

City of Monticello, Iowa

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Posted on April 12, 2018 at 5:00 p.m.

Monticello City Council Regular Meeting April 16, 2018 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Brian Wolken	City Administrator:	Doug Herman
City Council:		Staff:	
At Large:	Dave Goedken	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Gary "Butch" Pratt	Public Works Dir.:	Brant LaGrange
Ward #1:	Rob Paulson	City Engineer:	Patrick Schwickerath
Ward #2:	Johnny Russ, Mayor Pro Tem	Police Chief:	Britt Smith
Ward #3:	Chris Lux	Ambulance Dir.:	Dawn Brus
Ward #4:	Tom Yeoman		

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	April	02, 2018
Approval of Payroll	April	12, 2018
Approval of Bill List		
Approval of Treasurer's Report for March, 2018		

Public Hearing:

1. **Public Hearing** on the Re-Zoning of R & R Realty Property located at 324/326 W. 2nd Street, Monticello, from R-2 two-family residential to R-3 multi-family residential and condominium district.

Resolutions:

2. **Resolution** to approve limitations on use of City Ball Diamonds to those teams participating in City of Monticello sponsored Recreational Youth Baseball and Softball Leagues, effective January 1, 2019, superseding action taken by City Council on April 4, 2018.
3. **Resolution** to approve proposed City / County Maintenance Agreement.
4. **Resolution** to approve extension of John Drive.
5. **Resolution** to approve the release of retainage and payment of same to Eastern Iowa Excavating & Concrete Re: 2017 Main Street HMA project.

Ordinances:

6. **Ordinance** amending Code Section 165.42 Re: Nonconforming Buildings and Structures. (3rd Reading)
7. **Ordinance** to amend Chapter 35.07 with regard to Police Chief Residency. (2nd Reading)
8. **Ordinance** to amend Chapter 21.04 with regard to City Administrator Residency. (2nd Reading)
9. **Ordinance** to Re-Zone R & R Realty Property located at 324/326 W. 2nd Street, Monticello, from R-2 two-family residential to R-3 multi-family residential and condominium district. (1st Reading)

Reports / Potential Action:

- Property Update, 103 W. 1st Street (Asbestos Inspection being arranged)
- Storm Sewer / Wall Repairs adjacent to S. Cedar Street Ditch (Brant will have details)
- City Fountain Discussion Update (Waiting on Cost Estimates from Iben/Lasley)
- Brick Paver placement in lieu of colored concrete strip in downtown commercial district and directing the City Administrator to draft a policy related thereto for further Council consideration (Draft Policy)
- Sealed Bid Items
- Police Dpt. Report

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official
April 2, 2018 - 6:00 P.M.
Community Media Center

Mayor Brian Wolken called the meeting to order. Council present: Dave Goedken, Gary “Butch” Pratt, Rob Paulson, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Police Chief Britt Smith and City Engineer Patrick Schwickerath. Public Works Director Brant LaGrange arrived later in the meeting. Council member Johnny Russ was absent.

Yeoman moved to approve the agenda, Goedken seconded, roll call unanimous.

Bud Coyle, 515 N Sycamore, inquired about two cars parked at the new city parking lot near the Pocket Park that were not being moved as required by the City Code. Smith stated he was aware of these cars, which belong to the owners of the Chinese Restaurant. Smith stated the Police Dept could pursue greater enforcement if the Council desired.

Coyle also inquired if the extra \$20.00 charge for the sewer plant upgrade would be placed into a special fund. Wolken stated that the Council had not made a decision on that front but that if the Council moved forward with a fee to create a set aside consistent with their discussions that those funds would be set aside for future sewer plant improvements. Goedken stated that people have suggested using the debt service to help fund the sewer plant upgrade and the rest with sewer rate increase. Goedken stated the \$20 would affect people on fixed incomes. Herman explained that sewer rates used to be calculated at 160% of water fees and were reduced to 150% a number of years ago. In lieu of a flat fee increase, Herman suggested that the % could be increased, thereby impacting the heavier users of the sewer plant at a greater rate than those using less water, and therefore less sewer.

Goedken moved to approve the consent agenda, Pratt seconded, roll call unanimous.

Mayor Wolken opened the public hearing on the proposed abandonment of Alleyway right of way generally located between 4th and 5th Streets to the east of N. Chestnut Street and West of the Fareway property. Herman reported that the P & Z recommended vacation of alley. No public comments were received and City Staff reported that they had not received any oral or written comments. Herman stated that the ROW would be transferred to the adjacent property owners. Mayor Wolken closed the public hearing. Goedken moved to approve Resolution #18-44 Vacating Alleyway Right-of-Way and transferring same to adjacent property owners, Yeoman seconded, roll call unanimous.

Yeoman moved to approve Resolution #18-45 Approving Howard Jeffery & Carole Anne Podhaski Tax Abatement Application related to Residential Improvements constructed at 506 Locust Court, Monticello, Iowa, Goedken seconded, roll call unanimous.

Herman stated that he and Park and Rec Director Jacob Oswald noticed the new flooring did not call for a second color for the border. Herman stated the flooring currently has a border and in his opinion it would be aesthetic purposes and to more definitively mark the out of bounds

areas. The cost to add the border would be \$2,340. Yeoman moved to approve Resolution #18-46 to approve amended contract between the City of Monticello and Anderson Ladd, Inc. to install, with appropriate preparation, a new floor surface at the Monticello Berndes Center, Pratt seconded. Roll call vote, Yeoman voted aye and Pratt, Paulson, Lux and Goedken voted nay. Motion failed. LaGrange arrived. Based upon the failure of this motion, the past action of the Council will stand, that being to move forward with the project but without a border color.

Herman reported that the City Engineer recommended the approval of Pay Request #7 related to the Ten-Tee Hangar Project with appropriate retainage. Yeoman moved to approve Resolution #18-47 To Approve Pay Request #7, related to the Monticello Airport Ten-T Hangar project, to Schaus-Vorhies in the amount of \$50,546.65, Goedken seconded, roll call unanimous.

Herman reviewed Snyder & Associates proposed services agreement to prepare a Wastewater Facility Nutrient Reduction Strategy and Facility Plan. A facility plan will at some point be necessary if the City is required to update the treatment facility which is deemed to be likely in the not too distant future. Herman explained that if the Council contracted with Snyder to prepare the nutrient reduction strategy report and the facility plan that the Council would, in essence, be choosing Snyder to be the Engineer on the eventual Sewage Treatment Plant project, as another firm may choose to design the plant differently. Council questioned the timeline to complete the nutrient reduction strategy report; Schwickerath informed them that the report was due by October 1st and may take a few months to complete. Goedken expressed his opinion that the City should move forward with the facility plan as it would put the City in a better position for grant funding should funding become available to assist with such a project. Goedken moved to approve Resolution #18-48 to approve Professional Services Agreement between City of Monticello and Snyder & Associates related to the preparation of a Wastewater Nutrient Reduction Strategy Report and Wastewater Treatment Plant Facility Plan, Pratt seconded, roll call unanimous.

Herman explained that the City Council had previously divided the 6th Street ditch into three segments: 1) area east of Hwy 38, 2) upper end along North Chestnut, generally near Scott Chaly's property and 3) the areas from the Chally property to Hwy 38. Council previously decided to focus on segments 1 and 2 at this time. Herman reviewed the proposed services agreement with Snyder & Associates related to the preparation of the easement acquisition documents related to the 6th Street Ditch Rehabilitation project. Schwickerath stated they would create 5 permanent and 7 temporary easements at a cost of \$9,600. Herman stated that if the Council later decided to proceed with segment 3 that there would be an additional 9 permanent and 5 temporary easements at an additional cost of \$12,600. Goedken moved to approve Resolution #18-49 to approve Professional Services Agreement between City of Monticello and Snyder & Associates related to the preparation of Easement Acquisition Documents related to the 6th Street Ditch Rehabilitation project, Lux seconded, roll call unanimous. This is for segments 1 and 2 only.

Goedken moved to approve Resolution #18-50 reporting all employee wages for calendar year ending December 31, 2017, Pratt seconded, roll call unanimous.

Herman reviewed the proposed agreement between the City and the MYBSA related to youth baseball and softball programming. Generally, the agreement provides that the City would be responsible for registration and scheduling of fields with the possibility of the City's role increasing in coming years. MYBSA will schedule, organize and oversee tournaments and concession stand operations. Parents are taking their kids out of the Rec programming to play on tournament ball teams, not leaving enough kids to have Rec leagues. Dyersville and Manchester require tournament team members to also play on the Rec leagues if they wish to use any fields for tournament team purposes. The MYBSA Board voted to recommend to the City that a policy be passed to require grades 2nd and lower to participate in Rec League if they wished to use the fields for tournament team practices or games. Herman reported that the City would need an agreement with the School if the Rec. Program was to put such a prohibition on school diamonds. Goedken moved to approve Resolution #18-51 Approving Agreement between the City of Monticello and the Monticello Youth Baseball Softball Association (MYBSA), Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #18-52 Approving a policy to limit the use of City ball Diamonds to those teams participating in City of Monticello sponsored Recreation Youth Baseball and Softball Leagues, 2nd grade level and down, with the requirement moving forward with the current 1st and 2nd graders as then enter the 3rd and 4th grade divisions, seconded by Yeoman, roll call unanimous.

Herman reviewed the Downtown Exchange program sponsored by the Iowa Downtown Resource Center /Iowa Economic Development Authority. The program pairs two communities together to visit each other's community, specifically focused on the downtown, with the goal of acquiring objective feedback from each community on their experience and reactions to the other; this is a free program. Herman already submitted the application as participation is limited to the first 20 communities. Yeoman moved to approve Resolution #18-53 Endorsing the submission of Iowa Downtown Exchange Application and approving Letter of Support, Lux seconded, roll call unanimous.

Herman reported that the County Board of Supervisors vacated a right of way previously identified as Locust Street, not the current Locust Street, and nearby alleyways in 1862. Those records are scant and incomplete and have created title issues for some property owners. To help those impacted property owners clear the titles to their properties it is proposed that the City and County transfer the vacated property by Quit Claim Deed to the property owners. Goedken moved to approve Resolution #18-54 to recognize the past vacation of R.O.W. and to authorize the execution and delivery of Quit Claim Deeds to adjacent property owner(s), Pratt seconded, roll call unanimous.

Goedken moved to approve Resolution #18-55 to approve agreement between the City of Monticello and Paul Beckman and Robert Kremer related to building restrictions on lot located between 402 N Chestnut and 424 N Chestnut Street, legally described as: Lot 244 of Railroad Addition, City of Monticello, State of Iowa, Pratt seconded, roll call unanimous. This agreement was a condition precedent to changing the zoning of said lot from R-1 to C-1.

Herman explained that there has been a lot of discussion related to the replacement of the colored strip of concrete on the back of the downtown curbs to brick pavers, specifically to old City Street pavers. Herman prepared a proposed resolution that would approve a plan to enact a policy to require the placement of brick pavers in lieu of the colored concrete strip and to direct Herman to work on a proposed policy. Yeoman moved to approve Resolution #18-56 to approve the plan to require Brick Paver placement in lieu of colored concrete strip in downtown commercial district and directing the City Administrator to draft a policy related thereto for further Council consideration, Pratt seconded, roll call unanimous.

Herman reported that the Berndes Center's HVAC systems condensers have regularly been failing and that the units have been freezing up. Trint Adams, Next Generation, inspected the units and helped prepare bid specs that involve corrections to current ducting and the replacement of approximately twenty (20) year old equipment. Adams reported that the units were not installed according to the manufacturer's recommendations and were not getting enough air flow which caused many of the failures and repairs. Goedken moved to approve Resolution #18-57 to approve publication of Notice to Bidders related to HVAC improvements and repairs at the Monticello Berndes Center, Lux seconded, roll call unanimous.

Herman reported that body work on the old water department van would cost approximately \$6,112.91. With the replacement of this van, it was intended to allow the Park and Rec. Dpt. access to this vehicle. Staff reports that the van is mechanically sound. Herman questioned if the van, with a likely value of less than \$2,000 justified that expense, whether it should be sold or traded in or used as is. Due to a lack of a motion, the proposed resolution to approve repairs to the City old water van to be utilized by the City Park and Rec department, was not approved. Council suggested using the van until it was no longer usable.

