

# City of Monticello, Iowa

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Posted on August 16, 2023 at 3:00 p.m.

Monticello City Council Meeting August 21, 2023 at 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Dave Goedken	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Wayne Peach	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Police Chief:</b>	Britt Smith
<b>Ward #1:</b>	Scott Brighton	<b>Library Director:</b>	Faith Brehm
<b>Ward #2:</b>	Candy Langerman	<b>Public Works Dir.:</b>	Nick Kahler
<b>Ward #3:</b>	Chris Lux	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>Ward #4:</b>	Tom Yeoman	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>City Engineer:</b>	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Mtg. Minutes	August 7, 2023
<b>Approval</b> of Payroll	August 10, 2023
<b>Approval</b> of Bill List	
<b>Approval</b> of Northside Bar alcohol license	

## **Public Hearings:**

1. **Public Hearing** on the Proposed Plan for the 2023 Monticello Multiresidential Urban Revitalization Area
2. **Resolution** Adopting the Proposed Plan for the 2023 Monticello Multiresidential Urban Revitalization Area
3. **Ordinance** Designating an Area of Monticello, Iowa, as the 2023 Monticello Multiresidential Urban Revitalization Area

**Resolutions:**

4. **Resolution** Approving FY 2022-2023 Annual Financial Report
5. **Resolution** Approving Pay Request #4 related to the Monticello Airport Taxiway Connector project, to Boomerang in the amount of \$171,586.15
6. **Resolution** Accepting bid for Ash Tree Removal and awarding bid
7. **Resolution** To approve the hiring of a Monticello Full-Time Non-Certified Police Officer and setting wage
8. **Resolution** Approving the purchase of Traffic Control devices and equipment from General Traffic Controls, Inc
9. **Resolution** Approving and Levying an Assessment for 6 56 North Cedar Street Service Line Repairs
10. **Resolution** Approving purchase of land near the Airport and authorizing City Administrator to Close Real Estate Transaction

**Motion:**

11. **Motion** to accept quote for lights at the Pickleball Court

**Ordinances:**

12. **Ordinance** Amending the Code of Ordinances of the City of Monticello, Iowa, by amending provisions pertaining to Chapter 106 "Collection of Solid Waste", Section 106.08 Collection Fees (First reading or all three readings)

**Reports / Potential Actions:**

13. City Engineer
14. Mayor
15. Council member Brenda Hanken
  - a. Street Cleaner
  - b. Manhole by Pine Street and Sixth Street intersection
16. City Administrator
17. Water/Wastewater Superintendent
18. Park and Recreation Director
19. Library Director
20. City Clerk
21. Public Works Director

22. Police Chief  
a. 2023 Traffic Safety Checkpoint Project

**Work Sessions:**

23. **Work Session** on Upcoming Capita Projects (6<sup>th</sup> Street Ditch, South Water Tower, Chestnut Street, East First Street)

24. **Work Session / discussion** on snow removal options

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: August 21, 2023 Council Meeting

Time: Aug 21, 2023 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83430071503?pwd=VWFHR3NBM0NQdXZmWIRWcGx6YlEvdz09>

Meeting ID: 834 3007 1503

Passcode: 601379

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One tap mobile

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+13017158592,,83430071503#,,,,\*601379# US (Washington DC)

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Dial by your location

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

Meeting ID: 834 3007 1503

Passcode: 601379

Find your local number: <https://us02web.zoom.us/j/keEawcVEwd>

Regular Council Meeting  
August 7, 2023 – 6:00 P.M.  
Community Media Center

Mayor David Goedken called the meeting to order. Council present were: Candy Langerman, Chris Lux, Wayne Peach, Scott Brighton, Tom Yeoman and Brenda Hanken. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water /Wastewater Superintendent Jim Tjaden, Library Director Faith Brehm, Park and Rec Director Jacob Oswald, Police Chief Britt Smith and Public Works Director Nick Kahler. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Yeoman moved to approve the agenda, adding Whiskey River Pub & Grub temporary outdoor service alcohol license to the consent agenda and removing Up in Smoke cigarette permit from the consent agenda and to be considered following the presentation. Langerman seconded, roll call was unanimous.

Langerman moved to approve the consent agenda, adding Whiskey River Pub & Grub temporary outdoor service alcohol license and removing Up in Smoke cigarette permit, Lux seconded, roll call was unanimous.

Jones County Area Substance Abuse Council Project Coordinator Jennifer Husmann gave a presentation on tobacco and vape shops and products they are selling. She offered to help draft an ordinance setting zoning restrictions for this type of shops. Council briefly discussed forming a committee to look into this further. No action was taken.

Farnum advised he talked with City Attorney regarding the cigarette application. The licensee applied for the license, which was processed under our existing City Code. City is obligated to issue the permit, being they met all the obligations. Farnum advised he could work with Jennifer Husmann on an ordinance, with direction from Council. The tobacco store will be located at 211 East First Street. Langerman moved to approved Up in Smoke LLC cigarette permit, Brighton seconded Roll call was all ayes, except Hanken who voted nay.

Mayor Goedken opened the public hearing on the proposed Development Agreement between the City of Monticello and Theisen Real Estate LLC. Staff received no written comments. Quinn Phelan, 1040 Riverview Court stated he is delighted that Theisen Store is coming to town and the School Board made the right decision to sell the property to Theisen. He stated it was his understanding that when the school bond issue was approved, that there was some amount of dollars set aside and earmarked in that bond to tear down the school building. He questioned whatever happened to that and if it is not going to be used to tear down the school, which he felt was not going to happen. When and how are these funds going to be returned to the taxpayers of Monticello? Council advised that would be a question for the School Board. Goedken advised that this was brought up at the School Board meeting and was taken into consideration. Phelan stated so no one is going to tell me tonight how much that was and where it is? Monticello School Superintendent Dr Brian Jaeger advised funds were allocated with part of the project, along with the softball diamond, remodeling the high school and building the

new middle school. At this point there are funds in an account and the school board will have to decide how the money gets reallocated. It could go back into our physical plant and equipment levy (PPEL) account, where they use that instead of other dollars that are taxed to purchase, school buses and other things for the district. Another option, they could reallocate the funds to pay down the bonds. The School Board will need to make that decision. They have been waiting on these funds, to get resolution on the building before deciding on how to proceed. Jaeger estimated the amount in the construction fund to be around \$750,000. Mayor closed the public hearing on the proposed Development Agreement between the City of Monticello and Theisen Real Estate LLC. Farnum stated he handed out a revised Development Agreement between the City of Monticello and Theisen Real Estate LLC. The two attorneys are still working to finalize the agreement, the biggest change in the agreement is the clarification of "stormwater sewer" paragraph that states, Theisen is only obligated to provide additional on-site stormwater retention and handling for the incremental volume created by the construction. Yeoman moved to approve Resolution #2023-107 approving Development Agreement between City of Monticello and Theisen Real Estate LLC, pending attorney final approval, Hanken seconded. Roll call was unanimous.

Mayor Goedken opened the public hearing on designation of Amended Monticello Urban Renewal Plan, to include Development Agreement and Economic Incentives to Theisen Real Estate LLC. Staff received no written comments. Being there were no comments, Mayor closed the public hearing on designation of Amended Monticello Urban Renewal Plan, to include Development Agreement and Economic Incentives to Theisen Real Estate LLC. Langerman moved to approve Resolution #2023-108 approving Amendments to Monticello Urban Renewal Plan to include Development Agreement and Economic Incentives to Theisen Real Estate LLC, Lux seconded. Roll call was unanimous.

Mayor Goedken opened the public hearing on the proposed Re-Zoning of property located at 217 South Maple Street from "School Owned" to C-1 General Commercial. Staff received no written comments. Being there were no comments, Mayor closed the public hearing on the proposed Re-Zoning of property located at 217 South Maple Street from "School Owned" to C-1 General Commercial. Yeoman introduced and moved Ordinance #767 amending the Monticello Code of Ordinances, by amending Chapter 165 "ZONING REGULATIONS" and amending the Official Zoning Map for 217 South Maple Street, first reading in title only. Langerman seconded, roll call unanimous. Hanken moved that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #767 amending Chapter 165 "ZONING REGULATIONS" and amending the Official Zoning Map for 217 South Maple Street, be regarded as having been considered and voted on at two prior council meetings. Brighton seconded, roll call unanimous. Yeoman moved Ordinance #767 amending the Code of Ordinances of the City of Monticello, Iowa, by amending Chapter 165 "ZONING REGULATIONS" and amending the Official Zoning Map for 217 South Maple Street, third and final reading in title only. Hanken seconded, roll call unanimous.

Mayor Goedken opened the public hearing on proposed Development Agreement between the City of Monticello and BR5 LLC Project. Staff received no written comments. Farnum advised BR5 LLC is planning to build a 12-unit housing project, east of Dollar Fresh, along East First Street. This project needs to be added to our Urban Revitalization Ordinance and will be setting a public hearing for later tonight. The changes to State regulations related to TIF makes it almost impossible to use TIF for residential projects. Being there were no comments, Mayor closed the public hearing on proposed Development Agreement between the City of Monticello and BR5 LLC Project. No action was taken on the Development Agreement.

Mayor Goedken opened the public hearing on the proposed Re-Zoning of property described as Lot 2 of BR3 Subdivision from C-1 General Commercial to R-3 Multiple Family Residential. Staff received no written comments. Being there were no comments, Mayor closed the public hearing on the proposed Re-Zoning of property described as Lot 2 of BR3 Subdivision from C-1 General Commercial to R-3 Multiple Family Residential. Hanken introduced and moved Ordinance #768 amending the Monticello Code of Ordinances, by amending Chapter 165 “ZONING REGULATIONS” and amending the Official Zoning Map for property located at 605 East First Street and described as Lot 2 of BR3 Subdivision, and legally described as: Lot 2 of BR3 Subdivision, a subdivision consisting of Lots 41, 43, 45, 47, 48, 49, 50, 51, Part of Vacated Second Street, Part of Vacated Locust Street, Vacated Alley between Lots 43 & 45 in the Original Town of Monticello, Lot 150 and part of Lot 149 of Irregular Plat of Monticello, Lot 1 of Energy Company Place, and Part of First Street in Sections 22 & 27, T86N, R3W of the Fifth P.M., in the City of Monticello, County of Jones, State of Iowa, first reading in title only. Brighton seconded, roll call unanimous. Langerman moved that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #768 amending Chapter 165 “ZONING REGULATIONS” and amending the Official Zoning Map for property located at 605 East First Street and described as Lot 2 of BR3 Subdivision, and legally described as: Lot 2 of BR3 Subdivision, a subdivision consisting of Lots 41, 43, 45, 47, 48, 49, 50, 51, Part of Vacated Second Street, Part of Vacated Locust Street, Vacated Alley between Lots 43 & 45 in the Original Town of Monticello, Lot 150 and part of Lot 149 of Irregular Plat of Monticello, Lot 1 of Energy Company Place, and Part of First Street in Sections 22 & 27, T86N, R3W of the Fifth P.M., in the City of Monticello, County of Jones, State of Iowa, be regarded as having been considered and voted on at two prior council meetings. Peach seconded, roll call unanimous. Peach moved Ordinance #768 amending the Code of Ordinances of the City of Monticello, Iowa, by amending Chapter 165 “ZONING REGULATIONS” and amending the Official Zoning Map for property located at 605 East First Street and described as Lot 2 of BR3 Subdivision, and legally described as: Lot 2 of BR3 Subdivision, a subdivision consisting of Lots 41, 43, 45, 47, 48, 49, 50, 51, Part of Vacated Second Street, Part of Vacated Locust Street, Vacated Alley between Lots 43 & 45 in the Original Town of Monticello, Lot 150 and part of Lot 149 of Irregular Plat of Monticello, Lot 1 of Energy Company Place, and Part of First Street in Sections 22 & 27, T86N, R3W of the Fifth P.M., in the City of Monticello, County of Jones, State of Iowa, third and final reading in title only. Hanken seconded, roll call unanimous.

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Yeoman moved to approve Resolution #2023-109 Approving Pay Request #3 related to the Monticello Airport Taxiway Connector project, to Boomerang in the amount of \$184,974.50. Peach seconded, roll call unanimous.

Farnum and Ambulance Director Lori Lynch interviewed for a full time AEMT and they hired Jayna Koffron to fill the position. Farnum stated they are still looking for two full time paramedics. Langerman moved to approve Resolution #2023-110 to approve the hiring of a Monticello Ambulance Full-Time A-EMT and setting wage, Hanken seconded, roll call unanimous.

Farnum reported Park Board is looking to purchase land along US Hwy 151, on the east side of the highway. This ties the regional trails to Cascade and Anamosa and also the local trail to Kitty Creek. They would like to apply for a REAP Grant to purchase the land. Brighton moved to approve Resolution #2023-111 Authorizing the City of Monticello to Pursue a REAP grant Application Land Purchase to Expand Community and Regional Trails, Langerman seconded, roll call unanimous.

Langerman moved to approve Resolution #2023-112 Declaring Necessity and Providing for Notice of Hearing on Proposed Urban Revitalization Plan for the 2023 Monticello Multiresidential Urban Revitalization Area, Peach seconded, roll call unanimous. Public Hearing will be held on August 21, 2023 at 6:00 PM.

Farnum reported the AWOS at the airport was struck by lightning in March of 2023. The insurance company underwriter concluded the system was covered, less the City's \$5,000 deductible to replace the AWOS system in July 2023. The new AWOS system will cost \$131,365. Representatives from FAA and IA-DOT aviation have expressed the urgency to get the system back to functional capacity. Currently, DBT provides all of the airport regular maintenance and the City's insurance company, thru a third-party technology specialist, has reviewed the quote and found it appropriate. Langerman moved to approve Resolution #2023-113 Approving Quote from DBT Transportation Services related to Automatic Weather Observation System (AWOS) Replacement at Monticello Regional Airport, seconded by Brighton, roll call unanimous.

