City of Monticello, Iowa

www.ci.monticello.ia.us

Monticello City Council Meeting July 15, 2024 at 6:00 p.m. Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- Call to Order 6:00 P.M.
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	July	1, 2024
Approval of Treasurer's Report	May	2024
Approval of Treasurer's Report	June	2024
Approval of Payroll	July	11, 2024

Approval of Bill List

Approval of Whiskey River Pub & Grub alcohol license

Approval of Diamond PI Company alcohol license

Approval of The Blind Pig Special Class C Retail Alcohol license

Approval of The Market at the Tap Alcohol license

Resolutions:

1. **Resolution** Approving Pay Request #3 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$706,470.97

- **2. Resolution** Approving City of Monticello Cash Management and Internal Control policy
- **3. Resolution** Authorizing the Purchase of a generator for the West Well from Altorfer Equipment in the amount of \$45,980.00

Motions:

- **4. Motion** to authorize the Library to purchase a Charlie Cart
- 5. Motion to accept the Airport Hangar Painting Proposal from Webb Painting

Reports / Potential Actions:

- **6.** City Engineer
- 7. Mayor
- **8.** City Administrator
- 9. Police Chief
- 10. Water/Wastewater Superintendent
- 11. Park and Recreation Director
- **12.** Library Director
- 13. Ambulance Director
- **14.** City Clerk
- 15. Public Works Director

Work Sessions:

16. Work Session – Goal Setting Session

Adjournment: Pursuant to §21.4(2) of the <u>Code of Iowa</u>, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: July 15, 2024 Council Meeting

Time: Jul 15, 2024 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/84018409215

Meeting ID: 840 1840 9215

One tap mobile

- +13126266799,,84018409215# US (Chicago)
- +16465588656,,84018409215# US (New York)

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US

Meeting ID: 840 1840 9215

Find your local number: https://us02web.zoom.us/u/kcMAEZK6DT

"This employer is an equal opportunity provider & employer"

Regular Council Meeting July 1, 2024, 6:00 P.M. Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Dave Goedken, Candy Langerman, Scott Brighton, Mary Phelan and Jake Ellwood. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water/ Wastewater Superintendent Jim Tjaden, Library Director Faith Brehm, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler, Police Chief Britt Smith and City Engineer Colton Ingles. Park & Rec Director Jacob Oswald arrived during the meeting. The public was invited to attend the meeting in person, or to participate in the meeting electronically via "Zoom Meetings" or "Facebook" and were encouraged to communicate from the chat or message.

Brenneman moved to approve the agenda, Ellwood seconded, roll call was unanimous.

Tom Osborne, 630 S. Sycamore Street and Quinn Phelan, 1040 Riverview Ct, on behalf of the 4th of July committee, wanted to thank the City staff for all their help and all the volunteers that will be helping on the 4th.

Tom Osborne, 630 S. Sycamore Street, questioned if he could participate in the trail discussion during the work session. Mayor advised that would be a Council decision.

Erich Eggers, 215 N. Chestnut Street, questioned the sidewalk on the N. Chestnut Street Project and why they were not getting 5-foot continuous sidewalks. Ingles advised the plan was to do sidewalks at intersections and the required 5-foot passing lane every 400-feet. Goedken stated they did not tear out the sidewalks to save the trees. Eggers questioned how much below budget the project was and was advised the project is not completed.

Megan Beaman, Chamber of Commerce Executive Director, introduced herself to the Council

Steve Hanken, 823 S. Main Street, questioned who was going to be in charge of the maintenance of the trail. He voiced concerns on the native grass areas at the disc golf course.

Phelan moved to approve the consent agenda; Brighton seconded. Roll call was unanimous.

Mayor opened the public hearing on the proposal received regarding the sale of the property commonly known as 541 Chestnut Street. No public comments were received. Mayor closed the hearing. Goedken moved to approve Resolution #2024-99 Approving sale of City Owned Property at 541 N Chestnut Street, Brighton seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2024-100 Approving Change Order #4, in the decreased amount of \$1,021.26 submitted by Tank Pro, Inc related to the South Water Tower Repainting and Maintenance Project. Ellwood seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2024-101 Approving Pay Request #4 to Tank Pro, Inc., Re: South Water Tower Repainting and Maintenance Project in the amount of \$4,444.80, Langerman seconded, roll call unanimous.

Brighton moved to approve Resolution #2024-102 Approving water tower hatch repairs and to hire Viking Industrial, to perform the necessary repairs/improvements not to exceed \$6,000.00, Brenneman seconded. Roll call unanimous.

Smith requested increasing the residency requirement for police department from 15 air miles to 35 miles. This will aid in the recruitment and retaining of officers. Goedken moved to approve Resolution #2024-103 to update the Monticello Police Department's residency restrictions. Brenneman seconded. Roll call unanimous.

Ingles advised the change order was for exploratory excavation to locate the existing water services for two properties that were determined to be serviced from West 2nd Street main. Goedken moved to approve Resolution #2024-104 Approving Change Order #1, in the increased amount of \$6,635.00 submitted by Eastern Iowa Excavating & Concrete, LLC related to the N. Chestnut Street Reconstruction Project. Ellwood seconded. Roll call unanimous.

Brighton moved to approve Resolution #2024-105 Approving Pay Request #2 to Eastern Iowa Excavating & Concrete, LLC, Re: N. Chestnut Street Reconstruction Project in the amount of \$141,632.55. Langerman seconded. Roll call unanimous.

Goedken moved to approve Resolution #2024-106 Preliminarily approving Proposed Amendment to Monticello Urban Renewal Plan to include Northridge 5th Addition Project, and to schedule a Public Hearing on the proposed Urban Renewal Plan amendment for the 5th day of August, 2024, at 6:00 p.m. Brenneman seconded. Roll call was unanimous.

Langerman moved to approve Resolution #2024-107 Preliminarily approving proposed Development Agreement between the City of Monticello and Highland Corp and scheduling a Public Hearing on the proposed agreement. Goedken seconded. Roll call was unanimous.

Kahler advised the baseboard heaters that quit at the Public Works Facility were there before he started, and the air conditioner was 12 years old. He felt the mini split would be more efficient and it was included in his budget for FY 2025. Langerman moved to approve Resolution #2024-108 Approving Purchase of a mini split unit for the Public Works Facility from White Hawk Plumbing & Heating of Monticello, Iowa. Brighton seconded. Roll call was unanimous.

Ingles updated Council on the work being done at the Wastewater Treatment Facility and N. Chestnut Street Project. Ingles stated the 6th Street Ditch plans were reviewed with Farnum and Kahler and working on the ROW limits. He will have plans at the next meeting for Council to review.

Farnum wished everyone a Happy Independence Day and advised the City offices will be closed, however the Aquatic Center will be open. Farnum advised the airport house has been leased out and agreements are signed. He reported after the July 15th Council meeting, they will be holding a goal setting session. He reported the Rotary helped cleanup the downtown area last week and volunteers planted flowers.

Kahler advised that the painting of streets is near completion. The streets have been swept along the parade route and will be setting out the barricades. They were also helping with trees at the cemetery.

Smith reported a semi was driving on Hwy 151 when he hit a pipe which punctured the fuel tank. He drove into town, realized he was leaking fuel and drove to Kardes 151 to drop of the trailer and then proceeded to drive to Dyersville. DNR was made aware of the fuel spill and Public Works cleaned up areas of the spill. There was also an accident caused with a moped on the slick roadway due to the spill.

Smith reported that a pallet of fireworks was dropped off twice in the last two weeks, for the stand in Dollar Fresh parking lot, with no staff present. The State Fire Marshall's Office was contacted and the only thing the City can do is revoke their fireworks permit. Smith stated he was not aware of the first shipment until they were notified of the second shipment, which sat unattended for three hours. Smith was looking for direction from the Council on how they wanted him to handle this situation.

Oswald updated Council on the various activities happening in the Parks & Rec department. He advised the pool was closed last Thursday and Friday following an incident, that required the pool to be shocked and chlorine levels brought back to a safe level.

Brehm reported the State data report was released and the library programs and attendance is above average for "D" libraries.

Brehm reported that the Library received a grant from AARP to purchase a self-contained kitchen cart. This will allow them to do cooking demonstrations for Library programs.

Hinrichsen reported working on closing books for fiscal year and starting year end reports. Also working on quarterly reports for various grants.

Work session was held on the trail along Hwy 151. Brighton questioned what the overall goal for the trail was, years down the road? This will determine what should be done now for the future. Phelan stated she was out there and there are a lot of rough spots and grading needs to be done. Ellwood stated he and Goedken went to look at the trails and felt most of the drainage issues can be worked out with the IDOT. Goedken stated Ellwood, Mary and Quinn Phelan looked at trail and they felt City needs to work with the IDOT on the drainage issues and possible trailhead. Ellwood would like to see a trailhead off 190th Street for now. When asked, Oswald stated he was looking to seed area down to get people on the trail and do a trailhead in the future. Goedken stated he

mowed the thistles and tilled. Farnum stated is was recommended not to seed until Fall. He was looking for direction on how to proceed: 1) not seed until August or 2) seed with oats where path would be and then seed in the fall. Brighton questioned who was going to mow the path. Goedken advised the 1st year should be clipped to 8 to 10 inches a couple times that year. Goedken offered to till the ground a couple more times this year. Brighton liked the idea of Goedken tilling the ground for weed control and seeding in the Fall. Farnum advised they have a meeting scheduled with the IDOT and will discuss the drainage issues and trailhead options with them.

Brighton moved to adjourn the meeting at 7:28	P.M.
	Wayne Peach, Mayor
Sally Hinrichsen, City Clerk/Treasurer	

City of Monticello Cash On Hand By Bank For May 31, 2024

	For May 31, 202	4		forma	1.3:24
Bank		2 9 9			
Account type & number	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$238.79		N/A		Earl F Lehmann Trust
Checking #394486	\$14,540.00		N/A		Soldier Memorial
Savings #6467260	\$1,527,239.62		N/A		General Savings
Total by Bank	\$1,542,018.41				
Dutrac Credit Union					
Total by Bank	\$0.00		,		
Fidelity Bank & Trust					
			1		
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$3,072,837.95		N/A		General Checking
Property Tax & Water #40001992	\$4,620,544.68		N/A		General Savings
Youth/Adult Tournmt Ckg #618231	\$27,643.57				Youth/Adult Tournamt
Total by Bank	\$7,721,026.20				
Total Cash on Hand- All Banks	\$9,263,044.61				
Total cash on Fland All Banks	ψ5/205/014.01				Clerk's Office, Library,
					Aquatic Center and
Plus Petty Cash	\$3,150.00				Berndes Center
Adjust Bank Error	\$0.00				23.11443 33.1144
Plus Outstanding Credit Card Pymt	\$670.75				
Less Outstanding Checks	\$87,982.12		1	1	
Treasurer's Balance	\$9,178,883.24				
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All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

Riverside Gardeners, Inc Monticello Firefighters Organization, Inc Monticello Emergency Medical Team Friends of the Monticello Public Library Monticello Youth Baseball & Softball Assn Friends of the Monticello Park & Rec

City of Monticello Bank Reconciliation Report For the Month of May 2024

Bank Balance General Checking Property Tax & Water Soldiers Memorial Ckg Earl F Lehmann Trust Youth/Adult Tornament ckg Citizen's Savings	\$3,072,837.95 \$4,620,544.68 \$14,540.00 \$238.79 \$27,643.57 \$1,527,239.62	
Total Bank Balance	-	\$9,263,044.61
Plus (Minus) Adjustment: Bank Charge/Error	\$0.00	
Total Adjustment	-	\$0.00
Plus Outstanding Cedit Card Pymt: Credit Card Payments	\$670.75	
Total Outstanding Credit Card Pymts		\$670.75
Less Outstanding Checks: Financial Soldiers Memorial Youth/Adult Tornament	\$87,052.30 \$104.82 \$825.00	
Total Outstanding Checks		\$87,982.12
Plus Investments: Time Certificates Petty Cash	\$3,150.00	
Total Investments	•	\$3,150.00
Treasurer's Balance	:	\$9,178,883.24
Prepared By: Sally Hinrichsen, City Clerk	chow	7-3-2024 Date
Reviewed by: Russell Farnum, City Administrator	or	7-3-2024 Date

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				(ii)				Fund	uo	-		VZLI		正品	Fund
CONTROL CINDS.		Halance	20417470	11465 99	8586.24	161914 76	203311.50	1287213 92	1050 00	632095.30	654068.62	Call P		ă .	1287213.92
GENERAL FUNDS:	Soldiers Memorial Board	14675.00	50.00		7.0000	289.82	2007	14435.18				14435.18			14435.18
	Monticello Berndes Center	14469.14	909.03	64.63	131500.00	37216.16	10000.00	99726.64	1900.00	95586.47	2240.17				99726.64
	Kecreation Set-a-Side Youth/Adult Tournament Fund	31917.91	1000.00	50.66	10000.00	6150.00		26818.57		0000		26818.57			26818.57
	Dare	6752.33		30.10				6782.43		6782.43			æ		6782.43
	Canine	5831.51		27.35				5858.86		611.07			8		5858.86
	Insurance Fund	56914.99	40474.00	265.22	10000.00	2452.97	8787 78	1102 42		1102 42	44452.94				1102 42
	Nonticello Trees Forever	27149.85	74/40	38.09		9400.97		27187.94		27.187.94					27187.94
	Fire	216481.62	13987.94	966.84	45561.50	10968.09		266029.81		85906.54	180123.27				266029.81
	Ambulance Operating	194997.80	47841.19	712.82	15833.33	77817.21		181567.93		65087.74					181567.93
	Hotel/Motel Tax Fund	27664.11	7616.02	123.35				35403.48		35403.48					35403.48
	Earl F Lehmann Trust	238.79						238.79				238.79			238.79
	Street Bond	1500.00	1					1500.00		1500.00					7253 44
	Police Improvement	7246.44	7.00			00007		7253.44		7253.44	07 03 0 7 0				50869 72
	Library Improvement	52355.79	210.00	242.31	12016.67	1535.38		50809.72	00 000	35897 51	16452.70				52550.01
	Library	54000.42 61297 98		309 17	12310.07	00.4		61607.15	20.007		5000				61607.15
	Super Mac	15524.96		72.86	7500.00	2513.89		20583.93		6409.30					20583.93
	Airport	-105966.82	3998.07			-88850.18		-13118.57		-13118.57					-13118.57
	Revolving Loan Fund	46187.38		213.52				46400.90		16970.43	29430.47				46400.90
SPECIAL REVENUE FUNDS:	Road Use Tax	217192.31	46121.72			41263.56		222050.47		6714.90	215335.57				222050.47
	Road Use Tax Set-a-side	21659.61	0,000	102.18		50750 94		21761.79		185465 14	21/61./9				423735 10
	Employee benefits	603479 41	31999 97	3120 45		307.30.01	284313.89	354285.94		117321.64	0 2000				354285.94
	Slavka Gehret Trust	42549.69		200.38				42750.07		1348.66					42750.07
	Police Forfeiture Acct	4.95						4.95	•	4.95	_				4.95
DEBT SERVICE FUNDS:	Debt Service TIF - Debt Payments	554211.07	26045.40	2511.59	106885.17 284313.89	504868.90 284313.89	l	184784.33 0.00		27921.34	156862.99				184784.33
	ARPA Grant	00.00						00.00		The second second					00.00
	Park Improvements	76842.30	320.00	353.24	38485.78	789.50		115211.82		74002.50	41209.32				115211.82
	Library Capital Improvement	15161.13		67.60				15228.73		15228.73					15228./3
	Ambulance Improvements	202920.15		943.63		2901 58		Z03863.78 649813.39		191888 40	150783.08	457924 99			649813.39
	Compters Improvements	43852 62	80.00	636.26		00:1007		44568,88		14474.52	30094.36				44568.88
	Capital Improvements	904035.10	1789.00		-50000.00	104406.50		751725.66		-63035.35		814715.97			751725.66
	Low Income Housing	16817.85			-			16897.18			_				16897.18
	Baty Disc Golf Course	9896.42	5990.00	45.52				15931.94		10480.37					15931.94
	Mary Maxine Redmond Trust	7456.82		34.97				7491.79		/60.64 6250.81	6/31.15 5550.45				11801.26
PERMANENT FUNDS:	Cemetery Perpetual Care	185444.99	90.00	4				185966.06		2790.00	183176.06				185966.06
	Charles S Bidwell Book Trust	84887.51		400.15		80.54		85207.12		1166.44					85207.12
	Ioma Mary Baker Trust	38244.62	00 00070	180.15		30.71		38394.05		55,785	37,390,13				138579.49
ENTERPRISE FUNDS:	Water Operating	20890.16	1200.00	7381.70		550.00	1000	21540.16		19967.60					21540.16
	Water Capital Improvements	894721.67	5403.02	928.81		220166.60		680886.90		318375.60	-	254598.66			680886.90
	Sewer Operating	2073057.60	94413.57	9601.03		37136.08	206372.00	1933564.12		547902.54	1385661.58				1933564.12
	Sewer Sinking	53610.10	17 110000	239.04	200000.00	883505 34		52693 99		-14443 90	67137 89				52693.99
	Sewer Capital Improvements	90000.14	020044.7	430.40		6000000		0.00		00.0					0.00
	Sanitation	267419.42	52669.80	1029.67		46128.80		274990.09		130308.31	144681.78				274990.09
	Sanitation Capital Improvements	9285.31		31.40				9316.71		9316.71					9316.71
	Yard Waste	50359.67	3642.39	.,		358.62		53897.71		16128.28					53897.71
	Storm Water fund	122994.12	3338 10	229.40		3338.10	19200.24	0.00		0.01	42001.00				00.00
ACENCY FIINDS	Flex Spending	1801.17	1788.48			822.74		2766.91		2766.91					2766.91
	Enterprise Flex Spending	107.48		8				107.48		107.48					107.48
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TREASURER'S REPORT CALENDAR 5/2024, FISCAL 11/2024

ACCOU	NT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE	
001	GENERAL	1,428,213.25	224,226.93	365,226.26	.00	1,287,213.92	
003	SOLDIER MEMORIAL FUND	14,675.00	50.00	289.82	.00	14,435.18	
005	MONTICELLO BERNDES CENT	14,469.14	132,473.66	47,216.16	.00	99,726.64	
006	RECREATIONAL SET-A-SIDE	.00	10,000.00	.00	.00.	10,000.00	
007	YOUTH/ADULT TOURNAMENTS	31,917.91	1,050.66	6,150.00	.00	26,818.57	
007	DARE	6,752.33	30.10	.00	.00	6,782.43	
	POLICE CANINE UNIT	5,831.51	27.35	.00	.00	5,858.86	
009		56,914.99	10,265.22	2,452.97	.00	64,727.24	
010	INSURANCE TOURNAMENT FUND CENTURY	8,543.68	10,530.49	17,971.75	.00.	1,102.42	
012	TOURNAMENT FUND-GEN CKG	27,149.85	38.09	.00	.00,	27,187.94	
014	MONTICELLO TREES FOREVE		60,516.28	10,968.09	.00.	266,029.81	
015	FIRE	216,481.62	00,310.40		.00	181,567.93	
016	AMBULANCE	194,997.80	64,387.34	77,817.21		35,403.48	
018	HOTEL/MOTEL TAX	27,664.11	7,739.37	.00	.00	238.79	
022	EARL F LEHMANN TRUST	238.79	.00	.00	.00		
023	TRUST FUND/STREET BOND	1,500.00	.00	.00	.00	1,500.00	
026	POLICE IMPROVEMENT	7,246.44	7.00	.00	.00	7,253.44	
030	LIBRARY IMPROVEMENT	52,355.79	452.31	1,938.38	.00	50,869.72	
041	LIBRARY	54,606.42	13,297.64	15,354.05	.00	52,550.01	
042	SPORTS COMPLEX	.00	.00	.00	.00	.00	
044	EQUIPMENT SET-A-SIDE	61,297.98	309.17	.00	.00	61,607.15	
045	SUPER MAC FUND	15,524.96	7,572.86	2,513.89	.00	20,583.93	
046	AIRPORT	105,966.82-	3,998.07	88,850.18-	.00	13,118.57-	
050	REVOLVING LOAN FUND	46,187.38	213.52	.00	.00	46,400.90	
110	ROAD USE	217,192.31	46,121.72	41,263.56	.00	222,050.47	
111	ROAD USE SETASIDE	21,659.61	102.18	.00	.00	21,761.79	
112	EMPLOYEE BENEFITS	435,669.32	38,816.59	50,750.81	.00	423,735.10	
125	TIF -SPECIAL REVENUE	603,479.41	35,120.42	284,313.89	.00	354,285.94	
178	TRUST/SLAVKA GEHRET FÜN	42,549.69	200.38	.00	.00	42,750.07	
180	POLICE FORFEITURE	4.95	.00	.00	.00	4.95	
200	DEBT SERVICE	554,211.07	135,442.16	504,868.90	.00	184,784.33	
225	TIF - DEBT	.00	284,313.89	284,313.89	.00	.00	
300	ARPA CAPITAL FUND	.00	.00	.00	.00	.00	
313	PARK IMPROVEMENT	76,842.30	39,159.02	789.50	.00	115,211.82	
316	LIB CAPITAL IMPROVEMENT	15,161.13	67.60	.00	.00	15,228.73	
319	AMBULANCE IMPROVEMENT	202,920.15	943.63	.00	.00	203,863.78	
325	TIF PROJECT	652,714.97	.00	2,901.58	.00	649,813.39	
326	TRUST/CEMETERY IMPROVEM		716.26	.00	.00	44,568.88	
328	FAMILY AQUATIC CENTER C	·	.00	.00	.00	.00	
332	CAPITAL IMPROVEMENT	904,035.10	47,902.94-	104,406.50	.00	751,725.66	
333	MYSBA CAPITAL FUND	.00	.00	.00	.00	.00	
336	LOW INCOME HOUSING FUND		79.33	.00	.00	16,897.18	
337	MDC FUNDS	.00	.00	.00	.00	.00	
338	BATY DISC GOLF COURSE	9,896.42	6,035.52	.00	.00	15,931.94	
339	MARY MAXINE REDMOND TRU	•	34.97	.00.	.00	7,491.79	
375	POCKET PARK	11,747.46	53.80	.00	.00	11,801.26	
	TRUST/CEMETERY PERPETUA		521.07	.00.	.00	185,966.06	
500			400.15	80.54	.00	85,207.12	
502	C.C. BIDWELL LIBRARY BO				.00.	38,394.06	
503	TRUST/IOMA MARY BAKER	38,244.62	180.15	30.71		·	
600	WATER DOND CTNICTNO	210,728.43	37,917.87	110,066.81	.00	138,579.49	
601	WATER BOND SINKING	.00	.00	.00	.00	.00	
602	CUSTOMER DEPOSITS	20,890.16	1,200.00	550.00	.00.		
603	WATER IMPROVEMENT	.00	.00.	.00	.00		
604	WATER CAPITAL IMPROVEME	894,721.67	6,331.83	220,166.60	.00	680,886.90	

TREASURER'S REPORT CALENDAR 5/2024, FISCAL 11/2024

ACC0	UNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
610	SEWER	2,073,057.60	104,014.60	243,508.08	.00	1,933,564.12
611	SEWER RESERVE	.00	.00	.00	.00	.00
612	SEWER SINKING	53,610.10	200,239.04	.00	.00	253,849.14
613	SEWER CAPITAL IMPROVEME	96,858.14	839,341.19	883,505.34	.00	52,693.99
614	SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616	SEWER WWT FACILITY IMPR	.00	.00	.00	.00	.00
670	SANITATION	267,419.42	53,699.47	46,128.80	.00	274,990.09
671	SANITATION CAPITAL IMPR	9,285.31	31.40	.00	.00	9,316.71
675	YARD WASTE SITE	50,359.67	3,896.66	358.62	.00	53,897.71
740	STORM WATER	122,994.12	7,210.10	19,727.79	.00	110,476.43
820	INTERNAL REV SELF FUNDE	.00	3,338.10	3,338.10	.00	.00
950	FLEX SPENDING FUND	1,801.17	1,788.48	822.74	.00	2,766.91
951	ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
	Report Total	10,093,223.70	2,346,600.70	3,260,941.16	.00	9,178,883.24

