

City of Monticello, Iowa

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Posted on August 03, 2017 at 5:00 p.m.

Monticello City Council Regular Meeting August 07, 2017 @ 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Dena Himes	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Brian Wolken, Mayor Pro Tem	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Casey Zwolinski Lindsay Beaman
Ward #2:	Johnny Russ	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	C.J. Johnson
Ward #4:	Tom Yeoman		

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	July	17, 2017
Approval of Payroll	July	20, 2017
Approval of Payroll	August	03, 2017
Approval of Bill List		
Approval of FY 2017 Treasurer's Report		
Approval of July, 2017 Treasurer's Report		
Approval of Casey's Liquor License Renewal & Name Change – Casey's changing the form of business carrying the Liquor License. (LLC, Corporation, Etc., but still "Casey's")		
Approval of Happy Joes Liquor License Renewal		
Approval of transfer of Chamber Liquor License to 114 E. 1 st Street		
Approval of "Is What it Is" Cigarette Permit		

Motions:

1. **Motion** to consider and potentially approve settlement request received from Fancy Fritter.
2. **Motion** to provide direction with regard to Clock Tower Hail Damage Repair
3. **Motion** to provide direction with regard to sale/transfer of property located at 224 N. Chestnut Street.

Public Hearing: None

Resolutions:

4. **Resolution** to approve Plat of Survey to Parcel 2017-52.
5. **Resolution** to approve Plat of Survey to Parcel 2017-41 and 2017-42.
6. **Resolution** to approve of Plat of Survey to Parcel 2017-57 and 2017-58.
7. **Resolution** to approve of Plat of Survey to Parcel 2017-43.
8. **Resolution** to approve Final Plat of Hollywood Acres, Jones County, Iowa, Lot 1 and 2.
9. **Resolution** to approve Pay Request from Monk Construction Re: Airport Terminal Building Roof Replacement Project. (Hail Storm Related)
10. **Resolution** to approve Orbis Mfg. Site Plan and Storm Water Management Plan.
11. **Resolution** to accept filing of Final Assessment Plat Re: South Street Assessments.

Ordinances: None

Reports / Potential Action:

- 224 N. Chestnut Street House
- League of Cities Annual Conference
- Lower P Annexation Discussion

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official
July 17, 2017 - 6:00 P.M.
Community Media Center

Mayor Dena Himes called the meeting to order. Council present: Brian Wolken, Rob Paulson, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, Deputy City Clerk Cheryl Clark, City Engineer Casey Zwolinski and Police Chief Britt Smith. Council member Dave Goedken was absent.

Herman stated that the only change to the agenda was a brief report to be given by Chief Smith at the end of the meeting. Wolken moved to approve the agenda, Russ seconded, roll call unanimous.

Yeoman moved to approve the consent agenda, Russ seconded, roll call unanimous.

Herman reported that the IDOT and City Engineer both recommended the award of the East First Street Bridge Project to the low bidder, Taylor Construction, Inc. Yeoman moved to approve Resolution #17-81 to award contract to replace the East First Street Bridge to Taylor Construction, Inc., Wolken seconded, roll call all ayes except for Paulson, who voted nay.

Wolken moved to approve Resolution #17-82 to approve Pay Request #1 to Utility Service Company, Inc. Re: Water Tower Project in the amount of \$183,559, Paulson seconded, roll call unanimous.

Herman stated that the next step in the South Street project was to accept the project as complete. Thereafter, the City may move forward with the assessment project. Russ moved to approve Resolution #17-83 accepting the completion of the East South Street Reconstruction Project and Ordering Preparation of Final Plat and Schedule of Assessments, Yeoman seconded, roll call unanimous.

Council was presented with 3rd reading of Ordinance related to fence set backs on double frontage lots. Wolken moved Ordinance #705 Amending Chapter 165, Zoning Regulations, and Monticello Code, by Amending Provisions Pertaining to Fences, third and final reading and in title only, Lux seconded, roll call unanimous.

Herman reported that 224 N. Chestnut Street had been inspected for asbestos and that a small amount of asbestos would be removed prior to demolition.

Herman stated that he included a copy of the final ordinance regarding urban chickens with the packet. As discussed at the last meeting, property owners of properties that are not zoned or utilized as single-family residences or zero-lot line duplexes may be permitted to keep domestic chickens upon application and approval of the City Council.

Smith indicated that the house fire at the intersection of Grand and Chestnut remained under investigation by State Farm. Herman advised that the Iowa Code requires the Insurer, in this case State Farm, to retain a demolition reserve in the amount of \$10,000 or 10%, whichever is

greater, until the property is cleaned up. Herman requested, in writing, that the funds be withheld as allowed by the Code.

Herman reported that he has received a number of comments and complaints in regard to the condition of the yard at 228 South Chestnut Street. Himes stated that she felt the area should be managed, such as in beds, and that plants not be allowed to re-seed wherever the seed landed; Paulson agreed, suggesting a border, with Wolken suggesting mulch. The property owner, Mike Felton, indicated that he believed the area to be managed. Herman reported complaints of feral cats and possum living on the property. After much discussion, it was decided that Herman would work to set up a meeting between Herman, Felton, and a master gardener affiliated with Iowa State University Extension before reporting back to the City Council.

Herman reported that Orbis plans to break ground on their warehouse addition in August. The City is working with Orbis on water volume questions and both a site plan and storm water management plan will be presented to the Planning & Zoning Board and City Council.

Smith reported on the fireworks complaints received from June 12th through July 4th, 2017. One resident, Gary Pratt of 432 Bradview Court, voiced concerns with the use of fireworks within the City limits.

Smith discussed bus parking during the Fair with the City Council. Consensus of City Council was to look at other bus parking options before next year's Fair.

Wolken motioned to take a five minute recess, then go into closed session under §21.5(1)(i) of the Iowa Code to "evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent irreparable injury to that individual's reputation and that individual requests a closed session", seconded by Lux. Ayes: Wolken, Lux, Russ, Yeoman and Paulson. Nays: None. Carried.

Wolken moved, Russ seconded to end the closed session and return to open session. Ayes: Wolken, Russ, Lux, Yeoman and Paulson. Nays: None. Carried.

Wolken moved to adjourn the Council meeting at 8:27 P.M., roll call vote unanimous.

Dena Himes, Mayor

Cheryl Clark, Deputy City Clerk

Regular Council Meeting – Unofficial
July 17, 2017 - 6:00 P.M.
Community Media Center

Mayor Dena Himes called the meeting to order. Council present: Brian Wolken, Rob Paulson, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, Deputy City Clerk Cheryl Clark, City Engineer Casey Zwolinski and Police Chief Britt Smith. Council member Dave Goedken and Public Works Director Brant LaGrange were absent.

Herman stated the only change to the agenda was the addition of a fireworks report to be given by Smith later in the meeting. Wolken moved to approve the agenda, Russ seconded, roll call unanimous.

Yeoman moved to approve the consent agenda, Russ seconded, roll call unanimous.

Herman reported that the IDOT and City Engineer both recommended awarding the East First Street Bridge Project to the low bidder, Taylor Construction, Inc. Zwolinski thought the construction would be commencing in August and Herman thought sooner than that, with completion in 70 working days. Herman stated that Council can either reject the bids or award the contract. Yeoman moved to approve Resolution #17-81 to award contract to replace the East First Street Bridge to Taylor Construction, Inc., Wolken seconded, roll call all ayes except for Paulson, who voted nay. Herman will contact Taylor Construction, Inc. to see what the anticipated start date is.

Herman reported that the water tower painting project is progressing well and that Snyder & Associates recommended approval of Pay Request #1 with a 5% retainage. Yeoman questioned if the inside is finished and Zwolinski stated that just the final coat is needed. Wolken moved to approve Resolution #17-82 to approve Pay Request #1 to Utility Service Company, Inc. Re: Water Tower Project in the amount of \$183,559, Paulson seconded, roll call unanimous.

Herman stated that the next step in the South Street project is to accept the project as complete, so the City can move forward with the next steps of the assessment project. Once accepted, the final plat will be ordered and schedule of assessments completed. Herman feels that the final assessment will be equal to the preliminary assessment, not less, and it cannot be higher. Herman stated the assessments would include curb, gutter, sidewalk and apron, if necessary, at a rate of 2%, as previously discussed. Herman stated that those with newer concrete would be given partial assessments. Wolken questioned if the tree on the corner of South and Cedar Streets would be removed and Herman believes LaGrange had discussed the tree with the property owner. Herman stated that some areas would be seeded again by 151 Landscape in early August. Paulson questioned the assessment for Dr. Brian James, who has requested a reduction or waiver, and Herman stated that steps would have to be taken for that later. Yeoman questioned the ditch near the James building and Herman stated that was not part of this project, but that property owner Jerry Behrends is happy with how that project turned out. Russ moved to approve Resolution #17-83 accepting the completion of the East

South Street Reconstruction Project and Ordering Preparation of Final Plat and Schedule of Assessments, Yeoman seconded, roll call unanimous.

Council was presented with 3rd reading of Ordinance related to fence set backs on double frontage lots. Diane Ruchti, 505 S Chestnut, proposes that she be allowed to build a 6' fence at the property right-of-way. Herman stated that there was a slight modification of the language, which was highlighted in the final draft. Wolken moved Ordinance #705 Amending Chapter 165, Zoning Regulations, and Monticello Code, by Amending Provisions Pertaining to Fences, third and final reading and in title only, Lux seconded, roll call unanimous.

Herman reported that an asbestos inspection had taken place at the residence located at 224 North Chestnut Street and a small amount of asbestos would be removed prior to demolition. July 24th is the earliest the demolition can take place. The garage will be taken down at a later date. Wolken questioned if the garage had been inspected and Herman stated it's full of stuff, but he doesn't anticipate any asbestos containing material being present there.

Herman stated that he included a copy of the final ordinance regarding urban chickens with the packet. As discussed at the last meeting, property owners of properties that are not zoned or utilized as single-family residences or zero-lot line duplexes, such as the nursing home or condominium units, may be permitted to keep domestic chickens upon application and approval of the City Council. Paragraph #20 was also modified, at the suggestion of City Clerk Sally Hinrichsen, noting that bands will be issued during the permitting process.

Yeoman questioned the status of the home destroyed by fire located on the corner of West Grand and South Chestnut Streets. Smith stated that the fire is still under investigation by State Farm. Herman reported that he was contacted by State Farm and under Iowa Code, the City is allowed to request a demolition reserve in the amount of \$10,000 or 10%, whichever is greater, until the property is cleaned up. Herman requested, in writing, that the funds be withheld as allowed.

Herman reported that he has received a number of comments and complaints regarding milkweed and other growth at the Felton home located at 228 South Chestnut Street. Herman stated that the growth is inconsistent with the ordinance and asked for direction from the Council. He included some sample wording that could be used. Himes stated that she felt the area should be managed, such as in beds, which may prevent the milkweed from re-seeding everywhere. Paulson agreed, suggesting a boarder and Wolken suggested mulch. Mike Felton was present at the meeting and he indicated that he feels the area is managed with a concrete boarder. Wolken questioned if the boarder was dug in and Felton stated it is not. He stated that if safety is a concern, the yield signs should be changed so they aren't being required to yield when going downhill. Felton stated that he feels the area is well maintained, as he hand clips it and he feels the City should use his property as a marketing tool, to draw people to town. Wolken stated that it doesn't appear to be a managed area by the common people and feels the concrete boarder should be dug in. Yeoman questioned if there is mulch and Felton stated there is not. Wolken stated he thinks mulch is recommended and Herman stated that mulch is stated in their plan on the Monarch Waystation registration. Felton indicated that registration was done over ten years ago and rather than mulch, he mows or hand clips

between the plants. Yeoman questioned the random plants on the SE corner of the property and Felton stated that is a future bed. Yeoman stated the Council wants to work with Felton and Himes suggested thinning and mulching the area. Wolken agreed, stating the area is larger than the original plan and he feels it doesn't look managed. He questioned if the Monarch Waystation would encourage visitors if they saw his lawn. Herman reported getting complaints of feral cats and a family of possum living on the property. Felton stated that he has removed some possums and if strays are a problem, let him know. Yeoman stated that he likes the concept, just wants improved management so it looks cleaned up. He stated it would be easier to control with mulch and more defined borders. Russ questioned if the right-of-way is cleaned up and Felton stated it is, except for a small part by the water valve box. Russ felt the City shouldn't disturb the property this year, but establish perimeters that are acceptable prior to next year. He also suggested contacting some master gardeners or the Extension Office to get some information. Yeoman stated the area is more layered and colored this year, but still looks too random. Paulson stated that the Krueger property across the street also has some milkweed. After discussion, it was decided that Herman will reach out to ISU Extension next week and see what they offer for suggestions on the property and report back to Council with that information, as well as possible ordinance modifications.

Herman reported that Orbis is on track to break ground for their warehouse addition in August. Planning & Zoning will be reviewing the proposed site plan tomorrow night. The City is working with them to solve a water volume problem to feed their sprinkler system, with a possible solution being to feed the line from Seventh Street. Herman stated they will start digging in August, but won't possibly have the water volume problem figured out until September. Yeoman questioned the storm water management and Herman stated the engineer is working with Orbis on that. Wolken questioned if there is a green buffer and Herman stated there is, which may help with noise management to the neighboring residential areas.

Smith reported on the fireworks complaints received from June 12th through July 4th, 2017, which included noise, debris, personal injury and property damage. Most calls were noise related and Yeoman questioned if those were outside of allotted hours. Smith stated that some were. Wolken and Himes reported receiving some complaints as well. Smith stated that they received some inquiries about the ability to shoot off fireworks from the fairgrounds or other parks, which is currently prohibited. He stated allowing it in an open area, like the fairgrounds, could be considered, but liability would have to be looked at. Wolken stated maybe it is a bigger issue this year, since it's the first year, and Smith stated they'll be more available in future years, which may cause more issues. Russ felt it's hard to police them and not worth it. Smith stated they get complaints no matter what and he told those people they could come to the council meeting to address their concerns. Herman suggested collecting statewide data to see what other cities are doing. Gary Pratt of 432 Bradview Court voiced his concerns against allowing fireworks at all or suggested at least shortening the time frame that they are allowed. He feels they are unnecessary and Herman stated the City can't control the availability.

Smith asked for Council direction regarding bus parking during the Jones County Fair. Last year, East Sixth Street was designated as bus parking, in addition to North Maple Street, near the old fair office. Designating the area as bus parking along East Sixth Street limits the ability for the residents to park as many cars in their yard. Russ questioned if the buses could be

parked elsewhere, like the high school. Smith stated it's better to have the buses drop off and pick up at the same location, so their patrons know where to go. Himes questioned if they could park on the old Georgia-Pacific lot and Smith stated they'd have to pay to park there. Bud Coyle, 515 North Sycamore Street, stated that he has had the same people parking in his yard for years and it has never been a problem, until last year. He felt that he pays his taxes; the City should take care of the residents, not the fair. Smith stated the main issue is that the property owners can't back trucks over the curbs to park them if buses park on the street, so it cuts down on their ability to make money. Smith has no preference either way, just wants to try to eliminate some calls to the police. Himes stated it the main thing is that driveways aren't being blocked. Herman stated that during fair week, sometimes things occur that would normally be prohibited and Yeoman stated that parking cars in their yards wouldn't be allowed during the rest of the year. Wayne Peach, 108 Monk Court, suggested drop off/pick up spots, where time is limited, and then they'd have to find parking elsewhere. Smith stated it's easier to keep them close to get them back on the road again. Herman stated the property owners near the fairgrounds wouldn't generate the money they do without the fair, but felt it was too late to change anything for this year. Smith stated they could change it, and then the fair would have to deal with parking for 10-12 buses. Russ questioned if the buses are personal or commercial and Smith stated that most are spearheaded by one person, not a bus company. Russ suggested having them get some sort of permit to have the spots saved and Smith stated it's on a first come/first serve basis. Lux questioned if they could use some of the angle spots on Maple Street and Smith stated that is for handicap parking. Smith stated possibly the driving range, but Herman felt it would damage it, especially if it rains. Russ didn't think it'd be an issue and Smith stated that serves as a lot of free car parking now. Herman suggested Sacred Heart possibly. Smith stated he just wanted the council stance to save some possible headache. Consensus of the Council was to leave the buses park along East Sixth Street, as long as they aren't blocking driveways, and to look at a better solution after the fair.

Wolken motioned to take a five minute recess, then go into closed session under §21.5(1)(i) of the Iowa Code to "evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent irreparable injury to that individual's reputation and that individual requests a closed session", seconded by Lux. Ayes: Wolken, Lux, Russ, Yeoman and Paulson. Nays: None. Carried.

Wolken moved, Russ seconded to end the closed session and return to open session. Ayes: Wolken, Russ, Lux, Yeoman and Paulson. Nays: None. Carried.

Wolken moved to adjourn the Council meeting at 8:27 P.M., roll call vote unanimous.

Dena Himes, Mayor

Cheryl Clark, Deputy City Clerk

PAYROLL - JULY 20, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	July 3 - 16, 2017				
Dawn Brus	\$ 1,996.40	\$ -	49.13	49.13	\$ 1,348.36
David Husmann	283.20	-	0.00	0.00	239.91
Mary Intlekofer	1,822.80	-	9.50	9.50	974.13
C.J. Johnson	1,923.08	-	0.00	0.00	1,209.23
Brandon Kent	2,338.18	862.58	0.00	0.00	1,487.00
Matthew Kunkle	465.75	-	0.00	0.00	360.32
Lori Lynch	2,777.60	781.20	0.00	0.00	1,445.87
Shelly Searles	2,061.50	65.10	0.00	0.00	1,555.86
Brenda Surom	520.80	-	0.00	0.00	385.40
TOTAL AMBULANCE	\$ 14,189.31	\$ 1,708.88	58.63	58.63	\$ 9,006.08
CEMETERY	July 1 - 14, 2017				
Dan McDonald	\$ 1,682.54	\$ 110.53	0.00	0.00	\$ 1,173.06
TOTAL CEMETERY	\$ 1,682.54	\$ 110.53	0.00	0.00	\$ 1,173.06
CITY HALL	July 2 - 15, 2017				
Cheryl Clark	\$ 1,660.00	\$ 60.00	0.00	0.00	\$ 1,056.83
Doug Herman	3,970.72	-	0.00	0.00	2,794.53
Sally Hinrichsen	2,368.18	-	0.00	0.00	1,618.20
Nanci Tuel	1,372.75	12.75	0.00	0.00	892.30
TOTAL CITY HALL	\$ 9,371.65	\$ 72.75	0.00	0.00	\$ 6,361.86
COUNCIL / MAYOR					
Dave Goedken	\$ 100.00	\$ -	0.00	0.00	\$ 92.60
Dena Himes	300.00	-	0.00	0.00	233.95
Chris Lux	100.00	-	0.00	0.00	92.60
Rob Paulson	100.00	-	0.00	0.00	92.35
Johnny Russ	100.00	-	0.00	0.00	92.35
Brian Wolken	100.00	-	0.00	0.00	92.60
Tom Yeoman	100.00	-	0.00	0.00	92.35
TOTAL COUNCIL / MAYOR	\$ 900.00	\$ -	0.00	0.00	\$ 788.80
LIBRARY	July 3 - 16, 2017				
Julie Aldrich	\$ 225.60	\$ -	0.00	0.00	\$ 194.92
Kyle Gassman	270.92	-	0.00	0.00	233.07
Penny Schmit	935.21	-	0.00	0.00	676.74
Madonna Thoma-Kremer	640.38	-	0.00	0.00	533.29
Michelle Turnis	1,517.58	-	0.00	0.00	945.12
TOTAL LIBRARY	\$ 3,589.69	\$ -	0.00	0.00	\$ 2,583.14
MBC	July 3 - 16, 2017				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,359.76
Casey Reyner	1,538.46	-	0.00	0.00	1,052.39
TOTAL MBC	\$ 3,384.61	\$ -	0.00	0.00	\$ 2,412.15
POLICE	July 3 - 16, 2017				
Dawn Graver	\$ 2,187.71	\$ -	0.00	0.00	\$ 1,480.67
Erik Honda	251.28	-	0.00	0.00	214.58
John Klein	246.48	-	0.00	0.00	209.46

