

City of Monticello, Iowa

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Posted on August 02, 2019 at 4:15 p.m.

Monticello City Council Regular Meeting August 05, 2019 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Public Works Dir.:	Nick Kahler
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	Dawn Brus
Ward #4:	Tom Yeoman		

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	July	15, 2019
Approval of Council Mtg. Minutes (Special)	July	25, 2019
Approval of Payroll	July	18, 2019
Approval of Payroll	August	01, 2019
Approval of Bill List		

Motions:

1. Motion to approve Panther Prowl Route and Street Closure

Public Hearings and Related Action: None

Resolutions:

2. **Resolution** to approve Pay Request #4 from Horsfield Construction related to N. Sycamore Street Reconstruction Project in the amount of \$296,276.25
3. **Resolution** to approve to approve Change Order #4 from Horsfield Construction related to N. Sycamore Street Reconstruction Project in the amount of \$4,720
4. **Resolution** to approve Benjamin and Angela Cashner Tax Abatement Application related to Residential Improvements constructed at 1002 Valley Drive, Monticello, Iowa.
5. **Resolution** to approve LL Pelling Sealcoat Proposal.

6. **Resolution** to approve to approve Agreement between The Iowa Department of Corrections and the City of Monticello as provided by Chapter 28E of the Iowa Code.
7. **Resolution** to approve proposed Pickle Ball Court location and continued planning related thereto.
8. **Resolution** to approve Downtown Assessment by Iowa Downtown Resource Center

Ordinances:

9. **Ordinance** approving rezoning of Property located at 215 W. 7th Street from M-1 Light Manufacturing to R-3 Condominium District. (3rd Reading)

Reports / Potential Action:

- Engineer Report
- PW Director Report
- Administrator Report

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official
July 15, 2019 – 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Brenda Hanken, Rob Paulson, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, Deputy City Clerk Cheryl Clark, Public Works Director Nick Kahler, Police Chief Britt Smith and City Engineer Andrew Barry. Council Member Dave Goedken was absent.

Herman reported that he emailed all council members an invoice payable to Crescent Electric, which didn't make the bill list because he was discussing a charge on the bill that he did not agree with, that they then agreed to remove. Yeoman moved to approve the amended agenda with the addition of the Crescent Electric invoice to the bill list, Lux seconded, roll call unanimous.

During Open Forum, Kaye Junion, 245 N Arminda Ave, questioned whether the Council could be changed to being all at large. Wolken stated that the Council would have to pass a resolution and a referendum would have to pass. Herman indicated that there was a plan to talk more about this topic at a future work session. Junion also questioned amendments to the City Administrator's Employment Agreement. Steve Hanken, 823 S Main St, commented in regard to Willow Park parking lot deficiencies and too many activities being held at or near the Willow Shelter at the same time, on a Saturday, making it difficult for people to find parking at the Farmer's Market. Hanken also suggested changes to the re-zoning procedures, asking that more people receive notice, that there be a 30-day waiting period, and that signage be placed on the property. Hanken also questioned why no construction had started yet on the Zimmerman property at 224 N Chestnut St. Bud Coyle, 515 N Sycamore St, suggested that more staff is needed at the cemetery. Gaylen Kray, 634 N Sycamore St, questioned the status of sidewalks and parking on N. Sycamore during the fair and requested that dust control be applied and the street sweeper run down the portion of the street not yet torn up. Chamber Director Jan Hoag reported that the 4th of July parade and Uptown Summer Nite events went well and thanked the City staff for their help. Brenda Hanken reported that she has received many comments on the poor auditory system in the council room and garbage/recycling schedule complaints, as people are unaware of schedule changes during holidays. Wolken stated that the garbage/recycling schedule changes due to holidays are posted on Facebook and the City local access channel. Junion reported that she wrote Vimeo regarding the auditory system and they replied it could be the browser. Smith requested that she forward the email to Super Mac Coordinator Madonna Staner.

Herman reported that the minutes did not accurately reflect Horsfield Pay Request #3 and Change Order #3 that were approved by the Council, the minutes instead reflecting Pay Request #2 and Change Order #2 amounts. He also indicated that the date of the Payroll being approved was July 4, 2019. Lux moved to approve the consent agenda with the corrections, Langerman seconded, roll call unanimous.

Wolken opened the Public Hearing on Proposed Economic Development Agreement between City of Monticello and Mercy Care Management, Inc. There were no public comments and staff reported no oral or written comments had been received. Wolken moved to close the public hearing.

Wolken opened the Public Hearing on Amendment to Urban Renewal Plan to provide for Economic Development Incentives to Mercy Care Management, Inc. There were no public comments and staff reported no oral or written comments had been received. Wolken moved to close the public hearing.

Herman reported that Mercy Care hopes to begin construction this year and he has promoted the use of local contractors. Langerman moved to approve Resolution #19-100 to approve Development Agreement between City of Monticello and Mercy Care Management, Inc., Yeoman seconded, roll call unanimous.

Herman reported that incentives offered to Mercy Care would be the same as what was offered to other developers in the area. Yeoman moved to approve Resolution #19-101 to approve Amendment to Urban Renewal Plan to include Development Agreement and Economic Development Incentives to Mercy Care Management, Inc., Langerman seconded, roll call unanimous.

Herman stated that the City will be working with the County to establish a formula for calculating future rates related to the Communication Services Agreement for FY '21. Lux moved to approve Resolution #19-102 to approve Agreement for Communication Services between the City of Monticello and Jones County for FY '20, Langerman seconded, roll call unanimous.

Herman reported that the Water Operating and Storm Water Fund balances were insufficient to pay expenses attributed to those funds. The Water Operating overage was largely tied to extensive repair work on the west well, while the Storm Water overage was associated with Sixth Street Ditch engineering expenses. Herman stated that the Water Fund loan would be paid back in FY '20 while the Storm Water loan would be paid back over the course of the next two fiscal years. Yeoman moved to approve Resolution #19-103 to approve internal loans from General Fund to Water Operating and Storm Water Fund, Lux seconded, roll call unanimous.

Herman reported that David Boehm of 312 S. Maple Street asked for a three-month period to pay for necessary sidewalk repairs. Lux moved to approve Resolution #19-104 to approve Sidewalk Repair Agreement between City of Monticello and David Boehm, Langerman seconded, roll call unanimous.

Herman reported that a wage/benefit committee, made up of Langerman, Lux, Goedken and Wolken, met to review the Employment Agreements of Smith and himself. Comparable data was provided and the agreed upon wage increase will move the Chief's salary near the middle of the comparable communities. Yeoman moved to approve Resolution #19-105 to approve amendments to Employment Agreement with Monticello Chief of Police, Lux seconded, roll call unanimous. Wolken stated that the Chief is doing a great job.

Herman reported that with his wage and typical annual attorney's fees spent by the City compared to many other nearby communities' expenses in those categories, shows that even with the proposed wage increase Monticello spends less than nearly all compared communities. Yeoman moved to approve Resolution #19-106 to approve amendments to Employment Agreement with Monticello City Administrator, Lux seconded, roll call unanimous, except for Hanken who voted nay.

Langerman moved Ordinance #726 amending Chapter 165 "Zoning Regulations" and amending the Official Zoning map, approving rezoning of Property located at 215 W. 7th Street from M-1 Light Manufacturing to R-3 Condominium District, second reading and in title only, Lux seconded. Roll call: All ayes except Yeoman who abstained.

Yeoman moved Ordinance #727 amending Chapter 165 "Zoning Regulations" and amending the Official Zoning map, approving rezoning of property located at 853 S. Main Street from R-1 Single Family Residential to R-3 Condominium District, second reading and in title only, Langerman seconded, roll call unanimous.

Barry reported on the progress of the N. Sycamore Street project and stated that construction is on schedule, with paving to occur in mid-late August. They are still working on a design for the 7th Street work and talking to the DOT about permitting, as well as a detour route if that were to proceed. Herman stated that the DOT plans to perform a grind and overlay of Highway 38 in FY '22. He is reluctant to repave this fall due to the salt and other ice melt chemicals placed on Highway 38 during winter months. He stated that it would be a painful detour and Yeoman questioned if half could be done at a time. Herman stated that the sanitary sewer is in the center, so that wouldn't work and detours can't be on gravel, per DOT.

Smith reported that he is working on "No ATV Traffic" signage for the Highway 38 route. He stated that he is proposing seven signs, to reduce sign clutter. Smith also reported that they have broken sidewalk inspections down by ward. Ward I is finished, with letters going out this week and more feedback later is likely. Smith stated that 65 squares were marked.

Herman reported that there are two wooden utility poles that Alliant donated to the compost site, for lighting, cameras, DVR and the electric meter. The poles are on site and cameras are ordered. He requested a quote for another fencing type and in the meantime met with Bud Johnson who stated that there will be fencing removed from the softball fields that will not be re-used. He stated that new posts would be needed and he will be meeting with Johnson and Jeff Haier with Haier Fencing to discuss. Herman will be meeting with the contractor to scale back on the trees/plantings on the compost site. Hanken questioned if the trees could be used on N. Sycamore Street. Wolken responded that the City does not have the trees, only a design for the site. Wolken questioned if the site could open without all the trees planted and Herman thought they could. Herman has received some positive feedback on the City Fountain and Lux felt it looked nicer now with this spray head. Wolken stated that it has interchangeable heads and lights. Herman also reported that Mike First would like to construct a new home, but doesn't want to do it again in a few years due to a potential FAA property buy-out. First is looking into another site, but questioned what the City would pay. Herman stated that it's a guessing game at this point and Yeoman questioned if an appraiser could be hired now. Herman stated that they could, but the City would have to pay the appraiser fees. Herman requested an update from Iowa Codification. Herman suggested dates for a Council work session. He will get a notice in the paper to ask for proposals and comments on City owned property off of Diamond Drive for Council consideration. Herman is aware of neighboring property owners' interest in the property.

Wolken stated that with the extreme heat this week, residents can keep cool by visiting the library, swimming pool or Renaissance Center lobby.

Langerman move to adjourn at 7:10 P.M.

Regular Council Meeting – Official
July 15, 2019

Brian Wolken, Mayor

Cheryl Clark, Deputy City Clerk

Special Council Meeting – Official
July 25, 2019 – 5:30 P.M.
Community Media Center

Mayor Pro Tem Tom Yeoman called the meeting to order. Council present: Rob Paulson, Candy Langerman and Dave Goedken. Also present were City Administrator Doug Herman and City Clerk Sally Hinrichsen. Mayor Brian Wolken and Council Members Brenda Hanken and Chris Lux were absent.

Langerman moved to approve the agenda, Goedken seconded, roll call unanimous.

Herman reported there were no objections to the rezoning of the lot, but there was an objection on the rezoning process. Dean Stevens, 22577 Campfire Road, stated he appreciated that the Council held a Special meeting to keep the project moving forward. Langerman moved to approve Ordinance #727 amending Chapter 165 "Zoning Regulations" and amending the Official Zoning map, approving rezoning of property located at 853 S. Main Street from R-1 Single Family Residential to R-3 Condominium District, third and final reading and in title only, Paulson seconded, roll call unanimous.

