

City of Monticello, Iowa

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Posted on April 30, 2021 at 5:00 p.m.

Monticello City Council Meeting May 3, 2021 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		Library Director:	Michelle Turnis

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	April	19, 2021
Approval of Payroll	April	22, 2021
Approval of Bill List		
Approval of Chamber of Commerce Liquor License renewal		

Proclamations:

1. **Proclamation** National Small Business Week 2021 - Chamber

Presentations:

2. **Presentation** Uptown Summer Nights in 2021 – Chamber – Jan Hoag

Resolutions:

3. **Resolution** Preliminarily approving Proposed Development Agreement between the City of Monticello and McMATT Properties and scheduling a Public Hearing on the proposed agreement.

4. **Resolution** Preliminarily approving Proposed Amendment to Monticello Urban Renewal Plan to include McMATT Properties Project, and to schedule a Public Hearing on the proposed Urban Renewal Plan amendment for the 21st day of June 2021 at 6:00 p.m.
5. **Resolution** Approving Submission of the Iowa DOT Airport State Funding Application for Monticello Regional Airport
6. **Resolution** Authorizing Cahoy Group to Pull, Inspect & to Perform a Downhole TV Survey to the North Well
7. **Resolution** Approving purchase of a Toro 4000 Series mower from Scherrman's Implement, Monticello, at a price of \$8,300.00, less Trade-In
8. **Resolution** Approving FY '22 Wages for Non-Bargaining Staff
9. **Resolution** Approving contracting with LL Pelling Co. to complete various Sealcoating projects
10. **Resolution** Approving Submission of the COVID -19 Relief Recreational Trails Program Application for Monticello Park and Recreation Department

Reports / Potential Action:

1. City Engineer
2. Mayor
3. City Administrator
 - a. Fireworks discussion
 - b. Employee Handbook Update
 - c. Patio Zoning Amendment
 - d. "Town Halls" on Child Care
 - e. Discussion on possible work session on Council Procedures
4. City Clerk
5. Public Works Director
 - a. IDOT Hwy 38 Project Update
6. Water/Wastewater Superintendent
7. Police Chief
8. Park and Recreation
 - a. Park Report
9. Library Director

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting. Mask is required to attend the meeting and seating is limited.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: May 3rd, 2021 City Council Meeting

Time: May 3, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84252557361?pwd=WXFuSmNUSEtoSFk3Wm1uZ01qZHk3Zz09>

Meeting ID: 842 5255 7361

Passcode: 530817

One tap mobile

+13017158592,,84252557361#,,,,*530817# US (Washington DC)

+13126266799,,84252557361#,,,,*530817# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 842 5255 7361

Passcode: 530817

Find your local number: <https://us02web.zoom.us/u/ksOoWuEY>

Regular Council Meeting
April 19, 2021 – 5:30 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Scott Brighton, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Russ Farnum, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Public Works Director Nick Kahler, Water/ Wastewater Superintendent Jim Tjaden, Park & Rec Director Jacob Oswald, Library Director Michelle Turnis and City Engineer Patrick Schwickerath. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Council and staff walked around downtown inspecting various potential street, handicap ramp and crosswalk changes proposed by the IDOT with the Hwy 38 Overlay Project, then reconvened at 6:00 PM in the Council Chambers.

Yeoman moved to approve the agenda, Lux seconded, roll call unanimous.

Kaye Junion, 245 N. Arminda Ave, requested the Council reconsider the days allowed in Monticello to do fireworks and to not allow a month to do them.

Tom Osborne, 630 S. Sycamore St, inquired when the decision was made to change the Zoom meeting to audio only and no longer have video. Wolken stated the decision was made just prior to this meeting, as the new audio/video system was recently installed.

Goedken moved to remove the minutes from the consent agenda and to be voted on separately, Lux seconded, roll call unanimous.

Goedken felt the vote for the 4th of July donation at the last Council meeting seemed complicated and questioned the need to change how meetings were ran for the last 12 years. Wolken advised he is following the City Code on how to conduct the meeting. He was contacted by Council members who felt they were not being heard and Robert's Rules allows them to be heard. It also helps to keep discussion on the topic and keeps things moving. A few Councilmembers felt it was confusing and limits discussion and others felt it was a good policy and would get easier, if used. Wayne Peach, 108 Monk Ct, advised his church council uses Robert's Rules only on controversial issues. Yeoman moved to approve the Council minutes from April 5, 2021 and Langerman seconded. Roll call all ayes except Goedken who voted nay, as he wanted to review the vote on the 4th of July motions from the meeting. Carried.

Yeoman moved to approve the consent agenda and Lux seconded. Roll call unanimous.

Mike McDonough, 501 Park Drive, advised he met with Farnum and Jones County Assessor to discuss his request for a TIF grant and/or rebate. He stated former City Administrator Doug Herman advised him about the grant/rebate program and helped him put the proposal together. Herman called him after the last Council meeting and advised him there is no set rebate schedule and the Council can do what they want. McDonough questioned what the qualifications were for the grant. Council advised there were no set rules or standards and depends on the size of the project. Wolken stated Iowa TIF rules are it should spur job creation and/or develop blight area improvements. McDonough advised the project estimated cost is \$378,000 and brings approximately \$7,500 in taxes each year. McDonough advised if he was offered a tax rebate with a sliding scale of 100-90-85-80-75-70-65-60-60-60% for the 10 years, they would move forward with the proposed project. After a lengthy discussion, Goedken moved to direct City Administrator to work with Mike McDonough to prepare a development agreement for Council approval using a rebate with a sliding scale of 100-90-85-80-75-70-65-60-60-60% for the 10 years, Brighton seconded, roll call unanimous.

Council discussed the crosswalks, handicap ramp and intersection that they toured earlier in the meeting. They reached a consensus of the following: 1. Crosswalk in the 100 block of East First Street, near the Pocket Park & Grand China – Public Works Director directed to reach out to the businesses in that block to see if they would rather see the crosswalk remain or to remove it and create more parking, if abandoned. 2. Crosswalks on South Maple Street and East First Street, near the Theisen's Store – the crosswalk on the west side of South Maple Street should remain and the crosswalk on the east side of South Maple Street should be removed., and 3. Intersection of North Maple Street and East First Street handicap ramp – Public Works Director was directed to ask IDOT to consider other options related to the handicap ramp and work with IDOT to come up with other options. Yeoman moved to approve Resolution #2021-46 directing Public Works Director to contact IDOT with recommendations related to Proposed changes to crosswalks, handicap ramps and street with the Hwy 38 Overlay Project. Hanken seconded, roll call unanimous.

Goedken moved to approve Resolution #2021-47 To Acknowledge Monticello Public Library Director and staff Wage Increases for FY 2022. Hanken seconded, roll call unanimous.

Goedken moved to table action on resolution to approve FY '22 Wages for Non-Bargaining Staff, to allow more detail to be compiled. Hanken seconded, roll call unanimous.

Goedken moved to approve Resolution #2021-48 scheduling Public Hearing on the City of Monticello FY 2020/2021 Budget Amendments for May 17, 2021, Langerman seconded, roll call unanimous.

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Tjaden advised the sewer department will pay the trade-in value towards the cemetery mower. Langerman moved to approve Resolution #2021-49 Approving purchase of a Toro 5000 Series mower from Scherrman's Implement. Brighton seconded. Roll call unanimous.

Langerman moved to approve Resolution #2021-50 Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the same in the Appropriate Manner for FY 2022 for the City Monticello. Brighton seconded. Roll call unanimous.

Oswald reviewed the proposed changes to the MYBSA agreement with City of Monticello and School. Goedken moved to approve Resolution #2021-51 Approving Agreement between the City of Monticello, Monticello Community School District and the Monticello Youth Baseball Softball Association (MYBSA). Langerman seconded. Roll call unanimous.

Farnum reported moving forward on several projects and developments that will be coming to the Council soon. Wolken advised that they may need to turn down some agreements, so we don't over TIF, as it affects the City's general fund taxes.

Hinrichsen reported the USDA Grant related to the Sixth Street Ditch has been submitted.

Hinrichsen stated the FY 2019-2020 audit has been completed and the State Auditor's Office has released the audit for public viewing and emailed it to the Council.

Kahler reported the first day of yard waste pickup went well. He stated a lot of people are coming to the site to drop off yard waste and/or picking up wood chips or mulch.

Kahler stated the asphalt plant opened today and he is hoping get some asphalt soon to patch areas around town.

Tjaden reported Royal Flush's system is up and running and water discharge at the treatment plant is much better.

Tjaden stated he is working on a Risk & Resiliency and Emergency Response Plan that is required by the EPA and is due June 30th. The America's Water Infrastructure Act (AWIA) required systems serving at least 3,300 people to conduct a risk and resiliency assessment, and then incorporate those findings into an updated Emergency Response Plan.

Smith reported funding for the K-9 unit has been secured and they are moving forward with the required training and equipment purchases.

Smith stated he is working on bugs with the new sound system with Zoom and Facebook Live. Council and staff need to use the microphones, so the viewers can hear.

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Wolken stated the anti-glare installed at the Library looks good from the outside of the Library.

Oswald reported there will be around 350 to 400 trees coming in the next week or so. A lot of the trees will be planted along North Sycamore Street.

Oswald reported they are making plans for their summer programs, with two new programs: Golf(ish) and Summer of Fun. He updated Council on dates and events for the Summer Fundraising, with the first event being a golf tournament on June 19th.

Oswald stated the City was contacted by the organizer of the Farmer's Market and they would like to bring in a food truck once a month, on a Wednesday evening to the Farmer's Market at Willow Park. Council wanted to ensure they were legally licensed and questioned who and how many they were planning. Oswald thought it was just one per evening. Oswald stated the City code reads if it is considered a Special Event then the fees would be waived and questioned if the Council considered this a special event. Consensus of the Council was to consider this a special event and to waive the fees.

Brighton moved to adjourn at 8:01 P.M.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - APRIL 22, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	April 5 - 18, 2021				
David Husmann	\$ 267.60	\$ -	0.00	0.00	\$ 227.98
Mary Intkekofer	1,933.90	69.90	0.00	0.00	1,328.59
Brandon Kent	1,864.00	-	0.00	1.13	1,218.69
Lori Lynch	2,061.95	37.95	0.00	0.00	1,405.37
Shelly Searles	1,864.00	-	0.00	6.00	1,270.56
Jenna Weih	1,680.00	-	0.00	0.00	1,240.84
Curtis Wyman	1,736.00	-	3.00	62.63	1,178.85
TOTAL AMBULANCE	\$ 11,407.45	\$ 107.85	3.00	69.76	\$ 7,870.88
CEMETERY	April 3 - 16, 2021				
Dan McDonald	\$ 1,787.66	\$ 87.66	0.00	0.00	\$ 1,292.99
TOTAL CEMETERY	\$ 1,787.66	\$ 87.66	0.00	0.00	\$ 1,292.99
CITY HALL	April 4 - 17, 2021				
Cheryl Clark	\$ 1,728.00	\$ -	0.00	43.50	\$ 1,171.69
Russ Farnum	3,903.85	-	0.00	0.00	2,643.54
Sally Hinrichsen	2,550.27	-	0.00	0.00	1,611.08
Nanci Tuel	1,530.40	-	0.00	0.00	1,011.43
TOTAL CITY HALL	\$ 9,712.52	\$ -	0.00	43.50	\$ 6,437.74
COUNCIL / MAYOR					
Scott Brighton	\$ 100.00	\$ -	0.00	0.00	\$ 92.26
Dave Goedken	100.00	-	0.00	0.00	92.26
Brenda Hanken	100.00	-	0.00	0.00	92.35
Candy Langerman	100.00	-	0.00	0.00	92.35
Chris Lux	100.00	-	0.00	0.00	92.26
Brian Wolken	300.00	-	0.00	0.00	274.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 828.61
LIBRARY	April 5 - 18, 2021				
Molli Hunter	\$ 669.75	\$ -	0.00	0.00	\$ 545.55
Penny Schmit	1,132.01	-	0.00	0.00	628.89
Michelle Turnis	1,655.77	-	0.00	0.00	1,034.47
TOTAL LIBRARY	\$ 3,457.53	\$ -	0.00	0.00	\$ 2,208.91
MBC	April 5 - 18, 2021				
Jacob Oswald	\$ 2,038.46	\$ -	0.00	0.00	\$ 1,533.53
Shannon Poe	1,624.23	-	0.00	0.00	1,115.58
TOTAL MBC	\$ 3,662.69	\$ -	0.00	0.00	\$ 2,649.11
POLICE	April 5 - 18, 2021				
Zachary Buehler	\$ 2,037.00	\$ -	0.00	0.00	\$ 1,511.44
Peter Fleming	2,180.25	-	0.00	24.50	1,539.74
Dawn Graver	2,460.00	-	0.00	0.00	1,767.11
Erik Honda	2,415.00	-	0.00	10.00	1,794.69
Jordan Koos	2,450.50	-	0.00	5.00	1,770.12
Britt Smith	2,996.15	-	0.00	0.00	2,192.87
Madonna Staner	1,530.40	-	0.00	0.00	1,160.59
Brian Tate	2,800.69	285.19	0.00	0.00	2,051.34

PAYROLL - APRIL 22, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
TOTAL POLICE	\$ 18,869.99	\$ 285.19	0.00	39.50	\$ 13,787.90
ROAD USE	April 3 - 16, 2021				
Zeb Bowser	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,251.03
Jasper Scott	800.00	-	0.00	0.00	249.64
TOTAL ROAD USE	<u>\$ 2,500.00</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 1,500.67</u>
SANITATION	April 3 - 16, 2021				
Michael Boyson	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,195.94
Nick Kahler	2,079.81	-	0.00	0.00	1,432.94
TOTAL SANITATION	<u>\$ 3,779.81</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 2,628.88</u>
SEWER	April 3 - 16, 2021				
Tim Schultz	\$ 1,892.00	\$ 132.00	0.00	40.13	\$ 1,315.07
Jim Tjaden	2,346.15	-	0.00	0.00	1,701.48
TOTAL SEWER	<u>\$ 4,238.15</u>	<u>\$ 132.00</u>	<u>0.00</u>	<u>40.13</u>	<u>\$ 3,016.55</u>
WATER	April 3 - 16, 2021				
Daniel Pike	\$ 1,724.00	\$ -	0.00	0.00	\$ 1,252.69
TOTAL WATER	<u>\$ 1,724.00</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 1,252.69</u>
TOTAL - ALL DEPTS.	\$ 62,039.80	\$ 612.70	3.00	192.89	\$ 43,474.93