PAYROLL - JULY 20, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE (cont.)					
Jordan Koos	2,355.24	-	0.00	18.00	1,741.55
Travis McNally	378.72	-	0.00	0.00	307.79
Britt Smith	2,443.56	-	0.00	0.00	1,742.98
Madonna Staner	1,414.40	-	0.00	0.00	1,049.27
Brian Tate	2,357.76	-	0.00	0.00	1,705.45
Robert Urbain	2,152.46	-	0.00	0.00	1,473.74
TOTAL POLICE	\$ 13,787.61	\$ -	0.00	18.00	\$ 9,925.49
ROAD USE					
July 1 - 14, 2017					
Billy Norton	\$ 1,572.00	\$ -	0.00	0.00	\$ 972.12
Wayne Ycusse	1,839.90	117.90	0.00	0.00	1,261.88
TOTAL ROAD USE	\$ 3,411.90	\$ 117.90	0.00	0.00	\$ 2,234.00
SANITATION					
July 1 - 14, 2017					
Michael Boyson	\$ 1,524.00	\$ -	0.00	0.00	\$ 1,016.96
Nick Kahler	1,572.00	-	0.00	0.00	1,026.82
Chris Taylor	1,572.00	-	0.00	0.00	988.10
TOTAL SANITATION	\$ 4,668.00	\$ -	0.00	0.00	\$ 3,031.88
SEWER					
July 1 - 14, 2017					
Tim Schulz	\$ 1,620.00	\$ -	0.00	0.00	\$ 1,098.32
Jim Tjaden	2,042.50	142.50	0.00	0.00	1,426.02
TOTAL SEWER	\$ 3,662.50	\$ 142.50	0.00	0.00	\$ 2,524.34
SWIMMING POOL					
June 30 - July 13, 2017					
Sophia Ahlrichs	\$ 271.93	\$ -	0.00	0.00	\$ 246.36
Sydney Ballou	190.50	-	0.00	0.00	175.93
Rylee Bauer	291.81	-	0.00	0.00	269.49
Allyson Bartachek	102.00	-	0.00	0.00	92.85
McKenna Bell	416.88	-	0.00	0.00	344.15
Tylor Boheman	349.33	-	0.00	0.00	322.60
Mya Boffeli	175.81	-	0.00	0.00	162.36
Shalya Bronemann	183.60	-	0.00	0.00	159.05
Phoebe Caspers	135.94	-	0.00	0.00	125.54
Harrison Eastburn	66.00	-	0.00	0.00	60.95
Aubree Fairley	163.50	-	0.00	0.00	150.99
Matthew Fokken	129.00	-	0.00	0.00	119.13
Corrine Gadiant	342.70	-	0.00	0.00	316.48
Gabriell Gadiant	283.50	-	0.00	0.00	261.81
Rachel Gadiant	451.38	-	0.00	0.00	416.84
Leah Holub	181.50	-	0.00	0.00	157.32
Ashley Jenkins	326.25	-	0.00	0.00	301.29
Hunter Kramer	113.61	-	0.00	0.00	104.92
Lilly Lambert-Lanczos	260.75	-	0.00	0.00	240.80
Luke Lambert	69.00	-	0.00	0.00	63.72
Madison G. Lambert	161.31	-	0.00	0.00	148.97
Madison L. Lambert	108.75	-	0.00	0.00	98.40
Raleigh Lambert	369.11	-	0.00	0.00	306.82
Chase Luensman	42.00	-	0.00	0.00	38.79

PAYROLL - JULY 20, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
SWIMMING POOL (cont.)					
Riley Manternach	249.00	-	0.00	0.00	228.47
Justin Martin	156.80	-	0.00	0.00	137.98
Macy McDonough	291.81	-	0.00	0.00	249.16
Taylor McDonough	529.63	-	0.00	0.00	440.87
Jacqueline Petersen	281.14	-	0.00	0.00	253.94
Traci Plummer	307.91	-	0.00	0.00	258.42
TOTAL SWIMMING POOL	\$ 7,002.45	\$ -	0.00	0.00	\$ 6,254.40
WATER					
	July 1 - 14, 2017				
Brant LaGrange	\$ 2,020.38	\$ -	0.00	0.00	\$ 1,369.58
Jay Yanda	1,956.50	136.50	0.00	0.00	1,374.65
TOTAL WATER	\$ 3,976.88	\$ 136.50	0.00	0.00	\$ 2,744.23
TOTAL - ALL DEPTS.	\$ 69,627.14	\$ 2,289.06	58.63	76.63	\$ 49,039.43

PAYROLL - AUGUST 3, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	July 17 - 30, 2017				
Dawn Brus	\$ 1,822.81	\$ -	0.00	49.13	\$ 1,247.99
David Husmann	212.40	-	0.00	0.00	182.22
Mary Intlekofer	2,479.23	-	3.00	12.50	1,450.83
C.J. Johnson	1,923.08	-	0.00	0.00	1,209.23
Brandon Kent	1,953.00	130.20	0.00	0.00	1,243.83
Matthew Kunkle	1,035.00	-	0.00	0.00	767.48
Lori Lynch	2,864.40	1,041.60	0.00	0.00	1,487.44
Shelly Searles	2,587.73	764.93	0.00	0.00	1,863.57
Brenda Surom	802.90	-	0.00	0.00	575.88
TOTAL AMBULANCE	\$ 15,680.55	\$ 1,936.73	3.00	61.63	\$ 10,028.47
CEMETERY	July 15 - 28, 2017				
Dan McDonald	\$ 1,888.86	\$ 316.86	0.00	0.00	\$ 1,310.95
TOTAL CEMETERY	\$ 1,888.86	\$ 316.86	0.00	0.00	\$ 1,310.95
CITY HALL	July 16 - 29, 2017				
Cheryl Clerk	\$ 1,922.50	\$ 322.50	0.00	0.00	\$ 1,271.35
Doug Herman	3,720.72	-	0.00	0.00	2,620.15
Sally Hinrichsen	2,368.18	-	0.00	0.00	1,618.20
Nanci Tuel	1,360.00	-	0.00	0.00	883.24
TOTAL CITY HALL	\$ 9,371.40	\$ 322.50	0.00	0.00	\$ 6,392.94
FIRE					
Mike Bader	\$ 60.00	\$ -	0.00	0.00	\$ 55.41
Marvin Kelchen	100.00	-	0.00	0.00	92.35
Don McCarthy	125.00	-	0.00	0.00	107.24
Mike Wink	100.00	-	0.00	0.00	92.35
TOTAL FIRE	\$ 385.00	\$ -	0.00	0.00	\$ 347.35
LIBRARY	July 17 - 30, 2017				
Kyle Gassman	\$ 258.93	\$ -	0.00	0.00	\$ 222.72
Penny Schmit	935.20	-	0.00	0.00	676.74
Madonna Thoma-Kremer	626.75	-	0.00	0.00	522.51
Michelle Turnis	1,517.58	-	0.00	0.00	945.11
TOTAL LIBRARY	\$ 3,338.46	\$ -	0.00	0.00	\$ 2,367.08
MBC	July 17 - 30, 2017				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,359.76
Casey Reyner	1,538.46	-	0.00	0.00	1,052.39
TOTAL MBC	\$ 3,384.61	\$ -	0.00	0.00	\$ 2,412.15
POLICE	July 17 - 30, 2017				
Michelle Gehl	\$ 326.12	\$ -	0.00	0.00	\$ 270.73
Dawn Graver	2,174.76	-	0.00	0.00	1,471.37
Erik Honda	1,819.59	-	11.25	11.25	1,334.13
Jordan Koos	2,055.60	-	12.00	30.00	1,453.20
Travis McNally	194.63	-	0.00	0.00	156.97
Britt Smith	2,443.56	-	0.00	0.00	1,742.98
Madonna Staner	1,414.40	-	0.00	0.00	1,049.27

PAYROLL - AUGUST 3, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE (cont.)					
Brian Tate	2,063.04	-	0.00	0.00	1,511.93
Robert Urbain	2,170.71	-	28.50	28.50	1,484.12
TOTAL POLICE	\$ 14,662.41	\$ -	51.75	69.75	\$ 10,474.70
ROAD USE					
July 15 - 28, 2017					
Billy Norton	\$ 1,829.91	\$ 257.91	0.00	0.00	\$ 1,193.70
Wayne Yousse	1,807.80	235.80	0.00	0.00	1,226.07
TOTAL ROAD USE	\$ 3,637.71	\$ 493.71	0.00	0.00	\$ 2,419.77
SANITATION					
July 15 - 28, 2017					
Michael Boyson	\$ 1,545.43	\$ 21.43	0.00	0.00	\$ 1,031.20
Nick Kahler	1,829.91	257.91	0.00	0.00	1,248.40
Chris Taylor	1,572.00	-	0.00	0.00	1,008.45
TOTAL SANITATION	\$ 4,947.34	\$ 279.34	0.00	0.00	\$ 3,288.05
SEWER					
July 15 - 28, 2017					
Tim Schultz	\$ 1,680.75	\$ 60.75	0.00	0.00	\$ 1,138.99
Jim Tjaden	2,042.50	142.50	0.00	0.00	1,425.77
TOTAL SEWER	\$ 3,723.25	\$ 203.25	0.00	0.00	\$ 2,564.76
SWIMMING POOL					
July 14 - 27, 2017					
Sophia Ahlrichs	\$ 372.50	\$ -	0.00	0.00	\$ 325.17
Sydney Ballou	172.50	-	0.00	0.00	159.30
Rylee Bauer	299.06	-	0.00	0.00	276.18
Allyson Bartachek	154.50	-	0.00	0.00	136.08
McKenna Bell	286.38	-	0.00	0.00	241.68
Tylor Boheman	205.85	-	0.00	0.00	190.11
Mya Boffei	126.88	-	0.00	0.00	117.17
Shalya Bronemann	61.20	-	0.00	0.00	56.52
Phoebe Caspers	125.06	-	0.00	0.00	115.50
Harrison Eastburn	18.00	-	0.00	0.00	16.62
Aubree Fairley	184.50	-	0.00	0.00	170.38
Matthew Fokken	148.50	-	0.00	0.00	137.14
Corrine Gadiant	337.11	-	0.00	0.00	311.32
Gabriell Gadiant	184.50	-	0.00	0.00	170.38
Rachel Gadiant	587.36	-	0.00	0.00	542.42
Leah Holub	216.00	-	0.00	0.00	184.73
Ashley Jenkins	425.94	-	0.00	0.00	393.35
Hunter Kramer	37.25	-	0.00	0.00	34.40
Lilly Lambert-Lanczos	223.41	-	0.00	0.00	206.32
Luke Lambert	100.50	-	0.00	0.00	92.81
Madison G. Lambert	125.06	-	0.00	0.00	115.50
Madison L. Lambert	368.19	-	0.00	0.00	306.05
Raleigh Lambert	103.28	-	0.00	0.00	93.90
Chase Luensman	42.00	-	0.00	0.00	38.79
Riley Manternach	145.50	-	0.00	0.00	134.37
Justin Martin	120.00	-	0.00	0.00	107.67
Macy McDonough	366.13	-	0.00	0.00	310.35
Taylor McDonough	589.00	-	0.00	0.00	486.79

PAYROLL - AUGUST 3, 2017

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
SWIMMING POOL (cont.)					
Jacqueline Petersen	281.14	-	0.00	0.00	253.94
Traci Plummer	199.24	-	0.00	0.00	171.92
TOTAL SWIMMING POOL	\$ 6,606.54	\$ -	0.00	0.00	\$ 5,896.86
WATER					
	July 15 - 28, 2017				
Brant LaGrange	\$ 2,020.38	\$ -	0.00	0.00	\$ 1,369.58
Jay Yanda	1,973.56	153.56	0.00	0.00	1,376.37
TOTAL WATER	\$ 3,993.94	\$ 153.56	0.00	0.00	\$ 2,745.95
TOTAL - ALL DEPTS.	\$ 71,620.07	\$ 3,705.95	54.75	131.38	\$ 50,249.03

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

GENERAL				
POLICE DEPARTMENT				
BOSS OFFICE SUPPLIES & SYS INC	PD OFFICE SUPPLIES	21.06		
IOWA LAW ENFORCEMENT ACADEMY	PD CHIEF TRAINING	15.00		
JOHN DEERE FINANCIAL	PD SUPPLIES - WERNIMONT FIRE	35.63		
SPAHN & ROSE LUMBER CO INC	PD SUPPLIES - WERNIMONT FIRE	55.98		
UNIFORM DEN INC	PD SUPPLIES	98.67		
UNITED RENTALS (NORTH AMERICA)	PD FAIR EQUIPMENT	330.44		
		<u>556.78</u>		
POLICE DEPARTMENT				
STREETS				
EASTERN IA EXCAVATING&CONCRETE	RU TREE REMOVAL	390.00		
EHRISMAN TREE SERVICE	RU TREE REMOVAL	350.00		
GENERAL TRAFFIC CONTROLS, INC.	RU STOP LIGHT REPAIR-1ST/CEDAR	15,256.00		
LASLEY ELECTRIC LLC	RU STREET SIGNAL MAINTENANCE	220.00		
SPAHN & ROSE LUMBER CO INC	RU TREE REMOVAL	6.29		
WHITE HAWK PLUMBING & HEATING	RU TREE REMOVAL	315.27		
		<u>16,537.56</u>		
STREETS				
AQUATIC CENTER				
ARCH CHEMICALS, INC.	POOL CHEMICALS	1,379.50		
SHALYA BRONEMANN	POOL PRIVATE LESSONS	50.00		
FAREWAY STORES #840-1	POOL CONCESSIONS	221.76		
RACHEL GADIENT	POOL PRIVATE LESSONS	50.00		
HARTIG DRUG COMPANY CORP	POOL SUPPLIES	7.48		
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT	19.89		
MADISON LYNN LAMBERT	POOL PRIVATE LESSONS	103.33		
RILEIGH LAMBERT	POOL PRIVATE LESSONS	100.00		
LILLY LAMBERT-LANCZOS	POOL PRIVATE LESSONS	40.00		
JESSICA LUSE	POOL SWIM LESSON REFUND	30.00		
TAYLOR MCDONOUGH	POOL PRIVATE LESSONS	150.00		
MONTICELLO EMER MEDICAL TEAM	POOL CPR TRAINING	420.00		
MYERS-COX CO.	POOL CONCESSIONS	2,269.67		
PIZZA RANCH	POOL CONCESSIONS	153.00		
SPAHN & ROSE LUMBER CO INC	POOL BLDG REPAIR/MAINT	23.48		
WATERLOO TENT & TARP CO INC	POOL UMBRELLA TOP REPLACEMENTS	4,440.00		
		<u>9,458.11</u>		
AQUATIC CENTER				
CEMETERY				
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	29.90		
PAM KRAUS	CREMATION WALL PLAQUE-JOHNSON	450.00		
STEVE KRAUS	CEMETERY MONUMENT REPAIRS	525.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	CEMETERY	1,004.90		
	CITY HALL/GENERAL BLDGS			
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	17.04		
FAREWAY STORES #840-1	CH BUILDING SUPPLIES	2.99		
GATEWAY HOTEL & CONFERENCE	CH TRAVEL - CLARK	259.84		
JOSH IBEN	CH GROUNDS MAINTENANCE	60.00		
BRIAN KRAMER	CH NUISANCES - 214 N CHESTNUT	200.00		
MED PLAST	CH FRANCHISE FEE REFUND	3,162.59		
MONTICELLO EXPRESS INC	CH ADVERTISING	252.87		
	CITY HALL/GENERAL BLDGS	3,955.33		
	GENERAL	31,512.68		
	MONTICELLO BERNDES CENTER			
	PARKS			
BAKER PAPER CO INC	MBC BUILDING SUPPLIES	101.38		
JOHN DEERE FINANCIAL	MBC EQUIP REPAIR/MAINT	44.95		
SPAHN & ROSE LUMBER CO INC	MBC PICNIC TABLE PAINT	135.46		
ZEPHYR ALUMINUM PRODUCTS, INC.	MBC DOORS	5,508.00		
	PARKS	5,789.79		
	MONTICELLO BERNDES CENTER	5,789.79		
	DARE			
	POLICE DEPARTMENT			
CREATIVE PRODUCT SOURCING INC	DARE T-SHIRTS	57.00		
	POLICE DEPARTMENT	57.00		
	DARE	57.00		
	MONTICELLO TREES FOREVER			
	PUBLIC WORKS			
MIKE MESHAK	TREE SUPPLIES	28.86		
	PUBLIC WORKS	28.86		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	MONTICELLO TREES FOREVER	28.86		
	FIRE			
	FIRE			
RADIO COMMUNICATIONS CO INC	FIRE RADIO SUPPLIES	340.85		
UNITY POINT CLINIC	FIRE PHYSICAL - WOLKEN	165.00		
	FIRE	505.85		
	FIRE	505.85		
	AMBULANCE			
	AMBULANCE			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	255.36		
MELVIN BREITBACH	OVERPAYMENT REFUND	104.68		
COVENTRY HEALTH CARE OF IOWA	OVERPAYMENT REFUND - KUHNS	438.62		
FAREWAY STORES #840-1	AMB CLEANING SUPPLIES	8.99		
FOSTER COACH SALES INC	AMB EQUIP REPAIR/MAINT	25.80		
JOANN GREENWOOD	OVERPAYMENT REFUND	150.00		
ANITA HARTWIG	OVERPAYMENT REFUND	132.30		
JOHN DEERE FINANCIAL	AMB CLEANING SUPPLIES	9.48		
KROMMINGA MOTORS INC	AMB EQUIP REPAIR/MAINT	70.51		
LAPORTE MOTOR SUPPLY	AMB EQUIP REPAIR/MAINT	3.38		
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	1,290.53		
SIDNEY SCHATZ	OVERPAYMENT REFUND	94.52		
STERICYCLE, INC.	AMB PHARMACEUTICAL DISPOSAL	79.35		
ZOLL MEDICAL CORPORATION	AMB EQUIP REPAIR/MAINT	510.00		
	AMBULANCE	3,173.52		
	AMBULANCE	3,173.52		
	LIBRARY IMPROVEMENT			
	LIBRARY			
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS	22.36		
JOHN DEERE FINANCIAL	LIB IMP PROGRAMS/PROMOTIONS	1.89		
	LIBRARY	24.25		
	LIBRARY IMPROVEMENT	24.25		
	LIBRARY			
	LIBRARY			

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
BAKER & TAYLOR BOOKS	LIB AUDIO RECORDINGS	66.37		
CULLIGAN TOTAL WATER	LIB BUILDING SUPPLIES	12.41		
FAREWAY STORES #840-1	LIB PROGRAMS/PROMOTIONS	22.95		
JOSH IBEN	LIB GROUNDS MAINTENANCE	80.00		
JOHN DEERE FINANCIAL	LIB OFFICE SUPPLIES	15.94		
KRAUS PLUMBING & HEATING INC	LIB BUILDING REPAIR/MAINT	60.00		
MICRO MARKETING LLC	LIB AUDIO RECORDINGS	189.95		
OVERDRIVE	LIB PROCESSING	734.25		
STATE LIBRARY OF IOWA	LIB PROCESSING	311.99		
MARGARET M URBANEK-MEEHAN	LIB PROGRAMS/PROMOTIONS	90.00		
	LIBRARY	<u>1,583.86</u>		
	LIBRARY	<u>1,583.86</u>		
	AIRPORT			
	AIRPORT			
DUBUQUELAND DOOR CO.	AIRPORT BLDG REPAIR/MAINT	173.63		
IOWA DEPT OF NATURAL RESOURCES	AIRPORT NPDES PERMIT	350.00		
JOHN DEERE FINANCIAL	AIRPORT EQUIP REPAIR/MAINT	53.88		
KERP'S SERVICE CENTER, INC.	AIRPORT EQUIP REPAIR/MAINT	10.00		
MCALFEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES	13.70		
GARY NAGEL	AIRPORT MOWING/SNOW REMOVAL	1,040.00		
	AIRPORT	<u>1,641.21</u>		
	AIRPORT	<u>1,641.21</u>		
	ROAD USE			
	STREETS			
BREEDEN TREE SERVICE EAST	RU TREE STUMP REMOVAL	2,715.00		
BROWN SUPPLY CO INC	RU STREET MAINTENANCE SUPPLIES	91.00		
CENTRAL IOWA DISTRIBUTING INC	RU SUPPLIES	64.00		
DONALD HUGHES	RU EQUIP REPAIR/MAINT	113.49		
JOHN DEERE FINANCIAL	RU SUPPLIES	259.13		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	87.45		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	60.03		
M TOWN TIRE & AUTO	RU EQUIP REPAIR/MAINT	147.00		
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT	27.67		
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	997.90		
SPAHN & ROSE LUMBER CO INC	RU EQUIP REPAIR/MAINT	120.64		
	STREETS	<u>4,683.31</u>		
	ROAD USE	<u>4,683.31</u>		

