

City of Monticello, Iowa

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Posted on April 28, 2022 at 1:00 p.m.

Monticello City Council Meeting May 2, 2022 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dave Goedken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Wayne Peach	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		Library Director:	Michelle Turnis

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	April	18, 2022
Approval of Payroll	April	21, 2022,
Approval of Bill List		
Approval of appointment of Sarah Schewe to Library Board		
Approval of Fareway liquor license		

Resolutions:

1. **Resolution** Approving and Accepting the Voluntary Annexation of certain properties generally described as the Jellystone Campgrounds, adjoining the City of Monticello for at least fifty feet and not creating an island, as same is within Iowa Code §368.7(2)
2. **Resolution** Approving Plat of Survey to Parcel 2022-32 for Property at 21800 Cardinal Court

3. **Resolution** Approving Plat of Survey to Parcels 2022-34, 2022-35 and 2022-36
4. **Resolution** Approving Change Order #5 in the decrease amount of (\$7,391.00), submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project
5. **Resolution** Approving Pay Request #2 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$219,784.65
6. **Resolution** Approving contracting with LL Pelling Co. to complete various sealcoating projects
7. **Resolution** Approving contracting with Steve Monk Construction Ltd to complete storm drain intake and curb and gutter repairs

Reports / Potential Actions:

8. City Engineer
9. Mayor
10. City Administrator
11. City Clerk
12. Public Works Director
13. Police Chief
14. Water/Wastewater Superintendent
15. Park and Recreation Director
16. Library Director

Work Sessions:

17. **Review** of Employee Handbook

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting with limited seating.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: May 2, 2022 City Council Meeting

Time: May 2, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84857994004>

Meeting ID: 848 5799 4004

One tap mobile

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Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 848 5799 4004

Find your local number: <https://us02web.zoom.us/j/84857994004>

Regular Council Meeting
April 18, 2022 – 6:00 P.M.
Community Media Center

Mayor Dave Goedken called the meeting to order. Council present were: Wayne Peach, Candy Langerman, Chris Lux, Brenda Hanken and Tom Yeoman. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water/Wastewater Superintendent Jim Tjaden, Police Chief Britt Smith, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler, and Library Director Michelle Turnis. Council member Scott Brighton was absent. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via “Zoom Meetings” and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Yeoman moved to approve agenda, Peach seconded, roll call unanimous.

Gaylen Kray, 634 North Sycamore reported coming to Council in December 2019 regarding discrepancies in the sidewalk and has been back several times since. He stated, it has been over two years and the company that did the work is no longer in business, so what is the City going to do to fix the issues. Farnum stated City has the Performance Bond on the project. He has tried to contact the owner of Horsfield Construction and has gotten no response. He has reached out to the new owner hoping to get a response and stated this issue should have added to the checklist prior to closing the project, which was done before he came to Monticello. Yeoman stated better drainage needs to be added under the concrete.

Langerman moved to approve the consent agenda, Lux seconded. Hanken questioned when the handbook was going to be on the agenda and was advised at the May 2nd meeting, roll call unanimous.

Main Street Committee Representatives Deb Bowman, Shelia Tjaden, Quinn Behrends and Brian Wolken gave a presentation on the Monticello Main Street Program. Bowman reported on progress since the 2019 application, where they were advised they didn't have enough monetary support. Tjaden reported on the benefits of the Main Street Program and funding opportunities. Behrends reported they have \$53,000 in pledges from the Community already. He asked the Council to pledge dollar for dollar match up to \$40,000, of all private funding raised. Brooke Prouty, Uptown Marion, a Main Street Iowa District Program Director, stated that positivity is needed, for every 1 negative there are 10 positives. She stated that almost all the businesses in downtown Marion have either businesses or apartments in their upper levels and some are looking into their basements. Marion Main Street Program was funding similar to what is proposed tonight and paid with Hotel/Motel taxes and General Fund. Once the Main Street Director is hired; they would start to call to collect the pledges. Behrends stated he has 20 to 30 pledges from downtown businesses and felt ones not returned yet would be pledging. Wolken stated the Board of Directors are voting members on the Main Street Committee and they are looking for someone willing to help at the various activities. The Board would oversee the Executive Director. Langerman moved to approve Resolution #2022-57 Authorizing participation in the Main Street Iowa program, acknowledging City understanding that it will be expected to participate in the development of the program

Regular Council Meeting
April 18, 2022

and to financially support the program, and that a City official will be appointed to represent the City on the local Main Street governing board of directors. Peach seconded, roll call unanimous.

Peach moved to approve appointment of Jacob Oswald to represent the City on the local Main Street governing board of directors. Hanken seconded, roll call unanimous.

Smith reported he advertised for a full-time paramedic, with the deadline of April 1, 2022. The candidates were evaluated and he selected Ryan Sutcliffe to fill the position and wage set at \$22.85/per hour, per union contract. Langerman moved to approve Resolution #2022-58 Approving the hiring of a Monticello Ambulance Full-Time Paramedic and setting wage, Hanken seconded, roll call unanimous.

Smith reported he gave City Clerk Hinrichsen a check in the amount of \$174,100.00 for the playground equipment. Langerman moved to approve Resolution #2022-59 Authorizing purchase of the All-Inclusive and Interactive Playground project equipment, Peach seconded, roll call unanimous.

Kahler reported he advertised for a Public Works employee and applications are due Friday. He would like Council approval to hire employee at \$20.00 per hour, per union contract. Goedken reported the County opened their union contract and included all employees in the raises and school included all teachers in their raise proposal. Goedken stated City has good employees and would hate to lose them. Lux moved to approve Resolution #2022-60 Approving the hiring of Public Works employee and setting wage, Hanken seconded, roll call unanimous.

Farnum reported working with Julie Ford at the USDA related to the sewer treatment plant grant, with help of engineer and Hinrichsen. If the USDA awards the grant to Monticello, then staff will work on cash flow projections.

Farnum is working on agreement with Dean Stevens related to 449 North Sycamore Street property.

Farnum reported Jones County Public Health is working with Healthy Hometown to hold a discussion with public leaders from across Jones County to discuss potential project in our towns, on April 28, 2022 at 6 PM at the Lawrence Community Center in Anamosa.

Farnum reported Main Street Iowa State Coordinator, Michael Wagler will be in town on April 28th to look at the downtown.

Hinrichsen handed out the proposed budget amendments, noting the self-insurance for ambulance will need to be increased around \$3,000.

Kahler reported getting bulk asphalt and will start patching holes tomorrow.

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April 18, 2022

Smith stated he was contacted by a Clarke University student who would like to do an internship with the Police Department. He is studying Criminal Justice and is required to do an internship to graduate. This will be an unpaid internship.

Tjaden updated Council on progress of the 7th Street Project. It was discovered there was a lead line into a home on 7th Street and a local plumber will be replacing that line. Pirc-Tobin will be boring the water main along Oak Street which will reduce the costs of installing. They plan to install the hydrants and valves this week. Yeoman questioned when Pirc-Tobin would have their equipment removed from the City Park property, as the Fair Board would like to bury the power line along the fence. Tjaden thought by May 1st it would be removed.

Oswald reported they started Spring cleanup of various city properties. They are still looking for lifeguards to staff the pool.

Turnis reported the library has several programs coming up. Turnis also reported the Storywalk vandalism has been taken care of and the three individuals will be doing community service with the Park & Rec Department.

Peach moved to adjourn the meeting at 7:04 p.m.

Dave Goedken, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - APRIL 21, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	April 4 - 17, 2022				
Jacob Gravel	\$ 1,840.01	\$ 172.01	0.00	0.00	\$ 1,334.71
Mason Hanson	381.60	-	0.00	0.00	315.84
David Husmann	2,283.64	375.64	0.00	0.00	1,314.73
Mary Intlekofer	2,408.85	500.85	0.00	0.00	1,630.17
Lori Lynch	3,007.88	933.48	0.00	0.00	1,991.46
Chloe Mogensen	325.61	-	0.00	0.00	272.86
Curtis Wyman	1,810.19	78.19	0.00	3.63	1,236.56
TOTAL AMBULANCE	\$ 12,057.78	\$ 2,060.17	0.00	3.63	\$ 8,096.33
CEMETERY	April 2 - 15, 2022				
Dan McDonald	\$ 1,744.00	\$ -	0.00	0.00	\$ 1,268.51
TOTAL CEMETERY	\$ 1,744.00	\$ -	0.00	0.00	\$ 1,268.51
CITY HALL	April 3 - 16, 2022				
Cheryl Clark	\$ 1,772.01	\$ -	0.00	33.01	\$ 1,205.71
Russ Farnum	3,903.85	-	0.00	0.00	2,654.95
Sally Hinrichsen	2,614.03	-	0.00	0.00	1,655.03
Nanci Tuel	1,596.54	22.14	0.00	0.00	1,075.83
TOTAL CITY HALL	\$ 9,886.43	\$ 22.14	0.00	33.01	\$ 6,591.52
COUNCIL / MAYOR					
Scott Brighton	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Dave Goedken	500.00	-	0.00	0.00	453.30
Brenda Hanken	300.00	-	0.00	0.00	276.05
Candy Langerman	300.00	-	0.00	0.00	276.05
Chris Lux	300.00	-	0.00	0.00	275.78
Wayne Peach	300.00	-	0.00	0.00	235.05
Tom Yeoman	300.00	-	0.00	0.00	275.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,068.06
LIBRARY	April 4 - 17, 2022				
Molli Hunter	\$ 987.20	\$ -	0.00	0.00	\$ 778.08
Penny Schmit	1,188.80	-	0.00	0.00	687.11
Michelle Turnis	1,705.44	-	0.00	0.00	1,089.54
TOTAL LIBRARY	\$ 3,881.44	\$ -	0.00	0.00	\$ 2,554.73
MBC	April 4 - 17, 2022				
Jacob Oswald	\$ 2,089.42	\$ -	0.00	0.00	\$ 1,573.85
Kegan Arduser	1,384.62	-	0.00	0.00	1,056.57
TOTAL MBC	\$ 3,474.04	\$ -	0.00	0.00	\$ 2,630.42
POLICE	April 4 - 17, 2022				
Zachary Buehler	\$ 2,258.36	\$ -	0.00	0.00	\$ 1,674.98
Peter Fleming	2,314.20	-	0.00	5.25	1,633.33
Dawn Graver	2,500.47	-	0.00	0.00	1,804.94
Erik Honda	2,538.95	-	0.00	0.25	1,888.96
Jordan Koos	2,568.82	-	0.00	0.25	1,853.89
Britt Smith	3,071.06	-	0.00	0.00	2,255.42
Madonna Staner	1,576.00	-	0.00	0.00	1,197.89

