### City of Monticello, Iowa

#### www.ci.monticello.ia.us

Monticello City Council Meeting April 1, 2024 at 6:00 p.m. Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
<b>City Council:</b>		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		<b>Ambulance Director:</b>	Lori Lynch
		City Engineer:	Patrick Schwickerath

- Call to Order 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum**: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	March	18, 2024
Approval of Payroll	March	21, 2024
<b>Approval</b> of Bill List		

#### **Resolutions:**

- 1. **Resolution** Awarding contract for the 2024 N. Chestnut Street Reconstruction Project
- 2. Resolution Approving American Rescue Plan Act (ARPA) Allocation
- **3. Resolution** Approving hiring a Monticello Ambulance Part-Time AEMT and setting wage

**4. Resolution** Scheduling Public Hearing on the City of Monticello 2024/2025 Fiscal Year budget for April 22, 2024 at 6:00 p.m.

#### **Motions/Discussions:**

- **5. Motion** to approve Four Points RV Resort of IA d/b/a Jellystone Monticello fireworks display permit
- **6. Motion** to move the regularly scheduled April 15, 2024 Council meeting to April 22, 2024 or scheduling a Special Council Meeting to for budget Hearing.
- 7. Discussion/motion on Loader for Waste Water Treatment Plant project

#### **Ordinances:**

**8. Ordinance** amending the Monticello Code of Ordinances, by adding a new paragraph pertaining to Street Grades (3<sup>rd</sup> and final reading)

#### **Reports / Potential Actions:**

- 9. City Engineer
- **10.** Mayor
- 11. City Administrator
- 12. Water/Wastewater Superintendent
- 13. Park and Recreation Director
- **14.** Library Director
- 15. Ambulance Director
- 16. City Clerk
- 17. Public Works Director
- **18.** Police Chief

**Adjournment:** Pursuant to §21.4(2) of the <u>Code of Iowa</u>, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: April 1, 2024 Council Meeting

Time: Apr 1, 2024 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/89170708874

Meeting ID: 891 7070 8874

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#### One tap mobile

- +16465588656,,89170708874# US (New York)
- +16469313860,,89170708874# US

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#### Dial by your location

- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

Meeting ID: 891 7070 8874

Find your local number: https://us02web.zoom.us/u/kB1NbLXGd

"This institution is an equal opportunity provider and employer."

Regular Council Meeting March 18, 2024, 6:00 P.M. Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Jake Ellwood, Dave Goedken, Candy Langerman and Scott Brighton. Mary Phelan joined the meeting electronically. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Library Director Faith Brehm, Water/Wastewater Superintendent Jim Tjaden, Park Director Jacob Oswald, Ambulance Director Lori Lynch and City Engineer Colton Ingels. Police Chief Britt Smith arrived later during the meeting. The public was invited to attend the meeting in person, or to participate in the meeting electronically via "Zoom Meetings" or "Facebook" and were encouraged to communicate from the chat or message.

Langerman moved to approve the agenda, Ellwood seconded, roll call was unanimous.

Brighton moved to approve the consent agenda; Brenneman seconded. Roll call was unanimous.

Mayor opened the public hearing on proposed plans, specifications, form of contract and estimate of cost for the 2024 N. Chestnut Street Reconstruction Project. No public comments were received. Mayor closed the hearing. Goedken moved to approve Resolution #2024-46 Approving the proposed plans, specifications, form of contract and estimate of cost for the 2024 N. Chestnut Street Reconstruction Project. Brighton seconded, roll call was unanimous.

Langerman moved to approve Resolution #2024-47 approving engineering inspection services for the 2024 N. Chestnut Street Reconstruction Project in the amount of \$67,500, Brighton seconded, roll call was unanimous.

Mayor opened the public hearing on the City of Monticello 2023/2024 Fiscal Year budget amendment #1. No public comments were received. Mayor closed the public hearing on the City of Monticello 2023/2024 Fiscal Year budget amendment #1. Goedken questioned Road Use budget increase of \$20,000. Hinrichsen advised it was for repairs to street/stop lights. Goedken questioned if there were any funds to remove more ash trees. Kahler advised there was a little left in this year budget. Brighton moved to approve Resolution #2024-48 Approving the City's Proposed Amendment #1 to the Fiscal Year 2023-2024 Budget, Brenneman seconded, roll call was unanimous.

Watershed Coordinator Erin Erickson gave a brief presentation on the Maquoketa River Watershed Management Authority related to various projects completed and that they are working on to address water quality, water quantity and other issues in the watershed area. Goedken advised Jones County was cutting the funding for the Maquoketa River Watershed Management Authority. Council discussed lowering the asking from \$1.50 to \$1.00 per capita. Goedken moved to approve Resolution #2024-49 Approving Maquoketa River Watershed Management Authority Investment and Agreement for FY '25 in the amount of \$4,040.00, Brighton seconded, roll call was unanimous.

Project Coordinator Jennifer Husmann gave a brief presentation on the Jones County SAFE and Healthy Youth Coalition related to various projects completed and what they are working on. She also stated that they added mental health issues to their mission statement and are providing suicide training. Goedken stated he talked to Smith who had good things to say about SAFE, however Jones County is cutting their funding and suggest City cut the funding request in half. Goedken moved to approve Resolution #2024-50 Approving Jones County SAFE and Healthy Youth Coalition Investment and agreement for FY '25 in the amount of \$1,500.00. Motion died due to a lack of a second. Peach advised kids are living with a lot of stress, and felt the \$3,000 investment was not out of line. Brenneman stated he sees it every day and also felt \$3,000 was a good amount to support our kids. Ellwood agreed that we need to invest in our kids. Brenneman moved to approve Resolution #2024-50 Approving Jones County SAFE and Healthy Youth Coalition Investment and agreement for FY '25 in the amount of \$3,000.00, Ellwood seconded, roll call was unanimous, except Goedken who voted nay. Smith arrived.

Tourism Director Kaileen Weaver gave a brief presentation on Jones County Tourism related to various projects completed and that she is working on to promote Tourism in Jones County and updating various social media sites. Goedken questioned how much the hotel/motel tax coll57ected was. Hinrichsen advised the hotel/motel taxes collected in FY 2023 was \$35,840.12 and the 4% Tourism is requesting would total \$1,433.60 for a total of \$2,645.60 for their per capita rate of \$0.30 and hotel/motel tax at 4% (using the taxes collected in FY 2023). Goedken moved to approve Resolution #2024-51 Approving Jones County Tourism Investment and Agreement for FY '25 in the amount of \$1,212.00, plus 4% of the Monticello Hotel/Motel tax collected in FY 2023 for a total amount of \$2,645.60. Brighton seconded. Roll call was unanimous

Executive Director Derek Lumsden gave a brief presentation on the Jones County Economic Development. He stated he will be working on housing along with HUD and City's in the County. Goedken moved to approve Resolution #2024-52 Approving Jones County Economic Development (JCED) Investment and agreement for FY '25, seconded by Langerman, roll call was unanimous.

Goedken moved to approve Resolution #2024-53 Approving Jones County Senior Dining Investment and agreement for FY '25 in the amount of \$4,745.00, Ellwood seconded, roll call was unanimous.

Brenneman moved approve Resolution #2024-54 Approving Jones County JETS Transportation System Investment and agreement for FY '25 in the amount of \$1,500.00, Goedken seconded, roll call was unanimous.

Brighton moved to approve Resolution #2024-55 Approving Monticello Firefighter's Organization investment and agreement for the Independence Day Fireworks festivities to be held on July 4, 2024 in the amount of \$2,600.00, Ellwood seconded, roll call was unanimous.

Goedken moved to approve Resolution #2024-56 entitled reporting all employees' wages for calendar year ending December 31, 2023, seconded by Brenneman, roll call was unanimous.

Langerman moved to approve Resolution #2024-57 Acknowledging the hiring of Monticello Library seasonal employee and setting wage, Goedken seconded, roll call was unanimous.

Goedken stated he was not in favor of adding parttime staff for all seasons and felt they should get volunteers. Brighton stated they get several 100's of volunteers to help with coaching, concession stand, etc. Goedken stated the Board had discussed charging for open gyms, to cover the cost of having gym open and programs need to pay for themselves. Peach stated people are attracted to Monticello and spend money at the businesses while in town. Oswald stated parttime staff would be cleaning parks grounds and facilities, as people won't come back if they are not clean. Steve Hanken, 823 South Main Street stated that he has been picking up trash at the disc golf for the last 3 months and the trash cans have not been emptied. Goedken stated if people have pride in the community, don't throw trash on the ground. City wouldn't need to clean up, if it was put in the trash cans. Oswald stated if Council wants to charge the kids to come to open gym, then will need someone to be there to collect. When asked what the parttime staff would be doing, Oswald stated Berndes Center cleaning, flag football, cleaning dog stations, trash cans, picking up sticks and various other jobs. Goedken was okay hiring the parttime summer staff just not year-round. Oswald advised between Parks and Public Works they had a person working 20 hours per week from September to early January at \$15/hour. Brighton moved to approve Resolution #2024-58 Approving the hiring of Monticello Aquatic Center and Park and Recreation part-time seasonal staff positions and setting wages, Langerman seconded. Roll call was: Ayes: Brighton, Langerman and Brenneman. Motion failed. Goedken moved to approve Resolution #2024-58 Approving the hiring of Monticello Aquatic Center and Park and Recreation part-time seasonal staff positions and setting wages, removing the Park Maintenance staffing from September to April. Ellwood seconded. Roll call was: Ayes: Goedken, Ellwood and Phelan. Nays: Brighton, Langerman and Brenneman. Motion failed. After a lengthy discussion, Ellwood moved to approve Resolution #2024-58 Approving the hiring of Monticello Aquatic Center and Park and Recreation part-time seasonal staff positions and setting wages, with the change of authorizing a maximum of 180 hours for Park Maintenance staffing from September to April. Brighton seconded. Roll call was unanimous except Phelan who voted nay.

Farnum stated the lease is for two years so it will expire the same time as the other leases and can then be leased as one parcel. Brighton moved to approve Resolution #2024-59 Approving Lease Agreement between the City of Monticello and Justin Buck with regard to the "Rowland Trust" farm ground at the Monticello Regional Airport, Ellwood seconded, roll call was unanimous.

