

City of Monticello, Iowa

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Posted on October 17, 2019 at 4:40 p.m.

Monticello City Council Regular Meeting October 21, 2019 @ 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Rob Paulson	City Engineer:	Patrick
	Schwickerath		
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup:	Jim Tjaden
Ward #4:	Tom Yeoman	Ambulance Dir.:	Dawn Brus

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	October	07, 2019
Approval of Payroll	October	10, 2019
Approval of Bill List		
Approval of Treasurer's Report for September, 2019		
Approval of Jitney Liquor License		
Approval of appointment of Marv Kelchen to Tree Board		

Motions:

Public Hearings and Related Action: None

Resolutions:

1. **Resolution** to approve Plat of Survey to Parcels 2019-72, 2019-73, and 2019-74.
2. **Resolution** to accept the Dedication of Parcel 2019-72 as City Right-of-Way.
3. **Resolution** to approve creation of a committee to work on Proposed Building Code and Enforcement Plan.

Ordinances: None

Reports / Potential Action:

- **City Engineer Report**
 - N. Sycamore Street

- **PW Director Report**
 - Gill / 6th Street Intersection

- **Administrator Report**
 - Diamond Drive Sale Update
 - Kurth Driveway

- **City Code of Ordinances Review:** Chapter 1-50

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official
October 7, 2019 – 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Rob Paulson, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Police Chief Britt Smith and City Engineer A.J. Barry.

Yeoman moved to approve the agenda, adding Glass Tap liquor license approval, pending submission of required paperwork, Lux seconded, roll call unanimous.

Lux moved to approve the consent agenda, Langerman seconded, roll call unanimous.

Mayor Wolken opened the Public Hearing on the proposed sale of City owned property off of Diamond Drive near Jaycee/Kleinow fields. Judy Tuetken, 23004 – 150th Ave expressed her continuing interest in the property. Gaylen Kray, 633 North Sycamore questioned why the City would sell park property and questioned which street it would face. City Staff reported that they had not received any oral or written comments. Mayor Wolken closed the public hearing. The Council discussed many options. Yeoman suggested selling a 50' wide parcel. Brighton expressed interest in the 50' wide parcel proposed at the same per square foot rate as their bid, sharing half of the survey costs. Yeoman moved to approve Resolution #19-134 to approve sale of City Owned Property off of Diamond Drive near Jaycee / Kleinow fields, at the approximate lot size of 50' X 213 with the stipulation that it is not a stand-alone buildable lot, Goedken seconded, roll call unanimous.

Herman reported Monticello has been asked to participate in a pilot program referred to as the Rural Innovation Initiative. Cammie Grief, 12998 195th Street and Lisa Stadtmueller, 21779 Stonebridge Road both attended an informational meeting with Herman on this initiative in Dubuque. Grief and Stadtmueller both spoke in favor of the initiative. Herman stated that the proposed letter of support does not obligate the City but expresses the City's interest in the pilot program. Yeoman moved to approve Resolution #19-135 to approve letter of support for the Rural Innovation Initiative, Hanken seconded, roll call unanimous.

Lux moved to approve Resolution #19-136 Approving Pamalee Sue Goettsch Tax Abatement Application related to Residential Improvements constructed at 509 Locust Court, Monticello, Iowa, Langerman seconded, roll call unanimous.

Herman reported that Highland Corp. and the City previously entered into a development agreement related to the Northridge Development. The City agreed to release the developer from the terms of the development agreement upon developer's satisfaction of the terms. The City has not released the developer as there are still areas in the development that are not fully developed and therefore subject to the agreement. A property owner in the development requested that their lot be released from the requirements of the Development Agreement. Goedken moved to approve Resolution #19-137 to approve Release of Property from Terms of

Development Agreement between Highland Corp. LLC and the City of Monticello, Yeoman seconded, roll call unanimous.

Herman explained that many federal grants require evidence of a City procurement policy and presented a policy for consideration. Langerman moved to approve Resolution #19-138 To approve City of Monticello Procurement Policy, Goedken seconded, roll call unanimous.

Herman reported the Engineer has reviewed and recommended approval of Horsfield Pay Request #6 related to the North Sycamore Street Reconstruction Project in the amount of \$508,139.13. Yeoman moved to approve Resolution #19-139 Approving Pay Request #6 from Horsfield Construction related to North Sycamore Street Reconstruction Project in the amount of \$508,139.13, Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #19-140 Approving cost share payment to Laird Enterprises consistent with previously approved Storm Water Cost Share Agreement, Langerman seconded, roll call unanimous.

Herman reviewed the Supplemental Agreement between the City of Monticello and Snyder & Associates related to the Seventh Street Reconstruction Project. Snyder will finish the design work and oversee contracting and bidding of the Seventh Street Reconstruction Project from Cedar Street to Maple Street. Goedken moved to approve Resolution #19-141 to approve Supplemental Agreement between the City of Monticello and Snyder & Associates RE: 7th Street Reconstruction Project, Yeoman seconded, roll call unanimous.

Herman reported that a sidewalk connecting Walnut Street to Gill Street between two residential properties is in poor shape and should be removed or replaced. Herman explained that the walk is not in the right-of-way but over private property, where he believes the City has an easement. Herman indicated that he has been informed that the sidewalk gets regular use. Yeoman moved to approve Resolution #19-142 to approve replacement of Sidewalk between Gill Street and Walnut Street, with a 4-foot sidewalk at an estimated cost of \$3,789.00, Langerman seconded, roll call unanimous.

Kahler reported on the details of a 2019 Ford pickup with V-plow at Freese Motors and a 2019 Chaparral dump trailer quoted by N & N Trailer Sales. The pickup and trailer would be used for snow removal, yard waste collection, storm debris collection and other public works purposes. Goedken moved to approve Resolution #19-143 to approve of purchase of 2019 Ford One Ton Truck with V-Plow from Freese Motors and Dump Trailer from N & N Trailer Sales, Paulson seconded, roll call unanimous.

Herman recommended that the Council request abatement of any and all taxes on the compost site property per Iowa Code. Goedken moved to approve Resolution #19-144 to request Abatement of accrued and future Property Taxes on City owned property utilized for public purposes, Yeoman seconded, roll call unanimous.

Jones County Economic Development Executive Director, Derek Lumsden reviewed the proposal to pursue a Commercial Historic Designation for Downtown Monticello. He requested that the Council agree to his submission of a Jones County Community Foundation Grant to help cover a portion of the costs of the Historic Designation process and application. The City would be the

fiscal agent for Jones Co. Econ. Dev. The City commitment to the overall project would be \$5,000 to \$8,000. Hanken moved to approve Resolution #19-145 authorizing Jones County Economic Development to apply for a Jones County Community Foundation Grant to cover a portion of the costs associated with the pursuit of a Commercial Historic District in downtown Monticello, Lux seconded, roll call unanimous.

Barry updated the Council on the North Sycamore Street Reconstruction Project with a scheduled completion date of November 21, 2019.

Barry and Herman reviewed the potential reconstruction of the intersection of 6th and Gill with an estimated cost of \$220,000. Council discussed temporary patching by City staff this fall with a final decision to be made next year with regard to the scope of permanent improvements.

Kahler reported that bids to purchase the red garbage truck from the City are due by October 30th.

Kahler reviewed a crack sealing proposal received from Kluesner Construction. He indicated that approximately \$15,000 would be spent this year. Kluesner Construction will re-seal some cracks on the North Pine cul-de-sac under warranty.