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
STREET LIGHTS					
ALLIANT ENERGY-IES	WELTER DRIVE STREETLIGHTS	99.49			
	230 STREET LIGHTS TOTAL	99.49			
AQUATIC CENTER					
LAPORTE MOTOR SUPPLY	POOL EQUIP REPAIR/MAINT	6.87			
	440 AQUATIC CENTER TOTAL	6.87			
CEMETERY					
CHEMSEARCH	CEMETERY GROUNDS SUPPLIES	175.00			
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	152.40			
LAPORTE MOTOR SUPPLY	CEMETERY EQUIP REPAIR/MAINT	19.66			
	450 CEMETERY TOTAL	347.06			
SOLDIER'S MEMORIAL BOARD					
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	95.00			
	498 SOLDIER'S MEMORIAL BOARD TOTAL	95.00			
MAYOR AND CITY COUNCIL					
CHRISTINA LUX	COUNCIL MILEAGE	13.44			
	610 MAYOR AND CITY COUNCIL TOTAL	13.44			
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	1,633.50			
	641 ATTORNEY TOTAL	1,633.50			
CITY HALL/GENERAL BLDGS					
BAKER PAPER CO INC	CH BUILDING SUPPLIES	34.66			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	190.00			
IOWA LEAGUE OF CITIES	CH EDUCATION - CLARK	195.00			
JONES COUNTY RECORDER	CH RECORDING FEES-RES. 2021-41	12.00			
DAVID B MCNEILL	NUISANCES - COMPADRES BLDG	3.50			
SIMMERING-CORY IA CODIFICATION	CH PRO FEES	398.00			
	650 CITY HALL/GENERAL BLDGS TOTAL	833.16			
	001 GENERAL TOTAL	3,028.52			
MONTICELLO BERNDES CENTER					
PARKS					
DUBUQUE MULCH CO	MBC GROUNDS SUPPLIES	175.00			
JOHN DEERE FINANCIAL	MBC SUPPLIES	49.99			
PEPSI COLA BOTTLING CO	MBC CONCESSIONS	438.60			
WELLS FARGO VENDOR FINANCIAL	2020 TOOLCAT PAYMENT	1,048.95			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARKS TOTAL		1,712.54		
	005 MONTICELLO BERNDES CENTER TOTAL		1,712.54		
DARE POLICE DEPARTMENT JOHN DEERE FINANCIAL	DARE K9 SUPPLIES		57.75		
	110 POLICE DEPARTMENT TOTAL		57.75		
	008 DARE TOTAL		57.75		
FIRE FIRE JOHN DEERE FINANCIAL LASLEY ELECTRIC LLC MUNICIPAL EMERGENCY SERVICES	FIRE SUPPLIES FIRE EQUIP REPAIR/MAINT FIRE MINOR EQUIPMENT		53.90 23.98 700.00		
	150 FIRE TOTAL		777.88		
	015 FIRE TOTAL		777.88		
AMBULANCE AMBULANCE BOUND TREE MEDICAL, LLC PAUL CHISMAN ESO SOLUTIONS, INC. PHYSICIAN'S CLAIM COMPANY STERICYCLE, INC.	AMB MEDICAL SUPPLIES AMB OVERPAYMENT REFUND AMB SOFTWARE SUPPORT AMB BILLING FEES AMB PHARMACEUTICAL DISPOSAL		113.68 150.00 1,703.00 1,260.32 79.35		
	160 AMBULANCE TOTAL		3,306.35		
	016 AMBULANCE TOTAL		3,306.35		
TRUST FUND/STREET BOND PUBLIC WORKS HANKINS CRANE & CONSTRUCTION KRAUS PLUMBING & HEATING INC PEARCE SERVICES STEVE INTLEKOEFER	STREET BOND REFUND - 330 E 2ND STREET BOND REFUND - 642 W 6TH STREET BOND REFUND - MERCYCARE STREET BOND REFUND		250.00 250.00 250.00 250.00		
	299 PUBLIC WORKS TOTAL		1,000.00		
	023 TRUST FUND/STREET BOND TOTAL		1,000.00		
LIBRARY IMPROVEMENT					

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
LIBRARY					
BAKER & TAYLOR BOOKS	LIB IMP PROGRAMS/PROMOTIONS	42.31			
SCHOOL SPECIALITY, LLC	LIB IMP PROGRAMS/PROMOTIONS	9.52			
	410 LIBRARY TOTAL		51.83		
	030 LIBRARY IMPROVEMENT TOTAL		51.83		
LIBRARY					
LIBRARY					
ALL AMERICAN LAWN & LANDSCAPE	LIB MULCH & WEED CONTROL	445.00			
BAKER & TAYLOR BOOKS	LIB AUDIO RECORDINGS	40.58			
DEMCO INC	LIB OFFICE SUPPLIES	51.75			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	95.00			
PREMIER CARPET CARE	LIB CARPET CLEANING	889.20			
	410 LIBRARY TOTAL		1,521.53		
	041 LIBRARY TOTAL		1,521.53		
AIRPORT					
AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT	620.25			
MONTICELLO AVIATION INC	AIRPORT MANAGER	2,083.33			
	280 AIRPORT TOTAL		2,703.58		
	046 AIRPORT TOTAL		2,703.58		
ROAD USE					
STREETS					
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES	1,214.47			
BROWN SUPPLY CO INC	RU EQUIP REPAIR/MAINT	330.00			
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	35.00			
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT	28.50			
JONES REGIONAL MEDICAL CENTER	RU OSHA - SCOTT	110.00			
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	8.27			
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT	42.40			
NAYLOR SEED COMPANY	RU STREET MAINTENANCE SUPPLIES	275.00			
	210 STREETS TOTAL		2,043.64		
	110 ROAD USE TOTAL		2,043.64		
TRUST/SLAVKA GEHRET FUND					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB GEHRET BOOKS	210.25			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	410 LIBRARY TOTAL		210.25		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		210.25		
C.C. BIDWELL LIBRARY BOOK LIBRARY BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS		86.23		
	410 LIBRARY TOTAL		86.23		
	502 C.C. BIDWELL LIBRARY BOOK TOTAL		86.23		
TRUST/IOMA MARY BAKER LIBRARY CENTER POINT PUBLISHING	LIB BAKER BOOKS		44.34		
	410 LIBRARY TOTAL		44.34		
	503 TRUST/IOMA MARY BAKER TOTAL		44.34		
WATER WATER					
CODE PROPERTIES LLC	OVERPAYMENT REFUND - SAUNDERS		53.06		
FEDERSPIEL PROPERTIES LLC	OVERPAYMENT REFUND - MCCLENDON		40.00		
HOMAC REAL ESTATE	OVERPAYMENT REFUND - MAURER		743.34		
IOWA ONE CALL	WATER SYSTEM		22.95		
MUNICIPAL SUPPLY INC	WATER SUPPLIES		2,160.00		
PATSY WERNIMONT	OVERPAYMENT REFUND - BACHELDER		526.06		
DR R. J. WOLKEN	OVERPAYMENT REFUND - NORTON		147.92		
	810 WATER TOTAL		3,693.33		
	600 WATER TOTAL		3,693.33		
CUSTOMER DEPOSITS WATER					
JEFF AHLRICHS	WATER DEPOSIT REFUND		16.26		
CITY OF MONTICELLO	KRAUSE/KENDRA		341.66		
LOUIS SOPPE	WATER DEPOSIT REFUND		2.08		
	810 WATER TOTAL		360.00		
	602 CUSTOMER DEPOSITS TOTAL		360.00		
SEWER SEWER					
AMERICAN BANKERS INSURANCE CO	SEWER FLOOD INSURANCE		4,620.00		
IOWA ONE CALL	SEWER SYSTEM		22.95		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	815 SEWER TOTAL		4,642.95		
	610 SEWER TOTAL		4,642.95		
SEWER CAPITAL IMPROVEMENT SEWER SNYDER & ASSOCIATES, INC	SEWER FACILITY EVALUATION		33,900.00		
	815 SEWER TOTAL		33,900.00		
	613 SEWER CAPITAL IMPROVEMENT TOTAL		33,900.00		
SANITATION SANITATION REPUBLIC SERVICES	RESIDENTIAL GARBAGE		22,752.44		
	840 SANITATION TOTAL		22,752.44		
	670 SANITATION TOTAL		22,752.44		
	Accounts Payable Total		81,893.16		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME		AMOUNT
001	GENERAL	3,028.52
005	MONTICELLO BERND'S CENTER	1,712.54
008	DARE	57.75
015	FIRE	777.88
016	AMBULANCE	3,306.35
023	TRUST FUND/STREET BOND	1,000.00
030	LIBRARY IMPROVEMENT	51.83
041	LIBRARY	1,521.53
046	AIRPORT	2,703.58
110	ROAD USE	2,043.64
178	TRUST/SLAVKA GEHRET FUND	210.25
502	C.C. BIDWELL LIBRARY BOOK	86.23
503	TRUST/IOMA MARY BAKER	44.34
600	WATER	3,693.33
602	CUSTOMER DEPOSITS	360.00
610	SEWER	4,642.95
613	SEWER CAPITAL IMPROVEMENT	33,900.00
670	SANITATION	22,752.44

	TOTAL FUNDS	81,893.16



MONTICELLO AREA CHAMBER OF COMMERCE, INC.

204 East First St. • Monticello, Iowa 52310
Email: chamber@macc-ia.us or visit us at www.macc-ia.us
Phone: 319.465.5626 • Fax: 319.465.3527

National Small Business Week Proclamation

WHEREAS, America's progress has been driven by pioneers who think big, take risks and work hard; and

WHEREAS, from the storefront shops that anchor Main Street to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and

WHEREAS, small business owners and Main Street businesses have energy and a passion for what they do; and

WHEREAS, when we support small business, jobs are created and our local community preserves our unique culture; and

WHEREAS, this country's 30 million small businesses create nearly two out of three new jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and

WHEREAS, the President of the United States has proclaimed National Small Business Week every year since 1963; and

WHEREAS, the Monticello Area Chamber of Commerce, Inc. supports and joins in this effort to help our area's small businesses do what they do best — grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today.

NOW, THEREFORE, I, Brian Wolken, Mayor of Monticello, do hereby proclaim May 2nd - May 8th, 2021

to be, in our city **NATIONAL SMALL BUSINESS WEEK**

Dated 3rd of May, 2021

(Mayor's Signature)

City Council Meeting
Prep. Date: 4/29/21
Preparer: Russell Farnum



Agenda Item: # 3 + 4
Agenda Date: 05/03/2021

Communication Page

Agenda Items Description: Resolution to preliminarily approve a Development Agreement with McMATT Properties, and scheduling public hearings on the proposed agreement, and proposed Urban Renewal Plan Amendment

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Based upon Council direction from the April 6 and April 20 meetings, Staff have prepared a Development Agreement for the proposed McMATT Properties development. Now the Council must approve the agreement, and schedule a public hearing on the Agreement and the proposed Amendment that is required to include this as a project in the City's Urban Renewal Plan.

Background Information:

This project was presented to the Council at the April 6 meeting, and further discussed at the April 20 meeting. Council discussion and action directed Staff to prepare a development agreement for the financial support of the project through a TIF property tax rebate, for 10 years, with the rebates being 100%, 90%, 85%, 80%, 75%, 70%, 65%, and 60% for the last three years.

Projections indicate this would provide a tax rebate of approximately \$38,000 for the project over ten years, while generating over 75,000 in new property tax revenue for the City and other taxing bodies during that same timeframe.

Staff Recommendation: Approval of the attached two (2) resolutions is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Preliminarily approving proposed Development Agreement between the City of Monticello and McMATT Properties and scheduling a Public Hearing on the proposed agreement.

WHEREAS, the City of Monticello, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Area and Urban Renewal Plan for the Monticello Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in various Urban Renewal Areas pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Section 403.19(2) of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City proposes to enter into a Development Agreement, the “Development Agreement”, with McMATT Properties (the “Developer”) with regard to the construction of a 47-unit rental storage facility along John Drive in the Industrial Park, also known as The northernmost 105 feet of the tract of land having PIN 0216300030 to the City of Monticello, County of Jones, State of Iowa until platted, and

WHEREAS, the Development Agreement is proposed to include incentives that include tax rebates payable over a period of years in an amount that will not exceed \$36,833.00 under the authority of Chapter 403 of the Code of Iowa, and

WHEREAS, it is necessary to set a date for a public hearing on the Proposed Development Agreement pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The City Council, by the approval of this Resolution, shall be deemed to have preliminarily approved the proposed Developer’s Agreement and incentives offered therein, subject to the completion of those tasks and obligations of the Developer set forth therein, and further subject to public comment and input yet to be received by the City Council and to future formal approvals related to the inclusion of the proposed project within the Urban Renewal Plan.

Section 2. This City Council shall meet on the 21st day of June, 2021, at 6:00 o'clock p.m., at the Monticello Renaissance Center, Community Media Room, in the City, at which time and place proceedings will be instituted and action taken to consider the formal and final approve of the proposed Development Agreement.

Section 3. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four days and not more than twenty days before the date of said meeting in a legal newspaper of general circulation in the City, said notice shall be substantially consistent with the proposed Notice attached hereto, and

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 3rd day of May, 2021.

Brian Wolken, Mayor

Sally Hinrichsen, Monticello City Clerk

Notice of Public Hearing

The City of Monticello will consider the approval of a Proposed Development Agreement between McMATT Properties and the City of Monticello related to the construction of a new Storage Facility and Proposed Amendments to the Monticello Urban Renewal Plan to identify said Storage Facility as a project that is eligible to receive various incentives to be paid with Tax Increment revenues, i.e. TIF, during two separate Public Hearings to be held on Monday June 21, 2021 at 6:00 p.m. during the regularly scheduled City Council Meeting.

The City Council of the City of Monticello, Iowa, has scheduled a Public Hearing on the proposed Development Agreement between the City of Monticello and McMATT Properties, for the 21st day of June, 2021 at 6:00 p.m. during the regularly scheduled City Council meeting to be held in the Council Chambers located within the Mary Lovell LeVan Renaissance Center, located at 220 E. 1st Street, Monticello, Iowa. The Council also scheduled a Public Hearing on that date and time to consider an amendment to the Monticello Urban Renewal Plan to add the McMATT Properties Storage Facility as a project eligible to receive Tax Increment Financing incentives under an approved Developer's Agreement. The Agreement to make incremental property tax payments will not be a general obligation of the City, but will be payable solely and only from incremental property tax revenues generated within the Monticello Urban Renewal Area.

The formal consideration by the City Council of this Development Agreement will follow the formal consideration by the Council of an amendment to the City Urban Renewal Plan to formally add this project to the Urban Renewal Plan. In the event the amendment to the Urban Renewal Plan is not approved the Council will not move forward with the consideration and final approval of the proposed Development Agreement.

You may submit written comments or objections to the City Clerk's office at 200 E. 1st Street in advance of the hearing or may be present on the date and time of the hearing to present comments or objections orally. The Council will take action deemed appropriate after the consideration of any public comment.

This notice is given by order of the City Council of Monticello, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Sally Hinrichsen
City Clerk

DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of Monticello, Iowa (the "City") and McMATT Properties (the "Developer") as of the _____ day of _____, 2021.

WHEREAS, the City has previously established the Monticello Urban Renewal Area (the "Urban Renewal Area"), and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Developer intends to acquire certain real property which is situated within the Urban Renewal Area and more specifically described on Exhibit A hereto (the "Property"), and the Developer will undertake the construction of a 47-unit rental storage facility (the "Project") on the Property; and

WHEREAS, the Developer has requested tax increment financing assistance with respect to the Project for Economic Development in a Commercial or Industrial Area; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Developer's Covenants

1. The Developer agrees to acquire the Property and agrees to construct (or cause to be constructed) and maintain the Project on the Property, and to use the completed facilities as part of its business operations throughout the term of this Agreement.

2. The Developer agrees to make timely payment of all property taxes as they come due throughout the term of this Agreement with respect to the Property and to submit a receipt or cancelled check in evidence of each such payment.

3. The Developer agrees to the following: (a) Begin construction said facility within one (1) year of this Agreement and diligently prosecute the same to completion; (b) Provide on-site storm water control as required by City Ordinances; and (c) Complete the with a concrete parking and vehicle maneuvering area within two (2) years of the initial occupancy of the structure.

4. The Developer agrees that the existing landscaped buffer consisting of multiple rows of arbor vitae along the south property line shall be maintained at a minimum, for the term of this agreement. Any dead or dying stock shall be removed and replaced with similar varieties or stock in a timely manner. Should another variety of tree be proposed, it shall be subject to review and approval by the City. Any weeds growing under said trees shall be removed, and all grass or other ground cover shall be properly mowed or maintained.

B. City's Covenants

1. Rebate Payments. In recognition of the Developer's obligations set out above, the City agrees to make 20 semi-annual economic development tax increment payments (the "Rebate Payments") to the Developer, pursuant to Chapters 15A and 403 of the Code of Iowa and as described below.

This Agreement assumes that the taxable valuation of the completed Project will go on the property tax rolls as of January 1, 2022. Accordingly, the Rebate Payments will be made on June 1 and December 1 of each fiscal year, beginning on December 1, 2023 and continuing to and including June 1, 2033.

Each Rebate Payment shall be in an amount which represents a percentage (the "Annual Percentage") of the Incremental Property Tax Revenues available to the City with respect to the Property during the 6 months immediately preceding each Payment date reduced by the Repayment Deduction (as hereinafter set forth). Incremental Property Tax Revenues are produced by multiplying the consolidated property tax levy (city, county, school, etc.) times the incremental valuation of the Property, then subtracting debt service levies of all taxing jurisdictions, subtracting the school district physical plant and equipment levy and subtracting any other levies which may be exempted from such calculation by action of the Iowa General Assembly. The Annual Percentages shall be as follows:

FY 2023-2024: 100%
FY2024-2025: 90%
FY 2025-2026: 85%
FY 2026-2027: 80%
FY 2027-2028: 75%
FY 2028-2029: 70%
FY 2029-2030: 65%
FY 2030-2031: 60%
FY 2031-2032: 60%
FY 2032-2033: 60%

2. Security and Debt Certification. The Total Payments shall not constitute general obligations of the City, but shall be made solely and only from incremental property taxes received by the City from the Jones County Treasurer which are attributable to the Property, in the case of the Rebate Payments.

