

City of Monticello, Iowa

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Final Agenda Posted on August 14, 2020 at 2:45 p.m.
Monticello City Council Meeting August 17, 2020 @ 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Gary Feldmann	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Amb. Dpt. Lead Par.:	Lori Lynch

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	August	03, 2020
Approval of Payroll	August	13, 2020
Approval of Bill List		
Approval of Treasurer's Report for July, 2020		
Approval of transfer of Chamber Liquor License to Pocket Park for September 17 Uptown Summer Nites event		

Motions: None

Resolutions:

1. **Resolution** to request abatement of accrued and future taxes on City owned Property.
2. **Resolution** to schedule Public Information Meeting related to the City of Monticello's intent to file an USDA Grant Application requesting grant funds to assist with the 6th Street Ditch Waterway Storm Water improvement project.

Ordinances:

3. **Motion to take Ordinance** approving Monticello City Code of Ordinances, third reading, from the table for consideration.
4. **Ordinance** adopting various amendments to City Code based upon 2020 State of Iowa Legislative changes.

Reports / Potential Action:

1. City Administrator
 - a. Court (Nuisance) review
 - b. Brick Paver Installation Plans update
 - c. Hometown Pride Update
 - d. "Old" Energy Building FEMA purchase
 - e. 6th Street Waterway Grant Status
 - f. Wastewater Plant Upgrade Planning status
 - g. Next Council Meeting: Tuesday, September 8, 2020.
2. Police Chief
 - a. Reports (attached)
3. Public Works Director
 - a. 6th and Gill
 - b. Other Street Repairs
4. Park and Recreation
 - a. Trail Project
 - b. Registration Software Platform

Closed Session: To discuss the potential purchase of Real Estate where the premature disclosure could be reasonably expected to increase the price the governmental body would receive for the property. Iowa Code § 21.5(j)

Potential Action to authorize the City Administrator to proceed with presentation of Offer to Buy Real Estate and Acceptance to property owner consistent with terms discussed in Closed Session. ***(If the Council chooses to take action the action would occur following a return to open session.)***

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Meeting Instructions for the Public

Due to the Covid-19 Virus the City Council will be limiting access to the Council meeting to a limited number of residents on a first come first served basis so that social distancing may be maintained. The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom.

The City Administrator will be hosting the Zoom Meeting app and you may participate by joining the meeting via zoom, the information being set forth below.

<https://us02web.zoom.us/j/82418343660?pwd=R2xJY1Q3cmVuSndIRmpXbXdyanNvZz09>

Meeting ID: 824 1834 3660

Passcode: 246560

Dial by your location: +1 312 626 6799 US)

Meeting ID: 824 1834 3660

Passcode: 246560

Some feel more comfortable with other wearing masks. While not required, please take this consideration into account.

Regular Council Meeting
August 3, 2020 – 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Gary Feldmann, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler and Park and Recreation Supt. Shannon Poe. City Engineer AJ Barry joined electronically. Police Chief Britt Smith arrived later in the meeting. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Yeoman moved to approve the agenda, adding closed session to discuss a real estate transaction pursuant to Iowa Code Section 21.5(1)(j), Lux seconded, roll call unanimous.

Mayor read proclamation signed by the Governor Reynolds proclaiming August 16-22, 2020 as "Water and Wastewater Workers of Iowa Week".

Open Forum: Kevin Kurth, 217 W 7th Street addressed issues with his water service line and others on the North Sycamore Project. He felt line should have been replaced not spliced, and backfilled with sand and not rock. He questioned if the City was going to stand behind the work. Goedken stated he called Water/Wastewater Supt. Jim Tjaden to discuss the leak initially and was advised that it was Kurth's problem. Council questioned engineer if the issue with the 5 or so leaks were the same or different, if we will continue to see issues, should copper line be bedded with sand or rock and if a new line should have been run and not spliced? Barry advised these concerns would need to be looked at on a case by case issue. Kurth felt the contractor should stand behind their work. Bud Coyle, 515 N Sycamore Street stated his and his neighbor Billy Hughes' lines also leaked and feels a new line should have been put in. Barry will contact Jim Tjaden and Herman to discuss these issues and report back to Council. Britt Smith arrived.

Dave Lumpa, 410 S Linden Street addressed issues with his sewer line, which runs 2½ blocks to Cedar Street where it is connected to the City Main. Herman recalled that Roto-Rooter ran a camera and found a belly in Lumpa's service line. City staff has jetted the main and found no blockage, in the past.

Yeoman moved to approve the consent agenda, Langerman seconded, roll call unanimous.

Langerman moved to approve Resolution #2020-86 Approving Final Report generated as a result of City of Monticello Goal Setting meeting held on July 20, 2020. Lux seconded, roll call unanimous.

Lux moved to approve Resolution #2020-87 Approving Joan M Topping Tax Abatement Application related to Residential Improvements constructed at 5 Spring Farm Lane, Unit 1, Monticello, Iowa. Goedken seconded, roll call unanimous.

Herman stated the Council authorized removal of trees from the Northridge drainage ditch, from the Northridge retention area to 11th Street. The lower portions of trees /stumps need to be removed and the ditch needs cleaning and shaping, so that it can be permanently maintained and mowed to prevent the overgrowth from growing again. Herman stated four property owners, Derek Manternach, Dionne Prull, Highland Corporation and himself have agreed to give City the necessary easements, but would also need easements from Jann Hughes Turnis and Bud /Georgia Johnson. Proposed easements would allow for storm water flowage and ingress/egress for maintenance and mowing of the ditch. Herman reviewed estimate from B & J Hauling & Excavating to do the ditch work in the amount of \$5,912.50. Herman stated once ditch is cleaned out the City staff would maintain and mow the ditch. Kahler stated staff would work with B & J Excavating to remove trees and will do the seeding. Langerman moved to approve Resolution #2020-88 Approving Northridge Retention Detention Ditch Clearing and Shaping, Goedken seconded, roll call unanimous.

Nick Zimmerman, 410 N Sycamore addressed concern on the proposed City Code requiring once a home is sold that the driveway must be paved. Herman stated the Council can set a policy to address the paving of driveway approaches. The new property owner would have 10 years to put in the concrete driveway that they want to use for off street parking, as the proposed code reads now. Industrial areas would be allowed to have gravel surface parking. Zimmerman stated City is allowing sealcoated alleys to go back to gravel but private property owners are going to be required to pave their driveway. When asked Kahler stated there are three alleys that are in really bad shape and were going back to gravel. Gaylen Kray stated that Cedar Rapids doesn't touch private property /driveways and feels Monticello should leave private property alone also. Goedken felt the proposed code is a complete overreach of the City related to driveways and feels 165.41 7(b) #4 should be removed entirely. Hanken understood that the proposed code was only going to require the approaches to be paved. Kurth didn't feel City should require the new owner to put in a driveway. Kray asked the Council to remove the 10 year requirement to pave driveways from the proposed City Code. Feldmann didn't feel City should have control with requiring driveways and felt all driveways should be grandfathered to remain gravel permanently. Herman stated the Council could move the 3rd reading of the proposed code and then move to table at this meeting, then at next meeting vote on the third reading, or will need to start the process over with a hearing. Yeoman moved to approve Ordinance #728 adopting the "Code of Ordinances of the City of Monticello, Iowa, third and final reading and in title only, Goedken moved to table Ordinance #728 adopting the "Code of Ordinances of the City of Monticello, Iowa, third and final reading and in title only and Hanken seconded, roll call unanimous to table. Herman will work with Iowa Codification to update the proposed Code.

Goedken questioned the use of some of the compost site mulch /wood chips for landscaping for the City. He questioned who was doing the City landscaping and if anyone has trimmed or did maintenance to the area inside the Aquatic Center. Poe stated she looked at this with Park Director and she didn't trust pool staff to run the power tools. Hinrichsen stated needed to watch ages of staff using power tools. Lux felt the mulch could be used for City landscaping and Council needs to advise the City staff that they are expected to maintain the landscaping. Feldmann stated he expected the Park & Recreation Department would be doing the landscaping at the Parks and Aquatic Center, as the Cemetery has a maintenance plan. Poe said there are two staff members in the Park Department and will work together to do the work as directed by the Council.

Regular Council Meeting
August 3, 2020

Herman reviewed email from Engineer Patrick Schwickerath regarding Norm Zimmerman's proposed sewer line extension from Madalyn Court to Cedar Street and likelihood of damage to homes on Madalyn Court, which could cause leaks. Council questioned if the easements were completed and Herman advised he was working on them.

Herman and Smith discussed purchasing Microsoft Go tablets and/or iPads for the Council. Smith will bring tablets to next meeting for Council to look at.

Kahler reported Midwest Concrete plans to start on the trail to the Middle School this week and weather permitting pour cement next week.

Kahler stated Steve Monk will work on the intersection of 6th and Gill Streets and plan to be completed before school opens.

Yeoman moved to close the open session to discuss a real estate transaction pursuant to Iowa Code Section 21.5(1)(j). Langerman seconded, roll call unanimous. Yeoman moved to open the open session, Langerman seconded, roll call unanimous. Yeoman moved to direct Herman to proceed as discussed in closed session, Lux seconded, roll call unanimous.

