

City of Monticello, Iowa

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Posted on July 14, 2022 at 10:00 a.m.

Monticello City Council Meeting July 18, 2022 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dave Goedken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Wayne Peach	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		Library Director:	Michelle Turnis

- Call to Order – 6:00 P.M.

- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	July	5, 2022
Approval of Payroll	July	14, 2022
Approval of Bill List		

Resolutions:

1. **Resolution** authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its municipal facility to serve an area lawfully within its jurisdiction to serve

2. **Resolution** authorizing the Mayor, City Administrator or City Clerk to sign all documents related to the USDA Rural Development bond, grant, and interim private funding to move forward with the Waste Water Treatment Facility Project

Motions:

3. **Motion** authorizing Monticello Regional Airport City owned hangars to be painted
4. **Motion** authorizing HVAC repairs in the Community Building Auditorium
5. **Motion** authorizing repairs of AWOS System at Monticello Regional Airport
6. **Motion** authorizing and setting Police Officer hiring incentives

Reports / Potential Actions:

7. City Engineer
8. Mayor
9. City Administrator
10. City Clerk
11. Public Works Director
12. Police Chief
 - a. Food Vendor clarification
13. Water/Wastewater Superintendent
14. Park and Recreation Director
15. Library Director

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting with limited seating.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: July 18, 2022 Council Meeting

Time: Jul 18, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81295035861>

Meeting ID: 812 9503 5861

One tap mobile

+16469313860,,81295035861# US

+13017158592,,81295035861# US (Washington DC)

Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

Meeting ID: 812 9503 5861

Find your local number: <https://us02web.zoom.us/j/81295035861>

Regular Council Meeting
July 5, 2022 – 6:00 P.M.
Community Media Center

Mayor Dave Goedken called the meeting to order. Council present were: Wayne Peach, Candy Langerman, Chris Lux, Brenda Hanken, and Tom Yeoman. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water/Wastewater Superintendent Jim Tjaden, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler, Police Chief Britt Smith and City Engineer A.J. Barry. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via “Zoom Meetings” and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Peach moved to approve agenda, Lux seconded, roll call unanimous.

Gaylen Kray, 634 North Sycamore reported coming to Council several times and inquired about the status of the sidewalk discrepancies on North Sycamore Project. He stated, it has been over two years and that Farnum has been trying to contact the company that did the work and sold their business. He questioned when the City is going to fix the issues.

Langerman moved to approve the consent agenda, Lux seconded, roll call unanimous.

Goedken stated City received a request to name the street north of the Football field visitor’s bleachers Panther Valley. Hanken moved to approve Resolution #2022-85 To approve naming of section of roadway between the south end of Maple Street to South Cedar Street running east and west just behind the visitor’s bleachers at the Monticello High School Football Field /Track as “Panther Valley”, Langerman seconded, roll call unanimous.

Farnum reported the next two lots are in the 2-mile jurisdiction of the City limits. Neighbors are requesting to trade the two parcels. P & Z Board has reviewed and recommended approval of the lots. Peach moved to approve Resolution #2022-86 Approving Final Plat of Lot 1 of McElmeel Acres Second Addition, Langerman seconded, roll call unanimous.

Peach moved to approve Resolution #2022-87 Approving Final Plat of Lot 1 of McElmeel Acres Third Addition, Langerman seconded, roll call unanimous.

Barry reviewed Pirc-Tobin’s change order #6 and pay request #4 with the Council and recommended approval. Once the final documentation, lien waivers, televising and seeding reaches 70% germination, the retainage can be released and project accepted Hanken moved to approve Resolution #2022-88 Approving Change Order #6 in the increased amount of \$10,600.00, submitted by Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project, Lux seconded, roll call unanimous.

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July 5, 2022

Yeoman moved to approve Resolution #2022-89 Approving Pay Request #4 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$19,076.27, Peach seconded, roll call unanimous.

Tjaden reported locating two pickups in East Moline for the water/wastewater department. He talked to a few mechanics who work on diesel trucks and they felt the trucks would not be used long enough with the short trips across town, which could cause issues with the diesel motor. They would keep the old pickup for their department or sell to another department. Tjaden recommended purchasing the gas pickup with plow for \$65,340.02. Langerman moved to approve Resolution#2022-90 Approving purchase of Pickup Truck for Water/Wastewater Department, Peach seconded, roll call unanimous.

Smith reported Jellystone Campground fireworks permit would cover their display fireworks only. Hanken had concerns on people watching the fireworks on the banks along Hwy 38 and felt it was a safety issue. Smith advised this year's request is for more displays than prior years and would be on their themed weekend events. When asked, Hinrichsen concurred that the dates requested by Jellystone Campground were July 16, August 6, September 24 and October 1 and 8 to host fireworks displays. Yeoman moved to approve Four Points RV Resorts of IA, LLC (Jellystone Park Monticello) Fireworks Permit for July 16, August 6, September 24 and October 1 and 8, Hanken seconded, roll call unanimous. City permits will be effective once the annexation is approved by the State, as Jones County has jurisdiction until then.

Farnum reviewed the changes and clarifications to the "Rules of Order and Procedure for Conduct of City Council Business", as discussed at last Council work session. Lux moved to approved the "Rules of Order and Procedure for Conduct of City Council Business", Langerman seconded, roll call unanimous.

When asked if the contractor would tear up areas that are growing good or just the areas not growing, Barry stated the areas growing good may be left alone or possibly add more seeding. Once seeding is at 70% germination, there will be one final pay request and then Council would be asked to accept the project and pay the retainage.

Goedken reported the stone wall in the ditch south of the aquatic center along South Cedar Street is in bad shape and is steadily deteriorating.

Farnum advised the Main Street Committee is preparing to give a presentation to the State Committee.

Farnum advised last Friday, the USDA notified the city that they were awarded the USDA funding. He will have more details at the next Council meeting.

Smith reported the UTV/ATV rules regarding the operation on State Highways took effect on July 1st, however golf carts are not allowed on the State Highways. Smith advised no changes were needed to the City code. The New State rules require drivers to be 18 or older to drive on the State Highways. The City Code does not allow under the age 16 to operate a UTV/ATV in City. A person less than 18 years of age must possess a

Regular Council Meeting
July 5, 2022

valid safety certificate as proof of successful completion of an Iowa Department of Natural Resources approved ATV Education Course to drive on City Streets. City Code allows UTV/ATV only on City Streets under age 18 and without a horn, but not on the State Highway.