Each Payment shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the term of this Agreement, the City Council shall consider the question of obligating for appropriation to the funding of the Payments due in the following fiscal year, an amount of tax increment revenues to be collected in the following fiscal year equal to or less than the most recent Developer's Estimate factored by the Annual Percentage to be in effect in the next succeeding fiscal year (the "Appropriated Amount").

If in any given fiscal year the City Council determines to not obligate the then-considered Appropriated Amount, the City will be under no obligation to fund the Payments scheduled to become due in the following fiscal year, and the Developer will have no rights whatsoever to compel the City to make such Payments or to seek damages relative thereto. A determination by the City Council to not obligate funds for any particular fiscal year's Payments shall not render this Agreement null and void and the Developer may make future requests for appropriation.

In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, then the City Clerk will certify by December 1 of each such year to the Jones County Auditor an amount equal to the most recently obligated Appropriated Amount.

It is the intention and desire of the City Council, at the passage of this Developer's Agreement, that funds will be annually appropriated as contemplated herein absent a finding by the City Council of severe hardship to the City.

C. Administrative Provisions

1. This Agreement may not be amended or assigned by either party without the written consent of the other party.

2. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Developer have caused this Agreement to be signed, and the City's seal to be affixed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF MONTICELLO, IOWA

By _____
Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

Mike McDonough, on behalf of McMATT
Properties

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

Certain real property in the City of Monticello, County of Jones, State of Iowa more particularly described as follows:

(TBD) The northernmost 105 feet of the tract of land having PIN 0216300030 to the City of Monticello, County of Jones, State of Iowa.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

**Preliminarily approving Proposed Amendment to Monticello Urban
Renewal Plan to include McMATT Properties Project, and to schedule
a Public Hearing on the proposed Urban Renewal Plan
amendment for the 21st day of June 2021 at 6:00 p.m**

WHEREAS, The City of Monticello is contemplating the entry into a development agreement with McMATT Properties in relation to the proposed construction of a new 47- unit rental storage facility on the northernmost 105 feet of the tract of land having PIN 0216300030 to the City of Monticello, County of Jones, State of Iowa, along John Drive in the Industrial Park, and

WHEREAS, The Council is concurrently considering amendments to the Urban Renewal Plan to provide for the granting of incentives to said McMATT Properties project, and

WHEREAS, A public hearing must also be scheduled to add the proposed project to the Urban Renewal Plan before the City may utilize TIF to pay for said obligations under the Development Agreement, and

WHEREAS, The Council finds that a Public Hearing should be set for 21st day of June, 2021 to amend the Monticello Urban Renewal Plan should the Development Agreement be approved.

NOW, THEREFORE, BE IT RESOLVED by the City Council does hereby schedule a Public Hearing for the 21st day of June, 2021 at 6:00 p.m. at the regularly scheduled City Council Meeting, same to be held in Council Chambers at the Monticello Renaissance Center, at which time the Council will consider the approval of the amendment of the Monticello Urban Renewal Plan to allow for the use of tax increment to satisfy and/or pay the incentives as set forth within the Development Agreement.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 3rd day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
 Prep. Date: 4/29/21
 Preparer: Russell Farnum



Agenda Item: # 5
 Agenda Date: 05/03/2021

Communication Page

Agenda Items Description: Iowa DOT application for Airport State Funding Application for Monticello Regional Airport (Apron Extension Grant)

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	Airport
Budget Summary:	
Expenditure:	\$ 16,000
Revenue:	Future hangar leases

Synopsis: This resolution approves application for a \$64,000 grant providing 80% State Funding (20% local match - \$16,000) for an \$80,000 apron extension necessary to allow a private party to build a new 100-foot square (10,000 square foot) private hangar on a land lease with the Airport.

Background Information:

If recommended for funding by the Iowa DOT staff and approved by the Iowa DOT Commission, the proposed taxiway extension improvement (design, bidding, construction) could begin after July 1, 2021. Hopefully, this improvement could be completed this year, which would allow a private party to construct a 10,000 hangar on a new lease site southeasterly of the current hangars.

This State funded grant will supplement a future grant from the Federal Aviation Agency (FAA) for non-primary entitlement dollars to fund the connecting taxiway between the apron and Taxiway A. (Blue area). The City will be notified sometime this fall if the project is a “go”. If it is, FAA would like plans completed in January & bid in February for spring construction.

Both the apron extension and the additional taxiway are part of the long term plan for Airport improvements. These State and Federal grants substantially reduce the impact of said improvements on Monticello’s budget and capital funding.

Staff Recommendation: This resolution authorizes submission of this grant application. There is sufficient funding in the Airport budget for the match, and the grant will reduce the construction costs to the City by 80%. New Airport revenues will be realized by another land lease for another hangar.

Approval is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #

Approving Submission of the Iowa DOT Airport State Funding Application for Monticello Regional Airport

WHEREAS, the City Council has been presented with an application for IDOT Airport Grant funding to extend the taxiway/apron to provide access to one new hangar proposed to be constructed at the Monticello Regional Airport, and

WHEREAS, the Council has been informed that the Monticello Airport Board supports the submission of this grant application as well as the proposed construction of a new privately paid for and owned hangar at the Airport, and

WHEREAS, the Council finds that the proposed project cost in the amount of \$80,000, would be covered 80% by the proposed grant and 20% by the Airport, with the Airport cost share to be \$16,000 of the project costs, including 20% contingency, as estimated, and

WHEREAS, The Council finds that additional hangar and activity at the airport are beneficial for the Airport and the community and, therefore, finds that the grant as proposed should be approved for submission.

NOW, THEREFORE, BE IT RESOLVED, by the City of Monticello Council meeting in regular session this 3rd day of May, 2021 does hereby authorize the submission of the proposed Iowa DOT Airport State Funding Application

IN TESTIMONY WHEREOF, I have hereunto
subscribed my name and caused the Great Seal of the
City of Monticello, Iowa to be affixed hereto. Done
this 3rd day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

AIRPORT STATE FUNDING APPLICATION CHECKLIST

Please attach the following documents with your application.

- Airport State Funding Application Checklist
- Project data sheet, including a detailed cost breakdown. Use one for each project.
- City/Sponsor resolution that endorses the project and certifies availability of matching funds.
- Five-Year Capital Improvement Program (CIP)
- Verification that project is identified in a current airport layout plan (ALP) on file with the Iowa Department of Transportation's Aviation Bureau (when applying for new construction of buildings or airfield expansion).
- Pavement maintenance program (verify the use of the pavement maintenance program provided by the Iowa DOT or similar program when applying for pavement preservation or reconstruction).
- Verification that you have an airport security plan on file with the Iowa DOT's Aviation Bureau (when applying for airport security projects).
- Protective land use zoning and/or planning (please answer the following).
 - Height zoning Yes Date adopted _____ No Pending
 - Land use planning/zoning Yes Date adopted _____ No Pending
 - Comprehensive plan adopted with airport land use included Yes No Pending
 - Other (please explain) _____
- Provide verification that you have either updated the www.basedaircraft.com website or submitted based aircraft N - numbers to the Iowa DOT's Aviation Bureau.
- Minority Impact Statement (Iowa DOT Form 1051010).

Send **one signed** copy of the application materials to the address listed below.

Please mail, fax, or email the signed application to: Shane.Wright@iowadot.us



AIRPORT STATE FUNDING APPLICATION PROJECT DATA SHEET

Fiscal Year: _____

Submit a separate data sheet for each project.

Airport:	Monticello	Date:	April 14, 2021
Project Type (Check one only):	<input checked="" type="checkbox"/> Airport Improvement Program (AIP) <input type="checkbox"/> Commercial Service Vertical Infrastructure (CSVI) <input type="checkbox"/> General Aviation Vertical Infrastructure (GAVI)		
Project Description:	Design and Construct Taxiway / Apron Extension Improvement.		
Engineering Firm (If unknown, write unknown):	HDR		
Shown on current Airport Layout Plan (ALP)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current ALP Date:	April 22, 2020
Sketch:	Attach separate sketch from ALP if applicable.		
Project Justification (Include detailed information and data to support need):	The proposed improvement is shown on the ALP. The improvement will provide access to an area within the terminal area where additional aircraft storage is shown. The private sector has committed to construction of a 10,000 square foot hangar provided the city extends access. Construction of a 10,000 square foot hangar storage by the private sector represents a significant investment in the Monticello Airport. The unit will accommodate based aircraft as well as allow interim storage of itinerant aircraft.		
Detailed Cost Estimate (Attach separate sheet if necessary):	Please see attached cost opinion		
	Amount	Percentage	
Total Project Cost:	\$80,000.00	100%%	
Local Share:	\$16,000.00	20%%	
Requested State Share:	\$64,000.00	80%%	

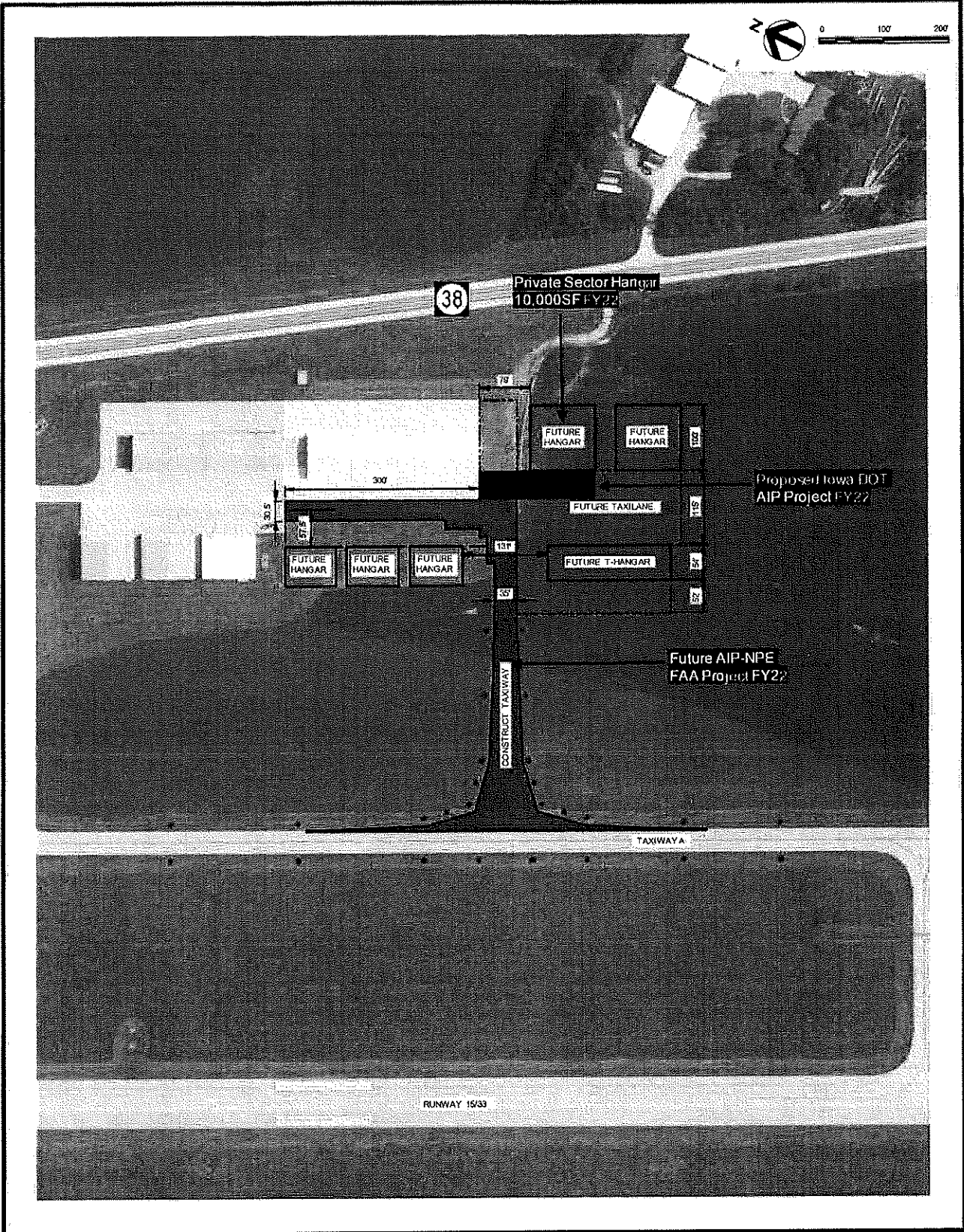
Signature

City Administrator

Sponsor's Title

Please mail, FAX, or e-mail the signed application to:

Attn.: Program Manager Aviation Bureau Iowa Department of Transportation 800 Lincoln Way Ames, IA 50010	Email: Shane.Wright@lowadot Phone: 515-239-1048 FAX: 515-233-7983
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CONSTRUCT TAXIWAY

MONTICELLO REGIONAL AIRPORT
MONTICELLO, IOWA

DATE

14 April 2021

EXHIBIT NO.

EXHIBIT 1

**Taxiway Extension Improvements
Opinion of Probable Cost
Monticello Regional Airport
Monticello, Iowa**

No	Spec	Description	Unit	Quantity	Unit Cost	Total Cost
1	C-105	Mobilization (10%)	LS	1	\$3,620.00	\$3,620.00
2	P-152	Excavation, Subgrade, and Embancement	CY	150	\$16.00	\$2,400.00
3	P-154	8-Inch Subbase Course	CY	190	\$28.00	\$5,320.00
4	P-501	6-Inch Cement Concrete Pavement	SY	750	\$60.00	\$45,000.00
5	P-705-1	Pipe Underdrains for Airports	LF	360	\$15.00	\$5,400.00
6	P-705-2	Pipe Underdrain Clean out	EA	2	\$600.00	\$1,200.00
7	T-901	Seeding	LS	1	\$2,000.00	\$2,000.00
8	T-905	Topsoil	CY	100	\$12.00	\$1,200.00
					Subtotal	\$67,000.00
					Engineering Design and Construction Adnistration (20%)	
						\$13,000.00
					Total	\$80,000.00



**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM (CIP)**

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Monticello Regional Airport, MXO, Monticello, Iowa

Prepared by: Airport Board / HDR

Sponsor's E-mail: R.Farnum@ci.monticello.ia.us

Date Prepared: April 14, 2021

Sponsor's Signature: _____

Sponsor's Phone: 319-4653577

Printed Name: Russ Farnum

FY	Detailed project/scope description	Funding source	Total estimated cost
2022	Taxiway/Apron Extension: Access to hangar constructed by private sector.	Federal: \$0.00 State: \$64,000 Local: \$16,000 Total: \$80,000.00	
2023	Connecting Taxiway between South Terminal Apron and Taxiway A. (See ALP Terminal Are Exhibit)	Federal: \$427,410 State: \$0.00 Local: \$47,490 Total: \$474,900.00	
2024	Environmental Assessment: RW 33 Approach Protection- Land Acquisition	Federal: \$130,500.00 State: \$0.00 Local: \$14,500.00 Total: \$145,000.00	
2025	Land Acquisition: Parcel 0235451010, Relocated Assistance -SF Dwelling	Federal: \$225,000.00 State: \$0.00 Local: \$25,000.00 Total: \$250,000.00	
2026	Land Acquisition: Parcel 0235450009, Relocated Assistance -SF Dwelling	Federal: \$405,000.00 State: \$0.00 Local: \$45,000.00 Total: \$450,000.00	



Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code 8.11, all grant applications submitted to the State of Iowa that are due beginning Jan. 1, 2009, shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applications to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project:

Indicate which groups are impacted:

- Women Persons with a Disability Blacks Latinos Asians
 Pacific Islanders American Indians Alaskan Native Americans Other _____

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project:

Present the rationale for the existence of the proposed program or policy:

Provide evidence of consultation with representatives of the minority groups impacted:

Indicate which groups are impacted:

- Women Persons with a Disability Blacks Latinos Asians
 Pacific Islanders American Indians Alaskan Native Americans Other _____

- The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact:
No Impacts.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge.

