

# City of Monticello, Iowa

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Posted on November 01, 2019 at 3:00 p.m.

Monticello City Council Regular Meeting November 4, 2019 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Brian Wolken	<b>City Administrator:</b>	Doug Herman
<b>City Council:</b>		<b>Staff:</b>	
<b>At Large:</b>	Dave Goedken	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Police Chief:</b>	Britt Smith
<b>Ward #1:</b>	Rob Paulson	<b>City Engineer:</b>	Patrick
	Schwickerath		
<b>Ward #2:</b>	Candy Langerman	<b>Public Works Dir.:</b>	Nick Kahler
<b>Ward #3:</b>	Chris Lux	<b>Water/Wastewater Sup:</b>	Jim Tjaden
<b>Ward #4:</b>	Tom Yeoman	<b>Ambulance Dir.:</b>	Dawn Brus

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	October	21, 2019
Approval of Payroll	October	24, 2019
Approval of Bill List		

## Motions:

**Public Hearings and Related Action:** None

## Resolutions:

1. **Resolution** to approve Amended Plat of Survey to Parcels 2019-62.
2. **Resolution** to approve FY 2018-2019 Annual Financial Report.
3. **Resolution** to approve FY 2018-2019 Annual Urban Renewal Report.
4. **Resolution** to approve Pay Request #7 from Horsfield Construction related to North Sycamore Street Reconstruction Project in the amount of \$187,369.45.
5. **Resolution** to approve sale of 2012 International Garbage Truck and Packer.
6. **Resolution** to reaffirm Council approval of the preparation and submission of Grant Application with USDA to assist in the purchase of a new ambulance.

7. **Resolution** to Schedule Public Information Meeting related to USDA Grant Application which seeks grant funds to assist with the purchase of a new Ambulance.
8. **Resolution** to approve acquisition of Compadres Building Demolition Estimate.
9. **Resolution** to approve Brick Paver Installation cost share.

**Ordinances:** None

**Reports / Potential Action:**

- **City Engineer Report**
  - N. Sycamore Street progress
- **PW Director Report**
- **Administrator Report**
  - Downtown Assessment
  - Annual Audit
  - Budget Preparation
- **City Code of Ordinances Review:** Chapter 90-156

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting  
October 21, 2019 – 6:00 P.M.  
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Rob Paulson, Candy Langerman and Chris Lux. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler and City Engineer Patrick Schwickerath. Council member Tom Yeoman was absent.

Lux moved to approve the agenda, Langerman seconded, roll call unanimous.

Paulson moved to approve the consent agenda, Lux seconded, roll call unanimous.

Herman reported Planning and Zoning has reviewed and recommended approval of the Plat of Survey to Parcels 2019-72, 2019-73 and 2019-74. Goedken moved to approve Resolution #19-146 Approving Plat of Survey to Parcels 2019-72, 2019-73 and 2019-74, Langerman seconded, roll call unanimous.

Herman proposed the dedication of Parcel 2019-72 to the City which covers the southern one-half of John Drive and water main and fire hydrant infrastructure adjacent to Parcels 2019-73 and 2019-74. Parcel 2019-72 is 35' wide as opposed to 30' due to the fact that the water main and fire hydrant would not be within the ROW at 30'. Due to the widened ROW in front of Parcels 2019-73 and 2019-74; the front yard set-backs for buildings on these lots will be reduced from 30' to 25'. Goedken moved to approve Resolution 19-147 Accepting Dedication of portion of John Drive and public improvements located within the right-of-way thereof same being identified as Parcel 2019-72 by a Plat of Survey dated 10/16/2019 prepared by Licensed Land Surveyor William H. Burger, Langerman seconded, roll call unanimous.

Herman reported that Planning & Zoning Board recommended that the Council study the benefits of adopting a building code and options related to enforcement. Lux moved to approve Resolution #19-148 to approve Creation of a Committee to work on Proposed Building Code and Enforcement Plan, Langerman seconded, roll call unanimous.

Schwickerath updated the Council on the North Sycamore Street Reconstruction Project and reported the project is on schedule with a November 21<sup>st</sup> completion date and a walk thru of the project to take place prior to City acceptance.

Kahler reported that the Public Works Department patched the 6<sup>th</sup> and Gill Street intersection.

The Council discussed the Kevin Kurth driveway approach on 7<sup>th</sup> Street that was removed to install additional water main during the North Sycamore Street Reconstruction project. The Council directed Herman to have a concrete driveway approach installed this year; acknowledging that it may be removed next year if the balance of 7<sup>th</sup> Street is reconstructed, which a decision will be made by the Council in the coming months.

Herman reported a survey of the Diamond Drive property being sold to Thomas and Alice Brighton has been ordered.

Regular Council Meeting  
October 21, 2019

Council spent the remainder of the meeting reviewing Chapters 1 through 81 of the draft City Code of Ordinances.

Langerman move to adjourn at 8:10 P.M.

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Brian Wolken, Mayor

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Sally Hinrichsen, City Clerk

# PAYROLL - OCTOBER 24, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>October 7 - 20, 2019</b>				
Dawn Brus	\$ 2,240.63	\$ -	0.00	0.00	\$ 1,640.50
Mary Intlekofer	1,911.00	-	0.00	43.50	1,301.51
Brandon Kent	1,911.00	-	8.25	8.25	1,244.53
Jim Luensman	455.00	-	0.00	0.00	354.23
Lori Lynch	2,299.88	238.88	0.00	0.00	1,602.75
Shelly Searles	2,149.88	238.88	0.00	0.00	1,469.76
Jeff Silver	630.75	-	0.00	0.00	511.28
Brenda Surom	273.00	-	0.00	0.00	212.02
Chris Szymanowski	1,957.50	130.50	0.00	0.00	1,273.99
Jenna Weih	1,265.63	-	0.00	0.00	943.70
Curt Wyman	450.00	-	0.00	0.00	302.41
<b>TOTAL AMBULANCE</b>	<b>\$ 15,544.27</b>	<b>\$ 608.26</b>	<b>8.25</b>	<b>51.75</b>	<b>\$ 10,856.68</b>
<b>CEMETERY</b>	<b>October 5 - 18, 2019</b>				
Dan McDonald	\$ 1,710.34	\$ 54.34	0.00	0.00	\$ 1,232.50
<b>TOTAL CEMETERY</b>	<b>\$ 1,710.34</b>	<b>\$ 54.34</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,232.50</b>
<b>CITY HALL</b>	<b>October 6 - 19, 2019</b>				
Cheryl Clark	\$ 2,020.80	\$ -	0.38	26.63	\$ 1,422.86
Doug Herman	4,201.46	-	0.00	0.00	2,932.28
Sally Hinrichsen	2,488.06	-	0.00	0.00	1,649.49
Nanci Tuel	1,486.40	-	0.00	0.00	977.35
<b>TOTAL CITY HALL</b>	<b>\$ 10,196.72</b>	<b>\$ -</b>	<b>0.38</b>	<b>26.63</b>	<b>\$ 6,981.98</b>
<b>COUNCIL / MAYOR</b>					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.26
Brenda Hanken	100.00	-	0.00	0.00	92.26
Candy Langerman	100.00	-	0.00	0.00	92.35
Chris Lux	100.00	-	0.00	0.00	92.26
Rob Paulson	100.00	-	0.00	0.00	92.35
Brian Wolken	300.00	-	0.00	0.00	273.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
<b>TOTAL COUNCIL / MAYOR</b>	<b>\$ 900.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 827.61</b>
<b>LIBRARY</b>	<b>October 7 - 20, 2019</b>				
Molli Hunter	\$ 280.55	\$ -	0.00	0.00	\$ 238.44
Penny Schmit	1,074.41	-	0.00	0.00	587.86
Madonna Thoma-Kremer	988.80	-	0.00	0.00	629.95
Michelle Turnis	1,615.38	-	0.00	0.00	1,003.75
<b>TOTAL LIBRARY</b>	<b>\$ 3,959.14</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,460.00</b>
<b>MBC</b>	<b>October 7 - 20, 2019</b>				
Jacob Oswald	\$ 1,892.31	\$ -	0.00	0.00	\$ 1,422.50
Shannon Poe	1,576.92	-	0.00	0.00	1,076.28
<b>TOTAL MBC</b>	<b>\$ 3,469.23</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,498.78</b>
<b>POLICE</b>	<b>October 7 - 20, 2019</b>				
Zachary Buehler	\$ 1,745.52	\$ -	0.00	0.00	\$ 1,298.38
Peter Fleming	1,912.40	-	0.00	0.00	1,363.21

# PAYROLL - OCTOBER 24, 2019

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>POLICE (cont.)</b>					
Dawn Graver	2,097.37	-	0.00	0.00	1,503.33
Erik Honda	2,077.34	-	0.00	10.50	1,546.08
John Klein	257.28	-	0.00	0.00	218.59
Jordan Koos	2,212.76	-	0.00	27.00	1,607.11
Britt Smith	2,735.42	-	0.00	0.00	1,996.57
Madonna Staner	1,486.40	-	0.00	0.00	1,122.44
Brian Tate	2,155.44	-	0.00	0.00	1,591.40
<b>TOTAL POLICE</b>	<b>\$ 16,679.93</b>	<b>\$ -</b>	<b>0.00</b>	<b>37.50</b>	<b>\$ 12,247.11</b>
<b>ROAD USE</b>					
<b>October 5 - 18, 2019</b>					
Zeb Bowser	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,209.60
Eric Jungling	1,596.00	-	0.00	0.00	834.43
<b>TOTAL ROAD USE</b>	<b>\$ 3,252.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,044.03</b>
<b>SANITATION</b>					
<b>October 5 - 18, 2019</b>					
Michael Boyson	\$ 1,632.00	\$ -	0.00	0.00	\$ 1,142.19
Nick Kahler	2,019.23	-	0.00	0.00	1,383.28
<b>TOTAL SANITATION</b>	<b>\$ 3,651.23</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,525.47</b>
<b>SEWER</b>					
<b>October 5 - 18, 2019</b>					
Tim Schultz	\$ 471.90	\$ -	0.00	11.50	\$ 134.29
Jim Tjaden	2,230.77	-	0.00	0.00	1,610.91
<b>TOTAL SEWER</b>	<b>\$ 2,702.67</b>	<b>\$ -</b>	<b>0.00</b>	<b>11.50</b>	<b>\$ 1,745.20</b>
<b>WATER</b>					
<b>October 5 - 18, 2019</b>					
Daniel Pike	\$ 1,749.15	\$ 93.15	0.00	16.50	\$ 1,263.62
<b>TOTAL WATER</b>	<b>\$ 1,749.15</b>	<b>\$ 93.15</b>	<b>0.00</b>	<b>16.50</b>	<b>\$ 1,263.62</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 63,814.68</b>	<b>\$ 755.75</b>	<b>8.63</b>	<b>143.88</b>	<b>\$ 44,682.98</b>

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
<b>POLICE DEPARTMENT</b>					
IOWA DEPT OF PUBLIC SAFETY	PD IOWA SYSTEM		300.00		
KARDES INC	PD FUEL		87.45		
UNIFORM DEN INC	PD SUPPLIES		186.93		
	110 POLICE DEPARTMENT TOTAL		574.38		
<b>AMBULANCE</b>					
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES		51.55		
	160 AMBULANCE TOTAL		51.55		
<b>STREETS</b>					
INSURANCE ASSOCIATES, INC.	RU INSURANCE		374.00		
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT		8.36		
SCOT MCELMEEL	RU STREET MAINTENANCE-S MAIN		1,765.52		
NEXT GENERATION PLBG & HTG LLC	RU BLDG REPAIR/MAINT		207.66		
SNYDER & ASSOCIATES, INC	N SYCAMORE ST RECONSTRUCTION		38,106.51		
	210 STREETS TOTAL		40,462.05		
<b>AIRPORT</b>					
HDR ENGINEERING INC	CAP IMP - AIRPORT MASTER PLAN		9,938.00		
MONTICELLO AVIATION INC	AIRPORT MANAGER		2,083.33		
	280 AIRPORT TOTAL		12,021.33		
<b>LIBRARY</b>					
BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS		126.23		
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS		74.15		
JOHN MONK	JANITORIAL SERVICES		387.50		
MONTICELLO CHAMBER OF COMMERCE	LIB IMP PROGRAMS/PROMOTIONS		40.00		
MONTICELLO SCHOOLS YEARBOOK	LIB BAKER BOOKS		225.00		
O'KEEFE ELEVATOR COMPANY INC	ELEVATOR MAINTENANCE		39.78		
WYATT KEEHNER	LIB WINDOW CLEANING		100.00		
MICHELLE TURNIS	LIB TRAVEL		60.32		
	410 LIBRARY TOTAL		1,052.98		
<b>PARKS</b>					
RACHEL BECKER	MBC DAMAGE DEPOSIT REFUND		200.00		
CEDAR RAPIDS-LINN COUNTY	POOL/MBC HAZMAT DISPOSAL		110.20		
CENTRAL IOWA DISTRIBUTING INC	MBC EQUIP REPAIR/MAINT		966.06		
JOHN DEERE FINANCIAL	MBC EQUIP REPAIR/MAINT		13.87		
DEREK KURTH	MBC DAMAGE DEPOSIT REFUND		200.00		
JOHN MONK	JANITORIAL SERVICES		325.00		
PHEASANTS FOREVER	MBC DAMAGE DEPOSIT REFUND		200.00		
MELANIE WEBER	MBC DAMAGE DEPOSIT REFUND		200.00		
	430 PARKS TOTAL		2,215.13		
<b>AQUATIC CENTER</b>					
CEDAR RAPIDS-LINN COUNTY	POOL/MBC HAZMAT DISPOSAL		110.20		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	440 AQUATIC CENTER TOTAL		110.20		
SOLDIER'S MEMORIAL BOARD O'KEEFE ELEVATOR COMPANY INC	ELEVATOR MAINTENANCE		39.78		
	498 SOLDIER'S MEMORIAL BOARD TOTAL		39.78		
CLERK/CITY ADMIN JOHN MONK	JANITORIAL SERVICES		400.00		
	620 CLERK/CITY ADMIN TOTAL		400.00		
ENGINEER SNYDER & ASSOCIATES, INC	ENGINEERING FEES		1,159.70		
	640 ENGINEER TOTAL		1,159.70		
ATTORNEY LYNCH DALLAS, P.C.	ATTORNEY FEES		907.50		
	641 ATTORNEY TOTAL		907.50		
CITY HALL/GENERAL BLDGS					
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES		24.90		
DIAMOND PI COMPANY	CH MEETING		128.45		
GIS WORKSHOP LLC	CH COMPUTER SUPPORT FEES		5,586.28		
HOLIDAY INN AIRPORT	CH TRAVEL - HINRICHSEN		201.60		
IOWA STATE PRISON INDUSTRIES	CH BUILDING SUPPLIES		3.17		
JONES CO ECONOMIC DEVELOPMENT	CH MEETING		148.77		
JONES COUNTY RECORDER	CH RECORDING FEES		7.00		
DAVID B MCNEILL	CH BLDG REPAIR/MAINT		3.69		
MED PLAST	CH FRANCHISE FEE REFUND		997.28		
MONK ENTERPRISES LLC	CH MEETING		81.40		
O'KEEFE ELEVATOR COMPANY INC	ELEVATOR MAINTENANCE		79.56		
WYATT KEEHNER	CH WINDOW CLEANING		62.00		
	650 CITY HALL/GENERAL BLDGS TOTAL		7,324.10		
WATER					
CITY OF MONTICELLO	HARVEY/REBECCA ANN		719.34		
EASTERN IA EXCAVATING&CONCRETE	WATER SYSTEM		12,095.90		
JORGE L ESPINOZA	WATER DEPOSIT REFUND		12.52		
RUSSELL & KATHY FILIP	WATER DEPOSIT REFUND		8.80		
REBECCA ANN HARVEY	WATER DEPOSIT REFUND		46.36		
STEVE INTLEKOFER	OVERPAYMENT REFUND - JAMIESON		166.48		
IOWA ONE CALL	WATER SYSTEM		21.60		
JOHN DEERE FINANCIAL	WATER BOOTS - PIKE		90.00		
KARDES INC	WATER FUEL		39.43		
MARIA GUADALUPE VEGA NUNEZ	WATER DEPOSIT REFUND		122.96		
GARY & KATHY PRATT	WATER DEPOSIT REFUND		8.93		
DONNA VAN ZILE	WATER DEPOSIT REFUND		1.09		
NORM ZIMMERMAN	OVERPAYMENT REFUND - WARREN		16.39		



**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	810 WATER TOTAL		13,349.80		
SEWER					
BRIAN CROWLEY	SEWER EQUIP REPAIR/MAINT	1,634.10			
IOWA ONE CALL	SEWER SYSTEM	21.60			
JOHN DEERE FINANCIAL	SEWER BOOTS - PIKE	103.97			
KARDES INC	SEWER FUEL	39.43			
MINE SAFETY APPLIANCES COMPANY	SEWER SYSTEM	380.00			
ROTO-ROOTER	SEWER SYSTEM	290.00			
SNYDER & ASSOCIATES, INC	SEWER FACILITY EVALUATION	2,809.00			
	815 SEWER TOTAL		5,278.10		
SANITATION					
REPUBLIC SERVICES	RESIDENTIAL GARBAGE	21,683.40			
	840 SANITATION TOTAL		21,683.40		
STORM WATER FUND					
ROTO-ROOTER	STORMWATER MAINTENANCE	345.00			
	865 STORM WATER FUND TOTAL		345.00		
	Accounts Payable Total		106,975.00		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	10,515.66
005	MONTICELLO BERNDES CENTER	2,215.13
016	AMBULANCE	51.55
030	LIBRARY IMPROVEMENT	95.23
041	LIBRARY	606.52
046	AIRPORT	2,083.33
110	ROAD USE	9,288.29
325	TIF PROJECT	18,704.26
332	CAPITAL IMPROVEMENT	22,407.50
502	C.C. BIDWELL LIBRARY BOOK	126.23
503	TRUST/IOMA MARY BAKER	225.00
600	WATER	12,429.80
602	CUSTOMER DEPOSITS	920.00
610	SEWER	2,469.10
613	SEWER CAPITAL IMPROVEMENT	2,809.00
670	SANITATION	21,683.40
740	STORM WATER	345.00
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	TOTAL FUNDS	106,975.00

City Council Meeting  
Prep. Date: 11/01/19  
Preparer: Doug Herman



Agenda Item: 1  
Agenda Date: 11/04/2019

*Communication Page*

**Agenda Items Description:** Resolution to approve Amended Plat of Survey to Parcel 2019-62.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution
Amended Plat of Survey /Original Plat of Survey
Aerial

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Synopsis:** The Proposed Amended Plat of Survey sets forth a parcel located in the two-mile jurisdiction along 175<sup>th</sup> Avenue. (Leo Cook property)

**Background Information:** The P & Z and the City Council previously approved the Plat of Survey to Parcel 2019-62 located on 175<sup>th</sup> avenue within the two-mile jurisdiction. The parcel was created to provide a building lot for a new home. Since the approval of the original parcel the property owners requested that changes be made to the original survey resulting in the amended survey.