Feldmann moved to adjourn at 9:04 P.M.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - AUGUST 13, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	July 27 - August 9, 2020				
Devin Arduser	\$ 288.00	\$ -	0.00	0.00	\$ 246.50
Brian Bronemann	557.20	-	0.00	0.00	460.47
Drew Haag	567.85	-	0.00	0.00	468.63
Ben Hein	403.80	-	0.00	0.00	341.02
Mary Intlekofer	2,107.20	-	0.00	0.00	1,427.98
Brandon Kent	2,079.53	122.33	0.00	0.00	1,363.96
Lori Lynch	2,295.98	170.78	0.00	0.00	1,541.22
Dave McNeill	461.20	-	0.00	0.00	387.36
Mandy Norton	480.50	-	0.00	0.00	374.59
Shelly Searles	1,957.20	-	4.50	4.50	1,327.63
Jeff Silver	838.80	-	0.00	0.00	664.13
Sabrina Strella	192.00	-	0.00	0.00	160.66
Jenna Weih	1,705.20	-	0.00	0.00	1,254.92
Curtis Wyman	1,796.55	91.35	4.50	6.00	1,217.34
TOTAL AMBULANCE	\$ 15,731.01	\$ 384.46	9.00	10.50	\$ 11,236.41
CEMETERY	July 25 - August 7, 2020				
Ed Goldsmith	\$ 352.50	\$ -	0.00	0.00	\$ 320.53
Ty Kehoe	180.00	-	0.00	0.00	166.23
Connor Lambert	225.00	-	0.00	0.00	207.79
Luke Lambert	225.00	-	0.00	0.00	206.79
Dan McDonald	1,795.63	95.63	0.00	0.00	1,294.45
TOTAL CEMETERY	\$ 2,778.13	\$ 95.63	0.00	0.00	\$ 2,195.79
CITY HALL	July 26 - August 8, 2020				
Cheryl Clark	\$ 2,028.00	\$ -	3.00	16.50	\$ 1,378.62
Doug Herman	4,030.49	-	0.00	0.00	2,846.56
Sally Hinrichsen	2,550.27	-	0.00	0.00	1,604.26
Nanci Tuel	1,530.41	-	0.00	0.00	1,007.29
TOTAL CITY HALL	\$ 10,139.17	\$ -	3.00	16.50	\$ 6,836.73
FIRE					
Joe Bayne	\$ 125.00	\$ -	0.00	0.00	\$ 115.44
David Husmann	60.00	-	0.00	0.00	55.41
Billy Norton	100.00	-	0.00	0.00	85.94
Paul Warner	100.00	-	0.00	0.00	92.35
TOTAL FIRE	\$ 385.00	\$ -	0.00	0.00	\$ 349.14
LIBRARY	July 27 - August 9, 2020				
Molli Hunter	\$ 593.38	\$ -	0.00	0.00	\$ 487.83
Penny Schmit	1,132.00	-	0.00	0.00	625.73
Michelle Turnis	1,655.77	-	0.00	0.00	1,029.97
TOTAL LIBRARY	\$ 3,381.15	\$ -	0.00	0.00	\$ 2,143.53
MBC	July 27 - August 9, 2020				
Jacob Oswald	\$ 2,038.46	\$ -	0.00	0.00	\$ 1,529.03
Shannon Poe	1,624.23	-	0.00	0.00	1,111.83
TOTAL MBC	\$ 3,662.69	\$ -	0.00	0.00	\$ 2,640.86

PAYROLL - AUGUST 13, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE	July 27 - August 9, 2020				
Zachary Buehler	\$ 2,037.00	\$ -	0.00	0.00	\$ 1,506.94
Peter Fleming	2,142.00	-	0.00	8.00	1,509.88
Dawn Graver	2,400.00	-	0.00	0.00	1,718.79
Erik Honda	2,415.00	-	0.00	12.00	1,787.19
Jordan Koos	2,436.00	-	0.00	0.00	1,752.78
Britt Smith	2,996.15	-	0.00	0.00	2,185.37
Madonna Staner	1,530.40	-	0.00	0.00	1,156.09
Brian Tate	2,457.00	-	0.00	0.00	1,807.07
TOTAL POLICE	\$ 18,413.55	\$ -	0.00	20.00	\$ 13,424.11
ROAD USE	July 25 - August 7, 2020				
Zeb Bowser	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,245.87
Eric Jungling	1,652.00	-	0.00	0.00	1,167.53
TOTAL ROAD USE	\$ 3,352.00	\$ -	0.00	0.00	\$ 2,413.40
SANITATION	July 25 - August 7, 2020				
Michael Boyson	\$ 1,688.00	\$ -	0.00	0.00	\$ 1,183.22
Nick Kahler	2,079.81	-	0.00	0.00	1,428.45
TOTAL SANITATION	\$ 3,767.81	\$ -	0.00	0.00	\$ 2,611.67
SEWER	July 25 - August 7, 2020				
Tim Schultz	\$ 1,793.00	\$ 33.00	0.00	0.00	\$ 1,242.26
Jim Tjaden	2,346.15	-	0.00	0.00	1,694.98
TOTAL SEWER	\$ 4,139.15	\$ 33.00	0.00	0.00	\$ 2,937.24
SWIMMING POOL	July 24 - August 6, 2020				
Kelsey Adams	\$ 126.00	\$ -	0.00	0.00	\$ 116.36
Hannah Ahlrichs	123.00	-	0.00	0.00	113.59
Harrison Ahlrichs	194.00	-	0.00	0.00	174.38
Sophia Ahlrichs	61.09	-	0.00	0.00	56.41
Sydney Ballou	249.90	-	0.00	0.00	220.42
Allyson Bartachek	134.40	-	0.00	0.00	124.12
McKenna Bell	42.04	-	0.00	0.00	38.82
Mya Boffeli	389.51	-	0.00	0.00	335.37
Makayla Coffey	176.00	-	0.00	0.00	161.54
Aubree Fairley	115.50	-	0.00	0.00	106.67
Autry Fasnacht	88.00	-	0.00	0.00	81.26
Jill Flynn	256.00	-	0.00	0.00	236.42
Sullivan Flynn	486.00	-	0.00	0.00	405.84
Corinne Gadiant	309.60	-	0.00	0.00	269.57
Gabriell Gadiant	13.95	-	0.00	0.00	12.89
Ella Glawatz	256.00	-	0.00	0.00	236.42
Leah Holub	243.60	-	0.00	0.00	213.23
Emma Hynick	18.00	-	0.00	0.00	16.62
Austin Kurt	96.10	-	0.00	0.00	88.75
Megan Mahoney	268.55	-	0.00	0.00	235.77
Evan Martensen	77.50	-	0.00	0.00	71.57
Alexandra McElmeel	72.00	-	0.00	0.00	66.50
Jacob Miller	156.00	-	0.00	0.00	144.07
Elizabeth Petersen	107.10	-	0.00	0.00	98.91

PAYROLL - AUGUST 13, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
SWIMMING POOL (cont.)					
Dylan Ponder	216.00	-	0.00	0.00	192.50
Ethan Ponder	247.50	-	0.00	0.00	226.56
Emma Schwendinger	112.50	-	0.00	0.00	103.89
Madeline Stadtmueller	503.90	-	0.00	0.00	465.35
Ian Temple	150.35	-	0.00	0.00	138.43
Hayden Tomkins	201.00	-	0.00	0.00	184.63
Maci Weiter	292.40	-	0.00	0.00	255.41
Nicholas Welter	97.50	-	0.00	0.00	90.04
Brock Westphal	129.00	-	0.00	0.00	119.13
TOTAL SWIMMING POOL	\$ 6,009.99	\$ -	0.00	0.00	\$ 5,401.44
WATER					
	July 25 - August 7, 2020				
Daniel Pike	\$ 1,712.00	\$ -	0.00	0.00	\$ 1,240.98
TOTAL WATER	\$ 1,712.00	\$ -	0.00	0.00	\$ 1,240.98
TOTAL - ALL DEPTS.	\$ 73,471.65	\$ 513.09	12.00	47.00	\$ 53,431.30