PAYROLL - APRIL 21, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Brian Tate	2,545.14	-	0.00	0.00	1,886.10
TOTAL POLICE	\$ 19,373.00	\$ -	0.00	5.75	\$ 14,195.51
ROAD USE	April 2 - 15, 2022				
Zeb Bowser	\$ 1,744.00	\$ -	0.00	0.00	\$ 1,286.84
Jasper Scott	1,744.00	-	0.00	2.38	1,240.34
TOTAL ROAD USE	\$ 3,488.00	\$ -	0.00	2.38	\$ 2,527.18
SANITATION	April 2 - 15, 2022				
Michael Boyson	\$ 2,327.15	\$ -	0.00	0.00	\$ 1,706.15
Nick Kahler	2,131.80	-	0.00	0.00	1,471.94
TOTAL SANITATION	\$ 4,458.95	\$ -	0.00	0.00	\$ 3,178.09
SEWER	April 2 - 15, 2022				
Tim Schultz	\$ 2,122.73	\$ 130.73	0.00	3.50	\$ 1,478.80
Jim Tjaden	2,461.54	-	0.00	0.00	1,786.99
TOTAL SEWER	\$ 4,584.27	\$ 130.73	0.00	3.50	\$ 3,265.79
WATER	April 2 - 15, 2022				
Daniel Pike	\$ 1,968.00	\$ -	5.25	33.00	\$ 1,419.31
TOTAL WATER	\$ 1,968.00	\$ -	5.25	33.00	\$ 1,419.31
TOTAL - ALL DEPTS.	\$ 67,215.91	\$ 2,213.04	5.25	81.27	\$ 47,795.45

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
BAKER PAPER CO INC	PD SUPPLIES		80.77		
IOWA STATE SHERIFFS &	PD TRAINING - STANER		25.00		

	110 POLICE DEPARTMENT TOTAL		105.77		
STREET LIGHTS					
ALLIANT ENERGY-IES	WELTER DR STREETLIGHTS		151.29		

	230 STREET LIGHTS TOTAL		151.29		
AQUATIC CENTER					
NEXT GENERATION PLBG & HTG LLC	POOL EQUIP REPAIR/MAINT		3,728.08		

	440 AQUATIC CENTER TOTAL		3,728.08		
CITY HALL/GENERAL BLDGS					
EMERALD KISSINGER	CH TRAINING - TUEL		150.00		

	650 CITY HALL/GENERAL BLDGS TOTAL		150.00		

	001 GENERAL TOTAL		4,135.14		
MONTICELLO BERNDES CENTER					
PARKS					
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES		38.59		
EMERALD KISSINGER	MBC TRAINING - ARDUSER		150.00		
PEPSI COLA BOTTLING CO	MBC CONCESSIONS		246.50		
WELLS FARGO VENDOR FINANCIAL	2020 TOOLCAT PAYMENT		1,048.95		

	430 PARKS TOTAL		1,484.04		

	005 MONTICELLO BERNDES CENTER TOTAL		1,484.04		
FIRE					
FIRE					
CNH CAPITAL	FIRE EQUIP REPAIR/MAINT		1,138.14		
FIRE SERVICE TRAINING BUREAU	FIRE TRAINING - TAYLOR		50.00		
JOHN DEERE FINANCIAL	FIRE SUPPLIES		31.99		

	150 FIRE TOTAL		1,220.13		

	015 FIRE TOTAL		1,220.13		
AMBULANCE					
AMBULANCE					
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES		33.70		
BAKER PAPER CO INC	AMB SUPPLIES		80.77		
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES		335.84		
CR PHARMACY SERVICE INC	AMB MEDICAL SUPPLIES		44.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
CLIA LABORATORY PROGRAM	AMB LAB CERTIFICATION		180.00		
IOWA DEPT OF HUMAN SERVICES	AMB REFUND		150.51		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL		79.35		
UNITY POINT HEALTH	AMB MEDICAL SUPPLIES		282.24		
ZOLL MEDICAL CORPORATION	AMB EQUIP REPAIR/MAINT		595.00		

	160 AMBULANCE TOTAL		1,781.41		

	016 AMBULANCE TOTAL		1,781.41		
LIBRARY IMPROVEMENT					
LIBRARY					
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS		27.04		
MICHELLE TURNIS	LIB IMP SUMMER READING		24.20		

	410 LIBRARY TOTAL		51.24		

	030 LIBRARY IMPROVEMENT TOTAL		51.24		
LIBRARY					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB BOOKS		133.98		
EMERALD KISSINGER	LIB TRAINING - HUNTER		150.00		
MICRO MARKETING LLC	LIB AUDIO RECORDINGS		144.07		

	410 LIBRARY TOTAL		428.05		

	041 LIBRARY TOTAL		428.05		
SUPER MAC FUND					
SUPER MAC FUND					
EMERALD KISSINGER	SUPER MAC TRAINING - STANER		150.00		

	499 SUPER MAC FUND TOTAL		150.00		

	045 SUPER MAC FUND TOTAL		150.00		
AIRPORT					
AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT		583.23		
INSURANCE ASSOCIATES, INC.	AIRPORT INSURANCE		2,380.00		
MONTICELLO AVIATION INC	AIRPORT MANAGER		2,166.66		

	280 AIRPORT TOTAL		5,129.89		

	046 AIRPORT TOTAL		5,129.89		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ROAD USE					
STREETS					
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES	64.50			
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	2,401.14			
IOWA STATE PRISON INDUSTRIES	RU STREET MAINTENANCE SUPPLIES	154.00			
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT	17.67			
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	333.86			
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	73.13			
MATHY CONSTRUCTION	RU STREET MAINTENANCE SUPPLIES	137.61			
UNITY POINT CLINIC -	RU OSHA - KAHLER	31.50			

	210 STREETS TOTAL		3,213.41		

	110 ROAD USE TOTAL		3,213.41		
TRUST/SLAVKA GEHRET FUND					
LIBRARY					
SCHOOL SPECIALITY, LLC	LIB GEHRET PROGRAMMING	60.88			

	410 LIBRARY TOTAL		60.88		

	178 TRUST/SLAVKA GEHRET FUND TOTAL		60.88		
WATER					
WATER					
BROWN SUPPLY CO INC	WATER SYSTEM	842.00			
HAWKINS WATER TREATMENT	WATER SYSTEM	30.00			
J&R SUPPLY INC	WATER SYSTEM	3,409.00			
JOHN DEERE FINANCIAL	WATER SUPPLIES	12.00			
RANDY KRUEGER	OVERPAYMENT REFUND - HOGGE	105.00			
MUNICIPAL SUPPLY INC	WATER SUPPLIES	258.00			
UNITY POINT CLINIC -	WATER OSHA - SCHULTZ	21.00			

	810 WATER TOTAL		4,677.00		

	600 WATER TOTAL		4,677.00		
CUSTOMER DEPOSITS					
WATER					
BETTY AYERS	WATER DEPOSIT REFUND	.60			
CITY OF MONTICELLO	AYERS/BETTY	755.40			
NOAH NEOFOTIST	WATER DEPOSIT REFUND	4.00			

	810 WATER TOTAL		760.00		

	602 CUSTOMER DEPOSITS TOTAL		760.00		
SEWER					

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SEWER					
AMERICAN BANKERS INSURANCE CO	SEWER FLOOD INSURANCE		1,069.00		
TRACY L CHAPPELL	SEWER EQUIP REPAIR/MAINT		244.03		
ENVIRONMENTAL RESOURCE ASSOC.	SEWER LAB SUPPLIES		320.35		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES		15.16		
MUNICIPAL SUPPLY INC	SEWER SUPPLIES		190.70		
NEXT GENERATION PLBG & HTG LLC	SEWER SYSTEM		150.00		
UNITY POINT CLINIC -	SEWER OSHA - SCHULTZ		31.50		

	815 SEWER TOTAL		2,020.74		

	610 SEWER TOTAL		2,020.74		
SANITATION					
SANITATION					
REPUBLIC SERVICES	RESIDENTIAL GARBAGE		23,433.42		

	840 SANITATION TOTAL		23,433.42		

	670 SANITATION TOTAL		23,433.42		
YARD WASTE SITE					
SANITATION					
MATHY CONSTRUCTION	YARD WASTE GROUNDS SUPPLIES		59.35		

	840 SANITATION TOTAL		59.35		

	675 YARD WASTE SITE TOTAL		59.35		
			=====		
	Accounts Payable Total		48,604.70		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT	
001	GENERAL	4,135.14
005	MONTICELLO BERNDES CENTER	1,484.04
015	FIRE	1,220.13
016	AMBULANCE	1,781.41
030	LIBRARY IMPROVEMENT	51.24
041	LIBRARY	428.05
045	SUPER MAC FUND	150.00
046	AIRPORT	5,129.89
110	ROAD USE	3,213.41
178	TRUST/SLAVKA GEHRET FUND	60.88
600	WATER	4,677.00
602	CUSTOMER DEPOSITS	760.00
610	SEWER	2,020.74
670	SANITATION	23,433.42
675	YARD WASTE SITE	59.35
----- TOTAL FUNDS		48,604.70

Michelle

With all the excellent candidates for board members recently revealed. I think this would be a good time for me to step aside and let someone who would be in a better position to further the library's objectives. This will be effective following the April 12th meeting.

I thank you for your patience with me and my endless questioning. I have enjoyed working for the library board - we seem to have a good time while working.

