

City of Monticello, Iowa

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Posted on September 15, 2022 at 1:00 p.m.

Monticello City Council Meeting September 19, 2022 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dave Goedken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Wayne Peach	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		Library Director:	Michelle Turnis

- Call to Order – 6:00 P.M.

- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes

September 6, 2022

Approval of Payroll

September 8, 2022

Approval of Bill List

Approval of Twin Rivers Pheasants Forever #46 liquor license

Resolutions:

1. **Resolution** directing the Planning and Zoning Commission to Consider Amendment(s) to the Municipal Code
2. **Resolution** To approve payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street

3. **Resolution** Approving Agreement for water utility vendor agreement Low-income household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello
4. **Resolution** To Acknowledge the hiring of Monticello Library full-time staff positions and setting wage
5. **Resolution** to approve updates to Cleaning Service contract with D&D Services LLC
6. **Resolution** Approving Pay Request #5 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$1276.80
7. **Resolution** Approving Purchase of liquid Chlorination System for the Water Utility

Motions:

8. **Motion** to approve removal of posts in the “Park & Ride” Park

Ordinances:

9. **Ordinance** Amending the Code of Ordinances of the City of Monticello, Iowa, by Adding New Subsections to Chapter 69, Parking Regulations, Section 08 No Parking Zones on portions of South Linden Street –(1st reading)

Reports / Potential Actions:

10. City Engineer
11. Mayor
12. City Administrator
13. City Clerk
14. Public Works Director
15. Police Chief
16. Water/Wastewater Superintendent
17. Park and Recreation Director
18. Library Director

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

Meeting Instructions for the Public

Due to the Covid-19 Virus the public will be admitted into this meeting with limited seating.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: September 19, 2022 Council Meeting

Time: Sep 19, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86822791566>

Meeting ID: 868 2279 1566

One tap mobile

+16469313860,,86822791566# US

+13017158592,,86822791566# US (Washington DC)

Dial by your location

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

Meeting ID: 868 2279 1566

Find your local number: <https://us02web.zoom.us/j/86822791566>

Regular Council Meeting
September 6, 2022 – 6:00 P.M.
Community Media Center

Mayor Dave Goedken called the meeting to order. Council present were: Brenda Hanken, Scott Brighton, Candy Langerman, Chris Lux and Tom Yeoman. Council member Wayne Peach joined electronically. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler and Police Chief Britt Smith. The public was invited to attend the meeting in person, with limited seating or to participate in the meeting electronically via “Zoom Meetings” and were encouraged to communicate from Zoom Meeting via chat, due to the heightened public health risks of the Coronavirus Pandemic (COVID-19). The meeting did have public attendance, both in-person and via Zoom.

Langerman moved to approve agenda, removing item requesting Abatement of accrued Property Taxes on property owned by the City of Monticello for public purposes within the city limits of the City of Monticello, Hanken seconded, roll call unanimous.

Bud Coyle, 515 North Sycamore, inquired on Cemetery upkeep and felt one person is not enough to keep up with the mowing and weed trimming. Kahler stated Public Works staff plans to help with that on Wednesday this week.

Keith and Jan Tackett, property owners of 532 North Cedar inquired what plans were for the Sixth Street ditch. The ditch as become wider with the additional water flowing through it. City removed trees and weeds on the City lot along the ditch and would like to see City do that along more of the ditch. Farnum advised he is looking at a work session in October 2022 and is meeting with engineer to see where the project stands. He is also looking into funding options for the proposed project.

Yeoman moved to approve the consent agenda, Langerman seconded, roll call unanimous.

Mayor Goedken opened the public hearing on the proposed Derek Manternach dba Manternach Custom Creations (the “Developer”) Development Agreement. Staff received no written comments and there were no oral comments. Farnum reported Derek Manternach dba Manternach Custom Creations plans to build a 4,000 square foot custom cabinetry and furniture manufacturing facility and has requested rebates, which were agreed to, at a not to exceed \$55,000 over a 10-year period. The two public hearings are needed, one to approve the developer’s agreement and then another to add project to the TIF plan. Mayor Goedken closed the hearing on the proposed Derek Manternach dba Manternach Custom Creations (the “Developer”) Development Agreement. Langerman moved to approve Resolution #2022-103 To Approve Development Agreement between City of Monticello and Derek Manternach dba Manternach Custom Creations, Lux seconded, roll call unanimous.

Mayor Goedken opened the public hearing on the proposed designation of Amended Monticello Urban Renewal Plan to include Derek Manternach dba Manternach Custom Creations (the “Developer”) Project. Staff received no written comments and there were no oral comments. Mayor Goedken closed the hearing on the proposed designation of

Regular Council Meeting
September 6, 2022

Amended Monticello Urban Renewal Plan to include Derek Manternach dba Manternach Custom Creations (the “Developer”). Langerman moved to approve Resolution #2022-104 To Approve Amendment to Urban Renewal to include Development Agreement and Economic Incentives to Derek Manternach dba Manternach Custom Creations, Brighton seconded, roll call unanimous.

Hinrichsen reported this is a summary report for the IDOT on street related projects for fiscal year 2022. Yeoman moved to approve Resolution #2022-105 approving the FY 2021-2022 Street Finance Report, Hanken seconded, roll call unanimous.

Lux moved to approve Resolution #2022-106 to approve standard Residential Tax Abatement related to property located at 755 North Maple, Monticello, Langerman seconded, roll call unanimous.

Yeoman moved to approve Resolution #2022-107 approving engagement letter with Lynch Dallas, P.C./Douglas Herman related to role as legal services attorney for the USDA financing for the Wastewater Treatment Plant Improvement Project, Lux seconded, roll call unanimous.

Smith reported there seven police officer applicants, three were certified and four were non-certified. All were excellent candidates, after careful consideration, he offered the position to Blaine Kamp. Kamp previously served 27 years with the Iowa State Patrol and retired in August. Kamp recently relocated to Monticello with his wife due to her position at Jones Regional Medical Center. Langerman moved to approve Resolution #2022-108 to approve the hiring of a Monticello Police Officer and setting wage, Peach seconded, roll call unanimous.

Hanken moved to schedule Trick or Treat Night and hours for Monday, October 31, 2022 from 6:00 PM to 8:00 PM, seconded by Langerman, roll call unanimous.

Oswald stated two bids were received for the GMC Canyon pickup. Yeoman moved to accept the bid from Jim Eby in the amount of \$555.00, Brighton seconded, roll call unanimous.

Goedken inquired on status of the lighting at the “Park and Ride” park. Kahler advised he received one quote from Alliant and they are putting a quote together for the north end. He also looked into solar lighting, which is more expensive and requires batteries. Goedken cleaned park area and wondered about removing the posts, as several are broken off and many are in bad shape and asked Council to look at area prior to next meeting.

Farnum reported the airport taxiway pre-construction meeting was held last week and construction will start soon. The City work is done and Alliant will install their equipment, once crops are harvested.

Chamber of Commerce is looking into lighting options for Pocket Park and working with City.

Regular Council Meeting
September 6, 2022

Farnum is reviewing plans and funding options with City Engineer, related to the Sixth Street ditch.

Farnum reported the Main Street committee is having an event on Wednesday, September 14 at 5:30 PM at the Monticello Heritage Center for public input related to the Main Street Program. They are having an event for Council and City staff on Thursday, September 15 at 10:30 AM related to the Main Street Program.

Farnum reported the Monti In Motion car show will be held next weekend.

Farnum reported Colin Husmann contacted Clerk's Office regarding the Emerald Ash trees and having to remove the trees. Farnum stated no one wants to cut down trees; however, even the treated trees are dying. Oswald stated last year's tree survey showed City owned 211 Ash trees.

Farnum reported Horsfield Construction is working on the sidewalks on North Sycamore and they appear to be installed as designed. They are adding drainage tube with the upgraded design.

Hinrichsen reported working on fiscal year-end reports, such as GASB 87 and Street Finance Report.

Kahler reported there is a lot of compost and wood chips at the yard waste site. DNR does not allow the City to sell the compost or wood chips, but could charge a delivery fee. Anyone is welcome to get compost or chips, not just the residents.

Smith received informal complaints about parking on South Linden Street and requesting the section of South Linden be limited to parking on one side of the street. Yeoman moved to direct staff to proceed with changing South Linden Street to no parking on the East side of the street, Langerman seconded, roll call unanimous.

Smith announced the Austin Smith Playground ribbon cutting will be held on September 8, 2022.

Oswald reported there was just over 200 ducks in the Duck Drop held on September 5, 2022. The 5th Annual Pool Pawty had 111 canines attend. Fall registrations are open.

Peach moved to adjourn the meeting at 6:53 p.m.

David Goedken, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - SEPTEMBER 8, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	August 22 - September 4, 2022				
Brian Bronemann	\$ 646.60	\$ -	0.00	0.00	\$ 532.33
Abigale Frisch	374.40	-	0.00	0.00	318.51
Jacob Gravel	1,712.00	-	0.00	24.75	1,244.85
Ron Herman, Jr.	328.00	-	0.00	0.00	279.27
Sam Hunt	352.00	-	0.00	0.00	299.94
David Husmann	1,952.00	-	0.00	3.75	1,078.10
Mary Intlekofer	2,098.40	146.40	0.00	0.00	1,440.43
Sonya Johnson	863.60	-	0.00	0.00	689.71
Trevor King	632.00	-	0.00	0.00	494.70
Lori Lynch	2,178.40	-	0.00	0.00	1,489.09
Coletta Matson	304.20	-	0.00	0.00	260.04
Chloe Mogensen	207.40	-	0.00	0.00	177.65
Amanda Norton	616.38	-	0.00	0.00	478.55
Ryan Sutcliffe	1,898.33	26.33	0.00	0.00	1,489.14
Curtis Wyman	1,712.00	-	6.00	9.25	1,166.95
TOTAL AMBULANCE	\$ 15,875.71	\$ 172.73	6.00	37.75	\$ 11,439.26
CEMETERY	August 22 - September 4, 2022				
Dan McDonald	\$ 1,788.00	\$ -	0.00	3.38	\$ 1,297.36
TOTAL CEMETERY	\$ 1,788.00	\$ -	0.00	3.38	\$ 1,297.36
CITY HALL	August 22 - September 4, 2022				
Cheryl Clark	\$ 1,816.01	\$ -	0.75	12.75	\$ 1,236.62
Russ Farnum	3,961.54	-	0.00	0.00	2,706.61
Sally Hinrichsen	2,744.73	-	0.00	0.00	1,662.19
Nanci Tuel	1,625.99	7.59	0.00	0.00	1,057.27
TOTAL CITY HALL	\$ 10,148.27	\$ 7.59	0.75	12.75	\$ 6,662.69
FIRE					
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 191.39
Chris Hinrichs	60.00	-	0.00	0.00	55.41
Billy Norton	166.67	-	0.00	0.00	143.57
Paul Warner	125.00	-	0.00	0.00	115.44
TOTAL FIRE	\$ 560.00	\$ -	0.00	0.00	\$ 505.81
LIBRARY	August 22 - September 4, 2022				
Jacquelyn Egemo	\$ 1,040.00	\$ -	0.00	0.00	\$ 845.74
Penny Schmit	1,277.61	-	0.00	0.00	666.46
Michelle Turnis	1,833.69	-	0.00	0.00	1,090.88
TOTAL LIBRARY	\$ 4,151.30	\$ -	0.00	0.00	\$ 2,603.08
MBC	August 22 - September 4, 2022				
Keegan Arduser	\$ 1,384.62	\$ -	0.00	0.00	\$ 1,056.57
Jacob Oswald	2,193.88	-	0.00	0.00	1,647.00
TOTAL MBC	\$ 3,578.50	\$ -	0.00	0.00	\$ 2,703.57
POLICE	August 22 - September 4, 2022				
Peter Fleming	\$ 2,507.76	\$ -	0.00	0.00	\$ 1,735.41
Dawn Graver	2,699.60	-	0.00	0.00	1,940.98