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AARON'S AUTOMOTIVE LLC	PD VEHICLE OPERATING	621.67			
BAKER PAPER CO INC	PD BUILDING SUPPLIES	77.43			
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	735.04			
MONTICELLO EXPRESS INC	PD SUPPLIES	20.00			
TCM BANK NA	PD OFFICER TRAINING	536.54			
WELAND CLINICAL LAB P.C.	PD LAB	25.00			
	110 POLICE DEPARTMENT TOTAL		2,015.68		
STREET LIGHTS					
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS	218.11			
	230 STREET LIGHTS TOTAL		218.11		
AQUATIC CENTER					
SYDNEY BALLOU	POOL PRIVATE LESSONS	337.50			
MYA BOFFELI	POOL PRIVATE LESSONS	450.00			
CARRICO AQUATIC RESOURCES INC	POOL CHEMICALS	64.00			
AUBREE FAIRLEY	POOL PRIVATE LESSONS	187.50			
FAREWAY STORES #840-1	POOL BUILDING SUPPLIES	4.99			
MONTICELLO EXPRESS INC	POOL OFFICE SUPPLIES	28.50			
MYERS-COX CO.	POOL CONCESSIONS	257.25			
ELIZABETH PETERSEN	POOL PRIVATE LESSONS	600.00			
MADLINE STADTMUELLER	POOL PRIVATE LESSONS	450.00			
TCM BANK NA	POOL POSTAGE	4.60			
MACI WELTER	POOL PRIVATE LESSONS	120.00			
	440 AQUATIC CENTER TOTAL		2,504.34		
CEMETERY					
IBEN CONSTRUCTION CO INC	CEM GRAVE OPENINGS - APR-JULY	450.00			
JOHN DEERE FINANCIAL	CEMETERY EQUIP REPAIR/MAINT	89.81			
KROMMINGA MOTORS INC	CEMETERY EQUIP REPAIR/MAINT	653.80			
M TOWN TIRE & AUTO	CEMETERY EQUIP REPAIR/MAINT	150.92			
DAN MCDONALD	CEMETERY CELL PHONE STIPEND	160.00			
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	156.88			
	450 CEMETERY TOTAL		1,661.41		
SOLDIER'S MEMORIAL BOARD					
MEDIACOM	SLDR MEM TELEPHONE	26.15			
	498 SOLDIER'S MEMORIAL BOARD TOTAL		26.15		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	400.00			
	620 CLERK/CITY ADMIN TOTAL		400.00		
CITY HALL/GENERAL BLDGS					
BAKER PAPER CO INC	CH BUILDING SUPPLIES	220.00			
ENVIRONMENTAL MANAGEMENT	ASBESTOS INSPECTION-101 E 1ST	800.00			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
FP MAILING SOLUTIONS	CH OFFICE SUPPLIES	136.50			
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	317.70			
MEDIACOM	CH TELEPHONE	165.63			
MONTICELLO EXPRESS INC	CH ADVERTISING	708.53			
WYATT KEEHNER	CH WINDOW CLEANING	62.00			
TCM BANK NA	ZOOM VIDEO COMMUNICATIONS	32.08			
	650 CITY HALL/GENERAL BLDGS TOTAL		2,442.44		
	001 GENERAL TOTAL		9,268.13		
MONTICELLO BERNDES CENTER PARKS					
ALLIANT ENERGY-IES	MBC ELECTRIC	2,044.61			
BLADE PEST CONTROL INC	MBC PEST CONTROL	120.00			
MOLLI JENN HUNTER	JANITORIAL SERVICES	175.00			
INFRASTRUCTURE TECHNOLOGY	MBC EQUIP REPAIR/MAINT	57.50			
JOHN DEERE FINANCIAL	MBC OSHA SUPPLIES	12.99			
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	260.73			
DAVE OLDAKER	MBC SHELTER REFUND	20.00			
TCM BANK NA	MBC IPRA DUES	536.53			
	430 PARKS TOTAL		3,227.36		
	005 MONTICELLO BERNDES CENTER TOTAL		3,227.36		
FIRE					
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	50.18			
MONTICELLO EXPRESS INC	FIRE ADVERTISING	8.65			
MUNICIPAL EMERGENCY SERVICES	FIRE COATS (3) & PANTS (16)	18,447.25			
SPAHN & ROSE LUMBER CO INC	FIRE SUPPLIES	29.95			
TCM BANK NA	FIRE EQUIP REPAIR/MAINT	22.00			
UNITY POINT HEALTH	FIRE PHYSICAL - WARNER	170.28			
UNITY POINT HEALTH HOSPITALS	FIRE PHYSICAL - RAMOS	191.07			
	150 FIRE TOTAL		18,919.38		
	015 FIRE TOTAL		18,919.38		
AMBULANCE					
BAKER PAPER CO INC	AMB BUILDING SUPPLIES	77.42			
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	41.85			
FREESE MOTORS INC	AMB VEHICLE REPAIR/MAINT	15.75			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	353.79			
MONTICELLO EXPRESS INC	AMB ADVERTISING	8.64			
RADIO COMMUNICATIONS CO INC	AMB RADIO MAINTENANCE	42.50			
TCM BANK NA	AMB RADIO EQUIPMENT	248.72			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	160 AMBULANCE TOTAL		788.67		
	016 AMBULANCE TOTAL		788.67		
LIBRARY IMPROVEMENT LIBRARY					
IOWA STATE PRISON INDUSTRIES	LIB IMP CAPITAL EQUIPMENT		6,875.00		
TCM BANK NA	LIB IMP BOOKS		720.55		
	410 LIBRARY TOTAL		7,595.55		
	030 LIBRARY IMPROVEMENT TOTAL		7,595.55		
LIBRARY LIBRARY					
ALL AMERICAN LAWN & LANDSCAPE	LIB DAYLILLIES & MULCH		309.00		
BLACKSTONE AUDIO, INC.	LIB AUDIO RECORDINGS		145.50		
MOLLI JENN HUNTER	JANITORIAL SERVICES		260.00		
JOHN DEERE FINANCIAL	LIB BUILDING SUPPLIES		12.98		
MEDIACOM	LIB TELEPHONE		122.05		
OVERDRIVE	LIB AUDIO RECORDINGS		32.98		
WYATT KEEHNER	LIB WINDOW CLEANING		220.00		
TCM BANK NA	LIB OFFICE SUPPLIES		99.52		
	410 LIBRARY TOTAL		1,202.03		
	041 LIBRARY TOTAL		1,202.03		
AIRPORT AIRPORT					
IA DEPT OF NATURAL RESOURCES	AIRPORT NPDES PERMIT		350.00		
MCALEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES		48.70		
	280 AIRPORT TOTAL		398.70		
	046 AIRPORT TOTAL		398.70		
ROAD USE STREETS					
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST		43.22		
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES		207.58		
DIAMOND VOGEL PAINT CENTER 221	RU STREET MAINTENANCE SUPPLIES		2,967.50		
HUGHES GARAGE & AUTO SALES LLC	RU EQUIP REPAIR/MAINT		121.95		
JOHN DEERE FINANCIAL	RU SUPPLIES		54.73		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT		18.03		
LASLEY ELECTRIC LLC	RU LIGHT SYSTEMS & STRUCTURES		159.00		
SCOT MCELMEEL	RU STREET MAINTENANCE-MAPLE		15,048.30		
DAVID B MCNEILL	RU SUPPLIES		3.39		
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL		467.89		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO EXPRESS INC	RU SUPPLIES	292.60			
SUPERIOR WELDING SUPPLY CO	RU SUPPLIES	62.08			
	210 STREETS TOTAL		19,446.27		
	110 ROAD USE TOTAL		19,446.27		
TRUST/SLAVKA GEHRET FUND LIBRARY					
TCM BANK NA	LIB GEHRET BOOKS	133.48			
	410 LIBRARY TOTAL		133.48		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		133.48		
PARK IMPROVEMENT CAPITAL PROJECTS					
TRACY L CHAPPELL	STREET BANNERS	1,349.60			
MONTICELLO EXPRESS INC	STREET BANNERS	1,838.00			
PRINT TRANSFORMATIONS	STREET BANNERS	6,074.25			
	750 CAPITAL PROJECTS TOTAL		9,261.85		
	313 PARK IMPROVEMENT TOTAL		9,261.85		
BATY DISC GOLF COURSE PARKS					
D&S PORTABLES, INC.	BATY DG PORT-A-POT RENTAL	280.00			
JOHN DEERE FINANCIAL	BATY DG GROUNDS SUPPLIES	12.98			
STEVE MONK CONSTRUCTION, LTD.	BATY DG MOWING	704.00			
	430 PARKS TOTAL		996.98		
	338 BATY DISC GOLF COURSE TOTAL		996.98		
POCKET PARK PARKS					
JOSH IBEN	POCKET PARK MAINTENANCE	575.00			
	430 PARKS TOTAL		575.00		
	375 POCKET PARK TOTAL		575.00		
C.C. BIDWELL LIBRARY BOOK LIBRARY					
BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS	28.56			

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	410 LIBRARY TOTAL		28.56		
	502 C.C. BIDWELL LIBRARY BOOK TOTAL		28.56		
WATER					
WATER					
HAWKINS WATER TREATMENT	WATER SYSTEM		20.00		
INFRASTRUCTURE TECHNOLOGY	WATER SUPPLIES		9.00		
J&R SUPPLY INC	WATER SYSTEM		685.00		
JOHN DEERE FINANCIAL	WATER/SEWER DRAWBAR & VALVE		346.02		
M TOWN TIRE & AUTO	WATER EQUIP REPAIR/MAINT		25.00		
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL		189.83		
TCM BANK NA	WATER POSTAGE		32.19		
	810 WATER TOTAL		1,307.04		
	600 WATER TOTAL		1,307.04		
CUSTOMER DEPOSITS					
WATER					
LYNNETTE MARTINEAU	WATER DEPOSIT REFUND		50.00		
	810 WATER TOTAL		50.00		
	602 CUSTOMER DEPOSITS TOTAL		50.00		
SEWER					
SEWER					
ALLIANT ENERGY-IES	1105 E FIRST ST		3,375.02		
ELECTRIC PUMP INC	SEWER EQUIP REPAIR/MAINT		1,776.80		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES		16.89		
JOHN DEERE FINANCIAL	WATER/SEWER DRAWBAR & VALVE		491.10		
LAPORTE MOTOR SUPPLY	SEWER EQUIP REPAIR/MAINT		39.48		
TRANS-IOWA EQUIPMENT, INC.	SEWER EQUIP REPAIR/MAINT		1,184.68		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL		189.84		
TCM BANK NA	SEWER POSTAGE		72.09		
WINDSTREAM IOWA-COMM. INC.	SEWER TELEPHONE		67.08		
	815 SEWER TOTAL		7,212.98		
	610 SEWER TOTAL		7,212.98		
SANITATION					
SANITATION					
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL		24.93		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS		10,555.51		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	840 SANITATION TOTAL		10,580.44		
	670 SANITATION TOTAL		10,580.44		
STORM WATER STORM WATER FUND STEVE MONK CONSTRUCTION, LTD.	STORMWATER MAINTENANCE		180.00		
	865 STORM WATER FUND TOTAL		180.00		
	740 STORM WATER TOTAL		180.00		
	Accounts Payable Total		91,172.42		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	9,268.13
005 MONTICELLO BERNDES CENTER	3,227.36
015 FIRE	18,919.38
016 AMBULANCE	788.67
030 LIBRARY IMPROVEMENT	7,595.55
041 LIBRARY	1,202.03
046 AIRPORT	398.70
110 ROAD USE	19,446.27
178 TRUST/SLAVKA GEHRET FUND	133.48
313 PARK IMPROVEMENT	9,261.85
338 BATY DISC GOLF COURSE	996.98
375 POCKET PARK	575.00
502 C.C. BIDWELL LIBRARY BOOK	28.56
600 WATER	1,307.04
602 CUSTOMER DEPOSITS	50.00
610 SEWER	7,212.98
670 SANITATION	10,580.44
740 STORM WATER	180.00
<hr/>	
TOTAL FUNDS	91,172.42

