

City of Monticello, Iowa

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Posted on June 3, 2021 at 10:00 a.m.

Monticello City Council Meeting June 7, 2021 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		Library Director:	Michelle Turnis

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	May	17, 2021
Approval of Special Council Mtg Minutes	May	24, 2021
Approval of Payroll	May	20, 2021
Approval of Payroll	June	3, 2021
Approval of Bill List		
Approval of Fareway Liquor License		
Approval of Monticello Golf Club Liquor License		
Approval of Great Jones County Fair Beer License		
Approval of Great Pastimes Liquor License		
Approval for Jerry Hinrichs as City Representative and Acknowledging Bob Null as County Representative to the Fire Board		
Approval of Cigarette Permits for following: Kardes 151, Kardes Convenience Store, Great Pastimes, Fareway Stores Inc #840, Caseys General Store and Dollar General		

Resolutions:

1. **Resolution** Approving Plat of Survey to Parcels 2021-24 and 2021-25

2. **Resolution** Approving Plat of Survey to Parcel 2021-27
3. **Resolution** To approve mowing quote from Steve and Lisa Monk related to North Cedar Street lot, fire hydrants along South Main Street and 190th Street, lane by the new (south) water tower and rest area on Amber Road
4. **Resolution** USDA Loan Resolution Authorizing and providing for the incurrance of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its municipality facility to serve an area lawfully within its jurisdiction to serve (Sixth Street Ditch)
5. **Resolution** To approve Cemetery Paving Project

Motions:

6. **Motion** to direct Staff on how to proceed with the request from Mission Cup to upgrade sign located at 338 South Main Street instead of installing a monument sign
7. **Motion** scheduling a Council work session to review and provide staff with on the various capital improvement / street projects for June 21st

Ordinances:

8. **Ordinance** amending Provisions Pertaining to Chapter 165 “Zoning Regulations” Definitions, Accessory Buildings, Structures, and Uses and Fences (2nd reading and /or waive requirement of three readings and move to 3rd reading)

Reports / Potential Actions:

9. City Engineer
10. Mayor
11. City Administrator
12. City Clerk
13. Public Works Director
14. Police Chief
15. Water/Wastewater Superintendent
16. Park and Recreation Director
17. Library Director

Closed Session:

18. Closed Session under §21.5(1)(j) of the Iowa Code “To discuss purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property”

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting with limited seating.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: June 7, 2021 Council Meeting

Time: June 7, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82081909785>

Meeting ID: 820 8190 9785

One tap mobile

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Dial by your location

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+1 669 900 9128 US (San Jose)

Meeting ID: 820 8190 9785

Find your local number: <https://us02web.zoom.us/j/82081909785>

Regular Council Meeting
May 17, 2021 – 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Scott Brighton, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Public Works Director Nick Kahler, Water/ Wastewater Superintendent Jim Tjaden, Park & Rec Director Jacob Oswald, and Library Director Michelle Turnis. Council member Brenda Hanken was absent. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Yeoman moved to approve the agenda, Langerman seconded, roll call unanimous.

Lux moved to approve the consent agenda, Brighton seconded. Roll call unanimous.

Mayor Wolken opened the public hearing on the proposed Amendment of Fiscal Year 2020/2021 City Budget. Staff received no written comments and there were no oral comments. Mayor Wolken closed the hearing on the proposed Amendment of Fiscal Year 2020/2021 City Budget. Yeoman moved to approve Resolution #2021-59 Amending the Current Budget for the Fiscal Year Ending June 30, 2021, Langerman seconded, roll call unanimous.

Goedken moved to approve Resolution #2021-60 Reporting all Employees' Wages for calendar year ending December 31, 2020, Lux seconded, roll call unanimous.

Langerman moved to approve Resolution #2021-61 Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2021 for the City of Monticello. Brighton seconded. Roll call unanimous.

Farnum reported the P & Z Board reviewed and recommended approval of Parcels 2021-24, 2021-25 and 2021-27. Goedken moved to Resolution #2021-62 Approving Plat(s) of Survey to Parcels 2021-24, 2021-25 and 2021-27 for Property at 16291 Rock Road, Brighton seconded, roll call unanimous.

Goedken moved to waive Chamber of Commerce rental fees for Use of the Pocket Park for the "Uptown Summer Nites", which will be held on June 17th, July 15th and August 19th from 5 PM to 8 PM, Langerman seconded, roll call unanimous.

Farnum reviewed the proposed changes to Zoning ordinance related to patios in the front yard. P & Z Board reviewed and provided input on the proposed changes. Langerman moved to introduce and moved Ordinance #742 amending the Monticello Code of Ordinances, by amending Provisions Pertaining to Chapter 165 "Zoning Regulations" Definitions, Accessory Buildings, Structures, and Uses and Fences, first reading in title only. Langerman seconded, roll call unanimous.

Regular Council Meeting
May 17, 2021

Farnum reported staff will be meeting with USDA Rural Development to review the letter of conditions related to the USDA loan for the 6th Street Ditch project, which we are preliminarily approved for. He invited any Council that want to join in the meeting.

Farnum reported work on the former Compadres building was started this week, starting with the asbestos removal. Roofer will begin work once the asbestos is removed. The Contractors and materials are lined up and ready to go. The back portion of the building will be left an open space.

Farnum reported the former Energy building site work has begun with asbestos removal, with demolition to begin in June. Wolken reported the Fire Department has some scheduled search and rescue training in the facilities prior to demolition.

Kahler reported the Hwy 151 ramp lights by Kardes and Hwy 38 have been repaired. He will be replacing the lamp post for Welter Drive that blew over. He looking into lights for the flags at the Renaissance Center.

Kahler advised that staff took dirt to Bud Coyle's and seeded down the area disturbed with the North Sycamore project. Kahler reported the street patching and repairs are almost completed.

Hinrichsen advised November 2021 election nomination papers are available at City Hall or County Auditor's Office.

Oswald reported Monticello High School and Middle School Student Councils, a group of students from Sacred Heart School and Mayor Wolken cleaned up at Riverside Gardens and the Disc Golf Course.

Tjaden reported the Elm Street sewer issue is fixed. They replaced 14' of sewer main and installed an 8" flusher instead of a manhole, being there was only one service on the main. Tjaden reported the Buckeye Street water valve and Second Street manhole will be addressed in about 3 weeks.

Farnum advised staff will be meeting with Engineer on options for the 7th Street manhole.

Wolken asked Council to look at the Fountain Park waterway across South Cedar Street and felt something should be done with this.

Wolken stated the LMI Survey for the CDBG Grant is ready and asked Council to help pick up the surveys. They can not be dropped off or mailed back to the City. Council decided on Friday June 11 starting at 5 PM and Saturday June 12 starting at 9 AM for dates to pick up the surveys. Surveys will be mailed to random addresses selected by East Central Iowa Council of Governments (ECICOG).

Regular Council Meeting
May 17, 2021

Smith announced they will be holding an open house on Sunday May 23 from 3 to 6 pm at the Emergency Response Center to honor Dave McNeil for 40 plus years of service on the Ambulance Service.

