

# City of Monticello, Iowa

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Final Agenda Posted on March 13, 2020 at 4:00 p.m.

Monticello City Council Regular Meeting March 16, 2020 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Brian Wolken	<b>City Administrator:</b>	Doug Herman
<b>City Council:</b>		<b>Staff:</b>	
<b>At Large:</b>	Dave Goedken	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Police Chief:</b>	Britt Smith
<b>Ward #1:</b>	Gary Feldmann	<b>City Engineer:</b>	Patrick Schwickerath
<b>Ward #2:</b>	Candy Langerman	<b>Public Works Dir.:</b>	Nick Kahler
<b>Ward #3:</b>	Chris Lux	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>Ward #4:</b>	Tom Yeoman	<b>Amb. Dpt. Lead Par.:</b>	Lori Lynch

**⇒ Call to Order – 6:00 P.M.**

- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	March	02, 2020
Approval of Payroll	February	27, 2020
Approval of Bill List		
Approval of Treasurer's Report February, 2020		

**Public Hearing and Resolutions Related Thereto:**

1. **Public Hearing** on proposed FY '21 Budget
2. **Resolution** to adopt FY '21 Budget
3. **Public Hearing** on proposed Plans, Specifications, form of contract and estimate of cost for the 2020 E. 7<sup>th</sup> Street Reconstruction Project.
4. **Resolution** finally approving the Plans and Specifications, Proposed Form of Contract and Cost Estimate for the 2020 E. 7<sup>th</sup> Street Reconstruction Project and scheduling a Special City Council meeting for March 23, 2020 at 6:00 pm to consider the bids to be received on March 18<sup>th</sup> and to award a contract.

**Motions:** None

**Resolutions:**

5. **Resolution** approving Karla Smith Tax Abatement Application related to residential improvements constructed at 853 S. Main Street.

6. **Resolution** adopting final assessment schedule for the 2019 N. Sycamore Street Reconstruction Project and Amending, Confirming, and Levying the assessments.
7. **Resolution** to consider action related to Coronavirus (Covid-19)

**Ordinances:** None

**Reports / Potential Action**

- **Park & Recreation Director Report**
- **City Engineer Report/Update**
- **PW Director Report/Update**
- **PD and Ambulance Report**
- **City Administrator Report**

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

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March 2, 2020 – 6:00 P.M.  
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Gary Feldmann, Candy Langerman and Chris Lux. Councilmember Tom Yeoman joined meeting electronically. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Park & Rec Director Jacob Oswald and City Engineer Patrick Schwickerath.

Yeoman moved to approve the agenda, Langerman seconded, roll call unanimous.

Langerman moved to approve the consent agenda, Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #2020-30 approving William and Joyce Bohlken Tax Abatement Application related to Residential Improvements constructed at 855 S. Main Street, Monticello, Iowa, Lux seconded, roll call unanimous.

Lux moved to approve Resolution #2020-31 approving Darrell and Lori Reyner Tax Abatement Application related to Residential Improvements constructed at 16688 County Road E-16, Monticello, Iowa, Langerman seconded, roll call unanimous.

Goedken thanked the Fire Department for fundraising and continuing the Fireworks display each year. Yeoman moved to approve Resolution #2020-32 Approving investment in the Independence Day Fireworks festivities to be held on July 4, 2020, in the amount of \$2,600.00, Goedken seconded, roll call unanimous.

Herman reported US Cellular submitted a request to upgrade their equipment on the water tower and negotiated an amendment to their lease. Feldmann questioned if this included the 5G services, which is controversial at this time and felt it was unsafe. He stated cellular and radio waves are harmful, but feels the 5G waves are more harmful and for that reason he would be voting against the resolution. Goedken moved to approve Resolution 2020-33 Approving First Amendment to Water Tower and Ground Space lease between the City of Monticello and USCOC of Greater Iowa (US Cellular), Lux seconded, Roll call unanimous, except Feldmann who voted nay.

Goedken moved to approve Resolution 2020-34 Authorizing the Mayor or City Administrator to sign all documents related to the USDA Rural Development Grant providing funding to assist with the purchase costs of a new ambulance, Langerman seconded, roll call unanimous.

Herman reviewed the proposal to purchase the Bobcat 5600 Toolcat in the amount of \$56,446.00 from Bobcat of Cedar Rapids. Herman recommended entering into a lease agreement with \$10,000 down and the balance paid over four years under a lease agreement with a \$1.00 buyout at the end of the lease, with an interest rate of 4.59% and the total cost with interest of \$60,928.48. This purchase price does not include the broom and they are looking for a broom that is between 50 to 64 inches wide. Goedken stated he felt it was too expensive for what it does, it is like a skidsteer and he felt it was a bad investment. Langerman voiced concerns that all departments were asked to tighten their budgets, because of expenses with Compadres and the HVAC at the Berndes Center. Oswald stated he was fairly comfortable

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with running the skidsteer but would be much more comfortable with the Bobcat. Feldmann moved to approve Resolution #2020-35 Approving Purchase / Lease of "Bobcat 5600" from Bobcat of Cedar Rapids, Goedken seconded, roll call unanimous except Langerman and Goedken who voted nay. Motion carried.

Goedken moved to approve Resolution #2020-36 Approving amended City of Monticello Rules of Order and Procedure for Conduct of City Council Business, Feldmann seconded, roll call unanimous.

Schwickerath updated on the 7<sup>th</sup> Street Reconstruction Project. They moved the bid letting date to March 23<sup>rd</sup>, due to a contractor's conference that several contractors would be out of town to attend. Bid alternate for North Gill Street intersection was changed from a 4" main to an 8" main.

Schwickerath reported Horsfield had discussed with the Water Department staff and it was decided not to install the risers on all the shut offs. However without the riser, the curb box can shift and making the curb box inoperable. Horsfield Construction is coming back to install the riser in the curb boxes where they were not placed during construction project. Kahler reported that they plan to purchase a shorter shut off rod for these curb boxes.

Kahler reported the motor is out on the Renaissance Center handicap door closure and he contacted a door company to repair.

Kahler reported the compost company started grinding at the site.

Herman reported attending the Dubuque Home Show over the weekend to promote and market Monticello.

Herman is working on the USDA grant for the 6<sup>th</sup> Street ditch project and is asking for around \$400,000.

Herman is working with a FEMA Specialist for FEMA funding to possibly purchase the Former Energy building, currently owned by Welter Storage Company. FEMA buyout Program focuses on residential properties first. If funding is available, it would be a 90/10 buyout grant.

Feldmann moved to adjourn at 6:49 P.M.

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Brian Wolken, Mayor

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Sally Hinrichsen, City Clerk

# PAYROLL - MARCH 12, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>February 24 - March 8, 2020</b>				
Devin Arduser	\$ 7.66	\$ -	0.00	0.00	\$ 6.57
Chris Bell	51.44	-	0.00	0.00	44.10
Brian Bronemann	50.00	-	0.00	0.00	42.86
Drew Haag	97.12	-	0.00	0.00	83.27
Ben Hein	69.12	-	0.00	0.00	59.26
Mary Intlekofer	1,911.00	-	0.00	0.00	1,306.15
Dean Jensen	261.00	-	0.00	0.00	221.79
Brandon Kent	1,911.00	-	0.00	0.00	1,248.58
Jim Luensman	682.50	-	0.00	0.00	518.82
Lori Lynch	2,066.25	71.25	0.00	0.00	1,399.87
Dave McNeill	64.00	-	0.00	0.00	54.87
Mandy Norton	97.12	-	0.00	0.00	83.27
Shelly Searles	1,911.00	-	0.00	84.38	1,330.66
Jeff Silver	859.13	-	0.00	0.00	677.15
Sabrina Strella	48.00	-	0.00	0.00	41.15
Brenda Surom	273.00	-	0.00	0.00	212.02
Chris Szymanowski	1,911.00	-	0.00	0.00	1,246.52
Jenna Weih	1,500.00	-	0.00	0.00	1,108.98
Curtis Wyman	225.00	-	0.00	0.00	136.52
<b>TOTAL AMBULANCE</b>	<b>\$ 13,995.34</b>	<b>\$ 71.25</b>	<b>0.00</b>	<b>84.38</b>	<b>\$ 9,822.41</b>
<b>CEMETERY</b>	<b>February 22 - March 6, 2020</b>				
Dan McDonald	\$ 1,725.86	\$ 69.86	0.00	0.00	\$ 1,246.30
<b>TOTAL CEMETERY</b>	<b>\$ 1,725.86</b>	<b>\$ 69.86</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,246.30</b>
<b>CITY HALL</b>	<b>February 23 - March 7, 2020</b>				
Cheryl Clark	\$ 1,691.89	\$ 7.89	0.00	45.00	\$ 1,142.92
Doug Herman	3,951.46	-	0.00	0.00	2,779.10
Sally Hinrichsen	2,488.06	-	0.00	0.00	1,567.70
Nanci Tuel	1,486.41	-	0.25	0.13	980.11
<b>TOTAL CITY HALL</b>	<b>\$ 9,617.82</b>	<b>\$ 7.89</b>	<b>0.25</b>	<b>45.13</b>	<b>\$ 6,469.83</b>
<b>FIRE</b>					
Joe Bayne	\$ 125.00	\$ -	0.00	0.00	\$ 115.44
David Husmann	60.00	-	0.00	0.00	55.41
Billy Norton	100.00	-	0.00	0.00	85.74
Paul Warner	100.00	-	0.00	0.00	92.35
<b>TOTAL FIRE</b>	<b>\$ 385.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 348.94</b>
<b>LIBRARY</b>	<b>February 24 - March 8, 2020</b>				
Molli Hunter	\$ 373.27	\$ -	0.00	0.00	\$ 316.24
Penny Schmit	1,094.56	20.15	0.00	0.00	603.68
Madonna Thoma-Kremer	673.62	-	0.00	0.00	504.46
Michelle Turnis	1,615.38	-	0.00	0.00	1,007.47
<b>TOTAL LIBRARY</b>	<b>\$ 3,756.83</b>	<b>\$ 20.15</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,431.85</b>
<b>MBC</b>	<b>February 24 - March 8, 2020</b>				
Jacob Oswald	\$ 1,892.31	\$ -	0.00	0.00	\$ 1,426.69
Shannon Poe	1,576.92	-	0.00	0.00	1,078.42

# PAYROLL - MARCH 12, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>TOTAL MBC</b>	\$ 3,469.23	\$ -	0.00	0.00	\$ 2,505.11
<b>POLICE</b>	<b>February 24 - March 8, 2020</b>				
Zachary Buehler	\$ 1,871.60	\$ -	0.00	0.00	\$ 1,389.08
Peter Fleming	1,881.36	-	0.00	20.00	1,348.62
Dawn Graver	2,056.80	-	0.00	0.00	1,479.81
Erik Honda	2,031.96	-	0.00	8.00	1,520.45
Jordan Koos	2,167.44	-	0.00	35.00	1,587.89
Britt Smith	2,735.42	-	0.00	0.00	2,001.76
Madonna Staner	1,486.40	-	0.00	0.00	1,126.17
Brian Tate	2,155.44	-	0.00	0.00	1,597.04
<b>TOTAL POLICE</b>	<u>\$ 16,386.42</u>	<u>\$ -</u>	<u>0.00</u>	<u>63.00</u>	<u>\$ 12,050.82</u>
<b>ROAD USE</b>	<b>February 22 - March 6, 2020</b>				
Zeb Bowser	\$ 1,656.00	\$ -	0.00	0.00	\$ 1,214.14
Eric Jungling	1,596.00	-	3.00	3.00	1,128.62
<b>TOTAL ROAD USE</b>	<u>\$ 3,252.00</u>	<u>\$ -</u>	<u>0.00</u>	<u>3.00</u>	<u>\$ 2,342.76</u>
<b>SANITATION</b>	<b>February 22 - March 6, 2020</b>				
Michael Boyson	\$ 1,644.00	\$ -	0.00	0.00	\$ 1,153.30
Nick Kahler	2,019.23	-	0.00	0.00	1,386.87
<b>TOTAL SANITATION</b>	<u>\$ 3,663.23</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 2,540.17</u>
<b>SEWER</b>	<b>February 22 - March 6, 2020</b>				
Tim Schultz	\$ 1,780.35	\$ 64.35	0.00	28.00	\$ 1,247.31
Jim Tjaden	2,230.77	-	0.00	0.00	1,615.64
<b>TOTAL SEWER</b>	<u>\$ 4,011.12</u>	<u>\$ 64.35</u>	<u>0.00</u>	<u>28.00</u>	<u>\$ 2,862.95</u>
<b>WATER</b>	<b>February 22 - March 6, 2020</b>				
Daniel Pike	\$ 1,730.55	\$ 62.55	0.00	0.00	\$ 1,253.85
<b>TOTAL WATER</b>	<u>\$ 1,730.55</u>	<u>\$ 62.55</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 1,253.85</u>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 61,993.40</b>	<b>\$ 296.05</b>	<b>0.25</b>	<b>223.51</b>	<b>\$ 43,874.99</b>