PAYROLL - SEPTEMBER 8, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Erik Honda	2,645.36	-	13.50	62.25	1,962.63
Jordan Koos	2,645.36	-	10.50	37.50	1,803.51
Nicole Minnihan	125.00	-	0.00	0.00	67.58
Britt Smith	3,461.54	-	0.00	0.00	2,523.83
Madonna Staner	1,623.20	-	0.00	0.00	1,230.20
Brian Tate	2,922.81	234.45	0.00	0.00	2,064.75
TOTAL POLICE	\$ 18,630.63	\$ 234.45	24.00	99.75	\$ 13,328.89
ROAD USE August 22 - September 4, 2022					
Zeb Bowser	\$ 1,788.00	\$ -	0.00	9.75	\$ 1,255.34
Nick Kahler	2,238.39	-	0.00	0.00	1,527.72
TJ Neelson	1,736.10	8.10	0.00	0.00	1,315.02
Jasper Scott	1,796.38	8.38	0.00	2.75	1,237.67
TOTAL ROAD USE	\$ 7,558.87	\$ 16.48	0.00	12.50	\$ 5,335.75
SEWER August 20 - September 2, 2022					
Tim Schultz	\$ 2,112.35	\$ 76.35	0.00	7.13	\$ 1,471.57
Jim Tjaden	2,576.92	-	0.00	0.00	1,867.32
TOTAL SEWER	\$ 4,689.27	\$ 76.35	0.00	7.13	\$ 3,338.89
SWIMMING POOL August 19 - September 1, 2022					
Lydia Ahlrichs	\$ 58.50	\$ -	0.00	0.00	\$ 34.02
Harrison Ahlrichs	173.44	-	0.00	0.00	129.57
Rylan Bertling	30.81	-	0.00	0.00	28.45
Jill Flynn	78.38	-	0.00	0.00	72.38
Stella Flynn	27.19	-	0.00	0.00	25.11
Ella Glawatz	59.38	-	0.00	0.00	54.84
Reeve Graver	18.00	-	0.00	0.00	16.62
Tyler Gray	16.31	-	0.00	0.00	15.06
Keaton Hermsen	25.44	-	0.00	0.00	23.49
Macaya Hollingshead	30.81	-	0.00	0.00	28.45
Jacob Miller	38.00	-	0.00	0.00	35.09
Cole Nietert	85.50	-	0.00	0.00	78.96
Cord Nietert	47.25	-	0.00	0.00	43.63
Dylan Ponder	141.50	-	0.00	0.00	130.68
Ethan Ponder	6.75	-	0.00	0.00	6.23
Lake Schnoor	80.94	-	0.00	0.00	74.75
Mace Schnoor	39.88	-	0.00	0.00	36.83
Emma Schwendinger	169.31	-	0.00	0.00	156.36
Kendall Siebels	58.50	-	0.00	0.00	54.02
River Smith	29.00	-	0.00	0.00	26.78
Jessica Stadtmueller	121.50	-	0.00	0.00	112.21
Hayden Tomkins	37.00	-	0.00	0.00	34.17
Brock Westphal	74.00	-	0.00	0.00	68.34
TOTAL SWIMMING POOL	\$ 1,447.39	\$ -	0.00	0.00	\$ 1,286.04
WATER August 20 - September 2, 2022					
Daniel Pike	\$ 2,012.01	\$ -	0.00	0.00	\$ 1,446.13
TOTAL WATER	\$ 2,012.01	\$ -	0.00	0.00	\$ 1,446.13

PAYROLL - SEPTEMBER 8, 2022

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
TOTAL - ALL DEPTS.	\$ 70,439.95	\$ 507.60	30.75	173.26	\$ 49,947.47

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AARON'S AUTOMOTIVE LLC	PD VEHICLE OPERATING		23.40		
AXON ENTERPRISE INC	PD MINOR EQUIPMENT (TASERS)		960.00		
BRIAN CROWLEY	PD BUILDING SUPPLIES		50.00		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES		84.10		
JOHN DEERE FINANCIAL	PD SUPPLIES		6.99		
LYNCH DALLAS, P.C.	PD ATTORNEY FEES		406.00		
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL		1,313.36		
MONTICELLO MACHINE SHOP INC	PD EQUIP REPAIR/MAINT		1.54		
TCM BANK NA	PD INDEED.COM		710.29		
	110 POLICE DEPARTMENT TOTAL		3,555.68		
STREET LIGHTS					
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS		234.67		
	230 STREET LIGHTS TOTAL		234.67		
AQUATIC CENTER					
FAREWAY STORES #840-1	POOL CONCESSIONS		7.76		
JOHN DEERE FINANCIAL	POOL GROUNDS SUPPLIES		59.99		
TCM BANK NA	POOL POSTAGE		9.35-		
	440 AQUATIC CENTER TOTAL		58.40		
CEMETERY					
JOHN DEERE FINANCIAL	CEMETERY BOOTS - MCDONALD		224.44		
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL		439.12		
	450 CEMETERY TOTAL		663.56		
SOLDIER'S MEMORIAL BOARD					
MEDIACOM	SLDR MEM TELEPHONE		19.72		
	498 SOLDIER'S MEMORIAL BOARD TOTAL		19.72		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES		332.50		
	620 CLERK/CITY ADMIN TOTAL		332.50		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES		1,397.50		
	641 ATTORNEY TOTAL		1,397.50		
CITY HALL/GENERAL BLDGS					
IMFOA	CH TRAINING - HINRICHSEN		125.00		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK		252.70		
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES		81.95		
JONES COUNTY ABSTRACT & TITLE	449 N SYCAMORE ST		260.00		
MEDIACOM	CH TELEPHONE		19.72		
STEVE MONK CONSTRUCTION	CH NUISANCE - SYCAMORE ST		144.90		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO EXPRESS INC	CH ADVERTISING	541.30			
	650 CITY HALL/GENERAL BLDGS TOTAL	1,425.57			
	001 GENERAL TOTAL	7,687.60			
SOLDIER MEMORIAL FUND					
SOLDIER'S MEMORIAL BOARD					
KRAUS PLUMBING & HEATING LLC	SLDR MEM BLDG REPAIRS				
	498 SOLDIER'S MEMORIAL BOARD TOTAL				
	003 SOLDIER MEMORIAL FUND TOTAL				
MONTICELLO BERNDEN CENTER					
PARKS					
ALLIANT ENERGY-IES	MBC ELECTRIC	2,424.83			
MOLLI JENN HUNTER	JANITORIAL SERVICES	490.00			
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES	31.20			
JOHN DEERE FINANCIAL	MBC LEAGUE SUPPLIES	78.95			
MINN TEX CITRUS	SOFTBALL/BASEBALL FIELD PREP	5,400.00			
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT	87.97			
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	332.66			
MONTICELLO EXPRESS INC	MBC ADS	157.50			
TCM BANK NA	MBC LEAGUE - NFL FLAG	1,285.98			
	430 PARKS TOTAL	10,289.09			
	005 MONTICELLO BERNDEN CENTER TOTAL	10,289.09			
FIRE					
FIRE					
DINGES PARTNERS GROUP LLC	FIRE EQUIP REPAIR/MAINT	375.67			
JOHN DEERE FINANCIAL	FIRE SUPPLIES	43.96			
KIRKWOOD COMMUNITY COLLEGE	FIRE TRAINING - HERMAN	110.00			
MCALDER WATER CONDITIONING INC	FIRE SOFTENER SALT	35.20			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	125.07			
SANDRY FIRE SUPPLY	FIRE SCBA TESTING	6,274.37			
	150 FIRE TOTAL	6,964.27			
	015 FIRE TOTAL	6,964.27			
AMBULANCE					
AMBULANCE					
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	110.57			
CR PHARMACY SERVICE INC	AMB MEDICAL SUPPLIES	219.00			
BRIAN CROWLEY	AMB BUILDING SUPPLIES	50.00			
INFRASTRUCTURE TECHNOLOGY	AMB DATA PROCESSING	33.90			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	1,144.10			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	160 AMBULANCE TOTAL		1,557.57		
	016 AMBULANCE TOTAL		1,557.57		
POLICE IMPROVEMENT POLICE DEPARTMENT ZACHARY D LONG	POLICE IMP LOCK BOX		75.00		
	110 POLICE DEPARTMENT TOTAL		75.00		
	026 POLICE IMPROVEMENT TOTAL		75.00		
LIBRARY IMPROVEMENT LIBRARY TCM BANK NA	LIB IMP PROGRAMS/PROMOTIONS		640.31		
	410 LIBRARY TOTAL		640.31		
	030 LIBRARY IMPROVEMENT TOTAL		640.31		
LIBRARY LIBRARY BAKER & TAYLOR BOOKS BIBLIONIX CITY OF MONTICELLO CULLIGAN TOTAL WATER - MOLLI JENN HUNTER MEDIACOM MICRO MARKETING LLC MONTICELLO EXPRESS INC PELLA PUBLIC LIBRARY TCM BANK NA	LIB AUDIO RECORDINGS LIB DATA PROCESSING LIB POSTAGE LIB BUILDING SUPPLIES JANITORIAL SERVICES LIB TELEPHONE LIB BOOKS LIB BUILDING SUPPLIES LIB BOOKS LIB OFFICE SUPPLIES		116.57 2,000.00 22.80 17.65 332.50 39.43 14.39 20.00 9.99 148.26		
	410 LIBRARY TOTAL		2,721.59		
	041 LIBRARY TOTAL		2,721.59		
AIRPORT AIRPORT BAKER PAPER CO INC JOHN DEERE FINANCIAL MCALEER WATER CONDITIONING INC MONTICELLO AVIATION INC MONTICELLO COMM SCHOOL DISTRCT JEFFREY LEE NAGEL	AIRPORT BUILDING SUPPLIES AIRPORT EQUIP REPAIR/MAINT AIRPORT BUILDING SUPPLIES AIRPORT EQUIP REPAIR/MAINT AIRPORT FUEL AIRPORT SNOW REMOVAL		59.35 38.40 35.00 260.67 214.11 480.00		
	280 AIRPORT TOTAL		1,087.53		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	046 AIRPORT TOTAL		1,087.53		
ROAD USE					
STREETS					
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST	50.18			
CNH CAPITAL	RU EQUIP REPAIR/MAINT	37.75			
HENNICK TREE SERVICE LLC	RU TREE REMOVAL	5,900.00			
INFRASTRUCTURE TECHNOLOGY	RU OFFICE SUPPLIES	9.90			
IOWA STATE PRISON INDUSTRIES	RU STREET MAINTENANCE SUPPLIES	460.80			
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT	738.00			
KARDES INC	RU FUEL	40.79			
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	1,022.49			
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	136.26			
DAVID B MCNEILL	RU EQUIP REPAIR/MAINT	15.60			
MIDWEST CONCRETE INC	RU STREET MAINTENANCE CONTRACT	3,400.00			
MONTECELLO COMM SCHOOL DISTRICT	RU FUEL	1,578.08			
MONTECELLO EXPRESS INC	RU SUPPLIES	64.98			
MONTECELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT	76.46			
TCM BANK NA	RU FUEL	64.98			
THOMPSON TRUCK & TRAILER, INC.	RU EQUIP REPAIR/MAINT	205.58			
	210 STREETS TOTAL		13,801.85		
	110 ROAD USE TOTAL		13,801.85		
TRUST/SLAVKA GEHRET FUND					
LIBRARY					
TCM BANK NA	LIB GEHRET PROGRAMMING	147.40			
	410 LIBRARY TOTAL		147.40		
	178 TRUST/SLAVKA GEHRET FUND TOTAL		147.40		
PARK IMPROVEMENT					
CAPITAL PROJECTS					
BROCK FERRY	DUCK DROP - 3RD PLACE	90.00			
JOHN DEERE FINANCIAL	PARK IMP - AUSTIN STRONG	24.99			
MONTECELLO EXPRESS INC	MONTI IN MOTION CAR SHOW	65.00			
JEREMY RICKELS	DUCK DROP - 1ST PLACE	360.00			
TIFFANY SAVAGE	DUCK DROP - 2ND PLACE	180.00			
	750 CAPITAL PROJECTS TOTAL		719.99		
	313 PARK IMPROVEMENT TOTAL		719.99		
CAPITAL IMPROVEMENT					
CAPITAL PROJECTS					
HDR ENGINEERING INC	CAP IMP 2021 TAXIWAY/APRON	881.58			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	750 CAPITAL PROJECTS TOTAL		881.58		
	332 CAPITAL IMPROVEMENT TOTAL		881.58		
BATY DISC GOLF COURSE PARKS STEVE MONK CONSTRUCTION	BATY DG MOWING		1,014.30		
	430 PARKS TOTAL		1,014.30		
	338 BATY DISC GOLF COURSE TOTAL		1,014.30		
C.C. BIDWELL LIBRARY BOOK LIBRARY BAKER & TAYLOR BOOKS TCM BANK NA	LIB BIDWELL BOOKS LIB BIDWELL BOOKS		445.26 100.40		
	410 LIBRARY TOTAL		545.66		
	502 C.C. BIDWELL LIBRARY BOOK TOTAL		545.66		
TRUST/IOMA MARY BAKER LIBRARY CENTER POINT PUBLISHING INFRASTRUCTURE TECHNOLOGY	LIB BAKER BOOKS LIB BAKER TECH SUPPORT FEES		49.14 57.50		
	410 LIBRARY TOTAL		106.64		
	503 TRUST/IOMA MARY BAKER TOTAL		106.64		
WATER WATER HAWKINS WATER TREATMENT STATE HYGIENIC LABORATORY INFRASTRUCTURE TECHNOLOGY KEITH DIRKS AUTO BODY INC LAPORTE MOTOR SUPPLY STEVE MONK CONSTRUCTION MONTICELLO COMM SCHOOL DISTRCT MUNICIPAL SUPPLY INC TCM BANK NA WATER ENVIRONMENT FEDERATION WILLIAM WARREN, INC.	WATER SYSTEM WATER LAB TESTS WATER DATA PROCESSING WATER EQUIP REPAIR/MAINT WATER SUPPLIES WATER SYSTEM WATER FUEL WATER SYSTEM WATER VEHICLE OPERATING WATER DUES - TJADEN WATER BOOTS - SCHULTZ		386.23 54.00 18.90 1,283.25 35.99 87.97 285.13 519.80 610.43 95.00 100.00		
	810 WATER TOTAL		3,476.70		
	600 WATER TOTAL		3,476.70		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SEWER					
SEWER					
ALLIANT ENERGY-IES	1105 E FIRST ST		3,856.82		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		1,893.00		
INFRASTRUCTURE TECHNOLOGY	SEWER DATA PROCESSING		7.40		
JOHN DEERE FINANCIAL	SEWER SUPPLIES		7.34		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL		285.13		
MONTICELLO EXPRESS INC	SEWER SUPPLIES		22.99		
TCM BANK NA	SEWER POSTAGE		88.82		
WILLIAM WARREN, INC.	SEWER BOOTS - SCHULTZ		100.00		
WINDSTREAM IOWA-COMM. INC.	SEWER TELEPHONE		62.04		
	815 SEWER TOTAL		6,323.54		
	610 SEWER TOTAL		6,323.54		
SEWER CAPITAL IMPROVEMENT					
SEWER					
MONTICELLO EXPRESS INC	SEWER FACILITY IMPROVEMENTS		91.36		
	815 SEWER TOTAL		91.36		
	613 SEWER CAPITAL IMPROVEMENT TOTAL		91.36		
SANITATION					
SANITATION					
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS		39.60		
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL		71.01		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS		12,987.42		
	840 SANITATION TOTAL		13,098.03		
	670 SANITATION TOTAL		13,098.03		
STORM WATER					
STORM WATER FUND					
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE		320.86		
	865 STORM WATER FUND TOTAL		320.86		
	740 STORM WATER TOTAL		320.86		
	Accounts Payable Total		71,550.87		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	7,687.60
003 SOLDIER MEMORIAL FUND	
005 MONTICELLO BERNDES CENTER	10,289.09
015 FIRE	6,964.27
016 AMBULANCE	1,557.57
026 POLICE IMPROVEMENT	75.00
030 LIBRARY IMPROVEMENT	640.31
041 LIBRARY	2,721.59
046 AIRPORT	1,087.53
110 ROAD USE	13,801.85
178 TRUST/SLAVKA GEHRET FUND	147.40
313 PARK IMPROVEMENT	719.99
332 CAPITAL IMPROVEMENT	881.58
338 BATY DISC GOLF COURSE	1,014.30
502 C.C. BIDWELL LIBRARY BOOK	545.66
503 TRUST/IOMA MARY BAKER	106.64
600 WATER	3,476.70
610 SEWER	6,323.54
613 SEWER CAPITAL IMPROVEMENT	91.36
670 SANITATION	13,098.03
740 STORM WATER	320.86