Notes from the Property Owner:

*The original parcel that was sent in, approved, and recorded was a bit premature and likely a result of some miscommunication. The reasons for the amendment (dated 10-31-19) with the different shape and size is for a few reasons:*

- 1. We were waiting for the house to be excavated to better determine how it would sit on the land / hilltop.*
- 2. We wanted the parcel to be at or close to 2 acres The amended parcel is 1.91 acres.*
- 3. We wanted to capture as much of the hilltop as possible and not as much of the hillsides and valleys.*
- 4. We wanted to capture more of the south side of the hilltop, including the south slope for solar placement.*

*Yes, you are correct in that the parcel is located in the same location as the original.*

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-\_\_\_\_\_

## **Resolution Approving Amended Plat of Survey to Parcel 2019-62, located in the two-mile jurisdiction of the City of Monticello**

**WHEREAS,** A Plat of Survey creating Parcel 2019-62 was previously approved by the City Council, and

**WHEREAS,** Since the original submission and approval the property owner requested that the surveyor amend the Plat of Survey as originally presented and approved, and

**WHEREAS,** The Amended Plat of Survey has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS,** The City Council finds that the Amended Plat of Survey, being substantially consistent with the original Plat of Survey reviewed and recommended for approval by the Planning & Zoning Board, should be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Amended Plat of Survey to Parcel 2019-62.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4<sup>th</sup> day of November, 2019.

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Brian Wolken, Mayor

Attest:

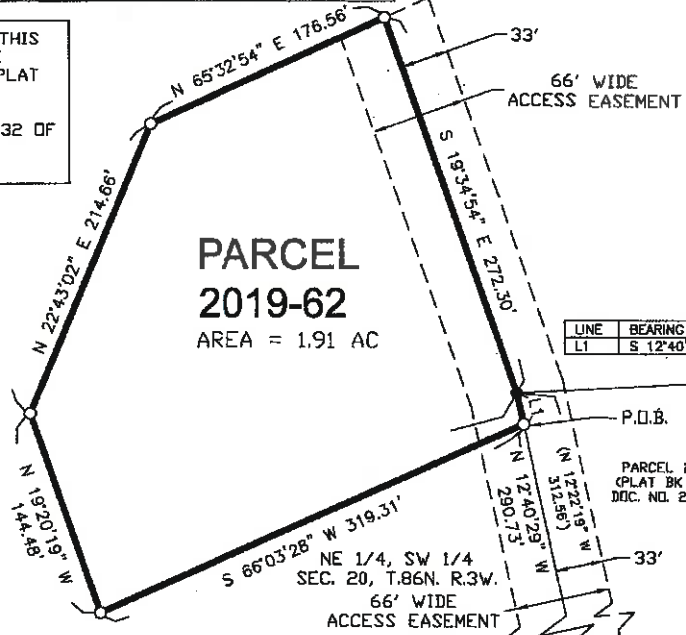
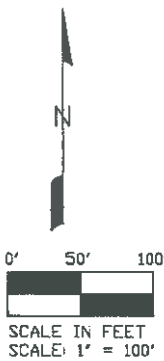
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Sally Hinrichsen, Monticello City Clerk

**Index Legend**  
 Location: Parcel 2019-62, in the NE-SW, Sec. 20, T.86N. R.3W.  
 Requestor: Heather McDonald  
 Proprietor: Leo M. Cook & Janet M. Cook  
 Surveyor: Michael J. Weber  
 Surveyor Company: Weber Surveying, LLC  
 & Return To: 26789 46th AVE, Bernard, IA 52032  
 mjweber1@bernardtel.com 563-590-4993

**AMENDED - PLAT of SURVEY**  
**PARCEL 2019-62**  
 in Section 20, T.86N. R.3W. of the  
 5th P.M. in Jones County, Iowa

NOTE: THE PURPOSE OF THIS PLAT IS TO AMMEND THE PREVIOUSLY RECORDED PLAT OF SURVEY OF PARCEL 2019-62 RECORDED AS INSTRUMENT NO. 2019-2732 OF THE JONES COUNTY RECORDER'S OFFICE.

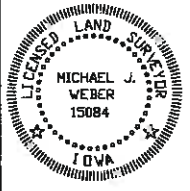


- NEW PARCEL LINE
- EASEMENT LINE
- EXISTING PARCEL LINE
- RECORDED DIMENSION
- POINT OF BEGINNING RIGHT OF WAY
- ACRES
- UNITED STATES PUBLIC LAND CORNER DESCRIPTION AS NOTED
- PLACED 5/8" STEEL REROD W/DORANGE PLASTIC CAP MARKED "WEBER PLS 15084"
- FOUND 5/8" DIA. STEEL REROD W/DORANGE PLASTIC CAP MARKED "WEBER PLS 15084"

SE COR. NE-SW, SEC. 20, T.86N. R.3W. OF THE 5TH P.M. FOUND 5/8" DIA. REROD W/DORANGE CAP NO. 15084

SOUTH 1/4 CORNER, SEC. 20, T.86N. R.3W. OF THE 5TH P.M. FOUND 5/8" REROD W/DORANGE CAP NO. 14807 PER SEC COR CERT DOC. NO. 2002 1411

**DESCRIPTION:**  
 Parcel 2019-62, being part of the NE 1/4 of the SW 1/4 of Section 20, T.86N. R.3W. of the 5th P.M. in Jones County, Iowa, more particularly described as follows: Commencing at the SE corner of the NE 1/4 of the SW 1/4 of said Section 20; thence N 12°40'29" W (assumed bearing), 290.73' along the West line of Parcel 2012-137 as shown Plat Book U Page 96, Document No. 2012 3702 of the Jones County Recorder's Office to the point of beginning; thence S 66°03'28" W, 319.31'; thence N 19°20'19" W, 144.48'; thence N 22°43'02" E, 214.66'; thence N 65°32'54" E, 176.56'; thence S 19°34'54" E, 272.30' to the NW corner of said Parcel 2012-137; thence S 12°40'29" E, 21.82' along the West line of said Parcel 2012-137 to the point of beginning, containing 1.91 acres and subject to easements of record and not of record.



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

*Michael J. Weber* October 31, 2019  
 MICHAEL J. WEBER (DATE)

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2019

SHEETS COVERED BY THIS SEAL: THIS SHEET  
 LICENSE NUMBER 15084

**WEBER SURVEYING, LLC**  
 26789 46TH AVE  
 BERNARD, IA 52032  
 PH: (563) 879-4173  
 FAX: (563) 879-4199

DRAWN BY: MJW  
 SURVEY DATE: 10/31/19  
 DWG: 19107-MCDONALD

**SHEET 1 OF 1**

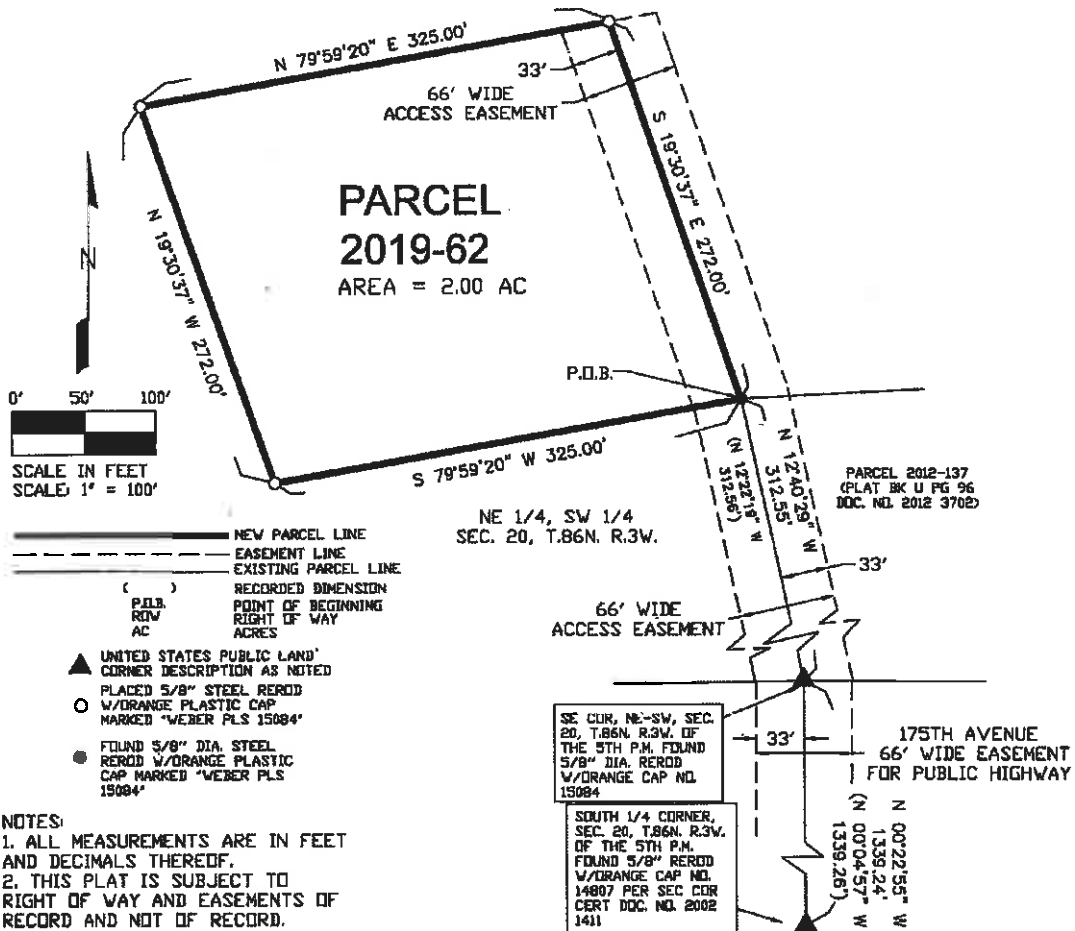
Instrument #: 2019-2732 B: W P: 89  
 10/04/2019 09:45:08 AM Total Pages: 2  
 ZPS SURVEYS/PLATS  
 Recording Fee: \$12.00 Transfer Tax: \$0.  
 Sheri L. Jones, Recorder, Jones County Iowa



PREPARED BY: MICHAEL J. WEBER, WEBER SURVEYING, LLC, 26789 46TH AVE, BERNARD, IA 52032 (563) 879-4173

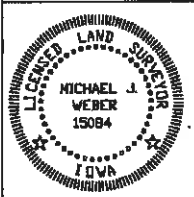
**Index Legend**  
 Location: Parcel 2019-62, in the NE-SW, Sec. 20, T.86N. R.3W.  
 Requestor: Heather McDonald  
 Proprietor: Leo M. Cook & Janet M. Cook  
 Surveyor: Michael J. Weber  
 Surveyor Company: Weber Surveying, LLC  
 & Return To: 26789 46th AVE, Bernard, IA 52032  
 mjweber@bernardtel.com 563-590-4993

**PLAT of SURVEY**  
**PARCEL 2019-62**  
 in Section 20, T.86N. R.3W. of the  
 5th P.M. in Jones County, Iowa



- NOTES:**  
 1. ALL MEASUREMENTS ARE IN FEET AND DECIMALS THEREOF.  
 2. THIS PLAT IS SUBJECT TO RIGHT OF WAY AND EASEMENTS OF RECORD AND NOT OF RECORD.

**DESCRIPTION:**  
 Parcel 2019-62, being part of the NE 1/4 of the SW 1/4 of Section 20, T.86N. R.3W. of the 5th P.M. in Jones County, Iowa, more particularly described as follows: Commencing at the SE corner of the NE 1/4 of the SW 1/4 of said Section 20; thence N 12°40'29" W (assumed bearing), 312.55' along the West line of Parcel 2012-137 as shown Plat Book U Page 96, Document No. 2012 3702 of the Jones County Recorder's Office to the NW corner of said Parcel 2012-137 being the point of beginning; thence S 79°59'20" W, 325.00'; thence N 19°30'37" W, 272.00'; thence N 79°59'20" E, 325.00'; thence S 19°30'37" E, 272.00' to the point of beginning; containing 2.00 acres and subject to easements of record and not of record.



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.  
*Michael J. Weber* September 5, 2019  
 MICHAEL J. WEBER (DATE)  
 LICENSE NUMBER 15084  
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2019  
 SHEETS COVERED BY THIS SEAL: THIS SHEET

**WEBER SURVEYING, LLC**  
 26789 46TH AVE  
 BERNARD, IA 52032  
 PH (563) 879-4173  
 FAX (563) 879-4199

DRAWN BY: MJW  
 SURVEY DATE: 9/05/19  
 DWG# 19107-McDONALD

**SHEET 1 OF 1**

## The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-129

### Resolution Approving Plat of Survey to Parcel 2019-62, located in the two-mile jurisdiction of the City of Monticello

**WHEREAS,** A Plat of Survey creating Parcel 2019-62 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS,** The City Planning and Zoning Board has reviewed the Plat of Survey and recommends its approval, and

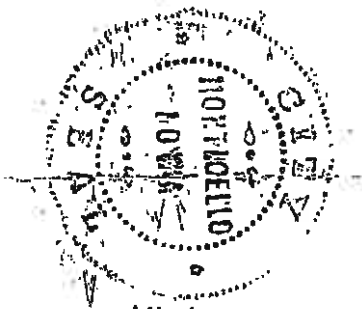
**WHEREAS,** The City Council finds that the Plat of Survey should be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2019-62.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 16<sup>th</sup> day of September, 2019.



