

City of Monticello, Iowa

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Posted on May 14, 2021 at 5:00 p.m.

Monticello City Council Meeting May 17, 2021 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		Library Director:	Michelle Turnis

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	May 3, 2021
Approval of Payroll	May 6, 2021
Approval of Bill List	
Approval of Treasurer's Report	April 2021

Public Hearings:

1. **Public Hearing** on proposed budget amendments
2. **Resolution** Amending the Current Budget for the Fiscal Year Ending June 30, 2021

Resolutions:

3. **Resolution** Entitled reporting all employees' wages for calendar year ending December 31, 2020

4. **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2021 for the City of Monticello
5. **Resolution** Approving of Extraterritorial Subdivision Plat for property located at 16291 Rock Road

Motions:

6. **Motion** to waive Chamber of Commerce rental fees for Use of the Pocket Park of the Uptown Summer Nites in the Pocket Park, which will be held on June 17th, July 15th and August 19th from 5 PM to 8 PM

Ordinances:

7. **Ordinance** amending Provisions Pertaining to Chapter 165 "Zoning Regulations" Definitions, Accessory Buildings, Structures, and Uses and Fences

Reports / Potential Actions:

8. City Engineer
9. Mayor
10. City Administrator
 - a. USDA Letter of Condition & documents
11. City Clerk
12. Public Works Director
13. Police Chief
 - a. Officer Zach Buehler and Rogue
14. Water/Wastewater Superintendent
15. Park and Recreation Director
 - a. Park report
16. Library Director

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting. Mask is required to attend the meeting and seating is limited.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: May 17, 2021 City Council Meeting

Time: May 17, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88397989285?pwd=cTRQZ2MwNkNlcnYxcmxKWkJCeEpvQT09>

Meeting ID: 883 9798 9285

Passcode: 665341

One tap mobile

+16465588656,,88397989285#,,,,*665341# US (New York)

+13017158592,,88397989285#,,,,*665341# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 883 9798 9285

Passcode: 665341

Find your local number: <https://us02web.zoom.us/j/kpf8r9sa8>

Regular Council Meeting
May 3, 2021 – 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Brenda Hanken, Scott Brighton, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Public Works Director Nick Kahler, Water/ Wastewater Superintendent Jim Tjaden, Park & Rec Director Jacob Oswald, Library Director Michelle Turnis. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Yeoman moved to approve the agenda, Langerman seconded, roll call unanimous.

Bud Coyle, 516 N Sycamore voiced his concerns on the dirt that was used as fill on his property by Horsfield Construction.

Langerman moved to approve the consent agenda and Brighton seconded. Roll call unanimous.

Mayor read a proclamation declaring May 2nd – 8th, 2021 as National Small Business Week. Chamber Director Jan Hoag applauded City for supporting local businesses.

Chamber Director Jan Hoag updated Council on the Uptown Summer Nites in the Pocket Park. They will be held on June 17th, July 15th and August 19th from 5 PM to 8 PM. The Park Board agreed to waive the rental fee for the Park with Council approval. Wolken stated it will be on the next agenda for the Council to take action on the fees.

Farnum reviewed the preliminary development agreement for McMATT Properties which provides for rebates over a 10-year period on a declining scale. The next two resolutions will set public hearings for June 21, 2021 at 6:00 PM to finally approve the development agreement and adding project to the TIF plan. Council discussed the rebates not to exceed amount. Mike McDonough, 501 Park Drive, advised they would like to see the not to exceed amount to be higher to ensure they get the 10-years of rebates. Goedken moved to approve Resolution #2021-52 Preliminarily approving proposed Development Agreement between the City of Monticello and McMATT Properties and scheduling a Public Hearing on the proposed agreement, with a not to exceed amount of \$75,000.00. Brighton seconded. Roll call unanimous.

Langerman moved to approve Resolution #2021-53 Preliminarily approving Proposed Amendments to Monticello Urban Renewal Plan to include McMATT Properties Project,

and to schedule a Public Hearing on the proposed Urban Renewal Plan amendment for the 21st day of June 2021 at 6:00 p.m. Yeoman seconded. Roll call unanimous.

Farnum reviewed the airport grant with 80% State funding/ 20% City match for an \$80,000 apron extension necessary to allow a private party to build a new 100-foot square private hangar on land lease from the Airport. Goedken moved to approve Resolution #2021-54 Approving Submission of the Iowa DOT Airport State Funding Application for Monticello Regional Airport. Lux seconded. Roll call unanimous.

Tjaden advised that water wells get inspected every 5 to 10 years. The last time the north well inspected was in 2014. The North Well is our highest production well and there is a slight water leak in the pump, so it would be a good time to service the well. Langerman moved to approve Resolution #2021-55 Authorizing Cahoy Group to Pull, Inspect & to Perform a Downhole TV Survey of North Well, Goedken seconded, roll call unanimous.

Tjaden advised the water and sewer department was looking to purchase the cemetery 2016 Hustler mower for \$4,000. The trade in value of the 2012 John Deere mower is \$3,400 and they could purchase a new Toro mower for \$8,300 less trade-in, making the purchase price be \$4,900. Tjaden felt it made sense to trade in the John Deere mower and purchase a new mower for \$900 more than they are paying for the cemetery mower. Council suggested looking into having someone mow the new water tower area. Yeoman moved to table action on the purchase of a Toro mower and to look into bidding the mowing. Hanken seconded. Roll call unanimous.

Farnum stated his formal review will be in 6 months and Council could consider his pay increase at that time. Langerman moved to approve Resolution #2021-56 Approving wages for non-bargaining staff for FY '22, Brighton seconded, roll call unanimous. This approved a 2.5% increase.

Kahler reviewed the sealcoating packages he received from L.L. Pelling using rock chips compared to pea gravel. He divided the sealcoat streets into groups and intends to rotate the groups so they are sealcoated every 5 to 6 years. Council discussed East First Street section and how to proceed, because the demolition and construction of the grocery store, sewer plant improvements and housing development, there will be a lot of heavy traffic on that section of the street. Farnum requested permission to chip seal the street for now and it could be re-built after the construction is completed. Langerman moved to approve Resolution #2021-57 Approving contracting with L.L. Pelling to complete various Sealcoating projects. Lux seconded. Roll call unanimous.

Oswald advised a COVID-19 Relief Recreational Trails Program grant is available and he would like to apply for funding. The grant requires a minimum request of \$500,000. The trail committee is working with City Engineer to get cost estimates for the trail. Oswald stated to make the grant be competitive, he would need a match of about 1/3 of the

project. They are looking to request between \$500,000 to \$600,000 with City match of \$250,000 to \$300,000 for a total of \$750,000 to \$900,000. Grant deadline is prior to the next council meeting and it requires Council approval of grant submission and match. If grant is awarded, City has until September 30, 2023 to complete the project. They are looking into options of extending trail from Baty Disc Golf trail toward Riverside Gardens and Fairgrounds. Chamber Director Jan Hoag reviewed grant and would like to see trailhead facilities included in the project. She stated the trail would promote economic development and people are moving to towns because of quality of life the towns have to offer. Trail committee member Keith Stamp stated a trail system is a great asset to a community. Katie Farrowe felt expansion of the trail could bring more cyclists to town. Langerman moved to approve Resolution #2021-58 Approving Submission of the COVID-19 Relief Recreation Trails Program Application for Monticello Parks & Recreation Department, Lux seconded, roll call unanimous. This was for a not to exceed amount of \$300,000.

Farnum reported the property owner at 721 N. Sycamore applied for a variance for a proposed patio in the front yard, which encroached the setback area. He attended the Board of Adjustments and only three members were present and vote was 2 to 1, which failed to meet the three affirmative votes needed to approve. Farnum reported the City Code addresses "porches and decks" but not patios, in the front yard. Farnum proposed changes to code that could address this issue. Jeff McCormick, 721 N. Sycamore advised he is trying to upgrade his property, and the patio would extend 9' from his house and 9' from the back of the sidewalk. Wolken felt if they want to allow McCormick to build the patio then others in town should also be allowed to build them in the older areas of town. Hanken made the motion to allow Jeff McCormick to build a patio, died due to a lack of a second. Goedken moved to direct City Administrator to amend language to allow a patio, similar to a porch and limit on greenspace setback of 9', Brighton seconded, roll call unanimous.

Farnum updated Council on the status of the Employee Handbook and his intention to discuss proposed changes with City Attorney prior to bringing it back to the Council for approval.

Farnum reported Governor Reynolds is holding two virtual Town Hall meetings on child care from 6 PM to 8 PM. The May 6th meeting will be for parents with children in child care. The June 1st meeting will be for child care providers.

Farnum stated at the last meeting, a resident asked the Council to consider limiting the use of fireworks. Consensus of Council was to continue to follow the State Code on fireworks.

Farnum stated Goedken had asked for a work session on Council procedures, which he feels would be good to do after the fall election. Brighton stated he would like work sessions that are educational and possibly background on items on the next agenda.

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May 3, 2021

Kim Brooks stated the School Board holds work sessions that she attends and it shortens the length of their meetings.

Kahler reported emailing State DOT engineer on the recommendations of Council following the last Council meeting and he advised whatever the City decides is fine. He will work on getting a survey together for the businesses.

Goedken questioned the status of the Monticello sign along Hwy 151. Smith advised he was waiting for some local contractors to submit a quote to remove the sign.

Turnis reported they are looking into permanent storyboard signs. Several signs were removed and damaged recently.

Turnis reported the Library Board is working on a 15th year celebration on the new facility which will be held in June.

Tjaden reported on several leaks or manhole issues that will need to be addressed. The water leak is located at Buckeye and S. Chestnut and they will need to turn off water at the school to make the repairs. They are trying to line up the job to be done on a Wednesday when school is out early. The other issues are the brick manhole on Walnut and Chestnut and a sewer line on Elm Street, near 3rd Street.

Smith reported the Officers will be wearing patches with yellow to promote childhood cancer.

Smith reported Zach Buehler and his canine Rogue attended certification and passed. Council asked if they could come to a Council meeting to be introduced.

Smith updated Council on some nuisances and requested direction on the nuisance on S. Cedar regarding the removal of rock that was extended in the front of the house. Goedken made the motion to direct Police Chief to give the property owner of the S. Cedar Street nuisance a reminder, with a two-week extension. Brighton seconded. Roll call unanimous.

