

City of Monticello, Iowa

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Posted on June 1, 2023 at 4:00 p.m.

Monticello City Council Meeting June 5, 2023 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dave Goedken	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Wayne Peach	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brenda Hanken	Police Chief:	Britt Smith
Ward #1:	Scott Brighton	City Engineer:	Patrick Schwickerath
Ward #2:	Candy Langerman	Public Works Dir.:	Nick Kahler
Ward #3:	Chris Lux	Water/Wastewater Sup.:	Jim Tjaden
Ward #4:	Tom Yeoman	Park & Rec Director:	Jacob Oswald
		Library Director:	Faith Brehm

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	May	15, 2023
Approval of Payroll	May	18, 2023
Approval of Payroll	June	1, 2023
Approval of Bill List		
Approval of VJ Liquor & Wine LLC dba Great Pastimes alcohol license		
Approval of Monticello Golf Club alcohol license		
Approval of cigarette permits for the following: Casey's General Store; Dollar General; Fareway Stores, Inc; Great Pastimes; Kardes 151; Kardes Convenience Store and Dollar Fresh/HyVee Inc		

Public Hearings:

1. **Public Hearing** to receive input and to preliminarily accept a proposal for the purchase of 541 North Chestnut Street

2. **Discussion and possible motion** regarding the property located at 541 North Chestnut Street
3. **Public Hearing** on the City's Proposed Amendment #2 to the Fiscal Year 2022-2023 Budget
4. **Resolution** Approving the City's Proposed Amendment #2 to the Fiscal Year 2022-2023 Budget

Presentation:

5. **Presentation** Monti Days celebration on August 11th & 12th, 2023 and request to close off portion of the streets in the downtown area – Monticello Main Street

Resolutions:

6. **Resolution** Approving Plat of Survey to Parcel 2023-15
7. **Resolution** Approving Plat of Survey to Parcel 2023-16 for Property at 12174 190th Street
8. **Resolution** Approving Plat of Survey to Parcels 2023-17 and 2023-18 for Property at 15136 170th Street and 14904 170th Street
9. **Resolution** Approving wages for non-bargaining staff for FY '24
10. **Resolution** Approving the hiring of Water/Wastewater Department internship staff and setting wage
11. **Resolution** to schedule Public Hearing on proposed Sale of City owned property located north and adjacent to Riverside Gardens
12. **Resolution** Approving \$1,435.28 Credit against the Jamie Appleby's utility billing for the property located at 303 East Second Street
13. **Resolution** To approve the hiring Monticello Ambulance Part-Time Paramedic and setting wage
14. **Resolution** Accepting bid for Tree Removal along North Cedar Street and awarding bid

Motion:

15. **Discussion and possible Motion** regarding the Public Works tractor

Reports / Potential Actions:

16. City Engineer
 - a. Update On Wastewater Treatment Facility bids
 - b. Jacobs Park
17. Mayor
18. City Administrator
19. City Clerk
20. Public Works Director
21. Police Chief
22. Water/Wastewater Superintendent
23. Park and Recreation Director
24. Library Director

Executive Session:

25. **Executive Session** To discuss a real estate transaction pursuant to Iowa Code Section 21.5 (1)(j)

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: June 5, 2023 Council Meeting

Time: Jun 5, 2023 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85797956311>

Meeting ID: 857 9795 6311

One tap mobile

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Dial by your location

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+1 312 626 6799 US (Chicago)

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+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

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Meeting ID: 857 9795 6311

Find your local number: <https://us02web.zoom.us/j/85797956311>

Regular Council Meeting
May 15, 2023 – 6:00 P.M.
Community Media Center

Mayor David Goedken called the meeting to order. Council present were: Brenda Hanken, Candy Langerman, Chris Lux and Tom Yeoman. Also present were City Administrator Russell Farnum, Deputy City Clerk Cheryl Clark, Library Director Faith Brehm, Water /Wastewater Superintendent Jim Tjaden, Park and Rec Director Jacob Oswald, Public Works Director Nick Kahler and City Engineer AJ Barry. Council member Wayne Peach was absent. Council Member Scott Brighton and Police Chief Britt Smith joined electronically during the meeting. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Yeoman moved to approve the agenda, Lux seconded, roll call was unanimous.

Langerman moved to approve the consent agenda; Yeoman seconded, roll call was unanimous.

Mayor Goedken opened the public hearing on proposed plans, specifications, form of contract and estimate of cost for the proposed Wastewater Treatment Facility Improvements Project. Farnum reviewed the anticipated schedule for the project and reported that staff received no written or oral comments. Mayor Goedken closed the public hearing. Yeoman moved to approve Resolution #2023-69 finally approving and confirming plans, specifications, form of contract and estimate of cost for the Wastewater Treatment Facility Improvements Project, Hanken seconded, roll call was unanimous.

Mayor Goedken opened the public hearing on proposed Budget Amendments for Fiscal Year 2022-2023. Staff received no written comments. Hanken questioned the canine and low-income housing revenues. Farnum stated that the canine had to be accounted for, since we had one for the first portion of the fiscal year and Goedken stated that the City is required to set so much aside for low-income housing. Mayor Goedken closed the public hearing. Langerman moved to approve Resolution #2023-70 Amending the Current Budget for the Fiscal Year Ending June 30, 2023. Lux seconded, roll call was unanimous.

Lisa Burns, 848 North Cedar Street, was present to appeal the determination of a vicious dog. Council member Scott Brighton and Police Chief Britt Smith joined the meeting electronically. Burns’ six-year-old German Shepherd, Tank, recently bit their neighbor. Burns stated that she didn’t latch the gate to their back-yard fence, so Tank was loose for about ten minutes. During that time, the neighbor was on his front porch, Tank approached him and without provocation, bit him on his thigh, breaking skin. Burns stated that they have reinforced their fence, installed an alarm that will sound if the gate is open and will supervise Tank when outside. Langerman felt that the dog wasn’t being protective, as they weren’t with him when he bit the neighbor. Goedken stated that what is decided tonight could set precedence and Yeoman questioned if it was a socialization issue. He asked where Tank currently is and Burns stated with a friend in Walker, where he has had no issues. Burns stated that Tank is sometimes uneasy around men, as she once had a roommate that wasn’t nice to him. Langerman stated that the ordinances are

in place for a reason. Goedken stated that he once had an aggressive dog living by him, they moved and the dog attacked a kid. He stated the dog is a risk and Hanken suggested getting the opinion of a professional, regarding training. Burns stated that Tank has never been aggressive towards her two-year old or her nieces and nephews. Smith stated that new language was adopted after 2020. He shared the previous language with the council and stated the City could still exercise some discretion. Smith stated that it's very unfortunate for Burns and her family and suggested that she contact her homeowner's insurance to be sure that they are aware that there was a bite. Yeoman questioned who could provide socialization training and Smith stated that Tory Topping in Cascade does. Smith stated that the City could grant a stay to further evaluate the dog and get Topping's opinion. Goedken questioned if Smith would take care of follow-up and Smith stated his department would follow through and report the findings. Lux agreed that they should get the professional opinion of a trainer. Hanken moved that prior to being allowed back into the community, Tank needs to be evaluated to see if he can be trained, with an evaluation report and Burns needs to contact her homeowner's insurance prior to the City making a determination of a vicious dog. Lux seconded, roll call was unanimous except for Langerman. Smith left the meeting.

Yeoman moved to approve Resolution #2023-71 Scheduling a public hearing for June 5, 2023 at 6:00 P.M. to receive input and to preliminarily accept a proposal for the purchase of 541 North Chestnut Street. Hanken seconded, roll call was unanimous.

Lux moved to approve Resolution #2023-72 to request Abatement of accrued Property Taxes on property owned by the City of Monticello for public purposes within the city limits of the City of Monticello. Langerman seconded, roll call was unanimous.

Farnum reported the Oak/Main traffic signal damages settlement was resolved. Goedken questioned if more money should be in the tree removal budget and Kahler stated that there are 18 ash trees on North Cedar alone that need to be addressed. Langerman questioned if 18 could be taken down yet this fiscal year and Kahler stated that he wanted to get a list together to be worked on prior to winter. Farnum stated that Kahler could work on some numbers before the June 5th meeting. Yeoman moved to approve Resolution #2023-73 Scheduling Public Hearing on City of Monticello 2022/2023 Fiscal Year budget amendments for June 5, 2023 at 6:00 P.M. Hanken seconded, roll call was unanimous.

Lux moved to approve Resolution #2023-74 to approve the hiring of two Monticello Ambulance Part-Time Paramedics and setting wage. Hanken seconded, roll call was unanimous.

Farnum reported that a similar request was passed by resolution a year ago, but the project did not receive State funding, so it didn't move forward. Supporting this request allows BR5 to submit for financing the project through the Iowa Workforce Housing program and only commits the City to funding \$12,000 towards the project if the State funding is approved. Langerman moved to approve Resolution #2023-75 To approve Support of Workforce Housing Application for BR5; on Lot 3 of BR3 Subdivision (east of Dollar Fresh). Yeoman seconded, roll call was unanimous.

Farnum reported that he asked the City Engineer to prepare a Scope of Work and Professional Services Agreement to complete the engineering of East First Street between Main Street and the Kitty Creek Bridge. This would design the street and Willow Trail connection to downtown at the same time. The engineering fee would be \$109,000, but could be reduced by approximately \$30,000 for geotechnical analysis if that portion was done later. Farnum stated that it would be wise to hold off on performing the street construction until the wastewater treatment facility (WWTF) construction is complete, but there has been pressure from the public to provide the pedestrian connection from downtown to the Willow Trail. Hanken questioned how much time would lapse between this portion of the project and the WWTF completion and Farnum stated it would be at least three years. Goedken stated that Brian Wolken, from Main Street Iowa, couldn't be at the meeting but stated they want a walkable community, as does the Chamber of Commerce. Farnum stated if the project is engineered now, the pedestrian improvements will be built in the correct location and elevations and would not have to be reconstructed when the street is rebuilt. Barry stated that since the trail and road are in the floodway, it's more complicated. Langerman felt the project should be done all at once, so something doesn't have to be redone down the road, costing the City more money. Yeoman asked Barry if he is confident that the East 1st construction down the road wouldn't impact the trail, if the extension was done now. Langerman stated \$109,000 is the engineering only and Yeoman questioned if there was grant money available. Farnum stated there is, but most grants require engineering first. Lux questioned where the money would come from and Farnum stated that there is cash to cover it, but it would be a budget amendment. Yeoman moved to approve Resolution #2023-76 to approve agreement between Snyder & Associates and City of Monticello to Design and Oversee the East 1st Street Reconstruction and East 1st Street Shared Use Path Project. Hanken seconded, roll call unanimous except for Langerman.

Goedken reported that the public is excited that the vote regarding form of council has passed and the election cost was \$3,158.99.

Farnum reported the settlement for the airport gate is complete, with the driver's insurance paying 100% of the cost.

Farnum advised the earthwork on the airport taxiway project indicated bad soil, so an amendment for granular fill and compaction will be coming

Farnum reported that the state auditors are here and will be through next week.

Farnum informed everyone that there will be an open house at the ambulance on May 21 from 3:00 P.M. until 6:00 P.M. for EMS week.

Farnum received an invitation to the Alliant leadership roundtable event from Emily Upah, which is on June 2nd. He stated he has attended many times, so if any council member would like to go instead, let him know.

Regular Council Meeting
May 15, 2023

Goedken questioned when the airport taxiway project will be finished and Farnum thought they should be substantially complete by mid-July. Farnum stated that they may have a council meeting at the airport in late July or early August, because Monticello Aviation would like to show off their improvements.

Tjaden reported that there was an incident on West 1st Street last Tuesday that they addressed. Residents were losing pressure, so they had emergency locates done and found that a 3” valve had collapsed. They got rid of the valve and have a direct pipe now, and residents have reported that pressure is much better.

Hanken questioned if there have been any more fines for Royal Flush and Tjaden reported \$7,000 for April and \$3,000 so far in May. The numbers at the plant have been good and compliant.

Oswald reported that the Day of Caring was last Friday and he had over 600 volunteer hours put in with 275 student and adult volunteers. Several areas of town were cleaned up, as well as about one-third of the 12-acre property behind Dollar Fresh.

Oswald reported that the tournament was held on Saturday, but cancelled on Sunday due to weather. This weekend there is another tournament, with 18 teams on Saturday and 14 teams on Sunday.

Oswald reported that the tree board has a Google survey for trees. They received a \$12,000 grant through Trees Forever to help with the ash tree issue, with priority going to those with ash trees to be removed so they can be replaced. People should complete the survey and will be invited to a tree planting event on May 27th, with trees to be in the ground by the end of the month.

Brehm reported that the summer reading program starts on June 1st, for all ages.

Hanken reported that she distributed Social Security Cost-Of-Living Adjustments for everyone to see. She stated that sometimes, it is hard for recipients to keep up with other expense increases when they don't see much of an increase in their benefits.

Langerman moved to adjourn at 7:21 P.M.