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES		172.75		
MEDIACOM	PD TELEPHONE		71.30		
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL		980.11		
TCM BANK NA	PD SUPPLIES		195.97		
	110 POLICE DEPARTMENT TOTAL		1,420.13		
STREET LIGHTS					
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS		237.91		
	230 STREET LIGHTS TOTAL		237.91		
AQUATIC CENTER					
MEDIACOM	POOL TELEPHONE		43.65		
MONTICELLO EXPRESS INC	POOL ADVERTISING		127.60		
TCM BANK NA	POOL RED CROSS RECERTIFICATION		220.91		
	440 AQUATIC CENTER TOTAL		392.16		
CEMETERY					
RONALD D & MARY JANE IVINS	CEMETERY REFUND - H338 SPACE 3		360.00		
MERCY MEDICAL CENTER	CEMETERY OSHA - MCDONALD		13.00		
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL		359.20		
TRI COUNTY PROPANE LLC	CEMETERY UTILITIES		242.99		
	450 CEMETERY TOTAL		975.19		
SOLDIER'S MEMORIAL BOARD					
BRIAN KRAMER	SNOW REMOVAL - FEBRUARY		25.00		
MEDIACOM	SLDR MEM TELEPHONE		25.63		
	498 SOLDIER'S MEMORIAL BOARD TOTAL		50.63		
MAYOR AND CITY COUNCIL					
CHRISTINA LUX	COUNCIL MILEAGE		13.80		
	610 MAYOR AND CITY COUNCIL TOTAL		13.80		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES		468.75		
	620 CLERK/CITY ADMIN TOTAL		468.75		
ATTORNEY					
TCM BANK NA	ATTORNEY RESEARCH		270.00		
	641 ATTORNEY TOTAL		270.00		
CITY HALL/GENERAL BLDGS					
FAREWAY STORES #840-1	CH BUILDING SUPPLIES		7.96		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK		317.70		
BRIAN KRAMER	SNOW REMOVAL - FEBRUARY		105.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MEDIACOM	CH TELEPHONE	162.30			
MONTICELLO EXPRESS INC	CH ADVERTISING	483.28			
MONTICELLO FIRE ASSOCIATION	FIREWORKS DONATION	2,600.00			
	650 CITY HALL/GENERAL BLDGS TOTAL		3,676.24		
	001 GENERAL TOTAL		7,504.81		
MONTICELLO BERNDES CENTER					
PARKS					
ALLIANT ENERGY-IES	MBC ELECTRIC	913.86			
ROBERT P CLAUSSEN	MBC BLDG REPAIR/MAINT	234.85			
MOLLI JENN HUNTER	JANITORIAL SERVICES	225.00			
BRIAN KRAMER	SNOW REMOVAL - FEBRUARY	30.00			
LASLEY ELECTRIC LLC	MBC BLDG REPAIR/MAINT	116.49			
MEDIACOM	MBC TELEPHONE	43.65			
MONTICELLO EXPRESS INC	MBC ACTIVITY GUIDES	85.00			
LISA STADTMUELLER	MBC ROOM RENTAL REFUND	30.00			
TCM BANK NA	IPRA DUES	501.58			
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY	510.45			
	430 PARKS TOTAL		2,690.88		
	005 MONTICELLO BERNDES CENTER TOTAL		2,690.88		
FIRE					
FIRE					
FIRE SERVICE TRAINING BUREAU	FIRE TRAINING - RUSS	50.00			
GATEWAY HOTEL & CONFERENCE	FIRE SCHOOL LODGING	1,558.94			
LAPORTE MOTOR SUPPLY	FIRE EQUIP REPAIR/MAINT	9.18			
LASLEY ELECTRIC LLC	FIRE EQUIP REPAIR/MAINT	85.00			
MCALEER WATER CONDITIONING INC	FIRE SOFTENER SALT	13.70			
MONTICELLO COMM SCHOOL DISTRCT	FIRE FUEL	86.92			
	150 FIRE TOTAL		1,803.74		
	015 FIRE TOTAL		1,803.74		
AMBULANCE					
AMBULANCE					
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	125.18			
FREESE MOTORS INC	AMB VEHICLE REPAIR/MAINT	798.06			
KLOCKE'S EMERGENCY VEHICLES	AMB VEHICLE REPAIR/MAINT	140.49			
LAPORTE MOTOR SUPPLY	AMB EQUIP REPAIR/MAINT	9.83			
MEDIACOM	AMB TELEPHONE	71.30			
MONTICELLO COMM SCHOOL DISTRCT	AMB FUEL	466.54			
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	1,435.94			
	160 AMBULANCE TOTAL		3,047.34		



**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	016 AMBULANCE TOTAL		3,047.34		
LIBRARY IMPROVEMENT					
LIBRARY					
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS	3.36			
INFRASTRUCTURE TECHNOLOGY	LIB IMP COMPUTER SOFTWARE	50.00			
JOHN DEERE FINANCIAL	LIB IMP PROGRAMS/PROMOTIONS	1.99			
TCM BANK NA	LIB IMP VIDEO/DVD RECORDINGS	74.62			
	410 LIBRARY TOTAL		129.97		
	030 LIBRARY IMPROVEMENT TOTAL		129.97		
LIBRARY					
LIBRARY					
ADVANTAGE ARCHIVES LLC	LIB PROCESSING	800.00			
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	5.50			
MOLLI JENN HUNTER	JANITORIAL SERVICES	400.00			
INFRASTRUCTURE TECHNOLOGY	LIB EQUIP REPAIR/MAINT	200.00			
JOHN DEERE FINANCIAL	LIB BUILDING SUPPLIES	16.98			
MEDIACOM	LIB TELEPHONE	119.59			
MICRO MARKETING LLC	LIB AUDIO RECORDINGS	25.99			
MONTICELLO EXPRESS INC	LIB ADVERTISING	149.80			
TCM BANK NA	LIB VIDEO/DVD RECORDINGS	198.99			
MICHELLE TURNIS	LIB ADVERTISING	9.00			
	410 LIBRARY TOTAL		1,925.85		
	041 LIBRARY TOTAL		1,925.85		
ROAD USE					
STREETS					
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST	131.87			
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	108.25			
HOTSY CLEANING SYSTEMS	RU SUPPLIES	187.00			
JOHN DEERE FINANCIAL	RU SUPPLIES	185.94			
LAPORTE MOTOR SUPPLY	RU VEHICLE OPERATING	127.06			
MERCY MEDICAL CENTER	RU OSHA - MCDONALD	7.00			
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL	583.33			
MONTICELLO EXPRESS INC	RU SUPPLIES	30.00			
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	715.00			
JOSHUA PHILLIP KELCHEN	RU BLDG REPAIR/MAINT	2,426.36			
SPAHN & ROSE LUMBER CO INC	RU EQUIP REPAIR/MAINT	191.69			
TCM BANK NA	RU OSHA SUPPLIES	51.32			
WRIGHT-WAY TRAILERS INC	RU VEHICLE OPERATING	123.88			
	210 STREETS TOTAL		4,868.70		
	110 ROAD USE TOTAL		4,868.70		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
TRUST/SLAVKA GEHRET FUND LIBRARY					
BAKER & TAYLOR BOOKS	LIB GEHRET BOOKS		213.26		
MICRO MARKETING LLC	LIB GEHRET BOOKS		48.33		
	410 LIBRARY TOTAL		261.59		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		261.59		
PARK IMPROVEMENT CAPITAL PROJECTS					
MONTICELLO EXPRESS INC	FOUNTAIN PARK COPIES		5.60		
	750 CAPITAL PROJECTS TOTAL		5.60		
	313 PARK IMPROVEMENT TOTAL		5.60		
CAPITAL IMPROVEMENT STREETS					
MONTICELLO EXPRESS INC	CAP IMP - E 7TH ST RECONSTRUCT		159.00		
	210 STREETS TOTAL		159.00		
	332 CAPITAL IMPROVEMENT TOTAL		159.00		
MARY MAXINE REDMOND TRUST LIBRARY					
TCM BANK NA	LIB REDMOND PROGRAMMING		85.94		
	410 LIBRARY TOTAL		85.94		
	339 MARY MAXINE REDMOND TRUST TOTAL		85.94		
C.C. BIDWELL LIBRARY BOOK LIBRARY					
THE BOOK FARM, INC.	LIB BIDWELL BOOKS		182.85		
TCM BANK NA	LIB BIDWELL BOOKS		124.20		
	410 LIBRARY TOTAL		307.05		
	502 C.C. BIDWELL LIBRARY BOOK TOTAL		307.05		
TRUST/IOMA MARY BAKER LIBRARY					
OVERDRIVE	LIB BAKER BOOKS		453.38		
	410 LIBRARY TOTAL		453.38		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	503 TRUST/IOMA MARY BAKER TOTAL		453.38		
WATER					
WATER					
FAREWAY STORES #840-1	WATER LAB SUPPLIES	4.49			
FRESE MOTORS INC	WATER EQUIP REPAIR/MAINT	260.84			
HAWKINS WATER TREATMENT	WATER SUPPLIES	5.00			
STATE HYGIENIC LABORATORY	WATER LAB TESTS	52.00			
JOHN DEERE FINANCIAL	WATER SUPPLIES	127.44			
MERCY MEDICAL CENTER	WATER OSHA - PIKE	29.00			
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL	166.46			
MUNICIPAL SUPPLY INC	WATER SUPPLIES	154.20			
TCM BANK NA	WATER POSTAGE	10.73			
TREASURER STATE OF IOWA	WATER EXCISE TAX - FEBRUARY	1,791.61			
WHITE HAWK PLUMBING & HEATING	WATER SYSTEM	95.27			
	810 WATER TOTAL		2,697.04		
	600 WATER TOTAL		2,697.04		
SEWER					
SEWER					
ALLIANT ENERGY-IES	1105 E FIRST ST	3,542.21			
BAKER PAPER CO INC	SEWER LAB SUPPLIES	62.28			
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	8.91			
STATE HYGIENIC LABORATORY	SEWER LAB TESTS	1,229.00			
IOWA DEPT OF NATURAL RESOURCES	SEWER NPDES AMENDMENT FEE	85.00			
JOHN DEERE FINANCIAL	SEWER SUPPLIES	26.98			
LUBRICATION ENGINEERS INC	SEWER SUPPLIES	1,248.48			
MERCY MEDICAL CENTER	SEWER OSHA - PIKE	29.00			
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	166.46			
TCM BANK NA	SEWER POSTAGE	92.69			
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY	764.77			
TRI COUNTY PROPANE LLC	SEWER UTILITIES	1,540.11			
WINDSTREAM IOWA-COMM, INC.	SEWER TELEPHONE	56.07			
	815 SEWER TOTAL		8,851.96		
	610 SEWER TOTAL		8,851.96		
SANITATION					
SANITATION					
INSURANCE ASSOCIATES, INC.	SANITATION INSURANCE	255.00			
REPUBLIC SERVICES	RESIDENTIAL GARBAGE	32,405.71			
T&W GRINDING & COMPOST SERVICE	SANITATION COMPOST	5,400.00			
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY	869.52			
	840 SANITATION TOTAL		38,930.23		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	670 SANITATION TOTAL		38,930.23		
STORM WATER STORM WATER FUND TREASURER STATE OF IOWA	SALES TAX - FEBRUARY		159.65		
	865 STORM WATER FUND TOTAL		159.65		
	740 STORM WATER TOTAL		159.65		
	Accounts Payable Total		73,882.73		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	7,504.81
005	MONTICELLO BERNDES CENTER	2,690.88
015	FIRE	1,803.74
016	AMBULANCE	3,047.34
030	LIBRARY IMPROVEMENT	129.97
041	LIBRARY	1,925.85
110	ROAD USE	4,868.70
178	TRUST/SLAVKA GEHRET FUND	261.59
313	PARK IMPROVEMENT	5.60
332	CAPITAL IMPROVEMENT	159.00
339	MARY MAXINE REDMOND TRUST	85.94
502	C.C. BIDWELL LIBRARY BOOK	307.05
503	TRUST/IOMA MARY BAKER	453.38
600	WATER	2,697.04
610	SEWER	8,851.96
670	SANITATION	38,930.23
740	STORM WATER	159.65
-----		
	TOTAL FUNDS	73,882.73

*3/13/2020*  
*[Signature]*

City of Monticello - Monthly Summary - February 1st thru 28th, 2020

Reviewed by:

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash in Bank		Investments	Investments	Ending Fund Balance
										Clerk's Cash in Bank	Clerk's Cash in Bank			
<b>GENERAL FUNDS:</b>														
	General	610620.25	73333.82	2433.77		86761.81	28958.33	570667.70	775.00	296831.68	273066.02	5.00	6456.16	570667.70
	Soldiers Memorial Board	12695.56	300.00			149.99		12845.57		89963.52	7601.94			12845.57
	Monticello Berndes Center	102318.59	11429.50	135.81		16218.44		97665.46	100.00					97665.46
	Dare	6853.31		8.20				6861.51						6861.51
	Insurance Fund	29161.01		39.79		1221.70		27979.10		17638.49	10340.61			27979.10
	Monticello Trees Forever	34479.05		46.21				34525.26		34525.26				34525.26
	Fire	340851.33		469.31		7514.90		333805.74		46515.21	287290.53			333805.74
	Ambulance Operating	10024.02	18589.24	13.82	18750.00	33540.83		13836.25		4398.87	9437.38			13836.25
	Hotel/Motel Tax Fund	22412.02	6311.90	30.39		21.70		28732.61		28732.61				28732.61
	Earl F Lehmann Trust	238.07						238.07				238.07		238.07
	Street Bond	1200.00						1200.00		1200.00				1200.00
	Police Improvement	1161.15	14.00	1.49				1176.64		1176.64				1176.64
	Library Improvement	44503.21	17.50	61.30		1896.35		42685.66		3803.68	38881.98			42685.66
	Library	21540.76	607.30	29.23	10208.33	12035.16		20350.46	75.00	15261.36	5014.10			20350.46
	Equipment Set-A-Side	82604.88		114.00				82718.88		2367.99	80350.89			82718.88
	Super Mac	7504.48		10.17		1486.40		6028.25		6028.25				6028.25
	Airport	22832.50	2353.99	29.87		16484.74		8831.62		8831.62				8831.62
	Revolving Loan Fund	40052.93	75.00	54.38				40192.31		13974.33	28207.98			40192.31
<b>SPECIAL REVENUE FUNDS:</b>														
	Road Use Tax	574803.16	47789.19			31085.38		591506.97		90332.37	501174.60			591506.97
	Employee Benefits	372967.50	2361.07	514.02		32975.59		342867.00		8890.92	333976.08			342867.00
	TIF Tax Collections	256498.44		327.06		7392.00		249433.50		13687.99	235745.51			249433.50
	Slavka Gehret Trust	204047.70		143.63		2512.49		201678.84		-1523.92	103202.76		100000.00	201678.84
	Police Forfeiture Acct	850.31		1.05				851.36		851.36				851.36
<b>DEBT SERVICE FUNDS:</b>														
	Debt Service	278308.53	1940.77	271.62				280520.92		91201.06	189319.86			280520.92
	TIF - Debt Payments	0.00						0.00						0.00
<b>PARK IMPROVEMENTS:</b>														
	Park Improvements	37796.93	941.19	11.87		1000.00		38751.99		38751.99				38751.99
	Library Capital Improvements	9527.75		12.52				9540.27		8540.27				9540.27
	Ambulance Improvements	78431.34	669.00	108.24				79108.58		2784.54	76324.04			79108.58
	TIF Projects	257984.30	20.00	299.82		10317.60		247986.52		29666.70	218000.00			247986.52
	<b>Cemetery Improvements</b>	52521.30						52521.30		11036.69	41804.43			52521.30
	Capital Improvements	307876.69		198.30		6878.40		301196.59		22052.39	279144.20			301196.59
	Youth Baseball & Softball	0.00						0.00						0.00
	Low Income Housing	16012.29		20.72				15033.01		15033.01				15033.01
	MDC Funds	0.00						0.00						0.00
	Baty Disc Golf Course	11700.79		14.73				11715.52		11539.53	175.99			11715.52
	Mary Maxine Redmond Trust	8444.48		11.64				8456.12		357.66	8098.46			8456.12
	Pocket Park	6768.89		8.22				6777.11		6777.11				6777.11
<b>PERMANENT FUNDS:</b>														
	Cemetery Perpetual Care	166317.30	20.00					166337.30		83850.50	82486.80			166337.30
	Charles S Bidwell Book Trust	83270.53		45.93		368.98		82947.48		-204.68	33152.16			82947.48
	Ioma Mary Baker Trust	39649.59		54.73		150.00		39554.32		272.11	39282.21		50000.00	39554.32
<b>ENTERPRISE FUNDS:</b>														
	Water Operating	82448.42	32053.16	112.51		20466.61		94147.48		65975.86	28171.62			94147.48
	Customer Deposits	90710.70	450.00			660.00		90500.70		8928.14	81572.56			90500.70
	Water Capital Improvements	5551.73	414.45	70.14				6036.32		867.55	5168.77			6036.32
	Sewer Operating	164864.66	45017.03	235.49		25026.00		185091.18		88329.69	96761.49			185091.18
	Sewer Capital Improvements	97437.08	414.45	197.00		2700.00		95348.53		-950.52	96199.05			95348.53
	Sanitation	76168.84	42529.10	99.26		44731.99		74065.21		74065.21				74065.21
	Sanitation Capital Improvements	10547.34		14.52				10561.86		602.02	9959.84			10561.86
	Storm Water fund	-1731.62	2435.42			159.15		544.65		544.65				544.65
<b>AGENCY FUNDS</b>														
	Self Funded Insurance	0.00	1253.92			1253.92		0.00						0.00
	Flex Spending	878.03	61.54			286.00		874.57		674.57				874.57
	Enterprise Flex Spending	185.61	92.30					277.91		277.91				277.91
<b>TOTAL OF ALL FUNDS</b>														
		4680994.73	291394.84	6250.76	28958.33	365276.13	28958.33	4613364.20	950.00	1236390.69	3212934.87	6632.48	156456.16	4613364.20