Don Tapken

City Council Meeting
 Prep. Date: 04/25/2022
 Preparer: Russell Farnum



Agenda Item: # 1
 Agenda Date: 05/02/2022

Communication Page

Agenda Items Description: Voluntary Annexation, “Jellystone Campgrounds” property

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution Petition for Annexation	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: Attorney Nick Strittmatter, on behalf of his clients, Monticello Recreational LLC and Four Points RV Resorts of IA LLC, has petitioned for voluntary annexation of the “Jellystone Campgrounds” property and some adjacent parcels at 201 and 205 East 11th Street, also owned by the petitioners.

The City Council initially approved this request. When preparing to record the annexation, it was discovered that the required notice had not be published. Therefore, the process is being repeated, and this time the publication of the notice has been verified.

Background: The parent company ownership of the Jellystone Campgrounds has petitioned for voluntary annexation of their property in order to receive the benefit of City water and sewer and other services. The property is contiguous to the existing City Limits and can be readily annexed. When annexed, this property will add over \$500,000 to the City’s assessed value.

The new owners of Jellystone Campgrounds are working on their long-term plans for expansion of their facility and improvements to the property. The property is currently served by private wells and several septic tank and leach field facilities. They would like to connect to City water and sewer. A prerequisite is to annex to the City.

The engineering is being worked on for those service connections. Due to the shallow sanitary sewer at the north end of 11th Street, it is likely that the campgrounds will have to build its own lift station (note, the cost of building a City-owned lift station, and subsequent maintenance burden, would not be feasible for the taxpayers of Monticello).

The Planning and Zoning Board reviewed this petition at their regular meeting of February 22, 2022. The P&Z Board recommended approval of the annexation, with the note that the City should not be responsible for their lift station, by a vote of 4-0.

Recommendation: It is recommended that the Council approve the Resolution annexing the properties.

Prepared By and Return To: Russell Farnum, 200 East First Street, Monticello, Iowa 52310
Phone: (319) 465-3577

IN THE NAME AND BY THE AUTHORITY OF THE
CITY OF MONTICELLO, IOWA

RESOLUTION

Resolution Approving and Accepting the Voluntary Annexation of certain properties generally described as the Jellystone Campgrounds, as well as 201 and 205 East 11th Street, adjoining the City of Monticello for at least fifty feet and not creating an island, as same is defined within Iowa Code §368.7(2)

WHEREAS, the City of Monticello, Iowa is an incorporated City within Jones County; and

WHEREAS, the City has received and approved Voluntary Annexation Applications from the owners of properties legally described as set forth within the attached "Exhibit A" to this Resolution, generally described as the Jellystone Campgrounds as well as 201 and 205 East 11th Street; and

WHEREAS, Chapter 368 of the Iowa Code provides the process by which Cities may annex properties seeking voluntary access to the City; and

WHEREAS, notification of the proposed voluntary annexations was given to the Jones County Board of Supervisors by way of a certified mailing, return receipt requested; and

WHEREAS, after further discussion the Council finds the Voluntary Annexation of the properties proposed herein to be appropriate and in the best interests of the City of Monticello, and that same should, therefore, be approved.

NOW, THEREFORE, BE IT RESOLVED that the City of Monticello does hereby approve and accept the Voluntary Annexation those properties described herein and by way of “Exhibit A” attached hereto, and directs the City Clerk to file said documents and to notify said entities as required by the Iowa Code, taking any and all additional steps necessary to finalize the annexation of said properties.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed this 2nd day of May, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

Exhibit A, Legal Descriptions of Subject Properties:

Owned by Monticello Recreational LLC:

Parcel 95-10 located in the E1/2 of the SE1/4 of SECTION 16 and in the W1/2 of the SW1/4 of SECTION 15; all in TOWNSHIP 86 NORTH, RANGE 3, West of the 5th P.M., as shown in the Plat of Survey recorded in PLAT BOOK L, PAGE 34 (and in BOOK 373, PAGE 221) of the Jones County, Iowa records, containing 65.86 acres,

SUBJECT TO the rights of the public in all highways and to all easements of record.

Parcel 2020-87, being part of Parcel 95-09 as shown in Plat Book L, Page 34 of the Jones County Recorder's Office, located in the SW1/4 SW1/4 of SECTION 15, TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., as shown in the PLAT OF SURVEY recorded in PLAT BOOK W, PAGE 168 (and in Document No. 2021-4233) of the Jones County, Iowa records, containing 1.48 acres. **

Owned by Four Points RV Resorts of IA LLC:

205 E. 11th Street:

The WEST 309 FEET of the SOUTH 12 ACRES of the NORTH 30 ACRES of the SW1/4 SW1/4 of SECTION 15, TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., SUBJECT TO a right of way across said tract of land East and West, as reserved by Carlos Eilers and Margaret Eilers, in Warranty Deed, dated November 24, 1956, filed June 1, 1957, and recorded in Book 109, Page 474, of Jones County, Iowa, Records, EXCEPT THE SOUTH 120 FEET THEREOF.

SUBJECT TO and TOGETHER WITH Well Agreement recorded in Document No. 98 99 1493.

TOGETHER WITH an 18 foot easement for ingress and egress as described in Easement Agreement recorded in Document No. 98 99 1494.

201 E. 11th Street:

The SOUTH 120 Feet of the WEST 309 Feet of the SOUTH 12 Acres of the NORTH 30 Acres of the SW1/4 SW1/4 of SECTION 15, TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., SUBJECT TO a right of way across said tract of land East and West, as reserved by Carlos Eilers and Margaret Eilers, in Warranty Deed, dated November 24, 1956, filed June 1, 1957, and recorded in Book 109, Page 474, of Jones County, Iowa, Records.

SUBJECT TO and TOGETHER WITH Well Agreement recorded in Document No. 98 99 1493.

TOGETHER WITH an 18 foot easement for ingress and egress as described in Easement Agreement recorded in Document No. 98 99 1494.

**NOTE: The City believes Parcel 2020-87 may already be annexed.

Attachment "A"

APPLICATION FOR VOLUNTARY ANNEXATION
City of Monticello, Iowa

TO THE CITY OF MONTICELLO, IOWA:

The undersigned, being all of the owners of the property lying adjacent to the corporate limits of the City of Monticello, Iowa as shown in Exhibit "A" attached hereto and by this reference made a part hereof, respectfully request:

That the Territory as shown in said Exhibit "A" be annexed to become a part of the City of Monticello, Iowa; that the undersigned consists of all of the property owners of the property as shown on the map, Exhibit "B", attached hereto.

Property Address: 22128 HWY 38 & 131 E. 11th ST. 201 E. 11th ST. 205 E. 11th ST.
Monticello IA & Monticello IA & Monticello IA & Monticello IA

MONTICELLO RECREATIONAL LLC FOUR POINTS RV RESORTS OF IA LLC

Print Name

NICK STRITTMATTER, Attorney

Print Name

NICK STRITTMATTER, Attorney

Sign Name

Nick Strittmatter

Sign Name

Nick Strittmatter

Date

Jan 27, 2022

Date

Jan 27, 2022

Received by:

Marcie Lul

Date Received:

1-27-2022

OWNED

by

Monticello Recreational LLC

PARCEL 95-10 located in the E½ of the SE¼ of SECTION 16 and in the W½ of the SW¼ of SECTION 15; all in TOWNSHIP 86 NORTH, RANGE 3, West of the 5th P.M., as shown in the Plat of Survey recorded in PLAT BOOK L, PAGE 34 (and in BOOK 373, PAGE 221) of the Jones County, Iowa records, containing 65.86 acres,

SUBJECT TO the rights of the public in all highways and to all easements of record.

Parcel 2020-87, being part of Parcel 95-09 as shown in Plat Book L, Page 34 of the Jones County Recorder's Office, located in the SW¼ SW¼ of SECTION 15, TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., as shown in the PLAT OF SURVEY recorded in PLAT BOOK W, PAGE 168 (and in Document No. 2021-4233) of the Jones County, Iowa records, containing 1.48 acres.

EXHIBIT A, page 1

OWNED
by

FOUR POINTS RV Resorts of IA LLC

205 E. 11th Street °

The WEST 309 FEET of the SOUTH 12 ACRES of the NORTH 30 ACRES of the SW1/4 SW1/4 of SECTION 15, TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., SUBJECT TO a right of way across said tract of land East and West, as reserved by Carlos Eilers and Margaret Eilers, in Warranty Deed, dated November 24, 1956, filed June 1, 1957, and recorded in Book 109, Page 474, of Jones County, Iowa, Records, EXCEPT THE SOUTH 120 FEET THEREOF.

SUBJECT TO and TOGETHER WITH Well Agreement recorded in Document No. 98 99 1493.

TOGETHER WITH an 18 foot easement for ingress and egress as described in Easement Agreement recorded in Document No. 98 99 1494.

