

City of Monticello, Iowa

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Posted on March 31, 2022 at 5:00 p.m.

Monticello City Council Meeting April 4, 2022 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dave Goedken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Wayne Peach	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	Water/Wastewater Sup.:	Jim Tjaden
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Library Director:	Michelle Turnis
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	March	21, 2022
Approval of Special Council Mtg Minutes	March	28, 2022
Approval of Payroll	March	24, 2022
Approval of Bill List		
Approval of Chamber of Commerce liquor license		
Approval of Casey's liquor license		
Approval of Appointments to the Jones County EMS Advisory Board of Britt Smith and Chris Lux		

Public Hearings:

1. **Public Hearing** on proposed sale/transfer of City Owned Property located at 449 North Sycamore lot
2. **Resolution** to provide direction with regard to sale/transfer of City Owned Property located at 449 North Sycamore Street

Report:

3. **Report** on status on non-working fire hydrants.
4. **Discussion and possible motion** directing staff on how to proceed with non-working fire hydrants

Resolutions:

5. **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2023 for the City of Monticello
6. **Resolution** To Acknowledge Monticello Library Director and Library Staff wages for FY '23
7. **Resolution** Approving wages for non-bargaining staff for FY '23
8. **Resolution** Scheduling Public Hearing on City of Monticello 2021/2022 Fiscal Year budget amendments May 16, 2022 at 6:00 p.m.
9. **Resolution** Approving Preliminary Plat of BR3 Subdivision to Monticello, Iowa
10. **Resolution** Approving Final Plat of BR3 Subdivision
11. **Resolution** Approving Plat of Survey to Parcel 2022-19
12. **Resolution** Approving Plat of Survey to Parcel 2022-20
13. **Resolution** Approving the Designation of SLFRF Funds for the City of Monticello
14. **Resolution** to approve hiring ambulance paramedic and setting wage
15. **Resolution** to approve the temporary placement of yard signs for Theisen's Lawn and Garden Center
16. **Resolution** Approving Change Order #3 in the amount of \$73,764.00, submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project
17. **Resolution** Approving Change Order #4 in the amount of \$32,003.00, submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project
18. **Resolution** Approving Pay Request #1 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$67,833.89

Reports / Potential Actions:

19. City Engineer
20. Mayor

21. City Administrator
22. City Clerk
23. Public Works Director
24. Police Chief
25. Water/Wastewater Superintendent
26. Park and Recreation Director
27. Library Director

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting with limited seating.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: April 4, 2022 City Council Meeting

Time: Apr 4, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83007191954>

Meeting ID: 830 0719 1954

One tap mobile

+13126266799,,83007191954# US (Chicago)

+16465588656,,83007191954# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 830 0719 1954

Find your local number: <https://us02web.zoom.us/j/83007191954>

Regular Council Meeting
March 21, 2022 – 6:00 P.M.
Community Media Center

Mayor Dave Goedken called the meeting to order. Council present were: Wayne Peach, Candy Langerman, Chris Lux, Scott Brighton, Brenda Hanken and Tom Yeoman. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler, and Library Director Michelle Turnis. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Yeoman moved to approve agenda, Peach seconded, roll call unanimous.

Open Forum: Dave Lumpa, 410 S. Linden St., addressed Council on several issues with his main concern being the increase of his water bill and he would like the bill prorated based on income

Langerman moved to approve the consent agenda, Brighton seconded, roll call unanimous.

Mayor Goedken opened the public hearing on Proposed Plans, Specifications, Form of Contract, and Estimate of cost for the Construct Connector Taxiway Project for the City of Monticello Airport. No written or oral comments were received. Farnum stated the taxiway would open land for future hangars. Farnum stated the grants are due April 8th and bids would be due April 7th. The project would be paid with FAA AIP grant, Iowa DOT grant and local match with an estimated cost of \$860,121. Airport Board is considering a bid option to complete some work that is not required by FAA. Staff is looking into funding options to cover the additional costs. Matt Wilke, HDR Engineer was present on Zoom. Yeoman moved to approve Resolution 2022-37 Approving Plans and Specifications and Engineer's cost estimate for the Monticello Regional Airport for the Construct Connector Taxiway Project and Apron Taxilane Extension, AIP Project 3-19-0061-12-2022, Peach seconded. Roll call unanimous except Hanken who voted nay as she wanted a clarification what is "desirable" items on the bid option and to be sure Council would approve the bids prior to the work being completed. Farnum stated "desirable" items are enhancements to the project that would make the project better, like widening the concrete for turning radius. The bids will be on the April 7, 2022 Special Council meeting being set later on the agenda for approval.

Mayor Goedken opened the public hearing on the proposed Fiscal Year 2022/2023 City of Monticello Budget. Staff received no written comments. Staff received a records request for last 5 years for budget details from Mary Phelan, 1040 Riverview Court and met with her to answer her questions. Phelan thanked

Farnum and Hinrichsen for promptly gathering the information she requested and meeting with her. Phelan stated in the last 5 years the City spent more than the original certified budget. She voiced concern on the changes in the Parks Department, where 5 years ago it was run with one person and \$300,000 budget and now has two fulltime staff and increased their budget. She felt spending \$30,000 on a Park Comprehensive Plan should be looked at and not done at this time. She felt City should be keeping track of actual spending versus what is committed to be spent. Tom Osborne, 630 South Sycamore stated the tax rate for Monticello has stayed consistent since 2007. Farnum clarified the number on the budget forms that Osborne questioned, which were related to amendments and Internal and Custodial Funds. Farnum stated the budget is balanced. He stated there is no new debt in this budget, as staff continues to work on debt planning for the sewer plant upgrades that are required by the DNR and EPA. Mayor Goedken closed the hearing on the Fiscal Year 2022/2023 budget. Council discussed possibly hiring of a third full time staff member in the Park's Department, which would be shared with other departments as needed. Goedken and Hanken requested the proposed full time staff amount be removed from the budget or Hanken would not vote to approve the budget and Goedken would not sign the budget. Farnum stated the Council would need to approve the position, job description and wage prior to hiring the person. Langerman moved to approve Resolution #2022-38 Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2022 through June 30, 2023, Yeoman seconded, roll call unanimous, except Hanken who voted nay as the budget was not lowered.

Fire Chief Joe Bayne updated Council on the proposal to order the radios to be paid next fiscal year to become compliant with the State mandated P25 communication suite radios. Department currently has some of the P25 radio/pagers. Hanken moved to approve Resolution #2022-39 Approving purchase of Fire Department P25 communication suite compliant radios and pagers, Peach seconded, roll call unanimous.

Hinrichsen reported the Department of Justice notified of a tobacco violation and either the City can pursue the penalty or leave it to the Attorney General. City has pursued these in the past and keeps the fines that they pursue. Peach moved to approve Resolution #2022-40 Approving Settlement Agreement related to tobacco sale violation at Kardes 151, Brighton seconded roll call unanimous.

Peach moved to approve Resolution #2022-41 To waive portion of Sewer bill related to water usage at 100 West Seventh Street, Monticello, Iowa, Langerman seconded, roll call unanimous.

Farnum advised the USDA Rural Development financing option requires a public hearing prior to the submittal deadline of March 31st, which would allow the City to lock in current finance rates prior to an adjustment anticipated on April 1st.

Brighton moved to schedule a Special Council Meeting for a Public Hearing on USDA financing for March 28, 2022 at 5:30 pm., Hanken seconded, roll call unanimous.

Farnum reported the need to schedule a Special Council Meeting for the Airport Connector Taxiway Project on April 7th, the day the bids are due. Bids must be submitted on April 8th to the FAA for grant approval. Peach moved to schedule a Special Council Meeting to consider/ approve bids for the Airport Apron and Taxiway Extension for April 7, 2022 at 5:30 pm., Brighton seconded, roll call unanimous.

Farnum updated Council on the sewer plant financing progress, incident with Alliant at the sewage plant, and the Airport DBE was approved by FAA.

Smith reported the County EMS Board will make their presentation to the County Board of Supervisors on the new tax proposal and who will be representing each Ambulance Service in the County, with each having two appointments on the County EMS Advisory Board. Smith stated that he and Chris Lux would serve on the Advisory Board for Monticello. The Advisory Board will review each ambulance service's budget and make recommendations of the taxable rate to the County Supervisors.

Smith reported he is accepting applications for the Paramedic position. He is also looking for on-call staff and he is looking at possibly hiring nurses in the area.

Oswald reported Tree Board is looking into the Emerald Ash Bore that entered the County in 2014. Monticello has an estimated 344 Ash trees in the ROW or on City property. They have started to remove the worst of these trees at this time and they are hoping to remove approximately 30 trees a year.

Turnis reported on Library and Park spring break activity held at the Berndes Center, with 30 kids in attendance. Other events held included the Irish tunes and dancers and other local musicians.

Peach moved to adjourn the meeting at 7:48 p.m.

Dave Goedken, Mayor

Sally Hinrichsen, City Clerk/Treasurer

Special Council Meeting
March 28, 2022 – 5:30 P.M.
Community Media Center

Mayor Dave Goedken called the meeting to order. Council present were: Wayne Peach, Candy Langerman, Chris Lux, Scott Brighton, Brenda Hanken and Tom Yeoman. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water/Wastewater Superintendent Jim Tjaden and Police Chief Britt Smith. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19).

Yeoman moved to approve agenda, Peach seconded, roll call unanimous.

Mayor Goedken opened the public hearing on option of using the USDA Rural Development program as a financing tool for construction of the Waste Water Treatment Facility (WWTF). No written or oral comments were received. Farnum reported the Department of Natural Resources is implementing new Environmental Protection Agency requirements for nutrient removal in sewage processing facilities. As part of those mandates that have been handed down, the City of Monticello has been ordered by Iowa DNR to upgrade its WWTF to include nutrient removal. In order to accomplish the DNR mandate, the City must reconstruct a majority of its existing facility, at substantial cost. The Engineer's estimate is \$17,515,000.00 to complete the project. The terms of the USDA-RD financing include a 40-year amortization and an interest rate of only 1.25% (fixed). There is no obligation for the City to take this financing, and if the City does use this financing, it can be paid off early with no penalties. Submission of the application by March 31 will allow the City to lock in the 1.25% interest rate, again with no obligation to use or pursue this financing if a better option is available. Goedken closed the public hearing.

Peach moved to adjourn the meeting at 5:42 p.m.

Dave Goedken, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - MARCH 24, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	March 7 - 20, 2022				
Jacob Gravel	\$ 1,668.00	\$ -	0.00	0.00	\$ 1,214.89
Mason Hanson	930.15	-	0.00	0.00	708.40
David Husmann	2,122.65	214.65	0.00	0.00	1,309.26
Mary Intlekofer	2,265.76	357.76	0.00	0.00	1,542.45
Lori Lynch	2,930.09	855.69	0.00	0.00	1,944.50
Coletta Matson	377.03	-	0.00	0.00	320.77
Chloe Mogensen	411.30	-	0.00	0.00	336.65
Jenna Weih	792.77	71.55	0.00	0.00	664.51
Curtis Wyman	1,732.00	-	0.00	3.63	1,182.01
TOTAL AMBULANCE	\$ 13,229.75	\$ 1,499.65	0.00	3.63	\$ 9,223.44
CEMETERY	March 5 - 18, 2022				
Dan McDonald	\$ 1,850.28	\$ 106.28	0.00	0.00	\$ 1,342.03
TOTAL CEMETERY	\$ 1,850.28	\$ 106.28	0.00	0.00	\$ 1,342.03
CITY HALL	March 6 - 19, 2022				
Cheryl Clark	\$ 1,730.31	\$ 8.31	0.00	32.26	\$ 1,176.51
Russ Farnum	4,103.85	-	0.00	0.00	2,839.65
Sally Hinrichsen	2,614.03	-	0.00	0.00	1,655.03
Nanci Tuel	1,574.40	-	0.00	0.00	1,059.84
TOTAL CITY HALL	\$ 10,022.59	\$ 8.31	0.00	32.26	\$ 6,731.03
COUNCIL / MAYOR					
Scott Brighton	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Dave Goedken	500.00	-	0.00	0.00	453.30
Brenda Hanken	300.00	-	0.00	0.00	276.05
Candy Langerman	300.00	-	0.00	0.00	276.05
Chris Lux	300.00	-	0.00	0.00	275.78
Wayne Peach	300.00	-	0.00	0.00	235.05
Tom Yeoman	300.00	-	0.00	0.00	275.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,068.06
LIBRARY	March 7 - 20, 2022				
Molli Hunter	\$ 987.20	\$ -	0.00	0.00	\$ 778.08
Penny Schmit	1,188.80	-	0.00	0.00	687.11
Michelle Turnis	1,705.44	-	0.00	0.00	1,089.54
TOTAL LIBRARY	\$ 3,881.44	\$ -	0.00	0.00	\$ 2,554.73
MBC	March 7 - 20, 2022				
Jacob Oswald	\$ 2,089.42	\$ -	0.00	0.00	\$ 1,573.85
Kegan Arduser	1,384.62	-	0.00	0.00	1,056.57
TOTAL MBC	\$ 3,474.04	\$ -	0.00	0.00	\$ 2,630.42
POLICE	March 7 - 20, 2022				
Zachary Buehler	\$ 2,258.36	\$ -	0.00	0.00	\$ 1,674.98
Peter Fleming	2,314.20	-	0.00	5.25	1,633.33
Dawn Graver	2,469.60	-	0.00	0.00	1,783.83
Erik Honda	2,509.08	-	0.00	0.25	1,868.59
Jordan Koos	2,568.82	-	0.00	0.25	1,853.89

PAYROLL - MARCH 24, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Britt Smith	3,071.06	-	0.00	0.00	2,255.42
Madonna Staner	1,576.00	-	0.00	0.00	1,197.89
Brian Tate	2,530.08	-	0.00	0.00	1,875.81
TOTAL POLICE	\$ 19,297.20	\$ -	0.00	5.75	\$ 14,143.74
ROAD USE	March 5 - 18, 2022				
Zeb Bowser	\$ 1,833.93	\$ 89.93	0.00	0.00	\$ 1,350.82
Jasper Scott	1,842.10	98.10	0.00	10.38	1,318.77
TOTAL ROAD USE	\$ 3,676.03	\$ 188.03	0.00	10.38	\$ 2,669.59
SANITATION	March 5 - 18, 2022				
Michael Boyson	\$ 1,866.63	\$ 122.63	0.00	0.00	\$ 1,314.71
Nick Kahler	2,131.80	-	0.00	0.00	1,471.94
TOTAL SANITATION	\$ 3,998.43	\$ 122.63	0.00	0.00	\$ 2,786.65
SEWER	March 5 - 18, 2022				
Tim Schultz	\$ 2,104.05	\$ 112.05	0.00	3.50	\$ 1,465.83
Jim Tjaden	2,461.54	-	0.00	0.00	1,786.99
TOTAL SEWER	\$ 4,565.59	\$ 112.05	0.00	3.50	\$ 3,252.82
WATER	March 5 - 18, 2022				
Daniel Pike	\$ 1,968.00	\$ -	3.75	27.75	\$ 1,419.31
TOTAL WATER	\$ 1,968.00	\$ -	3.75	27.75	\$ 1,419.31
TOTAL - ALL DEPTS.	\$ 68,263.35	\$ 2,036.95	3.75	83.27	\$ 48,821.82

