

City of Monticello, Iowa

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Monticello City Council Meeting April 22, 2024 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.- Mayor Pro Tem Scott Brighton**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Special Council Mtg. Minutes	April	1, 2024
Approval of Council Mtg. Minutes	April	1, 2024
Approval of Special Work Session minutes	April	15, 2024
Approval of Payroll	April	4, 2024
Approval of Bill List		
Approval of Four Points RV Resorts of IA, LLC dba Jellystone Park Monticello Alcohol license		
Approval of Caseys Alcohol license		
Approval of Fareway Stores Alcohol license		

Public Hearings:

1. **Public Hearing** on Proposed Fiscal Year July 1, 2024 through June 30, 2025 Budget

- 2. Resolution** Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2024 through June 30, 2025

Presentation:

- 3. Presentation** Monticello Main Street discussion on Market Study

Resolutions:

- 4. Resolution** Approving 28E Agreement between Monticello Community Schools and City of Monticello use of School Owned Property and Facilities
- 5. Resolution** Authorizing City Staff to submit an Application to Enter the Integrated Roadside Vegetation Management program
- 6. Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2024 for the City of Monticello
- 7. Resolution** Scheduling Public Hearing on City of Monticello Fiscal Year 2023/2024 budget amendments #2 for May 20, 2024 at 6:00 p.m.
- 8. Resolution** Approving Contract, and Performance and/or Payment Bonds for the 2024 N. Chestnut Street Reconstruction Project
- 9. Resolution** Approving the sale or transfer of Lot 1 of BR3 Subdivision under the terms of a Development Agreement with BR3 Development LLC

Motions:

- 10. Motion** to approve the purchase of firearm updates for the Police Department

Reports / Potential Actions:

- 11.** City Engineer
- 12.** Mayor
- 13.** City Administrator
- 14.** Park and Recreation Director
- 15.** Library Director
- 16.** Ambulance Director
- 17.** City Clerk
- 18.** Public Works Director
- 19.** Police Chief
- 20.** Water/Wastewater Superintendent

Work Sessions:

21. Work Session on Utilities for Residential Developments (no packet materials)

Executive Session:

22. Executive Session To discuss a real estate transaction pursuant to Iowa Code Section 21.5(1)(j)

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: April 22, 2024 Council Meeting

Time: Apr 22, 2024 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84163399220>

Meeting ID: 841 6339 9220

One tap mobile

+16465588656,,84163399220# US (New York)

+16469313860,,84163399220# US

Dial by your location

• +1 312 626 6799 US (Chicago)

• +1 719 359 4580 US

• +1 253 205 0468 US

Meeting ID: 841 6339 9220

Find your local number: <https://us02web.zoom.us/j/84163399220>

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Special Council Meeting
April 1, 2024, 5:30 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Jake Ellwood, Dave Goedken, Candy Langerman, Scott Brighton and Mary Phelan. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Library Director Faith Brehm, Water/Wastewater Superintendent Jim Tjaden, Park Director Jacob Oswald. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Mayor opened the public hearing on proposed property tax levy. Farnum gave a short presentation on the property tax levy. No public comments were received. Mayor closed the hearing.

Ellwood moved to adjourn the meeting at 5:50 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

Regular Council Meeting
April 1, 2024, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Jake Ellwood, Dave Goedken, Candy Langerman, Scott Brighton and Mary Phelan. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Library Director Faith Brehm, Water/Wastewater Superintendent Jim Tjaden, Park Director Jacob Oswald and City Engineer Colton Ingels. Police Chief Britt Smith arrived later during the meeting. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Brenneman moved to approve the agenda, Langerman seconded, roll call was unanimous.

Steve Hanken, 823 South Main Street, addressed the Council on his concerns with the trash at the Disc Golf Course. Brenda Hanken, 291 N Pine Street, addressed Council regarding percentage County wages and Social Security increased.

Brighton moved to approve the consent agenda; Ellwood seconded. Roll call was unanimous.

Farnum reviewed the North Chestnut Street Project bids and bid alternates with the Council. When asked how many period lighting fixtures were in the project, Ingels advised there was six. Langerman stated the period lighting fixtures are owed by the City and the other poles City pays Alliant rent for the poles. Goedken questioned paying an additional \$50,000 for a brick street versus a concrete street. Ellwood and Brenneman stated at the public hearing several property owners wanted to keep the bricks. Goedken stated with bricks there would be long term maintenance. Erich Eggers, 215 North Chestnut Street disagreed about the maintenance of brick streets. Eggers wanted to keep the brick streets, with no period lighting. Ingles stated the brick street was designed to last, but no guarantee on how long. When asked, Farnum stated he called or emailed the residents about the neighborhood meeting and City held a public hearing on the plans and specifications. Goedken moved to approve Resolution #2024-61 Awarding contract for the 2024 N. Chestnut Street Reconstruction Project, with base bid of \$507,984.60. The base bid is for a concrete street, with no bricks or period lighting. Ellwood seconded, roll call was unanimous.

Goedken moved to approve Resolution #2024-62 Approving American Rescue Plan Act (ARPA) Allocation, motion died due to lack of a second. Brenneman and Brighton stated the Pickleball Courts upgrades were paid with donations. Hinrichsen advised the Pickleball Courts could be removed adding that amount to the tree removal project instead. Brenneman moved to approve Resolution #2024-62 Approving American Rescue Plan Act (ARPA) Allocation, removing the Pickleball Courts and adding that amount to the tree removal project instead. Brighton seconded, roll call was unanimous.

Regular Council Meeting
April 1, 2024

Langerman moved to approve Resolution #2024-63 Approving hiring a Monticello Ambulance Part-Time AEMT and setting wage, Goedken seconded, roll call was unanimous.

Brighton moved to approve Resolution #2024-64 Scheduling Public Hearing on the City of Monticello 2024/2025 Fiscal Year budget for April 22, 2024 at 6:00 p.m., Phelan seconded, roll call was unanimous.

Julie Renkert, General Manager for Jellystone Monticello stated they were looking at the following dates for the fireworks displays: May 26th, July 5th and September 1st. If they decide to do more dates they will need to come back to council for approval. Langerman moved to approve Four Points RV Resort of IA d/b/a Jellystone Monticello fireworks display permit. Ellwood seconded. Roll call was unanimous

Brighton moved to set April 15 as a budget work session only meeting and to move the regularly scheduled April 15, 2024 Council meeting to April 22, 2024, seconded by Phelan, roll call was unanimous.

Farnum advised that he and Tjaden are looking into options for a loader for the Wastewater Treatment Facility. The closest dealer that will work on the loader bid is over an hour drive away. They are trying to determine if they would come on site to service the loader or other options that may be available. Consensus of the Council was to continue to look into options and report back on the findings. No action was taken.

Brenneman moved Ordinance #773 Amending the Code of Ordinances of the City of Monticello, Iowa, by adding a new paragraph pertaining to "Street Grades", third and final reading in title only. Goedken seconded. Roll call was unanimous.

Ingles advised the pre-construction meeting is scheduled for April 3rd for the South water tower repainting project. They are also hoping the tower could be drained by then, so they can begin working on the project.

Ingles reported the contractor started grading an area for the Wastewater Treatment Facility Project and uncovered debris that included: bricks, concrete, wires, tires and more. They are waiting to see what will need to be removed.

Ingles reported they are working on the preliminary plans for the Sixth Street Ditch Project and once completed will review with city staff before coming to Council.

Peach stated he had asked the Council to think about what they want to see for Monticello at the prior meeting. Peach stated he would like to see Monticello not turn into Cedar Rapids or Dubuque. He would like to see an increase in the mid-to-moderate level housing, non-working recreation for all ages to attract people to town, mid-to-moderate income need for childcare facilities. He felt there is a need to do a better job of letting the people outside of Monticello know what is happening in the community.

Regular Council Meeting
April 1, 2024

Farnum reported Main Street Market Data meeting is April 29th at 6 PM. The Main Street Market Analysis Strategy Development Open House is Wednesday, May 22, 2024 12pm - 3pm. The Monticello Chamber Banquet is April 15th at 7 PM.

Farnum advised he continues to work on CDB ordinance on various regulations, like spacing.

Oswald stated construction has begun at the Austin Strong Playground and benches will be installed soon.

Brehm reported a new story walk would be done this week and updated council on upcoming events at the library.

Kahler stated yard waste pickup will start this Thursday.

Smith reported working with Grid Smart to get the bugs worked out with the stop lights.

Phelan moved to adjourn the meeting at 7:13 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

Special Council Meeting/Work Session
April 15, 2024, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Jake Ellwood, Candy Langerman and Mary Phelan. Dave Goedken joined the meeting electronically until he arrived at the meeting. Scott Brighton arrived later during the meeting. Also, present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Library Director Faith Brehm, Ambulance Director Lori Lynch and Park & Rec Director Jacob Oswald.

Brenneman moved to approve the agenda, Phelan seconded, roll call was unanimous.

Council held a budget work session related to the proposed budget for Fiscal Year 2024-2025. Council discussed possible options to cut the budget. No action was taken.

Phelan moved to adjourn the meeting at 6:57 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - APRIL 4, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	March 18 - 31, 2024				
Chris Bell	\$ 136.80	\$ -	0.00	0.00	\$ 117.84
Jamie Coleman	2,032.00	-	0.00	30.00	1,604.55
Trinity Etzel	412.00	-	0.00	0.00	324.58
Jordan Fullerton	609.60	-	0.00	0.00	524.65
Mason Hanson	3,128.40	514.80	0.00	0.00	2,067.19
Sam Hunt	96.00	-	0.00	0.00	82.62
Brandon Kent	369.60	-	0.00	0.00	318.37
Jayna Koffron	1,792.00	-	0.00	48.75	1,363.54
Lori Lynch	3,173.85	-	0.00	0.00	2,101.46
Coletta Matson	3,062.40	950.40	0.00	36.00	1,974.77
Chloe Mogensen	369.60	-	0.00	0.00	231.78
Hunter Schmidt	304.80	-	0.00	0.00	262.55
Shirlee Scott	2,032.00	-	0.00	0.00	1,530.43
Reggie Welter	700.00	-	0.00	0.00	588.82
Curtis Wyman	1,872.00	-	0.00	189.00	1,295.05
TOTAL AMBULANCE	\$ 20,091.05	\$ 1,465.20	0.00	303.75	\$ 14,388.20
CEMETERY	March 18 - 31, 2024				
Dan McDonald	\$ 2,067.20	\$ -	0.00	0.00	\$ 1,546.71
TOTAL CEMETERY	\$ 2,067.20	\$ -	0.00	0.00	\$ 1,546.71
CITY HALL	March 18 - 31, 2024				
Cheryl Clark	\$ 2,092.00	\$ -	0.00	40.50	\$ 1,438.25
Russ Farnum	3,711.54	-	0.00	0.00	2,462.49
Sally Hinrichsen	3,044.31	-	0.00	0.00	1,858.63
Nanci Tuel	1,840.80	-	0.00	0.00	1,315.98
TOTAL CITY HALL	\$ 10,688.65	\$ -	0.00	40.50	\$ 7,075.35
FIRE					
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 192.39
Billy Norton	166.67	-	0.00	0.00	143.57
Johnny Russ	125.00	-	0.00	0.00	115.44
TOTAL FIRE	\$ 500.00	\$ -	0.00	0.00	\$ 451.40
LIBRARY	March 18 - 31, 2024				
Faith Brehm	\$ 1,680.00	\$ -	0.00	0.00	\$ 1,284.55
Molli Hunter	1,243.20	-	0.00	0.00	987.78
Penny Schmit	1,476.00	-	0.00	0.00	1,036.89
TOTAL LIBRARY	\$ 4,399.20	\$ -	0.00	0.00	\$ 3,309.22
MBC	March 18 - 31, 2024				
Grace Dupuy	\$ 1,576.92	\$ -	0.00	0.00	\$ 1,212.70
Jacob Oswald	2,413.27	-	0.00	0.00	1,830.60
TOTAL MBC	\$ 3,990.19	\$ -	0.00	0.00	\$ 3,043.30
POLICE	March 18 - 31, 2024				
Dawn Graver	\$ 2,783.20	\$ -	0.00	0.00	\$ 2,030.05
Erik Honda	2,838.36	-	0.00	34.50	2,129.31
Jordan Koos	2,859.36	-	0.00	6.00	1,950.76

PAYROLL - APRIL 4, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Cole Millard	1,952.00	-	0.00	0.00	1,207.34
Britt Smith	3,393.62	-	0.00	0.00	2,515.45
Madonna Staner	1,679.20	-	0.00	0.00	1,253.99
Brian Tate	3,163.94	-	6.75	46.75	2,283.92
TOTAL POLICE	\$ 18,669.68	\$ -	6.75	87.25	\$ 13,370.82
ROAD USE	March 18 - 31, 2024				
Zeb Bowser	\$ 2,053.67	\$ 126.47	0.00	5.50	\$ 1,559.96
Jacob Gravel	1,927.20	-	0.00	7.50	1,423.05
Nick Kahler	2,457.46	-	0.00	0.00	1,760.05
Jasper Scott	1,999.47	72.27	0.00	0.00	1,508.19
TOTAL ROAD USE	\$ 8,437.80	\$ 198.74	0.00	13.00	\$ 6,251.25
SEWER	March 16 - 29, 2024				
Jim Tjaden	\$ 2,791.54	\$ -	0.00	0.00	\$ 2,046.20
TOTAL SEWER	\$ 2,791.54	\$ -	0.00	0.00	\$ 2,046.20
WATER	March 16 - 29, 2024				
Scott Hagen	\$ 1,987.20	\$ -	1.50	40.00	\$ 1,571.22
Josh Willms	1,987.20	-	1.50	58.50	1,265.69
TOTAL WATER	\$ 3,974.40	\$ -	3.00	98.50	\$ 2,836.91
TOTAL - ALL DEPTS.	\$ 75,609.71	\$ 1,663.94	9.75	543.00	\$ 54,319.36

