

# City of Monticello, Iowa

www.ci.monticello.ia.us

Posted on August 31, 2023 at 5:00 p.m.

Monticello City Council Meeting September 5, 2023 at 6:00 p.m.  
Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Dave Goedken	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Wayne Peach	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Brenda Hanken	<b>Police Chief:</b>	Britt Smith
<b>Ward #1:</b>	Scott Brighton	<b>Library Director:</b>	Faith Brehm
<b>Ward #2:</b>	Candy Langerman	<b>Public Works Dir.:</b>	Nick Kahler
<b>Ward #3:</b>	Chris Lux	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>Ward #4:</b>	Tom Yeoman	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>City Engineer:</b>	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Mtg. Minutes	August 21, 2023
<b>Approval</b> of Payroll	August 24, 2023
<b>Approval</b> of Bill List	
<b>Approval</b> of Twin Rivers Pheasant Forever #46 alcohol license	
<b>Approval</b> of Monticello Chamber of Commerce outdoor alcohol license	

## Resolutions:

1. **Resolution** Approving and Levying an Assessment for 402 South Linden Street for Sidewalk Repairs
2. **Resolution** Approving Plat of Survey to Parcel 2023-20 for Property at 21993 Business Highway 151

3. **Resolution** To approve the hiring a Monticello Ambulance Full-Time Paramedic and a Monticello Ambulance Part-Time Paramedic and setting wage
4. **Resolution** On the Job Training/Seasonal PT employee Public Works/Parks and Rec
5. **Resolution** Approving Theisens Site Plan

**Motions:**

6. **Motion** to schedule Trick or Treat Night and hours for Tuesday October 31, 2023 from 6:00 to 8:00 P.M.
7. **Discussion and possible motion** on concrete repair policy for work done in the right-of-way
8. **Discussion and possible motion** on changing date or time of the September 18<sup>th</sup> Council meeting, as Homecoming Parade is downtown and all the other festivities that follow at the football field.

**Reports / Potential Actions:**

9. City Engineer
10. Mayor
11. City Administrator
12. Police Chief
13. Water/Wastewater Superintendent
14. Park and Recreation Director
15. Library Director
16. City Clerk
17. Public Works Director

**Executive Session (Closed):**

18. To discuss a real estate transaction pursuant to Iowa Code Section 21.5(1)(j)

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: September 5, 2023 Council Meeting

Time: Sep 5, 2023 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84806098379>

Meeting ID: 848 0609 8379

---

One tap mobile

+13052241968,,84806098379# US

+13092053325,,84806098379# US

---

Dial by your location

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 646 558 8656 US (New York)

• +1 646 931 3860 US

• +1 301 715 8592 US (Washington DC)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 669 900 9128 US (San Jose)

Meeting ID: 848 0609 8379

Find your local number: <https://us02web.zoom.us/j/84806098379>

Regular Council Meeting  
August 21, 2023 – 6:00 P.M.  
Community Media Center

Mayor David Goedken called the meeting to order. Council present were: Candy Langerman, Wayne Peach, Scott Brighton, Tom Yeoman and Brenda Hanken. Council member Chris Lux joined meeting electronically. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water /Wastewater Superintendent Jim Tjaden, Library Director Faith Brehm, Park and Rec Director Jacob Oswald, Police Chief Britt Smith, Public Works Director Nick Kahler and City Engineer Patrick Schwickerath. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Yeoman moved to approve the agenda. Peach seconded, roll call was unanimous.

Bud Coyle, 515 N. Sycamore St, inquired why his City share of tax bill increased \$244 and where that was being spent. Goedken stated property valuation increases and tax rates would affect the taxes. Brighton stated the tax rates are comparable to communities in the area. Coyle suggested looking for a cheaper way to water the flowers and trees.

Hanken questioned a few vendor payments, and staff explained the purchases. Langerman moved to approve the consent agenda, Hanken seconded, roll call was unanimous.

Mayor Goedken opened the public hearing on the proposed Plan for the 2023 Monticello Multiresidential Urban Revitalization Area. Staff received no written comments. Hanken questioned the ten-year payback schedule. Farnum reported State laws limits what TIF can be used for on a residential project and the declining residential property valuations were considered when setting the payback schedule. Peach questioned if they would be able to get insurance on the building, as they are in the flood plain. Farnum stated City is ensuring that they are following the flood plain regulations. Farnum ask City Engineer Schwickerath to confirm the top level is where it should be, along with their engineer. Mayor closed the public hearing on the proposed Plan for the 2023 Monticello Multiresidential Urban Revitalization Area

Langerman moved to approve Resolution #2023-114 Adopting the Proposed Plan for the 2023 Monticello Multiresidential Urban Revitalization Area, Peach seconded. Roll call was unanimous.

Langerman introduced and moved Ordinance #769 Designating an Area of Monticello, Iowa, as the 2023 Monticello Multiresidential Urban Revitalization Area, first reading in title only. Yeoman seconded, roll call unanimous. Langerman moved that the statutory rule requiring said ordinance to be considered and voted on for passage at two City Council meetings prior to the meeting at which it is to be finally passed be suspended and that said ordinance be regarded as having been considered and voted on for passage at two prior Council meetings. Brighton seconded, roll call unanimous. Yeoman moved Ordinance #769 Designating an Area of Monticello, Iowa, as the 2023 Monticello

Regular Council Meeting  
August 21, 2023

Multiresidential Urban Revitalization Area, third and final reading in title only. Peach seconded, roll call unanimous.

Langerman moved to approve Resolution #2023-115 Approving FY 2022-2023 Annual Financial Report. Brighton seconded, roll call unanimous.

Yeoman moved to approve Resolution #2023-116 Approving Pay Request #4 related to the Monticello Airport Taxiway Connector project, to Boomerang in the amount of \$171,586.15, Peach seconded, roll call unanimous.

Kahler advised they worked with Hennick in the past and they did good work. Hennick Tree Service would like to do the removal in the late Fall and all the brush would be hauled off to his own personal site, not going to the City yard waste site, for a bid of \$33,000.00. Hanken moved to approve Resolution #2023-117 Accepting bid for Ash Tree Removal and awarding bid, Langerman seconded, roll call unanimous.

