City of Monticello, Iowa

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Monticello City Council Regular Meeting February 06, 2017 @ 6:00 p.m. Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

City Administrator: Doug Herman Dena Himes Mayor: Staff: City Council: At Large: Dave Goedken City Clerk/Treas.: Sally Hinrichsen Public Works Dir.: **Brant LaGrange** Brian Wolken At Large: Patrick Schwickerath City Engineer: Rob Paulson Ward #1: Police Chief: Ward #2: Johnny Russ **Britt Smith** Ambulance Dir.: Vacant Ward #3: Chris Lux Tom Yeoman, Mayor Pro Tem Ward #4:

- Call to Order 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes (Official/Unofficial)	January	16, 2017
Approval of Payroll	January	19, 2017
Approval of Payroll	February	11, 2017
Approval of Bill List		

Motions: None

Public Hearing:

 Public Hearing on the proposed plans, specifications, form of contract and estimate of cost related to the Monticello North Water Tower Repainting Maintenance Project.

Resolutions:

2. Resolution to finally approve the proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsible and responsive bidder Utility Service Co., Inc., directing the Engineer to work with said contractor to finalize all necessary contractual documentation, said award being subject to the completion of all necessary documentation to the satisfaction of the City and the Engineer.

- 3. Resolution to approve standard tax abatement application related to Residential Improvements at 302 N. Chestnut Street.
- **4. Resolution** to approve standard tax abatement application related to Residential Improvements at 831 Breckenridge Drive.
- **5. Resolution** to approve Airport Hangar Space Lease Agreement between the City of Monticello and Thomas W. Yeoman
- **6. Resolution** to schedule Public Hearing on the approval of the FY '18 City of Monticello Budget.
- 7. **Resolution** to approve hiring Park and Recreation Superintendent of Parks and Facilities.

Ordinances: None

Reports / Potential Action:

- Pitbull Ordinance Considerations
- Behrends Storm Water Project (Potential Action)

Budget:

• FY '18 Budget Review and Analysis

<u>Adjournment:</u> Pursuant to §21.4(2) of the <u>Code of Iowa</u>, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting January 16, 2017
Community Media Center
6:00 P.M.

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Brian Wolken, Rob Paulson, Johnny Russ and Chris Lux. Also present were City Administrator Doug Herman, Deputy City Clerk Cheryl Clark, Public Works Director Brant LaGrange, City Engineer Patrick Schwickerath and Police Chief Britt Smith. Council member Tom Yeoman was absent.

Herman explained that the Consent Agenda item to appoint a Park and Recreation Board member should include the name Kim McQuillen. He also suggested, due to icy road conditions, that agenda items involving presenters that were travelling be moved up in the agenda. Russ moved to approve the agenda as proposed, Lux seconded, roll call unanimous.

No one appeared during Open Forum.

Wolken moved to approve the consent agenda, Paulson seconded, roll call unanimous.

Schwickerath stated that the Water Tower Repainting Project start date had been moved from April 17, 2017 to May 1, 2017, as requested by Sprint, a tenant on the water tower. Lux moved to approve Resolution #17-02 to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project and the taking of bids therefor for February 6, 2017 at 6:00 P.M., Goedken seconded, roll call unanimous.

Herman reported that the City is required to hire an Engineer and a Planning Consultant through a competitive Request for Qualifications (RFQ) process to maintain eligibility for Federal Airport Improvement Programming funding. The Airport Board recommended that Snyder & Associates be appointed for Airfield Development Projects and Jerry Searle with HDR, in concert with Snyder, for Airport Planning and Environmental Projects. Moved by Goedken, seconded by Wolken to approve Resolution #17-03 to approve appointment of Snyder & Associates as Monticello Airport Engineer, for Airfield Development Projects, and Jerald Searle, with the HDR/Snyder & Associates team, for Airport Planning and Environmental Services, roll call unanimous. Schwickerath left the meeting.

Kendy Bohlken, acting commissioner for MYBSA, provided a report summarizing the activities and financials of the MYBSA for 2016.

Dusty Embree, Executive Director for Jones County Economic Development, presented on past and upcoming events and requested that the City continue to invest in JCED. Paulson moved to approve Resolution #17-04 approving JCEDC Investment for FY '18 in the amount of \$7,592, Goedken seconded, roll call unanimous.

Library Director Michelle Turnis provided an overview of Library usage for 2016 explaining that the Library experienced an 18% increase in foot traffic. They are requesting an increase in the

Regular Council Meeting January 16, 2017

general fund appropriation of \$10,000 from \$115,000 to \$125,000. Herman explained that he would provide more detail at the next Council meeting.

Herman reported on recent legal happenings regarding Moonshine Real Estate LLC, Whiskey River Liquor Pub & Grub license holder Milena Galliano and former license holder Ryan Husmann. Galliano was present and addressed the Council regarding what she has been doing to improve the bar and answered questions regarding the day-to-day oversight. After discussion, Russ motioned to deny approving the renewal of Moonshine Real Estate LLC, Whiskey River Liquor Pub & Grub, Liquor License, Goedken seconded, roll call unanimous.

Moved by Goedken, seconded by Russ to approve Resolution #17-05 Approving contribution to Jones County Extension Programming in the amount of \$500, roll call unanimous.

Moved by Goedken, seconded by Paulson to approve Resolution #17-06 Approving funding/investment in Jones County Tourism in the amount of \$1,139 for FY 2018, roll call unanimous.

Moved by Goedken, seconded by Russ to approve Resolution #17-07 Approving FY '18 Senior Dining Funding request in the amount of \$3,900, roll call unanimous.

Moved by Wolken, seconded by Paulson to approve Resolution #17-08 Designating the Monticello Express as the official publication newspaper for City of Monticello, roll call unanimous.

Moved by Goedken, seconded by Lux to approve Resolution #17-09 Approving the Written Investment Policy applicable to all Funds of the City of Monticello, Iowa, as required by Chapters 12B and 12C of the Code of Iowa, roll call unanimous.

Moved by Goedken, seconded by Russ to approve Resolution #17-10 Approving Nick & Shannon Simonson Tax Abatement Application related to Residential Improvements constructed at 745 Breckenridge Drive, Monticello, Iowa, roll call unanimous.

Moved by Wolken, seconded by Goedken to approve Resolution #17-11 Approving Chris & Myrna Sasina Tax Abatement Application related to Residential Improvements constructed at 708 Park Drive, Monticello, Iowa, roll call unanimous.

The Plat of Survey to Parcel 2017-16 was presented for review and approval. The P & Z has recommended that same be approved. The survey was created to clear up a boundary line between two parcels. Charlie Becker plans to transfer the parcel to neighboring property owners, Gary & Marcia Schwandt. Moved by Wolken, seconded by Paulson to approve Resolution #17-12 Approving Plat of Survey to Parcel 2017-16, roll call unanimous.

Herman explained the Park & Recreation Department hiring process. He explained that the committee recommended that Jacob Oswald be hired as the Park & Recreation Director. Moved by Goedken, seconded by Wolken to approve Resolution #17-13 to approve the hiring of Jacob Oswald as Monticello Park and Recreation Director, Wolken seconded, roll call unanimous. Herman explained that current Park and Recreation employee Tami Bartram turned down the opportunity to continue her employment with the City as the Superintendent of Parks and

Regular Council Meeting January 16, 2017

Facilities at her current rate of pay, benefits, and seniority, and based thereon interviews for that position were underway.

Moved by Goedken, seconded by Russ to approve Ordinance #694 amending Chapter 69, Parking Regulations, Monticello Code, by amending Provisions pertaining to "No Parking Zones", third and final reading and in title only, roll call unanimous. This Ordinance contains no parking provisions on Gill Street between 4th and 5th Streets.

Herman reported that Scott & Joyce Hornstein made a donation to the Pocket Park fund in the amount of \$2,600 to purchase a table and umbrella.

Samantha Clemon of 226 East Grand Street, Monticello, requested that the City Council reconsider the existing "pit bull" ban in the community. Lux and Russ indicated willingness to revisit the issue. Smith stated that he would reach out to the local animal shelter to see if they had any information in regard to pit bulls and Herman stated that he would look into the matter as well and provide the Council with additional information.

Herman commented on pending annexations and property severances and also updated the Council on upcoming Planning and Zoning and Board of Adjustment issues. He reported that the PW Director was working to set up a meeting date with Jerry Behrends and Jerry McElmeel to discuss the ditch closure project on the Behrends property. Herman commented on board openings and handed out a summary of proposed General Fund Revenues for FY '18.

Wolken moved to adjourn the Council meeting at 8:07 P.M., roll call vote unanimous.								
	Dena Himes, Mayor							
Cheryl Clark Denuty City Clerk								

Regular Council Meeting (Judicial)
January 16, 2017
Community Media Center
6:00 P.M.

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Brian Wolken, Rob Paulson, Johnny Russ and Chris Lux. Also present were City Administrator Doug Herman, Deputy City Clerk Cheryl Clark, Public Works Director Brant LaGrange, City Engineer Patrick Schwickerath and Police Chief Britt Smith. Council member Tom Yeoman was absent.

Herman stated that since preparing the agenda, he learned that Kim McQuillen was interested in being reappointed to the Park & Recreation Board. He requested that her name be added to that item on the Consent Agenda. He also stated that road conditions may deteriorate as the evening progresses, so suggested that the agenda be rearranged to allow for people traveling to address the Council first. Russ moved to approve the agenda with the slight modifications above, Lux seconded, roll call unanimous.

No one appeared during Open Forum.

Wolken moved to approve the consent agenda, Paulson seconded, roll call unanimous.

Schwickerath stated that the only change to the Water Tower Repainting Project is that the start date has been moved from April 17, 2017 to May 1, 2017, as requested by Sprint. Sprint, U.S. Cellular and Comelec all need to have temporary tower sites to utilize during the project. Lux motioned to approve Resolution #17-02 to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project and the taking of bids therefor for February 6, 2017 at 6:00 P.M., Goedken seconded, roll call unanimous.

Herman reported that to be eligible for federal airport funding, the City is required to hire an Engineer and a Planning Consultant through a competitive Request for Qualifications (RFQ) process. No consideration can be given to cost, just qualifications. Five firms were asked for an RFQ and two responded, Snyder & Associates with Jerry Searle of HDR, as well as a firm that Carl Byers is affiliated with, which would do both the engineering and planning. Byers was formerly with Snyder & Associates and did some work for the airport. After some consideration, the Airport Board recommended utilizing Snyder & Associates for Airfield Development Projects and Jerry Searle with HDR, in concert with Snyder, for Airport Planning and Environmental Projects. Motioned by Goedken, seconded by Wolken to approve Resolution #17-03 to approve appointment of Snyder & Associates as Monticello Airport Engineer, for Airfield Development Projects, and Jerald Searle, with the HDR/Snyder & Associates team, for Airport Planning and Environmental Services, roll call unanimous. Schwickerath left the meeting.

Kendy Bohlken, acting commissioner for MYBSA, reported on program changes, the registrations for the year and capital improvements for 2016. At this time, the programs are just rec kids, no travel teams. Bohlken stated that several teams have been brought into town with ball tournaments they have hosted and that the three year initial donation/ad campaign has ended, so they will be approaching businesses for donations to fund the program. She

questioned if the City could help with the program in any way. Herman stated that once the Park/Recreation positions are both filled, they will look into it. Bohlken stated that the next meeting will be held on the last Sunday in January. Himes thanked her for the work MYBSA has done and Goedken stated that Bud Johnson has put a lot of effort into the programs as well.

Dusty Embree, Executive Director for Jones County Economic Development, discussed the mission and goals of JCED and went over the 2016 Investor Report. She stated that they hope to get and retain businesses in Jones County and market Jones County. They worked on the Parks to People projects and have secured approximately \$650,000 in funding for those projects. They are involved in the communities, on several boards and work with the Chamber of Commerce offices. Starting this month, they will be having tours of manufacturing facilities in the county, with Energy Manufacturing being the first to host on January 26th. Herman questioned if membership has changed at all and Embree stated that it remains stable. Paulson motioned to approve Resolution #17-04 approving JCEDC Investment for FY '18 in the amount of \$7,592, Goedken seconded, roll call unanimous.