Goedken moved to approve Resolution #2024-60 Approving License Agreement with Theisen's Inc., with regards to the use of City Right-of-Way along South Maple Street, Langerman seconded, roll call was unanimous.

Fire Chief Joe Bayne gave a brief presentation on the fire department driveway, sidewalk and approach, which is in need of replacement. This project is not budgeted in this year or next year's budgets. The proposed project includes tiling the downspouts into the storm sewer system. Currently the drainage from the downspouts runs across the drive from the building to South Street. This creates icing issues in the wintertime. In addition, the drainage water seeps into the cracks in the concrete and further heaves and cracks the slabs. Brighton moved to authorize Fire Chief to proceed with the driveway/approach repairs and to amend the budget to account for this and transferring the funds from the general fund in the amount of \$37,100.00. Goedken seconded. Roll call was unanimous.

Brenneman moved Ordinance #773 Amending the Code of Ordinances of the City of Monticello, Iowa, by adding a new paragraph pertaining to "Street Grades", second reading in title only. Goedken seconded. Roll call was unanimous.

Peach asked Council to think about where they want to see Monticello in the next couple of years and what it should be. Goedken suggested doing a goal setting session for this.

Farnum gave an update on various projects including: contractor working on the airport taxiway punch list; Wastewater Treatment Facility pre-construction meeting was held and contractor intends to start March 26<sup>th</sup>; contractor for the water tower repainting project plans to start painting in April or May depending on the temperature.

Farnum advised on Wednesday March 27, 2024, Jones County Dispatch will be setting off the city's sirens at 10 A.M. for the annual Statewide Siren Testing during Severe Weather Awareness Week. If there is severe weather on March 27<sup>th</sup>, the test will be conducted at 10 A.M. on March 28<sup>th</sup>.

Farnum stated the City insurance will be renewed on April 1<sup>st</sup>. The deductible for vehicles is raising from \$500 to \$1,000. Insurance agent advised City could increase the Linebacker Deductible from \$2,500 to \$5,000, saving City \$473. They could also increase the Property Deductible from \$5,000 to \$10,000, saving \$6,131. Consensus of the Council was to increase the Property Deductible from \$5,000 to \$10,000, saving \$6,131.

Farnum stated the City received a Catalyst Grant to renovate the Market at the Tap building and they were just awarded "One of the Top Ten Burgers in Iowa", which is voted on by the public.

Brehm gave update of events for the next two weeks at the Library.

Lynch gave a February update on the ambulance.

Brenneman moved to adjourn the meeting at 7:49 P.M.

	Wayne Peach, Mayor	
Sally Hinrichsen, City Clerk/Treasurer		

## PAYROLL - MARCH 21, 2024

DEPARTMENT	GROSS PAY		OT PAY	COMP HRS. ACCRUED	COMP TOTAL	i	NET PAY
AMBULANCE	March 4 - 17, 2024						
Brian Bronemann	\$ 706.60	\$	-	0.00	0.00	\$	600.63
Jamie Coleman	2,432.05		400.05	0.00	48.75		1,884.93
Jordan Fullerton	609.60		-	0.00	0.00		524.65
Brandon Kent	290.40		-	0.00	0.00		250.16
Jayna Koffron	1,792.00		-	3.00	48.75		1,363.54
Lori Lynch	3,173.85		-	0.00	0.00		2,201.46
Coletta Matson	3,696.00		1,584.00	0.00	36.00		2,344.06
Chloe Mogensen	145.20		-	0.00	0.00		45.07
Mandy Norton	296.30		-	0.00	0.00		250.52
Daniel Poirier	203.20		-	0.00	0.00		175.03
Shirlee Scott	2,032.00		-	0.00	0.00		1,530.43
Reggie Welter	646.00		-	0.00	0.00		549.64
Curtis Wyman	1,994.85		122.85	0.00	189.00		1,380.47
TOTAL AMBULANCE	\$ 18,018.05	\$	2,106.90	3.00	322.50	\$	13,100.59
CEMETERY	March 4 - 17, 2024						
Dan McDonald	\$ 2,040.97	\$	73.77	0.00	0.00	\$	1,505.61
TOTAL CEMETERY	\$ 2,040.97	\$	73.77	0.00	0.00	\$	1,505.61
CITY HALL	March 4 - 17, 2024						
Cheryl Clark	\$ 2,092.00	\$	_	0.00	40.50	\$	1,438.25
Russ Farnum	3,961.54	Ψ	_	0.00	0.00	Ψ	2,568.76
Sally Hinrichsen	3,044.31		_	0.00	0.00		1,858.63
Nanci Tuel	1,840.81		_	0.00	0.00		1,315.99
TOTAL CITY HALL	\$ 10,938.66	\$	-	0.00	40.50	\$	7,181.63
COUNCIL / MAYOR							
Josh Brenneman	\$ 300.00	\$	_	0.00	0.00	\$	276.78
Scott Brighton	300.00	*	_	0.00	0.00	*	276.78
Jake Ellwood	300.00		_	0.00	0.00		277.05
Dave Goedken	300.00		_	0.00	0.00		276.78
Candy Langerman	300.00		_	0.00	0.00		277.05
Wayne Peach	500.00		_	0.00	0.00		421.75
Mary Phelan	300.00		_	0.00	0.00		277.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$	-	0.00	0.00	\$	2,083.24
LIBRARY	March 4 - 17, 2024						
Faith Brehm	\$ 1,680.00	\$	_	0.00	0.00	\$	1,284.55
Molli Hunter	1,243.20	Ψ	_	0.00	0.00	Ψ	987.78
Penny Schmit	1,476.00		_	0.00	0.00		1,036.89
TOTAL LIBRARY	\$ 4,399.20	\$	-	0.00	0.00	\$	3,309.22
MRC	March 4 47 2024						
MBC Cross Dunuy	March 4 - 17, 2024	φ		0.00	0.00	Φ	1 212 70
Grace Dupuy	\$ 1,576.92	\$	-	0.00	0.00	\$	1,212.70
Jacob Oswald	2,413.27	Φ.		0.00	0.00	<u> </u>	1,830.60
TOTAL MBC	\$ 3,990.19	\$	-	0.00	0.00	\$	3,043.30
POLICE	March 4 - 17, 2024						
Zach Buehler	\$ 577.98	\$	-	0.00	0.00	\$	497.88

## PAYROLL - MARCH 21, 2024

DEPARTMENT	G	ROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL		NET PAY
Dawn Graver		2,783.20	-	0.00	0.00		2,030.05
Erik Honda		3,311.42	405.48	0.00	34.50		2,458.27
Jordan Koos		3,335.92	408.48	0.00	6.00		2,237.48
Cole Millard		2,318.00	219.60	0.00	0.00		1,471.73
Britt Smith		3,393.62	-	0.00	0.00		2,486.05
Madonna Staner		1,679.20	-	0.00	0.00		1,253.99
Brian Tate		3,232.92	68.98	0.00	40.00		2,331.89
TOTAL POLICE	\$	20,632.26	\$ 1,102.54	0.00	80.50	\$	14,767.34
ROAD USE	Marc	h 4 - 17, 2024					
Zeb Bowser	\$	1,927.20	\$ -	0.00	16.50	\$	1,472.09
Jacob Gravel		1,927.20	-	0.00	7.50		1,423.05
Nick Kahler		2,457.46	-	0.00	0.00		1,760.05
Jasper Scott		1,927.20	-	0.00	0.00		1,449.86
TOTAL ROAD USE	\$	8,239.06	\$ -	0.00	24.00	\$	6,105.05
SEWER	Marc	h 2 - 15, 2024					
Jim Tjaden	\$	2,791.54	\$ -	0.00	0.00	\$	2,046.20
TOTAL SEWER	\$	2,791.54	\$ -	0.00	0.00	\$	2,046.20
WATER	Marc	h 2 - 15, 2024					
Scott Hagen	\$	1,987.20	\$ -	3.00	38.50	\$	1,571.22
Josh Willms		1,987.20	<u>-</u> _	3.00	57.00		1,256.55
TOTAL WATER	\$	3,974.40	\$ -	6.00	95.50	\$	2,827.77
TOTAL - ALL DEPTS.	\$	77,324.33	\$ 3,283.21	9.00	563.00	\$	55,969.95

#### **CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK#	CHECK Date
GENERAL POLICE DEPARTMENT AARON'S AUTOMOTIVE LLC INFRASTRUCTURE TECHNOLOGY IOWA DEPT OF PUBLIC SAFETY JONES COUNTY SHERIFFS OFFICE LYNCH DALLAS, P.C. MONTICELLO EXPRESS INC SUPERIOR APPLIANCE, INC.	PD IOWA SYSTEM PD DISPATCH AGREEMENT	120.21 240.82 600.00 27,274.00 66.00 273.99 60.47	     		
110	POLICE DEPARTMENT TOTAL	28,635.49	-		
AQUATIC CENTER INFRASTRUCTURE TECHNOLOGY	POOL OFFICE SUPPLIES	8.98	} 		
440	AQUATIC CENTER TOTAL	8.98	}		
ATTORNEY LYNCH DALLAS, P.C.	ATTORNEY FEES	363.00	) 		
641	ATTORNEY TOTAL	363.00	)		
CITY HALL/GENERAL BLDGS IMFOA INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL	CH DUES - CLARK CH MISC CONTRACT WORK CH BUILDING SUPPLIES	50.00 355.74 21.35			
650	CITY HALL/GENERAL BLDGS TOTAL	427.09			
001	GENERAL TOTAL	29,434.56	;- ;		
MONTICELLO BERNDES CENTER PARKS INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL JONES CO CATTLEMEN'S ASSOC JONES COUNTY SOLID WASTE MONTICELLO SPORTS WELLS FARGO VENDOR FINANCIAL	MBC OFFICE SUPPLIES MBC BUILDING SUPPLIES MBC DAMAGE DEPOSIT REFUND MBC BLDG REPAIR/MAINT MBC SOCCOR SHIRTS 2020 TOOLCAT PAYMENT	233.39 13.49 200.00 98.15 1,656.00 1,048.95	) 		
430	PARKS TOTAL	3,249.98	-		
005	MONTICELLO BERNDES CENTER TOTAL	3,249.98	- 		
FIRE FIRE INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL KARDES INC SANDRY FIRE SUPPLY	FIRE COMPUTER SUPPORT FEES FIRE SUPPLIES FIRE FUEL FIRE EQUIP REPAIR/MAINT	17.98 60.43 106.54 522.00			

