City of Monticello, Iowa

www.ci.monticello.ia.us

Amended and Re-Posted on September 16, 2022 at 5:00 p.m. Monticello City Council Meeting September 19, 2022 @ 6:00 p.m. Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor: Dave Goedken **City Council: City Administrator:** Russell Farnum Wayne Peach City Clerk/Treas.: Sally Hinrichsen At Large: **Britt Smith** At Large: Brenda Hanken **Police Chief:** Ward #1: Scott Brighton **City Engineer:** Patrick Schwickerath **Ward #2:** Candy Langerman **Public Works Dir.:** Nick Kahler **Ward #3:** Chris Lux Water/Wastewater Sup.: Jim Tjaden Ward #4: Tom Yeoman Park & Rec Director: Jacob Oswald Michelle Turnis **Library Director:**

- Call to Order 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes

Approval of Payroll

Approval of Bill List

Approval of Twin Rivers Pheasants Forever #46 liquor license

Resolutions:

- **1. Resolution** directing the Planning and Zoning Commission to Consider Amendment(s) to the Municipal Code
- **2. Resolution** To approve payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street

- **3. Resolution** Approving Agreement for water utility vendor agreement Lowincome household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello
- **4. Resolution** To Acknowledge the hiring of Monticello Library full-time staff positions and setting wage
- **5. Resolution** to approve updates to Cleaning Service contract with D&D Services LLC
- **6. Resolution** Approving Pay Request #5 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$1276.80
- **7. Resolution** Approving Purchase of liquid Chlorination System for the Water Utility

Motions:

8. Motion to approve removal of posts in the "Park & Ride" Park

Ordinances:

9. Ordinance Amending the Code of Ordinances of the City of Monticello, Iowa, by Adding New Subsections to Chapter 69, Parking Regulations, Section 08 No Parking Zones on portions of South Linden Street –(1st reading)

Reports / Potential Actions:

- 10. City Engineer
- 11. Mayor

Yard Waste Site – disposal of materials

- **12.** City Administrator
- 13. City Clerk
- **14.** Public Works Director
- 15. Police Chief
- 16. Water/Wastewater Superintendent
- 17. Park and Recreation Director
- 18. Library Director

<u>Adjournment:</u> Pursuant to §21.4(2) of the <u>Code of Iowa</u>, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting with limited seating.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: September 19, 2022 Council Meeting

Time: Sep 19, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/86822791566

Meeting ID: 868 2279 1566

One tap mobile

+16469313860,,86822791566# US

+13017158592,,86822791566# US (Washington DC)

Dial by your location

- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 386 347 5053 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 719 359 4580 US

Meeting ID: 868 2279 1566

Find your local number: https://us02web.zoom.us/u/kcMdCxyuc

Regular Council Meeting September 6, 2022 – 6:00 P.M. Community Media Center

Mayor Dave Goedken called the meeting to order. Council present were: Brenda Hanken, Scott Brighton, Candy Langerman, Chris Lux and Tom Yeoman. Council member Wayne Peach joined electronically. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler and Police Chief Britt Smith. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via "Zoom Meetings" and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Langerman moved to approve agenda, removing item requesting Abatement of accrued Property Taxes on property owned by the City of Monticello for public purposes within the city limits of the City of Monticello, Hanken seconded, roll call unanimous.

Bud Coyle, 515 North Sycamore, inquired on Cemetery upkeep and felt one person is not enough to keep up with the mowing and weed trimming. Kahler stated Public Works staff plans to help with that on Wednesday this week.

Keith and Jan Tackett, property owners of 532 North Cedar inquired what plans were for the Sixth Street ditch. The ditch as become wider with the additional water flowing through it. City removed trees and weeds on the City lot along the ditch and would like to see City do that along more of the ditch. Farnum advised he is looking at a work session in October 2022 and is meeting with engineer to see where the project stands. He is also looking into funding options for the proposed project.

Yeoman moved to approve the consent agenda, Langerman seconded, roll call unanimous.

Mayor Goedken opened the public hearing on the proposed Derek Manternach dba Manternach Custom Creations (the "Developer") Development Agreement. Staff received no written comments and there were no oral comments. Farnum reported Derek Manternach dba Manternach Custom Creations plans to build a 4,000 square foot custom cabinetry and furniture manufacturing facility and has requested rebates, which were agreed to, at a not to exceed \$55,000 over a 10-year period. The two public hearings are needed, one to approve the developer's agreement and then another to add project to the TIF plan. Mayor Goedken closed the hearing on the proposed Derek Manternach dba Manternach Custom Creations (the "Developer") Development Agreement. Langerman moved to approve Resolution #2022-103 To Approve Development Agreement between City of Monticello and Derek Manternach dba Manternach Custom Creations, Lux seconded, roll call unanimous.

Mayor Goedken opened the public hearing on the proposed designation of Amended Monticello Urban Renewal Plan to include Derek Manternach dba Manternach Custom Creations (the "Developer") Project. Staff received no written comments and there were no oral comments. Mayor Goedken closed the hearing on the proposed designation of

Amended Monticello Urban Renewal Plan to include Derek Manternach dba Manternach Custom Creations (the "Developer"). Langerman moved to approve Resolution #2022-104 To Approve Amendment to Urban Renewal to include Development Agreement and Economic Incentives to Derek Manternach dba Manternach Custom Creations, Brighton seconded, roll call unanimous.

Hinrichsen reported this is a summary report for the IDOT on street related projects for fiscal year 2022. Yeoman moved to approve Resolution #2022-105 approving the FY 2021-2022 Street Finance Report, Hanken seconded, roll call unanimous.

Lux moved to approve Resolution #2022-106 to approve standard Residential Tax Abatement related to property located at 755 North Maple, Monticello, Langerman seconded, roll call unanimous.

Yeoman moved to approve Resolution #2022-107 approving engagement letter with Lynch Dallas, P.C./Douglas Herman related to role as legal services attorney for the USDA financing for the Wastewater Treatment Plant Improvement Project, Lux seconded, roll call unanimous.

Smith reported there seven police officer applicants, three were certified and four were non-certified. All were excellent candidates, after careful consideration, he offered the position to Blaine Kamp. Kamp previously served 27 years with the Iowa State Patrol and retired in August. Kamp recently relocated to Monticello with his wife due to her position at Jones Regional Medical Center. Langerman moved to approve Resolution #2022-108 to approve the hiring of a Monticello Police Officer and setting wage, Peach seconded, roll call unanimous.

Hanken moved to schedule Trick or Treat Night and hours for Monday, October 31, 2022 from 6:00 PM to 8:00 PM, seconded by Langerman, roll call unanimous.

Oswald stated two bids were received for the GMC Canyon pickup. Yeoman moved to accept the bid from Jim Eby in the amount of \$555.00, Brighton seconded, roll call unanimous.

Goedken inquired on status of the lighting at the "Park and Ride" park. Kahler advised he received one quote from Alliant and they are putting a quote together for the north end. He also looked into solar lighting, which is more expensive and requires batteries. Goedken cleaned park area and wondered about removing the posts, as several are broken off and many are in bad shape and asked Council to look at area prior to next meeting.

Farnum reported the airport taxiway pre-construction meeting was held last week and construction will start soon. The City work is done and Alliant will install their equipment, once crops are harvested.

Chamber of Commerce is looking into lighting options for Pocket Park and working with City.

Regular Council Meeting September 6, 2022

Farnum is reviewing plans and funding options with City Engineer, related to the Sixth Street ditch.

Farnum reported the Main Street committee is having an event on Wednesday, September 14 at 5:30 PM at the Monticello Heritage Center for public input related to the Main Street Program. They are having an event for Council and City staff on Thursday, September 15 at 10:30 AM related to the Main Street Program.

Farnum reported the Monti In Motion car show will be held next weekend.

Farnum reported Colin Husmann contacted Clerk's Office regarding the Emerald Ash trees and having to remove the trees. Farnum stated no one wants to cut down trees; however, even the treated trees are dying. Oswald stated last year's tree survey showed City owned 211 Ash trees.

Farnum reported Horsfield Construction is working on the sidewalks on North Sycamore and they appear to be installed as designed. They are adding drainage tube with the upgraded design.

Hinrichsen reported working on fiscal year-end reports, such as GASB 87 and Street Finance Report.

Kahler reported there is a lot of compost and wood chips at the yard waste site. DNR does not allow the City to sell the compost or wood chips, but could charge a delivery fee. Anyone is welcome to get compost or chips, not just the residents.

Smith received informal complaints about parking on South Linden Street and requesting the section of South Linden be limited to parking on one side of the street. Yeoman moved to direct staff to proceed with changing South Linden Street to no parking on the East side of the street, Langerman seconded, roll call unanimous.

Smith announced the Austin Smith Playground ribbon cutting will be held on September 8, 2022.

Oswald reported there was just over 200 ducks in the Duck Drop held on September 5, 2022. The 5th Annual Pool Pawty had 111 canines attend. Fall registrations are open.

Peach moved to adjourn the meeting at 6:53 p.m.	
	David Goedken, Mayor
Sally Hinrichsen, City Clerk/Treasurer	

PAYROLL - SEPTEMBER 8, 2022

DEPARTMENT	GI	ROSS PAY		OT PAY	COMP HRS. ACCRUED	COMP TOTAL	I	NET PAY
AMBULANCE	August 22 -	September 4, 2	022					
Brian Bronemann	\$	646.60	\$	-	0.00	0.00	\$	532.33
Abigale Frisch		374.40		-	0.00	0.00		318.51
Jacob Gravel		1,712.00		_	0.00	24.75		1,244.85
Ron Herman, Jr.		328.00		-	0.00	0.00		279.27
Sam Hunt		352.00		-	0.00	0.00		299.94
David Husmann		1,952.00		-	0.00	3.75		1,078.10
Mary Intlekofer		2,098.40		146.40	0.00	0.00		1,440.43
Sonya Johnson		863.60		_	0.00	0.00		689.71
Trevor King		632.00		-	0.00	0.00		494.70
Lori Lynch		2,178.40		_	0.00	0.00		1,489.09
Coletta Matson		304.20		_	0.00	0.00		260.04
Chloe Mogensen		207.40		_	0.00	0.00		177.65
Amanda Norton		616.38		_	0.00	0.00		478.55
Ryan Sutcliffe		1,898.33		26.33	0.00	0.00		1,489.14
Curtis Wyman		1,712.00		-	6.00	9.25		1,166.95
TOTAL AMBULANCE	\$	15,875.71	\$	172.73	6.00	37.75	\$	11,439.26
				172.70	0.00	07.170	Ψ	11,100.20
CEMETERY		September 4, 2			0.00	0.00	•	4 007 00
Dan McDonald	\$	1,788.00	\$		0.00	3.38	<u>\$</u>	1,297.36
TOTAL CEMETERY	\$	1,788.00	\$	-	0.00	3.38	\$	1,297.36
CITY HALL	August 22 -	September 4, 2	022					
Cheryl Clark	\$	1,816.01	\$	-	0.75	12.75	\$	1,236.62
Russ Farnum		3,961.54		-	0.00	0.00		2,706.61
Sally Hinrichsen		2,744.73		-	0.00	0.00		1,662.19
Nanci Tuel		1,625.99		7.59	0.00	0.00		1,057.27
TOTAL CITY HALL	\$	10,148.27	\$	7.59	0.75	12.75	\$	6,662.69
FIRE								
Joe Bayne	\$	208.33	\$	_	0.00	0.00	\$	191.39
Chris Hinrichs	*	60.00	*	_	0.00	0.00	Ψ.	55.41
Billy Norton		166.67		_	0.00	0.00		143.57
Paul Warner		125.00		_	0.00	0.00		115.44
TOTAL FIRE	\$	560.00	\$	_	0.00	0.00	\$	505.81
LIBRARY	· .	September 4, 2			0.00	0.00	φ	845.74
Jacquelyn Egemo	\$	1,040.00	\$	-	0.00	0.00	\$	
Penny Schmit		1,277.61		-	0.00	0.00		666.46
Michelle Turnis	\$	1,833.69	\$		0.00	0.00	ф.	1,090.88 2,603.08
TOTAL LIBRARY	Ф	4,151.30	Ф	-	0.00	0.00	\$	2,003.08
MBC	August 22 -	September 4, 2	022					
Keegan Arduser	\$	1,384.62	\$	-	0.00	0.00	\$	1,056.57
Jacob Oswald		2,193.88			0.00	0.00		1,647.00
TOTAL MBC	\$	3,578.50	\$	-	0.00	0.00	\$	2,703.57
POLICE	August 22 -	September 4, 2	022					
Peter Fleming	\$	2,507.76	\$	-	0.00	0.00	\$	1,735.41
Dawn Graver		2,699.60		-	0.00	0.00		1,940.98