City's financial advisor, Matt Stoffel from PFM has suggested that the City obtain a "bond rating" from a rating agency. The formal rating by an agency will cost some money up-front (expected between \$10,000 and \$20,000), but a decent rating will reduce the amount of the interest rate on the upcoming bond issues. With the City's strong financial position, a good rating will be expected. Investors rely heavily on the rating reports. Langerman moved to direct staff to pursue a bond rating for City of Monticello, Lux seconded, roll call unanimous.

Council held a lengthy discussion on the request from Diane Flannagan for a 4-foot-high woven wire fence with a single strand towards the top of the posts, between her property and Jacobs Park. Council questioned why it was a concern for Jacobs Park but not the residential property along her property. She stated the fence would keep the kids from going into her field. Council requested that Flannagan provide a survey to show where the lot lines and pins are located. This item will be on the next Council agenda, if

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Flannagan can provide the survey that was recently completed or has one done. Goedken stated he will request a bid for different type of fencing. No action was taken.

Council reviewed the quote from Midwest Concrete Inc to replace the curb and gutter by Cornerstone while they are replacing the sidewalk. Hanken approved the quote from Midwest Concrete Inc to replace the curb and gutter by Cornerstone, as long as the mobilization is removed, Langerman seconded, roll call unanimous. Kahler stated he would contact them about removing the mobilization and if they don't, he will ask for other quotes for the next meeting.

Farnum reported he has asked the City Engineer to be at the next Council meeting to give an update on the various projects they are currently working on.

City Engineer, Nick Eisenbacher is working on the sewer plant upgrade project with USDA to follow the new regulations and they are proposing to bid this winter with a spring start date. Staff will be meeting with Eisenb

Farnum advised staff has received lots of complaints regarding the fiber contractors filling in the holes with rock instead of dirt. He contacted them and was advised that the rock is only temporary and will be removed and replaced with black dirt.

Farnum stated the street lights along First Street have been out. The contractor for the State, when doing the overlay project damaged the conduit line. Once they get all the bills together, they will file a claim with the State DOT.

Goedken reported the Public Works and Parks summer help have removed many trees in the City Parks.

Goedken asked Oswald to provide details on the tournaments and give a summary.

Brehm stated the Summer Reading program wrapped up and they had 327 participants.

Hinrichsen stated she has been working with Auditors to complete the FY 2022 audit, as they are planning to start the FY 2023 audit in September. She has also been busy working on the yearend reports and completing the Setoff paperwork.

Peach moved to adjourn at 7:41 P.M.

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David Goedken, Mayor

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Sally Hinrichsen, City Clerk/Treasurer



# PAYROLL - AUGUST 10, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>July 24 - August 6, 2023</b>				
Chris Bell	\$ 74.40	\$ -	0.00	0.00	\$ 64.09
Brian Bronemann	830.60	-	0.00	0.00	683.40
Shelley Bronemann	160.00	-	0.00	0.00	137.70
Jamie Coleman	304.80	-	0.00	0.00	262.55
Triniti Etzel	164.00	-	0.00	0.00	111.13
Lori Lynch	2,889.04	530.64	0.00	0.00	1,944.87
Coletta Matson	3,022.80	910.80	0.00	0.00	2,108.13
Kody Miles	224.00	-	0.00	0.00	192.77
Chloe Mogensen	264.00	-	0.00	0.00	227.41
Amanda Norton	590.70	-	0.00	0.00	472.68
Kaleb Payne	3,746.50	1,714.50	0.00	0.00	2,926.58
Shannon Poe	359.40	-	0.00	0.00	286.07
Reginald Welter	1,490.00	-	0.00	0.00	1,146.27
Curtis Wyman	1,887.10	35.10	0.00	118.75	1,299.81
<b>TOTAL AMBULANCE</b>	<b>\$ 16,007.34</b>	<b>\$ 3,191.04</b>	<b>0.00</b>	<b>118.75</b>	<b>\$ 11,863.46</b>
<b>CEMETERY</b>	<b>July 24 - August 6, 2023</b>				
Sawyer Brokaw	\$ 802.50	\$ -	0.00	0.00	\$ 714.12
Dan McDonald	2,059.41	92.21	0.00	0.00	1,508.75
Anthony Williams	965.63	5.63	0.00	0.00	829.72
<b>TOTAL CEMETERY</b>	<b>\$ 3,827.54</b>	<b>\$ 97.84</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,052.59</b>
<b>CITY HALL</b>	<b>July 24 - August 6, 2023</b>				
Cheryl Clark	\$ 2,092.00	\$ -	8.25	12.00	\$ 1,440.32
Russ Farnum	3,711.54	-	0.00	0.00	2,501.77
Sally Hinrichsen	3,044.31	-	0.00	0.00	1,845.79
Nanci Tuel	1,840.81	-	0.00	0.00	1,308.40
<b>TOTAL CITY HALL</b>	<b>\$ 10,688.66</b>	<b>\$ -</b>	<b>8.25</b>	<b>12.00</b>	<b>\$ 7,096.28</b>
<b>FIRE</b>	<b>July 24 - August 6, 2023</b>				
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 192.39
Billy Norton	166.67	-	0.00	0.00	143.57
Johnny Russ	60.00	-	0.00	0.00	55.41
Paul Warner	125.00	-	0.00	0.00	115.44
<b>TOTAL FIRE</b>	<b>\$ 560.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 506.81</b>
<b>LIBRARY</b>	<b>July 24 - August 6, 2023</b>				
Faith Brehm	\$ 1,680.00	\$ -	0.00	0.00	\$ 1,278.80
Sydney Freeze	400.00	-	0.00	0.00	369.40
Molli Hunter	1,243.20	-	0.00	0.00	980.61
Penny Schmit	1,476.00	-	0.00	0.00	894.07
<b>TOTAL LIBRARY</b>	<b>\$ 4,799.20</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,522.88</b>
<b>MBC</b>	<b>July 24 - August 6, 2023</b>				
Keegan Arduser	\$ 1,523.08	\$ -	0.00	0.00	\$ 1,169.54
Riley Manternach	1,170.00	-	0.00	0.00	982.53
Jacob Oswald	2,413.27	-	0.00	0.00	1,820.93
Peyton Schilling	1,065.00	-	0.00	0.00	983.53
Grahm Schneiter	500.00	-	0.00	0.00	461.75

# PAYROLL - AUGUST 10, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>TOTAL MBC</b>	\$ 6,671.35	\$ -	0.00	0.00	\$ 5,418.28
<b>POLICE</b>	<b>July 24 - August 6, 2023</b>				
Peter Fleming	\$ 2,881.00	\$ -	15.00	27.00	\$ 1,976.07
Dawn Graver	2,783.20	-	0.00	0.00	2,020.07
Erik Honda	2,838.36	-	0.00	6.00	2,119.02
Jordan Koos	2,927.44	-	9.75	23.25	1,973.48
Britt Smith	3,393.62	-	0.00	0.00	2,503.59
Madonna Staner	1,679.21	-	0.00	0.00	1,291.10
Brian Tate	3,108.76	-	0.00	0.00	2,234.24
<b>TOTAL POLICE</b>	<b>\$ 19,611.59</b>	<b>\$ -</b>	<b>24.75</b>	<b>56.25</b>	<b>\$ 14,117.57</b>
<b>ROAD USE</b>	<b>July 24 - August 6, 2023</b>				
Zeb Bowser	\$ 1,927.20	\$ -	0.00	1.75	\$ 1,462.42
Jacob Gravel	1,936.23	9.03	0.00	0.00	1,419.65
Nick Kahler	2,457.46	-	0.00	0.00	1,742.10
Jasper Scott	1,945.27	18.07	0.00	0.00	1,462.62
<b>TOTAL ROAD USE</b>	<b>\$ 8,266.16</b>	<b>\$ 27.10</b>	<b>0.00</b>	<b>1.75</b>	<b>\$ 6,086.79</b>
<b>SEWER</b>	<b>July 22 - August 4, 2023</b>				
Sullivan Flynn	\$ 337.50	\$ -	0.00	0.00	\$ 311.68
Jim Tjaden	2,791.54	-	0.00	0.00	2,036.17
<b>TOTAL SEWER</b>	<b>\$ 3,129.04</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,347.85</b>
<b>SWIMMING POOL</b>	<b>July 21 - August 3, 2023</b>				
Harrison Ahlrichs	\$ 102.00	\$ -	0.00	0.00	\$ 94.20
Lydia Ahlrichs	489.00	-	0.00	0.00	451.59
Kyle Arduser	142.50	-	0.00	0.00	131.59
Rylan Bertling	62.50	-	0.00	0.00	57.71
Allisen Capron	122.50	-	0.00	0.00	113.12
Malcolm Clark	107.50	-	0.00	0.00	99.27
Gabriella Donovan	140.00	-	0.00	# 0.00	129.29
Jill Flynn	1,128.00	-	0.00	0.00	1,041.70
Stella Flynn	90.00	-	0.00	0.00	83.11
Grant Gassman	276.00	-	0.00	0.00	254.89
Taylor Gassman	447.00	-	0.00	0.00	412.81
Ella Glawatz	789.00	-	0.00	0.00	703.01
Anicka Kahler	162.50	-	0.00	0.00	150.06
Lacie Koppes	183.00	-	0.00	0.00	169.00
Karle Kramer	752.00	-	0.00	0.00	672.55
Carter Kuehler	142.50	-	0.00	0.00	131.59
Carlos Lagunes-Torres	87.50	-	0.00	0.00	80.80
Megan Mahoney	231.00	-	0.00	0.00	213.33
Jacob Miller	1,075.50	-	0.00	0.00	936.55
Adalyn Monk	127.50	-	0.00	0.00	117.74
Cole Nietert	378.00	-	0.00	0.00	349.08
Cord Nietert	279.00	-	0.00	0.00	257.65
Dylan Ponder	114.00	-	0.00	0.00	105.28
Ethan Ponder	333.00	-	0.00	0.00	307.52
Gage Rickels	240.00	-	0.00	0.00	221.64

# PAYROLL - AUGUST 10, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Samantha Ruchti	127.50	-	0.00	0.00	117.74
Lake Schnoor	268.00	-	0.00	0.00	247.49
Mace Schnoor	312.00	-	0.00	0.00	288.14
Emma Schwendinger	628.75	-	0.00	0.00	571.04
Kayla Shady	312.50	-	0.00	0.00	288.59
Kendall Siebels	344.25	-	0.00	0.00	317.92
River Smith	537.00	-	0.00	0.00	495.30
Jessica Stadtmueller	288.00	-	0.00	0.00	265.96
Hayden Tomkins	393.00	-	0.00	0.00	362.93
Brock Westphal	654.00	-	0.00	0.00	588.04
Carter Willms	275.00	-	0.00	0.00	253.96
Abigail Wright	108.00	-	0.00	0.00	99.73
<b>TOTAL SWIMMING POOL</b>	<b>\$ 12,249.50</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 11,181.92</b>
<b>WATER</b>	<b>July 22 - August 4, 2023</b>				
Sullivan Flynn	\$ 337.50	\$ -	0.00	0.00	\$ 311.68
Scott Hagen	2,108.30	121.10	0.00	0.00	1,648.75
Josh Willms	2,071.04	83.84	0.00	0.00	1,532.78
<b>TOTAL WATER</b>	<b>\$ 4,516.84</b>	<b>\$ 204.94</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,493.21</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 90,327.22</b>	<b>\$ 3,520.92</b>	<b>33.00</b>	<b>188.75</b>	<b>\$ 68,687.64</b>

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
BLACK HILLS ENERGY	4801 5237 59		20.35		
CITY OF ANAMOSA	PD JCERT EXPENSES		2,000.00		
INFRASTRUCTURE TECHNOLOGY	PD CAMERAS		7,605.40		
JOHN DEERE FINANCIAL	PD SUPPLIES		20.47		
LAW ENFORCEMENT SYSTEMS INC	PD SUPPLIES		280.00		
LYNCH DALLAS, P.C.	PD ATTORNEY FEES		318.00		
MCALEER WATER CONDITIONING INC	PD SOFTENER SALT		22.00		
UNITED RENTALS (NORTH AMERICA)	PD SUPPLIES		843.00		
	110 POLICE DEPARTMENT TOTAL		11,109.22		
STREET LIGHTS					
ALLIANT ENERGY-IES	STREETLIGHTS		250.12		
	230 STREET LIGHTS TOTAL		250.12		
AQUATIC CENTER					
BLACK HILLS ENERGY	6214 3735 03		315.55		
KEITH EIBEY	POOL PARTY DEPOSIT REFUND		200.00		
FAREWAY STORES #840-1	POOL CONCESSIONS		97.69		
STATE HYGIENIC LABORATORY	POOL LAB TEST		14.50		
INFRASTRUCTURE TECHNOLOGY	POOL OFFICE SUPPLIES		79.80		
KARDES INC	POOL CONCESSIONS		112.83		
BREANNA MATHIS	POOL PARTY DEPOSIT REFUND		200.00		
NICOLE MOESTCHEN	POOL PARTY DEPOSIT REFUND		200.00		
MONTICELLO EXPRESS INC	POOL SWIM TEAM		762.35		
MYERS-COX CO.	POOL CONCESSIONS		1,952.40		
	440 AQUATIC CENTER TOTAL		3,935.12		
SOLDIER'S MEMORIAL BOARD					
MEDIACOM	SLDR MEM TELEPHONE		19.55		
	498 SOLDIER'S MEMORIAL BOARD TOTAL		19.55		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES		973.50		
	641 ATTORNEY TOTAL		973.50		
CITY HALL/GENERAL BLDGS					
BLACK HILLS ENERGY	1287 4080 48		36.32		
FAREWAY STORES #840-1	CITY MEETING EXPENSES		10.44		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK		455.40		
MEDIACOM	CH TELEPHONE		19.54		
MONTICELLO EXPRESS INC	CH OFFICE SUPPLIES		1,465.56		
	650 CITY HALL/GENERAL BLDGS TOTAL		1,987.26		
	001 GENERAL TOTAL		18,274.77		

