

City of Monticello, Iowa

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Posted on February 16, 2017 at 5:00 p.m.

Re-Posted on February 19, 2017 at 1:00 p.m. to Correct Agenda Item #6
Monticello City Council Regular Meeting February 20, 2017 @ 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dena Himes	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brian Wolken, Mayor Pro Tem	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Johnny Russ	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	C.J. Johnson
Ward #4:	Tom Yeoman		

- Call to Order – 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	February	06, 2017
Approval of Council Mtg./Workshop Minutes	February	11, 2017
Approval of Payroll	February	16, 2017
Approval of Bill List		
Approval of Eagles Club Liquor License		
Approval of appointment of Nick Miller to Park & Rec. Board		
Approval of appointment of Sophie Schemmel to Park & Rec. Board		

Motions: None

Public Hearing: None

Resolutions:

1. **Resolution** to finally approve the proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsible and responsive bidder Utility Service Co., Inc., directing the Engineer to work with said contractor to finalize all necessary contractual documentation, said award being subject to the completion of all necessary documentation to the satisfaction of the City and the Engineer.

2. **Resolution** to approve agreement related to Dispatch Services between the City of Monticello and the Jones County Sheriff.
3. **Resolution** to approve investment in Jones County Jets for FY '18.
4. **Resolution** to approve of the Severance of Pillard property on north end of Monticello near the Maquoketa River on Bus. 151 North. (a/k/a N. Main St.)
5. **Resolution** to approve Dave Schoon request to separate House/Building from balance of property located at 1008 W. 1st Street.
6. **Resolution** to approve Professional Services Agreement between Snyder & Associates and the City of Monticello related to the Monticello Airport Ten-T Hangar Project.

Ordinances: None

Reports / Potential Action:

- Pitbull Ordinance Considerations
- KIJL Letter
- ITC Letter
- City Fountain Options

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting
February 6, 2017
Community Media Center
6:00 P.M.

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Brian Wolken, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange, City Engineers Patrick Schwickerath and Casey Zwolinski and Police Chief Britt Smith. Council member Rob Paulson was absent.

Wolken moved to approve the agenda, Lux seconded, roll call unanimous.

Dave Schoon discussed his desire to separate a house and building from other buildings on one parcel with a plan to tear down the other buildings at some point in the future. The separation would result in the other buildings not meeting setback requirements. No action was taken; will be on next agenda for consideration.

Yeoman moved to approve the consent agenda, Russ seconded, roll call unanimous.

Mayor Himes opened the public hearing on the proposed plans, specifications, form of contract and estimate of costs related to the Monticello North Water Tower Repainting Maintenance Project. Staff received no oral or written comments. Herman stated that 7 bids were received. Schwickerath reviewed the bids with the Council and recommended awarding the project to Utility Service Co/. Inc from Perry, Georgia the lowest responsive responsible bidder. The Council discussed whether or not the tower should have a "Monticello" logo painted on it at a cost of \$5,000 for one or \$9,000 for two. Mayor Himes closed the hearing on the proposed plans, specifications, form of contract and estimate of costs related to the Monticello North Water Tower Repainting Maintenance Project. Schwickerath stated that the early start date would be May 1st and the late start date would be July 18th with a 90 day construction completion period once they start. Yeoman moved to finally approve the proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsive, responsible bidder, Utility Services Co., Inc, with one logo on the south side of the tower, Russ seconded, Roll call vote, Yeoman, Russ, and Lux voted aye and Goedken and Wolken voted nay. Motion failed. Goedken moved to finally approve the proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsive, responsible bidder, Utility Services Co., Inc, with no logo, Wolken seconded, Roll call vote, Goedken, Wolken and Yeoman voted aye and Russ and Lux voted nay. Motion failed. Council will look for community input and address this question on the next agenda.

Goedken moved to approve Resolution #17-14 Approving Louis & Jeri Soppe Tax Abatement Application related to Residential Improvements constructed at 831 Breckenridge Drive, Monticello, Iowa, Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #17-15 Approving Jacob Ciha Tax Abatement Application related to Residential Improvements constructed at 302 N Chestnut Street, Monticello, Iowa, Wolken seconded, roll call unanimous.

Herman reported that Jerry Krueger sold Hangar VII to Thomas Yeoman who took over the land lease with the City. Yeoman added on to the hangar in 2016. Goedken moved to approve Resolution #17-16 Approving Hangar Space Lease Agreement between Monticello Regional Airport (City of Monticello) & Thomas W. Yeoman, Russ seconded. Roll call vote, Goedken, Russ, Lux and Wolken voted aye and Yeoman abstained. Motion carried.

Wolken moved to approve Resolution #17-17 Scheduling Public Hearing on the City of Monticello 2017/2018 Fiscal Year budget for March 06, 2017 at 6:00 p.m., Lux seconded, roll call vote unanimous. Council set Saturday February 11, 2017 at 1:00 pm to further review the budget.

Herman recommended that Casey Reyner be hired as the Park & Recreation Superintendent of Parks and Facilities. Lux moved to approve Resolution #17-18 to approve the hiring of Casey Reyner as Monticello Park and Recreation Superintendent of Parks and Facilities, Russ seconded, roll call unanimous.

Herman reviewed some statistics and articles related to pit bulls that he found and suggested that the Council go to DogsBite.org website for more information. Jayne Iben, with the Animal Welfare Foundation, spoke briefly to the Council, asking if any of the statistics Herman provided dealt with dog bites in the home versus in the public. Herman reviewed some specifics and indicated that the site had many pages of additional statistics. Annie Locher, Animal Welfare Foundation Board Member, indicated that she favored restrictions related to muzzling and short leashes and the lifting of the Pit Bull ban explaining that the shelter has a hard time placing pit bulls because of the ban in both Monticello and Anamosa.

Staff discussed Storm Water project involving Jerald and Sherry Behrends and the City of Monticello. LaGrange reviewed Jerry McElmeel bid in the amount of \$2,650 for labor and material estimate in the amount of \$4,966. Goedken moved to approve the project, using plastic pipe, with a cost of \$3,000 to Jerald Behrends with over runs to be paid by the City, Motion died due to the lack of a second. Council was concerned with the approval of an agreement that was not basically a 50/50 split as has been the case in prior projects. Herman suggested that Behrends could take advantage of the City Loan program with a 5-year loan at 0% interest, if desired. After more discussion, Behrends agreed to a 50/50 cost split with a not to exceed sum of \$3,800, with the granting of an easement to the City at no cost, with the easement including language that excludes heavy equipment or traffic over the easement area, and with the City accepting maintenance of the pipe once installed. Goedken moved to proceed with the JeraldBehrends storm water project as a 50/50 cost share with the understanding that the Behrends share would not exceed \$3,800, that Behrends would grant an easement to the City at no cost, with the easement including language that excludes heavy equipment or traffic over the easement area, and with the City accepting maintenance of the pipe once installed, with the further understanding that the City would approve a loan, through the City Loan Program, for 5-years at 0% interest, consistent with past practices, should Behrends wish to take advantage of that opportunity, Wolken seconded, roll call unanimous.

Regular Council Meeting
February 6, 2017

The remainder of the meeting was spent on FY '18 budget discussions and review with no action taken. The Council agreed to hold a work session on the budget on Saturday, February 11, 2017 at 1:00 p.m. in the Council Chambers.

Volken moved to adjourn the Council meeting at 8:56 P.M., roll call vote unanimous.

Dena Himes, Mayor

Sally Hinrichsen, City Clerk

Special Council Work Session
February 11, 2017
Community Media Center
1:00 P.M.

Mayor Pro Tem Brian Wolken called the meeting to order. Council present: Dave Goedken, Rob Paulson, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen and Library Director Michelle Turnis.

Yeoman moved to approve the agenda, Russ seconded, roll call unanimous.

Turnis and the Council discussed Library Board request for additional funding to cover wage increases and additional library programming. The remainder of the meeting was spent reviewing projects, expenditures, revenues, and potential tax rates related to the FY '18 budget. The Council discussed their desire to maintain a stable and consistent tax rate for the FY '18 budget year with the understanding that Monticello properties were not going to be subject to a valuation adjustment for the coming budget year, but that said adjustment may be a factor to consider when putting the FY '19 budget together. Lux moved to approve the proposed budget for publication purposes, appropriating \$120,000 to the Library, moving Worker's Compensation premiums to the Employee Benefits levy, and using necessary cash on hand in the employee benefits fund to maintain a tax rate consistent with the FY '17 tax rate of \$13.86897, Goedken seconded, roll call unanimous. The FY '18 Budget Public Hearing notice will be drafted consistent with the above provisions, a public hearing will then be held on March 6, 2017 at 6 PM, and the Council will thereafter consider the final approval of the FY '18 Budget.