TOTAL FUNDS	71,550.87

City Council Meeting
Prep. Date: 09/12/2022
Preparer: Russell Farnum



Agenda Item: # 1
Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Resolution directing the Planning and Zoning Commission to Consider Amendment(s) to the Municipal Code

Type of Action Requested: Resolution

Attachments & Enclosures:
Resolution
Permit application for 504 Gill

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: A recent permit for a detached garage has stirred some controversy over the intent of the Zoning Ordinance and other terms of the Municipal Code as it applies to accessory structures.

The permit was issued in compliance with the setback requirements for a corner lot, but due to the nature of the lot and the house location on the lot, the garage is very close to the street. It is probably not the intent of the Code to allow such construction, but the City was obligated to issue the permit, as it was in compliance with the terms of the code.

The Council should consider this issue and determine if the code meets the City’s intent. If not, and the code requires amendment, the attached Resolution would direct the issue to the Planning and Zoning Commission for consideration and recommendation.

Analysis: The property at 504 Gill Street is a corner lot at the north east corner of the intersection of 5th and Gill. Gill Street runs at an angle to 5th Street. The home fronts on Gill and the front of the house is parallel to Gill Street, thereby the house sits at an angle to 5th Street (see attached diagram of the property).

The homeowner requested a permit for a detached garage to be built in the rear yard, facing 5th Street. The front of the garage along 5th Street lines up with the home. However, because the home is at an angle to 5th Street, the garage is closer to 5th Street than the home. Therein lies the controversy: under the existing code, a detached accessory structure (in this instance) could be located as close as 3 feet to the sidewalk or lot line.

On a corner lot, there is only one defined front yard, which is usually the shorter frontage (in this case, Gill Street). The additional yard along the “side” street is defined as a “corner lot side yard.” For a new

principal structure (house), the setback is required to be 15 feet. For a detached accessory structure, the setback is defined by the principal structure (house) but cannot be less than 3 feet.

In most cases, setbacks are measured parallel to the property line. However, the side yard setback in Monticello's code has the provision "the yard area adjacent to the street right-of-way on a corner lot extending from the front yard *along the side of the structure* to the rear property line." In this case, that line allows the garage to be closer to the street than the house, even though the garage meets code.

In addition, the permit language of the Code needs to be updated to require a dimensioned site plan so that the City fully understands the proposed construction and the relationship to lot lines. As noted on the permit application, the homeowner has to initial that they understand the setback requirements, however there is no requirement to show exactly where on the property the proposed construction is to be located.

In short, the Council should direct the P&Z Commission to study the following changes to the Code:

1. Define Corner Lot Side Yard Setback to be parallel to the street, not to the principal structure;
2. Provide better clarification on how corner lot side yard setbacks apply to detached accessory structures;
3. Provide more thorough site plan requirements for permit applications;
4. Consider other changes as necessary to implement above.

Recommendation:

Approval of the Resolution directing the P&Z Commission to study this issue is recommended. Additional Council direction is welcome.

THE CITY OF MONTICELLO, IOWA

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #2022-__

Resolution directing the Planning and Zoning Commission to Consider Amendment(s) to the Municipal Code

WHEREAS, The City Council has identified provisions of the Municipal Code which do not adequately address the setbacks and construction of accessory buildings in residential districts, and

WHEREAS, Chapter 165.03 of the Municipal Code (Zoning Ordinance) states:

“The City Council may by resolution direct that the Zoning Commission study and make recommendations regarding proposed amendments to the Zoning Ordinance which resolution containing the proposed amendment shall be transmitted to the Zoning Commission”, and

WHEREAS, The Council finds that the Public Works Director, City Administrator and City Attorney should work with the Planning and Zoning Commission to amend the language in the Municipal Code to satisfactorily address the issues.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 19th day of September 2022 that the Planning and Zoning Commission is directed to study this issue with the assistance of the Public Works Director, City Administrator and City Attorney.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer





The City of MONTICELLO
Building Permit Application

Building Permit Property Address: 504 N. Gill St., Monticello, IA

Property Owner: Glenn A. Lovell Jr.
 Mailing Address: ~~XXXXXXXXXXXXXXX~~
 City/State/Zip Code: Monticello, IA 52310
 Phone: ~~XXXXXXXXXXXXXXX~~
 Email: _____

**Please identify all known general and sub-contractors that will be working on the project.
 (Use separate sheet if more contractors than space allows.)**

Contractor: _____
 City/State/Zip Code: _____
 Phone: _____

Contractor: _____
 City/State/Zip Code: _____
 Phone: _____

Contractor: _____
 City/State/Zip Code: _____
 Phone: _____

Contractor: _____
 City/State/Zip Code: _____
 Phone: _____

Electrical: _____
 City/State/Zip Code: _____
 Phone: _____
 License Number: _____

HVAC/Plumbing: _____
 City/State/Zip Code: _____
 Phone: _____
 License Number: _____

Project Description: Utility Shed already Symbol 10 by 12
an 20ft by 30ft Garage

New Construction Dimensions, if applicable, in square feet:

Main Level: _____ Basement: _____ Garage: 20ft by 30ft Accessory Building: _____
 Plus 10 by 12 Shed

12684.00
2536.80

Sketch Required: If the project covered by this building permit includes new construction, the change of the footprint of an existing structure, the installation or placement of an accessory building, or the installation of a fence, you, the owner, are required to create an accurate sketch identifying the size and location of the structure within the site, adjacent streets, presumed or actual property lines, etc.

