

# City of Monticello, Iowa

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Posted on March 02, 2017 at 5:00 p.m.

Monticello City Council Regular Meeting March 06, 2017 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

Mayor:	Dena Himes	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brian Wolken, Mayor Pro Tem	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Johnny Russ	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	C.J. Johnson
Ward #4:	Tom Yeoman		

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	February	20, 2017
Approval of Payroll	March	02, 2017
Approval of Bill List		
Approval of Great Pastimes		
Approval of Eagles Club Liquor License		

## Motions:

1. **Motion** to approve Free Masons program, using City Park to land helicopter, and consideration of donation to program.
2. **Motion** to approve free use of Community Room for benefit / fundraiser dance.
3. **Motion** to support preference of E911 Coordinator to have all S. Main Street Addresses from, approximately, swimming pool on the north to Ballou properties on the south.

## Public Hearing:

4. **Public Hearing** on proposed FY '18 Budget

**Resolutions:**

5. **Resolution** to adopt the Annual Budget for Fiscal Year July 1, 2017 through June 30, 2018.
6. **Resolution** to approve Fire Protection Agreements between the City of Monticello and Townships.

**Ordinances: None**

**Reports / Potential Action:**

- Main Street Manhole Replacement Project
- Board Openings: Tree Board
- Street Number curb painting

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting  
February 20, 2017  
Community Media Center  
6:00 P.M.

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Brian Wolken, Rob Paulson, Johnny Russ and Chris Lux. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange, City Engineers Patrick Schwickerath and Casey Zwolinski and Police Chief Britt Smith. Council member Tom Yeoman was absent.

Goedken moved to approve the agenda, adding appointment of Nick Miller and Sophia Schemmel to the Park & Rec Board to the consent agenda, Russ seconded, roll call unanimous.

Wolken moved to approve the consent agenda, Paulson seconded, roll call unanimous.

Council discussed whether or not the tower repainting project should include a "Monticello" logo. Russ moved to approve Resolution #17-19 finally approve the proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsive, responsible bidder, Utility Services Co., Inc, with one logo on the south side of the tower, Lux seconded, Roll call vote: Russ, Lux, Wolken and Paulson voted aye and Goedken voted nay. Motion carried.

Herman reported the County Sheriff is proposing a 3% increase for the Communication Services Agreement. Russ moved to approve Resolution #17-20 Approving Agreement for Communications Services between the Jones County, Jones County Sheriff and City of Monticello, Wolken seconded, roll call unanimous.

Lux moved to approve Resolution #17-21 To approve funding /investment in Jones County JETS Transportation System in the amount of \$1,500.00, Russ seconded, roll call unanimous.

Herman reported that Robert and Susan Pillard agreed to the severance of their property which lies near Business 151 and the Maquoketa River. Russ moved to approve Resolution #17-22 Approving severance of Pillard property from the City of Monticello and authorizing Mayor to execute Severance Agreement, Wolken seconded, roll call unanimous.

Council considered Dave Schoon request to parcel off a house and accessory building from other buildings on one existing parcel. If the parcel was permitted the remaining parcel, including a number of commercial buildings, would not meet required setbacks. Herman reported that the Board of Adjustments did not recommend approval of the proposed parcel, indicating that the remaining commercial buildings should be removed prior to the creation of the new parcel so that all remaining buildings would meet legal setbacks. Consensus of Council was supportive of Board of Adjustments recommendation. Council took no action.

Zwolinski reported that the proposed Ten-T Hangar was planned for construction next to the newly constructed taxiway. Goedken moved to approve Resolution #17-23 Approving the Professional Services Agreement between Snyder & Associates and the City of Monticello

Regular Council Meeting  
February 20, 2017

related to the Monticello Airport Ten-T-Hangar project, Wolken seconded, roll call vote unanimous. Wolken left the meeting at 6:20 PM.

Herman reported that he received information associated with Pitbull dog varieties from Kaylee Pingel with the Animal Welfare Foundation Board after the agenda went out and indicated that he would e-mail that information to the Council. Annie Locher, Animal Welfare Foundation Board Member, addressed the Council asking them to have an open-mind when reviewing the information on Pit Bulls. No action was taken.

Herman advised that he received a letter for KJJI President Stephen Intlekofer suggesting the City consider the application of a \$5 or \$10 fee to utility bills, with the resulting funds to be used to cover high water bills that property owners encounter from time to time, an "insurance" fund of sorts. The Council was not supportive of the proposal and no action was taken.

LaGrange reported that ITC would be installing new utility poles in the area of Business 151 West to golf course to substation by 11<sup>th</sup> Street.

Herman reviewed potential options to improve or replace the City Fountain by the Aquatic Center. Herman reported that the fountain, when in use, is constantly being filled due to numerous leaks that past remedial efforts have failed to cure.

Russ moved to adjourn the Council meeting at 7:02 P.M., roll call vote unanimous.

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Dena Himes, Mayor

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Sally Hinrichsen, City Clerk

# PAYROLL - MARCH 2, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>Feb. 13 - 26, 2017</b>				
Dawn Brus	\$ 1,785.00	\$ -	0.00	304.12	\$ 1,226.38
Mary Intlekofer	1,785.00	-	0.00	86.25	941.19
C.J. Johnson	1,923.08	-	0.00	59.25	1,209.23
Brandon Kent	2,095.78	310.78	0.00	2.25	1,330.77
Lori Lynch	2,550.00	765.00	0.00	0.00	1,335.04
Chris Sampson	2,505.94	804.94	5.75	8.63	1,746.13
Shelly Searles	1,020.00	-	0.00	0.00	833.06
Shawn Snaith	486.00	-	0.00	0.00	406.94
Brenda Surom	637.50	-	0.00	0.00	465.16
Chris Williams	243.00	-	0.00	0.00	207.47
<b>TOTAL AMBULANCE</b>	<b>\$ 15,031.30</b>	<b>\$ 1,880.72</b>	<b>5.75</b>	<b>460.50</b>	<b>\$ 9,701.37</b>
<b>CEMETERY</b>	<b>Feb. 11 - 24, 2017</b>				
Dan McDonald	\$ 1,636.80	\$ 100.80	0.00	0.00	\$ 1,142.83
<b>TOTAL CEMETERY</b>	<b>\$ 1,636.80</b>	<b>\$ 100.80</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,142.83</b>
<b>CITY HALL</b>	<b>Feb. 12 - 25, 2017</b>				
Cheryl Clark	\$ 1,585.99	\$ 21.99	0.00	0.00	\$ 1,007.17
Doug Herman	3,629.96	-	0.00	0.00	2,561.53
Sally Hinrichsen	2,321.74	-	0.00	0.00	1,587.64
Heather Paddock	495.00	-	0.00	0.00	342.40
Nanci Tuei	1,324.00	-	0.00	0.00	848.46
<b>TOTAL CITY HALL</b>	<b>\$ 9,356.69</b>	<b>\$ 21.99</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 6,347.20</b>
<b>FIRE</b>					
Mike Bader	\$ 60.00	\$ -	0.00	0.00	\$ 55.41
Marvin Kelchen	100.00	-	0.00	0.00	92.35
Don McCarthy	125.00	-	0.00	0.00	107.24
Mike Wink	100.00	-	0.00	0.00	92.35
<b>TOTAL FIRE</b>	<b>\$ 385.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 347.35</b>
<b>LIBRARY</b>	<b>Feb. 13 - 26, 2017</b>				
Julie Aldrich	\$ 338.55	\$ -	0.00	0.00	\$ 281.09
Kyle Gassman	269.63	-	0.00	0.00	231.96
Heather Paddock	104.50	-	0.00	0.00	72.25
Penny Schmit	899.20	-	0.00	0.00	651.02
Madonna Thoma-Kremer	707.99	-	0.00	0.00	587.69
Michelle Turnis	1,487.83	-	0.00	0.00	915.56
<b>TOTAL LIBRARY</b>	<b>\$ 3,807.70</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,739.57</b>
<b>MBC</b>	<b>Feb. 13 - 26, 2017</b>				
Tami Bartram	\$ 1,578.02	\$ -	0.00	0.00	\$ 1,107.99
Madison Lambert	14.50	-	0.00	0.00	13.39
Heather Paddock	345.00	-	0.00	0.00	238.65
Casey Reyner	769.23	-	0.00	0.00	536.30
Sarah Zirkelbach	10.88	-	0.00	0.00	9.40
<b>TOTAL MBC</b>	<b>\$ 2,717.63</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,905.73</b>

# PAYROLL - MARCH 2, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>POLICE</b>	<b>Feb. 13 - 26, 2017</b>				
Dawn Graver	\$ 2,128.56	\$ -	0.00	0.00	\$ 1,441.31
Erik Honda	1,733.76	-	0.00	3.00	1,277.53
Jordan Kcos	1,930.14	-	6.00	60.50	1,376.26
Travis McNally	240.00	-	0.00	0.00	205.90
Britt Smith	2,372.39	-	0.00	0.00	1,696.89
Madonna Staner	1,378.40	-	0.00	0.00	1,025.25
Brian Tate	2,016.84	-	0.00	0.00	1,494.08
Robert Urbain	2,056.04	-	0.00	73.50	1,419.54
<b>TOTAL POLICE</b>	<b>\$ 13,856.13</b>	<b>\$ -</b>	<b>6.00</b>	<b>137.00</b>	<b>\$ 9,936.76</b>
<b>ROAD USE</b>	<b>Feb. 11 - 24, 2017</b>				
Billy Norton	\$ 1,687.20	\$ 151.20	0.00	0.00	\$ 1,067.92
Wayne Yousse	1,536.00	-	7.88	8.25	1,013.75
<b>TOTAL ROAD USE</b>	<b>\$ 3,223.20</b>	<b>\$ 151.20</b>	<b>7.88</b>	<b>8.25</b>	<b>\$ 2,081.67</b>
<b>SANITATION</b>	<b>Feb. 11 - 24, 2017</b>				
Michael Boyson	\$ 1,488.00	\$ -	0.00	0.00	\$ 992.69
Nick Kahler	1,687.20	151.20	0.00	0.00	1,133.19
Chris Taylor	1,536.00	-	0.00	0.00	994.75
<b>TOTAL SANITATION</b>	<b>\$ 4,711.20</b>	<b>\$ 151.20</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,120.63</b>
<b>SEWER</b>	<b>Feb. 11 - 24, 2017</b>				
Tim Schultz	\$ 1,643.40	\$ 59.40	7.88	7.88	\$ 1,113.99
Jim Tjaden	2,021.28	157.28	0.00	0.00	1,412.44
<b>TOTAL SEWER</b>	<b>\$ 3,664.68</b>	<b>\$ 216.68</b>	<b>7.88</b>	<b>7.88</b>	<b>\$ 2,526.43</b>
<b>WATER</b>	<b>Feb. 11 - 24, 2017</b>				
Brant LaGrange	\$ 1,961.54	\$ -	0.00	0.00	\$ 1,336.57
Jay Yanda	2,335.93	551.93	0.00	0.00	1,624.75
<b>TOTAL WATER</b>	<b>\$ 4,297.47</b>	<b>\$ 551.93</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,961.32</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 62,687.80</b>	<b>\$ 3,074.52</b>	<b>27.50</b>	<b>613.62</b>	<b>\$ 42,810.86</b>