Smith reported Officer Zach Buehler has taken a position with Eastern Iowa Airport Security. Smith inquired if Council would consider a hiring incentive bonus to certified candidates, Council would set the amount and the conditions on length of time. Council asked Smith to bring samples and alternatives of what other towns were doing. This will be placed on the next agenda.

Tjaden wanted to express to Farnum and Hinrichsen the good job done on the USDA loan/grant, that the City was awarded. This is a huge accomplishment and a lot of time was put in it. Tjaden also stated Barry did a great job negotiating with Pirc-Tobin and lowering the change order amount approved this evening.

Tjaden is working with the State to update their permit.

Oswald reported on the golf event and the duck drop.

Peach moved to adjourn the meeting 6:51 p.m.

Dave Goedken, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - JULY 14, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	June 27 - July 10, 2022				
Brian Bronemann	\$ 1,218.48	\$ -	0.00	0.00	\$ 945.31
Abigale Frisch	280.80	-	0.00	0.00	239.88
Jacob Gravel	1,915.30	32.10	0.00	0.00	1,387.08
Mason Hanson	780.80	292.80	0.00	0.00	602.56
David Husmann	2,516.25	613.05	0.00	0.00	1,420.18
Mary Intlekofer	1,952.00	-	0.00	0.00	1,351.54
Nick Kahler	144.00	-	0.00	0.00	123.92
Lori Lynch	2,396.25	-	0.00	0.00	1,621.80
Chloe Mogensen	339.30	-	0.00	0.00	282.37
Mandy Norton	643.80	-	0.00	0.00	498.08
Sabrina Strella	224.00	-	0.00	0.00	187.67
Ryan Sutcliffe	2,480.40	421.20	0.00	0.00	1,873.86
Curtis Wyman	2,033.00	449.40	9.75	9.75	1,383.68
TOTAL AMBULANCE	\$ 16,924.38	\$ 1,808.55	9.75	9.75	\$ 11,917.93
CEMETERY	June 25 - July 8, 2022				
Dan McDonald	\$ 1,888.58	\$ 100.58	0.00	0.00	\$ 1,367.61
TOTAL CEMETERY	\$ 1,888.58	\$ 100.58	0.00	0.00	\$ 1,367.61
CITY HALL	June 26 - July 9, 2022				
Cheryl Clark	\$ 1,816.01	\$ -	3.00	3.00	\$ 1,236.62
Russ Farnum	3,711.54	-	0.00	0.00	2,475.74
Sally Hinrichsen	2,744.73	-	0.00	0.00	1,662.19
Nanci Tuel	1,618.40	-	0.00	0.00	1,052.44
TOTAL CITY HALL	\$ 9,890.68	\$ -	3.00	3.00	\$ 6,426.99
FIRE	June 26 - July 9, 2022				
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 191.39
Chris Hinrichs	60.00	-	0.00	0.00	55.41
Billy Norton	166.67	-	0.00	0.00	143.57
Paul Warner	125.00	-	0.00	0.00	115.44
TOTAL FIRE	\$ 560.00	\$ -	0.00	0.00	\$ 505.81
LIBRARY	June 27 - July 10, 2022				
Molli Hunter	\$ 30.85	\$ -	0.00	0.00	\$ 28.49
Caroline Olson	377.50	-	0.00	0.00	343.62
Penny Schmit	1,277.60	-	0.00	0.00	666.45
Michelle Turnis	1,773.69	-	0.00	0.00	1,040.47
TOTAL LIBRARY	\$ 3,459.64	\$ -	0.00	0.00	\$ 2,079.03
MBC	June 27 - July 10, 2022				
Keegan Arduser	\$ 1,384.62	\$ -	0.00	0.00	\$ 1,056.57
Zach Deering	710.00	-	0.00	0.00	616.49
Jacob Oswald	2,193.88	-	0.00	0.00	1,647.00
TOTAL MBC	\$ 4,288.50	\$ -	0.00	0.00	\$ 3,320.06
POLICE	June 27 - July 10, 2022				
Zachary Buehler	\$ 2,478.78	\$ -	0.00	0.00	\$ 1,861.19
Peter Fleming	2,651.76	-	12.00	12.00	1,868.39

PAYROLL - JULY 14, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Dawn Graver	2,780.80	-	0.00	0.00	2,052.70
Erik Honda	2,789.36	-	15.75	15.75	2,095.61
Jordan Koos	2,789.36	-	13.50	13.50	1,936.49
Britt Smith	4,061.54	-	0.00	0.00	3,065.93
Madonna Staner	1,623.21	-	0.00	0.00	1,230.20
Brian Tate	2,769.84	-	0.00	0.00	1,992.35
TOTAL POLICE	\$ 21,944.65	\$ -	41.25	41.25	\$ 16,102.86
ROAD USE					
June 25 - July 8, 2022					
Zeb Bowser	\$ 1,855.05	\$ 67.05	0.00	0.00	\$ 1,301.51
Nick Kahler	2,238.39	-	0.00	0.00	1,511.67
TJ Neelson	1,719.65	31.65	0.00	0.00	1,303.40
Jasper Scott	1,821.54	33.53	0.00	0.00	1,258.33
TOTAL ROAD USE	\$ 7,634.63	\$ 132.23	0.00	0.00	\$ 5,374.91
SEWER					
June 25 - July 8, 2022					
Tim Schultz	\$ 2,322.31	\$ 286.31	0.00	0.00	\$ 1,661.84
Jim Tjaden	2,576.92	-	0.00	0.00	1,867.32
TOTAL SEWER	\$ 4,899.23	\$ 286.31	0.00	0.00	\$ 3,529.16
SWIMMING POOL					
June 24 - July 7, 2022					
Lydia Ahlrichs	\$ 216.00	\$ -	0.00	0.00	\$ 178.48
Gabriella Barnhart	218.25	-	0.00	0.00	201.56
Rylan Bertling	201.19	-	0.00	0.00	184.80
Gabriella Donovan	39.88	-	0.00	0.00	36.83
Jill Flynn	97.38	-	0.00	0.00	89.93
Sullivan Flynn	333.00	-	0.00	0.00	304.52
Taylor Gassman	404.69	-	0.00	0.00	373.73
Ella Glawatz	308.75	-	0.00	0.00	285.13
Reeve Graver	247.50	-	0.00	0.00	228.56
Tyler Gray	21.75	-	0.00	0.00	20.08
Keaton Hermsen	261.31	-	0.00	0.00	241.32
Macaya Hollingshead	155.88	-	0.00	0.00	143.96
Karle Kramer	178.06	-	0.00	0.00	164.44
Jacob Miller	429.88	-	0.00	0.00	397.00
Cole Nietert	344.25	-	0.00	0.00	317.92
Cord Nietert	319.50	-	0.00	0.00	295.06
Alexis Orth	105.13	-	0.00	0.00	97.09
Dylan Ponder	321.00	-	0.00	0.00	293.45
Ethan Ponder	168.75	-	0.00	0.00	155.84
Lake Schnoor	224.31	-	0.00	0.00	206.15
Mace Schnoor	411.45	-	0.00	0.00	373.97
Emma Schwendinger	516.75	-	0.00	0.00	475.35
River Smith	181.25	-	0.00	0.00	167.38
Jessica Stadtmueller	382.50	-	0.00	0.00	353.23
Madeline Stadtmueller	500.00	-	0.00	0.00	461.56
Hayden Tomkins	326.06	-	0.00	0.00	298.11
Brock Westphal	351.50	-	0.00	0.00	320.61
TOTAL SWIMMING POOL	\$ 7,265.97	\$ -	0.00	0.00	\$ 6,666.06