Library Director Michelle Turnis stated that the library had an 18% increase in foot traffic and she gave a synopsis of 2016 usage. They also had an increase in programming and are requesting a \$10,000 budget appropriation increase to \$125,000 to account for wages, increasing one part-time employee's hours, general insurance and building repairs. Himes stated that they are offering some great programs and Turnis stated that she is very pleased with her staff. Goedken questioned if she ever has any volunteers and Turnis stated that the Friends of the Library volunteer many hours, people volunteer for programs and one lady comes in weekly. The Friends of the Library also campaign for membership. Herman questioned who they have their internet through and Turnis stated it is free through Mediacom. Herman stated that the copier lease decreased and changing the phone service to Mediacom will also save them some money. He stated by the next meeting or the one after he should have summaries. Turnis stated that some of their funds have money in them, but there are stipulations placed on the spending by the donors.

Herman reported on recent legal happenings regarding Moonshine Real Estate LLC, Whiskey River Liquor Pub & Grub license holder Milena Galliano and former license holder Ryan Husmann. Arrest reports were included with the packet, except for the December 2016 Husmann arrest. Herman reported that OWI charges are pending for both Galliano and Husmann, as well as eluding charges from March 2015 and a September 2016 OWI charge for Galliano. Galliano was present and stated that the court dates from March 2015 keep getting put off, which is beyond her control. She stated that she has done some good things too, such as Toys for Tots, backpacks for school kids and motorcycle runs. She is trying to focus more on the restaurant portion of the business and stated she is only responsible for her own actions. Himes questioned if Husmann could have been asked to leave and Galliano stated that would be up to the staff, as she can't always be there. Herman stated they could renew or deny the liquor license or schedule a special meeting later this month to consider it. If they deny, Whiskey River can remain open while appealing the denial to the State. Wolken stated the issues are complicated and felt that the City could deny and then if denied, the State would have to make a final determination. Goedken stated that everyone is innocent until proven quilty but felt that the December 2016 incident is a big issue. Goedken questioned if the police calls to Whiskey River have decreased and Smith stated they have significantly. Goedken

questioned if an OWI is an automatic liquor license revocation and Himes stated no, only a felony committed by the liquor license holder is an automatic revocation. Goedken stated that they could approve the liquor license for one more year and Herman stated that if there is a felony conviction, it would be revoked automatically. Smith questioned the management of day-to-day operations and Galliano stated that Husmann is still the manager. Goedken thought Husmann wouldn't be acting as manager and Galliano clarified, stating that he bartends and has seniority over other staff, while she does the business aspects of payroll, bookwork, and ordering. Smith questioned the difference between Husmann being a patron versus being a manager. Galliano stated that he's a patron if someone else is there managing the bar. Himes asked if he was a patron or working during the December incident and Galliano stated he was a patron that night. Herman questioned if he receives a W-2 and Galliano stated he does. Smith questioned if it would be an issue with him having seniority for the staff to stop serving him without the fear of retaliation. Galliano stated she'd have to talk to her staff about that. Himes questioned if they could plead to a lesser charge so it wasn't a felony and Herman stated they could. Russ motioned to deny approving the renewal of Moonshine Real Estate LLC, Whiskey River Liquor Pub & Grub, Liquor License, Goedken seconded, roll call unanimous. Himes informed Galliano that she could start the appeal process if she wanted to.

Motioned by Goedken, seconded by Russ to approve Resolution #17-05 authorizing FY '18 investment in Jones County Extension Programming for Summer Discovery Camp in the amount \$500, roll call unanimous.

Goedken motioned to approve Resolution #17-06 authorizing funding/investment in Jones County Tourism in the amount of \$1,139 for FY '18, Paulson seconded, roll call unanimous.

Motioned by Goedken, seconded by Russ to approve Resolution #17-07 authorizing FY '18 Senior Dining Funding request in the amount of \$3,900, roll call unanimous.

Wolken motioned to approve Resolution #17-08 Designating the Monticello Express as the official publication newspaper for City of Monticello, Paulson seconded, roll call unanimous.

Motioned by Goedken, seconded by Lux to approve Resolution #17-09 Approving the Written Investment Policy applicable to all Funds of the City of Monticello, Iowa, as required by Chapters 12B and 12C of the Code of Iowa, roll call unanimous.

Goedken motioned to approve Resolution #17-10 Approving Nick & Shannon Simonson Tax Abatement Application related to Residential Improvements constructed at 745 Breckenridge Drive, Monticello, Iowa, Russ seconded, roll call unanimous.

Wolken motioned to approve Resolution #17-11 Approving Chris & Myrna Sasina Tax Abatement Application related to Residential Improvements constructed at 708 Park Drive, Monticello, Iowa, Goedken seconded, roll call unanimous.

Charlie Becker was present to discuss a proposed Plat of Survey that will square off or clear up a boundary line between two parcels. Becker plans to transfer the parcel totaling .06 acres to neighboring property owners, Gary & Marcia Schwandt. An updated 2017 parcel number will have to be assigned. Motioned by Wolken to approve Resolution #17-12 Approving Plat of

Survey to Parcel originally referred to as Parcel 2016-19, but awaiting a 2017 number, Paulson seconded, roll call unanimous.

Herman discussed the Park & Recreation Director and Parks Superintendent positions. He stated that after consideration, the Committee recommended hiring Jacob Oswald as the Park & Recreation Director. Herman reported that current employee Tami Bartram was offered the Parks Superintendent position, but she declined the offer. He stated that Bartram contacted him today, saying she didn't agree with the statement in the packet indicating she resigned. She informed Herman that she didn't apply for the Parks Superintendent position, just the Park & Recreation Director position. Herman stated that Oswald will begin employment on approximately March 1, 2017 at a starting annual salary of \$48,000.00, with one week of paid vacation and benefits as offered to other employees covered by the Union, though he is not eligible to be a Union employee. They interviewed two people for the Parks Superintendent position last week and have one more interview this week. Goedken motioned to approve Resolution #17-13 to approve the hiring of Jacob Oswald as Monticello Park and Recreation Director, Wolken seconded, roll call unanimous.

Herman reported that as approved at the second reading of the Ordinance, he added further regulations to create consistency with no parking signage and the no parking ordinance on North Gill Street. Goedken moved Ordinance #694 amending Chapter 69, Parking Regulations, Monticello Code, by amending Provisions pertaining to "No Parking Zones", third and final reading and in title only, Russ seconded, roll call unanimous.

Herman reported that Scott & Joyce Hornstein made a donation to the Pocket Park fund in the amount of \$2,600 to purchase a table with an umbrella. He stated that the donation may be enough to purchase a second umbrella also.

Samantha Clemon of 226 East Grand Street, Monticello, addressed the Council regarding the Pitbull Ordinance and requested that they reconsider the ban. She stated that her and her boyfriend both come from towns where there are no bans and that she is not opposed to muzzling the dog when it is outside, as well as having it on a short leash. Goedken stated that there have been previous incidents with pit bulls. Herman stated that the ban was put into place approximately 12 years ago and they discussed incidents and data at that time. Himes stated the vicious language declaration was changed, but felt the ban issue for pit bulls should not be revisited. Lux and Russ both stated that they would be in favor of revisiting the issue. Herman stated that when the pit bull ban was implemented, they also discussed banning rottweilers. He informed Clemon that to pass, an Ordinance change would have to be looked at and approved three times. Russ stated we now have the shelter to get information from and Herman stated if there is a pit bull spotted in town, the public is quick to contact City Hall or the Police Department. Smith stated that his concern is if the ban is lifted, would the novelty of having a pit bull cause many to get them and some owners wouldn't be the best for that breed. then the breed would have a bad name again. Goedken stated that the new Ordinance clears up the vicious dog questions, as we live close to someone who paid the ultimate cost. Wolken questioned why the pets aren't required to be chipped or licensed and Smith stated that not many people were complying with licensing. Smith stated that he would reach out to the local animal shelter to see if they had any information regarding pit bulls and Herman stated that he would look into the matter as well.

Herman stated that he will likely remove the Mike Kraus/Connie Shover de-annexation from upcoming agendas until the surveys have been completed. He also gave an update regarding the Tracy Yousse annexation, Planning and Zoning upcoming Public Hearings addressing rezoning of properties and Board of Adjustment Public Hearings on Variance Requests. Dave Schoon may be coming with a potential variance request, as he would like to sell or gift the Schoon farmhouse and one outbuilding to his grandkids. The old dealership is too close to the lot line to be able to separate the lots, but Schoon stated that the old dealership would be tore down eventually. Himes questioned why he just doesn't tear the dealership down now and Herman felt it is a timing issue. Herman stated that Planning & Zoning felt it would be better if he got rid of the building, so it could be platted without violating any setbacks. He stated that Schoon could still proceed with the plat, then Planning & Zoning could deny it making the Council have the final determination. Goedken questioned the semi-trailers parked there and Herman stated they're probably okay, depending on the zoning of the property and if they're not considered a nuisance. Herman had nothing new to report on the Jerry Behrends ditch. All three candidates for the Parks Superintendent are on their second interview. Herman also discussed board openings, gave updated General Fund Revenues and stated that he would have more budget information later this week.

Wolken moved to adjourn the Council meeting at 8:07 P.M., roll call vote unanimous.								
	Dena Himes, Mayor							
Cheryl Clark, Deputy City Clerk	-							

PAYROLL - JANUARY 19, 2017

DEPARTMENT	GROSS PAY		OT PAY	COMP HRS. ACCRUED	COMP TOTAL	N	IET PAY
AMBULANCE	Jan. 2 - 15, 2017						
Dawn Brus	\$ 1,785.00	\$	-	37.12	355.12	\$	1,226.38
Mary Intlekofer	1,785.00		-	0.00	100.25		941.45
C.J. Johnson	1,923.08		540	0.00	99.25		1,209.23
Brandon Kent	1,785.00		-	2.25	2.25		1,123.97
Lori Lynch	1,785.00		-	0.00	0.00		1,146.74
Chris Sampson	1,701.00		-	0.00	0.00		1,217.40
Shelly Searles	510.00			0.00	0.00		424.52
Brenda Surom	510.00		18	0.00	0.00		378.65
Chris Williams	243.00	_	-	0.00	0.00		207.47
TOTAL AMBULANCE	\$ 12,027.08	\$	-	39.37	556.87	\$	7,875.81
	c. 31, 2016 - Jan. 13, 2						
Dan McDcnald	\$ 1,586.40 \$ 1,586.40	\$	50.40	0.00	0.00	\$	1,109.66
TOTAL CEMETERY	\$ 1,586.40	\$	50.40	0.00	0.00	\$	1,109.66
CITY HALL	Jan. 1 - 14, 2017						
Cheryl Clark	\$ 1,813.26	\$	249.26	0.00	0.00	\$	1,191.29
Doug Herman	3,879.96		-	0.00	0.00		2,735.90
Sally Hinrichsen	2,321.74		-	0.00	0.00		1,587.64
Heather Paddock	457.50		13.50	0.00	0.00		315.95
Nanci Tuei	1,336.41		12.41	0.00	0.00		858.27
TOTAL CITY HALL	\$ 9,808.87	\$	275.17	0.00	0.00	\$	6,689.05
COUNCIL / MAYOR							
Dave Goedken	\$ 100.00	\$	-	0.00	0.00	\$	92.60
Dena Himes	300.00		12/	0.00	0.00		172.69
Chris Lux	100.00		-	0.00	0.00		92.60
Rob Paulson	100.00			0.00	0.00		92.35
Johnny Russ	100.00		55	0.00	0.00		92.35
Brian Wolken	100.00		-	0.00	0.00		92.60
Tom Yeoman	100.00_		620.1	0.00	0.00		92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$	-	0.00	0.00	\$	727.54
LIBRARY	Jan. 2 - 15, 2017						
Julie Aldrich	\$ 338.55	\$	3	0.00	0.00	\$	281.09
Kyle Gassman	255.92		9€ i	0.00	0.00		220.11
Heather Paddock	84.91		3.92	0.00	0.00		58.63
Penny Schmit	899.20		-	0.00	0.00		651.02
Madonna Thoma-Kremer	705.38		-	0.00	0.00		586.45
Michelle Turnis	1,487.83	_	<u> </u>	0.00	0.00		915.57
TOTAL LIBRARY	\$ 3,771.79	\$	3.92	0.00	0.00	\$	2,712.87
MBC	Jan. 2 - 15, 2017						
Tami Bartram	\$ 1,578.02	\$	-	0.00	0.00	\$	1,065.70
Heather Paddock	388.50		13.50	0.00	0.00		268.26
Sarah Zirkelbach	36.25	_	_ -	0.00	0.00		31.31
TOTAL MBC	\$ 2,002.77	\$	13.50	0.00	0.00	\$	1,365.27