Goedken moved Ordinance #708 amending the Monticello Code of Ordinances by amending Chapter 165 "ZONING REGULATIONS" of certain property located within the City Limits of the City of Monticello, same being generally described as vacant lot located between 424 N. Chestnut Street to the north and 402 N Chestnut Street to the south, Monticello, IA 52310, and legally described as Lot 244 of Railroad Addition, City of Monticello, Iowa, and amending the Official Zoning Map, third and final reading and in title only, Pratt seconded, roll call unanimous. This will change the zoning from R-1 Single-Family Residential to C-1 General Commercial.

Herman reviewed changes to Ordinance #709 related to Chapter 165.42 of the City Code related to non-conforming buildings and structures, as directed by Council. Herman stated that he had only received e-mails from Steve Intlekofer since the first reading. Council discussed whether a non-conforming structure should be allowed to be enlarged with an addition if that addition was conforming, if looked at independently from the non-conforming structure, and the original non-conforming structure was located wholly within the parameters of the property on which it was located. Consensus was that there are many non-conforming structures in older parts of the community and additions or enlargement should be allowed so long as they meet the requirements of the Code and so long as the original structure lies within the bounds of the lot on which it is located. Goedken moved Ordinance #709 amending Chapter 165.42, Zoning Regulations, Monticello Code, by Amending Provisions Pertaining to Nonconforming Buildings and Structures, second reading and in title only, Paulson seconded, roll call unanimous. Herman

was directed to revise the proposed ordinance prior to the next meeting to clarify the position of the Council that some non-conforming structures may be enlarged as discussed during the meeting.

Herman reported that the Police Chief City Code requires residency within City limits during employment with the City. Chief Smith has requested an allowance to live outside the City limits. Herman prepared the Ordinance to amend Police Chief Residency requirements to within 5 miles. Pratt questioned what the purpose was to require any distance and did not feel the City could restrict it. Herman felt by contractual agreement that a restriction could be imposed. Council discussed amending the Ordinance to require that any restrictions related to residency be included within the employment agreement. Yeoman introduced and moved Ordinance #710 amending Chapter 35 Police Department, Monticello Code, by amending Provisions Pertaining to Police Chief Residency Requirements, removing residency requirements from the Code and requiring that any residency requirements be set forth within the employment agreement, first reading and in title only, Goedken seconded, roll call unanimous.

Herman reported that the City Code requires the City Administrator to reside within City Limits during employment with the City, or as stated in contract. Herman requested an allowance to live outside the City Limits. Herman explained that he has property both in Monticello and outside of Monticello and while he plans to reside at both locations, is currently living outside the city limits. Renovations are underway at the Monticello location and even when finished, he will likely continue to reside more at the out of town location but will continue to own and reside at both. Herman stated that he has lived in the community for twenty-four (24) years and is committed to the community and doesn't feel that a residency requirement is necessary to ensure that commitment. Goedken introduced and moved Ordinance #711 amending Chapter 21 City Administrator, Monticello Code, by amending provisions pertaining to City Administrator Residency Requirements, removing residency requirements from the Code and requiring that any residency requirements be set forth within the employment agreement, first reading and in title only, Yeoman seconded, roll call unanimous.

Herman reported moving forward with taking title to 103 W 1st Street and is working with Mel Pins, IDNR, to move forward with an asbestos inspection, with the costs of same to be reimbursed by the IDNR Brownfield program.

Herman will complete further investigation related to the potential Band Parent's fundraiser request that would involve the painting of a Monticello logo "M" and paw print on business sidewalks. The logo is currently proposed to be 2' X 3' in size and would be painted with traffic marking quality paint. Council expressed concerns related to the potential number of logos to be painted and how a logo would be maintained once it started to deteriorate or fade.

Herman reported that a storm sewer has caved in near the S. Cedar Street and S. Main Street intersection. LaGrange reported that the slip joint in the storm sewer was not tied and likely caused the pipe to separate. Council directed LaGrange to get repair estimates and to consult with the City Engineer and to bring recommendations back to the Council.

Herman discussed Hotel Motel tax rates with the City Council. Herman informed the Council that Boulders ownership was not opposed to an increase in the rates and that Monticello's 5% rate is not the norm, with most Iowa communities having a 7% rate. Council supported moving forward with the increase. Herman will check with the County Auditor for dates that a vote could be taken.

Herman recommended implementing a minimum building permit application fee that is non-refundable. The permit application fee would cover costs associated with LaGrange's time to review the permits and if the permit is approved the balance of the permit fees would then be due and a permit delivered for the project.

Herman reviewed City Fountain meeting minutes prepared by Casey Reyner.

Herman reported the IDNR will be holding Project AWARE, a Maquoketa River cleanup project, this summer. It will be held the week of July 9 -13, starting in Manchester. The Monticello portion will take place July 12th, with the MonMaq Dam being the half way point for the day.

Herman reviewed amendments to the City/ County Maintenance Agreement proposed by the County Engineer. No action was taken.

Pratt moved to adjourn at 8:05 P.M.

Brian Wolken, Mayor

Sally Hinrichsen, City Clerk

PAYROLL - APRIL 12, 2018

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	Mar. 26 - Apr. 8, 2018				
Evan Barry	\$ 531.00	\$ -	0.00	0.00	\$ 437.36
Jeremy Bell	212.40	-	0.00	0.00	175.60
Brian Bronemann	130.40	-	0.00	0.00	111.88
Carter Bronemann	637.20	-	0.00	0.00	483.61
Dawn Brus	690.00	-	0.00	48.38	519.99
Stephen Fasnacht	107.52	-	0.00	0.00	92.24
Jacob Gravel	371.70	-	0.00	0.00	262.88
Ben Hein	224.16	-	0.00	0.00	190.31
Mary Intlekofer	2,376.15	553.35	0.00	56.38	1,357.29
Brandon Kent	1,822.80	-	0.00	0.00	1,179.44
Matt Kunkle	217.00	-	0.00	0.00	165.16
Lori Lynch	1,822.80	-	0.00	0.00	1,206.86
Dave McNeill	171.12	-	0.00	0.00	145.80
Christopher Moore	1,800.90	62.10	0.00	87.00	1,284.26
Shelly Searles	3,352.65	1,529.85	0.00	13.50	2,411.32
Brenda Surom	520.80	-	0.00	0.00	392.21
TOTAL AMBULANCE	\$ 14,988.60	\$ 2,145.30	0.00	205.26	\$ 10,416.21
CEMETERY	Mar. 24 - Apr. 6, 2018				
Dan McDonald	\$ 1,888.86	\$ 316.86	0.00	0.00	\$ 1,337.80
TOTAL CEMETERY	\$ 1,888.86	\$ 316.86	0.00	0.00	\$ 1,337.80
CITY HALL	Mar. 25 - Apr. 7, 2018				
Cheryl Clark	\$ 1,600.00	\$ -	0.00	0.25	\$ 1,053.62
Doug Herman	3,720.71	-	0.00	0.00	2,677.37
Sally Hinrichsen	2,368.18	-	0.00	0.00	1,576.58
Nanci Tuel	1,360.00	-	0.00	0.00	887.81
TOTAL CITY HALL	\$ 9,048.89	\$ -	0.00	0.25	\$ 6,195.38
FIRE					
Drew Haag	\$ 100.00	\$ -	0.00	0.00	\$ 92.35
Nick Kahler	60.00	-	0.00	0.00	51.47
Don McCarthy	125.00	-	0.00	0.00	107.24
Billy Norton	100.00	-	0.00	0.00	85.79
TOTAL FIRE	\$ 385.00	\$ -	0.00	0.00	\$ 336.85
LIBRARY	Mar. 26 - Apr. 8, 2018				
Kyle Gassman	\$ 95.90	\$ -	0.00	0.00	\$ 82.85
Molli Hunter	331.50	-	0.00	0.00	281.42
Penny Schmit	935.20	-	0.00	0.00	686.90
Madonna Thoma-Kremer	872.00	-	0.00	0.00	524.48
Michelle Turnis	1,517.58	-	0.00	0.00	955.17
TOTAL LIBRARY	\$ 3,752.18	\$ -	0.00	0.00	\$ 2,530.82
MBC	Mar. 26 - Apr. 8, 2018				
Jacob Oswald	\$ 1,846.15	\$ -	0.00	0.00	\$ 1,386.83
Casey Reyner	1,538.46	-	0.00	0.00	1,074.89
TOTAL MBC	\$ 3,384.61	\$ -	0.00	0.00	\$ 2,461.72

PAYROLL - APRIL 12, 2018

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE	Mar. 26 - Apr. 8, 2018				
Michelle Gehl	\$ 41.08	\$ -	0.00	0.00	\$ 35.24
Dawn Graver	2,275.08	48.54	0.00	0.00	1,577.26
Erik Honda	1,852.55	15.71	0.00	7.75	1,383.69
John Klein	252.48	-	0.00	0.00	214.61
Jordan Koos	2,051.10	-	9.00	41.50	1,494.37
Britt Smith	2,443.56	-	0.00	0.00	1,786.45
Madonna Staner	1,414.40	-	0.00	0.00	1,069.37
Brian Tate	2,113.16	-	0.00	0.00	1,575.40
Robert Urbain	996.71	-	0.00	26.50	752.88
TOTAL POLICE	\$ 13,440.12	\$ 64.25	9.00	75.75	\$ 9,889.27
ROAD USE	Mar. 24 - Apr. 6, 2018				
Billy Norton	\$ 1,984.66	\$ 412.66	0.00	0.00	\$ 1,333.27
Wayne Ycusse	1,572.01	-	21.00	45.00	1,071.12
TOTAL ROAD USE	\$ 3,556.67	\$ 412.66	21.00	45.00	\$ 2,404.39
SANITATION	Mar. 24 - Apr. 6, 2018				
Michael Boyson	\$ 1,939.20	\$ 403.20	0.00	0.00	\$ 1,355.79
Nick Kahler	1,984.66	412.66	0.00	0.00	1,411.85
Brian Kramer	429.00	-	0.00	0.00	351.65
TOTAL SANITATION	\$ 4,352.86	\$ 815.86	0.00	0.00	\$ 3,119.29
SEWER	Mar. 24 - Apr. 6, 2018				
Tim Schultz	\$ 2,014.50	\$ 382.50	0.00	29.63	\$ 1,397.96
Jim Tjaden	1,900.00	-	0.00	0.00	1,364.47
TOTAL SEWER	\$ 3,914.50	\$ 382.50	0.00	29.63	\$ 2,762.43
WATER	Mar. 24 - Apr. 6, 2018				
Brant LaGrange	\$ 2,020.38	\$ -	0.00	0.00	\$ 1,424.05
Jay Yanda	1,820.00	-	0.00	0.00	1,305.40
TOTAL WATER	\$ 3,840.38	\$ -	0.00	0.00	\$ 2,729.45
TOTAL - ALL DEPTS.	\$ 62,552.67	\$ 4,137.43	30.00	355.89	\$ 44,183.61