CAPITAL IMPROVEMENT

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	STREETS			
SNYDER & ASSOCIATES, INC	CAP IMP - 2016 S MAIN REHAB	10,810.94		
	STREETS	10,810.94		
	AIRPORT			
SNYDER & ASSOCIATES, INC	CAP IMP - AIRPORT HANGAR AIP	2,965.20		
	AIRPORT	2,965.20		
	CAPITAL PROJECTS			
BARNHART CONSTRUCTION CO LLC	CAP IMP - REN CTR HAIL REPAIRS	26,959.94		
	CAPITAL PROJECTS	26,959.94		
	CAPITAL IMPROVEMENT	40,736.08		
	MARY MAXINE REDMOND TRUST			
	LIBRARY			
MONTICELLO CHAMBER OF COMMERCE	LIB REDMOND PROGRAMMING	100.00		
	LIBRARY	100.00		
	MARY MAXINE REDMOND TRUST	100.00		
	C.C. BIDWELL LIBRARY BOOK			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS	132.36		
CENTER POINT PUBLISHING	LIB BIDWELL BOOKS	42.54		
MICRO MARKETING LLC	LIB BIDWELL BOOKS	105.38		
	LIBRARY	280.28		
	C.C. BIDWELL LIBRARY BOOK	280.28		
	WATER			
	WATER			
BEHREND'S CRUSHED STONE	WATER SYSTEM	724.23		
IOWA ONE CALL	WATER SYSTEM	31.05		
J&R SUPPLY INC	WATER SYSTEM	538.00		
JOHN DEERE FINANCIAL	WATER SYSTEM	32.72		
KROMMINGA MOTORS INC	WATER SYSTEM	250.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO MACHINE SHOP INC	WATER SYSTEM	16.83		
MUNICIPAL SUPPLY INC	WATER SYSTEM	1,310.20		
SPAHN & ROSE LUMBER CO INC	WATER 1/2" DRILL DRIVER SET	323.77		
WATER ENVIRONMENT FEDERATION	WATER DUES - TJADEN	95.00		
WHITE HAWK PLUMBING & HEATING	WATER SYSTEM	440.00		
		=====		
	WATER	3,761.80		
		=====		
	WATER	3,761.80		
	CUSTOMER DEPOSITS			
	WATER			
CITY OF MONTICELLO	<i>Water Deposit Refunds</i>	439.87		
JORDAN JASA	WATER DEPOSIT REFUND	16.81		
BRIANNA NIELSON	WATER DEPOSIT REFUND	18.32		
		=====		
	WATER	475.00		
		=====		
	CUSTOMER DEPOSITS	475.00		
	WATER CAPITAL IMPROVEMENT			
	WATER			
SNYDER & ASSOCIATES, INC	WATER TOWER PAINTING	5,198.73		
		=====		
	WATER	5,198.73		
		=====		
	WATER CAPITAL IMPROVEMENT	5,198.73		
	SEWER			
	SEWER			
FAREWAY STORES #840-1	SEWER SUPPLIES	15.02		
HACH COMPANY	SEWER SUPPLIES	127.54		
IOWA ONE CALL	SEWER SYSTEM	31.05		
J&R SUPPLY INC	SEWER SYSTEM	39.00		
JOHN DEERE FINANCIAL	SEWER BLDG REPAIR/MAINT	182.54		
		=====		
	SEWER	395.15		
		=====		
	SEWER	395.15		
	SANITATION			
	SANITATION			

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
CENTRAL IOWA DISTRIBUTING INC	SANITATION SUPPLIES	211.00		
JOHN DEERE FINANCIAL	SANITATION OSHA SUPPLIES	11.04		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	7,692.53		
		=====		
	SANITATION	7,914.57		
		=====		
	SANITATION	7,914.57		
		=====		
**** SCHED TOTAL ****		107,861.94		
		=====		
***** REPORT TOTAL *****		107,861.94		
		=====		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	31,512.68		
005	MONTICELLO BERNDES CENTER	5,789.79		
008	DARE	57.00		
014	MONTICELLO TREES FOREVER	28.86		
015	FIRE	505.85		
016	AMBULANCE	3,173.52		
030	LIBRARY IMPROVEMENT	24.25		
041	LIBRARY	1,583.86		
046	AIRPORT	1,641.21		
110	ROAD USE	4,683.31		
332	CAPITAL IMPROVEMENT	40,736.08		
339	MARY MAXINE REDMOND TRUST	100.00		
502	C.C. BIDWELL LIBRARY BOOK	280.28		
600	WATER	3,761.80		
602	CUSTOMER DEPOSITS	475.00		
604	WATER CAPITAL IMPROVEMENT	5,198.73		
610	SEWER	395.15		
670	SANITATION	7,914.57		

City of Monticello - Monthly Summary - June 1st thru 30th, 2017

Reviewed by: *[Signature]*

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Ending Fund Balance	
GENERAL FUNDS:														
	General	623181.99	104543.38	1241.39	16600.44	120062.15	142374.23	483130.82	610.00	158949.54	323571.28	5381.81	483130.82	
	Soldiers Memorial Board	13007.75	400.00			1577.50		11830.25					11830.25	
	Monticello Bernodes Center	96881.56	9471.00	89.33		41487.93	10000.00	54953.96	100.00	12659.70	42194.26	6448.44	54953.96	
	Dare	5657.77		4.36		499.75		5162.38					5162.38	
	Insurance Fund	17768.98		16.13		1804.79		16180.32		9812.24			16180.32	
	Monticello Trees Forever	40308.11		30.47				40338.58					40338.58	
	Fire	233852.85	1152.35	217.29	40000.00	17516.20	40000.00	217706.29		188480.14	30000.00		217706.29	
	Ambulance Operating	71450.16	18298.17	61.66	6590.90	48677.40	10000.00	37724.49		7724.49			37724.49	
	Hotel/Motel Tax Fund	6295.27	1810.70	5.43		49.44		8061.96		8061.96			8061.96	
	Earl F Lehmann Trust	237.08		0.09				237.17				237.17	237.17	
	Street Bond	250.00						250.00		250.00			250.00	
	Police Improvement	9982.80	14.00	8.67		60.00		9945.47		4930.81	5014.66		9945.47	
	Library Improvement	35778.26	1508.00	33.20		4740.36	2500.00	30079.10	75.00	1884.29	28394.81		30079.10	
	Library	1834.24	989.93	1.50	12083.33	7077.84		7841.16		7754.44	11.72		7841.16	
	Equipment Set-A-Side	53340.59		50.25	20000.00			73390.84		1.89	73389.15		73390.84	
	Super Mac	8792.20		7.93		1577.40		7222.73		2208.07	5014.66		7222.73	
	Airport	79892.51	36190.97	68.31		2980.86		83295.93		47716.38	3579.55		83295.93	
	Revolving Loan Fund	35104.32	75.00	33.11				35212.43		150.00	35062.43		35212.43	
SPECIAL REVENUE FUNDS:														
	Road Use Tax	506002.11	39342.73			24218.20		521126.64		41126.64	480000.00		521126.64	
	Employee Benefits	397334.80	4547.57	370.03		30725.65		371526.75		41081.24	330445.51		371526.75	
	TIF Tax Collections	790127.08	10680.97	188.97		63399.05	506269.02	231368.95		231368.95			231368.95	
	Slavka Gehret Trust	204571.79		193.27		540.46		204224.60		386.59	203838.01		204224.60	
	Police Forfeiture Acct	657.35		0.56				657.91		657.91			657.91	
DEBT SERVICE FUNDS:														
	Debt Service	322744.78	3506.01	10.49	252586.80	523517.23		55332.85		44222.21	11110.64		55332.85	
	TIF - Debt Payments	0.00			506289.02	506289.02		0.00					0.00	
CAPITAL IMPROVEMENTS														
	Revolving Loan Fund	0.00						0.00					0.00	
	Park Improvements	15490.65		13.96				15494.61		1720.51	13774.10		15494.61	
	Ambulance Improvements	44904.09	174.75	41.59				45120.43		8.87	45111.56		45120.43	
	TIF Projects	6595.18						6595.18			6595.18		6595.18	
	Cemetery Improvements	65547.06	2.50	212.12				65761.68		319.26	66442.42		65761.68	
	Cap Imp - FACC	12085.08		11.42				12096.50			12096.50		12096.50	
	Capital Improvements	460260.28		423.48	129875.00	38819.78		551738.98		215899.95	336839.03		551738.98	
	Youth Baseball & Softball	-6927.00	12347.37		16000.00	26460.37		-5040.00		-5040.00			-5040.00	
	Low Income Housing	14249.26		13.46				14262.72			14262.72		14262.72	
	MDC Funds	13052.01		12.32		10162.00		2902.33		2902.33			2902.33	
	Baty Disc Golf Course	7124.45		5.37	10200.00	1375.27		15954.55		15787.36	167.19		15954.55	
	Mary Maxine Redmond Trust	9433.10		8.89		250.00		9191.99		0.14	9191.85		9191.99	
	Pocket Park	13807.62		11.91		1910.00		11909.53		11909.53			11909.53	
PERMANENT FUNDS:														
	Cemetery Perpetual Care	158932.60	2.50					158935.10		134.70	158800.40		158935.10	
	Charles S Bidwell Book Trust	86076.22		81.21				86157.43		1681.50	84475.93		86157.43	
	Ioma Mary Baker Trust	40922.30		38.64				40960.94		454.19	40506.75		40960.94	
ENTERPRISE FUNDS:														
	Water Operating	482177.64	33977.55	451.54		24421.18	248319.78	242865.77		76357.04	166508.73		242865.77	
	Customer Deposits	88235.70	1020.00			610.00		88645.70		7073.14	81572.56		88645.70	
	Water Capital Improvements	34625.25	423.33	75.24	150000.00	3684.39		181439.43		145583.53	36855.90		181439.43	
	Sewer Operating	205468.52	45690.42	185.78		57184.42	143001.62	51148.68		24940.44	26208.24		51148.68	
	Sewer Capital Improvements	170182.47	1848.29	188.31		94687.59		77074.15		77074.15	457.33		77531.48	
	Sanitation	118572.44	36370.84	111.09		39085.06		117969.31		11193.31	106776.00		117969.31	
	Sanitation Capital Improvements	48953.27	846.80	45.57				49845.44		9205.00	40640.44		49845.44	
	Storm Water Fund	33536.93	4049.97	30.58		507.45	10267.40	28842.63		8003.17	20039.46		28842.63	
AGENCY FUNDS														
	Flex Spending	-30.32	230.76					200.44		200.44			200.44	
	Enterprise Flex Spending	354.11	115.38					469.49		469.49			469.49	
INTERNAL REVENUE FUND														
	Self Funded Insurance	0.00	1723.78			1723.78		0.00					0.00	
TOTAL OF ALL FUNDS														
		5678673.26	373365.82	4594.92	1160207.49	1697412.52	1143607.05	4375821.92	785.00	1062436.87	3300532.63	5618.98	6448.44	4375821.92

TREASURER'S REPORT
CALENDAR 6/2017, FISCAL 12/2017

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	623,181.99	122,385.21	262,436.38	.00	483,130.82
003 SOLDIER MEMORIAL FUND	13,007.75	400.00	1,577.50	.00	11,830.25
005 MONTICELLO BERNDES CENT	96,881.56	9,560.33	51,487.93	.00	54,953.96
008 DARE	5,657.77	4.36	499.75	.00	5,162.38
010 INSURANCE	17,768.98	16.13	1,604.79	.00	16,180.32
014 MONTICELLO TREES FOREVE	40,308.11	30.47	.00	.00	40,338.58
015 FIRE	233,852.85	41,369.64	57,516.20	.00	217,706.29
016 AMBULANCE	71,450.16	24,951.73	58,677.40	.00	37,724.49
018 HOTEL/MOTEL TAX	6,295.27	1,816.13	49.44	.00	8,061.96
022 EARL F LEHMANN TRUST	237.08	.09	.00	.00	237.17
023 TRUST FUND/STREET BOND	250.00	.00	.00	.00	250.00
026 POLICE IMPROVEMENT	9,982.80	22.67	60.00	.00	9,945.47
030 LIBRARY IMPROVEMENT	35,778.26	1,541.20	7,240.36	.00	30,079.10
041 LIBRARY	1,834.24	13,084.76	7,077.84	.00	7,841.16
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	53,340.59	20,050.25	.00	.00	73,390.84
045 SUPER MAC FUND	8,792.20	7.93	1,577.40	.00	7,222.73
046 AIRPORT	79,892.51	36,259.28	32,855.86	.00	83,295.93
050 REVOLVING LOAN FUND	35,104.32	108.11	.00	.00	35,212.43
110 ROAD USE	506,002.11	39,342.73	24,218.20	.00	521,126.64
112 EMPLOYEE BENEFITS	397,334.80	4,917.60	30,725.65	.00	371,526.75
125 TIF -SPECIAL REVENUE	790,127.08	10,869.94	559,608.07	.00	231,388.95
178 TRUST/SLAVKA GEHRET FUN	204,571.79	193.27	540.46	.00	204,224.60
180 POLICE FORFEITURE	657.35	.56	.00	.00	657.91
200 DEBT SERVICE	322,744.78	256,105.30	523,517.23	.00	55,332.85
225 TIF - DEBT	.00	506,269.02	506,269.02	.00	.00
300 REVOLVING LOAN FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	15,480.65	13.96	.00	.00	15,494.61
316 LIB CAPITAL IMPROVEMENT	.00	.00	.00	.00	.00
319 AMBULANCE IMPROVEMENT	44,904.09	216.34	.00	.00	45,120.43
325 TIF PROJECT	6,595.18	.00	.00	.00	6,595.18
326 TRUST/CEMETERY IMPROVEM	65,547.06	214.62	.00	.00	65,761.68
328 FAMILY AQUATIC CENTER C	12,085.08	11.42	.00	.00	12,096.50
332 CAPITAL IMPROVEMENT	460,260.28	130,298.48	38,819.78	.00	551,738.98
333 MYSBA CAPITAL FUND	6,927.00-	28,347.37	26,460.37	.00	5,040.00-
336 LOW INCOME HOUSING FUND	14,249.26	13.46	.00	.00	14,262.72
337 MDC FUNDS	13,052.01	12.32	10,162.00	.00	2,902.33
338 BATY DISC GOLF COURSE	7,124.45	10,205.37	1,375.27	.00	15,954.55
339 MARY MAXINE REDMOND TRU	9,433.10	8.89	250.00	.00	9,191.99
375 POCKET PARK	13,807.62	11.91	1,910.00	.00	11,909.53
500 TRUST/CEMETERY PERPETUA	158,932.60	2.50	.00	.00	158,935.10
502 C.C. BIDWELL LIBRARY BO	86,076.22	81.21	.00	.00	86,157.43
503 TRUST/IOMA MARY BAKER	40,922.30	38.64	.00	.00	40,960.94
600 WATER	482,177.64	34,429.09	273,740.96	.00	242,865.77
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	88,235.70	1,020.00	610.00	.00	88,645.70
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00
604 WATER CAPITAL IMPROVEME	34,625.25	150,498.57	3,684.39	.00	181,439.43
610 SEWER	205,468.52	45,876.20	200,196.04	.00	51,148.68
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER SINKING	.00	.00	.00	.00	.00
613 SEWER CAPITAL IMPROVEME	170,182.47	2,036.60	94,687.59	.00	77,531.48
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00

TREASURER'S REPORT
CALENDAR 6/2017, FISCAL 12/2017

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
670 SANITATION	118,572.44	38,481.93	39,085.06	.00	117,969.31
671 SANITATION CAPITAL IMPR	48,953.27	892.17	.00	.00	49,845.44
740 STORM WATER	33,536.93	4,080.55	10,774.85	.00	26,842.63
820 INTERNAL REV SELF FUNDE	.00	1,723.78	1,723.78	.00	.00
950 FLEX SPENDING FUND	30.32-	230.76	.00	.00	200.44
951 ENTERPRISE FLEX SPENDIN	354.11	115.38	.00	.00	469.49
Report Total	5,678,673.26	1,538,168.23	2,841,019.57	.00	4,375,821.92 ✓

Deanna 7/14/17

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # |
Agenda Date: 08/07/17

Agenda Item Description: Motion to consider and potentially approve settlement request received from Fancy Fritter.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Letter from Fancy Fritter
E-Mail from me to staff with their responses

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: In June, 2016 Fancy Fritter had a sewer back up during a sewer jetting near their building. Staff helped them clean up and they reportedly lost some consumable items. They recently received a sidewalk repair letter. After receipt of sidewalk repair letter they requested that the City repair sidewalk as compensation for sewer back up.

Background Information:

See letter from Fancy Fritter dated August 2nd. They reference that they threw out "all of our paper/plastic products and pay to replace them" and that they spent "numerous hours cleaning and sanitizing our entire restaurant".

See e-mail from me to Brant and Jay and their responses. As you can see, they don't agree with everything that was asserted, but do agree that the even happened and that it made a mess in the front room of Fancy Fritter. To my knowledge the mess was limited to that area. It is my understanding that they did not have customers at that time but did have some come in and eat shortly thereafter.

It would make a great deal of sense for them to look into the installation of a back flow preventer.

After my recent meeting with Dave, Teresa, and Bailey I have forwarded their complaint / claim to our insurance company for review.

I do not know how much the cost of the proposed sidewalk repair will come to, however, it may make sense to let the insurance company handle the "claim", covering whatever costs/damages they believe the City to be liable for with the

property owners covering the sidewalk expenses. When claims have been made for similar circumstances in the past we have turned them over to our insurance company. The City is only liable if it is determined that the City was negligent in some fashion. I don't know the exact reason for the jetting on this occasion, but believe it to be related to a plugged main near the restaurant. In the process of "blasting" through the plug to get the line open water was rejected by the "plug" and went back towards the jet and up the Fancy Fritter Service line.

With that said, the Council has complete freedom to make any deal the Council deems appropriate, whether the deal proposed by Fancy Fritter or some amended version thereof.

Staff Recommendation: That the City Council consider the request and determine if it is appropriate to continue to proceed with the insurance company claim or to otherwise attempt to settle the claim with Fancy Fritter.

Doug Herman

From: Fancy Fritter Bakery & Eatery <fancyfritter@gmail.com>
Sent: Wednesday, August 02, 2017 2:33 PM
To: Doug Herman
Subject: Fancy Fritter

Doug,

Thanks again for meeting with us a couple of weeks ago. We appreciate your time and attention to this matter. As requested, below is the explanation of what happened at our bakery.

We, the owners of Fancy Fritter Bakery& Eatery, are addressing the City Council to request a resolution of a major sewer backup that occurred in our place of business in June of 2016.