If Residential use, is there an In-Home Business planned? Yes / No

If yes, please provide general description: _____

Will any fencing be erected? Yes / No

If yes, please provide a general description, including desired type of fence, fence height, location on property, etc. _____

Are sump pumps presently installed or intended to be installed in this property? Yes / No

If yes, how many and in what locations? _____

If yes, please acknowledge your understanding of the following information with your initials:

Surface water cannot be diverted or piped into the sanitary sewer system. Perimeter tiling is permitted only when such tiles are connected to an existing storm sewer system. The Public Works Director must pre-approve the diversion of water into an existing storm sewer. Any and all costs related to the diversion of water to the storm sewer system, including potential City Engineer review, shall be the sole expense of the property owner. Initials: Max

Has the property to the best of your knowledge ever been surveyed? Yes / No
(If yes, please identify the dates of survey and attach a copy of all surveys of record.)

Have you located the property pins? Yes / No

Adjacent Property Acknowledgement: The section of this form entitled Adjacent Property Acknowledgement must be completed and submitted before a building permit will be issued. The purpose of said attachment is to ensure the understanding and agreement of neighboring properties as to the location of property boundaries and, therefore, the placement of proposed improvements in such a fashion as to meet the requirements of the City of Monticello Code of Ordinances.

Staking: The site boundaries and the perimeter of any new structure or location of other improvement must be staked prior to the consideration of the building permit.

Set Back Acknowledgement: I acknowledge my receipt and understanding of the set-backs that will be required for this project. Initials: Max

Penalty: A penalty of \$100/day will be assessed if permits are not approved prior to the commencement of construction.

ACKNOWLEDGEMENT (To Be Signed By Owners)

I hereby acknowledge that I have read and understand the contents of this application and its' attachments. I hereby affirm that the above and foregoing information is true and correct to the best of my knowledge and belief. I agree to comply with all City Ordinances and State Laws that apply to and/or regulate the proposed construction project. **I acknowledge my understanding that if the proposed construction is not completed within twelve months of the issuance of this building permit that I will need to request a building permit extension with an extension fee of \$100.00. Failure to do so may be treated as a municipal infraction punishable by civil penalties as provided for in Chapter 4 of the Monticello Code.** I also acknowledge my understanding that a Certificate of Occupancy must be received from the City of Monticello before any person may occupy or use any new structure or a structure that has gone through reconstruction or major remodeling. I also acknowledge my responsibility to understand the requirements of this building permit and my obligation to seek clarification or assistance from City staff should I not fully understand the expectations or requirements.

Glenn A. Lovell Jr.
Print Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
Signature

Valuation Checklist

*Total Value of Project will be calculated at the time building permit is turned in.
(Includes land and new construction components)*

<u>Valuation</u>	<u>Fee</u>
\$1.00 to \$500.00	\$ 30.00
\$500.01 to \$2,000.00	\$ 60.00
\$2,000.01 to \$25,000.00	\$ 100.00
\$25,000.01 to \$50,000.00	\$ 150.00
\$50,000.01 to \$100,000.00	\$ 200.00
\$100,000.01 to \$200,000.00	\$ 300.00
\$200,000.01 to \$500,000.00	\$ 500.00
\$500,000.01 to infinity	\$1,000.00

Adjoining Property Acknowledgement:

Purpose: The purpose of this form is to ascertain whether or not there is agreement amongst adjoining property owners as to the boundaries of their respective lots/properties. It is not necessary that property owners know the exact location of property boundaries, and the signatures of property owners on this form is not an agreement or admission as to the exact location of their boundaries. The signatures of adjoining property owners on this form shall acknowledge their understanding and agreement that the proposed location of any new construction, including a property addition, a fence, an accessory building, etc. as proposed by owner's building permit application, is on the property of the owner, is placed in such a fashion as to be compliant with City set back requirements, and is not otherwise objectionable to the adjoining property owner.

What Happens if there are Objections? In the event that an adjoining property owner refuses to sign this acknowledgement, for any reason, the owner will not be issued a building permit until such time as the City Council has had an opportunity to consider the issue and to thereafter determine if the building permit should be issued. The Council may require that the owner's property be surveyed if deemed necessary to overcome any objections. It will be the sole responsibility of the owner to acquire a survey, if required, and after acquisition, the survey shall be shared with those property owners that previously objected with a renewed request for their signature on this form. If there is continued refusal to sign, the objecting property owner will be given an opportunity to obtain their own survey, at their sole expense, and if they fail to pursue and obtain a survey within fourteen (14) days, unless otherwise extended by the City P.W. Director, the owner's survey shall be considered to be dispositive on the issue, with the building permit to be issued after verification by the owner that they will construct the proposed improvement(s) in such a fashion as to be compliant with the City of Monticello Code of Ordinances, including set-back rules and regulations. If a second survey is obtained by an objecting property owner and the property owners cannot at that point reconcile their differences, the matter may again be brought to the City Council for further consideration. The Council may or may not be able to resolve the conflict at that point, and if the conflict cannot be resolved a building permit will not be issued. The boundary issue will at that point need to be litigated by the parties. City staff will at all times work with the parties to assist them in discussing differences, options, or other terms of agreement.

This form shall be signed by all adjoining property owners, not including the City of Monticello.

I, the undersigned, do hereby swear and affirm, that I have read and understand the above and foregoing form, and further acknowledge my understanding of the proposed improvements proposed by the owner within the Building Permit Application to which this form is attached. By signing this form I agree and consent to the construction or erection of the proposed improvements as proposed based upon my present opinion that the improvements are all located within the property of the owner and, as proposed, meet the set back requirements of the Monticello Code of Ordinances.

Name: <u>Janice Poge</u>	Date: <u>3-30-22</u>	Property adjoins to the: E, W, <u>S</u> , N
Name: <u>Bill Halford</u>	Date: <u>3-30-22</u>	Property adjoins to the: E, W, S, <u>N</u>
Name: <u>Johnny Og</u>	Date: <u>3-30-22</u>	Property adjoins to the: <u>E</u> , W, S, N
Name: _____	Date: _____	Property adjoins to the: E, W, S, N
Name: _____	Date: _____	Property adjoins to the: E, W, S, N
Name: _____	Date: _____	Property adjoins to the: E, W, S, N

OFFICE USE ONLY

Date Received: 4-6-22

Received By: N. Jua

Present Zoning: _____

Zoning Consistent with intended Use: Yes / No

Eligible for Tax Abatement: Yes / No

Application for Abatement Provided: Yes / No

Explained by: _____

Valuation of Project for purposes of Building Permit Fee Determination: 15220.80

FEE SUMMARY

Building Permit Fee (Based on valuation)	\$	<u>100.00</u>	
Other Building Permit Fee ¹	\$	_____	
Occupancy Permit	\$	_____	[\$25]
Sewer Impact Fee (On new construction only)	\$	_____	[\$100]
Water Impact Fee (On new construction only)	\$	_____	[\$100]
Park Impact Fee (On new construction only)	\$	_____	[\$100]
Sewer Connection Fee	\$	_____	[\$125]
Water Connection Fee (Residential)	\$	_____	[\$125]
Water Connection Fee (Commercial/Industrial)	\$	_____	[\$150]

Total Fees Due at Time Building Permit is Issued \$ 100.00 ~~XXXXXX~~

Permit Approved: ✓

Permit Denied: _____

Explanation ~~of Denial~~: Needs to be at least 3' off the North property line.

[Signature]
Nick Kahler, Director of Public Works

4/12/2022
Date

¹ A \$25.00 fee will apply to all exterior home improvements that do not change or create a footprint. This fee will be applicable in the event of residing, window replacement, deck/porch remodeling, basement/house remodeling, fence installation, swimming pool installation (above or below ground) and storage tanks.

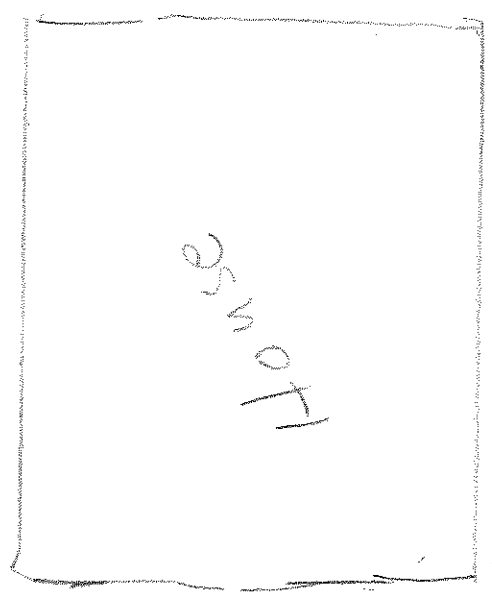
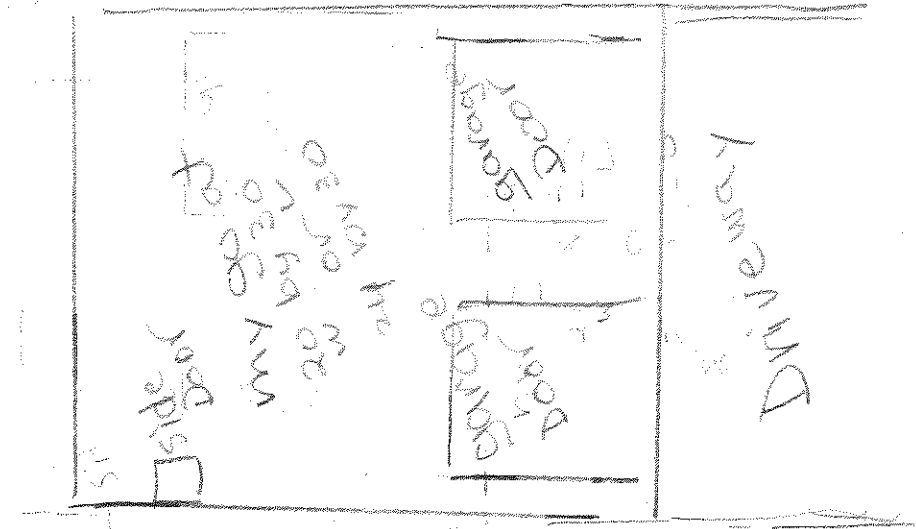
21x21

shed

tree

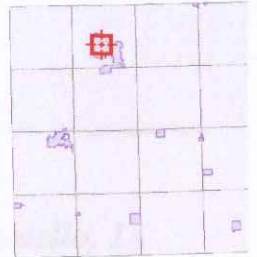
tree

clothesline





Overview



Legend

- Parcels
- Structures on Lease Land
- Cartography
- Major Roads

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 4/18/2022
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Developed by **Schneider**
 GEOSPATIAL

City Council Meeting
Prep. Date: 9/06/2022
Preparer: Sally Hinrichsen



Agenda Item: # 2
Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: **Resolution** To approve payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Resolution 2021-145

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Staff is recommending that the Council authorize payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980

Background Information: In January 2021, Council approved Resolution 2021-3 supporting application for the Community Catalyst Building Remediation Grant for improvements at 103 West Street.