PAYROLL - SEPTEMBER 8, 2022

DEPARTMENT	G	ROSS PAY	(OT PAY	COMP HRS. ACCRUED	COMP TOTAL	N	NET PAY
Erik Honda		2,645.36		_	13.50	62.25		1,962.63
Jordan Koos		2,645.36		_	10.50	37.50		1,803.51
Nicole Minnihan		125.00			0.00	0.00		67.58
Britt Smith		3,461.54		_	0.00	0.00		2,523.83
Madonna Staner		1,623.20		_	0.00	0.00		1,230.20
Brian Tate		2,922.81		234.45	0.00	0.00		2,064.75
TOTAL POLICE	\$	18,630.63	\$	234.45	24.00	99.75	\$	13,328.89
ROAD USE Aud	nust 22 .	- September 4,	2022					
Zeb Bowser	\$	1,788.00	\$	_	0.00	9.75	\$	1,255.34
Nick Kahler	Ψ	2,238.39	Ψ	_	0.00	0.00	Ψ	1,527.72
TJ Nealson		1,736.10		8.10	0.00	0.00		1,315.02
Jasper Scott		1,796.38		8.38	0.00	2.75		1,237.67
TOTAL ROAD USE	\$	7,558.87	\$	16.48	0.00	12.50	\$	5,335.75
TOTAL NOAD GOL	Ψ	7,000.07	Ψ	10.40	0.00	12.00	Ψ	0,000.70
SEWER Aug	gust 20	- September 2,	2022					
Tim Schultz	\$	2,112.35	\$	76.35	0.00	7.13	\$	1,471.57
Jim Tjaden		2,576.92			0.00	0.00		1,867.32
TOTAL SEWER	\$	4,689.27	\$	76.35	0.00	7.13	\$	3,338.89
SWIMMING POOL Aug	ust 19	- September 1,	2022					
Lydia Ahlrichs	\$	5 8.50	\$	-	0.00	0.00	\$	34.02
Harrison Ahlrichs		173.44	·	_	0.00	0.00		129.57
Rylan Bertling		30.81		-	0.00	0.00		28.45
Jill Flynn		78.38		-	0.00	0.00		72.38
Stella Flynn		27.19		_	0.00	0.00		25.11
Ella Glawatz		59.38		-	0.00	0.00		54.84
Reeve Graver		18.00		_	0.00	0.00		16.62
Tyler Gray		16.31		_	0.00	0.00		15.06
Keaton Hermsen		25.44		_	0.00	0.00		23.49
Macaya Hollingshead		30.81		_	0.00	0.00		28.45
Jacob Miller		38.00		_	0.00	0.00		35.09
Cole Nietert		85.50		_	0.00	0.00		78.96
Cord Nietert		47.25		_	0.00	0.00		43.63
Dylan Ponder		141.50		_	0.00	0.00		130.68
Éthan Ponder		6.75		_	0.00	0.00		6.23
Lake Schnoor		80.94		-	0.00	0.00		74.75
Mace Schnoor		39.88		_	0.00	0.00		36.83
Emma Schwendinger		169.31		-	0.00	0.00		156.36
Kendall Siebels		58.50		-	0.00	0.00		54.02
River Smith		29.00		-	0.00	0.00		26.78
Jessica Stadtmueller		121.50		-	0.00	0.00		112.21
Hayden Tomkins		37.00		-	0.00	0.00		34.17
Brock Westphal		74.00		-	0.00	0.00		68.34
TOTAL SWIMMING POOL	\$	1,447.39	\$	-	0.00	0.00	\$	1,286.04
WATER Aug	ust 20	- September 2,	2022					
Daniel Pike	\$	2,012.01	\$	_	0.00	0.00	\$	1,446.13
TOTAL WATER	\$	2,012.01	\$	-	0.00	0.00	\$	1,446.13

PAYROLL - SEPTEMBER 8, 2022

DEPARTMENT GROSS PAY OT PAY COMP HRS. COMP **NET PAY** ACCRUED **TOTAL** 49,947.47 **TOTAL - ALL DEPTS.** \$ 70,439.95 \$ 507.60 30.75 173.26

	VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK CHECK# DATE	
	GENERAL POLICE DEPARTMENT AARON'S AUTOMOTIVE LLC AXON ENTERPRISE INC BRIAN CROWLEY INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL LYNCH DALLAS, P.C. MONTICELLO COMM SCHOOL DISTRCT MONTICELLO MACHINE SHOP INC TCM BANK NA		23. 960. 50. 84. 6. 406. 1,313. 1.	00 00 10 99 00 36 54		
	110	POLICE DEPARTMENT TOTAL	3,555.	68		
	STREET LIGHTS ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS	234.	67		
	230	STREET LIGHTS TOTAL	234.	67		
	AQUATIC CENTER FAREWAY STORES #840-1 JOHN DEERE FINANCIAL TCM BANK NA	POOL CONCESSIONS POOL GROUNDS SUPPLIES POOL POSTAGE	7. 59. 9.			
	440	AQUATIC CENTER TOTAL	58.	40		
	CEMETERY JOHN DEERE FINANCIAL MONTICELLO COMM SCHOOL DISTRCT		224. 439.			
	450	CEMETERY TOTAL	663.	56		
	SOLDIER'S MEMORIAL BOARD MEDIACOM	SLDR MEM TELEPHONE	19.	72		
	498	SOLDIER'S MEMORIAL BOARD TOTAL	19.	72		
	CLERK/CITY ADMIN MOLLI JENN HUNTER	JANITORIAL SERVICES	332.	50		
	620	CLERK/CITY ADMIN TOTAL	332.	50		
	ATTORNEY LYNCH DALLAS, P.C.	ATTORNEY FEES	1,397.	50		
	641	ATTORNEY TOTAL	1,397.	50		
APCLAIRP 04.22.22	CITY HALL/GENERAL BLDGS IMFOA INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL JONES COUNTY ABSTRACT & TITLE MEDIACOM STEVE MONK CONSTRUCTION	CH TRAINING - HINRICHSEN CH MISC CONTRACT WORK CH BUILDING SUPPLIES 449 N SYCAMORE ST CH TELEPHONE CH NUISANCE - SYCAMORE ST	125. 252. 81. 260. 19.	70 95 00 72	OPER: CC	

City of Monticello IA

OPER: CC

APCLAIRP 04.22.22

	VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK#	CHECK Date
	MONTICELLO EXPRESS INC	CH ADVERTISING	541.3	30		
	650	CITY HALL/GENERAL BLDGS TOTAL	1,425.	57		
	001	GENERAL TOTAL	7,687.0	50		
	SOLDIER MEMORIAL FUND SOLDIER'S MEMORIAL BOARD KRAUS PLUMBING & HEATING LLC	SLDR MEM BLDG REPAIRS				
	498	SOLDIER'S MEMORIAL BOARD TOTAL				
	003	SOLDIER MEMORIAL FUND TOTAL				
	MONTICELLO BERNDES CENTER PARKS					
	ALLIANT ENERGY-IES MOLLI JENN HUNTER INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL MINN TEX CITRUS STEVE MONK CONSTRUCTION MONTICELLO COMM SCHOOL DISTRCT MONTICELLO EXPRESS INC TCM BANK NA	MBC ELECTRIC JANITORIAL SERVICES MBC OFFICE SUPPLIES MBC LEAGUE SUPPLIES SOFTBALL/BASEBALL FIELD PREP MBC MOWING CONTRACT MBC FUEL MBC ADS MBC LEAGUE - NFL FLAG	2,424.4 490.0 31.7 78.5 5,400.0 87.5 332.0 157.1	00 20 95 00 97 66		
	430	PARKS TOTAL	10,289.0)9		
	005	MONTICELLO BERNDES CENTER TOTAL	10,289.0)9		
	FIRE FIRE DINGES PARTNERS GROUP LLC JOHN DEERE FINANCIAL KIRKWOOD COMMUNITY COLLEGE MCALEER WATER CONDITIONING INC MONTICELLO COMM SCHOOL DISTRCT SANDRY FIRE SUPPLY		375.0 43.0 110.0 35.0 125.0 6,274.0	96 00 20 07		
	150	FIRE TOTAL	6,964.2	27		
	015	FIRE TOTAL	6,964.2	 27		
APCLAIRP 04.22.22	AMBULANCE AMBULANCE BOUND TREE MEDICAL, LLC CR PHARMACY SERVICE INC BRIAN CROWLEY INFRASTRUCTURE TECHNOLOGY MONTICELLO COMM SCHOOL DISTRCT	AMB MEDICAL SUPPLIES AMB MEDICAL SUPPLIES AMB BUILDING SUPPLIES AMB DATA PROCESSING AMB FUEL Of Monticello IA	110.\\ 219.\\ 50.\\ 33.\\ 1,144.)0)0 90		OPER: CC

City of Monticello IA

OPER: CC

APCLAIRP 04.22.22

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CLAIMS REPORT

VENDOR NAME	REFERENCE		ENDOR CHECK FOTAL CHECK# DATE
160	AMBULANCE TOTAL	1,557.57	
016	AMBULANCE TOTAL	1,557.57	
POLICE IMPROVEMENT POLICE DEPARTMENT ZACHARY D LONG	POLICE IMP LOCK BOX	75.00	
110	POLICE DEPARTMENT TOTAL	75.00	
026	POLICE IMPROVEMENT TOTAL	75.00	
LIBRARY IMPROVEMENT LIBRARY TCM BANK NA	LIB IMP PROGRAMS/PROMOTIONS	640.31	
410	LIBRARY TOTAL	640.31	
030	LIBRARY IMPROVEMENT TOTAL	640.31	
BIBLIONIX CITY OF MONTICELLO CULLIGAN TOTAL WATER - MOLLI JENN HUNTER MEDIACOM MICRO MARKETING LLC MONTICELLO EXPRESS INC PELLA PUBLIC LIBRARY TCM BANK NA	LIB AUDIO RECORDINGS LIB DATA PROCESSING LIB POSTAGE LIB BUILDING SUPPLIES JANITORIAL SERVICES LIB TELEPHONE LIB BOOKS LIB BUILDING SUPPLIES LIB BOOKS LIB BOOKS LIB OFFICE SUPPLIES	116.57 2,000.00 22.80 17.65 332.50 39.43 14.39 20.00 9.99 148.26	
	LIBRARY TOTAL	2,721.59	
AIRPORT AIRPORT BAKER PAPER CO INC JOHN DEERE FINANCIAL MCALEER WATER CONDITIONING INC MONTICELLO AVIATION INC MONTICELLO COMM SCHOOL DISTRCT JEFFREY LEE NAGEL	AIRPORT EQUIP REPAIR/MAINT AIRPORT FUEL AIRPORT SNOW REMOVAL	2,721.59 59.35 38.40 35.00 260.67 214.11 480.00	
280	AIRPORT TOTAL	1,087.53	