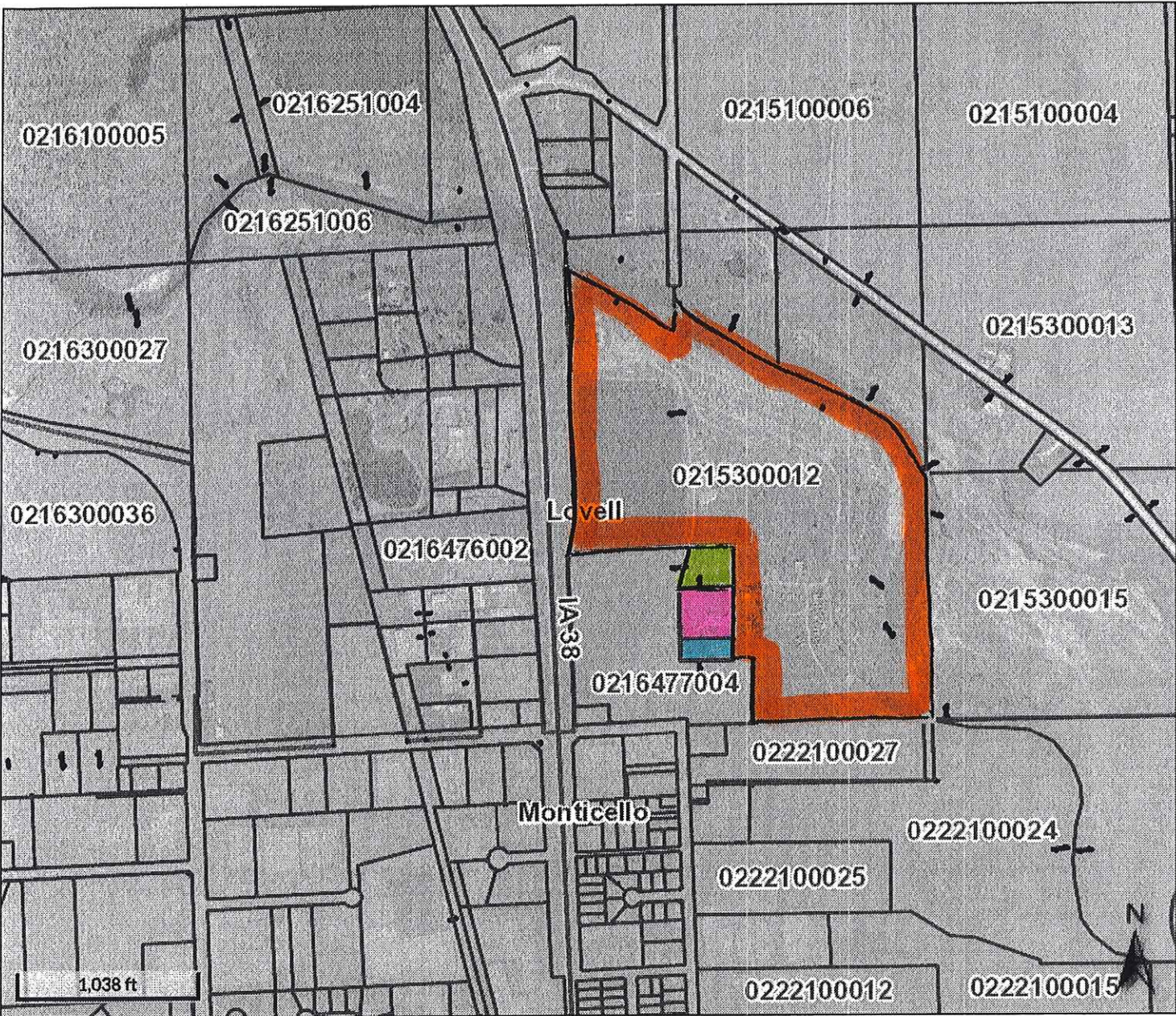
201 East 11th Street °

The SOUTH 120 Feet of the WEST 309 Feet of the SOUTH 12 Acres of the NORTH 30 Acres of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ of SECTION 15, TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., SUBJECT TO a right of way across said tract of land East and West, as reserved by Carlos Eilers and Margaret Eilers, in Warranty Deed dated November 24, 1956, filed June 1, 1957, and recorded in Book 109, Page 474, of Jones County, Iowa, Records.

SUBJECT TO and TOGETHER WITH Well Agreement recorded in Document No. 98 99 1493.

TOGETHER WITH an 18 foot easement for ingress and egress as described in Easement Agreement recorded in Document No. 98 99 1494.

EXHIBIT A, page 2



Overview

Legend

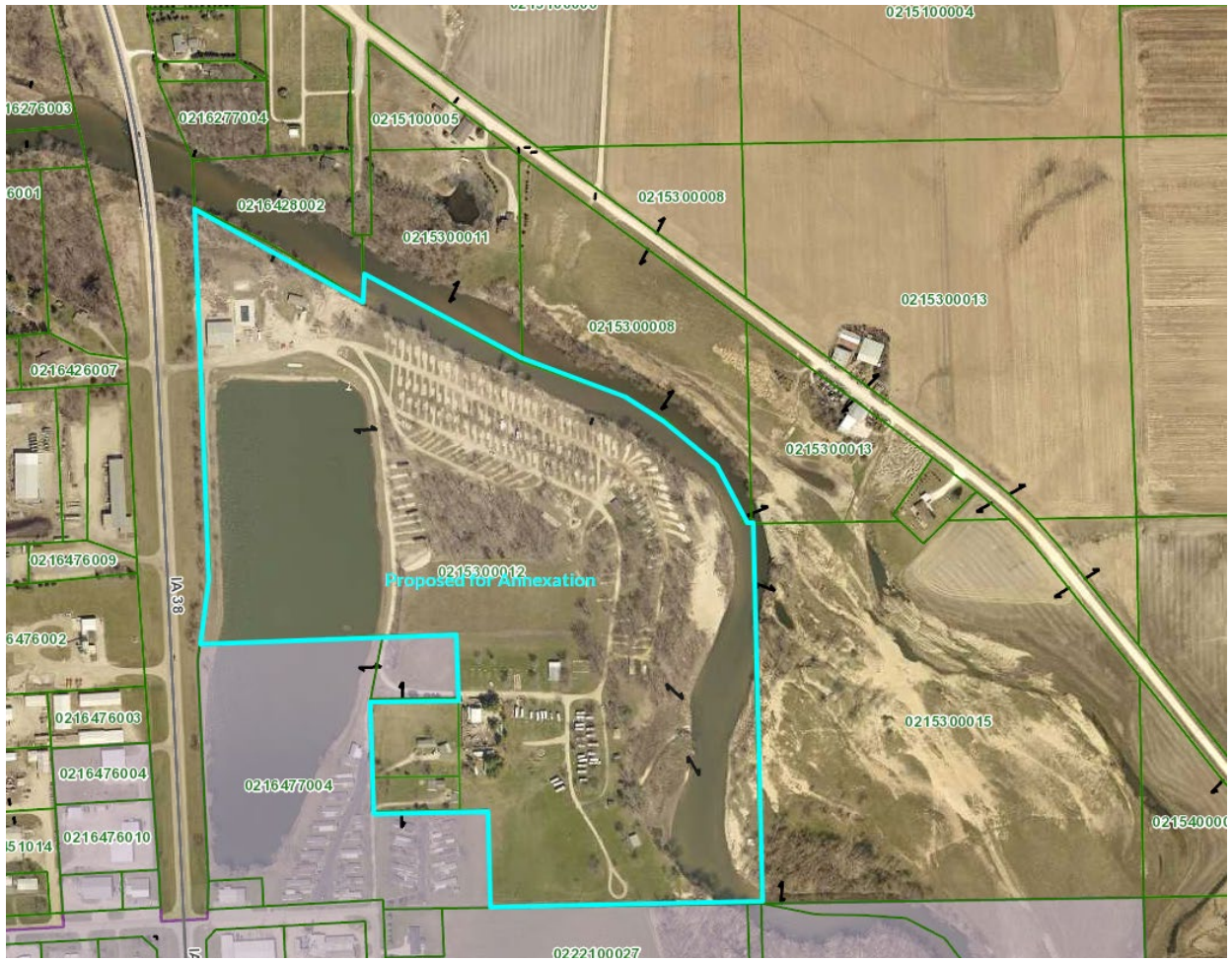
- Co
- Po
- Parcel**
- Pa
- Str
- Lar
- Car
- Ma

Parcel ID	0215300012	Alternate ID	150000	Owner Address	MONTICELLO RECREATIONAL LLC
Sec/Twp/Rng	15-86-03	Class	C		921 RYAN ST STE NE
Property Address	22128 HIGHWAY 38	Acreeage	4.5		LAKE CHARLES, LA 70601
	MONTICELLO				
District	LOVMO				
Brief Tax Description	15 86 03 PARCEL 95-10 INS 1/2 SEC 15 & 16 FRC 4.50 ACRES				
	(Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED, BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRA MUNDUM. THIS MAP CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 1/26/2022
 Last Data Uploaded: 1/25/2022 5:37:15 PM

EXHIBIT B



City Council Meeting
Prep. Date: 04/27/2022
Preparer: Russell Farnum



Agenda Item: # 2
Agenda Date: 05/02/2022

Communication Page

Agenda Items Description: Plat of Parcel 2022-32

Type of Action Requested: Resolution

Attachments & Enclosures:

Plat

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: This is a minor plat to correct a lot line misunderstanding or error.

Background: This plat has a minor change to a lot line between Lots 13 and 14 in Cedar View Estates. The property is unincorporated and located north of the City and on the east side of Highway 151, but within the City’s extraterritorial jurisdiction for subdivision reviews. A map of the location of the property is on the following page.

The proposed plat moves the lot line at the edge of the cul de sac by six feet to the northeast. There are no other changes proposed.

The proposed lot line change does not have any impact upon the future growth and development of the City. The review is required prior to the County allowing the recording of the plat.

Recommendation: The plat looks complete and correct; the changes are not impactful to the City or any of the surrounding area. The Planning and Zoning Commission reviewed this plat at their regular meeting of April 26, and unanimously recommended approval.



4300029

0214400042

0214300014

0214300025

0214300010

US 151

Richland Road

SUBJECT PROPERTIES

022

0223200004

0223 128002

0223-102021

0223200006

0223176002

0223151005

0223200007

0223177001

02234000

0223200008

00001

02233 00003

0223400002

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Plat of Survey to Parcel 2022-32 for Property at 21800 Cardinal Court

WHEREAS, The Plat of Survey to Parcel 2022-32 for property at 21800 Cardinal Court has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The Plat was created to add land to the existing lot and moves the lot line at the edge of the cul de sac by six feet to the northeast, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey for property at 21800 Cardinal Court should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey for property at 21800 Cardinal Court.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 2nd day of May, 2022.