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

	GENERAL			
	POLICE DEPARTMENT			
BOSS OFFICE SUPPLIES & SYS INC	PD OFFICE SUPPLIES	180.00		
GLOBAL SOFTWARE	PD TAC-MOBILE	6,500.00		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES	1,625.00		
JOHN DEERE FINANCIAL	PD EQUIP REPAIR/MAINT	15.74		
KONICA MINOLTA BUSINESS	PD OFFICE SUPPLIES	113.63		
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	729.53		
MONTICELLO EXPRESS INC	PD SUPPLIES	61.00		
MADONNA STANER	PD NIBRS TRAINING	103.57		
TRI COUNTY PROPANE LLC	PD FUEL	103.07		
U.S. CELLULAR	PD CELL PHONES	195.12		
		=====		
	POLICE DEPARTMENT	9,626.66		
	STREET LIGHTS			
ALLIANT ENERGY-IES	416 E SECOND STREETLIGHTS	154.98		
		=====		
	STREET LIGHTS	154.98		
	AQUATIC CENTER			
TCM BANK NA	RED CROSS FACILITY FEE	551.00		
		=====		
	AQUATIC CENTER	551.00		
	CEMETERY			
LAPORTE MOTOR SUPPLY	CEMETERY EQUIP REPAIR/MAINT	19.92		
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	222.43		
MONTICELLO EXPRESS INC	CEMETERY ADVERTISING	163.20		
TRI COUNTY PROPANE LLC	CEMETERY UTILITIES	220.11		
		=====		
	CEMETERY	625.66		
	SOLDIER'S MEMORIAL BOARD			
BRIAN KRAMER	SNOW REMOVAL	45.00		
MEDIACOM	SLDR MEM TELEPHONE	25.20		
		=====		
	SOLDIER'S MEMORIAL BOARD	70.20		
	MAYOR AND CITY COUNCIL			
TCM BANK NA	IOWA RURAL DEV SUMMIT-WOLKEN	50.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	MAYOR AND CITY COUNCIL	50.00		
	ATTORNEY			
LEXISNEXIS	ATTORNEY RESEARCH	72.00		
TCM BANK NA	ATTORNEY LEGAL FILING FEE	285.00		
	ATTORNEY	357.00		
	CITY HALL/GENERAL BLDGS			
BLADE PEST CONTROL INC	CH PEST CONTROL	68.00		
BOSS OFFICE SUPPLIES & SYS INC	CH OFFICE SUPPLIES	15.61		
DOUG HERMAN	CH TRAVEL - IMMI CONFERENCE	144.55		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	435.10		
IOWA STATE PRISON INDUSTRIES	CH OFFICE SUPPLIES	49.00		
BRIAN KRAMER	SNOW REMOVAL	90.00		
MED PLAST	CH FRANCHISE FEE REFUND	5,278.19		
MEDIACOM	CH TELEPHONE	159.59		
MONTICELLO EXPRESS INC	CH ADVERTISING	436.82		
TCM BANK NA	IOWA RURAL DEV SUMMIT-HERMAN	50.00		
	CITY HALL/GENERAL BLDGS	6,726.86		
	GENERAL	18,162.36		
	MONTICELLO BERNDES CENTER			
	PARKS			
ALLIANT ENERGY-IES	MBC ELECTRIC	814.91		
BAKER PAPER CO INC	MBC BUILDING SUPPLIES	44.58		
BLADE PEST CONTROL INC	MBC PEST CONTROL	68.00		
CENTRAL IOWA DISTRIBUTING INC	MBC BUILDING SUPPLIES	74.50		
HUGHES GARAGE & AUTO SALES LLC	MBC EQUIP REPAIR/MAINT	116.95		
JOHN DEERE FINANCIAL	MBC LEAGUE SUPPLIES	37.66		
LAPORTE MOTOR SUPPLY	MBC EQUIP REPAIR/MAINT	109.36		
MONTICELLO EXPRESS INC	MBC ADVERTISING	122.40		
MONTICELLO SPORTS	MBC LEAGE SUPPLIES	106.00		
TCM BANK NA	MBC GRANT WOOD MEETING	197.65		
	PARKS	1,692.01		
	MONTICELLO BERNDES CENTER	1,692.01		
	FIRE			
	FIRE			
CAMPBELL SUPPLY	FIRE TRIPOD LIGHTS (2)	634.78		
JOHN DEERE FINANCIAL	FIRE VEHICLE SUPPLIES	178.52		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	56.83		
SANDRY FIRE SUPPLY	FIRE EQUIP REPAIR/MAINT	107.47		
		=====		
	FIRE	977.60		
		=====		
	FIRE	977.60		
	AMBULANCE			
	AMBULANCE			
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	274.69		
LORI LYNCH	AMB PARAMEDIC LICENSE	25.00		
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	551.92		
U.S. CELLULAR	AMB CELL PHONES	68.18		
		=====		
	AMBULANCE	919.79		
		=====		
	AMBULANCE	919.79		
	TRUST FUND/STREET BOND			
	PUBLIC WORKS			
PRECISION FRAME & FINISH INC	STREET BOND REFUND	250.00		
		=====		
	PUBLIC WORKS	250.00		
		=====		
	TRUST FUND/STREET BOND	250.00		
	POLICE IMPROVEMENT			
	POLICE DEPARTMENT			
GLOBAL SOFTWARE	PD TAC-MOBILE	7,240.00		
		=====		
	POLICE DEPARTMENT	7,240.00		
		=====		
	POLICE IMPROVEMENT	7,240.00		
	LIBRARY IMPROVEMENT			
	LIBRARY			
THE BOOK FARM, INC.	LIB IMP BOOKS	552.54		
DEMCO INC	LIB IMP SUMMER READING	203.58		
MICRO MARKETING LLC	LIB IMP BOOKS	39.19		
MONTICELLO EXPRESS INC	LIB IMP PROGRAMS/PROMOTIONS	100.00		
TCM BANK NA	LIB IMP VIDEO/DVD RECORDINGS	482.72		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	LIBRARY	1,378.03		
	LIBRARY IMPROVEMENT	1,378.03		
	LIBRARY			
	LIBRARY			
BAKER & TAYLOR BOOKS	LIB BOOKS	48.69		
DEMCO INC	LIB POSTAGE	22.39		
FAREWAY STORES #840-1	LIB PROGRAMS/PROMOTIONS	2.19		
INFRASTRUCTURE TECHNOLOGY	LIB DATA PROCESSING	150.00		
BRIAN KRAMER	SNOW REMOVAL	45.00		
MEDIACOM	LIB TELEPHONE	117.59		
TCM BANK NA	LIB BUILDING SUPPLIES	191.94		
WAUKEE PUBLIC LIBRARY	LIB SHIPPING	9.85		
	LIBRARY	587.65		
	LIBRARY	587.65		
	SUPER MAC FUND			
	SUPER MAC FUND			
INFRASTRUCTURE TECHNOLOGY	SUPER MAC EQUIP REPAIR/MAINT	75.00		
	SUPER MAC FUND	75.00		
	SUPER MAC FUND	75.00		
	AIRPORT			
	AIRPORT			
BIECHLER ELECTRIC, INC.	AIRPORT EQUIP REPAIR/MAINT	1,044.74		
MCALEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES	13.70		
MONTICELLO COMM SCHOOL DISTRICT	AIRPORT FUEL	79.43		
	AIRPORT	1,137.87		
	AIRPORT	1,137.87		
	ROAD USE			
	STREETS			
ALLIANT ENERGY-IES	STOP SIGNS - N MAIN ST	77.78		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	112.50		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
GREGORY DIRKS	RU EQUIP REPAIR/MAINT	3.60		
HUGHES GARAGE & AUTO SALES LLC	RU EQUIP REPAIR/MAINT	4,682.99		
J&R SUPPLY INC	RU STREET MAINTENANCE SUPPLIES	1,915.00		
JOHN DEERE FINANCIAL	RU SUPPLIES	101.12		
JONES CO SECONDARY ROAD DEPT	RU PRO FEES	110.00		
LAPORTE MOTOR SUPPLY	RU SUPPLIES	176.29		
LOGAN CONTRACTORS SUPPLY	RU STREET MAINTENANCE SUPPLIES	616.00		
DAVID B MCNEILL	RU SUPPLIES	50.44		
MID-IOWA SOLID WASTE EQUIP CO	RU EQUIP REPAIR/MAINT	1,654.77		
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL	1,240.53		
MONTICELLO EXPRESS INC	RU ADVERTISING	74.00		
MONTICELLO MACHINE SHOP INC	RU EQUIP REPAIR/MAINT	84.24		
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	1,400.00		
		<u>12,299.26</u>		
	STREETS			
	SNOW REMOVAL			
ALL SEASON'S TRUCKING INC	RU SNOW REMOVAL	2,061.00		
BEHREND'S CRUSHED STONE	RU SNOW REMOVAL	514.28		
		<u>2,575.28</u>		
	SNOW REMOVAL			
		<u>14,874.54</u>		
	ROAD USE			
	TRUST/SLAVKA GEHRET FUND			
	LIBRARY			
HUMANITIES IOWA	LIB GEHRET PROGRAMMING	100.00		
TCM BANK NA	LIB GEHRET BOOKS	127.98		
		<u>227.98</u>		
	LIBRARY			
		<u>227.98</u>		
	TRUST/SLAVKA GEHRET FUND			
	MARY MAXINE REDMOND TRUST			
	LIBRARY			
FAREWAY STORES #840-1	LIB REDMOND PROGRAMMING	98.75		
		<u>98.75</u>		
	LIBRARY			
		<u>98.75</u>		
	MARY MAXINE REDMOND TRUST			
		<u>98.75</u>		
	WATER			
	WATER			
CASEY DEMMER	OVERPAYMENT REFUND - OPPERMAN	77.10		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
WILLIAM GIEGERICH	OVERPAYMENT REFUND	41.34		
HYGIENIC LABORATORY	WATER LAB TESTS	71.50		
JOHN DEERE FINANCIAL	WATER BLDG REPAIR/MAINT	5.98		
LAPORTE MOTOR SUPPLY	WATER EQUIP REPAIR/MAINT	13.84		
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL	249.03		
RODNEY J. MULLER	OVERPAYMENT REFUND - STREETS	13.97		
RECYCLED PRODUCTS	WATER SUPPLIES	15.47		
TCM BANK NA	WATER POSTAGE	19.19		
GARY WERNIMONT	OVERPAYMENT REF - K WERNIMONT	54.73		
		=====		
	WATER	562.15		
		=====		
	WATER	562.15		
	SEWER			
	SEWER			
ALLIANT ENERGY-IES	1105 E FIRST ST	2,524.61		
BAKER PAPER CO INC	SEWER LAB SUPPLIES	59.66		
ENVIRONMENTAL RESOURCE ASSOC.	SEWER LAB SUPPLIES	285.24		
FAREWAY STORES #840-1	SEWER SUPPLIES	10.76		
HACH COMPANY	SEWER LAB SUPPLIES	155.39		
HYGIENIC LABORATORY	SEWER LAB TESTS	1,546.00		
JOHN DEERE FINANCIAL	SEWER EQUIP REPAIR/MAINT	36.04		
KIRKWOOD COMMUNITY COLLEGE	SEWER EDUCATION - TJADEN/YANDA	270.00		
LASLEY ELECTRIC LLC	SEWER BLDG REPAIR/MAINT	464.26		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	249.03		
RICHARD L BEHNKEN	SEWER EQUIP REPAIR/MAINT	138.61		
TCM BANK NA	SEWER POSTAGE	107.94		
TRI COUNTY PROPANE LLC	SEWER UTILITIES	1,793.33		
		=====		
	SEWER	7,640.87		
		=====		
	SEWER	7,640.87		
	SANITATION			
	SANITATION			
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS	7,029.00		
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL	317.62		
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	8,258.41		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	SANITATION	15,605.03		
	SANITATION	15,605.03		
**** SCHED	TOTAL ****	71,429.63		
***** REPORT	TOTAL *****	71,429.63		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	18,162.36		
005	MONTICELLO BERNDES CENTER	1,692.01		
015	FIRE	977.60		
016	AMBULANCE	919.79		
023	TRUST FUND/STREET BOND	250.00		
026	POLICE IMPROVEMENT	7,240.00		
030	LIBRARY IMPROVEMENT	1,378.03		
041	LIBRARY	587.65		
045	SUPER MAC FUND	75.00		
046	AIRPORT	1,137.87		
110	ROAD USE	14,874.54		
178	TRUST/SLAVKA GEHRET FUND	227.98		
339	MARY MAXINE REDMOND TRUST	98.75		
600	WATER	562.15		
610	SEWER	7,640.87		
670	SANITATION	15,605.03		