City of Monticello  
Cash On Hand By Bank  
For February 28th, 2020

*[Signature]* 3/13/2020

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
<b>F &amp; M Bank</b>					
Total by Bank	\$0.00				
<b>Citizens State Bank</b>					
Savings # 6025641	\$238.07	0.150	N/A		Earl F Lehmann Trust
Total by Bank	\$238.07				
<b>Dutrac Credit Union</b>					
Savings #227064-2	\$5.00		N/A		General Fund
CD #227064-2	\$150,000.00	3.100	4/15/2020		Slavka Gehret/Bidwell
Total by Bank	\$150,005.00				
<b>Regions Banks</b>					
Checking # 0002959379	\$6,389.41		N/A		Soldiers Memorial
CD #89100344	\$6,456.16	0.05	8/18/2019	212 days	Soldiers Memorial
Total by Bank	\$12,845.57				
<b>Fidelity Bank &amp; Trust</b>					
CD #129109	\$0.00				
<b>Ohnward Bank &amp; Trust</b>					
General Ckg/Sweep #40002008	\$1,260,549.94	1.83	N/A		General Checking
Property Tax & Water #40001992	\$3,212,934.87	1.83	N/A		General Savings
Total by Bank	\$4,473,484.81				
Total Cash on Hand- All Banks	\$4,636,573.45				
Plus Petty Cash	\$950.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt	\$591.84				
Less Outstanding Checks	\$24,751.09				
Treasurer's Balance	\$4,613,364.20				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

- Riverside Gardeners, Inc
- Monticello Firefighters Organization, Inc
- Monticello Emergency Medical Team
- Friends of the Monticello Public Library
- Monticello Youth Baseball & Softball Assn

City of Monticello  
Bank Reconciliation Report  
For the Month of February 2020

<b>Bank Balance</b>	
General Checking	\$1,260,549.94
Property Tax & Water	\$3,212,934.87
Soldiers Memorial Ckg	\$6,389.41
Earl F Lehmann Trust	\$238.07
DuTrac Savings	\$5.00
Soldier Memorial Money Market	\$6,456.16
<b>Total Bank Balance</b>	<u>\$4,486,573.45</u>
<b>Plus (Minus) Adjustment:</b>	
Bank Charge/Error	<u>\$0.00</u>
<b>Total Adjustment</b>	<u>\$0.00</u>
<b>Plus Outstanding Credit Card Pymt:</b>	
Credit Card Payments	<u>\$591.84</u>
<b>Total Outstanding Credit Card Pymts</b>	<u>\$591.84</u>
<b>Less Outstanding Checks:</b>	
Financial/Payroll	\$24,751.09
Soldiers Memorial	<u>\$0.00</u>
<b>Total Outstanding Checks</b>	<u>\$24,751.09</u>
<b>Plus Investments:</b>	
Time Certificates	\$150,000.00
Petty Cash	<u>\$950.00</u>
<b>Total Investments</b>	<u>\$150,950.00</u>
<b>Treasurer's Balance</b>	<u><u>\$4,613,364.20</u></u>

Prepared By: Sally Hinrichsen  
Sally Hinrichsen, City Clerk

Reviewed by: Douglas Herman 3/13/2020  
Doug Herman, City Administrator



City Council Meeting  
 Prep. Date: 03/12/20  
 Preparer: Doug Herman



Agenda Item: 1 + 2  
 Agenda Date: 03/16/2020

*Communication Page*

**Agenda Items Description:** Public Hearing on proposed FY '21 Budget and Resolution to adopt the Annual Budget for Fiscal Year July 1, 2020 through June 30, 2021.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Related Budget Approval forms (State forms)

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** After budget meetings the Council chose to move forward with the FY '21 budget maintaining a consistent tax rate as in prior years. Public Hearing was scheduled for tonight to be followed by a Resolution approving the proposed budget.

**Background Information:** The proposed budget results in a proposed tax rate of \$13.86898. The tax rate is made up of the \$8.10 General Fund levy, a levy of \$3.22769 for employee benefits, and a levy of \$2.54129 related to debt service.

FY Combined Tax Rate	Monticello
FY '05	13.76255
FY '06	13.76255
FY '07	14.17218
FY '08	14.20090
FY '09	13.88817
FY '10	13.95114
FY '11	13.95103
FY '12	13.94399
FY '13	13.94398
FY '14	13.94326
FY '15	13.86994
FY '16	13.86898
FY '17	13.86898
FY '18	13.86897
FY '19	13.86894
FY '20	13.86897
FY '21	13.86898

The Council previously held a public hearing related to the maximum tax dollars to be collected by the City for the General Fund and Employee Benefits as required by Calendar 2020 Iowa Legislation. To the best of my knowledge there have no written or oral comments or objections received with regard to the proposed budget at this time.

**Staff Recommendation:** I recommend that the Mayor open the public hearing and that public comment be received, if any, before the Mayor closes the public hearing. Thereafter, I recommend that the Mayor entertain a motion and a second to approve and adopt the Annual Budget for Fiscal Year 2021.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### **Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2020 through June 30, 2021**

- WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,** City Council published notice of and held a public hearing on the proposed budget; and
- WHEREAS,** The City Staff has prepared the FY 2021 annual budget, as set forth in the budget summary certificate, requirement schedules, resource detail, showing estimates and appropriations for said fiscal year; and
- WHEREAS,** The City Council directs the overall budget be approved as published; and

**NOW THEREFORE, BE IT RESOLVED** that the City of Monticello, Iowa does hereby adopt the annual budget for FY 2021 and direct the City Clerk to make the filing required by law and set up the books in accordance with the adopted budget summary.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 16<sup>th</sup> day of March 2020.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk

# 53-495

## Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: \_\_\_\_\_

The City of: Monticello

County Name: JONES

Date Budget Adopted: \_\_\_\_\_

(Date xx/xx/xx)

The below signed certifies that the City Council, on the data stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

319-465-3577

Telephone Number

Signature

County Auditor Date Stamp

### January 1, 2019 Property Valuations

Last Official Census

Regular

2a

With Gas & Electric

131,235,088

2b

Without Gas & Electric

128,224,315

3,796

DEBT SERVICE

3a

152,861,068

3b

149,850,295

Ag Land

4a

1,823,411

### TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	5 1,063,004	1,038,617	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nsc	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nsc	Liability, property & self insurance costs	14	0	52 0
12(21)	Amt Nsc	Support of a Local Emerg.Mgmt.Comm.	482	0	485 0
(384)		Voted Other Permissible Levies			
12(1)	0.10500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.31000	Memorial Building	16	0	54 0
12(3)	0.10500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.25000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
<b>Total General Fund Regular Levies (5 thru 24)</b>			25 1,063,004	1,038,617	
384.1	3.00375	Ag Land	26 5,477	5,477	63 3.00375
<b>Total General Fund Tax Levies (25 + 26)</b>			27 1,068,481	1,044,094	Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28	0	64 0
384.6	Amt Nsc	Police & Fire Retirement	29	0	0
	Amt Nsc	FICA & IPERS (if general fund at levy limit)	30	223,898	218,761
Rules	Amt Nsc	Other Employee Benefits	31	199,688	195,107
<b>Total Employee Benefit Levies (29,30,31)</b>			32 423,586	413,868	65 3,22769
<b>Sub Total Special Revenue Levies (28+32)</b>			33 423,586	413,868	
Valuation					
388	As Rec:	With Gas & Elec	Without Gas & Elec		
	SSM/D 1 (A)	(B)	(B)	34	66 0
	SSM/D 2 (A)	(B)	(B)	35	67 0
	SSM/D 3 (A)	(B)	(B)	36	68 0
	SSM/D 4 (A)	(B)	(B)	37	69 0
	SSM/D 5 (A)	(B)	(B)	555	565 0
	SSM/D 6 (A)	(B)	(B)	556	566 0
	SSM/D 7 (A)	(B)	(B)	1177	### 0
	SSM/D 8 (A)	(B)	(B)	1185	### 0
<b>Total Special Revenue Levies</b>			39 423,586	413,868	
384.4	Amt Nsc	Debt Service Levy 76.10(6)	40 388,465	380,813	70 2.54129
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
<b>Total Property Taxes (27+39+40+41)</b>			42 1,880,532	1,838,775	72 13.86898

### COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted; if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

## NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

City of Monticello, Iowa

The City Council will conduct a public hearing on the proposed Budget at 220 E 1st Street, Monticello, Iowa  
on 3/16/2020 at 6:00 P.M.  
*(Date) xx/xx/xx (hour)*

The Budget Estimate Summary of proposed receipts and expenditures is shown below.  
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,  
City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property . . . . . \$ 13.86898  
The estimated tax levy rate per \$1000 valuation on Agricultural land is . . . . . \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-465-3577  
phone number

Sally Hinrichsen, City Clerk/Treasurer  
City Clerk/Finance Officer's NAME

		Budget FY 2021	Re-estimated FY 2020	Actual FY 2019
		(a)	(b)	(c)
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,838,775	1,942,615	1,708,598
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>1,838,775</b>	<b>1,942,615</b>	<b>1,708,598</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	600,000	210,385	701,595
Other City Taxes	6	386,757	353,727	388,028
Licenses & Permits	7	249,350	235,250	268,185
Use of Money and Property	8	270,170	253,066	305,610
Intergovernmental	9	714,157	830,361	1,095,028
Charges for Fees & Service	10	2,063,050	1,993,740	1,847,153
Special Assessments	11	17,000	13,625	12,739
Miscellaneous	12	280,358	407,632	242,683
Other Financing Sources	13	325,000	110,095	2,577,901
Transfers In	14	1,295,414	1,370,471	1,886,606
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>8,040,031</b>	<b>7,720,967</b>	<b>11,034,126</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	1,803,436	1,483,170	1,329,949
Public Works	17	758,839	893,011	983,784
Health and Social Services	18	0	0	0
Culture and Recreation	19	796,240	906,186	796,142
Community and Economic Development	20	244,806	251,596	158,874
General Government	21	572,639	526,456	422,456
Debt Service	22	888,861	891,356	1,155,893
Capital Projects	23	363,000	2,789,845	945,686
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>5,427,821</b>	<b>7,741,620</b>	<b>5,792,784</b>
Business Type / Enterprises	25	1,801,388	1,666,674	1,376,448
<b>Total ALL Expenditures</b>	<b>26</b>	<b>7,229,209</b>	<b>9,408,294</b>	<b>7,169,232</b>
Transfers Out	27	1,295,414	1,370,471	1,886,606
<b>Total ALL Expenditures/Transfers Out</b>	<b>28</b>	<b>8,524,623</b>	<b>10,778,765</b>	<b>9,055,838</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-484,592</b>	<b>-3,057,798</b>	<b>1,978,288</b>
Beginning Fund Balance July 1	30	2,558,218	5,616,016	3,637,728
<b>Ending Fund Balance June 30</b>	<b>31</b>	<b>2,073,626</b>	<b>2,558,218</b>	<b>5,616,016</b>

City Council Meeting  
 Prep. Date: 03/13/20  
 Preparer: Doug Herman



Agenda Item: 3 + 4  
 Agenda Date: 03/16/2020

**Agenda Items Description** Public Hearing on the Proposed Plans and Specs., Proposed Form of Contract and Estimate of Cost for 2020 E. 7<sup>th</sup> Street Reconstruction Project. **Resolution** finally approving the Plans and Specifications, Proposed Form of Contract and Cost Estimate for the 2020 E. 7<sup>th</sup> Street Reconstruction Project and scheduling a Special City Council meeting for March 23, 2020 at 6:00 pm to consider the bids to be received on March 18<sup>th</sup> and to award a contract.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:  
 Budget Summary:  
 Expenditure:  
 Revenue:

E 7 <sup>th</sup> Street Project

**Synopsis:** Public Hearing scheduled for tonight at 2/17 Council Meeting. After Public input, if any, the Council can consider final approval of Plans and Specs. And related documents.

**Background Information:** The public hearing being set with this Resolution will give the public an opportunity to comment/object/etc. to the proposed project in general and more specifically with regard to the proposed plans and specifications. Due to timing issues and requests from contractors that will be bidding the project, the City Engineer requested that a special meeting be held at which the bids will be considered. (There was apparently a large conference that is attended by many potential bidders/employees/estimators that stood in the way of them getting timely bids put together and submitted.)