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				
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	GENERAL			
	POLICE DEPARTMENT			
BOSS OFFICE SUPPLIES & SYS INC	PD OFFICE SUPPLIES	23.99		
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES	24.21		
		<u>48.20</u>		
	POLICE DEPARTMENT	48.20		
	STREET LIGHTS			
ANDY'S ELECTRIC INC	STREETLIGHTS/SEWER BLDG REP	60.00		
		<u>60.00</u>		
	STREET LIGHTS	60.00		
	AQUATIC CENTER			
IOWA DEPT OF PUBLIC HEALTH	POOL REGISTRATION	105.00		
		<u>105.00</u>		
	AQUATIC CENTER	105.00		
	CEMETERY			
IBEN CONSTRUCTION CO INC	CEM GRAVE OPENINGS - JAN.	250.00		
DAN MCDONALD	CEMETERY SPRAYER TRAINING	175.00		
NEXT GENERATION PLBG & HTG	BUILDING REPAIR	12.00		
		<u>437.00</u>		
	CEMETERY	437.00		
	SOLDIER'S MEMORIAL BOARD			
LASLEY ELECTRIC LLC	CH/SLDR MEM BLDG SUPPLIES	29.76		
		<u>29.76</u>		
	SOLDIER'S MEMORIAL BOARD	29.76		
	ATTORNEY			
LYNCH DALLAS, P.C.	ATTORNEY FEES	49.50		
		<u>49.50</u>		
	ATTORNEY	49.50		
	CITY HALL/GENERAL BLDGS			
ADVANCE CONSTRUCTION INC	CH BLDG REPAIR/MAINT	682.00		
BAKER PAPER CO INC	CH BUILDING SUPPLIES	91.80		
CENTRAL IOWA DISTRIBUTING INC	CH BUILDING SUPPLIES	70.00		
EAST CENTRAL IA CNCL OF GOVERN	CH CLERK WORKSHOP - HINRICHSSEN	15.00		
FAREWAY STORES #840-1	CH/LIB BLDG SUPPLIES	31.68		
FP MAILING SOLUTIONS	CH CONTRACTS	81.00		
DOUG HERMAN	CH CELL PHONE STIPEND	350.00		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
INFRASTRUCTURE TECHNOLOGY	CH MCAFEE SUBSCRIPTION	75.55		
LADCO	CH BLDG REPAIR/MAINT	4,200.00		
LASLEY ELECTRIC LLC	CH/SLDR MEM BLDG SUPPLIES	89.27		
		<u>5,686.30</u>		
	CITY HALL/GENERAL BLDGS	5,686.30		
		<u>6,415.76</u>		
	GENERAL	6,415.76		
	MONTICELLO BERNDES CENTER			
	PARKS			
BAKER PAPER CO INC	MBC BUILDING SUPPLIES	67.57		
FAREWAY STORES #840-1	MBC BUILDING SUPPLIES	13.97		
NEXT GENERATION PLBG & HTG	MBC BLDG REPAIR/MAINT	83.00		
PEPSI COLA BOTTLING CO	MBC CONCESSIONS	238.94		
		<u>403.48</u>		
	PARKS	403.48		
		<u>403.48</u>		
	MONTICELLO BERNDES CENTER	403.48		
	FIRE			
	FIRE			
MARVIN KELCHEN	FIRE WASHER REPAIR/MAINT	127.12		
MIDWEST BUSINESS PRODUCTS	FIRE COPIER REPAIR/MAINT	182.98		
		<u>310.10</u>		
	FIRE	310.10		
		<u>310.10</u>		
	FIRE	310.10		
	AMBULANCE			
	AMBULANCE			
ZOLL MEDICAL CORPORATION	AMB MEDICAL SUPPLIES	138.00		
		<u>138.00</u>		
	AMBULANCE	138.00		
		<u>138.00</u>		
	AMBULANCE	138.00		
	HOTEL/MOTEL TAX			
	HOTEL/MOTEL			
WINDSTREAM IOWA-COMM. INC.	HOTEL/MOTEL PHONE	51.33		



**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	HOTEL/MOTEL	51.33		
	HOTEL/MOTEL TAX	51.33		
	POLICE IMPROVEMENT			
	POLICE DEPARTMENT			
TASER INTERNATIONAL	POLICE IMP CAPITAL EQUIPMENT	2,455.73		
	POLICE DEPARTMENT	2,455.73		
	POLICE IMPROVEMENT	2,455.73		
	LIBRARY IMPROVEMENT			
	LIBRARY			
THE BOOK FARM, INC.	LIB IMP/GEHRET BOOKS	510.06		
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS	30.21		
MICRO MARKETING LLC	LIB IMP BOOKS	72.78		
MONTICELLO CHAMBER OF COMMERCE	LIB IMP PROGRAMS/PROMOTIONS	70.00		
	LIBRARY	683.05		
	LIBRARY IMPROVEMENT	683.05		
	LIBRARY			
	LIBRARY			
BAKER PAPER CO INC	LIB BUILDING SUPPLIES	36.85		
CENTER POINT PUBLISHING	LIB BOOKS	43.14		
FAREWAY STORES #840-1	CH/LIB BLDG SUPPLIES	141.19		
STATE LIBRARY OF IOWA	LIB CONFERENCE - SCHMIT	95.00		
THE H. W. WILSON COMPANY	LIB BOOKS	295.70		
	LIBRARY	611.88		
	LIBRARY	611.88		
	SUPER MAC FUND			
	SUPER MAC FUND			
CLIFF'S RADIO & TV	SUPER MAC CABLE	19.23		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	SUPER MAC FUND	19.23		
	SUPER MAC FUND	19.23		
	ROAD USE			
	STREETS			
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES	668.25		
BROWN SUPPLY CO INC	RU SUPPLIES	268.00		
IOWA STATE PRISON INDUSTRIES	RU STREET MAINTENANCE SUPPLIES	97.00		
KRAUS PLUMBING & HEATING INC	RU/SANITATION BLDG REP/MAINT	17.14		
KROMMINGA MOTORS INC	RU SUPPLIES	1,689.39		
NEXT GENERATION PLBG & HTG	BUILDING REPAIR	12.00		
SPAHN & ROSE LUMBER CO INC	RU/SANITATION BLDG REP/MAINT	74.61		
	STREETS	2,826.39		
	SNOW REMOVAL			
SNOW-GO, INC.	RU SNOW REMOVAL	342.00		
	SNOW REMOVAL	342.00		
	ROAD USE	3,168.39		
	TRUST/SLAVKA GEHRET FUND			
	LIBRARY			
THE BOOK FARM, INC.	LIB IMP/GEHRET BOOKS	300.00		
	LIBRARY	300.00		
	TRUST/SLAVKA GEHRET FUND	300.00		
	BATY DISC GOLF COURSE			
	PARKS			
MONTI PLUMBING HEATING	BATY DG/WILLOW PARK BLDG REP	94.00		
	PARKS	94.00		
	BATY DISC GOLF COURSE	94.00		
	C.C. BIDWELL LIBRARY BOOK			
	LIBRARY			

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS	24.67		
	LIBRARY	24.67		
	C.C. BIDWELL LIBRARY BOOK	24.67		
	WATER			
	WATER			
AMERICAN WATER WORKS ASSOCIATI	WATER DUES	360.00		
BEHREND'S CRUSHED STONE	WATER SYSTEM	196.61		
SHIRLEY GUTZEIT	OVERPAYMENT REFUND	110.09		
JOHN DEERE FINANCIAL	WATER SUPPLIES	17.99		
KROMMINGA MOTORS INC	WATER SYSTEM	250.00		
NEXT GENERATION PLBG & HTG	BUILDING REPAIR	12.00		
STEPHEN MOTORS INC	WATER VEHICLE REPAIR/MAINT	8.05		
WHITE HAWK PLUMBING & HEATING	WATER SYSTEM	748.35		
	WATER	1,703.09		
	WATER	1,703.09		
	CUSTOMER DEPOSITS			
	WATER			
CLEO ANDREESEN	WATER DEPOSIT REFUND	.94		
MICHELLE BADER	WATER DEPOSIT REFUND	4.47		
CITY OF MONTICELLO	Water Deposit Refunds	512.06		
JOAN READE	WATER DEPOSIT REFUND	8.10		
RON SALOW	WATER DEPOSIT REFUND	50.00		
MATT SCANLON	WATER DEPOSIT REFUND	50.00		
DALE STEEN	WATER DEPOSIT REFUND	24.43		
JOHN WATSON	WATER DEPOSIT REFUND	50.00		
	WATER	700.00		
	CUSTOMER DEPOSITS	700.00		
	WATER CAPITAL IMPROVEMENT			
	WATER			
SNYDER & ASSOCIATES, INC	WATER TOWER PAINTING	5,862.56		
	WATER	5,862.56		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	WATER CAPITAL IMPROVEMENT	5,862.56		
	SEWER			
	SEWER			
ALTORFER INC.	SEWER EQUIP REPAIR/MAINT	480.36		
ANDY'S ELECTRIC INC	STREETLIGHTS/SEWER BLDG REP	300.00		
W.W. GRAINGER, INC	SEWER BLDG REPAIR/MAINT	67.37		
JOHN DEERE FINANCIAL	SEWER EQUIP REPAIR/MAINT	75.41		
LASLEY ELECTRIC LLC	SEWER BLDG REPAIR/MAINT	47.99		
MONTECELLO MACHINE SHOP INC	SEWER EQUIP REPAIR/MAINT	45.34		
NEXT GENERATION PLBG & HTG	BUILDING REPAIR	12.00		
NORTHERN SAFETY CO., INC.	SEWER SUPPLIES	244.52		
ROTO-ROOTER	SEWER SYSTEM	570.00		
WELTER STORAGE EQUIP CO., INC.	SEWER EQUIP REPAIR/MAINT	75.00		
WINDSTREAM IOWA-COMM. INC.	SEWER PHONE	51.34		
	SEWER	1,969.33		
	SEWER	1,969.33		
	SANITATION			
	SANITATION			
IOWA STATE PRISON INDUSTRIES	SANITATION BAGS	2,802.80		
KRAUS PLUMBING & HEATING INC	RU/SANITATION BLDG REP/MAINT	17.14		
NEXT GENERATION PLBG & HTG	BUILDING REPAIR	12.00		
SPAHN & ROSE LUMBER CO INC	RU/SANITATION BLDG REP/MAINT	3.79		
	SANITATION	2,835.73		
	SANITATION	2,835.73		
**** SCHED TOTAL ****		27,746.33		
***** REPORT TOTAL *****		27,746.33		