Brighton moved to adjourn at 8:24 P.M.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - MAY 6, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	April 19 - May 2, 2021				
David Husmann	\$ 1,218.14	\$ 225.79	0.00	0.00	\$ 935.65
Mary Intkekofer	1,864.00	-	0.00	0.00	1,285.91
Nick Kahler	96.00	-	0.00	0.00	82.51
Brandon Kent	3,168.80	-	0.00	1.13	2,307.90
Lori Lynch	2,099.90	75.90	0.00	0.00	1,428.96
Shannon Poe	472.00	-	0.00	0.00	359.66
Shelly Searles	1,864.00	-	0.00	0.00	1,270.56
Sabrina Strella	263.55	-	0.00	0.00	216.03
Jenna Weih	2,120.96	129.36	0.00	0.00	1,537.38
Curtis Wyman	1,696.00	-	12.00	74.63	1,150.97
TOTAL AMBULANCE	\$ 14,863.35	\$ 431.05	12.00	75.76	\$ 10,575.53
CEMETERY	April 17 - 30, 2021				
Dan McDonald	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,232.40
TOTAL CEMETERY	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,232.40
CITY HALL	April 18 - May 1, 2021				
Cheryl Clark	\$ 1,728.00	\$ -	1.13	44.63	\$ 1,171.69
Russ Farnum	3,653.85	-	0.00	0.00	2,495.93
Sally Hinrichsen	2,550.27	-	0.00	0.00	1,611.08
Nanci Tuel	1,530.40	-	0.00	0.00	1,025.02
TOTAL CITY HALL	\$ 9,462.52	\$ -	1.13	44.63	\$ 6,303.72
FIRE					
Joe Bayne	\$ 125.00	\$ -	0.00	0.00	\$ 115.44
Chris Hinrichs	60.00	-	0.00	0.00	55.41
Billy Norton	100.00	-	0.00	0.00	85.94
Paul Warner	100.00	-	0.00	0.00	92.35
TOTAL FIRE	\$ 385.00	\$ -	0.00	0.00	\$ 349.14
LIBRARY	April 19 - May 2, 2021				
Molli Hunter	\$ 652.13	\$ -	0.00	0.00	\$ 533.03
Penny Schmit	1,132.01	-	0.00	0.00	642.50
Michelle Turnis	1,655.77	-	0.00	0.00	1,050.18
TOTAL LIBRARY	\$ 3,439.91	\$ -	0.00	0.00	\$ 2,225.71
MBC	April 19 - May 2, 2021				
Jacob Oswald	\$ 2,038.46	\$ -	0.00	0.00	\$ 1,533.53
Shannon Poe	1,624.23	-	0.00	0.00	1,115.58
TOTAL MBC	\$ 3,662.69	\$ -	0.00	0.00	\$ 2,649.11
POLICE	April 19 - May 2, 2021				
Zachary Buehler	\$ 2,037.00	\$ -	0.00	0.00	\$ 1,511.44
Peter Fleming	2,142.00	-	0.00	24.50	1,515.75
Dawn Graver	2,400.00	-	0.00	0.00	1,726.29
Erik Honda	2,472.50	-	1.50	11.50	1,833.64
Jordan Koos	2,436.00	-	0.00	5.00	1,760.64
Britt Smith	2,996.15	-	0.00	0.00	2,192.87
Madonna Staner	1,530.40	-	0.00	0.00	1,160.59
Brian Tate	3,495.38	43.88	0.00	0.00	2,714.85

PAYROLL - MAY 6, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
TOTAL POLICE	\$ 19,509.43	\$ 43.88	1.50	41.00	\$ 14,416.07
ROAD USE	April 17 - 30, 2021				
Zeb Bowser	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,251.03
Jasper Scott	1,600.00	-	0.00	0.00	1,123.41
TOTAL ROAD USE	<u>\$ 3,300.00</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 2,374.44</u>
SANITATION	April 17 - 30, 2021				
Michael Boyson	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,195.94
Nick Kahler	2,079.81	-	0.00	0.00	1,432.94
TOTAL SANITATION	<u>\$ 3,779.81</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 2,628.88</u>
SEWER	April 17 - 30, 2021				
Tim Schultz	\$ 1,760.00	\$ -	0.00	40.13	\$ 1,223.33
Jim Tjaden	2,346.15	-	0.00	0.00	1,701.48
TOTAL SEWER	<u>\$ 4,106.15</u>	<u>\$ -</u>	<u>0.00</u>	<u>40.13</u>	<u>\$ 2,924.81</u>
WATER	April 17 - 30, 2021				
Daniel Pike	\$ 1,724.00	\$ -	0.00	0.00	\$ 1,252.69
TOTAL WATER	<u>\$ 1,724.00</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 1,252.69</u>
TOTAL - ALL DEPTS.	\$ 65,932.86	\$ 474.93	14.63	201.52	\$ 46,932.50

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AARON'S AUTOMOTIVE LLC	PD VEHICLE OPERATING	80.60			
BAKER PAPER CO INC	PD BUILDING SUPPLIES	59.61			
BRIAN CROWLEY	PD EQUIP REPAIR/MAINT	45.98			
IOWA LAW ENFORCEMENT ACADEMY	PD TRAINING - HONDA	150.00			
MCALEER WATER CONDITIONING INC	PD BUILDING SUPPLIES	29.40			
MICHAEL'S CLOTHING	PD UNIFORM REPAIR	40.00			
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	825.96			
MONTICELLO EXPRESS INC	PD OFFICE SUPPLIES	396.96			
TCM BANK NA	PD EQUIP REPAIR/MAINT	389.38			
UNIFORM DEN INC	PD SUPPLIES	217.09			
WELAND CLINICAL LAB P.C.	PD LAB	37.00			
	110 POLICE DEPARTMENT TOTAL		2,271.98		
STREETS					
ACCENT CONSTRUCTION	RU STREET MAINTENANCE SUPPLIES	240.00			
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES	215.75			
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	105.00			
SPAHN & ROSE LUMBER CO INC	RU STREET MAINTENANCE SUPPLIES	130.96			
	210 STREETS TOTAL		691.71		
STREET LIGHTS					
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS	217.02			
	230 STREET LIGHTS TOTAL		217.02		
AQUATIC CENTER					
TCM BANK NA	POOL OFFICE SUPPLIES	40.76			
	440 AQUATIC CENTER TOTAL		40.76		
CEMETERY					
INNOVATIVE AG SERVICES CO	CEMETERY GROUNDS SUPPLIES	228.90			
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	185.13			
	450 CEMETERY TOTAL		414.03		
SOLDIER'S MEMORIAL BOARD					
MEDIACOM	SLDR MEM TELEPHONE	26.55			
	498 SOLDIER'S MEMORIAL BOARD TOTAL		26.55		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	443.75			
	620 CLERK/CITY ADMIN TOTAL		443.75		
ENGINEER					
SNYDER & ASSOCIATES, INC	ENGINEERING FEES	5,879.16			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	640 ENGINEER TOTAL		5,879.16		
CITY HALL/GENERAL BLDGS					
AMSTERDAM PRINTING AND LITHO	CH OFFICE SUPPLIES		239.00		
BAKER PAPER CO INC	CH BUILDING SUPPLIES		31.48		
HOLIDAY INN AIRPORT	CH TRAVEL - HINRICHSN		224.00		
JOHN DEERE FINANCIAL	CH GROUNDS SUPPLIES		27.98		
MEDIACOM	CH TELEPHONE		168.13		
MONTICELLO EXPRESS INC	CH ADVERTISING		1,087.22		
NEXT GENERATION PLBG & HTG LLC	CH BLDG REPAIR/MAINT		567.41		
REPUBLIC SERVICES	CH NUISANCES - 336 S MAIN ST		581.15		
TCM BANK NA	ZOOM VIDEO COMMUNICATIONS		14.99		
	650 CITY HALL/GENERAL BLDGS TOTAL		2,941.36		
	001 GENERAL TOTAL		12,926.32		
MONTICELLO BERNDES CENTER					
PARKS					
ALLIANT ENERGY-IES	MBC ELECTRIC		960.58		
MOLLI JENN HUNTER	JANITORIAL SERVICES		281.25		
JOHN DEERE FINANCIAL	MBC OSHA SUPPLIES		21.48		
KROMMINGA MOTORS INC	MBC POST HOLE AUGER RENTAL		250.00		
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT		5,850.00		
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL		204.71		
MONTICELLO EXPRESS INC	MBC LEAGUE SUPPLIES		25.00		
MONTICELLO SPORTS	MBC LEAGUE SUPPLIES		822.00		
TCM BANK NA	NRPA APPLICATION & EXAM FEES		350.17		
WHITE HAWK PLUMBING & HEATING	MBC GROUNDS SUPPLIES		24.18		
	430 PARKS TOTAL		8,789.37		
	005 MONTICELLO BERNDES CENTER TOTAL		8,789.37		
POLICE CANINE UNIT					
POLICE DEPARTMENT					
TCM BANK NA	PD CANINE SUPPLIES		1,073.00		
	110 POLICE DEPARTMENT TOTAL		1,073.00		
	009 POLICE CANINE UNIT TOTAL		1,073.00		
MONTICELLO TREES FOREVER					
PUBLIC WORKS					
JOHN DEERE FINANCIAL	BAILEYS #5 SHADE TREE		69.99		
KEN LIKE TRUCKING COMPANY	TREE FOREVER DELIVERY		250.00		
	299 PUBLIC WORKS TOTAL		319.99		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	014 MONTICELLO TREES FOREVER TOTAL		319.99		
FIRE					
FIRE					
CNH CAPITAL	FIRE EQUIP REPAIR/MAINT	2,961.79			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	112.18			
	150 FIRE TOTAL		3,073.97		
	015 FIRE TOTAL		3,073.97		
AMBULANCE					
AMBULANCE					
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	32.33			
BAKER PAPER CO INC	AMB BUILDING SUPPLIES	59.61			
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	364.29			
MCALEER WATER CONDITIONING INC	AMB BUILDING SUPPLIES	29.40			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	488.06			
MONTICELLO EXPRESS INC	AMB OFFICE SUPPLIES	484.90			
UNITY POINT HEALTH	AMB MEDICAL SUPPLIES	193.97			
	160 AMBULANCE TOTAL		1,652.56		
	016 AMBULANCE TOTAL		1,652.56		
LIBRARY IMPROVEMENT					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB IMP PROGRAMS/PROMOTIONS	6.38			
MONTICELLO EXPRESS INC	LIB IMP PROGRAMS/PROMOTIONS	105.00			
TCM BANK NA	LIB IMP PROGRAMS/PROMOTIONS	328.46			
	410 LIBRARY TOTAL		439.84		
	030 LIBRARY IMPROVEMENT TOTAL		439.84		
LIBRARY					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB BOOKS	688.88			
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	11.15			
MOLLI JENN HUNTER	JANITORIAL SERVICES	225.00			
MEDIACOM	LIB TELEPHONE	123.89			
NEXT GENERATION PLBG & HTG LLC	LIB BLDG REPAIR/MAINT	60.00			
SWANK MOTION PICTURES LLC	LIB PROCESSING	119.00			
TCM BANK NA	LIB OFFICE SUPPLIES	93.20			
	410 LIBRARY TOTAL		1,321.12		
	041 LIBRARY TOTAL		1,321.12		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SUPER MAC FUND SUPER MAC FUND INFRASTRUCTURE TECHNOLOGY	SUPER MAC WEBCAM		90.00		
	499 SUPER MAC FUND TOTAL		90.00		
	045 SUPER MAC FUND TOTAL		90.00		
AIRPORT AIRPORT					
BIECHLER ELECTRIC, INC.	AIRPORT EQUIP REPAIR/MAINT		320.00		
M TOWN TIRE & AUTO	AIRPORT EQUIP REPAIR/MAINT		133.00		
MONTICELLO AVIATION INC	AIRPORT GROUNDS SUPPLIES		358.35		
MONTICELLO COMM SCHOOL DISTRICT	AIRPORT FUEL		182.54		
	280 AIRPORT TOTAL		993.89		
	046 AIRPORT TOTAL		993.89		
ROAD USE STREETS					
ACCENT CONSTRUCTION	RU STREET MAINTENANCE CONTRACT		645.00		
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST		95.75		
CENTRAL IOWA DISTRIBUTING INC	RU STREET MAINTENANCE SUPPLIES		1,272.00		
EHRISMAN TREE SERVICE	RU TREE REMOVAL & PLANTING		125.00		
JOHN DEERE FINANCIAL	RU TREE REMOVAL & PLANTING		39.98		
KROMMINGA MOTORS INC	RU MINI HOE RENTAL		164.00		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT		38.55		
MID-IOWA SOLID WASTE EQUIP CO	RU EQUIP REPAIR/MAINT		1,078.82		
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL		536.27		
VERMEER IOWA & N MISSOURI	RU EQUIP REPAIR/MAINT		2,555.00		
	210 STREETS TOTAL		6,550.37		
	110 ROAD USE TOTAL		6,550.37		
TRUST/SLAVKA GEHRET FUND LIBRARY					
TCM BANK NA	LIB GEHRET BOOKS		39.69		
KEVIN J WOOD	LIB GEHRET PROGRAMMING		325.00		
	410 LIBRARY TOTAL		364.69		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		364.69		
PARK IMPROVEMENT CAPITAL PROJECTS					
MOBOTREX INC	SCHOOL/TRAIL CROSSWALK		1,186.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	750 CAPITAL PROJECTS TOTAL		1,186.00		
	313 PARK IMPROVEMENT TOTAL		1,186.00		
BATY DISC GOLF COURSE PARKS STEVE MONK CONSTRUCTION	BATY DG MOWING		352.00		
	430 PARKS TOTAL		352.00		
	338 BATY DISC GOLF COURSE TOTAL		352.00		
MARY MAXINE REDMOND TRUST LIBRARY TCM BANK NA	LIB REDMOND PROGRAMMING		101.72		
	410 LIBRARY TOTAL		101.72		
	339 MARY MAXINE REDMOND TRUST TOTAL		101.72		
TRUST/IOMA MARY BAKER LIBRARY TCM BANK NA	LIB BAKER BOOKS		59.44		
	410 LIBRARY TOTAL		59.44		
	503 TRUST/IOMA MARY BAKER TOTAL		59.44		
WATER WATER HAWKINS WATER TREATMENT STATE HYGIENIC LABORATORY KROMMINGA MOTORS INC MONTICELLO COMM SCHOOL DISTRCT NEXT GENERATION PLBG & HTG LLC SURVEYING AND MAPPING LLC TCM BANK NA	WATER SYSTEM WATER LAB TESTS WATER EQUIP REPAIR/MAINT WATER FUEL WATER BLDG REPAIR/MAINT WATER GIS MAPPING WATER POSTAGE		1,010.82 99.50 .44 208.42 188.70 1,800.00 11.14		
	810 WATER TOTAL		3,319.02		
	600 WATER TOTAL		3,319.02		
SEWER SEWER ALLIANT ENERGY-IES ENVIRONMENTAL RESOURCE ASSOC. FAREWAY STORES #840-1 HACH COMPANY	1105 E FIRST ST SEWER LAB SUPPLIES SEWER LAB SUPPLIES SEWER SYSTEM		2,953.11 298.30 8.91 694.50		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STATE HYGIENIC LABORATORY	SEWER LAB TESTS	1,136.50			
IA DIV OF LABOR SERVICES	SEWER BOILER INSPECTION	135.00			
INNOVATIVE AG SERVICES CO	SEWER SUPPLIES	174.40			
TRANS-IOWA EQUIPMENT, INC.	SEWER EQUIP REPAIR/MAINT	86.15			
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	208.42			
SURVEYING AND MAPPING LLC	SEWER GIS MAPPING	1,800.00			
TCM BANK NA	SEWER LAB SUPPLIES	143.43			
TRI COUNTY PROPANE LLC	SEWER UTILITIES	863.94			
WINDSTREAM IOWA-COMM. INC.	SEWER TELEPHONE	60.72			

