

# City of Monticello, Iowa

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Posted on March 11, 2021 at 5:00 p.m.

Monticello City Council Meeting March 15, 2021 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Brian Wolken	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Dave Goedken	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Police Chief:</b>	Britt Smith
<b>Ward #1:</b>	Scott Brighton	<b>City Engineer:</b>	Patrick Schwickerath
<b>Ward #2:</b>	Candy Langerman	<b>Public Works Dir.:</b>	Nick Kahler
<b>Ward #3:</b>	Chris Lux	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>Ward #4:</b>	Tom Yeoman	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>Library Director:</b>	Michelle Turnis

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	March	1, 2021
Approval of Payroll	March	11, 2021
Approval of Bill List		
Approval of Treasurer's Report		February 2021
Approval of appointment of Gary "Butch" Pratt to Cemetery Board		

**Motions:** None

**Public Hearings:**

1. **Public Hearing** on proposed Fiscal Year 2022 Budget
2. **Resolution** to adopt the Annual Budget for Fiscal Year July 1, 2021 through June 30, 2022

**Presentation:**

3. **Presentation** by WIN Group request to block of First Street to hold the 3<sup>rd</sup> Annual Monti Day Event
4. **Motion** to authorize WIN Group to block off a portion of First Street and to use Pocket Park for the 3<sup>rd</sup> Annual Monti Days Event on August 14, 2021

**Resolutions:**

5. **Resolution** Approving Northtowne Regency LLC Tax Approving Abatement Application for a standard Tax Abatement on Commercial Real Estate located at 206 West 7<sup>th</sup> Street, Monticello, Iowa
6. **Resolution** Approving purchase of two additional Flashing Beacons for School Crosswalk
7. **Resolution** Approving the temporary placement of yard signs for Theisen's Lawn and Garden Center
8. **Resolution** preliminarily accept proposal for 103 West First Street related to restoring /making improvements and tentatively accept the RFP and possibly setting public hearing

**Ordinances:**

9. **Ordinance** providing for the Division of Taxes levied on Taxable Property in the 2021 Addition to the Monticello Urban Renewal Area, pursuant to Section 40 3.19 of the Code of Iowa (2<sup>nd</sup> reading)
10. **Ordinance** Amending the Code of Ordinances of The City of Monticello, Iowa, By Amending provisions pertaining to Section 22.02 "Library Board of Trustees" (3<sup>rd</sup> and final reading)

**Reports / Potential Action:**

1. City Engineer
2. City Administrator
3. City Clerk
4. Public Works Director
5. Water/Wastewater Superintendent
6. Police Chief
  - a. North Sycamore parking report
  - b. Police Report
  - c. Ambulance Report
7. Park and Recreation
  - a. Park and Recreation Report
8. Library Director

**Work Sessions:**

1. None

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

# **Meeting Instructions for the Public**

**Due to the Covid-19 Virus the public will be admitted into this meeting. Mask is required to attend the meeting and seating is limited.**

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: March 15th, 2021 City Council Meeting

Time: Mar 15, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/6755876357>

Meeting ID: 675 587 6357

One tap mobile

+13126266799,,6755876357# US (Chicago)

+16465588656,,6755876357# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 675 587 6357

Find your local number: <https://us02web.zoom.us/j/6755876357>

Regular Council Meeting  
March 1, 2021 – 6:00 P.M.  
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Candy Langerman, Chris Lux, Brenda Hanken and Tom Yeoman. Also present were City Administrator Russ Farnum, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Water/Wastewater Superintendent Jim Tjaden, Police Chief Britt Smith, Library Director Michelle Turnis, Park & Rec Director Jacob Oswald and City Engineer Patrick Schwickerath. Council member Scott Brighton was absent. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Lux moved to approve the agenda, Langerman seconded, roll call unanimous.

Stephen Intlekofer, 529 W First Street advised City of Sigourney received funding to make improvements to the downtown building facades and felt this is something the City should look into.

Yeoman moved to approve the consent agenda, Langerman seconded, roll call unanimous.

Mayor Wolken opened the public hearing on proposed BR3 Development Agreement. Hinrichsen received no oral or written comments. Hinrichsen pointed out a typo on page 5 that states there are five payments and it should read six grant payments. Goedken stated the tax abatement is tax dollars that would not be collected if the building was not built. Ryan Fitzpatrick, broker for BR3 Development, and developer Brian Ridge advised the grocery store will be built on 6 acres and will donate about 11 acres back to the City to be used for greenspace and trail. Wolken stated City will not abate 100% of taxes paid and only 100% of the tax increment, with the rebate payment not to exceed \$715,050 and \$120,000 in grant payments, for a total not to exceed \$835,050 over 15 years. The developers will need to demolish the current building prior to constructing the new building. Ridge announced Dollar Fresh, a HyVee brand store, will occupy the building. Mayor closed the Public Hearing on proposed BR3 Development Agreement. Yeoman moved to approve Resolution #2021-28 Approving BR3 Development LLC Development Agreement. Goedken seconded. Roll call unanimous.

Mayor Wolken opened the public hearing on the proposed designation of expanded Urban Renewal Area and Amended Monticello Urban Renewal Plan, finding that certain property is blighted and/or prime for Economic Development. Hinrichsen received no oral or written comments. Hinrichsen stated letters were sent to Monticello Schools and Jones County and no comments were received. P & Z Board reviewed and recommended approval. Mayor closed the Public Hearing on the proposed designation

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of expanded Urban Renewal Area and Amended Monticello Urban Renewal Plan, finding that certain property is blighted and/or prime for Economic Development. Yeoman moved to approve Resolution #2021-29 To Approve Amendment to Urban Renewal Plan to include Development Agreement and Economic Incentives to BR3 Development LLC. Langerman seconded. Roll call unanimous.

Goedken introduced and moved to approve Ordinance #740 providing for the Division of Taxes levied on Taxable Property in the 2021 Addition to the Monticello Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa, first reading in title only. Lux seconded, roll call unanimous

Mayor Wolken opened the public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. Hinrichsen received no oral or written comments. This will be a zero-interest loan for the design and planning of the wastewater plant. Mayor closed the Public Hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. Langerman moved to approve Resolution #2021-30 taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$595,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Lux seconded, roll call unanimous.

Hinrichsen reported Council need to authorize individual to sign the USDA grant paperwork and pay request. Langerman moved to approve Resolution #2021-35 authorizing the Mayor or City Clerk to sign all documents related to the USDA Rural Development Grant providing funding to assist with the Sixth Street Ditch Waterway Project. Goedken seconded, roll call unanimous.

Smith reported City is in the 3<sup>rd</sup> year of the agreement for the School Resource Officer with the school. A new 2-year agreement has been drafted consistent with the conditions of the current agreement, with language added that in the event of a suspension of in-person learning greater than 10 consecutive calendar days, the school would be relieved of financial obligation at a per diem rate. The School Board approved the agreement in February. Langerman moved to approve Resolution #2021-31 to approve the 28E Agreement with the Monticello Community School District for the School Resource Officer Position. Hanken seconded, roll call unanimous.

Orbis is installing an additional water tower cooling system with a separate meter and the water will evaporate into the air and not enter the sanitary system. City previously approved granting an exemption with Orbis for their existing tower. Yeoman moved to approve Resolution #2021-32 Approving an Exemption from Payment of Sewer Rental Fees for Orbis, Division of Menasha. Langerman seconded, roll call unanimous.

Tjaden reviewed the proposed quotes for repairs to the existing sewer line on 7<sup>th</sup> Street and recommended replacing the sewer line. Schwickerath advised that typically a project like this would need DNR approval. Schwickerath explained the contractor

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installed 2 -45's into the Seventh Street section of the North Sycamore Street project, as the Council was planning to replace utilities in that section of Seventh Street. After the bids were received, the Council opted out of the Seventh Street Project and it was overlooked that the 45's were already installed. Schwickerath will look at the plans for the elevation of the line in the plans. Yeoman moved to table to allow City staff and engineer to review proposed plans, Langerman seconded, roll call unanimous.

Goedken advised Northridge Estates original plat was designed with a cul-de-sac. The City had them change it because staff was not able to clean the cul-de-sacs as the equipment was too large. Kahler stated the equipment they have now allows them to clean the cul-de-sacs. P & Z Board met tonight and recommended approval of preliminary revised plat. Langerman moved to approve Resolution #2021-33 to preliminarily approve the proposed amendment to the Northridge Addition development plan. Goedken seconded, roll call unanimous.

Hinrichsen stated one proposal was received from Matthew Kumley for the property located at 103 West First Street and forwarded to the Council. She read the proposal. Derek Lumsden Jones County Economic Director reported the City received a Derelict Building Grant to remove asbestos in both sections of the building and to replace the roof on the north-south section in 2020. Lumsden has applied for a Catalyst Grant and the pre-application was approved to renovate not tear down the building. Yeoman advised he knew of someone who was interested in the property and would contact them. Council needs to make a decision at the March 15<sup>th</sup> meeting or will miss the final Catalyst grant deadline. Goedken moved to table action on preliminarily accepting proposal for 103 West First Street related to restoring/ making improvements and tentatively accept the RFP and possibly setting public hearing. Lux seconded, roll call unanimous.

Hinrichsen reported that while working on the legal descriptions for the TIF area near First Street and Main Street, this small lot was found. She contacted the Jones County staff for help to find the legal description for the 8½' X 80' lot and was advised this is an active roadway that was never vacated. They recommended that the lot be vacated. Goedken moved to approve Resolution #2021-34 scheduling Public Hearing on proposed vacation of active road right of way generally described as -8½' x 80' portion of Locust St lying SEly of Ely ext of S In OP Lot 51 & N of Energy Company Place Lot 1 for April 5, 2021 at 6:00 p.m. Langerman seconded, roll call unanimous.

Langerman moved to approve Ordinance #739 amending the Code of Ordinances of the City of Monticello, Iowa, by amending provisions pertaining to "Library Board of Trustees", second reading in title only. Goedken seconded, roll call unanimous.

Farnum stated he was excited to start working in Monticello and thanked everyone for all the assistance to prepare him for this meeting.

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Schwickerath reported Cody with Horsfield contacted him and advised they were waiting for more information on the service lines. Goedken stated Gaylen Kray now has a 2" gap in the sidewalk. Schwickerath felt the sidewalk will probably need to be replaced. Kray stated the sidewalk is also bad by Nick Zimmerman in the 400 block of North Sycamore Street.

Smith reviewed the ambulance summary report. He advised the Sidewalk Committee met and are working on 2 properties on North Maple Street. Smith advised the will be doing sidewalk inspections in Ward 3 this year, starting in May.

Smith advised the Townships have increased their funding for ambulance service. Smith stated the new work schedule on February 8<sup>th</sup>. The prior two year's overtime was turned over to IPERS to calculate their portion.

Kahler stated the staff will begin street sweeping this week.

Wolken discussed SF 143 regarding taking decision away from City's related to breed specific ban.

Hinrichsen reported IDOT will be releasing funds to the City for Road use funding related to COVID. Monticello will be receiving over \$36,000. They will also be giving more funds to the airports and setting funds aside for trails.

Wolken discussed the ditch by Eleventh Street and he contacted Jones County to see if they would install the tube or help pay for the cost to install it.

Lumsden advised the State legislator's Ways and Means Committee is looking to limit the TIF to 20 years which will hurt small cities like Monticello and recommended reaching out to the legislators.

Langerman moved to adjourn at 7:42 P.M.

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Brian Wolken, Mayor

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Sally Hinrichsen, City Clerk

# PAYROLL - MARCH 11, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>February 22 - March 7, 2021</b>				
Brian Bronemann	\$ 746.85	\$ -	0.00	0.00	\$ 600.88
Shelley Bronemann	96.00	-	0.00	0.00	82.51
Kylie Flanagan	44.60	-	0.00	0.00	38.32
Ben Hein	480.00	-	0.00	0.00	404.51
David Husmann	100.35	-	0.00	0.00	86.24
Mary Intkekofer	1,864.00	-	0.00	0.00	1,285.91
Sonya Johnson	232.00	-	0.00	0.00	198.39
Nick Kahler	152.00	-	0.00	0.00	130.64
Brandon Kent	1,864.00	-	0.00	0.00	1,218.69
Lori Lynch	2,308.63	284.63	0.00	0.00	1,556.36
Mandy Norton	392.03	-	0.00	0.00	311.41
Shannon Poe	214.60	-	0.00	0.00	168.53
Shelly Searles	1,864.00	-	0.00	6.00	1,270.56
Sabrina Strella	348.25	-	0.00	0.00	278.89
Jenna Weih	1,741.58	20.98	0.00	0.00	1,283.85
Curtis Wyman	1,688.00	-	6.00	45.38	1,145.99
<b>TOTAL AMBULANCE</b>	<b>\$ 14,136.89</b>	<b>\$ 305.61</b>	<b>6.00</b>	<b>51.38</b>	<b>\$ 10,061.68</b>
<b>CEMETERY</b>	<b>February 20 - March 5, 2021</b>				
Dan McDonald	\$ 1,795.63	\$ 95.63	0.00	0.00	\$ 1,298.95
<b>TOTAL CEMETERY</b>	<b>\$ 1,795.63</b>	<b>\$ 95.63</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,298.95</b>
<b>CITY HALL</b>	<b>February 21 - March 6, 2021</b>				
Cheryl Clark	\$ 1,728.00	\$ -	1.50	43.50	\$ 1,171.69
Russ Farnum	1,826.92	-	0.00	0.00	1,363.39
Sally Hinrichsen	2,550.27	-	0.00	0.00	1,611.08
Nanci Tuel	1,537.57	7.17	0.00	0.00	1,015.92
<b>TOTAL CITY HALL</b>	<b>\$ 7,642.76</b>	<b>\$ 7.17</b>	<b>1.50</b>	<b>43.50</b>	<b>\$ 5,162.08</b>
<b>FIRE</b>					
Joe Bayne	\$ 125.00	\$ -	0.00	0.00	\$ 115.44
Chris Hinrichs	60.00	-	0.00	0.00	55.41
Billy Norton	100.00	-	0.00	0.00	85.94
Paul Warner	100.00	-	0.00	0.00	92.35
<b>TOTAL FIRE</b>	<b>\$ 385.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 349.14</b>
<b>LIBRARY</b>	<b>February 22 - March 7, 2021</b>				
Molli Hunter	\$ 660.94	\$ -	0.00	0.00	\$ 435.00
Penny Schmit	1,132.01	-	0.00	0.00	628.89
Michelle Turnis	1,655.77	-	0.00	0.00	1,034.47
<b>TOTAL LIBRARY</b>	<b>\$ 3,448.72</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,098.36</b>
<b>MBC</b>	<b>February 22 - March 7, 2021</b>				
Jacob Oswald	\$ 2,038.46	\$ -	0.00	0.00	\$ 1,533.53
Shannon Poe	1,624.23	-	0.00	0.00	1,115.58
<b>TOTAL MBC</b>	<b>\$ 3,662.69</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,649.11</b>
<b>POLICE</b>	<b>February 22 - March 7, 2021</b>				
Zachary Buehler	\$ 2,037.00	\$ -	0.00	0.00	\$ 1,511.44
Peter Fleming	2,142.00	-	0.00	33.00	1,515.75