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	6,415.76		
005	MONTICELLO BERNDES CENTER	403.48		
015	FIRE	310.10		
016	AMBULANCE	138.00		
018	HOTEL/MOTEL TAX	51.33		
026	POLICE IMPROVEMENT	2,455.73		
030	LIBRARY IMPROVEMENT	683.05		
041	LIBRARY	611.88		
045	SUPER MAC FUND	19.23		
110	ROAD USE	3,168.39		
178	TRUST/SLAVKA GEHRET FUND	300.00		
338	BATY DISC GOLF COURSE	94.00		
502	C.C. BIDWELL LIBRARY BOOK	24.67		
600	WATER	1,703.09		
602	CUSTOMER DEPOSITS	700.00		
604	WATER CAPITAL IMPROVEMENT	5,862.56		
610	SEWER	1,969.33		
670	SANITATION	2,835.73		

City Council Meeting  
Prep. Date: 03/02/17  
Preparer: Doug Herman



Agenda Item: 1  
Agenda Date: 03/06/2017

### Communication Page

**Agenda Items Description:** Motion to approve Free Masons program, using City Park to land helicopter, and consideration of donation to program.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Letter from "Free Masons"

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

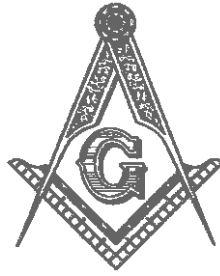
**Synopsis:** Free Masons (Anamosa/Monticello combined chapter) propose a Child Identification Program event at the Citizens State Bank YDC and are working on bringing in a helicopter for the event that would land on the grounds of the City Park. They have also requested that the Council consider a donation.

**Background Information:** The Masons plan an event to take ID photos, video, DNA swab, Tooth imprint and fingerprint records of community children. The purpose of the information would be to assist in the search for missing children. (Event Date: 3 waiting for combination)

It is my understanding that they have the venue reserved and have sought donations to cover the costs from local businesses. They plan to hold or have held an event in Anamosa where the City also donated, \$100 as I recall. The only need for City permission, in my opinion, would be related to the landing of the helicopter on the grounds. More than anything I thought it would be good for the City Council to be aware of what was going on.

**Staff Recommendation:** I recommend that the Council approve of the event and the potential landing of the helicopter should they get that arranged and to donate an amount, if any, deemed appropriate by the Council.

Ancient and Accepted Free Masons  
Worshipful Master Stan Chadwell  
Anamosa Lodge #46  
Anamosa, Iowa 52205



Paul Feldman  
Home (319) 462-6991  
Cell (319) 981-0783  
paulfeldman1967@yahoo.com

Dear Sir or Madam,

Following are some troubling statistics: each year 450,000 children run away, 300,000 children are abducted by family members, and more than 58,000 children are abducted by non-family members. Too often we hear of tragedies involving our local children.

The National Child Identification Program is a community service initiative dedicated to changing these statistics by providing parents and guardians with a tool they can use to help protect their children. Anamosa Lodge # 46 intends to offer a child safety program to local parents. This child safety program collects specific information by recording the physical characteristics (photos, video, DNA swab, tooth imprint and fingerprints) of their children on digital media. This information is then given to the parent or guardian. If ever needed, this ID Kit will give authorities vital information to assist their efforts in locating a missing child. Each kit costs approximately five dollars. The Anamosa Masonic Lodge #46 is asking local businesses for donations so that we can offer these kits to our local parents or guardians free of charge. Please join our effort in helping protect Jones County's children through your participation in this program. If just one missing child can be located through the use of the ID Kit, we will have succeeded.

In reference to federal taxes Masonic Lodges are recognized as a "fraternal organization" under section 501(c) (10). If you have any further questions, please don't hesitate to contact me using the information at the top of the letterhead. Your help is greatly appreciated and will be recognized on our advertisement flyer for this event.

Respectfully,

Paul A. Feldman  
Junior Warden

City Council Meeting  
Prep. Date: 03/02/17  
Preparer: Doug Herman



Agenda Item: 2  
Agenda Date: 03/06/2017

**Communication Page**

**Agenda Items Description:** Motion to approve free use of Community Room for benefit / fundraiser dance.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Letter from Reese Cox

**Fiscal Impact:**

Budget Line Item:

n/a

Budget Summary:

n/a

Expenditure:

n/a

Revenue:

n/a

**Synopsis:** 8<sup>th</sup> Grader, Reese Cox, and other 8<sup>th</sup> Graders are planning a dance to support an ill classmate and wish to use the Community Room free of charge on March 25<sup>th</sup>.

**Background Information:** As the attached letter explains, Reese and other students are planning a benefit dance / event to support an ill classmate. The dance / event would be held on March 25<sup>th</sup> from 4:30 to 11:00 p.m. There is currently nothing scheduled on that date and time.

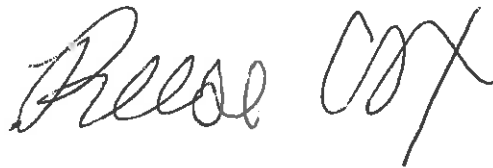
**Staff Recommendation:** I recommend that the Council approve of the waiver of the rental fee for this event.



Dear Monticello City Council,

My name is Reese Cox. I am in 8th grade and I am writing you this letter to ask if our 8th grade leadership committee could use the Monticello Community Building for a dance/fundraiser for a girl in our class. Her name is Karly Dirks and she has a brain tumor (one that is similar to Austin Smith). I was wondering if you would consider waiving the rental fee for us. Myself, along with some of my classmates and our advisor, Kim McQuillen will be in charge of this fundraiser. We would highly appreciate it if we could use the Community Building without the charge. Thank you.

Sincerely,

A handwritten signature in black ink that reads "Reese Cox". The signature is written in a cursive style with a large, stylized "R" and "C".

Reese Cox

CITY OF MONTICELLO RENTAL CONTRACT  
200 EAST FIRST STREET  
MONTICELLO, IOWA 52310  
Phone: 319-465-3577 Fax: 319-465-3527

The below signed and the City of Monticello hereby agree that renter may have the exclusive use of the Monticello Community Building and its grounds on the:

Date: 03/25/17 From: 4:30 pm To: 11:00 pm

Renters shall comply with the attached regulations and are responsible for cleanup according to the attached checklist. If cleanup is not done to the satisfaction of the City, renters will be notified to complete cleanup by a date and time certain or the City will proceed to clean up the premises and will deduct the cost of cleanup from the renters deposit and shall bill any excess costs of cleanup or repair to renter. Balance of deposit after deductions will be refunded.

**Rental Fee:** \$75.00 for the auditorium.  
**Damage and Cleanup Deposit:** \$300.00.

**Total Rental Fee including damage deposit:** \$ \_\_\_\_\_  
**25% non-refundable deposit to secure reservation:** \$ \_\_\_\_\_  
**Remaining balance due 15 days prior to rental:** \$ \_\_\_\_\_

Renter promises to compensate the City of Monticello for any damage done to City property, and to release, indemnify, and hold harmless the City of Monticello, Iowa from any liability whatsoever for any claimed injury due to accidents or situations otherwise occurring in the use of any facility rented from the City of Monticello.

Organization: Monticello Middle School Number Attending: 50-200  
Address: 217 South Maple Phone: 319-465-3575  
City: Monticello State: Iowa Zip Code: 52310

REFERENCES

Name: Brent Meier Phone: 319-465-3575  
Address: 217 South Maple  
City: Monticello State: IOWA Zip Code: 52310

Name: Kim McQuillen Phone: 319-465-3575  
Address: 217 South Maple  
City: Monticello State: Iowa Zip Code: 52310

I have read the "Regulations for Use of City of Monticello Facilities", including the notice regarding alcoholic beverages; and, my group and I agree to abide by these policies. We hereby accept total responsibility for those individuals using the facilities at the Monticello Community Building on the date the facility is rented.

**Notice:** The Monticello Building is NOT a licensed premises under the Iowa Liquor Control Act, therefore you may serve beer or wine coolers, but you may NOT charge your guests for these beverages and you may not charge a cover charge or entry fee to defray the cost of alcoholic beverages. The serving of alcoholic beverages, other than beer or wine coolers, are totally prohibited. Under Iowa Law you are a social host and may be liable for injuries caused by the serving of alcoholic beverages to intoxicated persons or under aged persons.

Name: Reese Cox / Kim McQuillen Signature: Reese Cox Kim McQuillen

Address: 17852 Cottonwood Lane Phone number: 319-775-3998  
Monticello, Iowa

Staff: 8th grade leadership committee Date: 02/23/17  
MMS Staff

City Council Meeting  
Prep. Date: 03/02/17  
Preparer: Doug Herman



Agenda Item: 3  
Agenda Date: 03/06/2017

**Communication Page**

**Agenda Items Description:** Motion to support preference of E911 Coordinator to have all S. Main Street Addresses from, approximately, swimming pool on the north to Ballou properties on the south.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

E-Mail from E911 Coordinator

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** Many properties from the Lower-P on the north to Hwy. 151 / The Ballou properties on the South have a variety of addresses, from S. Main, Bus. 151, Amber Road and potentially Cty. Rd. X44.