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ents Ending Fund Balance	1063298.67	14410.18	74491.55	10000.00	740974	5875.00	63697.62	1024.26	27297.43	272486.71	280184.88	33340.05	250.00	7293.64	50471.23	53577.58	61867.06	18956,10	45496.30	265693.29	21853.60	385663.45	279180.59	42927.00	4.95	188837.35	00.0	145783 71	15290.06	205528.87	556376.80	45381.62	758374.59	14574.70	7523.24	11849.84	186540.63	38555.85	144781.88	22645.16	617387.11	1997532.12	89613.01	0.00	285882.87	9354.23	57467.55	11650/ca	0.00	107.48	0.00 9001489.16
Investments Investments Ending Fund Balance																																																			0.00
Cierk's Ir Cash In Bank		14410.18			24567.89							40 000	70.00					•								**********				*******	205645,63		624760.40								215733.67		*******								1085376.62
Clerk's Cash In Bank	625893.32		2249.62			5261.47	4				177224.79				34598.05	16521.91	61817.72	14234.43	29554 64	215335,57	21853.60	~		41572.91	_1	157487.67		41383 18		151429.30		45381.62		11474.56		_ _	_	37553.91	L			1391507.93	67424 4B		145292.21			42841.65			3372623,10 4540339,44 1085376.62
Clerk's Cash In Bank				10000.00	7409 74	613.53	19057.13	1024.26	27297.43	91603.47	102960.09	20040.00	250.00	7293.64	15873.18	36855.67	49.34	4721.67	45496.30	50357.72		147393.49	41352.99	1354.09	4.95	31349.68	***************************************	74400 53	15290.06	54099,57	350731.17		133614.19	3100 14	763.70	6275.98		1034.10	92075.63	21072.60	293282.20	606024.19	22/200/35	77	140590.66	9354.23	19538.77	/3815.90	762 20	107.48	
Cash on Hand	1050 00		1900.00													200.00																																			3150.00
Ending Fund Balance	~		74491.55	10000.00	24587.89	5875.00	63697.62	1024.26		272486.71	280184.88	33340.00	250.00	7293.64	50471.23	53577,58	61867.06	18956.10	45496.30	265693.29	21853.60	385663.45		42927.00	4.95	188837.35	000	115783 71	15290.06	205528.87	556376.80	45381.62	758374.59	16975.52	7523.24	11849.84	186540.63	85429.35 38555.85	Ľ	22645.16		***	252266.98 89613.01	000	285882.87	9354.23		1166	00.00	107.48	
J ransters Out	31 138750 00						CI	"		55000.00	01				m	m.		₹1	m				360.00			0.0					O.			ď				m	169.00			84.00		- 10				9 69.00			31 194432 00
Expenses	182731 86	350.00	29950.37		32/0.00		1298.82	8696.16			3 55526.82		1250 00		1068.19	7 12306.19		1713.44	4814,68	20931.20		43468.17	82697.00			740.00					99082.22	·-···	3395.50	1422 43				137.03	26493.41	695.00	73649.60	32751.42	2604.51	600837.25	44402.93		269.28	967.18	1441.08	04400.40	1313285.86
i ransters In	0	n	_		N F	- 4	0			5 55000.00		2 6	<u> </u>	0	9	12916.67	_	_				-	_	<u>e</u>		322.00	-		നെ	· vo	e	4	m ,	4 0	o so	8		0 0			ις.	~ 1	0 1	~~~	6	7	0 1			*********	51413 06 194432 00
Interest Earned	9061 19		7 294.41		39.32		269.20	0			* "	142.58	- -	19.20	0	1 213.98	259.91	85.61	124 17		97.8		2108.61	176.93	ı	137.13		771 80		~	4.7		10044.43	65.10	31.45			359.26					1022.33		1135,23			0 453.10	200	ρ	Ji
Revenue	A 88505 42		'		1000.00			8618.00			3 27303.71	~ ~	n 6	21.00	`	203.11	10		63429.55	64574.02		5396.52			1	3733.89		70000		815.14		169.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	~ -			189.00	<u> </u>	32643.37			88750.45	4 6158 75	9				6764.20		8 5 8	1 1084478 7
Beginning Fund Balance	1287213 92	14435.18	99726.64	10000.00	26818.5/	5858.86	64727.24	1102.42	27.187.94	266029.81	181567.93	35403,48	1500 00	7253.44	50869.72	52550.01	61607.15	20583.93	-13118,57	222050.47	2176179	423735.10	354285.94	42750.07	4.95	184784.33	800	445244 82	15228.73	203863.78	649813.39	44568.88	751725.66	15897.18	7491.79	11801.26	185966.06	85207.12 38394.06	138579.49	21540.16	680886.90	1933564.12	253849.14	00'0	274990.09			110476.43	0.00	107.48	9178883.24 1084478.72
Activity	General	Soldiers Memorial Board	Monticello Berndes Center	Recreation Set-a-Side	Youth/Adult Loumament Fund	Canine	Insurance Fund	Tournament Fund	Monticello Trees Forever	Fire	Ambulance Operating	Hotel/Motel Tax Fund	Street Bond	Police Improvement	Library Improvement	Library	Equipment Set-A-Side	Super Mac	Airport Revolvior Loso Frod	Road Use Tax	Road Use Tax Set-a-side	Employee Benefits	TIF Tax Collections	Slavka Gehret Trust	Police Forfeiture Acct	Debt Service	ADDA COM	ARPA Grant	Fark Improvements Library Capital Improvement	Ambulance Improvements	TIF Projects	Cemetery Improvements	Capital Improvements	Low Income Housing Baty Disc Golf Course	Mary Maxine Redmond Trust	Pocket Park	Cemetery Perpetual Care	Charles S Bidwell Book Trust ioma Mary Baker Trust	Water Operating	Customer Deposits	Water Capital Improvements	Sewer Operating	Sewer Sinking	Sewer WWT Facility Improv	Sanitation	Sanitation Capital Improvements	Yard Waste	Storm Water fund	Self Funded Insurance	Friex Spending Enterprise Flex Spending	
Fund	GENERAL FINDS:	GENERAL TUNDS:																		SPECIAL REVENUE FUNDS:						DEBT SERVICE FUNDS:						w.e				to the state of th	PERMANENT FUNDS:		ENTERPRISE FUNDS:	****			W-42-44					THE RESIDENCE OF THE PARTY OF T		AGENCY FUNDS	TOTAL OF ALL FUNDS

City of Monticello Bank Reconciliation Report For the Month of June 2024

Bank Balance General Checking	\$3,476,917.36	
Property Tax & Water	\$4,540,339.44	
Soldiers Memorial Ckg	\$14,410.18	
Earl F Lehmann Trust Youth/Adult Tornament ckg	\$238.85 \$24,687.89	
Citizen's Savings	\$1,046,139.70	
Wastewater TMT Facility ckg	\$0.00	
Total Bank Balance	-	\$9,102,733.42
Plus (Minus) Adjustment:		
Bank Charge/Error	\$0.00	
Total Adjustment	•	\$0.00
Plus Outstanding Cedit Card Pymt:		
Credit Card Payments	\$2,131.19	
Total Outstanding Credit Card Pymts		\$2,131.19
Lass Outstanding Chapter		
Less Outstanding Checks: Financial	\$106,425.45	
Soldiers Memorial	\$0.00	
Youth/Adult Tornament	\$100.00	
Total Outstanding Checks		\$106,525.45
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	\$3,150.00	
Total Investments		\$3,150.00
Treasurer's Balance		\$9,001,489.16
Prepared By: Sally Hinrichsen, City Clerk	uchson	7-10-2024 Date
		/
Reviewed by: //mill off		7.10.24
Russell Farnum, City Administrato	or	Date '

City of Monticello Cash On Hand By Bank For June 30, 2024

	Cash On Hand B For June 30, 202	•			
	1 01 Julie 30, 202	•	1		
Bank		Interest		Length of	
Account type & number	Amount	rate	Maturity date	investment	Purpose
F & M Bank					
Checking #700502479	\$0.00		N/A		Interim Loan Acct
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$238.85		N/A		Earl F Lehmann Trust
Checking #394486	\$14,410.18		N/A		Soldier Memorial
Savings #6467260	\$1,046,139.70		N/A		General Savings
Total by Bank	\$1,060,788.73				
Dutrac Credit Union					
Total by Bank	\$0.00				
	77.7				
Fidelity Bank & Trust	40.00				
	\$0.00				
	\$0.00				
	40100				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$3,476,917.36		N/A		General Checking
Property Tax & Water #40001992	\$4,540,339.44		N/A		General Savings
Youth/Adult Tournmt Ckg #618231	\$24,687.89				Youth/Adult Tournamt
Total by Bank	\$8,041,944.69				
Total Cash on Hand- All Banks	\$9,102,733.42				
Total Cash on Hanu- All Banks	\$9,102,733.42	 			Clerk's Office, Library,
			1		Aguatic Center and
Plus Petty Cash	\$3,150.00				Berndes Center
Adjust Bank Error	ψ3,130.00		<u> </u>		23.11000 00.1101
Plus Outstanding Credit Card Pymt	\$2,131.19				
Less Outstanding Checks	\$106,525.45				
Treasurer's Balance	\$9,001,489.16	1			
		1			

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

Riverside Gardeners, Inc Monticello Firefighters Organization, Inc. Monticello Emergency Medical Team Friends of the Monticello Public Library Monticello Youth Baseball & Softball Assn Friends of the Monticello Park & Rec

TREASURER'S REPORT CALENDAR 6/2024, FISCAL 12/2024

ACCOUNT TITLE NO BALANCE RECEIVED DISBURSED LTABILITY BALANCE			LAST MONTH			CHANGE IN	ENDING	
SOUTER MEMBERLA PIND 34, 431.18 325.00 350.00 00 14, 440.18	ACCOL	INT TITLE	END BALANCE	RECEIVED	DISBURSED	LIABILITY	BALANCE	
SOUTER MEMBERLA PIND 34, 431.18 325.00 350.00 00 14, 440.18	001	CENERAL	1 287 213 92	97, 566, 61	321 . 481 . 86	.00	1.063.298.67	
DOS RECRETATIONS SETA-STO 10,000,00								
006 RECERATIONAL SET-A-SIDE 0,000,00 0,00 0,00 0,00 0,00 0,00 0,0								
007 YOUTH/ADULT TOURNAMENTS								
008 POLICE CAITINE UNIT 5.685.86 16.14 000 0.00 7,409.74 010 INSURANCE 6.4,727.24 269.20 1,298.82 0.00 63,697.62 011 DINORNIMENT FUND-CEN CKG 1.102.42 8,685.00 8,996.16 0.00 1,024.26 012 TOURNIMENT FUND-CEN CKG 1.102.42 8,685.00 8,996.16 0.00 1,024.26 013 FIRE 7.102.42 27,187.94 109.49 0.00 0.07,7,277.43 105 FIRE 266,029.81 63,355.04 56,900.14 0.00 272,486.71 106 AMBULANCE 181,567.93 154,143.77 55,526.82 0.00 280,134.88 108 HOTEL/MOTEL TAX 35,403.48 142.58 0.00 0.00 272,486.71 108 HOTEL/MOTEL TAX 35,403.48 142.58 0.00 0.00 238.85 109 LIGRARY 19ROV/PEND 7,253.44 40.20 0.00 0.00 239.364 100 LIGRARY 52,550.01 13,333.76 12,306.19 0.00 50,471.23 11 IBRARY 152.550.01 13,333.76 12,306.19 0.00 50,471.23 11 IBRARY 152.550.01 13,333.76 12,306.19 0.00 50,471.23 11 RODA USE SETASIDE 21,607.15 259.91 0.00 0.00 0.00 0.00 11 REPORT 151.57 63,233.33 85.61 1,713.44 0.00 0.00 0.00 61,867.06 11 REPORT 151.57 64,474.02 20,931.20 0.00 625,503.29 11 RODA USE SETASIDE 21,761.79 91.81 0.00 0.00 12,853.60 11 REPORT 151.57 64,474.02 20,931.20 0.00 265,503.29 11 RODA USE SETASIDE 21,761.79 91.81 0.00 0.00 12,853.60 11 REPORT 151.57 64,474.33 4,793.02 740.00 0.00 12,853.60 12 SPORTS COMPLEX 13,115.77 63,765.93 0.00 0.00 279,180.59 11 RODA USE SETASIDE 21,761.79 91.81 0.00 0.00 11,783.71 11 SOLUTING LOAN FUND 46,400.90 124.77 12 SPORTS COMPLEX 151.58.58.59 1.771.49 0.00 0.00 12,853.60 13 PARK HORDOVENNT 152.82.73 6.133 0.00 0.00 0.00 12,853.60 14 REPORT 151.57.56 10,044.43 3,395.50 0.00 0.00 115,780.09 152 TIT F. SPECIAL REVOVENT 751.75.56 10,044.43 3,395.50 0.00 0.00 155,737.80 153 TILT FORDET 152.82.73 6.133 0.00 0.00 155,737.50 154 CERTIFIC FORES TOURS 15,931.49 66.19 9.00 0.00 115,783.71 155 TIT FORDET 152.62 65.70 1.70 1.70 1.70 0.00 0.00 115,783.71 155 TIT FORDET 154.70 0.00 0.00 0.00 0.00 0.00 0.00 0.00							•	
POLICE CANTRE UNIT 5,858.86		•						
Discription								
DIRMAMENT FUND-CEN CKG							,	
MONTICELLO TREES FOREY				8,618.00		.00	1,024.26	
FIRE						.00	27,297.43	
MISHLANCE 181,567.93 154,143.77 55,526.82 .00 280,184.88				63,358.04	56,901.14	.00	272,486.71	
CARL F. LEHMANN TRUST	016	AMBULANCE	181,567.93		55,526.82	.00	280,184.88	
TRUST FUND/STREET BOND	018	HOTEL/MOTEL TAX	35,403.48	142.58	.00	.00	35,546.06	
026 POLICE IMPROVEMENT 7, 253, 44 40, 20 .00 .00 7, 293, 64 030 LIERARY IMPROVEMENT 50, 869, 72 669, 70 1,088, 19 .00 50, 471, 23 042 SPORTS COMPLEX .00 .00 .00 .00 .00 043 SUPER MAC FUND 20,838, 93 85, 61 1,713, 44 .00 18,956, 10 046 AIRPORT 13,118, 57 63,429, 55 4,814, 68 .00 45,496, 30 050 REVOLVING LOAN FUND 46,400, 90 124, 17 .00 .00 265, 593, 29 111 ROAD USE 222,050, 47 64,574, 02 20,931, 20 .00 265, 693, 29 111 ROAD USE SETASIDE 21,761, 79 91,81 .00 .00 265, 693, 29 112 EMPLOYEE BENEFITS 423,735,10 5,396,52 43,468, 17 .00 385, 663, 45 125 TIF - SPECIAL REVENUE 354,285,94 7,951,65 83,057,00 .00 279,180,59 176 P3 00 00 .00 .02,90 .00 .00 176 P3	022	EARL F LEHMANN TRUST	238.79	.06	.00	.00	238.85	
LIBRARY IMPROVEMENT 50,869.72 669.70 1,068.19 .00 50,471.23	023	TRUST FUND/STREET BOND	1,500.00	.00	1,250.00	.00	250.00	
O41 LIBRARY 52,550.01 13,333.75 12,306.19 .00 .53,577.58	026	POLICE IMPROVEMENT	7,253.44	40.20	.00	.00	7,293.64	
OA2 SPORTS COMPLEX	030	LIBRARY IMPROVEMENT	50,869.72	669.70	1,068.19	.00	50,471.23	
0.44 EQUIPMENT SET-A-SIDE 61,607.15 259.91 .00 .00 61,867.06 0.45 SUPER MAC FIND 20,883.93 85.61 1,713.44 .00 18,956.10 046 AIRPORT 13,118.57- 63,429.55 4,814.68 .00 46,5496.30 050 REVOLVING LOAN FUND 46,400.90 124.17 .00 .00 265,693.29 110 ROAD USE 222,050.47 64,574.02 29,391.20 .00 265,693.29 111 ROAD USE SETASIDE 21,761.79 91.81 .00 .00 221,853.60 112 EMPLOYEE BENEFITS 423,735.10 5,396.52 43,468.17 .00 385,663.45 125 TIF - SPECIZA REVENUE 354,285.94 7,951.65 83,057.00 .00 279,180.59 178 TRUSTY, SLAWAG GERRET FUN 42,750.07 176.93 .00 .00 49.95 200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 188,837.35 215 TIF - DEBT<	041	LIBRARY	52,550.01	13,333.76	12,306.19	.00	53,577.58	
045 SUPER MAC FUND 20,583.93 8.5.61 1,713.44 .00 18,955.10 046 AIRPORT 13,118.57 63,429.55 4,814.68 .00 45,963.00 08 REVOLVING LOAN FUND 46,400.90 124.17 .00 .00 46,525.07 110 ROAD USE 222,050.47 64,574.02 20,931.20 .00 265,693.29 1111 ROAD USE SETASIDE 21,761.79 91.81 .00 .00 21,833.60 1121 EMPLOYEE BENEFITS 423,735.10 5,396.52 43,468.17 .00 385,663.45 125 TIF - SPECIAL REVENUE 354,285.94 7,931.65 83,057.00 .00 279,180.59 178 TRUST/SLAVKA GEHRET FUN 42,750.07 176.93 .00 .00 42,927.00 180 POLICE FORFEITURE 4.95 .00 .00 .00 42,927.00 180 POLICE FORFEITURE 4.95 .00 .00 .00 .42,95 120 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 188,837.35 125 TIF - DEBT .00 360.00 360.00 .00 .00 .00 100 .00 .00 .00 115,733.71 136 LIB CAPITAL FUND .00 .00 .00 .00 .00 .00 .00 .00 137 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 .00 115,733.71 136 LIB CAPITAL IMPROVEMENT 15,228.73 61.33 .00 .00 .00 155,230.06 139 AMBULANCE IMPROVEMENT 203,863.78 1,665.09 .00 .00 .00 255,28.87 136 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 .566,376.80 132 FANILY AQUATIC CENTER C .00 .00 .00 .00 .00 .00 .00 133 PARK IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 .758,374.59 133 MYSBA CAPITAL INDO .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	042	SPORTS COMPLEX	.00	.00	.00	.00	.00	
046 AIRPORT 13,118.57- 63,429.55 4,814.68 .00 45,496.30 050 REVOLVING LOAN FUND 46,400.90 124.17 .00 .00 46,525.07 110 ROAD USE 222,050.47 64,574.02 20,931.20 .00 265,693.29 111 ROAD USE SETASIDE 21,761.79 91.81 .00 .00 21,853.60 112 EMPLOYEE BENEFITS 423,735.10 5,396.52 43,468.17 .00 385,663.45 125 TIF - SPECIAL REVENUE 354,285.94 7,951.65 83,057.00 .00 279,180.59 178 TRUST/SLAVKA GERRET FUN 42,750.07 176.93 .00 .00 42,927.00 180 POLICE FORFEITURE 4.95 .00 .00 .00 45,95 200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 488,837.35 225 TIF - DEBT .00 360.00 .00 .00 .00 .00 313 PARK LYRPROVEMENT	044	EQUIPMENT SET-A-SIDE	61,607.15	259.91	.00	.00	61,867.06	
050 REVOLVING LOAN FUND 46,400.90 124.17 .00 .00 46,525.07 110 ROAD USE 222,050.47 64,574.02 20,931.20 .00 265,693.29 111 ROAD USE SETASIDE 21,761.79 91.81 .00 .00 21,853.60 112 EMPICYTEE BENEFITS 423,735.10 5,396.52 43,468.17 .00 .385,663.45 125 TIF -SPECIAL REVENUE 354,285.94 7,951.65 83,057.00 .00 .279,180.59 178 TRUST/SLAYKA GEHRET FUN 42,750.07 176.93 .00 .00 .00 4.95 200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 .495 225 TIF - DEBT .00 .00 .00 .00 .00 .00 313 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 115,783.71 315 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 T	045	SUPER MAC FUND	20,583.93	85.61	1,713.44	.00	18,956.10	
110 ROAD USE 222,050.47 64,574.02 20,931.20 .00 265,693.29	046	AIRPORT	13,118.57-	63,429.55	4,814.68	.00.	45,496.30	
111 ROAD USE SETASIDE 21,761.79 91.81 .00 .00 21,853.60 112 EMPLOYEE BENEFITS 423,735.10 5,396.52 43,468.17 .00 385,663.45 125 TIF -SPECIAL REVENUE 354,285.94 7,951.65 83,057.00 .00 .00 .279,180.59 178 TRUST/SLAVKA GEHRET FUN 42,750.07 176.93 .00 .00 .00 .42,927.00 180 POLICE FORFEITURE 4.95 .00 .00 .00 .00 .4.95 200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 188,837.35 225 TIF - DEBT .00 360.00 360.00 .00 .00 .00 300 ARPA CAPITAL FUND .00 .00 .00 .00 .00 .00 313 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 .00 .00 .00 314 AMBULANCE IMPROVEMENT 15,228.73 61.33 .00 .00 .15,783.71 316 LIB CAPITAL IMPROVEMENT 203,863.78 1,665.09 .00 .00 .00 .05,2528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 .056,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 .00 .55,258.87 327 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 .00 .56,376.80 328 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 .758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 .00 .00 337 MDC FUNDS .00 .00 .00 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 .651.99 1,422.43 .00 .14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 .00 .7523.24 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 .00 .7523.24 339 TRUST/CEMETERY PERPETUA 185,966.06 .574.57 .00 .00 .00 .85,429.35 300 TRUST/CEMETERY PERPETUA 185,966.06 .574.57 .00 .00 .00 .85,429.35 301 TRUST/CEMETERY PERPETUA .85,966.06 .574.57 .00 .00 .00 .00 .00 .00 .00 344,781.88 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00	050	REVOLVING LOAN FUND	46,400.90	124.17		.00	46,525.07	
112 EMPLOYEE BENEFITS 423,735.10 5,396.52 43,468.17 .00 385,663.45 125 TIF -SPECIAL REVENUE 354,285.94 7,951.65 83,057.00 .00 279,180.59 178 TRUST/SLAVKA CEHRET FUN 42,750.07 176.93 .00 .00 .00 42,927.00 180 POLICE FORFETTURE 4.95 .00 .00 .00 .00 4.95 200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 188,837.35 225 TIF - DEBT .00 360.00 360.00 .00 .00 .00 310 ARPA CAPITAL FUND .00 .00 .00 .00 .00 311 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 .00 115,783.71 316 LIB CAPITAL IMPROVEMENT 203,863.78 1,665.09 .00 .00 .00 205,528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 .00 .00 322 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 .00 7,523.24 330 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 38,429.35 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 38,429.35 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 38,555.85 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 38,555.85 500 TRUST/CEMETERY PERPETUA 185,596.49 36,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00 .00	110	ROAD USE	222,050.47	64,574.02	20,931.20	.00	265,693.29	
125 TIF - SPECIAL REVENUE 354,285.94 7,951.65 83,057.00 .00 279,180.59 178 TRUST/SLAWA GEHRET FUN 42,750.07 176.93 .00 .00 42,927.00 180 POLICE FORFEITURE 4.95 .00 .00 .00 4.95 200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 .00 300 ARPA CAPITAL FUND .00 .00 .00 .00 .00 313 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 115,783.71 316 LIB CAPITAL IMPROVEMENT 15,228.73 61.33 .00 .00 15,290.06 319 AMBULANCE IMPROVEMENT 203,863.78 1,665.09 .00 .00 205,528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 .00 .00 320 CAPITAL IMPROVEMENT	111	ROAD USE SETASIDE	21,761.79	91.81	.00	.00	21,853.60	
178 TRUST/SLAVKA GEHRET FUN 42,750.07 176.93 .00 .00 42,927.00 180 POLICE FORFEITURE 4.95 .00 .00 .00 4.95 200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 .00 310 ARPA CAPITAL FUND .00 .00 .00 .00 .00 313 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 .00 .00 319 AMBULANCE IMPROVEMENT 15,228.73 61.33 .00 .00 15,290.06 319 AMBULANCE IMPROVEMENT 203,863.78 1,665.09 .00 .00 205,528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 45,381.62 28 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66	112	EMPLOYEE BENEFITS	423,735.10	5,396.52	43,468.17	.00	385,663.45	
180	125	TIF -SPECIAL REVENUE	354,285.94	7,951.65	83,057.00	.00	279,180.59	
200 DEBT SERVICE 184,784.33 4,793.02 740.00 .00 188,837.35 225 TIF - DEBT .00 360.00 360.00 .00 .00 300 ARPA CAPITAL FUND .00 .00 .00 .00 .00 313 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 115,783.71 316 LIB CAPITAL IMPROVEMENT 15,228.73 61.33 .00 .00 15,290.06 319 AMBULANCE IMPROVEMENT 203,863.78 1,665.09 .00 .00 205,528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 <td< td=""><td>178</td><td>TRUST/SLAVKA GEHRET FUN</td><td>42,750.07</td><td>176.93</td><td>.00</td><td>.00</td><td>42,927.00</td><td></td></td<>	178	TRUST/SLAVKA GEHRET FUN	42,750.07	176.93	.00	.00	42,927.00	
225 TIF - DEBT .00 360.00 360.00 .00 .00 300 ARPA CAPITAL FUND .00 .00 .00 .00 .00 313 PARK IMPROVEMENT 115,211.82 571.89 .00 .00 115,783.71 316 LIB CAPITAL IMPROVEMENT 15,228.73 61.33 .00 .00 15,290.06 319 AMBULANCE IMPROVEMENT 203,863.78 1,665.09 .00 .00 .205,528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 45,381.62 328 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 .00 .00 .00 .00 .00 .00<	180	POLICE FORFEITURE	4.95	.00	.00	.00		
300 ARPA CAPITAL FUND	200	DEBT SERVICE	184,784.33	4,793.02	740.00		188,837.35	
PARK IMPROVEMENT 115,211.82 571.89 .00 .00 115,783.71	225	TIF - DEBT	.00	360.00	360.00	.00		
316 LIB CAPITAL IMPROVEMENT 15,228.73 61.33 .00 .00 15,290.06 319 AMBULANCE IMPROVEMENT 203,863.78 1,665.09 .00 .00 205,528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 .00 45,381.62 328 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 .00 .00 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00	300	ARPA CAPITAL FUND						
319 AMBULANCE IMPROVEMENT 203,863.78 1,665.09 .00 .00 205,528.87 325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 45,381.62 328 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 16,975.52 337 MDC FUNDS .00 .00 .00 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 .00 .00 .00 601 WATER BOND SINKING .00 .00 .00 .00 .00 .00 .00 .00	313		115,211.82		.00	.00		
325 TIF PROJECT 649,813.39 5,645.63 99,082.22 .00 556,376.80 326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 45,381.62 328 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 .758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 .00 .00 337 MDC FUNDS .00 .00 .00 .00 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 502 C.C. BIDW	316	LIB CAPITAL IMPROVEMENT	15,228.73					
326 TRUST/CEMETERY IMPROVEM 44,568.88 812.74 .00 .00 45,381.62 328 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 .758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 .00 337 MDC FUNDS .00 .00 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 .7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 <td< td=""><td>319</td><td>AMBULANCE IMPROVEMENT</td><td>203,863.78</td><td>1,665.09</td><td></td><td></td><td></td><td></td></td<>	319	AMBULANCE IMPROVEMENT	203,863.78	1,665.09				
328 FAMILY AQUATIC CENTER C .00 .00 .00 .00 .00 332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 .00 337 MDC FUNDS .00 .00 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 .7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 601 WATER	325	TIF PROJECT	649,813.39		99,082.22			
332 CAPITAL IMPROVEMENT 751,725.66 10,044.43 3,395.50 .00 758,374.59 333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 16,975.52 337 MDC FUNDS .00 .00 .00 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00 .00								
333 MYSBA CAPITAL FUND .00 .00 .00 .00 .00 .00 .00 .336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 16,975.52 .337 MDC FUNDS .00 .00 .00 .00 .00 .00 .00 .00 .338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 .339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 .7,523.24 .375 POCKET PARK 11,801.26 48.58 .00 .00 .11,849.84 .500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 .502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 .503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 .38,555.85 .600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 .601 WATER BOND SINKING .00 .00 .00 .00 .00 .00 .00 .00 .00		•						
336 LOW INCOME HOUSING FUND 16,897.18 78.34 .00 .00 16,975.52 337 MDC FUNDS .00 .00 .00 .00 .00 338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00								
337 MDC FUNDS .00 .00 .00 .00 .00 .00 .00 .338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 .339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 7,523.24 .375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 .500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 .502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 .503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 .00 38,555.85 .600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 .601 WATER BOND SINKING .00 .00 .00 .00 .00 .00 .00	333							
338 BATY DISC GOLF COURSE 15,931.94 65.19 1,422.43 .00 14,574.70 339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00	336	LOW INCOME HOUSING FUND						
339 MARY MAXINE REDMOND TRU 7,491.79 31.45 .00 .00 7,523.24 375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00								
375 POCKET PARK 11,801.26 48.58 .00 .00 11,849.84 500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00	338	BATY DISC GOLF COURSE						
500 TRUST/CEMETERY PERPETUA 185,966.06 574.57 .00 .00 186,540.63 502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00	339	MARY MAXINE REDMOND TRU					•	
502 C.C. BIDWELL LIBRARY BO 85,207.12 359.26 137.03 .00 85,429.35 503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00 .00								
503 TRUST/IOMA MARY BAKER 38,394.06 161.79 .00 .00 38,555.85 600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00								
600 WATER 138,579.49 32,864.80 26,662.41 .00 144,781.88 601 WATER BOND SINKING .00 .00 .00 .00								
601 WATER BOND SINKING .00 .00 .00 .00								
CAR CHETAMER REPORTED 34 E40 46 4 000 00 COP 00 00 00 33 645 46								
	602	CUSTOMER DEPOSITS	21,540.16	1,800.00	695.00	.00	22,645.16	
603 WATER IMPROVEMENT .00 .00 .00 .00								
604 WATER CAPITAL IMPROVEME 680,886.90 10,149.81 73,649.60 .00 617,387.11	604	WATER CAPITAL IMPROVEME	680,886.90	10,149.81	73,649.60	.00	617,387.11	

