

City of Monticello, Iowa

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Posted on November 03, 2017 at 4:00 p.m.

Monticello City Council Regular Meeting November 06, 2017 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dena Himes	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brian Wolken, Mayor Pro Tem	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Johnny Russ	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	Dawn Brus
Ward #4:	Tom Yeoman		

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	October	16, 2017
Approval of Payroll	October	26, 2017
Approval of Bill List		
Approval of Sacred Heat Gala Liquor License		

Motions: None

Public Hearing:

1. **Public Hearing** on proposed sale of Property located at 224 N. Chestnut Street to Norm Zimmerman.

Resolutions:

2. **Resolution** to approve of sale of property located at 224 N. Chestnut Street to Norm Zimmerman, and approval of Property Sale Agreement associated therewith.
3. **Resolution** to approve purchase of Water Dpt. Vehicle.
4. **Resolution** to approve contracting with Simmering-Cory & Iowa Codification to update the Monticello Code of Ordinances as proposed for the sum of \$5,000.

5. **Resolution** scheduling a Public Hearing on proposed Easement between the City of Monticello and Gary and Angela Larson, and their successors, on City of Monticello property, located at the Monticello Regional Airport
6. **Resolution** to approve Pay Request #3 in the amount of \$189,170.47 submitted by Taylor Construction, Inc. Re: 2017 E. 1st Street Bridge Replacement Project.
7. **Resolution** approving Pay Request #3 in the amount of \$31,589.21 and Change Order #2 in the amount of \$6,101.00 submitted by Eastern Iowa Excavating & Concrete Re: 2017 Main Street HMA Project.
8. **Resolution** to approve Pay Request #1 in the amount of \$69,707.05 and Change Order #1 in the amount of \$2,878.80 submitted by Eastern Iowa Excavating & Concrete related to E. Oak Water Main Replacement Project.
9. **Resolution** to approve Pay Request #2 from Schaus-Vorhies related to the Monticello Airport Ten-T Hangar project in the amount of \$23,157.20.
10. **Resolution** to schedule Public Hearing on proposed amendment to Boulders Development Agreement.
11. **Resolution** to authorize purchase of 2017 Ford Utility Police Interceptor.
12. **Resolution** to approve residential tax abatement application related to improvements at 737 Breckenridge Drive, Monticello, Iowa.
13. **Resolution** to schedule Public Hearing to consider the approval of the Small Cell Site Lease Agreement, as amended, between US Cellular and the City of Monticello.
14. **Resolution** to approve Plat of Survey to Parcel 2017-84 and 2017-85. (Two-Mile Jurisdiction)

Ordinances:

15. **Ordinance** to amend provisions related to Stop / Yield Signs at various intersections.
16. **Ordinance** providing for the Division of Taxes Levied on Taxable Property in the 2017 Addition (Second Amendment) to the Monticello Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa.

Reports / Potential Action:

- Ambulance Director Update
- Milkweed Update
- Fire Hydrants
- 2017-2018 Proposed Street Repair Updates
- HWY 38 Sanitary Sewer installation project.
- Conduit Installation in VanOurney's Addition (Jerry Pasker Report)
- Compadres Related Letter
- Library Parking Lot Lights

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official
October 16, 2017 - 6:00 P.M.
Community Media Center

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Rob Paulson, Johnny Russ and Chris Lux. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange and Police Chief Britt Smith. Council member Brian Wolken arrived later in the meeting and Council member Tom Yeoman was absent

Paulson moved to approve the agenda, with the removal of Ordinance related to Ward and Precinct Boundaries, Russ seconded, roll call unanimous.

Mayor read Proclamation requested by the Monticello Lions Club declaring November 2017 as Diabetes Awareness Month in Monticello, Iowa.

Alliant Energy, Key Account Manager, Emily Upah introduced herself and reviewed their Community Annual Partnership Assessment from 2016 to Council.

MYBSA 2017 report was filed.

Diana Stadtmueller addressed the City Council in regard to her thoughts on the City fountain located by the Aquatic Center. Council member Brian Wolken arrived. Stadtmueller suggested that a committee be created to study the fountain options. Herman indicated that after a recent letter to the editor in the Express on this topic that he received two calls from Federated Women's Club members. Martha Scharff, a member of the Women's Federated Club informed the Council that the club hopes that the Council maintains the fountain. Herman suggested that he would work to set up a committee on this topic.

Russ moved to approve the consent agenda, Paulson seconded, roll call unanimous.

Goedken moved to approve Resolution #17-120 scheduling Public Hearing on proposed Sale of Property located at 224 N. Chestnut Street, Monticello, Iowa to Norm Zimmerman, Russ seconded, roll call unanimous. Hearing set for November 6, 2017 at 6 PM.

Russ moved to table resolution to approve Cemetery Paving Project to allow staff to get additional pricing quotes, Wolken seconded, roll call unanimous.

Goedken moved to table resolution to approve purchase of Water Department Vehicle to allow staff to get additional pricing options, Lux seconded, roll call unanimous.

Herman stated Brian Kraus would like to install a monument sign and was looking at his options. Herman reviewed the setback requirements for a monument sign and stated the IDOT had no problem with the location or size as long as it was not in the ROW. Goedken moved to approve Resolution #17-121 to approve setback related to Kraus Plumbing & Heating Monument Signage, seconded by Russ, roll call unanimous.

Herman advised that asbestos was found at the Brian Monk property at 218 W 1st Street and needs to be removed prior to demolition. Monk requested assistance with the cost of removal. Goedken moved to use Economic Development funds from either the MDC or the Hotel/Motel funds to assist with Asbestos Removal/ Abatement at 218 W 1st Street in an amount not to exceed one-half of the costs, not to exceed \$6,000, Lux seconded. Ayes: Goedken, Lux, Russ and Wolken. Nays: Paulson. Motion carried.

Goedken moved Ordinance #707 amending Monticello Code of Ordinances 63.01 Re: Speed Limits, third and final reading and in title only, Russ seconded, Roll call unanimous. This ordinance will reduce speeds on S. Cedar Street between 1st Street and Washington Street.

Herman reviewed a list of proposed changes to the City Code with regard to the placement or removal of yield and stop signs at various intersections prepared by Chief Smith. Council directed Herman to prepare a proposed Ordinance incorporating Chief Smith's recommendations.

Casey Reyner met with Mike Felton and Master Gardener, Becki Lynch in regard to the milkweed growth in Felton's yard. Herman reviewed Reyner's notes and Lynch's email.

Herman identified issues the City has had with City garbage bags that are manufactured at the correctional facility in Mitchellville. Staff has received bag quotes from other providers that are noticeably higher and the bags cannot be packaged in bags of five as they currently are. Herman discussed the use of stickers as opposed to a special bag but explained that it would be difficult to regulate bag size if the City went that route. Herman indicated that a Pay-As-You-Throw Program makes sense as it is user fee based. Herman and the Council also discussed the potential contracting of the residential garbage with the use of containers for garbage to be provided by the contractor. Herman and staff will continue to investigate.

Herman discussed the Council's past decision to contract with Republic to collect commercial garbage in Monticello with one of the goals being to reduce the number of garbage trucks travelling the streets in town. Herman explained that many locations have yet to contract with Republic, remaining with their prior contractor. Herman asked the Council if they wanted him to pursue those accounts and to let them know that the grace period was over and that they either needed to switch or that they would be cited for violating the City code. Council directed Herman to proceed in that fashion.

City Public Works staff is in the process of flushing hydrants. Herman reviewed the DNR recommendations on flushing of hydrants and size of fire hydrants. Herman stated that next year the hydrants will also be flow tested and labeled in cooperation with the Fire Department so that they have a good working knowledge of which hydrants are best suited to use for fire-fighting purposes.

Herman reviewed the City Engineer's project report.

Herman reviewed Park and Rec. reports related to Flag Football and Fall Volleyball.

Herman advised that Alliant has allowed a company to piggy back on their installation of conduit in the Vanourneys Addition. Herman has been looking into this and will report back to the City Council with more detail on November 6th. Herman indicated that the company that had piggybacked on this project should have had a permit.

Herman provided a copy of a letter mailed to the owner of Compadres at the direction of the Council directing that the back steps be removed or replaced and that the awnings, advertising Compadres, be removed. Goedken stated that the awning has been removed and they were working on the back.

Council questioned Herman on the status of the gas station renovation at 616 S Main Street. Smith served a letter to the owner approximately one and one-half weeks ago and Herman will follow up with them to get an agreement signed with regard to the long-term use of the pumps and canopy in the right-of-way and to remind owner to get on the Planning & Zoning Agenda to address signage.

Herman review a quote from Iowa Codification to update the City Code Book and will place on next agenda for Council consideration.

Wolken moved to adjourn the Council meeting at 8:07 P.M., roll call vote unanimous.

Dena Himes, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - OCTOBER 26, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	Oct. 9 - 22, 2017				
Dawn Brus	\$ 878.85	\$ -	0.00	48.38	\$ 634.99
Mary Intlekofer	1,969.28	146.48	0.00	132.50	1,071.27
C.J. Johnson	1,923.08	-	0.00	0.00	1,209.23
Brandon Kent	1,928.59	105.79	0.00	0.00	1,227.55
Matthew Kunkle	248.40	-	0.00	0.00	191.10
Lori Lynch	1,822.80	-	0.00	0.00	978.11
Christopher Moore	496.80	-	0.00	0.00	393.21
Shelly Searles	3,580.50	1,757.70	0.00	18.00	2,506.11
Brenda Surom	520.80	-	0.00	0.00	385.40
Christopher Ward	1,738.80	-	0.00	0.00	1,328.81
TOTAL AMBULANCE	\$ 15,107.90	\$ 2,009.97	0.00	198.88	\$ 9,925.78
CEMETERY	Oct. 7 - 20, 2017				
Dan McDonald	\$ 1,572.00	\$ -	0.00	0.00	\$ 1,099.15
TOTAL CEMETERY	\$ 1,572.00	\$ -	0.00	0.00	\$ 1,099.15
CITY HALL	Oct. 8 - 21, 2017				
Cheryl Clark	\$ 1,690.00	\$ 90.00	0.00	0.00	\$ 1,094.20
Doug Herman	3,970.71	-	0.00	0.00	2,794.52
Sally Hinrichsen	2,368.18	-	0.00	0.00	1,618.20
Nanci Tuel	1,366.38	6.38	0.00	0.00	887.40
Amanda Wygle	100.00	-	0.00	0.00	81.86
TOTAL CITY HALL	\$ 9,495.27	\$ 96.38	0.00	0.00	\$ 6,476.18
COUNCIL / MAYOR					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.60
Dena Himes	300.00	-	0.00	0.00	233.95
Chris Lux	100.00	-	0.00	0.00	92.60
Rob Paulson	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	100.00	-	0.00	0.00	92.60
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 788.80
LIBRARY	Oct. 9 - 22, 2017				
Kyle Gassman	\$ 249.34	\$ -	0.00	0.00	\$ 214.42
Molli Hunter	360.00	-	0.00	0.00	304.45
Penny Schmit	943.97	8.77	0.00	0.00	682.48
Madonna Thoma-Kremer	872.00	-	0.00	0.00	531.33
Michelle Turnis	1,517.58	-	0.00	0.00	945.12
Amanda Wygle	72.50	-	0.00	0.00	59.34
TOTAL LIBRARY	\$ 4,015.39	\$ 8.77	0.00	0.00	\$ 2,737.14
MBC	Oct. 9 - 22, 2017				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,359.76
Casey Reyner	1,538.46	-	0.00	0.00	1,040.77
Amanda Wygle	47.50	-	0.00	0.00	38.88
TOTAL MBC	\$ 3,432.11	\$ -	0.00	0.00	\$ 2,439.41
POLICE	Oct. 9 - 22, 2017				
Dawn Graver	\$ 2,174.76	\$ -	0.00	0.00	\$ 1,471.37

PAYROLL - OCTOBER 26, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE (cont.)					
Erik Honda	1,830.84	-	0.00	7.75	1,342.20
John Klein	246.48	-	0.00	0.00	209.46
Jordan Koos	1,961.40	-	0.00	19.50	1,396.70
Travis McNally	252.48	-	0.00	0.00	205.61
Britt Smith	2,443.56	-	0.00	0.00	1,742.98
Madonna Staner	1,414.40	-	0.00	0.00	1,049.27
Brian Tate	2,063.04	-	0.00	0.00	1,511.93
Robert Urbain	2,103.24	-	0.00	38.50	1,446.00
TOTAL POLICE	\$ 14,490.20	\$ -	0.00	65.75	\$ 10,375.52
ROAD USE					
	Oct. 7 - 20, 2017				
Billy Norton	\$ 1,572.00	\$ -	0.00	0.00	\$ 972.12
Wayne Yousse	1,886.40	-	0.00	0.00	1,301.69
TOTAL ROAD USE	\$ 3,458.40	\$ -	0.00	0.00	\$ 2,273.81
SANITATION					
	Oct. 7 - 20, 2017				
Michael Boyson	\$ 1,524.00	\$ -	0.00	0.00	\$ 1,016.96
Nick Kahler	727.05	-	0.00	0.00	458.70
Chris Taylor	1,257.60	-	0.00	0.00	798.42
TOTAL SANITATION	\$ 3,508.65	\$ -	0.00	0.00	\$ 2,274.08
SEWER					
	Oct. 7 - 20, 2017				
Tim Schultz	\$ 1,625.40	\$ -	0.00	0.00	\$ 1,102.22
Jim Tjaden	1,900.00	-	0.00	0.00	1,332.02
TOTAL SEWER	\$ 3,525.40	\$ -	0.00	0.00	\$ 2,434.24
WATER					
	Oct. 7 - 20, 2017				
Brant LaGrange	\$ 2,020.38	\$ -	0.00	0.00	\$ 1,369.58
Jay Yanda	1,820.00	-	0.00	0.00	1,274.61
TOTAL WATER	\$ 3,840.38	\$ -	0.00	0.00	\$ 2,644.19
TOTAL - ALL DEPTS.	\$ 63,345.70	\$ 2,115.12	0.00	264.63	\$ 43,468.30

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

	GENERAL			
	POLICE DEPARTMENT			
IBEN CONSTRUCTION CO INC	PD BLDG REPAIR/MAINT	35.00		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES	446.00		
MONTICELLO COMM SCHOOL DISTRICT	PD OFFICE SUPPLIES	13.00		
MPH INDUSTRIES, INC	PD EQUIP REPAIR/MAINT	123.15		
UNIFORM DEN INC	PD SUPPLIES	161.05		
		=====		
	POLICE DEPARTMENT	778.20		
	ANIMAL CONTROL			
ANIMAL WELFARE FRIENDS	ANIMAL CONTROL	252.00		
		=====		
	ANIMAL CONTROL	252.00		
	AQUATIC CENTER			
JOHN DEERE FINANCIAL	POOL SUPPLIES	59.76		
		=====		
	AQUATIC CENTER	59.76		
	CEMETERY			
BREEDEN TREE SERVICE EAST	CEMETERY TREE REMOVAL	1,665.00		
JOHN DEERE FINANCIAL	CEMETERY EQUIP REPAIR/MAINT	88.77		
		=====		
	CEMETERY	1,753.77		
	CITY HALL/GENERAL BLDGS			
BAKER PAPER CO INC	CH BUILDING SUPPLIES	144.46		
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	4.98		
DATA TECHNOLOGIES INC	CH COMPUTER SUPPORT FEES	5,176.92		
HOLIDAY INN AIRPORT	CH TRAVEL - HINRICHSEN	285.60		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	100.00		
IOWA LEAGUE OF CITIES	CH BUDGET WORKSHOP- HINRICHSEN	40.00		
IOWA STATE PRISON INDUSTRIES	CH BUILDING SUPPLIES	278.04		
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES	23.01		
JONES COUNTY RECORDER	CH RECORDING FEES	121.00		
MED PLAST	CH FRANCHISE FEE REFUND	4,393.04		
MONTICELLO COMM SCHOOL DISTRICT	CH OFFICE SUPPLIES	512.00		
MONTICELLO ROTARY CLUB	CH DUES - HERMAN	322.00		
SHRED-MASTER	CH MISC CONTRACT WORK	68.70		
		=====		
	CITY HALL/GENERAL BLDGS	11,469.75		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL	14,313.48		
	MONTICELLO BERNDES CENTER			
	PARKS			
BAKER PAPER CO INC	MBC BUILDING SUPPLIES	120.03		
CENTRAL IOWA DISTRIBUTING INC	MBC BUILDING SUPPLIES	101.00		
INFRASTRUCTURE TECHNOLOGY	MBC EQUIP REPAIR/MAINT	50.00		
JOHN DEERE FINANCIAL	MBC BUILDING SUPPLIES	2.49		
MONTI PLUMBING HEATING	MBC BUILDING SUPPLIES	102.70		
MONTICELLO COMM SCHOOL DISTRICT	MBC OFFICE SUPPLIES	52.00		
PEPSI COLA BOTTLING CO	MBC CONCESSIONS	174.66		
RECORD AUTOMATIC DOORS INC	MBC BLDG REPAIR/MAINT	505.14		
	PARKS	1,108.02		
	MONTICELLO BERNDES CENTER	1,108.02		
	FIRE			
	FIRE			
KIRKWOOD COMMUNITY COLLEGE	FIRE TRAINING	110.00		
LAPORTE MOTOR SUPPLY	FIRE EQUIP REPAIR/MAINT	45.99		
MUNICIPAL EMERGENCY SERVICES	FIRE SUPPLIES	620.00		
MUNICIPAL SUPPLY INC	FIRE HOSES	1,830.00		
	FIRE	2,605.99		
	FIRE	2,605.99		
	AMBULANCE			
	AMBULANCE			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	56.40		
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	9.36		
KIECK'S CAREER APPAREL	AMB CLOTHING	99.90		
KIRKWOOD COMMUNITY COLLEGE	AMB ACLS & PALS TRAINING	135.00		
MONTICELLO COMM SCHOOL DISTRICT	AMB OFFICE SUPPLIES	39.00		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	2,241.98		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35		
	AMBULANCE	2,660.99		
	AMBULANCE	2,660.99		
	LIBRARY IMPROVEMENT			