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO BERNDES CENTER					
PARKS					
ALLIANT ENERGY-IES	MBC ELECTRIC		2,367.31		
CHRISTY ARTHUR	MBC BLDG RENTAL REFUND		79.00		
BAKER PAPER CO INC	MBC BUILDING SUPPLIES		194.70		
BLACK HILLS ENERGY	3293 7656 61		42.45		
DIAMOND PI COMPANY	MBC CONCESSIONS		14.00		
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES		85.40		
KROMMINGA MOTORS INC	MBC EQUIP REPAIR/MAINT		123.54		
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT		58.65		
MONTICELLO COMM SCHOOL DISTRICT	MBC MYBSA LEAGUE EXPENSE		1,000.00		
MONTICELLO EXPRESS INC	MBC OFFICE SUPPLIES		7.96		
SPAHN & ROSE LUMBER CO INC	MBC BLDG REPAIR/MAINT		78.87		
			-----		
	430 PARKS TOTAL		4,051.88		
			-----		
	005 MONTICELLO BERNDES CENTER TOTAL		4,051.88		
FIRE					
FIRE					
BLACK HILLS ENERGY	7971 7910 14		36.32		
INFRASTRUCTURE TECHNOLOGY	FIRE COMPUTER SUPPORT FEES		18.00		
MCALEER WATER CONDITIONING INC	FIRE SOFTENER SALT		35.20		
			-----		
	150 FIRE TOTAL		89.52		
			-----		
	015 FIRE TOTAL		89.52		
AMBULANCE					
AMBULANCE					
AARON'S AUTOMOTIVE LLC	AMB VEHICLE REPAIR/MAINT		57.82		
BLACK HILLS ENERGY	4801 5237 59		20.35		
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES		616.55		
CR PHARMACY SERVICE INC	AMB MEDICAL SUPPLIES		235.00		
CNH CAPITAL	AMB BLDG REPAIR/MAINT		121.85		
CREDIT BUREAU SERVICES OF IOWA	AMB COLLECTION COSTS		76.65		
INFRASTRUCTURE TECHNOLOGY	AMB CAMERAS		810.30		
IOWA DEPT OF HUMAN SERVICES	AMB REFUND		5,283.63		
LAPORTE MOTOR SUPPLY	AMB VEHICLE REPAIR/MAINT		12.22		
MCALEER WATER CONDITIONING INC	AMB SOFTENER SALT		22.00		
MONTICELLO EXPRESS INC	AMB MEDICAL SUPPLIES		145.20		
PUBLIC CONSULTING GROUP LLC	AMB BILLING FEES		590.57		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL		79.35		
UNITY POINT HEALTH	AMB MEDICAL SUPPLIES		428.08		
			-----		
	160 AMBULANCE TOTAL		8,499.57		
			-----		
	016 AMBULANCE TOTAL		8,499.57		

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
LIBRARY IMPROVEMENT LIBRARY					
BAKER & TAYLOR BOOKS	LIB IMP BOOKS	78.36			
FAREWAY STORES #840-1	LIB IMP SUMMER READING PROGRAM	49.07			
		-----			
	410 LIBRARY TOTAL		127.43		
			-----		
	030 LIBRARY IMPROVEMENT TOTAL		127.43		
LIBRARY LIBRARY					
BAKER & TAYLOR BOOKS	LIB BOOKS	439.34			
WOODWARD COMMUNICATIONS INC	LIB SUBSCRIPTION	110.00			
MEDIACOM	LIB TELEPHONE	39.10			
MICRO MARKETING LLC	LIB BOOKS	30.19			
MONTECELLO EXPRESS INC	LIB OFFICE SUPPLIES	40.00			
		-----			
	410 LIBRARY TOTAL		658.63		
			-----		
	041 LIBRARY TOTAL		658.63		
AIRPORT AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT ELECTRIC	35.61			
		-----			
	280 AIRPORT TOTAL		35.61		
			-----		
	046 AIRPORT TOTAL		35.61		
ROAD USE STREETS					
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST	44.91			
BLACK HILLS ENERGY	5682 1986 07	10.61			
INFRASTRUCTURE TECHNOLOGY	RU UTILITIES	19.80			
JOHN DEERE FINANCIAL	RU TREE & STUMP REMOVAL	501.18			
JONES CO ENGINEER	RU STREET MAINTENANCE CONTRACT	3,078.15			
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	581.43			
LAPORTE MOTOR SUPPLY	RU SUPPLIES	84.44			
SPAHN & ROSE LUMBER CO INC	RU STREET MAINTENANCE SUPPLIES	30.95			
		-----			
	210 STREETS TOTAL		4,351.47		
			-----		
	110 ROAD USE TOTAL		4,351.47		
BATY DISC GOLF COURSE PARKS					
STEVE MONK CONSTRUCTION	BATY DG MOWING	608.58			

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARKS TOTAL		608.58		
	338 BATY DISC GOLF COURSE TOTAL		608.58		
WATER					
WATER					
BLACK HILLS ENERGY	1287 4080 48		83.25		
HAWKINS WATER TREATMENT	WATER CAPITAL EQUIPMENT		11,124.00		
STATE HYGIENIC LABORATORY	WATER LAB TESTS		195.50		
INFRASTRUCTURE TECHNOLOGY	WATER DATA PROCESSING		37.80		
JOHN DEERE FINANCIAL	WATER SUPPLIES		92.29		
STEVE MONK CONSTRUCTION	WATER SYSTEM		58.65		
HD SUPPLY, INC	WATER CAPITAL EQUIPMENT		999.20		
WHITE HAWK PLUMBING & HEATING	WATER SYSTEM		755.25		
	810 WATER TOTAL		13,345.94		
	600 WATER TOTAL		13,345.94		
SEWER					
SEWER					
ALLIANT ENERGY-IES	1105 E 1ST ST		3,179.04		
BLACK HILLS ENERGY	5682 1986 07		10.62		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES		15.45		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		972.00		
INFRASTRUCTURE TECHNOLOGY	SEWER DATA PROCESSING		14.80		
JOHN DEERE FINANCIAL	SEWER CLOTHING - WILLMS		25.99		
MONTICELLO EXPRESS INC	SEWER SUPPLIES		22.99		
TRI COUNTY PROPANE LLC	SEWER UTILITIES		448.14		
HD SUPPLY, INC	SEWER LAB SUPPLIES		154.25		
	815 SEWER TOTAL		4,843.28		
	610 SEWER TOTAL		4,843.28		
SANITATION					
SANITATION					
BLACK HILLS ENERGY	5682 1986 07		10.62		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS		13,794.60		
	840 SANITATION TOTAL		13,805.22		
	670 SANITATION TOTAL		13,805.22		
STORM WATER					
STORM WATER FUND					

# CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE		410.55		
	865 STORM WATER FUND TOTAL		----- 410.55		
	740 STORM WATER TOTAL		----- 410.55		
	Accounts Payable Total		=====		
			69,102.45		



# CLAIMS REPORT CLAIMS FUND SUMMARY

FUND NAME	AMOUNT
001 GENERAL	18,274.77
005 MONTICELLO BERNDES CENTER	4,051.88
015 FIRE	89.52
016 AMBULANCE	8,499.57
030 LIBRARY IMPROVEMENT	127.43
041 LIBRARY	658.63
046 AIRPORT	35.61
110 ROAD USE	4,351.47
338 BATY DISC GOLF COURSE	608.58
600 WATER	13,345.94
610 SEWER	4,843.28
670 SANITATION	13,805.22
740 STORM WATER	410.55
-----	
TOTAL FUNDS	69,102.45

**City Council Meeting**  
**Prep. Date:** 08/17/2023  
**Preparer:** Russell Farnum



**Agenda Item:** # 1 - 3  
**Agenda Date:** 08/21/2023

*Communication Page*

**Agenda Items Description:** BR5 Urban Revitalization Plan Actions

**Type of Action Requested:** Hold Public Hearing, Adopt Resolution and Ordinance

**Attachments & Enclosures:**  
  
**Resolution  
Ordinance**

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** To move forward with the tax abatement for the BR5 workforce housing project, the Council must take these actions at the August 21 meeting:

1. Hold a public hearing on the Urban Revitalization Area and Plan;
2. Adopt the Plan for the Urban Revitalization Area (by Resolution);
3. Approve an Ordinance adopting the Urban Revitalization Area.

After this action, BR5 can construct their project, and upon completion will file with the Council for their tax abatement.

**Recommendation:** Approval of the Resolution adopting the Urban Revitalization Plan is recommended. Because of the dwindling construction time left this season, approval of the Ordinance, including waiver of additional readings, is recommended.

MINUTES OF MEETING TO ADOPT  
PROPOSED REVITALIZATION PLAN  
AND TO ADOPT ORDINANCE  
DESIGNATING REVITALIZATION  
AREA

DRA (436751-36)

Monticello, Iowa

August 21, 2023

A meeting of the Council of the City of Monticello, Iowa, was held at 6:00 p.m., on August 21, 2023, at the Mary Lovell LeVan Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, in the City, pursuant to the rules of the Council.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

The Mayor announced that this was the time and place set for hearing upon the designation of the 2023 Monticello Multiresidential Urban Revitalization Area and the Proposed Plan for the 2023 Monticello Multiresidential Urban Revitalization Area. All written objections, statements, and evidence heretofore filed were reported to the City Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence; filed written objections or statements; or presented other exhibits:

(List all persons presenting written or oral statements or evidence.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed. After further considering all objections, comments, and evidence regarding the designation of the 2023 Monticello Multiresidential Urban Revitalization Area and the Proposed Plan therefor, it was moved by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ that Resolution No. \_\_\_\_\_, the same being a resolution of intention regarding said Plan and Area, be adopted.

Whereupon, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the said resolution adopted, as follows:

RESOLUTION NO. \_\_\_\_\_

A Resolution Adopting the Proposed Plan for the 2023 Monticello  
Multiresidential Urban Revitalization Area

WHEREAS, pursuant to the provisions of Chapter 404 of the Code of Iowa (the “Act”) the City of Monticello, Iowa (the “City”), may designate an area of the City as an urban revitalization area, if that area meets the criteria of Section 1 of the Act; and

WHEREAS, the City Council of the City did find and determine that an area within the City identified by previous resolution as the 2023 Monticello Multiresidential Urban Revitalization Area meets the criteria of Section 1 of the Act; and

WHEREAS, pursuant to the provisions of the Act, before designating any area to be an urban revitalization area, the City must prepare a proposed Plan (the “Plan”) for such revitalization area and hold certain public hearings thereon; and

WHEREAS, after published notice thereof was given, as required by the Act, the City Council of the City did, on August 21, 2023, hold a public hearing on the designation of the 2023 Monticello Multiresidential Urban Revitalization Area and the Plan therefor and considered all objections, comments, and evidence there presented; and

WHEREAS, the City has received a valid waiver of the right to receive mailed notice of the public hearing and of the right to petition for a second public hearing regarding the establishment of the 2023 Monticello Multiresidential Urban Revitalization Area from the private property owner of real property lying within the 2023 Monticello Multiresidential Urban Revitalization Area;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The Plan for the 2023 Monticello Multiresidential Urban Revitalization Area is hereby adopted.

Section 2. The City Clerk is hereby directed to file a copy of this resolution and of the Plan with the Jones County Assessor.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved August 21, 2023.

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David Goedken, Mayor

Attest:

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Sally Hinrichsen, City Clerk

Council Member \_\_\_\_\_ introduced an ordinance entitled: “Ordinance No. \_\_\_\_\_. An Ordinance Designating an Area of Monticello, Iowa, as the 2023 Monticello Multiresidential Urban Revitalization Area.”

It was moved by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ that the aforementioned ordinance be given its first consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial consideration.

It was moved by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ that the statutory rule requiring said ordinance to be considered and voted on for passage at two City Council meetings prior to the meeting at which it is to be finally passed be suspended and that said ordinance be regarded as having been considered and voted on for passage at two prior Council meetings. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the motion duly carried.

It was moved by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ that the ordinance entitled: “Ordinance No. \_\_\_\_\_. An Ordinance Designating an Area of Monticello, Iowa, as the 2023 Monticello Multiresidential Urban Revitalization Area,” be now put upon its final passage and adoption.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared said ordinance duly adopted and signed approval to said ordinance as follows:

ORDINANCE NO. \_\_\_\_\_

An Ordinance Designating an Area of Monticello, Iowa, as the 2023 Monticello  
Multiresidential Urban Revitalization Area

WHEREAS, pursuant to the provisions of Chapter 404, Code of Iowa (the “Act”), the governing body of a city may, by ordinance, designate an area of the city as a revitalization area upon the completion of procedures specified in the Act; and

WHEREAS, pursuant to the provisions of the Act, the City Council of the City of Monticello, Iowa, has by resolution determined, with respect to an area within the City, hereinafter described in Section 1 and known as the 2023 Monticello Multiresidential Urban Revitalization Area that:

(a) The 2023 Monticello Multiresidential Urban Revitalization Area is an area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.

(b) The 2023 Monticello Multiresidential Urban Revitalization Area is an area which is appropriate for public improvements related to housing and residential development, or construction of housing and residential development.

(c) The economic development and promotion of housing and residential development in the 2023 Monticello Multiresidential Urban Revitalization Area is necessary in the interest of the public welfare of the residents of the City and the 2023 Monticello Multiresidential Urban Revitalization Area substantially meets the criteria set forth in Section 404.1 of the Act.