# PAYROLL - MARCH 11, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>POLICE (cont.)</b>					
Dawn Graver	2,400.00	-	0.00	0.00	1,726.29
Erik Honda	2,415.01	-	0.00	10.00	1,794.70
Jordan Koos	2,465.00	-	0.00	28.00	1,778.59
Britt Smith	2,996.15	-	0.00	0.00	2,192.87
Madonna Staner	1,530.40	-	0.00	0.00	1,160.59
Brian Tate	2,471.63	-	0.00	0.00	1,825.50
<b>TOTAL POLICE</b>	<b>\$ 18,457.19</b>	<b>\$ -</b>	<b>0.00</b>	<b>71.00</b>	<b>\$ 13,505.73</b>
<b>ROAD USE</b>					
	<b>February 20 - March 5, 2021</b>				
Zeb Bowser	\$ 1,947.03	\$ 247.03	0.00	0.00	\$ 1,425.67
Cassidy Russell	1,832.50	232.50	0.00	3.75	1,270.12
<b>TOTAL ROAD USE</b>	<b>\$ 3,779.53</b>	<b>\$ 479.53</b>	<b>0.00</b>	<b>3.75</b>	<b>\$ 2,695.79</b>
<b>SANITATION</b>					
	<b>February 20 - March 5, 2021</b>				
Michael Boyson	\$ 1,947.03	\$ 247.03	0.00	0.00	\$ 1,360.08
Nick Kahler	2,079.81	-	0.00	0.00	1,432.94
<b>TOTAL SANITATION</b>	<b>\$ 4,026.84</b>	<b>\$ 247.03</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,793.02</b>
<b>SEWER</b>					
	<b>February 20 - March 5, 2021</b>				
Tim Schultz	\$ 1,933.25	\$ 173.25	0.00	40.13	\$ 1,343.95
Jim Tjaden	2,346.15	-	0.00	0.00	1,701.48
<b>TOTAL SEWER</b>	<b>\$ 4,279.40</b>	<b>\$ 173.25</b>	<b>0.00</b>	<b>40.13</b>	<b>\$ 3,045.43</b>
<b>WATER</b>					
	<b>February 20 - March 5, 2021</b>				
Daniel Pike	\$ 1,724.00	-	0.00	14.25	\$ 1,252.69
<b>TOTAL WATER</b>	<b>\$ 1,724.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>14.25</b>	<b>\$ 1,252.69</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 63,338.65</b>	<b>\$ 1,308.22</b>	<b>7.50</b>	<b>224.01</b>	<b>\$ 44,911.98</b>

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
DIGITAL ALLY, INC.	PD EQUIP REPAIR/MAINT	170.00			
FREESE MOTORS INC	PD VEHICLE OPERATING	346.39			
INSURANCE ASSOCIATES, INC.	PD PROPERTY INSURANCE	12,442.00			
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	638.12			
MONTICELLO EXPRESS INC	PD SUPPLIES	47.97			
SHRED-MASTER	PD SHRED SERVICES	50.00			
	110 POLICE DEPARTMENT TOTAL		13,694.48		
STREET LIGHTS					
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS	190.58			
	230 STREET LIGHTS TOTAL		190.58		
AQUATIC CENTER					
INSURANCE ASSOCIATES, INC.	POOL PROPERTY INSURANCE	6,694.00			
JONES CO ENVIRONMENTAL SERVICE	POOL FOOD SERVICE LICENSE	150.00			
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY	11.12			
	440 AQUATIC CENTER TOTAL		6,855.12		
CEMETERY					
INSURANCE ASSOCIATES, INC.	CEMETERY PROPERTY INSURANCE	1,444.00			
KRAMER FUNERAL HOME	CREM WALL PLAQUE - BENDER	249.36			
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	184.53			
TRI COUNTY PROPANE LLC	CEMETERY GROUNDS SUPPLIES	275.60			
	450 CEMETERY TOTAL		2,153.49		
SOLDIER'S MEMORIAL BOARD					
INSURANCE ASSOCIATES, INC.	SLDR MEM PROPERTY INSURANCE	2,917.25			
MEDIACOM	SLDR MEM TELEPHONE	26.36			
	498 SOLDIER'S MEMORIAL BOARD TOTAL		2,943.61		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	481.25			
	620 CLERK/CITY ADMIN TOTAL		481.25		
ENGINEER					
SNYDER & ASSOCIATES, INC	ENGINEERING FEES	2,839.00			
	640 ENGINEER TOTAL		2,839.00		
CITY HALL/GENERAL BLDGS					
DENNIS J GRAY	CH BUILDING SUPPLIES	28.00			
INSURANCE ASSOCIATES, INC.	ADMIN PROPERTY INSURANCE	23,767.61			
MEDIACOM	CH TELEPHONE	166.89			
MONTICELLO CARPET & INTERIORS	CH BUILDING SUPPLIES	175.00			
MONTICELLO EXPRESS INC	CH ADVERTISING	743.98			
SHRED-MASTER	CH MISC CONTRACT WORK	50.00			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY	26.45			
	650 CITY HALL/GENERAL BLDGS TOTAL	24,957.93			
	001 GENERAL TOTAL	54,115.46			
MONTICELLO BERNDES CENTER PARKS					
ALLIANT ENERGY-IES	MBC ELECTRIC	1,047.73			
MOLLI JENN HUNTER	JANITORIAL SERVICES	293.75			
INSURANCE ASSOCIATES, INC.	MBC PROPERTY INSURANCE	9,757.33			
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	2.79			
JONES CO ENVIRONMENTAL SERVICE	MBC FOOD SERVICE LICENSE	150.00			
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	188.71			
MONTICELLO EXPRESS INC	MBC ADVERTISING	98.10			
SPAHN & ROSE LUMBER CO INC	MBC BUILDING REPAIR/MAINT	14.78			
STEPHEN MOTORS INC	MBC EQUIP REPAIR/MAINT	56.93			
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY	237.61			
	430 PARKS TOTAL	11,847.73			
	005 MONTICELLO BERNDES CENTER TOTAL	11,847.73			
FIRE					
INSURANCE ASSOCIATES, INC.	FIRE PROPERTY INSURANCE	12,328.99			
MONTICELLO AUTO CENTER	FIRE EQUIP REPAIR/MAINT	520.88			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	184.36			
TOYNE, INC.	FIRE EQUIP REPAIR/MAINT	882.06			
	150 FIRE TOTAL	13,916.29			
	015 FIRE TOTAL	13,916.29			
AMBULANCE					
AETNA INC	AMB OVERPAYMENT REFUND	576.36			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	30.59			
AMERIGROUP IOWA INC	AMB OVERPAYMENT REFUND	15.66			
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	159.65			
MASON HANSON	AMB MEDICAL SUPPLIES	154.77			
INSURANCE ASSOCIATES, INC.	AMB PROPERTY INSURANCE	7,534.25			
KOOB AUTOMOTIVE & TOWING INC	AMB VEHICLE OPERATING	125.00			
CHARLES LUCE	AMB OVERPAYMENT REFUND	63.14			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	388.64			
MONTICELLO EXPRESS INC	AMB OFFICE SUPPLIES	28.99			
PATRICIA ZIMMERMAN	AMB OVERPAYMENT REFUND	150.00			
ZOLL MEDICAL CORPORATION	AMB EQUIP REPAIR/MAINT	1,590.00			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	160 AMBULANCE TOTAL		10,817.05		
	016 AMBULANCE TOTAL		10,817.05		
HOTEL/MOTEL TAX					
HOTEL/MOTEL					
INSURANCE ASSOCIATES, INC.	HOTEL/MOTEL PROPERTY INSURANCE		370.00		
MONTICELLO CHAMBER OF COMMERCE	CHAMBER DUES		550.00		
	699 HOTEL/MOTEL TOTAL		920.00		
	018 HOTEL/MOTEL TAX TOTAL		920.00		
LIBRARY IMPROVEMENT					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB IMP PROGRAMS/PROMOTIONS		41.65		
DICK BLICK HOLDINGS LLC	LIB IMP PROGRAMS/PROMOTIONS		96.79		
	410 LIBRARY TOTAL		138.44		
	030 LIBRARY IMPROVEMENT TOTAL		138.44		
LIBRARY					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB AUDIO RECORDINGS		40.64		
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES		5.50		
MOLLI JENN HUNTER	JANITORIAL SERVICES		225.00		
INSURANCE ASSOCIATES, INC.	LIB PROPERTY INSURANCE		6,984.50		
BRIAN KRAMER	LIB SNOW REMOVAL		90.00		
MEDIACOM	LIB TELEPHONE		122.97		
MICRO MARKETING LLC	LIB AUDIO RECORDINGS		205.71		
MONTICELLO EXPRESS INC	LIB OFFICE SUPPLIES		114.40		
OVERDRIVE	LIB AUDIO RECORDINGS		80.75		
	410 LIBRARY TOTAL		7,869.47		
	041 LIBRARY TOTAL		7,869.47		
AIRPORT					
AIRPORT					
TRACY L CHAPPELL	AIRPORT EQUIP REPAIR/MAINT		568.72		
CITY OF MONTICELLO	AIRPORT 2015 FORD INTERCEPTOR		5,000.00		
INSURANCE ASSOCIATES, INC.	AIRPORT PROPERTY INSURANCE		8,942.08		
MCALER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES		35.00		
MONTICELLO AVIATION INC	AIRPORT EQUIP REPAIR/MAINT		314.37		
MONTICELLO COMM SCHOOL DISTRCT	AIRPORT FUEL		405.34		
TRI COUNTY PROPANE LLC	AIRPORT UTILITIES		632.94		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	280 AIRPORT TOTAL		15,898.45		
	046 AIRPORT TOTAL		15,898.45		
ROAD USE					
STREETS					
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST		108.33		
CNH CAPITAL	RU EQUIP REPAIR/MAINT		324.00		
RODNEY COOHEY	RU STREET MAINTENANCE SUPPLIES		798.00		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT		605.00		
W.W. GRAINGER, INC	RU TREE REMOVAL & PLANTING		295.46		
HENDERSON PRODUCTS INC.	RU EQUIP REPAIR/MAINT		591.01		
INSURANCE ASSOCIATES, INC.	RU PROPERTY INSURANCE		9,773.58		
JOHN DEERE FINANCIAL	RU STREET MAINTENANCE SUPPLIES		879.38		
KROMMINGA MOTORS INC	RU VEHICLE OPERATING		294.90		
LAPORTE MOTOR SUPPLY	RU VEHICLE OPERATING		247.06		
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL		2,006.70		
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT		32.66		
SPAHN & ROSE LUMBER CO INC	RU BUILDING REPAIR/MAINT		434.95		
	210 STREETS TOTAL		16,391.03		
SNOW REMOVAL					
ACCENT CONSTRUCTION	RU SNOW REMOVAL		451.00		
ALL SEASON'S TRUCKING INC	RU SNOW REMOVAL		2,214.99		
BEHREND'S CRUSHED STONE	RU SNOW REMOVAL		2,296.05		
BRIAN KRAMER	POCKET PARK SNOW REMOVAL		150.00		
	250 SNOW REMOVAL TOTAL		5,112.04		
	110 ROAD USE TOTAL		21,503.07		
TRUST/SLAVKA GEHRET FUND					
LIBRARY					
FINDAWAY WORLD LLC	LIB GEHRET BOOKS		717.10		
	410 LIBRARY TOTAL		717.10		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		717.10		
PARK IMPROVEMENT					
CAPITAL PROJECTS					
MONTICELLO EXPRESS INC	MONTI IN MOTION CAR SHOW		59.00		
	750 CAPITAL PROJECTS TOTAL		59.00		
	313 PARK IMPROVEMENT TOTAL		59.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
C.C. BIDWELL LIBRARY BOOK LIBRARY					
BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS		165.45		
	410 LIBRARY TOTAL		165.45		
	502 C.C. BIDWELL LIBRARY BOOK TOTAL		165.45		
WATER					
FREESE MOTORS INC	WATER VEHICLE OPERATING		6.15		
HAWKINS WATER TREATMENT	WATER SUPPLIES		15.00		
STATE HYGIENIC LABORATORY	WATER LAB TESTS		660.00		
INSURANCE ASSOCIATES, INC.	WATER PROPERTY INSURANCE		11,727.83		
JOHN DEERE FINANCIAL	WATER SUPPLIES		19.99		
LAPORTE MOTOR SUPPLY	WATER VEHICLE OPERATING		39.46		
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL		110.47		
MUNICIPAL SUPPLY INC	WATER SUPPLIES		22.00		
TREASURER STATE OF IOWA	WATER EXCISE TAX - FEBRUARY		1,910.64		
	810 WATER TOTAL		14,511.54		
	600 WATER TOTAL		14,511.54		
SEWER					
ALLIANT ENERGY-IES	1105 E FIRST ST		4,009.20		
CERTIFIED LABORATORIES	SEWER SUPPLIES		439.00		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES		13.62		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		2,805.50		
INSURANCE ASSOCIATES, INC.	SEWER PROPERTY INSURANCE		26,262.83		
JOHN DEERE FINANCIAL	SEWER VEHICLE OPERATING		33.97		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL		110.47		
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY		926.52		
TRI COUNTY PROPANE LLC	SEWER UTILITIES		2,150.86		
WHITE HAWK PLUMBING & HEATING	SEWER SYSTEM		150.00		
WINDSTREAM IOWA-COMM. INC.	SEWER TELEPHONE		60.39		
	815 SEWER TOTAL		36,962.36		
	610 SEWER TOTAL		36,962.36		
SANITATION					
INSURANCE ASSOCIATES, INC.	SANITATION PROPERTY INSURANCE		1,386.75		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS		11,309.91		
TREASURER STATE OF IOWA	SALES TAX - FEBRUARY		869.32		
	840 SANITATION TOTAL		13,565.98		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	670 SANITATION TOTAL		13,565.98		
YARD WASTE SITE SANITATION TREASURER STATE OF IOWA	SALES TAX - FEBRUARY		236.21		
	840 SANITATION TOTAL		236.21		
	675 YARD WASTE SITE TOTAL		236.21		
STORM WATER STORM WATER FUND TREASURER STATE OF IOWA	SALES TAX - FEBRUARY		159.13		
	865 STORM WATER FUND TOTAL		159.13		
	740 STORM WATER TOTAL		159.13		
	Accounts Payable Total		203,402.73		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND NAME		AMOUNT
001	GENERAL	54,115.46
005	MONTICELLO BERNDES CENTER	11,847.73
015	FIRE	13,916.29
016	AMBULANCE	10,817.05
018	HOTEL/MOTEL TAX	920.00
030	LIBRARY IMPROVEMENT	138.44
041	LIBRARY	7,869.47
046	AIRPORT	15,898.45
110	ROAD USE	21,503.07
178	TRUST/SLAVKA GEHRET FUND	717.10
313	PARK IMPROVEMENT	59.00
502	C.C. BIDWELL LIBRARY BOOK	165.45
600	WATER	14,511.54
610	SEWER	36,962.36
670	SANITATION	13,565.98
675	YARD WASTE SITE	236.21
740	STORM WATER	159.13
-----		
TOTAL FUNDS		203,402.73



