

# City of Monticello, Iowa

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Posted on March 16, 2022 at 1:00 p.m.

Monticello City Council Meeting March 21, 2022 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Dave Goedken	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Wayne Peach	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Police Chief:</b>	Britt Smith
<b>Ward #1:</b>	Scott Brighton	<b>City Engineer:</b>	Patrick Schwickerath
<b>Ward #2:</b>	Candy Langerman	<b>Public Works Dir.:</b>	Nick Kahler
<b>Ward #3:</b>	Chris Lux	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>Ward #4:</b>	Tom Yeoman	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>Library Director:</b>	Michelle Turnis

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Mtg. Minutes	March	7, 2022
<b>Approval</b> of Payroll	March	10, 2022
<b>Approval</b> of Bill List		
<b>Approval</b> of Treasurer's Report	February	2022
<b>Approval</b> of Monticello Eagles Club liquor license		

## Public Hearings:

1. **Public Hearing** on Proposed Plans, Specifications, Form of Contract, and Estimate of cost for the Construct Connector Taxiway Project for the City of Monticello Airport
2. **Resolution** Approving Plans and Specifications and Engineer's cost estimate for the Monticello Regional Airport for the Construct Connector Taxiway Project, AIP Project 3-19-0061-06
3. **Public Hearing** on the City of Monticello 2022/2023 Fiscal Year budget

4. **Resolution** Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2022 through June 30, 2023

**Resolutions:**

5. **Resolution** Approving Settlement Agreement related to tobacco sale violation at Kardes 151
6. **Resolution** to waive portion of Sewer bill related to water usage at 100 West Seventh Street, Monticello, Iowa
7. **Resolution** Approving purchase of Fire Department P25 communication suite compliant radios and pagers

**Motions:**

8. **Motion** to schedule a special meeting for Public Hearing on USDA Financing for March 28, 2022 at 5:30 pm
9. **Motion** to schedule a special meeting to consider/ approve bids for Airport Apron and Taxiway Extension for April 7, 2022

**Reports / Potential Actions:**

10. City Engineer
11. Mayor
12. City Administrator
13. City Clerk
14. Public Works Director
15. Police Chief
16. Water/Wastewater Superintendent
17. Park and Recreation Director
18. Library Director

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

**Due to the Covid-19 Virus the public will be admitted into this meeting with limited seating.**

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: March 21, 2022 Council Meeting

Time: Mar 21, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86841487876>

Meeting ID: 868 4148 7876

One tap mobile

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+13017158592,,86841487876# US (Washington DC)

Dial by your location

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+1 301 715 8592 US (Washington DC)

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+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 868 4148 7876

Find your local number: <https://us02web.zoom.us/j/86841487876>

Regular Council Meeting  
March 7, 2022 – 6:00 P.M.  
Community Media Center

Mayor Dave Goedken called the meeting to order. Council present were: Wayne Peach, Candy Langerman, Chris Lux, Scott Brighton and Brenda Hanken. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Park & Rec Director Jacob Oswald, Water/Wastewater Superintendent Jim Tjaden, Public Works Director Nick Kahler, Library Director Michelle Turnis and City Engineer AJ Barry. Council member Tom Yeoman was absent. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Brighton moved to approve agenda, Langerman seconded, roll call unanimous.

Hanken moved to approve the consent agenda, Brighton seconded, roll call unanimous.

Erin Erickson, Maquoketa River Watershed Management Authority Coordinator, gave a brief presentation on various projects they are currently working on. Langerman moved to approve Resolution #2022-29 Approving Investment in Maquoketa River Watershed Management Authority in the amount of \$6,060 for Fiscal Year 2023, Peach seconded, roll call unanimous.

Langerman moved to approve Resolution #2022-30 Entitled reporting all employees' wages for calendar year ending December 31, 2021, Brighton seconded, roll call unanimous.

Langerman moved to approve Resolution #2022-31 Scheduling Public Hearing on March 21, 2022 at 6:00 p.m. related to Tobacco Violation Civil Penalty, Hanken seconded, roll call unanimous.

Nick Strittmatter, Jellystone attorney, and Julie Recker, Jellystone Campground Representative, reported on the plan to expand the campground and would like to be annexed into the city and authorized to connect to City sewer system. They would own and install the lift station, if needed. Farnum stated Planning & Zoning Board reviewed and recommended approval of the annexation, with the note that the City would not be responsible for their lift. Peach moved to approve Resolution #2022-32 Approving and Accepting the Voluntary Annexation of certain properties generally described as the Jellystone Campgrounds, as well

as 201 and 205 East 11th Street, adjoining the City of Monticello for at least fifty feet and not creating an island, as same is defined within Iowa Code §368.7(2), Brighton seconded, roll call unanimous.

Farnum stated it is a requirement to obtain USDOT funding through the FAA for many Airport projects, that the City sets goals, and a policy, on using Disadvantaged Business Enterprises as contractors for the projects. The proposed policy is good for three years. Brighton moved to approve Resolution #2022-33 Adoption of Disadvantaged Business Enterprise Program for the City of Monticello, Peach seconded, roll call unanimous.

Farnum advised with the increase in the cost for the West Well and Fire generators the Council approved last year; Council needed to approve the updated match requirements up to \$11,000 for each generator. Hanken moved to approve Resolution #2022-34 Local Match for the Hazard Mitigation Assistance Program for Fire Generators, Langerman seconded, roll call unanimous.

Lux moved to approve Resolution #2022-35 Local Match for the Hazard Mitigation Assistance Program for West Well Generator, Hanken seconded, roll call unanimous.

Farnum explained the water mains at the intersection of Oak Street and Locust Street are deteriorated and are not properly valved, causing an increase in water main breaks in this area and forcing major inconveniences on businesses in the area. Staff contacted Pirc-Tobin Construction Inc to do the water mains at the intersection of Oak Street and Locust Street, as they were already in town working on the 7<sup>th</sup> Street Project. The urgency to complete the work at the intersection of Oak Street and Locust Street, is due to the pending timeframe of the Hwy 38 repaving; the proposed change order would make the needed repairs under the pavement and into the parkway on the south side of Oak Street. City would need to bid the remainder of the project to connect to the 8-inch main just west of Kitty Creek and remove the dead-end main in that area. This will enhance the water flow and fire protection to the neighborhoods, businesses and school campus east of Kitty Creek. Hanken moved to approve Resolution #2022-36 Approving Change Order #2 in the amount of \$53,932.50, submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7<sup>th</sup> Street Utility Improvements Project, Langerman seconded, roll call unanimous.

Goedken stated Pam Foley contacted him regarding use of the Community Building, by her and Tom Norlin, to hold fundraisers to replace the stage curtains. Brighton moved to authorize Pam Foley and Tom Norlin to hold fundraisers in the Community Building for the stage curtains, at no cost, Lux, seconded, roll call unanimous.

Regular Council Meeting  
March 7, 2022

Staff gave reports on activities in their department

Peach moved to adjourn the meeting at 6:30 p.m.

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Dave Goedken, Mayor

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Sally Hinrichsen, City Clerk/Treasurer

# PAYROLL - MARCH 10, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>February 21 - March 6, 2022</b>				
Brian Bronemann	\$ 753.48	\$ -	0.00	0.00	\$ 611.37
Jacob Gravel	1,699.28	31.28	0.00	0.00	1,236.31
Mason Hanson	435.26	-	0.00	0.00	355.03
Ben Hein	632.43	-	0.00	0.00	530.78
David Husmann	2,006.38	98.38	0.00	0.00	1,238.09
Mary Intlekofer	1,979.55	71.55	0.00	0.00	1,367.95
Nick Kahler	96.00	-	0.00	0.00	82.62
Lori Lynch	2,366.11	291.71	0.00	0.00	1,604.06
Coletta Matson	319.90	-	0.00	0.00	273.56
Mandy Norton	349.43	-	0.00	0.00	281.96
Shannon Poe	291.68	-	0.00	0.00	228.63
Sabrina Strella	263.55	-	0.00	0.00	218.03
Jenna Weih	1,407.15	-	0.00	0.00	1,055.58
Curtis Wyman	1,943.11	211.11	0.00	3.63	1,329.73
<b>TOTAL AMBULANCE</b>	<b>\$ 14,543.31</b>	<b>\$ 704.03</b>	<b>0.00</b>	<b>3.63</b>	<b>\$ 10,413.70</b>
<b>CEMETERY</b>	<b>February 19 - March 4, 2022</b>				
Dan McDonald	\$ 1,833.93	\$ 89.93	0.00	0.00	\$ 1,330.80
<b>TOTAL CEMETERY</b>	<b>\$ 1,833.93</b>	<b>\$ 89.93</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,330.80</b>
<b>CITY HALL</b>	<b>February 20 - March 5, 2022</b>				
Cheryl Clark	\$ 1,772.00	\$ -	1.50	32.26	\$ 1,205.70
Russ Farnum	3,653.85	-	0.00	0.00	2,505.34
Sally Hinrichsen	2,614.03	-	0.00	0.00	1,655.03
Nanci Tuel	1,574.40	-	0.00	0.00	1,059.83
<b>TOTAL CITY HALL</b>	<b>\$ 9,614.28</b>	<b>\$ -</b>	<b>1.50</b>	<b>32.26</b>	<b>\$ 6,425.90</b>
<b>FIRE</b>					
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 191.39
Chris Hinrichs	60.00	-	0.00	0.00	55.41
Billy Norton	166.67	-	0.00	0.00	143.57
Paul Warner	125.00	-	0.00	0.00	115.44
<b>TOTAL FIRE</b>	<b>\$ 560.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 505.81</b>
<b>LIBRARY</b>	<b>February 21 - March 6, 2022</b>				
Molli Hunter	\$ 987.20	\$ -	0.00	0.00	\$ 778.08
Penny Schmit	1,188.80	-	0.00	0.00	687.11
Michelle Turnis	1,705.44	-	0.00	0.00	1,089.54
<b>TOTAL LIBRARY</b>	<b>\$ 3,881.44</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,554.73</b>
<b>MBC</b>	<b>February 21 - March 6, 2022</b>				
Jacob Oswald	\$ 2,925.19	\$ -	0.00	0.00	\$ 2,303.64
Kegan Arduser	1,107.69	-	0.00	0.00	862.39
<b>TOTAL MBC</b>	<b>\$ 4,032.88</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,166.03</b>
<b>POLICE</b>	<b>February 21 - March 6, 2022</b>				
Zachary Buehler	\$ 2,258.36	\$ -	0.00	0.00	\$ 1,674.98
Peter Fleming	2,314.20	-	0.00	5.25	1,633.33
Dawn Graver	2,485.04	-	0.00	0.00	1,794.39

# PAYROLL - MARCH 10, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Erik Honda	2,509.08	-	0.00	0.25	1,868.59
Jordan Koos	2,509.08	-	0.00	0.25	1,818.76
Britt Smith	3,071.06	-	0.00	0.00	2,255.42
Madonna Staner	1,576.00	-	0.00	0.00	1,197.89
Brian Tate	2,530.08	-	0.00	0.00	1,875.81
<b>TOTAL POLICE</b>	<b>\$ 19,252.90</b>	<b>\$ -</b>	<b>0.00</b>	<b>5.75</b>	<b>\$ 14,119.17</b>
<b>ROAD USE</b>	<b>February 19 - March 4, 2022</b>				
Zeb Bowser	\$ 1,948.38	\$ 204.38	0.00	0.00	\$ 1,431.87
Jasper Scott	1,932.03	188.03	0.00	10.38	1,391.16
<b>TOTAL ROAD USE</b>	<b>\$ 3,880.41</b>	<b>\$ 392.41</b>	<b>0.00</b>	<b>10.38</b>	<b>\$ 2,823.03</b>
<b>SANITATION</b>	<b>February 19 - March 4, 2022</b>				
Michael Boyson	\$ 1,882.98	\$ 138.98	0.00	0.00	\$ 1,326.94
Nick Kahler	2,131.80	-	0.00	0.00	1,471.94
<b>TOTAL SANITATION</b>	<b>\$ 4,014.78</b>	<b>\$ 138.98</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,798.88</b>
<b>SEWER</b>	<b>February 19 - March 4, 2022</b>				
Tim Schultz	\$ 2,132.06	\$ 140.06	0.00	3.50	\$ 1,484.77
Jim Tjaden	2,461.54	-	0.00	0.00	1,786.99
<b>TOTAL SEWER</b>	<b>\$ 4,593.60</b>	<b>\$ 140.06</b>	<b>0.00</b>	<b>3.50</b>	<b>\$ 3,271.76</b>
<b>WATER</b>	<b>February 19 - March 4, 2022</b>				
Daniel Pike	\$ 1,968.00	\$ -	0.00	29.75	\$ 1,419.31
<b>TOTAL WATER</b>	<b>\$ 1,968.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>29.75</b>	<b>\$ 1,419.31</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 68,175.53</b>	<b>\$ 1,465.41</b>	<b>1.50</b>	<b>85.27</b>	<b>\$ 48,829.12</b>



# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AARON'S AUTOMOTIVE LLC	PD VEHICLE OPERATING		816.90		
ALLIANT ENERGY-IES	201 E SOUTH ST PD		292.75		
BAKER PAPER CO INC	PD SUPPLIES		46.38		
DIGITAL ALLY, INC.	PD EQUIP REPAIR/MAINT		635.00		
ECHOVISION, INC.	PD MINOR EQUIPMENT		499.59		
LYNCH DALLAS, P.C.	PD ATTORNEY FEES		1,016.50		
MCALEER WATER CONDITIONING INC	PD SOFTENER SALT		21.00		
MONTICELLO COMM SCHOOL DISTRCT	PD FUEL		988.64		
MONTICELLO EXPRESS INC	PD SUPPLIES		210.00		
UNIFORM DEN INC	PD MINOR EQUIPMENT		108.54		
			-----		
	110 POLICE DEPARTMENT TOTAL		4,635.30		
STREET LIGHTS					
ALLIANT ENERGY-IES	S CEDAR STREETLIGHTS		436.99		
			-----		
	230 STREET LIGHTS TOTAL		436.99		
AQUATIC CENTER					
ALLIANT ENERGY-IES	811 S CEDAR ST POOL		107.02		
			-----		
	440 AQUATIC CENTER TOTAL		107.02		
CEMETERY					
ALLIANT ENERGY-IES	CEMETERY ELECTRIC		36.77		
DAN MCDONALD	CEMETERY SPRAYER TRAINING		45.00		
MONTICELLO COMM SCHOOL DISTRCT	CEMETERY FUEL		191.21		
TRI COUNTY PROPANE LLC	CEMETERY UTILITIES		436.16		
			-----		
	450 CEMETERY TOTAL		709.14		
SOLDIER'S MEMORIAL BOARD					
ALLIANT ENERGY-IES	200 E 1ST ST		596.88		
			-----		
	498 SOLDIER'S MEMORIAL BOARD TOTAL		596.88		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES		281.25		
			-----		
	620 CLERK/CITY ADMIN TOTAL		281.25		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES		823.00		
			-----		
	641 ATTORNEY TOTAL		823.00		
CITY HALL/GENERAL BLDGS					
ALLIANT ENERGY-IES	200 E 1ST ST		1,193.75		
TERRA DENEMARK	CH AUDIT DEPOSIT REFUND		500.00		
FAREWAY STORES #840-1	CH MEETING SUPPLIES		5.96		
FP MAILING SOLUTIONS	CH CONTRACTS		98.85		
MONTICELLO EXPRESS INC	CH ADVERTISING		350.37		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	650 CITY HALL/GENERAL BLDGS TOTAL		2,148.93		
	001 GENERAL TOTAL		9,738.51		
MONTICELLO BERNDEN CENTER					
PARKS					
ALLIANT ENERGY-IES	114 E 1ST ST POCKET PARK		114.29		
MOLLI JENN HUNTER	JANITORIAL SERVICES		256.25		
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL		79.84		
NEXT GENERATION PLBG & HTG LLC	MBC BLDG REPAIR/MAINT		199.98		
SPAHN & ROSE LUMBER CO INC	MBC BUILDING SUPPLIES		17.96		
	430 PARKS TOTAL		668.32		
	005 MONTICELLO BERNDEN CENTER TOTAL		668.32		
POLICE CANINE UNIT					
POLICE DEPARTMENT					
JOHN DEERE FINANCIAL	PD CANINE SUPPLIES		113.38		
	110 POLICE DEPARTMENT TOTAL		113.38		
	009 POLICE CANINE UNIT TOTAL		113.38		
FIRE					
FIRE					
ALLIANT ENERGY-IES	E SOUTH ST FIRE STATION		271.33		
MERCY PHYSICIAN ASSOCIATES	FIRE PHYSICAL - B HINRICHS		514.00		
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL		191.81		
SANDRY FIRE SUPPLY	FIRE EQUIP REPAIR/MAINT		92.55		
	150 FIRE TOTAL		1,069.69		
	015 FIRE TOTAL		1,069.69		
AMBULANCE					
AMBULANCE					
ALLIANT ENERGY-IES	201 E SOUTH ST AMB		292.76		
BAKER PAPER CO INC	AMB SUPPLIES		46.38		
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES		396.33		
CREDIT BUREAU SERVICES OF IOWA	AMB COLLECTION COSTS		233.25		
IOWA DEPT OF HUMAN SERVICES	AMB REFUND		150.51		
IOWA TOTAL CARE	AMB OVERPAYMENT REFUND		5.23		
MCALEER WATER CONDITIONING INC	AMB SOFTENER SALT		21.00		
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL		898.37		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES		3,845.75		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL		79.35		
ZOLL MEDICAL CORPORATION	AMB EQUIP REPAIR/MAINT		1,190.00		