WHEREAS, pursuant to the provisions of the Act, the City prepared a proposed urban revitalization plan (the “Plan”) for the 2023 Monticello Multiresidential Urban Revitalization Area and held a public hearing on the Plan for the 2023 Monticello Multiresidential Urban Revitalization Area; and

WHEREAS, pursuant to the provisions of the Act, the City has adopted the Plan for the 2023 Monticello Multiresidential Urban Revitalization Area;

NOW, THEREFORE, Be It Ordained by the City Council of the City of Monticello, in Jones County, Iowa, as follows:

Section 1. In accordance with the Act and in consideration of the recitations set out in the preamble hereof, the area being described as follows:

*Lot 2 of BR3 Subdivision, a subdivision consisting of Lots 41, 43, 45, 47, 48, 49, 50, 51, Part of Vacated Second Street, Part of Vacated Locust Street, Vacated Alley between Lots 43 & 45 in the Original Town of Monticello, Lot 150 and part of Lot 149 of Irregular Plat of Monticello, Lot 1 of Energy Company Place, and Part of First Street in Sections 22 & 27, T86N, R3W of the Fifth P.M., in the City of Monticello, County of Jones, State of Iowa.*



*Having Parcel Index Number 0223379011.*

is hereby designated as the 2023 Monticello Multiresidential Urban Revitalization Area.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. This ordinance shall be in effect after its final passage, approval and publication, as provided by law.

Passed and approved on August 21, 2023.

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David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk

•••

Upon motion and vote, the meeting adjourned.

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David Goedken, Mayor

Attest:

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Sally Hinrichsen, City Clerk

STATE OF IOWA  
JONES COUNTY  
CITY OF MONTICELLO

SS

I, the undersigned, do hereby certify that I am the duly appointed City Clerk of the City of Monticello, Iowa, and that the above and foregoing is a true, correct and complete copy of the minutes of the meeting of the City Council, held as therein shown insofar as such minutes pertain to the adoption of the proposed plan for the 2023 Monticello Multiresidential Urban Revitalization Area and the passage of an Ordinance designating the 2023 Monticello Multiresidential Urban Revitalization Area, including a true, correct and complete copy of the ordinance referred to in said minutes.

I certify further that I filed a copy of the plan and the resolution approving the plan with the Jones County Assessor.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2023.

---

Sally Hinrichsen, City Clerk

STATE OF IOWA  
JONES COUNTY  
CITY OF MONTICELLO

SS

I, the undersigned, do hereby certify that I am the duly appointed City Clerk of the City of Monticello, Iowa, and do hereby certify that “Ordinance No. \_\_\_\_\_. An Ordinance Designating an Area of Monticello, Iowa, as the 2023 Monticello Multiresidential Urban Revitalization Area,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

**(Attach hereto publisher’s affidavit of publication with clipping of ordinance as published.)**

**(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published notice and have verified that it was published on the date indicated in the publisher’s affidavit.)**

URBAN REVITALIZATION  
PLAN

CITY OF MONTICELLO, IOWA  
2023 MONTICELLO MULTIRESIDENTIAL URBAN REVITALIZATION AREA

ADOPTED AUGUST 21, 2023

## INTRODUCTION

The Urban Revitalization Act, Chapter 404 of the Code of Iowa, is intended to encourage development, redevelopment and revitalization within designated areas of a city by authorizing property tax development incentives to the private sector. Qualified real estate within a designated area may be eligible to receive a total or partial exemption from property taxes on improvements for a specified number of years, with the goal of providing communities with a long-term increase or stabilization in the local tax base by encouraging new construction which might not otherwise occur.

Section 404.1 of the Code of Iowa provides that a City Council may designate an area of the City as a revitalization area, if that area meets the following definitions:

“An area in which there is a predominance of buildings or improvements, whether residential or nonresidential, which by reason of dilapidation, deterioration, obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, the existence of conditions which endanger life or property by fire and other causes or a combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime and which is detrimental to the public health, safety, or welfare.”

“An area which by reason of the presence of a substantial number of deteriorated or deteriorating structures, predominance of defective or inadequate street layout, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is a menace to the public health, safety, or welfare in its present condition and use.;

“An area in which there is a predominance of buildings or improvements which by reason of age, history, architecture or significance should be preserved or restored to productive use.”

“An area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.”

“An area designated as appropriate for public improvements related to housing and residential development, or construction of housing and residential development including single or multifamily housing”; and

Section 404.2 of the Code of Iowa requires that a city prepare a plan to govern activities within the proposed revitalization area, and the balance of this document is intended to set out the elements of a plan that are mandated by state law.

A. DESCRIPTION OF THE AREA AND MAP

The revitalization area shall be known as the 2023 Monticello Multiresidential Urban Revitalization Area (the “Revitalization Area”), and the legal description of real property to be included within the Revitalization Area is as follows:

*Lot 2 of BR3 Subdivision, a subdivision consisting of Lots 41, 43, 45, 47, 48, 49, 50, 51, Part of Vacated Second Street, Part of Vacated Locust Street, Vacated Alley between Lots 43 & 45 in the Original Town of Monticello, Lot 150 and part of Lot 149 of Irregular Plat of Monticello, Lot 1 of Energy Company Place, and Part of First Street in Sections 22 & 27, T86N, R3W of the Fifth P.M., in the City of Monticello, County of Jones, State of Iowa.*

*Having Parcel Index Number 0223379011.*

A map showing the real property to be included within the Revitalization Area is attached as Exhibit A.

B. DESIGNATION CRITERIA

In accordance with Section 404.1 of the Act, the City Council has made the following determinations with respect to the Revitalization Area:

1. The Revitalization Area is an area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.
2. The Revitalization Area is an area which is appropriate for public improvements related to housing and residential development, or construction of housing and residential development.
3. The economic development and promotion of housing and residential development in the Revitalization Area is necessary in the interest of the public welfare of the residents of the City and the Revitalization Area substantially meets the criteria set forth in Section 404.1 of the Act.

C. OBJECTIVES

This plan is prepared in conformance with Section 404.2 of the Code of Iowa for the purpose of providing incentives and outlining procedures to enhance the potential for multifamily housing in the Revitalization Area. Planning goals include revitalizing the area through the promotion of new construction of multifamily housing, stabilizing and increasing the tax base and providing overall aesthetic improvement.

D. PRESENT ZONING AND PROPOSED LAND USE

The property within the Revitalization Area is zoned for residential purposes and specifically designated for multifamily housing. The construction of new multifamily housing is proposed in the Revitalization Area.

E. PROPOSALS FOR EXPANDING CITY SERVICES

The City proposes that, as it becomes financially feasible, the provision of municipal services to the Revitalization Area will be expanded and improved to meet the demands of new residential development.

F. ELIGIBLE IMPROVEMENTS AND EXEMPTIONS

**Residential Improvements (Multifamily).** The construction of new residential facilities if such residential facilities contain three or more separate dwelling units.

*Exemption:* All qualified real estate assessed as residential property under Section 441.21, subsection 14, paragraph “a”, subparagraph (6) of the Code of Iowa is eligible to receive an exemption from taxation on 100% of the actual value added for a period of ten years.

G. ACTUAL VALUE ADDED

Actual value added by improvements, as used in this plan, means the actual value added as of the first year for which the exemption was received. In order to be eligible for tax abatement for residential improvements, the increase in actual value of the property must be at least 10%. All improvements, in order to be considered eligible, must be completed in conformance with all applicable regulations of the City of Monticello, Iowa and must be completed during the time the Revitalization Area is designated by ordinance as a revitalization area.

H. TIME FRAME

Eligibility for tax abatement under this plan will exist after the date of the adoption of the ordinance designating the Revitalization Area, until, in the opinion of the City Council, the desired level of revitalization has been attained or economic conditions are such that the continuation of the exemption granted would cease to be of benefit to the City, in which case the City Council may repeal the ordinance, pursuant to Section 404.7 of the Code of Iowa. In the event the ordinance is repealed, all exemptions granted prior to such repeal shall continue until their expiration.

I. APPLICATION PROCEDURES

An application shall be filed for each new exemption claimed. The property owner must apply to the City for an exemption by February 1<sup>st</sup> of the assessment year for which the exemption is first claimed. The application shall contain, but not be limited to, the following information: The nature of the improvement, its cost, and the estimated or actual date of completion of the improvement.

J. APPROVAL OF APPLICATIONS

The City Council shall approve all applications submitted for completed projects if:

1. The project, as determined by the City Council, is in conformance with this plan;

2. The project is located within the Revitalization Area; and,
3. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area.

All approved applications shall be forwarded to the County Assessor for review, pursuant to Section 404.5 of the Code of Iowa. The County Assessor shall make a physical review of all properties with approved applications. The County Assessor shall determine the increase in actual value for tax purposes due to the improvements and notify the applicant of the determination, which may be appealed to the local board of review pursuant to Section 441.37 of the Code of Iowa. After the initial tax exemption is granted, the County Assessor shall continue to grant the tax exemption for the time period specified on the approved application. The tax exemptions for the succeeding years shall be granted without the owner(s) having to file an application for succeeding years.

#### K. OTHER SOURCES OF REVITALIZATION FUNDS

The City anticipates no federal or state grants or loans for improvements in the Revitalization Area at this time other than those of conventional lending institutions at normal market rates. However, it is not the intention of the City to prohibit the use of other appropriate federal or state revitalization or incentive programs within the area.

#### L. RELOCATION PROVISIONS

The City does not anticipate the displacement or relocation of any persons, families, or businesses as a result of the improvements to be made in the Revitalization Area.

#### M. OWNERS OF PROPERTY AND ASSESSED VALUATION

The names and addresses of the owners of the property located within the Revitalization Area and the assessed valuation of such property is set forth on Exhibit B attached hereto.



EXHIBIT A  
MAP OF PROPERTY IN 2023 MONTICELLO MULTIRESIDENTIAL URBAN  
REVITALIZATION AREA

SUBJECT PROPERTY

URBAN REVITALIZATION PLAN

LOT 2 OF BR3 SUBDIVISION

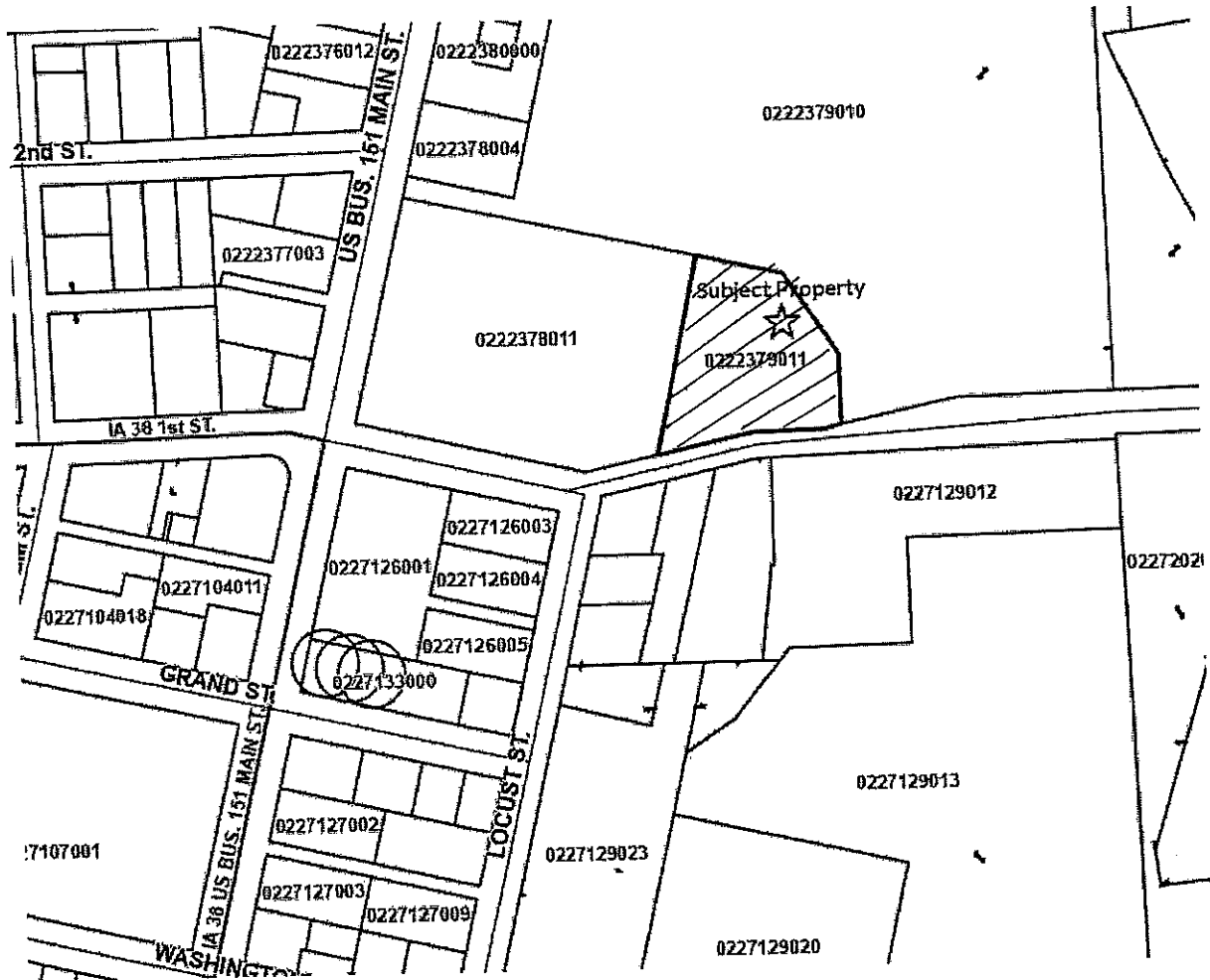


EXHIBIT B

NAME AND ADDRESSES OF THE OWNERS OF PROPERTY LOCATED WITHIN THE  
REVITALIZATION AREA AND ASSESSED VALUATION

Br5 Development LLC  
740 Kacena Rd  
Hiawatha IA 52233

City Council Meeting  
 Prep. Date 8/15/2023  
 Preparer: Sally Hinrichsen



Agenda Item: # 4  
 Agenda Date: 8/21//2023

*Communication Page*

**Agenda Items Description:** Resolution approving FY 2022-2023 Annual Financial Report

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution
Annual Financial Report

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Resolution approves State mandated Annual Financial Report

**Background Information:** The attached report is s summary for FY 2022-2023 fund balances, revenues, expenses, debt and other related financial information. Report was prepared by Sally and can answer any questions you have between now and the meeting or at the meeting.