8/13/2020

City of Monticello - Monthly Summary - July 1st thru 31st, 2020

Reviewed by:

Date:

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Investments	Client's Cash In Bank	Investments	Ending Fund Balance
GENERAL FUNDS:														
	General	664455.07	114688.65	1405.78		149839.33	29165.75	601954.42	775.00	322441.82		278337.80		601554.42
	Soldiers Memorial Board	12432.89	875.00			188.00		12919.89		-8554.83		6463.41		12919.89
	Monticello Bemdes Center	36106.06	545.00	29.63		45135.52		-8454.83	100.00	6894.90				-8454.83
	Dare	6889.59		5.31				6894.90						6894.90
	Insurance Fund	33393.78		32.12		313.29		33112.61		22714.52		10398.09		33112.61
	Monticello Trees Forever	34852.63		31.78				34684.41		34684.41				34684.41
	Fire	382640.14	5254.42	403.48		12710.62		375587.42		11545.22		364042.20		375587.42
	Ambulance Operating	28788.13	23782.63	27.77	18750.00	76762.71		-5414.18		-14903.71		9489.53		-5414.18
	Hotel/Motel Tax Fund	21704.61		19.90		1496.83		20227.68		20227.68				20227.68
	Earl F Lehmann Trust	238.17						238.17				238.17		238.17
	Street Bond	1200.00	250.00			950.00		800.00		800.00				800.00
	Police Improvement	1265.78	1028.01	1.14				2294.93		2294.93				2294.93
	Library Improvement	42150.50	630.65	44.29		2954.44		39871.00		774.08		39096.92		39871.00
	Library	12446.47	950.09	12.06	10415.75	13318.62		10505.75	75.00	5388.72		5042.03		10505.75
	Equipment Set-A-Side	28156.54		28.80				28185.34		7449.99		20735.35		28185.34
	Super Mac	12260.65		11.24		2518.82		9753.07		9753.07				9753.07
	Airport	31021.96	34852.27	24.55		12924.01		52974.77		52974.77				52974.77
	Revolving Loan Fund	40680.47	75.00	40.96				40776.43		14422.30		26354.13		40776.43
SPECIAL REVENUE FUNDS:														
	Road Use Tax	587633.18	70566.58			39854.83	20000.00	598244.93		57070.33		541174.60		598244.93
	Road Use Tax Set-Aside	0.00						20000.00						20000.00
	Employee Benefits	409078.69	5347.80	429.44		81544.31		333311.82		-42610.98		375922.80		333311.82
	TIF Tax Collections	822.48		98.50		5140.95		-4218.97				545.06		-4218.97
	Slavka Gehret Trust	205855.09		215.49		250.00		206820.58		20878.39		184942.19		205820.58
	Police Forfeiture Acct	1154.61		0.85				1155.46		1155.46				1155.46
DEBT SERVICE FUNDS:														
	Debt Service	99247.81	4170.83	104.68				103523.32		8847.06		94676.26		103523.32
	TIF - Debt Payments	0.00						0.00						0.00
PARK IMPROVEMENTS:														
	Park Improvements	51747.49	150.00	37.58		4711.64		47223.43		47223.43				47223.43
	Library Capital Improvements	9784.26		8.97				9793.23		9793.23				9793.23
	Ambulance Improvements	166414.58	2500.00	165.15				169079.73		82309.07		86770.66		169079.73
	TIF Projects	114153.95				888.00		113265.95		84765.95		28500.00		113265.95
	Cemetery Improvements	54096.85	410.00	151.67				54648.52		12150.83		42497.69		54648.52
	Capital Improvements	306734.88	314.00	307.16		592.00		306764.04		53176.90		253587.14		306764.04
	Youth Baseball & Softball	0.00						0.00						0.00
	Low Income Housing	15100.81		16.03				15116.84		15116.84				15116.84
	Baty Disc Golf Course	9747.70		7.86		880.00		8875.56		8898.80		176.76		8875.56
	Mary Maxine Redmond Trust	8184.58		8.67				8193.25		49.65		8143.60		8193.25
	Pocket Park	6570.18		5.02				6575.20		6575.20				6575.20
PERMANENT FUNDS:														
	Cemetery Perpetual Care	166646.80	710.00					167356.80		84870.00		82486.80		167356.80
	Charles S Bidwell Book Trust	83855.56		88.36		90.45		83943.91		4428.72		79423.75		83943.91
	Ioma Mary Baker Trust	39124.78		41.43		44.34		39121.85		626.54		38495.31		39121.85
ENTERPRISE FUNDS:														
	Water Operating	61186.46	37166.71	60.21		33878.12		64545.28		36217.92		28327.34		64545.28
	Customer Deposits	92380.70	760.00			560.00		92580.70		11008.14		81572.56		92580.70
	Water Capital Improvements	8273.24	413.71	56.42				8743.37		3318.48		5424.89		8743.37
	Sewer Operating	154876.00	49874.97	158.09		60482.71		144424.35		47123.14		97901.21		144424.35
	Sewer Capital Improvements	84377.75	413.71	137.45				84928.91		2981.72		81947.19		84928.91
	Sanitation	94690.26	44324.04	75.45		46670.18		92419.57		92419.57				92419.57
	Sanitation Capital Improvements	8412.37		7.28				8419.65		8419.65				8419.65
	Storm Water fund	-1056.33	2420.83			384.33		979.97		979.97				979.97
	Self Funded Insurance	0.00	707.04			707.04		0.00						0.00
AGENCY FUNDS														
	Flex Spending	620.73	61.54					582.27		582.27				582.27
	Enterprise Flex Spending	647.11	92.30					739.41		739.41				739.41
INTERNAL REVENUE FUND														
		4230625.99	403145.58	4299.57	49185.75	595491.09	49185.75	4042580.05	960.00	1147943.89	2880528.30	6701.58	6456.48	4042580.05
TOTAL OF ALL FUNDS														

City of Monticello
Bank Reconciliation Report
For the Month of July 2020

Bank Balance		
General Checking	\$1,215,100.76	
Property Tax & Water	\$2,880,528.30	
Soldiers Memorial Ckg	\$6,463.41	
Earl F Lehmann Trust	\$238.17	
Soldier Memorial Money Market	<u>\$6,456.48</u>	
Soldier Memorial Money Market		
Total Bank Balance		<u>\$4,108,787.12</u>
Plus (Minus) Adjustment:		
Bank Charge/Error	<u>\$0.00</u>	
Total Adjustment		<u>\$0.00</u>
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	<u>\$205.18</u>	
Total Outstanding Credit Card Pymts		<u>\$205.18</u>
Less Outstanding Checks:		
Financial/Payroll	\$67,362.25	
Soldiers Memorial	<u>\$0.00</u>	
Total Outstanding Checks		<u>\$67,362.25</u>
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	<u>\$950.00</u>	
Total Investments		<u>\$950.00</u>
Treasurer's Balance		<u><u>\$4,042,580.05</u></u>

Prepared By: Sally Hinrichsen 8-13-2020
Sally Hinrichsen, City Clerk

Reviewed by: Doug Herman 8-13-2020
Doug Herman, City Administrator

City of Monticello
 Cash On Hand By Bank
 For July 31st, 2020

JA 8/13/2020

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$238.17	0.050	N/A		Earl F Lehmann Trust
Total by Bank	\$238.17				
Dutrac Credit Union					
Total by Bank	\$0.00				
Regions Banks					
Checking # 0002959379	\$6,463.41		N/A		Soldiers Memorial
Money Market #0087688689	\$6,456.48				Soldiers Memorial
Total by Bank	\$12,919.89				
Fidelity Bank & Trust					
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$1,215,100.76		N/A		General Checking
Property Tax & Water #40001992	\$2,880,528.30		N/A		General Savings
Total by Bank	\$4,095,629.06				
Total Cash on Hand- All Banks	\$4,108,787.12				
Plus Petty Cash	\$950.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt	\$205.18				
Less Outstanding Checks	\$67,362.25				
Treasurer's Balance	\$4,042,580.05				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

- Riverside Gardeners, Inc
- Monticello Firefighters Organization, Inc
- Monticello Emergency Medical Team
- Friends of the Monticello Public Library
- Monticello Youth Baseball & Softball Assn

City Council Meeting
Prep. Date: 08/13/20
Preparer: Doug Herman



Agenda Item: 1
Agenda Date: 08/17/2020

Communication Page

Agenda Items Description: Resolution to request abatement of accrued and future taxes on City owned Property.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution
Iowa Code Section (below)

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

Synopsis: Taxes accrued on "Old" Dollar General Building.