Reviewed by: *[Signature]*

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments Bank	Investments	Ending Fund Balance
<b>GENERAL FUNDS:</b>														
	General	302830.00	41593.78	1549.94	9875.82	29166.75	719831.15	719831.15	775.00	689302.94	29753.21	7344.08	6456.63	719831.15
	Soldiers Memorial Board	13623.71	225.00		48.00		13800.71	13800.71						13800.71
	Monticello Berndes Center	-25297.11	5405.00		14375.88		-34287.99	-34287.99	100.00	-34367.99				-34287.99
	Dare	6831.85	250.00	5.84			7087.69	7087.69		7087.69				7087.69
	Insurance Fund	37937.33		32.42			37490.80	37490.80		16953.84	20536.76			37490.80
	Monticello Trees Forever	28910.62		24.71			28935.33	28935.33						28935.33
	Fire	93643.05		80.04			92004.15	92004.15		77219.75	14784.40			92004.15
	Ambulance Operating	70738.59	32485.81	60.47	18750.00	33244.35	88790.52	88790.52		88790.52				88790.52
	Hotel/Motel Tax Fund	22620.50		19.34			22620.11	22620.11						22620.11
	Earl F Lehmann Trust	238.23					238.23	238.23				238.23		238.23
	Street Bond	1800.00					1800.00	1800.00		1800.00				1800.00
	Police Improvement	5202.08	14.00	4.45	5202.08		18.45	18.45		18.45				18.45
	Library Improvement	32775.16	22.00	28.01	52.72		32772.45	32772.45		4476.33	28296.12			32772.45
	Library	33279.23	933.75	28.38	8819.44		30687.38	30687.38	75.00	30687.38				30687.38
	Equipment Set-A-Side	21167.33		18.08	10416.75		21185.41	21185.41		310.11	20875.30			21185.41
	Super Mac	12283.99		10.50			10756.69	10756.69		10756.69				10756.69
	Airport	89269.87	5479.36	76.31	5668.98		89156.56	89156.56		89156.56				89156.56
	Revolving Loan Fund	41901.25		35.82			41937.07	41937.07		15403.75	26533.32			41937.07
<b>SPECIAL REVENUE FUNDS:</b>														
	Road Use Tax	518250.84	33178.30		29305.03		522124.11	522124.11		90949.51	431174.60			522124.11
	Road Use Tax Set-Aside	84.88		0.06			84.94	84.94		84.94				84.94
	Employee Benefits	361053.81	2354.97	308.62	34427.33		329290.07	329290.07		30210.81	299079.26			329290.07
	TIF Tax Collections	200698.47	4002.71	261.14			204793.68	204793.68		204793.68	178.64			204982.32
	Slavka Gehret Trust	206410.72		176.43	383.11		206204.04	206204.04		20004.20	186199.84			206204.04
	Police Forfeiture Acct	1162.20		0.99			1163.19	1163.19		1163.19				1163.19
<b>DEBT SERVICE FUNDS:</b>														
	Debt Service	298031.55	2222.83	263.66			300518.04	300518.04		205229.25	95288.79			300518.04
	TIF - Debt Payments	0.00					0.00	0.00						0.00
	Park Improvements	-12425.71	585.00		2837.72		-14678.43	-14678.43		-14678.43				-14678.43
	Library Capital Improvements	9591.74		8.20			9599.94	9599.94		9599.94				9599.94
	Ambulance Improvements	77016.45		65.93			77082.28	77082.28		77082.28				77082.28
	TIF Projects	113265.95					113265.95	113265.95		84765.95	28500.00			113265.95
	Cemetery Improvements	57633.21	240.00	194.33			58067.54	58067.54		9458.96	48608.58			58067.54
	Capital Improvements	343708.30	317.00	293.79			344319.09	344319.09		89023.03	255296.06			344319.09
	Youth Baseball & Softball	0.00					0.00	0.00						0.00
	Low Income Housing	15208.63		12.99			15219.62	15219.62		15219.62				15219.62
	Baty Disc Golf Course	5492.47		4.69			5497.16	5497.16		5319.32	177.84			5497.16
	Mary Maxine Redmond Trust	8188.88		6.74			8141.75	8141.75		243.07	7898.68			8141.75
	Pocket Park	10396.94		8.89			10405.83	10405.83		10405.83				10405.83
<b>PERMANENT FUNDS:</b>														
	Cemetery Perpetual Care	169719.10	270.00				169989.10	169989.10		47502.30	122486.80			169989.10
	Charles S Bidwell Book Trust	83253.24		71.16	414.28		82910.12	82910.12		2946.28	79963.84			82910.12
	Iona Mary Baker Trust	39110.88		33.43	117.57		39026.74	39026.74		269.68	38757.06			39026.74
<b>ENTERPRISE FUNDS:</b>														
	Water Operating	179168.04	38369.37	153.15	17459.70		200230.86	200230.86		136508.18	63722.68			200230.86
	Customer Deposits	93470.70	300.00		410.00		93360.70	93360.70		11788.14	81572.56			93360.70
	Water Capital Improvements	11738.38	409.22	49.97			12197.57	12197.57		6456.92	5740.65			12197.57
	Sewer Operating	232308.08	51934.20	198.57	21551.89		262888.94	262888.94		129720.87	133168.07			262888.94
	Sewer Capital Improvements	81149.75	409.21	110.61	1680.00		79989.57	79989.57		47203.60	32785.97			79989.57
	Sanitation	48066.87	46853.08	40.05	44721.53		50238.47	50238.47		50238.47				50238.47
	Sanitation Capital Improvements	8452.22		7.20			8459.42	8459.42		8459.42				8459.42
	Yard Waste	10131.69	3523.87	8.66	235.84		13428.38	13428.38		13428.38				13428.38
	Storm Water fund	9035.82	2426.30	7.72	159.51		11310.33	11310.33		11310.33				11310.33
	Self Funded Insurance	0.00	527.10		527.10		0.00	0.00						0.00
<b>AGENCY FUNDS</b>														
	Flex Spending	161.02					161.02	161.02		161.02				161.02
	Enterprise Flex Spending	107.48					107.48	107.48		107.48				107.48
<b>TOTAL OF ALL FUNDS</b>		4469376.26	274331.86	4261.19	29166.75	322427.37	29166.75	4425541.94	950.00	2261795.78	2148757.22	7582.31	6456.63	0.00

City of Monticello  
 Cash On Hand By Bank  
 For February 28th, 2021

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
<b>F &amp; M Bank</b>					
Total by Bank	\$0.00				
<b>Citizens State Bank</b>					
Savings # 6025641	\$238.23	0.150	N/A		Earl F Lehmann Trust
Total by Bank	\$238.23				
<b>Dutrac Credit Union</b>					
Total by Bank	\$0.00				
<b>Regions Banks</b>					
Checking # 0002959379	\$7,392.08		N/A		Soldiers Memorial
Money Market #0087688689	\$6,456.63				Soldiers Memorial
Total by Bank	\$13,848.71				
<b>Fidelity Bank &amp; Trust</b>					
Total by Bank	\$0.00				
<b>Ohnward Bank &amp; Trust</b>					
General Ckg/Sweep #40002008	\$2,299,785.10	1.26	N/A		General Checking
Property Tax & Water #40001992	\$2,148,757.22	1.26	N/A		General Savings
Total by Bank	\$4,448,542.32				
<b>Total Cash on Hand- All Banks</b>	<b>\$4,462,629.26</b>				
Plus Petty Cash	\$950.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error					
Plus Outstanding Credit Card Pymt	\$1,195.17				
Less Outstanding Checks	\$39,232.49				
Treasurer's Balance	\$4,425,541.94				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

- Riverside Gardeners, Inc
- Monticello Firefighters Organization, Inc
- Monticello Emergency Medical Team
- Friends of the Monticello Public Library
- Monticello Youth Baseball & Softball Assn

City of Monticello  
Bank Reconciliation Report  
For the Month of February 2021

Bank Balance		
General Checking	\$2,299,785.10	
Property Tax & Water	\$2,148,757.22	
Soldiers Memorial Ckg	\$7,392.08	
Earl F Lehmann Trust	\$238.23	
DuTrac Savings	\$0.00	
Soldier Memorial Money Market	\$6,456.63	
Total Bank Balance		<u>\$4,462,629.26</u>
Plus (Minus) Adjustment:		
Bank Charge/Error	<u>\$0.00</u>	
Total Adjustment		<u>\$0.00</u>
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	<u>\$1,195.17</u>	
Total Outstanding Credit Card Pymts		<u>\$1,195.17</u>
Less Outstanding Checks:		
Financial/Payroll	\$39,184.49	
Soldiers Memorial	<u>\$48.00</u>	
Total Outstanding Checks		<u>\$39,232.49</u>
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	<u>\$950.00</u>	
Total Investments		<u>\$950.00</u>
Treasurer's Balance		<u><u>\$4,425,541.94</u></u>

Prepared By: Sally Hinrichsen 3-11-2021  
Sally Hinrichsen, City Clerk

Reviewed by: Russ Farnum 3-12-2021  
Russ Farnum, City Administrator

City Council Meeting  
 Prep. Date: 3/08/2021  
 Preparer: Sally Hinrichsen



Agenda Item: # 1 + 2  
 Agenda Date: 03/15/2021

*Communication Page*

**Agenda Items Description:** Public Hearing on proposal Fiscal Year 2022 Budget and Resolution to adopt the Annual Budget for Fiscal Year July 1, 2021 through June 30, 2022

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Budget report

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Council held budget meetings and chose to move forward with the Fiscal Year 2022 budget maintaining a consistent tax rate as in prior years. Public Hearing was scheduled for tonight to be followed by a Resolution approving the proposed budget.

**Background Information:** The Council previously held a public hearing related to the maximum tax dollars to be collected by the City for the General Fund and Employee Benefits which is a new requirement of the 2019 State of Iowa Legislative session.

The proposed tax collections for the General Fund Levy (\$8.10 per \$1,000 of taxable valuation) and Employee Benefits Fund Levy (\$3.36941 per \$1,000 of taxable valuation) totals \$1,506,785, which is 1.35% more than last year's total of \$1,486,590. For that reason, the Council did not need to pass the Maximum Levy Resolution by a 2/3rds vote.

On February 15, 2021, Matt Stoffel with PFM presented a number of options to consider to pay for the plant including debt service (General Obligation or Revenue Bonds), TIF, sewer fees, grants, general fund investment, State Revolving Loan (SRF), USDA revolving loan and possibly more.

At the March 1, 2021 meeting, Council approved a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$595,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). The City was notified on January 11, 2021, that the State Revolving Fund has been approved the Planning and Design application in the amount not to exceed \$595,000 for sewer system improvements planning & design.

Council will need to determine how to fund the Sewer Plant upgrade, which is expected to start in Fiscal Year 2021. The upgrades to the Sewer Plant are estimated to run between eight (8) to ten (10) million dollars. The budget includes \$3,372,500. to cover the estimated cost for the Sewer Plant upgrade expenses for FY '22.

The proposed budget results in a proposed tax rate of \$13.86899. The tax rate is made up of the \$8.10 General Fund levy, Employee Benefits levies \$3.36941 Debt Service Levy \$2.39958

FY Combined Tax Rate	Monticello
FY '05	13.76255
FY '06	13.76255
FY '07	14.17218
FY '08	14.20090
FY '09	13.88817
FY '10	13.95114
FY '11	13.95103
FY '12	13.94399
FY '13	13.94398
FY '14	13.94326
FY '15	13.86994
FY '16	13.86898
FY '17	13.86898
FY '18	13.86897
FY '19	13.86894
FY '20	13.86897
FY '21	13.86898
FY '22	13.86899

**Staff Recommendation:** Staff recommends that the Mayor open the public hearing and that public comments be received, if any, before the Mayor closes the public hearing. Thereafter, staff recommends that the Mayor entertains a motion to Resolution to adopt the Annual Budget for Fiscal Year July 1, 2021 through June 30, 2022

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### **Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2021 through June 30, 2022**

- WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,** City Council published notice of and held a public hearing on the proposed budget; and
- WHEREAS,** The City Staff has prepared the FY 2022 annual budget, as set forth in the budget summary certificate, requirement schedules, resource detail, showing estimates and appropriations for said fiscal year; and
- WHEREAS,** The City Council directs the overall budget be approved as published; and

**NOW THEREFORE, BE IT RESOLVED** that the City of Monticello, Iowa does hereby adopt the annual budget for FY 2022 and direct the City Clerk to make the filing required by law and set up the books in accordance with the adopted budget summary.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 15<sup>th</sup> day of March 2021.