Hanken moved to approve Resolution #2023-118 To approve the hiring of a Monticello Full-Time Non-Certified Police Officer and setting wage, Langerman seconded, roll call unanimous.

Hanken moved to approve Resolution #2023-119 Approving the purchase of Traffic Control devices and equipment from General Traffic Controls, Inc, seconded by Brighton, roll call unanimous. This will repair the traffic signal at intersection of Oak and Main streets.

Brighton moved to approve Resolution #2023-120 Approving and Levying an Assessment for 656 North Cedar Street for Service Line Repairs, at the interest rate of 4%, seconded by Langerman, roll call unanimous.

Farnum advised he has been working with the broker for Fraser Trust Farm to purchase property for future airport expansion. City will purchase 36 acres and 100' corridor for trial expansion for \$11,76.35 per acre. City will receive 90% federal reimbursement for the 36 acres and applied for a REAP grant for \$80,000 for the trial portion. The 36 acres will be purchased with airport funds and no taxpayer dollars will be used. Langerman moved to approve Resolution #2023-121 Approving purchase of land near the Airport and authorizing City Administrator to Close Real Estate Transaction, seconded by Peach, roll call unanimous.

Oswald reported there was \$8,000 budgeted for lights for the Pickleball Court. He is still getting quotes and the project will not exceed \$12,000, including Alliant and installation. Lights will be placed on the West side facing East. Hanken moved to authorize the installation of lights at the Pickleball Court, with a not to exceed amount of \$12,000, seconded by Brighton, roll call unanimous.

Langerman introduced and moved Ordinance #770 amending provisions pertaining to Chapter 106 "Collection of Solid Waste", Section 106.08 Collection Fees, first reading in title only. Hanken seconded, roll call unanimous. Langerman moved that the statutory

Regular Council Meeting  
August 21, 2023

rule requiring said ordinance to be considered and voted on for passage at two City Council meetings prior to the meeting at which it is to be finally passed be suspended and that said ordinance be regarded as having been considered and voted on for passage at two prior Council meetings. Peach seconded, roll call unanimous. Langerman moved Ordinance #770 amending provisions pertaining to Chapter 106 "Collection of Solid Waste", Section 106.08 Collection Fees, third and final reading in title only. Peach seconded, roll call unanimous.

Goedken advised the cable installation is frustrating a lot of people. Peach questioned if they were bonded. Farnum stated the City does not require them to be bonded, however Cascade Communications or Comelec, depending who they are working for, probably do. Farnum encouraged residents to reach out to Cascade Communications or Comelec directly, if they have any issues. Goedken also reported issues with people building on the utility easements. Kahler advised they are drilling a lot of holes in the streets and he is looking for a policy on how they are to repair the streets.

Hanken stated she heard the street sweeper was broke down. Kahler advised it was not broken down and staff has been busy taking down trees and painting streets, among other things and don't have staff to run it. Kahler stated in spring it gets used more than in the summer.

Hanken stated she received a call about manholes that needed to be filled in. They were told they would be fixed some time ago and aren't yet. Tjaden stated Pirc Tobin is coming to town on Friday and start Monday working the following projects: Cherry Street sewer main, manhole by 6<sup>th</sup> Street and Pine Street, and 7<sup>th</sup> Street and Chestnut Street valve that is leaking. Hanken asked them to look at the manholes on Brook and Pine also.

Farnum reported meeting with City Engineer Nick Eisenbacher, along with Tjaden and the other water/sewer staff. They are planning to bid the project this Fall.

Farnum stated the AWOS for the airport is ordered with installation to begin around Thanksgiving, after FAA approves.

Farnum stated with Labor Day being on September 4<sup>th</sup> the Council meeting will be moved to Tuesday September 5<sup>th</sup>. September and October both have 5 Mondays, if Council wants a work session.

Peach advised people are questioning why City raised water and sewer rates and believe City has a grant to pay for the sewer project. City received a USDA loan for \$16 million. Farnum advised these funds are being set aside to pay down the loan or additional costs for the sewer plant project.

Oswald advised the Aquatic Center is on their weekend only schedule and will be open through Labor Day.

Regular Council Meeting  
August 21, 2023

Oswald stated he ordered 30 more trees for Fall planting in the ROW or open spaces within the City.

Oswald reported that Intern Grahm Schneider set up the Friends of the Park Foundation.

Brehm updated Council on upcoming activities including a Daddy-Daughter hair day this Saturday, HACAP Mobile Food Pantry at Berndes Center and Fall story time starting in September.

Kahler advised he is working with LL Pelling on sealcoating and getting a quote for crack sealing from Kluesner Construction. They continue to take down Ash trees, as time allows.

When asked about Jacobs Park roadway, Kahler advised it is not on the list and that it would need to be completely reconstructed.

Smith stated there was an issue with the audio driver and he is currently using the backup audio driver, which has a lower audio quality. Smith stated he emailed Council his July police report.

Smith advised he would be conducting another Traffic Safety Checkpoint Project to meet the GTSB and STEP multi-jurisdictional traffic enforcement project. This year's project is scheduled for the week of August 28<sup>th</sup>, 2023.

Peach moved to adjourn the meeting at 7:00 P.M. followed by a work session on upcoming Capital Projects, including the Sixth Street Ditch, South Water Tower, Chestnut Street and East First Street projects and a work session on snow removal options.

No action was taken on the work sessions and they ended at 8:33 P.M.