PAYROLL - JULY 14, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
WATER	June 25 - July 8, 2022				
Daniel Pike	\$ 2,012.00	\$ -	0.00	0.00	\$ 1,446.13
TOTAL WATER	<u>\$ 2,012.00</u>	<u>\$ -</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 1,446.13</u>
TOTAL - ALL DEPTS.	\$ 80,768.26	\$ 2,327.67	54.00	54.00	\$ 58,736.55

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AARON'S AUTOMOTIVE LLC	PD VEHICLE OPERATING		1,764.82		
ALLIANT ENERGY-IES	201 E SOUTH ST PD		427.15		
AT&T MOBILITY	PD CELL PHONES		173.57		
CITY OF ANAMOSA	PD JCERT EXPENSES		2,000.00		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES		93.10		
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL		1,918.32		
MONTICELLO EXPRESS INC	PD SUPPLIES		113.00		
MONTICELLO MACHINE SHOP INC	PD EQUIP REPAIR/MAINT		4.84		

	110 POLICE DEPARTMENT TOTAL		6,494.80		
ANIMAL CONTROL					
ANIMAL WELFARE FRIENDS					
	ANIMAL CONTROL		105.00		

	190 ANIMAL CONTROL TOTAL		105.00		
STREET LIGHTS					
ALLIANT ENERGY-IES					
	S CEDAR STREETLIGHTS		668.75		

	230 STREET LIGHTS TOTAL		668.75		
AQUATIC CENTER					
ALLIANT ENERGY-IES					
	811 S CEDAR ST POOL		4,733.17		
FAREWAY STORES #840-1	POOL CONCESSIONS		498.01		
STATE HYGIENIC LABORATORY	POOL LAB TEST		13.50		
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT		1.59		
MONTICELLO EXPRESS INC	POOL OFFICE SUPPLIES		16.99		
MYERS-COX CO.	POOL CONCESSIONS		2,751.01		
TREASURER STATE OF IOWA	SALES TAX - JUNE		1,411.85		
WATERLOO TENT & TARP CO INC	POOL EQUIP REPAIR/MAINT		89.94		

	440 AQUATIC CENTER TOTAL		9,516.06		
CEMETERY					
ALLIANT ENERGY-IES					
	CEMETERY ELECTRIC		24.68		
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL		690.94		
MONTICELLO EXPRESS INC	CEMETERY ADVERTISING		174.40		

	450 CEMETERY TOTAL		890.02		
SOLDIER'S MEMORIAL BOARD					
ALLIANT ENERGY-IES					
	200 E 1ST ST		863.60		
MEDIACOM	SLDR MEM TELEPHONE		19.77		
NEXT GENERATION PLBG & HTG LLC	REN CENTER BLDG REPAIR/MAINT		229.73		

	498 SOLDIER'S MEMORIAL BOARD TOTAL		1,113.10		
MAYOR AND CITY COUNCIL					
CHRISTINA LUX					
	COUNCIL TRAVEL		43.08		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	610	MAYOR AND CITY COUNCIL TOTAL	43.08		
CLERK/CITY ADMIN MOLLI JENN HUNTER		JANITORIAL SERVICES	250.00		
	620	CLERK/CITY ADMIN TOTAL	250.00		
CITY HALL/GENERAL BLDGS					
ALLIANT ENERGY-IES	200 E 1ST ST		1,727.20		
BLADE PEST CONTROL INC	CH PEST CONTROL		70.00		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK		210.00		
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES		24.99		
KOCH BROTHERS, INC.	COPIER MAINTENANCE		209.51		
MEDIACOM	CH TELEPHONE		19.77		
STEVE MONK CONSTRUCTION	CH NUISANCE - SYCAMORE ST		36.23		
MONTICELLO EXPRESS INC	CH OFFICE SUPPLIES		789.92		
MONTICELLO ROTARY CLUB	CH DUES - FARNUM		100.00		
NEXT GENERATION PLBG & HTG LLC	REN CENTER BLDG REPAIR/MAINT		459.47		
	650	CITY HALL/GENERAL BLDGS TOTAL	3,647.09		
	001	GENERAL TOTAL	22,727.90		
SOLDIER MEMORIAL FUND					
SOLDIER'S MEMORIAL BOARD					
KRAUS PLUMBING & HEATING LLC	SLDR MEM BLDG REPAIRS				
	498	SOLDIER'S MEMORIAL BOARD TOTAL			
	003	SOLDIER MEMORIAL FUND TOTAL			
MONTICELLO BERNDES CENTER					
PARKS					
ALLIANT ENERGY-IES	MBC ELECTRIC		3,326.42		
BLADE PEST CONTROL INC	MBC PEST CONTROL		70.00		
CIVICPLUS LLC	MBC OFFICE SUPPLIES		3,150.00		
FAREWAY STORES #840-1	MBC BUILDING SUPPLIES		6.99		
MOLLI JENN HUNTER	JANITORIAL SERVICES		237.50		
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES		146.20		
JOHN DEERE FINANCIAL	MBC OSHA SUPPLIES		92.39		
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT		117.30		
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL		389.23		
MONTICELLO EXPRESS INC	MBC PARKS MASTER PLAN		238.65		
MONTICELLO SPORTS	MBC LEAGUE SUPPLIES		504.00		
TREASURER STATE OF IOWA	SALES TAX - JUNE		52.92		
	430	PARKS TOTAL	8,331.60		
	005	MONTICELLO BERNDES CENTER TOTAL	8,331.60		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
FIRE					
FIRE					
ALLIANT ENERGY-IES	E SOUTH ST FIRE STATION	477.44			
AT&T MOBILITY	FIRE TABLET	41.27			
JOHN DEERE FINANCIAL	FIRE VEHICLE OPERATING	115.18			
LAPORTE MOTOR SUPPLY	FIRE VEHICLE OPERATING	47.18			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	1,002.57			