Herman reported staff completed the Anamosa State Penitentiary required training to participate in the Community Worker Program. Angie Fairley, 1004 Valley Drive voiced concerns with the program, specifically the use of inmate labor across the street from the school. Herman explained that the inmates could not be out of the sight of City Staff for more than 30 minutes. Herman stated he forwarded information to the Mayor and Council by e-mail from many other communities that had successfully utilized inmate labor. Herman explained that the potential use of inmates started as a question from the Cemetery Board as they know inmates were used in Anamosa. Lynn Dotterweich, 764 Towerview Court, questioned why risk something happening, being that close to Highway 151, indicating that "they will be gone". Mya Boffeli, 15995 Rock Road, expressed her opinion as a high schooler, indicating that a friend of hers has a cousin who went to prison as a teenager and is now out of prison and a very hard worker. She indicated that she did not object to the program, noting that she understood that the City would be utilizing low-risk inmates who were nearing release. Herman agreed that the inmates to be provided are nearing their release date.

Herman reported that the City owned Northridge Retention Basin drains through an area over which the City does not have an easement. Herman explained that he owns property over which the water drains and that he, and a party to whom he is selling a lot, are agreeable to giving the City a drainageway easement; Highland Corp. and Superior Appliance also agreed to the granting of an easement with Bud Johnson wishing to have more discussion on the topic before agreeing to the easement. Herman will also need to talk to one more property owner.

Herman indicated that the Council needs to look at current and potential increases to water and sewer rates. He will work on a proposed ordinance.

Herman inquired how Council wanted to proceed with Accent lot and depending how they want to proceed, may amend ordinance accordingly. No direction provided.

Regular Council Meeting – Official
October 7, 2019

Herman explained that he had received inquiries related to Mayor and Council pay. Council asked Herman to investigate other community pay scales for Mayor and Council.

Langerman move to adjourn at 8:43 P.M.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - OCTOBER 10, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	September 23 - October 6, 2019				
Devin Arduser	\$ 124.92	\$ -	0.00	0.00	\$ 107.10
Chris Bell	36.44	-	0.00	0.00	31.24
Brian Bronemann	40.00	-	0.00	0.00	34.30
Dawn Brus	2,721.38	138.38	0.00	0.00	1,844.62
Drew Haag	278.00	-	0.00	0.00	235.35
Ben Hein	84.52	-	0.00	0.00	72.46
Mary Intlekofer	1,911.00	-	5.25	43.50	1,301.51
Dean Jensen	522.00	-	0.00	0.00	432.20
Brandon Kent	1,911.00	-	0.00	0.00	1,244.52
Jim Luensman	637.00	-	0.00	0.00	484.77
Lori Lynch	1,945.13	34.13	0.00	0.00	1,314.33
Dave McNeill	181.12	-	0.00	0.00	154.29
Mandy Ncrton	90.40	-	0.00	0.00	77.51
Shelly Searles	1,979.25	68.25	0.00	0.00	1,367.53
Sabrina Strella	95.52	-	0.00	0.00	81.90
Brenda Surom	546.00	-	0.00	0.00	411.61
Chris Szymanowski	1,827.00	-	0.00	0.00	1,184.73
Jenna Weih	1,265.63	-	0.00	0.00	943.70
TOTAL AMBULANCE	\$ 16,196.31	\$ 240.76	5.25	43.50	\$ 11,323.67
CEMETERY	September 21 - October 4, 2019				
Dan McDonald	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,194.84
TOTAL CEMETERY	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,194.84
CITY HALL	September 22 - October 5, 2019				
Cheryl Clark	\$ 2,020.80	\$ -	0.00	26.25	\$ 1,422.86
Doug Herman	3,951.46	-	0.00	0.00	2,841.45
Sally Hinrichsen	2,488.06	-	0.00	0.00	1,649.49
Nanci Tuel	1,486.41	-	0.00	0.00	977.34
TOTAL CITY HALL	\$ 9,946.73	\$ -	0.00	26.25	\$ 6,891.14
FIRE					
Drew Haag	\$ 100.00	\$ -	0.00	0.00	\$ 85.74
Nick Kahler	60.00	-	0.00	0.00	51.44
Don McCarthy	125.00	-	0.00	0.00	107.18
Billy Norton	100.00	-	0.00	0.00	85.74
TOTAL FIRE	\$ 385.00	\$ -	0.00	0.00	\$ 330.10
LIBRARY	September 23 - October 6, 2019				
Molli Hunter	\$ 309.08	\$ -	0.00	0.00	\$ 262.00
Penny Schmit	1,079.44	5.04	0.00	0.00	590.69
Madonna Thoma-Kremer	988.80	-	0.00	0.00	629.95
Michelle Turnis	1,615.38	-	0.00	0.00	1,003.74
TOTAL LIBRARY	\$ 3,992.70	\$ 5.04	0.00	0.00	\$ 2,486.38
MBC	September 23 - October 6, 2019				
Jacob Oswald	\$ 1,892.31	\$ -	0.00	0.00	\$ 1,422.50
Shannon Poe	1,576.92	-	0.00	0.00	1,076.28
TOTAL MBC	\$ 3,469.23	\$ -	0.00	0.00	\$ 2,498.78

PAYROLL - OCTOBER 10, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE	September 23 - October 6, 2019				
Zachary Buehler	\$ 1,408.62	\$ -	0.00	0.00	\$ 1,064.28
Peter Fleming	1,851.36	-	0.00	0.00	1,325.43
Dawn Graver	2,087.14	-	0.00	0.00	1,496.69
Erik Honda	2,868.96	35.54	0.00	10.50	2,230.90
John Klein	263.28	-	0.00	0.00	223.74
Jordan Koos	2,359.23	115.47	3.00	27.00	1,694.60
Britt Smith	2,735.42	-	0.00	0.00	1,996.57
Madonna Staner	1,486.40	-	0.00	0.00	1,122.44
Brian Tate	2,168.27	-	0.00	0.00	1,599.94
TOTAL POLICE	\$ 17,228.68	\$ 151.01	3.00	37.50	\$ 12,754.59
ROAD USE	September 21 - October 4, 2019				
Zeb Bowser	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,209.60
Eric Jungling	1,596.00	-	0.00	0.00	834.43
TOTAL ROAD USE	\$ 3,252.00	\$ -	0.00	0.00	\$ 2,044.03
SANITATION	September 21 - October 4, 2019				
Michael Boyson	\$ 1,632.00	\$ -	0.00	0.00	\$ 1,142.19
Nick Kahler	2,019.23	-	0.00	0.00	1,383.28
TOTAL SANITATION	\$ 3,651.23	\$ -	0.00	0.00	\$ 2,525.47
SEWER	September 21 - October 4, 2019				
Tim Schultz	\$ 1,029.60	\$ -	0.00	11.50	\$ 721.05
Jim Tjaden	2,230.77	-	0.00	0.00	1,610.91
TOTAL SEWER	\$ 3,260.37	\$ -	0.00	11.50	\$ 2,331.96
WATER	September 21 - October 4, 2019				
Daniel Pike	\$ 1,656.00	\$ -	0.00	16.50	\$ 1,198.94
TOTAL WATER	\$ 1,656.00	\$ -	0.00	16.50	\$ 1,198.94
TOTAL - ALL DEPTS.	\$ 64,694.25	\$ 396.81	8.25	135.25	\$ 45,579.90

City of Monticello
Bank Reconciliation Report
For the Month of September 2019

Bank Balance	
General Checking	\$1,244,680.40
Property Tax & Water	\$3,193,414.50
Soldiers Memorial Ckg	\$5,814.58
Earl F Lehmann Trust	\$237.98
DuTrac Savings	\$5.00
Soldier Memorial Money Market	<u>\$6,456.00</u>
Total Bank Balance	<u>\$4,450,608.46</u>
Plus (Minus) Adjustment:	
Bank Charge/Error	<u>\$0.50</u>
Total Adjustment	<u>\$0.50</u>
Plus Outstanding Credit Card Pymt:	
Credit Card Payments	<u>\$387.55</u>
Total Outstanding Credit Card Pymts	<u>\$387.55</u>
Less Outstanding Checks:	
Financial/Payroll	\$35,748.43
Soldiers Memorial	<u>\$0.00</u>
Total Outstanding Checks	<u>\$35,748.43</u>
Plus Investments:	
Time Certificates	\$150,000.00
Petty Cash	<u>\$950.00</u>
Total Investments	<u>\$150,950.00</u>
Treasurer's Balance	<u><u>\$4,566,198.08</u></u>