Name: Russ Farnum

Title: City Administrator

Definitions

"Minority Persons," as defined in Iowa Code 8.11, means individuals who are women, persons with a Disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code 15.102, subsection 12, paragraph "b," subparagraph (1):

b. As used in this subsection:

(1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

City Council Meeting
Prep. Date: 4/23/2021
Preparer: Jim Tjaden



Agenda Item: # 6
Agenda Date: 5/03/2021

Communication Page

Agenda Items Description: Resolution Authorizing Cahoy Group to Pull, Inspect & to Perform a Downhole TV Survey to the North Well

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Quote

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Pulling and inspection of the north well

Background Information:

. Every well gets inspected in the 5 to 10 year window. The last time the north well was inspected was in 2014. With the North Well being our highest production well and a slight water leak in the pump I felt it was time to service the well

Staff Recommendation: Staff recommends Authorizing Cahoy Group to Pull, Inspect & to Perform a Downhole TV Survey to the North Well

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Authorizing Cahoy Group to Pull, Inspect & to Perform
a Downhole TV Survey of North Well

WHEREAS, The City of Monticello has received an estimate from Cahoy Group to Pull, Inspect & to perform a Downhole TV Survey the North Well, with the estimated cost totaling \$3,988.00, and

WHEREAS, The City Water/ Wastewater Superintendent has met with Cahoy President, Mike Whittenbaugh, and has reviewed the estimate listed therein, and

WHEREAS, The Council finds that best interests of the City would be served by hiring Cahoy Group to perform all work estimated by Cahoy in the amount of \$3,988.00. Cahoy Group will prepare a detailed findings report with inspection photos and copy of downhole video, along with a proposal for any recommended additional work on the well &/or equipment, if any, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Cahoy Group to Pull, Inspect & to perform a Downhole TV Survey the North Well, with the estimated cost totaling \$3,988.00.

IN TESTIMONY WHEREOF, I have hereunto
subscribed my name and caused the Great Seal of
the City of Monticello, Iowa to be affixed hereto.
Done this 3rd Day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk



CAHOY PUMP SERVICE

The Premier Provider of Municipal, Industrial, & Environmental Water Well Services

April 22, 2021
City of Monticello
200 E. 1st Street
Monticello, IA 52310

Attn: Mr. Jim Tjaden
Re: North Well – P/I/TV

Greetings Jim:

Per your request, we understand the North Well is due for a pull & inspect, & a downhole TV survey. To that end we are pleased to provide you the following proposal to complete the scope below.

NORTH WELL No. 4:

SCOPE:

- Load / Prep / Mobilize to the site with a two-man crew pump rig & support equipment
- Remove Pump Gear & Perform Field inspection
- Load all pump gear & transport to CPS shop for full detailed inspection
- Perform down hole TV survey of well
- Provide detailed finings report with inspection photos & copy of the down hole video to the owner for review, this will include a proposal for any recommended additional work on the well &/or equipment

Lump Sum Cost to Perform the above scope = \$3,988.00

Notes;

- Proposal is valid for 30 days. After 30 days we reserve the right to re-visit our material and fuel costs and adjust our pricing structure accordingly.
- Proposal is based on up to 14 hours of onsite time & pipe coming apart with normal tooling & effort
- Any hours unused or in excess of estimate hours will be credited/invoiced at the applicable rate of \$210.00 per crew hour
- This proposal is for one well

Jim, we sincerely appreciate our opportunity to provide you with this information and to work with you and your staff to solve your water well problems.

Please feel free to contact me if you have any questions whatsoever.

Sincerely,

Mike Whittenbaugh

Mike Whittenbaugh
President

Cahoy Corporate Office:
24568 150th Street – Suite 200
Sumner, Iowa 50674
(563) 578-1130

Cahoy West:
200 Grant Street
Marne, Iowa 51552

Cahoy Illinois South:
1822 North Lincoln Parkway
Lincoln, Illinois 62656

CPS – IL North:
202 West Howard St.
Durand, Illinois 61024

WWW.CAHOYPUMP.COM

City Council Meeting
Prep. Date: 4/23/2021
Preparer: Jim Tjaden



Agenda Item: # 7
Agenda Date: 5/03/2021

Communication Page

Agenda Items Description: Resolution Approving purchase of a Toro 4000 Series mower from Scherrman's Implement, Monticello, at a price of \$8,300.00, less Trade-In

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:
resolution
quote

Fiscal Impact:	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Purchasing Toro Riding Mower

Background Information:

With the Cemetery purchasing a new mower we looked into purchasing Dan's old Hustler for \$4000. We got a trade in value on the 2012 John Deere mower we have now of \$3400. Since the trade in value for the John Deere was considerably higher than we thought it made more sense to trade for an additional \$900 or \$4900. The John Deere has roughly 1300 hours and is 9 years old and is taking a considerably more maintenance to keep it operating

Staff Recommendation:

Staff recommends approving purchase Toro Riding Mower

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

**Approving purchase of a Toro 4000 Series mower from Schermann's
Implement, Monticello, at a price of \$8,300.00, less Trade-In**

WHEREAS, the Water/Wastewater Superintendent Jim Tjaden requested bids of a new mower for the water and wastewater departments, and

WHEREAS, the Water/Wastewater Superintendent recommends purchasing the Toro 4000 Series mower, and traded in the 2012 John Deere mower, which lowers the purchase price to \$4,900.00, and

WHEREAS, the Council finds the proposed purchase of a new mower is appropriate and should be approved, and based thereon directs that the Water/Wastewater Superintendent to move forward with the purchase of the Toro 4000 Series mower, and

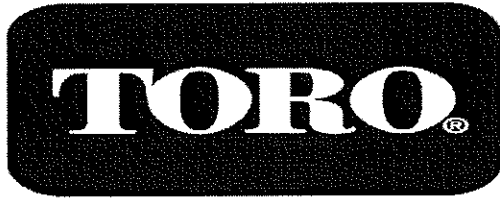
NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the purchase of the Toro 4000 Series Mower from Schermann's Implement at the price of \$8,300.00, less trade-in of 2012 John Deere mower for purchase price of \$4,900.00 and directs the Water/Wastewater Superintendent to move forward with the purchase and directs the City Clerk to issue payment in full to Schermann's Implement upon the completion of the purchase transaction.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 3rd day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk



Count on it.

SCHERRMAN'S IMPLEMENT

711 S MAIN ST
MONTICELLO, IA 52310
319-465-3519

CITY OF MONTICELLO ZERO TURN MOWER QUOTE

74054 or 74004- 4000 Series- \$8,300.00 Trade Price=\$4,900.00

- 25.5 hp Kawasaki FX
- Voodoo Trac Tires or Turf Tires
- 10 Gallon Gas Tank
- ZT-4400 PUMPS
- 60" Side Discharge Deck, 7-Gauge High Strength Steel Turbo

Force Deck

- 5 YEAR/ 1200 HOUR WARRANTY (NO HOUR LIMIT FIRST 2 YEARS)
- 5-6 Acres Per Hour

Trade John Deere Z295A in with 1,100 hours

CASE IH

KUBOTA
MASSEY FERGUSON

ASHLAND
PALADIN
Unverferth
EFFERT

BRANDON SCHRADER
GENERAL MANAGER/SALES
MONTICELLO

EMAIL: BRANDON@SCHERRMANS.COM
CELL: (319) 480-6397

PHONE: (319) 465-3519
711 S MAIN ST - MONTICELLO, IOWA

City Council Meeting Prep. Date: 4/29/21 Preparer: Russell Farnum		Agenda Item: # 8 Agenda Date: 05/03/2021
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Communication Page

Agenda Items Description: Resolution to approve FY '22 Wages for Non-Bargaining Staff

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session												
Attachments & Enclosures: <table border="1" style="width: 100%;"> <tr><td style="text-align: center;">Resolution</td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>	Resolution			Fiscal Impact: <table border="1" style="width: 100%;"> <tr><td>Budget Line Item:</td><td> </td></tr> <tr><td>Budget Summary:</td><td> </td></tr> <tr><td>Expenditure:</td><td> </td></tr> <tr><td>Revenue:</td><td> </td></tr> </table>	Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
Resolution												
Budget Line Item:												
Budget Summary:												
Expenditure:												
Revenue:												

Synopsis: Proposed wage increases for employees that are not covered by a bargaining agreement.

Background Information: The following wage increases are for Council consideration for non-bargaining unit staff.

The Public Works Director, City Clerk, Lead Paramedic, Park and Rec. Director, Assistant Park and Recreation Director, should receive a salary increase of 3% to take effect with the 1st pay period including July 1, 2021. This amount maintains equity with the bargaining units.

Nick Kahler (Director of Public Works)	\$55,697.25
Sally Hinrichsen (City Clerk)	\$68,296.21
Lori Lynch (Lead Paramedic)	\$26.10/hour
Jacob Oswald (Park and Rec Director)	\$54,590.00
Shannon Poe (Asst. Park and Rec. Director)	\$43,496.90

Council had previously approved an annual increase to the salary of Water / Wastewater Superintendent Jim Tjaden in the amount of \$3,000 per year with the pay period that includes July 1, 2021, July 1, 2022, July 1, 2023, and July 1, 2024, which will bring Jim to the following salary:

Jim Tjaden (Water/Wastewater Superintendent)	\$64,000.00
--	-------------

Similarly, Police Chief Britt Smith has an employment agreement that calls for a 2.5% raise (however, the Council may choose to go higher, to match the other staff raises at 3%), which would be as follows:

Britt Smith (Police Chief)	\$79,847.50 (2.5%)	\$80,237.00 (3%)
----------------------------	--------------------	------------------

Historically, the non-bargaining salaries have been as follows:

	FY 21	FY 20	FY 19	FY 18	FY 17
Britt	\$77,900	\$71,121	\$65,120	\$63,533	\$61,682
Lori	\$25.30	\$23.75	\$22.15	\$21.70	\$21.25
Sally	\$66,307	\$64,690	\$63,112	\$61,573	\$60,365
Nick	\$54,075	\$52,500	\$20.10	\$19.65	\$19.20
Jim	\$61,000	\$58,000	\$24.20	\$23.75	\$23.30
Jacob	\$53,000	\$49,200	\$48,000	\$48,000	
Shannon	\$42,230	\$41,000	\$40,000		

When hired, City Administrator Russ Farnum also agreed to a raise of whatever the other non-bargaining staff received in July. However, Council may wish to choose whether Farnum receives a 2.5% raise in line with the Police Chief, or a 3% raise similar to the other staff, which would be as follows:

Russ Farnum (City Administrator) \$97,375.00 (2.5%) \$97,850.00 (3%)

Technically Farnum's contract reads as follows:

"Salary adjustments shall be considered annually to take effect with the Payroll that includes July 1st."

Seeing as Farnum has been here barely 60 days, should Council wish to take Farnum's raise discussion off the table for now, Farnum would have no objection. Farnum's first evaluation should be done in July/August (6 months) and a raise could instead be considered at that time.

Staff Recommendation:

The Staff has performed with exceptional merit this past year, as several Department Heads excelled in their new roles and others took on additional duties. Everyone stepped up and kept the City operating smoothly through the City Administrator transition.

Increases of 3% for the Public Works Director, City Clerk, Lead Paramedic, Park and Rec. Director, and Assistant Park and Recreation Director are recommended. A \$3,000 raise in line with prior agreements is recommended for the Water/Wastewater Superintendent.

A City Council decision on the Police Chief and City Administrator raises is requested. Please note the accompanying resolution was drafted to include 3% raises, if the Council chooses to change that percentage the resolution will need to be amended accordingly.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving wages for non-bargaining staff for FY '22

WHEREAS, Most City employees are covered by the negotiated Collective Bargaining Agreement with their wage, and annual increases, being set out therein, while other employees have negotiated their wages as part of an Employment Agreement (City Administrator, Police Chief and Police Department Officers), and

WHEREAS, Other City employees or positions are not covered by the collective bargaining agreement and do not have negotiated employment agreements (City Clerk, Public Works Director, Water/Wastewater Director, Park and Rec. Director, Park and Recreation Superintendent, Ambulance Lead Paramedic, and Ambulance Volunteers), and

WHEREAS, Those employees covered by the Collective Bargaining Agreement are scheduled to receive wage increases in the approximate amount of \$.55/hour increase, and

WHEREAS, The City Council has historically approved wage increases in amounts that are substantially similar to those employees covered by the Collective Bargaining Agreement, and

WHEREAS, based upon the recommendation of the Administrative Director of Ambulance Services the wages of on-call Ambulance staff/volunteers are proposed to be set as follows:

Volunteers, will remain unchanged in the following amounts:

On-Call/Driver: \$8.00/Hour All employees regardless of Certification when **On-Call**
EMT/AEMT: \$19.30/Hour **When On-A-Call/Treating or Transporting a Patient**
Paramedic: \$22.30/Hour **When On-A-Call/Treating or Transporting a Patient**

WHEREAS, The Airport Manager is a "contract" position with the manager being paid an annual stipend by the City with the annual increase normally being based upon the recommendation of the Airport Commission, and

WHEREAS, The Police Department Officers are set to get raises in the coming year in the amount of 3%, said increase being before longevity wage increases are added at a per hour rate to the base rate. Depending upon the actual hourly wage of the employee the overall increase, from a percentage standpoint and their longevity, will vary to some

extent same having been previously negotiated as follows for FY '22, per their agreement:

Non-Certified	\$24.40
Certified/Part Time	\$25.71
1+ Years of Service	\$27.04
2+ Years of Service	\$28.37
3+ Years of Service	\$29.16
4+ Years of Service	\$30.49
5+ Years of Service	\$30.76
Sergeant	\$32.08
Administrative Assistant	\$20.29

Longevity:

10+ Years of Service	\$.25/hr
15+ Years of Service	\$.50/hr
20+ Years of Service	\$.75/hr
25+ Years of Service	\$1.00/hr

WHEREAS, the Council finds that the following positions: City Administrator, Police Chief, Public Works Director, Water/Wastewater Superintendent, City Clerk, Lead Paramedic, Park and Rec. Director, Park and Recreation Superintendent, should receive a salary increase of 3% to take effect with the 1st pay period including July 1, 2021:

Russ Farnum (City Administrator)	\$97,850.00
Britt Smith (Police Chief)	\$80,237.00
Nick Kahler (Director of Public Works)	\$55,697.25
Sally Hinrichsen (City Clerk)	\$68,296.21
Lori Lynch (Lead Paramedic)	\$26.10/hour
Jacob Oswald (Park and Rec Director)	\$54,590.00
Shannon Poe (Park and Rec Superintendent)	\$43,496.90

WHEREAS, The Council gave special consideration to the current and future salary of Jim Tjaden with Resolution 2020-76, dated June 15th, 2020, as follows: Council further resolved to provide for an annual increase to the salary of Water / Wastewater Superintendent Jim Tjaden in the amount of \$3,000 per year over the next four years as well, the four additional increases to take effect with the pay period that includes July 1, 2021, July 1, 2022, July 1, 2023, and July 1, 2024.