David Goedken, Mayor

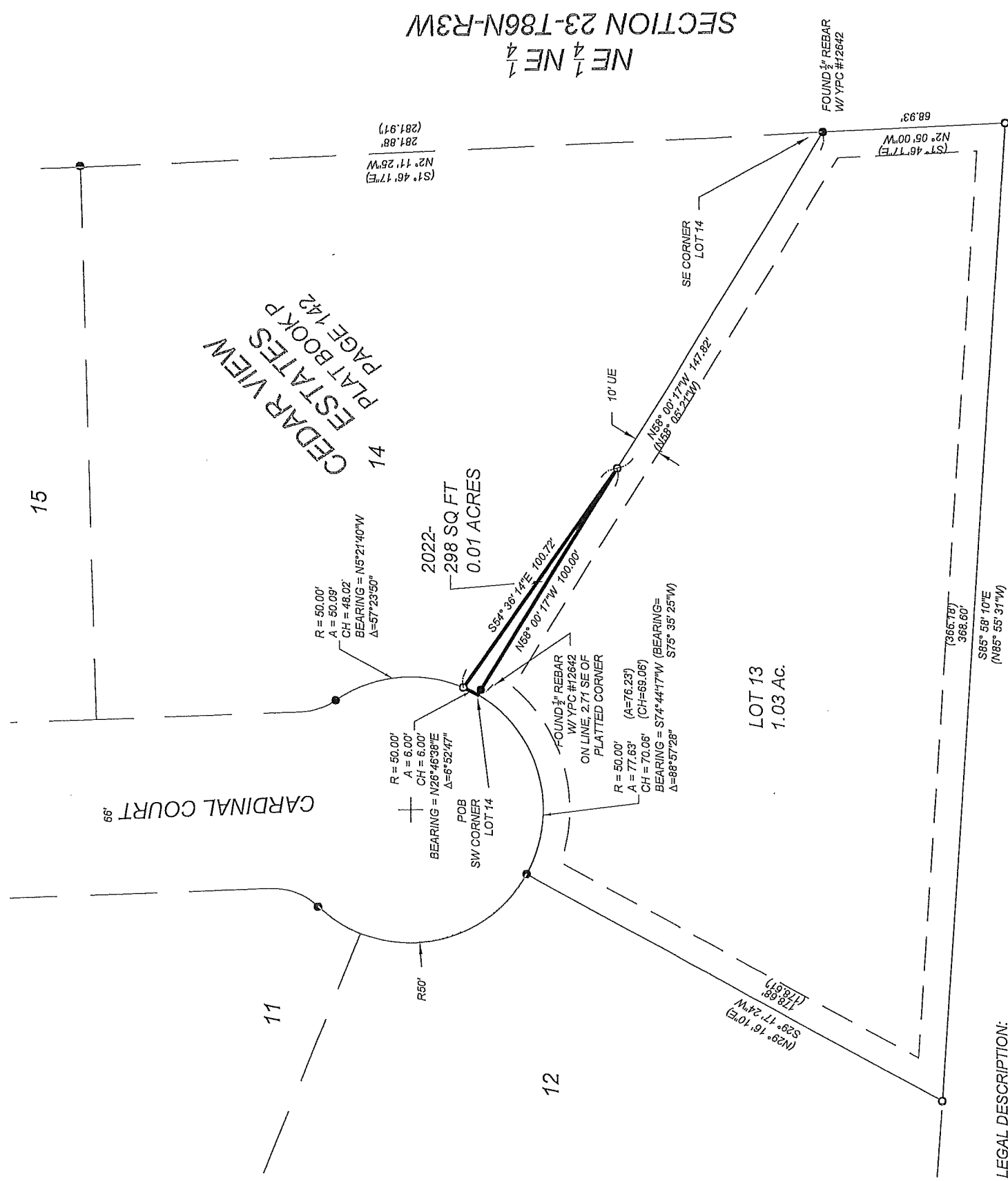
Attest:

Sally Hinrichsen, City Clerk/Treasurer

PLAT OF SURVEY PARCEL 2022-32

Recorder's Stamp:

Index Legend
 Location Description Part of Lot 14, Cedar View Estates, Jones County, Iowa
 Requestor Devin Arduser and Darcy Moore
 Proprietor Jessalyn Bader and Justin Bader
 Surveyor Stephen M. Brain, PE, LS
 Surveyor Company: Brain Engineering, Inc.
 Return to: SIM Brain, 1540 Midland Ct NE Cedar Rapids, IA 52402 or mikeb@brain-eng.com (319) 294-9424



LEGAL DESCRIPTION:
 A PART OF LOT 14 OF CEDAR VIEW ESTATES, A SUBDIVISION LOCATED IN JONES COUNTY, IOWA MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SW CORNER OF SAID LOT 14;
 THENCE NELY ALONG THE WEST LINE OF SAID LOT 14 ON AN ARC OF 6.00 FEET OF A 50-FOOT CURVE TO THE LEFT, HAVING A CHORD BEARING OF 6.00 FEET BEARING N26°46'38\"/>

SURVEYOR: BRAIN ENGINEERING, INC.
 1540 MIDLAND COURT NE
 CEDAR RAPIDS, IA 52402
 319-294-9424

NOTE: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
 Signed: *[Signature]* Date: 4/8/22

Stephen Michael Brain, L.S.
 My License Renewal Date is December 31, 2022
 License Number 9647
 Pages or sheets covered by this sedi: This Page



- ▲ FOUND SECTION CORNER
- FOUND 5/8" REBAR W/ YPC #6581 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #9647
- POB POINT OF BEGINNING
- 0 RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UDE UTILITY & DRAINAGE EASEMENT
- YPC YELLOW PLASTIC CAP
- OPC ORANGE PLASTIC CAP
- BORDER
- CENTERLINE
- PROPERTY LINE
- SECTION LINE
- ADJACENT PROPERTY/ROW

DATE OF SURVEY: 7/14/21

Title:
 Project No: 574621-10



Drawn: SMB
 4/5/22
 Checked: *[Signature]*
 4/8/22
 Book: 381
 Scale: 1" = 50'

PLAT OF SURVEY

PARCEL 2022-32

City Council Meeting
Prep. Date: 04/27/2022
Preparer: Russell Farnum



Agenda Item: # 3
Agenda Date: 05/02/2022

Communication Page

Agenda Items Description: Final Plat of Parcels 2022-34, 2022-35 and 2022-36, Heavens property on Northridge Drive, west of Birch Street

Type of Action Requested: Resolution	
Attachments & Enclosures: Plat	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: Jim Heavens owns the feed mill at 706 Northridge Drive, just west of Birch Street. He has more land than he needs and would like to divide off 2 parcels.

Background: As noted above, the property owner wishes to sell off two parcels of surplus land. That creates a plat with three parcels, the third being the modified original parcel, that will not be reduced in size.

The property is currently 5 acres. The new lots would be Parcel 2022-34, consisting of 2.64 acres west of the feed mill, and Parcel 2022-35, which is .62 acres north of the feed mill. The remaining lot, 2022-36, will be 1.73 acres. All three parcels have public access through adjacent streets or right-of-ways. Although the access to Parcel 2022-35 is not a public street, that is a legitimate public way that meets the requirements of the City's Subdivision Ordinance.

City water and sewer are also available to the properties, although Parcel 2022-35 would have a long off-site run for a water service (to Northridge Drive), there are utility easements in place to allow that connection to occur.

A map of the property and the surrounding utilities is on the following page.

Because this is a re-subdivision of a lot in an existing lot, and utilities are already provided to the property, there is not a requirement to provide a subdivision plat. This parcel plat is adequate for compliance with the City's Subdivision Ordinance.

Recommendation: The plat is correct and complete, and the project complies with the City ordinances. The Planning and Zoning Commission reviewed this at their regular meeting of April 26 and recommended approval by a vote of 5-0. Approval is recommended.



The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Plat of Survey to Parcels 2022-34, 2022-35 and 2022-36

WHEREAS, The Plat of Survey to Parcels 2022-34, 2022-35 and 2022-36 has been presented to the City Council for approval, same being located within the City Limits of the City of Monticello, and

WHEREAS, The Plat of Survey was created to two parcels off property titled in Jim Heavens and located at 706 Northridge Drive same to be sold by the owner to reduce the surplus land, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey to Parcels 2022-19 should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcels 2022-34, 2022-35 and 2022-36.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 2nd day of May, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

INDEX LEGEND

LOCATION: PARCEL 95-32 IN THE NE1/4 OF THE NW1/4, SECTION 21, T86N, R3W IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