Brighton moved to adjourn at 7:00 PM. Following adjournment, Smith and Officer Zach Buehler and Rogue put on a brief demonstration.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

Special Council Meeting
May 24, 2021 – 5:30 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Candy Langerman, Chris Lux and Tom Yeoman. Council member Scott Brighton joined electronically. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Water/ Wastewater Superintendent Jim Tjaden, and Park & Rec Director Jacob Oswald. Council member Brenda Hanken was absent. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Yeoman moved to approve the agenda, Langerman seconded, roll call unanimous.

Mayor Wolken reviewed the Letter of Conditions related to the USDA Loan for the Sixth Street Ditch storm water project. It is only a loan, with no grant funding, with a payback term of 40 years at an interest rate of 1.375%. Yeoman questioned the property rights section and Wolken advised that Lynch Dallas has the easements prepared and ready to be executed. Council can turn down the loan if they decide not to follow through with the project or find other financing. Wolken stated the paperwork is to be turned in by June 1st and that was the reason for the special meeting. Goedken moved to approve Resolution #2021-63 Authorizing the Mayor to execute "Letter of Intent to Meet Conditions" and "Request for Obligation of Funds" related to USDA Loan for Sixth Street Ditch Project, Langerman seconded, roll call unanimous. Tjaden advised during last year's annual inspection of the three lift pumps at wastewater treatment facility, the pumps were in bad shape. He was hoping to wait until the new plant is constructed. During this year's inspection, he was advised they are failing and need to be replaced. The proposed pump could be used as "out fall" pump, once the new facility is completed. DNR wants the plant to run with two pumps and one as a redundancy pump, instead of the three, as we currently are. Goedken moved to approve Resolution #2021-64 Approving Purchase of Lift Pump for the Wastewater Treatment Plant from Electric Pump of Des Moines, Iowa, Langerman seconded, roll call unanimous.

Goedken announced the landfill is looking for a Full-Time Operation Manager to replace Jake Gravel, who will stay on as Director, but has taken a Full-Time job at Monticello Ambulance.

Langerman moved to adjourn at 5:44 PM.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - MAY 20, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	May 3 - 16, 2021				
Mason Hanson	\$ 133.80	\$ -	0.00	0.00	\$ 114.98
Mary Intkekofer	1,864.00	-	0.00	0.00	1,285.91
Brandon Kent	1,864.00	-	0.00	1.13	1,231.93
Lori Lynch	2,061.95	37.95	0.00	0.00	1,405.37
Shelly Searles	1,864.00	-	0.00	0.00	1,270.56
Jenna Weih	1,813.36	42.16	0.00	0.00	1,333.48
Curtis Wyman	1,736.00	-	0.00	74.63	1,178.85
TOTAL AMBULANCE	\$ 11,337.11	\$ 80.11	0.00	75.76	\$ 7,821.08
CEMETERY	May 1 - 14, 2021				
Dan McDonald	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,232.40
TOTAL CEMETERY	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,232.40
CITY HALL	May 2 - 15, 2021				
Cheryl Clark	\$ 1,728.00	\$ -	1.88	46.50	\$ 1,171.69
Russ Farnum	3,903.85	-	0.00	0.00	2,643.54
Sally Hinrichsen	2,550.27	-	0.00	0.00	1,611.08
Nanci Tuel	1,530.40	-	0.00	0.00	1,025.03
TOTAL CITY HALL	\$ 9,712.52	\$ -	1.88	46.50	\$ 6,451.34
COUNCIL / MAYOR					
Scott Brighton	\$ 100.00	\$ -	0.00	0.00	\$ 92.26
Dave Goedken	100.00	-	0.00	0.00	92.26
Brenda Hanken	100.00	-	0.00	0.00	92.35
Candy Langerman	100.00	-	0.00	0.00	92.35
Chris Lux	100.00	-	0.00	0.00	92.26
Brian Wolken	300.00	-	0.00	0.00	274.78
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 828.61
LIBRARY	May 3 - 16, 2021				
Molli Hunter	\$ 702.06	\$ -	0.00	0.00	\$ 569.32
Penny Schmit	1,132.00	-	0.00	0.00	642.50
Michelle Turnis	1,655.77	-	0.00	0.00	1,050.18
TOTAL LIBRARY	\$ 3,489.83	\$ -	0.00	0.00	\$ 2,262.00
MBC	May 3 - 16, 2021				
Jacob Oswald	\$ 2,038.46	\$ -	0.00	0.00	\$ 1,533.53
Shannon Poe	1,624.23	-	0.00	0.00	1,115.58
TOTAL MBC	\$ 3,662.69	\$ -	0.00	0.00	\$ 2,649.11
POLICE	May 3 - 16, 2021				
Zachary Buehler	\$ 2,176.44	\$ 90.94	0.00	0.00	\$ 1,608.61
Peter Fleming	2,167.50	-	0.00	24.50	1,531.40
Dawn Graver	2,400.00	-	0.00	0.00	1,726.29
Erik Honda	2,429.38	-	0.00	11.50	1,804.43
Jordan Koos	2,436.00	-	0.00	5.00	1,760.64
Britt Smith	2,996.15	-	0.00	0.00	2,192.87
Madonna Staner	1,530.40	-	0.00	0.00	1,160.59
Brian Tate	2,500.88	-	0.00	0.00	1,845.35

PAYROLL - MAY 20, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
TOTAL POLICE	\$ 18,636.75	\$ 90.94	0.00	41.00	\$ 13,630.18
ROAD USE	May 1 - 14, 2021				
Zeb Bowser	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,251.03
Jasper Scott	1,607.50	7.50	0.00	0.00	1,129.87
TOTAL ROAD USE	<u>\$ 3,307.50</u>	<u>\$ 7.50</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 2,380.90</u>
SANITATION	May 1 - 14, 2021				
Michael Boyson	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,195.94
Nick Kahler	2,079.81	-	0.00	0.00	1,432.94
TOTAL SANITATION	<u>\$ 3,779.81</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 2,628.88</u>
SEWER	May 1 - 14, 2021				
Tim Schultz	\$ 1,760.00	\$ -	0.00	40.13	\$ 1,223.33
Jim Tjaden	2,346.15	-	0.00	0.00	1,701.48
TOTAL SEWER	<u>\$ 4,106.15</u>	<u>\$ -</u>	<u>0.00</u>	<u>40.13</u>	<u>\$ 2,924.81</u>
WATER	May 1 - 14, 2021				
Daniel Pike	\$ 1,724.00	\$ -	0.00	0.00	\$ 1,252.69
TOTAL WATER	<u>\$ 1,724.00</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 1,252.69</u>
TOTAL - ALL DEPTS.	\$ 62,356.36	\$ 178.55	1.88	203.39	\$ 44,062.00