TREASURER'S REPORT CALENDAR 6/2024, FISCAL 12/2024

ACCO!	UNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
610	SEWER	1,933,564.12	96,803.42	32,835.42	.00	1,997,532.12
611	SEWER RESERVE	.00	.00	.00	.00	.00
612	SEWER SINKING	253,849.14	1,022.35	2,604.51	.00	252,266.98
613	SEWER CAPITAL IMPROVEME	52,693.99	5,485.52	31,433.50-	.00	89,613.01
614	SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616	SEWER WWT FACILITY IMPR	.00	600,837.25	600,837.25	.00	.00
670	SANITATION	274,990.09	55,295.71	44,402.93	.00	285,882.87
671	SANITATION CAPITAL IMPR	9,316.71	37.52	.00	.00	9,354.23
675	YARD WASTE SITE	53,897.71	3,839.12	269.28	.00	57,467.55
740	STORM WATER	110,476.43	7,217.30	1,036.18	.00	116,657.55
820	INTERNAL REV SELF FUNDE	.00	1,441.08	1,441.08	.00	.00
950	FLEX SPENDING FUND	2,766.91	1,191.96	3,496.48	.00	462.39
951	ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
	Report Total	9,178,883.24	1,330,323.78	1,507,717.86	.00	9,001,489.16

PAYROLL - JULY 11, 2024

DEPARTMENT	GF	ROSS PAY		OT PAY	COMP HRS. ACCRUED	COMP TOTAL	ı	NET PAY
AMBULANCE	June 24	4 - July 7, 2024						
Chris Bell	\$	464.00	\$	-	0.00	0.00	\$	399.69
Brian Bronemann		847.10		-	0.00	0.00		702.50
Jamie Coleman		2,612.61		395.01	0.00	0.00		2,010.49
Jordan Fullerton		293.92		-	0.00	0.00		253.19
Mason Hanson		332.64		-	0.00	0.00		283.42
Ron Herman, Jr.		752.00		-	0.00	0.00		626.56
Lori Lynch		3,173.85		-	0.00	0.00		2,101.46
Coletta Matson		3,361.05		1,143.45	0.00	0.00		2,148.84
Chloe Mogensen		665.28		-	0.00	0.00		453.60
Mandy Norton		226.00		-	0.00	0.00		194.68
Cory Reyner		1,372.00		-	0.00	0.00		1,130.38
Shirlee Scott		2,672.00		961.92	0.00	0.00		1,962.38
Reggie Welter		800.00		-	0.00	0.00		661.39
Curtis Wyman		2,309.58		442.26	5.25	35.25		1,591.76
TOTAL AMBULANCE	\$	19,882.03	\$	2,942.64	5.25	35.25	\$	14,520.34
CEMETERY		4 - July 7, 2024						
Sawyer Brokaw	\$	793.00	\$	-	0.00	0.00	\$	700.35
Dan McDonald		2,234.77		128.36	0.00	0.00		1,640.25
Anthony Williams		1,059.88		45.75	0.00	0.00		904.69
TOTAL CEMETERY	\$	4,087.65	\$	174.11	0.00	0.00	\$	3,245.29
CITY HALL		4 - July 7, 2024	_				_	
Cheryl Clark	\$	2,288.00	\$	-	5.25	5.25	\$	1,574.41
Russ Farnum		3,711.54		-	0.00	0.00		2,462.49
Sally Hinrichsen		3,192.54		-	0.00	0.00		1,944.95
Nanci Tuel		2,176.81		<u> </u>	0.00	0.00		1,580.77
TOTAL CITY HALL	\$	11,368.89	\$	-	5.25	5.25	\$	7,562.62
FIRE								
Joe Bayne	\$	208.33	\$	-	0.00	0.00	\$	192.39
Billy Norton		166.67		-	0.00	0.00		143.57
Johnny Russ		125.00		-	0.00	0.00		115.44
TOTAL FIRE	\$	500.00	\$	-	0.00	0.00	\$	451.40
LIBRARY		4 - July 7, 2024						
Faith Brehm	\$	1,764.00	\$	-	0.00	0.00	\$	1,342.89
Molli Hunter		1,305.60		-	0.00	0.00		1,032.83
Penny Schmit		1,549.60		-	0.00	0.00		1,090.00
Jacqueline Stadtmueller		480.00		-	0.00	0.00		443.28
TOTAL LIBRARY	\$	5,099.20	\$	-	0.00	0.00	\$	3,909.00
MBC		4 - July 7, 2024						
Skylar Christensen	\$	155.00	\$	-	0.00	0.00	\$	143.13
Grace Dupuy		1,655.77		-	0.00	0.00		1,267.70
Keziah McQuillen		285.00		-	0.00	0.00		263.20
Jacob Oswald		2,533.92		-	0.00	0.00		1,914.42
Gage Rickels		51.25		-	0.00	0.00		47.35
Peyton Schilling		373.63		-	0.00	0.00		345.04

PAYROLL - JULY 11, 2024

DEPARTMENT	GROSS PAY		OT PAY	COMP HRS.	СОМР	N	IET PAY
				ACCRUED	TOTAL		
Marissa Speltz	25.00		-	0.00	0.00		23.08
Ambrose Williams	622.50			0.00	0.00		566.09
TOTAL MBC	\$ 5,702.07	\$	-	0.00	0.00	\$	4,570.01
POLICE	June 24 - July 7, 2024						
Dawn Graver	\$ 3,111.29	\$	_	0.00	0.00	\$	2,258.20
Erik Honda	3,387.42	Ψ	_	6.00	6.00	Ψ	2,511.13
Jordan Koos	4,286.10		593.46	0.00	0.00		2,809.09
Cole Millard	2,734.80		-	0.00	0.00		1,838.63
Britt Smith	3,561.31		_	0.00	0.00		2,632.05
Madonna Staner	1,887.42		68.22	0.00	0.00		1,398.64
Brian Tate	3,396.13		-	0.00	0.00		2,532.96
TOTAL POLICE	\$ 22,364.47	\$	661.68	6.00	6.00	\$	15,980.70
POOL	June 21 - July 4, 2024	•		0.00	2.22	•	000 50
Lydia Ahlrichs	\$ 373.06	\$	-	0.00	0.00	\$	309.52
Allisen Capron	51.25		-	0.00	0.00		47.33
Collin Cashner	140.00		-	0.00	0.00		129.29
Marlee Chapman	156.19		-	0.00	0.00		144.25
Skylar Christensen	227.50		-	0.00	0.00		210.10
Macy Dusanek	270.00		-	0.00	0.00		249.34
Jill Flynn	1,235.47		-	0.00	0.00		1,140.63
Stella Flynn	183.75		-	0.00	0.00		169.70
Sullivan Flynn	113.94		-	0.00	0.00		105.23
Grant Gassman	294.00		-	0.00	0.00		271.51
Taylor Gassman	520.63		-	0.00	0.00		480.80
Ella Glawatz	609.94		-	0.00	0.00		558.44
Emma Hardersen	152.50		-	0.00	0.00		140.83
Lacie Koppes	471.75		-	0.00	0.00		435.66
Karle Kramer	107.19		-	0.00	0.00		98.99
Carter Kuehler	164.00		-	0.00	0.00		151.45
Carlos Lagunes-Torres	84.56		-	0.00	0.00		78.09
Lanie Luensman	338.50		-	0.00	0.00		312.60
Jacob Miller	745.38		-	0.00	0.00		669.98
Adalyn Monk	130.69		-	0.00	0.00		120.69
Addison Norton	172.50		-	0.00	0.00		159.30
Gage Rickels	448.44		-	0.00	0.00		414.11
Samantha Ruchti	346.06		-	0.00	0.00		319.58
Brynn Schmit	54.00		-	0.00	0.00		49.87
Alexis Schneiter	135.00		-	0.00	0.00		124.67
Emma Schwendinger	794.39		-	0.00	0.00		733.62
Kendall Siebels	159.25		-	0.00	0.00		147.07
River Smith	352.19		-	0.00	0.00		325.24
Marissa Speltz	62.50		-	0.00	0.00		57.72
Jessica Stadtmueller	107.19		-	0.00	0.00		98.99
Katherine Stadtmueller	186.00		-	0.00	0.00		171.77
Karley Tobiason	272.50		-	0.00	0.00		251.65
Hayden Tomkins	27.56		-	0.00	0.00		25.45
Brock Westphal	474.69		-	0.00	0.00		438.38
Abigail Wright	306.25		-	0.00	0.00		282.82

PAYROLL - JULY 11, 2024

DEPARTMENT	GI	ROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	ı	NET PAY
Lily Wright		150.00	-	0.00	0.00		138.52
TOTAL POOL	\$	10,418.82	\$ -	0.00	0.00	\$	9,563.19
ROAD USE	June 2	4 - July 7, 2024					
Zeb Bowser	\$	2,066.40	\$ -	10.50	2.50	\$	1,568.81
Jacob Gravel		2,066.41	-	0.00	0.00		1,519.77
Nick Kahler		2,578.35	-	0.00	0.00		1,832.70
Jasper Scott		2,066.40	-	0.00	0.00		1,595.92
TOTAL ROAD USE	\$	8,777.56	\$ -	10.50	2.50	\$	6,517.20
SEWER	June 2	2 - July 5, 2024					
Jim Tjaden	\$	2,928.12	\$ -	0.00	0.00	\$	2,116.09
TOTAL SEWER	\$	2,928.12	\$ -	0.00	0.00	\$	2,116.09
WATER	June 2	2 - July 5, 2024					
Scott Hagen	\$	2,126.40	\$ -	7.50	7.50	\$	1,670.52
Josh Willms		2,126.40	-	4.50	4.50		1,416.87
TOTAL WATER	\$	4,252.80	\$ -	12.00	12.00	\$	3,087.39
TOTAL - ALL DEPTS.	\$	95,381.61	\$ 3,778.43	39.00	61.00	\$	71,523.23

VENDOR NAME	REFERENCE	AMOUNT	VENDOR CHE TOTAL CHECK# DA	
GENERAL POLICE DEPARTMENT EXPRESS PRINTING & DESIGN LLC IOWA STATE PRISON INDUSTRIES KIECK'S CAREER APPAREL LEADS ONLINE LLC THE PRAETORIAN GROUP MEDIACOM	PD MINOR EQUIPMENT	205.00 84.99 325.00 1,995.00 757.47 22.63	9 0 0 7	
110	POLICE DEPARTMENT TOTAL	3,390.09	9	
STREET LIGHTS ALLIANT ENERGY-IES	416 E 2ND STREETLIGHTS	187.40 187.40		
AQUATIC CENTER AMERICAN RED CROSS CARRICO AQUATIC RESOURCES INC FAREWAY STORES #840-1 JILL FLYNN SULLIVAN FLYNN ELLA J GLAWATZ INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL LANIE M LUENSMAN MONTICELLO SPORTS MYERS-COX CO. JACOB OSWALD EMMA J SCHWENDINGER BROCK A WESTPHAL ABIGAIL WRIGHT		300.00 708.01 533.33 11.46 187.50 93.73 2,183.00 12.99 93.75 108.00 1,847.00 381.60 281.25 8.50	0 1 3 6 0 0 5 0 9 5 0 0 0 0 0 0 0	
440	AQUATIC CENTER TOTAL	6,753.19	9	
CEMETERY KRAMER FUNERAL HOME 450	CREMATION WALL PLAQUE - PORTER CEMETERY TOTAL	300.00 300.00		
SOLDIER'S MEMORIAL BOARD TK ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	45.57		
498	SOLDIER'S MEMORIAL BOARD TOTAL	45.57	7	
CLERK/CITY ADMIN MOLLI JENN HUNTER	JANITORIAL SERVICES	323.75	5	
620	CLERK/CITY ADMIN TOTAL	323.75	5	
ENGINEER SNYDER & ASSOCIATES, INC	ENGINEERING FEES	2,339.52	2	

640 ENGINEER TOTAL 2,339.52	
CITY HALL/GENERAL BLDGS BAKER PAPER CO INC CH BUILDING SUPPLIES 183.63 E.O. JOHNSON CO INC CH COPIER MAINTENANCE 326.42 PFM FINANCIAL ADVISORS LLC CH PRO FEES 7,500.00 TK ELEVATOR CORPORATION ELEVATOR MAINTENANCE 91.14	
650 CITY HALL/GENERAL BLDGS TOTAL 8,101.19	
001 GENERAL TOTAL 21,440.71	
MONTICELLO BERNDES CENTER PARKS	
ALLIANT ENERGY-IES MBC ELECTRIC 2,088.76 PORTER CAMPBELL MBC REFEREE FEES 20.00 FAREWAY STORES #840-1 MBC BUILDING SUPPLIES 29.95 NATALIE HENDERSON MBC REFEREE FEES 20.00 MOLLI JENN HUNTER JANITORIAL SERVICES 262.50 JOHN DEERE FINANCIAL MBC GROUNDS SUPPLIES 60.52 KEZIAH MCQUILLEN MBC REFEREE FEES 40.00 STEVE MONK CONSTRUCTION MBC MOWING CONTRACT 6,321.90	
430 PARKS TOTAL 8,843.63	
005 MONTICELLO BERNDES CENTER TOTAL 8,843.63	
TOURNAMENT FUND-GEN CKG PARKS	
CHELSEY'S DREAM FOUNDATION MBC TOURNAMENT CONCESSIONS 550.00 ST JOHNS CHRISTIAN DAY CARE MBC TOURNAMENT CONCESSIONS 350.00	
430 PARKS TOTAL 900.00	
012 TOURNAMENT FUND-GEN CKG TOTAL 900.00	
FIRE FIRE KARDES INC FIRE FUEL LAPORTE MOTOR SUPPLY FIRE VEHICLE REPAIR/MAINT MCALEER WATER CONDITIONING INC THEODORE KRAUS FIRE BLDG REPAIR/MAINT SCHERRMAN'S IMPLEMENT FIRE VEHICLE REPAIR/MAINT TOYNE, INC. FIRE VEHICLE REPAIR/MAINT 1,320.32 150 FIRE TOTAL 7,096.18	
015 FIRE TOTAL 7,096.18	

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK#	CHECK Date
AMBULANCE AMBULANCE AARON'S AUTOMOTIVE LLC BOUND TREE MEDICAL, LLC JOHN DEERE FINANCIAL KARDES INC MEDIACOM MONTICELLO SPORTS PHYSICIAN'S CLAIM COMPANY QUADMED INC UNITY POINT HEALTH UNITY POINT HEALTH	AMB VEHICLE REPAIR/MAINT AMB MEDICAL SUPPLIES AMB VEHICLE OPERATING AMB FUEL AMB TELEPHONE AMB CLOTHING AMB BILLING FEES AMB MEDICAL SUPPLIES AMB OVERPAYMENT REFUND	853.1 171.9 22.2 30.4 22.6 1,797.0 6,263.3 334.2 508.2 300.0	0 7 5 4 0 2 0		
160	AMBULANCE TOTAL	10,303.1	2		
016	AMBULANCE TOTAL	10,303.1	2		
HOTEL/MOTEL TAX HOTEL/MOTEL					
JONES CO ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT FEE	15,000.0	0 		
699	HOTEL/MOTEL TOTAL	15,000.0	0		
018	HOTEL/MOTEL TAX TOTAL	15,000.0	0		
LIBRARY IMPROVEMENT LIBRARY LYDIA R AHLRICHS BAKER & TAYLOR BOOKS LACIE R KOPPES LANIE M LUENSMAN PLAYAWAY PRODUCTS LLC	LIB IMP SUMMER READING PROGRAM LIB IMP BOOKS LIB IMP SUMMER READING PROGRAM LIB IMP SUMMER READING PROGRAM LIB IMP BOOKS LIBRARY TOTAL	40.0 148.5 40.0 40.0 789.3	0 0 0 0 		
020		1 057 0			
LIBRARY LIBRARY BAKER & TAYLOR BOOKS CULLIGAN TOTAL WATER - MOLLI JENN HUNTER MICRO MARKETING LLC TK ELEVATOR CORPORATION	LIBRARY IMPROVEMENT TOTAL LIB BOOKS LIB BUILDING SUPPLIES JANITORIAL SERVICES LIB AUDIO RECORDINGS ELEVATOR MAINTENANCE LIBRARY TOTAL	1,057.8 1,091.0 17.1 323.7 99.1 45.5 	4 5 5 9 7		
· -					
041	LIBRARY TOTAL	1,576.7	0		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK CHECK# DATE
AIRPORT AIRPORT				
BAKER PAPER CO INC MCALEER WATER CONDITIONING INC MONTICELLO AVIATION INC		66.62 35.00 998.28		
280	AIRPORT TOTAL	1,099.90		
046	AIRPORT TOTAL	1,099.90	-	
ROAD USE STREETS ALLIANT ENERGY-IES W.W. GRAINGER, INC JOHN DEERE FINANCIAL LAPORTE MOTOR SUPPLY DAVID B MCNEILL SPAHN & ROSE LUMBER CO INC UNITY POINT CLINIC -	STOP SIGNS - N MAIN ST RU EQUIP REPAIR/MAINT RU STREET MAINTENANCE SUPPLIES RU EQUIP REPAIR/MAINT RU STREET MAINTENANCE SUPPLIES RU BLDG REPAIR/MAINT RU OSHA - SCOTT	40.48 70.76 233.45 22.31 10.32 414.39 63.00		
210	STREETS TOTAL	854.71		
110	ROAD USE TOTAL	 854.71	-	
TIF PROJECT STREETS SNYDER & ASSOCIATES, INC	NORTH CHESTNUT STREET PROJECT	9,875.25		
210	STREETS TOTAL	9,875.25		
325	TIF PROJECT TOTAL	9,875.25	-	
CAPITAL IMPROVEMENT STORM WATER FUND SNYDER & ASSOCIATES, INC 865	SIXTH STREET DITCH PROJECT STORM WATER FUND TOTAL	13,909.75 13,909.75	-	
332	CAPITAL IMPROVEMENT TOTAL	13,909.75	-	
BATY DISC GOLF COURSE PARKS				
STEVE MONK CONSTRUCTION	BATY DG MOWING	811.44	_	
430	PARKS TOTAL	811.44		
338	BATY DISC GOLF COURSE TOTAL	811.44	-	

