

# City of Monticello, Iowa

www.ci.monticello.ia.us

Agenda Posted on September 04, 2020 at 4:15 p.m.

Monticello City Council Meeting September 08, 2020 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Brian Wolken	<b>City Administrator:</b>	Doug Herman
<b>City Council:</b>		<b>Staff:</b>	
<b>At Large:</b>	Dave Goedken	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Police Chief:</b>	Britt Smith
<b>Ward #1:</b>	Gary Feldmann	<b>City Engineer:</b>	Patrick Schwickerath
<b>Ward #2:</b>	Candy Langerman*	<b>Public Works Dir.:</b>	Nick Kahler
<b>Ward #3:</b>	Chris Lux	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>Ward #4:</b>	Tom Yeoman	<b>Amb. Dpt. Lead Par.:</b>	Lori Lynch

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	August	17, 2020
Approval of Council Mtg. Minutes (Special)	August	31, 2020
Approval of Payroll	August	27, 2020
Approval of Bill List		
Approval of Northside Liquor License		
Approval of Resignation of Councilman Gary Feldmann		

## Motions:

1. **Motion** to approve sale 2000 Ford Ranger pickup by sealed bids.

## Public Information Meeting:

2. **Public Information Meeting** related to the City of Monticello's intent to file an USDA Grant Application requesting grant funds to assist with the 6<sup>th</sup> Street Ditch Waterway Storm Water improvement project.

## Resolutions:

3. **Resolution** approving FY 2019-2020 Street Finance Report.
4. **Resolution** to approve Plat of Survey to Parcel 2020-56. (Two-Mile Jurisdiction)
5. **Resolution** to approve Plat of Survey to Parcel 2020-57 (Two-Mile Jurisdiction)

6. **Resolution** to approve payment to Midwest Concrete Inc. related to Willow Park Highway 38 Trail Extension

**Ordinances:**     None

**Ordinance Review / Discussion:** (No Action)

1. Water Rate Ordinance
2. Sewer Rate Ordinance
3. Yard Waste / Compost Site Ordinance

**Reports / Potential Action:**

1. City Administrator
  - a. Hwy. 38 Sewer Project
  - b. N. Chestnut Street Project
  - c. Social Security Deferral Discussion
2. Police Chief
3. Public Works Director
4. Park and Recreation

**Council Vacancy:**

**Street Inspections:** Should time allow we can drive around town to inspect potential sidewalk projects.

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

## **Meeting Instructions for the Public**

**Due to the Covid-19 Virus the City Council will be limiting access to the Council meeting to a limited number of residents on a first come first served basis so that social distancing may be maintained. The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom.**

The City Administrator will be hosting the Zoom Meeting app and you may participate by joining the meeting via zoom, the information being set forth below.

**Time: Sep 8, 2020 05:45 PM Central Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87239252476?pwd=anRwb0VwR2ZsN3MzZU11QVVKUXVLZz09>**

**Meeting ID: 872 3925 2476**

**Passcode: 157135**

**Dial by your location: +1 312 626 6799 US)**

**Some feel more comfortable with other wearing masks. While not required, please take this consideration into account.**

Regular Council Meeting  
August 17, 2020 – 6:00 P.M.  
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Gary Feldmann, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Saily Hinrichsen, Public Works Director Nick Kahler, Police Chief Britt Smith, Water/ Wastewater Superintendent Jim Tjaden and Park and Recreation Director Jacob Oswald. City Engineer Patrick Schwickerath joined electronically. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Yeoman moved to approve the agenda, removing closed session to discuss a real estate transaction pursuant to Iowa Code Section 21.5(1)(j), Langerman seconded, roll call unanimous.

Open Forum: Herman reported that the Express correctly reported that there would be a Public Information meeting on the Federal Grant related to the Sixth Street Waterway, however, for various reasons, the Public Information Meeting is being rescheduled to September 8, 2020. At the Public Information meeting the public can provide input on the Sixth Street Ditch Project. Herman provided further information to some residents of the 6<sup>th</sup> Street Waterway that were in attendance.

Stuart Gerdes, 615 N Sycamore Street addressed concerns regarding availability of trees to be planted this fall on North Sycamore Street, following the recent Derecho storm in Iowa. Herman reported that two Tree Board members had visited the Morrison Nursery in Dubuque and he understood that they had identified approximately 15 trees to be planted yet this fall.

Jan Tackett, 532 N Cedar, asked if the City could accept Public Comment on the 6<sup>th</sup> Street Waterway grant tonight, even though the meeting had been rescheduled. Herman reported that the Federal Grant requires that the City hold a Public Information Meeting.

Langerman moved to approve the consent agenda, Lux seconded, roll call unanimous.

Yeoman moved to approve Resolution #2020-89 to request Abatement of accrued and future Property Taxes on City owned property utilized for public purposes within the City limits of the City of Monticello. Lux seconded, roll call unanimous.

Langerman moved to approve Resolution #2020-90 To schedule Public Information Meeting related to the City of Monticello's intent to file an USDA Grant Application requesting grant funds to assist with the 6<sup>th</sup> Street Ditch Waterway Storm Water improvement project, Goedken seconded, roll call unanimous. Public Information Meeting will be held on September 8<sup>th</sup> at 6 pm.

Herman explained that consideration of the third reading of the Ordinance to approve the updated City Code was tabled at the last Council meeting and to give further consideration to the 3<sup>rd</sup> reading could be accomplished by a motion and a second to take the tabled motion from the table. Yeoman moved to take the third and final consideration of the Code of Ordinances from the table, Langerman seconded, roll call unanimous. After discussion was held, Goedken move to amend provisions related to definition of "permanent dust free pavement" adding sealcoating to that definition; to grandfather all existing driveways, parking areas and approaches allowing them to remain as is until there major street construction project or they make improvements; concrete driveways can't revert back to gravel, said changes being primarily tied to Section 165.41(5) as set out by the City Administrator in the Council Packet Communication Page, and amending the Code as it pertains to the determination whether or not a sidewalk is defective, providing that both horizontal and vertical separation as set out at Section 136.02(A) and (B) will be considered compliant unless it exceeds  $\frac{3}{4}$ ", Feldmann seconded, roll call unanimous except Lux who voted nay. Yeoman moved and Goedken seconded adopt Ordinance #728 adopting the Code of Ordinances of the City of Monticello, Iowa, as amended, third and final reading and in title only, roll call unanimous. Herman will work with Iowa Codification to update and finalize the proposed Code as amended.

Herman reviewed four ordinances proposed for approval by Iowa Codification that incorporate 2020 State of Iowa Legislative changes. Herman recommended that the Council waive the requirement that the Ordinance be considered at three separate meetings so that these amendments could be codified with the newly approved Code.

Goedken introduced and moved Ordinance #729 Amending the Code of Ordinances of the City of Monticello. Iowa, by amending provisions pertaining to Animal Control, in title only and further moved to suspend the requirement that a proposed ordinance be considered and voted on for passage at two prior meetings prior to the meeting at which it is to be finally acted upon, as provided by Section 380.3 of the Code of Iowa, and that the Ordinance be considered for final passage and adopted, Hanken seconded, roll call unanimous.

Goedken introduced and moved Ordinance #730 Amending the Code of Ordinances of the City of Monticello. Iowa, by amending provisions pertaining to Standard Penalty, in title only and further moved to suspend the requirement that a proposed ordinance be considered and voted on for passage at two prior meetings prior to the meeting at which it is to be finally acted upon, as provided by Section 380.3 of the Code of Iowa, and that the Ordinance be considered for final passage and adopted, Langerman seconded, roll call unanimous.

Goedken introduced and moved Ordinance #731 Amending the Code of Ordinances of the City of Monticello. Iowa, by amending provisions pertaining to Tobacco Use, in title only and further moved to suspend the requirement that a proposed ordinance be considered and voted on for passage at two prior meetings prior to the meeting at which it is to be finally acted upon, as provided by Section 380.3 of the Code of Iowa, and that the Ordinance be considered for final passage and adopted, Hanken seconded, roll call unanimous.

Goedken introduced and moved Ordinance #732 to Amending the Code of Ordinances of the City of Monticello. Iowa, by amending provisions pertaining to Tobacco Use, in title only and further moved to suspend the requirement that a proposed ordinance be considered and voted on for passage at two prior meetings prior to the meeting at which it is to be finally acted upon,

as provided by Section 380.3 of the Code of Iowa, and that the Ordinance be considered for final passage and adopted, Langerman seconded, roll call unanimous.

Herman reviewed nuisance abatements located on Locust Street and North Sycamore Street; one having just went to Court and the other being scheduled for Court. Herman asked whether or not the Council would support the City hiring a contractor to repair a failed roof or to remove the failing structure should the Court permit that approach after which a lien would be placed on the property. The Council consented to that approach.

Herman reported that brick some brick pavers have been installed on West 1<sup>st</sup> Street with more planned for the fall. When work is completed, the pavers will be installed from N Chestnut to just past Regions Bank on the north side of W First Street and from the Presbyterian Church to the Glass Tap on the south side of W First Street.

Herman reported that the Hometown Pride Committee is working on plans for Main Street Iowa, trails and looking into a movie theater.

Herman reviewed various options with FEMA and Hazard Mitigation programs available to purchase and demolish the former Energy building on N Main Street.

Tjaden continues to work with the IDNR and City Engineer on the wastewater treatment plant upgrade plan.

Herman suggested that the Council needs to consider wage increases to water and sewer rates and to consider whether or not they want to impose any type of fee related to the Compost site. Herman advised he will add these items to the next agenda for discussion and consideration.

Kahler reported that Steve Monk is working on the Sixth Street and Gill Street intersection.

Oswald reported that the trail to the Middle school is poured. The City will seed along the trail after grading. Oswald indicated that the Park and Rec. Dpt. will be purchasing software to allow on line registrations, rentals, and payments.

Smith reported that the flashing trail beacons to be installed at the High School trail crossing have been ordered and will be installed when received.

Tjaden reported that treatment plant pump repairs will cost \$8,000.

Tjaden reported that Midwest Injection Inc. is transporting sludge to the Cedar Rapids Treatment Plant for to be processed. When asked if this was tied to the Livestock Truck Wash Facility Herman advised that it may be, however, he could not be certain, that we are seeing more sludge than in the past. Tjaden stated the planned sewer plant upgrades will help with this process.

Tjaden reported that three fire hydrants, near Shannon School, on Park Blvd and by the City shop will be replaced.

Regular Council Meeting  
August 3, 2020

Schwickerath advised that whether or not copper service lines should be repaired/patched versus being replaced requires a case by case review. He also indicated that the SUDAS definition of suitable backfill allows for clean rock.

Herman again explained that the water intake and sidewalk adjacent to Bud Coyle's property was not installed at the elevations provided by the plans. Herman asked the Engineer for their opinion whether dirt could be placed in Bud Coyle's yard, as previously recommended by Councilman Goedken, as opposed to asking Horsfield to remove and replace the walk and intake per the plans. Schwickerath recommended that Horsfield fix the drainage issue by lowering the intake and sidewalk and to install them as it was designed, that adding dirt to the yard would merely chase the water to another location.

Herman showed the Council a picture of Dave Lumpa's sewer service line that was taken by Roto Rooter, showing roots in his service line, not the City main as Lumpa alleged at the last meeting.

Feldmann moved to adjourn at 7:38 P.M.

---

Brian Wolken, Mayor

---

Sally Hinrichsen, City Clerk

Special Council Meeting  
August 31, 2020 – 5:15 P.M.  
Community Media Center

Mayor Pro Tem Dave Goedken called the meeting to order. Council present: Brenda Hanken, Gary Feldmann, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler and Police Chief Britt Smith. Mayor Brian Wolken joined electronically during the meeting to listen. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Lux moved to approve the agenda, Yeoman seconded, roll call unanimous.

Herman reviewed the FEMA Hazard Mitigation Grant Program (HMGP) application he has been working on at the prior direction of the Council seeking a grant to cover a large portion of the costs to purchase and demolish the property located at 100 North Main Street and locally known as the "Old Energy Building". Ron Welter commented that the building has flooded five times since 1993. Ron and Dave Welter acknowledged that they would probably build a new building in the Welter Commercial Park if the grant and buyout went through. Ron also noted that in past buyouts the Council did not condition the buyout on the construction of a new building. Herman explained that the HMGP grant is not a competitive grant instead being tied to meeting certain grant qualifications, in this case repetitive and significant flooding. Herman reviewed the purchase prices of properties bought out through the HMGP program by the City in this area in 2002 and 2010, a total of 12 properties. Herman advised that even with the approval of this application and Resolution that he would continue to explore two other grants that are both competitive but that would not require a City match. The HMGP grant would cover the purchase price, demolition, asbestos removal and administrative fees, with a Federal match of 75%, State match of 10% and local match of 15%. This area would become a green space. Herman stated the estimated City 15% share would be \$67,275.00, which he proposed would come from the general fund. Council questioned whether the project would come back to them if the City cost share came in greater than the estimated amount and Herman explained that it would, explaining that the project is voluntary on the part of the owner and the City, and either can back out if they later determine that to be appropriate. Herman commented that cleaning up and removing old dilapidated industrial /commercial properties was identified as a priority during the recent Council goal setting and the removal of this property fits that goal. Yeoman moved to approve Resolution #2020-91 to approve Local Match for the Hazard Mitigation Grant Program, Lux seconded, roll call unanimous.

Feldmann moved to adjourn at 5:45 P.M.

---

Brian Wolken, Mayor

---

Sally Hinrichsen, City Clerk

# PAYROLL - AUGUST 27, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>August 10 - 23, 2020</b>				
Mary Intlekofer	\$ 2,027.10	\$ 69.90	0.00	0.00	\$ 1,379.63
Brandon Kent	1,957.20	-	0.00	0.00	1,278.56
Lori Lynch	2,125.20	-	0.00	0.00	1,438.62
Shelly Searles	1,957.20	-	0.00	4.50	1,327.63
Jenna Weih	1,781.33	76.13	0.00	0.00	1,307.80
Curtis Wyman	1,705.20	-	1.50	7.50	1,154.09
<b>TOTAL AMBULANCE</b>	<b>\$ 11,553.23</b>	<b>\$ 146.03</b>	<b>1.50</b>	<b>12.00</b>	<b>\$ 7,886.33</b>
<b>CEMETERY</b>	<b>August 8 - 21, 2020</b>				
Ed Goldsmith	\$ 285.00	\$ -	0.00	0.00	\$ 260.20
Ty Kehoe	120.00	-	0.00	0.00	110.82
Connor Lambert	90.00	-	0.00	0.00	83.11
Luke Lambert	60.00	-	0.00	0.00	55.41
Dan McDonald	1,955.00	255.00	0.00	0.00	1,445.35
<b>TOTAL CEMETERY</b>	<b>\$ 2,510.00</b>	<b>\$ 255.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,954.89</b>
<b>CITY HALL</b>	<b>August 9 - 22, 2020</b>				
Cheryl Clark	\$ 1,736.10	\$ 8.10	0.00	16.50	\$ 1,174.00
Doug Herman	4,280.49	-	0.00	0.00	3,006.39
Sally Hinrichsen	2,550.27	-	0.00	0.00	1,604.26
Nanci Tuel	1,530.40	-	0.00	0.00	1,007.28
<b>TOTAL CITY HALL</b>	<b>\$ 10,097.26</b>	<b>\$ 8.10</b>	<b>0.00</b>	<b>16.50</b>	<b>\$ 6,791.93</b>
<b>COUNCIL / MAYOR</b>					
Gary Feldmann	\$ 100.00	\$ -	0.00	0.00	\$ 92.35
Dave Goedken	100.00	-	0.00	0.00	92.26
Brenda Hanken	100.00	-	0.00	0.00	92.35
Candy Langerman	100.00	-	0.00	0.00	92.35
Chris Lux	100.00	-	0.00	0.00	92.26
Brian Wolken	300.00	-	0.00	0.00	273.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
<b>TOTAL COUNCIL / MAYOR</b>	<b>\$ 900.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 827.70</b>
<b>LIBRARY</b>	<b>August 10 - 23, 2020</b>				
Molli Hunter	\$ 564.00	\$ -	0.00	0.00	\$ 466.29
Penny Schmit	1,132.00	-	0.00	0.00	625.73
Michelle Turnis	1,655.77	-	0.00	0.00	1,029.97
<b>TOTAL LIBRARY</b>	<b>\$ 3,351.77</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,121.99</b>
<b>MBC</b>	<b>August 10 - 23, 2020</b>				
Jacob Oswald	\$ 2,038.46	\$ -	0.00	0.00	\$ 1,529.03
Shannon Poe	1,624.23	-	0.00	0.00	1,111.83
<b>TOTAL MBC</b>	<b>\$ 3,662.69</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,640.86</b>
<b>POLICE</b>	<b>August 10 - 23, 2020</b>				
Zachary Buehler	\$ 2,037.00	\$ -	0.00	0.00	\$ 1,506.94
Peter Fleming	2,142.00	-	0.00	8.00	1,509.88
Dawn Graver	2,400.00	-	0.00	0.00	1,718.79
Erik Honda	2,415.00	-	0.00	0.00	1,787.19
Jordan Koos	2,436.00	-	0.00	0.00	1,752.78



# PAYROLL - AUGUST 27, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>POLICE (cont.)</b>					
Britt Smith	2,996.15	-	0.00	0.00	2,185.37
Madonna Staner	1,530.40	-	0.00	0.00	1,156.09
Brian Tate	2,457.00	-	0.00	0.00	1,807.07
<b>TOTAL POLICE</b>	<b>\$ 18,413.55</b>	<b>\$ -</b>	<b>0.00</b>	<b>8.00</b>	<b>\$ 13,424.11</b>
<b>ROAD USE</b>					
	<b>August 8 - 21, 2020</b>				
Zeb Bowser	\$ 1,859.38	\$ 159.38	0.00	0.00	\$ 1,383.03
Eric Jungling	1,706.21	54.21	0.00	0.00	1,205.08
<b>TOTAL ROAD USE</b>	<b>\$ 3,565.59</b>	<b>\$ 213.59</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,588.11</b>
<b>SANITATION</b>					
	<b>August 8 - 21, 2020</b>				
Michael Boyson	\$ 1,814.60	\$ 126.60	0.00	0.00	\$ 1,271.93
Nick Kahier	2,079.81	-	0.00	0.00	1,428.45
<b>TOTAL SANITATION</b>	<b>\$ 3,894.41</b>	<b>\$ 126.60</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,700.38</b>
<b>SEWER</b>					
	<b>August 8 - 21, 2020</b>				
Tim Schultz	\$ 1,834.25	\$ 74.25	0.00	0.00	\$ 1,271.13
Jim Tjaden	2,346.15	-	0.00	0.00	1,694.98
<b>TOTAL SEWER</b>	<b>\$ 4,180.40</b>	<b>\$ 74.25</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,966.11</b>
<b>SWIMMING POOL</b>					
	<b>August 7 - 21, 2020</b>				
Kelsey Adams	\$ 42.00	\$ -	0.00	0.00	\$ 38.79
Hannah Ahrichs	157.85	-	0.00	0.00	144.60
Harrison Ahrichs	176.00	-	0.00	0.00	159.56
Sophia Ahrichs	153.85	-	0.00	0.00	141.31
Allyson Bartachek	81.90	-	0.00	0.00	75.63
McKenna Bell	404.89	-	0.00	0.00	342.05
Mya Boffeli	122.81	-	0.00	0.00	113.42
Makayla Coffey	130.00	-	0.00	0.00	120.05
Aubree Fairley	201.60	-	0.00	0.00	186.18
Jill Flynn	162.00	-	0.00	0.00	149.61
Sullivan Flynn	536.00	-	0.00	0.00	444.81
Ella Glawatz	164.00	-	0.00	0.00	151.45
Leah Holub	60.90	-	0.00	0.00	56.24
Austin Kurt	127.10	-	0.00	0.00	117.38
Megan Mahoney	256.25	-	0.00	0.00	225.63
Evan Martensen	97.65	-	0.00	0.00	90.18
Alexandra McElmeel	63.00	-	0.00	0.00	58.18
Jacob Miller	230.00	-	0.00	0.00	210.40
Elizabeth Petersen	54.60	-	0.00	0.00	50.42
Dylan Ponder	284.00	-	0.00	0.00	248.49
Ethan Ponder	39.00	-	0.00	0.00	36.01
Emma Schwendinger	178.50	-	0.00	0.00	164.84
Madeline Stadtmueller	462.00	-	0.00	0.00	426.66
Ian Temple	111.60	-	0.00	0.00	103.06
Hayden Tomkins	121.50	-	0.00	0.00	112.21
Maci Welter	545.10	-	0.00	0.00	463.12
Nicholas Welter	108.00	-	0.00	0.00	99.73
Brock Westphal	196.50	-	0.00	0.00	180.47
<b>TOTAL SWIMMING POOL</b>	<b>\$ 5,268.60</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 4,710.48</b>

# PAYROLL - AUGUST 27, 2020

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>WATER</b>	<b>August 8 - 21, 2020</b>				
Daniel Pike	\$ 1,712.00	\$ -	0.00	0.00	\$ 1,240.98
<b>TOTAL WATER</b>	\$ 1,712.00	\$ -	0.00	0.00	\$ 1,240.98
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 69,109.50</b>	<b>\$ 823.57</b>	<b>1.50</b>	<b>36.50</b>	<b>\$ 49,853.87</b>

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AT&T MOBILITY	PD CELL PHONES	176.62			
AXON ENTERPRISE INC	PD MINOR EQUIPMENT	1,872.00			
BAKER PAPER CO INC	PD BUILDING SUPPLIES	59.84			
DIGITAL ALLY, INC.	PD EQUIP REPAIR/MAINT	145.00			
JONES REGIONAL MEDICAL CENTER	PD EMER MED FEES - FLEMING	230.90			
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES	84.46			
LAPORTE MOTOR SUPPLY	PD VEHICLE OPERATING	2.75			
LASLEY ELECTRIC LLC	PD BLDG REPAIR/MAINT	36.78			
MEDIACOM	PD TELEPHONE	55.94			
	110 POLICE DEPARTMENT TOTAL		2,664.29		
STREET LIGHTS					
ALLIANT ENERGY-IES	E FIRST STREETLIGHTS	4,833.05			
	230 STREET LIGHTS TOTAL		4,833.05		
AQUATIC CENTER					
SYDNEY BALLOU	POOL PRIVATE LESSONS	75.00			
MYA BOFFELI	POOL PRIVATE LESSONS	30.00			
FAREWAY STORES #840-1	POOL CONCESSIONS	14.08			
STATE HYGIENIC LABORATORY	POOL LAB TESTS	13.50			
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT	23.24			
MEDIACOM	POOL TELEPHONE	44.55			
NEXT GENERATION PLBG & HTG LLC	POOL EQUIP REPAIR/MAINT	501.94			
MADLINE STADTMUELLER	POOL PRIVATE LESSONS	75.00			
MACI WELTER	POOL PRIVATE LESSONS	36.00			
	440 AQUATIC CENTER TOTAL		813.31		
CEMETERY					
TRI COUNTY PROPANE LLC	CEMETERY UTILITIES	200.40			
	450 CEMETERY TOTAL		200.40		
SOLDIER'S MEMORIAL BOARD					
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	95.00			
	498 SOLDIER'S MEMORIAL BOARD TOTAL		95.00		
CITY HALL/GENERAL BLDGS					
FAREWAY STORES #840-1	CH MEETING SUPPLIES	4.29			
FP MAILING SOLUTIONS	CH CONTRACTS	81.00			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	190.00			
JOHN DEERE FINANCIAL	CH BUILDING REPAIR/MAINT	1.99			
KONICA MINOLTA BUSINESS	COPIER MAINTENANCE	353.93			
LASLEY ELECTRIC LLC	CH BUILDING SUPPLIES	201.81			
U.S. POSTAL SERVICE(CMRS-FP)	CH POSTAGE	1,500.00			
	650 CITY HALL/GENERAL BLDGS TOTAL		2,333.02		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	001 GENERAL TOTAL		10,939.07		
MONTICELLO BERNDES CENTER PARKS					
BAKER PAPER CO INC	MBC BUILDING SUPPLIES		116.39		
CRAWFORD COMPANY INC	MBC HVAC PROJECT RETAINAGE		7,919.20		
FRY & ASSOCIATES, INC.	MBC EQUIP REPAIR/MAINT		44.48		
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES		40.83		
JONES COUNTY SOLID WASTE	MBC GARBAGE FEES		15.40		
MEDIACOM	MBC TELEPHONE		44.55		
SPAHN & ROSE LUMBER CO INC	MBC GROUNDS SUPPLIES		151.87		
WELLS FARGO VENDOR FINANCIAL	2020 TOOLCAT PAYMENT		1,048.95		
	430 PARKS TOTAL		9,381.67		
	005 MONTICELLO BERNDES CENTER TOTAL		9,381.67		
FIRE					
LAPORTE MOTOR SUPPLY	FIRE EQUIP REPAIR/MAINT		9.19		
NEXT GENERATION PLBG & HTG LLC	FIRE BLDG REPAIR/MAINT		106.84		
TOYNE, INC.	FIRE EQUIP REPAIR/MAINT		382.78		
	150 FIRE TOTAL		498.81		
	015 FIRE TOTAL		498.81		
AMBULANCE					
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES		32.43		
AT&T MOBILITY	AMB CELL PHONES		81.94		
BAKER PAPER CO INC	AMB BUILDING SUPPLIES		59.83		
CHRISTOPHER N HAYNIE ESTATE	AMB OVERPAYMENT REFUND		100.00		
JONES COUNTY SOLID WASTE	AMB TV DISPOSAL		10.00		
LASLEY ELECTRIC LLC	AMB BLDG REPAIR/MAINT		36.78		
MEDIACOM	AMB TELEPHONE		55.94		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES		1,899.01		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL		79.35		
UNITED HEALTHCARE COMM PLAN	AMB OVERPAYMENT REFUND		33.59		
	160 AMBULANCE TOTAL		2,388.87		
	016 AMBULANCE TOTAL		2,388.87		
LIBRARY IMPROVEMENT					
BAKER & TAYLOR BOOKS	LIB IMP BOOKS		710.17		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	410 LIBRARY TOTAL		710.17		
	030 LIBRARY IMPROVEMENT TOTAL		710.17		
LIBRARY					
LIBRARY					
ALL AMERICAN LAWN & LANDSCAPE	LIB DAYLILLIES & MULCH		50.00		
BIBLIONIX	LIB PROCESSING		2,000.00		
FAREWAY STORES #840-1	LIB BUILDING SUPPLIES		13.47		
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION		95.00		
KONICA MINOLTA BUSINESS	COPIER MAINTENANCE		264.16		
MICRO MARKETING LLC	LIB BOOKS		58.07		
OVERDRIVE	LIB PROCESSING		921.28		
STATE LIBRARY OF IOWA	LIB PROCESSING		62.00		
	410 LIBRARY TOTAL		3,463.98		
	041 LIBRARY TOTAL		3,463.98		
AIRPORT					
AIRPORT					
MONTICELLO AVIATION INC	AIRPORT MANAGER		2,083.33		
	280 AIRPORT TOTAL		2,083.33		
	046 AIRPORT TOTAL		2,083.33		
ROAD USE					
STREETS					
ALLIANT ENERGY-IES	22059 HWY 38		186.04		
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES		352.49		
TRACY L CHAPPELL	RU VEHICLE OPERATING		899.47		
BRIAN CROWLEY	RU VEHICLE OPERATING		1,220.00		
GREGORY DIRKS	RU TREE REMOVAL & PLANTING		3.64		
DENNIS J GRAY	RU LIGHT SYSTEMS & STRUCTURES		56.95		
J&R SUPPLY INC	RU STREET MAINTENANCE SUPPLIES		1,308.00		
JOHN DEERE FINANCIAL	RU TREE REMOVAL & PLANTING		269.57		
KROMMINGA MOTORS INC	RU MINI HOE LEASE		492.00		
LAPORTE MOTOR SUPPLY	RU SUPPLIES		42.48		
MONTICELLO MACHINE SHOP INC	RU SUPPLIES		20.12		
L.L. PELLING CO	RU STREET MAINTENANCE CONTRACT		1,015.06		
SPAHN & ROSE LUMBER CO INC	RU SUPPLIES		54.90		
UNITY POINT CLINIC -	RU OSHA - BOWSER		42.00		
VERMEER SALES & SERVICE M.I.	RU EQUIP REPAIR/MAINT		385.00		
	210 STREETS TOTAL		6,347.72		
	110 ROAD USE TOTAL		6,347.72		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
TRUST/SLAVKA GEHRET FUND LIBRARY					
MICRO MARKETING LLC	LIB GEHRET BOOKS	143.76			
	410 LIBRARY TOTAL		143.76		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		143.76		
BATY DISC GOLF COURSE PARKS					
D&S PORTABLES, INC.	BATY DG PORT-A-POT RENTAL	350.00			
SPANH & ROSE LUMBER CO INC	WILLOW TRAIL GROUNDS SUPPLIES	28.68			
	430 PARKS TOTAL		378.68		
	338 BATY DISC GOLF COURSE TOTAL		378.68		
TRUST/IOMA MARY BAKER LIBRARY					
CENTER POINT PUBLISHING	LIB BAKER BOOKS	44.34			
	410 LIBRARY TOTAL		44.34		
	503 TRUST/IOMA MARY BAKER TOTAL		44.34		
WATER					
WATER					
ALLIANT ENERGY-IES	16540 190TH ST WATER TOWER	188.30			
AT&T MOBILITY	WATER CELL PHONES	72.94			
HAWKINS WATER TREATMENT	WATER SYSTEM	20.00			
STATE HYGIENIC LABORATORY	WATER LAB TESTS	177.00			
IOWA ONE CALL	WATER SYSTEM	18.90			
J&R SUPPLY INC	WATER SYSTEM	10,034.00			
JOHN DEERE FINANCIAL	WATER SUPPLIES	7.96			
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE	80.00			
U.S. POSTAL SERVICE(CMRS-FP)	WATER POSTAGE	500.00			
UNITY POINT CLINIC -	WATER OSHA - SCHULTZ	21.00			
	810 WATER TOTAL		11,120.10		
	600 WATER TOTAL		11,120.10		
CUSTOMER DEPOSITS					
WATER					
CITY OF MONTICELLO	LOPEZ/MANUEL	618.48			
MANDY HANKEN	WATER DEPOSIT REFUND	16.02			
MANUEL LOPEZ	WATER DEPOSIT REFUND	40.50			

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	810 WATER TOTAL		675.00		
	602 CUSTOMER DEPOSITS TOTAL		675.00		
SEWER					
SEWER					
W.W. GRAINGER, INC	SEWER EQUIP REPAIR/MAINT		504.64		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		1,424.00		
IOWA ONE CALL	SEWER SYSTEM		18.90		
JOHN DEERE FINANCIAL	SEWER EQUIP REPAIR/MAINT		6.03		
LASLEY ELECTRIC LLC	SEWER BLDG REPAIR/MAINT		160.00		
MID-IOWA SOLID WASTE EQUIP CO	SEWER SUPPLIES		106.89		
MIDWEST INJECTION INC	SEWER SYSTEM		23,959.53		
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE		80.00		
SPAHN & ROSE LUMBER CO INC	SEWER BLDG REPAIR/MAINT		294.58		
TRI COUNTY PROPANE LLC	SEWER UTILITIES		508.00		
U.S. POSTAL SERVICE(CMRS-FP)	SEWER POSTAGE		500.00		
UNITY POINT CLINIC -	SEWER OSHA - SCHULTZ		21.00		
	815 SEWER TOTAL		27,583.57		
	610 SEWER TOTAL		27,583.57		
SEWER CAPITAL IMPROVEMENT					
SEWER					
SNYDER & ASSOCIATES, INC	SEWER FACILITY EVALUATION		2,054.00		
	815 SEWER TOTAL		2,054.00		
	613 SEWER CAPITAL IMPROVEMENT TOTAL		2,054.00		
SANITATION					
SANITATION					
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE		80.00		
REPUBLIC SERVICES	RESIDENTIAL GARBAGE		22,752.44		
RANDALL G THUMAN	SANITATION COMPOST		8,400.00		
U.S. POSTAL SERVICE(CMRS-FP)	SANITATION POSTAGE		500.00		
	840 SANITATION TOTAL		31,732.44		
	670 SANITATION TOTAL		31,732.44		
	Accounts Payable Total		109,545.51		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	10,939.07
005	MONTICELLO BERNDES CENTER	9,381.67
015	FIRE	498.81
016	AMBULANCE	2,388.87
030	LIBRARY IMPROVEMENT	710.17
041	LIBRARY	3,463.98
046	AIRPORT	2,083.33
110	ROAD USE	6,347.72
178	TRUST/SLAVKA GEHRET FUND	143.76
338	BATY DISC GOLF COURSE	378.68
503	TRUST/IOMA MARY BAKER	44.34
600	WATER	11,120.10
602	CUSTOMER DEPOSITS	675.00
610	SEWER	27,583.57
613	SEWER CAPITAL IMPROVEMENT	2,054.00
670	SANITATION	31,732.44
-----		
	TOTAL FUNDS	109,545.51



**From:** [gfeldmann@ci.monticello.ia.us](mailto:gfeldmann@ci.monticello.ia.us) <[gfeldmann@ci.monticello.ia.us](mailto:gfeldmann@ci.monticello.ia.us)>

**Sent:** Thursday, September 3, 2020 2:50 PM

**Subject:** Gary Feldmann resignation

09-03-2020

2:30 PM

To whom it may concern,

Effective immediately I resign from the office of Ward 1 city council member of the city of Monticello. I don't want to give some excuse about my resignation being for personal reasons or so I can spend more time with my family. I feel I can no longer be a good elected representative. My resignation is due to the job, and they are two fold.

First and foremost, after only 8 short months, I'm exhausted of fielding complaints from citizens. I now see why it is getting harder and harder to find people interested in running for city council. No one ever pats you on the back and says you are doing a good job. The only time citizens want to talk to you is when they are extremely upset about something and they think it's your fault. On top of that, very few people in this town want to attend regular council meetings and voice their opinion about how they think you should vote on any given issue. But they all want to complain when they think you get it wrong. I new this all would be part of the job when I signed up. Even so, I think I had unrealistic expectations.