David Goedken, Mayor

Cheryl Clark, Deputy City Clerk

PAYROLL - MAY 18, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	May 1 - 14, 2023				
Devin Arduser	\$ 304.00	\$ -	0.00	0.00	\$ 261.62
Brian Bronemann	832.05	-	0.00	0.00	684.46
Jamie Coleman	265.20	-	0.00	0.00	228.44
Abigale Frisch	421.20	-	0.00	0.00	362.82
Jacob Gravel	171.20	-	0.00	0.00	97.48
Mason Hansen	195.20	-	0.00	0.00	168.15
Ben Hein	487.55	-	0.00	0.00	419.97
Amanda Husmann	193.93	-	0.00	0.00	167.06
Mary Intlekofer	3,647.80	18.30	0.00	0.00	2,629.74
Lori Lynch	3,199.53	1,021.13	0.00	0.00	2,130.79
Coletta Matson	1,122.40	-	0.00	15.75	852.42
Chloe Mogensen	408.70	-	0.00	0.00	340.35
Kaleb Payne	2,398.50	526.50	26.25	55.75	1,783.07
Shannon Poe	123.30	-	0.00	0.00	96.21
Brian Rechkemmer	146.40	-	0.00	0.00	96.11
Curtis Wyman	2,033.00	321.00	10.50	80.50	1,401.26
TOTAL AMBULANCE	\$ 15,949.96	\$ 1,886.93	36.75	152.00	\$ 11,719.95
CEMETERY	May 1 - 14, 2023				
Dan McDonald	\$ 1,788.00	\$ -	0.00	0.38	\$ 1,320.30
Anthony Williams	727.50	-	0.00	0.00	645.28
TOTAL CEMETERY	\$ 2,515.50	\$ -	0.00	0.38	\$ 1,965.58
CITY HALL	May 1 - 14, 2023				
Cheryl Clark	\$ 1,841.54	\$ 25.54	0.00	23.25	\$ 1,266.36
Russ Farnum	3,961.54	-	0.00	0.00	2,651.33
Sally Hinrichsen	2,744.73	-	0.00	0.00	1,672.04
Nanci Tuel	1,618.41	-	0.00	0.00	1,052.09
TOTAL CITY HALL	\$ 10,166.22	\$ 25.54	0.00	23.25	\$ 6,641.82
COUNCIL / MAYOR	May 1 - 14, 2023				
Scott Brighton	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Dave Goedken	500.00	-	0.00	0.00	461.30
Brenda Hanken	300.00	-	0.00	0.00	277.05
Candy Langerman	300.00	-	0.00	0.00	277.05
Chris Lux	300.00	-	0.00	0.00	276.78
Wayne Peach	300.00	-	0.00	0.00	237.05
Tom Yeoman	300.00	-	0.00	0.00	277.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,083.06
LIBRARY	May 1 - 14, 2023				
Faith Brehm	\$ 1,615.38	\$ -	0.00	0.00	\$ 1,233.91
Molli Hunter	1,206.20	22.20	0.00	0.00	953.92
Penny Schmit	1,405.60	-	0.00	0.00	756.07
TOTAL LIBRARY	\$ 4,227.18	\$ 22.20	0.00	0.00	\$ 2,943.90
MBC	May 1 - 14, 2023				
Keegan Arduser	\$ 1,384.62	\$ -	0.00	0.00	\$ 1,072.19
Jacob Oswald	2,193.88	-	0.00	0.00	1,668.50

PAYROLL - MAY 18, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
TOTAL MBC	\$ 3,578.50	\$ -	0.00	0.00	\$ 2,740.69
POLICE	May 1 - 14, 2023				
Peter Fleming	\$ 2,449.44	\$ -	0.00	0.25	\$ 1,723.56
Dawn Graver	2,540.80	-	0.00	0.00	1,851.92
Erik Honda	2,645.36	-	0.00	25.25	1,985.36
Blaine Kamp	2,583.84	-	0.00	19.00	1,953.04
Jordan Koos	2,583.84	-	0.00	21.50	1,794.40
Britt Smith	3,461.54	-	0.00	0.00	2,550.63
Madonna Staner	1,623.20	-	0.00	0.00	1,252.18
Brian Tate	2,736.72	-	0.00	17.25	1,981.34
TOTAL POLICE	\$ 20,624.74	\$ -	0.00	83.25	\$ 15,092.43
ROAD USE	May 1 - 14, 2023				
Zeb Bowser	\$ 1,005.75	\$ -	0.00	16.25	\$ 718.72
Jacob Gravel	1,625.96	16.76	0.00	38.75	1,204.10
Nick Kahler	2,238.39	-	0.00	0.00	1,546.97
Jasper Scott	1,788.00	-	0.00	0.13	1,226.76
TOTAL ROAD USE	\$ 6,658.10	\$ 16.76	0.00	55.13	\$ 4,696.55
SEWER	April 29 - May 12, 2023				
Jim Tjaden	\$ 2,576.92	-	0.00	0.00	\$ 1,887.44
TOTAL SEWER	\$ 2,576.92	\$ -	0.00	0.00	\$ 1,887.44
SWIMMING POOL	April 28 - May 11, 2023				
Jill Flynn	\$ 1,000.00	-	0.00	0.00	\$ 923.50
TOTAL SWIMMING POOL	\$ 1,000.00	\$ -	0.00	0.00	\$ 923.50
WATER	April 29 - May 12, 2023				
Scott Hagen	\$ 1,848.00	\$ -	7.88	57.88	\$ 1,464.29
Josh Willms	1,848.00	-	6.38	6.38	1,006.27
TOTAL WATER	\$ 3,696.00	\$ -	14.26	64.26	\$ 2,470.56
TOTAL - ALL DEPTS.	\$ 73,293.12	\$ 1,951.43	51.01	378.27	\$ 53,165.48

PAYROLL - JUNE 1, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	May 15 - 28, 2023				
Jamie Coleman	\$ 408.00	\$ -	0.00	0.00	\$ 351.44
Cody Falkers	468.00	-	0.00	0.00	403.13
Mason Hansen	1,274.90	-	0.00	0.00	954.34
Lori Lynch	2,872.77	694.37	0.00	0.00	1,935.14
Coletta Matson	1,952.00	-	74.25	78.00	1,362.44
Kaleb Payne	2,328.30	456.30	0.00	55.75	1,763.60
Curtis Wyman	2,257.70	545.70	0.00	80.50	1,542.58
TOTAL AMBULANCE	\$ 11,561.67	\$ 1,696.37	74.25	214.25	\$ 8,312.67
CEMETERY	May 15 - 28, 2023				
Dan McDonald	\$ 1,788.01	\$ -	0.00	0.38	\$ 1,320.21
Anthony Williams	772.50	-	0.00	0.00	680.17
TOTAL CEMETERY	\$ 2,560.51	\$ -	0.00	0.38	\$ 2,000.38
CITY HALL	May 15 - 28, 2023				
Cheryl Clark	\$ 1,816.00	\$ -	5.25	28.50	\$ 1,248.56
Russ Farnum	3,711.54	-	0.00	0.00	2,501.77
Sally Hinrichsen	2,744.73	-	0.00	0.00	1,672.04
Nanci Tuel	1,618.41	-	0.00	0.00	1,051.98
TOTAL CITY HALL	\$ 9,890.68	\$ -	5.25	28.50	\$ 6,474.35
FIRE	May 15 - 28, 2023				
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 192.39
Billy Norton	166.67	-	0.00	0.00	143.57
Johnny Russ	60.00	-	0.00	0.00	55.41
Paul Warner	125.00	-	0.00	0.00	115.44
TOTAL FIRE	\$ 560.00	\$ -	0.00	0.00	\$ 506.81
LIBRARY	May 15 - 28, 2023				
Faith Brehm	\$ 1,615.38	\$ -	0.00	0.00	\$ 1,233.91
Sydney Freeze	150.00	-	0.00	0.00	138.52
Molli Hunter	1,184.00	-	0.00	0.00	937.89
Penny Schmit	1,405.60	-	0.00	0.00	761.26
TOTAL LIBRARY	\$ 4,354.98	\$ -	0.00	0.00	\$ 3,071.58
MBC	May 15 - 28, 2023				
Keegan Arduser	\$ 1,384.62	\$ -	0.00	0.00	\$ 1,072.19
Riley Manternach	1,216.88	16.88	0.00	0.00	1,017.95
Jacob Oswald	2,193.88	-	0.00	0.00	1,668.50
Grahm Schneiter	1,000.00	-	0.00	0.00	923.50
TOTAL MBC	\$ 5,795.38	\$ 16.88	0.00	0.00	\$ 4,682.14
POLICE	May 15 - 28, 2023				
Peter Fleming	\$ 2,529.63	\$ 21.87	0.00	0.25	\$ 1,771.82
Dawn Graver	2,540.80	-	0.00	0.00	1,851.83
Erik Honda	2,583.84	-	0.00	25.25	1,942.65
Blaine Kamp	2,583.84	-	0.00	19.00	1,955.49
Jordan Koos	2,583.84	-	0.00	21.50	1,794.40
Britt Smith	3,461.54	-	0.00	0.00	2,550.63

PAYROLL - JUNE 1, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Madonna Staner	1,623.20	-	0.00	0.00	1,252.18
Brian Tate	2,736.72	-	0.00	17.25	1,981.27
TOTAL POLICE	\$ 20,643.41	\$ 21.87	0.00	83.25	\$ 15,100.27
ROAD USE	May 15 - 28, 2023				
Zeb Bowser	\$ 1,955.63	\$ 167.63	0.00	8.25	\$ 1,392.65
Jacob Gravel	1,788.00	-	0.00	38.75	1,316.67
Nick Kahler	2,238.39	-	0.00	0.00	1,546.97
Jasper Scott	1,804.77	16.76	0.00	0.13	1,240.37
TOTAL ROAD USE	\$ 7,786.79	\$ 184.39	0.00	47.13	\$ 5,496.66
SEWER	May 13 - 26, 2023				
Jim Tjaden	\$ 2,576.92	-	0.00	0.00	\$ 1,887.44
TOTAL SEWER	\$ 2,576.92	\$ -	0.00	0.00	\$ 1,887.44
SWIMMING POOL	May 12 - 25, 2023				
Jill Flynn	\$ 1,000.00	-	0.00	0.00	\$ 923.50
TOTAL SWIMMING POOL	\$ 1,000.00	\$ -	0.00	0.00	\$ 923.50
WATER	May 13 - 26, 2023				
Scott Hagen	\$ 1,848.00	-	0.00	57.88	\$ 1,464.29
Josh Willms	1,848.00	-	0.00	6.38	1,243.95
TOTAL WATER	\$ 3,696.00	\$ -	0.00	64.26	\$ 2,708.24
TOTAL - ALL DEPTS.	\$ 70,426.34	\$ 1,919.51	79.50	437.77	\$ 51,164.04

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
DIGITAL ALLY, INC.	PD VEHICLE CAMERA KIT	4,595.00			
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES	149.10			
JONES COUNTY SHERIFFS OFFICE	PD DISPATCH AGREEMENT	25,975.00			
MONTICELLO EXPRESS INC	PD SUPPLIES	359.93			
	110 POLICE DEPARTMENT TOTAL		31,079.03		
STREETS					
STEVE MONK CONSTRUCTION	CONTRACTS - SIDEWALKS	2,800.00			
	210 STREETS TOTAL		2,800.00		
AQUATIC CENTER					
DUBUQUE FIRE EQUIPMENT, INC.	POOL OSHA	26.00			
INFRASTRUCTURE TECHNOLOGY	POOL OFFICE SUPPLIES	72.40			
JOHN DEERE FINANCIAL	POOL BLDG REPAIR/MAINT	6.99			
MYERS-COX CO.	POOL CONCESSIONS	2,365.14			
	440 AQUATIC CENTER TOTAL		2,470.53		
CEMETERY					
DUBUQUE FIRE EQUIPMENT, INC.	CEMETERY OSHA	31.50			
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	467.97			
LAPORTE MOTOR SUPPLY	CEMETERY EQUIP REPAIR/MAINT	21.86			
	450 CEMETERY TOTAL		521.33		
SOLDIER'S MEMORIAL BOARD					
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	98.75			
	498 SOLDIER'S MEMORIAL BOARD TOTAL		98.75		
MAYOR AND CITY COUNCIL					
IOWA LEAGUE OF CITIES	MAYOR DUES	30.00			
	610 MAYOR AND CITY COUNCIL TOTAL		30.00		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	210.00			
	620 CLERK/CITY ADMIN TOTAL		210.00		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	917.10			
	641 ATTORNEY TOTAL		917.10		
CITY HALL/GENERAL BLDGS					
BAKER PAPER CO INC	CH BUILDING SUPPLIES	215.60			
DUBUQUE FIRE EQUIPMENT, INC.	CH OSHA	103.50			
FP MAILING SOLUTIONS	CH CONTRACTS	98.85			
SHIRLEY HINRICHS	CH AUDIT DEPOSIT REFUND	500.00			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	195.20			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	197.50			
IOWA LEAGUE OF CITIES	CH EDUCATION - HINRICHSEN	230.00			
IOWA STATE UNIVERSITY	CH CONFERENCE - CLARK #279698	195.00			
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES	16.99			
MONTICELLO EXPRESS INC	CH ADVERTISING	534.07			
ZACHARY D LONG	CH BLDG REPAIR/MAINT	45.00			

	650 CITY HALL/GENERAL BLDGS TOTAL		2,331.71		

	001 GENERAL TOTAL		40,458.45		
MONTICELLO BERNDES CENTER					
PARKS					
CENTRAL IOWA DISTRIBUTING INC	MBC BUILDING SUPPLIES	156.00			
TONY DAVIDSHOFER	MBC SOFTBALL TOURNAMENT REFUND	325.00			
DUBUQUE FIRE EQUIPMENT, INC.	MBC OSHA	135.00			
FAREWAY STORES #840-1	MBC CONCESSIONS	349.73			
CHAD HINRICHS	MBC SOFTBALL TOURNAMENT REFUND	325.00			
MICHELLE HINRICHS	MBC SOFTBALL TOURNAMENT REFUND	325.00			
MOLLI JENN HUNTER	JANITORIAL SERVICES	420.00			
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES	42.70			
ERICA JANSEN	MBC SOFTBALL TOURNAMENT REFUND	125.00			
JOHN DEERE FINANCIAL	MBC CONCESSIONS	33.82			
EMILY LYNCH	MBC SOFTBALL TOURNAMENT REFUND	325.00			
MONTICELLO ATHLETIC BOOSTERS	MBC CONCESSIONS	1,327.30			
MONTICELLO EXPRESS INC	MBC OFFICE SUPPLIES	38.00			
MONTICELLO SPORTS	MBC SOFTBALL & T-BALL SHIRTS	1,176.00			
MYERS-COX CO.	MBC CONCESSIONS	811.35			
PAUL NICHOLS	MBC SOFTBALL TOURNAMENT REFUND	325.00			
NICK NISSEN	MBC SOFTBALL TOURNAMENT REFUND	325.00			
KEVIN OIMOEN	MBC SOFTBALL TOURNAMENT REFUND	325.00			
JULIE OLSON	MBC SOFTBALL TOURNAMENT REFUND	325.00			
JOHNA PHILLIPSON	MBC SOFTBALL TOURNAMENT REFUND	325.00			
KERI SCHULTE	MBC SOFTBALL TOURNAMENT REFUND	325.00			
MARK SIMON	MBC SOFTBALL TOURNAMENT REFUND	125.00			
WELLS FARGO VENDOR FINANCIAL	2020 TOOLCAT PAYMENT	1,048.95			