---

David Goedken, Mayor

---

Sally Hinrichsen, City Clerk/Treasurer

# PAYROLL - AUGUST 24, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>August 7 - 20, 2023</b>				
Mason Hanson	\$ 1,293.60	\$ -	0.00	0.00	\$ 965.74
Jayna Koffron	851.20	-	0.00	0.00	694.64
Lori Lynch	2,734.27	375.87	0.00	0.00	1,852.20
Coletta Matson	3,102.00	990.00	0.00	0.00	1,984.59
Chloe Mogensen	264.00	-	0.00	0.00	227.41
Kaleb Payne	2,698.75	666.75	0.00	0.00	2,021.14
Curtis Wyman	1,872.00	-	23.25	142.00	1,289.30
<b>TOTAL AMBULANCE</b>	<b>\$ 12,815.82</b>	<b>\$ 2,032.62</b>	<b>23.25</b>	<b>142.00</b>	<b>\$ 9,035.02</b>
<b>CEMETERY</b>	<b>August 7 - 20, 2023</b>				
Sawyer Brokaw	\$ 480.00	\$ -	0.00	0.00	\$ 443.28
Dan McDonald	1,967.20	-	0.00	0.00	1,444.70
Anthony Williams	690.00	-	0.00	0.00	616.10
<b>TOTAL CEMETERY</b>	<b>\$ 3,137.20</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,504.08</b>
<b>CITY HALL</b>	<b>August 7 - 20, 2023</b>				
Cheryl Clark	\$ 2,101.81	\$ 9.81	0.00	12.00	\$ 1,446.82
Russ Farnum	3,961.54	-	0.00	0.00	2,607.33
Sally Hinrichsen	3,044.31	-	0.00	0.00	1,845.79
Nanci Tuel	1,840.80	-	0.00	0.00	1,308.39
<b>TOTAL CITY HALL</b>	<b>\$ 10,948.46</b>	<b>\$ 9.81</b>	<b>0.00</b>	<b>12.00</b>	<b>\$ 7,208.33</b>
<b>COUNCIL / MAYOR</b>	<b>August 7 - 20, 2023</b>				
Scott Brighton	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Dave Goedken	500.00	-	0.00	0.00	461.30
Brenda Hanken	300.00	-	0.00	0.00	277.05
Candy Langerman	300.00	-	0.00	0.00	277.05
Chris Lux	300.00	-	0.00	0.00	276.78
Wayne Peach	300.00	-	0.00	0.00	237.05
Tom Yeoman	300.00	-	0.00	0.00	277.05
<b>TOTAL COUNCIL / MAYOR</b>	<b>\$ 2,300.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,083.06</b>
<b>LIBRARY</b>	<b>August 7 - 20, 2023</b>				
Faith Brehm	\$ 1,680.00	\$ -	0.00	0.00	\$ 1,278.80
Sydney Freeze	200.00	-	0.00	0.00	184.70
Molli Hunter	1,243.20	-	0.00	0.00	980.61
Penny Schmit	1,476.00	-	0.00	0.00	894.07
<b>TOTAL LIBRARY</b>	<b>\$ 4,599.20</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,338.18</b>
<b>MBC</b>	<b>August 7 - 20, 2023</b>				
Keegan Arduser	\$ 1,523.08	\$ -	0.00	0.00	\$ 1,169.54
Riley Manternach	600.00	-	0.00	0.00	544.41
Jacob Oswald	2,413.27	-	0.00	0.00	1,820.93
Peyton Schilling	941.25	-	0.00	0.00	869.24
Grahm Schneiter	500.00	-	0.00	0.00	461.75
<b>TOTAL MBC</b>	<b>\$ 5,977.60</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 4,865.87</b>
<b>POLICE</b>	<b>August 7 - 20, 2023</b>				
Peter Fleming	\$ 2,814.00	\$ -	0.00	27.00	\$ 1,935.96



# PAYROLL - AUGUST 24, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Dawn Graver	2,783.20	-	0.00	0.00	2,020.07
Erik Honda	2,838.36	-	0.00	6.00	2,119.02
Jordan Koos	2,859.36	-	0.00	23.25	1,932.71
Britt Smith	3,393.62	-	0.00	0.00	2,474.19
Madonna Staner	1,679.20	-	0.00	0.00	1,291.09
Brian Tate	3,090.36	-	0.00	0.00	2,221.45
<b>TOTAL POLICE</b>	<b>\$ 19,458.10</b>	<b>\$ -</b>	<b>0.00</b>	<b>56.25</b>	<b>\$ 13,994.49</b>
<b>ROAD USE</b>	<b>August 7 - 20, 2023</b>				
Zeb Bowser	\$ 1,927.21	\$ -	0.00	1.75	\$ 1,462.43
Jacob Gravel	1,945.27	18.07	0.00	0.00	1,425.93
Nick Kahler	2,457.46	-	0.00	0.00	1,742.10
Jasper Scott	1,999.47	72.27	0.00	0.00	1,506.37
<b>TOTAL ROAD USE</b>	<b>\$ 8,329.41</b>	<b>\$ 90.34</b>	<b>0.00</b>	<b>1.75</b>	<b>\$ 6,136.83</b>
<b>SEWER</b>	<b>August 5 - 18, 2023</b>				
Jim Tjaden	\$ 2,791.54	\$ -	0.00	0.00	\$ 2,036.17
<b>TOTAL SEWER</b>	<b>\$ 2,791.54</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,036.17</b>
<b>SWIMMING POOL</b>	<b>August 4 - 17, 2023</b>				
Harrison Ahlrichs	\$ 54.00	\$ -	0.00	0.00	\$ 49.87
Lydia Ahlrichs	666.00	-	0.00	0.00	597.39
Kyle Arduser	125.00	-	0.00	0.00	115.44
Rylan Bertling	117.50	-	0.00	0.00	108.51
Allisen Capron	62.50	-	0.00	0.00	57.71
Marlee Chapman	195.00	-	0.00	0.00	180.08
Malcolm Clark	35.00	-	0.00	0.00	32.32
Gabriella Donovan	227.50	-	0.00	# 0.00	210.09
Jill Flynn	1,356.00	-	0.00	0.00	1,245.19
Stella Flynn	306.00	-	0.00	0.00	282.59
Grant Gassman	261.00	-	0.00	0.00	241.04
Taylor Gassman	189.00	-	0.00	0.00	174.54
Ella Glawatz	612.00	-	0.00	0.00	557.26
Anicka Kahler	77.50	-	0.00	0.00	71.57
Lacie Koppes	171.00	-	0.00	0.00	157.92
Karle Kramer	686.25	-	0.00	0.00	618.39
Carter Kuehler	47.50	-	0.00	0.00	43.86
Carlos Lagunes-Torres	102.50	-	0.00	0.00	94.65
Megan Mahoney	21.00	-	0.00	0.00	19.40
Jacob Miller	557.25	-	0.00	0.00	512.16
Adalyn Monk	422.50	-	0.00	0.00	390.17
Cole Nietert	246.00	-	0.00	0.00	227.18
Dylan Ponder	186.00	-	0.00	0.00	171.77
Ethan Ponder	114.00	-	0.00	0.00	105.28
Gage Rickels	150.00	-	0.00	0.00	138.52
Samantha Ruchti	99.00	-	0.00	0.00	91.42
Lake Schnoor	205.00	-	0.00	0.00	189.32
Mace Schnoor	285.00	-	0.00	0.00	263.20
Emma Schwendinger	863.75	-	0.00	0.00	764.57
Kayla Shady	60.00	-	0.00	0.00	55.41

