

**Agenda**  
**Monticello - City Council Meeting – Special Meeting**  
**Saturday, January 16, 2021**  
**Location: Monticello - City Hall**  
**8:00 AM**

- 1. Roll Call – 8:00 AM – open session**
- 2. Approve the Agenda – Council Motion**
- 3. City Administrator search process update – Patrick Callahan, Consultant**
- 4. Consultant meets with Mayor and City Council members to review interview process and to advise the City Council that all candidates have requested a closed session.**
- 5. Discussion regarding the people who will be present during the closed session.**
- 6. City Council – City Administrator Candidates’ Interviews – Session 1 Interviews– 8:30 AM to 12:15 PM and Session 2 Interviews – 1:00 PM to 2:30 PM – Closed Session to conduct interviews of candidates for the position of city administrator and to discuss the competency of the candidates**
  - A. City Council closed session shall be in compliance with Section 21.5 of the Code of Iowa so as “to evaluate the professional competency of individuals whose appointment or hiring is being considered when necessary to prevent needless and irreparable injury to their individual reputations” and that the individuals have all requested a closed session.
  - B. Council motion to enter into closed session for purpose and reasons outlined above – Roll Call Vote
- 7. Mayor announces that closed session has been concluded and City Council goes back into open session**
- 8. City Council Open Session**
  - A. Consultant review of the next step in the city administrator search process
  - B. Mayor authorizes the Consultant to negotiate an offer of employment to the preferred candidate with all terms and conditions of such employment subject to the approval of the City Council at the next meeting of the City Council on Monday, January 18, 2021 at 6:00 PM.
- 9. Adjourn – Council Motion**