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB IMP BOOKS	66.62		
CENTER POINT PUBLISHING	LIB IMP BOOKS	46.74		
JANWAY COMPANY USA INC	LIB IMP PROGRAMS/PROMOTIONS	1,355.00		
MICRO MARKETING LLC	LIB IMP BOOKS	392.05		
UNION PUBLIC LIBRARY	LIB IMP BOOKS	14.00		
		=====		
	LIBRARY	1,874.41		
		=====		
	LIBRARY IMPROVEMENT	1,874.41		
		=====		
	LIBRARY			
	LIBRARY			
BAKER PAPER CO INC	LIB BUILDING SUPPLIES	66.30		
CENTRAL IOWA DISTRIBUTING INC	LIB BUILDING SUPPLIES	77.00		
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	5.50		
KERRY DAVIS	LIB BLDG REPAIR/MAINT	350.00		
JOSH IBEN	LIB GROUNDS MAINTENANCE	32.50		
INFRASTRUCTURE TECHNOLOGY	LIB DATA PROCESSING	400.00		
IOWA STATE PRISON INDUSTRIES	LIB BUILDING SUPPLIES	303.00		
JOHN DEERE FINANCIAL	LIB BUILDING SUPPLIES	12.48		
KRIS KROMMINGA	LIB OFFICE SUPPLIES	50.00		
MONTICELLO COMM SCHOOL DISTRICT	LIB OFFICE SUPPLIES	156.00		
		=====		
	LIBRARY	1,452.78		
		=====		
	LIBRARY	1,452.78		
		=====		
	AIRPORT			
	AIRPORT			
BIECHLER ELECTRIC, INC.	AIRPORT EQUIP REPAIR/MAINT	838.22		
MCALEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES	35.00		
		=====		
	AIRPORT	873.22		
		=====		
	AIRPORT	873.22		
		=====		
	ROAD USE			
	STREETS			
BREEDEN TREE SERVICE EAST	RU TREE REMOVAL	555.00		
GREGORY DIRKS	RU EQUIP REPAIR/MAINT	120.82		
JOHN DEERE FINANCIAL	RU SUPPLIES	105.14		
DAVID B MCNEILL	RU SUPPLIES	25.58		
STEVE MONK CONSTRUCTION, LTD.	RU STREET MAINTENANCE CONTRACT	1,090.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	498.95		
JOSHUA PHILLIP KELCHEN	PUBLIC WORKS BLDG REPAIR/MAINT	2,758.94		
JACOB J SCHILLING	RU STREET MAINTENANCE CONTRACT	250.00		
SPAHN & ROSE LUMBER CO INC	RU BLDG REPAIR/MAINT	1,729.69		
WELTER STORAGE EQUIP CO., INC.	RU BLDG REPAIR/MAINT	115.60		
CLYDE ZEDICK	RU TREE REMOVAL	100.00		
		=====		
	STREETS	7,349.72		
		=====		
	ROAD USE	7,349.72		
		=====		
	CAPITAL IMPROVEMENT			
	STREETS			
SNYDER & ASSOCIATES, INC	CAP IMP - 2016 S MAIN REHAB	25,262.19		
		=====		
	STREETS	25,262.19		
	AIRPORT			
SNYDER & ASSOCIATES, INC	CAP IMP - AIRPORT HANGAR AIP	4,151.28		
		=====		
	AIRPORT	4,151.28		
		=====		
	CAPITAL IMPROVEMENT	29,413.47		
	MDC FUNDS			
	CAPITAL PROJECTS			
HORSFIELD COMPANIES	224 N CHESTNUT ST	380.55		
SPAHN & ROSE LUMBER CO INC	224 N CHESTNUT ST	176.44		
		=====		
	CAPITAL PROJECTS	556.99		
		=====		
	MDC FUNDS	556.99		
	WATER			
	WATER			
IOWA INTERACTIVE LLC	ACH RETURNS	59.41		
IOWA ONE CALL	WATER SYSTEM	31.50		
J&R SUPPLY INC	WATER BLDG REPAIR/MAINT	1,092.00		
LASLEY ELECTRIC LLC	WATER BLDG REPAIR/MAINT	3,036.81		
MICHAEL MARSIGLIANO	OVERPAYMENT REFUND	50.00		
SCOT MCELMEEL	WATER SYSTEM	2,224.79		
MONTICELLO COMM SCHOOL DISTRICT	WATER OFFICE SUPPLIES	26.00		
MUNICIPAL SUPPLY INC	WATER SYSTEM	1,066.90		
JOSHUA PHILLIP KELCHEN	PUBLIC WORKS BLDG REPAIR/MAINT	2,758.94		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	WATER	10,346.35		
	WATER	10,346.35		
	CUSTOMER DEPOSITS			
	WATER			
AAA BUDGET ENVIRONMENTAL	WATER DEPOSIT REFUND	20.00		
JESSICA & JOSE BECERRA	WATER DEPOSIT REFUND	148.26		
CITY OF MONTICELLO	Water Deposit Refunds	818.42		
JORGE L ESPINOZA	WATER DEPOSIT REFUND	141.70		
KESSEHU-USERT JAMES	WATER DEPOSIT REFUND	91.62		
	WATER	1,220.00		
	CUSTOMER DEPOSITS	1,220.00		
	SEWER			
	SEWER			
ALTORFER INC.	SEWER BLDG REPAIR/MAINT	495.02		
IOWA INTERACTIVE LLC	ACH RETURNS	69.85		
IOWA ONE CALL	SEWER SYSTEM	31.50		
J&R SUPPLY INC	SEWER SYSTEM	36.00		
JOHN DEERE FINANCIAL	SEWER SUPPLIES	51.53		
LAPORTE MOTOR SUPPLY	SEWER BLDG REPAIR/MAINT	14.75		
MINE SAFETY APPLIANCES COMPANY	SEWER BLDG REPAIR/MAINT	380.00		
MUNICIPAL SUPPLY INC	SEWER SYSTEM	37.20		
JOSHUA PHILLIP KELCHEN	PUBLIC WORKS BLDG REPAIR/MAINT	2,758.94		
	SEWER	3,874.79		
	SEWER	3,874.79		
	SANITATION			
	SANITATION			
IOWA INTERACTIVE LLC	ACH RETURNS	44.59		
JOHN DEERE FINANCIAL	SANITATION OSHA SUPPLIES	21.98		
LINDA KAHLER	SANITATION CLOTHING - BOYSEN	34.00		
JOSHUA PHILLIP KELCHEN	PUBLIC WORKS BLDG REPAIR/MAINT	2,758.93		
	SANITATION	2,859.50		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	SANITATION	2,859.50		
	STORM WATER			
	STORM WATER FUND			
IOWA INTERACTIVE LLC	ACH RETURNS	3.21		
BRIAN KRAMER	SIXTH STREET DITCH PROJECT	45.00		
	STORM WATER FUND	48.21		
	STORM WATER	48.21		
**** SCHED TOTAL ****		80,557.92		
***** REPORT TOTAL *****		80,557.92		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	14,313.48		
005	MONTICELLO BERNDES CENTER	1,108.02		
015	FIRE	2,605.99		
016	AMBULANCE	2,660.99		
030	LIBRARY IMPROVEMENT	1,874.41		
041	LIBRARY	1,452.78		
046	AIRPORT	873.22		
110	ROAD USE	7,349.72		
332	CAPITAL IMPROVEMENT	29,413.47		
337	MDC FUNDS	556.99		
600	WATER	10,346.35		
602	CUSTOMER DEPOSITS	1,220.00		
610	SEWER	3,874.79		
670	SANITATION	2,859.50		
740	STORM WATER	48.21		

City Council Meeting
Prep. Date: 11/02/17
Preparer: Doug Herman



Agenda Item: # 1+Z
Agenda Date: 11/06/17

Communication Page

Agenda Items Description: Public Hearing on proposed sale of property located at 224 N. Chestnut Street to Norm Zimmerman and Resolution to approve sale of property located at 224 N. Chestnut Street to Norm Zimmerman, and approval of Property Sale Agreement associated therewith.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Agreement

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Council previously directed me to work with Norm Zimmerman on his purchase of property located at 224 N. Chestnut Street and set a public hearing on the proposed sale for tonight's meeting.

Background Information: Norm has signed an agreement that is attached hereto, same setting out the terms and provisions of the transaction, being substantially consistent with the terms and provisions shared at the last City Council meeting.

The proposed resolution approves the sale to Norm, authorizes the Mayor to execute the attached agreement and to also execute a standard bar association Purchase Agreement to which the agreement between Norm and the City will be attached.

Recommendation: I recommend that the Mayor open the public hearing, accept public comment, close the public hearing, and that the proposed resolution be considered for approval.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION # 17-___

Resolution to approve sale of property located at 224 N. Chestnut Street to Norm Zimmerman, and approval of Property Sale Agreement associated therewith

WHEREAS, the City Council previously directed the City Administrator to negotiate the terms of a Property Sale Agreement between the City of Monticello and Norm Zimmerman in relation to the proposed sale of City owned property located at 224 N. Chestnut Street, and

WHEREAS, the Council previously scheduled a Public Hearing on the proposed sale for tonight's Council Meeting, November 6, 2017 at 6:00 p.m., and

WHEREAS, the Mayor opened the Public Hearing, accepted public comment, and closed the Public Hearing, prior to the formal consideration of this Resolution by the City Council, and

WHEREAS, the City Council considered the Property Sale Agreement between the City and Norm Zimmerman and finds that the terms and provisions of the Agreement are acceptable and that same should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the sale of City owned property located at 224 N. Chestnut Street, Monticello, Iowa to Norm Zimmerman consistent with the Property Sale Agreement appended hereto and authorizes the Mayor and City Clerk to execute the Property Sale Agreement on behalf of the City Council and further directs the City Administrator to complete a standard Iowa Bar Association Purchase Agreement to be signed by the Mayor and City Clerk as well as Zimmerman, with the Property Sale Agreement and a copy of this Resolution to be appended thereto.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 2nd day of October, 2017.

Attest:

Dena Himes, Mayor

Sally Hinrichsen, City Clerk

Property Sale Agreement

By and between the City of Monticello, Seller, and Norm Zimmerman, Buyer

Comes Now, the City of Monticello, Seller and Norm Zimmerman, Buyer, and do hereby agree to the following terms and provisions related to the sale of the City owned property located at 224 N. Chestnut Street, Monticello, Iowa.

Background:

The City of Monticello purchased this property after a fire caused significant damage to the home previously located on the property.

The City arranged for an asbestos inspection, subsequent abatement, and demolition of both the home and the garage located on this lot.

The City published a Notice in the Monticello Express seeking proposals from any person/party interested in the purchase of this property. The RFP indicated that the proposal should include the proposed purchase price, the improvement proposed for the property, and the timing of the improvement.

The City Council considered two proposals related to the sale of the property and directed the City Administrator to work on a proposed agreement with Norm Zimmerman to be considered for approval at a Public Hearing which was set on October 16, 2017 to be held on November 06, 2017 at 6:00 p.m. during the regularly scheduled City Council meeting.

The terms of the agreement reached between Norm Zimmerman and the City of Monticello related to the Zimmerman purchase of the property located at 224 N. Chestnut Street from the City of Monticello are as follows:

Sale Terms:

Purchase Price: Norm Zimmerman shall pay the sum of \$20,000 for the property located at 224 N. Chestnut Street, Monticello, Iowa. \$5,000 shall be paid at closing with the balance due at real estate closing. The \$5,000 shall down payment shall be satisfied as follows:

Zimmerman shall pay the following:

Environmental Mgmt. Services (Asbestos Inspection and Abatement) \$1,600 +/-
McElmeel Construction (Garage Demolition) \$2,000 +/-
City of Monticello (Balance Due) \$1,400 +/-

State of Iowa)
)§
County of Jones)

On this 1st day of November, 2017, before the undersigned, Notary Public in and for the State of Iowa, personally appeared Norm Zimmerman, known to me to be the identical person named herein, who swore and affirmed that he executed the above and foregoing Agreement voluntarily as an expression of his voluntary act and deed.



Notary Public, State of Iowa



State of Iowa)
)§
County of Jones)

On this ___ day of _____, 2017, before the undersigned, Notary Public in and for the State of Iowa, personally appeared Dena Himes and Sally Hinrichsen in their capacity of Mayor and City Clerk, respectively, for the City of Monticello, known to me to be the identical person named herein, who swore and affirmed that they executed the above and foregoing Agreement voluntarily as an expression of his voluntary act and deed, and with the approval and consent of the Monticello City Council who authorized the execution of this agreement by way of Resolution #17-___ same having been approved on the ___ day of November, 2017.

Notary Public, State of Iowa

Closing: The closing on the property will occur prior to 10/01/2018. The closing is contingent upon Zimmerman presenting a set of plans and building permit to the City to document that the project as proposed to the City prior to and at the approval of this agreement is substantially consistent with the project proposed to be built in the fall of 2018.

Construction Commencement: Construction on the proposed project shall commence on or before October 1, 2018 after the issuance of a building permit by the City of Monticello.

Forfeiture of Down Payment: If construction has not commenced on or before October 1, 2018 without good cause, the Down Payment provided by Zimmerman shall be forfeited to the Seller and the purchase agreement shall be void. Good Cause would include the serious illness or death of the buyer. (Or other substantially similar "Cause".) If Good Cause exists, the City may void the agreement and return the down payment to Zimmerman or may provide an extension of time, up to one (1) year for project commencement. At the end of any extension period the same Good Cause analysis will be made but in no event will an additional extension be granted.

Property Maintenance: From the approval of this agreement forward Zimmerman shall be responsible for snow removal and lawn mowing. (The City will see to the seeding of the lot in the spring.)

Abstract and Deed: Prior to Closing the City will provide Zimmerman an updated Abstract of Title and will transfer the property to Zimmerman by Warranty Deed.

Closing Costs: Closing Costs will be distributed between buyer and seller pursuant to standard practices.

Bar Association Purchase Agreement: A standard Iowa Bar Association Purchase Agreement shall be prepared for signature by the Parties hereto and this agreement, along with the Resolution approving this agreement, shall be appended thereto.

Signed and dated this ___ day of _____, 2017


Norm Zimmerman, Buyer

Signed and dated this ___ day of _____, 2017

Dena Himes, Mayor

Sally Hinrichsen, City Clerk

Then, research the candidates for mayor and city council and pick the ones that best represent you and your values. The final step is to be a voter on Nov. 7.

I want all eligible Iowans to make their voices heard in our elections. The way to do that is by being a voter. City elections are about you, your family, and your community. You have a say in how you want your tax dollars spent and your city to operate. On Nov. 7, step up. Be a voter.

Letters to the Editor

'What is best for Monticello'

To the Editor,

Citizens of Monticello, if you ever must deal with this town's government, do not expect fair treatment.

After the fire at Al Hughes' house, which I have lived next door to since 1979, the city acquired the property, demolished the house, and advertised for proposals to buy the property.

My wife Lisa and I decided that, as we aren't getting younger and with her macular degeneration, we would like to build an addition with zero steps on our house, so we offered \$25,000 for the property. One other bid was received for \$20,000.

After discussion at three city council meetings, the council voted to sell to the low bidder because they must do "what is best for Monticello." We were told our proposed addition wouldn't generate much property tax as the other party's proposed house. When that argument wore thin, two councilmen claimed unnamed citizens were concerned that an addition on our house would hurt their property values. If the discussion would have continued, I'm sure some other excuse would have materialized out of thin air.

It needs to be said here that two good men on the council, Brian Wolken and Rob Paulsen, supported our position throughout the process, and we thank them for that.

So the town will get "what is best for Monticello." What is best for us is to leave this corrupt little kingdom. A housecleaning of this town's government would go a long way toward "what is best for Monticello."

Tom and Lisa Harmon
Monticello, Iowa

Letters to the editor must be signed and include a phone number and address for verification, and addressed to -

"Letters to the Editor"

P. O. Box 191

Monticello, IA 52310

or e-mail: books@monticelloexpress.com

For residents and business owners, important for the... to get field

Oh yes! The Onslow City still has its coffee group!

This coffee group serves the same purpose as other groups do in other towns that have them. It's the way of staying "OUR DAY!"

The meeting of friends can be a positive item for many of us who may not be able to visit anyone on that day.

The time is used by attendees to do business in town. From not only enjoying time with friends and neighbors, decisions are what to go to.

- City - voting building.
- The Post Office - to receive or send.
- The Telephone Company - to pay a bill or get information.
- Hair Shop - very

The Bank - to take care of one's projects.

• Two trucking companies. • A Café - serves meals, does business also a place for Ladies Card Clubs. Does catering. Has good food.

• "Anything Country" makes things out of wood.

• The Onslow Fire Department.

• The City Building - Garages, etc.

• And Onslow City Hall - City Hall and drop box for water, sewage bills to be paid.

• Also the Onslow Community Building to be used for community functions.

• The City Park - Has all new playground equipment, basketball courts, baseball



For those of you that missed this issue

City Council Meeting
Prep. Date: 11/02/17
Preparer: Doug Herman



Agenda Item: # 3
Agenda Date: 11/06/17

Communication Page

Agenda Items Description: Resolution to approve purchase of Water Dpt. Vehicle

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Quotes (received to date)

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Water Dpt. Operating
Expenditure:	\$40,000 +/-
Revenue:	

Synopsis: The water department van is showing age and plan has been in place to replace it with more user friendly vehicle with a truck chassis and box where tools accessed from outside of cab. (Brant could describe better.)

Background Information: A quote is attached for a 2017 Ford F350 Chassis with a 6.2 V-8. This Chassis would be purchased through Freese Motors. It would be fit with a Knapheide KUV body. (Similar to what Whitehawk has I believe.) The Chasis comes in at \$27,000 and the Knapheide KUV body comes in at \$12,340. Both prices are quotes and may require a bit of fine tuning. Brant also received a quote for a fleet vehicle. The "fleet" vehicle is a Ford but has a V-6 instead of a V-8 and has many more features, some that would be great to have, with regard to the Knapheide box. It came in at \$37,836, about \$1,500 less than the Frees V-8 Van/Box Combo. Since the last meeting we have reached out to Stephen Motors again on a couple of occasions but have not yet received pricing. I also spoke with Brad Freese and asked for an updated bid to reflect the 3.7 L V-6 option in a "Transit" van versus a V-8 "Econoline" van.

The Water Operating budget included \$27,500 for the purchase of a new vehicle. With that said it appears we will be coming in well under budget in other areas and could absorb what is clearly a higher than originally estimated cost. I received a bid late Friday from Stephen for a Chasis in the amount of \$28,160.68. I am expecting an updated bid on a different vehicle from Brad Freese on Monday morning. Brant and I will spend some time on them Monday before the meeting.

Recommendation: I recommend that the Council approve moving forward with the proposed purchase of a new Water Dpt. Vehicle.

TX Result Report


P 1
 11/02/2017 01:19
 Serial No. A1UD011002475
 TC: 939192

Addressee	Start Time	Time	Prints	Result	Note
4655607	11-02 01:19	00:00:26	001/001	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, OP6:Page Separation TX, MIX:Mix:ed Original TX, CALL:Manual TX, CSRC:CSRC, FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original, FCODE:IF-Code, RTX:Re-TX, RLV:Relay, MBR:Confidential, BUL:bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over, POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error.

Att: Brad



UFRTRING FORD

500 Fairlane Drive East Peoria, IL 61611
www.uftringcommercial.com

Prepared for: City of Monticello
 Stock no: 1791081
 Date quoted: 10/31/17

Quote no: TB1031-1
 (Valid thru end of month only)

Vehicle Information

Year	2017	Make	Ford	Model	Transit 350 Cutaway
GVWR	9,500	Engine	3.7L V6	Trans	6 Spd Auto

Vehicle White, Ltd. slip axle, Chrome, loth, Power windows, locks & mirrors (heated trailer type)
 Equipment: Rear view camera, Trailer brake controller, Daytime running lights,
 Sync (bluetooth), Cruise control, AM/FM/CD/Clock,
 Knapheide KUV129SU-FT, 3 bar ladder rack, intermediate shelf, Electronic compartment
 locks, Hitch & wiring, Spray lined rear bumper

Ford equipment includes 3 yr / 36k bumper to bumper and 5 yr / 60k powertrain warranty

Vehicle list price	\$46,304.00
Discounts and applicable government incentives	-\$8,478.00
Vehicle selling price	\$37,826.00
Drive Away sticker	\$10.00
Total purchase price	\$37,836.00

Options not included in above price: Type "Yes" if desired

Pick up at dealership	deduct	\$300.00
-----------------------	--------	----------

Total purchase price with selected options **\$37,836.00**

Additional adds subject to markup and/or deposit.

Municipal lease/purchase option available for this purchase. Payment quotes available upon request.

Dealer Tom Barrett Customer _____

5-5607

Att: Brad



UFTRING FORD

500 Fairlane Drive East Peoria, IL 61611

www.uftringcommercial.com

Prepared for: City of Monticello
 Stock no: 1791081 Quote no: TB1031-1
 Date quoted: 10/31/17 (Valid thru end of month only)

Vehicle Information

Year Make Model
 GVWR Engine Trans

Vehicle Equipment: White, Ltd. slip axle, Chrome, loth, Power windows, locks & mirrors (heated trailer type)
 Rear view camera, Trailer brake controller, Daytime running lights,
 Sync (bluetooth), Cruise control, AM/FM/CD/Clock,
 Knapheide KUV129SU-FT, 3 bar ladder rack, Intermediate shelf, Electronic compartment
 locks, Hitch & wiring, Spray lined rear bumper

Ford equipment includes 3 yr / 36k bumper to bumper and 5 yr / 60k powertrain warranty

Vehicle list price	\$46,304.00
Discounts and applicable government incentives	-\$8,478.00
Vehicle selling price	\$37,826.00
Drive Away sticker	\$10.00
Total purchase price	\$37,836.00*

Options not included in above price: Type "Yes" if desired

Pick up at dealership **deduct** \$300.00 _____

Total purchase price with selected options **\$37,836.00***

Additional adds subject to markup and/or deposit.