OPER: CC

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total Chi	CHECK ECK# DATE
	WATER SYSTEM WATER SUPPLIES WATER SYSTEM	443.25 25.65 34.99 117.30		
	WATER OSHA - GRAVEL WATER TOTAL	10.50 631.69	-	
600	WATER TOTAL	631.69	-	
WATER CAPITAL IMPROVEMENT WATER		12 100 16		
	WATER TOWER PAINTING WATER TOTAL	12,188.16 12,188.16	-	
010	WATER TOTAL	12,100.10	_	
604	WATER CAPITAL IMPROVEMENT TOTAL	12,188.16		
SEWER SEWER ALAN L. STADTMUELLER ALLIANT ENERGY-IES FAREWAY STORES #840-1 INNOVATIVE AG SERVICES CO IOWA ONE CALL JOHN DEERE FINANCIAL JOSHUA WILLMS	SEWER VEHICLE OPERATING 1105 E 1ST STREET SEWER LAB SUPPLIES SEWER GROUNDS SUPPLIES SEWER SYSTEM SEWER SUPPLIES SEWER TRAVEL/CONFERENCE	19.00 2,921.40 7.74 168.83 25.65 9.99 4.00		
815	SEWER TOTAL	3,156.61	-	
	SEWER TOTAL	3,156.61	-	
SANITATION SANITATION REPUBLIC SERVICES UNITY POINT CLINIC -	DUMPSTER COLLECTIONS SANITATION OSHA - GRAVEL	14,033.93 10.50		
840	SANITATION TOTAL	14,044.43	-	
670	SANITATION TOTAL	14,044.43	-	
STORM WATER STORM WATER FUND				

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK#	CHECK Date
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE	303.60			
865	STORM WATER FUND TOTAL	303.60	-		
740	STORM WATER TOTAL	303.60	_		
	Accounts Payable Total	123,093.68	_		

CLAIMS REPORT CLAIMS FUND SUMMARY

FU	IND NAME	AMO
001	GENERAL	21,440.71
005	MONTICELLO BERNDES CENTER	8,843.63
012	TOURNAMENT FUND-GEN CKG	900.00
015	FIRE	7,096.18
016	AMBULANCE	10,303.12
018	HOTEL/MOTEL TAX	15,000.00
030	LIBRARY IMPROVEMENT	1,057.80
041	LIBRARY	1,576.70
046	AIRPORT	1,099.90
110	ROAD USE	854.71
325	TIF PROJECT	9,875.25
332	CAPITAL IMPROVEMENT	13,909.75
338	BATY DISC GOLF COURSE	811.44
600	WATER	631.69
604	WATER CAPITAL IMPROVEMENT	12,188.16
610	SEWER	3,156.61
670	SANITATION	14,044.43
740	STORM WATER	303.60
	TOTAL FUNDS	123,093.68
		•



IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

July 8, 2024

Mayor and City Council City of Monticello 200 East 1st Street Monticello, IA 52310

RE: CONTRACTOR'S APPLICATION FOR PAYMENT #3 - WASTEWATER TREATMENT PLANT IMPROVEMENTS – BILL BRUCE BUILDERS, INC

Dear Mayor and City Council:

Enclosed for your review and approval is the Contractor's Application for Payment #3 for work completed on the Wastewater Treatment Plant Improvement Project.

Application for Payment includes costs associated with general conditions, submittals, stored stainless steel air piping, SWPPP installation & Inspections, site grading and excavation for the biosolids building foundations associated with change request #1.

I have reviewed the application for payment and find it in agreement with the work completed to date. I, therefore, recommend approval of the Application for Payment #3 in the amount of **\$706,470.97** to Bill Bruce Builders, Inc.

Respectfully,

SNYDER & ASSOCIATES, INC.

Nick Eisenbacher, P.E.

Project Engineer

Enclosure: Bill Bruce Builders, Inc Contractor's Application for Payment #3

cc: Karen Howe & David Kull, USDA Rural Development; Russ Farnum and Jim Tjaden City of Monticello

Contractor's Application for Payment Owner: Owner's Project No.: City of Monticello 120.1109.08 **Engineer's Project No.: Engineer:** Snyder & Associates, Inc. 120.1109.08 Contractor: Bill Bruce Builders, Inc. **Contractor's Project No.:** 20231024 **Project:** Wastewater Treatment Plant (WWTP) Improvements **Contract:** Wastewater Treatment Plant Improvements **Application Date:** 6/25/2024 **Application No.:** 3 **Application Period:** From 06/01/2024 to 6/30/2024 1. Original Contract Price \$ 23,448,000.00-\$ 2. Net change by Change Orders 763,990.30 -3. Current Contract Price (Line 1 + Line 2) \$ 24,211,990.30 -4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) 2,139,993.63 -5. Retainage X \$1,804,450.73- Work Completed \$ 90,222.54 X \$ 335,542.90- Stored Materials \$ 16,777.15 c. Total Retainage (Line 5.a + Line 5.b) \$ 106,999.69 \$ 6. Amount eligible to date (Line 4 - Line 5.c) 2,032,993.95 7. Less previous payments (Line 6 from prior application) 1,326,522.98 8. Amount due this application \$ 706,470.97-\$ 22,178,996.35 -9. Balance to finish, including retainage (Line 3 - Line 4) **Contractor's Certification** The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective. Contractor: Bill Bruce Builders, Inc. Signature: Date: 6/25/2024 **Recommended by Engineer Approved by Owner** By: By: Title: Title: Project Engineer Date: Date: 7/8/2024 **Approved by Funding Agency** By: By: Title: Title:

Date:

Date:

Progress Estimate - Lump Sum Work Contractor's Application for Payment Owner: City of Monticello Owner's Project No: 120.1109.08 **Engineer:** Snyder & Associates, Inc.

Engineer's Project No: 120.1109.08 Contractor's Project No. 20231024

Contractor: Bill Bruce Builders, Inc. Project: Contract: Wastewater Treatment Plant (WWTP) Improvements

Contract:	Wastewater Treatment Plant Improvements	_						
Application No.:	3		6/1/2024	to	6/30/2024		Application Date:	06/25/24
A	В	C	D	E	F	G	Н	I
			WORK CO	OMPLETED		TOTAL		
			FROM		MATERIALS	COMPLETED		BALANCE
			PREVIOUS		PRESENTLY	& STORED		TO
ITEM		SCHEDULED	APPLICATION	THIS	STORED	TO DATE	%	FINISH
#	DESCRIPTION OF WORK	VALUE	(D + E)	PERIOD	(Not in D or E)	(D + E + F)	(G / C)	(C - G)
		0::10:4	` ′				` ′	` ′
	le and	Original Contract	155 504 00			155 504 00	1000/	0.00
2	Insurance - Bond	175,724.00				175,724.00 36,000.00	100% 100%	0.00
3	Insurance - Builders Risk Insurance - General Liability	36,000.00 135,000.00	36,000.00 135,000.00			135,000.00	100%	0.00
4	Preconstruction	12,000.00	12,000.00			12,000.00	100%	0.00
5	General Conditions - 36 Months	2,002,468.00	111,248.22	55,624.11		166,872.33	8%	1,835,595.67
6	Submittals	50,000.00	37,500.00	4,000.00		41,500.00	83%	8,500.00
7	Concrete Reinforcing	1,207,086.00	53,994.00	7,299.96		61,293.96	5%	1,145,792.04
8	Cast-In-Place Conrete	950,000.00	33,774.00	1,277.70		0.00	0%	950,000.00
9	Rebar Labor	1,000,000.00				0.00	0%	1,000,000.00
10	Concrete - Aeromod	1,610,500.00				0.00	0%	1,610,500.00
11	Concrete - Aeroniou Concrete - BioSolids	927,500.00				0.00	0%	927,500.00
12	Concrete - Generator	12.800.00				0.00	0%	12.800.00
13	Concrete - Controls & UV Building	260,000.00				0.00	0%	260,000.00
14	Concrete - Truck Dump Oil Sand Interceptor	30,000.00				0.00	0%	30,000.00
15	Concrete Paving	130,000.00				0.00	0%	130,000.00
16	Mobilization	300,000.00				0.00	0%	300,000.00
17	Placement on Project	179,200.00				0.00	0%	179,200.00
18	Digging for Electrical/Concrete around pipes	100,000.00				0.00	0%	100,000.00
19	Sluice Gates/Slides Gates Install	50,000.00				0.00	0%	50,000.00
20	Liquid Process Pipe Install	50,000.00				0.00	0%	50,000.00
21	Shaftless Screw Conveyor - Labor	20,000.00				0.00	0%	20,000.00
22	Seondary Containment Scale - Labor	10,000.00				0.00	0%	10,000.00
23	Ploymer Blending and Feed Equipment - Labor	10,000.00				0.00	0%	10,000.00
24	Rotary Press System - Labor	20,000.00				0.00	0%	20,000.00
25	Precast Structural Concrete - Engineering	24,000.00	24,000.00			24,000.00	100%	0.00
26	Precast Structural Concrete - Wall Panels	368,127.00			130,359.00	130,359.00	35%	237,768.00
27	Precast Structural Concrete - 10" Hollowcore	96,927.00				0.00	0%	96,927.00
28	Precast Structural Concrete - 8" Hollowcore	28,760.00			28,760.00	28,760.00	100%	0.00
29	Precast Structural Concrete - Trucking	16,320.00				0.00	0%	16,320.00
30	Precast Structural Concrete - Wash	14,100.00				0.00	0%	14,100.00
31	Precast Strucutral Concrete - Caulking & Grouting	45,500.00				0.00	0%	45,500.00
32	Precast & Steel Erection	199,400.00				0.00	0%	199,400.00
33	Masonry Structural Steel Fabrication	150,000.00 199,750.00		35,500.00		0.00 35,500.00	0% 18%	150,000.00 164,250.00
35		66,000.00		33,300.00		0.00	0%	66,000.00
36	Rough Carpentry - Labor Demolition of Metal Panels	12,800.00	1			0.00	0%	12,800.00
37	Metal Panel Install	45,980.00	1			0.00	0%	45,980.00
38	EPDM Roofing	192,400.00				0.00	0%	192,400.00
39	Sectional Doors	76,462.00	1			0.00	0%	76,462.00
40	FRP Aluminum Hybrid Doors	77,155.00	 		17,226.22	17,226.22	22%	59,928.78
41	Aluminum Framed Entrances and Storefronts	30,090.00	1		11,220.22	0.00	0%	30,090.00
42	Painting	124,931.00				0.00	0%	124,931.00
43	Specialties	8,030.00				0.00	0%	8,030.00
44	Lab Equipment - End Loader	179,000.00				0.00	0%	179,000.00
45	Lab Equipment - Hotsy Pressure Washer	7,800.00				0.00	0%	7,800.00

46	Refrigerated Composite Sampler	27,500.00	J	J		0.00	0%	27,500.00
	Plumbing / HVAC	499,980.00				0.00	0%	499,980.00
	Electrical - General Conditions (temp pwer, submittals & Mob)	144,025.00	21,603.75			21,603.75	15%	122,421.25
	Electrical - Service Equipment	675,000.00	,		66,378.74	66,378.74	10%	608,621.26
	Electrical - Site Work	310,613.00			,	0.00	0%	310,613.00
51	Electrical - Building Power and Equipment	310,612.00				0.00	0%	310,612.00
	Lagoon Sludge Removal	93,900.00				0.00	0%	93,900.00
	SWPPP Installation	43,795.00	1,344.20	27.00		1,371.20	3%	42,423.80
54	SWPPP Inspections	14,600.00	2,700.00	350.00		3,050.00	21%	11,550.00
55	Retaining Walls	43,207.00				0.00	0%	43,207.00
56	MOBILIZATION	219,649.00	43,929.78	20,915.00		64,844.78	30%	154,804.22
57	TOPSOIL STRIP SALVAGE SPREAD	58,971.00	5,710.00			5,710.00	10%	53,261.00
58	SITE GRADING	148,842.00	6,984.00	4,365.00		11,349.00	8%	137,493.00
59	ROCK SURFACING AND SUBBASE	62,214.00				0.00	0%	62,214.00
60	WATER MAIN AND SERVICES	322,021.00	129,571.98			129,571.98	40%	192,449.02
61	PRV VALVE VAULT	61,312.00				0.00	0%	61,312.00
62	4" SANITARY FORCE MAIN	34,589.00				0.00	0%	34,589.00
	8" SANITARY GRAVITY MAIN	72,519.00				0.00	0%	72,519.00
	10" SANITARY FORCE MAIN	19,920.00				0.00	0%	19,920.00
	16" SANITARY GRAVITY MAIN	21,984.00				0.00	0%	21,984.00
	18" SANITARY GRAVITY MAIN	128,356.00				0.00	0%	128,356.00
	SANITARY MANHOLES	254,293.00				0.00	0%	254,293.00
68	MH-11 DIGESTED SLUDGE PS & VV	94,292.00				0.00	0%	94,292.00
	EFFLUENT PS & VV	424,757.00				0.00	0%	424,757.00
70	BYPASS PUMPING	145,830.00				0.00	0%	145,830.00
71	STORM SEWER AND DRAIN TILE	59,390.00				0.00	0%	59,390.00
72	TRUCK DUMP TANK & SANITARY	52,864.00				0.00	0%	52,864.00
	STRUCTURE EXCAVATION	334,347.00	16,515.00	22,020.00		38,535.00	12%	295,812.00
	STRUCTURE BACKFILL	283,748.00				0.00	0%	283,748.00
75	STRUCTURE SUBBASE	204,903.00		21,929.00		21,929.00	11%	182,974.00
76	DEMO	304,279.00	5,878.57			5,878.57	2%	298,400.43
	DEWATERING	164,411.00				0.00	0%	164,411.00
	Wall Mounted Walkways - Install	34,000.00				0.00	0%	34,000.00
	Stop Logs / Stainless Steel Sluices Gates & Slide Gates	94,800.00				0.00	0%	94,800.00
	Split-Clarator Secondary Clarifier	688,417.00				0.00	0%	688,417.00
	Wall Mounted Aerators	371,879.00				0.00	0%	371,879.00
	Sludge Management	10,959.00				0.00	0%	10,959.00
	Plant Process Controls	123,612.00				0.00	0%	123,612.00
	Wall mounted Walkways	308,612.00				0.00	0%	308,612.00
	Actuagted Valves	93,971.00				0.00	0%	93,971.00
	Sluice Gates & Hand Lift Stop Plates	21,206.00				0.00	0%	21,206.00
	Aeration Blower and Controls	649,681.00				0.00	0%	649,681.00
	Probe Module & Sensor Probes	19,213.00				0.00	0%	19,213.00
	Clarifier Algae Control	20,857.00				0.00	0%	20,857.00
	Bio-P Selector Tank Mixing	65,643.00				0.00	0%	65,643.00
	Installation Materials and Spare Parts	91,750.00				0.00	0%	91,750.00
	Manufacturer's Services	14,500.00				0.00	0%	14,500.00
	Freight Wild Room 11 / Garatte (Garatte	14,400.00				0.00	0%	14,400.00
	Variable Frequency Motor Controllers / Controls / Submersible Pumps	1,514,000.00				0.00	0%	1,514,000.00
	Fabricated Stainless Steel - Labor	100,750.00		7,025.00	02.010.01	7,025.00	7%	93,725.00
	Fabricated Stainless Steel - Materials	170,000.00		9,706.08	92,818.94	102,525.02	60%	67,474.98
	Ultraviolet Disinfection Equipment - Placement for Fabrication	45,897.00	45.005.00			0.00	0%	45,897.00
	Ultraviolet Disinfection Equipment - Submittals	45,897.00	45,897.00			45,897.00	100%	0.00
99	Ultraviolet Disinfection Equipment - Delivered to Job Site	45,897.00				0.00	0%	45,897.00
	Ultraviolet Disinfection Equipment - Start-Up	15,299.00					0%	15,299.00
	Girt Classifying & Washer	104,099.00				0.00	0%	104,099.00
	Checmical Containments & Scales / Polymer Blending & Feed Equipment Checmical Feed / Shaftless Screw Conveyor	280,527.00				0.00	0%	280,527.00
	Liquid Process Piping - Man Holes, Valves, and Piping	190,648.00	75 220 07			0.00 75,220,95	0%	190,648.00
	Fournier - Rotary Press Submittals	75,220.95	75,220.95			,	100%	0.00
	Fournier - Rotary Press	426,252.05 931,480.00	((020 70			0.00 66,930.79	0% 7%	426,252.05
105	Utility Materials - Piping, valves, vaults	,	66,930.79	6 100 7/1 /-	6 227.742.00			864,549.21
	Orginal Contract Totals	3 25,448,000.00	\$ 1,007,752.24	\$ 188,761.15	\$ 335,542.90	\$ 1,532,056.29	\$ 0.07	\$ 21,915,943.71

Progress Estimate - Lump Sum Work Contractor's Application for Payment Owner: City of Monticello Owner's Project No: 120.1109.08 Engineer: Snyder & Associates, Inc. Engineer's Project No: 120.1109.08 20231024 Contractor: Bill Bruce Builders, Inc. Contractor's Project No. Wastewater Treatment Plant (WWTP) Improvements Project: Contract: Wastewater Treatment Plant Improvements 6/30/2024 Application No.: 3 Application Period: 6/1/2024 **Application Date:** 06/25/24 From to A В D Ε G Н WORK COMPLETED TOTAL BALANCE FROM MATERIALS COMPLETED TO PREVIOUS PRESENTLY & STORED FINISH ITEM SCHEDULED APPLICATION THIS STORED TO DATE % (G / C) DESCRIPTION OF WORK VALUE (D + E)PERIOD (Not in D or E) (D + E + F)(C - G) **Change Orders** 444,847.34 607,937.34 80% 156,052.96 Unsuitable Soils 763,990.30 163,090.00 0.00 #DIV/0! 0.00 0.00 0.00 #DIV/0! 0.00 #DIV/0! 0.00 0.00 #DIV/0! 0.00 0.00 #DIV/0! 0.00 0.00 #DIV/0! 0.00 0.00 0.00

763,990.30 \$

24,211,990.30 \$1,170,842.24 \$

Original Contract and Change Orders

163,090.00 \$

Change Order Totals \$

Project Totals \$

444,847.34 \$

633,608.49 \$

335,542.90

#DIV/0!

#DIV/0!

0.80 \$

0.00

156,052.96

22,071,996.67

0.00

607,937.34 \$

\$ 2,139,993.63

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Monticello
Engineer:	Snyder & Associates, Inc.
Contractor:	Bill Bruce Builders, Inc.
Project:	Wastewater Treatment Plant (WWTP) Improvements
Contract	Wastewater Treatment Plant Improvements

 Owner's Project No:
 120.1109.08

 Engineer's Project No:
 120.1109.08

 Contractor's Project No.
 20231024

 Application No.: 1 Application Period:
 From
 6/1/2024
 to
 6/30/2024

A	В	С	D	E	F	G	Н	I	J	K	L	M
					APPLICATION NO		MATERIALS STO	RED INCORPOARTED IN WORK				
					NO.			I	MOUNT PREVIOUSL	1	TOTAL AMOUNT	MATERIALS
					WHEN	PREVIOUS	AMOUNT STORED	AMOUNT STORED	INCORPORATED	AMOUNT INCORPORATED	INCORPOARTED	REMAINING
ITEM NO.	SUPPLIER	SUBMITTAL NO.	DESCRIPTON OF MATERIALS	STORAGE	MATERIALS	AMOUNT	THIS	TO DATE	IN THE	IN THE	IN THE WORK	IN STORAGE
LUMP SUM TAB	INVOICE NO.	(WITH SPECIFICATION	OR EQUIPMENT STORED	LOCATION	PLACED IN	STORED	PERIOD	(G+H)	WORK	WORK THIS PERIOD	(J+K)	(I-L)
		SECTION NO)			STORAGE	(S)	(\$)	(\$)	(S)	(\$)	(\$)	(\$)
26	Pay App #1		Wall Panels	Advanced Precast	1	130,359.00		130,359.00			0.00	130,359.00
28	Pay App #2		8" Hollowcore	Advanced Precast	1	28,760.00		28,760.00			0.00	28,760.00
49	Pay App #1		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	40,500.00		40,500.00			0.00	40,500.00
49	Pay App #2		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	25,878.74		25,878.74			0.00	25,878.74
96	Pay App #1		Fabricated Stainless Steel - Materials	buque Plumbing & Heat	3		92,818.94	92,818.94			0.00	92,818.94
40	Pay App #1		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	3		17,226.22	17,226.22			0.00	17,226.22
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
					Totals	\$ 225,497.74	\$ 110,045.16	\$ 335,542.90	s -	s -	s -	\$ 335,542.90



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provision side If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement or this certificate does not confer wints to the certificate holder in lieu of sucundorsement(s). CONTACT PRODUCER Jena Wilwert AssuredPartners Great Plains, LLC PHONE INO 563-556-4425 (A/C, No. Ext): 563-556-0272 PO Box 759 Appress: jena. wibit@assuredpartne Dubuque IA 52004-0759 rs.com NAIC# SWRER(S) AFFORDING COVERAGE INSURERA: Was oint Mutualka Midwest Builde 13126 PORTON-02 INSURED INSURER B : Sentry Insurance a MutuCompany 24988 Dubuque Plumbing and Heating Division of INSURER C: Portzen Construction, Inc. 205 Stone Valley Dr INSURER D : Dubuque IA 52003 INSURER E INSURER F **REVISION NUMBER:** COVERAGES **CERTIFICATE NUMBER: 1825580369** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER В COMMERCIAL GENERAL LIABILITY A0160590 12/31/2023 12/31/2024 EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Sa occurrence) \$ 1,000,000 CLAIMS-MADE X OCCUR \$500,000 MED EXERTY one person) \$ 5,000 PERSONAL & ADVINJURY \$1,000,000 \$3,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE POLICY X PRO-PRODUCTS - COMPIOP AGG | \$ 2,000,000 LOC OTHER OMBINED SINGLE LIMIT 12/31/2024 (Ea accident) \$ 1,000,000 AUTOMOBILE LIABILITY 12/31/2023 A0160590 X ANY AUTO BODILY INJURPER P \$ SCHEDULED AUTOS NON-OWNED AUTOS ONLY OWNED BODILY INJURPER accident) AUTOS ONLY HIRED AUTOS ONLY PROPERTY DAMAGE \$ (Per accident) UMBRELLA LIAB 12/31/2023 12/31/2024 EACH OCCURRENCE $\overline{\mathsf{x}}$ A0160590 Х \$10,000,000 OCCUR **EXCESS LIAB** AGGREGATE \$ 10,000,000 CLAIMS-MADÉ DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY WC100-0001565-2023A 12/31/2023 12/31/2024 STATUTE ANYPROPRIETOR/PARTNER/EXECUTIVE E.L. EACH ACCIDENT s 500,000 N/A OFFICER/MEMBER EXCLUDED? EL DISEASE - EA EMPLOYEE \$ 500,000 (Mandatory in NH)

If yes, describe under
DESCRIPTION OF OPERATIONS below EL DISEASE - POLICY LIMIT | \$ 500,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: RE: Monticello WWTF Coverage includes \$140,000,00 of plumbing and piping materials stored at the insured's premises. CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED ACCORDANCE WITH THE POLICY PROVISIONS. Bill Bruce Builders Inc. 900 E Franklin St AU<u>TH</u>ORIZED REPRESENTATIVE Eldridge IA 52748



Remit To: 1106 Shaver Road NE

Cedar Rapids, IA 52402 Phone: 319-365-9421 Toll Free: 800-728-9421

Order Date	Invoice Date	Invoice #			
03/22/2024	06/11/2024	8361430-00			
Outside Rep		PO#			
DAN HILBY	24	-02-LEE			
Placed By	J	aken By			
LEE	BREN'	BRENTON HAKES			

PORTZEN CONSTRUCTION INC 2840 205 STONE VALLEY DR DUBUQUE, IA 52003 US

Ship To

DUBUQUE PLUMBING HEATING

205 STONE VALLEY DR

TAG: MONTICELLO WWTP AIR

ATTN: LEE MAU

DUBUQUE, IA 52003 us

PHONE: (563) 557-7511 EMAIL: mschmitt@pcl-dbq.com

Terms	Ship Point	Ship Via	Shipped Date	Tax Jurisdiction
2%10THPR N30	SCHIMBERG CEDAR RAPIDS	S CO TRUCK	06/11/2024	US,IA,DUBUQUE L

	Product And Description	Quantity Ordered	Quantity Shipped	Quantity B/O	PQty UM	Unit Price	Extended Price
1	N731 AIS 304/L S40 LR 90 EL 2" 2" S/40S LR 90 A/SA 403 WP304/L-W AIS CERT . NON-CANCELABLE & NON-RETURNABLE	4.0	4.0	0.0	EA	152.17	608.68
2	FTG MTR MTR'S REQUIRED HEAT	1.0	1.0	0.0	EA	0.00	0.00
3	N731 AIS 304/L S40 LR 90 EL 4" EL 90 A403WP-W-304L 4 SCH40S	2.0	2.0	0.0	EA	84.04	168.08
4	FTG MTR MTR'S REQUIRED HEAT	1.0	1.0	0.0	EA	0.00	0.00
5	N731 AIS 304/L S40 LR 90 EL 6" EL 90 A403WP-W-304L 6 SCH40S	4.0	4.0	0.0	EA	207.05	828.20
6	FTG MTR MTR'S REQUIRED HEAT	1.0	1.0	0.0	EA	0.00	0.00
7	N731 AIS 304/L S40 LR 90 EL 8" EL 90 A403WP-W-304L 8 SCH40S	4.0	4.0	0.0	EA	445.69	1,782.76
8	FTG MTR MTR'S REQUIRED HEAT	1.0	1.0	0.0	EA	0.00	0.00
9	N731	4.0	4.0	0.0	EA	1,347.83	5,391.32

Cash Discount 1,562.74 If Paid By 07/10/2024

Product Warranty: Published warranty of manufacturer only, no other warranty or liability assumed by this supplier.