Background Information: City was gifted old DG building and by agreement was not paid accrued taxes. By State Code the City can request that the County abate the taxes and the County really has no choice but to do so.

Parcel No. 0222357015 (101 E. 1st Street)

The proposed resolution will result in the abatement of any and all accrued and accruing taxes.

Staff Recommendation: I recommend that the City request that the County officially abate any and all taxed past due and/or accrued on the above-referenced property as provided by the Iowa Code.

445.63 Abatement of taxes.

When taxes are owing against a parcel owned or claimed by the state or a political subdivision of this state and the taxes were owing before the parcel was acquired by the state or a political subdivision of this state, the county treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. **If the governing body fails to immediately pay the taxes due, the board of supervisors shall abate all of the taxes.**

Jones County Treasurer
Amy L. Picray
P.O. Box 79
Anamosa, IA 52205-0079
(319) 462-3550

Receipt #
617741
2019 CT

Jones County Treasurer
Amy L. Picray
P.O. Box 79
Anamosa, IA 52205-0079
(319) 462-3550

Receipt #
617741
2019 CT

TAX DUE: Sept 1, 2020 or Full Year
TAX DELQ: Oct 1, 2020

FULL YEAR	SEPT 1, 2020
\$5,174.00	\$2,587.00

TAX DUE: March 1, 2021
TAX DELQ: April 1, 2021

MAR 1, 2021
\$2,587.00



4509*13**G50**0.766**5/6*****AUTO5-DIGIT 52060
MONTICELLO, CITY OF
200 E 1ST ST
MONTICELLO IA 52310

MONTICELLO, CITY OF
200 E 1ST ST
MONTICELLO IA 52310

Taxpayer ID #

Dist MONCO Parcel: 0222357015

Taxpayer ID #

Dist MONCO Parcel: 0222357015

JONES COUNTY TAX BILL for SEPTEMBER 2020 and MARCH 2021. Please keep it in a safe place. Send the correct stubs along with your check for payment. If your taxes are paid by your bank in escrow, this is for your information only. SEE REVERSE SIDE. Based on January 1, 2019 valuations. Taxes for July 1, 2019 through June 30, 2020. Payable September 2020 and March 2021.

PARCEL

Dist/Parcel: MONCO 0222357015

Receipt #: 617741 Type 2019 CT

Cont.:

Sec/Twp/Rng

Legal: S.D. R.R. ADD LOTS 449,450,451,452. LOTS 6,7,8 & PT 2 & 3

District Name: MONTICELLO CORP.

Location: 101 E 1ST ST

Deed: MONTICELLO, CITY OF

Net Acres: 0.000 Mail: MONTICELLO, CITY OF

Class: C

VALUATIONS AND TAXES:

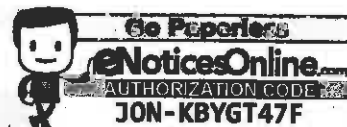
This Year

Last Year

	Assessed	Taxable	Assessed	Taxable
Land:	60,560	54,504	60,560	54,504
Buildings:	185,230	166,707	185,230	166,707
Dwelling:	0	0	0	0
Less Military Credit:		0		0
NET TAXABLE VALUE:	245,790	221,211	245,790	221,211

INDEXING:

Other taxes unpaid: NO
Special Assessments due: NO
Drainage due: NO
Tax sale certificate: NO



Value Times Levy Rate of:	35.8246700	35.9357700
EQUALS GROSS TAX OF:	\$7,924.81	\$7,949.39
Less Credits of: Homestead:	\$0.00	\$0.00
Bus Prop Tax Credit Fund:	\$2,751.22	\$2,922.02
Low Income/Elderly Credit:	\$0.00	\$0.00
Ag Land Credit:	\$0.00	\$0.00
Family Farm Credit:	\$0.00	\$0.00
Prepaid Tax:	\$0.00	\$0.00

OWNERS

Deed MONTICELLO, CITY OF

NET ANNUAL TAXES:	\$5,174.00	\$5,028.00
Ag Dwelling Tax:	\$0.00	\$0.00

Contract:

Emergency Management Dollars: County \$98,532.00

Distribution of your current & prior year taxes:

Total property taxes levied by taxing authority:

TAXING AUTHORITY:	% Total	This Year	Last Year	This Year	Prior	Percent +/-
CITY OF MONTI UR REN	50.82	\$2,628.96	\$0.00	\$596,709.00	\$0.00	100.00
MONTICELLO SCHOOL	23.47	\$1,214.58	\$1,994.10	\$5,479,951.00	\$5,435,407.00	0.82
CITY OF MONTICELLO	17.85	\$923.75	\$1,940.49	\$1,844,252.00	\$1,942,615.00	-5.06
COUNTY LEVY	5.67	\$293.33	\$830.13	\$6,712,810.00	\$6,447,812.00	4.11
AREA 10 COMMUNITY CO	1.65	\$85.61	\$169.76	\$34,174,862.00	\$30,950,938.00	10.42
JONES COUNTY ASSESSO	0.33	\$16.91	\$62.60	\$387,023.00	\$485,686.00	-20.31
JONES COUNTY AG EXTE	0.21	\$10.73	\$30.53	\$245,415.00	\$236,894.00	3.60
BRUC. & T.B. ERADICA	0.00	\$0.13	\$0.39	\$481,419.00	\$477,841.00	0.75
Total	100.00	\$5,174.00	\$5,028.00	\$49,922,441.00	\$45,977,193.00	

YOU MAY PAY ONLINE AT: www.IowaTreasurers.org

Jones County Treasurer
Amy L. Picray
P.O. Box 79
Anamosa, IA 52205-0079
(319) 462-3550

Receipt #
617741

DUE Sept 1, 2020 \$2,587.00

DUE March 1, 2021 \$2,587.00

Date Paid: _____

Date Paid: _____

Check #: _____

Check #: _____



The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #20-

Resolution to request Abatement of accrued and future Property Taxes on City owned property utilized for public purposes within the City limits of the City of Monticello.

WHEREAS, The City of Monticello previously accepted the donation of the property located at 101 E. 1st Street from Dave, Ron, Bob, and ~~A~~ Welter, same being described by the following Tax Parcel ID: 0222357015, and *Dean*

WHEREAS, The Council finds it appropriate, under the circumstances, to request the abatement of all accrued and accruing taxes related to said parcel, whether past due or accrued and not yet due, and to so inform the County Treasurer so that the County Board of Supervisors can take action to formally abate said taxes as required by §445.63 of the Iowa Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby direct the City Clerk to inform the County Treasurer of the decision of the City Council to request the abatement of the taxes accrued and accruing on the above described tax parcel consistent with §445.63 of the Iowa Code.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 17th day of October, 2020.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 08/14/20
Preparer: Doug Herman



Agenda Item: # Z
Agenda Date: 08/17/20

Communication Page

Agenda Items Description: Resolution to schedule Public Information Meeting related to the City of Monticello's intent to file an USDA Grant Application requesting grant funds to assist with the 6th Street Ditch Waterway Storm Water improvement project.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Setting forth a notice of intent and holding a public meeting are conditions of requesting USDA money.

Background Information: The attached Resolution sets forth the City's intent to file for a USDA grant to seek funding to help pay for the costs associated with the 6th Street Ditch project and schedules a public meeting for the second Council meeting in August. I am working with the USDA on finalizing the various forms and submissions to keep this moving. The intent is to apply for most if not all of the total estimated cost knowing that we will not likely receive a grant in that amount. (\$525,000 +/-)

(Hearing was scheduled for tonight, however, grant paperwork still underway, will be ready for public information meeting on September 8th.)

Recommendation: I recommend that the Council approve of the proposed Resolution.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #2020-

Resolution to schedule Public Information Meeting related to the City of Monticello's intent to file an USDA Grant Application requesting grant funds to assist with the 6th Street Ditch Waterway Storm Water improvement project.

WHEREAS, the City of Monticello has prepared and intends to submit, when finalized, a grant application with the USDA seeking grant funds to help cover expenses associated with the 6th Street Ditch Waterway Storm Water improvement project, and

WHEREAS, as part of the USDA application process the City Council must hold a Public Information Meeting on the details of the Grant Application, and the intent of the City to pursue grant funding consistent therewith, and

WHEREAS, Notice of the Public Information Meeting will be published in the Monticello Express on August 26th and the Public Information Meeting held on September 7th at 6:00 p.m. during the regular City Council meeting of that date. (This meeting previously scheduled for August 17th did not occur as work was still underway on various grant details.)