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	160 AMBULANCE TOTAL		7,158.93		
	016 AMBULANCE TOTAL		7,158.93		
LIBRARY IMPROVEMENT LIBRARY FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS		28.37		
	410 LIBRARY TOTAL		28.37		
	030 LIBRARY IMPROVEMENT TOTAL		28.37		
LIBRARY LIBRARY ALLIANT ENERGY-IES	200 E 1ST ST		596.88		
CULLIGAN TOTAL WATER -	LIB BUILDING SUPPLIES		5.50		
MOLLI JENN HUNTER	JANITORIAL SERVICES		212.50		
JOHN DEERE FINANCIAL	LIB BUILDING SUPPLIES		11.99		
KOCH BROTHERS, INC.	LIB OFFICE SUPPLIES		90.45		
	410 LIBRARY TOTAL		917.32		
	041 LIBRARY TOTAL		917.32		
AIRPORT AIRPORT BAKER PAPER CO INC	AIRPORT BUILDING SUPPLIES		120.01		
TRI COUNTY PROPANE LLC	AIRPORT UTILITIES		667.29		
	280 AIRPORT TOTAL		787.30		
	046 AIRPORT TOTAL		787.30		
ROAD USE STREETS ALLIANT ENERGY-IES	20500 HWY 38/151 OVEROASS		108.18		
CENTRAL IOWA DISTRIBUTING INC	RU SUPPLIES		178.00		
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT		57.49		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT		9.30		
DAVID B MCNEILL	RU SUPPLIES		.95		
MONTICELLO COMM SCHOOL DISTRCT	RU FUEL		1,278.08		
MONTICELLO MACHINE SHOP INC	RU STREET MAINTENANCE SUPPLIES		17.84		
SPAHN & ROSE LUMBER CO INC	RU SUPPLIES		25.99		
	210 STREETS TOTAL		1,675.83		
SNOW REMOVAL ALL SEASON'S TRUCKING INC	RU SNOW REMOVAL		2,630.50		
BEHREND'S CRUSHED STONE	RU SNOW REMOVAL		1,035.45		

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	250 SNOW REMOVAL TOTAL		3,665.95		
	110 ROAD USE TOTAL		5,341.78		
TRUST/SLAVKA GEHRET FUND LIBRARY					
BAKER & TAYLOR BOOKS	LIB GEHRET BOOKS		29.41		
KEVIN J WOOD	LIB GEHRET PROGRAMMING		350.00		
	410 LIBRARY TOTAL		379.41		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		379.41		
TIF PROJECT STREETS					
SNYDER & ASSOCIATES, INC	E 7TH STREET RECONSTRUCTION		719.56		
	210 STREETS TOTAL		719.56		
	325 TIF PROJECT TOTAL		719.56		
CAPITAL IMPROVEMENT STREETS					
SNYDER & ASSOCIATES, INC	E 7TH STREET RECONSTRUCTION		479.70		
	210 STREETS TOTAL		479.70		
CAPITAL PROJECTS HDR ENGINEERING INC					
	CAP IMP 2021 TAXIWAY/APRON		14,922.50		
	750 CAPITAL PROJECTS TOTAL		14,922.50		
	332 CAPITAL IMPROVEMENT TOTAL		15,402.20		
TRUST/IOMA MARY BAKER LIBRARY					
CENTER POINT PUBLISHING	LIB BAKER BOOKS		45.54		
	410 LIBRARY TOTAL		45.54		
	503 TRUST/IOMA MARY BAKER TOTAL		45.54		
WATER WATER					
ALLIANT ENERGY-IES	WATER PUMP #4		2,510.16		
RYAN HUSMANN	OVERPAYMENT REFUND - WILLIAMS		74.20		
STATE HYGIENIC LABORATORY	WATER LAB TESTS		54.00		
IOWA ONE CALL	WATER SYSTEM		3.65		

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL		129.93		
	810 WATER TOTAL		2,771.94		
	600 WATER TOTAL		2,771.94		
SEWER					
SEWER					
BAKER PAPER CO INC	SEWER LAB SUPPLIES		75.07		
ELECTRIC PUMP INC	SEWER SYSTEM		718.50		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES		10.62		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		1,382.00		
IOWA ONE CALL	SEWER SYSTEM		3.65		
JOHN DEERE FINANCIAL	SEWER SUPPLIES		37.98		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL		129.96		
SPAHN & ROSE LUMBER CO INC	SEWER SUPPLIES		657.97		
TRI COUNTY PROPANE LLC	SEWER UTILITIES		1,885.44		
	815 SEWER TOTAL		4,901.19		
	610 SEWER TOTAL		4,901.19		
SANITATION					
SANITATION					
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS		31.05		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS		12,435.10		
	840 SANITATION TOTAL		12,466.15		
	670 SANITATION TOTAL		12,466.15		
	Accounts Payable Total		62,509.59		

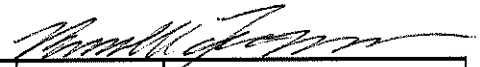
**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	9,738.51
005 MONTICELLO BERNDEN CENTER	668.32
009 POLICE CANINE UNIT	113.38
015 FIRE	1,069.69
016 AMBULANCE	7,158.93
030 LIBRARY IMPROVEMENT	28.37
041 LIBRARY	917.32
046 AIRPORT	787.30
110 ROAD USE	5,341.78
178 TRUST/SLAVKA GEHRET FUND	379.41
325 TIF PROJECT	719.56
332 CAPITAL IMPROVEMENT	15,402.20
503 TRUST/IOMA MARY BAKER	45.54
600 WATER	2,771.94
610 SEWER	4,901.19
670 SANITATION	12,466.15
-----	
TOTAL FUNDS	62,509.59

Reviewed by: *[Signature]*

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash in Bank	Clerk's Cash in Bank	Investments	Investments	Ending Fund Balance
<b>GENERAL FUNDS:</b>														
	General	88906.47	68402.87	1454.00		97287.62	29375.00	833100.72	775.00	514509.86	317815.86			833100.72
	Soldiers Memorial Board	12377.16	225.00			138.00		12464.16			12464.16			12464.16
	Monticello Bernides Center	3800.00	8726.15	3.52		10806.69		1722.98	100.00	1622.98				1722.98
	Dare	8867.33		6.53		100.00		6773.86		6773.86				6773.86
	Canine	10130.88		9.84				10140.32		10140.32				10140.32
	Insurance Fund	40125.49		38.32		9.50		40154.31		19377.74	20776.57			40154.31
	Monticello Trees Forever	23280.72		22.15				23302.87		23302.87				23302.87
	Fire	146124.16		139.80		-2952.90		149216.86		43634.66	105582.20			149216.86
	Ambulance Operating	100005.95	37308.41	95.56	18750.00	42410.17		113749.75		56184.46	57565.29			113749.75
	Hotel/Motel Tax Fund	21779.15		20.72				21799.87		21799.87				21799.87
	Earl F Lehmann Trust	238.35						238.35			238.35			238.35
	Street Bond	1300.00						1300.00		1300.00				1300.00
	Police Improvement	1102.45		1.05		75.00		1028.50		1028.50				1028.50
	Library Improvement	33340.11		31.88		387.28		32984.71		11407.94	21576.77			32984.71
	Library	37750.34	417.75	35.88	10625.00	9513.84		39315.13	75.00	34102.46	5137.67			39315.13
	Equipment Set-A-Side	39829.74		38.02				39867.76		22201.98	17665.78			39867.76
	Super Mac	18813.22		17.90		1587.98		17243.14		17243.14				17243.14
	Airport	124995.55	34917.56	119.28		3331.17		156701.22		106551.12	50150.10			156701.22
	Revolving Loan Fund	42401.10		40.53				42441.63		15887.44	26854.19			42441.63
<b>SPECIAL REVENUE FUNDS:</b>														
	Road Use Tax	302501.39	44450.99			37821.19		309131.19		9557.62	299573.57			309131.19
	Road Use Set-a-Side	80627.67		77.27				80704.94		5175.32	75529.62			80704.94
	Employee Benefits	321548.84	2312.92			41189.99		282671.57		19401.61	263269.96			282671.57
	TIF Tax Collections	339759.81	3895.45	429.91				344085.17		317846.88	26238.29			344085.17
	Slavka Gehret Trust	204922.78		196.45		708.01		204411.22		5909.65	196501.57			204411.22
	Police Forfeiture Acct	1175.94		1.12				1177.06		1177.06				1177.06
<b>DEBT SERVICE FUNDS:</b>														
	TIF - Debt Payments	313818.42	1982.08	299.41				316099.91		197760.70	118339.21			316099.91
	ARPA Grant	291839.36		279.83				292119.19		971.53	291147.66			292119.19
	Park Improvements	41134.89		39.41		84.00		41090.30		3350.14	37740.16			41090.30
	Library Capital Improvements	11983.55		11.40				11994.95		11994.95				11994.95
	Ambulance Improvements	113345.41		108.49				113453.90		24468.43	88985.47			113453.90
	TIF Projects	111347.02						111347.02		32847.02	78500.00			111347.02
	Cemetery Improvements	17667.77		183.71		-5371.49		17851.48		803.17	17048.31			17851.48
	Capital Improvements	319845.21		248.58				325265.28		56628.49	268636.79			325265.28
	Low Income Housing	15387.63		14.75				15402.38		1476.75	15402.38			15402.38
	Baty Disc Golf Course	1655.09		1.57				1656.66		1476.75	179.91			1656.66
	Mary Maxine Redmond Trust	7503.52		7.19				7510.71		142.59	7368.12			7510.71
	Pocket Park	10914.22		10.41				10924.63		5864.19	5060.44			10924.63
<b>PERMANENT FUNDS:</b>														
	Cemetery Perpetual Care	173937.30	35.00					173972.30		935.00	173037.30			173972.30
	Charles S Bidwell Book Trust	81485.13		78.13				81563.26		631.72	80931.54			81563.26
	Irma Mary Baker Trust	37691.69		38.70		91.08		37639.31		173.84	37465.47			37639.31
<b>ENTERPRISE FUNDS:</b>														
	Water Operating	192799.88	34736.97	184.39		17360.48		210360.76		80544.20	129816.56			210360.76
	Customer Deposits	93868.52	1860.00			73.36		95655.16		14082.60	81572.56			95655.16
	Water Capital Improvements	32287.98	4959.25	75.71				37322.94		31019.11	6303.83			37322.94
	Sewer Operating	369791.86	96891.81	303.60		27137.81		439849.48		178809.03	261040.43			439849.48
	Sewer Capital Improvements	-44217.19	4959.25	111.44		45200.00		-84346.50		-92968.18	8621.68			-84346.50
	Sanitation	119620.74	45560.19	114.01		58029.08		107265.86		77056.96	30208.90			107265.86
	Sanitation Capital Improvements	8569.27		8.15				8577.42		8577.42				8577.42
	Yard Waste	25762.34	3564.40	24.58		236.47		29114.85		19044.26	10070.59			29114.85
	Storm Water fund	3878.03	8625.46	3.69		436.19		10070.99		10070.99				10070.99
	Self Funded Insurance	0.00	1807.42			1807.42		0.00						0.00
<b>AGENCY FUNDS</b>														
	Flex Spending	161.02						161.02		161.02				161.02
	Enterprise Flex Spending	107.48						107.48		107.48				107.48
<b>TOTAL OF ALL FUNDS</b>														
		5156690.34	403638.93	4926.68	29375.00	387497.94	29375.00	5177758.01	950.00	1930390.75	3233714.75	12702.51	0.00	5177758.01

City of Monticello  
 Cash On Hand By Bank  
 For February 28th, 2022



Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
<b>F &amp; M Bank</b>					
Total by Bank	\$0.00				
<b>Citizens State Bank</b>					
Savings # 6025641	\$238.35	0.150	N/A		Earl F Lehmann Trust Soldier Memorial
Checking #394486	\$12,464.16		N/A		
Total by Bank	\$12,702.51				
<b>Dutrac Credit Union</b>					
Total by Bank	\$0.00				
<b>Regions Banks</b>					
Money Market #0087688689	\$0.00				Soldiers Memorial
Total by Bank	\$0.00				
<b>Fidelity Bank &amp; Trust</b>					
Total by Bank	\$0.00				
<b>Ohnward Bank &amp; Trust</b>					
General Ckg/Sweep #40002008	\$1,974,998.92	1.83	N/A		General Checking General Savings
Property Tax & Water #40001992	\$3,233,714.75	1.83	N/A		
Total by Bank	\$5,208,713.67				
<b>Total Cash on Hand- All Banks</b>	<b>\$5,221,416.18</b>				
Plus Petty Cash	\$950.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error					
Plus Outstanding Credit Card Pymt	\$1,616.22				
Less Outstanding Checks	\$46,224.39				
Treasurer's Balance	\$5,177,758.01				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

- Riverside Gardeners, Inc
- Monticello Firefighters Organization, Inc
- Monticello Emergency Medical Team
- Friends of the Monticello Public Library
- Monticello Youth Baseball & Softball Assn



City of Monticello  
Bank Reconciliation Report  
For the Month of February 2022

Bank Balance		
General Checking	\$1,974,998.92	
Property Tax & Water	\$3,233,714.75	
Soldiers Memorial Ckg	\$12,464.16	
Earl F Lehmann Trust	\$238.35	
Soldier Memorial Money Market	\$0.00	
Total Bank Balance		<u>\$5,221,416.18</u>
Plus (Minus) Adjustment:		
Bank Charge/Error	<u>\$0.00</u>	
Total Adjustment		<u>\$0.00</u>
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	<u>\$1,616.22</u>	
Total Outstanding Credit Card Pymts		<u>\$1,616.22</u>
Less Outstanding Checks:		
Financial/Payroll	\$46,224.39	
Soldiers Memorial	<u>\$0.00</u>	
Total Outstanding Checks		<u>\$46,224.39</u>
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	<u>\$950.00</u>	
Total Investments		<u>\$950.00</u>
Treasurer's Balance		<u><u>\$5,177,758.01</u></u>

Prepared By: Sally Hinrichsen 3/14/2022  
Sally Hinrichsen, City Clerk

Reviewed by: Russell Farnum  
Russell Farnum, City Administrator

**City Council Meeting**  
**Prep. Date:** 03/15/2022  
**Preparer:** Russell Farnum



**Agenda Item:** # 1 & 2  
**Agenda Date:** 03/22/2022

*Communication Page*

**Agenda Items Description:** Approving Plans and Specifications and Engineer’s cost estimate for the Monticello Regional Airport for the Construct Connector Taxiway Project, AIP Project 3-19-0061-06

**Type of Action Requested:** Approval of Plans and Authorization to Bid

**Attachments & Enclosures:**  
  
**Plan set**

<b>Fiscal Impact:</b>	
Budget Line Item:	Airport
Budget Summary:	
Expenditure:	\$736,370
Revenue:	

**Synopsis:** The engineering and bid specifications for the taxiway and apron extension at Monticello Regional Airport (MXO) are prepared and ready to go to bid.