City workers, Brant and Jay, while jetting a clog in the city sewer line, caused the sewer to back up severely into our restaurant during our lunch hour. Immediately following this incident, both Brant and Jay agreed with us that they should have, at the very least, told us what they were doing prior to starting work and also that they could have checked to see if we had back flow preventors (which we do not) and/or could have provided us with sandbags to cover the drains while the line was being jetted. None of the above common sense concepts were put into practice by the city workers (who have vastly more experience with the physics of sewer line jetting than two bakers/cooks should be expected to have) As a result of this backup into our restaurant, we were required to throw away all of our paper/plastic products and pay to replace them, spent numerous hours cleaning and sanitizing our entire restaurant, including equipment that was directly affected. In addition, and most importantly, our health and our customer's health was put at risk. We don't believe we need to specify or elaborate on the possibilities there!

We are now being told by the city that we need to make costly repairs to our sidewalk and we respectfully request the city pay for those repairs in exchange for the loss of materials, cleaning products, lost time due to cleanup, lost business, major distress and risk to our health and our customer's health that was caused by this incident.

We appreciate your time and consideration of this matter and look forward to a fair resolution.

Sincerely,
David & Teresa Tobiason
Bailey Gray

Fancy Fritter

From: Doug Herman
Sent: Thursday, July 13, 2017 3:18 PM
To: blagrange <blagrange@ci.monticello.ia.us>
Subject: Fancy Fritter

Brant and Jay:

I met with owners of Fancy Fritter today to discuss the sewer back up into their restaurant last June. While I generally recall the situation I do not recall the specifics. I was told that I did not return a call and I suspect that I got a call, knew the topic was related to the sewer issue, and passed the note on to you to call her back but cannot swear to that. I may have just missed the call or not got back to her, I don't recall. I apologized, nonetheless, for neither of us getting back to her. They have come to me at this late date due to the fact that their sidewalks have been marked for replacement. The long and short of it is that they want the City to replace their walks at no charge based upon the sewer back up. They plan to come to the Council meeting on August 7th to present their proposal:

Here are the facts/their side of the story as they presented them to me, please get me the facts as you recall them.

Sewer:

1. June, 2016, City jetting line on Main Street near Fancy Fritter due to a reported problem at apt. building to the west of Fancy Fritter.
2. Jetting happened around 12:30, their lunch hour. **(11:00 to 11:30)**
3. They were not warned in advance of the jetting. **(Not a normal practice)**
4. They believe you were or should have been aware of back-ups at this location during jetting in the past.
5. During the jetting a geyser shot from a floor drain in their dining area, actually hitting the drop ceiling. **(True)**
6. When the geyser occurred, with "poop flying everywhere", Bailey ran out into the street yelling at you to stop. **(True, did yell at us to stop.)**
 - a. You stopped, went in the restaurant and helped them perform some initial cleaning for which they were appreciative. **(Helped Clean for an hour.)**
7. They reportedly had customers at this time. **(Brant recalled maybe one or two customers while Jav did not recall any customers being there when it happened.)**
8. They reportedly had to perform significant cleaning, had to throw a lot of "things/stuff" out. **(Disposable forks, cups, plates, sugar packets, napkins, etc. Also had to clean things such as the radio, ice machine.)**
9. They reported no permanent damage to equipment/etc., just damages related to clean up primarily and to the "things/stuff" thrown out. **(Brant reports that there were talks with Ted Kraus to perform an inspection of the ice machine to be sure it was not permanently damaged. Understands that it was not.)**
10. They report not having a back flow preventer, then or now.
11. They report being told that their line only has their business and the little house to the NW on the main, under the alley, and that due to the "flat" nature of the main and limited flow that it is a good candidate for back-ups or situations such as this. **(Brant does not recall telling them that and Jay does not agree that the line is a "good candidate for back-ups".)**

12. They reported having no pictures of the incident, being immediately focused on cleaning. **(Brant agrees that it was a mess.)**
13. They reported being “most upset” that no one stuck their head in to warn them / place bags over drain based upon prior similar situations at this property.
 - a. They report being told multiple times since then that the sewer jet was going to be utilized, even when not in the immediate area. **(Brant reports that this is true, have been there whenever project in area.)**

Sidewalk:

1. They report that two sections of sidewalk were marked last year and that Dave Schoon suggested that they wait to do the repairs until after the street project and that Brant agreed that waiting made sense.
2. They now report having four sections of sidewalk marked and the receipt of a letter giving them 30 days. (I told them not to get too hung up on the 30 days and that you could meet with them on site to inspect. I told them we had a volunteer sidewalk marker and that staff does not always agree with his decisions. I also told them that the Main Street project should have little to no impact on the sidewalk, that it was largely an overlay project with some work at the intersections, unless there was a missing or bad section of curb/gutter we may want to address. I told them that you would review this with them as well and let them know if there was a reason that they should wait.

As noted earlier they now request that the City pay for the sidewalk replacement to compensate them for the inconvenience and losses associated with the sewer back up.

Please confirm, deny, fill in any blanks, give me your opinions, thoughts, etc. I would like them in writing initially, and then we can talk it through. That will help me put something together for the Council to review on August 7th.

Thanks

Douglas D. Herman

City Administrator

City of Monticello

200 E. 1st Street

Monticello, IA 52310

Phone: 319.465.3577

dherman@ci.monticello.ia.us

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 2
Agenda Date: 08/07/17

Agenda Item Description: Motion to provide direction with regard to Clock Tower Hail Damage Repair.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Clock tower currently covered with vertical aluminum siding. It is hail damaged and I need to get bids to repair it. Looking for direction from Council on material and design.

Background Information: It appears to me from a review of pictures that I could find that the vertical aluminum siding is original to this building. With that said, it does not match the original tower of the old building, it does not in my opinion match the architecture of the building, and it will not hold up well to hail compared to other materials.

Thoughts include:

1. LP Smartside, horizontal lap siding on the larger portion and LP Smartside shakes on upper portion, or
2. LP Smartside, horizontal siding on all of it
3. Color???
4. Other???

Drive by, take a look and see what you think. We have approximately \$25,000 to work with from insurance proceeds. We could get bids to return it to current condition with an alternative to do something different.

Staff Recommendation: I recommend that the Council give direction on desired finish, or finish alternatives, so that I can get a bid package together and out to bid.

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 3
Agenda Date: 08/07/17

Agenda Item Description: Motion to provide direction with regard to sale/transfer of property located at 224 N. Chestnut Street.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Home is demolished and garage loosely scheduled for demolition in early September. Looking for guidance on how Council wishes to proceed with sale/transfer of lot.

Background Information: The goal of the Council in acquiring the Al Hughes property was to not only ensure the clean up of the lot but to get it done as quickly as possible. At this juncture, the acquisition and demoltion total just over \$20,000. When the garage comes down I expect the total City investment to be between \$20 & \$25k.

I am beginning to get inquiries from potentially interested parties for the lot. There are a number of options that the Council could take, here are a couple:

1. List it for sale at a specific price? (with or without a realtor)
2. Publish a Request for Proposals (RFP) in the Express, seeking proposals from anyone interested in the lot. The proposal would, at a minimum, include a purchase price, a plan for the property, and a time frame. Thereafter, the Council could consider all proposals and move to approve the proposal deemed most beneficial to the City or to reject all proposals and proceed in a different direction. (If it is a green space the property taxes would be minimal, if it is a two story house with a detached garage/building the tax base and neighborhood aesthetics would be positively impacted for many years to come.)

Staff Recommendation: I recommend that the Council proceed with an RFP. Recouping the City investment is one piece of the puzzle but so is the eventual use.

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 4
Agenda Date: 08/07/17

Agenda Item Description: Resolution to approve Plat of Survey to Parcel 2017-52.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Plat of Survey to parcel 2017-52

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Corrective Boundary Survey on Spring Farm Lane, within City Limits.

Background Information: P and Z recommend approval of Plat of Survey to Parcel 2017-52. (City Limits) This small parcel is located off of Spring Farm Lane / Valley Farm Lane and is being transferred from one neighbor to another to clear up a boundary issue.

Staff Recommendation: I recommend that the Council approve the Plat of Survey to Parcel 2017-52.

PLAT OF SURVEY

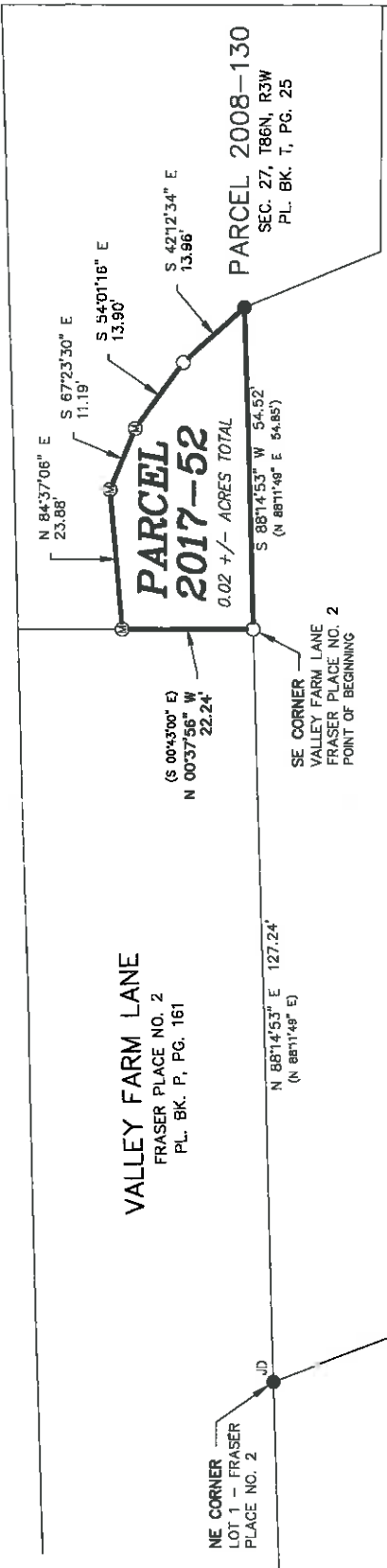
PARCEL 2017-52

PART OF PARCEL 2008-130 IN SECTION TWENTY-SEVEN (27), TOWNSHIP EIGHTY-SEVEN NORTH (787N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

LOCATION: SEC. 27, T86N, R3W, NE SE
 REQUESTOR: CHERYL DIRKS
 PROPRIETORS: KENDI L. NAGEL
 SURVEYOR: BILL BURGER
 SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR
 RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 (563) 855-2028

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

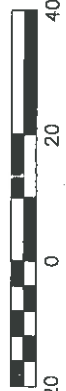
1



PARCEL 2008-131
 SEC. 27, T86N, R3W
 PL. BK. T, PG. 25

LOT 1
 FRASER PLACE NO. 2
 PL. BK. P, PG. 161

- LEGEND**
- SET 1/2" IRON ROD W/ YELLOW CAP #12842
 - ⊙ SET MAG NAIL W/ WASHER
 - FD. 5/8" IRON ROD W/ YELLOW CAP #8581
 - FD. 5/8" IRON ROD W/ ORANGE CAP #14807
 - BOUNDARY LINE SURVEYED
 - () RECORDED AS



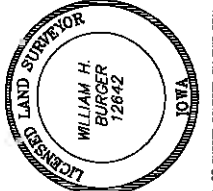
LEGAL DESCRIPTION
 PARCEL 2017-52 -- part of Parcel 2008-130 in Section Twenty-seven (27), Township Eighty-seven North (787N), Range Three West (R3W) of the Fifth Principal Meridian, in the City of Monticello, Jones County, Iowa, containing 0.02 acres more or less and more particularly described by metes and bounds as follows: Commencing at the Northeast corner of Lot 1 of Fraser Place No. 2 in the City of Monticello, Jones County, Iowa as recorded in the Office of the Jones County Recorder in Plat Book P, Page 161; Thence N 88°14'53" E 127.24' feet along the South Line of Valley Farm Lane of said Fraser Place No. 2 to the POINT OF BEGINNING, said corner also being a Southwesterly corner of Parcel 2008-130 as recorded in Plat Book T, Page 25 in the Office of the Jones County Recorder; Thence N 00°37'56" W 22.24' along the West line of said Parcel 2008-130; Thence N 84°37'06" E 23.88'; Thence S 67°23'30" E 11.19'; Thence S 54°01'16" E 13.90'; Thence S 42°12'34" E 13.96' to a Southerly corner of said Parcel 2008-130; Thence S 88°14'53" W 54.52' along a Southerly line of said Parcel 2008-130 to the POINT OF BEGINNING, containing a total of 0.02 acres more or less. The South line of Valley Farm Lane in Fraser Place No. 2 in the City of Monticello, Jones County, Iowa is assumed to bear N 88°14'53" E.

DATE OF SURVEY: 5/29/2017
 PROPRIETORS: KENDI L. MONK (FKA) KENDI L. NAGEL
 I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2018

Wm. Burger
 LandSurveyor
 510 3rd Street West, Court
 Worthington, Iowa 52078

Wm. Burger
 #12642
 DATE: 6/29/17

NO. OF SHEETS COVERED BY THIS SEAL: 1



The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Resolution Approving Plats of Survey to Parcels 2017-52

WHEREAS, A Plat of Survey has been presented to Parcel 2017-52 same being located within the City Limits of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to said Parcel and recommends that it be approved, and

WHEREAS, The City Council has reviewed the Plat of Survey, finds that said area has been created to clean up a boundary line discrepancy with a neighboring property owner, and therefore, same should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plats of Survey to parcel 2017-52.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 5
Agenda Date: 08/07/17

Agenda Item Description: Resolution to approve Plat of Survey to Parcel 2017-41 and 2017-42.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Plat of Survey to parcel 2017-41 and 2017-42

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Ballou property located within City Limits

Background Information: P and Z recommends approval of Plat of Survey to Parcel 2017-41 and 2017-42. (City Limits) The Ballou family owns property within the City limits on the S/E end of town. They are dividing property amongst some family members and in the process are creating various parcels. These two parcels have been created for that reason.

Staff Recommendation: I recommend that the Council approve the Plat of Survey to Parcel 2017-41 and Parcel 2017-42.

LOCATION: SECTION 3, T85N, R3W, SW OF SE, SE OF SE
 NW OF SE, NE OF SE, SE OF SW, NE OF SW
 SE OF NW, NE OF NW
 REQUESTOR: BILL BALLOU
 PROPRIETOR: BALLOU FARMS INC.
 SURVEYOR: BILL BURGER
 SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR
 RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 (563) 855-2028

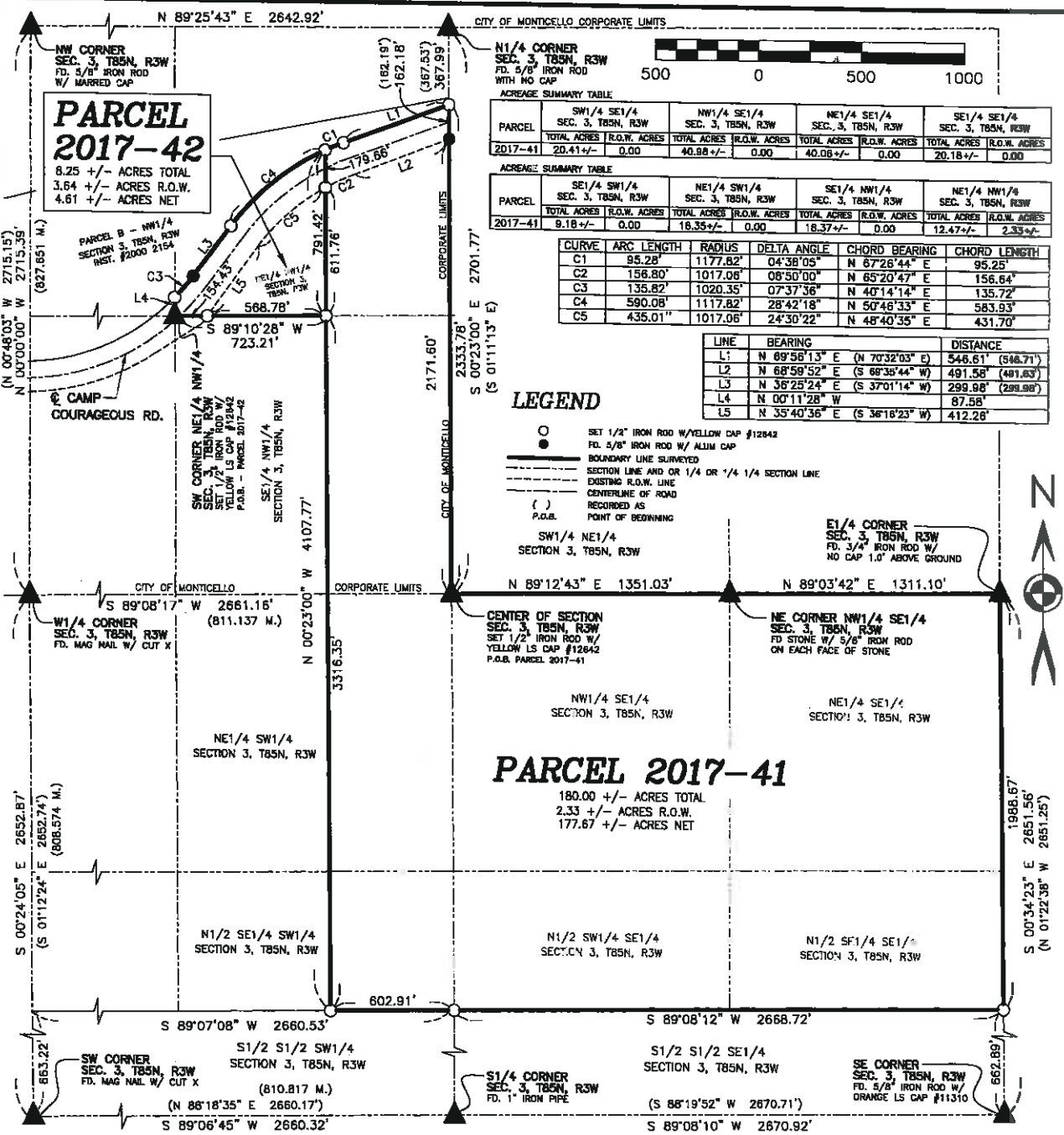
2

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY

PARCEL 2017-41 COMPRISED OF THE NORTH HALF (N1/2) OF THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHEAST QUARTER (SE1/4), COMPRISED OF THE NORTH HALF (N1/2) OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4), COMPRISED OF THE NORTHWEST QUARTER (NW1/4) OF THE SOUTHEAST QUARTER (SE1/4), COMPRISED OF THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHEAST QUARTER (SE1/4), PART OF THE NORTH HALF (N1/2) OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHWEST QUARTER (SW1/4), PART OF THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHWEST QUARTER (SW1/4), PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE NORTHWEST QUARTER (NW1/4), AND PART OF THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4), ALL IN SECTION THREE (3), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

PARCEL 2017-42 PART OF THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION THREE (3), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA



ACREAGE SUMMARY TABLE

PARCEL	SW1/4 SE1/4 SEC. 3, T85N, R3W	NW1/4 SE1/4 SEC. 3, T85N, R3W	NE1/4 SE1/4 SEC. 3, T85N, R3W	SE1/4 SE1/4 SEC. 3, T85N, R3W
2017-41	20.41 +/-	0.00	40.88 +/-	0.00

ACREAGE SUMMARY TABLE

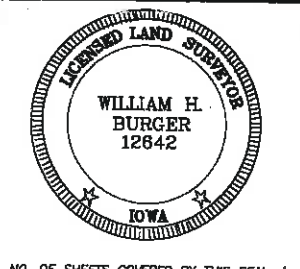
PARCEL	SE1/4 SW1/4 SEC. 3, T85N, R3W	NE1/4 SW1/4 SEC. 3, T85N, R3W	SE1/4 NW1/4 SEC. 3, T85N, R3W	NE1/4 NW1/4 SEC. 3, T85N, R3W
2017-41	9.18 +/-	0.00	18.35 +/-	0.00

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	95.28'	1177.82'	04°38'05"	N 87°26'44" E	95.25'
C2	156.80'	1017.06'	08°50'00"	N 65°20'47" E	156.64'
C3	135.82'	1020.35'	07°37'36"	N 40°14'14" E	135.72'
C4	590.08'	1117.82'	28°42'18"	N 50°46'33" E	583.93'
C5	435.01'	1017.06'	24°30'22"	N 48°40'35" E	431.70'

LINE	BEARING	DISTANCE
L1	N 69°56'13" E (N 70°32'03" E)	546.61' (546.71')
L2	N 68°59'52" E (S 68°35'44" W)	491.58' (481.63')
L3	N 36°25'24" E (S 37°01'14" W)	299.98' (299.98')
L4	N 00°11'28" W	87.58'
L5	N 35°40'36" E (S 36°18'23" W)	412.26'

LEGEND

- SET 1/2" IRON ROD W/YELLOW CAP #12842
- FD. 3/8" IRON ROD W/ ALUM. CAP
- BOUNDARY LINE SURVEYED
- - - SECTION LINE AND OR 1/4 DR 1/4 1/4 SECTION LINE
- - - EXISTING R.O.W. LINE
- - - CENTERLINE OF ROAD
- () RECORDED AS POINT OF BEGINNING



DATE OF SURVEY: 4/10/2017 SCALE: 1" = 500' SHEET 1 OF 3

PROPRIETORS: BALLOU FARMS INC.