City of Monticello - Monthly Summary - March 1st thru 31st, 2018

Reviewed by: *[Signature]* 4/10/2018

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Ending Fund Balance
GENERAL FUNDS:														
	General	539088.85	86675.64	1027.67	108140.56	28866.67	488794.93	488794.93	610.00	447648.28	40536.64	6089.94	6450.31	488794.93
	Soldiers Memorial Board	12529.25	300.00		288.00		12540.25	12540.25			7283.55			12540.25
	Monticello Berndes Center	70758.31	15638.82	49.14	18329.08		68117.19	68117.19	100.00	60733.64				68117.19
	Dare	5132.66		3.37			5136.03	5136.03		5136.03				5136.03
	Insurance Fund	14308.81		13.17		472.52	13849.46	13849.46		3947.15	9802.31			13849.46
	Monticello Trees Forever	36635.59		24.08			36659.67	36659.67		36659.67				36659.67
	Fire	247500.67		234.43		26010.65	221724.45	221724.45		31500.85	190223.60			221724.45
	Ambulance Operating	81829.40	30910.23	66.27	18866.67	52476.30	79196.27	79196.27		48919.85	30276.42			79196.27
	Hotel/Motel Tax Fund	7708.47	4060.50	5.06		419.85	11354.18	11354.18		11354.18				11354.18
	Earl F. Lehmann Trust	237.35		0.09			237.44	237.44						237.44
	Street Bond	750.00					750.00	750.00		750.00				750.00
	Police Improvement	8824.17	657.00	7.66		75.00	9413.83	9413.83		4353.34	5080.49			9413.83
	Library Improvement	41550.65	423.91	37.87		194.97	41817.46	41817.46		14168.10	27648.36			41817.46
	Library	19490.70	534.94	13.24	10000.00	20377.20	9674.86	9674.86	75.00	9674.86				9674.86
	Equipment Set-A-Side	82661.57		81.93			82743.50	82743.50		8680.54	74062.96			82743.50
	Super Mac	4774.69		4.31		2121.60	2657.40	2657.40		-386.99	3044.39			2657.40
	Airport	86392.08	624.23	36.83		7282.64	27265.13	27265.13		-8625.32	35890.45			27265.13
	Revolving Loan Fund	36172.10	75.00	36.86			36283.96	36283.96		902.99	35380.97			36283.96
SPECIAL REVENUE FUNDS:														
	Road Use Tax	638413.92	33808.27			29211.90	643008.29	643008.29		263008.28	380000.00			643008.29
	Employee Benefits	336010.36	9524.31	328.22		36319.77	309543.12	309543.12		22443.66	287099.46			309543.12
	TIF Tax Collections	563635.55	12190.50	447.63		20000.00	566273.68	566273.68		322747.27	233526.41			566273.68
	Slavka Gehret Trust	204488.79		209.91		345.12	204353.58	204353.58		162.72	204190.86			204353.58
	Police Forfeiture Acct	822.70		0.50			823.20	823.20		823.20				823.20
DEBT SERVICE FUNDS:														
	Debt Payments	247307.46	8326.70	157.04			255791.20	255791.20		244578.59	11212.61			255791.20
	TIF - Debt Payments	0.00					0.00	0.00						0.00
PERMANENT FUNDS:														
	Park Improvements	18013.86		15.66			16029.52	16029.52		2132.07	13897.45			16029.52
	Ambulance Improvements	51643.47		50.92			51694.39	51694.39		6168.69	45525.70			51694.39
	TIF Projects	6595.18				1258.31	5336.87	5336.87		5336.87				5336.87
	Cemetery Improvements	68950.26	172.50	236.22			69357.98	69357.98		1902.87	67455.11			69357.98
	Cap Imp - FACC	12191.87		12.53			12204.40	12204.40			12204.40			12204.40
	Capital Improvements	-553088.12	112707.13		379505.37	29667.92	-355293.54	-355293.54		-355293.54				-355293.54
	Youth Baseball & Softball	-7977.44					-7977.44	-7977.44		-7977.44				-7977.44
	Low Income Housing	14378.56		14.77			14393.33	14393.33		14393.33				14393.33
	MDC Funds	-7003.68					-7003.68	-7003.68		-7003.68				-7003.68
	Baty Disc Golf Course	19468.46		12.87			19481.33	19481.33		19312.67	168.66			19481.33
	Mary Maxine Redmond Trust	8745.43		8.84		35.00	8719.27	8719.27		376.33	8342.94			8719.27
	Pocket Park	11845.16		7.65			11652.81	11652.81		11652.81				11652.81
PERMANENT FUNDS:														
	Cemetery Perpetual Care	161510.80	192.50				161703.30	161703.30		2802.90	158800.40			161703.30
	Charles S. Bidwell Book Trust	84861.43		87.08		44.34	84904.17	84904.17		232.40	84671.77			84904.17
	Lonnie Mary Baker Trust	40738.03		41.72			40779.75	40779.75		402.10	40377.65			40779.75
ENTERPRISE FUNDS:														
	Water Operating	249630.87	34114.65	172.95		31905.51	27012.96	27012.96		64282.20	7720.76			27012.96
	Customer Deposits	88890.70	810.00			830.00	88870.70	88870.70		7298.14	81572.56			88870.70
	Water Capital Improvements	-218521.55	424.83	44.70	264750.00		1697.98	1697.98		1366.11	331.87			1697.98
	Sewer Operating	168709.94	45410.97	124.21		47584.21	66660.91	66660.91		40212.09	26448.82			66660.91
	Sewer Capital Improvements	88520.80	424.84	105.05	100000.00		114050.69	114050.69		113215.06	835.63			114050.69
	Sanitation	100982.48	38335.32	102.57		42542.30	97878.07	97878.07		192.82	97885.25			97878.07
	Sanitation Capital Improvements	56902.83	849.68	52.95			57805.46	57805.46		16791.93	41013.53			57805.46
	Storm Water fund	5232.58	2474.95	3.56		970.45	-18259.36	-18259.36		-18259.36				-18259.36
AGENCY FUNDS														
	Flex Spending	238.59	57.69			106.44	189.84	189.84		189.84				189.84
	Enterprise Flex Spending	271.49	173.07			319.32	125.24	125.24		125.24				125.24
INTERNAL REVENUE FUND														
	Self Funded Insurance	0.00	2317.88			2317.88	0.00	0.00						0.00
TOTAL OF ALL FUNDS														
		3757566.10	443214.06	3878.53	773122.04	479647.84	3725010.85	3725010.85	786.00	1434651.03	2276797.13	6327.38	8450.31	3725010.85

City of Monticello
Bank Reconciliation Report
For the Month of March 2018

Bank Balance		
General Checking	\$1,477,574.43	
Property Tax & Water	\$2,276,797.13	
Soldiers Memorial Ckg	\$6,089.94	
Earl F Lehmann Trust	\$237.44	
	<hr/>	
Total Bank Balance		\$3,760,698.94
Plus (Minus) Adjustment:		
Bank Charge/Error	\$0.00	
	<hr/>	
Total Adjustment		\$0.00
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$0.00	
	<hr/>	
Total Outstanding Credit Card Pymts		\$0.00
Less Outstanding Checks:		
Financial/Payroll	\$42,923.40	
Soldiers Memorial	\$0.00	
	<hr/>	
Total Outstanding Checks		\$42,923.40
Plus Investments:		
Time Certificates	\$6,450.31	
Petty Cash	\$785.00	
	<hr/>	
Total Investments		\$7,235.31
Treasurer's Balance		\$3,725,010.85

Prepared By: Sally Hinrichsen
Sally Hinrichsen, City Clerk

Reviewed by: Doug Herman 4/10/2018
Doug Herman, City Administrator

City Council Meeting
Prep. Date: 04/10/18
Preparer: Doug Herman



Agenda Item: 149
Agenda Date: 04/16/2018

Communication Page

Agenda Items Description: Public Hearing on the re-zoning of property located at 324/326 W. 2nd Street from R-2, two-family residential, to R-3, Multi-Family Residential and Condominium District. Ordinance to approve the rezoning of 324/326 W. 2nd Street from R-2 two-family residential to R-3 Multi-family residential and condominium district.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Ordinance
Aerial (See Aerial attached to prior agenda item)

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	n/a

Synopsis: A Plat of Survey was prepared to create two lots out of one on which a duplex is currently located, with the intent of creating two zero lot line condominiums. Before considering the approval of the Plat of Survey the Council is addressing the necessary change in zoning.

Background Information: This parcel currently contains a duplex, originally intended to be a "condominium". The prior owner, Ron Hunt, did not get the Condo set up before passing away and his son, Rob, is now moving that direction. Each of the two units is served by its own water service and the property shares a common 4" sewer service connection. The Condominium documents will make clear that the two units share the service line and maintenance thereof. The City would require two water service lines if two didn't exist, however, the one sewer line is not problematic so long as the owners of each unit know and understand that they are sharing a sewer line.

The proposed Ordinance changes the zoning from R-2, two family residential, to R-3 Multi-Family Residential and Condominium District. A duplex is correctly zoned as R-2 while a Condo is correctly zoned R-3.

Staff Recommendation: I recommend that the Mayor open the Public Hearing on the proposed Zoning amendment, that public comment be received, and that the Council thereafter consider approval of the 1st reading of the proposed Ordinance.

Preparer: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310; 319.465.6435
Return to: Doug Herman, Monticello City Admin. 200 E. 1st St., Monticello, IA 52310

Amendment to Ordinance recorded as document _____, recorded date _____

ORDINANCE NO. ____

An Ordinance amending the Monticello Code of Ordinances, by amending Chapter 165 “ZONING REGULATIONS” of certain property located within the City Limits of the City of Monticello, same being generally described as 324/326 W. 2nd Street, Monticello, IA 52310, legally described as set forth below, and amending the Official Zoning Map.

Legal Description:

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

A. Zoning Classification:

That the Zoning Classification for the above-described property shall be hereby amended from its’ present designation of R-2, Two-Family Residential to R-3 Multi-Family Residential and Condominium District.

B. Repealer:

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

C. Severability:

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

D. Effective Date

This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1st reading passed by the Council on this

2nd reading passed by the Council on this

3rd reading passed by the Council on this

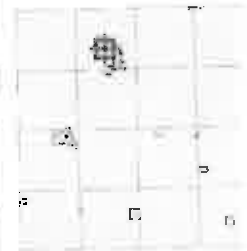
Brian Wolken, Mayor

Attest:



Sally Hinrichsen, City Clerk



Overview



Legend

-  Parcels
-  Cartography
-  Major Roads

Parcel ID	0221480004	Alternate ID	062900	Owner Address	R & R REALTY INC
Sec/Twp/Rng	n/a	Class	R		23360 FAIRVIEW RD
Property Address	324 W 2ND ST # 326	Acreage	n/a		ANAMOSA IA 52205
	MONTICELLO				
District	MONCO				
Brief Tax Description	R.R. ADD W 100' LOTS 402 & 403				
	(Note: Not to be used on legal documents)				

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 4/10/2018
 Last Data Uploaded: 4/9/2018 5:30:26 PM

 Developed by
 The Schneider Corporation

City Council Meeting
Prep. Date: 04/10/18
Preparer: Doug Herman



Agenda Item: # 2
Agenda Date: 04/16/18

Communication Page

Agenda Items Description: Resolution to approve limitations on use of City Ball Diamonds to those teams participating in City of Monticello sponsored Recreational Youth Baseball and Softball Leagues, effective January 1, 2019, superseding action taken by City Council on April 4, 2018.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: An oral request has been received to delay implementation of rule that requires Rec. League participation as condition precedent to use of City controlled fields/diamonds. (Written request expected and if received will be included in packet.)

Background Information: At the last Council meeting the Council unanimously approved the implementation of a rule that required youth that are currently in 2nd grade and younger to participate in baseball and softball Rec. Leagues if their tournament team / traveling team desires to utilize city controlled fields/diamonds.

The struggle with youth baseball and softball, from a recreation standpoint, is that parents are beginning to pull their kids at younger and younger ages from Rec. programming. When this occurs there are not enough kids remaining to field enough teams to have a league. In recent years the "tournament" teams take what is deemed to be the top talent at the various age groups which generally includes the best pitchers. That left very few "good" pitchers for the rec. league which in turn created many bad games where kids were either at fear of getting hit at the plate by a pitch or were getting walked, one after another, creating a pretty boring game for all involved. This year there will be coach pitching in 1st and 2nd grades and pitching machines used at all 3rd and 4th rec. league games converting the league to what some have called a "hitting" league. This will significantly reduce the number of walks, create more fielding, and in turn create a better more active game for the kids.

It is my understanding that the Cities of Manchester and Dyersville require all tournament teams that wish to utilize any fields within the City, for tournament team practices or games, to also sign up for and participate in Rec. League.

Prior to the last City Council meeting the MYBSA Board voted to recommend to the City Council that kids in 2nd grade and lower follow the Rec. participation rule set out above. The Council followed that recommendation and required this year's 2nd graders and younger to participate in Rec. League and also approved of the policy that the requirement be "rolling" meaning that next year the 3rd and 4th graders would also be similarly required to participate in Rec. League.

While many tournament / traveling team coaches are involved with the MYBSA not all are and some that are involved are not actively involved. Those that are not, and some that are, expressed surprise at this decision even though it has been talked about by MYBSA Board members for some time in my opinion.

Since the last Council meeting I have had one phone call from a parent not impacted by the rule this year who believes the rule to make sense but the notice for this year to be too late; four e-mails from an impacted parent/coach who seemed to focus his complaint to the late notice; two Facebook Messenger messages from the father of the above coach who also questioned the late timing; and the wife of a coach who expressed many arguments against the Council's action. (I believe I forwarded many of these to you.) I also met with a coach after that coach had met with the School Superintendent. He and I met on Friday for approx. one hour, 5-6 pm, and he expressed concerns with timing, the fact that he and others had not been given adequate opportunity for input, and some others. He generally agreed, however, that the goal behind the rule was not necessarily out of line. I am expecting a written request to delay implementation of the rule from the coach I met with but at the preparation of this comm. page have not yet received it.