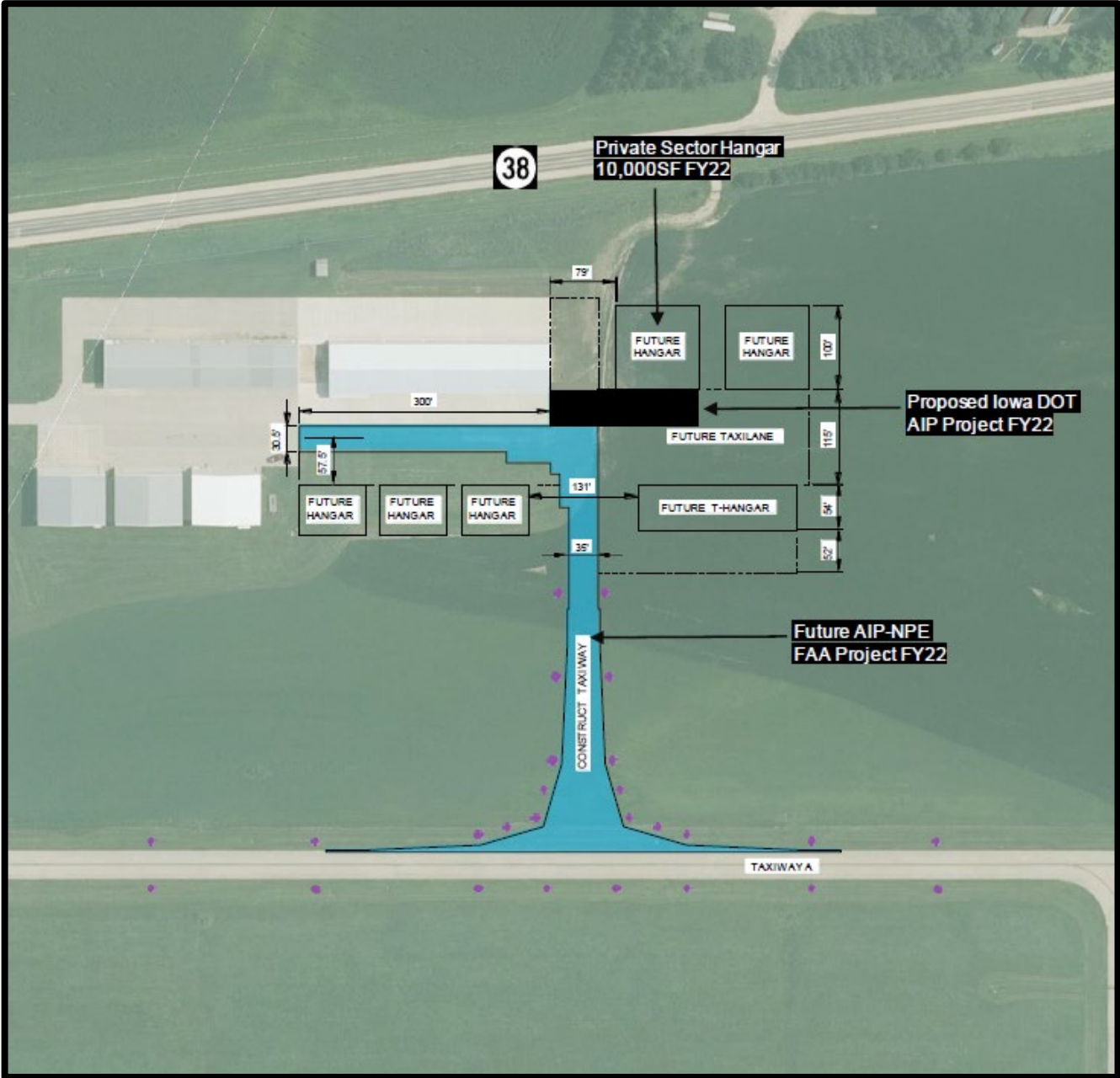
**Background:** This project extends the taxiway and apron area south of the FBO to provide another route to the parallel taxiway from the existing hangars, as well as “open up” additional land for hangar sites at the airport. The project is split between Federal, State and local match funding. A diagram of the improvements is shown below, with the Federally-funded portion shown in blue, and the State-funded portion in black.

The overall project was initially estimated at \$736,370, consisting of \$596,700 AIP (Federal) funds, \$64,000 State funding, and \$75,670 local match. This project has been in the Airport’s 5-year plan and was designated for these funding sources for this fiscal year. The airport fund has sufficient funding for the local match if the project comes in at or near that price.

Current engineer estimates for the project are at \$860,121, which is over budget, and additional work (that is not required but desirable) estimated at an additional \$212,000. The project engineer at HDR is working with the FAA on the specifications to see what cost savings can be achieved, for example, using the City’s share of pavement grindings from the Route 38 project as sub-grade structural fill, and/or using reflectors or alternate runway marking rather than the extensive lighting.

There is also funding the recent Bipartisan Infrastructure Law that could possibly be used for additional costs. That option is also being explored.

**Recommendation:** It is recommended that the Council authorize this project to proceed to bid. If we cannot meet budget or get additional funding commitments, the project may have to be altered, scaled back or delayed.



Proposed Taxiway and Apron Extension Project, Monticello Regional Airport (MXO)

# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

Approving Plans and Specifications and Engineer's cost estimate  
for the Monticello Regional Airport for the Construct Connector  
Taxiway Project Project and Apron Taxilane Extension, AIP Project 3-19-0061-06

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

**WHEREAS**, The City Council previously approved the preparation of plans and specifications related to the construction of the Monticello Regional Airport Connector Taxiway Project, and

**WHEREAS**, the Council previously approved the use of City Federal AIP funds to compensate HDR/Snyder & Associates/Braun Intertec team as Monticello Airport Engineer, for Airfield Development Projects and Airport Planning and Environmental Services, for purposes of Connector Taxiway Project design, and

**WHEREAS**, after many months of planning, the Airport Board has finalized plans for the Connector Taxiway Project and the FAA has approved the plans, finding the plans to be eligible for 90% FAA funding, with the City being responsible for the 10% cost share, and

**WHEREAS**, the federal aviation administration (FAA) has recommended that the City of Monticello, initiate actions necessary to obtain bids for FY 2022 airport improvement program (AIP) 3-19-0061-06, and

**WHEREAS**, Iowa DOT has provided funding for an Apron Taxilane Extension, also planned by the Airport Board, to be bid with the Connector Taxiway Project, eligible for 80% State funding, with the City responsible for the 20% local cost share, and

**WHEREAS**, the Council finds it appropriate, and in the best interests of the City to advertise the Connector Taxiway Project and Apron Taxilane Extension for bids and to take bids related thereto, after which the Council will be in a position to consider the bids received and to make further decisions related to the project design and final scope.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 21<sup>st</sup> day of March 2022, does hereby approve the plans and specifications related to the Monticello Regional Airport Connector Taxiway Project and Apron Taxiway Extension, and does hereby authorize the City Administrator, through the City Engineer, to seek and collect bids, following all relevant rules and protocols, after

which the Council, with the assistance of the Airport board, will make a decision related to the final project design and award of a bid.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of March, 2022.

---

David Goedken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

**City Council Meeting**  
**Prep. Date:** 3/08/2022  
**Preparer:** Sally Hinrichsen



**Agenda Item:** # 3 & 4  
**Agenda Date:** 03/21/2022

*Communication Page*

**Agenda Items Description:** Public Hearing on proposal Fiscal Year 2023 Budget and Resolution to adopt the Annual Budget for Fiscal Year July 1, 2022 through June 30, 2023

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Budget report

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Council held budget meetings and chose to move forward with the Fiscal Year 2023 budget maintaining a consistent tax rate as in prior years. Public Hearing was scheduled for tonight to be followed by a Resolution approving the proposed budget.

**Background Information:** The Council previously held a public hearing related to the maximum tax dollars to be collected by the City for the General Fund and Employee Benefits (the “Max Levy” hearing), which was held at the February 21<sup>st</sup> Council meeting. The proposed tax collections for the General Fund Levy (\$8.10 per \$1,000 of taxable valuation) and Employee Benefits Fund Levy (\$3.47321 per \$1,000 of taxable valuation) total \$1,680,366, which is 11.51% more than last year’s total of \$1,506,785. For that reason, the Council did need to pass the Max Levy Resolution by a 2/3rds vote, which was approved at that meeting.

The proposed budget results in a proposed tax rate of \$13.86904. The tax rate is made up of the \$8.10 General Fund levy, Employee Benefits levy at \$3.47321, and the Debt Service Levy at \$2.29583. Below is a history of the City’s tax rate from 2005 to now:

			Tax Levy		
FY Combined Tax Rate	Monticello		8.10	Employee Benefits	Debt Service
FY '05	13.76255		8.10000	2.63035	3.03220
FY '06	13.76255		8.10000	2.60696	3.05559
FY '07	14.20090		8.10000	3.00208	3.09882
FY '08	14.20090		8.10000	3.16255	2.93835
FY '09	14.02924		8.10000	2.71838	3.21086
FY '10	13.95114		8.10000	3.42981	2.42133
FY '11	13.95103		8.10000	3.49414	2.35689

FY '12	13.94399	8.10000	3.82304	2.02095
FY '13	13.94398	8.10000	3.94806	1.89592
FY '14	13.94326	8.10000	3.75271	2.09055
FY '15	13.86994	8.10000	3.60984	2.16010
FY '16	13.86898	8.10000	3.64671	2.12227
FY '17	13.86898	8.10000	3.58612	2.18286
FY '18	13.86897	8.10000	3.26161	2.50736
FY '19	13.86894	8.10000	3.32873	2.44021
FY '20	13.86897	8.10000	3.16631	2.60266
FY '21	13.86898	8.10000	3.22769	2.54129
FY '22	13.86899	8.10000	3.36941	2.39958

**Staff Recommendation:** Staff recommends that the Mayor open the public hearing and that public comments be received, if any, before the Mayor closes the public hearing. Thereafter, staff recommends that the Mayor entertains a motion to Resolution to adopt the Annual Budget for Fiscal Year July 1, 2022 through June 30, 2023

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### **Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2022 through June 30, 2023**

- WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,** City Council published notice of and held a public hearing on the proposed budget; and
- WHEREAS,** The City Staff has prepared the FY 2023 annual budget, as set forth in the budget summary certificate, requirement schedules, resource detail, showing estimates and appropriations for said fiscal year; and
- WHEREAS,** The City Council directs the overall budget be approved as published; and

**NOW THEREFORE, BE IT RESOLVED** that the City of Monticello, Iowa does hereby adopt the annual budget for FY 2023 and direct the City Clerk to make the filing required by law and set up the books in accordance with the adopted budget summary.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of March 2022.

---

David Goedken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer



FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023  
 ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES  
 The City of: MONTICELLO County Name: JONES COUNTY

Adopted On: (entered upon proposal) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	145,194,423	2b	142,356,041	
DEBT SERVICE	3a	163,108,302	3b	160,269,920	
Ag Land	4a	1,859,240			

City Number: 53-495  
Last Official Census: 4,040

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5	1,176,075	1,153,084	43 8.10000
<b>Non-Voted Other Permissible Levies</b>							
Contract for use of Bridge	0.67500			6		0	44 0.00000
Opr & Maint publicly owned Transit	0.95000			7		0	45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8		0	46 0.00000
Opr & Maint of City owned Civic Center	0.13500			9		0	47 0.00000
Planning a Sanitary Disposal Project	0.06750			10		0	48 0.00000
Aviation Authority (under sec.330A.15)	0.27000			11		0	49 0.00000
Levee Impr. fund in special charter city	0.06750			13		0	51 0.00000
Liability, property & self insurance costs	Amt Nec			14		0	52 0.00000
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462		0	465 0.00000
<b>Voted Other Permissible Levies</b>							
Instrumental/Vocal Music Groups	0.13500			15		0	53 0.00000
Memorial Building	0.81000			16		0	54 0.00000
Symphony Orchestra	0.13500			17		0	55 0.00000
Cultural & Scientific Facilities	0.27000			18		0	56 0.00000
County Bridge	As Voted			19		0	57 0.00000
Missi or Missouri River Bridge Const.	1.35000			20		0	58 0.00000
Aid to a Transit Company	0.03375			21		0	59 0.00000
Maintain Institution received by gift/devise	0.20500			22		0	60 0.00000
City Emergency Medical District	1.00000			463		0	466 0.00000
Support Public Library	0.27000			23		0	61 0.00000
Unified Law Enforcement	1.50000			24		0	62 0.00000
<b>Total General Fund Regular Levies (5 thru 24)</b>				25	1,176,075	1,153,084	
Ag Land	3.00375			26	5,585	5,585	63 3.00375
<b>Total General Fund Tax Levies (25 + 26)</b>				27	1,181,660	1,158,669	
<b>Special Revenue Levies</b>							
Emergency (if general fund at levy limit)	0.27000			28		0	64 0.00000
Police & Fire Retirement	Amt Nec			29		0	0.00000
FICA & IPERS (if general fund at levy limit)	Amt Nec			30	284,941	279,371	1,96248
Other Employee Benefits	Amt Nec			31	219,350	215,062	1,51073
<b>Total Employee Benefit Levies (29,30,31)</b>				32	504,291	494,433	65 3.47321
<b>Sub Total Special Revenue Levies (28+32)</b>				33	504,291	494,433	
<b>As Req</b>		<b>With Gas &amp; Elec Valuation</b>	<b>Without Gas &amp; Elec Valuation</b>				
SSMID 1		0	0	34		0	66 0.00000
SSMID 2		0	0	35		0	67 0.00000
SSMID 3		0	0	36		0	68 0.00000
SSMID 4		0	0	37		0	69 0.00000
SSMID 5		0	0	555		0	565 0.00000
SSMID 6		0	0	556		0	566 0.00000
SSMID 7		0	0	1177		0	1179 0.00000
SSMID 8		0	0	1185		0	1187 0.00000
<b>Total Special Revenue Levies</b>				39	504,291	494,433	
<b>Debt Service Levy 76.10(6)</b>	Amt Nec			40	374,469	367,952	70 2.29583
<b>Capital Projects (Capital Improv. Reserve)</b>	0.67500			41		0	71 0.00000
<b>Total Property Taxes (27+39+40+41)</b>				42	2,060,420	2,021,054	72 13.86904

(Signature)

(Date)

(County Auditor)

(Date)

**NOTICE OF PUBLIC HEARING - CITY OF MONTICELLO - PROPOSED PROPERTY TAX LEVY**  
**Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

**Meeting Date:** 2/21/2022 **Meeting Time:** 06:00 PM **Meeting Location:** 220 E 1st Street, Monticello, Iowa

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
 WWW.CI.MONTICELLO.IA.US

City Telephone Number

	Current Year Certified Property Tax 2021 - 2022	Budget Year Effective Property Tax 2022 - 2023	Budget Year Proposed Maximum Property Tax 2022 - 2023	Annual % CHG
Regular Taxable Valuation	131,374,228	145,194,423	145,194,423	
Tax Levies:				
Regular General	1,064,131	1,064,131	1,176,075	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs			0	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement			0	
FICA & IPERS	208,500	208,500	284,941	
Other Employee Benefits	234,154	234,154	219,350	
<b>Total Tax Levy</b>	<b>1,506,785</b>	<b>1,506,785</b>	<b>1,680,366</b>	<b>11.51</b>
<b>Tax Rate</b>	<b>11.46941</b>	<b>10.37771</b>	<b>11.57321</b>	

**Explanation of significant increases in the budget:**

Projected increase in liability insurance premium, health insurance premiums, workers compensation premium and EMS expenses. This is not an increase in property tax rates. It is an increase in valuations set by the county, leading to additional revenue.