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DEPARTMENT	G	ROSS PAY		OT PAY	COMP HRS.	COMP TOTAL		NET PAY
POLICE	Jan	. 2 - 15, 2017						
Dawn Graver	\$	2,128.57	\$	-	0.00	0.00	\$	1,441.33
Erik Honda		1,737.76		-	0.00	3.00		1,280.39
Jordan Koos		1,966.13		32.99	0.00	54.50		1,400.10
Britt Smith		2,372.39		-	0.00	0.00		1,696.89
Madonna Staner		1,378.40		:20	0.00	0.00		1,025.25
Brian Tate		2,016.84		-	0.00	0.00		1,494.08
Robert Urbain		2,087.10		-	0.00	95.50		1,436.93
TOTAL POLICE	\$	13,687.19	\$	32.99	0.00	153.00	\$	9,774.97
ROAD USE	Dec. 31. 2	016 - Jan. 13, 20	017					
Billy Norton	\$	1,536.00	\$	**	0.00	0.00	\$	937.54
Wayne Yousse	•	1,636.80		100.80	0.00	0.00	-	1,100.47
TOTAL ROAD USE	\$	3,172.80	\$	100.80	0.00	0.00	\$	2,038.01
SANITATION	Dec. 31, 2	016 - Jan. 13, 20	017					
Michael Boyson	\$	1,488.00	\$	_	0.00	0.00	\$	1,007.94
Nick Kahler		1,536.00		(4)	0.00	0.00		1,002.80
Chris Taylor		1,536.00		_	0.00	0.00		948.11
TOTAL SANITATION	\$	4,560.00	\$	~	0.00	0.00	\$	2,958.85
SEWER	Dec. 31, 2	016 - Jan. 13, 20	017					
Tim Schultz	\$	1,584.00	\$	(3)	0.00	0.00	\$	1,074.29
Jim Tjaden		1,864.00		-	0.00	0.00		1,307.99
TOTAL SEWER	\$	3,448.00	\$	(m)	0.00	0.00	\$	2,382.28
WATER	Dec. 31, 2	016 - Jan. 13, 20)17					
Brant LaGrange	\$	1,961.54	\$	-	0.00	0.00	\$	1,336.57
Jay Yanda		1,917.80		133.80	0.00	0.00	•	1,349.72
TOTAL WATER	\$	3,879.34	\$	133.80	0.00	0.00	\$	2,686.29
TOTAL - ALL DEPTS.	\$	58,844.24	\$	610.58	39.37	709.87	\$	40,320.60

PAYROLL - FEBRUARY 2, 2017

DEPARTMENT	GROS	S PAY	(OT PAY	COMP HRS.	COMP	l	NET PAY
AMBULANCE	Jan. 16 -	29, 2017						
Dawn Brus	\$	1,785.00	\$	-	5.25	360.37	\$	1,226.38
Mary Intlekofer		1,880.64		95.63	0.00	100.25		1,004.84
C.J. Johnson		1,811.54		-	0.00	59.25		1,144.59
Brandon Kent		1,832.81		47.81	0.00	2.25		1,156.02
Lori Lynch		1,785.00		2	0.00	0.00		956.49
Chris Sampson		1,701.00		-	0.00	0.00		1,217.40
Shelly Searles		1,020.00		*	0.00	0.00		833.06
Shawn Snaith		243.00		50	0.00	0.00		207.47
Brenda Surom		510.00			0.00	0.00		378.65
TOTAL AMBULANCE	\$	12,568.99	\$	143.44	5.25	522.12	\$	8,124.90
CEMETERY	Jan. 14 -	27, 2017						
Dan McDenald	\$	1,536.00	\$		0.00	0.00	\$	1,074.96
TOTAL CEMETERY	\$	1,536.00	\$	-	0.00	0.00	\$	1,074.96
CITY HALL	Jan. 15 -	28, 2017						
Cheryl Clark	\$	1,996.54	\$	432.54	0.00	0.00	\$	1,326.15
Doug Herman		3,629.96		-	0.00	0.00		2,561.53
Sally Hinrichsen		2,321.74		12	0.00	0.00		1,587.64
Heather Paddock		387.00		-	0.00	0.00		265.97
Nanci Tuel		1,324.00		:#:	0.00	0.00		848.46
TOTAL CITY HALL	\$	9,659.24	\$	432.54	0.00	0.00	\$	6,589.75
FIRE								
Mike Bader	\$	60.00	\$	-	0.00	0.00	\$	55.41
Marvin Keichen		100.00		.2	0.00	0.00		92.35
Don McCarthy		125.00		-	0.00	0.00		107.24
Mike Wink		100.00			0.00	0.00		92.35
TOTAL FIRE	\$	385.00	\$		0.00	0.00	\$	347.35
LIBRARY	Jan. 16 -	29, 2017						
Julie Aldrich	\$	370.58	\$	-	0.00	0.00	\$	304.75
Kyle Gassman	·	260.49		12	0.00	0.00		224.06
Heather Paddock		128.02		-	0.00	0.00		87.99
Penny Schmit		903.42		4.22	0.00	0.00		653.27
Madonna Thoma-Kremer		334.40		-	0.00	0.00		283.92
Michelle Turnis		1,487.83		-	0.00	0.00		915.56
TOTAL LIBRARY	\$	3,484.74	\$	4.22	0.00	0.00	\$	2,469.55
MBC	Jan. 16 -	29, 2017						
Tami Bartram	\$	1,578.02	\$	=	0.00	0.00	\$	1,065.70
Heather Paddock	•	318.00	•	_	0.00	0.00	•	218.52
Sarah Zirkelbach		50.75			0.00	0.00		43.84
TOTAL MBC	\$	1,946.77	\$	-	0.00	0.00	\$	1,328.06
POLICE	Jan. 16 -	29, 2017						
Dawn Graver	\$	2,128.56	\$	••	0.00	0.00	\$	1,441.31
Erik Honda	₩	1,781.04	*	-	0.00	3.00	Ψ	1,308.45
Jordan Koos		1,925.14		-	0.00	54.50		1,373.69

PAYROLL - FEBRUARY 2, 2017

DEPARTMENT	GF	ROSS PAY	OT PAY	COMP HRS.	COMP	l	NET PAY
POLICE (cont.)							
Travis McNally		240.00	-	0.00	0.00		205.90
Britt Smith		2,372.39	~	0.00	0.00		1,696.89
Madonna Staner		1,378.40	-	0.00	0.00		1,025.25
Brian Tate		2,016.84	_	0.00	0.00		1,494.08
Robert Urbain		2,063.04	55	0.00	95.50	_	1,422.91
TOTAL POLICE	\$	13,905.41	\$ -	0.00	153.00	\$	9,968.48
ROAD USE	Jan.	14 - 27, 2017					
Billy Norton	\$	1,788.00	\$ 252.00	0.00	0.00	\$	1,108.41
Wayne Yousse		1,831.20	295.20	0.00	0.00		1,258.73
TOTAL ROAD USE	\$	3,619.20	\$ 547.20	0.00	0.00	\$	2,367.14
SANITATION	Jan.	14 - 27, 2017					
Michael Boyson	\$	1,543.80	\$ 55.80	0.00	0.00	\$	1,030.03
Nick Kahler	·	1,644.00	108.00	0.00	0.00		1,074.61
Chris Taylor		1,536.00	-	0.00	0.00		947.86
TOTAL SANITATION	\$	4,723.80	\$ 163.80	0.00	0.00	\$	3,052.50
SEWER	Jan.	14 - 27, 2017					
Tim Schultz	\$	1,584.00	\$	5.50	8.25	\$	1,074.04
Jim Tjaden		1,995.06	131.06	0.00	0.00		1,394.49
TOTAL SEWER	\$	3,579.06	\$ 131.06	5.50	8.25	\$	2,468.53
WATER	Jan.	14 - 27, 2017					
Brant LaGrange	\$	1,961.54	\$ -	0.00	0.00	\$	1,336.57
Jay Yanda		1,909.44	125.44	0.00	0.00		1,343.42
TOTAL WATER	\$	3,870.98	\$ 125.44	0.00	0.00	\$	2,679.99
TOTAL - ALL DEPTS.	\$	59,279.19	\$ 1,547.70	10.75	683.37	\$	40,471.21

ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

	VENDOR NAME	REFERENCE	,	VENDOR TOTAL CHECK#	CHECK Date
	ACCOUNTS PAYABLE CLAIMS		-		
		GENERAL POLICE DEPARTMENT			
	BAKER PAPER CO INC DIGITAL ALLY, INC. IOWA DEPT OF PUBLIC SAFETY U.S. CELLULAR	PD BUILDING SUPPLIES PD EQUIP REPAIR/MAINT PD IOWA SYSTEM -PD CELL PHONES	24.75 230.00 300.00 		
		POLICE DEPARTMENT		554.75	
		STREET LIGHTS			
	LASLEY ELECTRIC LLC	STREET LIGHT STRUCTURES	581.00		
		STREET LIGHTS	581.00		
		AQUATIC CENTER			
	DOUG HERMAN MONTICELLO EXPRESS INC	POOL TRAVEL - CPO COURSE POOL OFFICE SUPPLIES	86.67 83.77		
		AQUATIC CENTER	170.44		
		CEMETERY			
		CEM GRAVE OPENINGS-OCT-DEC CEMETERY GIS MAPPING DRUG TESTING FEES CEMETERY BLDG REPAIR/MAINT	450.00 483.00 3.25 81.20		
		CEMETERY	1,017.45		
		ATTORNEY			
	LYNCH DALLAS, P.C.	ATTORNEY FEES	214.50		
		ATTORNEY	214.50		
		CITY HALL/GENERAL BLDGS			
APCLA/RP 10.04.16	BAKER PAPER CO INC DATA TECHNOLOGIES INC IIMC IMFOA INFRASTRUCTURE TECHNOLOGY IOWA STATE PRISON INDUSTRIES MED PLAST MONTICELLO EXPRESS INC NEXT GENERATION PLBG & HTG *** CIT	CH BUILDING SUPPLIES CH OFFICE SUPPLIES CH DUES - HINRICHSEN CH DUES - HINRICHSEN CH COMPUTER SUPPORT FEES CH CONFERENCE TABLE CH FRANCHISE FEE REFUND CH ADVERTISING CH BLDG REPAIR/MAINT Y OF MONTICELLO ***	50.00 176.01 160.00 100.00 50.00 1,000.00 2,674.29 890.62 178.94		OPER: CC

ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

1	VENDOR NAME	REFERENCE		ENDOR CHECK TOTAL CHECK# DATE
SH	HRED-MASTER	CH MISC CONTRACT WORK	40.00	
		CITY HALL/GENERAL BLDGS	5,319.86	
		GENERAL	-8,177.30°	7,358.00
		MONTICELLO BERNDES CENTER		
		PARKS		
FA HA KF MC MC MC MY	AREWAY STORES #840-1 ASTY AWARDS, INC RAUS PLUMBING & HEATING INC DNTICELLO EXPRESS INC DNTICELLO SPORTS	MBC BUILDING SUPPLIES MBC CONCESSIONS MBC BASKETBALL MEDALS MBC BLDG REPAIR/MAINT MBC OFFICE SUPPLIES MBC BASKETBALL SHIRTS MBC CONCESSIONS MBC CONCESSIONS	42.90 75.79 144.56 60.00 92.96 717.50 644.88 245.60	
		PARKS	2,024.19	
		MONTICELLO BERNDES CENTER	2,024.19	
		FIRE		
		FIRE		
KF L/ DC MC	OHN DEERE FINANCIAL RAUS PLUMBING & HEATING INC APORTE MOTOR SUPPLY ONALD MCCARTHY ONTICELLO AUTO CENTER PAHN & ROSE LUMBER CO INC	FIRE EQUIP REPAIR/MAINT FIRE BLDG REPAIR/MAINT FIRE EQUIP REPAIR/MAINT FIRE LIFE JACKETS FIRE EQUIP REPAIR/MAINT FIRE BLDG REPAIR/MAINT	114.75 75.00 93.53 127.16 297.90 35.64	
		FIRE	743.98	
		FIRE	743.98	
		AMBULANCE		
		AMBULANCE		
J(Pi	AKER PAPER CO INC OHN DEERE FINANCIAL HYSICIAN'S CLAIM COMPANY TERICYCLE, INC.	AMB BUILDING SUPPLIES AMB BLDG REPAIR/MAINT AMB BILLING FEES AMB PHARMACEUTICAL DISPOSAL	24.75 2.66 1,775.09 79.35	
		AMBULANCE	1,881.85	

ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAM	IE	REFERENCE		VENDOR Total	CHECK#	CHECK DATE
		AMBULANCE	1,881.85			
		LIBRARY IMPROVEMENT				
		LIBRARY				
FAREWAY STOR MONTICELLO C	RES #840-1 CHAMBER OF COMMERCE	LIB IMP PROGRAMS/PROMOTIONS LIB IMP PROGRAMS/PROMOTIONS	63.17 25.00			
		LIBRARY	88.17			
		LIBRARY IMPROVEMENT	88.17			
		LIBRARY				
		LIBRARY				
	FUBLISHING FINANCIAL FING LLC	LIB BOOKS LIB OFFICE SUPPLIES LIB BOOKS LIB OFFICE SUPPLIES LIB OFFICE CHAIRS	107.68 43.14 4.99 321.52 335.66 758.00			
		LIBRARY	1,570.99			
		LIBRARY	1,570.99			
		ROAD USE				
		STREETS				
JOHN DEERE I KRAUS PLUMB KROMMINGA M DAVID B MCNI MONTICELLO I SPAHN & ROSI	RODUCTS INC. PRISON INDUSTRIES FINANCIAL ING & HEATING INC DTORS INC EILL MACHINE SHOP INC E LUMBER CO INC RY OF IOWA, INC.	RU TREE REMOVAL RU EQUIP REPAIR/MAINT RU STREET MAINTENANCE SUPPLIES RU EQUIP REPAIR/MAINT RU BLDG REPAIR/MAINT RU SUPPLIES RU EQUIP REPAIR/MAINT RU MINOR EQUIPMENT RU SUPPLIES RU EQUIP REPAIR/MAINT DRUG TESTING FEES	125.00 93.50 369.88 134.33 28.67 1,521.47 1.82 60.13 65.70 51.62 11.75			
		STREETS	2,463.87			
		SNOW REMOVAL				
BEHRENDS CR	USHED STONE	RU SNOW REMOVAL	994.32			

ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAME	REFERENCE		DOR Tal	CHECK#	CHECK Date
	SNOW REMOVAL	94.32			
	ROAD USE =======	58.19			
	POLICE FORFEITURE				
	POLICE DEPARTMENT				
HIGHWAY 64 TRADING POST LLC	PD FORFEITURE MINOR EQUIPMENT	66.04			
	POLICE DEPARTMENT	66.04			
	POLICE FORFEITURE	===== 266.04			
	CAPITAL IMPROVEMENT				
	STREETS				
SNYDER & ASSOCIATES, INC	CAP IMP - EAST FIRST ST BRIDGE 9,)64.45			
	STREETS 9,)64.45			
	CAPITAL IMPROVEMENT 9,	= ==== 064.45			
	WATER				
ALL SEASONS AUTO BODY INC BEHRENDS CRUSHED STONE BOSS OFFICE SUPPLIES & SYS INC HAWKINS WATER TREATMENT IOWA ONE CALL J&R SUPPLY INC JOHN DEERE FINANCIAL DAVID B MCNEILL SNYDER & ASSOCIATES, INC SPAHN & ROSE LUMBER CO INC UNITY POINT CLINIC - WHITE HAWK PLUMBING & HEATING	WATER SYSTEM WATER BLDG REPAIR/MAINT WATER SUPPLIES WATER SYSTEM WATER SYSTEM WATER SYSTEM WATER BLDG REPAIR/MAINT WATER PRO FEES WATER SUPPLIES DRUG TESTING FEES WATER SYSTEM WATER SYSTEM	104.10 245.28 42.00 271.67 4.05 14.50 3.28 18.68 591.50 32.97 7.50 409.58			
	WATER 2	745.11			
	CUSTOMER DEPOSITS				
	WATER				

ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

	VENDOR NAME	REFERENCE		YENDOR Total	CHECK#	CHECK Date
	CITY OF MONTICELLO NICOLE STEVENS	PETERSON/ANGIE WATER DEPOSIT REFUND	79.05 20.95			
		WATER	100.00			
		CUSTOMER DEPOSITS	100.00	:)		
		WATER CAPITAL IMPROVEMENT				
		WATER				
	MONTICELLO EXPRESS INC	WATER TOWER PAINTING	56.11 =========			
		WATER	56.11	Į.		
		WATER CAPITAL IMPROVEMENT	56.11	:		
		SEWER				
		SEWER				
	BAKER PAPER CO INC CRESCENT ELECTRIC SUPPLY CO. FAREWAY STORES #840-1 HACH COMPANY IOWA ONE CALL JC CROSS CO JOHN DEERE FINANCIAL KRAUS PLUMBING & HEATING INC LAPORTE MOTOR SUPPLY LASLEY ELECTRIC LLC MC2, INC. MONTICELLO MACHINE SHOP INC SPAHN & ROSE LUMBER CO INC UNITY POINT CLINIC - WHITE HAWK PLUMBING & HEATING	SEWER EQUIP REPAIR/MAINT SEWER BLDG REPAIR/MAINT SEWER SUPPLIES SEWER JET VAC COUPLER SEWER SUPPLIES DRUG TESTING FEES	58.00 151.61 16.44 134.42 4.09 4,698.00 265.03 10.00 9.82 6.00 25.99 18.96 52.68 12.50 107.33	}		
		SEWER	5,570.81			
		SANITATION				
		SANITATION				
APCLA\RP 10.04	IOWA STATE PRISON INDUSTRIES JOHN DEERE FINANCIAL KRAUS PLUMBING & HEATING INC REPUBLIC SERVICES SPAHN & ROSE LUMBER CO INC UNITY POINT CLINIC - *** CIT	SANITATION TRASH BAGS SANITATION BLDG REPAIR/MAINT SANITATION BLDG REPAIR/MAINT DUMPSTER COLLECTIONS SANITATION SUPPLIES DRUG TESTING FEES TY OF MONTICELLO ***	2,802.80 5.24 28.66 7,482.67 54.54 15.06	1 3 7		OPER: CC

ACCOUNTS PAYABLE ACTIVITY CLAIMS FUND SUMMARY

Page 7

FL	IND FUND NAME	TOTAL CHECK#	DATE
001 005 015 016 030 041 110 180 332 600 602	GENERAL MONTICELLO BERNDES CENTER FIRE AMBULANCE LIBRARY IMPROVEMENT LIBRARY ROAD USE POLICE FORFEITURE CAPITAL IMPROVEMENT WATER CUSTOMER DEPOSITS WATER CAPITAL IMPROVEMENT SEWER	8,177.30. 7,8 58. 9 2,024.19 743.98 1,881.85 88.17 1,570.99 3,458.19 266.04 9,064.45 2,745.11 100.00 56.11 5,570.81	
	SANITATION 1 STORM WATER	.0,388.93 3,439.00	

ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
		,388.93			
		,388.9			
	STORM WATER				
	STORM WATER FUND				
SNYDER & ASSOCIATES, INC		,439.0			
		3,439.0			
		3,439.0			
**** SCHED TOTAL *****	49	9,575.1	2		
***** REPORT TOTAL *****		9,575.1		255.8	52

City Council Meeting Prep. Date: 02/02/17 Preparer: Doug Herman



Communication Page

enda Items Description: Public Hearing and Resolution finally approving proposed plans, ecifications with addendum one, form of contract and estimate of cost for the North Water Tower painting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest ponsive, responsible bidder, Utility Service Co., Inc.							
Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session							
Attachments & Enclosures:	Fiscal Impact:	··/-					
Resolution / Bid Tabulation	Budget Line Item:	n/a					
	Budget Summary:	n/a					
	Expenditure:	n/a					
	Revenue:	n/a					

Synopsis: Public Hearing on plans/specs/form of contract, consider bids, and award project.

Background Information: Council previously scheduled public hearing on the Water Tower project for tonight. No written comments have been received at City Hall. One addendum was issued by the Engineer after the last meeting, changing the bid date to February 2, 2017 at 10:00 a.m. Seven bids were received. (See Bid Tab attached to proposed Resolution)

The low bidder was Utility Service Co., Inc. out of Georgia, with the following bid:

- 1. \$390,400 (no logo)
- 2. \$395,400 (one logo)
- 3. \$399, 400 (two logos)

The City Engineer will be looking at references as well as other documents submitted by the low bidder before making a formal recommendation to the City to accept said bid and to award a contract to said bidder, with a formal written recommendation to be received from the Engineer in advance of Monday's meeting. If the project is awarded tonight the project will proceed on the following schedule:

- Early Start Date: 04/17/17
- Completion Date: 10/13/17 (no calendar day requirement)
- Anticipated construction: 6 to 12 weeks

<u>Staff Recommendation</u>: I recommend that the Council approve the proposed resolution, finally approving the plans, specifications, form of contract and estimate of cost for the Water Tower Repainting Project and accepting the bid and awarding the project to Utility Services Co., Inc. (Subject to the receipt of a recommendation letter to do so from the City Engineer)

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-___

Resolution finally approving proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsive, responsible bidder, Utility Service Co., Inc.

WHEREAS, The City Council previously preliminarily approved the detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost associated with the North Water Tower Repainting Maintenance Project and scheduled a public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project, as well as the time and place for the consideration of the bids received by the City Clerk in connection therewith, for the 6th day of February, 2017 at 6:00 o'clock p.m., at the Monticello Renaissance Center, Monticello, Iowa, and

WHEREAS, Public Hearing was held as scheduled, with no public comment being received, and

WHEREAS, since setting the Public Hearing there has been one addendum to the preliminarily approved documents, and

WHEREAS, the City of Monticello publicly advertised for bids related to the project as required by law and opened bids as scheduled on Thursday February 2nd at 10:00 a.m., receiving bids from seven companies as set forth within the attached bid tabulation, with Utility Service Co., Inc. being the apparent lowest responsive, responsible bidder, and

WHEREAS, the bidders were asked to provide three bid prices, one with no logo on the tower, one with one logo on the tower, and one with two logos on the tower, and

WHEREAS, the City Engineer has reviewed the bids, checked references and taken other steps to determine whether or not it would be appropriate and in the best interests of the City to accept the bid and award the project to Utility Services, Co., Inc., and has recommended to the City that said bid be accepted and that the project be awarded to Utility Services, Co., Inc., and

WHEREAS, The Council, by the approval of this Resolution, finds that the detailed plans and specifications with addendum one, notice of hearing and notice to bidders, form of contract and estimate of cost associated with the North Water Tower Repainting Maintenance Project should be approved, and

	er finds that the low bid in the amount of
\$, including water to	wer logos, submitted by Utility Services Co., Inc.
	varded the North Water Tower Repainting
Maintenance Project subject to the com	pletion of all necessary documentation to the
satisfaction of the City and the Engineer	
hereby accept the bids and awards the Project to Utility Services Co., Inc. in the completion of all necessary documental Engineer, including but not limited to City of Monticello and Utility Services,	ED that the City Council of Monticello, Iowa does North Water Tower Repainting Maintenance he amount of \$, subject to the ation to the satisfaction of the City and the the execution of an agreement by and between the , Co., Inc., which by the approval of this d directed to execute on behalf of the City
sı ti	N TESTIMONY WHEREOF, I have hereunto ubscribed my name and caused the Great Seal of ne City of Monticello, Iowa to be affixed hereto. Oone this 6th Day of February, 2017.
D	Dena Himes, Mayor
Attest:	
Sally Hinrichsen, Monticello City Cler	<u>k</u>

North Water Tower Repainting Maintenance Project Monticello, IA 116.0022.08

116.0022.08
Bid Opening
10:00 A.M on 02/02/2017

	Total Base Bid		OGHAN 1 = 430,000.00	08+m2= 435,000	OG4:013 = 420,000	00.00039/ = 1	7 = 47,000.00	J= 462,000:00	1 = 345, 400.00	n	H	<i>\\</i>	2=413,295.00	5=408,695.00	1 = 418,650.00		3 =414, 150.00	c = 417,300.00	CO :002 124 = Z	3=412, 300.00	1 = 437,000.80		3 =432, 500.00		
	Bidder Status	& Completed	,	7			\		\	>			ر ا ا			\ 		`	>			\	•		
	Receipt of	Zandallaniii	_													_			··· -				-	 	
10:00 A.M on 02/02/2017	Receipt of R		\	/		\	>		•	/	•	`	\	>	\	>			No			<u> </u>	•		
0:00 A.M on	5% Bid Bond	Separate // Envelope		/			>	Allin Oremin		\	>	\	/	411 in overest	,	>	411 in One control		>		\	/			
	Date & Time Bid Received Recorded on Envelope	Along with the Bidders Name	MA SUPO CILIDADO			02/01/17 0430 AM			MA 2400 C1/10/20			W 1/2 0,400 Cil 12/ CA		4	02/01/17 / 0930 AM			02/01/17 1020 AM			02/01/17 ON49 AM				
		Piode	Central Tr. M. Canton			TMT CHA					6)	Tuesi Ortetin		001,500	Mass 100 Test) > CLATO 0 1	J. r. 574721 Co.		Description Costs. As Co	2000			
				П			7			<u>(m</u>	7	Ĺ	4			2			9			7		00	

City Council Meeting
Prep. Date: 02/02/17
Preparer: Doug Herman



Agenda Item: 3 + 4 Agenda Date: 02/06/2017

Communication Page

Agenda Items Description: Resolution to approve Tax Abatement related to property located at 831 Breckenridge Drive and Resolution to approve Tax Abatement related to property at 302 N. Chestnut St.