Second, my family's goals and priorities have been moved up on the timeline, and like many families our age, we wish to move out of city limits and into the county where regulations are fewer and neighbors are farther apart. Because of this I feel I should resign sooner rather than later so someone else can step in and get acclimated while there is still time for them to make a difference.

My decision had nothing to do with other members of the council. While we have had our differences from time to time on various issues, I feel everyone has for the most part, handled themselves professionally. I think it is a diverse group of people that well represents the interests of the town as a whole. Finally, I apologize to those in my ward who voted me into office because I feel like I am letting them down by not completing the term but I'm thankful for the experience and I think I accomplished some good things in my time on the council.

Sincerely,  
Gary Feldmann

City Council Meeting  
Prep. Date: 09/04/20  
Preparer: Doug Herman



Agenda Item: 1  
Agenda Date: 09/08/2020

*Communication Page*

**Agenda Items Description:** Motion to approve sale of 2000 Ford Ranger Pickup by sealed bids.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

n/a
n/a
n/a
n/a

**Synopsis:** Proposed sale of City owned vehicle by sealed bid.

**Background Information:** City owns a 2000 Ford Ranger Pickup that has been used by Park and Rec. Dpt. for a number of years after years of use by the PD as an undercover vehicle. (Vehicle originally obtained through drug forfeiture process.)

This vehicle is no longer needed by the Park and Rec. Dpt. with the transfer of the Police Dpt. Silverado. A notice to bidders will be put in Express and Shopper's Guide and posted on City Facebook Page, potentially Jones County Marketplace and related sites as well. Estimated value is less than \$500 (We pay \$569 annual insurance premium on the vehicle at the present.)

If you want to see the vehicle please reach out to Jacob of Shannon.

**Staff Recommendation:** I recommend that the Council approve of the sale of the vehicle by sealed bids as proposed. (If the Council wishes to have a motion on a future agenda to consider the bids and approve the sale please advise. We have done this in the past when dealing with higher dollar items, however, we can do it here as well, totally your call.)

City Council Meeting  
Prep. Date: 09/04/20  
Preparer: Doug Herman



Agenda Item: #  
Agenda Date: 09/08/20

*Communication Page*

**Agenda Items Description:** Public Information Meeting related to the City of Monticello's intent to file an USDA Grant Application requesting grant funds related to 6<sup>th</sup> Street Waterway Storm Water Improvement Project.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; **Public Info. Mtg.**; Closed Session

**Attachments & Enclosures:**

Public Notice (Express)

Plan Set

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** This "Public Information Meeting" is a requirement of the USDA Grant Application process.

**Background Information:** The Public Information Meeting provides the public an opportunity to comment, object, etc. to the proposed "project" which is, in this case, proposed improvements to the 6<sup>th</sup> Street Waterway between N. Chestnut Street and 6<sup>th</sup> Street. The USDA Application seeks financial assistance related to the project in the amount of \$543,000. (The USDA may offer grant and/or loan assistance, it is unclear at this time how that might breakdown and is dependent upon other applications, appropriations to the USDA, etc.)

**Recommendation:** I recommend that the Mayor briefly explain the proposed purchase, open the floor to public comment, accept public comment, if any, and then close the Public Information Meeting. **(NO ACTION REQUIRED AFTER THE PUBLIC INFORMATION MEETING.)**

## **PUBLIC NOTICES**

### **NOTICE OF INTENT TO FILE APPLICATION WITH USDA RURAL DEVELOPMENT**

The City of Monticello, Iowa intends to file an application with the USDA Rural Development for financial assistance to cover costs associated with improvements to what is commonly referred to as the 6th Street Ditch or Waterway. The anticipated cost of this project is \$543,000 and the intent is to file for a grant in that amount. A Public Meeting for comments on the proposed application and project has been scheduled for September 8, 2020 at 6:00 p.m. at the Monticello Renaissance Center, Council Chambers, 220 E. 1st Street, Monticello, Iowa. Details of the proposed project may be viewed at Monticello City Hall during regular business hours.

Published in The Monticello, Iowa, Express Sept. 2, 2020.



# CONSTRUCTION PLANS FOR CITY OF MONTICELLO JONES COUNTY, IOWA 6TH STREET DITCH REHABILITATION

THIS PROJECT SHALL CONFORM WITH THE 2017 VERSION OF THE IOWA STATEWIDE URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS UNLESS OTHERWISE SPECIFIED

**LEGEND**

	Existing		Proposed
	Gas		Electric
	Telephone		Cable
	CITY OF MONTICELLO		CITY OF MONTICELLO
	CITY OF MONTICELLO		CITY OF MONTICELLO

**CITY MAYOR**  
BENA HIMES

**CITY COUNCIL**  
DAVE GOEDKEN, ROB PAULSON  
TOM YEOWAN, CHRIS LUX  
BRIAN WOLKEN, JOHNNY RUSS

**CITY CLERK**  
SALLY HINRICHSSEN

**CITY ADMINISTRATOR**  
DOUG HERMAN

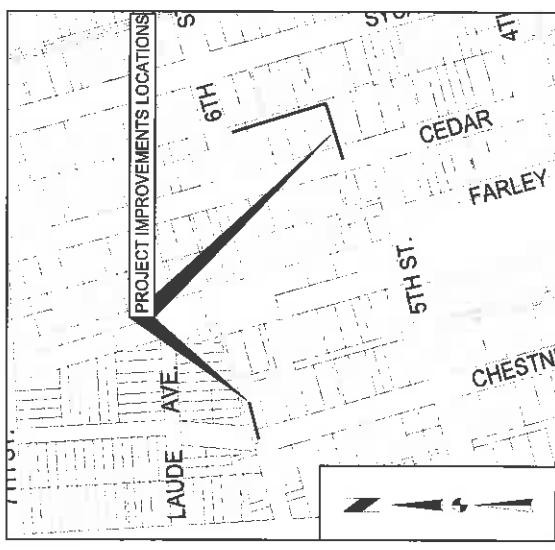
**PUBLIC WORKS DIRECTOR**  
BRANT LAGRANGE

**UTILITY CONTACTS**

BLACK HILLS ENERGY (563-382-0953)  
ALLIANT ENERGY (319-462-6314)  
CENTURY LINK (319-399-7600)  
MEDIACOM (319-395-9899)  
WINDSTREAM (563-927-2623)  
CITY OF MONTICELLO  
POLICE DEPARTMENT (319) 465-3525  
EMERGENCY 911

**INDEX OF SHEETS**

A1 TITLE SHEET  
A2-A5 POLLUTION PREVENTION PLAN & GENERAL NOTES  
E-H-2 TYPICAL SECTION & DETAILS  
C1 QUANTITIES & ESTIMATE REFERENCE  
D-H-2 CHANNEL PLAN & PROFILE  
G-I-G-4 CURVEY CONTROL  
H-1 CONSTRUCTION LIMITS AND ACCESS  
J-1 TRAFFIC CONTROL & STAGING  
R-1 PROJECT REMOVALS  
V-1-V-12 RETAINING WALL DETAILS  
W-1-W-6 CROSS SECTIONS



VICINITY MAP  
N.T.S.

**UTILITY QUALITY SERVICE LEVELS**

UTILITY QUALITY SERVICE LEVELS ARE SHOWN IN THE PARENTHESES WITH THE UTILITY TYPE AND WHEN APPLICABLE, THE QUALITY SERVICE LEVEL BASED ON THE CITY OF MONTICELLO POLICY.

QUALITY SERVICE LEVEL INFORMATION IS DERIVED FROM EXISTING UTILITY RECORDS OR OTHER RELEVANT QUALITY SERVICE LEVEL INFORMATION OBTAINED BY SURVEY AND FIELD VERIFYING. QUALITY SERVICE LEVEL INFORMATION IS NOT TO BE USED FOR PROFESSIONAL JUDGMENT IN DETERMINING THE QUALITY SERVICE LEVEL INFORMATION.

ON ALL UTILITIES, INFORMATION IS OBTAINED THROUGH THE APPLICATION OF APPROPRIATE SURFACE SURVEYING TECHNIQUES TO DETERMINE THE EXISTENCE AND APPROXIMATE HORIZONTAL POSITION OF UTILITIES. UTILITIES ARE SHOWN AS POINTS ON THE MAP. THE HORIZONTAL POSITION OF UTILITIES IS BASED ON THE QUALITY SERVICE LEVEL INFORMATION OBTAINED THROUGH THE APPLICATION OF APPROPRIATE SURFACE SURVEYING TECHNIQUES. THE QUALITY SERVICE LEVEL INFORMATION OBTAINED THROUGH THE APPLICATION OF APPROPRIATE SURFACE SURVEYING TECHNIQUES IS NOT TO BE USED FOR PROFESSIONAL JUDGMENT IN DETERMINING THE QUALITY SERVICE LEVEL INFORMATION.

**UTILITY WARNING**

THE UTILITY WORK HAS BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/OR RECORD DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES OR SERVICES SHOWN ARE ACCURATELY LOCATED. THE SURVEYOR DOES NOT WARRANT THAT THE EXISTENCE OR LOCATION OF UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED. EXISTENCE OR LOCATION OF UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED.

DATE	BY	REVISION

**6TH STREET DITCH REHABILITATION**

**TITLE SHEET**

**SNYDER & ASSOCIATES, INC.**

5005 COWLING STREET S.W.  
MONTICELLO, IA 52404  
319-362-9398 | www.snyder-ass.com

Project No: 140762

Sheet: A.1



I hereby certify that the enclosed drawings were prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer in the State of Iowa under the laws of the State of Iowa.

Lindsay R. Bluman, P.E.  
Date: 11/11/2017  
License No: 19971  
Registration State: Iowa

**GENERAL NOTES**

- 1. NOTIFY THE CITY AND THE CITY ENGINEER PRIOR TO STARTING CONSTRUCTION.
- 2. THE LOCATION OF EXISTING UNDERGROUND UTILITIES, INCLUDING BUT NOT LIMITED TO, WATER, GAS, ELECTRIC, TELEPHONE, CABLE, AND OTHER UTILITIES, SHALL BE DETERMINED BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 14. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 16. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 17. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 18. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 19. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 21. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 22. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 23. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 24. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 25. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 26. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 27. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 28. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 29. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.
- 30. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES AND STRUCTURES TO REMAIN.

**SUDAS SPECIFICATION FIGURES**

The following figures are specifically brought to the contractor's attention. Attention: All SUDAS figures are included by reference as necessary.

Figure	Name	Date
3000.101	TRENCH BEDDING AND BACKFILL ZONES	Apr-09
7000.01	JOINTS	Apr-16
7000.02	PCC CURB DETAILS	Oct-16
7030.101	CONCRETE DRIVEWAY, TYPE A	Oct-16
8040.05	MANHOLE	Oct-14
8040.10	PIP RAMP FOR PIPE OUTLET ONTO FLAT GROUND	Oct-14
8040.120	STABILIZED CONSTRUCTION ENTRANCE	Oct-14





Project No. 1140762  
Sheet A.3

# SNYDER & ASSOCIATES, INC.

7905 BOWLING STREET S.W.  
DUBLIN, VA 23014  
703-228-9394 | www.snyder-associates.com

## 6TH STREET DITCH REHABILITATION POLLUTION PREVENTION PLAN

MONTICELLO, VA

Project No.	1140762
Sheet	A.3
Author	REVISION
Check	CRZ
Date	07-17-17
Scale	1" = 50'
Drawn By	





Project No: 1140762  
Sheet: A.4

# 6TH STREET DITCH REHABILITATION POLLUTION PREVENTION PLAN

MONTICELLO, IA  
5005 COMING STREET S.W.  
GEORGE R. SNYDER, P.E. 52604  
319-362-8394 | www.snyder-inc.com

Project No:	1140762
Sheet:	A.4
Drawn:	CPM
Check:	07-17-17
Scale:	1" = 50'
CRZ:	CRZ
LRB:	LRB
REVISION:	
DATE:	
BY:	



**LEGEND**

- wattle
- Type 1 Seed Mixture
- Type 2 3-4 Seed Mixture
- Rip Rap
- Rip Rap Toe Protection
- Rip Rap Bendway Weirs



Project No.	1140762
Sheet	A.5
Revision	
DATE	
BY	
CHKD BY	
DATE	
CRZ	
DATE	
CPM	07-17-17
DATE	
PREP BY	

7185 BOWLING STREET S.W.  
 DEPT. 11, MOBILE, LA 33608  
 310-222-9394 | www.snyder-associates.com

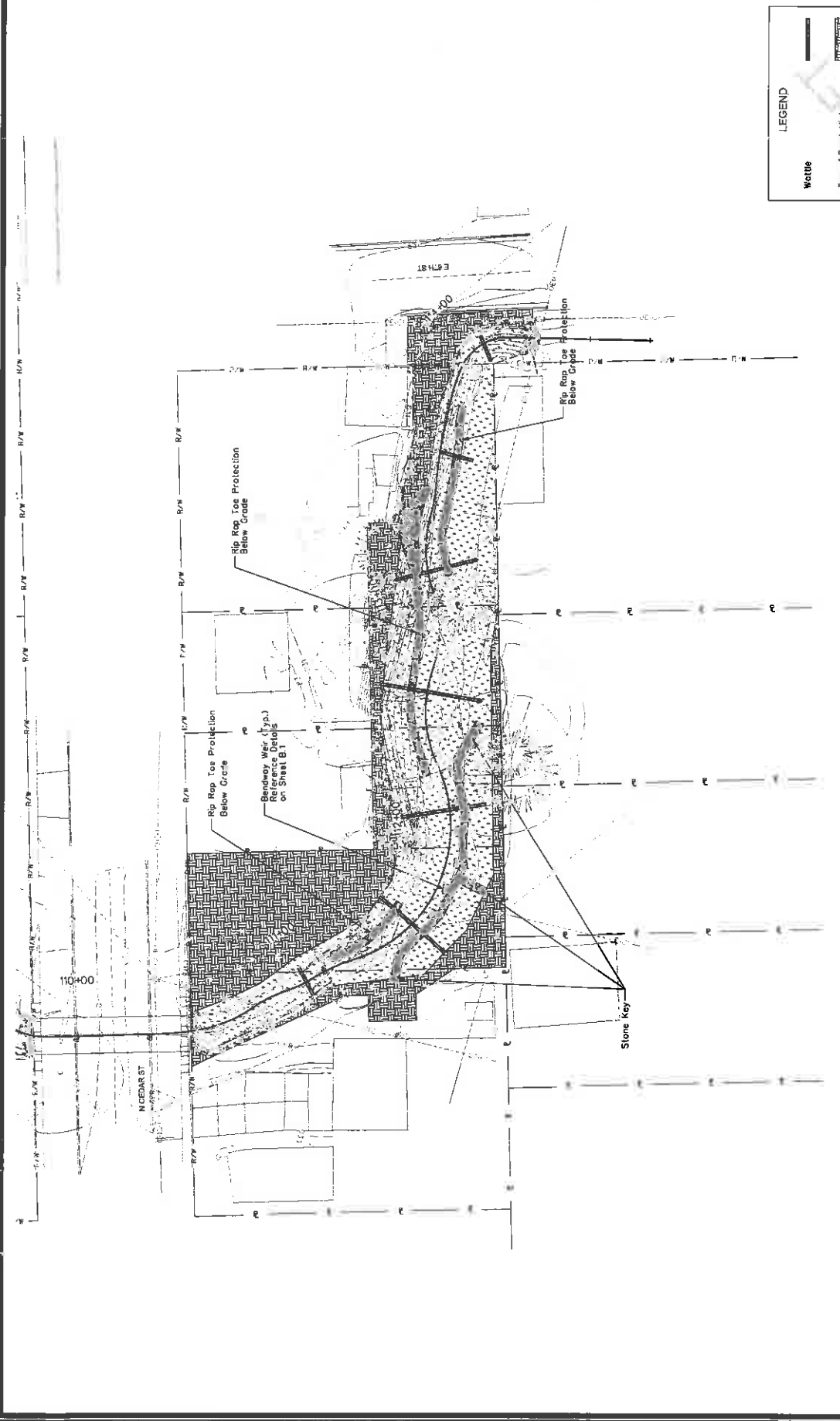
# SNYDER & ASSOCIATES, INC.

## POLLUTION PREVENTION PLAN

### 6TH STREET DITCH REHABILITATION

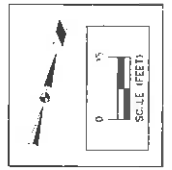


Project No. 1140762  
 Sheet A.5



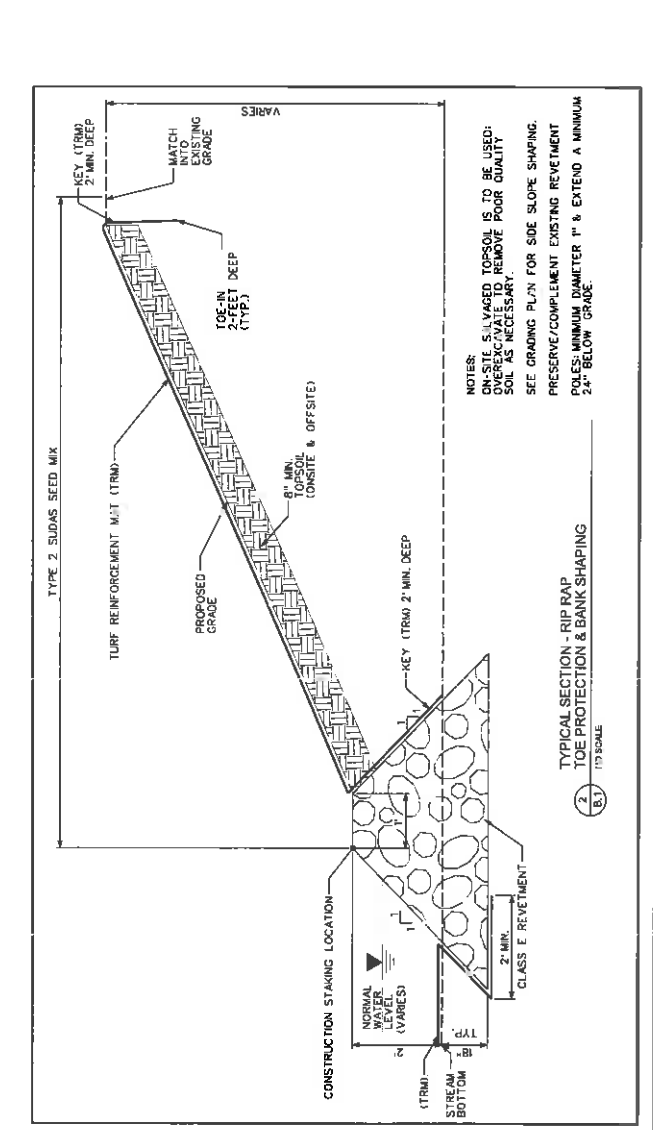
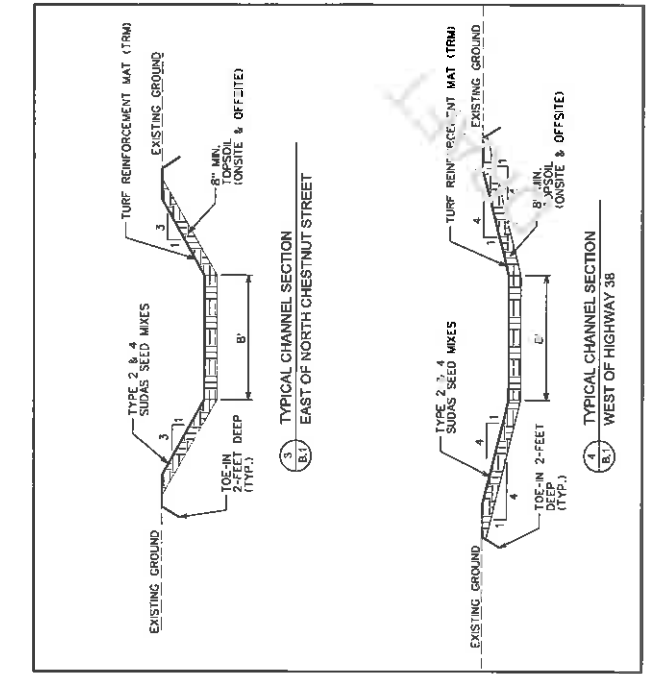
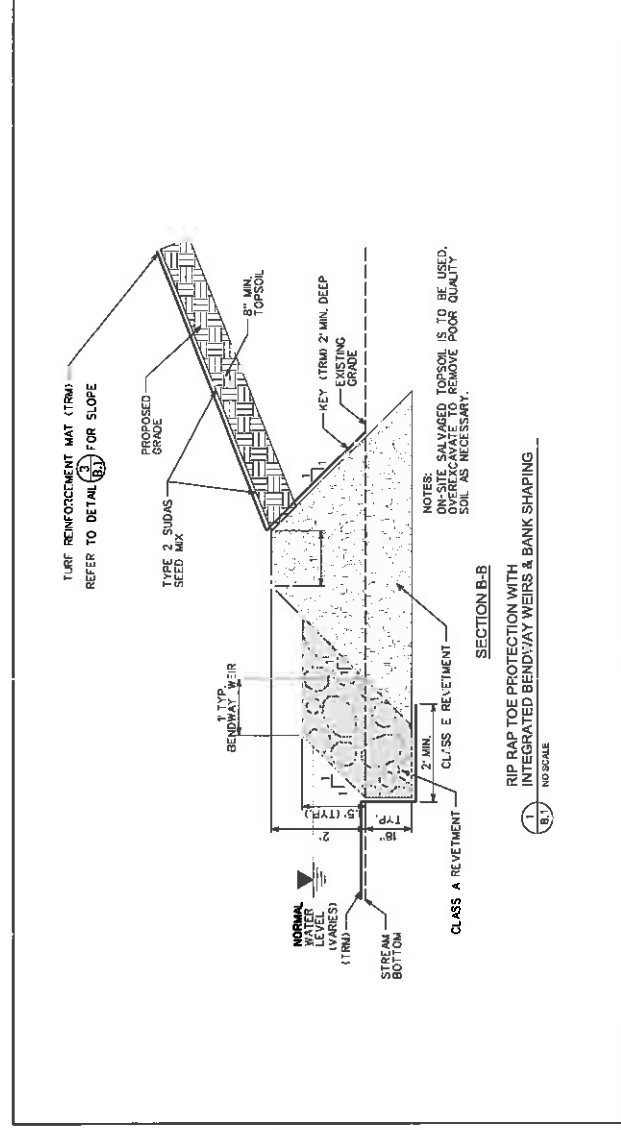
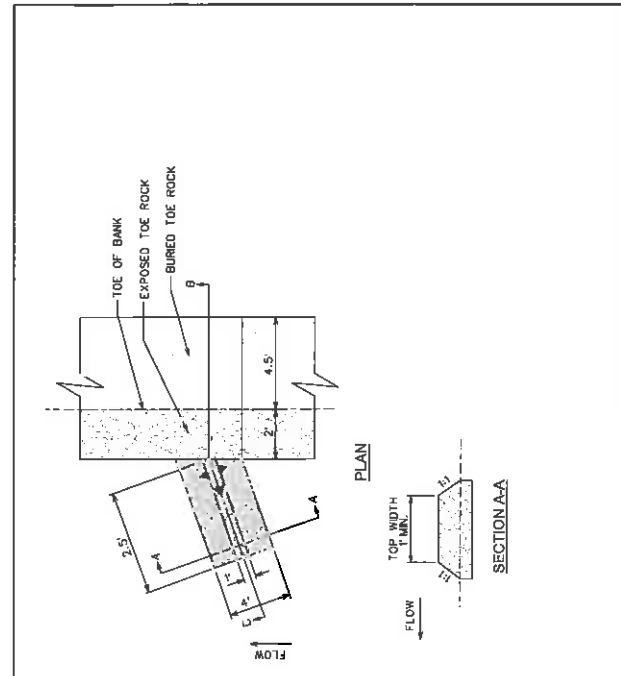
**LEGEND**

Wattle	
Type 1 Seed Mixture	
Type 2 Seed Mixture	
Rip-Rap	
Rip-Rap Toe Protection	
Rip-Rap Bendway Weirs	



**NOTES**  
 All Rip-Rap shown is Above Grade. Refer to Details for Location of Rip-Rap.

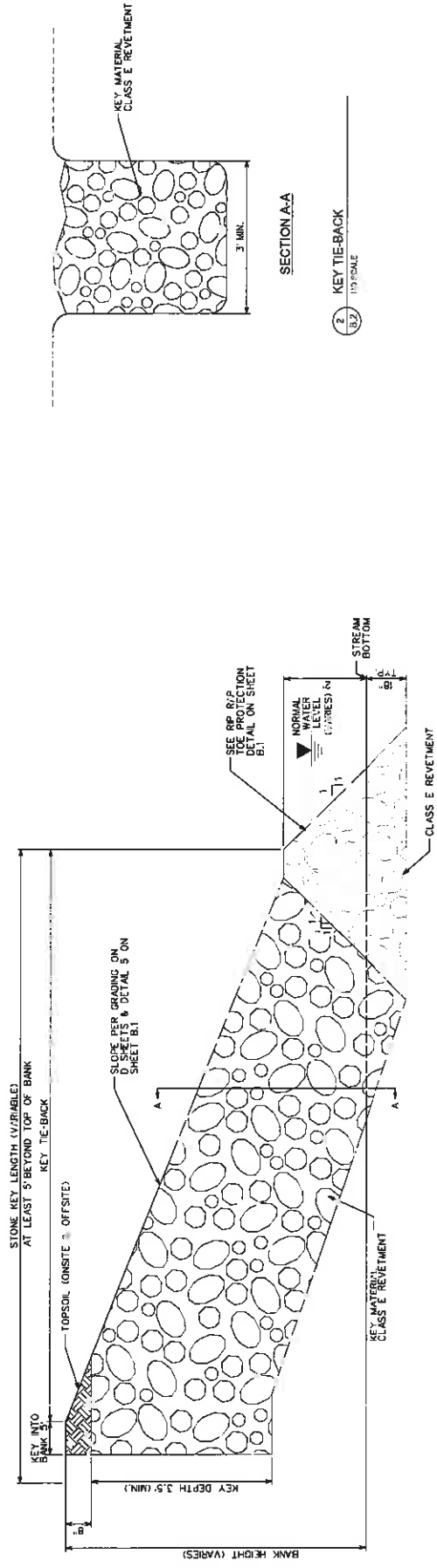
Sheet: B.1	Project No: 140782
Scale: 1" = 1'-0"	Drawn: CRZ
Check: CRZ	Date: 07-17-17
Author: LRB	Engineer: CPM
Mark: CRZ	Reviewed: CRZ
DATE: 07-17-17	BY: CRZ





Project No.	1140752
Sheet	B.2
Revision	
Drawn By	CRZ
Check By	
Date	07-17-17
Scale	
Author	
Rev	

DRAFT



SECTION A-A

KEY TIE-BACK  
1/32" SCALE


STONE KEY DETAIL  
1/32" SCALE

- NOTES:
- KEY MATERIAL-USE REVEMENT STONE CLASS E  
KEY LENGTH VARIES
  - KEY WIDTH: 4 FEET MINIMUM.  
KEY DEPTH: 4 FEET MINIMUM.

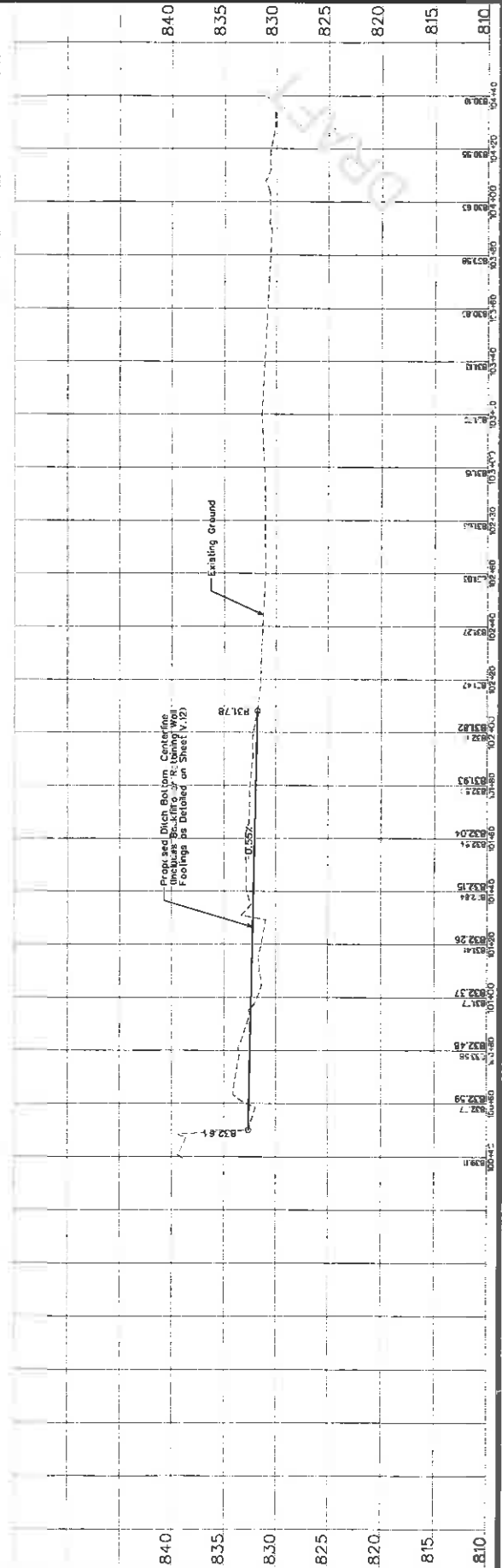
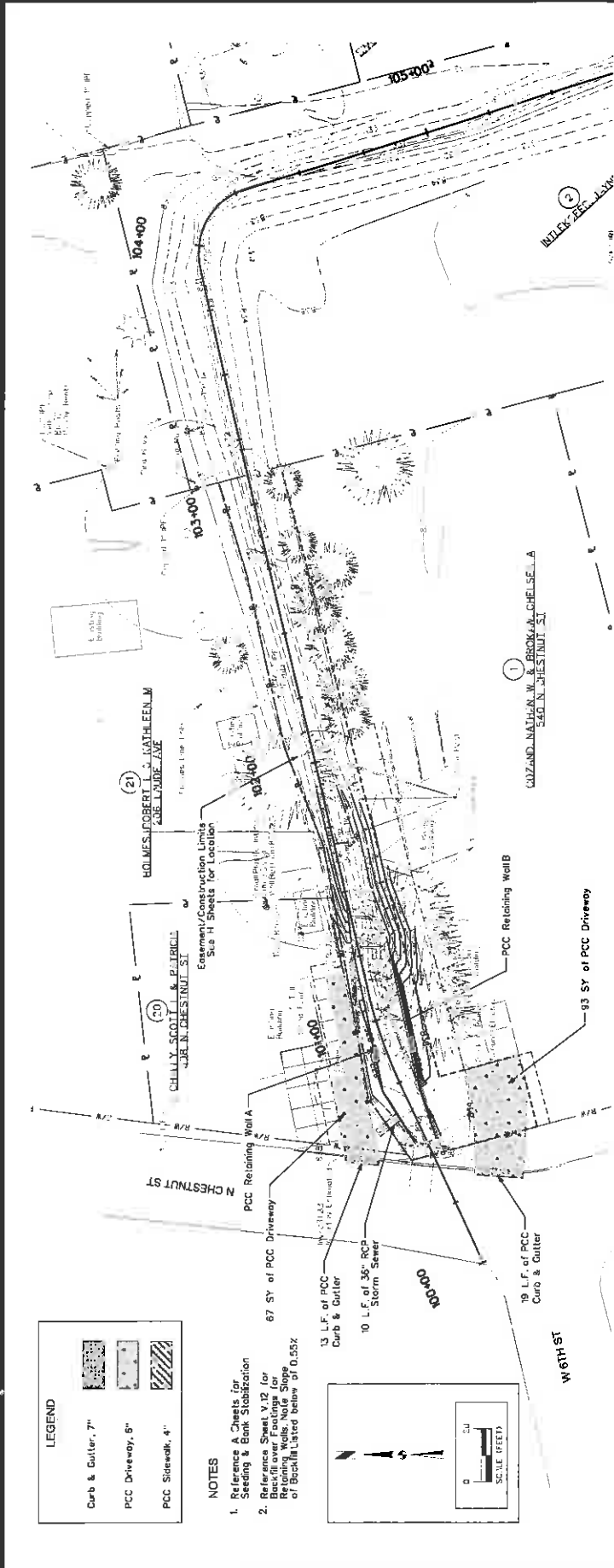


Project No.	1140762
Revision	CRZ
Date	07-17-17
Drawn By	CRZ
Checked By	CRZ
Scale	1" = 20'
Sheet	D.1

6TH STREET DITCH REHABILITATION  
 PLAN & PROFILE  
 MONTICELLO, IA  
 SNYDER & ASSOCIATES, INC.  
 5005 BOWLING GREEN STREET, S.W.  
 DES MOINES, IA 50319  
 515-282-8384 | www.snyder-associates.com