	VENDOR NAME	REFERENCE	VENDO AMOUNT TOTA	
	150	FIRE TOTAL	706.95	
	015	FIRE TOTAL	706.95	
	AMBULANCE AMBULANCE			
	INFRASTRUCTURE TECHNOLOGY MONTICELLO EXPRESS INC SUPERIOR APPLIANCE, INC. UNITY POINT HEALTH	AMB MERAKI LICENSE - 3 YRS AMB OFFICE SUPPLIES AMB BLDG REPAIR/MAINT AMB PHARMACY SUPPLIES	167.98 133.00 60.48 509.91	
		AMBULANCE TOTAL	871.37	
	016	AMBULANCE TOTAL	871.37	
	LIBRARY IMPROVEMENT LIBRARY CHARLES CITY PUBLIC LIBRARY		30.00	
	FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS  LIBRARY TOTAL	30.70  60.70	
	110	EIDININI IVIAL		
		LIBRARY IMPROVEMENT TOTAL	60.70	
	LIBRARY LIBRARY BAKER & TAYLOR BOOKS FAREWAY STORES #840-1 SYSTEMS TECHNOLOGY GROUP INC	LIB PROGRAMS/PROMOTIONS	164.52 7.28 495.00	
	410	LIBRARY TOTAL	666.80	
		LIBRARY TOTAL	666.80	
	AIRPORT AIRPORT ATR LIGHTING ENTERPRISES INC MONTICELLO AVIATION INC	AIRPORT GROUNDS SUPPLIES AIRPORT MANAGER	269.14 2,333.33	
	280	AIRPORT TOTAL	2,602.47	
	046	AIRPORT TOTAL	2,602.47	
APCLAIRP 04.22.22	ROAD USE STREETS BEHRENDS CRUSHED STONE CNH CAPITAL FAREWAY STORES #840-1	RU STREET MAINTENANCE SUPPLIES RU EQUIP REPAIR/MAINT RU SUPPLIES	552.84 60.00 3.99	OPER: CC

City of Monticello IA

OPER: CC

APCLAIRP 04.22.22

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OPER: CC

#### **CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK Date
JOHN DEERE FINANCIAL K&S MACHINING AND METAL	RU EQUIP REPAIR/MAINT RU UTILITIES RU EQUIP REPAIR/MAINT RU STREET MAINTENANCE CONTRACT RU EQUIP REPAIR/MAINT	1,795.23 11.48 88.06 1,005.02 906.43 251.94 4,550.00 468.55			
210	STREETS TOTAL	9,693.54			
110	ROAD USE TOTAL	9,693.54	-		
TRUST/SLAVKA GEHRET FUND LIBRARY					
PLAYAWAY PRODUCTS LLC	LIB GEHRET BOOKS	740.86			
410	LIBRARY TOTAL	740.86	·- }		
178	TRUST/SLAVKA GEHRET FUND TOTAL	740.86	- ;		
TRUST/IOMA MARY BAKER LIBRARY	LTD DAVED DOOKS	46.74			
	LIB BAKER BOOKS	46.74	-		
410	LIBRARY TOTAL	46.74	_		
503	TRUST/IOMA MARY BAKER TOTAL	46.74			
WATER WATER FAREWAY STORES #840-1 HAWKINS WATER TREATMENT INFRASTRUCTURE TECHNOLOGY IOWA ASSN OF MUNICIPAL UTILI JOHN DEERE FINANCIAL DAVID B MCNEILL	WATER SUPPLIES WATER SYSTEM WATER DATA PROCESSING WATER DUES - 2024 WATER SUPPLIES WATER SUPPLIES	9.98 781.55 20.48 992.00 12.28 4.00			
810	WATER TOTAL	1,820.29			
600	WATER TOTAL	1,820.29	·- )		
CUSTOMER DEPOSITS WATER					
CITY OF MONTICELLO RICHARD & IRENE NICKELS JUSTIN STOTTS	STOTTS/JUSTIN WATER DEPOSIT REFUND WATER DEPOSIT REFUND	463.48 95.81 55.71	<u>.</u>		

#### **CLAIMS REPORT**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR CHECK TOTAL CHECK# DATE
83	10 WATER TOTAL	615.00	-
60	02 CUSTOMER DEPOSITS TOTAL	615.00	-
SEWER SEWER FAREWAY STORES #840-1 INFRASTRUCTURE TECHNOLOGY JONES COUNTY SOLID WASTE HD SUPPLY, INC JOSHUA WILLMS	SEWER DATA PROCESSING	11.37 73.98 12.35 127.55 4.00	
83	15 SEWER TOTAL	229.25	-
61	10 SEWER TOTAL	229.25	-
SEWER CAPITAL IMPROVEMENT SEWER			
	SEWER FACILITY IMPROVEMENTS SEWER FACILITY IMPROVEMENTS	82.50 15,774.50	
83	15 SEWER TOTAL	15,857.00	-
63	13 SEWER CAPITAL IMPROVEMENT TOTAL	15,857.00	
YARD WASTE SITE SANITATION ALLIANT ENERGY-IES	22411 BUSINESS HWY 151	29.98	
	40 SANITATION TOTAL	29.98	-
67	75 YARD WASTE SITE TOTAL	29.98	-
	Accounts Payable Total	66,625.49	=

### CLAIMS REPORT CLAIMS FUND SUMMARY

	FUND NAME	AMOUNT	
00	1 GENERAL	29,434.56	
00		3,249.98	
01	5 FIRE	706.95	
01	6 AMBULANCE	871.37	
03	O LIBRARY IMPROVEMENT	60.70	
04	1 LIBRARY	666.80	
04	6 AIRPORT	2,602.47	
11	O ROAD USE	9,693.54	
17	8 TRUST/SLAVKA GEHRET FUND	740.86	
50	3 TRUST/IOMA MARY BAKER	46.74	
60	0 WATER	1,820.29	
60	2 CUSTOMER DEPOSITS	615.00	
61	O SEWER	229.25	
61	3 SEWER CAPITAL IMPROVEMENT	15,857.00	
67	5 YARD WASTE SITE	29.98	
	TOTAL FUNDS	66,625.49	

**City Council Meeting Prep. Date:** 03/27/2024 **Preparer:** Russell Farnum



Agenda Item: # 1

**Agenda Date:** 04/01/2024

#### Communication Page

Agenda Items Description: Consideration of Bids and Resolution awarding contract on 2024 **Chestnut Street Reconstruction Project** 

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

**Synopsis:** The 2024 Chestnut Reconstruction Project sealed bids were received and opened on March 27. A bid summary is in the chart below, the full bid tabulation from Snyder and Associates is attached.

Chestnut Bid Tab Summary								
Bidder	Base Bid	Alternate 1 Brick	Alternate 2 Lighting	Base + Brick	Base+Lighting	Base + Brick + Lighting		
Eastern Iowa Exc and Concr	\$507,984.60	\$ 48,493.95	\$ 52,500.00	\$ 556,478.55	\$ 560,484.60	\$ 608,978.5		
Boomerang	\$512,111.65	\$ 60,161.00	\$ 45,187.00	\$ 572,272.65	\$ 557,298.65	\$ 617,459.65		
Pirc Tobin	\$522,784.10	\$ 45,192.50	\$ 45,000.00	\$ 567,976.60	\$ 567,784.10	\$ 612,976.60		
Midwest Concrete	\$535,730.32	\$ 63,981.85	\$ 60,000.00	\$ 599,712.17	\$ 595,730.32	\$ 659,712.17		
Connolly Construction	\$590,647.00	\$ 24,167.05	\$ 53,580.00	\$ 614,814.05	\$ 644,227.00	\$ 668,394.05		
Dave Schmitt Construction	\$598,164.55	\$ 24,299.15	\$ 72,000.00	\$ 622,463.70	\$ 670,164.55	\$ 694,463.70		
Tschiggfrie Exc	\$666,891.05	\$ 24,702.00	\$ 58,000.00	\$ 691,593.05	\$ 724,891.05	\$ 749,593.05		
BWC Inc	\$705,999.50	\$ 32,546.35	\$ 80,000.00	\$ 738,545.85	\$ 785,999.50	\$ 818,545.85		
EEOPC	\$570,793.45	\$ 73,381.60	\$ 135,000.00	\$ 644,175.05	\$ 705,793.45	\$ 779,175.05		

The bids were favorable and the apparent low bids are all below the engineer's estimates (EEOPC). The apparent low bidders are as follows, depending upon which option the Council should choose:

Option 1: Base bid (Reconstruction with concrete roadway): Eastern Iowa Excavating and Concrete, \$507,984.60 (11% under EEOPC)

Option 2: Base bid plus Alternate 1 (Reconstruction with Brick Pavers): Eastern Iowa Excavating and Concrete, \$556,478.55 (13.6% under EEOPC) Option 3: Base bid plus Alternate 2 (Reconstruction with concrete roadway, add Historic Lighting): Boomerang, \$557,298.65 (21% under EEOPC)

Option 4: Base bid plus Alternates 1 and 2 (Reconstruction with Brick and Historic Lighting) Eastern Iowa Excavating and Concrete, \$ 608,978.55 (21.8% under EEOPC)

**<u>Recommendation:</u>** Council should approve a resolution as it deems appropriate with one of the 4 bid options, and apparent low bidders and amounts, as outlined above.