PROPRIETORS: JA HEAVENS & SONS LLC

REQUESTOR: JIM HEAVENS

SURVEYOR: BILL BURGER

SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR

RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 | (563) 855-2028

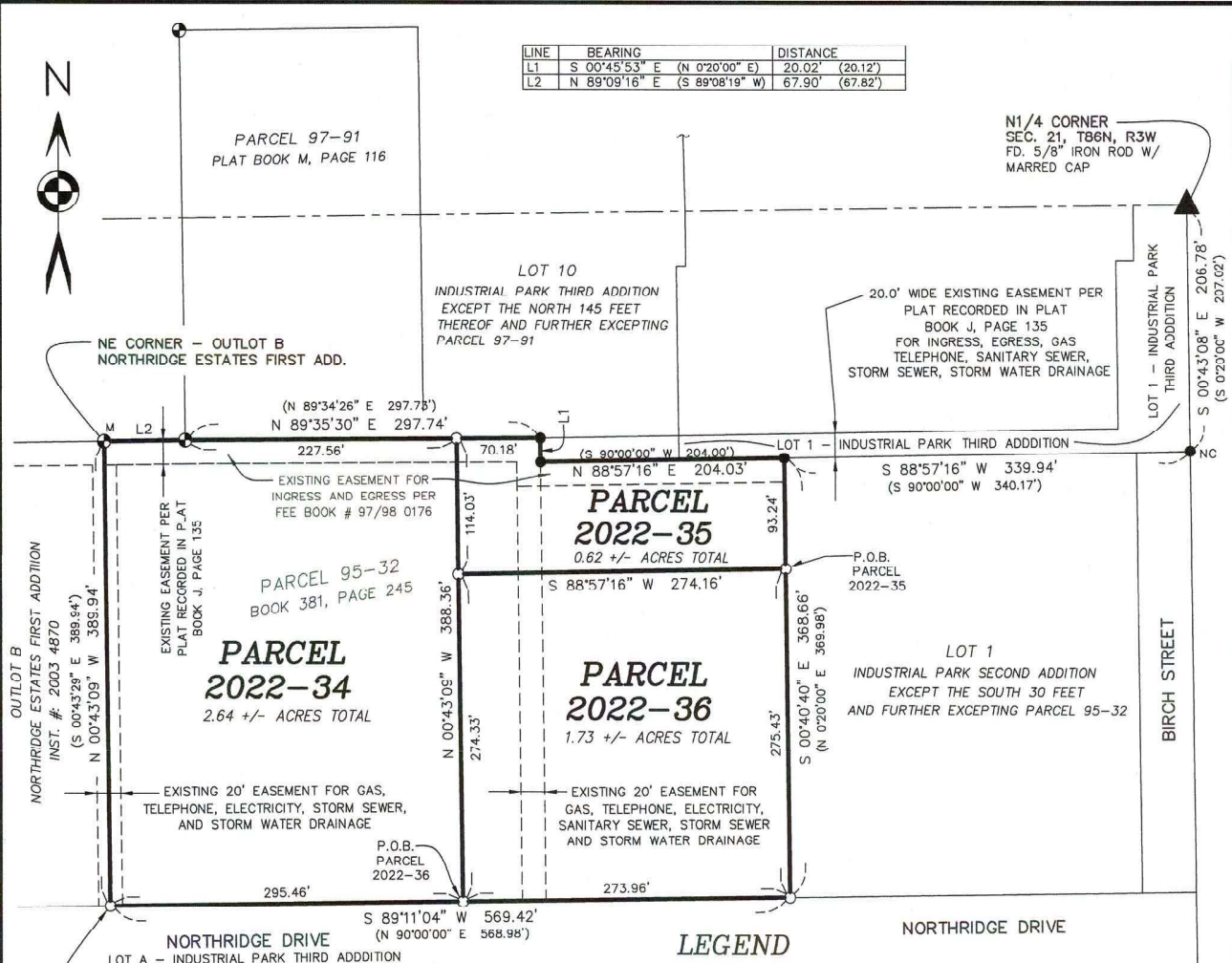
PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY

PARCEL 2022-34 PART OF PARCEL 95-32 IN THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-ONE (21), TOWNSHIP EIGHTY-SIX (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

PARCEL 2022-35 PART OF PARCEL 95-32 IN THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-ONE (21), TOWNSHIP EIGHTY-SIX (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

PARCEL 2022-36 PART OF PARCEL 95-32 IN THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-ONE (21), TOWNSHIP EIGHTY-SIX (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA



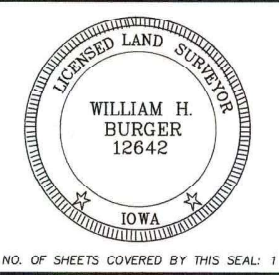
LINE	BEARING	DISTANCE
L1	S 00°45'53" E (N 0°20'00" E)	20.02' (20.12')
L2	N 89°09'16" E (S 89°08'19" W)	67.90' (67.82')

NE CORNER - OUTLOT B NORTHRIDGE ESTATES FIRST ADD.

SE CORNER - OUTLOT B NORTHRIDGE ESTATES FIRST ADD. P.O.B. PARCEL 2022-34

LEGEND

- SET 1/2" IRON ROD W/ YELLOW CAP #12642
- FD. 1/2" IRON ROD W/ RED CAP #11954
- NC FD. 1/2" IRON ROD W/ NO CAP
- M FD. 5/8" IRON ROD W/ YELLOW CAP #14671
- FD. 5/8" IRON ROD W/ MARKED YELLOW CAP
- BOUNDARY LINE SURVEYED
- - - SECTION LINE AND OR 1/4 OR 1/4 SECTION LINE
- - - EXISTING EASEMENT LINE
- () RECORDED AS
- P.O.B. POINT OF BEGINNING



DATE OF SURVEY: 4/18/2022 SCALE: 1" = 100' SHEET 1 OF 4

PROPRIETORS: SEE INDEX LEGEND PLAT REVISED 2/20/21

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022

William H. Burger 4/20/22
WILLIAM H. BURGER #12642 DATE

Wm. Burger
LandSurveyor
510 3rd Street West Court
Worthington, Iowa 52078



May 2, 2022

Mr. Russ Farnum, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

RE: Pay Request #2 and Change Order #5
EAST 7TH STREET UTILITY IMPROVEMENTS
S & A Project # - 121.0022.08
Contractor: Pirc-Tobin Construction, Inc.

Dear Council:

Enclosed for your review and approval is Pay Request #2 from Pirc-Tobin Construction, Inc., and Change Order #5 for the project referenced above. We have reviewed the pay request and find it in agreement with the work completed to date. Change Order #5 includes modifications for placement of the water main additions at Oak Street via trenchless methods for a portion of the work. The Change Order is a net deduction from the total project cost and is of benefit to the contractor and the City. We recommend approval of Pay Request #2 for this project in the amount of **\$219,784.65** to Pirc-Tobin Construction, Inc. Additionally, we recommend approval of Change Order #5 with a **(\$7,391.00)** decrease to the overall project cost. The total project cost would be decreased from \$478,974.20 to \$471,583.20.

If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'A.J. Barry', is written over a light blue circular stamp.

A.J. Barry, P.E.
Civil Engineer

Enclosure: Pay Request #2, Change Order #5

cc: Charlie Arnold, Pirc-Tobin Construction, Inc.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Change Order #5 in the decrease amount of (\$7,391.00), submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project

WHEREAS, Pirc-Tobin Construction, Inc. is contracted with the City to complete the 2021 East 7th Street Utility Improvements Project, and

WHEREAS, Pirc-Tobin Construction, Inc. has submitted Change Order #5 tied to the installation of water main along Highway 38/Oak Street and modifications for placement of the water main additions at Oak Street via trenchless methods for a portion of the work which saves some existing driveway pavements and existing storm sewer infrastructure from being impacted near Oak Street bridge over Kitty Creek to complete water main looping in the decrease amount of (\$7,391.00), and

WHEREAS, The City Engineer has reviewed the proposed Change Order #5 and recommends that it be approved by the City Council.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Change Order #5 submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the decrease amount of (\$7,391.00).

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 2nd day of May, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

CHANGE ORDER NO. 5

OWNER: City of Monticello

PROJECT: East 7th Street Utility Improvements
S&A PROJECT #: 121.0022.08

To: Pirc-Tobin Construction, Inc.
Contractor
2660 Old Quass Rd
Address
Alburnett, IA 52202
City, State, Zip

You are directed to make the following changes in this contract:

1. Description of change to be made:
Modify trenched water main to trenchless water main for approximately 307 LF.

2. Reason for Change:
Modifying the trenched water main to trenchless water main install saves some existing driveway pavements and existing storm sewer infrastructure from being impacted. The trenchless water main install is a \$3/LF addition to the water main trenched bid item, but the modification is an overall deduction in total cost.

3. Settlement for the cost of making the change shall be as follows:

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
38.	REMOVAL OF DRIVEWAY	-44	SY	\$13.00	-\$572.00
42.	DRIVEWAY, PAVED, PCC, 5"	-44	SY	\$85.00	-\$3,740.00
65.	SALVAGE AND REINSTALL EXISTING STORM, 12"	-100	LF	\$40.00	-\$4,000.00
67.	WATER MAIN, TRENCHLESS, PVC, AWWA C900 (DR-18), 8"	307	LF	\$3.00	\$921.00
TOTAL					-\$7,391.00

4. This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of -\$7391.00 divided as follows:

	<u>Contract Amount</u>	<u>Contract Completion Date</u>
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$478,974.20	May 31, 2022
Change due to this C.O. (+ or -)	(\$7,391.00)	0
Totals including this C.O.:	\$471,583.20	May 31, 2022

The change described herein is understood, and the terms of settlement are hereby agreed to:

Pirc-Tobin Construction, Inc.
CONTRACTOR

By _____

DATE: _____

Snyder & Associates, Inc.
ENGINEER

By _____
A.J. Barry, P.E.

DATE: _____

City of Monticello
OWNER

By _____
Dave Goedken, Mayor

DATE: _____

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Pay Request #2 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$219,784.65

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Pirc-Tobin Construction was hired to complete the 2021 East 7th Street Utility Improvements Project, and

WHEREAS, The City Engineer has reviewed the 2nd pay request from Pirc-Tobin related to said project and recommends that it be paid in the amount of \$219,784.65, same reflecting the maintenance of a 5% retainer in the amount of \$15,137.82, and

WHEREAS, The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #2 from Pirc-Tobin Construction and authorizes payment in the amount of \$219,784.65.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 2nd day of May 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

APPLICATION FOR PARTIAL PAYMENT NO. 2

PROJECT: East 7th Street Utility Improvements

S&A PROJECT NO.: 121.0022.08

OWNER: City of Monticello
CONTRACTOR: Pirc-Tobin Construction, Inc.
ADDRESS: 2660 Old Quaas Rd
Alburnett, IA 52202
DATE: 4/27/2022

PAYMENT PERIOD: 3/25/2022
to 4/22/2022

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 302,698.70
Net Change by Change Order: \$ 176,275.50
Contract Amount to Date: \$ 478,974.20

CONTRACT PERIOD: TOTAL WORKING DAYS

Completion Date: May 31, 2022

Days between Start Date
and Completion Date: 89

2. WORK SUMMARY:

Total Work Performed to Date: \$ 302,756.36
Retainage: 5% \$15,137.82
Total Earned Less Retainage: \$287,618.54
Less Previous Applications for Payment: \$ 67,833.89
AMOUNT DUE THIS APPLICATION: \$219,784.65

Added by Change Order: 0

Total Time: 89

Time Used to Date: 50

Time Remaining: 39

Percentage of Time Used: 56%

Percentage of Work Performed 63%

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Pirc-Tobin Construction, Inc.
CONTRACTOR

By _____ DATE: _____

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By _____ DATE: _____
A.J. Barry, P.E.