Langerman move to adjourn at 5:33 P.M.

Tom Yeoman, Mayor Pro Tem

Sally Hinrichsen, City Clerk

PAYROLL - JULY 18, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	July 1 - 14, 2019				
Dawn Brus	\$ 2,306.25	\$ -	0.00	0.00	\$ 1,596.98
Mary Intlekofer	1,888.25	68.25	15.00	15.00	1,287.69
Brandon Kent	2,161.25	68.25	0.00	0.00	1,418.05
Jim Luensman	648.38	-	0.00	0.00	493.26
Lori Lynch	2,110.06	17.06	0.00	0.00	1,419.96
Shelly Searles	2,929.06	836.06	0.00	0.00	1,934.75
Jeffrey Silver	543.75	-	0.00	0.00	448.82
Brenda Surom	546.00	-	0.00	0.00	411.61
Chris Szymanowski	2,131.50	391.50	0.00	0.00	1,392.68
Jenna Weih	1,050.00	-	0.00	0.00	792.97
Curtis Wyman	225.00	-	0.00	0.00	136.52
TOTAL AMBULANCE	\$ 16,539.50	\$ 1,381.12	15.00	15.00	\$ 11,333.29
CEMETERY	June 29 - July 12, 2019				
Dan McDonald	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,194.85
TOTAL CEMETERY	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,194.85
CITY HALL	June 30 - July 13, 2019				
Cheryl Clark	\$ 1,684.00	\$ -	0.00	7.50	\$ 1,134.88
Doug Herman	3,970.71	-	0.00	0.00	2,867.70
Sally Hinrichsen	2,488.06	-	0.00	0.00	1,649.49
Nanci Tuel	1,486.40	-	0.00	0.00	977.35
TOTAL CITY HALL	\$ 9,629.17	\$ -	0.00	7.50	\$ 6,629.42
COUNCIL / MAYOR					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.26
Brenda Hanken	100.00	-	0.00	0.00	92.26
Candy Langerman	100.00	-	0.00	0.00	92.35
Chris Lux	100.00	-	0.00	0.00	92.26
Rob Paulson	100.00	-	0.00	0.00	92.35
Brian Wolken	300.00	-	0.00	0.00	273.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 827.61
LIBRARY	July 1 - 14, 2019				
Molli Hunter	\$ 309.08	\$ -	0.00	0.00	\$ 262.00
Penny Schmit	1,074.41	-	0.00	0.00	787.74
Madonna Thoma-Kremer	998.07	9.27	0.00	0.00	637.93
Michelle Turnis	1,615.38	-	0.00	0.00	1,003.75
TOTAL LIBRARY	\$ 3,996.94	\$ 9.27	0.00	0.00	\$ 2,691.42
MBC	July 1 - 14, 2019				
Jacob Oswald	\$ 1,892.31	\$ -	0.00	0.00	\$ 1,422.50
Shannon Poe	1,576.92	-	0.00	0.00	1,076.28
TOTAL MBC	\$ 3,469.23	\$ -	0.00	0.00	\$ 2,498.78
POLICE	July 1 - 14, 2019				
Peter Fleming	\$ 2,101.76	\$ -	0.00	0.00	\$ 1,476.66
Dawn Graver	2,262.48	-	0.00	0.00	1,616.39

PAYROLL - JULY 18, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE (cont.)					
Erik Honda	2,072.34	-	0.00	0.00	1,542.35
Jordan Koos	2,248.76	-	0.00	0.00	1,628.58
Britt Smith	2,567.27	-	0.00	0.00	1,881.23
Madonna Staner	1,486.40	-	0.00	0.00	1,122.44
Brian Tate	2,206.76	-	0.00	0.00	1,471.23
Robert Urbain	152.26	-	0.00	0.00	121.97
TOTAL POLICE	\$ 15,098.03	\$ -	0.00	0.00	\$ 10,860.85
ROAD USE					
June 29 - July 12, 2019					
Zeb Bowser	\$ 1,873.35	\$ 217.35	0.00	0.00	\$ 1,396.65
Eric Jungling	1,760.23	204.23	0.00	0.00	1,240.35
TOTAL ROAD USE	\$ 3,633.58	\$ 421.58	0.00	0.00	\$ 2,637.00
SANITATION					
June 29 - July 12, 2019					
Michael Boyson	\$ 1,876.80	\$ 244.80	0.00	0.00	\$ 1,312.87
Nick Kahler	1,826.92	-	0.00	0.00	1,249.40
TOTAL SANITATION	\$ 3,703.72	\$ 244.80	0.00	0.00	\$ 2,562.27
SEWER					
June 29 - July 12, 2019					
Tim Schultz	\$ 1,941.23	\$ 225.23	0.00	0.00	\$ 1,357.07
Jim Tjaden	2,230.77	-	0.00	0.00	1,610.91
TOTAL SEWER	\$ 4,172.00	\$ 225.23	0.00	0.00	\$ 2,967.98
SWIMMING POOL					
June 28 - July 11, 2019					
Harrison Ahrlichs	\$ 79.50	\$ -	0.00	0.00	\$ 73.42
Sophia Ahrlichs	794.94	-	0.00	0.00	734.12
Sydney Ballou	513.35	-	0.00	0.00	474.08
Allyson Bartachek	133.25	-	0.00	0.00	123.06
Breanna Bauer	144.00	-	0.00	0.00	132.98
Rylee Bauer	250.85	-	0.00	0.00	231.66
McKenna Bell	596.85	-	0.00	0.00	489.58
Maci Boffeli	380.00	-	0.00	0.00	321.55
Mya Boffeli	445.56	-	0.00	0.00	372.54
Aubree Fairley	607.66	-	0.00	0.00	561.18
Sullivan Flynn	52.50	-	0.00	0.00	48.48
Corinne Gadiant	363.30	-	0.00	0.00	313.80
Leah Holub	553.50	-	0.00	0.00	472.57
Austin Kurt	135.00	-	0.00	0.00	124.67
Lilly Lambert-Lanczos	48.68	-	0.00	0.00	44.95
Megan Mahoney	168.00	-	0.00	0.00	151.96
Evan Martensen	85.50	-	0.00	0.00	78.96
Macy McDonough	45.41	-	0.00	0.00	41.93
Kenna Melchert	564.00	-	0.00	0.00	465.17
Elizabeth Petersen	564.20	-	0.00	0.00	521.04
Dylan Ponder	54.00	-	0.00	0.00	49.87
Rylan Roher	25.50	-	0.00	0.00	23.55
Madeline Stadtmueller	597.40	-	0.00	0.00	551.70
Ian Temple	82.50	-	0.00	0.00	76.18
Robert Urbain	355.25	-	0.00	0.00	284.58

PAYROLL - JULY 18, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
SWIMMING POOL (cont.)					
Maci Welter	455.10	-	0.00	0.00	397.54
Andrue Wright	434.60	-	0.00	0.00	388.66
TOTAL SWIMMING POOL	\$ 8,530.40	\$ -	0.00	0.00	\$ 7,549.78
WATER					
	June 29 - July 12, 2019				
Daniel Pike	\$ 1,656.00	\$ -	1.50	6.75	\$ 1,198.94
TOTAL WATER	\$ 1,656.00	\$ -	1.50	6.75	\$ 1,198.94
TOTAL - ALL DEPTS.	\$ 72,984.57	\$ 2,282.00	16.50	29.25	\$ 52,952.19

PAYROLL - AUGUST 1, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	July 15 - 28, 2019				
Dawn Brus	\$ 4,727.81	\$ 2,144.81	0.00	0.00	\$ 3,012.09
Jacob Gravel	414.75	-	0.00	0.00	298.62
Mary Intlekofer	1,911.00	-	23.25	38.25	1,301.51
Dean Jensen	522.00	-	0.00	0.00	432.20
Brandon Kent	1,911.01	-	0.00	0.00	1,244.53
Jim Luensman	659.75	-	0.00	0.00	500.73
Lori Lynch	2,286.38	375.38	0.00	0.00	1,524.91
Brian Rechkemmer	693.88	-	0.00	0.00	496.17
Shelly Searles	2,798.25	887.25	0.00	0.00	1,856.46
Jeffrey Silver	793.88	-	0.00	0.00	627.91
Chris Szymanowski	1,827.00	-	0.00	0.00	1,184.73
Jenna Weih	665.63	-	0.00	0.00	524.32
Curtis Wyman	450.00	-	0.00	0.00	302.41
TOTAL AMBULANCE	\$ 19,661.34	\$ 3,407.44	23.25	38.25	\$ 13,306.59
CEMETERY	July 13 - 26, 2019				
Dan McDonald	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,194.84
TOTAL CEMETERY	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,194.84
CITY HALL	July 14 - 27, 2019				
Cheryl Clark	\$ 1,684.00	\$ -	13.50	21.00	\$ 1,134.88
Doug Herman	4,412.96	-	0.00	0.00	3,154.71
Sally Hinrichsen	2,488.06	-	0.00	0.00	1,649.49
Nanci Tuel	1,486.40	-	0.00	0.00	977.34
TOTAL CITY HALL	\$ 10,071.42	\$ -	13.50	21.00	\$ 6,916.42
FIRE					
Drew Haag	\$ 100.00	\$ -	0.00	0.00	\$ 85.74
Nick Kahler	60.00	-	0.00	0.00	51.44
Don McCarthy	125.00	-	0.00	0.00	107.18
Billy Norton	100.00	-	0.00	0.00	85.74
TOTAL FIRE	\$ 385.00	\$ -	0.00	0.00	\$ 330.10
LIBRARY	July 15 - 28, 2019				
Molli Hunter	\$ 323.34	\$ -	0.00	0.00	\$ 274.26
Penny Schmit	1,074.40	-	0.00	0.00	787.74
Madonna Thoma-Kremer	988.80	-	0.00	0.00	629.95
Michelle Turnis	1,615.38	-	0.00	0.00	1,003.74
TOTAL LIBRARY	\$ 4,001.92	\$ -	0.00	0.00	\$ 2,695.69
MBC	July 15 - 28, 2019				
Jacob Oswald	\$ 1,892.31	\$ -	0.00	0.00	\$ 1,422.50
Shannon Poe	1,576.92	-	0.00	0.00	1,076.28
TOTAL MBC	\$ 3,469.23	\$ -	0.00	0.00	\$ 2,498.78
POLICE	July 15 - 28, 2019				
Peter Fleming	\$ 1,977.56	\$ 66.12	0.00	0.00	\$ 1,401.70
Dawn Graver	2,056.80	-	0.00	0.00	1,476.08
Erik Honda	2,031.96	-	0.00	0.00	1,515.26