### MINUTES OF MEETING TO AWARD CONTRACT

Monticello, Iowa

April 1, 2024

The City Council of the City of Monticello, Iowa, met on April 1, 2024, at 6:00 p.m., at the Community Media Center, in the City, pursuant to adjournment and the rules of this Council. The Mayor presided and the roll was called showing the following members of the Council present and absent:

	Present:
	Absent:
Stre	The City Council further considered proposals received for the proposed 2024 N. Chestnut et Reconstruction Project and embodied its findings in the resolution next hereinafter referred
	Council Member introduced the resolution next hereinafter set and moved that the said resolution be adopted; seconded by Council Member ; and after due consideration thereof by the City Council, the Mayor put the
ques	stion upon the motion and the roll being called, the following named Council Members voted:
	Ayes:
	Nays:
	Whereupon, the Mayor declared the said motion duly carried and the said resolution duly

Whereupon, the Mayor declared the said motion duly carried and the said resolution duly adopted.

#### RESOLUTION NO.

### Awarding contract for the 2024 N. Chestnut Street Reconstruction Project

WHEREAS, pursuant to notice duly posted in the manner and form prescribed by resolution of the City Council of the City of Monticello, Iowa, and as required by law, bids and proposals were received by this Council for the 2024 N. Chestnut Street Reconstruction Project (the "Project"); and

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The bid for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project, is heretofore approved by the City Council, and is the lowest responsible bid received, such bid being as follows:

Name and Address of Contractor	Amount of Bid
	-
	-
	-

- Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.
- Section 3. The Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with said contractor for the Project, said contract not to be binding until approved by resolution of this City Council.
- Section 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

Section 5. All resolutions or parts of repealed to the extent of such conflict.	resolutions in conflict herewith are hereby
Passed and approved 1st day of April, 2024.	
	Wayne Peach, Mayor
Attest:	
Sally Hinrichsen City Clerk	
••••	
On motion and vote, the meeting adjourned.	
	Wayne Peach, Mayor
Attest:	
Sally Hinrichsen City Clerk	

#### **ATTESTATION CERTIFICATE:**

STATE OF IOWA	
JONES COUNTY	SS:
CITY OF MONTICELLO	

I, the undersigned, City Clerk of the City of Monticello, Iowa, hereby certify that the attached is a true, correct and complete transcript of the proceedings had and action taken by the City Council up to the present time in connection with the 2024 N. Chestnut Street Reconstruction Project, including a true, correct and complete copy of the resolution referred to in such minutes.

WITNESS MY HAND this 1st day of April, 2024.