## PAYROLL - AUGUST 24, 2023

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Kendall Siebels	675.00	-	0.00	0.00	609.13
River Smith	144.00	-	0.00	0.00	132.98
Jessica Stadtmueller	315.00	-	0.00	0.00	290.90
Hayden Tomkins	138.00	-	0.00	0.00	127.44
Brock Westphal	348.00	-	0.00	0.00	321.37
Carter Willms	77.50	-	0.00	0.00	71.57
Abigail Wright	384.00	-	0.00	0.00	354.62
<b>TOTAL SWIMMING POOL</b>	<b>\$ 10,582.25</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 9,674.83</b>
<b>WATER</b>	<b>August 5 - 18, 2023</b>				
Scott Hagen	\$ 1,987.20	\$ -	3.00	3.00	\$ 1,563.63
Josh Willms	1,987.20	-	3.00	3.00	1,465.12
<b>TOTAL WATER</b>	<b>\$ 3,974.40</b>	<b>\$ -</b>	<b>6.00</b>	<b>6.00</b>	<b>\$ 3,028.75</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 84,913.98</b>	<b>\$ 2,132.77</b>	<b>29.25</b>	<b>218.00</b>	<b>\$ 63,905.61</b>

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
ALL TRAFFIC SOLUTIONS INC	PD EQUIP REPAIR/MAINT	30.00			
ANTHONY TATMAN	PD MMPI-2 EVALUATION	120.00			
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	1,227.20			
			-----		
	110 POLICE DEPARTMENT TOTAL		1,377.20		
AQUATIC CENTER					
CARRICO AQUATIC RESOURCES INC	POOL CHEMICALS	1,038.00			
FAREWAY STORES #840-1	POOL CONCESSIONS	62.74			
JILL FLYNN	POOL PRIVATE LESSONS	412.50			
SULLIVAN FLYNN	POOL PRIVATE LESSONS	281.25			
TAYLOR E GASSMAN	POOL LIFEGUARD RECERTIFICATION	100.00			
ELLA J GLAWATZ	POOL PRIVATE LESSONS	281.25			
LACIE R KOPPE	POOL LIFEGUARD CERTIFICATION	615.60			
KARLE J KRAMER	POOL PRIVATE LESSONS	768.75			
LAKE M SCHNOOR	POOL PRIVATE LESSONS	731.25			
MACE SCHNOOR	POOL LIFEGUARD CERTIFICATION	239.95			
EMMA J SCHWENDINGER	POOL PRIVATE LESSONS	825.00			
			-----		
	440 AQUATIC CENTER TOTAL		5,356.29		
CEMETERY					
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	371.02			
			-----		
	450 CEMETERY TOTAL		371.02		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	332.50			
			-----		
	620 CLERK/CITY ADMIN TOTAL		332.50		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	1,452.00			
			-----		
	641 ATTORNEY TOTAL		1,452.00		
CITY HALL/GENERAL BLDGS					
FP MAILING SOLUTIONS	CH CONTRACTS	98.85			
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES	10.98			
			-----		
	650 CITY HALL/GENERAL BLDGS TOTAL		109.83		
			-----		
	001 GENERAL TOTAL		8,998.84		
MONTICELLO BERNDES CENTER					
PARKS					
KATHERINE ALLISON	MBC DAMAGE DEPOSIT REFUND	200.00			
JESSIE AVALOS	MBC DAMAGE DEPOSIT REFUND	200.00			
MOLLI JENN HUNTER	JANITORIAL SERVICES	472.50			
KROMMINGA MOTORS INC	MBC EQUIP REPAIR/MAINT	12.32			
LAPORTE MOTOR SUPPLY	MBC VEHICLE REPAIR/MAINT	447.81			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	268.26			
WELLS FARGO VENDOR FINANCIAL	2020 TOOLCAT PAYMENT	1,048.95			
	430 PARKS TOTAL	-----	2,649.84		
	005 MONTICELLO BERNDEN CENTER TOTAL	-----	2,649.84		
MONTICELLO TREES FOREVER					
PUBLIC WORKS					
ALL AMERICAN LAWN & LANDSCAPE	TREES	5,950.00			
	299 PUBLIC WORKS TOTAL	-----	5,950.00		
	014 MONTICELLO TREES FOREVER TOTAL	-----	5,950.00		
FIRE					
FIRE SERVICE TRAINING BUREAU	FIRE TRAINING - RUSS	50.00			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	405.97			
MUNICIPAL EMERGENCY SERVICES	FIRE SUPPLIES	1,048.21			
	150 FIRE TOTAL	-----	1,504.18		
	015 FIRE TOTAL	-----	1,504.18		
AMBULANCE					
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	148.40			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	1,559.89			
	160 AMBULANCE TOTAL	-----	1,708.29		
	016 AMBULANCE TOTAL	-----	1,708.29		
LIBRARY					
BAKER & TAYLOR BOOKS	LIB BOOKS	95.19			
BIBLIONIX	LIB DATA PROCESSING	2,310.00			
MOLLI JENN HUNTER	JANITORIAL SERVICES	280.00			
JOHN DEERE FINANCIAL	LIB OFFICE SUPPLIES	16.98			
KOCH BROTHERS, INC.	LIB OFFICE SUPPLIES	168.98			
MICRO MARKETING LLC	LIB AUDIO RECORDINGS	89.59			
OHWARD BANK & TRUST	LIB PETTY CASH - POSTAGE	79.94			
	410 LIBRARY TOTAL	-----	3,040.68		
	041 LIBRARY TOTAL	-----	3,040.68		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AIRPORT					
AIRPORT					
MONTICELLO AVIATION INC	AIRPORT MANAGER	2,333.33			
MONTICELLO COMM SCHOOL DISTRICT	AIRPORT FUEL	307.33			
			-----		
	280 AIRPORT TOTAL		2,640.66		
			-----		
	046 AIRPORT TOTAL		2,640.66		
ROAD USE					
STREETS					
ZEBULYN BOWSER	RU BOOTS	179.00			
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	887.20			
DAKOTA SUPPLY GROUP INC	RU EQUIP REPAIR/MAINT	3,644.00			
W.W. GRAINGER, INC	RU STREET MAINTENANCE SUPPLIES	171.39			
JOHN DEERE FINANCIAL	RU BLDG REPAIR/MAINT	69.89			
LINDA KAHLER	RU CLOTHING - GRAVEL	74.93			
KIMBALL MIDWEST	RU SUPPLIES	185.10			
KROMMINGA MOTORS INC	RU EXCAVATOR RENTAL	324.61			
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	51.38			
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL	1,375.90			
MONTICELLO FIRE DEPT	RU TRUCK RADIOS	300.00			
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	2,295.00			
RADIO COMMUNICATIONS CO INC	RU RADIO SUPPLIES	155.50			
TRUCK COUNTRY OF IOWA, INC.	RU EQUIP REPAIR/MAINT	250.03			
			-----		
	210 STREETS TOTAL		9,963.93		
			-----		
	110 ROAD USE TOTAL		9,963.93		
TIF PROJECT					
STREETS					
SNYDER & ASSOCIATES, INC	NORTH CHESTNUT STREET PROJECT	13,179.00			
			-----		
	210 STREETS TOTAL		13,179.00		
			-----		
	325 TIF PROJECT TOTAL		13,179.00		
CAPITAL IMPROVEMENT					
CAPITAL PROJECTS					
HDR ENGINEERING INC	CAP IMP 2021 TAXIWAY/APRON	526.41			
			-----		
	750 CAPITAL PROJECTS TOTAL		526.41		
			-----		
	332 CAPITAL IMPROVEMENT TOTAL		526.41		
TRUST/IOWA MARY BAKER					
LIBRARY					
CENTER POINT PUBLISHING	LIB BAKER BOOKS	135.87			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	410 LIBRARY TOTAL		135.87		
	503 TRUST/IOMA MARY BAKER TOTAL		135.87		
WATER					
WATER					
BEHREND'S CRUSHED STONE	WATER SYSTEM	799.74			
J&R SUPPLY INC	WATER SYSTEM	7,713.00			
JOHN DEERE FINANCIAL	WATER SUPPLIES	213.17			
LINDA KAHLER	WATER CLOTHING - GRAVEL	37.46			
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL	301.36			
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE	103.33			
	810 WATER TOTAL		9,168.06		
	600 WATER TOTAL		9,168.06		
CUSTOMER DEPOSITS					
WATER					
CB HOMES LLC	WATER DEPOSIT REFUND	20.53			
CITY OF MONTICELLO	WILLMS/JARED & BOBBY	952.42			
JAMES LEOPOLD	WATER DEPOSIT REFUND	35.12			
CARL VASEY	WATER DEPOSIT REFUND	41.93			
	810 WATER TOTAL		1,050.00		
	602 CUSTOMER DEPOSITS TOTAL		1,050.00		
SEWER					
SEWER					
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	19.44			
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	301.39			
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE	103.33			
	815 SEWER TOTAL		424.16		
	610 SEWER TOTAL		424.16		
SANITATION					
SANITATION					
LINDA KAHLER	SANITATION CLOTHING - GRAVEL	37.46			
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL	86.39			
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE	103.34			
REPUBLIC SERVICES	RESIDENTIAL GARBAGE	24,868.78			
	840 SANITATION TOTAL		25,095.97		

**CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	670 SANITATION TOTAL		25,095.97		
YARD WASTE SITE SANITATION ALLIANT ENERGY-IES	22411 BUSINESS HWY 151		35.79		
	840 SANITATION TOTAL		35.79		
	675 YARD WASTE SITE TOTAL		35.79		
STORM WATER STORM WATER FUND ALL AMERICAN LAWN & LANDSCAPE	STORMWATER MAINTENANCE		1,660.00		
	865 STORM WATER FUND TOTAL		1,660.00		
	740 STORM WATER TOTAL		1,660.00		
	Accounts Payable Total		87,731.68		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	8,998.84
005 MONTICELLO BERND'S CENTER	2,649.84
014 MONTICELLO TREES FOREVER	5,950.00
015 FIRE	1,504.18
016 AMBULANCE	1,708.29
041 LIBRARY	3,040.68
046 AIRPORT	2,640.66
110 ROAD USE	9,963.93
325 TIF PROJECT	13,179.00
332 CAPITAL IMPROVEMENT	526.41
503 TRUST/IOMA MARY BAKER	135.87
600 WATER	9,168.06
602 CUSTOMER DEPOSITS	1,050.00
610 SEWER	424.16
670 SANITATION	25,095.97
675 YARD WASTE SITE	35.79
740 STORM WATER	1,660.00
<hr/>	
TOTAL FUNDS	87,731.68



City Council Meeting  
Prep. Date 8/21/2023  
Preparer: Sally Hinrichsen



Agenda Item: # 1  
Agenda Date: 10/05/2023

*Communication Page*

**Agenda Items Description:** Resolution approving and Levying an Assessment for 402 South Linden Street for Sidewalk Repairs

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Proposed Resolution

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

**Synopsis:** Resolution will approve placing an assessment on 402 South Linden Street for sidewalk repairs made by Steve Monk Construction that was hired by the city.

**Background Information:**

On August 10, 2022, City of Monticello sent letter to owner of 402 South Linden Street advising them that their sidewalk was inspected and was in need of repairs. Sidewalk was checked on October 11, 2022 and May 18, 2023 and not repairs were made. A second notice was sent to the property owner on May 18, 2023.

City staff hired a contractor to repair the sidewalk at 402 South Linden Street, which was completed on July 11, 2023 in the amount of \$1,645.60.

Iowa Code allows if any amount to be assessed (lien) against a property exceeds \$500.00, a city may permit the assessment to be paid in up to ten (10) annual installments, in the same manner and with the same interest rates provided for assessments against benefitted property in Iowa Code 384.