	150 FIRE TOTAL		1,683.64		

	015 FIRE TOTAL		1,683.64		
AMBULANCE					
AMBULANCE					
ALLIANT ENERGY-IES	201 E SOUTH ST AMB	427.15			
AT&T MOBILITY	AMB CELL PHONES	66.28			
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	379.44			
CR PHARMACY SERVICE INC	AMB MEDICAL SUPPLIES	169.00			
FREESE MOTORS INC	AMB VEHICLE OPERATING	480.66			
INFRASTRUCTURE TECHNOLOGY	AMB DATA PROCESSING	33.90			
KROMMINGA MOTORS INC	AMB VEHICLE OPERATING	103.32			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	1,245.40			
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	1,783.24			
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35			
UNITY POINT HEALTH	AMB MEDICAL SUPPLIES	77.12			
ZOLL MEDICAL CORPORATION	AMB MEDICAL SUPPLIES	758.00			

	160 AMBULANCE TOTAL		5,602.86		

	016 AMBULANCE TOTAL		5,602.86		
TRUST FUND/STREET BOND					
PUBLIC WORKS					
HIGHLAND CORP	STREET BOND REF-903 NORTHRIDGE	250.00			
NORDON PROPERTIES LLC	STREET BOND REFUND-920 N CEDAR	250.00			
PEARCE SERVICES	STREET BOND REFUND-101 W SOUTH	250.00			

	299 PUBLIC WORKS TOTAL		750.00		

	023 TRUST FUND/STREET BOND TOTAL		750.00		
LIBRARY					
LIBRARY					
ALLIANT ENERGY-IES	200 E 1ST ST	863.60			
BAKER & TAYLOR BOOKS	LIB BOOKS	32.47			
CULLIGAN TOTAL WATER -	LIB BUILDING SUPPLIES	5.50			
MOLLI JENN HUNTER	JANITORIAL SERVICES	225.00			
MEDIACOM	LIB TELEPHONE	39.55			
MICRO MARKETING LLC	LIB BOOKS	22.39			
MONTICELLO EXPRESS INC	LIB ADVERTISING	124.00			
NEXT GENERATION PLBG & HTG LLC	REN CENTER BLDG REPAIR/MAINT	229.74			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	410 LIBRARY TOTAL		1,542.25		
	041 LIBRARY TOTAL		1,542.25		
AIRPORT					
AIRPORT					
INTERSTATE POWER & LIGHT INC.	AIRPORT AWOS		29,647.29		
LASLEY ELECTRIC LLC	AIRPORT EQUIP REPAIR/MAINT		4,455.59		
MONTECELLO AVIATION INC	AIRPORT GROUNDS SUPPLIES		1,078.24		
MONTECELLO COMM SCHOOL DISTRICT	AIRPORT FUEL		224.54		
MONTECELLO EXPRESS INC	AIRPORT ADVERTISING		9.96		
	280 AIRPORT TOTAL		35,415.62		
	046 AIRPORT TOTAL		35,415.62		
ROAD USE					
STREETS					
ALLIANT ENERGY-IES	20500 HWY 38/151 OVERPASS		153.63		
AT&T MOBILITY	RU TABLET		41.27		
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES		744.13		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT		807.05		
W.W. GRAINGER, INC	RU EQUIP REPAIR/MAINT		126.23		
INFRASTRUCTURE TECHNOLOGY	RU DATA PROCESSING		9.90		
JOHN DEERE FINANCIAL	RU BOOTS - SCOTT		249.04		
KLUESNER CONSTRUCTION, INC.	RU STREET MAINTENANCE CONTRACT		5,522.38		
MERCY PHYSICIAN ASSOCIATES	RU OSHA - KAHLER		43.50		
MONTECELLO COMM SCHOOL DISTRICT	RU FUEL		2,063.69		
MONTECELLO SPORTS	RU CLOTHING		710.50		
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES		3,824.71		
VFW FLAG STORE	RU SUPPLIES		35.00		
	210 STREETS TOTAL		14,331.03		
	110 ROAD USE TOTAL		14,331.03		
TRUST/CEMETERY IMPROVEMEN					
CEMETERY					
4J SUPPLY CO INC	CEMETERY IMPROVEMENT (FENCE)		3,448.32		
	450 CEMETERY TOTAL		3,448.32		
	326 TRUST/CEMETERY IMPROVEMEN TOTAL		3,448.32		
BATY DISC GOLF COURSE					
PARKS					
STEVE MONK CONSTRUCTION	BATY DG MOWING		811.44		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARKS TOTAL		811.44		
	338 BATY DISC GOLF COURSE TOTAL		811.44		
POCKET PARK PARKS					
JOHN DEERE FINANCIAL	POCKET PARK IMPROVEMENTS		26.97		
DAVID B MCNEILL	POCKET PARK IMPROVEMENTS		17.09		
	430 PARKS TOTAL		44.06		
	375 POCKET PARK TOTAL		44.06		
WATER					
WATER					
ALLIANT ENERGY-IES	WATER PUMP #4		3,167.34		
AT&T MOBILITY	WATER CELL PHONE & TABLET		57.69		
CODE PROPERTIES LLC	OVERPAYMENT REFUND - POOHL		281.00		
FREESE MOTORS INC	WATER VEHICLE OPERATING		412.94		
HAWKINS WATER TREATMENT	WATER SYSTEM		774.46		
STATE HYGIENIC LABORATORY	WATER LAB TESTS		54.00		
INFRASTRUCTURE TECHNOLOGY	WATER DATA PROCESSING		18.90		
STEVE INTLEKOFER	SALES TAX OVERPAYMENT REFUND		12.11		
IOWA DEPT OF NATURAL RESOURCES	WATER DUES		444.98		
MERCY PHYSICIAN ASSOCIATES	WATER OSHA - SCHULTZ		10.00		
STEVE MONK CONSTRUCTION	WATER SYSTEM		117.30		
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL		330.42		
MUNICIPAL SUPPLY INC	WATER SYSTEM		1,266.00		
TREASURER STATE OF IOWA	WATER EXCISE TAX - JUNE		1,772.22		
	810 WATER TOTAL		8,719.36		
	600 WATER TOTAL		8,719.36		
SEWER					
SEWER					
ALLIANT ENERGY-IES	1105 E FIRST ST		3,631.74		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		1,973.00		
INFRASTRUCTURE TECHNOLOGY	SEWER DATA PROCESSING		7.40		
MERCY PHYSICIAN ASSOCIATES	SEWER OSHA - KAHLER		24.50		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL		330.46		
MONTICELLO EXPRESS INC	SEWER ADVERTISING		24.90		
PIRC-TOBIN CONSTRUCTION INC	SEWER SYSTEM		1,103.91		
TREASURER STATE OF IOWA	SALES TAX - JUNE		1,657.28		
TRI COUNTY PROPANE LLC	SEWER UTILITIES		540.00		
WINDSTREAM IOWA-COMM. INC.	SEWER TELEPHONE		62.04		
	815 SEWER TOTAL		9,355.23		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	610 SEWER TOTAL		9,355.23		
SANITATION					
SANITATION					
JONES COUNTY SOLID WASTE	1ST QTR '23 ASSESSMENT		5,154.05		
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL		112.10		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS		12,553.21		
RANDALL G THUMAN	SANITATION COMPOST		8,661.00		
TREASURER STATE OF IOWA	SALES TAX - JUNE		1,064.76		
	840 SANITATION TOTAL		27,545.12		
	670 SANITATION TOTAL		27,545.12		
YARD WASTE SITE					
SANITATION					
TREASURER STATE OF IOWA	SALES TAX - JUNE		237.72		
	840 SANITATION TOTAL		237.72		
	675 YARD WASTE SITE TOTAL		237.72		
STORM WATER					
STORM WATER FUND					
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE		303.60		
TREASURER STATE OF IOWA	SALES TAX - JUNE		437.06		
	865 STORM WATER FUND TOTAL		740.66		
	740 STORM WATER TOTAL		740.66		
	Accounts Payable Total		141,286.81		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	22,727.90
003 SOLDIER MEMORIAL FUND	
005 MONTICELLO BERNDES CENTER	8,331.60
015 FIRE	1,683.64
016 AMBULANCE	5,602.86
023 TRUST FUND/STREET BOND	750.00
041 LIBRARY	1,542.25
046 AIRPORT	35,415.62
110 ROAD USE	14,331.03
326 TRUST/CEMETERY IMPROVEMEN	3,448.32
338 BATY DISC GOLF COURSE	811.44
375 POCKET PARK	44.06
600 WATER	8,719.36
610 SEWER	9,355.23
670 SANITATION	27,545.12
675 YARD WASTE SITE	237.72
740 STORM WATER	740.66

