

City of Monticello, Iowa

www.ci.monticello.ia.us

Posted on November 30, 2017 at 5:00 p.m.

Monticello City Council Regular Meeting December 04, 2017 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dena Himes	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brian Wolken, Mayor Pro Tem	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Johnny Russ	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	Dawn Brus
Ward #4:	Tom Yeoman		

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	November 20, 2017
Approval of Payroll	November 23, 2017
Approval of Bill List	
Approval of Treasurer's Report: October, 2017	

Motions:

1. **Motion** to provide direction with regard to Commercial Dumpster Collection and Recycling Collection in Monticello.
2. **Motion** to approve compilation of street repair bids and authorization to seek bids for spring 2018 construction.

Public Hearing: None

Resolutions:

3. **Resolution** to approve Pay Request #4 in the amount of \$91,557.97 submitted by Taylor Construction, Inc. Re: 2017 E. 1st Street Bridge Replacement Project.
4. **Resolution** to approve Pay Request #3 from Schaus-Vorhies related to the Monticello Airport Ten-T Hangar project in the amount of \$124,221.76
5. **Resolution** approving the submission of the Five Year Airport Capital Improvement Program and Long Range Needs Assessment, years Six to Twenty.

6. **Resolution** to approve bid related to Cemetery driveway improvements for Spring, 2018 completion.

Ordinances:

7. **Ordinance** to amend provisions related to Stop / Yield Signs at various intersections. (3rd Reading)
8. **Ordinance** providing for the Division of Taxes Levied on Taxable Property in the 2017 Addition (Second Amendment) to the Monticello Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa. (3rd Reading)

Reports / Potential Action:

- Mowing Contract
- Jones County Safe & Healthy Youth Coalition Letter
- Letter to Red Hughes (11/07/2017)
- Al Hughes tax sale notice (Compadres Building)
- Engineer's Report (Schwickerath)

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official
November 20 2017 - 6:00 P.M.
Community Media Center

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Brian Wolken, Rob Paulson, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange and Police Chief Britt Smith.

Yeoman moved to approve the agenda, Lux seconded, roll call unanimous.

Yeoman moved to approve the consent agenda, Wolken seconded, roll call unanimous.

Mayor Himes opened the public hearing on proposed easement between the City of Monticello and Gary and Angela Larson, and their successors, on City of Monticello property, located at the Monticello Regional Airport. Herman reported that he had received a comment indicating that seepage fields were not to be farmed over but advised that Gary Larson had informed him that the County was ok with the proposed easement. No additional comments were received by staff prior to the meeting. Mike Kraus was present at the meeting for other agenda items and was asked about the rules related to farming over seepage fields. He indicated that he had installed the system for Larson some years ago and that about half of the Larson seepage field was on City property and half was on Larson property. He indicated that today, it would be a violation of State rules to farm over a seepage field. Herman reviewed the proposed easement. Mayor Himes closed the public hearing. Wolken moved to approve Resolution #17-136 Approving Easement Agreement between the City of Monticello and Gary and Angela Larson, and their successors in interest, on City of Monticello property located on the grounds of the Monticello Regional Airport; subject to the County Sanitarian approval to allow farming over the easement area and compensation of \$100.00 for the easement rights, Goedken seconded, roll call unanimous.

Mayor Himes opened the public hearing on the proposed amendment to Boulders Development Agreement which provided for grant payments related to Hotel/Motel tax receipts to be paid bi-annually instead of annually. No public comments were received, and City Staff reported that they had not received any oral or written comments. Herman reviewed the proposed amendment to Boulders Development Agreement. Mayor Himes closed the public hearing. Goedken moved to approve Resolution #17-137 to approve Amendment to Development Agreement between the City of Monticello and Boulders Inn Monticello, L.L.C., Russ seconded. Roll call vote, Goedken, Russ, Paulson, Lux and Wolken voted aye and Yeoman abstained. Motion carried.

Mayor Himes opened the public hearing on the proposed approval of Small Cell Site Lease Agreement, as amended, between US Cellular and the City of Monticello. No public comments were received, and City Staff reported that they had not received any oral or written comments. Herman reported that the amendment was related to US Cellular's desire to move some antennas from tripods located on the amphitheater roof to the underside of the amphitheater and that said modification was agreed to by the Fair. The amendment will allow for future

modifications such as this to be done by way of a letter of agreement or signed set of plans. Mayor Himes closed the public hearing. Wolken moved to approve Resolution #17-138 Approving Lease Agreement between the City of Monticello and USCOC (US Cellular) related to small cell sites at the City Park/ Fairgrounds, as amended, Russ seconded, roll call unanimous.

Herman reported that two parcels were created to facilitate a land sale with Ray Heeren family, both parcels being located within the two-mile jurisdiction of the City. Goedken moved to approve Resolution #17-139 Approving Plat of Survey to Parcels 2017-86 and 2017-87, seconded by Russ, roll call unanimous.

Herman reported that two other parcels were created to facilitate an additional land sale with Ray Heeren family, both parcels being located within the two-mile jurisdiction of the City. Goedken moved to approve Resolution #17-140 Approving Plat of Survey to Parcels 2017-88 and 2017-89, seconded by Russ, roll call unanimous.

Herman reported that three parcels were created to facilitate the construction of a new Jones County Jets facility off the end of John Drive, Parcel 2017-91, 2017-92, and 2017-93. If and when Parcel 2017-93 is developed, with a stand-alone building, John Drive would need to be extended over and across Parcel 2017-92. Wolken moved to approve Resolution #17-141 Approving Plat of Survey to Parcels 2017-91, 2017-92 and 2017-93, seconded by Lux; Roll call vote, Wolken, Lux, Goedken, Paulson and Russ voted aye and Yeoman abstained. Motion carried.

Herman reported that parcel 2017-48 joins two adjacent lots on N. Maple that are owned by Jim and Jan Siebels. Russ moved to approve Resolution #17-142 Approving Plat of Survey to Parcel 2017-48, seconded by Goedken, roll call unanimous.

Herman reported that parcel 2017-90 incorporates Oak Street lots with the larger lot located behind the Oak Street lots, same making up the Mike Kraus condominium development. Goedken moved to approve Resolution #17-143 Approving Plat of Survey to Parcel 2017-90, seconded by Wolken, roll call unanimous.

Herman reviewed the parcels associated with the proposed severance of property from the City, owned by Olive Consuelo Shover and Donald R Holmes and Mike Kraus near Hwy 151. Wolken questioned if made sense to maintain those parcels lying west of the highway surveyed and kept in the City limits. Yeoman moved to approve Resolution #17-144 Approving severance of Shover/Holmes and Kraus property from the City of Monticello and authorizing Mayor to execute Severance Agreement, Russ seconded, roll call unanimous.

Herman reviewed annual TIF appropriations as set out in previously approved development agreements.

Goedken moved to approve Resolution #17-145 Appropriating funds necessary to meet the City's Obligation to Robert "Bud" Johnson under the Development Agreement dated February 15, 2010, Russ seconded; roll call unanimous.

Yeoman moved to approve Resolution #17-146 Appropriating funds necessary to meet the City's Obligation to MC Industries under Development Agreement dated August 2, 2010, Russ seconded; roll call unanimous.

Wolken moved to approve Resolution #17-147 Appropriating funds necessary to meet the City's Obligation to Innovative Ag. Services under Development Agreement approved by Resolution #10-18 dated February 15, 2010, Russ seconded; roll call unanimous.

Russ moved to approve Resolution #17-148 Appropriating funds necessary to meet the City's Obligation to Althoff Properties, LLC per Development Agreement approved by Resolution #11-56 dated April 18, 2011, Wolken seconded; roll call unanimous.

Yeoman moved to approve Resolution #17-149 Appropriating funds necessary to meet the City's Obligation to Kardes Inc. per Development Agreement dated March 17, 2014, Russ seconded; roll call unanimous.

Russ moved to approve Resolution #17-150 Appropriating funds necessary to meet the City's Obligation to Boulders Inn Monticello per Development Agreement approved by Resolution #15-86 dated October 5, 2015, Wolken seconded; Roll call vote, Russ, Wolken, Goedken, Paulson and Lux voted aye and Yeoman abstained. Motion carried.

Goedken moved to approve Resolution #17-151 Appropriating funds necessary to meet the City's Obligation to B & J Hauling & Excavation per Development Agreement approved by Resolution #17-111 dated October 2, 2017, Russ seconded; roll call unanimous.

Herman reviewed the proposed TIF certification for FY 2019 and staff recommends the certification of \$730,000. Russ moved to approve Resolution #17-152 Approving FY 2019 TIF Certification, Yeoman seconded; roll call unanimous.

Goedken moved to approve Resolution #17-153 Approving FY 2016-2017 Annual Urban Renewal Report, Wolken seconded, roll call unanimous.

Herman informed the Council of a request for City investment in the purchase and removal of the last of the small homes located along E. Oak Street near the Kraus condominium development. Mike Kraus explained that the removal of the last house would clean up the area and that the home would be gone by the end of the year. Fidelity Bank will own the lot and as they own the adjacent lot to the east they will now have a buildable lot. Goedken moved to approve Resolution #17-154 to approve City Cost share with regard to purchase and removal of property located at 418 E. Oak Street, Monticello, Iowa, to be paid with MDC funds when said fund is replenished after the future closing on the 224 N. Chestnut property, previously sold to Norm Zimmerman with a planned closing date in the fall of 2018, seconded by Yeoman, roll call unanimous.

Russ moved Ordinance #708 amending Monticello Code of Ordinances 65.02 "Stop Required" and "Yield Required" second reading and in title only, Wolken seconded, Roll call unanimous.

Goedken moved Ordinance #709 providing for the division of taxes levied on taxable property in the 2017 Addition (Amendment #2) to the Monticello Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa, second reading and in title only, Russ seconded, roll call unanimous.

LaGrange reviewed the proposed 2017-18 street repair bid packages. Bid package #4 is related to brick street repairs and may require involvement of the City Engineer. Bid package #5 is related to Varvel and Linden Streets and may also require input from the City Engineer. Gary Pratt, 432 Bradview Ct. stated that S. Gill Street was very deteriorated and needed attention. Herman stated that the City Engineer was working on street reconstruction estimates related to portions of Sycamore and Chestnut Streets. Herman suggested that we also work with the City Engineer to solve a rough stretch on East First Street near the bridge related to the regular heaving of storm sewer pipes located under the road.

Herman reviewed the Engineer's report dated November 17, 2017.

Herman indicated that the City Engineer has 6th Street Ditch Project plans and specifications 90% complete; which includes the east side of Hwy 38 and the wall by S. Chestnut. Herman report that he has received the proposed easements from the Engineer and will contact Pat O'Connell from Lynch Dallas P.C. in Cedar Rapids to work on easement acquisition.

Herman reviewed the Airport CIP and it will be on the next agenda for approval.

Herman informed the Council that he was working with a few local businesses that have not complied with the sign ordinance as amended in 2016.

Herman invited the Mayor and Council to inspect proposed additional Library parking lot lighting after the meeting.

Wolken moved to adjourn the Council meeting at 7:24 P.M., roll call vote unanimous.

Dena Himes, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - NOVEMBER 23, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	Nov. 6 - 19, 2017				
Carter Bronemann	\$ 849.60	\$ -	0.00	0.00	\$ 614.99
Dawn Brus	1,095.85	-	0.00	48.38	779.74
Mary Intlekofer	4,915.05	781.20	0.00	0.00	2,922.24
C.J. Johnson	1,856.97	-	0.00	0.00	1,256.31
Brandon Kent	2,213.40	390.60	0.00	0.00	1,492.73
Matthew Kunkle	683.10	-	0.00	0.00	516.48
Lori Lynch	2,213.40	390.60	0.00	0.00	1,472.89
Shelly Searles	3,189.90	1,367.10	0.00	18.00	2,253.76
Brenda Surom	786.63	-	0.00	0.00	565.21
Christopher Ward	248.40	-	0.00	0.00	197.10
TOTAL AMBULANCE	\$ 18,052.30	\$ 2,929.50	0.00	66.38	\$ 12,071.45
CEMETERY	Nov. 4 - 17, 2017				
Dan McDonald	\$ 1,722.00	\$ -	0.00	0.00	\$ 1,228.74
TOTAL CEMETERY	\$ 1,722.00	\$ -	0.00	0.00	\$ 1,228.74
CITY HALL	Nov. 5 - 18, 2017				
Cheryl Clark	\$ 2,262.50	\$ 22.50	0.00	0.00	\$ 1,568.45
Doug Herman	3,970.71	-	0.00	0.00	2,794.52
Sally Hinrichsen	2,368.18	-	0.00	0.00	1,618.20
Nanci Tuel	1,510.00	-	0.00	0.00	1,013.08
Amanda Wygle	97.50	-	0.00	0.00	79.59
TOTAL CITY HALL	\$ 10,208.89	\$ 22.50	0.00	0.00	\$ 7,073.84
COUNCIL / MAYOR					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.60
Dena Himes	300.00	-	0.00	0.00	233.95
Chris Lux	100.00	-	0.00	0.00	92.60
Rob Paulson	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	100.00	-	0.00	0.00	92.60
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 788.80
LIBRARY	Nov. 6 - 19, 2017				
Kyle Gassman	\$ 261.33	\$ -	0.00	0.00	\$ 224.79
Molli Hunter	274.00	-	0.00	0.00	233.74
Penny Schmit	935.20	-	0.00	0.00	676.74
Madonna Thoma-Kremer	872.01	-	0.00	0.00	531.34
Michelle Turnis	1,517.58	-	0.00	0.00	945.12
Amanda Wygle	67.50	-	0.00	0.00	55.10
TOTAL LIBRARY	\$ 3,927.62	\$ -	0.00	0.00	\$ 2,666.83
MBC	Nov. 6 - 19, 2017				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,359.76
Casey Reyner	1,538.46	-	0.00	0.00	1,040.77
Amanda Wygle	45.00	-	0.00	0.00	36.74
TOTAL MBC	\$ 3,429.61	\$ -	0.00	0.00	\$ 2,437.27
POLICE	Nov. 6 - 19, 2017				
Dawn Graver	\$ 2,174.77	\$ -	0.00	0.00	\$ 1,471.38