Sally Hinrichsen,	City Clerk

TABULATION OF BIDS

N. Chestnut Street Reconstruction
From W. 2nd Street to W. 3rd Street
City of Monticello
123.0484.08

123.0484.08		1	2	3	4	5	6	7	8
Bid Date/Time: March 27, 2024 at 11:00 AM	ENGINEER'S ESTIMATE	EASTERN IOWA EXCAVATING AND CONRETE CASCADE, IOWA	BOOMERANG ANAMOSA, IOWA	PIRC-TOBIN CONSTRUCTION INC ALBURNETT, IOWA	MIDWEST CONCRETE INC. PEOSTA, IOWA	CONNOLLY CONSTRUCTION INC PEOSTA, IOWA	DAVE SCHMITT CONSTRUCTION CEDAR RAPIDS, IOWA	TSCHIGGFRIE EXC. CO. DUBUQUE, IOWA	BWC, INC SOLON, IOWA
ITEM DESCRIPTION UNIT QUANTIT	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE	UNIT PRICE TOTAL PRICE
1 CLEARING AND GRUBBING UNIT 109.0		\$35.50 \$ 3,869.5	\$50.00 \$ 5,450.00	\$50.00 \$ 5,450.00	\$45.00 \$ 4,905.00	\$30.00 \$ 3,270.00	\$37.75 \$ 4,114.75	\$18.00 \$ 1,962.00	\$65.00 \$ 7,085.00
2 TOPSOIL, OFF-SITE CY 33	T T	\$38.50 \$ 12,743.5	\$15.00 \$ 4,965.00	\$25.00 \$ 8,275.00	\$43.67 \$ 14,454.77	\$38.25 \$ 12,660.75	\$41.30 \$ 13,670.30	\$23.00 \$ 7,613.00	\$86.00 \$ 28,466.00
3 EXCAVATION, CLASS 10 CY 163: 4 SUBGRADE PREPARATION SY 223:		\$12.85 \$ 20,984.0 \$1.00 \$ 2,235.0	5 \$22.00 \$ 35,926.00 5 \$0.01 \$ 22.35	\$12.50 \$ 20,412.50 \$2.00 \$ 4,470.00	\$11.00 \$ 17,963.00 \$2.00 \$ 4.470.00	\$9.85 \$ 16,085.05 \$2.95 \$ 6.593.25	\$9.80 \$ 16,003.40 \$1.95 \$ 4.358.25	\$8.00 \$ 13,064.00 \$2.30 \$ 5.140.50	\$28.00 \$ 45,724.00 \$2.00 \$ 4,470.00
5 GRANULAR STABILIZATION CY 180		\$38.50 \$ 7,161.0	38.00 \$ 7,068.00	\$45.00 \$ 8,370.00	\$60.00 \$ 11,160.00	\$37.85 \$ 7,040.10	\$45.00 \$ 8,370.00	\$44.00 \$ 8,184.00	\$76.00 \$ 14,136.00
6 SUBGRADE TREATMENT, GEOGRID SY 223:		\$6.70 \$ 14,974.5	\$1.00 \$ 2,235.00	\$8.00 \$ 17,880.00	\$7.25 \$ 16,203.75	\$11.25 \$ 25,143.75	\$6.80 \$ 15,198.00	\$8.50 \$ 18,997.50	\$3.00 \$ 6,705.00
7 SUBBASE, MODIFIED, 12" SY 223:	\$ 13.00 \$ 29,055.00	\$11.50 \$ 25,702.5	\$9.00 \$ 20,115.00	\$12.00 \$ 26,820.00	\$11.35 \$ 25,367.25	\$12.30 \$ 27,490.50	\$11.60 \$ 25,926.00	\$12.00 \$ 26,820.00	\$16.00 \$ 35,760.00
8 SUBBASE, SPECIAL BACKFILL, 4" SY 40		\$6.00 \$ 2,406.0	\$5.00 \$ 2,005.00	\$11.50 \$ 4,611.50	\$5.70 \$ 2,285.70	\$7.45 \$ 2,987.45	\$19.60 \$ 7,859.60	\$4.25 \$ 1,704.25	\$11.00 \$ 4,411.00
9 REMOVAL OF STRUCTURE, RETAINING WALL  10 COMPACTION TESTING  LS	\$ 5,000.00 \$ 10,000.00 \$ 2,000.00 \$ 2,000.00	\$2,050.00 \$ 4,100.00 \$2,500.00 \$ 2,500.00	\$1,200.00 \$ 2,400.00 \$1,200.00 \$ 1,200.00	\$1,000.00 \$ 2,000.00 \$500.00 \$ 500.00	\$1,250.00 \$ 2,500.00 \$2,575.00 \$ 2,575.00	\$2,900.00 \$ 5,800.00 \$4,585.00 \$ 4,585.00	\$2,106.00 \$ 4,212.00 \$6,000.00 \$ 6,000.00	\$3,600.00 \$ 7,200.00 \$5,600.00 \$ 5,600.00	\$1,100.00 \$ 2,200.00 \$4,700.00 \$ 4,700.00
	\$ 80.00 \$ 880.00	\$85.00 \$ 935.0	3 \$40.00 \$ 440.00	\$100.00 \$ 1.100.00	\$100.00 \$ 1,100.00	\$123.00 \$ 1,353.00	\$139.00 \$ 1,529.00	\$36.00 \$ 396.00	\$108.00 \$ 1,188.00
12 TRENCH FOUNDATION TON 28.1	50.00 \$ 1,400.00	\$30.65 \$ 858.2	\$12.00 \$ 336.00	\$25.00 \$ 700.00	\$60.00 \$ 1,680.00	\$18.00 \$ 504.00	\$52.25 \$ 1,463.00	\$19.00 \$ 532.00	\$64.00 \$ 1,792.00
13 REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL CY 444		\$38.50 \$ 17,094.0	\$13.00 \$ 5,772.00	\$15.00 \$ 6,660.00	\$15.00 \$ 6,660.00	\$20.40 \$ 9,057.60	\$30.95 \$ 13,741.80	\$38.00 \$ 16,872.00	\$43.00 \$ 19,092.00
14 TRENCH COMPACTION TESTING LS	\$ 2,600.00 \$ 2,600.00	\$2,500.00 \$ 2,500.0	\$1,200.00 \$ 1,200.00	\$500.00 \$ 500.00	\$2,575.00 \$ 2,575.00	\$2,915.00 \$ 2,915.00	\$6,000.00 \$ 6,000.00	\$3,800.00 \$ 3,800.00	\$4,700.00 \$ 4,700.00 \$13.00 \$ 17,654.00
15 SUBDRAIN, TYPE 1, SMOOTH INTERIOR, 6" LF 1356 16 SUBDRAIN CLEANOUT, TYPE A-2, 6" EA 19	3 \$ 12.50 \$ 16,975.00 0 \$ 600.00 \$ 11,400.00	\$12.50 \$ 16,975.00 \$400.00 \$ 7,600.00	\$13.00 \$ 17,654.00 \$450.00 \$ 8,550.00	\$10.00 \$ 13,580.00 \$500.00 \$ 9.500.00	\$14.15 \$ 19,215.70 \$630.00 \$ 11,970.00	\$19.35 \$ 26,277.30 \$596.00 \$ 11,324.00	\$25.60 \$ 34,764.80 \$449.00 \$ 8,531.00	\$23.00 \$ 31,234.00 \$950.00 \$ 18.050.00	\$13.00 \$ 17,654.00 \$826.00 \$ 15,694.00
17 SUBDRAIN OUTLETS AND CONNECTIONS, CONNECT TO EXISTING INTAKE, 6" EA	\$ 300.00 \$ 300.00	\$475.00 \$ 475.0	9 \$250.00 \$ 250.00	\$500.00 \$ 500.00	\$450.00 \$ 450.00	\$400.00 \$ 400.00	\$482.50 \$ 482.50	\$1,000.00 \$ 1,000.00	\$528.00 \$ 528.00
18 STORM SEWER SERVICE STUB, PVC, 4" EA :	\$ \$ 400.00 \$ 1,200.00	\$350.00 \$ 1,050.0	\$320.00 \$ 960.00	\$500.00 \$ 1,500.00	\$700.00 \$ 2,100.00	\$425.00 \$ 1,275.00	\$472.00 \$ 1,416.00	\$2,900.00 \$ 8,700.00	\$515.00 \$ 1,545.00
19 WATER MAIN, TRENCHED, PVC AWWA C900, 8" LF 600		\$56.00 \$ 33,600.0	\$80.00 \$ 48,000.00	\$65.00 \$ 39,000.00	\$66.00 \$ 39,600.00	\$90.95 \$ 54,570.00	\$110.05 \$ 66,030.00	\$77.00 \$ 46,200.00	\$66.00 \$ 39,600.00
20 WATER MAIN, TRENCHLESS, PVC AWWA C900 CERTA-LOK, 8" LF 60 21 FITTING, 11.25 DEGREE BEND, 8" EA		\$148.00 \$ 8,880.0 \$345.00 \$ 690.0	\$120.00 \$ 7,200.00 \$500.00 \$ 1,000.00	\$65.00 \$ 3,900.00 \$500.00 \$ 1,000.00	\$145.00 \$ 8,700.00 \$600.00 \$ 1,200.00	\$166.00 \$ 9,960.00 \$414.00 \$ 938.00	\$146.50 \$ 8,790.00 \$584.00 \$ 1.168.00	\$100.00 \$ 6,000.00 \$700.00 \$ 1.400.00	\$303.00 \$ 18,180.00 \$751.00 \$ 1,502.00
21 FITTING, 11.25 DEGREE BEND, 8"  EA 22 FITTING. 45 DEGREE BEND. 8"	2 \$ 700.00 \$ 1,400.00 6 \$ 750.00 \$ 4,500.00	\$345.00 \$ 690.0 \$365.00 \$ 2.190.0	\$500.00 \$ 1,000.00 \$500.00 \$ 3.000.00	\$500.00 \$ 1,000.00 \$550.00 \$ 3,300.00	\$600.00 \$ 1,200.00 \$625.00 \$ 3.750.00	\$414.00 \$ 828.00 \$423.00 \$ 2.538.00	\$584.00 \$ 1,168.00 \$601.00 \$ 3.606.00	\$700.00 \$ 1,400.00 \$700.00 \$ 4,200.00	\$751.00 \$ 1,502.00 \$861.00 \$ 5.166.00
23 FITTING, 40 DEGREE BEND, 8"	\$ 800.00 \$ 4,300.00	\$380.00 \$ 380.0	5 \$500.00 \$ 500.00	\$550.00 \$ 550.00	\$650.00 \$ 650.00	\$490.00 \$ 490.00	\$634.50 \$ 634.50	\$800.00 \$ 800.00	\$1,180.00 \$ 1,180.00
24 FITTING, TEE, 8"X8" EA	\$ 1,000.00 \$ 1,000.00	\$570.00 \$ 570.0	\$800.00 \$ 800.00	\$750.00 \$ 750.00	\$1,150.00 \$ 1,150.00	\$910.00 \$ 910.00	\$781.50 \$ 781.50	\$1,100.00 \$ 1,100.00	\$914.00 \$ 914.00
25 FITTING, CROSS, 8"X8" EA	\$ 1,000.00 \$ 1,000.00	\$895.00 \$ 895.0		\$1,000.00 \$ 1,000.00	\$1,600.00 \$ 1,600.00	\$1,014.00 \$ 1,014.00	\$956.50 \$ 956.50	\$1,400.00 \$ 1,400.00	\$1,000.00 \$ 1,000.00
26 FITTING, CAP, 8" EA 27 FITTING. REDUCER EA	\$ 500.00 \$ 500.00 \$ 650.00 \$ 2.600.00	\$215.00 \$ 215.00 \$265.00 \$ 1.060.00	\$400.00 \$ 400.00 \$800.00 \$ 3.200.00	\$350.00 \$ 350.00 \$450.00 \$ 1.800.00	\$500.00 \$ 500.00 \$925.00 \$ 3.700.00	\$240.00 \$ 240.00 \$434.00 \$ 1.736.00	\$476.00 \$ 476.00 \$540.00 \$ 2.160.00	\$450.00 \$ 450.00 \$450.00 \$ 1.800.00	\$625.00 \$ 625.00 \$825.00 \$ 3.300.00
28 WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft)	3 \$ 1,300.00 \$ 2,600.00 3 \$ 1,300.00 \$ 3,900.00	\$1,400.00 \$ 1,000.0	\$800.00 \$ 3,200.00 \$1,000.00 \$ 3,000.00	\$1,500.00 \$ 1,800.00	\$1,850.00 \$ 5,550.00	\$1,198.00 \$ 1,736.00 \$1,198.00 \$ 3,594.00	\$1,601.00 \$ 4,803.00	\$4,200.00 \$ 1,800.00	\$2,060.00 \$ 3,300.00
29 WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 44ft)	2 \$ 2,000.00 \$ 4,000.00	\$2,525.00 \$ 5,050.0	) \$1,700.00 \$ 3,400.00	\$2,250.00 \$ 4,500.00	\$3,550.00 \$ 7,100.00	\$1,400.00 \$ 2,800.00	\$3,640.00 \$ 7,280.00	\$5,900.00 \$ 11,800.00	\$3,855.00 \$ 7,710.00
30 WATER MAIN ABANDONMENT, FILL AND PLUG, 6" LF 549		\$9.00 \$ 4,941.0	\$4.00 \$ 2,196.00	\$0.10 \$ 54.90	\$9.30 \$ 5,105.70	\$9.10 \$ 4,995.90	\$21.00 \$ 11,529.00	\$5.00 \$ 2,745.00	\$6.00 \$ 3,294.00
31 WATER MAIN REMOVAL, 6" LF 8	φ 20.00 φ 2,000.00	\$17.25 \$ 1,380.0	\$1.00 \$ 80.00	\$10.00 \$ 800.00	\$36.00 \$ 2,880.00	\$32.30 \$ 2,584.00	\$36.60 \$ 2,928.00	\$12.00 \$ 960.00	\$34.00 \$ 2,720.00
32 VALVE, GATE, 8" EA 33 FIRE HYDRANT ASSEMBLY EA	\$ 2,500.00 \$ 10,000.00 2 \$ 5,000.00 \$ 10,000.00	\$2,450.00 \$ 9,800.0 \$7,950.00 \$ 15,900.0	\$2,700.00 \$ 10,800.00 \$8.600.00 \$ 17.200.00	\$2,500.00 \$ 10,000.00 \$8,000.00 \$ 16,000.00	\$2,900.00 \$ 11,600.00 \$8,750.00 \$ 17,500.00	\$2,420.00 \$ 9,680.00 \$7.890.00 \$ 15.780.00	\$2,309.50 \$ 9,238.00 \$7.313.00 \$ 14.626.00	\$2,800.00 \$ 11,200.00 \$9,000.00 \$ 18,000.00	\$2,915.00 \$ 11,660.00 \$7,510.00 \$ 15.020.00