---

Brian Wolken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk

The City of: MONTICELLO County Name: JONES COUNTY

Adopted On: (entered upon proposal) Resolution:

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		<b>With Gas &amp; Electric</b>		<b>Without Gas &amp; Electric</b>		<b>City Number: 53-495</b> <b>Last Official Census: 3,796</b>
Regular	2a	131,374,228	2b	128,551,671		
DEBT SERVICE	3a	156,924,890	3b	154,102,333		
Ag Land	4a	1,877,576				

**TAXES LEVIED**

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5	1,064,131	1,041,269	43 8.10000
<b>Non-Voted Other Permissible Levies</b>							
Contract for use of Bridge	0.67500			6		0	44 0.00000
Opr & Maint publicly owned Transit	0.95000			7		0	45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8		0	46 0.00000
Opr & Maint of City owned Civic Center	0.13500			9		0	47 0.00000
Planning a Sanitary Disposal Project	0.06750			10		0	48 0.00000
Aviation Authority (under sec.330A.15)	0.27000			11		0	49 0.00000
Levee Impr. fund in special charter city	0.06750			13		0	51 0.00000
Liability, property & self insurance costs	Amt Nec			14		0	52 0.00000
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462		0	465 0.00000
<b>Voted Other Permissible Levies</b>							
Instrumental/Vocal Music Groups	0.13500			15		0	53 0.00000
Memorial Building	0.81000			16		0	54 0.00000
Symphony Orchestra	0.13500			17		0	55 0.00000
Cultural & Scientific Facilities	0.27000			18		0	56 0.00000
County Bridge	As Voted			19		0	57 0.00000
Missi or Missouri River Bridge Const.	1.35000			20		0	58 0.00000
Aid to a Transit Company	0.03375			21		0	59 0.00000
Maintain Institution received by gift/devise	0.20500			22		0	60 0.00000
City Emergency Medical District	1.00000			463		0	466 0.00000
Support Public Library	0.27000			23		0	61 0.00000
Unified Law Enforcement	1.50000			24		0	62 0.00000
<b>Total General Fund Regular Levies (5 thru 24)</b>				25	1,064,131	1,041,269	
Ag Land	3.00375			26	5,640	5,640	63 3.00375
<b>Total General Fund Tax Levies (25 + 26)</b>				27	1,069,771	1,046,909	
<b>Special Revenue Levies</b>							
Emergency (if general fund at levy limit)	0.27000			28		0	64 0.00000
Police & Fire Retirement	Amt Nec			29		0	0.00000
FICA & IPERS (if general fund at levy limit)	Amt Nec			30	208,500	204,021	1.58707
Other Employee Benefits	Amt Nec			31	234,154	229,123	1.78234
<b>Total Employee Benefit Levies (29,30,31)</b>				32	442,654	433,144	65 3.36941
<b>Sub Total Special Revenue Levies (28+32)</b>				33	442,654	433,144	
<b>As Req</b>		<b>With Gas &amp; Elec Valuation</b>	<b>Without Gas &amp; Elec Valuation</b>				
SSMID 1		0	0	34		0	66 0.00000
SSMID 2		0	0	35		0	67 0.00000
SSMID 3		0	0	36		0	68 0.00000
SSMID 4		0	0	37		0	69 0.00000
SSMID 5		0	0	555		0	565 0.00000
SSMID 6		0	0	556		0	566 0.00000
SSMID 7		0	0	1177		0	1179 0.00000
SSMID 8		0	0	1185		0	1187 0.00000
<b>Total Special Revenue Levies</b>				39	442,654	433,144	
Debt Service Levy 76.10(6)	Amt Nec			40	376,554	369,781	70 2.39958
Capital Projects (Capital Improv. Reserve)	0.67500			41		0	71 0.00000
<b>Total Property Taxes (27+39+40+41)</b>				42	1,888,979	1,849,834	72 13.86899

(Signature)

(Date)

(County Auditor)

(Date)

**NOTICE OF PUBLIC HEARING - CITY OF MONTICELLO - PROPOSED PROPERTY TAX LEVY**  
**Fiscal Year July 1, 2021 - June 30, 2022**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:  
**Meeting Date:** 2/15/2021 **Meeting Time:** 06:00 PM **Meeting Location:** 220 E 1st Street, Monticello, Iowa  
 At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available) [www.ci.monticello.ia.us](http://www.ci.monticello.ia.us) City Telephone Number (319) 465-3577

	Current Year Certified Property Tax 2020 - 2021	Budget Year Effective Property Tax 2021 - 2022	Budget Year Proposed Maximum Property Tax 2021 - 2022	Annual % CHG
Regular Taxable Valuation	131,235,088	131,374,228	131,374,228	
Tax Levies:				
Regular General	1,063,004	1,063,004	1,064,131	
Contract for Use of Bridge	0	0	0	
Opr & Maint Publicly Owned Transit	0	0	0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.	0	0	0	
Opr & Maint of City-Owned Civic Center	0	0	0	
Planning a Sanitary Disposal Project	0	0	0	
Liability, Property & Self-Insurance Costs	0	0	0	
Support of Local Emer. Mgmt. Commission	0	0	0	
Emergency	0	0	0	
Police & Fire Retirement	0	0	0	
FICA & IPERS	223,898	223,898	208,500	
Other Employee Benefits	199,688	199,688	234,154	
<b>Total Tax Levy</b>	<b>1,486,590</b>	<b>1,486,590</b>	<b>1,506,785</b>	<b>1.35</b>
<b>Tax Rate</b>	<b>11.32769</b>	<b>11.31569</b>	<b>11.46941</b>	

**Explanation of significant increases in the budget:**

Projected increase in health insurance premiums, workers compensation premiums and pay raises

**If applicable, the above notice also available online at:**

City of Monticello website: [www.ci.monticello.ia.us](http://www.ci.monticello.ia.us) and the City of Monticello Facebook Page: City of Monticello Iowa

\* Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\* Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year



**Commercial & Industrial Replacement Claim Estimation**

City Name: MONTICELLO

Fiscal Year July 1, 2021 - June 30, 2022

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

	Commercial - Non-TIF	Commercial - TIF	Industrial - Non-TIF	Industrial - TIF
Taxable	30,319,412	7,322,894	11,022,318	878,562
100% Assessed	34,501,890	7,322,894	12,344,638	878,562
<b>A</b>				
General Fund		REPLACEMENT		REVENUES, LINE 18
Special Fund	3		44,589	REVENUES, LINE 18
Debt Fund	4		18,548	REVENUES, LINE 18
Capital Reserve Fund	5		13,209	REVENUES, LINE 18
	6		0	REVENUES, LINE 18
<b>REPLACEMENT PAYMENT PERCENTAGE</b>				
Beginning in FY 2021-2022, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.				
To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an estimation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.				
<b>Proration Percentage</b>				
100%				
Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.				
<b>Other State Grants &amp; Reimbursements</b>		<b>General</b>	<b>TIF Sp. Revenue</b>	<b>Debt Service</b>
		24,284		
			<b>Capital Projects</b>	<b>Proprietary</b>

**FUND BALANCE**  
 City Name: MONTECELLO  
 Fiscal Year July 1, 2021 - June 30, 2022

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
<b>Annual Report FY 2020</b>									
1	1,195,183	1,151,220	270,765	86,142	2,342,318	288,540	5,334,168	281,848	5,616,016
2	3,419,113	958,457	248,965	904,059	464,505	6,538	6,001,637	1,704,917	7,706,554
3	3,223,833	906,055	518,908	890,953	2,064,297	5,452	7,609,498	1,483,614	9,093,112
4	1,390,463	1,203,622	822	99,248	742,526	289,626	3,726,307	503,151	4,229,458
<b>Re-Estimated FY 2021</b>									
5	1,390,463	1,203,622	822	99,248	742,526	289,626	3,726,307	503,151	4,229,458
6	3,607,310	951,827	609,000	904,707	269,223	3,700	6,345,767	2,322,310	8,668,077
7	3,930,318	1,243,471	531,454	888,861	632,740	6,000	7,232,844	2,416,339	9,649,183
8	1,067,455	911,978	78,368	115,094	379,009	287,326	2,839,230	409,122	3,248,352
<b>Budget FY 2022</b>									
9	1,067,455	911,978	78,368	115,094	379,009	287,326	2,839,230	409,122	3,248,352
10	3,470,608	1,023,362	714,000	654,017	724,725	3,300	6,590,012	5,671,310	12,261,322
11	3,548,106	1,338,639	443,423	638,811	779,250	4,850	6,753,079	5,446,406	12,199,485
12	989,957	596,701	348,945	130,300	324,484	285,776	2,676,163	634,026	3,310,189

**LOCAL EMC SUPPORT**

City Name: MONTICELLO

Fiscal Year July 1, 2021 - June 30, 2022

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg. Mgmt. Comm.	0	0
<b>TOTAL FOR FY 2022</b>	<b>0</b>	<b>0</b>

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2020 - June 30, 2021

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIE SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2021	ACTUAL 2020
<b>PUBLIC SAFETY</b>									
Police Department/Crime Prevention	1	588,617	155,856					744,473	683,193
Jail	2							0	0
Emergency Management	3							0	0
Flood Control	4							0	0
Fire Department	5	439,450						439,450	95,589
Ambulance	6	555,950	144,604					700,554	612,147
Building Inspections	7							0	0
Miscellaneous Protective Services	8							0	0
Animal Control	9	300						300	55
Other Public Safety	10	700						700	0
TOTAL (lines 1 - 10)	11	1,585,017	300,460			0		1,885,477	1,390,984
<b>PUBLIC WORKS</b>									
Roads, Bridges, & Sidewalks	12	24,500	716,661					741,161	481,514
Parking - Meter and Off-Street	13							0	0
Street Lighting	14	84,000						84,000	70,561
Traffic Control and Safety	15							0	0
Snow Removal	16		27,000					27,000	27,801
Highway Engineering	17							0	0
Street Cleaning	18							0	0
Airport (if not Enterprise)	19	84,053						84,053	81,649
Garbage (if not Enterprise)	20							0	0
Other Public Works	21	6,500						6,500	0
TOTAL (lines 12 - 21)	22	199,053	743,661			0		942,714	661,525
<b>HEALTH &amp; SOCIAL SERVICES</b>									
Welfare Assistance	23							0	0
City Hospital	24							0	0
Payments to Private Hospitals	25							0	0
Health Regulation and Inspection	26							0	0
Water, Air, and Mosquito Control	27							0	0
Community Mental Health	28							0	0
Other Health and Social Services	29							0	0
TOTAL (lines 23 - 29)	30	0	0			0		0	0
<b>CULTURE &amp; RECREATION</b>									
Library Services	31	194,403	51,906			6,000		252,309	203,140
Museum, Band and Theater	32							0	0
Parks	33	274,750	36,478					311,228	380,462
Recreation	34	119,580	6,613					126,193	105,580
Cemetery	35	68,200	14,888					83,088	60,775
Community Center, Zoo, & Marina	36							0	0
Other Culture and Recreation	37	85,763	7,793					93,556	44,132
TOTAL (lines 31 - 37)	38	742,696	117,678			6,000		866,374	794,089

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2020 - June 30, 2021

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2021	ACTUAL 2020
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>									
Community Beautification	39							0	0
Economic Development	40							0	0
Housing and Urban Renewal	41							0	0
Planning & Zoning	42							0	0
Other Com. & Econ Development	43							0	0
TIF Rebates	44		244,806					244,806	228,608
TOTAL (lines 39 - 44)	45	0	244,806			0		244,806	228,608
<b>GENERAL GOVERNMENT</b>									
Mayor, Council, & City Manager	46	13,900	1,887					15,787	12,670
Clerk, Treasurer, & Finance Adm.	47	196,327	59,785					256,112	244,361
Elections	48							0	0
Legal Services & City Attorney	49	55,000			491,740			55,000	37,114
City Hall & General Buildings	50	316,590			141,000			316,590	137,089
Tort Liability	51				632,740			0	0
Other General Government	52	28,450						28,450	13,883
TOTAL (lines 46 - 52)	53	610,267	61,672	0	1,223,471	6,000		671,939	443,117
<b>DEBT SERVICE</b>									
Gov Capital Projects	54			888,861				888,861	890,953
TIF Capital Projects	55				491,740			491,740	918,922
TOTAL CAPITAL PROJECTS	56				141,000			141,000	1,145,375
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	57	0	0	0	632,740	0		632,740	2,064,297
<b>BUSINESS TYPE ACTIVITIES Proprietary: Enterprise &amp; Budgeted ISF</b>									
Water Utility	59								
Sewer Utility	60						359,508	359,508	281,430
Electric Utility	61						518,758	518,758	354,501
Gas Utility	62							0	0
Airport	63							0	0
Landfill/Garbage	64						601,936	601,936	531,931
Transit	65							0	0
Cable TV, Internet & Telephone	66							0	0
Housing Authority	67							0	0
Storm Water Utility	68						378,000	378,000	23,450
Other Business Type (city hosp., ISF, parking, etc.)	69						10,000	10,000	0
Enterprise DEBT SERVICE	70							0	0
Enterprise CAPITAL PROJECTS	71						304,000	304,000	78,266
Enterprise TIF CAPITAL PROJECTS	72							0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)	73						2,172,202	2,172,202	1,269,578
TOTAL ALL EXPENDITURES (lines 58+73)	74	3,137,033	1,223,471	244,806	632,740	6,000	2,172,202	8,305,113	7,745,151
Regular Transfers Out	75	793,285	20,000				244,137	1,057,422	1,057,661
Internal TIF Loan Transfers Out	76			286,648				286,648	290,300
Total ALL Transfers Out	77	793,285	20,000	286,648	0	0	244,137	1,344,070	1,347,961
Total Expenditures and Other Fin Uses (lines 74+77)	78	3,930,318	1,243,471	531,454	632,740	6,000	2,416,339	9,649,183	9,093,112
Ending Fund Balance June 30	79	1,067,455	911,978	78,368	379,009	287,326	409,122	3,248,352	4,229,458