PAYROLL - AUGUST 1, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE (cont.)					
Jordan Koos	2,316.13	57.74	15.00	15.00	1,668.50
Britt Smith	3,071.72	-	0.00	0.00	2,224.22
Madonna Staner	1,486.40	-	0.00	0.00	1,122.44
Brian Tate	2,311.87	96.23	0.00	0.00	1,697.98
Robert Urbain	170.38	-	0.00	0.00	139.49
TOTAL POLICE	\$ 15,422.82	\$ 220.09	15.00	15.00	\$ 11,245.67
ROAD USE					
July 13 - 26, 2019					
Zeb Bowser	\$ 1,702.58	\$ 46.58	0.00	0.00	\$ 1,243.31
Eric Jungling	1,585.19	29.18	0.00	0.00	1,118.40
TOTAL ROAD USE	\$ 3,287.77	\$ 75.76	0.00	0.00	\$ 2,361.71
SANITATION					
July 13 - 26, 2019					
Michael Boyson	\$ 1,647.30	\$ 15.30	0.00	0.00	\$ 1,152.63
Nick Kahler	1,826.92	-	0.00	0.00	1,249.40
TOTAL SANITATION	\$ 3,474.22	\$ 15.30	0.00	0.00	\$ 2,402.03
SEWER					
July 13 - 26, 2019					
Tim Schultz	\$ 1,812.53	\$ 96.53	4.50	4.50	\$ 1,266.79
Jim Tjaden	2,230.77	-	0.00	0.00	1,610.91
TOTAL SEWER	\$ 4,043.30	\$ 96.53	4.50	4.50	\$ 2,877.70
SWIMMING POOL					
July 12 - 25, 2019					
Hannah Ahlrichs	\$ 392.00	\$ -	0.00	0.00	\$ 362.02
Harrison Ahlrichs	100.50	-	0.00	0.00	92.81
Sophia Ahlrichs	566.46	-	0.00	0.00	523.13
Sydney Ballou	496.53	-	0.00	0.00	458.55
Allyson Bartachek	135.30	-	0.00	0.00	124.95
Breanna Bauer	31.50	-	0.00	0.00	29.09
Rylee Bauer	41.09	-	0.00	0.00	37.94
McKenna Bell	341.68	-	0.00	0.00	291.00
Maci Boffeli	346.00	-	0.00	0.00	294.55
Mya Boffeli	459.41	-	0.00	0.00	383.94
Aubree Fairley	294.13	-	0.00	0.00	271.63
Sullivan Flynn	52.50	-	0.00	0.00	48.48
Corinne Gadiant	260.40	-	0.00	0.00	229.06
Leah Holub	362.85	-	0.00	0.00	323.57
Austin Kurt	31.50	-	0.00	0.00	29.09
Lilly Lambert-Lanczos	254.74	-	0.00	0.00	235.26
Megan Mahoney	258.00	-	0.00	0.00	225.08
Evan Martensen	43.50	-	0.00	0.00	40.17
Macy McDonough	58.39	-	0.00	0.00	53.92
Kenna Melchert	224.00	-	0.00	0.00	197.08
Elizabeth Petersen	411.39	-	0.00	0.00	379.91
Dylan Ponder	120.00	-	0.00	0.00	110.82
Rylan Roher	9.00	-	0.00	0.00	8.31
Madeline Stadtmueller	542.30	-	0.00	0.00	500.82
Ian Temple	48.00	-	0.00	0.00	44.32
Robert Urbain	264.63	-	0.00	0.00	216.63

PAYROLL - AUGUST 1, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
SWIMMING POOL (cont.)					
Maci Welter	379.25	-	0.00	0.00	337.08
Andrue Wright	297.25	-	0.00	0.00	274.51
TOTAL SWIMMING POOL	\$ 6,822.30	\$ -	0.00	0.00	\$ 6,123.72
WATER					
	July 13 - 26, 2019				
Daniel Pike	\$ 1,656.00	\$ -	0.75	7.50	\$ 1,198.94
TOTAL WATER	\$ 1,656.00	\$ -	0.75	7.50	\$ 1,198.94
TOTAL - ALL DEPTS.	\$ 73,951.32	\$ 3,815.12	57.00	86.25	\$ 53,152.19

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

GENERAL				
POLICE DEPARTMENT				
BAKER PAPER CO INC	PD BUILDING SUPPLIES	39.35		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES	500.00		
PRAETORIAN GROUP INC	PD POLICEONE ACADEMY	865.00		
POLICE RECORDS AND INFORMATION	PD CONFERENCE - STANER	195.00		
UNITED RENTALS (NORTH AMERICA)	PD SUPPLIES	840.00		
		<u>2,440.35</u>		
POLICE DEPARTMENT				
AQUATIC CENTER				
SYDNEY BALLOU	POOL PRIVATE LESSONS	75.00		
KRISTY BEHOUNEK	POOL SWIM LESSON REFUND	40.00		
MYA BOFFELI	POOL PRIVATE LESSONS	165.00		
DIAMOND PI COMPANY	POOL CONCESSIONS	102.00		
AUBREE FAIRLEY	POOL PRIVATE LESSONS	487.50		
FAREWAY STORES #840-1	POOL CONCESSIONS	340.32		
HYGIENIC LABORATORY	POOL LAB TESTS	26.00		
JOHN DEERE FINANCIAL	POOL BUILDING SUPPLIES	39.51		
KARDES INC	POOL CONCESSIONS	27.96		
LILLY LAMBERT-LANCZOS	POOL PRIVATE LESSONS	150.00		
LASLEY ELECTRIC LLC	POOL GROUNDS SUPPLIES	197.99		
MYERS-COX CO.	POOL CONCESSIONS	1,937.43		
TIFFANY OLSEN	POOL SWIM LESSON REFUND	35.00		
ELIZABETH PETERSEN	POOL PRIVATE LESSONS	120.00		
SPAHN & ROSE LUMBER CO INC	POOL GROUNDS SUPPLIES	4.14		
MADELINE STADTMUELLER	POOL PRIVATE LESSONS	637.50		
		<u>4,385.35</u>		
AQUATIC CENTER				
CITY HALL/GENERAL BLDGS				
BAKER PAPER CO INC	CH BUILDING SUPPLIES	122.83		
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	388.23		
GATEWAY HOTEL & CONFERENCE	CH TRAVEL - CLARK	271.04		
DOUG HERMAN	CH TRAVEL	121.80		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	1,910.35		
BRIAN KRAMER	CH NUISANCES - 322 N MAPLE ST	110.00		
KRAUS PLUMBING & HEATING INC	CH BLDG REPAIR/MAINT	87.00		
LIMESTONE BLUFFS R C & D	MAQUOKETA RIVER WATERSHED	3,796.00		
DAVID B MCNEILL	CH BLDG REPAIR/MAINT	3.69		
OHNWARD BANK & TRUST	CH PETTY CASH - POSTAGE	165.00		
ORBIS MENASHA CORP	CH FRANCHISE FEE REFUND	7,266.51		
		<u>14,242.45</u>		
CITY HALL/GENERAL BLDGS				

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	C.C. BIDWELL LIBRARY BOOK	44.34		
	TRUST/IOMA MARY BAKER			
	LIBRARY			
INFRASTRUCTURE TECHNOLOGY	LIB BAKER TECH SUPPORT FEES	250.00		
	LIBRARY	250.00		
	TRUST/IOMA MARY BAKER	250.00		
	WATER			
	WATER			
BOSS OFFICE SUPPLIES & SYS INC	WATER SUPPLIES	80.70		
CASEY DEMMER	OVERPAYMENT REFUND - HAAS	200.75		
HARTIG DRUG COMPANY CORP	WATER SUPPLIES	3.29		
HAWKINS WATER TREATMENT	WATER SYSTEM	314.50		
IOWA ONE CALL	WATER SYSTEM	35.10		
KROMMINGA MOTORS INC	WATER SYSTEM	125.00		
MONTICELLO SPORTS	WATER POSTAGE	6.00		
N & N TRAILER SALES	WATER EQUIP REPAIR/MAINT	253.54		
WHITE HAWK PLUMBING & HEATING	WATER SYSTEM - 118 W BUCKEYE	517.27		
	WATER	1,536.15		
	WATER	1,536.15		
	CUSTOMER DEPOSITS			
	WATER			
CITY OF MONTICELLO	LITHERLAND/KATHY	568.64		
KATHY LITHERLAND	WATER DEPOSIT REFUND	4.26		
JORDAN & COREY RICHARDSON	WATER DEPOSIT REFUND	6.16		
RICK & JAN VAUGHAN	WATER DEPOSIT REFUND	20.94		
	WATER	600.00		
	CUSTOMER DEPOSITS	600.00		
	SEWER			
	SEWER			
BEHRENS CRUSHED STONE	SEWER GROUNDS SUPPLIES	215.66		
BOSS OFFICE SUPPLIES & SYS INC	SEWER SUPPLIES	80.70		
FREESSE MOTORS INC	SEWER VEHICLE OPERATING	33.26		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	21,068.15		
005	MONTICELLO BERNDES CENTER	5,700.26		
014	MONTICELLO TREES FOREVER	119.98		
016	AMBULANCE	5,933.78		
030	LIBRARY IMPROVEMENT	75.00		
041	LIBRARY	1,898.87		
045	SUPER MAC FUND	55.50		
046	AIRPORT	630.20		
110	ROAD USE	2,299.77		
313	PARK IMPROVEMENT	16,891.00		
332	CAPITAL IMPROVEMENT	6,626.00		
338	BATY DISC GOLF COURSE	760.37		
502	C.C. BIDWELL LIBRARY BOOK	44.34		
503	TRUST/IOMA MARY BAKER	250.00		
600	WATER	1,536.15		
602	CUSTOMER DEPOSITS	600.00		
610	SEWER	2,064.27		
670	SANITATION	21,683.40		
671	SANITATION CAPITAL IMPROV	645.00		

City Council Meeting
Prep. Date: 08/02/19
Preparer: Doug Herman



Agenda Item: # **1**
Agenda Date: 08/05/19

Communication Page

Agenda Items Description: Motion to approve Panther Prowl date / timeframe / route.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Aerial of proposed route

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Background: A plan is underway to bring back the Panther Prowl road race on Saturday August 17th from 9:00 a.m. to 10:30 a.m. The route returns to the original Panther Prowl route near BE Fitness, North Ridage, Eastern Iowa Sports Facility, etc., as opposed to the route that commenced at the Berndes Center, Maple Street, other nearby Streets, out to the MonMaq Dam and back.

The route will require Council approval and County approval. The race organizers will work with the City, the P.D., and the Ambulance to see to the setting up of barricades and management of traffic.

Recommendation: I recommend that the Council approve the route, date, and time frame for the 2019 Panther Prowl.

Doug Herman

From: Britt Smith
Sent: Thursday, August 1, 2019 11:28 AM
To: Doug Herman
Subject: FW: Panther Prowl Fun Run

This is it

From: Britt Smith
Sent: Monday, July 22, 2019 4:21 PM
To: Doug Herman <dherman@ci.monticello.ia.us>
Subject: Panther Prowl Fun Run

Doug,
I know we don't have a meeting next week, but can you keep this handy and add it to the agenda for August 5th.