	430 PARKS TOTAL		9,038.85		

	005 MONTICELLO BERNDES CENTER TOTAL		9,038.85		
MONTICELLO TREES FOREVER					
PUBLIC WORKS					
ALL AMERICAN LAWN & LANDSCAPE	TREES	5,335.00			

	299 PUBLIC WORKS TOTAL		5,335.00		

	014 MONTICELLO TREES FOREVER TOTAL		5,335.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
FIRE					
FIRE					
DUBUQUE FIRE EQUIPMENT, INC.	FIRE OSHA	318.10			
INFRASTRUCTURE TECHNOLOGY	FIRE COMPUTER SUPPORT FEES	9.00			
MUNICIPAL EMERGENCY SERVICES	FIRE SUPPLIES	150.00			
RADIO COMMUNICATIONS CO INC	FIRE RADIO SUPPLIES	409.00			

	150 FIRE TOTAL		886.10		

	015 FIRE TOTAL		886.10		
AMBULANCE					
AMBULANCE					
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	809.78			
CR PHARMACY SERVICE INC	AMB MEDICAL SUPPLIES	213.00			
DUBUQUE FIRE EQUIPMENT, INC.	AMB OSHA	37.00			
ESO SOLUTIONS, INC.	AMB SOFTWARE SUPPORT	4,198.00			
INFRASTRUCTURE TECHNOLOGY	AMB DATA PROCESSING	26.40			
IOWA DEPT OF HUMAN SERVICES	AMB REFUND	974.63			
JOHN DEERE FINANCIAL	AMB EQUIP REPAIR/MAINT	13.27			
KROMMINGA MOTORS INC	AMB VEHICLE OPERATING	489.43			
DAVID B MCNEILL	AMB MEDICAL SUPPLIES	6.88			
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35			
UNITY POINT HEALTH	AMB MEDICAL SUPPLIES	202.42			
ZOLL MEDICAL CORPORATION	AMB MEDICAL SUPPLIES	2,538.00			

	160 AMBULANCE TOTAL		9,588.16		

	016 AMBULANCE TOTAL		9,588.16		
LIBRARY IMPROVEMENT					
LIBRARY					
RICK EUGENE BRAMMER	LIB IMP SUMMER READING PROGRAM	375.00			
LINDSAY MCDERMOTT	LIB IMP SUMMER READING PROGRAM	250.00			
PLAYAWAY PRODUCTS LLC	LIB IMP BOOKS	104.93			
MIKAYLA OSMAN	LIB IMP SUMMER READING PROGRAM	350.00			
PATRICIA LAGER	LIB IMP SUMMER READING PROGRAM	400.00			

	410 LIBRARY TOTAL		1,479.93		

	030 LIBRARY IMPROVEMENT TOTAL		1,479.93		
LIBRARY					
LIBRARY					
ALL AMERICAN LAWN & LANDSCAPE	LIB SPRING CLEANUP	162.50			
BAKER & TAYLOR BOOKS	LIB BOOKS	307.03			
CULLIGAN TOTAL WATER -	LIB BUILDING SUPPLIES	6.00			
DUBUQUE FIRE EQUIPMENT, INC.	LIB OSHA	59.00			
FAREWAY STORES #840-1	LIB PROGRAMS/PROMOTIONS	12.62			
MOLLI JENN HUNTER	JANITORIAL SERVICES	297.50			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	98.75			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
JOHN DEERE FINANCIAL	LIB OFFICE SUPPLIES	14.98			
KOCH BROTHERS, INC.	LIB OFFICE SUPPLIES	154.68			
OHNWARD BANK & TRUST	LIB PETTY CASH - POSTAGE	42.60			
READER'S DIGEST	LIB MAGAZINES	10.00			
RIVISTAS LLC	LIB MAGAZINES	441.16			
USA TODAY INC	LIB MAGAZINES	397.67			
	410 LIBRARY TOTAL		2,004.49		
	041 LIBRARY TOTAL		2,004.49		
AIRPORT					
AIRPORT					
MONTICELLO AVIATION INC	AIRPORT MANAGER	2,166.74			
	280 AIRPORT TOTAL		2,166.74		
	046 AIRPORT TOTAL		2,166.74		
ROAD USE					
STREETS					
DIAMOND VOGEL PAINT CENTER	227 RU STREET MAINTENANCE SUPPLIES	2,978.50			
DUBUQUE FIRE EQUIPMENT, INC.	RU OSHA	125.00			
FREESE MOTORS INC	RU EQUIP REPAIR/MAINT	3.42			
INFRASTRUCTURE TECHNOLOGY	RU SUPPLIES	9.90			
JOHN DEERE FINANCIAL	RU STREET MAINTENANCE SUPPLIES	299.83			
K&S MACHINING AND METAL	RU EQUIP REPAIR/MAINT	616.44			
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	326.99			
MIDWEST WHEEL COMPANIES	RU EQUIP REPAIR/MAINT	1,010.20			
STEVE MONK CONSTRUCTION	RU STREET MAINTENANCE CONTRACT	2,963.95			
PV BUSINESS SOLUTIONS INC	RU OSHA SUPPLIES	298.50			
SUPERIOR WELDING SUPPLY CO	RU SUPPLIES	45.00			
	210 STREETS TOTAL		8,677.73		
	110 ROAD USE TOTAL		8,677.73		
PARK IMPROVEMENT					
CAPITAL PROJECTS					
ALL AMERICAN LAWN & LANDSCAPE	PARK IMPROVEMENTS	222.50			
	750 CAPITAL PROJECTS TOTAL		222.50		
	313 PARK IMPROVEMENT TOTAL		222.50		
C.C. BIDWELL LIBRARY BOOK					
LIBRARY					
CENTER POINT PUBLISHING	LIB BIDWELL BOOKS	91.68			

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	410 LIBRARY TOTAL		91.68		
	502 C.C. BIDWELL LIBRARY BOOK TOTAL		91.68		
WATER					
WATER					
DUBUQUE FIRE EQUIPMENT, INC.	WATER OSHA		31.50		
STATE HYGIENIC LABORATORY	WATER LAB TESTS		54.00		
INFRASTRUCTURE TECHNOLOGY	WATER DATA PROCESSING		18.90		
IOWA ONE CALL	WATER SYSTEM		20.30		
JOHN DEERE FINANCIAL	WATER SUPPLIES		45.19		
JONES REGIONAL MEDICAL CENTER	WATER OSHA - WILLMS		125.50		
MONTICELLO EXPRESS INC	WATER ADVERTISING		198.03		
MUNICIPAL SUPPLY INC	WATER SUPPLIES		1,916.00		
SURVEYING AND MAPPING LLC	WATER GIS MAPPING		1,800.00		
UNITY POINT CLINIC -	WATER OSHA - WILLMS		21.00		
WHITE HAWK PLUMBING & HEATING	WATER EQUIP REPAIR/MAINT		128.39		
WILLIAM WARREN, INC.	WATER BOOTS - WILLMS		100.00		
	810 WATER TOTAL		4,458.81		
	600 WATER TOTAL		4,458.81		
CUSTOMER DEPOSITS					
WATER					
CITY OF MONTICELLO	HALL/ANDREA		655.79		
KEITH & CAROL HAGEN	WATER DEPOSIT REFUND		58.68		
RESULTS HOMEBUYERS	WATER DEPOSIT REFUND		100.53		
	810 WATER TOTAL		815.00		
	602 CUSTOMER DEPOSITS TOTAL		815.00		
SEWER					
SEWER					
DAKOTA SUPPLY GROUP INC	SEWER SYSTEM		585.44		
DUBUQUE FIRE EQUIPMENT, INC.	SEWER OSHA		206.70		
ENVIRONMENTAL RESOURCE ASSOC.	SEWER LAB SUPPLIES		338.48		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES		19.95		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		720.50		
INFRASTRUCTURE TECHNOLOGY	SEWER DATA PROCESSING		72.40		
IOWA ONE CALL	SEWER SYSTEM		20.30		
JOHN DEERE FINANCIAL	SEWER SUPPLIES		8.97		
JONES REGIONAL MEDICAL CENTER	SEWER OSHA - WILLMS		125.50		
KROMMINGA MOTORS INC	SEWER GROUNDS MAINTENANCE		525.00		
MUNICIPAL SUPPLY INC	SEWER SUPPLIES		349.23		
SURVEYING AND MAPPING LLC	SEWER GIS MAPPING		1,800.00		
UNITY POINT CLINIC -	SEWER OSHA - WILLMS		21.00		
WILLIAM WARREN, INC.	SEWER BOOTS - WILLMS		100.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	815 SEWER TOTAL		4,893.47		
	610 SEWER TOTAL		4,893.47		
SEWER CAPITAL IMPROVEMENT SEWER LYNCH DALLAS, P.C.	SEWER FACILITY IMPROVEMENTS		33.00		
	815 SEWER TOTAL		33.00		
	613 SEWER CAPITAL IMPROVEMENT TOTAL		33.00		
SANITATION SANITATION REPUBLIC SERVICES	RESIDENTIAL GARBAGE		24,143.16		
	840 SANITATION TOTAL		24,143.16		
	670 SANITATION TOTAL		24,143.16		
YARD WASTE SITE SANITATION ALLIANT ENERGY-IES MONTICELLO EXPRESS INC	22411 BUSINESS HWY 151 YARD WASTE ADVERTISING		31.35 90.00		
	840 SANITATION TOTAL		121.35		
	675 YARD WASTE SITE TOTAL		121.35		
	Accounts Payable Total		114,414.42		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	40,458.45
005 MONTICELLO BERNDES CENTER	9,038.85
014 MONTICELLO TREES FOREVER	5,335.00
015 FIRE	886.10
016 AMBULANCE	9,588.16
030 LIBRARY IMPROVEMENT	1,479.93
041 LIBRARY	2,004.49
046 AIRPORT	2,166.74
110 ROAD USE	8,677.73
313 PARK IMPROVEMENT	222.50
502 C.C. BIDWELL LIBRARY BOOK	91.68
600 WATER	4,458.81
602 CUSTOMER DEPOSITS	815.00
610 SEWER	4,893.47
613 SEWER CAPITAL IMPROVEMENT	33.00
670 SANITATION	24,143.16
675 YARD WASTE SITE	121.35

TOTAL FUNDS	114,414.42

City Council Meeting
Prep. Date: 06/01/2023
Preparer: Russell Farnum



Agenda Item: # 1 &2
Agenda Date: 06/05/2023

Communication Page

Agenda Items Description: **Public Hearing** to receive input and to preliminarily accept a proposal for the purchase of 541 North Chestnut Street

Type of Action Requested: **Hold Public Hearing; Provide direction on how to proceed**

Attachments & Enclosures:

(none)

Fiscal Impact:	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Per Council direction, Staff advertised for proposals for sale of the property at 541 Chestnut Street. No proposals were received. Council direction on next steps is requested.

Background: The City purchased the dilapidated property at 541 Chestnut in an effort to eliminate blight. Upon purchase, several people expressed an interest in purchasing the property to do the demolition and redevelopment “on their own”.

None of the parties submitted a proposal.

The RFP was advertised 3 consecutive weeks in the Express, and notice of the public hearing was also published in the Express.

At this point options include:

- 1. Direct Staff to proceed with getting bids on demolition of the buildings and site clearance, proceed with demolition, and offer the cleared lot for sale at a later date;
- 2. List the property for sale and/or take sealed bids as-is;
- 3. Do nothing at this time and offer again in the future.

Option 1 is preferred by staff in order to complete the blight elimination. At least a vacant lot will look better for the time being.

Recommendation: With no proposals to consider, there is no action for Council to take at this time. However, direction on how to proceed is requested.

City Council Meeting
Prep. Date: 5/31/2023
Preparer: Sally Hinrichsen



Agenda Item: #3 & 4
Agenda Date: 06/05/2022

Communication Page

Agenda Items Description: Public Hearing on Budget Amendments and Resolution Approving the City’s Proposed Amendment #2 to the Fiscal Year 2022-2023 Budget

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Proposed amendment lists

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Public Hearing required to amend budget

Background Information: The Council typically considers annual budget amendments once or twice per year. Amendments come about for various reasons, including but not limited to the following:

1. Council decides to move forward on projects not contemplated when budget was prepared.
2. Project carry over beyond end of one FY into next FY when plan was for project to be done prior to new FY.
3. Revenues or Expenses otherwise come in over or under budget.
4. A grant of donation for a specific purpose comes in unexpectedly.

Revenues: Revenues increase by \$24,800 after the amendments. The “Revenue amendments” page attachment discloses each line that is proposed to be amended. (A reduction in revenues shown by a “-“ with an increase being merely the number, no “-“ or “+”.

Expenses: Expenses increase by \$148,402. The “Expense Amendments” page attachment discloses the expenses that increased or decreased in the 3rd column, expenses decreases be denoted with a “-“ and increases being merely the number.