I talked with Jones County Treasurer, Amy Picray regarding this and the resolution required. Council will need to determine the interest rate to be set for this assessment. The interest rate could be zero up to 9%, which is the maximum amount allowed under Iowa Code 74A.4.

Council approved an interest rate of 2.5% for the Special Assessments on North Sycamore Street Project. On August 21, 2023, Council approved an interest rate of 4% for the Special Assessments Water Shut off repair.

**Staff Recommendation:** It is recommended Council approves the proposed resolution levying the assessment and determine the rate for interest

# The City of Monticello, Iowa

## RESOLUTION #

### Approving and Levying an Assessment for 402 South Linden Street for Sidewalk Repairs

**WHEREAS**, the City, in compliance with Chapter 364 of the Code of Iowa, hired Steve Monk Construction LTD to remove and replace concrete sidewalk for the property located at 402 South Linden Street after due, sufficient and legal notice, and has incurred expense associated therewith that has not, after demand, been satisfied by property owners, and

**WHEREAS**, the repair costs are reasonable and proper, and same reimburse the City for actual expenditures of the City associated with the Sidewalk repairs, and

**WHEREAS**, notice of the City's intent to impose a lien on the account holder's property, was mailed to the Owners as identified below more than thirty days ago, and said account remains past due and unsatisfied.

**NOW, THEREFORE**, It Is Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The assessment upon 402 South Linden Street in the following amounts are hereby confirmed and levied:

Name & Address of	Notice mailed to	Amount Due
<b>Delinquent Bill:</b>	<b>Property Owner:</b>	
Dustin Nadeau 402 S Linden Street Monticello, IA 52310	Dustin Nadeau 430 Zang Street, Apt 207 Lakewood, CO 80228	\$1,196.68 <u>10.00</u> (Filing Fee) \$1,206.68
<b>TOTAL DUE</b>		<b><u>\$1,206.68</u></b>

Section 2. The assessment, which exceeds Five Hundred Dollars (\$500.00), is hereby to be divided into 10 equal installments, as near as may be.

Section 3. All unpaid installments shall bear interest at the rate of \_\_\_\_\_% per annum, within 30 days after the filing Assessment with the County Treasurer,

Section 4. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Jones County on the first day of July 2024, and shall become delinquent from October 1, 2024, and then bear the same interest with the same penalties as ordinary taxes.

Section 5. Succeeding installments shall become due and payable in like manner on the first day of July in each of the years 2025 to 2033, inclusive.

Section 6. All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

The property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

Section 7. The City Clerk is hereby authorized and directed to certify and file the assessment, herein referred to, with the County Treasurer of Jones County.

Section 8. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved this 5<sup>th</sup> day of September, 2023.

---

David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer

**City Council Meeting**  
**Prep. Date:** 08/30/2023  
**Preparer:** Russell Farnum



**Agenda Item:** # 2  
**Agenda Date:** 09/05/2023

*Communication Page*

**Agenda Items Description:** Bader Plat combining parcels (2023-20)

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
  
**Resolution and Plat**

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** At the January 24, 2023 meeting the P&Z approved a subdivision plat of Parcel 2023-08, allowing Bader to buy some additional land from the neighboring property owner, Burlage. This was subsequently approved by Council. The sale has been completed, and Bader was required to combine his 2 properties into a single parcel. This plat accomplishes that requirement.

The Planning and Zoning Board reviewed this plat at their regular meeting of August 22, and recommended approval.

**Recommendation:** A motion to approve the Resolution is recommended.

# The City of Monticello, Iowa

## RESOLUTION #

### **Approving Plat of Survey to Parcel 2023-20 for Property at 21993 Business Highway 151**

**WHEREAS**, The Plat of Survey to Parcel 2023-20 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS**, The Plat of Survey to Parcel 2023-20 was created to combine Tim Bader's two parcels located at 21993 Business Highway 151 and a parcel off property recently parceled to Tim Bader (Parcel 2023-08) from Martin & Stacey Burlage into one single parcel, and

**WHEREAS**, The City Planning and Zoning Board has reviewed the Plat of Survey to Parcel 2023-20 and recommends that it be approved, and

**WHEREAS**, The City Council finds that the Plat of Survey to Parcel 2023-20 should be approved, and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2023-20.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 5<sup>th</sup> day of September, 2023.

---

David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer

LOCATION: COMPRISED OF PARCELS 2008-58 AND 2023-08 IN THE E1/2 SW 1/4 OF SECTION 14, AND PART OF THE NE1/4 NW1/4 OF SECTION 23, ALL IN T86N, R3W