Prepared By: Sally Hinrichsen 10-15-2019
Sally Hinrichsen, City Clerk

Reviewed by: [Signature] 10/15/2019
Doug Herman, City Administrator

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

	GENERAL			
	POLICE DEPARTMENT			
ALLIANT ENERGY-IES	201 E SOUTH ST PD	268.96		
BLADE PEST CONTROL INC	PD PEST CONTROL	41.00		
ENCOMPASS IOWA LLC	PD COMPUTER/TECH SUPPORT FEES	1,455.51		
FREESE MOTORS INC	PD VEHICLE OPERATING	32.89		
INFRASTRUCTURE TECHNOLOGY	PD SUPPLIES	124.88		
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES	74.31		
KOOB AUTOMOTIVE & TOWING INC	PD VEHICLE OPERATING	53.98		
LASLEY ELECTRIC LLC	PD BLDG REPAIR/MAINT	45.99		
MEDICAL ASSOCIATES CLINIC PC	PD MMPI TEST - BUEHLER	300.00		
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	1,105.73		
MONTICELLO EXPRESS INC	PD SUPPLIES	163.50		
U.S. VENTURE, INC.	PD VEHICLE OPERATING	584.00		
U.S. CELLULAR	PD CELL PHONES	117.45		
		<u>4,368.20</u>		
	POLICE DEPARTMENT			
	ANIMAL CONTROL			
MONTICELLO VET CLINIC INC	ANIMAL CONTROL	55.00		
		<u>55.00</u>		
	ANIMAL CONTROL			
	STREET LIGHTS			
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS	629.44		
		<u>629.44</u>		
	STREET LIGHTS			
	AQUATIC CENTER			
ALLIANT ENERGY-IES	811 S CEDAR ST POOL	652.02		
ROBERT P CLAUSSEN	POOL BLDG REPAIR/MAINT	712.48		
HYGIENIC LABORATORY	POOL LAB TEST	13.50		
SPAHN & ROSE LUMBER CO INC	POOL BLDG REPAIR/MAINT	79.97		
		<u>1,457.97</u>		
	AQUATIC CENTER			
	CEMETERY			
ALLIANT ENERGY-IES	CEMETERY ELECTRIC	25.60		
IBEN CONSTRUCTION CO INC	CEM GRAVE OPENINGS-AUG & SEPT	975.00		
LAPORTE MOTOR SUPPLY	CEMETERY EQUIP REPAIR/MAINT	11.84		
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	305.56		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	CEMETERY	1,318.00		
	SOLDIER'S MEMORIAL BOARD			
ALLIANT ENERGY-IES	200 E FIRST ST	396.90		
DIVISION OF LABOR - ELEVATOR	ELEVATOR PERMIT/INSPECTION	43.75		
MEDIACOM	SLDR MEM TELEPHONE	25.83		
	SOLDIER'S MEMORIAL BOARD	466.48		
	MAYOR AND CITY COUNCIL			
CHRISTINA LUX	COUNCIL MILEAGE	13.92		
	MAYOR AND CITY COUNCIL	13.92		
	CLERK/CITY ADMIN			
JOHN MONK	CH JANITORIAL SERVICES	462.50		
	CLERK/CITY ADMIN	462.50		
	CITY HALL/GENERAL BLDGS			
ALLIANT ENERGY-IES	200 E FIRST ST	793.79		
DIVISION OF LABOR - ELEVATOR	ELEVATOR PERMIT/INSPECTION	87.50		
FAREWAY STORES #840-1	CH MAIN STREET IOWA MEETING	15.62		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	338.40		
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES	16.99		
BRIAN KRAMER	CH NUISANCES - 853 RIDGEVIEW	45.00		
LASLEY ELECTRIC LLC	CH GROUNDS SUPPLIES	49.90		
MEDIACOM	CH TELEPHONE	163.63		
MONTICELLO COMM SCHOOL DISTRICT	CH OFFICE SUPPLIES	208.00		
	CITY HALL/GENERAL BLDGS	1,718.83		
	GENERAL	10,490.34		
	MONTICELLO BERNDES CENTER			
	PARKS			
ALLIANT ENERGY-IES	MBC ELECTRIC	1,257.35		
FAREWAY STORES #840-1	MBC CONCESSIONS	14.96		
WES HENDERSON	MBC REFEREE FEES	15.00		
JOHN DEERE FINANCIAL	MBC BLDG REPAIR/MAINT	827.83		
JOHN MONK	MBC JANITORIAL SERVICES	300.00		
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	48.26		
MONTICELLO SPORTS	MBC PICKLEBALL SYSTEMS	1,368.92		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	PARKS	3,832.32		
	MONTICELLO BERNDES CENTER	3,832.32		
	FIRE			
	FIRE			
ALLIANT ENERGY-IES	E SOUTH ST FIRE STATION	300.21		
JOHN DEERE FINANCIAL	FIRE EQUIP REPAIR/MAINT	58.95		
DONALD MCCARTHY	FIRE FLASHLIGHT BATTERIES	102.02		
MONTICELLO COMM SCHOOL DISTRCT	FIRE FUEL	129.94		
SANDRY FIRE SUPPLY	FIRE SCBA TESTING	2,084.84		
SPAHN & ROSE LUMBER CO INC	FIRE SUPPLIES	36.39		
THOMPSON TRUCK & TRAILER, INC.	FIRE EQUIP REPAIR/MAINT	936.83		
	FIRE	3,649.18		
	FIRE	3,649.18		
	AMBULANCE			
	AMBULANCE			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	290.43		
ALLIANT ENERGY-IES	201 E SOUTH ST AMB	268.96		
BLADE PEST CONTROL INC	AMB PEST CONTROL	41.00		
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	245.61		
FREESE MOTORS INC	AMB VEHICLE REPAIR/MAINT	129.15		
DIANNA GILCHRIST	AMB TRAINING	300.00		
KARDES INC	AMB FUEL	140.38		
LASLEY ELECTRIC LLC	AMB BLDG REPAIR/MAINT	45.99		
DAVID B MCNEILL	AMB EQUIP REPAIR/MAINT	4.09		
MONTICELLO COMM SCHOOL DISTRCT	AMB FUEL	557.89		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	1,092.01		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35		
U.S. CELLULAR	AMB CELL PHONES	68.36		
UNITY POINT HEALTH	AMB MEDICAL SUPPLIES - SEPT.	214.55		
ZOLL MEDICAL CORPORATION	AMB MEDICAL SUPPLIES	127.60		
	AMBULANCE	3,605.37		
	AMBULANCE	3,605.37		
	HOTEL/MOTEL TAX			
	HOTEL/MOTEL			
ALLIANT ENERGY-IES	HWY 151 SIGN	54.75		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	HOTEL/MOTEL	54.75		
	HOTEL/MOTEL TAX	54.75		
	LIBRARY IMPROVEMENT			
	LIBRARY			
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS	66.52		
JOHN DEERE FINANCIAL	LIB IMP PROGRAMS/PROMOTIONS	3.98		
MICHELLE TURNIS	LIB IMP PROGRAMS/PROMOTIONS	15.00		
	LIBRARY	85.50		
	LIBRARY IMPROVEMENT	85.50		
	LIBRARY			
	LIBRARY			
ALLIANT ENERGY-IES	200 E FIRST ST	396.89		
BAKER & TAYLOR BOOKS	LIB AUDIO RECORDINGS	109.97		
CITY OF ATLANTIC	LIB PROCESSING	479.60		
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	12.41		
DIVISION OF LABOR - ELEVATOR	ELEVATOR PERMIT/INSPECTION	43.75		
FAREWAY STORES #840-1	LIB BUILDING SUPPLIES	6.79		
JOSH IBEN	LIB GROUNDS MAINTENANCE	262.50		
MEDIACOM	LIB TELEPHONE	120.57		
JOHN MONK	LIB JANITORIAL SERVICES	368.75		
MONTICELLO COMM SCHOOL DISTRICT	LIB OFFICE SUPPLIES	52.00		
MONTICELLO EXPRESS INC	LIB OFFICE SUPPLIES	17.98		
MADONNA THOMA-KREMER	LIB PROGRAMS/PROMOTIONS	82.08		
MICHELLE TURNIS	LIB TRAVEL	368.80		
	LIBRARY	2,322.09		
	LIBRARY	2,322.09		
	AIRPORT			
	AIRPORT			
BIECHLER ELECTRIC, INC.	AIRPORT EQUIP REPAIR/MAINT	2,113.07		
MCALIER WATER CONDITIONING INC	AIRPORT SOFTENER SALT	55.55		
	AIRPORT	2,168.62		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	AIRPORT	2,168.62		
	ROAD USE			
	STREETS			
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST	141.21		
BARCO MUNICIPAL PRODUCTS INC	RU EQUIP REPAIR/MAINT	770.33		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	465.04		
IOWA DEPT OF TRANSPORTATION	RU STREET MAINTENANCE SUPPLIES	545.81		
JOHN DEERE FINANCIAL	RU SUPPLIES	74.06		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	105.79		
LINE-X OF CEDAR RAPIDS INC	RU EQUIP REPAIR/MAINT	555.00		
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL	571.27		
SPAHN & ROSE LUMBER CO INC	RU SUPPLIES	17.47		
	STREETS	3,245.98		
	ROAD USE	3,245.98		
	TRUST/SLAVKA GEHRET FUND			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB GEHRET BOOKS	292.13		
FAREWAY STORES #840-1	LIB GEHRET PROGRAMMING	43.17		
MICRO MARKETING LLC	LIB GEHRET BOOKS	39.89		
	LIBRARY	375.19		
	TRUST/SLAVKA GEHRET FUND	375.19		
	PARK IMPROVEMENT			
	CAPITAL PROJECTS			
LASLEY ELECTRIC LLC	FOUNTAIN PARK PROJECT	4,650.15		
	CAPITAL PROJECTS	4,650.15		
	PARK IMPROVEMENT	4,650.15		
	LIB CAPITAL IMPROVEMENTS			
	LIBRARY			
THEODORE KRAUS	JAYCEE SCOREBOARDS INSTALL	1,970.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	LIBRARY	1,970.00		
	LIB CAPITAL IMPROVEMENTS	1,970.00		
	C.C. BIDWELL LIBRARY BOOK			
	LIBRARY			
CENTER POINT PUBLISHING	LIB BIDWELL BOOKS	46.74		
	LIBRARY	46.74		
	C.C. BIDWELL LIBRARY BOOK	46.74		
	TRUST/IOMA MARY BAKER			
	LIBRARY			
OVERDRIVE	LIB BAKER BOOKS	21.20		
	LIBRARY	21.20		
	TRUST/IOMA MARY BAKER	21.20		
	WATER			
	WATER			
ALLIANT ENERGY-IES	W FIRST ST WATER PUMP	1,564.46		
BROWN SUPPLY CO INC	WATER SUPPLIES	50.00		
FREESE MOTORS INC	WATER VEHICLE OPERATING	22.33		
HAWKINS WATER TREATMENT	WATER SYSTEM	625.50		
HYGIENIC LABORATORY	WATER LAB TESTS	82.00		
LASLEY ELECTRIC LLC	WATER EQUIP REPAIR/MAINT	7,318.15		
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL	142.66		
MUNICIPAL SUPPLY INC	WATER EQUIP REPAIR/MAINT	346.00		
U.S. CELLULAR	WATER CELL PHONE	42.47		
	WATER	10,193.57		
	WATER	10,193.57		
	CUSTOMER DEPOSITS			
	WATER			
CITY OF MONTICELLO	WATER DEPOSIT REFUND - COX	11.56		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	WATER	11.56		
	CUSTOMER DEPOSITS	11.56		
	SEWER			
	SEWER			
ALLIANT ENERGY-IES	1105 E FIRST ST	3,041.67		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	9.96		
HUPP ELECTRIC MOTORS INC	SEWER EQUIP REPAIR/MAINT	2,800.12		
HYGIENIC LABORATORY	SEWER LAB TESTS	1,365.50		
JOHN DEERE FINANCIAL	SEWER EQUIP REPAIR/MAINT	79.27		
LASLEY ELECTRIC LLC	SEWER EQUIP REPAIR/MAINT	2,121.26		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	142.68		
N & N TRAILER SALES	SEWER EQUIP REPAIR/MAINT	100.00		
TRANS-IOWA EQUIPMENT, INC.	SEWER EQUIP REPAIR/MAINT	37.59		
	SEWER	9,698.05		
	SEWER	9,698.05		
	SANITATION			
	SANITATION			
ALLIANT ENERGY-IES	22411 BUSINESS HWY 151	10.09		
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS	4,909.00		
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL	79.53		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	10,366.14		
	SANITATION	15,364.76		
	SANITATION	15,364.76		
	SANITATION CAPITAL IMPROV			
	SANITATION			
INFRASTRUCTURE TECHNOLOGY	YARD WASTE SITE	5,215.00		
SPAHN & ROSE LUMBER CO INC	YARD WASTE SITE	11.80		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	SANITATION	5,226.80		
	SANITATION CAPITAL IMPROV	5,226.80		
**** SCHED	TOTAL ****	77,012.17		
***** REPORT TOTAL	*****	77,012.17		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	10,490.34		
005	MONTICELLO BERNDES CENTER	3,832.32		
015	FIRE	3,649.18		
016	AMBULANCE	3,605.37		
018	HOTEL/MOTEL TAX	54.75		
030	LIBRARY IMPROVEMENT	85.50		
041	LIBRARY	2,322.09		
046	AIRPORT	2,168.62		
110	ROAD USE	3,245.98		
178	TRUST/SLAVKA GEHRET FUND	375.19		
313	PARK IMPROVEMENT	4,650.15		
316	LIB CAPITAL IMPROVEMENTS	1,970.00		
502	C.C. BIDWELL LIBRARY BOOK	46.74		
503	TRUST/IOMA MARY BAKER	21.20		
600	WATER	10,193.57		
602	CUSTOMER DEPOSITS	11.56		
610	SEWER	9,698.05		
670	SANITATION	15,364.76		
671	SANITATION CAPITAL IMPROV	5,226.80		