Here are a couple of notes:

<b>(From Last Year’s Report)</b>	<u>July 1, 2021</u>	<u>July 1, 2022</u>
Ending Fund Balance (All funds combined)	\$4,389,194	\$5,369,834
6/30/2022 General Obligation Debt:	\$2,800,000	
6/30/2022 Other Long Term Debt:	\$ 649,893	
6/30/2022 Short Term Debt:	\$ 00.00	
<b>(From This Year’s Report)</b>	<u>July 1, 2022</u>	<u>July 1, 2023</u>
Ending Fund Balance (All funds combined)	\$5,369,834	\$7,153,278
6/30/2023 General Obligation Debt:	\$2,235,000	
6/30/2023 Other Long Term Debt:	\$ 621,881	
6/30/2023 Short Term Debt:	\$ 00.00	

The balance of the report summarizes revenues and expenditures into categories.

**Staff Recommendation:** It is recommended Council approves the proposed resolution approving the FY 2022-2023 Annual Financial Report

# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### Approving FY 2022-2023 Annual Financial Report

**IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA**

**WHEREAS**, The City of Monticello is obligated to prepare and submit a report, annually, setting out the balances, revenues, expenses associated with our receipts and expenses and debt indebtedness and to further provide some detail in regard thereto, and

**WHEREAS**, The City Clerk has prepared the report for FY 2022-2023, and will be publish notice in the Monticello Express, as required. Same having been reviewed by the City Administrator and presented to the City Council for review and approval, and

**WHEREAS**, The Council finds, based upon the information provided by the City Clerk, that the report should be approved for submission to the State.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 21<sup>st</sup> day of August 2023, does hereby approve the FY 2022-2023 Annual Financial Report and directs the City Clerk to submit same to the State as required by the Code of Iowa.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of August, 2023

---

David Goedken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

<b>STATE OF IOWA</b> <b>2023</b> <b>FINANCIAL REPORT</b> <b>FISCAL YEAR ENDED</b> <b>JUNE 30, 2023</b> <b>CITY OF MONTICELLO, IOWA</b> <b>DUE: December 1, 2023</b>	16205300400000 CITY OF MONTICELLO 200 E 1st St MONTICELLO IA 52310 POPULATION: 4040
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**NOTE** - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

<b>ALL FUNDS</b>				
	<b>Governmental (a)</b>	<b>Proprietary (b)</b>	<b>Total Actual (c)</b>	<b>Budget (d)</b>
<b>Revenues and Other Financing Sources</b>				
Taxes Levied on Property	2,018,205		2,018,205	2,021,054
Less: Uncollected Property Taxes-Levy Year	0		0	0
<b>Net Current Property Taxes</b>	<b>2,018,205</b>		<b>2,018,205</b>	<b>2,021,054</b>
Delinquent Property Taxes	0		0	0
TIF Revenues	500,185		500,185	500,000
Other City Taxes	576,686	0	576,686	479,366
Licenses and Permits	307,027	0	307,027	271,702
Use of Money and Property	439,232	71,185	510,417	376,785
Intergovernmental	1,340,975	0	1,340,975	2,112,300
Charges for Fees and Service	570,938	2,426,569	2,997,507	3,082,358
Special Assessments	23,764	0	23,764	22,300
Miscellaneous	346,859	30,826	377,685	427,772
Other Financing Sources	95,994	12,906	108,900	515,726
Transfers In	1,110,205	10,000	1,120,205	1,406,695
<b>Total Revenues and Other Sources</b>	<b>7,330,070</b>	<b>2,551,486</b>	<b>9,881,556</b>	<b>11,216,058</b>
<b>Expenditures and Other Financing Uses</b>				
Public Safety	1,620,156		1,620,156	1,708,368
Public Works	958,478		958,478	1,104,152
Health and Social Services	0		0	0
Culture and Recreation	811,914		811,914	955,457
Community and Economic Development	179,953		179,953	243,006
General Government	672,558		672,558	822,044
Debt Service	641,233		641,233	641,336
Capital Projects	607,106		607,106	1,323,751
<b>Total Governmental Activities Expenditures</b>	<b>5,491,398</b>	<b>0</b>	<b>5,491,398</b>	<b>6,798,114</b>
BUSINESS TYPE ACTIVITIES		1,486,509	1,486,509	2,333,525
<b>Total All Expenditures</b>	<b>5,491,398</b>	<b>1,486,509</b>	<b>6,977,907</b>	<b>9,131,639</b>
Other Financing Uses	0	0	0	
Transfers Out	1,057,671	62,534	1,120,205	1,406,695
<b>Total All Expenditures/and Other Financing Uses</b>	<b>6,549,069</b>	<b>1,549,043</b>	<b>8,098,112</b>	<b>10,538,334</b>
<b>Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses</b>	<b>781,001</b>	<b>1,002,443</b>	<b>1,783,444</b>	<b>677,724</b>
Beginning Fund Balance July 1, 2022	3,967,457	1,402,377	5,369,834	5,370,102
Ending Fund Balance June 30, 2023	4,748,458	2,404,820	7,153,278	6,047,826

**NOTE** - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds 520

<b>Indebtedness at June 30, 2023</b>		<b>Indebtedness at June 30, 2023</b>	
	<b>Amount</b>		<b>Amount</b>
General Obligation Debt	2,235,000	Other Long-Term Debt	621,881
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	13,965,088

**CERTIFICATION**

The forgoing report is correct to the best of my knowledge and belief

	<b>Publication</b> 8/23/2023
Signature of Preparer	Phone Number
Printed name of Preparer	
	Date Signed
Signature of Mayor or other City official (Name and Title)	

**REVENUE P2**  
**CITY OF MONTICELLO**  
**REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2023**  
**NON-GAAP/CASH BASIS**

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
<b>Section A - Taxes</b>									
Taxes levied on property	1 1,156,999	493,660		367,546			2,018,205		2,018,205
Less: Uncollected Property Taxes - Levy Year	3						0		0
Net Current Property Taxes	4 1,156,999	493,660		367,546	0	0	2,018,205		2,018,205
Delinquent Property Taxes	5						0		0
<b>Total Property Tax</b>	6 1,156,999	493,660		367,546	0	0	2,018,205		2,018,205
<b>TIF Revenues</b>	7		500,185				500,185		500,185
<b>Other City Taxes</b>									
Utility Tax Replacement Excise Taxes	8 23,016	9,869		6,523			39,408		39,408
Utility Franchise Tax (Chapter 364.2, Code of Iowa)	9						0		0
Parimutuel Wager Tax	10						0		0
Gaming Wager Tax	11						0		0
Mobile Home Tax	12 1,894	812		537			3,243		3,243
Hotel / Motel Tax	13 35,840						35,840		35,840
Other Local Option Taxes	14 498,195						498,195		498,195
<b>Total Other City Taxes</b>	15 558,945	10,681		7,060	0	0	576,686	0	576,686
<b>Section B - Licenses and Permits</b>	16 306,527				500		307,027		307,027
<b>Section C - Use of Money and Property</b>	17								
Interest	18 110,147	11,762	12,331	8,697	40,402	4,425	187,764	71,185	258,949
Rents and Royalties	19 251,468						251,468		251,468
Other Miscellaneous Use of Money and Property	20						0		0
	21						0		0
<b>Total Use of Money and Property</b>	22 361,615	11,762	12,331	8,697	40,402	4,425	439,232	71,185	510,417
<b>Section D - Intergovernmental</b>	24								
<b>Federal Grants and Reimbursements</b>	26								
Federal Grants	27 693				432,646		433,339		433,339
Community Development Block Grants	28						0		0
Housing and Urban Development	29						0		0
Public Assistance Grants	30						0		0
Payment in Lieu of Taxes	31						0		0
	32						0		0
<b>Total Federal Grants and Reimbursements</b>	33 693	0		0	432,646	0	433,339	0	433,339

REVENUE P3  
 CITY OF MONTICELLO  
 REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2023  
 NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
<b>Section D - Intergovernmental - Continued</b>	41									41
<b>State Shared Revenues</b>	43									43
Road Use Taxes	44	556,961					556,961		556,961	44
<b>Other state grants and reimbursements</b>	48									48
State grants	49	5,221					5,221		5,221	49
Iowa Department of Transportation	50	9,305					9,305		9,305	50
Iowa Department of Natural Resources	51						0		0	51
Iowa Economic Development Authority	52	1,000,000					1,000,000		1,000,000	52
CEBA grants	53						0		0	53
Commercial & Industrial Replacement Claim	54	30,626	13,070	9,705			53,401		53,401	54
	55						0		0	55
	56						0		0	56
	57						0		0	57
	58						0		0	58
	59						0		0	59
<b>Total State</b>	60	145,152	570,031	9,705	0	0	724,888	0	724,888	60
<b>Local Grants and Reimbursements</b>										
County Contributions	63	258					258		258	63
Library Service	64	22,291					22,291		22,291	64
Township Contributions	65	71,113			35,330		106,443		106,443	65
Fire/EMT Service	66						0		0	66
School Resource Office	67	50,917					50,917		50,917	67
COAP Enforcement Liaison	68	2,839					2,839		2,839	68
	69						0		0	69
<b>Total Local Grants and Reimbursements</b>	70	147,418	0	0	35,330	0	182,748	0	182,748	70
<b>Total Intergovernmental (Sum of lines 33, 60, and 70)</b>	71	293,263	570,031	9,705	467,976	0	1,340,975	0	1,340,975	71
<b>Section E - Charges for Fees and Service</b>	72									72
Water	73						0	483,413	483,413	73
Sewer	74						0	1,209,020	1,209,020	74
Electric	75						0	0	0	75
Gas	76						0	0	0	76
Parking	77						0	0	0	77
Airport	78						0	0	0	78
Landfill/garbage	79						0	652,649	652,649	79
Hospital	80						0	0	0	80

**REVENUE P4**  
**CITY OF**  
**REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,**  
**NON-GAAP/CASH BASIS**

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
<b>Section E - Charges for Fees and Service - Continued</b>									
81									81
Transit							0		82
Cable TV							0		83
Internet							0		84
Telephone							0		85
Housing Authority							0		86
Storm Water							0	81,487	87
Other:									88
Nursing Home							0		89
Police Service Fees	179						179		90
Prisoner Care							0		91
Fire Service Charges							0		92
Ambulance Charges	440,136						440,136		93
Sidewalk Street Repair Charges							0		94
Housing and Urban Renewal Charges							0		95
River Port and Terminal Fees							0		96
Public Seales							0		97
Cemetery Charges	27,025						27,025		98
Library Charges	2,758						2,758		99
Park, Recreation, and Cultural Charges	100,840						100,840		100
Animal Control Charges							0		101
							0		102
							0		103
<b>Total Charges for Service</b>	570,938	0	0	0	0	0	570,938	2,426,569	2,997,507
<b>Section F - Special Assessments</b>					23,764		23,764		106
<b>Section G - Miscellaneous</b>									107
Contributions	37,256				144,794		182,050		108
Deposits and Sales/Fuel Tax Refunds	750				2,300		3,050	21,250	109
Sale of Property and Merchandise							0		110
Fines	9,096						9,096		111
Internal Service Charges							0		112
Miscellaneous	22,035						22,035	9,576	113
State Sales Tax Collections	11						11		114
Concessions	35,709						35,709		115
Cemetery Lot Sales	8,128				1,971	2,461	12,560		116
Airport Fuel Sales	12,362						12,362		117
Reimbursements	14,813	55,173					69,986		118
							0		119
<b>Total Miscellaneous</b>	140,160	55,173	0	0	149,065	2,461	346,859	30,826	377,685



**REVENUE P5**

CITY OF

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
<b>Total All Revenues (Sum of lines 6, 7, 15, 16, 22, 71, 104, 106, and 120)</b>	121 3,388,447	1,141,307	512,516	393,008	681,707	6,886	6,123,871	2,528,580	8,652,451
<b>Section H - Other Financing Sources</b>	123								
Proceeds of capital asset sales	124 16,062	79,932					95,994		95,994
Proceeds of long-term debt (Excluding TIF internal borrowing)	125						0	12,906	12,906
Proceeds of anticipatory warrants or other short-term debt	126						0		0
Regular transfers in and interfund loans	127 718,170	80,000		42,534	45,341		886,045	10,000	896,045
Internal TIF loans and transfers in	128			224,160			224,160		224,160
	129						0		0
	130						0		0
<b>Total Other Financing Sources</b>	131 734,232	159,932	0	266,694	45,341	0	1,206,199	22,906	1,229,105
<b>Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)</b>	132 4,122,679	1,301,239	512,516	659,702	727,048	6,886	7,330,070	2,551,486	9,881,556
<b>Beginning Fund Balance July 1, 2022</b>	134 1,636,224	939,439	327,100	131,583	638,677	294,434	3,967,457	1,402,377	5,369,834
<b>Total Revenues and Other Financing Sources (Sum of lines 132 and 134)</b>	136 5,758,903	2,240,678	839,616	791,285	1,365,725	301,320	11,297,527	3,953,863	15,251,390

**EXPENDITURES P6**  
**CITY OF MONTICELLO**  
**EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2023**  
**NON-GAAP/CASH BASIS**