Municipal lease/purchase option available for this purchase. Payment quotes available upon request.

Dealer Tom Berrett Customer _____

5-5607

2017 Econoline Chassis 6.2 V-8 Gas

CNGP530 VEHICLE ORDER CONFIRMATION 07/13/17 16:11:54
 ==> Dealer: F41781
 2017 ECONOLINE Page: 1 of 2
 Order No: 0054 Priority: J4 Ord FIN: QI649 Order Type: 5B Price Level: 750
 Ord PEP: 780A Cust/Flt Name: CITY OF MONTI PO Number:
 RETAIL RETAIL
 E3F COM CUTAWAY VAN \$30445 44P ELEC 6-SPD AUTO
 138" WHEELBASE T38 LT245/75RX16E B
 YZ OXFORD WHITE XE6 4.10 LS XE6 270
 A STD VNYL BKT ST 516 SP TIRE NOT INC
 E MEDIUM FLINT 18A EXT UPGRADE PKG 105
 780A PREF EQUIP PKG .CHROME BUMPERS
 .STANDARD TRIM 903 PWR WINDOWS/LKS 465
 572 .A/C FRONT ONLY
 587 .ELEC AM/FM CLK TOTAL BASE AND OPTIONS 32970
 593 .LT/CONVEN GRP TOTAL 32970
 596 .AIR BAG/PASS-2D *THIS IS NOT AN INVOICE*
 .INSTR CLUSTER *TOTAL PRICE EXCLUDES COMP PR
 642 .16" STEEL WHEEL
 945 .AUX FUEL PORT * MORE ORDER INFO NEXT PAGE *
 996 6.2L V8 GAS ENG (350) F8=Next

CNGP530 VEHICLE ORDER CONFIRMATION 07/13/17 16:12:16
 ==> Dealer: F41781
 2017 ECONOLINE Page: 2 of 2
 Order No: 0054 Priority: J4 Ord FIN: QI649 Order Type: 5B Price Level: 750
 Ord PEP: 780A Cust/Flt Name: CITY OF MONTI PO Number:
 RETAIL RETAIL
 JOB #2 ORDER 92B B-PILLAR TRIM \$75
 FRT LICENSE BKT NC 948 KEYLESS/ALARM 225
 162 FLR VINYL, FRT GASOLINE FFV Price - 4800
 20X 10050# GVW NC SP FLT ACCT CR
 211 BCKT SEATS DUAL FUEL CHARGE
 425 50 STATE EMISS NC PRICED DORA NC
 472 AMB PKG NOT REQ DEST AND DELIV 995
 525 CRUISE CONTROL 240
 54E MIRRORS, TRL TOW 230 TOTAL BASE AND OPTIONS 32970
 559 FRAME PUCKS 50 TOTAL 32970
 614 16" SPORT COVER 120 *THIS IS NOT AN INVOICE*
 657 FUEL TANK 40 GL *TOTAL PRICE EXCLUDES COMP PR
 794 PRICE CONCESSN REMARKS TRAILER
 901 110V A/C OUTLET 100 F7=Prev
 F1=Help F2=Return to Order F3/F12=Veh Ord Menu
 F4=Submit F5=Add to Library F9=View Trailers

S099 - PRESS F4 TO SUBMIT
 fmcdearl@finance-PC
 Jul 13, 2017 3:12:23 PM

\$340 less if City picks it up in Quincy, Ill. Would have to locate a 2017. 2018 models might be just a little higher priced.

31800
Price concession - 4800
27000
12340
39340



The Knapheide Manufacturing Company
 1848 Westphalia Strasse | PO Box 7140
 Quincy, IL 62305-7140
 www.knapheide.com

QUOTATION

Quote Number: L4122-17

For questions, please contact: **Chris Schmidt**
 cschmidt@knapheide.com
 (217) 592-5427

Customer Information:

Customer: Freese Motors
 Customer Number: 23836

End Customer: Dealer
 Contact: Brad Freese

Quote Information:

Quote Date: 07/13/2017 Quote Expiration: 09/11/2017 Quoted Qty: 1 Quote Terms: NET 30 DAYS
 (Subject to Credit Approval)

Vehicle Information:

Year: 2017
 Axle: Single Rear Wheel
 Engine: A 6.2-G

Make: Ford
 CA: 80 Inches
 Fuel Type: Gas

Model: E3F-E350-6
 Wheel Base: 138 inches
 Transmission: Automatic

Cab: Cutaway
 GVWR: 10,050
 2/4 WD: 2 Wheel Drive

Delivery Information:

Total Price Includes F.O.B.: Monticello, IA 52310
 Installer Location: Quincy, IL
 Ship Via: CUST P/U

Base Quote Information:

Qty	Item Description	Notes/Specifications
1	KUV129SL-TP KUV Body	Low Roof Includes: Galva Grip Step Bumper LED Flush Mount Light Kit Master Locking System Exterior and Interior Painted Single Stage White
1	Solid Rear Doors	

Total 12000
 Freight 340
 Total Sell Price 12340

The following options may be added or deleted:

OPTIONS

Opt#	Qty	Item Description	Notes/Specifications	Price
1	1	electric compartment	locks with master locks	\$1,561
2	1	Paint Exterior of Body <i>WHITE IS STANDARD</i>	base coat/clear coat Ford Silver ILO single stage white *Paint code required at time of order*	\$1,400
3	1	Class V Receiver Hitch		\$455
4	1	7-Way Trailer Plug - Flat		\$95
5	1	Ford Codeable Padlock	Hansen# 7016819 (Ford 83) stowed in cab -priced per each pad lock	\$34
6	1	Peterson LED Compartment	lights	\$1,012

\$340 less if City of Monticello picks it up in Quincy, Ill.

(CONTINUED)



Stephen Motors, Inc.

1011 South Main Street - Monticello, Iowa 52310
www.stephenmotors.net

Phone 319-465-5445
or 319-465-5683
Toll Free 1-800-747-4220
C.R. Phone 319-365-4229
Fax 319-465-4039

Car Stock No. For Quote Only Date 11/03/2017
Purchaser's Name Monticello, City of
Purchaser's Address 200 E 1st St, Monticello, IA 52310 Sale ID: 1520
Residence Phone (319) 465 - 3577 Business Phone () -

Please Enter My Order for the Following Described Car:				COLOR CODE	TRIM NO.	DESCRIPTION	<input checked="" type="checkbox"/> NEW	<input type="checkbox"/> USED
MAKE OR TRADE NAME	YEAR	MODEL NO.				VI#		
Quote Sale Quote Vehicle	2017			COLOR White				
It is agreed that the car described will be traded in <input checked="" type="checkbox"/>								

Used Car Allowance	\$	N/A	CASH DELIVERED PRICE OF VEHICLE	\$	31,773.00
Deduct Balance Owed on Trade-in	\$	N/A	Savings	\$	3,112.32
Total Credit (transfer to right column)	\$	N/A		\$	28,660.68
				\$	N/A
Use Tax	\$	N/A	Month	\$	N/A
License - New	\$	N/A	\$ N/A	\$	
License - Used	\$	N/A	\$ N/A	% N/A	
License - Total	\$	N/A		GMS	\$ 0.00
Title & Transfer	\$	N/A		Rebate	\$ -500.00
Document Fee	\$	N/A			\$
TOTAL	\$	N/A			\$

APPLICANT #1 Monticello, City of					
Social Security#	000 - 00 - 0000				
Drivers License #					
Birth Date					
APPLICANT #2					
Social Security#					
Drivers License #					
Birth Date					
APPLICANT #3					
Social Security#					
Drivers License #					
Birth Date					
			Total of Above	\$	28,160.68
			Total Credit (transferred from left column)	\$	N/A
			Balance Due on Delivery	\$	28,160.68
			Tax, Title, License & Doc Fees	\$	N/A
			Total Unpaid Cash Price Balance	\$	28,160.68
				\$	
				\$	
				\$	

If the car covered by this order is a new car, the factory warranty covering a new car will apply. In case the car covered by this order is a used car, the undersigned purchaser states that he has examined it, is familiar with its condition, is buying it as a used car, as-is, and with no guaranty as to condition, model or mileage, unless otherwise specified herein in writing. No oral representations have been made to the Purchaser and all terms of the agreement are printed or written herein. I understand this order requires the acceptance of the seller or his authorized agent. I HEREBY ACKNOWLEDGE RECEIPT OF A COPY OF THIS ORDER and I agree to the terms and conditions on the reverse side of this order the same as if it were printed above my signature. I represent that I am 21 years of age and recognize that the dealer sells the above vehicle upon this representation.

I understand that liability insurance coverage which would protect me under the Iowa Motor Vehicle Financial and Safety Responsibility Act IS NOT INCLUDED in my purchase of the herein described motor vehicle. I have received a copy of this statement.

Purchaser's Signature _____
Salesman Gregory Stephen (for information only)
Accepted by _____ Dealers or Officer's Signature



Vehicle Locator

Dealer Information:**STEPHEN MOTORS, INC.****1011 S MAIN ST
MONTICELLO, IA 52310****Phone: 319-465-5445****Fax: 319-465-4039**

1GB03RFF6H1297796

Model Year: 2017**Make: Chevrolet****Model: Express****CG33503-3500 Commercial Cutaway Van 139" WB****PEG: 1WT-Gas Work Truck Equipment Group****Primary Color: GAZ-Summit White****Trim: 93G-Trim, Cloth, Med Dark Pewter****Engine: L20-Engine, Vortec 4.8L V8****Transmission: MYD-6-Speed Auto Trans w/Overdrive****Event Code: 5000-Delivered to Dealer****Order #: VGGJ77****MSRP: \$31,943.00****Order Type: TSC-SVC Commercial****Stock #: N/A****Inventory Status: Available****Total Cash Allowance:* \$500.00
(Expires on 11/30/2017)****Additional Vehicle Information****GM Marketing Information****Vehicle Options****All Options****1WT-Gas Work Truck Equipment Group****8E1-Fuel: Additional 3 Gallons (SEO)****9R5-Spring Rear Recreational Vehicle (SEO)****AK5-Air Bags, Frontal, Driver & Rt Front Passenger****ASF-Head Curtain Side Airbags****B3P-Special Vehicle Sales****C4M-GVWR--9900 LBS****D31-Mirror, Inside, Rearview, Tilt****EF7-Country Code--USA****FHO-Vehicle Fuel--Gasoline E10****GAZ-Summit White****JL4-StabiliTrak, Stability Control System****KI4-110 Volt Electrical Receptacle, In Cab****MYD-6-Speed Auto Trans w/Overdrive****R04-Rear Wheels, Single****UJM-Tire Pressure Indicator****V14-Transmission Oil Cooler, External****VXT-Incomplete Vehicle Certification****XLP-Tires, Front LT245/75R16E All-Season, B/W****ZW9-Standard Body****ZY1-Paint, Exterior Solid****6M2-Mirrors, Outside Mid-Stance (SEO)****93G-Trim, Cloth, Med Dark Pewter****AAC-Parts Pkg Shipped Loose****AS5-Seat: Front Bucket Deluxe****B31-Floor Covering, Black Vinyl, Front Only****BA3-Console with Swing-out Storage Bin****C60-Air Conditioning, Front Manual****DAA-Vinyl Sunshade****FE9-Federal Emissions****G80-Differential, Locking, Heavy-Duty, Rear****GU6-Rear Axle, 3.42 Ratio****KG4-150 Amp Alternator****L20-Engine, Vortec 4.8L V8****QB5-Wheel 16 X 6.5, Steel****U0F-AM/FM Stereo w/ MP3 Player****UY7-Trailer Wiring****VK3-License Plate Mounting Provisions, Front****X88-Chevrolet****YLP-Tires, Rear LT245/75R16E All-Season, B/W****ZX2-Seating, Driver and Passenger, High-Back Bucket**

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

Cash Allowance is calculated based on your dealer's Zip Code. Customer must take delivery by 11/30/2017.

City Council Meeting Prep. Date: 11/02/17 Preparer: Doug Herman		Agenda Item: # 4 Agenda Date: 11/06/17
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Communication Page

Agenda Items Description: Resolution to approve contracting with Simmering & Cory & Iowa Codification to update Monticello Code of Ordinances as proposed for the sum of \$5,000

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">Resolution</td></tr> <tr><td style="padding: 2px;">Proposal from Simmering & Cory</td></tr> <tr><td style="padding: 2px;"> </td></tr> </table>	Resolution	Proposal from Simmering & Cory		Fiscal Impact: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">Budget Line Item:</td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;">Budget Summary:</td><td style="padding: 2px;">Administration</td></tr> <tr><td style="padding: 2px;">Expenditure:</td><td style="padding: 2px;">\$5,000 +/-</td></tr> <tr><td style="padding: 2px;">Revenue:</td><td style="padding: 2px;"> </td></tr> </table>	Budget Line Item:		Budget Summary:	Administration	Expenditure:	\$5,000 +/-	Revenue:	
Resolution												
Proposal from Simmering & Cory												
Budget Line Item:												
Budget Summary:	Administration											
Expenditure:	\$5,000 +/-											
Revenue:												

Synopsis: The City Code has not had a “professional” update in some time and exists at Iowa Codification in an outdated format.

Background Information: All of our Code updates flow through Iowa Codification for purposes of inclusion within our Code. Our current code adopted in 1997 is maintained by Iowa Codification as an MS Word file. There have been many software updates and changes over the years and our Code is becoming more difficult to manage due to its creation and existence on outdated software. Many cities hire Iowa Codification to provide annual updates based upon changes in State Law. We have not done that, trying to correct notable/meaningful changes as those changes occur. On occasion, however, I am sure there are some changes that we should adopt that have not been adopted over the years. By not purchasing those annual updates we have saved approximately \$3,100 since 2012.

The proposal to update our Code to new software will also include a change in the font, allowing our Code to fit on fewer pages, an on-line and searchable version of the Code, and proposed updates, including proposed Ordinances, based upon changes in the Iowa Code over the years. The proposal also includes 15 hard copies of the Code which I believe to be many more than we need based upon the updated and more user friendly on-line version. The total cost of this service is \$5,000 and I believe would be money well spent. Another piece of the process would be my review of portions of the Code that are inconsistent with one another or have typographical or numbering errors. These changes would be incorporated as well.

Recommendation: I recommend that the Council approve the proposed Resolution to move forward with the Code update as proposed.

THE CITY OF MONTICELLO, IOWA

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Resolution to approve Contracting with Simmering-Cory & Iowa Codification to update Monticello Code of Ordinances as proposed for the sum of \$5,000

WHEREAS, The City Code has not seen an overall review and update since 1997, and

WHEREAS, The Code is located or exists in an outdated MS Word system, and

WHEREAS, The City does not have a good or user friendly on-line version of our City Code, and

WHEREAS, The City Code is getting thicker and somewhat unmanageable in its' current format, and the update would reduce the font size, and reorganize the Code, eliminating some provisions and updating others, reducing the overall dimensional size of the Code Book, and

WHEREAS, Because Simmering-Cory would like to see our Code updated to a newer software system they have offered to perform the update and related services as noted in the attached proposal for the sum of \$5,000 as opposed to \$8,000.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 6th day of November, 2017 does hereby approve of contracting with Simmering-Cory & Iowa Codification to update the Monticello Code of Ordinances as proposed for a fee of \$5,000.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



SIMMERING-CORY &
IOWA CODIFICATION
www.sc-ic.com

October 16, 2017

City of Monticello
c/o Sally Hinrichsen, City Clerk
200 E. 1st Street
Monticello, IA 52310

Dear Sally:

Thank you for your time on the phone to talk about a potential update to your current Code of Ordinances. We are honored to have the City of Monticello as a long-term client and want to ensure that you remain a long-term client well into the future. Per our discussion here is a formal proposal for your consideration regarding an updated code product.

The City's Code was originally adopted in 1997 and the City has been consistent in supplementing their code on a regular basis. The current code file (electronic MS Word file) has now gone through several version changes and the formatting inside the file is starting to become problematic. It would be advisable to consider having us develop a new electronic file of the code and cleaning up various parts of the Code including the following:

- Adding in various formatting and grammatical changes that we have developed since 1997.
- Cleaning up the supplement notes throughout the book (this will not change the content just remove the supplement notes as you will adopt the entire new code with a new ordinance).
- Adding in changes that have resulted from edits to the *Code of Iowa*.
- Provide an opportunity to review current practice vs. the language of your current code and make any necessary edits.
- Inclusion of any outstanding ordinances through the draft process.

Following the completion of an update to your code the City may want to consider having Iowa Codification convert their code into our online code format to provide an easy to use and fully functional online code product for residents, elected officials, and City staff.

Complete Code Update and Adopt: This includes a comprehensive update of your existing City code books to incorporate State legislative changes and City updates. We will also provide the necessary proceedings for you to adopt the updated Code of Ordinances.

Specifically, this option includes:

- Supplementing ordinances adopted through the delivery of the draft code. Any ordinances adopted after the delivery of a draft code would be included in the code when we make the changes identified by the proofer and the City during review of the draft code. This would be included at an additional charge.

- Incorporating all changes of the *Code of Iowa* that have impacted your City's code and result in certain chapters and sections not being consistent with State Code.
- Including City-requested edits to sections of your code that are no longer being utilized or are inconsistent with actual practice.
- Providing up to fifteen (15) complete sets of the new code books, not including binders and tabs.
- Preparing proceeding documents to adopt the revised Code of Ordinances.
- Supplying a digital copy of your updated code book in MS Word format.

We have not included new police books in the price of this proposal and would like to know if you would like to still utilize that format or if an online version might eliminate the need for printed books. Currently you have 10 police books that are ½ size books. To reprint those books following the development of a new code you can add \$500.00 to the proposal.

The cost to produce the updated code is \$5,000.00. This price reflects a discount to our normal pricing structure to reflect our commitment to the City of Monticello having a workable and reliable electronic file of their code to continue the regular update process.

This proposal is valid for 60 days.

Preparing new code books is only the first step in our partnership. Once the new code is adopted it can be kept current through the ongoing services listed below.

WHAT MAKES IOWA CODIFICATION DIFFERENT? ONGOING CLIENT SERVICES!

- ◆ **SUPPLEMENTS.** To help our clients keep their codes up-to-date, for a fee, we offer a supplement service. As local ordinances are adopted, we codify them into the proper places in the code book. Cities receive digital and hard copy supplements. In addition, we provide a supplement record page listing all the codified ordinances.
- ◆ **LEGISLATIVE UPDATES.** An additional service which we make available to our clients is our annual legislative update. Once a year we send a list of bills that have been passed by the Iowa General Assembly and which impact the City's code. We then offer to prepare the necessary amending ordinances needed to incorporate the legislation into the City's code, and once the ordinances have been adopted, we codify them into the code. We believe the cost of this service is very economical, but its price varies each year depending on the amount of legislative action that has occurred. Here is the cost of legislative changes for the past five years, assuming a City purchased all the changes we offered:

2012	\$ 650
2013	\$ 400
2014	\$ 1000
2015	\$ 450
2016	\$ 600

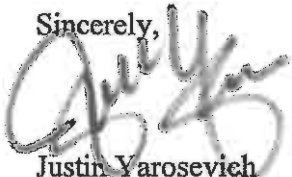
We recommend purchasing legislative change amendments each year in order to keep the City's code up-to-date. There is no annual fee. The cost depends on the number of ordinances to be supplemented and which updates the City wishes to order.