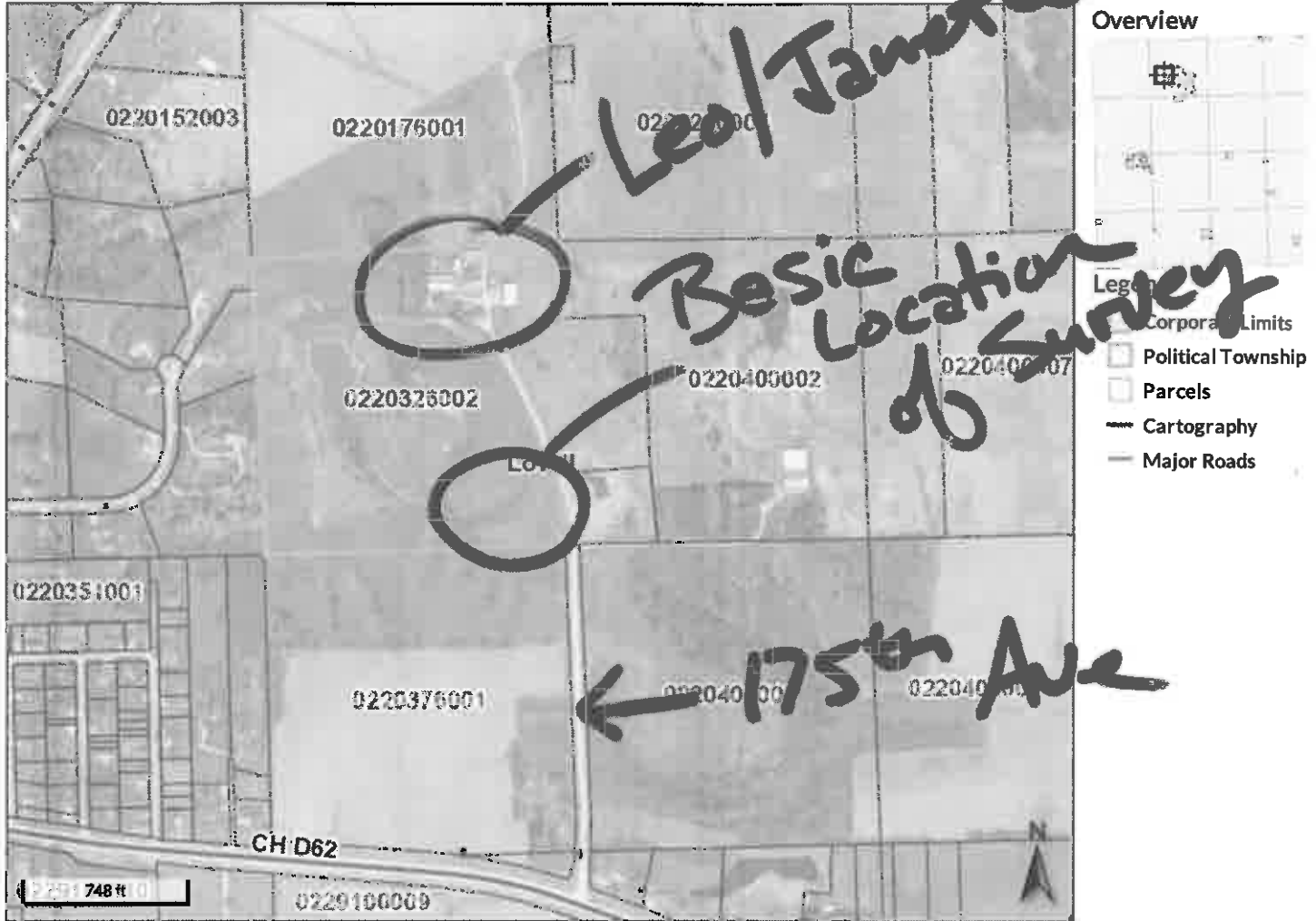
Brian Wolken, Mayor



Attest:



Sally Hinrichsen, Monticello City Clerk



<b>Parcel ID</b>	0220326002	<b>Alternate ID</b>	n/a	<b>Owner Address</b>	COOK, LEO M & JANET M
<b>Sec/Twp/Rng</b>	20-86-3	<b>Class</b>	AD		21435 175TH AVE
<b>Property Address</b>	21435 175TH AVE	<b>Acreage</b>	39.78		MONTICELLO IA 52310
	MONTICELLO				
<b>District</b>	LOVMO				
<b>Brief Tax Description</b>	20-86-3 NE SW EXC PARCEL 2012-137				
	(Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 11/1/2019  
 Last Data Uploaded: 10/31/2019 5:36:21 PM

Developed by  **Schneider**  
 GEOSPATIAL



City Council Meeting  
Prep. Date: 10/31/19  
Preparer: Doug Herman



Agenda Item: # **Z**  
Agenda Date: 11/04/19

*Communication Page*

**Agenda Items Description:** Resolution to approve Annual Financial Report for FY 2019.

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

Proposed Report

**Fiscal Impact:**

Budget Line Item: n/a

Budget Summary: n/a

Expenditure: n/a

Revenue: n/a

**Synopsis:** Resolution approves State mandated annual financial report.

**Background Information:** The attached report sets for the City fund balances, revenues, expenses, debt, and other related financial information. I won't spend time herein explaining the report, it largely speaks for itself. Sally prepared this report and can answer any questions you have between now and the meeting or at the meeting. With that said, here are a couple notes:

	<u>July 1, 2018</u>	<u>July 1, 2019</u>
Ending Fund Balance (All funds combined)	\$3,637,728	\$5,616,016

6/30/2019 General Obligation Debt: \$ 5,136,142

6/30/2019 GO Debt Limit: \$11,983,927 (Maximum City G.O. debt)

\$ 6,847,785 (Difference of the above numbers or what is referred to as our G.O. Debt Capacity.)

City Policy limits the total debt that can be taken on by the City to 4% of the total assessed valuation, 1% less than the State Constitution allows.) So, by policy, instead of having a maximum debt capacity of \$11,983,927, we have a self-imposed debt capacity of \$9,587,141.60, which in turn reduces our available General Obligation debt capacity to \$4,450,999.60.

The balance of the report summarizes revenues and expenses into categories.

**Recommendation:** I recommend that the Council approve the proposed Resolution, approving the Annual Financial Report for FY 2018-2019.

**THE CITY OF MONTICELLO, IOWA**

**RESOLUTION #**

**Approving FY 2018-2019 Annual Financial Report**

**IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA**

**WHEREAS**, The City of Monticello is obligated to prepare and submit a report, annually, setting out the balances, revenues, expenses associated with our receipts and expenses and indebtedness and to further provide some detail in regard thereto, and

**WHEREAS**, The City Clerk has prepared the report for FY 2018-2019, and published notice in the Monticello Express, as required prior to this meeting. Same having been reviewed by the City Administrator and presented to the City Council for review and approval, and

**WHEREAS**, The Council finds, based upon the information provided by the City Clerk, that the report should be approved for submission to the State.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 4<sup>th</sup> day of November 2019, does hereby approve the FY 2018-2019 Annual Financial Report and directs the City Clerk to submit same to the State as required by the Code of Iowa.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk

16205300400000
CITY OF MONTICELLO
200 E 1st St
MONTICELLO IA 52310
POPULATION: 3796

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
<b>Revenues and Other Financing Sources</b>				
Taxes Levied on Property	1,708,598		1,708,598	1,714,091
Less: Uncollected Property Taxes-Levy Year	0		0	
<b>Net Current Property Taxes</b>	<b>1,708,598</b>		<b>1,708,598</b>	<b>1,714,091</b>
Delinquent Property Taxes	0		0	
TIF Revenues	701,595		701,595	730,000
Other City Taxes	388,028	0	388,028	393,105
Licenses and Permits	268,185	0	268,185	238,285
Use of Money and Property	295,915	9,695	305,610	229,569
Intergovernmental	1,095,028	0	1,095,028	1,282,445
Charges for Fees and Service	342,780	1,504,373	1,847,153	1,988,634
Special Assessments	7,043	5,696	12,739	13,725
Miscellaneous	224,676	18,007	242,683	318,262
Other Financing Sources	2,577,901	0	2,577,901	2,515,000
Transfers In	1,812,249	74,357	1,886,606	1,979,779
<b>Total Revenues and Other Sources</b>	<b>9,421,998</b>	<b>1,612,128</b>	<b>11,034,126</b>	<b>11,402,895</b>
<b>Expenditures and Other Financing Uses</b>				
Public Safety	1,329,949		1,329,949	1,456,374
Public Works	983,784		983,784	1,171,194
Health and Social Services	0		0	
Culture and Recreation	796,142		796,142	901,247
Community and Economic Development	158,874		158,874	157,460
General Government	422,456		422,456	479,386
Debt Service	1,155,893		1,155,893	1,155,893
Capital Projects	945,686		945,686	2,413,620
<b>Total Governmental Activities Expenditures</b>	<b>5,792,784</b>	<b>0</b>	<b>5,792,784</b>	<b>7,735,174</b>
BUSINESS TYPE ACTIVITIES		1,376,448	1,376,448	1,652,977
<b>Total All Expenditures</b>	<b>5,792,784</b>	<b>1,376,448</b>	<b>7,169,232</b>	<b>9,388,151</b>
Other Financing Uses	0	0	0	
Transfers Out	1,612,113	274,493	1,886,606	1,979,779
<b>Total All Expenditures/and Other Financing Uses</b>	<b>7,404,897</b>	<b>1,650,941</b>	<b>9,055,838</b>	<b>11,367,930</b>
<b>Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses</b>	<b>2,017,101</b>	<b>-38,813</b>	<b>1,978,288</b>	<b>34,965</b>
Beginning Fund Balance July 1, 2018	3,317,067	320,661	3,637,728	3,638,504
Ending Fund Balance June 30, 2019	5,334,168	281,848	5,616,016	3,673,469

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds 703

Indebtedness at June 30, 2019		Indebtedness at June 30, 2019	
Amount		Amount	
General Obligation Debt	4,890,000	Other Long-Term Debt	246,142
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	11,983,927

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

Signature of Preparer: Printed name of Preparer Sally Hinrichsen, City Clerk/Treasurer	Publication 10/30/2019 Phone Number 319-465-3577
Signature of Mayor or other City official (Name and Title)	Date Signed

PLEASE PUBLISH THIS PAGE ONLY

REVENUE P2  
 CITY OF MONTICELLO  
 REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2019  
 NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
<b>Section A - Taxes</b>									
Taxes levied on property	1 965,820	394,726		348,052			1,708,598		1,708,598
Less: Uncollected Property Taxes - Levy Year	2							0	0
Net Current Property Taxes	3 965,820	394,726		348,052		0	1,708,598		1,708,598
Delinquent Property Taxes	4								
Total Property Tax	5 965,820	394,726		348,052		0	1,708,598		1,708,598
TIF Revenues	6		701,595				701,595		701,595
Other City Taxes	7								
Utility Tax Replacement Excise Taxes	8 25,524	10,489		7,689			43,702		43,702
Utility Franchise Tax (Chapter 364.2, Code of Iowa)	9								0
Parimutuel Wager Tax	10								0
Gaming Wager Tax	11								0
Mobile Home Tax	12 1,976	812		595			3,383		3,383
Hotel / Motel Tax	13 19,947						19,947		19,947
Other Local Option Taxes	14 320,996						320,996		320,996
Total Other City Taxes	15 368,443	11,301		8,284		0	388,028		388,028
Section B - Licenses and Permits	16 267,385				800		268,185		268,185
Section C - Use of Money and Property	17								
Interest	18 51,514	11,846	12,897	4,770		2,188	95,228	9,695	104,923
Rents and Royalties	19 200,687						200,687		200,687
Other Miscellaneous Use of Money and Property	20								0
Total Use of Money and Property	21								0
Section D - Intergovernmental	22 252,201	11,846	12,897	4,770		2,188	295,915	9,695	305,610
Federal Grants and Reimbursements	23								
Federal Grants	24 1,500								
Community Development Block Grants	25				372,877		374,377		374,377
Housing and Urban Development	26								0
Public Assistance Grants	27								0
Payment in Lieu of Taxes	28								0
Total Federal Grants and Reimbursements	29 1,500								0
Total	30 1,500	0		0	372,877	0	374,377	0	374,377
	31								0
	32								0
	33								0

**REVENUE P3**  
**CITY OF MONTICELLO**  
**REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2019**  
**NON-GAAP/CASH BASIS**

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
<b>Section D - Intergovernmental - Continued</b>									
State Shared Revenues	41								41
Road Use Taxes	43								43
	44	490,389					490,389		490,389
<b>Other state grants and reimbursements</b>									
State grants	48								48
Iowa Department of Transportation	49	12,456					12,456		12,456
Iowa Department of Natural Resources	50	9,284			25,463		34,747		34,747
Iowa Economic Development Authority	51	1,080					1,080		1,080
CEBA grants	52								0
Commercial & Industrial Replacement Claim	53								0
	54	37,458	15,394	11,285			64,137		64,137
	55								0
	56								0
	57								0
	58								0
	59								0
<b>Total State</b>	60	60,278	505,783	11,285	25,463	0	602,809	0	602,809
<b>Local Grants and Reimbursements</b>									
County Contributions	63								0
Library Service	64	19,064					19,064		19,064
Township Contributions	65				11,974		11,974		11,974
Fire/EMT Service	66	61,227					61,227		61,227
School Resource Officer	67	25,577					25,577		25,577
	68								0
	69								0
<b>Total Local Grants and Reimbursements</b>	70	105,868	0	0	11,974	0	117,842	0	117,842
<b>Total Intergovernmental (Sum of lines 33, 60, and 70)</b>	71	167,646	505,783	11,285	410,314	0	1,095,028	0	1,095,028
<b>Section E - Charges for Fees and Service</b>									
Water	72								0
Sewer	73							420,025	420,025
Electric	74							567,849	567,849
Gas	75							0	0
Parking	76							0	0
Airport	77							0	0
Landfill/garbage	78							0	0
Hospital	79							486,952	486,952
	80							0	0

**REVENUE P4**  
**CITY OF**  
**REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,**  
**NON-GAAP/CASH BASIS**

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section E - Charges for Fees and Service - Continued	81								81
Transit	82						0		0 82
Cable TV	83						0		0 83
Internet	84						0		0 84
Telephone	85						0		0 85
Housing Authority	86						0		0 86
Storm Water	87						0	29,547	29,547 87
Other:	88								88
Nursing Home	89						0		0 89
Police Service Fees	90	315					315		315 90
Prisoner Care	91						0		0 91
Fire Service Charges	92						0		0 92
Ambulance Charges	93	243,298					243,298		243,298 93
Sidewalk Street Repair Charges	94						0		0 94
Housing and Urban Renewal Charges	95						0		0 95
River Port and Terminal Fees	96						0		0 96
Public Scales	97						0		0 97
Cemetery Charges	98	19,600					19,600		19,600 98
Library Charges	99	6,048					6,048		6,048 99
Park, Recreation, and Cultural Charges	100	73,519					73,519		73,519 100
Animal Control Charges	101						0		0 101
	102						0		0 102
	103						0		0 103
<b>Total Charges for Service</b>	104	342,780	0	0	0	0	342,780	1,504,373	1,847,153 104
<b>Section F - Special Assessments</b>	106				7,043		7,043	5,696	12,739 106
<b>Section G - Miscellaneous</b>	107								107
Contributions	108	19,249			63,272		82,521		82,521 108
Deposits and Sales/Fuel Tax Refunds	109	6,250					6,250	9,710	15,960 109
Sale of Property and Merchandise	110	85					85		85 110
Fines	111	9,694					9,694		9,694 111
Internal Service Charges	112	469					469		469 112
	113						0		0 113
Miscellaneous	114	50,277			1,173		51,450	8,297	59,747 114
State Sales Collection	115	27					27		27 115
Concessions	116	20,911					20,911		20,911 116
Cemetery Lot Sales	117	5,477			1,288	2,007	8,772		8,772 117
Airport Fuel Sales	118	6,302					6,302		6,302 118
Reimbursements/Refunds	119	34,547			3,648		38,195		38,195 119
<b>Total Miscellaneous</b>	120	153,288	0	0	69,381	2,007	224,676	18,007	242,683 120

**REVENUE P5**  
**CITY OF**  
**REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,**  
**NON-GAAP/CASH BASIS**

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
<b>Total All Revenues (Sum of lines 6, 7, 15, 16, 22, 71, 104, 106, and 120)</b>	121 2,517,563	923,656	714,492	372,391	499,551	4,195	5,031,848	1,537,771	6,569,619
<b>Section H - Other Financing Sources</b>	123								123
Proceeds of capital asset sales	124						0		0
Proceeds of long-term debt (Excluding TIF internal borrowing)	125				2,577,901		2,577,901		2,577,901
Proceeds of anticipatory warrants or other short-term debt	126						0		0
Regular transfers in and interfund loans	127 827,827			274,493	184,797		1,287,117	74,357	1,361,474
Internal TIF loans and transfers in	128			525,132			525,132		525,132
	129						0		0
	130						0		0
<b>Total Other Financing Sources</b>	131 827,827	0	0	799,625	2,762,698	0	4,390,150	74,357	4,464,507
<b>Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)</b>	132 3,345,390	923,656	714,492	1,172,016	3,262,249	4,195	9,421,998	1,612,128	11,034,126
<b>Beginning Fund Balance July 1, 2018</b>	134 1,435,536	1,244,291	240,279	70,019	38,219	288,723	3,317,067	320,661	3,637,728
<b>Total Revenues and Other Financing Sources (Sum of lines 132 and 134)</b>	136 4,780,926	2,167,947	954,771	1,242,035	3,300,468	292,918	12,739,065	1,932,789	14,671,854



EXPENDITURES P6  
 CITY OF MONTICELLO  
 EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019  
 NON-GAAP/CASH BASIS