City of Monticello
 Cash On Hand By Bank
 For September 30th, 2019

D. J. Juman 10/15/2019

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
Account type & number					
F & M Bank					
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$237.98	0.150	N/A		Earl F Lehmann Trust
Total by Bank	\$237.98				
Dutrac Credit Union					
Savings #227064-2	\$5.00		N/A		
CD #227064-2	\$150,000.00		4/15/2020		
Total by Bank	\$150,005.00				
Regions Banks					
Checking # 0002959379	\$5,814.58		N/A		Soldiers Memorial
CD #89100344	\$0.00				Soldiers Memorial
Money Market #87688689	\$6,456.00	0.01	N/A		Soldiers Memorial
Total by Bank	\$12,270.58				
Fidelity Bank & Trust					
	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$1,244,680.40	2.31	N/A		General Checking
Property Tax & Water #40001992	\$3,193,414.50	2.31	N/A		General Savings
Total by Bank	\$4,438,094.90				
Total Cash on Hand- All Banks	\$4,600,608.46				
Plus Petty Cash	\$950.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$0.50				
Plus Outstanding Credit Card Pymt	\$387.55				
Less Outstanding Checks	\$35,748.43				
Treasurer's Balance	\$4,566,198.08				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all
 Riverside Gardeners, Inc
 Monticello Firefighters Organization, Inc
 Monticello Emergency Medical Team
 Friends of the Monticello Public Library
 Monticello Youth Baseball & Softball Assn