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
ALTORFER INC.	PD GENERATOR REPAIR/MAINT	496.50			
BAKER PAPER CO INC	PD BUILDING SUPPLIES	64.79			
JACOB HEINSIUS	PD PEST CONTROL	42.50			
ECHOVISION, INC.	PD SUPPLIES	54.95			
INFRASTRUCTURE TECHNOLOGY	PD SONIC WALL	980.00			
IOWA LAW ENFORCEMENT ACADEMY	PD MMPI -2 TRANSFER	50.00			
MCALEER WATER CONDITIONING INC	PD SOFTENER SALT	22.00			
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	988.66			
MONTICELLO EXPRESS INC	PD SUPPLIES	207.49			
	110 POLICE DEPARTMENT TOTAL		2,906.89		
STREET LIGHTS					
ALLIANT ENERGY-IES	2203 AMBER RD X44 ELECTRIC	33.85			
	230 STREET LIGHTS TOTAL		33.85		
AQUATIC CENTER					
MONTICELLO COMM SCHOOL DISTRICT	POOL OFFICE SUPPLIES	6.49			
	440 AQUATIC CENTER TOTAL		6.49		
CEMETERY					
IBEN CONSTRUCTION CO INC	CEM GRAVE OPENINGS - JAN-MAR	525.00			
KARDES INC	CEMETERY FUEL	137.02			
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	257.46			
	450 CEMETERY TOTAL		919.48		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	420.00			
	620 CLERK/CITY ADMIN TOTAL		420.00		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	214.50			
	641 ATTORNEY TOTAL		214.50		
CITY HALL/GENERAL BLDGS					
JACOB HEINSIUS	CH PEST CONTROL	70.00			
IOWA STATE UNIVERSITY	CH CONFERENCE - CLARK #10132	200.00			
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES	.09			
MONTICELLO COMM SCHOOL DISTRICT	CH OFFICE SUPPLIES	84.31			
MONTICELLO FIRE ASSOCIATION	FIREWORKS DONATION	2,600.00			
	650 CITY HALL/GENERAL BLDGS TOTAL		2,954.40		
	001 GENERAL TOTAL		7,455.61		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO BERNDES CENTER					
PARKS					
DUBUQUE GLASS COMPANY	MBC BLDG REPAIR/MAINT	276.66			
MOLLI JENN HUNTER	JANITORIAL SERVICES	350.00			
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES	33.00			
JOHN DEERE FINANCIAL	MBC LEAGUE SUPPLIES	45.98			
KARDES INC	MBC FUEL	81.34			
MINN TEX CITRUS	MBC FIELD GROOMER	4,000.00			
MVPU INC DBA MOJO SPORTS	MBC LEAGUE SUPPLIES	2,250.00			
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	205.63			
MONTICELLO SCHOOL FOUNDATION	MBC DAMAGE DEPOSIT REFUND	500.00			
MONTICELLO SPORTS	MBC LEAGUE SUPPLIES	1,229.00			
SPAHN & ROSE LUMBER CO INC	MBC BLDG REPAIR/MAINT	200.54			
WELTER STORAGE EQUIP CO., INC.	MBC OFFICE SUPPLIES	620.00			
WESTERN DUBUQUE YOUTH SOFTBALL	MBC TOURNAMENT OVERPAYMENT	50.00			
	430 PARKS TOTAL		9,842.15		
	005 MONTICELLO BERNDES CENTER TOTAL		9,842.15		
DARE					
POLICE DEPARTMENT					
MONTICELLO SPORTS	DARE SHIRTS	74.00			
	110 POLICE DEPARTMENT TOTAL		74.00		
	008 DARE TOTAL		74.00		
FIRE					
FIRE					
BEN BOLLWITT	FIRE SUPPLIES	170.94			
HUGHES GARAGE & AUTO SALES LLC	FIRE VEHICLE REPAIR/MAINT	946.92			
JOHN DEERE FINANCIAL	FIRE EQUIP REPAIR/MAINT	8.97			
KROMMINGA MOTORS INC	FIRE VEHICLE REPAIR/MAINT	126.28			
LAPORTE MOTOR SUPPLY	FIRE VEHICLE REPAIR/MAINT	31.30			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	273.18			
MUNICIPAL EMERGENCY SERVICES	FIRE EQUIP REPAIR/MAINT	219.51			
	150 FIRE TOTAL		1,777.10		
	015 FIRE TOTAL		1,777.10		
AMBULANCE					
AMBULANCE					
ALTORFER INC.	AMB GENERATOR REPAIR/MAINT	496.50			
BAKER PAPER CO INC	AMB BUILDING SUPPLIES	64.79			
JACOB HEINSIUS	AMB PEST CONTROL	42.50			
CR PHARMACY SERVICE INC	AMB MEDICAL SUPPLIES	175.00			
INFRASTRUCTURE TECHNOLOGY	AMB SONIC WALL	980.00			
MCALDER WATER CONDITIONING INC	AMB SOFTENER SALT	22.00			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	768.50			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO EXPRESS INC	AMB OFFICE SUPPLIES		199.50		
	160 AMBULANCE TOTAL		2,748.79		
	016 AMBULANCE TOTAL		2,748.79		
LIBRARY					
LIBRARY					
FAREWAY STORES #840-1	LIB PROGRAMS/PROMOTIONS		4.97		
MOLLI JENN HUNTER	JANITORIAL SERVICES		350.00		
MICRO MARKETING LLC	LIB AUDIO RECORDINGS		49.29		
MONTICELLO COMM SCHOOL DISTRICT	LIB OFFICE SUPPLIES		129.72		
SWANK MOTION PICTURES LLC	LIB PROCESSING		130.00		
	410 LIBRARY TOTAL		663.98		
	041 LIBRARY TOTAL		663.98		
ROAD USE					
STREETS					
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT		344.94		
FREESE MOTORS INC	RU EQUIP REPAIR/MAINT		12.79		
JOHN DEERE FINANCIAL	RU SUPPLIES		61.48		
KARDES INC	RU FUEL		89.76		
KARDES INC	RU FUEL		69.98		
KIMBALL MIDWEST	RU SUPPLIES		559.35		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT		144.47		
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL		939.02		
	210 STREETS TOTAL		2,221.79		
SNOW REMOVAL					
KROMMINGA MOTORS INC	RU SNOW REMOVAL		4,365.50		
R & B SNOW REMOVAL	RU SNOW REMOVAL		200.00		
	250 SNOW REMOVAL TOTAL		4,565.50		
	110 ROAD USE TOTAL		6,787.29		
PARK IMPROVEMENT					
CAPITAL PROJECTS					
ACCENT CONCRETE LLC	PARK IMP TRAIL IMPROVEMENTS		9,854.00		
	750 CAPITAL PROJECTS TOTAL		9,854.00		
	313 PARK IMPROVEMENT TOTAL		9,854.00		
TIF PROJECT					

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STREETS SNYDER & ASSOCIATES, INC	NORTH CHESTNUT STREET PROJECT	23,692.17-			
	210 STREETS TOTAL	23,692.17-			
	325 TIF PROJECT TOTAL	23,692.17-			
CAPITAL IMPROVEMENT CAPITAL PROJECTS SNYDER & ASSOCIATES, INC	EAST FIRST STREET PROJECT	33,800.00			
	750 CAPITAL PROJECTS TOTAL	33,800.00			
	332 CAPITAL IMPROVEMENT TOTAL	33,800.00			
C. C. BIDWELL LIBRARY BOOK LIBRARY BAKER & TAYLOR BOOKS	LIB BIDWELL BOOKS	786.36			
	410 LIBRARY TOTAL	786.36			
	502 C. C. BIDWELL LIBRARY BOOK TOTAL	786.36			
WATER WATER STATE HYGIENIC LABORATORY	WATER LAB TESTS	58.00			
IOWA ONE CALL	WATER SYSTEM	86.85			
JOHN DEERE FINANCIAL	WATER SUPPLIES	89.99			
KARDES INC	WATER FUEL	89.90			
KARDES INC	WATER FUEL	35.96			
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL	144.69			
	810 WATER TOTAL	505.39			
	600 WATER TOTAL	505.39			
CUSTOMER DEPOSITS WATER CITY OF MONTICELLO	COVINGTON/LOIS	50.00			
	810 WATER TOTAL	50.00			
	602 CUSTOMER DEPOSITS TOTAL	50.00			
WATER CAPITAL IMPROVEMENT WATER SNYDER & ASSOCIATES, INC	WATER TOWER PAINTING	4,917.04			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	810 WATER TOTAL		4,917.04		
	604 WATER CAPITAL IMPROVEMENT TOTAL		4,917.04		
SEWER					
SEWER					
ALTORFER INC.	SEWER EQUIP REPAIR/MAINT		1,651.00		
ELECTRIC PUMP INC	SEWER SYSTEM		1,460.00		
FAREWAY STORES #840-1	SEWER LAB SUPPLIES		18.95		
STATE HYGIENIC LABORATORY	SEWER LAB TESTS		823.50		
IOWA ONE CALL	SEWER SYSTEM		86.85		
JOHN DEERE FINANCIAL	SEWER SUPPLIES		11.94		
KARDES INC	SEWER FUEL		89.90		
KARDES INC	SEWER FUEL		35.96		
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL		144.69		
TRI COUNTY PROPANE LLC	SEWER UTILITIES		1,715.28		
	815 SEWER TOTAL		6,038.07		
	610 SEWER TOTAL		6,038.07		
SANITATION					
SANITATION					
JONES COUNTY SOLID WASTE	4TH QTR '24 ASSESSMENT		5,050.00		
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL		26.16		
REPUBLIC SERVICES	RESIDENTIAL GARBAGE		38,873.33		
	840 SANITATION TOTAL		43,949.49		
	670 SANITATION TOTAL		43,949.49		
	Accounts Payable Total		105,557.10		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	7,455.61
005 MONTICELLO BERNDEN CENTER	9,842.15
008 DARE	74.00
015 FIRE	1,777.10
016 AMBULANCE	2,748.79
041 LIBRARY	663.98
110 ROAD USE	6,787.29
313 PARK IMPROVEMENT	9,854.00
325 TIF PROJECT	23,692.17-
332 CAPITAL IMPROVEMENT	33,800.00
502 C. C. BIDWELL LIBRARY BOOK	786.36
600 WATER	505.39
602 CUSTOMER DEPOSITS	50.00
604 WATER CAPITAL IMPROVEMENT	4,917.04
610 SEWER	6,038.07
670 SANITATION	43,949.49

TOTAL FUNDS	105,557.10

City Council Meeting
Prep. Date: 04/18/2024
Preparer: Russell Farnum



Agenda Item: # 1 & 2
Agenda Date: 04/22/2024

Communication Page

Agenda Items Description: FY25 Budget Public Hearing and Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2024 through June 30, 2025

<u>Type of Action Requested:</u> Resolution	
<u>Attachments & Enclosures:</u> Resolution	<u>Fiscal Impact:</u> Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: The required public hearing on the budget was scheduled for April 22. The public hearing is followed by a resolution approving the budget.

The budget must be approved in time to file the required paperwork with the County Auditor and the State no later than May 1. In order to meet this timeline, it is preferred that Council approves this resolution on April 22.

The changes (cuts) requested at the April 15 work session have not yet been completed and incorporated into a revised budget document due to the short turn-around timeline of two days. However, the work session direction was to reduce General Fund line items in the amount of \$81,850 (due to fractional rates and rounding it will actually be \$81,851). That amount makes the tax levy amount to be collected \$2,202 LESS than FY24. The resulting tax rate will be 15.22168 or possibly 15.22169 depending upon rounding in the State forms and database.

The accompanying Resolution reflects those reductions.

Recommendation: Approval of the resolution is recommended.

The City of Monticello, Iowa

RESOLUTION

Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2024 through June 30, 2025

- WHEREAS,** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,** City Council published notice of and held a public hearing on the proposed budget; and
- WHEREAS,** The City Staff has prepared the FY 2025 annual budget, as set forth in the budget summary certificate, requirement schedules, resource detail, showing estimates and appropriations for said fiscal year; and
- WHEREAS,** The City Council directs the overall budget be approved as was discussed at the April 15 City Council work session; and

NOW THEREFORE, BE IT RESOLVED that the City of Monticello, Iowa does hereby adopt the annual budget for FY 2025 and direct the City Clerk to make the filing required by law and set up the books in accordance with the adopted budget summary, with the following reductions:

Department	Item	Budget Line	Proposed	Cut	Final
Mayor and Council	Mileage Reimbursement	722	\$ 1,000	\$ 850	\$ 150
	Conference Expenses	723	\$ 5,000	\$ 4,000	\$ 1,000
City Hall	Travel and Conference Expenses	751	\$ 10,000	\$ 1,000	\$ 9,000
	Repair and Maintenance on Building	752	\$ 30,000	\$10,000	\$20,000
	Building and ground maintenance and supplies	753	\$ 5,000	\$ 1,000	\$ 4,000
	Computer hardware/software	775	\$ 15,000	\$ 3,000	\$12,000
Community Center	Transfer to Capital Improvements	794	\$ 50,000	\$50,000	\$ -
Health Insurance		1164, 1159		\$12,000	
	Total Cut			\$81,850	

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 22nd day of April 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2024 - June 30, 2025

City of: **MONTICELLO**

The City Council will conduct a public hearing on the proposed Budget at: 220 E 1st Street, Monticello, IA 52310 Meeting Date: 4/22/2024 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 15.80224

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(319) 465-3577

City Clerk/Finance Officer's NAME
Sally Hinrichsen

		Budget FY 2025	Re-estimated FY 2024	Actual FY 2023
Revenues & Other Financing Sources				
Taxes Levied on Property	1	2,284,113	2,204,493	2,018,205
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	2,284,113	2,204,493	2,018,205
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	650,000	550,000	500,185
Other City Taxes	6	622,025	639,229	576,686
Licenses & Permits	7	291,125	258,450	307,027
Use of Money and Property	8	539,443	594,693	510,417
Intergovernmental	9	1,044,374	1,753,231	1,340,975
Charges for Fees & Service	10	3,014,293	2,787,121	2,997,507
Special Assessments	11	11,000	21,470	23,764
Miscellaneous	12	196,285	486,372	377,685
Other Financing Sources	13	18,000,000	11,995,700	108,900
Transfers In	14	2,377,200	3,845,935	1,120,205
Total Revenues and Other Sources	15	29,029,858	25,136,694	9,881,556
Expenditures & Other Financing Uses				
Public Safety	16	2,041,327	1,920,014	1,620,156
Public Works	17	1,007,471	1,342,320	958,478
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,106,892	1,059,105	811,914
Community and Economic Development	20	270,996	542,463	179,953
General Government	21	844,316	822,847	672,558
Debt Service	22	837,884	821,656	641,233
Capital Projects	23	1,449,350	3,150,580	607,106
Total Government Activities Expenditures	24	7,558,236	9,658,985	5,491,398
Business Type / Enterprises	25	20,776,159	12,202,781	1,486,509
Total ALL Expenditures	26	28,334,395	21,861,766	6,977,907
Transfers Out	27	2,377,200	3,845,935	1,120,205
Total ALL Expenditures/Transfers Out	28	30,711,595	25,707,701	8,098,112
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,681,737	-571,007	1,783,444
Beginning Fund Balance July 1	30	6,582,271	7,153,278	5,369,834
Ending Fund Balance June 30	31	4,900,534	6,582,271	7,153,278

**FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES**

The City of : **MONTICELLO** County Name: **JONES COUNTY**

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	143,644,457	2b	140,984,974	City Number: 53-495 Last Official Census: 4,040
DEBT SERVICE	3a	164,433,611	3b	161,774,128	
Ag Land	4a	1,955,741			

Consolidated General Fund Levy Calculation

	CGFL Max Rate	CGFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2024 Budget Data	8.10000	1,123,234	138,670,924	3.59
	Limitation Percentage			
	2			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2025	7.94117	1,140,705	1.56	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW		(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
384.1	7.94117	Consolidated General Fund			5	1,140,705	1,119,586	43 7.94117
		Non-Voted Other Permissible Levies						
384.12(1)	0.95000	Opr & Maint publicly owned Transit			7		0	45 0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)			11		0	49 0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs			14	115,000	112,871	52 0.80059
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.			462		0	465 0.00000
		Voted Other Permissible Levies						
28E.22	1.50000	Unified Law Enforcement			24		0	62 0.00000
		Total General Fund Regular Levies (5 thru 24)			25	1,255,705	1,232,457	
384.1	3.00375	Ag Land			26	5,875	5,875	63 3.00375
		Total General Fund Tax Levies (25 + 26)			27	1,261,580	1,238,332	Do Not Add
		Special Revenue Levies						
384.6	Amt Nec	Police & Fire Retirement			29		0	0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)			30	348,015	341,571	2.42275
Rules	Amt Nec	Other Employee Benefits			31	318,221	312,330	2.21534
		Subtotal Employee Benefit Levy (29,30,31)			32	666,236	653,901	65 4.63809
			Valuation	Without Gas & Elec				
386	As Req	With Gas & Elec						
	SSMID 1 (A)	0 (B)	0	34		0	66	0.00000
	SSMID 2 (A)	0 (B)	0	35		0	67	0.00000
	SSMID 3 (A)	0 (B)	0	36		0	68	0.00000
	SSMID 4 (A)	0 (B)	0	37		0	69	0.00000
	SSMID 5 (A)	0 (B)	0	555		0	565	0.00000
	SSMID 6 (A)	0 (B)	0	556		0	566	0.00000
	SSMID 7 (A)	0 (B)	0	1177		0	1179	0.00000
	SSMID 8 (A)	0 (B)	0	1185		0	1187	0.00000
		Total Special Revenue Levies			39	666,236	653,901	
384.4	Amt Nec	Debt Service Levy 76.10(6)			40	398,322	391,880	70 2.42239
384.7	0.67500	Capital Projects (Capital Improv. Reserve)			41		0	71 0.00000
		Total Property Taxes (27+39+40+41)			42	2,326,138	2,284,113	72 15.80224

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following: Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

(City Representative)

(Date)

(County Auditor)

(Date)

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:
Meeting Date: 4/1/2024 Meeting Time: 05:30 PM Meeting Location: 220 E 1st Street, Monticello, IA 52310

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.ci.monticello.ia.us

City Telephone Number
(319) 465-3577

Iowa Department of Management	Current Year Certified Property Tax 2023 - 2024	Budget Year Effective Property Tax 2024 - 2025	Budget Year Proposed Property Tax 2024 - 2025
Taxable Valuations for Non-Debt Service	135,871,798	140,984,974	140,984,974
Consolidated General Fund	1,100,562	1,100,562	1,119,586
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	97,981	97,981	112,871
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	301,576	301,576	341,571
Other Employee Benefits	289,628	289,628	312,330
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	155,570,960	161,774,128	161,774,128
Debt Service	409,016	409,016	391,880
CITY REGULAR TOTAL PROPERTY TAX	2,198,763	2,198,763	2,278,238
CITY REGULAR TAX RATE	15.80145	15.22290	15.80224
Taxable Value for City Ag Land	1,907,315	1,955,741	1,955,741
Ag Land	5,730	5,730	5,875
CITY AG LAND TAX RATE	3.00375	2.92984	3.00375
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Residential	864	732	-15.28
Commercial property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Commercial	864	732	-15.28

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

Reasons for tax increase if proposed exceeds the current:

Additional increases in the general fund budget are due to inflation and insurance increases

FUND BALANCE

City Name: **MONTICELLO**
 Fiscal Year July 1, 2024 - June 30, 2025

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2023									
Beginning Fund Balance July 1	1,636,224	939,439	327,100	131,583	638,677	294,434	3,967,457	1,402,377	5,369,834
Actual Revenues Except Beg Balance	4,122,679	1,301,239	512,516	659,702	727,048	6,886	7,330,070	2,551,486	9,881,556
Actual Expenditures Except End Balance	3,763,880	1,129,991	404,113	641,233	607,106	2,746	6,549,069	1,549,043	8,098,112
Ending Fund Balance June 30	1,995,023	1,110,687	435,503	150,052	758,619	298,574	4,748,458	2,404,820	7,153,278
Re-Estimated FY 2024									
Beginning Fund Balance	1,995,023	1,110,687	435,503	150,052	758,619	298,574	4,748,458	2,404,820	7,153,278
Re-Est Revenues	5,047,287	1,306,732	565,000	858,303	4,333,573	12,875	12,123,770	13,012,924	25,136,694
Re-Est Expenditures	5,392,071	1,876,977	838,792	821,656	3,763,358	5,100	12,697,954	13,009,747	25,707,701
Ending Fund Balance	1,650,239	540,442	161,711	186,699	1,328,834	306,349	4,174,274	2,407,997	6,582,271
Budget FY 2025									
Beginning Fund Balance	1,650,239	540,442	161,711	186,699	1,328,834	306,349	4,174,274	2,407,997	6,582,271
Revenues	4,434,915	1,356,431	665,000	846,731	302,476	0	7,605,553	21,424,305	29,029,858
Expenditures	4,803,336	1,449,208	574,536	837,884	1,449,350	5,100	9,119,414	21,592,181	30,711,595
Ending Fund Balance	1,281,818	447,665	252,175	195,546	181,960	301,249	2,660,413	2,240,121	4,900,534

LOCAL EMC SUPPORT

City Name: MONTICELLO
 Fiscal Year July 1, 2024 - June 30, 2025

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2025	0	0

City Name: MONTICELLO
Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2024	ACTUAL 2023
PUBLIC SAFETY									
Police Department/Crime Prevention	1 783,206	203,716						986,922	826,346
Jail	2							0	0
Emergency Management	3							0	0
Flood Control	4							0	0
Fire Department	5 103,945							103,945	143,679
Ambulance	6 675,090	150,857						825,947	649,639
Building Inspections	7							0	0
Miscellaneous Protective Services	8							0	0
Animal Control	9 500							500	210
Other Public Safety	10 2,700							2,700	282
TOTAL (lines 1 - 10)	11 1,565,441	354,573				0		1,920,014	1,620,156
PUBLIC WORKS									
Roads, Bridges, & Sidewalks	12 52,000	1,016,615						1,068,615	686,923
Parking - Meter and Off-Street	13							0	0
Street Lighting	14 120,000							120,000	112,519
Traffic Control and Safety	15							0	0
Snow Removal	16	35,000						35,000	21,601
Highway Engineering	17							0	0
Street Cleaning	18							0	0
Airport (if not Enterprise)	19 112,205							112,205	136,135
Garbage (if not Enterprise)	20							0	0
Other Public Works	21 6,500							6,500	1,300
TOTAL (lines 12 - 21)	22 290,705	1,051,615				0		1,342,320	958,478
HEALTH & SOCIAL SERVICES									
Welfare Assistance	23							0	0
City Hospital	24							0	0
Payments to Private Hospitals	25							0	0
Health Regulation and Inspection	26							0	0
Water, Air, and Mosquito Control	27							0	0
Community Mental Health	28							0	0
Other Health and Social Services	29							0	0
TOTAL (lines 23 - 29)	30 0	0				0		0	0
CULTURE & RECREATION									
Library Services	31 198,810	60,231				5,100		264,141	209,012
Museum, Band and Theater	32							0	0
Parks	33 391,087	44,244						435,331	321,119
Recreation	34 192,395	8,737						201,132	150,246
Cemetery	35 72,124	16,845						88,969	72,064
Community Center, Zoo, & Marina	36							0	0
Other Culture and Recreation	37 60,921	8,611						69,532	59,473
TOTAL (lines 31 - 37)	38 915,337	138,668				5,100		1,059,105	811,914

City Name: MONTICELLO
Fiscal Year July 1, 2023 - June 30, 2024

	GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2024	ACTUAL 2023
	COMMUNITY & ECONOMIC DEVELOPMENT									
39	Community Beautification									0
40	Economic Development									0
41	Housing and Urban Renewal									0
42	Planning & Zoning									0
43	Other Com & Econ Development									0
44	TIF Rebates			542,463					542,463	179,953
45	TOTAL (lines 39 - 44)	0	0	542,463			0		542,463	179,953
	GENERAL GOVERNMENT									
46	Mayor, Council, & City Manager	33,683	2,500						36,183	30,640
47	Clerk, Treasurer, & Finance Adm.	212,293	74,621						286,914	250,566
48	Elections									0
49	Legal Services & City Attorney	80,000							80,000	30,455
50	City Hall & General Buildings	359,450							359,450	330,597
51	Tort Liability									0
52	Other General Government	60,300							60,300	30,300
53	TOTAL (lines 46 - 52)	745,726	77,121	0			0		822,847	672,558
54	DEBT SERVICE									
55	Gov Capital Projects				821,656				821,656	641,233
56	TIF Capital Projects					2,720,580			2,720,580	607,106
57	TOTAL CAPITAL PROJECTS					430,000			430,000	0
58	TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	3,517,209	1,621,977	542,463	821,656	3,150,580	5,100		9,658,985	5,491,398
	BUSINESS TYPE/ACTIVITIES Proprietary: Enterprise & Budgeted ISF									
59	Water Utility							383,428	383,428	335,180
60	Sewer Utility							609,896	609,896	405,703
61	Electric Utility									0
62	Gas Utility									0
63	Airport									0
64	Landfill/Garbage							619,742	619,742	559,288
65	Transit									0
66	Cable TV, Internet & Telephone									0
67	Housing Authority									0
68	Storm Water Utility							30,200	30,200	10,877
69	Other Business Type (city hosp., ISF, parking, etc.)							15,000	15,000	8,285
70	Enterprise DEBT SERVICE							795,000	795,000	0
71	Enterprise CAPITAL PROJECTS							9,749,515	9,749,515	167,176
72	Enterprise TIF CAPITAL PROJECTS									0
73	TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)							12,202,781	12,202,781	1,486,509
74	TOTAL ALL EXPENDITURES (lines 58+73)	3,517,209	1,621,977	542,463	821,656	3,150,580	5,100	12,202,781	21,861,766	6,977,907
75	Regular Transfers Out	1,874,862	255,000			612,778		806,966	3,549,606	896,045
76	Internal TIF Loan Transfers Out			296,329				296,329	296,329	224,160
77	Total ALL Transfers Out	1,874,862	255,000	296,329	0	612,778	0	806,966	3,845,935	1,120,205
78	Total Expenditures and Other Fin Uses (lines 74+77)	5,392,071	1,876,977	838,792	821,656	3,763,358	5,100	13,009,747	25,707,701	8,098,112
79	Ending Fund Balance June 30	1,650,239	540,442	161,711	186,699	1,328,834	306,349	2,407,997	6,582,271	7,153,278

RE-ESTIMATED REVENUES DETAIL

City Name: MONTICELLO
Fiscal Year July 1, 2023 - June 30, 2024

	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2024	ACTUAL 2023
Taxes Levied on Property	1 1,204,273	591,204		409,016				2,204,493	2,018,205
Less: Uncollected Property Taxes - Levy Year	2							0	0
Net Current Property Taxes (line 1 minus line 2)	3 1,204,273	591,204		409,016	0			2,204,493	2,018,205
Delinquent Property Taxes	4							0	0
TIF Revenues	5		550,000					550,000	500,185
Other City Taxes:									
Utility Tax Replacement Excise Taxes	6 24,691	12,179		7,359				44,229	39,408
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0
Parimutuel wager tax	8							0	0
Gaming wager tax	9							0	0
Mobile Home Taxes	10							0	3,243
Hotel/Motel Taxes	11 45,000							45,000	35,840
Other Local Option Taxes	12 550,000							550,000	498,195
Subtotal - Other City Taxes (lines 6 thru 12)	13 619,691	12,179		7,359	0			639,229	576,686
Licenses & Permits	14 258,450							258,450	307,027
Use of Money & Property	15 407,447	17,315	15,000	8,000	39,506	8,375	99,050	594,693	510,417
Intergovernmental:									
Federal Grants & Reimbursements	16 500				874,774		15,025	890,299	433,339
Road Use Taxes	17	560,000						560,000	556,961
Other State Grants & Reimbursements	18 118,912	45,434		28,506	4,000			196,852	167,927
Local Grants & Reimbursements	19 101,080				5,000			106,080	182,748
Subtotal - Intergovernmental (lines 16 thru 19)	20 220,492	605,434	0	28,506	883,774		15,025	1,753,231	1,340,975
Charges for Fees & Service:									
Water Utility	21						516,571	516,571	483,413
Sewer Utility	22						1,077,600	1,077,600	1,209,020
Electric Utility	23							0	0
Gas Utility	24							0	0
Parking	25							0	0
Airport	26							0	0
Landfill/Garbage	27						653,900	653,900	652,649
Hospital	28							0	0
Transit	29							0	0
Cable TV, Internet & Telephone	30							0	0
Housing Authority	31							0	0
Storm Water Utility	32						66,200	66,200	81,487
Other Fees & Charges for Service	33 472,850							472,850	570,938
Subtotal - Charges for Service (lines 21 thru 33)	34 472,850	0	0	0	0	0	2,314,271	2,787,121	2,997,507
Special Assessments	35				21,470			21,470	23,764
Miscellaneous	36 245,110	600			155,662	4,500		486,372	377,685
Other Financing Sources:									
Regular Operating Transfers In	37 1,618,974	80,000		109,093	1,491,539			3,549,606	896,045
Internal TIF Loan Transfers In	38			296,329				296,329	224,160
Subtotal ALL Operating Transfers In	39 1,618,974	80,000	0	405,422	1,491,539	0	250,000	3,845,935	1,120,205
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				1,741,622		10,254,078	11,995,700	12,906
Proceeds of Capital Asset Sales	41							0	95,994
Subtotal-Other Financing Sources (lines 36 thru 38)	42 1,618,974	80,000	0	405,422	3,233,161	0	10,504,078	15,841,635	1,229,105
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43 5,047,287	1,306,732	565,000	858,303	4,333,573	12,875	13,012,924	25,136,694	9,881,556
Beginning Fund Balance July 1	44 1,995,023	1,110,687	435,503	150,052	758,619	298,574	2,404,820	7,153,278	5,369,834
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45 7,042,310	2,417,419	1,000,503	1,008,355	5,092,192	311,449	15,417,744	32,289,972	15,251,390