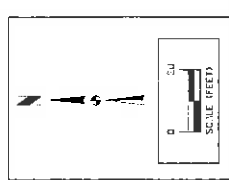
Project No. 1140762  
 Sheet D.1

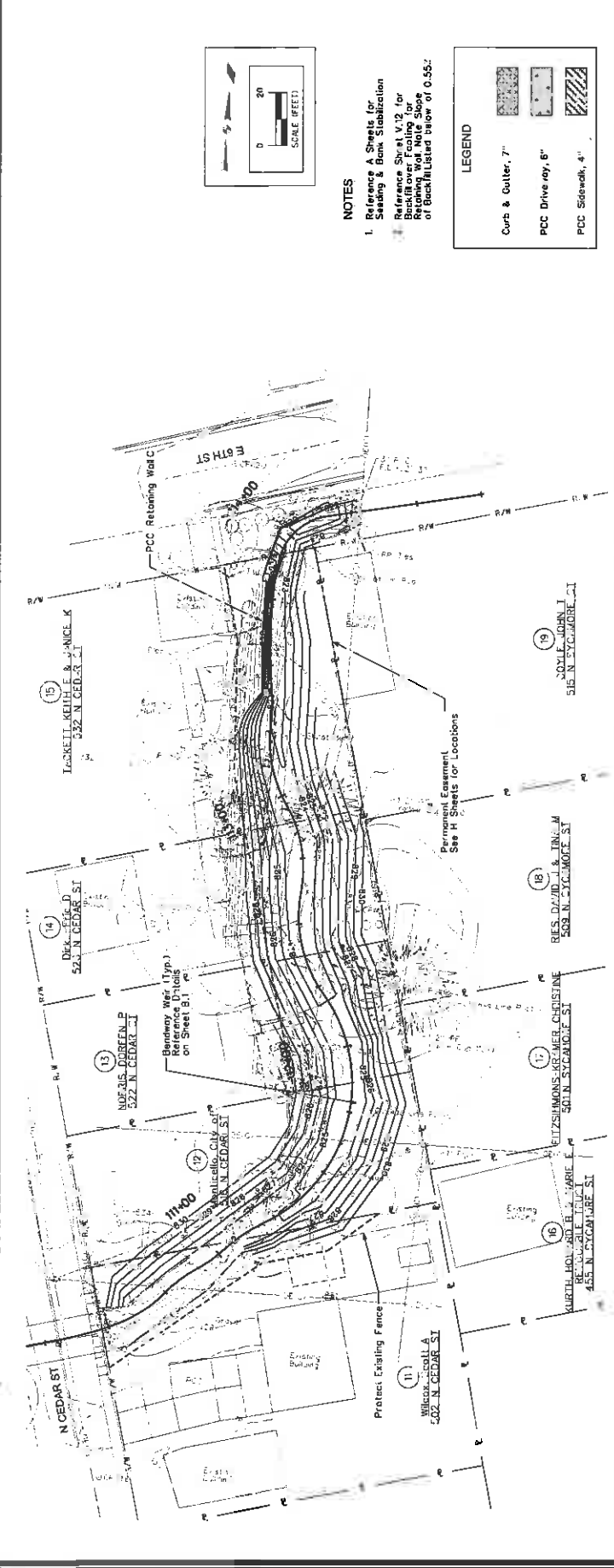


**LEGEND**

	Curb & Gutter, 7"
	PCC Driveway, 8"
	PCC Sidewalk, 4"

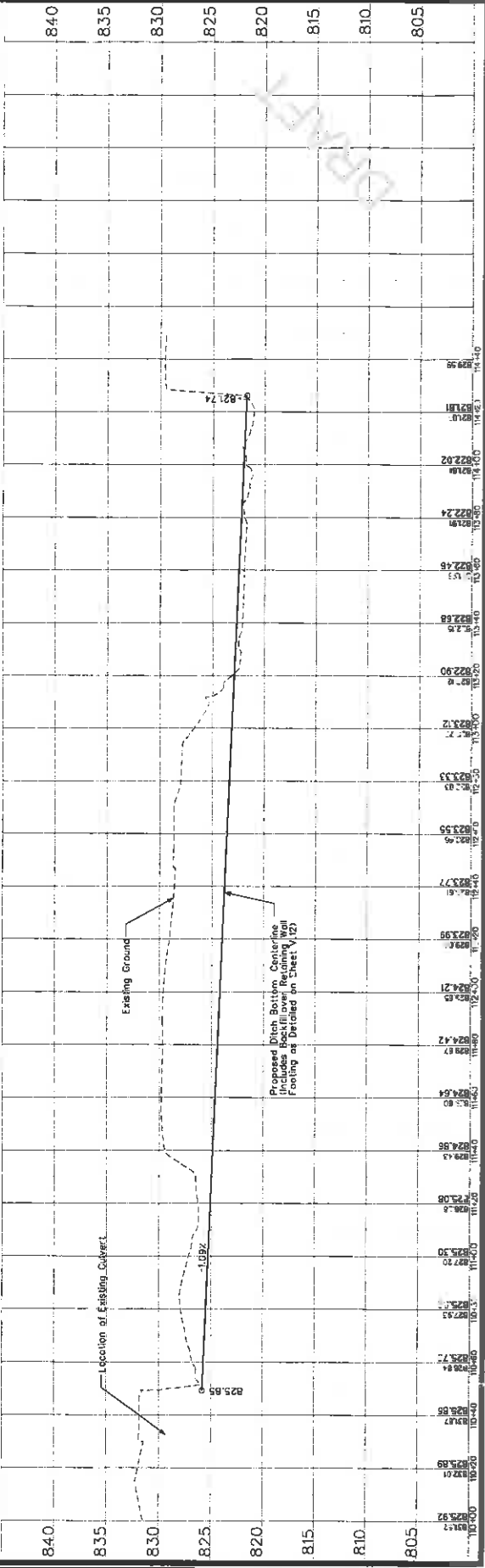
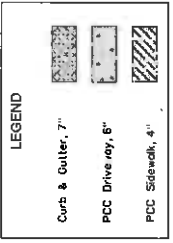
- NOTES**
- Reference A Sheets for Seeding & Bank Stabilization
  - Reference Sheet V.12 for Backfill over Footings for of Backfill Listed below of 0.55%

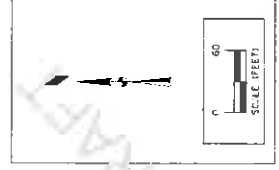
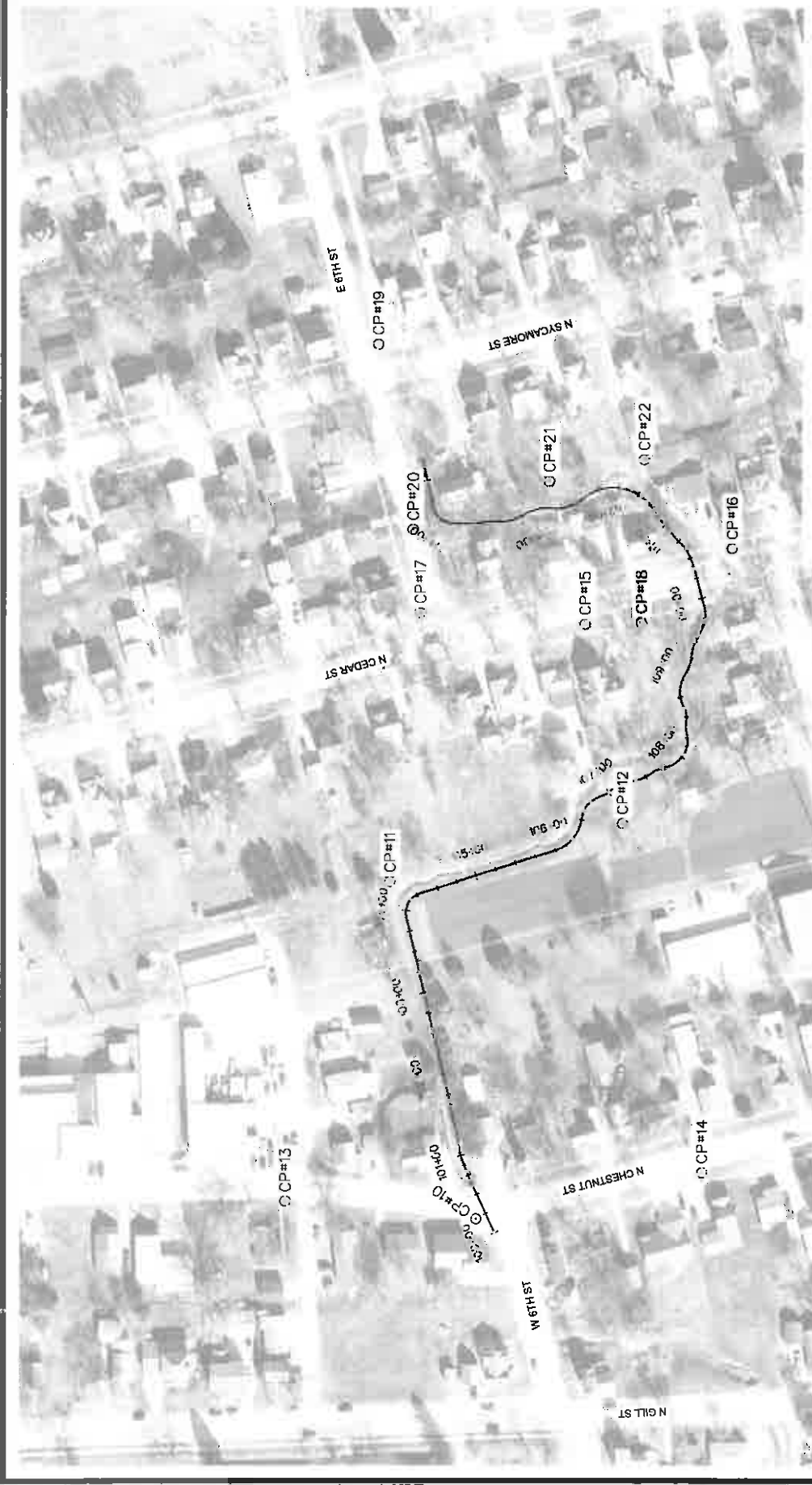




**NOTES**

- Reference A Sheets for Sealing & Bank Stabilization
- Reference Sheet V.12 for Backfill over Footing for Retaining Wall Note Slope of Backfill shall be 0.55:1





Point Number	Northing	Easting	Elevation
10	3560347.518	5545617.521	838.24
11	3560451.264	5546018.534	835.22
12	3560171.182	5546089.203	834.36
13	3560577.324	5545638.497	837.76
14	3560073.780	5545673.445	838.76
15	3560216.201	5546326.524	832.59
16	3560036.201	5546418.001	832.82
17	3560155.575	5546342.020	832.91
18	3560423.537	5546300.021	832.20
19	3560465.120	5546183.111	828.26
20	3560423.706	5546471.202	830.50
21	3560358.74	5546458.408	830.28
22	3560456.001	5546226.478	830.85

CONTROL POINTS

# 6TH STREET DITCH ALIGNMENT DATA

Point	EDITCH-1	N	3,560,331.024	E	5,546,612.2287	Sig	100.000.00
Course from EDITCH-1 to PC E_DITCH-1 N 64° 44' 36.54" E Dist 75.2304							
Curve Data							
Curve E_DITCH-1	109.84.04	N	3,560,371.530	E	5,546,697.2820		
P.I. Station	12+18.18	N					
Delta	32° 44' 25.80"	(RT)					
Degree	18.928						
Length	175.0000						
Radius	1,000.00						
External	1.0000						
Long Chord	109.8401						
Mid. Ord.	109.8401						
P.C. Station	12+18.18	N	3,560,363.3011	E	5,545,660.2676		
P.T. Station	12+19.13	N	3,560,375.5551	E	5,545,715.6138		
C.C.	10.95						
Back	6.6360						
Chord	109.8401						
Chord Bear	N 77° 00' 54.55" E						
Chord	N 70° 52' 45.55" E						
Course from PT E_DITCH-1 to PC E_DITCH-2 N 77° 00' 54.55" E Dist 278.8545							
Curve Data							
Curve E_DITCH-2	104.94.67	N	3,560,443.4021	E	5,546,009.8462		
P.I. Station	85+28.24	N					
Delta	22° 10' 59.22"	(RT)					
Degree	12.179						
Length	371.2848						
Radius	2,000.0000						
External	9.3313						
Long Chord	104.9467						
Mid. Ord.	104.9467						
P.C. Station	85+28.24	N	3,560,421.5735	E	5,545,987.1339		
P.T. Station	87+00.10	N	3,560,421.5735	E	5,546,006.7668		
C.C.	17.86						
Back	7.75						
Chord	104.9467						
Chord Bear	N 77° 30' 41.10" E						
Chord	N 60° 14' 53.28" E						
Course from PT E_DITCH-2 to PC E_DITCH-3 S 17° 30' 41.10" E Dist 171.2989							
Curve Data							
Curve E_DITCH-3	106.28.52	N	3,560,230.0155	E	5,546,077.1726		
P.I. Station	67+18.26	N					
Delta	27° 18' 26.26"	(LT)					
Degree	15.951						
Length	52.0214						
Radius	1,933.51						
External	8.7292						
Long Chord	106.2852						
Mid. Ord.	106.2852						
P.C. Station	67+18.26	N	3,560,218.2812	E	5,546,068.3367		
P.T. Station	68+00.10	N	3,560,228.8212	E	5,546,106.5530		
C.C.	11.84						
Back	5.92						
Chord	106.2852						
Chord Bear	S 17° 30' 41.10" E						
Chord	S 50° 37' 45.28" E						
Course from PT E_DITCH-3 to PC E_DITCH-4 S 50° 37' 45.28" E Dist 285.4							
Curve Data							
Curve E_DITCH-4	108.71.24	N	3,560,224.7457	E	5,546,127.2854		
P.I. Station	64+18.18	N					
Delta	24° 18' 24.45"	(RT)					
Degree	16.0558						
Length	175.0000						
Radius	1,000.0000						
External	1.0000						
Long Chord	108.7124						
Mid. Ord.	108.7124						
P.C. Station	64+18.18	N	3,560,206.8212	E	5,546,103.3530		
P.T. Station	65+00.10	N	3,560,224.7457	E	5,546,131.4680		
C.C.	12.92						
Back	8.34						
Chord	108.7124						
Chord Bear	S 50° 37' 45.28" E						
Course from PT E_DITCH-4 to PC E_DITCH-5 N 18° 54' 49.46" E Dist 222.9133							
Curve Data							
Curve E_DITCH-5	105.96.90	N	3,560,196.5300	E	5,546,134.9559		
P.I. Station	11+18.18	N					
Delta	24° 18' 24.45"	(LT)					
Degree	16.0558						
Length	175.0000						
Radius	1,000.0000						
External	1.0000						
Long Chord	105.9690						
Mid. Ord.	105.9690						
P.C. Station	11+18.18	N	3,560,178.6815	E	5,546,112.3280		
P.T. Station	12+00.10	N	3,560,206.8212	E	5,546,148.7722		
C.C.	9.12						
Back	4.56						
Chord	105.9690						
Chord Bear	N 18° 54' 49.46" E						
Chord	N 3° 12' 23.05" E						

**SNYDER & ASSOCIATES, INC.**  
 SURVEY CONTROL & REFERENCE INFORMATION  
 MONTICELLO, IA  
 5085 BOWLING GREEN STREET S.W.  
 CEDAR RAPIDS, IA 52404  
 319-392-9384 | www.snyder-r-associates.com



6TH STREET DITCH ALIGNMENT DATA (CONTINUED)

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-16, DITCH-17, and DITCH-18.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-19, DITCH-20, DITCH-21, and DITCH-22.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-23, DITCH-24, DITCH-25, and DITCH-26.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-27, DITCH-28, DITCH-29, and DITCH-30.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-31, DITCH-32, DITCH-33, and DITCH-34.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-26, DITCH-27, DITCH-28, and DITCH-29.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-27, DITCH-28, DITCH-29, and DITCH-30.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-28, DITCH-29, DITCH-30, and DITCH-31.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-29, DITCH-30, DITCH-31, and DITCH-32.

Table with columns: Curve Data, Curve Data, Curve Data. Rows include curve details for DITCH-30, DITCH-31, DITCH-32, and DITCH-33.



MARK	DATE	BY

Project No: 140762  
 SHEET G.4  
 500 BOWLING STREET S.W.  
 CEDAR RAPIDS, IA 52402  
 319-272-9394 | WWW.SNYDER-ASSOCIATES.COM

# 6TH STREET DITCH REHABILITATION

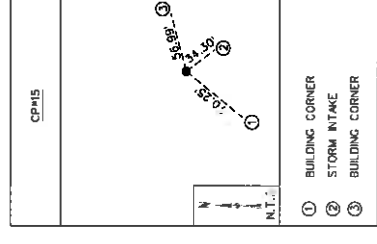
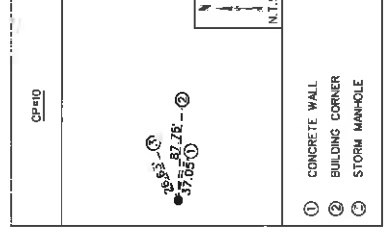
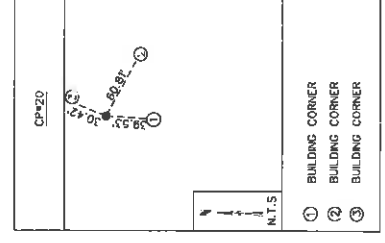
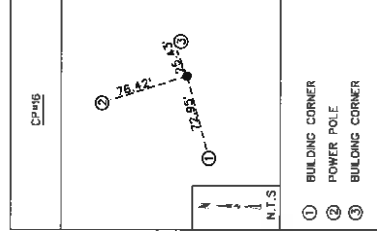
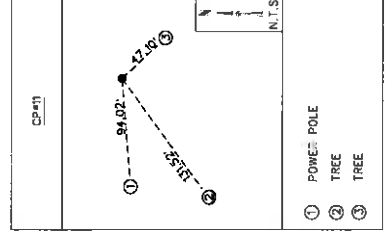
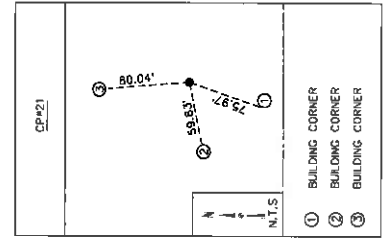
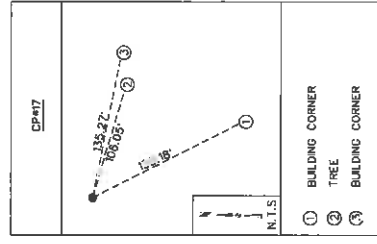
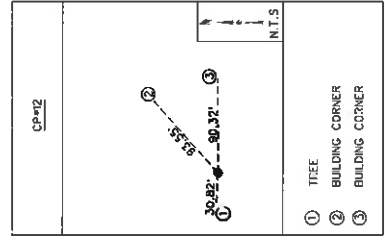
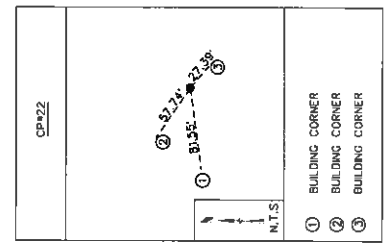
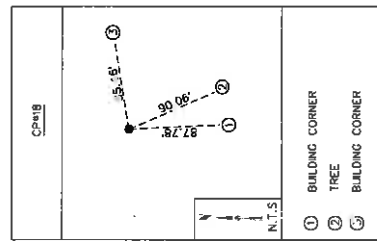
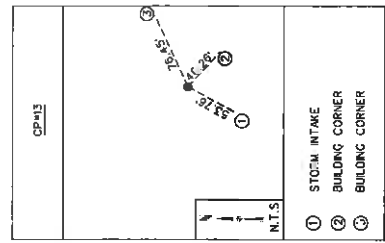
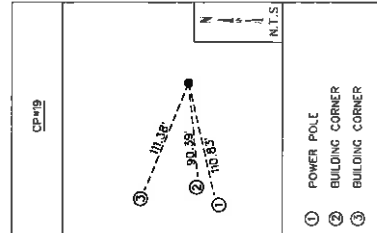
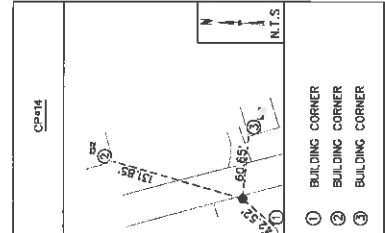
## SURVEY CONTROL AND REFERENCE INFORMATION

### MONTICELLO, IA



Project No: 140762  
 Sheet: G.4

DRAFT

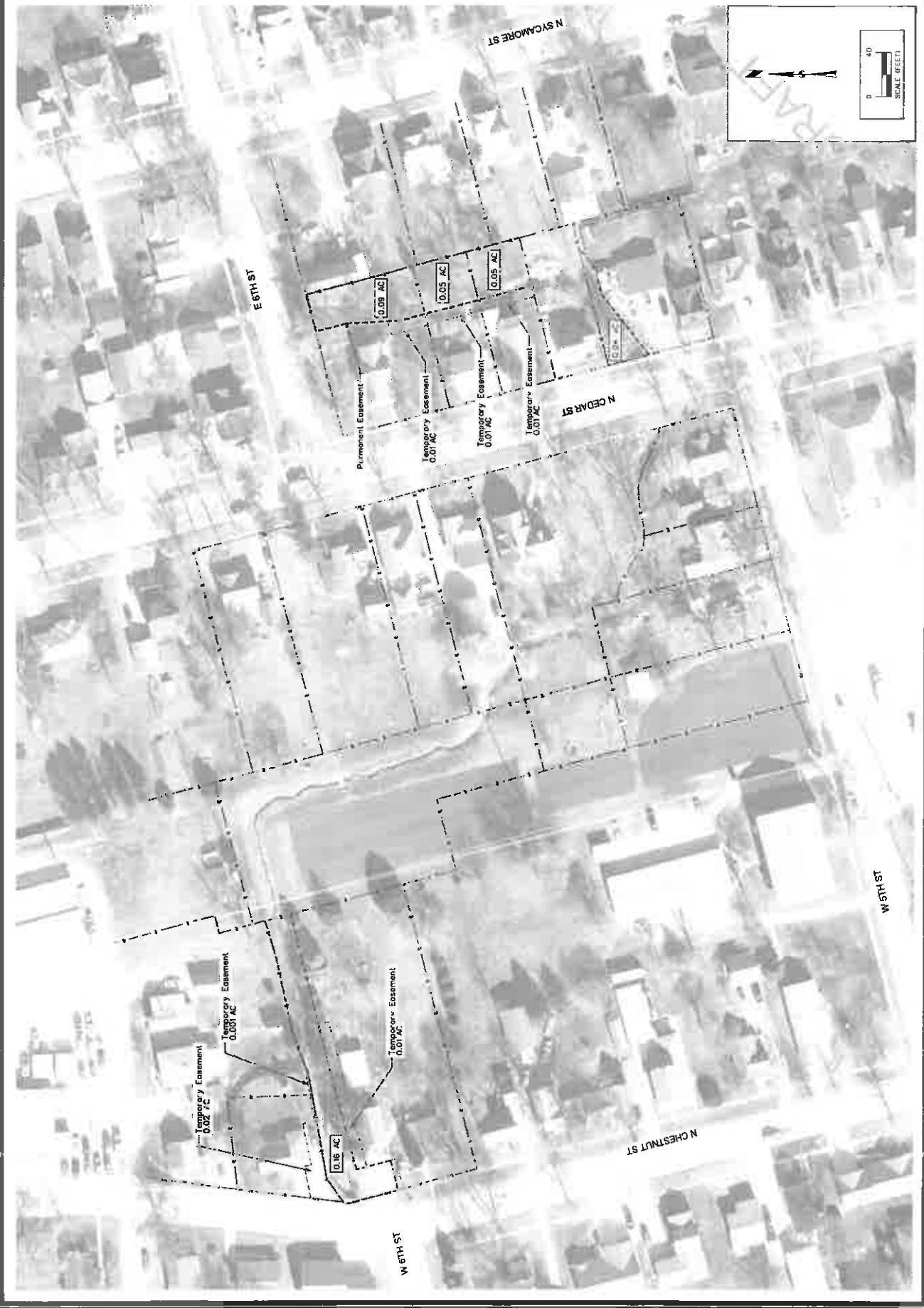


Sheet	H.1
Project No.	140762
Technical	CPM
Date	07-17-17
Scale	CRZ
Book	140
DATE	
BY	

5005 BOWLING STREET S.W.  
 CDA 3 PARTS & CO. INC.  
 319-72-9394 | www.cda3.com | cda3@aol.com  
**SNYDER & ASSOCIATES, INC.**  
**CONSTRUCTION LIMITS AND ACCESS**  
**MONTICELLO, IA**



Project No. 140762  
 Sheet H.1





Project No: 1140762  
Sheet J-1

# 6TH STREET DITCH REHABILITATION

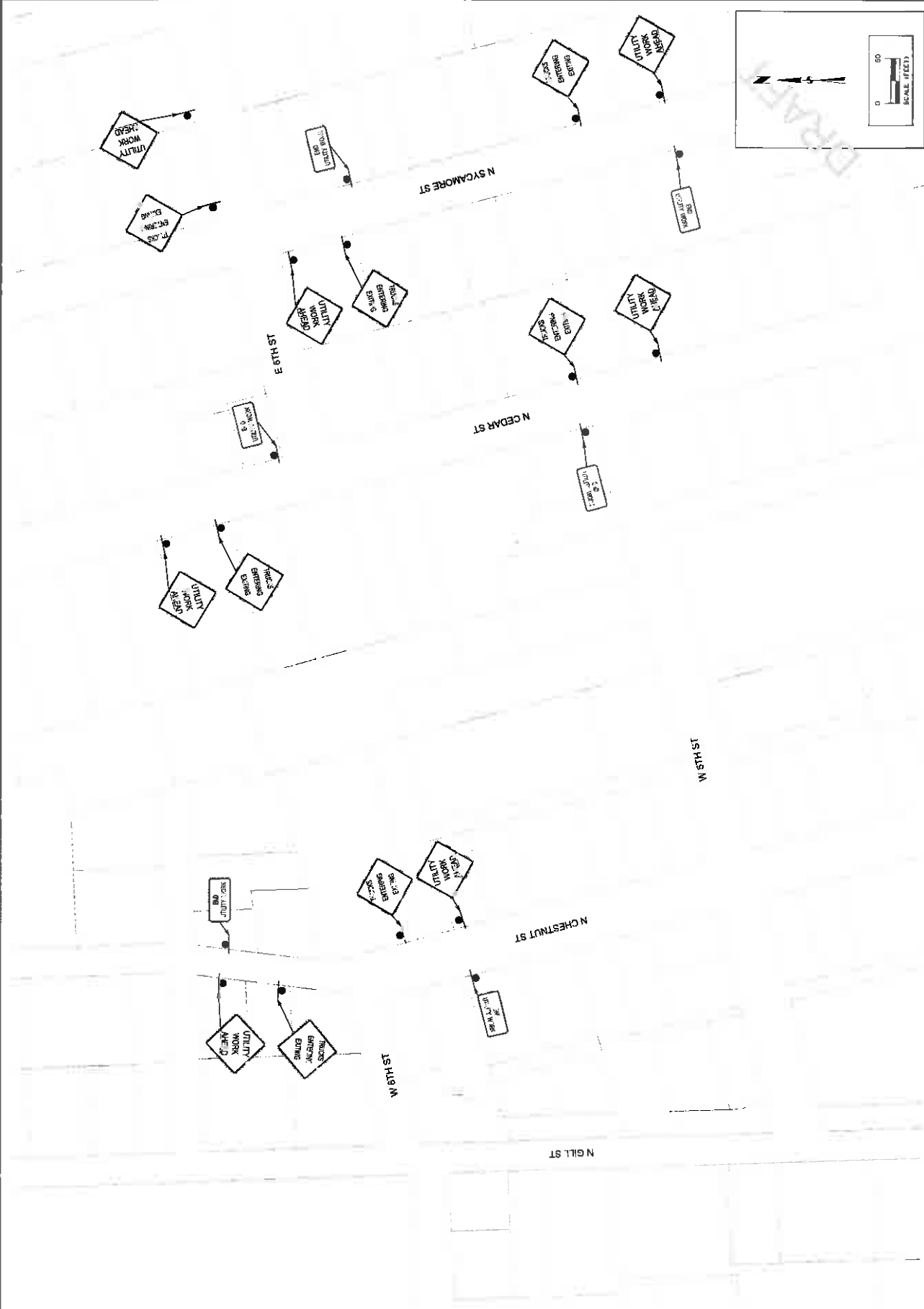
## TRAFFIC CONTROL & STAGING

MONTICELLO, IA

5005 BOWLING STREET S.W.  
CEDAR RAPIDS, IA 52404  
319-242-9334 | www.snyder-associates.com

Project No: 1140762  
Sheet: J-1

NO.	DATE	BY	REVISION
1	07-17-17	CRZ	CRZ
2			
3			
4			
5			





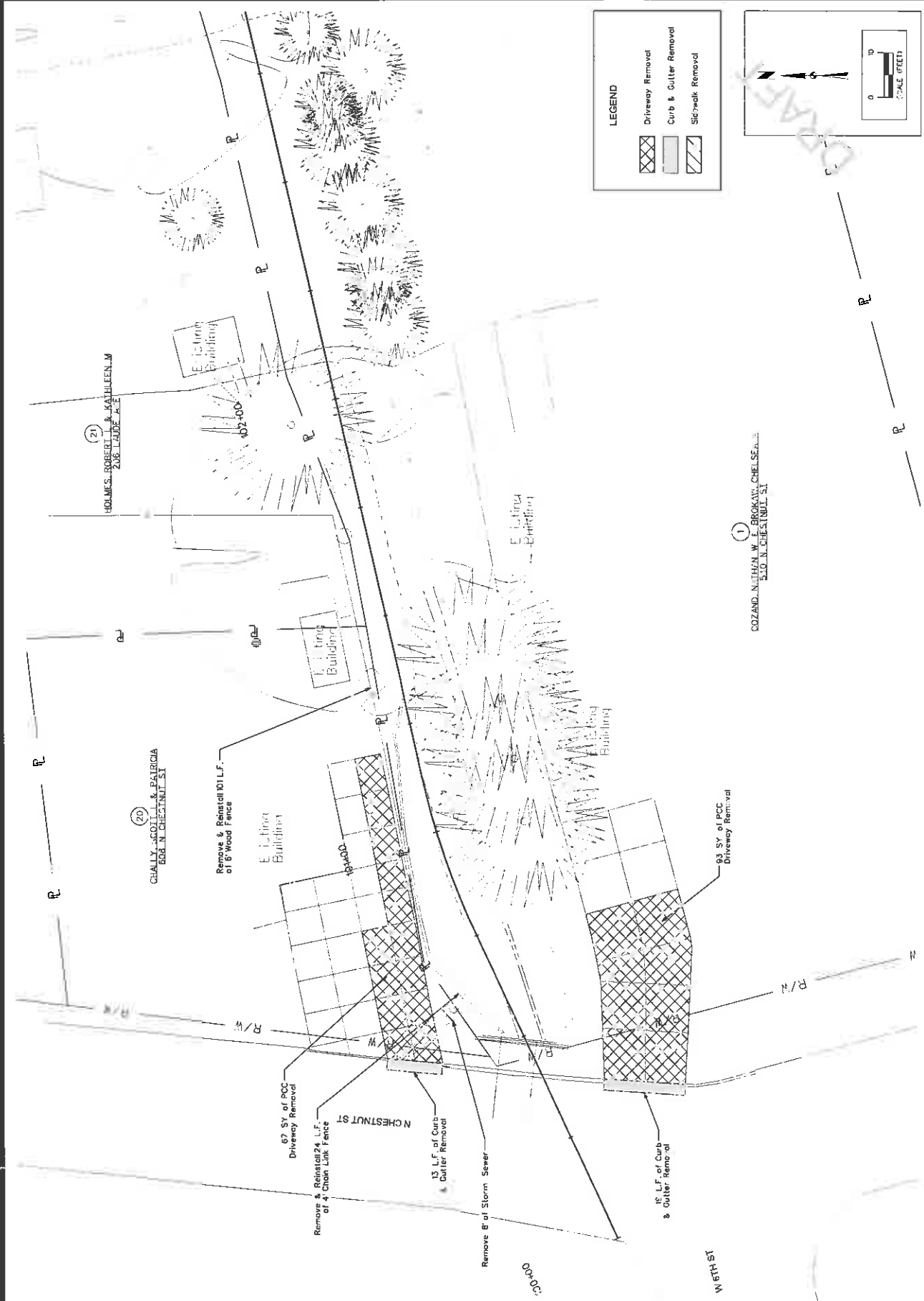
Project No: 1140762  
Sheet R.1

# REMOVALS

## 6TH STREET DITCH REHABILITATION

SNYDER & ASSOCIATES, INC.  
6005 BOWLING STREET S.W.  
CDD, P.O. BOX 100, MONTICELLO, IA 52058  
319-362-9364 | www.snyder-associates.com

Project No:	1140762
Client:	CRZ
Scale:	1" = 10'
Drawn By:	CRZ
Checked By:	CRZ
Date:	07-17-17
Sheet:	R.1



**LEGEND**

- Driveaway Removal (Cross-hatched pattern)
- Curb & Gutter Removal (Horizontal line pattern)
- Sidewalk Removal (Vertical line pattern)

**SCALE FEET**

0 10 20

North Arrow

COZAND, NATHAN W. & BROOKLYN, CHELSEA L.L.C.  
510 N. CHESTNUT ST.

HOLMES, ROBERT L. & KATHLEEN M.  
208 LAUDE AVE.  
(21)

CHALLY, SCOTT L. & PATRICIA  
808 N. CHESTNUT ST.  
(20)

62 SY. of PCC  
Driveaway Removal

Remove & Reinstall 24 L.F.  
of 4' Chain Link Fence

15 L.F. of Curb  
& Gutter Removal

Remove 8' of Storm Sewer

00+00

83 SY. of PCC  
Driveaway Removal

W 6TH ST

R/W

P

P

P

P

P

P

P

P

DRAFT

ESTIMATED RETAINING WALL QUANTITIES			
ITEM NO.	ITEM CODE	ITEM	AS BUILT QUANTITIES
1.	2401-6750001	REMOVALS AS PER PLAN	LS 1.0
2.	2402-0425030	GRANULAR BACKFILL	CY 125.0
3.	2402-2720000	EXCAVATION CL 20	CY 184
4.	2402-2725005	FOUNDATION TREATMENT MATERIAL	TON 93
5.	2403-0100000	STRUCTURAL CONCRETE (MISCELLANEOUS)	CY 165.1
6.	2404-7750000	REINFORCING STEEL	LB 22,656
7.	2501-8400172	TEMPORARY SHORING	LS 1.00

**ITEM NO. ESTIMATE REFERENCE INFORMATION**

- THE COST OF THE FILTER FABRIC AND POROUS BACKFILL SHALL BE INCLUDED IN THE CONTRACT UNIT PRICE BID FOR GRANULAR BACKFILL
- ALL CONCRETE SHALL BE CLASS C.  
INCLUDES COST FOR THE CONTRACTOR TO PROVIDE CERTIFIED PLANT INSPECTION FOR ALL CONCRETE IN ACCORDANCE WITH SECTION 2521 OF THE STANDARD SPECIFICATIONS.  
INCLUDES ALL COST ASSOCIATED WITH FURNISHING AND INSTALLING STEEL CLOSURE PLATES AND ANCHORS AS DETAILED IN THESE PLANS.
- ALL COSTS ASSOCIATED WITH FURNISHING AND INSTALLING WEEPHOLES AND GALVANIZED HARDWARE CLOTH.