Staff Recommendation: It is recommended that the Mayor open the Public Hearing, accept public comment, close the Public Hearing, and thereafter have a motion and second to approve the FY 2023 Budget Amendments #2

The City of Monticello, Iowa

RESOLUTION

Approving the City's Proposed Amendment #2 to
the Fiscal Year 2022-2023 Budget

WHEREAS, the City Council of Monticello, Jones County, Iowa in said County met on June 5, 2023, at 6:00 PM to take up the proposed amendment. The proposed amendment was considered and taxpayers were heard for and against the amendment.; and

WHEREAS, the Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Jones County, Iowa, following notice published on May 24, 2023 and the public hearing held on June 5, 2023, the current budget is amended as set out in the attached adoption to be certified to the Auditor of Jones County.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 5th day of June, 2023.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

Fiscal Year 2022-2023 Budget Second Amendments - Revenues dated April 24, 2023

Budget Line Item	Current Budget	Proposed Budget	Increase/ Decrease	For
Tournament Officiating Transfer In	0	8000	\$8,000	tournaments
Road Use Refunds & Reimbursements	38687	55487	\$16,800	Oak St traffic lite
TOTAL			\$24,800	

Fiscal Year 2022-2023 Proposed Budget Second Amendments - Expenditures dated , 2023				
Budget Line Item	Current Budget	Proposed Budget	Increase/ Decrease	For
Streets - General Trees	0	100000	\$100,000	tree removal
Aquatic Center Operating supplies/Chemicals	10000	16500	\$6,500	pool chemicals
City Hall Recording & Pro Fees	30000	33160	\$3,160	special election
Berndes Center Pro Fees	1304	9304	\$8,000	umpire fees
Transfer to tournament fund	0	8000	\$8,000	
Ambulance Operating Dues & Membership	0	1142	\$1,142	
Repair & Maint on Bldg	2000	3500	\$1,500	
Vehicle Operation Supplies	18000	25000	\$7,000	fuel, oil
Scientific & Medical Supplies	10000	15000	\$5,000	
Ambulance Improvement Capital Equipment	0	8100	\$8,100	IV Pump
Total			\$148,402	

amend

17

19

21

19

27

16

23

\$14,642

\$8,000

\$8,000

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of MONTICELLO
Fiscal Year July 1, 2022 - June 30, 2023

The City of MONTICELLO will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

Meeting Date/Time: 6/5/2023 06:00 PM

Contact: Sally Hinrichsen

Phone: (319) 465-3577

Meeting Location: Monticello Renaissance Center, 220 East First Street, Monticello, Iowa 52310

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	2,021,054	0	2,021,054
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	2,021,054	0	2,021,054
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	500,000	0	500,000
Other City Taxes	6	479,366	0	479,366
Licenses & Permits	7	271,702	0	271,702
Use of Money & Property	8	376,785	0	376,785
Intergovernmental	9	2,112,300	0	2,112,300
Charges for Service	10	3,082,358	0	3,082,358
Special Assessments	11	22,300	0	22,300
Miscellaneous	12	410,972	16,800	427,772
Other Financing Sources	13	515,726	0	515,726
Transfers In	14	1,398,695	8,000	1,406,695
Total Revenues & Other Sources	15	11,191,258	24,800	11,216,058
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	1,693,726	14,642	1,708,368
Public Works	17	1,004,152	100,000	1,104,152
Health and Social Services	18	0	0	0
Culture and Recreation	19	940,957	14,500	955,457
Community and Economic Development	20	243,006	0	243,006
General Government	21	818,884	3,160	822,044
Debt Service	22	641,336	0	641,336
Capital Projects	23	1,315,651	8,100	1,323,751
Total Government Activities Expenditures	24	6,657,712	140,402	6,798,114
Business Type/Enterprise	25	2,333,525	0	2,333,525
Total Gov Activities & Business Expenditures	26	8,991,237	140,402	9,131,639
Transfers Out	27	1,398,695	8,000	1,406,695
Total Expenditures/Transfers Out	28	10,389,932	148,402	10,538,334
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	801,326	-123,602	677,724
Beginning Fund Balance July 1, 2022	30	5,370,102	0	5,370,102
Ending Fund Balance June 30, 2023	31	6,171,428	-123,602	6,047,826

Explanation of Changes: Increase in revenue includes the insurance payment received for the damages to the Oak Street traffic light. Expense increases are related to Ash tree removal, Aquatic Center chemicals, Administration special election expenses, Park & Recreation expenses related to the softball and baseball program and Ambulance operating expenses and a new IV pump.

City Council Meeting
Prep. Date: 5/31/2023
Preparer: Sally Hinrichsen



Agenda Item: # 5
Agenda Date: 06/05/2022

Communication Page

Agenda Items Description: Presentation on Monti Days celebration on August 11th & 12th, 2023 and request to close off portion of the streets in the downtown area – Monticello Main Street

Type of Action Requested: Motion; Resolution; Ordinance; **Report**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Monticello Main Street will give update on Monti Days celebration

Background Information: Monticello Main Street Director and/or Board members will give a brief update on Monti Days celebration on August 11th & 12th, 2023 and request to close off portion of the streets in the downtown area

City Council Meeting
Prep. Date: 05/31/2023
Preparer: Russell Farnum



Agenda Item: # 6
Agenda Date: 06/05/2023

Communication Page

Agenda Items Description: Approving Final Plat of Parcel 2023-15 (Cascade Communications)

Type of Action Requested: Resolution									
<p>Attachments & Enclosures:</p> <p>Plat</p>	<p>Fiscal Impact:</p> <table border="1"> <tr> <td>Budget Line Item:</td> <td></td> </tr> <tr> <td>Budget Summary:</td> <td></td> </tr> <tr> <td>Expenditure:</td> <td></td> </tr> <tr> <td>Revenue:</td> <td></td> </tr> </table>	Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
Budget Line Item:									
Budget Summary:									
Expenditure:									
Revenue:									

Synopsis: Cascade Communications wishes to purchase some land from Freese Properties, in order to construct a communications hub building for their local fiber optic network. In order to purchase this parcel, it needs to be subdivided from the larger Freese used car lot.

Background: The proposed Parcel is on the south side of Third Street, west of Farley and east of Chestnut, at the bottom of the hill. The property is zoned C-1 Business, and the proposed new lot is 70 feet wide and 100 feet deep. The property has an electric utility easement along the west side, which is also used at ground level as an informal alley.

Cascade Communications wants to build a hub building on this parcel, which is allowed in the C-1 Business district as:

- E. Buildings and premises for public utility services or public service corporations.

The proposed building would be a 10 by 30 foot pre-fabricated shelter building and will fit within the lot while meeting all setbacks. The existing concrete slab would be removed from the property.



Recommendation: The plat is correct and complete. The new lot meets the requirements of the subdivision code and the provisions of the C-1 zoning district. The Planning and Zoning board reviewed this proposal at their meeting of May 23 and unanimously recommended approval. A motion to approve is recommended.

The City of Monticello, Iowa

RESOLUTION #

Approving Plat of Survey to Parcel 2023-15

WHEREAS, The Plat of Survey to Parcel 2023-15 has been presented to the City Council for approval, same being located within the City Limits of the City of Monticello, and

WHEREAS, The Plat of Survey was created sub-divide land for Cascade Communications to purchase from Freese Properties, in order to construct a communications hub building for their local fiber optic network, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey to Parcels 2023-15 should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2023-15.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 5th day of June, 2023.

David Goedken, Mayor

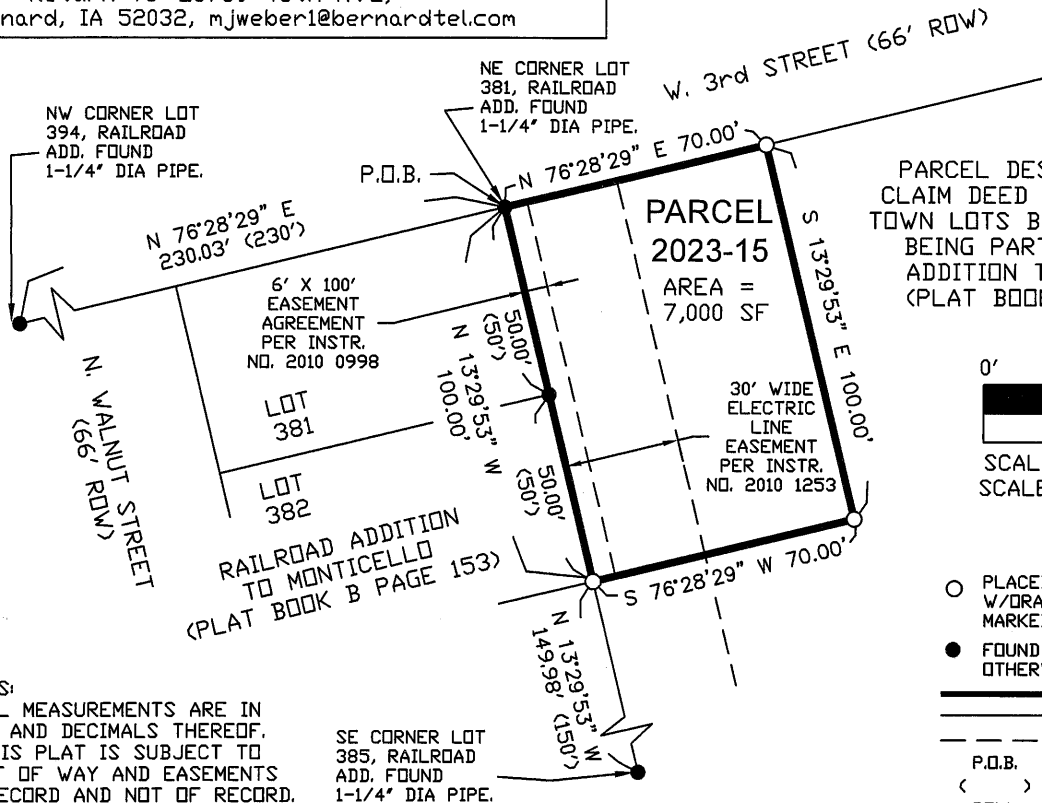
Attest:

Sally Hinrichsen, City Clerk/Treasurer

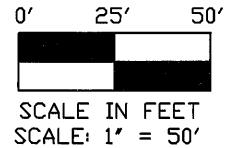
Index Legend

Location: Parcel 2023-15, City of Monticello
 Requestor: Cascade Communications Company
 Proprietor: Contract Seller-Freeze Realty, Inc
 Contract Buyer - Freeze Properties, LLC
 Surveyor: Michael J. Weber
 Surveyor Company: Weber Surveying, LLC
 & Return To: 26789 46th AVE,
 Bernard, IA 52032, mjweber1@bernardtel.com

**PLAT of SURVEY of
 PARCEL 2023-15
 in the City of Monticello, Iowa**



PARCEL DESCRIBED IN QUIT CLAIM DEED IN DEED RECORD TOWN LOTS BOOK BG PAGE 179 BEING PART OF RAILROAD ADDITION TO MONTICELLO (PLAT BOOK B PAGE 153)

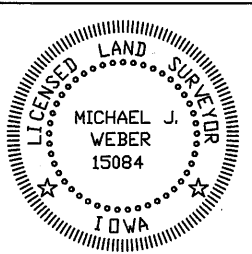


NOTES:

1. ALL MEASUREMENTS ARE IN FEET AND DECIMALS THEREOF.
2. THIS PLAT IS SUBJECT TO RIGHT OF WAY AND EASEMENTS OF RECORD AND NOT OF RECORD.

SE CORNER LOT 385, RAILROAD ADD. FOUND 1-1/4" DIA PIPE.

DESCRIPTION: Parcel 2023-15 being located in Railroad Addition to Monticello, Iowa, as shown in Plat Book B page 153 of the Jones County Recorder's Office, more particularly described as follows: Commencing at the NE corner of Lot 381 of the said Railroad Addition being the point of beginning; thence N 76°28'29" E, 70.00' along the South right of way line of West 3rd Street; thence S 13°29'53" E, 100.00'; thence S 76°28'29" W, 70.00' to the SE corner of Lot 382 of said Railroad Addition; thence N 13°29'53" W, 100.00' along the East line of said Lot 382 and said Lot 381 to the point of beginning, containing 7,000 square feet and subject to easements of record and not of record.



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.
Michael J. Weber May 9, 2023
 MICHAEL J. WEBER (DATE)
 LICENSE NUMBER 15084
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023
 SHEETS COVERED BY THIS SEAL: Sheet 1

WEBER SURVEYING, LLC
 26789 46TH AVE
 BERNARD, IA 52032
 PH: (563) 590-4993
 mjweber1@bernardtel.com
 DRAWN BY: MJW
 SURVEY DATE: 5/08/23
 DWG: 23044
SHEET 1 OF 1

City Council Meeting
Prep. Date: 05/31/2023
Preparer: Russell Farnum



Agenda Item: # 7
Agenda Date: 06/05/2023

Communication Page

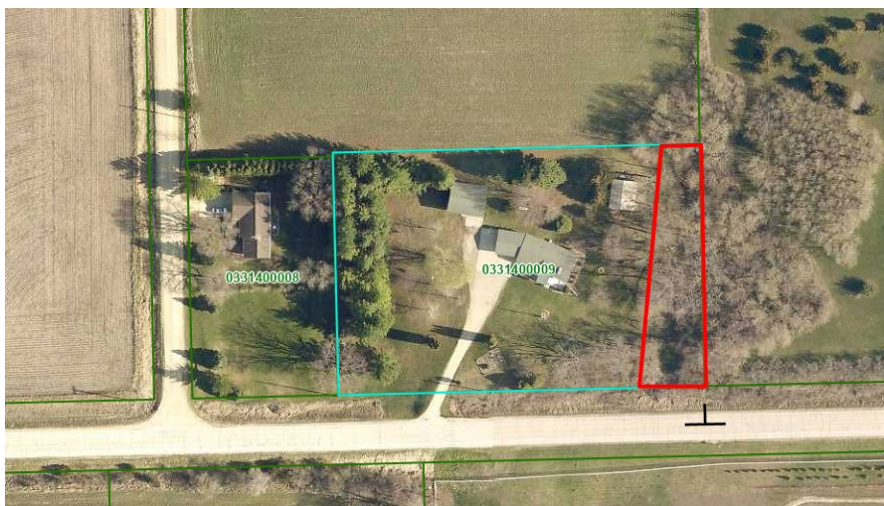
Agenda Items Description: Approving Plat of Survey to Parcel 2023-16 for Property at 12174 190th Street (near Camp Courageous & Peggy McCormick)

Type of Action Requested: Resolution									
<p>Attachments & Enclosures:</p> <p>Plat</p>	<p>Fiscal Impact:</p> <table border="1" style="width: 100%;"> <tr> <td>Budget Line Item:</td> <td></td> </tr> <tr> <td>Budget Summary:</td> <td></td> </tr> <tr> <td>Expenditure:</td> <td></td> </tr> <tr> <td>Revenue:</td> <td></td> </tr> </table>	Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
Budget Line Item:									
Budget Summary:									
Expenditure:									
Revenue:									

Synopsis: Camp Courageous is purchasing a small piece of land from neighboring owner Peggy McCormick.