PAYROLL - NOVEMBER 23, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE (cont.)					
Erik Honda	1,794.96	-	0.00	7.75	1,318.44
John Klein	246.48	-	0.00	0.00	209.46
Jordan Koos	2,026.75	-	0.00	22.50	1,437.19
Travis McNally	41.08	-	0.00	0.00	25.24
Britt Smith	2,443.56	-	0.00	0.00	1,742.98
Madonna Staner	1,414.40	-	0.00	0.00	1,049.27
Brian Tate	2,063.04	-	0.00	0.00	1,511.93
Robert Urbain	502.20	-	0.00	38.50	398.34
TOTAL POLICE	\$ 12,707.24	\$ -	0.00	68.75	\$ 9,164.23
ROAD USE					
	Nov. 4 - 17, 2017				
Billy Norton	\$ 1,704.64	\$ 132.64	0.00	0.00	\$ 1,086.73
Wayne Yousse	1,630.95	58.95	0.00	0.00	1,088.87
TOTAL ROAD USE	\$ 3,335.59	\$ 191.59	0.00	0.00	\$ 2,175.60
SANITATION					
	Nov. 4 - 17, 2017				
Michael Boyson	\$ 1,581.15	\$ 57.15	0.00	0.00	\$ 1,055.28
Nick Kahler	353.70	-	0.00	0.00	186.22
Chris Taylor	1,257.60	-	0.00	0.00	798.42
TOTAL SANITATION	\$ 3,192.45	\$ 57.15	0.00	0.00	\$ 2,039.92
SEWER					
	Nov. 4 - 17, 2017				
Tim Schultz	\$ 1,632.00	-	3.00	3.00	\$ 1,106.99
Jim Tjaden	1,900.00	-	0.00	0.00	1,332.02
TOTAL SEWER	\$ 3,532.00	\$ -	3.00	3.00	\$ 2,439.01
WATER					
	Nov. 4 - 17, 2017				
Brant LaGrange	\$ 2,020.38	-	0.00	0.00	\$ 1,369.58
Jay Yanda	1,888.25	68.25	0.00	0.00	1,319.95
TOTAL WATER	\$ 3,908.63	\$ 68.25	0.00	0.00	\$ 2,689.53
TOTAL - ALL DEPTS.	\$ 64,916.33	\$ 3,268.99	3.00	138.13	\$ 44,775.22

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				
	GENERAL			
	POLICE DEPARTMENT			
DIGITAL ALLY, INC.	PD DVM-800 CAMERA	4,575.00		
LASLEY ELECTRIC LLC	PD/AMB MICROWAVE	149.97		
MPH INDUSTRIES, INC	PD ENFORCER RADAR KIT	1,701.83		
RADIO COMMUNICATIONS CO INC	PD EQUIP REPAIR/MAINT	340.00		
		=====		
	POLICE DEPARTMENT	6,766.80		
	CEMETERY			
I BEN CONSTRUCTION CO INC	CEM GRAVE OPENINGS-SEPT & OCT	450.00		
		=====		
	CEMETERY	450.00		
	ENGINEER			
SNYDER & ASSOCIATES, INC	ENGINEER FEES	1,007.50		
		=====		
	ENGINEER	1,007.50		
	ATTORNEY			
DOUG HERMAN	ATTORNEY IMAA CONFERENCE	323.74		
		=====		
	ATTORNEY	323.74		
	CITY HALL/GENERAL BLDGS			
FP MAILING SOLUTIONS	CH CONTRACTS	81.00		
DOUG HERMAN	CH TRAVEL - ECICOG MEETING	55.64		
SALLY HINRICHSEN	CH BUILDING SUPPLIES	20.26		
IOWA INTERACTIVE LLC	CH MAGTEK DYNAPAD SWIPE DEVICE	100.00		
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES	112.93		
LASLEY ELECTRIC LLC	CH BLDG REPAIR/MAINT	71.85		
DAVID B MCNEILL	CH BUILDING SUPPLIES	56.98		
		=====		
	CITY HALL/GENERAL BLDGS	498.66		
		=====		
	GENERAL	9,046.70		
	MONTICELLO BERNDES CENTER			
	PARKS			
FAREWAY STORES #840-1	MBC CONCESSIONS	21.47		
SPAHN & ROSE LUMBER CO INC	MBC EQUIP REPAIR/MAINT	5.49		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	PARKS	26.96		
	MONTICELLO BERNDES CENTER	26.96		
	FIRE			
	FIRE			
JOHN DEERE FINANCIAL	FIRE SUPPLIES	196.35		
MUNICIPAL EMERGENCY SERVICES	FIRE HOSES	2,835.00		
SANDRY FIRE SUPPLY	FIRE BOOTS	516.89		
SUPERIOR APPLIANCE, INC.	FIRE EQUIP REPAIR/MAINT	12.45		
TOYNE, INC.	FIRE EQUIP REPAIR/MAINT	60.30		
	FIRE	3,620.99		
	FIRE	3,620.99		
	AMBULANCE			
	AMBULANCE			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	274.99		
ERIN GIBSON	AMB OVERPAYMENT REFUND	45.00		
LASLEY ELECTRIC LLC	PD/AMB MICROWAVE	149.98		
CHRISTOPHER MOORE	AMB BOOTS	163.65		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	1,653.46		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35		
	AMBULANCE	2,366.43		
	AMBULANCE	2,366.43		
	HOTEL/MOTEL TAX			
	HOTEL/MOTEL			
WINDSTREAM IOWA-COMM. INC.	HOTEL/MOTEL PHONE	49.72		
	HOTEL/MOTEL	49.72		
	HOTEL/MOTEL TAX	49.72		
	LIBRARY			
	LIBRARY			
INFRASTRUCTURE TECHNOLOGY	LIB DATA PROCESSING	50.00		
KONICA MINOLTA BUSINESS	LIB OFFICE SUPPLIES	160.80		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
PSI PLASTIC GRAPHICS	LIB OFFICE SUPPLIES	1,002.16		
	LIBRARY	1,212.96		
	LIBRARY	1,212.96		
	AIRPORT			
	AIRPORT			
MONTICELLO AVIATION INC	AIRPORT MANAGER	1,980.00		
	AIRPORT	1,980.00		
	AIRPORT	1,980.00		
	ROAD USE			
	STREETS			
CINTAS CORPORATION	OSHA SUPPLIES	11.68		
IOWA STATE PRISON INDUSTRIES	RU STREET MAINTENANCE SUPPLIES	360.00		
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT	127.53		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	343.82		
DAVID B MCNEILL	RU SUPPLIES	15.68		
STEVE MONK CONSTRUCTION, LTD.	RU STREET MAINTENANCE CONTRACT	1,050.00		
SPAHN & ROSE LUMBER CO INC	RU BLDG REPAIR/MAINT	569.37		
	STREETS	2,478.08		
	SNOW REMOVAL			
TRIANGLE AGRI SERVICES	RU SNOW REMOVAL	662.00		
	SNOW REMOVAL	662.00		
	ROAD USE	3,140.08		
	CAPITAL IMPROVEMENT			
	STREETS			
SNYDER & ASSOCIATES, INC	CAP IMP - E FIRST ST BRIDGE	17,397.48		
	STREETS	17,397.48		
	CAPITAL IMPROVEMENT	17,397.48		
	MARY MAXINE REDMOND TRUST			

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	LIBRARY			
JOHN DEERE FINANCIAL	LIB REDMOND PROGRAMMING	3.99		
	LIBRARY	3.99		
	MARY MAXINE REDMOND TRUST	3.99		
	C.C. BIDWELL LIBRARY BOOK			
	LIBRARY			
CENTER POINT PUBLISHING	LIB BIDWELL BOOKS	46.74		
MICRO MARKETING LLC	LIB BIDWELL BOOKS	74.58		
	LIBRARY	121.32		
	C.C. BIDWELL LIBRARY BOOK	121.32		
	TRUST/IOMA MARY BAKER			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB BAKER BOOKS	53.18		
	LIBRARY	53.18		
	TRUST/IOMA MARY BAKER	53.18		
	WATER			
	WATER			
BEHREND'S CRUSHED STONE	WATER SYSTEM	615.24		
BROWN SUPPLY CO INC	WATER SYSTEM	564.00		
CINTAS CORPORATION	OSHA SUPPLIES	11.69		
J&R SUPPLY INC	WATER SYSTEM	345.00		
JOHN DEERE FINANCIAL	WATER SUPPLIES	68.33		
LAPORTE MOTOR SUPPLY	WATER SYSTEM	12.12		
SPAHN & ROSE LUMBER CO INC	WATER SUPPLIES	106.94		
USA BLUE BOOK	WATER SUPPLIES	81.64		
	WATER	1,804.96		
	WATER	1,804.96		
	CUSTOMER DEPOSITS			
	WATER			

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
CITY OF MONTICELLO	<i>Water Deposit Refunds</i>	485.38		
STEFANIE CORLETT	WATER DEPOSIT REFUND	9.62		
		=====		
	WATER	495.00		
		=====		
	CUSTOMER DEPOSITS	495.00		
	SEWER			
	SEWER			
BAKER PAPER CO INC	SEWER LAB SUPPLIES	62.66		
CINTAS CORPORATION	OSHA SUPPLIES	11.69		
GIESE SHEET METAL CO. INC.	SEWER BLDG REPAIR/MAINT	37,195.00		
J&R SUPPLY INC	SEWER SYSTEM	148.50		
JOHN DEERE FINANCIAL	SEWER BLDG REPAIR/MAINT	59.43		
SNYDER & ASSOCIATES, INC	SEWER PRO FEES	357.00		
SPAHN & ROSE LUMBER CO INC	SEWER SUPPLIES	22.64		
WHITE HAWK PLUMBING & HEATING	SEWER SYSTEM	200.00		
WINDSTREAM IOWA-COMM. INC.	SEWER PHONE	49.71		
		=====		
	SEWER	38,106.63		
		=====		
	SEWER	38,106.63		
	SANITATION			
	SANITATION			
CINTAS CORPORATION	OSHA SUPPLIES	11.69		
ROLING SANITATION	RESIDENTIAL RECYCLING	5,582.58		
		=====		
	SANITATION	5,594.27		
		=====		
	SANITATION	5,594.27		
	STORM WATER			
	STORM WATER FUND			
WHITE HAWK PLUMBING & HEATING	STORMWATER MAINTENANCE	277.20		
		=====		
	STORM WATER FUND	277.20		
		=====		
	STORM WATER	277.20		
		=====		
		85,297.87		

**** SCHED TOTAL ****

85,297.87

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
***** REPORT TOTAL *****		85,297.87		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	9,046.70		
005	MONTICELLO BERNDES CENTER	26.96		
015	FIRE	3,620.99		
016	AMBULANCE	2,366.43		
018	HOTEL/MOTEL TAX	49.72		
041	LIBRARY	1,212.96		
046	AIRPORT	1,980.00		
110	ROAD USE	3,140.08		
332	CAPITAL IMPROVEMENT	17,397.48		
339	MARY MAXINE REDMOND TRUST	3.99		
502	C.C. BIDWELL LIBRARY BOOK	121.32		
503	TRUST/IOMA MARY BAKER	53.18		
600	WATER	1,804.96		
602	CUSTOMER DEPOSITS	495.00		
610	SEWER	38,106.63		
670	SANITATION	5,594.27		
740	STORM WATER	277.20		

City of Monticello - Monthly Summary - October 1st thru 31st, 2017

11/27/2017

Reviewed by:

Date:

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments Bank	Investments	Ending Fund Balance
GENERAL FUNDS:	General	341232.34	384526.34	1509.97	80011.93	172788.17	474468.55	610.00	342234.84	131623.71	5300.81	6448.44		474468.55
	Soldiers Memorial Board	11539.25	300.00		90.00	11749.25			80628.36	7246.77				11749.25
	Monticello Bernades Center	3795.42	6850.25		14670.54	87975.13			5120.80					87975.13
	Dare	5117.24		3.56	92000.00	5120.80			11972.12	9852.28				5120.80
	Insurance Fund	14485.16		13.54	10000.00	21824.40			36629.23					21824.40
	Monticello Trees Forever	36602.60		26.63		241825.69			52576.27	189249.42				36629.23
	Fire	198881.85	11802.00	201.49	31921.50	43625.50			13503.07	30122.43				241825.69
	Ambulance Operating	36686.82	22241.70	35.78	18866.67	9517.42			9517.42					43625.50
	Hotel/Motel Tax Fund	9747.63		6.69		237.26			1000.00		237.26			9517.42
	Earl F Lehmann Trust	237.26				7599.75			2564.56					237.26
	Street Bond	750.00	250.00			1000.00			5035.19					1000.00
	Police Improvement	9999.83	574.00	8.17	2982.25	7599.75			4429.33					7599.75
	Library Improvement	30450.62	2228.32	30.42	771.36	31938.00			17605.49					31938.00
	Library	434.79	19303.65	0.27	10000.00	17692.24		75.00	11.75					17692.24
	Equipment Set-A-Side	75668.50		77.07		75645.57			1954.37					75645.57
Super Mac	2185.75	970.74	3.10	10000.00	10751.78			7722.77					10751.78	
Airport	75938.45	150.00	61.81		72251.66			36530.40					72251.66	
Revolving Loan Fund	35544.70		36.40		35731.10			525.86					35731.10	
SPECIAL REVENUE FUNDS:	Road Use Tax	609821.40	32829.12		30368.25	612082.27			132082.27	480000.00				612082.27
	Employee Benefits	309491.45	132054.21	311.03	29082.66	412774.03			27075.52	286698.51				412774.03
	TIF Tax Collections	309451.77	191638.95	295.28		501390.00			289033.08	232356.92				501390.00
DEBT SERVICE FUNDS:	Slavka Gehret Trust	204371.87		195.06	708.47	203862.46			-796.51	204658.97				203862.46
	Police Forfeiture Acct	659.33		0.42		659.75			659.75					659.75
	Debt Service	87719.08	117314.05	67.88		205101.01			193945.05	11155.96				205101.01
PERMANENT FUNDS:	TIF - Debt Payments	0.00				0.00								0.00
	Park Improvements	15940.54		15.57		15936.11			2125.81	13830.30				15936.11
	Ambulance Improvements	45313.14	2703.00	46.53		48062.67			2767.01	45295.66				48062.67
	TIF Projects	6595.18				6595.18			1107.19	66357.67				6595.18
	Cemetery Improvements	67149.83	82.50	232.53		67484.86			12143.36	12143.36				67484.86
	Cap Imp - FACC	12130.89		12.47		12143.36			-607156.81	336569.61				12143.36
	Capital Improvements	40474.67	5003.00			-270587.20			-7977.44					-270587.20
	Youth Baseball & Softball	-7977.44				14320.91			14320.91					-7977.44
	Low Income Housing	14306.22		14.69		-6844.69			19659.46	167.85				14320.91
	MDC Funds	-6844.69		12.66		19827.31			600.13	8227.33				-6844.69
	Baty Disc Golf Course	20171.14		8.92		8627.46			11726.96					19827.31
	Mary Maxine Redmond Trust	8918.54		8.31		217.50			11726.96					8827.46
	Pocket Park	11936.15							11726.96					11726.96
	Cemetery Perpetual Care	159755.70	221.10			15976.80			1176.40	158800.40				15976.80
	Charles S Bidwell Book Trust	85320.09		87.43		85407.52			865.17	84742.35				85407.52
Loma Mary Baker Trust	40785.12		41.85		40826.97			154.91	40672.06				40826.97	
ENTERPRISE FUNDS:	Water Operating	286681.58	37639.07	246.03	19447.27	305089.41			137911.09	167188.32				305089.41
	Customer Deposits	88515.70	1580.00		1095.00	7428.14			7428.14	81572.56				88000.70
	Water Capital Improvements	-194826.79	429.24	44.54	24437.32	-218790.33			-218914.75	124.42				-218790.33
	Sewer Operating	120323.51	48371.98	96.56	34094.14	108382.72			26315.19	134697.91				134697.91
	Sewer Capital Improvements	80226.15	4707.23	103.96		84411.71			84411.71	625.63				35037.34
	Sanitation	103704.98	38454.67	104.64	41645.39	100618.90			3427.31	97191.59				100618.90
	Sanitation Capital Improvements	52459.90	858.46	50.53		53368.89			12562.59	40806.30				53368.89
AGENCY FUNDS:	Storm Water Fund	-2248.85	2487.83		227.16	11.82			11.82					11.82
	Flex Spending	247.59	36.46			286.05			286.05					286.05
	Enterprise Flex Spending	322.46	115.38			437.84			437.84					437.84
INTERNAL REVENUE FUND	Self Funded Insurance	0.00	2755.78		2755.78	0.00								0.00
	TOTAL OF ALL FUNDS	3460074.44	1068281.03	4019.79	172788.17	655427.10	172788.17	3876948.16	785.00	900462.67	2963713.98	6448.44	5538.07	3876948.16

City of Monticello
Bank Reconciliation Report
For the Month of October 2017

Bank Balance		
General Checking	\$908,959.04	
Property Tax & Water	\$2,963,713.98	
Soldiers Memorial Ckg	\$5,300.81	
Earl F Lehmann Trust	\$237.26	
	<u> </u>	
Total Bank Balance		<u>\$3,878,211.09</u>
 Plus (Minus) Adjustment:		
Bank Charge/Error	\$0.00	
	<u> </u>	
Total Adjustment		<u>\$0.00</u>
 Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$157.14	
	<u> </u>	
Total Outstanding Credit Card Pymts		<u>\$157.14</u>
 Less Outstanding Checks:		
Financial/Payroll	\$8,653.51	
Soldiers Memorial	\$0.00	
Monticello Police Pistol	\$0.00	
	<u> </u>	
Total Outstanding Checks		<u>\$8,653.51</u>
 Plus Investments:		
Time Certificates	\$6,448.44	
Petty Cash	\$785.00	
	<u> </u>	
Total Investments		<u>\$7,233.44</u>
 Treasurer's Balance		<u><u>\$3,876,948.16</u></u>

Prepared By: Sally Hinrichsen 11/24/17
Sally Hinrichsen, City Clerk

Reviewed by: Doug Herman 11/27/17
Doug Herman, City Administrator

City Council Meeting
Prep. Date: 11/30/17
Preparer: Doug Herman



Agenda Item: # 1
Agenda Date: 12/04/17

Communication Page

Agenda Items Description: Motion to provide direction with regard to Commercial Dumpster Collection and Recycling Collection in Monticello.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

None

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Current commercial dumpster hauler has proposed to provide front load dumpsters throughout town at no charge if the garbage agreement can be extended and residential recycling added, with the provision of 65 gallon carts, at no cost to the resident.

Background Information: City currently under contract with Republic through November, 2020 for commercial dumpster collection and with Roling Sanitation through May 31, 2018 for residential recycling. The Roling contract has been terminated, effective may 31, 2018, to allow the City an opportunity to renegotiate the agreement and/or to look at other options.

Republic proposes to continue the dumpster collection agreement through 2024, a four year extension, with the understanding that they would replace all current back load dumpsters in town with front load dumpsters at no cost to the user. (All dumpsters to remain owned by Republic) They report that many of the rear load dumpsters in town are in rough shape and if we were not having this conversation that they would have discontinue collection at a number of locations until said dumpsters were repaired or replaced.

Republic also proposes, as part of this upgrade that they be awarded the residential recycling agreement. They would provide 65 gallon carts to all residential customers at no cost and would collect recyclables every two weeks, not twice/month which is the current schedule.

I am working to firm up a few questions related to what will be deemed recyclable. What I am looking for tonight is guidance from the Council on how to proceed. Does the Council support an company owned and provided front load dumpsters? Support recycling carts? Support moving ahead with Republic without another bid process?

We are currently paying Roling \$3.54 per stop/per month for recycling and they pick up twice per month. In May, 2015 Roling submitted a new recycling bit at \$3.65 per stop / per month. Republic is proposing \$4.00 per stop / per month for recycling and they will collect every other week and provide a cart as previously noted.

Republic's charges would increase, by contract, at the rate of 3% if the proposed agreement were approved.

Recommendation: I recommend that the Council consider the options before it and advise the City Administrator on the process desired to be followed moving forward.

City Council Meeting
Prep. Date: 11/30/17
Preparer: Doug Herman



Agenda Item: # 2
Agenda Date: 12/04/17

Communication Page

Agenda Items Description: Motion to approve compilation of street repair bids and authorization to seek bids for spring 2018 construction.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

None Draft Bid Packages

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Road Use

Synopsis: Based upon Council inspections and staff inspections a list of street repairs has been compiled and broken out into bid packages.

Background Information: Goal of this Motion is to approve of the identified repair projects and to authorize the PW Director to take action to advertise the bid packages in the Monticello Express and to deliver specs. to individual contractors who may be interested in the various bid packages.

Brant reviewed these with the Council at the last meeting and will break them up into bid packages by Monday night for your review.

Recommendation: I recommend that the Council approve of the proposed repairs being advertised for bids in the Monticello Express and delivered to local contractors who may have an interest in the projects.

2017 BID PACKAGES

*subject to
some modification
by meeting
- Brant will
review.*

BID PACK #1

Hwy 38 (Oak St)/Park Blvd intersection – Curb/Gutter, Sidewalk,
intake rehab

141 Park Blvd – Curb/Gutter, Panels

150 Park Blvd – Curb to Curb transition

BID PACK #2

S. Elm St. – Curb/Gutter

N. Elm St./1st St. – Panels by Spahn n Rose

1st St. – Curb/Gutter, Intake on alley entrance by Gingham dog

Alley intake behind Gingham dog – lower intake casting, repour panel

200 E. 1st St – Curb/Gutter by Council Chambers

307 E. 5th St. – Curb to Curb transition

W. 3rd St. – Curb on south side from Cedar St. to driveway

W. 2nd St./Farley St. intersection repairs

W. Grand St./N. Chestnut – remove remaining brick, pave back in
concrete

BID PACK #3

Celgo St. – Curb/Gutter, panels by watertower

516 Brook St. – Curb/Gutter

Pine St. – Curb/Gutter along Jacobs Park

Pine St. – Panels around MH between W. 5th St. & W. 6th St.

Gill St. – Panels around MH's at intersection W. 5th St./N. Gill St.

Gill St. – Curb/Gutter – west side along 6th St. Ditch

625 W. 6th St. – Panels around MH

755 Towerview Dr. – panel repairs

112 Monk Ct. – Curb/Gutter

803 Birch St. – panels on east side

BID PACK #4 – Brick Street

N. Chestnut – 1st St. to 3rd St. Curb/Gutter, match brick back

N. Walnut St. – 1st St. to 3rd St. Curb/Gutter, match brick back
3rd St. – N. Walnut St. to N. Chestnut St. Curb/Gutter, match brick
back

BID PACK #5 – Reshape whole road

W. Varvel St. – Linden St. to Walnut St. Curb/Gutter, grind sealcoat,
replace with new seal coat

City Council Meeting
Prep. Date: 11/29/17
Preparer: Doug Herman



Agenda Item: # 3
Agenda Date: 12/04/17

Communication Page

Agenda Items Description: Resolution to approve Pay Request #4 in the amount of \$91,557.97 submitted by Taylor Construction, Inc. Re: 2017 E. 1st Street Bridge Replacement Project

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Engineer Recommendation and Pay Req. #4

Fiscal Impact:

Budget Line Item:	
Budget Summary:	E. 1 st St. Bridge Cap. Project
Expenditure:	\$91,557.97
Revenue:	

Synopsis: Approval of Taylor Construction, Inc. Pay Request #4 related to E. 1st Street Bridge project.

Background Information: Taylor Construction submits its' 4th pay request associated with the E. 1st Street Bridge project. The City Engineer has reviewed the pay request and recommends that it be approved.

The total value of completed work comes in at \$91,557.97. This project has a 3% retainer. The original contract amount totals \$504,845.24.

The amount recommended for payment totals \$91,557.97. Retainage, after this payment, will total \$12,200.86. (The City will file for reimbursement through the State IDOT for the share of this project to be covered by Federal Bridge funding.)

Recommendation: I recommend that the Council approve the proposed Resolution authorizing payment to Taylor Construction, Inc. in the amount of \$91,557.97.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Approving Pay Request #4 in the amount of \$91,557.97 submitted by Taylor Construction, Inc. Re: 2017 E. 1st Street Bridge Replacement Project.

- WHEREAS,** Taylor Construction, Inc. contracted with the City to replace the E. 1st Street Bridge lying over Kitty Creek, and
- WHEREAS,** Taylor Construction, Inc. has submitted their 4th pay request in the amount of \$91,557.97 which reflects 3% retainage, with total retainage held to date after this payment in the amount of \$12,200.86, and
- WHEREAS,** The City will be reimbursed a large portion of this expense after the submission of a request for reimbursement through the IDOT, with the funding coming from Federal Bridge Funds, and
- WHEREAS,** The City Engineer has reviewed pay request #4 and recommends its approval.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #4 submitted by Taylor Construction, Inc. Re: 2017 E. 1st Street Bridge Replacement Project, and authorizes payment in the amount of \$91,557.97, maintaining a 3% retainage in the amount of \$12,200.86.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 29th day of November, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



November 29, 2017

Mr. Doug Herman, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

Subject: Application for Partial Payment No. 4
Bridge Replacement – East First Street Over Kitty Creek
Snyder & Associates Project # - 116.0093.08A
Contractor: Taylor Construction, Inc.

Dear Council:

Enclosed for your review and approval is the Application for Partial Payment No. 4 from Taylor Construction, Inc. for the project referenced above (paper copies will be delivered at the December 4th Council Meeting). We have reviewed the pay application and find it to be in agreement with the work completed to date. We, therefore, recommend approval of Application for Partial Payment No. 4 for this project in the amount of **\$91,557.97** to Taylor Construction, Inc.

If you have any questions or comments regarding this project, please feel free to contact me. I plan to attend the next Council Meeting on Monday, December 4th if you prefer to go over any questions or concerns you may have at that time.

Sincerely,

SNYDER & ASSOCIATES, INC.

Casey Zwolinski
Project Engineer

Encl. Application for Partial Payment No. 4 (Five copies)

Cc: Krista Taylor, Taylor Construction, Inc.