PAYROLL - JUNE 3, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	May 17 - 30, 2021				
Brian Bronemann	\$ 943.58	\$ -	0.00	0.00	\$ 742.53
Shelley Bronemann	468.00	-	0.00	0.00	394.19
Kylie Flanagan	111.50	-	0.00	0.00	95.82
Ben Hein	192.00	-	0.00	0.00	165.01
David Husmann	535.20	-	0.00	0.00	448.13
Mary Intlekofer	1,864.00	-	0.00	0.00	1,285.91
Sonya Johnson	682.38	-	0.00	0.00	570.44
Brandon Kent	1,864.00	-	0.00	1.13	1,396.15
Lori Lynch	2,024.00	-	0.00	0.00	1,379.02
Mandy Norton	346.63	-	0.00	0.00	277.64
Shelly Searles	1,968.85	104.85	0.00	0.00	1,341.13
Jenna Weih	1,989.20	68.25	0.00	0.00	1,455.85
Curtis Wyman	1,736.00	-	1.50	76.13	1,178.85
TOTAL AMBULANCE	\$ 14,725.34	\$ 173.10	1.50	77.26	\$ 10,730.67
CEMETERY	May 15 - 28, 2021				
Dan McDonald	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,232.40
TOTAL CEMETERY	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,232.40
CITY HALL	May 16 - 29, 2021				
Cheryl Clark	\$ 1,728.00	\$ -	0.00	46.50	\$ 1,171.69
Russ Farnum	3,653.85	-	0.00	0.00	2,495.93
Sally Hinrichsen	2,550.27	-	0.00	0.00	1,611.08
Nanci Tuel	1,530.40	-	0.00	0.00	1,025.02
TOTAL CITY HALL	\$ 9,462.52	\$ -	0.00	46.50	\$ 6,303.72
FIRE					
Joe Bayne	\$ 125.00	\$ -	0.00	0.00	\$ 115.44
Chris Hinrichs	60.00	-	0.00	0.00	55.41
Billy Norton	100.00	-	0.00	0.00	85.94
Paul Warner	100.00	-	0.00	0.00	92.35
TOTAL FIRE	\$ 385.00	\$ -	0.00	0.00	\$ 349.14
LIBRARY	May 17 - 30, 2021				
Molli Hunter	\$ 684.44	\$ -	0.00	0.00	\$ 556.81
Penny Schmit	1,132.00	-	0.00	0.00	642.49
Michelle Turnis	1,655.77	-	0.00	0.00	1,050.18
TOTAL LIBRARY	\$ 3,472.21	\$ -	0.00	0.00	\$ 2,249.48
MBC	May 17 - 30, 2021				
Jacob Oswald	\$ 2,038.46	\$ -	0.00	0.00	\$ 1,533.53
Shannon Poe	1,624.23	-	0.00	0.00	1,115.58
TOTAL MBC	\$ 3,662.69	\$ -	0.00	0.00	\$ 2,649.11
POLICE	May 17 - 30, 2021				
Zachary Buehler	\$ 2,037.00	\$ -	0.00	0.00	\$ 1,511.44
Peter Fleming	2,142.00	-	0.00	14.00	1,515.75
Dawn Graver	2,400.00	-	0.00	0.00	1,726.29
Erik Honda	2,415.01	-	0.00	10.00	1,794.70
Jordan Koos	2,436.00	-	0.00	5.00	1,760.64

PAYROLL - JUNE 3, 2021

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE (cont.)					
Britt Smith	2,996.15	-	0.00	0.00	2,192.87
Madonna Staner	1,530.40	-	0.00	0.00	1,160.59
Brian Tate	2,457.00	-	0.00	0.00	1,815.57
TOTAL POLICE	\$ 18,413.56	\$ -	0.00	29.00	\$ 13,477.85
ROAD USE					
May 15 - 28, 2021					
Zeb Bowser	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,251.03
Jasper Scott	1,630.00	30.00	0.00	0.00	1,147.23
TOTAL ROAD USE	\$ 3,330.00	\$ 30.00	0.00	0.00	\$ 2,398.26
SANITATION					
May 15 - 28, 2021					
Michael Boyson	\$ 1,700.00	\$ -	0.00	0.00	\$ 1,195.94
Nick Kahler	2,079.81	-	0.00	0.00	1,432.94
TOTAL SANITATION	\$ 3,779.81	\$ -	0.00	0.00	\$ 2,628.88
SEWER					
May 15 - 28, 2021					
Tim Schultz	\$ 1,760.00	\$ -	0.00	40.13	\$ 1,223.33
Jim Tjaden	2,346.15	-	0.00	0.00	1,701.48
TOTAL SEWER	\$ 4,106.15	\$ -	0.00	40.13	\$ 2,924.81
SWIMMING POOL					
May 14 - 27, 2021					
Kegan Arduser	\$ 522.00	\$ -	0.00	0.00	\$ 467.14
Madeline Stadtmueller	21.50	-	0.00	0.00	19.86
Maci Welter	17.20	-	0.00	0.00	15.88
TOTAL SWIMMING POOL	\$ 560.70	\$ -	0.00	0.00	\$ 502.88
WATER					
May 15 - 28, 2021					
Daniel Pike	\$ 1,724.00	\$ -	0.00	0.00	\$ 1,252.69
TOTAL WATER	\$ 1,724.00	\$ -	0.00	0.00	\$ 1,252.69
TOTAL - ALL DEPTS.	\$ 65,321.98	\$ 203.10	1.50	192.89	\$ 46,699.89

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
DUBUQUE FIRE EQUIPMENT, INC.	PD OSHA	264.15			
LEADS ONLINE LLC	PD COMPUTER SUPPORT FEES	1,881.00			

	110 POLICE DEPARTMENT TOTAL		2,145.15		
STREETS					
STEVE MONK CONSTRUCTION	ROADWAY/STREETS CONSTRUCTION	8,085.00			

	210 STREETS TOTAL		8,085.00		
STREET LIGHTS					
ALLIANT ENERGY-IES	E FIRST STREETLIGHTS	5,057.23			

	230 STREET LIGHTS TOTAL		5,057.23		
AQUATIC CENTER					
CARRICO AQUATIC RESOURCES INC	POOL CHEMICALS	4,160.09			
DUBUQUE FIRE EQUIPMENT, INC.	POOL OSHA	62.45			
FAREWAY STORES #840-1	POOL CONCESSIONS	103.56			
IOWA PARK & RECREATION ASSN	POOL MANAGERS WORKSHOP	10.00			
JOHN DEERE FINANCIAL	POOL BUILDING SUPPLIES	45.45			
MYERS-COX CO.	POOL CONCESSIONS	1,620.22			

	440 AQUATIC CENTER TOTAL		6,001.77		
CEMETERY					
DUBUQUE FIRE EQUIPMENT, INC.	CEMETERY OSHA	21.50			
JOHN DEERE FINANCIAL	CEMETERY TRIMMER	495.42			
KROMMINGA MOTORS INC	CEMETERY EQUIPMENT REPAIR/MAINT	305.54			
SCHERRMAN'S IMPLEMENT	CEMETERY TORO MOWER	5,585.00			