Jim Tjaden (Water/Wastewater Superintendent) \$64,000.00
, and

WHEREAS, all of the above wage increases have been accounted for within the proposed FY '22 Budget and

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the wages and salary increases as set out above, all of said wages to take effect and be applicable to the first payroll issued during the month of July, 2021.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of April, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

	Current	Proposed
Monticello Bargaining	Range from \$19.13-\$23.30	2.9 % to 2.4 % \$19.68 - \$23.85

City	City Administrator - Current	Years of Service	Proposed Increase
Cascade	\$78,030.00	7	2%
CenterPoint	N/A		
DeWitt	\$108,729.12	18	\$110,099.16
Dyersville	\$114,443.75	17	2%
Independence	\$110,274.32		2.50%
Grinnell	\$149,917.35	18.5	\$154,401.60
Manchester	\$103,875.20	16	\$105,435.20
Monticello	\$95,000.00	>1	
New Hampton	N/A		
Peosta	\$77,520.00	2.5	\$85,000
Waverly	\$134,145.00		3

City	City Clerk - Current	Years of Service	Proposed Increase
Cascade	\$52,894.00	7	2%
CenterPoint	\$27.30/hr	7	3.50%
DeWitt	\$29.35/hr	21	\$30.31/hr
Dyersville	\$69,500.00	21	2%
Independence	\$54,000.00		2.50%
Grinnell	\$81,670.38	16 (1.5 as Clerk)	\$87,285.29
Manchester	\$29.52/hr	19	\$30.27/hr
Monticello	\$66,307.00	38	
New Hampton	\$63,551.00	3	3%
Peosta	\$61,669.00	21	\$64,136
Waverly	\$73,800.00		3%

City	Police Chief - Current	Years of Service	Proposed Increase
Cascade	\$62,400.00	15	2%
CenterPoint	N/A		
DeWitt	\$7,141.42	10	\$7,331.00
Dyersville	\$81,600.00	20	2%
Independence	\$71,335.12		2.50%
Grinnell	\$101,252.00	>1	\$104,290.00
Manchester	\$84,510.40	27 (7 as Chief)	\$86,070.40
Monticello	\$77,900.00	16	
New Hampton	\$61,907.04	2.5	3%
Peosta	\$71,750.00	2	\$74,620
Waverly	\$98,103.00		3%

City	Public Works Director - Current	Years of Service	Proposed Increase
Cascade	\$59,883.00	13	2%
CenterPoint	\$74,319.00	5	3.50%
DeWitt	\$6,355.30	12	\$6,534.47
Dyersville	\$93,849.60	2 1/2	2%
Independence	\$65,000.00		2.50%
Grinnell	\$99,948.12	40	\$102,911.49
Manchester	\$31.80/hr		\$32.55/hr
Monticello	\$54,075.00	13	
New Hampton	\$75,000.00	3 months	3%
Peosta	\$30.47/hr	3	\$31.69/hr
Waverly	\$129,516.00		3%

City	Park & Rec Director - Current	Years of Service	Proposed Increase
Cascade	N/A		
CenterPoint	\$21.71/hr	7	3.50%
DeWitt	\$75,274.08	16	\$77,399.04
Dyersville	\$43,696.68	3	
Independence	\$72,622.05		2.50%
Grinnell	\$79,661.88	6 (3 as director)	\$84,762.72
Manchester	\$59,425.60	14	\$60,985.60
Monticello	\$53,000.00	4	
New Hampton	\$60,642.00	14	3%
Peosta	\$59,900.00	10	\$62,296
Waverly	\$79,565.00		3%

City	Supt of Parks - Current	Years of Service	Proposed Increase
Manchester	\$21.18/hr	2	\$22.43
Monticello	\$42,230.00		

City	Lead Paramedic - Current	Years of Service	Proposed Increase
Independence			2.50%
Monticello	25.30/hr	3	

City Council Meeting
Prep. Date: April 23, 2021
Preparer: Nick Kahler



Agenda Item: 9
Agenda Date: May 3, 2021

Communication Page

Agenda Items Description: Resolution to approve Sealcoat package

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Bid from LL Pelling

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Patching and sealcoating group 1 of the sealcoat streets

Background Information: In the past we have only done 2-3 sealcoat streets in a year. We are falling behind on getting the sealcoat streets re-sealed every 5-6 years. I have taken all of our sealcoat streets and divided them up into groups with the plan of doing one group a year. This will ensure that every 5-6 years a street will be re-sealed. This will be the first year of this plan.

Staff Recommendation: I recommend approving the sealcoat package

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving contracting with LL Pelling Co. to complete various Sealcoating projects

WHEREAS, The City of Monticello sought a proposal from LL Pelling to sealcoat various locations in the community, and

WHEREAS, The Public Works Department has identified a number of locations that are in need of sealcoating maintenance work, and

WHEREAS, The proposed areas and estimated cost using _____ is as follows:

- | | |
|---|----------|
| 1. First Street from Hwy 38 to concrete | \$ _____ |
| 2. First Street from concrete to Bridge asphalt | \$ _____ |
| 3. First Street from Bridge asphalt thru Riverview Court Intersection | \$ _____ |
| 4. Park Drive from Hwy 38 to concrete | \$ _____ |
| 5. Crescent Court Loop from Park Blvd to Park Blvd | \$ _____ |
| 6. Crescent Court Culdesac (160 SY) | \$ _____ |
| 7. Crescent Court Culdesac (650 SY) | \$ _____ |
| 8. Carmel from Park Blvd to El Camino | \$ _____ |
| 9. Carmel from Park Blvd to El Camino | \$ _____ |
| 10. El Camino from Hwy 38 to concrete | \$ _____ |
| 11. Locust from Hwy 38 to Grand | \$ _____ |
| 12. Grand from Locust to Hwy 38 | \$ _____ |
| 13. Washington from Hwy 38 to Locust | \$ _____ |
| 14. Washington from Locust to Dead End | \$ _____ |
| 15. Timberline from Northhaven to Pinehaven | \$ _____ |
| 16. Lincoln Dr from Southhaven to Timberline | \$ _____ |
| 17. Lincoln Dr from Timberline to Southhaven | \$ _____ |

And,

WHEREAS, The proposal notes that the final cost of all work will be based on actual quantities, and

WHEREAS, The Council finds that the City should contract with LL Pelling, Co. to perform the work as proposed, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve contracting with LL Pelling Co. to complete sealcoating

projects as set forth previously herein and authorizes the PW Director to accept the proposals of LL Pelling Co. on behalf of the City.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 3rd day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

PROPOSAL

City of Monticello
Attn. Nick
200 E 1st. St.
Monticello, Iowa 52310



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:
Page 1

RE: 2021 Sealcoat Work - Chips

Description of Work:

Type A Work

- A. Base repair and single seal coat consisting of:
 - Scarify and pulverize existing street surface
 - Furnish water as required for compaction, reshape and recompact.
 - Furnish and apply single seal coat of MC-3000 asphalt
 - Furnish, spread and roll 3/8" chips.

Type B Work

- B. Single seal coat consisting of:
 - Power broom streets
 - Furnish and apply single seal coat of MC-3000 asphalt
 - Furnish, spread and roll 3/8" chips.

NOTES:

1. Billing on final units completed.
2. Cold Mix Patching amount is an *estimated* quantity. Invoice will be on actual tons placed.
3. These prices are for budget reasons.

*Is this project tax exempt? Yes No . If you checked yes, please send the Iowa Construction Sales Tax Form with your signed proposal.

Authorized
Signature

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

“Committed to Excellence since 1948”

PROPOSAL

City of Monticello
 Attn. Nick
 200 E 1st. St.
 Monticello, Iowa 52310

Nick 319-821-0488
 Email: nkahler@ci.monticello.ia.us



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
1st	Hwy 38	Concrete	A			-	\$ -
			B	291	30		970
1st	Concrete	Bridge asphalt	A	734	24	1,957	\$ 6,555.95
			B	734	24		1,957
1st	Bridge asphalt	Riverview Ct. Thru intersection	A			-	\$ -
			B	390	25		1,083
Park	Hwy 38	Concrete	A			-	\$ -
			B	797	29		2,568
Crescent Loop	Park	Park	A			-	\$ -
			B	994	29		3,203
Crescent Culdesac			A			-	\$ -
			B	48	30		160
Crescent Culdesac			A			-	\$ -
			B	78	75		650
Carmel	Park	El Camino	A			-	\$ -
			B	114	110		1,393
Carmel	Park	El Camino	A			-	\$ -
			B	174	29		561

Date: 12/14/2020

Authorized
Signature

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

“Committed to Excellence since 1948”

PROPOSAL

City of Monticello
 Attn. Nick
 200 E 1st. St.
 Monticello, Iowa 52310



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 3

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
El Camino	Hwy 38	Concrete	A			-	\$ -
			B	901	30	3,003	\$ 7,057.05
Locust	Hwy 38	Grand	A			-	\$ -
			B	1078	29	3,474	\$ 8,163.90
Grand	Locust	Hwy 38	A			-	\$ -
			B	330	29	1,063	\$ 2,498.05
Washington	Hwy 38	Locust	A			-	\$ -
			B	337	29	1,086	\$ 2,552.10
Washington	Locust	Dead End	A			-	\$ -
			B	201	29	648	\$ 1,522.80
Timberline	North Haven	Pine Haven	A			-	\$ -
			B	1174	29	3,783	\$ 8,890.05
Lincoln	South Haven	Timberline	A			-	\$ -
			B	285	29	918	\$ 2,157.30
Lincoln	Timberline	South Haven	A			-	\$ -
			B	280	29	902	\$ 2,119.70
			A			-	\$ -
			B			-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type A Work	Square Yd	1,957	\$ 3.45	\$ 6,751.65
Type B Work	Square Yd	27,422	\$ 2.35	\$ 64,441.70
Cold Mix Patching	per ton	45.00	\$ 250.00	\$ 11,250.00
3/4" Road Stone Base Material	per ton	200.00	\$ 25.00	\$ 5,000.00
				\$ 87,443.35

NOTES: Billing on final units completed.

Date: 12/14/2020

Authorized Signature

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

PROPOSAL

City of Monticello
Attn. Nick
200 E. 1st. St.
Monticello, Iowa 52310



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:
Page 1

RE: 2021 Sealcoat Work

Description of Work:

Type A Work

- A. Base repair and single seal coat consisting of:
 - Scarify and pulverize existing street surface
 - Furnish water as required for compaction, reshape and recompact.
 - Furnish and apply single seal coat of MC-3000 asphalt
 - Furnish, spread and roll **pea gravel.**

Type B Work

- B. Single seal coat consisting of:
 - Power broom streets
 - Furnish and apply single seal coat of MC-3000 asphalt
 - Furnish, spread and roll pea gravel.

NOTES:

1. Billing on final units completed.
2. Cold Mix Patching amount is an *estimated* quantity. Invoice will be on actual tons placed.
3. These prices are for budget reasons only.

*Is this project tax exempt? Yes ___ No __. *If you checked yes, please send the Iowa Construction Sales Tax Form with your signed proposal.*

Authorized
Signature

Greg Eganhouse

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Signature _____ Date _____

Signature _____ Date _____

“Committed to Excellence since 1948”

PROPOSAL

City of Monticello
 Attn. Nick
 200 E. 1st. St.
 Monticello, Iowa 52310

Nick: 319-821-0488

Email: nkahler@ci.monticello.ia.us



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
1st	Hwy 38	Concrete	A			-	\$ -
			B	291	30		970
1st	Concrete	Bridge asphalt	A	734	24	1,957	\$ 7,045.20
			B	734	24		1,957
1st	Bridge asphalt	River Ct. Thru intersection	A			-	\$ -
			B	390	25		1,083
Park	Hwy 38	Concrete	A			-	\$ -
			B	797	29		2,568
Crescent Loop	Park	Park	A			-	\$ -
			B	994	29		3,203
Crescent Culdesac			A			-	\$ -
			B	48	30		160
Crescent Culdesac			A			-	\$ -
			B	48	30		160
Carmel	Park	El Camino	A			-	\$ -
			B	114	110		1,393
Carmel	Park	El Camino	A			-	\$ -
			B	174	29		561

Date: 12/14/2020

Authorized
Signature

Greg Eganhouse

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Signature _____ Date _____

Signature _____ Date _____

“Committed to Excellence since 1948”

PROPOSAL

City of Monticello
 Attn. Nick
 200 E. 1st. St.
 Monticello, Iowa 52310



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 3

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
El Camino	Hwy 38	Concrete	A			-	\$ -
			B	901	30		3,003
Locust	Hwy 38	Grand	A			-	\$ -
			B	1078	29		3,474
Grand	Locust	Hwy 38	A			-	\$ -
			B	330	29		1,063
Washington	Hwy 38	Locust	A			-	\$ -
			B	337	29		1,086
Washington	Locust	Dead End	A			-	\$ -
			B	201	29		648
Tiberline	North Haven	Pine Haven	A			-	\$ -
			B	1174	29		3,783
Lincoln	South Haven	Timberline	A			-	\$ -
			B	285	29		918
Lincoln	Timberline	South Haven	A			-	\$ -
			B	280	29		902
			A				\$ -
			B				\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type A Work	Square Yd	1,957	\$ 3.70	\$ 7,240.90
Type B Work	Square Yd	26,932	\$ 2.60	\$ 70,023.20
Cold Mix Patching	per ton	45.00	\$ 250.00	\$ 11,250.00
3/4" Road Stone Base Material	per ton	200.00	\$ 25.00	\$ 5,000.00
				<u>\$ 93,514.10</u>

NOTES: Billing on final units completed.

Date: 12/14/2020

Authorized
Signature

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

City Council Meeting
Prep. Date: 04/30/2021
Preparer: Jacob Oswald



Agenda Item: # 10
Agenda Date: 05/03/2021

Communication Page

1. **Agenda Items Description:** Resolution Approving Submission of the COVID -19 Relief Recreational Trails Program Application for Monticello Park and Recreation Department

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session								
Attachments & Enclosures: <table border="1"><tr><td> </td></tr><tr><td> </td></tr><tr><td> </td></tr></table>				Fiscal Impact: Budget Line Item: <table border="1"><tr><td> </td></tr></table> Budget Summary: <table border="1"><tr><td> </td></tr></table> Expenditure: <table border="1"><tr><td> </td></tr></table> Revenue: <table border="1"><tr><td> </td></tr></table>				

Synopsis:

The Parks and Recreation Department is requesting council approval to apply for the COVID-19 Relief Recreational Trails Program.

Background Information:

The COVID-19 Relief Recreational Trails program will award Highway Infrastructure Program funding appropriated by title IV of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (HIP-CRRSAA). The purpose of the appropriation was to provide funding to highway programs impacted by COVID-19. In Iowa, one of the programs negatively affected by the financial impacts of COVID-19 was the State Recreational Trails (SRT) program.

This is a cost reimbursement program. This means project sponsors must incur the cost of the project, pay for those costs, periodically submit a claim for reimbursement to the Iowa DOT, and then receive payment for funds they have expended. Only after a project has been approved by the Iowa DOT and the Federal Highway Administration (FHWA), can costs become eligible for reimbursement.

Applications requesting less than \$500,000 or more than \$1.25 million will not be considered. COVID-19 Relief Recreational Trails program funds may pay for up to 100 percent of eligible project costs or up to the approved grant maximum, whichever is less. There is no required non-federal match required; however, the amount of non-federal project funding leveraged by a COVID-19 Relief Recreational Trails program award will factor into the scoring of applications.

Awarded projects must be complete by September 30, 2023.

Staff Recommendation: To approve the Parks and Recreation Department to move forward with an application with a city financial match commitment of between \$250,000-\$300,000.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #

Approving Submission of the COVID-19 Relief Recreation Trails Program Application for Monticello Parks & Recreation Department

WHEREAS, the City Council has been presented with an application for COVID-19 Relief Recreation Trails Grant funding to extend trail from Baty's Disc Golf Course to the north to connect to Riverside Gardens, and

WHEREAS, the Council has been informed that the Monticello Park Board supports the submission of this grant application as well as the proposed construction/expansion of trail through Monticello, and

WHEREAS, the Council finds that the proposed project costs in the amount of \$_____, and agrees to provide the grant match of up to 50% of the grant amount requested, with a not to exceed amount of \$300,000, by the Park and Recreation Department, and

WHEREAS, The Council finds that expansion of the trail through Monticello is beneficial for the Park & Recreation Department and the community and, therefore, finds that the grant, as proposed, should be approved for submission.