33 FIRE HYDRANT ASSEMBLY  34 FLUSHING DEVICE (BLOWOFF), 2"  EA	2 \$ 1,600.00 \$ 10,000.00	\$1,585.00 \$ 15,900.0	3 \$8,800.00 \$ 17,200.00 3 \$1,200.00 \$ 2,400.00	\$1,250.00 \$ 16,000.00	\$1,800.00 \$ 17,500.00	\$1,223.00 \$ 15,780.00	\$7,313.00 \$ 14,626.00 \$1,084.00 \$ 2,168.00	\$1,700.00 \$ 18,000.00	\$7,510.00 \$ 15,020.00 \$1,801.00 \$ 3,602.00
35 FIRE HYDRANT ASSEMBLY REMOVAL EA	\$ 750.00 \$ 750.00	\$425.00 \$ 425.0	500.00 \$ 500.00	\$850.00 \$ 850.00	\$1,550.00 \$ 1,550.00	\$1,518.00 \$ 1,518.00	\$3,677.00 \$ 3,677.00	\$950.00 \$ 950.00	\$1,006.00 \$ 1,006.00
36 VALVE REMOVAL EA	\$ 600.00 \$ 600.00	\$425.00 \$ 425.0	\$250.00 \$ 250.00	\$500.00 \$ 500.00	\$1,660.00 \$ 1,660.00	\$643.00 \$ 643.00	\$3,677.00 \$ 3,677.00	\$500.00 \$ 500.00	\$1,006.00 \$ 1,006.00
37 PAVEMENT, PCC, 7" SY 201:		\$57.55 \$ 115,790.6	\$55.00 \$ 110,660.00	\$57.50 \$ 115,690.00	\$50.00 \$ 100,600.00	\$64.50 \$ 129,774.00	\$57.30 \$ 115,287.60	\$69.00 \$ 138,828.00	\$64.00 \$ 128,768.00
38 CURB AND GUTTER, 2.0', 7" LF 8: 39 CURB AND GUTTER, 3.0', 7" LF 6:	30.00 \$ 2,640.00 3 \$ 40.00 \$ 2,520.00	\$35.00 \$ 3,080.0 \$44.00 \$ 2,772.0	\$30.00 \$ 2,640.00 \$32.00 \$ 2,016.00	\$30.00 \$ 2,640.00 \$33.50 \$ 2,110.50	\$32.00 \$ 2,816.00 \$36.00 \$ 2,268.00	\$30.25 \$ 2,662.00 \$34.75 \$ 2,189.25	\$30.65 \$ 2,697.20 \$35.30 \$ 2,223.90	\$41.00 \$ 3,608.00 \$45.00 \$ 2,835.00	\$30.00 \$ 2,640.00 \$35.00 \$ 2,205.00
40 REMOVAL OF SIDEWALK SY 24	+	\$13.25 \$ 3,233.0	32.00 \$ 2,016.00 3 \$10.00 \$ 2,440.00	\$12.00 \$ 2,110.50	\$15.00 \$ 2,266.00 \$15.00 \$ 3,660.00	\$34.75 \$ 2,169.25 \$8.50 \$ 2,074.00	\$4.55 \$ 1,110.20	\$7.30 \$ 1,781.20	\$13.00 \$ 2,205.00
41 REMOVAL OF DRIVEWAY SY 5	\$ 15.00 \$ 750.00	\$18.25 \$ 912.5	\$10.00 \$ 500.00	\$12.00 \$ 600.00	\$20.00 \$ 1,000.00	\$9.95 \$ 497.50	\$8.65 \$ 432.50	\$12.00 \$ 600.00	\$21.00 \$ 1,050.00
42 SIDEWALK, PCC, 4" SY 22:		\$48.00 \$ 10,656.0	\$47.00 \$ 10,434.00	\$45.50 \$ 10,101.00	\$41.00 \$ 9,102.00	\$48.60 \$ 10,789.20	\$43.40 \$ 9,634.80	\$53.00 \$ 11,766.00	\$48.00 \$ 10,656.00
43 SIDEWALK, PCC, 6" SY 10		\$67.00 \$ 6,700.0	\$76.00 \$ 7,600.00	\$60.00 \$ 6,000.00	\$60.00 \$ 6,000.00	\$62.90 \$ 6,290.00	\$56.15 \$ 5,615.00	\$63.00 \$ 6,300.00	\$62.00 \$ 6,200.00
44 DETECTABLE WARNING SF 130 45 DRIVEWAY, PAVED, PCC, 6" SY 79	5 \$ 50.00 \$ 6,800.00 0 \$ 70.00 \$ 5,530.00	\$42.85 \$ 5,827.6 \$64.75 \$ 5,115.2	5 \$50.00 \$ 6,800.00 5 \$60.00 \$ 4.740.00	\$50.00 \$ 6,800.00 \$68.50 \$ 5.411.50	\$45.00 \$ 6,120.00 \$61.00 \$ 4,819.00	\$50.50 \$ 6,868.00 \$71.60 \$ 5.656.40	\$45.05 \$ 6,126.80 \$63.90 \$ 5.048.10	\$60.00 \$ 8,160.00 \$69.00 \$ 5,451.00	\$50.00 \$ 6,800.00 \$71.00 \$ 5,609.00
46 FULL DEPTH PATCHES, HMA, 6" SY 25:		\$92.00 \$ 23,184.0	\$85.00 \$ 21,420.00 \$85.00 \$ 21,420.00	\$100.00 \$ 25,200.00	\$100.00 \$ 25,200.00	\$71.00 \$ 3,030.40 \$75.75 \$ 19,089.00	\$117.00 \$ 29,484.00	\$110.00 \$ 27,720.00	\$120.00 \$ 30,240.00
47 SUBBASE OVER-EXCAVATION TON 76		\$37.00 \$ 2,886.0	\$70.00 \$ 5,460.00	\$80.00 \$ 6,240.00	\$53.00 \$ 4,134.00	\$84.25 \$ 6,571.50	\$75.20 \$ 5,865.60	\$84.00 \$ 6,552.00	\$90.00 \$ 7,020.00
48 PAVEMENT REMOVAL SY 610	\$ 10.00 <b>\$ 6,100.00</b>	\$10.50 (1) <b>\$</b> 6,405.0	\$15.00 (1) <b>\$ 9,150.00</b>	\$15.00 (1) <b>\$ 9,150.00</b>	\$15.00 (1) <b>\$ 9,150.00</b>	\$8.85 (1) <b>\$ 5,398.50</b>	\$8.30 (1) <b>\$</b> 5,063.00	\$12.00 (1) <b>\$ 7,320.00</b>	\$23.00 (1) <b>\$ 14,030.00</b>
49 REMOVAL AND SALVAGING BRICK PAVERS SF 14303 50 TEMPORARY TRAFFIC CONTROL		\$0.95 \$ 13,586.90 \$5,800.00 \$ 5,800.00	\$0.40 \$ 5,720.80 \$5,400.00 \$ 5,400.00	\$0.60 \$ 8,581.20 \$7,500.00 \$ 7,500.00	\$1.00 \$ 14,302.00 \$5.562.00 \$ 5.562.00	\$1.20 \$ 17,162.40 \$6.050.00 \$ 6.050.00	\$0.35 \$ 5,005.70 \$5,400.00 \$ 5,400.00	\$0.55 \$ 7,866.10 \$6,000.00 \$ 6,000.00	\$2.00 \$ 28,604.00 \$9,790.00 \$ 9,790.00
50 TEMPORARY TRAFFIC CONTROL  51 HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 1 AC 0.4:	,	\$5,800.00 \$ 5,800.00 \$7,500.00 \$ 3,150.00	\$5,400.00 \$ 5,400.00 \$7,000.00 \$ 2,940.00	\$8.500.00 \$ 7,500.00	\$5,562.00 \$ 5,562.00 \$7,725.00 \$ 3,244.50	\$6,050.00 \$ 6,050.00 \$7,285.00 \$ 3,059.70	\$5,400.00 \$ 5,400.00 \$7,500.00 \$ 3,150.00	\$6,000.00 \$ 6,000.00 \$8,400.00 \$ 3,528.00	\$9,790.00 \$ 9,790.00 \$7,150.00 \$ 3,003.00
52 HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 4 AC 0.4;	. ,	\$4.500.00 \$ 1.890.0	\$2,600.00 \$ 1.092.00	\$1,500.00 \$ 630.00	\$1.545.00 \$ 648.90	\$3,365.00 \$ 1,413.30	\$1,500.00 \$ 630.00	\$1,700.00 \$ 714.00	\$3,300.00 \$ 1,386.00
53 SWPPP MANAGEMENT LS	\$ 3,000.00 \$ 3,000.00	\$850.00 \$ 850.0	\$1,000.00 \$ 1,000.00	\$2,250.00 \$ 2,250.00	\$2,163.00 \$ 2,163.00	\$2,665.00 \$ 2,665.00	\$2,100.00 \$ 2,100.00	\$2,300.00 \$ 2,300.00	\$3,300.00 \$ 3,300.00
54 FILTER SOCK, 12" LF 112		\$4.00 \$ 4,500.0	\$4.00 \$ 4,500.00	\$3.00 \$ 3,375.00	\$3.09 \$ 3,476.25	\$3.35 \$ 3,768.75	\$3.00 \$ 3,375.00	\$3.30 \$ 3,712.50	\$4.00 \$ 4,500.00
55 FILTER SOCKS, REMOVAL LF 1125 56 INLET PROTECTION DEVICE, DROP-IN EA	5 \$ 1.00 \$ 1,125.00 \$ 100.00 \$ 100.00	\$1.00 \$ 1,125.00 \$120.00 \$ 120.00	\$0.10 \$ 112.50 \$200.00 \$ 200.00	\$0.50 \$ 562.50 \$500.00 \$ 500.00	\$0.52 \$ 585.00 \$515.00 \$ 515.00	\$0.25 \$ 281.25 \$225.00 \$ 225.00	\$0.50 \$ 562.50 \$500.00 \$ 500.00	\$0.60 \$ 675.00 \$560.00 \$ 560.00	\$0.50 \$ 562.50 \$225.00 \$ 225.00
50 INLET PROTECTION DEVICE, DROP-IN  57 INLET PROTECTION DEVICE, MAINTENANCE  EA	\$ 30.00 \$ 30.00	\$50.00 \$ 50.0		\$10.00 \$ 10.00	\$10.30 \$ 10.30		\$10.00 \$ 10.00	\$11.00 \$ 11.00	\$225.00 \$ 225.00 \$55.00 \$ 55.00
	3 \$ 35.00 \$ 5,880.00	\$47.00 \$ 7,896.0		\$47.50 \$ 7,980.00	\$57.00 \$ 9,576.00		\$51.40 \$ 8,635.20	\$42.00 \$ 7,056.00	\$54.00 \$ 9,072.00
59 SEGMENTAL BLOCK RETAINING WALL 2 SF 34:		\$48.50 \$ 16,635.5	\$53.00 \$ 18,179.00	\$43.50 \$ 14,920.50	\$57.50 \$ 19,722.50		\$51.85 \$ 17,784.55	\$46.00 \$ 15,778.00	\$54.00 \$ 18,522.00
	\$ 200.00 \$ 13,000.00	\$220.00 \$ 14,300.0	\$65.00 \$ 4,225.00	\$150.00 \$ 9,750.00	\$215.00 \$ 13,975.00	\$144.00 \$ 9,360.00	\$150.00 \$ 9,750.00	\$83.00 \$ 5,395.00	\$75.00 \$ 4,875.00
61 MOBILIZATION LS 62 MAINTENANCE OF POSTAL SERVICE LS	\$ 35,000.00 \$ 35,000.00 \$ 600.00 \$ 600.00			\$45,000.00 \$ 45,000.00 \$100.00 \$ 100.00	\$20,000.00 \$ 20,000.00 \$300.00 \$ 300.00		\$26,000.00 \$ 26,000.00 \$3,602.00 \$ 3,602.00	\$83,700.00 \$ 83,700.00 \$3,200.00 \$ 3,200.00	\$55,000.00 \$ 55,000.00 \$4,600.00 \$ 4,600.00
	\$ 750.00 \$ 750.00	\$250.00 \$ 250.00 \$485.00 \$ 485.00		\$750.00 \$ 750.00	\$750.00 \$ 750.00			\$1,500.00 \$ 3,200.00	
64 CONCRETE WASHOUT LS	\$ 500.00 \$ 500.00	\$850.00 \$ 850.0		\$250.00 \$ 250.00	\$1,000.00 \$ 1,000.00		\$1,300.00 \$ 1,300.00	\$1,600.00 \$ 1,600.00	\$1,500.00 \$ 1,500.00
BID ALTERNATE 1									
65A SUBBASE, MODIFIED, 12" - BID ALTERNATE 1 SY -688		) \$11.50 \$ (7,923.5)		\$12.00 \$ (8,268.00	) \$11.35 \$ (7,820.15	5) \$11.35 \$ (7,820.15	\$11.60 \$ (7,992.40)	\$12.00 \$ (8,268.00 \$15.00 \$ 10.235.00	9.25 \$ (6,373.25)
66A SUBBASE, MODIFIED, 15" - BID ALTERNATE 1 SY 688 67A PAVEMENT, PCC, 7" - BID ALTERNATE 1 SY -900		\$15.25 \$ 10,507.2 \$57.55 \$ (52.140.3)		\$18.00 \$ 12,402.00 \$57.50 \$ (52,095.00	\$17.00 \$ 11,713.00 \$50.00 \$ (45,300.00	\$14.20 \$ 9,783.80 \$62.10 \$ (56,262.60	\$14.45 \$ 9,956.05 ) \$55.40 \$ (50,192.40)	\$15.00 \$ 10,335.00 \$69.00 \$ (62,514.00	\$19.00 \$ 13,091.00 ) \$55.40 \$ (50,192.40)
68A CURB AND GUTTER, 3.0', 7" - BID ALTERNATE 1 LF 65:		\$31.50 \$ 20,538.0	7	\$33.50 \$ (32,093.00	\$38.00 \$ 24,776.00	\$34.75 \$ 22,657.00	\$32.30 \$ 21,059.60	\$45.00 \$ 29,340.00	\$31.00 \$ 20,212.00
69A INSTALLATION OF SALVAGED BRICK PAVERS - BID ALTERNATE 1 SF 620		\$12.50 \$ 77,512.5		\$11.50 \$ 71,311.50	\$13.00 \$ 80,613.00				
BID ALTERNATE 2									
70A LIGHTING - BID ALTERNATE 2 LS	\$135,000.00 \$ 135,000.00	\$52,500.00 \$ 52,500.0	\$45,187.00 \$ 45,187.00	\$45,000.00 \$ 45,000.00	\$60,000.00 \$ 60,000.00	\$53,580.00 \$ 53,580.00	\$72,000.00 \$ 72,000.00	\$58,000.00 \$ 58,000.00	\$80,000.00 \$ 80,000.00
BASE BID TOTAL	\$ 570,793.45	\$ 507,984.6	\$ 512,111.65	\$ 522,784.10	\$ 535,730.32	\$ 590,647.00	\$ 598,164.55	\$ 666,891.05	\$ 705,999.50
BID ALTERNATE 1 TOTAL	\$ 73,381.60	\$ 48,493.9	\$ 60,161.00	\$ 45,192.50	\$ 63,981.85	\$ 24,167.05	\$ 24,299.15	\$ 24,702.00	\$ 32,546.35
BID ALTERNATE 2 TOTAL		•			· ·	· ·	·		1
BID SECURITY		52,000.5	, 107.00	5%	Ţ 25,000.00	,	,	Ţ 55,300.00	, 55,550.00
BID SECORITY	•	]	57	57/	57	57	5%	57/	5%