	450 CEMETERY TOTAL		6,407.46		
SOLDIER'S MEMORIAL BOARD					
DUBUQUE FIRE EQUIPMENT, INC.	SLDR MEM OSHA	5.64			

	498 SOLDIER'S MEMORIAL BOARD TOTAL		5.64		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	1,138.50			

	641 ATTORNEY TOTAL		1,138.50		
CITY HALL/GENERAL BLDGS					
DUBUQUE FIRE EQUIPMENT, INC.	CH OSHA	696.19			
RUSSELL W FARNUM	CH CELL PHONE STIPEND	150.00			
FP MAILING SOLUTIONS	CH CONTRACTS	81.00			
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	338.40			
GABRIELA LOPEZ	CH AUDIT DEPOSIT REFUND	700.00			
SHRED-MASTER	CH MISC CONTRACT WORK	50.00			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	650 CITY HALL/GENERAL BLDGS TOTAL		2,015.59		
	001 GENERAL TOTAL		30,856.34		
MONTICELLO BERNDES CENTER					
PARKS					
RAMIRA CARTER	MBC DAMAGE DEPOSIT REFUND		200.00		
CENTRAL IOWA DISTRIBUTING INC	MBC BUILDING SUPPLIES		57.00		
DUBUQUE FIRE EQUIPMENT, INC.	MBC OSHA		35.00		
JOHN DEERE FINANCIAL	MBC BUILDING REPAIR/MAINT		60.55		
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT		85.00		
MONTICELLO SPORTS	MBC T-BALL SHIRTS		966.00		
SAMANTHA NORTON	MBC DAMAGE DEPOSIT REFUND		200.00		
WELLS FARGO VENDOR FINANCIAL	2020 TOOLCAT PAYMENT		1,048.95		
HILLARY WERSINGER	MBC DAMAGE DEPOSIT REFUND		200.00		
	430 PARKS TOTAL		2,852.50		
	005 MONTICELLO BERNDES CENTER TOTAL		2,852.50		
POLICE CANINE UNIT					
POLICE DEPARTMENT					
ZACHARY BUEHLER	PD CANINE OFFICER TRAVEL		46.00		
INSURANCE ASSOCIATES, INC.	PD CANINE INSURANCE		199.00		
JOSHUA LUCK	PD CANINE DOG KENNEL		650.00		
	110 POLICE DEPARTMENT TOTAL		895.00		
	009 POLICE CANINE UNIT TOTAL		895.00		
MONTICELLO TREES FOREVER					
PUBLIC WORKS					
ALL AMERICAN LAWN & LANDSCAPE	TREES		1,140.00		
MORRISON BROS. CO.	TREES		4,460.00		
	299 PUBLIC WORKS TOTAL		5,600.00		
	014 MONTICELLO TREES FOREVER TOTAL		5,600.00		
FIRE					
FIRE					
DUBUQUE FIRE EQUIPMENT, INC.	FIRE OSHA		195.85		
JOHN DEERE FINANCIAL	FIRE SUPPLIES		46.98		
LAPORTE MOTOR SUPPLY	FIRE VEHICLE OPERATING		17.40		
MERCY PHYSICIAN ASSOCIATES	FIRE PHYSICAL - JA SNYDER		168.00		
MONTICELLO FIRE ASSOCIATION	FIRE SERVICES		4,892.00		
MUNICIPAL EMERGENCY SERVICES	FIRE MINOR EQUIPMENT		299.42		
TRUCK COUNTRY OF IOWA, INC.	FIRE VEHICLE OPERATING		743.01		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	150 FIRE TOTAL		6,362.66		
	015 FIRE TOTAL		6,362.66		
AMBULANCE					
AMBULANCE					
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	410.42			
DUBUQUE FIRE EQUIPMENT, INC.	AMB OSHA	140.70			
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35			
	160 AMBULANCE TOTAL		630.47		
	016 AMBULANCE TOTAL		630.47		
LIBRARY IMPROVEMENT					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB IMP PROGRAMS/PROMOTIONS	13.58			
JOHN DEERE FINANCIAL	LIB IMP PROGRAMS/PROMOTIONS	36.98			
SCHOOL SPECIALITY, LLC	LIB IMP SUMMER READING PROGRAM	59.95			
	410 LIBRARY TOTAL		110.51		
	030 LIBRARY IMPROVEMENT TOTAL		110.51		
LIBRARY					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB BOOKS	70.66			
DEMCO INC	LIB OFFICE SUPPLIES	493.63			
DUBUQUE FIRE EQUIPMENT, INC.	LIB OSHA	22.57			
FINDAWAY WORLD LLC	LIB OFFICE SUPPLIES	6.95			
INFRASTRUCTURE TECHNOLOGY	LIB PROGRAMS/PROMOTIONS	45.50			
JOHN DEERE FINANCIAL	LIB GROUNDS SUPPLIES	29.87			
MASSANUTTEN REGIONAL LIBRARY	LIB BOOKS	19.95			
MICRO MARKETING LLC	LIB AUDIO RECORDINGS	493.55			
OVERDRIVE	LIB AUDIO RECORDINGS	.99			
POPULAR SUBSCRIPTION SERVICE	LIB MAGAZINES	876.01			
MICHELLE TURNIS	LIB CELL PHONE STIPEND	60.00			
	410 LIBRARY TOTAL		2,119.68		
	041 LIBRARY TOTAL		2,119.68		
AIRPORT					
AIRPORT					
MONTI HOME IMPROVEMENTS, INC.	AIRPORT EQUIP REPAIR/MAINT	203.62			
	280 AIRPORT TOTAL		203.62		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	046 AIRPORT TOTAL		203.62		
ROAD USE					
STREETS					
ACCENT CONSTRUCTION	RU STREET MAINTENANCE SUPPLIES		110.00		
ALLIANT ENERGY-IES	22059 HWY 38		163.14		
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES		443.76		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT		42.22		
DUBUQUE FIRE EQUIPMENT, INC.	RU OSHA		597.18		
FREESE MOTORS INC	RU EQUIP REPAIR/MAINT		14.78		
GENERAL TRAFFIC CONTROLS, INC.	RU LIGHT SYSTEMS & STRUCTURES		2,076.29		
HUGHES GARAGE & AUTO SALES LLC	RU EQUIP REPAIR/MAINT		262.47		
J&R SUPPLY INC	RU STREET MAINTENANCE SUPPLIES		1,440.00		
JOHN DEERE FINANCIAL	RU STREET MAINTENANCE SUPPLIES		478.00		
JONES CO ENGINEER	RU STREET MAINTENANCE CONTRACT		3,026.00		
LINDA KAHLER	RU CLOTHING		255.00		
KROMMINGA MOTORS INC	RU HYDRAULIC HAMMER RENTAL		125.00		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT		610.69		
LASLEY ELECTRIC LLC	RU LIGHT SYSTEMS & STRUCTURES		790.00		
MID-IOWA SOLID WASTE EQUIP CO	RU EQUIP REPAIR/MAINT		1,369.52		
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES		780.22		
SUPERIOR WELDING SUPPLY CO	RU SUPPLIES		45.00		
THOMPSON TRUCK & TRAILER, INC.	RU EQUIP REPAIR/MAINT		49.26		
	210 STREETS TOTAL		12,678.53		
SNOW REMOVAL					
KEVIN & ALLISON BERGMAN	RU SNOW REMOVAL - MAILBOX		45.59		
LOUIS SOPPE	RU SNOW REMOVAL - MAILBOX		50.00		
	250 SNOW REMOVAL TOTAL		95.59		
	110 ROAD USE TOTAL		12,774.12		
TRUST/SLAVKA GEHRET FUND					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB GEHRET BOOKS		15.96		
	410 LIBRARY TOTAL		15.96		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		15.96		
PARK IMPROVEMENT					
CAPITAL PROJECTS					
VFW FLAG STORE	PARK FLAGS		305.00		
	750 CAPITAL PROJECTS TOTAL		305.00		
	313 PARK IMPROVEMENT TOTAL		305.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
BATY DISC GOLF COURSE PARKS STEVE MONK CONSTRUCTION	BATY DG MOWING	704.00			
	430 PARKS TOTAL	704.00			
	338 BATY DISC GOLF COURSE TOTAL	704.00			
MARY MAXINE REDMOND TRUST LIBRARY FAREWAY STORES #840-1	LIB REDMOND PROGRAMMING	12.62			
	410 LIBRARY TOTAL	12.62			
	339 MARY MAXINE REDMOND TRUST TOTAL	12.62			
C.C. BIDWELL LIBRARY BOOK LIBRARY BAKER & TAYLOR BOOKS GEORGE PUBLIC LIBRARY	LIB BIDWELL BOOKS LIB BIDWELL BOOKS	21.02 12.00			
	410 LIBRARY TOTAL	33.02			
	502 C.C. BIDWELL LIBRARY BOOK TOTAL	33.02			
TRUST/IOMA MARY BAKER LIBRARY CENTER POINT PUBLISHING INFRASTRUCTURE TECHNOLOGY	LIB BAKER BOOKS LIB BAKER TECH SUPPORT	42.54 57.50			
	410 LIBRARY TOTAL	100.04			
	503 TRUST/IOMA MARY BAKER TOTAL	100.04			
WATER WATER ALLIANT ENERGY-IES DUBUQUE FIRE EQUIPMENT, INC. WILLIAM GRIFFITH HAWKINS WATER TREATMENT INFRASTRUCTURE TECHNOLOGY IOWA ONE CALL JOHN DEERE FINANCIAL KMF RENTALS LLC MUNICIPAL SUPPLY INC MARK DAVIS	16540 190TH ST WATER TOWER WATER OSHA OVERPAYMENT REFUND WATER SYSTEM WATER DATA PROCESSING WATER SYSTEM WATER SUPPLIES OVERPAYMENT REFUND WATER SUPPLIES OVERPAYMENT REF - ANDREA SMITH	162.60 112.40 10.00 15.00 9.00 27.90 19.78 20.16 111.80 285.85			
	810 WATER TOTAL	774.49			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	600 WATER TOTAL		774.49		
CUSTOMER DEPOSITS WATER CITY OF MONTICELLO	BRADLEY/SARA		250.00		
	810 WATER TOTAL		250.00		
	602 CUSTOMER DEPOSITS TOTAL		250.00		
SEWER SEWER DUBUQUE FIRE EQUIPMENT, INC. FAREWAY STORES #840-1 IOWA ONE CALL LAPORTE MOTOR SUPPLY WHITE HAWK PLUMBING & HEATING	SEWER OSHA SEWER LAB SUPPLIES SEWER SYSTEM SEWER EQUIP REPAIR/MAINT SEWER SYSTEMS		39.50 11.88 27.90 7.60 1,347.08		
	815 SEWER TOTAL		1,433.96		
	610 SEWER TOTAL		1,433.96		
SEWER CAPITAL IMPROVEMENT SEWER SNYDER & ASSOCIATES, INC	SEWER FACILITY EVALUATION		16,950.00		
	815 SEWER TOTAL		16,950.00		
	613 SEWER CAPITAL IMPROVEMENT TOTAL		16,950.00		
SANITATION SANITATION ALLIANT ENERGY-IES REPUBLIC SERVICES	22411 BUSINESS HWY 151 RESIDENTIAL GARBAGE		4.21 22,752.44		
	840 SANITATION TOTAL		22,756.65		
	670 SANITATION TOTAL		22,756.65		
STORM WATER STORM WATER FUND					