APPLICATION FOR PARTIAL PAYMENT NO. 4

PROJECT: Bridge Replacement - East First Over Kitty Creek
OWNER: City of Monticello
CONTRACTOR: Taylor Construction, Inc.
ADDRESS: 7314 Columbus
New Vienna, IA 52065
DATE: December 4, 2017

SB/S&A PROJECT NO.: 116.0093.08A
IOWA DOT PROJECT NO.: BROS-5182(604)--8J-53

PAYMENT PERIOD: 10/27/17 to 11/23/17

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 504,845.24
Net Change by Change Order: \$ -
Contract Amount to Date: \$ 504,845.24

CONTRACT PERIOD:
Letting Date: June 20, 2017
Late Start Date: 7/24/2017
Original Working Days: 70 Days

2. WORK SUMMARY:

Total Work Performed to Date: \$ 406,695.27
Retainage: 3% \$ 12,200.86
Liquidated Damages: \$
\$1,000/day for 0 days
Total Earned Less Retainage: \$ 394,494.41
Less Previous Applications for Payment: \$ 302,936.44
AMOUNT DUE THIS APPLICATION: \$ 91,557.97

Current Working Days: 70 Days
as of 11/23/17

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Taylor Construction Inc.
CONTRACTOR

By _____ DATE: _____

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By _____ DATE: _____

5. OWNER'S APPROVAL

City of Monticello
OWNER

By _____ DATE: _____

APPLICATION FOR PARTIAL PAYMENT NO. 4

PROJECT: Bridge Replacement - East First Over Kitty Creek
OWNER: City of Monticello
CONTRACTOR: Taylor Construction, Inc.
ADDRESS: 7314 Columbus
New Vienna, IA 52085
DATE: December 4, 2017

SB/S&A PROJECT NO.: 116.0093.08A
IOWA DOT PROJECT NO.: BROS-5182(604)-8J-53

PAYMENT PERIOD: 10/27/17 to 11/23/17

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 504,845.24
Net Change by Change Order: \$ -
Contract Amount to Date: \$ 504,845.24

CONTRACT PERIOD:
Letting Date: June 20, 2017
Late Start Date: 7/24/2017
Original Working Days: 70 Days
Current Working Days: 70 Days
as of 11/23/17

2. WORK SUMMARY:

Total Work Performed to Date: \$ 406,695.27
Retainage: 3% \$ 12,200.86
Liquidated Damages: \$ -
\$1,000/day for 0 days
Total Earned Less Retainage: \$ 394,494.41
Less Previous Applications for Payment: \$ 302,936.44
AMOUNT DUE THIS APPLICATION: \$ 91,557.97

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Taylor Construction Inc.
CONTRACTOR

By Krista L. Taylor DATE: 11-28-17

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By Cathy Zwick DATE: 11-29-17

5. OWNER'S APPROVAL

City of Monticello
OWNER

By _____ DATE: _____

DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION OF WORK	QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
		EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD			
1	EXCAVATION, CL 10, CHANNE	1,321.00	396.00	17.00	CY	\$3.75	\$ 4,953.75	\$ 832.50	\$ 652.50	\$ 1,485.00	30%	
2	REMOVAL OF EXISTING BRIDGE	1.00	1.00		LUMP	\$3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	100%	
3	EXCAVATION, CL 20	118.00	118.00		CY	\$90.00	\$ 10,620.00	\$ 10,620.00	\$ -	\$ 10,620.00	100%	
4	STRUCTURAL CONCRETE (BRIDGE)	225.50	229.50		CU	\$545.00	\$ 125,077.50	\$ 125,077.50	\$ -	\$ 125,077.50	100%	
5	REINFORCING STEEL, EPOXY COATED	57,121.00	57,361.00		LB	\$0.80	\$ 45,888.80	\$ 45,888.80	\$ -	\$ 45,888.80	100%	
6	CONCRETE BARRIER RAILING	222.00	222.00		LF	\$6.00	\$ 1,332.00	\$ 1,332.00	\$ -	\$ 1,332.00	100%	
7	PILES, STEEL, HP 10#42	1,390.00	1,340.00		LF	\$29.00	\$ 39,910.00	\$ 40,200.00	\$ -	\$ 40,200.00	101%	
8	CONCRETE ENCASEMENT OF PILES, HP 10# 2 (PILE TYPE 3)	278.10	244.10		LF	\$60.00	\$ 16,686.00	\$ 14,646.00	\$ -	\$ 14,646.00	88%	
9	ENGINEER'S FABRIC	1,577.00	338.00	71.00	SY	\$3.75	\$ 5,913.75	\$ 1,001.25	\$ 126.25	\$ 1,127.50	21%	
10	REVESTMENT, CLASS C	2,114.00	520.24	198.79	TON	\$21.25	\$ 44,922.50	\$ 6,830.81	\$ 4,124.29	\$ 11,055.10	25%	
11	CONSTRUCTION SURVEY	1.00	0.75	0.25	LUMP	\$8,000.00	\$ 8,000.00	\$ 4,000.00	\$ 2,000.00	\$ 6,000.00	75%	
12	MOBILIZATION	1.00	1.00		LUMP	\$21,000.00	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 21,000.00	100%	
13	CLEARING AND GRUBBING	0.70	0.70		ACRE	\$2,000.00	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00	100%	
14	SPECIAL BACKFILL	57.10			TON	\$17.50	\$ 999.25	\$ -	\$ -	\$ -	0%	
15	EXCAVATION, CL 13, WASTE	1,955.00	1,250.00		CY	\$2.50	\$ 4,887.50	\$ 5,625.00	\$ -	\$ 5,625.00	63%	
16	TOPSOIL, FURNISH AND SPREAD	474.30			CY	\$18.00	\$ 8,537.40	\$ -	\$ -	\$ -	0%	
17	SUBGRADE STABILIZATION MATERIAL, POLYMER GRID	369.80	369.80	29.10	SY	\$2.00	\$ 739.60	\$ 178.00	\$ 593.60	\$ 739.60	100%	
18	MODIFIED SUBBASE	168.10	168.10	157.10	CU	\$22.00	\$ 3,706.20	\$ 136.00	\$ 1,021.60	\$ 4,727.80	100%	
19	CIRCULAR SHOULDERS, TYPE A	121.00	85.52	85.52	TON	\$18.00	\$ 2,178.00	\$ -	\$ 1,557.75	\$ 1,557.75	72%	
20	PAVED SHOULDER, PC 2, 7 IN	26.70	26.70	22.70	SY	\$125.00	\$ 3,337.50	\$ -	\$ 3,337.50	\$ 3,337.50	100%	
21	SHOULDER FINISHING, EARTH	3.80			STA	\$400.00	\$ 1,520.00	\$ -	\$ -	\$ -	0%	
22	BRIDGE APPROACH, BR-201	344.00	344.00	344.00	SY	\$135.00	\$ 46,440.00	\$ -	\$ 46,440.00	\$ 46,440.00	100%	
23	HMA STD TRAFFIC, BASE COURSE, 1/2 IN MIX	98.54	95.38	95.38	TON	\$71.43	\$ 6,832.03	\$ -	\$ 7,572.03	\$ 7,572.03	97%	
24	HMA STD TRAFFIC, INTERMEDIATE COURSE, 1/2 IN MIX	49.27	42.50	22.50	TON	\$19.43	\$ 8,285.52	\$ -	\$ 2,138.76	\$ 2,267.76	58%	
25	HMA STD TRAFFIC, SURFACE COURSE, 1/2 IN MIX, NO FRICTION	33.51	46.72	16.72	TON	\$90.68	\$ 4,236.57	\$ -	\$ 4,236.57	\$ 4,236.57	132%	
26	ASPHALT BINDER, PG 58-28S, STD TRAFFIC	11.88			TON	\$357.00	\$ 4,241.16	\$ -	\$ -	\$ -	0%	
27	LONGITUDINAL GROOVING IN CONCRETE	588.50	528.50	528.50	SY	\$10.00	\$ 5,285.00	\$ -	\$ 5,285.00	\$ 5,285.00	100%	
28	APRONS, METAL, 24 IN DIA	2.00			EACH	\$50.00	\$ 100.00	\$ -	\$ -	\$ -	0%	
29	SUBDRAIN, LONGITUDINAL, (SHOULDER) 6 IN DIA	477.00	373.00	378.00	LF	\$17.00	\$ 8,119.00	\$ -	\$ 6,126.00	\$ 6,428.00	79%	
30	SUBDRAIN OUTLET, DR-304	1.00			EACH	\$300.00	\$ 300.00	\$ -	\$ -	\$ -	0%	
31	STORM SEWER GUTTER MAIN, TRENCHED, HDPE, 24 IN	40.00			LF	\$42.00	\$ 1,680.00	\$ -	\$ -	\$ -	0%	
32	REMOVE SEWER PIPE LESS THAN 6" EQUAL TO 23 IN	73.00	50.00		LF	\$80.00	\$ 5,840.00	\$ 4,000.00	\$ -	\$ 4,000.00	69%	
33	BRID 36 IN DIA DRAIN, DR-402	2.00			EACH	\$2,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	0%	
34	REMOVAL OF PAVEMENT	656.80	656.70	64.50	SY	\$6.50	\$ 4,269.30	\$ 1,245.00	\$ 3,021.20	\$ 4,269.20	100%	
35	SAFETY CLOSURE	5.00			EACH	\$140.00	\$ 700.00	\$ 280.00	\$ -	\$ 280.00	100%	
36	REMOVAL OF TYPE A SIGN	2.00			EACH	\$60.00	\$ 120.00	\$ -	\$ -	\$ -	0%	
37	WOOD POSTS FOR TYPE A OR B SIGNS, 4 IN X 6 IN	26.00			LF	\$14.00	\$ 364.00	\$ -	\$ -	\$ -	0%	
38	TYPE A SIGNS, SHEET ALUMINUM	17.00			SF	\$20.00	\$ 340.00	\$ -	\$ -	\$ -	0%	
39	INSTALL TYPE A SIGN	5.00			EACH	\$50.00	\$ 250.00	\$ -	\$ -	\$ -	0%	
40	TRAFFIC CONTROL	1.00	0.75	0.25	LUMP	\$3,500.00	\$ 3,500.00	\$ 1,750.00	\$ 875.00	\$ 2,625.00	75%	
41	MANHOLE ADJUSTMENT, MAJOR	1.00	0.95	0.95	EACH	\$1,000.00	\$ 1,000.00	\$ -	\$ 950.00	\$ 950.00	95%	
42	MULCHING, BFM	1.20			ACRE	\$4,500.00	\$ 5,400.00	\$ -	\$ -	\$ -	0%	
43	SEEDING AND FERTILIZATION (TURF)	0.20			ACRE	\$1,600.00	\$ 320.00	\$ -	\$ -	\$ -	0%	
44	SEEDING AND FERTILIZATION (URBAN)	0.20			ACRE	\$1,800.00	\$ 360.00	\$ -	\$ -	\$ -	0%	
45	NATIVE GRASS SEEDING	0.20			ACRE	\$2,400.00	\$ 480.00	\$ -	\$ -	\$ -	0%	
46	SPECIAL DITCH CONTROL, WOOD EXCURSION MAT	92.00			SG	\$4.50	\$ 414.00	\$ -	\$ -	\$ -	0%	
47	STABILIZATION CROP - SEEDING AND FERTILIZING	0.60			ACRE	\$1,400.00	\$ 840.00	\$ -	\$ -	\$ -	0%	
48	SILT FENCE	1,260.00	155.00		LF	\$7.25	\$ 9,127.50	\$ 503.75	\$ -	\$ 503.75	12%	
49	REMOVAL OF SILT FENCE	1,260.00			LF	\$1.00	\$ 1,260.00	\$ -	\$ -	\$ -	0%	
50	MAINTENANCE OF SILT FENCE	126.00	8.00		LF	\$7.50	\$ 945.00	\$ 22.00	\$ -	\$ 28.00	3%	
51	FLOATING SILT CURTAIN (HAY BING)	400.00	150.00		LF	\$20.00	\$ 8,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	38%	
52	MAINTENANCE OF FLOATING SILT CURTAIN	200.00	150.00		LF	\$7.00	\$ 1,400.00	\$ 1,050.00	\$ -	\$ 1,050.00	75%	
53	MOBILIZATIONS, EROSION CONTROL	2.00	1.00		EACH	\$500.00	\$ 1,000.00	\$ 500.00	\$ -	\$ 500.00	50%	
54	MOBILIZATIONS, EMERGENCY EROSION CONTROL	1.00			EACH	\$1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	0%	
TOTAL ORIGINAL CONTRACT =							\$ 504,845.24					
THIS PERIOD							\$ 94,389.66	TOTAL TO DATE		\$ 406,655.27	81%	

City Council Meeting
Prep. Date: 11/30/17
Preparer: Doug Herman



Agenda Item: # 4
Agenda Date: 12/04/17

Communication Page

Agenda Items Description: Resolution to approve Pay Request #3 from Schaus-Vorhies related to the Monticello Airport Ten-T Hangar project in the amount of \$124,221.76

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Pay Request #3; Engineer Recommendation

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Ten-T Hangar Project

\$124,221.76

Synopsis: Approval of Pay Request #3 related to Ten-T Hangar project in the amount of \$124,221.76.

Background Information: The City Engineer recommends that Pay Request #3 be approved in the amount of \$124,221.76. Total payments after this payment equal \$178,571.26, with 5% retainage totaling \$9,398.49.