**Background Information:** The City has over the years annexed properties running along Bus. 151 / S. Main Street. Typically annexed properties are re-named S. Main Street, however, with that there can be confusion, with a variety of names and addresses for non-annexed versus annexed properties. E911 Coordinator Gary Schwab has suggested that it would make sense to have consistency, and probably in recognition of the fact that this area will be within the City someday sooner than later has recommended that all addresses in that area be converted to S. Main Street Addresses. His e-mail requests that the City Council weigh in on this issue.

**Staff Recommendation:** I recommend that the Council inform the E911 Coordinator that the City approves of his reasoning and approach and has no objection to a consistency in street name (S. Main Street) and numbering of the affected properties.

## Sally Hinrichsen

---

**From:** Gary Schwab, E911 Coordinator <E911@co.jones.ia.us>  
**Sent:** Wednesday, March 01, 2017 10:25 AM  
**To:** Sally Hinrichsen  
**Cc:** Kristi Aitchison, Jones County GIS; Coon, Dennis (Dennis.Coon@scottcountyiowa.com); Joe Oswald (joenoswald@gmail.com)  
**Subject:** RE: new E911 addresses for Welter & part of Kromminga Motors

Sally,

Just curious. The county 911 address signs are still present. Does the city have any requirement for the businesses annexed to change address signage for their properties or for that matter to even post any address signage?

Another question. From approximately the swimming pool area to South of the Ballou farm (in city limits) there are three names for the road.

- South Main St
- Business Highway 151
- Amber Road X44

I would like to propose to the Monticello City Council that, to minimize confusion, simplify street signage, this stretch of road have one name, South Main St. I would like to get the council's opinion of this idea as I would like to propose it to the E911 Service Board and the Jones County Board of Supervisors as they have the final determination for the county portions of the road and subsequent cost of signage changes.

Along with the road name change suggestion I would like to propose that this stretch also change the addressing sequence to follow the city's number schema. Currently jumping between 4 digit and 5 digit numbers that have no correlation to each other is at best confusing.

And finally the Ballou properties should have city addresses since they are within city limits.

Please share with Doug and the powers that be. All in all should be a fun exercise.  
Regards,

**Gary Schwab**  
**Jones County E911 Coordinator**  
500 West Main Street, Rm 34  
Anamosa, IA 52205  
[E911@co.jones.ia.us](mailto:E911@co.jones.ia.us)  
319-462-2735

**From:** Sally Hinrichsen [mailto:sallyh@ci.monticello.ia.us]  
**Sent:** Thursday, February 23, 2017 1:31 PM  
**Subject:** new E911 addresses for Welter & part of Kromminga Motors

Hi

Please review the attached documents regarding the address changes. These addresses were annexed into the City of Monticello and are being assigned addresses consistent with other City addresses.

Welter's building currently addresses as 19284 Amber Road will now be 2007 South Main Street. This is often referred to the old buying station property.

Kromminga Motor's property currently addresses as 19411 Business Highway 151 will not be 2006 South Main Street. This set of buildings in south of their main office building.

Please let me know if you have any questions

Thanks

Sally Hinrichsen, CMC, IaCMC, IaCMFO  
City Clerk/Treasurer  
City of Monticello  
200 East First Street  
Monticello, IA 52310-1501  
[sallyh@ci.monticello.ia.us](mailto:sallyh@ci.monticello.ia.us)

Phone: 319-465-3577

Fax: 319-465-3527

City Council Meeting  
 Prep. Date: 03/02/17  
 Preparer: Doug Herman



Agenda Item: 4+5  
 Agenda Date: 03/06/2017

**Communication Page**

**Agenda Items Description:** Public Hearing on proposed FY '18 Budget and Resolution to adopt the Annual Budget for Fiscal Year July 1, 2017 through June 30, 2018.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Resolution  
 Related Budget Approval forms (State forms)

**Fiscal Impact:**

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

**Synopsis:** After budget meetings the Council chose to move forward with the FY '18 budget maintaining a consistent tax rate as in prior years. Public Hearing was scheduled for tonight to be followed by a Resolution approving the proposed budget.

**Background Information:** The proposed budget results in a proposed tax rate of \$13.86897. the tax rate is made up of the \$8.10 General Fund levy, a levy of \$3.26161 for employee benefits, and a levy of \$2.50736 related to debt service.

Recent tax rates have been as follows:

FY Combined Tax Rate	Monticello
FY '05	13.76255
FY '06	13.76255
FY '07	14.17218
FY '08	14.20090
FY '09	13.88817
FY '10	13.95114
FY '11	13.95103
FY '12	13.94399
FY '13	13.94398
FY '14	13.94326
FY '15	13.86994
FY '16	13.86898
FY '17	13.86898

City staff was informed by the County Assessor that the community will see an overall appraisal, if you will, that will likely result in increased values, across the board, for the FY '19 budget. No such across the board valuation increases will affect the FY '18 budget. For that reason, and with a desire to continue to utilize tax revenues for community infrastructure projects, the Council chose to maintain a consistent tax rate for FY '18 and to give consideration to a reduced tax rate when preparing the FY '19 budget in consideration of overall valuation increases at that time.

**Staff Recommendation:** I recommend that the Mayor open the public hearing and that public comment be received, if any, before the Mayor closes the public hearing. Thereafter, I recommend that the Mayor entertain a motion and a second to approve and adopt the Annual Budget for Fiscal Year 2018.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

### Adopting the Annual Budget for Fiscal Year July 1, 2017 through June 30, 2018

- WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,** City Council published notice of and held a public hearing on the proposed budget; and
- WHEREAS,** The City Staff has prepared the FY 2018 annual budget, as set forth in the budget summary certificate, requirement schedules, resource detail, showing estimates and appropriations for said fiscal year; and
- WHEREAS,** The City Council directs the overall budget be approved as published; and

**NOW THEREFORE, BE IT RESOLVED** that the City of Monticello, Iowa does hereby adopt the annual budget for FY 2018 and direct the City Clerk to make the filing required by law and set up the books in accordance with the adopted budget summary.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6<sup>th</sup> day of March 2017.

---

Dena G. Himes, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk



53-495

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2017 - ENDING JUNE 30, 2018

Resolution No.:

The City of: Monticello

County Name: JONES

Date Budget Adopted:

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

319-465-3577

Telephone Number

Signature

County Auditor Date Stamp

January 1, 2016 Property Valuations

Last Official Census

Regular DEBT SERVICE Ag Land

Table with columns: 2a, 2b, 3a, 3b, 4a. Values: 119,690,423; 116,825,961; 141,876,944; 139,012,482; 2,008,722. Last Official Census: 3,796

TAXES LEVIED

Main table with columns: Code Sec., Dollar Limit, Purpose, (A) Request with Utility Replacement, (B) Property Taxes Levied, (C) Rate. Includes sub-totals for General Fund Regular Levies, Special Revenue Levies, and Property Taxes.

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
3) Adopted property taxes do not exceed published or posted amounts.
4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
5) Number of the resolution adopting the budget has been included at the top of this form.
6) The budget file uploaded to the SUBMIT area matched the paper copy certified by the city to this office.
7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

## CHECK CITY VALUATIONS

Taxable Valuations By Class By Levy Authority  
100% Valuations By Class By Levy Authority

### Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Monticello

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	27,503,811	6,749,480	9,444,608	759,890
2 100% Assessed	31,309,730	6,749,480	10,578,441	759,890

**REPLACEMENT \$**      **FILLS TO:**

3 General Fund	\$40,012	REVENUES, LINE 18, COL (C)
4 Special Fund	\$16,112	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$12,386	REVENUES, LINE 18, COL (F)
6 Capital Reserve Fund	\$0	REVENUES, LINE 18, COL (G)

### REPLACEMENT PAYMENT PERCENTAGE

Beginning in FY 2017-2018, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.

To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an estimation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.

- 100%
- 99%
- 98%
- 97%
- 96%
- 95%
- 94%

\* Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.

	(A)	(B)	(C)	(D)	(E)	(F)
Other State Grants & Reimbursements	General	Special Revenue	TIF Sp. Revenue	Debt Service	Capital Projects	Proprietary
18	\$117,284	\$0	\$0	\$0	\$1,267,166	

Fund Balance Worksheet for City of **Monticello**

	<b>(1) *Annual Report FY 2016</b>				<b>(2) ** Re-Estimated FY 2017</b>				<b>(3) ** Budget FY 2018</b>									
	General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)	General (A)	Spec Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Tot Govt	Proprietary (I)	Grand Total
1	745,808	673,591	238,747	25,754	1,639,939	279,471	3,603,310	864,915	4,468,225	818,248	904,675	192,745	38,984	1,676,288	282,868	3,913,808	747,946	4,661,754
2	2,902,738	888,473	710,935	2,076,505	1,625,754	5,137	8,209,542	2,132,564	10,342,106	3,069,487	828,608	710,724	1,094,060	572,537	4,500	6,279,916	2,086,121	8,366,037
3	2,830,298	657,389	756,937	2,063,275	1,589,405	1,740	7,899,044	2,249,533	10,148,577	3,093,378	910,036	679,006	1,080,723	2,310,337	2,500	8,075,980	1,989,791	10,065,771
4	818,248	904,675	192,745	38,984	1,676,288	282,868	3,913,808	747,946	4,661,754	794,357	823,247	224,463	52,321	-61,512	284,868	2,117,744	844,276	2,962,020
5	794,357	823,247	224,463	52,321	-61,512	284,868	2,117,744	844,276	2,962,020	794,357	823,247	224,463	52,321	-61,512	284,868	2,117,744	844,276	2,962,020
6	3,140,348	826,665	710,375	1,159,544	1,883,736	4,500	7,725,168	2,284,863	10,010,031	3,140,348	826,665	710,375	1,159,544	1,883,736	4,500	7,725,168	2,284,863	10,010,031
7	3,214,534	1,011,592	657,524	1,146,261	1,993,232	2,500	8,025,643	2,050,040	10,075,683	3,214,534	1,011,592	657,524	1,146,261	1,993,232	2,500	8,025,643	2,050,040	10,075,683
8	720,171	638,320	277,314	65,604	-171,008	286,868	1,817,269	1,079,099	2,896,368	720,171	638,320	277,314	65,604	-171,008	286,868	1,817,269	1,079,099	2,896,368
9																		
10																		
11																		
12																		

\* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2016  
 \*\* The remaining two sections are filled in by the software once ALL worksheets are completed.