Type of Action Requested: Motion; Resolution; C	Ordinance; Report; Publi	c Hearing; Closed Session
Attachments & Enclosures: Proposed Resolutions Applications	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	n/a n/a n/a n/a

Synopsis: Two Abatement Application related to Residential Property Improvements to be separately considered and approved.

Background Information: The proposed Resolutions provide for the tax abatement as set out in the Code for Residential properties. The new value added by the improvement, up to \$75,000, is exempt from taxation for five years.

Resolution #1 pertains to improvements to the property located at 831 Breckenridge Drive; the application being filed by Louis Soppe.

Resolution #2 pertains to improvements to the property located at 302 N. Chestnut Street; the application being filed by Jacob Ciha

<u>Staff Recommendation</u>: I recommend that the Council approve the proposed Resolutions by separate actions providing for the Standard Tax Abatement for both of the above-described properties.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Louis & Jeri Soppe Tax Abatement Application related to Residential Improvements constructed at 831 Breckenridge Drive, Monticello, Iowa.

WHEREAS, Monticello has enacted an Urban Revitalization Tax Abatement program and codified same at Chapter 10 of the Monticello Code of Ordinances, and

WHEREAS, Louis Soppe has completed and filed an Application for Tax Abatement related to their home, a Residentially zoned property, located at 831 Breckenridge Drive, Monticello, Iowa, and

WHEREAS, The City Council has reviewed said Application, and finds that the information submitted therein is consistent with that required by the Monticello Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Application for Tax Abatement filed by Louis Soppe as set forth above, consistent with Chapter 10 of the Monticello Code of Ordinances, said Application bearing the date of January 25, 2017 and being signed by Louis Soppe and further directs the Monticello City Clerk to file same with the Jones County Assessor as prescribed by law.

my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of February, 2017.
Dena G. Himes, Mayor

IN TESTIMONY WHEREOF, I have hereunto subscribed

Sally Hinrichsen, Monticello City Clerk

Attest:

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR

MONTICELLO, IOWA

	Date 1-20-1/
Prior Approval for Intended Improvements	Approval of ImprovementsCompleted
Address of Property: 831 Beckmiff	
Legal Description: LOT 11 OF BRECKENRIPGE ESTATE	ES IN THE CITY OF MONTILEUR
Title Holder or Contract Buyer Lawis + Jew	ype
Address of Owner (if different than above):	
Phone Number (to be reached during the day): 3/9-480-	
Existing Property Use:ResidentialComm	nercialIndustrialVacant
Proposed Property Use:ResidentialComm	nercialIndustrial
Nature of Improvements:New Construction	AdditionGeneral Improvements
Specify	
Estimated or Actual Date of Completion: 1-25201 Estimated or Actual Cost of Improvements: 155000	1
Estimated or Actual Cost of Improvements: 155000	
Tax Exemption Schedule is attached.	

Signed: Jour Soppe

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving Jacob Ciha Tax Abatement Application related to Residential Improvements constructed at 302 N. Chestnut Street, Monticello, Iowa.

WHEREAS, Monticello has enacted an Urban Revitalization Tax Abatement program and codified same at Chapter 10 of the Monticello Code of Ordinances, and

WHEREAS, Jacob Ciha has completed and filed an Application for Tax Abatement related to their home, a Residentially zoned property, located at 302 N. Chestnut Street, Monticello, Iowa, and

WHEREAS, The City Council has reviewed said Application, and finds that the information submitted therein is consistent with that required by the Monticello Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Application for Tax Abatement filed by Jacob Ciha as set forth above, consistent with Chapter 10 of the Monticello Code of Ordinances, said Application bearing the date of January 25, 2017 and being signed by Jacob Ciha and further directs the Monticello City Clerk to file same with the Jones County Assessor as prescribed by law.

IN TESTIMONY WHEREOF, I have hereunto subscribed

my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of February, 2017.

Dena G. Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR

MONTICELLO, IOWA

,	Date - 18 - 17
Prior Approval forIntended Improvements	Approval of Improvements Completed
Address of Property: 302 N: Chesnut	St
Legal Description: Lot 282 in RailRox	id ADDITion
Title Holder or Contract Buyer Jacob Ciha	
Address of Owner (if different than above):	
Phone Number (to be reached during the day): 3/9-	360 - 9608
Existing Property Use: X Residential C	ommercialIndustrialVacant
Proposed Property Use:ResidentialC	ommercialIndustrial
Nature of Improvements:New Construction	AdditionGeneral Improvements
Specify New Plumbing, Heating & cooling, c	Electric, foot, siding, windows,
Doors, Drywall, Floors, Deck, Di	iveway, Hock walls,
Doors, Drywall, Floors, Deck, Dr updated bathrooms and kitchen, A	1 New Concrete in garage and Baseme
Estimated or Actual Date of Completion: 6	-1-16
Estimated or Actual Cost of Improvements: 100,000	- 110,000
Tax Exemption Schedule is attached.	· · · · · · · · · · · · · · · · · · ·

Signed:

City Council Meeting Prep. Date: 02/02/17 Preparer: Doug Herman



Agenda Item: # S Agenda Date: 02/06/17

Communication Page

Agenda Item Description:	Resolution to approve Hangar Space Lease Agreement between the City of
Monticello and Thomas W.	Yeoman.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures: Proposed Resolution Proposed Lease Agreement	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	N/A N/A N/A
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<u>Synopsis</u>: Due to Hangar Renovations and increased footprint, an updated lease between the City and Yeoman has been prepared for approval.

Background Information: Tom Yeoman recently bought a hangar at the airport from Jerry Krueger, taking over Jerry's lease. Since purchasing the Hangar Tom saw to various improvements that resulted in an increased footprint. The privately owned hangars at the airport are on City ground that is leased to the hangar owner at the rate of .10 per sf per year, with a minimum rental amount of \$200. The Krueger lease had been subject to the minimum rental of \$200 and its' footprint was 32' x 44', or 1408 sf. The hangar now has a footprint of 46' x 44', or 2,024 sf. Applying the .10 per sf rent to the current size of the hangar, 2,024 sf, results in a new rental amount of \$202.40, up from \$200.00.

The lease invoices will be mailed out in July, 2017 and the new least rate of \$202.40 will be invoiced along with the \$2.40 due for the current year. (Increases to be applied during year of construction per lease terms.) No other lease terms are affected, the lease will end on or about June 30, 2021 subject to its' renewal by Tom Yeoman or subsequent owner at the new rental rate of .15 per sf.

<u>Staff Recommendation</u>: City Administrator recommends that the Council approve the proposed lease agreement between the City of Monticello and Thomas W. Yeoman.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-___

Approving Hangar Space Lease Agreement between the Monticello Regional Airport (City of Monticello) & Thomas W. Yeoman

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, The City of Monticello previously approved a lease space agreement with Jerry Krueger related to a privately owned hangar on the grounds of the Monticello Airport, and

WHEREAS, Krueger sold the Hangar to Thomas W. Yeoman who took over the Krueger lease, Lot VII, and thereafter saw to improvements to the hangar, in 2016, which increased the footprint of the hangar and, thereby, increased the rent due the City of Monticello according to the lease terms, and

WHEREAS, An updated and amended lease agreement between the City of Monticello and Yeoman has been prepared with the only substantive change dealing with the annual rent, same being increased to reflect the increased footprint from \$200.00 per year to \$202.40 per year, effective for the 2016 year.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the proposed Hangar Space Lease Agreement between the City of Monticello and Thomas W. Yeoman related to Lot VII, Monticello Regional Airport.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of February, 2017.

	Dena Himes, Mayor
Attest:	
Sally Hinrichsen, City Clerk	

Monticello Municipal Airport Hangar Space Lease

Lot VII Thomas W. Yeoman

The City of Monticello, Iowa, hereinafter referred to as the "Lessor" and Thomas W. Yeoman, hereinafter referred to as "Lessee", do hereby agree to the following terms and conditions related to Lessee's rental of the following described premises from the Lessor.

- 1). Premises: Premises subject to this Lease Agreement: Lot VII.
- 2). Term / Renewal: The term of this Lease Agreement shall be ten (10) years, having commenced on July 1, 2011 and to end on June 30, 2021. The Lessee, at their sole discretion, may renew this lease for an additional ten (10) year term by giving written notice of their intent to renew to the Lessor, through the City Clerk's Office, at least sixty (60) days prior to the termination of the lease. If the Lessee exercises this option, they shall execute a new written lease, under the same terms and conditions of this lease with the exception of the lease rate which shall be increased to .15 cents per square foot and the Liability Insurance requirement which shall be increased from \$500,000 to \$750,000. (Note: The lessee purchased the Hangar on this lot during the pendency of the lease term and signed an Acknowledgement of Lease Agreement, same attached hereto, on June 3, 2016. Lessee, after purchasing the hangar, increased its' footprint from 32' x 44' to 46' x 44', resulting in a modification of the rent, said modification being addressed by this lease agreement.)
- 3). Rate: Lessee shall pay Lessor at the rate of \$ 202.40 per year in return for the benefits and privileges of leasing the premises described herein. Said rent shall be due and payable in full by July 15th of each year, payment of same to be made payable to the City of Monticello and delivered to the Monticello City Clerk's Office at 200 E. 1st Street, Monticello, Iowa 52310. The above rental rate has been calculated at .10 per square foot of hangar space on said leased premises, with a minimum annual rental amount of \$200. In the event that the size of the hangar space is increased during the term of this lease, the lease rate of .10 per square foot shall be applied to the new size, in square feet, of the hangar and the lease rate will reflect the increased rate for the year during which construction begins. (Lessee commenced construction of the addition in FY '17 and will be invoiced the additional sum of \$2.02 on or about July 15, 2017 with the new invoice in the amount of \$202.40 for FY '18.) If rent for the year has already been paid, the Clerk will calculate the new rate and invoice the Lessor for the additional rent. The "new" rent will not be subject to proration regardless of the timing of the new construction.