- ◆ **SAMPLES.** Another service we provide is sharing sample ordinances compiled from working with our clients. For instance, if Monticello was having problems with parking during snow removal and was not satisfied with the current regulations, you could ask us to send you samples of how other cities handle the situation. In this case, we would have more than 20 samples to share.

◆ CUSTOMER SERVICE. We act as a long-term partner and a resource for our Clients.

As you may know, we have provided codification services to cities in Iowa for 30 years. We hope to partner with you to update and maintain Monticello's Code. Please do not hesitate to call me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Yarosevich", written over the word "Sincerely,".

Justin Yarosevich
Iowa Codification.
641-355-4072 Direct Line
justin@sc-ic.com

City Council Meeting
Prep. Date: 11/02/17
Preparer: Doug Herman



Agenda Item: # 5
Agenda Date: 11/06/17

Communication Page

Agenda Items Description: Resolution to schedule Public Hearing on the granting of a proposed easement from the City of Monticello to Gary and Angela Larson and subsequent owners on grounds of City Airport.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

(w/Map)

Draft Easement

(Court locale)

(Will bring Monday)

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Gary and Angela Larson own property to the East of the airport and a portion of their Septic System is located underground on Airport Property; he desires an easement.

Background Information: Larsons looking to sell their home and need to address fact that a drain pipe from their septic system / leach field is located under the surface of City Airport property. The Airport will consider this topic at their meeting of November 7th.

Mike Bowman has prepared a draft easement and a copy has been attached hereto. In my opinion the easement may be semi-permanent with the understanding that if and when the septic system needs to be updated/ repaired that the entirety of the system be removed from City property. I spoke to Gary about this and I believe he is agreeable to that condition. We would just need to come up with agreeable language.

Before the City may grant this easement a Public Hearing must be held. Between now and the Public Hearing I will get input from the Airport Board, more details on the system, and an updated easement document.

Recommendation: I recommend that a Public Hearing be scheduled on the potential transfer of an easement to Gary and Angela Larson and their successors to maintain a portion of their sanitary sewage system on City Airport grounds.

THE CITY OF MONTICELLO, IOWA

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Resolution scheduling a Public Hearing on proposed Easement between the City of Monticello and Gary and Angela Larson, and their successors, on City of Monticello property, located at the Monticello Regional Airport

WHEREAS, The City owns the property on which the Monticello Regional Airport is located, and

WHEREAS, The Sanitary Sewer system of a private property owner located adjacent to the Monticello Regional airport is partially located on City Airport grounds and the owner has requested an easement from the City that would allow them to maintain that portion of their sanitary system on the Airport property until such time that the sanitary sewer system on said property required updating, repair or replacement, and

WHEREAS, The City Council must hold a public hearing before granting an easement that may last for more than three (3) years, and

WHEREAS, The Airport Board will be considering this request a their meeting of November 7th and the City Administrator will continue to work with the Larson's legal counsel to prepare a proposed easement for Council consideration during the Public Hearing scheduled by this Resolution.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 6th day of November, 2017 does hereby schedule a Public Hearing on the proposed transfer/sale of an easement on City owned "Airport" property for the 20th day of November, 2017 at 6:00 p.m. at the regularly scheduled City Council Meeting that will be held in the Community Media Center, a/k/a Council Chambers, at the Monticello Renaissance Center.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 11/06/17
Preparer: Doug Herman



Agenda Item: # 6
Agenda Date: 11/02/17

Communication Page

Agenda Items Description: Resolution to approve Taylor Construction, Inc. Pay Request #3, Re: 2017 E. 1st Street Bridge replacement project in the amount of \$189,170.47

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Engineer Recommendation and Pay Req. #3

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

E. 1st St. Bridge Cap. Project

\$189,170.47

Synopsis: Approval of Taylor Construction, Inc. Pay Request #3 related to E. 1st Street Bridge project.

Background Information: Taylor Construction submits its' 3rd pay request associated with the E. 1st Street Bridge project. The City Engineer has reviewed the pay request and recommends that it be approved.

The total value of completed work comes in at \$312,305.61. This project has a 3% retainer. The original contract amount totals \$504,845.24.

The amount recommended for payment totals \$189,170.47. Retainage, after this payment, will total \$9,369.17. (The City will file for reimbursement through the State IDOT for the share of this project to be covered by Federal Bridge funding.)

Recommendation: I recommend that the Council approve the proposed Resolution authorizing payment to Taylor Construction, Inc. in the amount of \$189,170.47.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Approving Pay Request #3 in the amount of \$189,170.47 submitted by Taylor Construction, Inc. Re: 2017 E. 1st Street Bridge Replacement Project.

WHEREAS, Taylor Construction, Inc. contracted with the City to replace the E. 1st Street Bridge lying over Kitty Creek, and

WHEREAS, Taylor Construction, Inc. has submitted their 3rd pay request in the amount of \$189,170.47 which reflects 3% retainage, with total retainage held to date after this payment in the amount of \$9,369.17, and

WHEREAS, The City will be reimbursed a large portion of this expense after the submission of a request for reimbursement through the IDOT, with the funding coming from Federal Bridge Funds, and

WHEREAS, The City Engineer has reviewed pay request #3 and recommends its approval.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #3 submitted by Taylor Construction, Inc. Re: 2017 E. 1st Street Bridge Replacement Project, and authorizes payment in the amount of \$189,170.47, maintaining a 3% retainage in the amount of \$9,369.17.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



November 1, 2017

Mr. Doug Herman, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

Subject: Application for Partial Payment No. 3
Bridge Replacement – East First Street Over Kitty Creek
Snyder & Associates Project # - 116.0093.08A
Contractor: Taylor Construction, Inc.

Dear Council:

Enclosed for your review and approval is the Application for Partial Payment No. 3 from Taylor Construction, Inc. for the project referenced above (paper copies will be delivered at the November 6th Council Meeting). We have reviewed the pay application and find it to be in agreement with the work completed to date. We, therefore, recommend approval of Application for Partial Payment No. 3 for this project in the amount of **\$189,170.47** to Taylor Construction, Inc.

If you have any questions or comments regarding this project, please feel free to contact me. I plan to attend the next Council Meeting on Monday, November 6th if you prefer to go over any questions or concerns you may have at that time.

Sincerely,

SNYDER & ASSOCIATES, INC.

Patrick Schwickerath, P.E.
Project Manager

Encl. Application for Partial Payment No. 3 (Five copies)

Cc: Krista Taylor, Taylor Construction, Inc.

APPLICATION FOR PARTIAL PAYMENT NO. 3

PROJECT: Bridge Replacement - East First Over Kitty Creek
OWNER: City of Monticello
CONTRACTOR: Taylor Construction, Inc.
ADDRESS: 7314 Columbus
New Vienna, IA 52065
DATE: November 6, 2017

SB/S&A PROJECT NO.: 116.0093.08A
IOWA DOT PROJECT NO.: BROS-5182(604)--8J-53

PAYMENT PERIOD: 9/23/17 to 10/26/17

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 504,845.24
Net Change by Change Order: \$ -
Contract Amount to Date: \$ 504,845.24

CONTRACT PERIOD:

Letting Date: June 20, 2017
Late Start Date: 7/24/2017
Original Working Days: 70 Days
Current Working Days: 18 Days
as of 10/26/17

2. WORK SUMMARY:

Total Work Performed to Date: \$ 312,305.61
Retainage: 3% \$ 9,369.17
Liquidated Damages: \$
\$1,000/day for 0 days
Total Earned Less Retainage: \$ 302,936.44
Less Previous Applications for Payment: \$ 113,765.97
AMOUNT DUE THIS APPLICATION: \$ 189,170.47

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Taylor Construction Inc.
CONTRACTOR

By _____ DATE: _____

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By _____ DATE: _____

5. OWNER'S APPROVAL

City of Monticello
OWNER

By _____ DATE: _____

APPLICATION FOR PARTIAL PAYMENT NO. 3

PROJECT: Bridge Replacement - East First Over Kitty Creek
OWNER: City of Monticello
CONTRACTOR: Taylor Construction, Inc.
ADDRESS: 7314 Columbus
New Vienna, IA 52065
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Taylor Construction Inc.
CONTRACTOR

By Kurt L. Taylor DATE: 10-31-17

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By _____ DATE: _____

5. OWNER'S APPROVAL

City of Monticello
OWNER

By _____ DATE: _____

DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION OF WORK	QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
		EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD			
1	EXCAVATION, CL 10, CHANNEL	1,322.00	222.00		CY	\$3.75	\$ 4,953.75	\$ 832.50	\$ -	\$ 832.50	17%	
2	REMOVAL OF EXISTING BRIDGE	1.00	1.00		LUMP	\$3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	100%	
3	EXCAVATION, CL 20	118.00	118.00	59.00	CY	\$90.00	\$ 10,620.00	\$ 5,310.00	\$ 5,310.00	\$ 10,620.00	100%	
4	STRUCTURAL CONCRETE (BRIDGE)	229.50	229.50	205.30	CY	\$545.00	\$ 125,077.50	\$ 13,189.00	\$ 111,888.50	\$ 125,077.50	100%	
5	REINFORCING STEEL, EPOXY COATED	57,365.00	57,361.00	\$3,878.00	LB	\$0.80	\$ 45,888.80	\$ 2,786.40	\$ 43,102.40	\$ 45,888.80	100%	
6	CONCRETE BARRIER RAILING	222.00	222.00	222.00	LF	\$86.00	\$ 19,092.00	\$ -	\$ 19,092.00	\$ 19,092.00	100%	
7	PILES, STEEL, HP 10X42	1,330.00	1,340.00		LF	\$30.00	\$ 39,900.00	\$ 40,200.00	\$ -	\$ 40,200.00	101%	
8	CONCRETE ENCASMENT OF H-PILES, HP 10X42 (P10L TYPE B)	278.10	244.10	9.10	LF	\$60.00	\$ 16,686.00	\$ 14,100.00	\$ 846.00	\$ 14,646.00	88%	
9	ENGINEERING FABRIC	1,577.00	267.00		SY	\$3.75	\$ 5,913.75	\$ 1,001.25	\$ -	\$ 1,001.25	17%	
10	REVEMENT, CLASS C	2,114.00	321.45	18.08	TON	\$21.25	\$ 44,922.50	\$ 6,446.61	\$ 384.20	\$ 6,830.81	15%	
11	CONSTRUCTION SURVEY	1.00	0.50	0.25	LUMP	\$8,000.00	\$ 8,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	50%	
12	MOBILIZATION	1.00	1.00	0.50	LUMP	\$21,000.00	\$ 21,000.00	\$ 10,500.00	\$ 10,500.00	\$ 21,000.00	100%	
13	CLEARING AND GRUBBING	0.70	0.70		ACRE	\$2,000.00	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00	100%	
14	SPECIAL BACKFILL	57.10			TON	\$17.50	\$ 999.25	\$ -	\$ -	\$ -	0%	
15	EXCAVATION, CL 13, WASTE	1,995.00	1,250.00		CY	\$4.50	\$ 8,982.00	\$ 5,625.00	\$ -	\$ 5,625.00	63%	
16	TOPSOIL, FURNISH AND SPREAD	484.30			CY	\$18.00	\$ 8,717.40	\$ -	\$ -	\$ -	0%	
17	SUBGRADE STABILIZATION MATERIAL, POLYMER GRID	369.80	73.00	73.00	SY	\$2.00	\$ 739.60	\$ -	\$ 145.20	\$ 146.00	20%	
18	MODIFIED SUBBASE	166.10	11.00	11.00	CY	\$26.00	\$ 4,370.60	\$ -	\$ 285.00	\$ 286.00	7%	
19	GRANULAR SHOULDERS, TYPE A	12.00			TON	\$18.00	\$ 2,178.00	\$ -	\$ -	\$ -	0%	
20	PAVED SHOULDER, PCC, 7 IN	26.70			SY	\$125.00	\$ 3,337.50	\$ -	\$ -	\$ -	0%	
21	SHOULDER FINISHING, EARTH	3.80			STA	\$400.00	\$ 1,520.00	\$ -	\$ -	\$ -	0%	
22	BRIDGE APPROACH, BR-201	344.00			SY	\$135.00	\$ 46,440.00	\$ -	\$ -	\$ -	0%	
23	HMA STD TRAFFIC, BASE COURSE, 1/2 IN MIX	98.54			TON	\$79.43	\$ 7,827.03	\$ -	\$ -	\$ -	0%	
24	HMA STD TRAFFIC, INTERMEDIATE COURSE, 1/2 IN MIX	45.27			TON	\$79.43	\$ 3,613.52	\$ -	\$ -	\$ -	0%	
25	HMA STD TRAFFIC, SURFACE COURSE, 1/2 IN MIX, NO FRICTION	33.94			TON	\$90.68	\$ 3,077.68	\$ -	\$ -	\$ -	0%	
26	ASPHALT BINDER, PG 58-28S, STD TRAFFIC	11.88			TON	\$357.00	\$ 4,241.16	\$ -	\$ -	\$ -	0%	
27	LONGITUDINAL GROOVING IN CONCRETE	588.50			SY	\$10.00	\$ 5,885.00	\$ -	\$ -	\$ -	0%	
28	APRONS, METAL, 24 IN DIA	2.00			EACH	\$950.00	\$ 1,900.00	\$ -	\$ -	\$ -	0%	
29	SUBDRAIN, LONGITUDINAL, (SHOULDER) 6 IN DIA	477.00			LF	\$17.00	\$ 8,109.00	\$ -	\$ -	\$ -	0%	
30	SUBDRAIN OUTLET, DR-304	1.00			EACH	\$300.00	\$ 300.00	\$ -	\$ -	\$ -	0%	
31	STORM SEWER GRAVITY MAIN, TRENCHED, HDPE, 24 IN	40.00			LF	\$47.00	\$ 1,880.00	\$ -	\$ -	\$ -	0%	
32	REMOVE SEWER PIPE LESS THAN OR EQUAL TO 36 IN	59.00	50.00		LF	\$80.00	\$ 4,720.00	\$ 4,000.00	\$ -	\$ 4,000.00	85%	
33	BRIDGE END DRAIN, DR-402	2.00			EACH	\$2,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	0%	
34	REMOVAL OF PAVEMENT	655.80	192.00	52.00	SY	\$6.50	\$ 4,263.20	\$ 910.00	\$ 338.20	\$ 1,248.00	29%	
35	SAFETY CLOSURE	2.00	2.00		EACH	\$140.00	\$ 280.00	\$ 280.00	\$ -	\$ 280.00	100%	
36	REMOVAL OF TYPE A SIGN	5.00	5.00		EACH	\$60.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	100%	
37	WOOD POSTS FOR TYPE A OR B SIGNS, 4 IN X 6 IN	36.00			LF	\$14.00	\$ 504.00	\$ -	\$ -	\$ -	0%	
38	TYPE A SIGNS, SHEET ALUMINIUM	17.00			SF	\$20.00	\$ 340.00	\$ -	\$ -	\$ -	0%	
39	INSTALL TYPE A SIGN	5.00			EACH	\$50.00	\$ 250.00	\$ -	\$ -	\$ -	0%	
40	TRAFFIC CONTROL	1.00	0.50	0.20	LUMP	\$3,500.00	\$ 3,500.00	\$ 1,050.00	\$ 700.00	\$ 1,750.00	50%	
41	MANHOLE ADJUSTMENT, MAJOR	1.00			EACH	\$1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	0%	
42	MULCHING, BFM	1.20			ACRE	\$4,500.00	\$ 5,400.00	\$ -	\$ -	\$ -	0%	
43	SEEDING AND FERTILIZATION (RURAL)	0.20			ACRE	\$1,600.00	\$ 320.00	\$ -	\$ -	\$ -	0%	
44	SEEDING AND FERTILIZATION (URBAN)	0.20			ACRE	\$1,800.00	\$ 360.00	\$ -	\$ -	\$ -	0%	
45	NATIVE GRASS SEEDING	0.20			ACRE	\$2,400.00	\$ 480.00	\$ -	\$ -	\$ -	0%	
46	SPECIAL DITCH CONTROL, WOOD EXCELSIOR MAT	92.00			SQ	\$4.50	\$ 414.00	\$ -	\$ -	\$ -	0%	
47	STABILIZING CROP - SEEDING AND FERTILIZING	0.60			ACRE	\$1,400.00	\$ 840.00	\$ -	\$ -	\$ -	0%	
48	SILT FENCE	1,260.00	155.00		LF	\$3.25	\$ 4,095.00	\$ 903.75	\$ -	\$ 903.75	12%	
49	REMOVAL OF SILT FENCE	1,260.00			LF	\$1.00	\$ 1,260.00	\$ -	\$ -	\$ -	0%	
50	MAINTENANCE OF SILT FENCE	125.00	8.00	8.00	LF	\$3.50	\$ 441.00	\$ -	\$ 28.00	\$ 28.00	6%	
51	FLOATING SILT CURTAIN (HANGING)	400.00	150.00		LF	\$20.00	\$ 8,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	38%	
52	MAINTENANCE OF FLOATING SILT CURTAIN	200.00	150.00	100.00	LF	\$7.00	\$ 1,400.00	\$ 350.00	\$ 700.00	\$ 1,050.00	75%	
53	MOBILIZATIONS, EROSION CONTROL	2.00	1.00		EACH	\$500.00	\$ 1,000.00	\$ 500.00	\$ -	\$ 500.00	50%	
54	MOBILIZATIONS, EMERGENCY EROSION CONTROL	1.00			EACH	\$1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	0%	
TOTAL ORIGINAL CONTRACT = \$ 504,845.24								THIS PERIOD TOTAL TO DATE				
								\$ 146,021.10		\$ 312,805.61		62%

City Council Meeting
Prep. Date: 11/06/17
Preparer: Doug Herman



Agenda Item: #
Agenda Date: 11/02/17

Communication Page

Agenda Items Description: Resolution to approve Pay Request #3 in the amount of \$31,589.21 and Change Order #2 in the amount of \$6,101.00 submitted by Eastern Iowa Excavating & Concrete Re: 2017 Main Street HMA Project.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Engineer Recommendation and Pay Req. #3
<i>(Coming Monday)</i>

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Main Street HMA Project
Expenditure:	\$31,589.21
Revenue:	

Synopsis: Approval of Eastern Iowa Pay Request #3 and Change Order #2 related to Main Street HMA Project.

Background Information: Eastern Iowa submits its' 3rd pay request and 2nd Change Order associated with the Main Street HMA project. The City Engineer has reviewed the pay request and recommends that it be approved.

The total value of completed work comes in at \$553,202.57. This project has a 5% retainer. The original contract amount totals \$493,503.54. Change Order #1 was previously approved in the amount of \$3,975.20, increasing the project cost to \$497,478.74. Change Order #2, in the total amount of \$6,101.00, is related to additional pilot cars and the relocation of conduit associated with a traffic control device.

The amount recommended for payment totals \$31,589.21. Retainage, after this payment, will total \$27,660.13. (The City will file for reimbursement through the State IDOT for their share of this project.)

Recommendation: I recommend that the Council approve the proposed Resolution authorizing payment to Eastern Iowa Excavating & Concrete, Inc. in the amount of \$31,589.21.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-_____

Approving Pay Request #3 in the amount of \$31,589.21 and Change Order #2 in the amount of \$ 6,101.00, submitted by Eastern Iowa Excavating & Concrete Re: 2017 Main Street HMA Project.