	815 SEWER TOTAL		8,563.38		

	610 SEWER TOTAL		8,563.38		
SANITATION					
SANITATION					
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL	73.37			
MONTICELLO EXPRESS INC	SANITATION ADVERTISING	87.20			
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	11,693.26			

	840 SANITATION TOTAL		11,853.83		

	670 SANITATION TOTAL		11,853.83		
STORM WATER					
STORM WATER FUND					
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE	90.00			

	865 STORM WATER FUND TOTAL		90.00		

	740 STORM WATER TOTAL		90.00		
			=====		
	Accounts Payable Total		63,120.51		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	12,926.32
005 MONTICELLO BERNDEN CENTER	8,789.37
009 POLICE CANINE UNIT	1,073.00
014 MONTICELLO TREES FOREVER	319.99
015 FIRE	3,073.97
016 AMBULANCE	1,652.56
030 LIBRARY IMPROVEMENT	439.84
041 LIBRARY	1,321.12
045 SUPER MAC FUND	90.00
046 AIRPORT	993.89
110 ROAD USE	6,550.37
178 TRUST/SLAVKA GEHRET FUND	364.69
313 PARK IMPROVEMENT	1,186.00
338 BATY DISC GOLF COURSE	352.00
339 MARY MAXINE REDMOND TRUST	101.72
503 TRUST/IOMA MARY BAKER	59.44
600 WATER	3,319.02
610 SEWER	8,563.38
670 SANITATION	11,853.83
740 STORM WATER	90.00

TOTAL FUNDS	63,120.51

Reviewed by: *[Signature]*

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Investments	Ending Fund Balance	
GENERAL FUNDS:															
	General	710475.36	489189.93	1871.93		72382.51	171981.25	957173.45	775.00	905509.02	50889.43		6353.43	957173.45	
	Soldiers Memorial Board	13810.42	150.00			950.05		12810.37						12810.37	
	Monticello Bemdes Center	-55428.26	3527.75		85000.00	14786.34		18313.15	100.00	18213.15				18313.15	
	Dare	7094.88		5.02		728.40		6371.30		6371.30				6371.30	
	Canine	0.00	8860.00	4.93				8864.93		8864.93				8864.93	
	Insurance Fund	37527.57		37.86	10000.00			47565.43		26987.30	20578.13			47565.43	
	Monticello Trees Forever	28964.86		28.57				28993.43		28993.43				28993.43	
	Fire	78872.02	9367.50	76.42	35314.50	4321.43		117309.01		102494.83	14814.18			117309.01	
	Ambulance Operating	84702.95	28908.56	83.54	18750.00	44297.72		88147.33		88147.33				88147.33	
	Hotel/Motel Tax Fund	26167.32		25.81		221.04		25972.09		25972.09				25972.09	
	Earl F Lehmann Trust	238.26						238.26					238.26	238.26	
	Street Bond	1800.00						1800.00		1800.00				1800.00	
	Police Improvement	50.47	14.00	0.05		75.00		-10.48		-10.48				-10.48	
	Library Improvement	32824.27	2665.05	33.54		3015.65		32507.21		4154.09	28353.12			32507.21	
	Library	30913.42	374.00	30.82	10416.75	13310.46		28424.33	75.00	23262.82	5086.51			28424.33	
	Equipment Set-A-Side	17483.56		17.97				17511.53			17511.53			17511.53	
	Super Mac	8891.90		8.77	12500.00	18902.10		2498.57		2498.57				2498.57	
	Airport	58030.70	2342.62	57.24		6722.23		53708.33		53708.33				53708.33	
	Revolving Loan Fund	41978.42		42.50				42020.92		15434.15	26586.77			42020.92	
SPECIAL REVENUE FUNDS:															
	Road Use Tax	484168.52	102013.30			23364.07		582817.75		178244.18	384573.57			582817.75	
	Road Use Tax Set Aside	65.00		0.06				65.06		65.06				65.06	
	Employee Benefits	317463.80	149760.44	325.41		36024.92		431524.73		131842.92	299881.81			431524.73	
	TIF Tax Collections	220638.21	198113.26	177.51		20000.00		399128.98		373869.39	25259.59			399128.98	
	Slavka Gehret Trust	205690.31		210.53		6.12		205894.72		19319.75	186574.97			205894.72	
	Police Forfeiture Acct	1164.34		1.15				1165.49		1165.49				1165.49	
DEBT SERVICE FUNDS:															
	Debt Service	320051.72	136158.95	320.61				456531.28		336024.83	120506.45			456531.28	
TIF - Debt Payments															
	Park Improvements	-14542.43	1385.00			441.00		-13598.43		-13598.43				-13598.43	
	Library Capital Improvement	9609.41		9.46				9618.89		9618.89				9618.89	
	Ambulance Improvements	77658.30	6250.00	79.76				83988.06		6750.49	77237.57			83988.06	
	TIF Projects	113265.95						113265.95		34765.95	78500.00			113265.95	
	Cemetery Improvements	58719.34	240.00	233.89				59193.23		10202.51	48990.72			59193.23	
	Capital Improvements	352162.70	711.00	349.85				353223.55		47322.46	305901.09			353223.55	
	Youth Baseball & Softball	0.00						0.00						0.00	
	Low Income Housing	15234.63		15.65				15250.28		6322.40	15250.28			15250.28	
	Baty Disc Golf Course	11122.58		10.97		4632.96		6500.59		178.19	6500.59			6500.59	
	Mary Maxine Redmond Trust	8148.78		8.36				8156.14		243.55	7914.59			8156.14	
	Pocket Park	10421.02		10.48				10431.50		5421.43	5010.07			10431.50	
PERMANENT FUNDS:															
	Cemetery Perpetual Care	170449.10	270.00					170719.10		28232.30	142486.80			170719.10	
	Charles S Bidwell Book Trust	82826.44		84.98		99.64		82811.78		2686.85	80124.93			82811.78	
	Ioma Mary Baker Trust	39020.88		40.07		389.34		38671.62		-163.51	38835.13			38671.62	
ENTERPRISE FUNDS:															
	Water Operating	207141.99	36696.87	210.01		16777.98		227260.89		86256.73	139002.16			227260.89	
	Customer Deposits	93750.70	980.00			980.00		93750.70		12178.14	81572.56			93750.70	
	Water Capital Improvements	12794.65	626.39	60.76				13481.80		7647.43	5834.37			13481.80	
	Sewer Operating	254651.44	108110.52	259.72		31696.82		331324.86		122737.40	208587.46			331324.86	
	Sewer Capital Improvements	73903.51	626.40	122.15		5650.00		69002.06		36067.88	32934.18			69002.06	
	Sanitation	56024.93	47269.37	55.26		50973.41		52376.15		52376.15				52376.15	
	Sanitation Capital Improvements	8467.76		8.35				8476.11		8476.11				8476.11	
	Yard Waste	16969.98	3646.78	16.74		236.61		20396.89		20396.89				20396.89	
	Storm Water Fund	13707.84	2468.75	13.72		159.72		16030.59		11020.52	5010.07			16030.59	
AGENCY FUNDS															
	Self Funded Insurance	0.00						0.00						0.00	
	Flex Spending	161.02						161.02		161.02				161.02	
	Enterprise Flex Spending	107.48						107.48		107.48				107.48	
TOTAL OF ALL FUNDS															
		4343428.82	1340716.44	4850.24	171981.25	371145.52	171981.25	5317949.98	950.00	2850165.12	2453786.23	0.00	6591.89	6456.94	5317949.98

