIOD \$ - TOTAL TO DATE \$ 3,300.00

CHANGE ORDER SUMMARY:		QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
Change Order No. 2	EST	ACTUAL	THIS PERIOD	PREVIOUS				THIS PERIOD				
8002	(EXTRA WORK) MOBILIZATION, ADDITIONAL	1,000.00	1,000.00	-	LS	\$1.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%	C1-1
8003	(EXTRA WORK) PORTLAND CEMENT CONCRETE PAVEMENT COLD WEATHER PROTECTION (PRE-ESTABLISHED PRICE)	344.00	344.00	-	SY	\$1.00	\$ 344.00	\$ 344.00	\$ -	\$ 344.00	100%	C2-2

TOTAL CHANGE ORDER NO. 2 = \$ 1,344.00  
 THIS PERIOD \$ - TOTAL TO DATE \$ 1,344.00

CHANGE ORDER SUMMARY:		QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
Change Order No. 3	EST	ACTUAL	THIS PERIOD	PREVIOUS				THIS PERIOD				
0080	PAVED SHOULDER, PCC, 7 IN	192.00	203.20	-	SY	\$125.00	\$24,000.00	\$ 25,775.00	\$ -	\$ 25,775.00	107%	C3-1
0240	SAFETY CLOSURE	2.00	2.00	-	EACH	\$143.00	\$ 286.00	\$ 286.00	\$ -	\$ 286.00	100%	C3-2
8004	EXCAVATION, CLASS 13 WASTE	42.00	42.00	-	CY	\$30.00	\$1,260.00	\$ 1,260.00	\$ -	\$ 1,260.00	100%	C3-3
8005	TOPSOIL, FURNISH AND SPREAD	13.00	13.00	-	CY	\$40.00	\$520.00	\$ 520.00	\$ -	\$ 520.00	100%	C3-4
8006	MODIFIED SUBBASE	6.00	6.00	-	CY	\$175.00	\$1,050.00	\$ 1,050.00	\$ -	\$ 1,050.00	100%	C3-5
8007	SHOULDER FINISHING, SARTH	3.50	3.50	-	STA	\$500.00	\$1,750.00	\$ 1,750.00	\$ -	\$ 1,750.00	100%	C3-6
8008	BRIDGE END DRAIN, DR-402	1.00	1.00	-	EACH	\$1,850.00	\$1,850.00	\$ 1,850.00	\$ -	\$ 1,850.00	100%	C3-7
8009	REMOVAL OF PAVEMENT	33.30	33.00	-	SY	\$25.00	\$825.00	\$ 825.00	\$ -	\$ 825.00	100%	C3-8
8010	MOBILIZATION	5,000.00	5,000.00	-	LS	\$1.00	\$5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	100%	C3-9
8011	DRIVEWAY, P.C. CONCRETE, 7 IN.	28.00	28.00	-	SY	\$125.00	\$3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	100%	C3-10
8012	FULL-DEPTH SAW CUT	224.00	224.00	-	LF	\$10.00	\$2,240.00	\$ 2,240.00	\$ -	\$ 2,240.00	100%	C3-11
8013	REMOVE, SAW-CUT & PLACE EXISTING GRANULAR MATERIAL	4,000.00	4,000.00	-	LS	\$1.00	\$4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	100%	C3-12
8014	TRAFFIC CONTROL	3,720.00	3,720.00	-	LS	\$1.00	\$3,720.00	\$ 3,720.00	\$ -	\$ 3,720.00	100%	C3-13

TOTAL CHANGE ORDER NO. 3 = \$49,995.00  
 THIS PERIOD \$ - TOTAL TO DATE \$ 51,770.00

CHANGE ORDER SUMMARY:		QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
Change Order No. 4	EST	ACTUAL	THIS PERIOD	PREVIOUS				THIS PERIOD				
0020	SPECIAL BACKFILL	-42.04	-	-	TON	\$17.50	-\$735.70	\$ -	\$ -	\$ -	0%	C4-1
0070	GRANULAR SHOULDERS, TYPE A	-18.40	-	-	TON	\$18.00	-\$331.20	\$ -	\$ -	\$ -	0%	C4-2
0080	PAVED SHOULDER, PCC, 7 IN	11.90	-	-	SY	\$125.00	\$1,487.50	\$ -	\$ -	\$ -	0%	C4-3
0110	HMA STD TRAFFIC, BASE COURSE, 1/2 IN MIX	-3.16	-	-	TON	\$79.43	-\$251.60	\$ -	\$ -	\$ -	0%	C4-4
0120	HMA STD TRAFFIC, INTERMEDIATE COURSE, 1/2 IN MIX	-20.77	-	-	TON	\$79.43	-\$1,649.76	\$ -	\$ -	\$ -	0%	C4-5
0130	HMA STD TRAFFIC, SURFACE COURSE, 1/2 IN MIX, NO FRICTION	12.78	-	-	TON	\$90.68	\$1,158.89	\$ -	\$ -	\$ -	0%	C4-6
0140	ASPHALT BINDER, PG 58-28F, STD TRAFFIC	-1.51	-	-	TON	\$357.00	-\$539.07	\$ -	\$ -	\$ -	0%	C4-7
0180	SUBDRAIN, LONGITUDINAL, (SHOULDER) 6 IN DIA	-99.00	-	-	LF	\$17.00	-\$1,683.00	\$ -	\$ -	\$ -	0%	C4-8
0200	STORAGE SEWER GO-WITH MAIN, TRENCHED, HDPE, 24 IN	-19.20	-	-	LF	\$42.00	-\$806.40	\$ -	\$ -	\$ -	0%	C4-9
0210	REMOVE SEWER PIPE LESS THAN OR EQUAL TO 36 IN	-9.00	-	-	LF	\$80.00	-\$720.00	\$ -	\$ -	\$ -	0%	C4-10
0260	WOOD POSTS FOR TYPE A OR B SIGNS, 4 IN X 6 IN	-21.00	-	-	LF	\$14.00	-\$294.00	\$ -	\$ -	\$ -	0%	C4-11
0270	TYPE A SIGNS, SHEET ALUMINUM	-12.00	-	-	SF	\$30.00	-\$360.00	\$ -	\$ -	\$ -	0%	C4-12
0280	INSTALL TYPE A SIGN	-5.00	-	-	EACH	\$50.00	-\$250.00	\$ -	\$ -	\$ -	0%	C4-13
0300	MULCHING, BFM	-0.30	-	-	ACRE	\$4,500.00	-\$1,350.00	\$ -	\$ -	\$ -	0%	C4-14
0310	NATIVE GRASS SEEDING	-0.20	-	-	ACRE	\$2,400.00	-\$480.00	\$ -	\$ -	\$ -	0%	C4-15
0320	SEEDING AND FERTILIZATION (RURAL)	-0.20	-	-	ACRE	\$1,600.00	-\$320.00	\$ -	\$ -	\$ -	0%	C4-16
0360	SILT FENCE	-525.00	-	-	LF	\$3.25	-\$1,706.25	\$ -	\$ -	\$ -	0%	C4-17
0370	REMOVAL OF SILT FENCE	-525.00	-	-	LF	\$1.00	-\$525.00	\$ -	\$ -	\$ -	0%	C4-18
0380	MAINTENANCE OF SILT FENCE	151.00	-	-	LF	\$2.50	\$377.50	\$ -	\$ -	\$ -	0%	C4-19
0390	FLOATING SILT CURTAIN (HANGING)	-250.00	-	-	LF	\$20.00	-\$5,000.00	\$ -	\$ -	\$ -	0%	C4-20
0400	MAINTENANCE OF FLOATING SILT CURTAIN	-50.00	-	-	LF	\$7.00	-\$350.00	\$ -	\$ -	\$ -	0%	C4-21
0410	MOBILIZATIONS, EMERGENCY EROSION CONTROL	-1.00	-	-	EACH	\$1,000.00	-\$1,000.00	\$ -	\$ -	\$ -	0%	C4-22
0430	EXCAVATION, CL 10, CHANNEL	175.00	-	-	CY	\$3.75	\$656.25	\$ -	\$ -	\$ -	0%	C4-23
0500	CONCRETE ENCASEMENT OF H-PILES, HP 10x12 (P10L TYPE 3)	-19.80	-	-	LF	\$50.00	-\$990.00	\$ -	\$ -	\$ -	0%	C4-24
0510	ENGINEERING FABRIC	850.00	-	-	SY	\$1.75	\$1,487.50	\$ -	\$ -	\$ -	0%	C4-25
0520	REVEINMENT, CLASS C	-6.30	-	-	TON	\$21.25	-\$133.88	\$ -	\$ -	\$ -	0%	C4-26
8003	(EXTRA WORK) PORTLAND CEMENT CONCRETE PAVEMENT COLD WEATHER PROTECTION (PRE-ESTABLISHED PRICE)	89.00	89.00	-	SY	\$1.00	\$89.00	\$ 89.00	\$ -	\$ 89.00	100%	C4-27
8004	EXCAVATION, CLASS 13 WASTE	9.30	9.30	-	CY	\$30.00	\$279.00	\$ 279.00	\$ -	\$ 279.00	100%	C4-28
8005	TOPSOIL, FURNISH AND SPREAD	1.70	1.70	-	CY	\$40.00	\$68.00	\$ 68.00	\$ -	\$ 68.00	100%	C4-29
8006	MODIFIED SUBBASE	6.80	6.80	-	CY	\$175.00	\$1,190.00	\$ 1,190.00	\$ -	\$ 1,190.00	100%	C4-30
8012	FULL-DEPTH SAW CUT	9.00	9.00	-	LF	\$10.00	\$90.00	\$ 90.00	\$ -	\$ 90.00	100%	C4-31
8015	OBJECT MARKER, TYPE 3	4.00	4.00	-	EACH	\$198.00	\$792.00	\$ 792.00	\$ -	\$ 792.00	100%	C4-32
8016	(EXTRA WORK) PLACE STEEL H-PILES (PRE-ESTABLISHED PRICE)	1.00	1.00	-	EACH	\$300.00	\$300.00	\$ 300.00	\$ -	\$ 300.00	100%	C4-33