CITY OF Monticello

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be used

	Request with Utility Replacement (A)	Property Taxes Levied (B)
1	0	0
2	0	0
3	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2017 (J)	ACTUAL 2016 (K)
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	498,124	108,881						607,005	539,241
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	86,000							86,000	161,802
Ambulance	6	554,305	115,016						669,321	591,486
Building Inspections	7								0	0
Miscellaneous Protective Services	8	200							200	453
Animal Control	9	1,250							1,250	0
Other Public Safety	10									
TOTAL (lines 1 - 10)	11	1,139,879	223,897	0			0		1,363,776	1,292,982
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12	19,726	558,327						578,053	342,050
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	80,000							80,000	66,116
Traffic Control and Safety	15								0	0
Snow Removal	16								0	0
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport (if not Enterprise)	19	68,334							68,334	67,835
Garbage (if not Enterprise)	20								0	0
Other Public Works	21	5,000							5,000	0
TOTAL (lines 12 - 21)	22	173,060	558,327	0			0		731,387	504,204
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0	0			0		0	0
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	179,780	32,004				2,500		214,284	176,180
Museum, Band and Theater	32								0	0
Parks	33	200,198	23,995						224,193	187,276
Recreation	34	126,250	7,379						133,629	125,299
Cemetery	35	62,800	11,213						74,013	66,076
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	46,245	6,711						52,956	41,441
TOTAL (lines 31 - 37)	38	615,273	81,302	0			2,500		698,075	596,272

**RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2**  
**RE-ESTIMATED Fiscal Year Ending 2017**

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	RE-ESTIMATED	ACTUAL	
	REVENUES	REVENUES	SPECIAL	SERVICE	PROJECTS			2017	2016	
	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
<b>GOVERNMENT ACTIVITIES CONT.</b>										
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
39	Community Beautification							0	0	0
40	Economic Development							0	0	0
41	Housing and Urban Renewal							0	0	0
42	Planning & Zoning							0	0	0
43	Other Com. & Econ Development		167,212					167,212	160,185	160,185
44										
45	<b>TOTAL (lines 39 - 44)</b>	0	167,212					167,212	160,185	160,185
<b>GENERAL GOVERNMENT</b>										
46	Mayor, Council, & City Manager	13,450	1,792					15,242	12,260	12,260
47	Clerk, Treasurer, & Finance Adm.	168,131	44,718					212,849	207,273	207,273
48	Elections							0	0	0
49	Legal Services & City Attorney	14,000						14,000	15,499	15,499
50	City Hall & General Buildings	232,010						232,010	212,696	212,696
51	Tort Liability							0	0	0
52	Other General Government	8,200						8,200	209	209
53	<b>TOTAL (lines 46 - 52)</b>	435,791	46,510	0				482,301	447,937	447,937
<b>DEBT SERVICE</b>										
54	Gov Capital Projects			1,080,723				1,080,723	2,063,275	2,063,275
55	TIF Capital Projects				2,242,821			2,242,821	1,175,322	1,175,322
56								0	403,589	403,589
57	<b>TOTAL CAPITAL PROJECTS</b>	0	0	0	2,242,821	0	0	2,242,821	1,578,911	1,578,911
58	<b>TOTAL Governmental Activities Expenditures</b> <i>(lines 11+22+30+38+44+52+53+54)</i>	2,364,003	910,036	167,212	1,080,723	2,500		6,767,295	6,643,766	6,643,766
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
59	Water Utility							288,651	318,310	318,310
60	Sewer Utility							378,012	446,596	446,596
61	Electric Utility							0	0	0
62	Gas Utility							0	0	0
63	Airport							482,814	446,751	446,751
64	Landfill/Garbage							0	0	0
65	Transit							0	0	0
66	Cable TV, Internet & Telephone							0	0	0
67	Housing Authority							0	0	0
68	Storm Water Utility							122,000	37,909	37,909
69	Other Business Type (city hosp., ISF, parking, etc.)							7,500	0	0
70	Enterprise DEBT SERVICE							292,000	510,258	510,258
71	Enterprise CAPITAL PROJECTS							0	404	404
72	Enterprise TIF CAPITAL PROJECTS							1,570,977	1,760,228	1,760,228
73	<b>TOTAL ALL EXPENDITURES (lines 59+74)</b>	2,364,003	910,036	167,212	1,080,723	2,500		8,338,272	8,403,994	8,403,994
74	Regular Transfers Out	729,375		511,794				1,241,169	1,087,814	1,087,814
75	Internal TIF Loan Transfers Out			511,794				1,727,499	1,744,583	1,744,583
76	Internal TIF Loan Transfers Out			511,794				1,727,499	1,744,583	1,744,583
77	<b>Total ALL Transfers Out</b>	729,375	0	1,033,588	0	0	0	3,496,167	3,577,000	3,577,000
78	<b>Total Expenditures and Other Fin Uses (lines 73+74)</b>	3,093,378	910,036	679,006	1,080,723	2,500		10,085,771	10,148,577	10,148,577
79	Ending Fund Balance June 30	794,357	823,247	224,463	52,321	284,868		2,962,020	4,661,754	4,661,754

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEARS BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.



**EXPENDITURES SCHEDULE PAGE 1**  
**Fiscal Year Ending 2018**

**Fiscal Years**

(A)	(B)	(C)	(D)	TIF (E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
<b>GOVERNMENT ACTIVITIES</b>											
<b>PUBLIC SAFETY</b>											
1	Police Department/Crime Prevention	484,106	119,305						603,411	607,005	539,241
2	Jail								0	0	0
3	Emergency Management								0	0	0
4	Flood Control								0	0	0
5	Fire Department	86,000							86,000	86,000	161,802
6	Ambulance	533,400	116,652						650,052	669,321	591,486
7	Building Inspections								0	0	0
8	Miscellaneous Protective Services								0	0	0
9	Animal Control	200							200	200	453
10	Other Public Safety	1,500							1,500	1,250	0
11	<b>TOTAL (lines 1 - 10)</b>	<b>1,105,206</b>	<b>235,957</b>				<b>0</b>		<b>1,341,163</b>	<b>1,363,776</b>	<b>1,292,982</b>
<b>PUBLIC WORKS</b>											
12	Roads, Bridges, & Sidewalks	14,500	618,510						633,010	578,053	342,050
13	Parking - Meter and Off-Street								0	0	0
14	Street Lighting	74,000							74,000	80,000	66,116
15	Traffic Control and Safety								0	0	0
16	Snow Removal								0	0	28,203
17	Highway Engineering								0	0	0
18	Street Cleaning								0	0	0
19	Airport <i>(if not Enterprise)</i>	61,810							61,810	68,334	67,835
20	Garbage <i>(if not Enterprise)</i>	5,000							5,000	5,000	0
21	Other Public Works	155,310	618,510				<b>0</b>		<b>773,820</b>	<b>731,387</b>	<b>504,204</b>
22	<b>TOTAL (lines 12 - 21)</b>	<b>155,310</b>	<b>618,510</b>				<b>0</b>		<b>773,820</b>	<b>731,387</b>	<b>504,204</b>
<b>HEALTH &amp; SOCIAL SERVICES</b>											
23	Welfare Assistance								0	0	0
24	City Hospital								0	0	0
25	Payments to Private Hospitals								0	0	0
26	Health Regulation and Inspection								0	0	0
27	Water, Air, and Mosquito Control								0	0	0
28	Community Mental Health								0	0	0
29	Other Health and Social Services								0	0	0
30	<b>TOTAL (lines 23 - 29)</b>	<b>0</b>	<b>0</b>				<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>CULTURE &amp; RECREATION</b>											
31	Library Services	179,400	36,350						220,250	214,284	176,180
32	Museum, Band and Theater						<b>2,500</b>		<b>0</b>	<b>0</b>	<b>0</b>
33	Parks	229,050	37,828						266,878	224,193	187,276
34	Recreation	114,400	9,697						124,097	133,629	125,299
35	Cemetery	60,998	13,325						74,323	74,013	66,078
36	Community Center, Zoo, & Marina								0	0	0
37	Other Culture and Recreation	168,057	7,073						175,130	52,956	41,441
38	<b>TOTAL (lines 31 - 37)</b>	<b>751,905</b>	<b>106,273</b>				<b>2,500</b>		<b>860,678</b>	<b>699,075</b>	<b>596,272</b>