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE		180.00		
	865 STORM WATER FUND TOTAL		180.00		
	740 STORM WATER TOTAL		180.00		
	Accounts Payable Total		105,920.64		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	30,856.34
005 MONTICELLO BERND'S CENTER	2,852.50
009 POLICE CANINE UNIT	895.00
014 MONTICELLO TREES FOREVER	5,600.00
015 FIRE	6,362.66
016 AMBULANCE	630.47
030 LIBRARY IMPROVEMENT	110.51
041 LIBRARY	2,119.68
046 AIRPORT	203.62
110 ROAD USE	12,774.12
178 TRUST/SLAVKA GEHRET FUND	15.96
313 PARK IMPROVEMENT	305.00
338 BATY DISC GOLF COURSE	704.00
339 MARY MAXINE REDMOND TRUST	12.62
502 C.C. BIDWELL LIBRARY BOOK	33.02
503 TRUST/IOMA MARY BAKER	100.04
600 WATER	774.49
602 CUSTOMER DEPOSITS	250.00
610 SEWER	1,433.96
613 SEWER CAPITAL IMPROVEMENT	16,950.00
670 SANITATION	22,756.65
740 STORM WATER	180.00

TOTAL FUNDS	105,920.64

City Council Meeting
 Prep. Date: 6/3/21
 Preparer: Russell Farnum



Agenda Items: # 1 & 2
 Agenda Date: 06/07/2021

Communication Page

Agenda Items Description: Approval of Extraterritorial Subdivision Plat for property located at 16291 Rock Road

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolutions – (2) total
Plats – (2) total

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The owner of the home at 16291 Rock Road is desiring to buy some additional land from the adjoining farmer to increase the size of the property. The proposal is to buy a small strip of land on each of the east and west lot lines, 7 feet on the east side and 10 feet on the west.

Council approved both of these plats by one Resolution on May 17, however, the Jones County Auditor is requiring two (2) separate actions, one Resolution for each of the plats. Other than approving the plats by separate Resolutions, nothing has changed.

Background Information:

The subject property is an unincorporated lot improved with a small farmstead, located just east of Highway 38 on Rock Road, north of Monticello. The property is surrounded by crop ground, and is pictured below:



By Iowa Code, Chapter 354.9, any subdivision plats within 2 miles of a municipality must be submitted to the municipality for review and approval. This property is about 1.5 miles north of the City's current municipal boundary.

The current lot is about 0.75 acres in size, and the proposed additional land would increase the size marginally. This land is outside any future growth anticipated by the City and there are no future land use plans that would apply to this property. The City may never grow out this far, and if it did, the land uses would likely be residential in nature.