ALL ACCOUNTS ARE SUBJECT TO A FINANCE CHARGE OF 1 1/2% PER MONTH, OR 18% PER ANNUM, WHEN 30 DAYS OR

MORE PAST DUE. MINIMUM FINANCE CHARGE OF \$.50 PER MONTH.



Remit To: 1106 Shaver Road NE

Cedar Rapids, IA 52402
Phone: 319-365-9421
Toil Free: 800-728-9421

Order Dale C	Slnvoice Date.	tras lovoice#
03/22/2024	06/11/2024	8361430-00
-Outside Rep		FD#5555555555
DAN HILBY	2	24-02-LEE
J. Placed By		Taken By
LEE	BRE	NTON HAKES

Bill To PORTZEN CONSTRUCTION INC 2840 205 STONE VALLEY DR DUBUQUE, IA 52003 US

Ship To DUBUQUE PLUMBING HEATING 1 205 STONE VALLEY DR TAG: MONTICELLO WWTP AIR ATTN: LEE MAU DUBUQUE, IA 52003 us

Notes

PHONE: (563) 557-7511 EMAIL: mschmitt@pci-dbq.com

	2%10THPR N30	2%10THPR N30 SCHIMBERG CEDAR RAPIDS		CK	06/11/2024		US,IA,DUBUQUE L	
Line	Arc Description AlS 304/L S40s LR 90 EL 10" S/40S LR 90 A/SA AlS CERT NON-CANCELABLE 8	403 WP 304/L-W	CDantill Q Coragod S	danθry hipped:21	Quantity B/O	Pay UM	Unit Price u.s	Extended Price
10	FTG MTR	SHORTEL	1.0	1.0	0.0	EΑ	0.00	0.00
	MTR'S REQUIRED HEAT							
11	N731		8.0	8.0	0.0	EA	1,760.87	14,086.96
	AIS 304/L S40s LR 90 EL 12" S/40S LR 90 A/SA AIS CERT NON-CANCELABLE 8	403 WP304/L-W						
12	FTG MTR		1.0	1.0	0.0	EΑ	0.00	0.00
	MTR'S REQUIRED HEAT	/ <u>-</u>						
13	N731 AIS 304/L S40s LR 90 EL 18" S/40S LR 90 A/SA AIS CERT	7-2	2.0	0.0	2.0	EΑ	7,548.91	0.00
	NON-CANCELABLE &	NON-RETURNABLE						
14	FTG MTR MTR'S REQUIRED HEAT		1.0	0.0	1.0	EΛ	0.00	0.00
15	N731 AIS 304/L S10s CONC R8	ED 18 X 10"	4.0	4.0	0.0	EA	1,280.91	5,123.64

Terms Ship Point Ship Ye Shipped Date at Tax Virisdiction

Cash Discount 1,562.74 If Paid By 07/10/2024

Product Warranty: Published warranty of manufacturer only, no other warranty or liability assumed by this supplier. ALL ACCOUNTS ARE SUBJECT TO A FINANCE CHARGE OF 1 1/2% PER MONTH, OR 18% PER ANNUM, WHEN 30 DAYS OR MORE PAST DUE. MINIMUM FINANCE CHARGE OF \$.50 PER MONTH.



Cedar Rapids, IA 52402

Phone:	319-365-9421
Toll Fre	e: 800-728-9421

+Order Dates	: Invoice Date	involce il s	
03/22/2024	06/11/2024	8361430-00	
Outside Rep		PO#	
DAN HILBY	2	24-02-LEE	
r Placed By to		Taken By	Ø
LEE	BRE	NTON HAKES	

Bill To PORTZEN CONSTRUCTION INC 2840 205 STONE VALLEY DR **DUBUQUE, IA 52003 US**

Ship Ta DUBUQUE PLUMBING HEATING 47 205 STONE VALLEY DR TAG: MONTICELLO WWTP AIR ATTN: LEE MAU DUBUQUE, IA 52003 us

PHONE: (563) 557-7511 EMAIL: mschmitt@pci-dbq.com

2225	2%10THPR N30	SCHIMBERG CEDAR RAPIDS	S CO TRU		06/11/20		US,IA,DUB	A
Ling #	Products And Despription	4.40.740.0400	Quantity Ordered s	uanilly Shipped	Quantity B/O	POly UM	Unit Frice	Extended Price
16	RC A403WPWX-304 FTG MTR MTR'S REQUIRED HEAT	4L 18 X 10 S40S	1.0	1.0	0.0	EA	0.00	0.00
17	N731 AIS 304/L S40s BW TE EA TEE A774-304L	***	3.0	3.0	0.0	EA	2,460.78	7,382.34
18	FTG MTR MTR'S REQUIRED HEAT		1.0	1.0	0.0	EA	0.00	0.00
19			42.5	42.5	0.0	FT	16.12	685,10
20	PIPE MTR MTR'S REQUIRED HEAT		1.0	1.0	0.0	EA	0.00	0.00
21	N701 AIS PIPE 304/L A312 S 3300400000040304: 4" WELDED PIPE S		21.3	21.3	0.0	FT	32.08	683.30

Surpolet 20 Suppose The Company of t

Cash Discount 1,562.74 If Paid By 07/10/2024



Cedar Rapids, IA 52402 Phone: 319-365-9421

Toll Free: 800-728-9421

⊗Ofder Date:	Invoice Dates	a-tr:: Invoice # - as - s
03/22/2024	06/11/2024	8361430-00
∍Outside Rep.		PO# Section 1
DAN HILBY	2	24-02-LEE
Placed By		Taken By a second second
LEE	BRE	NTON HAKES

PORTZEN CONSTRUCTION INC 2840 205 STONE VALLEY DR DUBUQUE, IA 52003 US

Ship To DUBUQUE PLUMBING HEATING

1 205 STONE VALLEY DR

TAG: MONTICELLO WWTP AIR

ATTN: LEE MAU

DUBUQUE, IA 52003 us

Notes:

PHONE: (563) 557-7511
EMAIL: mschmitt@pci-dbq.com

	2%10THPR N30 SCHIMBERG CEDAR RAPIDS	Ship Wi S CO TRU		Shipped E 06/11/2 0		Tax Jyris US,IA,DUB	The state of the s
	Products Ana/Description Als COMPLIANT	Quantity: Ordered	Quantilly Shippeds	Quantity B/O	POIV UM	Unit Priče	Extended: Prices
22	PIPE MTR MTR'S REQUIRED HEAT	1.0	1.0	0.0	EA	0.00	0.00
23	N701 AIS PIPE 304/L A312 S40 6" 33006000000403043120108 6" WELDED PIPE SCH 40S-TP304/TP304L (UNS# S30400/S30403) A312/SA312 NSF-61 . Notes: 21' R/L'S AIS COMPLIANT	42.5	42.5	0.0	FT	56.68	2,408.90
24	PIPE MTR MTR'S REQUIRED HEAT	1.0	1.0	0.0	EA	0.00	0.00
25	N701 AIS PIPE 304/L A312 S40 8" 3300800000403043120107 8" WELDED PIPE SCH 40S-TP304/TP304L (UNS# S30400/S30403) A312/SA312 NSF-61 . Notes: 21' R/L'S AIS COMPLIANT	42.5	42.5	0.0	FT	82.41	3,502.43
26	PIPE MTR MTR'S REQUIRED HEAT	1.0	1.0	0.0	EA	0.00	0.00
27	N701 AIS PIPE 304/L A312 S40s 10"	85.0	85,0	0.0	FT	114.44	9,727.40

Cash Discount 1,562.74 If Paid By 07/10/2024



Cedar Rapids, IA 52402 Phone: 319-365-9421

Toll Free: 800-728-9421

: Örder Date	f Invojce Dale :	invoice # :
03/22/2024	06/11/2024	8361430-00
¿Oùtside Repa		* PO#
DAN HILBY	2	₹4-02-LEE
### Placed By:		Taken By Taken
LEE	BRE	NTON HAKES

Bill To. 2840 PORTZEN CONSTRUCTION INC

205 STONE VALLEY DR DUBUQUE, IA 52003 US 1

Ship To:

DUBUQUE PLUMBING HEATING

205 STONE VALLEY DR

TAG: MONTICELLO WWTP AIR

ATTN: LEE MAU

DUBUQUE, IA 52003 us

Notes :

PHONE: (563) 557-7511

EMAIL: mschmitt@pci-dbg.com

	2%10THPR N30 SCHIMBERG CEDAR RAPIDS	Ship Vie S CO TRU	ICK	Shipped D 06/11/20		Tax Junso US,IA,DUB	
Lipè P	Froducti And Description	e Quantity Organa	genlliy Shipped	Quantity B/O	POIY UM	Unit Price	Extended Price
	3301000000403043120108 10" WELDED PIPE SCH 40S-TP304/TP304L						
	(UNS# S30400/S30403) A312/SA312 NSF-61						
	Notes : 21' R/L'S AIS COMPLIANT						
28	PIPE MTR	1.0	1.0	0.0	ΕA	0.00	0.00
	MTR'S REQUIRED HEAT						
29	N701	63.8	63.8	0.0	FT	136.94	8,736.77
	AIS PIPE 304/L A312 S40s 12" 33012000000403043120102 12" WELDED PIPE SCH 40S TP304/TP304L (UNS# S30400/S30403) A312/SA312 NSF-61 . Notes: 21' R/L'S AIS COMPLIANT						
30	PIPE MTR	1.0	1.0	0.0	EA	0.00	0.00
	MTR'S REQUIRED HEAT	•					
31	N701	42.5	42.5	0.0	FT	204.68	8,698.90
	AIS PIPE 304/L A312 S40s 18" 33018000003753043120100 18" WELDED PIPE ,375" WALL TP304/TP304L (UNS# S30400/S30403) A312 . Notes : 21' R/L'S						
	AIS COMPLIANT						

Cash Discount 1,562.74 If Paid By 07/10/2024



Cedar Rapids, IA 52402 Phone: 319-365-9421 Toll Free: 800-728-9421

Order Date	invoice Date:	"Invoice#L"
03/22/2024	06/11/2024	8361430-00
Odlside Reps		PO#1.
DAN HILBY		24-02-LEE
 Riecon By 		Ţġĸĕń <i>jBy</i> ra-2000 kw. set
LEE	BRE	NTON HAKES

PORTZEN CONSTRUCTION INC
2840 205 STONE VALLEY DR
DUBUQUE, IA 52003 US

Ship To
DUBUQUE PLUMBING HEATING
1. 205 STONE VALLEY DR
TAG: MONTICELLO WWTP AIR
ATTN: LEE MAU
DUBUQUE, IA 52003 us

Notes

PHONE: (563) 557-7511 EMAIL: mschmitt@pci-dbq.com

	Terms 28107HPR N30	Shid Polifi SCHIMBERG CEDAR RAPIDS	Ship V S CO TR	(a) UCK	Shipped.C 06/11/20	(*) (*) (*) (*)	Tax durisi US,IA,DUB	uction VQUE L
	Product And Description		Quantity Ordered	Qüantity Spipped	Quentity . B/O :	POIV. UM	Unit Price	Extended Price
32	PIPE MTR MTR'S REQUIRED HEAT		1.0	1.0	0.0	EA	0.00	0.00
33	N764-1 Als 304/L A182 RF 150# S D-FIN F304-304L USA 2360200112	LIP-ON FLG 2" MELT 02.00 150 RF SO	8.0	8.0	0.0	EA	74.12	592.96
34	FTG MTR MTR'S REQUIRED HEAT		1.0	1.0	0.0	EA	0.00	0.00
35	N764-1 AIS 304/L A182 RF 150# S D-FIN F304/304L USA I 2360400112		6.0	0.0	6.0	EA	171.76	0.00
36	FTG MTR MTR'S REQUIRED HEAT		1,0	0.0	1.0	EA	0.00	0.00
37	N731 AIS 304/L A182 RF 150# S D-FIN F304-304L USA 2360600112		8.0	0.0	8.0	ĒΛ	228.24	0.00
38	FTG MTR MTR'S REQUIRED HEAT		1.0	0.0	1.0	EΑ	0.00	0.00
39	N764-1 AIS 304/L A182 RF 150# S D-FIN F304-304L USA I 2360800112		8.0	8.0	0.0	EA	345.88	2,767.04

Cash Discount 1,562.74 If Paid By 07/10/2024



Cedar Rapids, IA 52402 Phone: 319-365-9421

Toll Free: 800-728-9421

Ordel Date	(Invoice Date)	Involce these
03/22/2024	06/11/2024	8361430-00
Outslae Rep	per ext	"PO#"\
DAN HILBY		24-02-LEE
Placed/By		Taken By
LEE	BRE	NTON HAKES

PORTZEN CONSTRUCTION INC
2840. 205 STONE VALLEY DR
DUBUQUE, IA 52003 US

Ship To DUBUQUE PLUMBING HEATING

1. 205 STONE VALLEY DR
TAG: MONTICELLO WWTP AIR
ATTN: LEE MAU
DUBUQUE, IA 52003 us

Notes: 35 Company of the Section of

PHONE: (563) 557-7511

EMAIL: mschmitt@pci-dbq.com

	Terms	Ag (Ship Points), sa sa	Ship Via		Shipped D	nie)	Tax Juris	liction (
	2%10THPR N30	SCHIMBERG CEDAR RAPIDS	S CO TRU	CK	06/11/20	24	US,IA,DUB	UQUE L
	Product And Description		Quantity G Ordered ≻ S	uartity hipped s	Quantity B/O	POIV UM	Unit Price	Extended Price
40	FTG MTR MTR'S REQUIRED HEAT		1.0	1.0	0.0	EA	0.00	0.00
41	N764-1 AIS 304/L A182 RF 150# D-FIN F304/304L US/ 2361000112	SLIP-ON FLG 10" A MELT 10.00 150 RF SO	20.0	0.0	20.0	EΛ	548.24	0.00
42	FTG MTR MTR'S REQUIRED HEAT		1.0	• 0.0	1.0	EΑ	0.00	0.00
43	N764-1 AIS 304/L A182 RF 150# D-FIN F304/304L US/ 2361200112	SLIP-ON FLG 12" A MELT 12.00 150 RF SO	20.0	0.0	20.0	EA	760.00	0.00
44	FTG MTR MTR'S REQUIRED HEAT		1.0	0.0	1.0	EΑ	0.00	0.00
45	N764-1 AIS 304/L A182 RF 150# D-FIN F304-304L 18.0 2361800112		3.0	3.0	0.0	EA	1,654.12	4,962.36
	FTG MTR MTR'S REQUIRED HEAT		1.0	1.0	0.0	EA	0.00	0.00
47			•					
48	111 THANKS FOR YOUR BU	SINESS	1.0	0.0	1.0	EA	0.00	0.00

Cash Discount 1,562.74 If Paid By 07/10/2024



Cedar Rapids, IA 52402 Phone: 319-365-9421

Toll Free: 800-728-9421

Order Date	Inveice Date	Invoice,#48
03/22/2024	06/11/2024	8361430-00
Outside Rep		POW COURT COLLEGE
DAN HILBY		24-02-LEE
Placed By.	aka kana sa	Têken B7 (1971)
LEE	BRE	NTON HAKES

PORTZEN CONSTRUCTION INC
2840 205 STONE VALLEY DR
DUBUQUE, IA 52003 US

Ship To:
DUBUQUE PLUMBING HEATING
205 STONE VALLEY DR
TAG: MONTICELLO WWTP AIR
ATTN: LEE MAU
DUBUQUE, IA 52003 us

Notes 2

PHONE: (563) 557-7511
EMAIL: mschmitt@pci-dbq.com

Terms of the second	Ship Point	Ship Via	Shipped Date	Tax Jurisdiction
2%10THPR N30	SCHIMBERG CEDAR RAPIDS	S CO TRUCK	06/11/2024	US,IA,DUBUQUE L

Une Hoducit Condend Co	Quantity POly Unit Shipped B/O UM Price	Extended Price
Monticello Air Piping		
49 Lines Total SALES PERSON CONTACT INFORMATION BRENTON HAKES bhakes@schimberg.com	TOTAL INVOICE TOTAL	78,137.14 78,137.14

Cash Discount 1,562.74 if Paid By 07/10/2024



Cedar Rapids, IA 52402 Phone: 319-365-9421 Toll Free: 800-728-9421

Order Date	Invoice Date	Jnyolce #
03/22/2024	06/14/2024	8361430-01
Outside Rep		PO#
DAN HILBY	24	-02-LEE
Placed By	T	aken By
LEE	BRENT	TON HAKES

Вні То	PORTZEN CONSTRUCTION INC	
2840	205 STONE VALLEY DR	
	DUBUQUE, IA 52003 US	

Ship To DUBUQUE PLUMBING HEATING
1 205 STONE VALLEY DR
TAG: MONTICELLO WWTP AIR
ATTN: LEE MAU
DUBUQUE, IA 52003 us

PROJECT 11-01
COST CODE
Care to the lates of the control of
 APPROVED

PHONE: (563) 557-7511
EMAIL: mschmitt@pci-dbq.com

	Terms	Ship Point	Snja	Via	Shipped L)ala	Tax Juris	dollon
(Per Asset)	2%10THPR N30	SCHIMBERG CEDAR RAPIDS	SCOT	CONTRACTOR OF STREET,	06/14/20	C-100-2-10-10-10-10-10-10-10-10-10-10-10-10-10-	US,IA,DUE	
	Product And Description		Quantity Ordered	Quantity Shipped	Quantity B/O	PQIy UM	Unit Price	Extended Price
13	N731		2.0	0.0	2.0	EΑ	7,548.91	0.00
		EL 18" SA 403 WP304/L-W						
	AIS CERT . NON-CANCELABLI	E & NON-RETURNABLE						
14	FTG MTR		1.0	0.0	1.0	EA	0.00	0.00
	MTR'S REQUIRED HEAT							
35	N764-1		6.0	0.0	6.0	EΑ	165.91	0.00
	AIS 304/L A182 RF 15/ D-FIN F304/304L U 2360400112	0# SLIP-ON FLG 4* SA MELT 04.00 150 RF SO						
36	FTG MTR		1.0	0.0	1.0	ΕÄ	0.00	0.00
	MTR'S REQUIRED HEAT							
37	N731		8.0	0.0	8.0	ΕÀ	220.45	0.00
	AIS 304/L A182 RF 150 D-FIN F304-304L U 2360600112	0# SLIP-ON FLG 6" SA MELT 06.00 150 RF SO						
38	FTG MTR	The second control of	1.0	0.0	1.0	EA	0.00	0.00
	MTR'S REQUIRED HEAT							
41	N764-1		20.0	0.0	20.0	EA	529.55	0.00
	AIS 304/L A182 RF 150 D-FIN F304/304L U 2361000112	0# SLIP-ON FLG 10" SA MELT 10.00 150 RF SO						
42	FTG MTR		1.0	0.0	1.0	EA	0.00	0.00

Cash Discount 293.64 If Paid By 07/10/2024



Remit To: 1106 Shaver Road NE Gedar Rapids, IA 52402 Phone: 319-365-9421

Toll Free: 800-728-9421

03/22/2024	06/14/2024	8361430-01
Outside Rep		PO#
DAN HILBY	24	-02-LEE
Placed By	au	aken By
LEE	BRENT	ON HAKES

BILTO PORTZEN CONSTRUCTION	IINC
2840 205 STONE VALLEY DR	
DUBUQUE, IA 52003 US	
[] (1) (2) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	

Ship To DUBUQUE PLUMBING HEATING
205 STONE VALLEY DR
TAG: MONTICELLO WWTP AIR
ATTN: LEE MAU
DUBUQUE, IA 52003 us

PHONE: (563) 557-7511

EMAIL: mschmitt@pci-dbq.com

# And Description		2%10THPR N30	SCHIMBERG CEDAR RAPIDS	S CO TRU		06/14/20		US,IA,DUB	UQUE L
HEAT 43 N764-1 AIS 304/L A182 RF 150# SLIP-ON FLG 12" D-FIN F304/304L USA MELT 12.00 150 RF SO 2361200112 44 FTG MTR MTR'S REQUIRED HEAT 48 111 THANKS FOR YOUR BUSINESS 12 Lines Total SALES PERSON CONTACT INFORMATION BRENTON HAKES				Quantity (Ordered	Quantity Shipped	Quantity B/Q	PQty UM	Unit Price	Extended Price
AIS 304/L A182 RF 150# SLIP-ON FLG 12" D-FIN F304/304L USA MELT 12.00 150 RF SO 2361200112 44 FTG MTR MTR'S REQUIRED HEAT 48 111 THANKS FOR YOUR BUSINESS 50 12 Lines Total SALES PERSON CONTACT INFORMATION BRENTON HAKES		1	overdelm med virtual anni deli deli deli deli deli deli deli del	3	naan maan ing	<u> </u>	<u> </u>	<u>. 10 20 8 7 10 10 10 10 10 10 10 10 10 10 10 10 10 </u>	<u>Lada</u> chululus (h. 19
MTR'S REQUIRED	43	AIS 304/L A182 RF 150 D-FIN F304/304L US		20.0	20,0	0.0	EA	734.09	14,681.80
48	44	MTR'S REQUIRED		1.0	1.0	0,0	EA	0.00	0.00
12 Lines Total SALES PERSON CONTACT INFORMATION BRENTON HAKES TOTAL 14,681.1 14,681.1	48	111	USINESS	1.0	0.0	1.0	EA	0.00	0.00
SALES PERSON CONTACT INFORMATION INVOICE TOTAL 14,681.0 BRENTON HAKES	50		-AMARLIA.						
	E	RENTON HAKES					INVO		14,681.80

Terms Ship Roint Ship Vie Shipped Date Tax Jurisdiction

Cash Discount 293.64 If Paid By 07/10/2024









OPENING SPECIALISTS, INC.