**If applicable, the above notice also available online at:**

City Web sites: ci.monticello.ia.us and monticello.lib.ia.us; Instagram site: monticello\_public\_library City Facebook sites: City of Monticello, Monticello Public Library - Ross & Elizabeth Baty, Monticello Ambulance Service, The Monticello Police Department, Monticello Aquatic Center, and City of Monticello - IA Parks & Recreation

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

**FUND BALANCE**

City Name: MONTICELLO

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
<b>Annual Report FY 2021</b>									
1	1,390,463	1,203,622	822	99,248	742,526	289,626	3,726,307	503,151	4,229,458
2	3,717,609	1,049,719	592,559	906,899	302,350	6,812	6,575,948	1,781,123	8,357,071
3	3,720,657	1,098,298	520,797	888,710	338,436	3,758	6,570,656	1,626,679	8,197,335
4	1,387,415	1,155,043	72,584	117,437	706,440	292,680	3,731,599	657,595	4,389,194
<b>Re-Estimated FY 2022</b>									
5	1,387,415	1,155,043	72,584	117,437	706,440	292,680	3,731,599	657,595	4,389,194
6	3,599,162	1,017,215	707,500	651,495	826,395	4,300	6,806,067	5,397,910	12,203,977
7	3,903,052	1,422,030	459,582	639,162	977,716	4,850	7,406,392	5,250,519	12,656,911
8	1,083,525	750,228	320,502	129,770	555,119	292,130	3,131,274	804,986	3,936,260
<b>Budget FY 2023</b>									
9	1,083,525	750,228	320,502	129,770	555,119	292,130	3,131,274	804,986	3,936,260
10	3,530,210	1,100,968	502,000	653,165	1,424,874	6,500	7,217,717	5,641,223	12,858,940
11	3,701,611	1,235,030	439,774	641,336	940,750	4,850	6,963,351	4,056,187	11,019,538
12	912,124	616,166	382,728	141,599	1,039,243	293,780	3,385,640	2,390,022	5,775,662

**LOCAL EMC SUPPORT**

City Name: MONTICELLO

Fiscal Year July 1, 2022 - June 30, 2023

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg. Mgmt. Comm.	0	0
<b>TOTAL FOR FY 2023</b>	<b>0</b>	<b>0</b>

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

City Name: MONTICELLO  
 Fiscal Year July 1, 2021 - June 30, 2022

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
<b>PUBLIC SAFETY</b>									
Police Department/Crime Prevention	1 634,649	178,502						813,151	786,346
Jail	2							0	0
Emergency Management	3							0	0
Flood Control	4							0	0
Fire Department	5 107,765							107,765	427,100
Ambulance	6 513,622	164,157						677,779	602,609
Building Inspections	7							0	0
Miscellaneous Protective Services	8							0	0
Animal Control	9 500							500	473
Other Public Safety	10 2,700							2,700	0
TOTAL (lines 1 - 10)	11 1,259,236	342,659				0		1,601,895	1,816,528
<b>PUBLIC WORKS</b>									
Roads, Bridges, & Sidewalks	12 35,500	783,131						818,631	659,002
Parking - Meter and Off-Street	13							0	0
Street Lighting	14 93,000							93,000	66,922
Traffic Control and Safety	15							0	0
Snow Removal	16	30,000						30,000	23,339
Highway Engineering	17							0	0
Street Cleaning	18							0	0
Airport (if not Enterprise)	19 86,450							86,450	86,772
Garbage (if not Enterprise)	20							0	0
Other Public Works	21 6,500							6,500	0
TOTAL (lines 12 - 21)	22 221,450	813,131				0		1,034,581	836,035
<b>HEALTH &amp; SOCIAL SERVICES</b>									
Welfare Assistance	23							0	0
City Hospital	24							0	0
Payments to Private Hospitals	25							0	0
Health Regulation and Inspection	26							0	0
Water, Air, and Mosquito Control	27							0	0
Community Mental Health	28							0	0
Other Health and Social Services	29							0	0
TOTAL (lines 23 - 29)	30 0	0				0		0	0
<b>CULTURE &amp; RECREATION</b>									
Library Services	31 187,867	46,961				4,850		239,678	197,759
Museum, Band and Theater	32							0	0
Parks	33 275,108	38,158						313,266	301,219
Recreation	34 127,980	5,613						133,593	97,813
Cemetery	35 67,200	15,813						83,013	72,290
Community Center, Zoo, & Marina	36							0	0
Other Culture and Recreation	37 66,334	8,001						74,335	70,681
TOTAL (lines 31 - 37)	38 724,489	114,546				4,850		843,885	739,762

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

City Name: MONTICELLO  
 Fiscal Year July 1, 2021 - June 30, 2022

	GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
	<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>									
39	Community Beautification								0	0
40	Economic Development								0	0
41	Housing and Urban Renewal								0	0
42	Planning & Zoning								0	0
43	Other Com & Econ Development								0	0
44	TIF Rebates			239,804					239,804	234,215
45	TOTAL (lines 39 - 44)	0	0	239,804			0		239,804	234,215
	<b>GENERAL GOVERNMENT</b>									
46	Mayor, Council, & City Manager	18,700	1,887						20,587	12,146
47	Clerk, Treasurer, & Finance Adm.	194,800	69,807						264,607	234,234
48	Elections								0	0
49	Legal Services & City Attorney	80,000							80,000	50,249
50	City Hall & General Buildings	394,790							394,790	233,981
51	Tort Liability								0	0
52	Other General Government	31,830							31,830	12,813
53	TOTAL (lines 46 - 52)	720,120	71,694	0	639,162		0		791,814	543,423
54	<b>DEBT SERVICE</b>									
55	Gov Capital Projects					864,450			864,450	337,548
56	TIF Capital Projects					113,266			113,266	888
57	TOTAL CAPITAL PROJECTS	0	0	0	0	977,716	0		977,716	338,436
58	TOTAL Governmental Activities Expenditures (lines 11-22+30+38+44+52+53+54)	2,925,295	1,342,030	239,804	639,162	977,716	4,850		6,128,857	5,397,109
	<b>BUSINESS TYPE ACTIVITIES</b>									
	Proprietary: Enterprise & Budgeted ISF									
59	Water Utility							449,200	449,200	269,188
60	Sewer Utility							651,654	651,654	455,977
61	Electric Utility								0	0
62	Gas Utility								0	0
63	Airport								0	0
64	Landfill/Garbage							565,175	565,175	580,679
65	Transit								0	0
66	Cable TV, Internet & Telephone								0	0
67	Housing Authority								0	0
68	Storm Water Utility							40,000	40,000	7,909
69	Other Business Type (city hosp., ISF, parking, etc.)							9,000	9,000	1,670
70	Enterprise DEBT SERVICE							50,000	50,000	0
71	Enterprise CAPITAL PROJECTS							3,372,500	3,372,500	72,144
72	Enterprise TIF CAPITAL PROJECTS								0	0
73	TOTAL BUSINESS TYPE EXPENDITURES (lines 59-72)							5,137,529	5,137,529	1,387,567
74	TOTAL ALL EXPENDITURES (lines 58+73)	2,925,295	1,342,030	239,804	639,162	977,716	4,850	5,137,529	11,266,386	6,784,676
75	Regular Transfers Out	977,757	80,000					112,990	1,170,747	1,126,077
76	Internal TIF Loan Transfers Out			219,778					219,778	286,582
77	Total ALL Transfers Out	977,757	80,000	219,778	0	0	0	112,990	1,390,525	1,412,659
78	Total Expenditures and Other Fin Uses (lines 74+77)	3,903,052	1,422,030	459,582	639,162	977,716	4,850	5,250,519	12,656,911	8,197,335
79	Ending Fund Balance June 30	1,083,525	750,228	320,502	129,770	555,119	292,130	804,986	3,936,260	4,389,194



**EXPENDITURES SCHEDULE PAGE 1**

City Name: MONTICELLO  
 Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1 659,630	177,168						836,798	813,151	786,346
Jail	2							0	0	0
Emergency Management	3							0	0	0
Flood Control	4							0	0	0
Fire Department	5 148,765							148,765	107,765	427,100
Ambulance	6 530,977	124,124						655,101	677,779	602,609
Building Inspections	7							0	0	0
Miscellaneous Protective Services	8							0	0	0
Animal Control	9 500							500	500	473
Other Public Safety	10 2,700							2,700	2,700	0
TOTAL (lines 1 - 10)	11 1,342,572	301,292				0		1,643,864	1,601,895	1,816,528
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12 31,500	616,727						648,227	818,631	659,002
Parking - Meter and Off-Street	13							0	0	0
Street Lighting	14 104,000							104,000	93,000	66,922
Traffic Control and Safety	15							0	0	0
Snow Removal	16	30,000						30,000	30,000	23,339
Highway Engineering	17							0	0	0
Street Cleaning	18							0	0	0
Airport	19 90,675							90,675	86,450	86,772
Garbage (if not Enterprise)	20							0	0	0
Other Public Works	21 6,500							6,500	6,500	0
TOTAL (lines 12 - 21)	22 232,675	646,727				0		879,402	1,034,581	836,035
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23							0	0	0
City Hospital	24							0	0	0
Payments to Private Hospitals	25							0	0	0
Health Regulation and Inspection	26							0	0	0
Water, Air, and Mosquito Control	27							0	0	0
Community Mental Health	28							0	0	0
Other Health and Social Services	29							0	0	0
TOTAL (lines 23 - 29)	30 0	0				0		0	0	0
<b>CULTURE &amp; RECREATION</b>										
Library Services	31 182,510	50,966				4,850		238,326	239,678	197,759
Museum, Band and Theater	32							0	0	0
Parks	33 297,241	53,280						350,521	313,266	301,219
Recreation	34 146,900	7,555						154,455	133,593	97,813
Cemetery	35 68,557	15,616						84,173	83,013	72,290
Community Center, Zoo, & Marina	36							0	0	0
Other Culture and Recreation	37 55,892	7,843						63,735	74,335	70,681
TOTAL (lines 31 - 37)	38 751,100	135,260				4,850		891,210	843,885	739,762



EXPENDITURES SCHEDULE PAGE 2

City Name: MONTICELLO

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
39 Community Beautification								0	0	0
40 Economic Development								0	0	0
41 Housing and Urban Renewal								0	0	0
42 Planning & Zoning								0	0	0
43 Other Com & Econ Development								0	0	0
44 TIF Rebates		215,614						215,614	239,804	234,215
45 TOTAL (lines 39 - 44)	0	0	215,614			0		215,614	239,804	234,215
<b>GENERAL GOVERNMENT</b>										
46 Mayor, Council, & City Manager	33,650	4,717						38,367	20,587	12,146
47 Clerk, Treasurer, & Finance Adm.	199,857	67,034						266,891	264,607	234,234
48 Elections								0	0	0
49 Legal Services & City Attorney	70,000							70,000	80,000	50,249
50 City Hall & General Buildings	241,560							241,560	394,790	233,981
51 Tort Liability								0	0	0
52 Other General Government	30,000				940,750			30,000	31,830	12,813
53 TOTAL (lines 46 - 52)	575,067	71,751	0	641,336	940,750	0		646,818	791,814	543,423
54 DEBT SERVICE								641,336	639,162	888,710
55 Gov Capital Projects								940,750	864,450	337,548
56 TIF Capital Projects								0	113,266	888
57 TOTAL CAPITAL PROJECTS	0	0	0	641,336	940,750	0		940,750	977,716	338,436
58 TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	2,901,414	1,155,030	215,614	641,336	940,750	4,850		5,858,994	6,128,857	5,397,109
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
59 Water Utility								398,408	449,200	269,188
60 Sewer Utility								594,640	651,654	455,977
61 Electric Utility								0	0	0
62 Gas Utility								0	0	0
63 Airport								557,235	565,175	580,679
64 Landfill/Garbage								0	0	0
65 Transit								0	0	0
66 Cable TV, Internet & Telephone								0	0	0
67 Housing Authority								0	0	0
68 Storm Water Utility								28,300	40,000	7,909
69 Other Business Type (city hosp., ISF, parking, etc.)								15,000	9,000	1,670
70 Enterprise DEBT SERVICE								50,000	50,000	0
71 Enterprise CAPITAL PROJECTS								2,150,000	3,372,500	72,144
72 Enterprise TIF CAPITAL PROJECTS								0	0	0
73 TOTAL Business Type Expenditures (lines 59 - 72)								3,793,583	5,137,529	1,387,567
74 TOTAL ALL EXPENDITURES (lines 58 + 73)	2,901,414	1,155,030	215,614	641,336	940,750	4,850		9,652,577	11,266,386	6,784,676
75 Regular Transfers Out	800,197	80,000						1,42,801	1,170,747	1,126,077
76 Internal TIF Loan / Repayment Transfers Out			224,160					224,160	219,778	286,582
77 Total ALL Transfers Out	800,197	80,000	224,160	0	0	0		1,366,961	1,390,525	1,412,659
78 Total Expenditures & Fund Transfers Out (lines 74+77)	3,701,611	1,235,030	439,774	641,336	940,750	4,850		11,019,538	12,656,911	8,197,335
79 Ending Fund Balance June 30	912,124	616,166	382,728	141,599	1,039,243	293,780		5,775,662	3,936,260	4,389,194