I attended the Park Board meeting on Monday the 9th. The Park Board appears generally supportive of the rule but is not opposed to delaying implementation for one year with this year's coaches being strongly encouraged to promote participation of their traveling team kids in Rec. League this year. Between now and next year "we" could meet with the traveling team representatives and try to come up with a plan that might be more agreeable to most and if nothing else would allow them that "voice" they deny having had an opportunity to present.

To be clear, I wish they had more notice as well and I find that the late notice has given them something to hang their argument on. Unfortunately it took a while to get the City/MYBSA agreement wrapped up due to limited involvement by key MYBSA members; that delay put off the discussion on the potential requirement that certain ages be required to participate in Rec. League. Our 1st and 2nd grade numbers are better this year than other age levels and past numbers, and for that reason a delay in the implementation of the rule until next year will not be problematic for this year's rec. league. Allowing them an opportunity to be heard over the coming months will allow us to determine if "timing" as alleged is the real issue or if there is more to it and will hopefully result in a better, more comprehensive, program and outcome.

Recommendation: In the event that the Council wishes to reconsider the action taken at the last meeting the proposed Resolution would basically override the recent resolution, and delay implementation of the “rule” to next season.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #18-52

Approving a policy to limit the use of City ball Diamonds to those teams participating in City of Monticello sponsored Recreation Youth Baseball and Softball Leagues, 4th grade level and down with an effective date of January 1, 2019

WHEREAS, The City of Monticello has approved a three year agreement with the Monticello Youth Baseball Softball Association (MYBSA), and

WHEREAS, The Council finds that the number of youth registering for City Recreational Baseball and Softball are down, resulting in the inability to create teams/leagues, and that the reason the numbers are down is largely tied to many youth choosing to only participate in travelling or tournament teams, and

WHEREAS, The Council finds that it is in the best interests of the Community, particularly the children of the community, to have recreational league opportunities and for that reason finds that the kids participating on traveling/tournament teams should also participate in City Recreational Leagues, particularly those of the following ages: 4th grade level and down, and

WHEREAS, The Council finds that there must be an incentive, in this case a negative incentive, to promote an increase in registrants and an increase in the quality of the City Recreational Leagues, and

WHEREAS, The Council finds that an appropriate incentive would be to disallow the use by Travelling/Tournament teams of any and all facilities or fields under the control of the City if the kids on said teams were not also registered and participating in the City Recreational League, noting that the MYBSA Board recently voted to recommend to the City Council that children, up to and including 7 year olds or 2nd Graders, be required to participate in the City Rec. Leagues for their travelling/tournament teams to be allowed to utilize or have access to facilities / fields under City Control, and

WHEREAS, The Council approved Resolution #18-52 at its' regular meeting of April 2nd implementing the requirement that children, 2nd grade and down, be subject to the above provisions this year, and since the approval of said Resolution has received feedback from some that will be impacted by the decision objecting to the implementation of this rule so close to the commencement of their season, and

WHEREAS, The Park and Recreation Board has considered the comments received since passage of Resolution #18-52 and has recommended to the City Council that implementation of the rule approved by said Resolution be delayed until January 1, 2019, in essence, making same applicable to the next softball/baseball season, with the understanding and agreement that representatives of Monticello Park and Rec., representatives of the MYBSA, and representatives of those impacted by the proposed rule change and other interested parties, will meet between now and next season to discuss and create specific guidelines related to the implementation of said rule.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of a Policy to be implemented by the Monticello Park and Recreation Dpt. that will prohibit the use of facilities and fields under the control of the City of Monticello for practices, games, and similar activities by traveling/tournament teams in the following age divisions 4th grade level and down, if the kids on said teams are not registered and actively participating in the City of Monticello Recreational League, with an implementation date of January 1, 2019, with the understanding that the Park and Rec. Dpt. will facilitate meetings with those entities/parties identified herein between now and January 1, 2019 to create specific guidelines related to the implementation of said rule, this Resolution superseding the action taken by the Council as set out in Resolution #18-52 as approved on April 2, 2018.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 16th day of April, 2018.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk

City Council Meeting Prep. Date: 04/02/18 Preparer: Doug Herman		Agenda Item: # 3 Agenda Date: 04/16/18
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Agenda Item Description: Resolution to approve Agreement with Jones County Re: Road Maintenance.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Proposed Resolution
Proposed Agreement (As amended)

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	

Synopsis: The attached draft agreement is a proposed agreement, intended to replace the existing agreement.

Background Information: The City and the County, respectively, have over the years removed snow, salted, etc. on roads in the others' jurisdiction without formality and without compensation to either. The County approached the City a few years ago to discuss the creation of a more formal agreement which was accomplished, and after a couple years in effect the County Engineer would like the City to consider an amended agreement.

The amended agreement results in the following substantive changes:

1. The description of roads to have "winter maintenance" by the City and the County have changed a bit, however, there is no compensation changing hands on this front.
2. The 2016 Agreement provided that the County would provide "routine maintenance" on certain City roads. That maintenance included the application of granular material, blading of granular surfaces, roadside mowing and herbicide applications, and repair or replacement of traffic control devices. The NEW agreement eliminates County responsibility for the placement of granular material and repair / replacement of traffic control devices.
3. The 2016 Agreement, like the current proposed agreement, provides that the City will pay for contract rock every other year.

The "major" shift, if you will, is the County's reduced obligation to place granular material on the road as necessary. Under the proposed agreement the only rock placement guaranteed to occur would be the biennial purchase of contract rock by the City with grading by the County. If there is no rock being placed on the road in "off" years the amount of contract rock may increase significantly. A member of the Board of Supervisors has suggested that we work up cost estimates associated with winter maintenance, grading, mowing, herbicide application and contract rock and then look at how much of the road area falls in the City limits and how much falls outside the City limits to ascertain the "fairness" of the arrangement. I have requested clarification on those points from the County Engineer. (Dave may have some knowledge of the regularity of grading, herbicide, mowing??)

Staff Recommendation: I recommend that the Council consider approval of the agreement and also consider if you would like me to pursue more information on the likely costs of overall maintenance and the applicability of that maintenance to the "City" share of the roadway.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #18-__

Approving City of Monticello and Jones County Maintenance Agreement

- WHEREAS,** The City of Monticello and Jones Count have, over the years, shared in the responsibility for winter maintenance of various roadways in each other's jurisdictions, and
- WHEREAS,** An agreement has been drafted to formalize and memorialize the responsibilities of the parties with regard to Routine Maintenance, Special Maintenance, and Winter Maintenance, and
- WHEREAS,** The Council find that the agreement results in a near identical division of roadway miles from a winter maintenance standpoint, that the balance of the terms and requirements outlining City responsibilities is otherwise fair and equitable and that same should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the proposed Agreement between the City of Monticello and Jones County and authorizes the Mayor to execute same on behalf of the City Council. A signed copy of same to be appended hereto upon final approval by the City and the County Board of Supervisors.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 16th day of April, 2018.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

Proposed

City of Monticello and Jones County Maintenance Agreement

Purpose

This written agreement made and entered into by and between the City of Monticello, Iowa, and Jones County, Iowa, for the purpose of exchanging maintenance responsibilities on certain routes along, around and within the City of Monticello's Corporation Limits to make more efficient use of services provided.

Definitions

City Limits refers to the City of Monticello Corporation Limits.

Routine Maintenance includes blading of granular surfaces, roadside mowing and herbicide applications. *Removed "app of granular materials"*

Special Maintenance is any maintenance not specifically listed within Routine or Winter Maintenance such as maintenance of drainage structures. *"Repair or replacement of concrete curbs & ditches"*

Winter Maintenance is the clearance of snow or ice during the winter months by means of blading, sanding, salting and other maintenance.

Jones County Responsibility

Jones County shall be responsible for winter maintenance on 4.35 lane miles of the following City and/or shared routes (see attached Exhibit Map and spreadsheet):

1. A portion of AMBER RD from the City Limits north to 190TH ST. - Same
2. Portions of 190TH ST within the City Limits.
3. A portion of CO RD E16 from the City Limits east to S MAIN ST. - Same
4. A portion of SHOVER DR from HWY 38 north to the City Limits. - New
5. A portion of CO RD D62 from the City Limits east to DANA AVE. - Same
6. A portion of RIVER RD west of BUS 151 N within the City Limits. - Same

Jones County shall be responsible for routine maintenance on 2.30 lane miles of the following City and/or shared routes (see attached Exhibit Map and spreadsheet):

2. Portions of 190TH ST within the City Limits.
 4. A portion of SHOVER DR from HWY 38 north to the City Limits.
 6. A portion of RIVER RD west of BUS 151 N within the City Limits.
- Newly added Yungunior in name.*

Any special maintenance required on the above mentioned roadways will need to be completed under a separate agreement.

City of Monticello Responsibility

The City of Monticello shall be responsible for winter maintenance on 3.71 lane miles of the following County and/or shared routes (see attached Exhibit Map and spreadsheet):

7. A portion of 190TH ST west of S MAIN ST west to the end of the hard surfaced roadway.
8. A portion of S MAIN ST from north of 190TH ST to south of CO RD E16.
9. A portion of BUS 151 N from the City Limits to RIVER RD.
10. A portion of RIVER RD from BUS 151 N east to termini of Jones County roadway.
11. Portions of 11TH ST within Jones County.
12. A portion of HARDSCRABBLE RD from 11TH ST north and west to the west drive into the Maquoketa Heights Subdivision.

The City of Monticello shall be responsible for reimbursing the Jones County Secondary Road Department for Contract Rock purchased on 190TH ST from AMBER RD east to HWY 38. Rock shall be purchased biennially and an invoice will be sent to the City of Monticello upon its completion. *Same*

Liability

Nothing within the context of this Agreement shall be construed to transfer any liability from one jurisdiction to the other.

Severability Clause

If any section, provision, or part of this Agreement shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Term

This is a perpetual Agreement and shall take effect upon approval by both parties. It is also understood and agreed that the right is reserved by both parties to review, adjust, or terminate this Agreement at any time, provided however that written notice be given either party at least thirty days prior to such review, adjustment, or termination.

RECOMMENDED FOR APPROVAL:

City of Monticello, Iowa

BY: _____
Dena Himes, Mayor
Brian Wolken

DATE: _____, 2018

ATTEST: _____
Sally Hinrichsen, City Clerk

Jones County, Iowa

BY: _____
Lloyd Eaken, Chair

DATE: _____, 2018

ATTEST: _____
Janine Sulzner, County Auditor

Doug Herman

From: Derek Snead, Jones County Engineer <derek-snead@co.jones.ia.us>
Sent: Wednesday, February 14, 2018 2:07 PM
To: Doug Herman
Cc: Mark Stoneking; Todd Postel, Assistant to Engineer
Subject: RE: Roadway Agreement
Attachments: AGMT_Monti.docx; CNTY | CITY_BKDN.xlsm; Exhibit Map.pdf

Doug,

I reviewed the Maintenance Agreement and have updated the map/spreadsheet to reflect your comments below. I have also amended some of the language in the agreement as follows:

- Changed Agreement from Winter to Maintenance Agreement as some of the work described takes place on a yearly basis as opposed to just during the winter.
- Removed application of granular materials and repair or replacement of traffic control devices within the definition of routine maintenance. As we discussed previously, 190TH ST has drainage issues that need to be addressed. Without proper drainage adding spot rock to 190TH ST is only a very temporary fix to a bigger problem. If the drainage issues were corrected we could revisit that part of the Agreement. County operators shall continue to blade the roads after the City of Monticello has placed the rock on the roadway. We also feel that the signs within the City Limits should be the responsibility of the City.

I did not change any of the section regarding the Term of the Agreement. I will leave that part up to you.

Also, it is my understanding that RIVER RD down to the dam is not being cleared off by the City as it is written in the Agreement. Could you confirm that with your superintendent and correct the issue as soon as possible.

I have attached a revised Agreement along with an Exhibit Map and spreadsheet for your review. Obviously everything will need to be cleared through each board/council prior to moving forward.

As you have previously stated, contract rock season is right around the corner so we should get this taken care of in the not too distant future.

Derek Snead, Jones County Engineer

From: Doug Herman [mailto:dherman@ci.monticello.ia.us]
Sent: Friday, December 15, 2017 12:26 PM
To: Derek Snead, Jones County Engineer
Subject: Roadway Agreement

Derek:

I wanted to touch base with you on the City/County Roadway Maintenance Agreement approved back in 2016. I think we need to review it and consider amendments related to 190th Maintenance provisions and snow removal provisions.