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby schedule a Public Information Meeting related to the USDA Grant Application mentioned previously herein, said Meeting to be scheduled for the 7th day of September at 6:00 p.m. during the regular City Council meeting scheduled for that date and time.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 17th day of August, 2020.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
 Prep. Date: 07/31/20
 Preparer: Doug Herman



Agenda Item: 3+4
 Agenda Date: 08/03/2020

Agenda Items Description Motion to take Ordinance approving Monticello City Code of Ordinances, third reading, from the table for consideration. (Motion to Approve 3rd Reading Tabled at last meeting) Motion to waive requirement for three separate readings and to approve Ordinance adopting Ordinance amendments tied to 2020 State of Iowa legislative changes.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Ordinance
2020 Legislative Changes

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: After a motion and second to approve the 3rd reading of the updated Code of Ordinances at the last Council meeting a motion to table was seconded and approved. Therefore, for the Council to give consideration to the 3rd and final reading the seconded motion to approve the 3rd reading will need to be removed or “taken” off the table. To make this happen there will need to be a Motion and second to take the consideration of the 3rd and final reading of the Code of Ordinances from the table. If the motion to remove from the table is approved (simple majority) the consideration of the 3rd reading will then again be before the Council for consideration without additional motion and second as that has already occurred. Once taken from the table there can be discussion on the issue of whether or not to proceed with the approval or not. It is likely that if approved the 3rd reading will include amendments to Section 165.41 “Off-Street Parking and Loading Regulations” as set out below.

Background Information: The discussion at the last Council meeting suggested that the Council was interested in moving forward with the 3rd reading of the Code of Ordinances if Chapter 165.41 were amended. The following sets out proposed amended language that is intended to meet what appeared to be the desire of a consensus of the City Council. The consensus wanting to remove previously agreed upon provisions related to paving of driveway approaches and driveways.

As set forth within the last two packets, here is a summary of what **IS CURRENTLY** required as far as “parking improvements” as set forth within 165.41:

1. Access: Ingress and Egress shall be only by way of paved driveways or openings. 165.41(5)(B)
2. All residential and commercial approaches, drives, loading, parking, and/or outside storage areas that are installed must be surfaced with permanent dust free pavement. 165.41(5)(B)(3)
3. All residential and commercial approaches, drives, loading, parking, and/or outside storage areas that are surfaced with permanent dust free pavement must be maintained as permanent dust free pavement as must all extensions or additions thereto. 165.41(5)(B)(4)
4. All properties of all zoning classifications must have permanent dust free pavement approaches.This requirement is imposed on all properties regardless of current condition of their driveway approach. The Council may direct any non-compliant property to come into compliance within an appropriate and reasonable time. 165.41(B)(5)

5. Manufacturing driveways must have permanent dust free pavement over required parking areas as well as approaches, but not over loading areas, outside storage areas, or parking areas that exceed the minimum required by the Code. 165.41(B)(6) (Note: The Code requires so many parking spots based upon the type and size of a facility. What this section is saying is that the area required to accommodate those minimum spots must be paved while the balance of the lot may be left unpaved.)
6. When a non-compliant property changes hands the property must come into compliance as follows:
 - a. If there is not a perm. Dust free approach it must be installed within thirty (30) days.
 - b. Other areas required to be dust free pavement (if new construction) must be brought into compliance within ten (10) years. The ten-year window/period does not start over if transferred multiple times. (For example: John Q. Public sells his home on S. Chestnut Street to Sue Q. Public on November 1, 2020, after the approval of this Code of Ordinances. When Sue buys the property, she finds that the driveway approach and driveway are both gravel. Sue will have 30 days, unless a weather-related extension is granted, to get the approach paved. Sue will have ten years from her purchase of the property forward to pave the driveway. Then, on November 1, 2025, Sue sells to April Doe. April Doe will have a paved approach as Sue had to put that in, however, Sue has not yet paved the driveway. April will have five (5) years to pave the driveway as Sue has already used five years of the ten-year grace period.)

Based upon what appears to be a consensus to remove most of the above obligations I have prepared the following provisions to replace the current Code language as summarized above:

165.41(5) Improvement of Parking Areas. All open parking areas shall have:

- A. Grades or Drainage. (No Changes)
- B. Access: Approaches, Driveways, and Parking Areas. All driveway approaches, driveways, and required parking areas **associated with all newly constructed residential, commercial, and industrial structures** shall be constructed of permanent dust free pavement according to and subject to the following provisions and exceptions.
 - (1) Residential Drives shall have a minimum width of 12 feet at the throat unless it is determined by the Public Works Director that a 12-foot drive is not possible due to the limitations of the lot. All required approaches shall extend from the curb line to the sidewalk, if a sidewalk exists, and if there is no sidewalk to the furthest point of the right-of-way. *(Minor changes to note location/size of approach if required, taking language from what was paragraph 6 that is proposed to be amended.)*
 - (2) Commercial and Industrial Drives shall have a minimum width of 24 feet at the throat unless it is determined by the Public Works Director that a 24-foot drive is not possible due to the limitations of the lot. All required approaches shall extend from the curb line to the sidewalk, if a sidewalk exists, and if there is no sidewalk to the furthest point of the right-of-way. *(Minor changes to note location/size of approach if required, taking language from what was paragraph 6 that is proposed to be amended. Also added "and Industrial" to treat commercial and industrial the same.)*
 - (3) (Deleted as necessary language incorporated within paragraph "B" above.)
 - (4) All approaches, driveways, and parking areas that are constructed of permanent dust free pavement at the approval of this Ordinance shall be maintained as permanent dust free pavement as must all extensions and additions thereto unless said approach, driveway, and/or parking area is permanently abandoned and returned to green space or utilized for a new legally permitted structure or structure addition. **(NOTE: This provision prevents existing permanent dust free pavement driveways to be removed and returned to gravel, for example, and requires that extensions to existing paved driveways also be paved.)** *(This paragraph would be renumbered to (3))*
 - (5) (Deleted, as relevant remaining language was added to subparagraphs (1) and (2))
 - (6) (Amended to read as follows) Industrial zoned properties shall not be required to install permanent dust free pavement on, over, and/or across loading areas, outside storage areas, or parking areas that exceed the minimum parking required by the Code. *(This paragraph would be renumbered to (4))*
 - (7) Amended to read as follows: Approaches, Driveways, and Parking Areas serving Residential, Commercial, and Industrial structures that exist at the passage of this Code of Ordinances shall be considered grandfathered and not required to comply with the above requirements. The intent of this provision is to grandfather existing approaches, driveways, and parking areas, not to grandfather property. New approaches, driveways, and parking areas, including the extension of existing

approaches, driveways, and parking areas, to existing properties would be required to comply with the pavement requirements set forth previously herein for new properties. The Council may require paved approaches as part of any street repair or reconstruction project. (Now number (5))

(8) No Changes (Now number (6))

(9) No Changes (Now number (7))

(10) No changes (Now number (8))

C. No Changes

D. Changes to references to other sections as those sections have been re-lettered/numbered. Current language Excepts provisions of Subparagraph A, B(9), and C of this subsection. Those provisions are now lettered/numbered as follows: A, B(6), and C

Additional Discussion Point:

There was discussion regarding what should be considered compliant with regard to vertical and horizontal separation of sidewalk joints and what the current code said. As I recalled during work sessions we discussed the fact that the ADA states that any separation over ¼” is not compliant while our Code indicated that anything over a ¾” separation was non-compliant with the Council deciding to split the difference and draft the new code to require ½” or less separation. (Many of you thought current code was ½”)

After reviewing our current code, I have confirmed that the present compliance requirements are as follows: (136.02(A) and (B))

1. Vertical Separation equal to ¾” or more is non-compliant
2. Horizontal Separation equal to ½” or more is non-compliant

Proposed Code provides as follows:

1. Vertical Separation equal to ½” or more is non-compliant
2. Horizontal Separation equal to ½” or more is non-compliant

The Council needs to decide if you want to stay on the ½” vertical separation requirement or increase it to the current standard of ¾”. (Keep in mind that anything over 1/4” separation can put property owners at risk of liability under the ADA should someone trip and fall. With that said, the difficulty of meeting a ¼” standard would be very difficult in our climate.

Finally: Every year there are legislative changes at the State level that should be adopted to keep our Code consistent with the State Code. I have attached summaries of the State Code Legislative Changes from 2020 and would propose that those be adopted tonight as well, waiving the three reading requirement as they are merely updates, as noted, based upon legislative changes and adopting them tonight, with balance of Code, will allow Iowa Codification to get entire Code cleaned up and finalized. Will then be good for a while...I hope. (The actual ordinances will be coming from Iowa Codification Monday and will be provided at no cost based upon our recent overall Code update.)

One last note: I would ask that the minutes reflect the Council considered whether or not another public hearing on the Code should be set before proceeding to adopt the Code and that the Council gave specific consideration to the changes to the draft code that have been made during the three readings of the Code and determined that the changes made were not “significant”.

Staff Recommendation: I recommend that the Council remove the 3rd reading from the table and then consider the final approval of the Code of Ordinances with the proposed amendments to 165.41 noted herein. I also recommend that the Council approve the amendments to the Code based upon 2020 Iowa Legislative amendments.