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK CHECK# DATE
046	AIRPORT TOTAL	1,087.5	 53	
ROAD USE STREETS ALLIANT ENERGY-IES CNH CAPITAL HENNICK TREE SERVICE LLC INFRASTRUCTURE TECHNOLOGY IOWA STATE PRISON INDUSTRIES JOHN DEERE FINANCIAL KARDES INC KROMMINGA MOTORS INC LAPORTE MOTOR SUPPLY DAVID B MCNEILL MIDWEST CONCRETE INC	RU STREET MAINTENANCE SUPPLIES RU FOUTP REPAIR/MAINT	50.1 37.7 5,900.0 9.9 460.8 738.0 40.7 1,022.4 136.7 15.6 3,400.0	75 00 00 00 00 79 19 66	
MONTICELLO COMM SCHOOL DISTRCT MONTICELLO EXPRESS INC MONTICELLO MACHINE SHOP INC TCM BANK NA THOMPSON TRUCK & TRAILER, INC.	RU SUPPLIES RU EQUIP REPAIR/MAINT RU FUEL	1,578.0 64.5 76.4 64.5 205.1)8)8 6 8	
·	STREETS TOTAL	13,801.8		
110	ROAD USE TOTAL	13,801.8	35	
TRUST/SLAVKA GEHRET FUND LIBRARY TCM BANK NA	LIB GEHRET PROGRAMMING	147.4	10	
410	LIBRARY TOTAL	147.4	10	
178	TRUST/SLAVKA GEHRET FUND TOTAL	147.4	10	
PARK IMPROVEMENT CAPITAL PROJECTS BROCK FERRY JOHN DEERE FINANCIAL MONTICELLO EXPRESS INC JEREMY RICKELS TIFFANY SAVAGE	DUCK DROP - 3RD PLACE PARK IMP - AUSTIN STRONG MONTI IN MOTION CAR SHOW DUCK DROP - 1ST PLACE DUCK DROP - 2ND PLACE	90.0 24.0 65.0 360.0 180.0	99 00 00	
750	CAPITAL PROJECTS TOTAL	719.9	99	
313	PARK IMPROVEMENT TOTAL	719.9	99	
CAPITAL IMPROVEMENT CAPITAL PROJECTS HDR ENGINEERING INC	CAP IMP 2021 TAXIWAY/APRON	881.	58	

Page

5

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK CHECK# DATE
	CAPITAL PROJECTS TOTAL	881.58	-	
332	CAPITAL IMPROVEMENT TOTAL	881.58	-	
BATY DISC GOLF COURSE PARKS				
STEVE MONK CONSTRUCTION	BATY DG MOWING	1,014.30		
430	PARKS TOTAL	1,014.30		
338	BATY DISC GOLF COURSE TOTAL	1,014.30	-	
C.C. BIDWELL LIBRARY BOOK				
LIBRARY BAKER & TAYLOR BOOKS TCM BANK NA	LIB BIDWELL BOOKS LIB BIDWELL BOOKS	445.26 100.40		
410	LIBRARY TOTAL	545.66	-	
502	C.C. BIDWELL LIBRARY BOOK TOTAL	545.66	-	
TRUST/IOMA MARY BAKER				
LIBRARY CENTER POINT PUBLISHING INFRASTRUCTURE TECHNOLOGY	LIB BAKER BOOKS LIB BAKER TECH SUPPORT FEES	49.14 57.50		
410	LIBRARY TOTAL	106.64	-	
503	TRUST/IOMA MARY BAKER TOTAL	106.64	-	
WATER WATER HAWKINS WATER TREATMENT STATE HYGIENIC LABORATORY INFRASTRUCTURE TECHNOLOGY KEITH DIRKS AUTO BODY INC LAPORTE MOTOR SUPPLY STEVE MONK CONSTRUCTION MONTICELLO COMM SCHOOL DISTRCT MUNICIPAL SUPPLY INC TCM BANK NA WATER ENVIRONMENT FEDERATION WILLIAM WARREN, INC.	WATER SYSTEM WATER VEHICLE OPERATING	386.23 54.00 18.90 1,283.25 35.99 87.97 285.13 519.80 610.43 95.00 100.00	-	
600	WATER TOTAL	3,476.70		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK#	CHECK Date
JOHN DEERE FINANCIAL MONTICELLO COMM SCHOOL DISTRCT	SEWER LAB TESTS SEWER DATA PROCESSING SEWER SUPPLIES SEWER FUEL SEWER SUPPLIES SEWER POSTAGE	3,856.82 1,893.00 7.40 7.34 285.13 22.99 88.82 100.00 62.04			
815	SEWER TOTAL	6,323.54			
610	SEWER TOTAL	6,323.54	-		
SEWER CAPITAL IMPROVEMENT SEWER MONTICELLO EXPRESS INC	SEWER FACILITY IMPROVEMENTS	91.36			
815	SEWER TOTAL	91.36	-		
	SEWER CAPITAL IMPROVEMENT TOTAL	91.36	-		
SANITATION SANITATION JONES COUNTY SOLID WASTE MONTICELLO COMM SCHOOL DISTRCT REPUBLIC SERVICES		39.60 71.01 12,987.42			
840	SANITATION TOTAL	13,098.03			
670	SANITATION TOTAL	13,098.03	-		
STORM WATER STORM WATER FUND STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE	320.86			
865	STORM WATER FUND TOTAL	320.86	-		
740	STORM WATER TOTAL	320.86	-		
	Accounts Payable Total	71,550.87	_		

CLAIMS REPORT CLAIMS FUND SUMMARY

FL	IND NAME	AMOUNT	
001	GENERAL	7,687.60	
003	SOLDIER MEMORIAL FUND		
005	MONTICELLO BERNDES CENTER	10,289.09	
015	FIRE	6,964.27	
016	AMBULANCE	1,557.57	
026	POLICE IMPROVEMENT	75.00	
030		640.31	
041	LIBRARY	2,721.59	
046	AIRPORT	1,087.53	
110	ROAD USE	13,801.85	
178	TRUST/SLAVKA GEHRET FUND	147.40	
313	PARK IMPROVEMENT	719.99	
332	CAPITAL IMPROVEMENT	881.58	
	BATY DISC GOLF COURSE		
	C.C. BIDWELL LIBRARY BOOK		
503	TRUST/IOMA MARY BAKER	106.64	
600	TRUST/IOMA MARY BAKER WATER SEWER	3.476.70	
610	SEWER	6,323.54	
613	SEWER CAPITAL IMPROVEMENT	91.36	
670	SANITATION	13,098.03	
740	STORM WATER	320.86	
110			
	TOTAL FUNDS	71,550.87	

City Council Meeting Prep. Date: 09/12/2022 Preparer: Russell Farnum



Agenda Item: # 1 Agenda Date: 09/19/2022

Communication Page

<u>Agenda Items Description:</u> Resolution directing the Planning and Zoning Commission to Consider Amendment(s) to the Municipal Code

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution Permit application for 504 Gill	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: A recent permit for a detached garage has stirred some controversy over the intent of the Zoning Ordinance and other terms of the Municipal Code as it applies to accessory structures.

The permit was issued in compliance with the setback requirements for a corner lot, but due to the nature of the lot and the house location on the lot, the garage is very close to the street. It is probably not the intent of the Code to allow such construction, but the City was obligated to issue the permit, as it was in compliance with the terms of the code.

The Council should consider this issue and determine if the code meets the City's intent. If not, and the code requires amendment, the attached Resolution would direct the issue to the Planning and Zoning Commission for consideration and recommendation.

<u>Analysis:</u> The property at 504 Gill Street is a corner lot at the north east corner of the intersection of 5th and Gill. Gill Street runs at an angle to 5th Street. The home fronts on Gill and the front of the house is parallel to Gill Street, thereby the house sits at an angle to 5th Street (see attached diagram of the property).

The homeowner requested a permit for a detached garage to be built in the rear yard, facing 5th Street. The front of the garage along 5th Street lines up with the home. However, because the home is at an angle to 5th Street, the garage is closer to 5th Street than the home. Therein lies the controversy: under the existing code, a detached accessory structure (in this instance) could be located as close as 3 feet to the sidewalk or lot line.

On a corner lot, there is only one defined front yard, which is usually the shorter frontage (in this case, Gill Street). The additional yard along the "side" street is defined as a "corner lot side yard." For a new

principal structure (house), the setback is required to be 15 feet. For a detached accessory structure, the setback is defined by the principal structure (house) but cannot be less than 3 feet.

In most cases, setbacks are measured parallel to the property line. However, the side yard setback in Monticello's code has the provision "the yard area adjacent to the street right-of-way on a corner lot extending from the front yard *along the side of the structure* to the rear property line." In this case, that line allows the garage to be closer to the street than the house, even though the garage meets code.

In addition, the permit language of the Code needs to be updated to require a dimensioned site plan so that the City fully understands the proposed construction and the relationship to lot lines. As noted on the permit application, the homeowner has to initial that they understand the setback requirements, however there is no requirement to show exactly where on the property the proposed construction is to be located.

In short, the Council should direct the P&Z Commission to study the following changes to the Code:

- 1. Define Corner Lot Side Yard Setback to be parallel to the street, not to the principal structure;
- 2. Provide better clarification on how corner lot side yard setbacks apply to detached accessory structures;
- 3. Provide more thorough site plan requirements for permit applications;
- 4. Consider other changes as necessary to implement above.

Recommendation:

Approval of the Resolution directing the P&Z Commission to study this issue is recommended. Additional Council direction is welcome.

THE CITY OF MONTICELLO, IOWA

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION	#2022-
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Resolution directing the Planning and Zoning Commission to Consider Amendment(s) to the Municipal Code

WHEREAS, The City Council has identified provisions of the Municipal Code which do not adequately address the setbacks and construction of accessory buildings in residential districts, and

WHEREAS, Chapter 165.03 of the Municipal Code (Zoning Ordinance) states:

"The City Council may by resolution direct that the Zoning Commission study and make recommendations regarding proposed amendments to the Zoning Ordinance which resolution containing the proposed amendment shall be transmitted to the Zoning Commission", and

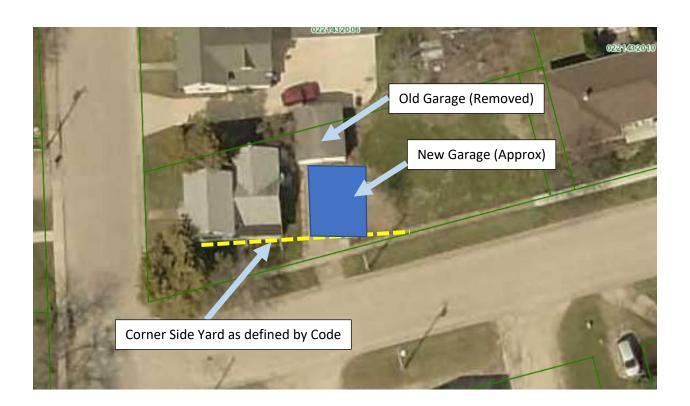
WHEREAS, The Council finds that the Public Works Director, City Administrator and City Attorney should work with the Planning and Zoning Commission to amend the language in the Municipal Code to satisfactorily address the issues.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 19th day of September 2022 that the Planning and Zoning Commission is directed to study this issue with the assistance of the Public Works Director, City Administrator and City Attorney.

IN TESTIMONY WHEREOF, I have hereunto

Sally Hinrichsen, City Clerk/Treasurer

Attest:





			ter to the CA.
Building Permit Pro	operty Address:	504 N. Gillst.	, Monticello, IA
	Mailing Addres City/State/Zip (r: Skno A. Lovell ss: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
Please identify all kno	wn general and sub-	contractors that will be workin	σ on the project
		ore contractors than space allow	
	separate sheet it me	To contractors than space anove	entral de la companya
Contractor:	er det de terre de Militarité de la company de la comp La company de la company d	Contractor:	
City/State/Zip Code:	and a state of the state of th		
Phone:		Phone:	
Contractor		Contractor:	
City/State/Zip Code:	<u> 1415. – 141.</u> Norton	City/State/Zip Code:	
Phone:		Phone:	
Electrical:		HVAC/Plumbing:	
City/State/Zip Code:		City/State/Zip Code:	
Phone:		Phone:	
License Number		License Number:	
Project Description:		red already S	ymbol 10by 12
CIT SOFF DY	<u>30 千 ・ (ラ </u>	rage /	
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New Construction Dimens		- in:	4.00 .u .80
Main Level: Base	ement:(Garage: OU H 30Accessory I	Building:
1.44% (Text)		Plus 10 by 12 Sl	ad
		building permit includes new con	
the rootprint of an existing s	tructure, the installati	on or placement of an accessory b	omining, or the installation

of a fence, you, the owner, are required to create an accurate sketch identifying the size and location of the

structure within the site, adjacent streets, presumed or actual property lines, etc.