430 MAIN ST PO BOX 430 HOLY CROSS, IA 52053 USA

Voice: 563-870-2018 Fax: 563-870-4018 INVOICE

Invoice Number: 18987 Invoice Date: Jun 20, 2024

Page: 1

Bill To:

BILL BRUCE BUILDERS 900 E FRANKLIN ELDRIDGE, IA 52748

Ship to:

BILL BRUCE BUILDERS MONTICELLO WWTF 1105 EAST 1ST STREET MONTICELLO, IA 52310

		Customer PO	Payment 1	Terms
	20231024 Net 30 Da		ays	
Sales Rep ID		Shipping Method	Ship Date	Due Date
RONALD J. KAN	E	Hand Deliver		7/20/24
Quantity		Description	Unit Price	Amount
		FIMPROVEMENTS		
		- JUNE. CONTRACT BILLING PER		17,226.22
QUO	TATIONS AND F	PRICING RECAP ATTACHED		
		Subtotal		17,226.22
		Sales Tax		
		Total Invoice Amount		17,226.22
Check/Credit Memo No:		Payment/Credit Applied		
		TOTAL		17,226.22



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY) 6/24/2024

6/24/2024 THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND. EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST. PHONE (A/C, No, Ext): 563-556-0272 COMPANY SECURA Insurance, A Mutual Company AssuredPartners Great Plains, LLC P.O. Box 819 PO Box 759 Appleton, WI 54912-0819 Dubuque, IA 52004-0759 E-MAIL ADDRESS: steve.schlueter@assuredpartners.com FAX (A/C, No): 563-556-4425 CODE: SUB CODE: AGENCY CUSTOMER ID #: OPENSPE-01 INSURED I OAN NUMBER POLICY NUMBER Opening Specialists 430 Main Street PO Box 430 20-CP-003244457-13 FFFFCTIVE DATE **EXPIRATION DATE** CONTINUED UNTIL Holy Cross IA 52053-0430 TERMINATED IF CHECKED 10/09/2023 10/09/2024 THIS REPLACES PRIOR EVIDENCE DATED: PROPERTY INFORMATION LOCATION/DESCRIPTION 430 Main Street, Holy Cross, IA 52053 THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **COVERAGE INFORMATION** PERILS INSURED BASIC BROAD **SPECIAL** COVERAGE / PERILS / FORMS AMOUNT OF INSURANCE DEDUCTIBLE Stored Materials 17.226.22 1.000 **REMARKS (Including Special Conditions)** Project is Monticello WWTF CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. ADDITIONAL INTEREST NAME AND ADDRESS ADDITIONAL INSURED LENDER'S LOSS PAYABLE LOSS PAYEE MORTGAGEE LOAN # Bill Bruce Builders 900 E. Franklin St AUTHORIZED REPRESENTATIVE Eldridge, IA 52748



Material List

Opening Number(s)	Manufacturer	Code	Description	Total Qty	
204B, 102B, 301B, 201B, 101B, 301C	By Others	BY OTHERS	- All Hardware by Door Supplier;	6	
		35000	Total By Others	6	
K103, 201A, 102A, J101	Falcon	FAL 25-R-L DANE	05 D L 000 5401 DAN 000 LUD 0001 - Tiol D		
101A	Falcon	FAL 25-R-L DANE-4	25-R-L 630 510L DAN 630 LHR 3'0" x 7'0" Door	4	
301A, 204A, 101C, 205A, K101	Falcon		25-R-L 630 510L DAN 630 RHR 4' LENGTH 3'6" x 7'0" Door	1	
204C, 205B, 202A, 203A	Falcon	FAL 25-R-L DANE	25-R-L 630 510L DAN 630 RHR 3'0" x 7'0" Door	5	
205B, 202A, 203A, 204C	Falcon	FAL 25-V-L-LBR	25-V-L 630 510L DAN 630 LHR 4' LENGTH LBR 4'0" x 7'0" Door	4	
208A		FAL MAAGA BO	25-V-L 630 510L DAN 630 RHR 4' LENGTH LBR 4'0" x 7'0" Door	4	
206A, 207A	Falcon	FAL MA101-DG	MA101 DG 630 LH	1	
2007, 2017	Falcon	FAL MA301-DGM	MA301 DGM 630 RH	2	
	Falcon		<u> </u>	1	
			Total Falcon	22	
204A, 208A, 301A, K103, 207A, K101, 101C, J101, 201A, 205A, 102A, 206A	Glynn-Johnson	GJ 904S	904S US32D	15	
101A	Glynn-Johnson	GJ 905S	905S US32D	1	Stored and
202A, 204C, 205B, 203A	Glynn-Johnson	GJ 906S	906S US32D	8	billed in
	Glynn-Johnson		4.	1	June,
			Total Glynn-Johnson	25	#4,253.32
207A, 208A, 206A 205B, 202A, 203A, 204C, 101A	lves lves	IVE HI5 IVE-HW1	5BB1 4 1/2" x 4 1/2" 630 5BB1HW 5" x 4 1/2" 630	9 27	

Opening Specialists, Inc PO 430 Holy Cross, Iowa, 52053

Opening Number(s)	Manufacturer	Code	Description	Total Qty	
J101, 301A, 205A, K103, 101C, 102A, 204A, K101, 201A	Ives	IVE 700-83	700-83" US32D	9	
206A, 102A, 204A, 201A, 207A, K101, K103, 205A, 208A, J101, 101C, 301A	lves	IVE K1034	8400 US32D B-CS 10" x 34"	12	
101A	Ives	IVE K1040	8400 US32D B-CS 10" x 40"	1	Stored and
204C, 203A, 205B, 202A	lves	IVE K1047	8400 US32D B-CS 10" x 47"	8	billed ow
	Ives		5100 GGGED B GG 10 X41	1	in June
			Total Ives	67	\$1. A
		4			المراجعة فراق
	LCN	LCN 4040 REG	4040XP REGARM 689 SRI 1 3/4"	3	
101C, J101, 205A, 102A, 202A, 204C,	LCN	LCN 4040RW62A	4040XP RW62A 689 SRI 1 3/4" x ST- 2776	18	
203A, 301A, K103, 101A, K101, 201A, 205B, 204A				1	Stored an
	LCN				billed in
			TALLON		June
			Total LCN	22	#3,694.7
203A, K103, 101A, 205B, 101C, J101, 301A, 202A, 102A, 204A, 205A, K101, 201A, 204C	OSI	OSI-1	- Keying charge (key to Owner's existing Key)	18	
	OSI	-	Office Fee	1	
			Total OSI	19	
204C, K101, J101, 204A, 102A, 203A, 101A, 205B, 205A, K103, 202A, 201A, 101C, 301A	Schlage	SCH M CYL	20-001 Open 630 114 C-KWY	18	
	Schlage			1	
			Total Schlage	19	

Opening Specialists, Inc PO 430 Holy Cross, Iowa, 52053

Opening Number(s)	Manufacturer	Code	Description	Total Qty
208A	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LH)	1
J101	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1
201A	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1
102A	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1
K103	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1
206A	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RH)	1
207A	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RH)	1
K101	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1
205A	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1
101C	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1
204A	Special-Lite		Door 3'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1
101A	Special-Lite		Door 3'6"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1
203A	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1
205B	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1
202A	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1

Opening Specialists, Inc PO 430 Holy Cross, Iowa, 52053

Opening Number(s)	Manufacturer	Code	Description	Total Qty	
204C	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-LHR)	1	
202A	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1	
204C	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1	
203A	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1	
205B	Special-Lite		Door 4'0"x7'0" (SL-17-F-FRP-1 3/4"-Polyurethane-Slate Grey # 5572-RHR)	1	
			Total Special-Lite	20	•
	Specialite		Special-Lite Freight Charge	1	
			Total Specialite	1	
301A	Steelcraft		Three-Sided Frame 3'0"x7'0" (F-F-A-60-16-5 3/4"-PRIMED-PW-RHR)	1	
301A	Steelcraft		Door 3'0"x7'0" (L-F-A-60-16-1 3/4"-Polyurethane-SCREW-PRIMED-RHR)	1	
	Steelcraft		Steelcraft LTL Freight Charge	1	
			Total Steelcraft	3	
K103, 101C, 201A, 301A, 102A, J101, 205A, K101, 204A	Zero	ZER 142A-4084	142AA 40" x 84"	9	Stored
102A, 204A, 205A, K101, 301A, J101, K103, 201A, 101C	Zero	ZER 328AA-3684	328AA 36" x 84"	9	and bille
102A, K103, 204A, 101C, 201A, K101, 301A, J101, 205A	Zero	ZER 39A-36	39A 36"	9	in Jur

Opening Specialists, Inc PO 430 Holy Cross, Iowa, 52053

Opening Number(s)	Manufacturer	Code	Description	Total Qty	
J101, K103, 201A, K101, 205A, 102A, 204A, 301A, 101C	Zero	ZER 655A-36	655A 36"	9	(cont.)
204C, 203A, 205B, 202A	Zero Zero	ZER 8879-84	8879AA x 84"	4 1	
			Total Zero	41	\$2,432.36

Total billed June-#17,226,22

Opening Specialists, Inc PO 430 Holy Cross, Iowa, 52053

The City of Monticello, Iowa

RESOLUTION #

Approving Pay Request #3 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$706,470.97

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Bill Bruce Builders, Inc. contracted with the City for the construction of public improvements described in general, as construction of the Wastewater Treatment Facility Improvements Project, and

WHEREAS, Bill Bruce Builders, Inc. has submitted their third pay request in the amount of \$706,470.97 which has been reduced by the contractually agreed upon 5% retainer, and

WHEREAS, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the third pay request from Bill Bruce Builders, Inc., in the amount of \$706,470.97, same reflecting the maintenance of a 5% retainer in the current amount of \$106,999.69 for work completed and stored materials.

	IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of
	Monticello, Iowa to be affixed. Done this 15 th day of July 2024.
	Wayne Peach, Mayor
Attest:	
Sally Hinrichsen	a, City Clerk/Treasurer

City Council Meeting Prep. Date: 07/10/2024 Preparer: Russell Farnum



Agenda Item: # 2 Agenda Date: 07/15/2024

Communication Page

Agenda Items Description: Discussion and Possible Action on Proposed Cash Management and Internal Control Policy

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: The State Auditors and Council have asked for a written policy on cash and financial transaction controls. This policy outlines separation of responsibilities and duties to provide accountancy checks and balances for the City's transactions.

<u>Background:</u> The State has routinely brought up cash and transaction management as an issue in our annual audit. This is frustrating, as an operation with minimal staff, there are only so many ways to check and double-check the City's transactions.

However, having some guidelines and policies to minimize the potential for fraud, theft, or similar larceny is desirable. It is also necessary so that everyone on staff understands their roles and responsibilities, and can be held accountable for their actions.

The main provisions include:

How transactions are handled as well as the payments received;

How transactions and receipts are balanced;

How each department that logs transactions handles the currency and bank deposits;

How often deposits must be made and reported to the Clerk;

Other provisions for other transactions (credit charges, petty cash, payroll, collections and write-offs).

The City Administrator and City Clerk agree that this policy suits the City's needs and will help address the Auditors' comments. Sally and I agree that the City will probably never be able to hire sufficient staff to provide full compliance with the Auditors' requests, but this will cover the essential concerns

Recommendation: Approval of the resolution is recommended.

The City of Monticello, Iowa

RESOLUTION #

Approving City of Monticello Cash Management and Internal Control Policy

WHEREAS, the City Council has reviewed the language of the proposed City of Monticello Cash Management and Internal Control Policy, and

WHEREAS, after due consideration and discussion by the City Council and staff, it has been determined that the passage of the proposed policy is appropriate and that same fills a current void in the City's Policies, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve and pass the City of Monticello Cash Management and Internal Control Policy, a copy of same being appended hereto and incorporated by this reference as if same had been set forth fully verbatim herein.

IN TESTIMONY WHEREOF, I have hereunto

subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.

Done this 15th day of July, 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

CITY OF MONTICELLO

CASH MANAGEMENT and INTERNAL CONTROL POLICY

Adopted by the Monticello City Council Resolution No.

OVERVIEW

The establishment and maintenance of a Cash Management Policy and Internal Control Policy helps ensure the integrity of financial reporting and the maintenance of custody of the assets of the city. It also serves as a tool for staff and the management team for the compliance with federal, state and local regulations regarding the finances of the city.

PURPOSE

The purpose of this Cash Management and Internal Control Policy is to establish policies and provide for rules, regulations and procedures for the management of the financial affairs of the City of Monticello. This policy shall also serve as the guideline for internal control of the cash and receivables of the city. Chapter 7, Fiscal Management, of the Monticello Municipal Code speaks to and takes precedence over these policies in the event of a conflict.

The City Clerk/Treasurer in Monticello serves as the financial and accounting officer of the city and is responsible for the administration of this policy as well as the City Code sections applicable to financial management of the city.

OBJECTIVES OF THIS POLICY

- 1. To comply with federal, state and local laws
- 2. To ensure compliance with generally accepted accounting principals
- 3. Provide for reconciliation of cash received and deposits made
- 4. Monitor all cash transactions for internal compliance and accounting integrity
- 5. To provide for the oversight and accuracy of accounts receivable including but not limited to utility billing
- 6. To comply with requirements or suggestions of the annual financial audit examination
- 7. Provide loss control efforts to prevent fraud, theft or other larceny.

TRANSACTION CONTROL

To maintain the integrity and proper accounting of and to provide for the safe custody of funds of the city, the following practices will be followed: Receipt, Deposit and Reconciliation of Payments Collected

Payments Received in Person

- 1. Any payment received must be entered in a cash register, if one is available, and a copy of the receipt given to the customer. If a cash register is not available, then prenumbered receipts must be utilized and a copy of the receipt given to the customer. Cash or checks shall be placed in the cash register drawer or cash box.
- 2. A clear separation of duties should be maintained at the payment collection point. An individual should not have responsibility for more than one of the cash handling components: billing/invoicing, collecting, depositing, and/or reconciling unless approval has been received from City Clerk/Treasurer.
- 3. All checks must be endorsed immediately with a restrictive endorsement payable to the City of Monticello. A restrictive endorsement occurs when the following text example is placed on the back of the check: "For Deposit Only to the City of Monticello" or "For Deposit Only to the City of Monticello-Parks and Recreation". The name of the department is encouraged for tracking purposes, should a problem arise.
- 4. All voided transactions are to be approved and initialed by the cash collection point supervisor and City Clerk/Treasurer.
- 5. Checks must not be cashed by cash collection points unless prior approval has been granted by the City Clerk/Treasurer.
- 6. Refunds and expenditures must be paid by City check unless other arrangements have been approved by City Clerk/Treasurer.
- 7. The cash received must be reconciled to the cash register or to the prenumbered receipts at the end of the day or at the end of each shift.
- 8. When possible, only one cashier should be allowed access to a cash register or cash drawer during a single shift. If not possible, measures should be taken to segregate transactions entered by different employees.
- 9. Cash must be stored in a lockbox, safe, or other secure location as outlined below, until it is deposited.

Payments Received Through the Mail

When the mail is opened, and all checks received must be endorsed with a restrictive endorsement. The payments should be entered into an approved accounts receivable system or into a ticket ordering system if either system is available. If neither system is available, then a listing of the checks and transactions should be prepared. The total of the checks should be utilized for reconciliation purposes.

When possible, the person who opens the mail shall be different than the person entering the transactions.

Any cash or other payment received by mail shall also be documented as a transaction as outlined above.

Balancing of Receipts

All payments collected must be balanced daily by comparing the total of the cash, checks, credit cards receipts, etc. to the cash register totals, the prenumbered receipts totals and the money received by mail totals, as applicable.

Preparation of Deposits

- 1. When possible, the deposit should be prepared by someone not involved with collecting the transactions or opening the mail.
- 2. The deposit should be hand delivered directly to an Ohnward Bank and Trust location at least weekly, when the total cash on hand reaches \$1,000, or as otherwise directed by the City Clerk/Treasurer. City departments may implement a more restrictive deposit policy.
- 3. Receipts from all deposits, if taken directly to the Bank, shall be submitted to the City Clerk/Treasurer on the day the deposit is made, or as soon thereafter as possible. All transactions shall be documented, including credit card refunds and voided transactions.
- 4. All funds received must be deposited within one week of receipt. However, checks issued incorrectly may be returned to the payer.

Administration

Deposits/Receipts

All transactions documented by the City Clerk/Treasurer's Office shall be deposited no less than within 3 days in a financial institution designated by the City Council in the adopted Depository Resolution. In the event cash is received in the amount of \$1,000 or more - after the daily deposit has been made - an additional deposit shall be made on that day. All receipts shall be numbered and dated. When single checks are deposited the name shall be listed on the deposit slip.

There are also funds directly deposited (ACH) into the city's financial institution upon the approval of the City Clerk/Treasurer. When notice of such funds is received from the remitting party, a receipt shall be issued in the same manner as any other transaction.

Library

The Monticello Public Library may receive monies for fines, fees and minor purchases at the Library. Receipts will be counted, itemized and accounted for, regardless of size, and delivered to the City Clerk/Treasurer's Office or hand delivered directly to an Ohnward Bank and Trust location at least weekly for deposit. In the event funding is not equal to the itemization provided by the library, all funds will be returned to the library for reconciliation. Any and all discrepancies will be explained and accounted for. All funds will be secured in the locked drawer or other locked storage, out of public view, overnight.

Monticello Berndes Center

The Monticello Berndes Center may receive monies for user fees, daily fees, registration fees and minor purchases at the Berndes Center or other Parks and Recreation facilities. Receipts will be counted, itemized and accounted for, regardless of size, and delivered to the City Clerk/Treasurer's Office or hand delivered directly to an Ohnward Bank and Trust location at least weekly for deposit. In the event funding is not equal to the itemization provided by the Berndes Center, all funds will be returned to the Berndes Center for reconciliation. Any and all discrepancies will be explained and

accounted for. All funds will be secured in the locked drawer or other locked storage, out of public view, overnight.

Monticello Aquatic Center

The Monticello Aquatic Center may receive monies for user fees, daily fees, seasonal passes, Snack Shack and other minor purchases at the Aquatic Center. Receipts will be counted, itemized and accounted for, regardless of size, and delivered to the City Clerk/Treasurer's Office or hand delivered directly to an Ohnward Bank and Trust location at least weekly for deposit. In the event funding is not equal to the itemization provided by the Aquatic Center, all funds will be returned to the Aquatic Center for reconciliation. Any and all discrepancies will be explained and accounted for. All funds will be secured in the locked drawer or other locked storage, out of public view, overnight.

Monticello Emergency Services Center

The Monticello Emergency Services Center may receive monies for ticket fines, minor violation fines, registration fees and minor purchases at the Emergency Services Center. Receipts will be counted, itemized and accounted for, regardless of size, and delivered to the City Clerk/Treasurer's Office or hand delivered directly to an Ohnward Bank and Trust location at least weekly for deposit. In the event funding is not equal to the itemization provided by the Emergency Services Center, all funds will be returned to the Emergency Services Center for reconciliation. Any and all discrepancies will be explained and accounted for. All funds will be secured in the locked drawer or other locked storage, out of public view, overnight.

Recreational Events, Special Events, or Other Situations

All funds received from recreational events, fundraisers, donations and sales, shall be delivered to the City Clerk/Treasurer's Office or hand delivered directly to an Ohnward Bank and Trust location on a weekly basis, regardless of size, for deposit. Change funds and any checks or financial instruments held for deposits will be secured in the locked drawer or other locked storage, out of public view, overnight.

Other Transactions

Accounts payable: All claims for payment will be entered and dated for Council approval of payment, the Friday preceding City Council meetings. No payments for claims will be made without City Council approval unless it is specifically noted on the "resolution authorizing City Clerk/Treasurer to make payment prior to Council approval". Once all claims are entered, the City Clerk/Treasurer will review the bill list to determine if all claims are in compliance with the budgetary requirements and appear to be in order. Any spoiled check will be clearly marked VOID and destroyed.

Credit Card Usage: Claims for credit card purchases must not exceed the limit set by Resolution and each charge must be accompanied by a hardcopy invoice or receipt. Receipts shall be coded to the account that shall be used for payment and initialed by the Department Head and City Administrator. If a receipt is not submitted for a credit card charge, the individual who the card is issued to is personally responsible for the payment of such charge. All credit card invoices will be reviewed by the City Clerk/Treasurer prior to payment. The City Administrator will review the City Clerk/Treasurer's credit card invoices. The Credit Card Usage policy must be followed when using this purchasing method.

Credit Accounts: The City of Monticello prefers not to open random credit accounts with vendors. If it is absolutely impossible to acquire 30 days credit on a sale or service without a credit application, all applications for credit must be approved by and signed by the City Clerk/Treasurer and City Administrator.

Petty Cash: As noted by City Code section 7.03(3), there will be maintained a petty cash fund at City Hall under the management of the City Clerk/Treasurer, not to exceed \$750. There will also be maintained a \$200 petty cash fund at the Monticello Public Library, a \$100 petty cash fund at the Berndes Center, a \$1800 petty cash fund for youth and adult tournaments, and a \$300 petty cash fund at the Aquatic Center. Incidental small expenditures, not to exceed \$15.00 may be paid for with petty cash funds. Petty cash funds will not be used for personal expenses such as meeting expense or mileage. A claim will be made on the bill list for Council approval to replenish the fund. No payment with petty cash funds will be made without a receipt or documentation of expenditure and the fund/line account that will be charged for the expense. Only the City

Clerk/Treasurer and the Deputy City Clerk shall have access to the City Hall petty cash fund.

Payroll: Each employee will maintain a time card that accurately reflects the number of hours worked as well as any time off taken during a pay period. Payroll checks will be issued on a bi-weekly (every 2 weeks) basis. The Department Head must sign off on every time card for employees of their department, the City Administrator must sign off on every Department Head time card. Time cards must be turned in to the City Clerk/Treasurer's Office no later than 9:00 a.m. on the Monday preceding payday.

Bank Account Numbers: In no event should the bank institution, account number, routing number or any related information be given to anyone over the phone or the internet. The City Clerk/Treasurer must authorize the dispensation of such information.

Wire Transfers: Wire transfers from the City of Monticello financial institutions must be authorized by the City Clerk/Treasurer and will only be used when ACH is not applicable. Wire transfers into the City of Monticello financial institutions will be limited to bond proceeds and such funds that are being deposited from long distances. The financial institution shall notify the City Clerk/Treasurer of any incoming wire transfers.

Tax exempt certificates and federal ID #: In no event should the federal ID # be given to anyone over the phone or internet. Any vendor requesting a tax-exempt certificate will have approval from the City Clerk/Treasurer only. The City Clerk/Treasurer must authorize the dispensation of the federal ID #.

Collection practices: The City will make every effort to collect funds owed the City. Collection agencies, the Iowa Setoff Program, and/or filing liens are some of the methods that may be used to collect past due funds owed the City.

Write off procedure: Delinquent accounts either uncollectible or too small to collect may warrant writing off. The City Clerk/Treasurer may determine what accounts should be written off, subject to approval by resolution of the City Council. After Council approval, such accounts will be reversed from the accounting systems. There may be cases when collection efforts can continue after writing off an account.