Meeting adjourn the Council meeting at 2:43 P.M., roll call vote unanimous.

Brian Wolken, Mayor Pro Tem

Sally Hinrichsen, City Clerk

PAYROLL - FEBRUARY 16, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	Jan. 30 - Feb. 12, 2017				
Angie Batcheler	\$ 24.00	\$ -	0.00	0.00	\$ 20.59
Brian Bronemann	253.44	-	0.00	0.00	215.43
Carter Bronemann	99.68	-	0.00	0.00	85.04
Dawn Brus	1,785.00	-	3.75	364.12	1,226.38
Ben Hein	116.64	-	0.00	0.00	100.07
David Husmann	47.12	-	0.00	0.00	40.43
Mary Intlekofer	1,785.00	-	0.00	98.25	941.45
C.J. Johnson	1,923.08	-	0.00	59.25	1,209.23
Brandon Kent	1,896.56	111.56	0.00	2.25	1,198.05
Lori Lynch	1,785.00	-	0.00	0.00	956.74
Dave McNeill	306.72	-	0.00	0.00	259.13
Chris Sampson	2,065.50	364.50	0.00	0.00	1,457.26
Shelly Searles	510.00	-	0.00	0.00	424.52
Brenda Surom	563.13	-	0.00	0.00	414.79
Chris Williams	222.75	-	0.00	0.00	191.10
TOTAL AMBULANCE	\$ 13,383.62	\$ 476.06	3.75	523.87	\$ 8,740.21
CEMETERY	Jan. 28 - Feb. 10, 2017				
Dan McDonald	\$ 1,536.00	\$ -	0.00	0.00	\$ 1,075.22
TOTAL CEMETERY	\$ 1,536.00	\$ -	0.00	0.00	\$ 1,075.22
CITY HALL	Jan. 29 - Feb. 11, 2017				
Cheryl Clark	\$ 1,593.33	\$ 29.33	0.00	0.00	\$ 1,012.72
Doug Herman	3,879.96	-	0.00	0.00	2,735.90
Sally Hinrichsen	2,321.74	-	0.00	0.00	1,587.64
Heather Paddock	354.00	-	0.00	0.00	244.75
Nanci Tuel	1,324.00	-	0.00	0.00	848.71
TOTAL CITY HALL	\$ 9,473.03	\$ 29.33	0.00	0.00	\$ 6,429.72
COUNCIL / MAYOR					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.60
Dena Himes	300.00	-	0.00	0.00	233.95
Chris Lux	100.00	-	0.00	0.00	92.60
Rob Paulson	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	100.00	-	0.00	0.00	92.60
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 788.80
LIBRARY	Jan. 30 - Feb. 12, 2017				
Julie Aldrich	\$ 370.58	\$ -	0.00	0.00	\$ 304.75
Kyle Gassman	274.20	-	0.00	0.00	235.91
Heather Paddock	135.85	-	0.00	0.00	93.89
Penny Schmit	924.49	25.29	0.00	0.00	668.49
Madonna Thoma-Kremer	1,107.71	-	0.00	0.00	901.46
Michelle Turnis	1,487.83	-	0.00	0.00	915.57
TOTAL LIBRARY	\$ 4,300.66	\$ 25.29	0.00	0.00	\$ 3,120.07

PAYROLL - FEBRUARY 16, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
MBC	Jan. 30 - Feb. 12, 2017				
Tami Bartram	\$ 1,578.02	\$ -	0.00	0.00	\$ 1,065.70
Heather Paddock	450.00	-	0.00	0.00	311.09
Sarah Zirkelbach	29.00	-	0.00	0.00	25.05
TOTAL MBC	\$ 2,057.02	\$ -	0.00	0.00	\$ 1,401.84
POLICE	Jan. 30 - Feb. 12, 2017				
Dawn Graver	\$ 2,128.56	\$ -	0.00	0.00	\$ 1,441.32
Erik Honda	1,746.76	-	0.00	3.00	1,285.85
John Klein	302.50	-	0.00	0.00	255.51
Jordan Koos	1,911.15	-	0.00	54.50	1,364.65
Britt Smith	2,372.39	-	0.00	0.00	1,696.89
Madonna Staner	1,378.40	-	0.00	0.00	1,025.25
Brian Tate	2,016.84	-	0.00	0.00	1,494.08
Robert Urbain	2,051.04	-	0.00	73.50	1,416.42
TOTAL POLICE	\$ 13,907.64	\$ -	0.00	131.00	\$ 9,979.97
ROAD USE	Jan. 28 - Feb. 10, 2017				
Billy Norton	\$ 1,593.60	\$ 57.60	0.00	0.00	\$ 978.12
Wayne Yousse	1,536.00	-	0.38	0.38	1,014.01
TOTAL ROAD USE	\$ 3,129.60	\$ 57.60	0.38	0.38	\$ 1,992.13
SANITATION	Jan. 28 - Feb. 10, 2017				
Michael Bcyson	\$ 1,488.00	\$ -	0.00	0.00	\$ 992.94
Nick Kahler	1,536.00	-	0.00	0.00	1,002.80
Chris Taylor	1,536.00	-	0.00	0.00	619.45
TOTAL SANITATION	\$ 4,560.00	\$ -	0.00	0.00	\$ 2,615.19
SEWER	Jan. 28 - Feb. 10, 2017				
Tim Schultz	\$ 1,584.00	\$ -	0.00	0.00	\$ 1,074.29
Jim Tjaden	1,864.00	-	0.00	0.00	1,307.99
TOTAL SEWER	\$ 3,448.00	\$ -	0.00	0.00	\$ 2,382.28
WATER	Jan. 28 - Feb. 10, 2017				
Brant LaGrange	\$ 1,961.54	\$ -	0.00	0.00	\$ 1,336.57
Jay Yanda	1,784.00	-	0.00	0.00	1,259.99
TOTAL WATER	\$ 3,745.54	\$ -	0.00	0.00	\$ 2,596.56
TOTAL - ALL DEPTS.	\$ 60,441.11	\$ 588.28	4.13	655.25	\$ 41,121.99

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

	GENERAL			
	POLICE DEPARTMENT			
ELECTRONIC ENGINEERING CO	PD DODGE CHARGER INSTALL	2,967.30		
GCR TIRES & SERVICE	PD VEHICLE OPERATING	551.60		
JOHN DEERE FINANCIAL	PD SUPPLIES	37.96		
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES	28.80		
KOOB AUTOMOTIVE & TOWING INC	PD VEHICLE OPERATING	137.75		
LAPORTE MOTOR SUPPLY	PD VEHICLE OPERATING	4.49		
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	524.64		
TRI COUNTY PROPANE LLC	PD FUEL	119.72		
		=====		
	POLICE DEPARTMENT	4,372.26		
	ANIMAL CONTROL			
MONTICELLO VET CLINIC INC	ANIMAL CONTROL	6.00-		
		=====		
	ANIMAL CONTROL	6.00-		
	CEMETERY			
BOSS OFFICE SUPPLIES & SYS INC	CEMETERY SUPPLIES	4.94		
FAREWAY STORES #840-1	SHOP SUPPLIES	9.98		
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	101.66		
TRI COUNTY PROPANE LLC	CEMETERY UTILITIES	133.59		
		=====		
	CEMETERY	250.17		
	SOLDIER'S MEMORIAL BOARD			
MEDIACOM	SLDR MEM TELEPHONE	25.06		
MIDWEST ALARM SERVICES	FIRE ALARM MONITORING	109.53		
		=====		
	SOLDIER'S MEMORIAL BOARD	134.59		
	MAYOR AND CITY COUNCIL			
CHRISTINA LUX	COUNCIL MILEAGE	12.84		
		=====		
	MAYOR AND CITY COUNCIL	12.84		
	ATTORNEY			
LEXISNEXIS	ATTORNEY RESEARCH	95.00		
		=====		
	ATTORNEY	95.00		