**REVENUES DETAIL**  
 City Name: MONTICELLO  
 Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>									
1	1,158,669	494,433		367,952	0		2,021,054	1,849,834	1,855,465
2							0	0	0
3	1,158,669	494,433		367,952	0		2,021,054	1,849,834	1,855,465
4							0	0	0
5			500,000				500,000	705,000	589,831
Other City Taxes:									
6	22,991	9,858		6,517	0		39,366	39,145	47,737
7							0	0	0
8							0	0	0
9							0	0	0
10							0	0	0
11	25,000						25,000	25,000	3,398
12	400,000						400,000	350,000	19,703
13	447,991	9,858		6,517	0		464,366	414,145	448,982
14	240,075						240,075	244,275	519,820
15	240,440	2,612	2,000	2,200	9,200	1,500	264,502	269,480	264,581
Intergovernmental:									
16					886,774		886,774	440,074	204,964
17		500,960					500,960	475,000	568,118
18	44,848	13,105		9,732	64,000		131,685	185,173	69,418
19	110,205				70,000		180,205	138,711	151,410
20	155,053	514,065	0	9,732	1,020,774	0	1,699,624	1,238,958	993,910
Charges for Fees & Service:									
21						471,300	471,300	479,600	462,418
22						1,256,000	1,256,000	846,500	621,444
23						0	0	0	0
24						0	0	0	0
25						0	0	0	0
26						0	0	0	0
27						612,073	612,073	576,300	579,925
28						0	0	0	0
29						0	0	0	0
30						0	0	0	0
31						0	0	0	0
32						53,300	53,300	44,000	29,796
33	418,050					418,050	418,050	422,200	395,982
34	418,050	0		0	22,300	0	2,392,673	2,368,600	2,089,565
35					23,300	5,000	219,335	33,350	40,619
36	159,035				23,300		32,000	316,810	227,058
Other Financing Sources:									
37	710,897	80,000		42,604	99,300		1,142,801	1,170,747	1,126,077
38				224,160			224,160	219,778	286,582
39	710,897	80,000	0	266,764	99,300	0	1,366,961	1,390,525	1,412,659
40					250,000		3,000,000	3,372,500	59,825
41							0	500	66,595
42	710,897	80,000	0	266,764	349,300	0	3,210,000	4,763,525	1,539,079
43	3,550,210	1,100,968	502,000	653,165	1,424,874	6,500	5,641,223	12,858,940	8,357,071
44	1,083,525	750,228	320,502	129,770	555,119	292,130	804,986	4,389,194	4,229,458
45	4,613,735	1,851,196	822,502	782,935	1,979,993	298,630	6,446,209	16,593,171	12,586,529
<b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 42-43)</b>									

**ADOPTED BUDGET SUMMARY**

City Name: MONTICELLO

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>Revenues &amp; Other Financing Sources</b>										
Taxes Levied on Property	1,158,669	494,433		367,952	0	0		2,021,054	1,849,834	1,855,465
Less: Uncollected Property Taxes-Levy Year	0	0		0	0	0		0	0	0
Net Current Property Taxes	1,158,669	494,433		367,952	0	0		2,021,054	1,849,834	1,855,465
Delinquent Property Taxes	0	0		0	0	0		0	0	0
TIF Revenues		500,000								
Other City Taxes	447,991	9,858		6,517	0	0		500,000	705,000	589,831
Licenses & Permits	240,075	0						464,366	414,145	519,820
Use of Money and Property	240,440	2,612	2,000	2,200	9,200	1,500	0	240,075	244,275	237,143
Intergovernmental	155,053	514,065	0	9,752	1,020,774	0	6,550	264,502	269,480	264,581
Charges for Fees & Service	418,050	0	0	0	0	0	2,392,673	2,810,723	2,368,600	2,089,565
Special Assessments	159,035	0	0	0	22,300	0	0	22,300	33,350	40,619
Miscellaneous	2,819,313	1,020,968	502,000	386,401	1,075,574	6,500	2,431,223	8,241,979	7,440,452	6,817,992
<b>Other Financing Sources:</b>										
Sub-Total Revenues	710,897	80,000	0	266,764	99,300	0	210,000	1,366,961	1,390,525	1,412,659
<b>Total Transfers In</b>										
Proceeds of Debt	0	0	0	0	250,000	0	3,000,000	3,250,000	3,372,500	59,825
Proceeds of Capital Asset Sales	0	0	0	0	0	0	0	0	0	66,595
<b>Total Revenues and Other Sources</b>	3,530,210	1,100,968	502,000	653,165	1,424,874	6,500	5,641,223	12,858,940	12,203,977	8,357,071
<b>Expenditures &amp; Other Financing Uses</b>										
Public Safety	1,342,572	301,292	0			0		1,643,864	1,601,895	1,816,528
Public Works	232,675	646,727	0			0		879,402	1,034,581	836,035
Health and Social Services	0	0	0			0		0	0	0
Culture and Recreation	751,100	135,260	0			4,850		891,210	843,885	739,762
Community and Economic Development	0	0	215,614			0		215,614	239,804	234,215
General Government	575,067	71,751	0			0		646,818	791,814	543,423
Debt Service	0	0	0	641,336		0		641,336	639,162	888,710
Capital Projects	0	0	0		940,750	0		940,750	977,716	338,436
<b>Total Government Activities Expenditures</b>	2,901,414	1,155,030	215,614	641,336	940,750	4,850		5,838,994	6,128,857	5,397,109
Business Type Proprietary: Enterprise & ISF							3,793,583	3,793,583	5,137,529	1,387,567
<b>Total Gov &amp; Bus Type Expenditures</b>	2,901,414	1,155,030	215,614	641,336	940,750	4,850	3,793,583	9,652,577	11,266,386	6,784,676
<b>Total Transfers Out</b>										
Total ALL Expenditures/Fund Transfers Out	800,197	80,000	224,160	0	0	0	262,604	1,366,961	1,390,525	1,412,659
Excess Revenues & Other Sources Over	3,701,611	1,235,030	439,774	641,336	940,750	4,850	4,056,187	11,019,538	12,656,911	8,197,335
(Under) Expenditures/Transfers Out	-171,401	-134,062	62,226	11,829	484,124	1,650	1,585,036	1,839,402	-452,934	159,736
<b>Beginning Fund Balance July 1</b>	1,083,525	750,228	320,302	129,770	555,119	292,130	804,986	3,936,260	4,389,194	4,229,458
<b>Ending Fund Balance June 30</b>	912,124	616,166	382,728	141,599	1,039,243	293,780	2,390,022	5,775,662	3,936,260	4,389,194



**LONG TERM DEBT SCHEDULE - GRAND TOTALS**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

	Principal Due FY 2023	Interest Due FY 2023	Total Obligation Due FY 2023	Bond Reg./ Paying Agent Fees Due FY 2023	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	565,000	74,633	639,633	1,600	0	266,764	374,469
NON GO - TOTAL	0	0	0	0	0	0	0
GRAND - TOTAL	565,000	74,633	639,633	1,600	0	266,764	374,469

**NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET**

Fiscal Year July 1, 2022 - June 30, 2023

City of: **MONTICELLO**

The City Council will conduct a public hearing on the proposed Budget at: 220 E 1st Street, Monticello, Iowa Meeting Date: 3/21/2022 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property	13.86904
The estimated tax levy rate per \$1000 valuation on Agricultural land is	3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number  
3194653577

City Clerk/Finance Officer's NAME  
Sally Hinrichsen

		Budget FY 2023	Re-estimated FY 2022	Actual FY 2021
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	2,021,054	1,849,834	1,855,465
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	2,021,054	1,849,834	1,855,465
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	500,000	705,000	589,831
Other City Taxes	6	464,366	414,145	519,820
Licenses & Permits	7	240,075	244,275	237,143
Use of Money and Property	8	264,502	269,480	264,581
Intergovernmental	9	1,699,624	1,238,958	993,910
Charges for Fees & Service	10	2,810,723	2,368,600	2,089,565
Special Assessments	11	22,300	33,350	40,619
Miscellaneous	12	219,335	316,810	227,058
Other Financing Sources	13	3,250,000	3,373,000	126,420
Transfers In	14	1,366,961	1,390,525	1,412,659
<b>Total Revenues and Other Sources</b>	15	12,858,940	12,203,977	8,357,071
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	1,643,864	1,601,895	1,816,528
Public Works	17	879,402	1,034,581	836,035
Health and Social Services	18	0	0	0
Culture and Recreation	19	891,210	843,885	739,762
Community and Economic Development	20	215,614	239,804	234,215
General Government	21	646,818	791,814	543,423
Debt Service	22	641,336	639,162	888,710
Capital Projects	23	940,750	977,716	338,436
<b>Total Government Activities Expenditures</b>	24	5,858,994	6,128,857	5,397,109
Business Type / Enterprises	25	3,793,583	5,137,529	1,387,567
<b>Total ALL Expenditures</b>	26	9,652,577	11,266,386	6,784,676
Transfers Out	27	1,366,961	1,390,525	1,412,659
<b>Total ALL Expenditures/Transfers Out</b>	28	11,019,538	12,656,911	8,197,335
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	1,839,402	-452,934	159,736
Beginning Fund Balance July 1	30	3,936,260	4,389,194	4,229,458
<b>Ending Fund Balance June 30</b>	31	5,775,662	3,936,260	4,389,194

Fiscal Year 2021-2022 Proposed Budget First Amendments - Expenditures dated January 5, 2022

Budget Line Item	Current Budget	Proposed Budget	Increase/ Decrease	For
Police				
Vehicle Oper Sup	14000	22900	\$8,900	Accident
General Insurance	11000	13000	\$2,000	
General Streets				
Contracts - sidewalks	5000	11000	\$6,000	sidewalk committee- \$17,000
Streetlights				
Utility Services	65000	68000	\$3,000	
Aquatic Center				
Rep/Maint on Bldg	1500	3000	\$1,500	
General Insurance	4300	7000	\$2,700	
Taxes - sales	3000	4000	\$1,000	
Candy Shack	13000	9000	-\$4,000	
Pro Fees	4000	4600	\$600	
Other Capital Equipment	5000	6500	\$1,500	
Mayor /Council				
Council Salary	7200	10800	\$3,600	
Mayor Salary	3600	4800	\$1,200	
Administration				
Deferred Comp	10400	5000	-\$5,400	
Dues & Membership	4000	6000	\$2,000	
Ads & Legal publication	5500	6500	\$1,000	
General Insurance	24000	26000	\$2,000	
Computer Support Fees	8000	12000	\$4,000	
City Contributions/Donations	27000	18500	-\$8,500	
Recording & Pro Fees	30000	35000	\$5,000	
Franchise Fee Refunds	35000	60000	\$25,000	Orbis - Res 2022-26 house buyout - 15000, Compadres- \$61,055, Creative Adventure Lab 20000; LADCO; GIS, & PFM set up reserve in Cap Imp
Miscellaneous Contract Work	15000	125000	\$110,000	
Facilities	50000	10000	-\$40,000	
General Fund Transfers				
Trans to Cap Imp	0	113020	\$113,020	Compadres 63020, Comm bldg , nuisance property
Engineer				
Pro Fees	20000	55000	\$35,000	
Attorney				
Other Attorney Fees	40000	25000	-\$15,000	
Berndes Center				
Salaries-MBC staff	43900	41900	-\$2,000	
Travel & Conference Expenses	1500	3500	\$2,000	
Utilities	14500	23000	\$8,500	
General Insurance	9000	12000	\$3,000	
Processing - Credit Card Fees	0	3000	\$3,000	
MBC Pro Fees	0	20000	\$20,000	comp plan
Facilities/Park Improvements	30000	10000	-\$20,000	sidewalk w/Fair Board
Police Canine				
Supplies	0	2000	\$2,000	
Transfer to General	0	4200	\$4,200	

Ambulance				
Overtime	12000	40000	\$28,000	
Rep/Maint on Bldg	2000	3000	\$1,000	
General Insurance	7500	9500	\$2,000	
Scientific & Medical Supplies	8000	10000	\$2,000	
Radio & Radio Equipment	0	2500	\$2,500	
Other Capital Equipment	0	3600	\$3,600	
Hotel/Motel				
Park/Tourism/Economic Dev	14000	15580	\$1,580	JCED & Chamber dues
Library Improvement				
Programs/Library Promotions	3000	8500	\$5,500	creativity crates/story walk
Summer Reading	1500	3000	\$1,500	summer reading
Other Capital Equipment	1500	6000	\$4,500	copier
Library				
Salaries - fulltime	30909	56600	\$25,691	add 1 FT staff
Part-time and Temporary Help	28245	5000	-\$23,245	decrease PT staff
General Insurance	6500	8000	\$1,500	premium increase
Airport				
Repair/Maint to Bldg	1000	2500	\$1,500	
General Insurance	7500	12000	\$4,500	
Trans to Cap Imp	0	16000	\$16,000	IDOT grant
Road Use				
Vehicle Oper Supplies	14500	23000	\$8,500	
Street Maintenance Contracts	160000	225000	\$65,000	Spring Farm In \$53281.90; Kluesner \$32,000; Monk \$56,250
Minor Equipment	2000	3500	\$1,500	
Other Capital Equipment	45000	115000	\$70,000	pickup
Facilities/Roadways	65000	0	-\$65,000	
Employee Benefits				
Police Deferred Comp	17680	0	-\$17,680	
Police Worker Comp	15000	28000	\$13,000	
Street Family Medical	0	840	\$840	
Library Group Insurance	17367	22500	\$5,133	
Parks Worker Comp	0	2500	\$2,500	
Cemetery Worker Comp	2250	2800	\$550	
Admin Deferred Comp	12952	0	-\$12,952	
Admin Group Insurance	25182	37182	\$12,000	
TIF Special Revenue				
Kardes Rebate	24796	25044	\$248	
IAS Rebate	3202	3238	\$36	
Althoff Rebate	1927	0	-\$1,927	
MC Industries Rebate	5816	5882	\$66	
Cobblestone Inn Agreement	45254	43000	-\$2,254	
Royal Flush Agreement	55914	54174	-\$1,740	
Orbis Agreement	63264	64732	\$1,468	
Lauren Welter rebate	1174	1218	\$44	
Paige Jacobs rebate	1252	1298	\$46	
NJS LLC rebate	1174	1218	\$44	
BR3 Development- HyVee	0	20000	\$20,000	
Transfer out to TIF Debt	219650	219778	\$128	
Debt Service				
2019 Bond Registration fee	200	240	\$40	
2014 Bond registration fee-debt	500	660	\$160	
2014 Bond registration fee-swr	0	23	\$23	



TIF - Debt				
2019 GO Bond Registration	300	360	\$60	
2014 TIF Registration	0	68	\$68	
Park Improvement				
Park Improvements	0	3550	\$3,550	Kleinow survey
Austin Strong Playground	0	2000	\$2,000	
TIF Project				
N Sycamore Street Project	0	2000	\$2,000	
E 7th Street Reconstruction	126000	111266	-\$14,734	
Consultant & Pro Fees	30000	0	-\$30,000	
Cemetery Improvements				
Street Maintenance	15000	50000	\$35,000	roadway
Capital Improvement				
N Sycamore Street Project	0	2000	\$2,000	
E 7th Street Reconstruction	84000	314250	\$230,250	
A/port 2021 Taxiway/Apron	0	100000	\$100,000	
Compadres Bldg grants	0	68400	\$68,400	
Sixth Street Ditch Project	200000	0	-\$200,000	
Water Operating				
Deferred Comp	6850	3000	-\$3,850	
Water grnd oper/maint supplies	0	5000	\$5,000	
Utility Systems & Structures	75000	185000	\$110,000	blower \$9,221; West Well, Chlorinator, Locust St
Sewer Operating				
Deferred Comp	6850	3000	-\$3,850	
Taxes	9000	20000	\$11,000	
Other Capital Equipment	20000	35000	\$15,000	
Sanitary sewer system	100000	200000	\$100,000	air units \$41,900;manholes
Sewer Capital Improvements				
Sewer Facility Improvement	3372500		\$0	?????? SRF
Yard Waste Site				
Taxes	2800	3200	\$400	
Pro Fee-Yard Waste	30000	37000	\$7,000	extra grinding
Storm Water				
Sales Tax	2000	4000	\$2,000	
Sixth Street Ditch	425000	0	-\$425,000	
Stormwater Maintenance	20000	30000	\$10,000	Drainage ditch by John Dr
Transfer to General	23587	0	-\$23,587	
Total			\$457,426	