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
ALTORFER INC.	PD GENERATOR REPAIR/MAINT		993.00		
AT&T MOBILITY	PD CELL PHONES		173.60		
BLADE PEST CONTROL INC	PD PEST CONTROL		42.00		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES		84.00		
IOWA DEPT OF PUBLIC SAFETY	PD IOWA SYSTEM		300.00		
LYNCH DALLAS, P.C.	PD ATTORNEY FEES		16.50		
MICHAEL'S CLOTHING	PD EQUIP REPAIR/MAINT		18.00		
RADIO COMMUNICATIONS CO INC	PD EQUIP REPAIR/MAINT		258.28		
	110 POLICE DEPARTMENT TOTAL		1,885.38		
CEMETERY					
CNH CAPITAL					
	450 CEMETERY TOTAL		58.83		
CITY HALL/GENERAL BLDGS					
BLADE PEST CONTROL INC	CH PEST CONTROL		70.00		
RUSSELL W FARNUM	IOWA MUNICIPAL MANAGERS INST		350.00		
IMFOA	CH TRAINING - HINRICHSEN		175.00		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK		312.90		
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES		17.99		
LASLEY ELECTRIC LLC	CH BLDG REPAIR/MAINT		463.60		
MONTICELLO COMM SCHOOL DISTRICT	CH OFFICE SUPPLIES		252.42		
	650 CITY HALL/GENERAL BLDGS TOTAL		1,641.91		
	001 GENERAL TOTAL		3,586.12		
MONTICELLO BERNDEN CENTER					
PARKS					
BLADE PEST CONTROL INC	MBC PEST CONTROL		70.00		
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES		124.00		
JOHN DEERE FINANCIAL	MBC EQUIP REPAIR/MAINT		25.90		
MONTICELLO COMM SCHOOL DISTRICT	MBC OFFICE SUPPLIES		36.06		
MONTICELLO SPORTS	MBC SOCCER T-SHIRTS		1,163.50		
WELLS FARGO VENDOR FINANCIAL	2020 TOOLCAT PAYMENT		1,048.95		
	430 PARKS TOTAL		2,468.41		
	005 MONTICELLO BERNDEN CENTER TOTAL		2,468.41		
FIRE					
FIRE					
AT&T MOBILITY	FIRE TABLET		41.27		
BRIAN CROWLEY	FIRE EQUIP REPAIR/MAINT		629.50		
FIRE SERVICE TRAINING BUREAU	FIRE TRAINING - BOWSER		150.00		
MUNICIPAL EMERGENCY SERVICES	FIRE SUPPLIES		212.59		
MUNICIPAL SUPPLY INC	FIRE SUPPLIES		97.50		
RADIO COMMUNICATIONS CO INC	FIRE RADIOS (10)		8,028.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	150 FIRE TOTAL		9,158.86		
	015 FIRE TOTAL		9,158.86		
AMBULANCE					
AMBULANCE					
AETNA INC	AMB OVERPAYMENT REFUND		201.40		
AT&T MOBILITY	AMB CELL PHONES		66.34		
WES BALES	AMB OVERPAYMENT REFUND		529.90		
BLADE PEST CONTROL INC	AMB PEST CONTROL		42.00		
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES		474.37		
CR PHARMACY SERVICE INC	AMB MEDICAL SUPPLIES		119.00		
DAN'S OVERHEAD DOORS & MORE	AMB BLDG REPAIR/MAINT		465.57		
FLORENCE GAPINSKI	AMB OVERPAYMENT REFUND		5.00		
INFRASTRUCTURE TECHNOLOGY	AMB DATA PROCESSING		26.50		
IOWA TOTAL CARE	AMB OVERPAYMENT REFUND		17.55		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES		2,818.93		
HEATHER THOMAS	AMB OVERPAYMENT REFUND		27.40		
	160 AMBULANCE TOTAL		4,793.96		
	016 AMBULANCE TOTAL		4,793.96		
LIBRARY IMPROVEMENT					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB IMP BOOKS		635.62		
MARTIKA DANIELS	LIB IMP SUMMER READING		225.00		
MICHELLE TURNIS	LIB IMP SUMMER READING		25.59		
	410 LIBRARY TOTAL		886.21		
	030 LIBRARY IMPROVEMENT TOTAL		886.21		
LIBRARY					
LIBRARY					
JOHN DEERE FINANCIAL	LIB BUILDING SUPPLIES		24.97		
MONTECELLO COMM SCHOOL DISTRCT	LIB OFFICE SUPPLIES		72.12		
	410 LIBRARY TOTAL		97.09		
	041 LIBRARY TOTAL		97.09		
AIRPORT					
AIRPORT					
MCALEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES		25.20		
MONTECELLO AVIATION INC	AIRPORT MANAGER		2,166.66		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	280 AIRPORT TOTAL		2,191.86		
	046 AIRPORT TOTAL		2,191.86		
ROAD USE					
STREETS					
AT&T MOBILITY	RU TABLET		41.27		
AUTO TECH INC	RU EQUIP REPAIR/MAINT		356.88		
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES		328.31		
CNH CAPITAL	RU EQUIP REPAIR/MAINT		668.85		
RODNEY COOHEY	RU STREET MAINTENANCE SUPPLIES		849.50		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT		340.00		
INFRASTRUCTURE TECHNOLOGY	RU AVAST CLOUD CARE		2.50		
JOHN DEERE FINANCIAL	RU VEHICLE OPERATING SUPPLIES		137.63		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT		328.55		
LAPORTE MOTOR SUPPLY	RU VEHICLE OPERATING SUPPLIES		262.13		
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT		199.24		
THOMPSON TRUCK & TRAILER, INC.	RU EQUIP REPAIR/MAINT		399.20		
	210 STREETS TOTAL		3,914.06		
SNOW REMOVAL					
ALL SEASONS AUTO BODY INC	RU SNOW REMOVAL		2,616.81		
BEHREND'S CRUSHED STONE	RU SNOW REMOVAL		803.25		
	250 SNOW REMOVAL TOTAL		3,420.06		
	110 ROAD USE TOTAL		7,334.12		
TRUST/SLAVKA GEHRET FUND					
LIBRARY					
FAREWAY STORES #840-1	LIB GEHRET PROGRAMMING		24.24		
	410 LIBRARY TOTAL		24.24		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		24.24		
MARY MAXINE REDMOND TRUST					
LIBRARY					
EDGAR V EPPERLY	LIB REDMOND PROGRAMMING		40.00		
	410 LIBRARY TOTAL		40.00		
	339 MARY MAXINE REDMOND TRUST TOTAL		40.00		
POCKET PARK					
PARKS					
MONTICELLO COMM SCHOOL DISTRICT	POCKET PARK		526.60		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARKS TOTAL		526.60		
	375 POCKET PARK TOTAL		526.60		
TRUST/IOMA MARY BAKER LIBRARY INFRASTRUCTURE TECHNOLOGY	LIB BAKER DATA PROCESSING		57.50		
	410 LIBRARY TOTAL		57.50		
	503 TRUST/IOMA MARY BAKER TOTAL		57.50		
WATER WATER AT&T MOBILITY	WATER CELL PHONE & TABLET		57.77		
BEHREND'S CRUSHED STONE	WATER SYSTEM		163.20		
JULIAN GALLO SR	OVERPAYMENT REFUND		31.85		
INFRASTRUCTURE TECHNOLOGY	WATER DATA PROCESSING		11.50		
	810 WATER TOTAL		264.32		
	600 WATER TOTAL		264.32		
CUSTOMER DEPOSITS WATER					
ROBERT CHRONOWSKI	WATER DEPOSIT REFUND		41.35		
CITY OF MONTICELLO	FINZEL/DACIA		520.34		
DACIA FINZEL	WATER DEPOSIT REFUND		57.84		
JULIAN GALLO SR	WATER DEPOSIT REFUND		50.00		
RUSS SHIPP	WATER DEPOSIT REFUND		125.47		
	810 WATER TOTAL		795.00		
	602 CUSTOMER DEPOSITS TOTAL		795.00		
SEWER SEWER					
ALTORFER INC.	SEWER SYSTEM		1,651.00		
BRIAN CROWLEY	SEWER EQUIP REPAIR/MAINT		1,092.00		
GIESE SHEET METAL CO. INC.	SEWER SYSTEM		679.00		
JOHN DEERE FINANCIAL	SEWER SUPPLIES		93.16		
LASLEY ELECTRIC LLC	SEWER SYSTEM		711.89		
LUBRICATION ENGINEERS INC	SEWER SUPPLIES		612.97		
	815 SEWER TOTAL		4,840.02		
	610 SEWER TOTAL		4,840.02		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SEWER CAPITAL IMPROVEMENT SEWER SNYDER & ASSOCIATES, INC	SEWER FACILITY IMPROVEMENTS	56,500.00			
	815 SEWER TOTAL	56,500.00			
	613 SEWER CAPITAL IMPROVEMENT TOTAL	56,500.00			
SANITATION SANITATION REPUBLIC SERVICES	RESIDENTIAL GARBAGE	23,433.42			
	840 SANITATION TOTAL	23,433.42			
	670 SANITATION TOTAL	23,433.42			
YARD WASTE SITE SANITATION RANDALL G THUMAN	SANITATION COMPOST	7,500.00			
	840 SANITATION TOTAL	7,500.00			
	675 YARD WASTE SITE TOTAL	7,500.00			
	Accounts Payable Total	124,497.73			

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	3,586.12
005 MONTICELLO BERNDES CENTER	2,468.41
015 FIRE	9,158.86
016 AMBULANCE	4,793.96
030 LIBRARY IMPROVEMENT	886.21
041 LIBRARY	97.09
046 AIRPORT	2,191.86
110 ROAD USE	7,334.12
178 TRUST/SLAVKA GEHRET FUND	24.24
339 MARY MAXINE REDMOND TRUST	40.00
375 POCKET PARK	526.60
503 TRUST/IOMA MARY BAKER	57.50
600 WATER	264.32
602 CUSTOMER DEPOSITS	795.00
610 SEWER	4,840.02
613 SEWER CAPITAL IMPROVEMENT	56,500.00
670 SANITATION	23,433.42
675 YARD WASTE SITE	7,500.00

TOTAL FUNDS	124,497.73

City Council Meeting
Prep. Date: 03/31/2022
Preparer: Russell Farnum



Agenda Item: # 1 & 2
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Public Hearing and Resolution on Responses to RFP for sale of 449 N. Sycamore Street

Type of Action Requested: Public Hearing, Resolution

Attachments & Enclosures:
Proposal from Kim Johnson
Proposal from Dean Stevens
Resolution

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Council directed Staff to gather proposals for the sale and development of the City-owned lot at 449 N. Sycamore Street. Two responses were submitted.

Background: This is the second request for proposals to sell this property, as the first proposal fell through. This round generated two proposals, summarized below:

Buyer	Purchase Price	Proposed Use	Timeline
Kim Johnson	\$ 15,000.00	Expansion of adjacent home (to the south), garage and additional yard space for that property	18 months
Dean Stevens	\$ 14,000.00	Construct New Single Family spec home, 1200 to 1500 sq.ft. with 2 car garage	Buyers' Discretion

Details are provided in the attached proposals. Ms. Johnson’s proposal is complete with a sketch of the floor plan and other details of her proposal. She already owns the home to the south, and would use the lot to add onto that home, roughly doubling the size of the existing house.

Mr. Stevens’ proposal is not very detailed, as he preferred to leave his options open to a potential buyer of the home he proposes to build. He would prefer not to be held to a timeline for construction, although his goal is to build a spec home and get it sold, not to sit on the lot for a long period of time. (Staff spoke with several builders about this lot. It is difficult to find a spec builder that would commit to a timeline, because of the instability of material prices, product delivery timelines, and mortgage interest rates.)

In staff's opinion, both proposals are attractive and have merits. Johnson's proposal will add stability to the neighborhood, adds value to the existing home, and has a relatively short timeline. Stevens' proposal would add the investment of a new home to this neighborhood, although the timeframe is unknown.

Other options would include not selling the property at this time, listing the property with a Realtor, auctioning the property, or marketing it through other means.

Recommendation: Council direction is requested.

Russ Farnum

From: Kimberly Johnson <kimbjohnson@hotmail.com>
Sent: Wednesday, March 30, 2022 3:02 PM
To: Russ Farnum
Subject: 449 N Sycamore

This proposal is for the purchase of 449 N Sycamore St Lot. Intended use for building addition to 435 N Sycamore St. house. This addition would include kitchen, master bedroom/bath and 2 stall garage. Time frame for completion of project will be within 18 months of lot purchase. Proposed purchase price of 449 N Sycamore lot \$15000.00

thankyou
Kim Johnson

Covered porch

Addition
Kitchen
Bedroom
Laundry

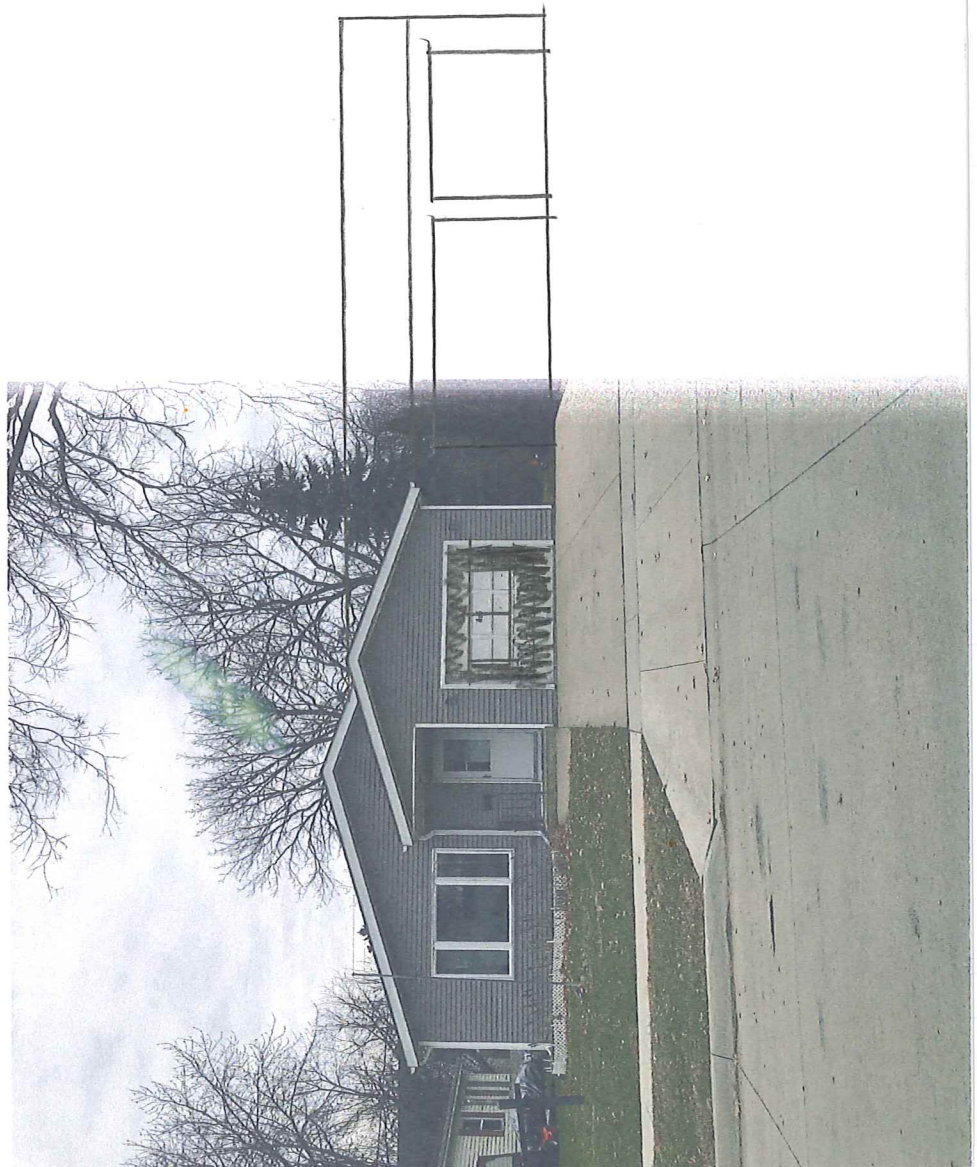
Addition
Garage

Existing House

KIM JOHANSEN

Current 1066 sq ft - Add 800 sq ft living space
Master bed & bath
Dining & Kitchen
Garage 792 sq ft
Covered Patio

Current valuation \$115,000 - 120,000
Approx improvement costs \$



Kim Johnson

Russ Farnum

From: Lisa R. Stevens <lrstevens1968@gmail.com>
Sent: Thursday, March 31, 2022 10:25 AM
To: Russ Farnum
Cc: Dean M. Stevens
Subject: RFP re 449 N. Sycamore Street, Monticello, IA 52310 [Parcel ID#: 02-21-436-018]

Please allow this submission to serve as the proposal by Dean Stevens Construction, Ltd.
for the sale of the above-listed property.