B.E. Fitness is again planning the Panther Prowl Fun Run for Saturday, August 17th, from 9:00am to 10:30am. They are using the original route of starting at B.E. Fitness and looping around on John Drive, Valley Drive, and Northridge Drive, then out on Hardscrabble. They turn around just before the bridge and return to B.E. Fitness. I would like to add this to the agenda for council approval for the street closure. They are still waiting on the approval from the County.



City Council Meeting
Prep. Date: 08/02/19
Preparer: Doug Herman



Agenda Item: #
Agenda Date: 08/05/19

Z + 3

Communication Page

Agenda Items Description: Resolution approving Pay Request #4 from Horsfield Construction related to North Sycamore Street Reconstruction Project in the amount of \$296,276.25; and Resolution to approve Change Order #4 related to North Sycamore Street Reconstruction Project in the amount of \$4,720.

Type of Action Requested: Motion; Resolutions; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolutions

Engineer Recommendation with Pay Request

Fiscal Impact:

Budget Line Item:

N. Syc. Capital Project

Budget Summary:

N. Syc. Street

Expenditure:

\$296,276.25

Revenue:

Synopsis: Approval of Horsfield Construction, Inc. Pay Request #4 and Change Order #4 related to N. Sycamore Street Reconstruction Project.

Background Information: Horsfield Construction submits its' 4th pay request in the amount of \$296,276.25 The Pay Request has been reviewed and recommended for approval by the City Engineer.

The City Engineer also recommends that the Council approve Change Order #4 in the amount of \$4,720 related to the following work: Unknown Fuel Tank Removal on N. Sycamore near Theisens/McNeil Hardware.

After approval of this payment the City will be maintaining a retainer totaling \$ 53,382.25, 5% of the earned amount.

Recommendation: I recommend that the Council approve the proposed Resolution approving the 4th pay request in the amount of \$296,276.25 and separately approve Change Order #4 in the amount of \$4,720.00

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-__

Approving Change Order #4 submitted by Horsfield Construction, Inc. related to the North Sycamore Street Reconstruction Project in the amount of \$4,720.00

WHEREAS, Horsfield Construction, Inc. contracted with the City to reconstruct North Sycamore Street, and

WHEREAS, Horsfield Construction, Inc. has submitted Change Order #4 tied to the removal and disposal of an unknown fuel tank under N. Sycamore Street near the Theisen's Garden Center and McNeil Hardware buildings, and

WHEREAS, The City Engineer has reviewed proposed Change Order #4 and recommends that it be approved by the City Council.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Change Order #4 submitted by Horsfield Construction, Inc. related to the North Sycamore Street Reconstruction Project in the amount of \$4,720.00.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 5th day of August, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-

Approving Pay Request #4 from Horsfield Construction related to North Sycamore Street Reconstruction Project in the amount of \$296,276.25

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Horsfield Construction was hired to reconstruct North Sycamore Street Reconstruction Project, and

WHEREAS, The City Engineer has reviewed the 4th pay request from Horsfield related to said project and recommends that it be paid in the amount of \$296,276.25, same reflecting the maintenance of a 5% retainer, on this and prior payments, in the amount of \$53,382.25, and

WHEREAS, The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #4 from Horsfield Construction and authorizes payment in the amount of \$296,276.25.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 5th day of August 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk



July 26, 2019

Mr. Doug Herman, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

RE: Pay Request #4 and Change Order #4
2019 NORTH SYCAMORE STREET RECONSTRUCTION
S & A Project # - 118.0554.08
Contractor: Horsfield Construction, Inc.

Dear Council:

Enclosed for your review and approval is Pay Request #4 from Horsfield Construction, Inc., and Change Order #4 for the project referenced above. We have reviewed the pay request and find it in agreement with the work completed to date. Change Order #4 includes the removal of the fuel tank discovered near 120 N. Sycamore Street within City Right-of-Way. We, therefore, recommend approval of Pay Request #4 for this project in the amount of \$296,276.25 to Horsfield Construction, Inc. Additionally, we recommend approval of Change Order #4 with a \$4,720.00 increase to the overall project cost. The total project cost would be increased from \$2,016,107.18 to \$2,020,827.18.

If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'A.J. Barry'.

A.J. Barry, P.E.
Civil Engineer

Enclosure: Pay Request #4, Change Order #4

cc: Cody Lawler, Horsfield Construction, Inc.

APPLICATION FOR PARTIAL PAYMENT NO. 4

PROJECT: 2019 North Sycamore Street Reconstruction

S&A PROJECT NO.: 118.0554.08

OWNER: City of Monticello
 CONTRACTOR: Horsfield Construction, Inc.
 ADDRESS: 505 E Main Street
 Epworth, IA 52045
 DATE: 7/26/2019

PAYMENT PERIOD: 6/23/2019
 to 7/27/2019

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 1,951,187.70
 Net Change by Change Order: \$ 64,919.48
 Contract Amount to Date: \$ 2,016,107.18

CONTRACT PERIOD

Completion Date: November 21, 2019

Days between Start Date and
 Completion Date: 227

2. WORK SUMMARY:

Total Work Performed to Date: \$ 1,067,645.06
 Retainage: 5% \$53,382.25
 Total Earned Less Retainage: \$ 1,014,262.81
 Less Previous Applications for Payment: \$ 717,986.56
 AMOUNT DUE THIS APPLICATION: \$ 296,276.25

Added by Change Order: 0

Total Time: 227

Time Used to Date: 109

Time Remaining: 118

Percentage of Time Used: 48%

Percentage of Work Performed: 53%

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

[Signature]
 CONTRACTOR

B: [Signature] DATE: 7/26/18
 Cody Lawler

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
 ENGINEER

B: [Signature] DATE: 07/26/2019
 A.J. Barry, P.E.

5. OWNER'S APPROVAL

 OWNER

B: _____ DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	ITEM CODE	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
			PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	2010-108-C-0	GRUBBING	1	LS	\$ 15,000.00	\$ 15,000.00	0.75		\$ 11,250.00
2.	2010-108-D-3	TOPSOIL, OFF-SITE	936	CY	\$ 28.00	26,208.00			-
3.	2010-108-E-0	EXCAVATION, CLASS 10	5,282	CY	\$ 8.60	45,425.20	4,166.67		35,833.36
4.	2010-108-G-0	SUBGRADE PREPARATION	15,073	SY	\$ 1.00	15,073.00	12,500.00		12,500.00
5.	2010-108-H-0	SUBGRADE TREATMENT, GEOGRID	15,073	SY	\$ 4.75	71,596.75	12,500.00		59,375.00
6.	2010-108-I-0	SUBBASE, 12" MODIFIED	15,073	SY	\$ 8.10	122,091.30	12,500.00		101,250.00
7.	2010-108-I-0	SUBBASE, 4" MODIFIED	1,596	SY	\$ 3.25	5,187.00			-
8.	2010-108-L-0	COMPACTION TESTING	1	LS	\$ 3,500.00	3,500.00	0.10		350.00
9.	2010-108-M-0	SAMPLING AND TESTING FOR PETROLEUM CONTAMINATION (REMEDIATION)	10	EA	\$ 485.00	4,850.00	4.00		1,940.00
10.	2010-108-N-0	EXCAVATION AND DISPOSAL OF CONTAMINATED SOIL	100	CY	\$ 77.50	7,750.00			-
11.	3010-108-C-0	TRENCH FOUNDATION	310	TON	\$ 20.50	6,355.00			-
12.	3010-108-D-0	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	1,256	CY	\$ 35.25	44,274.00	1,041.67		36,718.87
13.	3010-108-F-0	TRENCH COMPACTION TESTING	1	LS	\$ 3,500.00	3,500.00	0.65		2,275.00
14.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR 26, 8"	1,550	LF	\$ 38.00	58,900.00	1,391.00		52,858.00
15.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 12"	20	LF	\$ 99.00	1,980.00	20.00		1,980.00
16.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, DIP, 12"	20	LF	\$ 150.00	3,000.00	20.00		3,000.00
17.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR 26, 12"	1,137	LF	\$ 50.00	56,850.00	554.00		27,700.00
18.	4010-108-E-0	SANITARY SEWER SERVICE STUB, PVC SDR 23.5, 4"	1,881	LF	\$ 45.25	85,115.25	1,451.00		65,657.75
19.	4010-108-H-0	REMOVAL OF SANITARY SEWER, ALL TYPES AND SIZES	2,439	LF	\$ 1.00	2,439.00	1,865.00		1,865.00
20.	4010-108-K-2	SANITARY SEWER ABANDONMENT, FILL AND PLUG	242	LF	\$ 12.00	2,904.00	340.00		4,080.00
21.	4020-108-A-1	STORM SEWER, TRENCHED, PVC OR HDPE, 12"	60	LF	\$ 85.00	5,100.00			-
22.	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 15"	104	LF	\$ 60.00	6,240.00	67.00		4,020.00
23.	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 18"	550	LF	\$ 50.50	27,775.00	550.00		27,775.00
24.	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 24"	98	LF	\$ 73.00	7,154.00	98.00		7,154.00
25.	4020-108-C-0	REMOVAL OF STORM SEWER, ALL TYPES AND SIZES	57	LF	\$ 10.00	570.00			-
26.	4040-108-A-0	SUBDRAIN TYPE 1, (SMOOTH INTERIOR), 6"	5,783	LF	\$ 9.00	52,047.00	4,872.00		43,848.00
27.	4040-108-A-0	SUBDRAIN TYPE 1, (SMOOTH INTERIOR), 8" UNSLOTTED	488	LF	\$ 13.50	6,588.00	488.00		6,588.00
28.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE A-1, 6"	5	EA	\$ 600.00	3,000.00	4.00		2,400.00
29.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE A-2, 6"	25	EA	\$ 500.00	12,500.00	14.00		7,000.00
30.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE A-2, 8"	3	EA	\$ 650.00	1,950.00	3.00		1,950.00
31.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE B, 24"	1	EA	\$ 1,375.00	1,375.00	1.00		1,375.00
32.	4040-108-D-0	SUBDRAIN OUTLETS AND CONNECTIONS, 6"	13	EA	\$ 367.00	4,771.00	8.00		2,936.00
33.	4040-108-D-0	SUBDRAIN OUTLETS AND CONNECTIONS, 8"	1	EA	\$ 600.00	600.00	1.00		600.00
34.	4040-108-E-0	STORM SEWER SERVICE STUB, PVC, 2"	68	LF	\$ 37.00	2,516.00			-
35.	4040-108-E-0	STORM SEWER SERVICE STUB, PVC, 4"	42	LF	\$ 27.00	1,134.00			-
36.	5010-108-A-1	WATER MAIN, TRENCHED, PVC AWWA C900, 8"	1,988	LF	\$ 35.00	69,580.00	1,988.00		69,580.00
37.	5010-108-A-1	WATER MAIN, TRENCHED, DIP, 8" (w/ NITRILE GASKETS)	1,086	LF	\$ 56.00	60,816.00	1,086.00		60,816.00
38.	5010-108-C-2	FITTING, ALL FITTINGS, WATER MAIN	1,076	LB	\$ 11.80	12,696.80	1,077.00		12,708.60
39.	5010-108-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft)	34	EA	\$ 1,000.00	34,000.00	34.00		34,000.00
40.	5010-108-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 59ft)	34	EA	\$ 1,800.00	61,200.00	21.00		37,800.00
41.	5010-108-F-1	WATER MAIN ABANDONMENT	3,099	LF	\$ 8.00	24,792.00	2,200.00		17,600.00
42.	5020-108-A-0	VALVE, GATE VALVE, 8"	11	EA	\$ 1,360.00	14,960.00	11.00		14,960.00
43.	5020-108-B-0	TAPPING VALVE ASSEMBLY, 8"	1	EA	\$ 2,900.00	2,900.00	1.00		2,900.00
44.	5020-108-C-0	FIRE HYDRANT ASSEMBLY	6	EA	\$ 4,900.00	29,400.00	6.00		29,400.00
45.	5020-108-D-0	FLUSHING DEVICE (BLOWOFF), 2"	4	EA	\$ 800.00	3,200.00	4.00		3,200.00
46.	5020-108-I-0	FIRE HYDRANT ASSEMBLY REMOVAL	3	EA	\$ 500.00	1,500.00	3.00		1,500.00
47.	6010-108-A-0	MANHOLE, SW-301, 48"	11	EA	\$ 4,750.00	52,250.00	7.00		33,250.00
48.	6010-108-B-0	INTAKE, SW-505	6	EA	\$ 3,100.00	18,600.00	2.00		6,200.00
49.	6010-108-B-0	INTAKE, SW-506	2	EA	\$ 4,800.00	9,600.00			-
50.	6010-108-C-0	DROP CONNECTION, SW-307	2	EA	\$ 2,425.00	4,850.00			-
51.	6010-108-H-0	REMOVE MANHOLE	9	EA	\$ 500.00	4,500.00	7.00		3,500.00
52.	6010-108-H-0	REMOVE INTAKE	2	EA	\$ 500.00	1,000.00			-
53.	7010-108-A-0	PAVEMENT, PCC, 7"	13,499	SY	\$ 30.00	404,970.00	773.00		23,190.00
54.	7010-108-A-0	PAVEMENT, PCC, 10"	64	SY	\$ 60.00	3,840.00	64.00		3,840.00
55.	7010-108-E-0	CURB AND GUTTER, 2.5', 7"	285	LF	\$ 25.00	7,125.00	17.00		425.00
56.	7010-108-E-0	CURB AND GUTTER, 11.5', 7"	70	LF	\$ 67.00	4,690.00	70.00		4,690.00