The proposed platting actually includes two plats. The first divides the small strips off of the farm. The second combines the small strips into one parcel with the main house. This is the proper way to handle this proposal to avoid creating remnant lots or "lost lots" in the future.

The Planning and Zoning Commission reviewed this proposal at their May 11, 2021 meeting, and recommended approval by a vote of 4-0.

Staff Recommendation:

This subdivision is being handled correctly and will have no negative impact upon the long range growth and development of Monticello. Approval of the two separate resolutions is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Resolution Approving Plat of Survey to Parcels 2021-24 and 2021-25

WHEREAS, The Plat of Survey to Parcels 2021-24 and 2021-25 for property at 16291 Rock Road has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The Plat was created to add land to the existing lot that contains the home and buildings on this site from surrounding agricultural property, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey for property at 16291 Rock Road should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcels 2021-24 and 2021-25

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of June, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Resolution Approving Plat of Survey to Parcel 2021-27

WHEREAS, The Plat of Survey to Parcel 2021-27 for property at 16291 Rock Road has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The Plat was created to add land to the existing lot that contains the home and buildings on this site from surrounding agricultural property, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey for property at 16291 Rock Road should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2021-27.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of June, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 05/27/2021
Preparer: Jacob Oswald



Agenda Item: # 3
Agenda Date: 06/07/2021

Communication Page

Agenda Items Description: Resolution To approve mowing quote from Steve and Lisa Monk related to North Cedar Street lot, fire hydrants along South Main Street and 190th Street, lane by the new (south) water tower and rest area on Amber Road

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis:

City Council requested a to add additional mowing duties to the Mowing Service Agreement with Steve and Lisa Monk.

Background Information:

Public Works Director reached out to Mitch Monk to request a quote to add the locations of 516 North Cedar Street lot, fire hydrants along South Main Street and 190th Street from 1047 South Main to south water tower lane, lane by the new (south) water tower and rest area on Amber Road. The quote to add these locations to the current agreement came in at a cost of \$85.00 per occurrence (includes Round Up as needed).

Staff Recommendation: To approve the additional locations to the Mowing Service Agreement with Steve and Lisa Monk.

The City of Monticello, Iowa

RESOLUTION

To approve mowing quote from Steve and Lisa Monk related to North Cedar Street lot, fire hydrants along South Main Street and 190th Street, lane by the new (south) water tower and rest area on Amber Road

Whereas, The Monticello City Council directed staff to seek a quote from current contractor related to the 516 North Cedar Street lot, fire hydrants along South Main Street and 190th Street from 1047 South Main to south water tower lane, lane by the new (south) water tower and rest area on Amber Road mowing, and

Whereas, the contractor Steve Monk Const. & Lawn Care agreed to mow 516 North Cedar Street lot, fire hydrants along South Main Street and 190th Street from 1047 South Main to south water tower lane, lane by the new (south) water tower and rest area on Amber Road, for \$85.00 per time and includes round up as needed, and

Whereas, The Council finds that contracting with Steve Monk Construction & Lawn Care at the price of \$85.00 per time and includes Round Up as needed, is in the best interests of the City and makes financial sense, and, therefore, directs the City Administrator to amend the contract with Steve Monk Construction & Lawn Care, with the understanding that the agreement, when modified, will be brought to the City Council for final review and approval.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Monticello does hereby approve of the hiring of Steve Monk Construction & Lawn Care to mow 516 North Cedar Street lot, fire hydrants along South Main Street and 190th Street from 1047 South Main to south water tower lane, lane by the new (south) water tower and rest area on Amber Road and further directs the City Administrator to work with Monk to re-draft the existing contract between Monk Const. and the City to accurately reflect what it is they are mowing and what is expected of Monk Const. under the contract.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of June, 2021.

Attest:

Brian Wolken, Mayor

Sally Hinrichsen, Monticello City Clerk

City Council Meeting Prep. Date: 5/27/2021 Preparer: Sally Hinrichsen		Agenda Item: # 4 Agenda Date: 06/07/21
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Communication Page

Agenda Items Description: Resolution Authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its municipality facility to serve an area lawfully within its jurisdiction to serve

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session												
Attachments & Enclosures: <table border="1" style="width: 100%;"> <tr><td>resolution</td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>	resolution			Fiscal Impact: <table border="1" style="width: 100%;"> <tr><td>Budget Line Item:</td><td> </td></tr> <tr><td>Budget Summary:</td><td> </td></tr> <tr><td>Expenditure:</td><td> </td></tr> <tr><td>Revenue:</td><td> </td></tr> </table>	Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
resolution												
Budget Line Item:												
Budget Summary:												
Expenditure:												
Revenue:												

Synopsis: USDA Grant requires Council adopt this resolution for the loan's next step

Background Information:
 City of Monticello is participating in the pursuit of funds for the 6th Street Ditch Rehabilitation Project. Improvements for this project include repair /replacement of existing retaining walls; removal of debris and vegetation restricting flow; increase channel conveyance by reshaping; add protection via Revetment, Bendway Weirs, and Turf Reinforcement Mats; and restoration

City of Monticello has been approved for up to \$743,000 USDA Loan at 1.375% interest over 40 years, if necessary, for the 6th Street Ditch Rehabilitation Project

Staff Recommendation: Staff recommends Council approve Resolution Authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its municipality facility to serve an area lawfully within its jurisdiction to serve

LOAN RESOLUTION
(Public Bodies)A RESOLUTION OF THE City CouncilOF THE City of Monticello, Iowa

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Municipality

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Monticello*(Public Body)*

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Seven Hundred Forty-Three Thousand & 00 100pursuant to the provisions of Chapter 384 of Code of Iowa; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
- 14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17. To accept a grant in an amount not to exceed \$ _____

under the terms offered by the Government; that the _____

and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the City Council _____ of the

City of Monticello, Iowa _____ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

By _____

Attest:

Title _____

Title _____

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the City of Monticello, Iowa
 hereby certify that the City Council _____ of such Association is composed of
 _____ members, of whom , _____ constituting a quorum, were present at a meeting thereof duly called and
 held on the _____ day of _____ ; and that the foregoing resolution was adopted at such meeting
 by the vote shown above, I further certify that as of _____ ,
 the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
 rescinded or amended in any way.

Dated, this _____ day of _____

 Title _____

City Council Meeting
Prep. Date: May 28, 2021
Preparer: Nick Kahler



Agenda Item: 5
Agenda Date: June 7, 2021

Communication Page

Agenda Items Description: Concrete work at Oakwood Cemetery

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Bids from Accent Const., Eastern Iowa, and
Midwest Concrete
Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Concrete the last gravel drive at Oakwood Cemetery

Background Information: We have been slowly working on finishing all the roads in Oakwood Cemetery in concrete. This is the last loop that needs to be done. We have \$15,000 in this budget and \$15,000 in the next budget. The cemetery board approves moving forward with the project.