TOTAL FUNDS	141,286.81

City Council Meeting
Prep. Date: 07/11/2022
Preparer: Russell Farnum



Agenda Item: # 1 & 2
Agenda Date: 07/18/2022

Communication Page

Agenda Items Description: USDA-RD Funding Resolutions for WWTP Financing

Type of Action Requested: Resolutions (2)

Attachments & Enclosures:

Resolutions (2)

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The City of Monticello was recently notified by USDA that we are eligible for up to \$15.9M in financing at a 1.5% interest rate and a 40-year amortization, plus an additional grant of about \$4.8M. With the combination of this 40-year loan and the grant, the City is able to bear the cost of building the waste water treatment facility without any other increases in the sewer rates (except for the annual escalator of 2% -- the annual escalator will remain in place to cover increases in operational costs and additional future costs for system maintenance.)

In order to move forward with this financing option, there will be public hearings and many meetings and documents that will need to be executed on the City's behalf. Attached hereto are two resolutions:

1. A Resolution provided by USDA that verifies that the City is agreeable to the terms and requirements of the program, the loan, and the grant;
2. A Resolution authorizing the Mayor, City Clerk, and City Administrator to advertise and set hearings, take such actions, and execute any documents necessary to prepare for a bond issuance related to the USDA RD financing for construction of the waste water treatment facility.

These resolutions affirm the City's desire to apply for the financing, agrees to the terms thereof, and authorizes the Mayor, City Administrator and/or City Clerk to take the actions necessary to prepare to go to bid on the project and prepare for a bond issue through the USDA RD program – which is anticipated to be in early 2023.

Background:

The USDA Rural Development program has attractive funding options for the construction of the Waste Water Treatment Facility. Because the Council completed the CDBG income study last year,

Monticello qualified for a reduced interest rate of only 1.5% (by comparison, Iowa's "SRF" program is 2.5%), and USDA offers a 40 year amortization instead of 20 years through SRF.

The City Council reviewed the financing and held a public hearing on March 28, 2022. At Council's direction, Staff worked with the USDA to perfect the City's application and address issues to make sure the City's proposal was compliant with USDA RD regulations. Staff was notified that the City was chosen for USDA RD Financing on June 30, 2021, and we were able to lock in the 1.5% rate. The first resolution simply is agreement by the City to comply with the terms of the USDA financing and continue moving toward bidding the project. This resolution does not commit the City to issuing debt for this project -- those obligations will occur around November or December.

The City will have to work closely with bond counsel (John Danos at Dorsey & Whitney), the City Attorney, Matt Stoffel with PFM (the City's financial advisor), our engineering team at Snyder, as well as USDA representatives, as design is completed and the project moves closer to construction. The City cannot go to bid without prior USDA approval. After bid, the City will have to front the construction costs (through private lending) until the project is completed. Then the City will close on the USDA permanent financing and pay off the short-term borrowing, construction loan, SRF design loan, and other related expenses.

Coordinating all of these moving parts and making it all happen efficiently, correctly, and on time, is a priority. In order to keep things moving forward, the second resolution grants the Mayor, City Administrator and City Clerk authority to execute documents, plan meetings and schedule hearings as necessary.

Neither of these resolutions commits the City to issuing debt, so a public hearing is not required at this time. A public hearing will be required when the City prepares to enter into the short-term financing and final bond issuance near the end of this year or early 2023. Bond Counsel and the City Attorney will assure that all proper procedures and actions are followed, to assure the City has no problems issuing these bonds when the time is right.