57.	7010-103-E-0	CURB AND GUTTER, 12.0', 7"	17	LF	\$ 90.00	1,530.00	17.00		1,530.00
58.	7030-103-A-0	REMOVAL OF SIDEWALK	2,954	SY	\$ 6.50	19,201.00	2,327.00		15,125.50
59.	7030-103-A-0	REMOVAL OF DRIVEWAY	1,371	SY	\$ 9.00	12,339.00	947.00		8,523.00
60.	7030-103-E-0	SIDEWALK, PCC, 4"	2,688	SY	\$ 32.00	86,016.00	17.00		544.00
61.	7030-103-E-0	SIDEWALK, PCC, 6"	333	SY	\$ 43.00	14,319.00	5.00		215.00
62.	7030-103-G-0	DETECTABLE WARNING, CAST IRON	405	SF	\$ 39.00	15,795.00	12.50		487.50
63.	7030-103-H-1	DRIVEWAY, PAVED, PCC, 5"	1,619	SY	\$ 37.00	59,903.00	50.00		1,850.00
64.	7030-103-H-2	DRIVEWAY, GRANULAR	720	SY	\$ 7.00	5,040.00			-
65.	7040-103-H-0	PAVEMENT REMOVAL	14,233	SY	\$ 2.80	39,852.40	11,430.00		32,004.00
66.	7060-103-A-0	BITUMINOUS SEAL COAT	560	SY	\$ 26.00	14,560.00			-
67.	8020-103-B-0	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	8	STA	\$ 125.50	1,004.00			-
68.	8030-103-A-0	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 7,000.00	7,000.00	0.45		3,150.00
69.	8940-103-A-0	SIGN PANELS	82	SF	\$ 28.00	2,296.00			-
70.	8940-103-B-0	SIGN POSTS	250	LF	\$ 18.00	4,500.00			-
71.	9010-103-B-0	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 4)	2	AC	\$ 3,750.00	7,500.00			-
72.	9040-103-A-2	SWPPP MANAGEMENT	1	LS	\$ 2,000.00	2,000.00			-
73.	9040-103-D-1	FILTER SOCK, 8"	100	LF	\$ 10.00	1,000.00			-
74.	9040-103-D-2	FILTER SOCK, REMOVAL	100	LF	\$ 2.50	250.00			-
75.	9040-103-T-1	INLET PROTECTION DEVICE	13	EA	\$ 195.00	2,535.00			-
76.	9040-103-T-2	INLET PROTECTION DEVICE, MAINTENANCE	13	EA	\$ 50.00	650.00			-
77.	9072-103-A-0	COMBINED CONCRETE SIDEWALK AND RETAINING WALL	3	CY	\$ 1,700.00	5,100.00			-
78.	11020-103-A	MOBILIZATION	1	LS	\$ 40,000.00	40,000.00	0.45		18,000.00
79.	11030-103-A-0	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 500.00	500.00	0.45		225.00
80.	11030-103-B-0	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 1,000.00	1,000.00	0.45		450.00
81.	11050-103-A-0	CONCRETE WASHOUT	1	LS	\$ 1,000.00	1,000.00			-
82.	11065-103-A-0	REMOVAL OF WINDOW WELLS	6	EA	\$ 595.00	3,570.00			-
83.	11070-103-I-0	BOX CULVERT PATCHING	2	EA	\$ 1,400.00	2,800.00			-
84.	11075-103-A-0	CONNECTION INTO BOX CULVERT	4	EA	\$ 640.00	2,560.00	1.00		640.00
85.	11085-103-G-0	LIME BACKFILL	3,354	CY	\$ 11.50	38,571.00	6,017.00		69,195.50
86.	7030-103-H-2	TEMPORARY GRANULAR	30	TON	\$ 22.00	660.00	166.00		3,652.00
87A.	5010-103-A-1	WATER MAIN, TRENCHED, PVC AWWA C900, 8" - BID ALTERNATE	156	LF	\$ 36.00	5,616.00	156.00		5,616.00
88A.	5010-103-C-2	FITTING, ALL FITTINGS, WATER MAIN - BID ALTERNATE	92	LB	\$ 10.00	920.00	92.00		920.00
89A.	5010-103-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft) - BID ALT	1	EA	\$ 1,000.00	1,000.00			-
90A.	5010-103-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 59ft) - BID ALT	3	EA	\$ 1,800.00	5,400.00			-
91A.	5010-103-F-1	WATER MAIN ABANDONMENT - BID ALTERNATE	136	LF	\$ 8.00	1,088.00			-
92A.	7040-103-A-0	FULL DEPTH PATCHES - BID ALTERNATE	5	SY	\$ 170.00	850.00			-
93A.	7030-103-A-0	REMOVAL OF DRIVEWAY - BID ALTERNATE	28	SY	\$ 9.00	252.00	28.00		252.00
94A.	7030-103-H-1	DRIVEWAY, PAVED, PCC, 5" - BID ALTERNATE	33	SY	\$ 37.00	1,221.00			-
96A.	9999-999-A-1	ADJUSTED COMPLETION DATE	1	LS	\$ 1.00	1.00			-
						TOTAL ORIGINAL CONTRACT = \$ 1,951,187.70			\$ 1,046,218.08
STORED MATERIALS SUMMARY:									
5.	2010-103-H-0	SUBGRADE TREATMENT, GEOGRID	1	LS	\$ 63,412.50	63,412.50	0.06		4,037.50
						TOTAL STORED MATERIALS = \$ 63,412.50			\$ 4,037.50
CHANGE ORDER SUMMARY:									
95A.	11080-103-A-0	CO1 - LIGHTING - BID ALTERNATE	1	LS	\$ 47,530.00	\$ 47,530.00		1	
CO2.1		CO2 - STAIRWAY WORK	1	LS	\$ 2,070.00	\$ 2,070.00	1.00	2	2,070.00
CO2.2		CO2 - FERNCO COUPLER	2	EA	\$ 121.69	\$ 243.38	2.00	2	243.38
CO3.1		CO3 - 1ST STREET WATER MAIN WORK	1	LS	\$ 5,725.81	\$ 5,725.81	1.00	3	5,725.81
CO3.2		CO3 - 4" WATER SERVICE TO 302 N. SYCAMORE	1	LS	\$ 4,222.50	\$ 4,222.50	1.00	3	4,222.50
CO3.3		CO3 - FERNCO COUPLER	1	EA	\$ 121.69	\$ 121.69	1.00	3	121.69
CO3.4		CO3 - BOX CULVERT FLOODED BACKFILL	1	LS	\$ 1,750.00	\$ 1,750.00	1.00	3	1,750.00
CO3.5		CO3 - 2" WATER SERVICE TO 234 N. SYCAMORE	1	LS	\$ 3,000.00	\$ 3,000.00	1.00	3	3,000.00
CO3.6		CO3 - 6" SANITARY SERVICE TO 234 N. SYCAMORE	1	LS	\$ 256.10	\$ 256.10	1.00	3	256.10
						TOTAL CHANGE ORDERS = \$ 64,919.48			\$ 17,389.48
						TOTAL CONTRACT & CHANGE ORDERS \$2,016,107.18			\$ 1,067,645.06

PERSONNEL/EQUIP./MATER.	HOURLY RATE	QUANTITY	ACTUAL HOURS	ACTUAL TOTAL
LARGE EXC. W/ OPER.	\$ 200.00	1.0	7.0	\$ 1,400.00
COMPACTOR FOR LARGE EXC.	\$ 100.00	1.0	2.0	\$ 200.00
DUMP TRUCK W/ DRIVER	\$ 85.00	1.0	2.0	\$ 170.00
LABORER	\$ 50.00	2.0	7.0	\$ 700.00
VACCUUM SUBCONTRACTOR	\$ 500.00	1.0	4.5	\$ 2,250.00

ACTUAL TOTAL \$ 4,720.00

City Council Meeting
Prep. Date: 08/02/19
Preparer: Doug Herman



Agenda Item: 4
Agenda Date: 08/05/2019

Communication Page

Agenda Items Description: Resolution to approve standard Residential Tax Abatement related to property located at 1002 Valley Drive.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

Synopsis: Abatement Application filed by Ben and Angela Cashner, owner of home located at 1002 Valley Drive.

Background Information: This Resolution provides the tax abatement as set out in the Code for Residential properties. The new value added by the improvement, up to \$75,000, is exempt from taxation for five years.

Staff Recommendation: I recommend that the Council approve the proposed Resolution providing for the Standard Tax Abatement as set out above.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION

Approving Benjamin and Angela Cashner Tax Abatement Application related to Residential Improvements constructed at 1002 Valley Drive, Monticello, Iowa.