In June 2021, City was awarded the Community Catalyst Building Remediation Grant for improvements at 103 West Street.

In November 2021, City Council approved Resolution 2021-145 approving Development Agreement between City of Monticello and Matt Kumley dba Glass Tap, LLC

Jones County Economic Development Director Derek Lumsden submitted the invoices related to these expenses to the State of Iowa for reimbursement. City received the \$60, Project Mid-Point grant amount from the State of Iowa through the Iowa Economic Development Authority on August 1, 2022.

Staff Recommendation:

It is recommended Council approve payment of \$46,980 to Matt Kumley dba Glass Tap, LLC.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

To approve payment to Matt Kumley dba Glass Tap, LLC in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street

WHEREAS, The City Council has agreed to apply for the Community Catalyst Building Remediation Grant available through the Iowa Economic Development Authority with the maximum amount of \$100,000, with a \$50,000 cost share towards the project, to be used for improvements at 103 West First Street, and

WHEREAS, The Matt Kumley has submitted invoices for the improvements and the City received the \$60,000 Project Mid-Point grant amount from the State of Iowa through the Iowa Economic Development Authority, and

WHEREAS, County Economic Development Director Derek Lumsden contacted Matt Kumley about the Community Catalyst Building Remediation Grant ant through the Iowa Economic Development Authority, and reviewed the Project Mid-Point grant proceeds of \$60,000 for the improvements. After reviewing invoices paid for this project; the City share is \$13,020 and Matt Kumley dba Glass Tap, LLC share is \$46,980, and

WHEREAS, The Council finds that the grant funds in the amount of \$46,980 should be paid to Matt Kumley dba Glass Tap, LLC.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve payment to Matt Kumley dba Glass Tap, LLC, in the amount of \$46,980 related to the Community Catalyst Building Remediation Grant for improvements at 103 West Street.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 09/4/2022
Preparer: Sally Hinrichsen



Agenda Item: # 3
Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Resolution Approving Agreement for water utility vendor agreement Low-income household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello

Type of Action Requested: Resolution									
<p>Attachments & Enclosures: Resolution Proposed agreement</p>	<p>Fiscal Impact:</p> <table border="1" style="width: 100%;"> <tr> <td>Budget Line Item:</td> <td></td> </tr> <tr> <td>Budget Summary:</td> <td></td> </tr> <tr> <td>Expenditure:</td> <td></td> </tr> <tr> <td>Revenue:</td> <td></td> </tr> </table>	Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
Budget Line Item:									
Budget Summary:									
Expenditure:									
Revenue:									

Synopsis: State of Iowa receives funding through the U.S. Department of Health & Human Services (HHS) amended the provisions to their agreement to the current Iowa Low-Income Household Water Assistance Program (LIHWAP).

This program provides Water assistance to help a lot of low-income families pay their utility bills.

From email from Melinda Kadera, LIHEAP Compliance Supervisor with HACAP:
 As with all new programs, there have been some things that the State and National Office has felt could enhance the program for both you as a vendor and the clients/customers we serve.. Due to these changes, the State has revised the Vendor Agreement for FY23.

The changes have been highlighted below.

- 1) Section 3.00 - Clarifies that by signing this agreement vendors cannot refuse to accept a payment for a LIHWAP-approved customer.
- 2) Section 3.00 - Changes the period of restoring or maintaining connection from 30 Days to 45 Days, which better reflects the payment process.
- 3) Section 3.10 - Relaxes the standard of having to demonstrate an imminent risk of disconnection in order to be eligible for Service Continuity. A past due amount is now sufficient.
- 4) Section 3.10 - Clarifies that for FY23 a household may receive LIHWAP assistance no more than **twice** in one program year.

5) Section 3.40 - Clarifies first-time service deposits and non-essential services (non-water related services) are unsupported expenses.

6) Section 10.00 - Clarifies that vendors are not required nor expected to modify their existing billing/accounting systems to accommodate LIHWAP payments.

Monticello had a few residents who used this program to help with their utility bills, last year

Recommendation:

Approval of the Resolution Approving Agreement for water utility vendor agreement Low-income household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Agreement for water utility vendor agreement Low-income household water assistance program between Hawkeye Area Community Action Program Inc, and City of Monticello

WHEREAS, the City of Monticello, Iowa is an incorporated City within Jones County, Iowa, and

WHEREAS, the City of Monticello has previously entered into agreements with Hawkeye Area Community Action Program Inc to provide Low-income household water assistance program services to the City, and

WHEREAS, the Agreement with the above entities is subject to renewal annually, with the agreement for FY '23 being presented for approval, and

WHEREAS, the City Council finds that said agreement should be approved.

NOW THEREFORE, BE IT RESOLVED that this City Council of Monticello, Iowa does hereby approve the agreement for Low-income household water assistance program services, a complete copy of same to be appended to this Resolution, by this reference being incorporated, verbatim, as if fully set forth herein. City Council further does hereby authorize the City Administrator to execute the same on behalf of the City Council.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September, 2022.

Dave Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

**WATER UTILITY VENDOR AGREEMENT
LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM**

The following agreement is made between the local community action agency (Local Agency) administering the Iowa Low-Income Household Water Assistance Program (LIHWAP) and:

Vendor (payment is issued in this name)	Local Agency
Address	Address
City, State, Zip	City, State, Zip
Contact Person	Contact Person
Phone	Phone
Email	Email
Fax	Fax
Vendor Tax ID#	

Vendor Provides:

- Drinking Water Only
- Wastewater Only
- Both Drinking and Wastewater

Type of Entity:

- Publicly Owned
- Privately/Shareholder Owned

Counties Served:

All provisions of this agreement are subject to the availability of federal funds, issued by the U.S. Department of Health & Human Services (HHS). All Vendors shall abide by the following provisions for the current Iowa Low-Income Household Water Assistance Program (LIHWAP). Note: the term ‘Vendor’ applies to Owners & Operators of Community Water Supply Systems.

1.00 Agreement Duration

This agreement is effective when signed by the Vendor and shall terminate on September 30, 2023. The termination of this agreement shall not discharge any obligation owed by either party to the other or to an eligible household if such obligation was incurred during the effective period of the agreement.

2.00 Vendor Notification of Eligible Households

The Local Agency will notify the Vendor of those households that have been approved for the LIHWAP program through the mail, email, phone, or an online portal hosted by the Vendor (if available). Agencies are to notify Vendors timely enough to avert disconnection of service, avoid any additional charges beyond normal usage/service charges, and ensure reconnection when appropriate.

3.00 Household Payments from LIHWAP

The LIHWAP program provides benefit awards on behalf of eligible customers by paying arrearages to drinking water/wastewater utilities in order to ensure service continuity and to reconnect service. By signing this agreement, Vendors must accept LIHWAP payments for eligible households on whose behalf payments are made by the Local Agency. Eligible households are third-party beneficiaries under this agreement, and all payments accepted by the Vendor on behalf of an approved household must be applied to that household’s water account. Any LIHWAP credit balances must remain on the account until the benefit is exhausted. Water service must be maintained for at least 45 days after receiving the LIHWAP approval notification from the local agency so that the customer maintains drinking water/wastewater service while payment is being issued.

Any payment that cannot be appropriately applied to an account by the Vendor must be returned to the Local Agency within 5 business days of its receipt. Any duplicate payment for a household or an account must be reported to the Local Agency within 5 business days.

3.10 Households with Past Due Amounts Owed

The Vendor will accept LIHWAP payments for drinking water and/or wastewater charges for households with past due amounts owed, and will ensure the households' water service remains connected to avoid a reconnection fee.

For purposes of this section, payments include notification by the Local Agency to the Vendor on behalf of the LIHWAP-approved household. Such notification must ensure services are not interrupted for at least 45 calendar days, no additional fees or charges occur beyond standard monthly usage/service costs, and if disconnection has already occurred reconnection will be established promptly.

For FY23, households may receive no more than two LIHWAP assistance payments from local agencies.

3.20 Disconnected Households

LIHWAP payments that cover the balance owed by a disconnected household for drinking water and/or wastewater services will establish prompt reconnection of the water account by the Vendor.

For purposes of this section, payments include notification by the Local Agency to the Vendor on behalf of the LIHWAP-approved household. Such notification must ensure services are not interrupted for at least 45 calendar days, no additional fees or charges occur beyond standard monthly usage/service costs, and if disconnection has already occurred reconnection will be established promptly.

For FY23, households may receive no more than two LIHWAP assistance payments from local agencies

3.30 Supported Expenses

The following are expenses which the LIHWAP program supports:

- Drinking Water/Wastewater utility past/back charges and water-related amounts required to bring the account current
- Reconnection fees

3.40 Unsupported Expenses

The following expenses are unsupported by the LIHWAP program:

- Utility deposits for first-time service
- Expenses for diversion fees or equipment tampering
- Repair, replacement, or installation of home water systems/fixtures
- Wells or any other non-utility provided water system
- Energy and non-essential services (unrelated to drinking water or wastewater)

4.00 Vendor Receipt of Payment

Within 30 calendar days of the Vendor's receipt of payment, the Vendor will provide to the Local Agency a receipt for the amount of payment received, using the format provided to the Vendor by the Local Agency.

5.00 Continuous Access to Drinking Water/Wastewater Services

The Local Agency and Vendor will collaborate and to the extent practicable attempt to ensure the customer has continuous access to Drinking Water/Wastewater services.

6.00 Payments from Households

The Local Agency and Vendor will encourage regular monthly payments from households, including use of budget billing and payment arrangements.

7.00 Confidentiality

Information regarding applicants and beneficiaries under this program must remain confidential subject only to the limited release of information by the Vendor to the Local Agency and the State of Iowa. The Vendor agrees to keep confidential the names and all other information pertaining to the clients served, including financial status, lifestyles, and housing conditions.

8.00 Non-Discrimination

The eligible household will not be treated adversely from other households because of receiving assistance under the Iowa Low-Income Household Water Assistance Program. The Vendor agrees not to discriminate either in cost of goods supplied or services provided, against the eligible household on whose behalf payments are made.

9.00 Termination of Customer Account

If a household terminates its account or changes Vendors prior to termination of this agreement, and any funds remain on the account, the Vendor shall contact the Local Agency within 30 calendar days to reconcile the existing account and determine the distribution of any remaining funds. Any remaining funds on the account paid under this program are to be returned to the Local Agency within 30 calendar days following reconciliation of the account. If the household has an arrearage on a different portion of the account such as garbage, LIHWAP funds cannot be used to pay that arrearage, and the Vendor shall not withhold a refund.

10.00 Records

The Vendor will maintain an accounting system and fiscal records covering all activities under this agreement. The Vendor's records must include:

- The amount of payments made on behalf of eligible households by the Local Agency;
- Any LIHWAP credit remaining on the eligible household's account.

The Vendor shall retain these records for four years from the end date of this agreement.

The Vendor, upon written request from the eligible household, Local Agency, State of Iowa, or other designated representative, will provide a status report indicating the above information. Vendors are not required or expected to modify their existing billing/accounting software, but must, upon request, be able to identify LIHWAP payments on a customer's account.

Vendors will assist the Local Agency and State of Iowa in collecting data concerning information on home water usage, or such other data as the state determines is reasonably necessary.