I am concerned with the Termination provisions as they currently read, allowing either party to terminate the agreement with 30 days' notice. I would not want the County to terminate immediately after the City contract rocks the road and I suspect the County would not want the City to terminate right before we apply contract

rock. As we applied rock in 2016 with the agreement to do so again in 2018 I would like the ability to terminate to be limited in that any terminate, regardless of when notice is sent out, would require the County meet it's obligations for a period of 24 months following the contract rock application. I would also propose that if the City is going to terminate that it must give the County notice of that intent within 6 months of applying contract rock, with the agreement to end or be renegotiated between the time of the notice and the end of the agreement. (24 months from the last contract rock purchase / application)

Also, since entry into the agreement there have been a number of changes to the City limits, some small and some more meaningful. I think we need to re-look at the map and determine who is going to clear what roadways around the City and whether those roadways are City or County in nature. Some areas I think we need to look at are as follows:

River Road: East of Golf Course near Picray property. County clears this road and the Chart had the City "owning" two lanes at .21 mile. In actuality the City does not own a full two lanes in this area. It appears that the .21 is not accurate. (This is very minor but may as well be reviewed as we are reviewing other areas as well.)

Bus. 151 North: If the City continues to clear the roadway from where the City limits end near the Blue Chip north to River Road, the City will be clearing County Roadway totaling: East lane: 1,929' and West lane: 625', a total of 2,554' or .48 miles. (Beacon estimates)

River Road: Under the current agreement the City cleared River Road from Bus. 151 to the MonMaq Dam, with the agreement attributing this length to being 1674'. The entirety of the roadway is now in the County and it appears that the total length, per lane, is approximately 1,761', or .33 mile, time two lanes equals .66 miles. (Beacon estimates)

11th Street: The City clears 11th Street, and part of Hardscrabble, and due to annexations the length of "County" roadway being cleared on 11th Street by the City should be reduced by the frontage of annexed properties including Koob's Garage (347') and the Hughes Garage, approximately 221'. With that said, the County roadways being cleared by the City should be reduced by 568' or .11 mile. (Beacon estimates)

S. Main Street: City annexed south part of Kromminga Motors and the Welter buildings that used to be the hog buying building site. Those sections were in County and are now, therefore, in the City. (600' +/- of City Roadway that used to be County Roadway) (Beacon estimates)

190th Street past Kardes: The City clears this roadway from the City Limits past Kardes to gravel 190th. It appears that the entirety of the roadway is shown as a City ROW even though it abuts County jurisdiction to the NW (Shover Trust owned property). Seems that half of that roadway ROW should be County responsibility.

Shover Road: We have been cleaning Shover Road which has been in the City. If we continue to do so that should be added to the length of County roads being cleared by the City. I will propose that the County take responsibility for this road. (There will be a small portion of Shover Road between where it leaves State Hwy. 38 and hooks up with the severed Kraus/Shover properties that will be in the City limits that I propose the County clear.)

Let me know your thoughts and if you would like to get together to review this further.

Thanks

Douglas D. Herman

City Administrator
City of Monticello
200 E. 1st Street
Monticello, IA 52310
Phone: 319.465.3577
dherman@ci.monticello.ia.us

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JONES CO RESPONSIBILITY						
ROAD NO.	DESCRIPTION	SURFACE	LANES	LENGTH (LF)	LANE MILES	CUM. LENGTH
1	CU RD X44	P	2	1044	0.40	0.40
2a	190TH ST	G	2	3078	1.17	1.56
2b	190TH ST	G	1	2865	0.54	2.10
2c	190TH ST	G	1	301	0.06	2.16
2d	190TH ST	G	1	1194	0.23	2.39
2e	190TH ST	G	1	140	0.03	2.42
2f	190TH ST	G	1	283	0.05	2.47
3a	CO RD E16	P	1	5585	1.06	3.53
3b	CO RD E16	P	2	630	0.24	3.75
4	SHOVER DR	G	2	302	0.11	3.85
5	CO RD D62	P	2	968	0.37	4.26
6	RIVER RD	G	1	579	0.11	4.35

same
same
same
added, but there previously
added, but there previously
added, but there previously
added, but there previously
same
same, but increased by .01
added
same

same, but decreased by .1; may still be too much

CITY OF MONTICELLO RESPONSIBILITY						
ROAD NO.	DESCRIPTION	SURFACE	LANES	LENGTH (LF)	LANE MILES	CUM. LENGTH
7	190TH ST	P	1	699	0.13	0.13
8a	S MAIN ST	P	1	351	0.07	0.20
8b	S MAIN ST	P	2	2759	1.05	1.24
8c	S MAIN ST	P	1	1518	0.29	1.53
9a	BUS 151 N	P	1	1271	0.24	1.77
9b	BUS 151 N	P	2	694	0.26	2.04
10	RIVER RD	P	2	1674	0.63	2.67
10a	11TH ST	P	1	756	0.14	2.81
10b	11TH ST	P	1	404	0.08	2.89
11a	HARDSCRABBLE RD	P	1	2779	0.53	3.42
11b	HARDSCRABBLE RD	P	2	253	0.10	3.51

added
Was 1.63 (all of S. Main) now is 1.41.
"
"
"
Was .27, now .5
"
same
Should be 11a
Should be 11b
Should be 12a
Should be 12b

City Council Meeting
Prep. Date: 04/12/18
Preparer: Doug Herman



Agenda Item: # 4
Agenda Date: 04/16/18

Agenda Item Description: Resolution to approve extension of John Drive.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing

Attachments & Enclosures:

Proposed Resolution
Aerial depiction

Fiscal Impact:

Budget Line Item:	n/a
Budget Summary:	n/a
Expenditure:	n/a
Revenue:	

Synopsis: The County is nearing completion of the Jets facility and in lieu of installing a driveway is proposing to install a street extension of approximately 62'.

Background Information: The City Council previously authorized the County to connect the new Jets building to John Drive by way of a driveway from the parking area to the west end of John Drive. The County, after considering the costs of the driveway has determined it to be more appropriate to see to the installation of an extension to John Drive. City Staff, including the City Engineer, PW Director, and City Administrator met with two Board Members, the County Engineer and another representative of the County Engineer's office on site, April 12, 2018 to look at plans proposed by the County Engineer. Due to the elevation of the building the roadway extension will require a significant amount of earth moving if the street elevation is designed as currently proposed. City staff have asked the County Engineer to look at other options before supporting the option currently proposed.

As the County is in a bit of a time crunch I would merely ask the Council to approve the extension while giving the City Engineer and PW Director final say in the approval of an appropriate design while working with the County Engineer. The Resolution would merely permit the extension of the street subject to an agreement on design by the Engineer and PW Director.

Staff Recommendation: I recommend that the Council approve of the extension of John Drive and authorize the City Engineer and PW Director to work with the County Engineer on final design specifications.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #18-__

Approving extension of John Drive

- WHEREAS,** Jones County is currently involved in the construction of a new JETS bus facility within the City limits of Monticello, and
- WHEREAS,** The County has determined it appropriate to extend John Drive approximately 60 feet to the west off of which will be a paved parking lot to serve the facility, and
- WHEREAS,** The County Engineer is designing the proposed road extension and his proposed design has been reviewed by the City Engineer, City Administrator and PW Director, and options, in addition to the one proposed are under consideration at this time, and
- WHEREAS,** The City finds that the road extension is appropriate and that they have no objections to same, directing the City Engineer and the PW Director to work with the County Engineer on a design that meets the best interests of the City and results in the construction of a street extension whose dedication to the City will in fact be accepted by the City upon completion.

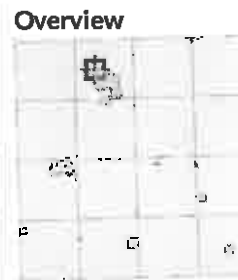
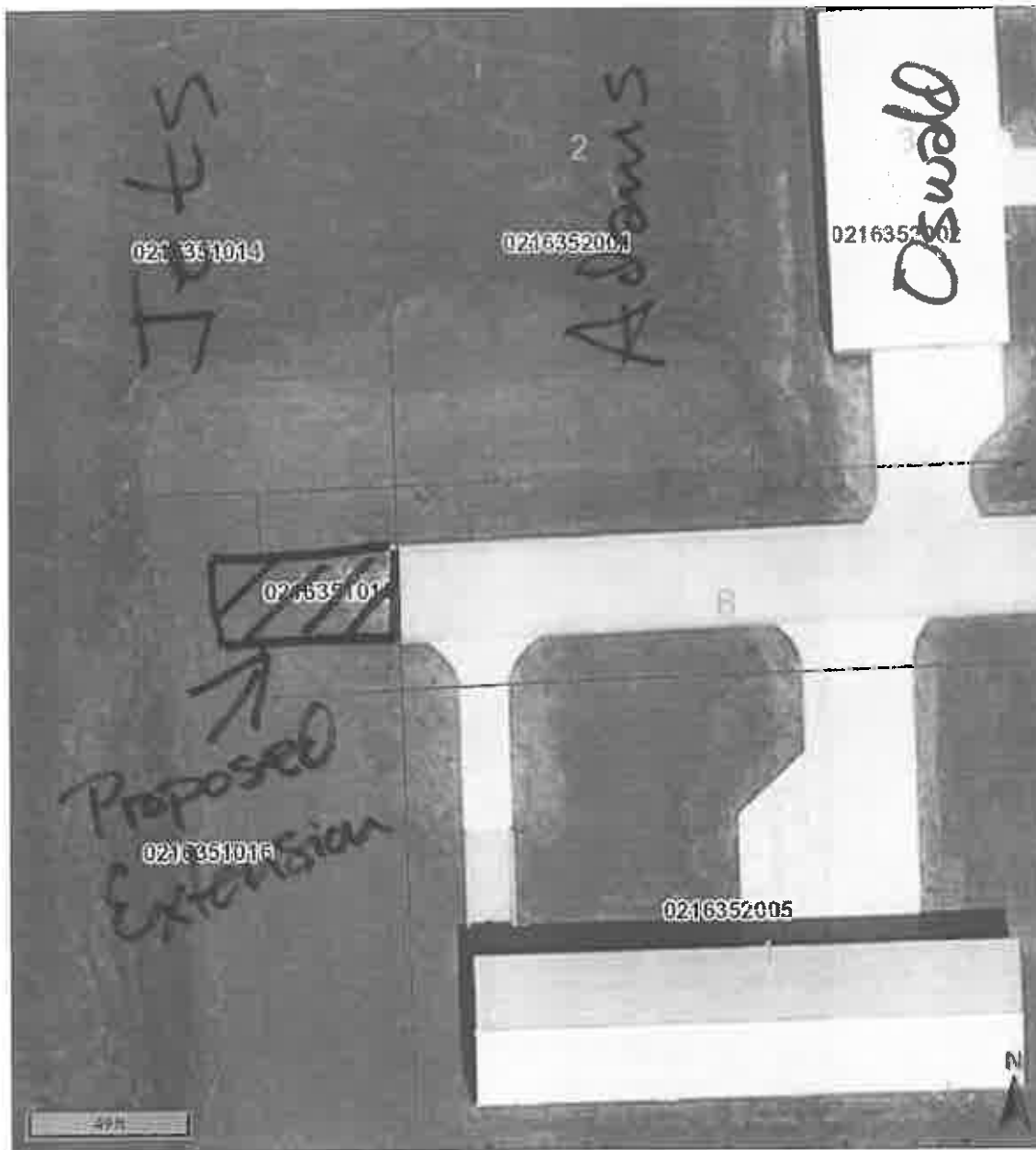
NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the proposed approximate 60' extension of John Drive, with final design to be subject to approval by the City Engineer and PW Director.




IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 16th day of April, 2018.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk



- Legend**
-  Parcels
 -  Cartography
 -  Major Roads

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 4/12/2018
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City Council Meeting
Prep. Date: 04/11/18
Preparer: Doug Herman



Agenda Item: # 5
Agenda Date: 04/16/18

Communication Page

Agenda Items Description: Resolution to approve the release of retainage and payment of same to Eastern Iowa Excavating & Concrete Re: 2017 Main Street HMA project.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution
Engineer E-mail. Recommending Payment

Fiscal Impact:

Budget Line Item:	
Budget Summary:	Main Street HMA Project
Expenditure:	\$27,764.97
Revenue:	

Synopsis: Approval of retainage payment to Eastern Iowa related to Main Street HMA Project.