Staff Recommendation: I recommend approval of the **Resolution** to approve Cemetery Paving Project

THE CITY OF MONTICELLO, IOWA

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Resolution to approve Cemetery Paving Project

WHEREAS, Oakwood Cemetery has one section of roadway that is not yet paved, and

WHEREAS, The Cemetery Board is in favor of pursuing a paving project this fiscal year and has received quotes for concrete, and

WHEREAS, The Council has reviewed the following quotes for this project to install concrete paving:

Accent Construction	\$44,781.00 with dirt work/landscaping option \$3,380.00
Eastern Iowa Excavating & Concrete	\$46,040.00
Midwest Concrete Inc	\$55,902.00

and

WHEREAS, The Council finds that the best approach would be to move forward with PCC paving, 6" thick, and

WHEREAS, The Council finds that _____ should be hired to perform the project based upon the bid submitted.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 7th day of June, 2021, that staff is directed to proceed with the proposed Cemetery Paving Project, paving approximately 1100 SY of roadway, and that the pavement to be utilized shall be 6" of PCC and that _____ shall be hired as the contractor to perform said work.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 7th day of June 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

ESTIMATE

ACCENT CONSTRUCTION

319-465-3244
 accent3244@gmail.com
 PO BOX 475
 MONTICELLO, IA, 52310

CUSTOMER: City of Monticello
 JOB: Oak St. Cemetery road
 DATE: 4-18-21

Q	ITEM	PRICE	TOTAL
	Price includes:		
	Core out existing rock/ dirt where needed		
	Haul any unusable rock and dirt away		
	Grade compact new subbase		
75 T	Fill allowance		
9735 s.f.	885' x 11' x 6" c3 mix		
	Labor and materials		\$44,781.00
	Dirt work/ Landscaping option includes:		
	Add dirt on edges where needed		
	Re- seed		
	Labor and materials		\$3,380.00

NOTES

Price includes all labor and materials. These are the same specs used on the last long section we poured. Fill is approximate. Feel free to call or email with any questions. Thank you.



QUOTATION

TO: CITY OF MONTICELLO

Date: 5/19/2021

RE: MONTICELLO, IA, OAKWOOD CEMETERY DR
Bid Date: Wednesday, May 5, 2021

We are pleased to offer the following quotation:

ITEM	DESCRIPTION	QTY	UNITS	UNIT PRICE	EXTENSION
1	MOBILIZATION	1	LS	\$ 1,500.00	\$1,500.00
2	SUBBASE	240	TONS	32.00	7,680.00
3	6" PCC	1070	SY	33.00	35,310.00
4	BACKFILL AND BLEND GRADE (SEED NOT INCLUDED	1	LS	1,550.00	1,550.00
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Total					\$ 46,040.00



MIDWEST CONCRETE INC.
 9835 Cottingham Rd.
 Peosta, IA 52068

Ph: (563) 845-0947
 Fax: (563) 583-1007
 Email: office@midwest-concrete.net

Bid Date:
 5/28/2021

Project Number:
 Monticello: Cemetary

BID ITEM NO	DESCRIPTION	QTY	UNIT	UNIT PRICE BID	EXTENSION
	6" PCC Paving (NON-REINFORCED)	1166	SY	\$42.00	\$48,972.00
	Class 10 (Grading for paving, does not include rock)	230	CY	\$16.00	\$3,680.00
	Mulch/Seed/Fertilizer	0.1	AC	\$7,500.00	\$750.00
	Mobilization	1	LS	\$2,500.00	\$2,500.00
	No cold weather cost included				
	Subbase +/- .10'				
	Bonds & Dues are excluded				
	All items are tied, unless noted				
	Concrete Washout by Prime Contractor				
	This price is good for 2021, if this project runs into 2022 there will be a materials price increase.				

TOTAL BID

\$55,902.00

(Words)

(Numbers)

City Council Meeting
 Prep. Date: 6/3/21
 Preparer: Russell Farnum



Agenda Item: # 8
 Agenda Date: 06/07/2021

Communication Page

Agenda Items Description: Approval of proposed amendment addressing patios and other similar at-grade improvements in the front yard

Type of Action Requested: Ordinance – Second Reading

Attachments & Enclosures:

Ordinance

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The City Council has directed Staff to prepare an amendment to the zoning ordinance related to patios in the front yard. Staff has developed language for further discussion by the Council on May 17, and since the P&Z Commission was meeting on May 11, the P&Z provided input on the proposed changes. The Council approved First Reading of this Ordinance on May 17, this will be the Second of Three Readings.

Background Information:

The property owner at 721 N. Sycamore applied for a variance for a proposed patio in the front yard. The motion to approve the variance passed 2-1; but was technically denied due to a failure to obtain 3 affirmative votes of the five-member Zoning Board (only 3 Board members were present). The requested variance is part of the Zoning Ordinance that addresses “porches and decks”, but not patios, in the front yard. This could be easily remedied by defining where and how big patios could be in the front yard, such as in the attached draft.

Please note the attached draft is written in “redline” format, where the proposed new text is underlined, the text to be deleted has ~~strikethrough~~.

The proposed amendments that would address this situation are outlined below.

The definition of Front Yard includes a provision that was added to address the addition of porches or decks to the front of homes on lots platted prior to 1969. This was added because many of the older neighborhoods don’t meet modern front yard setbacks, but it is desirable to allow these homes to have porches or some sort of deck on the front of the home. This provision requires that any such structure remain set back at least 12 feet from the right-of-way.

While this is a good provision, it does not address patios or other surface-level improvements. And the provision really should be in the chapter relative to Accessory Buildings, Structures and Uses (165.13), rather than in the Definition.

The proposed amendment removes the provision from the Definitions, and broadens other requirements that pertain to Accessory Uses and Structures. Paragraph 2 of 165.13 currently limits the overall coverage of Rear Yard to thirty percent (30%). The change to 165.13, paragraph 2, expands that limit to include the Side and Front Yards as well. This way, no yard can be covered by more than 30%.

A new Paragraph 3 would be added that would move the requirements of Porches and Decks out of the Definitions to this section of the Ordinance. It clarifies that sidewalks, driveways, patios, planter boxes and other improvements not greater than 30" in height are the only accessory structures allowed in the front yard, as are mailboxes installed in accordance with USPS regulations. It then allows Porches and Decks under the current provisions (not closer than 12' from the street), on lots platted prior to 1996. Regardless of what would be built in the front yard under these allowances, the limit of 30% coverage in Paragraph 2 would still apply.

Note: The maximum 30" height mirrors the two-and-a-half foot height limitation found in 165.18, Traffic Visibility Across Corner Lots. This maintains consistency through the Code.

165.18 TRAFFIC VISIBILITY ACROSS CORNER LOTS.

On a corner lot in all zoning districts but for C-2, Central Commercial, no fence, wall, hedge, or other planting or structure that will obstruct vision between a height of two and one-half feet and 10 feet above the centerline grades of the intersecting streets shall be erected, placed, or maintained within the triangular area formed by the right-of-way lines at such corner and a straight line joining the right-of-way lines at points which are 25 feet distant from the intersection of the right-of-way lines, and measured along the right-of-way lines.