1. Purchase Price: \$14,000
2. Proposed plan for development: Construction of a new single-family home, approximately 1200 - 1500 square feet. Ranch-style with two (2) car attached garage. Foundation is TBD. Materials used will be all new materials and structure will be newly constructed at 449 N. Sycamore Street, Monticello, Iowa.
3. Construction timeframe: Start date for building would be at owner's discretion. Once excavation is started, turn-key completion will be four (4) - six (6) months. This is all dependent on a variety of factors: materials, outside trades, and unforeseen acts of mother nature that may arise.
4. Other terms or special requests: Dean Stevens Construction, Ltd. will be the full owner with clear title to this property within sixty (60 days). Materials, sub-contractors and trades will be locally purchased and used on this construction site.

Dean Stevens Construction, Ltd. is a fully insured corporation in the state of Iowa.

DEAN STEVENS CONSTRUCTION, LTD.

By: Dean M. Stevens, President
22577 Campfire Rd.
Monticello, IA 52310

Contact #: 319-480-1358

City Council Meeting
Prep. Date: 3/30/2022
Preparer: Sally Hinrichsen



Agenda Item: # 3 & 4
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Report on status of non-working fire hydrants. Discussion and possible motion directing staff on how to proceed fire hydrants

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Water Department reported five fire hydrants and in non-working conditions.

Background Information: Jim Tjaden has pricing to replace some of the hydrants and will report on status of hydrants, at the request of the Mayor

Staff Recommendation: Staff recommends that the Council consider information provide and make motion accordingly

PIRC CONSTRUCTION INC. TOBIN

P.O. Box 160 Alburnett, Iowa 52202 Phone: (319) 842-2130 Fax: (319) 842-2131

To: City Of Monticello	Contact: Jim Tjaden
Address: 200 East First Street Monticello, IA 52310	Phone:
	Fax:
Project Name: Monticello Fire Hydrant Replacements	Bid Number:
Project Location:	Bid Date: 3/30/2022

These are budget numbers with information i have received from Jim Tjaden, if awarded we would convert to T&M rates combining the 3 locations. So these would hopefully be worst case scenario numbers.

Bid Option 1 Would include full removal and replacement of the 3 purposed fire hydrants at 9th and Cedar, 5th St and 3rd and Cedar. As well as backfill with native soils and salvaging topsoil and re-spreading. It would also include us bringing a 5 Man crew and all necessary equipment to perform this work.

Bid Option 2 Would include full removal and replacement of the 3 purposed fire hydrants at 9th and Cedar, 5th St and 3rd and Cedar. As well as backfill with native soils and salvaging topsoil and re-spreading. It would also include us bringing a 3 Man crew and all necessary equipment to perform this work with the exception of utilizing the Cities Dump truck to haul in clean stone and their Vac truck to help pothole utilities(if needed).

**Seeding was based off a measurement of 10'x15' per location and would only be used at direction of city.

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Option 1					
001	Fire Hydrant Assembly, Remove And Replace-Owner Supplied	3.00	EACH	\$2,833.33	\$8,499.99
Option 2					
001A	Fire Hydrant Assembly, Remove And Replace-Owner Supplied & Assist With Dump Truck	3.00	EACH	\$2,083.33	\$6,249.99
Seeding Disturbed Areas, If Needed					
002	Hydraulic Seeding, Seeding Fertilizing And Mulching (Type 1)	0.05	ACRE	\$8,400.00	\$420.00

Notes:

- Thank you for this opportunity to Provide this proposal.
This Scope of Items is Based Upon Plans Drafted by XXXXXXXX Provided and Dated XXXX

Please review the List of Exclusions listed Below:

- **Excludes Bond, Permits & Dues
- **Excludes Construction Survey
- **Excludes Traffic Control
- **Excludes Trench Compaction Testing
- **Excludes Subgrade and Subbase Compaction Testing
- **Excludes City Inspection Fees
- **Excludes Dewatering and Farming of Soils
- **Excludes Rock Excavation
- **Assumes all trenches to utilize existing trench material for backfill as is, excluding moisture conditioning.
- **Excludes SWPP monitoring
- **Excludes Erosion Control and Seeding (Temporary and Permanent) other than Scope of Unit Priced Items listed

Inclusions and Interpretations of Plans Provided:

NOTE: ALL ITEMS are Tied, unless listed as an Alternate or Discussed Prior to Bid Submittal.

- ***Dedication to the Owners Schedule, to produce a Project on Time!
- ***Organized and Transparent
- ***Easy to Work With - We Do not need to be "Managed"
- ***Forward Thinking to Problems and Provide SOLUTIONS!

**Final Quantities to be based on Actual Field Measured amounts.

- A. **Material Escalation** - The contract price for this construction project has been calculated based on the current prices and availability for building materials. However, the market, availability and pricing for building materials today are volatile, and sudden price increases or delivery delays can occur. The Contractor/Subcontractor agrees to use best efforts to obtain the lowest possible prices from available building material suppliers, but should there be an increase in the prices or delivery dates of these specified materials purchased after execution of contract for use in this construction project, the Owner / General Contractor agrees to pay the cost increase to the Contractor/Subcontractor. Any claim by the Contractor/Subcontractor for payment of a cost increase or material delivery delay, shall require written notice delivered by the Contractor/Subcontractor to the Owner / General Contractor stating the increased cost, the building material or materials in question, the source of supply, and delay dates and costs, supported by invoices and cost breakdowns.

Payment Terms and Conditions as Follows:

- **All Accounts Due 30 Days after Cut-off Period billing End Date. Accounts not paid will be charged 1.75% Each Month, which is Annual 21%, and any and all collection fees including but not limited to Reasonable attorney Fees.
- **Retainage to be Paid in Full within 3 months after Substantial Completion

These are budget numbers with information i have received from Jim Tjaden, if awarded we would convert to T&M rates combining the 3 locations. So these would hopefully be worst case scenario numbers.

Bid Option 1 Would include full removal and replacement of the 3 purposed fire hydrants at 9th and Cedar, 5th St and 3rd and Cedar. As well as backfill with native soils and salvaging topsoil and re-spreading. It would also include us bringing a 5 Man crew and all necessary equipment to perform this work.

Bid Option 2 Would include full removal and replacement of the 3 purposed fire hydrants at 9th and Cedar, 5th St and 3rd and Cedar. As well as backfill with native soils and salvaging topsoil and re-spreading. It would also include us bringing a 3 Man crew and all necessary equipment to perform this work with the exception of utilizing the Cities Dump truck to haul in clean stone and their Vac truck to help pothole utilities(if needed).

**Seeding was based off a measurement of 10'x15' per location and would only be used at direction of city.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Pirc-Tobin Construction, Inc.

Authorized Signature: _____

Estimator: Mitchell J Ramler
(563) 590-9109 mramler@pirtobin.com

City Council Meeting
Prep. Date: 3/30/2022
Preparer: Sally Hinrichsen



Agenda Item: # 5
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Resolution authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the same in the Appropriate Manner for FY 2023 for the City of Monticello

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Council approved the transfers in the budget. State Auditor requested Council approve transfer by resolution

Background Information: Proposed Resolution is a formal approval of all transfers from one fund to another in the approved City budget for FY 2023

Staff Recommendation: Staff recommends that the Council approve the proposed resolution

THE CITY OF MONTICELLO, IOWA

RESOLUTION

Authorizing the City Clerk to make the Appropriate
Transfers of Sums and Record the Same in the Appropriate
Manner for FY 2023 for the City of Monticello

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

NOW THEREFORE BE IT RESOLVED by the City Council of the City of
Monticello, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be
and is hereby authorized by the City Council to make the appropriate transfer of sums
and record the same in the appropriate manner for FY 2023.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and
to record the same in the appropriate manner:

1. Transfer from the General Fund to the Monticello Berndes Center - \$253,900.00 to support operation of the Berndes Center.
2. Transfer from the General Fund to the Fire Department - \$93,886.00 to support the operation of the Fire Department.
3. Transfer from the General Fund to the Ambulance Fund - \$115,000.00 to support the operation of the Ambulance Department.
4. Transfer from the General Fund to Cemetery Improvement - \$10,000.00 for equipment purchases.
5. Transfer from the General Fund to Super MAC Fund - \$25,000.00 to support the operation of the Super MAC Department.
6. Transfer from General Fund to Park Improvement - \$10,000.00 for Pool Set-A-Side.
7. Transfer from General Fund to Pocket Park – \$1,000.00 to support the operation of the Park.
8. Transfer from the General Fund to the Insurance Fund - \$20,000.00 to pay for self-funded insurance payments.
9. Transfer from the General Fund to General Equipment Set-Aside - \$10,000.00 to purchase future police squad car and equipment
10. Transfer from the General Fund to the Library Fund - \$133,685.00 to support the operation of the Library Department.
11. Transfer from Police Canine to General Fund - \$4,426.00 for Canine Unit Officer wage to care for canine.
12. Transfer from Fire Department to Fire Truck Set-a-Side - \$45,000.00 to purchase future Fire Trucks
13. Transfer from Hotel/Motel Fund to Park Improvement/Trail Set-Aside - \$12,000.00 to for Trail Improvements

14. Transfer from Airport to Capital Improvement - \$66,300.00 for Airport AIP and IDOT grant matches.
15. Transfer Road Use Fund to Road Use Set-Aside fund - \$80,000.00 to purchase future vehicles and equipment
16. Transfer TIF Collections to TIF Debt - \$224,160.00 to pay for FY 2023 principal, interest and registration fee payments.
17. Transfer Water Operating to Water Capital Improvements - \$10,000.00 for future capital projects/purchases.
18. Transfer Water Operating to Debt Service - \$24,715.000 to pay for FY 2023 principal, interest and registration fee payments.
19. Transfer Sewer Operating to Debt Service - \$6,676.00 to pay for FY 2023 principal, interest and registration fee payments
20. Transfer Sewer Operating to Sewer Sinking - \$200,000.00 to pay principal, interest, and fees related to the Financing for the Wastewater Treatment Plant Improvements
21. Transfer Storm Water Fund to Debt Service - \$11,213.00 to pay for FY 2023 principal, interest and registration fee payments
22. Transfer Storm Water Fund to General Fund - \$10,000.00 to pay back Internal Loan payment (Resolution #19-103)

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 4th day of April 2022, that the City Council does hereby approve to make the appropriate transfer of sums listed above for FY 2023.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of April 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 3/29/2022
Preparer: Sally Hinrichsen



Agenda Item: # 6
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Resolution to acknowledge Monticello Public Library Director and Library Staff Wage Increases for FY 2023

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The Library Board set wages and the Council formally acknowledges them so that a “record” exists for the City Clerk’s Office to use when calculating payroll

Background Information: The Library Director has advised City Staff of payroll increases for library staff as approved by the Library Board:

Director Michelle	4% raise		\$46,116.
Youth Services, Penny	7.5% raise	\$15.97 hour	\$33, 217.60
Teen/Adult Services, Molly	9% raise \$	13.45 hour	\$27, 976.

The increases are as follows:

Michelle Turnis	\$44,341.50 to \$46,116
Penny Schmidt	\$14.86 to \$15.97
Molli Hunter	\$12.34 to \$13.45

The Board has power to set wages and to spend money. Therefore, the Council is not approving the proposed wage increases, just acknowledging them.

Staff Recommendation: Staff recommends that the Council approve the proposed resolution acknowledging the above wage increases.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

To Acknowledge Monticello Library Director and Library Staff wages for FY '23

WHEREAS, Most City employees' wages are covered by a collective bargaining agreement where wages are pre-determined, and some are covered by employment agreements where wages and planned increases were bargained for and previously determined, and

WHEREAS, the Library Director and Library staff are not covered by the Collective Bargaining Agreement and their wages are set by the Library Board, and

WHEREAS, The Library Board has approved staff wage increases for FY '23 as follows:

Michelle Turnis	\$44,341.50	to \$46,116.00 (Annual)
Penny Schmit	\$14.86	to \$15.97
Molli Hunter	\$ 12.34	to \$13.45

and

WHEREAS, the Council recognizes that the Library Board is vested with the power to set library staff wages and that the purpose of the Council approval of this Resolution is to acknowledge the wage increases and to give direction to the City Payroll Clerk.

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby acknowledge the wage increases noted herein.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
 Prep. Date: 3/30/2022
 Preparer: Russell Farnum



Agenda Item: # 7
 Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Resolution to approve FY '23 Wages for Non-Bargaining Staff

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The Compensation Committee met on January 10, 2022, and discussed and recommended proposed wage increases for employees that are not covered by a bargaining agreement. In general, the Committee recommended 5% for most Department Heads, with a larger adjustment for Chief Britt Smith in recognition of taking on and excelling in the Ambulance Director duties. A smaller adjustment is recommended for the City Administrator.

Background Information: The following wage increases are for Council consideration for non-bargaining unit staff.

The wages set forth in the accompanying resolution for hourly staff are either outlined in an employment agreement or recommended by the Ambulance Director. All of the pay amounts in the Resolution were included in preparation of the FY23 budget.

The Public Works Director, City Clerk, Lead Paramedic, Park and Rec. Director, Assistant Park and Recreation Director, should receive a salary increase of 5% to take effect with the 1st pay period including July 1, 2023. This amount maintains equity with the bargaining units.