Therefore, at tonight's meeting the Mayor will open the Public Hearing, close the hearing after public comment, and then accept a Motion and Second from the Council to approve the Plans and Specifications, Proposed Form of Contract and Cost Estimate for the 2020 E. 7<sup>th</sup> Street Reconstruction Project and scheduling a Special City Council meeting for March 23, 2020 at 6:00 pm to consider the bids to be received on March 18<sup>th</sup> and to award a contract.

The steps taken tonight will not be the final steps and will not approve the project. The Council will consider bids and the awarding of a contract at a Special Council meeting to be held on March 23<sup>rd</sup> at 6:00 p.m. If approved, the project will continue to move forward.

**Staff Recommendation:** I recommend that the Mayor open the Public Hearing, receive comments if any, close the Public Hearing, and then receive a Motion / Second to approve the proposed resolution.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION NO. 20-\_\_

Finally approving the Plans and Specifications, Proposed Form of Contract, and Cost Estimate for the 2020 E. 7<sup>th</sup> Street Reconstruction Project and scheduling a Special City Council meeting for March 23, 2020 at 6:00 pm to consider the bids to be received on March 18<sup>th</sup> and to award a contract.

**WHEREAS**, the Council previously adopted a final Resolution of Necessity in connection with the 2020 E. 7<sup>th</sup> Street Reconstruction Project (the "Project"); and

**WHEREAS**, the Council previously approved the preliminary detailed plans and specifications, notice of hearing and notice to bidders and form of contract presented by the City Engineer, and

**WHEREAS**, the Council has scheduled, published notice, and held a hearing on the final plans and specifications, proposed form of contract, and cost estimate for the 2020 E. 7<sup>th</sup> Street Reconstruction Project, and

**WHEREAS**, the Council finds that the final plans and specifications, form of contract, and cost estimate should be approved, and

**WHEREAS**, the Council further finds that a Special City Council Meeting should be set to consider the bids to be received on March 18, 2020, and to award a contract, for March 23, 2020 at 6:00 p.m.

**NOW, THEREFORE**, It Is Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. That the final plans and specifications, form of contract, and cost estimate as prepared and presented by the City Engineer should be and are hereby approved.

Section 2. That a Special City Council meeting should be schedule for March 23, 2020 at 6:00 p.m. to consider the bids to be received on March 18, 2020 and to consider the award of a contract at that tjme.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved on this 16<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Brian Wolken, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 03/13/20  
Preparer: Doug Herman



Agenda Item: 5  
Agenda Date: 03/16/2020

*Communication Page*

**Agenda Items Description:** Resolution to approve standard Residential Tax Abatement related to property located at 853 South Main Street.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Abatement Application filed by Karla Smith, owner of Condo unit located at 853 S. Main Street, Monticello, Iowa.

**Background Information:** This Resolution provides the tax abatement as set out in the Code for Residential properties. The new value added by the improvement, up to \$75,000, is exempt from taxation for five years.

**Staff Recommendation:** I recommend that the Council approve the proposed Resolution providing for the Standard Tax Abatement as set out above.



APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

MONTICELLO, IOWA

Date \_\_\_\_\_

Prior Approval for  
Intended Improvements \_\_\_\_\_

Approval of Improvements  
Completed

Address of Property: 853 S. Main St. Monticello

Legal Description: Parcel 2020-26, Part of the NW 1/4 SW 1/4 of Section 27 Township 86 North, Range 3 West of the 5th P.M., in the City of Monticello, Jones County, Iowa, according to the Plat of Survey recorded at Plat Book W, Page 111 (and Doc. 2020-024 of the Jones County, Iowa records)

Title Holder or Contract Buyer Karla E. Smith

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 319-480-3424

Existing Property Use:  Residential  Commercial  Industrial  Vacant

Proposed Property Use:  Residential  Commercial  Industrial

Nature of Improvements:  New Construction  Addition  General Improvements

Specify \_\_\_\_\_

Estimated or Actual Date of Completion: February 28, 2020

Estimated or Actual Cost of Improvements: \_\_\_\_\_

Tax Exemption Schedule is attached.

Signed: \_\_\_\_\_

City Council Meeting  
Prep. Date: 03/13/20  
Preparer: Doug Herman



Agenda Item: # 6  
Agenda Date: 03/16/20

*Communication Page*

**Agenda Items Description:** Resolution adopting Final Assessment Schedule for 2019 N. Sycamore Street Reconstruction Project and Amending, Confirming, and Levying the Assessments.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Final Plat and Schedule

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** The proposed Resolution “finalizes” the assessments.

**Background Information:** The N. Sycamore Street project was approved as a special assessment project by the Council. At tonight’s meeting the Council will approve the final assessment schedule which sets forth the per property assessment and includes the approval of notices to be published and mailed to impacted properties.

The Final Assessment Schedule includes “voluntary” work requested by some property owners and also includes credits against the proposed assessments if sidewalk/approaches were installed new within the last 10 years, the credit being reduced by 10% for each year of sidewalk age if you will.

**Recommendation:** I recommend that the Council approve the Resolution Adopting the Final Assessment Schedule for the 2019 N. Sycamore Street Reconstruction Project and amending, Confirming, and Levying the Assessments.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION # \_\_

The City Clerk reported that the Project Engineers had filed the final schedule of assessments covering the 2019 N. Sycamore Street Reconstruction Project.

Thereupon, Council Member \_\_\_\_\_ proposed and moved the adoption of the resolution adopting and levying the special assessments, directing that the same be certified to the County Treasurer and directing publication and mailing of the notice, all as required by Section 384.60 of the Code of Iowa.

The motion was seconded by Council Member \_\_\_\_\_ and after due consideration thereof by the Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes:

Nays:

Absent:

Whereupon, the Mayor declared said motion duly carried and said resolution adopted, as follows:

## **Resolution Adopting Final Assessment Schedule for the 2019 N. Sycamore Street Reconstruction Project and Amending, Confirming and Levying the Assessments**

**WHEREAS**, heretofore and in strict compliance with Chapter 384 of the Code of Iowa, this Council did, pursuant to a Resolution of Necessity duly adopted, order the construction of the 2019 N. Sycamore Street Reconstruction Project, such improvement having been duly completed, the work accepted and the Project Engineers having filed the final assessment schedule, which has been fully considered by this Council;

**NOW, THEREFORE**, It Is Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The final assessment schedule filed by the Project Engineers covering the 2019 North Sycamore Street Reconstruction Project is hereby amended as follows: None

Section 2. The aforementioned final assessment schedule, as amended, is hereby approved and adopted.

Section 3. Each and all of the assessments upon the benefited property in the amounts and upon the various lots and tracts described in such final assessment schedule are hereby confirmed and levied.

Section 4. Each of such assessments exceeding Five Hundred Dollars (\$500.00) is hereby divided into 10 equal installments, as near as may be.

Section 5. All unpaid installments shall bear interest at the rate of 2.5% per annum, from January 6, 2020 (that being the date of acceptance of the work); provided, however, that any such assessments may be paid in full or in part without interest within 30 days after the date of the first publication of the Notice of Filing of the Final Assessment Schedule with the County Treasurer, such payments to be made at the office of the City Clerk.

Section 6. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Jones County on the first day of July 2020, and shall become delinquent from October 1, 2020, and then bear the same interest with the same penalties as ordinary taxes.

Section 7. Succeeding installments shall become due and payable in like manner on the first day of July in each of the years 2021 to 2029, inclusive.

Section 8. All assessments in the amount of Five Hundred Dollars (\$500.00) or less shall become due and payable in full on the first day of July, 2020.

Section 9. All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

Section 10. The City Clerk is hereby authorized and directed to certify and file the final assessment schedule, herein referred to, with the County Treasurer of Jones County.

The City Clerk shall thereupon give notice of such certification and filing by publication once each week for two successive weeks in a legal newspaper printed wholly in the English language, published at least once weekly and of general circulation in Monticello, Iowa, the first publication to be not more than 15 days after the date of filing of the said schedule with said County Treasurer.

The City Clerk shall also mail said notice, by ordinary mail, to each property owner whose property is subject to assessment for said improvement, such notice to be mailed on or before the second publication of the notice.

Section 11. Such notice shall be in form substantially as follows:

NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE FOR THE  
2019 NORTH SYCAMORE STREET RECONSTRUCTION PROJECT  
MONTICELLO, IOWA

**TO WHOM IT MAY CONCERN:** Take notice that the City Council of the City of Monticello, Iowa, has adopted the final assessment schedule covering the 2019 North Sycamore Street Reconstruction Project, which was duly certified to the County Treasurer of Jones County, Iowa, on the 16<sup>th</sup> day of March, 2020, all in accordance with Section 384.60 of the Code of Iowa.

The assessable portion of the 2019 North Sycamore Street Reconstruction Project shall consist of 100% of the cost of curb and gutter improvements, 100% of the cost of reconstruction of driveway approaches, 100% of the cost of the construction and reconstruction of sidewalks and 100% of the cost of construction of voluntary improvements agreed to by some property owners including water and/or sewer service line installation, additional sidewalk or driveway/driveway approach installation along N. Sycamore Street from its' intersection with E. 1<sup>st</sup> Street on the south to just past the intersection of N. Sycamore Street with E. 7<sup>th</sup> Street to the north, including similar reconstruction work on a portion of the side streets off of N. Sycamore Street, including 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> Streets.

It is considered that all properties abutting the above described segments of streets to be improved will be specially benefited from this improvement and should be specially assessed.

Any assessment may be paid in full or in part without interest within 30 days after the date of the first publication of this notice, such payments to be made at the office of the City Clerk. Assessments exceeding Five Hundred Dollars (\$500.00) which are not paid in full within the aforementioned time period will be divided into 10 equal annual installments due on the first day of July, commencing July 1, 2020. All unpaid special assessments will draw annual interest at 2.5% computed initially from the date of acceptance of the project as being complete which occurred on January 6, 2020, and thereafter computed from the December 1 immediately preceding the due dates of the respective installments to the December next following the due dates of the respective installments. Each installment will be delinquent from the October 1 following its due date and will draw additionally the same delinquent interest and the same penalties as ordinary taxes.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment. .

All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

Reference is hereby made to said final assessment schedule for a description of the particular lots or tracts and the amounts of the final assessments thereon, as determined and fixed by the Council.

By order of the City Council of the City of Monticello, Iowa.

Sally Hinrichsen  
City Clerk

(The mailed copies of the notice may have added thereto the following:

According to the records of the County Auditor, you are the owner of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Insert Property Description)

and the final assessment against the same is \$ \_\_\_\_\_).

Section 12. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved this \_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Brian Wolken, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

• • • •

There being no further business to come before the meeting, it was upon motion and vote adjourned.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk



STATE OF IOWA            )  
COUNTY OF JONES        )§  
CITY OF MONTICELLO     )

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that the above and foregoing is a true, correct and complete copy of the minutes of a meeting of the Council of such City, held as therein shown, insofar as such minutes pertain to the 2019 North Sycamore Street Reconstruction Project, including a true, correct and complete copy of the resolution accepting the work and the resolution adopting final assessment schedule and confirming and levying the assessments.

WITNESS MY HAND and the seal of the City hereto affixed this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

(Seal)

STATE OF IOWA            )  
                                          )§  
COUNTY OF JONES        )

I, the undersigned County Treasurer of Jones County, Iowa, do hereby certify that the City Clerk of the City of Monticello, Iowa, did file in my office on the \_\_\_ day of \_\_\_\_\_, 2020, a final schedule of assessments on the City's 2019 North Sycamore Street Reconstruction Project, pursuant to the provisions of Section 384.60, Subsection 5, of the Code of Iowa, and that pursuant to said section of said Code, in due time, manner and season I will place on the tax list the amount to be assessed against each lot within the assessment district as certified by said City Clerk.

WITNESS MY HAND and the seal of said County hereto affixed this \_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
County Treasurer

(Seal)

**(PLEASE NOTE: Do not date and return this certificate until you have received the publisher’s affidavit and have verified that the notice was published on the dates indicated in the affidavit but please return all other completed pages to us as soon as they are available.)**

STATE OF IOWA                    )  
COUNTY OF JONES            )§  
CITY OF MONTICELLO        )

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that the printed notice attached to the publisher’s original affidavit hereto attached, relating to the filing of the final assessment schedule covering a public improvement generally described as the 2019 North Sycamore Street Reconstruction Project, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

I do further certify that on the \_\_\_ day of \_\_\_\_\_, 2020, I deposited and mailed in the United States mail, by ordinary mail a copy of the Notice of Filing of Final Assessment Schedule, properly stamped and addressed, to each property owner whose property is subject to assessment for said improvement, as shown by the records in the office of the County Auditor, said date of mailing being on or before the date of the second publication of said notice.

I do further certify that no property subject to assessment in such improvement project is owned by the State of Iowa or under the control of the State Transportation Commission of the Iowa Department of Transportation.

WITNESS MY HAND and the seal of the aforementioned City hereto affixed this \_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

(Seal)

**(Attach hereto publisher’s original affidavit of publication of Notice of Filing of Final Assessment Schedule, together with a copy of the notice as published and as mailed.)**

SPECIAL ASSESSMENT STATEMENT  
MONTICELLO, IOWA  
2019 N. Sycamore Street Reconstruction Project

I, the undersigned, City Clerk of the City of Monticello, Iowa, do hereby certify that the status of the assessments levied on the \_\_\_ day of \_\_\_\_\_, 2020, for the 2019 N. Sycamore Street Reconstruction Project, more fully described in the resolution making said levy, adopted by the Council on said date, is as follows:

- |    |                                                                                                                  |          |
|----|------------------------------------------------------------------------------------------------------------------|----------|
| 1. | Total amount of assessments confirmed by Council (do not include deficiencies)                                   | \$ _____ |
| 2. | Total amount of assessments paid in cash (including assessments of less than \$500.00)                           | \$ .00   |
| 3. | Total amount of unpaid assessments of less than \$500.00                                                         | \$ .00   |
| 4. | Total amount of unpaid assessments on agricultural property for which deferments have been requested             | \$ .00   |
| 5. | Sum of items 2 through 4                                                                                         | \$ .00   |
| 6. | Total amount of unpaid assessments to be paid in future installments and not included above (item 1 less item 5) | \$ .00   |

WITNESS MY HAND and the seal of said City hereto affixed, this \_\_\_ day of \_\_\_\_\_, 2020.