- WHEREAS,** Eastern Iowa Excavating & Concrete contracted with the City to perform the 2017 Main Street HMA project, and
- WHEREAS,** Eastern Iowa Excavating & Concrete has submitted their 3rd pay request in the amount of \$31,589.21 which reflects 5% retainage, with total retainage held to date after this payment in the amount of \$27,660.13, and
- WHEREAS,** Eastern Iowa Excavating & Concrete has also submitted Change Order #2 in the amount of \$6,101.00, said Change Order being largely tied to increased costs associated with the additional use of Pilot Cars and the relocation of conduit associated with a traffic control device, and
- WHEREAS,** The City will be reimbursed a large portion of this expense after the submission of a request for reimbursement through the IDOT, and
- WHEREAS,** The City Engineer has reviewed Pay Request #3 and Change Order #2 and recommends their approval.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #3 submitted by Eastern Iowa Excavating & Concrete, Re: 2017 Main Street HMA project, and authorizes payment in the amount of \$31,589.21, maintaining a 5% retainage that totals \$27,660.13 after this payment, and also approves Change Order #2 in the amount of \$6,101.00.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

APPLICATION FOR PARTIAL PAYMENT NO. 3

PROJECT: H.M.A. Resurfacing
OWNER: City of Monticello
CONTRACTOR: Eastern Iowa Excavating & Concrete, LLC
ADDRESS: 121 Nixon Street SE, PO Box 189
Cascade, IA 52033-0189
DATE: November 6, 2017

SB/S&A PROJECT NO.: 115.0339.08
IOWA DOT PROJECT NO.: STPN-038-3(55)-2J-53

PAYMENT PERIOD: 09/23/17 to 10/24/17

1. CONTRACT SUMMARY:

Original Contract Amount - Division 1: \$ 248,427.61
Original Contract Amount - Division 2: \$ 245,075.93
Original Contract Amount - Total: \$ 493,503.54

Net Change by Change Order to Date - Division 1: \$ 3,956.43
Net Change by Change Order to Date - Division 2: \$ 18.77
Net Change by Change Order to Date: \$ 3,975.20

Contract Amount to Date: \$ 497,478.74

CONTRACT PERIOD:
Letting Date: May 3, 2017
Late Start Date: 8/14/2017
Original Calendar Days: 80
Calendar Days Added: 11
Current Calendar Days: 91
as of 10/24/17

2. WORK SUMMARY:

Total Work Performed to Date - Division 1: \$ 293,057.76
Total Work Performed to Date - Division 2: \$ 280,144.81
Total Work Performed to Date: \$ 553,202.57

Retainage - Division 1: 5% \$ 14,652.89
Retainage - Division 2: 5% \$ 13,007.24
Retainage Total: 5% \$ 27,660.13

Liquidated Damages: \$
\$750/day for 0 days

Total Earned Less Retainage - Division 1: \$ 278,404.87
Total Earned Less Retainage - Division 2: \$ 247,137.57
Total Earned Less Retainage: \$ 525,542.44

Less Previous Applications for Payment - Division 1: \$ 259,964.42
Less Previous Applications for Payment - Division 2: \$ 233,988.81
Less Previous Applications for Payment - Total: \$ 493,953.23

AMOUNT DUE THIS APPLICATION - DIVISION 1: \$ 18,440.45
AMOUNT DUE THIS APPLICATION - DIVISION 2: \$ 13,148.76
AMOUNT DUE THIS APPLICATION - TOTAL: \$ 31,589.21

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Eastern Iowa Excavating & Concrete, LLC
CONTRACTOR

By

DATE: 11/2/17

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By

DATE:

5. OWNER'S APPROVAL

City of Monticello
OWNER

By

DATE:

DETAILED ESTIMATE OF WORK COMPLETED - DIVISION 1 (CITY OF MONTICELLO):

ITEM NO.	DESCRIPTION OF WORK	QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	COM	
		EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD				
1	EXCAVATION, CLASS 10, WASTE	6.00	6.00		CY	\$48.50	\$ 291.00	\$ 291.00	\$ -	\$ 291.00	100%		
2	TOPSOIL, FURNISH AND SPREAD	8.00	8.00		CY	\$44.00	\$ 352.00	\$ 352.00	\$ -	\$ 352.00	100%		
3	MODIFIED SUBBASE	27.00	45.17		CY	\$88.40	\$ 2,386.80	\$ 3,993.03	\$ -	\$ 3,993.03	167%		
4	CLEANING AND PREPARATION OF BASE	0.32	0.32		MILE	\$11,500.00	\$ 3,680.00	\$ 3,680.00	\$ -	\$ 3,680.00	100%		
5	PATCHES, FULL-DEPTH REPAIR	149.30	206.61		SY	\$112.00	\$ 16,721.60	\$ 23,140.32	\$ -	\$ 23,140.32	138%		
6	REMOVAL OF CURB	3.12	5.42		STA	\$3,700.00	\$ 11,544.00	\$ 20,054.00	\$ -	\$ 20,054.00	174%		
7	PAVEMENT SCARIFICATION	7,516.70	8,063.72		SY	\$1.85	\$ 13,905.90	\$ 14,917.88	\$ -	\$ 14,917.88	107%		
8	TRAFFIC SIGNALIZATION	1.00	1.00	0.05	LS	\$18,500.00	\$ 18,500.00	\$ 17,575.00	\$ 925.00	\$ 18,500.00	100%		
9	SUBBASE (PATCHES)	149.30	206.61		SY	\$27.35	\$ 4,083.96	\$ 5,650.78	\$ -	\$ 5,650.78	138%		
10	HOT MIX ASPHALT HIGH TRAFFIC, INTERMEDIATE COURSE, 1/2 IN. MIX	634.30	697.31		TON	\$48.00	\$ 30,946.40	\$ 33,470.88	\$ -	\$ 33,470.88	110%		
11	HOT MIX ASPHALT HIGH TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION REQUIREMENT	655.40	757.72		TON	\$48.00	\$ 31,459.20	\$ 36,370.56	\$ -	\$ 36,370.56	116%		
12	ASPHALT BINDER, PG 58-28H, HIGH TRAFFIC	77.30	79.92		TON	\$425.00	\$ 32,852.50	\$ 33,966.00	\$ -	\$ 33,966.00	103%		
13	HOT MIX ASPHALT PAVEMENT SAMPLES	0.50	0.50		LS	\$650.00	\$ 325.00	\$ 325.00	\$ -	\$ 325.00	100%		
14	REMOVAL, AS PER PLAN				LS	\$1,050.00	\$ -	\$ -	\$ -	\$ -			
15	MANHOLE ADJUSTMENT, MINOR	5.00	7.00	3.50	EACH	\$955.00	\$ 4,775.00	\$ 3,342.50	\$ 3,342.50	\$ 6,685.00	140%		
16	MANHOLE ADJUSTMENT, MAJOR	1.00			EACH	\$1,850.00	\$ 1,850.00	\$ -	\$ -	\$ -	0%		
17	INTAKE ADJUSTMENT, MINOR	1.00	1.00		EACH	\$1,150.00	\$ 1,150.00	\$ 1,150.00	\$ -	\$ 1,150.00	100%		
18	INTAKE ADJUSTMENT, MAJOR	2.00	2.00	0.50	EACH	\$2,025.00	\$ 4,050.00	\$ 3,037.50	\$ 1,012.50	\$ 4,050.00	100%		
19	REMOVAL OF SIDEWALK				SY	\$24.00	\$ -	\$ -	\$ -	\$ -			
20	SIDEWALK, P.C. CONCRETE, 4 IN.				SY	\$41.00	\$ -	\$ -	\$ -	\$ -			
21	SIDEWALK, P.C. CONCRETE, 6 IN.				SY	\$57.50	\$ -	\$ -	\$ -	\$ -			
22	DETECTABLE WARNINGS				SF	\$42.50	\$ -	\$ -	\$ -	\$ -			
23	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.	284.70	542.00		LF	\$44.00	\$ 12,526.80	\$ 23,848.00	\$ -	\$ 23,848.00	190%		
24	CURB AND GUTTER, P.C. CONCRETE, 3.0 FT.	29.30			LF	\$47.50	\$ 1,391.75	\$ -	\$ -	\$ -	0%		
25	HANDHOLES AND JUNCTION BOXES				EACH	\$1,800.00	\$ -	\$ -	\$ -	\$ -			
26	REMOVE AND REINSTALL SIGN AS PER PLAN	6.00	8.00		EACH	\$160.00	\$ 960.00	\$ 1,280.00	\$ -	\$ 1,280.00	133%		
27	REMOVAL OF TYPE A SIGN	9.00	9.00		EACH	\$54.00	\$ 486.00	\$ 486.00	\$ -	\$ 486.00	100%		
28	PERFORATED SQUARE STEEL TUBE POSTS	172.50	153.50		LF	\$10.50	\$ 1,811.25	\$ 1,611.75	\$ -	\$ 1,611.75	89%		
29	PERFORATED SQUARE STEEL TUBE POST ANCHOR, TRIANGULAR SLIP BASE ASSEMBLY	16.00			EACH	\$138.00	\$ 2,208.00	\$ -	\$ -	\$ -	0%		
30	TYPE A SIGNS, SHEET ALUMINUM	69.00	69.00		SF	\$13.00	\$ 897.00	\$ 897.00	\$ -	\$ 897.00	100%		
31	INSTALL TYPE A SIGN	11.00	11.00	11.00	EACH	\$55.00	\$ 605.00	\$ -	\$ 605.00	\$ 605.00	100%		
32	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	138.98	136.54		STA	\$9.50	\$ 1,320.31	\$ 1,297.13	\$ -	\$ 1,297.13	98%		
33	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	23.00	23.00		EACH	\$110.00	\$ 2,530.00	\$ 2,530.00	\$ -	\$ 2,530.00	100%		
34	PAVEMENT MARKINGS REMOVED	12.15	12.92		STA	\$175.00	\$ 2,126.25	\$ 2,261.00	\$ -	\$ 2,261.00	106%		
35	SYMBOLS AND LEGENDS REMOVED	2.00	2.00		EACH	\$112.00	\$ 224.00	\$ 224.00	\$ -	\$ 224.00	100%		
36	TRAFFIC CONTROL	0.50	0.50		LS	\$9,500.00	\$ 4,750.00	\$ 4,750.00	\$ -	\$ 4,750.00	100%		
37	FLAGGERS	40.00	45.50	19.30	EACH	\$450.00	\$ 18,000.00	\$ 11,925.00	\$ 8,550.00	\$ 20,475.00	114%		
38	MOBILIZATION	0.50	0.50		LS	\$38,000.00	\$ 19,000.00	\$ 19,000.00	\$ -	\$ 19,000.00	100%		
39	VALVE BOX EXTENSION	0.00	11.00	4.50	EACH	\$200.00	\$ -	\$ 1,300.00	\$ 900.00	\$ 2,200.00			
40	MULCHING, BONDED FIBER MATRIX	0.01	0.01		ACRE	\$31,000.00	\$ 310.00	\$ 310.00	\$ -	\$ 310.00	100%		
41	SEEDING AND FERTILIZING (URBAN)	0.01	0.01		ACRE	\$73,000.00	\$ 730.00	\$ 730.00	\$ -	\$ 730.00	100%		
42	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	34.00			LF	\$3.50	\$ 119.00	\$ -	\$ -	\$ -	0%		
43	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	34.00			LF	\$1.75	\$ 59.50	\$ -	\$ -	\$ -	0%		
TOTAL ORIGINAL CONTRACT = \$ 248,427.61								THIS PERIOD TOTAL TO DATE		\$ 15,335.00 \$ 289,101.33		116%	

CHANGE ORDER SUMMARY:												
Change Order No. 1 & 2	QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	COM	
	EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD				
44	Repair Damage to City Traffic Lights	1.00	1.00	0.00	LS	\$2,046.62	\$ 2,046.62	\$ 2,046.62	\$ -	\$ 2,046.62	100%	C1-1
45	Perforated Square Steel Tube Post Anchor, Break-Away Soil Installation	16.00	16.00	0.00	EACH	\$93.20	\$ 499.20	\$ 499.20	\$ -	\$ 499.20	100%	C1-2
46	Payment Adjustment Incentive/Disincentive for HMA Mixture Field Voids	-2,665.39	-2,665.39	0.00	EACH	\$1.00	\$ (2,665.39)	\$ (2,665.39)	\$ -	\$ (2,665.39)	100%	C1-3
47	Pilot Cans	3.00	3.00	3.00	EACH	\$675.00	\$ 2,025.00	\$ -	\$ 2,025.00	\$ 2,025.00	100%	C2-1
48	Conduit Relocation	1.00	1.00	1.00	LS	\$2,051.00	\$ 2,051.00	\$ -	\$ 2,051.00	\$ 2,051.00	100%	C2-2
TOTAL CHANGE ORDER NO. 1 = \$ (118.57)							\$ 4,076.00		\$ 3,966.43			
TOTAL CHANGE ORDER NO. 2= \$ 4,076.00												
TOTAL CHANGE ORDERS = \$ 3,966.43												
TOTAL CONTRACT & CHANGE ORDERS \$ 262,384.04							THIS PERIOD TOTAL TO DATE		\$ 19,411.00 \$ 283,057.76			

DETAILED ESTIMATE OF WORK COMPLETED - DIVISION 2 (IOWA DEPARTMENT OF TRANSPORTATION):

ITEM NO.	DESCRIPTION OF WORK	QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	COM
		EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD			
1	EXCAVATION, CLASS 10, WASTE	60.00	60.00		CY	\$46.50	\$ 2,910.00	\$ 2,910.00	\$ -	\$ 2,910.00	100%	
2	TOPSOIL, FURNISH AND SPREAD	78.00	78.00	8.00	CY	\$44.00	\$ 3,432.00	\$ 3,080.00	\$ 352.00	\$ 3,432.00	100%	
3	MODIFIED SUBBASE				CY	\$88.40	\$ -	\$ -	\$ -	\$ -		
4	CLEANING AND PREPARATION OF BASE	0.90	0.90		MILE	\$11,500.00	\$ 3,450.00	\$ 3,450.00	\$ -	\$ 3,450.00	100%	
5	PATCHES, FULL-DEPTH REPAIR		139.64		SY	\$112.00	\$ 15,639.68	\$ -	\$ -	\$ 15,639.68		
6	REMOVAL OF CURB				STA	\$3,700.00	\$ -	\$ -	\$ -	\$ -		
7	PAVEMENT SCARIFICATION	8,617.10	8,660.48		SY	\$1.85	\$ 15,941.64	\$ 16,058.89	\$ -	\$ 16,058.89	101%	
8	TRAFFIC SIGNALIZATION				LS	\$18,500.00	\$ -	\$ -	\$ -	\$ -		
9	SUBBASE (PATCHES)		139.64		SY	\$27.35	\$ -	\$ 3,819.15	\$ -	\$ 3,819.15		
10	HOT MIX ASPHALT HIGH TRAFFIC, INTERMEDIATE COURSE, 1/2 IN. MIX	727.00	754.26		TON	\$48.00	\$ 34,896.00	\$ 36,204.48	\$ -	\$ 36,204.48	104%	
11	HOT MIX ASPHALT HIGH TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION REQUIREMENT	751.30	830.81		TON	\$48.00	\$ 36,062.40	\$ 39,878.88	\$ -	\$ 39,878.88	111%	
12	ASPHALT BINDER, PG 58-28H, HIGH TRAFFIC	88.70	87.08		TON	\$425.00	\$ 37,697.50	\$ 37,009.00	\$ -	\$ 37,009.00	98%	
13	HOT MIX ASPHALT PAVEMENT SAMPLES	0.50	0.50		LS	\$650.00	\$ 325.00	\$ 325.00	\$ -	\$ 325.00	100%	
14	REMOVAL, AS PER PLAN	1.00	1.00		LS	\$1,050.00	\$ 1,050.00	\$ 1,050.00	\$ -	\$ 1,050.00	100%	
15	MANHOLE ADJUSTMENT, MINOR	9.00	9.00	4.50	EACH	\$955.00	\$ 8,595.00	\$ 4,297.50	\$ 4,297.50	\$ 8,595.00	100%	
16	MANHOLE ADJUSTMENT, MAJOR				EACH	\$1,850.00	\$ -	\$ -	\$ -	\$ -		
17	INTAKE ADJUSTMENT, MINOR	2.00	3.00		EACH	\$1,150.00	\$ 2,300.00	\$ 3,450.00	\$ -	\$ 3,450.00	150%	
18	INTAKE ADJUSTMENT, MAJOR				EACH	\$2,025.00	\$ -	\$ -	\$ -	\$ -		
19	REMOVAL OF SIDEWALK	309.50	309.50		SY	\$24.00	\$ 7,428.00	\$ 7,428.00	\$ -	\$ 7,428.00	100%	
20	SIDEWALK, P.C. CONCRETE, 4 IN.	234.70	234.70	15.20	SY	\$41.00	\$ 9,622.70	\$ 8,999.50	\$ 623.20	\$ 9,622.70	100%	
21	SIDEWALK, P.C. CONCRETE, 6 IN.	110.30	110.30	1.88	SY	\$57.50	\$ 6,342.25	\$ 6,234.15	\$ 108.10	\$ 6,342.25	100%	
22	DETECTABLE WARNINGS	266.00	266.00	10.00	SF	\$42.50	\$ 11,305.00	\$ 10,880.00	\$ 425.00	\$ 11,305.00	100%	
23	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.				LF	\$44.00	\$ -	\$ -	\$ -	\$ -		
24	CURB AND GUTTER, P.C. CONCRETE, 3.0 FT.				LF	\$47.50	\$ -	\$ -	\$ -	\$ -		
25	HANDHOLES AND JUNCTION BOXES	1.00	1.00		EACH	\$1,800.00	\$ 1,800.00	\$ 1,800.00	\$ -	\$ 1,800.00	100%	
26	REMOVE AND REINSTALL SIGN AS PER PLAN	3.00			EACH	\$160.00	\$ 480.00	\$ -	\$ -	\$ -	0%	
27	REMOVAL OF TYPE A SIGN	8.00	8.00		EACH	\$54.00	\$ 432.00	\$ 432.00	\$ -	\$ 432.00	100%	
28	PERFORATED SQUARE STEEL TUBE POSTS	98.50	86.20		LF	\$10.50	\$ 981.75	\$ 905.10	\$ -	\$ 905.10	92%	
29	PERFORATED SQUARE STEEL TUBE POST ANCHOR, TRIANGULAR SLIP BASE ASSEMBLY	9.00			EACH	\$138.00	\$ 1,242.00	\$ -	\$ -	\$ -	0%	
30	TYPE A SIGNS, SHEET ALUMINUM	48.00	48.00		SF	\$13.00	\$ 624.00	\$ 624.00	\$ -	\$ 624.00	100%	
31	INSTALL TYPE A SIGN	7.00	7.00	7.00	EACH	\$95.00	\$ 385.00	\$ -	\$ 385.00	\$ 385.00	100%	
32	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	114.73	119.89		STA	\$9.50	\$ 1,089.94	\$ 1,139.91	\$ -	\$ 1,139.91	105%	
33	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	28.00	26.00		EACH	\$110.00	\$ 3,080.00	\$ 2,860.00	\$ -	\$ 2,860.00	98%	
34	PAVEMENT MARKINGS REMOVED	4.45			STA	\$175.00	\$ 778.75	\$ -	\$ -	\$ -	0%	
35	SYMBOLS AND LEGENDS REMOVED				EACH	\$112.00	\$ -	\$ -	\$ -	\$ -		
36	TRAFFIC CONTROL	0.50	0.50		LS	\$9,500.00	\$ 4,750.00	\$ 4,750.00	\$ -	\$ 4,750.00	100%	
37	FLAGGERS	40.00	39.00	12.50	EACH	\$450.00	\$ 18,000.00	\$ 11,925.00	\$ 5,625.00	\$ 17,550.00	98%	
38	MOBILIZATION	0.50	0.50		LS	\$38,000.00	\$ 19,000.00	\$ 19,000.00	\$ -	\$ 19,000.00	100%	
39	VALVE BOX EXTENSION	9.00			EACH	\$200.00	\$ 1,800.00	\$ -	\$ -	\$ -	0%	
40	MULCHING, BONDED FIBER MATRIX	0.07	0.04		ACRE	\$31,000.00	\$ 2,170.00	\$ 1,240.00	\$ -	\$ 1,240.00	57%	
41	SEEDING AND FERTILIZING (URBAN)	0.07	0.04		ACRE	\$73,000.00	\$ 5,110.00	\$ 2,920.00	\$ -	\$ 2,920.00	57%	
42	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	380.00			LF	\$3.50	\$ 1,330.00	\$ -	\$ -	\$ -	0%	
43	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	380.00			LF	\$1.75	\$ 665.00	\$ -	\$ -	\$ -	0%	
TOTAL ORIGINAL CONTRACT = \$ 245,075.93								THIS PERIOD TOTAL TO DATE		\$ 11,815.80 \$ 260,126.04 106%		