Background Information: Eastern Iowa's 5th pay request was approved on 2/19/2018, leaving the City holding retainage in the amount of \$27,764.97. Neither City staff nor the City Engineer have been put on notice of any reason to not release the retainage at this time. After release of the retainage, and payment to Eastern Iowa, we will be in a position to wrap this project up with the IDOT.

Recommendation: I recommend that the Council approve the proposed Resolution authorizing Release of the Retainage and payment of same to Eastern Iowa Excavating & Concrete, Inc. in the amount of \$27,764.97.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #18-___

Approving the release of Retainage and payment of same in the amount of \$27,764.97 to Eastern Iowa Excavating & Concrete Re: 2017 Main Street HMA Project.

WHEREAS, Eastern Iowa Excavating & Concrete contracted with the City to perform the 2017 Main Street HMA project, and

WHEREAS, Eastern Iowa Excavating & Concrete has previously completed work on this project and been paid for their work but for the contractually agreed upon 5% retainage which totals \$27,764.97, and

WHEREAS, Upon a review of the project as completed and after consultation with the City Engineer, it has been determined to be appropriate to release the retainage and pay Eastern Iowa Excavating & Concrete the retainage balance in the amount of \$27,764.97 at this time, and

WHEREAS, After release and payment of the retainage the City will then be in a position to seek final reimbursement from the IDOT for their share of the final project costs, and

WHEREAS, The Council finds that the retainage should be released and payment made to Eastern Iowa Excavating & Concrete in the amount of \$27,764.97.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the release of the retainage and payment to Eastern Iowa Excavating & Concrete, Re: 2017 Main Street HMA project, in the amount of \$27,764.97.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 16th day of April, 2018.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

Doug Herman

From: Patrick Schwickerath <pschwickerath@snyder-associates.com>
Sent: Wednesday, April 11, 2018 7:45 AM
To: Doug Herman
Cc: Casey R. Zwolinski
Subject: RE: Main Street HMA Project

Good morning Doug. We have not received any information that would necessitate holding the retainage longer. If the City has not received anything releasing the retainage should be okay.

After the retainage is released we will need proof of payment to Eastern Iowa. Then we can complete the checklist provided by t Tom Storey. Thanks!

Patrick Schwickerath, P.E.
Civil Engineer
SNYDER & ASSOCIATES, INC.

From: Doug Herman [mailto:dherman@ci.monticello.ia.us]
Sent: Tuesday, April 10, 2018 12:05 PM
To: Patrick Schwickerath <pschwickerath@snyder-associates.com>
Subject: Main Street HMA Project

Patrick:

Can we pay the retainage to Eastern Iowa on the HMA project or is there a hang up yet? Casey's letter of 2/14 suggests that retainage of \$27,764.97 could be paid 30 days after completed work which I believe has now passed. Please advise.

Doug

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City Council Meeting
 Prep. Date: 04/10/18
 Preparer: Doug Herman



Agenda Item: # 6
 Agenda Date: 04/16/18

Communication Page

Agenda Items Description: Ordinance amending Code Section 165.42 Re: Nonconforming Buildings and Structures. (3rd Reading, amended since second reading.)

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Ordinance

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Approval of Amendment to Chapter 165.42, Code of Ordinances, Re: Non-conforming buildings and structures.

Background Information: Discussions center around the ability of a non-conforming property owner to add to a non-conforming property, either by direct addition to the non-conforming structure or by the addition of a detached structure where the detached structure conforms but the primary structure does not.

The Council approved the first reading of an Ordinance to clarify the existing code which would allow the construction of a conforming accessory building on a lot on which the primary structure is non-conforming while prohibiting the construction of any additional buildings on a lot where the nonconforming structure is not only nonconforming but lies partially on the property of another. At the last meeting the Council asked me to modify the proposed Ordinance to clarify some consistency related to the ability of a property owner to add to a non-conforming structure. The consensus of the Council was to allow additions to non-conforming structures so long as the non-conforming structure was located wholly within the property of the owner, not overlapping onto a neighbor's lot, and the addition or enlargement was, if looked at independent of the nonconforming structure, otherwise conforming. The underlined portion of the proposed Ordinance is intended to clarify this position.

Recommendation: I recommend that the Council consider the approval of the 3rd reading of the Ordinance as amended after the 2nd reading.

Amendment to Ordinance recorded as document _____, recorded date _____

ORDINANCE NO. ____

An Ordinance Amending Chapter 165.42, Zoning Regulations, Monticello Code, by Amending Provisions Pertaining to Nonconforming Buildings and Structures

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

Section 1: Chapter 165, Subsection 42(2) (165.42(2)) currently reads as follows:

165.42 Nonconforming Buildings and Structures

2. Alteration or Enlargement of Building and Structures. A non-conforming building or structure shall not be added to or enlarged in any manner unless said building or structure including additions and enlargements, is made to conform to all the regulations of the District in which it is located; provided, however, that if a building or structure is conforming as to its use, but non-conforming as to yards or height or off-street parking space, said building or structure may be enlarged or added to provided that the enlargement or addition complies with the yard and height and off-street parking requirements of the District in which said building or structure is located. No non-conforming building or structure shall be moved in whole or in part to another location on the lot unless every portion of said building or structure is made to conform to all of the regulations of the District in which it is located.

Section 2: Chapter 165, Subsection 42(2) (165.42(2)) shall be amended to read as follows:

165.42 Nonconforming Buildings and Structures

2. Alteration or Enlargement of Buildings and Structures. A non-conforming building or structure shall not be added to or enlarged in any manner, *whether said additions or enlargements are attached or detached, if said building or structure is located partially outside the boundaries of the owner's property unless said building or structure including additions and enlargements, is made to conform to all the regulations of the District in which it is located. However, if said building or structure is conforming as to its use, but non-conforming as to yard, height, off-street parking or other requirement of the Code, and said building or structure is located wholly within the bounds of owner's property, said building or structure may, notwithstanding the provisions of 165.42(1)(A), be enlarged or added to provided that the enlargement or addition complies with the yard, height, and off-street parking and/or other requirements of the Code,*

of the District in which said building or structure is located, 165.42(1)(A) being interpreted to allow enlargements or additions to non-conforming structures so long as said enlargements or additions, if looked at independently from the non-conforming structure, meet yard, height, and off-street parking and/or other requirements of the Code, of the District in which said building or structure is located. No non-conforming building or structure shall be moved in whole or in part to another location on the lot unless every portion of said building or structure is made to conform to all of the regulations of the District in which it is located. No non-conforming building or structure shall be moved in whole or in part to another location on the lot unless every portion of said building or structure is made to conform to all of the regulations of the District in which it is located.

Section 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance # _____ was published in the Monticello Express on the _____

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 04/10/18
Preparer: Doug Herman



Agenda Item: # 7
Agenda Date: 04/16/18

Communication Page

Agenda Items Description: Ordinance to approve amendment to Chapter 35.07 with regard to Police Chief Residency requirements.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Ordinance

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Police Chief Ordinance requires residency within City limits during employ with the City. Chief Smith requests allowance to live outside the City limits.

Background Information: The Ordinance associated with the operation of the Police Department, Chapter 35, currently requires the Police Chief to live in the City limits. As explained in Chief Smith's letter he would like permission to live outside the City limits.

I believe the Ordinance, as currently written, was drafted to ensure that the Police Chief have a stake in the community and to also ensure that, from a Public Safety standpoint, the Chief and officers live relatively close to the community from a response standpoint. The Council recently approve a Resolution to allow officers to live as far away from the Community as 20 miles. If and when a new Chief was to be hired the Council could, at that point in time, consider appropriate modifications to the Ordinance.

Chief Smith proposes to live approx. two miles outside the City limits. At the Council's direction the proposed ordinance has been drafted in a manner that moves any residency requirements to the employment agreement between the City and the Police Chief.

Recommendation: I recommend that the Council consider the proposed Ordinance and approve the 2nd reading.

ORDINANCE NO. _____

An Ordinance Amending Chapter 35 Police Department, Monticello Code, by Amending Provisions Pertaining to Police Chief Residency Requirements

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1: Section 35.07 Duties Generally, subsection 3 currently reads as follows:

3. Residency Requirement. Within 90 days of employment as Police Chief, the Police Chief shall become a resident of the City and continued residency in the City is a requirement for continued employment as Chief of Police

Section 2: Section 35.07 Duties Generally, subsection 3, as shown above shall be amended to read as follows:

3. Residency Requirement. Any residency requirements or restrictions, related to the position of Chief of Police, shall be agreed upon by the City Council and the Police Chief and included within the Police Chief's Employment Agreement as may be amended from time to time.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1st reading passed by the Council on this
2nd reading passed by the Council on this
3rd reading passed by the Council on this

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance # _____ was published in the Monticello Express on the _____ day of _____, 2018.

Signed and dated this _____ day of _____, 2018.

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 04/10/18
Preparer: Doug Herman



Agenda Item: # 8
Agenda Date: 04/16/18

Communication Page

Agenda Items Description: Ordinance to approve amendment to Chapter 21.04 with regard to City Administrator Residency requirements.

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Ordinance

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: City Administrator Ordinance requires residency within City limits during employ with the City. Administrator Herman requests allowance to live outside the City limits.

Background Information: The City Administrator Ordinance, Chapter 21, currently requires the City Administrator to reside within the City limits unless otherwise stated in contract. As previously explained to the Council by Administrator Herman he has property in Monticello and outside Monticello and will be residing at both locations, but likely more at the out of town location.

I believe the Ordinance, as currently written, was drafted to ensure that the City Administrator has a stake in the community. There are many language considerations and I have proposed that the Ordinance be drafted in a manner that moves any residency requirements to the employment agreement between the City and the City Admin. If and when the City is hiring a new City Admin. a decision can be made to require the City Admin. to live within the City limits for a period of time if the Council finds that appropriate.

In my case, I have owned many properties in town and continue to do so. I have made a commitment to the community and the residency requirement is not needed to ensure that connection and commitment like it might be for a new administrator from outside the area.

Recommendation: I recommend that the Council consider the proposed Ordinance and approve the 2nd reading.

ORDINANCE NO. _____

An Ordinance Amending Chapter 21 City Administrator, Monticello Code, by Amending Provisions Pertaining to City Administrator Residency Requirements

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1: Section 21.04 Residency Requirements currently reads as follows:

3. Residency Requirement. Within 90 days of employment as City Administrator, the City Administrator shall become a resident of the City and continued residency in the City is a requirement for continued employment, or as stated in contract.

Section 2: Section 21.04 Residency Requirement as shown above shall be amended to read as follows:

3. Residency Requirement. Any residency requirements or restrictions, related to the position of City Administrator, shall be agreed upon by the City Council and the City Administrator and included within the City Administrator's Employment Agreement as may be amended from time to time.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1st reading passed by the Council on this

2nd reading passed by the Council on this

3rd reading passed by the Council on this

Brian Wolken, Mayor

Attest:

Sally Hinrichsen, City Clerk

I, Sally Hinrichsen, Monticello City Clerk, do hereby certify that the above and foregoing Ordinance # _____ was published in the Monticello Express on the _____ day of _____, 2018.

Signed and dated this _____ day of _____, 2018.

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 04/12/18
Preparer: Doug Herman



Agenda Item: Reports
Agenda Date: 04/16/2018

Communication Page

Agenda Items Description: Misc. Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

- Police Chief Report
- Eastern Iowa Quote Re: Storm Sewer Repair
- Snow Plow Background Information

Fiscal Impact:

- Budget Line Item:
- Budget Summary:
- Expenditure:
- Revenue:

Reports / Potential Action:

- Property Update, 103 W. 1st Street (Asbestos Inspection being arranged) I have received one bid and am awaiting one more. This expense will be reimbursable through the IDNR.
- Storm Sewer / Wall Repairs adjacent to S. Cedar Street Ditch (See Attached Quotation)
- City Fountain Discussion Update: Committee working on this project desires to basically restore and upgrade the fountain leaving the "look" basically as is. Also looking at other site improvements like a small shed or shelter with area for fountain controls (lighting/etc.), a pathway and benches around a portion of the fountain, and some landscaping. Final numbers, design, and pictorial representations are being put together. Ballpark total cost in the area of \$100,000 including all parts and labor.
- Brick Paver placement in lieu of colored concrete strip in downtown commercial district and directing the City Administrator to draft a policy related thereto for further Council consideration (I have begun work on a draft policy and will e-mail that to you when together. Bricks were put along back of curb by Monk building in same fashion as what is proposed throughout town.)
- Sealed Bid Items: Bids were received on following items that were advertised by the City.
 - York Furnace \$ 55
 - Amana Furnace \$ 20
 - Air Compressor, Gas \$105
 - Two Scales \$ 40
 - Boss V. Plow \$509
- Police Dpt. Report (See Attached report)



201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

From the Office of:

Chief of Police

Britt D. Smith

POLICE DEPARTMENT ACTIVITY

For the month of:

March 2018

Total Calls for Service: 206 (648 for 2018)

We had a 95% clearance rate (Completion Rate) for calls for service/Incidents for the month of March.