11.00 Site Visits

The State of Iowa and HHS authorized representatives reserve the right to monitor the use of funds by the participating Vendor in order to evaluate compliance with the provisions of this agreement.

12.00 Termination of Agreement

Either the Local Agency or the Vendor may terminate this agreement by giving the other party at least 30 calendar days written notice.

The Local Agency may terminate this agreement upon written notice of a breach by the Vendor of any material term, condition or provision of this agreement after the Vendor is given the opportunity to cure the breach.

The Local Agency may terminate the agreement immediately in instances where the Vendor has committed or engaged in fraud, misappropriation of funds, malfeasance, misfeasance, or bad faith.

Upon termination of the agreement by either party or upon expiration of the agreement, the Vendor shall, within 5 business days, remit to the Local Agency any unexpended funds paid to the Vendor.

The Vendor shall provide a full accounting of the funds subject to this agreement within 30 calendar days of termination or expiration of the agreement.

By signing below, both parties acknowledge and accept the terms of this agreement.

Vendor

Vendor Authorized Individual (printed name)

Vendor Authorized Individual (signature)

Date

Local Agency

Local Agency Director (printed name)

Local Agency Director (signature)

Date

City Council Meeting
Prep. Date: 9/14/2022
Preparer: Michelle Turnis



Agenda Item: # 4
Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Hiring of library staff

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: The library is filling a full-time position due to staff resignation. The starting wage will be \$14.80

Background Information:

Staff Recommendation:

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

To Acknowledge the hiring of Monticello Library
full-time staff position and setting wage

WHEREAS, most City employees' wages are covered by a collective bargaining agreement where wages are pre-determined, and some are covered by employment agreements where wages and planned increases were bargained for and previously determined, and

WHEREAS, the Library seasonal staff are not covered by the Collective Bargaining Agreement and their wages are set by the Library Board, and

WHEREAS, a full-time Library staff turned in their resignation, the Library Board desires to expedite the hiring of staff to fill the position with a wage of \$14.80 per hour, and

WHEREAS, the Council recognizes that the Library Board is vested with the power to hire and set library staff wages and that the purpose of the Council approval of this Resolution is to acknowledge the hiring of full-time staff and setting the wage; and to give direction to the City Payroll Clerk.

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby acknowledge the hiring of full-time staff and wages noted herein.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 09/09/2022
Preparer: Russell Farnum



Agenda Item: # 5
Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Consideration of Updates to D&D Cleaning Service Contract

Type of Action Requested: Resolution

Attachments & Enclosures:

Resolution/Contract

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: D&D Services (Molli Hunter) has requested an update to the contract for cleaning services for the Berndes Center, Library, Community Center and City Hall. The City hired D&D in 2020, and Molli provides all equipment and supplies, and cleans in off-hours. The requested rate increase would move from \$25 to \$35 per hour, and reflects the inflation of supplies and labor over the past two years.

As part of the requested update, Staff also requested some changes to the cleaning schedule and clarifications of some minor issues. Overall, the service has been good quality and Molli has been responsive to providing special cleanings, as well as reaching out when issues are noticed with maintenance problems in the building. Most recently she contacted Nick and I on a Sunday when she noticed the water heater was leaking.

Analysis: In the past the City has tried multiple options for cleaning services, whether through part-time staff or other services. None have been satisfactory. There are other cleaning services in Monticello, who advertise rates higher than Molli charges. I'm sure there are also other services in Monticello, but the City has not shopped quotes due to the quality and responsiveness Molli has provided over the past 2 years. We can do that if Council should wish us to do so.

While a 40% increase in rates seems steep, the cost increase in supplies alone has been close to that. The monthly bill for D&D is usually under \$1000, depending upon how much special services are asked for. It is projected that the impact upon the budget over a year will be around \$4,000.

Recommendation:

Council approval of the updated contract is recommended.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving updates to cleaning service contract with D&D Services LLC

WHEREAS, the City of Monticello previously entered into an agreement with D&D Services LLC, and

WHEREAS, D & D Services LLC desires to update the contract for cleaning services for the Berndes Center, Library, Community Center and City Hall, and increase the rate to \$35 per hour, and

WHEREAS, The City Council finds it to be in the City's best interest to agree to the proposed cleaning service contract with D&D Services LLC.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the cleaning service contract between the City of Monticello and D&D Services LLC.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 19th day of September, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

6/28/2022

To the City of Monticello,

D&D Services LLC has serviced the city under the cleaning contract for city properties. At this time we are submitting a reevaluation, our prices will have to increase due to inflation since the last agreement. The current set price, that was set years ago, was at a rate of \$25 an hour. Our new rate will be set at \$35 an hour. D&D Services is on agreement that all buildings will be serviced during non-operational hours, as well as all cleaning materials and equipment needed will be supplied by D&D. The correct cleaner will be used for each type of surface (i.e. glass cleaner on glass, stainless cleaner on stainless steel, bathroom cleaner on toilets and sinks, etc.). All surfaces such as floors, glass and mirrors will be thoroughly cleaned and streak-free. Listed below is the agreement of tasks that are contracted out on a monthly basis. This agreement will be valid until either party gives a two week notification to the other.

Thank you

M.Hunter

*For the Berndes Center:

Specific Requirement of cleaning on Monday and Friday mornings.

Clean all glass doors (inside only and excluding gym area)

Sanitize all door handles and light switches

Vacuum carpeted areas

Clean mirrors, sinks, stalls, and toilets in restrooms

Empty all trash bins located in lobby, restrooms, and small room

Mop restrooms and lobby

Shampoo small room carpet when needed

Restock and report any needed supplies (i.e. toilet paper, hand soap, garbage bags)

Report of any notable damage to property that will require maintenance

*For the Library Building

Requires two cleanings a week

Remove trash and recycling

Clean all glass surfaces as needed (inside only)

Clean elevator surfaces as needed

Remove Spider webs in lobby as needed

Dust shelving stacks as needed

Vacuum carpeted areas

Mop hard floors

Dust mop, sweep and/or wet mop stairs as needed

Clean mirrors, sinks, and toilets in restrooms

Sanitize door handles, lightswitches, and drinking fountains

Restock and report any needed supplies (e.g. toilet paper, hand soap, garbage bags, and paper towels)

Report any notable damage to property that will require maintenance

*For the buildings associated with the City Hall (Renaissance Center, Council Chambers, City Hall, and Community Building)

Requires two cleanings a week

Clean glass doors as needed (inside only)

Sanitize all door handles, light switches, and drinking fountains

Remove spider webs from entranceways as needed

Clean mirrors, sinks, and toilets in restrooms

Remove trash and recycling

Restock and report any needed supplies (i.e. toilet paper, hand soap, garbage bags, and paper towels)

Dust shelving and windowsills

Vacuum carpeted areas

Dust mop, sweep and/or wet mop all stairs as needed

Dust mop, sweep and/or wet mop all hard floors as needed

Report any notable damage to property that will require maintenance



September 19, 2022

Mr. Russ Farnum, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

RE: Pay Request #5
EAST 7TH STREET UTILITY IMPROVEMENTS
S & A Project # - 121.0022.08
Contractor: Pirc-Tobin Construction, Inc.

Dear Council:

Enclosed for your review and approval is Pay Request #5 from Pirc-Tobin Construction, Inc. for the project referenced above. We have reviewed the pay request and find it in agreement with the work completed to date. This pay request includes payment on half of the agreed-upon seeding quantity. The seeding subcontractor performed additional seeding operations on touch-up areas on 09/12/2022. We recommend approval of Pay Request #5 in the amount of **\$1,276.80** for this project to Pirc-Tobin Construction, Inc.

Final payments and release of retainage will be made at a future Council meeting. If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'A.J. Barry'.

A.J. Barry, P.E.
Civil Engineer

Enclosure: Pay Request #5

cc: Ryan Harter, Pirc-Tobin Construction, Inc.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Pay Request #5 from Pirc-Tobin Construction, Inc. related to the 2021 East 7th Street Utility Improvements Project in the amount of \$1276.80

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Pirc-Tobin Construction was hired to complete the 2021 East 7th Street Utility Improvements Project, and

WHEREAS, The City Engineer has reviewed the 5th pay request from Pirc-Tobin related to said project and recommends that it be paid in the amount of \$1,276.80, same reflecting the maintenance of a 5% retainer in the amount of 24,731.29, and

WHEREAS, The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #5 from Pirc-Tobin Construction and authorizes payment in the amount of \$1,276.80.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

APPLICATION FOR PARTIAL PAYMENT NO. 5

PROJECT: East 7th Street Utility Improvements

S&A PROJECT NO.: 121.0022.08

OWNER: City of Monticello
CONTRACTOR: Pirc-Tobin Construction, Inc.
ADDRESS: 2660 Old Quaas Rd
Alburnett, IA 52202
DATE: 9/14/2022

PAYMENT PERIOD: 5/31/2022
to

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 302,698.70
Net Change by Change Order: \$ 168,884.50
Contract Amount to Date: \$ 471,583.20

CONTRACT PERIOD: TOTAL WORKING DAYS
Completion Date: May 31, 2022
Days between Start Date and Completion Date: 89

2. WORK SUMMARY:

Total Work Performed to Date: \$ 494,625.75
Retainage: 5% \$24,731.29
Total Earned Less Retainage: \$469,894.46
Less Previous Applications for Payment: \$ 468,617.66
AMOUNT DUE THIS APPLICATION: \$1,276.80


Added by Change Order: 0
Total Time: 89
Time Used to Date: 89
Time Remaining: 0
Percentage of Time Used: 100%
Percentage of Work Performed 100%

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances


Pirc-Tobin Construction, Inc.
CONTRACTOR

By  DATE: 9/14/2022

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By  DATE: 09/14/2022
A.J. Barry, P.E.