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2018

William H. Burger 3/4/17
 WILLIAM H. BURGER #12842 DATE

Wm. Burger LandSurveyor
 510 3rd Street West Court
 Worthington, Iowa 52078

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Resolution Approving Plat of Survey to Parcels 2017-41 and 2017-42

WHEREAS, A Plat of Survey has been presented to Parcel 2017-41 and 2017-42 same being located within the City Limits of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to said Parcel and recommends that it be approved, and

WHEREAS, The City Council has reviewed the Plat of Survey, finds that said area has been created to split existing parcels up for distribution amongst family members and that same should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plats of Survey to parcel 2017-41 and 2017-42.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 6
Agenda Date: 08/07/17

Agenda Item Description: Resolution to approve Plat of Survey to Parcel 2017-57 and 2017-58.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Plat of Survey to parcel 2017-57 and 2017-58

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Ballou property located within City Limits.

Background Information: P and Z recommend approval of Plat of Survey to Parcel 2017-57 and 2017-58. (City Limits) These parcels, like 2017-41 and 2017-42 have been created as a means of dividing up Ballou land amongst family members.

Staff Recommendation: I recommend that the Council approve the Plat of Survey to Parcel 2017-52.

INDEX LEGEND
 LOCATION: SECTION 4, T85N, R3W, SW OF NE, SE OF NE
 REQUESTOR: BILL BALLOU
 PROPRIETOR: BALLOU FARMS INC.
 SURVEYOR: BILL BURGER
 SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR
 RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT,
 WORTHINGTON, IA 52078 (563) 855-2028

3

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY

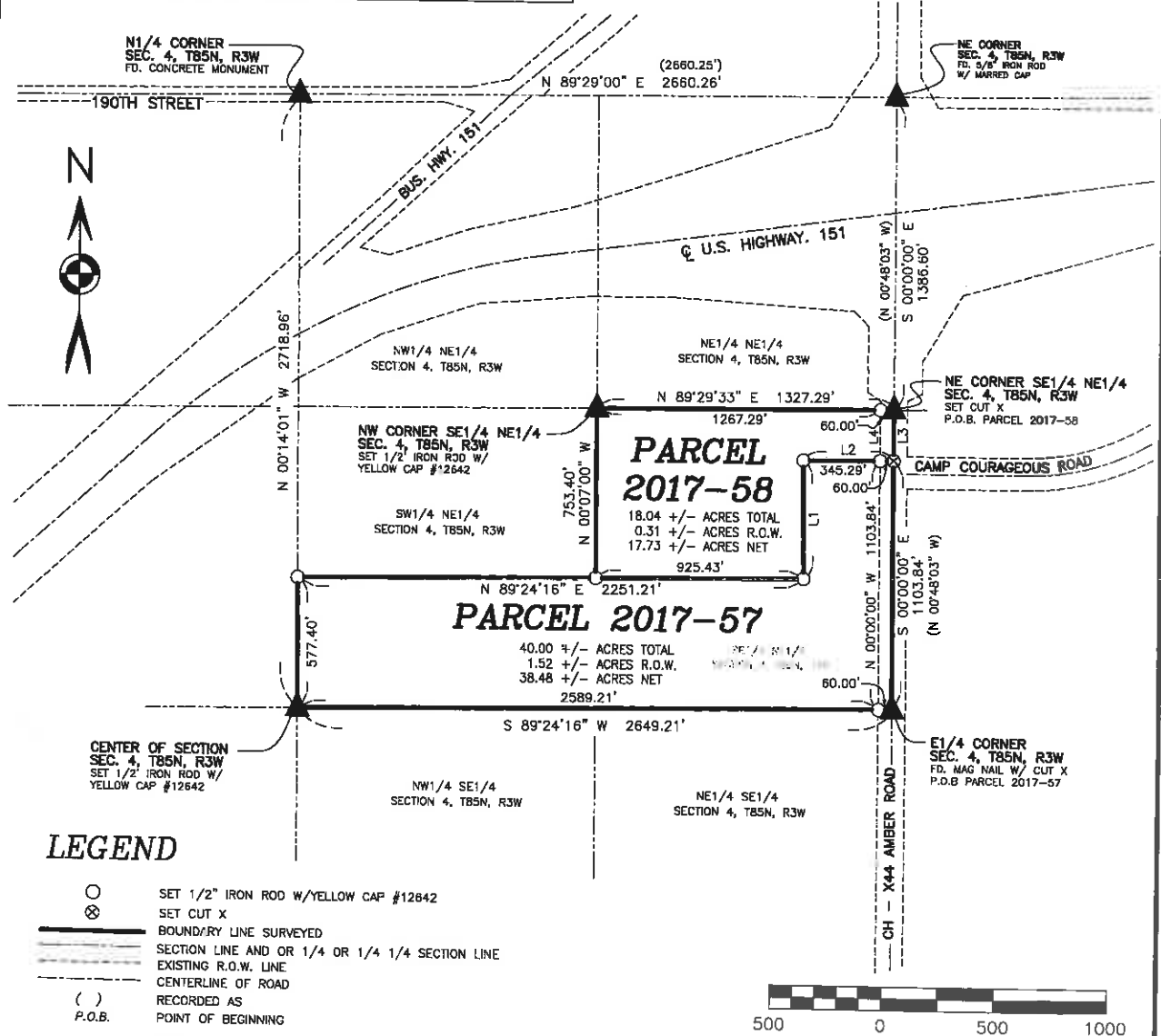
PARCEL 2017-57 PART OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHEAST QUARTER (NE1/4) AND PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE NORTHEAST QUARTER (NE1/4), ALL IN SECTION FOUR (4), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

PARCEL 2017-58 PART OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHEAST QUARTER (NE1/4) IN SECTION FOUR (4), TOWNSHIP EIGHTY-FIVE NORTH (T85N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF MONTICELLO, JONES COUNTY, IOWA

ACREAGE SUMMARY TABLE

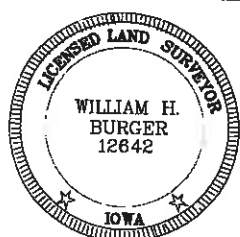
PARCEL	SW1/4 NE1/4 SEC. 4, T85N, R3W		SE1/4 NE1/4 SEC. 4, T85N, R3W	
	TOTAL ACRES	R.O.W. ACRES	TOTAL ACRES	R.O.W. ACRES
2017-57	17.57 +/-	0.00	22.43 +/-	1.52 +/-

LINE	BEARING	DISTANCE
L1	N 00°32'19" W	526.39'
L2	N 89°24'16" E	405.30'
L3	S 00°00'00" E (N 00°48'03" W)	224.95'
L4	S 00°00'00" E	225.04'



LEGEND

- SET 1/2" IRON ROD W/YELLOW CAP #12642
- ⊗ SET CUT X
- BOUNDARY LINE SURVEYED
- - - SECTION LINE AND OR 1/4 OR 1/4 1/4 SECTION LINE
- - - EXISTING R.O.W. LINE
- - - CENTERLINE OF ROAD
- () RECORDED AS
- P.O.B. POINT OF BEGINNING



DATE OF SURVEY: 4/10/2017

SCALE: 1" = 500'

SHEET 1 OF 3

PROPRIETORS: BALLOU FARMS INC.

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2018

Wm. Burger
 LandSurveyor

510 3rd Street West Court
 Worthington, Iowa 52078

NO. OF SHEETS COVERED BY THIS SEAL: 1

WILLIAM H. BURGER #12642 DATE 4/10/17

NO. OF SHEETS COVERED BY THIS SEAL: 1

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Resolution Approving Plat of Survey to Parcels 2017-57 and 2017- 58

WHEREAS, A Plat of Survey has been presented to Parcel 2017-57 and 2017-58 same being located within the City Limits of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to said Parcel and recommends that it be approved, and

WHEREAS, The City Council has reviewed the Plat of Survey, finds that said area has been created to split existing parcels up for distribution amongst family members and that same should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plats of Survey to parcel 2017-57 and 2017-58.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 7
Agenda Date: 08/07/17

Agenda Item Description: Resolution to approve Plat of Survey to Parcel 2017-43.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing

Attachments & Enclosures:

Plat of Survey to parcel 2017-43

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Accent property located within City Limits, being combined into one lot.

Background Information: P and Z recommend approval of this Parcel which has been created to combine various parcels owned by Paul Beckman and Robert Kremer into one parcel. (Near Fareway) This is step one in a process that includes a desire on their part to add onto a building in that area. The combining of these parcels creates street frontage that would be required for any addition.

Staff Recommendation: I recommend that the Council consider the approval of the Plat of Survey to Parcel 2017-43.

INDEX LEGEND

LOCATION: LOT 235, 236, 244 & VACATED ALLEY LYING ADJACENT TO LOTS 235 & 244 IN THE NEW RAILROAD ADDITION, MONTICELLO, IOWA

PROPRIETORS: PAUL J. BECKMAN & ROBERT N. KREMER

REQUESTOR: PAUL BECKMAN

SURVEYOR: BILL BURGER

SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR

RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 | (563) 855-2028

4

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY **PARCEL 2017-43**

COMPRISED OF LOTS 235, 236, 244 AND THE VACATED ALLEY LYING ADJACENT TO LOTS 235 AND 244, ALL IN THE NEW RAILROAD ADDITION IN MONTICELLO, JONES COUNTY IOWA

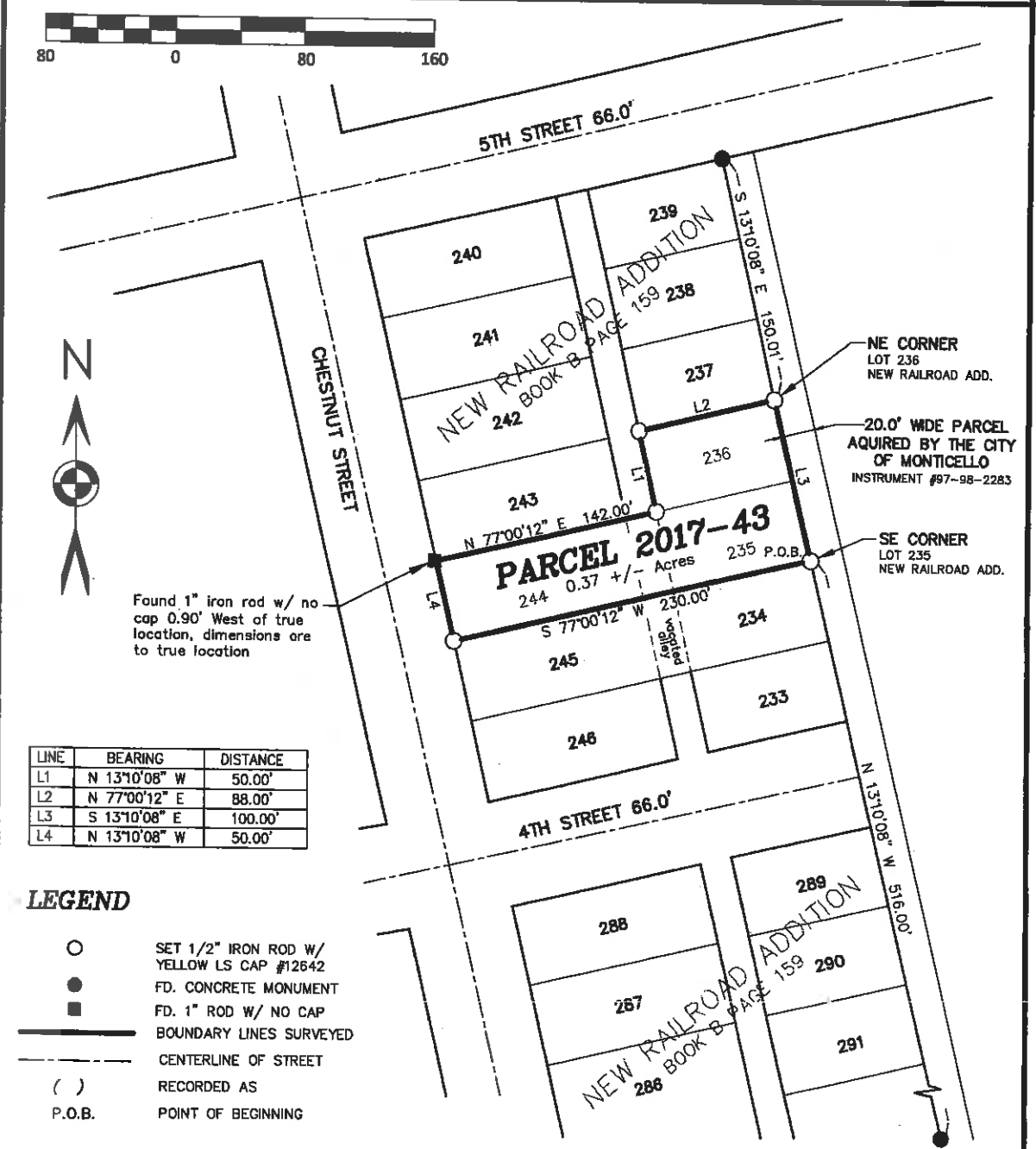


Found 1" iron rod w/ no cap 0.90' West of true location, dimensions are to true location

LINE	BEARING	DISTANCE
L1	N 13°10'08" W	50.00'
L2	N 77°00'12" E	88.00'
L3	S 13°10'08" E	100.00'
L4	N 13°10'08" W	50.00'

LEGEND

- SET 1/2" IRON ROD W/ YELLOW LS CAP #12642
- FD. CONCRETE MONUMENT
- FD. 1" ROD W/ NO CAP
- BOUNDARY LINES SURVEYED
- - - CENTERLINE OF STREET
- () RECORDED AS
- P.O.B. POINT OF BEGINNING



DATE OF SURVEY: 4/24/2017 SCALE: 1" = 80' SHEET 1 OF 2

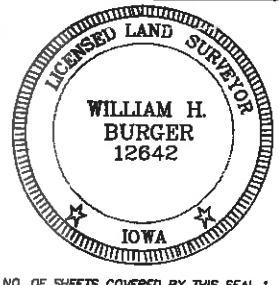
PROPRIETOR: PAUL J. BECKMAN & ROBERT N. KREMER

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2018

William H. Burger 5/1/17

Wm. Burger LandSurveyor

510 3rd Street West Court
 Worthington, Iowa 52078



4

PREPARED BY BILL BURGER

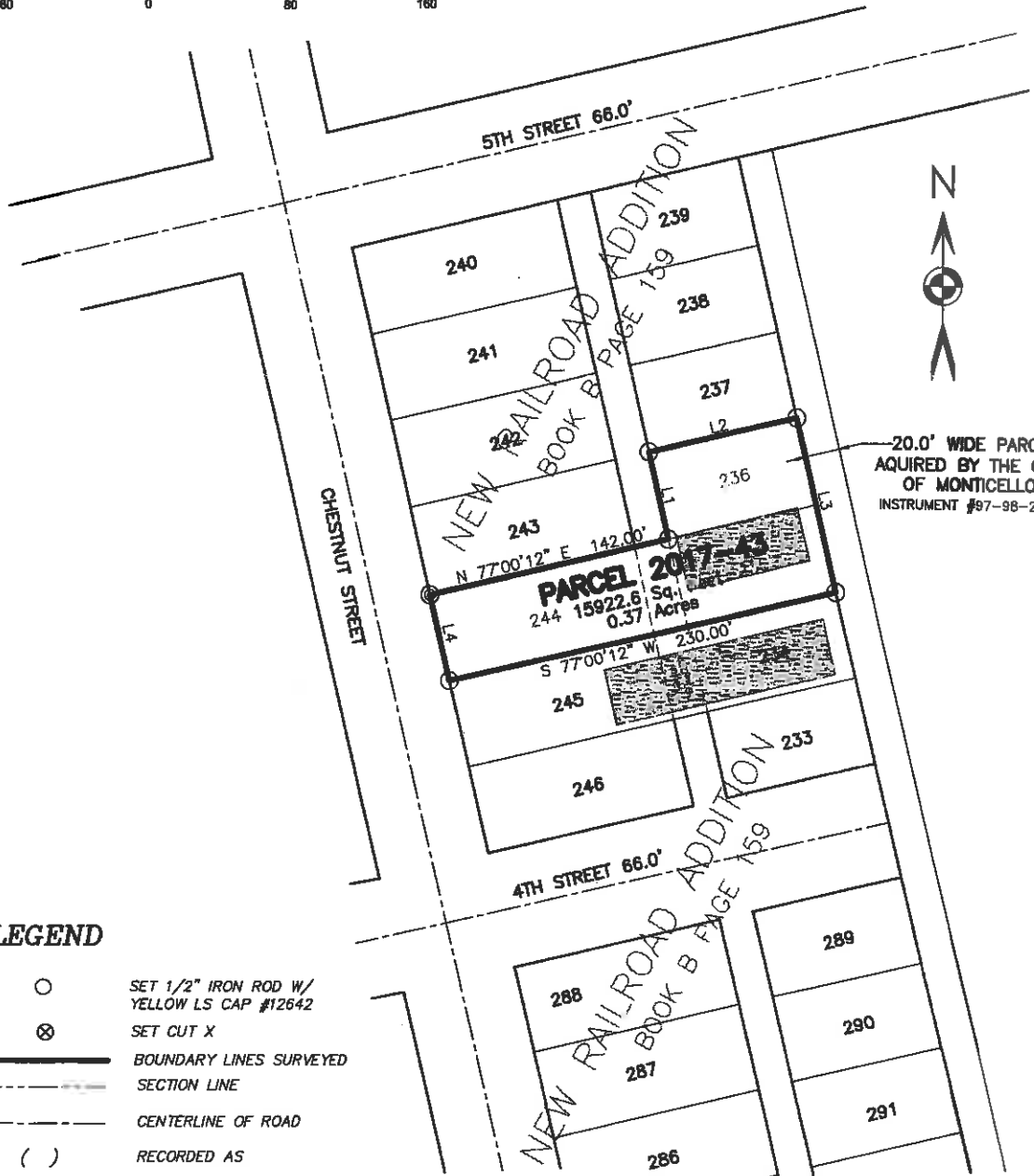
510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078

(563) 855 2028

PLAT OF SURVEY

PARCEL 2017-43

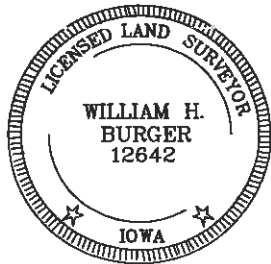
COMPRISED OF LOTS 235, 236, 244 AND THE VACATED ALLEY LYING ADJACENT TO LOTS 235 AND 244, ALL IN THE NEW RAILROAD ADDITION IN MONTICELLO, JONES COUNTY IOWA



20.0' WIDE PARCEL ACQUIRED BY THE CITY OF MONTICELLO INSTRUMENT #97-98-2283

LEGEND

- SET 1/2" IRON ROD W/ YELLOW LS CAP #12642
- ⊗ SET CUT X
- BOUNDARY LINES SURVEYED
- - - SECTION LINE
- - - CENTERLINE OF ROAD
- () RECORDED AS



DATE OF SURVEY: 07/26/2016 SCALE: 1" = 100' SHEET 1 OF 2

APPROVED BY: ~~WILLIAM H. BURGER~~ MADE: RITZE
ACQUIRED BY: CITY OF MONTICELLO, IOWA

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2016

Wm. Burger LandSurveyor

510 3rd Street West Court
Worthington, Iowa 52078

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Resolution Approving Plat of Survey to Parcel 2017-43

WHEREAS, A Plat of Survey has been presented to Parcel 2017-43 same being located within the City Limits of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to said Parcel and recommends that it be approved, and

WHEREAS, The City Council has reviewed the Plat of Survey, finds that said area has been created to combine various contiguous lots, all owned by the same parties, into one parcel, and that same should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to parcel 2017-43.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 8
Agenda Date: 08/07/17

Agenda Item Description: Resolution to approve Final Plat of Hollywood Acres, Jones County, Iowa, Lot 1 and 2.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing

Attachments & Enclosures:

Final Plat of Hollywood Acres, Jones County
Iowa, Lot 1 and 2

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Accent property located within City Limits, being combined into one lot.