- 4). Prior Lease Agreements: Lessor and Lessee do hereby acknowledge and agree that this lease agreement shall replace any and all previously executed lease agreements with the terms hereof replacing, in their entirety, any and all terms of said previously executed Lease Agreement(s).
- 5). Allowable Uses: Lessee shall be allowed to use the leased premises for the storage of aircraft and aircraft related items within an enclosed hangar. The existing hangar, and/or any replacement hangar, shall be constructed and/or maintained at the sole expense of the Lessee. In the event Lessee desires to modify the footprint of any existing hangar, to remove any existing hangar, and/or to construct a new hangar on the leased premises, said Lessee must first obtain the approval of the Monticello Airport Board and the Monticello City Council. At the discretion of either the Airport Board or the City Council the Lessor may be required to present a Site Plan prepared by a licensed engineer setting out the dimensions of the proposed structure, location within premises boundaries, elevations, green space / etc.
- 6). Rules and Regulations: Lessee shall be subject to all rules and regulations related to the Monticello Regional Airport as approved from time to time by the Monticello Airport Board and/or the Monticello City Council. Lessee acknowledges that said rules and regulations may from time to time be amended, supplemented, and/or otherwise modified, and agrees to be bound by said rules and regulations as modified. Said rules and regulations now existing, and as hereafter amended, supplemented, or otherwise modified, are by this reference incorporated within this Lease Agreement, as if same had been set forth fully verbatim herein.
- 7). Insurance / Risk of Loss: Lessee acknowledges and agrees that neither the City of Monticello, any FBO located at the Airport, the Monticello City Council, nor the Monticello Airport Board, take on and/or provide any insurance, of any kind and/or nature, with regard to the personal property of the Lessee, including but not limited to the Hangar located on the leased premises, any and all airplanes, accessories and/or equipment within said hangar and/or otherwise on the leased premises. Lessee accepts all risk against damage to said property whether by wind, fire, flood, theft or other casualty. Lessor shall only be liable for damage to Lessee's personal property if caused by the direct negligence of a City of Monticello employee.

Lessee shall provide proof of liability coverage on the leased premises in the following amount, and shall provide proof of said continuing coverage on an annual basis to the Monticello City Clerk's Office. Failure to provide proof of said continuing coverage shall be grounds for immediate termination of this lease agreement. The required amount of liability coverage shall be \$500,000.

Lessee further agrees to indemnify and hold the City harmless against all loss, damage or expense suffered or sustained by reason of the assertion of any claims against them for injuries to persons or damages to property, arising out of or growing out of Lessee's, and/or Lessee's guests, agents and/or employees use of the leased premises as herein described, or in the use of any part of said airport grounds.

- 8). Maintenance / Use of Leased Premises: Lessee agrees to commit no waste on the Leased premises and further agrees that no waste material, rags or refuse of any kind and/or nature will be allowed to accumulate in and/or about said leased premises. Lessee further agrees that no motor vehicles/equipment/fuel storage tanks shall be stored outside of the Hangar unit. Storage of said items/equipment/fuels within the walls of a Hangar may be restricted by rule or regulation of the Monticello Airport Board and/or Monticello City Council.
- 9). Subletting or Assignment of Lease: Lessee shall not assign, sub-let, or otherwise transfer Lessee's interest in this lease agreement to any other party and/or entity without the express written permission of Lessor. While Lessor shall not unreasonably deny Lessee's request to assign, sub-let, or otherwise transfer its' right to lease and possess the leased premises described herein, the parties acknowledge that Lessor shall retain the right to demand the entry into a separate and distinct lease agreement between Lessor and the proposed Lessee, with the understanding that the approved assignee or lessee shall be entitled to all rights and privileges as set forth within this lease agreement, assuming their intended use of the hangar is consistent with the Lessee's use of the hangar as set out within paragraph five (5) herein. In the event of an approved sub-letting, the Lessee shall remain liable for the full payment of the rent and Lessee shall remain liable for the failure of any sub-lessee to keep, observe, and perform all of the terms, covenants and conditions of this lease required to be kept, observed and performed, with the same force and effect as if said sub-letting had not occurred.

The transfer of this Lease Agreement to a Legal heir, "heir" being defined as a parent, sibling, or child, of Lessee shall not be subject to the review and approval of the Lessor. In that event, the heir shall step into the shoes of the Lessee identified herein, and shall be entitled to all rights and privileges as set forth within this lease agreement.

10). Termination: Lessor may cancel and/or terminate this lease agreement in the event of any breach, including the nonpayment of rent, upon giving Lessor fourteen (14) days written notice of the identified breach. Lessee shall have seven (7) days from the date of mailing said notice to remedy said breach if for non payment of rent, or fourteen (14) days if for any other reason. Within those same time parameters, seven days for nonpayment of rent and fourteen days if for any other reason, Lessee may request a hearing on the alleged breach, said hearing to be held before the Airport Board. Said request shall be in writing and delivered to the City Clerk's office during regular business hours Monday through Friday.

The Airport Board shall convene a quorum within seven (7) days of Lessee's request and shall consider any evidence and/or argument presented by Lessee against the determination that a breach has occurred. The Board shall, at said meeting, after the receipt and consideration of Lessee's evidence and argument, make a finding that either a breach did or did not occur. Upon a finding that a breach did occur the Board shall determine, in their discretion, whether or not the lease should be terminated and/or if the Lessee shall be given an opportunity to remedy the breach.

If the Board determines that the Lessee shall be given an opportunity to remedy said breach(es) the Lessee shall enter into a written agreement with the Board setting out the terms and conditions placed upon the Lessee by the Board to avoid the termination of their lease agreement, same to include the automatic termination of the lease, without further hearing, if the terms and conditions of said agreement are not satisfied. In the event of lease termination or cancellation the Lessee will forfeit all title and interest in and/or to any and all building(s) and/or other improvements on the leased premises.

- 11). Sale of Improvements: Lessor shall have a right of first refusal on any proffered sale of Lessee's Hangar. Lessee agrees to present Lessor with fourteen (14) days written notice of their intent to sell their Hangar, and shall provide the Lessee with a signed purchase agreement between Lessee and a proposed purchaser. Lessor shall have until 5:00 p.m. on the fourteenth day to provide written notice to Lessee of Lessor's decision to purchase the hangar unit at the price and terms of the proffered purchase agreement. (Day one shall be the first non-City recognized holiday following presentation of the written notice to the City Clerk's Office; Day fourteen must also fall on a non-City recognized holiday, and in the event the actual fourteenth day falls on a weekend or other City recognized holiday, the Lessor shall have until 5:00 p.m. on the following day to exercise their right to purchase as set out herein.) The parties hereto may agree to a purchase price without the necessity of a proffered sale at any time.
- 12). Lien on Improvements and Personal Property: The parties agree, that in addition to any and all liens in effect by operation of law, that Lessor shall have a lien for all rent and damages upon all property brought, kept, or used on said premises, whether exempt from execution or not, and that any remedy specifically granted herein to the Lessor or the Lesee shall be cumulative, in addition to, and not a waiver of every other remedy given by this lease, now or hereafter existing by operation of law either independently of or in connection with the provisions of this lease.
- 13). Anti-Discrimination: The Lessee in the use of the demised premises and in the exercise of the rights and privileges granted hereunder will not on the grounds of race, color or national origin, discriminate or permit discrimination against any person or group of persons, firms or corporations.
- 14). Non-exclusivity: The parties agree that this lease is non-exclusive and the Lessor reserves the right to make any other similar agreements with any person or persons, firms, corporations and/or other legal business entities, relative to other premises at the airport.

- 15). Condemnation / Airport Need: In the event of IDOT acquisition, the Lessee shall be entitled to recover for all appropriate losses from the IDOT. In the event that the Board determines it necessary and appropriate to use the leased premises for necessary and/or desirous airport improvements, the Lessee shall be compensated at an agreed upon rate, or if agreement cannot be reached, at the average value estimate of three appraisals with one appraiser to be chosen by Lessee, one to be chosen by Lessor, and one to be chosen by the mutual decision of those two appraisers.
- 16). City Council Approval: The parties hereto acknowledge that this lease shall become effective and legally binding upon the passage of a Resolution approving same by the Monticello City Council.

Signed and dated this day of Iowa.	, 2017, at Monticello, Jones County
City of Monticello Monticello Regional Airport, Lessor Dena Himes, Mayor	
Signed and dated thisday of Iowa.	, 2017, at Monticello, Jones County
Thomas W. Yeoman, Lessee	

City Council Meeting Prep. Date: 02/02/17 Preparer: Doug Herman



Agenda Item: # 6 Agenda Date: 02/06/17

Communication Page

Agenda Items Description: Resolution to schedule Public Hearing on adoption of FY '17 Budget

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session Attachments & Enclosures: Fiscal Impact:		
Attachments & Enclosures: Proposed Resolution	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue: n/a n/a n/a n/a	

Synopsis: Resolution scheduling public hearing is a necessary component of Budget Approval process.

Background Information: The next step in the budget approval process is to schedule a public hearing on the proposed budget. The Notice of the Public Hearing will be published in the Monticello Express on February 15, 2017 and sets a Public Hearing for March 06, 2017 at 6:00 p.m.

We will review the budget on Monday night (Feb. 6th) and can determine if the Council wishes to hold additional budget reviews between the 6th of February and Marcy 6th.

Recommendation: I recommend that the Council approve the proposed Resolution, scheduling a public hearing on the proposed FY '18 Budget for March 6, 2017 at 6:00 p.m.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Scheduling Public Hearing on the City of Monticello 2017 / 2018 Fiscal Year budget for March 06, 2017 at 6:00 p.m.

WHEREAS, The Iowa Code requires that that the City of Monticello hold a Public Hearing on the proposed budget for the coming fiscal year, prior to the final approval of same, and

WHEREAS, The budget must be submitted to the County Auditor by no later than March 15, 2017, and

WHEREAS, Notice of the Public Hearing must be published at least ten but no more than twenty days prior to the Public Hearing, and

WHEREAS, Notice shall be published in the Monticello Express on the 15th day of February, 2016, scheduling Public Hearing for the 6th day of March 2016 at 6:00 P.M. at the Community Media Center, City Council Chambers, Monticello, Iowa, and

WHEREAS, The City Clerk is instructed to see to the publication of the appropriate Notice in the Monticello Express, consistent with the above dates, so that the Public Hearing may be held as scheduled herein.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby schedule Public Hearing on the proposed 2017 / 2018 budget for the 6th day of March 2017 at 6:00 p.m. to be held in the City Council Chambers at the Mary Lovell LeVan Renaissance Center in Monticello, Iowa.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of February, 2017.

	Dena G. Himes, Mayor	
Attest:		

City Council Meeting Prep. Date: 02/02/17 Preparer: Doug Herman



Agenda Item: 7 Agenda Date: 02/06/2017

Communication Page

<u>Agenda Items Description:</u> Resolution to approve the hiring of Casey Reyner as Park and Recreation Superintendent of Parks and Facilities.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session		
Attachments & Enclosures: Proposed Resolution E-Mail to Tami Bartram	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	

<u>Synopsis</u>: Pursuant to the direction of the Monticello City Council a process was undertaken to seek candidates for the position of Monticello Park and Recreation Director and a second position of Superintendent of Parks and Facilities.

Background Information: Jacob Oswald and I interviewed three candidates for the superintendent position, all had college degrees and some relevant experience. (Katie Farrowe and Chris Lux participated in two of the three interviews.) At the conclusion of the interviews Jacob and I met and both agreed that we should offer Tami Bartram the position one more time before offering the position to Casey Reyner. The decision to offer the position to Tami one more time had nothing at all to do with Casey or concerns with him being offered the position, we both agreed, however, that we wanted Tami to have one more opportunity to reconsider her prior decision to turn down this position. Tami was offered the position as we discussed (see attached e-mail) and she communicated to me that she had not changed her mind and turned down the opportunity one last time. I then set up a meeting with Casey to discuss the position, offered him the position subject to Council approval, and he accepted.

The position will continue to be salaried, will have flexible hours, and based thereon the following offer of employment was made to Casey Reyner:

- 1. Start Date: Latter part of February, 2017.
- 2. Starting salary \$40,000
- 3. Starting benefits:
 - a. One week vacation during first and second years, two weeks in year three.
 - b. Personal/casual/holidays as other employees.
 - c. Sick leave accumulation as other employees.
 - d. Personal Health Insurance (Family at his cost with City contribution in same amount of other employees.)