\_\_\_\_\_  
Sally Hinrichsen, City Clerk

(Seal)

**(NOT TO BE EXECUTED UNTIL 30 DAYS AFTER THE DATE OF THE FIRST PUBLICATION OF THE NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE.)**

**FINAL ASSESSMENT PLAT AND SCHEDULE**  
**2019 NORTH SYCAMORE ST. RECONSTRUCTION**  
**CITY OF MONTICELLO, IOWA**

March 10, 2020

	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p>
	<hr/>
	<p>Patrick D. Schwickerath, P.E. <span style="float: right;">Date</span></p>
	<p>License Number P18652</p>
	<p>My License Renewal Date is December 31, 2021</p>
<p>Pages or sheets covered by this seal:</p> <hr/> <hr/> <hr/>	

Prepared by:  
SNYDER & ASSOCIATES, INC.  
5005 Bowling Street SW, Suite A  
Cedar Rapids, Iowa 52404  
(319) 362-9394

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DRAFT  
03/10/2020

**Final Assessment Plat and Schedule  
2019 NORTH SYCAMORE ST. RECONSTRUCTION  
MONTICELLO, IOWA**

**INSTRUCTIONS FOR USING SCHEDULE**

To find the final assessment against any given property, first, locate the property on the plat that is bound in this booklet and note the assessment number for that property. Then locate the assessment number that is listed in numerical order on the preliminary assessment schedule.

**PROJECT DESCRIPTION**

This project consists of; 35, 42 and 48-foot wide and 7-inch thick PCC pavement with curb and gutter and driveway replacement and sidewalk installation and/or replacement along North Sycamore Street from East 1<sup>st</sup> Street to East 7<sup>th</sup> Street and along East 7<sup>th</sup> Street between the north and south intersections with North Sycamore Street. New storm sewer and intake structures were installed along North Sycamore Street from East 4<sup>th</sup> Street to East 6<sup>th</sup> Street and between the north and south intersections of East 7<sup>th</sup> Street and North Sycamore Street to improve drainage. Existing sidewalks and driveways were removed and/or replaced to match new finished grade elevations. New water main and fire hydrants were installed within the project limits described above. New sanitary sewer main and manholes were installed within the project limits. Sanitary sewer services and water services were installed to the right-of-way (ROW) line or the curb stop location. New 8-foot to 4-foot wide PCC sidewalks and ADA compliant sidewalk ramps were installed within the project limits. Sidewalks generally located between the sidewalk that parallels the road and the back of curb were replaced. Intersections with cross streets were reconstructed (including new curb and gutter) as necessary to conform to the proposed alignment and grade of North Sycamore Street and connect to existing side streets per current design standards. Window well infill for those located within the ROW was included.

In addition to items included in the preliminary assessment for each property, specific owners participated in voluntary assessment agreements for improvements outside of the ROW. The voluntary assessments include private driveway removal and/or replacement to match newly constructed driveways as part of the original project and sanitary sewer and/or water service replacement beyond the ROW.

*Pavement with PCC curb and gutter*

<b>STREET</b>	<b>FROM</b>	<b>TO</b>
N. Sycamore Street	E. 1 <sup>st</sup> Street	Approx. 30' N of E 7 <sup>th</sup> Street
E. 2 <sup>nd</sup> Street	N. Sycamore Street	Approx. 15' E of N. Sycamore Street
E. 2 <sup>nd</sup> Street	N. Sycamore Street	Approx. 18' W of N. Sycamore Street
E. 3 <sup>rd</sup> Street	N. Sycamore Street	Approx. 37' E of N. Sycamore Street
E. 3 <sup>rd</sup> Street	N. Sycamore Street	Approx. 49' W of N. Sycamore Street
E. 4 <sup>th</sup> Street	N. Sycamore Street	Approx. 42' E of N. Sycamore Street
E. 4 <sup>th</sup> Street	N. Sycamore Street	Approx. 49' W of N. Sycamore Street
E. 6 <sup>th</sup> Street	N. Sycamore Street	Approx. 25' E. of N. Sycamore Street
E. 6 <sup>th</sup> Street	N. Sycamore Street	Approx. 25' W. of N. Sycamore Street
E. 7 <sup>th</sup> Street	N. Sycamore Street	Approx. 8' W. of N. Sycamore Street (north leg) to Approx. 15' E. of North Sycamore Street (south leg)

**BENEFITED PROPERTY**

A portion of the cost of construction for the street improvements will be assessed against private property within the assessment district in accordance with the special benefits conferred on the property. The

assessment district is made up of lots or portions of lots that are within the boundaries established by the Monticello City Council and is generally described as:

All properties adjacent to the proposed curb for the project are considered benefited properties.

A general description of the private property that will be assessed for the street improvements is as follows:

Please refer to the Assessment Schedule for detail on the private property parcel information.

### **ASSESSMENT AMOUNT**

The assessment amount will be 100% of the cost of the curb and gutter, 100% of the cost of a standard 4-foot wide sidewalk (generally parallel to the road) regardless of whether the new sidewalk is 4-foot or 5-foot wide or 100% of the cost of a standard 8-foot wide sidewalk (generally parallel to the road) where the new sidewalk installed is 8-foot wide, 100% of the cost of the sidewalks generally located between the sidewalk that parallels the road and the back of curb, 100% of the cost of the driveway entrances replaced, 100% of the window well infill for those located within the ROW, and 100% of the private voluntary assessment items which include private driveways, sanitary sewer services, and water services.

### **ASSESSMENT METHODOLOGY**

- Curb and gutter assessments being made on all abutting properties to North Sycamore Street, reconstructed portions of intersections and/or East 7<sup>th</sup> Street within the assessment boundaries will be based on a frontage foot method or the affected frontage that is abutting this project.
- Driveway entrance assessments being made on all improved driveway entrances (i.e. the portion of the driveway from the back of curb to the ROW) abutting properties to North Sycamore Street and/or East 7<sup>th</sup> Street within the public ROW and assessment boundaries will be based on the area needed to tie in the proposed driveway to the existing driveway within City design standards. The driveway entrance is to be assessed to the property for which it provides access/benefit.
- Voluntary private driveway assessments being made on all improved portions of private driveways located outside of the project ROW area within the assessment boundaries will be based on the area actually replaced and agreed upon within the attached voluntary assessment documents. The private driveway is to be assessed to the property for which it provides access/benefit.
- Sidewalk assessments (for sidewalk that generally parallels the street) being made on all abutting properties to North Sycamore Street and/or East 7<sup>th</sup> Street and the reconstructed portions of the intersecting streets within the assessment boundaries will be based on 4-foot or 8-foot of width of the new sidewalk to be installed adjacent to the properties within the project limits. Sidewalks generally located between the sidewalk that parallels the road and the back of curb will be assessed to the benefited property and the widths should generally match the existing walk rounded up to the nearest 6".
- Voluntary private sidewalk assessments being made on all improved portions of private sidewalks located outside of the project ROW area within the assessment boundaries will be based on the area actually replaced and agreed upon within the attached voluntary assessment documents. The private sidewalk is to be assessed to the property for which it provides access/benefit.
- The owners of the following property have provided sufficient evidence of sidewalk and driveway replacement during the ten (10) years just prior to commencement of the project and shall be given the following credit against their sidewalk assessment based on age (of sidewalk).



- The assessment for parcel # 5 shall be credited 70% of 140 square feet of the sidewalk assessment (140 square feet of existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 12 shall be credited 80% of 80 square feet of the sidewalk assessment (80 square feet of existing sidewalk had been replaced within two years of project commencement).
- The assessment for parcel # 17 shall be credited 70% of 128 square feet of the sidewalk assessment (128 square feet of existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 19 shall be credited 70% of 16 square feet of the sidewalk assessment (16 square feet of existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 20 shall be credited 70% of the sidewalk assessment (all the existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 23 shall be credited 80% of 176 square feet of the sidewalk assessment (176 square feet of existing sidewalk had been replaced within two years of project commencement).
- The assessment for parcel # 24 shall be credited 80% of 16 square feet of the sidewalk assessment (16 square feet of existing sidewalk had been replaced within two years of project commencement).
- The assessment for parcel # 33 shall be credited 70% of 32 square feet of the sidewalk assessment (32 square feet of existing sidewalk had been replaced within three years of project commencement). The assessment for parcel # 33 shall include 82.3 square feet of private voluntary sidewalk to account for concrete steps.
- The assessment for parcel # 39 shall be credited 70% of 32 square feet of the sidewalk assessment and 70% of the driveway entrance assessment (32 square feet of existing sidewalk had been replaced and all of the existing driveway entrance had been replaced within three years of project commencement).
- The assessment for parcel # 41 shall be credited 60% of 48 square feet of the sidewalk assessment (48 square feet of existing sidewalk had been replaced within four years of project commencement).
- The assessment for parcel # 43 shall be credited 70% of 32 square feet of the sidewalk assessment (32 square feet of existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 47 shall be credited 70% of the sidewalk assessment (all the existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 48 shall be credited 70% of the sidewalk assessment (all the existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 51 shall be credited 70% of 32 square feet of the sidewalk assessment (32 square feet of existing sidewalk had been replaced within three years of project commencement).

- The assessment for parcel # 53 shall be credited 70% of the sidewalk assessment (all the existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 54 shall be credited 70% of 96 square feet of the sidewalk assessment (96 square feet of existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 56 shall be credited 70% of the sidewalk assessment (all the existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 61 shall be credited 70% of the sidewalk assessment (all the existing sidewalk had been replaced within three years of project commencement).
- The assessment for parcel # 65 shall be credited 70% of 152 square feet of the sidewalk assessment (152 square feet of existing sidewalk had been replaced within three years of project commencement).
- The assessment for Parcel # 67 shall be credited 50% of 172.4 square feet of the sidewalk assessment (the sidewalk from the southern property line to the beginning of the driveway was constructed out of alignment).
- Window well assessments for those within the ROW will be made on all those infilled during construction. Window well assessment generally includes the cost for filling each window well with concrete masonry units.
- Voluntary sanitary sewer service and water service assessments for those outside of the project ROW area will be based on the length needed to replace existing services.
- The cost for driveway entrances and voluntary private driveways to be assessed will be \$4.50 and \$5.47, respectively, per square foot of 6" PCC that is abutting East South Street.
- The cost for curb and gutter to be assessed will be \$13.11 per foot of affected frontage to the new curb and gutter.
- The cost for sidewalk and voluntary private sidewalk to be assessed will be \$3.00 and \$4.28, respectively, per square foot of 4" PCC or that is abutting East South Street.
- The cost for window well infill to be assessed will be \$141.17 each.
- The cost for voluntary sanitary sewer services and voluntary water services to be assessed will be \$30.00 per foot of pipe.
- This methodology is an attempt to assign an assessed cost that is equal to each benefited property.
- The estimated individual and total amount to be assessed is determined by the following procedure:

$$\text{Amount to be assessed} = (\text{DE} \times \$4.50) + (\text{PD} \times \$5.47) + (\text{AF} \times \$13.11) + (\text{SW} \times \$3.00) + (\text{PS} \times \$4.28) + (\text{WW} \times \$141.17) + (\text{SS} \times \$30.00) + (\text{WS} \times \$30.00)$$

Where,

- DE = Driveway Entrance area in square feet
- PD = Voluntary Private Driveway area in square feet
- AF = Assessed Frontage of benefited property
- SW = Sidewalk area in square feet
- PS = Voluntary Private Sidewalk area in square feet
- WW = Window Wells, each infilled

SS = Voluntary Sanitary Sewer Service length in feet  
WS = Voluntary Water Service length in feet

Total square footage for driveway entrances being assessed = 12,555.7 SF

Total square footage for voluntary private driveways being assessed = 4,465.0 SF

Total lineal footage for curb and gutter being assessed = 5,574.7 LF

Total square footage for sidewalk being assessed = 20,990.9 SF

Total square footage for voluntary private sidewalk being assessed = 851.8 SF

Total number of window wells being assessed = 6 Each

Total lineal footage for voluntary sanitary services being assessed = 121 LF

Total lineal footage for voluntary water services being assessed = 43 LF

Voluntary assessment subtotal (VAS) = \$ 32,989.25

Total assessment cost = \$ 218,974.29

DRAFT  
03/10/2020

**Final Assessment Schedule**  
**2019 North Sycamore St. Reconstruction**  
**Prepared By: Snyder and Associates, Inc. (Proj. # - 118.0554.08)**  
**City of Monticello, Iowa**  
**3/10/2020**