CITY HALL/GENERAL BLDGS

*** CITY OF MONTICELLO ***

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	37.44		
FAREWAY STORES #840-1	CH BUILDING SUPPLIES	46.08		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	390.57		
KONICA MINOLTA BUSINESS	COPIER MAINTENANCE	288.90		
DAVID B MCNEILL	CH BUILDING SUPPLIES	18.99		
MEDIACOM	CH TELEPHONE	158.73		
MIDWEST ALARM SERVICES	FIRE ALARM MONITORING	219.06		
SECRETARY OF STATE OF IOWA	CH NOTARY FEE - HINRICHSEN	30.00		
		=====		
	CITY HALL/GENERAL BLDGS	1,189.77		
		=====		
	GENERAL	6,048.63		
	MONTICELLO BERNDES CENTER			
	PARKS			
ALLIANT ENERGY-IES	MBC UTILITIES	197.05		
ANAMOSA PUBLICATIONS	MBC ADVERTISING	288.00		
CENTRAL IOWA DISTRIBUTING INC	MBC BUILDING SUPPLIES	166.40		
FAREWAY STORES #840-1	MBC BUILDING SUPPLIES	56.64		
PHIL GILKERSON	MBC REFEREE FEES	75.00		
TODD HOSPODARSKY	MBC REFEREE FEES	15.00		
LEADER PUBLICATIONS	MBC ADVERTISING	44.00		
DAVID B MCNEILL	MBC BUILDING SUPPLIES	13.90		
ANDREW D MESCHER	MBC REFEREE FEES	45.00		
MITCH MONK	MBC SNOW REMOVAL	20.00		
MONTICELLO CHAMBER OF COMMERCE	MBC VOLLEYBALL PRIZES	150.00		
MONTICELLO SPORTS	MBC VOLLEYBALL SHIRTS	126.00		
DARREN READE	MBC REFEREE FEES	120.00		
		=====		
	PARKS	1,316.99		
		=====		
	MONTICELLO BERNDES CENTER	1,316.99		
	DARE			
	POLICE DEPARTMENT			
MONTICELLO VET CLINIC INC	K-9 EXPENSES	23.50		
		=====		
	POLICE DEPARTMENT	23.50		
		=====		
	DARE	23.50		
	FIRE			
	FIRE			
LAPORTE MOTOR SUPPLY	FIRE SUPPLIES	157.44		
MCALEER WATER CONDITIONING INC	FIRE SOFTENER SALT	20.55		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	31.08		
	FIRE	209.07		
	FIRE	209.07		
	AMBULANCE			
	AMBULANCE			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	29.07		
BOUND TREE MEDICAL, LLC	AMB EQUIP REPAIR/MAINT	55.78		
FREESSE MOTORS INC	AMB VEHICLE REPAIR/MAINT	758.80		
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	522.17		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	1,365.62		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35		
	AMBULANCE	2,810.79		
	AMBULANCE	2,810.79		
	LIBRARY IMPROVEMENT			
	LIBRARY			
MONTICELLO EXPRESS INC	LIB PROGRAMS/PROMOTIONS	91.80		
	LIBRARY	91.80		
	LIBRARY IMPROVEMENT	91.80		
	LIBRARY			
	LIBRARY			
ADVANTAGE COMPANIES	LIB PROCESSING	1,010.00		
BAKER & TAYLOR BOOKS	LIB BOOKS	14.55		
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	12.25		
FAREWAY STORES #840-1	LIB BUILDING SUPPLIES	33.09		
KONICA MINOLTA BUSINESS	LIB OFFICE SUPPLIES	245.51		
DAVID B MCNEILL	LIB BUILDING SUPPLIES	13.90		
MEDIACOM	LIB TELEPHONE	116.96		
MICRO MARKETING LLC	LIB BOOKS	18.20		
MIDWEST ALARM SERVICES	FIRE ALARM MONITORING	109.53		
POPULAR SUBSCRIPTION SERVICE	LIB MAGAZINES	1,068.50		
MICHELLE TURNIS	LIB PROGRAMS/PROMOTIONS	123.05		
	LIBRARY	2,765.54		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	LIBRARY	2,765.54		
	AIRPORT			
	AIRPORT			
BAKER PAPER CO INC	AIRPORT BUILDING SUPPLIES	58.00		
MCALDER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES	48.70		
	AIRPORT	106.70		
	AIRPORT	106.70		
	ROAD USE			
	STREETS			
BOSS OFFICE SUPPLIES & SYS INC	RU SUPPLIES	4.94		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	23.28		
FAREWAY STORES #840-1	SHOP SUPPLIES	9.98		
DONALD HUGHES	RU EQUIP REPAIR/MAINT	1,733.30		
JOHN DEERE FINANCIAL	RU BUILDING SUPPLIES	444.64		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	59.40		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	36.17		
LASLEY ELECTRIC LLC	RU LIGHT STRUCTURES	120.00		
DAVID B MCNEILL	RU SUPPLIES	1.12		
MONTICELLO COMM SCHOOL DISTRCT	RU FUEL	855.60		
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT	17.20		
	STREETS	3,305.63		
	SNOW REMOVAL			
BEHREND'S CRUSHED STONE	RU SNOW REMOVAL	594.84		
	SNOW REMOVAL	594.84		
	ROAD USE	3,900.47		
	WATER			
	WATER			
BOSS OFFICE SUPPLIES & SYS INC	WATER SUPPLIES	4.94		
FAREWAY STORES #840-1	SHOP SUPPLIES	9.98		
HYGIENIC LABORATORY	WATER LAB TESTS	88.00		
JOHN DEERE FINANCIAL	WATER SUPPLIES	8.96		
MONTICELLO COMM SCHOOL DISTRCT	WATER FUEL	161.50		
MUNICIPAL SUPPLY INC	WATER SYSTEM	154.00		
REGION I AWWA	WATER EDUCATION	60.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	WATER	487.38		
	WATER	487.38		
	SEWER			
	SEWER			
BOSS OFFICE SUPPLIES & SYS INC	SEWER SUPPLIES	4.94		
FAREWAY STORES #840-1	SHOP SUPPLIES	9.98		
W.W. GRAINGER, INC	SEWER EQUIP REPAIR/MAINT	59.22		
HACH COMPANY	SEWER LAB SUPPLIES	54.89		
HYGIENIC LABORATORY	SEWER LAB TESTS	1,191.00		
JOHN DEERE FINANCIAL	SEWER EQUIP REPAIR/MAINT	20.35		
KOOB AUTOMOTIVE & TOWING INC	SEWER BLDG REPAIR/MAINT	405.00		
DAVID B MCNEILL	SEWER SUPPLIES	5.89		
MONTICELLO COMM SCHOOL DISTRCT	SEWER FUEL	161.51		
TRI COUNTY PROPANE LLC	SEWER UTILITIES	1,424.18		
	SEWER	3,336.96		
	SEWER	3,336.96		
	SANITATION			
	SANITATION			
BOSS OFFICE SUPPLIES & SYS INC	SANITATION SUPPLIES	4.95		
FAREWAY STORES #840-1	SHOP SUPPLIES	9.98		
JOHN DEERE FINANCIAL	SANITATION BLDG SUPPLIES	27.47		
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS	3,236.50		
LAPORTE MOTOR SUPPLY	SANITATION EQUIP REP/MAINT	511.65		
MONTICELLO COMM SCHOOL DISTRCT	SANITATION FUEL	387.17		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	8,535.37		
	SANITATION	12,713.09		
	SANITATION	12,713.09		
**** SCHED TOTAL ****		33,810.92		
***** REPORT TOTAL *****		33,810.92		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	6,048.63		
005	MONTICELLO BERNDES CENTER	1,316.99		
008	DARE	23.50		
015	FIRE	209.07		
016	AMBULANCE	2,810.79		
030	LIBRARY IMPROVEMENT	91.80		
041	LIBRARY	2,765.54		
046	AIRPORT	106.70		
110	ROAD USE	3,900.47		
600	WATER	487.38		
610	SEWER	3,336.96		
670	SANITATION	12,713.09		

City Council Meeting
Prep. Date: 02/16/17
Preparer: Doug Herman



Agenda Item: |
Agenda Date: 02/20/2017

Communication Page

Agenda Items Description: Resolution finally approving proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsive, responsible bidder, Utility Service Co., Inc.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution / Bid Tabulation

Fiscal Impact:

Budget Line Item: n/a

Budget Summary: n/a

Expenditure: n/a

Revenue: n/a

Synopsis: Resolution to approve plans/specs/form of contract, consider bids, and award project.