CHANGE ORDER SUMMARY:		QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	COM
Change Order No. 1 & 2		EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD			
44	Perforated Square Steel Tube Post Anchor, Break-Away Soil Installation	9.00	9.00	0.00	EACH	\$ 31.20	\$ 280.80	\$ 280.80	\$ -	\$ 280.80	100%	C1-2
45	Payment Adjustment Incentive/Disincentive for HMA Mixture Field Voids	-2,287.03	-2,287.03	0.00	EACH	\$ 1.00	\$ (2,287.03)	\$ (2,287.03)	\$ -	\$ (2,287.03)	100%	C1-3
46	Pilot Cars	8.00	8.00	8.00	EACH	\$675.00	\$ 2,025.00	\$ -	\$ 2,025.00	\$ 2,025.00	100%	C2-1
TOTAL CHANGE ORDER NO. 1 = \$ (2,006.23)							\$ 2,025.00		\$ 18.77			
TOTAL CHANGE ORDER NO. 2= \$ 2,025.00							\$ 2,025.00		\$ 18.77			
TOTAL CHANGE ORDERS = \$ 18.77							\$ 2,025.00		\$ 18.77			
TOTAL CONTRACT & CHANGE ORDERS \$ 245,094.70							THIS PERIOD TOTAL TO DATE		\$ 13,840.80 \$ 260,144.81			

CHANGE ORDER NO.		Two (2)								
PROJECT: 2017 Monticello H.M.A. Resurfacing City of Monticello, IA		CONTRACTOR: Eastern Iowa Excavating 121 Nixon Street SE, P.O. Box 189 Cascade, IA 52033-0189								
OWNERS: City of Monticello (Division 1) Iowa Department of Transportation (Division 2)		SNYDER & ASSOCIATES PROJECT #: 115.0339.08								
You are directed to make the following changes in this contract:										
C2-1	Use Pilot Cars for traffic control during the HMA work.									
C2-2	Remove one traffic signal handhole, relocate traffic signal conduit and adjust traffic signal pole base to the adjust proposed sidewalk elevation.									
Reason for changes:										
C2-1	The City and DOT agreed to pay the Contractor to use pilot cars during the HMA work.									
C2-2	The City agreed to pay the Contractor to remove one traffic signal handhole, relocate traffic signal conduit and adjustment to existing traffic signal pole base.									
Cost Breakdown: (Quantities are Estimated)										
Item	Description	Bid Quantity	Updated Quantity		Quantity Change		Unit	Unit Price	Total	
			Division 1	Division 2	Division 1	Division 2			Division 1	Division 2
C2-1	Pilot Cars	0	3	3	3	3	LS	\$ 675.00	\$ 2,025.00	\$ 2,025.00
C2-2	Conduit Relocation	0	1	0	1	0	LS	\$2,051.00	\$ 2,051.00	\$ -
This change will result in a net increase in the cost of the project of:									\$ 4,076.00	\$ 2,025.00
This change will result in a net increase in the allowable time for the project of:						Deadline for This Work Only:		Completed		
						Change in Working Days:		11 Calendar Days Added		
							Working Days	Cost		
								Division 1	Division 2	
Approved Original Contract Amount							80 Calendar Days	\$ 248,427.61	\$ 245,075.93	
Total of Previous Approved Change Orders							N/A	\$ (119.57)	\$ (2,006.23)	
Project Total Prior to This Change Order							N/A	\$ 248,308.04	\$ 243,069.70	
Change Order No. 2:							11 Calendar Days	\$ 2,025.00	\$ 2,025.00	
CONTRACT TOTAL (INCLUDING ALL CHANGE ORDERS TO-DATE):							91 Calendar Days	\$ 250,333.04	\$ 245,094.70	

The change described herein is understood, and the terms of settlement are hereby agreed to:

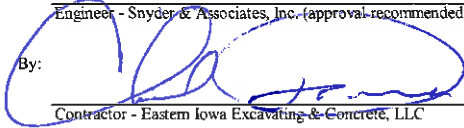
By:

Date:

Engineer - Snyder & Associates, Inc. (approval recommended)

By:

Date:



Contractor - Eastern Iowa Excavating & Concrete, LLC

12/2/17

By:

Date:

Owner - City of Monticello (Division 1)

By:

Date:

Owner - Iowa Department of Transportation (Division 2)

City Council Meeting
Prep. Date: 11/06/17
Preparer: Doug Herman



Agenda Item: # 8
Agenda Date: 11/02/17

Communication Page

Agenda Items Description: Resolution to approve Pay Request #1 in the amount of \$69,707.05 and Change Order #1 in the amount of \$2,878.80 submitted by Eastern Iowa Excavating & Concrete related to E. Oak Water Main Replacement Project

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Pay Request #1 / Change Order #1

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Water Improvement

\$69,707.05

Synopsis: Approval of Eastern Iowa Pay Request #1 and Change Order #1 related to E. Oak Street Water Main Replacement project.

Background Information: Eastern Iowa submits its' 1st pay request and 1st Change Order associated with the E. Oak Street Water Main Replacement Project.

The total value of completed work comes in at \$69,707.05. This project does not have a retainer. The original contract amount totaled \$68,856.55. With Change Order #1, in the amount of \$2,878.80, the total project costs comes in at \$69,707.05.

The Change Order is related to additional full depth patching completed by the Contractor to the east of the project in an area where City PW staff repaired an unrelated water main break.

The amount recommended for payment totals \$69,707.05

Recommendation: I recommend that the Council approve the proposed Resolution authorizing payment to Eastern Iowa Excavating & Concrete, Inc. in the amount of \$69,707.05, closing out this project.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-____

Approving Pay Request #1 in the amount of \$69,707.05 and Change Order #1 in the amount of \$2,878.80, submitted by Eastern Iowa Excavating & Concrete Re: E. Oak Water Main Replacement Project.

WHEREAS, Eastern Iowa Excavating & Concrete contracted with the City to replace an existing water main with new water main along E. Oak Street, from the intersection of Main to, approximately, the intersection of Locust, and

WHEREAS, Eastern Iowa Excavating & Concrete has submitted their 1st pay request in the amount of \$69,707.05, and

WHEREAS, Eastern Iowa Excavating & Concrete has also submitted Change Order #1 in the amount of \$2,878.80, said Change Order being associated with a nearby full depth asphalt path associated with an unrelated water main repair, and

WHEREAS, The City Engineer has reviewed Pay Request #1 and Change Order #1 and recommends their approval.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #1 submitted by Eastern Iowa Excavating & Concrete, Re: E. Oak Street Water Main Replacement Project and authorizes payment in the amount of \$69,707.05, and also approves Change Order #1 in the amount of \$2,878.80.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

CONTRACTOR:
OWNER:
PROJECT:
JOB #:

EASTERN IOWA EXCAVATING AND CONCRETE, LLC
City of Monticello
Hwy 38 Watermain Replacement
17-689

02k St.

F. Watermain Replacement

CONTRACT PAYMENT NO.

PAYMENT #1
10/25/2017

ITEM NO	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS TOTAL QUANTITY	PREVIOUS TOTAL AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD AMOUNT	TOTAL TO DATE QUANTITY	TOTAL TO DATE AMOUNT	PERCENT
		QUANTITY	UNIT	UNIT COST							
1	Subbase-12" Modified	308	SY	\$13.35	\$4,111.80	360	\$4,806.00	360	\$4,806.00	117%	
2	Compaction Testing	1	LS	\$850.00	\$850.00	0	\$0.00	0	\$0.00	0%	
3	Trench Foundation	11	TON	\$33.25	\$365.75	0	\$0.00	0	\$0.00	0%	
4	Trench Compaction Testing	1	LS	\$850.00	\$850.00	0	\$0.00	0	\$0.00	0%	
5	Water Main, Trench, DIP 8" w/ gaskets	120	LF	\$80.75	\$9,690.00	126	\$10,174.50	126	\$10,174.50	105%	
6	Water Main, Trench, C900 PVC 8"	100	LF	\$74.25	\$7,425.00	96	\$7,128.00	96	\$7,128.00	96%	
7	Water Main, Trench, C900 PVC 8"	15	LF	\$78.00	\$1,170.00	30	\$2,340.00	30	\$2,340.00	200%	
8	Fitting, Restrained Joints, All Sizes	1	LS	\$3,225.00	\$3,225.00	1	\$3,225.00	1	\$3,225.00	100%	
9	Water Service Reconnection	3	EA	\$685.00	\$2,055.00	1	\$685.00	1	\$685.00	33%	
10	Valve, Gate 6" and Valve box	1	EA	\$1,700.00	\$1,700.00	0	\$0.00	0	\$0.00	0%	
11	Flra Hydrant Assembly	1	EA	\$3,625.00	\$3,625.00	1	\$3,625.00	1	\$3,625.00	100%	
12	Curb and Gutter 2.5' - 8"	8	LF	\$70.50	\$564.00	22	\$1,551.00	22	\$1,551.00	275%	
13	Partial Depth Patches, PCC Class M, 6"	308	SY	\$45.00	\$13,860.00	306.6	\$13,797.00	306.6	\$13,797.00	100%	
14	Partial Depth Patches, HMA High Traffic	308	SY	\$39.50	\$12,166.00	306.6	\$12,110.70	306.6	\$12,110.70	100%	
15	Pavement Removal	308	SY	\$9.25	\$2,848.00	306.6	\$2,836.05	306.6	\$2,836.05	100%	
16	Traffic Control	1	LS	\$3,650.00	\$3,650.00	1	\$3,650.00	1	\$3,650.00	100%	
17	Mobilization	1	LS	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00	100%	

TOTAL WORK COMPLETED \$66,828.25

CH. ORD. NO.	CHANGE ORDER ITEM DESCRIPTION	CHANGE ORDER ITEM			PREVIOUS TOTAL QUANTITY	PREVIOUS TOTAL AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD AMOUNT	TOTAL TO DATE QUANTITY	TOTAL TO DATE AMOUNT	PERCENT
		QUANTITY	UNIT	UNIT COST							
	9" Full Depth Patch	24	SY	\$119.96	\$2,878.80	24	\$2,878.80	24	\$2,878.80	100%	
TOTAL CHANGE ORDER WORK						\$2,878.80					

from Patu previous work Pityu beek M121212

TOTAL CONTRACT AND CHANGE ORDER WORK PERFORMED TO DATE
 Less: Amount Retained Per Contract: 5%
 Value of Stored Materials (See Attached List)
 Less: Stored Materials Amount Retained Per Contract: 5%
 Net Amount Earned to Date
 Less: Previous Amount Earned
BALANCE DUE THIS PAYMENT

\$68,707.05
 \$0.00
 \$0.00
 \$69,707.05
\$69,707.05



Eastern Iowa
**EXCAVATING &
CONCRETE, LLC**

121 NIXON ST S.E.
P.O. BOX 189
CASCADE, IA 52033-0189
(563)852-5120
FAX (563)852-6020

CHANGE ORDER

TO: CITY OF MONTICELLO
RE: HWY 38 WATERMAIN EXTENSION

PAGE 1 OF 1
Date:
10/30/2017

We are pleased to offer the following quotation:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNITS</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
	Full Depth Patch	24.0	SY	\$ 119.95	\$2,878.80

Includes Core out, Trucking and placement of 12" stone and 9" Asphalt

Total

\$ 2,878.80

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: # 9
Agenda Date: 11/06/17

Communication Page

Agenda Items Description: Resolution to approve Pay Request #2 from Schaus-Vorhies related to the Monticello Airport Ten-T Hangar project in the amount of \$23,157.20

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Pay Request #2; Engineer Recommendation

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Ten-T Hangar Project
Expenditure:	\$23,157.20
Revenue:	

Synopsis: Approval of Pay Request #2 related to Ten-T Hangar project in the amount of \$23,157.20.

Background Information: The City Engineer recommends that Pay Request #2 be approved. The basis for the payment is that costs have been incurred related to mobilization. The Engineer explains that the contract documents permit the contractor to invoice up to 25% of the mobilization at the front end of the project. The first pay request was for actual permitted costs, not mobilization. The amount paid after the approval of this pay request will total \$54,349.50 with a retainage of 5% being held in the amount of \$2,860.50.

Recommendation: I recommend that the Council consider the approval of Pay Request #2 from Schaus-Vorhies in relation to the Monticello Airport Ten-T Hangar project in the amount of \$23,157.20.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-___

To approve Pay Request #2, related to the Monticello Airport Ten-T Hangar project, to Schaus-Vorhies in the amount of \$23,157.20

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Schaus-Vorhies was hired to construct a Ten-T Hangar at the Monticello Airport, and

WHEREAS, The City Engineer has reviewed the 2nd pay request from Schaus-Vorhies related to said project and recommends that it be paid in the amount of \$23,157.20, and

WHEREAS, The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #2 from Schaus-Vorhies and authorizes payment in the amount of \$23,157.20.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of November 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



November 06, 2017

Mr. Doug Herman, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

RE: Pay Request #2
Monticello Regional Airport (MXO) - 2017 Tee Hangar Project
S & A Project # - 117.0240.08
FAA Project # - 3-19-0061-008-2017
Contractor: Schaus-Vorhies Contracting

Dear Council:

Enclosed for your review and approval is Pay Request #2 from Schaus-Vorhies Contracting for the project referenced above. We have reviewed the pay estimate and find it in agreement with the specifications as it pertains to the Mobilization item. The Contractor is allowed to bill 25% of the Mobilization cost on the front end of the project; this would be in addition to the 11% previously billed for as they provided invoices for those allowable costs. We, therefore, recommend approval of Pay Request #2 for this project in the amount of \$23,157.20 to Schaus-Vorhies Contracting.

If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394. Patrick Schwickerath, P.E. will plan to attend the next Council Meeting on Monday, November 6th if you prefer to go over any questions or concerns you may have at that time. Patrick will also provide an overall project update during the meeting.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'A.J. Barry'.

A.J. Barry, E.I.
Project Engineer

Enclosure: Pay Request #2

cc: Gus Schaus, Schaus-Vorhies Contracting

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

<p>TO OWNER: City of Monticello 200 East First Street Monticello, IA 52310</p> <p>FROM CONTRACTOR: Schaus-Vorhies Contracting 400 N 2nd Str Fairfield, IA 52556</p> <p>CONTRACT FOR:</p>	<p>PROJECT: Monticello Regional Airport (MXO) 2017 TEE Hangar Monticello, IA 52310</p> <p>VIA ENGINEER: Snyder & Associates, Inc. 5005 Bowling Street SW, Suite A Cedar Rapids, IA 52404</p>	<p>APPLICATION NO: 2</p> <p>PERIOD TO: 10/30/2017</p> <p>PROJECT #: 62282</p> <p>CONTRACT DATE: 08/07/17</p>	<p>Distribution to:</p> <table border="0"> <tr><td><input type="checkbox"/></td><td>Owner</td></tr> <tr><td><input type="checkbox"/></td><td>Architect</td></tr> <tr><td><input type="checkbox"/></td><td>Contractor</td></tr> <tr><td><input type="checkbox"/></td><td>CM</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Engineer</td></tr> </table>	<input type="checkbox"/>	Owner	<input type="checkbox"/>	Architect	<input type="checkbox"/>	Contractor	<input type="checkbox"/>	CM	<input checked="" type="checkbox"/>	Engineer
<input type="checkbox"/>	Owner												
<input type="checkbox"/>	Architect												
<input type="checkbox"/>	Contractor												
<input type="checkbox"/>	CM												
<input checked="" type="checkbox"/>	Engineer												

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	656,736.80
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	656,736.80
4. TOTAL COMPLETED & STORED TO DATE (Column J on G703)	\$	57,210.00
5. RETAINAGE:		
a. 5.0% % of Completed Work (Column G+H on G703)	\$	2,860.50
b. 5.0% % of Stored Material (Column I on G703)	\$	
Total Retainage (Line 5a + 5b or Total in Column L of G703)	\$	2,860.50
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	54,349.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	31,192.30
8. CURRENT PAYMENT DUE	\$	23,157.20
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	602,387.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: Gus Schwan Date: 10-23-17
State of: Iowa

Subscribed and sworn to before me this 23rd day of OCT, 2017
Notary Public: Rick Vose
My Commission expires: 5/19/20



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED ----- \$ 23,157.20

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER: Snyder & Associates - A/B
By: [Signature] Date: 10/31/17
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

Page 2 of 2 Pages

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Monticello, IA 52310

APPLICATION NO: 2

APPLICATION DATE: 10/23/2017

PERIOD TO: 10/30/2017

PROJECT NO: 62282

A Item No.	B Description of Work	C Unit Price	D Billed Quantity	E Plan Quantity	F Scheduled Value	G Work Completed		I Materials Presently Stored (Not in G or H)	J Total Completed And Stored To Date (G + H + J)	K % (J/F)	L Balance To Finish (F - J)	M Retainage
						From Previous Application (G + H)	This Period					
1.2	Safety Plan, Traffic Control, and Mobilization	\$97,503.95	0.38	1	\$97,503.95	\$11,121.00	\$24,376.00		35,497.00	36.41%	62,006.95	1,774.85
2.2	Unclassified Excavation	\$9.32		805	\$7,502.60						7,502.60	
3.2	Subbase Course	\$6.44		2412	\$15,533.28						15,533.28	
4.7	Installation and Removal of Silt Fence	\$4.26		1020	\$4,345.20						4,345.20	
5.2	Portland Cement Concrete	\$51.89		710	\$38,841.90						38,841.90	
6.2	Seeding	\$3,940.50		0.8	\$3,152.40						3,152.40	
7.2	Topsoiling	\$6.39		650	\$4,153.50						4,153.50	
8.2	Mulching	\$3,301.50		0.8	\$2,841.20						2,841.20	
9.2	Construction Survey	\$3,727.50		1	\$3,727.50						3,727.50	
10.2	Electrical Service Extension	\$7,455.00		1	\$7,455.00						7,455.00	
11.2	Ten-Unit Nested Tee Hangar, Complete, 54' x 254'	\$473,880.27	0.05	1	\$473,880.27	\$21,713.00			21,713.00	4.58%	452,167.27	1,085.65
GRAND TOTALS						666,736.80	32,834.00	24,376.00	57,210.00	8.71%	599,526.80	2,960.50

User may obtain validation of this document by requesting of the licensee a completed AIA Document D401 - Certification of Document's Authenticity

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: # 10
Agenda Date: 11/06/17

Communication Page

Agenda Items Description: Resolution to schedule Public Hearing on proposed amendment to Boulders Development Agreement.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Public Notice

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Ten-T Hangar Project

\$23,157.20

Synopsis: Scheduling Public Hearing on amendment to Development Agreement between City of Monticello and Boulders Inn Monticello, L.L.C.

Background Information: The City previously entered into a Development Agreement with Boulders Inn Monticello, L.L.C. providing certain incentives in return for the construction and operation of the Boulders Hotel in Monticello. One of the provisions provided for a grant payment, to be made annually, based upon the Hotel/Motel tax receipts received by the City. Boulder's representatives have requested that the agreement be amended to provide bi-annual grant payments based upon the Hotel/Motel tax receipts as opposed to one annual payment.