CHAPTER 136

*Amend
Code*

SIDEWALK REGULATIONS

- | | |
|--|--|
| 136.01 Purpose | 136.09 Sidewalk Construction Ordered |
| 136.02 Definitions | 136.10 Repairing Defective Sidewalks |
| 136.03 Standard Sidewalk Specifications | 136.11 Cleaning Snow, Ice and Accumulations |
| 136.04 Sidewalk Grades | 136.12 Notice of Assessment of Repair or Cleaning Cost |
| 136.05 Permit for Construction or Removal | 136.13 Hearing and Assessment |
| 136.06 Inspection of Private Work; Remedies | 136.14 Billing and Certifying to County |
| 136.07 Barricades and Signal Lights | 136.15 Failure to Repair or Barricade |
| 136.08 Interference with Sidewalk Improvements | 136.16 Placement of Flower Barrels |

136.01 PURPOSE. The purpose of this chapter is to place the responsibility for the maintenance, repair, replacement or reconstruction of sidewalks upon the abutting property owner and to assure safe passage by citizens and minimize the liability of the City.

136.02 DEFINITIONS. For use in this chapter the following terms are defined:

1. "City Engineer" means the City Engineer or officer designated by the Council to perform the duties prescribed for the engineer.
2. "Defective sidewalk" means any public sidewalk exhibiting one or more of the following characteristics:
 - A. Vertical separations equal to three-fourths ($\frac{3}{4}$) inch or more.
 - B. Horizontal separations equal to one-half ($\frac{1}{2}$) inch or more.
 - C. Holes or depressions equal to three-fourths ($\frac{3}{4}$) inch or more and at least four (4) inches in diameter.
 - D. Spalling over fifty percent (50%) of a single square of the sidewalk with one or more depressions equal to one-half ($\frac{1}{2}$) inch or more.
 - E. Spalling over less than fifty percent (50%) of a single square of the sidewalk with one or more depressions equal to three-fourths ($\frac{3}{4}$) inch or more.
 - F. A single square of sidewalk cracked in such a manner that no part thereof has a piece greater than one square foot.
 - G. A sidewalk with any part thereof missing to the full depth.

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE “CODE OF ORDINANCES
OF THE CITY OF MONTICELLO, IOWA”**

BE IT ORDAINED by the City Council of the City of Monticello, Iowa, that:

SECTION 1. Pursuant to published notice and following public hearing on the 6th day of July, 2020, as required by Sections 362.3 and 380.8, Code of Iowa, there is hereby adopted by the City of Monticello, Iowa, the “CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA.”

SECTION 2. After holding the public hearing on July 6th as noted above, the Council considered the adoption of the “CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA” on three separate occasions with the first reading being approved on July 6th, the second being approved on July 20th, and the third reading being moved for approval on August 3rd, discussed, and then tabled for additional consideration on August 17th. At the August 17th meeting of the City Council there was a motion and second to take the third and final consideration of the Code of Ordinances from the table which was approved, placing debate and consideration of the third reading back before the City Council, which after further debate and discussion was approved by the Council.

SECTION 3. The Council, during the consideration of the three readings of the “CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA” directed and approved various corrections, amendments, and clarifications to the Code as proposed for approval. During the final consideration of the third and final reading on August 17, 2020 the Council specifically considered Iowa Code Section 380.8(2)(b) and whether or not the various corrections, amendments, and clarifications directed to be made by the City Council during the course of the three readings amounted to, in aggregate, substantial amendments to the Code as proposed prior to the public hearing. The Council determined that while there were numerous amendments approved during the course of the Code approval that none of the amendments individually were significant nor were the amendments, in the aggregate, significant as contemplated by Iowa Code Section 380.8(2)(b), and, therefore, the City did not have an obligation under the Code to hold another public hearing on the Code as amended.

SECTION 4. All of the provisions of the “CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA,” shall be in force and effect on and after the effective date of this ordinance.

SECTION 5. All ordinances or parts thereof in force on the effective date of this ordinance are hereby repealed from and after the effective date of this ordinance, except as hereinafter provided.

SECTION 6. The repeal provided for in the preceding section of this ordinance shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance; nor shall such repeal affect any ordinance or resolution promising or guaranteeing the payment of money by the City or

authorizing the issuance of any bonds of said City or any evidence of said City's indebtedness or any contract or obligation assumed by said City; nor shall said repeal affect the administrative ordinances or resolutions of the Council not in conflict or inconsistent with the provisions of "THE CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA"; nor shall it affect the following ordinances specifically saved from repeal:

URBAN RENEWAL

EDITOR'S NOTE		
The following ordinances not codified herein, and specifically saved from repeal, have been adopted establishing Urban Renewal Areas in the City and remain in full force and effect.		
ORDINANCE NO.	ADOPTED	NAME OF AREA
367 and 435		Monticello Urban Renewal Area
482	2-28-00	Breckenridge Urban Renewal Project Area
513	7-02-01	2001 Addition to Monticello Urban Renewal Area
608	8-06-07	2007 Addition to Monticello Urban Renewal Area
642	11-01-10	2010 Addition to Monticello Urban Renewal Area
954	11-21-11	2011 Addition to Monticello Urban Renewal Area
700	6-05-17	2017 Addition to Monticello Urban Renewal Area
709	12-4-17	2017 Addition (Amendment #2)

VACATION AND DISPOSAL OF STREETS

EDITOR'S NOTE			
The following ordinances, not codified herein and specifically saved from repeal, have been adopted vacating certain streets, alleys and/or public grounds and remain in full force and effect.			
ORDINANCE NO.	ADOPTED	ORDINANCE NO.	ADOPTED
57	--	470	January 2, 1917
75	--	490	May 4, 1925
87	June 19, 1879	518	September 21, 1931
99	March 14, 1881	151	November 3, 1947
105	May 4, 1881	152	October 11, 1949
107	March 8, 1882	246	January 19, 1981
108	July 7, 1882	283	June 16, 1984
214	May 1, 1900	290	April 15, 1985
226	October 2, 1900	291	July 1, 1985
237	April 2, 1901	307	May 27, 1987
305	May 3, 1905	376	July 19, 1993
459	April 9, 1914	377	December 13, 1993

STREET GRADES

EDITOR'S NOTE

The following ordinances not codified herein, and specifically saved from repeal, have been adopted establishing street and/or sidewalk grades and remain in full force and effect.

ORDINANCE NO.	ADOPTED	ORDINANCE NO.	ADOPTED
48	November 24, 1931	233	July 18, 1977
172	March 3, 1958	241	January 15, 1979
186	July 29, 1963	272	June 26, 1983
188	June 8, 1964	280	June 18, 1984
197	October 28, 1968	285	October 15, 1984
201	November 17, 1969	587	March 7, 2005
217	June 17, 1974	592	June 20, 2005
219	April 16, 1975	625	April 6, 2009
220	May 27, 1975	651	May 16, 2011
228	April 19, 1976		

ZONING**EDITOR'S NOTE**

The following ordinances have been adopted amending the Official Zoning Map described in this chapter and have not been included as a part of this Code of Ordinances but have been specifically saved from repeal and are in full force and effect.

ORDINANCE NO.	DATE ADOPTED	ORDINANCE NO.	DATE ADOPTED
428	May 28, 1996	655	May 7, 2012
437	October 30, 1996	657	July 2, 2012
446	May 28, 1997	660	August 20, 2012
459	May 26, 1998	661	August 20, 2012
460	August 10, 1998	663	October 15, 2012
466	October 12, 1998	666	April 1, 2013
473	July 12, 1999	668	May 6, 2013
474	July 12, 1999	669	December 16, 2013
487	June 12, 2000	672	May 19, 2014
488	May 30, 2000	673	May 19, 2014
517	August 6, 2001	675	June 16, 2014
530	February 18, 2002	692	December 5, 2016
531	May 6, 2002	695	May 1, 2017
533	June 3, 2002	697	May 1, 2017
534	May 20, 2002	698	April 3, 2017
536	June 3, 2002	699	May 1, 2017
550	January 20, 2003	710	April 2, 2018
551	December 16, 2002	714	May 21, 2018
552	December 16, 2002	717	July 16, 2018
553	January 20, 2003	725	July 1, 2019
555	June 16, 2003	726	August 5, 2019
559	August 18, 2003	727	July 25, 2019
563	October 20, 2003		
564	October 6, 2003		
569	March 15, 2004		
581	November 1, 2004		
607	May 21, 2007		
609	November 13, 2007		
610	November 5, 2007		
618	May 19, 2008		
622	February 16, 2009		
627	June 15, 2009		
632	January 18, 2010		
633	April 19, 2010		

nor shall it affect any other right or franchise conferred by any ordinance or resolution of the Council or any other person or corporation; nor shall it affect any ordinance naming, establishing, relocating or vacating any street or public way, whether temporary or permanent; nor shall it affect any ordinance amending the official zoning map, establishing building lines, establishing and

changing grades, or dedicating property for public use; nor shall it affect any prosecution, suit or other proceeding pending or any judgment rendered on or prior to the effective date of this ordinance.

SECTION 7. The following ordinances, passed subsequent to the preparation of this code but prior to adoption of this code, are hereby adopted and made a part of this code. These are ordinances _____, _____, _____, _____. Said ordinances shall be codified and incorporated in published copies of this code as supplements thereto following adoption of this ordinance.

SECTION 8. An official copy of the "CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA," adopted by this ordinance, including a certificate of the City Clerk as to its adoption and the effective date, is on file in the office of the City Clerk, and shall be kept available for public inspection.

SECTION 9. The City Clerk shall furnish a copy of the "CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA," to the Judicial Magistrates serving the City of Monticello.

SECTION 10. This ordinance shall be in full force and effect from and after the publication of this ordinance, as required by law.

Passed by the City Council of the City of Monticello, Iowa, the ____ day of _____, _____.