Notes

1 There was an inconsistency between the quantity in the plans and the quantity on QuestCDN for item 48. QuesCDN incorrectly listed the quantity for item 48 at 310. This bid tabulation has updated item 48 to reflect the plan quantity of 610. The Total Bid Price of Item 48 has been updated using the unit price provided by the bidder.

City Council Meeting Prep. Date: 03/27/2024 Preparer: Russell Farnum



Agenda Item: # 2 Agenda Date: 04/01/2024

#### Communication Page

Agenda Items Description: ARPA Reimbursement Request						
Type of Action Requested: Resolution						
Attachments & Enclosures: Resolution	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:					

**Synopsis:** The attached list of eligible expenses has been prepared by Sally Hinrichsen for reimbursement through the ARPA Coronavirus State and Local Fiscal Recovery Fund (SLFRF).

This will allow the General Fund to reimburse itself for these expenses. The money, in turn, will be used to invest the airport land and will generate 4% interest until the FAA reimburses the city for expenses related to those purchases.

As the money invested in the airport land is returned the General Fund (in 2 or 3 lump sum amounts that will be determined soon) the Council can decide on further uses of that money. This approach allows the city to "reinvest" the funds for now, and save them for use on additional capital projects in the future.

**Recommendation:** Approval of the resolution is recommended.

#### RESOLUTION

#### APPROVING AMERICAN RESCUE PLAN ACT (ARPA) ALLOCATION

- WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the public health and economic impacts of the COVID-19 public health emergency; and
- WHEREAS, ARPA created the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) that provided direct funding to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency; and
- **WHEREAS**, the City of Monticello has accepted an allocation of SLFRF in the amount of \$580,149.03, payable in two tranches; and
- WHEREAS, the City of Monticello is in receipt of both tranches in the amount of \$580,149.03; and
- **WHEREAS**, SLFRF provides needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency; and
- **WHEREAS**, Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund "government services."; and
- WHEREAS, Recipients may elect a "standard allowance" of \$10 million to spend on government services through the period of performance; and
- WHEREAS, All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula provided by the U.S. Department of the Treasury, including those with total allocations of \$10 million or less; and
- **WHEREAS**, the City of Monticello has the need to fund government services while in the recovery phase of the COVID-19 pandemic.
- **NOW, THEREFORE IT BE RESOLVED,** the City Council of the City of Monticello, Iowa, authorize the following:
  - <u>Section 1.</u> The following allocation of ARPA funding to fund government services under the replacing lost public sector revenue spending category as follows:

1.	Ash and dead tree removal & Replacement Program	\$ 64,687.00
2.	Austin Strong All-Inclusive Playground Improvements	\$ 2,121.92
3.	Pickleball Court Improvements	\$ 9,675.65

4. Police Squad Car-2023 Chevrolet Tahoe	\$	41,955.00
5. Street Maintenance Contracts		117,424.78
6. Road Use Equipment		279,879.00
7. Police & Ambulance Building Cameras	\$	7,851.00
8. Street light repairs & Fixtures	\$	20,989.56
9. Park & Recreation 2022 Polaris Ranger	\$	13,000.00
10. Fire Department Radios	\$	3,197.33
11. City Hall/ Renaissance Center/ Library Repairs & Maint.	\$	9,448.00
12. Aquatic Center Repairs and Maintenance	\$	9,919.79
Passed and Adopted by the City Council of the City of Monticel April, 2024.	110, 10	owa on the 1st
April, 2024.  Wayne Peach, May		owa on the 1st
April, 2024.		owa on the 1

Ash and dead tree removal	132,672.00		
and Replacement Program	16,132.50		
	24,365.24		
	<del>-</del>	173,169.74	•
Austin Strong All-Inclusive	1,868.10		lighting and sidewalks
Playground Improvements	4,404.01		
		6,272.11	
Pickleball Court Improvements	9,675.65		lights & electicity
		9,675.65	
Police Squad Car-2023 Chevrolet Tahoe	48,756.30		car, cage & cameras
		48,756.30	
Street Maintenance Contracts	183,130.21		various street repairs
		183,130.21	throughout town
Road Use Equipment	229,879.00		dump truck
	73,116.82		tractor- was leasing
		302,995.82	but paid off lease
			Loader
Police/Ambulance Department cameras	7,093.50		
	757.50_	7,851.00	
		7,851.00	
Street light repairs & Fixtures	20989.56		Traffic light repairs and
	26522.56_		Street light repairs and fixtures
D   0 D   1	42.000.00		
Park & Recreation 2022 Polaris Ranger	13,000.00	13,000.00	
		13,000.00	
Fire Department Radios	19,031.36		
		19,031.36	
City Hall/ Renaissance Center/	15,476.48		Security lights,
Library Repairs & Maintenance	2,344.57		window cleaning,
	4,989.70_		HVAC maint & repairs
		22,810.75	elevator maint
Aquatic Center Repairs and Maintenance	10,267.63		Repair & Maintenance
on equipment & building	7,225.52		of pool and chemical
	3,481.65_	20.634.62	•
		20,974.80	to operate for season
Grand Total		855,179.86	

City Council Meeting Prep. Date: 03/27/2024 Preparer: Lori Lynch



Agenda Item: # 3 Agenda Date: 04/01/2024

#### Communication Page

Agenda Items Description: Hiring a part time AEMT					
Type of Action Requested: Resolution					
Attachments & Enclosures:	Fiscal Impact: Budget Line Item:				
Resolution	Budget Summary: Expenditure: Revenue:				

**Synopsis:** Kyle Pierson applied for part time AEMT position. Director Lynch interviewed him. Director Lynch would like to hire him.

**Background:** Kyle is currently a volunteer at Lisbon Mount Vernon Ambulance service and works full time as an engineer at Collins Aerospace. He has daytime availability to fill in for our Full time AEMTs when they need time off or are sick. Almost all of our EMTs and drivers work during the day making it hard to find coverage for the AEMTs to have time off. Lynch would like him to start in the beginning of April.

He will be a great addition to the City's staff.

**Recommendation:** A motion to approve is recommended.

### The City of Monticello, Iowa

#### **RESOLUTION #**

Approving hiring a Monticello Ambulance Part-Time AEMT and setting wage

WHEREAS, Monticello Ambulance hires Part-Time AEMT to assist in the covering of open shifts vacated by our Full-Time staff due to time-off requests, sick time usage, and other various special events., and

WHEREAS, The Ambulance Director interviewed this candidate for the position, and

**WHEREAS**, The Ambulance Director felt this candidate was a great addition to the Part-Time AEMT roster and wish to offer him a Part-Time AEMT position, and

**WHEREAS**, The City Council has set forth starting wages for AEMT at \$22.40 per hour starting on July 1, 2023, and

**WHEREAS**, The City Administrator recommends hiring Kyle Pierson as a Monticello Ambulance Part-Time AEMT and

**WHEREAS**, The Council finds it appropriate to follow the recommendation of the Ambulance Director and the City Administrator, and further finds that the wages set are fair and reasonable and should, therefore, be approved.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done

**NOW, THEREFORE**, The Council hereby authorizes the hiring a Monticello Ambulance Part-Time AEMT with a starting wage of \$22.40 per hour.

	this 1st day of April 2024.		
	Wayne Peac	ch, Mayor	
Attest:			
Sally Hinrichsen, City	lerk/Treasurer	-	

City Council Meeting Prep. Date: 3/27/2024 Preparer: Sally Hinrichsen



Agenda Item: # 4 Agenda Date: 4/1/2024

#### Communication Page

**Agenda Items Description: Resolution** scheduling Public Hearing on the City of Monticello 2024/2025 Fiscal Year budget

<u>Type of Action Requested</u> : Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session		
Attachments & Enclosures:  Proposed Resolution	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	

**Synopsis:** Scheduling Public Hearing on FY '25 Budget approval for April 22, 2024.

**Background Information:** Public hearing required prior to approval of annual budget. Notice will be published in the Express as required by the Iowa Code.