Recommendation: I recommend that the Council consider the approval of Pay Request #3 from Schaus-Vorhies in relation to the Monticello Airport Ten-T Hangar project in the amount of \$124,221.76.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17- ____

To approve Pay Request #3, related to the Monticello Airport Ten-T Hangar project, to Schaus-Vorhies in the amount of \$124,221.76

- WHEREAS,** The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and
- WHEREAS,** Schaus-Vorhies was hired to construct a Ten-T Hangar at the Monticello Airport, and
- WHEREAS,** The City Engineer has reviewed the 3rd pay request from Schaus-Vorhies related to said project and recommends that it be paid in the amount of \$124,221.76, and
- WHEREAS,** The Council finds, based upon the recommendation of the City Engineer, that said pay request should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve Pay Request #3 from Schaus-Vorhies and authorizes payment in the amount of \$124,221.76.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of December 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



December 04, 2017

Mr. Doug Herman, City Administrator
City of Monticello, Iowa
200 East 1st Street
Monticello, IA 52310

RE: Pay Request #3
Monticello Regional Airport (MXO) - 2017 Tee Hangar Project
S & A Project # - 117.0240.08
FAA Project # - 3-19-0061-008-2017
Contractor: Schaus-Vorhies Contracting

Dear Council:

Enclosed for your review and approval is Pay Request #3 from Schaus-Vorhies Contracting for the project referenced above. We have reviewed the pay request and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #3 for this project in the amount of \$124,221.76 to Schaus-Vorhies Contracting.

If you have any questions or comments regarding this project, please feel free to contact me at 319-362-9394. Patrick Schwickerath, P.E. will plan to attend the next Council Meeting on Monday, December 4th if you prefer to go over any questions or concerns you may have at that time. Patrick will also provide an overall project update during the meeting.

Sincerely,

SNYDER & ASSOCIATES, INC.

A.J. Barry, E.I.
Project Engineer

Enclosure: Pay Request #3

cc: Gus Schaus, Schaus-Vorhies Contracting

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO OWNER:
City of Monticello
200 East First Street
Monticello, IA 52310
FROM CONTRACTOR:
Schaus-Vorhies Contracting
400 N 2nd Str
Fairfield, IA 52556

PROJECT:
Monticello Regional Airport (MXO)
2017 TEE Hangar
Monticello, IA 52310
VIA ENGINEER:
Snyder & Associates, Inc.
5005 Bowling Street SW, Suite A
Cedar Rapids, IA 52404

APPLICATION NO: 3 REV1

PERIOD TO: 11/30/2017

Distribution to:
 Owner
 Architect
 Contractor
 CM
 Engineer

PROJECT #: 62282

CONTRACT DATE: 08/07/17

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	656,736.80
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	656,736.80
4. TOTAL COMPLETED & STORED TO DATE (Column J on G703)	\$	187,969.76
5. RETAINAGE:		
a. 5.0% % of Completed Work (Column G+H on G703)	\$	9,398.49
b. 5.0% % of Stored Material (Column I on G703)	\$	
Total Retainage (Line 5a + 5b or Total in Column L of G703)	\$	9,398.49
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	178,571.26
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	54,349.50
8. CURRENT PAYMENT DUE	\$	124,221.76
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	478,165.54

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR

By: [Signature] Date: 11-29-2017

State of: Iowa

Subscribed and sworn to before me this 29th day of NOV, 2017

Notary Public: [Signature]

My Commission expires: 5-19-20



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$124,221.76

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER: Snyder & Associates - ASB

By: [Signature] Date: 11/30/2017

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

Page 2 of 2 Pages

AIA Document G703, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 3 Rev 1

Contractor's signed certification is attached.

APPLICATION DATE: 11/29/2017

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 11/30/2017

Use Column I on Contracts where variable retinage for line items may apply.

PROJECT NO: 62282

Monticello, IA 52510

A Item No.	B Description of Work	C Unit Price	D Billed Quantity	E Plan Quantity	F Scheduled Value	G Work Completed		I Materials Presently Stored (Not in G or H)	J Total Completed And Stored To Date (G + H + J)	K % (J/F)	L Balance To Finish (F - J)	M Retainage
						From Previous Application (G + H)	This Period					
1.2	Safety Plan, Traffic Control, and Mobilization	\$97,503.95	0.50	1	\$97,503.95	\$35,497.00	\$13,255.00		48,752.00	50.30%	48,751.95	2,437.60
2.2	Unclassified Excavation	\$9.32	217	805	\$7,502.60		\$2,000.00		2,000.00	26.96%	5,502.60	100.00
3.2	Subbase Course	\$6.44	772	2412	\$15,533.28		\$5,000.00		5,000.00	32.19%	10,533.28	250.00
4.2	Fertilization and Removal of Silt Fence	\$4.25		1020	\$4,345.20						4,345.20	
5.2	Portland Cement Concrete	\$51.89		710	\$36,841.90						36,841.90	
6.2	Seeding	\$3,940.50		0.8	\$3,152.40						3,152.40	
7.2	Topsolling	\$6.39		650	\$4,153.50						4,153.50	
8.2	Mulching	\$3,301.50		0.8	\$2,641.20						2,641.20	
9.2	Construction Survey	\$3,727.50	0.90	1	\$3,727.50		\$3,354.75		3,354.75	90.30%	372.75	167.74
10.2	Electrical Service Extension	\$7,455.00	3.50	1	\$7,455.00		\$4,500.00		4,500.00	60.36%	2,955.00	225.00
11.2	Ten-Unit Nested Tee Hangar, Complete, 54' x 28'	\$473,880.27	0.26	1	\$473,880.27	\$21,713.00	\$102,650.00		124,363.00	26.24%	349,517.27	6,218.15
GRAND TOTALS					655,736.80	67,210.00	130,759.75		187,963.75	28.92%	468,767.05	9,368.48

User may obtain validation of this document by requesting of the licensee a completed AIA Document D401 - Certification of Document's Authenticity

Prosper Companies
903 W Broadway Ave
Fairfield IA 52556
641-951-3304

Progress Billing

Application: 1

Period: 11/27/2017

License:

Owner: Schaus-Vorhies Contracting
400 N 2nd St
Fairfield IA 52556

Job Location: Monticello Regional Airport
400 N 2nd St
Fairfield IA 52556

Application For Payment On Contract

Original Contract.....	265,213.00
Net Change by Change Orders.....	2,800.00
Contract Sum to Date.....	268,013.00
Total Complete to Date.....	114,330.96
Total Retained.....	5,716.55
Total Earned Less Retained.....	108,614.41
Less Previous Billings.....	0.00
Current Payment Due.....	108,614.41
Balance on Contract.....	159,398.59

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: Derrick Altana Date: 11/27/17

ENTERED
11/28/17 dsa

Terms: Invoices are due and payable from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Prosper Companies

Thank you for your prompt payment.

City Council Meeting
Prep. Date: 11/30/17
Preparer: Doug Herman



Agenda Item: # 5
Agenda Date: 12/04/17

Communication Page

Agenda Items Description: Resolution approving the submission of the Five Year Airport Capital Improvement Program and Long Range Needs Assessment, years Six to Twenty.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Proposed Plan

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Airport
Expenditure:	
Revenue:	

Synopsis: Approval of Airport "Plan".

Background Information: Every year the City Airport must submit an updated program / capital improvement plan to the FAA to remain eligible for FAA funding. The five year plan is more set in stone than the 6-20 year plan, however, it gives us guidance as plans and decisions are made moving forward.

The next, most important step, is the updating of the Airport Master Plan. The Master Plan is kind of like a City Comprehensive Plan, as it looks hard at the airport, its' current and projected future use and its ability to meet those future needs, and its' condition. At this point the next five years would include the assessment which we believe will lead to a decision that the runway should be extended from 4400' to at least 5,000'. This extension will create a need for property acquisition which is penciled into the plan for FY '21

Recommendation: I recommend that the Council approve the submission of the Resolution approving the submission of the Five Year Airport Capital Improvement Program and Long Range Needs Assessment, years Six to Twenty.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Approving the submission of the Five Year Airport Capital Improvement Program and Long Range Needs Assessment, years Six to Twenty.

WHEREAS, as a condition to receiving State and Federal aid for the Monticello Regional Airport, the following provisions must be met:

- Approved 5-Year Capital Improvement Program,
- Approved Long Range Needs Assessment, years Six to Twenty
- Certification that the local match exists if the grant is awarded
- Authorization to submit the proposed projects for State or Federal Grants; and

WHEREAS, the Five-Year Capital Improvement Program and Long Range Needs Assessment have been prepared and reviewed by the Monticello City council and found to be appropriate and in the best interests of the City of Monticello and the Monticello Regional Airport.

NOW THEREFORE, BE IT RESOLVED that the City of Monticello authorizes the submission of the Five-Year Capital Improvement Program and Long Range Needs Assessment for potential Federal Aviation Administration Grants and certifies that the local match of 10% is available for those projects successfully awarded a grant.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4th day of December, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

Doug Herman

From: Jerald Searle <jeraldsearle@gmail.com>
Sent: Wednesday, November 08, 2017 2:06 PM
To: Doug Herman; Paul Elmegreen
Cc: Hoff, Steven; Selinger, Matt; Hanson, Eric; Joe Spradling
Subject: MXO Draft CIP
Attachments: MXO 2019 FAA CIP Long Range 291113.pdf; MXO 2019 FAA CIP 291112.pdf

Doug,

Please find attached the 5 Year Airport CIP and the Long Range (6-20 year) CIP we discussed at the Board meeting.

I did check out the valuations for each of the three (3) parcels proposed for acquisition in FY2021. Parcels: 0235451010, 023545009 and 023545008.

-008: \$157320

-009: \$ 236340

-010: \$ 54640

Total: \$448300.

Therefore, I believe the budget number (\$819,060) on the ACIP is acceptable for budgeting. (fee title acquisition, relocation assistance, replacement housing, appraisals, negotiations, legal). The purpose of the proposed acquisition is to protect the approach and ultimately provide for the RPZ should the runway be extended in the future.

As mentioned, FAA may require the preparation of an Environmental Assessment (EA) given the proposed acquisition and three (3) residential relocations. This determination would be made during or after we prepare the Airport Master Plan and update the ALP. Since the primary purpose of the acquisition is to provide "approach protection" and the FAA concurs, the decision regarding NEPA compliance may be made sooner than later.

We also discussed the proposed extension of RW 33. This project has been shown on the ACIP for quite a long time. For now, I believe should leave as a desired FY2023 project.

FY 2018: Update the Airport Master Plan/ALP

FY 2019: EA if required

FY 2020: No federal project

FY 2021: Property Acquisition/Relocations (3 residential structures)

FY 2022: No federal project

FY 2023: Extend RW 33 Grading & Drainage Improvements, Obstruction Removal

FY 2024: Extend RW 33 pave, Mark & Light

The Airport Master Plan Process will provide the vehicle by which to address alternatives related to the extension of RW 33. The aeronautical forecast and design aircraft as approved by FAA will determine in part the level of service (length, width, implementation) to be provided by RW 15/33.

We will also use the Airport Master Plan process address other long range needs.

Please forward the draft 5 Year ACIP and LRN Assessment to Jeff Deitering-FAA (jeff.deitering@faa.gov) for his comments on or before November 14). Once you receive his comments, please forward them to me along with comments from the Board. We will then prepare the Formal Pre Application packet for your submittal to Iowa DOT (Shane Wright) on or before December 22.

The next Airport Board meeting is December 5. I believe the Council meetings in December are on December 4 and 18. The Council will need to pass a resolution authorizing submittal of the ACIP.

Is it your intent to present a draft of the ACIP (See attached) to the Council on December 4 and follow up with the Formal FAA ACIP Pre Application and Resolution on December 18?

As we discussed and when you have time, please check to see who has access to the FAA Airports AGIS website. In the interim, I will proceed with the preparation of a draft scope of work for the Airport Master /ALP for review by the Airport Board and FAA. Once FAA and the Board has found the scope of work acceptable, I will put into a form of contract. As mentioned last night, the Master plan/ALP will be funded in part by FAA Non Primary Entitlement (NPE) funds. (See FAA Go Letter).

You asked how the EA if required would be funded. I suspect the EA would also be funded by FAA NPE funds.

I appreciated the opportunity to meet with the Airport Board and look forward to working with you, the Board and City Council as we move forward.

Thanks
Jerry Searle



Virus-free. www.avast.com

Doug Herman

To: jeff.deitering@faa.gov
Cc: shane.wright@dot.iowa.gov
Subject: RE: MXO Draft CIP

Hi, Doug,

The EA in FY 19 looks reasonable assuming we are finished with the new master plan by then – we don't want to start it until the new planning documents are complete. I only expect to have about \$350,000 available in FY 21 so that land acquisition may have to slip to FY 2023 and the other projects to FY 2024 and beyond. I recommend showing them as you have now and we will revisit next year and see how the master plan and EA have shaken out. Let me know if you have any questions.

Thank you,

Jeffrey D. Deitering, P.E.
Airport Planning Engineer - Iowa
FAA/ACE-611C
901 Locust
Room 364
Kansas City, MO 64106

Ph: 816.329.2637
Fax: 816.329.2611

email: jeff.deitering@faa.gov

Central Region Website:
<http://www.faa.gov/airports/central/>



**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM (CIP)**
Attach additional sheets if necessary.

Airport name, LOCID, city, state Monticello Regional Airport (MXO) Monticello, Iowa

Prepared by Douglas D. Herman, City Administrator (Assisted by HDR) Sponsor's email dherman@c.i.monticello.ia.us

Date prepared November 2017 Sponsor's signature _____

Sponsor's phone 319-465-5488 Printed name Douglas Herman

FY	Detailed project/scope description	Funding source	Total estimated cost
FY 2018	Update Airport Master Plan (Potential 2018 AIP Project No. 3-19-0061-009-2018) issued 10-11-2017	Federal \$ State \$ Local \$16,600 Total \$166,000	\$149,400
FY 2019	Environmental Assessment (EA)	Federal \$108,000 State \$ Local \$12,000 Total \$120,000	\$108,000
FY 2021	Land Acquisition - 3.71 acres more or less in Fee Title, including three (3) residential relocation . Jones County Parce	Federal \$737,154 State \$ Local \$81,906 Total \$819,060	\$737,154
FY 2023	Extend RW 33 (600'X75') Phase I Grading and Drainage	Federal \$752,652 State \$ Local \$83,628 Total \$836,280	\$752,652
		Federal \$ State \$ Local \$ Total \$	



Form 281'13 (10-17)

**LONG-RANGE NEEDS ASSESSMENT
YEARS SIX TO 20**

Attach additional sheets if necessary.