Nick Kahler (Director of Public Works)	\$58,198.22
Sally Hinrichsen (City Clerk)	\$71,363.00
Lori Lynch (Lead Paramedic)	\$27.23/hour
Jacob Oswald (Park and Rec Director)	\$57,041.00
Kegan Arduser (Asst. Park and Rec. Director)	\$36,000.00*

**Arduser was recently hired in mid-February at this salary, so no adjustment is proposed at this time. Should Council desire to do so, an adjustment of 2.5% (\$36,900) may be appropriate.*

Council had previously approved an annual increase to the salary of Water / Wastewater Superintendent Jim Tjaden in the amount of \$3,000 per year with the pay period that includes July 1, 2021, July 1, 2022, July 1, 2023, and July 1, 2024, which will bring Jim to the following salary:

Jim Tjaden (Water/Wastewater Superintendent) \$67,000.00

Similarly, Police Chief Britt Smith has an employment agreement that calls for a 2.5% raise, however, the Compensation Committee recommended going higher, to recognize the additional duties the Chief has assumed as Ambulance Director:

Britt Smith (Police Chief) \$79,847.50 (2.5%) \$90,000 (Recommended)

When hired, City Administrator Russ Farnum had a starting salary of \$95,000 as of March 1, 2021. The Compensation Committee recommended a raise of \$ 1500.00, making his base pay \$96,500 for FY23 (not including cell phone reimbursement and automobile allowance compensation).

Staff Recommendation:

The Staff has performed with exceptional merit this past year, as several Department Heads excelled in their new roles and others took on additional duties. Everyone stepped up and kept the City operating smoothly through the City Administrator transition.

The recommended salary adjustments were used in budget preparation, so no further adjustments to the budget are required to implement this Resolution.

Approval of the salaries as set forth by the Compensation Committee, and outlined in the accompanying Resolution, is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving wages for non-bargaining staff for FY '23

WHEREAS, Most City employees are covered by the negotiated Collective Bargaining Agreement with their wage, and annual increases, being set out therein, while other employees have negotiated their wages as part of an Employment Agreement (City Administrator, Police Chief and Police Department Officers), and

WHEREAS, Other City employees or positions are not covered by the collective bargaining agreement and do not have negotiated employment agreements (City Clerk, Public Works Director, Water/Wastewater Director, Park and Rec. Director, Park and Recreation Superintendent, Ambulance Lead Paramedic, and Ambulance Volunteers), and

WHEREAS, The employees covered by the Collective Bargaining Agreement are scheduled to receive wage increases in the approximate amount of \$.55/hour increase, and

WHEREAS, The City Council has historically approved wage increases in amounts that are substantially similar to those employees covered by the Collective Bargaining Agreement, and

WHEREAS, based upon the recommendation of the Administrative Director of Ambulance Services the wages of On-Call Ambulance staff/volunteers are proposed to be set as follows:

Volunteers, will remain unchanged in the following amounts:

On-Call/Driver: \$8.00/Hour All employees regardless of Certification when **On-Call**
EMT/AEMT: \$19.30/Hour **When On-A-Call/Treating or Transporting a Patient**
Paramedic: \$22.30/Hour **When On-A-Call/Treating or Transporting a Patient**

WHEREAS, The Airport Manager is a “contract” position with the manager being paid an annual stipend by the City with the annual increase normally being based upon the recommendation of the Airport Commission, and

WHEREAS, The Police Department Officers are set to get raises in the coming year in the amount of 3%, said increase being before longevity wage increases are added at a per hour rate to the base rate. Depending upon the actual hourly wage of the employee the overall increase, from a percentage standpoint and their longevity, will vary to some

extent same having been previously negotiated as follows for FY '23, per their agreement:

Non-Certified	\$24.40
Certified/Part Time	\$25.71
1+ Years of Service	\$27.04
2+ Years of Service	\$28.37
3+ Years of Service	\$29.16
4+ Years of Service	\$30.49
5+ Years of Service	\$30.76
Sergeant	\$32.08
Administrative Assistant	\$20.29

Longevity:

10+ Years of Service	\$.25/hr
15+ Years of Service	\$.50/hr
20+ Years of Service	\$.75/hr
25+ Years of Service	\$1.00/hr

WHEREAS, the Council finds that the following positions: City Administrator, Police Chief, Public Works Director, Water/Wastewater Superintendent, City Clerk, Lead Paramedic, Park and Rec. Director, Park and Recreation Superintendent, should receive a salary increase of 5% to take effect with the 1st pay period including July 1, 2022:

Russ Farnum (City Administrator)	\$96,500.00*
Britt Smith (Police Chief)	\$90,000.00*
Nick Kahler (Director of Public Works)	\$58,198.22
Sally Hinrichsen (City Clerk)	\$71,363.00
Lori Lynch (Lead Paramedic)	\$27.23/hour
Jacob Oswald (Park and Rec Director)	\$57,041.00
Kegan Arduser (Park and Rec Superintendent)	\$36,000.00

*Note: Russ Farnum will receive \$3,000/year for auto allowance and Britt Smith will receive Deferred Comp pay based on the cost difference between single and family insurance estimated to be \$14,000/year, in addition to the amounts listed above.

WHEREAS, The Council gave special consideration to the current and future salary of Jim Tjaden with Resolution 2020-76, dated June 15th, 2020, as follows: Council further resolved to provide for an annual increase to the salary of Water / Wastewater Superintendent Jim Tjaden in the amount of \$3,000 per year over the next four years as well, the four additional increases to take effect with the pay period that includes July 1, 2021, July 1, 2022, July 1, 2023, and July 1, 2024.

Jim Tjaden (Water/Wastewater Superintendent)	\$67,000.00
--	-------------

, and

WHEREAS, based upon the recommendation of the Park & Rec Director the seasonal Aquatic Center staff to be set as follows:

2022 Monticello Pool Wages						
	Year 1	Year 2	Year 3	Year 4		
Lifeguard	\$ 9.00	\$ 9.25	\$ 9.50	\$ 9.75		capped at 9.75
Pool Assistant	\$ 7.25	\$ 7.50	\$ 7.75	\$ 8.00		capped at 8.00
Assistant Manager	\$ 10.00	\$ 10.25	\$ 10.50			capped at 10.50
Manager	\$ 11.00	\$ 11.50	\$ 12.00			capped at 12.00

and,

WHEREAS, all of the above wage increases have been accounted for within the proposed FY '23 Budget and

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the wages and salary increases as set out above, all of said wages to take effect and be applicable to the first payroll issued during the month of July, 2022.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
 Prep. Date: 3/29/2022
 Preparer: Sally Hinrichsen



Agenda Item: # 8
 Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Resolution scheduling Public Hearing on the City of Monticello FY 2021/2022 Budget Amendments for May 16, 2022

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Proposed Amendments to FY '2022 Budget

Background Information: Every year, generally once or twice, we amend the budget to conform to actual revenue and expense. Expenses are more important than revenue from an amendment process, however, we attempt to recognize new/unanticipated revenues as well as expenditures not planned or anticipated at budget creation.

All we are doing tonight is scheduling the public hearing to consider the proposed budget amendments. Staff will provide a more detailed analysis of the proposed amendments between now and the next meeting. Notice will be published in the Express as required by the Iowa Code.

Staff Recommendation: It is recommended that the Council approve the proposed resolution scheduling public hearing on the proposed FY '22 budget amendments for May 16, 2022 at 6:00 p.m.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #

Scheduling Public Hearing on City of Monticello 2021/2022 Fiscal Year budget amendments for May 16, 2022 at 6:00 p.m.

WHEREAS, The Iowa Code requires that prior to a budget Program will exceed the amount originally budgeted for that Program that the City of Monticello hold a Public Hearing on all proposed budget amendments for the 2021/2022 fiscal year, prior to the final approval of same, and

WHEREAS, The budget amendment must be submitted to the County Auditor by no later than May 31, 2022, and

WHEREAS, Notice of the Public Hearing must be published at least ten but no more than twenty days prior to the Public Hearing, and

WHEREAS, Notice shall be published in the Monticello Express, scheduling Public Hearing for the 16th day of May, 2022 at 6:00 P.M. at the Community Media Center, City Council Chambers, Monticello, Iowa, and

WHEREAS, The City Clerk is instructed to see to the publication of the appropriate Notice in the Monticello Express, consistent with the above dictates, so that the Public Hearing may be held as scheduled herein.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby schedule Public Hearing on the proposed 2021/2022 budget amendment for the 16th day of May, 2022 at 6:00 p.m. to be held in the City Council Chambers at the Mary Lovell LeVan Renaissance Center in Monticello, Iowa.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 03/30/2022
Preparer: Russell Farnum



Agenda Item: # 9 & 10
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Preliminary and Final Plats, BR3 Subdivision (Dollar Fresh)

Type of Action Requested: Approval of Preliminary and Final Plat

Attachments & Enclosures:
Resolution (2)
Preliminary Plat
Final Plat

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: As part of the BR3/Dollar Fresh project, BR3 needs to re-subdivide the property to correct the property lines and lots. Now that the development is nearly complete, the property can be best defined and subdivided off.

Background:

The HyVee Dollar Fresh project at the corner of Main and First Street is well underway. The site engineering is complete and the land necessary for the project, fill, banks and other features have been well defined. The accompanying preliminary plat and final plat have been prepared and submitted for review and approval by the City.

The City Council gave initial approval of the project with the approval of the Development Agreement at the March 1, 2021 meeting and subsequent actions included P&Z approval of the building elevations and site plan details on September 14, followed by Council approval of the same on September 20.

The preliminary plat was originally planned for P&Z review on November 23, but the developer asked for a continuance at that time. The reason is that they reconsidered the lot layout, and have asked for approval of an additional lot with frontage on First Street. The plan seems logical and the additional future addition of another commercial building to the community is a welcome addition.

The final plat reflects this additional lot (Lot 2). The lot was filled to remove a portion from the flood plain, with additional compensatory storage provided in the drainage swale and pond reconfiguration. Thus, there will be 3 lots, Lot 1 with 3.51 acres that contains Dollar Fresh, Lot 2 with 1.25 acres for future commercial development, and Lot 3 at 12.91 acres, which is to be deeded to the City for future park land. Although a bit smaller, 12.91 acres is still a very generous land donation to the City for future park space, and complies with the original development agreement.

Rather than require the developer to pay additional money to re-work the preliminary plat to include this lot, the Final Plat is reflective of that change. However, to meet code, the preliminary plat also needs to be approved.

Recommendation: The Planning and Zoning Board reviewed these plats at their regular meeting of March 22, 2022 and recommended approval by a vote of 5-0. Approval of the attached Resolutions, one approving the Preliminary Plat, and another approving the Final Plat, is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Preliminary Plat of BR3 Subdivision
to Monticello, Iowa

WHEREAS, BR3 Development, through Burrington Group Inc, has presented a Preliminary Plat to the City of Monticello for review, same resulting in 3 lots, Lot 1 with 3.51 acres that contains Dollar Fresh, Lot 2 with 1.25 acres for future commercial development, and Lot 3 at 12.91 acres, which is to be deeded to the City for future park land, and

WHEREAS, The City Administrator has reviewed the Preliminary Plat, and the proposed Plat meets with the approval of the City Administrator, and

WHEREAS, The Planning and Zoning Commission has met and reviewed the Preliminary Plat, and after due consideration has recommended to the City Council that said Preliminary Plat be approved, and

WHEREAS, The City Council has considered the recommendations of the City Administrator and the Planning and Zoning Board, and finds that the Preliminary Plat should be approved

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Preliminary Plat of BR3 Subdivision.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Final Plat of BR3 Subdivision

WHEREAS, The Final Plat of BR3 Subdivision has been presented to the City Council for approval, same being located within the City limits of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Final Plat and recommends that it be approved, subject to conditions, and

WHEREAS, The City Council has reviewed the Final Plat and finds that it should be approved, and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Final Plat of BR3 Subdivision.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

COUNTY: JONES
SECTION 22, T 86 N, R 3 W SECTION 27, T86N, R3W
ALIQUOT PART: SE 1/4 - SW 1/4 - SEC. 22
NE 1/4 - NW 1/4 - SEC. 27
CITY: MONTICELLO
SURVEY: BR3 SUBDIVISION
BLOCK: LOTS: 1 - 3
PROPRIETOR: BR3 DELOPMENT LLC
REQUESTED BY: BRIAN RIDGE
SURVEYOR: RANDALL L. RATTENBORG
COMPANY: BURRINGTON, GROUP, INC.
105 W. MAIN STREET, MANCHESTER, IA 52057
INFO@BURRINGTONGROUP.COM 563-927-2434

BR3 SUBDIVISION - FINAL PLAT

A SUBDIVISION CONSISTING OF LOT 41, 43, 45, 47, 48, 49, 50, 51, PART OF VACATED SECOND STREET, PART OF VACATED LOCUST STREET, VACATED ALLEY BETWEEN LOTS 43 & 45 IN THE ORIGINAL TOWN OF MONTICELLO, LOT 150 AND PART OF LOT 149 OF IRREGULAR PLAT OF MONTICELLO, LOT 1 OF ENERGY COMPANY PLACE, AND PART OF FIRST STREET SECTIONS 22 & 27, T86N, R3W OF THE FIFTH P.M., CITY OF MONTICELLO, JONES COUNTY, IOWA

LEGAL DESCRIPTION:

BR3 SUBDIVISION: A subdivision consisting of Lot 41, 43, 45, 47, 48, 49, 50, 51, part of vacated Second Street, part of vacated Locust Street, and vacated alley between Lots 43 and 45 in the Original Town of Monticello, Lot 150 and part of Lot 149 of the Irregular Plat of Monticello, Lot 1 of Energy Company Place, and part of First Street in Sections 22 and 27, T86N, R3W of the Fifth Principal Meridian, City of Monticello, Jones County, Iowa, containing 17.67 acres total, subject to easements of record, and more particularly described by metes and bounds as follows;

BEGINNING at the South Quarter Corner of Section 22, T86N, R3W of the Fifth Principal Meridian, Jones County, Iowa, being on the North Line of First Street and being the Southeast Corner of Lot 149 of the Irregular Plat of Monticello;

THENCE along the north line of First Street being the South Line of said Lot 149, South 88° 04' 44" West, 536.00 feet, to the South Line of Lot 1 of Energy Company Place;

THENCE continuing along the northerly line of First Street and South Line of Lot 1 of Energy Company Place, South 77° 06' 01" West, 261.40 feet;

THENCE continuing along the northerly line of First Street and South Line of Lot 1 of Energy Company Place, North 76° 55' 22" West, 5.70 feet;

THENCE South 13° 04' 38" West, 1.31 feet;

THENCE North 76° 42' 10" West, 341.19 feet, to the southwest corner of Lot 1 of Energy Company Place, being on the Easterly Line of Main Street;

THENCE along the westerly line Lot 1 of Energy Company Place, being on the Easterly Line of Main Street, North 13° 11' 32" East, 171.50 feet;

THENCE continuing along the easterly line of Main Street, North 13° 10' 52" East, 201.50 feet, to the centerline of vacated 2nd Street;

THENCE along the centerline of vacated 2nd Street, South 76° 48' 28" East, 160.00 feet, to a southerly extension of the easterly line of Lots 40, 42, 44 and 46 of the Original Town of Monticello;

THENCE along said southerly extension and the Easterly Line of Lots 40, 42, 44 and 46 of the Original Town of Monticello, North 13° 11' 32" East, 373.00 feet, to the southeast corner of Lot 155 of the Irregular Plat of Monticello;

THENCE along the Easterly Line of said Lot 155, North 07° 19' 32" East, 96.08 feet, to the Northerly Line of Lot 150 of the Irregular Plat of Monticello;

THENCE along the Northerly Line of Lot 150 of the Irregular Plat of Monticello, North 88° 44' 40" East, 763.53 feet, to the Easterly Line of said Lot 150;

THENCE along the Easterly Line of said Lot 150 and of said Lot 149, South 01° 55' 16" East, 804.48 feet, to the **POINT OF BEGINNING**;

The Easterly Line of Lot 150 of the Irregular Plat of Monticello in the SE 1/4 of the SW 1/4 of Section 22, T86N, R3W of the Fifth Principal Meridian, Jones County, Iowa is assumed to bear South 01° 55' 16" East.