- e. Other benefits at same level as other employees (Dental, Vision, Short-term Disability, Life)
- f. Other benefits at same level as other employees (Dental, Vision, Short-term Disability, Life)

<u>Staff Recommendation</u>: I recommend that the Council approve the hiring of Casey Reyner as Superintendent of Parks and Facilities as proposed herein.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Resolution to approve the hiring of Casey Reyner as Monticello Park and Recreation Superintendent of Parks and Facilities

WHEREAS, at the direction of the City Council applications were accepted for the positions of Monticello Park and Recreation Director and the position of Superintendent of Parks and Facilities, and

WHEREAS, At the Council meeting of January 16, 2017 the Council approved the hiring of Jacob Oswald as the Monticello Park and Recreation Director, and

WHEREAS, The City Administrator, with others including Jacob Oswald, interviewed three candidates for the position of Monticello Park and Recreation Superintendent of Parks and Facilities and unanimously agreed that the position should be offered to Casey Reyner, and

WHEREAS, The City Administrator offered the position to Casey Reyner subject to City Council approval and he accepted, and

WHEREAS, The City Council finds that the decision of the City Administrator, in consultation with the committee and new Park and Recreation Director to hire Casey Reyner as the Monticello Park and Recreation Superintendent of Parks and Facilities should be approved, with the understanding that his start date will be in the latter part of February, 2017, and

WHEREAS, The City Administrator has also shared with the Council the proposed wage and benefits for this position, as follows: \$40,000 salary, one week of vacation in years one and two of employment with two years thereafter, with other holidays, time-off, sick leave, health insurance, life insurance, short-term disability, and other benefits as provided to employees covered by the City Collective Bargaining Agreement (Note: This is an Exempt position and is not covered by the Collective Bargaining Agreement, it is referenced herein only as a guide to the fringe benefits to be received by the Park and Recreation Director.) and the Council finds the proposed wages and benefits to be appropriate.

NOW, THEREFORE, The Council hereby authorizes the hiring of Casey Reyner as the Monticello Park and Recreation Superintendent of Parks and Facilities with pay and benefits as proposed by the City Administrator and as set forth subsequently herein.

IN TESTIMONY WHEREOF, I have hereunto
subscribed my name and caused the Great Seal of the
City of Monticello, Iowa to be affixed hereto. Done
this 6 th day of February, 2017.
Dena Himes, Mayor

Attest:

Doug Herman	
From: Sent: To: Subject:	Doug Herman Friday, January 20, 2017 1:48 PM Tami bartram (tbart@ci.monticello.ia.us) RE: Park and Rec
Tami:	
Thanks for your voicemail. I hear changed your mind and continue however, wanted to make one la	rd Johnny say hello to you, sorry I was occupied. I am also sorry to hear you haven't to be unwilling to accept the Superintendent position; I suspected you had not, ast pitch before we moved on.
We will be making a decision on start on or about March 1st.	the Superintendent position in the very near future and it is still the plan to have Jacob
activity standpoint, what registra	ext week on Monday, Thursday, or Friday to get a handle on what is underway from an eation materials are currently out and in the hands of the public, when those activities excheduled at the Berndes Center for the month of February and March. Let me know
Other requests:	
Contact information related to t Contact information related to c List of pool staff and their contact	he Sport Court representative. concession vendors (Farner / Capitol Myers Cox if we still utilize them.) ct information that you anticipate returning next year.
Thanks.	
Doug	
From: Doug Herman Sent: Friday, January 20, 2017 1 To: Tami bartram (tbart@ci.mor Subject: RE: Park and Rec	1:48 AM nticello.ia.us) <tbart@ci.monticello.ia.us></tbart@ci.monticello.ia.us>
Tami:	
When can I expect to hear from	you?
Doug	
From: Doug Herman Sent: Thursday, January 19, 201 To: Tami bartram (tbart@ci.mog Subject: Park and Rec	7 2:49 PM nticello.ia.us) < <u>tbart@ci.monticello.ia.us</u> >

Tami:

Not to beat a dead horse, but I want to reach out to you with one last opportunity to reconsider your decision to turn down the Park and Rec. Superintendent of Parks and Facilities position. I continue to take the stance that you are and can continue to be a valuable employee. As I explained to you in person and in writing, your pay would not be reduced from its' current rate, your "other" time off such as personal and casual would remain in place as would your accrued sick leave.

I also want to reiterate that your duties, as Superintendent of Parks and Facilities, would be substantially similar to what you have been doing for the Dpt. You would be the pool manager, you would be responsible for the oversight, maintenance, and leasing of the Berndes Center and other facilities, and you would continue to have some level of involvement in youth sports depending upon the season and other needs of the Dpt.

I understand your position to be that "your job" was given to another. We will have to agree to disagree on that point as your job was done away with when the Council made the decision to create two FT positions for the Park and Rec. Dpt., not when the decision was made to hire another for the Director position. Just because one of those jobs has the word "director" in the title does not mean that said position was "your job". The new Director will definitely have duties that you had as Director but will also have additional duties and expectations. The Superintendent position duties and responsibilities will be made up of duties and responsibilities very similar, identical in many cases, to duties and responsibilities you had in the past.

I know we have talked through all of this a number of times and you have turned down this opportunity on three occasions. (Thursday the 5th, Friday the 6th, and Monday the 9th.)

I sincerely believe that your acceptance of this position would be in your best interest and the best interest of the City.

Please let me know if you have any questions or wish to meet to again discuss this position and its' expectations. This will be the last attempt to seek your reconsideration as we need to move forward with interviews and a hiring decision soon.

Sincerely yours,

Doug

City Council Meeting Prep. Date: 02/02/17 Preparer: Doug Herman



Agenda Item: Reports **Agenda Date**: 02/06/2017

Communication Page

Agenda Items Description: Misc. Reports	
Type of Action Requested: Motion; Resolution; Or	dinance; Reports; Public Hearing; Closed Session
Attachments & Enclosures: Clemen Letter w/Pit Bull related attachments	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

- Samantha Clemen letter Re: Pitbull Ordinance: A copy of the Clemen letter and statistics / articles related to pit bulls is attached. I had one call on this topic from a senior citizen that had been bit a few years back by a large dog and opposed the potential rescinding of this Ordinance.
- Behrends Storm Water Project. Brant and I met with Jerry Behrends and Jerry McElmeel. Brant is putting numbers together for review and potential action at the meeting.

City Counsel,

Over the summer of 2016 my family and I bought a house in Monticello, we seem to like

it very much so far, it is a nice quiet town with humble people. My boyfriend and I, like many

new homeowners, were looking into getting a puppy for our two children. We were sad to find

out the city of Monticello had an ordinance against the Pitbull breed. We both come from a city

where there is no restriction on any breed so this had caught us both off guard. My question for

you is, are we able to reconsider this "banning"? I grew up with Pitbull's and they are the most

loving, happy dogs i have come across, it would be a shame to single out one breed of dog to an

entire city. Instead of not allowing this breed entirely, I would like to propose an offer of

allowing Pitbull's with a few exceptions of muzzling while in public, along with a short leash. I

think this is a fair option, it will allow people to own a dog that they can love and be happy with,

and also please society with the comfort of eliminating the chance of getting bit.

I appreciate your time and thoughts,

Samantha Clemen of 226 East Grand St.

Quick statistics: (Copied from http://www.dogsbite.org/dog-bitestatistics-quick-statistics.php)

This page is a collection of dog bite statistics that are located on DogsBite.org or can reached by a web link. Notably, each year, an American has a one in 50 chance of being bitten by a dog.1

Dog bite statistics

Approximately 4.5 million dog bites occur each year in the United States. Nearly 1 out of 5 bites becomes infected.

Preventing Dog Bites, The Centers for Disease Control and Prevention, May 2015

Dog bites and other dog-related injuries accounted for more than one-third of all homeowners insurance liability claim dollars paid out in 2015, costing more than \$570 million.

Dog Bite Liability by Insurance Information Institute, 2016

In 2015, more than **2**8,000 people underwent reconstructive surgery as a result of being bitten by dogs.

2015 Plastic Surgery Statistics Report by the American Society of Plastic Surgeons, 2015

A 2010 study showed that the average cost of a dog bite-related hospital stay was \$18,200, about 50% higher than the average injury-related hospital stay.

Emergency Department Visits and Inpatient Stays Involving Dog Bites, 2008 by Agency for Healthcare Research and Quality (AHRQ), 2010

A study published in 2010 showed there were 4 times as many dog bite-related ED visits and 3 times as many hospital stays in rural areas than in urban areas. Emergency Department Visits and Inpatient Stays Involving Dog Bites, 2008 by Agency for Healthcare Research and Quality (AHRQ), 2010

There was an 86% increase in dog bite-related hospitalization stays between 1993 and 2008 in the United States.

Emergency Department Visits and Inpatient Stays Involving Dog Bites, 2008 by Agency for Healthcare Research and Quality (AHRQ), 2010

Adults with two or more dogs in the household are five times more likely to be bitten than those living without dogs in the home.

Dog bites: still a problem?, by Gilchrist J, Sacks JJ, White D, Kresnow MJ, Injury Prevention, 2008

Dog bites occur every 75 seconds in the United States. Each day, over 1,000 citizens need emergency medical care to treat these injuries.

Nonfatal Dog Bite-Related injuries Treated in Hospital Emergency Departments - United States, 2001 by the CDC, 2003

Dog attack victims suffer over \$1 billion in monetary losses annually. JAMA reports this estimate to be as high as \$2 billion.

Dog Bites Recognized as Public Health Problem by R. Voelker, JAMA, 1997

Dog bite-related fatality statistics

In 2015, Pit bulls contributed to 82% (28) of the total recorded deaths, the highest fatality count on record for the breed.

2015 Dog Bite Fatalities by DogsBite.org, 2016

In 2015, the combination of pit bulls and rottweilers contributed to 91% of all dog biterelated fatalities.

2015 Dog Bite Fatalities by DogsBite.org, 2016

In 2015, 9% of the attacks resulting in death were inflicted by dogs rehomed by county operated shelters or rescues.

2015 Dog Bite Fatalities by DogsBite.org, 2016

In the 11-year period from 2005 to 2015, pit bulls killed 232 Americans, about one citizen every 17 days.

11-Year U.S. Dog Bite Fatality Chart (2005 to 2015) by DogsBite.org, 2016

In the 11-year period from 2005 to 2015, two dog breeds accounted for 76% of the attacks that resulted in death: pit bulls and rottweilers.

11-Year U.S. Dog Bite Fatality Chart (2005 to 2015) by DogsBite.org, 2016

During the same 11-year period, children ages 0 to 2 years old made up 28% of all fatal dog bite victims, nearly twice the number as the second highest age group.

11-Year U.S. Dog Bite Fatality Chart (2005 to 2015) - Victims by Age Groups by DogsBite.org, 2016

By 2018, pit bulls are projected to maul 338 Americans to death since 1998, the year the CDC stopped tracking fatal dog attacks by breed.

Fatalpitbullattacks.com, 2016, Nonprofits Urge CDC to Resume Tracking Richer Data Set for Children and Adults Disfigured, Maimed and Killed by Dogs, DogsBite.org, 2014

In 2014, loose dogs off their owner's property inflicted 40% of all fatal attacks, a sharp rise from the 10-year average of 24% (2005 to 2014). 2014 Dog Bite Fatalities by DogsBite.org, 2015

In 2013, over one-third, 38%, of all dog bite fatality victims were either visiting or living temporarily with the dog's owner when the fatal attack occurred.

2013 Dog Bite Fatalities by DogsBite.org, 2014

In the 3-year period of 2006 to 2008, 18% of all fatal dog attacks occurred off the owner's property. Pit bulls accounted for 81% of these deaths.

Report: U.S. Dog Bite Fatalities January 2006 to December 2008 by DogsBite.org, 2009

In the first eight months of 2011, nearly half of the persons killed by a pit bull was the dog's owner and primary caretaker.

2011 Dog Bite Fatalities by DogsBite.org, 2011

In 2011, adult victims of fatal pit bull maulings more than doubled the number of child victims.

2011 Dog Bite Fatalities by DogsBite.org, 2012

Breed-specific law statistics

Over 900 U.S. cities have adopted breed-specific laws since the mid 1980s, just after pit bulls (fighting dogs) began leaking into the general population.

Estimated U.S. Cities, Counties and Military Facilities with Breed-Specific Laws by DogsBite.org, 2016

Over 290 U.S. military bases governed by the U.S. Air Force, Air Force Space Command, U.S. Army, U.S. Marine Corps and Navy regulate dangerous dog breeds. Estimated U.S. Cities, Count'es and Military Facilities with Breed-Specific Laws by DogsBite.org, 2016

Over 40 countries across the world -- or parts within these countries -- regulate dangerous dog breeds with breed-specific laws.