Background: The purpose of this plat of survey is to obtain land from an adjoining property owner where an existing drainage swale is located, so Camp Courageous can maintain the swale. Because this land falls within 2 miles of the City, it is within the City’s extraterritorial review and the City needs to approve this plat before the County will approve it.

The proposed plat will have no impact upon the future growth or development of the City. The one recommendation would be to add a requirement that the new parcel be combined with the adjacent Camp Courageous parcel to the east.



Recommendation: The Planning and Zoning board reviewed this proposal at their meeting of May 23 and unanimously recommended approval. A motion to approve is recommended.

The City of Monticello, Iowa

RESOLUTION #

Approving Plat of Survey to Parcel 2023-16 for Property at 12174 190th Street

WHEREAS, The Plat of Survey to Parcel 2023-16 for property at 12174 190th Street has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The Plat was created to add land to the Camp Courageous' existing lot increasing the lot size, where an existing drainage swale is located, so Camp Courageous can maintain the swale. This lot is being purchased from Peggy McCormick, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey for property at 12174 190th Street should be approved, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey for property at 12174 190th Street.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of June, 2023.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

INDEX LEGEND	SPACE RESERVED FOR RECORDING PURPOSES
<p>Location: S.E.1/4-S.E.1/4, SECTION 31, T86N, R2W</p> <p>Requestor: CAMP COURAGEOUS OF IOWA</p> <p>Proprietor: PEGGY MCCORMICK</p> <p>Surveyor: GREGG E. SAMPSON, P.L.S.</p> <p>Company/ Return to: HALL & HALL ENGINEERS, INC. 1860 BOYSON ROAD HIAWATHA, IOWA 52233 1-319-362-9548 Susan Forinash</p>	

LEGAL DESCRIPTION:

THAT PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (S.E.1/4-S.E.1/4), SECTION THIRTY-ONE (31), TOWNSHIP EIGHTY-SIX (86) NORTH, RANGE TWO (2) WEST OF THE 5TH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA DESCRIBED AS FOLLOWS.

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 31;

THENCE SOUTH 88°32'40" WEST ON THE SOUTH LINE OF SAID SECTION 31, A DISTANCE OF 765.00 FEET TO THE WEST LINE OF THE EAST 765 FEET OF SAID S.E.1/4-S.E.1/4 AND THE POINT OF BEGINNING;

THENCE CONTINUING SOUTH 88°32'40" WEST ON SAID SOUTH LINE, 70.27 FEET;

THENCE NORTH 1°27'20" WEST, 40.00 FEET TO THE NORTH RIGHT OF WAY LINE OF 190TH STREET;

THENCE NORTH 7°05'12" EAST, 256.84 FEET TO THE NORTH LINE OF PROPERTY DESCRIBED IN AFFIDAVIT OF SURVIVING SPOUSE FOR CHANGE OF TITLE TO REAL ESTATE INSTRUMENT NUMBER 2018-0704 IN THE OFFICE OF THE JONES COUNTY, IOWA RECORDER;

THENCE NORTH 88°32'40" EAST ON SAID NORTH LINE, 33.80 FEET TO THE WEST LINE OF SAID EAST 765 FEET;

THENCE SOUTH 1°07'42" EAST ON SAID WEST LINE, 294.00 FEET TO THE POINT OF BEGINNING.

DESCRIBED PARCEL CONTAINS 0.37 ACRE.

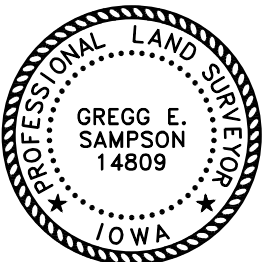
AREA	ACRES
ROW	0.06
NET	0.31
TOTAL	0.37

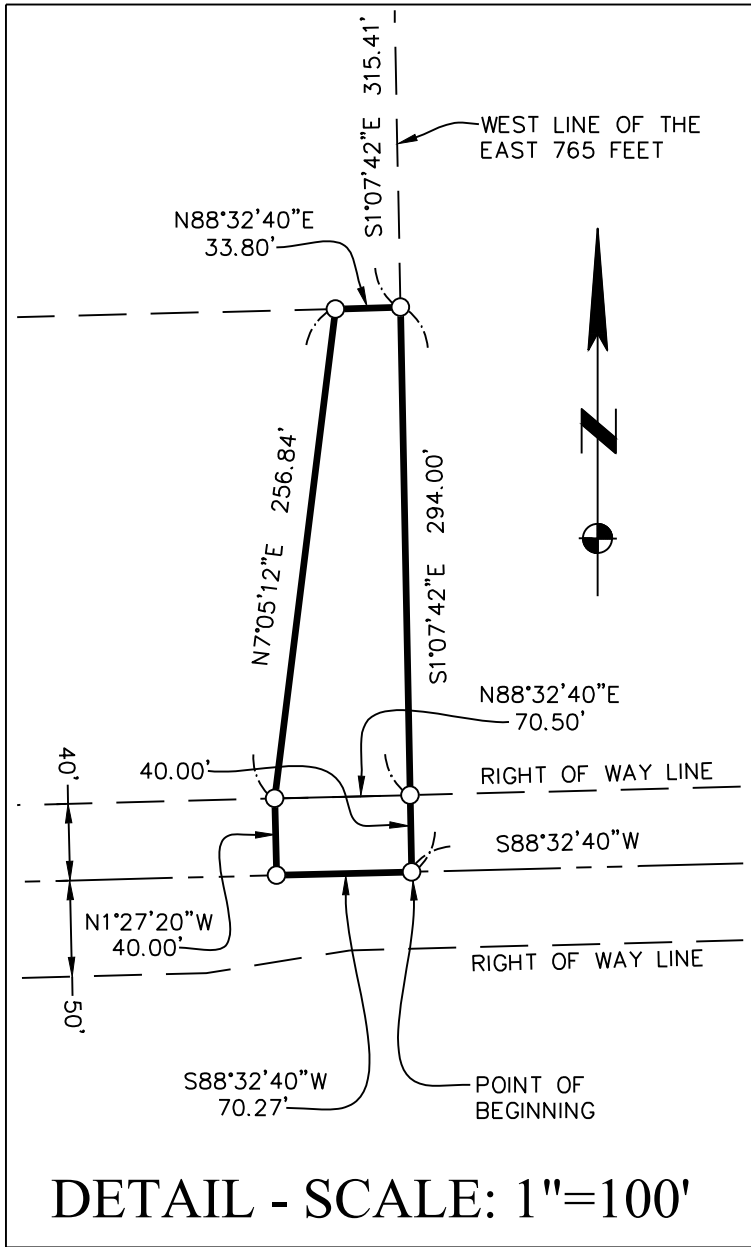
SURVEY LEGEND

○	SET 1/2" REBAR W/YELLOW PLASTIC CAP NO. 14809 UNLESS OTHERWISE NOTED
●	FD. MONUMENT AS NOTED
()	RECORDED AS
- - - - -	EASEMENT LINE
—————	PLAT BOUNDARY
- - - - -	EXISTING LOT LINE
- - - - -	SECTION LINE
- - - - -	1/4-1/4 SECTION LINE

NOTES:

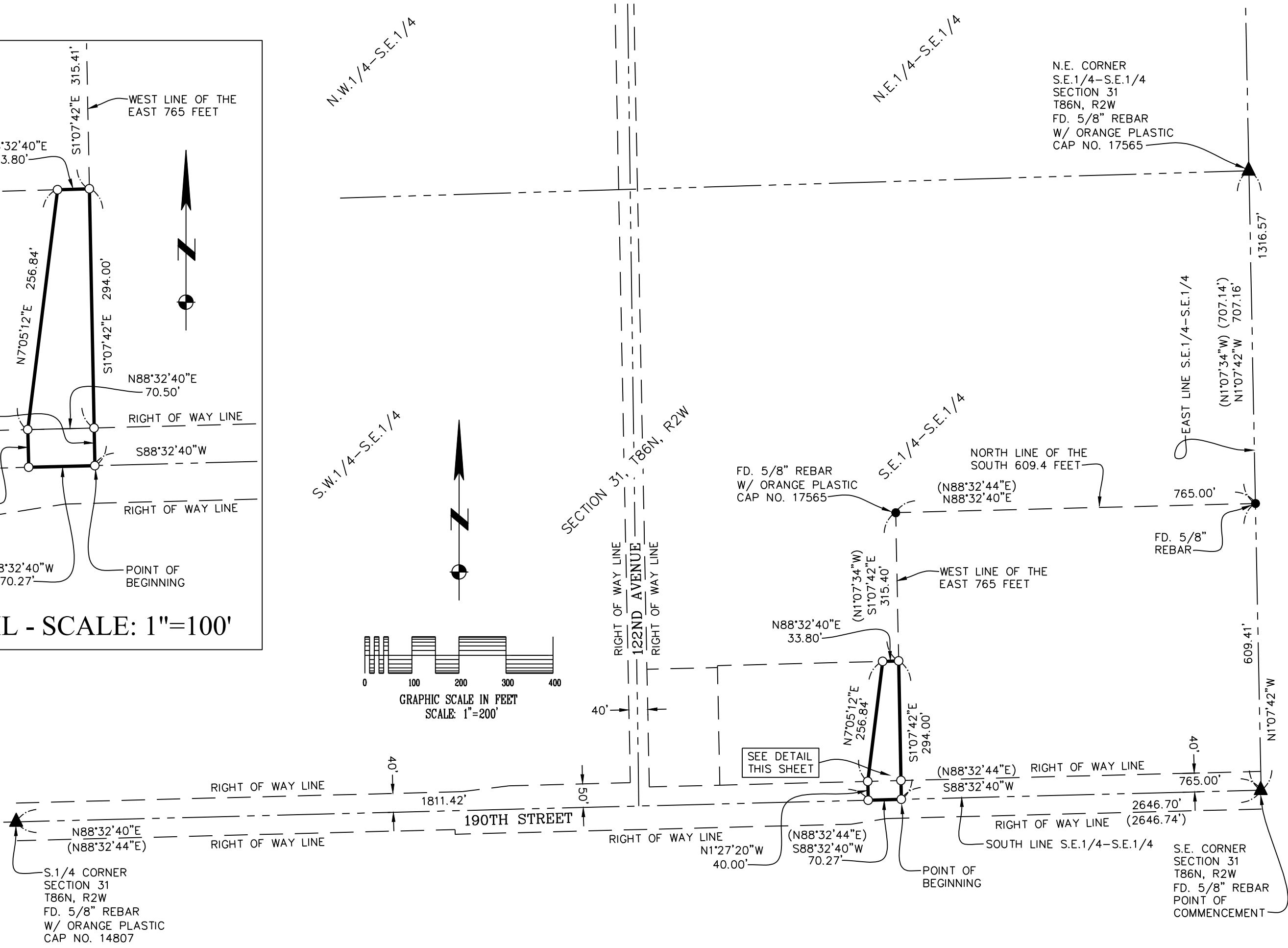
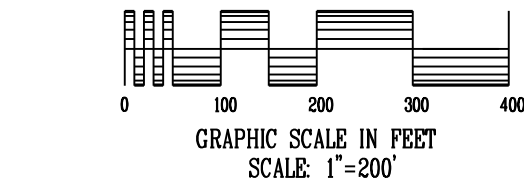
- DISTANCES ARE IN FEET AND DECIMALS THEREOF.
- BEARINGS ARE BASED ON: (2011) NAD83 Iowa State Plane, North Zone as Observed using the Iowa Real Time Network. (RTN).
- DATE OF SURVEY FIELD WORK: 4/19/2023

	<p>I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.</p> <p>Signed: _____ Date: _____</p> <p>GREGG E. SAMPSON, P.L.S. Iowa License No. 14809 My license renewal date is December 31, 2024</p> <p>ENTIRE SUBMISSION IS COVERED BY THIS SEAL UNLESS SPECIFIED BELOW:</p> <p>_____</p>
--	--



DETAIL - SCALE: 1"=100'

N.W. 1/4 - S.E. 1/4
S.W. 1/4 - S.E. 1/4



HALL & HALL ENGINEERS, INC.
Leaders in Land Development Since 1953
 1860 BOYSSON ROAD, HIAWATHA, IOWA 52233
 PHONE: (319) 362-9548 FAX: (319) 362-7595
 CIVIL ENGINEERING • LANDSCAPE ARCHITECTURE
 LAND SURVEYING • LAND DEVELOPMENT PLANNING
 www.halleng.com

PARCEL 2023-16
PLAT OF SURVEY
 A PORTION OF THE S.E. 1/4-S.E. 1/4, SECTION 31, T86N, R2W
 JONES COUNTY, IOWA

Sheet Title:	PARCEL 2023-16 PLAT OF SURVEY A PORTION OF THE S.E. 1/4-S.E. 1/4, SECTION 31, T86N, R2W JONES COUNTY, IOWA
Date:	4/25/2023
Field Book No.:	OT 112
Scale:	1"=200'
Sheet:	2 of 2
Project Number:	20373-3

City Council Meeting
Prep. Date: 05/31/2023
Preparer: Russell Farnum



Agenda Item: # 8
Agenda Date: 06/05/2023

Communication Page

Agenda Items Description: Approving Plat of Survey to Parcel 2023-17 and 2023-18 for Property at 15136 170th Street

<u>Type of Action Requested:</u> Resolution					
<u>Attachments & Enclosures:</u> Plats	<u>Fiscal Impact:</u> Budget Line Item: <table border="1"><tr><td> </td></tr></table> Budget Summary: <table border="1"><tr><td> </td></tr></table> Expenditure: <table border="1"><tr><td> </td></tr></table> Revenue: <table border="1"><tr><td> </td></tr></table>				

Synopsis: Wayne Eiben and Shirley Tobiason wish to buy a parcel of land from the neighboring property owners Mark and Debra Hein. The plat of 2023-17 separates the land from the Hein property, and the plat of 2023-18 combines the contiguous Eiben properties into one parcel.