City of Monticello
Cash On Hand By Bank
For April 30, 2021

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$238.26	0.150	N/A		Earl F Lehmann Trust
Total by Bank	\$238.26				
Dutrac Credit Union					
Total by Bank	\$0.00				
Regions Banks					
Checking # 0002959379	\$6,353.43		N/A		Soldiers Memorial
Money Market #0087688689	\$6,456.94				Soldiers Memorial
Total by Bank	\$12,810.37				
Fidelity Bank & Trust					
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$2,874,931.38	2.44	N/A		General Checking
Property Tax & Water #40001992	\$2,453,786.23	2.44	N/A		General Savings
Total by Bank	\$5,328,717.61				
Total Cash on Hand- All Banks	\$5,341,766.24				
Plus Petty Cash	\$950.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt					
Less Outstanding Checks	\$24,766.26				
Treasurer's Balance	\$5,317,949.98				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

- Riverside Gardeners, Inc
- Monticello Firefighters Organization, Inc
- Monticello Emergency Medical Team
- Friends of the Monticello Public Library
- Monticello Youth Baseball & Softball Assn

City of Monticello
Bank Reconciliation Report
For the Month of April 2021

Bank Balance		
General Checking	\$2,874,931.38	
Property Tax & Water	\$2,453,786.23	
Soldiers Memorial Ckg	\$6,353.43	
Earl F Lehmann Trust	\$238.26	
DuTrac Savings	\$0.00	
Soldier Memorial Money Market	\$6,456.94	
Total Bank Balance		<u>\$5,341,766.24</u>
Plus (Minus) Adjustment:		
Bank Charge/Error	<u>\$0.00</u>	
Total Adjustment		<u>\$0.00</u>
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	<u></u>	
Total Outstanding Credit Card Pymts		<u>\$0.00</u>
Less Outstanding Checks:		
Financial/Payroll	\$24,766.26	
Soldiers Memorial	<u></u>	
Total Outstanding Checks		<u>\$24,766.26</u>
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	<u>\$950.00</u>	
Total Investments		<u>\$950.00</u>
Treasurer's Balance		<u><u>\$5,317,949.98</u></u>

Prepared By: _____

Sally Hinrichsen, City Clerk

Reviewed by: _____

Russ Farnum, City Administrator

Communication Page

Agenda Items Description: **Public Hearing** on Budget Amendments and **Resolution** Approving the City's Proposed Amendment #2 to the Fiscal Year 2020-2021 Budget

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; **Public Hearing**; Closed Session

Attachments & Enclosures:

Resolution
Proposed amendment lists
Public notice

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Public Hearing required to amend budget

Background Information: The Council typically considers annual budget amendments once or twice per year. Amendments come about for various reasons, including but not limited to the following:

1. Council decides to move forward on projects not contemplated when budget was prepared.
2. Project carry over beyond end of one FY into next FY when plan was for project to be done prior to new FY.
3. Revenues or Expenses otherwise come in over or under budget.
4. A grant of donation for a specific purpose comes in unexpectedly.

Revenues: Revenues increase by \$341,348 after the amendments. The three page "Revenue" attachment discloses each line that is proposed to be amended, most showing increases, some showing decreases, resulting in the net increase of \$341,348. (A reduction in revenues shown by a "-" with an increase being merely the number, no "-" or "+").

Expenses: Expenses increase by \$435,056. The three page "Expense: attachment discloses the expenses that increased or decreased in the 3rd column, expenses decreases be denoted with a "-" and increases being merely the number.

Staff Recommendation: Staff recommends that the Mayor open the Public Hearing, accept public comment, close the Public Hearing, and thereafter have a motion and second to approve the FY 2021 Budget Amendments

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Amending the Current Budget for the Fiscal Year Ending June 30, 2021

WHEREAS, the City Council of Monticello, Jones County, Iowa in said County met on May 17, 2021, at 6:00 PM to take up the proposed amendment. The proposed amendment was considered and taxpayers were heard for and against the amendment.; and

WHEREAS, the Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Jones County, Iowa, following notice published on May 5, 2021 and the public hearing held on May 17, 2021, the current budget is amended as set out in the attached adoption to be certified to the Auditor of Jones County.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 17th day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

MONTICELLO

Fiscal Year July 1, 2020 - June 30, 2021

The City of MONTICELLO will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

Meeting Date/Time: 5/17/2021 06:00 PM

Contact: Sally Hinrichsen

Phone: (319) 465-3577

Meeting Location: 220 E First Street, Monticello, IA 52310

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	1,838,775	0	1,838,775
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	1,838,775	0	1,838,775
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	600,000	0	600,000
Other City Taxes	6	386,757	35,151	421,908
Licenses & Permits	7	249,350	500	249,850
Use of Money & Property	8	270,370	-5,377	264,993
Intergovernmental	9	744,303	216,477	960,780
Charges for Service	10	2,063,050	19,564	2,082,614
Special Assessments	11	17,000	26,000	43,000
Miscellaneous	12	304,224	-19,463	284,761
Other Financing Sources	13	383,145	-19,540	363,605
Transfers In	14	1,324,714	88,036	1,412,750
Total Revenues & Other Sources	15	8,181,688	341,348	8,523,036
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,066,213	112,121	2,178,334
Public Works	17	889,445	229,073	1,118,518
Health and Social Services	18	0	0	0
Culture and Recreation	19	875,635	51,123	926,758
Community and Economic Development	20	244,806	-10,482	234,324
General Government	21	633,689	63,922	697,611
Debt Service	22	888,861	0	888,861
Capital Projects	23	363,000	-25,666	337,334
Total Government Activities Expenditures	24	5,961,649	420,091	6,381,740
Business Type/Enterprise	25	1,920,458	-73,071	1,847,387
Total Gov Activities & Business Expenditures	26	7,882,107	347,020	8,229,127
Transfers Out	27	1,324,714	88,036	1,412,750
Total Expenditures/Transfers Out	28	9,206,821	435,056	9,641,877
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,025,133	-93,708	-1,118,841
Beginning Fund Balance July 1, 2020	30	2,558,218	0	2,558,218
Ending Fund Balance June 30, 2021	31	1,533,085	-93,708	1,439,377

Explanation of Changes: Grants for Sixth Street Ditch, Library and Park & Rec Dept were not received this year. Ambulance was awarded the USDA Grant for new ambulance. The State Revolving Loan was approved for the Wastewater Treatment Plant upgrades. Covid related funds were received for Ambulance, Police, Airport and Road Use. General funds were transferred to Park Improvement for the Willow Trail Extension, Bermdes Center to offset loss of revenue due to COVID, and Super Mac for Council Chambers' video/audio system upgrade. Ambulance and Police purchase vehicles. Other expenses include Road Use street repair and sealcoating projects in various areas of town, City Clerk's Office copier, backup drive and computers, and Park & Rec software upgrade.

Fiscal Year 2020-2021 Budget Second Amendments - Revenues dated April 20, 2021

Revenue

①

Budget Line Item	Current Budget	Proposed Budget	Increase/Decrease	For
General				
Local Option-Sales Tax	320000	355151	\$35,151	
Golf Cart Permits	1000	1500	\$500	
Auditorium & Room Rent	2000	4000	\$2,000	
Cemetery Land Rent	0	500	\$500	
Federal Funds received	0	47951	\$47,951	COVID
Cemetery Opening/Closing	22000	30000	\$8,000	
Pool Daily Admissions/Party	25000	5000	-\$20,000	limited pool hours
Refunds/Reimbursements	8000	18900	\$10,900	
Police Miscellaneous	1000	2500	\$1,500	
Cemetery Lots	7500	12975	\$5,475	
Miscellaneous Income	4000	7000	\$3,000	
Transfer In Storm water	10000	5000	-\$5,000	
Berndes Center				
Room Rent	23000	15000	-\$8,000	
MBC Room Deposit	5000	1000	-\$4,000	
Credit Card Fees	0	1000	\$1,000	
Sales of Equipment	0	2460	\$2,460	
Transfer from General Fund	170000	210000	\$40,000	
Dare				
Canine Revenue	0	8060	\$8,060	
Trees Forever				
Tree Grants	7500	0	-\$7,500	
Ambulance				
Federal Grants	0	44762	\$44,762	COVID
Amb Collection Agency	0	1250	\$1,250	
Jones County Townships	55000	0	-\$55,000	In Amb Improvement
Ambulance Miscellaneous	1500	16900	\$15,400	amb damage
Police Improvement				
Accident reports	0	214	\$214	
Donations	2025	4000	\$1,975	
Library Improvement				
Library Summer Reading	250	1500	\$1,250	
Library Imp Donations	5000	6450	\$1,450	
Dubuque Racing Grant	15543	0	-\$15,543	
Library				
Interest	125	250	\$125	
Library County Taxes	20000	20810	\$810	
Library Desk Income	5250	2500	-\$2,750	
Library Donations & Deposits	2000	3250	\$1,250	
Equipment Setaside				

Sale of Vehicles	15000	18000	\$3,000	squad cars
Super Mac Transfer In	25000	44356	\$19,356	
Road Use Road Use Tax	474500	524500	\$50,000	COVID relief
Park Improvement Park Imp Donations/Deposits	25000	5000	-\$20,000	
Banner Donations	600	800	\$200	
Fountain Park Donations	15000	6500	-\$8,500	
Trail Donation/Grants	50000	5000	-\$45,000	
Transfer In	30000	63680	\$33,680	
Ambulance Improvement Interest	500	1200	\$700	
USDA Grant	0	73000	\$73,000	new ambulance
Jones Co Township Donations	0	55000	\$55,000	per township agreemt
Ambulance Imp Donations	2500	34600	\$32,100	
Capital Improvements Interest	0	3000	\$3,000	
AIP Grant Airport Plan	0	7454	\$7,454	
N Sycamore St Assessments	10000	35000	\$25,000	
2009 Cedar Street Assmt	1500	2500	\$1,000	
MYBSA Capital Fund Johnson-Fidelity Donations	20000	0	-\$20,000	
Baty Disc Golf Course Donations	5000	5620	\$620	John Baty
Cemetery Perpetual Care Cemetery Lot Fees	2000	4000	\$2,000	
Ioma Baker Trust Interest	500	750	\$250	
Water Operating Sale of Meters	3000	8300	\$5,300	
Miscellaneous Income	5000	8400	\$3,400	
Sewer Operating Sales Tax	6100	10650	\$4,550	
Sewer Capital Project Bond Proceeds	0	300000	\$300,000	SRF loan
Yard Waste Site Interest	\$0	\$48	\$48	
Yard Waste Fees	\$0	\$20,000	\$20,000	
Yard Waste Sales Tax	0	3000	\$3,000	
Storm Water				