Background Information: Council previously held public hearing on the Water Tower project. Seven bids were received and City Engineer recommended that project be awarded to the lowest responsive, responsible bidder. (See Bid Tab attached to proposed Resolution)

The low bidder was Utility Service Co., Inc. out of Georgia, with the following bid:

1. \$390,400 (no logo)
2. \$395,400 (one logo)
3. \$399, 400 (two logos)

The project schedule looks as follows:

- Early Start Date: 05/01/17
- Completion Date: 10/13/17 (no calendar day requirement)
- Anticipated construction: 6 to 12 weeks

At the last Council meeting the Council could not decide whether to put one, two or no logos/names on the water tower. My experiences and observations suggest that nearly all water towers have a logo or a name on them and that having the name or logo on the water tower is more about community pride and community branding than it is about notifying someone as to where they are. A freshly painted tower with a new and improved logo sends a message or makes a statement, in my opinion, to visitors and residents alike that we are proud of our town and want to display our name. See input from the following cities:

Mt. Pleasant – Two Water Towers – both say Mt. Pleasant on them

Washington – Two Water Towers – one new with “fancy” logo the other old with block letters that will be upgraded to match new one in a few years.

Missouri Valley – One Water Tower – says Missouri Valley on it

Belmond – Two Water towers – both say Belmond

Asbury – One water tower but second to be up soon – Asbury will be on both of them

Clive – Two Water Towers – Logo on both towers

Osceola – Two Water Towers – Logo on both towers

Mt. Vernon – One Water Tower – NO name or logo.

Oelwein – Two Water Towers –one with School Logo and one slated for City Logo

Elkader – One Water Tower – City name on Tower

Humbolt – Two Water Towers – Logos on both

Titpon – One Water Tower – Name/Logo on it

Staff Recommendation: I recommend that the Council approve the proposed resolution, finally approving the plans, specifications, form of contract and estimate of cost for the Water Tower Repainting Project and accepting the bid and awarding the project to Utility Services Co., Inc. (Subject to the receipt of a recommendation letter to do so from the City Engineer) I believe it makes sense to put one logo on the tower. We can work to determine the best location for it moving forward.



February 6, 2017

Mr. Doug Herman, City Administrator
City of Monticello
200 East 1st Street
Monticello, IA 52310

Handwritten notes: "Y" above a bracket with three checkmarks, "N" above a bracket with two checkmarks, and the word "Filed" to the right. Below these are two more brackets, each with three checkmarks.

**RE: NORTH WATER TOWER REPAINTING MAINTENANCE PROJECT
RECOMMENDATION TO AWARD**

Mr. Herman and City Council:

On Thursday, February 2nd, the City received seven bids for the **North Water Tower Repainting Maintenance Project**, which were opened and read aloud publicly. We reviewed the unit price extensions on all bids and found no errors. The bid tabulation is attached. The engineer's opinion of probable cost for on this project ranged from \$378,000.00 to \$398,000 depending on the inclusion of one, two or zero logos. There were seven bids received ranging from \$390,400.00 to \$471,000.00. The low bidder was **Utility Service Company, Inc.** of Perry, GA with a total base bid ranging between **\$390,400.00 and \$399,400**. Bid Option 1 includes one (1) Monticello Logo painted on the tower for an additional \$5,000. Bid option 2 includes two (2) Monticello Logo painted on the tower for an additional \$9,000 (i.e. going from one (1) logo to two (2) logos increases the cost by \$4,000).

Following the bid letting we compiled the attached Final Bid Tabulation. We reviewed the paperwork submitted by Utility Service Company, Inc. documenting their ability to complete work in Iowa. We called several contacts provided by Utility Service Company, Inc. where they have completed water tower tank maintenance.

Based on the bids submitted and the subsequent review completed, we, hereby, recommend that the City award the base bid for the **North Water Tower Repainting Maintenance Project** to **Utility Service Company, Inc.** for your desired Bid Option 1, 2 or 3 (i.e. depending upon the number of logos that should be painted on the tank) in the amount of corresponding amount of:

Bid Option 1 - Three Hundred Ninety Thousand, Four Hundred Dollars.....(\$395,400.00)

Bid Option 2 - Three Hundred Ninety Thousand, Four Hundred Dollars.....(\$399,400.00)

Bid Option 3 - Three Hundred Ninety Thousand, Four Hundred Dollars.....(\$390,400.00)

Recommendation To Award
Snyder & Associates, Inc.
February 3, 2017
Page 2 of 2

I will be in attendance at the Council meeting on February 6th, 2017 to answer any question you may have with regard to this project.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Patrick D. Schwickerath". The signature is written in a cursive style with a large, sweeping initial "P".

Patrick D. Schwickerath, P.E.
Civil Engineer

Encl. Final Bid Tab

CC: Sally Hinrichsen, City Clerk/Treasurer
Ross Smith, Utility Service Co., Inc.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-___

Resolution finally approving proposed plans, specifications with addendum one, form of contract and estimate of cost for the North Water Tower Repainting Maintenance Project, the acceptance of bids, and awarding the project to the apparent lowest responsive, responsible bidder, Utility Service Co., Inc.

WHEREAS, The City Council previously preliminarily approved the detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost associated with the North Water Tower Repainting Maintenance Project and scheduled a public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project, as well as the time and place for the consideration of the bids received by the City Clerk in connection therewith, for the 6th day of February, 2017 at 6:00 o'clock p.m., at the Monticello Renaissance Center, Monticello, Iowa, and

WHEREAS, Public Hearing was held as scheduled, with no public comment being received, and

WHEREAS, since setting the Public Hearing there has been one addendum to the preliminarily approved documents, and

WHEREAS, the City of Monticello publicly advertised for bids related to the project as required by law and opened bids as scheduled on Thursday February 2nd at 10:00 a.m., receiving bids from seven companies as set forth within the attached bid tabulation, with Utility Service Co., Inc. being the apparent lowest responsive, responsible bidder, and

WHEREAS, the bidders were asked to provide three bid prices, one with no logo on the tower, one with one logo on the tower, and one with two logos on the tower, and

WHEREAS, the City Engineer has reviewed the bids, checked references and taken other steps to determine whether or not it would be appropriate and in the best interests of the City to accept the bid and award the project to Utility Services, Co., Inc., and has recommended to the City that said bid be accepted and that the project be awarded to Utility Services, Co., Inc., and

WHEREAS, The Council, by the approval of this Resolution, finds that the detailed plans and specifications with addendum one, notice of hearing and notice to bidders, form of contract and estimate of cost associated with the North Water Tower Repainting Maintenance Project should be approved, and

WHEREAS, The Council further finds that the low bid in the amount of \$_____, including _____ water tower logos, submitted by Utility Services Co., Inc. should be accepted and that they be awarded the North Water Tower Repainting Maintenance Project subject to the completion of all necessary documentation to the satisfaction of the City and the Engineer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby accept the bids and awards the North Water Tower Repainting Maintenance Project to Utility Services Co., Inc. in the amount of \$_____, subject to the completion of all necessary documentation to the satisfaction of the City and the Engineer, including but not limited to the execution of an agreement by and between the City of Monticello and Utility Services, Co., Inc., which by the approval of this Resolution the Mayor is authorized and directed to execute on behalf of the City Council,

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 6th Day of February, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 02/16/2017
Preparer: Doug Herman



Agenda Item: # **Z**
Agenda Date: 02/20/2017

Communication Page

Agenda Items Description: Resolution to approve Agreement for Communication Services with the Jones County Sheriff's Dpt.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Proposed Agreement

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Agreement with Sheriff to handle dispatch services for City of Monticello.

Background Information: The Sheriff's Dpt. has handled dispatch services for the City for a number of years. The current fee requested for FY '18 totals \$20,188.61, representing an increase of \$588.02 or 3% over FY '17 fee of \$19,600.59. Additional history is as follows:

	FY '16	FY '15
Annual Fees	\$19,076.00	\$18,551.41

Until we convince the County that our taxpayers already pay for this service with their tax dollars we have little choice to work with them and to pay the requested rate which is nonetheless significantly less than it would be for us to run our own dispatch center.