The proposed change will not increase the amount of the grant it will merely change the payment process, going from one payment a year to two.

A public hearing must be held prior to amending the previously approved Development Agreement.

Recommendation: I recommend that the Council schedule Public Hearing on the proposed amendment to the Development Agreement between the City of Monticello and Boulders Inn Monticello, L.L.C. for November 20, 2017 at 6:00 p.m.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #17-

Resolution scheduling Public Hearing on Proposed Amendment to Development Agreement between the City of Monticello and Boulders Inn Monticello, L.L.C.

WHEREAS, The City Council of Monticello previously approved a Development Agreement between the City and Boulders Inn Monticello, L.L.C., and

WHEREAS, Representatives of Boulders Inn Monticello, L.L.C. have requested an amendment be made to that agreement in regard to the timing of rebate payments associated with hotel/motel tax, specifically requesting that the payments be made bi-annual instead of annual, and

WHEREAS, Before approving an amendment to the Development Agreement a Public Hearing must be scheduled and held.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby schedule a Public Hearing on the proposed amendment to the Development Agreement between the City of Monticello and Boulders Inn of Monticello, L.L.C. for the 20th day of November, 2017 at 6:00 p.m., during the regularly scheduled City Council meeting which is held in the City Council Chambers located within the Mary Lovell LeVan Monticello Renaissance Center.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

NOTICE OF MEETING

Re: Proposed Amendment to Development Agreement between the City of Monticello and Boulders Inn Monticello, L.L.C.

The Monticello City Council previously approved a development agreement with Boulders Inn, Monticello, L.L.C. The Development Agreement provided various incentives related to the construction of the Hotel, one of the incentives being annual grant payments tied to the City receipt of Hotel/Motel taxes from the operation of the Hotel. The proposed amendment to the Development Agreement would change the annual grant payment to a bi-annual grant payment. The Amendment would not change the amount of the grant, just the timing of the grant payment. A Public Hearing on the proposed amendment to the Development Agreement between the City of Monticello and Boulders Inn Monticello, L.L.C. has been scheduled for November 20, 2017 at 6:00 p.m. during the regularly scheduled City Council meeting in the Council Chambers located at the Mary Lovell LeVan Renaissance Center. Please contact Monticello City Hall with any questions at 319.465.3577

Sally Hinrichsen
City Clerk

City Council Meeting
Prep. Date: 11/02/17
Preparer: Doug Herman



Agenda Item: # 11
Agenda Date: 11/06/17

Communication Page

Agenda Items Description: Resolution to authorize purchase of 2017 Ford Utility Police Interceptor.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Vehicle Info./Spec. Sheet from Stivers Ford

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Police / Set Aside
Expenditure:	\$28,000 +/-
Revenue:	

Synopsis: The P.D. is down to two vehicles after recent incidents and proposes to purchase a new Ford Utility Police Interceptor.

Background Information: The 2010 Crown Vic. Planned to be replaced in approx. 6 months was recently damaged during a chase/pit maneuver with a stolen pickup. That car also had hail damage for which money was received and not spent with those sums put into the Police Dpt. Vehicle set aside fund. The 2016 Charger was recently totaled in a roll-over accident that occurred while Officer Urbain was responding to a domestic abuse call at approx. 2:00 a.m. and unsuccessfully attempted to maneuver around a deer. We are now down to two vehicles, a 2011 Silverado and a 2015 Explorer. Being down to two vehicles results in additional miles going on the truck which is planned to be kept for another four (4) years. A third vehicle purchase at this time will leave the Dpt. one short for now, which, with Officer Urbain being out for a while will work fine. It is anticipated that a fourth vehicle purchase will be looked at next fiscal year, July or August, 2018 depending upon funding.

The insurance claims related to the Crown Victoria and the Charger are both still pending but should be resolved fairly soon. With the insurance proceeds and funds on hand we should cover most if not all of the cost of the proposed vehicle. Chief Smith informs me that the proposed vehicle is the most popular police vehicle at this time, having largely replaced the Crown Victoria, and provides ample storage, space for propane conversion, and is very functional for our purposes. Chief Smith can answer additional questions before or during the meeting.

Recommendation: I recommend that the Council approve the purchase of a 2017 Ford Utility Interceptor for the approximate sum of \$28,000

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Resolution to approve purchase of 2017 Ford Utility Police Interceptor

WHEREAS, The Monticello Police Dpt. normally operates with four (4) vehicles, and

WHEREAS, As the result of two recent incidents, one involving a stolen vehicle chase and the other involving a police car/deer accident while responding to a 911 call, the Department is currently operating with two vehicles, a 2011 Silverado and a 2015 Explorer, and

WHEREAS, The Council has been presented with a proposal by the Police Chief to purchase a 2017 Ford Utility Police Interceptor at the approximate cost of \$28,000, and

WHEREAS, The Council finds that the insurance proceeds likely to be received as a result of the two recent incidents along with the Police Dpt. Car set aside funds should cover, or nearly cover, the acquisition costs of the proposed vehicle, and

WHEREAS, the Council finds that the Dpt. should operate at this time with at least three (3) vehicles.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the purchase of a 2017 Ford Utility Police Interceptor as proposed by the Chief of Police.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

Doug Herman

From: Britt Smith
Sent: Thursday, November 02, 2017 3:48 PM
To: Doug Herman
Subject: Patrol Vehicle
Attachments: 2018 Ford Interceptor Utility.pdf

Doug,

Attached is the spec sheet for the new patrol vehicle I am proposing. I am proposing a 2017 Ford Interceptor Utility (Explorer) as the replacement vehicle. The vehicle is \$28,886 which is only a couple thousand more than the sedan or Charger. This will be identical to our existing unit, except black. For the money, safety, space (propane), and of course the vehicle capabilities this is the best vehicle for our needs. This is the last Black Ford Interceptor Utility in the State. The State Bid dealership is expecting a shipment of new vehicles (2018's) in the next 6 to 8 weeks, but I don't want to wait that long just to get a vehicle in my hands. I am unsure when to expect to reach a settlement with insurance, but would assume we would be able to fully cover the cost of the new vehicle with any necessary set-a-side funds I have available. As far as the equipment costs, most should be a exact cost replacement per our policy.

Let me know if you have any questions.

*Britt D. Smith
Chief of Police
Monticello Police Department
201 East South Street
Monticello, IA 52310
319-465-3526 (o)
319-465-8027 (c)
319-465-4681 (f)*



Stivers Ford Lincoln
1450 East Highway 6, Waukee, Iowa, 502638310
Office: 515-987-3697 Fax: 515-987-0163

Customer Proposal

Prepared for:

Britt Smith
Chief, Monticello PD

Prepared by:

Ron Reese
Office: 515-987-3697
Email: rreese@stiversfordia.com

Date: 10/25/2017

Vehicle: 2017 Utility Police Interceptor Base
AWD

Quote ID: 102517-1





Stivers Ford Lincoln
 1450 East Highway 6, Waukee, Iowa, 502638310
 Office: 515-987-3697

2017 Utility Police Interceptor, Sport
 Utility

AWD Base(K8A)
 Price Level: 750 Quote ID: 102517-1

Pricing - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$31,995.00
Options & Colors	\$450.00
Upfitting	\$0.00
Destination Charge	\$945.00
<hr/>	
Subtotal	\$33,390.00
<i>Pre-Tax Adjustments</i>	
Description	
State of Iowa discount	-\$5,504.00
<hr/>	
Total	\$27,886.00

 Customer Signature

 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: **Britt Smith, Chief, Monticello PD**
 By: **Ron Reese** Date: **10/25/2017**

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: 12
Agenda Date: 11/06/2017

Communication Page

Agenda Items Description: Resolution to approve Tax Abatement related to property located at 737 Breckenridge Drive

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Application

Fiscal Impact:

Budget Line Item:

n/a

Budget Summary:

n/a

Expenditure:

n/a

Revenue:

n/a

Synopsis: Abatement Application filed by Thomas and Amy Wright, owner of home located at 737 Breckenridge Drive, Monticello.

Background Information: This Resolution provides the tax abatement as set out in the Code for Residential properties. The new value added by the improvement, up to \$75,000, is exempt from taxation for five years.

Staff Recommendation: I recommend that the Council approve the proposed Resolution providing for the Standard Tax Abatement as set out above.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,
IOWA

RESOLUTION #

**Approving Thomas and Amy Wright Tax Abatement Application
related to Residential Improvements constructed at
737 Breckenridge Drive, Monticello, Iowa.**

WHEREAS, Monticello has enacted an Urban Revitalization Tax Abatement program and codified same at Chapter 10 of the Monticello Code of Ordinances, and

WHEREAS, Thomas B Wright has completed and filed an Application for Tax Abatement related to their home, a Residentially zoned property, located at 737 Breckenridge Drive, Monticello, Iowa, and

WHEREAS, The City Council has reviewed said Application, and finds that the information submitted therein is consistent with that required by the Monticello Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Application for Tax Abatement filed by Thomas B Wright as set forth above, consistent with Chapter 10 of the Monticello Code of Ordinances, said Application bearing the date of October 31, 2017 and being signed by Thomas B Wright and further directs the Monticello City Clerk to file same with the Jones County Assessor as prescribed by law.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of November, 2017.

Dena G. Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

APPLICATION FOR TAX ABATEMENT UNDER THE
URBAN REVITALIZATION PLAN FOR

MONTICELLO, IOWA

Date 10/31/17

Prior Approval for
Intended Improvements

Approval of Improvements
Completed

Address of Property: 737 Breckenridge Drive Monticello 52310

Legal Description: Lot 6, Breckenridge Estates Second Addition to
Monticello, Jones County Iowa

Title Holder or Contract Buyer Thomas and Amy Wright

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): 319-939-0028

Existing Property Use: Residential Commercial Industrial Vacant

Proposed Property Use: Residential Commercial Industrial

Nature of Improvements: New Construction Addition General Improvements

Specify New construction by Dean Stevens Construction, Ltd finished 10/13/17.

Estimated or Actual Date of Completion: 10/13/17

Estimated or Actual Cost of Improvements: Purchase price \$234,000

Tax Exemption Schedule is attached.

Signed: Thomas B. Wright

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: 13
Agenda Date: 11/06/2017

Communication Page

Agenda Items Description: Resolution to schedule Public Hearing to consider the approval of the Small Cell Site Lease agreement, as amended, between US Cellular and the City of Monticello.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Amendment & Original Lease terms
Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The Council previously approved a Lease Agreement with U.S. Cellular in relation to the placement of “small cell sites” around the City Park / Fairgrounds to improve reception during the fair and during other times of high occupancy at the grounds. This Resolution schedules a public hearing to on the amendment and will also act to reaffirm the lease agreement.

Background Information: The proposed amendment will allow for flexibility in the changing out, changing of equipment, and/or changing of the location of small cell sites agreed to within the original lease agreement.

The approval of this Resolution will schedule a public hearing for November 20, 2017 after which a Resolution will be presented to re-confirm and approve the lease agreement as amended.

Staff Recommendation: I recommend that the Council schedule a public hearing on the proposed amended lease agreement for November 20, 2017 at 6:00 p.m. during the regularly scheduled City Council meeting.

THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Resolution to schedule Public Hearing to consider the approval of the Small Cell Site Lease Agreement, as amended, between US Cellular (USCOC) and the City of Monticello

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

WHEREAS, Cell phone service during the Great Jones County Fair has been suspect during large crowds, and

WHEREAS, The failure of cell phone to adequately communicate during the Fair, and other events to be held at the City Park / Fairgrounds can create a public safety risk, and

WHEREAS, US Cellular has worked with the City and the Fair to put together a construction plan and proposed lease agreement to install a number of small cell sites on the grounds to remedy currently existing deficiencies in service, and

WHEREAS, the City Administrator and the Fair Manager have worked with US Cellular on the terms of a Lease Agreement, and same has been presented to the City Council for approval, and

WHEREAS, there is now proposed an amendment to the agreement to provide some flexibility when it comes to the removal, modification, and/or relocation of equipment, and

WHEREAS, it is therefore appropriate to schedule a Public hearing on the proposed Amended Lease Agreement.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 6th day of November, 2016, that a public hearing is hereby scheduled for the 20th day of November at 6:00 p.m., same to be held during the regularly scheduled City Council meeting in the Council Chambers located within the Monticello Renaissance Center.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

FIRST AMENDMENT to Small Cell Lease

THIS FIRST AMENDMENT (“Amendment”), modifies that certain Small Cell Lease (“Lease”) dated the 15th day of December, 2016, by and between City of Monticello, whose address is 200 East 1st Street, Monticello, Iowa 52310, hereinafter referred to as “Landlord”, and USCOC of Greater Iowa, LLC, a Delaware limited liability company, Attn.: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois 60631, hereinafter referred to as “Tenant”.

WHEREAS, Landlord and Tenant entered into this Lease to allow Tenant to locate a small cell system (“Small Cell”) at 800 N. Maple Street in the City of Monticello, in Jones County, State of Iowa, and;

WHEREAS, the Lease needs to be amended to allow the Tenant the flexibility to modify its Small Cell equipment to meet the changing needs of the Landlord and visitors to the Landlord’s Site.

NOW THEREFORE, in consideration of these presents, the parties hereby agree that the Lease is now modified as follows:

I. Sub-section a of Lease Section 1, Grant of Lease, is hereby deleted and replaced with the following language:

1. Grant of Lease.

a. Landlord hereby grants to Tenant the following:

(i) Attachment locations for Small Cell equipment (radios, antennas, fiber demarcation points, splitters, and combiners) throughout the Site. A description of all of the initial Small Cell equipment will be depicted in Exhibit B. The initial locations of the Small Cell equipment through the Site will be depicted in Exhibit C. Modifications of the initial equipment or locations will be documented between the Landlord and Tenant in one of two ways: 1. Letter Agreement or 2. Landlord signs the Tenant’s construction plans.

(ii) The right to install a Cell on Light Truck (“COLT”) on the property within a ground within a lease area of Tenant shall be entitled to a forty feet (40’) by sixty feet (60’) for the placement of the COLT. Said lease area site plan will be shown in Exhibit D.

II. In all other respects the Lease is hereby ratified and affirmed without change.

[END OF AMENDMENT - SIGNATURE PAGE FOLLOWS]

SMALL CELL LEASE

This Small Cell Lease (the "Lease") is made by and between City of Monticello, whose address is 200 East 1st Street, Monticello, Iowa 52310, hereinafter referred to as "Landlord", and USCOC of Greater Iowa, LLC, a Delaware limited liability company, Attn.: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois 60631, hereinafter referred to as "Tenant".

WHEREAS, Landlord owns a parcel of land (the "Site"), at a Latitude of 42°14'50.01" and Longitude 91°11'21.88" (NAD 83), with an address of 800 N Maple Street in the City of Monticello, in Jones County, State of Iowa, as such Site is legally described on Exhibit A attached hereto and made a part hereof.

WHEREAS, Tenant desires to occupy, and Landlord is willing to provide, attachment locations for Tenant's small cells ("Small Cells") on various locations through the Site. NOW, THEREFORE, in consideration of the mutual promises, conditions, and other good and valuable consideration of the parties hereto, it is covenanted and agreed as follows:

1. Grant of Lease.

a. Landlord hereby grants to Tenant the following:

(i) Attachment locations for radios, antennas, fiber demarcation points, splitters, combiners, depicted in Exhibit B, at locations specified for each Small Cell shown in Exhibit C. (ii) The right to install a Cell on Light Truck ("COLT") on the property within a ground within a lease area of Tenant shall be entitled to a forty feet (40') by sixty feet (60') for the placement of the COLT. Said lease area site plan will be shown in Exhibit D.

b. Prior to the Lease Commencement Date (as hereinafter defined) of this Lease, Tenant and its agents, engineers, surveyors and other representatives will have the right to enter upon the Site to inspect, examine, conduct soil borings, drainage testing, material sampling, and other geological or engineering tests or studies of the Site (collectively the "Tests"), to apply for and obtain licenses, permits, approvals, or other relief required of or deemed necessary or appropriate at Tenant's sole discretion for its use and include without limitation applications for zoning variances, zoning ordinances, amendments, special use permits, and construction permits (collectively referred to as "Governmental Approvals"), and otherwise to do those things on or off the Site that, in the opinion of Tenant, are necessary in Tenant's sole discretion to determine the physical condition of the Site, the environmental history of the Site, Landlord's title to the Site, and the feasibility or suitability of the Site for Tenant's permitted use, all at Tenant's expense. Tenant will not be liable to Landlord or any third party on account of any pre-existing defect or condition on or with respect to the Site, whether or not such defect or condition is disclosed by Tenant's inspection.

2. Easements. Landlord hereby confers upon Tenant the following described nonexclusive easement appurtenant to the Site, which shall be irrevocable for the duration hereof:

Language to be Replaced

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: # 14
Agenda Date: 11/06/17

Agenda Item Description: Resolution to approve Plat of Survey to Parcel 2017-84 and 2017-85.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Plat of Survey to parcel 2017-84 and 2017-85
Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Church property located on Hwy. 38 within two-mile jurisdiction

Background Information: These parcels are located just inside of the City two-mile jurisdiction. These parcels were created to facilitate a land swap between two property owners. Mike First, et. al., and St. John's Lutheran Church. First will be transferring Parcel 2017-84 to St. John's in return for Parcel 2017-85. (As I understand it 2017-84 will add to the size of the cemetery.)

P & Z recommends their approval.