City Name: MONTICELLO
Fiscal Year July 1, 2024 - June 30, 2025

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
PUBLIC SAFETY										
Police Department/Crime Prevention	1 755,684	213,415						969,099	986,922	826,346
Jail	2							0	0	0
Emergency Management	3							0	0	0
Flood Control	4							0	0	0
Fire Department	5 141,045							141,045	103,945	143,679
Ambulance	6 762,260	165,723						927,983	825,947	649,639
Building Inspections	7							0	0	0
Miscellaneous Protective Services	8							0	0	0
Animal Control	9 500							500	500	210
Other Public Safety	10 2,700							2,700	2,700	282
TOTAL (lines 1 - 10)	11 1,662,189	379,138				0		2,041,327	1,920,014	1,620,156
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12 23,000	714,896						737,896	1,068,615	686,923
Parking - Meter and Off-Street	13							0	0	0
Street Lighting	14 100,000							100,000	120,000	112,519
Traffic Control and Safety	15							0	0	0
Snow Removal	16 35,000	35,000						35,000	35,000	21,601
Highway Engineering	17							0	0	0
Street Cleaning	18							0	0	0
Airport	19 128,075							128,075	112,205	136,135
Garbage (if not Enterprise)	20							0	0	0
Other Public Works	21 6,500							6,500	6,500	1,300
TOTAL (lines 12 - 21)	22 257,575	749,896			0			1,007,471	1,342,320	958,478
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23							0	0	0
City Hospital	24							0	0	0
Payments to Private Hospitals	25							0	0	0
Health Regulation and Inspection	26							0	0	0
Water, Air, and Mosquito Control	27							0	0	0
Community Mental Health	28							0	0	0
Other Health and Social Services	29							0	0	0
TOTAL (lines 23 - 29)	30 0	0			0			0	0	0
CULTURE & RECREATION										
Library Services	31 201,536	64,029			5,100			270,665	264,141	209,012
Museum, Band and Theater	32							0	0	0
Parks	33 370,959	50,840						421,799	435,331	321,119
Recreation	34 230,134	10,653						240,787	201,132	150,246
Cemetery	35 80,517	19,895						100,412	88,969	72,064
Community Center, Zoo, & Marina	36							0	0	0
Other Culture and Recreation	37 63,764	9,465						73,229	69,532	59,473
TOTAL (lines 31 - 37)	38 946,910	154,882			5,100			1,106,892	1,059,105	811,914

City Name: MONTICELLO
Fiscal Year July 1, 2024 - June 30, 2025

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39							0	0	0
Economic Development	40							0	0	0
Housing and Urban Renewal	41							0	0	0
Planning & Zoning	42							0	0	0
Other Com & Econ Development	43							0	0	0
TIF Rebates	44		270,996					270,996	542,463	179,953
TOTAL (lines 39 - 44)	45	0	270,996			0		270,996	542,463	179,953
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	33,680	4,843					38,523	36,183	30,640
Clerk, Treasurer, & Finance Adm.	47	240,794	80,449					321,243	286,914	250,566
Elections	48							0	0	0
Legal Services & City Attorney	49	80,000						80,000	80,000	30,455
City Hall & General Buildings	50	359,250						359,250	359,450	330,597
Tort Liability	51							0	0	0
Other General Government	52	45,300						45,300	60,300	30,300
TOTAL (lines 46 - 52)	53	759,024	85,292	0		0		844,316	822,847	672,558
DEBT SERVICE										
Gov Capital Projects	54			837,884	939,350			837,884	821,656	641,233
TIF Capital Projects	56				510,000			510,000	430,000	0
TOTAL CAPITAL PROJECTS	57	0	0	0	1,449,350	0		1,449,350	3,150,580	607,106
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	3,625,698	1,369,208	837,884	1,449,350	5,100		7,558,236	9,658,985	5,491,398
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59							394,854	383,428	335,180
Sewer Utility	60							634,940	609,896	405,703
Electric Utility	61							0	0	0
Gas Utility	62							0	0	0
Airport	63							0	0	0
Landfill/Garbage	64							673,028	619,742	559,288
Transit	65							0	0	0
Cable TV, Internet & Telephone	66							0	0	0
Housing Authority	67							0	0	0
Storm Water Utility	68							31,000	30,200	10,877
Other Business Type (city hosp., ISF, parking, etc.)	69							15,000	15,000	8,285
Enterprise DEBT SERVICE	70							650,000	795,000	0
Enterprise CAPITAL PROJECTS	71							18,377,337	9,749,515	167,176
Enterprise TIF CAPITAL PROJECTS	72							0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73							20,776,159	12,202,781	1,486,509
TOTAL ALL EXPENDITURES (lines 58 + 73)	74	3,625,698	1,369,208	837,884	1,449,350	5,100		28,334,395	21,861,766	6,977,907
Regular Transfers Out	75	1,177,638	80,000					816,022	2,073,660	896,045
Internal TIF Loan / Repayment Transfers Out	76							303,540	296,329	224,160
Total ALL Transfers Out	77	1,177,638	80,000	0	0	0		816,022	3,845,935	1,120,205
Total Expenditures & Fund Transfers Out (lines 74+77)	78	4,803,336	1,449,208	837,884	1,449,350	5,100		21,592,181	25,707,701	8,098,112
Ending Fund Balance June 30	79	1,281,818	447,665	195,546	181,960	301,249		2,240,121	6,582,271	7,153,278

REVENUES DETAIL

City Name: MONTICELLO
Fiscal Year July 1, 2024 - June 30, 2025

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
REVENUES & OTHER FINANCING SOURCES										
Taxes Levied on Property	1 1,238,332	653,901		391,880	0			2,284,113	2,204,493	2,018,205
Less: Uncollected Property Taxes - Levy Year	2							0	0	0
Net Current Property Taxes (line 1 minus line 2)	3 1,238,332	653,901		391,880	0			2,284,113	2,204,493	2,018,205
Delinquent Property Taxes	4							0	0	0
TIF Revenues	5		650,000					650,000	550,000	500,185
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6 23,248	12,335		6,442	0			42,025	44,229	39,408
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0	0
Parimutual wager tax	8							0	0	0
Gaming wager tax	9							0	0	0
Mobile Home Taxes	10							0	0	3,243
Hotel/Motel Taxes	11 30,000							30,000	45,000	35,840
Other Local Option Taxes	12 550,000							550,000	550,000	498,195
Subtotal - Other City Taxes (lines 6 thru 12)	13 603,248	12,335		6,442	0			622,025	639,229	576,686
Licenses & Permits	14 291,125							291,125	258,450	307,027
Use of Money & Property	15 390,545	41,223	15,000	5,000	24,575		63,100	539,443	594,693	510,417
Intergovernmental:										
Federal Grants & Reimbursements	16 650				42,901		63,887	107,438	890,299	433,339
Road Use Taxes	17	557,520					6,725	557,520	560,000	556,961
Other State Grants & Reimbursements	18 98,856	10,952		23,847	64,000		70,612	204,380	196,852	167,927
Local Grants & Reimbursements	19 175,036							175,036	106,080	182,748
Subtotal - Intergovernmental (lines 16 thru 19)	20 274,542	568,472	0	23,847	106,901			1,044,374	1,753,231	1,340,975
Charges for Fees & Service:										
Water Utility	21						513,963	513,963	516,571	483,413
Sewer Utility	22						1,284,800	1,284,800	1,077,600	1,209,020
Electric Utility	23							0	0	0
Gas Utility	24							0	0	0
Parking	25							0	0	0
Airport	26							0	0	0
Landfill/Garbage	27						760,330	760,330	653,900	652,649
Hospital	28							0	0	0
Transit	29							0	0	0
Cable TV, Internet & Telephone	30							0	0	0
Housing Authority	31							0	0	0
Storm Water Utility	32							0	66,200	81,487
Other Fees & Charges for Service	33 455,200	80,000		116,022	135,000			455,200	472,850	570,938
Subtotal - Charges for Service (lines 21 thru 33)	34 455,200	0		0	0		2,559,093	3,014,293	2,787,121	2,997,507
Special Assessments	35				11,000			11,000	21,470	23,764
Miscellaneous	36 139,285	500			25,000		31,500	196,285	486,372	377,685
Other Financing Sources:										
Regular Operating Transfers In	37 1,042,638	80,000		116,022	135,000		700,000	2,073,660	3,549,606	896,045
Internal TIF Loan Transfers In	38			303,540				303,540	296,329	224,160
Subtotal ALL Operating Transfers In	39 1,042,638	80,000	0	419,562	135,000		700,000	2,377,200	3,845,935	1,120,205
Proceeds of Debt (Excluding TIF Internal Borrowing)	40						18,000,000	18,000,000	11,995,700	12,906
Proceeds of Capital Asset Sales	41							0	0	95,994
Subtotal-Other Financing Sources (lines 38 thru 40)	42 1,042,638	80,000	0	419,562	135,000		18,700,000	20,377,200	15,841,635	1,229,105
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43 4,434,915	1,356,431	665,000	846,731	302,476	0	21,424,305	29,029,858	25,136,694	9,881,556
Beginning Fund Balance July 1	44 1,650,239	540,442	161,711	186,699	1,328,834	306,349	2,407,997	6,582,271	7,153,278	5,369,834
TOTAL REVENUES & BEGIN BALANCE (lines 42-43)	45 6,085,154	1,896,873	826,711	1,033,430	1,631,310	306,349	23,832,302	35,612,129	32,289,972	15,251,390

ADOPTED BUDGET SUMMARY

City Name: MONTICELLO
 Fiscal Year July 1, 2024 - June 30, 2025

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
Revenues & Other Financing Sources										
Taxes Levied on Property	1,238,332	653,901		391,880	0	0		2,284,113	2,204,493	2,018,205
Less: Uncollected Property Taxes-Levy Year	0	0		0	0	0		0	0	0
Net Current Property Taxes	1,238,332	653,901		391,880	0	0		2,284,113	2,204,493	2,018,205
Delinquent Property Taxes	0	0		0	0	0		0	0	0
TIF Revenues			650,000					650,000	550,000	500,185
Other City Taxes	603,248	12,335		6,442	0	0		622,025	639,229	576,686
Licenses & Permits	291,125	0		5,000	24,575	0	63,100	291,125	258,450	307,027
Use of Money and Property	390,545	41,223	15,000	5,000	0	0	0	539,443	594,693	510,417
Intergovernmental	274,542	568,472	0	23,847	106,901		70,612	1,044,374	1,753,231	1,340,975
Charges for Fees & Service	455,200	0		0	0	0	2,559,093	3,014,293	2,787,121	2,997,507
Special Assessments	0	0		0	11,000		0	11,000	21,470	23,764
Miscellaneous	139,285	500		0	25,000	0	31,500	196,285	486,372	377,685
Sub-Total Revenues	3,392,277	1,276,431	665,000	427,169	167,476	0	2,724,305	8,652,658	9,295,059	8,652,451
Other Financing Sources:										
Total Transfers In	1,042,638	80,000	0	419,562	135,000	0	700,000	2,377,200	3,845,935	1,120,205
Proceeds of Debt	0	0	0	0	0	0	18,000,000	18,000,000	11,995,700	12,906
Proceeds of Capital Asset Sales	0	0	0	0	0	0	0	0	0	95,994
Total Revenues and Other Sources	4,434,915	1,356,431	665,000	846,731	302,476	0	21,424,305	29,029,858	25,136,694	9,881,556
Expenditures & Other Financing Uses										
Public Safety	1,662,189	379,138	0	0		0		2,041,327	1,920,014	1,620,156
Public Works	257,575	749,896	0	0		0		1,007,471	1,342,320	958,478
Health and Social Services	0	0	0	0		0		0	0	0
Culture and Recreation	946,910	154,882	0	0	5,100	5,100		1,106,892	1,059,105	811,914
Community and Economic Development	0	0	270,996	0		0		270,996	542,463	179,953
General Government	759,024	85,292	0	0		0		844,316	822,847	672,558
Debt Service	0	0	0	837,884		0		837,884	821,656	641,233
Capital Projects	0	0	0	0	1,449,350	0		1,449,350	3,150,580	607,106
Total Government Activities Expenditures	3,625,698	1,369,208	270,996	837,884	1,449,350	5,100		7,558,236	9,658,985	5,491,398
Business Type Proprietary: Enterprise & ISF								20,776,159	12,202,781	1,486,509
Total Gov & Bus Type Expenditures	3,625,698	1,369,208	270,996	837,884	1,449,350	5,100	20,776,159	28,334,395	21,861,766	6,977,907
Total Transfers Out	1,177,638	80,000	303,540	0	0	0	816,022	2,377,200	3,845,935	1,120,205
Total ALL Expenditures/Fund Transfers Out	4,803,336	1,449,208	574,536	837,884	1,449,350	5,100	21,592,181	30,711,595	25,707,701	8,098,112
Excess Revenues & Other Sources Over										
(Under) Expenditures/Transfers Out	-368,421	-92,777	90,464	8,847	-1,146,874	-5,100	-167,876	-1,681,737	-571,007	1,783,444
Beginning Fund Balance July 1	1,650,239	540,442	161,711	186,699	1,328,834	306,349	2,407,997	6,582,271	7,153,278	5,369,834
Ending Fund Balance June 30	1,281,818	447,665	252,175	195,546	181,960	301,249	2,240,121	4,900,534	6,582,271	7,153,278

LONG TERM DEBT SCHEDULE - LT DEBT2

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	31	-				0				0
	32	-				0				0
	33	-				0				0
	34	-				0				0
	35	-				0				0
	36	-				0				0
	37	-				0				0
	38	-				0				0
	39	-				0				0
	40	-				0				0
	41	-				0				0
	42	-				0				0
	43	-				0				0
	44	-				0				0
	45	-				0				0
	46	-				0				0
	47	-				0				0
	48	-				0				0
	49	-				0				0
	50	-				0				0
	51	-				0				0
	52	-				0				0
	53	-				0				0
	54	-				0				0
	55	-				0				0
	56	-				0				0
	57	-				0				0
	58	-				0				0
	59	-				0				0
	60	-				0				0
TOTALS				701,000	151,782	852,782	1,700	0	456,160	398,322