Revenue
②

Loan/Bond Proceeds	325000	0	-\$325,000
TOTAL			\$341,348

Revenue

③

Fiscal Year 2020-2021 Proposed Budget Second Amendments - Expenditures dated April 20, 2021

Budget Line Item	Current Budget	Proposed Budget	Increase/Decrease	For
Police				
Administration	71873	77873	\$6,000	
Police Officers	325002	365002	\$40,000	
General Insurance	10000	13121	\$3,121	
Other Capital Equipment	44000	53455	\$9,455	
Animal Control				
Misc Contract Work	300	550	\$250	
Cemetery				
Cemetery Sexton	29500	34100	\$4,600	
Overtime	2100	2600	\$500	
Grave Digging	7300	10000	\$2,700	
Insurance	1100	1444	\$344	
Administration				
General Insurance	23000	24302	\$1,302	
Computer Support Fees	8000	10000	\$2,000	
Misc Contract Work	18000	25000	\$7,000	
Computer Hardware/Software	13750	30000	\$16,250	computers, battery backup
General Transfer				
Transfer to Park Improvement	30000	63680	\$33,680	Willow trail extension
Transfer to Berndes Center	170000	210000	\$40,000	COVID related
Transfer to Super Mac	25000	44356	\$19,356	video/audio update
Engineer				
Pro Fees	25000	45000	\$20,000	
Attorney				
Pro Fees	8000	25000	\$17,000	
Berndes Center				
Salaries - Director	50430	59000	\$8,570	
Rep/Maint on Building	2000	3200	\$1,200	
Utility Services	14500	22000	\$7,500	
General Insurance	6000	10292	\$4,292	
Credit Card fees	0	1000	\$1,000	
Refunds	3000	4600	\$1,600	COVID
Office Supplies	1500	8810	\$7,310	software
Dare				
Misc Expenses	100	540	\$440	T-shirts
Canine Expenses	0	8000	\$8,000	
Ambulance				
On Call Hours	8000	27000	\$19,000	
Overtime pay	20000	35000	\$15,000	overtime-FLSA issue
General Insurance	7000	8650	\$1,650	
Scientific & Medical Supplies	8000	12000	\$4,000	

Expense
①

Hotel /Motel				
Digital Sign insurance	250	370	\$120	
County Contributions/Donations	0	250	\$250	
Police Improvement				
Other Capital Equipment	0	5205	\$5,205	
Library Improvement				
Other Capital Equipment	13000	14131	\$1,131	
Library Operating				
Salaries Fulltime	35000	31000	-\$4,000	
Salaries Partime	25000	17000	-\$8,000	
Repair/Maint of Building	4000	6000	\$2,000	
General Insurance	6500	7520	\$1,020	
Super Mac				
Audio/Video Equipment	5000	24356	\$19,356	
Airport				
General Insurance	7000	11354	\$4,354	
Road Use				
Overtime	6500	9500	\$3,000	
Repair /Maint on Buildings	5125	10000	\$4,875	septic system
Vehicle Operating Supplies	14350	24000	\$9,650	
Street Maint Contracts	175106	375000	\$199,894	Spring Farm \$47,371.90 & sealcoat 93,514, Maple St
Consultant/Engineering Fees	2000	7500	\$5,500	
General Insurance	8000	9800	\$1,800	
TIF - Special Revenue				
Kardes Rebate Agreement	26800	26566	-\$234	
IAS Rebate Agreement	3242	3202	-\$40	
Althoff Develop Agreement	4070	3854	-\$216	
Bud Johnson Develop Agreemt	1934	1928	-\$6	
MC Industries Develop Agreemt	5896	5816	-\$80	
Yogi's Developmt Agreement	19718	19556	-\$162	
Bagge Welter Dr Agreement	19492	19280	-\$212	
Cobblestone Inn Agreement	47054	40000	-\$7,054	
TIF Orbis Agreement	71120	70294	-\$826	
Lauren Welter Suite A Dev Agmt	1786	1248	-\$538	
Paige Jacobs Suite B Dev Agmt	1908	1332	-\$576	
NJS LLC Suite C Dev Agrmt	1786	1248	-\$538	
Park Improvement				
Banners-Streets	10162	20000	\$9,838	
Fountain Park	0	6000	\$6,000	
Monti In Motion Car Show	776	2500	\$1,724	
Austin Strong Playground	0	411	\$411	
Amb Improvements				
Capital Equipment	210000	213048	\$3,048	

Expense
②

TIF Project				
E 7th Street Reconstruction	126000	96000	-\$30,000	
Capital Projects				
A/port Master Plan	0	3313	\$3,313	
MYBSA				
Johnson Fidelity Acct	20000	0	-\$20,000	
Water Operating				
General Insurance	8000	11728	\$3,728	
Operating Supplies	6000	10500	\$4,500	
Sewer Operating				
Workers Compensation	8000	9286	\$1,286	
Utility Services	40000	53000	\$13,000	
General Insurance	20000	26500	\$6,500	
Consultant/Pro fees	6000	24000	\$18,000	PFM rate study
Taxes	8500	10650	\$2,150	
Lab & Medical Supplies	19000	29000	\$10,000	
Sewer Capital Improvement				
Sewer Facility	15000	304000	\$289,000	
Hwy 38 N Sewer Extension	65000	0	-\$65,000	not doing project
Sanitation				
Pro Fees- Republic	396000	406000	\$10,000	
Yard Waste Site				
Sales Tax	0	3000	\$3,000	
Storm Water				
Sixth Street Ditch	350000	5000	-\$345,000	
Stormwater Maintenance	20000	765	-\$19,235	
Stormwater Improvements	5000	0	-\$5,000	
Transfer to General Fund	10000	5000	-\$5,000	
Total			\$435,056	

Expense
③

City Council Meeting
Prep. Date: 5/6/2021
Preparer: Sally Hinrichsen



Agenda Item: # 3
Agenda Date: 05/17/2021

Communication Page

Agenda Items Description: Resolution Entitled reporting all employees' wages for calendar year ending December 31, 2020

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: State law mandates publishing of annual wages of City Employees.

Background Information: The wages of City Employees through December 31, 2020 are set out in the proposed resolution. The publishing of this resolution is a State Code requirement, and the format proposed is consistent with State requirements and past practices of the City.

Staff Recommendation: Staff recommends that the proposed resolution be moved, seconded, and approved.

RESOLUTION NO. 2021-

The City Council of the City of Monticello, Iowa, a municipality organized and existing under the laws of the State of Iowa, met in regular session at the City Council Chambers, Monticello, Iowa, beginning at 6:00 p.m. on the 3rd day of May, 2021.

Whereupon, the Mayor declared the following Resolution duly adopted. A Resolution entitled reporting all employees' wages for calendar year ending December 31, 2020.

Kelsey Adams	408.00	Pool	Mary A. Intlekofer	54997.92	Ambulance
Hannah M. Ahlrichs	377.20	Pool	Dean O. Jensen	2267.70	Ambulance
Harrison J. Ahlrichs	760.00	Pool	Sonya M. Johnson	570.93	Ambulance
Sophia L. Ahlrichs	445.25	Pool	Eric S. Jungling	45890.39	Streets
Devin C. Arduser	495.33	Ambulance	Nicholas L. Kahler	56235.33	Pub Work Dir/Amb
Sydney E. Ballou	873.60	Pool	Ty J. Kehoe	1882.50	Cemetery
Allyson P. Bartachek	390.60	Pool	Brandon J. Kent	56665.84	Ambulance
Joseph C. Bayne	1500.00	Fire	Jordan M. Koos	63080.00	Police
Christian M. Bell	147.44	Ambulance	Austin A. Kurt	482.05	Pool
McKenna K. Bell	827.48	Pool	Connor J. Lambert	1616.25	Cemetery
Mya M. Boffeli	1693.29	Pool	Luke T. Lambert	1792.50	Cemetery
Zebulyn C. Bowser	49348.51	Streets	Candy K. Langerman	1200.00	Council
Michael L. Boysen	48843.07	Streets/San/Amb	James J. Luensman	6411.08	Ambulance
Scott S. Brighton	287.10	Council	Christina M. Lux	1200.00	Council
Brian P. Bronemann	4164.90	Ambulance	Lori M. Lynch	62118.55	Ambulance
Carter G. Bronemann	422.00	Ambulance	Megan O. Mahoney	1072.15	Pool
Shelley M. Bronemann	192.00	Ambulance	Evan D. Martensen	201.50	Pool
Dawn M. Brus	10671.45	Ambulance	Daniel J. McDonald	48550.26	Cemetery/Streets
Zachary C. Buehler	54175.85	Police	Alexandra M. McElmeel	376.50	Pool
Cheryl M. Clark	48496.13	Clerk's Office	Travis J. McNally	251.92	Police
Makayla R. Coffey	466.00	Pool	David B. McNeill	5152.46	Ambulance
Aubree M. Fairley	663.60	Pool	Brenda K. McTaggart-Surom	2067.59	Ambulance
Autry A. Fasnacht	528.00	Pool	Jacob P. Miller	832.00	Pool
Gary D. Feldmann	800.00	Council	Amanda S. Norton	3147.61	Ambulance
Kylie A. Flanagan	657.85	Ambulance	Billy J. Norton	1200.00	Fire
Peter B. Fleming	54608.09	Police	Jacob J. Oswald	53327.70	MBC
Jill K. Flynn	530.00	Pool	Madison M. Parmenter	516.00	Pool
Sullivan T. Flynn	1732.00	Pool	Elizabeth M. Petersen	562.80	Pool
Corinne E. Gadiant	720.25	Pool	Daniel W. Pike	46809.39	Water/Sewer
Gabriell E. Gadiant	150.35	Pool	Shannon L. Poe	42781.78	MBC/Ambulance
Ella J. Glawatz	816.00	Pool	Dylan J. Ponder	686.00	Pool
David J. Goedken	1200.00	Council	Ethan P. Ponder	286.50	Pool
Edwin E. Goldsmith	2463.75	Cemetery	Penny M. Schmit	29845.52	Library
Jacob R. Gravel	708.25	Ambulance	Timothy M. Schultz	50172.56	Water/Sewer
Dawn M. Graver	60438.49	Police	Emma J. Schwendinger	568.50	Pool
Drew J. Haag	3504.46	Ambulance	Shelly A. Searles	55485.47	Ambulance
Brenda M. Hanken	1200.00	Council	Jeffrey W. Silver	5314.33	Ambulance
Mason M. Hanson	2425.13	Ambulance	Britt D. Smith	77506.56	Police
Benjamin L. Hein	1222.15	Ambulance	Madalyn J. Stadtmueller	1928.70	Pool
Douglas D. Herman	110467.05	City Admin.	Madonna M. Staner	40748.86	Police/Local Access
Sally M. Hinrichsen	70561.50	Clerk's Office	Sabrina N. Strella	2069.44	Ambulance
Leah A. Holub	764.40	Pool	Christopher R. Szymanowski	27537.75	Ambulance
Erik J. Honda	60699.34	Police	Brian J. Tate	65229.61	Police
Molli J. Hunter	14051.74	Library	Ian C. Temple	423.15	Pool
David A. Husmann	5941.60	Ambulance/Fire	Madonna S. Thoma-Kremer	3429.90	Library
Emma M. Hynick	139.50	Pool	James D. Tjaden	61846.11	Water/Sewer

Hayden M. Tompkins	322.50	Pool	Nicholas L. Welter	412.50	Pool
Nanci R. Tuel	41817.89	Clerk's Office	Brock A. Westphal	445.50	Pool
Michelle L. Turnis	44180.72	Library	Brian R. Wolken	3600.00	Mayor
Paul D. Warner	1200.00	Fire	Curtis D. Wyman	31702.16	Ambulance
Jenna M. Weih	45066.95	Ambulance	Thomas W. Yeoman	1200.00	Council
Maci R. Welter	1790.20	Pool			

This resolution passed and approved this 3rd day of May, 2021.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 5/10/2021
Preparer: Sally Hinrichsen



Agenda Item: # 4
Agenda Date: 05/17/2021

Communication Page

Agenda Items Description: Resolution Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2021 for the City of Monticello

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: This resolution is recommended by the State Auditor's Office.