NOW, THEREFORE, BE IT RESOLVED, by the City of Monticello Council meeting in regular session this 3rd day of May, 2021 does hereby authorize the submission of the proposed COVID-19 Relief Recreation Trails Grant.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 3rd day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 4/28/2021
Preparer: Sally Hinrichsen



Agenda Item: # Reports
Agenda Date: 05/03/2021

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Action:

1. City Engineer
2. Mayor
3. City Administrator
 - a. Fireworks discussion
 - b. Employee Handbook Update
 - c. Patio Zoning Amendment
 - d. "Town Halls" on Child Care
 - e. Discussion on possible work session on Council Procedures
4. City Clerk
5. Public Works Director
 - a. IDOT Hwy 38 Project Update
6. Water/Wastewater Superintendent
7. Police Chief
8. Park and Recreation
 - a. Park Report
9. Library Director

City Council Meeting
 Prep. Date: 4/29/21
 Preparer: Russell Farnum



Agenda Item: # 3 a-e
 Agenda Date: 05/03/2021

Communication Page

Agenda Items Description: City Administrator - Reports for May 3

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:
 (multiple)

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: City Administrator reports for May 3 City Council meeting:

- a. Fireworks discussion: At the last Council meeting, a citizen asked the Council to reconsider the fireworks regulation. Currently Monticello simply follows Iowa Code. More stringent regulations could be considered, although said regulations would not apply to nearby unincorporated areas. Enforcement is difficult enough, and worse if the perceived “violators” were ten feet outside of the City Limits. Council direction is requested.
- b. Employee handbook update: Department heads have reviewed and discussed the draft Handbook. The next step is for the City Administrator to draft the changes discussed and meet with the City Attorney to go through the final edits, which will subsequently be presented to Council for approval.
- c. Proposed Variance/Code Amendment: The property owner at 721 N. Sycamore applied for a variance for a proposed patio in the front yard. The motion to approve the variance passed 2-1; but was technically denied due to a failure to obtain 3 affirmative votes of the five-member Board (only 3 Board members were present). The requested variance is part of the Zoning Ordinance that addresses “porches and decks”, but not patios, in the front yard. This could be easily remedied by defining where and how large patios could be in the front yard, such as in the attached draft. Council direction on the proposed zoning amendment is requested.
- d. “Town Halls” on Child Care – The Governor is holding two upcoming Town Hall meetings on child care, the first Virtual Town Hall meeting will be held on May 6, 2021 from 6:00pm – 8:00pm for parents with children in child care. The second Virtual Town Hall meeting will be held on June 1, 2021 from 6:00pm – 8:00pm for child care providers.
- e. Discussion of possible Worksession on Council Procedures: Council member Goedken has asked for a Worksession on Council Procedures. Council direction on dates, times, and possible topics, is welcome.

Des Moines Register

Reports (3a)

LIFE

Are fireworks legal where you live? How not to get fined while celebrating the 4th of July

Victoria Yin Des Moines Register

Published 5:45 p.m. CT Jun. 30, 2020 | Updated 6:07 p.m. CT Jun. 30, 2020

Thinking about putting on a fireworks display of your own?

Before you set them off, here's what you need to know to stay above the law as the Fourth of July approaches:

When are fireworks sold?

Fireworks can be sold in Iowa from June 1 to July 8 in permanent buildings and from June 13 to July 8 in tents and other temporary structures. They're also sold during a short period around New Year's.

When can I set them off?

Fireworks are allowed in the state from 9 a.m. to 10 p.m. June 1 through July 8 and Dec. 10 through Jan. 3. Hours are extended to 11 p.m. on July 4 and the weekends immediately preceding and following July 4. Other extensions are allowed around New Year's.

However, regulations for recreational fireworks vary across cities, with some choosing to ban the use of consumer fireworks altogether.

Which central Iowa cities allow fireworks?

Fireworks are prohibited in Des Moines, West Des Moines, Altoona, Clive, Johnston, Urbandale, Ames and Windsor Heights. However, some of those cities plan to host public fireworks shows.

Fireworks are allowed for Fourth of July celebrations in Carlisle, Ankeny, Bondurant, Waukee, Indianola, Pleasant Hill, Norwalk, and Grimes, with some cities allowing them on New Year's as well. Where permitted, Iowa law limits the use of fireworks to personal property.

Carlisle: July 1-4, from 12 p.m. to 11 p.m.

Ankeny: July 4, from 9 a.m. to 11 p.m.

Bondurant: July 3, from 2 p.m. to 10 p.m.; July 4, from 2 p.m. to 11 p.m.

Waukee: July 3-4, from 9 a.m. to 11 p.m.

Indianola: July 3-5, from 9 a.m. to 10 p.m. (with an extension to 11 p.m. on July 4)

Pleasant Hill: July 4, from 12 p.m. to 11 p.m.; New Year's Eve from 12 p.m. to 1 a.m. on Jan. 1

Norwalk: July 1-8, from 4 p.m. to 10 p.m.; New Year's Eve from 4 p.m. to 12:30 a.m. on Jan. 1

Grimes: July 1-8, from 9 a.m. to 10 p.m. (with an extension to 11 p.m. on July 4); Dec. 29 to Jan. 3, from 9 a.m. to 10 p.m. (New Year's Eve until 1:30 a.m. on Jan. 1)

What happens if I break the rules?

Fireworks violations are punishable by fines ranging from \$100 to \$650, depending on the city.

Officials with the Des Moines Police Department and Polk County Sheriff's Office said complaints about fireworks are higher than in previous years.

Lt. Jeff Rullman, a spokesman with the Polk County Sheriff's Office, said deputies must use their discretion when responding to complaints about fireworks. They typically respond to a first complaint by educating people about fireworks regulations and issuing a warning, he said. Additional complaints can lead to a citation.

► **'It's a nightmare':** Des Moines fireworks complaints in June double same period in 2019

How can I still see fireworks?

Some popular central Iowa fireworks displays have been postponed or canceled because of pandemic health and safety restrictions, but fireworks displays are still planned in

Altoona, Urbandale, Waukee and West Des Moines.

In Altoona, Adventureland will have two nights of fireworks, at 9:30 p.m. on July 3 and July 4. Prairie Meadows Racetrack and Casino has scheduled its annual fireworks display for 9:45 p.m. on July 3.

The Des Moines Symphony's Yankee Doodle Pops celebration, which typically draws thousands to the Iowa State Capitol grounds and the surrounding area, has been rescheduled as a Labor Day celebration on Sept. 7 in the Lauridsen Amphitheater at Water Works Park.

► **More:** Here's what you can and cannot do on the Fourth of July in Iowa

Follow the Register on Facebook and Twitter for more news. Victoria Yin can be contacted at vyin@gannett.com or on Twitter @VictoriaYin6.

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CHAPTER 727

HEALTH, SAFETY, AND WELFARE

Referred to in §§331.307, 364.22, 701.1

727.1	Distributing dangerous substances.	727.7	Publication required.
727.2	Fireworks.	727.8	Electronic and mechanical eavesdropping.
727.3	Abandoned or unattended refrigerators.	727.9	Transacting business without a license.
727.4	Exposing persons to X-ray radiation.	727.10	Exhibiting persons.
727.5	Obstruction of emergency communications.	727.11	Disclosure of information concerning use of videotapes — penalty.
727.6	Falsely claiming emergency.		

727.1 Distributing dangerous substances.

Any person who distributes samples of any drugs or medicine, or any corrosive, caustic, poisonous or other injurious substance, commits a simple misdemeanor unless the person delivers such into the hands of a competent person, or otherwise takes reasonable precautions that the substance will not be taken by children or animals from the place where the substance is deposited.

[S13, §4999-a42, 4999-a43; C24, 27, 31, 35, 39, §13244, 13245; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, §732.8, 732.9; C79, 81, §727.1]

727.2 Fireworks.

1. *Definitions.* For purposes of this section:

a. “*Consumer fireworks*” includes first-class consumer fireworks and second-class consumer fireworks as those terms are defined in section 100.19, subsection 1. “*Consumer fireworks*” does not include novelties enumerated in chapter 3 of the American pyrotechnics association’s standard 87-1 or display fireworks enumerated in chapter 4 of the American pyrotechnics association’s standard 87-1.

b. “*Display fireworks*” includes any explosive composition, or combination of explosive substances, or article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration, or detonation, and includes fireworks containing any explosive or flammable compound, or other device containing any explosive substance. “*Display fireworks*” does not include novelties or consumer fireworks enumerated in chapter 3 of the American pyrotechnics association’s standard 87-1.

c. “*Novelties*” includes all novelties enumerated in chapter 3 of the American pyrotechnics association’s standard 87-1, and that comply with the labeling regulations promulgated by the United States consumer product safety commission.

2. *Display fireworks.*

a. A person, firm, partnership, or corporation who offers for sale, exposes for sale, sells at retail, or uses or explodes any display fireworks, commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars. However, a city council of a city or a county board of supervisors may, upon application in writing, grant a permit for the display of display fireworks by municipalities, fair associations, amusement parks, and other organizations or groups of individuals approved by the city or the county board of supervisors when the display fireworks will be handled by a competent operator, but no such permit shall be required for the display of display fireworks at the Iowa state fairgrounds by the Iowa state fair board, at incorporated county fairs, or at district fairs receiving state aid. Sales of display fireworks for such display may be made for that purpose only.

b. (1) A person who uses or explodes display fireworks while the use of such devices is prohibited or limited by an ordinance or resolution adopted by the county or city in which the firework is used commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

(2) A person who uses or explodes display fireworks while the use of such devices is

suspended by an order of the state fire marshal commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

3. *Consumer fireworks and novelties.*

a. A person or a firm, partnership, or corporation may possess, use, or explode consumer fireworks in accordance with this subsection and subsection 4.

b. A person, firm, partnership, or corporation who sells consumer fireworks to a person who is less than eighteen years of age commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars. A person who is less than eighteen years of age who purchases consumer fireworks commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

c. (1) A person who uses or explodes consumer fireworks or novelties while the use of such devices is prohibited or limited by an ordinance adopted by the county or city in which the fireworks are used commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

(2) A person who uses or explodes consumer fireworks or novelties while the use of such devices is suspended by an order of the state fire marshal commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

4. *Limitations.*

a. A person shall not use or explode consumer fireworks on days other than June 1 through July 8 and December 10 through January 3 of each year, all dates inclusive.

b. A person shall not use or explode consumer fireworks at times other than between the hours of 9:00 a.m. and 10:00 p.m., except that on the following dates consumer fireworks shall not be used at times other than between the hours specified:

(1) Between the hours of 9:00 a.m. and 11:00 p.m. on July 4 and the Saturdays and Sundays immediately preceding and following July 4.

(2) Between the hours of 9:00 a.m. on December 31 and 12:30 a.m. on the immediately following day.

(3) Between the hours of 9:00 a.m. and 11:00 p.m. on the Saturdays and Sundays immediately preceding and following December 31.

c. A person shall not use consumer fireworks on real property other than that person's real property or on the real property of a person who has consented to the use of consumer fireworks on that property.

d. A person who violates this subsection commits a simple misdemeanor. A court shall not order imprisonment for violation of this subsection.

5. *Applicability.*

a. This section does not prohibit the sale by a resident, dealer, manufacturer, or jobber of such fireworks as are not prohibited by this section, or the sale of any kind of fireworks if they are to be shipped out of the state, or the sale or use of blank cartridges for a show or the theater, or for signal purposes in athletic sports or by railroads or trucks, for signal purposes, or by a recognized military organization.

b. This section does not apply to any substance or composition prepared and sold for medicinal or fumigation purposes.

c. Unless specifically provided otherwise, this section does not apply to novelties.

[C39, §13245.08 - 13245.10; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, §732.17 - 732.19; C79, 81, §727.2]

92 Acts, ch 1163, §120; 99 Acts, ch 153, §22; 2008 Acts, ch 1032, §106; 2017 Acts, ch 115, §10, 12

Referred to in §100.1, 101A.1, 331.301, 331.304, 364.2, 461A.42

727.3 Abandoned or unattended refrigerators.

Any person who abandons or otherwise leaves unattended any refrigerator, icebox, or similar container, with doors that may become locked, outside of buildings and accessible to children, or any person who allows any such refrigerator, ice box, or similar container, to remain outside of buildings on premises in the person's possession or control, abandoned or unattended and so accessible to children, commits a simple misdemeanor.

[C58, 62, 66, 71, 73, 75, 77, §732.20 - 732.23; C79, 81, §727.3]

727.4 Exposing persons to X-ray radiation.

Any person other than one licensed to practice medicine, osteopathic medicine, chiropractic, or dentistry, or one acting under the direction of a person so licensed, who knowingly exposes any other person to X-ray radiation, commits a simple misdemeanor.

[C62, 66, 71, 73, 75, 77, §732.24; C79, 81, §727.4]

727.5 Obstruction of emergency communications.

An emergency communication is any telephone call or radio transmission to a fire department or police department for aid, or a call or transmission for medical aid or ambulance service, when human life or property is in jeopardy and the prompt summoning of aid is essential. A person who fails to relinquish a telephone or telephone line which the person is using when informed that the phone or line is needed for an emergency call or knowingly and intentionally obstructs or interferes with an emergency call or transmission commits a simple misdemeanor.

[C62, 66, 71, 73, 75, 77, §714.33, 714.34; C79, 81, §727.5]

87 Acts, ch 12, §1

Referred to in §727.7

727.6 Falsely claiming emergency.

Any person who secures the use of a telephone or telephone line by falsely stating that such telephone or line is needed for an emergency call commits a simple misdemeanor.

[C62, 66, 71, 73, 75, 77, §714.35; C79, 81, §727.6]

Referred to in §727.7

727.7 Publication required.

Every telephone company doing business in this state shall print a copy of sections 727.5 and 727.6 in a prominent place in every telephone directory published by it. Any person, firm, or corporation providing telephone service which distributes or causes to be distributed in this state copies of a telephone directory which is subject to the provisions of this section which does not contain the notice herein provided for commits a simple misdemeanor.

[C62, 66, 71, 73, 75, 77, §714.36; C79, 81, §727.7]

727.8 Electronic and mechanical eavesdropping.

1. "Monitoring device" means a digital video or audio streaming or recording device that records, listens to, or otherwise intercepts video or audio communications in order to provide proof of or prevent criminal activity that is placed outside of a person's dwelling or other structure that is not in a shared hallway and is on real property owned or leased by the person.

2. Any person, having no right or authority to do so, who taps into or connects a listening or recording device to any telephone or other communication wire, or who by any electronic or mechanical means listens to, records, or otherwise intercepts a conversation or communication of any kind, commits a serious misdemeanor.

3. This section does not apply to any of the following:

a. The recording by a sender or recipient of a message or one who is openly present and participating in or listening to a communication from recording such message or communication.

b. The use of any radio or television receiver to receive any communication transmitted by radio or wireless signal.

c. The use of a monitoring device.

[C97, §4816; C24, 27, 31, 35, 39, §13121; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, §716.8; C79, 81, §727.8]

2018 Acts, ch 1102, §1

Section amended

727.9 Transacting business without a license.

Unless another penalty is specifically provided, any person who without a license carries on or transacts any business or occupation for which a license is required by any law of this state, commits a simple misdemeanor.

[C51, §2737; R60, §4380; C73, §4046; C97, §5010; C24, 27, 31, 35, 39, §13072; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, §713.27; C79, 81, §727.9]

727.10 Exhibiting persons.

A person shall not exhibit, place on exhibition, or cause to be exhibited any person without the permission of the person exhibited or the person's parent or guardian. A parent or guardian of an exhibited person shall not receive compensation from the exhibition. A person who violates this section commits a serious misdemeanor.

[S13, §4975-1a; C24, 27, 31, 35, 39, §13197; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, §725.12; C79, 81, §727.10]

95 Acts, ch 168, §1

727.11 Disclosure of information concerning use of videotapes — penalty.

1. Except as provided in subsection 2, a person engaged in the business of renting, leasing, loaning, or otherwise distributing for a fee videotapes or other like items to individuals for personal use shall not disclose any information which would reveal the identity of an individual renting, leasing, borrowing, or otherwise obtaining through the business a videotape or other like item, except to the extent permitted by the individual as evidenced by the individual's written consent or as otherwise provided in this section.

2. In the absence of consent, the information may be released in any of the following situations:

a. To a criminal or juvenile justice agency only pursuant to an investigation of a particular person or organization suspected of committing a known crime. The information shall be released only upon a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.

b. To the extent reasonably necessary to collect payment for the rental, lease, or other distribution fee for the materials, if the individual has been given written notice that the payment is due and the individual has failed to pay or arrange for payment within a reasonable time after this notice.

c. If the disclosure is for the exclusive purpose of marketing goods and services directly to the consumer. The person disclosing the information shall inform the customer in writing that the customer may, by written notice, require the person to refrain from disclosing the information pursuant to this paragraph.