**RE-ESTIMATED REVENUES DETAIL**  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2020 - June 30, 2021

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2021	ACTUAL 2020
Taxes Levied on Property	1,044,094	413,868		380,813				1,838,775	1,911,707
Less: Uncollected Property Taxes - Levy Year								0	0
Net Current Property Taxes (line 1 minus line 2)	1,044,094	413,868		380,813	0			1,838,775	1,911,707
Delinquent Property Taxes								0	0
TIF Revenues			600,000					600,000	237,047
Other City Taxes:									
Utility Tax Replacement Excise Taxes	24,387	9,718		7,652				41,757	45,620
Utility franchise tax (Iowa Code Chapter 364.2)								0	0
Parimutuel wager tax								0	0
Gaming wager tax								0	0
Mobile Home Taxes								0	3,055
Hotel/Motel Taxes	25,000							25,000	25,230
Other Local Option Taxes	320,000							320,000	375,407
Subtotal - Other City Taxes (lines 6 thru 12)	369,387	9,718		7,652	0			386,757	449,312
Licenses & Permits	249,350							249,350	253,329
Use of Money & Property	243,680	6,015	9,000	2,000		1,700	4,898	272,418	294,881
Intergovernmental:									
Federal Grants & Reimbursements	122,713							122,713	126,456
Road Use Taxes		474,500						474,500	487,932
Other State Grants & Reimbursements	73,251	17,581		13,842				104,674	76,631
Local Grants & Reimbursements	80,129				55,000			135,129	134,343
Subtotal - Intergovernmental (lines 16 thru 19)	276,093	492,081	0	13,842	55,000		0	837,016	825,262
Charges for Fees & Service:									
Water Utility							453,400	453,400	436,421
Sewer Utility							635,700	635,700	582,884
Electric Utility								0	0
Gas Utility								0	0
Parking								0	0
Airport								0	0
Landfill/Garbage							552,912	552,912	531,832
Hospital								0	0
Transit								0	0
Cable TV, Internet & Telephone								0	0
Housing Authority								0	0
Storm Water Utility								0	0
Other Fees & Charges for Service	414,550	0		0	0	0	1,670,912	2,085,462	1,910,641
Subtotal - Charges for Service (lines 21 thru 33)	414,550	0		0	0	0	1,670,912	2,085,462	1,910,641
Special Assessments					27,000		2,500	29,500	71,462
Miscellaneous	182,486				138,098	2,000	19,000	341,584	294,898
Other Financing Sources:									
Regular Operating Transfers In	779,670	20,000		213,752	44,000			1,057,422	1,057,661
Internal TIF Loan Transfers In		20,000		286,648				286,648	290,300
Subtotal ALL Operating Transfers In	779,670	20,000	0	500,400	44,000	0	0	1,344,070	1,347,961
Proceeds of Debt (Excluding TIF Internal Borrowing)							625,000	625,000	0
Proceeds of Capital Asset Sales	48,000	10,145						58,145	109,954
Subtotal-Other Financing Sources (lines 36 thru 38)	827,670	30,145	0	500,400	44,000	0	625,000	2,027,215	1,457,915
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	3,607,310	951,827	609,000	904,707	269,223	3,700	2,322,310	8,668,077	7,706,554
Beginning Fund Balance July 1	1,390,463	1,203,622	822	99,248	742,526	289,626	503,151	4,229,458	5,616,016
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	4,997,773	2,155,449	609,822	1,003,955	1,011,749	2,825,461	2,825,461	12,897,535	13,322,570

**EXPENDITURES SCHEDULE PAGE 1**  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2021 - June 30, 2022

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2022	RE-ESTIMATED 2021	ACTUAL 2020
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	623,749	183,182						806,931	744,473	683,193
Jail								0	0	0
Emergency Management								0	0	0
Flood Control								0	0	0
Fire Department	107,765							107,765	439,450	95,589
Ambulance	474,522	164,157						638,679	700,554	612,147
Building Inspections								0	0	0
Miscellaneous Protective Services								0	0	0
Animal Control	500							500	300	55
Other Public Safety	700							700	700	0
<b>TOTAL (lines 1 - 10)</b>	<b>1,207,236</b>	<b>347,339</b>				<b>0</b>		<b>1,554,575</b>	<b>1,885,477</b>	<b>1,390,984</b>
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	29,500	702,291						731,791	741,161	481,514
Parking - Meter and Off-Street								0	0	0
Street Lighting	90,000							90,000	84,000	70,561
Traffic Control and Safety								0	0	0
Snow Removal								0	0	0
Highway Engineering		30,000						30,000	27,000	27,801
Street Cleaning								0	0	0
Airport	80,450							80,450	84,053	81,649
Garbage (if not Enterprise)								6,500	6,500	0
Other Public Works	6,500							6,500	6,500	0
<b>TOTAL (lines 12 - 21)</b>	<b>206,450</b>	<b>732,291</b>				<b>0</b>		<b>938,741</b>	<b>942,714</b>	<b>661,525</b>
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance								0	0	0
City Hospital								0	0	0
Payments to Private Hospitals								0	0	0
Health Regulation and Inspection								0	0	0
Water, Air, and Mosquito Control								0	0	0
Community Mental Health								0	0	0
Other Health and Social Services								0	0	0
<b>TOTAL (lines 23 - 29)</b>	<b>0</b>	<b>0</b>				<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>CULTURE &amp; RECREATION</b>										
Library Services	172,421	41,828				4,850		219,099	252,309	203,140
Museum, Band and Theater								0	0	0
Parks	260,608	35,658						296,266	311,228	380,462
Recreation	124,680	5,613						130,293	126,193	105,580
Cemetery	67,200	15,263						82,463	83,088	60,775
Community Center, Zoo, & Marina								0	0	0
Other Culture and Recreation	66,334	8,001						74,335	93,556	44,132
<b>TOTAL (lines 31 - 37)</b>	<b>691,243</b>	<b>106,363</b>				<b>4,850</b>		<b>802,456</b>	<b>866,374</b>	<b>794,089</b>

EXPENDITURES SCHEDULE PAGE 2  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2021 - June 30, 2022

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2022	RE-ESTIMATED 2021	ACTUAL 2020
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification								0	0	0
Economic Development								0	0	0
Housing and Urban Renewal								0	0	0
Planning & Zoning								0	0	0
Other Com & Econ Development								0	0	0
TIF Rebates		223,773						223,773	244,806	228,608
TOTAL (lines 39 - 44)	0	0	223,773			0		223,773	244,806	228,608
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	13,900	1,887						15,787	15,787	12,670
Clerk, Treasurer, & Finance Adm.	200,200	70,759						270,959	256,112	244,361
Elections								0	0	0
Legal Services & City Attorney	60,000							60,000	55,000	37,114
City Hall & General Buildings	294,290							294,290	316,590	137,089
Tort Liability								0	0	0
Other General Government	30,250							30,250	28,450	13,883
TOTAL (lines 46 - 52)	598,640	72,646		638,811		0		671,286	671,939	445,117
<b>DEBT SERVICE</b>										
Gov Capital Projects				638,811				638,811	888,861	890,953
TIF Capital Projects			623,250					623,250	491,740	918,922
			156,000					156,000	141,000	1,145,375
TOTAL CAPITAL PROJECTS			779,250					779,250	632,740	2,064,297
TOTAL Government Activities Expenditures (lines 11+22-50+58+48+53+54+57)	2,703,569	1,258,639	223,773	638,811	779,250	4,850		5,608,892	6,132,911	6,475,573
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility								338,050	359,508	281,430
Sewer Utility								529,504	518,758	354,501
Electric Utility								0	0	0
Gas Utility								0	0	0
Airport								557,775	601,936	531,931
Landfill/Garbage								0	0	0
Transit								0	0	0
Cable TV, Internet & Telephone								0	0	0
Housing Authority								0	0	0
Storm Water Utility								453,000	378,000	23,450
Other Business Type (city hosp., ISF, parking, etc.)								9,000	10,000	0
Enterprise DEBT SERVICE								50,000	50,000	0
Enterprise CAPITAL PROJECTS								0	0	0
Enterprise TIF CAPITAL PROJECTS								3,372,500	3,372,500	0
TOTAL Business Type Expenditures (lines 59 - 72)								5,309,829	2,172,202	1,269,578
TOTAL ALL EXPENDITURES (lines 58 + 73)	2,703,569	1,258,639	223,773	638,811	779,250	4,850		5,309,829	10,918,721	8,305,113
Regular Transfers Out	844,537	80,000						136,577	1,037,422	1,057,661
Internal TIF Loan / Repayment Transfers Out								219,650	286,648	290,300
Total ALL Transfers Out	844,537	80,000						136,577	1,344,070	1,347,961
Total Expenditures & Fund Transfers Out (lines 74+77)	3,548,106	1,338,639	443,423	638,811	779,250	4,850	5,446,406	12,199,485	9,649,183	9,093,112
Ending Fund Balance June 30	989,957	596,701	348,945	130,300	324,484	285,776	634,026	3,310,189	3,248,352	4,229,458



REVENUES DETAIL  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2021 - June 30, 2022

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2022	RE-ESTIMATED 2021	ACTUAL 2020
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>										
1	1,046,909	433,144		369,781	0			1,849,834	1,838,775	1,911,707
2								0	0	0
3	1,046,909	433,144		369,781	0			1,849,834	1,838,775	1,911,707
4								0	0	0
5		705,000						705,000	600,000	237,047
6	22,862	9,510		6,773	0			39,145	41,757	45,620
7								0	0	0
8								0	0	0
9								0	0	0
10								0	0	3,055
11	25,000							25,000	25,000	25,230
12	350,000							350,000	370,000	375,407
13	397,862	9,510		6,773	0			414,145	386,757	449,312
14	244,275							244,275	249,350	253,329
15	240,115	7,160		2,000	4,925	1,800		269,810	272,418	294,881
16								0	122,713	126,456
17		475,000						475,000	474,500	487,932
18	68,873	18,548		13,209	0			100,630	104,674	76,631
19	91,006				70,000			161,006	135,129	134,343
20	159,879	493,548		13,209	70,000			736,636	837,016	825,362
21								454,600	453,400	436,421
22								638,300	635,700	582,884
23								0	0	0
24								0	0	0
25								0	0	0
26								0	0	0
27								576,300	552,912	531,832
28								0	0	0
29								0	0	0
30								0	0	0
31								0	0	0
32								29,800	28,900	29,769
33	420,000							420,000	414,550	329,735
34	420,000	0		0	0	0	0	1,699,000	2,085,462	1,910,641
35					13,500			13,500	29,500	71,462
36	161,058				108,300	1,500		290,858	341,584	294,898
37	800,510	80,800		42,604	88,000			1,061,114	1,037,422	1,057,661
38				219,650				219,650	286,648	290,300
39	800,510	80,800		262,254	88,000	0		1,280,764	1,344,070	1,347,961
40					440,000			4,337,500	625,000	0
41								0	58,145	109,954
42	800,510	80,800		262,254	528,000	0		3,947,500	2,027,215	1,457,915
43	3,470,608	1,023,362		654,017	724,725	3,300		5,671,310	12,261,322	8,668,077
44	1,067,455	911,978		78,568	379,009	287,326		409,122	3,248,352	4,229,458
45	4,538,063	1,935,340		769,111	1,103,734	290,626		6,080,432	15,509,674	12,897,555
<b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 42+43)</b>										

**ADOPTED BUDGET SUMMARY**  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2021 - June 30, 2022

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT PROPRIETARY	BUDGET 2022	RE-ESTIMATED 2021	ACTUAL 2020
<b>Revenues &amp; Other Financing Sources</b>									
1 Taxes Levied on Property	1,046,909	433,144		369,781	0		1,849,834	1,838,775	1,911,707
2 Less: Uncollected Property Taxes-Levy Year	0	0		0	0		0	0	0
3 Net Current Property Taxes	1,046,909	433,144		369,781	0		1,849,834	1,838,775	1,911,707
4 Delinquent Property Taxes	0	0		0	0		0	0	0
5 TIF Revenues		705,000					705,000	600,000	237,047
6 Other City Taxes	397,862	9,510		6,773	0		414,145	386,757	449,312
7 Licenses & Permits	244,275	0		0	0		244,275	249,350	253,329
8 Use of Money and Property	240,115	7,160	9,000	2,000	4,925	1,800	269,810	272,418	294,881
9 Intergovernmental	159,879	493,548	0	13,209	70,000	0	736,636	837,016	825,362
10 Charges for Fees & Service	420,000	0		0	0	0	1,699,000	2,085,462	1,910,641
11 Special Assessments	0	0		0	13,500	0	13,500	29,500	71,462
12 Miscellaneous	161,058	0		0	108,300	1,500	290,858	341,584	294,898
13 Sub-Total Revenues	2,670,098	943,362	714,000	391,763	196,725	3,300	6,643,058	6,640,862	6,248,639
<b>Other Financing Sources:</b>									
14 Total Transfers In	800,510	80,000	0	262,254	88,000	0	1,280,764	1,344,070	1,347,961
15 Proceeds of Debt	0	0		0	440,000	0	437,500	625,000	0
16 Proceeds of Capital Asset Sales	0	0		0	0	0	0	58,145	109,954
17 Total Revenues and Other Sources	3,470,608	1,023,362	714,000	654,017	724,725	3,300	12,261,322	8,668,077	7,706,554
<b>Expenditures &amp; Other Financing Uses</b>									
18 Public Safety	1,207,236	347,339	0	0		0	1,554,575	1,885,477	1,390,984
19 Public Works	206,450	732,291	0	0		0	938,741	942,714	661,525
20 Health and Social Services	0	0	0	0		0	0	0	0
21 Culture and Recreation	691,243	106,363	0	0	4,850	0	802,456	866,374	794,089
22 Community and Economic Development	0	0	223,773	0		0	223,773	244,806	228,608
23 General Government	598,640	72,646	0	638,811		0	671,286	671,939	445,117
24 Debt Service	0	0	0	0		0	638,811	888,861	890,953
25 Capital Projects	0	0	0	0	779,250	0	779,250	632,740	2,064,297
26 Total Government Activities Expenditures	2,703,569	1,258,639	223,773	638,811	779,250	4,850	5,608,892	6,132,911	6,475,573
27 Business Type Proprietary: Enterprise & ISF							5,309,829	2,172,202	1,269,578
28 Total Gov & Bus Type Expenditures	2,703,569	1,258,639	223,773	638,811	779,250	4,850	5,309,829	8,305,113	7,745,151
29 Total Transfers Out	844,337	80,000	219,650	0	0	0	136,577	1,280,764	1,347,961
30 Total ALL Expenditures/Fund Transfers Out	3,548,106	1,338,639	443,423	638,811	779,250	4,850	5,446,406	9,649,183	9,093,112
31 Excess Revenues & Other Sources Over									
32 (Under) Expenditures/Transfers Out	-77,498	-315,277	270,577	15,206	-54,525	-1,550	224,904	-981,106	-1,386,558
33 Beginning Fund Balance July 1	1,067,455	911,978	78,368	115,094	379,009	287,326	409,122	4,229,458	5,616,016
34 Ending Fund Balance June 30	989,957	596,701	348,945	130,300	324,484	285,776	634,026	3,248,352	4,229,458