PARCEL ASSESSOR NUMBER	PARCEL ID	OWNER/DEED HOLDER	PARCEL DESCRIPTION	ASSESSED VALUE	VALUE FIXED BY COUNCIL	FRONTAGE L.F.	AFFECTED FRONTAGE L.F.	DRIVEWAY ENTRANCE S.F.	VOLUNTARY PRIVATE DRIVEWAY S.F.	VOLUNTARY SIDEWALK S.F.	VOLUNTARY PRIVATE SIDEWALK S.F.	WINDOW WELLS EACH	VOLUNTARY SANITARY SERVICE L.F.	VOLUNTARY WATER SERVICE L.F.	FINAL ASSESSMENT AMOUNTS			% OF EOPC	
															VOLUNTARY ASSESSMENT SUBTOTAL (VAs)	TOTAL COST (INCLUDES VAs)	/ASSESSMENT TOTAL		DEFICIENCY
1	0222357021	Strittmeyer, Nicholas L. PO Box 229 Monticello IA 52310-0229	R.L. ADD S.D. LOTS #63-65 EXC. W/27 LOT 1	\$ 70,550	\$ 70,550	152.0	152.0	0.0	0.0	1,857.0	0.0	0	0.0	0.0	\$ -	\$ 4,886.52	\$ 4,886.52	\$0.00	0.234%
2	0222357014	7.31m Properties LLC 825 Maxwell Rd Central City IA 52714	R.R. ADD LOT 456	\$ 195,600	\$ 195,600	50.0	50.0	0.0	0.0	400.0	0.0	0	0.0	0.0	\$ -	\$ 1,855.50	\$ 1,855.50	\$0.00	0.089%
3	0222357013	Conington, Terry L. Rev & Agreement PO Box 474 Monticello IA 52310	R.R. ADD LOT 457	\$ 82,440	\$ 82,440	50.0	50.0	132.0	0.0	1,200.0	68.0	0	0.0	5.0	\$ 441.04	\$ 2,197.54	\$ 2,197.54	\$0.00	0.105%
4	0222357012	Conington, Terry L. Rev & Agreement PO Box 714 Monticello IA 52310	R.R. ADD S. 40 LOT 459	\$ 27,490	\$ 27,490	40.0	40.0	287.6	0.0	72.6	0.0	0	0.0	0.0	\$ -	\$ 2,018.15	\$ 2,018.15	\$0.00	0.098%
5	0222357011	Lucifre, Edward J & Barbara O 13266 160th St Scott Grove IA 52310	R.R. ADD LOT 258 & N 1/2 LOT 458	\$ 92,740	\$ 92,740	60.0	60.0	183.1	111.6	197.0	0.0	0	0.0	0.0	\$ 610.45	\$ 2,417.00	\$ 2,413.00	\$0.00	0.115%
6	0222357010	Marin, Miral N Monticello IA 52310	R.R. ADD LOT 450	\$ 82,880	\$ 82,880	172.0	172.0	0.0	0.0	200.0	0.0	0	0.0	0.0	\$ -	\$ 1,451.48	\$ 1,451.48	\$0.00	0.071%
7	0222353008	Monticello Heritage Association 211 N Sycamore St PO Box 10C Monticello IA 52310-0102	R.R. ADD LOTS 360 & 361	\$ 73,550	\$ 73,550	222.0	118.0	0.0	0.0	472.0	0.0	0	0.0	0.0	\$ -	\$ 2,862.78	\$ 2,952.58	\$0.00	0.141%
8	0222353008	Monticello Heritage Association 211 N Sycamore St PO Box 102 Monticello IA 52310-0102	R.R. ADD LOT 332	\$ 7,920	\$ 7,920	51.0	50.0	0.0	0.0	200.0	0.0	0	0.0	0.0	\$ -	\$ 1,265.50	\$ 1,255.50	\$0.00	0.090%
9	0222353007	Lux, Terry E & Christina M 219 N Sycamore St Monticello IA 52310	R.R. ADD LOT 333	\$ 74,410	\$ 74,410	50.0	50.0	0.0	0.0	200.0	285.5	0	0.0	28.0	\$ 1,820.78	\$ 3,116.28	\$ 3,116.28	\$0.00	0.149%
10	0222353006	St Matthew Evangelical Lutheran Church 223 N Sycamore St Monticello IA 52310	R.R. ADD LOT 284	\$ 68,320	\$ 68,320	50.0	50.0	0.0	0.0	230.0	0.0	0	0.0	0.0	\$ -	\$ 1,345.50	\$ 1,345.50	\$0.00	0.054%
11	0222353001	St Matthew's Lutheran Church 226 N Cedar St Monticello IA 52310	R.R. ADD LOTS 236, 237, 288 & 388	\$ 7,920	\$ 7,920	172.0	98.0	185.0	0.0	418.4	0.0	0	0.0	0.0	\$ -	\$ 3,266.48	\$ 1,960.00	\$1,386.48	0.094%
12	0222351008	Leimera, Kathy J 126 E 34th St Monticello IA 52310	R.R. ADD EX W/25 LOTS 310 & 311	\$ 99,450	\$ 99,450	207.0	148.0	237.7	61.7	605.7	252.0	0	18.0	0.0	\$ 1,775.06	\$ 5,511.09	\$ 6,331.09	\$0.00	0.311%
13	0222351005	Berner, Ronnie D & Tammy J 311 N Sycamore St Monticello IA 52310	R.R. ADD LOT 312 & 19' LOT 313	\$ 81,690	\$ 81,690	60.0	60.0	212.3	52.0	190.0	0.0	0	0.0	0.0	\$ 284.14	\$ 2,718.39	\$ 2,596.39	\$0.00	0.124%
14	0222351003	Miller, Gerald J 323 N Sycamore St Monticello IA 52310	R.R. ADD N 40' LOT 313 & LOT 314	\$ 98,110	\$ 99,610	90.0	50.0	362.8	1,886.8	281.2	81.0	0	20.0	0.0	\$ 10,184.89	\$ 13,977.56	\$ 13,875.56	\$0.00	0.692%
15	0222351002	Childrens Inst 21776 Stone Bridge Rd Monticello IA 52310	R.R. ADD S 48' LOT 215	\$ 66,400	\$ 68,400	45.0	45.0	178.1	0.0	133.2	0.0	0	0.0	0.0	\$ -	\$ 1,791.00	\$ 1,791.00	\$0.00	0.085%
16	0222351001	Hayes, Mark M 835 N Sycamore St Monticello IA 52310	R.R. ADD LOT 216 & N 5' LOT 215	\$ 87,110	\$ 82,110	187.0	103.0	0.0	0.0	220.0	0.0	0	0.0	0.0	\$ -	\$ 2,910.33	\$ 2,010.33	\$0.00	0.095%
17	0221436024	Perfor, Theresa M 401 N Sycamore St Monticello IA 52310	R.R. ADD LOT 218 EXC. W 80' & S 1/2 LOT 217 EXC. W 60'	\$ 34,590	\$ 34,590	147.0	123.0	0.0	0.0	527.8	0.0	0	0.0	0.0	\$ -	\$ 2,327.13	\$ 2,627.13	\$0.00	0.140%
18	0221436022	Everman, Bruce A 102 E CN St Monticello IA 52310	R.R. ADD LOT 216 & E 77' N 1/2' LOT 217	\$ 58,240	\$ 58,240	75.0	75.0	188.0	0.0	260.0	0.0	0	0.0	0.0	\$ -	\$ 2,609.25	\$ 2,209.25	\$0.00	0.124%

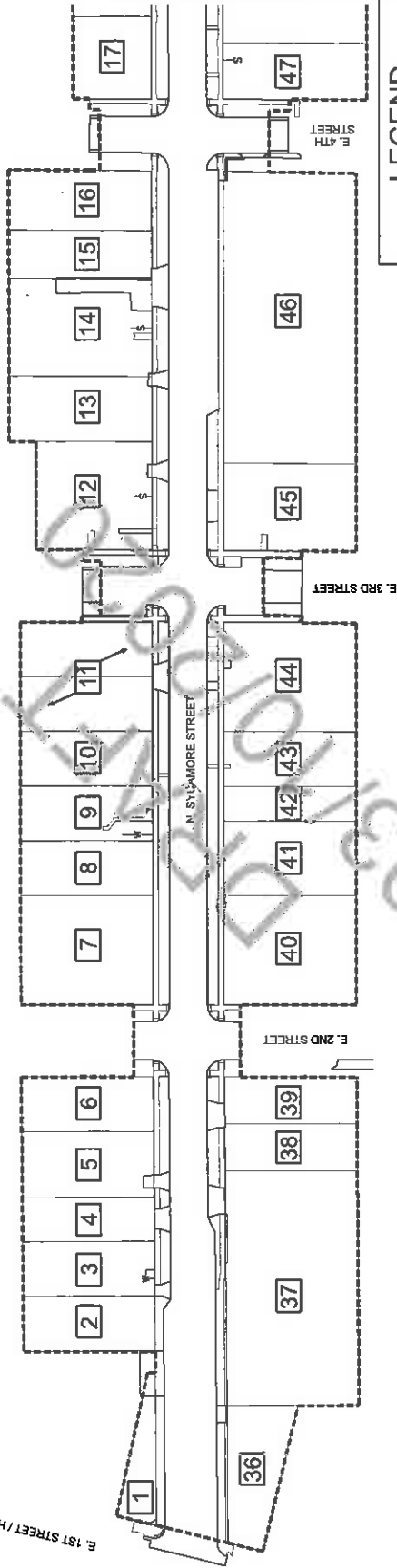
PARCEL ASSESSMENT NUMBER	PARCEL ID	OWNER/DEED HOLDER	PARCEL DESCRIPTION	ASSESSED VALUE	VALUED BY COUNCIL	FRONTAGE L.F.	AFFECTED FRONTAGE L.F.	DRI-WAY ENTRANCE S.F.	PRIVATE VOLUNTARY DRIVEWAY S.F.	SIDEWALK S.F.	PRIVATE VOLUNTARY DRIVEWAY S.F.	WINDOW WELLS EACH	VOLUNTARY SANITARY SERVICE L.F.	VOLUNTARY WATER SERVICE L.F.	FINAL ASSESSMENT AMOUNTS			% OF EPC	
															VOLUNTARY ASSESSMENT SERVICE (VWS)	TOTAL COST (INCLUDES VWS)	ASSESSMENT TOTAL		DEFICIENCY
19	022143601	Tedrow, Larry Dean & Debra K Oklake-Tedrow PO Box 203 Monticello IA 52310-0203	R.R. ADD LOT 216 & 217 LOT 214	\$ 171,750	\$ 179,750	73.5	73.5	422.3	0.0	186.0	0.0	0	0.0	0.0	\$ -	\$ 3,325.34	\$ 3,325.34	\$0.00	0.155%
20	022143602	Tom, Lucille R 429 N Sycamore St Monticello IA 52310	R.R. ADD 23 1/2 LOT 213 & N 28 1/2 LOT 214	\$ 90,980	\$ 90,980	50.0	50.0	277.1	57.8	153.0	0.0	0	30.0	0.0	\$ 1,216.17	\$ 3,288.02	\$ 3,288.02	\$0.00	0.156%
21	022143603	Jeant Properties LLC 22339 Tom Trail Ct Monticello IA 52310	R.R. ADD N 1/2 LOT 218 & S 1/2 LOT 212	\$ 86,050	\$ 86,050	50.0	50.0	346.4	0.0	120.0	0.0	0	0.0	0.0	\$ -	\$ 2,556.30	\$ 2,556.30	\$0.00	0.122%
22	022143604	Bradley, Marc T & Sara M 514 N Chestnut St Monticello IA 52310	R.R. ADD S 1/2 LOT 212 EXC 10' W END LOT 212 & N 25' LOT 212 EXC 10' W END	\$ 3,150	\$ 46,150	75.0	75.0	273.3	479.0	272.0	0.0	0	0.0	0.0	\$ 2,570.90	\$ 5,316.50	\$ 5,316.50	\$0.00	0.253%
23	022143607	Taro X, Lorne 709 Resistant St Monticello IA 52310	R.R. ADD LOT 148 & N 1/8 LOT 212.5	\$ 76,300	\$ 76,300	66.0	66.0	210.3	0.0	214.0	0.0	0	0.0	0.0	\$ -	\$ 2,031.21	\$ 2,031.21	\$0.00	0.097%
24	022143607	Scott, B & Marie E Revocable Trust 505 N Sycamore St Monticello IA 52310	R.R. ADD LOT 150 & S 12.5' LOT 151	\$ 65,340	\$ 65,340	62.0	62.0	173.0	0.0	200.0	0.0	0	0.0	0.0	\$ -	\$ 2,273.52	\$ 2,273.52	\$0.00	0.106%
25	022143605	Flizimmons-Kramer, Christine 501 N Sycamore St Monticello IA 52310	R.R. ADD S 1/2 LOT 152 & N 17' LOT 151	\$ 67,520	\$ 65,920	62.0	62.0	210.3	0.0	199.0	0.0	0	0.0	0.0	\$ -	\$ 2,347.17	\$ 2,347.17	\$0.00	0.112%
26	022143604	Ries, David J & Tina M 509 N Sycamore St Monticello IA 52310	R.R. ADD S 48' LOT 153 & N 1/2 LOT 152	\$ 91,680	\$ 91,680	71.0	71.0	210.3	0.0	54.0	0.0	0	0.0	0.0	\$ -	\$ 2,579.16	\$ 2,579.16	\$0.00	0.122%
27	022143301	Conly, John T 515 N Sycamore Street Monticello IA 52310	R.R. ADD LOTS 154, 155 & N 4' LOT 153	\$ 84,450	\$ 84,450	128.0	128.0	217	0.0	372.0	0.0	0	0.0	0.0	\$ -	\$ 3,771.03	\$ 3,771.03	\$0.00	0.160%
28	022142902	Peterson, Diana & James 405 W 1st St Monticello IA 52310	R.R. ADD LOT 34 & LOT 35	\$ 75,430	\$ 73,430	124.0	124.0	0.0	0.0	640.0	0.0	0	0.0	0.0	\$ -	\$ 3,546.34	\$ 3,546.34	\$0.00	0.168%
29	022142909	Frazer, Jean A 611 N Sycamore St Monticello IA 52310	R.R. ADD S 49' LOT 36	\$ 79,430	\$ 79,430	40.0	40.0	211.1	0.0	114.0	0.0	0	0.0	0.0	\$ -	\$ 1,817.26	\$ 1,817.26	\$0.00	0.097%
30	022142508	Eliere, Caroline J & Robert L 823 N Sycamore St Monticello IA 52310	R.R. ADD LOT 37, N 10' LOT 37	\$ 71,700	\$ 71,700	50.0	50.0	427.3	0.0	133.2	0.0	0	0.0	0.0	\$ -	\$ 3,109.05	\$ 3,109.05	\$0.00	0.146%
31	022142807	Eliere, Caroline J & Regina M 823 N Sycamore St Monticello IA 52310	R.R. ADD LOT 38	\$ 86,130	\$ 85,130	56.0	56.0	212.3	0.0	149.6	0.0	0	0.0	0.0	\$ -	\$ 2,059.65	\$ 2,059.65	\$0.00	0.096%
32	022142916	Digmann, Douglas J & Regina M 633 N Sycamore St Monticello IA 52310	R.R. ADD LOTS 39 & 40	\$ 94,580	\$ 93,980	100.0	100.0	242.3	0.0	253.4	0.0	0	0.0	0.0	\$ -	\$ 2,890.55	\$ 2,890.55	\$0.00	0.155%
33	022142515	Sabat, Penelope S 139 N Sycamore St Monticello IA 52310	R.R. ADD EXC N 18.5' LOT 40.5	\$ 74,070	\$ 74,070	50.0	50.0	289.6	0.0	110.0	0.0	0	0.0	0.0	\$ 375.52	\$ 2,573.02	\$ 2,573.02	\$0.00	0.123%
34	022142904	Birding, James J 17151 County Rd Df2 Monticello IA 52310	R.R. ADD N 1/2 LOT 40.5 & S 58' LOT 41	\$ 77,190	\$ 77,190	71.0	71.0	298.3	0.0	230.8	0.0	0	0.0	0.0	\$ -	\$ 3,035.61	\$ 3,035.61	\$0.00	0.146%
35	022142903	Birding, James J 1653 N Sycamore St Monticello IA 52310	R.R. ADD E 76.5' EXC S 80' LOT 41	\$ 73,220	\$ 73,220	100.0	100.0	298.3	0.0	445.2	0.0	0	0.0	0.0	\$ -	\$ 4,386.75	\$ 4,386.75	\$0.00	0.209%
36	022235802	Michael, David 201 E 1st St Monticello IA 52310	R.R. ADD S.D. LOTR 467-38- 468 LOT 4	\$ 77,650	\$ 77,650	200.0	200.0	164.3	0.0	854.4	0.0	6	0.0	0.0	\$ -	\$ 5,673.77	\$ 5,673.77	\$0.00	0.270%