If Residential use, is there an In-Hor	me Business planned? Yes / No	
If yes, please provide general descripti	lon:	
		**
www.c	(A)	er grafie for the first of the
Will any fencing be erected? Yes // If yes, please provide a general descrip property, etc.	pition, including desired type of fence	
property, etc.		the contract of the contract o
· :		. A transfer of
Approximation of the second	Les dell'Africa	
		Vos (No
Are sump pumps presently installed If yes, how many and in what location	l or intended to be installed in this j as?	property? 1 es No
If yes, please acknowledge your under	rstanding of the following information	n with your initials:
approve the diversion of water into an water to the storm sewer system, incluproperty owner. Initials: Has the property to the best of your	uding potential City Engineer review, knowledge ever been surveyed?	shall be the sole expense of the Tes / No
(If yes, please identify the dates of sur	47/Man.	or record.)
Have you located the property pins	? Yes / No and a discussion	
	and the contraction of	
Adjacent Property Acknowledgeme Acknowledgement must be completed said attachment is to ensure the under property boundaries and, therefore, the requirements of the City of Monticelle	d and submitted before a building per standing and agreement of neighborine placement of proposed improveme	mit will be issued. The purpose of ng properties as to the location of
Staking: The site boundaries and the be staked prior to the consideration of	e perimeter of any new structure or lo f the building permit.	cation of other improvement must
Set Back Acknowledgement: I acknowledgement: I acknowledgement: Initials:	ndwledge my receipt and understandi	ng of the set-backs that will be
Penalty: A penalty of \$100/day will construction.	be assessed if permits are not approve	ed prior to the commencement of

ACKNOWLEDGEMENT (To Be Signed By Owners)

I hereby acknowledge that I have read and understand the contents of this application and its' attachments. I hereby affirm that the above and foregoing information is true and correct to the best of my knowledge and belief. I agree to comply with all City Ordinances and State Laws that apply to and/or regulate the proposed construction project. I acknowledge my understanding that if the proposed construction is not completed within twelve months of the issuance of this building permit that I will need to request a building permit extension with an extension fee of \$100.00. Failure to do so may be treated as a municipal infraction punishable by civil penalties as provided for in Chapter 4 of the Monticello Code. I also acknowledge my understanding that a Certificate of Occupancy must be received from the City of Monticello before any person may occupy or use any new structure or a structure that has gone through reconstruction or major remodeling. I also acknowledge my responsibility to understand the requirements of this building permit and my obligation to seek clarification or assistance from City staff should I not fully understand the expectations or requirements.

Glenn A Lovelly.
Print Name

Valuation Checklist

ekonekiri kenasa tangan pentangan beranggan pengalah bahasan Hari ang Julia di Albaria.

Total Value of Project will be calculated at the time building permit is turned in.

(Includes land and new construction components)

	Valuation		<u>Fee</u>
٠.	\$1.00 to \$500.00	\$	30.00
	\$500.01 to \$2,000.00	\$	60.00
-	\$2,000.01 to \$25,000.00	\$	100.00
	\$25,000.01 to \$50,000.00	\$	150.00
	\$50,000.01 to \$100,000.00 in a green and	\$	200.00
1	\$100,000.01 to \$200,000.00	\$	300.00
	\$200,000.01 to \$500,000.00	\$	500.00
	\$500,000.01 to infinity	\$1	,000.00

Adjoining Property Acknowledgement:

Purpose: The purpose of this form is to ascertain whether or not there is agreement amongst adjoining property owners as to the boundaries of their respective lots/properties. It is not necessary that property owners know the exact location of property boundaries, and the signatures of property owners on this form is not an agreement or admission as to the exact location of their boundaries. The signatures of adjoining property owners on this form shall acknowledge their understanding and agreement that the proposed location of any new construction, including a property addition, a fence, an accessory building, etc. as proposed by owner's building permit application, is on the property of the owner, is placed in such a fashion as to be compliant with City set back requirements, and is not otherwise objectionable to the adjoining property owner.

What Happens if there are Objections? In the event that an adjoining property owner refuses to sign this acknowledgement, for any reason, the owner will not be issued a building permit until such time as the City Council has had an opportunity to consider the issue and to thereafter determine if the building permit should be issued. The Council may require that the owner's property be surveyed if deemed necessary to overcome any objections. It will be the sole responsibility of the owner to acquire a survey, if required, and after acquisition, the survey shall be shared with those property owners that previously objected with a renewed request for their signature on this form. If there is continued refusal to sign, the objecting property owner will be given an opportunity to obtain their own survey, at their sole expense, and if they fail to pursue and obtain a survey within fourteen (14) days, unless otherwise extended by the City P.W. Director, the owner's survey shall be considered to be dispositive on the issue, with the building permit to be issued after verification by the owner that they will construct the proposed improvement(s) in such a fashion as to be compliant with the City of Monticello Code of Ordinances, including set-back rules and regulations. If a second survey is obtained by an objecting property owner and the property owners cannot at that point reconcile their differences, the matter may again be brought to the City Council for further consideration. The Council may or may not be able to resolve the conflict at that point, and if the conflict cannot be resolved a building permit will not be issued. The boundary issue will at that point need to be litigated by the parties. City staff will at all times work with the parties to assist them in discussing differences, options, or other terms of agreement.

This form shall be signed by all adjoining property owners, not including the City of Monticello.

I, the undersigned, do hereby swear and affirm, that I have read and understand the above and foregoing form, and further acknowledge my understanding of the proposed improvements proposed by the owner within the Building Permit Application to which this form is attached. By signing this form I agree and consent to the construction or erection of the proposed improvements as proposed based upon my present opinion that the improvements are all located within the property of the owner and, as proposed, meet the set back requirements of the Monticello Code of Ordinances.

Name: and Roge	Date: 3-30-22	Property adjoins to the:	E. W(S) N
Name: Bill Harfield	Date: 3-30-22	Property adjoins to the:	
Name: Jan Gy	Date: 3-30 - 27	Property adjoins to the:	
Name:	Date:	Property adjoins to the:	
Name:	Date:	Property adjoins to the:	
Name:	Date:	Property adjoins to the:	

OFFICE USE ONLY

Eligible for Tax Abatement: Yes/No Appl	ng Consistent with intended Use: Yes / No ication for Abatement Provided: Yes / No ained by:
Valuation of Project for purposes of Building Pe	rmit Fee Determination: 15270.80
FEE SUMMARY	
Building Permit Fee (Based on valuation) Other Building Permit Fee ¹ Occupancy Permit Sewer Impact Fee (On new construction only) Water Impact Fee (On new construction only) Park Impact Fee (On new construction only) Sewer Connection Fee Water Connection Fee (Residential) Water Connection Fee (Commercial/Industrial) Total Fees Due at Time Building Permit is Issue	\$
Permit Approved: Permit Denied:	
Explanation Needs to be an	Less 3° off the North property line.
Mick Kahler, Director of Public Works	4/12/2022 Date

¹ A \$25.00 fee will apply to all exterior home improvements that do not change or create a footprint. This fee will be applicable in the event of residing, window replacement, deck/porch remodeling, basement/house remodeling, fence installation, swimming pool installation (above or below ground) and storage tanks.

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Beacon[™] Jones County, IA



THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 4/18/2022 Last Data Uploaded: 4/15/2022 5:36:54 PM



City Council Meeting Prep. Date: 9/06/2022 Preparer: Sally Hinrichsen



Agenda Item: # 2 Agenda Date: 09/19/2022

Communication Page

<u>Agenda Items Description:</u> Resolution To approve payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street

<u>Type of Action Requested</u> : Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session		
Attachments & Enclosures: Resolution Resolution 2021-145	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	

Synopsis: Staff is recommending that the Council authorize payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980

Background Information: In January 2021, Council approved Resolution 2021-3 supporting application for the Community Catalyst Building Remediation Grant for improvements at 103 West Street.

In June 2021, City was awarded the Community Catalyst Building Remediation Grant for improvements at 103 West Street.

In November 2021, City Council approved Resolution 2021-145 approving Development Agreement between City of Monticello and Matt Kumley dba Glass Tap, LLC

Jones County Economic Development Director Derek Lumsden submitted the invoices related to these expenses to the State of Iowa for reimbursement. City received the \$60, Project Mid-Point grant amount from the State of Iowa through the Iowa Economic Development Authority on August 1, 2022.

Staff Recommendation:

It is recommended Council approve payment of \$46,980 to Matt Kumley dba Glass Tap, LLC.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

To approve payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street

WHEREAS, The City Council has agreed to apply for the Community Catalyst Building Remediation Grant available through the Iowa Economic Development Authority with the maximum amount of \$100,000, with a \$50,000 cost share towards the project, to be used for improvements at 103 West First Street, and

WHEREAS, The Matt Kumley has submitted invoices for the improvements and the City received the \$60,000 Project Mid-Point grant amount from the State of Iowa through the Iowa Economic Development Authority, and

WHEREAS, County Economic Development Director Derek Lumsden contacted Matt Kumley about the Community Catalyst Building Remediation Grant ant through the Iowa Economic Development Authority, and reviewed the Project Mid-Point grant proceeds of \$60,000 for the improvements. After reviewing invoices paid for this project; the City share is \$13,020 and Matt Kumley dba Glass Tap, LLC share is \$46,980, and

WHEREAS, The Council finds that the grant funds in the amount of \$46,980 should be paid to Matt Kumley dba Glass Tap, LLC.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve payment to Matt Kumley dba Glass Tap, LLC, in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September, 2022.

	David Goedken, Mayor
Attest:	
Sally Hinrichsen, City Clerk/Treast	urer

City Council Meeting Prep. Date: 09/4/2022 Preparer: Sally Hinrichsen



Agenda Item: # 3 Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Resolution Approving Agreement for water utility vendor agreement Lowincome household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution Proposed agreement	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: State of Iowa receives funding through the U.S. Department of Health & Human Services (HHS) amended the provisions to their agreement to the current Iowa Low-Income Household Water Assistance Program (LIHWAP).

This program provides Water assistance to help a lot of low-income families pay their utility bills.

From email from Melinda Kadera, LIHEAP Compliance Supervisor with HACAP:

As with all new programs, there have been some things that the State and National Office has felt could enhance the program for both you as a vendor and the clients/customers we serve. Due to these changes, the State has revised the Vendor Agreement for FY23.

The changes have been highlighted below.

- 1) Section 3.00 Clarifies that by signing this agreement vendors cannot refuse to accept a payment for a LIHWAP-approved customer.
- 2) Section 3.00 Changes the period of restoring or maintaining connection from 30 Days to <u>45</u> <u>Days</u>, which better reflects the payment process.
- 3) Section 3.10 Relaxes the standard of having to demonstrate an imminent risk of disconnection in order to be eligible for Service Continuity. A past due amount is now sufficient.
- 4) Section 3.10 Clarifies that for FY23 a household may receive LIHWAP assistance no more than **twice** in one program year.

- 5) Section 3.40 Clarifies first-time service deposits and non-essential services (non-water related services) are unsupported expenses.
- 6) Section 10.00 Clarifies that vendors are not required nor expected to modify their existing billing/accounting systems to accommodate LIHWAP payments.