5. OWNER'S APPROVAL

City of Monticello
OWNER

By _____ DATE: _____
Dave Goedken, Mayor

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	GRUBBING	27	UNIT	\$ 35.00	\$ 952.00	43.50		\$ 1,522.50
2.	TOPSOIL, ON-SITE	55	CY	\$ 12.50	\$ 687.50	27		\$ 337.50
3.	TOPSOIL, OFF-SITE	55	CY	\$ 32.00	\$ 1,760.00	27		\$ 864.00
4.	SUBGRADE PREPARATION	127	SY	\$ 1.00	\$ 127.00	0		\$ -
5.	SUBGRADE TREATMENT, TYPE 4, GEOGRID	127	SY	\$ 11.00	\$ 1,397.00	212.1		\$ 2,333.10
6.	SUBBASE, MODIFIED, 12"	127	SY	\$ 14.50	\$ 1,841.50	140		\$ 2,030.00
7.	REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4"	45	LF	\$ 6.90	\$ 310.50	49		\$ 338.10
8.	FILLING AND PLUGGING OF KNOWN PIPE CILVERTS, PIPES, CONDUITS, WATER MAIN, 4"	413	LF	\$ 3.00	\$ 1,239.00	0		\$ -
9.	COMPACTION TESTING	1	LS	\$ 1,330.20	\$ 1,330.20	1		\$ 1,330.20
10.	TRENCH FOUNDATION	30	TON	\$ 40.00	\$ 1,200.00	7.17		\$ 286.80
11.	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	66	CY	\$ 20.00	\$ 1,320.00	0		\$ -
12.	TRENCH COMPACTION TESTING	1	LS	\$ 1,330.20	\$ 1,330.20	1.00		\$ 1,330.20
13.	LIME BACKFILL	140	CY	\$ 23.00	\$ 3,220.00	140.0		\$ 3,220.00
14.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	112	LF	\$ 125.00	\$ 14,000.00	112		\$ 14,000.00
15.	REMOVAL OF SANITARY SEWER, PVC, 8"	64	LF	\$ 6.90	\$ 441.60	94		\$ 648.60
16.	STORM SEWER, TRENCHED, RCP, 12"	65	LF	\$ 78.50	\$ 5,102.50	65		\$ 5,102.50
17.	REMOVAL OF STORM SEWER, VCP, 12"	65	LF	\$ 8.40	\$ 546.00	65		\$ 546.00
18.	PRE-REHABILITATION CLEANING AND INSPECTION, 8"	312	LF	\$ 5.60	\$ 1,747.20	0		\$ -
19.	REMOVE PROTRUDING SERVICE CONNECTIONS	6	EA	\$ 168.00	\$ 1,008.00	0		\$ -
20.	CIPP MAIN LINING	312	LF	\$ 57.00	\$ 17,784.00	0		\$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	440	LF	\$ 58.00	\$ 25,520.00	440		\$ 25,520.00
22.	WATER MAIN, TRENCHED, DIP, 8" (W/ NITRILE GASKETS)	0	LF	\$ 75.00	\$ -	0		\$ -
23.	FITTING, ALL FITTINGS, WATER MAIN	908	LB	\$ 13.00	\$ 11,804.00	449		\$ 5,837.00
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE)	56	LF	\$ 200.00	\$ 11,200.00	0		\$ -
25.	WATER SERVICE CORPORATION, 1" (FIELD VERIFY SIZE)	7	EA	\$ 473.00	\$ 3,311.00	0		\$ -
26.	WATER SERVICE CURB STOP AND BOX, 6"	4	EA	\$ 551.00	\$ 2,204.00	0		\$ -
27.	VALVE, GATE, 8"	3	EA	\$ 1,900.00	\$ 5,700.00	3		\$ 5,700.00
28.	FIRE HYDRANT ASSEMBLY	1	EA	\$ 5,800.00	\$ 5,800.00	1		\$ 5,800.00
29.	FLUSHING DEVICE (BLOWOFF), 2"	2	EA	\$ 2,000.00	\$ 4,000.00	1		\$ 2,000.00
30.	FIRE HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 897.00	\$ 897.00	1		\$ 897.00
31.	MANHOLE, SW-301, 48"	4	EA	\$ 6,850.00	\$ 27,400.00	4		\$ 27,400.00
32.	INTAKE, SW-501	2	EA	\$ 3,500.00	\$ 7,000.00	2		\$ 7,000.00
33.	REMOVE MANHOLE	4	EA	\$ 863.00	\$ 3,452.00	4		\$ 3,452.00
34.	REMOVE INTAKE	2	EA	\$ 666.00	\$ 1,332.00	2		\$ 1,332.00
35.	MANHOLE LINING WITH HAND PLACED CEMENTITIOUS MORTAR LINER, 1/2" THICKNESS	30	VF	\$ 450.00	\$ 13,500.00	0		\$ -
36.	CURB AND GUTTER, MATCH EXISTING WIDTH	244	LF	\$ 28.00	\$ 6,832.00	270		\$ 7,560.00
37.	REMOVAL OF SIDEWALK	104	SY	\$ 15.00	\$ 1,560.00	104		\$ 1,560.00
38.	REMOVAL OF DRIVEWAY	18	SY	\$ 13.00	\$ 234.00	20		\$ 260.00
39.	SIDEWALK, PCC, 4"	58	SY	\$ 99.50	\$ 5,771.00	47.4		\$ 4,716.30
40.	SIDEWALK, PCC, 6"	71	SY	\$ 133.00	\$ 9,443.00	57		\$ 7,581.00
41.	DETECTABLE WARNING, CAST IRON	80	SF	\$ 50.50	\$ 4,040.00	60		\$ 3,030.00
42.	DRIVEWAY, PAVED, PCC, 5"	18	SY	\$ 78.00	\$ 1,404.00	20		\$ 1,560.00
43.	DRIVEWAY, GRANULAR	16	SY	\$ 15.50	\$ 248.00	28		\$ 434.00
44.	FULL DEPTH PATCHES	283	SY	\$ 150.00	\$ 42,450.00	361.1		\$ 54,165.00
45.	SUBBASE OVER-EXCAVATION	18	TON	\$ 46.50	\$ 837.00	19.84		\$ 922.56
46.	CURB AND GUTTER REMOVAL	244	LF	\$ 3.00	\$ 732.00	270		\$ 810.00
47.	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	5	STA	\$ 500.00	\$ 2,400.00	5		\$ 2,500.00
48.	PAINTED PAVEMENT MARKINGS, DURABLE	4	STA	\$ 770.00	\$ 2,695.00	4		\$ 3,080.00
49.	PAVEMENT MARKINGS REMOVED	1	STA	\$ 475.00	\$ 617.50	1		\$ 475.00
50.	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 8,750.00	\$ 8,750.00	1.00		\$ 8,750.00
51.	REMOVAL AND SALVAGE OF SIGN	6	EA	\$ 84.00	\$ 504.00	6		\$ 504.00
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0	AC	\$ 8,400.00	\$ 1,680.00	0		\$ -
53.	FILTER SOCK, 8"	385	LF	\$ 3.10	\$ 1,193.50	0		\$ -
54.	FILTER SOCKS, REMOVAL	385	LF	\$ 0.10	\$ 38.50	0		\$ -
55.	MOBILIZATION	1	LS	\$ 25,000.00	\$ 25,000.00	1.00		\$ 25,000.00
56.	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 350.00	\$ 350.00	0		\$ -