LONG TERM DEBT SCHEDULE - LT DEBT  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2014 GO CORP PURPOSE	1 1,595,000	GO	14-108	170,000	12,750	182,750	500			183,250
2016 GO BOND	2 2,640,000	GO	16-640	150,000	12,758	162,758	500		42,604	120,654
2019 GO BOND	3 2,500,000	GO	19-68	230,000	61,800	291,800	500		219,650	72,650
BOBCAT 5600 LEASE PURCHASE	4 46,466	NON-GO	2020-35	11,452	1,136	12,588			12,588	0
AIRPORT TERMINAL SPACES III & IV PLUS FUEL TANK AND PUMP	5 110,000	NON-GO	11-58	10,000	400	10,400			10,400	0
AIRPORT HANGARS LOT IX & X AND LOT XI & EAST ONE HALF LOT XII	6 75,000	NON-GO	2020-25	12,000	2,400	14,400			14,400	0
	7	-				0				0
	8	-				0				0
	9	-				0				0
	10	-				0				0
	11	-				0				0
	12	-				0				0
	13	-				0				0
	14	-				0				0
	15	-				0				0
	16	-				0				0
	17	-				0				0
	18	-				0				0
	19	-				0				0
	20	-				0				0
	21	-				0				0
	22	-				0				0
	23	-				0				0
	24	-				0				0
	25	-				0				0
	26	-				0				0
	27	-				0				0
	28	-				0				0
	29	-				0				0
	30	-				0				0
TOTALS				583,452	91,244	674,696	1,500	0	299,642	376,554

**LONG TERM DEBT SCHEDULE - GRAND TOTALS**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

	Principal Due FY 2022	Interest Due FY 2022	Total Obligation Due FY 2022	Bond Reg./Paying Agent Fees Due FY 2022	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	550,000	87,308	637,308	1,500	0	262,254	376,554
NON GO - TOTAL	33,452	3,936	37,388	0	0	37,388	0
GRAND - TOTAL	583,452	91,244	674,696	1,500	0	299,642	376,554

## NOTICE OF PUBLIC HEARING – PROPOSED BUDGET

Fiscal Year July 1, 2021 - June 30, 2022

The City of: MONTICELLO.

The City Council will conduct a public hearing on the proposed budget as follows:

Location: (entered upon publish) Meeting Date: (entered upon publish) Meeting Time: (entered upon publish)

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property	13.86899
The estimated tax levy rate per \$1000 valuation on Agricultural land is	3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number  
(319) 465-3577

City Clerk/Finance Officer's NAME  
(entered upon publish)

		Budget FY 2022	Re-estimated FY 2021	Actual FY 2020
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,849,834	1,838,775	1,911,707
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	1,849,834	1,838,775	1,911,707
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	705,000	600,000	237,047
Other City Taxes	6	414,145	386,757	449,312
Licenses & Permits	7	244,275	249,350	253,329
Use of Money and Property	8	269,810	272,418	294,881
Intergovernmental	9	736,636	837,016	825,362
Charges for Fees & Service	10	2,119,000	2,085,462	1,910,641
Special Assessments	11	13,500	29,500	71,462
Miscellaneous	12	290,858	341,584	294,898
Other Financing Sources	13	4,337,500	683,145	0
Transfers In	14	1,280,764	1,344,070	1,347,961
<b>Total Revenues and Other Sources</b>	15	12,261,322	8,668,077	7,706,554
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	1,554,575	1,885,477	1,390,984
Public Works	17	938,741	942,714	661,525
Health and Social Services	18	0	0	0
Culture and Recreation	19	802,456	866,374	794,089
Community and Economic Development	20	223,773	244,806	228,608
General Government	21	671,286	671,939	445,117
Debt Service	22	638,811	888,861	890,953
Capital Projects	23	779,250	632,740	2,064,297
<b>Total Government Activities Expenditures</b>	24	5,608,892	6,132,911	6,475,573
Business Type / Enterprises	25	5,309,829	2,172,202	1,269,578
<b>Total ALL Expenditures</b>	26	10,918,721	8,305,113	7,745,151
Transfers Out	27	1,280,764	1,344,070	1,347,961
Total ALL Expenditures/Transfers Out	28	12,199,485	9,649,183	9,093,112
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	61,837	-981,106	-1,386,558
Beginning Fund Balance July 1	30	3,248,352	4,229,458	5,616,016
<b>Ending Fund Balance June 30</b>	31	3,310,189	3,248,352	4,229,458

**City Council Meeting**  
**Prep. Date:** 3/11/2021  
**Preparer:** Sally Hinrichsen



**Agenda Item:** # 3+4  
**Agenda Date:** 03/15/2021

*Communication Page*

**Agenda Items Description:** Presentation on proposal by WIN Group request to block of First Street to hold the 3<sup>rd</sup> Annual Monti Day Event and **Motion** to authorize WIN Group to block off a portion of First Street and to use Pocket Park for the 3<sup>rd</sup> Annual Monti Days Event on August 14, 2021

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

<b>Attachments &amp; Enclosures:</b>
Proposal

<b>Fiscal Impact:</b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** WIN Group request to block of First Street to hold the 3<sup>rd</sup> Annual Monti Day Event

**Background Information:** The Council previously authorize the WIN Group to block off First Street from Cedar to Maple and to use the Pocket Park from 12:00 pm to 12:00 am for the 2nd Annual Monti Days Event on August 29, 2020

The WIN Group will present their proposal to block off a portion of First Street and to use Pocket Park for the 3<sup>rd</sup> Annual Monti Days Event on August 14, 2021.

**Staff Recommendation:** Staff recommends Council consider the WIN Group's proposal and make a motion.

# MONTI DAYS

*The WIN group is excited to bring back the 2nd Annual MontiDays Event for 2021. Our team is ready to start planning, request sponsorships, and begin advertisement. This year's event will resemble 2019's event with some improvements and hopefully even more opportunities for our City of Monticello's residents, groups, and businesses! Our goal is to create an event downtown that celebrates and promotes the people of Monticello! See below for an outline of tentative events and timelines.*

*While we do have plans of extending our one day event to a full weekend by adding events to Thursday, Friday, and Sunday as well as a collaboration with the Panther Prowl to Saturday morning our needs from the city would be the following:*

Date: Saturday, August 14<sup>th</sup> 2021

Street Blockage: Cedar to Maple & Rental of the Pocket Park

Time of Street Blockage: 6:00A-12:00A

Tentative Events:

- Saturday
  - Panther Prowl (collaboration with Andrea Hall)
  - Farmers Market and Vendors downtown (collaboration with farmer's market)
  - Food and Drink Vendors
  - Three Street Bands and Dance 1P-11P
  - Kids Activities
  - Service Vehicles
  - Contests
  - Performances
  - And more!

City Council Meeting  
Prep. Date: 3/05/2021  
Preparer: Sally Hinrichsen



Agenda Item: # 5  
Agenda Date: 03/15/2021

*Communication Page*

**Agenda Items Description:** Resolution Approving Northtowne Regency LLC Tax Abatement Application for a standard Tax Abatement on Commercial Real Estate located at 206 West 7<sup>th</sup> Street, Monticello, Iowa

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

<b>Attachments &amp; Enclosures:</b>
Proposed Resolution

<b>Fiscal Impact:</b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Abatement Application filed by Northtowne Regency LLC related to commercial improvements constructed at 206 West 7<sup>th</sup> Street, Monticello, Iowa

**Background Information:** This Resolution provides the tax abatement as set out in the Code for residential and commercial properties. The new value added by the improvement, up to \$75,000, is exempt from taxation for five years.

**Staff Recommendation:** Staff recommends that the Council approve the proposed resolution providing for the Commercial Tax Abatement as set out above.



# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

RESOLUTION #

**Approving Northtowne Regency LLC Tax Abatement Application  
for a standard Tax Abatement on Commercial Real Estate  
located at 206 West 7<sup>th</sup> Street, Monticello, Iowa.**

**WHEREAS,** Monticello has enacted an Urban Revitalization Tax Abatement program and codified same at Chapter 10 of the Monticello Code of Ordinances, and

**WHEREAS,** The owner of the property located at 206 West 7<sup>th</sup> Street have completed construction of a mini storage building, and have requested the standard commercial tax abatement on said improvements, and

**WHEREAS,** The City Council has reviewed said Application, and finds that the information submitted therein is consistent with that required by the Monticello Code of Ordinances.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Application for Tax Abatement filed by Northtowne Regency LLC, owner of property located at 206 West 7<sup>th</sup> Street, Monticello, Iowa, consistent with Chapter 10 of the Monticello Code of Ordinances, and further directs the Monticello City Clerk to file the Application and this Resolution with the Jones County Assessor as prescribed by law.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 15<sup>th</sup> day of March, 2021.

---

Brian Wolken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk

APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

MONTICELLO, IOWA

Date 3/2/21

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed

Address of Property: 206 WEST 7<sup>TH</sup> STREET MONTICELLO, IOWA 52310

Legal Description: S.D. SW NE SEC 21 S 300' OF E 1/2 LOT 6 EXC S 16' 1/2' THEREOF  
EXC S 28' THEREOF.

Title Holder or Contract Buyer NORTHTOWNE REGENCY, LLC.

Address of Owner (if different than above): PO BOX 24 501 PARK DRIVE MONTICELLO, IA

Phone Number (to be reached during the day): (319) 480-0303

Existing Property Use:  Residential  Commercial  Industrial  Vacant

Proposed Property Use:  Residential  Commercial  Industrial

Nature of Improvements:  New Construction  Addition  General Improvements

Specify 30' X 132' BUILDING W/ 11-12' X 30' BAYS USED FOR MINI  
STORAGE.

Estimated or Actual Date of Completion: 10/1/20

Estimated or Actual Cost of Improvements: \$101,000.<sup>00</sup>

Tax Exemption Schedule is attached.

Signed: Michael W. [Signature]

City Council Meeting  
Prep. Date: 3/11/2021  
Preparer: Britt Smith



Agenda Item: # 6  
Agenda Date: 3/15/2021

*Communication Page*

**Agenda Items Description:** Resolution to approve the purchase of two additional Flashing Beacons for School Crosswalk.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Mobotrex Quote

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

**Synopsis:** Approve the purchase of two additional flashing beacons to be added.

**Background Information:** In September of 2020, the City installed two pedestrian crossing beacons to assist with the school/trail crosswalk at the High School/Middle School complex across East Oak Street. I worked with the Department of Transportation to design and install approved beacons to increase the safety of the crosswalk. At the time, the specifications only required the installation of the flashing beacons on one side of each lane of travel. We currently have signage on both sides of both lanes of travel, but only have the flashing beacons on one side of each lane of travel. The DOT has since modified their design standards and are now requiring the flashing beacon portion of the signage to be installed on both sides of both lanes of travel. I have obtained a quote for the additional flashing beacons that will be added to the existing signage. (SEE ATTACHED QUOTE).

A price of \$1,186 is quoted for the equipment. There will be no additional installation costs as I will install the equipment. This equipment will be installed without any re configuring of the existing equipment and is a simple add on to bring us into compliance with the new requirements.

**Staff Recommendation:** I recommend that the Council consider approval of the Resolution to approve the purchase of the additional equipment for the pedestrian crossing beacons.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

## RESOLUTION #

### **Approving purchase of two additional Flashing Beacons for School Crosswalk**

**WHEREAS,** The City of Monticello purchased two pedestrian crossing beacons to assist with the school/trail crosswalk at the High School/ Middle School complex to cross Oak Street in September 2020, according to the IDOT design standards, and

**WHEREAS,** The IDOT has since modified their design standards related to the flashing beacons. In 2020, the flashing beacons were only required on one side of each lane of traffic. The IDOT design standards for Flashing Beacons now require the flashing beacon portion of the signage to be installed on both sides of both lanes of traffic, and

**WHEREAS,** The proposed quote from Mobotrex to purchase of flashing beacons without installation is \$1,186.00, and

**WHEREAS,** the Police Department staff will be able to install the flashing beacons to the existing equipment, at no additional cost, and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of the purchase of flashing beacon equipment, as quoted to bring the two pedestrian crossing beacons at the High School/ Middle School complex to cross Oak Street into IDOT required design standards.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 15<sup>th</sup> day of March, 2021.

---

Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

**Quote Number: 1091629**

109 West 55th Street | Davenport, IA 52806 | (563) 323-0009

**Date:** 03/11/2021

**Customer:** MONPD01

**Expire Date:** 4/10/2021

Smith, Britt  
Monticello Police Department  
201 E South St  
Monticello IA 52310-1919  
United States

**Prepared By:** Zank, Justin D.

**Contact:** Smith, Britt

**Phone:** (319) 465-3526

**Email:** britt@ci.monticello.ia.us

Part #	Description	Quantity	Price	Extended
PBL10998-001	LIGHTBAR+CONFIRM(BOTH ENDS)+MNT,BLK,R920	2	\$528.00	\$1,056.00
PBW09472-005	HARNESS:16',LIGHT BAR (R920)	2	\$65.00	\$130.00

<b>Sale Amount:</b>	<b>\$1,186.00</b>
Sales Tax:	0.00
Misc Charges:	0.00
<b>Total Amount:</b>	<b>\$1,186.00</b>

**Terms:**

THIS QUOTE IS BASED ON THE ENTIRE VALUE AND VOLUME OF ALL LINE ITEMS - Prices listed on this quote are valid only in the event of purchase of all line items in the quantities listed, in their entirety. Purchases of individual line items will require a new quote prior to acceptance of any purchase orders.