WHEREAS, Monticello has enacted an Urban Revitalization Tax Abatement program and codified same at Chapter 10 of the Monticello Code of Ordinances, and

WHEREAS, Benjamin Cashner has completed and filed an Application for Tax Abatement related to a home recently constructed at this location, a Residentially zoned property, located at 1002 Valley Drive, Monticello, Iowa, and

WHEREAS, The City Council has reviewed said Application, and finds that the information submitted therein is consistent with that required by the Monticello Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Application for Tax Abatement filed by Benjamin and Angela Cashner as set forth above, consistent with Chapter 10 of the Monticello Code of Ordinances, said Application bearing the date of July 21, 2019 and being signed Benjamin Cashner and further directs the Monticello City Clerk to file same with the Jones County Assessor as prescribed by law.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of August, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 08/05/19
Preparer: Doug Herman



Agenda Item: # 5
Agenda Date: 08/02/19

Communication Page

Agenda Item Description: Resolution to approve LL Pelling Sealcoat Proposal.

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Proposed Resolution
Seal Coat Proposal

Fiscal Impact:

Budget Line Item:	Road Use - Contracts
Budget Summary:	n/a
Expenditure:	\$19,000 +/-
Revenue:	n/a

Synopsis: Nick Kahler obtained bids from LL Pelling related to various sealcoat projects in Monticello.

Background Information: Nick obtained a proposal from LL Pelling to sealcoat a number of streets in town that haven't been seal-coated for many years; prior to his date of hire with the City. They are as follows:

- | | |
|--|------------|
| 1. Walnut from Grand to Buckeye | \$7,003.20 |
| 2. Washington from the end of the new concrete from S. Cedar project to Chestnut | \$3,098.40 |
| 3. Pinehaven from Ridgeview to Southaven | \$4,353.60 |

He also proposes to sealcoat a City access to the water tower off of Celgo that is currently gravel. This access is proposed to be the more "permanent access" to the water tower as opposed to the access off of 1st Street through a shared driveway with the house on the corner as the new water van drags when entering that access and well pulling trucks cannot access the tower through that driveway either. (Two coats of sealcoat recommended and proposed.) Total Cost \$753.60

Total overall estimated cost including patching in advance: \$19,132.00

Nick explains that the equipment used by Pelling is specifically designed for sealcoating while our equipment is not. Their spreaders and "oil" create a much better product than can our equipment and methods. For example, we spread rock by driving across the area lifting the box as deemed appropriate spreading gravel as we go, oftentimes leaving a significant amount of loose/extra gravel. We spread the oil with a bit of a guessing game too, the tractor being put in a certain gear and driving at a certain speed. Pelling's equipment and methods provide a more expert approach and quality project. Nick

suggested that we may work in front of Pelling to patch holes, thereby reducing the proposal to \$16,932.

Pelling was by far the low bidder on Diamond Drive and the Schoon Addition and completed those jobs on a timely and quality basis.

Staff Recommendation: I recommend that the Council consider the proposal and approve moving forward with LL Pelling on these projects. (Call Nick with any questions or if you want to see/drive the proposed project areas.)

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-__

Approving contracting with LL Pelling Co. to complete various Sealcoating projects.

WHEREAS, The City of Monticello sought a proposal from LL Pelling to sealcoat various locations in the community, and

WHEREAS, The Public Works Department has identified a number of locations that are in need of sealcoating maintenance work and one area that is currently gravel that is recommended for sealcoat, and

WHEREAS, The proposed areas and estimated cost is as follows:

- | | |
|--|------------|
| 1. Walnut from Grand to Buckeye | \$7,003.20 |
| 2. Washington from the end of the new concrete from S. Cedar project to Chestnut | \$3,098.40 |
| 3. Pinehaven from Ridgeview to Southaven | \$4,353.60 |
| 4. Watertower Access (Off of Celgo) | \$ 753.60 |

And

WHEREAS, The proposal notes that patching may occur in advance of the project and if completed by Pelling is estimated to cost approximately \$2,200, with the proposal also noting that the final cost of all work will be based on actual quantities.

WHEREAS, The Council finds that the City should contract with LL Pelling, Co. to perform the work as proposed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve contracting with LL Pelling Co. to complete sealcoating projects as set forth previously herein and authorizes the PW Director to accept the proposals of LL Pelling Co. on behalf of the City.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of May, 2019.

Attest:

Brian Wolken, Mayor

Sally Hinrichsen, Monticello City Clerk

PROPOSAL

City of Monticello
Attn: Nick
200 E. 1st. St.
Monticello, Iowa 52310



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 1

RE: 2019 Sealcoat Work - Add Ons

Description of Work:

Type B Work

- B. Single seal coat consisting of:
- Power broom streets
 - Furnish and apply single seal coat of MC-3000 asphalt
 - Furnish, spread and roll pea gravel.

NOTES:

1. Billing on final units completed.
2. Cold Mix Patching amount is an *estimated* quantity. Invoice will be on actual tons placed.

*Is this project tax exempt? Yes ___ No ___. If you checked yes, please send the Iowa Construction Sales Tax Form with your signed proposal.

Authorized
Signature

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 15 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

PROPOSAL

City of Monticello
 Attn. Nick
 200 E. 1st. St.
 Monticello, Iowa 52310

City Hall 319-465-3577
 Nick 319-821-0488
 Email: nkahler@ci.monticello.iowa.us



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
Walnut	Grand	Buckeye Thru Intersection	A			-	\$ -
			B	1142	23		2,918
Washington	Concrete	Chestnut	A			-	\$ -
			B	484	24		1,291
Washington	Chestnut	Walnut	A			-	\$ -
			B	323	20		718
West Well Drive	Celgo	Gravel drive	A			-	\$ -
			B	118	12		157
West Well Drive	Celgo	Gravel drive	A			-	\$ -
			B	118	12		157
Pinehaven	Ridgeview Thru Intersection	Southaven	A			-	\$ -
			B	563	29		1,814
			A			-	\$ -
			B			-	\$ -
			A			-	\$ -
			B			-	\$ -
			A			-	\$ -
			B			-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	7,055	\$ 2.40	\$ 16,932.00
Cold Mix Patching	per ton	10.00	\$ 220.00	\$ 2,200.00
				\$ 19,132.00

NOTES: Billing on final units completed.

Date: 7/29/2019

Authorized Signature

[Handwritten Signature]

Note: This proposal may be withdrawn if not accepted within 15 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

City Council Meeting
Prep. Date: 08/05/19
Preparer: Doug Herman



Agenda Item: # 6
Agenda Date: 08/02/19

Communication Page

Agenda Item Description: Resolution to approve Agreement between The Iowa Department of Corrections and the City of Monticello as provided by Chapter 28E of the Iowa Code

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Proposed Resolution
Draft 28E Agreement

Fiscal Impact:

Budget Line Item:	PW - Cemetery
Budget Summary:	n/a
Expenditure:	Varies
Revenue:	n/a

Synopsis: To utilize inmates from Anamosa Penitentiary for City purposes such as Cemetery Maintenance we need to enter into a 28E Agreement with the Dpt. Of Corrections.

Background Information: After contacts and conversations with the Anamosa Penitentiary I have received a draft 28E agreement that needs approval of the Council if the Council wishes to move forward with the use of inmates from the Penitentiary.

The City would be expected to provide transportation for the offenders with the Penitentiary providing sack lunches for them. Any City staff who would be responsible for supervising them would need to get some training from our staff. We would bill the city monthly and the rate is \$5 per day per offender. The offenders we assign to work on 28E agreements are offenders who are getting closer to release. We do screen offenders who are allowed to go work in the community. I have proposed that we have Dan McDonald, Nick Kahler, Britt Smith, and Jacob Oswald all attend the 2-3-hour training as all those departments may find the use of prisoners beneficial. (Training required to transport as well.)

It would be good to use the prisoners a bit this year to get a feel for the program and determine if we wished to continue with the program next year.

Staff Recommendation: I recommend that the Council consider authorize the Mayor to execute the 28E Agreement between the City and the Iowa Dpt. Of Corrections.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-__

Approving agreement between The Iowa Department of Corrections and the City of Monticello as provided by Chapter 28E of the Iowa Code

WHEREAS, The City of Monticello desires to utilize inmates from the Anamosa Penitentiary to assist with cemetery maintenance and potentially other City maintenance to include parks and recreation and public works, and

WHEREAS, A 28E Agreement has been prepared to provide the terms and conditions of a relationship between the City of Monticello and the Iowa Department of Corrections to provide for the desired labor and the terms and conditions related thereto, and

WHEREAS, The 28E Agreement does not obligate the City to utilize inmates at all or for any specific period of time, it merely allows for the City to work with inmates within and consistent with the terms and conditions of the agreement, and

WHEREAS, The City Council finds that it is in the best interests of the City to move forward with the proposed 28E Agreement and to continue down the path of utilizing Penitentiary inmates to assist City Staff with appropriate tasks.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby authorize the Mayor to execute the 28E Agreement between the City of Monticello and the Iowa Department of Corrections.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 5th day of August, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

**AGREEMENT BETWEEN
THE IOWA DEPARTMENT OF CORRECTIONS AND THE CITY OF MONTICELLO,
AS PROVIDED BY CHAPTER 28E, CODE OF IOWA (2017)**

On this 2nd day of August, 2019, this Agreement is made and entered into by and between the Iowa Department of Corrections (Corrections), and the City of Monticello, Iowa (Agency), as a cooperative effort to provide work through public service for offenders.

Corrections and the Agency agree as follows:

SECTION 1. PARTIES

- 1.1** The Iowa Department of Corrections is established by Chapter 904 of the Code of Iowa. It is a public agency, and the director has the authority to enter into this Agreement under section 904.703 of the Code.
- 1.2** The City of Monticello is another department or agency of the State of Iowa, a political subdivision of the State of Iowa or is responsible for a public or charitable facility. The City of Monticello has the authority to enter into this Agreement.

SECTION 2. PURPOSE The purpose of this Agreement is to provide work through public service opportunities for offenders.

- 2.1** This Agreement is part of a work program in which offenders of state correctional institutions provide products or services to other departments or agencies of the state or to political subdivisions of the state.
- or **2.1** This Agreement is part of a *trustworthy* offender work program in which offenders of state correctional institutions work at work centers outside the state correctional institutions or work in construction or maintenance at public or charitable facilities or for other agencies of state, county or local government.
- or **2.1** This Agreement is with a county board of supervisors or county conservation board to provide offender services for environmental maintenance, including, but not limited to, brush and weed cutting, tree planting or erosion control.
- or **2.1** This Agreement is part of an offender work program allowing for educational or vocational training outside of the state correctional institutions.
- 2.2** The Agency shall identify public service work opportunities appropriate for offenders. The Agency shall routinely, and as timely as possible, advise Corrections of the availability of these opportunities, including the nature of the work, the number of offenders that can be used, the hours of work, the approximate total number of hours the task or project will require, the name of the Agency supervisor of the work, and any special conditions or requirements.