Recommendation: It is recommended that the Council approve these Resolutions.

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE _____

OF THE _____
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A
PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the _____

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

_____ ; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture,
(herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921
et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event
that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the _____
hereby certify that the _____ of such Association is composed of
_____ members, of whom , _____ constituting a quorum, were present at a meeting thereof duly called and
held on the _____ day of _____ ; and that the foregoing resolution was adopted at such meeting
by the vote shown above, I further certify that as of _____ ,
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
rescinded or amended in any way.

Dated, this _____ day of _____

Title _____

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA
RESOLUTION #2022-__

Resolution authorizing the Mayor, City Administrator or City Clerk to sign all documents related to the USDA Rural Development bond, grant, and interim private funding to move forward with the Waste Water Treatment Facility Project

WHEREAS, the City Council previously approved submission of the USDA Rural Development financing to assist with the Waste Water Treatment Facility Project (“the Project”), and

WHEREAS, the City Council finds recognizes that there will be many documents that will need to be signed on behalf of the City in relation to this Project, and finds that the Mayor, City Administrator or City Clerk should be given authorization to sign and/or execute said documents moving forward so as to not cause unnecessary delays in the process and acknowledging that the forms are all tied to the previously approved financing application and intended funding to assist with the Waste Water Treatment Facility Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby authorize the Mayor, City Administrator or City Clerk to sign and/or execute all documents associated with the USDA Rural Development bond and grant that has been awarded, and interim private funding as required. Further the Mayor, City Administrator, and/or City Clerk are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required to plan, prepare for, design, go to bid, arrange financing, or otherwise leading to the construction of the Waste Water Treatment Facility Project for the City of Monticello without further action of the City Council, except in no manner shall this be construed as authorization to obligate the City to issue bonds or enter into debt without the prior specific approval of the City Council.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 18th day of July, 2022.

Dave Goedken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 7/12/2022
Preparer: Russell Farnum



Agenda Item: # 3
Agenda Date: 7/18/2022

Communication Page

Agenda Items Description: Airport Hangar Painting Proposal

Type of Action Requested: Motion

Attachments & Enclosures:

Webb Painting proposal

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Two of the hangars owned by the City north of the main office are in need of painting. The attached proposal includes resealing the roof, and repainting the roof and walls of both hangars for only \$13,000.

This firm has painted several other privately-owned hangars at the Airport and has a good reputation. They are currently working on other projects in the area and are willing to honor the price in the attached proposal from last August, except the paint cost has increased by about 10% so the overall price would go up by \$700..

The color would be a gray-beige similar to the other hangars in that area. The Airport Board recommended approval of proceeding with this proposal by a vote of 4-0 (McNally absent).

Recommendation: Approval is recommended.



P.O. Box 401 Enid, Ok 73702

www.webb2081@gmail.com

Monticello Regional Airport
20373 IA-38
Monticello, IA 52310

08/19/21

Proposal #21-1592

Airport Hangers

1. Pressure clean to remove any loose materials & surface rust
2. Prime all rust with Kem-Kromic primer
3. Caulk all holes in roofs with Elastomeric caulk
4. Coat roofs with an asphalt aluminum roof coating
5. Paint sides with D.T.M. (Direct to metal) 2-coats
6. Paint trim with D.T.M. (direct to metal) 2-coats

ALL PAINT IS SHERWIN WILLIAMS AND UNIFLEX ROOF COATINGS

Double Hanger 62 x 100

Roof \$6,200.00 Sides \$3,900.00

\$10,100.00

Single Hanger 44 x 40

Roof \$1,760.00 Sides \$2,000.00

\$3,760.00

Total \$13,860.00

Package Deal

Complete Job

Total \$13,000.00

City Council Meeting
Prep. Date: 7/13/2022
Preparer: Sally Hinrichsen



Agenda Item: # 4
Agenda Date: 7/18/2022

Communication Page

Agenda Items Description: Community Building HVAC compressor replacement

Type of Action Requested: Motion

Attachments & Enclosures:

The Waldinger Corporation proposal

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Two of the HVAC units were not working due to the compressors shorted to ground in the Community Building Auditorium. The attached proposal includes replacing compressor in both units for \$7,571.97.

This firm has worked on the HVAC in the Community Building and Renaissance Center and has a good reputation.

Recommendation: Approval is recommended.

PROPOSAL

Customer: Monticello (IA), City of (286781)
Monticello City Hall (200)
200 East 1st Street
Monticello, IA 52310-1501

Date: 7/13/2022
Quote #: 284869.1

Customer PO:
Work Order:

Project: Compressor Replacement- Unit #1 &
Unit #2

We propose to furnish the materials and/or perform the work described below:

While our technician was on site conducting the HVAC PM, he found two of the units not working due to the compressors shorted to ground. There is a direct short to ground and needs replaced for both units.

MN: HS29-060-13Y SN: 58005K31027

- *Replace compressor
- *Replace fuses

MN: HS29-060-13Y SN: 5805K31032

- *Replace compressor
- *Replace fuses

****Note:** Due to the cost of R22 refrigerant, we will conduct an acid test on the refrigerant and if it's determined we can reuse the refrigerant, we will waive the cost of the refrigerant. If we need to add refrigerant to the system, we will only charge for the amount used. The quoted amount for refrigerant is worse-case-scenario.

The Waldinger Corporation reserves the right that, in the event of significant material or commodity price escalation after the bid date, to equitably adjust its price which will be reconciled upon contract execution. Our proposal is also based on industry standard material and equipment delivery lead times after approval. Significant supplier delays in material or equipment delivery schedules shall be an excusable delay and the project schedule will be equitably adjusted accordingly. In addition, Waldinger's contract to perform the work subject to this proposal will contain mutually agreeable terms to address significant material or commodity price escalation and delivery delays that are not foreseen at contract execution.

We have included the following:

- All labor during regular business hours
- Final adjustment and calibration of equipment

We have not included:

- All work not specifically stated in this proposal
- Asbestos abatement or hazardous waste disposal
- Parts or labor from original call
- Next day or Express shipping is not included

All for the sum of: seven thousand five hundred seventy-one dollars and ninety-seven cents
\$7,571.97

Summary:	Material	5,939.47
	Labor	1,275.00

Tools & Usage Fees	170.00
Other	187.50
Grand Total	\$7,571.97

This proposal is subject to the terms and conditions as shown on the attached page.
This quote is good for 30 (thirty) day(s).