City of Monticello - Monthly Summary - September 1st thru 30th, 2019

Reviewed by:

Date:

John 10/15/2019

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash in Bank	Clerk's Cash in Bank	Investments	Investments	Ending Fund Balance	
GENERAL FUNDS:															
	General	269019.85	141387.78	2924.33		98386.95	28958.33	263984.68	776.00	18477.42	264727.26	5.00	5.00	283984.68	
	Soldiers Memorial Board	11545.53	800.00	0.05		75.00		12270.58		46023.48	7546.77		6456.00	12270.58	
	Monticello Bernades Center	66030.44	5092.00	56.83		17510.02		53689.25	100.00	6912.81				53689.25	
	Dave	6905.72		7.09				6912.81		18961.59	10261.58			6912.81	
	Insurance Fund	29312.70		41.36		130.89		29223.17		34278.90				29223.17	
	Monticello Trees Forever	34253.99		24.91				34278.90		5333.40	285094.32			34278.90	
	Fire	297653.10	8.00	584.43		7817.81		290427.72		-22606.57	15327.60			290427.72	
	Ambulance Operating	-5982.72	13880.11	42.68	18750.00	33769.04		-7278.97		15589.23				-7278.97	
	Hotel/Motel Tax Fund	15649.35		17.36		77.48		15589.23						15589.23	
	Earl F Lehmann Trust	237.89		0.09				237.98			237.98			237.98	
	Street Bond	1750.00				1200.00		550.00		550.00				550.00	
	Police Improvement	733.62	65.00	0.75				799.37		799.37				799.37	
	Library Improvement	43366.27	250.00	72.81		1106.25		42582.83		13905.15	28677.68			42582.83	
	Library	4562.81	560.80	4.97	10208.33	14461.47		875.44	75.00	800.44				875.44	
	Equipment Sek-A-Side	79579.69	2350.00	156.97				82086.66		2350.00	79736.66			82086.66	
	Super Mac	3449.40		3.54		1751.36		1701.58		1701.58				1701.58	
	Airport	8238.31	5672.63	8.46		3806.26		10113.14		10113.14				10113.14	
	Revolving Loan Fund	39362.00	75.00	66.07				39503.07		13495.41	26007.66			39503.07	
SPECIAL REVENUE FUNDS:															
	Road Use Tax	533292.62	54540.66			45710.50		542122.78		40948.18	501174.60			542122.78	
	Employee Benefits	297374.70	35748.35	653.19		33641.30		300134.94		43348.61	256786.33			300134.94	
	TIF Tax Collections	224027.73	22949.34	1611.34				248588.41		16054.73	232593.68			248588.41	
	Siavka Gehret Trust	204042.25		204.92				204247.17		342.74	103904.43		100000.00	204247.17	
	Police Forfeiture Acct	844.52		0.86				845.38		845.38				845.38	
DEBT SERVICE FUNDS:															
	Debt Service	89418.55	31519.67	168.20				121106.42		32471.31	88635.11			121106.42	
	TIF - Debt Payments	0.00						0.00						0.00	
PERMANENT FUNDS:															
	Park Improvements	21931.05	2038.16	22.53				23991.74		23991.74				23991.74	
	Library Capital Improvements	4726.54		5.24		750.50		3981.28		3981.28				3981.28	
	Ambulance Improvements	71787.80		136.31				71924.11		6136.12	65787.99			71924.11	
	TIF Projects	879437.46				122922.28		756515.18		363515.18	393000.00			756515.18	
	Cemetery Improvements	49774.55	80.00	344.41				50198.96		9344.64	40854.32			50198.96	
	Capital Improvements	703798.80	287.00	987.49		81948.18		623125.11		226297.04	398828.07			623125.11	
	Youth Baseball & Softball	0.00						0.00						0.00	
	Low Income Housing	14888.76		29.36				14918.12		14918.12				14918.12	
	MDC Funds	0.00						0.00						0.00	
	Baty Disc Golf Course	12869.64		13.38		63.84		12819.18		12644.49	174.69			12819.18	
	Mary Maxline Redmond Trust	8375.32		16.21				8391.53		354.96	8036.57			8391.53	
	Pocket Park	13823.17		14.20				13837.37		13837.37				13837.37	
PERMANENT FUNDS:															
	Cemetery Perpetual Care	184897.30	90.00					164987.30		82500.50	82486.80			164987.30	
	Charles S Bicknell Book Trust	83766.74		66.25		215.98		83617.01		190.77	39426.24			83617.01	
	Lorna Mary Baker Trust	40089.46		76.94		207.95		39958.45		976.52	39981.93			39958.45	
ENTERPRISE FUNDS:															
	Water Operating	19280.84	39833.54	28.34		28509.25		30633.47		22551.73	8081.74			30633.47	
	Customer Deposits	90875.70	820.00			475.00		91220.70		9648.14	81572.56			91220.70	
	Water Capital Improvements	2923.55	523.65	90.35				3537.55		1701.20	1836.35			3537.55	
	Sewer Operating	52694.40	51393.80	94.09		22257.60		40567.05		40567.05	41367.44			81924.49	
	Sewer Capital Improvements	96876.12	523.64	256.14				97655.90		24365.96	73289.94			97655.90	
	Sanitation	3602.71	78572.66	3.70		36200.29		45978.78		45978.78				45978.78	
	Sanitation Capital Improvements	34665.40		47.28		13909.70		20802.98		8433.92	12389.06			20802.98	
	Storm Water Fund	4621.83	6289.03	5.12		559.61		10356.37		10356.37				10356.37	
	Self Funded Insurance	0.00	160.84			160.84		0.00						0.00	
AGENCY FUNDS															
	Flex Spending	801.80	311.54			208.00		905.34		905.34				905.34	
	Enterprise Flex Spending	261.32	92.30					343.62		343.62				343.62	
TOTAL OF ALL FUNDS															
		5161136.42	495715.30	8886.55	28958.33	568635.35	28958.33	4566197.08	950.00	1209319.02	3193414.50	6461.00	150000.00	4566197.08	



201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

From the Office of:

Chief of Police

Britt D. Smith

October 15, 2019

To City Council:

The Department has reviewed the Liquor License Application for The Jitney at 119 East First Street in Monticello. A Criminal History check has been performed and same verified that the Applicants do not have any prior felony convictions or non-felony drug or alcohol related convictions through the State of Iowa.

The Applicant, therefore, meets the minimum eligibility standards for the issuance of the license applied for. The Department makes no finding as to whether or not the applicant meets all other requirements and/or qualifications for licensure that may be considered by the City Council in taking action on the application.

Sincerely,

Britt Smith
Chief of Police
Monticello Police Department

<p>City Council Meeting Prep. Date: 10/17/19 Preparer: Doug Herman</p>		<p>Agenda Item: 1+2 Agenda Date: 10/21/2019</p>
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Agenda Items Description: Resolution to approve Plat of Survey to Parcels 2019-72, 2019-73, and 2019-74. - AND - Resolution Accepting Dedication of portion of John Drive and public improvements located within right-of-way thereof, same being identified as Parcel 2019-72 by a Plat of Survey dated 10/16/2019 prepared by Licensed Land Surveyor William H. Burger

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolutions
Plat of Survey
Aerial
Dedication Document

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The Proposed Plat of Survey creates three parcels, one on which a building currently rests, one vacant lot, and one where City street and infrastructure is located.