Item Description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g) and (h)) (i)	Line
<b>Section A — Public Safety</b>	1										1
Police Department/Crime Prevention	2	524,642	129,075					653,717		653,717	2
Jail	3							0		0	3
Emergency Management	4							0		0	4
Flood control	5							0		0	5
Fire Department	6	75,793						75,793		75,793	6
Ambulance	7	500,330	99,779					600,109		600,109	7
Building Inspections	8							0		0	8
Miscellaneous Protective Services	9							0		0	9
Animal Control	10	330						330		330	10
Other Public Safety	11							0		0	11
	12							0		0	12
	13							0		0	13
<b>Total Public Safety</b>	14	1,101,095	228,854		0		0	1,329,949		1,329,949	14
<b>Section B — Public Works</b>	15										15
Roads, Bridges, Sidewalks	16	180,240	610,637					790,877		790,877	16
Parking Meter and Off-Street	17							0		0	17
Street Lighting	18	92,678						92,678		92,678	18
Traffic Control Safety	19							0		0	19
Snow Removal	20							38,371		38,371	20
Highway Engineering	21							0		0	21
Street Cleaning	22							0		0	22
Airport (if not an enterprise)	23	61,858						61,858		61,858	23
Garbage (if not an enterprise)	24							0		0	24
Other Public Works	25							0		0	25
	26							0		0	26
	27							0		0	27
<b>Total Public Works</b>	28	334,776	649,008		0		0	983,784		983,784	28
<b>Section C — Health and Social Services</b>	29										29
Welfare Assistance	30							0		0	30
City Hospital	31							0		0	31
Payments to Private Hospitals	32							0		0	32
Health Regulation and Inspections	33							0		0	33
Water, Air, and Mosquito Control	34							0		0	34
Community Mental Health	35							0		0	35
Other Health and Social Services	36							0		0	36
	37							0		0	37
	38							0		0	38
<b>Total Health and Social Services</b>	39	0	0		0		0	0		0	39
<b>Section D — Culture and Recreation</b>	40										40
Library Services	41	162,208	41,080				4,378	207,666		207,666	41
Museum, Band, Theater	42							0		0	42
Parks	43	324,761	30,126					354,887		354,887	43
Recreation	44	127,208	5,565					132,773		132,773	44
Cemetery	45	46,772	10,545					57,317		57,317	45
Community Center, Zoo, Marine, and Auditorium	46							0		0	46
Other Culture and Recreation	47	36,843	6,656					43,499		43,499	47
	48							0		0	48
	49							0		0	49
<b>Total Culture and Recreation</b>	50	697,792	93,972		0		4,378	796,142		796,142	50

**EXPENDITURES P7**  
**CITY OF**  
**EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued**  
**NON-GAAP/CASH BASIS**

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g) (i))	Line
<b>Section E — Community and Economic Development</b>											
Community beautification	51										51
Economic development	52										52
Housing and urban renewal	53										53
Planning and zoning	54										54
Other community and economic development	55										55
TIF Rebates	56			158,874				158,874		158,874	56
	57										57
	58										58
<b>Total Community and Economic Development</b>	59	0	0	158,874	0	0	0	158,874		158,874	59
<b>Section F — General Government</b>											
Mayor, Council and City Manager	60										60
Clerk, Treasurer, Financial Administration	61	11,492	1,041					12,533		12,533	61
Elections	62	161,630	43,852					205,482		205,482	62
Legal Services and City Attorney	63							0		0	63
City Hall and General Buildings	64	17,496						17,496		17,496	64
Tort Liability	65	163,104						163,104		163,104	65
Other General Government	66							0		0	66
Hotel/Motel	67							0		0	67
Revolving Loan	68	13,841						13,841		13,841	68
	69	10,000						10,000		10,000	69
<b>Total General Government</b>	70	377,563	44,893		0	0	0	422,456		422,456	70
<b>Section G — Debt Service</b>											
	71				1,155,893			1,155,893		1,155,893	71
	72							0		0	72
	73							0		0	73
<b>Total Debt Service</b>	74	0	0	0	1,155,893	0	0	1,155,893		1,155,893	74
<b>Section H — Regular Capital Projects — Specify</b>											
Airport Hangar and Master Plan	75										75
Other Capital Projects	76					153,618		153,618		153,618	76
Subtotal Regular Capital Projects	77					499,520		499,520		499,520	77
TIF Capital Projects — Specify	78	0	0		0	653,138		653,138		653,138	78
N Sycamore St Reconstruction	79										79
	80					292,548		292,548		292,548	80
	81							0		0	81
<b>Subtotal TIF Capital Projects</b>	82	0	0	0	0	292,548	0	292,548		292,548	82
<b>Total Capital Projects</b>	83	0	0	0	0	945,686	0	945,686		945,686	83
<b>Total Governmental Activities Expenditures</b>	84	2,511,226	1,016,727	158,874	1,155,893	945,686	4,378	5,792,784		5,792,784	84
<b>(Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)</b>	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

EXPENDITURES P8  
 CITY OF  
 EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued  
 NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g) and (h)) (i)	Line
Section I -- Business Type Activities	87										87
Water -- Current Operation	88								374,660	374,660	88
Capital Outlay	89								9,000	9,000	89
Debt Service	90										90
Sewer and Sewage Disposal -- Current Operation	91								360,520	360,520	91
Capital Outlay	92								33,063	33,063	92
Debt Service	93										93
Electric -- Current Operation	94										94
Capital Outlay	95										95
Debt Service	96										96
Gas Utility -- Current Operation	97										97
Capital Outlay	98										98
Debt Service	99										99
Parking -- Current Operation	100										100
Capital Outlay	101										101
Debt Service	102										102
Airport -- Current Operation	103										103
Capital Outlay	104										104
Debt Service	105										105
Landfill/Garbage -- Current operation	106								585,686	585,686	106
Capital Outlay	107										107
Debt Service	108										108
Hospital -- Current Operation	109										109
Capital Outlay	110										110
Debt Service	111										111
Transit -- Current Operation	112										112
Capital Outlay	113										113
Debt Service	114										114
Cable TV, Telephone, Internet -- Current Operation	115										115
Capital Outlay	116										116
Housing Authority -- Current Operation	117										117
Capital Outlay	118										118
Debt Service	119										119
Storm Water -- Current Operation	120								13,519	13,519	120
Capital Outlay	121										121
Debt Service	122										122
Other Business Type -- Current Operation	123										123
Capital Outlay	124										124
Debt Service	125										125
Internal Service Funds -- Specify	126										126
	127										127
	128										128
<b>Total Business Type Activities</b>	129								1,376,448	1,376,448	129

**EXPENDITURES P9**  
**CITY OF MONTICELLO**  
**EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019 -- Continued**  
**NON-GAAP/CASH BASIS**

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g) (i))	Line
Subtotal Expenditures (Sum of lines 84 and 129)	130	2,511,226	1,016,727	158,874	1,155,893	945,686	4,378	5,792,784	1,376,448	7,169,232	130
Section J — Other Financing Uses Including Transfers Out	131										131
Regular transfers out	132	1,074,517				12,464		1,086,981	274,493	1,361,474	132
Internal TIF loans/repayments and transfers out	133			525,132				525,132		525,132	133
	134							0		0	134
Total Other Financing Uses	135	1,074,517	0	525,132	0	12,464	0	1,612,113	274,493	1,886,606	135
Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	136	3,585,743	1,016,727	684,006	1,155,893	958,150	4,378	7,404,897	1,650,941	9,055,838	136
	137										137
Ending fund balance June 30, :	138										138
Governmental:	139										139
Nonspendable	140							0		0	140
Restricted	141	72,283	1,151,220	270,765	86,142	2,263,480	288,540	4,132,430		4,132,430	141
Committed	142							0		0	142
Assigned	143	79,207						79,207		79,207	143
Unassigned	144	1,043,693				78,838		1,122,531		1,122,531	144
Total Governmental	145	1,195,183	1,151,220	270,765	86,142	2,342,318	288,540	5,334,168		5,334,168	145
Proprietary	146								281,848	281,848	146
Total Ending Fund Balance June 30,	147	1,195,183	1,151,220	270,765	86,142	2,342,318	288,540	5,334,168	281,848	5,616,016	147
Total Requirements (Sum of lines 136 and 147)	148	4,780,926	2,167,947	954,771	1,242,035	3,300,468	292,918	12,739,065	1,932,789	14,671,854	148

**OTHER P10**

Intergovernmental Expenditures  
 Part III Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments	Purpose	Amount paid to State
Correction		Highways	1,147
Health		All other	27,176
Highways			
Libraries	627		
Police protection	2,000		
Sewerage	24,815		
Sanitation	21,679		
All other			

**Part IV**

Wages & Salaries  
 Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

	Amount
<b>Total Salaries and Wages Paid</b>	1,668,836

**YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID**

**Part V Debt Outstanding, Issued, and Retired**

Transit subsidies

**A. Long-Term Debt**

Purpose	Line	Debt During the Fiscal Year					Debt Outstanding JUNE 30,						
		Debt Outstanding JULY 1, NaN	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year				
Water Utility	1.												
Sewer Utility	2.												
Electric Utility	3.												
Gas Utility	4.												
Transit-Bus	5.												
Industrial Revenue	6.												
Mortgage Revenue	7.												
TIF Revenue	8.												
Other Purposes / Miscellaneous	9.	199,574	57,500	40,932	4,890,000								
GO	10.	3,475,000	2,500,000	1,085,000					216,142				68,093
Parking	11.												
Airport	12.	40,000		10,000					30,000				1,600
Stormwater	13.												
Section 108	14.												
<b>Total Long-Term</b>		3,714,574	2,557,500	1,135,932	4,890,000				246,142	0			69,693

**B. Short-Term Debt Amount**

Outstanding as of June 1, NaN

Outstanding as of JUNE 30,

**Part VI**

DEBT LIMITATION FOR GENERAL OBLIGATIONS

Actual valuation -- January 1, NaN

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30,

Type of asset	Amount					Total (e)
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)		
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	86,142	2,085,539	3,445,038	5,616,719		

REMARKS

City Council Meeting  
 Prep. Date: 10/31/19  
 Preparer: Doug Herman



Agenda Item: # 3  
 Agenda Date: 11/04/19

*Communication Page*

**Agenda Items Description:** Resolution to approve Annual Urban Renewal Report for FY 2019.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution
Proposed Report

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Resolution approves State mandated TIF report.

**Background Information:** You will see that the report is basically a summary of the City's TIF finances and obligations. I won't spend time herein explaining the report, it largely speaks for itself. Sally prepared this report and can answer any questions you have between now and the meeting or at the meeting. With that said, here are a couple notes:

	Unrestricted	Restricted LMI
07/01/2018 TIF Balance:	\$ 254,751	\$ 14,472
FY '19 Interest:	\$ 13,252	
FY '19 TIF Revenues:	\$ 701,594	
FY '19 Rebate Expense:	\$ 158,874	
FY '19 Non-Rebate Exp.:	\$ 525,132	
<b>06/30/2019 TIF Balance</b>	<b>\$ 285,591</b>	<b>\$14,826 (LMI Cash Fund)<sup>1</sup></b>

City Projects and Developer's Agreements that utilized TIF in the past are set out within the report.

**Recommendation:** I recommend that the Council approve the proposed Resolution, approving the Annual Urban Renewal Report for FY 2019.

<sup>1</sup> The sum of \$14,826 is set aside pursuant to the State Code for Low to Moderate Housing projects as part of the Breckenridge TIF. (A Set aside is required when TIF is used for Residential purposes.)

# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### Approving FY 2018-2019 Annual Urban Renewal Report

**IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA**

**WHEREAS**, The City of Monticello is obligated to prepare and submit a report, annually, setting out the balances, revenues, expenses associated with our TIF receipts and expenses and to further provide some detail in regard thereto, and

**WHEREAS**, The City Clerk has prepared the report for FY 2018-2019, same having been reviewed by the City Administrator and presented to the City Council for review and approval, and

**WHEREAS**, The Council finds, based upon the information provided by the City Clerk and the City Administrator that the report should be approved for submission to the State.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 4<sup>th</sup> day of November 2019, does hereby approve the FY 2018-2019 Annual Urban Renewal Report and directs the City Clerk to submit same to the State as required by the Code of Iowa.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

*Attest:*

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Sally Hinrichsen, City Clerk

**Annual Urban Renewal Report, Fiscal Year 2018 - 2019**

**Levy Authority Summary**

Local Government Name: MONTICELLO  
 Local Government Number: 53G495

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
MONTICELLO ORIGINAL URBAN RENEWAL	53006	11
MONTICELLO BRECKENRIDGE URBAN RENEWAL	53009	0

**TIF Debt Outstanding: 5,680,483**

---

<b>TIF Sp. Rev. Fund Cash Balance</b>			<b>Amount of 07-01-2018 Cash Balance</b>
<b>as of 07-01-2018:</b>	<b>254,751</b>	<b>14,472</b>	<b>Restricted for LMI</b>

TIF Revenue:	701,594
TIF Sp. Revenue Fund Interest:	13,252
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
<b>Total Revenue:</b>	<b>714,846</b>

Rebate Expenditures:	158,874
Non-Rebate Expenditures:	525,132
Returned to County Treasurer:	0
<b>Total Expenditures:</b>	<b>684,006</b>

---

<b>TIF Sp. Rev. Fund Cash Balance</b>			<b>Amount of 06-30-2019 Cash Balance</b>
<b>as of 06-30-2019:</b>	<b>285,591</b>	<b>14,826</b>	<b>Restricted for LMI</b>

**Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance: 4,710,886**



♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

**Urban Renewal Area Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL  
 UR Area Number: 53006  
  
 UR Area Creation Date: 10/1992  
  
 UR Area Purpose: SEE ATTACHED PLAN

**Tax Districts within this Urban Renewal Area**

	Base No.	Increment No.	Increment Value Used
MONTICELLO CITY AG/MONTICELLO SCH/ORIGINAL URBAN RENEWAL INCREM	53210	53211	0
MONTICELLO CITY/MONTICELLO SCH/ORIGINAL URBAN RENEWAL INCREM	53212	53213	24,164,333
MONTICELLO CITY AG/MONTICELLO SCH/96 ADDITION URBAN RENEWAL INCREM	53214	53215	0
MONTICELLO CITY AG/MONTICELLO SCH/01 ADDITION URBAN RENEWAL INCREMENT	53220	53221	0
MONTICELLO CITY/MONTICELLO SCH/01 ADDITION URBAN RENEWAL INCREMENT	53222	53223	0
MONTICELLO CITY/MONTICELLO SCH/07 ADDITION URBAN RENEWAL INCREMENT	53228	53229	0
MONTICELLO CITY/MONTICELLO SCH/10 ADDITION URBAN RENEWAL INCREMENT	53230	53231	0
MONTICELLO CITY/MONTICELLO SCH/96 ADDITION URBAN RENEWAL INCREM	53232	53233	0
MONTICELLO CITY/MONTICELLO SCH/11 ADDITION URBAN RENEWAL INCREMENT	53234	53235	0
MONTICELLO CITY/MONTICELLO SCH/17A ADDITION URBAN RENEWAL INCREMENT	53240	53241	0
MONTICELLO CITY/MONTICELLO SCH/17B ADDITION URBAN RENEWAL INCREMENT	53242	53243	0

**Urban Renewal Area Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	34,924,400	10,490,196	1,204,888	0	-81,488	48,855,444	0	48,855,444
Taxable	0	19,425,271	9,441,178	1,084,399	0	-81,488	31,694,353	0	31,694,353
Homestead Credits									223

**TIF Sp. Rev. Fund Cash Balance as of 07-01-2018:** 240,279      **Amount of 07-01-2018 Cash Balance Restricted for LMI** 0

TIF Revenue: 701,594  
 TIF Sp. Revenue Fund Interest: 12,898  
 Property Tax Replacement Claims: 0  
 Asset Sales & Loan Repayments: 0  
**Total Revenue: 714,492**

Rebate Expenditures: 158,874  
 Non-Rebate Expenditures: 525,132  
 Returned to County Treasurer: 0  
**Total Expenditures: 684,006**

**TIF Sp. Rev. Fund Cash Balance as of 06-30-2019:** 270,765      **Amount of 06-30-2019 Cash Balance Restricted for LMI** 0

## Projects For MONTICELLO ORIGINAL URBAN RENEWAL

### Public Safety Building

Description: Construct Emergency Response Center for Police and Ambulance  
Classification: Municipal and other publicly-owned or leased buildings  
Physically Complete: Yes  
Payments Complete: No

### Grand/Maple/Second Street Project

Description: Various street improvements on Grand, Maple & 2nd Street  
Classification: Roads, Bridges & Utilities  
Physically Complete: Yes  
Payments Complete: No

### Cedar Street Expansion

Description: Street improvements and widening on Cedar Street  
Classification: Roads, Bridges & Utilities  
Physically Complete: Yes  
Payments Complete: No

### Welter Drive

Description: Install new street in Industrial Park  
Classification: Roads, Bridges & Utilities  
Physically Complete: Yes  
Payments Complete: No

### Amber Road Bridge

Description: Bridge replacement  
Classification: Roads, Bridges & Utilities  
Physically Complete: Yes  
Payments Complete: No