Fiscal Year 2021-2022 Budget First Amendments - Revenues dated February 3, 2022

Budget Line Item	Current Budget	Proposed Budget	Increase/Decrease	For	amend
General					
Trans In Storm Water	23587	0	-\$23,587		37
Trans in Canine	0	4200	\$4,200	-\$19,387	37
Auditorium & Room Rent	3000	4500	\$1,500		15
CH Room Deposit	1000	2000	\$1,000		15
State STEP grant	1500	1915	\$415		18
DNR Brownfield Grant	10000	80000	\$70,000		18
School Resource Officer	42508	48824	\$6,316		36
Cemetery Lot Sales	7500	10000	\$2,500		36
Road Use Miscellaneous	2000	0	-\$2,000		36
Bad Check Charge	350	700	\$350	\$80,081	36
Berndes Center					
State Grant Revenue	0	500	\$500		18
Credit Card Fees Rev	0	1000	\$1,000	\$1,500	36
Police Canine Unit					
Interest	0	100	\$100		15
Canine Donations	0	3300	\$3,300	\$3,400	36
Fire					
Interest	0	1000	\$1,000		15
Fire Donations	0	680	\$680		36
Refunds & Reimbursements	0	275	\$275	\$1,955	36
Ambulance					
Interest	300	600	\$300		15
Ambulance Donations	0	3650	\$3,650	\$3,950	36
Library Improvement					
Federal Grants	0	5000	\$5,000	ARPA Grant	16
Deposit/Donations	4000	10000	\$6,000		36
Comm Foundation Grant	2500		-\$2,500	did not apply	36
Library					
Interest	150	200	\$50		15
Lib County Taxes	21000	21705	\$705	\$755	19
Equipment Set-a-side					
Ambulance Revenue	0	2200	\$2,200		33
Donations	0	100	\$100	Comm Bldg	36
Airport					
Interest	300	800	\$500		15
Federal Funds received	0	45000	\$45,000	ARPA, funds-COVID	16
Road Use					
Refunds & Reimbursements	0	1525	\$1,525		36
Sale of Equipment	0	500	\$500	\$2,025	41
Road Use Set-a-Side					
Interest	50	600	\$550	\$550	15
Employee Benefits					
Interest	5000	0	-\$5,000		15
Comm & Ind Replacement Rev	18548	14826	-\$3,722	-\$8,722	18
TIF Revenue					

Interest	9000	2500	-\$6,500		-\$6,500	15
Debt Service						
Comm & Ind Replacement	13209	10559	-\$2,650		-\$2,650	18
TIF -Debt						
Transfer In	219650	219778	\$128		\$128	37
ARPA Capital Fund						
Interest	0	2200	\$2,200			15
Federal Funding-ARPA	0	290074	\$290,074		\$292,274	16
Park Improvement						
Austin Strong Playground	\$0	\$8,600	\$8,600			36
Dog Park	\$0	\$446	\$446			36
MBC Greater Monticello	\$0	\$710	\$710		\$9,756	36
Ambulance Improvement						
Interest	\$100	\$750	\$650			15
Jones Co Township Taxes	\$55,000	\$32,000	-\$23,000		-\$22,350	19
TIF Project						
Bond Proceeds	\$200,000	\$0	-\$200,000		-\$200,000	40
Capital Improvements						
Interest	\$500	\$2,000	\$1,500			15
22 A/port Taxiway- IDOT Grant	\$0	\$20,000	\$20,000			18
AIP Grant-22 Taxiway/Apron	\$0	\$100,000	\$100,000			16
N Sycamore St Assessments	\$10,000	\$29,850	\$19,850			35
Bonding Proceeds	\$240,000	\$0	-\$240,000		-\$98,650	40
Trans In a port grant match	\$0	\$16,000	\$16,000			37
Trans In general	\$0	\$113,020	\$113,020	Compadres, Comm Bldg	\$129,020	37
Low Income Housing						
Interest	\$0	\$120	\$120		\$120	15
Baty Disc Golf						
Field Rental	\$2,000	\$1,000	-\$1,000			15
Donations	\$5,000	\$2,000	-\$3,000		-\$4,000	36
Pocket Park						
Refunds & Reimbursements	\$5,000	\$500	-\$4,500		-\$4,500	36
Cemetery Perpetual Care						
Cemtery Lot Sales	\$1,500	\$2,500	\$1,000		\$1,000	36
Water Operating						
Interest	\$500	\$1,000	\$500			15
Miscellaneous Income	\$5,000	\$6,500	\$1,500		\$2,000	36
Water Capital Improvement						
Equipment Set-a-Side	\$5,000	\$30,000	\$25,000		\$25,000	21
Sewer Operating						
Interest	\$1,000	\$3,000	\$2,000			15
Sewer Rental	\$618,000	\$800,000	\$182,000			22
Sales Tax Collection	\$9,000	\$20,000	\$11,000		\$195,000	22
Sewer Capital Improvements						
Equipment Set-a-Side	\$4,800	\$20,000	\$15,200		\$15,200	22
Bond Proceeds	\$3,372,500			SRF design loan	\$0	
Yard Waste Site						
Interest	\$0	\$200	\$200		\$200	15

Storm Water					
Stormwater Fee	27800	40000	\$12,200		32
Stormwater Sales Taxes	2000	4000	\$2,000		32
Loan/Bond Proceeds	525000	0	-\$525,000	-\$510,800	40
TOTAL			-\$57,345		

Budget for Fiscal Year 2022-2023

Fund/Department	FY 2021		FY 2023	Proposed	
	Actual	Current budget	Proposed	Revenue Amendment	Expense Amendment
<b>General Fund Expenses</b>					
Police	623,062.38	618,749.00	654,430.00		10,900.00
Animal Control	472.50	500.00	500.00		
Streets	8,776.71	25,000.00	27,000.00		6,000.00
Street Lights	66,922.08	90,000.00	104,000.00		3,000.00
Aquatic Center	93,444.37	124,680.00	146,900.00		3,300.00
Cemetery	59,694.61	66,800.00	68,157.00		
Soldier Memorial	10,510.10	13,500.00	15,525.00		
Mayor/Council	11,104.93	13,900.00	33,650.00		4,800.00
Clerk/Admin	177,131.88	194,200.00	190,357.00		
Engineer	33,561.05	20,000.00	40,000.00		35,000.00
Attorney	16,687.50	40,000.00	30,000.00		-15,000.00
City Hall	233,981.58	294,290.00	241,560.00		95,100.00
Transfers	768,665.00	757,537.00	672,471.00		113,020.00
<b>Total General Expense</b>	<b>2,104,014.69</b>	<b>2,259,156.00</b>	<b>2,224,550.00</b>		
<b>GENERAL FUND-001</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Difference</b>	<b>Revenue Amendment</b>	<b>Expense Amendment</b>
Total FY 2021 Actual	2,226,234.68	2,104,014.69	122,219.99		
Total FY 2022 Budget	2,058,813.00	2,259,156.00	-200,343.00	60,694.00	256,120.00
Total FY 2023 Proposed	2,170,107.00	2,224,550.00	-54,443.00		
<b>SOLDIERS MEMORIAL-003</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Difference</b>	<b>Revenue Amendment</b>	<b>Expense Amendment</b>
Total FY 2021 Actual	3,380.51	3,163.48	217.03		
Total FY 2022 Budget	4,500.00	10,100.00	-5,600.00		
Total FY 2023 Proposed	4,500.00	10,600.00	-6,100.00		
<b>BERNDES CENTER-005</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Difference</b>	<b>Revenue Amendment</b>	<b>Expense Amendment</b>
Total FY 2021 Actual	256,230.14	267,016.81	-10,786.67		
Total FY 2022 Budget	246,520.00	259,108.00	-12,588.00	1,500.00	14,500.00
Total FY 2023 Proposed	304,900.00	293,741.00	11,159.00		

RECREATIONAL SET-A-SIDE-006	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	0.00	0.00	0.00		
Total FY 2022 Budget	0.00	0.00	0.00		
Total FY 2023 Proposed	0.00	0.00	0.00		
DARE-008	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	319.59	388.40	-68.81		
Total FY 2022 Budget	1,050.00	700.00	350.00		
Total FY 2023 Proposed	1,050.00	700.00	350.00		
POLICE CANINE-009	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	10,126.70	2,430.75	7,695.95		
Total FY 2022 Budget	0.00	0.00	0.00	3,400.00	6,200.00
Total FY 2023 Proposed	6,100.00	6,426.00	-326.00		
SELF FUNDED INSURANCE-010	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	20,437.71	13,538.76	6,898.95		
Total FY 2022 Budget	20,200.00	24,600.00	-4,400.00		
Total FY 2023 Proposed	20,200.00	30,900.00	-10,700.00		
TREES FOREVER-014	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	334.47	11,858.19	-11,523.72		
Total FY 2022 Budget	18,700.00	15,000.00	3,700.00		
Total FY 2023 Proposed	300.00	7,000.00	-6,700.00		
FIRE-015	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	213,994.10	472,100.24	-258,106.14		
Total FY 2022 Budget	197,765.00	152,765.00	45,000.00	1,955.00	
Total FY 2023 Proposed	227,133.00	193,765.00	33,368.00		

AMBULANCE-016	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	566,824.26	499,084.82	67,739.44		
Total FY 2022 Budget	539,800.00	500,022.00	39,778.00	3,950.00	39,100.00
Total FY 2023 Proposed	427,600.00	526,477.00	-98,877.00		

HOTEL/MOTEL TAX-018	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	19,978.64	24,813.44	-4,834.80		
Total FY 2022 Budget	25,050.00	25,250.00	-200.00		1,580.00
Total FY 2023 Proposed	25,250.00	27,000.00	-1,750.00		

EARL LEHMAN TRUST-022	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	0.12	0.00	0.12		
Total FY 2022 Budget	0.00	0.00	0.00		
Total FY 2023 Proposed	0.00	0.00	0.00		

STREET BOND-023	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	1,750.00	1,650.00	100.00		
Total FY 2022 Budget	6,500.00	6,500.00	0.00		
Total FY 2023 Proposed	6,500.00	6,500.00	0.00		

POLICE IMPROVEMENT-026	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	4,585.82	5,352.08	-766.26		
Total FY 2022 Budget	1,010.00	0.00	1,010.00		
Total FY 2023 Proposed	1,060.00	200.00	860.00		

LIBRARY IMPROVEMENT-030	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	12,545.07	22,693.18	-10,148.11		
Total FY 2022 Budget	12,200.00	13,500.00	-1,300.00	8,500.00	11,500.00
Total FY 2023 Proposed	20,050.00	16,000.00	4,050.00		

LIBRARY-041	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment

Total FY 2021 Actual	151,795.44	138,566.86	13,228.58		
Total FY 2022 Budget	155,850.00	158,221.00	-2,371.00	755.00	3,946.00
Total FY 2023 Proposed	162,385.00	163,010.00	-625.00		

EQUIPMENT SET-A-SIDE-044	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	38,407.60	29,300.00	9,107.60		
Total FY 2022 Budget	40,500.00	0.00	40,500.00	2,300.00	
Total FY 2023 Proposed	10,400.00	0.00	10,400.00		

SUPER MAC-045	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	44,464.18	37,912.96	6,551.22		
Total FY 2022 Budget	25,050.00	27,734.00	-2,684.00		
Total FY 2023 Proposed	25,075.00	22,767.00	2,308.00		

AIRPORT-046	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	144,757.26	86,772.11	57,985.15		
Total FY 2022 Budget	116,900.00	80,450.00	36,450.00	45,500.00	22,000.00
Total FY 2023 Proposed	117,100.00	156,975.00	-39,875.00		

REVOLVING LOAN-050	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	1,442.14	0.00	1,442.14		
Total FY 2022 Budget	200.00	15,000.00	-14,800.00		
Total FY 2023 Proposed	500.00	15,000.00	-14,500.00		

ROAD USE-110	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	578,551.55	603,059.06	-24,507.51		
Total FY 2022 Budget	475,000.00	735,005.00	-260,005.00	2,025.00	80,000.00
Total FY 2023 Proposed	500,960.00	649,579.00	-148,619.00		

ROAD USE SET-A-SIDE-111	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	20,065.19	20,000.00	65.19		



Total FY 2022 Budget	80,050.00	0.00	80,050.00	550.00
Total FY 2023 Proposed	80,500.00	0.00	80,500.00	

EMPLOYEE BENEFITS-112	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	448,657.11	472,057.94	-23,400.83		
Total FY 2022 Budget	466,202.00	599,134.00	-132,932.00	-8,722.00	3,391.00
Total FY 2023 Proposed	517,396.00	579,951.00	-62,555.00		

TIF TAX COLLECTION-125	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	592,558.13	520,796.94	71,761.19		
Total FY 2022 Budget	714,000.00	443,423.00	270,577.00	-6,500.00	16,159.00
Total FY 2023 Proposed	502,000.00	439,774.00	62,226.00		

SLAVKA GEHRET TRUST-178	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	2,433.42	3,181.94	-748.52		
Total FY 2022 Budget	2,100.00	4,500.00	-2,400.00		
Total FY 2023 Proposed	2,100.00	5,500.00	-3,400.00		

POLICE FOREITURE-180	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	13.12	0.00	13.12		
Total FY 2022 Budget	10.00	0.00	10.00		
Total FY 2023 Proposed	12.00	0.00	12.00		

DEBT SERVICE-200	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	620,317.28	602,128.00	18,189.28		
Total FY 2022 Budget	434,367.00	419,161.00	15,206.00	-2,650.00	223.00
Total FY 2023 Proposed	429,005.00	417,176.00	11,829.00		

TIF DEBT -225	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	286,582.00	286,582.00	0.00		
Total FY 2022 Budget	219,650.00	219,650.00	0.00	128.00	128.00
Total FY 2023 Proposed	224,160.00	224,160.00	0.00		

ARPA CAPITAL	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	0.00	0.00	0.00		
Total FY 2022 Budget	0.00	0.00	0.00	292,274.00	
Total FY 2023 Proposed	292,074.00	0.00	292,074.00		
PARK IMPROVEMENT-313	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	91,421.02	109,555.60	-18,134.58		
Total FY 2022 Budget	173,500.00	92,000.00	81,500.00	9,756.00	5,550.00
Total FY 2023 Proposed	41,500.00	143,000.00	-101,500.00		
LIBRARY CAPITAL IMPROVEMENT-316	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	2,115.84	0.00	2,115.84		
Total FY 2022 Budget	2,050.00	0.00	2,050.00		
Total FY 2023 Proposed	100.00	0.00	100.00		
AMBULANCE IMPROVEMENT-319	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	140,190.18	213,048.00	-72,857.82		
Total FY 2022 Budget	72,600.00	20,000.00	52,600.00	-22,350.00	
Total FY 2023 Proposed	74,100.00	0.00	74,100.00		
TIF PROJECT-325	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	0.00	888.00	-888.00		
Total FY 2022 Budget	200,000.00	156,000.00	44,000.00	-200,000.00	-42,734.00
Total FY 2023 Proposed	0.00	0.00	0.00		
CEMETERY IMPROVEMENT- 326	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	6,216.44	0.00	6,216.44		
Total FY 2022 Budget	3,700.00	17,500.00	-13,800.00		35,000.00
Total FY 2023 Proposed	14,900.00	2,500.00	12,400.00		