Monticello had a few residents who used this program to help with their utility bills, last year

Recommendation:

Approval of the Resolution Approving Agreement for water utility vendor agreement Low-income household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Agreement for water utility vendor agreement Low-income household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello

WHEREAS, the City of Monticello, Iowa is an incorporated City within Jones County, Iowa, and

WHEREAS, the City of Monticello has previously entered into agreements with Hawkeye Area Community Action Program Inc to provide Low-income household water assistance program services to the City, and

WHEREAS, the Agreement with the above entities is subject to renewal annually, with the agreement for FY '23 being presented for approval, and

WHEREAS, the City Council finds that said agreement should be approved.

NOW THEREFORE, BE IT RESOLVED that this City Council of Monticello, Iowa does hereby approve the agreement for Low-income household water assistance program services, a complete copy of same to be appended to this Resolution, by this reference being incorporated, verbatim, as if fully set forth herein. City Council further does hereby authorize the City Administrator to execute the same on behalf of the City Council.

	IN TESTIMONY WHEREOF, I have hereunto subscribed rename and caused the Great Seal for the City of Monticello, Io to be affixed. Done this 19 rd day of September, 2022.		
	Dave Goedken, Mayor		
Attest:			
Sally Hinrichsen,	City Clerk/Treasurer		

WATER UTILITY VENDOR AGREEMENT LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM

The following agreement is made between the local community action agency (Local Agency) administering the lowa Low-Income Household Water Assistance Program (LIHWAP) and:

Vendor (payment is issued in this name) Address		Local Agency		
		Address		
City, State, Zip		City, State, Zip		
Contact Person	Email	Contact Person	Email	
Phone	Fax	Phone	Fax	
Vendor Tax ID#				
Vendor Provides:		Type of Entity:		
□ Drinking Water Only□ Wastewater Only□ Both Drinking and Wastewater		☐ Publicly Owned☐ Privately/Sharehol	der Owned	
Counties Served:				

All provisions of this agreement are subject to the availability of federal funds, issued by the U.S. Department of Health & Human Services (HHS). All Vendors shall abide by the following provisions for the current lowa Low-Income Household Water Assistance Program (LIHWAP). Note: the term 'Vendor' applies to Owners & Operators of Community Water Supply Systems.

1.00 Agreement Duration

This agreement is effective when signed by the Vendor and shall terminate on <u>September 30, 2023</u>. The termination of this agreement shall not discharge any obligation owed by either party to the other or to an eligible household if such obligation was incurred during the effective period of the agreement.

2.00 Vendor Notification of Eligible Households

The Local Agency will notify the Vendor of those households that have been approved for the LIHWAP program through the mail, email, phone, or an online portal hosted by the Vendor (if available). Agencies are to notify Vendors timely enough to avert disconnection of service, avoid any additional charges beyond normal usage/service charges, and ensure reconnection when appropriate.

3.00 Household Payments from LIHWAP

The LIHWAP program provides benefit awards on behalf of eligible customers by paying arrearages to drinking water/wastewater utilities in order to ensure service continuity and to reconnect service. By signing this agreement, Vendors must accept LIHWAP payments for eligible households on whose behalf payments are made by the Local Agency. Eligible households are third-party beneficiaries under this agreement, and all payments accepted by the Vendor on behalf of an approved household must be applied to that household's water account. Any LIHWAP credit balances must remain on the account until the benefit is exhausted. Water service must be maintained for at least 45 days after receiving the LIHWAP approval notification from the local agency so that the customer maintains drinking water/wastewater service while payment is being issued.

Effective 10/01/22 Page 1 of 4

Any payment that cannot be appropriately applied to an account by the Vendor must be returned to the Local Agency within 5 business days of its receipt. Any duplicate payment for a household or an account must be reported to the Local Agency within 5 business days.

3.10 Households with Past Due Amounts Owed

The Vendor will accept LIHWAP payments for drinking water and/or wastewater charges for households with past due amounts owed, and will ensure the households' water service remains connected to avoid a reconnection fee.

For purposes of this section, payments include notification by the Local Agency to the Vendor on behalf of the LIHWAP-approved household. Such notification must ensure services are not interrupted for at least 45 calendar days, no additional fees or charges occur beyond standard monthly usage/service costs, and if disconnection has already occurred reconnection will be established promptly.

For FY23, households may receive no more than two LIHWAP assistance payments from local agencies.

3.20 Disconnected Households

LIHWAP payments that cover the balance owed by a disconnected household for drinking water and/or wastewater services will establish prompt reconnection of the water account by the Vendor.

For purposes of this section, payments include notification by the Local Agency to the Vendor on behalf of the LIHWAP-approved household. Such notification must ensure services are not interrupted for at least 45 calendar days, no additional fees or charges occur beyond standard monthly usage/service costs, and if disconnection has already occurred reconnection will be established promptly.

For FY23, households may receive no more than two LIHWAP assistance payments from local agencies

3.30 Supported Expenses

The following are expenses which the LIHWAP program supports:

- Drinking Water/Wastewater utility past/back charges and water-related amounts required to bring the account current
- Reconnection fees

3.40 Unsupported Expenses

The following expenses are unsupported by the LIHWAP program:

- Utility deposits for first-time service
- Expenses for diversion fees or equipment tampering
- Repair, replacement, or installation of home water systems/fixtures
- Wells or any other non-utility provided water system
 Energy and non-essential services (unrelated to drinking water or wastewater)

4.00 Vendor Receipt of Payment

Within 30 calendar days of the Vendor's receipt of payment, the Vendor will provide to the Local Agency a receipt for the amount of payment received, using the format provided to the Vendor by the Local Agency.

5.00 Continuous Access to Drinking Water/Wastewater Services

The Local Agency and Vendor will collaborate and to the extent practicable attempt to ensure the customer has continuous access to Drinking Water/Wastewater services.

6.00 Payments from Households

The Local Agency and Vendor will encourage regular monthly payments from households, including use of budget billing and payment arrangements.

Effective 10/01/22 Page 2 of 4

7.00 Confidentiality

Information regarding applicants and beneficiaries under this program must remain confidential subject only to the limited release of information by the Vendor to the Local Agency and the State of Iowa. The Vendor agrees to keep confidential the names and all other information pertaining to the clients served, including financial status, lifestyles, and housing conditions.

8.00 Non-Discrimination

The eligible household will not be treated adversely from other households because of receiving assistance under the lowa Low-Income Household Water Assistance Program. The Vendor agrees not to discriminate either in cost of goods supplied or services provided, against the eligible household on whose behalf payments are made.

9.00 Termination of Customer Account

If a household terminates its account or changes Vendors prior to termination of this agreement, and any funds remain on the account, the Vendor shall contact the Local Agency within 30 calendar days to reconcile the existing account and determine the distribution of any remaining funds. Any remaining funds on the account paid under this program are to be returned to the Local Agency within 30 calendar days following reconciliation of the account. If the household has an arrearage on a different portion of the account such as garbage, LIHWAP funds cannot be used to pay that arrearage, and the Vendor shall not withhold a refund.

10.00 Records

The Vendor will maintain an accounting system and fiscal records covering all activities under this agreement. The Vendor's records must include:

- The amount of payments made on behalf of eligible households by the Local Agency;
- Any LIHWAP credit remaining on the eligible household's account.

The Vendor shall retain these records for four years from the end date of this agreement.

The Vendor, upon written request from the eligible household, Local Agency, State of Iowa, or other designated representative, will provide a status report indicating the above information. Vendors are not required or expected to modify their existing billing/accounting software, but must, upon request, be able to identify LIHWAP payments on a customer's account.

Vendors will assist the Local Agency and State of Iowa in collecting data concerning information on home water usage, or such other data as the state determines is reasonably necessary.

11.00 Site Visits

The State of Iowa and HHS authorized representatives reserve the right to monitor the use of funds by the participating Vendor in order to evaluate compliance with the provisions of this agreement.

12.00 Termination of Agreement

Either the Local Agency or the Vendor may terminate this agreement by giving the other party at least 30 calendar days written notice.

The Local Agency may terminate this agreement upon written notice of a breach by the Vendor of any material term, condition or provision of this agreement after the Vendor is given the opportunity to cure the breach.

The Local Agency may terminate the agreement immediately in instances where the Vendor has committed or engaged in fraud, misappropriation of funds, malfeasance, misfeasance, or bad faith.

Upon termination of the agreement by either party or upon expiration of the agreement, the Vendor shall, within 5 business days, remit to the Local Agency any unexpended funds paid to the Vendor.

The Vendor shall provide a full accounting of the funds subject to this agreement within 30 calendar days of termination or expiration of the agreement.

Effective 10/01/22 Page 3 of 4

Vendor	Local Agency
Vendor Authorized Individual (printed name)	Local Agency Director (printed name)
Vendor Authorized Individual (signature)	Local Agency Director (signature)
Date	

By signing below, both parties acknowledge and accept the terms of this agreement.

Effective 10/01/22 Page 4 of 4

City Council Meeting Prep. Date: 9/14/2022 Preparer: Michelle Turnis



Agenda Item: # 4 Agenda Date:09/19/2022

Communication Page

Agenda Items Description: Hiring of library staff	
Type of Action Requested: Motion; Resolution; O	ordinance; Report; Public Hearing; Closed Session
Attachments & Enclosures:	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:
Synopsis: The library is filling a full-time positio will be \$14.80 Background Information :	n due to staff resignation. The starting wage

Staff Recommendation:

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

To Acknowledge the hiring of Monticello Library full-time staff position and setting wage

WHEREAS, most City employees' wages are covered by a collective bargaining agreement where wages are pre-determined, and some are covered by employment agreements where wages and planned increases were bargained for and previously determined, and

WHEREAS, the Library seasonal staff are not covered by the Collective Bargaining Agreement and their wages are set by the Library Board, and

WHEREAS, a full-time Library staff turned in their resignation, the Library Board desires to expedite the hiring of staff to fill the position with a wage of \$14.80 per hour, and

WHEREAS, the Council recognizes that the Library Board is vested with the power to hire and set library staff wages and that the purpose of the Council approval of this Resolution is to acknowledge the hiring of full-time staff and setting the wage; and to give direction to the City Payroll Clerk.

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby acknowledge the hiring of full-time staff and wages noted herein.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for

	the City of Monticello, Iowa to be affixed. Done this 19 th day of September, 2022.
Attest:	David Goedken, Mayor
Sally Hinrichsen, City Clerk	

City Council Meeting Prep. Date: 09/09/2022 Preparer: Russell Farnum



Agenda Item: # 5 Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Consideration of Updates to D&D Cleaning Service Contract

Type of Action Requested: Resolution	
Attachments & Enclosures:	Fiscal Impact: Budget Line Item:
Resolution/Contract	Budget Summary: Expenditure:
	Revenue:

Synopsis: D&D Services (Molli Hunter) has requested an update to the contract for cleaning services for the Berndes Center, Library, Community Center and City Hall. The City hired D&D in 2020, and Molli provides all equipment and supplies, and cleans in off-hours. The requested rate increase would move from \$25 to \$35 per hour, and reflects the inflation of supplies and labor over the past two years.

As part of the requested update, Staff also requested some changes to the cleaning schedule and clarifications of some minor issues. Overall, the service has been good quality and Molli has been responsive to providing special cleanings, as well as reaching out when issues are noticed with maintenance problems in the building. Most recently she contacted Nick and I on a Sunday when she noticed the water heater was leaking.

<u>Analysis:</u> In the past the City has tried multiple options for cleaning services, whether through parttime staff or other services. None have been satisfactory. There are other cleaning services in Monticello, who advertise rates higher than Molli charges. I'm sure there are also other services in Monticello, but the City has not shopped quotes due to the quality and responsiveness Molli has provided over the past 2 years. We can do that if Council should wish us to do so.

While a 40% increase in rates seems steep, the cost increase in supplies alone has been close to that. The monthly bill for D&D is usually under \$1000, depending upon how much special services are asked for. It is projected that the impact upon the budget over a year will be around \$4,000.

Recommendation:

Council approval of the updated contract is recommended.