### Second Street Reconstruction

Description: Total reconstruction of street, add storm sewer, replace water and sewer mains  
Classification: Roads, Bridges & Utilities  
Physically Complete: Yes  
Payments Complete: No

### Yogis Inc Developer Agreement

Description: Payments to Yogis Inc for expansion project

Classification: Commercial - warehouses and distribution facilities  
Physically Complete: Yes  
Payments Complete: No

### **Tom Bagge Development Agreement**

Description: Payments to Tom Bagge for construction of office & warehouse  
Classification: Commercial - warehouses and distribution facilities  
Physically Complete: Yes  
Payments Complete: No

### **Innovative Ag Services Development Agreement**

Description: Payments to IAS for office expansion  
Classification: Agribusiness  
Physically Complete: Yes  
Payments Complete: No

### **MC Industries Development Agreement**

Description: Payments to MC Industries for office and warehouse expansion  
Classification: Commercial - warehouses and distribution facilities  
Physically Complete: Yes  
Payments Complete: No

### **Robert Johnson Development Agreement**

Description: Payments to Robert Johnson for Eastern Iowa Sports Facility construction  
Recreational facilities (lake development, parks, ball fields, trails)  
Classification: trails)  
Physically Complete: Yes  
Payments Complete: No

### **Althoff Properties LLC Development Agreement**

Description: Payment to Althoff Properties for property redevelopment  
Classification: Commercial - office properties  
Physically Complete: Yes  
Payments Complete: No

### **Downtown Greenspace**

Description: Chally house demolish for parking lot/park  
Recreational facilities (lake development, parks, ball fields, trails)  
Classification: trails)  
Physically Complete: Yes  
Payments Complete: No

### **Kardes Development Agreement**

Description: Payments for gas station/convenience store development  
Created: Fri Oct 25 16:35:32 CDT 2019

Classification: Commercial - retail  
Physically Complete: Yes  
Payments Complete: No

### **Mike Beck Development Agreement**

Description: Payments to Mike Beck for Royal Flush truck wash development  
Classification: Commercial - retail  
Physically Complete: No  
Payments Complete: No

### **X44 Repairs**

Description: X44 road reconstruction  
Classification: Roads, Bridges & Utilities  
Physically Complete: Yes  
Payments Complete: No

### **Downtown Park/Parking Lot**

Description: Pocket Park Development and parking lot  
Recreational facilities (lake development, parks, ball fields, trails)  
Classification: trails)  
Physically Complete: Yes  
Payments Complete: No

### **190th Sanitary Sewer Extension**

Description: extention of sewer main for commercial development  
Classification: Roads, Bridges & Utilities  
Physically Complete: Yes  
Payments Complete: No

### **Boulders Inn & Suites**

Description: Payments to Boulders for construction of hotel  
Classification: Commercial - hotels and conference centers  
Physically Complete: Yes  
Payments Complete: No

### **Orbis Manufacturing, subsidiary of Menasha Corp**

Description: Payments to Orbis for warehouse construction  
Classification: Commercial - warehouses and distribution facilities  
Physically Complete: Yes  
Payments Complete: No

### **B&J Hauling & Excavating Development Agreement**

Description: Payments to B&J Hauling & Excavating or successor for construction of Commercial office suites  
Classification: Commercial - office properties  
Physically Complete: Yes

Payments Complete: No

### **Orbis Mfg - water main**

Description: Payments to Orbis for water main extension  
Classification: Commercial - warehouses and distribution facilities  
Physically Complete: Yes  
Payments Complete: No

### **N Sycamore reconstruction 1st to 7th Street**

Description: Total reconstructin of street, storm sewer, lights,  
sidewalks, water & sewer  
Classification: Roads, Bridges & Utilities  
Physically Complete: No  
Payments Complete: No

### **B&J Hauling & Excavating Development Agreement**

Description: 218 W 1st Street, Suite A, Lauren Welter  
Classification: Commercial - office properties  
Physically Complete: Yes  
Payments Complete: No

### **B&J Hauling & Excavating Development Agreement**

Description: 218 W 1st St, Suite B, B&J Hauling & Excavating  
Classification: Commercial - office properties  
Physically Complete: Yes  
Payments Complete: No

### **B&J Hauling & Excavating Development Agreement**

Description: 218 W 1st St, Suite C, Njs LLC  
Classification: Commercial - office properties  
Physically Complete: Yes  
Payments Complete: No

## Debts/Obligations For MONTICELLO ORIGINAL URBAN RENEWAL

### 2011 GO Corporate Purpose

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	80,225
Interest:	1,880
Total:	82,105
Annual Appropriation?:	No
Date Incurred:	07/06/2011
FY of Last Payment:	2019

### 2009 Yogi Inc rebate & grant

Debt/Obligation Type:	Rebates
Principal:	97,468
Interest:	0
Total:	97,468
Annual Appropriation?:	No
Date Incurred:	09/19/2009
FY of Last Payment:	2021

### 2009 Tom Bagge rebate & grant

Debt/Obligation Type:	Rebates
Principal:	102,105
Interest:	0
Total:	102,105
Annual Appropriation?:	No
Date Incurred:	09/19/2009
FY of Last Payment:	2021

### 2010 Innovative Ag Service

Debt/Obligation Type:	Rebates
Principal:	52,500
Interest:	0
Total:	52,500
Annual Appropriation?:	Yes
Date Incurred:	02/15/2010
FY of Last Payment:	2022

### 2010 MC Industries rebate & grant

Debt/Obligation Type:	Rebates
Principal:	345,044
Interest:	0
Total:	345,044
Annual Appropriation?:	Yes
Date Incurred:	08/02/2010
FY of Last Payment:	2022

## 2010 Robert Johnson rebate

Debt/Obligation Type:	Rebates
Principal:	25,093
Interest:	0
Total:	25,093
Annual Appropriation?:	Yes
Date Incurred:	02/15/2010
FY of Last Payment:	2021

## 2011 Althoff Properties rebate

Debt/Obligation Type:	Rebates
Principal:	106,934
Interest:	0
Total:	106,934
Annual Appropriation?:	Yes
Date Incurred:	04/18/2011
FY of Last Payment:	2032

## 2014 Kardes 151 rebate

Debt/Obligation Type:	Rebates
Principal:	319,262
Interest:	0
Total:	319,262
Annual Appropriation?:	Yes
Date Incurred:	03/17/2014
FY of Last Payment:	2026

## 2014 GO Corporate Purpose

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	190,405
Interest:	8,513
Total:	198,918
Annual Appropriation?:	No
Date Incurred:	10/21/2014
FY of Last Payment:	2021

## 2015 Boulders Inn rebate & grant

Debt/Obligation Type:	Rebates
Principal:	526,934
Interest:	0
Total:	526,934
Annual Appropriation?:	Yes
Date Incurred:	10/05/2015
FY of Last Payment:	2028

## 2016 GO Bond & Refunding

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
-----------------------	-----------------------------

Principal: 375,205  
Interest: 3,563  
Total: 378,768  
Annual Appropriation?: No  
Date Incurred: 04/18/2016  
FY of Last Payment: 2019

### **2017 Orbis Mfg rebate-building**

Debt/Obligation Type: Rebates  
Principal: 1,207,236  
Interest: 0  
Total: 1,207,236  
Annual Appropriation?: Yes  
Date Incurred: 04/03/2017  
FY of Last Payment: 2029

### **2017 B&J Hauling & Excavating rebates & grants**

Debt/Obligation Type: Rebates  
Principal: 37,500  
Interest: 0  
Total: 37,500  
Annual Appropriation?: Yes  
Date Incurred: 10/02/2017  
FY of Last Payment: 2030

### **2019 GO Corp Purpose Bond**

Debt/Obligation Type: Gen. Obligation Bonds/Notes  
Principal: 1,503,000  
Interest: 216,350  
Total: 1,719,350  
Annual Appropriation?: No  
Date Incurred: 05/15/2019  
FY of Last Payment: 2029

### **2019 Orbis Mfg rebate-water main**

Debt/Obligation Type: Rebates  
Principal: 79,342  
Interest: 0  
Total: 79,342  
Annual Appropriation?: Yes  
Date Incurred: 03/04/2019  
FY of Last Payment: 2020

### **2019 Royal Flush Truck Wash Inc**

Debt/Obligation Type: Rebates  
Principal: 401,924  
Interest: 0  
Total: 401,924  
Annual Appropriation?: Yes



Date Incurred: 06/03/2019  
FY of Last Payment: 2031

## Non-Rebates For MONTICELLO ORIGINAL URBAN RENEWAL

TIF Expenditure Amount: 82,105  
Tied To Debt: 2011 GO Corporate Purpose  
Tied To Project: Second Street Reconstruction

TIF Expenditure Amount: 29,560  
Tied To Debt: 2014 GO Corporate Purpose  
Tied To Project: X44 Repairs

TIF Expenditure Amount: 20,563  
Tied To Debt: 2014 GO Corporate Purpose  
Tied To Project: Downtown Park/Parking Lot

TIF Expenditure Amount: 14,137  
Tied To Debt: 2014 GO Corporate Purpose  
Tied To Project: 190th Sanitary Sewer Extension

TIF Expenditure Amount: 7,575  
Tied To Debt: 2016 GO Bond & Refunding  
Tied To Project: Amber Road Bridge

TIF Expenditure Amount: 45,452  
Tied To Debt: 2016 GO Bond & Refunding  
Tied To Project: Public Safety Building

TIF Expenditure Amount: 41,664  
Tied To Debt: 2016 GO Bond & Refunding  
Tied To Project: Welter Drive

TIF Expenditure Amount: 37,877  
Tied To Debt: 2016 GO Bond & Refunding  
Tied To Project: Grand/Maple/Second Street Project

TIF Expenditure Amount: 246,199  
Tied To Debt: 2016 GO Bond & Refunding  
Tied To Project: Cedar Street Expansion

## Rebates For MONTICELLO ORIGINAL URBAN RENEWAL

### 902 N Brich Street

TIF Expenditure Amount: 7,180  
Rebate Paid To: MC Industries Inc  
Tied To Debt: 2010 MC Industries rebate & grant  
Tied To Project: Althoff Properties LLC  
Development Agreement  
Projected Final FY of Rebate: 2022

### 260 Welter Drive

TIF Expenditure Amount: 20,584  
Rebate Paid To: Yogi's Inc  
Tied To Debt: 2009 Yogi Inc rebate & grant  
Tied To Project: Innovative Ag Services  
Development Agreement  
Projected Final FY of Rebate: 2021

### 255 Welter Drive

TIF Expenditure Amount: 20,348  
Rebate Paid To: Tom Bagge  
Tied To Debt: 2009 Tom Bagge rebate & grant  
Tied To Project: MC Industries Development  
Agreement  
Projected Final FY of Rebate: 2021

### 2010 S Main Street

TIF Expenditure Amount: 3,666  
Rebate Paid To: Innovative Ag Service  
Tied To Debt: 2010 Innovative Ag Service  
Tied To Project: Robert Johnson Development  
Agreement  
Projected Final FY of Rebate: 2022

### 818 West First Street

TIF Expenditure Amount: 4,894  
Rebate Paid To: Maryville Family Partnership LP  
Tied To Debt: 2011 Althoff Properties rebate  
Tied To Project: Althoff Properties LLC  
Development Agreement  
Projected Final FY of Rebate: 2032

### 702 John Drive

TIF Expenditure Amount: 2,020

Rebate Paid To: Robert Johnson  
Tied To Debt: 2010 Robert Johnson rebate  
Tied To Project: Robert Johnson Development Agreement  
Projected Final FY of Rebate: 2021

### **2100 South Main Street**

TIF Expenditure Amount: 53,768  
Rebate Paid To: Kardes 151  
Tied To Debt: 2014 Kardes 151 rebate  
Tied To Project: Kardes Development Agreement  
Projected Final FY of Rebate: 2026

### **218 Welter Drive**

TIF Expenditure Amount: 46,414  
Rebate Paid To: Boulders Inn & Suites  
Tied To Debt: 2015 Boulders Inn rebate & grant  
Tied To Project: Boulders Inn & Suites  
Projected Final FY of Rebate: 2028

### **206 Plastic Lane**

TIF Expenditure Amount: 0  
Rebate Paid To: Orbis Manufacturing, a subsidiary of Menasha Corp  
Tied To Debt: 2017 Orbis Mfg rebate-building  
Tied To Project: Orbis Manufacturing, subsidiary of Menasha Corp  
Projected Final FY of Rebate: 2029

### **218 West First Street**

TIF Expenditure Amount: 0  
Rebate Paid To: B&J Hauling & excavating  
Tied To Debt: 2017 B&J Hauling & Excavating rebates & grants  
Tied To Project: B&J Hauling & Excavating Development Agreement  
Projected Final FY of Rebate: 2030

♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

This report is incomplete, as the TIF Plan and TIF Map approved with Resolution #19-53, dated April 15, 2019, are not included. City Administrator Doug Herman continues to work on this and will be added once the information is completed.

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Sum of Private Investment Made Within This Urban Renewal Area  
during FY 2019

0

♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY AG/MONTICELLO SCH/ORIGINAL URBAN RENEWAL INCREM  
 TIF Taxing District Inc. Number: 53211

TIF Taxing District Base Year:	1991		<b>UR Designation</b>
FY TIF Revenue First Received:	1995	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	10/1992

**TIF Taxing District Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	88,867	0	0	0	0

FY 2019 TIF Revenue Received: 0

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/ORIGINAL URBAN RENEWAL INCREM  
 TIF Taxing District Inc. Number: 53213

TIF Taxing District Base Year:	1991		<b>UR Designation</b>
FY TIF Revenue First Received:	1994	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	10/1992

**TIF Taxing District Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	34,924,400	10,490,196	1,204,888	0	-81,488	48,855,444	0	48,855,444
Taxable	0	19,425,271	9,441,178	1,084,399	0	-81,488	31,694,353	0	31,694,353
Homestead Credits									228

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	13,268,825	31,694,353	24,164,333	7,530,020	219,869

FY 2019 TIF Revenue Received: 701,594

♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY AG/MONTICELLO SCH/96 ADDITION URBAN RENEWAL INCREM  
 TIF Taxing District Inc. Number: 53215

TIF Taxing District Base Year:	1996		<b>UR Designation</b>
FY TIF Revenue First Received:	1999	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	10/1996

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	7,022	0	0	0	0

FY 2019 TIF Revenue Received: 0

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY AG/MONTICELLO SCH/01 ADDITION URBAN RENEWAL INCREMENT  
 TIF Taxing District Inc. Number: 53221

TIF Taxing District Base Year:	2000		<b>UR Designation</b>
FY TIF Revenue First Received:	2003	Slum	No
Subject to a Statutory end date?	No	Blighted	12/1999
		Economic Development	12/1999

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	571,265	0	0	0	0

FY 2019 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/01 ADDITION URBAN RENEWAL INCREMENT  
 TIF Taxing District Inc. Number: 53223

TIF Taxing District Base Year:	2000		<b>UR Designation</b>
FY TIF Revenue First Received:	2003	Slum	No
Subject to a Statutory end date?	No	Blighted	12/1999
		Economic Development	12/1999

**TIF Taxing District Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	4,116,737	0	0	0	0

FY 2019 TIF Revenue Received: 0

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/07 ADDITION URBAN RENEWAL INCREMENT  
 TIF Taxing District Inc. Number: 53229

TIF Taxing District Base Year:	2006		<b>UR Designation</b>
FY TIF Revenue First Received:	2009	Slum	No
Subject to a Statutory end date?	No	Blighted	12/1999
		Economic Development	12/1999

**TIF Taxing District Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	1,388,850	0	0	0	0

FY 2019 TIF Revenue Received: 0



**♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019**

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/10 ADDITION URBAN RENEWAL INCREMENT

TIF Taxing District Inc. Number: 53231

TIF Taxing District Base Year:	2009		<b>UR Designation</b>
FY TIF Revenue First Received:	2014	Slum	No
Subject to a Statutory end date?	No	Blighted	12/1999
		Economic Development	12/1999

**TIF Taxing District Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	562,375	0	0	0	0

FY 2019 TIF Revenue Received: 0

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/96 ADDITION URBAN RENEWAL INCREM

TIF Taxing District Inc. Number: 53233

TIF Taxing District Base Year:	1996		<b>UR Designation</b>
FY TIF Revenue First Received:	1997	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

**TIF Taxing District Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	1,088	0	0	0	0

FY 2019 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/11 ADDITION URBAN RENEWAL INCREMENT  
 TIF Taxing District Inc. Number: 53235

TIF Taxing District Base Year:	2010		<b>UR Designation</b>
FY TIF Revenue First Received:	2014	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	10/2011

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	1,608,860	0	0	0	0

FY 2019 TIF Revenue Received: 0

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/17A ADDITION URBAN RENEWAL INCREMENT  
 TIF Taxing District Inc. Number: 53241

TIF Taxing District Base Year:	2016		<b>UR Designation</b>
FY TIF Revenue First Received:		Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	1,003,250	0	0	0	0