Background Information: The proposed Resolution is a formal approval of all transfers from one fund to another in the City Budget that were, in this case, necessitated by Budget Amendments. The transfers all appear in the budget or amended budget, as the case may be, and this Resolution basically a second approval of the fund transfers.

The transfers noted in the Resolution:

1. Increase the transfer from the General Fund to the Park Improvement - from \$30,000.00 to \$63,680.00 for Willow Trail Extension.
2. Increase the transfer from the General Fund to Monticello Berndes Center - from \$170,000.00 to \$210,000.00 to support operation of the Berndes Center.
3. Increase the transfer from the General Fund to the Super MAC Fund - from \$25,000.00 to \$44,356.00 to support operation and video /audio upgrade in Council Chambers
4. Increase transfer from the Equipment Set-a-Side to General Fund - from \$0.00 to \$29,300.00 to purchase and equip squad car
5. Decrease Transfer from the Storm Water to General Fund - from \$10,000.00 to \$5,000.00

Staff Recommendation: Staff recommends that the Council approve the resolution

THE CITY OF MONTICELLO, IOWA

RESOLUTION

Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2021 for the City of Monticello

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

WHEREAS, The Council previously approved by Resolution 2020-78, dated July 6, 2020 that the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as set in FY 2021 budget and record the same in the appropriate manner.

WHEREAS, Council amended the FY 2021 budget and adjusted the transfer of funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Monticello, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as approved in the FY 2021 budget amendment and record the same in the appropriate manner.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

1. Increase the transfer from the General Fund to the Park Improvement - from \$30,000.00 to \$63,680.00 for Willow Trail Extension.
2. Increase the transfer from the General Fund to Monticello Berndes Center - from \$170,000.00 to \$210,000.00 to support operation of the Berndes Center.
3. Increase the transfer from the General Fund to the Super MAC Fund - from \$25,000.00 to \$44,356.00 to support operation and video /audio upgrade in Council Chambers
4. Increase transfer from the Equipment Set-a-Side to General Fund - from \$0.00 to \$29,300.00 to purchase and equip squad car

- And -

5. Decrease Transfer from the Storm Water to General Fund - from \$10,000.00 to \$5,000.00

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 17th day of May 2021, that the City Council does hereby approve to make the appropriate transfer of sums listed above for FY 2021.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 17th day of May 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
 Prep. Date: 5/12/21
 Preparer: Russell Farnum



Agenda Item: # 5
 Agenda Date: 05/17/2021

Communication Page

Agenda Items Description: Approval of Extraterritorial Subdivision Plat for property located at 16291 Rock Road

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Plat(s) – 2 total

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The owner of the home at 16291 Rock Road is desiring to buy some additional land from the adjoining farmer to increase the size of the property. The proposal is to buy a small strip of land on each of the east and west lot lines, 7 feet on the east side and 10 feet on the west.

Background Information:

The subject property is an unincorporated lot improved with a small farmstead, located just east of Highway 38 on Rock Road, north of Monticello. The property is surrounded by crop ground, and is pictured below:



By Iowa Code, Chapter 354.9, any subdivision plats within 2 miles of a municipality must be submitted to the municipality for review and approval. This property is about 1.5 miles north of the City's current municipal boundary.

The current lot is about 0.75 acres in size, and the proposed additional land would increase the size marginally. This land is outside any future growth anticipated by the City and there are no future land use plans that would apply to this property. The City may never grow out this far, and if it did, the land uses would likely be residential in nature.

The proposed platting actually includes two plats. The first divides the small strips off of the farm. The second combines the small strips into one parcel with the main house. This is the proper way to handle this proposal to avoid creating remnant lots or "lost lots" in the future.

The Planning and Zoning Commission reviewed this proposal at their May 11, 2021 meeting, and recommended approval by a vote of 4-0.

Staff Recommendation:

This subdivision is being handled correctly and will have no negative impact upon the long range growth and development of Monticello. Approval is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #2021-___

Resolution Approving Plat(s) of Survey for Property at 16291 Rock Road

WHEREAS, The Plat(s) of Survey for property at 16291 Rock Road has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The Plats were created to add land to the existing lot that contains the home and buildings on this site from surrounding agricultural property, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat(s) of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat(s) of Survey for property at 16291 Rock Road should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat(s) of Survey for property at 16291 Rock Road.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 17th day of May, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

DETAIL A

PARCEL 2021-24 & PARCEL 2021-25

3D

T LINE

LOT 2
 GLEN ADAMS'S FIRST ADD.
 JONES COUNTY, IOWA
 BOOK 294, PAGE 242

P.O.B.
 PARCEL
 2021-24

(N 87°50'33" E 198.15')
 N 84°35'08" E 198.14'

ROCK ROAD

WARRANTY DEED
 INST. #: 2021-1107

AREA SHOWN AS NOT A PART OF
 THIS SUBMISSION ON THE PLAT FOR
 GLEN ADAMS'S FIRST ADDITION AS
 RECORDED IN BOOK 294, PAGE 242
 IN THE OFFICE OF THE JONES
 COUNTY RECORDER

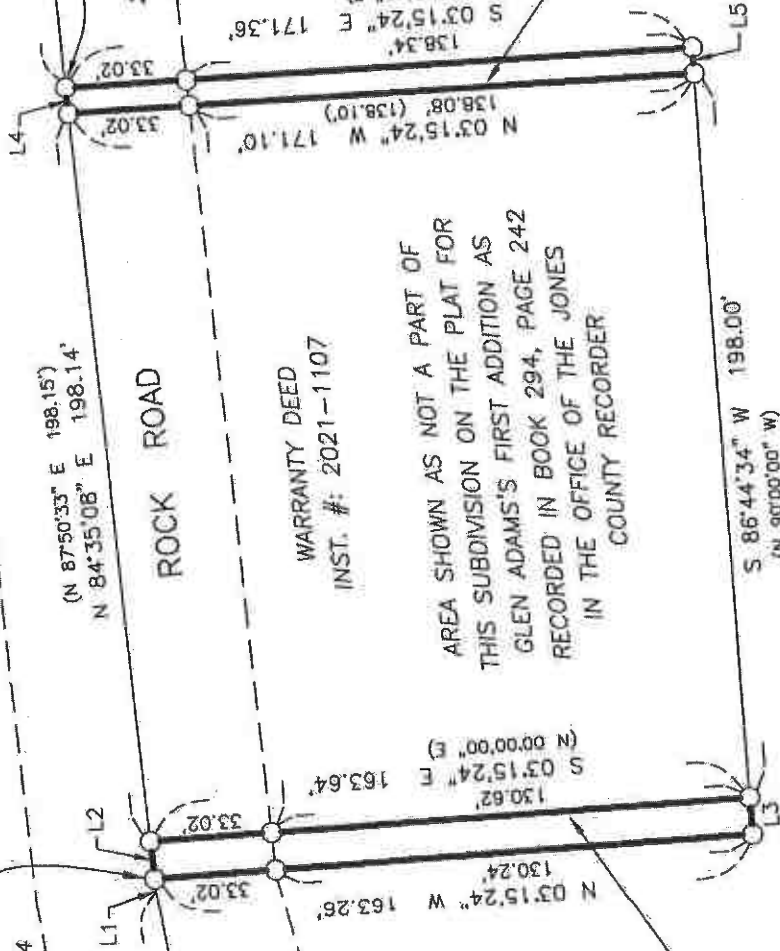
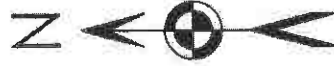
**PARCEL
 2021-24**
 0.04 +/- ACRES TOTAL
 0.01 +/- ACRES R.O.W.
 0.03 +/- ACRES NET

**PARCEL
 2021-25**
 0.03 +/- ACRES TOTAL
 0.01 +/- ACRES R.O.W.
 0.02 +/- ACRES NET

(N 87°50'33" E)
 S 84°35'08" W 1411.74'

P.O.B.
 PARCEL
 2021-25

20" E 558.48'
 54" E 558.48'



DISTANCE	
3" E	3.57'
3" E	10.01'
3" E	10.00'
3" E	7.00'
3" E	7.00'

LOT 3
 GLEN ADAMS'S FIRST ADD.
 JONES COUNTY, IOWA
 BOOK 294, PAGE 242

SCALE: 1" = 50'



LEGAL DESCRIPTION

PARCEL 2021-24 – part of Lot 3 of Glen Adams’s First Addition in Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa; containing a total of 0.04 acres more or less, including 0.01 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record** and more particularly described by metes and bounds as follows:

COMMENCING at the North Quarter (N1/4) corner of Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa;

Thence North 86°-44'-56" East 414.56 feet along the North line of the Northeast Quarter (NE1/4) of said Section Nine (9) to the centerline of Iowa Highway No. 38;

Thence South 03°-20'-24" East 1871.55 feet along said centerline to the Northwest corner of Lot 3 of Glen Adams’s First Addition as recorded in Book 294, Page 242 in the Office of the Jones County Recorder;

Thence North 80°-30'-54" East 558.48 feet along a Northerly line of said Lot 3;

Thence North 84°-35'-08" East 3.57 feet along a Northerly line of said Lot 3 to the **POINT OF BEGINNING**;

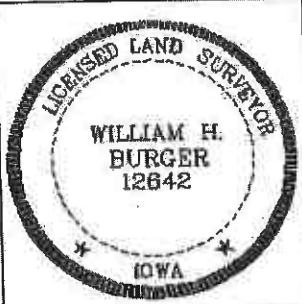
Thence continuing along a Northerly line of said Lot 3 North 84°-35'-08" East 10.01 feet;

Thence South 03°-15'-24" East 163.64 feet along an Easterly line of said Lot 3;

Thence South 86°-44'-34" West 10.00 feet;

Thence North 03°-15'-24" West 163.26 feet to the **POINT OF BEGINNING**, containing a total of 0.04 acres more or less, including 0.01 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record**;

The North line of the Northeast Quarter (NE1/4) of Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian of Jones County, Iowa is assumed to bear North 86°-44'-56" East.