DRAFT

Project No.	140762
Drawn By	JAS
Checked By	JAS
Date	03-10-17
Scale	1"=10'
Sheet	V.1

6008 BOWLING STREET S.W.  
CENTRA, IA 52543  
319-362-9234 | www.snyder-associates.com

**SNYDER & ASSOCIATES, INC.**  
ESTIMATED QUANTITIES  
MONTICELLO, IOWA  
6TH STREET DITCH REHABILITATION



Project No. 140762  
Sheet V.1

SHUCKERTSON

## SPECIFICATIONS:

DESIGN: AASHTO LRFD 7TH EDITION, SERIES OF 2014, EXCEPT AS NOTED IN THE CURRENT IOWA GUIDE DESIGN MANUAL.  
 CONSTRUCTION: IOWA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES 2016, PLUS APPLICABLE GENERAL SUPPLEMENTAL SPECIFICATIONS, DEVELOPMENTAL SPECIFICATIONS, SUPPLEMENTAL SPECIFICATIONS AND DEVELOPMENTAL SPECIFICATIONS SHALL APPLY TO CONSTRUCTION WORK ON THIS PROJECT.

## DESIGN STRESSES:

DESIGN STRESSES FOR THE FOLLOWING MATERIALS ARE IN ACCORDANCE WITH THE AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, 7TH EDITION, SERIES OF 2014, EXCEPT AS NOTED IN THE CURRENT IOWA DOT BRIDGE DESIGN MANUAL.  
 REINFORCING STEEL: IN ACCORDANCE WITH AASHTO LRFD SECTION 5.6, GRADE 60, CONCRETE IN ACCORDANCE WITH AASHTO LRFD SECTION 5.7,  $f_c = 4000$  PSI.  
 STRUCTURAL STEEL: IN ACCORDANCE WITH AASHTO LRFD SECTION 5.8, ASTM A109 GRADE 36, UNLESS NOTED OTHERWISE.

THE CONTRACTOR SHALL SUBMIT A DETAILED CONSTRUCTION SEQUENCE AND CONSTRUCTION SCHEDULE PRIOR TO BEGINNING WORK. THE CONSTRUCTION SEQUENCE AND SCHEDULE IS APPROVED BY THE ENGINEER.

FAINT LINES ON PLANS INDICATE THE EXISTING STRUCTURE.

SEE PLANS FOR COORDINATION OF RETAINING WALL CONSTRUCTION WITH SITE WORK, TRAFFIC CONTROL, FENCES, AND OTHER OPERATIONS.

THIS DESIGN IS FOR THE CONSTRUCTION OF THREE REINFORCED CONCRETE RETAINING WALLS OF VARYING HEIGHTS.

THE VOLUME OF CONCRETE PLACED FOR RETAINING WALLS WILL BE INCLUDED IN THE PRICE BID FOR "MISCELLANEOUS".

THE DESIGN BEARING PRESSURE FOR THE FOOTINGS IS 2,000 PSF.

WALL LOCATION	CULVERT TYPE	EARTH PRESSURE CONDITION	COEFFICIENT (kg OR kN)	EQUIVALENT FLUID DENSITY
WALL A1 AND C	GRANULAR	ACTIVE	0.27	36 PCF
WALL A2 AND B	IN-SITU	AT-REST	0.50	60 PCF

SURCHARGE LOAD = 250 PSF.  
 SURCHARGE LOAD IS INCLUDED ON WALL A (SEGMENT A1) AND WALL C ONLY.  
 COEFFICIENT OF SLIDING FRICTION = 0.30.

THE CONTRACTOR IS TO VISIT THE SITE TO ENSURE HE OR SHE IS FAMILIAR WITH THE EXISTING SITE CONDITIONS. UTILITIES ARE INDICATED ON THE DRAWINGS TO PROVIDE GENERAL LOCATION INFORMATION ONLY. THE CONTRACTOR WILL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES IN THE AREA PRIOR TO COMMENCING WORK. ALL UTILITIES TO REMAIN SHALL BE PROTECTED BY THE CONTRACTOR THROUGHOUT THE CONSTRUCTION OF THE PROJECT. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THEIR FAILURE TO EXACTLY LOCATE ANY AND ALL UTILITIES. IF OTHER UTILITIES ARE DISCOVERED IN THE AREA OR NOT INSTALLED AS PLOTTED OR SHOWN, THE FACILITIES ARE TO BE PROTECTED AND THE ENGINEER NOTIFIED IMMEDIATELY.

COPIES OF THE ORIGINAL CULVERT AND RETAINING WALL PLANS ARE NOT AVAILABLE.

ALL ALIGNMENT, STATIONING, CONNECTING DIMENSIONS, AND ELEVATIONS USED IN THE NEW DETAILS IN THESE PLANS SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR BEFORE STARTING CONSTRUCTION.

ALL EXISTING STRUCTURE DIMENSIONS AND DETAILS SHOWN ON THESE PLANS PERTINENT TO NEW CONSTRUCTION SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR BEFORE STARTING CONSTRUCTION. IF BELIEVED REMOVALS ARE NECESSARY TO PREFORM OPERATIONS, THE CONTRACTOR SHALL PERFORM SUCH VERIFICATIONS AS SOON AS PRACTICABLE.

THE CITY AND UTILITY COMPANIES WHOSE FACILITIES ARE SHOWN ON THE PLANS OR KNOWN TO BE WITHIN THE CONSTRUCTION LIMITS SHALL BE NOTIFIED BY THE CONTRACTOR OF THE CONSTRUCTION STARTING DATE AND SUBSEQUENT WORK IN THE AREA.

KEYWAY DIMENSIONS SHOWN ON THE PLANS ARE BASED ON NOMINAL DIMENSIONS UNLESS STATED OTHERWISE. IN ADDITION, THE BEVEL USED ON THE KEYWAY SHALL BE LIMITED TO A MAXIMUM OF 10 DEGREES FROM VERTICAL.

THE CONTRACTOR SHALL FURNISH THE CONSTRUCTION SURVEY NECESSARY FOR SURVEYS INVOLVED IN CONSTRUCTION OF ALL WORK AS INDICATED BY PROJECT PLANS. THESE SURVEYS SHALL BE CONDUCTED USING NECESSARY STAKES AND REFERENCE POINTS TO PROVIDE CORRECT LOCATIONS FOR ALL CONSTRUCTION. THE CONTRACTOR SHALL VERIFY THE ALIGNMENT, STATIONING, AND ALL ELEVATIONS SHOWN ON THE PLANS. THE METHODS OF DETERMINING SUBSTRUCTURE LAYOUTS, ALIGNMENTS, AND ALL ELEVATIONS SHALL BE SUBJECT TO REVIEW AND APPROVAL BY THE ENGINEER, BUT THE APPROVAL SHALL NOT ACT TO RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY FOR THE CORRECTNESS THEREOF.

IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE WASTE AREAS OR DISPOSAL SITES OUTSIDE OF RIGHT-OF-WAY FOR EXCESS MATERIAL WHICH IS NOT DESIRABLE TO BE INCORPORATED IN THE WORK INVOLVED IN THIS PROJECT. NO PAYMENT FOR OVERHAUL WILL BE ALLOWED FOR MATERIAL HAULED TO THESE SITES.

THE CONTRACTOR SHALL SUPPLY AND OBTAIN APPROVAL OF THE ENGINEER FOR BORROW MATERIAL HAULED ONTO THE JOB SITE.

THE CONTRACTOR SHALL DRESS UP THE AREA AROUND THE RETAINING WALLS WHICH ARE DISTURBED DURING CONSTRUCTION. THIS WORK SHALL BE CONSIDERED INCIDENTAL AND NO EXTRA PAYMENT WILL BE MADE.

ALL CONCRETE FOR THE RETAINING WALLS TO BE CLASS "C" AGGREGATE SHALL BE CRUSHED LIMESTONE WITH CLASS II DURABILITY. SUBSTITUTION OF CLASS "D" CONCRETE IS NOT ALLOWED.

CONCRETE SHALL BE IN ACCORDANCE WITH SECTION 2403 OF THE STANDARD SPECIFICATIONS. SURFACE FINISH OF ALL FLATWORK SHALL BE AS SPECIFIED IN SECTION 2403 OF THE STANDARD SPECIFICATIONS.

ALL CORNERS 90 DEGREES OR SHARPER ARE TO BE FILLETED WITH A DRESSED AND BEVELED 2"x4" STRIP.

SIDES OF THE FOOTINGS SHALL BE FORMED TO ENSURE CORRECT LINE AND GRADE.

MINIMUM CLEAR DISTANCE FROM FACE OF CONCRETE TO NEAR REINFORCING BAR IS TO BE 2" UNLESS OTHERWISE NOTED OR SHOWN.

ALL REINFORCING STEEL IS TO BE SECURELY WIRED IN PLACE BEFORE CONCRETE IS PLACED.

ALL BENDING DIMENSIONS ARE "OUT TO OUT" OF BARS, HOOKS AND BENDS UNLESS OTHERWISE SHOWN. SHALL BE IN ACCORDANCE WITH THE ACI CODE OF STANDARD PRACTICE.

ALL REINFORCING BARS AND BARS NOTED AS DOWELS SUPPLIED FOR THIS STRUCTURE SHALL BE DEFORMED REINFORCEMENT UNLESS OTHERWISE NOTED OR SHOWN.

THESE PLANS LABEL ALL REINFORCING STEEL WITH ENGLISH NOTATION (501 IS 5 INCH DIAMETER B7X). ENGLISH REINFORCING STEEL RECEIVED IN THE FIELD MAY DISPLAY THE FOLLOWING "BAR DESIGNATION". THE "BAR DESIGNATION" IS THE STAMPED IMPRESSION ON THE REINFORCING BARS, AND IS EQUIVALENT TO THE BAR DIAMETER IN MILLIMETERS.

ENGLISH SIZE	3	4	5	6	7	8	9	10	11
BAR DESIGNATION	10	13	16	19	22	25	29	32	36

THE CONTRACTOR IS REMINDED THE PROJECT IS LOCATED WITHIN AN URBAN AREA ADJACENT TO EXISTING STRUCTURES, BUILDINGS, AND RESIDENCES. THE CONTRACTOR SHALL PROVIDE TEMPORARY FENCING, BARRIERS, SIGNING, AND LIGHTING TO ENSURE THE SAFETY OF THE PUBLIC AND THE PROTECTION OF ALL NEARBY PROPERTIES. CONSTRUCTION OF THE PROJECT SHALL PROVIDE ALL NECESSARY SCREENS, CURTAINS, BARRIERS, ETC., AS REQUIRED TO PREVENT DAMAGE TO INJURY TO PEDESTRIANS, VEHICLES, AND OTHER PROPERTY IN OR NEAR THE WORK SITE AS THE RESULT OF THIS PROJECT. CONDUCT OPERATIONS TO PREVENT DAMAGE TO ADJACENT BUILDINGS, STRUCTURES, EQUIPMENT, AND OTHER FACILITIES. ALL MATERIALS AND LABOR NECESSARY TO INSTALL AND MAINTAIN TEMPORARY FENCING, SIGNING, AND LIGHTING SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.

NOTES:  
 POLLUTION PREVENTION PLAN SHOWN ELSEWHERE IN THESE PLANS.

THE CONTRACTOR WILL BE RESPONSIBLE FOR THE COMPLETION OF ALL WORK AS DETAILED AND NOTED IN THESE PLANS.

TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, SIGNING, AND PAVEMENT MARKINGS WILL BE IN ACCORDANCE WITH THE PROJECT MANUAL. THE CONTRACTOR SHALL COMPLY WITH ALL TRAFFIC CONTROL DEVICES AND PROCEDURES ADOPTED BY THE DEPARTMENT PER 161 OF THE IOWA ADMINISTRATIVE CODE (IAC) CHAPTER 140.

REMOVALS AS PER PLAN INCLUDES ALL CURBS, ASSOCIATED WITH REMOVALS OF THE EXISTING RETAINING WALLS AND FOOTINGS, IDENTIFIED IN THESE PLANS.

REMOVALS SHALL BE IN ACCORDANCE WITH SECTION 2401 OF THE STANDARD SPECIFICATIONS. DAMAGE TO OTHER PORTIONS OF THE EXISTING STRUCTURE SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIRS AT NO EXTRA COST TO THE CITY.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR REVIEWING THESE PLANS AND INSPECTING THE SITE OF THE PROPOSED WORK TO ENSURE THAT ALL NECESSARY CONDITIONS OF CONSTRUCTION SHOWN IN THE PLANS, AND EXISTING SITE CONDITIONS RELATIVE TO THE CONTRACT.

ALL DEBRIS CAUSED BY THE CONTRACTOR'S OPERATIONS SHALL BE SWEEP CLEAN AND REMOVED FROM THE PROJECT SITE AND ADJACENT ACCESS LOCATIONS ON A DAILY BASIS. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO ENSURE THAT THE PARTS OF THE STRUCTURE OR ADJACENT STRUCTURES TO BE PRESERVED ARE NOT DAMAGED BY THE APPLICATION OF EXCESSIVE LOADS OR BY ANY OTHER MEANS. THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ANY DAMAGE CAUSED.

ALL AREAS DESTROYED OR DAMAGED BY THE CONTRACTOR'S WORK INCLUDING SIDEWALKS, TRAILS, SOIL, AND GRASSWAYS ARE TO BE RESTORED TO ORIGINAL CONDITION BY THE CONTRACTOR. AT HIS EXPENSE. IF DAMAGED, SIDEWALKS ARE TO BE RECONSTRUCTED TO FULL PANEL LENGTHS AND WIDTHS IN ACCORDANCE WITH THE IOWA DOT STANDARD SPECIFICATIONS.

TEMPORARY SHORING (SHEET PILE OR OTHER) SHALL BE REQUIRED AS NECESSARY TO PREVENT COLLAPSE OF EXISTING STRUCTURES. EXISTING STRUCTURES SHALL BE PRESERVED FROM COLLAPSE DURING CONSTRUCTION. THESE STRUCTURES SHALL INCLUDE THE REINFORCED CONCRETE BOX CULVERT AND HEADWALL ADJOINING WALL. THE EXISTING RETAINING WALLS NOT IDENTIFIED FOR REMOVAL AND THE EXISTING STRUCTURES AND PAVEMENT OF ADJACENT PROPERTIES.

THE CONTRACTOR SHALL SUBMIT A TEMPORARY SHORING PLAN FOR REVIEW. THE TEMPORARY SHORING PLAN SHALL BE DESIGNED AND CERTIFIED BY A PROFESSIONAL ENGINEER LICENSED IN THE STATE OF IOWA. THE CONTRACTOR SHALL NOT PROCEED WITH INSTALLATION OF THE TEMPORARY SHORING WITHOUT NOTICE TO PROCEED FROM THE ENGINEER.

- THE TEMPORARY SHORING SUBMITTAL SHALL INCLUDE:
  - DESIGN CALCULATIONS (INCLUDING A GLOBAL STABILITY ANALYSIS)
  - SOIL PROPERTIES
  - SHORING MATERIAL PROPERTIES
  - SHORING PLAN LAYOUT (SHOWING LOCATION OF TRAFFIC)
  - SHORING DETAILS

TEMPORARY SHORING SHALL BE PAID FOR AS A LUMP SUM INCLUDING ALL COST FOR DESIGNING, FURNISHING, INSTALLING AND REMOVAL ALL MATERIAL USED FOR SHORING SHALL REMAIN THE PROPERTY OF THE CONTRACTOR. SHORING IS TO BE REMOVED ONLY AFTER BACKFILLING HAS BEEN COMPLETED. IN ADDITION TO THE REQUIREMENTS NOTED ABOVE, ARTICLE 1107.07 OF THE STANDARD SPECIFICATIONS, STILL APPLIES.

## INSPECTION:

THE CONTRACTOR SHALL CONTACT THE PRINCIPAL CONSTRUCTION INSPECTOR A MINIMUM OF 24 HOURS BEFORE BEGINNING CONSTRUCTION. THE CONTRACTOR SHALL ALSO GIVE THE PRINCIPAL CONSTRUCTION INSPECTOR A MINIMUM OF 24 HOUR NOTICE FOR CONCRETE PLACEMENTS.

## RECORD DRAWINGS:

CONTRACTOR SHALL CREATE AND MAINTAIN A SET OF "AS-BUILT" PLANS AND SPECIFICATIONS DENOTING LOCATIONS, ELEVATIONS, AND QUANTITY OF WORK PERFORMED. IN ADDITION, ANY CHANGES OR MODIFICATIONS FROM THE CONTRACT DOCUMENTS SHALL BE RECORDED. THESE RECORDS SHALL BE MAINTAINED THROUGHOUT THE PROJECT. THE AS-BUILT SHALL BE UPDATED AS SPECIFICATIONS ARE COMPLETED. THE RECORDS SHALL BECOME THE PROPERTY OF THE OWNER AT THE END OF THE PROJECT. THE OWNER WILL MAKE ONE SET OF SPECIFICATIONS AND LIMIT DRAWINGS AVAILABLE TO THE CONTRACTOR AT THE BEGINNING OF THE PROJECT FOR USE IN PREPARING "AS-BUILT".

SEE ROADWAY/SITE PLAN SHEETS FOR TRAFFIC CONTROL AND TEMPORARY BARRIERS DETAILS.

NOTES:  
 ROADWAY QUANTITIES SHOWN ELSEWHERE IN THESE PLANS.

Project No.	140762
Sheet	V2
Drawn	JAC
Checked	JAC
Date	03-10-17
Scale	As Shown
Notes	

5005 BOWLING STREET, S.W.  
 DES MOINES, IA 50319  
 515-281-9384 | WWW.SNYDER-ASSOCIATES.COM

**SNYDER & ASSOCIATES, INC.**

GENERAL NOTES

**6TH STREET DITCH REHABILITATION**

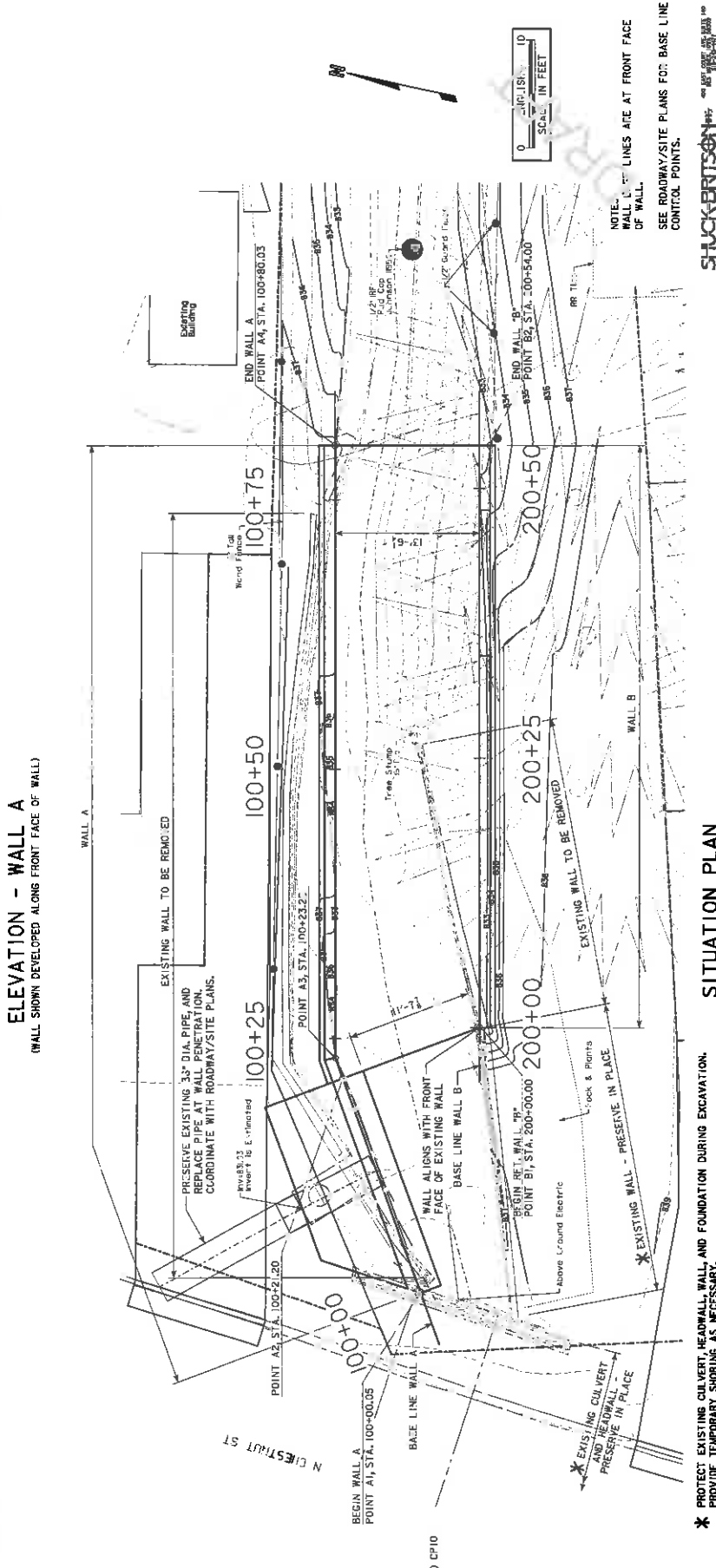
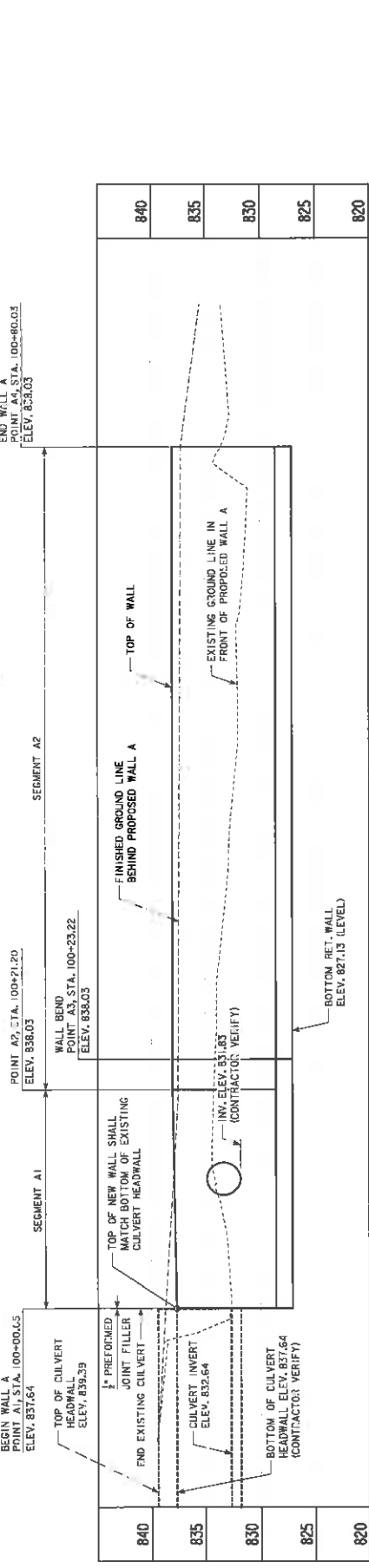
MONTICELLO, IOWA

**SHUCK-BERTSON**

Project No. 140762

Sheet V2

BENCH MARK NO. 1 CPIO - NORTHING: 3560347.516, EASTING: 55546617.521, ELEV. 839.24



NOTE:  
 WALL LINES ARE AT FRONT FACE OF WALL.  
 SEE ROADWAY/SITE PLANS FOR BASE LINE CONTROL POINTS.



STUCKERTSON

Project No: 140762  
 Sheet V.3



MARK	DATE	BY
JEM	JAC	JAC
REVISION		
DESCRIPTION		
DATE		
BY		

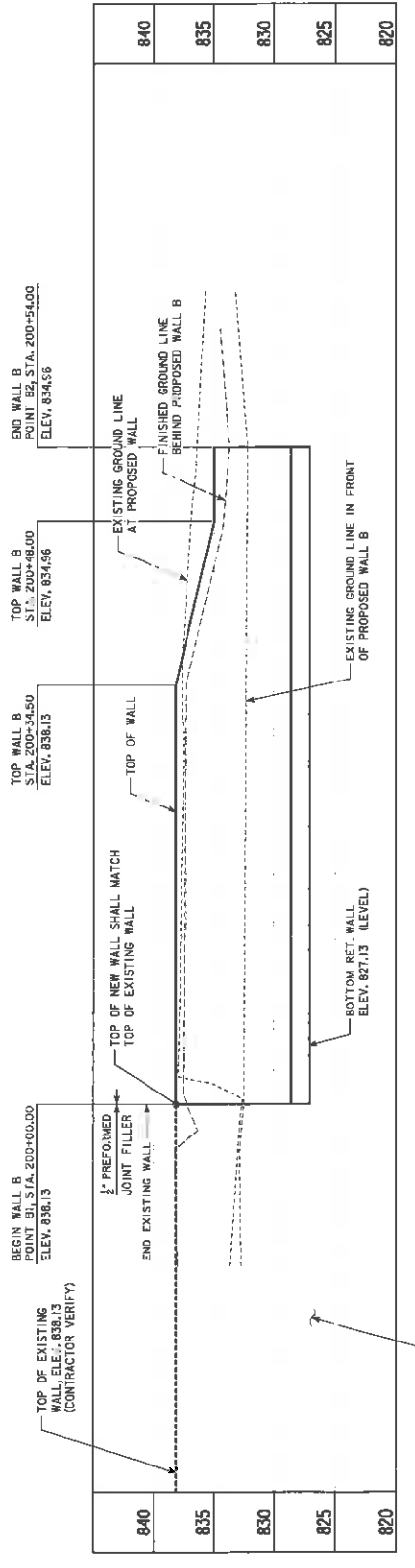
6TH STREET DITCH REHABILITATION  
 WALL B LONGITUDINAL FACE OF CHANNEL  
 MONTICELLO, IOWA

**S**  
 Project No: 140762  
 Sheet V/4

Project No: 140762  
 Date: 03-23-16  
 Drawn by: JAC  
 Checked by: JAC  
 Title: 6TH STREET DITCH REHABILITATION  
 Scale: AS SHOWN  
 Project: 5005 BOWLING STREET S.W. CEDAR RAPIDS IA 52404  
 319-02-8394 | www.snyder-and-associates.com

Sheet V/4

ENCH MARK NO.: CP10 - NORTHING 3560347.518, EASTING 95545617.521, ELEV. 839.24

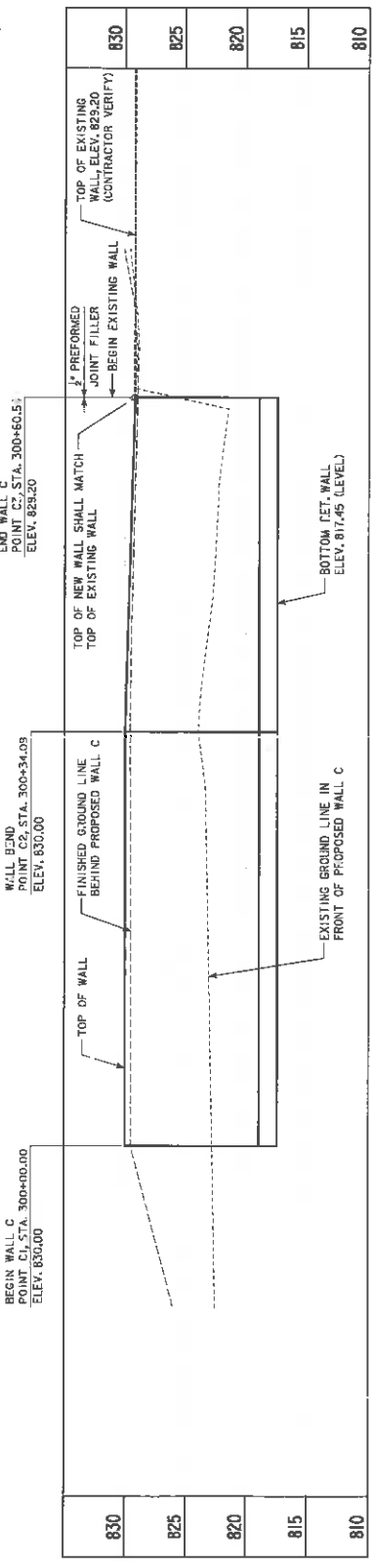


**ELEVATION - WALL B**  
 REFLECTED FRONT FACE OF WALL SHOWN

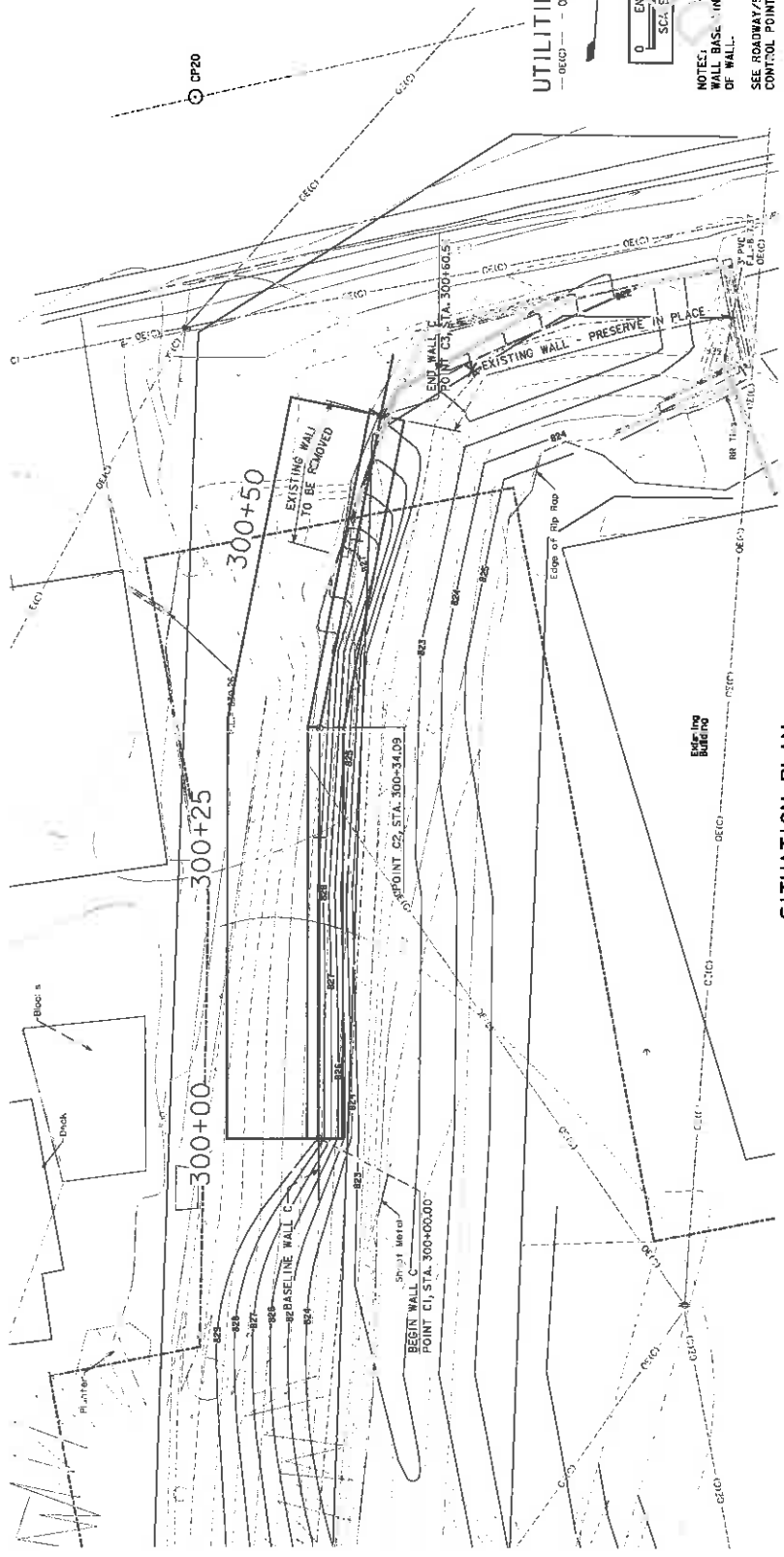
DRAFT

SHUCK-BRITSON INC.

BENCH MARK NO.: CP20 - NORTHING 3560423.706, EASTING 554641.202, ELEV. 238.24



**ELEVATION - WALL C**  
 (WALL SHOWN DEVELOPED ALONG FRONT FACE OF WALL)



**UTILITIES LEGEND:**  
 --- (CE(C)) --- OVERHEAD ELECTRIC



**NOTES:**  
 WALL BASE LINES ARE AT FRONT FACE OF WALL.  
 SEE ROADWAY/SITE PLANS FOR BASE LINE CONTROL POINTS.

**SHUCK-BRITTON**  
 ENGINEERS & ARCHITECTS


\* PROTECT EXISTING WALL AND FOUNDATION DURING EXCAVATION. PROVIDE TEMPORARY CHORING AS NECESSARY.