Background Information: P and Z recommend approval of the Final Plat of Hollywood Acres, Jones County, Iowa (Lot 1 and Lot 2) (Two-Mile Jurisdiction) This Plat is associated with the Sperflage property located at the north end of Hollywood near the intersection of Bus. 151 and State Hwy. 151. The property is being divided to create two building parcels. Normally we would have been fine with a Plat of Survey, however, the County required a "Final Plat". The existing house will be on one parcel with a new house to be built on the second parcel

Staff Recommendation: I recommend that the Council consider the approval of the Final Plat of Hollywood Acres.

INDEX LEGEND

LOCATION: SECTION 14, T86N, R3W, SW OF SE & NW OF SE

PROPRIETORS: LOUIS F. SPERFSLAGE

REQUESTOR: DENISE MIOSI

SURVEYOR: BILL BURGER

SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR

RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 | (563) 855-2028

5

PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

FINAL PLAT

HOLLYWOOD ACRES, JONES COUNTY, IOWA

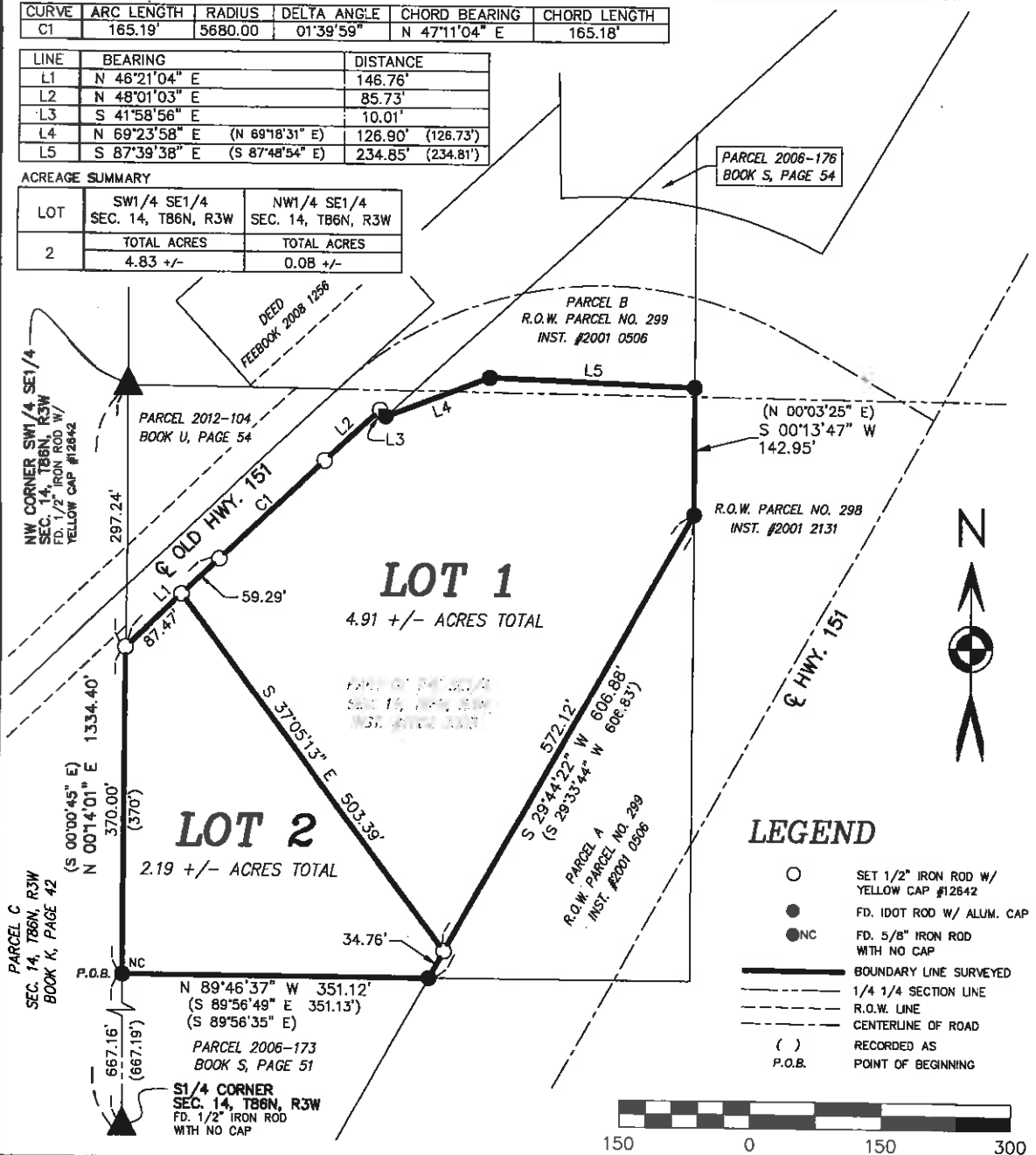
PART OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION FOURTEEN (14), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	165.19'	5680.00	01°39'59"	N 47°11'04" E	165.18'

LINE	BEARING	DISTANCE
L1	N 46°21'04" E	146.76'
L2	N 48°01'03" E	85.73'
L3	S 41°58'56" E	10.01'
L4	N 69°23'58" E (N 69°18'31" E)	126.90' (126.73')
L5	S 87°39'38" E (S 87°48'54" E)	234.85' (234.81')

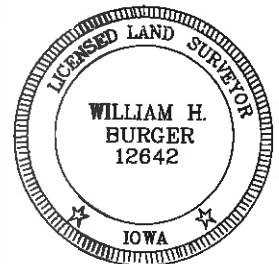
ACREAGE SUMMARY

LOT	SW1/4 SE1/4 SEC. 14, T86N, R3W	NW1/4 SE1/4 SEC. 14, T86N, R3W
2	TOTAL ACRES 4.83 +/-	TOTAL ACRES 0.08 +/-



LEGEND

- SET 1/2" IRON ROD W/ YELLOW CAP #12642
- FD. IDOT ROD W/ ALUM. CAP
- NC FD. 5/8" IRON ROD WITH NO CAP
- BOUNDARY LINE SURVEYED
- - - 1/4 1/4 SECTION LINE
- - - R.O.W. LINE
- - - CENTERLINE OF ROAD
- () RECORDED AS
- P.O.B. POINT OF BEGINNING



DATE OF SURVEY: 7/12/2017
 PROPRIETORS: LOUIS F. SPERFSLAGE

SHEET 1 OF
 SCALE: 1" = 150'

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2018

Wm. Burger
 LandSurveyor

510 3rd Street West Court
 Worthington, Iowa 52078

WILLIAM H. BURGER 7/12/17

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-

Resolution Approving Final Plat of Hollywood Acres, Jones County, Iowa, Lot 1 and 2

WHEREAS, The Final Plat of Hollywood Acres, Jones County, Iowa, Lot 1 and Lot 2, has been presented to the City for consideration and approval, same lying within the two-mile jurisdiction of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to said Parcel and recommends that it be approved, and

WHEREAS, The City Council has reviewed the Plat of Survey, finds that said area has been created to convert one lot located within the two-mile jurisdiction into two lots, and that same should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Final Plat of Hollywood Acres, Jones County, Iowa, Lot 1 and Lot 2.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 9
Agenda Date: 08/07/17

Agenda Item Description: Resolution to approve Pay Request from Monk Construction Re: Airport Terminal Building Roof Replacement Project. (Hail Storm Related).

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Invoice
Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: John Monk stopped in today and asked that he be allowed to make a partial pay request related to the Airport roofing project.

Background Information: I do not have the invoice at the drafting of this Communication Page but will have it by the meeting if not by the delivery of the packet. Much work has been accomplished on the roof project and there is no reason a partial pay request should not be considered. After my receipt of the invoice I will compare it to bid documents to ensure that the invoice makes sense in light of the project bid.

Staff Recommendation: I recommend that the Council consider the approval of Monk Constructions Airport Roofing Project partial pay request.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

**Approving Monk Construction Pay Request #1
related to the Airport Terminal / Hangar Building Roof Replacement Project (Hail
Storm Related).**

WHEREAS, Monk Construction was the low bidder and was hired to replace hail damaged roofs at the Monticello Airport, and

WHEREAS, Monk Construction has substantially completed the required work and has submitted a pay request in the amount of \$50,000, and

WHEREAS, The Council finds that an adequate portion of the repairs have been completed and, therefore, the partial payment in the amount of \$50,000 is appropriate.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the first pay request from Monk Construction, Inc., related to the Monticello Airport Roof Repair Project, in the amount of \$50,000.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 7th day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk



Box 128 Monticello, Iowa 52310
Phone 319-480-2726

John Monk 319-480-2726

Justin Monk 319-480-1290

**Monticello
Airport**

Airport Terminal / Hanger

Partial Payment

Total

\$50,000.00

LOC 22



Box 128 Monticello, Iowa 52310
Phone 319-480-2726

John Monk 319-480-2726

Justin Monk 319-480-1290

**Monticello
Airport**

Airport Terminal / Hanger

Total **\$56,990.00**

Airport South Middle Hanger

Total **\$680.00**

Airport Energy Hanger

Total **\$2,500.00**

TOTAL **\$60,170.00**

LOC 22

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 10
Agenda Date: 08/07/17

Agenda Item Description: Resolution to approve Orbis Mfg. Site Plan and Storm Water Management Plan.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Site Plan
Storm Water Mgmt. Plan Documents
Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Orbis has provided a site plan and proposed Storm Water Management Plan for consideration.

Background Information: P and Z recommend approval of the Orbis site plan and storm water management plan. With that said, we have received more detailed information in relation to the storm water management plan since the P & Z consideration.

The site plan shows that the building meets setbacks and also identifies a plan to meet all screening requirements.

The Storm Water Management plan controls the flow of water from all roofs in a channel/retention ditch located to the east of the building in old railroad right-of-way with five "check dam" structures to slow and retain the water. The goal of this project is not to meet SUDAS requirements but to use SUDAS as a guide, doing as much as we can with available property. Orbis is acquiring the railroad ROW from NAYBER Bags to accomplish this plan.

Staff Recommendation: I recommend that the Council consider the approval of the Final Plat of Hollywood Acres.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-___

Resolution to approve Orbis Mfg. Site Plan and Storm Water Management Plan

WHEREAS, Orbis Manufacturing has presented a site plan and storm water management related to the planned construction of a warehouse addition of approximately 100,000 sf to the City for consideration, and

WHEREAS, The proposed Site Plan and Storm Water Management Plan have both been reviewed by the Planning and Zoning Board, and

WHEREAS, The Planning & Zoning Board recommended that both the site plan and the storm water management plan be approved, with the understanding that Orbis will continue to work with and follow the recommendations of the City Engineer and Public Works Director with regard to both plans, and specifically the final design and construction of the storm water management improvements.

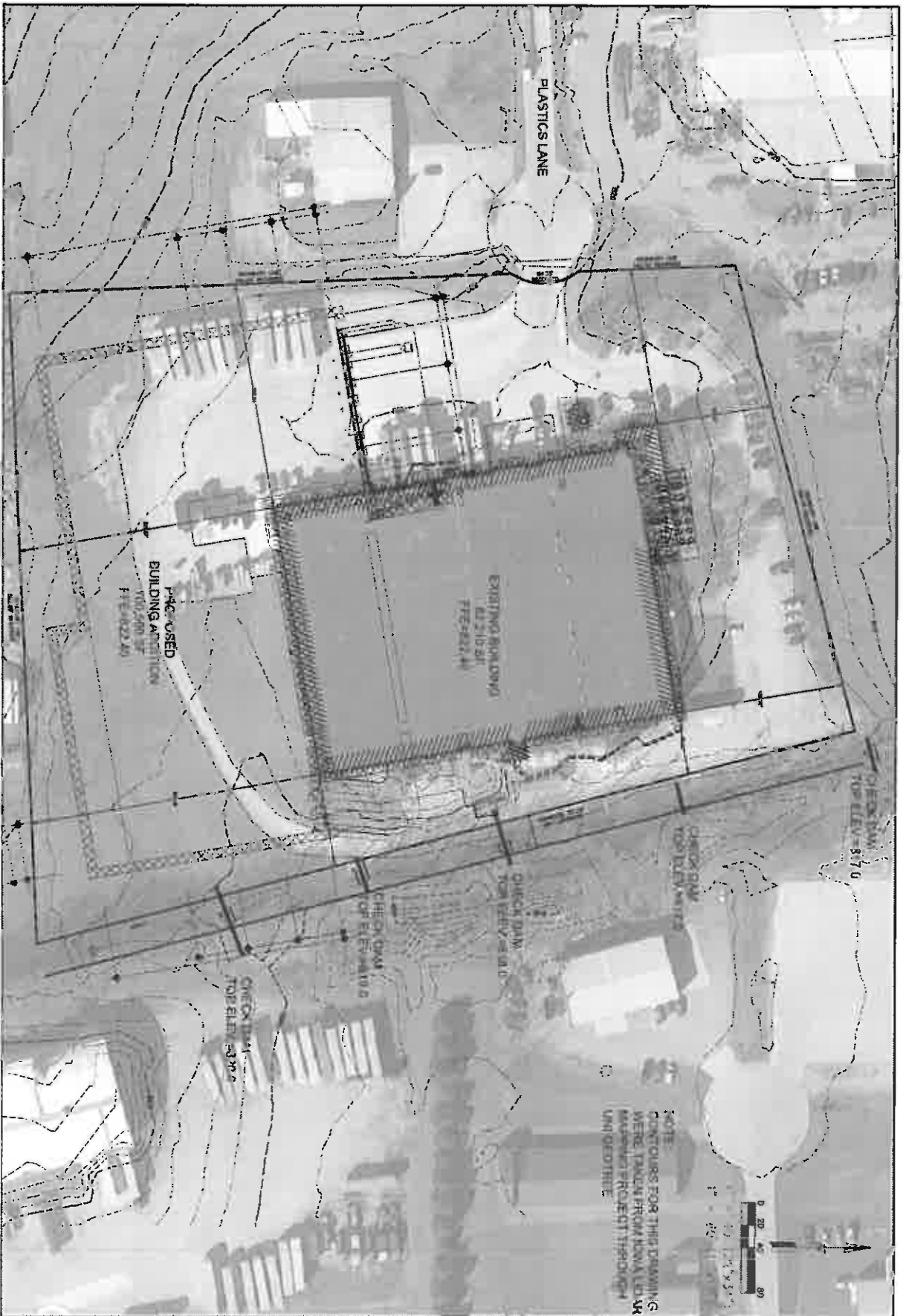
NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Orbis Manufacturing Site Plan and Storm water Management Plan, subject to the requirement that Orbis continue to work with and follow the recommendations of the City Engineer and Public Works Director with regard to both plans, and specifically the final design and construction of the storm water management improvements.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 7th day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk



DWG #17249-03 C1.00	SHEET TITLE	BUESING PROJECT NO. 17049	BUESING ASSOCIATES INC. ENGINEERS AND SURVEYORS 1212 LOCUST ST. DUBUQUE, IA (563) 556-4389 WWW.BUESING.COM / B@buesing.com	DATE	REVISIONS	DRAWN BY:
	STORMWATER MGMT PLAN	PREPARED FOR: AL URBAIN CONSTRUCTION MANAGEMENT, INC. 360 MAIN STREET, SUITE 310 DUBUQUE, IA 52001		08.01.2016		JCH
				SCALE		CHECKED BY:
				SEE BAR SCALE		PJN



New Addition

Orbis Existing Plant

STAIRS



Buesing & Associates Inc.

Consulting Engineers

1212 Locust St.
Dubuque, IA 52001
(563) 556-4389

August 3, 2017

City of Monticello
c/o Doug Herman, City Administrator
200 East First Street
Monticello, IA 52310

Re: Stormwater Management
Orbis Plastics
Monticello, IA
B&A #17049

Dear Mr Herman:

We have completed the analysis of the stormwater runoff of this site. The intent of this analysis was to model our proposed conditions depicting how the site will act hydraulically under various storm events. We have examined both the existing conditions and the proposed conditions, including the effects of offsite drainage. This is a report of our analysis.

Existing Conditions

The existing site is an existing industrial lot located at the end of Plastics Lane. The site contains an existing building, pavement, crushed stone yard and green space. In general, the site drains from southwest to northeast. In the attached calculations, this condition is modeled as Subcategory 1S.

There is an existing drainage way along the east property line. This drainage way serves this site and some surrounding areas. The areas it drains outside the Orbis site is included in the calculations as Subcategories 8S, 10S, and 11S. This is included in three models to determine the current conditions (8S), the proposed unmitigated conditions (11S) and the developed and mitigated condition (10S).

The drainage way extends to the north, eventually discharging to the Maquoketa River. On average, the drainage way is only about 12 to 18 inches in depth.

In preparing these models, we assumed that the soils were HSG C. This is conservative since the existing soils from the Web Soil Survey list the site as a combination of B soils and B/D soils. Additionally, we used the rainfall data from NOAA Atlas 14, rainfall station Anamosa 1 WNW (13-0213). We felt this was the most representative and closest station to the site. Reports from these sources are included in the calculations.

Proposed Conditions

While preparing the design plans for the site improvements, we have modeled the proposed conditions. This is represented in the attached calculations as Subcategory 11S and 3S. Subcategory 11S was used to model the proposed unmitigated condition, and 3S was used for the proposed mitigated condition.

In general, the overall impact of the development is relatively minor, related to the site hydrology. The increase in runoff from the proposed building addition is minor. This is because the current ground cover

of the area to be occupied by the building addition is mostly covered in crushed stone for vehicular traffic. The CN value of crushed stone surfacing on HSG C soils was suggested as 96 by the modelling software. Roof has a CN value of 98.

We modelled the developed conditions as the site would drain to the east drainage way. We are proposing a series of rock check dams along the drainage way to both slow the velocity of the water and to impound the water slightly. One of the controlling factors is that the depth of the existing drainage way is shallow, ranging between 12 and 18 inches in depth. For the check dams, we modelled them as broad crested weirs with a top width of 2 feet, and a height of 6 inches. This allowed for 6 inches of flow depth over the top of the check dams without exceeding the channel depth. To account for the flow that will filter through the check dams, we included three 8" corrugated HDPE tiles through the each check dam. Again, these were only added for modelling purposes, and are not intended to actually be installed.