Shipment of the material will be approximately 90 days after receipt of both an acceptable purchase order and approved submittal data if required. PAYMENT TERMS ARE NET 30 DAYS with prior approved credit. MoboTrex, Inc. retains title to material until paid in full. A service charge of 1.5% per month (18% annual rate) will be assessed against all past due accounts. Prices and delivery quoted are firm for 30 days from the data of bid. The above quote does not include installation of the products quoted. On-Site technical assistance is available and will be quoted upon request.

Quotation does not include sales tax. Sales tax will be added at time of invoice unless a valid Sales Tax Exempt certificate has been provided. Sales tax exempt certificate should accompany customer Purchase Order.

Limited Warranty: MoboTrex, Inc. only obligations shall be to replace such quantity of the product proven to be defective.

Warranty Period: The length of warranty manufacturers have conveyed to the seller and which can be passed on to the buyer.

Additional terms and conditions apply - See MoboTrex, Inc. Terms & Conditions document at our website: [www.mobotrex.com](http://www.mobotrex.com).

Thank you for the opportunity to provide this quote.

City Council Meeting  
Prep. Date: 3/11/2021  
Preparer: Britt Smith



Agenda Item: # 7  
Agenda Date: 3/15/2021

*Communication Page*

**Agenda Items Description:** Resolution to approve the temporary placement of yard signs for Theisen's Lawn and Garden Center.

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

2019 minutes

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** Approval of temporary yard signs for Theisen's Lawn and Garden Center.

**Background Information:** Theisen's has requested the ability to place temporary yard style advertisement signs for their annual opening of the Lawn and Garden Center. While our City Code addresses temporary signage and limits it to the following periods and locations, we had previously granted Theisen's an exception to this for their lawn and garden center.

**180.19 TEMPORARY SIGNS.**

Signs in this section shall be permitted in all districts. Each temporary sign event shall last for a period of not more than seven days and shall not exceed four occurrences in a twelve-month period for any one business without prior City Council approval. Temporary signs shall be no larger than 36 square feet in area. The minimum sign setback of temporary signs shall be five feet from property line.

In 2019, we permitted through Council resolution the ability for Theisen's to place signs throughout the community for a period of 30 days. These signs were limited to private property only and I monitored the time period and ensured that all signs were removed by the 30-day deadline. I don't specifically remember a request for 2020, but that may have been due to Covid-19.

Theisen's would again like approval to place yard signs and to begin placing signs on or after April 9<sup>th</sup> and have them removed by Monday May 10<sup>th</sup> (30-day period). By code, temporary signs are approved for 7-day periods, and not to exceed 4 periods per year. I think it could be viewed that a single occurrence not to exceed a 28-day period could also be acceptable.

Theisen's was specifically looking at putting them up at the entrance points into Monticello, and at key intersections throughout the community. I see it being problematic for them to find areas along the key entrance points into Monticello that wouldn't be considered "right of way" area and that finding

private property near the key intersections that still permit adequate visibility from the roadway will be difficult. It is my belief that they intended to put them in areas that would be considered "right of way".

The council would need to make the following decisions:

1. Placement. Right of way or Private Property only. This allows the Police Department to enforce the placement if signs are found within the right of way.
2. Approve the requested 30-day time period, or limit to 28 total days for a single occurrence.
3. Limit to the number of signs. No regulation with the ordinance.

**Staff Recommendation:** I recommend that the Council consider the options and provide staff with direction on reporting back to Theisen's staff.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

**Resolution** to approve Temporary Signage Request received for Theisen's Lawn and Garden Center

**WHEREAS**, Theisen's Lawn and Garden Center located at 120 North Sycamore Street has placed temporary yard signs for their Lawn and Garden Center in 2019 with Council approval, and

**WHEREAS**, A request has been received to allow placement of temporary yard style advertisement signs for Theisen's annual opening of the Lawn and Garden Center, and

**WHEREAS**, City Code 180.19 allows temporary signs and reads as follows:

### 180.19 Temporary Signs

Signs in this section shall be permitted in all districts. Each temporary sign event shall last for a period of not more than seven days and shall not exceed four occurrences in a twelve-month period for any one business without prior City Council approval. Temporary signs shall be no larger than 36 square feet in area. The minimum sign setback of temporary signs shall be five feet from property line.

And,

**WHEREAS**, To be compliant they need Council approval to place the signs, and

**WHEREAS**, The Council finds that Theisen's Lawn and Garden Center should be allowed to place temporary yard signs for their Lawn and Garden Center with the following stipulations:

1. Signs will be allowed \_\_\_\_\_.
2. Signs will be allowed for a period of \_\_\_\_\_ days.
3. The number of signs shall not exceed \_\_\_\_\_ signs.
4. \_\_\_\_\_
5. \_\_\_\_\_



**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby to approve Temporary Signage for Theisen's Lawn and Garden Center, with the stipulations stated above.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 15<sup>th</sup> day of March, 2020.

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Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

Regular Council Meeting – Official  
April 15, 2019 – 6:00 P.M.  
Community Media Center

Council Member Dave Goedken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Rob Paulson and Chris Lux. Also present were City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Police Chief Britt Smith and City Engineer A. J. Barry. Council Member Tom Yeoman was absent.

Lux moved to approve the agenda, Paulson seconded, roll call unanimous.

During Open Forum, Denise Miossi, Shine on Gifts and Nancy Stumma, Back Home Chiropractic discussed their plans for Hometown Days. They talked to Police Chief Smith and Fire Chief Don McCarthy and both are onboard with the plans. They also talked to Jan Hoag, Monticello Chamber of Commerce and City Administrator Doug Herman to go over the plans and were looking for Council approval. This will be on the next agenda for discussion.

Lux moved to approve the consent agenda, Paulson seconded, roll call unanimous.

Theisen's has requested permission to put up temporary "now open" signs in ROW areas near the Garden Center. Hanken made the motion to approve temporary sign installation by Monticello Theisen's Garden Center, Lux seconded. Mayor Wolken arrived and presided over the remainder of the meeting. After further discussion regarding limiting the number of signs, location and length signs can be posted, Hanken amended her motion to approve temporary sign installation by Monticello Theisen's Garden Center, with the following stipulations, signs allowed for 30 days, limited to 50 signs and not allowed in the Right-of-Way, Lux seconded, roll call unanimous.

Council previously approved the fiscal year 2019 budget, with the requirement that further Council approval was required before the additional appropriation of \$2500 to the Library can be made, but let it in the budget. Council questioned the need and what the \$2500 would be used for. Kim Brooks, Library President stated the Library provides great services to the community including computers and WIFI, especially used by students after school. Library has cut staff to 3 full time and 1 part time. Goedken moved to table action on the appropriation of \$2500 to the Library until the May 6<sup>th</sup> meeting and to request Library Director to attend to explain the need, Lux seconded, roll call unanimous.

Wolken stated City received two requests for consideration to be appointed to Council Ward 2 position. Candy Langerman and Wayne Peach both show an interest and would be great candidates and both stated they would not require a special election if not selected. Goedken stated for gender equality, he moved to appoint Candy Langerman to fill the vacant Ward 2 Council seat until the next election in November 2019, Lux seconded, roll call unanimous. Hinrichsen administered the Oath of Office to Candy Langerman and she assumed the Ward 2 Council seat.

Mayor Wolken opened the public hearing on proposed amendments to the Monticello Urban Renewal Area and Plan to include additional incentives to Menasha Corporation a/k/a Orbis Mfg., for water main improvements, including materials, but not the land purchase. In return,

City Council Meeting  
 Prep. Date: 3/05/2021  
 Preparer: Russ Farnum



Agenda Item: # 8  
 Agenda Date: 03/15/2021

*Communication Page*

**Agenda Items Description:** Resolution to provide direction with regard to sale/transfer of property located at 103 West First Street

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

(2) Proposals

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** The Council approved Submission of Catalyst Grant, Derelict Building Grant and other grants to renovate City owned property locate at 103 West First Street. Looking for guidance on how the Council wishes to proceed with sale/transfer of lot. Council tabled on March 1<sup>st</sup> Council meeting.

**Background Information:** City Council approved by Resolution on January 20, 2020 to approve Submission of Catalyst Grant, Derelict Building Grant and other grants to renovate City owned property locate at 103 West First Street, with a commitment of \$50,000 towards the project.

The goal of the Council in acquiring the property was to not only ensure the cleanup of the lot but to complete as quickly as possible and to return it to the tax roll. Jones County Economic Development Director Derek Lumsden and Mayor Brian Wolken had been in contact with a party who would like to restore/make improvements to the building.

The Council authorized an RFP and there were no formal responses by the deadline and in time for the March 1 agenda. Since then, 2 responses have been received, summarized below:

1. A local restauranteur and adjacent owner wishes to acquire the property at zero cost, reconstruct 2 apartments upstairs and expand his business on the main level. This proposal also requests a substantial tax break on the new construction and the existing building;
2. Another local LLC would pay \$1000 for the building, use the existing Derelict building grant and City match to clean up the asbestos and get the roof repaired, demo the east-

west portion of the building to create an outdoor seating area, rebuild the north-south portion into a bar/restaurant, and construct upper-level apartments.

Both proposals will require some additional information before finalized for submission of a Catalyst Grant or further City funding. However, Staff will work with the party chosen by Council to further the project as desired.

Prior to selling the property to a developer, the City must schedule a public hearing and provide published notice of said hearing.

**Staff Recommendation:** I recommend that the Council consider the proposals received and take one of the following actions as appropriate.

1. Schedule a public hearing for April 5 to get input upon which proposal to is best for the City;
2. Reject the proposals and revisit the direction on disposal of the property.

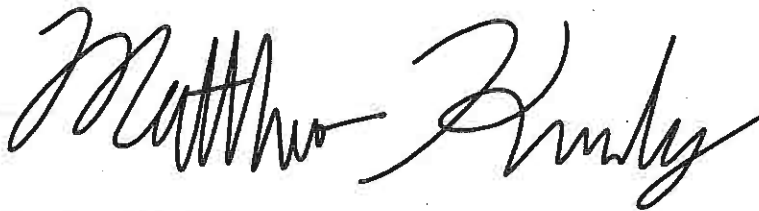
To whom it may concern,

After having this building looked at by multiple companies and individuals, both from in town and out, over the last month, I believe the best way to move forward with this site to demolish what is currently there, attempt to salvage the store fronts themselves to continue with the historic look of the downtown, and rebuild the buildings from there.

I have received one rough estimate that this could cost up to \$1,000,000 to have this done. That would include both levels, of both buildings, with 2 apartments on the main street section. I don't know if that includes any furnishings or appliances for the kitchen being completed. I can envision this being a multiyear project but would like to have most completed by summer 2022 if possible so I am able to get the business up and running.

What I am looking for would be to receive the building for free from the city, with potential tax breaks on property/properties (primarily this one and the Glass Tap) around the city to lessen my overall expenses as this project is being constructed, all of which can be discussed later. Initially I would be hoping to see a 50% - 75% break for 5 years due to the scope of the project.

I will honestly say that at some point, in my humble opinion, this build will reach a point of no return if it has not already. We as a city are probably looking at our last chance to save this building. I cannot envision another use for the space. It would be too small for parking and a pocket park is most likely unneeded as one exists down the street.

A handwritten signature in black ink, appearing to read "Matthew Kumley". The signature is written in a cursive, flowing style with some loops and flourishes.

Matthew Kumley

# CREATIVE CONCEPTS DEVELOPMENT

Date: 03-11-21

To: Russ Farnum, Derek Lumsden

Re: RFP for Compadres Building - 103 West First Street, Monticello IA 52310

I propose paying the City of Monticello, Iowa \$1000 for the above property contingent on the following conditions by utilizing the Derelict Building Grant of \$50,000 and city match of \$50,000 for a total of \$100,000.

1. All asbestos material removed and disposed of properly.
2. The roof is replaced on the north-south portion of the building.

My plan for the property follows providing the City applies for a \$100,000 Catalyst Grant with matching funds:

1. Rehabilitate the first floor of the north-south portion of the building into a bar/restaurant.
2. Construct upper story housing on the second floor of the north-south portion of the building.
3. Remove the store front on the Cedar Street side and create outdoor seating and entertainment area in the east-west portion of the building.

Thank you for your consideration.

Creative concepts Development

**City Council Meeting**  
**Prep. Date:** 3/04/2021  
**Preparer:** Sally Hinrichsen



**Agenda Item:** # 9  
**Agenda Date:** 03/15/2021

*Communication Page*

**Agenda Items Description:** Ordinance providing for the Division of Taxes levied on Taxable Property in the 2021 Addition to the Monticello Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa

**Type of Action Requested:** Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

<b>Attachments &amp; Enclosures:</b>
Proposed Ordinance

<b>Fiscal Impact:</b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** The proposed Amendment to the Urban Renewal Area and Plan includes area and specifically identify the grocery /retail facility

**Background Information:** BR3 Development is proposing a grocery /retail facility near intersection of North Main and East First Street after demolishing existing structures. The investment in the property is exciting and great for Monticello.

Upon approval of the Agreement, the City will need to modifying the Urban Renewal Area to include the BR3 Development property. The Urban Renewal Plan will need to be amended to add this proposed project.

**Staff Recommendation:** I recommend that the Council approve Ordinance providing for the Division of Taxes levied on Taxable Property in the 2021 Addition to the Monticello Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa (2<sup>nd</sup> reading)

MINUTES PROVIDING FOR PASSAGE  
OF AN ORDINANCE ESTABLISHING  
THE 2021 ADDITION AMENDMENT #1  
TO THE MONTICELLO URBAN  
RENEWAL AREA TAX INCREMENT  
FINANCING DISTRICT

(Ord.-Initial Consideration)

Monticello, Iowa

March 01, 2021

The City Council of the City of Monticello, in Jones County, Iowa, met on March 1, 2021, at 6:00 o'clock p.m., at the Mary Lovell LeVan, Monticello Renaissance Center, Community Media Center, 220 East First Street, Monticello, Iowa.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: Dave Goedken, Candy Langerman, Chris Lux, Brenda Hanken and Tom Yeoman.

Absent: Scott Brighton

Council Member Goedken introduced an ordinance entitled "Ordinance No. 740, An Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa."