**SITUATION PLAN**

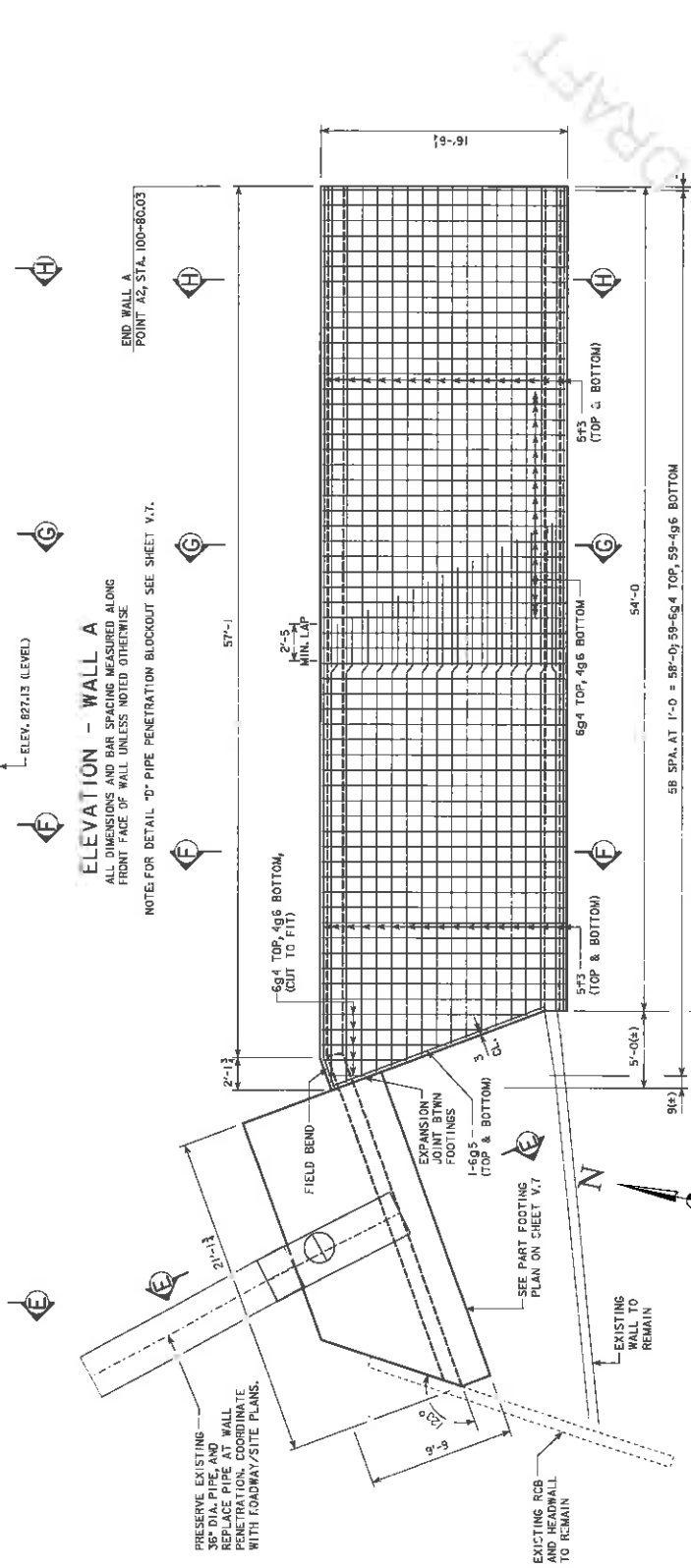
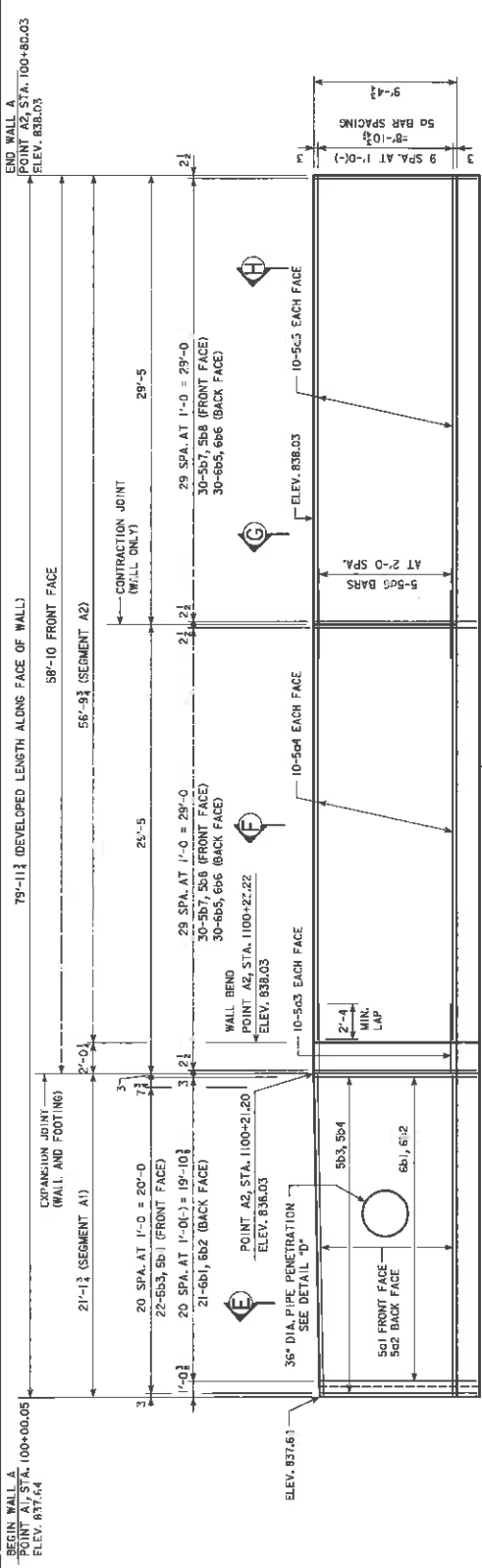
REVISION	DATE	BY

PROJECT NO. 140762  
 DRAWN BY: J.S.M.  
 CHECKED BY: J.A.G.  
 SCALE: 1" = 4'-0"  
 DATE: 05-01-17

**6TH STREET DITCH REHABILITATION**  
**WALL "A" ELEVATIONS & FOOTING PLAN**  
**SNYDER & ASSOCIATES, INC.**  
 5005 BOWLING STREET S.W.  
 CEDAR RAPIDS, IA 52404  
 319-432-0374 | WWW.SNYDER-ASSOCIATES.COM  
 MONTICELLO, IOWA



Project No. 140762  
 Sheet V.6



**WALL A & B FOOTING PLAN**  
 NOTE SEE SHEETS V.7 AND V.3 FOR SECTIONS.  
 SEE SHEET V.8 FOR JOINT DETAILS AND WALL B ELEVATION.

PRESERVE EXISTING 36" DIA. PIPE AND REPLACE PIPE AT WALL PENETRATION, COORDINATE WITH ROADWAY/SITE PLANS.  
 EXISTING RCB AND HEADWALL TO REMAIN  
 EXPANSION JOINT WITH FOOTINGS  
 1-6G5 (TOP & BOTTOM) 3'-0"  
 FIELD BEND  
 SEE PART FOOTING PLAN ON SHEET V.7  
 EXISTING WALL TO REMAIN  
 NORTH ARROW

REVISION	DATE	BY

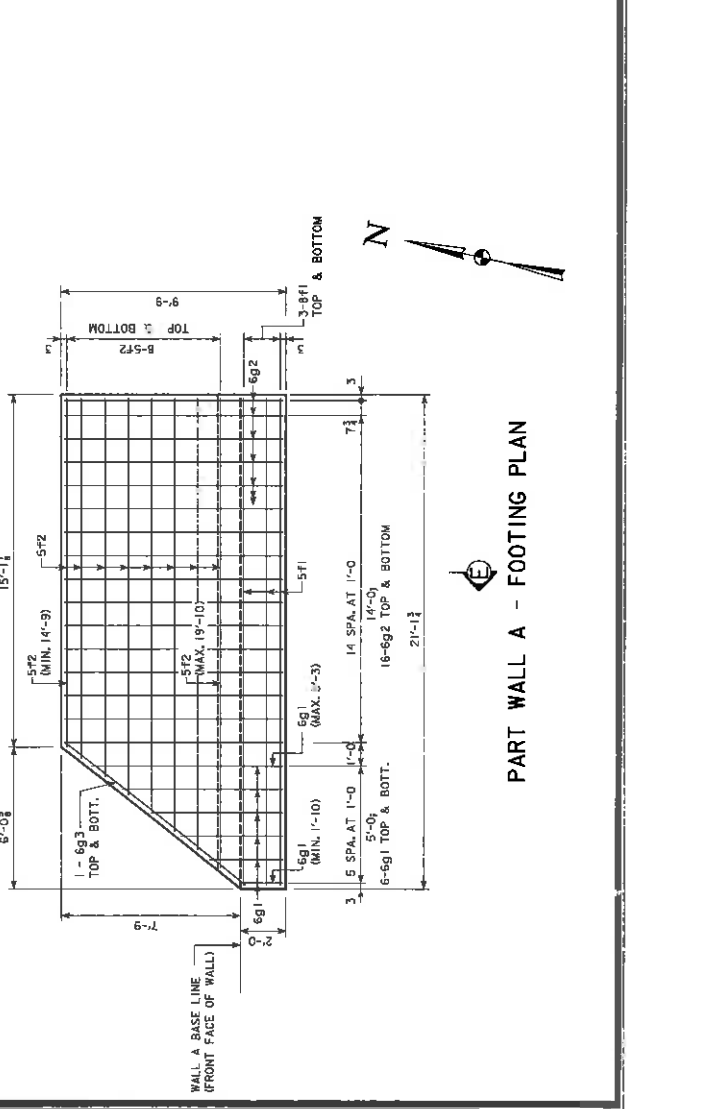
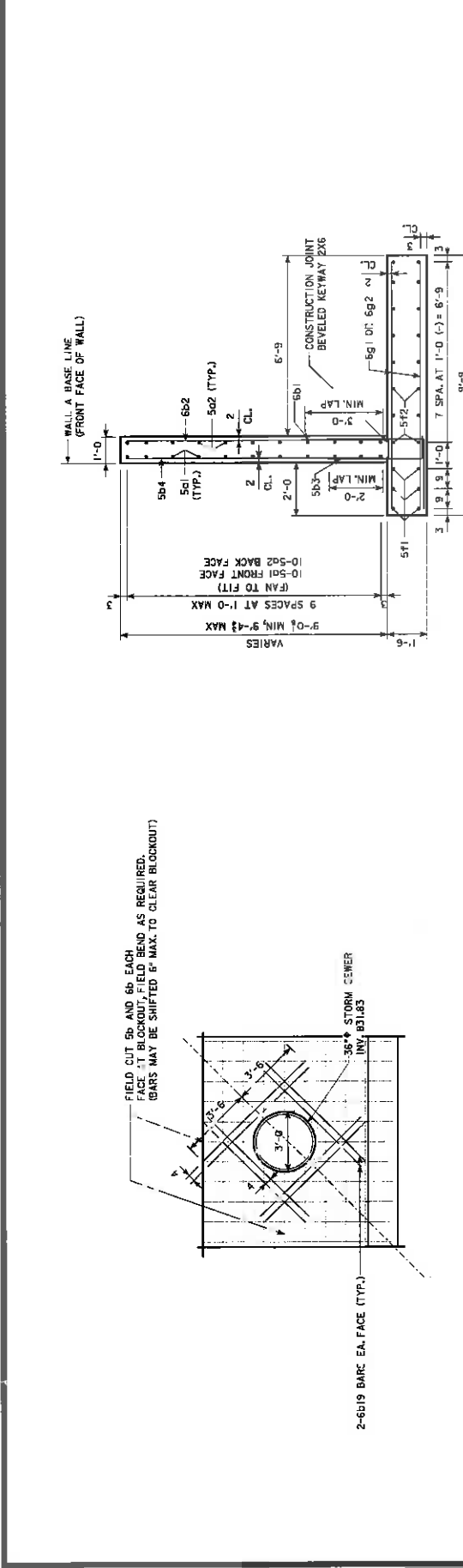
Project No: J40762  
 SHEET V.7  
 6005 COMING STREET, S.W.  
 CEDAR RAPIDS, IA 52404  
 319-662-9394 | www.snyder-associates.com  
 SNYDER & ASSOCIATES, INC.

6TH STREET DITCH REHABILITATION  
 RETAINING WALL "A" DETAILS  
 MONTICELLO, IOWA

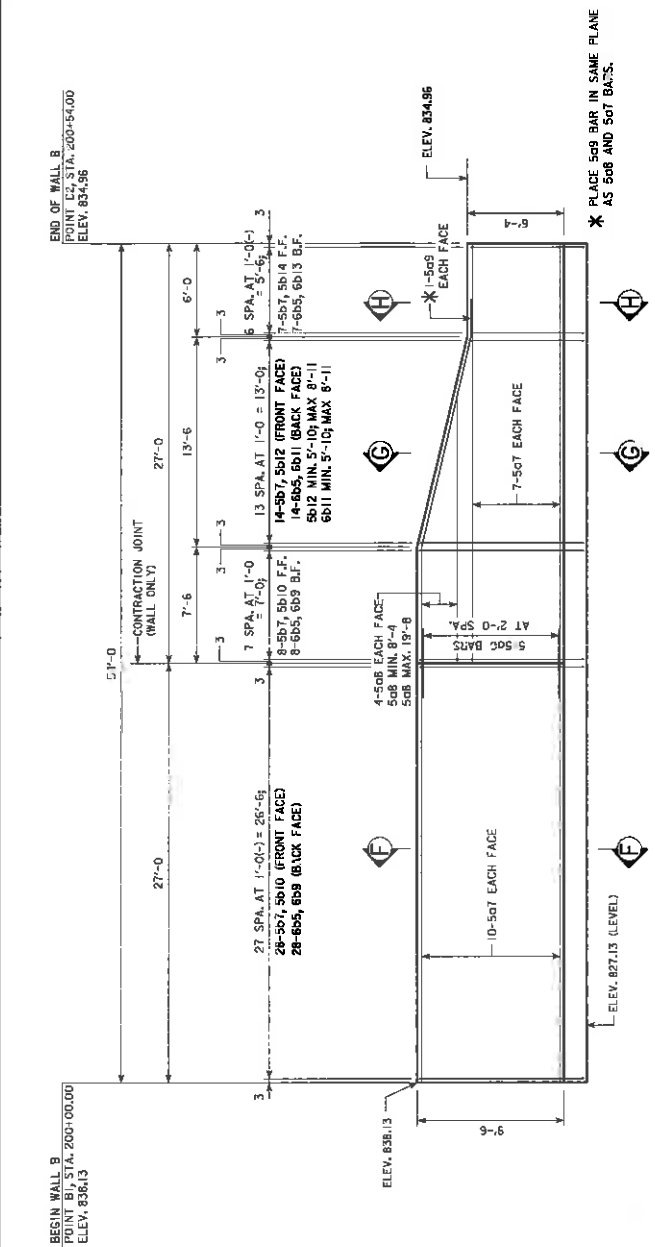


Project No: J40762  
 Sheet V.7

SHUCKBRIXTON  
 100 WEST GARDEN STREET  
 OMAHA, NE 68102  
 402-342-2222

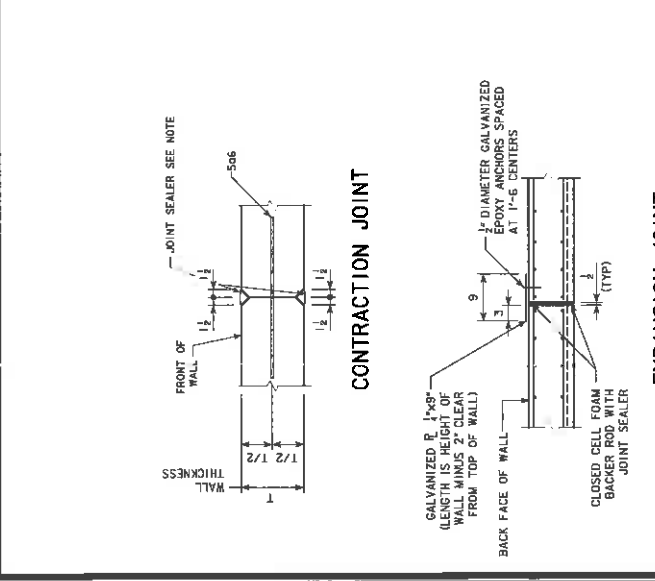


DRAFT



**REFLECTED ELEVATION - WALL B**

ALL DIMENSIONS AND BAR SPACING MEASURED ALONG FRONT FACE OF WALL UNLESS NOTED OTHERWISE



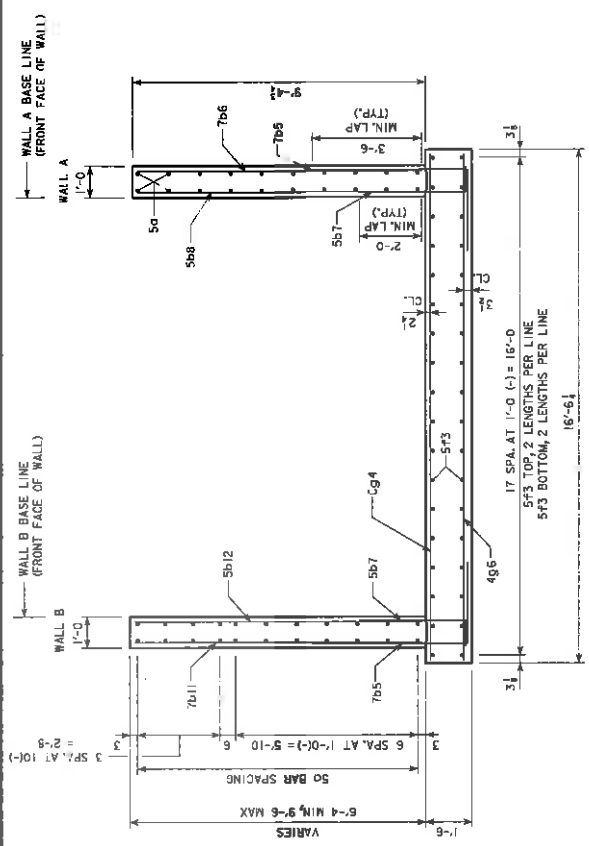
**JOINT NOTES:**

STRAIGHT WALL JOINTS SHOWN. JOINTS AT WALL BEND LOCATIONS ARE SIMILAR. FABRICATE EXPANSION JOINT PLATE WITH BEND TO MATCH.  
 GALVANIZED ANCHORS SHALL HAVE A MINIMUM EMBEDMENT OF 4 INCHES. THE ANCHOR BOLTS SHALL BE SET IN DRILLED HOLES. THE EPOXY GROUT SYSTEM TO BE USED AS THE BONDING AGENT SHALL BE SPECIFIED BY THE CONTRACT DOCUMENTS. THE STANDARD SPECIFICATIONS FOR CONCRETE SHALL APPLY TO ALL MATERIALS TO BE USED SHALL ALSO BE IN ACCORDANCE WITH THE ADHESIVE MANUFACTURER'S REQUIREMENTS. ANCHOR BOLT INSTALLATION, INCLUDING HOLE SIZE, DRILLING, AND CLEAN-OUT SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.  
 THE JOINT SEALER SHALL BE LIGHT GRAY NONSAG LATEX CAULKING SEALER MARKETED FOR OUTDOOR USE. NO TESTING OR CERTIFICATION IS REQUIRED.  
 ALL POSTS ASSOCIATED WITH FIRMINGS AND THE INSTALLATION OF THE BACKER RODS, JOINT SEALER, GALVANIZED STEEL PLATE AND EPOXY ANCHORS AT EACH EXPANSION JOINT SHALL BE CONSIDERED INCIDENTAL TO THE BID ITEM "STRUCTURAL CONCRETE MISCELLANEOUS" AND NO ADDITIONAL PAYMENT WILL BE MADE.

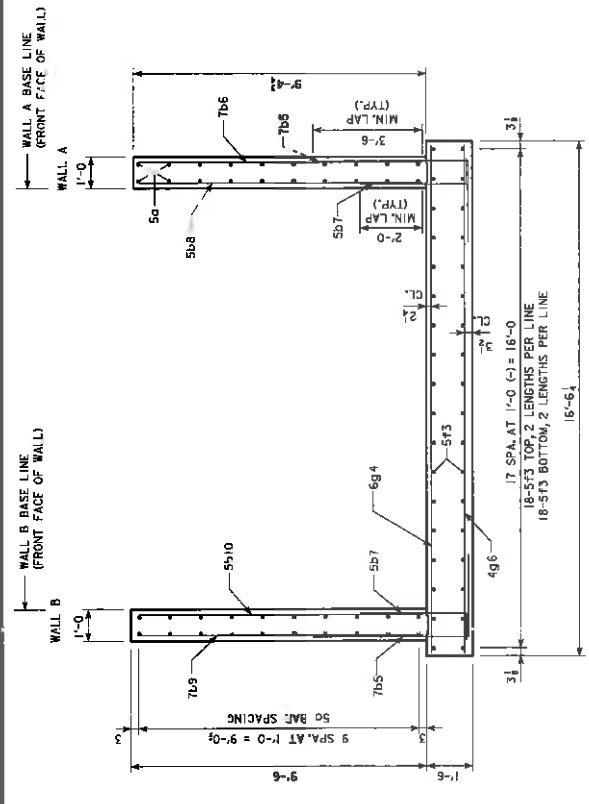
DRAFT



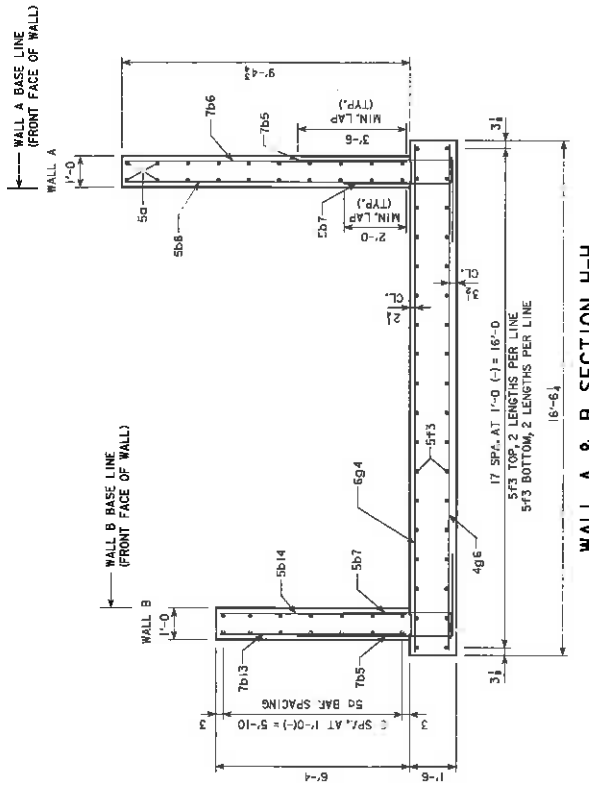
SHUCKERTSON  
 CIVIL ENGINEERING & ARCHITECTURE  
 1000 13TH AVE SW  
 CEDAR RAPIDS, IA 52402  
 319-244-2222



**WALL A & B SECTION G-G**  
 SEE SHEET V.6 FOR WALL "A" HORIZONTAL BAR SPACING



**WALL A & B SECTION F-F**  
 SEE SHEET V.6 FOR WALL "A" HORIZONTAL BAR SPACING



**WALL A & B SECTION H-H**  
 SEE SHEET V.5 FOR WALL "A" HORIZONTAL BAR SPACING

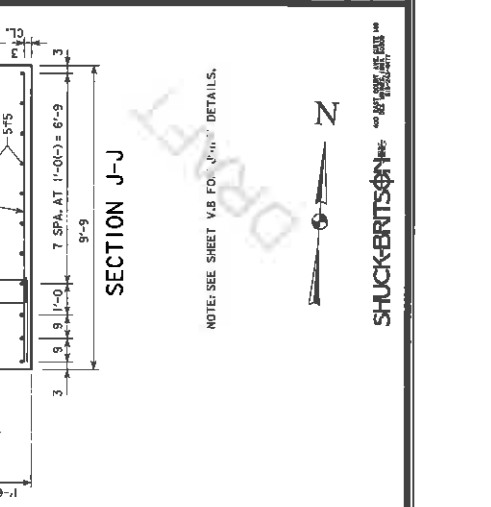
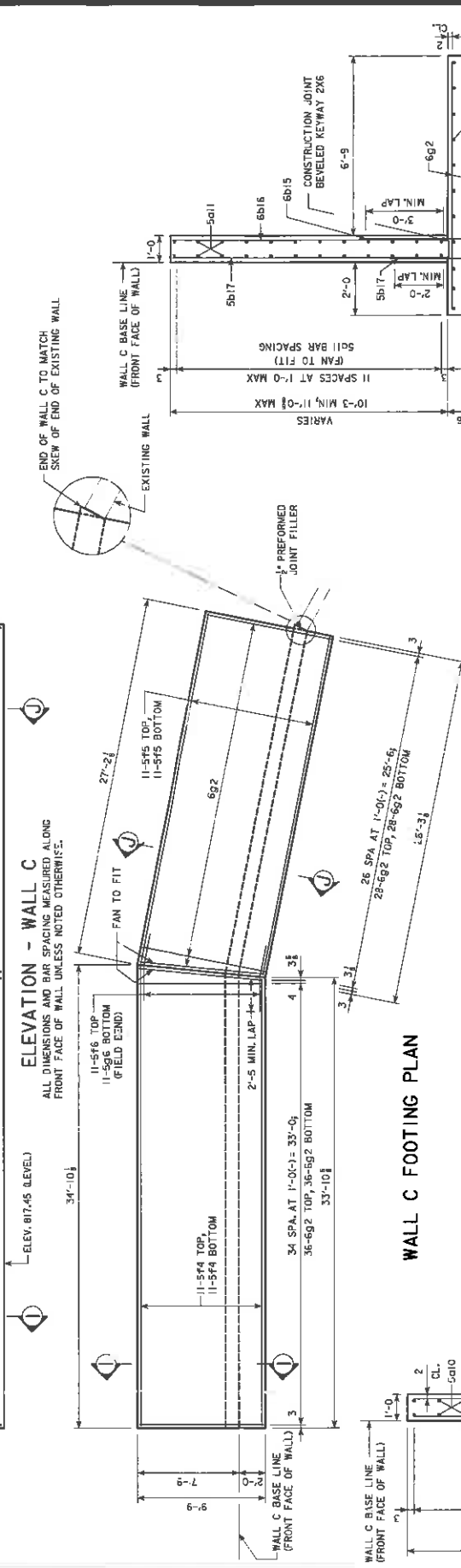
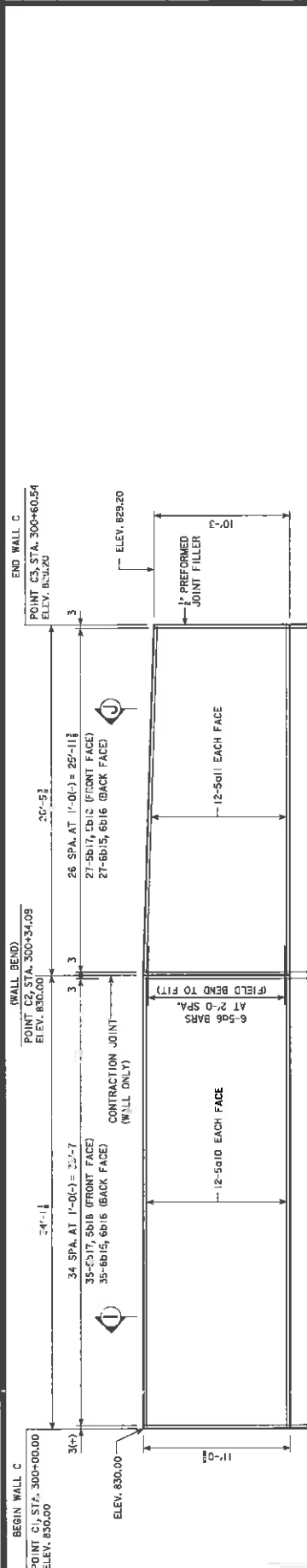
DRAFT



Project No. 140762  
Sheet V.10

DATE	BY	CHKD BY	JAC	REV

RES. NO.



NOTE: SEE SHEET V.8 FOR JOINT DETAILS.



**SHUCK-BRITSON**

**REINFORCING BAR LIST WALL A**

BAR	LOCATION	SHAPE	NO.	LENGTH	WEIGHT
5b1	WALL HORIZONTAL FRONT FACE	—	10	20'-11"	218
5b2	WALL HORIZONTAL BACK FACE	—	10	20'-2"	210
5b3	WALL VERTICAL DOWEL BACK FACE	—	21	7'-7"	239
5b4	WALL VERTICAL DOWEL FRONT FACE	—	22	8'-10"	278
5b5	WALL VERTICAL DOWEL BACK FACE	—	22	8'-10"	278
5b6	WALL PIPE PENETRATION DIAGONAL	—	15	7'-0"	168
5f1	FOOTINGS LONGIT.	—	6	20'-7"	129
5f2	FOOTINGS LONGIT.	—	16	VARIES	289
5g1	FOOTINGS TRANSVERSE	—	12	VARIES	91
5g2	FOOTINGS TRANSVERSE	—	32	5'-3"	445
5g3	FOOTINGS DIAGONAL	—	2	10'-0"	30

**REINFORCING BAR LIST WALL A-B**

BAR	LOCATION	SHAPE	NO.	LENGTH	WEIGHT
5b3	WALL A HORIZ. FRONT & BACK FACE	—	20	9'-4"	111
5b4	WALL A HORIZ. FRONT & BACK FACE	—	20	27'-2"	567
5b5	WALL A HORIZ. FRONT & BACK FACE	—	20	29'-1"	591
5b6	WALL A HORIZ. CONTRACT. JOINT	—	10	26'-8"	242
5b7	WALL B HORIZ. FRONT & BACK FACE	—	8	VARIES	117
5b8	WALL B HORIZ. FRONT & BACK FACE	—	2	18'-8"	39
5b9	WALL A&B VERT. DOWEL BACK FACE	—	117	9'-0"	2152
5b10	WALL A&B VERT. DOWEL FRONT FACE	—	60	8'-10"	1083
5b11	WALL B VERTICAL FRONT FACE	—	117	5'-0"	610
5b12	WALL B VERTICAL BACK FACE	—	60	7'-10"	553
5b13	WALL B VERTICAL FRONT FACE	—	36	9'-0"	662
5b14	WALL B VERTICAL BACK FACE	—	36	9'-0"	662
5b15	WALL B VERTICAL FRONT FACE	—	14	VARIES	211
5b16	WALL B VERTICAL FRONT FACE	—	14	VARIES	108
5b17	WALL B VERTICAL BACK FACE	—	7	5'-10"	83
5b18	WALL B VERTICAL BACK FACE	—	7	5'-10"	43
5f3	FOOTING LONGITUDINAL	—	72	30'-9"	2309
5g4	FOOTING TRANSVERSE TOP	—	59	16'-0"	1418
5g5	FOOTING DIAGONAL	—	2	15'-0"	45
5g6	FOOTING TRANSVERSE BOT.	—	59	16'-0"	631

**REINFORCING BAR LIST WALL C**

BAR	LOCATION	SHAPE	NO.	LENGTH	WEIGHT
5b6	WALL HORIZ. CONTRACT. JOINT	—	6	4'-0"	25
5b7	WALL HORIZ. FRONT & BACK FACE	—	24	24'-0"	531
5b8	WALL HORIZ. FRONT & BACK FACE	—	24	25'-2"	625
5b9	WALL VERTICAL DOWEL BACK FACE	—	62	9'-1"	845
5b10	WALL VERTICAL DOWEL FRONT FACE	—	62	9'-0"	839
5b11	WALL VERTICAL DOWEL FRONT FACE	—	62	6'-6"	420
5b12	WALL VERTICAL FRONT FACE	—	68	9'-0"	582
5f4	FOOTINGS LONGIT.	—	22	33'-6"	769
5f5	FOOTINGS LONGIT.	—	22	26'-0"	597
5f6	FOOTINGS LONGIT.	—	22	8'-0"	184
5g2	FOOTINGS TRANSVERSE	—	128	9'-3"	1778

**REINFORCING BAR LIST WALL A**

BAR	LOCATION	SHAPE	NO.	LENGTH	WEIGHT
REINFORCING STEEL - TOTAL (LBS.) 2416					

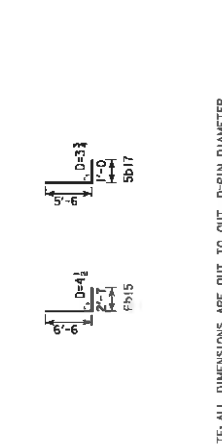
**REINFORCING BAR LIST WALL A-B**

BAR	LOCATION	SHAPE	NO.	LENGTH	WEIGHT
REINFORCING STEEL - TOTAL (LBS.) 12,675					

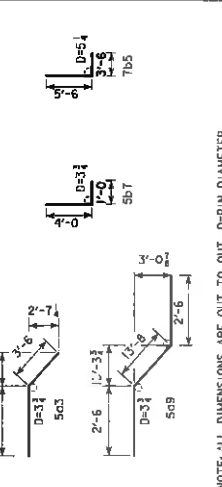
**REINFORCING BAR LIST WALL C**

BAR	LOCATION	SHAPE	NO.	LENGTH	WEIGHT
REINFORCING STEEL - TOTAL (LBS.) 7545					

**BENT BAR DETAILS**



**BENT BAR DETAILS**



**BENT BAR DETAILS**



NOTE: ALL DIMENSIONS ARE OUT TO OUT, D-PIN DIAMETER.

ITEM	QUANTITY	UNITS	EST. QUANTITIES - WALL C
STRUCTURAL CONCRETE FOOTING	10.1	CY	32.5
WALL	7.2	CY	24.8
REINFORCING STEEL	2416	LBS.	7545

NOTE: ALL DIMENSIONS ARE OUT TO OUT, D-PIN DIAMETER.

ITEM	QUANTITY	UNITS	EST. QUANTITIES - WALL A-B
STRUCTURAL CONCRETE FOOTING	51.8	CY	155.5
WALL A	20.7	CY	62.1
WALL B	17.3	CY	51.9
REINFORCING STEEL	2416	LBS.	7545

NOTE: ALL DIMENSIONS ARE OUT TO OUT, D-PIN DIAMETER.