LONG TERM DEBT SCHEDULE - LT DEBT3

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	61	-				0				0
	62	-				0				0
	63	-				0				0
	64	-				0				0
	65	-				0				0
	66	-				0				0
	67	-				0				0
	68	-				0				0
	69	-				0				0
	70	-				0				0
	71	-				0				0
	72	-				0				0
	73	-				0				0
	74	-				0				0
	75	-				0				0
	76	-				0				0
	77	-				0				0
	78	-				0				0
	79	-				0				0
	80	-				0				0
	81	-				0				0
	82	-				0				0
	83	-				0				0
	84	-				0				0
	85	-				0				0
	86	-				0				0
	87	-				0				0
	88	-				0				0
	89	-				0				0
	90	-				0				0
TOTALS				701,000	151,782	852,782	1,700	0	456,160	398,322

LONG TERM DEBT SCHEDULE - LT DEBT4

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	91	-				0				0
	92	-				0				0
	93	-				0				0
	94	-				0				0
	95	-				0				0
	96	-				0				0
	97	-				0				0
	98	-				0				0
	99	-				0				0
	100	-				0				0
	101	-				0				0
	102	-				0				0
	103	-				0				0
	104	-				0				0
	105	-				0				0
	106	-				0				0
	107	-				0				0
	108	-				0				0
	109	-				0				0
	110	-				0				0
	111	-				0				0
	112	-				0				0
	113	-				0				0
	114	-				0				0
	115	-				0				0
	116	-				0				0
	117	-				0				0
	118	-				0				0
	119	-				0				0
	120	-				0				0
TOTALS				701,000	151,782	852,782	1,700	0	456,160	398,322

LONG TERM DEBT SCHEDULE - LT DEBTS

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	121	-				0				0
	122	-				0				0
	123	-				0				0
	124	-				0				0
	125	-				0				0
	126	-				0				0
	127	-				0				0
	128	-				0				0
	129	-				0				0
	130	-				0				0
	131	-				0				0
	132	-				0				0
	133	-				0				0
	134	-				0				0
	135	-				0				0
	136	-				0				0
	137	-				0				0
	138	-				0				0
	139	-				0				0
	140	-				0				0
	141	-				0				0
	142	-				0				0
	143	-				0				0
	144	-				0				0
	145	-				0				0
	146	-				0				0
	147	-				0				0
	148	-				0				0
	149	-				0				0
	150	-				0				0
TOTALS				701,000	151,782	852,782	1,700	0	456,160	398,322

LONG TERM DEBT SCHEDULE - LT DEBT6

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	151	-				0				0
	152	-				0				0
	153	-				0				0
	154	-				0				0
	155	-				0				0
	156	-				0				0
	157	-				0				0
	158	-				0				0
	159	-				0				0
	160	-				0				0
	161	-				0				0
	162	-				0				0
	163	-				0				0
	164	-				0				0
	165	-				0				0
	166	-				0				0
	167	-				0				0
	168	-				0				0
	169	-				0				0
	170	-				0				0
	171	-				0				0
	172	-				0				0
	173	-				0				0
	174	-				0				0
	175	-				0				0
	176	-				0				0
	177	-				0				0
	178	-				0				0
	179	-				0				0
	180	-				0				0
TOTALS				701,000	151,782	852,782	1,700	0	456,160	398,322

LONG TERM DEBT SCHEDULE - LT DEBT7

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	181	-				0				0
	182	-				0				0
	183	-				0				0
	184	-				0				0
	185	-				0				0
	186	-				0				0
	187	-				0				0
	188	-				0				0
	189	-				0				0
	190	-				0				0
	191	-				0				0
	192	-				0				0
	193	-				0				0
	194	-				0				0
	195	-				0				0
	196	-				0				0
	197	-				0				0
	198	-				0				0
	199	-				0				0
	200	-				0				0
	201	-				0				0
	202	-				0				0
	203	-				0				0
	204	-				0				0
	205	-				0				0
	206	-				0				0
	207	-				0				0
	208	-				0				0
	209	-				0				0
	210	-				0				0
TOTALS				701,000	151,782	852,782	1,700	0	456,160	398,322

LONG TERM DEBT SCHEDULE - GRAND TOTALS

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2025	Interest Due FY 2025	Total Obligation Due FY 2025	Bond Reg./ Paying Agent Fees Due FY 2025	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	685,000	151,182	836,182	1,700	0	439,560	398,322
NON GO - TOTAL	16,000	600	16,600	0	0	16,600	0
GRAND - TOTAL	701,000	151,782	852,782	1,700	0	456,160	398,322

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2024 - June 30, 2025

City of: MONTICELLO

The City Council will conduct a public hearing on the proposed Budget at: 220 E 1st Street, Monticello, IA 52310 Meeting Date: 4/22/2024 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.				
The estimated Total tax levy rate per \$1000 valuation on regular property				15.80224
The estimated tax levy rate per \$1000 valuation on Agricultural land is				3.00375
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.				
Phone Number		City Clerk/Finance Officer's NAME		
(319) 465-3577		Sally Hinrichsen		
		Budget FY 2025	Re-estimated FY 2024	Actual FY 2023
Revenues & Other Financing Sources				
Taxes Levied on Property	1	2,284,113	2,204,493	2,018,205
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	2,284,113	2,204,493	2,018,205
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	650,000	550,000	500,185
Other City Taxes	6	622,025	639,229	576,686
Licenses & Permits	7	291,125	258,450	307,027
Use of Money and Property	8	539,443	594,693	510,417
Intergovernmental	9	1,044,374	1,753,231	1,340,975
Charges for Fees & Service	10	3,014,293	2,787,121	2,997,507
Special Assessments	11	11,000	21,470	23,764
Miscellaneous	12	196,285	486,372	377,685
Other Financing Sources	13	18,000,000	11,995,700	108,900
Transfers In	14	2,377,200	3,845,935	1,120,205
Total Revenues and Other Sources	15	29,029,858	25,136,694	9,881,556
Expenditures & Other Financing Uses				
Public Safety	16	2,041,327	1,920,014	1,620,156
Public Works	17	1,007,471	1,342,320	958,478
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,106,892	1,059,105	811,914
Community and Economic Development	20	270,996	542,463	179,953
General Government	21	844,316	822,847	672,558
Debt Service	22	837,884	821,656	641,233
Capital Projects	23	1,449,350	3,150,580	607,106
Total Government Activities Expenditures	24	7,558,236	9,658,985	5,491,398
Business Type / Enterprises	25	20,776,159	12,202,781	1,486,509
Total ALL Expenditures	26	28,334,395	21,861,766	6,977,907
Transfers Out	27	2,377,200	3,845,935	1,120,205
Total ALL Expenditures/Transfers Out	28	30,711,595	25,707,701	8,098,112
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,681,737	-571,007	1,783,444
Beginning Fund Balance July 1	30	6,582,271	7,153,278	5,369,834
Ending Fund Balance June 30	31	4,900,534	6,582,271	7,153,278

MONTICELLO MAIN STREET

MONTICELLO, IOWA



MARKET SNAPSHOT

Esri 2023

Monticello Main Street and their community partners are taking a proactive approach to planning for the future prosperity of Monticello's historic downtown district.

The efforts of the Monticello Main Street organization and its partners, along with investments made by the public and private sectors, are working to heighten the appeal of the downtown district among consumers, investors and entrepreneurs. Moving forward, it will be critical for the community to capitalize upon and leverage these investments and ongoing Monticello marketing efforts to position the district as a local economic engine and center for commerce.

This Market Snapshot, prepared as part of a more comprehensive Market Study & Strategies technical service provided by Main Street Iowa, highlights and summarizes demographic, lifestyle and retail data, characteristics and trends in the marketplace. The information, along with market insights gained through local survey data, provides groundwork, benchmarks and a basis for important decision-making processes that will help guide future business development strategies for the Monticello downtown district.

Main Street Iowa is a downtown revitalization program through the Iowa Downtown Resource Center at the Iowa Economic Development Authority. Monticello has participated in this program since 2022.



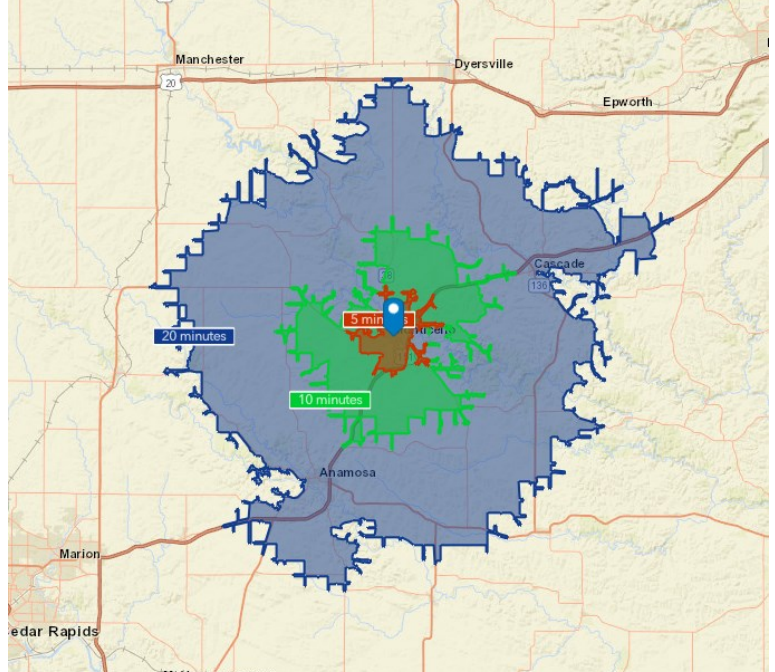
Monticello is a Main Street Iowa community.

The mission of the Main Street Iowa Program is to improve the social and economic well-being of Iowa's communities by assisting selected communities to capitalize on their unique identity, assets and character of their historic commercial district.

MONTICELLO DRIVE TIME MARKET

DEMOGRAPHIC FAST FACTS

Esri 2023



POPULATION

5,549

10 MINUTE DRIVE TIME | 2023
2023—28 GROWTH: -0.17%

Population	5 Min	10 Min	20 Min
2023 Estimate	4,063	5,549	21,258
Growth (2023-28)	-0.16%	-0.17%	-0.04%

i Est. State Pop Growth (2023-28) | .19%



DAYTIME POP

5,586

10 MINUTE DRIVE TIME | 2023

Daytime Population	5 Min	10 Min	20 Min
Total Daytime Pop	4,515	5,586	18,366
Workers	2,576	3,050	8,490



HOUSEHOLDS

2,320

10 MINUTE DRIVE TIME | 2023
2023—28 GROWTH: -0.19%

Households	5 Min	10 Min	20 Min
2023 Estimate	1,755	2,320	8,273
HH Growth (2023-28)	0.03%	0.03%	0.12%

i Est. State HH Growth (2023-28) | .33%



MEDIAN HH INCOME

\$65,123

10 MINUTE DRIVE TIME | 2023

Median HH Income	5 Min	10 Min	20 Min
2023 Estimate	\$61,061	\$65,123	\$69,394
2028 Estimate	\$66,084	\$70,943	\$76,792

i 2023 State: \$67,730 | 2028 State: \$76,227

Source: [Esri Market Profile](#) | 1.24

MONTICELLO DRIVE TIME MARKET



HOUSING UNITS

2023 HOUSING UNITS SUMMARY

Housing Units	5 Min	10 Min	20 Min
2023 Estimate	1,925	2,531	9,007
- Owner Occupied	68.6%	71.1%	71.8%
- Renter Occupied	22.5%	20.5%	20.1%
- Vacant	8.8%	8.3%	8.1%

Estimated State Percent Vacant (2023) 9.4%



TENURE AND MORTGAGE

HOUSEHOLDS BY TENURE AND MORTGAGE STATUS

2020 Tenure/Status	5 Min	10 Min	20 Min
Owner Occupied	71.8%	74.9%	77.8%
— With Mortgage	43.1%	44.1%	46.1%
— Free and Clear	28.8%	30.8%	31.7%
Renter Occupied	28.2%	25.1%	22.2%



DIVERSITY

2023 DIVERSITY INDEX

Drive Time Households	5 Min	10 Min	20 Min
2023 Diversity Index	17.9	16.5	18.2

The Diversity Index summarizes racial and ethnic diversity. The index shows the likelihood that two persons, chosen at random from the same area, belong to different race or ethnic groups. The index ranges from 0 (no diversity) to 100 (complete diversity).



\$38,100

PER CAPITA INCOME
5 MINUTES | 2023



44.0

MEDIAN AGE
5 MINUTES | 2023



99.0%

2023 EMPLOYED
5 MIN. CIVILIAN POP 16+

10 Minutes	\$39,789	10 Minutes	44.3	10 Minutes	99.0%
20 Minutes	\$36,219	20 Minutes	43.5	20 Minutes	98.3%
State	\$38,239	State	39.7	State	97.6%



2023 EMPLOYMENT BY OCCUPATION

2023 Employed 16+	5 Min	10 Min	20 Min
Total Estimate	2,141	3,044	10,731
- White Collar	51.3%	55.3%	57.3%
- Services	18.6%	16.1%	12.6%
- Blue Collar	30.0%	28.6%	30.1%

Source: [Esri Market Profile](#) | 1.24

Prepared by MSI for Monticello Main Street

MONTICELLO | IOWA

Esri's Community Tapestry is a geodemographic segmentation system that integrates consumer traits with residential characteristics to identify markets and classify U.S. neighborhoods. Tapestry Segmentation combines the "who" of lifestyle demography with the "where" of local geography to create a classification with 67 distinct behavioral market segments (Tapestry Segments).

Top Drive Time Area Esri Tapestry Segments



Heartland Communities (6F) | #1 in 5 & 10

5 Minutes		10 Minutes		20 Minutes	
HHs	Percent	HHs	Percent	HHs	Percent
819	46.7%	819	35.3%	1,808	21.9%

Residents here are a mix of married-couple families and singles living in older developments of single-family homes. The work force is primarily white collar, with a higher concentration of skilled workers in manufacturing, retail trade, and health care. Family oriented, they value time spent at home. Most have lived, worked, and played in the same area for years.

Avg. HH Size: 2.47 Median Age: 39.0 Med. HH Income: \$52K

- ▶ Nearly three quarters own their homes, nearly half of households have mortgages.
- ▶ While most income derived from wages and salaries, nearly 31% collect Social Security and 20% draw retirement income.
- ▶ Most have graduated high school or spent some time at college.
- ▶ Budget aware shoppers that favor American-made products.