- 2.3** Corrections shall provide individuals under its supervision to perform work for the Agency. Corrections does not guarantee or warrant the availability of offenders to perform the work, or their individual skills, abilities or fitness for the tasks or projects assigned.

SECTION 3. GENERAL CONDITIONS

- 3.1 Duration and Termination.** This agreement shall remain in force until terminated by either Corrections or the Agency. Following thirty (30) days written notice, either party may terminate the Agreement. If funds sufficient to allow either party to meet its obligations under this Agreement are not appropriated, allocated or authorized, or either party's legal authority is withdrawn or duties substantially modified relating to this Agreement, this Agreement shall terminate thirty (30) days after giving written notice of such lack of funding or change in law.
- 3.2 Coordination.** Corrections and the Agency shall maintain necessary communications to coordinate labor needs, provide ongoing updates of how individual offenders are performing, evaluate overall effectiveness of the program, and any problems associated with the implementation of this Agreement. If any of the primary staff responsible for the implementation of the agreement change, written notice of the change shall be provided within 30 days.

Primary staff personnel responsible for the Agency and their telephone numbers are:

Doug Herman, City Administrator/ Nick Kahler, Public Works Director
200 E 1st St, Monticello, IA 52310
dherman@ci.monticello.ia.us/ nkahler@ci.monticello.ia.us 319-465-3577

Primary contact staff for Corrections is:

Lisa Oswald, Associate Warden of Administration
406 N High St, Anamosa, IA 52205
lisa.oswald@iowa.gov 319-462-3504 x2242

- 3.3 Workers not displaced.** An offender shall not work in a public service project if the work of that offender would replace a person employed by the Agency, which employee is performing the work of the public service project at the time the offender is being considered for work in the project.
- 3.4 Background checks.**
- A. The Agency shall not hire anyone who may have contact with offenders who has:
1. Engaged in sexual abuse in a prison, jail, lockup, community

confinement facility, juvenile facility, or other institution;

2. Been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse; or
3. Been civilly or administratively adjudicated of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse. **(PREA 115.17(a)(1-3))**

B. The Agency shall consider any incidents of sexual harassment in determining whether to hire anyone who may have contact with offenders. **(PREA 115.17(b))**

C. The Agency shall perform a criminal background records check before hiring any person who may have contact with offenders. Background checks on all current employees who have contact with offenders shall be conducted every five years or the Agency shall have in place a system for otherwise capturing such information. **(PREA 115.17(d)(e))**

3.5 Service attributes. Public service opportunities shall have as a primary purpose the development of attitudes, skills, and habit patterns which are conducive to offender rehabilitation.

3.6 Annual review. Corrections and the Agency shall annually review the feasibility, effectiveness, and impact of the public service agreements.

3.7 Tort liability. Offenders performing public services pursuant to this Agreement are employees of the State of Iowa for purposes of the Iowa Tort Claims Act, Iowa Code chapter 669.

3.8 Workers' compensation. An offender suffering an injury arising out of and in the course of performing the offender's public service under this Agreement is considered an "offender" under Iowa Code section 85.59 and "workers' compensation" benefits shall be determined and paid in accordance with that provision.

3.9 Insurance. If the Agency is not an agency or department of the State of Iowa or a political subdivision of the State of Iowa, the Agency shall maintain in effect, at its expense, insurance covering its work, and shall submit to Corrections certificates of insurance for general liability, workers' compensation, automobile liability, property damage or other insurance coverage applicable to the public service work or project. These coverages shall be in amounts of not less than two-million dollars (\$2,000,000) aggregate and each occurrence, for each applicable coverage. For

construction or maintenance projects at public or charitable facilities the State of Iowa and the Iowa Department of Corrections shall be additional named insureds under the applicable policies, which shall be shown on the certificates of insurance filed with Corrections.

3.10 No offender rights under Agreement. Offenders are not parties to this Agreement, nor third-party beneficiaries of this Agreement. Nothing in this Agreement is intended to create or support any right, interest, claim, or cause of action, either in tort or contract, which can be asserted by an offender or anyone on behalf of or through an offender.

3.11 No separate legal entity. This Agreement does not establish a separate legal entity to conduct this cooperative undertaking. The administration of this Agreement shall be the joint responsibility of the parties as further defined by its terms. Any real or personal property used in this cooperative undertaking shall be acquired, held and disposed of by the party which originally obtains or purchases the property.

3.12 Amendments. This Agreement may be amended in writing from time to time by the mutual consent of the parties.

SECTION 4. OFFENDER SELECTION/TRAINING/EQUIPMENT/WORK CONDITIONS

4.1 Corrections shall identify offenders for assignments to public service with the Agency and shall classify the offenders for assignments.

4.2 Corrections shall provide an orientation to the offenders concerning participation in the public service program.

4.3 The Agency may decline or terminate the assignment of an offender to a public service task or project at any time.

4.4 The Agency shall provide and document safety training necessary to recognize and avoid unsafe conditions and safely and properly perform a particular task or service. Documentation shall be detailed and specific to each task or service the offender will be performing and shall be provided to DOC upon request.

4.5 The Agency shall train all their employees who have contact with offenders on their responsibilities under Corrections' policies regarding prevention, detection, and response to sexual violence. The level and type of training provided shall be based on the services provided and level of contact with offenders. All employees who have contact with offenders shall be notified of Corrections' zero-tolerance policy regarding sexual violence and how to report such incidents. The Agency shall maintain documentation confirming that all employees understand the training they have received. **(PREA 115.32(a)(b)(c))**

- 4.6 The Agency shall provide all tools, equipment, clothing, materials, supplies or other items, including personal protective equipment, safety equipment or clothing, necessary for the task or service to be performed.
- 4.7 The Agency shall comply with all local, state, and federal laws and regulations concerning the public service project, including OSHA health and safety standards. The Agency shall be responsible for all permits, fees, inspections or other regulatory approvals necessary for the project.
- 4.8 If an injury, accident or other incident occurs while an offender is under the supervision of the Agency, the Agency shall notify the DOC immediately. The DOC and Agency shall complete and submit any and all reports or notices that may be required.

The Agency shall provide a First Report of Injury to the DOC on the day the injury occurs. The Agency shall include offender injuries on their OSHA 300 log when those injuries meet recordable criteria.

SECTION 5. OFFENDER SUPERVISION AND SECURITY.

- 5.1 The Agency shall provide direct supervision for all offenders assigned to the Agency for public service under this Agreement. The level of supervision to be provided, including the identity of the supervisor(s) and the ratio of supervisors to offenders, shall be discussed and agreed to by Corrections prior to offenders beginning the task or project. Corrections may reject the participation of an Agency supervisor in the public service program.
- 5.2 The Agency shall prevent any offender access to secured areas, security equipment, weapons, keys, personnel records, client records, or any other materials that could be considered contraband or confidential.
- 5.3 The Agency shall not allow any offender to operate a motor vehicle or access to any keys to operate a motor vehicle unless there is prior written approval from Corrections.
- 5.4 Corrections shall provide orientation for Agency staff who will supervise or have contact with offenders.
- 5.5 The Agency shall report to Corrections any offender whose performance is not satisfactory, is in violation of any work rules, or should otherwise be removed from the public service program.
- 5.6 In addition to any and all applicable work rules of the Agency, the Agency shall enforce any work rules supplied in advance by Corrections. These work rules, which may apply to Agency employees as well as offenders (*i.e., Agency employees cannot provide gifts or money to offenders; Agency employees cannot fraternize with offenders*) should not disrupt the Agency's ability to conduct its operations or accomplish the task or project.

- 5.7 Representatives of Corrections shall have access to the work site for security purposes, and for monitoring and assessing the public service program, the offenders assigned, or fulfilling any obligation under this Agreement.
- 5.8 The Agency shall maintain records concerning the hours worked by the offender, and shall make those records available to Corrections. The Agency shall cooperate with Corrections in completing any offender reviews to monitor the behavior and progress of the offender.
- 5.9 Corrections shall manage and be responsible for the removal and reclassification or reassignment of offenders who fail to meet the expectations of the public service program.

SECTION 6. OFFENDER ALLOWANCES/HOUSING/MEALS/TRANSPORTATION

- 6.1 The Agency shall pay Corrections for offender service provided under this Agreement at the following rates:
 - A. \$6.00 per day when DOC transports and provides meals to offenders.
 - B. \$5 per day when DOC provides meals and Agency transports the offenders.
 - C. \$4 per day when Agency provides meals and transports the offenders.
 - D. Offender hours worked exceeding 8 hrs/day will be reimbursed at the rate of \$.50 per hour.
 - E. Wages of supervising staff will be reimbursed at a predetermined rate. The Agency shall remit this payment to Corrections on a monthly basis.
- 6.2 As necessary, Corrections will provide offender meals, but the Agency shall provide storage facilities and space for all meals and breaks.
- 6.3 Housing and maintenance for the offender shall be provided at facility and the cost of the housing and maintenance shall be paid by Corrections or the Agency. [If the offender(s) are housed and maintained in the state correctional institution, there will be no additional charge or cost for housing and maintenance paid by the Agency]
- 6.4 Corrections or the Agency shall provide transportation of the offender(s) to and from the work site.
- 6.5 The Agency shall provide any transportation necessary for the completion of a particular task or project. Further, the Agency shall be responsible for any emergency transportation, including ambulance or other medical transportation, occasioned by the offender's work for the Agency.

SECTION 7. FILING

- 7.1 This Agreement shall be filed by Corrections with the Iowa Secretary of State.

Department of Corrections

_____, **Director (for contracts over \$50,000.00)**

_____, **Warden Mike Heinrich, Interim Warden**

City of Monticello [Agency]

_____, **Brian Wolken, Mayor**

_____, **Sally Hinrichsen, City Clerk**

APPLICATION FOR 28E

Date _____ Date of Birth _____

Name _____ Social Security No. _____

Address _____
Street Address City State Zip

Email Address _____

Phone _____ DL No. _____

Male Female

Reason for applying – 28E – Company Employer

Have you ever been a victim of a crime? YES NO

If yes, name the incarcerated individual in this crime if known: _____

Are you currently, or have you been, associated with or on the visiting list of any incarcerated individual currently or formerly supervised or incarcerated by the Iowa Department of Corrections or Judicial District Department of Correctional Services?

YES NO

Location: _____ Relationship: _____

1. Have you ever been convicted, civilly adjudicated or administratively adjudicated of engaging or attempting to engage in sexual harassment, or sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse? **(PREA 115.17(a)(2)(3)(b)(f))**

No Yes

Location: _____ Date(s): _____

2. Have you ever resigned during a pending investigation or an allegation of sexual violence or sexual harassment while employed at a prison, jail, lockup, community confinement facility, juvenile facility or other institution? **(PREA 115.17(c)(2))**

No Yes

A law enforcement check is a mandatory requirement for anyone desiring to participate in the volunteer program with the Iowa Department of Corrections. I understand that my signature permits this check to take place.

I understand that if accepted as a 28E employee, the Iowa Department of Corrections may terminate my services for cause. I will be given an orientation of the purpose, structure, function, procedures and rules of the Iowa Department of Corrections.