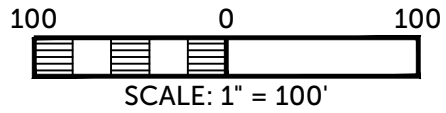
SURVEYED ON:
SURVEY REQUESTED BY: BRIAN RIDGE

Q:\Civil3D_Projects\Monticello\20-179\20-179_Subdivision Plat.dwg

	PROPRIETORS: BR3 DELOPMENT LLC	
	I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.	
	DRAFT	
	RANDALL L. RATTENBORG P.L.S. LIC. #17939 DATE	PROJECT NO. 20-179
	MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023	SCALE: 1" = 100'
	 BURRINGTON GROUP, INC. Civil Engineering Land Surveying 105 W. Main Street Manchester, Iowa 52057 burringtongroup.com	DATE
		DRAWN BY: DM/RLR
		CHECKED BY: RLR/DDK
	GPS BOX: MONTICELLO	
		SHEET 1 OF

BR3 SUBDIVISION - FINAL PLAT

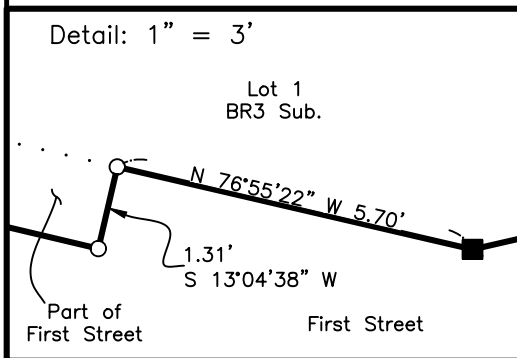
A SUBDIVISION CONSISTING OF LOT 41, 43, 45, 47, 48, 49, 50, 51, PART OF VACATED SECOND STREET, PART OF VACATED LOCUST STREET, VACATED ALLEY BETWEEN LOTS 43 & 45 IN THE ORIGINAL TOWN OF MONTICELLO, LOT 150 AND PART OF LOT 149 OF IRREGULAR PLAT OF MONTICELLO, LOT 1 OF ENERGY COMPANY PLACE, AND PART OF FIRST STREET SECTIONS 22 & 27, T86N, R3W OF THE FIFTH P.M., CITY OF MONTICELLO, JONES COUNTY, IOWA



LEGEND

- ▲ SECTION CORNER
- FOUND 1/2" Ø REBAR w/ YELLOW CAP PLS 12642
- ⊠ FOUND CUT 'X'
- SET 1/2" REBAR w/ ORANGE CAP PLS 17939
- ⊗ SET CUT 'X'
- CALCULATED POSITION
- SECTION LINE
- QUARTER LINE
- ⋯ LOT LINE - FORMER
- CENTER LINE
- EASEMENT OR ROW LINE
- LOT LINE
- BOUNDARY ESTABLISHED RECORDED

Detail: 1" = 3'



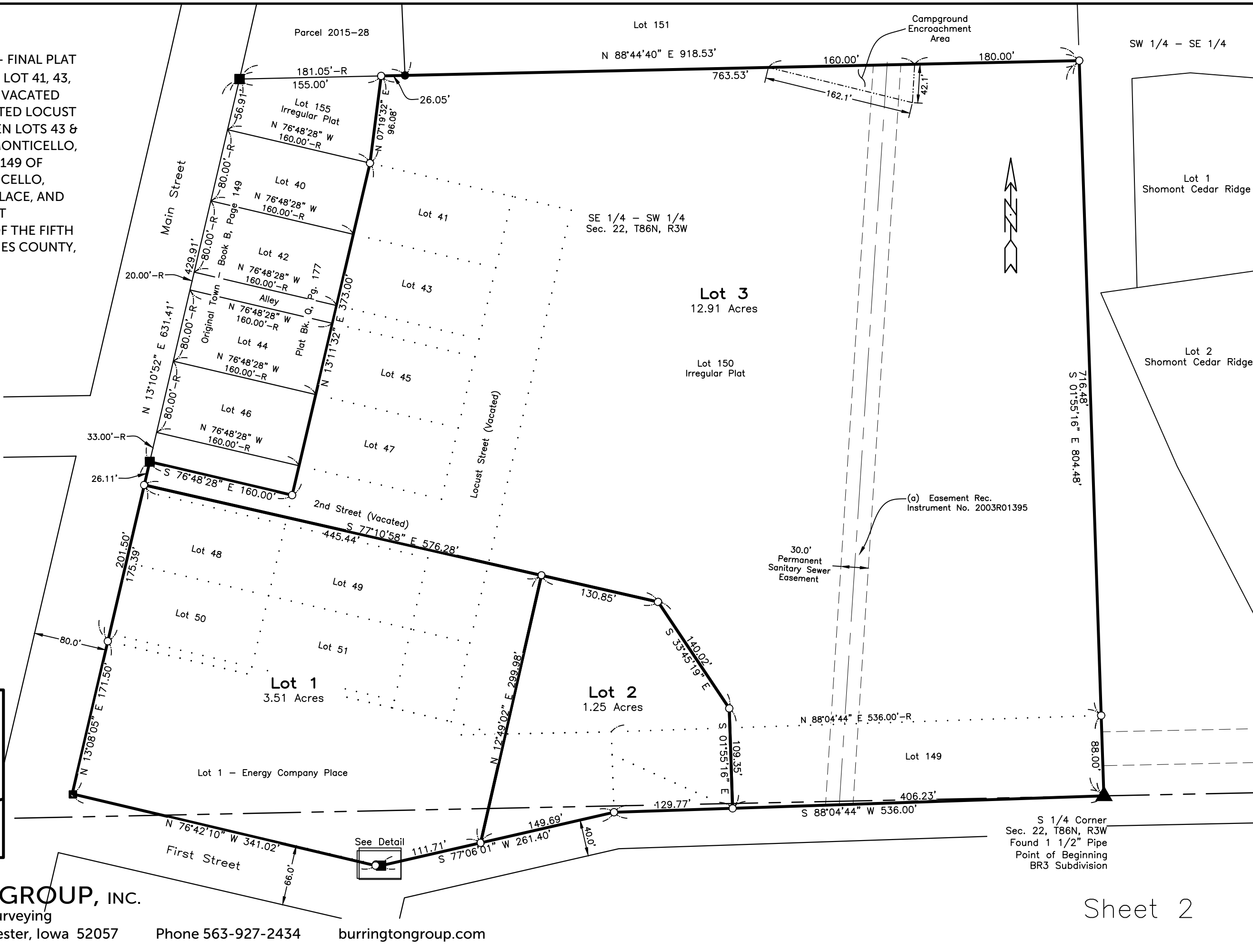
BURRINGTON GROUP, INC.

Civil Engineering | Land Surveying
105 W. Main Street Manchester, Iowa 52057

Phone 563-927-2434

burringtongroup.com

Sheet 2



S 1/4 Corner
Sec. 22, T86N, R3W
Found 1 1/2" Pipe
Point of Beginning
BR3 Subdivision

CERTIFICATE OF TREASURER

I, the undersigned, Amy Picray, Treasurer of Jones County, Iowa, do hereby certify that all taxes and special assessments against **BR3 SUBDIVISION**, Jones County, Iowa, have been paid and said real estate is free and clear of all taxes as of this date.

Amy Picray, County Treasurer

Date

APPROVAL OF AUDITOR

I, Whitney Hein, Auditor of Jones County, Iowa, pursuant to Iowa Code Sections 354.6(2) and 354.11(6), have reviewed and do hereby approve of the subdivision name or title of **BR3 SUBDIVISION**, a subdivision in Jones County, Iowa.

Whitney Hein, Jones County Auditor

MORTGAGE HOLDERS ACKNOWLEDGMENT

The _____, State of Iowa, does hereby certify that the above survey, as shown by the attached Plat, is made with our free consent and in accordance with our desire as mortgage holder of a portion of the premises described herein.

By: _____, _____

By: _____, _____

State of _____)

_____)

County of _____) Ss:

On this _____ day of _____, _____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____ to me personally known, who being duly sworn, did say that they are the _____ and _____ respectively, of the _____ executing the within and foregoing instrument to which this is attached, that (no seal has been procured by the) (the seal affixed hereto is the seal of the) _____; that said instrument was signed (and sealed) on behalf of the _____ by authority of its Board of Directors; and that _____ and _____ as officers acknowledged the execution of the foregoing instrument to be the voluntary act and deed of the _____, by it and by them voluntarily executed.

Notary Public in and for said County

ATTORNEY'S OPINION

I, _____, a practicing attorney at law in _____,
_____ County, Iowa, have examined the abstract of title to the land
included in **BR3 SUBDIVISION**, Jones County, Iowa, on premises more specifically described in
the Surveyor's Certificate of Randall L. Rattenborg, dated _____.

Said abstract has been prepared in its entirety by the Jones County Abstract Company, Inc.,
and was last certified to by said company on the ____th day of _____, at the
hour of _____ o'clock A.M.

My examination of said abstract shows good and merchantable title on the date and hour of the
certification to be in BR3 Development LLC.

Dated at _____, _____ County, Iowa, in said County, this
____th day of _____.

Attorney at Law

Date

City Council Meeting
Prep. Date: 03/30/2022
Preparer: Russell Farnum



Agenda Item: # 11 & 12
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Plat of Survey approval for Parcels 2022-19 and Parcel 2022-20 pertaining to property at/near 456 W. 7th Street

Type of Action Requested:	
Attachments & Enclosures: Resolutions (2) Final Plats (2)	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: Craig Thompson is the owner of property at 702 W. 7th Street, and as part of the recent sale of that property had agreed to transfer a portion to his neighbor at 456 W. 7th Street, the Noonan's. These two plats 1) subdivide the land from Thompson's larger parcel, and 2) combine that strip of land with Noonan's lot.

Background: The property at 702 W. 7th Street includes a nearly 70-foot-wide lot that provides access to 7th Street. The neighboring land owners are desirous of making their lot larger, to include a 30-foot strip of the access lot and combining it with their lot. The subject properties are shown in the aerial photo below.



These plats accomplish that request, without creating a “remnant lot”. The Noonans will be purchasing the 30-foot-wide strip and then combining it with their property, creating a 99.95-foot-wide lot. The remaining lot that provides access to the Thompson property will be 39.95 feet wide, which will be undevelopable and it assumed will continue to provide access to the “homestead” at 702 W. 7th Street.

The property at 702 W. 7th Street was recently sold, no plans are known regarding the future of that property, nor are there any plans for development at this time. If the property were to be developed in the future, the access to 7th Street would not be large enough to become a public street, so access would have to be to Birch Street. The purchasers of the 702 W. 7th Street property are fully aware of this pending subdivision, which was disclosed as part of the listing on the property.

Recommendation: The Planning and Zoning Board reviewed these plats at their regular meeting on March 22, 2022, and recommended approval by a vote of 5-0. Attached are two Resolutions, the first approves splitting off the 30’ parcel (2022-019) from 702 W. 7th Street, and the second Resolution approves combination of that 30’ parcel with the Noonan property (2022-20). Approval of both of the attached Resolutions is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Plat of Survey to Parcel 2022-19

WHEREAS, The Plat of Survey to Parcel 2022-19 has been presented to the City Council for approval, same being located within the City Limits of the City of Monticello, and

WHEREAS, The Plat of Survey was created to parcel off property titled in Craig Thompson and located at 702 West 7th Street, same to be transferred to a neighboring property owner Bob and Teresa Noonan, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey to Parcels 2022-19 should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcels 2022-19

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Plat of Survey to Parcel 2022-20

WHEREAS, The Plat of Survey to Parcel 2022-20 has been presented to the City Council for approval, same being located within the City Limits of the City of Monticello, and

WHEREAS, The Plat of Survey was created after parceling off a 30-foot strip of property titled in Craig Thompson and located at 702 West 7th Street, same was transferred to a neighboring property owner Bob and Teresa Noonan, and

WHEREAS, The Parcel 2020-20 is the remaining portion of property titled in Craig Thompson and located at 702 West 7th Street, provides access to the Thompson property will be 39.95 feet wide, which will be undevelopable and it assumed will continue to provide access to the “homestead” at 702 W. 7th Street, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey to Parcels 2022-20 should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcels 2022-20

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

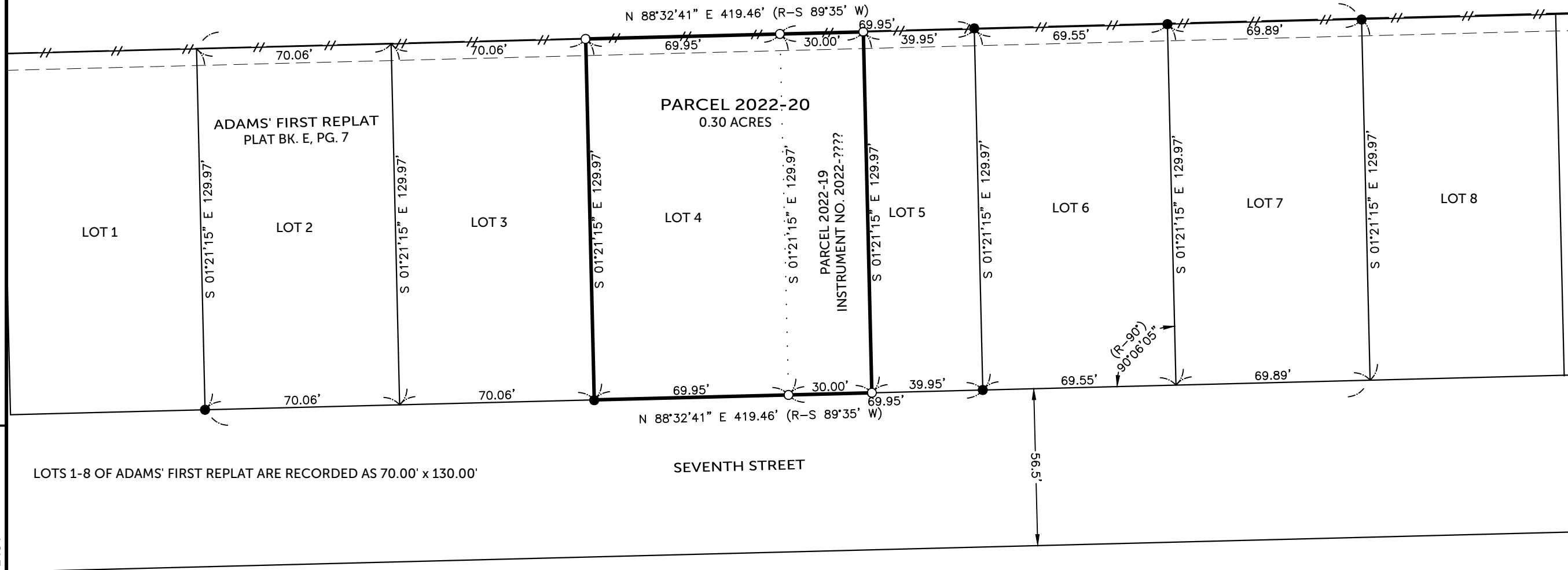
PLAT OF SURVEY

PARCEL 2022-20

LOT 4 OF ADAMS' FIRST REPLAT AND PARCEL 2022-19 (THE WEST 30' OF LOT 5 OF ADAMS' FIRST REPLAT)
SW 1/4 - NE 1/4, SEC. 21, T86N, R3W OF THE FIFTH P.M., CITY OF MONTICELLO, JONES COUNTY, IOWA

LEGAL DESCRIPTION:
PARCEL 2022-20, LOT 4 OF ADAMS' FIRST REPLAT, AS RECORDED IN PLAT BOOK E, PAGE 7, AND PARCEL 2022-19 (THE WEST 30' OF LOT 5 OF ADAMS' FIRST REPLAT), AS RECORDED IN INSTRUMENT NO. 2022-????, IN THE SW 1/4 - NE 1/4, SEC. 21, T86N, R3W OF THE FIFTH P.M., CITY OF MONTICELLO, JONES COUNTY, IOWA, CONTAINING 0.30 ACRES, AND SUBJECT TO EASEMENTS OF RECORD.