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving updates to cleaning service contract with D&D Services LLC

WHEREAS, the City of Monticello previously entered into an agreement with D&D Services LLC, and

WHEREAS, D & D Services LLC desires to update the contract for cleaning services for the Berndes Center, Library, Community Center and City Hall, and increase the rate to \$35 per hour, and

WHEREAS. The City Council finds it to be in the City's best interest to agree to the proposed cleaning service contract with D&D Services LLC.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the cleaning service contract between the City of Monticello and D&D Services LLC.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of

Do	ne this 19 th day of September, 2022.
Dar Attest:	vid Goedken, Mayor

Sally Hinrichsen, City Clerk/Treasurer

To the City of Monticello,

D&D Services LLC has serviced the city under the cleaning contract for city properties. At this time we are submitting a reevaluation, our prices will have to increase due to inflation since the last agreement. The current set price, that was set years ago, was at a rate of \$25 an hour. Our new rate will be set at \$35 an hour. D&D Services is on agreement that all buildings will be serviced during non-operational hours, as well as all cleaning materials and equipment needed will be supplied by D&D. The correct cleaner will be used for each type of surface (i.e. glass cleaner on glass, stainless cleaner on stainless steel, bathroom cleaner on toilets and sinks, etc.). All surfaces such as floors, glass and mirrors will be thoroughly cleaned and streak-free. Listed below is the agreement of tasks that are contracted out on a monthly basis. This agreement will be valid until either party gives a two week notification to the other.

Thank you

M.Hunter

*For the Berndes Center:

Specific Requirement of cleaning on Monday and Friday mornings.

Clean all glass doors (inside only and excluding gym area)

Sanitize all door handles and light switches

Vacuum carpeted areas

<u>Clean</u> mirrors, sinks, stalls, and toilets in restrooms

Empty all trash bins located in lobby, restrooms, and small room

Mop restrooms and lobby

Shampoo small room carpet when needed

Restock and report any needed supplies (i.e. toilet paper, hand soap, garbage bags)

Report of any notable damage to property that will require maintenance

*For the Library Building

Requires two cleanings a week

Remove trash and recycling

Clean all glass surfaces as needed (inside only)

Clean elevator surfaces as needed

Remove Spider webs in lobby as needed

Dust shelving stacks as needed

Vacuum carpeted areas

Mop hard floors

Dust mop, sweep and/or wet mop stairs as needed

Clean mirrors, sinks, and toilets in restrooms

Sanitize door handles, lightswitches, and drinking fountains

Restock and report any needed supplies (e.il toilet paper, hand soap, garbage bags, and paper towels)

Report any notable damage to property that will require maintenance

*For the buildings associated with the City Hall (Renaissance Center, Council Chambers, City Hall, and Community Building)

Requires two cleanings a week

Clean glass doors as needed (inside only)

Sanitize all door handles, light switches, and drinking fountains

Remove spider webs from entranceways as needed

Clean mirrors, sinks, and toilets in restrooms

Remove trash and recycling

Restock and report any needed supplies (i.e. toilet paper, hand soap, garbage bags, and paper towels)

Dust shelving and windowsills

Vacuum carpeted areas

Dust mop, sweep and/or wet mop all stairs as needed

Dust mop, sweep and/or wet mop all hard floors as needed

Report any notable damage to property that will require maintenance



OWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

September 19, 2022

Mr. Russ Farnum, City Administrator City of Monticello, Iowa 200 East 1st Street Monticello, IA 52310

RE: Pay Request #5

EAST 7TH STREET UTILITY IMPROVEMENTS

S & A Project # - 121.0022.08

Contractor: Pirc-Tobin Construction, Inc.

Dear Council:

Enclosed for your review and approval is Pay Request #5 from Pirc-Tobin Construction, Inc. for the project referenced above. We have reviewed the pay request and find it in agreement with the work completed to date. This pay request includes payment on half of the agreed-upon seeding quantity. The seeding subcontractor performed additional seeding operations on touch-up areas on 09/12/2022. We recommend approval of Pay Request #5 in the amount of \$1,276.80 for this project to Pirc-Tobin Construction, Inc.

Final payments and release of retainage will be made at a future Council meeting. If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394.

Sincerely,

SNYDER & ASSOCIATES, INC.

A.J. Barry, P.E. Civil Engineer

Enclosure: Pay Request #5

cc: Ryan Harter, Pirc-Tobin Construction, Inc.

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Pay Request #5 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$1276.80

2007 20	most coming improvements region in the time time of \$127 order
WHEREAS,	The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and
WHEREAS,	Pirc-Tobin Construction was hired to complete the 2021 East 7 th Street Utility Improvements Project, and
WHEREAS,	The City Engineer has reviewed the 5 th pay request from Pirc-Tobin related to said project and recommends that it be paid in the amount of \$1.276.80, same reflecting the maintenance of a 5% retainer in the amount of 24,731.29, and
WHEREAS,	The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.
	EFORE, BE IT RESOLVED that the City Council of Monticello, prove Pay Request #5 from Pirc-Tobin Construction and authorizes ant of \$1,276.80.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed

my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September 2022. David Goedken, Mayor Attest: Sally Hinrichsen, City Clerk/Treasurer

APPLICATION FOR PARTIAL PAYMENT NO. 5

PROJECT: East 7th Street Utility Improvements S&A PROJECT NO.: 121.0022.08 OWNER: City of Monticello CONTRACTOR: Pirc-Tobin Construction. Inc. ADDRESS: 2660 Old Quaas Rd Alburnett, IA 52202 DATE: 9/14/2022 PAYMENT PERIOD: 5/31/2022 to 1. CONTRACT SUMMARY: **Original Contract Amount: CONTRACT PERIOD: TOTAL WORKING DAYS** \$ 302,698.70 Completion Date: May 31, 2022 Net Change by Change Order: 168,884.50 Days between Start Date Contract Amount to Date: 471,583.20 and Completion Date: 89 2. WORK SUMMARY: Added by Change Order: 0 Total Work Performed to Date: 494,625.75 Total Time: 89 Time Used to Date: Retainage: 5% \$24,731.29 89 Total Earned Less Retainage: \$469,894.46 Time Remaining: 0 Percentage of Time Used: Less Previous Applications for Payment: 468,617.66 100% AMOUNT DUE THIS APPLICATION: \$1,276.80 Percentage of Work Performed 100% 3. CONTRACTOR'S CERTIFICATION: The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment: and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances Pirc-Tobin Construction, Inc. CONTRACTOR DATE: 9/14/2022 **ENGINEER'S APPROVAL:** Payment of the above AMOUNT DUE THIS APPLICATION is recommended: Snyder & Associates, Inc. **ENGINEER** DATE: 09/14/2022 A.J. Barry, P.E. **OWNER'S APPROVAL** City of Monticello OWNER DATE: Dave Goedken, Mayo

6. DETAILED ESTIMATE OF WORK COMPLETED:

		CONTRACT ITEMS				COMPLETED WORK				
TEM NO.	DESCRIPTION	PLAN QTY.	UNIT	UNIT COST		COST TOTAL	QTY. TO DATE	CO#		COST TOTAL
1	GRUBBING	27	UNIT	\$ 35.00	\$	952.00	43.50		\$	1,522.50
2.	TOPSOIL, ON-SITE	55	CY	\$ 33.00		687.50	43.30		\$	687.50
	TOPSOIL, OFF-SITE	55	CY	\$ 12.30		1,760.00	55		\$	1,760.00
	SUBGRADE PREPARATION	127	SY	\$ 32.00		127.00	0		\$	1,760.00
	SUBGRADE TREATMENT, TYPE 4, GEOGRID	127	SY	\$ 11.00		1,397.00	190.2		\$	2,092.20
	SUBBASE, MODIFIED, 12"	127	SY	\$ 14.50		1,841.50	140		\$	2,030.00
	REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4"	45	LF	\$ 6.90	\$	310.50	56		\$	386.40
	FILLING AND PLUGGING OF KNOWN PIPE CILVERTS, PIPES, CONDUITS, WATER MAIN, 4"	413	LF	\$ 3.00		1,239.00	0		\$	-
	COMPACTION TESTING	1	LS	\$ 1,330.20	\$	1,330.20	1		\$	1,330.20
	TRENCH FOUNDATION	30	TON	\$ 40.00		1,200.00	7.17		\$	286.80
	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	66	CY	\$ 20.00		1,320.00	55.40		\$	1,108.00
	TRENCH COMPACTION TESTING	1	LS	\$ 1,330.20	\$	1,330.20	1.00		\$	1,330.20
	LIME BACKFILL	140	CY	\$ 23.00	\$	3,220.00	218.5		\$	5,025.50
	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	112	LF	\$ 125.00	\$	14,000.00	112		\$	14,000.00
	REMOVAL OF SANITARY SEWER, PVC, 8"	64	LF	\$ 6.90	\$	441.60	114		\$	786.60
	STORM SEWER, TRENCHED, RCP, 12"	65	LF	\$ 78.50	\$	5,102.50	65		\$	5,102.50
	REMOVAL OF STORM SEWER, VCP, 12"	65	LF	\$ 78.30		546.00	65		\$	546.00
	PRE-REHABILITATION CLEANING AND INSPECTION, 8"	312	LF	\$ 5.60		1,747.20	312		\$	1,747.20
	REMOVE PROTRUDING SERVICE CONNECTIONS	6	EA	\$ 168.00		1,008.00	0		\$	1,7 77.20
	CIPP MAIN LINING	312	LF	\$ 57.00		17,784.00	312		\$	17,784.00
		440	LF	\$ 58.00		25,520.00	440		\$	25,520.00
	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8" WATER MAIN, TRENCHED, DIP, 8" (W/ NITRILE GASKETS)	0	LF	\$ 75.00		23,320.00	0		\$	25,520.00
	FITTING, ALL FITTINGS, WATER MAIN	908	LB	\$ 73.00		11,804.00	495		\$	6,435.00
			LF			,			\$	
	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE)	56 7	EA			11,200.00	127 7		\$	25,400.00
	WATER SERVICE CORPORATION, 1" (FIELD VERIFY SIZE)	4				3,311.00				3,311.00
	WATER SERVICE CURB STOP AND BOX, 6"	3	EA	\$ 551.00		2,204.00	5		\$	2,755.00
	VALVE, GATE, 8"	1	EA	\$ 1,900.00		5,700.00	4		\$	7,600.00
	FIRE HYDRANT ASSEMBLY	2	EA EA	\$ 5,800.00 \$ 2,000.00	\$	5,800.00	1		\$	5,800.00
	FLUSHING DEVICE (BLOWOFF), 2" FIRE LIVERANT ASSEMBLY REMOVAL	1		,	\$	4,000.00	1		\$	4,000.00
	FIRE HYDRANT ASSEMBLY REMOVAL	4	EA			897.00				897.00
	MANHOLE, SW-301, 48"		EA	\$ 6,850.00		27,400.00	4		\$	27,400.00
	INTAKE, SW-501	2	EA	\$ 3,500.00		7,000.00	2		\$	7,000.00
	REMOVE MANHOLE	4	EA	\$ 863.00	\$	3,452.00	4		\$	3,452.00
	REMOVE INTAKE	2	EA	\$ 666.00	\$	1,332.00	2		\$	1,332.00
	MANHOLE LINING WITH HAND PLACED CEMENTITIOUS MORTAR LINER, 1/2" THICKNESS	30	VF	\$ 450.00		13,500.00			\$	7.500.00
	CURB AND GUTTER, MATCH EXISTING WIDTH	244	LF	\$ 28.00		6,832.00	270		\$	7,560.00
	REMOVAL OF SIDEWALK	104	SY	\$ 15.00		1,560.00	104		\$	1,560.00
	REMOVAL OF DRIVEWAY	18	SY	\$ 13.00		234.00	20		\$	260.00
	SIDEWALK, PCC, 4"	58	SY	\$ 99.50		5,771.00	67.82		\$	6,748.09
	SIDEWALK, PCC, 6"	71	SY	\$ 133.00		9,443.00	73.0		\$	9,709.00
	DETECTABLE WARNING, CAST IRON	80	SF	\$ 50.50		4,040.00	80		\$	4,040.00
	DRIVEWAY, PAVED, PCC, 5"	18	SY	\$ 78.00		1,404.00	20		\$	1,560.00
	DRIVEWAY, GRANULAR	16	SY	\$ 15.50		248.00	28		\$	434.00
	FULL DEPTH PATCHES	283	SY	\$ 150.00		42,450.00	375.44		\$	56,316.00
	SUBBASE OVER-EXCAVATION	18	TON	\$ 46.50		837.00	19.84		\$	922.56
	CURB AND GUTTER REMOVAL	244	LF	\$ 3.00		732.00	270		\$	810.00
	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	5	STA	\$ 500.00		2,400.00	5		\$	2,500.00
	PAINTED PAVEMENT MARKINGS, DURABLE	4	STA	\$ 770.00		2,695.00	4	$\vdash\vdash$	\$	3,080.00
	PAVEMENT MARKINGS REMOVED	1	STA	\$ 475.00		617.50	1	╁	\$	475.00
	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 8,750.00		8,750.00	1.00		\$	8,750.00
51.	REMOVAL AND SALVAGE OF SIGN	6	EA	\$ 84.00		504.00	6		\$	504.00
	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0.20	AC	\$ 8,400.00		1,680.00	0.16		\$	1,344.00
					1 0	1,193.50	1 205	.1	\$	4 400 50
53.	FILTER SOCK, 8"	385	LF	\$ 3.10			385			1,193.50
53. 54.	FILTER SOCK, 8" FILTER SOCKS, REMOVAL MOBILIZATION	385 385 1	LF LF	\$ 0.10 \$ 25,000.00	\$	38.50 25,000.00	385 1.00		\$	38.50 25,000.00