TOTAL CHANGE ORDER NO. 4 = -\$11,568.71  
 THIS PERIOD \$ - TOTAL TO DATE \$ 2,808.00

CHANGE ORDER SUMMARY:		QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
Change Order No. 5	EST	ACTUAL	THIS PERIOD	PREVIOUS				THIS PERIOD				
0200	STORAGE SEWER GRAVITY MAIN, TRENCHED, HDPE, 24 IN	4.00	4.00	4.00	LF	\$42.00	\$168.00	\$ -	\$ 168.00	\$ 168.00	100%	C5-1
0410	MOBILIZATIONS, EROSION CONTROL	6.00	6.00	6.00	EACH	\$500.00	\$3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	100%	C5-2
8009	(EXTRA WORK) PORTLAND CEMENT CONCRETE PAVEMENT COLD WEATHER PROTECTION (PRE-ESTABLISHED PRICE)	50.00	50.00	50.00	SY	\$1.00	\$50.00	\$ -	\$ 50.00	\$ 50.00	100%	C5-3

TOTAL CHANGE ORDER NO. 5 = \$3,218.00  
 THIS PERIOD \$ 3,218.00 TOTAL TO DATE \$ 3,218.00

TOTAL CHANGE ORDERS = \$ 48,288.29  
 THIS PERIOD \$ 3,218.00 TOTAL TO DATE \$ 62,440.00

TOTAL CONTRACT = \$ 551,133.53  
 THIS PERIOD \$ 3,218.00 TOTAL TO DATE \$ 551,133.53

**CHANGE ORDER**  
For Local Public Agency Projects

No.: 5

Non-Substantial:

Substantial:

Administering Office  
Concurrence Date

Accounting ID No. (5-digit number): 34446

Project Number: BROS-5182(604)--8J-53

Contract Work Type: Bridge Replacement - CCS

Local Public Agency: City of Monticello

Contractor: Taylor Construction, Inc.

Date Prepared: February 25, 2019

You are hereby authorized to make the following changes to the contract documents.

**A - Description of change to be made:**

0200 - Increase item for "2503-0111024 - Storm Sewer Gravity Main, Trenched, HDPE, 24"

0410 - Increase item for "2602-0010010 - Mobilizations, Erosion Control".

8003 - Increase item for "6100-2301010 - (EWO) PCC Pavement Cold Weather Protection".

**B - Reason for change:**

0200, 0410 and 8003 - Quantity change reflects the quantity measured out in the field.

**C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:**

0200, 0410 & 8003 - Contract unit price.

**D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):**

E - Contract time adjustment:

No Working Days added

Working Days added: \_\_\_\_\_

Unknown at this time

Justification for selection:





City Council Meeting  
Prep. Date: 03/29/19  
Preparer: Doug Herman



Agenda Item: # 2  
Agenda Date: 04/01/19

**Communication Page**

**Agenda Items Description:** Resolution to approve final acceptance of 2018 E. 1<sup>st</sup> Street Bridge Replacement Project.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution

Snyder certificate

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** Acceptance of project required as part of DOT project finalization.

**Background Information:** the formal acceptance of the 2018 E. 1<sup>st</sup> Street Bridge Project is a requirement of the DOT project finalization.

The proposed resolution is an acknowledgement on the part of the Council that they accept the project as being complete and in substantial compliance with the project plans and specifications.

**Recommendation:** I recommend that the Council approve the proposed Resolution finding the project to be complete and acknowledging the final acceptance of the project.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #19-\_\_

### Approving Final Acceptance of the 2018 East 1<sup>st</sup> Street Bridge Replacement Project

- WHEREAS,** The City of Monticello and the IDOT partnered to complete the construction of a new Bridge on E. 1<sup>st</sup> Street, and
- WHEREAS,** Taylor Construction was hired to complete the project, and
- WHEREAS,** The Council finds, on the advice and representations of the City Engineer, that the project has been completed in substantial compliance with the project plans and specifications and that the Council should acknowledge, by this Resolution, the final acceptance of the 2018 East 1<sup>st</sup> Street Bridge Replacement Project.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby acknowledge, by this Resolution, the final acceptance of the 2018 East 1<sup>st</sup> Street Bridge Replacement Project.

**IN THE TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 1<sup>st</sup> day of April, 2019.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk



# CERTIFICATE OF COMPLETION

## EAST 1<sup>ST</sup> STREET BRIDGE REPLACEMENT PROJECT

**City of Monticello, Iowa**

**March 27, 2019**

This is to certify that the construction improvements on the **East 1<sup>st</sup> Street Bridge Replacement Project** have been completed in substantial compliance with the plans and specifications for the project. I hereby recommend acceptance of the project.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Patrick Schwickerath'.

**Patrick Schwickerath, P.E.**  
Project Engineer  
Snyder & Associates, Inc.  
Iowa License Number 18652  
March 27, 2019

City Council Meeting  
Prep. Date: 03/29/19  
Preparer: Doug Herman



Agenda Item: 3  
Agenda Date: 04/01/2019

**Communication Page**

**Agenda Items Description:** Resolution to approve Plat of Survey to Parcel 2019-02, 2019-03 and 2019-04.

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

Plat of Survey

~~XXXXXX~~

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** The Proposed Plat of Survey has created two parcels, both being located within the two mile jurisdiction of Monticello.