Notable Investigations:

K Power Fuels Criminal Mischief, Resolved-2 Subjects charged in April

McDonough Storage Shed Burglary, Pending Investigation

Traffic Stops: 77

Citations: 36

Increased number of citations issued for March, the weather is improving and officers are more active in this area of enforcement. Officers also participated in the 2nd enforcement wave of the Specialized Traffic Enforcement Project that the department participates in and in exchange we receive grant funding to purchase equipment.

Parking Citations: 0

Grand Street City Lot Discussion: It was brought up by Bud Coyle at the April 2nd, Council Meeting that several tenants and business owners are parking in excess of the 2 hours permitted through the parking lot requirements. We have traditionally been more lenient with the area tenants and business owners when parking in the lot as the lot is rarely full. We focus on vehicles that are parked for extended periods of time, or inoperable vehicles. If you would like an increased enforcement of these regulations, please let me know.

Arrests: 5

2-Domestic Assault, 1-OWI, 2-Warrants Served

Accidents Investigated: 5

EMS Assists: 25

Nuisance Warnings: 3

201 E. South Street
Monticello, IA 52310
(319) 465-3526
Fax (319) 465-4681

Nuisance Enforcement will be increasing in the month of April as the weather starts to improve. This is an annual occurrence that begins each spring.

Use of Force: 0

During the Month of March, the Department had 0 use of force incidents. Use of force incidents are reviewed by the Chief and then reviewed with the City Administrator to ensure policy and procedures are being followed.

Public Complaints: 0

During the month of February, the Department received or investigated 0 complaints against officers or their activity.

Information:

We are nearing completion of our Data Conversion and Records Management System with Jones County and Anamosa PD and will hope to go live with the new system in April.

I am still working to come to an agreement with Sheriff Greg Graver in regards to our Communications Agreement. I have compiled a large quantity of statistics and spoken with a Jones County Supervisor and Auditor Janine Sulzner that would support our case to maintain the fee at the current rate as I am trying to have him apply our current county taxes to the figure.

For the first time the department has had 2 identical patrol vehicles, one equipped with the propane conversion and the other standard gasoline. I was finally able to conduct a true side by side comparison of the efficiency from gas to propane. In comparing the two, the vehicle with the propane conversion has a .17 per mile operating cost, while the vehicle running gas has a .24 per mile operating cost. Over 50,000 miles, the vehicle operating on propane will save \$3,500 over the gas vehicle. The life expectancy of the vehicle in mileage is around 115,000 miles with an estimated savings of \$8,000. While the conversion kit as an initial cost of \$6,500, it is able to be removed and reinstalled on the next patrol vehicle if the platforms remain the same. The installation cost is only \$2,000. We received the first conversion from a grant from Amerigas, therefore there was no expense to the city. The second conversion kit was purchased by the city. That conversion kit was installed on the Dodge Charger that was totaled by insurance. We received payment for the cost to replace the conversion kit, and I intend to move forward with installing the conversion on the newest patrol vehicle increasing our fleet operating savings.

As always, if you have any questions feel free to contact me.

Britt

Regular Council Meeting
December 13, 1999
Council Chambers
5:00 P.M.

Mayor McDermott presided with members Himes, Hartkemeyer, Stoneking, Robinson, Bollwitt and Petersen present. Also present was Engineer Steve Noack.

Hartkemeyer moved to approve the consent agenda with the deletion of the 5:55 item regarding the airport, Robinson seconded. Ayes: All present. Carried

Larry Burger from Speer Financial presented and reviewed the updated Tax Increment Financing District Planning Report.

Petersen moved to open the public hearing to consider the submission of a Housing Fund Application, Stoneking seconded. Ayes: All present. Carried. McDermott read the required public hearing announcements for the Housing Fund Application. Clerk reported no written objections were filed. Mayor asked for any oral objections and none were made. Bollwitt moved to close the public hearing, Robinson seconded. Ayes: All present. Carried.

Bollwitt moved to open the public hearing on the Amended and Restated Urban Renewal Plan for the Monticello Urban Renewal Area, Himes seconded. Ayes: All present. Carried. Clerk reported that the consultation with the affected taxing entities was held and no recommendations were received. Council was informed that the Planning and Zoning Commission had approved the proposed amended plan as being in conformity with the general plan for development of the City. Clerk reported no written objections were filed. Mayor asked for any oral objections and none were made. Hartkemeyer moved to close the public hearing, Stoneking seconded. Ayes: All present. Carried. Himes moved to adopt Resolution #99-68 determining an area of the City to be an economic development area, and that the rehabilitation, conservation, redevelopment, development, or a combination thereof, of such area is necessary in the interest of the public health, safety or welfare of the residents of the City; designating such area as appropriate for an Urban Renewal Project; and adopting the Amended and Restated Urban Renewal Plan for the Monticello Urban Renewal Area, seconded by Petersen. Ayes: Hartkemeyer, Himes, Bollwitt, Robinson, Petersen and Stoneking. Carried.

Himes moved to open the public hearing on amendment of current city budget for fiscal year ending June 30, 2000, Robinson seconded. Ayes: All present. Carried. Clerk reported no written objections were filed. Mayor asked for any oral objections and none were made. Stoneking moved to close the public hearing, Hartkemeyer seconded. Ayes: All present. Carried. Robinson moved to adopt Resolution #99-69 amending the current budget for the fiscal year June

December 13, 1999 Council Meeting continued:

30, 2000, seconded by Himes. Ayes: Hartkemeyer, Himes, Bollwitt, Robinson, Petersen and Stoneking. Carried.

City workers and volunteers asked the council to consider changing the Y2K plan. They felt their plan would save dollars by not having all the employees report to work unless there is a problem. Manchester does not plan on having additional staff report to work New Years Eve, only the Police Department will be working. Maquoketa was the same with the exception that the water/wastewater superintendent would come to check out the plant. It was reported that Jones County has a generator and assured that the pagers will work. Petersen agreed to work with the employees to form a plan for the December 27th meeting, where the employees would be on call instead of reporting to work at 11:00 pm unless it is their normal time to work.

Park Board wanted to know how the Council planned to pay for the professional fund-raiser. Himes moved that the Council will fund the aquatic center with \$700,000 in bonds and \$300,000 in option tax money, the remainder of the project would have to be raised or the project cut back, seconded by Hartkemeyer. Ayes: All present. Carried.

Mayor opened the continuance hearing for 525 South Maple. Council reviewed the plan submitted by Donald Holmes to bring the property into compliance with City Code. Robinson moved to accept the plan dated December 12, 1999 for the property at 525 South Maple, Hartkemeyer seconded. Ayes: All present. Carried.

Noack recommended payment to B&J Hauling and Excavation in the amount of \$36,403.84 for the Birch Street Drainage Project. Himes moved to authorize payment to B&J Hauling and Excavation in the amount of \$36,403.84 for the Birch Street Drainage Project, Stoneking seconded. Ayes: All present. Carried.

Hinrichsen reported that the company who ordered the benches called and advised that the benches with redwood and trash receptacles for Streetscape Project were in. The council approved the all-stone benches and no receptacles at the October 25th meeting. Consensus of the council was to refuse the benches and receptacles and to get the all-stone benches as were ordered for \$329.06 each.

Council discussed purchasing a snowplow for the Park truck to help plow the alleys, sewer plant, water tower and cemetery roads, and other areas in the City. Robinson felt the Street Dept would be able to pay \$2500 from this year and McDermott felt the rest could come from the water and sewer departments. Robinson moved to authorize the purchase of the snowplow up to the amount of \$3400 to be paid by the water, sewer and Road Use departments, Stoneking seconded. Ayes: All present. Carried.

December 13, 1999 Council Meeting continued:

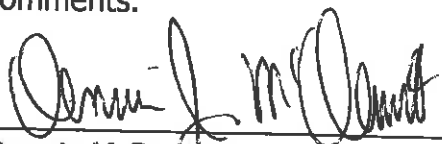
Council reviewed the Police Review Board ordinance. Some concerns were: 1) the Chapter replacing the existing chapter in the Code Book; 2) the size was three and Council discussed five members and 3) the terms on the position was also discussed and felt they should be setup as staggered terms similar to the fire board. Council also felt a copy should be sent to the families that requested this for their comments and review. This will be on the December 27th agenda.

Stoneking moved approve Ordinance #480 amending Chapter 66.03 pertaining to load limits upon certain streets for West Grand Street, and seconded by Hartkemeyer. The Mayor called roll, the vote was: Ayes: Hartkemeyer, Himes, Petersen, Stoneking, Bollwitt and Robinson. Whereupon the Mayor declared the motion duly carried and said ordinance had been given its second passage. Hartkemeyer moved and seconded by Robinson that the statutory rule requiring said ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended and that said Ordinance be regarded as having been considered and voted on at two prior council meetings; and that the Ordinance is now upon its final passage and adoption. Roll call being: Ayes: Hartkemeyer, Himes, Petersen, Robinson, Bollwitt and Stoneking. Whereupon the Mayor declared the motion duly adopted and signed approval to the Ordinance.

Noack reported that Birch Street Drainage project is almost complete and that the channel was being dug deeper. Bollwitt reported that the 50-foot access into Strueby's addition, which was to be the second access, might be coming to the Council for review. P&Z Board feels this needs to remain, as was platted. Bollwitt reported that a joint meeting with P&Z Board and the Council is being scheduled for January 10th at 7:00 pm to discuss annexation. Bollwitt also reported that P&Z Board changed their meeting to the first Tuesday of each month. Himes stated that committees are being formed for the aquatic center fundraising. Himes reported that the City of Monticello is CEPP certified and an award will be presented at the next Strategic Planning meeting. Hinrichsen reported that the legal descriptions are in place to setup the TIF area for the Breckenridge Estates. The 28E agreements have been prepared and will be mailed to the Township Clerks. The bids were released to rebid the Legion furnace and air conditioning. Emergency Management is looking for a representative for their board, it was suggested to contact the fire department to see if they would be interested. Hinrichsen reported that several census reports have been completed this last month and that there are census posters available. Hinrichsen will check with the Chamber of Commerce to see if they will post some. Hinrichsen will be mailing a copy of the plans and specs for the Airport Project to Mike Kane for his review and comments.

Stoneking moved to adjourn.


Sally Hinrichsen, City Clerk


Dennis McDermott, Mayor

Park Board Meeting
December 20, 1999
Council Chambers
6:00 p.m.

Mike Holmes presided with board member Ray Poppe present. Also present were Council Representative Dena Himes, Parks Director Duane Mesch and Pool Director Chad Richardson.

Poppe moved to approve the agenda, seconded by Holmes. Ayes: All present. Nays: None. Carried.

Holmes moved to approve the prior meeting minutes, seconded by Poppe. Ayes: All present. Nays: None. Carried.

Poppe moved to approve the bills for the month, Holmes seconded. Ayes: All present. Nays: None. Carried.

Board reviewed the bids for the 1984 Ford truck. The high bid was a tie of \$300.00. Hinrichsen reported that Attorney Mike Kane recommends having a rebid involving only the tied bidders, with one stipulation that their rebid must be the amount of the current bid or higher. The Park Board consensus was to recommend to the Council to proceed with the rebid.

Board discussed the lighting for Kleinow and Jaycee fields. Holmes will check into the cost of Musco Lighting and report back during the budget meeting on January 3rd at 6:30 PM.

There was no update on the Tennis courts.

Park Director's Report:

- Riverside Gardener's goose house is almost built. House is 8 foot x 16 foot.
- A blade for the truck was purchased from Future Line in Center Point for \$3400.00 as approved by the Council.

Pool Director's Report:

- The pool covers can remain outside during the winter, per Staners Plumbing & Heating.

Holmes motioned to adjourn.



Mike Holmes, Chairman



Sally Hinrichsen, City Clerk