REQUESTOR: TIM G. BADER

PROPRIETOR: TIM G. BADER

SURVEYOR: BILL BURGER

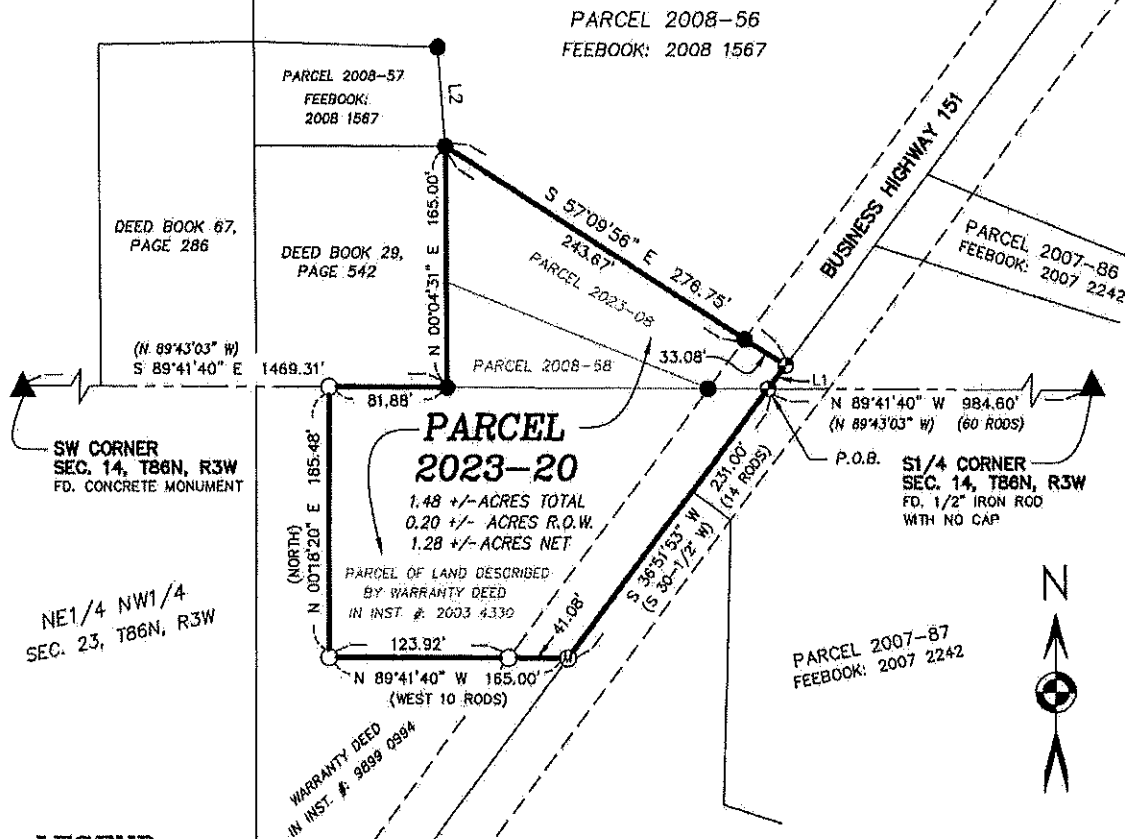
SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR

BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 (563) 855-2028

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

**PLAT OF SURVEY**

**PARCEL 2023-20** COMPRISED OF PARCELS 2008-58 AND 2023-08 IN THE EAST HALF (E1/2) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION FOURTEEN (14), AND PART OF THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-THREE (23), ALL IN TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA



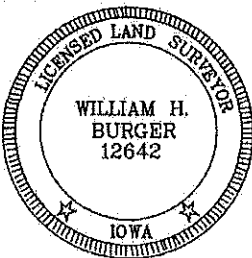
**LEGEND**

- SET 1/2" IRON ROD W/ YELLOW CAP #12642
- FD. 1/2" IRON ROD W/ YELLOW CAP #12642
- ⊙ SET MAG NAIL W/ WASHER
- ⊕ FD. MAG NAIL W/ WASHER
- BOUNDARY LINE SURVEYED
- - - RIGHT OF WAY LINE
- - - SECTION LINE AND OR 1/4 OR 1/4 1/4 SECTION LINE RECORDED AS
- ( ) P.O.B. POINT OF BEGINNING

LINE	BEARING	DISTANCE
L1	S 36°51'53" W	20.05'
L2	N 04°26'29" W	67.96'

**ACREAGE SUMMARY TABLE**

PARCEL	NE1/4 NW1/4 SEC. 23, T86N, R3W		SE1/4 SW1/4 SEC. 14, T86N, R3W	
	TOTAL ACRES	R.O.W. ACRES	TOTAL ACRES	R.O.W. ACRES
2023-20	1.00 +/-	0.18 +/-	0.48 +/-	0.02 +/-



DATE OF SURVEY: 1/17/2023

SCALE: 1" = 100'

SHEET 1 OF 3

PROPRIETORS: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024

*William H. Burger* 8/1/23  
 WILLIAM H. BURGER #12642 DATE

**Wm. Burger**  
**LandSurveyor**

510 3rd Street West Court  
 Worthington, Iowa 52078.

**LEGAL DESCRIPTION**

**PARCEL 2023-20** Comprised of Parcels 2008-58 and 2023-08 in the East Half (E1/2) of the Southwest Quarter (SW1/4) of Section Fourteen (14), and part of the Northeast Quarter (NE1/4) of the Northwest Quarter (NW1/4) of Section Twenty-three (23), all in Township Eighty-six North (T86N), Range Three West (R3W), of the Fifth Principal Meridian, Jones County, Iowa; containing a total of 1.48 acres more or less, including 0.20 acres more or less of public road right of way, **subject to easements of record** and more particularly described by metes and bounds as follows;

**COMMENCING** at the South Quarter corner (S1/4) of Section Fourteen (14), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa;

**Thence** North 89°-41'-40" West 984.60 feet along South line of the Southwest Quarter (SW1/4) of said Section Fourteen (14) to the **POINT OF BEGINNING**;

**Thence** South 36°-51'-53" West 231.00 feet along the centerline of Business Highway 151 to the Southeasterly corner of a parcel of land described by warranty deed recorded in Instrument Number: 2003 4330 in the Office of the Jones County Recorder;

**Thence** North 89°-41'-40" West 165.00 feet along the South line and to the Southwesterly corner of said parcel of land described by warranty deed recorded in Instrument Number 2003 4330;

**Thence** North 00°-18'-20" East 185.48 feet along the West line and to the Northwesterly corner of said parcel of land described by warranty deed recorded in Instrument Number 2003 4330;

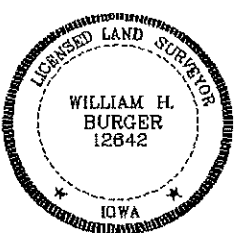
**Thence** South 89°-41'-40" East 81.88 feet along the North line of said parcel of land described by warranty deed recorded in Instrument Number 2003 4330 to the Southwest corner of Parcel 2008-58 as recorded in Plat Book S, Page 211 in the Office of the Jones County Recorder;

**Thence** North 00°-04'-31" East 165.00 feet along the West line of said Parcel 2008-58 and along the West line and to the Northwesterly corner of Parcel 2023-08;

**Thence** South 57°-08'-59" East 276.78 feet along the North line and to the Northeasterly corner of Parcel 2023-08;

**Thence** South 36°-51'-53" West 20.05 feet along the Easterly line of said Parcel 2023-08 to the **POINT OF BEGINNING** containing a total of 1.48 acres more or less including 0.20 acres more or less of public road right of way, **subject to easements of record**;

The South line of the Southwest Quarter (SW1/4), Section Fourteen (14), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian of Jones County, Iowa is assumed to bear North 89°-41'-40" West.