Background Information: This Resolution would approve the Plat of Survey to Parcels 2019-72, 2019-73, and 2019-74: These three parcels are located on John Drive, property currently owned by Doug and Leann Herman. Herman is selling Parcel 2019-74 and maintaining ownership of Parcel 2019-73. Parcel 2019-74 totals 1.56 acres and is approximately 210' wide by 325' deep. Parcel 2019-73, on which the current, Herman owned, building rests, is approximately 144' wide and 329' deep. The existing building will be approximately 50' off the west property line of Parcel 2019-73, well in excess of the minimum side yard setback of 10'. Parcel 2019-72 is also owned by Herman, not having been officially dedicated to the City as it should have been in the past. Lot A, Yeoman's Industrial Park 1st Addition, located immediately to the east of Parcel 2019-72, is a dedicated City street and is 60' wide. Lot B of Yeoman's Industrial Park 1st Addition, located to the north of Parcel 2019-72 is 30' wide and was also dedicated to the City for street purposes. Based on the dimensions of those parcels it would make sense for Parcel 2019-72 to be 30' in width, however, if it was 30' in width it would not take in the City water main and fire hydrants; they would fall just outside the 30' and for that reason I asked the surveyor to make Parcel 2019-72, 35' wide as the City infrastructure should be in the ROW not on private property.

The street and infrastructure in front of Highland owned property to the west of these parcels does not appear to have been dedicated as it should have been in the past either. I suspect the hydrants and main are also located outside of the "normal" 30' Right-of-Way as well. I spoke with one of their representatives and they are agreeable to the dedication of the ROW, however, are concerned that the greater width will increase setbacks and create potential building problems. I share that same concern and would ask that the Council, in return for the dedication of 35' of ROW instead of the common 30',

reduce the front yard building setbacks for Parcel 2019-73 and 2019-74 to 25'. This same concession could be made for the Highland property when the ROW is being dedicated.

I have reached out to the County to confirm what "street" area in and around the John Drive area was not dedicated so that we can seek to clean it all up in the next few months.

The P & Z has reviewed the Plat of Survey and recommends its approval

Staff Recommendation: I recommend that the Council approve the proposed Plat of Survey to Parcels 2019-72, 2019-73, and 2019-74.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-____

Resolution Approving Plat of Survey to Parcels 2019-72, 2019-73, and 2019-74

WHEREAS, A Plat of Survey creating Parcels 2019-72, 2019-73, and 2019-74 has been presented to the City Council for approval, same being located within the Monticello City Limits, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends its approval, and

WHEREAS, The City Council finds that the Plat of Survey dividing the Herman property into two buildable lots and creating a parcel over the City Street and other infrastructure so that said parcel may be dedicated to the City should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcels 2019-72, 2019-73, and 2019-74.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21st day of October, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

INDEX LEGEND:
 LOCATION: PARCEL 97-30 IN SECTION 16, T86N, R3W
 PROPRIETORS: DOUGLAS D. & LEANN M. HERMAN
 REQUESTOR: DOUG HERMAN
 SURVEYOR: BILL BURGER
 SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR
 BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 / (563) 855-2028

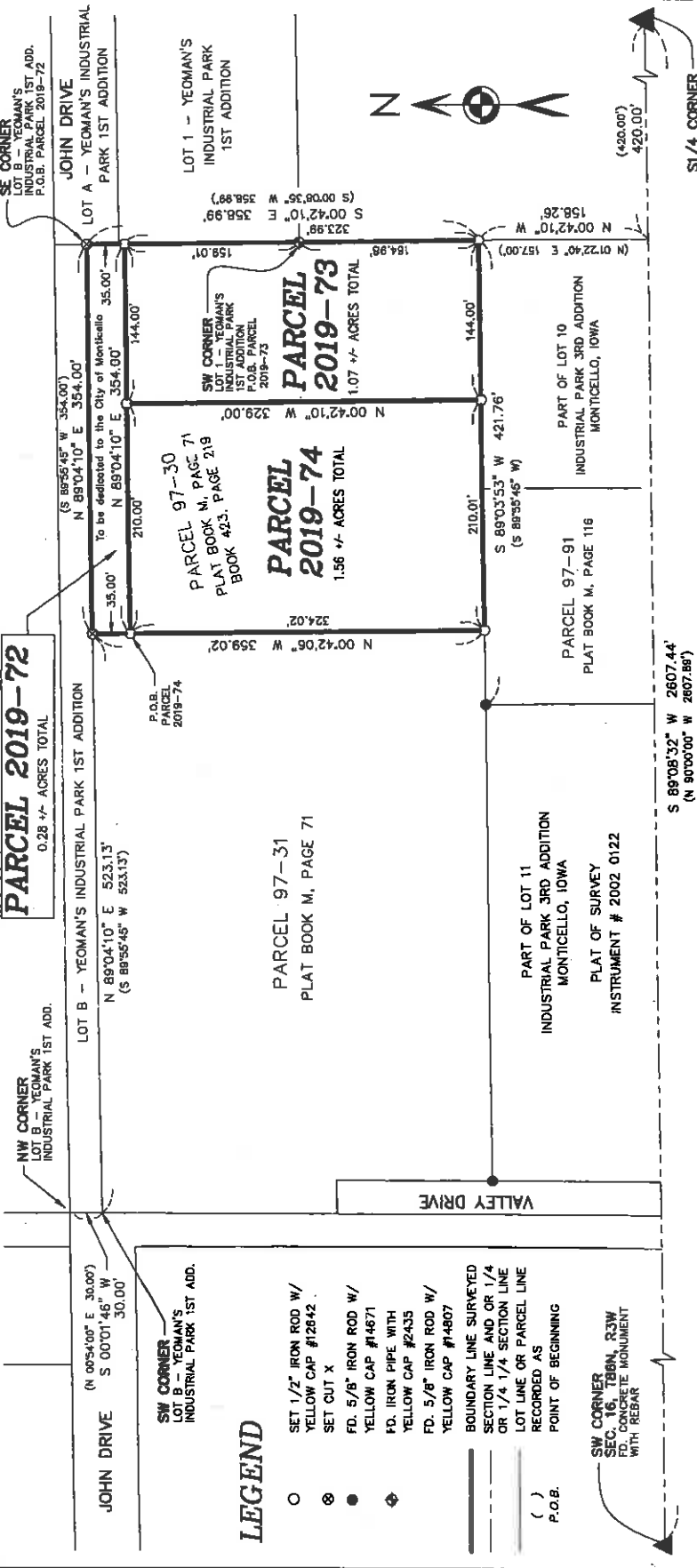
PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PARCEL 2019-72 PART OF PARCEL 97-30 IN THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION SIXTEEN (16), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

PARCEL 2019-73 PART OF PARCEL 97-30 IN THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION SIXTEEN (16), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

PARCEL 2019-74 PART OF PARCEL 97-30 IN THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION SIXTEEN (16), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

PLAT OF SURVEY



SE CORNER
 LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADD.
 P.O.B. PARCEL 2019-72

JOHN DRIVE

LOT A - YEOMAN'S INDUSTRIAL PARK 1ST ADDITION

LOT 1 - YEOMAN'S INDUSTRIAL PARK 1ST ADDITION

SW CORNER
 LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADDITION
 P.O.B. PARCEL 2019-73

PARCEL 2019-73
 1.07 +/- ACRES TOTAL

SW CORNER
 LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADDITION
 P.O.B. PARCEL 2019-74

PARCEL 2019-74
 1.56 +/- ACRES TOTAL

PARCEL 97-30
 PLAT BOOK M, PAGE 71

PARCEL 97-31
 PLAT BOOK M, PAGE 71

PARCEL 97-91
 PLAT BOOK M, PAGE 116

INDUSTRIAL PARK 3RD ADDITION
 MONTICELLO, IOWA

PLAT OF SURVEY
 INSTRUMENT # 2002 0122

NOTE: THIS PLAT IS SUBJECT TO EASEMENTS OF RECORD AND NOT OF RECORD

SCALE: 1" = 100'

DATE OF SURVEY: 10/4/2019

PROPRIETOR: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020

Wm. Burger
 LandSurveyor
 510 3rd Street West Court
 Worthington, Iowa 52078

William H. Burger 10/16/19
 WILLIAM M. BURGER #12642 DATE

SW CORNER
 SEC. 16, T86N, R3W
 FD. CONCRETE MONUMENT WITH REBAR

SE CORNER
 SEC. 16, T86N, R3W
 FD. 5/8" IRON ROD W/ ORANGE MARKED CAP

PARCEL 2019-72
 0.28 +/- ACRES TOTAL

LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADDITION

LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADD.