Item Description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g) (i))	Line
<b>Section A - Public Safety</b>	1										1
Police Department/Crime Prevention	2	657,304	169,042					826,346		826,346	2
Jail	3							0		0	3
Emergency Management	4							0		0	4
Flood control	5							0		0	5
Fire Department	6	143,679						143,679		143,679	6
Ambulance	7	537,997	111,642					649,639		649,639	7
Building Inspections	8							0		0	8
Miscellaneous Protective Services	9							0		0	9
Animal Control	10	210						210		210	10
Other Public Safety	11	282						282		282	11
	12							0		0	12
	13							0		0	13
<b>Total Public Safety</b>	14	1,339,472	280,684		0	0	0	1,620,156		1,620,156	14
	15										15
<b>Section B - Public Works</b>	16	110,477	576,446					686,923		686,923	16
Roads, Bridges, Sidewalks	17							0		0	17
Parking Meter and Off-Street	18	112,519						112,519		112,519	18
Street Lighting	19							0		0	19
Traffic Control Safety	20	21,601						21,601		21,601	20
Snow Removal	21							0		0	21
Highway Engineering	22							0		0	22
Street Cleaning	23	136,135						136,135		136,135	23
Airport (if not an enterprise)	24							0		0	24
Garbage (if not an enterprise)	25	1,300						1,300		1,300	25
Other Public Works	26							0		0	26
	27							0		0	27
<b>Total Public Works</b>	28	360,431	598,047		0	0	0	958,478		958,478	28
	29										29
<b>Section C - Health and Social Services</b>	30							0		0	30
Welfare Assistance	31							0		0	31
City Hospital	32							0		0	32
Payments to Private Hospitals	33							0		0	33
Health Regulation and Inspections	34							0		0	34
Water, Air, and Mosquito Control	35							0		0	35
Community Mental Health	36							0		0	36
Other Health and Social Services	37							0		0	37
	38							0		0	38
<b>Total Health and Social Services</b>	39	0	0		0	0	0	0		0	39
	40										40
<b>Section D - Culture and Recreation</b>	41	162,056	44,210				2,746	209,012		209,012	41
Library Services	42							0		0	42
Museum, Band, Theater	43	283,850	37,269					321,119		321,119	43
Parks	44	144,556	5,690					150,246		150,246	44
Recreation	45	58,907	13,157					72,064		72,064	45
Cemetery	46							0		0	46
Community Center, Zoo, Marina, and Auditorium	47	41,858	7,990					49,848		49,848	47
Other Culture and Recreation	48	9,625						9,625		9,625	48
Trees	49							0		0	49
<b>Total Culture and Recreation</b>	50	700,852	108,316		0	0	2,746	811,914		811,914	50

**EXPENDITURES P7**

CITY OF

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
<b>Section E - Community and Economic Development</b>	51										51
Community beautification	52							0		0	52
Economic development	53							0		0	53
Housing and urban renewal	54							0		0	54
Planning and zoning	55							0		0	55
Other community and economic development	56							0		0	56
TIF Rebates	57			179,953				179,953		179,953	57
	58							0		0	58
<b>Total Community and Economic Development</b>	59	0	0	179,953	0	0	0	179,953		179,953	59
<b>Section F - General Government</b>	60										60
Mayor, Council and City Manager	61	28,026	2,614					30,640		30,640	61
Clerk, Treasurer, Financial Administration	62	190,236	60,330					250,566		250,566	62
Elections	63							0		0	63
Legal Services and City Attorney	64	30,455						30,455		30,455	64
City Hall and General Buildings	65	330,597						330,597		330,597	65
Tort Liability	66							0		0	66
Other General Government	67	30,300						30,300		30,300	67
	68							0		0	68
	69							0		0	69
<b>Total General Government</b>	70	609,614	62,944		0	0	0	672,558		672,558	70
<b>Section G - Debt Service</b>	71							0		0	71
Debt Service	72				417,073			417,073		417,073	72
TIF - Debt	73				224,160			224,160		224,160	73
<b>Total Debt Service</b>	74	0	0	0	641,233	0	0	641,233		641,233	74
<b>Section H - Regular Capital Projects - Specify</b>	75										75
Airport Taxiway Project	76					363,987		363,987		363,987	76
Other Capita Projects	77					243,119		243,119		243,119	77
<b>Subtotal Regular Capital Projects</b>	78	0	0		0	607,106	0	607,106		607,106	78
<b>TIF Capital Projects - Specify</b>	79										79
	80							0		0	80
	81							0		0	81
<b>Subtotal TIF Capital Projects</b>	82	0	0		0	0	0	0		0	82
<b>Total Capital Projects</b>	83	0	0		0	607,106	0	607,106		607,106	83
<b>Total Governmental Activities Expenditures (Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)</b>	84	3,010,369	1,049,991	179,953	641,233	607,106	2,746	5,491,398		5,491,398	84
	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

**EXPENDITURES P8**

CITY OF

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
<b>Section I - Business Type Activities</b>	87										87
Water - Current Operation	88								335,180	335,180	88
Capital Outlay	89								490	490	89
Debt Service	90								0	0	90
Sewer and Sewage Disposal - Current Operation	91								405,703	405,703	91
Capital Outlay	92								166,686	166,686	92
Debt Service	93								0	0	93
Electric - Current Operation	94								0	0	94
Capital Outlay	95								0	0	95
Debt Service	96								0	0	96
Gas Utility - Current Operation	97								0	0	97
Capital Outlay	98								0	0	98
Debt Service	99								0	0	99
Parking - Current Operation	100								0	0	100
Capital Outlay	101								0	0	101
Debt Service	102								0	0	102
Airport - Current Operation	103								0	0	103
Capital Outlay	104								0	0	104
Debt Service	105								0	0	105
Landfill/Garbage - Current operation	106								559,288	559,288	106
Capital Outlay	107								0	0	107
Debt Service	108								0	0	108
Hospital - Current Operation	109								0	0	109
Capital Outlay	110								0	0	110
Debt Service	111								0	0	111
Transit - Current Operation	112								0	0	112
Capital Outlay	113								0	0	113
Debt Service	114								0	0	114
Cable TV, Telephone, Internet - Current Operation	115								0	0	115
Capital Outlay	116								0	0	116
Housing Authority - Current Operation	117								0	0	117
Capital Outlay	118								0	0	118
Debt Service	119								0	0	119
Storm Water - Current Operation	120								10,877	10,877	120
Capital Outlay	121								0	0	121
Debt Service	122								0	0	122
Other Business Type - Current Operation	123								8,285	8,285	123
Capital Outlay	124								0	0	124
Debt Service	125								0	0	125
Internal Service Funds - Specify	126								0	0	126
	127								0	0	127
	128								0	0	128
<b>Total Business Type Activities</b>	129								1,486,509	1,486,509	129

**EXPENDITURES P9**  
**CITY OF MONTICELLO**  
**EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2023 -- Continued**  
**NON-GAAP/CASH BASIS**

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
<b>Subtotal Expenditures (Sum of lines 84 and 129)</b>	130	3,010,369	1,049,991	179,953	641,233	607,106	2,746	5,491,398	1,486,509	6,977,907	130
<b>Section J - Other Financing Uses Including Transfers Out</b>	131										131
Regular transfers out	132	753,511	80,000					833,511	62,534	896,045	132
Internal TIF loans/repayments and transfers out	133			224,160				224,160		224,160	133
	134							0		0	134
<b>Total Other Financing Uses</b>	135	753,511	80,000	224,160	0	0	0	1,057,671	62,534	1,120,205	135
<b>Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)</b>	136	3,763,880	1,129,991	404,113	641,233	607,106	2,746	6,549,069	1,549,043	8,098,112	136
<b>Ending fund balance June 30, :</b>	137										137
<b>Governmental:</b>	138										138
<b>Nonspendable</b>	139										139
<b>Restricted</b>	140							0		0	140
<b>Committed</b>	141	91,645	1,110,687	435,503	150,052	219,007	298,574	2,305,468		2,305,468	141
<b>Assigned</b>	142							0		0	142
<b>Unassigned</b>	143	77,999						77,999		77,999	143
<b>Total Governmental</b>	144	1,825,379				539,612		2,364,991		2,364,991	144
<b>Proprietary</b>	145	1,995,023	1,110,687	435,503	150,052	758,619	298,574	4,748,458	2,404,820	4,748,458	145
<b>Total Ending Fund Balance June 30,</b>	146										146
<b>Total Requirements (Sum of lines 136 and 147)</b>	147	1,995,023	1,110,687	435,503	150,052	758,619	298,574	4,748,458	2,404,820	7,153,278	147
	148	5,758,903	2,240,678	839,616	791,285	1,365,725	301,320	11,297,527	3,953,863	15,251,390	148

**OTHER PI10**

Part III Intergovernmental Expenditures Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments	Purpose	Amount paid to State
Correction		Highways	
Health	913	All other	448,606
Highways			
Transit Subsidies			
Libraries	25		
Police protection	25,975		
Sewerage			
Sanitation	20,812		
All other	10,166		

Part IV Wages & Salaries Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

**YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID**

Total Salaries and Wages Paid	Amount
	1,913,236

Part V Debt Outstanding, Issued, and Retired

Transit subsidies

**A. Long-Term Debt**

Debt During the Fiscal Year		Debt Outstanding JUNE 30, 2023							
Purpose	Line	Debt Outstanding JULY 1, 2022	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year
Water Utility	1.	562,675	12,906					575,581	
Sewer Utility	2.								
Electric Utility	3.								
Gas Utility	4.								
Transit-Bus	5.								
Industrial Revenue	6.								
Mortgage Revenue	7.								
TIF Revenue	8.								
Other Purposes / Miscellaneous	9.	51,218	12,000	40,918				22,300	670
GO	10.	2,800,000	565,000	2,235,000				74,633	
Parking	11.								
Airport	12.	36,000		12,000				24,000	1,800
Stormwater	13.								
Section 108	14.								
<b>Total Long-Term</b>		<b>3,449,893</b>	<b>24,906</b>	<b>617,918</b>	<b>2,235,000</b>	<b>0</b>	<b>0</b>	<b>621,881</b>	<b>77,103</b>

**B. Short-Term Debt Amount**

Outstanding as of July 1, 2022

Outstanding as of JUNE 30, 2023

DEBT LIMITATION FOR GENERAL OBLIGATIONS

Part VI Actual valuation -- January 1, 2021

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2023

Amount	
279,301,772	x.0.5 = \$ 13,965,088.6

**Type of asset**

Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.

**Amount**

Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)	Total (e)
150,052			7,003,746	7,153,798

If you budget on a NON-GAAP CASH BASIS, the amount in the Total above SHOULD EQUAL the above summed amounts on the sheet All Funds PI: Ending fund balance, column C PLUS the amounts in the shaded Note area.

Notes & Remarks  
REMARKS



# Pay Request

Date: Monday, August 14, 2023

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Project: Construct Connector Taxiway - MXO

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To: City Council

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From: HDR

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Subject: Pay Request # 04

Dear Council,

Enclosed for your review and approval is Pay Request No. 04 for the above referenced project. We have reviewed this pay request and find it to be in agreement with the work completed to date.

We have also reviewed improvements associated with the project referenced above and find the improvements to be acceptable and in general conformance with the contract documents. Acceptance of Pay Request No. 04 is recommended for this project in the amount of \$171,586.15 to Boomerang, Corp.

If you have any questions or comments regarding this project, please feel free to contact me at 402-392-6918.

Sincerely,

HDR

Matthew J Wilke, P.E.

Aviation Engineer

Enclosure: Pay Request No. 4

cc: Keegan Parizek, Boomerang Corp.



# The City of Monticello, Iowa

## RESOLUTION #

Approving Pay Request #4 related to the Monticello Airport Taxiway Connector project, to Boomerang in the amount of \$171,586.15

**WHEREAS,** The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

**WHEREAS,** Boomerang was awarded the bid to construct the Taxiway Connector at the Monticello Airport on April 7, 2022, Resolution #2022-56, and

**WHEREAS,** The City Engineer, HDR Engineering has reviewed the fourth pay request from Boomerang related to said project and recommends that it be paid in the amount of \$171,586.15, and

**WHEREAS,** The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve Pay Request #4 from Boomerang and authorizes payment in the amount of \$171,586.15.

**IN THE TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of August, 2023.

---

David Goedken, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Monticello, Iowa</u>	<b>Owner's Project No.:</b> <u>-</u>
<b>Engineer:</b> <u>HDR</u>	<b>Engineer's Project No.:</b> <u>10332168</u>
<b>Contractor:</b> <u>Boomerang</u>	<b>Contractor's Project No.:</b> <u>-</u>
<b>Project:</b> <u>Construct Taxiway Connector</u>	
<b>Contract:</b> <u>FAA AIP 3-19-0061-012-2022</u>	
<b>Application No.:</b> <u>04</u>	<b>Application Date:</b> <u>8/10/2023</u>
<b>Application Period:</b> <b>From</b> <u>7/1/2023</u>	<b>to</b> <u>7/31/2023</u>

1. Original Contract Price	\$	933,655.00
2. Net change by Change Orders	\$	11,157.00
3. Current Contract Price (Line 1 + Line 2)	\$	944,812.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	750,052.30
5. Retainage		
a. <u>5%</u> X <u>\$ 737,800.00</u> Work Completed =	\$	36,890.00
b. <u>5%</u> X <u>\$ 12,252.30</u> Stored Materials =	\$	612.62
c. Total Retainage (Line 5.a + Line 5.b)	\$	37,502.62
6. Amount eligible to date (Line 4 - Line 5.c)	\$	712,549.68
7. Less previous payments (Line 6 from prior application)	\$	540,963.53
8. Amount due this application	\$	171,586.15
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	232,262.32

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Boomerang Corporation

**Signature:** *Keegan Parizek* **Date:** 08/14/2023

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u><i>Matt Wilke</i></u>	<b>By:</b> _____
<b>Title:</b> <u>Engineer of Record</u>	<b>Title:</b> _____
<b>Date:</b> <u>8/14/2023</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

City Council Meeting  
Prep. Date: August 16, 2023  
Preparer: Nick Kahler



Agenda Item: #6  
Agenda Date: August 21, 2023

*Communication Page*

**Agenda Items Description:** Accepting bid for Ash Tree Removal and awarding bid

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Removing dead ash trees

**Background Information:** As discussed at the last council meeting we sent a list of ash trees to be removed out to three companies. We received two bids back before the deadline. The bids are for the removal of the trees and NO stump grinding and any brush that goes out to the yard waste site is to be chipped. Kammiller's bid is right in line with what we have been paying to get trees down. Hennick's bid is significantly less. Hennick would like to work on the trees in the late fall and all the brush would be hauled off to his own personal site to be dealt with.