Estimated U.S. Cities, Counties and Military Facilities with Breed-Specific Laws by DogsBite.org, 2016



11-Year U.S. Dog Bite Fatality Chart - 2005 to 2015

During this 11-year period, 360 Americans suffered death due to dog bite injury.

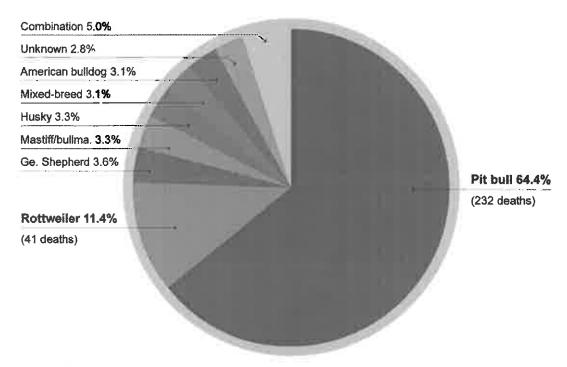


Chart Key

Dog Breed	Deaths	% of Total	
Pit bull	232	64.4%	
Rottweiler	41	11.4%	
German shepherd	13	3.6%	
Mastiff/Bullmastiff _t	12	3.3%	
Husky	12	3.3%	
Mixed breed	11	3.1%	
American buildog	11	3.1%	
Unknown	10	2.8%	
Combination _‡	6 and less	5.0%+	

DogsBite.org contains verifiable information about U.S. citizens killed by dogs including the name and age of each victim, location of attack, dog breed and up to 18 other factors. Source citations are available at www.DogsBite.org.

[†] Includes: Italian and English mastiff, Neapolitan mastiff, bullmastiff and mastiff-mixes. [‡] Combination includes 29 dog breeds that contributed to 6 or fewer deaths. Of these, 11 breeds each contributed from 6 to 2 deaths and 18 breeds each contributed to 1 death. Because some attacks involved multiple breeds, the total will exceed 100%.



DogsBite.org

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UPDATE: 9-year-old dies after pit bull attack

Posted: Nov 08, 2015 3:17 PM CST Updated: Nov 08, 2015 6:30 PM CST

ELMONT, N.Y. (AP) - A 9-year-old girl has died Sunday afternoon after a pit bull attacked her earlier in the backyard of an Elmont home, Nassau police said.

Nassau County police say a 9-year-old girl is in critical condition after being attacked by a dog in a Long Island backyard. The dog was shot and killed by a police officer.

Police say the child was visiting in the home on Holland Avenue in Elmont around 10:30 a.m. Sunday. She was in the yard when the dog, a pit bull, attacked. The circumstances of the attack were unclear.

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Child dead after pit bull attack

Written by Sara Belmont CONNECT Posted: Jan 17, 2017 5:45 PM CST Updated: Jan 17, 2017 5:45 PM CST

One child is dead, after being attacked by a pit bull.

This happening in Atlanta earlier today. Police say a group of kids were walking to school when pit bulls began to maul them.

Other kids ran to the scene to help pull the dogs off of them. Two other children were injured in the attack. One has been released from the hospital. The other is in critical condition. The owner of the dogs is in custody tonight.

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Dog dies in pitbull attack

Written by Elizabeth Amanieh, KWWL Reporter CONNECT Posted: Dec 22, 2016 4:47 PM CST Updated: Dec 22, 2016 4:51 PM CST

(KWWL) - A couple is grieving after losing their small dog right before the holidays in a pit bull attack. The couple isn't blaming the breed, but they have a message for the owner, saying "be responsible for your dog."

The attack happened while Mike Beckner was walking his dog Saddie near Kern street in Waterloo.

Beckners' wife, Karen, says the two were inseparable.

"He never went anywhere without her," said Karen Beckner. "They would go for car rides, she loved to go for car rides. She loves to walk. They walked every single day."

Just like every other day, Beckner took Saddie for a walk. However, on December 9, their walk took a different turn. While he was walking Saddie, two pitbulls attacked, knocking Beckner to the ground, and grabbing Saddie.

Waterloo Police confirm two pitbulis attacked Beckner and his dog.

"I got a phone call and he was panicked, he said, two pitbulls had attacked him, and they got Saddie," said Karen Beckner.

The Beckners said they quickly rushed Saddie over to the vet.

"They thought she was going to make it but her little heart was bruised...so she didn't make it through the night," said Karen Beckner.

Saddie had been their world for nearly four and half a years.

Beckner says he never provoked the pitbulls, and was just simply walking by with Saddie.

"I've come to learn that you know that breed-it's on how they're brought up and treated," said Beckner. "I'm sort of mad at the owner, that they weren't more responsible."

Mike Beckner is still recovering from his injuries after the fall.

The Beckners are still grieving, missing a big piece of their joy this Christmas.

"I just think they should be responsible, anybody who has a dog should be responsible," said Beckner. "If they would have those dogs even chained behind a chain link fence. It just seems senseless that this had to happen."

The Beckners say they've tried to get in contact with the owner of the pitbulls. Waterloo Police and animal control are involved, but the Beckners have not heard back.

Animal control is handling the case.

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Boy attacked by pit bull

Written by Jessica Hartman, Multimedia Reporter CONNECT Posted: Sep 26, 2015 6:32 PM CDT Updated: Sep 27, 2015 11:46 AM CDT

EVANSDALE (KWWL) - An 11-year-old boy is recovering after being attacked by a pit bull. Nate Smith says he was walking to the bus stop Friday morning, when a neighbor's dog attacked him, sending him to the hospital.

The family is very emotional right now.

The parents say they are recovering from the initial scare of the incident and also overwhelmed by the support they have received from neighbors and people on Facebook.

The family told me they have several dogs and are very much animal lovers. That's what makes this attack so upsetting.

"I was just scared . . .'

Shaken by the attack, Nate tries to take his mind off the dog bites from Friday morning, but the incident is fresh on his mind.

"bit my are right here. . .like bit it right here. Then once it stopped biting my arm. It jumped up and nipped me right here," explained Nate.

On a normal day, Nate walks four blocks to the bus stop, but on Friday he was just a few houses from home when the attack happened.

"I just dropped everything an ran," said Nate.

Nate's mom says she thought she was imagining things when she first heard the screams.

"I said do you need help and I could hear a yes, but his tone of voice is gut wrenching as a mom you don't ever here the from your child unless that. . .emergency," explained Nate's mom, Shelly Smith.

The Smiths say their neighborhood is quite close; knowing most the dogs and their owners in the area.

But they were unaware a new neighbor on Nate's walk had two pit bulls.

Regardless of the breed, Nate's mom says he's respectful of everyone's pets.

"I found his trapper keeper in the middle of the road," said Shelly. "I know that Nate takes the road when he walks there. He has great respect for our neighbors. Nate wasn't taunting, wasn't teasing, He was just walking to the bus stop."

Meanwhile, Nate is trying to recover from his injuries.

"I really didn't want to hurt the dog," said Nate.

And the Smiths say they are sad to see the dog put down.

"That is the owner's decision and he made that decision right away. He is in full support of making sure Nate feels safe," said Shelly.

Evansdale police who are investigating the incident.

They did confirm the owner of the dog was very cooperative and planned to put the dog down.

KWWL tried contacting the owner, but was unable to reach him.

For now, the Smiths say they plan to drive Nate to school.

They said they were working with the school to get the bus stop relocated.

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UPDATE: Police piecing together what led to pit bull attack

Posted: Feb 18, 2012 6:48 PM CST

SIOUX CITY, lowa (KTIV) - Authorities continue to try to figure out what caused a dog to attack two people outside a Sioux City home yesterday afternoon.

Police say Jasmine Feller, 24, suffered bite marks to her face, and Kyle Wacker, 19, was bit on the arm when he tried to intervene.

Both were taken to Sioux City's Mercy Medical Center. Their conditions are not being released, per the family's request.

Police say two people were moving furniture outside a Morningside home around 3:15 p.m. Friday, when the pit bull became agitated and attacked.

The dog, a 4-year-old pit bull mix named Lucky Boy, is now in the hands of animal control.

According to Animal Control Director Cindy Rarrat, the dog's owner 19-year old Victor Manuel Mejia, was visiting from Arizona.

Rarrat says he's voluntarily given up the dog and that it will be euthanized in 10 days. Neighbors saw the aftermath play out at 1726 Nicollet Street, from the house next door.

"More pit bull than anything, just really big, massive. It was with a Siberian husky, just running around and the pit bull had attacked the next door neighbor's girlfriend," said Mike Finch, a neighbor.

Patrick McGregor told his friend to call 911 after he saw Wacker bleeding from his forearm. His friend wasn't going to make that call until he saw Feller's face, which he said was covered with blood.

"And that's when he looked back and sees the girl's face, that it was all mauled. He decided to call the cops and that's when me and Mike Finch came outside with the baseball bats to hold the dog at bay, so that way the firefighters could get out and do what they had to do," said McGregor.

A police spokesperson says they have yet to talk to the victims, and are still trying to piece together the information. At this point, no charges have been filed against Mejia.

Under Sioux City's ordinance, any unregistered pit bull must be taken outside city limits or euthanized.

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Deadly dog attack

Written by Elizabeth Amenieh, KWWL Reporter
Posted: May 12, 2016 5:28 PM CDT
Updated: May 28, 2016 5:28 PM CDT

(KWWL) - Animal control is looking into a deadly dog attack.

Sophie, a Cavalier King Charles Spaniel was attacked and killed by a Pit Bull yesterday.

Both Sophie's owner and the owner of the Pit Bull are completely devastated. They are both trying to understand how it all happened.

For any owner, their dog is their best friend.

But, for Suan Bowers, Sophie was more than just a dog. Sophie was her pride and joy.

This freak accident has completely turned her world upside down.

The only memory Suan Bowers has of her precious dog Sophie is the leash that she is holding onto

"And the dog got over the top of her, bit her in the head, and wouldn't let her go," said Suan Bowers.

Bowers was visiting her friend when it all happened. It was when she came outside the door with Sophie on the leash, when she saw the Pit Bull Jetta being walking down the sidewalk.

Sophie barked and wagged her tail, and Jetta reacted, attacking Sophie.

Bowers, who knew Jetta, says the dog's behavior was unusual.

"She wasn't aggressive towards me or anybody," said Bowers.

Bowers calls it a freak accident, something Jetta's owner Rickey Daehler agrees with.

He wasn't the one walking Jetta at the time, it was his roommate. Daehler says he has an idea of what might have happened.

"Just her any loud noises like that she gets skittish," said Rickey Daehler. "But them opening the door, the dog just barking at her, it scared her."

Daehler says he got Jetta from the pound and something must have happened to her before.

"But she's a good dog," said Daehler. "She don't bother nobody, she'll lick you to death, I've had other animals back here and she gets along fine with them. It's just a freak accident, a horrible tragedy."

"I can't blame anyone, it's something that's happened," said Bowers. "But it needs to be held responsible. It could be a kid next time."

Animal control says the Pit Bull is being quarantined in the back yard. They say since the dog is up to date on its shots and the owners are good pet owners, the dog will only be quarantined for 10 days instead of the usual 45 days.

The owners of the Pit Bull were issued a citation, and they are expected to plead guilty in court and pay the fine.

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Pit bull attacks 2 people in Waterloo

Postec: Jul 05, 2016 8:59 PM CDT Updated: Jul 06, 2016 1:09 PM CDT

(NBC) - Two children recovering after being bitten by a pit bull in Waterloo.

The attack happened in the 700 block of Bertch Avenue just before 6:30, Tuesday night.

A young girl and boy, who did not know each other, were both bitten in separate incidents by the same dog around the same time.

Animal control took a grey pit bull into custody after it allegedly attacked two children.

The girl, Bailey, was walking home with a friend when the dog started running across the nearby yard.

Bailey's friend told her to stand still and not scream, that is when the dog jumped on the girl bit her in her lower back.

'She just sat down on the ground and started screaming. He barked at her and then somebody came out with a baseball bat and he ran off," said Ashley Gates, Bailey's friend.

Bailey was too shaken up to talk but she did tell KWWL she felt threatened as the dog ran at her.

The other victim, a boy, was riding a bike when he was bitten on the ankle.

KWWL spoke with the boy's mother, she tells me he is going to be okay.

She wanted to stress that she does not blame the dog or the breed, saying an animal's behavior is a reflection of how it was raised.

The pit bull will remain in animal control's custody until the investigation is complete.

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