**EXPENDITURES SCHEDULE PAGE 2**  
**Fiscal Year Ending 2018**

**Fiscal Years**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2018	2017	2016
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>											
39	Community Beautification								0	0	0
40	Economic Development								0	0	0
41	Housing and Urban Renewal								0	0	0
42	Planning & Zoning								0	0	0
43	Other Com & Econ Development			136,409					136,409	167,212	160,185
44											
45	TOTAL (lines 39 - 44)	0	0	136,409			0		136,409	167,212	160,185
<b>GENERAL GOVERNMENT</b>											
46	Mayor, Council, & City Manager	12,900	1,845						14,745	15,242	12,260
47	Clerk, Treasurer, & Finance Adm.	166,078	49,007						215,085	212,849	207,273
48	Elections								0	0	0
49	Legal Services & City Attorney	13,000							13,000	14,000	15,499
50	City Hall & General Buildings	200,142							200,142	232,010	212,696
51	Tort Liability	43,750							43,750	8,200	209
52	Other General Government	435,870	50,852	0			0		486,722	482,301	447,937
53	TOTAL (lines 46 - 52)								1,146,261	1,080,723	2,063,275
<b>DEBT SERVICE</b>											
54	Gov Capital Projects				1,146,261				1,993,232	2,242,821	1,175,322
55	TIF Capital Projects					1,993,232			1,993,232	2,242,821	403,589
56											
57	TOTAL CAPITAL PROJECTS	0	0	0		1,993,232	0		1,993,232	2,242,821	1,578,911
<b>TOTAL Government Activities Expenditures</b>											
58	(lines 11+22+30+38+45+53+54+57)	2,448,291	1,011,592	136,409	1,146,261	1,993,232	2,500		6,738,285	6,767,295	6,643,766
<b>BUSINESS TYPE ACTIVITIES</b>											
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>											
59	Water Utility								328,307	288,651	318,310
60	Sewer Utility								349,785	378,012	446,596
61	Electric Utility								0	0	0
62	Gas Utility								0	0	0
63	Airport								488,042	482,814	446,751
64	Landfill/Garbage								0	0	0
65	Transit								0	0	0
66	Cable TV, Internet & Telephone								0	0	0
67	Housing Authority								0	0	0
68	Storm Water Utility								342,000	122,000	37,909
69	Other Business Type (city hosp., ISF, parking, etc.)								7,500	7,500	0
70	Enterprise DEBT SERVICE								165,000	292,000	510,258
71	Enterprise CAPITAL PROJECTS								1,680,634	1,570,977	404
72	Enterprise TIF CAPITAL PROJECTS								0	0	0
73	TOTAL Business Type Expenditures (lines 59 - 73)								1,680,634	1,570,977	1,760,228
<b>TOTAL ALL EXPENDITURES (lines 58+74)</b>											
74	Regular Transfers Out	2,448,291	1,011,592	136,409	1,146,261	1,993,232	2,500		8,418,919	8,338,272	8,403,994
75	Internal TIF Loan / Repayment	766,243		521,115					1,135,649	1,215,705	1,087,814
76	Transfers Out								511,794	511,794	656,769
77	TOTAL ALL Transfers Out	766,243	0	521,115	0	0	0		1,656,764	1,727,499	1,744,583
<b>Total Expenditures &amp; Fund Transfers Out (lines 75+76)</b>											
78		3,214,534	1,011,592	657,524	1,146,261	1,993,232	2,500	2,050,040	10,075,683	10,065,771	10,148,577
<b>Ending Fund Balance June 30</b>											
79		720,171	638,320	277,314	65,604	-171,008	286,868	1,079,099	2,896,368	2,962,020	4,661,754

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.



CITY OF Monticello

ADOPTED BUDGET SUMMARY  
YEAR ENDED JUNE 30, 2018

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2018	RE-ESTIMATED 2017	ACTUAL 2016
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	952,324	381,041		348,554	0			1,681,919	1,614,715	1,507,128
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	952,324	381,041		348,554	0			1,681,919	1,614,715	1,507,128
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			700,000					700,000	700,000	662,083
Other City Taxes	6	357,202	9,342		7,183	0			373,727	366,833	363,725
Licenses & Permits	7	239,850	0						239,850	245,300	236,417
Use of Money and Property	8	179,507	2,610	5,000	900	7,395	1,500	10,050	206,962	210,440	226,883
Intergovernmental	9	238,212	433,672	0	12,386	1,755,166		241,722	2,681,158	833,333	797,152
Charges for Fees & Service	10	402,000	0	0	0	0	0	1,609,761	2,011,761	2,110,171	1,904,036
Special Assessments	11	0	0	0	0	0	0	7,130	7,130	7,716	17,375
Miscellaneous	12	77,010	0		0	43,800	3,000	16,200	140,010	213,581	226,395
Sub-Total Revenues	13	2,446,105	826,665	705,000	369,023	1,806,361	4,500	1,884,863	8,042,517	6,302,089	5,941,194
Other Financing Sources:											
Total Transfers In	14	694,243	0	0	790,521	72,000	0	100,000	1,656,764	1,727,499	1,744,583
Proceeds of Debt	15	0	0	0	0	0	0	300,000	300,000	325,000	2,633,400
Proceeds of Capital Asset Sales	16	0	0	5,375	0	5,375	0	0	10,750	11,449	22,929
Total Revenues and Other Sources	17	3,140,348	826,665	710,375	1,159,544	1,883,736	4,500	2,284,863	10,010,031	8,366,037	10,342,106
Expenditures & Other Financing Uses											
Public Safety	18	1,105,206	235,957	0	0	0	0	0	1,341,163	1,363,776	1,292,982
Public Works	19	155,310	618,510	0	0	0	0	0	773,820	731,387	504,204
Health and Social Services	20	0	0	0	0	0	0	0	0	0	0
Culture and Recreation	21	751,905	106,273	0	0	0	2,500	0	860,678	699,075	596,272
Community and Economic Development	22	0	0	136,409	0	0	0	0	136,409	167,212	160,185
General Government	23	435,870	50,852	0	0	0	0	0	486,722	482,301	447,937
Debt Service	24	0	0	0	1,146,261	0	0	0	1,146,261	1,080,723	2,063,275
Capital Projects	25	0	0	0	0	1,993,232	0	0	1,993,232	2,242,821	1,578,911
Total Government Activities Expenditures	26	2,448,291	1,011,592	136,409	1,146,261	1,993,232	2,500		6,738,285	6,767,295	6,643,766
Business Type Proprietary, Enterprise & ISF	27							1,680,634	1,680,634	1,570,977	1,760,228
Total Gov & Bus Type Expenditures	28	2,448,291	1,011,592	136,409	1,146,261	1,993,232	2,500	1,680,634	8,418,919	8,338,272	8,403,994
Total Transfers Out	29	766,243	0	521,115	0	0	0	369,406	1,656,764	1,727,499	1,744,583
Total ALL Expenditures/Fund Transfers Out	30	3,214,534	1,011,592	657,524	1,146,261	1,993,232	2,500	2,050,040	10,075,683	10,065,771	10,148,577
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31										
	32	-74,186	-184,927	52,851	13,283	-109,496	2,000	234,823	-65,652	-1,699,734	193,529
Beginning Fund Balance July 1	33	794,357	823,247	224,463	52,321	-61,512	284,868	844,276	2,962,020	4,661,754	4,468,225
Ending Fund Balance June 30	34	720,171	638,320	277,314	65,604	-171,008	286,868	1,079,099	2,896,368	2,962,020	4,661,754

**LONG TERM DEBT SCHEDULE  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Fiscal Year  
2018

City Name: Monticello

(A) Debt Name	(B) Amount of Issue	(C) Type of Debt Obligation	(D) Date Certified to County Auditor	(E) Debt Resolution Number	(F) Principal Due FY 2018	(G) Interest Due FY 2018	(H) Bond Reg./Paying Agent Fees Due FY 2018	(I) Total Obligation Due FY 2018	(J) Paid from Funds OTHER THAN Current Year Debt Service Taxes	(K) Amount Paid Current Year Debt Service Levy
(1) 2010 GO Refunding Bonds	1,310,000	GO		10-53	125,000	18,185	500	143,685	143,685	0
(2) 2011 GO Corporate Purpose	1,145,000	GO	6/13/2011	11-91	175,000	7,905	500	183,405	83,786	99,620
(3) 2012 GO Corporate Purpose	720,000	GO	6/6/2012	12-90	100,000	2,250	500	102,750		102,750
(4) 2014 GO Corporate Purpose	1,595,000	GO	10/14/2014	14-108	120,000	29,475	500	149,975	87,530	62,445
(5) 2016 GO Corporate Purpose & Refunding	2,540,000	GO	02/16/2016	16-20	540,000	25,943	500	566,443	475,521	90,922
(6)		NO SELECTION						0		0
(7)		NO SELECTION						0		0
(8)		NO SELECTION						0		0
(9)		NO SELECTION						0		0
(10)		NO SELECTION						0		0
(11)		NO SELECTION						0		0
(12)		NO SELECTION						0		0
(13)		NO SELECTION						0		0
(14)		NO SELECTION						0		0
(15)		NO SELECTION						0		0
(16)		NO SELECTION						0		0
(17)		NO SELECTION						0		0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
<b>TOTALS</b>					1,060,000	83,758	2,500	1,146,258	790,521	355,737

## NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2017 - ENDING JUNE 30, 2018

City of Monticello, Iowa

The City Council will conduct a public hearing on the proposed Budget at 220 E First Street, Monticello

on 3/6/2017 at 6:00 P.M.  
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.

Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 13.86897

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-465-3577  
phone number

Sally Hinrichsen  
City Clerk/Finance Officer's NAME

		Budget FY 2018	Re-estimated FY 2017	Actual FY 2016
		(a)	(b)	(c)
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,681,919	1,614,715	1,507,128
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>1,681,919</b>	<b>1,614,715</b>	<b>1,507,128</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	700,000	700,000	662,083
Other City Taxes	6	373,727	366,833	363,725
Licenses & Permits	7	239,850	245,300	236,417
Use of Money and Property	8	206,962	210,440	226,883
Intergovernmental	9	2,681,158	833,333	797,152
Charges for Fees & Service	10	2,011,761	2,110,171	1,904,036
Special Assessments	11	7,130	7,716	17,375
Miscellaneous	12	140,010	213,581	226,395
Other Financing Sources	13	310,750	336,449	2,656,329
Transfers In	14	1,656,764	1,727,499	1,744,583
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>10,010,031</b>	<b>8,366,037</b>	<b>10,342,106</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	1,341,163	1,363,776	1,292,982
Public Works	17	773,820	731,387	504,204
Health and Social Services	18	0	0	0
Culture and Recreation	19	860,678	699,075	596,272
Community and Economic Development	20	136,409	167,212	160,185
General Government	21	486,722	482,301	447,937
Debt Service	22	1,146,261	1,080,723	2,063,275
Capital Projects	23	1,993,232	2,242,821	1,578,911
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>6,738,285</b>	<b>6,767,295</b>	<b>6,643,766</b>
Business Type / Enterprises	25	1,680,634	1,570,977	1,760,228
<b>Total ALL Expenditures</b>	<b>26</b>	<b>8,418,919</b>	<b>8,338,272</b>	<b>8,403,994</b>
Transfers Out	27	1,656,764	1,727,499	1,744,583
<b>Total ALL Expenditures/Transfers Out</b>	<b>28</b>	<b>10,075,683</b>	<b>10,065,771</b>	<b>10,148,577</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-65,652</b>	<b>-1,699,734</b>	<b>193,529</b>
Beginning Fund Balance July 1	30	2,962,020	4,661,754	4,468,225
<b>Ending Fund Balance June 30</b>	<b>31</b>	<b>2,896,368</b>	<b>2,962,020</b>	<b>4,661,754</b>

**City Council Meeting**  
**Prep. Date:** 03/02/17  
**Preparer:** Doug Herman



**Agenda Item:** 6  
**Agenda Date:** 03/06/2017

**Communication Page**

**Agenda Items Description:** Resolution to approve Fire Protection Agreements between the City of Monticello and Townships.