The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #2023-42

Approving Petty Cash Limits for Aquatic Center, Library, Berndes Center, Youth & Adult Tournaments and City Hall

Whereas, The Monticello City Council has determined it appropriate to set appropriate petty cash limits for those departments that need cash on a day-to-day basis, including the Aquatic Center, Library, Berndes Center, Sports Complex and City Hall, and

Whereas, The Council, with the input and advice of the departments, finds that the Petty Cash limits should be as follows:

Aquatic Center	\$ 300
Library	\$ 200
Berndes Center	\$ 100
Youth & Adult Tournaments	\$1,800
City Hall	\$ 750

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Monticello does hereby set Petty Cash limits for the above departments as set forth within the body of this Resolution, the limits set forth herein to remain in effect until such time that the City Council changes said limits by subsequent Resolution.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 6th Day of March, 2023.

	David Goedken, Mayor
Attest:	
Sally Hinrichsen, City Clerk/Treas	urer

City Council Meeting Prep. Date: 07/10/2024 Preparer: Russell Farnum



Agenda Item: # 3 Agenda Date: 07/15/2024

Communication Page

Agenda Items Description:	Approve Purchase of Caterpillar Diesel Generator from Altorfer for
West Well	

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Synopsis: City obtained a grant to install a backup generator at the West Well, near the water tower. The grant is funded by FEMA and administered by Iowa Homeland Security and Emergency Management (HSEMD).

This grant is paying up to 100% of the cost of procuring and installation of a backup generator for the West Well, with federal funding of 90% in an amount not to exceed \$60,525, a 10% State share not to exceed \$6,725*, plus up to \$3,363 in grant administration expenses. The total grant amount being \$70,613.

* Note: The City Administrator is not responsible for this math.

Background: City Administrator submitted a grant request for a backup generator in 2021. In late 2023 that grant was approved and the City has been working on procuring a generator through the correct FEMA and HSEMD process.

Initial RFP requests were distributed to fourteen generator providers in January, with responses due in February. Only one proposal was received that met the specifications, from Altorfer. HSEMD rejected that round of bidding as there were not enough responses.

The second round of Proposals was distributed in June, with personal contact made by the City Administrator to each retailer. In addition, the RFP was distributed to the two generator retailers that are on the State of Iowa bidder list. Of those, only two bids were received this time, as follows:

Provider	Manufacturer	Natural Gas	Diesel Option
Altorfer	Caterpillar	\$ 56,730	\$ 45,980
Cummins Sales	Cummins	\$ 53,985	\$ 68,135

HSEMD has approved selection of Altorfer as the low bid on the diesel option. This is considerably below the grant amount and meets all specifications set forth in our procurement.

The intent is that the unit will be installed by Public Works staff with the assistance of a local electrician.

Recommendation: Approval of the Altorfer Diesel Generator bid is recommended.

The City of Monticello, Iowa

RESOLUTION #

Authorizing the Purchase of a generator for the West Well from Altorfer Equipment in the amount of \$45,980.00

WHEREAS, The City Administrator submitted a grant request for a backup generator in 2021 and was awarded the grant to install a backup generator at the West Well, near the water tower, on October 4, 2023. The grant is funded by FEMA and administered by Iowa Homeland Security and Emergency Management (HSEMD), and

WHEREAS, This grant is paying up to 100% of the cost of procuring and installation of a backup generator for the West Well, with federal funding of 90% in an amount not to exceed \$60,525, a 10% State share not to exceed \$6,725, plus up to \$3,363 in grant administration expenses. The total grant amount being \$70,613.

WHEREAS, The City Administrator did seek bids for the purchase and installation of a generator at the West Well. Initial RFP requests were distributed to fourteen generator providers in January, with responses due in February. Only one proposal was received that met the specifications, from Altorfer. HSEMD rejected that round of bidding, and

WHEREAS, The second round of Proposals was distributed in June, with personal contact made by the City Administrator to each retailer. In addition, the RFP was distributed to the two generator retailers that are on the State of Iowa bidder list, the following bids were received:

Provider	Manufacturer	Natural Gas	Diesel Option
Altorfer	Caterpillar	\$ 56,730	\$ 45,980
Cummins Sales	Cummins	\$ 53,985	\$ 68,135

WHEREAS, HSEMD has approved selection of Altorfer as the low bid on the diesel option. This is considerably below the grant amount and meets all specifications set forth in our procurement, and

WHEREAS, the Council finds it to be in the best interest of the City to proceed as proposed by staff to purchase the diesel generator from Altorfer Equipment in the amount of \$45,980.00, for the West Well.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Monticello, Iowa does hereby authorize the City Administrator to execute a purchase agreement for the generator as proposed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my

	name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 15 th day of July, 2024.
	Wayne Peach, Mayor
Attest:	
Sally Hinrichsen, Cit	y Clerk/Treasurer





2550 6th St. SW • Cedar Rapids, IA 52404-3504 • Phone: 319/365-6500 • Fax: 319/365-5493

Ref #: 24KR-31315074R1 Page 1 of 6

PROPOSAL

Date: June 17, 2024

Customer: City of Monticello Attention: Russ Farnum

Project Name: West Well Facility - Generator

Altorfer Power Systems appreciates your interest in Caterpillar power generation equipment and the opportunity to work with you on this project. This proposal includes Caterpillar generator sets as rated below at 0.8 power factor suitable for standby use. This system includes the standard accessories provided by Caterpillar with optional peripheral equipment and services as identified in this proposal through our interpretation of the project requirements.

Top-level equipment and services offerings provided under this proposal:

ITEM I - NATURAL GAS GENERATOR SET

One (1) new Caterpillar model DG125 natural gas engine generator set rated at 125kW standby, 480 Volt, 3-Phase, 60 Hz, 1800 RPM, with sound attenuated enclosure, equipped per attached bill of materials. Two-year standard warranty, testing, startup, and training included.

One (1) new automatic transfer switch, 200A, delayed transition, 3-pole, UL type 3R enclosure with strip heater wired to load terminals.

ITEM II – DIESEL GENERATOR SET

One (1) new Caterpillar model D125 diesel engine generator set rated at 125kW standby, 480 Volt, 3-Phase, 60 Hz, 1800 RPM, with sound attenuated enclosure, 24-hour fuel tank base, equipped per attached bill of materials. Five-year standard warranty, testing, startup, and training included.

One (1) new automatic transfer switch, 200A, delayed transition, 3-pole, UL type 3R enclosure with strip heater wired to load terminals.

Additionally, we have detailed the equipment configuration and services relative to our understanding of these requirements in the body of this document. Please check it for correctness and completeness to be certain that it meets your needs. Please contact us for any clarifications or refinements that may be necessary to meet the scope of the project, as you understand it.

At the conclusion of this proposal, you will find the quoted price and additional commercial related information regarding the terms of this agreement. Thank you for considering Altorfer Power Systems and the opportunity to provide your equipment and service needs. We are firmly committed to providing the best possible support and service during the life cycle of this project.





Ref #: 24KR-31315074R1 Page 2 of 6

Standard Equipment Caterpillar

FACTORY TESTING AT 0.8 PF

✓ Results at full load reported are: engine rpm, frequency, average voltage, line-to-line voltages for all three phases, average current, line currents for all three phases, and observed power--all at 0.8 power factor. Engine rpm, average voltage and line-to-line voltages for all three phases are reported at no load.

AIR INLET SYSTEM

✓ Air cleaner

ENGINE

- ✓ Emission control engine
- ✓ Structural steel base
- ✓ Oil and fuel filter system
- ✓ Critical type silencer system

GENERATOR

- ✓ Caterpillar 125kW generator, standby rated, engine mounted and tested at the Caterpillar factory, Class H Insulation, optimal pitch
- √ 0.8 Power Factor

SUBBASE FUEL TANK - DIESEL OPTION ONLY

- ✓ UL 142 Listed
- ✓ Conduit Access Stub Up Area
- ✓ Level Indicator, Low Fuel Level Alarm Switch, Fuel in Rupture Basin

ENCLOSURE

- ✓ Weatherproof enclosure and sound attenuated Durable weather-resistant finish✓ Exhaust silencing system includes exhaust pipe and rain cap.
- ✓ Internally mounted critical grade silencer
- √ Robust/highly corrosion resistant construction
- √ Steel Construction
- ✓ Lockable, gasketed doors provide secure access to maintenance items (battery, fuel fill, oil, and
- ✓ Lube oil and coolant drains piped to exterior of enclosure and terminated with drain valves
- √ Radiator guard

LUBE SYSTEM

✓ Lubricating oil, Oil filter, Oil drain line with valve piped to edge of base

MOUNTING SYSTEM

- ✓ Formed steel base
- ✓ Linear vibration isolators between base and engine-generator

STARTING SYSTEM

✓ Battery, Battery Charger, Jacket water heater, Charging alternator





Ref #: 24KR-31315074R1 Page 3 of 6

DIGITAL CONTROL PANEL

Instrumentation

- ✓ LCD display with adjustable contrast and backlight with auto power off
- ✓ AC metering: Volts 3-phase (L-L & L-N); Amps (per phase & average); Frequency; kW (total & per phase); kVA (total & per phase); kVAr (total & per phase); Power Factor (overall & per phase); kW hours; kVAr hours
- ✓ DC metering: Battery Volts; Engine hours run; Engine Jacket Water Temperature (in °C or °F); Lube oil pressure (in psi, kPa or bar); Engine speed (rpm); Crank attempt counter; Start counter

Protection

✓ Fail to start shutdown, Low oil pressure shutdown, High engine temperature, Approaching high coolant temperature alarm, Approaching low oil pressure alarm, Not in auto mode alarm, Underspeed/Overspeed, Loss of engine speed detection, Low/High battery voltage, Battery charger failure (if fitted), Under volts, over volts, Under frequency, over frequency, Overcurrent

Controls

- ✓ Run key and LED indicator, Auto key and LED indicator, Stop key and LED indicator
- ✓ Lamp test key, Alarm acknowledge key, Menu navigation keys
- ✓ Engine and AC metering shortcut keys, All control module keys have tactile feedback
- ✓ Lock down emergency stop push button. Service interval counter.

GOVERNING SYSTEM

✓ Cat Electronic Isochronous Governor. The engine governor shall be an electronic speed control with actuator. Speed droop shall be 0 (isochronous) from no load to full rated load. Steady state frequency regulation shall be +/- 0.25%. Speed shall be sensed by a magnetic pickup off the engine flywheel ring gear.

GENERAL GENERATOR SET NOTES:

- ✓ UL 250A LSI listed Circuit breaker, unit mounted
- ✓ First fill lubricating oil
- ✓ First fill coolant, installed

TECHNICAL FIELD SERVICE TO INCLUDE:

Technical Field Service to Include:

Note: Field Services do not include initial fuel fill or replenishment, videotaping, sound measurements, or city permits for load testing on site.

INSTALLATION AUDIT:

A pre-start audit is available when time and circumstances permit, to be performed by Altorfer Power Systems Project Manager prior to dispatching our field service technician to perform the equipment startup; to review the site work that has been completed. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Additionally, our local project managers are available for consult during the entire life of the project.

EQUIPMENT STARTUP:

Time allowed for 1 (one) factory certified technician is based on accessibility, site preparation and safety concerns for both equipment and personal. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Additional personal required or revisits as dictated by the site, will require a written request for services with a change order by an authorized person and will be billed at prevailing rates.





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LOAD BANK TESTING

On-site load bank test utilizing a resistive load bank. Time allowed for 1 (one) factory certified technician is based on accessibility, site preparation and safety concerns for both equipment and personal. Altorfer Power Systems will provide a portable load bank (sized to the generator rating) and 100 feet of power cable. Cable runs greater than 100 (one hundred) feet will be billed at prevailing rates. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Additional personal required or revisits as dictated by the site, will require a written request for services with a change order by an authorized person and will be billed at prevailing rates.

TRAINING:

The appropriate Altorfer personnel are available to provide a basic/up to one (1) hour training on site on the same trip during the unit has been started up. If more time is required, or additional sessions are required, arrangements can be negotiated.

WARRANTY:

Caterpillar warranty applies unless extended service coverage is purchased. Standard manufacturer's warranty applies to all non-Caterpillar equipment. Altorfer will administer all warranty claims during the appropriate warranty period. All other manufacturers warranty is for components only. Labor associated with these claims will be charged accordingly. Copy of warranty statements will be provided at project submittal.

CUSTOMER VALUE AGREEMENT OFFER:

Caterpillar equipment is designed and built to provide maximum productivity and operating economy throughout its operating life. Customer Value Agreements (CVA) are high-efficiency tools for managing your Caterpillar equipment to maintain that built-in value and achieve high reliability. CVA's provide access to trained CAT experts with exceptional knowledge about your CAT equipment. Building the right CVA always begins with a careful assessment of your needs and ends with an agreement that provides you with the lowest possible operating cost. The best time to do this is at the beginning of the equipment's service life considered directly after startup and commissioning testing. Altorfer CAT will assess your equipment in its final installed configuration and work with you to create a CVA that best suits your needs at that time. A review of risk mitigation tools, such as extended warranty, training, inspections, load bank testing, fuel/oil/coolant fluids analysis, and remote asset monitoring is also included in this assessment.

AVAILABILITY:

Determined after approved release. Equipment submittal time is to be negotiated.

FINANCIAL TERMS:

Net cash 30 days upon receipt of invoice, with credit approval. Equipment will be invoiced at the contracted amount when ready for shipment. Retainers are not allowed unless previously negotiated and are identified in this proposal. Late charges of 1-1/2% per month will be assessed for late payments and customer will also be responsible for any collection costs and expenses, including reasonable attorney's fees. Equipment storage fees may apply when delivery is not accepted when ready for shipment. Sales tax is **NOT** included in the purchase price and will be charged at the current tax rate, if applicable.





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ADDITIONAL TERMS AND CONDITIONS:

The scope of supply for this quotation is limited to the equipment and services listed in this proposal. The bill of material herein does not include demolition, removal, terminations, installation, labor, fuel, fuel piping, air ducting, exhaust silencer installation, exhaust piping or electrical wiring between loose items such as engine, control gear, transfer switches, day tanks, battery charger, etc. Coordination studies & relay settings & relay testing services are not included. Permitting not included. The customer is responsible for any and all installation of the above Equipment unless specifically modified by this proposal. All equipment needed to perform any loading or unloading of the Equipment supplied by Altorfer Power Systems is the responsibility of the customer unless specifically modified by this proposal. Unless specifically listed in our bill of material, equipment not indicated is to be supplied by others. We reserve the right to correct any errors or omissions. Customer's signature on this quotation or the issuance of a purchase order or other acknowledgement by customer for the Equipment shall constitute acceptance of this quotation subject only to the terms and conditions set forth herein notwithstanding any terms and conditions contained in any such purchase order or other acknowledgment or communication from the customer which are different from or in addition to the terms and conditions of this quotation. This quotation is subject to any applicable manufacturer's general terms and conditions of sale. Changes to the terms of this quotation may only be made by the express written agreement of Altorfer Power Systems, Altorfer Power Systems shall not be responsible for any consequential, special, indirect or liquidated damages hereunder or for any manufacturer or other delays beyond Altorfer's control. Altorfer Power Systems will not be responsible for any labor or material charges by others associated with the start-up and installation of this equipment unless previously agreed upon, in writing by Altorfer Power Systems. This quotation expires in 30 calendar days or sooner with notice and is subject to prior sale. The prices stated herein are subject to any manufacturer increases if the order is not released for manufacture within 90 calendar days from order date or, if drawings for approval are required, the drawings are not returned and released for manufacture within 30 calendar days of mailing date. For any completed order, scheduled for shipment, that is held, delayed or rescheduled at the request of the Buyer, Seller may, at its sole option, ship to storage, invoice, and transfer title, all at the sole cost and risk of loss of the Buyer. Buyer may terminate or cancel an order by written notice and upon payment of appropriate charges based upon a percentage of the quoted sales price at the stage of completion: 10% hold for approval status and 100% after release for manufacture status.





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EXCEPTIONS & CLARIFICATIONS:

Quotation is based on generator specification and ATS specifications and drawings provided dated only. If actual job site conditions/local codes require a change in BOM, all such changes will be quoted and billed accordingly.

Total price for these product and services:

ITEM I - NATURAL GAS GENERATOR SET

One (1) new Caterpillar model DG125 natural gas engine generator set rated at 125kW standby, 480 Volt, 3-Phase, 60 Hz, 1800 RPM, with sound attenuated enclosure, equipped per attached bill of materials. Two-year standard warranty, testing, startup, and training included.

One (1) new automatic transfer switch, 200A, delayed transition, 3-pole, UL type 3R enclosure with strip heater wired to load terminals.

\$56,730.00 (Plus tax) FOB: Jobsite Tailgate

ITEM II - DIESEL GENERATOR SET

One (1) new Caterpillar model D125 diesel engine generator set rated at 125kW standby, 480 Volt, 3-Phase, 60 Hz, 1800 RPM, with sound attenuated enclosure, 24-hour fuel tank base, equipped per attached bill of materials. Five-year standard warranty, testing, startup, and training included.

One (1) new automatic transfer switch, 200A, delayed transition, 3-pole, UL type 3R enclosure with strip heater wired to load terminals.

\$45,980.00 (Plus tax) FOB: Jobsite Tailgate

2024 Supply Chain Volatility Note - Altorfer Power Systems continuously strives to reduce costs and optimize productivity whenever possible. Unfortunately, the current volatility of the supply chain has necessitated a price review process that will take place at the time we receive a "release for production" for this project. We will review the cost basis that was used at the time of quotation and if we find our inputs have increased, we will issue a revised proposal before accepting your "release for production".

ACCEPTANCE:	ALTORFER POWER SYSTEMS
(Customer Signature)	Kenny Riesenberg Kenny Riesenberg
(Customer Signature)	
	Phone: (319) 640-0336
DATE:	Email: kenny.riesenberg@altorfer.com

Should you have any questions or comments on this matter, please do not hesitate to contact us. This information is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. No waiver of applicable privilege and/or protection against disclosure is intended. If you are not the intended recipient, you are hereby notified that any use of, dissemination, distribution or copy of this communication is strictly prohibited. If you receive this communication in error, please notify us immediately by telephone so that we can arrange return of the original message to us at no cost to you. Once equipment is delivered and installed, service requires two weeks' notice to schedule startup and load bank testing.

SUBAWARD AGREEMENT

Between

Iowa Department of Homeland Security and Emergency Management

And

City of Monticello

PROJECT TITLE: Monticello - West Well Generator

SUBAWARD AGREEMENT NO: HMGP-DR-4483-IA-0032

UEI NUMBER: P3JSA7JTGDK3

FEDERAL AWARD IDENTIFICATION NUMBER (FAIN): 44483DRIAP00000325

FEDERAL AWARD DATE: 10/04/2023

PERFORMANCE PERIOD START DATE: 10/04/2023

PERFORMANCE PERIOD END DATE: 04/04/2025

FEDERAL FUNDS OBLIGATED AMOUNT: \$63,887.00

I. SCOPE OF WORK:

This Subaward Agreement (AGREEMENT) is to provide **City of Monticello** (SUBRECIPIENT) with federal assistance from the Hazard Mitigation Grant Program. The total subaward is **\$70,612.00**.

<u>Project Costs</u> – The federal share shall not exceed \$60,525.00 or (90%) of actual allowable subaward costs, whichever is less. The state share shall not exceed \$6,725.00 or (10%) of the actual allowable subaward costs, whichever is less.

<u>Management Costs</u> – Management costs shall not exceed \$3,362.00 or 5% of the actual allowable project costs, whichever is less. Management costs are 100% federal and are not included in the project cost total or cost share calculation.

These funds are to assist the SUBRECIPIENT with completing the approved scope of work in accordance with the work schedule, milestones, and budget that were submitted to and approved by Iowa Department of Homeland Security and Emergency Management (HSEMD) and the Federal Emergency Management Agency (FEMA). Any modifications to the approved scope and/or budget must be submitted to and approved by HSEMD prior to executing the changes.

This includes all change orders. The SUBRECIPIENT is required to obtain all necessary permits before any construction begins.

EHP Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient (to include the SUBRECIPIENT) to comply with all federal, state, and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

II. AGREEMENTS

HSEMD will provide financial oversight and management in the role of recipient/pass-through entity based on the grant guidance in 2 CFR, Part 200, Subpart D, Section 200.331, the grant financial guide and other state and federal guidelines. HSEMD will provide technical assistance and direction to the SUBRECIPIENT on programmatic and financial requirements. HSEMD will provide all appropriate documents and forms and make payments to the SUBRECIPIENT to complete the approved scope of work.

HSEMD is responsible for monitoring the SUBRECIPIENT's activities to provide reasonable assurance that the SUBRECIPIENT administers this subaward in compliance with federal and HSEMD requirements. Responsibilities include reviewing the SUBRECIPIENT's records that support receipts and expenditures, financial records are maintained and adequate for audit, proper cash management, and expenditures are eligible and allowable. A pre-award risk assessment is completed for each subrecipient to assist HSEMD in determining the minimum level of monitoring that will be needed throughout the life of this subaward in accordance with 2 CFR, Part 200, Section 200.205.

Additionally, the SUBRECIPIENT will be monitored periodically by HSEMD to ensure that the program goals, objectives, timelines, budgets, and other related program criteria are being met. Monitoring will be accomplished through a combination of office-based and on-site monitoring visits. Monitoring will involve the review and analysis of the financial, programmatic, and administrative records relative to each program, and will identify areas where technical assistance and other support may be needed.

The SUBRECIPIENT will allow HSEMD and auditors to access any necessary records and financial information as indicated in 2 CFR, Part 200, Subpart D, Section 200.336 and Section 200.337.

The SUBRECIPIENT will pass appropriate resolutions to assure HSEMD that it is participating, and will continue to participate, in the National Flood Insurance Program, if mapped.

The SUBRECIPIENT must disclose in writing any potential conflicts of interest to HSEMD in accordance with applicable FEMA policy and 2 CFR, Part 200, Subpart D, Section 200.112.

The SUBRECIPIENT must disclose in writing to HSEMD all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal subaward. Failure to make required disclosures can result in any of the remedies described in 2 CFR, Part 200, Subpart D, Section 200.338, Remedies for noncompliance, including suspension or debarment. (See also 2 CFR, Part 180 and 31 U.S.C. 3321.)

The SUBRECIPIENT and the SUBRECIPIENT's authorized representative agree to provide all supervision, inspection, accounting, and other services necessary to complete the scope of work from inception to closeout with the requirements set forth below.

III. PERIOD OF PERFORMANCE

The approved Period of Performance for this subaward is from 10/04/2023 through 04/04/2025. All work must be completed prior to the end of the Period of Performance. HSEMD will not reimburse the SUBRECIPIENT for costs that are obligated or incurred outside of the Period of Performance.

If a time extension is needed, one must be requested at least 90 days prior to the end of the Period of Performance. All requests must be supported by adequate justification submitted to HSEMD in order to be processed. This justification is a written explanation of the reason or reasons for the delay; an outline of remaining funds available to support the extended performance period; milestones that are unmet; and a description of performance measures necessary to complete the subaward. The Hazard Mitigation Time Extension Request Form will be made available to the SUBRECIPIENT. Without the justification, time extension requests will not be processed.

IV. AUTHORITIES AND REFERENCES

The SUBRECIPIENT shall comply with all applicable laws and regulations. A non-exclusive list of laws and regulations commonly applicable to FEMA grants follows hereto for reference only.

- 2 CFR, Part 200 http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200 main 02.tpl
- Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. 5121 et seq.
- Title 44 of the Code of Federal Regulations (CFR) Part 80-Property Acquisition and Relocation for Open Space, if applicable
- Title 44 of the Code of Federal Regulations (CFR) Part 9-Floodplain Management and Protection of Wetlands

- Title 44 of the Code of Federal Regulations (CFR)- Part 201- Mitigation Planning
- Title 44 of the Code of Federal Regulations (CFR)- Part 206-Federal Disaster Assistance
- Title 31 CFR 205.6 Funding Techniques
- Hazard Mitigation Assistance Guidance, February 27, 2015- if applicable
- SUBRECIPIENT's application that was received and approved by HSEMD and FEMA
- Any other applicable Federal Statutes including the Transparency and Recovery Act

V. GRANT MANAGEMENT SYSTEM

To ensure federal funds are awarded and expended appropriately, the SUBRECIPIENT will establish and maintain a grant management system as outlined in 2 CFR, Part 200, Subpart D, Section 200.302 and internal controls in section 200.303. The standards for SUBRECIPIENT organizations stem from the Office of Management and Budget's (OMB) uniform administrative requirements and the cost principles in 2 CFR, Part 200, Subpart E. State, local and tribal organizations must follow the uniform administrative requirements standards in 2 CFR Part 200. These standards combined with the audit standards provided within 2 CFR, Part 200, Subpart F plus the requirements of the Generally Accepted Accounting Principles constitute the basis for all policies, processes and procedures set forth in this grant management system for the SUBRECIPIENT.