**Background Information:** This Resolution would approve the Plat of Survey to Parcel 2019-02, 2019-03, and 2019-04: These parcels are in the two mile jurisdiction and owned by the Hagen family. The purpose of the Plat of Survey is to add a small amount of property to the property on which their residence is located and to transfer property from the "home" site to the farm. The Hagen home to my understanding overhangs or is nearly overhanging from Parcel 2005-153 into the newly created 2019-04. Parcels 2019-02 and 2019-03 will be transferred to become a part of the farm.

The P & Z has reviewed the Plat of Survey and recommends its approval

**Staff Recommendation:** I recommend that the Council approve the proposed Plat of Survey to Parcels 2019-02, 2019-03, and 2019-04.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-

## **Resolution Approving Plat of Survey to Parcels 2019-02, 2019-03, and 2019-04**

**WHEREAS,** A Plat of Survey creating Parcels 2019-02, 2019-03, and 2019-04 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS,** The City Planning and Zoning Board has reviewed the Plat of Survey and recommends its approval, and

**WHEREAS,** The City Council finds that the Plat of Survey should be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcels 2019-02, 2019-03 and 2019-04.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 1<sup>st</sup> day of April, 2019.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

**INDEX LEGEND**  
 LOCATION: PARCEL 2005-153 IN THE SE1/4 OF SECTION 14, T86N, R3W  
 PROPRIETORS: KEITH L. HAGEN and CAROL N. HAGEN, TRUSTEES OF THE HAGEN FAMILY REVOCABLE TRUST u/a/o FEBRUARY 1, 2012  
 REQUESTOR: KEITH HAGEN  
 SURVEYOR: BILL BURGER  
 SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR  
 BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 | (563) 855-2028

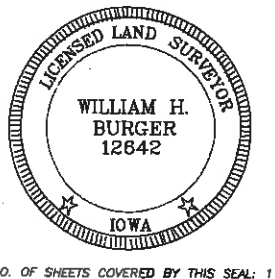
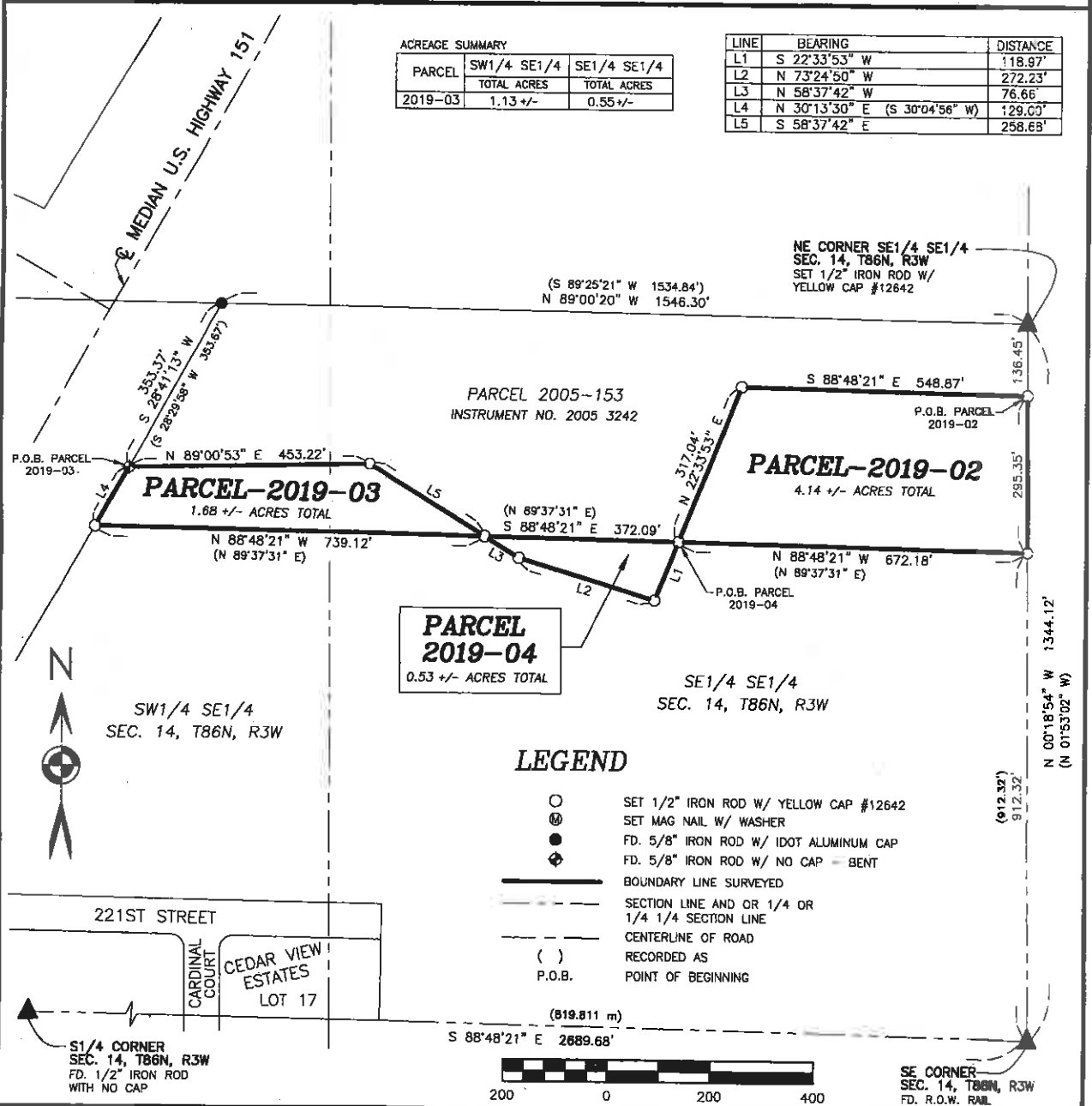
PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

**PLAT OF SURVEY**

**PARCEL 2019-02** PART OF PARCEL 2005-153 IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION FOURTEEN (14), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

**PARCEL 2019-03** PART OF PARCEL 2005-153 IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION FOURTEEN (14), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

**PARCEL 2019-04** PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION FOURTEEN (14), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA



DATE OF SURVEY: 11/19/2018 SCALE: 1" = 200' SHEET 1 OF 5

PROPRIETORS: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020

**Wm. Burger**  
 LandSurveyor  
 510 3rd Street West Court  
 Worthington, Iowa 52078

WILLIAM H. BURGER #12642 DATE 2/20/19

City Council Meeting  
Prep. Date: 03/29/19  
Preparer: Doug Herman



Agenda Item:  
Agenda Date: 04/01/2019

*Communication Page*

**Agenda Items Description:** Resolution to approve Plat of Survey to Parcel 2019-27 and 2019-28.

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

Plat of Survey



**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:


**Synopsis:** The Proposed Plat of Survey has created two parcels, both being located within the two mile jurisdiction of Monticello.

**Background Information:** This Resolution would approve the Plat of Survey to Parcel 2019-27 and 2019-28. These parcels are directly related to the parcels created as set forth in the prior agenda item. After the approval of 2019-02 through 04 the Auditor wanted the surveyor to then create two new parcels to reflect the subtraction and addition of land as noted in Agenda Item #1. Parcel 2019-27 shows the new boundaries of the “home” site after adding Parcel 2019-04 and removing Parcel 2019-02 and 03. Parcel 2019-28 shows the new boundaries of the “farm” site after removing Parcel 2019-04 and adding Parcel 2019-02 and 03. These parcels are all within the two-mile jurisdiction of the City of Monticello.