A summary of the results are in the table below:

Storm Event	Existing Flows (cfs)	Proposed Flows – Unmitigated (cfs)	Proposed Flows – Mitigated (cfs)	Increase over Existing (%)
1.25 inch	6.02	7.65	7.06	17.3%
50% Probability	25.78	28.21	27.39	6.25%
10% Probability	42.59	45.14	43.85	2.96%
2% Probability	65.66	68.20	66.43	1.17%
1% Probability	76.93	79.47	77.38	0.60%

Please review the contents of this report and the attached calculations.

If you have any questions, please contact our office.

Respectfully submitted,



Buesing & Associates, Inc.
Patrick J. Norton, P.E., LEED AP
Senior Project Engineer

ENC: Hydrologic and Hydraulic Calculations
Web Soil Survey Reports
NOAA Atlas 14 Reports

Cc: Al Urbain, Al Urbain Construction Management
Steven Ulstad, Ulstad Architects
Doug Wortman, Orbis

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: # 11
Agenda Date: 08/07/17

Communication Page

Agenda Items Description: Resolution to accept final plat and schedule and Resolution Adopting & Levying Final Schedule of Assessments and Providing for the payment thereof

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Final Plat and Schedule

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

Synopsis: We need to take the next step on the special assessment process on E. South Street.

Background Information: The E. South Street project was approved as a special assessment project by the Council. At tonight's meeting the Council will approve the final plat and schedule which sets forth the per property assessment and includes the approval on notices to be published and mailed to impacted properties.


I would suggest that we also communicate to property owners that they may be awarded a credit against the assessment if we tore out and replaced concrete that was less than ten years old, a practice we have followed on past projects.

Recommendation: I recommend that the Council approve the Resolution to accept final plat and schedule and Resolution Adopting & Levying Final Schedule of Assessments and Providing for the payment thereof

FINAL ASSESSMENT PLAT AND SCHEDULE

**2016 EAST SOUTH ST. RECONSTRUCTION
CITY OF MONTICELLO, IOWA**

August 3, 2017

	<p>I hereby certify that this Engineering Document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the Laws of the State of Iowa.</p> <p><i>Patrick D. Schwickerath 8/3/17</i></p> <p>Patrick D. Schwickerath, P.E. Date License Number 18652 My License Renewal Date is December 31, 2017 Pages or sheets covered by this seal: <u>ALL</u></p>
---	--

Prepared by:
SNYDER & ASSOCIATES, INC.
5005 Bowling Street SW, Suite A
Cedar Rapids, Iowa 52404
(319) 362-9394

Table of Contents

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**Final Assessment Plat and Schedule
2016 EAST SOUTH ST. RECONSTRUCTION
MONTICELLO, IOWA**

INSTRUCTIONS FOR USING SCHEDULE

To find the final assessment against any given property, first, locate the property on the plat that is bound in this booklet and note the assessment number for that property. Then locate the assessment number that is listed in numerical order on the final assessment schedule.

PROJECT DESCRIPTION

This project consists of; 33-foot wide and 8-inch thick PCC pavement with curb and gutter along East South Street from Cedar Street to Main Street and driveway replacement and sidewalk installation and/or replacement along East South Street, South Sycamore Street, and South Main Street. New storm sewer and intake structures were installed along East South Street from the intersection of Cedar and East South Streets to the intersection of East South and Main Streets to improve drainage. Existing sidewalks and driveways were removed and/or replaced as necessary to match new finished grade elevations. New water main and a fire hydrant were installed along East South Street. New sanitary sewer main and manholes were installed within the project limits. Sanitary sewer services and water services were installed to the right-of-way line or the curb stop location. A new 5-foot wide PCC sidewalk and ADA compliant sidewalk ramps were installed within the project limits. Intersections with cross streets were reconstructed as necessary to conform to the proposed alignment and grade of East South Street.

Pavement with PCC curb and gutter

STREET	FROM	TO
East South Street	Cedar Street	Main Street

BENEFITED PROPERTY

A portion of the cost of construction for the street improvements will be assessed against private property within the assessment district in accordance with the special benefits conferred on the property. The assessment district is made up of lots or portions of lots that are within the boundaries established by the Monticello City Council and is generally described as:

A general description of the private property that will be assessed for the street improvements is as follows:

Please refer to the Assessment Schedule for detail on the private property parcel information.

ASSESSMENT AMOUNT

The assessment amount will be 100% of the cost of the curb and gutter, 100% of the cost of a standard 4-foot wide sidewalk, not the 5-foot wide sidewalk to be installed on this project, and 100% of the cost of the driveway entrances.

ASSESSMENT METHODOLOGY

- Curb and gutter assessments being made on all abutting properties to East South St. within the assessment boundaries will be based on a frontage foot method or the affected frontage that is abutting this Project.
- Driveway assessments being made on all improved driveways abutting properties to East South St., S. Sycamore St. and/or S. Main St. within the assessment boundaries will be based on the area needed to tie in the proposed driveway to the existing driveway within City design standards.
- Sidewalk assessments being made on all abutting properties to East South St., S. Sycamore St., and/or S. Main St. within the assessment boundaries will be based on 4-foot of the width of new sidewalk to be installed adjacent to the properties within the project limits.
- The cost for curb and gutter to be assessed will be \$18.00 per foot of affected frontage to the new curb and gutter.
- The cost for driveway entrances to be assessed will be \$4.25 per square foot of 6" PCC that is abutting East South Street.
- The cost for the sidewalk to be assessed will be \$4.00 per square foot of 4" PCC that is abutting East South Street.
- This methodology is an attempt to assign an assessed cost that is equal to each benefited property.
- The estimated individual and total amount to be assessed is determined by the following procedure:

$$\text{Amount to be assessed} = (\text{DE} \times \$4.25) + (\text{AF} \times \$18.00) + (\text{SW} \times \$4.00)$$

Where, DE = Driveway Entrance area in square feet
 AF = Assessed Frontage of benefited property
 SW = Sidewalk area in square feet

Total lineal footage for curb and gutter being assessed = 1,083 LF

Total square footage for sidewalk being assessed = 2,287.8 SF

Total square footage for driveway entrances being assessed = 2,452 SF

Total assessment cost = \$ 39,066.20

Final Assessment Schedule
2016 East South St. Reconstruction And Utility Improvement Project
Prepared By: Snyder and Associates, Inc. (Proj. # - 115.0703.08)
City of Monticello, Iowa
8/3/2017

PARCEL NUMBER	PARCEL ID	OWNER/DEED HOLDER	PARCEL DESCRIPTION	ASSESSED VALUE	VALUE FIXED BY COUNCIL	FRONTAGE L.F.	AFFECTED FRONTAGE L.F.	SIDEWALK S.F.	DRIVEWAY ENTRANCE S.F.	FINAL ASSESSMENT AMOUNTS				
										COST	ASSESSMENT	DEFICIENCY	% OF EPC	
1	0227151006	Kelvin W Zimmerman 639 S Cedar St Monticello, IA 52310	LIGHTFOOT ADD LOT 5	\$ 122,600	\$ 122,500	153.00	153.00	0.00	137.0	\$ 3,336.25	\$ 3,336.25	\$0.00	0.386%	
2	0227151023	Ted Investment PO Box 156 Dyersville, IA 52040	LIGHTFOOTS ADD LOT 10 EXC E 87'9" & LOT 11 EXC E 77'9"	\$ 90,840	\$ 90,840	66.00	65.00	0.00	0.0	\$ 1,170.00	\$ 1,170.00	\$0.00	0.130%	
3	0227151022	Dorothy A Fitzsimmons PO Box 743 Monticello, IA 52310	LIGHTFOOTS ADD E 87'9" LOT 10 & E 77'9" LOT 11	\$ 67,170	\$ 67,170	127.00	127.00	206.80	0.0	\$ 3,121.20	\$ 3,121.20	\$0.00	0.362%	
5	0227152022	Michael D and Jeanette M Ekin 830 S Maple St Monticello, IA 52310	PARCEL B IN S.D. OF VARVELS O.L. 4	\$ 83,380	\$ 83,210	151.00	151.00	13.60	709.0	\$ 5,955.65	\$ 5,955.65	\$0.00	0.591%	
6	0227153011	James Family Property MGMT LLC PC Box 416 Monticello, IA 52310	HOUSERS S.D. O.L. 2 VARVELS LOT 10 & PT OF VARVELS O.L. 4 LYING S	\$ 187,310	\$ 187,310	130.00	130.00	311.00	573.0	\$ 6,151.25	\$ 6,151.25	\$0.00	0.713%	
7	0227158002	German Mutual Insurance Assn 702 S Main St Monticello, IA 52310	PT VARVELS O.L. 4	\$ 38,950	\$ 38,950	107.00	107.00	382.40	0.0	\$ 3,455.60	\$ 3,455.60	\$0.00	0.400%	
10	0227154016	Burns, Amy L 702 S Sycamore St Monticello, IA 52310	LIGHTFOOTS ADD E 107'4" LOT 8	\$ 110,000	\$ 110,000	111.00	111.00	117.20	74.0	\$ 3,301.30	\$ 3,301.30	\$0.00	0.382%	
11	0227154006	Gere H and Doris M Porter 108 E South St Monticello, IA 52310	LIGHTFOOTS ADD W 44'4" LOT 8	\$ 6,410	\$ 6,410	44.00	44.00	128.00	0.0	\$ 1,304.00	\$ 1,304.00	\$0.00	0.151%	
	0227154014	Gere H and Doris M Porter 108 E South St Monticello, IA 52310	LIGHTFOOTS ADD E 50' LOT 7 & DUNHAMS S.D. VARVELS O.L. S E 50' LOT 2	\$ 116,640	\$ 116,640	50.00	50.00	157.60	187.0	\$ 2,325.15	\$ 2,325.15	\$0.00	0.269%	
12	0227154001	Donald R Holmes and John D Moelmeel PO Box 813 Monticello, IA 52310	LIGHTFOOTS ADD LOT 7 EXC E 50'	\$ 35,030	\$ 35,030	99.00	99.00	313.60	131.0	\$ 3,605.90	\$ 3,605.90	\$0.00	0.418%	
13	0227152010	James J and Kathy A Koepferick 825 S Sycamore St Monticello, IA 52310	LOT 13 HOUSERS SD O.L. 2 VARVELS OLS	\$ 61,350	\$ 64,350	36.00	36.00	47.00	298.0	\$ 2,102.50	\$ 2,102.50	\$0.00	0.241%	
14	0227153010	Jerad J and Sherry R Behrends P24 Southhaven Dr Monticello, IA 52310	ALL THE 33AN, C.M.S & P.R.R. R.O.W BETWY MIPLE ST & HWY 151, SAID R.O.W. BEING S OF & ADJ LOT 9 HOUSERS	\$ 13,600	\$ 13,500	0.00	0.00	125.00	0.0	\$ 502.40	\$ 502.40	\$0.00	0.058%	
	0227153006	Jerad J and Sherry R Behrends 824 Southhaven Dr Monticello, IA 52310	LOT 9 HOUSERS S.D. OF VARVELS O.L. 2 & TR/ TR S PT VARVELS O.L. 1	\$ 48,290	\$ 43,290	0.00	0.00	244.00	340.0	\$ 2,421.00	\$ 2,421.00	\$0.00	0.280%	
15	0227153006	Sheri Enterprise LLC 1860 Hollow View Dr Bettendorf, IA 52222	VARVELS O.L. 1 COM 197' S OF NE COR S 156' W 70' N TO S LN. OF MEADE TO BEG. ALSO 15' TO N	\$ 148,240	\$ 148,240	0.00	0.00	78.00	0.0	\$ 304.00	\$ 304.00	\$0.00	0.035%	
						TOTALS	1063.0	1,063.0	2,287.8	2,452.0	39,086.20	39,086.20	0.00	4.526%

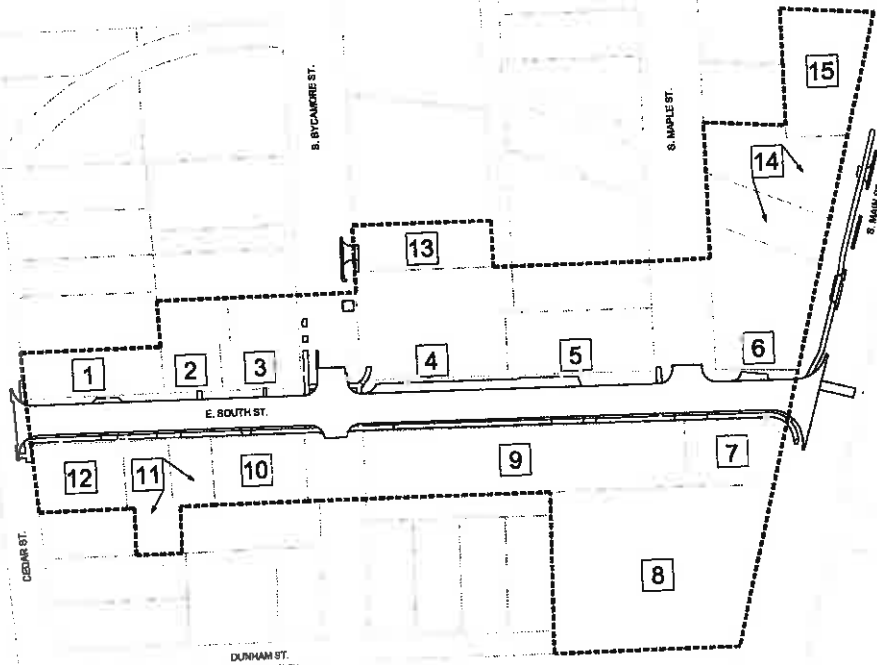
FINAL ASSESSMENT PLAT FOR 2016 EAST SOUTH ST. RECONSTRUCTION

LEGEND

21 ASSESSMENT
PARCEL NUMBER

ASSESSMENT
BOUNDARY

PROPERTY
OWNER
BOUNDARY



DATE	FILE	DATE	BY
06/15/16	160703	06/15/16	160703
PROJECT	PROJECT	PROJECT	PROJECT
160703	160703	160703	160703
SHEET	SHEET	SHEET	SHEET
4	4	4	4

2016 EAST SOUTH ST. RECONSTRUCTION

FINAL ASSESSMENT PLAT

SNYDER & ASSOCIATES, INC.



Project No: 160703
Sheet: 4

MONTICELLO, IOWA
5905 BOWLING GREEN ST. W.
MONTICELLO, IA 52051
319.335.3331 | www.snyderandassociates.com

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #17-__

The City Clerk reported that the Project Engineers had filed the final schedule of assessments covering the 2016 East South Street Reconstruction Project, as directed by resolution of the City Council previously adopted.

Thereupon, Council Member _____ proposed and moved the adoption of the resolution confirming and levying the special assessments, directing that the same be certified to the County Treasurer and directing publication and mailing of the notice, all as required by Section 384.60 of the Code of Iowa.

The motion was seconded by Council Member _____ and after due consideration thereof by the Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes:

Nays:

Whereupon, the Mayor declared said motion duly carried and said resolution adopted, as follows:

Resolution Adopting Final Assessment Schedule for the 2016 East South Street Reconstruction Project and Amending, Confirming and Levying the Assessments

WHEREAS, heretofore and in strict compliance with Chapter 384 of the Code of Iowa, this Council did, pursuant to a Resolution of Necessity duly adopted, order the construction of the 2016 East South Street Reconstruction Project, such improvement having been duly completed, the work accepted and the Project Engineers having filed the final assessment schedule, which has been fully considered by this Council;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The final assessment schedule filed by the Project Engineers covering the 2016 East South Street Reconstruction Project is hereby amended as follows: None

Section 2. The aforementioned final assessment schedule, as amended, is hereby approved and adopted.

Section 3. Each and all of the assessments upon the benefited property in the amounts and upon the various lots and tracts described in such final assessment schedule are hereby confirmed and levied.

Section 4. Each of such assessments in the amount of One Hundred Dollars (\$100.00) or more is hereby divided into 10 equal installments, as near as may be.

Section 5. All unpaid installments shall bear interest at the rate of 2.0% per annum, from _____ (that being the date of acceptance of the work); provided, however, that any such assessments may be paid in full or in part without interest within 30 days after the date of the first publication of the Notice of Filing of the Final Assessment Schedule with the County Treasurer, such payments to be made at the office of the City Clerk.

Section 6. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Jones County on the first day of _____, and shall become delinquent from _____, and then bear the same interest with the same penalties as ordinary taxes.

Section 7. Succeeding installments shall become due and payable in like manner on the first day of _____ in each of the years _____ to _____, inclusive.

Section 8. All assessments in the amount of less than One Hundred Dollars (\$100.00) shall become due and payable in full on the first day of July, 2013.

Section 9. All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

Section 10. The City Clerk is hereby authorized and directed to certify and file the final assessment schedule, herein referred to, with the County Treasurer of Jones County.

The City Clerk shall thereupon give notice of such certification and filing by publication once each week for two successive weeks in a legal newspaper printed wholly in the English language, published at least once weekly and of general circulation in Monticello, Iowa, the first publication to be not more than 15 days after the date of filing of the said schedule with said County Treasurer.

The City Clerk shall also mail said notice, by ordinary mail, to each property owner whose property is subject to assessment for said improvement, such notice to be mailed on or before the second publication of the notice.

Section 11. Such notice shall be in form substantially as follows:

NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE FOR THE
2016 EAST SOUTH STREET RECONSTRUCTION PROJECT

MONTICELLO, IOWA

TO WHOM IT MAY CONCERN: Take notice that the City Council of the City of Monticello, Iowa, has adopted the final assessment schedule covering the 2016 East South Street Reconstruction Project, which was duly certified to the County Treasurer of Jones County, Iowa, on the ____ day of _____, 2017, all in accordance with Section 384.60 of the Code of Iowa.

The assessable portion of the 2016 East South Street Reconstruction Project shall consist of the construction of curb and gutter, sidewalk and driveway approaches along East South Street from its' intersection with South Cedar Street east to its' intersection with South Main Street to the east, including those portions of improvements that extended around the corner from East South Street onto S. Main and/or S. Cedar Streets.

It is considered that all properties abutting the above described segments of streets to be improved will be specially benefited from this improvement and should be specially assessed.

Any assessment may be paid in full or in part without interest within 30 days after the date of the first publication of this notice, such payments to be made at the office of the City Clerk. Assessments in the amount of One Hundred Dollars (\$100.00) or more which are not paid in full within the aforementioned time period will be divided into 10 equal annual installments due on the first day of _____, commencing _____. All unpaid special assessments will draw annual interest at 2.0% computed initially from the date of acceptance of the work on the 2016 East South Street Reconstruction Project to _____, 20__, and thereafter computed from the _____ (*December 1*) immediately preceding the due dates of the respective installments to the _____ (*December 1*) next following the due dates of the respective installments. Each installment will be delinquent from the _____ (*October 1*) following its due date and will draw additionally the same delinquent interest and the same penalties as ordinary taxes.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of _____ following the date of such payment; and additional annual installments may be paid after the current installment has been paid before _____ without interest.

Reference is hereby made to said final assessment schedule for a description of the particular lots or tracts and the amounts of the final assessments thereon, as determined and fixed by the Council.

By order of the City Council of the City of Monticello, Iowa.

Sally Hinrichsen
City Clerk

(The mailed copies of the notice may have added thereto the following:

According to the records of the County Auditor, you are the owner of:

(Insert Property Description)

and the final assessment against the same is \$ _____).

Section 12. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved this _____ day of August, 2017.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

••••

There being no further business to come before the meeting, it was upon motion and vote adjourned.

Dena Himes, Mayor

Attest:

Sally Hinrichsen, City Clerk

STATE OF IOWA)
COUNTY OF JONES)§
CITY OF MONTICELLO)

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that the above and foregoing is a true, correct and complete copy of the minutes of a meeting of the Council of such City, held as therein shown, insofar as such minutes pertain to the 2016 East South Street Reconstruction Project, including a true, correct and complete copy of the resolution accepting the work and the resolution adopting final assessment schedule and confirming and levying the assessments.