Background:

These two survey plats are within 2 miles of Monticello and fall within the City’s extraterritorial review jurisdiction. Therefore, the City must review and approve all plats prior to County approval.

Parcel 2007-03 is owned by Mark Hein, as the photo shows Parcel 2007-03 wraps around the North side of property owned by Wayne Eiben. Eiben is buying the property north of his from Mark Hein as shown on Plat #1 as Parcel 2023-17. Once Parcel 2023-17 is in Eiben's name, the County Auditor (and the City) will require that all of Eiben's property (3 parcels) be combined into one, as shown on plat #2 as Parcel 2023-18.

The plats are correct and the requirement that the City would typically impose, combining the multiple lots into one parcel, is also being implemented. This will have no impact upon the future growth and development of the City.

Recommendation: The Planning and Zoning board reviewed this proposal at their meeting of May 23 and unanimously recommended approval. A motion to approve is recommended.



HEIN

EIBEN

HEIN SELLING TO EIBEN

0611300018

0611300019

0611300015

0611300013

0611300016

The City of Monticello, Iowa

RESOLUTION

Approving Plat of Survey to Parcels 2023-17 and 2023-18 for Property at 15136 170th Street and 14904 170th Street

WHEREAS, The Plat of Survey to Parcels 2023-17 and 2023-18 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The Plat of Survey to Parcel 2023-17 was created to add land to Wayne Eiben's existing lot increasing the lot size, which is being purchased from Mark Hein at 15136 170th Street, and

WHEREAS, The Plat of Survey to Parcel 2023-18 was created to combine Wayne Eiben's two parcels located at 14904 170th Street and a parcel off property recently parceled to Wayne Eiben (Parcel 2023-17) from Mark Hein into one single parcel, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to Parcel 2023-17 and 2023-18 and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey to Parcel 2023-17 and 2023-18 for should be approved, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2023-17 and 2023-18.

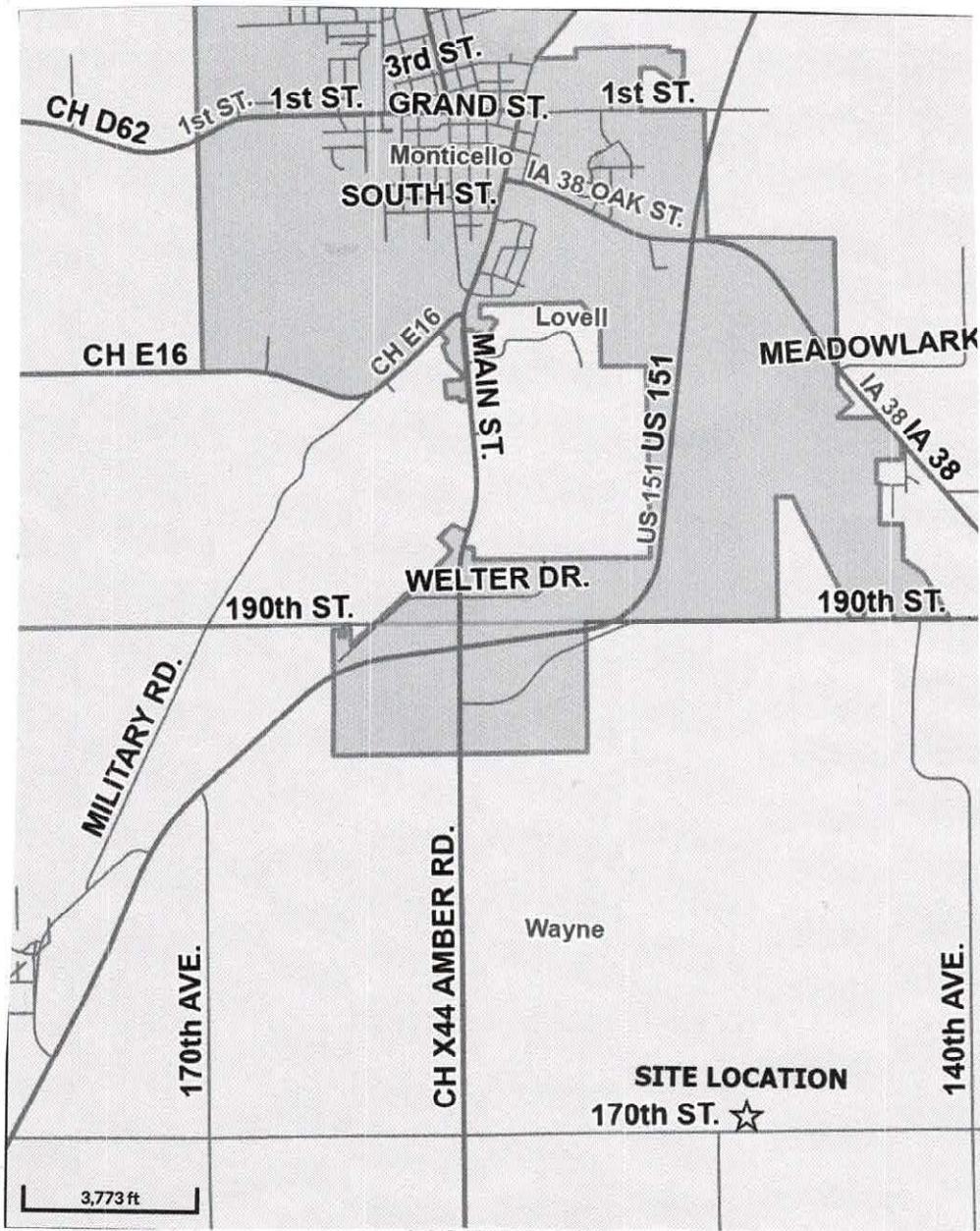
IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 5th day of June, 2023.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

**PARCEL 2023-17 & 2023-18
SECTION 11, T85N, R3W
JONES COUNTY, IOWA**



I hereby certify that this land surveying document was prepared and related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa. My license renewal date is December 31, 2024

William A. Burger 5/17/23
 William H. Burger #12642 date

INDEX LEGEND

LOCATION: PARCEL 2007-03 OF SECTION 11, TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST OF THE 5TH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

PROPRIETORS: MARK W. AND DEBRA L. HEIN

REQUESTOR: WAYNE EIBEN

SURVEYOR: BILL BURGER

SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR

RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 (563) 855-2028

PREPARED BY BILL BURGER OF WM. BURGER LANDSURVEYOR 510 3RD STREET WEST COURT WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY **PARCEL 2023-17** PART OF PARCEL 2007-03 OF SECTION ELEVEN (11), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

LEGEND

- SET 1/2" IRON ROD W/YELLOW CAP LS #12642
- FD. 1/2" IRON ROD W/YELLOW CAP LS #12642
- ▲ UNITED STATES PUBLIC LAND CORNER DESCRIPTION AS NOTED
- PARCEL LINES SURVEYED
- EXISTING PARCEL/LOT LINES
- - - - - RIGHT OF WAY LINE
- - - - - SECTION LINE, 1/4 LINE OR 1/4 1/4 SECTION LINE
- x - x - x EXISTING FENCELINE
- () RECORDED AS



SW1/4 SW1/4
SEC. 11, T85N, R3W

PARCEL 2023-17
0.62 ACRES TOTAL +/-

SE1/4 SE1/4
SEC. 10, T85N, R3W

PARCEL 2007-03
SEC. 11, T85N, R3W
PLT. BK. S, PG. 143
FEE BOOK 2007 3384

PARCEL 2007-04
SEC. 11, T85N, R3W
PLT. BK. S, PG. 143
FEE BOOK 2007 3384

(S 89°55'20" E)
N 89°44'34" E 492.43'

S 89°44'34" W 492.44'
(N 89°55'20" W)

POINT OF BEGINNING

N 00°09'36" E 645.00'
(N 00°29'42" E)

S1/4 CORNER
SECTION 11, T85N, R3W
FD. 5/8" IRON ROD W/
ORANGE MARRED LS CAP

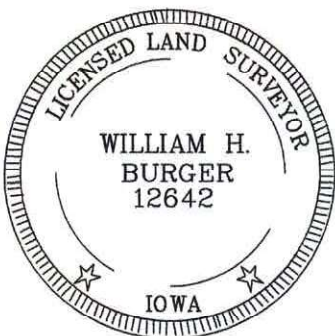
(1834.93')
1834.70'

170TH STREET

S 89°44'34" W 2659.70'
(S 89°55'20" E 2659.93')

SW CORNER
SECTION 11, T85N, R3W
FD. 5/8" IRON ROD W/
YELLOW LS CAP #14807

LINE	BEARING	DISTANCE	(RECORDED AS)
L1	S 00°09'36" W	55.00'	S 00°29'42" W
L2	N 00°09'58" E	55.00'	N 00°30'04" E



DATE OF SURVEY: 4/19/2023

SHEET 1 OF 3

PROPRIETORS: MARK W. & DEBRA L. HEIN

SCALE: 1" = 200'

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024

Wm. Burger
LandSurveyor

510 3rd Street West Court
Worthington, Iowa 52078

William H. Burger 5/17/23
WILLIAM H. BURGER #12642 DATE

INDEX LEGEND

LOCATION: PARCEL 2023-17, PARCEL 2013-54, PARCEL 2007-04,
ALL IN SECTION 11, T85N, R3W OF THE 5TH PRINCIPAL
MERIDIAN, JONES COUNTY, IOWA

PROPRIETORS: WAYNE EIBEN AND SHIRLEY TOBIASON

REQUESTOR: WAYNE EIBEN

SURVEYOR: BILL BURGER

SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR

RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT,
WORTHINGTON, IA 52078 (563) 855-2028

PREPARED BY BILL BURGER OF WM. BURGER LANDSURVEYOR 510 3RD STREET WEST COURT WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY

PARCEL 2023-18 COMPRISED OF PARCEL 2023-17, COMPRISED OF PARCEL 2013-54, AND COMPRISED OF PARCEL 2007-04, ALL IN SECTION ELEVEN (11), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