PARCEL NUMBER	ASSESSOR'S PARCEL ID	OWNER/DEED HOLDER	PARCEL DESCRIPTION	ASSESSED VALUE	VALUE FIXED BY COUNCIL	FRONTAGE L.F.	AFFECTED FRONTAGE L.F.	DRIVEWAY ENTRANCE S.F.	PRIVATE WALKWAY DRIVEWAY S.F.	SIDEWALK S.F.	PRIVATE WALKWAY SIDEWALK S.F.	WINDOW WELLS EACH	VOLUNTARY SERVICE L.F.	VOLUNTARY SERVICE L.F.	FINAL ASSESSMENT AMOUNTS			% OF EOPC	
															VOLUNTARY ASSESSMENT SUBTOTAL (W.S.)	TOTAL COST (INCLUDES VAS)	DEFICIENCY TOTAL		
37	022258003	Spr Holdings LLC 251 Chevreille Rd Dubuque IA 52002	R.R. ADD LOTS 403 & 464-485, 487	\$ 215,000	\$ 215,000	200.0	200.0	285.5	0.0	1,133.8	0.0	0	0.0	0.0	\$ -	\$ 7,344.15	\$ 7,344.15	\$0.00	0.352%
38	022258002	McDonough, Michael & Angela & McInnough, Timothy & Tina PO Box 714 Monticello IA 52310	R.R. ADD LOT 432	\$ 83,770	\$ 83,770	50.0	50.0	0.0	0.0	200.0	0.0	0	0.0	0.0	\$ -	\$ 1,255.50	\$ 1,255.50	\$0.00	0.002%
39	022258001	Covington, Terry L Revit Agreement PO Box 714 Monticello IA 52310	R.R. ADD LOT 431	\$ 110,130	\$ 110,130	172.0	65.0	283.0	0.0	112.0	0.0	0	0.0	0.0	\$ -	\$ 1,503.00	\$ 1,503.00	\$0.00	0.072%
40	022258004	Smith, James R & Kromminga Smith, Callie R 118 N Sales Ave Monticello IA 52310	R.R. ADD LOTS 357 & 358 & 359	\$ 15,000	\$ 89,410	222.0	115.0	0.0	0.0	430.0	0.0	0	0.0	0.0	\$ -	\$ 2,887.15	\$ 2,887.15	\$0.00	0.138%
41	022258003	Mantrich, James E 211 N Maple St Monticello IA 52310	R.R. ADD LOT 357 & S 1/2 LOT 358	\$ 19,380	\$ 19,380	66.0	66.0	0.0	0.0	272.0	0.0	0	0.0	0.0	\$ -	\$ 1,621.08	\$ 1,621.08	\$0.00	0.077%
42	022258002	Sacred Heart Church 302 N Sycamore St Monticello IA 52310	R.R. ADD N 3/4 LOT 358	\$ 47,000	\$ 47,000	32.0	32.0	0.0	0.0	128.0	0.0	0	0.0	0.0	\$ -	\$ 803.52	\$ 803.52	\$0.00	0.038%
43	022258001	Muller, Alicia T 118 N Sales Ave Monticello IA 52310	R.R. ADD LOT 366	\$ 91,780	\$ 91,780	50.0	50.0	0.0	0.0	236.0	0.0	0	0.0	0.0	\$ -	\$ 1,278.30	\$ 1,278.30	\$0.00	0.067%
44	022258009	Sacred Heart Church 302 N Sycamore St Monticello IA 52310	R.R. ADD LOTS 358 & 354	\$ 537,210	\$ 537,210	222.0	153.0	0.0	0.0	770.8	0.0	0	0.0	0.0	\$ -	\$ 4,065.36	\$ 4,065.36	\$0.00	0.195%
45	022258007	Sacred Heart Church 302 N Sycamore St Monticello IA 52310	NEW R.R. ADD LOT 358 A & S 3/4 LOT 222 & W 1/2 ADD ALLEY	\$ 1,762,950	\$ 1,762,950	118.0	118.0	0.0	0.0	924.0	128.0	0	0.0	0.0	\$ 52.12	\$ 4,844.43	\$ 4,844.43	\$0.00	0.231%
46	022258006	Sacred Heart Church 302 N Sycamore St Monticello IA 52310	NEW R.R. ADD LOTS 317-321 & N 20' LOT 322 & W 1/2 ALLEY	\$ 27,500	\$ 27,500	312.0	312.0	324.0	0.0	180.0	0.0	0	0.0	0.0	\$ -	\$ 6,047.57	\$ 6,047.57	\$0.00	0.288%
47	022258013	Olaker, David L Ebel 138 Highway Ave Monticello IA 52310	R.R. ADD LOT 206	\$ 85,000	\$ 85,000	182.0	182.0	0.0	0.0	612.8	0.0	0	10.0	0.0	\$ 300.00	\$ 1,904.00	\$ 1,904.00	\$0.00	0.097%
48	022258012	Zimmerman, Nicholas R & Smp 410 N Sycamore St Monticello IA 52310	R.R. ADD LOT 208	\$ 80,440	\$ 80,440	51.0	50.0	211.3	0.0	154.0	0.0	0	0.0	0.0	\$ -	\$ 1,744.95	\$ 1,744.95	\$0.00	0.073%
49	022258011	Simmons, Michael F & Simmons, Shirley F 18000 212th St Monticello IA 52310	R.R. ADD LOT 207	\$ 40,110	\$ 40,110	50.0	50.0	153.8	0.0	156.0	0.0	0	0.0	0.0	\$ -	\$ 2,008.20	\$ 2,008.20	\$0.00	0.099%
50	022258010	Simmons, Michael F & Simmons, Shirley F 18000 212th St Monticello IA 52310	R.R. ADD LOT 208 & S 1/2 LOT 209	\$ 57,520	\$ 57,520	60.0	60.0	188.0	0.0	200.0	0.0	0	0.0	0.0	\$ -	\$ 2,232.80	\$ 2,232.80	\$0.00	0.108%
51	022258008	Hakon, Tracy Jo 529 W 1st St Monticello IA 52310	R.R. ADD LOT 211 & N 1/2 LOT 210	\$ 78,100	\$ 78,100	75.0	65.0	184.0	0.0	220.0	0.0	0	10.0	0.0	\$ 300.00	\$ 2,560.95	\$ 2,560.95	\$0.00	0.124%
52	022258008	Hakon, Tracy Jo 434 N Sycamore St Monticello IA 52310	R.R. ADD LOT 211 & N 1/2 LOT 210	\$ 56,320	\$ 56,320	75.0	75.0	265.5	538.0	240.0	0.0	0	35.0	0.0	\$ 3,839.11	\$ 8,033.16	\$ 8,033.16	\$0.00	0.322%
53	022258007	Langer, Robert J & Beth 440 N Sycamore St Monticello IA 52310	R.R. ADD LOT 162.5 & S 1/2 LOT 162	\$ 64,170	\$ 64,170	76.0	76.0	168.0	0.0	302.5	0.0	0	0.0	0.0	\$ 2,865.97	\$ 4,581.28	\$ 4,581.28	\$0.00	0.218%
54	022258006	PO Box 6182417 Sioux Falls SD 57186	R.R. ADD S 1/2 LOT 161 & EDC S 1/2 LOT 162	\$ 55,500	\$ 55,500	65.0	65.0	184.0	0.0	220.0	0.0	0	0.0	0.0	\$ -	\$ 2,168.95	\$ 2,168.95	\$0.00	0.103%

PARCEL NUMBER	PARCEL ID	OWNER/DEED HOLDER	PARCEL DESCRIPTION	ASSESSED VALUE	VALUE FIXED BY COUNCIL	FRONTAGE L.F.	AFFECTED FRONTAGE L.F.	DRIVEWAY DRIVEWAY S.F.	PRIVATE VOLUNTARY DRIVEWAY S.F.	SIDEWALK S.F.	PRIVATE VOLUNTARY SIDEWALK S.F.	WINDOW SERVICE EACH	VOLUNTARY SANITARY SERVICE L.F.	VOLUNTARY WATER SERVICE L.F.	FINAL ASSESSMENT AMOUNTS			% OF EOPC
															VOLUNTARY ASSESSMENT SUBTOTAL (V.S)	TOTAL COST (INCLUDES VAS)	ASSESSMENT TOTAL	
55	0222302005	Grant, Thomas J 468 N Sycamore St Monticello IA 52310	R.R. ADD LOT 169 & N 1/2 LOT 161	\$ 74,070	\$ 74,070	75.0	75.0	186.0	0.0	260.0	0.0	0	0.0	10.0	\$ 300.00	\$ 2,869.25	\$ 2,869.25	0.136%
56	0222302004	Paulsen, Brock P 502 N Sycamore St Monticello IA 52310	2ND NEW R.R. ADD LOT 1F3	\$ 60,020	\$ 60,020	50.0	50.0	113.8	0.0	171.0	0.0	0	0.0	0.0	\$ -	\$ 1,678.90	\$ 1,678.90	0.069%
57	0222302003	Mormet Properties PO Box 35 Monticello IA 52310	R.R. ADD LOT 168	\$ 47,050	\$ 47,050	51.0	51.0	185.0	0.0	160.0	0.0	0	0.0	0.0	\$ -	\$ 1,881.50	\$ 1,881.50	0.084%
58	0222302002	Monticello IA 52310 1516 N Sycamore St Monticello IA 52310	R.R. ADD LOT 167	\$ 75,130	\$ 75,130	50.0	50.0	200.5	0.0	138.0	0.0	0	0.0	0.0	\$ -	\$ 2,300.25	\$ 2,300.25	0.110%
59	0222302001	Foster, Jeremie L & Stephanie K 522 N Sycamore St Monticello IA 52310	R.R. ADD LOT 166	\$ 75,580	\$ 75,580	182.0	74.0	246.0	0.0	386.4	0.0	0	0.0	0.0	\$ -	\$ 3,245.34	\$ 3,245.34	0.155%
60	0221430009	North Sycamore LLC 17212 CO Rd D92 Monticello IA 52310	R.R. ADD LOT 33	\$ 86,060	\$ 86,060	112.0	74.0	0.0	0.0	301.0	0.0	0	0.0	0.0	\$ -	\$ 1,881.64	\$ 1,881.64	0.080%
61	0221430008	Russ, Nick & Rita 608 N Sycamore St Monticello IA 52310	R.R. ADD LOT 32	\$ 87,530	\$ 87,530	50.0	50.0	277.0	0.0	120.0	0.0	0	0.0	0.0	\$ 883.75	\$ 2,683.75	\$ 2,683.75	0.128%
62	0221430007	Hosford, Lany R Jr & Sandra L Monticello IA 52310	R.R. ADD LOT 31	\$ 57,470	\$ 57,470	50.0	50.0	188.0	0.0	60.0	0.0	0	0.0	0.0	\$ -	\$ 1,811.50	\$ 1,811.50	0.084%
63	0221430006	Chis, Blake A 130 N Sycamore St Monticello IA 52310	R.R. ADD N 31/2 LOT 28 & S 25 LOT 26	\$ 72,170	\$ 72,170	51.0	69.0	188.9	0.0	204.4	0.0	0	0.0	0.0	\$ -	\$ 2,383.70	\$ 2,383.70	0.113%
64	0221430005	How, Gloria L & Pamela 634 N Sycamore St Monticello IA 52310	R.R. ADD LOT 27 & N 21/2 LOT 28	\$ 70,300	\$ 70,300	75.0	75.0	261.5	0.0	238.4	0.0	0	0.0	0.0	\$ -	\$ 3,045.00	\$ 3,045.00	0.145%
65	0221430004	Zimm, rmm, James R & Patricia K 638 N Sycamore St Monticello IA 52310	R.R. ADD LOT 26 & S 8 LOT 25	\$ 90,230	\$ 90,230	74.0	74.0	327.5	0.0	220.0	0.0	0	0.0	0.0	\$ -	\$ 3,103.79	\$ 3,103.79	0.146%
66	0221430003	Harford, Marjann 1646 N Sycamore St Monticello IA 52310	R.R. ADD LOT 26 EXC S 8 & EXC E 8F	\$ 99,210	\$ 99,210	146.0	107.7	234.1	0.0	369.0	0.0	0	0.0	0.0	\$ -	\$ 3,411.40	\$ 3,411.40	0.155%
67	0221420012	Wibcox, Steven D & Danielle A 125 E 7th St Monticello IA 52310	R.R. ADD W 57' EXC S 89' LOT 41	\$ 51,070	\$ 51,070	11.0	20.0	0.0	0.0	120.0	0.0	0	0.0	0.0	\$ -	\$ 727.08	\$ 727.08	0.035%
68	0221280021	James, Robert L & Barbara J 201 E 7th St Monticello IA 52310	DAVIDSONS ADD S 91' LOT 28	\$ 83,450	\$ 83,450	17.0	30.0	0.0	0.0	130.0	0.0	0	0.0	0.0	\$ -	\$ 1,187.30	\$ 1,187.30	0.057%
69	0221280106	Hall, Linda 211 E 7th St Monticello IA 52310	DAVIDSONS ADD LOT 30	\$ 63,060	\$ 63,060	203.0	77.0	290.6	0.0	778.0	0.0	0	0.0	0.0	\$ 5,028.83	\$ 6,478.10	\$ 6,478.10	0.461%
70	0221280107	Hoch, Kaylmm R 805 Rheinland Dr NE Cascadia IA 52035-7602	DAVIDSONS ADD LOT 31	\$ 63,060	\$ 63,060	63.0	53.0	230.6	0.0	120.0	0.0	0	0.0	0.0	\$ -	\$ 2,462.53	\$ 2,462.53	0.115%
71	0221280108		DAVIDSONS ADD LOT 32	\$ 66,950	\$ 66,950	8.0	6.0	0.0	0.0	53.0	0.0	0	0.0	0.0	\$ -	\$ 278.88	\$ 278.88	0.013%
72	0221280109		TOTALS	7,285.6	4,466.0	5,574.7	12,856.7	4,466.0	20,990.5	651.8	8	151.0	43.0	210,974.29	\$ 210,974.29	\$ 1,316.48	\$ 1,316.48	10.439%