Staff Recommendation: I recommend that the Council consider approval of the Resolution to approve Agreement for Communication Services with Jones County Sheriff's Dpt.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION 17-___

Approving Agreement for Communication Services Between Jones County, Jones County Sheriff, and City of Monticello

- WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa, and
- WHEREAS,** The Monticello City Council has previously entered into agreements with Jones County and the Jones County Sheriff Department to provide communication services to the City, and
- WHEREAS,** The Agreement with the above entities is subject to renewal annually, with the agreement for FY '18 being presented for approval at the rate of \$20,188.61, a 3.0% increase over last year's base cost, and
- WHEREAS,** The City Council finds that said agreement should be approved.

NOW THEREFORE, BE IT RESOLVED that this City Council of Monticello, Iowa does hereby approve the agreement for Communication Services previously mentioned herein, and does hereby authorize the Mayor to execute the same on behalf of the City Council.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 20th day of February, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



Jones County Sheriff's Office
500 West Main Street
PO Box 167
Anamosa, Iowa 52205

Sheriff Greg A. Graver
Phone 319-462-4371
Civil 319-462-5305
Fax 319-462-4766
Jail 319-462-2720

AGREEMENT FOR COMMUNICATION SERVICES BETWEEN THE JONES COUNTY SHERIFF AND THE CITY OF MONTICELLO, IOWA

2017-2018

Prepared by Sheriff Greg A Graver
500 West Main Street
Po Box 167
Anamosa, Iowa 52205
319-462-4371

This agreement is entered into this ___ day of ___, 2017, by and between Jones County, hereinafter referred to as the County: The County Sheriff, hereinafter referred to as the Sheriff: and the City of MONTICELLO hereinafter referred to as the City.

I

STATEMENT OF AGREEMENT. The County and its Sheriff agree to provide communication services to the City and the City agrees to engage the County, through its Sheriff, to provide such services in accordance with and subject to the terms of this agreement.

II

LEGAL BASIS. This agreement is authorized by the provisions of Chapter 28E of the Code of Iowa.

III

COMMUNICATION SERVICES DEFINED. General Communication Services consist of 24-hour communication (365 days per year) for all E911 and dispatch calls and technical service to be provided for the City, City Police, Fire and Ambulance Departments and the City Residents.

IV

DELIVERY OF SERVICES. Delivery of services shall be provided as follows:

1. **SERVICE AREA:** The Sheriff shall provide general communication services within the corporate limits of the City.
2. **ENFORCEMENT RESPONSIBILITIES:** The Sheriff shall provide communication services for the City. The Sheriff shall not be required to assume any other communication services or function not consistent with those customarily performed by the Sheriff and under the Charter of the County and Statutes of the State.
3. **DELIVERY OF SERVICE:** The Sheriff shall deliver 24-hour service of communication services. This agreement shall commence July 1, 2017 and shall terminate on June 30, 2018.
4. **SERVICE MANAGEMENT:** The planning, organization, scheduling, directions and supervision of the Sheriff's personnel and all other matters incident to the delivery of general communication services to the City shall be determined by the Sheriff. The Sheriff shall retain exclusive authority over the activities of the personnel working in the Dispatch Center.
5. **RESPONSIVENESS:** The Sheriff shall give prompt consideration to all requests of the City regarding the delivery of general communication services. The Sheriff shall make every effort to comply with these requests if they are consistent with good communication service practices.

V

RESOURCES. Resources shall be provided as follows:

1. **COUNTY RESPONSIBILITY:** Unless specifically agreed to in another part of this agreement, the County shall furnish all labor, equipment, facilities and supplies required to provide communication services to the City.
2. **INDIVIDUAL OWNERSHIP OF PROPERTY:** The County and City shall retain title to the property each may require to fulfill its obligation under this agreement and, upon termination of this agreement, each party may dispose of its property as it sees fit.

VI

LIABILITY. Liability shall be assumed as follows:

1. COUNTY: The County shall assume liability for, defend against, indemnify and hold harmless the City from all costs or damages for injury to persons or property caused by the County in providing or failing to provide general communication services to the City, including attorney fees for defense against such claims.
2. CITY: The City shall assume liability for, defend against, indemnify and hold harmless the County from all costs and damages for injury to persons or property caused by the City, including attorney fees for defense against such claims.

VII

PERSONNEL.

- 1.EMPLOYEE STATUS: All persons employed by the Sheriff and providing general communication services to the City shall be County Employees and shall not have any benefit, status or right of City employment.
2. PAYMENT: The City shall not be liable for direct payments of salaries, wages or other compensation to County Employees providing general communication services to the City.
3. INDEMNITY: The City shall not be liable for, or indemnity to any County Employee for injury or sickness arising out of his/her employment providing general communication services to the City.

VIII

FEES.Fees and payments shall be as follows:

1. The total sum the City shall pay the County is **\$20,188.61** for the period of July 1, 2017 through June 30, 2018 for general communication services delivered during the term of this agreement.
2. BILLING: The County shall receive from the City **\$20,188.61** per year for Dispatch services. This payment shall be made by check payable to the Jones County Sheriff, and be delivered to the Sheriff's Office in Anamosa, Iowa 52205. Payments may be made during the term of this agreement as long as the entire balance is paid by May 15, 2018.
3. DELINQUENCY: If the City does not make full payment by the date due, the County may terminate this agreement and the City shall be liable for general communication services rendered to the time of termination.

IX

TERM. This agreement shall take effect on July 1, 2017 and shall continue through June 30, 2018. This agreement shall automatically renew on an annual basis unless either the Sheriff, the County or the City provide written notice of termination to all other parties at least sixty days prior to termination of this agreement. This agreement can also be terminated at any time by mutual consent of all parties.

Dated this _____ day of _____, 2017

By: _____, Chairperson, Board of Supervisors, Jones County

Dated this _____ day of _____, 2017

By: _____, Mayor, City of Monticello

Dated this _____ day of _____, 2017

By: _____, Sheriff, Jones County

City Council Meeting
Prep. Date: 02/16/17
Preparer: Doug Herman



Agenda Item: # **3**
Agenda Date: 02/20/17

"The City of Flags and Flowers"
Communication Page

Agenda Items Description: Resolution to approve Investment in Jones County Jets program.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Request from JETS Program

Proposed Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Admin. – County Investment

\$1,500

Synopsis: Jones County JETS requests City financial support for FY '17.

Background Information: The City has regularly supported the JETS program and JETS program serves many Monticello residents. The amount requested, \$1,500, is consistent with the City's investment since FY '10.

I believe JETS to be a worthwhile and necessary service for Monticello. I did not pursue information related to the contribution of other Jones County municipalities; it is clearly a service used regularly by Monticello residents.

Staff Recommendation: City Administrator recommends that Council approve the proposed Resolution investment \$1,500 in the Jones County Jets program.

02/02/2017

Kathy Koerperich
Jets Transportation
105 Broadway Pl. Suite 1
Anamosa, Iowa 52205

To: Monticello City Clerk

I would like to take this time in thanking you for your past support in the Jets Transportation System and hope that you will be able to consider donating again this fiscal year (2017-2018). I am asking all cities in Jones County to assist in supporting this system. State and Federal funds are not always a sure thing so we need to receive support throughout the county to keep this system running smoothly.

We are asking for \$1500.00 to be allotted if at all possible.

We are a Public Transportation System for the entire Jones County area and are running into the same difficulties as the cities in regard to shortfalls in funding, so I can understand if you would like documentation as to how the funds will be used. We are in need to continue allocations from the cities to subsidize the shortfalls from the State and Federal Government.
The money would be used for operating expenses for the fiscal year 2017-2018.

Thank you,

Kathy Koerperich *KK*
JETS Manager

THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

To approve funding/investment in Jones County JETS
Transportation System in the amount of \$1,500.00.

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

WHEREAS, Jones County JETS Transportation System has requested an investment in their system from the City of Monticello, and

WHEREAS, the Monticello City Council has considered the request made by Jones County JETS Transportation System, and has determined it appropriate to invest in Jones County JETS Transportation System, by way of a donation in the amount of \$ 1,500.00 for fiscal year 2018.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 20th day of February 2017, that the City of Monticello shall budget for and invest in Jones County JETS Transportation System in the amount of \$ 1,500.00 for fiscal year 2018.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 20th day of February, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 02/08/17
Preparer: Doug Herman



Agenda Item: # 4
Agenda Date: 02/20/17

Communication Page

Agenda Items Description: Resolution approve Severance of Pillard Property on North Edge of Monticello near Business 151 and River Road.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Aerial
Severance Agreement

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Approval of severance of Pillard Property on north edge of Monticello near Maquoketa River, Business 151.