Salt of the Earth (6B) | #2 in 5 & 10 drives

5 Minutes		10 Minutes		20 Minutes	
HHs	Percent	HHs	Percent	HHs	Percent
449	25.6%	621	26.8%	1,116	13.5%

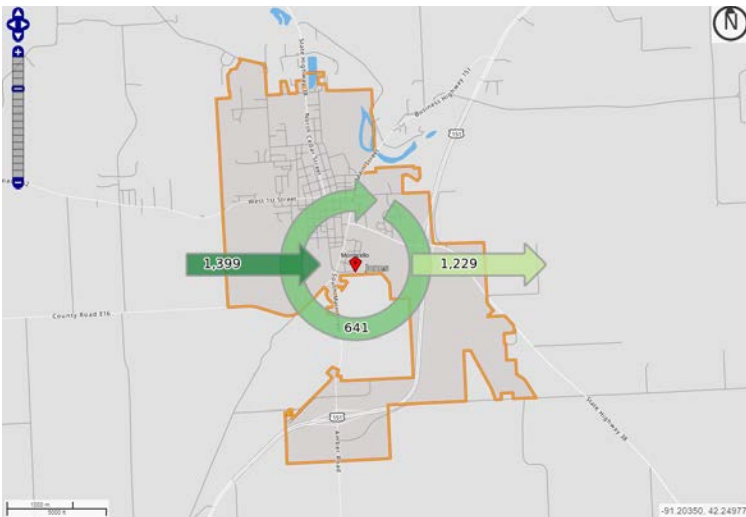
Salt of the Earth residents are entrenched in their traditional, rural lifestyles. Citizens are older, and many have grown children that moved away. They still cherish family time and preparing homemade meals. Residents embrace the outdoors, including fishing, boating, or camping. The majority has at least a high school diploma or some college education. They may be experts at DIY projects, but the latest technology is not their forte. They use it when absolutely necessary but seek face-to-face contact.

Avg. HH Size: 2.59 Median Age: 44.1 Med. HH Income: \$56K

- ▶ Steady in employment in construction, manufacturing, and related service industries.
- ▶ Due to their rural setting, households own two vehicles to cover their long commutes, often across county boundaries.
- ▶ 40% with a high school diploma only.
- ▶ Cost-conscious consumers, loyal to brands they like, with a focus on buying American.
- ▶ Last to buy the latest and greatest products.

Information on Esri Tapestry methodology and applications, along with descriptions for Tapestry's 67 segments, are available from the Esri website at:

Source: [Esri Community Tapestry Segmentation](#) | 1.24



Note: Overlay arrows do not indicate directionality of worker flow between home and employment locations | Data year—2021

Workforce issues have risen to the top of the list as a major concern for businesses all across Iowa. Finding the right people with the proper skills to fill the positions available is a challenge every community is facing, no matter your size or location in the state. Understanding where your workforce comes from, who lives and works in your community, and who travels outside your community for employment can have a direct effect on your downtown commercial district.

The US Census Bureau’s On The Map feature is a resource to help communities better understand this data.

Inflow/Outflow Job Counts (All Jobs)

2021

	Count	Share
Employed in the Selection Area	2,040	100.0%
Employed in the Selection Area but Living Outside	1,399	68.6%
Employed and Living in the Selection Area	641	31.4%
Living in the Selection Area	1,870	100.0%
Living in the Selection Area but Employed Outside	1,229	65.7%
Living and Employed in the Selection Area	641	34.3%

Source: US Census Bureau, Center for Economic Studies | 2021

Esri’s Retail Demand Outlook compares consumer spending and calculates forecasted demand for goods and services in several categories of consumer spending. The Consumer Spending data is household-based and represents the amount spent for a product or service by all households in the area. Detail may not sum to totals due to rounding. This report is not a comprehensive list of all consumer spending variables therefore the variables in each section may not sum to totals.

Source: Esri forecasts for 2023 and 2028; Consumer Spending data are derived from the 2019 and 2020 Consumer Expenditure Surveys, Bureau of Labor Statistics.

RETAIL DEMAND OUTLOOK | MONTICELLO (10 MINUTE DRIVE)

Category	2023 Consumer Spending	2028 Forecasted Demand	Projected Growth
Apparel and Services	\$4,326,545	\$4,894,275	\$567,730
Computer	\$571,153	\$646,039	\$74,886
Entertainment & Recreation	\$9,040,083	\$10,217,289	\$1,177,206
Food at Home	\$14,550,416	\$16,453,899	\$1,903,483
Food Away from Home	\$7,320,110	\$8,280,399	\$960,289
Health (drugs, eyewear)	\$1,726,056	\$1,950,763	\$224,707
Home (mortgage & basics)	\$26,824,739	\$30,352,230	\$3,527,491
Household Furnishings & Equipment	\$3,913,199	\$4,425,226	\$512,027
Housekeeping Supplies	\$2,095,170	\$2,369,032	\$273,862
Insurance	\$20,290,433	\$22,940,109	\$2,649,676
Transportation	\$15,928,331	\$18,003,803	\$2,075,472
Travel	\$3,701,040	\$4,186,677	\$485,637

Source: Esri Retail Demand Outlook | 1.24

2023 HOUSING UNITS BY VALUE

Median Home Value	5 Min	10 Min	20 Min
2023 Estimate	\$141,974	\$152,073	\$178,679
2028 Estimate	\$143,914	\$155,893	\$185,905
Average Home Value			
2023 Estimate	\$168,400	\$185,472	\$220,540
2028 Estimate	\$174,607	\$193,458	\$232,054

MONTICELLO DRIVE TIME MARKET

What's in My Community?

Downtown Monticello (5 minutes)
 100-198 N Sycamore St, Monticello, Iowa, 52310
 Drive time of 5 minutes

Prepared by Esri
 Latitude: 42.23825
 Longitude: -91.18821



What's in My Community?

Places that make your life richer and community better

Downtown Monticello
 5 minutes



This infographic was inspired by the visionary [Plan Melbourne](#) and the hyper proximity 20-minute neighbourhoods

Points of interest are sourced from [Foursquare](#) and updated quarterly.

© 2021 Esri

MONTICELLO TOURISM IMPACTS | JONES COUNTY 2022

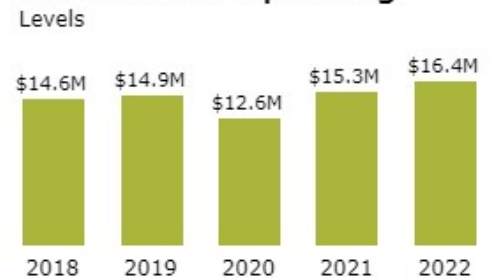
Arrivalist data set includes travelers that have traveled at least 50 miles from home, spent a minimum of two hours in Iowa, spent up to 14 days in Iowa to be counted as a completed round trip, includes Adults 18+, US visitors only. Excludes commuters. Arrivalist sources information from mobile devices while travelers are in Iowa.

Direct Spending by Category

Click a category to filter

	2018	2019	2020	2021	2022
Total	\$14.6M	\$14.9M	\$12.6M	\$15.3M	\$16.4M
Transportation	\$5.1M	\$5.0M	\$4.0M	\$5.1M	\$5.5M
Food & Beverage	\$2.8M	\$2.9M	\$2.7M	\$3.1M	\$3.3M
Recreation	\$2.4M	\$2.6M	\$2.3M	\$2.7M	\$3.0M
Lodging	\$2.0M	\$2.1M	\$1.7M	\$2.2M	\$2.4M
Retail	\$2.3M	\$2.3M	\$2.0M	\$2.2M	\$2.2M

Direct Visitor Spending Levels



Source: Arrivalist data, Travel Iowa | 2022

City Council Meeting
Prep. Date: 4/3/24
Preparer: Jacob Oswald



Agenda Item: # 4
Agenda Date: 04/22/2024

Communication Page

Agenda Items Description: Resolution to approve City and School Agreement for 2024

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:
City of Monticello and the Monticello CSD MYBSP

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Proposed agreement between the City, and School for the duration of the 2024 season.

Background Information: The attached document outlines the current agreement between the City and School for use of ball diamonds on school property. The City shall pay the amount of \$1,000 to the School to offset the costs needed to maintain the facilities. These items would include mowing, weed whipping, fertilizing, liability and insurance. The City will receive an invoice from the School in August when the summer leagues and tournaments have been completed. Payment will come from tournament revenue and/or be split with league expense.

Staff Recommendation: To approve 28E agreement with the school.

The City of Monticello, Iowa

RESOLUTION

Approving 28E Agreement between Monticello Community Schools and
City of Monticello use of School Owned Property and Facilities

WHEREAS, The City of Monticello has previously entered into an agreement and relationship associated with youth baseball and softball programming in Monticello, and

WHEREAS, Youth Baseball and Softball, as well as potential adult rec. league baseball and/or softball, plan to utilize various fields and facilities on Monticello Community School District property, and

WHEREAS, The City Park Board have negotiated the terms of an agreement between the City and the School that allows City use and control to a great extent of those fields and facilities needed for the desired programming, with terms related to field maintenance and concession stand operation included, and

WHEREAS, The City Council finds that said agreement is appropriate, in the best interests of the City and should, therefore, be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the proposed agreement between the City of Monticello and the Monticello Community School District Re: Monticello Youth Baseball and Softball use of School owned Property and Facilities, a copy of same being appended hereto, and authorizes the Mayor to execute the same on behalf of the City Council.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 22nd day of April, 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

**28E Agreement between the
City of Monticello and the Monticello Community School District Re:
Monticello Youth Baseball and Softball Programs**

COMES NOW the City of Monticello, Iowa, a Municipal Corporation (hereinafter “City”) and the Monticello Community School District (hereinafter “School”) do hereby agree to the following terms and conditions related to the use and maintenance of school facilities, related to the Monticello youth baseball and softball programs.

GENERAL PURPOSE:

The purpose of this agreement is to set forth the agreed upon roles and or responsibilities of the City and the School in regard to the planning, operation, oversight and supervision of Monticello youth baseball and softball, from pre-k through 6th grade.

PROPERTIES COVERED:

The following properties, including fields, concession stands as appropriate, related parking areas and other on-site infrastructure, are covered by and subject to the terms and provisions of this agreement.

1. Monticello High School Sport’s Complex (East Field and Prep Diamond only)
2. Two fields located on the grounds of Carpenter Elementary School.
3. Two field located on the grounds of Shannon Elementary School.
4. Lions Field, located on City owned property, near the High School Football Field.

RESPONSIBILITIES:

The parties hereto shall have the following responsibilities:

1. School:
 - a. Shall mow, weed whip/spray, and fertilize and maintain the areas listed above as deemed necessary by the school maintenance staff.
 - b. Shall permit the use, oversight, and management of the properties covered by this agreement.
 - c. Shall cover the cost of electricity and other utilities used in conjunction with permitted uses of said properties.
 - d. Shall ensure the existence of appropriate liability insurance on School owned property.

2. City:
 - a. Shall maintain a master schedule for both practices (rec. league and tournament teams), and Rec. League and Tournament games. Shall manage the scheduling of games including cancellations and rescheduling, and necessary communication with parents, coaches, and umpires as appropriate.
 - i. When scheduling or rescheduling games or practices at the HS sports complex, the City will not schedule on dates of home varsity baseball and/or softball games.
 - ii. A schedule of Rec. League and Tournament games will be provided to the HS Athletic Director and the Director of Buildings and Grounds prior to the start of the season.

- b. Shall ensure the existence of appropriate liability coverage for Rec. League operations and liability coverage on City property. Since the teams are made up of Monticello Residents the school district does not require additional team insurance, however the city will include the following "Hold Harmless Agreement" in the paperwork collected before practice and games begin. The "Hold Harmless Agreement" will need to be signed by the team representative and kept on file with any other documents collected by the City.

HOLD-HARMLESS AGREEMENT

The undersigned, hereafter referred to as "entity," states that it will hold the Monticello Community School District, hereafter referred to as "school district," its employees, officers, agents, and/or representatives harmless from any and all damages and claims that may arise in connection with the entity's use of any facilities and/or equipment owned by the school district whether such damages and claims pertain to the entity itself or its guests. In case any action is brought against the school district or any of its officers, employees or agents, and/or representatives the entity will assume full responsibility for the legal defense thereof, and upon its failure to do so upon proper notice, the school district reserves the right to defend such action and to recover all costs, including attorneys' fees, from the entity.

- c. Shall pay the amount of \$1000 to the School to offset the costs needed to maintain the facilities. The City will receive an invoice from the School in August when the summer leagues and tournaments have been completed.
- d. Shall be responsible for all field preparation, including general preparation and maintenance for practices, and preparation, including dragging and striping, for games.

Collection and Use of Registration Fees, Concession Revenue, and other Raised Funds:

1. The City:
 - a. Shall collect fees; both rec. league registration and tournament team registration fees.
 - b. Shall manage all aspects of concessions operations, including ordering, prepping, staffing, etc. at Shannon Elementary. Revenues generated by the operation of concession stands will be maintained by the City.
 - c. When the City uses the concession stand at the HS Complex they will coordinate this with the HS Athletic Boosters. The City will pay 55% of revenue from concession sales at the HS Complex to the Monticello Athletic Booster Club as reimbursement of concession items. The Monticello Athletic Booster Club may request a higher percentage due to increased costs, if necessary. Items given to umpires and workers will be paid for by the City and those items will also be reimbursed to the HS Athletic Boosters.
 - d. Shall be permitted to sell sponsorships and advertising to be placed on the fencing at the fields. Advertising or promotional materials related to sponsors shall be permitted to be installed on the fencing around the fields so long as it is done in a fashion that

will not damage said fencing and all sponsors are appropriate for a school site. The City shall carefully review all proposed promotional/advertising materials-signage. If found to be acceptable and appropriate by the City, the proposed materials shall be forwarded to the Superintendent of Schools for final approval. Until final approval, no materials shall be displayed on school property. The fees/terms/conditions related to the materials shall be determined by the City and all revenues created by advertising will be retained by the City.

Miscellaneous Terms:

1. Shall get approval from the school superintendent before any improvements to the facilities or property are made. In addition, this work will be coordinated with the Director of Buildings and Grounds, from the school.
2. The equipment owned by the Monticello Community School District (field groomer, pitching machines, Ranger, etc) should not be used by the City for field preparation, practices, or events.
3. Any capital improvements of a permanent, or semi-permanent nature, shall be pre-approved by the school Superintendent. Diamonds on school property include those at Shannon, Carpenter, and the H.S. Sports Complex.
4. The City shall be responsible for the costs of day-to-day repairs to structures, such as concession stands, fencing, scoreboards, sidewalks, batting cages, restrooms, shelters, etc.
5. The City may use the black & white shed at the high school sports complex for storage during the season.
6. The City may use the storage area attached to the concession stand at Shannon Elementary School.
7. The City will receive an invoice from the School in August when the summer leagues and tournaments have been completed.

Term:

The Term of this agreement shall be for one (1) year, commencing April 30, 2024 and ending April 30, 2025. This agreement shall not automatically renew at the conclusion of the term set forth herein but shall be subject to review and approval by the City and the School.

Signed and dated this 22nd day of April, 2024.