ITEM	QUANTITY	UNITS	EST. QUANTITIES - WALL A
STRUCTURAL CONCRETE FOOTING	10.1	CY	30.3
WALL	7.2	CY	21.9
REINFORCING STEEL	2416	LBS.	7545



Project No: 140762  
Sheet V.11

SHUCKERTSON

**6TH STREET DITCH REHABILITATION**

**RETAINING WALL QUANTITIES**

MONTICELLO, IOWA

5005 BOWLING STREET S.W.  
CEDAR RAPIDS, IA 52404  
319-262-9294 | www.snyder-associates.com

Project No: 140762  
Sheet V.11



Sheet	V.12
Proj. No.	140762
Drawn	J.M.C.
Checked	J.M.C.
Scale	1" = 1'-0"
Date	
By	

9005 BOWLING STREET S.W.  
CEDAR RAPIDS, IA 52404  
319-252-9394 | www.snyder-associates.com

**SNYDER & ASSOCIATES, INC.**

**6TH STREET DITCH REHABILITATION**  
**BACK FILL DETAILS**



Project No. 140762  
Sheet V.12

**WALL A1 AND WALL C BACKFILL PROCESS:**

THE FILTER FABRIC SHALL BE INSTALLED IN ACCORDANCE WITH THE DETAILS SHOWN. THE FABRIC IS INTENDED TO BE INSTALLED BETWEEN DIFFERING SOIL BACKFILL TYPES. THE STRIPS OF FABRIC PLACED SHALL OVERLAP APPROXIMATELY 1 FOOT AND SHALL BE PINNED IN PLACE. THE FABRIC SHALL BE ATTACHED TO THE WALL BE USING LATH FOLDED IN THE FABRIC AND SECURED TO THE CONCRETE WITH SHALLOW CONCRETE NAILS.

PLACE COHESIVE SOIL TO LEVEL INDICATED IN DETAIL. FOLD FILTER FABRIC OVER THE TOP OF THE COHESIVE BACKFILL AND ATTACH TO BACK FACE OF WALL.

12" x 12" x 1/2" GALVANIZED HARDWARE CLOTH TO BE CENTERED ON WEEPHOLE HARDWARE CLOTH IN ACCORDANCE WITH ASTM A740, TO BE FIRMLY ATTACHED TO CONCRETE ON FACE OF WALL. FILTER FABRIC TO BE SECURELY ATTACHED WITH ADHESIVE TO PERIMETER CONCRETE ON THE OUTSIDE OF THE HARDWARE CLOTH AND TO THE LIMITS SHOWN FOR THE POROUS BACKFILL.

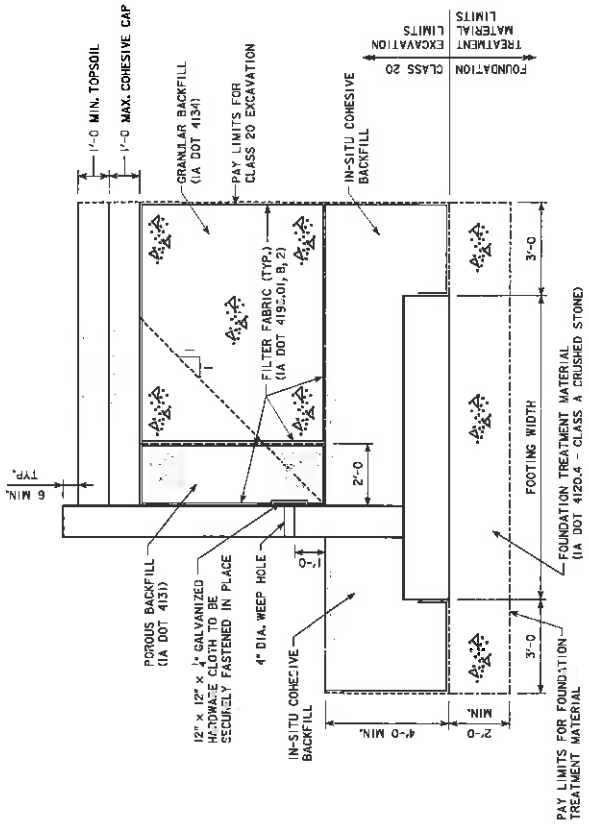
WEEPHOLES SHALL BE SPACED AT A MAXIMUM OF 8 FEET O.C. WITH A MINIMUM DISTANCE OF 2 FEET FROM ANY WALL JOINT. A MINIMUM OF 3 WEEPHOLES SHALL BE PRESENT BETWEEN WALL JOINTS OR WALL LIMITS. COORDINATE ELEVATION OF WEEPHOLE LOCATION IN WALL WITH THE PROPOSED GROUND LINE AS INDICATED AS DETAILED.

PLACE POROUS BACKFILL, GRANULAR BACKFILL, AND FILTER FABRIC TO LIMITS INDICATED. FOLD FILTER FABRIC OVER THE TOP OF EACH SOIL TYPE AND ATTACH TO BACK FACE OF WALL.

COMPLETE BACKFILL PROCESS WITH 1 FOOT MAXIMUM COHESIVE SOIL CAP AND 1 FOOT MINIMUM TOP SOIL.

THE COST OF THE WEEPHOLES AND GALVANIZED HARDWARE CLOTH SHALL BE INCLUDED IN THE CONTRACT UNIT PRICE BID FOR "STRUCTURAL CONCRETE, MISCELLANEOUS".

THE COST OF THE FILTER FABRIC AND POROUS BACKFILL SHALL BE INCLUDED IN THE CONTRACT UNIT PRICE BID FOR GRANULAR BACKFILL.



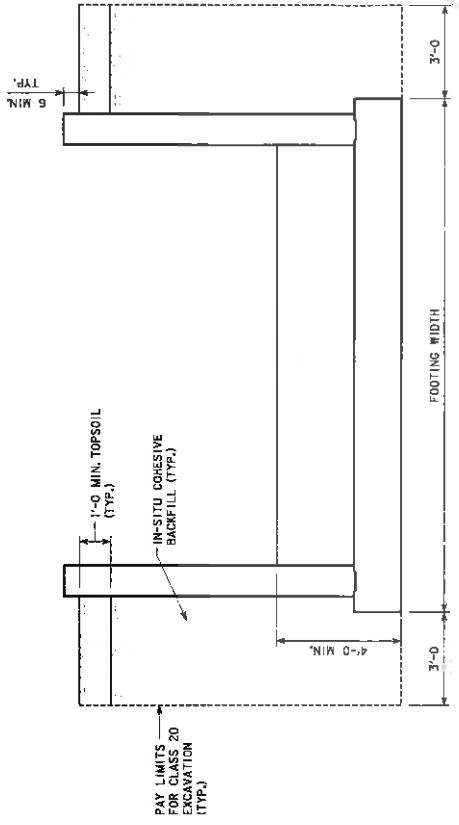
**WALL A1 AND WALL C TYPICAL SECTION**

SHOWING EXCAVATION AND BACKFILL LIMITS

**WALL A2 AND WALL B BACKFILL PROCESS:**

PLACE POROUS BACKFILL TO LIMITS INDICATED.

COMPLETE BACKFILL PROCESS WITH 1 FOOT MINIMUM TOP SOIL.



**WALL A2 AND WALL B TYPICAL SECTION**

SHOWING EXCAVATION AND BACKFILL LIMITS

STUCKERTSON

DRAFT



Project No: 144762  
Sheet: W.1

# SNYDER & ASSOCIATES, INC.

5005 BOWLING STREET S.W.  
CADAM RIDG, IA 52241  
319-272-9984 | w.snyder@sna-inc.com

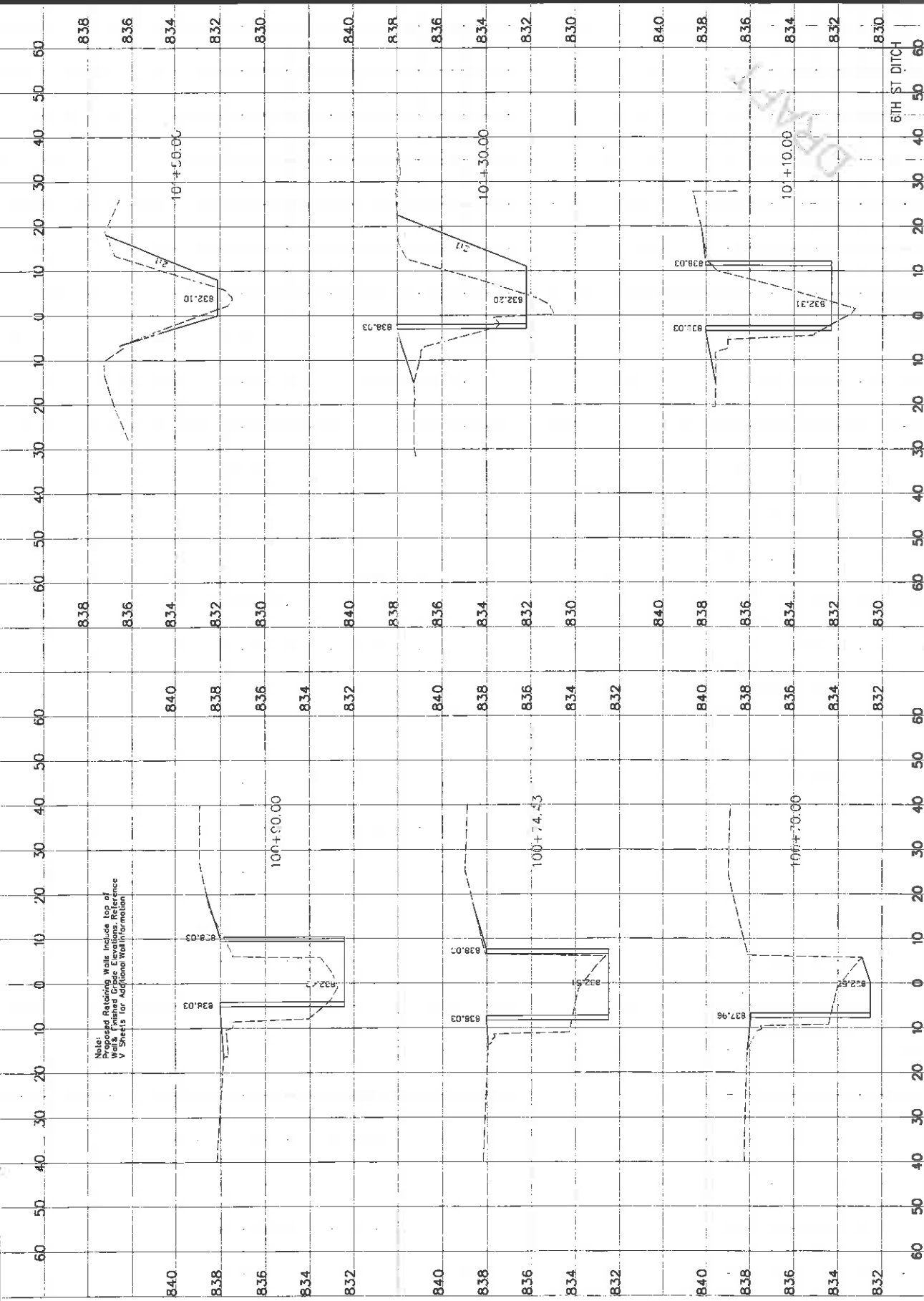
Project No: 144762  
Sheet: W.1

DATE	BY	REASON

## CROSS SECTIONS

### 6TH STREET DITCH REHABILITATION

MONTICELLO, IA



6TH ST DITCH

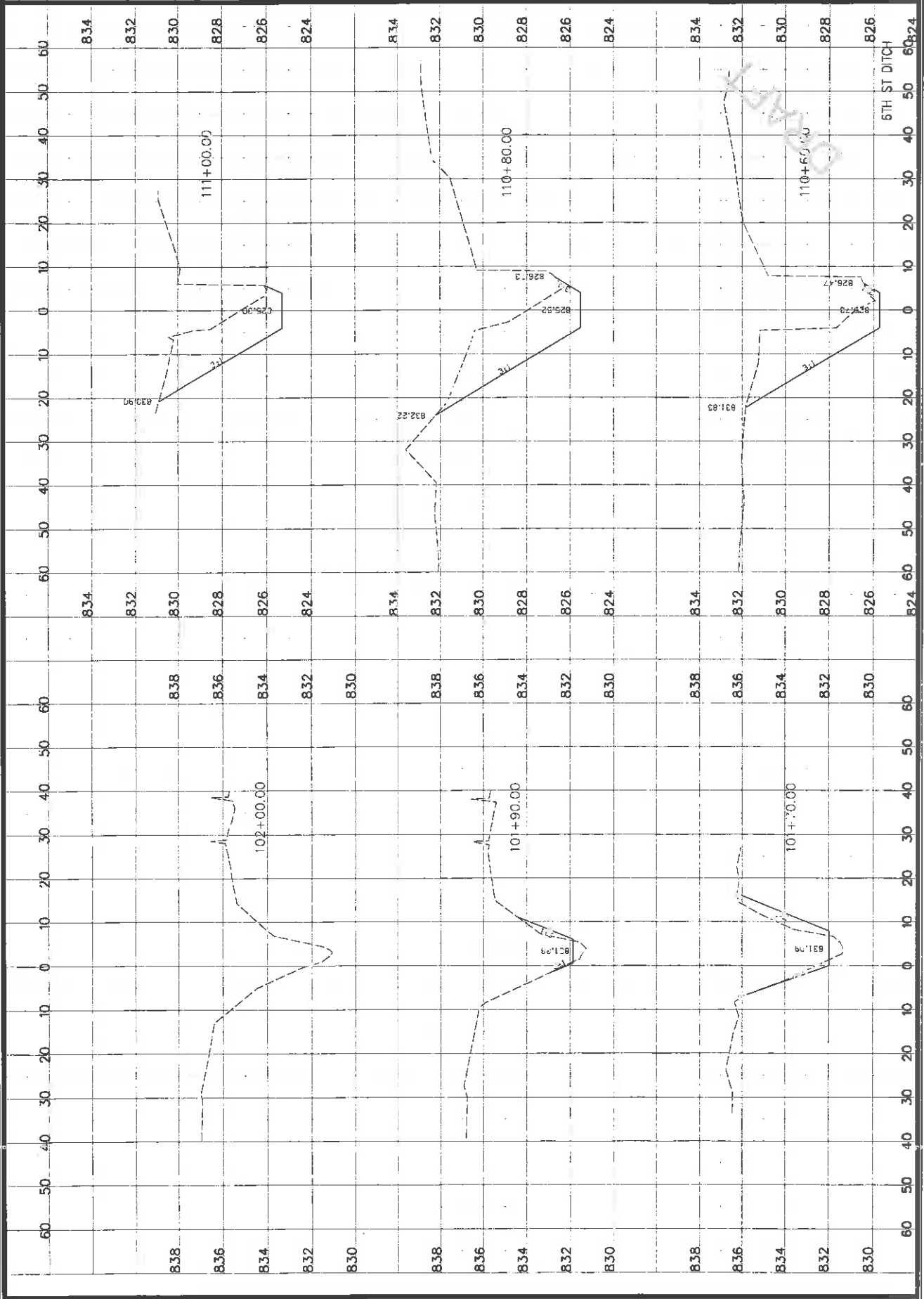
Project No.	1140762
Engineer	CPM
Checked By	CRZ
Date	07-17-17
Revision	
Sheet	W.2

5005 BOWLING STREET S.W.  
CEDAR RAPIDS, IA 52 04  
319-362-2384 | www.snyder-associates.com

**SNYDER & ASSOCIATES, INC.**  
**CROSS SECTIONS**  
**6TH STREET DITCH REHABILITATION**  
**MONTICELLO, IA**



Project No.	1140762
Sheet	W.2





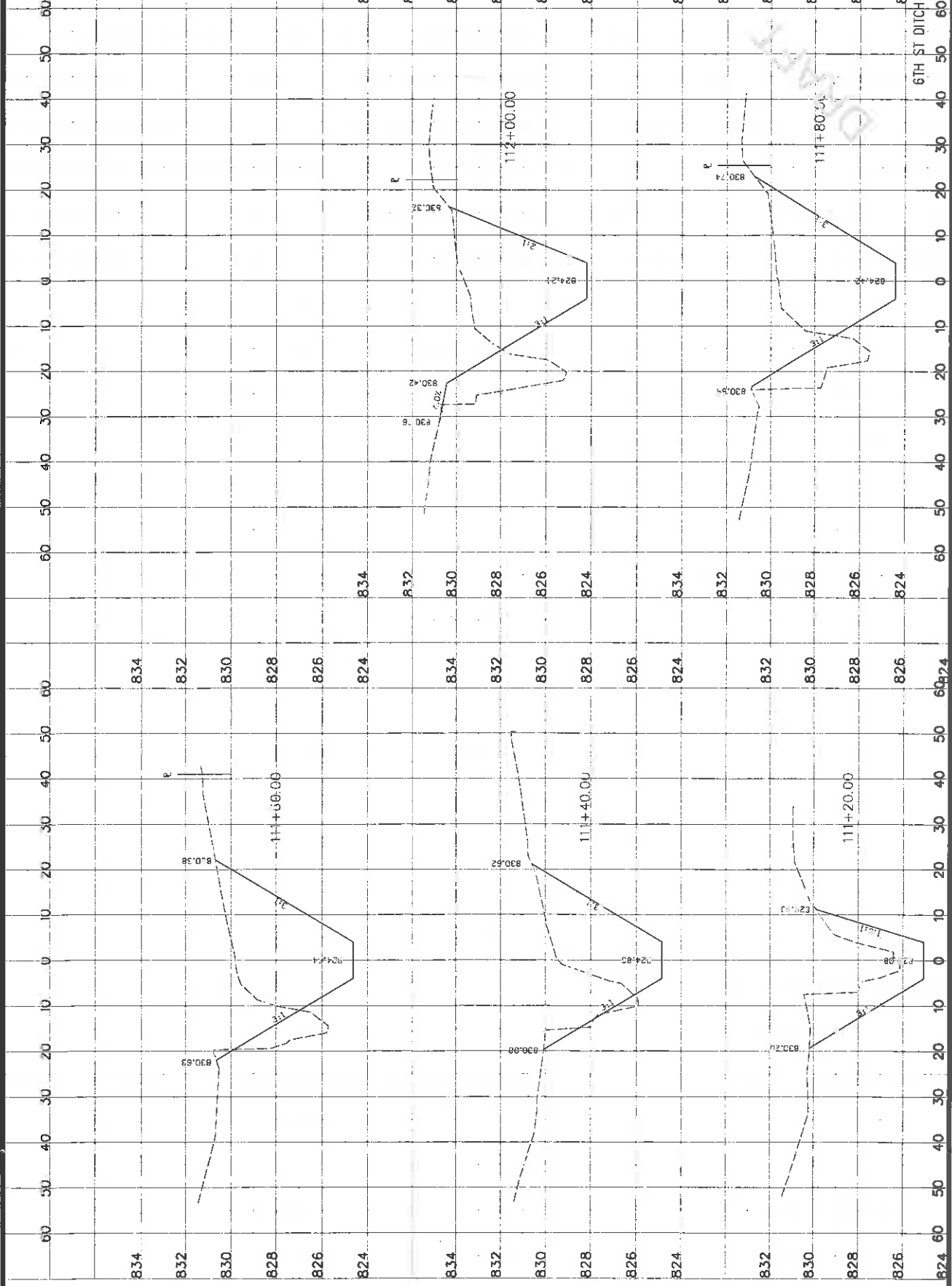
# SNYDER & ASSOCIATES, INC.

5005 BOWLING STREET S.W.  
DUBLIN, VA 22024  
319-732-9398 | www.snyder-associates.com

Project No:	1140762
Drawn:	CPM
Check:	CRZ
Date:	07-17-17
Scale:	1"=10'
Author:	W.3
Revised:	
By:	
Date:	

## CROSS SECTIONS

### 6TH STREET DITCH REHABILITATION





Project No: 140762  
 Sheet: W/A

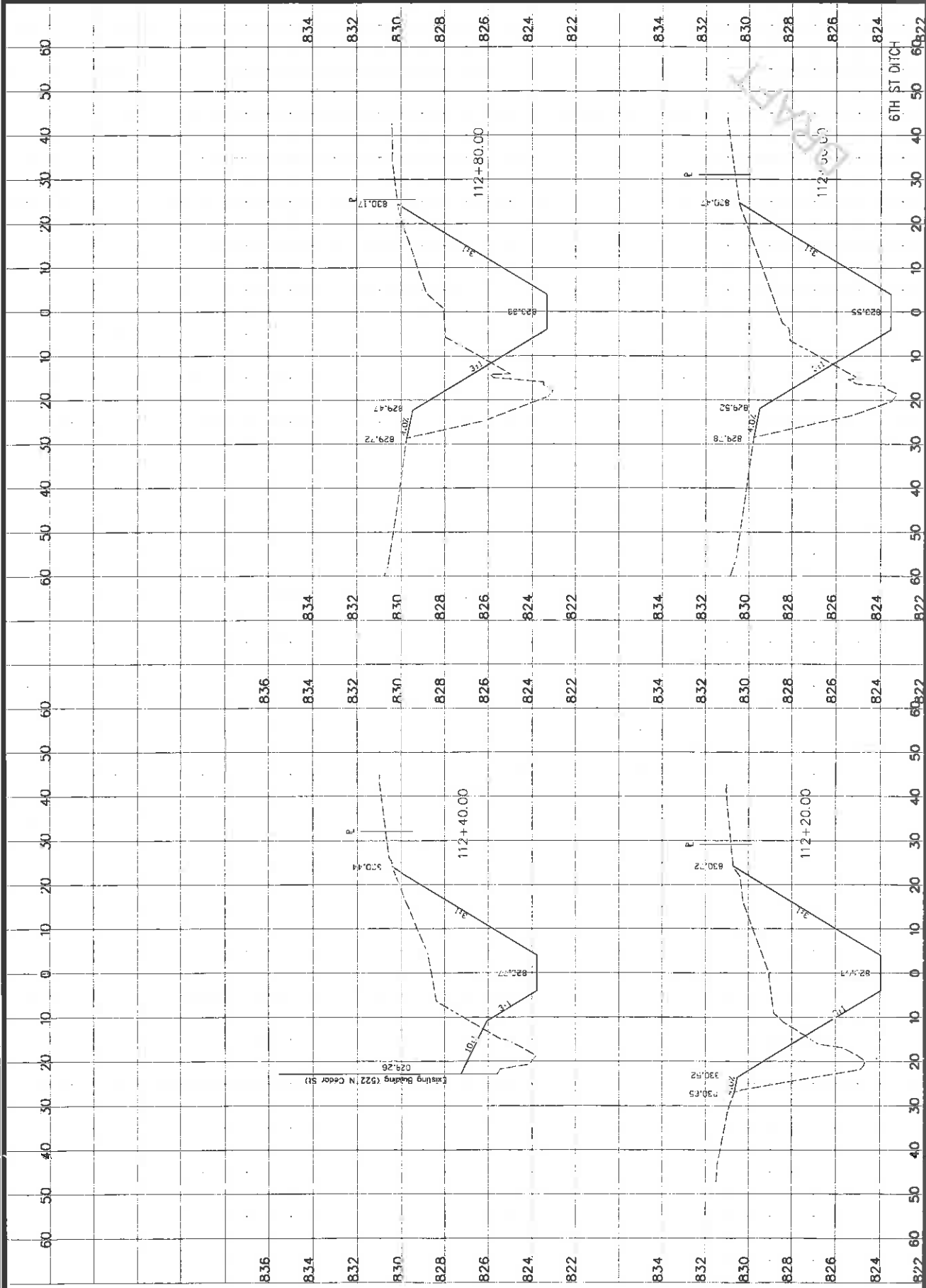
**6TH STREET DITCH REHABILITATION**

CROSS SECTIONS

MONTICELLO, IA

Engineer: LRB	Checked By: CRZ	Scale: 1"=10'
Drawn: CPM	Date: 07-17-20	Revision:
Project No: 140762	Sheet: W/A	

6025 BOWLING STREET S.W.  
 CEDAR RAPIDS IA 52404  
 319-332-9394 | www.snyder-associates.com





Project No. 1140762  
 Sheet W.5

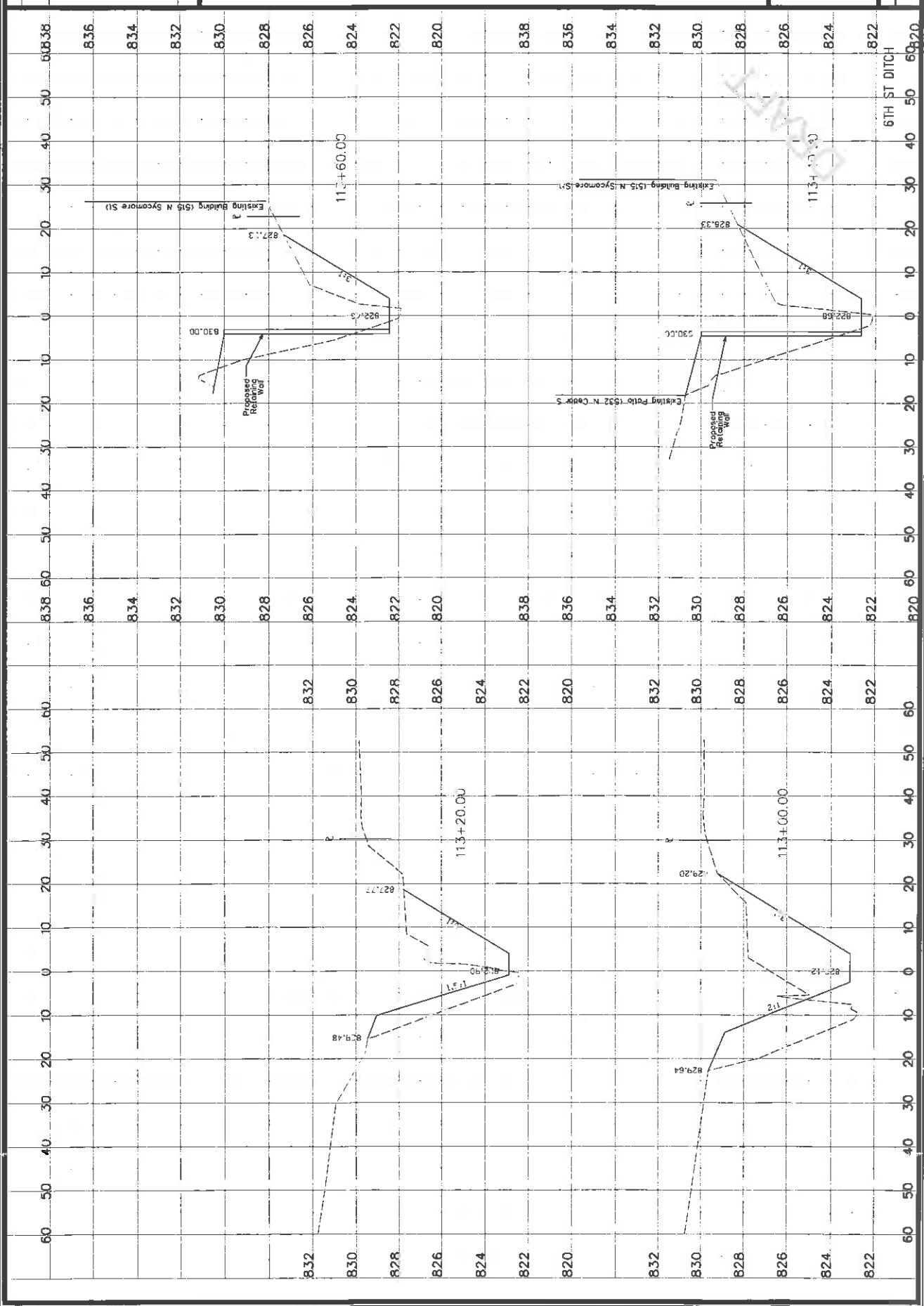
# SNYDER & ASSOCIATES, INC.

7005 BOWLING STREET S.W.  
 CEDAR RAPIDS, IA 52404  
 319-324-9384 | w.v@snyder-associates.com

Project No.	1140762
Sheet	W.5
Engineer	CPM
Checker	CRZ
Date	07-20-17
Scale	1" = 10'
Drawn By	
Checked By	
DATE	

## CROSS SECTIONS

### 6TH STREET DITCH REHABILITATION





Project No: 1140762  
Sheet W.6

# SNYDER & ASSOCIATES, INC.

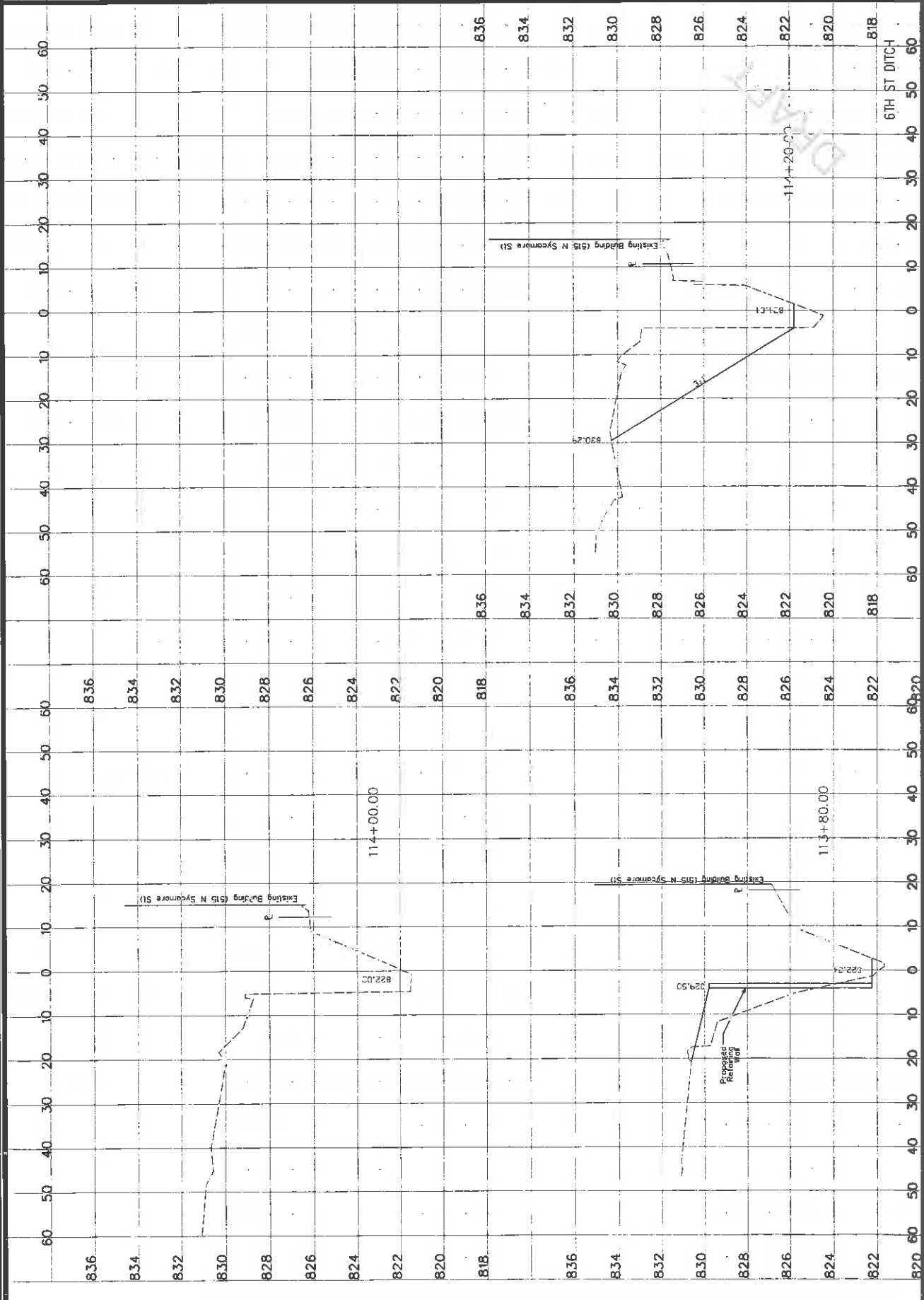
6005 BOWLING STREET S.W.  
CEDAR RAPIDS, IA 52404  
319.32-8384 | www.snyder-associates.com

Project No: 1140762  
Sheet W.6

## CROSS SECTIONS 6TH STREET DITCH REHABILITATION

MONTICELLO, IA

DATE: 07-17-17  
DRAWN BY: CRZ  
CHECKED BY: LRB  
SCALE: 1"=10'  
BY: JTB



City Council Meeting  
Prep. Date: 09/04/20  
Preparer: Doug Herman



Agenda Item: # 3  
Agenda Date: 09/08/20

*Communication Page*

**Agenda Items Description:** Resolution to approve and adopt City Street Financial Report for fiscal year 2019 / 2020.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution
City Street Financial Report

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Annual Report required to be filed with the IDOT.

**Background Information:** City Street report summarizes the expenses, revenues, debt payments, major equipment/assets owned and rented, major street projects, and finally, ending cash balances in applicable funds tied to "streets" in the community. Sally prepares this report and after review and approval by the Council sees to its' submission in accordance with State Law.

**Staff Recommendation:** City Administrator recommends passage of Resolution approving and adopting the Annual City Street Financial Report for fiscal year 2019/2020.



# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### Approving FY 2019-2020 Street Finance Report

**IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA**

**WHEREAS**, The City of Monticello is obligated to prepare and submit a report, annually, setting out the balances, revenues, expenses associated with our receipts and expenses and debt indebtedness and to further provide some detail in regard thereto, and

**WHEREAS**, The City Clerk has prepared the report for FY 2019-2020 Street Finance Report, as required by Code of Iowa. Same having been reviewed by the City Administrator and presented to the City Council for review and approval, and

**WHEREAS**, The Council finds, based upon the information provided by the City Clerk, that the report should be approved for submission to the Iowa Department of Transportation.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 8<sup>th</sup> day of September 2020, does hereby approve the FY 2019-2020 Street Finance Report and directs the City Clerk to submit same to the Iowa Department of Transportation as required by Iowa Code section 312.14.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 8<sup>th</sup> day of September 2020.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk

Street Finance Report for Monticello 2020

*Expenses*

Expenses	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Salaries - Roads/Streets		\$167,356					\$167,356
Benefits - Roads/Streets		\$2,513					\$2,513
Training & Dues		\$1,191					\$1,191
Building & Grounds Maint. & Repair		\$8,391					\$8,391
Vehicle & Office Equip Operation and Repair		\$18,037					\$18,037
Operational Equipment Repair	\$600	\$28,079					\$28,679
Street Lights	\$69,521						\$69,521
Other Maintenance and Repair					\$19,766		\$19,766
Engineering		\$16,556			\$178,790		\$195,346
Insurance		\$10,190					\$10,190
Payments to othe agencies	\$2,087				\$428		\$2,515
Rents & Leases		\$147					\$147
Street Maintenance Expense		\$42,468					\$42,468
Other Professional Services		\$7,020			\$20,649		\$27,669
Other Contract Services					\$27,637		\$27,637
Minor Equipment Purchases		\$6,038					\$6,038
Operating Supplies		\$28,539					\$28,539
Furniture & Fixtures	\$1,040	\$2,007			\$15,998		\$19,045
Other Capital Equipment		\$11,018					\$11,018
Street - New Roadway					\$1,659,525		\$1,659,525
Street - Preservation		\$50,976					\$50,976
Principal Payment				\$440,392			\$440,392
Interest Payment				\$101,443			\$101,443
Bond Registration Fees				\$1,212			\$1,212
Transfer Out						\$11,212	\$11,212
Snow Removal		\$27,800					\$27,800
Depreciation & Building Utilities		\$9,170					\$9,170
<b>Total</b>	<b>\$73,248</b>	<b>\$437,496</b>	<b>\$0</b>	<b>\$543,047</b>	<b>\$1,903,027</b>	<b>\$30,978</b>	<b>\$2,987,796</b>

Street Finance Report for Monticello 2020

Revenues	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Levied on Property	\$50,819			\$531,835			\$582,654
Interest	\$10,206						\$10,206
Federal Grants					\$47,076		\$47,076
State Revenues - Road Use Taxes							\$487,932
Other State Grants - IDOT	\$9,284	\$487,932					\$9,284
Charges/fees						\$30,978	\$30,978
Assessments					\$71,462		\$71,462
Contributions		\$957					\$957
Sale of Property & Merchandise	\$2,939						\$2,939
Transfer In				\$11,212			\$11,212
<b>Total</b>	<b>\$73,248</b>	<b>\$488,889</b>	<b>\$0</b>	<b>\$543,047</b>	<b>\$118,538</b>	<b>\$30,978</b>	<b>\$1,254,700</b>

Street Finance Report for Monticello 2020

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
2014 GO Corporate Purpose	\$1,595,000	\$265,000	\$24,675	\$106,000	\$9,870	\$1,330,000
2016 GO Bond & Refunding	\$2,640,000	\$145,000	\$16,080	\$119,392	\$13,240	\$2,495,000
2019 GO Bond - North Sycamore Street	\$2,500,000	\$215,000	\$78,333	\$215,000	\$78,333	\$2,285,000

Street Finance Report for Monticello 2020

Description	Model Year	Usage Type	Cost	Purchased Status
2011 International Dump Truck	2011	Purchased	\$71,000	No Change
Tymco Street Sweeper	2006	Purchased	\$123,392	No Change
Ford F550 Lift Truck	2002	Purchased	\$40,000	No Change
Ford Dump Truck	1997	Purchased	\$46,061	No Change
International 7300 SFA Dump Truck	2003	Purchased	\$62,870	No Change
Bomag BMRO-30 Street Roller	1996	Purchased	\$20,000	No Change
GMC Dump Truck	2001	Purchased	\$60,799	No Change
International Dump Truck	2013	Purchased	\$122,495	No Change
New Holland L220 Skid Loader	2013	Purchased	\$30,300	No Change
New Holland Backhoe B95C	2015	Purchased	\$85,000	No Change
New Holland T6070	2007	Lease	\$4,519	Lease Ended
Gehl Z35 Mini Hoe	2009	Rent	\$147	Renting

Street Finance Report for Monticello 2020

Project Description	Contract Price	Final Price	Contractor Name
2019 North Sycamore Street Reconstruction	\$1,951,188	\$2,097,563	Horsfield Construction

Street Finance Report for Monticello 2020

Summary	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Beginning Balance		\$536,140			\$2,120,456		\$2,656,596
Expense	\$73,248	\$437,496		\$543,047	\$1,903,027	\$30,978	\$2,987,796
Revenue	\$73,248	\$488,889		\$543,047	\$118,538	\$30,978	\$1,254,700
Ending Balance		\$587,533			\$335,967		\$923,500

Resolution Number: 2020-xxx

Execution Date: 9/8/2020

Signature: Sally Hinrichsen

City Council Meeting  
Prep. Date: 09/04/20  
Preparer: Doug Herman



Agenda Item: 4  
Agenda Date: 09/08/2020

*Communication Page*

**Agenda Items Description:** Resolution to approve Plat of Survey to Parcel 2020-56.

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

Plat of Survey

Aerial

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** The Proposed Plat of Survey was created to resolve a property dispute.

**Background Information:** The solid black line represents the actual "Boundary Line Surveyed". The line that is not perfectly straight, with a number of "o" markings identifies the location of an existing fence. The parcel created, 2020-56, is located between the actual surveyed property line and the actual fence. The transfer of Parcel 2020-56 will result in the fence being on the actual property line. These properties are west of Monticello near the edge of our two-mile jurisdiction. Property owners involved are Schemmel and Intlekofer (Iowa Botanical Wildlife Preserve, Inc.)

The P & Z has reviewed and recommends that the Plat of Survey be approved.

**Staff Recommendation:** I recommend that the Council approve the Plat of Survey to Parcel 2020-56.



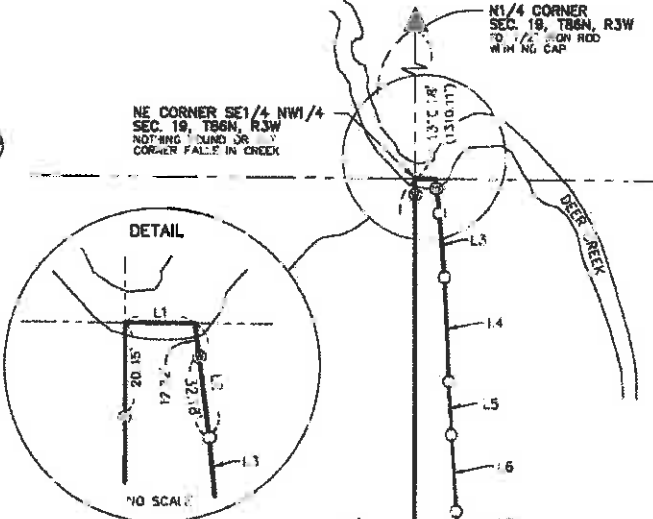
INDEX LEGEND

LOCATION:	SECTION 19, T86N, R3W, SW OF NE
REQUESTOR:	RON SCHEMEL
PROPRIETOR:	IOWA BOTANICAL WILDLIFE PRESERVE, INC.
SURVEYOR:	BILL BURGER
SURVEYOR COMPANY:	WM BURGER LANDSURVEYOR
RETURN TO:	BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078   (563) 855-2028

PREPARED BY BILL BURGER WM BURGER LAND SURVEYOR 510 3RD STREET WEST COURT WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY

**PARCEL 2020-56** PART OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHEAST QUARTER (NE1/4) OF SECTION NINETEEN (19), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IOWA COUNTY, IOWA



NOTE: THIS PLAT IS SUBJECT TO EASEMENTS OF RECORD AND NOT OF RECORD

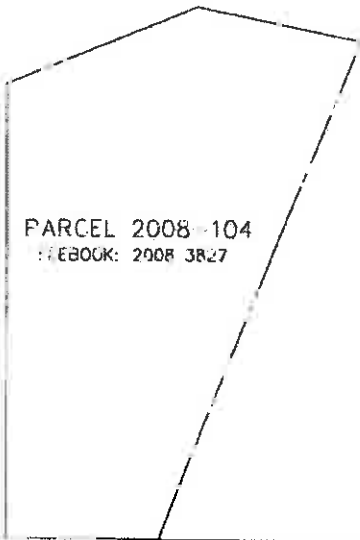
LEGEND

- SET 1/2" IRON ROD W/ YELLOW CAP #12642
- ⊙ WITNESS CORNER - SET 1/2" IRON ROD W/ YELLOW CAP #12642
- BOUNDARY LINE SURVEYED
- x - x - x - EXISTING FENCE LINE
- - - SECTION LINE AND OR 1/4 OR 1/4 1/4 SECTION LINE RECORDED AS

SW1/4 NE1/4 SECTION 19, T86N, R3W

**PARCEL 2020-56**  
1.74 +/- ACRES TOTAL

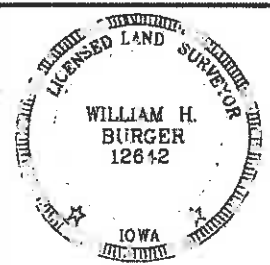
SE 1/4 NW 1/4 SECTION 19, T86N, R3W



LINE	BEARING	DISTANCE
L1	S 89°33'34" E	(S 86°35'18" W) 25.45'
L2	S 26°53'47" E	44.90'
L3	S 04°43'36" E	33.12'
L4	S 02°34'49" E	34.37'
L5	S 03°37'00" E	69.31'
L6	S 03°57'16" E	98.47'
L7	S 05°10'45" E	40.56'
L8	S 20°37'16" W	83.68'
L9	S 03°48'32" E	87.85'
L10	S 07°44'48" W	191.83'
L11	S 06°32'23" W	98.54'
L12	S 0°24'49" W	128.19'
L13	S 00°17'12" W	59.18'
L14	S 00°11'30" W	21.63'

(S 01°15'31" E 2620.147)  
(N 00°00'31" E 2620.36)  
1310.18'  
(1310.11')

CENTER OF SECTION SEC. 19, T86N, R3W  
FD. 5/8" IRON ROD W/ YELLOW CAP #12642  
POINT OF BEGINNING  
(N 88°47'40" E) 22.50'  
(N 89°40'53" W)

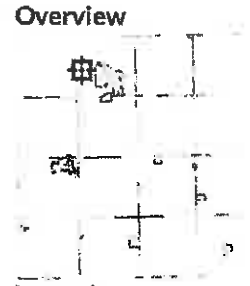
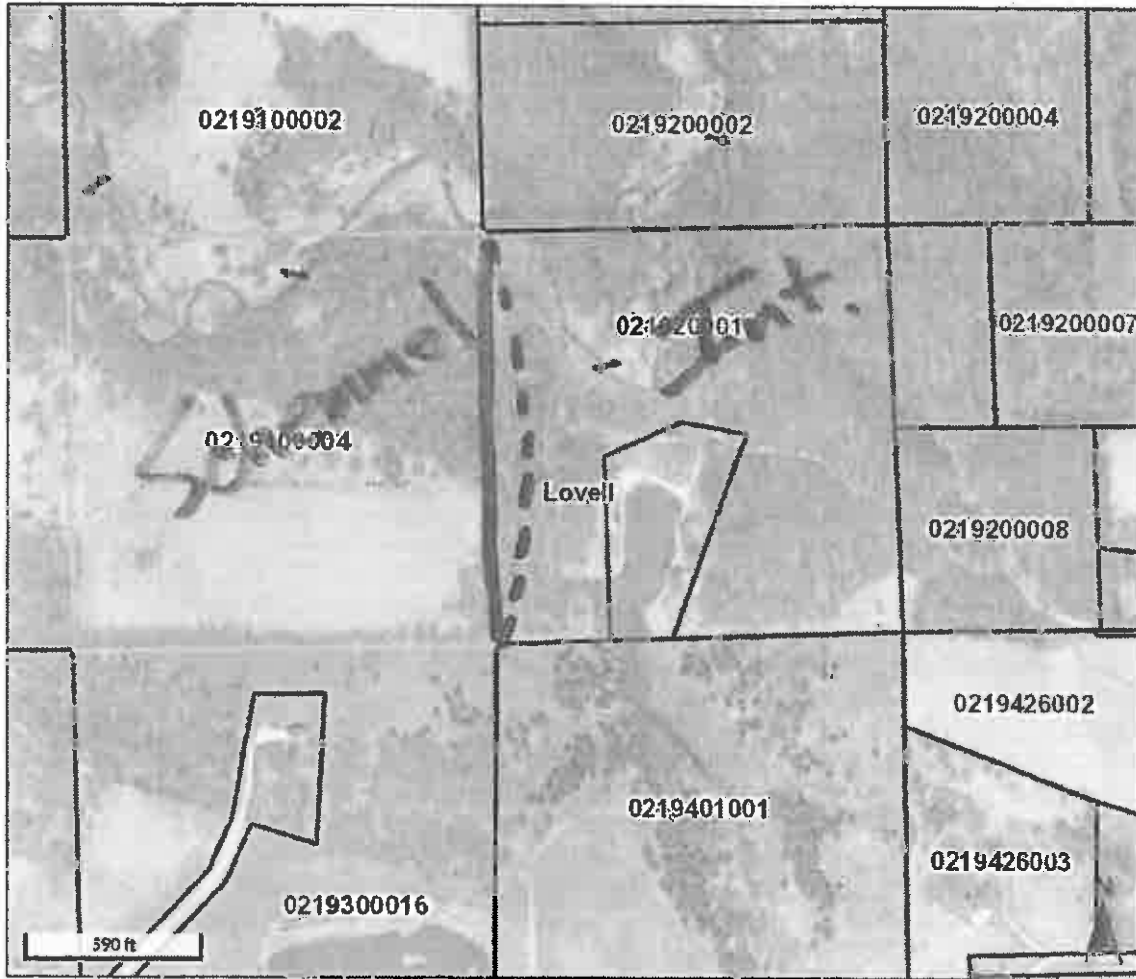


DATE OF SURVEY: 1/6/2015 SCALE: 1" = 150' SHEET 1 OF 3

PROPRIETORS: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020.

**Wm. Burger**  
**LandSurveyor**  
510 3rd Street West Court  
Worthington, Iowa 52078



- Legend**
- Corporate Limits
  - Political Township
  - Parcels**
  - Parcels
  - Structures on Leas Land
  - Cartography
  - Major Roads

<b>Parcel ID</b>	0219100004	<b>Alternate ID</b>	066900	<b>Owner Address</b>	SCHEMME, GLADYS M
<b>Sec/Twp/Rng</b>	19-86-03	<b>Class</b>	A		19050 COUNTY ROAD D62
<b>Property Address</b>		<b>Acreage</b>	40		MONTICELLO IA 52310-7694
<b>District</b>	LOVMO				
<b>Brief Tax Description</b>	19 86 03 SE NW				
	(Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 9/2/2020  
 Last Data Uploaded: 9/1/2020 5:46:17 PM

Developed by Schneider  
 GEOSPATIAL

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #2020-

## Resolution Approving Plat of Survey to Parcel 2020-56

**WHEREAS,** The Plat of Survey to Parcel 2020-56 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS,** The Plat of Survey was created to settle a boundary dispute, and

**WHEREAS,** The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

**WHEREAS,** The City Council finds that the Plat of Survey to Parcel 2020-56 should be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2020-56.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 8<sup>th</sup> day of September, 2020.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

City Council Meeting  
Prep. Date: 09/04/20  
Preparer: Doug Herman



Agenda Item: 5  
Agenda Date: 09/08/2020

*Communication Page*

**Agenda Items Description:** Resolution to approve Plat of Survey to Parcel 2020-57.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

Plat of Survey

Aerial

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** The Proposed Plat of Survey was created to parcel off a homestead and buildings from larger parcel.

**Background Information:** Resolution to recommend approval of Plat of Survey to Parcel 2020-57. This parcel is being created on land owned by Kraig Manternach along the Amber Road, east of Monticello.

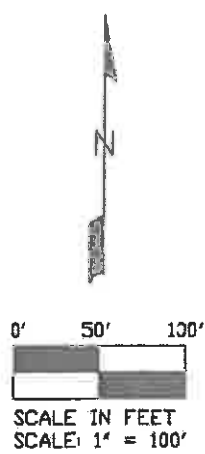
The P & Z has reviewed and recommends that the Plat of Survey be approved.

**Staff Recommendation:** I recommend that the Council approve the Plat of Survey to Parcel 2020-57.

**Index Legend**  
 Location: Parcel 2020-57, SW-NW, Sec. 10, T.85N. R.3W.  
 Requestor: Kraig A. Manternach  
 Proprietor: J S & K Land, Inc  
 Surveyor: Michael J. Weber  
 Surveyor Company: Weber Surveying, LLC  
 & Return To: 26789 46th AVE, Bernard, IA 52032  
 m.jweber1@bernardtel.com 563-390-4993

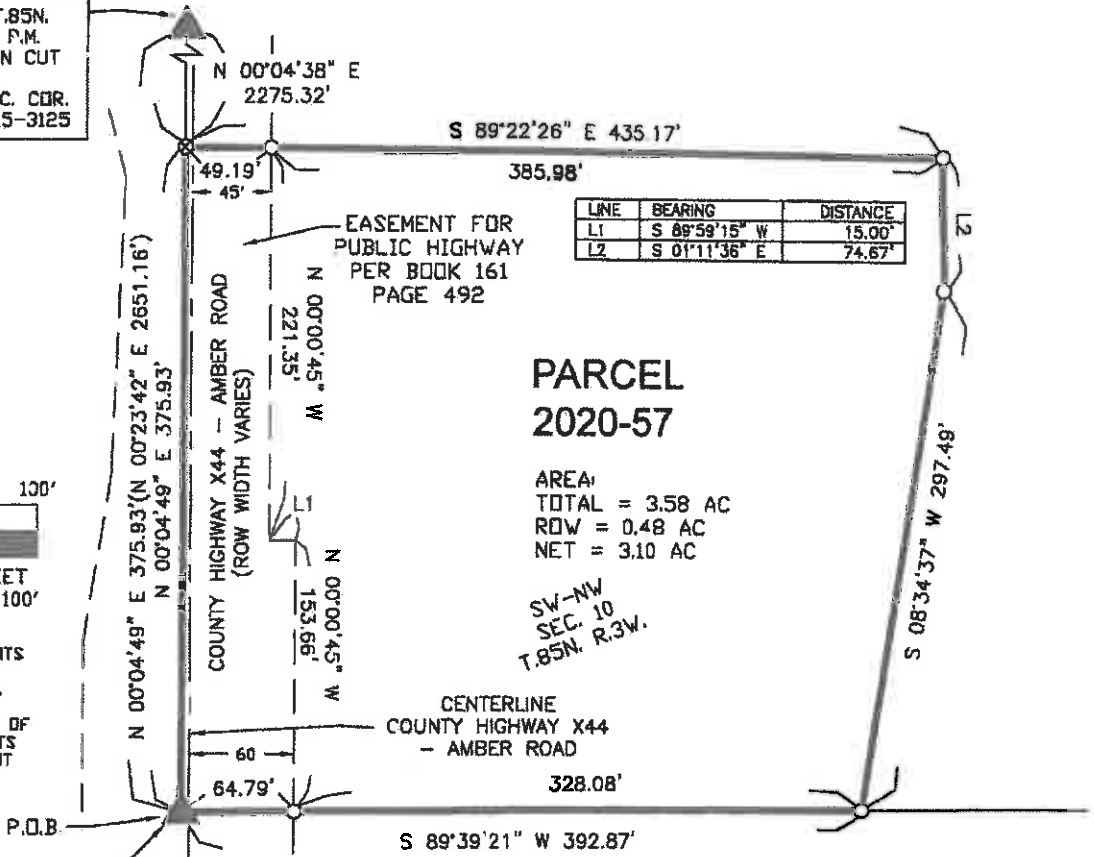
**PLAT of SURVEY of  
 PARCEL 2020-57  
 in Section 10, T.85N. R.3W. of the  
 5th P.M. in Jones County, Iowa**

SE COR., SEC. 4, T.85N.  
 R.3W. OF THE 5TH P.M.  
 FOUND MAG NAIL IN CUT  
 "X" IN CONCRETE  
 PAVEMENT PER SEC. COR.  
 CERT. DOC. NO. 2015-3125



**NOTES:**  
 1. ALL MEASUREMENTS  
 ARE IN FEET AND  
 DECIMALS THEREOF.  
 2. THIS PLAT IS  
 SUBJECT TO RIGHT OF  
 WAY AND EASEMENTS  
 OF RECORD AND NOT  
 OF RECORD.

WEST 1/4 COR., SEC. 10, T.85N. R.3W.  
 OF THE 5TH P.M. FOUND MAG NAIL IN  
 CUT "X" IN CONCRETE PAVEMENT PER  
 SEC. COR. CERT. DOC. NO. 2015-3126  
 INDEXED AS THE EAST 1/4 COR., SEC.  
 9, T.85N. R.3W. OF THE 5TH P.M.



**PARCEL  
 2020-57**

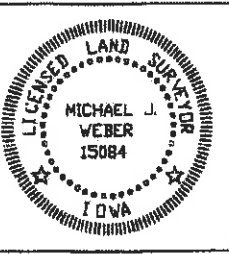
AREA:  
 TOTAL = 3.58 AC  
 ROW = 0.48 AC  
 NET = 3.10 AC

SW-NW  
 SEC. 10  
 T.85N. R.3W.

- ▲ UNITED STATES PUBLIC LAND CORNER DESCRIPTION AS NOTED
- PLACED 5/8" STEEL ROD W/ORANGE PLASTIC CAP MARKED "WEBER PLS 15084"
- ⊗ PLACED CUT "X" IN PAVEMENT

- NEW PARCEL LINE
- - - EASEMENT LINE
- EXISTING PARCEL LINE
- - - CENTERLINE OF ROAD ROW
- ( ) RECORDED DIMENSION
- P.O.B. POINT OF BEGINNING
- ROW RIGHT OF WAY
- AC ACRES

**DESCRIPTION:**  
 Parcel 2020-57, being part of the SW 1/4 of the NW 1/4 of Section 10, T.85N. R.3W. of the 5th P.M. in Jones County, Iowa, more particularly described as follows: Commencing at the West 1/4 corner of said Section 10 being the point of beginning; thence N 00°04'49' E (assumed bearing), 375.93' along the West line of the SW 1/4 of the NW 1/4 of said Section 10, thence S 89°22'26' E, 435.17'; thence S 01°11'36' E, 74.67'; thence S 08°34'37' W, 297.49' to the South line of the SW 1/4 of the NW 1/4 of said Section 10; thence S 89°39'21' W, 392.87' along the said South line to the point of beginning, containing 3.58 acres and subject to easements of record and not of record.

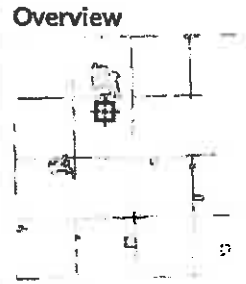


I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.  
*Michael J. Weber* August 26, 2020  
 MICHAEL J. WEBER (DATE)  
 LICENSE NUMBER 15084  
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2021  
 SHEETS COVERED BY THIS SEAL: SHEET NO. 1







**WEBER SURVEYING, LLC**  
 26789 46TH AVE  
 BERNARD, IA 52032  
 PH: (563) 879-4173  
 FAX: (563) 879-4199

DRAWN BY: MJW  
 SURVEY DATE: 8/25/20  
 DWG: 20085-MANTERNACH

**SHEET 1 OF 1**



**Legend**

-  Corporate Limits
-  Political Township
- Parcels**
-  Parcels
-  Structures on Leased Land
-  Cartography
-  Major Roads

Parcel ID	0610100004	Alternate ID	052600	Owner Address	J S & K LAND INC
Sec/Twp/Rng	10-85-03	Class	A		17576 AMBER RD X44
Property Address	17576 AMBER ROAD X44	Acres	37.4		MONTICELLO IA 52310-8083
	MONTICELLO				
District	WAYMO				
Brief Tax Description	10-85-03 SW NW EXC SCHOOL LOT				
	(Note: Not to be used on legal documents)				

*Monticello*

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 9/2/2020  
 Last Data Updated: 9/1/2020 5:46:17 PM

Developed by  **Schneider**  
 GEOSPATIAL

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #2020-

## **Resolution Approving Plat of Survey to Parcel 2020-57**

**WHEREAS,** The Plat of Survey to Parcel 2020-57 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS,** The Plat of Survey was created to parcel off the home and buildings on this site from surrounding agricultural property, and

**WHEREAS,** The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

**WHEREAS,** The City Council finds that the Plat of Survey to Parcel 2020-57 should be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2020-57.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 8<sup>th</sup> day of September, 2020.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

City Council Meeting  
Prep. Date: 09/04/20  
Preparer: Doug Herman



Agenda Item: # 6  
Agenda Date: 09/08/20

*Communication Page*

**Agenda Items Description:** Resolution to approve payment to Midwest Concrete Inc. related to Willow Park Highway 38 Trail Extension

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

Invoice

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** Invoice submitted by Midwest Concrete, Inc. related to trail construction

**Background Information:** Midwest submitted a bid for the project in the total amount of \$78,945.55 and a final invoice in the amount of \$80,750.11. During the project there were three changes/amendments, as follows:

1. Extension of culvert near trail section that goes to 38 to cross to the High School. Nick was involved in this review and decision and I verified that it was not in the original plans. (Snyder did not require it but by installing it the grades of the ditch near the crossing are much more manageable.) \$820.00
2. Movement of "Flashing Beacon" school zone an additional length to take into account new Middle School Driveway. Original bid was \$1,500, additional extension added \$525.00 Chief Smith was involved in this decision and agrees with this amount.
3. Hwy 38 Patch: Where the trail, extended southwesterly towards Hwy 38 to cross over to the high school, meets up with Hwy 38 the contractor determined it appropriate to tie in to the Hwy. a bit differently than the plans proposed. Additional cost for this totaled \$1,980 Snyder was of the opinion that this price was a bit high and I am following up with the contractor for more details.

The balance of the project invoice was tied to unit pricing. In some cases they used more "units" than planned and in other cases less. Staff added the section of sidewalk between the Willow Park Trail and the Hwy. 38 Bridge to tie the two trail sections together.

**Staff Recommendation:** City Administrator recommends approval of Pay Request in the amount of \$80,750.11 (I will follow up on Hwy. 38 Patch.)



# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #20-

To approve payment to Midwest Concrete Inc. related to Willow Park Highway 38 Trail Extension.

**WHEREAS, Midwest Concrete Ind.** contracted with the City to install a trail extension along Highway 38 between the Hwy. 38 Bridge and the Oakwood Cemetery entrance, and

**WHEREAS, Midwest Concrete, Inc.** has satisfactorily completed the project, final grading and seeding to be completed by the City of Monticello, and

**WHEREAS, The Original bid** totaled \$78,945.55 and after adjustment for actual quantities and three minor changes to the final project design, the final invoice totals \$80,750.11, and

**WHEREAS, The Council finds** that the changes were reviewed by City Staff and the Contractor and that all changes / modifications were appropriate, and that the invoice should be approved for full and final payment in the amount of \$80,750.11

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve Midwest Concrete, Inc.'s pay request in the total amount of \$80,750.11 related to the Willow park Highway 38 Trail Extension.

**IN THE TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 8<sup>th</sup> day of September, 2020.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk



# Invoice

## MIDWEST CONCRETE INC.

MIDWEST CONCRETE INC. 9835 COTTINGHAM RD. PEOSTA, IA 52068-7028		Phone 563-845-0947	Fax (563) 583-1007	E-mail <a href="mailto:office@midwest-concrete.net">office@midwest-concrete.net</a>
Invoice Submitted to: CITY OF MONTICELLO 200 EAST 1ST ST. MONTICELLO, IA 52310		Project MONTICELLO TRAIL	Date 8/25/2020	Invoice # 1790
Quantity	Description	Rate	Amount	
140	CY TOPSOIL, OFF-SITE	30.00	4,200.00	
120	CY EXCAVATION, CLASS 10	20.00	2,400.00	
1,587.29	SY SHARED USE PATH, PCC, 6"	33.00	52,380.57	
1,587.29	SY SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	0.75	1,190.47	
100	SF DETECTABLE WARNINGS, CAST IRON	40.00	4,000.00	
1.02	STA PAINTED PAVEMENT MARKINGS, DURABLE	412.00	420.24	
0.7	STA PAVEMENT MARKINGS REMOVED	231.75	162.23	
1	LS TEMPORARY TRAFFIC CONTROL	1,000.00	1,000.00	
86	LF SIGN POSTS	20.60	1,771.60	
6	EA REMOVAL AND REINSTALLATION OF SIGN	335.00	2,010.00	
1	LS REMOVAL AND REINSTALLATION OF SIGN WITH BEACON	1,500.00	1,500.00	
130	LF FILTER SOCK, 8"	3.00	390.00	
1	LS MOBILIZATION	6,000.00	6,000.00	
10	LF 24" CMP EXTENSION	82.00	820.00	
1	LS FLASHING BEACON MOVED REVISED	525.00	525.00	
80	SY HWY 38 PATCH	24.75	1,980.00	
THANK YOU FOR YOUR BUSINESS!				

If you have any questions regarding your invoice, please call 563-845-0947.  
Interest of 1.5% per month (18% APR) will be charged on all invoices over 30 days.

<b>Total</b>	\$80,750.11
--------------	-------------

**City Council Meeting**  
 Prep. Date: 09/03/2020  
 Preparer: Doug Herman



**Agenda Item: Reports**  
**Agenda Date: 09/08/2020**

*Communication Page*

**Agenda Items Description:** Water / Sewer Rate Discussion - Report

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports;** Public Hearing; Closed Session

**Attachments & Enclosures:**

<b>Fiscal Impact:</b>	
Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Reports – Discussion:** I am hopeful that the discussion on water and sewer rates can lead to some direction by the Council with regard to the preparation and proposal of a draft ordinance at a future meeting.

**Chapter 92: Water Rates:** (FYI: Water Rates last increased on July 1, 2015.)

**92.02 Rates for Service are currently as follows**

1. First 1,000 gallons used per month - \$6.17 (minimum bill).
2. Second to ninth 1,000 gallons used per month at \$4.00 per 1,000 gallons.
3. Tenth through infinity 1,000 gallons thereafter will be \$4.13 per 1,000 gallons.
4. A flat monthly water/sewer equipment replacement fee in the amount of 50 cents

*Water Operating Fund Balance at the end of:            September, 2019 equaled \$30,600*  
    July, 2020 equaled \$64,545

*The Water Operating Fund has been much higher, around \$150,000 in 2003 and since then falling more in the \$50,000 neighborhood. The annual Water Operating Budgeted Expenses are in the neighborhood of \$300,000 annually. When we worked on the west well the Water Operating Fund borrowed from the General Fund. We should carry a balance, in my opinion, of around \$100,000 in this fund.*

We bill out approximately 1,700 water accounts per month. I would propose that the Council consider a base increase and a % increase. While we discussed this during the Code update

there was not a consensus on what should be done and a desire to keep the Code approval process moving forward.

The Code would then include scheduled increases over the next five years in smaller steps so as to not have one large increase.

For example, the rate could be increased as follows:

Base: Increase of .50 cents a month from \$6.17 to \$6.67

Rate: Increase of 3% on the rates.

That would be a .12 cent increase per month per 1,000 gallons for usage between 2,000 and 9,000 gallons, \$4.00 to \$4.12, and

That would also be a .12 cent increase on the next increment, \$4.13 to \$4.25.

- A household that is regularly billed for 3,000 gallons, under this example, would see the following increase as of the effective date of the first-year increase;

Current: \$6.17 (first 1,000) + \$8.00 (next 2,000 gallons at \$4.00/each) plus .50 equipment replacement fee = \$14.67

Potential: \$6.67 (first 1,000) + \$8.24 (next 2,000 gallons at \$4.12/each) plus .50 equipment replacement fee = \$15.41

This results in a monthly increase of .74 cents (\$8.88/year) or right at 5%.

On average monthly water receipts total \$32,500. A 5% increase on the water usage portion, not the equipment replacement fee, would increase monthly receipts by \$1,625, to \$34,125. Total annual increase of \$19,500.

I would then propose that the Council adopt an annual 3% increase to the rate moving forward. The first bump would occur, potentially, around November 1, 2020 and for ease of matching up increases on the utility bill I would request that future scheduled bumps happen on July 1<sup>st</sup>. (Preferred by our billing Clerk as well.)

#### **Chapter 99: Sewer Service Charges:**

99.01 Sewer Service Charges Required: Sets rate for sewer service fees at 150% of water. If left at 150% with the potential increases noted above, the additional sewer revenue would be as follows:

Current average monthly water receipts total \$40,350 or \$484,200/year

Sewer fees based thereon at 150% = \$60,525/month or \$726,300/year

Monthly water receipts with potential 5% increase totals \$42,368 or \$508,416

Sewer fees based thereon at 150% = \$63,552/month or \$762,624/year

(Annual increase to Sewer Collections in the amount of \$36,324.)

If the Council wanted to begin to build a fund to assist with the cost of an updated/new Sewage Treatment Plant the Council could increase the Sewer Rate % or add a flat fee to the bill each month to go into a Sewer Plant Upgrade fund.

If sewer rate were 160%, as it was before being reduced in 2008, and the approximate 5% water rate increase went into effect, then monthly sewer revenue receipts would increase to \$67,789/month or \$813,468/year. (The 10% increase results in an additional \$50,844/year over what would be received if the rate remained at 150% of a water rate that was increased by 5%)

\*1,700 accounts at \$5.00 per month "fee" would generate \$102,000 per year.

\*1,700 accounts at \$10.00 per month "fee" would generate \$204,000 per year.

• etc.

City Council Meeting  
Prep. Date: 09/04/2020  
Preparer: Doug Herman



Agenda Item: Reports  
Agenda Date: 09/08/2020

*Communication Page*

**Agenda Items Description:** Yard Waste Collection / Compost Site Discussion

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Reports – Discussion:** I am hopeful that after a discussion related to the Compost Site and yard waste collection that the Council can provide direction with regard to the preparation of a draft ordinance related to fees, whether for collection of yard waste or for the “compost site” in general, if any, can be provided.

The following is the only current reference to Yard Waste in the Code.

**105.06 SEPARATION OF YARD WASTE REQUIRED.**

All yard waste shall be separated by the owner or occupant from all other solid waste accumulated on the premises and shall be composted or burned on the premises or placed in proper containers and set out for collection. As used in this section, "yard waste" means any debris such as grass clippings, leaves, garden waste, brush and trees. Yard waste does not include tree stumps. Yard waste shall be collected from residential premises and from commercial, industrial, and institutional premises as may be determined by resolution of the Council. Yard waste consisting of tree limbs of less than four inches in diameter and brush will be collected when not in approved containers provided it is placed at the curb or alley line, securely tied in bundles not more than 48 inches long or 18 inches in diameter and weighing no more than 50 pounds per bundle.