The P & Z has reviewed the Plat of Survey and recommends its approval

**Staff Recommendation:** I recommend that the Council approve the proposed Plat of Survey to Parcels 2019-27 and 2019-28.



# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-

## **Resolution Approving Plat of Survey to Parcels 2019-27 and 2019-28**

**WHEREAS,** A Plat of Survey creating Parcels 2019-27 and 2019-28 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS,** The City Planning and Zoning Board has reviewed the Plat of Survey and recommends its approval, and

**WHEREAS,** The City Council finds that the Plat of Survey should be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcels 2019-27 and 2019-28.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 1<sup>st</sup> day of April, 2019.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

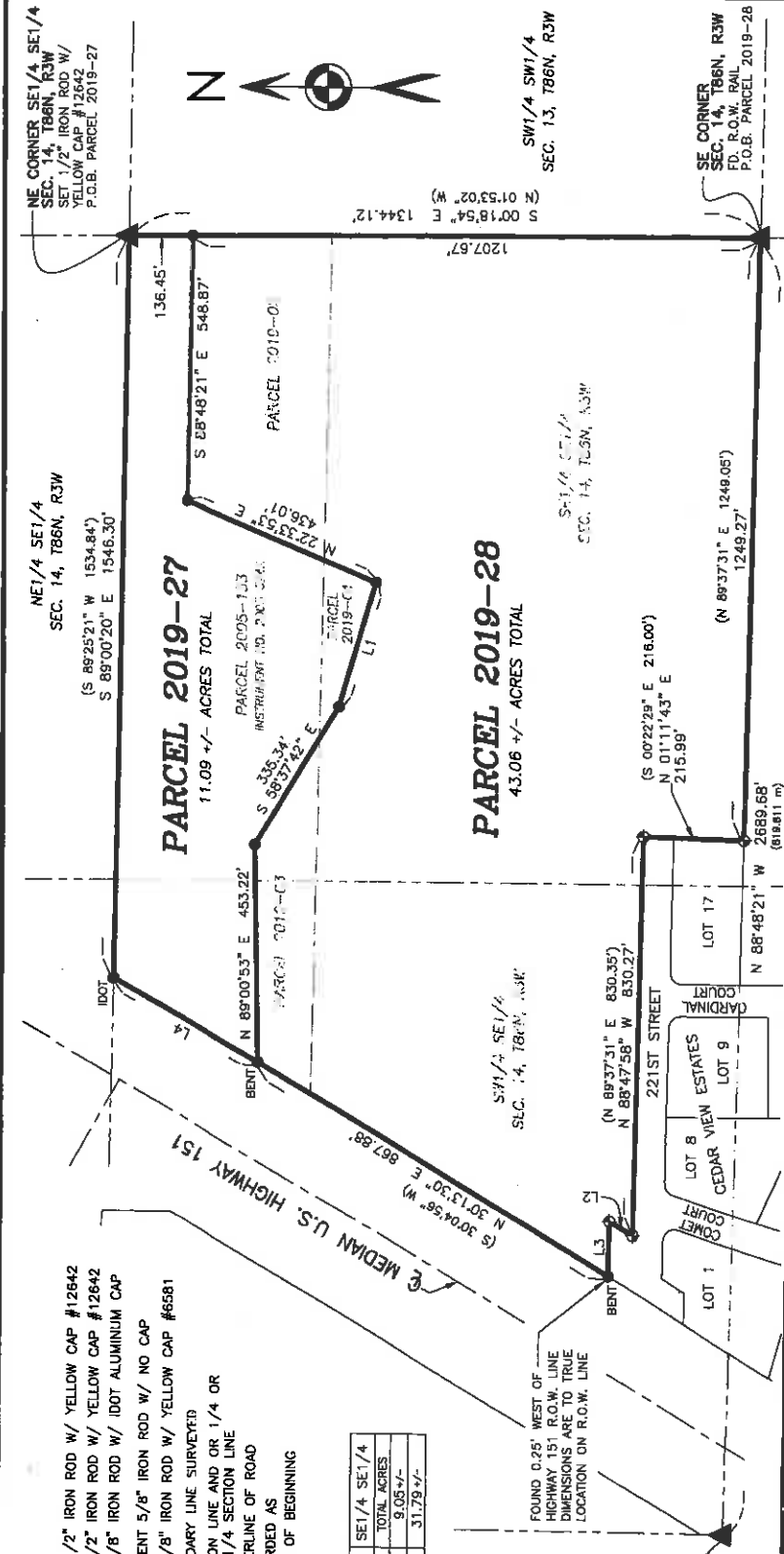
**INDEX LEGEND**  
 LOCATION: SW OF SE AND SE OF SE, SECTION 14, T86N, R3W  
 PROPRIETORS: PARCEL 2019-?? - KEITH L. and CAROL N. HAGEN, TRUSTEES OF THE HAGEN FAMILY REVOCABLE TRUST w/d/o FEBRUARY 1, 2012  
 PARCEL 2019-?? - CEDARVIEW INC.  
 REQUESTOR: KEITH HAGEN  
 SURVEYOR: BILL BURGER  
 SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR  
 RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 | (563) 855-2028

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

**PLAT OF SURVEY**

**PARCEL 2019-27** COMPRISED OF PARCEL 2019-04 AND PART OF PARCEL 2005-153, ALL IN SECTION FOURTEEN (14), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

**PARCEL 2019-28** COMPRISED OF PARCEL 2019-02, COMPRISED OF PARCEL 2019-03, PART OF THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHEAST QUARTER (SE1/4), AND PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF THE TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA



LINE	BEARING	DISTANCE
L1	S 73°24'50" E	272.23'
L2	N 30°15'24" E (S 28°41'04" W)	57.06' (97.20')
L3	N 88°48'01" W (N 89°37'31" E)	114.15' (114.40')
L4	N 28°41'13" E (S 28°29'58" W)	353.37' (353.67')

**Wm. Burger**  
**LandSurveyor**  
 510 3rd Street West Court  
 Worthington, Iowa 52076

**DATE OF SURVEY: 11/19/2018**  
**PROPRIETOR: SEE INDEX LEGEND.**

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020

*William H. Burger* 2/28/19  
 WILLIAM M. BURGER #12642 DATE

**LICENSED LAND SURVEYOR**  
 WILLIAM H. BURGER  
 12642  
 IOWA

NO. OF SHEETS COVERED BY THIS SEAL: 1

City Council Meeting  
Prep. Date: 03/29/19  
Preparer: Doug Herman



Agenda Item: 5  
Agenda Date: 04/01/2019

**Communication Page**

**Agenda Items Description:** Resolution to approve "Truck Wash" site plan.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution
Site Plan

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** The attached site plan is associated with a desired "Truck Washing" facility to be located next to Kardes 151.