City of Monticello, Iowa

Monticello Community School District

Monticello Mayor

Date

School Board President

Date

City Council Meeting
Prep. Date: 04/12/2024
Preparer: Russell Farnum



Agenda Item: # 5
Agenda Date: 04/22/2024

Communication Page

Agenda Items Description: Resolution on Integrated Roadside Vegetative Maintenance Program

Type of Action Requested: Resolution

Attachments & Enclosures:
Resolution

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: At the November 6, 2023 meeting, Council authorized participation in this program by motion and vote. The City Staff submitted the application and materials and has been recently informed the program requires a formal resolution by Council.

Recommendation: Approval of the resolutions is recommended.

The City of Monticello, Iowa

RESOLUTION

Authorizing City Staff to submit an Application to Enter the Integrated Roadside Vegetation Management program

WHEREAS, Transportation corridors move people and goods safely and efficiently from one location to another in vehicles, on bicycles and walking. The purpose of the Living Roadway Trust Fund (LRTF) is to promote the implementation of Integrated Roadside Vegetation Management (IRVM) on or adjacent to road, street, and highway rights-of-way in Iowa; and

WHEREAS, IRVM promotes management of Iowa's roadsides "...to be preserved, planted, and maintained to be safe, visually interesting, ecologically integrated, and useful for many purposes." IRVM is a long-term approach to roadside management that, in part incorporates the use of plant communities that are sustainable along Iowa's roadways. The purposes of roadside vegetation are to hold soil in place without creating hazards, improve scenic beauty for users, and provide habitat for pollinators and other wildlife; and

WHEREAS, the City Council, by motion, authorized City Staff to submit an Application to Enter the Integrated Roadside Vegetation Management program on November 6, 2023, but the Program requires approval by Resolution of the City Council;

NOW THEREFORE, BE IT RESOLVED by the City Council of Monticello, Iowa does hereby authorize the City's enrollment in the Integrated Roadside Vegetation Management program.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 22nd day of April, 2024.

Mayor Wayne Peach

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 4/8/2024
Preparer: Sally Hinrichsen



Agenda Item: # 6
Agenda Date: 4/22/2024

Communication Page

Agenda Items Description: **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2024 for the City of Monticello

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: This resolution is recommended by the State Auditor’s Office.

Background Information: The proposed Resolution is a formal approval of all transfers from one fund to another in the City Budget that were, in this case, necessitated by Budget Amendments. The transfers all appear in the budget or amended budget, as the case may be, and this Resolution basically a second approval of the fund transfers.

The transfers are noted on the Resolution

Staff Recommendation: It is recommended that the Council approve the resolution

THE CITY OF MONTICELLO, IOWA

RESOLUTION

Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2024 for the City of Monticello

WHEREAS, The Council previously approved by Resolution 2023-56, dated April 17, 2023 that the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as set in FY 2024 budget and record the same in the appropriate manner.

WHEREAS, the transfers approved with Resolution 2023-56 are all not to exceed amounts, and

WHEREAS, Council amended the FY 2024 budget and adjusted the transfer of funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Monticello, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as approved in the FY 2024 budget amendment and record the same in the appropriate manner.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

1. Transfer from General Fund to Capital Improvement Fund – Not to exceed \$600,000.00 for airport land purchase internal loan.
2. Transfer from Youth/ Adult Tournaments to Tournament Fund – Not to exceed \$8,486 for park improvements.
3. Transfer from Airport Fund to Capital Improvement Fund – Not to exceed \$100,000.00 for airport land purchase internal loan.
4. Transfer from Slavka Gehret Fund to Capital Improvement Fund – Not to exceed \$175,000.00 for airport land purchase internal loan.
5. Transfer from ARPA Capital Fund to General Fund – not to exceed \$612,778.00 for reimbursement of ARPA Grant projects and recode of interest.
6. Transfer Water Operating to Capital Improvement Fund – Not to exceed \$150,000.00 for airport land purchase internal loan.
7. Transfer Customer Deposits to Capital Improvement Fund – Not to exceed \$100,000.00 for airport land purchase internal loan.

8. Transfer Sewer Operating to Capital Improvement Fund – Not to exceed \$189,286.00 for airport land purchase internal loan.

- And -

9. Decrease Transfer from General Fund to Park Improvements – from Not to exceed \$30,000.00 to \$00.00 .

10. Increase Transfer from General Fund to Ambulance Fund – from Not to exceed \$190,000.00 to \$300,000.00.

11. Increase Transfer from Airport Fund to Capital Improvement – from Not to \$19,280.00 to \$97,253.00 .

12. Increase Transfer from TIF Collections to TIF Debt – from Not to exceed \$292,806.00 to \$296,329.00.

13. Increase Transfer from Water Operating to Debt Service – from Not to exceed \$87,812.00 to \$91,145.00.

14. Increase Transfer from Sewer Operating to Debt Service – from Not to exceed \$6,676.00 to \$6,718.00.

15. Decrease Transfer from Sewer Operating to Sewer Sinking – from Not to exceed \$350,000.00 to \$200,000.00.

16. Increase Transfer Storm Water Fund to Debt Service – from Not to exceed \$11,213.00 to \$11,230.00.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 22nd day of April 2024, that the City Council does hereby approve to make the appropriate transfer of sums listed above for FY 2024.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 22nd day of April 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 4/16/2024
Preparer: Sally Hinrichsen



Agenda Item: # 7
Agenda Date: 4/22/2024

Communication Page

Agenda Items Description: Resolution scheduling Public Hearing on the City of Monticello FY 2023/2024 Budget Amendments #2 for May 20, 2024

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Proposed Amendments to FY '2024 Budget to close out the fiscal year.

Background Information: Every year, generally once or twice, we amend the budget to conform to actual revenue and expense. Expenses are more important than revenue from an amendment process, however, we attempt to recognize new/unanticipated revenues as well as expenditures not planned or anticipated at budget creation.

All we are doing tonight is scheduling the public hearing to consider the proposed budget amendments. Staff will provide a more detailed analysis of the proposed amendments between now and the next meeting. Notice will be published in the Express as required by the Iowa Code.

Staff Recommendation: It is recommended that the Council approve the proposed resolution scheduling public hearing on the proposed FY '24 budget amendments #2 for May 20, 2024 at 6:00 p.m.

The City of Monticello, Iowa

RESOLUTION

Scheduling Public Hearing on City of Monticello Fiscal Year 2023/2024 budget amendments #2 for May 20, 2024 at 6:00 p.m.

WHEREAS, The Iowa Code requires that prior to a budget Program will exceed the amount originally budgeted for that Program that the City of Monticello hold a Public Hearing on all proposed budget amendments for the 2023/2024 fiscal year, prior to the final approval of same, and

WHEREAS, Notice of the Public Hearing must be published at least ten but no more than twenty days prior to the Public Hearing, and

WHEREAS, Notice shall be published in the Monticello Express, scheduling Public Hearing for the 20th day of May, 2024 at 6:00 P.M. in the City Council Chambers at the Mary Lovell LeVan Renaissance Center, Monticello, Iowa, and

WHEREAS, The City Clerk is instructed to see to the publication of the appropriate Notice in the Monticello Express, consistent with the above dictates, so that the Public Hearing may be held as scheduled herein.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby schedule Public Hearing on the proposed 2023/2024 budget amendment for the 20th day of May, 2024 at 6:00 p.m. to be held in the City Council Chambers at the Mary Lovell LeVan Renaissance Center in Monticello, Iowa.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 22nd day of April, 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 04/18/2024
Preparer: Russell Farnum



Agenda Item: # 8
Agenda Date: 04/22/2024

Communication Page

Agenda Items Description: Approving Contract, and Performance and/or Payment Bonds for the 2024 N. Chestnut Street Reconstruction Project

Type of Action Requested: Resolution

Attachments & Enclosures:
Resolution

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: At the April 1 meeting, Council awarded the bid and contract to Eastern Iowa Excavating and Concrete in the amount of \$507,984.60.

The City Engineer has found the contract, bond, insurance and other documents to be in order. This “approval” of the contract is required by Iowa Code.

Recommendation: Approval of the resolutions is recommended.

MINUTES OF MEETING TO APPROVE
CONTRACT AND BONDS

Monticello, Iowa

April 22, 2024

The City Council of the City of Monticello, Iowa, met on April 22, 2024 at 6:00 p.m., at the City Hall, Monticello, Iowa, pursuant to the rules of the Council.

The meeting was called to order by the Mayor and the roll being called, there were present the following named Council Members:

Present: _____.

Absent: _____.

After due consideration and discussion, Council Member _____ introduced and moved the adoption of the resolution next hereinafter set out, the same being a resolution approving an executed contract and performance and/or payment bonds for the 2024 N. Chestnut Street Reconstruction Project. The motion was seconded by Council Member _____ and passed with record vote as follows:

Ayes: _____

Nays: _____.

Thereupon, the resolution was declared adopted, as follows:

RESOLUTION NO.

Resolution approving contract and performance and/or payment bonds
for the 2024 N. Chestnut Street Reconstruction Project

WHEREAS, the City Council of the City of Monticello, Iowa, has heretofore awarded a contract for the 2024 N. Chestnut Street Reconstruction Project and fixed the amount of the performance and/or payment bonds to be furnished by such contractor, and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by the contractor and by the Mayor and City Clerk, and upon examination by this Council the same appears to be in proper form; and

WHEREAS, the contractor has filed satisfactory performance and/or payment bonds in the required amount;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved April 22, 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk

••••

There being no further business to come before the meeting, it was upon motion adjourned.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

ATTESTATION CERTIFICATE:

STATE OF IOWA
JONES COUNTY
CITY OF MONTICELLO

SS:

I, the undersigned, City Clerk of the City of Monticello, Iowa, hereby certify that the attached is a true, correct and complete copy of the proceedings related to the approval of the executed contract and performance and/or payment bonds for the 2024 N. Chestnut Street Reconstruction Project, including a true, correct and complete copy of the resolution referred to in such minutes.

WITNESS MY HAND this 22nd day of April, 2024.

Sally Hinrichsen, City Clerk/Treasurer

CONTRACT NO. _____

DATE _____

CONTRACT

THIS CONTRACT, made and entered into this 1st day of APRIL, 2024, by and between the CITY OF MONTICELLO, upon order of its CITY COUNCIL hereinafter called the "Jurisdiction," and EASTERN IOWA EXCAVATION & CONCRETE, LLC, hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the Administrative Office of the City of Monticello, City Hall. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2023 Edition, and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

The **N. CHESTNUT STREET RECONSTRUCTION** project includes the reconstruction of approximately 2,000 SY of pavement, 600 LF of water main, and 1500 LF of subdrain along N. Chestnut Street, from W 2nd Street to W 3rd Street; including the intersections with W 2nd Street and W 3rd Street in Monticello, Iowa. The reconstruction project generally includes roadway improvements, sidewalk ramp reconstruction, water main, and subdrain construction. The Engineer's Opinion of Probable Construction cost is \$575,000.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of ~~** FIVE HUNDRED AND FOUR THOUSAND EIGHT HUNDRED AND THIRTY FOUR DOLLARS AND SIXTY CENTS~~ dollars (~~\$504,834.60~~) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to fully complete the project in accordance with the written Notice to Proceed; and to pay liquidated damages for noncompliance with said completion provisions at the rate of One Thousand dollars (\$1,000) for each calendar day thereafter that the work remains incomplete. ** FIVE HUNDRED AND SEVEN THOUSAND, NINE HUNDRED AND EIGHTY-FOUR DOLLARS AND SIXTY CENTS (\$507,984.60) *SD*

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION

CONTRACTOR

By *Wayne Peach*
 WAYNE PEACH, MAYOR

EASTERN IOWA EXCAVATING &
 CONCRETE, LLC
 Contractor

(Seal)
 ATTEST:
Sally Hinrichsen
 SALLY HINRICHSEN, CITY CLERK

By *[Signature]*
 Signature
 Owner
 Title

121 NIXON ST. SE
 Street Address

CASCADE, IA 52033
 City, State, Zip Code

563-852-5120
 Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

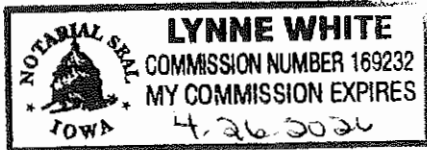
1. All Contractors: The Contractor shall enter its Public Registration Number C 0 9 0 0 - 2 3 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE: All signatures on this contract must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of Iowa)
) SS
Dubuque County)

On this 11th day of April, 2024, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Chad Demmer and _____, to me known, who, being by me duly sworn, did say that they are the _____, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this City Council of Directors; that Chad Demmer and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.



Lynne White
Notary Public in and for the State of Iowa
My commission expires April 26, 2026

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ___ day of _____, 20 ___, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20__

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

Intentionally Left Blank

CONTRACT ATTACHMENT: ITEM 2 - BID ITEMS AND QUANTITIES

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices tabulated below as proposed by the Contractor in its proposal submitted in accordance with notice to bidders and notice of public hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to 20% or less of the amount bid shall not affect the unit bid price, unless otherwise noted in the plans.