Airport name Monticello Regional Airport (MXO)

Estimated FY	Description of project	Funding source	Total estimated cost
FY 2024	Extend RW 33 (600'X75') - Phase II (Pave, Mark and Light)	Federal \$ State \$ Local \$78,000 Total \$784,500	\$706,500
FY 2025	Airfield Pavement Rehabilitation - Full Depth Patch, Crack and Joint Cleaning and Sealing	Federal \$337,500 State \$ Local \$37,500 Total \$375,000	\$337,500
		Federal \$ State \$ Local \$ Total \$	
		Federal \$ State \$ Local \$ Total \$	
		Federal \$ State \$ Local \$ Total \$	
		Federal \$ State \$ Local \$ Total \$	

City Council Meeting Prep. Date: 11/30/17 Preparer: Doug Herman		Agenda Item: # Agenda Date: 12/04/17 <p style="text-align: center; font-size: 2em;">6</p>
--	--	---

Communication Page

Agenda Items Description: Resolution to approve bid related to Cemetery driveway improvements for Spring, 2018 completion.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Asphalt and Concrete Estimates

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Cemetery/Cem. Improv.
Expenditure:	
Revenue:	

Synopsis: Proposals related to asphalt and concrete driveway improvements at Cemetery.

Background Information: The Council previously directed staff to obtain additional estimates related to desired cemetery roadway improvements. We originally compared bids for 3" of asphalt and 7" of concrete. We now have a bid for 5" of asphalt and 5" and/or 6" of concrete with or without re-rod.

The bids show as follows:

- Asphalt (area 1) \$20,260 plus additional for rock if necessary.
- PCC (area 1) \$20,580 (6" no re-bar)
- \$21,480 (6" with re-bar)
- \$19,878 (5" no re-bar)
- \$20,778 (5" with re-bar)

A couple considerations or thoughts: We could potentially purchase and provide the re-bar. (What size and epoxy coated or not?) All roads in cemetery that are paved are PCC. Expected life of 5" PCC most would agree is greater than the expected life of 5" Asphalt.

Recommendation: I recommend that the Council consider the proposals and approve a resolution directing a course of action by staff.

THE CITY OF MONTICELLO, IOWA

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-___

Resolution to approve Cemetery Paving Project

WHEREAS, Oakwood Cemetery has a number of roadways that are not yet paved, and

WHEREAS, The Cemetery Board is in favor of pursuing a paving project this fiscal year and has looked at both asphalt and concrete options, and

WHEREAS, The Council has reviewed bids for this project to install asphalt paving and concrete paving, and

WHEREAS, The Council finds that the best approach would be to move forward with _____ paving, ____” thick **with re-rod / with no re-rod**, and

WHEREAS, The Council finds that _____ should be hired to perform the project based upon the bid submitted by them with the following modifications:
(if any) _____

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its’ City Council, in session this 4th day of December, 2017 that staff is directed to proceed with the proposed Cemetery Paving Project, paving approximately 525 SY of roadway, and that the pavement to be utilized shall be _____, and _____ shall be hired as the contractor to perform said work.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4th day of December, 2017.

Dena Himes, Mayor

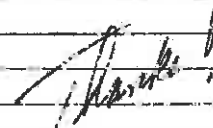
Attest:

Sally Hinrichsen, City Clerk

ACCENT CONSTRUCTION

P.O. BOX 475
MONTICELLO, IOWA 52310
(319) 465-3244

DATE: 11-15-17
SUBMITTED TO: City of Monticello
ADDRESS _____
PHONE: _____
JOB LOCATION: Dodwood Cemetery Drives

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	<u>OPTIONS</u>		
	<u>Original Bid</u>		<u>\$ 21,287.⁰⁰</u>
	<u>6" No Rebar</u>		<u>\$ 2,058.⁰⁰</u>
	<u>6" Rebar @ 36"</u>		<u>\$ 2,180.⁰⁰</u>
	<u>5" No Rebar</u>		<u>\$ 1,987.⁰⁰</u>
	<u>5" Rebar @ 36"</u>		<u>\$ 2,077.⁰⁰</u>
			
	TOTAL		
	TAX		
	TOTAL THIS SHEET		



Proposal

Payment Conditions



Pate Asphalt Systems

Cedar Rapids 319-393-4812 Waterloo 319-287-7283 Iowa City 319-354-7283 Dubuque 563-556-7283
3285 3rd Avenue • Marion, IA 52302 • E-Mail office@pateasphalt.com • www.pateasphalt.com • FAX 319-393-0087

TO: Monticello Public Works
c/o Brant LaGrange

319-533-1827

November 15, 2017

We hereby submit specifications and estimates for

Oakwood Cemetery – Highway 38, Monticello

5" hot mix asphalt

Area 1:

- Shape and compact existing rock base of approximately 4,786 sq. ft.
- Apply a tack emulsion coat to edges.
- Install 5" hot mix asphalt surface to approximately 4,786 sq. ft.
\$20,260.00

Area 2:

- Shape and compact existing rock base of approximately 8,720 sq. ft.
- Apply a tack emulsion coat to edges.
- Install 5" hot mix asphalt surface to approximately 8,720 sq. ft.
\$35,356.00

If areas 1 & 2 are scheduled at the same time, deduct \$2,000.00

NOTES:

1. Proposal subject to material price increases.
2. There will be an additional charge if any extra rock / sub-base material is needed at \$25.00 per ton (delivered & graded) – Minimum charge of \$250.00 applies.
3. Owner responsible for all private utility locations & the cost to repair these utilities if unmarked.

PAYMENT ON COMPLETION

Please sign and return one copy to: 3285 3rd Ave., Marion, IA 52302 or email to office@pateasphalt.com

Payment on completion with a finance charge on accounts over 30 days past due of 2% per month which is an Annual Percentage Rate of 24% applied to the unpaid balance. \$5.00 monthly minimum finance charge.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Buyer/owner to carry necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

PM SYSTEMS CORPORATION

Note: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

City Council Meeting
Prep. Date: 11/30/17
Preparer: Doug Herman



Agenda Item: # 7
Agenda Date: 12/04/17

Communication Page

Agenda Items Description: Ordinance to amend provisions of Monticello Code or Ordinances, Chapter 65.02 "Stop Required" and "Yield Required". (3rd Reading)

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Ordinance

Chief Smith letter/memo of explanation

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Ordinance introduces new stop and yield signs at intersections and removes others.

Background Information: Chief Smith's memo, attached hereto, outlines the language of the existing ordinance (in black print), proposed deletions from the current ordinance (in red print) and proposed additions to the existing ordinance (in green). I will not go into further explanations within this Comm. Page and ask you to review his memo for those details.

The goal of the Ordinance was to control intersections not currently controlled that would seem to benefit from being controlled and to remove controls from others, those others no longer existing as through streets at this point.

Recommendation: I recommend that the Council approve the proposed Ordinance. (3rd Reading.)

Preparer: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310; 319.465.6435
Return to: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310

ORDINANCE NO. ____

An Ordinance amending the Monticello Code of Ordinances, by amending Chapter 65.02, "Stop Required"

WHEREAS The City of Monticello finds as follows:

That the provisions of Chapter 65.02 of the Monticello Code requires updating to add locations where a "Stop" is required and to eliminate those where a "Stop" is no longer required.

That the provisions of Chapter 65.04 of the Monticello Code requires updating to add locations where a "Yield" is required.

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

- A. That 65.02(7) shall be deleted in its' entirety and replaced with the following
 - a. 65.02(7) East Washington Street. Vehicles traveling east on Washington Street shall stop at its intersection with Grandview Drive.
- B. That 65.02(11) shall be deleted in its' entirety and replaced with the following
 - a. West 5th Street. Vehicles traveling west on West 5th Street shall stop at its intersection with North Gill Street
- C. That 65.02(20) Shall be amended to read as follows

- a. South Maple Street. Vehicles traveling South on South Maple Street as extended shall stop at South Cedar Street
- D. That Chapter 65.04 "Yield Required" shall be amended by adding the following subsections
 - a. 65.04(6) North Sycamore Street. Vehicles traveling on North Sycamore Street shall yield at East 7th Street.
 - b. 65.04(7) Ridgeview Drive. Vehicles traveling on Ridgeview Drive shall yield at Pinehaven Drive.
 - c. 65.04(8) West 2nd Street. Vehicles traveling on West 2nd Street shall yield at North Chestnut Street.

Repealer:

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Severability:

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Effective Date

This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1st reading passed by the Council on this
2nd reading passed by the Council on this
3rd reading passed by the Council on this

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance #701 was published in the Monticello Express on the 7th day of June, 2017.

Sally Hinrichsen, City Clerk



201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

From the Office of:

Chief of Police

Britt D. Smith

At the May 1st, 2017 Council Meeting within the reports section I addressed a few troublesome intersections that are uncontrolled and as a result of previous issues or requests from the public I am requesting signage be placed at the following intersections. I am requesting guidance from the council as to whether they would recommend moving forward with the addition of the signage. I have also attached the current code and provided the necessary revisions. Items identified in **RED** are either no longer in effect or obsolete due to roadway changes. Items identified in **GREEN** would be added.

ADD SIGNS

- (2) Yield Signs on North and South Side of Ridgeview at Pinehaven Drive
(South Haven is listed in the Code, need to add Ridgeview)
- (1) Stop Sign on East Side of West 5th Street at Gill Street
- (2) Yield Signs on North and South Side of North Sycamore Street at 7th Street
- (2) Yield Signs on East and West Side of West 2nd Street at North Chestnut
- (1) Yield Sign on South Side of South Chestnut at Buckeye Street
(Already Addressed in the Code, no additions necessary)

REMOVE SIGNS

- (1) Stop Sign on East Side of East Washington at Locust Street
(Remove from Code)
- (1) Stop Sign on East Side of West 4th at North Chestnut
(Sign currently present, but Not in Code)

STOP REQUIRED 65.02

1. Seventh Street. Vehicles traveling on Seventh Street shall stop at North Gill Street;
(Ord. 521 – Mar. 02 Supp.)
2. South Sycamore Street. Vehicles traveling on South Sycamore Street shall stop at East Washington Street;
3. Birch Street. Vehicles traveling south on Birch Street shall stop at West Seventh Street;
4. Birch Street. Vehicles traveling north on Birch Street shall stop at West Eleventh Street;
5. Brook Street. Vehicles traveling east on Brook Street shall stop at Pine Street;
6. East Washington Street. Vehicles traveling on East Washington Street shall stop at South Locust Street;
7. **East Grand Street. Vehicles traveling east on East Grand Street shall stop at South Locust Street; NOT A THROUGH STREET ANY LONGER**

201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

8. East Second Street. Vehicles traveling on East Second Street shall stop at North Sycamore Street;
9. Shomont Drive. Vehicles traveling south on Shomont Drive shall stop at Park Boulevard;
10. West Fifth Street. Vehicles traveling easterly on West Fifth Street shall stop at Pine Street;
(Ord. 445 – May 98 Supp.)
11. **Locust Street. Vehicles traveling northerly on Locust Street shall stop at East First Street; NOT A THROUGH STREET ANY LONGER**
12. Timberline Road. Vehicles traveling north on Timberline Road shall stop at Northhaven Drive;
13. Diamond Drive. Vehicles traveling southerly on Diamond Drive shall stop at East Third Street;
14. East Fifth Street. Vehicles traveling westerly on East Fifth Street shall stop at North Maple Street;
15. Riverside Drive. Vehicles traveling southerly on Riverside Drive shall stop at East Third Street;
16. South Elm Street. Vehicles traveling south on South Elm Street shall stop at East Grand Street;
17. East Ninth Street. Vehicles traveling on East Ninth Street shall stop at North Maple Street;
18. South Sycamore Street. Vehicles traveling on South Sycamore Street shall stop at East South Street;
19. South Maple Street. Vehicles traveling on South Maple Street shall stop at East South Street;
20. South Maple Street. Vehicles traveling **west (SOUTH)** on South Maple Street as extended shall stop at South Cedar Street;
21. John Drive. Vehicles traveling east on John Drive shall stop at Hardscrabble Road;
22. East Fourth Street. Vehicles traveling on East Fourth Street shall stop at North Sycamore Street.
(Ord. 475 – Feb. 00 Supp.)
23. El Camino. Vehicles traveling north on El Camino shall stop at Monterey Trail.
(Ord. 493 – Jan. 01 Supp.)
24. Breckenridge Drive. Vehicles traveling south on Breckenridge Drive shall stop at 7th Street.
(Ord. 554 – Jan. 04 Supp.)
25. East Sixth Street. Vehicles traveling on East Sixth Street shall stop at North Sycamore Street.
(Ord. 599 – Jan. 06 Supp.)
26. Grand View Drive. Vehicles traveling either north or south on Grand View Drive shall stop at its intersection with Park Drive
27. **Vehicles traveling East on Washington Street shall stop at its intersection with Grandview Drive.**
28. **Vehicles traveling west on West 5th Street shall stop at its intersection with North Gill Street.**

YIELD REQUIRED 65.04

201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

1. Southhaven Drive. Vehicles traveling on Southhaven Drive shall yield at Pinehaven Street;
2. Seventh Street. Vehicles traveling west on Seventh Street shall yield at North Birch Street; (No existing Sign)
3. West Washington Street. Vehicles traveling on West Washington Street shall yield at South Chestnut Street;
4. South Chestnut Street. Vehicles traveling on South Chestnut Street shall yield at West Buckeye Street; (Adding sign to make this current)
5. *(Repealed by Ord. No. 445 – May 98 Supp.)*
6. North Sycamore Street. Vehicles traveling on North Sycamore Street shall yield at East 7th Street.
7. Ridgeview Drive. Vehicles traveling on Ridgeview Drive shall yield at Pinehaven Drive.
8. West 2nd Street. Vehicle traveling on West 2nd Street shall yield at North Chestnut Street.