JOHN DRIVE

VALLEY DRIVE

SW CORNER
 LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADD.
 P.O.B. PARCEL 2019-74

SE CORNER
 LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADD.
 P.O.B. PARCEL 2019-72

SW CORNER
 LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADD.
 P.O.B. PARCEL 2019-73

SW CORNER
 LOT B - YEOMAN'S INDUSTRIAL PARK 1ST ADDITION
 P.O.B. PARCEL 2019-74

INDUSTRIAL PARK 3RD ADDITION
 MONTICELLO, IOWA

PLAT OF SURVEY
 INSTRUMENT # 2002 0122

PLAT OF LOT 10
 INDUSTRIAL PARK 3RD ADDITION
 MONTICELLO, IOWA

PARCEL 97-91
 PLAT BOOK M, PAGE 116

INDUSTRIAL PARK 3RD ADDITION
 MONTICELLO, IOWA

PLAT OF SURVEY
 INSTRUMENT # 2002 0122

SW CORNER
 SEC. 16, T86N, R3W
 FD. CONCRETE MONUMENT WITH REBAR

SE CORNER
 SEC. 16, T86N, R3W
 FD. 5/8" IRON ROD W/ ORANGE MARKED CAP

NOTE: THIS PLAT IS SUBJECT TO EASEMENTS OF RECORD AND NOT OF RECORD

SCALE: 1" = 100'

DATE OF SURVEY: 10/4/2019

PROPRIETOR: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020

Wm. Burger
 LandSurveyor
 510 3rd Street West Court
 Worthington, Iowa 52078

William H. Burger 10/16/19
 WILLIAM M. BURGER #12642 DATE

SW CORNER
 SEC. 16, T86N, R3W
 FD. CONCRETE MONUMENT WITH REBAR

SE CORNER
 SEC. 16, T86N, R3W
 FD. 5/8" IRON ROD W/ ORANGE MARKED CAP

INDEX LEGEND:

- SET 1/2" IRON ROD W/ YELLOW CAP #12842
- ⊗ SET OUT X
- FD. 5/8" IRON ROD W/ YELLOW CAP #14671
- ⊕ FD. IRON PIPE WITH YELLOW CAP #2435
- ⊖ FD. 5/8" IRON ROD W/ YELLOW CAP #14807
- BOUNDARY LINE SURVEYED
- - - SECTION LINE AND OR 1/4 OR 1/4 1/4 SECTION LINE
- LOT LINE OR PARCEL LINE
- () RECORDED AS POINT OF BEGINNING
- () P.O.B.

SW CORNER
 SEC. 16, T86N, R3W
 FD. CONCRETE MONUMENT WITH REBAR

SE CORNER
 SEC. 16, T86N, R3W
 FD. 5/8" IRON ROD W/ ORANGE MARKED CAP

DATE OF SURVEY: 10/4/2019

PROPRIETOR: SEE INDEX LEGEND

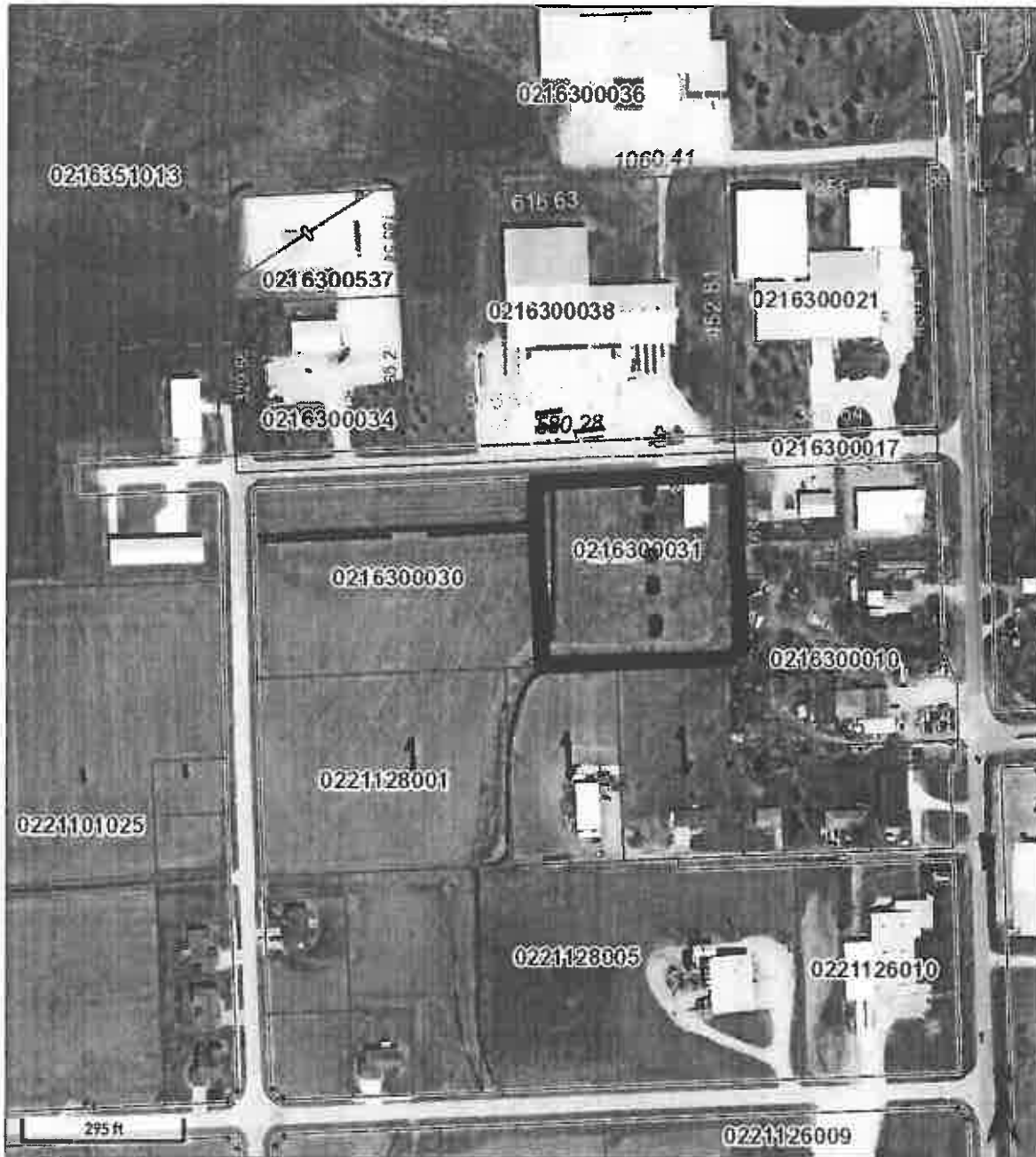
I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020

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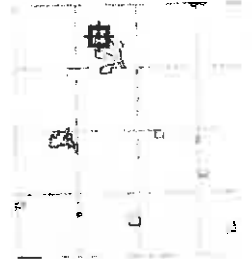
William H. Burger 10/16/19
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SE CORNER
 SEC. 16, T86N, R3W
 FD. 5/8" IRON ROD W/ ORANGE MARKED CAP



Overview



Legend

-  Parcels
-  Cartography
-  Major Roads
-  Road ROW

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 10/16/2019
 Last Data Uploaded: 10/15/2019 6:00:47 PM

Developed by  Schneider
 GEOSPATIAL

Prepared By: Doug Herman, 200 East First Street, Monticello, Iowa 52310 (319) 465-3577
Return Document to: Doug Herman, 200 East First Street, Monticello, Iowa 52310 (319) 465-3577

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION # 19-___

Accepting Dedication of portion of John Drive and public improvements located within the right-of-way thereof same being identified as Parcel 2019-72 by a Plat of Survey dated 10/16/2019 prepared by Licensed Land Surveyor William H. Burger.