Purchaser's Acceptance:
Monticello City Hall

Respectfully Submitted:
The Waldinger Corporation

Signature

Date

Signature

7/13/2022

Date

Printed Name

Tessa Jensen

Printed Name



THE WALDINGER CORPORATION

*Over 100 Years of Excellence -
People, Process, Productivity*

PRICING DETAIL

Customer: Monticello (IA), City of (286781)
Monticello City Hall (200)
Project: Compressor Replacement- Unit #1 &
Unit #2

Date: 7/13/2022
Quote #: 284869
Customer PO:
Work Order:

MATERIAL

Description	Quantity	Unit Price	Subtotal
Compressor	2.00	1,947.47	3,894.93
R22 Refrigerant	16.00	94.16	1,506.56
Hardware Supplies: Nuts/Bolts	1.00	20.00	20.00
Filter Drier	2.00	82.42	164.84
Contactator	2.00	147.13	294.25
Fuses	6.00	9.82	58.89
Subtotal			5,939.47

LABOR

Description	Hours	Hourly Rate	Subtotal
Repair Labor Tech 1	10.00	121.00	1,210.00
Delivery & Disposal of existing part	1.00	65.00	65.00
Subtotal			1,275.00

OTHER

Description	Quantity	Unit Price	Subtotal
Torch Charge	1.00	30.00	30.00
Vacuum Pump Small	1.00	35.00	35.00
Nitrogen Use	1.00	20.00	20.00
Refrigerant Recovery Machine	1.00	60.00	60.00
Delivery (Frt, Courier, Labor)			187.50
Fuel Surcharge \$25	1.00	25.00	25.00
Subtotal			357.50

SUMMARY

Material	5,939.47
Labor	1,275.00
Tools & Usage Fees	170.00
Other	187.50
Grand Total	\$7,571.97

TERMS AND CONDITIONS

1. SCOPE OF WORK

This Proposal, upon notice to proceed by the Purchaser, shall constitute the entire Agreement between The Waldinger Corporation and the Purchaser and supersedes any prior representations or understandings. No change or modification of any of the terms and conditions stated herein shall be binding upon The Waldinger Corporation unless accepted by The Waldinger Corporation in writing.

Unless it is specifically noted otherwise, The Waldinger Corporation's obligation under this Agreement expressly excludes any work or service associated with clean up, control, removal or disposal of environmental hazards or dangerous substances including but not limited to asbestos or PCB's discovered in or on the premises.

Unless it is specifically noted otherwise, this Proposal is based upon the use of straight time labor only.

2. INVOICING AND PAYMENTS

The Waldinger Corporation may invoice Purchaser monthly for all materials delivered to the jobsite or to an off-site storage facility and for all work performed on-site and off-site. Purchaser agrees to pay The Waldinger Corporation the amount invoiced upon receipt of invoice. Invoices not paid within 30 days of the invoice date will be considered delinquent and subject to a service charge and interest computed at the maximum allowable legal interest rate.

The Purchaser agrees that he will pay and reimburse The Waldinger Corporation for any and all reasonable attorney's fees or other costs which are incurred by The Waldinger Corporation in the collection of the amounts due and payable hereunder.

3. WARRANTY

The Waldinger Corporation warrants and agrees to replace any of its workmanship which is disclosed within a period of 30 Day(s) after the performance thereof to be defective. The Waldinger Corporation warrants materials and parts purchased by The Waldinger Corporation from others only to the extent the same are warranted by the suppliers thereof.

4. TAXES

The price stated in this proposal includes any applicable taxes unless specifically noted otherwise. Purchasers shall pay any and all taxes as required by federal, state or local law.

5. COMPLIANCE WITH LAWS

The Waldinger Corporation shall comply with all applicable federal, state or local laws and regulations and shall obtain all temporary licenses and permits required for the prosecution of the work. Licenses and permits of a permanent nature shall be procured and paid for by the Purchaser.

6. LIABILITY

The Waldinger Corporation shall indemnify the Purchaser from liabilities, losses or damages which may arise in connection with the execution of the work herein specified, and which are caused solely by the negligent act or omission of The Waldinger Corporation. Notwithstanding the foregoing, in no event shall The Waldinger Corporation be liable for any special, indirect or consequential damages which may arise in any manner in connection with the execution of the work, nor shall The Waldinger Corporation's liability under this indemnification exceed the greater of \$25,000.00 or the price of the work stated in this Proposal.

The Waldinger Corporation shall not be liable for any delay in the performance of the work resulting from or attributable to acts or circumstances beyond The Waldinger Corporation's control, including, but not limited to, acts of nature, fire, riots, labor disputes, conditions of the premises, acts or omissions of the Purchaser, owner, or other contractors or delays caused by suppliers or subcontractors of The Waldinger Corporation.

City Council Meeting
Prep. Date: 7/12/2022
Preparer: Russell Farnum



Agenda Item: # 5
Agenda Date: 7/18/2022

Communication Page

Agenda Items Description: Authorizing Repairs of AWOS System at Monticello Regional Airport

<u>Type of Action Requested:</u> Motion	
<u>Attachments & Enclosures:</u> Alliant Service Estimate REM Electric Repair Estimate and explanation	<u>Fiscal Impact:</u> Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: The electrical service that provided power to the Automated Weather Observation System (“AWOS”) at the Airport has failed, and repair to the service is not a good option. The best solution is a new electrical service from Route 38 power lines directly to the AWOS location.

The cost of a new service and meter from Alliant will be \$29,647.29, plus REM Electric providing the service panel and power hookup at a cost of materials and labor of \$5,000 to \$5,500, with City Staff providing the installation of the “Field Built Structure” upon which the service, meter base, and breaker box would be mounted.

Both the Alliant service and the electrical panel installation by REM exceed the Staff’s spending authority and require Council approval.

Background: The AWOS system at the Airport is an important element for flying. It automatically reports wind speed, runway conditions, temperature, humidity, precipitation and many other factors necessary for planning a safe take-off or landing. The AWOS is located about 2/3 of the distance down the runway, with the power currently provided by the Main Terminal building through underground cabling. The underground cable has deteriorated and has broken several times. Past repairs have worked to keep things going, but the cable has degraded to the point that repairs are not easy nor reliable. Trenching in a new cable is possible, but the distance is over 2500 feet through an actively farmed field. Future airport plans include covering much of the area with concrete taxiways and hangar buildings, which would necessitate constantly locating and moving that cable.