57.	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 200.00	\$ 200.00	0		\$ -
58.	CONCRETE WASHOUT	1	LS	\$ 515.00	\$ 515.00	1		\$ 515.00
59.	WATER MAIN WITH CASING PIPE, TRENCHED, PVC AWWA C900 (DR-18), 8"	20	LF	\$ 237.00	\$ 4,740.00	0		\$ -
					TOTAL ORIGINAL CONTRACT = \$ 302,698.70	\$ 242,250.36		
CHANGE ORDER SUMMARY:								
Change Order No. 1								
8.	FILLING AND PLUGGING OF KNOWN PIPE CILVERTS, PIPES, CONDUITS, WATER MAIN, 4"	-413	LF	\$ 3.00	\$ (1,239.00)	0	1	\$ -
14.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	55	LF	\$ 125.00	\$ 6,875.00	55	1	\$ 6,875.00
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	20	LF	\$ 58.00	\$ 1,160.00	20	1	\$ 1,160.00
23.	FITTING, ALL FITTINGS, WATER MAIN	-414	LB	\$ 13.00	\$ (5,382.00)	0	1	\$ -
31.	MANHOLE, SW-301, 48"	4	EA	\$ 6,850.00	\$ 27,400.00	4	1	\$ 27,400.00
33.	REMOVE MANHOLE	4	EA	\$ 863.00	\$ 3,452.00	4	1	\$ 3,452.00
35.	MANHOLE LINING WITH HAND PLACED CEMENTITIOUS MORTAR LINER, 1/2" THICKNESS	-30	VF	\$ 450.00	\$ (13,500.00)	0	1	\$ -
44.	FULL DEPTH PATCHES	17	SY	\$ 150.00	\$ 2,550.00	17	1	\$ 2,550.00
59.	WATER MAIN WITH CASING PIPE, TRENCHED, PVC AWWA C900 (DR-18), 8"	-20	LF	\$ 237.00	\$ (4,740.00)	0	1	\$ -
Change Order No. 2								
3.	TOPSOIL, OFF-SITE	20	CY	\$ 32.00	\$ 640.00	0	2	\$ -
13.	LIME BACKFILL	45	CY	\$ 23.00	\$ 1,035.00	0	2	\$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	189	LF	\$ 117.50	\$ 22,207.50	0	2	\$ -
23.	FITTING, ALL FITTINGS, WATER MAIN	198	LB	\$ 18.00	\$ 3,564.00	0	2	\$ -
27.	VALVE, GATE, 8"	1	EA	\$ 2,000.00	\$ 2,000.00	0	2	\$ -
29.	FLUSHING DEVICE (BLOWOFF), 2"	1	EA	\$ 2,000.00	\$ 2,000.00	0	2	\$ -
37.	REMOVAL OF SIDEWALK	5	SY	\$ 15.00	\$ 75.00	0	2	\$ -
38.	REMOVAL OF DRIVEWAY	15	SY	\$ 13.00	\$ 195.00	0	2	\$ -
44.	FULL DEPTH PATCHES	63	SY	\$ 150.00	\$ 9,450.00	0	2	\$ -
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0	AC	\$ 8,400.00	\$ 336.00	0	2	\$ -
60.	TEMPORARY TRAFFIC CONTROL - OAK STREET	1	LS	\$ 3,500.00	\$ 3,500.00	0.5	2	\$ 1,750.00
61.	FLAGGERS PER EACH	2	DAY	\$ 540.00	\$ 1,080.00	0.00	2	\$ -
63.	MOBILIZATION - OAK STREET	1	LS	\$ 7,850.00	\$ 7,850.00	0.25	2	\$ 1,962.50
Change Order No. 3								
3.	TOPSOIL, OFF-SITE	42	CY	\$ 32.00	\$ 1,344.00	0.00	3	\$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	473	LF	\$ 85.00	\$ 40,205.00	0.00	3	\$ -
23.	FITTING, ALL FITTINGS, WATER MAIN	46	LB	\$ 18.00	\$ 828.00	0.00	3	\$ -
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE)	10	LF	\$ 200.00	\$ 2,000.00	0.00	3	\$ -
25.	WATER SERVICE CORPORATION, 1" (FIELD VERIFY SIZE)	2	EA	\$ 473.00	\$ 946.00	0.00	3	\$ -
26.	WATER SERVICE CURB STOP AND BOX, 6"	1	EA	\$ 551.00	\$ 551.00	0.00	3	\$ -
29.	FLUSHING DEVICE (BLOWOFF), 2"	1	EA	\$ 2,000.00	\$ 2,000.00	0.00	3	\$ -
37.	REMOVAL OF SIDEWALK	20	SY	\$ 15.00	\$ 300.00	0.00	3	\$ -
38.	REMOVAL OF DRIVEWAY	56	SY	\$ 13.00	\$ 728.00	0.00	3	\$ -
39.	SIDEWALK, PCC, 4"	20	SY	\$ 100.00	\$ 2,000.00	0.00	3	\$ -
42.	DRIVEWAY, PAVED, PCC, 5"	56	SY	\$ 85.00	\$ 4,760.00	0.00	3	\$ -
43.	DRIVEWAY, GRANULAR	60	SY	\$ 15.50	\$ 930.00	0.00	3	\$ -
44.	FULL DEPTH PATCHES	11	SY	\$ 150.00	\$ 1,650.00	0.00	3	\$ -
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0.08	AC	\$ 8,400.00	\$ 672.00	0.00	3	\$ -
63.	MOBILIZATION - OAK STREET	1	LS	\$ 2,150.00	\$ 2,150.00	0.25	3	\$ 537.50
64.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 10"	20	LF	\$ 185.00	\$ 3,700.00	0.00	3	\$ -
65.	SALVAGE AND REINSTALL EXISTING STORM, 12"	100	LF	\$ 40.00	\$ 4,000.00	0.00	3	\$ -
66.	TAPPING VALVE ASSEMBLY	1	EA	\$ 5,000.00	\$ 5,000.00	0.00	3	\$ -
Change Order No. 4								
7.	REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4" - 100 W 7TH STREET	30	LF	\$ 50.00	\$ 1,500.00	0.00	4	\$ -
13.	LIME BACKFILL - 100 W 7TH STREET	18	CY	\$ 23.00	\$ 414.00	0.00	4	\$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8" - 100 W 7TH STREET	100	LF	\$ 117.50	\$ 11,750.00	100.00	4	\$ 11,750.00
23.	FITTING, ALL FITTINGS, WATER MAIN - 100 W 7TH STREET	46	LB	\$ 18.00	\$ 828.00	0.00	4	\$ -
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE) - 100 W 7TH STREET	75	LF	\$ 200.00	\$ 15,000.00	0.00	4	\$ -
38.	REMOVAL OF DRIVEWAY - 100 W 7TH STREET	27	SY	\$ 15.00	\$ 405.00	33.00	4	\$ 495.00
42.	DRIVEWAY, PAVED, PCC, 5" - 100 W 7TH STREET	27	SY	\$ 78.00	\$ 2,106.00	33.00	4	\$ 2,574.00
					TOTAL CHANGE ORDERS = \$ 176,275.50	\$ 60,506.00		
					TOTAL CONTRACT & CHANGE ORDERS \$ 478,974.20	\$ 302,756.36		

City Council Meeting
Prep. Date: April 27, 2022
Preparer: Nick Kahler



Agenda Item: 6
Agenda Date: May 2, 2022

Communication Page

Agenda Items Description: Approval LL Pelling sealcoat bid

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Sealcoat bid for 2022

Background Information: I have been trying to do a section of town every year. This is the 3rd section that we are doing. The bid is less this year because we didn't do all the work last year that was bid on 1st street so I was able to get some of this year's streets done last year. I may add some this year but would like to get this approved and go from there.

Staff Recommendation: I recommend the approval of the LL Pelling sealcoat bid

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving contracting with LL Pelling Co. to complete various sealcoating projects

WHEREAS, The City of Monticello sought a proposal from LL Pelling Co to sealcoat various locations in the community, and

WHEREAS, The Public Works Department has identified a number of locations that are in need of sealcoating maintenance work, and

WHEREAS, The Council finds the hiring of LL Pelling Co. to perform the sealcoating projects proposed to be appropriate, with the proposed estimated cost being \$56,196.00 and directs the PW Director to accept the proposals of LL Pelling Co and to schedule these projects for completion, and,

WHEREAS, The proposal notes that the final cost of all work and materials will be based on actual quantities, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve contracting with LL Pelling Co. to complete sealcoating projects and authorizes the PW Director to accept the proposals of LL Pelling Co. on behalf of the City.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 2nd day of May, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

PROPOSAL

City of Monticello
Attn. Nick
200 1st. St.
Monticello, Iowa 52310

Phone: Nick 319-821-0488



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

Email: nkahler@ci.monticello.ia.us

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
Burrough	S. Cedar	S. Sycamore	A			-	\$ -
			B	314	33		1,151
Maple	South	Washington	A			-	\$ -
			B	1344	30		4,480
Oak	Maple	Dead End	A			-	\$ -
			B	268	30		893
Varvel	Sycamore	Maple	A			-	\$ -
			B	333	30		1,110
Northhaven	Main	Southhaven	A			-	\$ -
			B	832	30		2,773
Southhaven	Northhaven	Pinehaven	A			-	\$ -
			B	1179	30		3,930
Pinehaven	Southhaven	Ridgeview	A			-	\$ -
			B	514	30		1,713
Ridgeview	Southhaven	Lincoln	A			-	\$ -
			B	988	30		3,293
City Shop Drive	Hwy 38	Shop Concrete	A			-	\$ -
			B	296	25		822

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	20,165	\$ 2.40	\$ 48,396.00
Cold Mix Patching	per ton	30.00	\$ 260.00	\$ 7,800.00
NOTES: Billing on final units completed.				\$ 56,196.00

Date: 11/10/2021

Authorized Signature Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

“Committed to Excellence since 1948”

City Council Meeting
Prep. Date: April 27, 2022
Preparer: Nick Kahler



Agenda Item: 7
Agenda Date: May 2, 2022

Communication Page

Agenda Items Description: Approval of Monk Construction bid

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Concrete/ Storm drain bid

Background Information: The storm drain intake on Hwy 38 where the 6th street ditch crosses are broken and the curb and gutter on W. 5th has sank. This bid is to replace the storm drain intakes and pour curb and gutter on Hwy 38. The other part of the bid is to tear out and replace the curb and gutter on the south side of W. 5th st.. The gutter has sank to about 1 ½” below the storm intake on the corner.

Staff Recommendation: I recommend the approval of the Monk Construction bid

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving contracting with Steve Monk Construction Ltd to complete storm drain intake and curb and gutter repairs

WHEREAS, the City of Monticello sought a proposal from Steve Monk Construction Ltd to perform storm drain intake and curb and gutter repairs in the community, and

WHEREAS, The Public Works Department has identified a number of locations that are in need of storm drain intake and curb and gutter repairs, identifying all of same in a proposal at a total cost of \$8,725.00, and

WHEREAS, The Council finds that the City should proceed with the proposed storm drain intake and curb and gutter repairs.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the proposed storm drain intake and curb and gutter repairs as proposed by Steve Monk Construction Ltd, as set forth previously herein.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 2nd day of May, 2022.

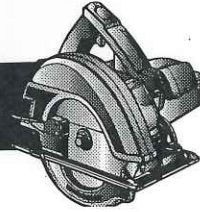
David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

ESTIMATE

Steve Monk Construction LTD



20189 210th Avenue • Monticello, Iowa 52310
319-465-5828

Proposed for City of Monticello Date 3-26-22
 Phone _____ Job Description _____
 Street Nic Kahler Job Location _____
 City _____ State _____ Zip _____

Quantity	MATERIALS	Price	Cost
	Replace curb and gutter and fix catch basins along 5th St. + North Cedar as discussed with Nic.		
	Includes all labor-materials-machine hire to remove and replace approx 210' curb and gutter and 3 catch basins		
<p style="font-size: 2em; font-family: cursive;">Thanks Nic!</p> <p style="font-size: 2em; font-family: cursive;">S Monk</p>			
No. of Hours	LABOR	Per Hour	Cost
			Materials
			Labor
			Subtotal
	Labor Total		Tax
			Total

\$8725

This proposal may be withdrawn if not accepted within _____ days.

Payment to be made as follows _____

Accepted by _____ Date _____

Customer Signature

City Council Meeting
Prep. Date: 4/28/2022
Preparer: Sally Hinrichsen



Agenda Item: # 8-17
Agenda Date: 05/02/2022

Communication Page

Agenda Items Description: Reports & Work Session

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- 8. City Engineer
- 9. Mayor
- 10. City Administrator
- 11. City Clerk
- 12. Public Works Director
- 13. Police Chief
- 14. Water/Wastewater Superintendent
- 15. Park and Recreation Director
- 16. Library Director

Work Session:

- 17. Review of Employee Handbook