The subsequent paragraphs would be renumbered correctly, and Paragraph 5 (formerly 4) currently prohibits accessory structures in the Front Yard. A clarification is added that excepts those structures that are otherwise allowed in Paragraph 3.

The Planning and Zoning Commission reviewed the amendment at their meeting of May 11, 2021, and recommended approval by a vote of 4-0.

Staff Recommendation:

Approval of the Second Reading of the attached Ordinance is recommended. Council may consider waiving 3rd Reading.

Ordinance #

An Ordinance Amending the Code of Ordinances of the City of Monticello, Iowa, by amending Provisions Pertaining to Chapter 165 "Zoning Regulations" Definitions, Accessory Buildings, Structures, and Uses and Fences

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SECTION MODIFIED. Section 165.06 (102) of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

165.06 (102) DEFINITIONS

102. "Yard, front" means the area extending across the full width of the lot and measured between the front lot line and the building foundation not to include covered steps of wood or concrete. See Figure 4.

SECTION 2. SECTION MODIFIED. Section 165.13 of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

165.13 ACCESSORY BUILDINGS, STRUCTURES AND USES

1. Time of Construction. No accessory building or structure shall be constructed on any lot more than one year prior to the time of construction of the principal building to which it is accessory.
2. Percentage of Rear Yard Occupied. No single or combination of detached accessory building, buildings, or other accessory structure(s) shall, when combined, occupy more than 30 percent of the area of ~~a rear~~ the respective yard in which they are located.
3. Restrictions on Front Yard. Accessory structures in the front yard are limited to driveways, sidewalks, patios, planting beds/boxes, or similar features not exceeding thirty inches in height, except fences in accordance with 165.23, handrails, or mailboxes installed in accordance with U.S. Postal Service regulations. For those lots/parcels located in subdivisions, additions, or plats approved before June 24, 1996, a covered or uncovered porch or deck may be allowed to exist within the setback area so long as it remains at least 12 feet away from the right-of-way, does not extend into the side yard, and is not wider than the width of the front foundation of the home. If the proposed porch or deck meets those criteria, a permit may be issued for the construction thereof.
4. Height of Accessory Buildings/Structures. Detached accessory buildings and structures shall not exceed, under any circumstance, 25 feet in height. Any accessory building/structure shall meet the following property line setbacks, same being dependent upon the height of said building/structure and whether or not the accessory building/structure is located adjacent to an alley right-of-way.
 - A. Buildings/structures less than 15 feet in height shall be subject to a three-foot side and rear yard setback unless located adjacent to an alleyway right-of-way in which case the setback shall be five feet from the alleyway right-of-way.

B. Buildings/structures between 15 feet and 20 feet in height shall be subject to a five-foot side and rear yard setback.

C. Buildings/structures between 20 feet and 25 feet in height shall be subject to a 10-foot side and rear yard setback.

5. Location on Lot. No accessory building or structure shall be erected in any front yard unless compliant with 3, above. If an accessory building or structure is erected in a side yard, it must be erected in such a fashion that it meets all setbacks as if it were attached to the primary structure.

6. Swimming Pool Fences. No public or private swimming pool shall be erected unless the same be entirely enclosed by buildings, fences, or walls not less than four nor more than eight feet in height and of such construction that a child may not reach the pool from the street or from any adjacent property without opening a door or gate or scaling a wall or fence. Holes or openings in the fence shall be four inches or less in least diameter. Such fences or walls shall be equipped with self-latching gates or doors. All doors from houses and garages to pool area must also be self-closing and self-latching.

SECTION 3. SECTION MODIFIED. Section 165.23 of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

165.23 FENCES.

1. Fences. Fences or landscape features such as sculpture or walls may be erected or constructed within the property with no portion of the fence or landscape feature extending onto the adjacent property or right-of-way; provided no such fence in any front or side yard having street frontage exceeds four feet in height and eight feet in height in the case of side and rear yards not having street frontage.

2. If a lot has rear yard street frontage a fence may be erected or constructed within the property with no portion of fence extending onto adjacent property or right-of-way, provided no such fence exceeds four feet in height, subject to the following exception.

A. The following properties, 503, 505, and 507 S. Chestnut St., all being homes with double street frontage, the rear yards of said homes abutting Linden Street, a street that is not heavily travelled, may elect to erect a fence of up to six feet in height if the fence is set back off the right-of-way by at least five feet.

3. Fences or landscape features such as sculpture or walls that abut or have alley right-of-way frontage must be set back five feet from the adjacent right-of-way and cannot exceed eight feet in height.

4. Fences or other similar structures must be installed with the posts and rough, unfinished, or side otherwise generally considered to be the backside facing the interior of the installers' property.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the _____ day of _____, 2021 and approved this _____ day of _____, 2021.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance # _____ was published in the Monticello Express on the _____ day of _____, 2021.

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 5/28/2021
Preparer: Sally Hinrichsen



Agenda Item: # 9-17
Agenda Date: 06/07/2021

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

1. City Engineer
2. Mayor
3. City Administrator
4. City Clerk
5. Public Works Director
6. Police Chief
7. Water/Wastewater Superintendent
8. Park and Recreation Director
 - a. Park report
9. Library Director



Current Activities

- Teeball, Baseball, Softball
- *NEW* Golf(ish) Extravaganza
- *NEW* Summer of Fun
- Swim Team

Upcoming Activities/Events

- *NEW* Youth Speed/Agility Program K-4th grade (2021-22 school year) \$25
 - Monday/Wednesday 10:00-11:00 from June 21-August 4
- *NEW* 3 on 3 Basketball Tournament (July 31) 4th grade-9th grade (2021-22 school year) \$80/team of 4

Registration Dates/Deadlines

- June 19th Golf Tournament 6/17
- Speed/Agility Program 6/2-6/16
- 3 on 3 Tournament 6/2-7/14

Aquatic Center

- Opened May 31, 2021.

Park Board

- Continues to plan for the upcoming events/fundraisers for the Austin Smith Playground
- June 19th Golf Tournament
- July 10th Family Fun Night at Pool
- August Date TBD Duck Drop (Purchase duck a for \$10)

Tree Board

- No new update

Miscellaneous

- Continuing to pick up limbs from Riverside and Baty following the May 14th day of caring.
- Working on plans for a youth 3 on 3 tournament and speed/agility camp and adult pickleball and dodgeball tournament this summer.

April-May Financial Report (as of May 27, 2021)

Aquatic Center Revenue	\$16,322.50
Aquatic Center Remaining Expenses (as of May 12, 2021)	45.1%
Youth Recreation Revenue	\$3,835
Adult Recreation Revenue	\$0
Berndes Center Revenue (Rentals, etc.)	\$3,234.75
Berndes Center Remaining Expenses (as of May 12, 2021)	16.7%
Baty Disc Golf Course Remaining Expenses (as of May 12, 2021)	28.6%

Submitted by:
Jacob Oswald
Director of Parks and Recreation