I agree to follow all rules and regulations of the Iowa Department of Corrections.

Signature Date

For official use only

Approved Denied Assigned Staff Supervisor _____

ID Card/Photo Completed: Yes No Orientation Completed: Yes No

Criminal Background Check Completed and Accepted; Yes No

Associate Warden/Treatment or Designee Date

City Council Meeting
Prep. Date: 08/05/19
Preparer: Doug Herman



Agenda Item: # 7
Agenda Date: 08/02/19

Communication Page

Agenda Item Description: Resolution to approve proposed Pickle Ball Court location and continued planning related thereto.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Proposed Resolution
Aerial of Pickle Ball Court Area

Fiscal Impact:

Budget Line Item:	n.a
Budget Summary:	n/a
Expenditure:	Not yet determined
Revenue:	n/a

Synopsis: Park and Recreation is looking at the installation of a pickle ball court near Jaycee Kleinow.

Background Information: Pickle Ball has been tried out in the Berdes Center over the last winter with good success. There appears to be a desire for a more permanent Pickle Ball court in Monticello. Pickle Ball falls somewhere between badminton and tennis. It is a game that many can play and is very popular amongst seniors. The desired location is shown on the attached map/aerial and is just off of Diamond Drive near the ball diamonds. A donor has agreed to pay for the concrete (Approx. \$20,000) if the City raises or otherwise comes up with the additional funding necessary. The proposed Resolution approves the use of the location and gives the Parks Dpt. Authorization to pursue grants and seek other funding sources in the coming months. If all goes well the project would be started in the spring. Total Estimated Costs at this time:

Concrete:	\$16,550	
Fencing:	\$ 8,500	
Finish Coatings:	\$ 4,500	
Total:		\$29,550

Staff Recommendation: I recommend that the Council approve the proposed location and authorize continued planning related thereto. (Subject to and contingent upon Park and Recreation Board approval at their meeting next week.)

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-__

Approving proposed Pickle Ball location and continued planning related thereto.

- WHEREAS,** The City of Monticello Parks & Recreation Dpt. Proposes the construction of two Pickel Ball Courts near the ball diamonds on Diamond Drive and has requested Council approval of the site and authority to continue planning and fundraising moving forward, and
- WHEREAS,** The Parks Dpt. has informed the City Council of a cost estimate of approximately \$30,000 with a donor offering to cover the costs related to the concrete in the approximate amount of \$16,550, and
- WHEREAS,** The Council finds that the site is appropriate for the proposed use and also finds that additional planning and fundraising before a final decision is made would be appropriate and should be authorized, and
- WHEREAS,** The Council understands that the Park and Recreation Board has not formally reviewed this proposal yet and, therefore, the authorizations set forth within this Resolution are subject to and contingent upon Park and Recreation Board approval.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the proposed Pickle Ball Court location and authorizes continued planning and fundraising, said approval and authorizations being subject to and contingent upon Park and Recreation Board approval.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 5th day of August, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk



Future
Paved?
Parking.

Two Courts shelter

City Council Meeting
Prep. Date: 08/05/19
Preparer: Doug Herman



Agenda Item: # 8
Agenda Date: 08/02/19

Communication Page

Agenda Item Description: Resolution to approve Downtown Assessment by Iowa Downtown Resource Center.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:

n/a

Budget Summary:

n/a

Expenditure:

Not yet determined

Revenue:

n/a

Synopsis: The City of Monticello, based upon our interest in the Main Street Iowa program has been offered the opportunity to receive a "Downtown Assessment" at a reduced cost.

Background Information: Downtown Assessments are performed by the Iowa Downtown Resource Center. The process usually costs \$2,500; however, it has been offered to the City at a cost of \$1,000. A short summary of the process is as follows:

The IDRC staff of experienced professionals will perform an intense, on-site study of your downtown, including a public presentation and 20+ page written report that can be used in your planning efforts. A two or three-person team will tour the community and downtown, visit local businesses, interview stakeholders. The team will provide an honest assessment of the downtown with short- and long-range recommendations that are very specific to your downtown's challenges. Participating communities receive two free registrations to the next Iowa Downtown Conference.

The City was not chosen to be one of two new Main Street Iowa communities but received good reviews by the commission and our reapplication in two years was promoted with advice given in areas that would make our application stronger. Some comments were as follows:

1. Why did the County not support you more?
2. Why were ALL banks not supportive?
3. Pledges received at the time of Application submission could have been higher, application was scored prior to presentation, at presentation we notified commission of another \$7,000 plus or minus in pledges and numerous more letters of support.
4. The scoring was close.

The Hometown Pride Group and the planned Main Street Board wish to continue efforts over the next two years to put our community in a better position to be awarded the Main Street Iowa designation. Jones County Econ. Dev. Director Derek Lumsden will be on hand to offer more details.

The purpose of this agenda item is to authorize City staff to proceed with the Downtown Assessment. The Assessment will be a great tool as we move forward with downtown planning and improvements whether we are successful in our Main Street Application in the future or not.

Staff Recommendation: I recommend that the Council approve of the Downtown Assessment at the cost of \$1,000 as proposed.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-__

Approving Downtown Assessment by Iowa Downtown Resource Center.

WHEREAS, The City of Monticello recently applied to be a Main Street Iowa Community and was unsuccessful in that bid, and

WHEREAS, As a result of our Application we have been offered the opportunity to receive a Downtown Assessment, performed by Iowa Downtown Resource Center staff, at the reduced cost of \$1,000 as opposed to the normal cost of \$2,500, and

WHEREAS, The Main Street committee was advised that scoring was very close and that the commission unanimously supported the re-application by Monticello during the next Application period that will commence approximately eighteen (18) months from now, and

WHEREAS, The Hometown Pride Board and the intended Main Street Monticello Board plan to convene and take action to improve Monticello's downtown and our opportunity to be successful as a Main Street Iowa applicant in the near future, and to that end have recommended that the City approve of the proposed Downtown Assessment, and

WHEREAS, The Council finds that the Downtown Assessment would be of value and would assist the Hometown Pride Board and Monticello in general, with regard to downtown planning and future Main Street Iowa Application success.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby authorize moving forward with the Downtown Assessment as proposed.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 5th day of August, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 08/02/19
Preparer: Doug Herman



Agenda Item: # 9
Agenda Date: 08/05/2019

Communication Page

Agenda Items Description: Ordinance approving rezoning of Property located at 215 W. 7th Street from M-1 Light Manufacturing to R-3 Condominium District. (3rd Reading)

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; **Public Hearing**; Closed Session

Attachments & Enclosures:

Ordinance
Aerial

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Tom Yeoman proposes to re-zone old manufacturing site from M-1 Light Industrial to R-3 Condominium Development.

Background Information: P & Z has reviewed the proposed Re-Zoning and finds it to be an appropriate use of the land, consistent with the Comprehensive Plan, and generally beneficial to the community. Based thereon they have recommended that the property be so re-zoned. A Public Hearing was held and letters were sent to neighboring property owners. No public comment to my knowledge since the first reading.

Recommendation: I recommend that the Council consider the approval of the third reading of the Ordinance rezoning.

Preparer: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310; 319.465.6435
Return to: City of Monticello, 200 East First Street, Monticello, Iowa 52310

Amendment to Ordinance recorded as document _____, recorded date _____

ORDINANCE NO. _____

An ordinance amending the Monticello Code of Ordinances, by amending Chapter 165
“ZONING REGULATIONS” and amending the Official Zoning Map.

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. The property located at 215 W. 7th Street, and legally described as follows,
is hereby rezoned from M-1 (Light Industrial) to R-3 (Condominium Development).

Legal Description

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this
ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect
the validity of the ordinance as a whole or any section, provision or part thereof not
adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its
final passage, approval and publication as provided by law.

Passed and approved by the City Council in session this ___ day of _____, 2019.

Brian Wolken, Mayor

ATTEST:

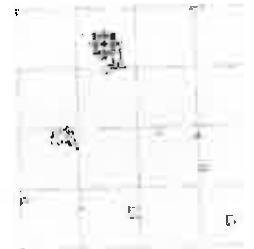
Sally Hinrichsen, City Clerk

I certify that the foregoing document was published as Ordinance No. _____ on the _____ day of _____.




Sally Hinrichsen, City Clerk



Overview



Legend


-  Parcels
-  Cartography
-  Major Roads

Parcel ID	0221427020	Alternate ID	155700	Owner Address	YEOMAN, THOMAS W & DIANE R
Sec/Twp/Rng	n/a	Class			PO BOX 30
Property Address	215 W 7TH ST	Acreege	n/a		MONTICELLO IA 52310-0030
	MONTICELLO				
District	MONCO				
Brief Tax Description	WELCHS ADD LOTS 1 THRU 11 & PARCEL 94-18 IN ABAN RR ROW				
	(Note: Not to be used on legal documents)				



THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 7/12/2019
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City Council Meeting
Prep. Date: 08/02/19
Preparer: Doug Herman



Agenda Item:
Agenda Date: 08/05/2019

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Report; Public Hearing; Closed Session**

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
 Budget Summary:
 Expenditure:
 Revenue:

n/a
n/a
n/a
n/a

Engineer Report

- Engineer Report
 1. Sycamore Street (If not covered at pay request)
 2. 7th Street review / updates
 3. N. Chestnut Street Planning
- PW Director Report
 1. Garbage Truck Sale
 2. Sidewalk Inspection Update
 3. Concrete Flume near Birch Street (repairs)
 4. Cemetery Upkeep
 5. Airport Tree Removal
 6. Other
- Administrator Report
 1. Library Bollards: The bollards are to be installed by the electrician working on the N. Sycamore Street project. He plans to install the bollards at the same time as the N. Sycamore Street lights as he and his equipment will all be in town.
 2. Berndes HVAC: Will be meeting with contractors again now that Fair is past to explore less costly and better designed options for the Berndes Center.
 3. Compadres Demolition Plan: I have been promised, by the meeting, a cost estimate to design a demolition plan for this building. With that in hand, including a cost estimate, the Council will be in a position to move forward or to explore reconstruction options that may be available with a handful of grants.
 4. Motorcycle Benefit Ride: A motorcycle benefit ride is planned for Sat. Aug. 24th, leaving Delhi and stopping at the Office. Joan Kraus is working with the PD on traffic and parking plan and organization. If the weather cooperates it is anticipated that the ride will involve up to 400 motorcycles.
 5. Willow Shelter Parking Lot: Work was done on the lot to level potholes and spread gravel. The City had a hand shake deal with the prior Pizza Ranch owner that he would provide gravel and snow removal in return for the use of the lot. That deal was made in lieu of rent. That

arrangement was not passed on to the new owners according to the new owners and that is why the lot was looking pretty rough. I have met with the new owners and discussed options with nothing yet decided. Looking for Council input moving forward.

6. JoCo Safe & Healthy Youth Coalition Thank You Note from Jennifer Husmann attached.
7. Work Session: Schedule? Various Topics Handbook.