**Background Information:** This Resolution approves the site plan related to a "Truck Wash" proposed by Mike Beck (and partners) to be constructed on property immediately adjacent to and west of Kardes 151. The site is right at 7 acres, including property currently owned by Beck Construction (5 acres) and McDermott LLLP (2 acres). I have attached five pages that show the SE and SW building elevations, a main floor plan, a wash bay section, and most importantly for our purposes the site plan. Because the print is pretty small on the site plan I have written in some notes to make things a bit more clear. Immediate improvements would include the Truck Wash building and concrete to serve the building to and from 190<sup>th</sup>, gravel clean and dirty trailer parking areas, and the storm water retention area. The City Engineer has reviewed the plans and proposed improvements. The grading of the site and size of the retention structure would continue to be subject to review by the City Engineer moving forward, however, the general size and location of the proposed retention, with appropriate grading, should work. If you want to get a better feel for what the building/site would look like you can see a very similar building on the following website: <https://www.cowpietruckwash.com/>

The P & Z has reviewed the Site Plan and recommends its approval. I also spoke with Dean Cox. (Kardes 151) He reported having conversations with Mike Beck and voiced no objections to the project, indicating that he believed it would be a good thing for the community.

If the site plan is approved there remain hurdles to be cleared before the project can move forward, primarily associated with sanitary sewer usage. I am working with the City Engineer and the developer to put together a pre-treatment agreement that will set out their obligations with regard to the sanitary sewer including limits on the quantity/quality of what they may send the sewage treatment plant from day to day.

The pre-treatment agreement and plan must be in place prior to the issuance of a building permit. I am hopeful that we will be in a position to present a pre-treatment agreement and additional information for your consideration at the April 15<sup>th</sup> meeting so that the project may commence.

The site plan does not show elevations which are important from a storm water management standpoint. The City Engineer will be involved and would approve a grading plan as part of the building permit process. The City Engineer has reviewed the proposed storm water management and finds that the size proposed appears adequate so long as the final grades are appropriate.

**Staff Recommendation:** I recommend that the Council approve the proposed Site Plan.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-\_\_

**Resolution** to approve “Truck Wash” site plan

**WHEREAS,** Mike Beck and partners propose to construct a Truck Washing facility on property currently owned by Beck and McDermott, same being generally located to the west of Kardes 151, and

**WHEREAS,** The proposed Site Plan has been reviewed by the City Engineer and City Administrator who have consulted with Mike Beck on various requirements associated therewith, and

**WHEREAS,** The Planning & Zoning Board has reviewed the proposed site plan and recommends its approval, and

**WHEREAS,** The Council has been informed that the approval of the Site Plan is the first step for this project to move forward, that a pre-treatment agreement related to sewage created at this site will need to be agreed upon and that a final grading plan associated with the site and storm water management basin will need to be more fully developed and approved by the City Engineer before the project may move forward, and

**WHEREAS,** The Council finds that the proposed project and facility would be a good fit for the area and that the site plan is, with the conditions set forth previously herein, agreeable.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the “Truck Wash” Site Plan.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 1<sup>st</sup> day of April, 2015.

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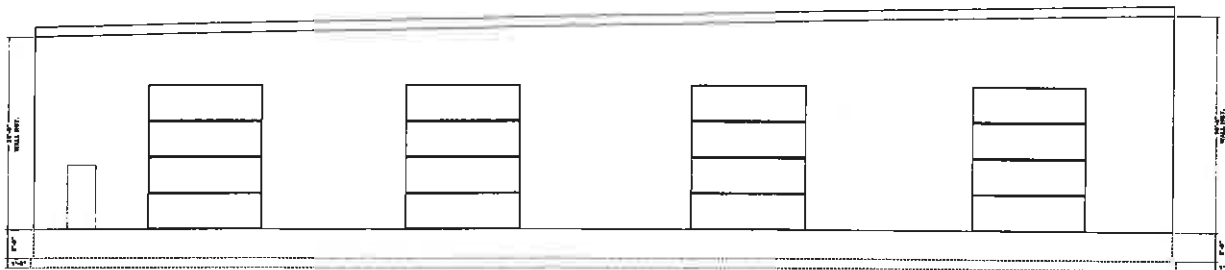
Dena Himes, Mayor

Attest:

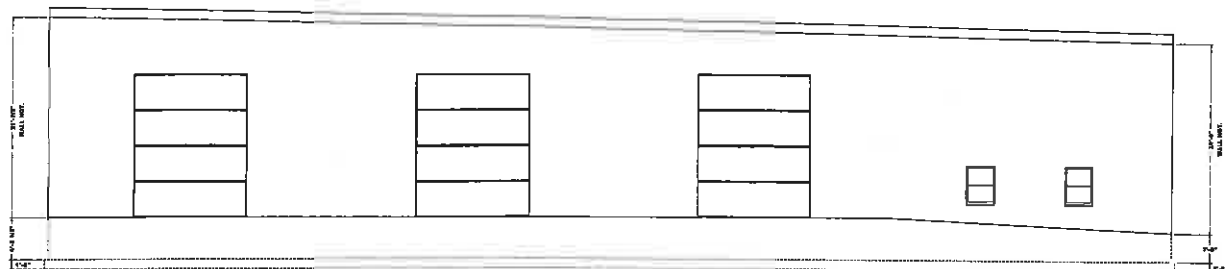
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Sally Hinrichsen, Monticello City Clerk

3



NORTH EAST ELEVATION  
NO SCALE



SOUTH WEST ELEVATION  
NO SCALE

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 SERVICES OR A CONTRACT FOR SUCH  
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BECK CONSTRUCTION, INC.

5501 TROTT WASH

DRAWN BY : CRK

DATE : 03/09/18

REVISIONS :

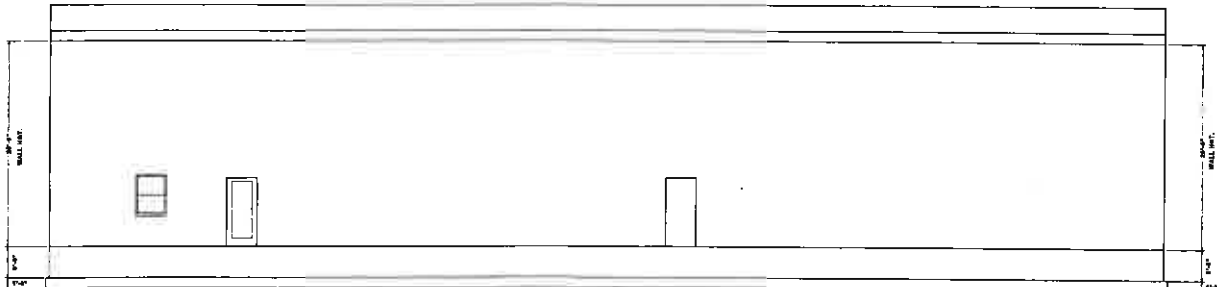
OF 6

JOB NO. 01489

W



**NORTH WEST ELEVATION**  
NO SCALE



**SOUTH EAST ELEVATION**  
NO SCALE

THESE PLANS HAVE BEEN PREPARED BY  
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 PURSUANT TO PROFESSIONAL REGULATION  
 AND THE STATE BOARD OF ARCHITECTURE  
 AND ENGINEERING EXAMINERS. THE  
 CONTRACTOR SHALL BE RESPONSIBLE FOR  
 OBTAINING ALL NECESSARY PERMITS AND  
 APPROVALS FROM ALL APPLICABLE  
 AGENCIES AND LOCAL JURISDICTIONS.  
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**BEEK CONSTRUCTION, INC.**  
**SEMI TRUCK WASH**