CAPITAL IMPROVEMENT-332	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	51,975.89	3,905.00	48,070.89		
Total FY 2022 Budget	254,000.00	480,000.00	-226,000.00	30,370.00	200,650.00
Total FY 2023 Proposed	1,000,800.00	788,000.00	212,800.00		
LOW INCOME HOUSING- 336	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	179.04	0.00	179.04		
Total FY 2022 Budget	0.00	0.00	0.00	120.00	
Total FY 2023 Proposed	100.00	0.00	100.00		
BATY DISC GOLF COURSE-338	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	5,699.49	9,990.47	-4,290.98		
Total FY 2022 Budget	13,100.00	8,000.00	5,100.00	-4,000.00	
Total FY 2023 Proposed	75.00	5,500.00	-5,425.00		
MARY MAXINE REDMOND TRUST-339	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	96.18	473.70	-377.52		
Total FY 2022 Budget	175.00	750.00	-575.00		
Total FY 2023 Proposed	100.00	750.00	-650.00		
POCKET PARK-375	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	4,456.57	575.00	3,881.57		
Total FY 2022 Budget	5,600.00	5,000.00	600.00	-4,500.00	
Total FY 2023 Proposed	1,125.00	1,000.00	125.00		
CEMETERY PERPETUAL CARE-	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	5,052.30	0.00	5,052.30		
Total FY 2022 Budget	1,500.00	0.00	1,500.00	1,000.00	
Total FY 2023 Proposed	5,000.00	0.00	5,000.00		
C.C. BIDWELL TRUST-502	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment

Total FY 2021 Actual	984.12	2,020.13	-1,036.01
Total FY 2022 Budget	1,200.00	3,000.00	-1,800.00
Total FY 2023 Proposed	1,000.00	3,000.00	-2,000.00

IOMA MARY BAKER TRUST-503	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	775.27	1,738.71	-963.44		
Total FY 2022 Budget	600.00	1,850.00	-1,250.00		
Total FY 2023 Proposed	500.00	1,850.00	-1,350.00		

WATER OPERATING-600	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	467,278.19	391,573.06	75,705.13		
Total FY 2022 Budget	454,500.00	383,151.00	71,349.00	2,000.00	111,150.00
Total FY 2023 Proposed	456,700.00	433,123.00	23,577.00		

CUSTOMER DEPOSITS-602	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	7,590.00	5,880.00	1,710.00		
Total FY 2022 Budget	9,000.00	9,000.00	0.00		
Total FY 2023 Proposed	22,000.00	15,000.00	7,000.00		

WATER CAPITAL IMPROVEMENT-604	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	6,572.32	0.00	6,572.32		
Total FY 2022 Budget	6,350.00	0.00	6,350.00	25,000.00	
Total FY 2023 Proposed	31,300.00	0.00	31,300.00		

SEWER OPERATING-610	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	680,306.87	550,613.21	129,693.66		
Total FY 2022 Budget	637,700.00	586,180.00	51,520.00	195,000.00	122,150.00
Total FY 2023 Proposed	1,240,200.00	801,316.00	438,884.00		

SEWER RESERVE-611	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	0.00	0.00	0.00		
Total FY 2022 Budget	0.00	0.00	0.00		

Total FY 2023 Proposed 0.00 0.00 0.00

	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
SEWER SINKING-612					
Total FY 2021 Actual	0.00	0.00	0.00		
Total FY 2022 Budget	50,000.00	50,000.00	0.00		
Total FY 2023 Proposed	200,000.00	50,000.00	150,000.00		

	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
SEWER CAPITAL IMPROVEMENT-613					
Total FY 2021 Actual	7,355.45	72,143.50	-64,788.05		
Total FY 2022 Budget	3,380,100.00	3,372,500.00	7,600.00	15,200.00	
Total FY 2023 Proposed	3,022,800.00	2,150,000.00	872,800.00		

	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
SEWER IMPROVEMENT-614					
Total FY 2021 Actual	0.00	0.00	0.00		
Total FY 2022 Budget	0.00	0.00	0.00		
Total FY 2023 Proposed	0.00	0.00	0.00		

	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
SANTITATION-670					
Total FY 2021 Actual	553,161.30	580,679.14	-27,517.84		
Total FY 2022 Budget	535,750.00	524,975.00	10,775.00		
Total FY 2023 Proposed	571,373.00	520,035.00	51,338.00		

	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
SANITAITON CAPITAL IMPROVEMENT-671					
Total FY 2021 Actual	97.05	0.00	97.05		
Total FY 2022 Budget	300.00	0.00	300.00		
Total FY 2023 Proposed	100.00	0.00	100.00		

	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
YARD WASTE SITE-675					
Total FY 2021 Actual	28,872.61	1,669.48	27,203.13		
Total FY 2022 Budget	42,800.00	32,800.00	10,000.00	200.00	7,400.00
Total FY 2023 Proposed	43,350.00	37,200.00	6,150.00		

STORM WATER-740	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	29,889.04	24,120.39	5,768.65		
Total FY 2022 Budget	554,810.00	487,800.00	67,010.00	-510,800.00	-436,587.00
Total FY 2023 Proposed	53,400.00	49,513.00	3,887.00		

INTERNAL -SELF FUNDED INSURANCE-820	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	17,702.75	17,702.75	0.00		
Total FY 2022 Budget		0.00	0.00		
Total FY 2023 Proposed		0.00	0.00		

FLEX SPENDING-950	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	400.01	759.72	-359.71		
Total FY 2022 Budget		0.00	0.00		
Total FY 2023 Proposed		0.00	0.00		

ENTERPRISE FLEX SPENDING-951	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	599.95	1,139.58	-539.63		
Total FY 2022 Budget		0.00	0.00		
Total FY 2023 Proposed		0.00	0.00		

TOTAL	Revenue	Expenses	Difference	Revenue Amendment	Expense Amendment
Total FY 2021 Actual	8,375,774.11	8,216,938.09	158,836.02		
Total FY 2022 Budget	12,261,322.00	12,199,485.00	61,837.00	-57,345.00	457,426.00
Total FY 2023 Proposed	12,858,940.00	11,019,538.00	1,839,402.00		

**City Council Meeting**  
**Prep. Date:** 3/15/2022  
**Preparer:** Sally Hinrichsen



**Agenda Item:** # 5  
**Agenda Date:** 03/21/2022

*Communication Page*

**Agenda Items Description:** **Resolution** Approving Settlement Agreement related to tobacco sale violation at Kardes 151

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Settlement Agreement
Accepting settlement agreement

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Kardes 151 employee sold cigarettes to a minor and City pursuing mandatory civil penalty

**Background Information:** When City is notified of a tobacco enforcement violation, we can pursue the penalty or leave it to the Iowa Attorney General's Office. City has pursued these in the past. The owners of Kardes 151 submitted the settlement agreement and the penalty of \$300.00.

**Staff Recommendation:** It is recommended that the proposed resolution be approved.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

RESOLUTION #

## **Approving Settlement Agreement related to tobacco sale violation at Kardes 151**

**WHEREAS,** The City of Monticello Police Department issued a citation to an employee of the Kardes Inc, dba Kardes 151, a Cigarette Permittee in the City of Monticello, after said employee sold cigarettes to a minor, and

**WHEREAS,** The sale of Cigarettes to a minor is a violation of Iowa Code Section 453A.2(1), and

**WHEREAS,** Pursuant to Iowa Code Section 453A.22(b) the City is required to impose a penalty against the permittee in the amount of \$300.00 for a first violation within 2 years, and

**WHEREAS,** The City of Monticello finds that the Permittee herein violated Iowa Code Section 453A.2(1) and based thereon does hereby assess the mandatory civil penalty in the amount of \$300.00 against the Kardes Inc, dba Kardes 151, and

**WHEREAS,** Kardes Inc, dba Kardes 151 has executed an Acknowledgement/Settlement Agreement and has paid the \$300.00 civil Penalty.

**WHEREAS,** The City of Monticello Mayor is authorized to sign the attached Order Accepting Acknowledgment/Settlement Agreement - 1st Violation

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of March, 2022.

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David Goedken, Mayor

Attest:

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Sally Hinrichsen, City Clerk/Treasurer



In Re:  
Kardes Inc  
DBA Kardes 151  
2100 S. Main Street  
Monticello, Iowa 52310

## Acknowledgement/ Settlement Agreement

I (We) hereby knowingly and voluntarily acknowledge that we have received the Notice of Hearing and the Complaint in the above case. I (We) hereby knowingly and voluntarily acknowledge the facts and allegations contained in the complaint attached hereto and incorporated herein by this reference, and knowingly and voluntarily admit that the same are true and correct. I (We) knowingly and voluntarily waive our right to a hearing, and submit to the statutory penalties prescribed and mandated by Iowa law. I (We) understand that this penalty will count as an official 1<sup>st</sup> violation of Iowa Code § 453A.2 pursuant to Iowa Code § 453A.22. I (We) have enclosed a check in the amount of \$300.00 made payable to the City of Monticello in full settlement of the mandatory civil penalty previously referenced herein.

DEAN COX SR PRESIDENT 3/9/22

Name, Title, Date

MIKE COX SEC./TREAS. 3/9/22

Name, Title, Date

Note: This must be signed by an individual cigarette permittee, or in the case of another business entity, by individual(s) who have authority to bind the entity.

If you decide to sign this **ACKNOWLEDGEMENT/ SETTLEMENT AGREEMENT** and waive your rights to a hearing, this document, properly signed and dated, along with your \$300.00 check made payable to the City of Monticello, should be returned to: Monticello City Clerk's Office, 200 E. First Street, Monticello, Iowa 52310.

**ORDER ACCEPTING  
ACKNOWLEDGMENT/SETTLEMENT  
AGREEMENT  
1ST VIOLATION**

BEFORE THE MONTICELLO CITY COUNCIL

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IN RE:	:	<b>ORDER ACCEPTING</b>
Kardes Inc	:	<b>ACKNOWLEDGMENT/SETTLEMENT</b>
DBA Kardes 151	:	<b>AGREEMENT</b>
2100 S. Main Street	:	<b>FIRST VIOLATION</b>
Monticello, IA 52310	:	

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On this 21<sup>st</sup> day of March, 2022, in lieu of a public hearing on the matter, the Monticello City Council approves the attached Acknowledgment/Settlement Agreement between the above-captioned permittee and the CITY.

THEREFORE, the Monticello City Council, FINDS that the above-captioned permittee has remitted to the "CITY " a civil penalty in the amount of three hundred dollars (\$300.00) for a violation that occurred on December 1, 2021. Be advised that this sanction will count as a first violation of Iowa Code section 453A.2(1), pursuant to Iowa Code section 453A.22(2)(a).

IT IS THEREFORE ORDERED that the judgment in this matter is hereby satisfied.

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David Goedken, Mayor

**City Council Meeting**  
**Prep. Date:** 3/08/2022  
**Preparer:** Sally Hinrichsen



**Agenda Item:** # 6  
**Agenda Date:** 03/21/2022

*Communication Page*

**Agenda Items Description:** Resolution to waive portion of Sewer bill related to water usage at 100 West Seventh Street, Monticello, Iowa

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Calculation & Policy
Sewer Bill Credit Application

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Ray Zirkelbach stopped in office and talked with Cheryl Clark regarding a Sewer Bill Credit for a leak from water lines that froze.

**Background Information:**

On January 7, 2013, Council approved a policy in regard to the grant of credits to sewage usage fees.

According to the Sewer Bill Credit Application, Ray Zirkelbach discovered a leak in his property located at 100 West 7<sup>th</sup> Street around January 16, 2022. He reported that the copper line in the wall froze and broke due to thermostat stopping in rear bedroom of building. Trint Adams with Next Generation Plbg & Htg and repair on January 16, 2022.

**Staff Recommendation:** It is recommended Council review the application and vote on the resolution regarding the requested refund.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

**Resolution** to waive portion of Sewer bill related to water usage at  
100 West Seventh Street, Monticello, Iowa

**WHEREAS**, the City Council has determined that the water/sewer usage at the **Ray Zirkelbach's rental property** located at **100 West Seventh** was higher than normal and was tied to a leak **from a frozen pipe due boiler froze**, with the water not entering the City Sanitary Sewer System, and

**WHEREAS**, existing City Policy only allows a credit when it can be shown that the water leak did not flow into the City Sanitary Sewer System and when the calculated credit exceeded \$100.00, and

**WHEREAS**, it has been reported that the substantial increase in water usage was related to a boiler line froze and the water leaked on the slab and out the door, and that same has been repaired by Zirkelbach's plumber, who advised that the water leaked on the slab and out the door, therefore not entering the sanitary sewer system and not being treated at the Monticello Sewage Treatment Facility, and

**WHEREAS**, based upon the fact that the leaking water did not receive treatment at the sewage treatment facility, the Council finds it appropriate to waive that portion of the sewer billing that exceeds the normal and customary sewer usage by Zirkelbach, and

**WHEREAS**, The Council finds that the normal sewer usage billing for Zirkelbach should be based upon the usage of 1,000 gallons of water, resulting in a credit, for the one reading period in question totaling \$314.47, which exceeds the minimum credit amount of \$100.00, previously established by the City Council.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby waive a portion of the Sewer billing on the Zirkelbach account related to the property located at 100 West Seventh Street in the amount of \$314.47.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of March, 2022.

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David Goedken, Mayor

Attest:

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Sally Hinrichsen, City Clerk/Treasurer

CUSTOMER REQUEST  
SEWER BILL CREDIT  
CITY OF MONTICELLO  
200 EAST FIRST STREET  
MONTICELLO, IOWA 52310  
(319)465-3577

Name: Ray Zirkelbach  
Address: 100 West 7th Street Monticello, Ia 52310  
Account No. 910320003  
Contact Person: Raymond Zirkelbach Phone No. 319-899-3638

Description of Leak: Copper pipe in wall froze and broke due to thermostat stopping in rear bedroom of building/dwelling.

Repairs Made: Replaced copper pipe in wall & replaced copper piping in bedroom. Date: January 16, 2022  
Plumber: Trout Adams

CUSTOMER REQUEST

I hereby request an adjustment to my sewer bill due to a leak in my plumbing system. I verify that I have not received any previous adjustments to my sewer bill. I acknowledge that I will not qualify for any future adjustments to my sewer bill due to leaks in my plumbing system.

Customer Signature: Raymond Zirkelbach Date: 3/3/2022  
Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CITY AUTHORIZATION

Reviewed and Accepted - Credit Authorization for \$ \_\_\_\_\_

- Attachments: 1. Copy of Plumber's Bill \_\_\_\_\_  
2. Calculation of Credit \_\_\_\_\_  
3. Print out of adjustment page \_\_\_\_\_

\$314.47

\_\_\_\_\_  
Mayor  
[Signature]  
City Administrator

\_\_\_\_\_  
Date  
3-3-22  
Date

Plumber's Verification  
To  
City of Monticello, Iowa

Plumber: Next Generation Plbg + Htg.

Address: 800 John Dr.

Phone: 319-480-2842

Customer Name: Raymond Zirkelbach

Customer Address: 401 N Cedar; Property Address 100 W 7th St.  
Monticello, Ia

The following repairs have been made to the above address to repair a leak in the plumbing system:

A boiler line froze and broke in the back addition.

The water leaked on the slab and out the door.

I verify that these leaks were not caused by the owner's negligence, in my opinion.

A copy of my invoice is attached.