MAYOR

ATTEST: _____
CITY CLERK

First Reading: _____

Second Reading: _____

Third Reading: _____

CLERK'S CERTIFICATE

I hereby certify that the foregoing Ordinance No. _____ was published as required by law on the ____ day of _____, _____.

SIGNED _____
CITY CLERK

CLERK'S CERTIFICATE

State of Iowa)
) SS
County of _____)

I, _____, City Clerk of the City of Monticello, Iowa, hereby certify that the "CODE OF ORDINANCES OF THE CITY OF MONTICELLO, IOWA," was adopted by the City Council of the City of Monticello, Iowa, and that an official copy of said Code of Ordinances is on file at the office of the City Clerk, City of Monticello, Iowa, and that Ordinance No. _____ adopting said Code of Ordinances was passed by the City Council of the City of Monticello, Iowa, on the _____ day of _____, _____, signed by the Mayor on the _____ day of _____, _____; duly recorded and published as provided by law, and that the effective date of said Code is _____, _____.

Witness my hand and official seal of the City of Monticello, Iowa, this _____ day of _____, _____.

SIGNED: _____
CITY CLERK
CITY OF MONTICELLO, IOWA



2020 LEGISLATIVE SUMMARY

Enclosed is the 2020 edition of the summary of bills passed by the Iowa General Assembly that could potentially affect city codes. These pieces of legislation may result in sections of your code being inconsistent with certain State laws. The impact of these changes may differ depending on the language in your city code. Therefore, please review your code carefully to determine which amendments you may need.

As a service to our clients we are offering you an opportunity to purchase the following legislative changes which include a draft ordinance specific to your Code and the related supplementation of that ordinance once adopted. In an effort to keep the cost of the legislative changes as low as possible we kindly ask that you not share any purchased ordinances with other cities. You may feel free to direct them to us for assistance with their code update needs. The fees for these amendments are as listed on the order form.

If you wish to prepare your own amending ordinances, we would be happy to codify them for you after their adoption at the standard supplement rates.

This is also a good time to ensure that all your most current ordinances are supplemented into your code. If you have any ordinances which have not yet been sent to us for supplementation you may send them to us at this time. By regularly sending in ordinances as they are adopted, your city code can be amended to reflect the changes made by the ordinances and provide all readers with the most current language. These ordinances will be codified at the current supplement rates.

If you wish to order legislative changes at this time please complete the attached order form and return it to us by email at info@sc-ic.com or by mail to P.O. Box 244, Storm Lake, Iowa 50588. If you have any ordinances you would like supplemented at this time, please feel free to email those to us at info@sc-ic.com.

This summary is not intended to be an inclusive list of all legislative changes that could have an impact on your city; rather, it is a summary of legislative changes that affect a majority of our clients' codes.

If you have any questions, feel free to contact Steve at (641) 355-4074 or at steve@sc-ic.com.

Sincerely,

The Iowa Codification Team

2020 LEGISLATIVE CHANGES AFFECTING CITY CODES

HF 737 — Relating to the Regulation of Persons Involved with Animals. Chapter 351 of the *Code of Iowa* has been amended to add the offenses of tampering with a rabies vaccination tag and electronic handling device. Chapter 717B of the *Code of Iowa* has been amended by amending the offenses of animal neglect and abandonment of cats and dog.

SF 457 — Relating to the Criminal Justice System. Section 903.1(1a) of the *Code of Iowa* has been amended to increase the fines for a simple misdemeanor violation.

SF 2268 — Relating to the Minimum Age for Tobacco Use. Chapter 453A of the *Code of Iowa* has been amended to establish the minimum age relative to various activities relating to tobacco, tobacco products, alternative nicotine products, vapor products, and cigarettes.

FOR YOUR INFORMATION ONLY:

The following information is provided for reference only. Some cities may have ordinances or language in their Codes that is impacted by these legislative changes and as such cities should review these new laws against their existing code to determine if any changes are needed.

HF 760 — Relating to Hotel and Motel Tax. Section 423A.5 of the *Code of Iowa*, relating to the exemption from the hotel and motel taxes for the renting and lodging, has been amended.

HF 2502 – Relating to Firearms and Weapons. Section 724.28 of the *Code of Iowa* has been amended to provide that a political subdivision of the state may restrict the carrying, possession, or transportation of firearms or other dangerous weapons in the buildings or physical structures located on property under the political subdivision's control if adequate arrangements are made by the political subdivision to screen persons for firearms or other dangerous weapons and the political subdivision provides armed security personnel inside the building or physical structure where the restriction is to be in effect..

City Council Meeting
Prep. Date: 08/14/2020
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 08/17/2020

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; Reports; Public Hearing; Closed Session

Attachments & Enclosures:
Police/Ambulance Reports

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

Reports / Potential Action:

1. City Administrator
 - a. Court (Nuisance) review: Recent Court Case and judgement against Boge property (behind Darrells) and upcoming case with Bradley (N. Sycamore House)
 - b. Brick Paver Installation Plans update: Pavers installed on south side of W. 1st at west end of "downtown". More pavers to be installed as storm water catch basins are repaired this fall in front of Pres. Church, Sedona, Regions Bank.
 - c. Hometown Pride Update: Working on plans for Main Street Iowa, Trails, Movie Theater committees.
 - d. "Old" Energy Building FEMA purchase: Pending Application Process. Looking at two other non-FEMA opportunities as well that would not require cost share.
 - e. 6th Street Waterway Grant Status: Nearly ready for submission. Moved hearing to next month.
 - f. Wastewater Plant Upgrade Planning status: DNR and Engineer in back and forth as plans get solidified
 - g. Water / Sewer Rate Discussion: Consider Ordinance to increase rates steadily every year for five years? 3% per year?
 - h. Compost monthly fee on utility bills? User Fees?
 - i. Next Council Meeting: Tuesday, September 8, 2020.
2. Police Chief / Ambulance
 - a. Reports (attached)
3. Public Works Director
 - a. 6th and Gill: Contractor hired, work to be done before Aug. 24th.
 - b. Other Street Repairs: Any specific projects Council wants addressed this fall? Want to plan Council review of potential street repairs (drive around) or Nick could put together PowerPoint with pictures.
4. Park and Recreation
 - a. Trail Project: Poured and open. PW / Park Staff will seed.
 - b. Registration Software Platform: Online recreation and rental registration software recommended for purchase by Park Board. (Jacob or Shannon will explain)



201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

From the Office of:

Chief of Police

Britt D. Smith

POLICE DEPARTMENT ACTIVITY

For the month of:

JUNE 2020

Total Calls for Service: 222 (1173 for 2020)

Traffic Stops: 63

Citations: 21

Parking Citations: 0

Arrests: 6;

1-Theft 5th

1-Open Container

1-Eluding,

2- OWI,

3-Driving While Barred

1-Public Intoxication,

2-Child Endangerments

Accidents Investigated: 6

EMS Assists: 27

Nuisance Warnings: 7

Use of Force: 0

Public Complaints:

Information:

Back in February I applied for the Dubuque Racing Association Grant requesting assistance in funding our radio updates. With the money requested and with what I presently had in an equipment set-a-side I would have been able to make the purchase of new radios without using

201 E. South Street
Monticello, IA 52310
(319) 465-3526
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operating money from the Police Department yearly budget by our anticipated July 1st time period. Unfortunately, due to Covid-19, the selection process has been delayed and the grant announcement will not be made until October. I have applied for funding through the Theisen's More for Your Community Grant to assist with covering these expenses.

As always, if you have any questions feel free to contact me.

Britt



201 East South Street
Monticello, IA 52310
319-465-3526

From the Office of:

Chief of Police

Britt D. Smith

Ambulance Service Activity

For the month of:

June, 2020

Total EMS Calls for Service: 51 (310 for 2020 including Fire Assist Calls Through June 30th)

Adam 27 (Primary Unit) 51

16-City of Monticello Addresses
12-Monticello Nursing/Rehab
12-County Addresses within our Service Area
8-Jones Regional Medical Center Transfers
3-Anamosa City Addresses (Anamosa Unavailable)

Adam 28 (Secondary Unit) 0

During the month of June I was able to release some of the covid-19 restrictions and we began our new member training. The class size was cut down to 6 people which consisted on 3 weekly classes of 3 hours each class. This training consisted of Vehicle Operations, Response Procedures, Medical Training. 5 of the 6 successfully completed the training and have begun the 2nd phase of their training and are doing their field training portion during the month of July.

I also wanted to provide you with a brief explanation of how overtime is accrued. Ambulance staff accrue overtime when they work a holiday, which is at a rate of double time and half. This is different than all other departments, specifically the Police Department. So, when you see overtime for ambulance staff it may be attributed to recent holidays. Another accrual of overtime is during monthly staff meetings and trainings. When our Paramedic staff attends these meetings we don't always have the ability to flex out their time with part time staff to cover the overtime, which results in roughly 2 hours of overtime for paramedic staff. I am working at adding a local paramedic to our roster who would be available for shorter coverage times that would allow us to schedule off a paramedic the amount of time they would have accrued in overtime during our planned monthly staff trainings and meetings. The third reason you may see overtime accrual is when a medic covers a call near the end of their shift that results in the transport of a patient to Cedar Rapids. If the call comes in at 5pm, near the end of shift, and involves a transport to an out of county hospital could result in a 2-hour trip that accrues overtime.

As always, if you have any questions please let me know.

Britt