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WATER MAN WITH CARROLPPE, TRENCHED, PICE AWAYA COOK (DR-16) 8" 10 1 5 270 2 2 270 2 2 270 2 2 270 2 2 270 2 2 270 2 2 270 2 2 270 2 2 270 2 2 270 2 2 2 270 2 2 2 2 2 2 2 2 2								1			
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			TOTAL OF	RIGINAL	CONTRAC	= :	\$ 302,698.70	i		\$	312,297.25
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4. SAMILARY SEWER GRAWITY MANN, TERROCHED, PURC CORD BY 10 10 10 10 10 10 10 1		Change Order No. 1			T						
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23 DITTING ALL ETTINGS, WATER MAN	14.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	55	LF	\$ 125.	00 3	6,875.00	20	1	\$	2,500.00
35 MARHOLE, SINCOU, 167	21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	20	LF	\$ 58.	00 3	\$ 1,160.00	20	1	<u> </u>	1,160.00
SS. REMOVE AMMORED.								0	1		-
S. MANNOLE LENNO WITH HAND PLACED CEMENTITIOUS MORTAR LINER. 127 THICKNESS .30 .70 .50					, , , , , , , , , , , , , , , , , , , ,						27,400.00
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Change Order No. 2											2,550.00
3. IOPSOLL OFF-SITE	59.			LL	φ 231.	00 [\$ (4,740.00)			φ	-
13	3			CY	\$ 32	00 5	\$ 640.00	20	2	\$	640.00
21											
27 VALVE, CATE, 87											22,207.50
FLUSHING DEVICE (BLOWOFF), 2" 1 EA \$ 2,000.00 \$ 2,000.00 1 2 \$ 2,000.00 3 3 7 7 7 7 7 7 7 7			198	LB			·			\$	3,564.00
37. REMOVAL OF SDEWALK 15. SY \$ 15.00 \$ 75.00 \$ 2 \$ 8 75.00 38. REMOVAL OF DRIVEWAY 15. SY \$ 13.00 \$ 196.00 15 2 \$ 196.00 52. HYDRAULIC SEEDING, FERTILEING, AND MULCHING (TYPE 1) 0.04 AC \$ 8.40.00 \$.350.00 \$ 10 2 \$ 8 .40.00 52. HYDRAULIC SEEDING, SEEDING, FERTILEING, AND MULCHING (TYPE 1) 0.04 AC \$ 8.40.00 \$.350.00 \$.350.00 \$ 10 2 \$ 8 .40.00 53. TEMPORARY TRAFFIC CONTROL - OAK STREET 1 1 LS \$.300.00 \$.350.00 \$.350.00 \$ 1.00 2 \$ \$.350.00 54. FLAGGERS PER EACH 2 DAY \$.540.00 \$.780.00 \$.780.00 \$ 1.00 2 \$ \$.350.00 55. THOROUGH OLD AND STREET 38. MOBILIZATION - OAK STREET 39. TOPSOL OFF-SITE 40. CY \$.320.0 \$.1344.00 \$.42.00 \$.38.00 30. TOPSOL OFF-SITE 41. LS \$.300.00 \$.780.00 \$.780.00 \$.30.00 42. WATER MANN. TRENCHED, PVG AWWA C000 (DR-18), 8' 473.00 \$.42.00 \$.40.00 44. WATER MANN. TRENCHED, PVG AWWA C000 (DR-18), 8' 473.00 \$.40.00 45. HYDRAULI FITTINGS, WATER MAN 46. LB \$.800.00 \$.200.00 47. WATER SERVICE PIPE. TYPE K COPPER, 1' (FIELD VERIFY SIZE) 47. WATER SERVICE CORPORATION, 1' (PIELD VERIFY SIZE) 48. WATER SERVICE CURB STOP AND BOX 6' 1 EA. \$.500.00 48. WATER SERVICE CURB STOP AND BOX 6' 1 EA. \$.500.00 49. WATER SERVICE CURB STOP AND BOX 6' 1 EA. \$.500.00 49. WATER SERVICE CURB STOP AND BOX 6' 1 EA. \$.500.00 49. WATER SERVICE CURB STOP AND BOX 6' 1 EA. \$.500.00 49. SERVICE PIPE STOP ENDER SERVICE SERVICE STOP AND BOX 6' 1 EA. \$.500.00 49. SERVICE PIPE STOP ENDER SERVICE SE	27.	VALVE, GATE, 8"	1	EA	\$ 2,000.	00 \$	\$ 2,000.00	0	2	\$	-
38. REMOVAL OF DRIVEWAY 41. FULL DEPTH PATCHES 43. SY \$ 150.00 \$ 9.450.00 63 2 \$ 9.450.00 43. SY \$ 150.00 \$ 9.450.00 63 2 \$ 9.450.00 44. FULL DEPTH PATCHES 45. SY \$ 150.00 \$ 9.450.00 63 2 \$ 9.450.00 45. PYDRAUGUS SEEDINS, SEEDINS, FERTILIZING, AND MULCHING (TYPE 1) 40. O4 \$ 8. 840.00 \$ 330.00 0 2 \$ 3.00.00 40. TEMPORARY TRAFFIC CONTROL - OAK STREET 41. LS \$ 3,500.00 \$ 3,500.00 41. LS \$ 7,850.00 42. DAY \$ 540.00 \$ 7,860.00 43. SOURCHARD - OAK STREET 44. SY \$ 1,000.00 45. SY \$ 1,000.00 46. TEMPORARY TRAFFIC CONTROL - OAK STREET 47. LS \$ 7,850.00 47. SY \$ 1,000.00 48. CANDER OF STREET 47. LS \$ 7,850.00 47. SY \$ 1,000.00 48. CANDER OF STREET 47. LS \$ 7,850.00 48. CANDER OF STREET 47. LS \$ 7,850.00 48. CANDER OF STREET 47. LS \$ 3,000.00 48. CANDER OF STREET 48. LS \$ 3,000.00 49. CANDER OF STREET 49. LS \$ 3,000.00 40.	29.	FLUSHING DEVICE (BLOWOFF), 2"	1	EA	\$ 2,000.	00 \$	\$ 2,000.00	1	2	\$	2,000.00
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S2	38.	REMOVAL OF DRIVEWAY	15	SY	\$ 13.	00 5	\$ 195.00	15	2	\$	195.00
TEMPORARY TRAFFIC CONTROL - OAK STREET	44.	FULL DEPTH PATCHES	63	SY	\$ 150.	00 \$	\$ 9,450.00	63	2	\$	9,450.00
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Change Order No. 3 42	61.	FLAGGERS PER EACH	2	DAY				0.00	2		
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21. WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8°		·		I	l				<u> </u>	l I	
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26. WATER SERVICE CURB STOP AND BOX, 6° 29. FLUSHING DEVICE (BLOWOFF), 2° 11. EA. \$ 551.00 \$ 5.000.00 0.00 3 \$ \$						_				<u> </u>	
29. FLUSHING DEVICE (BLOWOFF), 2" 1 EA \$ 2,000.00 \$ 2,000.00 0.00 3 \$ \$		·									946.00
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38. REMOVAL OF DRIVEWAY 39. SIDEWALK, PCC, 4" 20. SY \$ 100.00 \$ 2,000.00 20.00 3 \$ 2,000.00 42. DRIVEWAY, PAVED, PCC, 5" 56. SY \$ 85.00 \$ 4,760.00 0.00 3 \$ 2,000.00 43. DRIVEWAY, GRANULAR 60. SY \$ 15.50 \$ 930.00 60.00 3 \$ 930.00 44. FULL DEPTH PATCHES 11. SY \$ 150.00 \$ 1,650.00 0.00 3 \$ 52. HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1) 63. MOBILIZATION - OAK STREET 11. LS \$ 2,150.00 \$ 2,150.00 1.00 3 \$ 64. SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 10" 65. SALVAGE AND REINSTALL EXISTING STORM, 12" 77. REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4" - 100 W 7TH STREET 18. CY \$ 23.00 \$ 1,500.00 3.50 4 \$ 1,750.00 64. LIME BACKFILL - 100 W 7TH STREET 19. LIME BACKFILL - 100 W 7TH STREET 19. CY \$ 23.00 \$ 414.00 0.00 4 \$ 21. WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8" - 100 W 7TH STREET 22. HYDROVAL OF KNOWN PIPE AND CONDUIT, WATER, 4" - 100 W 7TH STREET 23. FITTING, ALL FITTINGS, WATER MAIN - 100 W 7TH STREET 24. WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8" - 100 W 7TH STREET 25. HYDROVAL OF DRIVEWAY - 100 W 7TH STREET 26. SEEDING, SEEDING		`		1		_					300.00
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64. SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 10" 65. SALVAGE AND REINSTALL EXISTING STORM, 12" 100	52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0.08	AC	\$ 8,400.	00 3	\$ 672.00	0.00	3	\$	-
65. SALVAGE AND REINSTALL EXISTING STORM, 12" 100	63.	MOBILIZATION - OAK STREET	1	LS	\$ 2,150.	00 \$	\$ 2,150.00	1.00	3	\$	2,150.00
66. TAPPING VALVE ASSEMBLY Change Order No. 4 7. REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4" - 100 W 7TH STREET 30	64.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 10"	20	LF	\$ 185.	00 3	\$ 3,700.00	20.00	3	\$	3,700.00
Change Order No. 4 7. REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4" - 100 W 7TH STREET 18	65.	SALVAGE AND REINSTALL EXISTING STORM, 12"	100	LF	\$ 40.	00 3	\$ 4,000.00	24.00	3	\$	960.00
7. REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4" - 100 W 7TH STREET 30 LF \$ 50.00 \$ 1,500.00 35.00 4 \$ 1,750.00 13. LIME BACKFILL - 100 W 7TH STREET 18 CY \$ 23.00 \$ 414.00 0.00 4 \$ -2.00 21. WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8" - 100 W 7TH STREET 100 LF \$ 117.50 \$ 11,750.00 100.00 4 \$ 11,750.00 23. FITTING, ALL FITTINGS, WATER MAIN - 100 W 7TH STREET 46 LB \$ 18.00 \$ 828.00 50.00 4 \$ 900.0 24. WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE) - 100 W 7TH STREET 75 LF \$ 200.00 \$ 15,000.00 75.00 4 \$ 15,000.00 38. REMOVAL OF DRIVEWAY - 100 W 7TH STREET 27 SY \$ 15.00 \$ 405.00 33.00 4 \$ 495.00 42. DRIVEWAY, PAVED, PCC, 5" - 100 W 7TH STREET 27 SY \$ 78.00 \$ 2,106.00 33.00 4 \$ 2,574.00 42. DRIVEWAY, PAVED, PCC, 5" - 40.00 W 7TH STREET -44 SY \$ 13.00 \$ (572.00) 0.00 5 -4 42. DRIVEWAY, PAVED, PCC, 5" -44 SY \$ 85.00 \$ (3,740	66.	TAPPING VALVE ASSEMBLY	1	EA	\$ 5,000.	00 3	5,000.00	1.00	3	\$	5,000.00
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38. REMOVAL OF DRIVEWAY - 100 W 7TH STREET 27 SY \$ 15.00 \$ 405.00 33.00 4 \$ 495.00 42. DRIVEWAY, PAVED, PCC, 5" - 100 W 7TH STREET 27 SY \$ 78.00 \$ 2,106.00 33.00 4 \$ 2,574.00 Change Order No. 5 38. REMOVAL OF DRIVEWAY -44 SY \$ 13.00 \$ (572.00) 0.00 5 \$ - 42. DRIVEWAY, PAVED, PCC, 5" -44 SY \$ 85.00 \$ (3,740.00) 0.00 5 \$ - 65. SALVAGE AND REINSTALL EXISTING STORM, 12" -100 LF \$ 40.00 \$ (4,000.00) 0.00 5 \$ -											900.00
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LUZ DVINIUS DEDVERLESSE EVENDANA ENDER 1010 ■ 307 LELE LS 3.00 LS MZT.001 S.LV. UZT.0		WATER MAIN, TRENCHLESS, PVC AWWA C900 (DR-18), 8"	307								921.00