It was moved by Council Member Goedken and seconded by Council Member Lux that "Ordinance No. 740, an Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, be introduced in Title only and that the first reading of said Ordinance be approved. The Mayor put the question of the approval of the first reading of Ordinance No. 740 to a vote and the roll being called, the following named Council Members voted:

Ayes: Goedken, Lux, Hanken, Langerman and Yeoman

Nays: None

Whereupon, the Mayor declared the first reading of the Ordinance to have been approved.

\* \* \* \*



There being no further business to come before the meeting, it was upon motion adjourned.

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Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, City Clerk

ORDINANCE NO. 740

AN ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE 2021 ADDITION AMENDMENT #1 TO THE MONTICELLO URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA

WHEREAS, the City Council previously enacted an ordinance entitled “An Ordinance Providing For The Division Of Taxes Levied On Taxable Property In The Monticello Urban Renewal Area of the City of Monticello, Iowa, Pursuant to Section 403.19 of the Code of Iowa”; and

WHEREAS, pursuant to that ordinance, the Monticello Urban Renewal Area in the City of Monticello was designated a “tax increment district”; and

WHEREAS, the City Council now desires to increase the size of the “tax increment district” by adding additional property;

BE IT ENACTED by the Council of the City of Monticello, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the 2021 Addition Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City of Monticello to finance projects in said area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“City” shall mean the City of Monticello, Iowa.

“County” shall mean Jones County, Iowa.

“Urban Renewal Area” shall mean the entirety of the Monticello Urban Renewal Area as amended on October 5, 2010.

“Urban Renewal Area Amendment” shall mean the 2021 Addition Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, the boundaries of which are set out below, approved by the City Council by resolution adopted on the 1<sup>st</sup> day of March, 2021.

O.P. LOTS 41, 43, 45, 47-50 & S 1/2 VAC 2ND ST LY N LOT 48 & ALL VAC 2ND ST BTWN LOTS 47 & 49 & ALL ADJ VAC LOCUST ST & ALL VAC ALLEY BTWN LOTS 43 & 45

O.P. LOT 51 & ALL ADJ LOCUST ST LY SELY

8.5' WIDE STRIP LY BET LOTS 50 & 51 O.T. & LOT 1 ENERGY CO. PLACE

ENERGY COMPANY PLACE LOT 1 & 9' x 35' TRI TR IN SW COR IRREG PLAT  
LOT 150  
22 86 03 IRREG PLAT LOT 150 & E 536' LOT 149 EXC TRS SW COR  
22 86 03 COM. SW COR E 536' LOT 149 IRREG PLAT TH E 102' N 13' TH NW  
113.6' TO PT 63' N  
O.P. LOTS 14-15-16 & ALLEY LY BTWN LOTS 14 & 15 AND LOTS 2 & 3  
O.P. LOT 1  
O.P. LOT 2  
O.P. LOT 3

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area Amendment. After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area Amendment each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the Urban Renewal Area Amendment is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area Amendment, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area Amendment on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area Amendment to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area Amendment exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area Amendment shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have

been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area Amendment shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed by the Council of the City of Monticello, Iowa, on the 1<sup>st</sup> day of March, 2021.

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Brian Wolken, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

MINUTES PROVIDING FOR PASSAGE  
OF AN ORDINANCE ESTABLISHING  
THE 2021 ADDITION AMENDMENT #1  
TO THE MONTICELLO URBAN  
RENEWAL AREA TAX INCREMENT  
FINANCING DISTRICT

(Ord.–Second Consideration)

Monticello, Iowa

March 15, 2021

The Monticello City Council, in Jones County, Iowa, met on the 15<sup>th</sup> day of May, 2021, at 6:00 o'clock p.m., at the Mary Lovell LeVan, Monticello Renaissance Center, Community Media Center, 220 East First Street, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present:

Absent:

The Mayor announced that, on March 01, 2021, the Council had given its initial consideration to an ordinance entitled "Ordinance No. 740. An Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition, Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa."

It was moved by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ that "Ordinance No. 740, an Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition, Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa", now be put upon its second passage. The Mayor put the question on the motion on the second passage and adoption of Ordinance No. 740 and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Whereupon, the Mayor declared the second reading of the Ordinance to have been approved.

\* \* \* \* \*

There being no further business to come before the meeting, it was upon motion adjourned.

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Brain Wolken, Mayor

Attest:

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Sally Hinrichsen, City Clerk

MINUTES PROVIDING FOR PASSAGE  
OF AN ORDINANCE ESTABLISHING  
THE 2021 ADDITION, AMENDMENT #1  
TO THE MONTICELLO URBAN  
RENEWAL AREA TAX INCREMENT  
FINANCING DISTRICT

(Ord.—Third and Final Consideration and  
Adoption)

Monticello, Iowa

April 05, 2021

The Monticello City Council, in Jones County, Iowa, met on the 5<sup>th</sup> day of April, 2021, at 6:00 o'clock p.m., at the Mary Lovell LeVan, Monticello Renaissance Center, Community Media Center, 220 East First Street, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

The Mayor announced that, on March 01, 2021, the Council had given its initial consideration to an ordinance entitled "Ordinance No. 740, An Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition, Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa" and that the Council considered the proposed ordinance a second time at the March 15<sup>th</sup> Council meeting, in both cases approving the passage of the proposed ordinance.

It was moved by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ that "Ordinance No. 740, an Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition, Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa", now be put upon its final passage and adoption. The Mayor put the question on the motion on the final passage and adoption of Ordinance No. 740 and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been duly adopted.

\* \* \* \*

There being no further business to come before the meeting, it was upon motion adjourned.

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Brain Wolken, Mayor

Attest:

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Sally Hinrichsen, City Clerk



STATE OF IOWA            )  
                                      )§  
COUNTY OF JONES        )

I, the undersigned, County Auditor of the aforementioned County, in the State of Iowa, do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, the City Clerk of the City of Monticello, Iowa, filed in my office a copy of an ordinance of such City shown to have been adopted by the Council and approved by the Mayor thereof on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, entitled: "Ordinance No. 740. An Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition, Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa," and that I have duly placed a copy of the ordinance on file in my records.

WITNESS MY HAND and the seal of the County hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
County Auditor

(Seal)

STATE OF IOWA            )  
COUNTY OF JONES        )§  
CITY OF MONTICELLO    )

I, the undersigned, City Clerk of the City aforementioned, do hereby certify that I caused to be published "Ordinance No.740. An Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition, Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa," of which the printed slip attached to the publisher's original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND and the seal of said City hereto affixed this \_\_\_\_\_  
day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

(Seal)

(Attach hereto publisher's affidavit of publication with clipping of ordinance as published.)

(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published ordinance and have verified that it was published on the date indicated in the publisher's affidavit.)

STATE OF IOWA            )  
COUNTY OF JONES        )§  
CITY OF MONTICELLO    )

I, the undersigned, City Clerk of the City aforementioned, do hereby certify that the attached is a true, correct and complete copy of all the records of the Council of such City relating to the adoption of an ordinance entitled "Ordinance No. 740. An Ordinance providing for the division of taxes levied on taxable property in the 2021 Addition, Amendment #1 to the Monticello Urban Renewal Area of the City of Monticello, Iowa, pursuant to Section 403.19 of the Code of Iowa."

WITNESS MY HAND and the seal of said City hereto affixed this \_\_\_\_\_  
day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

(Seal)

City Council Meeting  
Prep. Date: 3/05/2021  
Preparer: Sally Hinrichsen



Agenda Item: # 10  
Agenda Date: 03/15/2021

*Communication Page*

**Agenda Items Description:** Ordinance amending the Code of Ordinances of The City of Monticello, Iowa, By Amending provisions pertaining to Section 22.02 "Library Board of Trustees"

**Type of Action Requested:** Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

<b>Attachments &amp; Enclosures:</b>
Draft Ordinance

<b>Fiscal Impact:</b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Proposal by Library Board of Trustees to increase the number of members allowed to live outside the City limits up to two, as decided at their February Board meeting.

**Background Information:** Board currently has seven members with up to one being allowed to live outside the City limits. The Board has looked into and recommends increasing the number of members allowed to live outside the City limits to two.

In addition, to also remove the requirement of the Jones County Board of Supervisors approval of the member(s) that live outside the City limits. Library Director Michelle Turnis took last member from outside City limits to the County and was advised that there was no need for them to approve the appointment. All members would be appointed by the Mayor with the approval of the Council.

The Library Board and staff both support these changes. This change requires approval of three readings on an Ordinance.

**Recommendation:** I recommend that the Council consider the 3<sup>rd</sup> and final reading of the proposed Ordinance.

ORDINANCE NO. 739

**An Ordinance amending the Code of Ordinances of the City of Monticello, Iowa, by amending provisions pertaining to "Library Board of Trustees".**

**BE IT ENACTED** by the City Council of the City of Monticello, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 22.02 of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

22.02 LIBRARY TRUSTEES. The Board of Trustees of the Library, hereinafter referred to as the Board, shall consist of seven members. Of this membership, no more than two members may be nonresidents of the City. All members are to be appointed by the Mayor with the approval of the Council.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1<sup>st</sup> reading passed by the Council on this 18<sup>th</sup> day of February, 2021

2<sup>nd</sup> reading passed by the Council on this 1<sup>st</sup> day of March, 2021

3<sup>rd</sup> reading passed by the Council on this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Brian Wolken, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance #739 was published in the Monticello Express on the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 3/11/2021  
Preparer: Sally Hinrichsen



Agenda Item: # Reports  
Agenda Date: 03/15/2021

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item: .  
Budget Summary:  
Expenditure:  
Revenue:


**Reports / Potential Action:**

1. City Engineer
2. City Administrator
3. City Clerk
4. Public Works Director
5. Water/Wastewater Superintendent
6. Police Chief
  - a. North Sycamore parking report
  - b. Police Report
  - c. Ambulance Report
7. Park and Recreation
  - a. Park and Recreation Report
8. Library Director

Mayor and City Council Members;

During the North Sycamore Street construction project, Sacred Heart Schools were forced to move their busing pick-up/drop-off locations to 3<sup>rd</sup> Street and Maple Street. Temporary No-Parking Signs were erected Along the West side of North Maple Street from 3<sup>rd</sup> Street to a point 100 feet to the South to accommodate the new busing locations.



Construction has been completed on North Sycamore Street, but the No Parking signs remained in place, so I reached out to Sacred Heart Principal Laura Herbers and inquired if this No Parking area was still needed. Laura indicated that they still utilize this area for pick up/drop-off and would like to continue to utilize this stretch and limit the parking in this area.

Maintaining consistency with the other school zones at Carpenter, Shannon, and the Old Middle School location, I am proposing that a single permanent sign be erected limiting parking from 7:30am-8:15am and 2:30pm-3:15pm.



At this point I am not proposing that we make an amendment to the existing code of ordinances to cover this small section. The cost associated with publishing the notices, having multiple readings, the codification, and the revision on the website would be more work than necessary. I propose we add the language when another amendment is being made to the code. In the meantime, I believe that the placement of the permanent school zone sign will satisfy the need to keep this area clear of vehicles during the key pick-up/drop-off times.





201 E. South Street  
Monticello, IA 52310  
(319) 465-3526  
Fax (319) 465-4681

*From the Office of:*

*Chief of Police*

*Britt D. Smith*

## POLICE DEPARTMENT ACTIVITY

For the month of:

**FEBRUARY 2021**

**Total Calls for Service:** 170 (Total Calls 362)

**Traffic Stops:** 32

**Citations:** 6

**Parking Citations:** 3

**Arrests:** 3;

Public Intoxication/Possession Drug Paraphernalia  
Domestic Abuse Impeding Air Flow  
Warrant Served

**Accidents Investigated:** 6

**EMS Assists:** 23

**Nuisance Warnings:** 1

**Use of Force:** 0

**Public Complaints:** 0

**Information:**

As always, if you have any questions feel free to contact me.

Britt



201 East South Street  
Monticello, IA 52310  
319-465-3526

*From the Office of:*

*Chief of Police*

*Britt D. Smith*

## Ambulance Service Activity

For the month of:

February, 2021

Total EMS Calls for Service: 641 (91 for 2021)

Adam 27 (Primary Unit) 39

25-City of Monticello Addresses  
4-Monticello Nursing/Rehab  
7-County Addresses within our Service Area  
0-Jones Regional Medical Center Transfers  
3-Anamosa Service Area (Anamosa Unavailable)

Adam 28 (Secondary Unit) 3

1-City of Monticello Addresses  
2-Monticello Nursing/Rehab

If you have any questions, please feel free to contact me.

Britt



#### Upcoming Activities/Events

- Youth Soccer (April-May)
  - Currently 122 registrations
- Live Healthy Iowa Kids Track Championships (May 5<sup>th</sup>)

#### Upcoming Registration Dates

- Baseball/Softball/Teeball
  - March 14<sup>th</sup>
- Swim Lessons/Swim Team
  - Mid-April

#### Miscellaneous

- Jones County Young Professionals have filled another dumpster full out of the old Dollar General basement.
- Working on a new agreement between City/School/MYBSA
- We are now taking applications for pool employment; applications can be picked up at the Berndes Center or City Hall
- Outdoor Pickleball nets will be going up by the end of the month.
  - Generated \$1000+ since November

#### Austin Smith Inclusive Playground

- Awarded \$10,000 grant from the Jones County Community Foundation
- Awarded \$10,000 grant from Theisen's
- Various monetary gifts have started to trickle in, fundraising efforts will start to pick up now that we have the materials printed
- Park Board has been tasked with a fundraising goal of \$5,000. To meet this goal, they have identified 3 fundraisers.
  - Rubber duck race. Rubber ducks will be sold and dropped of the Oak Street Bridge and float down Kitty Creek to the E. 1<sup>st</sup> St. Bridge. More details to come
  - Family night at the Pool. July 10<sup>th</sup> is the day ear-marked to host an event at the future location of the playground. Swimming, food, drinks, yard games, potentially live music
  - Golf Outing. Date TBD.

#### Tree Board

- Met last Wednesday (March 10) to discuss Spring plantings
- The board will be making one last round to those who were still interested in tree but didn't know what they wanted or wanted to wait for a Spring plant
- Additional trees will be planted at the Tree Waste site
- Initial discussion took place in regards to formulating a plan for plantings in future residential developments

#### Trails Committee

- Next meeting is set for March 24<sup>th</sup>. We continue to discuss trail development and how we can connect communities

Submitted by:  
Jacob Oswald  
Director of Parks and Recreation