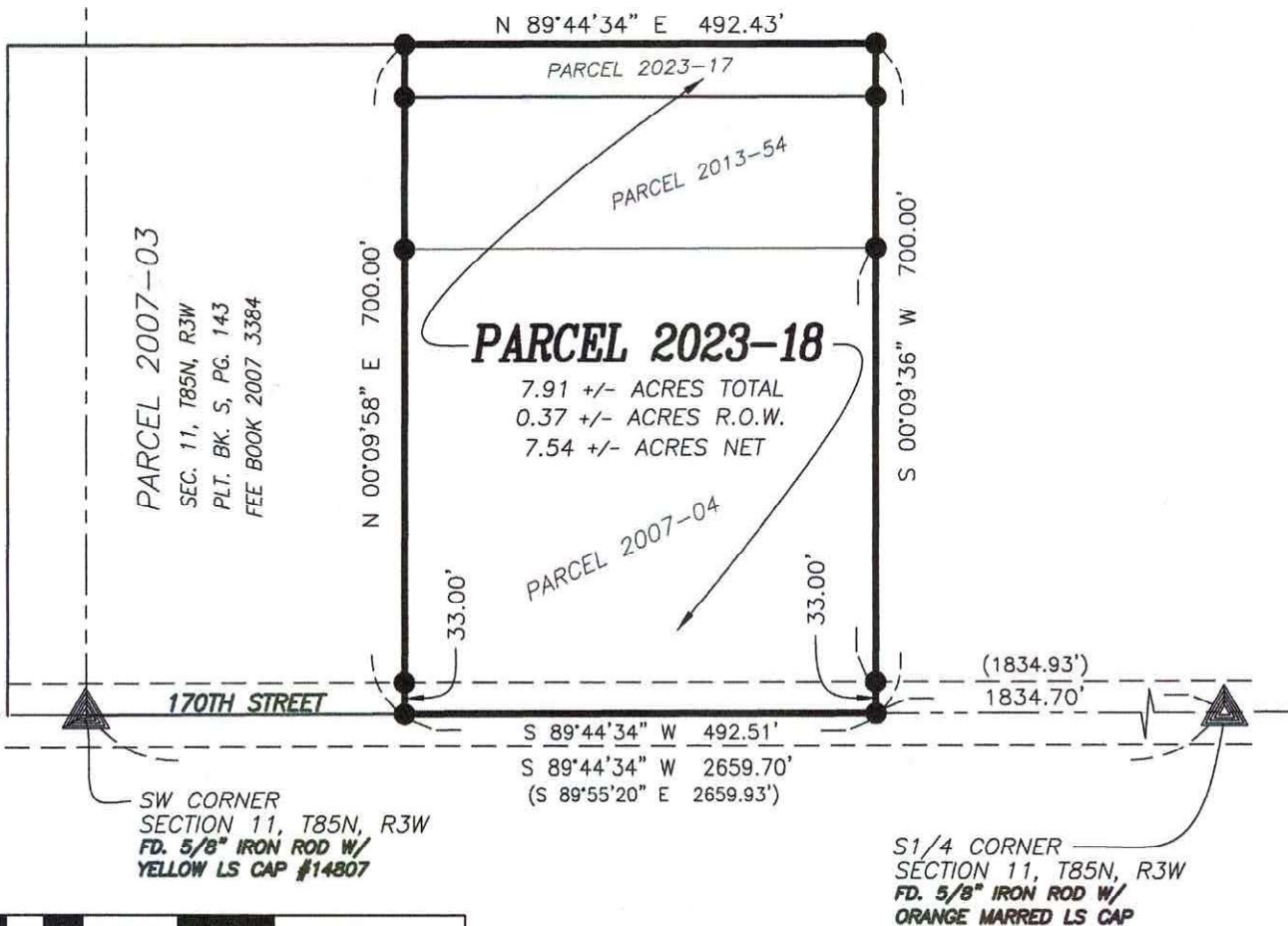


LEGEND

- SET 1/2" IRON ROD W/YELLOW CAP LS #12642
- FD. 1/2" IRON ROD W/YELLOW CAP LS #12642
- ▲ UNITED STATES PUBLIC LAND CORNER DESCRIPTION AS NOTED
- PARCEL LINES SURVEYED
- EXISTING PARCEL/LOT LINES
- - - RIGHT OF WAY LINE
- - - SECTION LINE, 1/4 LINE OR 1/4 1/4 SECTION LINE
- * * * EXISTING FENCELINE
- () RECORDED AS

SW1/4 SW1/4
SEC. 11, T85N, R3W

SE1/4 SE1/4
SEC. 10, T85N, R3W



DATE OF SURVEY: 4/19/2023

SHEET 1 OF 3

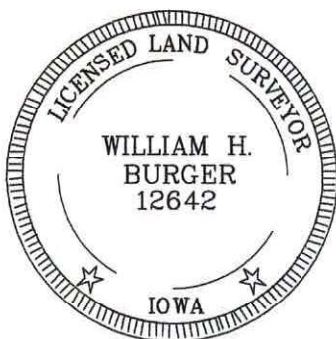
PROPRIETORS: SEE INDEX LEGEND

SCALE: 1" = 200'

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024

Wm. Burger
LandSurveyor

510 3rd Street West Court
Worthington, Iowa 52078



William H. Burger 5/17/23
WILLIAM H. BURGER #12642 DATE

City Council Meeting
Prep. Date: 05/31/2023
Preparer: Russell Farnum



Agenda Item: #9
Agenda Date: 06/05/2023

Communication Page

Agenda Items Description: Approving Salaries for Non-Bargaining Staff and Other Pay Rates

Type of Action Requested: Resolution

Attachments & Enclosures:

Resolution

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: This Resolution sets forth the raises for non-hourly (exempt/salaried) staff for FY'24.

Background: The City Administrator forwarded suggestions, additional data and ideas, to the Compensation Committee for discussion and direction on the FY'24 salaries included in the attached Resolution. The Compensation Committee met on November 21, and January 17, providing the City Administrator with direction on these salaries and other benefits included therein.

Based upon that direction, the City Administrator has prepared the attached Resolution. This includes competitive salaries, updated longevity pay, and increased City participation in the Single+ and Family coverage for insurance. These additions will help retain existing employees and help recruit new employees when necessary.

In addition, the Airport Manager stipend was approved by the Airport Board in September, 2022.

The salaries and benefits are already reflected in the recently adopted FY24 budget.

Recommendation: Approval is recommended.

The City of Monticello, Iowa

RESOLUTION # ____

Approving wages for non-bargaining staff for FY '24

WHEREAS, most hourly permanent employees were granted 3 years of wage increases and other benefits by Resolution 2023-68, and

WHEREAS, most part-time and seasonal employees were hired and granted wages by prior Resolutions of the Council, and

WHEREAS, Department Heads and several other employees or positions are not covered by the prior Resolutions and do not have negotiated employment agreements (City Clerk, Public Works Director, Water/Wastewater Director, Park and Rec. Director, Park and Recreation Superintendent, Ambulance on-call personnel and volunteers), and

WHEREAS, Other employees or positions still need salaries set forth annually (City Administrator, Police Chief), and

WHEREAS, The City Council has historically approved wage or salary increases for those positions annually, and

WHEREAS, based upon the recommendation of the City Administrator the wages of On-Call Ambulance staff/volunteers are proposed to be set as follows (in accordance with Resolution 2023-68):

On-Call/Driver: \$8.00/Hour All employees regardless of Certification when **On-Call**
EMT: \$20.40/Hour **When On-A-Call/Treating or Transporting a Patient**
AEMT: \$22.40/Hour **When On-A-Call/Treating or Transporting a Patient**
Paramedic: \$25.40/Hour **When On-A-Call/Treating or Transporting a Patient**

WHEREAS, The Airport Manager is a “contract” position with the manager being paid an annual stipend by the City with the annual increase normally being based upon the recommendation of the Airport Commission, which met on September 6, 2022, and recommended a stipend of \$28,000 for FY’24, and

WHEREAS, the Council finds that the following positions: City Administrator, Police Chief, Public Works Director, Water/Wastewater Superintendent, City Clerk, Lead Paramedic, Park and Rec. Director, should receive a salary increase as stated below to take effect with the 1st pay period including July 1, 2023:

Russ Farnum (City Administrator)	\$96,500.00*
Britt Smith (Police Chief)	\$93,600.00*
Nick Kahler (Director of Public Works)	\$62,854.00

Sally Hinrichsen (City Clerk)	\$77,072.00
Jacob Oswald (Park and Rec Director)	\$62,745.00
Kegan Arduser (Park and Rec Superintendent)	\$39,600.00
Faith Brehm (Library Director)	\$43,680.00
Jim Tjaden (Water/Wastewater Superintendent)	\$71,020.00

*Note: Russ Farnum will receive \$3,000/year for auto allowance and Britt Smith will receive Deferred Comp pay based on the cost difference between single and family insurance estimated to be \$14,000/year, in addition to the amounts listed above.

WHEREAS, The Council gave special consideration to the current and future salary of Jim Tjaden with Resolution 2020-76, dated June 15th, 2020, as follows: Council further resolved to provide for an annual increase to the salary of Water / Wastewater Superintendent Jim Tjaden in the amount of \$3,000 per year over the next four years as well, the four additional increases to take effect with the pay period that includes July 1, 2021, July 1, 2022, July 1, 2023, and July 1, 2024.

WHEREAS, in Resolution 2023-68, the Council granted revisions to the Longevity Pay, which shall apply to all permanent, full-time staff as follows:

Longevity Pay:

- A. Longevity Pay, as outlined in the Employee Handbook, shall herein be modified and apply for all full-time hourly employees, for continuous service to the City, as follows:
 - i. At the beginning of the 10th year of employment, employee will receive an additional \$ 0.25 per hour wage increase, in addition to any steps or other adjustments in effect at the time.
 - ii. At the beginning of the 15th year of employment, employee will receive an additional \$ 0.50 per hour wage increase, in addition to any steps or other adjustments in effect at the time.
 - iii. At the beginning of the 20th year of employment, employee will receive an additional \$ 0.75 per hour wage increase, in addition to any steps or other adjustments in effect at the time.
 - iv. At the beginning of the 25th year of employment, employee will receive an additional \$1.00 per hour wage increase, in addition to any steps or other adjustments in effect at the time.

- B. Longevity Pay shall be subject to the same payroll deductions that are applied to regular wages.

- C. Longevity Pay shall not be retroactive. It shall be effective as of the date of this Resolution, moving forward, and

WHEREAS, in Resolution 2023-68, the Council granted revisions to the City contribution toward health insurance, which shall apply to all permanent, full-time staff as follows:

City Contributions toward Health Insurance:

- A. Beginning July 1, 2023, the City shall provide the following contribution toward employee health insurance coverage:
 - i. For Single coverage, the City shall pay the full premium;
 - ii. For Single + Spouse, or Single + Dependent coverage, the City shall pay the equivalent of:
 - a) the Single premium, plus
 - b) \$70.00, plus
 - c) \$250.00.
 - iii. For Family coverage, the City shall pay the equivalent of:
 - a) the Single premium, plus
 - b) \$70.00, plus
 - c) \$500.00.
- B. The difference between the City contribution and the cost of the selected contribution shall be the responsibility of the Employee.
- C. The City has the right to change insurance plans to provide coverage and deductibles similar to, but not necessarily identical to, the coverage outlined in the Employee Handbook, and

WHEREAS, all of the above wage increases have been accounted for within the proposed FY '24 Budget,

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the wages and salary increases as set out above, all of said wages to take effect and be applicable to the first payroll issued during the month of July, 2023.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 5th day of June, 2023.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
 Prep. Date: 05/31/2023
 Preparer: Russell Farnum



Agenda Item: # 10
 Agenda Date: 06/05/2023

Communication Page

Agenda Items Description: Resolution Approving the hiring of Water/Wastewater Department internship staff and setting wage

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution	Fiscal Impact:
	Budget Line Item: 6012 - Personnel
	Budget Summary:
	Expenditure: Under \$4,000
	Revenue:

Synopsis: Sully Flynn is a Chemical Engineering major at Iowa State and worked several summers for the City at the Aquatic Center. His summer internship fell through and approached us about an internship.

The City still needs to complete its EPA-mandated Lead/Copper service line inventory, and since the additional person for W/WW Department didn't work out in the budget for the coming year, has no additional staff capacity to prioritize that project. A summer employee would be ideal to get the bulk of the work completed on that project.

In addition, the summer intern could shadow Water and WW employees, help with labs and testing, and work on a myriad of other projects that would provide important experience related to chemical engineering. There would also be opportunities to assist with other projects and tasks with the City, to provide a broad-based experience in municipal work.

Money for the nominal pay for the internship can be reallocated from the Water and Sewer funds. The value of having the service line inventory project completed at a very reasonable cost is invaluable to the City.

Recommendation: A motion to approve is recommended.

The City of Monticello, Iowa

RESOLUTION

Approving the hiring of Water/Wastewater Department
internship staff and setting wage

WHEREAS, Monticello needs to complete the EPA-mandated Lead/Copper service line inventory. It was proposed in the budgeting process to hire an additional staff member for the Water/Wastewater Department to have additional staff capacity to prioritize that project, and

WHEREAS, The City Administrator and Water/Wastewater Superintendent met with Sully Flynn, who has worked several summers for the City at the Aquatic Center and is a Chemical Engineering major at Iowa State. The intern would work to get a bulk of the EPA-mandated Lead/Copper service line inventory completed, while also shadowing the Water and Wastewater employees, help with labs and testing, and work on a myriad of other projects that would provide important experience related to chemical engineering. There would also be opportunities to assist with other projects and tasks with the City, to provide a broad-based experience in municipal work, and

WHEREAS, The wage for the internship position would be \$15.00 per hour, and

WHEREAS, The City Administrator recommends hiring an internship staff, to work under the supervision of the Water/Wastewater Superintendent, and

WHEREAS, The Council finds it appropriate to follow the recommendation of the City Administrator, and further finds that the wages set are fair and reasonable and should, therefore, be approved

NOW, THEREFORE, The Council hereby approves hiring an Water/Wastewater internship staff and wage, as noted above.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of June 2023.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 5/31/2023
Preparer: Jacob Oswald



Agenda Item: # 11
Agenda Date: 06/5/2023

Communication Page

Agenda Items Description: **Resolution** to schedule Public Hearing on proposed Sale of City owned property located north and adjacent to Riverside Gardens

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis:

Setting a Public Hearing in regards to a land swap between the City and Monticello Golf Club.

Background Information:

The Park Board, at a recent meeting, discussed a land swap with the Monticello Golf Club. Currently, the Monticello Golf Club owns land north of Riverside Gardens, roughly 7.7 acres. The City owns land currently maintained by the golf course (portions of hole 1, 7, 8 and 9), roughly 9.8 acres.

This swap would allow an access point to the river on city property, and also allow for continued trail expansion similar to the 12-acre property located behind Dollar Fresh. The golf course would gain control of property that they already maintain

It is also recommended that the City cover fees associated to surveying and appropriate filing with the County.

Staff Recommendation:

To approve setting the Public Hearing.



THE CITY OF MONTICELLO, IOWA

RESOLUTION

Resolution to schedule Public Hearing on proposed Sale of City owned property located north and adjacent to Riverside Gardens

WHEREAS, The Park Board discussed a land swap with the Monticello Golf Club, and

WHEREAS, Currently, the Monticello Golf Club owns land north of Riverside Gardens, roughly 7.7 acres. The City owns land currently maintained by the golf course (portions of hole 1, 7, 8 and 9), roughly 9.8 acres, and

WHEREAS, The City Council finds that a Public Hearing should be scheduled on the proposed sale of the property, and

WHEREAS, At the Public Hearing, the Council will receive and consider public input related to the potential sale of said property, and the Council will decide whether or not to sell the property, to sell a portion of the property, or to not sell the property at all and the conditions, if any, tied to the Council decision.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 5th day of June, 2023 that a Public Hearing on the proposed sale of City owned property near Riverside Gardens should be scheduled for the 3rd day of July, 2023 at 6:00 p.m., with notice to be published in the Monticello Express as required by the Iowa Code.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 5th day of June, 2023.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 05/31/2023
Preparer: Sally Hinrichsen



Agenda Item: #12
Agenda Date: 06/05/2023

Communication Page

Agenda Items Description: Resolution Approving \$1,435.28 Credit against the Jamie Appleby's utility billing for the property located at 303 East Second Street

Type of Action Requested: Resolution

Attachments & Enclosures:

Application for Sewer Credit

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Jamie Appleby suffered a water line break that flooded the basement of the home at 303 E 2nd Street. The resulting charges were over \$1,400 for the sewer portion of the overall water bill.