DRAWN BY : CRK

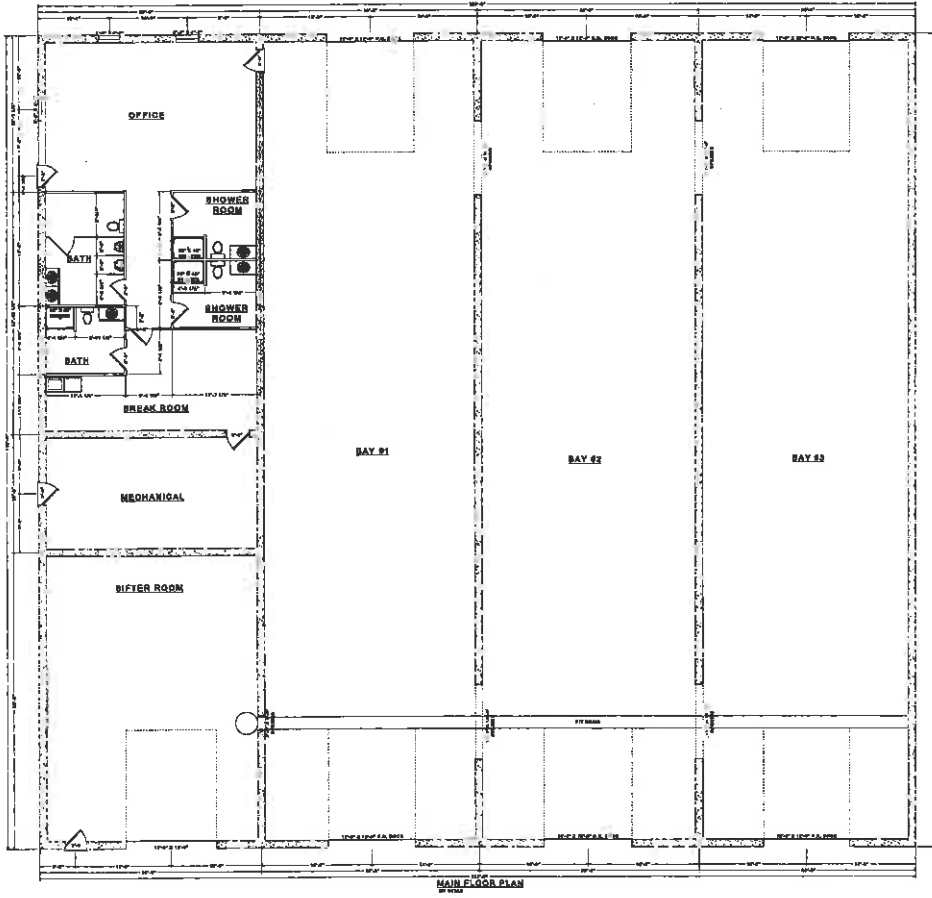
DATE : 03/08/19

REVISIONS :

12 OF 5

JOB NO. 01498

3



MAIN FLOOR PLAN

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**BEECH CONSTRUCTION, INC.**  
**CEMENT TRUCK WASH**

DRAWN BY : CRK

DATE : 03/08/18

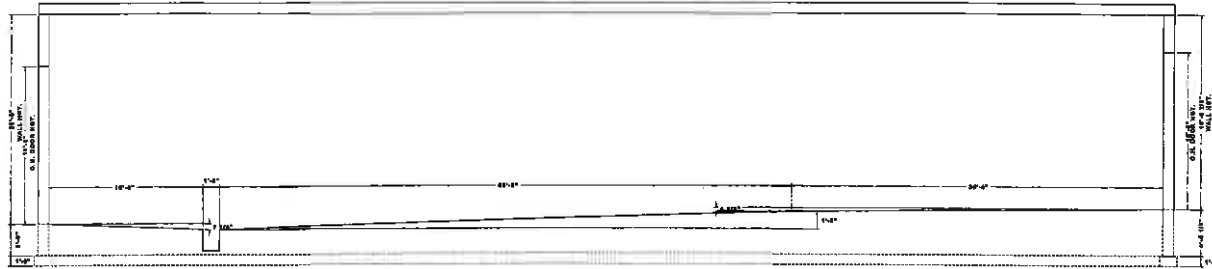
REVISIONS :

3

OF 5

JOB NO. 01488





**WASH BAY SECTION**  
 1/2 SCALE

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**BUSHBY CONSTRUCTION, INC.**  
**SEMI TRUCK WASH**

**DRAWN BY: GRK**

**DATE: 03/08/19**

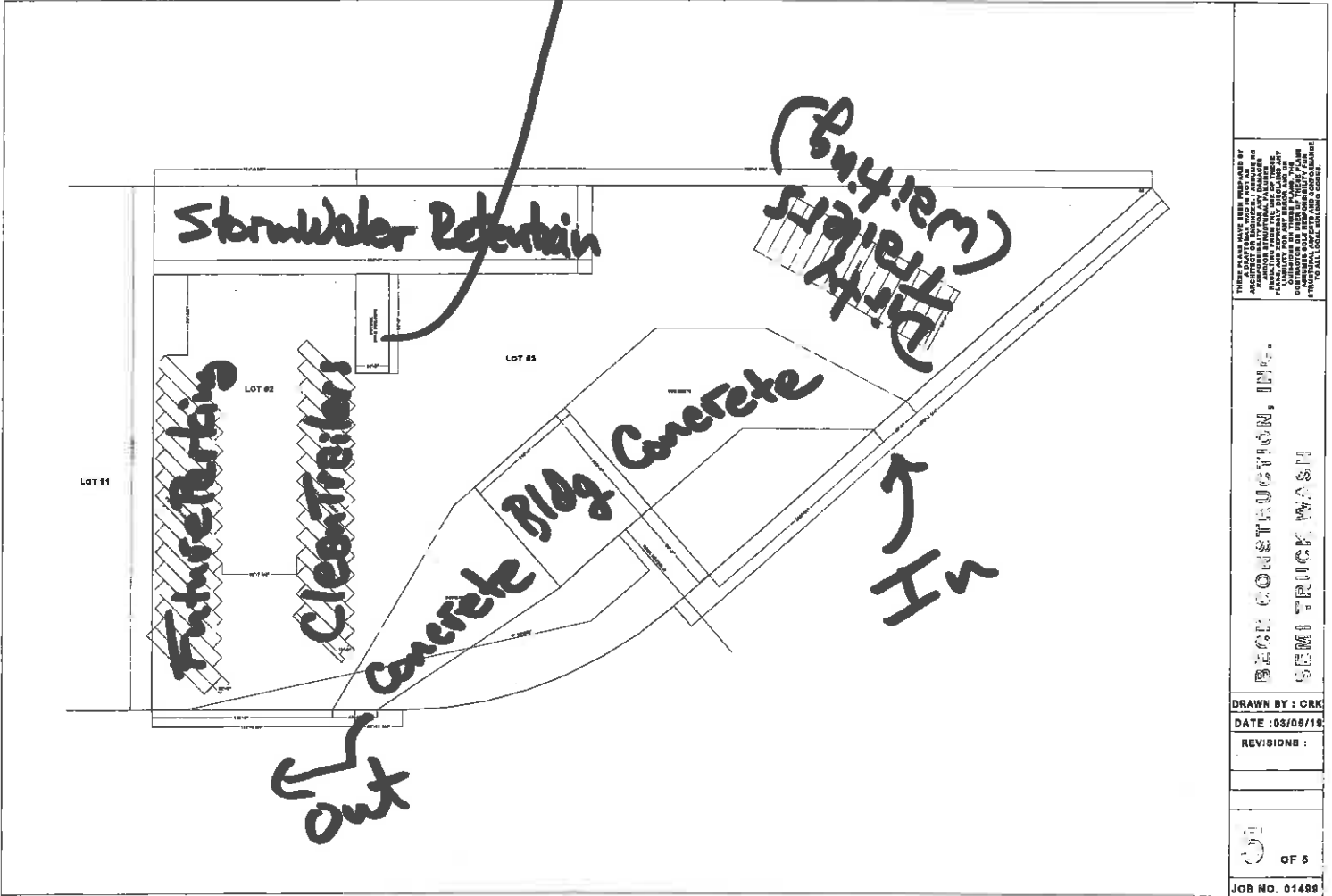
**REVISIONS:**

**4 OF 6**

**JOB NO. 01499**

Future "Bake" building  
 (used to disinfect  
 trailers hauling pigs)

3



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 AN ENGINEER OR ARCHITECT IN COMPLIANCE WITH  
 THE PROFESSIONAL ENGINEERING AND ARCHITECTURE  
 ACT, R.S. 37:212. THE ENGINEER OR ARCHITECT  
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 TO PERSONS OR PROPERTY CAUSED BY THE USE OF  
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 IS CAUSED BY NEGLIGENCE OR WILLFUL  
 MISFEASANCE ON THE PART OF THE ENGINEER  
 OR ARCHITECT.