WITNESS MY HAND and the seal of the City hereto affixed this ____ day of August, 2017.

Sally Hinrichsen, City Clerk

(Seal)

STATE OF IOWA)
)§
COUNTY OF JONES)

I, the undersigned County Treasurer of Jones County, Iowa, do hereby certify that the City Clerk of the City of Monticello, Iowa, did file in my office on the ___ day of _____, 2017, a final schedule of assessments on the City's 2016 East South Street Reconstruction Project, pursuant to the provisions of Section 384.60, Subsection 5, of the Code of Iowa, and that pursuant to said section of said Code, in due time, manner and season I will place on the tax list the amount to be assessed against each lot within the assessment district as certified by said City Clerk.

WITNESS MY HAND and the seal of said County hereto affixed this ___ day of _____, 2017.

County Treasurer

(Seal)

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the dates indicated in the affidavit but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA)
COUNTY OF JONES)§
CITY OF MONTICELLO)

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that the printed notice attached to the publisher's original affidavit hereto attached, relating to the filing of the final assessment schedule covering a public improvement generally described as the 2016 East South Street Reconstruction Project, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

I do further certify that on the ___ day of _____, 20 __, I deposited and mailed in the United States mail, by ordinary mail a copy of the Notice of Filing of Final Assessment Schedule, properly stamped and addressed, to each property owner whose property is subject to assessment for said improvement, as shown by the records in the office of the County Auditor, said date of mailing being on or before the date of the second publication of said notice.

I do further certify that no property subject to assessment in such improvement project is owned by the State of Iowa or under the control of the State Transportation Commission of the Iowa Department of Transportation.

WITNESS MY HAND and the seal of the aforementioned City hereto affixed this ___ day of _____, 2017.

Sally Hinrichsen, City Clerk

(Seal)

(Attach hereto publisher's original affidavit of publication of Notice of Filing of Final Assessment Schedule, together with a copy of the notice as published and as mailed.)

SPECIAL ASSESSMENT STATEMENT
MONTICELLO, IOWA
2016 E. South Street Reconstruction Project

I, the undersigned, City Clerk of the City of Monticello, Iowa, do hereby certify that the status of the assessments levied on the ____ day of ____, 2017, for the 2016 East South Street Reconstruction Project, more fully described in the resolution making said levy, adopted by the Council on said date, is as follows:

1.	Total amount of assessments confirmed by Council (do not include deficiencies)	\$ 39,066.20
2.	Total amount of assessments paid in cash (including assessments of less than \$100.00)	\$.00
3.	Total amount of unpaid assessments of less than \$100.00	\$.00
4.	Total amount of unpaid assessments on agricultural property for which deferments have been requested	\$.00
5.	Sum of items 2 through 4	\$.00
6.	Total amount of unpaid assessments to be paid in future installments and not included above (item 1 less item 5)	\$.00

WITNESS MY HAND and the seal of said City hereto affixed, this ____ day of April, 2017.

Sally Hinrichsen, City Clerk

(Seal)

(NOT TO BE EXECUTED UNTIL 30 DAYS AFTER THE DATE OF THE FIRST PUBLICATION OF THE NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE.)

We have prepared and enclosed proceedings for your use at the time the work on the project is accepted and the assessments are levied by the Council. These proceedings have been prepared to allow the City to charge interest on unpaid assessments at the rate of 2.0%.

The proceedings enclosed include the following items:

1. Resolution accepting the work.

The total cost of the project and the amount which is to be assessed must be inserted in Section 2 of the resolution.

Please be certain that the Project Engineers' certificate of completion and final estimate of cost are on file prior to the adoption of this resolution.

In addition, please attach a copy of the Project Engineers' final estimate of cost and certificate of completion to the completed transcript which you return.

2. Resolution adopting the final assessment schedule and amending, confirming and levying the special assessments, directing that they be certified to the County Treasurer and directing publication and mailing of notice.

Section 11 of this resolution includes the Notice of Filing of Final Assessment Schedule. Please have the Project Engineers carefully check the legal description of the property being assessed before this notice is published and mailed.

The schedule of assessments should be prepared on the basis of current property owners, and the Project Engineers should carefully check the records in the office of the County Auditor to obtain the names of current owners.

3. Certificate attesting the transcript.
4. Certificate attesting to the filing of the final assessment schedule and the date of the same.
5. Certificate regarding the giving of notice. The publisher's original affidavit, with a clipping of the notice as published attached thereto, as well as a duplicate of the notice as mailed, must be attached to this certificate.
6. Special Assessment Statement to be completed after the 30-day collection period.

After the Council approves the final schedule of assessments and levies the assessments, the following actions need to be taken:

- a. File a copy of the final schedule of assessments with the County Treasurer.

b. Obtain the Treasurer's signature on the certificate attesting to the filing of the schedule of assessments.

c. Arrange for the publication of the Notice of Filing of the Final Assessment Schedule. (An extra copy of the notice is enclosed for delivery to the newspaper). Please make sure to include in the first paragraph the date that the schedule was filed with the County Treasurer and be sure that the legal description of the area being assessed has been checked by the Project Engineers.

The notice must be published on the same day of the week for two successive weeks, and the first publication must be not more than 15 days after the date the schedule was filed with the County Treasurer.

d. Mail the notice, by regular mail, to each property owner whose property is subject to assessment, as shown by the records in the office of the County Auditor. (A sample form of the notice which should be mailed to each property owner is also enclosed.) **The mailing must take place on or before the second publication of the notice.**

e. Return an executed copy of each portion of the proceedings, as completed. Please return the certificate attesting to the publication of the notice after you have received the publisher's affidavit and the certificate as to possible litigation and the Special Assessment Statement following the required waiting periods.

Assessments may be paid in full or in part without interest within 30 days after the date of the first publication of the Notice of Filing the Final Assessment Schedule. Payments of any amount may be made during this 30-day period.

Following the 30-day period in which assessments may be paid in cash, a list of the unpaid assessments should be filed with the County Treasurer. The Iowa Code provides that all unpaid assessments in excess of \$100 must be divided into ten equal installments, plus interest. And, pursuant to Section 384.65 of the Code of Iowa: (a) each installment of a special assessment shall be calculated to the nearest whole dollar; (b) interest on unpaid installments and interest penalties added for delinquencies shall also be calculated to the nearest whole dollar; and (c) the minimum interest or interest penalty amount is one dollar. Many County Treasurers will calculate the assessment installments. However, if the County Treasurer will not do this for you, let us know, and we will assist you in making these calculations.

City Council Meeting
Prep. Date: 08/03/17
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 08/07/2017

Communication Page

Agenda Items Description: Misc. Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

League of Cities Conference
Lower P. Annexation / Water Billing
S. Main Street Gas Station Discussion

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

- I have attached information related to the League of Cities Conference scheduled for this September in Davenport. Please let Sally know if you are interested in attending and if so if you plan to stay in Davenport any of the nights. Complete information can be found on the website shown in the attached letter.
- Three properties located in the County recently connected to City water, the Berean Bible Church, Insurance Associates, and First Church of the Nazarene. We typically require properties that connect to City utilities to annex if they are contiguous to the City. These three are all contiguous. Only one of the three is currently a tax paying entity, that being Insurance Associates. The only negative to annexation is that we take on future responsibility for the adjacent roadway. It does seem to me that the annexation of these properties makes sense, in that they are built out / commercial in nature, and not farm ground or non-developed ground on the far reaches of the City. I am looking for your input on this front. If we do not annex we then need to discuss how we should invoice for City water to a non-City user. We charge 150% when we collect garbage from a County resident.
- S. Main Street Gas Station – I sent the attached letter to the owners of the gas station property across from Happy Joes. There are a number of issues there as you will see in my letter. I spoke with a representative of the owner who was concerned with the letter. He indicated that they may have a buyer, coming from New York, who had not yet seen the station. He also indicated that if that fell through that “they” would be re-opening the station this coming spring.

What are your thoughts on the non-compliant signage, the tanks in the ROW, the canopy in the ROW, etc. Do you want to stand our ground on those points and force compliance or are you ok with an agreement of sorts that allows said infrastructure to remain in the ROW.

League of Cities Conference

June 5, 2017

TO: Cities in Iowa
FROM: Executive Board of the Iowa League of Cities
SUBJECT: 2017 Annual Conference & Exhibit

The Iowa League of Cities invites all cities to attend the Annual Conference & Exhibit, to be held September 27-29 in Davenport. The League's Annual Conference & Exhibit presents a one-of-a-kind opportunity for city officials in our state. Nowhere else will a city official from Iowa can experience such a wide range of programming as well as the chance to problem-solve with cities facing similar issues. Cities send their staff and elected officials to the League's annual conference because they can learn from the workshops and general sessions and bring that knowledge back to their city. The conference also provides an opportunity to meet fellow city officials and build beneficial relationships. A public purpose is certainly met when information garnered leads to a better served community.

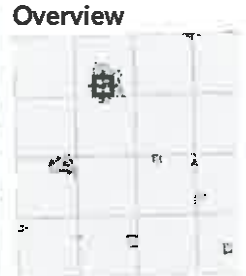
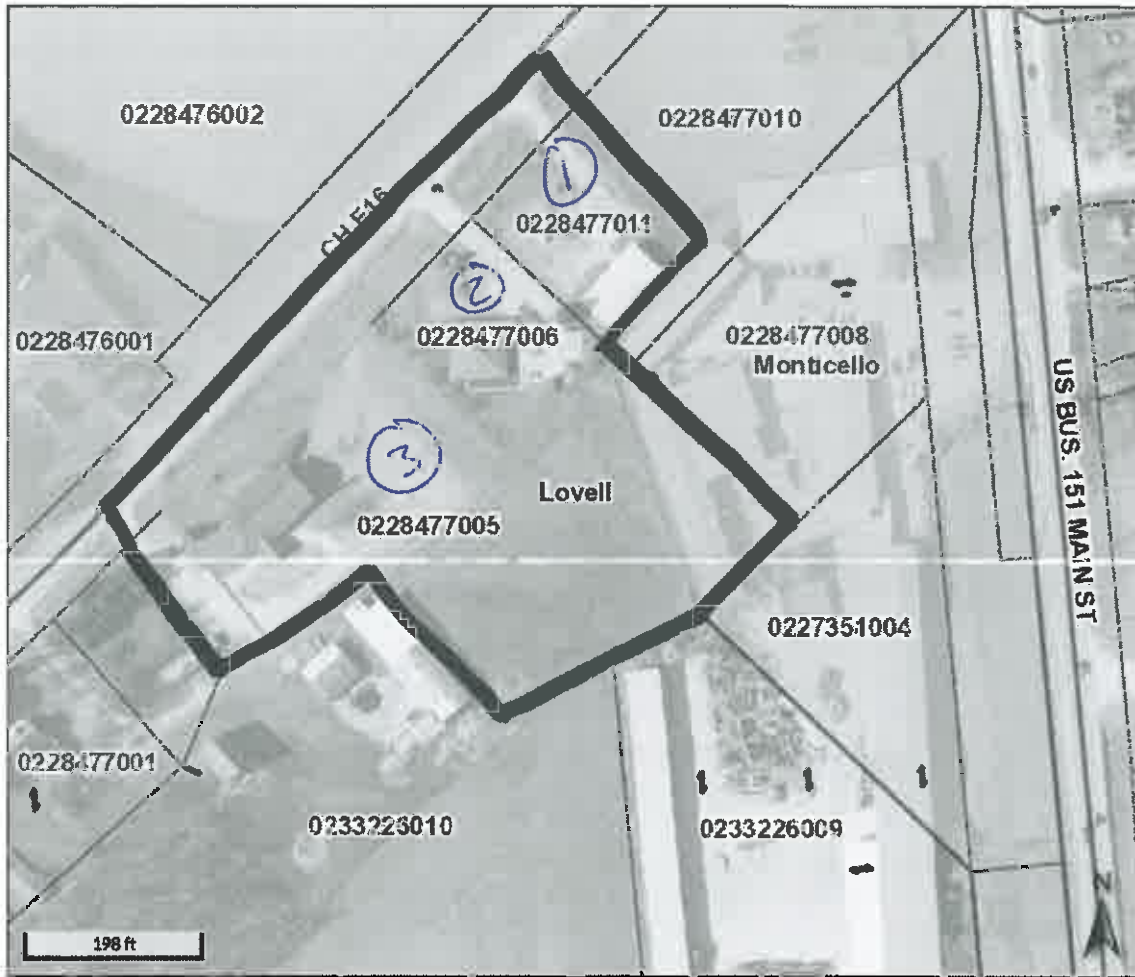
In addition to the many training events, the League is required by its Constitution to hold the Annual Business Meeting in conjunction with the conference. During the business meeting member cities vote on the coming year's legislative priorities, approve the nomination of officers and directors who comprise the Executive Board, and take up other business of the League membership. By Constitution the mayor is the voting member for each city, though a city may designate an alternative voting delegate should the mayor be unable to attend the meeting.

For the workshops, training and problem-solving opportunities and the chance to help govern your Iowa League of Cities, we encourage officials from your city to attend the Iowa League of Cities Annual Conference. It gives officials an exceptional chance to broaden their knowledge and collaborate with people that truly understand the challenges faced by city governments in Iowa. Attending educational events, whether the Annual Conference & Exhibit or other seminars for city officials, is an investment in the city and its future.

More information and registration is available at www.iowaleague.org, or contact the League with questions at mailbox@iowaleague.org or (515) 244-7282.

"...without...highly trained, imaginative and courageously disinterested public officials, the democratic aim of our society cannot be achieved..." --Late U.S. Supreme Court Justice Felix Frankfurter.

Potential Annexations



- Legend**
- Parcels
 - Cartography
 - Major Roads

Parcel ID	0228477005	Alternate ID	095800	Owner Address	CHURCH, FIRST CHURCH OF THE NAZARENE
Sec/Twp/Rng	n/a	Class	EX		114 W S ST
Property Address		Acreage	3.27		MONTICELLO IA 52310
District	LOVMO				
Brief Tax Description	28 86 3 CARRINGTON 2ND ADD LOT 1 (Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

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- ① Berean Bible Church
- ② Insurance Associates
- ③ First Church of the Nazarene



CITY OF
MONTICELLO

200 E. First St.
Monticello, IA 52310
(319) 465-3577
Fax (319) 465-3527

Equal Opportunity Employer - Fair Housing City

July 07, 2017

Shakti Enterprises
1860 Hollow View Drive
Bettendorf, IA 52722

Re: 616 S. Main Street Property

Dear Owner:

Your property located at 616 S. Main has been gradually falling into disrepair and is now a nuisance pursuant to our Code of Ordinance. The current issues are as follows:

1. Weeds and growth: The concrete lot and building area in general have a significant growth of tall weeds. All grass/weeds need to be maintained at a height of no greater than 8"
2. Signage: Due to the fact that there is not an existing / operating business at this site, all signage on the windows and outside of the building must be removed.
 - a. The Pole Signs are no longer permitted within the City of Monticello and must be removed.
3. Canopy and Gas Pumps: The Canopy and gas pumps beneath them are located within the City Right-of-Way. They must be removed.

You are given seven (7) days to remedy the growth of weeds/grass and to remove all signage from the exterior of the building, building windows, etc.

You are given sixty (60) days to see to the removal of the two pole signs.

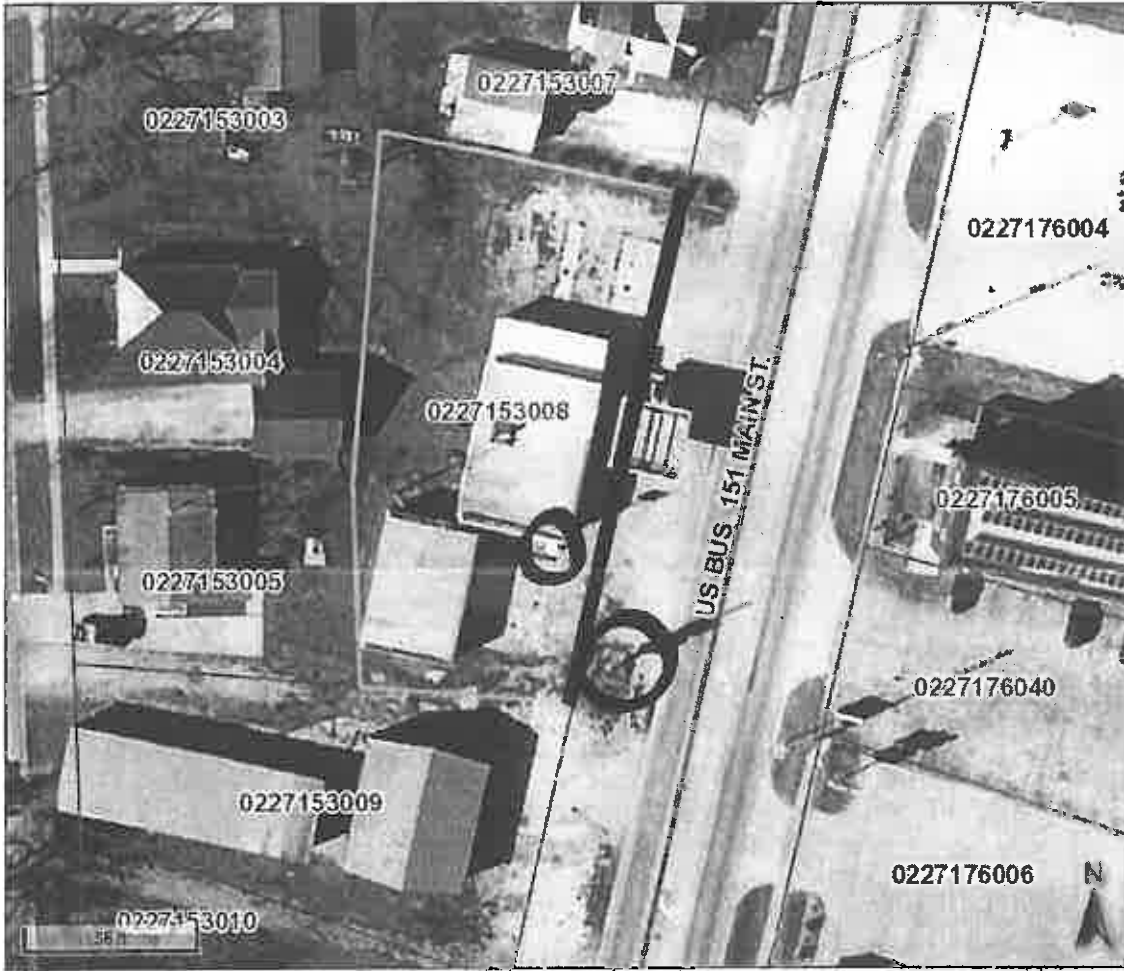
You are given ninety (90) days to see to the removal of the canopy and gas pumps from the City Right-of-Way.

If you disagree with any of the assertions set forth herein you may request a hearing with me, the Mayor, and two to three Council members.

Please give me a call with any questions and please take immediate steps to bring this property into compliance.

Sincerely yours,


Douglas D. Herman
Monticello City Administrator



Overview



Legend

- Parcels
- Cartography
- Major Roads

Parcel ID	0227153008	Alternate ID	036800	Owner Address	SHAKTI ENTERPRISE LLC
Sec/Twp/Rng	n/a	Class	C		1860 HOLLOW VIEW DR
Property Address	616 S MAIN ST	Acreage	n/a		BETTENDORF IA 52722
	MONTICELLO				
District	MONCO				
Brief Tax Description	VARVELS O.L. 1 COM 197' S OF NE COR S 156' W 70' N TO S LN. OF MEADE E TO BEG. ALSO 15' TO N (Note: Not to be used on legal documents)				

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Date created: 7/7/2017
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The Schneider Corporation

O = Pole Signs (One also in Right-of-Way)
— = Right-of-Way line