Plumber's Signature: Trint Adams

Print Name: Trint Adams

Date: 3-3-2022

Next Generation Plbg. & Htg. LLC  
 806 John Dr.  
 Monticello, IA 52310

# Invoice

Date	Invoice #
2/6/2022	11126

Bill To:
Ray Zirkelbach 401 North Cedar St Monticello, IA 52310

	P.O. No.
Phone #	Terms
319-480-2842	Due on receipt

Quantity	Description	Rate	Amount
	1/16/2022 The boiler line froze and split. Repaired the boiler lines. Installed a purge valve to bleed the boiler system.		
6	3/4" Pro-Press Coupling	3.84	23.04T
1	3/4" Sweat coupling	1.75	1.75T
2.3	3/4" copper tube per ft.	4.08	9.38T
1	3/4" pro-press tee	7.54	7.54T
1	3/4" Swt fitting female adapter	10.18	10.18T
1	3/4" boiler drain valve	9.89	9.89T
2.5	Labor Sunday rate	75.00	187.50T

A 18% annual service charge will be applied to all accounts past 30 days

I can email invoices, and have online payment available. Credit cards accepted with a 2% convenience added on amounts over \$100

<b>Subtotal</b>	\$249.28
<b>Sales Tax (7.0%)</b>	\$17.45
<b>Total</b>	\$266.73

UTILITY BILLING CONSUMPTION INQUIRY

ACCOUNT NUMBER 910320003 STATUS Active  
 NAME RAY ZIRKELBACH  
 PROPERTY 100 W 7TH ST

SV SERIAL #	MULTIPLIER	DIGITS	INS DATE	SERV DATE	LOCATION	NOTE
SW	1000.00000	5		6/20/2014		
WA 04830762	1000.00000	5		6/20/2014		

BILL DATE	SERV READ DATE	PRES	PREV EST	BILL CONS	CHARGE
3/01/2022	SW 2/01/2022	1457	1431	26000	333.45
2/01/2022	SW 1/03/2022	1431	1431		18.98
1/01/2022	SW 12/01/2021	1431	1431		18.98
12/01/2021	SW 11/01/2021	1431	1431		18.98
11/01/2021	SW 10/01/2021	1431	1428	3000	43.58
10/01/2021	SW 9/01/2021	1428	1425	3000	21.26
9/01/2021	SW 8/02/2021	1425	1421	4000	27.26
8/01/2021	SW 7/01/2021	1421	1418	3000	21.26
7/01/2021	SW 6/01/2021	1418	1416	2000	15.26
6/01/2021	SW 5/03/2021	1416	1414	2000	15.26
5/01/2021	SW 4/01/2021	1414	1412	2000	15.26
4/01/2021	SW 3/01/2021	1412	1409	3000	21.26
3/01/2021	SW 2/01/2021	1409	1406	3000	21.26
2/01/2021	SW 1/04/2021	1406	1402	4000	27.26
1/01/2021	SW 12/01/2020	1402	1399	3000	21.26
12/01/2020	SW 11/02/2020	1399	1397	2000	15.26
11/01/2020	SW 10/01/2020	1397	1393	4000	27.26
10/01/2020	SW 9/01/2020	1393	1388	5000	33.26
9/01/2020	SW 8/03/2020	1388	1382	6000	39.26
8/01/2020	SW 7/01/2020	1382	1378	4000	27.26
7/01/2020	SW 6/01/2020	1378	1374	4000	27.26
6/01/2020	SW 5/01/2020	1374	1371	3000	21.26
5/01/2020	SW 4/01/2020	1371	1368	3000	21.26
4/01/2020	SW 3/02/2020	1368	1365	3000	21.26
3/01/2020	SW 2/03/2020	1365	1361	4000	27.26
2/01/2020	SW 1/02/2020	1361	1358	3000	21.26
1/01/2020	SW 12/02/2019	1358	1355	3000	21.26
12/01/2019	SW 11/04/2019	1355	1351	4000	27.26
11/01/2019	SW 10/01/2019	1351	1348	3000	21.26
10/01/2019	SW 9/03/2019	1348	1344	4000	27.26
9/01/2019	SW 8/01/2019	1344	1338	6000	39.26
8/01/2019	SW 7/01/2019	1338	1334	4000	27.26
7/01/2019	SW 6/04/2019	1334	1330	4000	27.26
6/01/2019	SW 5/01/2019	1330	1327	3000	21.26
5/01/2019	SW 4/01/2019	1327	1324	3000	21.26
4/01/2019	SW 3/01/2019	1324	1321	3000	21.26
3/01/2019	SW 2/04/2019	1321	1318	3000	21.26
2/01/2019	SW 1/02/2019	1318	1315	3000	21.26
1/01/2019	SW 12/04/2018	1315	1311	4000	27.26
12/01/2018	SW 11/01/2018	1311	1308	3000	21.26
11/01/2018	SW 10/01/2018	1308	1300	8000	51.26
10/01/2018	SW 9/04/2018	1300	1293	7000	45.26
9/01/2018	SW 8/01/2018	1293	1286	7000	45.26

CHERYL - PLEASE  
 + REFUND  
 \$ 314.47

DIFFERENCE BETWEEN BILLED  
 AMOUNT + MINIMUM  
 (PROPERTY VACANT)

Russ



**RESOLUTION NO. 13-07**

**Approving the Policy of the City Council of the City of Monticello in regard to the grant of credits to sewage usage fees**

**WHEREAS**, the City of Monticello provides water and sewer services to the citizens of Monticello, same representing one of the primary functions of the City, and

**WHEREAS**, the sewer fees are calculated as a percentage of the water fees, with water fees being tied to water usage, and

**WHEREAS**, the Council has been presented with a number of requests for a credit against the sewer portion of resident's utility billings based upon the argument/position that not all of the water entered the sewer system and was not, therefore, treated at the Monticello Treatment Facility, and

**WHEREAS**, the Council finds it to be necessary and appropriate to set forth a policy to which the Council and the Citizens may look to when considering a credit request.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTICELLO, IOWA:**

The following conditions shall be met and / or considered by the citizen when requesting a sewer usage fee credit and City Staff and the City Council when considering a submitted sewer usage fee credit request:

- a. A determination must be made by City staff that the water usage on which the sewer fees were based, and for which a credit is requested, did not enter the sanitary sewer system. If it cannot be determined with a relative degree of certainty by staff, then a credit will not be considered.
- b. The sewer usage credit can only be considered in the event of a break or a malfunction and staff shall make a determination, to a relative degree of certainty, that a break or malfunction caused the water usage for which the credit is being requested.
- c. If a credit is deemed appropriate, it shall only be granted if the credit, as calculated by City Staff, exceeds \$100.00.
- d. In no event shall any credit exceed \$500.00, regardless of staff's calculations.

- e. No person shall be granted a credit against their sewer bill more than once.
- f. No household, while under the ownership of the same person or persons shall be granted a credit more than once.
- g. A married couple shall be entitled to one credit.
- h. If a person, previously married, had been granted a credit or the persons spouse had been granted a credit while they were married, they shall only be eligible for another credit if the credit is generated at a property that was not in the ownership or possession of the person during the marriage.
- i. The City Council shall have ultimate authority to grant or deny a credit request and to interpret this policy. The Council may, in their sole discretion, grant or deny a credit even if the circumstances suggest that a credit should or should not be granted, and the decision of the Council is final and not subject to challenge.

PASSED AND APPROVED this 7<sup>th</sup> day of January, 2013.

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Dena Himes, Mayor

ATTEST:

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Sally Hinrichsen, City Clerk

**City Council Meeting**  
**Prep. Date:** 3/16/2022  
**Preparer:** Sally Hinrichsen



**Agenda Item:** # 7  
**Agenda Date:** 03/21/2022

*Communication Page*

**Agenda Items Description:** **Resolution** Approving purchase of Fire Department P25 communication suite compliant radios and pagers

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution
Fire Department Proposal request
Radio Communications quote

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** State mandated each County work be compliant with the P25 communication suite. P25 is a suite of standards for interoperable digital two-way radio system.

**Background Information:** See attached Proposal Request from the Fire Chief Joe bayne.

**Staff Recommendation:** It is recommended that the proposed resolution be approved.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

Approving purchase of Fire Department  
P25 communication suite compliant radios and pagers

**WHEREAS**, the City of Monticello City Council identified upgrades to the Monticello Fire Department radios and pagers as a priority to become compliant with the State mandate regarding P25 communications suite for radios and equipment, and

**WHEREAS**, the Fire Chief has performed research on the potential products that would best fit the Department's needs and budget and has recommended the purchase of P25 compliant radios and pagers from Radio Communications, in the quoted amount of \$43,024.00, and

**WHEREAS**, the Council finds that, based upon the recommendation of the Fire Police, that the purchase of 10 – P25 pagers in the amount of \$8,028.00 in FY 2022 and the remainder of the P25 radios and pagers to be purchased in FY 2023, is in the best interests of the City of Monticello Fire Department and should, therefore, be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of the purchase of the P25 communications suite compliant radios and pagers, as proposed by the Fire Chief from Radio Communications, as stated above.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of March, 2022.

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David Goedken, Mayor

Attest:

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Sally Hinrichsen, City Clerk/Treasurer

## Proposal for P25 Compliancy

Monticello Fire Department needs to be compliant with the P25 communication suite.

P25 is a suite of standards for interoperable digital two-way radio system. Current radios we are using are analog UHF.

As of January 2023 according to the Jones County 911 board we will not be compliant. They have pushed the date back a couple of times now, but the bigger problem is we are having communication problems between agencies.

Law enforcement has already made the switch and EMS will probably do so soon now that most departments in the county have already made the purchases.

A little back history, in February 2021 we applied for the AFG grant in the amount of \$49,566. The grant was not awarded to us, we got notified in October 2021 that we didn't make it past the reading stage.

So far we have ordered two of the 2 way radios for command and 10 of the P25 pagers. We decided to go with pagers because we can still use our current two way radios to communicate within our own department on talk to talk. Plus pagers cost about 40% less than the 2-way radios.

Our department currently needs 7 mobile radios (truck), one base unit. For our members we have a need of 13 pagers and 10 handhelds. We will also share an additional 8 2-way radios with EMS since we have members within both departments.

As of December the number was looking around the \$50000. Total mark, but according to the supplier the pricing could go up. I am coming here tonight to ask for up to and not exceed \$50000. to be amended additionally to our 2022/2023 budget. I currently have \$12000 in the budget already and will use that to absorb a price increase.

I need to get the radio equipment ordered as soon as possible in order to have available for the deadline put in place.



# RCSystems

## Radio Communications

2131 North Towne Lane NE  
Cedar Rapids, IA 52402

Phone: 319-393-7150  
Fax: 319-393-9273  
Watts: 800-833-3550

NAME: Monticello Fire Department  
ATTN: Joe Bayne email: jcbayne18@gmail.com  
ADDRESS: 200 East First Street  
CITY: Monticello ST: Iowa ZIP: 52310  
ACCT: 71374 Phn: 319-480-2982 x:  
P.O. # Fax:

**PROPOSAL**  
Q# 45 -01214734 Date: 1/21/2022

**VHF P25 Radios & Pagers**

RCC use only: Sales Order: \_\_\_\_\_  
Class: Gov SO Date: \_\_\_\_\_

LINE	QTY	MODEL	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	NX-5700K-P25	VHF 50 Watt P25 Mobile Radio - <u>Dash Mount (Base)</u>	\$1,209.00	\$1,209.00
2			<i>Use existing power supply &amp; antenna</i>		
3	5	NX-5700BK5AFMP25	VHF 50 Watt P25 Mobile Radio - <u>Single Head Remote Mt</u>	\$1,739.00	\$8,695.00
4	2	NX-5700BK5AFFMP25	VHF 50 Watt P25 Mobile Radio - <u>Dual Head Remote Mt</u>	\$2,425.00	\$4,850.00
5	10	NX-5200K2-P25 PKG	VHF 6 Watt Handheld Radio, Color* Multi-line Display	\$1,287.00	\$12,870.00
6		PKG Includes: NX-5200K2 Radio, Belt Clip, KWD-5100CV P25 Key, KRA-22M Low profile antenna, KNB-L2M Li-Ion Battery, KSC-Y32K Smart Charger, Programming			
7					
8			<b>Options &amp; Accessories - ADD AS REQUIRED</b>		
9	10	KNB-L2M	2600 mAh, Li-ion <b>SPARE BATTERY</b>	\$103.00	\$1,030.00
10	10	KMC-70M	MIL-SPEC, IP54/55/67/68* Speaker Microphone <u>with</u>	\$96.00	\$960.00
11			<u>Active Noise Reduction</u>		
12		KMC-72W	MIL-SPEC, IP54/55/67 Noise-cancelling Speaker Mic	\$74.00	
13			<u>WITHOUT ANR,</u>		
14	20	G5VHF	G5 Dual Band P25 Voice Pager VHF/700-800MHz	\$670.50	\$13,410.00
15		GS9XBRC-SXXXEN	Optional Standard Desktop Charger Cup <u>Add if Required</u>	\$81.00	
16		T69SWLS1072M-R	Replacement Micro USB Charging Cable <u>Add if Required</u>	\$23.40	
17		T693A10AWU05-R	Replacement Power Adapter for Charging Cable	\$27.90	

<b>Special Instructions:</b> Installation to be determined?  NX-5000 has 3-year warranty, 1-year on accessory items.  Each G5 Voice Pager includes a 2800mAh lithium ion battery, charging cable with power adapter, and a two (2) year manufacturer's warranty	Page Total	\$43,024.00
	Installation	
	<b>SUB TOTAL</b>	<b>\$43,024.00</b>
	SALES TAX	Exempt
	SHIPPING	
	<b>TOTAL</b>	<b>\$43,024.00</b>

<b>Estimated Delivery:</b> <u>July 1, 2022</u> <b>Weeks, (ARO)</b>  <b>SYSTEMS:</b> <u>P25</u>  <b>Prepared By:</b> _____ <b>Terry L. Harris</b> <b>President</b> Email Address: <a href="mailto:terry@RCSystems.com">terry@RCSystems.com</a>	<b>Terms:</b> <u>Net 15</u> <b>PROPOSAL Valid For:</b> <u>30 Days</u>  <b>Disclaimer:</b> RADIO COMMUNICATIONS COMPANY, INC WILL ASSUME NO LIABILITY AS A RESULT OF EQUIPMENT OR COMMUNICATIONS FAILURES.  <b>Accepted By:</b> _____ <b>Date:</b> _____ <b>Title:</b> _____ <b>PO#:</b> _____ <b>Date:</b> _____
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**City Council Meeting**  
**Prep. Date:** 03/16/2022  
**Preparer:** Russell Farnum



**Agenda Item:** # 8 & 9  
**Agenda Date:** 03/21/2022

*Communication Page*

**Agenda Items Description:** Request to schedule special meetings on March 28 and April 7

**Type of Action Requested:** Motion to approve dates and times for special meetings

**Attachments & Enclosures:**

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** In as much as Staff tries to avoid it, from time to time a special meeting is required to meet specific timelines that may be outside of our control. Two forthcoming special meetings are requested; March 28 at 5:30 pm, for a public hearing on USDA Rural Development financing for the Waste Water Treatment Plant, and April 7 for approval of the bids for the Airport Taxiway Extension.

**Background:** The USDA Rural Development financing option requires a public hearing prior to the submittal deadline of March 31. This deadline would allow the City to lock in current finance rates prior to an adjustment anticipated on April 1. Due to notice requirements, a public hearing was not able to be held at this meeting, so Staff took the liberty to use the Council's typical meeting night (Monday) and schedule the hearing for March 28 at 5:30 pm. In prior Council discussions of special meetings, this seems to be a good date and time. We only need a quorum present for the hearing and no action is required of the Council, other than holding the hearing.

Additionally, for the Airport project a special meeting is necessary on April 7, the day bids are due. The timeframe is required because bids must be submitted on April 8 to the FAA for grant approval. This should be a very short meeting but it will also require a quorum. The time is to be determined, and is somewhat flexible (as long as it is after the bid opening), depending upon Council schedules.

**Recommendation:** It is recommended that the Council schedule these meetings.

City Council Meeting  
Prep. Date: 3/16/2022  
Preparer: Sally Hinrichsen



Agenda Item: # 10-18  
Agenda Date: 3/21/2022

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Reports / Potential Actions:**

- 10. City Engineer
- 11. Mayor
- 12. City Administrator
- 13. City Clerk
- 14. Public Works Director
- 15. Police Chief
- 16. Water/Wastewater Superintendent
- 17. Park and Recreation Director
- 18. Library Director