BECK CONSTRUCTION, INC.  
 SEMI TRUCK WASH

DRAWN BY: ORK  
 DATE: 03/08/18  
 REVISIONS:

OF 6  
 JOB NO. 01488

City Council Meeting  
Prep. Date: 3/29/19  
Preparer: Doug Herman



Agenda Item: 6  
Agenda Date: 4/01/19

*"The City of Flags and Flowers"*  
**Communication Page**

**Agenda Items Description:** Resolution Setting forth notice of intent to fill vacant Ward 2 City Council Seat by appointment at the April 15, 2019 Council meeting, and directing the City Clerk to Publish notice of said intent as required by law.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Johnny Russ resignation
Resolution

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Johnny Russ has resigned from his Ward 2 seat to focus on new Monticello Fire Dpt. obligations. This Resolution puts the public on notice of Council intent to appoint someone to fill the vacant position at next Council meeting.

**Background Information:** The City Council has two options when it comes to addressing a vacancy on the City Council.

**Appointment:** You may appoint someone to fill the seat. Voters may, thereafter, petition for a special election if they choose to do so. A person appointed would be up for election this coming November.

**Special Election:** You may publish notice of a special election. If the Council chooses to appoint, the person appointed would take office immediately and would hold office until the November, when if elected they would serve to the end of Johnny's term 1/2/2022. If the Council were to move forward with a special election, the cost would likely be in the neighborhood of \$2,000 - \$3,000. We would need to give the Auditor approximately 30 days' notice of an intended election.

The vacancy created by Johnny's resignation does not change the number of votes required by the Council to take action. All Resolutions and Ordinances will continue to require four (4) votes for passage. This may or may not become an issue. Motions will require a majority of those present but the Mayor may vote to break a tie, which is not an option when it comes to Resolutions and Ordinances.

The Council could appoint tonight and then inform the community of the appointment with the opportunity to request a special election or may put the community on notice of an intent to appoint at a future meeting, giving some additional opportunity for folks to come forward expressing interest in the position.

**Staff Recommendation:** I recommend that the Council approve of the publication of notice of their intent to appoint a successor to Johnny Russ on April 15<sup>th</sup>.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## ***RESOLUTION 19-\_\_***

**Publishing notice of intent to appoint to fill vacant City Council Seat for Ward II at the April 15, 2019 Council meeting, and directing the City Clerk to Publish notice of said intent as required by law.**

***WHEREAS,*** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and

***WHEREAS,*** Councilman Johnny Russ has resigned from his Ward II position, and

***WHEREAS,*** The City Council finds it appropriate to appoint an interested citizen from Ward II to fill said seat, and intends to make that appointment at the regular Council meeting scheduled for April 15, 2019, and

***WHEREAS,*** That the Council finds that the person appointed will be on the November, 2019 ballot and for that reason finds that the scheduling and holding of a special election would not be a wise use of taxpayer funds, and

***WHEREAS,*** The following notice shall be published in the Monticello Express as required by law:

Monticello City Council Ward 2 Vacancy

Pursuant to Iowa Code section 372.13(2)(a) the Monticello City Council hereby publishes notice of its intent to fill the open Council Ward 2 Vacancy by appointment at its April 15, 2019 meeting. Pursuant to the referenced Iowa Code section the electors of Ward 2 in the City of Monticello have the right to file a petition requesting that the vacancy be filled by election. The petition must contain the signatures and addresses of at least 10 eligible City of Monticello Ward 2 electors and be filed with the City Clerk no later than fourteen (14) days after the later of the publication date of this notice, or the date the appointment is made. Petitions may be delivered in person or mailed to the City Clerk's Office at 200 E. 1<sup>st</sup> Street, Monticello, Iowa. If such a petition is filed as prescribed by Iowa law a

special election will be scheduled and the appointment shall be temporary until the results of the special election are canvassed and the successful candidate duly qualified.

By order of the City Council of the City of Monticello, Iowa.

Sally Hinrichsen  
City Clerk

**NOW THEREFORE, BE IT RESOLVED** that this City Council of Monticello, Iowa does hereby notify the public of the intent of the Council to appoint an eligible candidate to fill the Ward 2 vacancy on April 15, 2019 during their regular City Council meeting and further directs the City Clerk to see to the publication of the required legal notice as previously set forth herein.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 1<sup>st</sup> day of April 2019.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk

## Doug Herman

---

**From:** jruss  
**Sent:** Thursday, March 28, 2019 6:09 PM  
**To:** Doug Herman; Brian Wolken  
**Subject:** Resignation

I am writing to inform you of my resignation of my seat of ward 2 council. I have been accepted on the Monticello fire department and doing both will not be possible while raising a family among my other responsibilities. It has been a pleasure for the most part to hold this position over the past 5 years.

Thank you,

Johnny Russ

Sent from my iPad

City Council Meeting  
Prep. Date: 03/29/19  
Preparer: Doug Herman



Agenda Item: # 7  
Agenda Date: 04/01/19

*Communication Page*

**Agenda Item Description:** Resolution setting the date for sale of General Obligation Corporate Purpose Bonds, Series 2019 and authorizing the use of a preliminary official statement in connection therewith.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing

**Attachments & Enclosures:**

Resolution

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Proposed Resolution is next step in the bonding process, setting a date to sell the bonds necessary to cover costs of the N. Sycamore Street project.

**Background Information:** The City previously published notice of the intent to borrow said sums and held a public hearing on the issue.

Tonight's Resolution authorizes the taking of bids and sale of bonds. After the sale the Council will be asked to approve and accept what is deemed to be the best bid. The Council may choose at that time to reject all bids if for some reason they are all deemed unacceptable. It is anticipated, however, that the City will be given a very good rate as that has been our history and the best proposal will in that case very likely be accepted, and must be accepted if the City is to meet its obligations under the N. Sycamore Street contract.

**Staff Recommendation:** I recommend that the Council approve the proposed resolution setting April 15, 2019 as the date for the sale of the City of Monticello 2019 General Obligation Corporate Purpose Bonds to be issued in evidence of the City's obligation under the Loan Agreement.



MINUTES TO SET DATE FOR SALE OF  
BONDS AND AUTHORIZE OFFICIAL  
STATEMENT FOR BONDS

435926-32

Monticello, Iowa

April 1, 2019

The City Council of the City of Monticello, Iowa, met on April 1, 2019, at \_\_\_\_\_  
o'clock \_\_\_\_m. at the \_\_\_\_\_, Monticello, Iowa.

The meeting was called to order by the Mayor, and the roll being called, the following  
named Council Members were present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

After due consideration and discussion, Council Member \_\_\_\_\_  
introduced the following resolution and moved its adoption, seconded by Council Member  
\_\_\_\_\_. The Mayor put the question upon the adoption of said resolution,  
and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

The Mayor declared the resolution duly adopted, as hereinafter set out.