	<b><u>SURVEYORS CERTIFICATE</u></b>
	I hereby certify that this land survey document was prepared and related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa;  My license renewal date is December 31, 2024  William H. Burger _____ Date Reg. No. 12642 Sheet No. _____ covered by this seal

**City Council Meeting**  
**Prep. Date:** 08/30/2023  
**Preparer:** Russell Farnum



**Agenda Item:** # 3  
**Agenda Date:** 09/05/2023

*Communication Page*

**Agenda Items Description:** Hiring a Full Time Paramedic and a Part Time Paramedic and setting wage(s)

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
  
Resolution

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** An existing part time paramedic is interested in upgrading to a full-time position. In addition, Lori Lynch and Russ Farnum interviewed another part time paramedic candidate on August 22. The candidate is well qualified and willing to accept the position.

**Background:** Jamie Coleman was hired as a part time paramedic at the May 15 Council meeting. He is currently employed full time in Anamosa, but would prefer full time employment in Monticello. Coleman has an excellent background and has proven himself as a capable medic. Coleman will be filling the position of Kaleb Payne, who is resigning as a full-time medic as of September 6. Pending Council approval, Coleman will be able to start full-time on October 1.

Hunter Schmidt has a background in fire science and has been an EMT since 2020. He recently became a paramedic in 2022, and is currently a Firefighter/Paramedic in Cedar Rapids. Schmidt just got married last weekend, so is currently on his honeymoon, and we have not confirmed a start date.

These are both great additions to the City's paramedic staff.

**Recommendation:** A motion to approve is recommended.



# The City of Monticello, Iowa

## RESOLUTION #

To approve the hiring a Monticello Ambulance Full-Time Paramedic and a Monticello Ambulance Part-Time Paramedic and setting wage

**WHEREAS**, a Monticello Full-Time Ambulance Paramedic position will be open effective September 7<sup>th</sup> with the resignation of Kaleb Payne, and

**WHEREAS**, Monticello Ambulance hires Part-Time Paramedics to assist in the covering of open shifts vacated by our Full-Time staff due to time-off requests, sick time usage, and other various special events., and

**WHEREAS**, The City Administrator and the Lead Paramedic, interviewed candidates for the both positions, and

**WHEREAS**, The interview committee felt Jamie Coleman would be a great addition to the Full-Time Paramedic roster and Hunter Schmidt would be a great addition to the Part-Time Paramedic roster and wish to offer them those positions, respectively, and

**WHEREAS**, The City Council has set forth starting wages for Paramedics at \$25.40 per hour, and

**WHEREAS**, The City Administrator recommends hiring the Monticello Ambulance Full-Time and Part-Time Paramedics and

**WHEREAS**, The Council finds it appropriate to follow the recommendation of the interview panel and the City Administrator, and further finds that the wages set are fair and reasonable and should, therefore, be approved.

**NOW, THEREFORE**, The Council hereby authorizes the hiring a Monticello Ambulance Full-Time and Part-Time Paramedics with a starting wage of \$25.40.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5<sup>th</sup> day of September 2023.

---

David Goedken, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting  
Prep. Date: 8/29/2023  
Preparer: Jacob Oswald



Agenda Item: # 4  
Agenda Date: 09/05/2023

*Communication Page*

**Agenda Items Description:** Fall/Winter Seasonal Staff - Parks and Recreation/Public Works

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**  
[Empty table with 3 rows]

**Fiscal Impact:**  
Budget Line Item: [Empty]  
Budget Summary: [Empty]  
Expenditure: [Empty]  
Revenue: [Empty]

**Synopsis:**

Both Parks and Recreation and Public Works utilized seasonal help this past summer, and with the additional workload are looking to partner with the Monticello Community School and their On-the-Job Training (OJT) program during the fall/winter months.

**Background Information:**

The Parks and Recreation and Public Works Departments are requesting the hiring of one seasonal employee for the fall/winter season.

Tasks would include but are not limited to general park maintenance/upkeep, watering of plants/trees, pulling weeds, trimming at parks/cemetery, tree planting/maintenance, street patching, yard waste, leaf clean-up.

The seasonal employee would log roughly 15 hours per week, for a maximum of 180 hours between the two departments at a rate of \$10.00-\$15.00 per hour. At this duration and rate of pay, the two departments would split the \$1,800-\$2,700 expense 50/50.

**Staff Recommendation:**

To approve the hiring of seasonal employee for fall/winter.

# The City of Monticello, Iowa

## RESOLUTION #

To Approve the hiring of a seasonal employee for Public Works Department and/or Parks and Recreation Department and setting wage

**WHEREAS**, In 2022, the Public Works Department hired two full-time seasonal employees and the Parks and Recreation Department hired one full-time seasonal employee, and

**WHEREAS**, Staff is looking to partner with the Monticello Community School and their On-the-Job Training (OJT) program during the fall/winter months and hire one seasonal employee, and

**WHEREAS**, The proposed wage will be at a rate of \$\_\_\_\_\_ /hour, which will be split between the Parks and Recreation and Public Works Departments. Tasks would include but not limited to Parks and Recreation and Public Works Departments, and

**WHEREAS**, The City Administrator recommends hiring of one seasonal employee, and

**WHEREAS**, The Council finds it appropriate to follow the recommendation of the City Administrator, Director of Public Works, and Park and Recreation Director and further finds that the wages set in therein is fair and reasonable and should, therefore, be approved.

**NOW, THEREFORE**, The Council hereby authorizes the hiring of Public Works Department and Park and Recreation Department seasonal employee with a starting wage of \$\_\_\_\_\_.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5<sup>th</sup> day of September 2023.

\_\_\_\_\_  
David Goedken, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting  
Prep. Date: 8/31/2023  
Preparer: Sally Hinrichsen



Agenda Item: # 8-16  
Agenda Date: 9/5/2023

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Reports / Potential Actions:**

- 8. City Engineer
- 9. Mayor
- 10. City Administrator
- 11. Police Chief
- 12. Water/Wastewater Superintendent
- 13. Park and Recreation Director
- 14. Library Director
- 15. City Clerk
- 16. Public Works Director