	<p><u>SURVEYORS CERTIFICATE</u></p> <p>I hereby certify that this land survey document was prepared and related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa;</p> <p>My license renewal date is December 31, 2022</p> <p><i>William H. Burger</i> 4/26/21 William H. Burger Date Reg. No. 12642</p> <p>Sheet No. 3 covered by this seal</p>
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LEGAL DESCRIPTION

PARCEL 2021-25 – part of Lot 3 of Glen Adams's First Addition in Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa; containing a total of 0.03 acres more or less, including 0.01 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record** and more particularly described by metes and bounds as follows:

COMMENCING at the East Quarter (E1/4) corner of Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa;

Thence North 01°-00'-31" East 913.22 feet along the East line of the Northeast Quarter (NE1/4) of said Section Nine (9), also being the East line of Lot 3 of Glen Adams's First Addition as recorded in Book 294, Page 242 in the Office of the Jones County Reorder to the Northeast corner of said Lot 3;

Thence South 84°-35'-08" West 1411.74 feet along a Northerly line of said Lot 3 to the **POINT OF BEGINNING**;

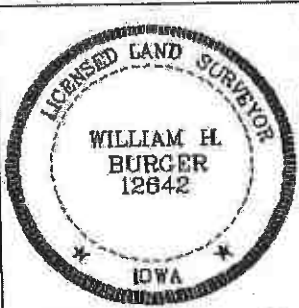
Thence South 03°-15'-24" East 171.36 feet;

Thence South 86°-44'-34" West 7.00 feet to a Northerly corner of said Lot 3;

Thence North 03°-15'-24" West 171.10 feet along a Westerly line of said Lot 3;

Thence North 84°-35'-08" East 7.00 feet along a Northerly line of said Lot 3 to the **POINT OF BEGINNING**, containing a total of 0.03 acres more or less, including 0.01 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record**;

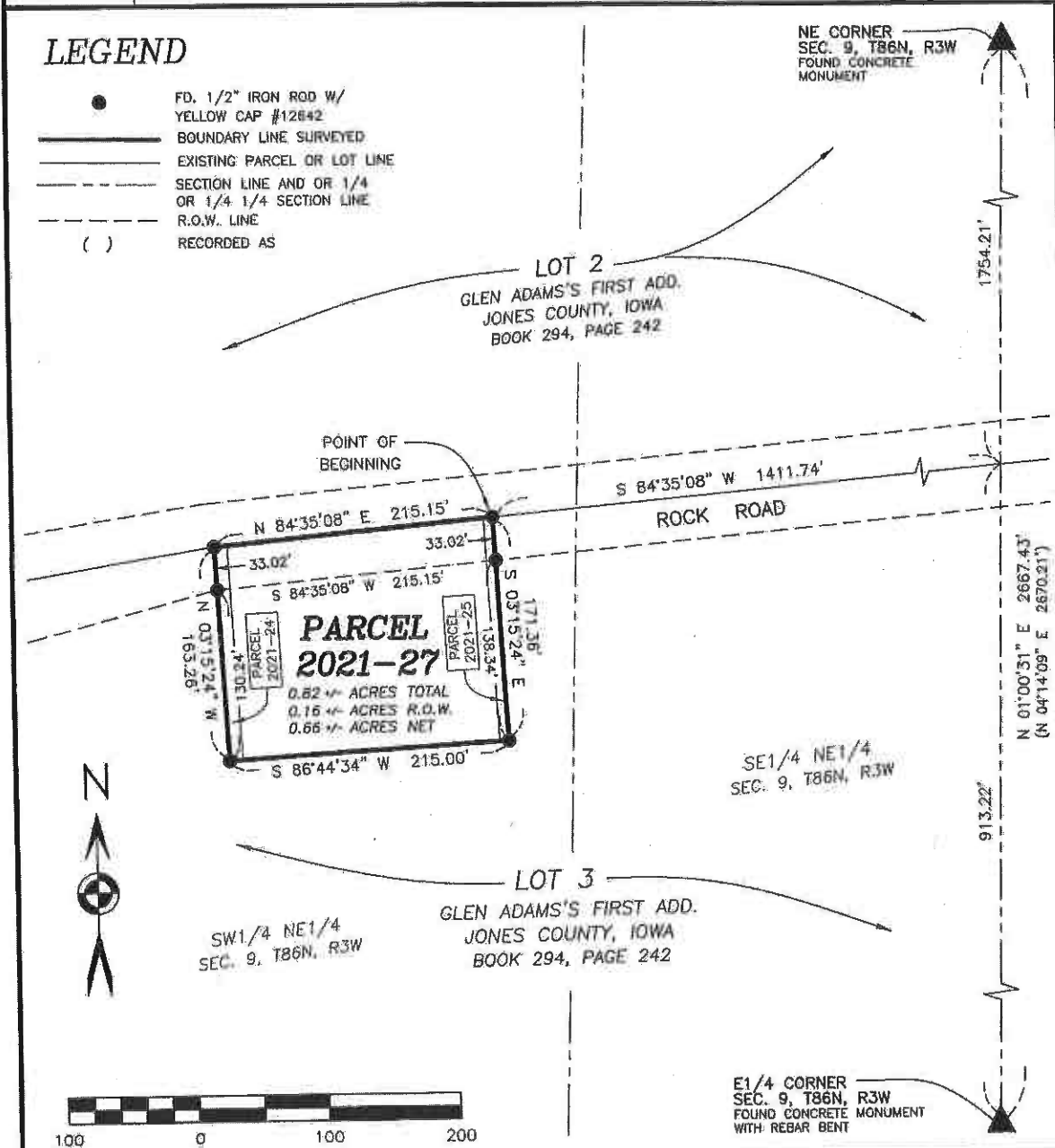
The East line of the Northeast Quarter (NE1/4) of Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian of Jones County, Iowa is assumed to bear North 01°-00'-31" East.

	<p><u>SURVEYORS CERTIFICATE</u></p> <p>I hereby certify that this land survey document was prepared and related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa;</p> <p>My license renewal date is December 31, 2022</p> <p><i>William H. Burger</i> 4/24/21 William H. Burger Date Reg. No. 12642</p> <p>Sheet No. 4 covered by this seal</p>
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INDEX LEGEND	
LOCATION:	PARCEL 2021-24, PARCEL 2021-25, AND PART OF THE SW1/4 NE1/4, ALL IN SECTION 9, T86N, R3W
PROPRIETORS:	CHRIS A. VOELKER AND ANDREA G. VOELKER
REQUESTOR:	MIKE MCDONOUGH
SURVEYOR:	BILL BURGER
SURVEYOR COMPANY:	WM. BURGER LANDSURVEYOR
RETURN TO:	BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 (563) 855-2028

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY **PARCEL 2021-27** COMPRISED OF PARCEL 2021-24, COMPRISED OF PARCEL 2021-25 AND PART OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHEAST QUARTER (NE1/4), ALL IN SETION NINE (9), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA



	DATE OF SURVEY: 2/27/2021	SCALE: 1" = 100'	SHEET 1 OF 3
	PROPRIETORS: SEE INDEX LEGEND		
	I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022. <i>William H. Burger</i> 4/26/21 WILLIAM H. BURGER #12642 DATE		
Wm. Burger LandSurveyor 510 3rd Street West Court Worthington, Iowa 52078			

LEGAL DESCRIPTION

PARCEL 2021-27 – comprised of Parcel 2021-24, comprised of Parcel 2021-25 and part of the Southwest Quarter (SW1/4) of the Northeast Quarter (NE1/4), all in Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa; containing a total of 0.82 acres more or less, including 0.16 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record** and more particularly described by metes and bounds as follows:

COMMENCING at the East Quarter (E1/4) corner of Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa;

Thence North 01°-00'-31" East 913.22 feet along the East line of the Northeast Quarter (NE1/4) of said Section Nine (9), also being the East line of Lot 3 of Glen Adams's First Addition as recorded in Book 294, Page 242 in the Office of the Jones County Recorder to the Northeast corner of said Lot 3;

Thence South 84°-35'-08" West 1411.74 feet along a Northerly line of said Lot 3 to the **POINT OF BEGINNING**, corner also being the Northeast corner of Parcel 2021-25;


Thence South 03°-15'-24" East 171.36 feet along the Easterly line and to the Southeast corner of said Parcel 2021-25;

Thence South 86°-44'-34" West 215.00 feet along the Southerly line of said Parcel 2021-25, along a Northerly line of said Lot 3 of Glen Adams's First Addition, and along the Southerly line and to the Southwest corner of Parcel 2021-24;

Thence North 03°-15'-24" West 163.26 feet along the Westerly line and to the Northwest corner of said Parcel 2021-24;

Thence North 84°-35'-08" East 215.15 feet along a Southerly line of Lot 2 of said Glen Adams's First Addition to the **POINT OF BEGINNING**, containing a total of 0.82 acres more or less, including 0.16 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record**;

The East line of the Northeast Quarter (NE1/4) of Section Nine (9), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian of Jones County, Iowa is assumed to bear North 01°-00'-31" East.

	<u>SURVEYOR'S CERTIFICATE</u>
	I hereby certify that this land survey document was prepared and related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa; My license renewal date is December 31, 2022. <i>William H. Burger</i> 4/26/21 William H. Burger Date Reg. No. 12642 Sheet No. 2 covered by this seal

* 6

Sally Hinrichsen

From: Chamber Director <chamber@macc-ia.us>
Sent: Tuesday, April 20, 2021 10:46 AM
To: joswald
Cc: Russ Farnum; Sally Hinrichsen
Subject: MACC Uptown Summer Nites in the Pocket Park Music Series request
Attachments: MACC COI 2021.pdf; West Bend insurance w City of Monticello - \$25.pdf

Importance: High

Jacob:

Could you block the Pocket Park on the following *Thursday nights in 2021 from 2 – 9 p.m.* for our *Uptown Summer Nites in the Pocket Park Music Series* and consider waiving any charges?

- June 17
- July 15
- August 19

As always, we welcome the Park & Rec managing the cornhole games and other activities using the upper alley and parking lot!

Attached is our Certificate of Liability Insurance with the City named as an additional insured, which I believe you need to confirm. *Please let me know if there is additional paperwork you need from the MACC.* I'll announce all at the next City Council meeting if this looks good to you; just let me know.

Thanks for supporting our MACC events and partnering with us!
Jan

Jan M. Hoag, IOM, Director
Monticello Area Chamber of Commerce, Inc. | 204 East 1st Street | Monticello, IA 52310
Ph: 319.465.5626 | Office Hours: 9:00 a.m. to 5:00 p.m. Mon.-Thurs. - *Office closed on Fri.*
Please note: I do not maintain 24 hours access to this email, nor is it monitored on evenings or weekends.

Follow us on Facebook 

"The mission of the MACC is to provide the leadership to promote Monticello and the surrounding area Chamber Members. The Chamber will serve as a catalyst for the development of business and industry in the area and shall gather and disseminate information to its members and other interested parties in order to support a growing and progressive community."

Woo – Belief – Positivity – Achiever – Communication

City Council Meeting
 Prep. Date: 5/12/21
 Preparer: Russell Farnum



Agenda Item: # 7
 Agenda Date: 05/17/2021

Communication Page

Agenda Items Description: Approval of proposed amendment addressing patios and other similar at-grade improvements in the front yard

Type of Action Requested: Ordinance

Attachments & Enclosures:

Ordinance

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The City Council has directed Staff to prepare an amendment to the zoning ordinance related to patios in the front yard. Staff has developed language for further discussion by the Council on May 17, and since the P&Z Commission was meeting on May 11, the P&Z provided input on the proposed changes.