FY 2019 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

**TIF Taxing District Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO ORIGINAL URBAN RENEWAL (53006)  
 TIF Taxing District Name: MONTICELLO CITY/MONTICELLO SCH/17B ADDITION URBAN RENEWAL INCREMENT  
 TIF Taxing District Inc. Number: 53243  
 TIF Taxing District Base Year: 2016  
 FY TIF Revenue First Received:  
 Subject to a Statutory end date? No

	UR Designation
Slum	No
Blighted	No
Economic Development	No

**TIF Taxing District Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	99,810	0	0	0	0

FY 2019 TIF Revenue Received: 0

◆ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

**Urban Renewal Area Data Collection**

Local Government Name: MONTICELLO (53G495)  
 Urban Renewal Area: MONTICELLO BRECKENRIDGE URBAN RENEWAL  
 UR Area Number: 53009

UR Area Creation Date: 02/2000

UR Area Purpose: To provide opportunities, incentives and sites for new residential development within the district and to provide housing assistance to LMI families

**Tax Districts within this Urban Renewal Area**

	Base No.	Increment No.	Increment Value Used
--	-------------	------------------	----------------------------

**Urban Renewal Area Value by Class - 1/1/2017 for FY 2019**

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0
<b>TIF Sp. Rev. Fund Cash Balance as of 07-01-2018:</b>			<b>14,472</b>	<b>14,472</b>					<b>Amount of 07-01-2018 Cash Balance Restricted for LMI</b>
TIF Revenue:			0						
TIF Sp. Revenue Fund Interest:			354						
Property Tax Replacement Claims			0						
Asset Sales & Loan Repayments:			0						
<b>Total Revenue:</b>			<b>354</b>						
Rebate Expenditures:			0						
Non-Rebate Expenditures:			0						
Returned to County Treasurer:			0						
<b>Total Expenditures:</b>			<b>0</b>						
<b>TIF Sp. Rev. Fund Cash Balance as of 06-30-2019:</b>			<b>14,826</b>	<b>14,826</b>					<b>Amount of 06-30-2019 Cash Balance Restricted for LMI</b>

## Income Housing For MONTICELLO BRECKENRIDGE URBAN RENEWAL

Amount of FY 2019 expenditures that provide or aid in the provision of public improvements related to housing and residential development:	0
<hr/>	
Lots for low and moderate income housing:	0
Construction of low and moderate income housing:	0
Grants, credits or other direct assistance to low and moderate income families:	0
Payments to a low and moderate income housing fund established by the municipality, including matching funds for any state or federal moneys used for such purposes:	0
Other low and moderate income housing assistance:	0

◆ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

This balance in this TIF area is for LMI related projects.

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Sum of Private Investment Made Within This Urban Renewal Area  
during FY 2019

0

City Council Meeting  
Prep. Date: 10/31/19  
Preparer: Doug Herman



Agenda Item: # 4  
Agenda Date: 11/04/19

*Communication Page*

**Agenda Items Description:** Resolution approving Pay Request #7 from Horsfield Construction related to North Sycamore Street Reconstruction Project in the amount of \$187,369.45

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Engineer Recommendation with Pay Request

**Fiscal Impact:**

Budget Line Item:	N. Syc. Capital Project
Budget Summary:	N. Syc. Street
Expenditure:	\$187,369.45
Revenue:	

**Synopsis:** Approval of Horsfield Construction, Inc. Pay Request #7 related to N. Sycamore Street Reconstruction Project.

**Background Information:** Horsfield Construction submits its' 7<sup>th</sup> pay request in the amount of \$187,369.45 The Pay Request has been reviewed and recommended for approval by the City Engineer.

After approval of this payment the City will be maintaining a retainer totaling \$99,953.56, 5% of the earned amount.

**Recommendation:** I recommend that the Council approve the proposed Resolution approving the 6<sup>th</sup> pay request in the amount of \$187,369.45

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #19-\_\_

Approving Pay Request #7 from Horsfield Construction related to North Sycamore Street Reconstruction Project in the amount of \$187,369.45

**WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and

**WHEREAS,** Horsfield Construction was hired to reconstruct North Sycamore Street Reconstruction Project, and

**WHEREAS,** The City Engineer has reviewed the 7<sup>th</sup> pay request from Horsfield related to said project and recommends that it be paid in the amount of \$187,369.45, same reflecting the maintenance of a 5% retainer, on this and prior payments, in the amount of \$99,953.56, and

**WHEREAS,** The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve Pay Request #7 from Horsfield Construction and authorizes payment in the amount of \$187,369.45.

**IN THE TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk





October 31, 2019

Mr. Doug Herman, City Administrator  
City of Monticello, Iowa  
200 East 1<sup>st</sup> Street  
Monticello, IA 52310

RE: Pay Request #7  
2019 NORTH SYCAMORE STREET RECONSTRUCTION  
S & A Project # - 118.0554.08  
Contractor: Horsfield Construction, Inc.

Dear Council:

Enclosed for your review and approval is Pay Request #7 from Horsfield Construction, Inc. for the project referenced above. We have reviewed the pay request and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #7 for this project in the amount of **\$187,369.45** to Horsfield Construction, Inc.

If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'A.J. Barry'.

A.J. Barry, P.E.  
Civil Engineer

Enclosure: Pay Request #7

cc: Cody Lawler, Horsfield Construction, Inc.

# APPLICATION FOR PARTIAL PAYMENT NO. 7

PROJECT: 2019 North Sycamore Street Reconstruction

S&A PROJECT NO.: 118.0554.06

OWNER: City of Monticello  
CONTRACTOR: Horsfield Construction, Inc.  
ADDRESS: 505 E Main Street  
Epsworth, IA 52045  
DATE: 10/25/2019

PAYMENT PERIOD: 9/27/2019  
to 10/26/2019

## 1. CONTRACT SUMMARY:

Original Contract Amount: \$ 1,951,187.70  
Net Change by Change Order: \$ 69,639.46  
Contract Amount to Date: \$ 2,020,827.16

### CONTRACT PERIOD

Completion Date: November 21, 2019

Days between Start Date and Completion Date: 227

## 2. WORK SUMMARY:

Total Work Performed to Date: \$ 1,989,071.23  
Retainage: 3% \$99,950.56  
Total Earned Less Retainage: \$ 1,889,117.07  
Less Previous Applications for Payment: \$ 1,711,746.22  
AMOUNT DUE THIS APPLICATION: \$ 187,359.45

Added by Change Order: 0

Total Time: 227

Time Used to Date: 209

Time Remaining: 27

Percentage of Time Used: 95%

Percentage of Work Performed: 89%

## 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances.

Horsfield Construction, Inc.  
CONTRACTOR

By: [Signature] DATE: 10/31/19  
Cody L. [Name]

## 4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.  
ENGINEER

By: [Signature] DATE: 10/31/2019  
A.J. Barry, P.E.

## 5. OWNER'S APPROVAL

City of Monticello  
OWNER

By: \_\_\_\_\_ DATE: \_\_\_\_\_  
Fran Wollen, Mayor

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	ITEM CODE	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
			PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	CCST TOTAL
1.	2010-108-C-0	GRUBBING	1	LS	\$ 15,000.00	\$ 15,000.00	1.00		\$ 15,000.00
2.	2010-108-D-3	TOPSOIL, OFF-SITE	936	CY	\$ 28.00	26,208.00	400.00		11,200.00
3.	2010-108-E-0	EXCAVATION, CLASS 10	5,282	CY	\$ 8.60	45,425.20	5,282.00		45,425.20
4.	2010-108-G-0	SUBGRADE PREPARATION	15,073	SY	\$ 1.00	15,073.00	12,500.00		12,500.00
5.	2010-108-H-0	SUBGRADE TREATMENT, GEOGRID	15,073	SY	\$ 4.75	71,596.75	15,633.00		74,256.75
6.	2010-108-I-0	SUBBASE, 12" MODIFIED	15,073	SY	\$ 8.10	122,091.30	15,073.00		122,091.30
7.	2010-108-I-0	SUBBASE, 4" MODIFIED	1,596	SY	\$ 3.25	5,187.00	1,596.00		5,187.00
8.	2010-108-L-0	COMPACTION TESTING	1	LS	\$ 3,500.00	3,500.00	1.00		3,500.00
9.	2010-108-M-0	SAMPLING AND TESTING FOR PETROLEUM CONTAMINATION (REMEDIATION)	10	EA	\$ 485.00	4,850.00	4.00		1,940.00
10.	2010-108-N-0	EXCAVATION AND DISPOSAL OF CONTAMINATED SOIL	100	CY	\$ 77.50	7,750.00			-
11.	3010-108-C-0	TRENCH FOUNDATION	310	TON	\$ 20.50	6,355.00			-
12.	3010-108-D-0	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	1,256	CY	\$ 35.25	44,274.00	815.00		28,728.75
13.	3010-108-F-0	TRENCH COMPACTION TESTING	1	LS	\$ 3,500.00	3,500.00	1.00		3,500.00
14.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR 26, 8"	1,550	LF	\$ 38.00	58,900.00	1,673.00		63,574.00
15.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 12"	20	LF	\$ 99.00	1,980.00	20.00		1,980.00
16.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, DIP, 12"	20	LF	\$ 150.00	3,000.00	20.00		3,000.00
17.	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR 26, 12"	1,137	LF	\$ 50.00	56,850.00	1,137.00		56,850.00
18.	4010-108-E-0	SANITARY SEWER SERVICE STUB, PVC SDR 23.5, 4"	1,881	LF	\$ 45.25	85,115.25	2,131.00		96,427.75
19.	4010-108-H-0	REMOVAL OF SANITARY SEWER, ALL TYPES AND SIZES	2,439	LF	\$ 1.00	2,439.00	4,566.00		4,566.00
20.	4010-108-K-2	SANITARY SEWER ABANDONMENT, FILL AND PLUG	242	LF	\$ 12.00	2,904.00	340.00		4,080.00
21.	4020-108-A-1	STORM SEWER, TRENCHED, PVC OR HDPE, 12"	60	LF	\$ 85.00	5,100.00			-
22.	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 15"	104	LF	\$ 60.00	6,240.00	314.00		18,840.00
23.	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 18"	550	LF	\$ 50.50	27,775.00	550.00		27,775.00
24.	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 24"	98	LF	\$ 73.00	7,154.00	98.00		7,154.00
25.	4020-108-C-0	REMOVAL OF STORM SEWER, ALL TYPES AND SIZES	57	LF	\$ 10.00	570.00	57.00		570.00
26.	4040-108-A-0	SUBDRAIN, TYPE 1, (SMOOTH INTERIOR), 6"	5,783	LF	\$ 9.00	52,047.00	6,395.00		57,555.00
27.	4040-108-A-0	SUBDRAIN, TYPE 1, (SMOOTH INTERIOR), 8" UNSLOTTED	488	LF	\$ 13.50	6,588.00	488.00		6,588.00
28.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE A-1, 6"	5	EA	\$ 600.00	3,000.00	6.00		3,600.00
29.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE A-2, 6"	25	EA	\$ 500.00	12,500.00	25.00		12,500.00
30.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE A-2, 8"	3	EA	\$ 650.00	1,950.00	3.00		1,950.00
31.	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE B, 24"	1	EA	\$ 1,375.00	1,375.00	1.00		1,375.00
32.	4040-108-D-0	SUBDRAIN OUTLETS AND CONNECTIONS, 6"	13	EA	\$ 367.00	4,771.00	13.00		4,771.00
33.	4040-108-D-0	SUBDRAIN OUTLETS AND CONNECTIONS, 8"	1	EA	\$ 600.00	600.00	1.00		600.00
34.	4040-108-E-0	STORM SEWER SERVICE STUB, PVC, 2"	68	LF	\$ 37.00	2,516.00			-
35.	4040-108-E-0	STORM SEWER SERVICE STUB, PVC, 4"	42	LF	\$ 27.00	1,134.00			-
36.	5010-108-A-1	WATER MAIN, TRENCHED, PVC AWWA C900, 8"	1,988	LF	\$ 35.00	69,580.00	1,988.00		69,580.00
37.	5010-108-A-1	WATER MAIN, TRENCHED, DIP, 8" (w/ NITRILE GASKETS)	1,086	LF	\$ 56.00	60,816.00	1,086.00		60,816.00
38.	5010-108-C-2	FITTING, ALL FITTINGS, WATER MAIN	1,076	LB	\$ 11.80	12,696.80	1,076.00		12,696.80
39.	5010-108-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft)	34	EA	\$ 1,000.00	34,000.00	34.00		34,000.00
40.	5010-108-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 59ft)	34	EA	\$ 1,800.00	61,200.00	34.00		61,200.00
41.	5010-108-F-1	WATER MAIN ABANDONMENT	3,099	LF	\$ 8.00	24,792.00	3,099.00		24,792.00
42.	5020-108-A-0	VALVE, GATE VALVE, 8"	11	EA	\$ 1,360.00	14,960.00	11.00		14,960.00
43.	5020-108-B-0	TAPPING VALVE ASSEMBLY, 8"	1	EA	\$ 2,900.00	2,900.00	1.00		2,900.00
44.	5020-108-C-0	FIRE HYDRANT ASSEMBLY	6	EA	\$ 4,800.00	29,400.00	6.00		29,400.00
45.	5020-108-D-0	FLUSHING DEVICE (BLOWOFF), 2"	4	EA	\$ 800.00	3,200.00	4.00		3,200.00
46.	5020-108-I-0	FIRE HYDRANT ASSEMBLY REMOVAL	3	EA	\$ 500.00	1,500.00	3.00		1,500.00
47.	6010-108-A-0	MANHOLE, SW-301, 48"	11	EA	\$ 4,750.00	52,250.00	11.00		52,250.00
48.	6010-108-B-0	INTAKE, SW-505	6	EA	\$ 3,100.00	18,600.00	6.00		18,600.00
49.	6010-108-B-0	INTAKE, SW-506	2	EA	\$ 4,800.00	9,600.00	2.00		9,600.00
50.	6010-108-C-0	DROP CONNECTION, SW-307	2	EA	\$ 2,425.00	4,850.00	2.00		4,850.00
51.	6010-108-H-0	REMOVE MANHOLE	9	EA	\$ 500.00	4,500.00	9.00		4,500.00
52.	6010-108-H-0	REMOVE INTAKE	2	EA	\$ 500.00	1,000.00	2.00		1,000.00
53.	7010-108-A-0	PAVEMENT, PCC, 7"	13,498	SY	\$ 30.00	404,970.00	13,499.00		404,970.00
54.	7010-108-A-0	PAVEMENT, PCC, 10"	64	SY	\$ 60.00	3,840.00	64.00		3,840.00
55.	7010-108-E-0	CURB AND GUTTER, 2.5', 7"	285	LF	\$ 25.00	7,125.00	285.00		7,125.00
56.	7010-108-E-0	CURB AND GUTTER, 11.5', 7"	70	LF	\$ 67.00	4,690.00	70.00		4,690.00
57.	7010-108-E-0	CURB AND GUTTER, 12.0', 7"	17	LF	\$ 90.00	1,530.00	17.00		1,530.00
58.	7030-108-A-0	REMOVAL OF SIDEWALK	2,954	SY	\$ 6.50	19,201.00	2,954.00		19,201.00
59.	7030-108-A-0	REMOVAL OF DRIVEWAY	1,371	SY	\$ 9.00	12,339.00	1,371.00		12,339.00
60.	7030-108-E-0	SIDEWALK, PCC, 4"	2,688	SY	\$ 32.00	86,016.00	2,316.00		74,112.00