It is a much better option to run a new service from the Route 38 power line, approximately 950 feet directly to the AWOS equipment (shown as the red dotted line below). This probably costs a bit more up front, but saves future maintenance and relocation headaches, by having the service located well away from the future construction area.

Another consideration is that Alliant will maintain the service from the power lines to the meter base, so Alliant will maintain all of the lines through the field (the red dotted line). The Airport (City) now will only have to maintain the meter base and breaker box assemblies.



Recommendation: The Airport Board reviewed this proposal at their meeting of July 12, and recommended approval by a vote of 4-0 (McNally absent).

Interstate Power & Light Company (Applicable to the Iowa Service Area)

ESTIMATE

Customer Name: City of Monticello - Airport
 Contact Name:
 Mailing Address:

Date: 6/14/2022

Phone #

Project Address: 20373 Hwy 38
 Monticello

NUB Account ID
 NUB SA ID
 Electric WR #
 Contract #

The electric project contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	QTY	Installed Cost
Distribution			
1 PHASE CABLE ONLY - UNDERGROUND PRIMARY - #1 AL	E-26	1,025 feet	\$2,357.50
1 PHASE JUNCTION BOX	E-29	1 each	\$2,410.00
1 PHASE UNDERGROUND TRANSFORMER ASSEMBLY - FROM PAD EQUIPMENT	E-32	1 each	\$1,044.00
1 PHASE TRANSFORMER COST DIFFERENCE OH TO UG <= 167 KVA	E-34	1 each	\$603.00
TRENCH/PLOW	I-19	840 feet	\$4,116.00
DIRECTIONAL BORING - 2"	I-10	285 feet	\$6,441.00
DUCT - PVC 2" # of Ducts = 1	I-12	1,025 feet	\$4,100.00
LABOR - CABLE PULLING (PER FOOT PER DUCT) # of Ducts = 1	I-06	1,025 feet	\$3,177.50
ELECTRIC 3 PERSON CREW SET-UP FEE (OH OR UG)	E-22	1 each	\$803.00

Total Installed Cost =	\$25,052.00
Marginal Estimated Future Revenue Allowance =	\$0.00
Total Installed Cost Without Tax Adder =	\$25,052.00
Iowa Advance Tax Adder =	18.343%
Tax Adder Amount =	\$4,595.29

Total Refundable Advance In Aid of Construction (for Extension) Required = \$29,647.29

COMMENTS:

Extending electric service for site off Hwy 38 that was already provided with an electric service on customer's side.

Russ Farnum

From: Jared Lasley <jclasley@hotmail.com>
Sent: Wednesday, June 22, 2022 2:15 PM
To: Russ Farnum
Subject: Fw: Monticello Airport
Attachments: MonticelloAirport20373 Hwy38Est2.xlsm

Follow Up Flag: Follow up
Due By: Thursday, June 30, 2022 9:00 AM
Flag Status: Flagged

Russ,

Brian wanted me to send this to you for approval.

See Michelle's notes below mine.

Attached is Alliant's estimate for coming off the highway and boring/trenching new primary to the AWOS along the south fenceline between the Shady property and the grass runway, setting a pad mount transformer, then running secondary to the new meter socket which will be pretty close to the AWOS itself. Advantage of this route is that Alliant owns and is therefor responsible if the line were to go bad down the road. The City (Airport) would only own the meter socket, the structure it's mounted to, and the minimal amount of wire between the meter and the AWOS. Their estimate is just shy of \$30k.

On our end, due to the lack of available meter socket types that are allowed by Alliant, there will be what is called a Field-Built Structure that the combination Meter/Main/Panel is mounted to. Met with Nick K and Brian O. We determined the most cost effective route is to have the City staff construct the structure to Alliant's specs. We will also utilize the hydro truck since there are some unknowns under the dirt out there that I don't want to risk hitting with a trencher/backhoe. Don't need any more headaches to deal with out there. They will also take care of dealing with Michelle's requests below.

Inside the Meter/Main/Panel, there will be a surge protector, a breaker to refeed the existing service panel on the AWOS, and a receptacle circuit for a service recept on the Field-Built. There are a few open spaces that could be utilized later if necessary if anything were to arise down the road. We only need 100A for now to meet the minimum code but I went with a 200A since they are more readily available (common) and it allows for growth if ever needed for a minimal cost difference.

My costs are \$5000-\$5500 at current pricing which does not hold unfortunately. This includes all the time I've spent with Alliant, City/Airport, DOT, Engineers, etc. It does not include the initial repair attempt. I do not have that figured yet.

So total between me and Alliant is in that \$35K+ range. Not great but better than we initially thought.

Let me know how you would like to proceed.

Thanks,

Jared

From: Oldenburger, Michelle <MichelleOldenburger@alliantenergy.com>
Sent: Tuesday, June 14, 2022 2:09 PM
To: Jared Lasley <jclasley@hotmail.com>
Subject: RE: Monticello Airport

Here is the updated estimate for the new service off Hwy 38. Let me know if you or the customer has questions. The ditch will need to get trimmed/cleaned out for us to get in there from the last pole we are coming from to the entrance to the field.

Thanks

Michelle Oldenburger | Senior Field Engineering Specialist

Alliant Energy

304 Chamber Dr | Anamosa, IA 52205

Office: (319) 462-6338

alliantenergy.com | michelleoldenburger@alliantenergy.com

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City Council Meeting
Prep. Date: 7/14/2022
Preparer: Sally Hinrichsen



Agenda Item: # 6
Agenda Date: 7/18/2022

Communication Page

Agenda Items Description: Police Office hiring incentives

Type of Action Requested: Motion

Attachments & Enclosures:

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Police Department had an officer resign and is currently advertising to fill that position.
On July 5th, Police Chief asked Council to consider a hiring incentive for certified officer
Police Chief will have more details at the meeting.

Recommendation: Review information provided and make your decision after reviewing all the information provided..

City Council Meeting
Prep. Date: 7/14/2022
Preparer: Sally Hinrichsen



Agenda Item: # 7-15
Agenda Date: 7/18/2022

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- 7. City Engineer
- 8. Mayor
- 9. City Administrator
- 10. City Clerk
- 11. Public Works Director
- 12. Police Chief
 - a. Food Vendor clarification
- 13. Water/Wastewater Superintendent
- 14. Park and Recreation Director
- 15. Library Director