**Staff Recommendation:** Recommend that the Council approve the proposed resolution scheduling public hearing on the proposed FY '25 budget for April 22, 2024 at 6:00 p.m.

### The City of Monticello, Iowa

#### **RESOLUTION** #

### Scheduling Public Hearing on the City of Monticello 2024/2025 Fiscal Year budget for April 22, 2024 at 6:00 p.m.

**WHEREAS**, The Iowa Code requires that that the City of Monticello hold a Public Hearing on the proposed budget for the coming fiscal year, prior to the final approval of same, and

**WHEREAS**, The budget must be submitted to the County Auditor by no later than April 30, 2024, and

**WHEREAS**, Notice of the Public Hearing must be published at least ten but no more than twenty days prior to the Public Hearing, and

**WHEREAS**, Notice shall be published in the Monticello Express on the 10<sup>th</sup> day of April, 2024, scheduling Public Hearing for the 22<sup>nd</sup> day of April 2024 at 6:00 P.M. at the, City Council Chambers at the Mary Lovell LeVan Renaissance Center, Monticello, Iowa, and

**WHEREAS**, The City Clerk is instructed to see to the publication of the appropriate Notice in the Monticello Express, consistent with the above dates, so that the Public Hearing may be held as scheduled herein.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby schedule Public Hearing on the proposed 2024/2025 budget for the 22<sup>nd</sup> day of April 2024 at 6:00 p.m. to be held in the City Council Chambers at the Mary Lovell LeVan Renaissance Center in Monticello, Iowa.

	IN TESTIMONY WHEREOF, I have hereunto
	subscribed my name and caused the Great Seal of
	the City of Monticello, Iowa to be affixed hereto.
	Done this 1st day of April, 2024.
	Wayne Peach, Mayor
Attest:	
Sally Hinrichsen, City Clerk/Treasurer	

City Council Meeting Prep. Date: 3/27/2024 Preparer: Sally Hinrichsen



Agenda Item: # 5 Agenda Date: 4/01/2024

#### Communication Page

**Agenda Items Description:** Motion to approve Four Points RV Resorts of IA, LLC (Jellystone Park Monticello) fireworks display request

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session		
Attachments & Enclosures:	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	

**Synopsis:** City received a request for Fireworks Display permit for Four Points RV Resorts of IA, LLC (Jellystone Park Monticello)

**<u>Background Information</u>**: City approved the annexation of Four Points RV Resorts of IA, LLC (Jellystone Park Monticello) property into the City.

Julie Renkert, General Manager Jellystone Monticello is applying for fireworks permit to hold fireworks displays at Jellystone. The same person, as last year, will be handling the displays. They are adding the City as an additional insured on their liability insurance, as required. Their application is attached.

They would like fireworks permit for the following days: May 26th, July 5th, September 1<sup>st</sup> in 2024. They may add a few more dates.

Last year's fireworks permit was for the following days: May 28th, July 2nd, September 23rd and 30th and October 7th, 2023.

**Staff Recommendation:** It is recommended that the Council consider the firework display permit request for Jellystone Monticello and determine if they need to come back to Council to add dates to their permit or authorize City staff member approve additional dates.

# City of Monticello Application for Fireworks Display Permit

Applicant: Four Points RV Resort of I)	A 1/1/2 stall down Minlian
Address: <u>22128 Hwy 38N</u> F	
Date of Application: 3-8-24 Date of firewo	orks display: May 26th July 5th, Sept. Ls.
Display start time: After Dark Display	
Organization of sponsoring display:	Manticella
Address: 22128 Hwy 38N Phor	Julie Renker Pune # of contact person: 563-590-0734
Location of fireworks display: <u>22128 Hwy 38</u>	<sup>*</sup> W
Name and address of property owner: <u>Sean Vic</u>	drine
112 State St. Lake C.	
Expected number of attendees at proposed event: <u>Vari</u>	es by date.
Name of competent operator who will be handling the firewo	
Address: 13292 212th Ave	Phone: 319-480-3742
Signatures	
Julie Renhut	3-8-24
Applicant	Date
\$26°   100°   10	Commenced the same among the property of the same and the
President of sponsoring organization	Date
	3/11/24
Property owner at display location	Date
Dean N-hu	3/21/24
Competent fireworks operator	Date

#### **Attachments**

Certificates of insurance from the competent fireworks operator, the sponsoring organization or applicant and the owner of the property where fireworks display will be conducted. Said certificates of insurance shall list City of Monticello as a primary additional insured on the respective general liability policies. Each certificate of insurance shall display minimum liability limits of \$500,000 per person /\$1,000,000 per occurrence of Personal Injury and \$1,000,000 of Property Damage.

City Council Meeting Prep. Date: 03/27/2024 Preparer: Russell Farnum



Agenda Item: # 6 Agenda Date: 04/01/2024

#### Communication Page

Agenda Items Description: Consideration of Special Council Meeting		
Type of Action Requested: Motion		
Attachments & Enclosures:	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	

**Synopsis:** The new municipal budget procedure adopted by the State requires publication of a notice and public hearing on the proposed tax levy, which cannot occur at a regular Council meeting. In our case, this has been scheduled for a special meeting at 5:45, prior to the regular April 1 Council meeting.

The City also will need to publish a notice prior to adoption of the budget. The next regular Council meeting is April 15, which will not provide sufficient time for publication. Therefore, the Council could not take action on the budget until April 22 at the earliest.

The Council has one of two options: Move the regular meeting of April 15 to the 22<sup>nd</sup>, or hold a special meeting on the 22<sup>nd</sup>. At this point there are no pressing matters for the April 15 meeting, both Sally and I recommend rescheduling the regular meeting of April 15 to April 22.

**Recommendation:** Approval of such a Council motion is requested.

City Council Meeting Prep. Date: 2/29/2024 Preparer: Sally Hinrichsen



**Agenda Item:** 8 **Agenda Date:** 4/1/2024

#### Communication Page

**Agenda Items Description:** Ordinance amending the Monticello Code of Ordinances, by adding a new paragraph pertaining to Street Grades

Type of Action Requested: Motion; Resolution; Ordinance; Reports; Public Hearing; Closed Session

Attachments & Enclosures: Ordinance	Fiscal Impact: Budget Line Item: Budget Summary:	
	Expenditure: Revenue:	

**Synopsis:** Monticello City Code Chapter 138 lists the official grades for permanent street improvements.

**Background:** As City make permanent street improvements, we are to maintain a list of street grades.

The street grades for Sycamore and Chestnut have been prepared by the City Engineer and are ready to be approved.

**Recommendation:** Approval of the ordinance is recommended.

#### ORDINANCE NO. 773

An ordinance amending the Monticello Code of Ordinances, by adding a new paragraph pertaining to Street Grades

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. PARAGRAPH ADDED. Chapter 138, Section 02, of the Code of Ordinances of the City of Monticello, is hereby adopted to read as follows:

**138.02 RECORDS MAINTAINED.** The Clerk shall maintain a record of all established grades and furnished information concerning such grades upon request:

North Chestnut Street – From the southerly line of West  $2^{nd}$  Street to the northerly line of West  $3^{rd}$  Street

Station	Centerline Grade
12+47.8 12+87.8	847.13 South end of return – West 2 <sup>nd</sup> Street 848.37 Centerline of West 2 <sup>nd</sup> Street
13+00	848.73
14+00 15+00	851.78 854.48
16+00	859.74
17+00	863.74 863.83 Centerline of West 3 <sup>rd</sup> Street
17+03.2 17+42.2	863.36 North end of return – West 3 <sup>rd</sup> Street

North Sycamore Street – From the northerly line of East 1st Street to the southerly line of East 7th Street

<u>Station</u>	Centerline Grade
10+78.8	828.10 North end of return – East 1st Street
11+00	827.85
12+00	826.01
13+00	825.10
14+00	824.53
15+00	823.66
15+22.6	824.11 Centerline of East 2 <sup>nd</sup> Street
16+00	824.56
17+00	825.27
18+00	825.98
19+00	826.69
19+39.1	826.97 Centerline of East 3 <sup>rd</sup> Street
20+00	827.40

21+00	828.11
22+00	828.82
23+00	829.53
23+51.6	829.89 Centerline of East 4 <sup>th</sup> Street
24+00	830.07
25+00	829.53
26+00	829.85
27+00	830.34
28+00	830.09
29+00	829.49
30+00	828.90
31+00	828.70
32+00	829.10
32+02.9	829.11 Centerline of East 6 <sup>th</sup> Street
33+00	829.10
34+00	828.70
35+00	828.20
36+00	827.70
37+00	826.82
37+42.3	826.44 North end of return – East 7 <sup>th</sup> Street

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

1 <sup>st</sup> reading	March 4, 2024	
2 <sup>nd</sup> reading	March 18, 2024	
3 <sup>rd</sup> reading	April 1, 2024	
Passed and app	proved by the Council this 1 <sup>st</sup> day of April 2024.	
	·	
	_	
		Wayne Peach, Mayor
ATTEST:		
Sally Hinrichs	en, City Clerk	
I certify that the	ne foregoing was published as Ordinance No. 773 or	n the day of April, 2024.

Sally Hinrichsen, City Clerk

City Council Meeting Prep. Date: 3/28/2024 Preparer: Sally Hinrichsen



**Agenda Item:** # 9-18 **Agenda Date:** 4/1/2024

#### Communication Page

Agenda Items Description: Reports		
Type of Action Requested: Motion; Resolution; Ordinance; Reports; Public Hearing; Closed Session		
Attachments & Enclosures:	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	

### Reports / Potential Actions:

- 9. City Engineer
- 10. Mayor
- 11. City Administrator
- 12. Water/Wastewater Superintendent
- 13. Park and Recreation Director
- 14. Library Director
- 15. Ambulance Director
- 16. City Clerk
- 17. Public Works Director
- 18. Police Chief