<b>Type of Action Requested:</b> Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session	
<b>Attachments &amp; Enclosures:</b>	<b>Fiscal Impact:</b>
Resolution	Budget Line Item: n/a
Sample 28E Agreement	Budget Summary: n/a
	Expenditure: n/a
	Revenue: n/a

**Synopsis:** County Auditor has requested that Townships enter Agreement with City in regard to annual Fire Dpt. Budget investments.

**Background Information:** The proposed agreement is very straightforward and doesn't change the current formula related to township investment, it merely memorializes what is already going on.

**Staff Recommendation:** I recommend that the Council authorize the Mayor and City Clerk to execute agreements as proposed with the participating townships.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

## ***RESOLUTION 17-\_\_***

### **Approving Fire Protection Agreements between City of Monticello and participating townships.**

***WHEREAS,*** The City of Monticello, Iowa Fire Dpt. provides fire protection to many Jones County and some Delaware County Townships, and

***WHEREAS,*** A written agreement has not existed with regard to the annual investment made by said townships to the Monticello Fire Department budget, and

***WHEREAS,*** A proposed Agreement has been drafted wherein the annual Township investment is noted along with a commitment by the City of Monticello to provide fire protection for said Township in return for said investment for a period of one year, and

***WHEREAS,*** The City Council finds that said agreements should be approved, with the Mayor being authorized to execute same on behalf of the City Council.

**NOW THEREFORE, BE IT RESOLVED** that this City Council of Monticello, Iowa does hereby approve the proposed Fire Protection Agreements by and between the City of Monticello and participating fire departments.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6<sup>th</sup> day of March, 2017.

---

Dena Himes, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk



CITY OF  
MONTICELLO

200 E. First St.  
Monticello, IA 52310  
(319) 465-3577  
Fax (319) 465-3527

*Equal Opportunity Employer - Fair Housing City*

January 10, 2017

Dear County Trustee Clerks:

RE: Fire Budgets, Fire Call Reports and Township share of budget

I have enclosed a copy of the fire budget for your records and a summary list of the fire calls that were filed with the State Fire Marshall's Office for the prior calendar year.

The Fire Service Board of Monticello approved a budget for the fiscal year 2017-2018 in the amount of \$126,000. The percentage of the budget to be asked of the rural townships is at 49.33%, up from 49% of the 2016-2017 budget. The amounts for fiscal year 2017-2018 for each township are as follows:

Lovell	\$ 22,403
Castle Grove	\$ 13,165
Wayne	\$ 13,291
Cass	\$ 1,456
Richland	\$ 4,197
Scotch Grove	\$ 6,116
Delaware Co MV SF5	\$ 34
DB SF5	\$ 00
MN SF5	\$ 1,494
Total	\$ 62,156

Please feel free to contact me if you have any questions.

Thank you in advance for your cooperation regarding this matter.

Sincerely,

Sally Hinrichsen,  
City Clerk

Enclosures



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Prepared by: Sally Hinrichsen, 200 East First Street, Monticello, Iowa 52310, (319) 465-3577

**FIRE PROTECTION AGREEMENT**

**THIS AGREEMENT IS ADOPTED AND ENTERED INTO ON** this \_\_\_\_ day of \_\_\_\_\_  
2017 by and between the **CITY OF MONTICELLO FIRE DEPARTMENT** (hereinafter known as  
"Monticello" and the Lovell Township, Jones County, Iowa hereinafter known as "Lovell Township".

**THIS AGREEMENT IS EXECUTED** for the purpose of providing Fire protection to the residents  
of Lovell Township, Jones County, Iowa and property located therein, as allowed by the Code of Iowa.

**THIS AGREEMENT** shall remain in full force and effect for the period of one (1) year, beginning  
July 1, 2017.

As consideration for the performance of this contract on the part of the Monticello, Lovell  
Township agrees to pay the sum of **\$22,403.00** to Monticello; said sum to be **paid in full** by the Lovell  
Township Clerk on or before the date of expiration of this agreement, either as one (1) lump sum or by  
the first one-half to be paid by November 1, 2017 and the last one-half by May 1, 2018.

As consideration for the performance of this contract on the part of Monticello, Monticello agrees  
to provide Fire protection for the rural unincorporated areas of Lovell Township, Jones County, Iowa.

Nothing in this Agreement shall prevent Monticello from receiving aid for providing Fire protection  
to Lovell Township from any other public or private Fire protection agency or association.

Monticello shall provide sufficient Fire protection equipment and staff to provide Fire protection to  
Lovell Township in accordance with this Agreement. Such equipment shall meet all applicable State and  
Federal regulations and standards.

Dated, signed and sealed by the parties here to the day and year first above written.

By: \_\_\_\_\_  
Mayor, City of Monticello

ATTEST: \_\_\_\_\_  
City Clerk, Monticello, Iowa

By: \_\_\_\_\_  
Chair, Board of Trustees, Lovell Township

ATTEST: \_\_\_\_\_  
Township Clerk, Lovell Township

By: \_\_\_\_\_  
Monticello Fire Board Chairperson

City Council Meeting  
 Prep. Date: 03/02/17  
 Preparer: Doug Herman



Agenda Item: # 7  
 Agenda Date: 03/06/17

*"The City of Flags and Flowers"*  
 Communication Page

**Agenda Items Description:** Resolution to approve storm water cost share agreement between Theisen's Inc. and the City of Monticello

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

Application with explanatory documents
Proposed Resolution

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	Storm Water Fund
Expenditure:	\$3,000
Revenue:	

**Synopsis:** Theisens proposes a storm water cost share related to water problem behind their building including modifications to City Curb and gutter along S. Maple Street

**Background Information:** The purpose of the project is to improve drainage behind and between Theisens and adjacent Apartment building, as current drainage causes leakage into Theisens building and appears to be damaging rear wall. Total project cost estimated at \$15,898, of which \$6,000 is associated with curb and gutter removal along with the installation of an 8" tube under the curb to the catch basin on 1<sup>st</sup> Street. Theisens has requested a 50% cost share of the \$6,000 related to the city curb/gutter removal and tiling portion of the project.

The application suggests that some of the water being managed comes from the Library and Library Lot. I am not sure this is true, however, need to inspect it before reaching a conclusion on that point.

**Staff Recommendation:** City Administrator recommends that Council consider the request submitted by Theisens for a cost share in the amount of \$3,000 from the Storm Water Management fund.

# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #17-\_\_

**To approve proposed storm water cost share agreement between  
The City of Monticello and Theisen's Inc.**

**IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA**

**WHEREAS**, The City of Monticello Code of Ordinances provides for a storm water cost share when the proposed project is deemed by the City to be in the best interests of the City, and

**WHEREAS**, Theisen's Inc. has submitted an Application for a Storm Water Cost Share related to a project with a total cost of approximately \$16,000, requesting a cost share in the amount of \$3,000, and

**WHEREAS**, The Council finds that a \$3,000 investment in the proposed project is appropriate and in the best interests of the community, in that the project will help to preserve a downtown building and will divert rainwater from running over the sidewalk where ice could form to a tube/tile under the sidewalk and curb and gutter directly to the storm water catch basin on 1<sup>st</sup> Street, and

**WHEREAS**, The Council directs the City Administrator to create a written agreement between the parties to set forth the agreed upon City obligation along with an agreed upon project scope.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 6<sup>th</sup> day of March, 2017 that the proposed Storm Water Cost Share Agreement between the City of Monticello and Theisen's Inc. is hereby approved, directs the City Administrator to put together a written agreement setting forth the obligations of both the City and Theisen's, Inc. and thereafter authorizes the Mayor to execute same on behalf of the City Council.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6<sup>th</sup> day of March, 2017.

---

Dena Himes, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk

**CITY OF MONTICELLO  
APPLICATION FOR STORMWATER DRAINAGE UTILITY FUNDS**

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**DATE OF APPLICATION:** 2/23/17

**APPLICATION SUBMITTED BY:** Theisen's Inc  
6201 Chavenelle Road  
Dubuque, IA 52002

**ADDRESS OF AFFECTED PROPERTY:** Theisen's of Monticello  
232 East First St  
Monticello, IA 52310

**APPLICATION RECEIVED BY:** \_\_\_\_\_

**DATE OF RECEIPT:** \_\_\_\_\_

**ATTACHMENTS:** Email  
\_\_\_\_\_  
\_\_\_\_\_

**WHERE NECESSARY ATTACH ADDITIONAL PAGES WITH FURTHER  
EXPLANATION**

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**1. Summary Description of Overall Project:** (Attach Plat/Site Plan or other legible drawing).  
To properly remove storm water behind the Theisen's store, partially from the library and the parking lot  
behind our store which is owned by Tony Kraus for his apartments. Currently the existing retention wall  
is getting water behind it and deteriorating the wall and the rear of Theisen's store. During heavy rains  
we actually get water into the store.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Summary Description of Storm Water Management Component of Project:**  
(Attach Plat/Site Plan or other legible drawing if not covered above).  
See attachment. Accent will create an upper catch basin at the top of the wall in the corner of the parking lot.  
It will flow down into another lower catch basin at the street curb. We will remove curb and gutter  
along South Maple St to place an 8" tube for about 98' to tie into the stormwater along 1st St.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Summary Description of benefit(s) of project to City and/or others:**

(Please provide specific detail of storm water management benefits, if any, in addition to other perceived benefits such as aesthetics, safety, standing water concerns/etc.)

To properly remove stormwater for 3 property owners into the city stormwater system without running it onto the street and curb.

**4. Explanation of total cost of Storm Water Management component of project:**

(Please attach written cost estimate(s) specifically describing work to be performed and cost associated with each specific component of project for which matching funds are sought)

Total project is estimated at approximately \$15,898 of which the City's part is estimated at \$6000.