Background Information: The City has explored the severance of various properties form the City limits where it appears that the City services will not likely be extended and/or it is not otherwise in the best interests of the City to keep said property within our City limits.

One of those parcels is the Pillard property, located adjacent to the Maquoketa River, Business 151, and River Road. The proposed Resolution authorizes the Mayor to execute documents necessary to effect the severance of said property. I have attached a short agreement to be signed by the Pillards and the City to finalize the severance.

I have attached an aerial of the property and would ask you to keep in mind that the property boundaries as shown are approximate in nature, the aerial being copied from the Jones County Beacon site.

The tax revenues from this property are minimal and severing the property will relieve the City from potential liability associated with Business 151 Bridge Repair, Maintenance, and/or future Replacement.

Recommendation: I recommend that the Council approve the proposed Resolution.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Approving severance of Pillard property from the City of Monticello and authorizing Mayor to execute Severance Agreement

- WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,** Robert M. Pillard and Susan K. Pillard own property located within the Monticello City limits, near the Maquoketa River along and adjacent to business 151, and
- WHEREAS,** The Pillards and the City have agreed to sever the Pillard property, removing it from the City limits, and
- WHEREAS,** The parcel to be severed has no infrastructure/assets nor liabilities to divide, and
- WHEREAS,** An agreement to sever said property has been prepared and reviewed by the City Council and the Council finds that the Mayor should be authorized to execute said agreement so that the City Administrator may move forward with the severance process.

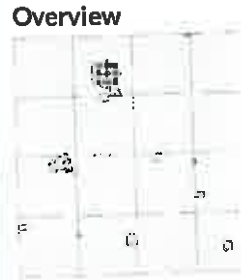
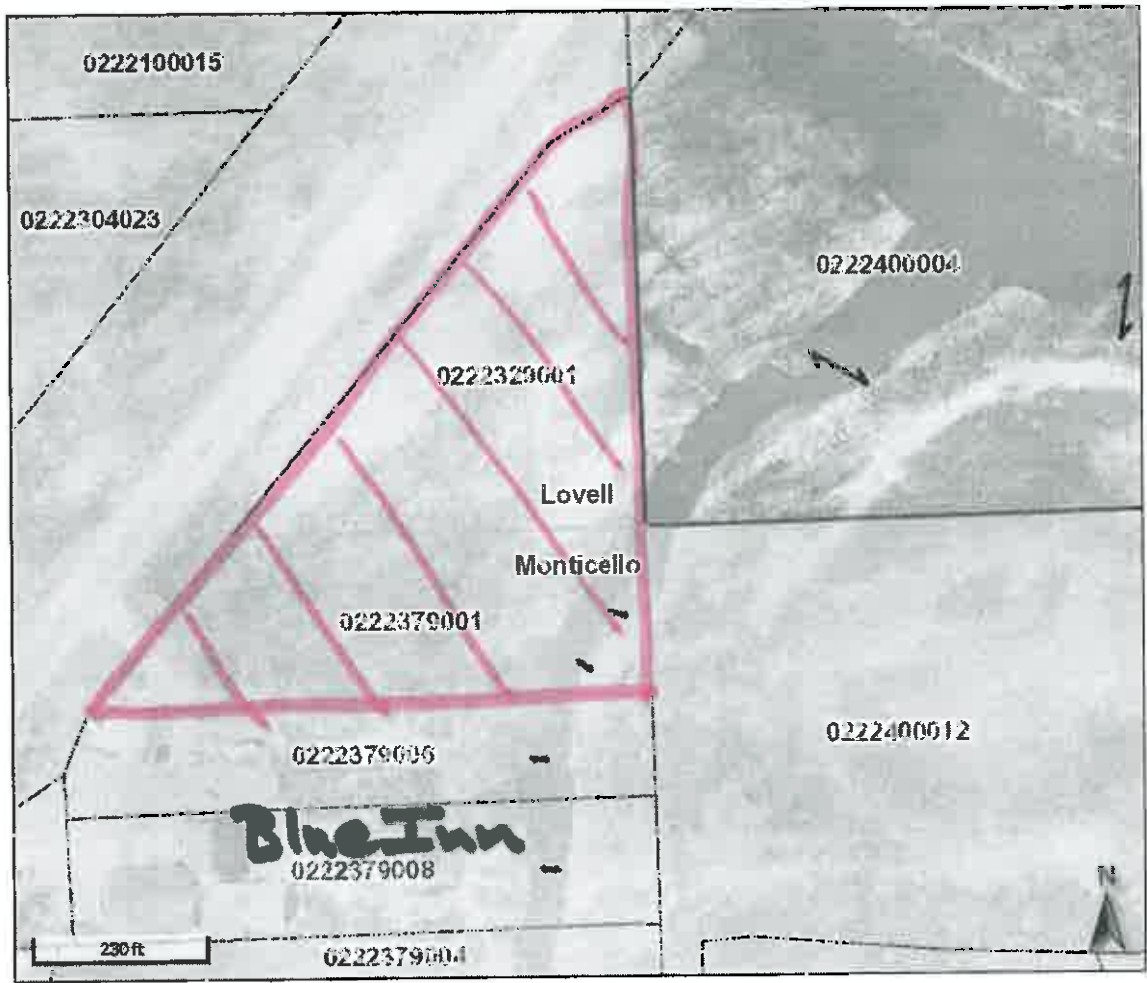
NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the proposed severance of the Pillard property, as legally described within the Severance Agreement, a copy of same being attached hereto, and authorizes the Mayor to execute the Severance Agreement on behalf of the Council and directs the City Administrator to take steps to finalize the severance of said property after the complete execution of the Severance Agreement.




IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 20th day of February, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



- Legend**
-  Parcels
 -  Cartography
 -  Major Roads

Parcel ID	0222379001	Alternate ID	114100	Owner Address	PILLARD, ROBERT M & SUSAN K
Sec/Twp/Rng	n/a	Class	R		2253 BLODGETT RD
Property Address	310 N MAIN ST	Acreage	n/a		CENTRAL CITY IA 52214-9749
	MONTICELLO				
District	MONCO				
Brief Tax Description	IRREG SURVEY LOT 152 & N 68' LOT 151 (Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 2/16/2017
Last Data Uploaded: 2/15/2017 7:28:58 PM

City Council Meeting
Prep. Date: 02/16/17
Preparer: Doug Herman



Agenda Item: # 5
Agenda Date: 02/20/17

*"The City of Flags and Flowers"
Communication Page*

Agenda Items Description: Resolution to approve Dave Schoon plan to parcel off house and building from dealership property located at 1008 W. 1st Street.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution (to be prepared if necessary)

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Consideration of Dave Schoon request related to creation of a new parcel that would create potentially noncompliant parcel after created.

Background Information: Dave Schoon desires to separate a Schoon house with building and land from the old Schoon dealership property. He wishes to draw the new line in such a way that the old Schoon dealership building would not meet setbacks. His reasoning is that the old dealership building will likely be torn down at some point in the not too distant future and that the house lot should be a bit bigger and include an adjacent building. Before suggesting that he acquire a survey I thought it made sense to have a discussion on this proposal. One thought would be to recommend the approval of the survey, even though it created a setback violation, with the condition that there could not be a business put in the old car dealership building moving forward, that it could be maintained and used by the family for their purposes but not sold or leased for business purposes by another.

Board of Adjustment considered issue and was most comfortable with the adjacent building being tore down before considering the approval of a plat that would out of the gate create a non-compliant building.

Staff Recommendation: City Administrator recommends that Council consider Schoon request and take action deemed appropriate.

City Council Meeting
Prep. Date: 02/16/17
Preparer: Doug Herman



Agenda Item: 6
Agenda Date: 02/20/2017

Communication Page

Agenda Items Description: Resolution to approve agreement between Snyder & Associates and the City of Monticello with regard to the engineering, design, and observation of the construction of a Ten-T Hangar at the Monticello Airport.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution
Agreement to be provided by Monday.

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

Synopsis: Snyder has been approved by Airport Board, Council, and FAA to work for the City on FAA projects. This agreement pertains to the Ten-T Hangar project planned for FY '18.

Background Information: The Airport plans to utilize FAA AIP funding along with a 10% City Airport Cost Share to erect a new Ten-T Hangar at the airport during the summer/fall of 2017.