Background: The City Council recently adopted Resolution 2023-22, allowing for up to a \$1,500 credit to the sewer bill in instances where a water line break or malfunction had resulted in large water use, but where the large volume of water did not go down the sanitary sewer and therefore, was not processed by the sewage treatment facility.

Appleby's meter shows a water use of 112,000 gallons within 4 days, resulting in a charge of \$1,454.64 for the sewer portion of the bill. In this case, the furnace quit working and the toilet on the first floor froze and cracked, filling the basement with 5 feet of water, which was pumped out into the yard. The water was used, so it is recommended that the City still charge for that (\$472.56). However, the water filled the basement (there is no drain). When the situation was discovered by the owners, the basement was pumped out, draining the remaining water over land and not into the sewer.

This request meets the criteria for a sanitary credit, including the following:

- a. The water usage on which the sewer fees were based, and for which a credit is requested, did not enter the sanitary sewer system.
- b. A break or malfunction caused the water usage for which the credit is being requested.
- c. The credit requested exceeds \$100.00.
- d. The credit will not exceed \$1,500.00.
- e. This is the only credit ever granted to this owner, household, or property.

Recommendation: A motion to approve is recommended.

The City of Monticello, Iowa

RESOLUTION

Approving \$1,435.28 Credit against the Jamie Appleby's utility billing for the property located at 303 East Second Street

WHEREAS, The City of Monticello has received a request for a credit against the utility account of Jamie Appleby, and

WHEREAS, The Council finds that the water usage at the Appleby residence exceed normal usage during the month of April, 2023, and

WHEREAS, The Council finds that the City has been informed that the high usage was tied to frozen and cracked toilet on the first floor, with water leaking into the basement and had to be pumped out a window, and

WHEREAS, The monthly sewer bill on this account would be approximately \$19.36, justifying a credit in the total amount of \$1,435.28 (\$1,454.64 total currently invoiced, which is under the maximum allowable amount)

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve a \$1,435.28 credit against Jamie Appleby's utility account.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of June, 2023.

Dave Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

CUSTOMER REQUEST
SEWER BILL CREDIT
CITY OF MONTICELLO
200 EAST FIRST STREET
MONTICELLO, IOWA 52310
(319)465-3577

Name: Jamie Appleby
Address: 303 E 2nd St. Monticello, Ia 52310
Account No. 303360002
Contact Person: Jamie Appleby Phone No. 319-481-7752

Description of Leak: A water leak in basement due to a frozen line.

Repairs Made: Repairs will be completed before the water service is turned back on Date: 5/2/23
Plumber: Next Generation

CUSTOMER REQUEST

I hereby request an adjustment to my sewer bill due to a leak in my plumbing system. I verify that I have not received any previous adjustments to my sewer bill. I acknowledge that I will not qualify for any future adjustments to my sewer bill due to leaks in my plumbing system.

Customer Signature: Jamie Appleby Date: 5/2/23
Customer Signature: _____ Date: _____

CITY AUTHORIZATION

Reviewed and Accepted – Credit Authorization for \$ _____

- Attachments: 1. Copy of Plumber's Bill _____
2. Calculation of Credit _____
3. Print out of adjustment page _____

Mayor

Date

City Administrator

Date

Plumber's Verification
To
City of Monticello, Iowa

Plumber: Next Generation Plog & Htg.

Address: 806 John Dr.

Phone: 319-480-2842

Customer Name: Jamie Appleby

Customer Address: 303 E 2nd St.

The following repairs have been made to the above address to repair a leak in the plumbing system:

The furnace quit working. The toilet on the first floor froze
and cracked. Water filled the basement 5 ft. deep.
Pumped the water out into the yard.

I verify that these leaks were not caused by the owner's negligence, in my opinion.

A copy of my invoice is attached.

Plumber's Signature: Trent Adams

Print Name: Trent Adams

Date: 5-19-23

Billing Detail - City of Monticello

JAMIE APPLEBY
 303 E 2ND ST
 MONTICELLO IA 52310


Account Number	303360002
Bill Date	4-01-2023
Service From	2-01-2023
Service To	3-01-2023

Service	Present Reading	Previous Reading	Multiplier	Consumption	Est	Amount
EQUIP REPL FEE						6.21
GARBAGE						20.40
STORM WATER FEE						3.11
SEWER	1089	977	1000.00000	112000		1454.64
WATER	1089	977	1000.00000	112000		472.56
YARD WASTE FEE						2.07
TAX						28.71

Property Address 303 E 2ND ST

Due Date	Amount Due Before Due Date
4-20-2023	1987.70

 Print

 Cancel

Mr. Billing Detail - City of Monticello

JAMIE APPLEBY
 303 E 2ND ST
 MONTICELLO IA 52310

Account Number	303360002
Bill Date	3-01-2023
Service From	1-03-2023
Service To	2-01-2023

Service	Present Reading	Previous Reading	Multiplier	Consumption	Est	Amount
EQUIP REPL FEE						6.00
GARBAGE						19.70
STORM WATER FEE						3.00
SEWER	977	977	1000.00000			19.36
WATER	977	977	1000.00000			6.29
YARD WASTE FEE						2.00
TAX						.73

Property Address 303 E 2ND ST

Due Date	Amount Due Before Due Date
3-20-2023	57.08

 Print

 Cancel

UTILITY BILLING CONSUMPTION INQUIRY

ACCOUNT NUMBER 303360002 STATUS Inactive
 NAME JAMIE APPLEBY
 PROPERTY 303 E 2ND ST

SV SERIAL #	MULTIPLIER	DIGITS	INS DATE	SERV DATE	LOCATION	NOTE
SW 06710301	1000.00000	5		6/26/2006		
WA 06710301	1000.00000	5		6/26/2006		

BILL DATE	SERV READ DATE	PRES	PREV	EST	BILL CONS	CHARGE
4/01/2023	WA 3/01/2023	1089	977		112000	472.56
3/01/2023	WA 2/01/2023	977	977			6.29
2/01/2023	WA 1/03/2023	977	977			6.29
1/01/2023	WA 12/01/2022	977	977			6.29
12/01/2022	WA 11/01/2022	977	977			6.29
11/01/2022	WA 10/03/2022	977	977			6.29
10/01/2022	WA 9/01/2022	977	977			6.17
9/01/2022	WA 8/02/2022	977	977			6.17
8/01/2022	WA 7/01/2022	977	977			6.17
7/01/2022	WA 6/01/2022	977	977			6.17
6/01/2022	WA 5/02/2022	977	977			6.17
5/01/2022	WA 4/01/2022	977	977			6.17
4/01/2022	WA 3/01/2022	977	977			6.17
3/01/2022	WA 2/01/2022	977	977			6.17
2/01/2022	WA 1/03/2022	977	977			6.17
1/01/2022	WA 12/01/2021	977	977			6.17
12/01/2021	WA 11/01/2021	977	975		2000	10.17
11/01/2021	WA 10/01/2021	975	974		1000	6.17
10/01/2021	WA 9/01/2021	974	973		1000	6.17
9/01/2021	WA 8/02/2021	973	971		2000	10.17
8/01/2021	WA 7/01/2021	971	970		1000	6.17
7/01/2021	WA 6/01/2021	970	968		2000	10.17
6/01/2021	WA 5/03/2021	968	967		1000	6.17
5/01/2021	WA 4/01/2021	967	966		1000	6.17
4/01/2021	WA 3/01/2021	966	964		2000	10.17
3/01/2021	WA 2/01/2021	964	963		1000	6.17
2/01/2021	WA 1/04/2021	963	961		2000	10.17
1/01/2021	WA 12/01/2020	961	959		2000	10.17
12/01/2020	WA 11/02/2020	959	958		1000	6.17
11/01/2020	WA 10/01/2020	958	957		1000	6.17
10/01/2020	WA 9/01/2020	957	955		2000	10.17
9/01/2020	WA 8/03/2020	955	953		2000	10.17
8/01/2020	WA 7/01/2020	953	951		2000	10.17
7/01/2020	WA 6/01/2020	951	948		3000	14.17
6/01/2020	WA 5/01/2020	948	944		4000	18.17
5/01/2020	WA 4/01/2020	944	942		2000	10.17
4/01/2020	WA 3/02/2020	942	940		2000	10.17
3/01/2020	WA 2/03/2020	940	938		2000	10.17
2/01/2020	WA 1/02/2020	938	937		1000	6.17
1/01/2020	WA 12/02/2019	937	936		1000	6.17
12/01/2019	WA 11/04/2019	936	934		2000	10.17
11/01/2019	WA 10/01/2019	934	933		1000	6.17
10/01/2019	WA 9/03/2019	933	932		1000	6.17

City Council Meeting
Prep. Date: 05/31/2023
Preparer: Russell Farnum



Agenda Item: #13
Agenda Date: 06/05/2023

Communication Page

Agenda Items Description: **Resolution** To approve the hiring a Monticello Ambulance Part-Time Paramedic and setting wage

Type of Action Requested: Resolution

Attachments & Enclosures:

Resolution

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Lori Lynch and Russ Farnum interviewed another part time paramedic candidate on May 26. The candidate is well qualified and willing to accept the position.

Background: Due to the departure of Jake Gravel from the full-time position of paramedic, Britt prepared hiring announcements and sought out new candidates for the position. During our application period several candidates have now applied, all of whom are well qualified, but only want part-time work. Cody Falkers and Jamie Coleman were hired at the May 15 Council meeting.

This candidate, Dan Poirier, is a full-time firefighter/paramedic in Marion and lives in Anamosa. He is willing to work part time shifts to fill in paramedic coverage gaps and work 2-4 shifts per month.

Having this addition to the paramedic staff really allows us to expand coverage for days off, vacations, sick time, disability, or other staff coverage issues, without sacrificing the ability to provide paramedic-level services.

Recommendation: A motion to approve is recommended.

The City of Monticello, Iowa

RESOLUTION #___

To approve the hiring a Monticello
Ambulance Part-Time Paramedic and setting wage

WHEREAS, Monticello Ambulance hires Part-Time Paramedics to assist in the covering of open shifts vacated by our Full-Time staff due to time-off requests, sick time usage, and other various special events., and

WHEREAS, The City Administrator and the Lead Paramedic, interviewed candidates for the positions, and

WHEREAS, The interview committee felt this candidate was a great addition to the Part-Time Paramedic roster and wish to offer them a Part-Time Paramedic position, and

WHEREAS, The City Council has set forth starting wages for Paramedics at \$23.40 until June 30, 2023, and \$25.40 per hour starting on July 1, 2023, and

WHEREAS, The City Administrator recommends hiring the Monticello Ambulance Part-Time Paramedic and

WHEREAS, The Council finds it appropriate to follow the recommendation of the interview panel and the City Administrator, and further finds that the wages set are fair and reasonable and should, therefore, be approved.

NOW, THEREFORE, The Council hereby authorizes the hiring a Monticello Ambulance Part-Time Paramedic with a starting wage of \$23.40 until June 30, 2023, and \$25.40 per hour thereafter.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of June 2023.

David Goedken, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: June 1, 2023
Preparer: Nick Kahler



Agenda Item: 14
Agenda Date: June 5, 2023

Communication Page

Agenda Items Description: Resolution Accepting bid for Tree Removal along North Cedar Street and awarding bid

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: We have many dead ash trees along N. Cedar St.

Background Information: As discussed at the last council meeting, we went up and down N. Cedar Street (Hwy 38) and identified the Ash trees that need to be removed and marked them with a pink ribbon. In total there are 21 Ash trees that need to come down. This is just on N. Cedar from 3rd St to 9th St. I sent the tree list to three tree companies, Kammiller Tree Service, Hennick Tree Service, and Cy's Tree service.

Staff Recommendation:

City Council Meeting
Prep. Date: June 1, 2023
Preparer: Nick Kahler



Agenda Item: 15
Agenda Date: June 5, 2023

Communication Page

Agenda Items Description: Possible sale of Case IH tractor

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Case IH tractor is not a great fit for what we do

Background Information: The tractor was bought out of necessity two years ago. Since then it has spent some significant time back in the shop. The DEF system is what causes us trouble and I think may continue to cause us issues. The tractor does not run long enough and hard enough for the DEF system to do what it needs to do. We are not doing the DEF system any good using it the way we do and then letting the tractor sit the rest of the year. I have been talking with the City Administrator and Schermann's Implement and Schermann's will take the tractor back and treat the last two years as a rental. They will subtract the two years rental off of what we paid for the tractor and give us the difference. We can keep the tractor if we want, but if we do Schermann's would want us to pay for the parts that were used for the engine overhaul. We could try and sell tractor ourselves. If we did that we would pay for parts and some labor for the overhaul.

Staff Recommendation: I recommend sending the tractor back to Schermann's Implement

City Council Meeting
Prep. Date: 6/1/2023
Preparer: Sally Hinrichsen



Agenda Item: # 16-24
Agenda Date: 6/5/2023

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- 16. City Engineer
 - a. Update On Wastewater Treatment Facility bids
 - b. Jacobs Park
- 17. Mayor
- 18. City Administrator
- 19. City Clerk
- 20. Public Works Director
- 21. Police Chief
- 22. Water/Wastewater Superintendent
- 23. Park and Recreation Director
- 24. Library Director