5. OWNER'S APPROVAL

City of Monticello
OWNER

By Dave Goedken, Mayo DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	GRUBBING	27	UNIT	\$ 35.00	\$ 952.00	43.50		\$ 1,522.50
2.	TOPSOIL, ON-SITE	55	CY	\$ 12.50	\$ 687.50	55		\$ 687.50
3.	TOPSOIL, OFF-SITE	55	CY	\$ 32.00	\$ 1,760.00	55		\$ 1,760.00
4.	SUBGRADE PREPARATION	127	SY	\$ 1.00	\$ 127.00	0		\$ -
5.	SUBGRADE TREATMENT, TYPE 4, GEOGRID	127	SY	\$ 11.00	\$ 1,397.00	190.2		\$ 2,092.20
6.	SUBBASE, MODIFIED, 12"	127	SY	\$ 14.50	\$ 1,841.50	140		\$ 2,030.00
7.	REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4"	45	LF	\$ 6.90	\$ 310.50	56		\$ 386.40
8.	FILLING AND PLUGGING OF KNOWN PIPE CILVERTS, PIPES, CONDUITS, WATER MAIN, 4"	413	LF	\$ 3.00	\$ 1,239.00	0		\$ -
9.	COMPACTION TESTING	1	LS	\$ 1,330.20	\$ 1,330.20	1		\$ 1,330.20
10.	TRENCH FOUNDATION	30	TON	\$ 40.00	\$ 1,200.00	7.17		\$ 286.80
11.	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	66	CY	\$ 20.00	\$ 1,320.00	55.40		\$ 1,108.00
12.	TRENCH COMPACTION TESTING	1	LS	\$ 1,330.20	\$ 1,330.20	1.00		\$ 1,330.20
13.	LIME BACKFILL	140	CY	\$ 23.00	\$ 3,220.00	218.5		\$ 5,025.50
14.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	112	LF	\$ 125.00	\$ 14,000.00	112		\$ 14,000.00
15.	REMOVAL OF SANITARY SEWER, PVC, 8"	64	LF	\$ 6.90	\$ 441.60	114		\$ 786.60
16.	STORM SEWER, TRENCHED, RCP, 12"	65	LF	\$ 78.50	\$ 5,102.50	65		\$ 5,102.50
17.	REMOVAL OF STORM SEWER, VCP, 12"	65	LF	\$ 8.40	\$ 546.00	65		\$ 546.00
18.	PRE-REHABILITATION CLEANING AND INSPECTION, 8"	312	LF	\$ 5.60	\$ 1,747.20	312		\$ 1,747.20
19.	REMOVE PROTRUDING SERVICE CONNECTIONS	6	EA	\$ 168.00	\$ 1,008.00	0		\$ -
20.	CIPP MAIN LINING	312	LF	\$ 57.00	\$ 17,784.00	312		\$ 17,784.00
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	440	LF	\$ 58.00	\$ 25,520.00	440		\$ 25,520.00
22.	WATER MAIN, TRENCHED, DIP, 8" (W/ NITRILE GASKETS)	0	LF	\$ 75.00	\$ -	0		\$ -
23.	FITTING, ALL FITTINGS, WATER MAIN	908	LB	\$ 13.00	\$ 11,804.00	495		\$ 6,435.00
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE)	56	LF	\$ 200.00	\$ 11,200.00	127		\$ 25,400.00
25.	WATER SERVICE CORPORATION, 1" (FIELD VERIFY SIZE)	7	EA	\$ 473.00	\$ 3,311.00	7		\$ 3,311.00
26.	WATER SERVICE CURB STOP AND BOX, 6"	4	EA	\$ 551.00	\$ 2,204.00	5		\$ 2,755.00
27.	VALVE, GATE, 8"	3	EA	\$ 1,900.00	\$ 5,700.00	4		\$ 7,600.00
28.	FIRE HYDRANT ASSEMBLY	1	EA	\$ 5,800.00	\$ 5,800.00	1		\$ 5,800.00
29.	FLUSHING DEVICE (BLOWOFF), 2"	2	EA	\$ 2,000.00	\$ 4,000.00	2		\$ 4,000.00
30.	FIRE HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 897.00	\$ 897.00	1		\$ 897.00
31.	MANHOLE, SW-301, 48"	4	EA	\$ 6,850.00	\$ 27,400.00	4		\$ 27,400.00
32.	INTAKE, SW-501	2	EA	\$ 3,500.00	\$ 7,000.00	2		\$ 7,000.00
33.	REMOVE MANHOLE	4	EA	\$ 863.00	\$ 3,452.00	4		\$ 3,452.00
34.	REMOVE INTAKE	2	EA	\$ 666.00	\$ 1,332.00	2		\$ 1,332.00
35.	MANHOLE LINING WITH HAND PLACED CEMENTITIOUS MORTAR LINER, 1/2" THICKNESS	30	VF	\$ 450.00	\$ 13,500.00	0		\$ -
36.	CURB AND GUTTER, MATCH EXISTING WIDTH	244	LF	\$ 28.00	\$ 6,832.00	270		\$ 7,560.00
37.	REMOVAL OF SIDEWALK	104	SY	\$ 15.00	\$ 1,560.00	104		\$ 1,560.00
38.	REMOVAL OF DRIVEWAY	18	SY	\$ 13.00	\$ 234.00	20		\$ 260.00
39.	SIDEWALK, PCC, 4"	58	SY	\$ 99.50	\$ 5,771.00	67.82		\$ 6,748.09
40.	SIDEWALK, PCC, 6"	71	SY	\$ 133.00	\$ 9,443.00	73.0		\$ 9,709.00
41.	DETECTABLE WARNING, CAST IRON	80	SF	\$ 50.50	\$ 4,040.00	80		\$ 4,040.00
42.	DRIVEWAY, PAVED, PCC, 5"	18	SY	\$ 78.00	\$ 1,404.00	20		\$ 1,560.00
43.	DRIVEWAY, GRANULAR	16	SY	\$ 15.50	\$ 248.00	28		\$ 434.00
44.	FULL DEPTH PATCHES	283	SY	\$ 150.00	\$ 42,450.00	375.44		\$ 56,316.00
45.	SUBBASE OVER-EXCAVATION	18	TON	\$ 46.50	\$ 837.00	19.84		\$ 922.56
46.	CURB AND GUTTER REMOVAL	244	LF	\$ 3.00	\$ 732.00	270		\$ 810.00
47.	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	5	STA	\$ 500.00	\$ 2,400.00	5		\$ 2,500.00
48.	PAINTED PAVEMENT MARKINGS, DURABLE	4	STA	\$ 770.00	\$ 2,695.00	4		\$ 3,080.00
49.	PAVEMENT MARKINGS REMOVED	1	STA	\$ 475.00	\$ 617.50	1		\$ 475.00
50.	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 8,750.00	\$ 8,750.00	1.00		\$ 8,750.00
51.	REMOVAL AND SALVAGE OF SIGN	6	EA	\$ 84.00	\$ 504.00	6		\$ 504.00
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0.20	AC	\$ 8,400.00	\$ 1,680.00	0.16		\$ 1,344.00
53.	FILTER SOCK, 8"	385	LF	\$ 3.10	\$ 1,193.50	385		\$ 1,193.50
54.	FILTER SOCKS, REMOVAL	385	LF	\$ 0.10	\$ 38.50	385		\$ 38.50
55.	MOBILIZATION	1	LS	\$ 25,000.00	\$ 25,000.00	1.00		\$ 25,000.00
56.	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 350.00	\$ 350.00	1		\$ 350.00

57.	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 200.00	\$ 200.00	1	\$ 200.00
58.	CONCRETE WASHOUT	1	LS	\$ 515.00	\$ 515.00	1	\$ 515.00
59.	WATER MAIN WITH CASING PIPE, TRENCHED, PVC AWWA C900 (DR-18), 8"	20	LF	\$ 237.00	\$ 4,740.00	0	\$ -
					TOTAL ORIGINAL CONTRACT = \$ 302,698.70	\$ 312,297.25	
CHANGE ORDER SUMMARY:							
Change Order No. 1							
8.	FILLING AND PLUGGING OF KNOWN PIPE CILVERTS, PIPES, CONDUITS, WATER MAIN, 4"	-413	LF	\$ 3.00	\$ (1,239.00)	0	1 \$ -
14.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 8"	55	LF	\$ 125.00	\$ 6,875.00	20	1 \$ 2,500.00
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	20	LF	\$ 58.00	\$ 1,160.00	20	1 \$ 1,160.00
23.	FITTING, ALL FITTINGS, WATER MAIN	-414	LB	\$ 13.00	\$ (5,382.00)	0	1 \$ -
31.	MANHOLE, SW-301, 48"	4	EA	\$ 6,850.00	\$ 27,400.00	4	1 \$ 27,400.00
33.	REMOVE MANHOLE	4	EA	\$ 863.00	\$ 3,452.00	4	1 \$ 3,452.00
35.	MANHOLE LINING WITH HAND PLACED CEMENTITIOUS MORTAR LINER, 1/2" THICKNESS	-30	VF	\$ 450.00	\$ (13,500.00)	0	1 \$ -
44.	FULL DEPTH PATCHES	17	SY	\$ 150.00	\$ 2,550.00	17	1 \$ 2,550.00
59.	WATER MAIN WITH CASING PIPE, TRENCHED, PVC AWWA C900 (DR-18), 8"	-20	LF	\$ 237.00	\$ (4,740.00)	0	1 \$ -
Change Order No. 2							
3.	TOPSOIL, OFF-SITE	20	CY	\$ 32.00	\$ 640.00	20	2 \$ 640.00
13.	LIME BACKFILL	45	CY	\$ 23.00	\$ 1,035.00	8	2 \$ 184.00
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	189	LF	\$ 117.50	\$ 22,207.50	189	2 \$ 22,207.50
23.	FITTING, ALL FITTINGS, WATER MAIN	198	LB	\$ 18.00	\$ 3,564.00	198	2 \$ 3,564.00
27.	VALVE, GATE, 8"	1	EA	\$ 2,000.00	\$ 2,000.00	0	2 \$ -
29.	FLUSHING DEVICE (BLOWOFF), 2"	1	EA	\$ 2,000.00	\$ 2,000.00	1	2 \$ 2,000.00
37.	REMOVAL OF SIDEWALK	5	SY	\$ 15.00	\$ 75.00	5	2 \$ 75.00
38.	REMOVAL OF DRIVEWAY	15	SY	\$ 13.00	\$ 195.00	15	2 \$ 195.00
44.	FULL DEPTH PATCHES	63	SY	\$ 150.00	\$ 9,450.00	63	2 \$ 9,450.00
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0.04	AC	\$ 8,400.00	\$ 336.00	0.00	2 \$ -
60.	TEMPORARY TRAFFIC CONTROL - OAK STREET	1	LS	\$ 3,500.00	\$ 3,500.00	1.0	2 \$ 3,500.00
61.	FLAGGERS PER EACH	2	DAY	\$ 540.00	\$ 1,080.00	0.00	2 \$ -
63.	MOBILIZATION - OAK STREET	1	LS	\$ 7,850.00	\$ 7,850.00	1.00	2 \$ 7,850.00
Change Order No. 3							
3.	TOPSOIL, OFF-SITE	42	CY	\$ 32.00	\$ 1,344.00	42.00	3 \$ 1,344.00
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8"	473	LF	\$ 85.00	\$ 40,205.00	473.00	3 \$ 40,205.00
23.	FITTING, ALL FITTINGS, WATER MAIN	46	LB	\$ 18.00	\$ 828.00	82.00	3 \$ 1,476.00
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE)	10	LF	\$ 200.00	\$ 2,000.00	16.00	3 \$ 3,200.00
25.	WATER SERVICE CORPORATION, 1" (FIELD VERIFY SIZE)	2	EA	\$ 473.00	\$ 946.00	2.00	3 \$ 946.00
26.	WATER SERVICE CURB STOP AND BOX, 6"	1	EA	\$ 551.00	\$ 551.00	0.00	3 \$ -
29.	FLUSHING DEVICE (BLOWOFF), 2"	1	EA	\$ 2,000.00	\$ 2,000.00	0.00	3 \$ -
37.	REMOVAL OF SIDEWALK	20	SY	\$ 15.00	\$ 300.00	20.00	3 \$ 300.00
38.	REMOVAL OF DRIVEWAY	56	SY	\$ 13.00	\$ 728.00	0.00	3 \$ -
39.	SIDEWALK, PCC, 4"	20	SY	\$ 100.00	\$ 2,000.00	20.00	3 \$ 2,000.00
42.	DRIVEWAY, PAVED, PCC, 5"	56	SY	\$ 85.00	\$ 4,760.00	0.00	3 \$ -
43.	DRIVEWAY, GRANULAR	60	SY	\$ 15.50	\$ 930.00	60.00	3 \$ 930.00
44.	FULL DEPTH PATCHES	11	SY	\$ 150.00	\$ 1,650.00	0.00	3 \$ -
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)	0.08	AC	\$ 8,400.00	\$ 672.00	0.00	3 \$ -
63.	MOBILIZATION - OAK STREET	1	LS	\$ 2,150.00	\$ 2,150.00	1.00	3 \$ 2,150.00
64.	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC C900, 10"	20	LF	\$ 185.00	\$ 3,700.00	20.00	3 \$ 3,700.00
65.	SALVAGE AND REINSTALL EXISTING STORM, 12"	100	LF	\$ 40.00	\$ 4,000.00	24.00	3 \$ 960.00
66.	TAPPING VALVE ASSEMBLY	1	EA	\$ 5,000.00	\$ 5,000.00	1.00	3 \$ 5,000.00
Change Order No. 4							
7.	REMOVAL OF KNOWN PIPE AND CONDUIT, WATER, 4" - 100 W 7TH STREET	30	LF	\$ 50.00	\$ 1,500.00	35.00	4 \$ 1,750.00
13.	LIME BACKFILL - 100 W 7TH STREET	18	CY	\$ 23.00	\$ 414.00	0.00	4 \$ -
21.	WATER MAIN, TRENCHED, PVC AWWA C900 (DR-18), 8" - 100 W 7TH STREET	100	LF	\$ 117.50	\$ 11,750.00	100.00	4 \$ 11,750.00
23.	FITTING, ALL FITTINGS, WATER MAIN - 100 W 7TH STREET	46	LB	\$ 18.00	\$ 828.00	50.00	4 \$ 900.00
24.	WATER SERVICE PIPE, TYPE K COPPER, 1" (FIELD VERIFY SIZE) - 100 W 7TH STREET	75	LF	\$ 200.00	\$ 15,000.00	75.00	4 \$ 15,000.00
38.	REMOVAL OF DRIVEWAY - 100 W 7TH STREET	27	SY	\$ 15.00	\$ 405.00	33.00	4 \$ 495.00
42.	DRIVEWAY, PAVED, PCC, 5" - 100 W 7TH STREET	27	SY	\$ 78.00	\$ 2,106.00	33.00	4 \$ 2,574.00
Change Order No. 5							
38.	REMOVAL OF DRIVEWAY	-44	SY	\$ 13.00	\$ (572.00)	0.00	5 \$ -
42.	DRIVEWAY, PAVED, PCC, 5"	-44	SY	\$ 85.00	\$ (3,740.00)	0.00	5 \$ -
65.	SALVAGE AND REINSTALL EXISTING STORM, 12"	-100	LF	\$ 40.00	\$ (4,000.00)	0.00	5 \$ -
67.	WATER MAIN, TRENCHLESS, PVC AWWA C900 (DR-18), 8"	307	LF	\$ 3.00	\$ 921.00	307.00	5 \$ 921.00