Staff Recommendation: I recommend that the Council consider the approval of the Plat of Survey to Parcel 2017-84 and 2017-85.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-____

Resolution Approving Plat of Survey to Parcel 2017-84 and 2017-85

WHEREAS, A Plat of Survey has been presented to Parcels 2017-84 and 2017-85 same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to said Parcels and recommends that it be approved, and

WHEREAS, The City Council has reviewed the Plat of Survey and finds that it should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to parcels 2017-84 and 2017-85.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

INDEX LEGEN	
LOCATION:	SECTION 1, T85N, R3W
PROPRIETORS:	PARCEL 2017-84 - MICHAEL FIRST ET AL. PARCEL 2017-85 - ST. JOHNS LUTHERN CHURCH
REQUESTOR:	CHUCK WILLIAMS
SURVEYOR:	BILL BURGER
SURVEYOR COMPANY:	WM. BURGER LANDSURVEYOR
RETURN TO:	BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 (563) 855-2028

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY

PARCEL 2017-84 PART OF THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4), SECTION ONE (1), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

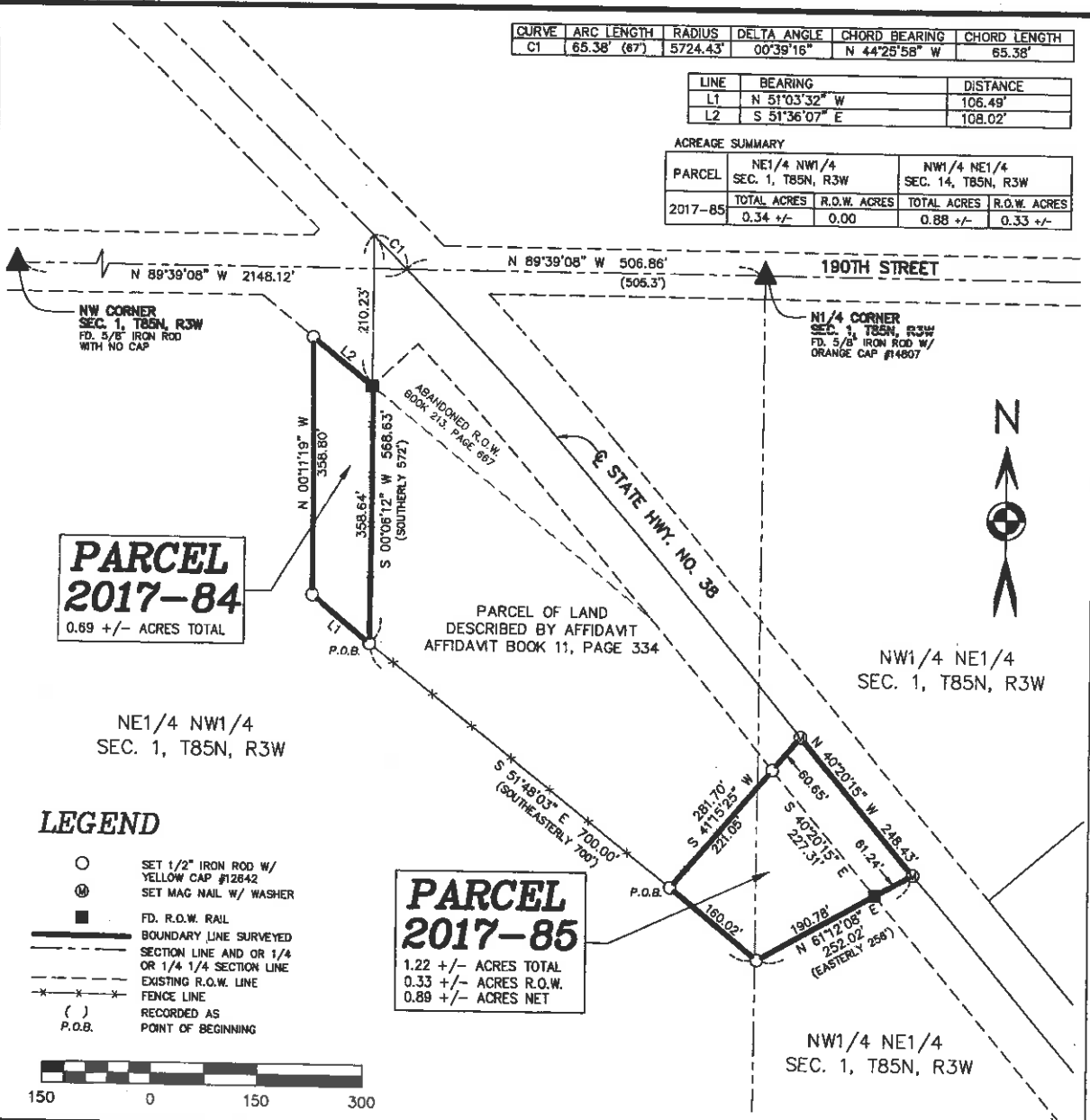
PARCEL 2017-85 PART OF THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4) AND PART OF THE NORTHWEST QUARTER (NW1/4) OF THE NORTHEAST QUARTER (NE1/4), ALL IN SECTION ONE (1), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	65.38' (67)	5724.43'	00°39'16"	N 44°25'58" W	65.38'

LINE	BEARING	DISTANCE
L1	N 51°03'32" W	106.49'
L2	S 51°36'07" E	108.02'

ACREAGE SUMMARY

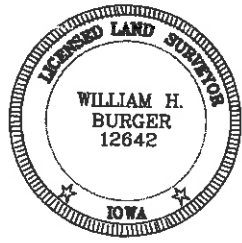
PARCEL	NE1/4 NW1/4 SEC. 1, T85N, R3W		NW1/4 NE1/4 SEC. 14, T85N, R3W	
	TOTAL ACRES	R.O.W. ACRES	TOTAL ACRES	R.O.W. ACRES
2017-85	0.34 +/-	0.00	0.88 +/-	0.33 +/-



PARCEL 2017-84
0.69 +/- ACRES TOTAL

PARCEL 2017-85
1.22 +/- ACRES TOTAL
0.33 +/- ACRES R.O.W.
0.89 +/- ACRES NET

- LEGEND**
- SET 1/2" IRON ROD W/ YELLOW CAP #12642
 - ⊗ SET MAG NAIL W/ WASHER
 - FD. R.O.W. RAIL
 - BOUNDARY LINE SURVEYED
 - - - SECTION LINE AND OR 1/4 OR 1/4 1/4 SECTION LINE
 - - - EXISTING R.O.W. LINE
 - x - x - FENCE LINE
 - () RECORDED AS POINT OF BEGINNING



DATE OF SURVEY: 7/19/2017 SCALE: 1" = 150' SHEET 1 OF 1

PROPRIETORS: SEE INDEX ABOVE

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2018

William H. Burger 10/19/17
WILLIAM H. BURGER #12642 DATE

Wm. Burger LandSurveyor
510 3rd Street West Court
Worthington, Iowa 52078

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: # 15
Agenda Date: 11/06/17

Communication Page

Agenda Items Description: Ordinance to amend provisions of Chapter 65.02 "Stop Required" of the Code.

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Ordinance

Chief Smith letter/memo of explanation

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Ordinance introduces new stop signs at intersections and removes others.

Background Information: Chief Smith's memo, attached hereto, outlines the language of the existing ordinance (in black print), proposed deletions from the current ordinance (in red print) and proposed additions to the existing ordinance (in green). I will not go into further explanations within this Comm. Page and ask you to review his memo for those details.

The goal of the Ordinance was to control intersections not currently controlled that would seem to benefit from being controlled and to remove controls from others, those others no longer existing as through streets at this point.

Recommendation: I recommend that the Council approve the proposed Ordinance. (1st Reading.)

Preparer: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310; 319.465.6435
Return to: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310

ORDINANCE NO. ____

An Ordinance amending the Monticello Code of Ordinances, by amending Chapter 65.02, "Stop Required"

WHEREAS The City of Monticello finds as follows:

That the provisions of Chapter 65.02 of the Monticello Code requires updating to add locations where a "Stop" is required and to eliminate those where a "Stop" is no longer required.

That the provisions of Chapter 65.04 of the Monticello Code requires updating to add locations where a "Yield" is required.

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

- A. That 65.02(7) shall be deleted in its' entirety and replaced with the following
 - a. 65.02(7) East Washington Street. Vehicles traveling east on Washington Street shall stop at its intersection with Grandview Drive.
- B. That 65.02(11) shall be deleted in its' entirety and replaced with the following
 - a. West 5th Street. Vehicles traveling west on West 5th Street shall stop at its intersection with North Gill Street
- C. That 65.02(20) Shall be amended to read as follows

- a. South Maple Street. Vehicles traveling South on South Maple Street as extended shall stop at South Cedar Street
- D. That Chapter 65.04 “Yield Required” shall be amended by adding the following subsections
 - a. 65.04(6) North Sycamore Street. Vehicles traveling on North Sycamore Street shall yield at East 7th Street.
 - b. 65.04(7) Ridgeview Drive. Vehicles traveling on Ridgeview Drive shall yield at Pinehaven Drive.
 - c. 65.04(8) West 2nd Street. Vehicles traveling on West 2nd Street shall yield at North Chestnut Street.

Repealer:

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Severability:

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Effective Date

This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1st reading passed by the Council on this
2nd reading passed by the Council on this
3rd reading passed by the Council on this

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance #701 was published in the Monticello Express on the 7th day of June, 2017.

Sally Hinrichsen, City Clerk



201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

From the Office of:

Chief of Police

Britt D. Smith

At the May 1st, 2017 Council Meeting within the reports section I addressed a few troublesome intersections that are uncontrolled and as a result of previous issues or requests from the public I am requesting signage be placed at the following intersections. I am requesting guidance from the council as to whether they would recommend moving forward with the addition of the signage. I have also attached the current code and provided the necessary revisions. Items identified in **RED** are either no longer in effect or obsolete due to roadway changes. Items identified in **GREEN** would be added.

ADD SIGNS

- (2) Yield Signs on North and South Side of Ridgeview at Pinehaven Drive
(South Haven is listed in the Code, need to add Ridgeview)
- (1) Stop Sign on East Side of West 5th Street at Gill Street
- (2) Yield Signs on North and South Side of North Sycamore Street at 7th Street
- (2) Yield Signs on East and West Side of West 2nd Street at North Chestnut
- (1) Yield Sign on South Side of South Chestnut at Buckeye Street
(Already Addressed in the Code, no additions necessary)

REMOVE SIGNS

- (1) Stop Sign on East Side of East Washington at Locust Street
(Remove from Code)
- (1) Stop Sign on East Side of West 4th at North Chestnut
(Sign currently present, but Not in Code)

STOP REQUIRED 65.02

1. Seventh Street. Vehicles traveling on Seventh Street shall stop at North Gill Street;
(Ord. 521 – Mar. 02 Supp.)
2. South Sycamore Street. Vehicles traveling on South Sycamore Street shall stop at East Washington Street;
3. Birch Street. Vehicles traveling south on Birch Street shall stop at West Seventh Street;
4. Birch Street. Vehicles traveling north on Birch Street shall stop at West Eleventh Street;
5. Brook Street. Vehicles traveling east on Brook Street shall stop at Pine Street;
6. East Washington Street. Vehicles traveling on East Washington Street shall stop at South Locust Street;
7. **East Grand Street. Vehicles traveling east on East Grand Street shall stop at South Locust Street; NOT A THROUGH STREET ANY LONGER**

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8. East Second Street. Vehicles traveling on East Second Street shall stop at North Sycamore Street;
9. Shomont Drive. Vehicles traveling south on Shomont Drive shall stop at Park Boulevard;
10. West Fifth Street. Vehicles traveling easterly on West Fifth Street shall stop at Pine Street;
(Ord. 445 – May 98 Supp.)
11. **Locust Street. Vehicles traveling northerly on Locust Street shall stop at East First Street; NOT A THROUGH STREET ANY LONGER**
12. Timberline Road. Vehicles traveling north on Timberline Road shall stop at Northhaven Drive;
13. Diamond Drive. Vehicles traveling southerly on Diamond Drive shall stop at East Third Street;
14. East Fifth Street. Vehicles traveling westerly on East Fifth Street shall stop at North Maple Street;
15. Riverside Drive. Vehicles traveling southerly on Riverside Drive shall stop at East Third Street;
16. South Elm Street. Vehicles traveling south on South Elm Street shall stop at East Grand Street;
17. East Ninth Street. Vehicles traveling on East Ninth Street shall stop at North Maple Street;
18. South Sycamore Street. Vehicles traveling on South Sycamore Street shall stop at East South Street;
19. South Maple Street. Vehicles traveling on South Maple Street shall stop at East South Street;
20. South Maple Street. Vehicles traveling **west (SOUTH)** on South Maple Street as extended shall stop at South Cedar Street;
21. John Drive. Vehicles traveling east on John Drive shall stop at Hardscrabble Road;
22. East Fourth Street. Vehicles traveling on East Fourth Street shall stop at North Sycamore Street.
(Ord. 475 – Feb. 00 Supp.)
23. El Camino. Vehicles traveling north on El Camino shall stop at Monterey Trail.
(Ord. 493 – Jan. 01 Supp.)
24. Breckenridge Drive. Vehicles traveling south on Breckenridge Drive shall stop at 7th Street.
(Ord. 554 – Jan. 04 Supp.)
25. East Sixth Street. Vehicles traveling on East Sixth Street shall stop at North Sycamore Street.
(Ord. 599 – Jan. 06 Supp.)
26. Grand View Drive. Vehicles traveling either north or south on Grand View Drive shall stop at its intersection with Park Drive
27. **Vehicles traveling East on Washington Street shall stop at its intersection with Grandview Drive.**
28. **Vehicles traveling west on West 5th Street shall stop at its intersection with North Gill Street.**

YIELD REQUIRED 65.04

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1. Southhaven Drive. Vehicles traveling on Southhaven Drive shall yield at Pinehaven Street;
2. Seventh Street. Vehicles traveling west on Seventh Street shall yield at North Birch Street; (No existing Sign)
3. West Washington Street. Vehicles traveling on West Washington Street shall yield at South Chestnut Street;
4. South Chestnut Street. Vehicles traveling on South Chestnut Street shall yield at West Buckeye Street; (Adding sign to make this current)
5. *(Repealed by Ord. No. 445 – May 98 Supp.)*
6. North Sycamore Street. Vehicles traveling on North Sycamore Street shall yield at East 7th Street.
7. Ridgeview Drive. Vehicles traveling on Ridgeview Drive shall yield at Pinehaven Drive.
8. West 2nd Street. Vehicle traveling on West 2nd Street shall yield at North Chestnut Street.

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: 16
Agenda Date: 11/06/2017

Communication Page

Agenda Items Description: Ordinance providing of the division of taxes levied on taxable property in the 2017 Addition (2nd Amendment) to the Monticello Urban Renewal Area, pursuant to §403.19 of the Code of Iowa.

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Ordinance

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The proposed Ordinance is a necessary step to have the opportunity to collect “incremental” tax dollars from the new addition to the Monticello Urban Renewal Area.

Background Information: The Urban Renewal Area amendment, approved by Resolution in October (B & J Hauling property) adds the Monk property to the Urban Renewal Area. While the passage of this Ordinance adds the incremental value for the taxes collected on those properties to our TIF fund, if you will, allowing the City to capture those incremental taxes, it is very highly likely that the City will, as has been the case in the last number of years, not certify 100% of the eligible TIF increment, decertifying a significant sum, allowing said decertified portions to be paid out to the County, School, and other taxing entities as if they were not in the TIF District.

Staff Recommendation: I recommend that the proposed Ordinance be introduced in title only and that the first reading be approved.

ORDINANCE NO. ____

AN ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE 2017 ADDITION (Amendment #2) TO THE MONTICELLO URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA

WHEREAS, the City Council previously enacted an ordinance entitled “An Ordinance Providing For The Division Of Taxes Levied On Taxable Property In The Monticello Urban Renewal Area of the City of Monticello, Iowa, Pursuant to Section 403.19 of the Code of Iowa”; and

WHEREAS, pursuant to that ordinance, the Monticello Urban Renewal Area in the City of Monticello was designated a “tax increment district”; and

WHEREAS, the City Council now desires to increase the size of the “tax increment district” by adding additional property;

BE IT ENACTED by the Council of the City of Monticello, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the 2017 Addition (Amendment #2) to the Monticello Urban Renewal Area of the City of Monticello, Iowa, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City of Monticello to finance projects in said area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“City” shall mean the City of Monticello, Iowa.

“County” shall mean Jones County, Iowa.

“Urban Renewal Area” shall mean the entirety of the Monticello Urban Renewal Area as amended on October 5, 2010.

“Urban Renewal Area Amendment” shall mean the 2017 Addition (Amendment #2) to the Monticello Urban Renewal Area of the City of Monticello, Iowa, the boundaries of which are set out below, approved by the City Council by resolution adopted on the 2nd day of October, 2017.

B & J Hauling & Excavation property located at 218 W. 1st Street, Monticello, Iowa legally described as follows: Lot 429; and that part of LOT 430 lying South and West of a line commencing at the Southeast corner thereof, and running thence Northwesterly to a point on the West line thereof 25 feet South of the Northwest corner thereof; ALL IN RAILROAD ADDITION TO MONTICELLO, IOWA. EXCEPTING FROM ALL OF

THE ABOVE THE FOLLOWING: Commencing at the Southeast corner of Lot 429 of Railroad Addition to the City of Monticello, Iowa, thence Westerly along the South line of said lot 50 feet; thence north at a right angle to a point on a line in Lot 430 of Railroad Addition, said line being described as commencing at the Northeast corner of Lot 429 Railroad Addition thence running Westerly to a point on the West line of Lot 430, 25 feet South of the Northwest corner thereof; thence Easterly from said point to the Northeast corner of said Lot 429; thence Southerly along the East line of said Lot to point of beginning.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area Amendment. After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area Amendment each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the Urban Renewal Area Amendment is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area Amendment, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area Amendment on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area Amendment to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area Amendment exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area Amendment shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property

taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area Amendment shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed by the Council of the City of Monticello, Iowa, on the ___ day of ____, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 11/03/17
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 11/06/2017

Communication Page

Agenda Items Description: Misc. Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Sewer Installation Cost Estimate

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

- **Ambulance Director Update:** Dawn Brus, prior interim director of the Ambulance between Hahn and Johnson has been hired to fill the role of Part Time Ambulance Director to fill the role vacated by CJ Johnson. With the assistance of the Police Chief, myself, ambulance staff, and Dawn, we believe we can make changes that will make the Dpt. more effective and will allow the Director to be a part time position. We will be working on this and in transition over the next few months.
- **Milkweed Update:** Casey is working on an update; not sure what we will have by Monday. Basically, the milk weeds are to be cut back before winter and a plan is being designed for implementation over the winter.
- **Fire Hydrants:** All hydrants have been flushed. Only one hydrant was found to be not in working order. A number on small mains will not produce adequate water for fire fighting purposes. The next step is to meet with Fire Dpt. officers/others to put together a plan to map or otherwise mark hydrants to make it clear which ones are on adequately sized mains and which are not. Jay Yanda will be completing maintenance and repairs on those found to be in need. (new gaskets/etc.)
- **FY 2017-18 Street Repairs:** Brant working on this and will have it in your hands for review by November 20th.
- **Hwy 38 Sanitary Sewer Installation Project:** Engineer's cost estimate comes in just under \$50,000. This project would include the installation of sewer main to three properties not currently served by sewer just south of 10th Street along N. Cedar. I am working with one remaining property to acquire the necessary easement. Will provide more detail at the meeting.
- **Conduit Installation in VanOurney's Addition:** There have been questions related to conduit installation in and around the VanOurney Add. Brant and I are on top of it and seeking to ensure compliance with City Code and ROW rules and regulations. I believe Jerry Pasker, who is involved in this project will be at the meeting to discuss his plans, desires, etc.
- **Engineer's Report:** Snyder will be present to update the City Council
- **Library Lot Lighting:** We have investigated a couple options and have some bollards in Brant's office that could be a solution. After the meeting I would like to view the existing parking lot lighting and then take a look at the bollard lighting option in Brant's Office.

Hwy 38N
 - Sewer Project
 Cost Estimate

ENGINEER'S OPINION OF PROBABLE COST - NORTH CEDAR STREET SANITARY SEWER EXTENSION PROJECT (10-16-17)						
Item #	Item Code	Description	Unit	Estimated Quantities	Unit Cost	Extended Cost
1	2010-108-C-0	Clearing and Grubbing	UNIT	81	\$ 31.00	\$ 2,498.00
2	2010-108-D-1	Topsoil, On-site, 8"	CY	235	\$ 15.00	\$ 3,525.00
3	2010-108-E-0	Excavation, Class 10	CY	13	\$ 17.00	\$ 221.00
4	2010-108-I-0	Subbase, 12" (Modified)	SY	40	\$ 9.90	\$ 396.00
5	3010-108-C-0	Trench Foundation	TON	17	\$ 30.75	\$ 523.00
6	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC, AWWA C900, 8"	LF	373	\$ 60.00	\$ 22,380.00
7	6010-108-A-0	Sanitary Manhole, 48"	EA	2	\$ 4,300.00	\$ 8,600.00
8	6010-108-G-0	Connection to Existing Manhole	EA	1	\$ 1,000.00	\$ 1,000.00
9	7030-108-H-2	Driveway, Granular	TON	33	\$ 17.00	\$ 561.00
10	7040-108-A-0	Full Depth Patches, 7"	SY	40	\$ 80.00	\$ 3,200.00
11	8010-108-C-0	Traffic Control	LS	1	\$ 1,000.00	\$ 1,000.00
12	9040-108-N-1	Silt Fence or Silt Fence Ditch Check	LF	373	\$ 2.40	\$ 896.00
13	9040-108-N-3	Silt Fence or Silt Fence Ditch Check, Removal of Device	LF	373	\$ 1.25	\$ 467.00
14	11,020-108-A	Mobilization	LS	1	\$ 2,500.00	\$ 2,500.00
					Total	\$ 47,767.00