PROJECT BID ITEMS & QUANTITIES						
ITEM NO.	ITEM CODE	ITEM	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
1	2010-A	CLEARING AND GRUBBING	109	UNIT	\$ 35.50	\$ 3,869.50
2	2010-D-3	TOPSOIL, OFF-SITE	331	CY	\$ 38.50	\$ 12,743.50
3	2010-E	EXCAVATION, CLASS 10	1633	CY	\$ 12.85	\$ 20,984.05
4	2010-G	SUBGRADE PREPARATION	2235	SY	\$ 1.00	\$ 2,235.00
5	2010-H	GRANULAR STABILIZATION	186	CY	\$ 38.50	\$ 7,161.00
6	2010-I	SUBGRADE TREATMENT, GEOGRID	2235	SY	\$ 6.70	\$ 14,974.50
7	2010-J	SUBBASE, MODIFIED, 12"	2235	SY	\$ 11.50	\$ 25,702.50
8	2010-J	SUBBASE, SPECIAL BACKFILL, 4"	401	SY	\$ 6.00	\$ 2,408.00
9	2010-K-1	REMOVAL OF STRUCTURE, RETAINING WALL	2	EA	\$ 2,050.00	\$ 4,100.00
10	2010-M	COMPACTION TESTING	1	LS	\$ 2,500.00	\$ 2,500.00
11	3010-B	ROCK EXCAVATION	11	CY	\$ 85.00	\$ 935.00
12	3010-C	TRENCH FOUNDATION	28	TON	\$ 30.65	\$ 858.20
13	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	444	CY	\$ 38.50	\$ 17,094.00
14	3010-F	TRENCH COMPACTION TESTING	1	LS	\$ 2,500.00	\$ 2,500.00
15	4040-A	SUBDRAIN, TYPE 1, SMOOTH INTERIOR, 6"	1358	LF	\$ 12.50	\$ 16,975.00
16	4040-C-1	SUBDRAIN CLEANOUT, TYPE A-2, 6"	19	EA	\$ 400.00	\$ 7,600.00
17	4040-D-1	SUBDRAIN OUTLETS AND CONNECTIONS, CONNECT TO EXISTING INTAKE, 6"	1	EA	\$ 475.00	\$ 475.00
18	4040-E	STORM SEWER SERVICE STUB, PVC, 4"	3	EA	\$ 350.00	\$ 1,050.00
19	5010-A-1	WATER MAIN, TRENCHED, PVC AWWA C900, 8"	600	LF	\$ 56.00	\$ 33,600.00
20	5010-A-2	WATER MAIN, TRENCHLESS, PVC AWWA C900 CERTA-LOK, 8"	60	LF	\$ 148.00	\$ 8,880.00
21	5010-C	FITTING, 11.25 DEGREE BEND, 8"	2	EA	\$ 345.00	\$ 690.00
22	5010-C	FITTING, 45 DEGREE BEND, 8"	6	EA	\$ 365.00	\$ 2,190.00
23	5010-C	FITTING, 90 DEGREE BEND, 8"	1	EA	\$ 380.00	\$ 380.00
24	5010-C	FITTING, TEE, 8"X8"	1	EA	\$ 570.00	\$ 570.00
25	5010-C	FITTING, CROSS, 8"X8"	1	EA	\$ 895.00	\$ 895.00
26	5010-C	FITTING, CAP, 8"	1	EA	\$ 215.00	\$ 215.00
27	5010-C	FITTING, REDUCER	4	EA	\$ 265.00	\$ 1,060.00
28	5010-E-1	WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft)	3	EA	\$ 1,400.00	\$ 4,200.00
29	5010-E-2	WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 44ft)	2	EA	\$ 2,525.00	\$ 5,050.00
30	5010-G	WATER MAIN ABANDONMENT, FILL AND PLUG, 6"	549	LF	\$ 9.00	\$ 4,941.00
31	5010-H	WATER MAIN REMOVAL, 6"	80	LF	\$ 17.25	\$ 1,380.00
32	5020-A	VALVE, GATE, 8"	4	EA	\$ 2,450.00	\$ 9,800.00
33	5020-C	FIRE HYDRANT ASSEMBLY	2	EA	\$ 7,950.00	\$ 15,900.00
34	5020-E	FLUSHING DEVICE (BLOWOFF), 2"	2	EA	\$ 1,585.00	\$ 3,170.00
35	5020-J	FIRE HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 425.00	\$ 425.00
36	5020-K	VALVE REMOVAL	1	EA	\$ 425.00	\$ 425.00

(CONT. CONTRACT)

S&A Project No. 123.0484.08

PROJECT BID ITEMS & QUANTITIES						
ITEM NO.	ITEM CODE	ITEM	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
37	7010-A	PAVEMENT, PCC, 7"	2012	SY	\$ 57.55	\$ 115,790.60
38	7010-E	CURB AND GUTTER, 2.0', 7"	88	LF	\$ 35.00	\$ 3,080.00
39	7010-E	CURB AND GUTTER, 3.0', 7"	63	LF	\$ 44.00	\$ 2,772.00
40	7030-A-1	REMOVAL OF SIDEWALK	244	SY	\$ 13.25	\$ 3,233.00
41	7030-A-3	REMOVAL OF DRIVEWAY	50	SY	\$ 18.25	\$ 912.50
42	7030-E	SIDEWALK, PCC, 4"	222	SY	\$ 48.00	\$ 10,656.00
43	7030-E	SIDEWALK, PCC, 6"	100	SY	\$ 67.00	\$ 6,700.00
44	7030-G	DETECTABLE WARNING	136	SF	\$ 42.85	\$ 5,827.60
45	7030-H-1	DRIVEWAY, PAVED, PCC, 6"	79	SY	\$ 64.75	\$ 5,115.25
46	7040-A	FULL DEPTH PATCHES, HMA, 6"	252	SY	\$ 92.00	\$ 23,184.00
47	7040-B	SUBBASE OVER-EXCAVATION	78	TON	\$ 37.00	\$ 2,886.00
48	7040-H	PAVEMENT REMOVAL	610	SY	\$ 10.50	\$ 6,405.00
49	7040-999-A	REMOVAL AND SALVAGING BRICK PAVERS	14302	SF	\$ 0.95	\$ 13,586.90
50	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 5,800.00	\$ 5,800.00
51	9010-B	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 1	0	AC	\$ 7,500.00	\$ 3,150.00
52	9010-B	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 4	0	AC	\$ 4,500.00	\$ 1,890.00
53	9040-A-2	SWPPP MANAGEMENT	1	LS	\$ 850.00	\$ 850.00
54	9040-D-1	FILTER SOCK, 12"	1125	LF	\$ 4.00	\$ 4,500.00
55	9040-D-2	FILTER SOCKS, REMOVAL	1125	LF	\$ 1.00	\$ 1,125.00
56	9040-T-1	INLET PROTECTION DEVICE, DROP-IN	1	EA	\$ 120.00	\$ 120.00
57	9040-T-2	INLET PROTECTION DEVICE, MAINTENANCE	1	EA	\$ 50.00	\$ 50.00
58	9071-A	SEGMENTAL BLOCK RETAINING WALL 1	168	SF	\$ 47.00	\$ 7,896.00
59	9071-A	SEGMENTAL BLOCK RETAINING WALL 2	343	SF	\$ 48.50	\$ 16,635.50
60	9080-B	HANDRAIL, ALUMINUM	65	LF	\$ 220.00	\$ 14,300.00
61	11020-A	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00
62	11030-A	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 250.00	\$ 250.00
63	11030-B	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 485.00	\$ 485.00
64	11050-A	CONCRETE WASHOUT	1	LS	\$ 850.00	\$ 850.00
BID TOTAL:					\$	507,984.60

SURETY BOND NO. 2572936

PERFORMANCE, PAYMENT, AND MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS:

That we, EASTERN IOWA EXCAVATING & CONCRETE, LLC, as Principal (hereinafter the "Contractor" or "Principal" and West Bend Mutual Insurance Company, as Surety are held and firmly bound unto City of Monticello City Council, as Obligee (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of FIVE-HUNDRED AND FOUR THOUSAND, EIGHT-HUNDRED AND THIRTY-FOUR DOLLARS AND SIXTY CENTS dollars (\$504,834.60), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the 1st day of April, 2024, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

The **N. CHESTNUT STREET RECONSTRUCTION** project includes the reconstruction of approximately 2,000 SY of pavement, 600 LF of water main, and 1500 LF of subdrain along N. Chestnut Street, from W 2nd Street to W 3rd Street; including the intersections with W 2nd Street and W 3rd Street in Monticello, Iowa. The reconstruction project generally includes roadway improvements, sidewalk ramp reconstruction, water main, and subdrain construction. The Engineer's Opinion of Probable Construction cost is \$575,000.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
 - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of 4 year (s) from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
 - B. To keep all work in continuous good repair; and
 - C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
- B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and
- C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
- D. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Jones County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

(CONT. PERFORMANCE, PAYMENT, MAINTENANCE BOND)

S&A Project No. 123.0484.08

Witness our hands, in triplicate, this 1st day of April, 2024.

Surety Countersigned By:

PRINCIPAL:

Signature of Agent

Eastern Iowa Excavating & Concrete, LLC

Contractor

By:

Chad Demmer

Signature
Owner

Title

Printed Name of Agent

SURETY:

Company Name

West Bend Mutual Insurance Company

Surety Company

Company Address

By:

Hannah Kuhse
Signature Attorney-in-Fact Officer

Hannah Kuhse

Printed Name of Attorney-in-Fact Officer

City, State, Zip Code

TRICOR

Company Name

Company Telephone Number

600 Star Brewery Dr Ste 110

Company Address

Dubuque, IA 52001

City, State, Zip Code

(563) 556-5441

Company Telephone Number

NOTE:

1. All signatures on this performance, payment, and maintenance bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.



Bond No. 2572936

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Hannah Kuhse

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

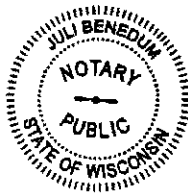
Attest Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Robert J. Jacques
Robert J. Jacques
President

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli Benedum
Lead Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 1st day of April, 2024.



Christopher C. Zwygart
Christopher C. Zwygart
Secretary

City Council Meeting
Prep. Date: 04/17/2024
Preparer: Russell Farnum



Agenda Item: # 9
Agenda Date: 04/22/2024

Communication Page

Agenda Items Description: Approving the sale or transfer of Lot 1 of BR3 Subdivision under the terms of a Development Agreement with BR3 Development LLC

Type of Action Requested: Resolution

Attachments & Enclosures:
Resolution

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: City Administrator has been working on wrapping up multiple loose ends from the Dollar Fresh project. The sidewalk on Main Street has been completed and the landscaping will be completed in May.

According to the Development Agreement with BR3 Development LLC, the sale or transfer of the property requires approval by the City in writing. The reason is to make sure that the subsequent tax rebate payments go transferred to the correct party after the transaction. This keeps the City out of any potential liabilities for large payments made to the wrong party.

BR3 transferred the property to an investment company, Axia US Acquisitions LLC, in June, 2022. The property is now held by AXGNL 1 Monticello IA LP. In this case, there is a contract language that clearly states the seller (BR3) retains the rights to the property rebates, even though said taxes are paid are Axia/AXGNL.

Recommendation: This is a straightforward action on the part of the City with no reason to deny the transfer. Approval of the resolution is recommended.

The City of Monticello, Iowa

RESOLUTION

Approving the sale or transfer of Lot 1 of BR3 Subdivision under the terms of a Development Agreement with BR3 Development LLC

WHEREAS, The City of Monticello entered into a Development Agreement and BR3 Development LLC on the 4th of March, 2021, by Resolution 2021-28, and

WHEREAS, a term of the Agreement requires Council approval in writing of any sale or transfer of the Property, and

WHEREAS, BR3 Development LLC has complied, or in is compliance, with all terms of the Development Agreement;

NOW THEREFORE, BE IT RESOLVED by the City Council of Monticello, Iowa does hereby authorize the transfer or sale of the subject property, and this Resolution shall be considered approval by the Council in writing.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 22nd day of April, 2024.

Mayor Wayne Peach

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 4/5/2024
Preparer: Britt Smith



Agenda Item: # 10
Agenda Date: 4/22/2024

Communication Page

Agenda Items Description: Motion to approve the purchase of firearm updates for the Police Department

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Motion to approve the purchase of firearm updates for the police department.

Background Information: The Patrol Rifle is a critical part of any agency's equipment list. The primary tool utilized during any active shooter event, the patrol rifle attempts to give officers the advantage in accuracy, range, and stopping power for a multitude of scenarios. Firearms of any kind along with financial strains of updating and upgrading them are a necessary evil for a law enforcement agency.

Currently, each patrol vehicle with the department is equipped with a patrol rifle as well as each of the two officers assigned to the regional tactical team for a total of 5 rifles owned by the Police Department. Ours are in need of some updates and I've created a plan to perform these updates with no financial impact on the city or the departments operating budget. The previous Chief had an affinity for firearms and had purchased some weapons that were impractical for our use but still remained highly valued. I have been able to take these previous acquisitions and sell them for their inflated values in order to generate the revenues to make the necessary updates to our existing patrol rifles.

One of the items was a Heckler & Koch short barreled piston driven upper receiver. While the component itself is a necessary piece for a complete patrol rifle, the extravagance of this specific piece is far greater than the general need our agency has, especially when this component was not being utilized. This component is a very sought after piece for collectors and gun enthusiast which inflated the value due to its limited availability. I was able to take this component and sell it for \$4,500.00 to a Manchester Police Officer. That revenue has already been receipted and turned into Sally for deposit.

The department possessed two Heckler & Koch MP5 submachine guns. These firearms were also purchased by the previous Chief but unused by our department. While these firearms had a significant value, their value to our operations was nothing. I was able to sell these firearms for an additional

\$3,000.00 which were sold to the previous Chief with the Strawberry Point Police Department. That revenue has already been receipted and turned into Sally for deposit.

Additionally, we had some miscellaneous firearm components that had been previously acquired by the previous Chief that were either obsolete or served no purpose or use to the department yet maintained a small amount of value that have been liquidated and revenues collected for an additional \$500.00. These revenues have also been receipted and turned into Sally for deposit.

This brings our revenues to \$8,000.00 that I am seeking authorization to utilize to make the necessary updates to our existing patrol rifles. These upgrades will give our patrol rifles the ability to be shorter and more compact for easier maneuverability, lighter to reduce officer fatigue when utilized for extended time periods, as well as noise suppression to allow the flexibility to utilize the weapons in a variety of environments. Additionally, we intend to upgrade our current optics that will provide for a more compact and streamlined point of aim for officers that gives them the versatility to transition from a close quarter's reticle to longer range magnification.

The following is a breakdown of the equipment we are seeking authorization to purchase:

5-Bravo Company 10.5" Upper Receivers	\$675.00/ea	\$3,375.00
5-Otter Creek Polonium Suppressor	\$456.50/ea	\$2,282.50
5-Viper PST Gen II	\$287.60/ea	\$1,438.00
5-Streamlight ProTac Flashlight	\$159.99/ea	<u>\$799.95</u>
		\$7,895.45

This is not a request to purchase 5 new patrol rifles, just to update a few specific components of our existing patrol rifles. Each component is a separate vendor so total is not paid to a single source. The Bravo Company Uppers are being purchased through Terminal Lance Arms in Monticello.

Again, I would like to stress that while a very underused tool by a police department, that providing for proper updates and upgrades allow us to remain at a tactical advantage to a variety of scenarios that an officer could face as well. This update is being funded through the sale of obsolete or unnecessary equipment and possess no impact on our current or future operating budget, nor am I requesting additional funding to complete the project. The only future impact may be the need for a budget amendment on the expenditure and revenue side to show the increased revenues from the sales and the subsequent expenditure that was not factored within the current budgets.

I respectfully request that authorization be granted to move forward with the identified purchases. Should you have any questions, please feel free to reach out to me.

Staff Recommendation: I recommend that the Council consider the request and provide for direction to the Chief of Police.

City Council Meeting
Prep. Date: 4/8/2024
Preparer: Sally Hinrichsen



Agenda Item: #
Agenda Date: 4/22/2024

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports;** Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- City Engineer
- Mayor
- City Administrator
- Park and Recreation Director
- Library Director
- Ambulance Director
- City Clerk
- Public Works Director
- Police Chief
- Water/Wastewater Superintendent