City Council Meeting
Prep. Date: 11/30/17
Preparer: Doug Herman



Agenda Item: 8
Agenda Date: 12/04/2017

Communication Page

Agenda Items Description: Ordinance providing of the division of taxes levied on taxable property in the 2017 Addition (2nd Amendment) to the Monticello Urban Renewal Area, pursuant to §403.19 of the Code of Iowa. (3rd reading)

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Ordinance

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The proposed Ordinance is a necessary step to have the opportunity to collect “incremental” tax dollars from the new addition to the Monticello Urban Renewal Area.

Background Information: The Urban Renewal Area amendment, approved by Resolution in October (B & J Hauling property) adds the Monk property to the Urban Renewal Area. While the passage of this Ordinance adds the incremental value for the taxes collected on those properties to our TIF fund, if you will, allowing the City to capture those incremental taxes, it is very highly likely that the City will, as has been the case in the last number of years, not certify 100% of the eligible TIF increment, decertifying a significant sum, allowing said decertified portions to be paid out to the County, School, and other taxing entities as if they were not in the TIF District.

Staff Recommendation: I recommend that the proposed Ordinance be introduced in title only and that the 3rd reading be approved.

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE 2017 ADDITION (Amendment #2) TO THE MONTICELLO URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA

WHEREAS, the City Council previously enacted an ordinance entitled “An Ordinance Providing For The Division Of Taxes Levied On Taxable Property In The Monticello Urban Renewal Area of the City of Monticello, Iowa, Pursuant to Section 403.19 of the Code of Iowa”; and

WHEREAS, pursuant to that ordinance, the Monticello Urban Renewal Area in the City of Monticello was designated a “tax increment district”; and

WHEREAS, the City Council now desires to increase the size of the “tax increment district” by adding additional property;

BE IT ENACTED by the Council of the City of Monticello, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the 2017 Addition (Amendment #2) to the Monticello Urban Renewal Area of the City of Monticello, Iowa, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City of Monticello to finance projects in said area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“City” shall mean the City of Monticello, Iowa.

“County” shall mean Jones County, Iowa.

“Urban Renewal Area” shall mean the entirety of the Monticello Urban Renewal Area as amended on October 5, 2010.

“Urban Renewal Area Amendment” shall mean the 2017 Addition (Amendment #2) to the Monticello Urban Renewal Area of the City of Monticello, Iowa, the boundaries of which are set out below, approved by the City Council by resolution adopted on the 2nd day of October, 2017.

B & J Hauling & Excavation property located at 218 W. 1st Street, Monticello, Iowa legally described as follows: Lot 429; and that part of LOT 430 lying South and West of a line commencing at the Southeast corner thereof, and running thence Northwesterly to a point on the West line thereof 25 feet South of the Northwest corner thereof; ALL IN RAILROAD ADDITION TO MONTICELLO, IOWA. EXCEPTING FROM ALL OF

THE ABOVE THE FOLLOWING: Commencing at the Southeast corner of Lot 429 of Railroad Addition to the City of Monticello, Iowa, thence Westerly along the South line of said lot 50 feet; thence north at a right angle to a point on a line in Lot 430 of Railroad Addition, said line being described as commencing at the Northeast corner of Lot 429 Railroad Addition thence running Westerly to a point on the West line of Lot 430, 25 feet South of the Northwest corner thereof; thence Easterly from said point to the Northeast corner of said Lot 429; thence Southerly along the East line of said Lot to point of beginning.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area Amendment. After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area Amendment each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the Urban Renewal Area Amendment is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area Amendment, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area Amendment on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area Amendment to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area Amendment exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area Amendment shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property

taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area Amendment shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed by the Council of the City of Monticello, Iowa, on the ___ day of ____, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 11/30/17
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 12/04/2017

Communication Page

Agenda Items Description: Misc. Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Jones Cty. Safe and Healthy Youth Coal. Letter
Letter mailed to Red Hughes and Pre-Annex Agrmt.
Al Hughes Tax Sale Redemption Letter

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Action:

- **Mowing Contract:** A couple Council Members have asked me to review the mowing agreement. I would suggest that we have had great service from the Monks who are responsible for nearly all the City mowing. With that said, we could break the mowing up into three bid packages as follows:
 - Dry retention basin in Northridge
 - Disc Golf Course
 - All other City Mowing.

The only other issue I am aware of that has been brought up as being in need of attention is the use of round up as opposed to weed whipping, particularly around the Aquatic Center, town entryways, and other prominent areas. We may want to explore the exclusion of round up in certain areas in favor of weed whipping. This issue is in the reports section to get your feedback and direction.

- Jones County Safe & Healthy Youth Coalition Letter
- Letter to Red Hughes (11/07/2017): I have had contact with Red in regard to the clearing of his property of junk and junk vehicles, agreeing to extensions that have not been met. I have not pursued penalties at this time.
- Al Hughes tax sale notice (Compadres Building) I will explain the meaning of the "Notice to Redeem from Tax Sale" letter the City recently received associated with the Al Hughes Compadres Property.
- Engineer's Report (Schwickerath)



Jones County Safe and Healthy Youth Coalition

110 S. Williams St.
Anamosa, Iowa 52205
(319) 462-4327 x202

www.jonescountycoalition.org

Sabrina Rogers, President

Monticello City Council
200 E. 1st St.
Monticello, IA 52310

November 15, 2017

Dear Monticello City Council,

We would like to say how thankful we are for your continued support of our Coalition efforts. This support makes our county an even healthier and safer place to live. The partnership of so many across the county helps us sustain these outcomes for our youth.

In the past 13 years, tremendous strides have been made in reducing youth substance use in Jones County. **More than half of our Juniors (52%) in high school were binge drinking regularly when the Coalition started, now less than 1 in 6 are (15%).** But this is still too many 16-17 year olds binge drinking. Since 2008, when we received a grant to also focus on other drugs most affecting our youth, **the tobacco use numbers have been cut by more than half (27% to 12%). Marijuana use is also down 5 percentage points (16% to 11%).** These are not just numbers-- they are our kids. Our story is about the kids who not only are surviving, but thriving. These kids quickly become adults with improved family relationships and the ability to work and provide for their families without addiction.

Help us keep the momentum going. Our primary source of funding ends September 30, 2018! We need your community's support to sustain our efforts. We are requesting \$2000 at this time to be used to continue our work with the county's youth through our youth advisory committee, BEASTS (Being Excellent and Staying Totally Safe). This group not only advises the Coalition on trends and ideas on what actions to take to meet the needs of youth, but they also create marketing campaigns for youth and participate in many other coalition activities. We also assist the student advocacy groups in each of the schools. We would like to come to one of your budget meetings to explain more about their work, our other Coalition work, and our needs for the future. In the long run, the preventative work of the Coalition saves money in our communities.

As the Coalition's Sustainability Task Force, please join us in supporting this life-saving work. We are striving to protect the most vital resource in our community, our youth. If you would like more information or to have a presentation at an upcoming meeting, please feel free to contact us or Jennifer Husmann at 319-462-4327 x202. We thank you again for your time and support.

Sincerely,

Steve Williams, Retired School Superintendent
Audrey Savage, Citizens State Bank President
Charlie Becker, Executive Director of Camp Courageous
Jon Zirkelbach, Jones County Board of Supervisors
Jim Johnson, Publisher and Owner of the Journal-Eureka

Engaging our communities in efforts to reduce substance abuse through creating and maintaining a safe and healthy environment for youth and adults in Jones County.

110 S. Williams St. Suite A | Anamosa, IA 52205 | 319.462.4327x202 | www.jonescountycoalition.org



Jones County Safe and Healthy Youth Coalition

Enhancing the Quality of Life in Jones County

Coalition Mission

Engaging our communities in efforts to reduce substance abuse through creating and maintaining a safe and healthy environment for youth and adults in Jones County.



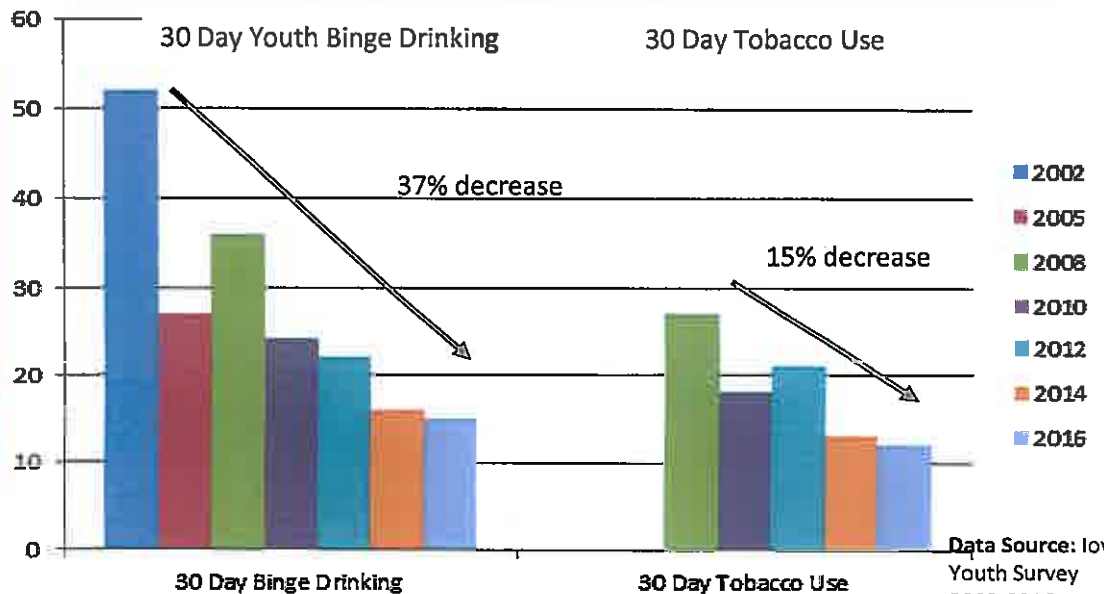
THE ISSUE

In response to tragedies and overwhelmingly high rates of underage drinking, the Jones County school districts began a project in 2004 that included community efforts to reduce underage drinking through coalition work.

Those efforts, which became the "Jones County Safe and Healthy Youth Coalition", have contributed to the decrease in underage drinking and youth marijuana use in Jones County. In 2008, the Coalition expanded its focus beyond alcohol to include marijuana and other drugs.

A few of our accomplishments...

- The Iowa Youth Survey (IYS) shows that from 2002 to 2016, reported binge drinking among Jones County 11th graders dropped 37 percentage points (52% down to 15%)! Tobacco use has also gone since 2008 down 15 percentage points (27% to 12%) See chart below.
- The IYS shows from 2008 to 2016, reported marijuana use among 11th graders is down 5 percentage points (from 16% to 11%). Prescription drug misuse remains at 6%.
- Education and advocacy for youth to County officials aiding in the passage of the Social Host Ordinance and the Underage Consumption Ordinance!
- Worked with Jones County Sheriff's Department to implement Responsible Beverage Service Training (TIPS), quarterly for "On" and "Off Premise" Businesses (Bars and Stores). Many communities are adopting an RBST ordinance.
- Worked with Monticello and Anamosa Police Departments to support, coordinate and increase alcohol compliance checks and rates in Jones Co.



Your help is needed!

Volunteer... Consider becoming involved in our Coalition efforts by joining us for lunch at our meetings on the second Wednesday of the month at 11:30 and/or joining committees in areas of your expertise.

Donate... It is vital to our organization to secure funding for actions that are not covered by our grants and towards future efforts to reduce substance abuse. In-kind donations of other items and services are also valuable to our work.

Support our partners... Many of our partners are doing prevention work every day through education and enforcement that help make our youth and community more safe and healthy.

Take a stand... Do what you can from where you are to support the goals of reducing substance abuse for youth and adults in Jones County.

Check out our website-

www.jonescountycoalition.org

Our Facebook page- www.facebook.com/jcshycoalition

Stop into our office or call us at the contact information below!

In 2018, the Jones County Drug Free Community Grant will end. Unless we can secure county support through existing and new county partnerships, the gains we have seen in our county will be threatened. The Coalition is the only entity of adults and youth working on this issue looking at changing the culture/environment related to substance abuse.

Employee marijuana use is associated with more absences, tardiness, accidents, workers' comp claims & turnover. Those testing positive for marijuana had 55% more accidents, 85% more injuries & 75% more absenteeism. 2015 National Institute on Drug Abuse, NIH, Research Report Series.

We need to see an increase in an employable workforce by continuing the work of reducing substance abuse in Jones County!