SUBDIVISION OF SW 1/4 - NE 1/4 - SEC. 28, T86N, R3W
IRREGULAR PLAT BK. 1, PG. 172



LOTS 1-8 OF ADAMS' FIRST REPLAT ARE RECORDED AS 70.00' x 130.00'

SEVENTH STREET

COUNTY: JONES
SECTION 21, T 86 N, R 3 W
ALIQUOT PART: SW 1/4 - NE 1/4
CITY: MONTICELLO
SURVEY: PARCEL 2022-20
BLOCK: LOTS:
PROPRIETOR: ROBERT W. NOONAN & THERESA A. NOONAN
REQUESTED BY: MOLLY JUERGENS, REALTOR - AMERICAN REALTY
SURVEYOR: RANDALL L. RATTENBORG
COMPANY: BURRINGTON GROUP, INC.
105 W. MAIN STREET, MANCHESTER, IA 52057
INFO@BURRINGTONGROUP.COM 563-927-2434

SURVEYED ON: 3/2/2022
SURVEY REQUESTED BY: MOLLY JUERGENS, REALTOR - AMERICAN REALTY

Q:\Civil3D_Survey\Jones County\T86N_R3W Lovell\T86N R3W Lovell IaRCS 2022.dwg

PROPRIETORS: ROBERT W. NOONAN & THERESA A. NOONAN

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

DRAFT

RANDALL L. RATTENBORG P.L.S. LIC #17939 DATE MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023



SHEETS COVERED BY THIS SEAL: THIS SHEET

BURRINGTON GROUP, INC.
Civil Engineering | Land Surveying
105 W. Main Street Manchester, Iowa 52057 burringtongroup.com

PROJECT NO. 22-022
SCALE: 1" = 40'
DATE: 3/2/2022
DRAWN BY: RLR
CHECKED BY: DM/DDK
GPS BOX: LOVELL
SHEET 1 OF 1

LEGEND

- FOUND 1/2"Ø REBAR w/ SET 1/2" REBAR w/ ORANGE CAP PLS 17939
-
- // FENCE LINE
- - - - - EASEMENT OR ROW LINE
- · · · · FORMER LOT LINE
- LOT LINE
- BOUNDARY ESTABLISHED RECORDED

R

SCALE: 1" = 40'

City Council Meeting
Prep. Date: 3/30/2022
Preparer: Sally Hinrichsen



Agenda Item: # 13
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Resolution Approving the Designation of SLFRF Funds for the City of Monticello

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: According to the final rules, the City of Monticello is a Tier 5 annual reporting NEU unit for the SLFRF Funds Program, with the first reporting deadline of April 30, 2022 (American Rescue Act)

Background Information:
City of Monticello received \$289,105.91 on August 27, 2021, and an additional \$968.61 on November 23, 2021. The City of Monticello anticipates receiving \$289,105.91 in August of 2022, which would make the total \$579,180.43

City of Monticello staff have viewed a training webinar about the reporting options for NEU units. US Federal Government is recommending NEU units that will be receiving a total less than \$10 million dollars use the Standard Revenue Loss Allowance for reporting. The City of Monticello is not required to calculate revenue losses to use this allowance. The Tier 5 annual reporting using this Standard Revenue Loss Allowance is Option 1.

The funds categorized as Standard Revenue Loss Allowance can be spent on any lawful government services activity and especially on any of the Four Key Eligible Use Categories as designated in the ARPA legislation, of which, the fourth one is Water, Sewer and Broadband Infrastructure

Council has until December 31, 2024 to obligate these funds to project(s) and until December 31, 2026 to spend these funds on the project(s)

Staff Recommendation: Staff recommends that the Council approve the proposed resolution

RESOLUTION NO. 2022-__

**APPROVING THE DESIGNATION OF SLFRF FUNDS FOR
THE CITY OF MONTICELLO**

WHEREAS, the City Council of Monticello, Iowa is a NEU unit for the SLFRF Funds Program (American Rescue Money); and

WHEREAS, according to the final rules, the City of Monticello is a Tier 5 annual reporting NEU unit for the SLFRF Funds Program, with the first reporting deadline of April 30, 2022; and

WHEREAS, the City of Monticello received \$289,105.91 on August 27, 2021, and an additional \$968.61 on November 23, 2021. The City of Monticello anticipates receiving \$289,105.91 in August of 2022, which would make the total \$579,180.43; and

WHEREAS, the City of Monticello staff have viewed a training webinar about the reporting options for NEU units; and

WHEREAS, the US Federal Government is recommending NEU units that will be receiving a total less than \$10 million dollars use the Standard Revenue Loss Allowance for reporting. The City of Monticello is not required to calculate revenue losses to use this allowance. The Tier 5 annual reporting using this Standard Revenue Loss Allowance is Option 1; and

WHEREAS, the funds categorized as Standard Revenue Loss Allowance can be spent on any lawful government services activity and especially on any of the Four Key Eligible Use Categories as designated in the ARPA legislation, of which, the fourth one is Water, Sewer and Broadband Infrastructure; and

WHEREAS, the Monticello City Council has until December 31, 2024 to obligate these funds to project(s) and until December 31, 2026 to spend these funds on the project(s); and

WHEREAS, as of this date the Monticello City Council does not have plans to use these funds, but this resolution does not stop the Monticello City Council from obligating the funds for a planned purpose prior to the December 31, 2024 deadline.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Monticello, Iowa, that city staff are directed to submit any required annual reporting by the deadlines, using the Standard Revenue Loss Allowance for NEU Units, Tier 5, Option 1.

BE IT FURTHER RESOLVED, by the Monticello City Council of the City of Monticello, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute this resolution of approval.

Passed and approved this 4th day of April, 2022.

AYES:

NAYS:

David Goedken, Mayor

ATTEST:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 3/30/2022
Preparer: Sally Hinrichsen



Agenda Item: # 14
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Resolution to approve hiring ambulance paramedic and setting wage

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Police Chief Britt Smith accepted applications for a Paramedic for the Ambulance Service

Background Information: Smith will report on the hiring process at the meeting and would like to hire paramedic as soon as possible.

Staff Recommendation: Staff recommends that the Council approve the proposed resolution

City Council Meeting
Prep. Date: 3/30/2022
Preparer: Britt Smith



Agenda Item: # 15
Agenda Date: 4/4/2022

Communication Page

Agenda Items Description: **Resolution** to approve the temporary placement of yard signs for Theisen’s Lawn and Garden Center.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Approval of temporary yard signs for Theisen’s Lawn and Garden Center.

Background Information: Theisen’s has requested the ability to place temporary yard style advertisement signs for their annual opening of the Lawn and Garden Center. While our City Code addresses temporary signage and limits it to the following periods and locations, we have previously granted Theisen’s an exception to this for their lawn and garden center since 2019 by council resolution.

180.19 TEMPORARY SIGNS.

Signs in this section shall be permitted in all districts. Each temporary sign event shall last for a period of not more than seven days and shall not exceed four occurrences in a twelve-month period for any one business without prior City Council approval. Temporary signs shall be no larger than 36 square feet in area. The minimum sign setback of temporary signs shall be five feet from property line.

In 2021, we permitted through Council resolution the ability for Theisen’s to place signs throughout the community for a period of 28 days. These signs were limited to private property only and I monitored the time period and ensured that all signs were removed by the 28-day deadline

Theisen’s would again like approval to place yard signs and to begin placing signs on or after April 4th and have them removed by Monday May 2nd (28-day period). By code, temporary signs are approved for 7-day periods, and not to exceed 4 periods per year. I think it could be viewed that a single occurrence not to exceed a 28-day period could also be acceptable.

Theisen’s was specifically looking at putting them up at the entrance points into Monticello, and at key intersections throughout the community and have been advised that they must be located within private property at the owner’s permission and not within the right-of-way.

Staff Recommendation: I recommend that the Council consider the options and provide staff with direction on reporting back to Theisen's staff.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving the temporary use of yard signs
for Theisen's Lawn and Garden Center

WHEREAS, Theisen's Lawn and Garden Center located at 120 North Sycamore Street has placed temporary yard signs for their Lawn and Garden Center in 2019 with Council approval, and

WHEREAS, A request has been received to allow placement of temporary yard style advertisement signs for Theisen's annual opening of the Lawn and Garden Center, and

WHEREAS, City Code 180.19 allows temporary signs and reads as follows:

180.19 Temporary Signs

Signs in this section shall be permitted in all districts. Each temporary sign event shall last for a period of not more than seven days and shall not exceed four occurrences in a twelve-month period for any one business without prior City Council approval. Temporary signs shall be no larger than 36 square feet in area. The minimum sign setback of temporary signs shall be five feet from property line.

And,

WHEREAS, To be compliant they need Council approval to place the signs, and

WHEREAS, The Council finds that Theisen's Lawn and Garden Center should be allowed to place temporary yard signs for their Lawn and Garden Center with the following stipulations:

1. Signs will be allowed on private property.
2. Signs will be allowed for a period of 28 days.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby to approve Temporary Signage for Theisen's Lawn and Garden Center, with the stipulations stated above.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

April 4, 2022

Mr. Russ Farnum, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

RE: Pay Request #1, Change Order #3, and Change Order #4
EAST 7TH STREET UTILITY IMPROVEMENTS
S & A Project # - 121.0022.08
Contractor: Pirc-Tobin Construction, Inc.

Dear Council:

Enclosed for your review and approval is Pay Request #1 from Pirc-Tobin Construction, Inc., and Change Order #3 and #4 for the project referenced above. We have reviewed the pay request and find it in agreement with the work completed to date. Change Order #3 includes the water main additions to Oak Street to complete the distribution system looping. Change Order #4 includes unforeseen water main changes at 100 W 7th Street. We recommend approval of Pay Request #1 for this project in the amount of **\$67,833.89** to Pirc-Tobin Construction, Inc. Additionally, we recommend approval of Change Order #3 with a **\$73,764.00** increase to the overall project cost and Change Order #4 with a **\$32,003.00** increase to the overall project cost. The total project cost would be increased from \$373,207.20 to \$478,974.20.

If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394.

Sincerely,

SNYDER & ASSOCIATES, INC.



A.J. Barry, P.E.
Civil Engineer

Enclosure: Pay Request #1, Change Order #3, Change Order #4

cc: Charlie Arnold, Pirc-Tobin Construction, Inc.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Change Order #3 in the amount of \$73,764.00, submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project

WHEREAS, Pirc-Tobin Construction, Inc. is contracted with the City to complete the 2021 East 7th Street Utility Improvements Project, and

WHEREAS, Pirc-Tobin Construction, Inc. has submitted Change Order #3 tied to the installation of water main along Highway 38/Oak Street following the DOT pavement improvements and to connect to the existing water main near Oak Street bridge over Kitty Creek to complete water main looping in the amount of \$73,764.00, and

WHEREAS, The City Engineer has reviewed the proposed Change Order #3 and recommends that it be approved by the City Council.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Change Order #3 submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$73,764.00.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

CHANGE ORDER NO. 3

OWNER: City of Monticello

PROJECT: East 7th Street Utility Improvements
S&A PROJECT #: 121.0022.08

To: Pirc-Tobin Construction, Inc.
Contractor
2660 Old Quass Rd
Address
Alburnett, IA 52202
City, State, Zip

You are directed to make the following changes in this contract:

1. **Description of change to be made:**
Addition of approximately 473 LF of water main and associated bid items in order to replace aging infrastructure, limit future impacts to Oak Street following DOT pavement improvements, and to connect to the existing water main near Oak Street bridge over Kitty Creek for 8" water main looping. The work related to this change order will be completed by 08/05/2022, and previous change orders and contract work are to be completed by the original contract completion date of 05/31/2022.
2. **Reason for Change:**
City wishes to replace aging infrastructure due to recent water main failures in the area, limit future impacts to Oak Street pavements following DOT improvements, and to complete water main looping.

3. Settlement for the cost of making the change shall be as follows:

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
3.	TOPSOIL, OFF-SITE	42	CY	\$32.00	\$1,344.00
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	473	LF	\$85.00	\$40,205.00
23.	FITTING, ALL FITTINGS, WATER MAIN	46	LB	\$18.00	\$828.00
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE)	10	LF	\$200.00	\$2,000.00
25.	WATER SERVICE CORPORATION, 1" (FIELD VERIFY SIZE)	2	EA	\$473.00	\$946.00
26.	WATER SERVICE CURB STOP AND BOX, 6"	1	EA	\$551.00	\$551.00
29.	FLUSHING DEVICE (BLOWOFF), 2"	1	EA	\$2,000.00	\$2,000.00
37.	REMOVAL OF SIDEWALK	20	SY	\$15.00	\$300.00
38.	REMOVAL OF DRIVEWAY	56	SY	\$13.00	\$728.00
39.	SIDEWALK, PCC, 4"	20	SY	\$100.00	\$2,000.00
42.	DRIVEWAY, PAVED, PCC, 5"	56	SY	\$85.00	\$4,760.00
43.	DRIVEWAY, GRANULAR	60	SY	\$15.50	\$930.00
44.	FULL DEPTH PATCHES	11	SY	\$150.00	\$1,650.00
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0.08	AC	\$8,400.00	\$672.00
63.	MOBILIZATION - OAK STREET	1	LS	\$2,150.00	\$2,150.00
64.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 10"	20	LF	\$185.00	\$3,700.00
65.	SALVAGE AND REINSTALL EXISTING STORM, 12"	100	LF	\$40.00	\$4,000.00
66.	TAPPING VALVE ASSEMBLY, 8"	1	EA	\$5,000.00	\$5,000.00
				TOTAL	\$73,764.00

4. This change order will result in a change in the completion time for the scope of this Change Order only of 66 days and a net change in the cost of the project of \$73764.00 divided as follows:

	Contract Amount	Change Order Completion Date
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$373,207.20	May 31, 2022
Change due to this C.O. (+ or -)	\$73,764.00	66
Totals including this C.O.:	\$446,971.20	August 5, 2022

The change described herein is understood, and the terms of settlement are hereby agreed to:

Pirc-Tobin Construction, Inc.
CONTRACTOR
By 

DATE: 3/30/22

Snyder & Associates, Inc.
ENGINEER
By 
A.J. Barry, P.E.