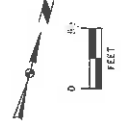
# FINAL ASSESSMENT PLAT FOR 2019 NORTH SYCAMORE ST. RECONSTRUCTION

E 1ST STREET / HWY 38



## LEGEND

- 99 ASSESSMENT PARCEL NUMBER
- ASSESSMENT BOUNDARY
- PROPERTY OWNER BOUNDARY
- SANITARY SERVICE
- WATER SERVICE



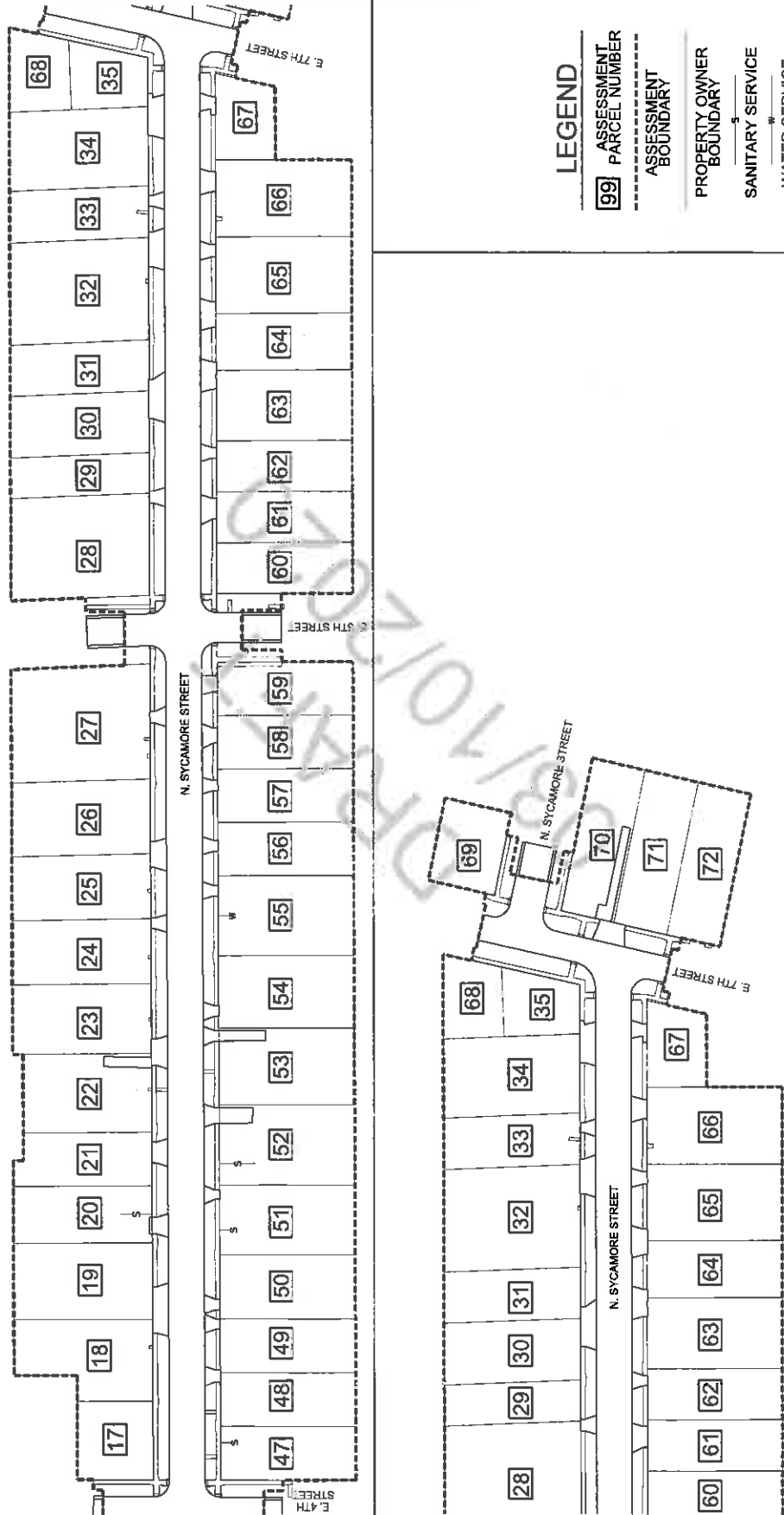
DATE	
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PROJECT NO.	180554
CAD FILE	03/10/20
DATE	
TIME	
BY	

**FINAL ASSESSMENT PLAT**  
**2019 NORTH SYCAMORE ST. RECONSTRUCTION**  
 MONTICELLO, IOWA  
 SNYDER & ASSOCIATES, INC.  
 5005 OVLING STREET S.W.  
 CEDAR RAPIDS, IA 52404  
 319-362-8398 | www.snyder-associates.com

**SNYDER & ASSOCIATES**  
 Project No: 180554  
 Sheet 10



# FINAL ASSESSMENT PLAT FOR 2019 NORTH SYCAMORE ST. RECONSTRUCTION



City Council Meeting  
Prep. Date: 03/13/20  
Preparer: Doug Herman



Agenda Item: # 7  
Agenda Date: 03/16/20

*Communication Page*

**Agenda Items Description:** Resolution to consider action related to Coronavirus final plat and schedule and Resolution Adopting & Levying Final Schedule of Assessments and Providing for the payment thereof

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution to be prepared as directed.

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** I think it is important for the Council to discuss the Coronavirus and provide direction to City Staff. The information below will be shared on the City Website, Facebook, and noted on the Local Access Channel. Keep in mind the likely fluidity of the situation and the fact that advice and recommendations could change by Monday.

**Potential Discussion Points:**

1. Park and Rec. Activities
2. Library "open without restrictions"?
3. City Hall "open without restrictions"?
4. Public Meetings? (Legal Considerations, length, those that may be delayed, etc.)
5. Work from Home / Paid Leave?
6. Conference/Travel Restrictions.

There are more topics, however, they will all be somewhat be related to those noted above. My inclusion of this in the Agenda should not be seen as a recommendation that we need to take any or all of the above steps/restrictions, but that I believe we need to discuss the above and determine what may or may not trigger specific action or decisions and how those decisions should be made.

**Background Information:**

Coronavirus Update:

The City of Monticello is actively following the Coronavirus Pandemic and recommendations of the Iowa Dpt. of Public Health and the Center for Disease Control. We appear very fortunate, at this moment in time, in Monticello and Iowa, in general. As of March 12 at approximately 6:00 p.m., the

total number of cases identified as positive in Iowa totals 16, there are 83 negative tests, and 29 tests pending. (These numbers are very fluid and can change frequently.) Those that tested positive came from the following Counties: Carrol: 1; Johnson: 14; Pottawattamie: 1. (From what I gather, all of those testing positive were on an Egyptian Cruise and many are older which increases the risk of the virus. There have been no deaths.)

The City Council will discuss what if any steps should be taken by the City, City Staff, Departments, etc., with regard to day to day operations, planned events, and activities. The following information is deemed to be accurate, but please do your own research and investigation. The sites recommended to visit include the State of Iowa Dpt. of Public Health, and two Federal Websites, the CDC and the Coronavirus website which is part of the Center for Disease Control and Prevention.

<https://idph.iowa.gov/>

[www.coronavirus.gov](http://www.coronavirus.gov)

### **Current Position of the Iowa Dpt. of Public Health:**

There is currently no known community spread of COVID-19 in Iowa and IDPH **is not making any recommendations to cancel planned events and mass gatherings at this time.**

“Iowa has not identified community spread of COVID-19 at this time, and absent community spread or additional guidance from our federal partners, we aren't making any recommendations to cancel events,” said Dr. Caitlin Pedati, IDPH medical director and state epidemiologist. “This is, however, a very fluid situation and we urge the public to closely monitor messaging from the Iowa Department of Public Health for updated guidance.”

**The CDC has, however, provided specific guidance for high risk groups. Older adults and those with chronic health conditions should stay away from others who are sick, limit close contact with others in general, avoid crowds, and wash hands often.**

The CDC also recommends that event organizers prepare for the possibility of outbreaks and ensure they have contingency plans in place should the need arise. The CDC's guidance for mass gatherings can be found at <https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/mass-gatherings-ready-for-covid-19.html>.

The situation related to COVID-19 is changing rapidly, and Iowans should closely monitor messaging from the Iowa Dept of Public Health and CDC for updated guidance if or when community spread of disease is identified.

COVID-19 was first linked to an outbreak in Wuhan, China, but cases have subsequently been identified in several countries, including the U.S. Current case counts in Iowa can be found:

[https://idph.iowa.gov/emerging-health-issues/novel-coronavirus?utm\\_medium=email&utm\\_source=govdelivery](https://idph.iowa.gov/emerging-health-issues/novel-coronavirus?utm_medium=email&utm_source=govdelivery)

### **Important Definitions:**

**Coronavirus**

Though lots of folks are calling the disease “coronavirus,” this is actually a general term for a family of viruses that can cause everything from the common cold to SARS and MERS. This new strain, or novel coronavirus (nCoV) is one that hasn’t been identified in humans previously. All coronaviruses originally came from animals (SARS from civet cats, MERS from camels), which is why they can emerge so unexpectedly.

## **COVID-19**

The upper respiratory disease that the novel coronavirus causes, so named because it’s a COroNaVirus Disease that appeared in 2019.

## **Community spread**

As an outbreak spreads, public health officials track cases based on where they originated. Cases can enter a country via travel, where a person has come from an area known to have the disease and brought it to a new place, or they can be community spread, meaning a person who got it from an outbreak area has passed it to someone else in their community. In a lot of ways community spread is worse—it indicates that the virus is now moving within a new area that didn’t previously have the disease.

## **Epidemic**

You might think there’s a technical definition of this term, but epidemics are all relative—it just means an increase in the number of cases you’d expect to see in a given area at any particular kind. For something like the common cold, for instance, thousands of cases in one state or country are to be expected. But if a disease that usually only affects four or five people a month is infecting thousands, that’s an epidemic.

## **Flattening the Curve**

The idea of implementing preventative, social-distancing measures in order to spread out the number of people who are sick at one time. Without measures, many people get sick all at once, leading to a tall, narrow curve. With them, you can flatten the curve—just as many people may get sick overall, but they’ll be spread out over time. For a healthcare system, especially an overwhelmed one, it’s far better to have a million people sick over the course of a year than that same million sick in three months.

## **Outbreak**

Kind of like an epidemic, except we usually reserve this term for very limited geographic areas. You probably wouldn’t say “an outbreak in the Middle East,” for instance, but you might say “an outbreak in Lebanon,” or, more specifically, “an outbreak in Beirut.”

## **Pandemic**

A pandemic is just a bigger epidemic—one that has spread over several countries or even over continents—but not everyone uses it the same. There’s no hard or fast rules about what exactly constitutes a pandemic. The World Health Organization reserves the term for “the worldwide spread of a new disease,” not just a few countries, and as of March 11 have officially designated COVID-19 as a pandemic.

## **R0/reproductive number**

The so-called “R naught” or “R zero” value of an illness is the average number of people who will get infected from a single sick person. A high value indicates that a disease is very infectious, meaning one person will get lots of others sick. Values closer to one are less infectious, and anything under one will

peter out quickly. Coronavirus' reproductive number is somewhere around 2.5 or so, which is right around what it was for SARS but higher than what we see for seasonal influenza.

**SARS-CoV-2**

The name of the actual virus that causes the disease COVID-19. It stands for severe acute respiratory syndrome coronavirus 2. The numeral 2 is because the official viral name for the virus that caused the SARS outbreak in 2003 was called SARS-CoV, and this new virus is closely related.

**Recommendation:** I recommend that the Council approve the Resolution to accept final plat and schedule and Resolution Adopting & Levying Final Schedule of Assessments and Providing for the payment thereof

City Council Meeting  
Prep. Date: 03/13/2020  
Preparer: Doug Herman



Agenda Item: *Report*  
Agenda Date: 03/16/2020

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; Reports; Public Hearing; Closed Session

**Attachments & Enclosures:**

PD Report  
Ambulance Report

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

- **Park & Rec Director Report**
  - Berndes HVAC Installation update
  - Aquatic Center Maintenance update
  - Other.
- **City Engineer**
  - N. Sycamore Street questions / comments.
  - E. 7<sup>th</sup> Street questions / comments
  - Trail Extension questions / comments
  - Other
- **PW Director Report**
  - Yard Waste Site (Pile now, windrow in the Spring)
  - Miscellaneous
- **Police Chief / Ambulance Administrator Report**
  - PD Report
  - Ambulance Report
  - Request to set up Salary Committee Meeting
- **City Administrator Report**
  - Fountain Park Phase II
  - Compadres Grants "pending"
  - Ertl building
  - FEMA Energy buyout potential
  - Banners
  - Day of Cleaning
  - PCC Patching US 151
  - Airport Hangar Plans
  - Small Claims Suit against American Fence Co.
  - Use of Collection Agency Re: Unpaid Ambulance Accounts
  - Goals/Accomplishments
  - Goal Setting Event

March 9, 2020

RE: MP-151-6(734)38- -76-57  
Linn/Jones/Dubuque Counties  
City of Monticello

The Honorable Brian Wolken, Mayor  
City of Monticello  
200 First Street  
Monticello, IA 52310

SUBJECT: PCC Patching – US 151

Dear Mayor Wolken:

This letter is official notification to your City Council that the Iowa Department of Transportation proposes to let a PCC (Portland Cement Concrete) patching project on March 17, 2020. The work consists of replacing broken sections of pavement. The project is located on US 151 from Iowa 13 to US 61.

It is anticipated that the project will be completed in calendar year 2020. The work will be done in accordance with the current Form 810034, "Agreement for Primary Road Extension Maintenance and Operation". Project costs will be paid from the Primary Road Fund and no charges will be made against the city.

Resident Construction Engineer, Hugh Holak P.E., of Manchester, Iowa telephone number 563-927-2397, will advise you of the contractor's proposed schedule when the information is available.

We would appreciate this project notification being included on your next City Council meeting agenda as a matter of information for Council members.

If you have any questions concerning the work involved, please contact this office as soon as possible in order to expedite any possible changes.

Sincerely yours,



Thomas M. Storey P.E.  
District Staff Engineer

TMS/rhh

cc: Jim Schnoebelen, P.E., District Engineer, Iowa DOT, Cedar Rapids, IA 52404  
Hugh Holak, P.E., Resident Construction Engineer, Iowa DOT, Manchester, IA 52057  
Roger Waiton, P.E., Staff Engineer, Iowa DOT, Cedar Rapids, IA 52404