3. A person who violates this section commits a simple misdemeanor.

88 Acts, ch 1256, §2; 89 Acts, ch 296, §89; 96 Acts, ch 1034, §64

Reports
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Concept/Draft Zoning Amendment

102. "Yard, front" means the area extending across the full width of the lot and measured between the front lot line and the building foundation not to include covered steps of wood or concrete. See Figure 4. ~~For those lots/parcels located in subdivisions, additions, or plats approved before June 24, 1996, a covered or uncovered porch or deck may be allowed to exist within the setback area so long as it remains at least 12 feet away from the right-of-way, does not extend into the side yard, and is not wider than the width of the front foundation of the home. If the proposed porch or deck meets those criteria, a permit may be issued for the construction thereof.~~

165.13 ACCESSORY BUILDINGS, STRUCTURES AND USES.

1. Time of Construction. No accessory building or structure shall be constructed on any lot more than one year prior to the time of construction of the principal building to which it is accessory.

2. Percentage of Rear Yard Occupied. No single or combination of detached accessory building, buildings, or other accessory structure(s) shall, when combined, occupy more than 30 percent of the area of ~~a rear~~ the respective yard in which they are located.

3. Restrictions on Front Yard. Accessory structures in the front yard are limited to driveways, sidewalks, patios, planting beds/boxes, or similar features not exceeding thirty inches in height, except fences in accordance with 165.23, handrails, or mailboxes installed in accordance with U.S. Postal Service regulations. For those lots/parcels located in subdivisions, additions, or plats approved before June 24, 1996, a covered or uncovered porch or deck may be allowed to exist within the setback area so long as it remains at least 12 feet away from the right-of-way, does not extend into the side yard, and is not wider than the width of the front foundation of the home. If the proposed porch or deck meets those criteria, a permit may be issued for the construction thereof.

34. Height of Accessory Buildings/Structures. Detached accessory buildings and structures shall not exceed, under any circumstance, 25 feet in height. Any accessory building/structure shall meet the following property line setbacks, same being dependent upon the height of said building/structure and whether or not the accessory building/structure is located adjacent to an alley right-of-way.

A. Buildings/structures less than 15 feet in height shall be subject to a three-foot side and rear yard setback unless located adjacent to an alleyway right-of-way in which case the setback shall be five feet from the alleyway right-of-way.

B. Buildings/structures between 15 feet and 20 feet in height shall be subject to a five-foot side and rear yard setback.

C. Buildings/structures between 20 feet and 25 feet in height shall be subject to a 10-foot side and rear yard setback.

45. Location on Lot. No accessory building or structure shall be erected in any front yard unless compliant with 3, above. If an accessory building or structure is erected in a side yard, it must be erected in such a fashion that it meets all setbacks as if it were attached to the primary structure.

56. Swimming Pool Fences. No public or private swimming pool shall be erected unless the same be entirely enclosed by buildings, fences, or walls not less than four nor more than eight feet in height and of such construction that a child may not reach the pool from the street or from

any adjacent property without opening a door or gate or scaling a wall or fence. Holes or openings in the fence shall be four inches or less in least diameter. Such fences or walls shall be equipped with self-latching gates or doors. All doors from houses and garages to pool area must also be self-closing and self-latching.

165.23 FENCES.

1. Fences. Fences or landscape features such as sculpture or walls may be erected or constructed within the property with no portion of the fence or landscape feature extending onto the adjacent property or right-of-way; provided no such fence in any front or side yard having street frontage exceeds four feet in height and eight feet in height in the case of side and rear yards not having street frontage.

2. If a lot has rear yard street frontage a fence may be erected or constructed within the property with no portion of fence extending onto adjacent property or right-of-way, provided no such fence exceeds four feet in height, subject to the following exception.

A. The following properties, 503, 505, and 507 S. Chestnut St., all being homes with double street frontage, the rear yards of said homes abutting Linden Street, a street that is not heavily travelled, may elect to erect a fence of up to six feet in height if the fence is set back off the right-of-way by at least five feet.

3. Fences or landscape features such as sculpture or walls that abut or have alley right-of-way frontage must be set back five feet from the adjacent right-of-way and cannot exceed eight feet in height.

4. Fences or other similar structures must be installed with the posts and rough, unfinished, or side otherwise generally considered to be the backside facing the interior of the installers' property.

City of Monticello, Iowa

www.ci.monticello.ia.us

Posted: April 22, 2021 @ 2:00 P.M.

Meeting:	Meeting of the Monticello Board of Adjustment
Date/Time:	April 27, 2021 @ 5:15 P.M.
Place:	Monticello Renaissance Center, 220 East First Street, Monticello, Iowa

Commissioner:	Nick Sauser	Mayor:	Brian Wolken
Commissioner:	Wayne Peach	City Administrator:	Russell Farnum
Commissioner:	Gary "Butch" Pratt	Deputy City Clerk:	Cheryl Clark
Commissioner:	Joe Tuetken	D. of Public Works:	Nick Kahler
Commissioner:	Trint Adams	City Engineer:	Patrick Schwickerath
City Council Liaison:	Dave Goedken		

-
- * **Call to Order – 5:15 PM**
 - * Roll Call
 - * Agenda Addition/Agenda Approval
 - * Approval of Board of Adjustment Minutes: 1/16/2020

Open Forum: If you wish to address the Board of Adjustment on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the Board on an item **not** on the agenda, please be recognized by the chairman, approach the lectern, and give your name and address for the public record before discussing your item.

Public Hearing:

1. **Public Hearing** a request by Jeff McCormick for a Variation to the Front Yard requirements for property at 721 N. Sycamore

Agenda Item:

2. **Consideration** of a request by Jeff McCormick for a Variation to the Front Yard requirements for property at 721 N. Sycamore

ADJOURNMENT Pursuant to § 21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Board of Adjustment Meeting
Council Chambers
January 16, 2020
5:30 p.m.

Commissioner Trint Adams called the meeting to order at 5:30 p.m. The Pledge of Allegiance was recited by all. The following members were present: Trint Adams, Gary "Butch" Pratt and Chris Sasina. Also present were City Council Liaison Candy Langerman, City Council Member Gary Feldmann, Public Works Director Nick Kahler and Deputy City Clerk Cheryl Clark.

Moved by Sasina, seconded by Pratt to approve the agenda. Ayes: All present. Carried.

Sasina motioned to approve the minutes from the September 16, 2019 Board of Adjustment meeting, Pratt seconded. Ayes: All present. Carried.

No one was present for the Open Forum.

Terry Covington was present to request that the variance previously given to Randy Steiner for construction of a shop on a lot off of 7th Street that does not have City street frontage be transferred to him. He is considering purchasing the property, as well as the property owned by Jake Schilling. He plans to build on one lot and sell the other, unsure of which one he will build on at this time. Sasina felt that the variance was specific to the property and owner, so questioned if it should be transferred. Kahler stated that the setbacks also have to be considered. Adams stated that the variance was granted to Randy Steiner and felt that maybe it shouldn't have been given anyway. Covington stated that he was just looking for guidance. Pratt stated that he didn't feel that he would get the variance, as there was too much objection. He suggested that Covington have Steiner construct the building he wants, and then purchase it from him. Motioned by Pratt, seconded by Sasina to deny transferring the variance previously given to Randy Steiner to Terry Covington and to table discussion on a new variance until Covington owns the property and submits an application. Ayes: All present. Carried.

Covington stated he is also planning to purchase the home and two lots owned by Jake Schilling at 735 North Cedar Street. He questioned if he could construct a garage on the property if he purchased it. Kahler stated he would need to complete a building permit to determine that. Covington questioned if there was an expiration date on the Steiner variance and Pratt stated not as long as the property is owned by Steiner.

No Public Hearing on the Variance request of Terry Covington related to the Jake Schilling property was scheduled, until Covington determines how he is going to proceed.

Pratt moved to adjourn at 6:07 p.m. Ayes: All present. Carried.

Trint Adams, Commissioner

Cheryl Clark, Deputy City Clerk

Board of Adjustment Mtg
Prep. Date: 4/22/21
Preparer: Russell Farnum



Agenda Item: # 1
Agenda Date: 04/27/2021

Communication Page

Agenda Items Description: Request for Variation, 721 N. Sycamore Street

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Petition and Site Plan
Photos of Property
Finding of Fact and Ruling (DRAFT)

Fiscal Impact:

Budget Line Item:	N/A
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Jeff McCormick has petitioned for a variance from the front yard definition and setback requirements to allow construction of a patio that would be six feet (6') from the right-of-way, instead of the twelve feet (12') that would otherwise be required.

Background Information:

Jeff McCormick owns a single family home on property at 721 N. 7th Street. The lot on which the home was constructed was subdivided from a longer corner lot, so it is smaller than most of the surrounding properties. Because of the layout of the property, the subject lot is about half the depth of the neighboring lots. The front yard currently is just over 15 feet from the overhang and 18 feet from the foundation, and the rear yard is about 17 feet. An aerial photo of the property (marked in the blue dotted line) is on the next page. According to information from the Assessor, the home was constructed around 1968.

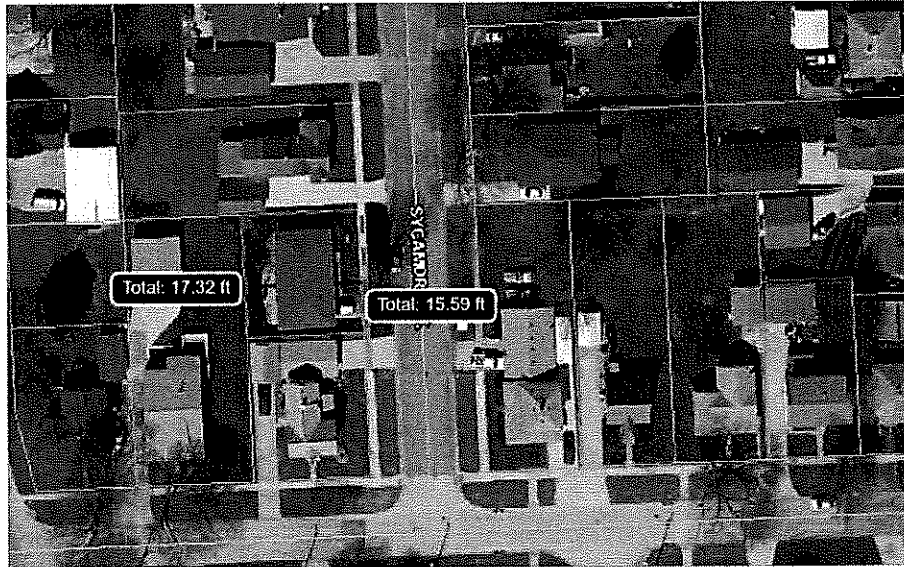
The property is zoned R-1 and the normal required setbacks are as follows:

Front: 30 feet
Side: 10 feet
Rear: 35 feet

The Zoning Ordinance also allows a patio, porch or deck in the front yard pursuant to the following requirements (found in the Definitions section of Front Yard):

102. "Yard, front" means the area extending across the full width of the lot and measured between the front lot line and the building foundation not to include covered steps of wood or concrete. See Figure 4. For those lots/parcels located in subdivisions, additions, or plats approved before June 24,

1996, a covered or uncovered porch or deck may be allowed to exist within the setback area so long as it remains at least 12 feet away from the right-of-way, does not extend into the side yard, and is not wider than the width of the front foundation of the home. If the proposed porch or deck meets those criteria, a permit may issue for the construction thereof (italics added to emphasize the relevant requirement).



Subject Property

The petitioner has removed a previous small deck and stairs from the front of the home, and was planning on building a patio, but could not obtain a permit without this requested variance. The proposed patio would extend nine feet out from the foundation on the home, placing it about nine feet from the Sycamore Street right of way. As noted in the definition of Front Yard, such an improvement must be at least twelve feet from the right of way.

Discussion

The Iowa Supreme Court has outlined the following requirements for a variance:

1. The land in question cannot yield a reasonable return if the variance is not granted;
2. The plight of the owner is due to unique circumstances of the property and not general conditions of the neighborhood which may reflect the unreasonableness of the Zoning Ordinance;
3. The variance, if granted, would not alter the essential character of the area;
4. The variance will not impact the adjacent property owners or the neighborhood in general.

For this particular property, any walkway or steps to the front door extending more than 6 feet would violate the Front Yard requirements. That small area barely provides enough room for a 3-foot landing and 3 steps down to grade, potentially preventing use of the front door of the house. Being unable to construct a sidewalk or front steps to your door certainly jeopardizes the value and desirability of this home. Whether this is substantial enough to impact a “reasonable return” is the center point of this request and ultimately the judgement of the Board.

Further, the current rear yard is about 19 feet and the required rear yard setback is 35 feet, which prevents any patio or deck improvements in the tiny rear yard on the property. This prevents this property owner from enjoying the same rights and benefits of other neighboring properties.

The lot was divided and the home was constructed prior to McCormick purchasing the property, so neither the lot size nor the layout of the home on the lot were within the current owner's control. The lot is half of the size of surrounding properties, and the building setbacks are already smaller than the code allows, creating a unique circumstance that only applies to this property.

The variance wouldn't change the character of the neighborhood, which would remain primarily single family homes. Because the proposal is for a patio, flush with the ground, the improvement would not dominate the streetscape or the residential appearance of the home.

As witnessed by the signatures of the neighbors concurring with the request, the variance will not impact the adjacent properties nor the neighborhood in general.

Staff Recommendation:

Due to the small size of this property and the other reasons outlined above, Staff supports the variation with the condition that the patio not extend more than nine feet (9') from the front of the foundation on the home.

A draft Finding of Fact and Ruling Approving a Variance is attached.

Should the Board of Adjustment disagree, and recommend denial of the variance request, the Board of Adjustment should direct staff to prepare an alternative Finding of Fact and Ruling denying said petition. The Board should also outline their Finding of Facts and justification for denial of said variance.

Respectfully Submitted;

Russ Farnum
City Administrator

attachments

City of Monticello Board of Adjustment

Jeff McCormick – 721 N. Sycamore Street

Variance Request

Findings of Fact and Ruling Approving Variance

Comes Now the Monticello Board of Adjustment (BOA), and in response to the request of Jeff McCormick that would allow construction of a walk, stoop and patio in the front yard, does hereby find as follows:

Facts/Background:

1. The BOA considered the Variance Request of McCormick at a meeting of the BOA held Tuesday April 27 at 5:15 p.m. McCormick was present and addressed the BOA sharing with them proposed construction plans;
2. McCormick owns property located north of 7th Street on the west side of Sycamore Street;
3. The BOA determined that the proposed patio on the subject property meets the requirements for a variance for the following reasons:
 - a. For this particular property, any walkway or steps to the front door extending more than 6 feet would violate the Front Yard requirements. That small area barely provides enough room for a 3-foot landing and 3 steps down to grade, potentially preventing use of the front door of the house. Being unable to construct a sidewalk or front steps to your door certainly jeopardizes the value and desirability of this home.
 - b. The rear yard of this property is about 19 feet and the required rear yard setback is 35 feet, which prevents any patio or deck improvements in the tiny rear yard on the property. This prevents this property owner from enjoying the same rights and benefits of other neighboring properties.
 - c. The lot was divided and the home was constructed prior to McCormick purchasing the property, so neither the lot size nor the layout of the home on the lot were within the current owner's control. The lot is half of the size of

surrounding properties, and the building setbacks are already smaller than the code allows, creating a unique circumstance that only applies to this property.

- d. The variance wouldn't change the character of the neighborhood, which would remain primarily single family homes. Because the proposal is for a patio, flush with the ground, the improvement would not dominate the streetscape or the residential appearance of the home.
- e. As witnessed by the signatures of the neighbors concurring with the request, the variance will not impact the adjacent properties nor the neighborhood in general.

The Variance Request by Jeff McCormick for the proposed patio at 721 N. Sycamore Street is hereby approved for the above-listed reasons.