				TOTAL CHANGE ORDERS =	\$	168,884.50	\$ 182,328.50
				TOTAL CONTRACT			
				& CHANGE ORDERS	\$	471,583.20	\$ 494,625.75

City Council Meeting
Prep. Date: 9/15/2022
Preparer: Jim Tjaden



Agenda Item: # 7
Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Resolution Approving Purchase of liquid Chlorination System for the Water Utility

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Purchasing the Liquid Chlorine for the 3 wells

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Changing Chlorination from gas to liquid

Background Information:

. The west well went down Sept. 2021 with the pump malfunctioning. Checking into replacing found out that there were no parts for it. That gave us a perfect time to change from gas to liquid. The price for it went up because of the construction permit through the DNR. The cost estimate for the three wells is \$11,700. Would like to get it approved so we can get the west well working again

Staff Recommendation:

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION

Approving Purchase of liquid Chlorination System for the Water Utility

WHEREAS, The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and

WHEREAS, The Monticello City Council has previously approved of the replacement of the Water Utility gas chlorination system to a liquid chlorination system, with the gas pump malfunctioning. The liquid chlorination system will be safety improvement for the department, and

WHEREAS, The project specifications did not include construction permit through the DNR, which estimated cost of \$11,700.00, for the three wells, and

NOW THEREFORE, BE IT RESOLVED that this City Council of Monticello, Iowa does hereby approve the purchase of liquid Chlorination System for the Water Utility.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of September 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

September 15, 2022



Attn: Monticello, IA

Re: Equipment Pricing

Equipment Quote / Proposal

*Note- Total price will reflect for all 3 well houses.

5 gallon daytank with all required fittings: \$833.33 ea. X3 =	\$2500.00
60 gallon bulk tank with all required fittings: \$661.67 ea. X3=	\$1985.00
Stenner 10 gpd adj. pump with 3/8 tubing: \$550.00 ea. X3=	\$1650.00
Containment box for 60 gallon bulk tank: \$740.00 ea. X3=	\$2220.00
Containment box for 5 gallon day tank: \$265.50 ea. X3=	\$796.50
BVMC 1/2" for pump (in place of corp stop): \$10 ea. X3=	\$30.00
3/8" OD x 1/4" ID tubing, 300 ft needed at \$0.47 per ft. =	\$141.00
100 ML-sc Calibration Column: \$63.00 ea. X3=	\$189.00
P3N499P Pressure Relief Valve: \$106 ea. X3=	\$318.00
BN499P Back Pressure Valve: \$106 ea. X3=	\$318.00
Connector 3/8" / 1/2" MPT: Qty 30 at \$1.65 ea.=	\$49.50
Pump Shelf 10" x 13": \$53.50 ea. X3=	\$160.50
236-PF-6B Hand Pump: \$236 ea. X3=	\$708.00

Total Cost per Wellhouse: \$3782.50

Total for All 3 Wellhouses: \$11,347.50

Hawkins Installation Fee: \$300.00

Thank you again for your time and let me know if you have any questions. You can call me or email me.

Branden Johnson

Branden.johnson@hawkinsinc.com

Mobile Phone 563 449 4784

City Council Meeting
Prep. Date: 09/12/2022
Preparer: Russell Farnum



Agenda Item: # 8
Agenda Date: 09/19/2022

Communication Page

Agenda Items Description: Motion to Approve Removal of Posts at "Park and Ride"

Type of Action Requested: Motion

Attachments & Enclosures:

None

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: At the September 6, 2022 Council meeting, there was a brief discussion of removing the parking post barriers at the "Park and Ride" to allow for better maintenance. There was no specific Council direction.

The Mayor has asked that this item be placed on the September 19 Council agenda for specific action directing the Staff to do so.

Recommendation: If Council deems this action appropriate a motion "Directing Staff to remove the posts at the Park and Ride, subject to Iowa DOT approval" is recommended.

City Council Meeting
Prep. Date: 9/14/2022
Preparer: Britt Smith



Agenda Item: # 9
Agenda Date: 9/19/2022

Communication Page

Agenda Items Description: Ordinance for the addition of No Parking along the East Side of North Linden Street from the intersection of West Burroughs St. to West Washington St.

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: To amend Chapter 69.08 No Parking Zones:

add South Linden Street on the East Side from Burroughs Street to Washington Street

Background Information:

As discussed at the prior meeting, two residents, Dave Lumpa and Linda Parker, along South Linden have expressed a desire to implement No Parking along South Linden Street for the reasoning that it is difficult for vehicles to pass between two vehicles parked adjacent to one another. I had previously presented the Council with measurements of the streets in the immediate area and advised that South Linden is the narrowest street, at 24' in width, to not have any parking restrictions.

NORTH/SOUTH STREETS

South Walnut St. No Parking Both Sides First St. to Grand St. (BUSES) No Parking on East Side from Grand St. to South St. (BUSES)	36.5'
South Chestnut St. (First St. to Buckeye St.) No Restrictions	29.4'
South Chestnut St. (Buckeye St. to South St) No Restrictions	32.3
South Chestnut St. (South St. to Dead End) No Restrictions	31'
Linden St. (Washington St. to Burroughs St.) No Restrictions	24'

EAST/WEST STREETS

West Grand St. (Cedar St. to Walnut St.) No Parking on South Side from Bank Parking to Walnut St.	23.8'
West Washington St. (Cedar St. to Chestnut St.) No Restrictions	29.9'
West Washington St. (Chestnut St. to Walnut St.) No Parking on South Side	23'
West Varvel St. (Cedar St. to Walnut St.) No Restrictions	25.6'
Buckeye St. (Cedar St. to Walnut St.) No Restrictions	23.5'
Jackson St. (Chestnut St. to Walnut St.) No Restrictions	34.5'
South St. (Cedar St. to Walnut St.) No Restrictions except for School Zone	38'

The concerned residents pointed out that many years ago signage was present that limited the parking to one side of the street. Those signs would have been installed without Council or Code approval, and have also been removed at some point prior to our knowledge.

Initially, it was suggested to limit parking along the East side of South Linden. The three-block stretch of South Linden along the East Side of the street has 7 driveways and a fire hydrant, while the West Side of the street has only 5 driveways. The East Side of the Street has approximately 655' of viable parking space, while the West Side has 710' of viable parking space. It was my recommendation to limit parking along the East Side of the Street.

Since this discussion, I received a call from Linda Parker who advised that she believes the parking should be limited on the West Side because the residents along the East Side use the on-street parking more often. I informed Linda that parking needs change over time and what is convenient now, may not be convenient later in time.

Viewing this from none other than available parking, we should consider continuing to limit parking on the East side of the Street.

Staff Recommendation: I recommend that the Council consider approval of the Ordinances to Chapter 69 of the City of Monticello Code of Ordinances.

ORDINANCE NO.

An Ordinance Amending the Code of Ordinances of the City of Monticello, Iowa, by Adding New Subsections to Chapter 69, Parking Regulations, Section 08 No Parking Zones on portions of South Linden Street

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

Section 1: NEW SUBSECTION. The Code of Ordinances of the City of Monticello, Iowa, is amended by adding the new Subsections 29, 30, 31 and 32, which are hereby adopted to read as follows:

- 38. South Linden Street on the East Side from Burroughs Street to Washington Street.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the _____ day of _____, 2022, and approved this _____ day of _____, 2022.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance # _____ on the _____ day of _____, 2022.

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 9/14/2022
Preparer: Sally Hinrichsen



Agenda Item: # 10-18
Agenda Date: 9/19/2022

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- 10. City Engineer
- 11. Mayor
- 12. City Administrator
- 13. City Clerk
- 14. Public Works Director
- 15. Police Chief
- 16. Water/Wastewater Superintendent
- 17. Park and Recreation Director
- 18. Library Director




15,635
library visitors
received
answers to
1,920
reference
questions




27,324 books & other items
6,806 digital items

34,130
ITEMS CHECKED OUT **↑ 5%**
from 2021


CIRCULATION




Library devices
were used to
access the internet
1,530 times



Free WI-FI
was accessed
4,062 times




The library
produced **45**
videos that were
viewed **3,955**
times



4006
people searched
Jones County
Newspaper Archives
12,152
times and viewed
470,531
pages

Outside of the US, there
were searches from:
Japan, UK, China, Germany,
Netherlands, Canada, India,
France, Ireland and 25 other
countries



272
PROGRAMS

6,849
ATTENDEES

**BECAUSE
ACCESS
EQUALS
OPPORTUNITY**