**Staff Recommendation:** I recommend accepting Hennick's bid

# The City of Monticello, Iowa

## RESOLUTION #

### Accepting bid for Ash Tree Removal and awarding bid

**WHEREAS,** The City of Monticello Public Works Department sought bids related to tree removal within City's ROW, and

**WHEREAS,** Public Works Director sent out three requests for bids and two bids were received, as follows:

<u>Bidder</u>	<u>Tree Removal</u>
Kammiller Tree Service	\$76,010.00
Hennick Tree Service LLC	\$33,000.00

- and -

**WHEREAS,** The Council has reviewed the bids and finds it appropriate to accept the bid and to award the Tree Removal project to the low bidder, Hennick Tree Service LLC, and

**WHEREAS,** The Council finds that Hennick Tree Service LLC should be notified that they have been awarded the project but that Hennick Tree Service LLC and to work with the City of Monticello Public Works Director on timing.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby accept the bid and does hereby award the Tree Removal project to Hennick Tree Service LLC, subject to his subsequent receipt of permission and direction to proceed by Public Works Director Nick Kahler.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of August, 2023.

---

David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer

# KAMMILLER TREE SERVICE

kammillerts@gmail.com

563-599-5505

## City of Monticello

BID PROPOSAL 6/19/2023

It will cost \$1,382 per tree removal. Coming out to be \$76,010 for all 55 trees. Kammiller Tree Service will chip all brush and haul logs and chips to the city dump. There will be full clean up after each removal. This does not include dirt or grass seed provided. The equipment that will be used but not limited to is grapple saw, chipper, chipper truck, MT100, and roll off truck.

The expected date for this job to be done is before January 1, 2024 Kammiller Tree Service is fully insured with workmans comp and general liability. Proof can be sent if requested and phone number to our insurance agent.

City Official Signature: \_\_\_\_\_

Representative of Kammiller Tree Service Signature: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

# Hennick Tree Service LLC

Phone: (319)241-5005  
 1852 Maine Ridge Road  
 Central City, Iowa

**CITY OF MONTIELLO IOWA  
 55 TREES AND NO STUMPS  
 ASH TREE PROJECT**

# ESTIMATE

**DATE: 8-12-23**

<b>QUANTITY</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
55	Removal of 55 Ash trees in city ROW		\$33,000
	***No stumps on this bid		
	***All debris hauled away, or chipped if going to the city compost piles		
	*** Start work at the beginning of winter, 3 week project		
<b>SUBTOTAL</b>			<b>\$33,000</b>
SALES TAX			
SHIPPING & HANDLING			
<b>TOTAL DUE</b>			<b>\$33,000</b>

City Council Meeting  
Prep. Date: 8/16/2023  
Preparer: Britt Smith



Agenda Item: # 7  
Agenda Date: 8/21/2023

*Communication Page*

**Agenda Items Description:** Resolution to approve the hiring and setting of wage and hiring for a Full-Time Police Officer

**Type of Action Requested:** Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** Approval of the Hiring of a Full-Time Police Officer for the Monticello Police Department and establishing the wage.

**Background Information:** Due to the departure of former officer, Blaine Kamp, in May of 2023, the Police Department began accepting applications for the position of Full-Time Police Officer. During the application period of May 22<sup>nd</sup> through June 23<sup>rd</sup> a total of 7 applications were received for the position. Of the applications received, 1 was a certified candidate and 6 were non-certified candidates. The quality of the candidates was very strong. After careful consideration through the applications, oral interview, and background investigation process, job shadow, psychological screening, and medical physicals, I have decided to offer the position to a non-certified candidate. The name of the applicant is being withheld as they will not make notification to their employer of their pending resignation until the hiring is formally approved by the City Council. I have included the Academy expense breakdown for the tuition, meals, travel and wage for the certification:

Iowa Law Enforcement Academy (Camp Dodge/Des Moines)  
16 Week Program, Stay on Base Monday thru Friday, Return home on the weekends.  
Academy starts January 2024 and will conclude in May of 2024.

Tuition: \$6,650.00 (Includes Room and Board)  
Meals: \$2,327.70 (Breakfast, Lunch, Dinner 5 Days per week)  
Travel: \$742.50 for Fuel on City Vehicle, will attempt to utilize an old squad car for travel.  
270 miles round trip x 16 weeks = 4,320 miles  
Uniform: \$300.00  
Wages: \$15,616.00 \$24.40/hr. x 40/hr. week x 16 weeks

Total Academy Expense: \$25,636.20

As of September 1<sup>st</sup>, we will have retained roughly \$15,500 in wages that would have been paid out to the former officer due to us running short staffed over the past 3 months. In addition, the new candidate will also start at a lower rate of pay than the former officer which over the course of the next 9 months until such time as he becomes certified, will save an additional \$10,000 due to paying the lower pay rate. I am working to fill as many of the vacant shifts myself, adjusting schedules, and utilizing our part time officer to fill vacancies within our schedule to avoid overtime expenses.

Currently the Police Officers operate within an employment agreement which outlines their wages and are broken down by law enforcement years of service from 0 to 5 years of service and certified vs. non-certified status. As previously mentioned, the applicant is a non-certified candidate and therefore would fall into the rate of pay of \$24.40/hr. until certification.

**Staff Recommendation:** I recommend that the Council approve the hiring of the applicant as a full-time Police Officer with the Monticello Police Department and to authorize the starting rate of pay. Upon hiring a formal biography and an introduction to the City Council will be completed at the September 5<sup>th</sup> City Council meeting.



# The City of Monticello, Iowa

## RESOLUTION #

To approve the hiring of a Monticello  
Full-Time Non-Certified Police Officer and setting wage

**WHEREAS**, a Monticello Full-Time Police Officer position has been open since the resignation of Blaine Kamp, and

**WHEREAS**, After advertising the opening and taking applications, the Police Chief and City Administrator interviewed candidates for the position, and

**WHEREAS**, City Administrator Russell Farnum recommends hiring a full-time Non-Certified Police Officer, and

**WHEREAS**, The City Council has set forth starting wages for Non-Certified Office at \$24.40 per hour until certified, and

**WHEREAS**, The City Administrator recommends filling the Monticello Police Officer position, and

**WHEREAS**, The Council finds it appropriate to follow the recommendation of the City Administrator, therefore, approve hiring the full-time Non-Certified Police Officer and wage, as previously set by City Council.

**NOW, THEREFORE**, The Council hereby authorizes the hiring a full-time Monticello Non-Certified Police Officer at the rate of \$24.40 per hour, until certified.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of August 2023.

---

David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer

**City Council Meeting**  
**Prep. Date:** 08/17/2023  
**Preparer:** Russell Farnum



**Agenda Item:** # 8  
**Agenda Date:** 08/21/2023

*Communication Page*

**Agenda Items Description:** Motion to Authorize Purchase of Traffic Signal Equipment for the intersection of Oak and South Main Streets

<b><u>Type of Action Requested:</u></b> Motion					
<b><u>Attachments &amp; Enclosures:</u></b>  Proposal	<b><u>Fiscal Impact:</u></b> Budget Line Item: <table border="1"><tr><td> </td></tr></table> Budget Summary: <table border="1"><tr><td> </td></tr></table> Expenditure: <table border="1"><tr><td> </td></tr></table> Revenue: <table border="1"><tr><td> </td></tr></table>				

**Synopsis:** General Traffic Controls has provided the accompanying proposal to upgrade the traffic signals at Oak and South Main. The proposed purchase amount is \$24,250.

Of that amount, \$16,485 is paid by insurance in a settlement for damage caused by a grain auger. The City remaining obligation is \$7,765.

General Traffic provided the equipment at First and Main. The delay in moving forward with this intersection was due to 1) delays in negotiating with the insurance company on the settlement, and 2) the other intersection was not providing the camera access that Chief Smith desired. General Traffic has since resolved that issue to Chief's satisfaction.

**Recommendation:** A motion to approve is recommended, purchasing new traffic signal controller for the intersection of Oak and South Main, in an amount not to exceed \$24,250.00.

# The City of Monticello, Iowa

RESOLUTION #

## **Approving the purchase of Traffic Control devices and equipment from General Traffic Controls, Inc.**

**WHEREAS**, the City Council has determined it appropriate to improve the traffic controls located at Oak Street and Main Street intersection within the City limits of the City of Monticello, said upgrades to include the replacement of the VideoTrak card systems and the installation of Gridsmart video camera detection systems, amongst other related improvements, and

**WHEREAS**, the City Council has also determined it appropriate to purchase the necessary equipment and services from General Traffic Controls, Inc. in the amount not to exceed \$24,250, and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby authorize the hiring of General Traffic Controls, Inc. to supply and oversee the installation of those materials set forth in the attached 2023 Traffic Signal Upgrade Quotation in the not to exceed amount of \$24,250, for a total estimated project cost in the amount of \$24,250.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 21<sup>st</sup> day of August, 2023.

---

David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer

General Traffic Controls, Inc.  
 2915 11th Ave SW  
 PO Box 1000  
 Spencer, IA 51301  
 Phone # (712) 262-1521

# Quote

Date	Quote #
6/1/2023	4118

Name / Address
City of Monticello 200 East 1st St Monticello, IA 52310

Terms	Rep	FOB	Delivery	Freight	Estimated Delivery
Net 30	ASB	Destination	30 days ARO	Prepaid	8/6/2022

Qty	Item Number	Description	Unit Price	Total
1	ATCeX2-DB37	Traffic Signal Upgrades Main & Oak St Controller; ATCeX2 w/ Omni, TS2 Type 2, SEPAC DB37 Plug.	4,085.00	4,085.00
1	MMU2-16LE(ip)	Monitor; MMU2 - 16 channel w/ ip	1,325.00	1,325.00
1	GS-3-SMK	Gridsmart Detection System Including: Fisheye Camera, HC Processor, all Cables. Provides recording of 2+ weeks.	18,840.00	18,840.00
1	AG-3055-84-PNC	Clamp Kit; Galaxy Hinged, 84" cables.	0.00	0.00
1	GS3-SYS-HC	Processor; Gridsmart GS3. High Capacity	0.00	0.00
1	GS3-TS2-OPT	Controller Processor, Gridsmart TS2 I/O for GS3	0.00	0.00
1	GS-3-TS2	Cable; Gridsmart TS2 Y to SDLC	0.00	0.00
		GTC to assist with final set up & controller/monitor installation. Cable installation and Camera mounting provided by others. Video is able to be streamed remotely via cell modem.  Recording off High Capacity processor is able to be played remotely via cell modem.  Cell modem provided by city.		

<b>Subtotal</b>		\$24,250.00
<b>Sales Tax (7.0%)</b>		\$0.00
<b>Total</b>		\$24,250.00

Customer Signature \_\_\_\_\_

City Council Meeting  
 Prep. Date 8/17/2023  
 Preparer: Sally Hinrichsen



Agenda Item: # 9  
 Agenda Date: 8/21//2023

*Communication Page*

**Agenda Items Description:** Resolution approving and Levying an Assessment for 656 North Cedar Street Service Line Repairs

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Resolution will approve placing an assessment on 656 North Cedar Street for service line repairs made by the city.

**Background Information:**

On August 31, 2021, City of Monticello hire White Hawk Plumbing and Heating to repair the service line at 656 North Cedar Street. The property owner and/or his family were making payments to pay off this bill. However, after receiving \$566.27 in payments, they stopped making payments. After numerous phone calls, letters and talking to them in person, they failed to make any additional payments. Iowa Code allows if any amount to be assessed (lien) against a property exceeds \$500.00, a city may permit the assessment to be paid in up to ten (10) annual installments, in the same manner and with the same interest rates provided for assessments against benefitted property in Iowa Code 384.

I talked with Jones County Treasurer, Amy Picray regarding this and the resolution required. Council will need to determine the interest rate to be set for this assessment. The interest rate could be zero up to 9%, which is the maximum amount allowed under Iowa Code 74A.4.

Council approved an interest rate of 2.5% for the Special Assessments on North Sycamore Street Project.

**Staff Recommendation:** It is recommended Council approves the proposed resolution levying the assessment and determine the rate for interest

# The City of Monticello, Iowa

## RESOLUTION #

### Approving and Levying an Assessment for 656 North Cedar Street Service Line Repairs

**WHEREAS**, the City, in compliance with Chapter 364 of the Code of Iowa, hired White Hawk Plumbing and Heating to repair service line for the property located at 656 North Cedar Street after due, sufficient and legal notice, and has incurred expense associated therewith that has not, after demand, been satisfied by property owners, and

**WHEREAS**, the repair costs are reasonable and proper, and same reimburse the City for actual expenditures of the City associated with the Service Line repairs, and

**WHEREAS**, notice of the City's intent to impose a lien on the account holder's property, was mailed to the Owners as identified below more than thirty days ago, and said account remains past due and unsatisfied.