Funds are needed to support coordination of effective activities to reduce substance abuse. Without your help in raising funds for the coalition efforts, the momentum gained on reducing underage drinking and other drug use in our county will be lost.

Jones Co. Safe & Healthy Youth Coalition's Partners

- ★ All School Districts in the county
- ★ All 3 Law Enforcement Agencies
- ★ Both Newspaper/Media Outlets
- ★ Many churches throughout the county
- ★ Many other County entities
- ★ Parents, youth, and more!



Representatives from these organizations and other individuals work together to reduce underage drinking and other substance abuse.



Contact

Jennifer Husmann
Project Coordinator
JCSHY Coalition
110 S Williams St. Suite A
Anamosa, Iowa 52205
Phone: 319-462-4327x202
Cell: 319-721-4463
Email: jhusmann@asac.us
EIN #45-3460055



CITY OF
MONTICELLO

200 E. First St.
Monticello, IA 52310
(319) 465-3577
Fax (319) 465-3527

Equal Opportunity Employer - Fair Housing City

May 22, 2017

Red Hughes
Hughes Garage
16509 Hardscrabble Road
Monticello, IA 52310

Re: Pre-Annexation Agreement

Dear Mr. Hughes:

Pursuant to the Pre-Annexation agreement you signed on March 19, 2012, you agreed to the following:

1. That your property would be annexed to the City. **(Complete)**
2. That your property would be zoned C-1 **(Complete)**
3. That all structures will be connected to City Water and Sewer by June 1, 2015
 - a. Private wells and sand points, if any, would be eliminated, with pumps pulled and wells legally plugged/abandoned. **(Not Complete)**
 - b. Septic Systems to be discontinued and appropriately breached/filled/removed **(Not Complete)**
 - c. Water and Sewer Rates will be applied to usage
 - i. One line, water and sewer, to the Hughes Garage property. **(Not Complete)**
 - ii. One line, water and sewer, to the lot adjacent to and north of the Hughes Garage property. **(At least partially Complete)**
 - iii. One water shut off for each trailer, home, or other independent structure, if any. **(Not believed Complete)**
4. That you would bring your property into compliance with the City Code in relation to Junk Vehicles, parts and components, and other nuisance ordinances by June 1, 2015. **(Not Complete)**

We are nearly two years past the deadline of June 1, 2015 to have these items addressed. For that reason I will request that you complete the above requirements by no later than September 1, 2017.

If you would like additional time extensions, beyond September 1, 2017 you will need to make said request to the City Council. If you want to go that direction please let me know and I will put this matter on an upcoming agenda.

Sincerely yours,

Douglas D. Herman
Monticello City Administrator

CC: PW Director
Mayor, Council



CITY OF
MONTICELLO

200 E. First St.
Monticello, IA 52310
(319) 465-3577
Fax (319) 465-3527

Equal Opportunity Employer - Fair Housing City

November 07, 2017

Red Hughes
Hughes Garage
16509 Hardscrabble Road
Monticello, IA 52310

Re: Pre-Annexation Agreement

Dear Mr. Hughes:

After your receipt of my letter dated May 22nd you reached out to me to request an extension past the September 1, 2017 deadline I had proposed. I made a note on my calendar at that time to review the status of your property near the middle of October. I believe the following items remain undone:

1. Private wells and sand points, if any, would be eliminated, with pumps pulled and wells legally plugged/abandoned.
2. That you would bring your property into compliance with the City Code in relation to Junk Vehicles, parts and components, and other nuisance ordinances by June 1, 2015.

I intend to provide the Council an update at the December 4, 2017 City Council meeting, letting them know what you have completed and what remains undone to determine how they wish me to proceed. You are more than welcome to be present at the meeting which begins at 6:00 p.m.

Please let me know if you have any questions.

Sincerely yours,


Douglas D. Herman
Monticello City Administrator

CC: PW Director
Mayor, Council

PREANNEXATION AGREEMENT

This Preannexation Agreement is entered into by and between the City of Monticello, a municipal corporation (hereinafter referred to as “City”) and Donald M. Hughes (hereinafter collectively referred to as “Owner”).

WITNESSETH:

WHEREAS, Owner owns property legally described as set out on Exhibit “A”, attached hereto, hereinafter referred to as “Subject Property”; and

WHEREAS, The Subject Property is presently located entirely within Jones County, Iowa, and outside the corporate limits of any other city; and

WHEREAS, Subject Property is presently contiguous with the corporate boundaries of the City of Monticello, and

WHEREAS, Owner and City have agreed to the Annexation of the Subject Property to the City of Monticello.

NOW, THEREFORE, in furtherance of the above desires and objectives, the parties agree as follows:

- (1) That the owner will by virtue of entry into this Preannexation agreement voluntarily consent to the annexation of Subject Property.
- (2) The Subject Property will, upon annexation, be zoned “C-1” Commercial, pursuant to the Code of Ordinances, City of Monticello; and

- (3) The Owner will, by June 1, 2015, connect all structures to both City water and sewer. At that time, the use of all private wells, including sand point wells, if any, and all septic systems, of any kind and nature, shall be discontinued with the understanding that water and sewer will be metered and paid for at the Water and Sewer Rates as are set out within the City Ordinances in effect at the present and as may be changed from time to time by action of the City Council. One water and one sewer line will be required for the Hughes Garage Lot and one water and one sewer line will be required for the lot adjacent to and just to the north of the Hughes Garage lot, the "2nd Lot", with the understanding that there will be a water shut off for each trailer, home, or other independent unit with water service on the 2nd lot.
- (4) All wells and septic tank systems shall be abandoned, simultaneous with the city water and sewer connections. Well pumps shall be pulled and appropriate steps taken to plug and seal the well(s). Septic tanks shall be removed, or appropriately breached and filled. The process of connecting to water and sewer and abandoning wells and septic systems shall be subject to the inspection and review of the City of Monticello.
- (5) The closure of septic tank(s) contemplated herein and the capping of well(s) and the costs of connection to the City Sewer and Water Mains shall be the sole responsibility of the Owner. Owner will not be assessed costs related to the original installation of water and sewer mains to which owner will be connecting, but will, however, pay the normal, usual, and customary costs of connecting to City sewer and water.
- (6) The City and Owner agree that Owner shall be given until June 1, 2015 to come into compliance with the City Code requirements in place at the present time or as may be amended from time to time with regard to the storage of "Junk Vehicles" and other nuisance ordinances related to the storage or maintenance of Junk Vehicles and related parts or other junk equipment on the grounds of the subject property, and owners property adjacent to subject property.
- (7) The City and Owner agree that the continued use of that portion of the property presently used for residential purposes shall be allowed to continue as a permitted non-conforming use with the understanding that the non-conforming use cannot be expanded in any fashion and that the homes located on the property cannot be replaced if moved or removed, destroyed by fire, storm, or other disaster, or damaged in an any manner that results in a determination by an insurance adjuster or licensed building inspector that the total damage exceeds one-half of the assessed property value of said structure, i.e. "substantially damaged". However, if the home in which Owner's mother currently resides is so damaged or destroyed while she is still residing there it may be restored or replaced,

2017
Done,
But Late

Not
Done

Not
Done

and, in that event, it may remain thereafter if and/or until it is again substantially damaged or destroyed at which time it could only be repaired or replaced if Owner's mother continued to reside there.

- (8) The Owner agrees that it cannot, subsequent to the entry herein, withdraw the consent set out herein to the voluntary annexation of the subject property.

WHEREAS, Based upon the agreements set forth herein, the owner will, simultaneous with the entry into this agreement, execute an Application for Voluntary Annexation of the Subject Property subject to the conditions set forth in this Pre-annexation Agreement. The failure of either party hereto to comply with the terms or conditions set forth herein are enforceable by any appropriate legal means. All provisions set forth above shall survive the annexation of Subject Property and shall be binding on the parties thereafter as applicable.

This Agreement shall be binding on and shall inure to the benefit of all successors, assigns and grantees of the City and Owner(s).

“OWNER”

By: _____
Donald M. Hughes

STATE OF IOWA)
)§
COUNTY OF JONES)

On this ___ day of _____, 2012, before me, the undersigned, Notary Public in and for said county and state, personally appeared Donald M. Hughes, known to me to be the identical person named herein, who swore and affirmed that he executed the above and foregoing at his sole discretion, as an expression of his voluntary act and deed.

Notary Public, State of Iowa

“CITY”

CITY OF MONTICELLO

ATTEST:

By: _____
Dena Himes, Mayor

Sally Hinrichsen, City Clerk

STATE OF IOWA)
)§
COUNTY OF JONES)

On this ___ day of _____, 2012, before me, the undersigned, a Notary Public in and for said county and state, personally appeared Dena Himes and Sally Hinrichsen, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Monticello, Iowa; that the seal affixed to foregoing instrument was signed and sealed on behalf of the corporation by authority of its City Council and that the Mayor and City Clerk as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public, State of Iowa

Exhibit "A"

Legal Description

A PLOT OF LAND CONTAINING 3 ACRES, MORE OR LESS, LOCATED IN SECTIONS 16 and 21, TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., Jones County, Iowa, described as follows: STARTING at a point 46 feet South and 45 feet West of the Northeast corner of the NW $\frac{1}{4}$ of Section 21, Township 86, North, Range 3, West of the 5th P.M.; thence West 375 feet; thence North 348 feet; thence East 375 feet; thence South 348 feet to the point of commencement. SUBJECT TO easement for ingress and egress over the South 14 feet thereof, reserved to George Mead and Louise Mead, their heirs or assigns.

Commencing at the Southwest corner of Section 16, Township 86, North, Range 3, West of the 5th P.M., thence South 90°00'00" East 2607.89 feet, thence North 01°22'40" East 302.00 feet to the point of beginning of the premises herein described; thence continuing North 01°22'40" East 20.00 feet, thence North 90°00'00" West 420.00 feet, thence South 01°22'40" West 20.00 feet, thence South 90°00'00" East 420.00 feet to the point of beginning.

SUBJECT TO the rights of the public in all highways and to all easements of record.

NOTICE TO REDEEM FROM TAX SALE

TO: Allen J. Hughes
103 W. 1st Street
Monticello, IA 52310
and any unknown heirs, devisees, grantees, assignees, successors in interest, unknown parties in possession, unknown spouses and claimants.

Unknown Spouse of Allen J. Hughes, if any
103 W. 1st Street
Monticello, IA 52310

Allen J. Hughes
224 N. Chestnut Street
Monticello, IA 52310

Unknown Spouse of Allen J. Hughes, if any
224 N. Chestnut Street
Monticello, IA 52310

Parties in Possession of
103 W. 1st Street
Monticello, IA 52310

Darrell Reyner
16688 Co. Rd E16
Monticello, IA 52310

Re: Real Estate Mortgage filed January 12, 1998 as Instrument No. 9798-2088 of the records of Jones County, Iowa

Re: Real Estate Mortgage filed January 12, 1998 as Instrument No. 9798-2089 of the records of Jones County, Iowa

Randy Schilt
18202 Timber Road
Monticello, IA 52310

Re: Real Estate Mortgage filed January 12, 1998 as Instrument No. 9798-2088 of the records of Jones County, Iowa

Monticello City Clerk
c/o City Hall
200 E. 1st Street
Monticello, IA 52310

Jones County Treasurer
500 W. Main Street, #106
Anamosa, IA 52205

Any and all person(s) in possession of the parcel hereinafter described.

All of the heirs, spouses, assignees, grantees, legatees, devisees, and successors in interest both known and unknown, and all unknown claimants claiming to have any recorded or unrecorded right, title, or interest in and to the parcel hereinafter described.

YOU ARE NOTIFIED that on the 15th day of June, 2015, the following described parcel, situated in Jones County, Iowa, to-wit:

West Half of Lot 511; and North 16 feet of Lots 512 and 513, Railroad Addition to Monticello, Iowa, together with the right of access, for delivery and garbage removal purposes as long as the above-described property is used for retail, restaurant, apartment or tavern purposes, through the following described property:

Lot 516, Railroad Addition to the City of Monticello, Jones County, Iowa, according to the recorded plat thereof, excepting the South 48 feet thereof, with the exception of a right-of-way over and the perpetual use of a driveway on the West 10 feet of the said South 48 feet.


PARCEL NO. 0228228010

CERTIFICATE NO. 15074

was sold at tax sale by the Treasurer of Jones County for the then delinquent and unpaid taxes and/or special assessments against the parcel, that a Certificate of Purchase was duly issued by the County Treasurer of Jones County, Iowa, pursuant to said tax sale, which Certificate is now lawfully held and owned by ACC28, LLC AND DUTRAC AND ITP and that the right of redemption will expire and a deed to the said parcel will be made to ACC28, LLC AND DUTRAC AND ITP, by the Treasurer of Jones County, Iowa, thereby relinquishing all your rights, title and interest in the above-described parcel unless redemption from said tax sale is made within ninety (90) days from the completed service of this Notice.

Dated this 15th day of November, 2017.

ACC28, LLC AND DUTRAC AND ITP

By: 
Nathan D. Runde-AT009759

Of

Clemens, Walters, Conlon

Runde & Hiatt, L.L.P.

2080 Southpark Court

Dubuque, IA 52003

Tel: (563)582-2926

Fax: (563)582-2998

Email: nrunde@cwcmllaw.com

NOTE: Do not contact the purchaser at the tax sale or his attorney in order to arrange for payment of the amounts necessary to redeem this property. The only means by which you may redeem this property is through payment of the amounts due through the Jones County Treasurer, Jones County Courthouse, Anamosa, IA 52205, 319/462-3559.