Snyder & Associates has been chosen by the City to represent the Airport and based thereon, Snyder presents an engineering services agreement for consideration by the City Council. (I am told that I will have this by tomorrow, Friday the 17th.)

We are required to utilize professional engineering services and I recommend that the Council consider and approve the proposed agreement. (Unless I find reason to be concerned after reviewing it.)

Staff Recommendation: I recommend that the Council approve the proposed Engineering Services Agreement between the City of Monticello and Snyder & Associates in relation to the Ten-T Hangar project.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

Approving the Professional Services Agreement between Snyder & Associates and the City of Monticello related to the Monticello Airport Ten-T Hangar project.

WHEREAS, The Monticello City Council previously approved the submission of an IDOT Vertical Infrastructure Grant Application and thereafter accepted the award of a grant related to grading and taxiway improvements related to the planned Ten-T Hangar addition, and

WHEREAS, The Monticello Airport Board followed an RFQ process for engineering services, and has through that process decided to move forward with Snyder & Associates, and

WHEREAS, Snyder & Associates has presented an agreement for the Council's consideration, whereby Snyder agrees to design the project, submit the project for FAA approval, bid the project and oversee the construction project, and

WHEREAS, The Airport Board recommends that the Council approve the proposed agreement between the City of Monticello and Snyder & Associates.

NOW THEREFORE, BE IT RESOLVED that this City Council of Monticello, Iowa does hereby approve the proposed Standard Professional Services Agreement proposed by Snyder & Associates as recommended by the Monticello Airport Board.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 20th day of February, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 02/02/17
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 02/20/2017

Communication Page

Agenda Items Description: Misc. Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Clemen Letter w/Pit Bull related attachments

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

- **Pitbull Ordinance:** Nothing new received at this end. Is there a desire to propose an updated / amended ordinance to repeal or modify the existing pit bull ban? We have had, to the best of my knowledge, one person approach the Council to change the Code since its' enactment and is not surprisingly supported by the Animal Welfare Shelter, whose role it is to support animals and who reportedly has difficulty finding homes for Pit Bulls and mixes. Does that limited of a request support a change to the Code that so many supported when it was enacted?
- **KIJI Letter:** See enclosed letter from Steve Intlekofer in regard to a proposed set aside to deal with water/sewer overages.
- **ITC Letter:** See enclosed letter in regard to planned ITC transmission line upgrades.
- **City Fountain:** The City Fountain leaks like a sieve. To keep it full requires a near constant stream of water. Total removal and rebuilding have been considered as well as options to rebuild it in a similar fashion. Attached are renderings related to a total replacement project that would include a new, raised/elevated area with benches around the perimeter, a fountain in the center, and jets shooting up here and there from some of the area surrounding the fountain, a "splashpad" if you will. (\$250,000 rough estimate, but could be much lower if City takes responsibility for removal of current improvements.) Other options put together by Josh Iben show the continued use of the current fountain basin with much of it becoming a planter with a fountain to be placed in a smaller area in the center. (\$50,000 estimate) In my mind the next step would be to set up an open house for anyone interested to attend to give their thoughts / input. A very informal event with a handful of sketches to look at with opportunities for comment.

Kiji, Ltd.
121 East Grand Street
Monticello, IA 52310

February 3, 2017

Ms. Cheryl Clark
City Clerks Office
200 East 1st Street
Monticello, IA 52310

Re: 1002 Madalyn Court, Monticello, IA Water Bill

Dear City,

We are in receipt of the city's invoice for water where the bill was extraordinary at this residence. It came about as a result of a broken faucet where the tenants' children had broken the faucet and didn't tell the mother.


Once we found out, the water was running, the repair was performed by White Hawk.

As, I have mentioned before, this could easily be handled by charging a monthly insurance fee of \$5 or \$10 so if such an event occurs there is a pool to cover the loss.

At a minimum we would be agreeable to pay for the water if the sewer charge is removed (and garbage as well, if it's not based on water) because the water ran on the ground and not down the sewer.

If such a solution is possible it could solve the problem without that much pain to anyone.

with regard,



Stephen J. Intlekofer
President



*your lines. your lights.
your community.*



February 2017

Monticello Industrial – Lovell REC 34.5 kV to 69 kV Transmission Line Rebuild CONSTRUCTION READY TO BEGIN

Dear Neighbor:

ITC Midwest LLC (ITC) soon will begin construction to rebuild a 34.5 kV transmission line in your area. We're providing this notice to keep you informed of our plans and to make sure you have current contact information if you have any concerns or questions.

In order to build this line, construction contractors may need to travel across or access your property. If that is the case, a representative from ITC will contact you to discuss your preferences for accessing your property and other important information crews should know about your property. This is important, because the crews may need to access your property on several occasions during construction.

ITC understands that there may be crops planted in your fields adjacent to the line route during the time of construction, and the construction equipment may damage your crops or property. After construction is completed, the company will return your property as near as possible to its pre-existing condition. We will begin work to restore any damaged property once all of the construction activities have been completed and there is no longer a need to access your property with construction equipment. A representative of ITC will contact you at that time to review and settle any crop damage and other remaining damage to your property. Real Estate Specialist Tony Miller will coordinate damage assessment and compensation resolution. You can contact him at (319) 297-6820.

We appreciate your support and cooperation during this construction project. We look forward to working closely with you during the weeks ahead.

*we're your energy
superhighway*

123 Fifth Street SE
Cedar Rapids, Iowa 52401

6750 Chavenelle Road
Dubuque, Iowa 52002

877.ITC.ITC9 (877.482.4829)
www.itctransco.com

Project: 34.5 kV to 69 kV Line Rebuild

- Rebuild an existing 34.5 kV line for increased capacity and future operation at 69 kV.
- The existing single wood pole structures will be replaced with new single wood pole and laminated wood structures.
- Construction begins in late February with estimated completion by the end of May 2017.
- Prior to line construction, crews will stake and trim trees along the route. Crews also will bring structures to the site and begin preparing them for installation.
- Construction Contractors: Utility Lines Construction Services (ULC)



Project Need:

- This project is part of an ongoing system upgrade focused on converting older 34.5 kV lines to 69 kV for enhanced system integrity.
- ITC is rebuilding this line due to the age of the equipment and to enhance the region's electric reliability.
- This new line will replace a line that was originally built in the 1960s.

Project Contacts

Please contact us if you have any questions about this project



Bruce Bielema, Field Supervisor
(563) 321-1147
bbielema@itctransco.com
6750 Chavenelle Rd., Dubuque



Mark Ryan, Project Engineer
(563) 585-3601
mryan@itctransco.com
6750 Chavenelle Rd., Dubuque