Signed and dated this _____ day of _____, 2021

Trint Adams, Chair

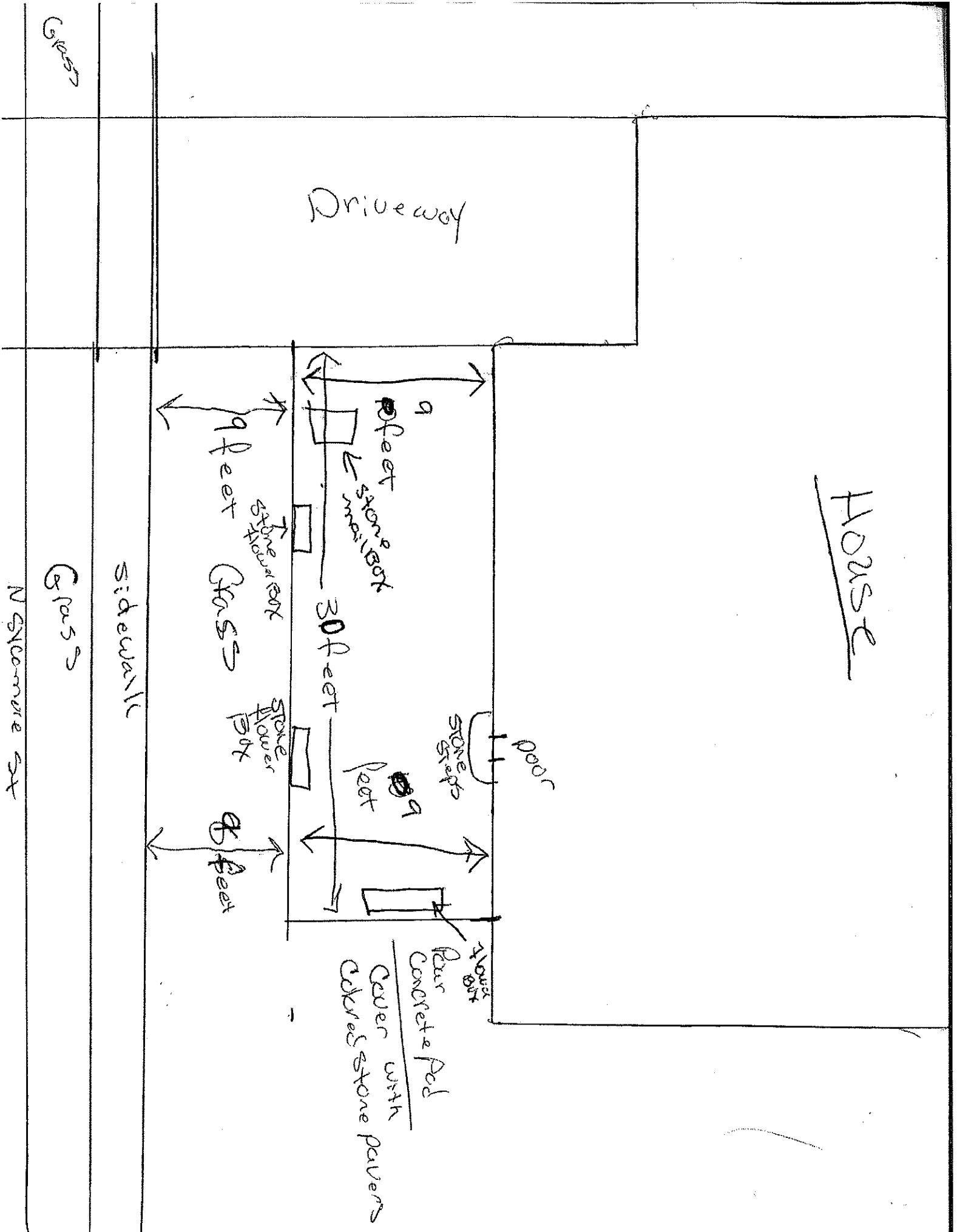
Monticello Board of Adjustment

Attest:

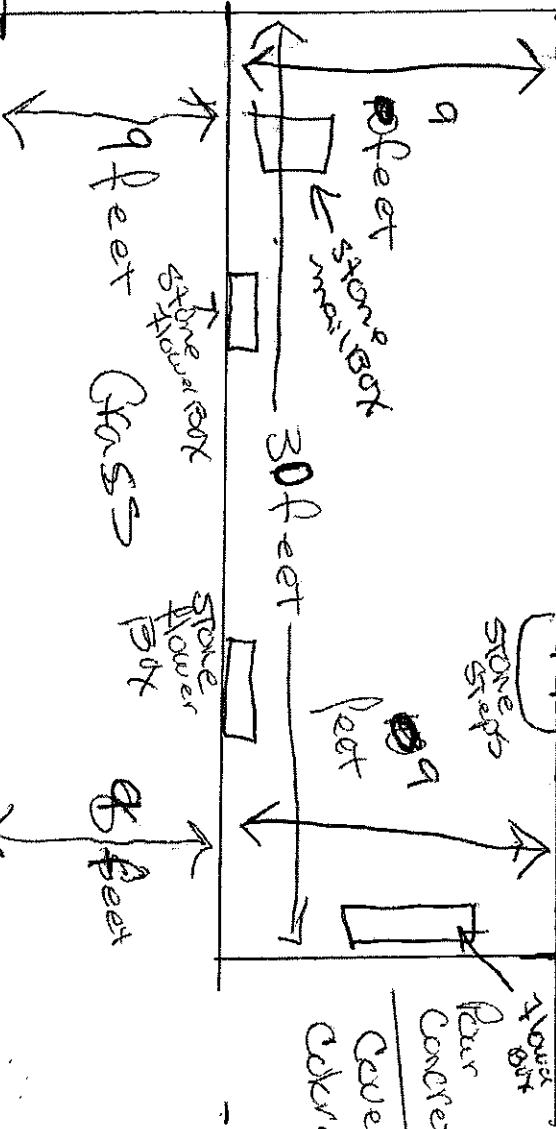
Russ Farnum, City Administrator

City of Monticello

HOUSE



Driveway



9 feet
stone block

30 feet

9 feet
stone flower pot

8 feet
flower pot

door
stone steps

Rear
Concrete Pad
Cover with
colored stone pavers

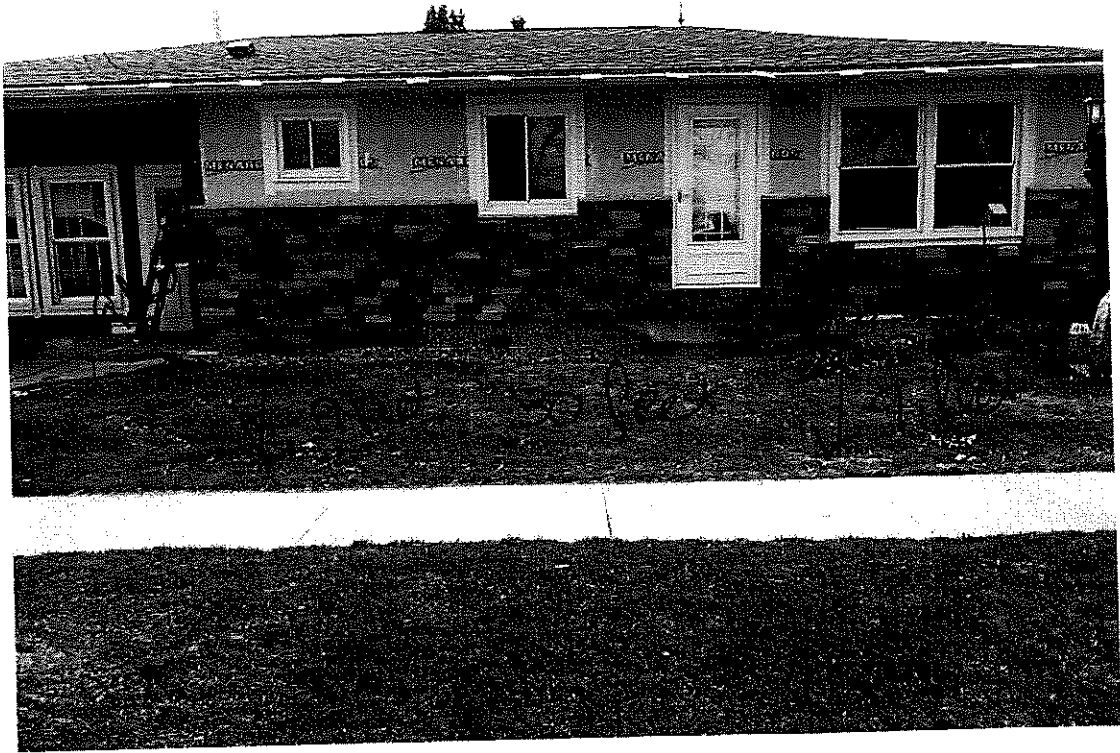
sidewalk

Grass

Grass

N. Sycamore St





CITY OF MONTICELLO, IOWA
Adjacent Property Notification Form

Printed Name of Person Requesting Variance: Jeff McCormick

Address Where Variance Is Requested: 721 North Sycamore ST

As an adjacent property owner (*property that lies within 200' of the property at which the variance is being requested*) it is requested that you sign and date this form acknowledging that you have been informed of the Variance I have requested and that a hearing on the requested Variance will held before the Board of Adjustment at some point within the next three (3) weeks. By signing and dating this form you are acknowledging notice of my request. You may or may not choose to take a position by checking one of the options provided below the signature line.

Adjacent Property Owner Signature: Jennie Jankowski

Address: 722 N Sycamore

Date: Dec 3, 2020

I do not object to the granting of the variance:
I object to the granting of the variance:
I presently take no position on the variance request:

Adjacent Property Owner Signature: Darlene Wilcox

Address: 125 E 7th

Date: 12-3-20

I do not object to the granting of the variance:
I object to the granting of the variance:
I presently take no position on the variance request:

Adjacent Property Owner Signature:

DAVID Tschantz

Address:

725 N Sycamore

Date:

1-2-2021

I do not object to the granting of the variance:

I object to the granting of the variance:

I presently take no position on the variance request:

Adjacent Property Owner Signature:

Sueh School

Address:

130 E 7th St.

Date:

1-14-21

I do not object to the granting of the variance:

I object to the granting of the variance:

I presently take no position on the variance request:

Adjacent Property Owner Signature:

Bob LaBuse

Address:

N Sycamore St

Date:

1-18-21

I do not object to the granting of the variance:

I object to the granting of the variance:

I presently take no position on the variance request:

Adjacent Property Owner Signature:

Bob Jones

Address:

207 E 7th St

Date:

2-15-21

I do not object to the granting of the variance:

I object to the granting of the variance:

I presently take no position on the variance request:

Reports
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OFFICE OF THE GOVERNOR
Governor Kim Reynolds ★ Lt. Governor Adam Gregg

FOR IMMEDIATE RELEASE: Wednesday, April 28, 2021
CONTACT: Pat Garrett, (515) 802-0986

Governor Reynolds Announces Child Care Task Force Virtual Town Hall Meetings

DES MOINES – Today, Governor Reynolds announced two Virtual Town Hall meetings to support and inform the Child Care Task Force.

On March 10, Governor Reynolds signed Executive Order 8 launching a new Child Care Task Force to develop a comprehensive strategy to address the child care shortage and barriers to child care in Iowa. As part of this effort, the Task Force wants to hear directly from parents and child care providers.

“No comprehensive strategy to address child care would be complete without direct input from parents and child care providers,” said Gov. Reynolds. “These Virtual Town Hall meetings will ensure the Task Force receives valuable insight into the current state of child care in Iowa and ways to improve it from those who know it best.”

The first Virtual Town Hall meeting will be held on May 6, 2021 from 6:00pm – 8:00pm for parents with children in child care.

The second Virtual Town Hall meeting will be held on June 1, 2021 from 6:00pm – 8:00pm for child care providers.

If you are interested in participating, please send an email to Ryan.Capps@governor.iowa.gov with your name, affiliation (if any), and which town hall you are requesting to participate in. On the day of your respective town hall, you will receive a link to the meeting and sign in information. Speaking slots are limited, and dependent on the number of requests, presenters will be limited to three to five minutes in order to accommodate as many presenters as possible.

For more information about the Child Care Task Force, visit:
<https://www.futurereadyiowa.gov/childcare-taskforce>



MONTICELLO AREA CHAMBER OF COMMERCE, INC.

204 East First St. • Monticello, Iowa 52310

Email: chamber@macc-ia.us or visit us at www.macc-ia.us

Phone: 319.465.5626 • Fax: 319.465.3527

Report 5a

2021 MACC, Inc.
Board of Directors

Board Officers

President:
Chris Brokaw
Edward Jones Investments

First Vice-President:
Jared Lasley
REM Electric

Second Vice-President:
Lisa Folken
Kirkwood Jones County
Regional Center

Board Members

Kris Barnhart
All Seasons Auto Body

Ashley Faust
F&M Bank

Maureen Gronstal
Bradley & Riley, PC

RaeAnn Manternach
Monticello Express &
Shoppers' Guide

Angie Meyer
Commander Building and
Legacy Lanes

Dr. Lindsey Meyer
Monticello Family Dentistry

Staff

Jan M. Hoag, IOM, Director

April 29, 2021

Mayor Wolken and Monticello City Council Members
200 E. First St.
Monticello, IA 52310

Dear Mayor and City Council Members:

During the April 19, 2021 City Council meeting the following action occurred:
"Council discussed the crosswalks, handicap ramp and intersection that they toured earlier in the meeting. They reached a consensus of the following: 1. Crosswalk in the 100 block of East First Street, near the Pocket Park & Grand China – Public Works Director directed to reach out to the businesses in that block to see if they would rather see the crosswalk remain or to remove it and create more parking, if abandoned. 2. Crosswalks on South Maple Street and East First Street, near the Theisen's Store – the crosswalk on the west side of South Maple Street should remain and the crosswalk on the east side of South Maple Street should be removed., and 3. Intersection of North Maple Street and East First Street handicap ramp – Public Works Director was directed to ask IDOT to consider other options related to the handicap ramp and work with IDOT to come up with other options. Yeoman moved to approve Resolution #2021-46 directing Public Works Director to contact IDOT with recommendations related to Proposed changes to crosswalks, handicap ramps and street with the Hwy 38 Overlay Project. Hanken seconded, roll call unanimous."

Source: City Council Minutes published on website:

After hearing input from members of our organization and by a majority vote of our board of directors, the MACC, Inc. would like to go on record at this time with the following statement:

The Monticello Area Chamber of Commerce, Inc. supports retaining the mid-block crosswalk on East First St. near the Pocket Park and Grand China. This crosswalk conveniently connects a public parking lot and a city park to East First St. businesses. Visitors to our community, as well as the local citizenry, enjoy the ease of access to our downtown the crosswalk provides. Walkable communities are easier and more attractive to live in, making for happier, healthier citizens. We urge the City Council to not remove it.

The MACC, Inc. Board of Directors

"The mission of the Monticello Area Chamber of Commerce is to provide the leadership to promote Monticello and the surrounding area Chamber members. The Chamber will serve as a catalyst for the development of business and industry in the area and shall gather and disseminate information to its members and other interested parties in order to support a growing and progressive community."



Upcoming Activities/Events

- Live Healthy Iowa Kids Track Championships (May 5th)
-

Registration Dates

- Swim Lessons/Swim Team/Memberpasses
 - Opens April 19th (all online)
- Golf(ish) Extravaganza and Summer of Fun registration is now open.

Aquatic Center

- Cleaning up basin and installing new guard platforms

Park Board

- Continued planning for Summer Fundraising Events
 - June 19th will be golf tournament
 - July 10th will be a Family Fun night at the aquatic center
 - Event will be held from 5:00-10:00.
 - Swimming from 7:00-10:00
 - Duck Jump at 8:00, change to win entries into the Duck Drop in August
 - August will be a duck race.
 - All proceeds from these events will go towards the Austin Smith Inclusive Playground project. It is our goal to run these events yearly moving forward to continue fundraising for various projects within our parks.

Tree Board

- Trees from Morrisons being delivered this week. Trees will be in the ground by end of the week.

Miscellaneous

- We are now taking applications for pool employment; applications can be picked up at the Berndes Center or City Hall
- May 14th we will have 40 high school and middle school kids helping to clean up Riversider and Baty. A group of adults will also be out at the park and ride picking up trash and debris.
- Planted 250 trees and shrubs that we received from the Iowa DNR.

Submitted by:
Jacob Oswald
Director of Parks and Recreation