**NOW, THEREFORE**, It Is Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The assessment upon 656 North Cedar Street in the following amounts are hereby confirmed and levied:

Name & Address of	Notice mailed to	Amount Due
<b>Delinquent Bill:</b>	<b>Property Owner:</b>	
David Klaren 656 N Cedar Street Monticello, IA 52310	David & Jennifer Klaren 656 N Cedar Street Monticello, IA 52310	\$2,835.77 <u>10.00</u> (Filing Fee) \$2,845.77
& Josh Klaren 656 N Cedar Street Monticello, IA 52310	& David & Jennifer Klaren 302 E 5 <sup>th</sup> Street, Apt 3 Monticello, IA 52310	
<b>TOTAL DUE</b>		<b><u>\$2,845.77</u></b>

Section 2. The assessment, which exceeds Five Hundred Dollars (\$500.00), is hereby to be divided into 10 equal installments, as near as may be.

Section 3. All unpaid installments shall bear interest at the rate of \_\_\_\_\_ % per annum, within 30 days after the filing Assessment with the County Treasurer,

Section 4. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Jones County on the first day of July 2024, and shall become delinquent from October 1, 2024, and then bear the same interest with the same penalties as ordinary taxes.

Section 5. Succeeding installments shall become due and payable in like manner on the first day of July in each of the years 2025 to 2033, inclusive.

Section 6. All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

The property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

Section 7. The City Clerk is hereby authorized and directed to certify and file the assessment, herein referred to, with the County Treasurer of Jones County.

Section 8. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved this 21<sup>st</sup> day of August, 2023.

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David Goedken, Mayor

Attest:

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Sally Hinrichsen, City Clerk/Treasurer

**City Council Meeting**  
**Prep. Date:** 08/17/2023  
**Preparer:** Russell Farnum



**Agenda Item:** # 10  
**Agenda Date:** 08/21/2023

*Communication Page*

**Agenda Items Description:** Authorize Purchase of Land East of Hwy 151 near the Airport

<b><u>Type of Action Requested:</u></b> Resolution					
<b><u>Attachments &amp; Enclosures:</u></b>  Resolution	<b><u>Fiscal Impact:</u></b> Budget Line Item: <table border="1"><tr><td> </td></tr></table> Budget Summary: <table border="1"><tr><td> </td></tr></table> Expenditure: <table border="1"><tr><td> </td></tr></table> Revenue: <table border="1"><tr><td> </td></tr></table>				

**Synopsis:** The Rowland Trust farm is for sale, and the City was approached by the broker to gauge interest in purchasing part of the farm for the airport.

Doug Herman and I negotiated purchase of the following portions of the property at the following prices:

- About 23 acres north of the creek;
- About 40 acres south of the creek, extending southerly adjacent to the City’s other 10-acre property, and including a 100-foot wide corridor along Highway 151 south to 190<sup>th</sup> Street.

The net acreage price for this property has been negotiated at \$11,766.35, with the total amount estimated to be \$737,750. Council should note the actual purchase price may vary a bit as the City will be paying a per-acre price upon a surveyed property, these acreages are currently estimated.

The City will pay for this property with an inter-fund loan. The FAA will reimburse the City for the Airport-related land at 90% federal reimbursement.

If the City gets the REAP grant for the 100-foot wide strip for the bike path, which will reimburse another \$100,000 of this purchase cost. If we get the REAP grant, the City’s net cost for this land acquisition will be under \$75,000.

**Recommendation:** A motion to approve is recommended.



# The City of Monticello, Iowa

RESOLUTION #2023-\_\_\_\_

## **Approving purchase of land near the Airport and authorizing City Administrator to Close Real Estate Transaction**

**WHEREAS,** The City Council previously authorized the City Administrator to pursue the purchase of the property known as a portion of the Rowland Trust farm in Monticello after discussing the purchase during closed session on 3/20/2023, and

**WHEREAS,** The City Administrator has negotiated the purchase of said property with the property owner and presents the final purchase price on a per-acre basis to the Council for final approval, and

**WHEREAS,** The City Council finds that the terms of the purchase agreement are substantially consistent with the terms agreed to by the City Council during the closed session of 3/20/2023 and finds all other provisions agreeable.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby authorize the City Administrator to accept a deed, expend not more than \$11,766.35 per surveyed acre plus other necessary closing costs, execute appropriate documents and take all other action necessary to close on the property.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of August, 2023.

---

David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer



**City Council Meeting**  
**Prep. Date:** 8/21/2023  
**Preparer:** Jacob Oswald



**Agenda Item:** # 11  
**Agenda Date:** 08/17/2023

*Communication Page*

**Agenda Items Description:** Pickleball Court Lighting

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:**

Pickleball has continued to draw participants year round and for the last couple of years, they have requested lighting to be installed at the outdoor courts.

**Background Information:**

We have received several quotes in previous years, but did not have the money available to complete the project. We are looking at a one pole system, that would operate on a timer. This system would automatically shut off at 10:00pm.

We have received one quote and are waiting on two competitive quotes. We anticipate this project coming in around \$12,000. Currently, there is just over \$7,800 in the pickleball improvement line of our budget. The remaining cost of the project would be made up from entry fees in our upcoming pickleball tournament. Any remaining balance would be made up with the use of general park improvement funds and reimbursed with future pickleball events.

This project will be a tremendous addition to the pickleball courts as it will allow participants the opportunity to play deeper into the fall season.

**Staff Recommendation:**

To approve the project, not to exceed \$12,000. Supported by the Park Board.

City Council Meeting  
Prep. Date: 8/14/2023  
Preparer: Sally Hinrichsen



Agenda Item: # 12  
Agenda Date: 08/21/2023

*Communication Page*

**Agenda Items Description:** An ordinance amending certain provisions of Chapter 106, "Collection of Solid Waste", Section 106.08 Collection Fees of the City of Monticello, Iowa Code of Ordinances.

**Type of Action Requested:** Motion; Resolution; **Ordinance(s)**; Report; Public Hearing; Closed Session

<b>Attachments &amp; Enclosures:</b>
Ordinance

<b>Fiscal Impact:</b>
Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

**Synopsis:** Council adopted Ordinance #766 setting the rates by Ordinance in May 2023.

**Background Information:**

However, when translating the resolution to ordinance, the highlighted wording was inadvertently not included in the Ordinance regarding the Commercial and Industrial zoned rates. Currently, if they do not use a dumpster, they are charged the same rate as the residential. This needs to be added prior to sending out the September bills.

Commercial and Industrial Zoned Properties. Commercial and industrial enterprises shall pay the following minimum monthly rates.

**A. Rates for collections during the month of July, which will appear on the September 1 billing, through and including collections during the month of June, which will appear on the August 1 billing:**

**(1) Rates in effect from September 1, 2022 until the August 1, 2023 billing: \$19.70 per month.**

**(2) Rates in effect from September 1, 2023 until the August 1, 2024 billing: \$20.29 per month.**

**(3) Rates in effect from September 1, 2024 until the August 1, 2025 billing: \$20.90 per month.**

**(4) Rates in effect from September 1, 2025 until the August 1, 2026 billing: \$21.53 per month.**

**B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of July of each successive year.**

**Regardless of the foregoing fees, any commercial or industrial enterprise located within the City limits using a large dump container (dumpster) for solid waste collection and disposal shall pay fees calculated in accordance with the following:**

- C. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing, shall be as set out below for the years indicated:
- (1) 1/1/2023 through 12/31/2023: \$8.23 per yard, per collection
  - (2) 1/1/2024 through 12/31/2024: \$8.48 per yard, per collection
  - (3) 1/1/2025 through 12/31/2025: \$8.73 per yard, per collection
  - (4) 1/1/2026 through 12/31/2026 \$8.99 per yard, per collection
- D. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.

There is no change in the rates that were set by resolution, just setting them by Ordinance per State Code.

**Staff Recommendation:** It is recommended the Council consider waiving the 2<sup>nd</sup> reading and approving the Commercial and Industrial zoned properties rates, so the September bills will have the correct amounts billed.

ORDINANCE NO.

An ordinance amending certain provisions of Chapter 106, "Collection of Solid Waste", of the City of Monticello, Iowa Code of Ordinances

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SECTION MODIFIED. Chapter 106, Section 08, paragraph 4, of the Code of Ordinances of the City of Monticello, is repealed and the following adopted in lieu thereof:

4. Commercial and Industrial Zoned Properties. Commercial and industrial enterprises shall pay the following minimum monthly rates.
  - A. Rates for collections during the month of July, which will appear on the September 1 billing, through and including collections during the month of June, which will appear on the August 1 billing:
    - (1) Rates in effect from September 1, 2022 until the August 1, 2023 billing: \$19.70 per month.
    - (2) Rates in effect from September 1, 2023 until the August 1, 2024 billing: \$20.29 per month.
    - (3) Rates in effect from September 1, 2024 until the August 1, 2025 billing: \$20.90 per month.
    - (4) Rates in effect from September 1, 2025 until the August 1, 2026 billing: \$21.53 per month.
  - B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of July of each successive year.

Regardless of the foregoing fees, any commercial or industrial enterprise located within the City limits using a large dump container (dumpster) for solid waste collection and disposal shall pay fees calculated in accordance with the following:

- C. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing, shall be as set out below for the years indicated:
  - (1) 1/1/2023 through 12/31/2023: \$8.23 per yard, per collection
  - (2) 1/1/2024 through 12/31/2024: \$8.48 per yard, per collection
  - (3) 1/1/2025 through 12/31/2025: \$8.73 per yard, per collection
  - (4) 1/1/2026 through 12/31/2026: \$8.99 per yard, per collection

- D. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall take effect with the September 1, 2023 billing, after its final passage, approval and publication as provided by law. The existing Chapter 106, and the sanitation rates shall remain in effect through the August 1, 2023 billing.

1<sup>st</sup> reading passed by the Council on this \_\_\_\_ day of \_\_\_\_\_, 2023

2<sup>nd</sup> reading passed by the Council on this \_\_\_\_ day of \_\_\_\_\_, 2023

3<sup>rd</sup> reading passed by the Council on this \_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
David Goedken, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk/Treasurer

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 8/16/2023  
Preparer: Sally Hinrichsen



Agenda Item: # 13 - 22  
Agenda Date: 8/21/2023

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Reports / Potential Actions:**

- 13. City Engineer
- 14. Mayor
- 15. Council member Brenda Hanken
  - a. Street Cleaner
  - b. Manhole by Pine Street and Sixth Street intersection
- 16. City Administrator
- 17. Water/Wastewater Superintendent
- 18. Park and Recreation Director
- 19. Library Director
- 20. City Clerk
- 21. Public Works Director
- 22. Police Chief
  - a. 2023 Traffic Safety Checkpoint Project





201 East South Street  
Monticello, IA 52310  
319-465-3526

*From the Office of:*

*Chief of Police*

*Britt D. Smith*

### **2023 Traffic Safety Checkpoint Project**

Dear Mayor and City Council;

In 2019 and again in 2021, I brought to the City Council a request to participate in a traffic safety checkpoint as part of our requirement to participate in a multi-jurisdictional traffic enforcement project through our participation in the Governor's Traffic Safety Project (GTSB) and the special Traffic Enforcement Project (sTEP) grant program. With your approval, the Police Department organized and conducted a traffic safety checkpoint on August 23<sup>rd</sup>, 2019 that was conducted on Highway 38 and 11<sup>th</sup> Street. This check point began at 6pm and went until 8pm utilizing the assistance of the Iowa State Patrol, Iowa Commercial Vehicle Enforcement, Jones County Sheriff's Office and the Anamosa Police Department. Our teams inspected a total of 60 vehicles; issued 4 citations for Driving While Suspended, Open Container, various traffic violations, and various equipment violations. Officers additionally issued 25 warnings for various registration violations, equipment violations, and failure to provide proof of insurance. Two vehicle searches were also conducted.

With the pandemic occurring during 2020, we held off from participating in another traffic safety checkpoint. But again on June 4<sup>th</sup>, 2021, we conducted another traffic safety checkpoint from 8pm to 10pm along the 1400 block of South Main Street utilizing the assistance from the Iowa State Patrol, Iowa Commercial Vehicle Enforcement, and the Jones County Sheriff's Office, Iowa Department of Natural Resources, Jones County Conservation and the Anamosa Police Department. Our teams again inspected nearly 60 vehicle where 13 warnings were issued for various equipment and documentation violations.

This year, we are again seeking the Council's support for conducting another traffic safety checkpoint to meet our GTSB and sTEP multi-jurisdictional traffic enforcement project. This years project is scheduled for the week of August 28<sup>th</sup>, 2023.

To serve as a refresher, a checkpoint, is where anyone traveling past the designated point can be subject to being stopped without committing a traffic offense. The vehicles are arbitrarily waved over by law enforcement at a predetermined ratio and an officer conducts a vehicle safety inspection, again checking the driver's license, registration, insurance and a brief equipment inspection for lighting, tires and other required equipment. Officers are also keen to identify intoxicated drivers or those transporting narcotics. The entire process for a motorist without any complications from various violations takes less than 5 minutes to conduct. It is also predetermined which violations will generate a warning or citation taking the ambiguity or the presence of favoritism out of the hands of the individual officers.

201 East South Street  
Monticello, IA 52310  
319-465-3526

It is important to know that checkpoints are **legal** and are governed by the Iowa Code which provides for certain requirements to be followed. Many of you may have seen or been inspected during checkpoints that are commonly implemented in other jurisdictions. Ours would of course be a smaller scale event. Checkpoints do require things like an advanced warning to drivers that a checkpoint is ahead, and an alternative route must be provided should they choose to avoid the checkpoint. We will also have advanced media announcements on our social media platform so that motorists are aware of the activity.

Again, the intent of this information is to provide you an opportunity to voice your concerns or show support for the potential of a project like this in our jurisdiction. While checkpoints don't always generate a negative or controversial image it is important to obtain the support and understanding from our key community stakeholder's before implementing anything like this. With your support we plan to continue to gain other critical stakeholder support and begin an operations plan.

If you have any questions or comments, I encourage you to reach out to me.

Sincerely,

A handwritten signature in black ink, appearing to read "Britt", with a long, sweeping horizontal stroke extending to the right.

Britt