DATE: 03/31/2022

City of Monticello
OWNER
By Dave Goedken, Mayor

DATE: _____



P.O. Box 160 Alburnett, Iowa 52202 Phone: (319) 842-2130 Fax: (319) 842-2131

To: City Of Monticello	Contact:
Address: 200 East First Street	Phone:
Monticello, IA 52310	Fax:
Project Name: Monticello East 7th Street Utility Improvements	Bid Number:
Project Location: Along East 7th Street From Cedar Street To North Sycamore, Monticello, IA	Bid Date: 11/18/2021

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
003	Topsoil, Off-Site -Oak Street Portion	42.00	CY	\$32.00	\$1,344.00
021	Water Main, Trenched, PVC AWWA C900 (DR-18), 8" - Oak Street Portion	473.00	LF	\$85.00	\$40,205.00
023	Fitting, All Fittings, Water Main -Oak Street Portion	46.00	LB	\$18.00	\$828.00
024	Water Service Pipe, Type K Copper, 1" (Field Verify Size)	10.00	LF	\$200.00	\$2,000.00
025	Water Service Corporation, 1" (Field Verify Size)	2.00	EACH	\$473.00	\$946.00
026	Water Service Curb Stop And Box, 6" (Should Read 1")	1.00	EACH	\$551.00	\$551.00
029	Flushing Device (Blowoff), 2" -Oak Street Portion	1.00	EACH	\$2,000.00	\$2,000.00
037	Removal Of Sidewalk -Oak Street Portion	20.00	SY	\$15.00	\$300.00
038	Removal Of Driveway -Oak Street Portion	56.00	SY	\$13.00	\$728.00
039	Sidewalk, PCC, 4"	20.00	SY	\$100.00	\$2,000.00
042	Driveway, Paved, PCC, 5"	56.00	SY	\$85.00	\$4,760.00
043	Driveway Granular	60.00	SY	\$15.50	\$930.00
044	Full Depth Patches -Oak Street Portion	11.00	SY	\$150.00	\$1,650.00
052	Hydraulic Seeding, Seeding Fertilizing And Mulching (Type 1) -Oak Street Portion	0.08	ACRE	\$8,400.00	\$672.00
063	Mobilization -Oak Street Portion	1.00	LS	\$2,150.00	\$2,150.00
064	Sanitary Sewer Gravity Main, Trenched, PVC C900, 10"	20.00	LF	\$185.00	\$3,700.00
065	Salvage And Reinstall Existing Storm, 12"	100.00	LF	\$40.00	\$4,000.00
066	Tapping Valve Assembly, 8"	1.00	EACH	\$5,000.00	\$5,000.00

Total Bid Price: \$73,764.00

Notes:

- Thank you for this opportunity to Provide this proposal.

Please review the List of Exclusions listed Below:

- **Excludes Bond, Permits & Dues
- **Excludes Construction Survey
- **Excludes Traffic Control
- **Excludes Trench Compaction Testing
- **Excludes Subgrade and Subbase Compaction Testing
- **Excludes City Inspection Fees
- **Excludes Dewatering and Farming of Soils
- **Excludes Rock Excavation
- **Assumes all trenches to utilize existing trench material for backfill as is, excluding moisture conditioning.
- **Excludes SWPP monitoring
- **Excludes Erosion Control and Seeding (Temporary and Permanent) other than Scope of Unit Priced Items listed

Inclusions and Interpretations of Plans Provided:

NOTE: ALL ITEMS are Tied, unless listed as an Alternate or Discussed Prior to Bid Submittal.

- ***Dedication to the Owners Schedule, to produce a Project on Time!
- ***Organized and Transparent
- ***Easy to Work With - We Do not need to be "Managed"
- ***Forward Thinking to Problems and Provide SOLUTIONS!

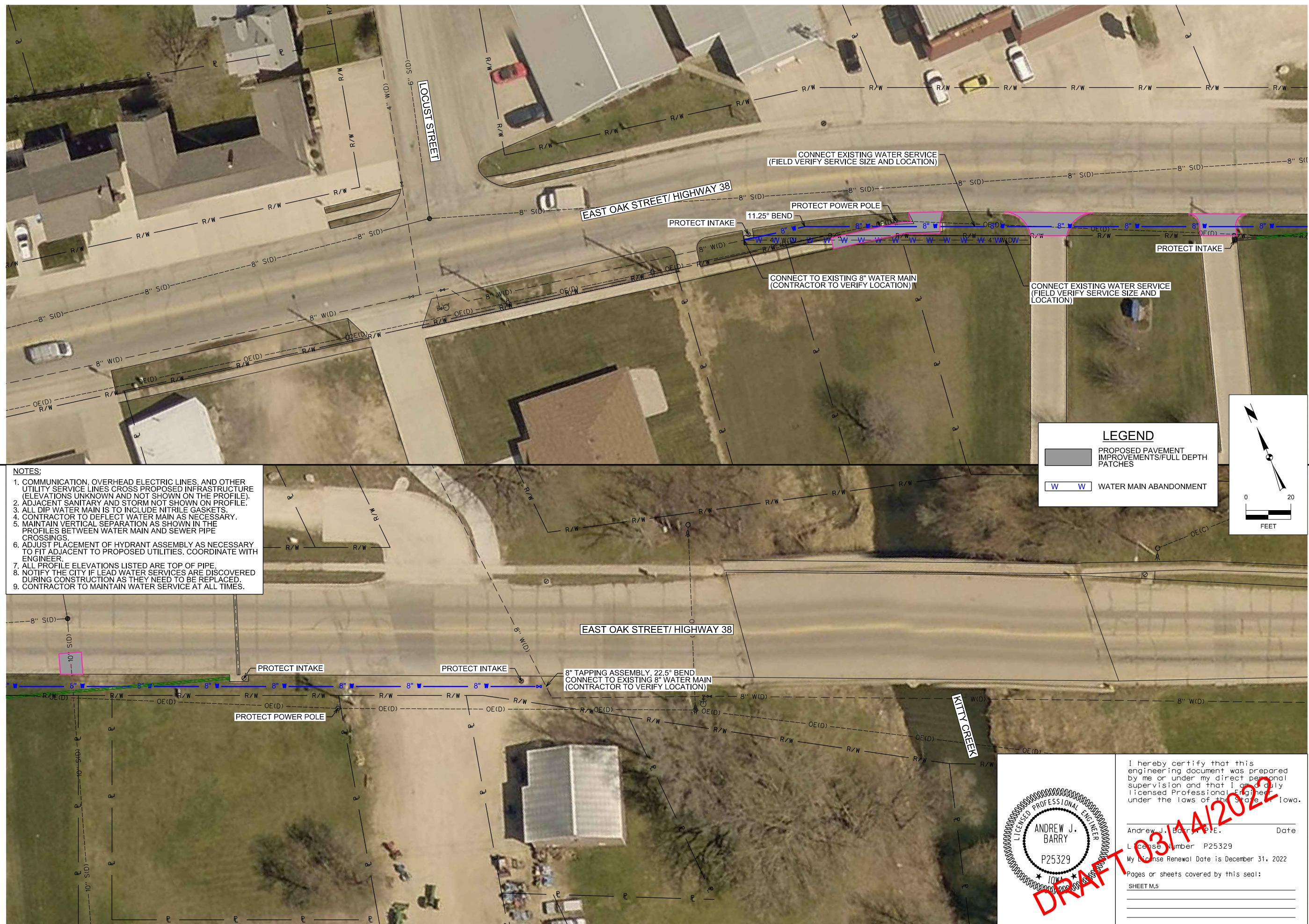
**Final Quantities to be based on Actual Field Measured amounts.

- A. **Material Escalation** - The contract price for this construction project has been calculated based on the current prices and availability for building materials. However, the market, availability and pricing for building materials today are volatile, and sudden price increases or delivery delays can occur. The Contractor/Subcontractor agrees to use best efforts to obtain the lowest possible prices from available building material suppliers, but should there be an increase in the prices or delivery dates of these specified materials purchased after execution of contract for use in this construction project, the Owner / General Contractor agrees to pay the cost increase to the Contractor/Subcontractor. Any claim by the Contractor/Subcontractor for payment of a cost increase or material delivery delay, shall require written notice delivered by the Contractor/Subcontractor to the Owner / General Contractor stating the increased cost, the building material or materials in question, the source of supply, and delay dates and costs, supported by invoices and cost breakdowns.

Payment Terms and Conditions as Follows:

- **All Accounts Due 30 Days after Cut-off Period billing End Date. Accounts not paid will be charged 1.75% Each Month, which is Annual 21%, and any and all collection fees including but not limited to Reasonable attorney Fees.
- **Retainage to be Paid in Full within 3 months after Substantial Completion

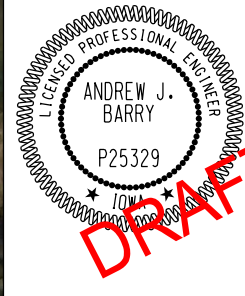
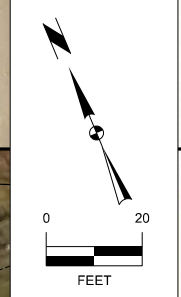
<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Pirc-Tobin Construction, Inc.</p> <p>Authorized Signature: _____</p> <p>Estimator: Ryan J. Harter (319) 929-3605 rjharter@pirtobin.com</p>
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- NOTES:**
1. COMMUNICATION, OVERHEAD ELECTRIC LINES, AND OTHER UTILITY SERVICE LINES CROSS PROPOSED INFRASTRUCTURE (ELEVATIONS UNKNOWN AND NOT SHOWN ON THE PROFILE).
 2. ADJACENT SANITARY AND STORM NOT SHOWN ON PROFILE.
 3. ALL DIP WATER MAIN IS TO INCLUDE NITRILE GASKETS.
 4. CONTRACTOR TO DEFLECT WATER MAIN AS NECESSARY.
 5. MAINTAIN VERTICAL SEPARATION AS SHOWN IN THE PROFILES BETWEEN WATER MAIN AND SEWER PIPE CROSSINGS.
 6. ADJUST PLACEMENT OF HYDRANT ASSEMBLY AS NECESSARY TO FIT ADJACENT TO PROPOSED UTILITIES. COORDINATE WITH ENGINEER.
 7. ALL PROFILE ELEVATIONS LISTED ARE TOP OF PIPE.
 8. NOTIFY THE CITY IF LEAD WATER SERVICES ARE DISCOVERED DURING CONSTRUCTION AS THEY NEED TO BE REPLACED.
 9. CONTRACTOR TO MAINTAIN WATER SERVICE AT ALL TIMES.

LEGEND

- PROPOSED PAVEMENT IMPROVEMENTS/FULL DEPTH PATCHES
- WATER MAIN ABANDONMENT



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Andrew J. Barry, P.E. Date
 License Number P25329
 My License Renewal Date is December 31, 2022
 Pages or sheets covered by this seal:
 SHEET M.5

MARK	REVISION	DATE	BY

Engineer: AJB	Checked By: PDS	PDS	Scale: 1" = 20'
Technician: RWS	Date: 3/14/2022	Field Bk:	
Project No: 1210022	Sheet	M.5	

EAST 7TH STREET UTILITY IMPROVEMENTS

BURIED PIPE SHEETS - WATER MAIN

MONTICELLO, IOWA

SNYDER & ASSOCIATES, INC.

5005 BOWLING STREET S.W.
 CEDAR RAPIDS, IA 52404
 319-362-9394 | www.snyder-associates.com

SNYDER & ASSOCIATES

Project No: 1210022
 Sheet M.5

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Change Order #4 in the amount of \$32,003.00, submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project

WHEREAS, Pirc-Tobin Construction, Inc. is contracted with the City to complete the 2021 East 7th Street Utility Improvements Project, and

WHEREAS, Pirc-Tobin Construction, Inc. has submitted Change Order #4 tied to the unforeseen water main configuration at 100 W 7th Street. It includes additional water main to make connection to existing water main in a different location, re-establishment of water service to 100 W 7th Street property in the amount of \$32,003.00, and

WHEREAS, The City Engineer has reviewed the proposed Change Order #4 and recommends that it be approved by the City Council.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Change Order #4 submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$32,003.00.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of April, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

CHANGE ORDER NO. 4

OWNER: City of Monticello

PROJECT: East 7th Street Utility Improvements
S&A PROJECT #: 121.0022.08

To: Pirc-Tobin Construction, Inc.
Contractor
2660 Old Quass Rd
Address
Alburnett, IA 52202
City, State, Zip

You are directed to make the following changes in this contract:

1. **Description of change to be made:**
Additions to the project due to unforeseen water main configuration at 100 W 7th Street. This change order includes additional water main to make connection to existing water main in a different location, re-establishment of water service to 100 W 7th Street property, associated fittings and driveway pavements impacted by the water main additions.

2. **Reason for Change:**
Scope added to the project due to unforeseen existing conditions at 100 W 7th Street.

3. **Settlement for the cost of making the change shall be as follows:**

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
3.	100 W 7TH STREET AND ASSOCIATED MODS	1	LS	\$32,003.00	\$32,003.00
				TOTAL	\$32,003.00

4. **This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of \$32003.00 divided as follows:**

	Contract Amount	Contract Completion Date
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$446,971.20	May 31, 2022
Change due to this C.O. (+ or -)	\$32,003.00	0
Totals including this C.O.:	\$478,974.20	May 31, 2022

The change described herein is understood, and the terms of settlement are hereby agreed to:

Pirc-Tobin Construction, Inc.
CONTRACTOR
By 

DATE: 3/31/22

Snyder & Associates, Inc.
ENGINEER
By 
A.J. Barry, P.E.

DATE: 03/31/2022

City of Monticello
OWNER
By _____

DATE: _____

PIRC CONSTRUCTION INC. TOBIN

P.O. Box 160 Alburnett, Iowa 52202 Phone: (319) 842-2130 Fax: (319) 842-2131

To: City Of Monticello	Contact:
Address: 200 East First Street	Phone:
Monticello, IA 52310	Fax:
Project Name: Monticello East 7th Street Utility Improvements	Bid Number:
Project Location: Along East 7th Street From Cedar Street To North Sycamore, Monticello, IA	Bid Date: 11/18/2021

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
007	Removal Of Known Pipe And Conduit, Water, 4" Dia. - 100 W 7TH	30.00	LF	\$50.00	\$1,500.00
013	Lime Backfill	18.00	CY	\$23.00	\$414.00
021	Water Main, Trenched, PVC AWWA C900 (DR-18), 8" - 100 W 7TH	100.00	LF	\$117.50	\$11,750.00
023	Fitting, All Fittings, Water Main -100 W 7TH	46.00	LB	\$18.00	\$828.00
024	Water Service Pipe, Type K Copper, 1" (Field Verify Size) -100 W 7TH	75.00	LF	\$200.00	\$15,000.00
038	Removal Of Driveway -100 W 7TH	27.00	SY	\$15.00	\$405.00
042	Driveway, Paved, PCC, 5"	27.00	SY	\$78.00	\$2,106.00

Total Bid Price: \$32,003.00

Notes:

• **Please Note:**

- **This scope of Work is outlined based on Conversations with Engineer, Owner, and the City of Monticello, based on the Circumstances outlined to remove/relocate existing water main running through Basement of Adjacent Property.
- **This Scope is Contingent on documentation of existing conditions of Foundation, prior to work commencing.
- **Pirc-Tobin Construction will not be liable after work is completed and accepted by City/Engineer/Owner.
- **Pirc-Tobin Construction will not be liable for any water infiltration, water damage resulting after work is completed, per direction of the Engineer.