See email from Nick Kremer dated 11/28/16 which was estimated by Rob @ Accent

**5. Specific Monetary Request and Argument in support thereof:**

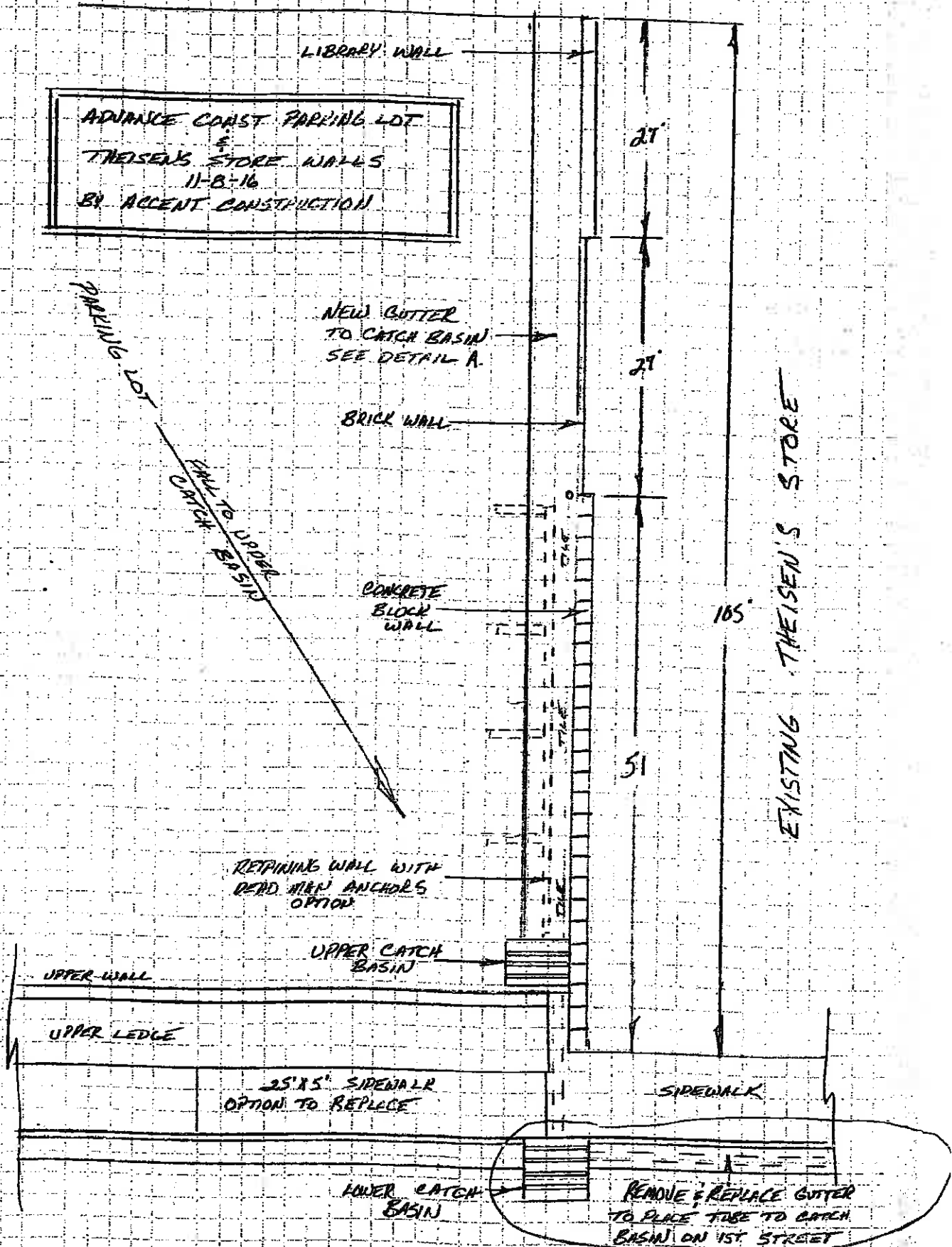
\$3000 see attached estimate from Rob with Accent

Signed and dated this 23 day of February, 2017.

*Chris Theisen*

Chris Theisen

(Please Print Name Here)



ADVANCE CONST. PARKING LOT  
&  
THEISEN'S STORE WALLS  
11-8-16  
BY ACCENT CONSTRUCTION

LIBRARY WALL

NEW GUTTER  
TO CATCH BASIN  
SEE DETAIL A.

BRICK WALL

CONCRETE  
BLOCK  
WALL

RETAINING WALL WITH  
DEAD MEN ANCHORS  
OPTION

UPPER CATCH  
BASIN

UPPER WALL

UPPER LEDGE

25'x5' SIDEWALK  
OPTION TO REPLACE

SIDEWALK

LOWER CATCH  
BASIN

REMOVE & REPLACE GUTTER  
TO PLACE TIE TO CATCH  
BASIN ON 1ST STREET

98' TOTAL

\*

THIS WOULD BE THE PART ON CITY  
PROPERTY'S TOTAL FOR THIS WOULD BE  
APPROX 50000

21'

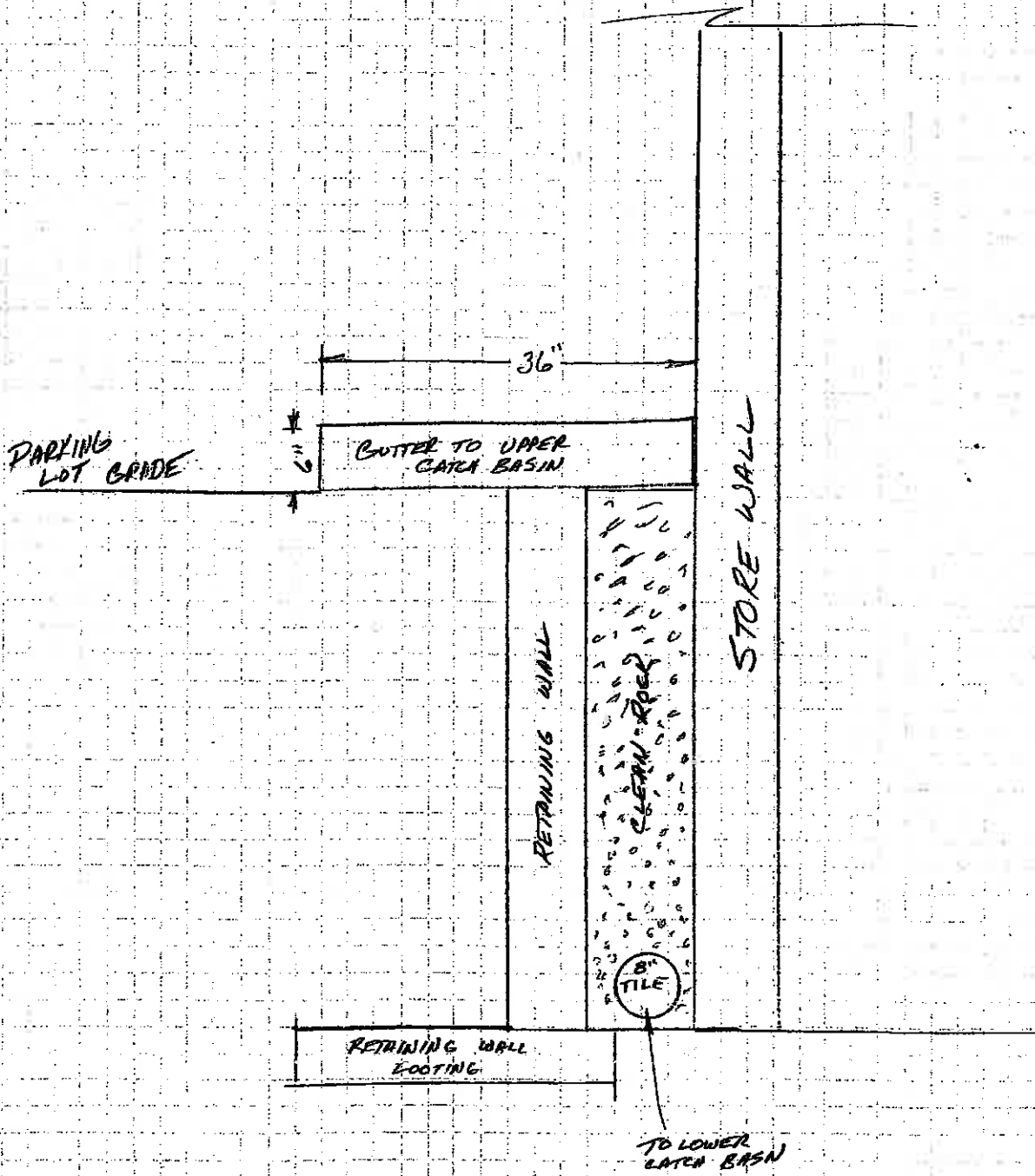
21'

165'

51'

EXISTING THEISEN'S STORE

ADVANCE CONSTRUCTION  
&  
THEISEN'S  
DETAIL A 11-8-16



## 05-monticello

---

**From:** Nick Kremer <accent3244@gmail.com>  
**Sent:** Monday, November 28, 2016 12:34 PM  
**To:** Chris Theisen  
**Subject:** South Wall @ Thiesens Store , Monticello

Sorry I didn't get back to you sooner but here are the figures you wanted .  
The part of the project that is on the City's property is about \$6000 so you each (Theisen & City)  
would be responsible for about \$3000 ,but remember this is only an estimate  
it's hard to tell whats under their curb & gutter .

Thanks

Rob @ Accent Const .



City Council Meeting  
Prep. Date: 03/02/17  
Preparer: Doug Herman



Agenda Item: Reports  
Agenda Date: 03/06/2017

*Communication Page*

**Agenda Items Description:** Misc. Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**

none

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


- **Main Street Manhole Replacement Project:** There are seven (7) partial or total brick manholes on Main Street. Brant has explored the replacement of the manholes in advance of the street grinding and overlay project. The total estimated cost is in the \$90,000 to \$120,000 range. If these seven are replaced there would be no remaining brick manholes between 3<sup>rd</sup> Street on the north and South Street on the south. Some of the manholes are worse than others and we could tackle the worst ones, 3 or 4 of them, leaving the others for later. My concerns is that we are undertaking a significant overlay project and it would make no sense to tear into that anytime in the next 15 -20 years to replace a failed manhole, so this may be the best and most appropriate time to bite the bullet and get them replaced. With the Council's consent we will obtain 2 or 3 competitive quotations and bring the proposed project to the Council for formal consideration at the next Council meeting.
- **Board Openings:** See enclosed letter from Steve Intlekofer in regard to a proposed set aside to deal with water/sewer overages.
- **Street Number Curb Painting:** Sacred Heart Youth Group proposes to offer house number painting on city curbs, utilizing black and white paint. This would be a fundraiser to support a youth group trip. Any objections / concerns?