Why discuss yard waste collection and fees?

1. Compost Site comes with a cost. (Annually the City will expend approximately \$30,000 to \$40,000 to operate the site. This includes grinding/screening (\$30,000), City Crew overseeing and pushing back piles/debris, utilities, maintenance, snow removal, etc. (\$10,000 +/-)
2. Collection of Yard Waste comes with a cost.
  - a. City Staff estimates that approximately 35% of eligible households put yard waste out regularly for collection by City Staff. (Staff presently collects yard waste throughout the entire town every other Thursday. We used to collect one-half of the town on one Thursday

and the other one-half on the next Thursday.) Collection typically takes all day, sometimes carrying over into Friday. Collection involves three men, one truck, one trailer.

- b. Cost would be wages of individuals, gas for truck, wear and tear on vehicle, etc.

What do other communities do?

1. Most in the area do not collect yard waste from property owners.
2. Most have a compost site and do not charge a fee for the site, covering costs through general fund.

Here is some information gathered from Manchester, Decorah, Independence, and Guttenberg. (Waiting information from a few more communities.)

A few questions for you folks with regard to yard waste collection / compost site use/fees?

**Do you have a yard waste / compost site?**

Manchester: Yes

Decorah: Yes

Independence: Yes

Guttenberg: Yes

Anamosa: Yes/Sort Of, City allows residents to dump in an area, City rents quarry from private property owner, quarry owner either hauls to quarry or hauls from quarry and takes care of thereafter. (No compost or wood chips created)

**Do you charge community members a fee to use the site, monthly on utility account, per use, etc.?**

Manchester: We charge \$3 per month for every water account.

Decorah: No fees, free for residents to use. We try to monitor resident / non-resident, but you might suspect how that goes....

Independence: \$1.50/month on all utility bills to cover "environmental fees"

Guttenberg: Yes, yard waste site and yard waste curbside collection managed by Kluesner Construction, residents invoiced

Anamosa: No

**Do you do any collection of yard waste on a regular scheduled basis (not storm related) throughout the community?**

Manchester: We conduct leaf pickup for 6-8 weeks in the fall and 2 weeks in the spring.

Decorah: Leaves in the fall

Independence: Heck No!!

Guttenberg: Every other week<sup>1</sup>

Anamosa: No, doesn't collect leaves either.

---

<sup>1</sup> Anything larger than 3" in diameter is not allowed at the site or picked-up curbside. Larger items can be dropped off at the tree dump located behind a locked gate at the edge of town. Anyone wishing to dispose of trees and large branches will need to stop by the city office to collect a key and we charge \$7.00 per pick-up truck load and \$40.00 per dump truck load.

**If yes, are there fees assessed to those that are collected by the City?**

Manchester: No. It is part of the compost fee on the water bill.

Decorah: No, free service supported by Council

**How are those fees calculated? (Stickers per bag, Special biodegradable bags, etc.)**

**How do you handle/police use by non-residents?**

Manchester: We use signage, which prohibits anyone from outside the city from dropping stuff off. 😊

Decorah: Some staffing of site, especially on Saturdays. We also use cameras, but as a civilization, we can see rings on Saturn but can't capture a license plate across the field.

Independence: hard to police but have caught a couple of folks and scared the .... out of them and word got out fairly quickly. Municipal infraction with fear of significant fine.

**What do you allow/charge with regard to use by commercial enterprises? (Lawn mowing/landscaping/tree removal businesses)**

Manchester: If it comes off a property in town, it is allowed to be dumped. We have had an issue with a developer that was clear cutting a large area for a development. We worked with the developer and T&W Grinding to just grind the material on the developer's site and trucked off from there. It saved us a big headache of them dumping dump truck loads of a mangled-up mess. We limit who can bring stuff in, but anyone can take stuff out. We try to separate out brush debris from logs for firewood. Our site is watch like a hawk for firewood. If we take a tree down and drop the logs off, we will have someone down there cutting up firewood within a couple hours. We do regulate the compost we set out for the taking, as we had a number of contractors taking dump truck loads out to blend with soil for topsoil on their developments. We have a few issues here and there, but overall it is the one service that the residents are the most satisfied with.

Decorah: Local business may use the site if materials generated locally.

Independence: Allowed only for debris collected within city limits. We have had to get real stern with a couple of these folks but pretty good for the most part. Again, fear of municipal infraction.

Guttenberg: As far as commercial enterprises, if they are maintaining yards of city residents they can deposit yard waste in the compost site.



City Council Meeting  
Prep. Date: 09/04/2020  
Preparer: Doug Herman



Agenda Item: Reports  
Agenda Date: 09/08/2020

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; Reports; Public Hearing; Closed Session

**Attachments & Enclosures:**

- Letter and Cost Estimate related to Hwy. 38 Sanitary Sewer
- N. Chestnut Street Letter
- Social Security Information

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Reports / Potential Action:**

**Reports / Potential Action:**

1. City Administrator
  - a. Hwy. 38 Sewer Project: Sent letter to adjoining property owner to south. No response yet. Snyder cost estimate attached.
  - b. N. Chestnut Street Project: See letter/update from Snyder attached hereto
  - c. Social Security Deferral Discussion: Federal Government will allow City to defer employee's portion of Social Security from September 1, 2020 through Dec. 31, 2020. Employee will be obligated to repay the deferred withholdings. Staff opinion is that it makes little sense/benefit to take this action. There has been no push or recommendation from any employee or the Union to go this route. (See attached)
2. Police Chief
3. Public Works Director
4. Park and Recreation



*CITY OF*  
**MONTICELLO**

200 E. First St.  
Monticello, IA 52310  
(319) 465-3577  
Fax (319) 465-3527

*Equal Opportunity Employer - Fair Housing City*

*Hwy 38 Sewer*

August 31, 2020

Jason Hanson  
1008 Madalyn Court  
Monticello, IA 52310

Re: Sanitary Sewer Easement

Dear Mr. Hanson:

Three properties lying to the west of your home are currently utilizing septic systems as they do not have access to City sewer. One of the property owners, Norm and Donna Zimmerman, would like to see the City Sewer Main extended from Madalyn Court, across a portion of the property to the north of yours (Systems Unlimited home), and then between your home and the Systems property to a point of the Zimmerman property. Mr. Zimmerman reports that Systems has agreed to give him the necessary easement, however, the City Engineer would like to see the line centered between your home and the Systems home which would require an easement from you as well.

The proposed sewer main extension would be "bored" in place between the homes not open trenched, so you would not see evidence of its' installation on your property. If at some point down the road the sewer main required repair it may have to be excavated which could then disturb your property. (If installed correctly it is unlikely that the main will be unearthed at any point in the near future if ever, however, one never knows.)

The area between your foundation and the lot line is called the setback. The minimum setback for your home is 8' and it appears that your home is pretty close to the 8' minimum, meaning your home could never be expanded in that direction.

Please let me know if you have any questions and whether or not you would consider granting an easement over your property as proposed herein.

Sincerely yours,

Doug Herman  
Monticello City Administrator

Hwy 38 Sanitary  
 Extension  
 (Zimmerman)  
 P 1 of 2

OPINION OF PROBABLE PROJECT COSTS



MADALYN COURT SEWER EXTENSION  
 8/17/2020  
 MONTICELLO, IOWA  
 120.0022.08

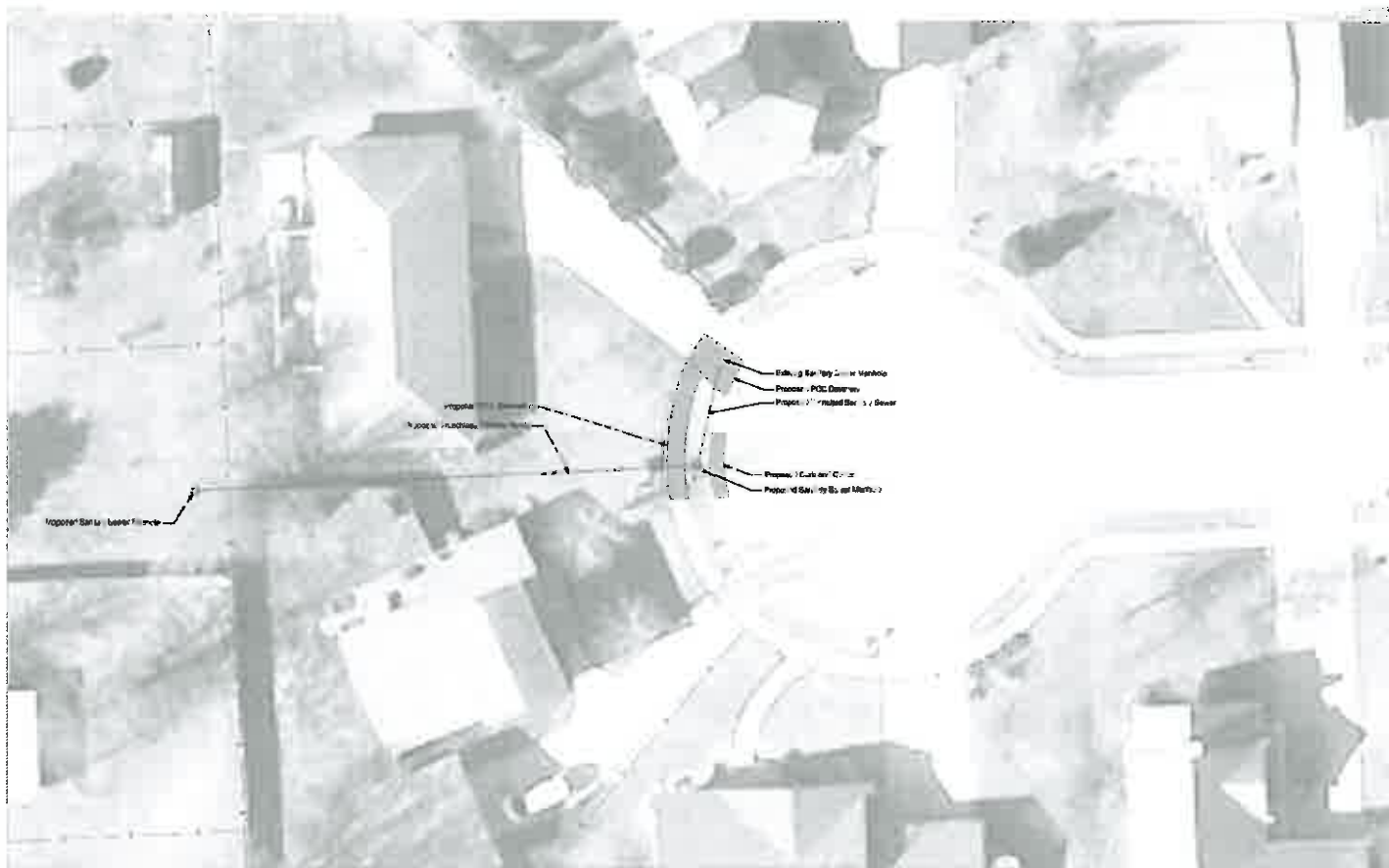
ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR 26, 8"	24	LF	\$ 55.00	\$ 1,320.00
2	SANITARY SEWER GRAVITY MAIN, TRENCHLESS, PVC C900, 8"	113	LF	\$ 125.00	\$ 14,125.00
3	MANHOLE, SW-301, 48"	2	EA	\$ 5,700.00	\$ 11,400.00
4	CONNECTION TO EXISTING MANHOLE	1	EA	\$ 2,000.00	\$ 2,000.00
5	CURB AND GUTTER, 3', 7"	15	LF	\$ 30.00	\$ 450.00
6	REMOVAL OF SIDEWALK	14	SY	\$ 8.00	\$ 112.00
7	REMOVAL OF DRIVEWAY	10	SY	\$ 10.00	\$ 100.00
8	REMOVAL OF CURB	15	LF	\$ 10.00	\$ 150.00
9	SIDEWALK, PCC, 4"	14	SY	\$ 35.00	\$ 490.00
10	DRIVEWAY, PAVED, PCC, 5"	10	SY	\$ 50.00	\$ 500.00
11	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING	0.03	AC	\$ 12,000.00	\$ 360.00
12	MOBILIZATION	1	LS	\$ 2,400.00	\$ 2,400.00
Subtotal:					\$ 33,407.00
Contingency (20%):					\$ 6,681.40
TOTAL:					\$ 40,088.40
TOTAL (Rounded):					\$ 40,000.00

**Notes (1), (2), and (3) are applicable to the project totals.**

**Notes**

- (1) Utility relocations (e.g. light pole and utility pedestal) are not included.
- (2) Sewer services and connections are not included.
- (3) Fence removal and replacement as necessary is not included.

P 282



### Madalyn Ct Sewer

Monticello, IA

### Sewer Extension

08/17/2020



Chestnut Street

August 17, 2020

Mr. Doug Herman, City Administrator  
City of Monticello  
200 E. 1<sup>st</sup> Street  
Monticello, IA 52317

RE: Future Street Reconstruction

Dear Mr. Herman:

In December of 2017 we reviewed the potential reconstruction of Chestnut Street from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street and submitted some cost information and an exhibit showing the potential project limits. There have been some follow-up discussions with the City Council and City Staff since the submittal noted above. Below is a summary of cost information related to the potential reconstruction project being completed in 2021. We have also attached an Exhibit showing the approximate limits of the potential project. Please note that the cost opinions below do not include costs related to conversion of utilities from overhead to underground (if necessary) or engineering fees.

North Chestnut Street Reconstruction – West 2<sup>nd</sup> Street to West 3<sup>rd</sup> Street

- Reconstruct with concrete, replace brick pavers, maintain street width, replace sidewalk, replace water main and add subdrain (decorative street lights are not included) – Engineer’s Opinion of Probable Cost: \$415,000.
- Reconstruct with concrete intersections, concrete curb and gutters, salvage and reinstall brick pavers over a concrete base, maintain street width, replace sidewalk, replace water main and add subdrain (decorative street lights are not included) – Engineer’s Opinion of Probable Cost: \$550,000.
- Cost saving options that could be considered include removal, cleaning and stockpiling of the existing brick pavers being completed separate from the project and setting the brick pavers directly on the subbase/setting bed.

Sincerely,

SNYDER & ASSOCIATES, INC.

  
Patrick Schwickerath, P.E.

Enclosures: Chestnut Street Reconstruction Exhibit A





---

# Employee Social Security Tax Deferral

---

## Employee Social Security Tax Deferral FAQ

---

September 1, 2020 the deferral of the employee Social Security withholding went into effect. The following frequently asked questions will provide information on what this tax deferral means for cities, so that you can better understand what your options are. gWorks will continue to update this document as additional information becomes available.

### What is the Employee Social Security Tax Deferral?

On August 8, 2020 President Trump issued a presidential memorandum allowing the deferral of the employee portion of Social Security tax for employees making less than \$4,000 per biweekly pay period, or equivalent amount, on wages paid from September 1, 2020 through December 31, 2020. On August 28, 2020 the IRS provided guidance for participating employers, including extending the timeframe employers have to repay the taxes to January 1, 2021 to April 30, 2021.

### Is the tax deferral required?

No. The tax deferral is voluntary for employers. If your city decides to participate, it is then optional for each employee to participate in the tax deferral. As the employer, the city is not obligated to participate in the tax deferral because an employee would like to participate. It is at the discretion of the city to determine if they want to participate.

### Who is responsible for repaying the deferred taxes?

Per the IRS Notice 2020-65, the employer must withhold and pay the total deferred taxes during the payback period of January 1, 2021 through April 30, 2021 based on the wages earned from September 1, 2020 through December 31, 2020.

### What if an employee is no longer employed with the city?

The responsibility to repay the deferred taxes is ultimately on the city. If an employee is no longer employed, you can attempt to contact them to have them repay the taxes. However, the city will be required to repay the deferred taxes, regardless of whether or not they have been able to recover the amount from the employee. Any tax deferrals not repaid within the payback period will be subject to interest, penalties, and additions to tax starting May 1, 2021. Any interest, penalties, or additions to tax accrued on unpaid deferred taxes will be assessed to the employer. gWorks recommends consulting with your tax or legal advisors in the event an employee is no longer employed or has insufficient funds in their paycheck to repay the deferred taxes.

**How will employers report deferred taxes to the IRS?**

The IRS has not announced how employers will report deferred taxes. More than likely, the IRS will make changes to the 941. However, no changes have been announced. gWorks will provide more information when the IRS announces how they will handle this.

**Will the deferred taxes be forgiven in the future?**

For the deferred taxes to be forgiven, Congress would have to make statutory changes to the tax code. Congress has not made any changes at this time.

**Is this a tax cut?**

No. This is a temporary tax deferral. Any taxes deferred will need to be repaid during the payback period of January 1, 2021 through April 30, 2021.

**What changes will be made in SimpleCity?**

gWorks is dedicated to providing quality software to meet our customers' needs. Due to the timeframe and voluntary nature of this tax deferral, there will be no changes made to SimpleCity. Any changes to the software would require major programming changes, including how FICA is currently calculated and withheld, as well as the ability to calculate and withhold a portion of FICA for previous pay periods. These changes could not be made and tested in the time period given. Considering that each city can choose whether or not to participate in the tax deferral and for those cities who do, each employee must also choose to opt in, changes must be made on an employee by employee basis. Additionally, the tax deferral is only in effect for four months, and thus affects a relatively short time period.

**How can my city participate in the tax deferral?**

If your city would like to participate in the tax deferral, you will need to manually adjust the employee's portion of Social Security tax in Time/Pay Entry for only employees who opt in. You will need to make these adjustments each pay period paid from September 1, 2020 through December 31, 2020. You will then need to manually calculate the Social Security taxes due for wages paid from September 1, 2020 through December 31, 2020 for each employee who opted in. During the payback period of January 1, 2021 through April 30, 2021, you will need to manually adjust the employee's portion of the Social Security tax in Time/Pay Entry for each employee who opt in. You may need to make adjustments on multiple pay periods until the deferred taxes have been repaid. See the guide following this FAQ on how to manually adjust the employee's portion of Social Security in Time/Pay Entry.

**I have Payroll Time & Attendance, how will I adjust the employee's portion of Social Security tax, if the city chooses to participate in the tax deferral?**

There is no way to manually make adjustments to taxes in Payroll Time & Attendance. Customers who have Payroll Time & Attendance will have to manually adjust the employee's portions of Social Security tax in Time/Pay Entry for each participating employee each pay period during the deferral period. You will need to calculate the deferred taxes and manually adjust the employee's Social Security tax in Time/Pay Entry for each participating employee each pay period during the payback period until the employee has paid back all of the deferred taxes.

---

## Guide: How to Manually Adjust the Employee's Portion of Social Security



If the city chooses to participate in the tax deferral, it does not automatically apply to all employees. Employees must opt in to the tax deferral. The tax deferral is effective once the employee has opted in, and should only affect wages paid after they have done so.

gWorks strongly recommends that if your city chooses to participate in the tax deferral, you create a form that clearly outlines how the tax deferral will affect participating employees, as well as how the deferred taxes will be repaid. If you need guidance in creating such a form, please contact your tax attorney or legal advisor.

The following steps show you how to manually adjust the employee's portion of social security in Time/Pay Entry. This must be done for each employee participating in the tax deferral, for each payroll paid between when the employee opted in (after September 1, 2020) and December 31, 2020.

1. Enter employee's hours and pay in Time/Pay Entry per your usual procedures. You will NOT make any changes at this time. Review your Time/Pay Entry journal and correct any errors, if needed.  
If you have Payroll Time & Attendance, import your Time & Attendance file per your usual procedures.
2. Run Calculation & Verification. SimpleCity will calculate the employee's portion of Social Security at this time. Review the Calculation & Verification Journal per your usual procedures and make any necessary changes. Rerun Calculation & Verification if you had to make any changes.
3. Once you have verified the Calculation & Verification Journal is correct, you will need to manually adjust the employee's portion of Social Security in Time/Pay Entry. Select Entry | Time/Pay Entry.
4. Bring up the participating employee. Click on the Manual Tax? field. Change the N to a Y. This will allow you to manually adjust the taxes SimpleCity calculated.

The screenshot shows the 'Time/Pay Entry' window. The 'Employee No' field contains '110'. The 'Manual Tax?' field is set to 'N'. The 'Manual Check?' field is also set to 'N'. The 'Bank Number' and 'Check Number' fields are empty. The 'Auto Pay' field is set to '1501.44', 'Except Pay' is '375.26', and 'Gross Pay' is '1876.70'. The 'Reg Hours' field is '80.00', 'OT Hours' is empty, and 'Tot Hours' is '80.00'. The window has a toolbar with icons for help, navigation, and actions like 'Alpha', 'Cancel', and 'Man Tax Mode'.

The screenshot shows the 'Time Pay Entry' window. The 'Employee No' field contains '110'. The 'Manual Tax?' field is now set to 'Y'. The 'Manual Check?' field is still set to 'N'. The 'Bank Number' and 'Check Number' fields are empty. The 'Auto Pay' field is set to '1501.44', 'Except Pay' is '375.26', and 'Gross Pay' is '1876.70'. The 'Reg Hours' field is '80.00', 'OT Hours' is empty, and 'Tot Hours' is '80.00'. The window has a toolbar with icons for help, navigation, and actions like 'Alpha', 'Cancel', and 'Man Tax Mode'.

5. Click on the amount in the SS Employee field on the right portion of the window. Zero out the amount. Press F12 or click Save.

**Time/Pay Entry**

Employee No: 110  
 Reg Hours: 80.00  
 OT Hours: 00.00  
 Tot Hours: 80.00  
 Manual Tax? Y  
 Manual Check? N  
 Bank Number: [blank]  
 Check Number: [blank]

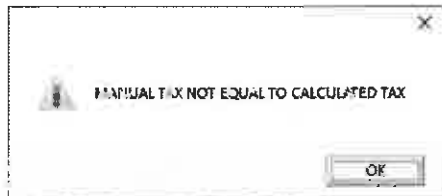
Auto Ded: 39.45  
 Excess: 212.34  
 State: 67.00  
 SS Employee: 114.54  
 Med Employer: 26.79  
 SS Employer: 114.54  
 Med Employer: 26.79  
 Gross Pay: 1876.83

**Callout:** Zero out only the employee's portion of Social Security

- Repeat steps 4 and 5 for each participating employee.
- Review the Time/Pay Entry Journal. The SS Tax in the employees' deductions should be zero and the Employer SS Tax should have the amount SimpleCity originally calculated.

EMP NO	NAME	HOURS	RATE METH	EXTEND	C-CTR	W-CMP	CL	ID	ABRV	DESCRIPTION	AUTO	MESSAGE
110		16.00	23.4500 H	375.36	1001	8810	4		VAC	VACATION		
<b>PAY TOTAL</b>		<b>GROSS PAY</b>	<b>DEDS</b>	<b>FED TAX</b>	<b>SS TAX</b>	<b>MED TAX</b>	<b>STATE TAX</b>	<b>EIC PAY</b>	<b>NET PAY</b>	<b>HOURS</b>	<b>OT HRS</b>	<b>MTX DIR</b>
		1876.80	29.45	212.34	.00	26.79	67.00	.00	1541.22	80.00	.00	Y DEP
<b>TOTALS</b>		<b>1876.80</b>	<b>29.45</b>	<b>212.34</b>	<b>.00</b>	<b>26.79</b>	<b>67.00</b>	<b>.00</b>	<b>1541.22</b>	<b>80.00</b>	<b>.00</b>	
					<b>114.54</b>	<b>26.79</b>	<b>EMPLOYER SS/MED TAX</b>					
					<b>114.54</b>	<b>53.58</b>	<b>TOTAL SS/MED TAX</b>					

- Run Calculation & Verification again. The following error will pop up.



This is because you have changed the amount of the employee's Social Security and is not a problem. Press OK.

- Review the Calculation & Verification Journal for each participating employee. The SS Tax amount should be zero. There will be an error that says MAN SS/MED TX NOT = CALC TX. This is because the employee's Social Security has been adjusted and is not a problem.

EMP NO	NAME	HOURS	RATE METH	EXTEND	C-CTR	W-CMP	CL	ID	ABRV	DESCRIPTION	AUTO	MESSAGE
110		16.00	23.4500 H	375.36	1001	8810	4		VAC	VACATION		
			5.7000 P	106.98					LAB	LABOR BENEFIT	A	
												MAN SS/MED TX NOT =CALC TX
<b>PAY TOTAL</b>		<b>GROSS PAY</b>	<b>DEDS</b>	<b>FED TAX</b>	<b>SS TAX</b>	<b>MED TAX</b>	<b>STATE TAX</b>	<b>EIC PAY</b>	<b>NET PAY</b>	<b>HOURS</b>	<b>OT HRS</b>	<b>MTX DIR</b>
		1876.80	29.45	212.34	.00	26.79	67.00	.00	1541.22	80.00	.00	Y DEP

- Once you have verified the Calculation & Verification Journal is correct, continue with your payroll per your usual procedures.

<https://support.gworks.com/portal/en/kb/articles/sstaxdeferral>

City Council Meeting  
Prep. Date: 09/04/20  
Preparer: Doug Herman



Agenda Item: #  
Agenda Date: 09/08/20

C. Vacancy

*Communication Page*

**Agenda Items Description:** Filling a Council Vacancy: Options

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Council Member Ward 1 Vacancy 9/2020 cheat sheet

Ward 1 map

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** Iowa Code provides procedure related to filling Council Vacancies.

**Background Information:** Generally, the City Council may appoint following certain procedures or may schedule a special election. Some guidelines:

1. Council has 60 days to appoint.
2. If no appointment made the Clerk notifies the Auditor who will then schedule a special election.
  - a. Petitions required to be on ballot with 15% of those that voted last time office on the ballot with a minimum number of 10 signatures required.
  - b. Auditor to be given at least 32 days' notice. Because of "block out" dates around the general election the earliest the City could have an election would be December 8, 2020.
  - c. Candidate petition filing is 25 days prior to the election date.

**Recommendation:** I recommend that the Council discuss the process, determine if they are prepared to make a choice on next steps tonight or wait until next meeting to discuss more fully.

## Council Member Ward 1 vacancy – September 2020

Relevant code section for filling vacancies is shown below, with the portions relevant to Monticello noted in red print. In summary, the city must publish notice of its actions regarding appointing a (mayor/council member) at its (date) meeting and that the citizens have the right to petition for an election.

- If the council appoints, and no petition is filed calling for a special election, the appointment will stand until the canvass of the November 2021 city election, unless a special election is called in the city for another purpose prior to that.
- If an appointment is made, it must be done within 40 60 days after the vacancy occurs.
- A petition calling for an election is due by 5:00 p.m. at the city clerk's office 14 days after the appointment is made, or 14 days after the publication is made, whichever is later.
- Petition must be signed by eligible electors of the city (in this case, Ward 1) (not necessarily registered, but have qualifications to be).
  - Signature, address (in City of course), date of signature
- Each page with signatures must have a statement at top requesting a special election be held to fill the Monticello Council Member Ward 1 vacancy (or something on that order)
- 20 votes for Ward 1 council seat in November 5<sup>th</sup> election x 15% = 3, round up to \_\_\_\_\_, BUT NOT LESS THAN 10 signatures. (372.13(2)(a)(2)(a) & (d) <not fewer than 10

If a valid petition is filed, then the council must request a special election (The auditor will set the date as allowed by law), and the appointment becomes temporary.

Must give the County Auditor at least 32 days written notice of a special election date. Election must be on a Tuesday. Candidate filing period would end at noon 25 days prior to the approved election dates. Nomination petitions are filed with the city clerk. Keep in mind that there is a prohibition on special elections 4 weeks prior and 4 weeks after the November general election, therefore, in this situation the earliest election date for a vacancy occurring on September 4, 2020 would be December 8, 2020.

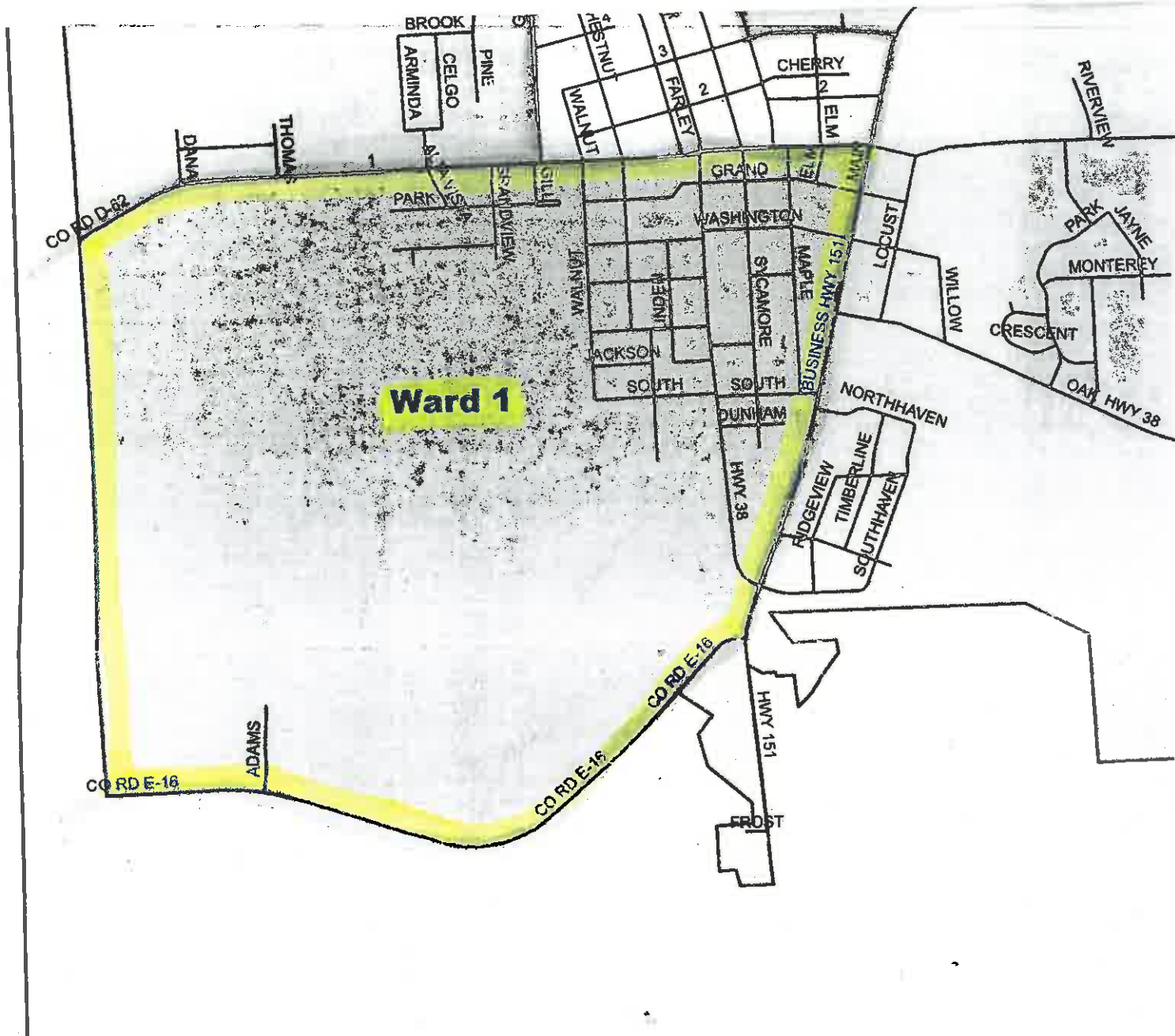
Sample wording for the publication, assuming the council waits to appoint until after this is published, could be:

*Pursuant to Iowa Code section 372.13 (2) a. the Monticello City Council intends to fill the Council Ward 1 vacancy by appointment at its (date) meeting at (time). Under this code section the electors of Ward 1 in the City of Monticello have the right to file a petition requesting the vacancy be filled by election. The petition must contain the signatures and addresses of at least 10 eligible electors of Ward 1 in the City of Monticello, and be filed with the City Clerk no later than fourteen (14) days after said appointment is made. If such petition is filed as prescribed by Iowa law, the appointment shall be temporary until the results of the special election are canvassed, and the successful candidate is duly qualified.*

If the council appoints before the notice is published, this wording should be used:

*Pursuant to Iowa Code section 372.13 (2) a. the Monticello City Council has filled the Council Ward 1 vacancy by appointment at its (date) meeting. Under this code section the electors of Ward 1 in the City of Monticello have the right to file a petition requesting the vacancy be filled by election. The*

*petition must contain the signatures and addresses of at least 10 eligible electors of Ward 1 in the City of Monticello, and be filed with the City Clerk no later than fourteen (14) days after the date of this publication. If such petition is filed as prescribed by Iowa law, the appointment shall be temporary until the results of the special election are canvassed, and the successful candidate is duly qualified.*



**Doug Herman**

---

Street

**From:** Nick Kahler  
**Sent:** Friday, September 4, 2020 12:36 PM  
**To:** Doug Herman  
**Subject:** Patch spots

Inspections

Here is the list I have wrote down for patches.

Monteray Trail by Tom Kelehers and near Jayne Ct. intersection  
Theisens angle parking on S. Maple  
10<sup>th</sup> street has a 1 1/2" difference in panels from north side of street to south side  
5<sup>th</sup> street by Fareway  
Tower View Ct. has a couple panels that sunk  
Adding concrete on W. 3<sup>rd</sup> @ N. Cedar street intersection where the water flows through or the whole street from N. Cedar to Farley  
N. Birch near Charlie Beckers

Intersections:

W. 3<sup>rd</sup> & N. Chestnut  
W. 2<sup>nd</sup> & N. Chestnut  
W. 2<sup>nd</sup> & N. Walnut

Streets:

S. Gill from W. 1<sup>st</sup> to Park Dr.  
W. Grand  
N. Chestnut  
N. Walnut  
W. 3<sup>rd</sup> from the bottom of the hill to N. Walnut  
Linden St.  
Varvel St.

*Nick Kahler*

Director of Public Works  
City of Monticello  
319.465.3577  
[nkahler@ci.monticello.ia.us](mailto:nkahler@ci.monticello.ia.us)