RESOLUTION NO. \_\_\_\_\_

Resolution setting the date for the sale of General Obligation Corporate Purpose Bonds, Series 2019 and authorizing the use of a preliminary official statement in connection therewith

WHEREAS, the City of Monticello (the "City"), in Jones County, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, heretofore proposed to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$2,700,000 for the purpose of paying the costs, to that extent, of constructing street, water system, sanitary sewer system, sidewalk and storm water drainage improvements and installing street lighting, signage and signalization, and pursuant to law and duly published notice of the proposed action has held a hearing thereon on February 18, 2019; and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of General Obligation Corporate Purpose Bonds, Series 2019 (the "Bonds") to be issued in evidence of the obligation of the City under the Loan Agreement, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its use by PFM Financial Advisors LLC, as municipal financial advisor (the "Financial Advisor") to the City; and

WHEREAS, it is now necessary to set the date for the sale of the Bonds and to make provision for the advertisement thereof;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The City Clerk is hereby authorized to take such action as shall be deemed necessary and appropriate, with the assistance of the Financial Advisor, to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 2. The use by the Financial Advisor of the P.O.S. in substantially the form as has been presented to and considered by the City Council is hereby approved, and the Financial Advisor is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the City Clerk is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested by the Financial Advisor. The P.O.S. as of its date is deemed final by the City within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 3. Sealed bids for the purchase of the Bonds shall be submitted, as set forth in the P.O.S., received and canvassed on behalf of the City until 10:30 a.m. on April 15, 2019, at the office of the City Clerk, at the City Hall, in the City, and the City Council shall meet on the same date at \_\_\_\_\_ o'clock \_\_.m., at the \_\_\_\_\_, Monticello, Iowa, for the purpose of considering such bids received and considering and passing a resolution providing for the award of the Bonds, and the Financial Advisor is hereby authorized and

directed to disseminate the notice of said sale, in compliance with the Internal Revenue Service regulations governing "Issue Price" determinations, such notice to minimally contain information regarding Establishment of Issue Price set forth in the "Terms of Offering" attached to the P.O.S. and to be in such form as the Financial Advisor may deem to be appropriate.

Section 4. Pursuant to Section 75.14 of the Code of Iowa, the City Council hereby authorizes the use of electronic bidding procedures for the sale of the Bonds through PARITY®, and hereby finds and determines that the PARITY® competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 1, 2019.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

••••

On motion and vote, the meeting adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**ATTESTATION CERTIFICATE**

STATE OF IOWA  
JONES COUNTY  
CITY OF MONTICELLO

SS:

I, the undersigned, City Clerk of the City of Monticello, do hereby certify that attached hereto is a true and correct copy of all of the proceedings of the City Council relating to the fixing of a date for the sale of General Obligation Corporate Purpose Bonds, Series 2019 and approving a preliminary official statement for the sale of the Bonds, as referred to herein.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

March 25, 2019

**Via Email**

Sally Hinrichsen  
City Clerk/City Hall  
Monticello, Iowa

Re: General Obligation Corporate Purpose Bonds, Series 2019  
Our File No. 435926-32

Dear Sally:

We have prepared and attach the necessary proceedings reflecting action to be taken at the April 1, 2019 meeting to set April 15, 2019 as the date for the sale of General Obligation Corporate Purpose Bonds, Series 2019 (the “Bonds”) and to authorize the use of a preliminary official statement (the “P.O.S.”) in connection therewith.

The proceedings attached include the following items:

1. Minutes of the meeting, followed by the resolution providing for the authorization of the P.O.S., setting the date for the sale of the Bonds, and authorizing distribution of a Notice of Sale.
2. Attestation Certificate with respect to the validity of the transcript.

Prior to the adoption of the resolution, you and the City Council should review the proposed P.O.S., which PFM Financial Advisors LLC is preparing, carefully for accuracy and to ensure that there are no important facts being left out of the document that might bear on potential risks to bond holders. It should be noted that, while we will review and comment on the portions of the document that are pertinent to our role as bond counsel, we have not been engaged as disclosure counsel, and we will not engage in a full due diligence process to investigate the accuracy of financial data or any bond holder risks that are unknown to us, nor will we be providing any legal opinions with respect to the documents offering the Bonds for sale. We are available to do this additional work as the City’s disclosure counsel if requested.

As soon as possible after the City Council meeting, please return one fully executed copy of all of the completed pages in these proceedings. If you have any questions, please contact Cheryl Ritter or me.

Best regards,

John P. Danos

**Attachments**

cc: Doug Herman  
Susanne Gerlach  
Matthew Stoffel

**City Council Meeting**  
**Prep. Date:** 3/29/19  
**Preparer:** Doug Herman



**Agenda Item:** 8  
**Agenda Date:** 4/01/19

***"The City of Flags and Flowers"***  
**Communication Page**

**Agenda Items Description:** Resolution to consider approval of Norm Zimmerman building plans for Chestnut Street property.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution (to be prepared based on Council action)

**Fiscal Impact:**

Budget Line Item:

n/a

Budget Summary:

n/a

Expenditure:

n/a

Revenue:

n/a

**Synopsis:** Norm Zimmerman will be present with plans for N. Chestnut Street house. I will have a set for all of you to review at the meeting. Norm will be present.

**Background Information:** Plans are to be approved by 4/1 with closing and construction commencement by May 1<sup>st</sup>.

**Staff Recommendation:** I recommend that the Council consider approval of plans presented by Norm Zimmerman.

City Council Meeting  
Prep. Date: 3/29/19  
Preparer: Doug Herman



Agenda Item: 9  
Agenda Date: 4/01/19

*"The City of Flags and Flowers"*  
**Communication Page**

**Agenda Items Description:** Resolution to consider Sycamore Street Sanitary Sewer 5<sup>th</sup> to 7<sup>th</sup> and Period Lighting / Alliant Energy Options.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolutions (to be prepared based on Council action)

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Council has awarded a contract to Horsfield Const. (Base Bid, Bid Alternate 1 and 3, and authorized period lighting from 1<sup>st</sup> to 4<sup>th</sup>.) Direction was given to explore costs associated with lighting, 4<sup>th</sup> to 7<sup>th</sup>, through Alliant / Horsfield contractor, and to have sanitary sewer televised between 5<sup>th</sup> and 7<sup>th</sup>.

**Background Information:** Televising has been performed of most if not all of the desired sewer main and "laterals" (service lines). While the main for the most part looked good 5 of the 12 laterals looked at were determined to have separation at a joint which can cause premature failure/sewage problems for those property owners. Those joint issues were located under the existing street.

Based upon that review the Engineers will at a minimum recommend replacement of all service lines (laterals), however, in doing that work it appears that it would make sense to then replace the main. (They will be digging down to and around the main in 12 locations, the potential cost savings will be cut by more than half based upon information I have received to date.)

With regard to the lighting. Alliant Energy was at the pre-con meeting as was the General Contractors subcontractor, Duane Stickley. Duane, who has installed some of our other lights spoke with me about modifications to the specs he thought would be appropriate and would result in cost savings. Changes to the meter box/pedestal and 7 planned fixtures might save \$2,000+ dollars. Cost related to each additional pole could be reduced by approx. \$100 per pole if the Council chose to install more poles.

Alliant Energy will remove all wood poles and reinstall them in basically the same location with overhead lines at no cost to the City. If we want to go with an updated Alliant Energy pole we would have to pay for the pole \$700 to \$1,000 and with the updated poles would need to put the wire underground at a cost of \$16,000.