61.	7030-103-E-0	SIDEWALK, PCC, 6"	333	SY	\$ 43.00	14,319.00	200.00		8,600.00
62.	7030-108-G-0	DETECTABLE WARNING, CAST IRON	405	SF	\$ 39.00	15,795.00	245.00		9,755.00
63.	7030-108-H-1	DRIVEWAY, PAVED, PCC, 5"	1,619	SY	\$ 37.00	59,903.00	1,614.00		59,718.00
64.	7030-103-H-2	DRIVEWAY, GRANULAR	720	SY	\$ 7.00	5,040.00	720.00		5,040.00
65.	7040-108-H-0	PAVEMENT REMOVAL	14,233	SY	\$ 2.80	39,852.40	14,233.00		39,852.40
66.	7060-108-A-0	BITUMINOUS SEAL COAT	560	SY	\$ 26.00	14,560.00	665.00		17,290.00
67.	8020-103-B-0	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	8	STA	\$ 125.50	1,004.00			-
68.	8030-108-A-0	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 7,000.00	7,000.00	1.00		7,000.00
69.	8940-108-A-0	SIGN PANELS	82	SF	\$ 28.00	2,296.00			-
70.	8940-103-B-0	SIGN POSTS	250	LF	\$ 18.00	4,500.00	60.00		1,080.00
71.	9010-108-B-0	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 4)	2	AC	\$ 3,750.00	7,500.00			-
72.	9040-103-A-2	SWPPP MANAGEMENT	1	LS	\$ 2,000.00	2,000.00			-
73.	9040-108-D-1	FILTER SOCK, 8"	100	LF	\$ 10.00	1,000.00			-
74.	9040-103-D-2	FILTER SOCK, REMOVAL	100	LF	\$ 2.50	250.00			-
75.	9040-103-T-1	INLET PROTECTION DEVICE	13	EA	\$ 195.00	2,535.00			-
76.	9040-103-T-2	INLET PROTECTION DEVICE, MAINTENANCE	13	EA	\$ 50.00	650.00			-
77.	9072-103-A-0	COMBINED CONCRETE SIDEWALK AND RETAINING WALL	3	CY	\$ 1,700.00	5,100.00	3.25		5,525.00
78.	11020-108-A	MOBILIZATION	1	LS	\$ 40,000.00	40,000.00	1.00		40,000.00
79.	11030-108-A-0	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 500.00	500.00	1.00		500.00
80.	11030-108-B-0	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 1,000.00	1,000.00	1.00		1,000.00
81.	11050-108-A-0	CONCRETE WASHOUT	1	LS	\$ 1,000.00	1,000.00	1.00		1,000.00
82.	11065-108-A-0	REMOVAL OF WINDOW WELLS	6	EA	\$ 595.00	3,570.00	6.00		3,570.00
83.	11070-108-0	BOX CULVERT PATCHING	2	EA	\$ 1,400.00	2,800.00	2.00		2,800.00
84.	11075-108-A-0	CONNECTION INTO BOX CULVERT	4	EA	\$ 640.00	2,560.00	4.00		2,560.00
85.	11085-108-G-0	LIME BACKFILL	3,354	CY	\$ 11.50	38,571.00	6,319.20		72,670.80
86.	7030-108-H-2	TEMPORARY GRANULAR	30	TON	\$ 22.00	660.00	166.00		3,652.00
87A.	5010-108-A-1	WATER MAIN, TRENCHED, PVC AWWA C900, 8" - BID ALTERNATE	158	LF	\$ 36.00	5,616.00	205.00		7,380.00
88A.	5010-108-C-2	FITTING, ALL FITTINGS, WATER MAIN - BID ALTERNATE	92	LB	\$ 10.00	920.00	92.00		920.00
89A.	5010-108-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft) - BID ALT	1	EA	\$ 1,000.00	1,000.00	1.00		1,000.00
90A.	5010-108-D-0	WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 59ft) - BID ALT	3	EA	\$ 1,800.00	5,400.00	3.00		5,400.00
91A.	5010-108-F-1	WATER MAIN ABANDONMENT - BID ALTERNATE	136	LF	\$ 8.00	1,088.00	185.00		1,480.00
92A.	7040-103-A-0	FULL DEPTH PATCHES - BID ALTERNATE	5	SY	\$ 170.00	850.00	5.00		850.00
93A.	7030-108-A-0	REMOVAL OF DRIVEWAY - BID ALTERNATE	28	SY	\$ 9.00	252.00	28.00		252.00
94A.	7030-103-H-1	DRIVEWAY, PAVED, PCC, 5" - BID ALTERNATE	33	SY	\$ 37.00	1,221.00			-
96A.	9999-999-A-1	ADJUSTED COMPLETION DATE	1	LS	\$ 1.00	1.00			-
						TOTAL ORIGINAL CONTRACT = \$ 1,951,187.70			\$ 1,929,431.75
<b>STORED MATERIALS SUMMARY:</b>									
5.	2010-108-H-0	SUBGRADE TREATMENT, GEOGRID	1	LS	\$ 63,412.50	63,412.50	0.00		-
						TOTAL STORED MATERIALS = \$ 63,412.50			\$ -
<b>CHANGE ORDER SUMMARY:</b>									
95A.	11080-108-A-0	CO1 - LIGHTING - BID ALTERNATE	1	LS	\$ 47,530.00	\$ 47,530.00	1.00	1	47,530.00
CO2.1		CO2 - STAIRWAY WORK	1	LS	\$ 2,070.00	\$ 2,070.00	1.00	2	2,070.00
CO2.2		CO2 - FERNCO COUPLER	2	EA	\$ 121.69	\$ 243.38	2.00	2	243.38
CO3.1		CO3 - 1ST STREET WATER MAIN WORK	1	LS	\$ 5,725.81	\$ 5,725.81	1.00	3	5,725.81
CO3.2		CO3 - 4" WATER SERVICE TO 302 N. SYCAMORE	1	LS	\$ 4,222.50	\$ 4,222.50	1.00	3	4,222.50
CO3.3		CO3 - FERNCO COUPLER	1	EA	\$ 121.69	\$ 121.69	1.00	3	121.69
CO3.4		CO3 - BOX CULVERT FLOODED BACKFILL	1	LS	\$ 1,750.00	\$ 1,750.00	1.00	3	1,750.00
CO3.5		CO3 - 2" WATER SERVICE TO 234 N. SYCAMORE	1	LS	\$ 3,000.00	\$ 3,000.00	1.00	3	3,000.00
CO3.6		CO3 - 6" SANITARY SERVICE TO 234 N. SYCAMORE	1	LS	\$ 256.10	\$ 256.10	1.00	3	256.10
CO4.1		CO4 - FUEL TANK REMOVAL AT 120 N. SYCAMORE	1	LS	\$ 4,720.00	\$ 4,720.00	1.00	4	4,720.00
						TOTAL CHANGE ORDERS = \$ 69,639.48			\$ 69,639.48
						TOTAL CONTRACT			
						& CHANGE ORDERS \$2,020,827.18			\$ 1,999,071.23

City Council Meeting  
Prep. Date: 11.01.2019  
Preparer: Doug Herman



Agenda Item: # 5  
Agenda Date: 11.04.2019

*Communication Page*

**Agenda Items Description:** Resolution to approve sale of City owned Garbage Truck.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Bids from Elliott Equipment Co. and Kluesner

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

Sanitation Revenue

\$55,101

**Synopsis:** Approves sale of remaining City owned garbage truck.

**Background Information:** We advertised the sale of our oldest garbage truck and received two bids, as follows:

1. Elliott Equipment: \$55,101
2. Kluesner Equip: \$23,460

Elliott's bid is based upon the truck being in the same condition it was in when they inspected it in June, 2019 which it should be. We will not transfer the truck until done collecting yard waste which will end on November 21<sup>st</sup>.

**Recommendation:** I recommend that the truck be sold to the high bidder, Elliott Equipment, in the amount of \$55,101

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

RESOLUTION #19-\_\_\_\_

## **Resolution Approving sale of City owned Garbage Truck**

**WHEREAS,** The City of Monticello owns a 2012 International Garbage Truck with a 20 Yard McNeilus Packer, and

**WHEREAS,** The City is no longer collecting garbage and, therefore, does not need this truck, and

**WHEREAS,** The City, after seeking sealed bids, received two offers to buy the Garbage Truck that is deemed to be fair, reasonable, and appropriate, as follows:

1. Elliott Equipment:       \$55,101
2. Kluesner:                 \$23,460

**WHEREAS,** The Council further finds that the Garbage Truck should be sold to the high bidder in the amount of \$55,101 the highest of the following two bids:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of the sale of the 2012 Garbage Truck to Elliott Equipment for the sum of \$55,101 and directs the City Clerk to see to the transfer of title / registration upon the receipt of the purchase price.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

Attest:

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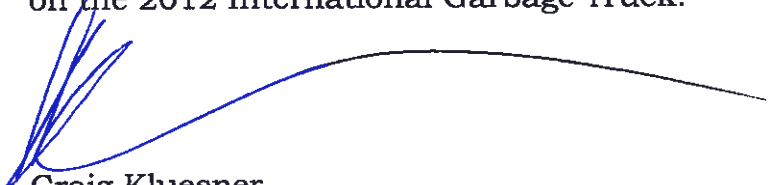
Sally Hinrichsen, Monticello City Clerk



1005 1<sup>st</sup> Ave NW-PO Box 335  
Farley, IA 52046  
Phone: 563-927-5977

City of Monticello  
2012 International Garbage Truck Bid

- Kluesner Sanitation would like to place a bid of \$23,460.00 on the 2012 International Garbage Truck.



Craig Kluesner  
Kluesner Sanitation, LLC



ELLIOTT EQUIPMENT CO.  
3100 WEST 76<sup>TH</sup> ST.  
DAVENPORT, IA 52806  
PHONE:563-391-4840ext.2101  
RICK VANWASSENHOVE  
PRESIDENT  
CELL PHONE:309-525-0082  
EMAIL: [elliott@elliotequipco.com](mailto:elliott@elliotequipco.com)

10-30-19

City of Monticello  
200 E. 1<sup>st</sup> St.  
Monticello, IA 52310

To Whom It May Concern,

Elliott Equipment Company offers \$55,101.00 for your 2013 International 7300 chassis VIN:1HTWAAAR3DJ332480 with McNeilus 20yd rear load body serial number 94WIE201038559. This offer is contingent upon the truck being in good running and operational condition when we get it.

Please let us know if you accept our offer ASAP or if you have questions.

Respectfully,

Rick VanWassenhove

President  
Elliott Equipment Company



City Council Meeting  
Prep. Date: 11/01/19  
Preparer: Doug Herman



Agenda Item: # 6  
Agenda Date: 11/04/19

*Communication Page*

**Agenda Items Description:** Resolution to reaffirm Council approval of the preparation and submission of Grant Application with USDA to assist in the purchase of a new ambulance.

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution  
9/16 Council Minutes

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

**Synopsis:** The Council previously approved the submission of a Grant Application with the USDA via motion. The grant has been submitted. USDA requests Council Resolution, as opposed to simple motion for their file.

**Background Information:** The attached Resolution formalizes the previous action taken by the City Council to approve of the submission of an USDA Grant Application seeking financial assistance related to the purchase of a new ambulance. Total estimated cost of \$210,000. City Cost Share \$75,000; MEMT Cost Share \$25,000; USDA Grant Request \$110,000

**Recommendation:** I recommend that the Council approve of the proposed Resolution.

## The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

RESOLUTION #19-\_\_

**Resolution** to reaffirm Council approval of the Preparation and Submission of Grant Application with USDA to assist in the purchase of a new ambulance.

**WHEREAS**, the City of Monticello plans to seek financial assistance from the USDA related to the construction of the public safety building, and

**WHEREAS**, the City Council by Motion, recorded in the Council Minutes of September 16, 2019, authorized the submission of the Grant Application for this purpose and wished to formalize that authorization by way of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby reaffirm the prior action of the City Council to approve the preparation and submission of a Grant Application with all supporting documents to the USDA, seeking financial assistance from the USDA by way of a grant, to help cover a portion of the costs associated with the purchase of a new ambulance.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

Regular Council Meeting – Official  
September 16, 2019

public purposes within the City limits of the City of Monticello, Lux seconded, roll call unanimous.

Herman reviewed the changes in the Public Works Department over the last few years. Herman reviewed the job description for the Public Works Director and recommended that the annual salary for the position be \$52,500, to be effective with the payroll including September 16, 2019. Herman explained that the benefits committee agreed to the recommended salary. Lux moved to approve Resolution #19-132 to approve Public Works Director Job Description and Salary, Langerman seconded, roll call unanimous. Council member Dave Goedken arrived.

Herman reported meeting with Structural Engineer Craig German and Sheldon Hunter, property owner of 115 East 1<sup>st</sup> Street. Hunter proposes to install additional support to the front of the building which will result in smaller window openings. German advised Herman that the support poles were not unreasonable but were in his opinion probably not necessary. If the Council is opposed to the reduction in window size, the Council may direct Herman to so advise Hunter who will likely object. Herman stated that the Council may authorize the Permit with other conditions if deemed appropriate. Langerman moved to Resolution #19-133 to approve Building Permit application submitted by Sheldon Hunter related to building located at 115 East First Street, which is located in the Fire Zone, with the understanding that he would not use vinyl or steel products around the new windows, Lux seconded, roll call unanimous.

Herman reported that the 2008 Ambulance was purchased with a significant USDA grant and some City funding. He reported that there may be USDA funds available from last fiscal year and that he is working on an application to seek those funds. Lux moved to authorize City Administrator to prepare and submit the USDA grant to purchase an ambulance unit and for the Mayor to sign necessary documents, Langerman seconded, roll call unanimous.

Herman provided financial data related to the last 5 years of ambulance operation, explaining that expenses always exceed revenues. Herman explained that expenses are largely fixed and that the revenues are tied to call volume and reimbursement rates, both being largely outside the control of the service. Monticello Emergency Medical Team (MEMT) President and Ambulance volunteer Ben Hein addressed the Council as did volunteer Drew Haag and Paramedic Lori Lynch. They all expressed their opinion that the City needed to purchase a new ambulance and also suggested that an Ambulance Board may help improve their operations.

Herman informed the Council that he invited Norm Zimmerman to attend tonight's meeting but that Norm was unable to attend. Herman also indicated that Calvin Zimmerman responded on Norm's behalf, explaining their plans to begin construction soon, having had delays related to their attempts to obtain an easement from an adjacent property owner.

Herman spoke to the Council in regard to Compost Site related matters. He explained that perimeter trees would be planted in the spring and that an Ordinance needed to be drafted to set out the rules and regulations related to the use of the site. Some issues that need discussion include commercial business use of the site, hours of operation, and enforcement of violators. An entry sign has been erected as required by the DNR and signage to be located inside the fence is being finished to point users where to deposit their yard waste and larger logs. Cameras and lights are operating.

City Council Meeting  
Prep. Date: 11/01/19  
Preparer: Doug Herman



Agenda Item: # **7**  
Agenda Date: 11/04/19

*Communication Page*

**Agenda Items Description:** Resolution to schedule Public Information Meeting related to USDA Grant Application which seeks grant funds to assist with the purchase of a new Ambulance.

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution

Public Information Meeting Notice

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** Scheduling a Public Meeting inviting public comment on USDA Grant Application is required step in the process.

**Background Information:** The attached Resolution schedules required Public Information Meeting for November 18<sup>th</sup> at 6:00 p.m. with notice to be published in the express on November 6<sup>th</sup>.

**Recommendation:** I recommend that the Council approve of the proposed Resolution.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-\_\_

**Resolution** to schedule Public Information Meeting related to USDA Grant Application which seeks grant funds to assist with the purchase of a new Ambulance.

**WHEREAS**, the City of Monticello has submitted a grant application with the USDA seeking grant funds to help cover a portion of the costs associated with the purchase of a new ambulance, and

**WHEREAS**, as part of the USDA application process the City Council must hold a Public Information Meeting on the details of the Grant Application, and the intent of the City to pursue grant funding consistent therewith, and

**WHEREAS**, Notice of the Public Information Meeting will be published in the Monticello Express on November 6<sup>th</sup> and the Public Information Meeting held on November 18<sup>th</sup> at 6:00 p.m. during the regular City Council meeting of that date.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby schedule a Public Information Meeting related to the USDA Grant Application mentioned previously herein, said Meeting to be scheduled for the 18<sup>th</sup> day of November at 6:00 p.m. during the regular City Council meeting scheduled for that date and time.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

## **Public Information Meeting**

The City of Monticello has submitted an application to USDA Rural Development for financial assistance to assist in the purchase of a new ambulance for the Monticello Ambulance Service. The estimated total project cost is \$210,000. The City of Monticello has applied for grant assistance in the amount of \$110,000. A Public Meeting to receive comments about this project will be held on November 18, 2019 at 6:00 p.m. at the regularly scheduled Monticello City Council meeting to be held in the Council Chambers at the Mary Lovell LeVan Renaissance Center. The public will be able to comment on the economic and environmental impacts, service area, alternatives and other items related to this project.

City Council Meeting  
Prep. Date: 11/01/19  
Preparer: Doug Herman



Agenda Item: 8  
Agenda Date: 11/04/2019

*Communication Page*

**Agenda Items Description:** Resolution to approve acquisition of Compadres Building Demolition Estimate.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution
Demolition Spec. Preparation Estimate

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** The City Council needs to make an educated decision related to the future of the “Compadres” building. Whether demolition, renovation, etc.

**Background Information:** Based upon information received in a building inspection and structural inspection the Council is aware that the building is in very poor condition. Since the structural inspection a portion of the roof has caved in, allowing water/snow to enter the east portion of the building.

We received an estimate to prepare demolition plans from the Structural Engineer who inspected the building in the amount of \$11,317. At this point it is my opinion that we need a demolition cost estimate but we do not yet need a set of demolition specifications if we can get that done. It is important to recognize that a demolition estimate based upon specifications would be more accurate but at this point we need, in my opinion, a general demolition range.

Whether renovated or demolished there is asbestos that will need to be removed. That cost can be shared via a grant with the DNR if we have a redevelopment plan for the building. That grant will cover 50% of asbestos removal up to \$25,000. If the building is to be renovated there are a few pots of money we can access that could bring in well over \$100,000. If we demolish the building those grants are not available.