- WHEREAS,*** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,*** The City Council approved the Plat of Survey to Parcel 2019-72, by Resolution #19-___, said parcel being created to allow for the dedication of City street and other infrastructure improvements located therein that were not dedicated at the installation thereof many years ago as should have occurred, and
- WHEREAS,*** The Council further finds that the Parcel 2019-72 is 35' wide, 5' wider than the surrounding ROW areas due to the fact that the water and fire hydrants, specifically, were found to be outside of the normal 30' wide ROW dedication by a foot or two, and
- WHEREAS,*** The Council finds that because the ROW adjacent to Parcel 2019-74 and 2019-75 will be 5' wider than normal for that area that it would be appropriate to reduce the minimum front yard setback for construction on those parcels by 5', from 30' to 25', and

WHEREAS, The Council finds that the street and other infrastructure improvements including water main, hydrants, valves, sanitary main, and storm sewer improvements have been utilized by the public for many years and maintained by the City, and

WHEREAS, The Council finds that the owners of the property have executed a formal Dedication of said parcel, a copy of same being appended hereto, and

WHEREAS, The Council finds, based upon the above and foregoing, that the proposed dedication of those public improvements should be accepted, said public improvements to be maintained and preserved by the City of Monticello for the use, enjoyment, and benefit of the citizens of Monticello.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby accept the dedication of the property identified by the Plat of Survey to Parcel 2019-72 as described within the body of this Resolution, and due to the additional 5' in width of the right-of-way to include City infrastructure unintentionally placed on private property does hereby approve a reduced front yard setback for Parcels 2019-73 and 2019-74, from 30' to 25'. The Clerk is directed to record this Resolution and attached dedication.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21st day of October, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

Preparer Information: Douglas D. Herman, 200 E. 1st Street, Monticello, Iowa 319.465.3577
Return Document to: Douglas D. Herman, 200 E. 1st Street, Monticello, Iowa 319.465.3577

Right-of-Way Dedication

State of Iowa)
)§
County of Jones)

Know all men by these presents, that Douglas D. Herman and Leann M. Herman "Grantor" in the State aforesaid, for and in consideration of the sum of ONE AND 00/100 DOLLAR (\$1.00), being the true consideration paid to them at and before the sealing hereof by the CITY OF MONTICELLO, IOWA, the receipt of which is hereby acknowledged, does hereby grant, bargain sell and release unto the said CITY OF MONTICELLO, IOWA ("Grantee"), its successors and assigns, forever, the following described property which is granted, bargained, sold and released for the use of the Public forever:

All of the property underneath, above, and containing streets, roads, drives, and other infrastructure including but not necessarily limited to water mains, sanitary sewer mains, storm sewers, fire hydrants, and related valves, located within the parcel of land identified legally described as follows:

Parcel 2019-72, part of Parcel 97-30 in the Southeast Quarter (SE ¼) of the Southwest Quarter (SW ¼) of Section Sixteen (16), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, in the City of Monticello, Jones County, Iowa; containing a total of 0.28 acres more or less, subject to easements, reservations, restrictions, and rights of way of record and not of record.

The above parcel being set forth within a Plat of Survey prepared by Licensed Surveyor William H. Burger bearing the date 10/16/2019, same having been recorded with the Jones County Recorder as document number _____ on the ___ day of _____, 2019.

Subscribed and sworn to this _____ day of _____, 2019

Douglas D. Herman

Leann M. Herman

State of Iowa)
)§
County of Jones)

On this ____ day of _____, 2019, before the undersigned, Notary Public in and for the State of Iowa, personally appeared Douglas D. Herman and Leann M. Herman, known to me to be the identical persons named herein, who swore and affirmed that they executed the above and foregoing document as an expression of their voluntary act and deed.

Notary Public, State of Iowa

City Council Meeting
Prep. Date: 10/17/19
Preparer: Doug Herman



Agenda Item: 3
Agenda Date: 10/21/2019

Communication Page

Agenda Items Description: Resolution to approve creation of a committee to work on Proposed Building Code and Enforcement Plan.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The Planning & Zoning Board recommends that the Council study the benefits of adopting a building code and options related to enforcement.

Background Information: Surrounding communities and counties (Cedar Rapids (Linn County), Dubuque (Dubuque County), Manchester, and others have adopted building codes over the years to ensure certain standards are met by contractors working in their communities. Most contractors have become very accustomed to codes and code enforcement. There has been regularly increasing support for a building code and code enforcement in Monticello. The Planning & Zoning Board are of the opinion that the issue should be studied and that said study should attempt to include representatives of the City of Anamosa and the Jones County Board of Supervisors. (Either elected officials or folks appointed by them to serve on the committee.)

Staff Recommendation: I recommend that the Council approve the proposed Resolution directing the City Administrator to form a committee to explore the creation of a building code and related code enforcement.

THE CITY OF MONTICELLO, IOWA

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-__

Resolution to approve Creation of a Committee to work on Proposed Building Code and Enforcement Plan

WHEREAS, The City of Monticello Planning & Zoning Board has recommended that the City Council approve the creation of a Committee to study building codes, enforcement of building codes, as well as the benefits and/or detriments of the passage of a building code, and

WHEREAS, The Council finds that the recommendation of the Planning & Zoning Board should be followed and that the City Administrator should create a committee of two P & Z members and three other interested persons, preferably those who work in construction or trades, and

WHEREAS, The Council also finds it appropriate and therefore directs the City Administrator to invite the City of Anamosa and the Jones County Board of Supervisors to participate in this study.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 21st day of October that the City Administrator is directed to create a committee of two P & Z members and three others, preferably from construction trades, to study the potential adoption of a building code and the enforcement thereof, identifying both the positives and negatives of a building code, and further directs the City Administrator to invite the City of Anamosa and Jones County to also participate in this study.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21st day of October, 2019.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 09/13/19
Preparer: Doug Herman



Agenda Item:
Agenda Date: 09/16/2019

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Report**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

- **City Engineer Report**
 1. N. Sycamore Street update

- **PW Director Report**
 1. Gill / 6th Street Intersection update

- **Administrator Report**
 1. Diamond Drive Sale update
 2. Kurth Driveway: The Kevin Kurth driveway is located on 7th Street, outside of the scope of the N. Sycamore Street project and the approach was removed to install the looped water main. The driveway approach was to be reinstalled this year, however, if the Council moves forward with the reconstruction of the balance of 7th Street, between Cedar and Maple, next year the driveway approach would get torn out again. Kevin has agreed to the sealcoating of the driveway approach for the winter in lieu of concrete with the agreement that the City would reduce his driveway approach assessment in ½ next year if the reconstruction of 7th street proceeds as is anticipated. This approach will result in a cost savings to Kevin and the City and will not result in new concrete put in this year being torn out next year.

- **City Code of Ordinances Review:** Chapter 1-50: I will be sending you a separate e-mail with comments related to Chapters 1-50 of the draft Code for review and discussion.