TOTAL CHANGE ORDERS =	\$ 168,884.50		\$ 182,328.50
TOTAL CONTRACT & CHANGE ORDERS	471,583.20	=	\$ 494,625.75

City Council Meeting Prep. Date: 9/15/2022 Preparer: Jim Tjaden



Agenda Item: #7

Agenda Date: 09/19/2022

Communication Page

Agenda Items Description:	Resolution Approving Purchase of liquid Chlorination System for the
Water Utility	
-	

Type of Action Requested: Motion; Resolution; O	Ordinance; Report; Public Hearing; Closed Session
Attachments & Enclosures: Purchacing the Liquid Chlorine for the 3 wells	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: Changing Chlorination from gas to liquid

Background Information:

. The west well went down Sept. 2021 with the pump malfunctioning. Checking into replacing found out that there were no parts for it. That gave us a perfect time to change from gas to liquid. The price for it went up because of the construction permit through the DNR. The cost estimate for the three wells is \$11,700. Would like to get it approved so we can get the west well working again

Staff Recommendation:

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Purchase of liquid Chlorination System for the Water Utility

WHEREAS, The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and

WHEREAS, The Monticello City Council has previously approved of the replacement of the Water Utility gas chlorination system to a liquid chlorination system, with the gas pump malfunctioning. The liquid chlorination system will be safety improvement for the department, and

WHEREAS, The project specifications did not include construction permit through the DNR, which estimated cost of \$11,700.00, for the three wells, and

NOW THEREFORE, BE IT RESOLVED that this City Council of Monticello, Iowa does hereby approve the purchase of liquid Chlorination System for the Water Utility.

	name and caused the Great Seal for the City of Monticello, Iow to be affixed. Done this 19 th day of September 2022.
	David Goedken, Mayor
Attest:	
Sally Hinrichsen.	City Clerk/Treasurer

September 16, 2022



Attn: Monticello, IA

Re: Equipment Pricing

Equipment Quote / Proposal

*Note- Total price will reflect for all 3 well houses.

5 gallon daytank with all required fittings: \$833.33 ea. X3 =	\$2500.00
60 gallon bulk tank with all required fittings: \$661.67 ea. X3=	\$1985.00
Stenner 10 gpd adj. pump with 3/8 tubing: \$550.00 ea. X3=	\$1650.00
Containment box for 60 gallon bulk tank: \$740.00 ea. X3=	\$2220.00
Containment box for 5 gallon day tank: \$265.50 ea. X3=	\$796.50
BVMC ½" for pump (in place of corp stop): \$10 ea. X3=	\$30.00
$3/8$ " OD x $\frac{1}{4}$ " ID tubing, 300 ft needed at \$0.47 per ft. =	\$141.00
100 ML-sc Calibration Column: \$63.00 ea. X3=	\$189.00
P3N499P Pressure Relief Valve: \$106 ea. X3=	\$318.00
BN499P Back Pressure Valve: \$106 ea. X3=	\$318.00
Connector 3/8" / 1/2" MPT: Qty 30 at \$1.65 ea.=	\$49.50
Pump Shelf 10" x 13": \$53.50 ea. X3=	\$160.50
236-PF-6B Hand Pump: \$236 ea. X3=	\$708.00

Total Cost per Wellhouse:	\$3782.50
Total for All 3 Wellhouses:	<u>\$11,347.50</u>
Hawkins Installation Fee:	<u>\$300.00</u>

Thank you again for your time and let me know if you have any questions. You can call me or email me.

Branden Johnson

Branden.johnson@hawkinsinc.com

Mobile Phone 563 449 4784

City Council Meeting Prep. Date: 09/12/2022 Preparer: Russell Farnum



Agenda Item: # 8 Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Motion to Approve Removal of Posts at "Park and Ride"

_
Fiscal Impact: Budget Line Item:
Budget Summary: Expenditure: Revenue:

Synopsis: At the September 6, 2022 Council meeting, there was a brief discussion of removing the parking post barriers at the "Park and Ride" to allow for better maintenance. There was no specific Council direction.

The Mayor has asked that this item be placed on the September 19 Council agenda for specific action directing the Staff to do so.

Recommendation: If Council deems this action appropriate a motion "Directing Staff to remove the posts at the Park and Ride, subject to Iowa DOT approval" is recommended.

City Council Meeting Prep. Date: 9/14/2022 Preparer: Britt Smith



Agenda Item: # 9 Agenda Date: 9/19/2022

Communication Page

Agenda Items Description: Ordinance for the addition of No Parking along the East Side of North Linden Street from the intersection of West Burroughs St. to West Washington St.

Type of Action Requested: Motion; Resolution;	Ordinance; Report; Public Hearing; Closed Session
Attachments & Enclosures:	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: To amend Chapter 69.08 No Parking Zones:

add South Linden Street on the East Side from Burroughs Street to Washington Street

Background Information:

As discussed at the prior meeting, two residents, Dave Lumpa and Linda Parker, along South Linden have expressed a desire to implement No Parking along South Linden Street for the reasoning that it is difficult for vehicles to pass between two vehicles parked adjacent to one another. I had previously presented the Council with measurements of the streets in the immediate area and advised that South Linden is the narrowest street, at 24' in width, to not have any parking restrictions.

36 5'

NORTH/SOUTH STREETS

South Walnut St

South Wallut St.	30.5
No Parking Both Sides First St. to Grand St. (BUSES)	
No Parking on East Side from Grand St. to South St. (BUS	SES)
South Chestnut St. (First St. to Buckeye St.) No Restrictions	29.4′
South Chestnut St. (Buckeye St. to South St)	32.3
No Restrictions	
South Chestnut St. (South St. to Dead End)	31'
No Restrictions	
Linden St. (Washington St. to Burroughs St.)	24'
No Restrictions	

EAST/WEST STREETS

West Grand St. (Cedar St. to Walnut St.) No Parking on South Side from Bank Parking to Walnut	23.8' St.
West Washington St. (Cedar St. to Chestnut St.) No Restrictions West Washington St. (Chestnut St. to Walnut St.) No Parking on South Side	29.9' 23'
West Varvel St. (Cedar St. to Walnut St.) No Restrictions	25.6′
Buckeye St. (Cedar St. to Walnut St.) No Restrictions	23.5′
Jackson St. (Chestnut St. to Walnut St.) No Restrictions	34.5′
South St. (Cedar St. to Walnut St.) No Restrictions except for School Zone	38′

The concerned residents pointed out that many years ago signage was present that limited the parking to one side of the street. Those signs would have been installed without Council or Code approval, and have also been removed at some point prior to our knowledge.

Initially, it was suggested to limit parking along the East side of South Linden. The three-block stretch of South Linden along the East Side of the street has 7 driveways and a fire hydrant, while the West Side of the street has only 5 driveways. The East Side of the Street has approximately 655' of viable parking space, while the West Side has 710' of viable parking space. It was my recommendation to limit parking along the East Side of the Street.

Since this discussion, I received a call from Linda Parker who advised that she believes the parking should be limited on the West Side because the residents along the East Side use the on-street parking more often. I informed Linda that parking needs change over time and what is convenient now, may not be convenient later in time.

Viewing this from none other than available parking, we should consider continuing to limit parking on the East side of the Street.

<u>Staff Recommendation</u>: I recommend that the Council consider approval of the Ordinances to Chapter 69 of the City of Monticello Code of Ordinances.

ORDINANCE NO.

An Ordinance Amending the Code of Ordinances of the City of Monticello, Iowa, by Adding New Subsections to Chapter 69, Parking Regulations, Section 08 No Parking Zones on portions of South Linden Street

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

Section 1: NEW SUBSECTION. The Code of Ordinances of the City of Monticello, Iowa, is amended by adding the new Subsections 29, 30, 31 and 32, which are hereby adopted to read as follows:

38. South Linden Street on the East Side from Burroughs Street to Washington Street.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the day of	_ day of, 2022.	, 2022, and approved this
		David Goedken, Mayor
Attest:		
Sally Hinrichsen, City Clerk/Trea	asurer	
First Reading:		
Second Reading:		
Third Reading:		

I certify that the foregoing was published as Ordinance #, 2022.		on the	day of
	Sally Hinrichsen, City	y Clerk/Treasurer	

City Council Meeting Prep. Date: 9/14/2022 Preparer: Sally Hinrichsen



Agenda Item: # 10-18 **Agenda Date:** 9/19/2022

Communication Page

Agenda Items Description: Reports	
Type of Action Requested: Motion; Resolution; C	Ordinance; Reports; Public Hearing; Closed Session
Attachments & Enclosures:	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

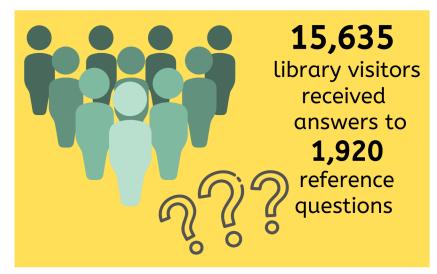
Reports / Potential Actions:

- 10. City Engineer
- 11. Mayor
- 12. City Administrator
- 13. City Clerk
- 14. Public Works Director
- 15. Police Chief
- 16. Water/Wastewater Superintendent
- 17. Park and Recreation Director
- 18. Library Director



2022

FISCAL YEAR IN REVIEW







27,324 books & other items 6,806 digital items

34,130 **ITEMS CHECKED OUT**

from 2021



Library devices were used to access the internet **1,530** times



Free WI-FI was accessed **4,062** times



The library produced 45 videos that were viewed **3,955** times



4006

people searched **Jones County Newspaper Archives** 12,152

times and viewed 470,531

pages

Outside of the US, there were searches from: Japan, UK, China, Germany, Netherlands, Canada, India, France, Ireland and 25 other countries



272 **PROGRAMS**



6,849 **ATTENDEES** **BECAUSE ACCESS EQUALS OPPORTUNITY**