With regard to the roof failure. I sent Craig German (Structural Engineer) pictures of the roof area that caved in and adjacent areas. He does not see a risk of a catastrophic failure, front of building coming off for example, but did suggest, if possible, that a temporary roof structure that spanned the parapet walls on the north and the south to direct most water / snow to the west would help to preserve the building to the extent it can be preserved over the winter.

If Derek Lumsden is available, I may ask him to expound on grant opportunities that would be available and the steps the Council should take to make this an attractive project.

**Staff Recommendation:** I recommend that the Council approve the proposed Resolution.



# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-\_\_

**Resolution to approve acquisition of Compadres Building Demolition Estimate.**

**WHEREAS**, the City of Monticello acquired the severely deteriorated property located at 103 W. 1<sup>st</sup> Street, Monticello, and has since acquisition obtained a Phase 1 Environmental Assessment, Asbestos Inspection and Structural Inspection, and

**WHEREAS**, due to the deteriorated condition of the building the City needs to take steps to repair/renovate the structure or pursue the demolition of the structure, and

**WHEREAS**, the next step in the decision-making process requires an understanding of the estimated demolition costs and impacts on adjacent properties, and

**WHEREAS**, the Council finds that the City Administrator should be authorized to seek demolition costs estimates for Council consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby authorize and direct the City Administrator to obtain a Demolition Cost Estimate as soon as possible, said estimate to provide an estimated range of probable costs without the preparation of detailed demolition plans and specifications, if possible, to save the expense of said detailed plans and specifications, with detailed plans and specifications to be prepared if and/or when a decision is made to demolish.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

# SHUCK-BRITSON INC.

Consulting Engineers  
400 East Court Avenue | Suite 140  
Des Moines, Iowa 50309

## WORK PLAN / STAFF HOUR ESTIMATE

8/5/2019

**City of Monticello**  
**Building Demolition Engineering Services**  
**103 W 1st Street**  
**Monticello, IA**

DESCRIPTION OF WORK	PERSONNEL CATEGORY				COMMENTS
	ENG VIII	ENG III	TECH	CLERICAL	
Phase 1 - Condition Report					complete
Phase 2 - Identify Scope of Work					
Site Visit & Data Collection					none
observations of existing conditions	8	8			1 site visit
identify property lines					by city
utilities from this building to adjacent buildings					by city
survey					future item
utility service for this building					by city
mep for this building					none
hvac for this building					none
Review & Analysis					
this building	4	8			
adjacent buildings					possible future item
Report Identifying Scope of Work					
deleterious materials					future item
demolition	2	8	2		this building
temp shoring concept	1	4	2		this building
new construction (walls, fdn built to support what is to remain)	1	4	2		this building
repairs (wall, fdn repairs to support what is to remain)	1	4	2		this building
const. cost opinion	1	8	4		this building
1 mtg with city to go over findings	8				this building
Phase 3 - Appropriate Division Scope of Work					
Public & Adjacent Property Owner Engagement					
ownership lines coordination					future item / city / city attorney
scope & cost sharing / responsibility coordination					future item / city / city attorney
agreements					city attorney
utilities coordination					future item / city
Phase 4 - Contract Documents					
Review & Analysis					
survey					future item
this building					future item
adjacent buildings					possible future item
Bid Documents					
plans					future item
specs & docs					future item
const. cost opinion					future item
Phase 5 - Bidding / Procurement					
pre-bid conference					future item
answer bidders' questions					future item
prepare addenda for clarifications					future item
advertise bids					future item
bid opening					future item
review & evaluation of bids					future item
agreement					future item
Phase 6 - Construction Administration					
pre-construction mtg					future item
construction site observations					future item
monthly progress reports					future item
log of contractor activities					future item
contractor pay requests					future item
change orders					future item
project status					future item
final visit & punch list					future item
review submittals					future item
RFIs					future item

<b>Special Inspections / Testing</b>					
<b>Administration</b>	1			1	

by others

Subtotal Staff Hours	27	44	12	1	
Average Hourly Rate	\$163	\$116	\$103	\$64	
<b>LABOR COSTS</b>	<b>\$4,401</b>	<b>\$5,104</b>	<b>\$1,236</b>	<b>\$64</b>	<b>\$10,805</b>

**EXPENSES**

Mileage	\$512
Equipment Rental	\$0
HardDocs & PlanRrr	\$0
Advertisement	\$0

LABOR	\$10,805
EXPENSES	\$512
<b>TOTAL</b>	<b>\$11,317</b>

TOTAL **\$512**

**ASSUMPTIONS**

1. Scope of services does not include any demolition.
2. Scope of services does not include any testing.
3. Design code IBC 2015
4. Client shall provide access to all areas needed to observe the structure as required as the work progresses.
5. Fee above assume work will be completed during standard SBI business hours. If work falls outside of these hours additional hourly rates (for nights & weekends) may apply.
6. Deliverables are: report will be sent as hard copy and pdf file (no electronic drawings or models).
7. Opinions of probable construction costs for this project will be based on history of similar projects and current Iowa DOT unit costs. Costs will be provided in 2019 dollars, and are intended for budgetary purposes only; exact costs are not possible to estimate due to work being affected by future market conditions.
8. Assumes Phase 2 work completed in 2019.
9. Phase 2 scope is based on a 4 week duration.
10. Project services will be performed as identified above only. Additional services, if requested, will be performed hourly at Engineer's standard hourly rates, upon approval of Client.

City Council Meeting  
Prep. Date: 11/01/19  
Preparer: Doug Herman



Agenda Item: # 9  
Agenda Date: 11/04/19

**Agenda Item Description:** Resolution to approve Downtown Brick Paver installation cost share.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing

**Attachments & Enclosures:**

Proposed Policy  
Proposed Resolution

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

**Synopsis:** The Council originally discussed a “Brick Paver Policy” in April and again in May. (4/2/2018 and 5/21/2018) Action was delayed in May until after the City took steps to install bricks in front of City Hall. There has been talk of replacing the colored strip of concrete adjacent to the curb downtown with pavers for some time. In November of 2018 the Council considered approval of a policy but did not take action.

**Background Information:** When the downtown streetscape was done in the 1990’s the colored strip of concrete was installed, as opposed to bricks, as a cost savings measure.

Over the years, with work done to brick streets, and with some brick intersections removed, the City has a certain quantity of bricks available for use by property owners to replace the colored strip of concrete. (Bricks were removed from the intersection of Grand and Washington this year.) There will likely be additional bricks recovered from brick intersection/street work moving forward.

The bricks installed in place of the colored concrete adjacent to the Pocket Park were well received and have held up well so far. You can find numerous locations around downtown where the colored strip was removed for one reason or another and when it was put back it was not put back with matching colored concrete, in many cases not even coming close to matching. (It really looks worse than if it were not put back in color at all.) If this strip is in brick they can be removed and replaced while maintaining the consistent look and will also carry forward the historical significance of the bricks in Monticello.

Bricks have now been installed in front of the Brian Monk project on W. 1<sup>st</sup> Street and in front of the Community Building / Renaissance Center.

It has been determined that the colored strip in the downtown is not tied to the non-colored concrete and it can, therefore, be removed without hurting the balance of the sidewalk. That removal would be followed by some excavation by a small mini ho bucket to remove base that is not up to par for paver placement.

The following three property owners are believed to be agreeable to the replacement of the colored concrete strip with bricks with a City Cost Share.

- |                        |            |       |
|------------------------|------------|-------|
| 1. Monticello Monument | Cost Share | \$300 |
| 2. Mark Matthiessen    | Cost Share | \$300 |
| 3. Terry Covington     | Cost Share | \$300 |

You will see that the 151 Landscape Bids do not include concrete removal, concrete cutting, subgrade and base grade preparation. The City share would include those items and 1/3<sup>rd</sup> of the cost of brick installation. (When bricks were installed in front of City Hall there was not much base preparation required, but the extent of base preparation will not be known until the colored strip is removed.)

There are two other properties I am talking to so may have additional information for you to consider by Monday.

In most cases there is a lip between the colored strip and the sidewalk that creates a tripping hazard and in two of the three cases there is other sidewalk work being contemplated. Work could be completed yet this year if weather permits.

The agreement with the property owner would include an agreement on their part, and subsequent owners, to maintain the bricks moving forward. (They cannot later be removed and replaced with concrete.)

**Recommendation:** I recommend that the Council consider the proposed Resolution approving the cost share noted therein. (Does not approve Policy, just these three projects.)

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #19-\_\_\_

**Resolution** to approve Downtown Brick Paver installation cost share.

**WHEREAS,** In the 1990's the City of Monticello invested in a downtown streetscape that included a colored strip of concrete on the back of the curb in place of brick pavers as a cost savings measure, and

**WHEREAS,** Over the years the colored strip has faded and has, in many locations throughout the downtown, been removed and replaced with non-matching colored concrete, and

**WHEREAS,** The City authorized the installation of brick pavers in lieu of the colored strip in front of the Pocket Park, in front of the Community Building and Renaissance Center, and bricks were also installed in front of the three-unit condominium unit developed by Brian Monk on West 1<sup>st</sup> Street, and

**WHEREAS,** The City Council finds that the replacement of the colored concrete strip would be a significant improvement to the appearance of the downtown and should be promoted, and

**WHEREAS,** The Council finds that participating with the property owners in the cost related to the transition from the colored strip of concrete to brick pavers is appropriate and in the best interests of the community, and

**WHEREAS,** The Council finds that the City should participate in the project by providing for the following:

1. Provide the pavers required for the project
2. Cover the costs of concrete removal (Colored Strip)
3. Cover the costs of subgrade preparation
4. One-third (1/3) of the costs of paver installation

**-and-**

**WHEREAS,** The Council also finds that an agreement between the property owner and the City shall be prepared, signed, and recorded to require the property owner and their successors in interest to maintain the strip of pavers as city pavers or pavers that match City pavers from this day forward at the sole expense of the property owner.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the proposed cost share as set forth previously herein, said cost share to be made available to eligible property owners, unless and until the Council adopts a formal policy which may or may not contain different provisions.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4<sup>th</sup> day of November, 2019.

---

Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

# 151 Landscape and Construction

P.O. Box 108  
Monticello, IA 52310

PHONE # 319-241-4711  
EMAIL joshiben151@gmail.com

## Estimate

Date

10/4/2019

### Name / Address

City of Monti  
Curb and paver project  
200 E. 1st St.  
Monticello, IA 52310

DESCRIPTION	Qty	Rate	Total
<b>FARM BUREAU LOCATION</b>			
Installation of street clay reclaimed city pavers along First Street curb. Farm Bureau Building curb. Includes final base prep, clay paver gathering and hauling, laying bricks and applying polymeric joint sand sealer. Does NOT as of 10/4/19 include removal of existing concrete, concrete cutting, subgrade and base grade preparation.		450.00	450.00
no tax, school district		0.00%	0.00
<b>Total</b>			<b>\$450.00</b>



# 151 Landscape and Construction

P.O. Box 108  
Monticello, IA 52310

PHONE # 319-241-4711  
EMAIL joshiben151@gmail.com

## Estimate

Date

10/4/2019

### Name / Address

City of Monti  
Curb and paver project  
200 E. 1st St.  
Monticello, IA 52310

DESCRIPTION	Qty	Rate	Total
STONE MONUMENT LOCATION			
Installation of street clay reclaimed city pavers along First Street curb. Stone monument location. Includes final base prep, clay paver gathering and hauling, laying bricks and applying polymeric joint sand sealer. Does NOT as of 10/4/19 include removal of existing concrete, concrete cutting, subgrade and base grade preparation.		450.00	450.00
no tax, school district		0.00%	0.00
<b>Total</b>			<b>\$450.00</b>



**CITY OF MONTICELLO**  
**POLICY Re: Downtown Brick Pavers**

**Subject:** Required use of Brick Pavers in lieu of colored concrete strip in area immediately behind the curb in designated areas.

**Effective Date:** \_\_\_\_\_

**PURPOSE:**

The purpose of this Policy is to provide direction and to put on notice all owners of property subject to this policy as a result of their ownership of property falling within the “Policy Scope” of this policy.

**POLICY SCOPE:**

This policy applies to all owners of property located on 1<sup>st</sup> Street between Main Street and Chestnut Street and on Cedar Street between Washington and 2<sup>nd</sup> Street where said property currently has a colored accent strip of concrete installed as part of prior City streetscape projects between the back of the curb and the sidewalk.

**PROCEDURE:**

**Partial or Total Sidewalk Removal:** Any owner of property falling within the Policy Scope that removes any portion of the sidewalk located adjacent to or within the bounds of their property, whether the colored strip or non-colored portion, for any reason, shall be required to remove and replace the entirety of the existing colored strip of concrete located between the back of curb and the non-colored sidewalk panels with brick pavers.

- 1. Brick Pavers:** The City of Monticello will provide necessary brick pavers at no cost to the contractor of owner’s choice for installation. The installation process shall follow a specification provided by the City. The owner shall obtain a permit from the City prior to paver installation. After removal of the colored strip, and prior to the installation of the brick pavers, the City shall be given notice so that an inspection may take place to insure that the substrate requirements and related prep work meet the specification. The final installation will also be subject to inspection and approval by the City or its’ designee. In the event the City runs out of historic City of Monticello brick pavers the City will purchase and provide a substitute paver deemed by the City to be the closest possible match to the historic City of Monticello pavers.

2. **Additional Cost:** Due to the fact that the City is requiring the installation of pavers as noted above and the owner will incur expense associated therewith, the City will share in the project costs at the rate of \$3.50 per square foot of brick paver installation.
3. **Downtown Loan:** The downtown loan fund will be made available to all property owners subject to this policy and sums may be borrowed from the City to cover the property owner's share of project costs at 0% for five (5) years after the completion of a promissory note and mortgage, with the mortgage to be recorded at the expense of the property owner. (Project Costs shall include removal costs, subgrade and other concrete preparation work, and costs associated with installation of both sidewalk repair and paver installation.)
4. **Replacement Sunset:** All properties subject to this policy shall see to the removal and replacement of the colored concrete strip along their sidewalk frontage with Brick Pavers by no later than July 1, 2024, the "Sunset Date". It is contemplated, but not mandated by this policy, that the Council may work with willing property owners on a bid package so that one contractor my bid on more than one frontage, potentially bringing down the overall project cost due to the additional quantities involved. In the event that a property owner within the Project Scope does not complete the installation of pavers as required herein the City, after notice and an opportunity for hearing, shall see to the completion of the paver project with the total cost associated therewith being assessed against the property. (Total Cost includes the cost of Brick Pavers and 100% of the cost of removal and installation with no City cost share.)
5. **Maintenance:** After installation the property owner shall be obligated to maintain the frontage with the historic brick pavers, or other brick pavers approved by the City, at owner's expense.
6. **Permit / Permit Fees:** Property owners shall be required to obtain a sidewalk permit from the City of Monticello before proceeding with the sidewalk project. There is no fee for the sidewalk permit.

**This Policy was reviewed and approved by the City Council in session on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ as Resolution # \_\_\_\_\_, same to take effect immediately.**

---

**Brian Wolken, Mayor**

To: "Downtown" Property Owner

From: City of Monticello

Re: Brick Paver Policy

Date: \_\_\_\_\_

Dear Downtown Monticello Property Owner:

The Monticello City Council has approved a draft policy related to the replacement of the colored strip of sidewalk concrete located just back of the curb and gutter with brick pavers. The goal of the policy is to see to the replacement of the colored strip of concrete with brick pavers over the next \_\_ years.

The Council has discussed the general dissatisfaction with the existing colored strip including fading, and replacement with non-matching colored concrete or concrete that is not colored at all when it has to be removed for one reason or another. *Some sunset dot*

As you review the draft policy you will have a better understanding of how the City sees this process moving forward. The goal of the Mayor and Council is to receive your input prior to giving the policy formal consideration. You may reach out to City Hall with your questions or comments or to the Mayor or Council via e-mail. (There e-mails are set out below.)

The Mayor plans to make contact with as many of you as possible prior to the Council consideration of the policy as well so that you will have a face to face opportunity to discuss the proposed policy.

**Sincerely yours,**

**Doug Herman  
Director of Public Works**

Mayor and Council e-mails:

Mayor Brian Wolken: [bwolken@ci.monticello.ia.us](mailto:bwolken@ci.monticello.ia.us)  
John Russ: [jruss@ci.monticello.ia.us](mailto:jruss@ci.monticello.ia.us)  
Dave Goedken: [dgoedken@ci.monticello.ia.us](mailto:dgoedken@ci.monticello.ia.us)  
Tom Yeoman: [tyeoman@ci.monticello.ia.us](mailto:tyeoman@ci.monticello.ia.us)  
Rob Paulsen: [rpaulsen@ci.monticello.ia.us](mailto:rpaulsen@ci.monticello.ia.us)  
Chris Lux: [clux@ci.monticello.ia.us](mailto:clux@ci.monticello.ia.us)  
Brenda Hanken: [bhanken@ci.monticello.ia.us](mailto:bhanken@ci.monticello.ia.us)