123 Fifth Street SE
Cedar Rapids, Iowa 52401

6750 Chavenelle Road
Dubuque, Iowa 52002

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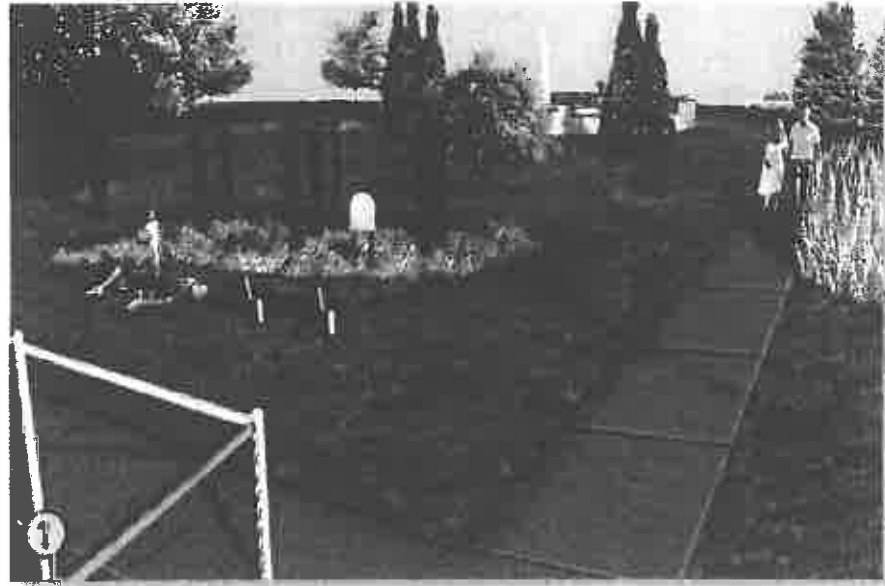
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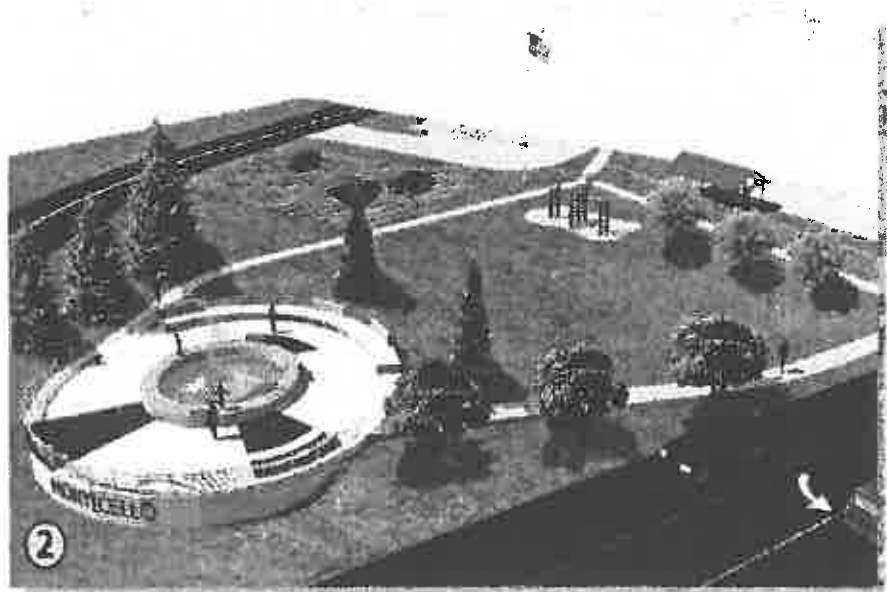
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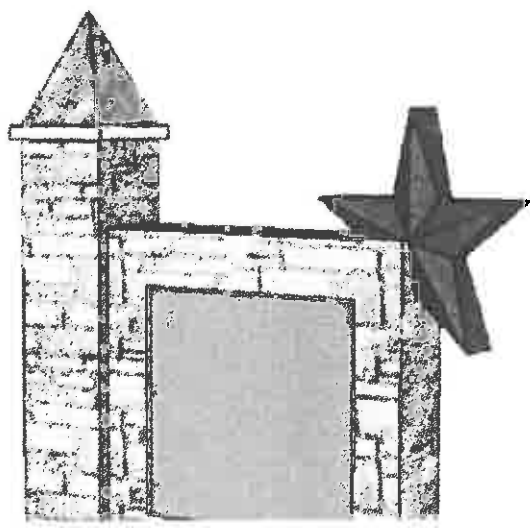
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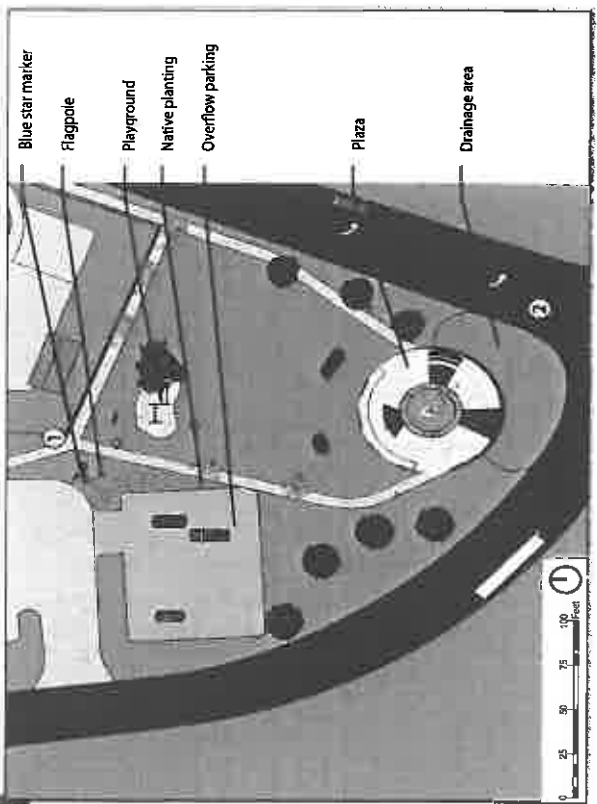


Park and playground areas

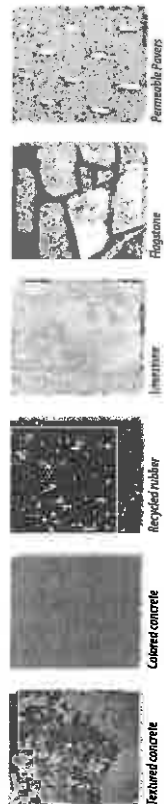


Fountain viewed from South Main Street





Suggested Materials



Fountain and Plaza Overview

The fountain is currently a source of pride for many of the residents of Monticello. It is located adjacent to a well-traveled intersection and the new aquatic center. By renovating the fountain, the city will be able to take advantage of its prominent location and enhance an established landmark.

To increase the visibility of the fountain, the area will be raised to street level, excluding a drainage ditch to the southeast which will connect to an existing culvert. Due to an increase in paved surfaces, native plantings and infiltration beds should be considered in order to compensate for a larger amount of runoff.

To accommodate for additional visitors to the fountain and aquatic center, a parking lot could be constructed adjacent to the existing one. Permeable paving should be considered for the new lot. During this process, existing plants and playground equipment can be relocated around the site. These renovations will increase the visibility and significance of the space.

The Fountain

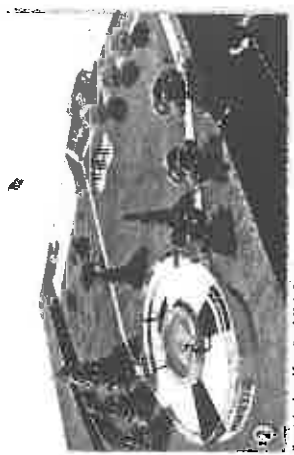
The installation of a new fountain allows Monticello the opportunity make the area more interactive. A larger display jet fountain will be more visible from the road while smaller dancing fountains can be experienced by visitors to the site. New seating around the fountain and surrounding area will provide opportunities for social interaction and family gatherings. Installing lighting will give the fountain more presence at night and make the area visible from the nearby roads.

Blue Star Marker

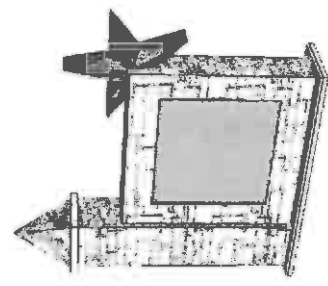
A grant has been awarded to construct a Blue Star Memorial Marker on this site. The marker will be dedicated to veterans who have served in the United States Armed Forces. This marker should fit the aesthetic established for monument signs in Monticello. The fountain is a strong aspect of Monticello's identity and having the marker in this important location will demonstrate community support for service personnel.



Park and playground area



Fountain viewed from South Main Street



Blue star marker monument

Monticello

South Cedar Fountain and Plaza

Landscape Architect: Al Bohling, FASLA, Shive-Hattery
 L.A. Intern: Ryan Anderson & Michael Buh, ISU Landscape Architecture Extension
 Iowa Department of Transportation Trees Forever ISU Landscape Architecture Extension ISU Extension Community and Economic Development







151 Landscape and Construction

P.O. Box 108
Monticello, IA 52310

PHONE # 319-241-4711
EMAIL joshiben151@gmail.com

Estimate

Date
2/14/2017

Name / Address
pool fountain project

DESCRIPTION	Total
new interior pool/ wall installed. steel reinforced base with frost footing. Iowa limestone upper section.	12,000.00T
new plumbing; fill lines, drain lines, auto fill, overflow installed	6,000.00T
build up grade of pond containment, grade, concrete and line/ waterproof	9,500.00T
multi jet inward jet assembly, as designed concept 1. along with center vertical water jet.	6,500.00T
lighting fixtures, control box, low voltage system installed. LED fixtures.	7,500.00T
outer raised plant bed filled, drainage system installed. tuckpointing existing wall.	4,500.00T
plantings installed, mulch/ rock topdress installed. jobsite/ turf repairs.	3,500.00T
no tax, school district	0.00
Total	\$49,500.00

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