Please review the List of Exclusions listed Below:

- **Excludes Bond, Permits & Dues
- **Excludes Construction Survey
- **Excludes Trench Compaction Testing
- **Excludes Subgrade and Subbase Compaction Testing
- **Excludes City Inspection Fees
- **Excludes Dewatering and Farming of Soils
- **Excludes Rock Excavation
- **Assumes all trenches to utilize existing trench material for backfill as is, excluding moisture conditioning.
- **Excludes SWPP monitoring
- **Excludes Erosion Control and Seeding (Temporary and Permanent) other than Scope of Unit Priced Items listed

Inclusions and Interpretations of Plans Provided:

NOTE: ALL ITEMS are Tied, unless listed as an Alternate or Discussed Prior to Bid Submittal.

- ***Dedication to the Owners Schedule, to produce a Project on Time!
- ***Organized and Transparent
- ***Easy to Work With - We Do not need to be "Managed"
- ***Forward Thinking to Problems and Provide SOLUTIONS!

**Final Quantities to be based on Actual Field Measured amounts.

- A. **Material Escalation** - The contract price for this construction project has been calculated based on the current prices and availability for building materials. However, the market, availability and pricing for building materials today are volatile, and sudden price increases or delivery delays can occur. The Contractor/Subcontractor agrees to use best efforts to obtain the lowest possible prices from available building material suppliers, but should there be an increase in the prices or delivery dates of these specified materials purchased after execution of contract for use in this construction project, the Owner / General Contractor agrees to pay the cost increase to the Contractor/Subcontractor. Any claim by the Contractor/Subcontractor for payment of a cost increase or material delivery delay, shall require written notice delivered by the Contractor/Subcontractor to the Owner / General Contractor stating the increased cost, the building material or materials in question, the source of supply, and delay dates and costs, supported by invoices and cost breakdowns.

Payment Terms and Conditions as Follows:

- **All Accounts Due 30 Days after Cut-off Period billing End Date. Accounts not paid will be charged 1.75% Each Month, which is Annual 21%, and any and all collection fees including but not limited to Reasonable attorney Fees.
- **Retainage to be Paid in Full within 3 months after Substantial Completion

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Pirc-Tobin Construction, Inc.</p> <p>Authorized Signature: _____</p> <p>Estimator: Ryan J. Harter (319) 929-3605 rjharter@pirtobin.com</p>
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The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Pay Request #1 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$67,833.89

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Pirc-Tobin Construction was hired to r complete the 2021 East 7th Street Utility Improvements Project, and

WHEREAS, The City Engineer has reviewed the 1st pay request from Pirc-Tobin related to said project and recommends that it be paid in the amount of \$67,833.89, same reflecting the maintenance of a 5% retainer in the amount of \$3,570.21, and

WHEREAS, The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #1 from Pirc-Tobin Construction and authorizes payment in the amount of \$67,833.89.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of April 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

APPLICATION FOR PARTIAL PAYMENT NO. 1

PROJECT: East 7th Street Utility Improvements

S&A PROJECT NO.: 121.0022.08

OWNER: City of Monticello
CONTRACTOR: Pirc-Tobin Construction, Inc.
ADDRESS: 2660 Old Quas Rd
Alburnett, IA 52202
DATE: 3/31/2022

PAYMENT PERIOD: 3/1/2022
to 3/25/2022

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 302,698.70
Net Change by Change Order: \$ 70,508.50
Contract Amount to Date: \$ 373,207.20

CONTRACT PERIOD: TOTAL WORKING DAYS

Completion Date: May 31, 2022

Days between Start Date
and Completion Date: 89

Added by Change Order: 0

2. WORK SUMMARY:

Total Work Performed to Date: \$ 71,404.10
Retainage: 5% \$3,570.21
Total Earned Less Retainage: \$67,833.89
Less Previous Applications for Payment: \$ -
AMOUNT DUE THIS APPLICATION: \$67,833.89

Total Time: 89

Time Used to Date: 22

Time Remaining: 67

Percentage of Time Used: 33%

Percentage of Work Performed 19%

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Pirc-Tobin Construction, Inc.

CONTRACTOR

By  DATE: 3/31/2022

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By  DATE: 03/31/2022
A.J. Barry, P.E.

5. OWNER'S APPROVAL

City of Monticello

OWNER

By _____ DATE: _____
Dave Goedken, Mayor

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	GRUBBING	27	UNIT	\$ 35.00	\$ 952.00			\$ -
2.	TOPSOIL, ON-SITE	55	CY	\$ 12.50	\$ 687.50			\$ -
3.	TOPSOIL, OFF-SITE	55	CY	\$ 32.00	\$ 1,760.00			\$ -
4.	SUBGRADE PREPARATION	127	SY	\$ 1.00	\$ 127.00			\$ -
5.	SUBGRADE TREATMENT, TYPE 4, GEOGRID	127	SY	\$ 11.00	\$ 1,397.00			\$ -
6.	SUBBASE, MODIFIED, 12"	127	SY	\$ 14.50	\$ 1,841.50			\$ -
7.	REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4"	45	LF	\$ 6.90	\$ 310.50			\$ -
8.	FILLING AND PLUGGING OF KNOWN PIPE CILVERTS, PIPES, CONDUITS, WATER MAIN, 4"	413	LF	\$ 3.00	\$ 1,239.00			\$ -
9.	COMPACTION TESTING	1	LS	\$ 1,330.20	\$ 1,330.20			\$ -
10.	TRENCH FOUNDATION	30	TON	\$ 40.00	\$ 1,200.00			\$ -
11.	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	66	CY	\$ 20.00	\$ 1,320.00			\$ -
12.	TRENCH COMPACTION TESTING	1	LS	\$ 1,330.20	\$ 1,330.20	0.50		\$ 665.10
13.	LIME BACKFILL	140	CY	\$ 23.00	\$ 3,220.00	76		\$ 1,748.00
14.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	112	LF	\$ 125.00	\$ 14,000.00	35		\$ 4,375.00
15.	REMOVAL OF SANITARY SEWER, PVC, 8"	64	LF	\$ 6.90	\$ 441.60			\$ -
16.	STORM SEWER, TRENCHED, RCP, 12"	65	LF	\$ 78.50	\$ 5,102.50			\$ -
17.	REMOVAL OF STORM SEWER, VCP, 12"	65	LF	\$ 8.40	\$ 546.00			\$ -
18.	PRE-REHABILITATION CLEANING AND INSPECTION, 8"	312	LF	\$ 5.60	\$ 1,747.20			\$ -
19.	REMOVE PROTRUDING SERVICE CONNECTIONS	6	EA	\$ 168.00	\$ 1,008.00			\$ -
20.	CIPP MAIN LINING	312	LF	\$ 57.00	\$ 17,784.00			\$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	440	LF	\$ 58.00	\$ 25,520.00			\$ -
22.	WATER MAIN, TRENCHED, DIP, 8" (W/ NITRILE GASKETS)	0	LF	\$ 75.00	\$ -			\$ -
23.	FITTING, ALL FITTINGS, WATER MAIN	908	LB	\$ 13.00	\$ 11,804.00			\$ -
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE)	56	LF	\$ 200.00	\$ 11,200.00			\$ -
25.	WATER SERVICE CORPORATION, 1" (FIELD VERIFY SIZE)	7	EA	\$ 473.00	\$ 3,311.00			\$ -
26.	WATER SERVICE CURB STOP AND BOX, 6"	4	EA	\$ 551.00	\$ 2,204.00			\$ -
27.	VALVE, GATE, 8"	3	EA	\$ 1,900.00	\$ 5,700.00			\$ -
28.	FIRE HYDRANT ASSEMBLY	1	EA	\$ 5,800.00	\$ 5,800.00			\$ -
29.	FLUSHING DEVICE (BLOWOFF), 2"	2	EA	\$ 2,000.00	\$ 4,000.00			\$ -
30.	FIRE HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 897.00	\$ 897.00			\$ -
31.	MANHOLE, SW-301, 48"	4	EA	\$ 6,850.00	\$ 27,400.00	3		\$ 20,550.00
32.	INTAKE, SW-501	2	EA	\$ 3,500.00	\$ 7,000.00			\$ -
33.	REMOVE MANHOLE	4	EA	\$ 863.00	\$ 3,452.00	3		\$ 2,589.00
34.	REMOVE INTAKE	2	EA	\$ 666.00	\$ 1,332.00			\$ -
35.	MANHOLE LINING WITH HAND PLACED CEMENTITIOUS MORTAR LINER, 1/2" THICKNESS	30	VF	\$ 450.00	\$ 13,500.00			\$ -
36.	CURB AND GUTTER, MATCH EXISTING WIDTH	244	LF	\$ 28.00	\$ 6,832.00			\$ -
37.	REMOVAL OF SIDEWALK	104	SY	\$ 15.00	\$ 1,560.00			\$ -
38.	REMOVAL OF DRIVEWAY	18	SY	\$ 13.00	\$ 234.00			\$ -
39.	SIDEWALK, PCC, 4"	58	SY	\$ 99.50	\$ 5,771.00			\$ -
40.	SIDEWALK, PCC, 6"	71	SY	\$ 133.00	\$ 9,443.00			\$ -
41.	DETECTABLE WARNING, CAST IRON	80	SF	\$ 50.50	\$ 4,040.00			\$ -
42.	DRIVEWAY, PAVED, PCC, 5"	18	SY	\$ 78.00	\$ 1,404.00			\$ -
43.	DRIVEWAY, GRANULAR	16	SY	\$ 15.50	\$ 248.00			\$ -
44.	FULL DEPTH PATCHES	283	SY	\$ 150.00	\$ 42,450.00			\$ -
45.	SUBBASE OVER-EXCAVATION	18	TON	\$ 46.50	\$ 837.00			\$ -
46.	CURB AND GUTTER REMOVAL	244	LF	\$ 3.00	\$ 732.00			\$ -
47.	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	5	STA	\$ 500.00	\$ 2,400.00			\$ -
48.	PAINTED PAVEMENT MARKINGS, DURABLE	4	STA	\$ 770.00	\$ 2,695.00			\$ -
49.	PAVEMENT MARKINGS REMOVED	1	STA	\$ 475.00	\$ 617.50			\$ -
50.	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 8,750.00	\$ 8,750.00	0.50		\$ 4,375.00
51.	REMOVAL AND SALVAGE OF SIGN	6	EA	\$ 84.00	\$ 504.00			\$ -
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0	AC	\$ 8,400.00	\$ 1,680.00			\$ -
53.	FILTER SOCK, 8"	385	LF	\$ 3.10	\$ 1,193.50			\$ -
54.	FILTER SOCKS, REMOVAL	385	LF	\$ 0.10	\$ 38.50			\$ -
55.	MOBILIZATION	1	LS	\$ 25,000.00	\$ 25,000.00	0.25		\$ 6,250.00
56.	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 350.00	\$ 350.00			\$ -

57.	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 200.00	\$ 200.00			\$ -
58.	CONCRETE WASHOUT	1	LS	\$ 515.00	\$ 515.00			\$ -
59.	WATER MAIN WITH CASING PIPE, TRENCHED, PVC AWWA C900 (DR-18), 8"	20	LF	\$ 237.00	\$ 4,740.00			\$ -
					TOTAL ORIGINAL CONTRACT = \$ 302,698.70			\$ 40,552.10
CHANGE ORDER SUMMARY:								
Change Order No. 1								
8.	FILLING AND PLUGGING OF KNOWN PIPE CILVERTS, PIPES, CONDUITS, WATER MAIN, 4"	-413	LF	\$ 3.00	\$ (1,239.00)			\$ -
14.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	55	LF	\$ 125.00	\$ 6,875.00			\$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	20	LF	\$ 58.00	\$ 1,160.00			\$ -
23.	FITTING, ALL FITTINGS, WATER MAIN	-414	LB	\$ 13.00	\$ (5,382.00)			\$ -
31.	MANHOLE, SW-301, 48"	4	EA	\$ 6,850.00	\$ 27,400.00	4		\$ 27,400.00
33.	REMOVE MANHOLE	4	EA	\$ 863.00	\$ 3,452.00	4		\$ 3,452.00
35.	MANHOLE LINING WITH HAND PLACED CEMENTITIOUS MORTAR LINER, 1/2" THICKNESS	-30	VF	\$ 450.00	\$ (13,500.00)			\$ -
44.	FULL DEPTH PATCHES	17	SY	\$ 150.00	\$ 2,550.00			\$ -
59.	WATER MAIN WITH CASING PIPE, TRENCHED, PVC AWWA C900 (DR-18), 8"	-20	LF	\$ 237.00	\$ (4,740.00)			\$ -
Change Order No. 2								
3.	TOPSOIL, OFF-SITE	20	CY	\$ 32.00	\$ 640.00			\$ -
13.	LIME BACKFILL	45	CY	\$ 23.00	\$ 1,035.00			\$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	189	LF	\$ 117.50	\$ 22,207.50			\$ -
23.	FITTING, ALL FITTINGS, WATER MAIN	198	LB	\$ 18.00	\$ 3,564.00			\$ -
27.	VALVE, GATE, 8"	1	EA	\$ 2,000.00	\$ 2,000.00			\$ -
29.	FLUSHING DEVICE (BLOWOFF), 2"	1	EA	\$ 2,000.00	\$ 2,000.00			\$ -
37.	REMOVAL OF SIDEWALK	5	SY	\$ 15.00	\$ 75.00			\$ -
38.	REMOVAL OF DRIVEWAY	15	SY	\$ 13.00	\$ 195.00			\$ -
44.	FULL DEPTH PATCHES	63	SY	\$ 150.00	\$ 9,450.00			\$ -
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0	AC	\$ 8,400.00	\$ 336.00			\$ -
60.	TEMPORARY TRAFFIC CONTROL - OAK STREET	1	LS	\$ 3,500.00	\$ 3,500.00			\$ -
61.	FLAGGERS PER EACH	2	DAY	\$ 540.00	\$ 1,080.00			\$ -
63.	MOBILIZATION - OAK STREET	1	LS	\$ 7,850.00	\$ 7,850.00			\$ -
					TOTAL CHANGE ORDERS = \$ 70,508.50			\$ 30,852.00
					TOTAL CONTRACT			
					& CHANGE ORDERS \$ 373,207.20			\$ 71,404.10

City Council Meeting
Prep. Date: 3/30/2022
Preparer: Sally Hinrichsen



Agenda Item: # 19-27
Agenda Date: 04/04/2022

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- 19. City Engineer
- 20. Mayor
- 21. City Administrator
- 22. City Clerk
- 23. Public Works Director
- 24. Police Chief
- 25. Water/Wastewater Superintendent
- 26. Park and Recreation Director
- 27. Library Director