Background Information:

The property owner at 721 N. Sycamore applied for a variance for a proposed patio in the front yard. The motion to approve the variance passed 2-1; but was technically denied due to a failure to obtain 3 affirmative votes of the five-member Zoning Board (only 3 Board members were present). The requested variance is part of the Zoning Ordinance that addresses “porches and decks”, but not patios, in the front yard. This could be easily remedied by defining where and how big patios could be in the front yard, such as in the attached draft.

Please note the attached draft is written in “redline” format, where the proposed new text is underlined, the text to be deleted has ~~strikethrough~~.

The proposed amendments that would address this situation are outlined below.

The definition of Front Yard includes a provision that was added to address the addition of porches or decks to the front of homes on lots platted prior to 1969. This was added because many of the older neighborhoods don’t meet modern front yard setbacks, but it is desirable to allow these homes to have porches or some sort of deck on the front of the home. This provision requires that any such structure remain set back at least 12 feet from the right-of-way.

While this is a good provision, it does not address patios or other surface-level improvements. And the provision really should be in the chapter relative to Accessory Buildings, Structures and Uses (165.13), rather than in the Definition.

The proposed amendment removes the provision from the Definitions, and broadens other requirements that pertain to Accessory Uses and Structures. Paragraph 2 of 165.13 currently limits the overall coverage of Rear Yard to thirty percent (30%). The change to 165.13, paragraph 2, expands that limit to include the Side and Front Yards as well. This way, no yard can be covered by more than 30%.

A new Paragraph 3 would be added that would move the requirements of Porches and Decks out of the Definitions to this section of the Ordinance. It clarifies that sidewalks, driveways, patios, planter boxes and other improvements not greater than 30" in height are the only accessory structures allowed in the front yard, as are mailboxes installed in accordance with USPS regulations. It then allows Porches and Decks under the current provisions (not closer than 12' from the street), on lots platted prior to 1996. Regardless of what would be built in the front yard under these allowances, the limit of 30% coverage in Paragraph 2 would still apply.

Note: The maximum 30" height mirrors the two-and-a-half foot height limitation found in 165.18, Traffic Visibility Across Corner Lots. This maintains consistency through the Code.

165.18 TRAFFIC VISIBILITY ACROSS CORNER LOTS.

On a corner lot in all zoning districts but for C-2, Central Commercial, no fence, wall, hedge, or other planting or structure that will obstruct vision between a height of two and one-half feet and 10 feet above the centerline grades of the intersecting streets shall be erected, placed, or maintained within the triangular area formed by the right-of-way lines at such corner and a straight line joining the right-of-way lines at points which are 25 feet distant from the intersection of the right-of-way lines, and measured along the right-of-way lines.

The subsequent paragraphs would be renumbered correctly, and Paragraph 5 (formerly 4) currently prohibits accessory structures in the Front Yard. A clarification is added that excepts those structures that are otherwise allowed in Paragraph 3.

The Planning and Zoning Commission reviewed the amendment at their meeting of May 11, 2021, and recommended approval by a vote of 4-0.

Staff Recommendation:

Approval of the attached Ordinance is recommended. Council discussion and questions are welcome.

Ordinance #

An Ordinance Amending the Code of Ordinances of the City of Monticello, Iowa, by amending Provisions Pertaining to Chapter 165 "Zoning Regulations" Definitions, Accessory Buildings, Structures, and Uses and Fences

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SECTION MODIFIED. Section 165.06 (102) of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

165.06 (102) DEFINITIONS

102. "Yard, front" means the area extending across the full width of the lot and measured between the front lot line and the building foundation not to include covered steps of wood or concrete. See Figure 4.

SECTION 2. SECTION MODIFIED. Section 165.13 of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

165.13 ACCESSORY BUILDINGS, STRUCTURES AND USES

1. Time of Construction. No accessory building or structure shall be constructed on any lot more than one year prior to the time of construction of the principal building to which it is accessory.
2. Percentage of Rear Yard Occupied. No single or combination of detached accessory building, buildings, or other accessory structure(s) shall, when combined, occupy more than 30 percent of the area of a rear the respective yard in which they are located.
3. Restrictions on Front Yard. Accessory structures in the front yard are limited to driveways, sidewalks, patios, planting beds/boxes, or similar features not exceeding thirty inches in height, except fences in accordance with 165.23, handrails, or mailboxes installed in accordance with U.S. Postal Service regulations. For those lots/parcels located in subdivisions, additions, or plats approved before June 24, 1996, a covered or uncovered porch or deck may be allowed to exist within the setback area so long as it remains at least 12 feet away from the right-of-way, does not extend into the side yard, and is not wider than the width of the front foundation of the home. If the proposed porch or deck meets those criteria, a permit may be issued for the construction thereof.
4. Height of Accessory Buildings/Structures. Detached accessory buildings and structures shall not exceed, under any circumstance, 25 feet in height. Any accessory building/structure shall meet the following property line setbacks, same being dependent upon the height of said building/structure and whether or not the accessory building/structure is located adjacent to an alley right-of-way.
 - A. Buildings/structures less than 15 feet in height shall be subject to a three-foot side and rear yard setback unless located adjacent to an alleyway right-of-way in which case the setback shall be five feet from the alleyway right-of-way.

B. Buildings/structures between 15 feet and 20 feet in height shall be subject to a five-foot side and rear yard setback.

C. Buildings/structures between 20 feet and 25 feet in height shall be subject to a 10-foot side and rear yard setback.

5. Location on Lot. No accessory building or structure shall be erected in any front yard unless compliant with 3, above. If an accessory building or structure is erected in a side yard, it must be erected in such a fashion that it meets all setbacks as if it were attached to the primary structure.

6. Swimming Pool Fences. No public or private swimming pool shall be erected unless the same be entirely enclosed by buildings, fences, or walls not less than four nor more than eight feet in height and of such construction that a child may not reach the pool from the street or from any adjacent property without opening a door or gate or scaling a wall or fence. Holes or openings in the fence shall be four inches or less in least diameter. Such fences or walls shall be equipped with self-latching gates or doors. All doors from houses and garages to pool area must also be self-closing and self-latching.

SECTION 3. SECTION MODIFIED. Section 165.23 of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

165.23 FENCES.

1. Fences. Fences or landscape features such as sculpture or walls may be erected or constructed within the property with no portion of the fence or landscape feature extending onto the adjacent property or right-of-way; provided no such fence in any front or side yard having street frontage exceeds four feet in height and eight feet in height in the case of side and rear yards not having street frontage.

2. If a lot has rear yard street frontage a fence may be erected or constructed within the property with no portion of fence extending onto adjacent property or right-of-way, provided no such fence exceeds four feet in height, subject to the following exception.

A. The following properties, 503, 505, and 507 S. Chestnut St., all being homes with double street frontage, the rear yards of said homes abutting Linden Street, a street that is not heavily travelled, may elect to erect a fence of up to six feet in height if the fence is set back off the right-of-way by at least five feet.

3. Fences or landscape features such as sculpture or walls that abut or have alley right-of-way frontage must be set back five feet from the adjacent right-of-way and cannot exceed eight feet in height.

4. Fences or other similar structures must be installed with the posts and rough, unfinished, or side otherwise generally considered to be the backside facing the interior of the installers' property.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of _____, 2021 and approved this ____ day of _____, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance # _____ was published in the Monticello Express on the ____ day of _____, 2021.

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 5/11/2021
Preparer: Sally Hinrichsen



Agenda Item: # 8-16
Agenda Date: 05/17/2021

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; Reports; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

1. City Engineer
2. Mayor
3. City Administrator
 - a. USDA Letter of Condition & documents
4. City Clerk
5. Public Works Director
6. Police Chief
 - a. Officer Zach Buchler and Rogue
7. Water/Wastewater Superintendent
8. Park and Recreation Director
 - a. Park report
9. Library Director



Rural Development

Tipton, Iowa Office

127 W South Street
Tipton, IA
52772

563-886-6006 Ext. 4
Fax 866-255-6573

May 10, 2021

City of Monticello
Mayor Brian Wolken
200 E. 1st Street
Monticello, Iowa 52310

Dear Mayor Wolken:

We are in receipt of your initial application dated March 17, 2021 for assistance from USDA, Rural Development, for your proposed stormwater project. The proposed applicant and project have been found eligible for funding. Based upon the funds available for this program over the last two fiscal years and the number of applications reviewed or pending, we anticipate that funds for which you are competing may be available during Fiscal Year 2021. Your application will compete with similar applications through a priority ranking system.

In your application, you requested \$742,000 in federal assistance. We are agreeable to consideration of approximately this amount, subject to the availability of funds. The proportion of any loan and grant funding will be discussed with you at a later time during the formal application process.

The Preliminary Engineering Report has been reviewed by our State Engineer and was found acceptable.

This is not a commitment of funds or a representation as to the availability of funds. You are advised against taking any actions or incurring any obligations, which would limit the range of alternatives to be considered or have an adverse effect on the environment until funds from Rural Development are actually made available.

Sincerely,

Julie A. Ford
Area Specialist
USDA Rural Development



Reports

Monticello Park and Recreation Council Report
May 17, 2021

Upcoming Activities/Events

- Baseball/Softball/Teeball will begin end of the month

Registration Dates

- Swim Lessons/Swim Team/Memberpasses, all purchased through online website
- Golf(ish) Extravaganza and Summer of Fun registration

Aquatic Center

- Filled pool Wednesday the 12th and hoping to have heated and balanced May 22nd/23rd. Will be having lifeguard training class at that time.
- Will be looking at replacing exterior lights as well as a new chlorine feeder, so long as no major repairs are needed.

Park Board

- Had nearly 100 registered participants for our annual Live Healthy Iowa Kids Track Championship, held on May 5th. Event winners qualified to participate at the state meet in Marshalltown.
- Continued planning for Summer Fundraising Events
 - June 19th will be golf tournament
 - July 10th will be a Family Fun night at the aquatic center
 - Event will be held from 5:00-10:00.
 - Swimming from 7:00-10:00
 - Duck Jump at 8:00, change to win entries into the Duck Drop in August
 - August will be a duck race, date TBD.
 - All proceeds from these events will go towards the Austin Smith Inclusive Playground project. It is our goal to run these events yearly moving forward to continue fundraising for various projects within our parks.

Tree Board

- Trees on Sycamore have been planted, as well as all other trees that have been ordered.

Miscellaneous

- We are now taking applications for pool employment; applications can be picked up at the Berndes Center or City Hall
- May 14th we had 40+ high school and middle school students and a group of students from Sacred Heart helping to clean up Riverside and Baty. A group of adults will also be out at the park and ride picking up trash and debris.
- Advancement Services and Campfire will be volunteering to help maintain the grounds around Fountain Park, as well as planters behind City Hall and old Fair Office.
- Submitted grant for COVID-19 Relief Recreational Trails Program

Submitted by:
Jacob Oswald
Director of Parks and Recreation