The SUBRECIPIENT's grant management system must include:

- internal controls based on the American Institute for Certified Public Accountants (AICPA) definitions and requirements in the government-wide administrative requirements and cost principles
- a chart of accounts that includes a separate cost center, fund, or accounting codes for each federal grant, program, or funding source
- procedures to minimize cash on hand in compliance with the Cash Management Improvement Act (CMIA) and good business processes
- the ability to track expenditures on a cash or accrual basis
- the ability to track expenditures in both financial and program budgets
- procedures to document all grant-related expenditures, broken down by budget line items
- procedures to ensure expenditures are eligible and allowable
- the ability to fulfill government-required financial reporting forms

VI. PROCUREMENT

This AGREEMENT requires that all procurement be executed by the SUBRECIPIENT within the guidelines of 2 CFR, Part 200 Subpart D, Section 200.318 through Section 200.326 including Appendix II. Procurement standards must be in accordance with the written adopted procedures of the SUBRECIPIENT, provided that the local procurement standards conform to applicable State and Federal law and the standards identified in 2 CFR, Part 200. The SUBRECIPIENT must maintain written standards of conduct covering conflicts of interest as outlined in 2 CFR, Part 200 Subpart D, Section 200.318. The SUBRECIPIENT will ensure that every purchase order or other contract includes clauses required by Federal statutes and executive orders and their implementing regulations. The SUBRECIPIENT must submit copies of its own written procurement guidelines, written conflict of interest guidelines, bid documents and contract

documents to HSEMD prior to awarding or executing contracts. No contract will be accepted without HSEMD's prior review.

VII. AUDIT

The SUBRECIPIENT must comply with the requirements of the Single Audit Act Amendments of 1996 and 2 CFR, Part 200, Subpart F. Reference: Catalog of Federal Domestic Assistance (CFDA) Number: 97.039, Hazard Mitigation Grant Program.

VIII. PAYMENT REQUEST PROCESS

The SUBRECIPIENT may submit a payment request up to 30 days prior to an anticipated expenditure or disbursement. The SUBRECIPIENT must be able to account for the receipt, obligation, and expenditure of funds. If interest is earned, the SUBRECIPIENT agrees to comply with the federal requirements from 2 CFR, Part 200, Subpart D, Section 200.305. The SUBRECIPIENT may keep interest earned on Federal grant funds up to \$500 per fiscal year. This maximum limit is not per subaward; it is inclusive of all interest earned as a result of all federal grant program funds received per year. Subrecipients are required to report all interest earned at least quarterly to HSEMD. HSEMD will provide instructions to the SUBRECIPIENT for the disposition of reported interest earned.

Payments to subrecipients are based on eligible expenditures that are specifically related to the approved subaward budget and scope of work. The SUBRECIPIENT has two options available to them when requesting payments from HSEMD. Subrecipients can request **Reimbursement** for allowable expenditures already paid, or request an **Advance** for expenditures to be paid within 30 days.

Payments shall be limited to the documented cash requirements submitted by the SUBRECIPIENT. The SUBRECIPIENT must submit a completed Payment Request Form and provide supporting documentation of eligible subaward costs to receive payment of funds.

- Reimbursement requests must include payment verification (i.e. paid invoices, receipts, payroll records with personnel activity reports, cancelled checks, general ledger print outs, etc.). HSEMD reserves the right to request that the SUBRECIPIENT submit additional expenditure documentation upon request.
- Advance payment requests must include the detailed costs the SUBRECIPIENT is obligated to pay (i.e. invoices, accepted quotes, executed contracts, or other documents). Payment verification documents (same documents required for a Reimbursement request) for the advance must be submitted to HSEMD within 30 days after the advance, and before future advances are made. If the SUBRECIPIENT is unable to demonstrate; the willingness to maintain written procedures that minimize the time elapsing between the transfer of funds and disbursement by HSEMD; a financial management system that meets the standards for fund control and accountability as established in 2 CFR, Part 200; or is considered a High Risk subrecipient; then reimbursement requests will be required.

No more than thirty (30) days should elapse between the date of receipt of a warrant and pay out of the funds by the SUBRECIPIENT. All supporting documentation must be submitted to HSEMD immediately following the SUBRECIPIENT's pay out of the funds.

<u>Required documents prior to payments from HSEMD.</u> Payment of funds will not be made to the SUBRECIPIENT until HSEMD has on file the following documents:

- FEMA Award Notification (attached to this AGREEMENT)
- Pre-Award Risk Assessment (attached to this AGREEMENT)
- Signed Subaward Agreement
- Substitute W9/Vendor Update Form (if not already on file at HSEMD)
- Chart of Accounts verifying that unique revenue and expenditure accounts, cost centers or account codes have been established within the SUBRECIPIENT's cash management/accounting system for each program included in this AGREEMENT.
- Procurement documents: written procurement and conflict of interest documents, method of procurement, bid specifications reviewed by HSEMD, copy of approved and executed contracts between the SUBRECIPIENT and contractor.
- Signed certification from the SUBRECIPIENT's authorized representative for the payment request as outlined in 2 CFR, Part 200, Subpart D, Section 200.415.

Expenditures must be in accordance with the approved scope of work and budget and in accordance with 2 CFR, Part 200, Subpart D, Section 200.29, Section 200.306 and Section 200.434. The SUBRECIPIENT contributions must be verifiable from the SUBRECIPEINT'S records, reasonable, allowable, allocable, and necessary under the grant program and must comply with all Federal requirements and regulations.

Cash match can be money contributed to the SUBRECIPIENT by the SUBRECIPIENT, other public agencies and institutions, private organizations and individuals as long as it comes from a non-federal source. Cash spent must be for allowable subaward costs in accordance with the SUBRECIPIENT's approved scope of work and budget and must be applicable to the period to which the cost sharing or matching requirement applies. Documentation can be copies of the SUBRECIPIENT's checks to the third parties and a copy of the SUBRECIPIENT's general ledger for revenues and expenses clearly showing the federal and non-federal cash sources.

In-kind match must comply with the requirements of 2 CFR, Part 200, Subpart D, Section 200.306 entitled "Cost sharing or matching". The value of in-kind contributions is also applicable to the period to which the cost sharing or matching requirement applies. The in-kind match provided must be documented by the third party contributing the in-kind services. The in-kind match must be specifically stated in the SUBRECIPIENT's scope of work and budget before in-kind match will be allowed to match this subaward. Documentation can be a letter (on letterhead) from the third party stating the scope of their work, what is being contributed as it relates to the scope of work, dates of service/donation, record of donor, the value (rates of staffing, equipment usage, supplies, etc.) a statement to the effect that the value is normally charged, deposit slips for cash contributions and a statement that the value is being waived on

behalf of the SUBRECIPIENT to meet the matching requirements to the SUBRECIPIENT's subaward. Such documentation must be kept on file by the SUBRECIPIENT.

If the local match is insufficient to satisfy the local match requirements for receiving all available federal funds, the awarded federal funds will be reduced accordingly so as not to exceed the maximum federal share allowed under this subaward.

The SUBRECIPIENT must maintain records and documentation showing how the value placed on third-party in-kind contributions is derived. Regulations are in 2 CFR, Part 200, Subpart D, sections 200.306 and 200.434.

IX. PROGRAM INCOME

Any program income generated must comply with 2 CFR, Part 200, Subpart D, Section 200.80 and Section 200.307. Program income must be deducted from the subaward's total allowable costs. All program income must be reported in the quarterly financial progress reports.

X. REPORTING REQUIREMENTS

Quarterly programmatic and financial reports are required on the progress relative to the approved scope of work as outlined in 2 CFR, Part 200, Subpart D, Section 200.328. Subrecipients are required to complete the quarterly progress report forms that are provided by HSEMD and submit them by the due dates stated by HSEMD. Due dates are January 15, April 15, July 15, and October 15. The first report is due following the end of the reporting period in which the subaward was awarded by FEMA. The reporting periods are January-March, April-June, July-September, and October-December.

XI. CLOSE OUT

The SUBRECIPIENT must prepare and submit by the end of the Period of Performance, and/or within 60 days of the completion of the approved scope of work, whichever comes first, all required financial, performance and other reports as outlined in 2 CFR, Part 200 Subpart D, Section 200.343 and Section 200.344. The SUBRECIPIENT must liquidate all obligations incurred under the subaward by the end of the Period of Performance. The SUBRECIPIENT must dispose of property purchased with subaward funds and dispose of or return government-furnished property no longer being used for subaward-related activities. All accounts must be settled, including reimbursements for any remaining allowable costs and refunds to HSEMD of any unobligated cash that was advanced.

XII. RECORD RETENTION

The SUBRECIPIENT must retain records pertinent to the Federal subaward for three years after the date of the final expenditure report is submitted as outlined in 2 CFR Part 200, Subpart D, section 200.333.

XIII. WAIVERS

No conditions or provisions of this AGREEMENT can be waived unless approved by HSEMD and the SUBRECIPIENT, in writing. Unless otherwise stated in writing, HSEMD's failure to insist upon strict performance of any provision of this AGREEMENT, or to exercise any right based upon a breach, shall not constitute a waiver of any right or obligation specified under this AGREEMENT.

XIV. AMENDMENTS AND MODIFICATIONS

This AGREEMENT may be amended or modified in reference to the subaward funds provided, administrative procedures, or any other necessary matter, but not to take effect until approved, in writing, by HSEMD and the SUBRECIPIENT.

XV. COMPLIANCE, TERMINATION AND OTHER REMEDIES

Unless otherwise stated in writing, HSEMD requires strict compliance by the SUBRECIPIENT and its authorized representative(s) with the terms of this AGREEMENT, and the requirements of any applicable local, state and federal statute, rules, regulations; particularly those included in the Assurances in the Application which was submitted to FEMA by HSEMD.

HSEMD may suspend or terminate any obligation to provide funding or demand return of any unused funds, following notice from HSEMD, if the SUBRECIPIENT fails to meet any obligations under this AGREEMENT or fails to make satisfactory progress toward administration or completion of said subaward. The SUBRECIPIENT is responsible for repayment of funds as a result of subsequent refunds, corrections, overpayments, or disallowed costs for ineligible expenditures.

The SUBRECIPIENT understands and agrees that HSEMD may enforce the terms of this AGREEMENT by any combination or all remedies available to HSEMD under this AGREEMENT, or under any other provision of law, common law, or equity.

XVI. INDEMNIFICATION

It is understood and agreed by HSEMD and the SUBRECIPIENT and its agents that this AGREEMENT is solely for the benefit of the parties to this subaward and gives no right to any other party. No joint venture or partnership is formed as a result of this AGREEMENT.

The SUBRECIPIENT, on behalf of itself and its successors and assigns, agrees to protect, save, and hold harmless HSEMD and the State of Iowa, and their authorized agents and employees,

from all claims, actions, costs, damages, or expenses of any nature whatsoever by reason of the negligent acts, errors, or omissions of the SUBRECIPIENT or its authorized representative, its contractors, subcontractors, assigns, agents, licensees, arising out of or in connection with any acts or activities authorized by this AGREEMENT. The SUBRECIPIENT's obligation to protect, save, and hold harmless as herein provided shall not extend to claims or causes of action for costs, damages, or expenses caused by or resulting from the negligent acts, errors, or omissions of HSEMD, the State of Iowa, or any of their authorized agents or employees.

The SUBRECIPIENT further agrees to defend HSEMD, the State of Iowa, and their authorized agents and employees against any claim or cause of action, or to pay reasonable attorney's fees incurred in the defense of any such claim or cause of action, as to which the SUBRECIPIENT is required to protect, save, or hold harmless said parties pursuant to paragraph 2 of this part. The SUBRECIPIENT's obligation to defend, or to pay attorney's fees for the defense of such claims or causes of action as herein provided, shall not extend to claims or causes of action for costs, damages, or expenses caused by or resulting from the negligent acts, errors, or omissions of HSEMD, the State of Iowa, or any of their authorized agents or employees.

XVII. ACKNOWLEDGMENTS

The SUBRECIPIENT shall include, in any public or private release of information regarding the activities supported by this subaward, language that acknowledges the funding contribution by HSEMD and FEMA.

XVIII. INDEPENDENT CONTRACTOR STATUS OF APPLICANT

The SUBRECIPIENT, its officers, employees, agents and council members shall all perform their obligations under this AGREEMENT as an independent contractor and not in any manner as officers, employees or agents of HSEMD or the State of Iowa. All references herein to the SUBRECIPIENT shall include its officers, employees, city council/board members, and agents. HSEMD shall not withhold on behalf of any such officer, employee, city council/board member, or agent, or pay on behalf of any such person, any payroll taxes, insurance, or deductions of any kind from the funds paid to the SUBRECIPIENT for administrative purposes.

XIX. GOVERNING LAW, VENUE AND SEVERABILITY

The laws of Iowa shall govern this AGREEMENT and venue for any legal action hereunder shall be in the Polk County District Court of Iowa. If any provision under this AGREEMENT or its application to any person or circumstances is held invalid by any court of rightful jurisdiction, said invalidity does not affect other provisions of this AGREEMENT which can be given effect without the invalid provision.

XX. NOTICES

The SUBRECIPIENT shall comply with all public notices or notices to individuals as required by applicable state and federal laws, rules, and regulations and shall maintain a record of such compliance.

XXI. RESPONSIBILITY FOR SUBAWARD

While HSEMD undertakes to provide technical assistance to the SUBRECIPIENT and its authorized representative in the administration of the subaward, said subaward remains the sole responsibility of the SUBRECIPIENT in accomplishing subaward objectives and goals. HSEMD undertakes no responsibility to the SUBRECIPIENT, or any third party, other than what is expressly set out in this AGREEMENT.

XXII. NOTICES AND COMMUNICATIONS BETWEEN HSEMD AND SUBRECIPIENT

All written notices and communications to the SUBRECIPIENT by HSEMD shall be to:

Russell Farnum, City Administrator City of Monticello 200 E. 1st Street Monticello, IA, 52310

Or the Alternate Point of Contact,

Sally Hinrichsen, City Clerk/Treasurer City of Monticello 200 E. 1st Street Monticello, IA, 52310

All written communications to HSEMD by the SUBRECIPIENT and its authorized representative shall be to:

Dusty Pogones Mitigation Bureau Chief Iowa Department of Homeland Security and Emergency Management 7900 Hickman Road, Suite 500 Windsor Heights, IA 50324

ENTIRE SUBAWARD AGREEMENT

This AGREEMENT sets forth the entire AGREEMENT between HSEMD and the SUBRECIPIENT with respect to subject matter hereof. Commitments, warranties, representations and understandings or agreements not contained, or referred to, herein or amended thereto shall not be binding on either HSEMD or the SUBRECIPIENT. Except as may be expressly provided herein, no alteration of any of the terms or conditions of this AGREEMENT will be effective without written consent of both parties.

IN WITNESS WHEREOF, HSEMD and the SUBRECIPIENT have executed this AGREEMENT by the signatures of authorized persons of both entities and on the dates indicated below:

Iowa Department of Homeland Security and Emergency Management:	City of Monticello:
	Dough Lordken
Dennis Harper, Alternate GAR	David Goedken, Mayor
	11-17-23
Date	Date
	Signature of Authorized Representative (optional)
	Date

Attachments: Exhibit A: FEMA Award Notification

Exhibit B: Scope of Work

Exhibit C: Pre-Award Risk Assessment

Exhibit A: FEMA Award Notification

FEMA Award Letter

U.S. Department of Homeland Security FEMA Region 7 11224 Holmes Road Kansas City, MO 64131



October 4, 2023

Director Benson
Iowa Homeland Security and
Emergency Management Department
Attn: Hazard Mitigation
7900 Hickman Road, Suite 500
Windsor Heights, Iowa 50324

Subject: FEMA-4483-DR-IA

Hazard Mitigation Grant Program (HMGP) Approval

Subrecipient: City of Monticello

Project #: 0032

Monticello - West Well Generator

Director Benson:

This letter is official notification that the Federal Emergency Management Agency (FEMA) Region 7 has granted approval for the application submitted by the City of Monticello for the Monticello - West Well Generator project. FEMA will release funds to the state in the amount of \$60,525.00. The non-federal match requirement of \$6,725.00 will be provided through local funding.

The milestones included in the application indicate that the time to complete this subaward will be 18 months from the date of this letter. Any delays or extensions regarding this timeframe must be reported to FEMA. The period of performance for the grant ends on February 1, 2026. It is the responsibility of the recipient and subrecipient to ensure all approved activities associated with this subaward are completed by the end of the period of performance. Any costs incurred that were not identified as pre-award prior to the date of this approval or any costs incurred after the period of performance will be disallowed.

Environmental Historic Preservation (EHP) Requirements/Conditions

A change to the approved statement of work (SOW) requires prior approval from FEMA. The National Environmental Policy Act (NEPA) stipulates that additions or amendments to a HMGP subrecipient statement of work (SOW) shall be reviewed by all state and federal agencies participating in the NEPA process. NEPA sign off for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the HMGP subrecipient.

This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state, and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may impact federal funding.

Director Benson FEMA-4483-DR-IA-0032 Approval Page 2

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Subrecipient Management Costs

HMGP Subrecipient Management Costs (MC) funds for DR-4483-IA Project #0032 Monticello - West Well Generator have also been approved. Federal funds will be released to the state in the amount of \$3,362.00 (100% Federal funds).

Federal funding of MC is based on actual documented incurred management costs, up to 5% of the total amount of the HMGP award. Recipients and subrecipients are required to maintain appropriate documentation to support expensed claims. All costs must be reasonable, allowable, allocable, and necessary as required by 2 CFR Part 200 Subpart E, applicable program regulations, and the HMA Guidance (2015).

The subrecipient can claim MCs incurred up to whichever of the following occurs first: 180 days after work is completed for the non-MC HMGP project; 180 days after the latest performance period Activity Completion Timeframe (ACT) of the non-MC HMGP project; or the date the recipient MC award has been closed.

Quarterly progress reports for HMGP projects are required; please include this HMGP project in your future quarterly reports.

If you should have any questions concerning this action, please contact Casey Hartline, Acting Hazard Mitigation Assistance Branch Chief, at (816) 260-9069 or Casey. Hartline@fema.dhs.gov.

Sincerely,

Brian P. Woltz, Director (Acting) Mitigation Division

Exhibit B: Scope of Work

Scope of Work from Application

Scope of Work: Description of the Solution & Mitigation Proposed:

The solution is to provide backup power in the form of an appropriately sized natural gas generator (125kW, 3 phase, 277/480V) to the well which will allow it to function and maintain water levels in the water tower during periods of extended power outages.

A licensed electrical contractor developed the estimate for an appropriately sized generator and provided a certification to that effect. All required permits will be obtained by the properly procured contractor. To prevent theft, the generator will be mounted to the cement pad per the manufacturer's specifications. The generators are installed well away from the roadway, to prevent vehicle impacts. The generator will utilize and existing manual transfer switch.

Description of the Proposed Project:

Provide backup generation capability (125 KW) natural gas-powered generator at City's primary water source, "west well", to continue to provide potable water after multiple days of power outage. Due to production timeframes, product availability, supply chain issues and cost, a diesel generator may be selected instead in the event a natural gas generator is not available in a reasonable timeframe.

Approved Budget

Cost Category	Amount
Generator	\$64,650.00
Labor	\$2,600.00
Management Costs	\$3,362.00
Total Award	\$70,612.00

Exhibit C: Pre-Award Risk Assessment Conducted by HSEMD



Iowa Department of Homeland Security and Emergency Management Recovery Division Subrecipient Pre-Award Risk Assessment

Applicant Information

Applicant:	City of Monticello	
Applicant UEI (12 Character alphanumeric number):	
Applicant Author	orized Representative¹:	_Russell Farnum
Applicant Author	orized Representative Phone:	319-465-3577
Applicant Author	orized Representative Email:	_rfarnum@ci.monticello.ia.us
HSEMD Recove	ry Division Assessment Completed by: _	Tammy Grittmann
Assessment Da	te: <u>10-12-2023</u>	_
Total Risk A	ssessment Score:13 of 15.	Risk Level*: <u>low</u>
the subrecipient		not in place at the time the pre-award risk assessment is conducted, itten procurement policy is in place but does not meet the minimum m" risk level or higher.
Financial S	Stability points 4 (maxin	mum of 4)
Yes/No		
	Turnover in key staff in the past 12 mor	nths (i.e. city clerk, financial manager, superintendent, etc.)
	(Y=-1 point, N=1 point)	
Notes for H	ISEMD staff:	
NONE		
Yes/No		
	Special investigations performed by the (Y=-1 point, N=1 point)	e lowa State Auditor in the past five (5) years.
Notes for IS	SHSEMD staff:	,
NONE		

¹ 2 CFR §200.415 requires that fiscal reports (including subrecipient agreements, payment requests, etc.) be "signed by an official who is authorized to legally bind the non-Federal entity".

HSEMD Recovery Division: Risk Assessment Page 2 of 7

Yes/No	
	For each Federal subaward, the applicant's accounting system has the ability to track revenues and
	expenditures separately from other expenditure and revenue sources. (Including applicant matching
	funds) (i.e. separate accounts/work orders for each approved project) ² Attach chart of accounts/work
	order listing with particular accounts/work orders noted. (Y=1 point, N=-1 point)
	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200#200.302
Notes for H	HSEMD staff:
NON	NE
Yes/No	
	For each Federal subaward, the applicant's accounting system has the ability to tie revenues and
	expenditures to approved subaward budget(s) and scope(s) of work. (Y=1 point, N=-1 point)
Notes for h	HSEMD staff:
NONE	
Yes/No	
	Establish and maintain effective internal control over the Federal subaward to provide assurance the
	entity is managing the award in compliance with Federal statutes, regulations and terms and
	conditions. ³ Attach associated procedures. (Y=1 point, N=-1 point)
	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.303
Notes for I	HSEMD staff:
Notes for I	HSEMD staff:

 $^{^2}$ 2 CFR §200.302(3) requires that records must adequately identify the source and application of federally-funded activities. 3 Required per 2 CFR §200.303(a); Internal Controls

HSEMO Recovery Division: Risk Assessment Page 3 of 7

uality M	anagement Systems points5 (maximum of 5)
ocurement	Policies. Attach procurement policies.
Yes/No	
\boxtimes	Includes documentation to ensure that contractor/vendor is not suspended or disbarred from federally-
	funded projects.4 (Y=1 point, N=-1 point)
	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-C/section-200.214
Notes for	HSEMD staff:
NONE	
Yes/No	
	Includes procedure to document affirmative solicitation of small and minority businesses, and women's
	business enterprises. ⁵ (Y=1 point, N=-1 point)
	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR45ddd4419ad436d/section-200.321
Notes for	HSEMD staff:
NONE	
Yes/No	
	Includes Contract Provisions for Non-Federal Entity Contracts under Federal Awards ⁶
	(Y=1 point, N=-1 point)
	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/appendix-Appendix%20II%20to%20Part%20200
Notes for	HSEMD staff:
NONE	

⁴ Must include documentation of check of contractor/vendor on Excluded Parties List System (EPLS) (https://www.sam.gov) (2 CFR 200.214) (2 CFR part 180)
⁵ 2 CFR § 200.321; Listing available at https://www.sam.gov
⁶ 2 CFR §200 Appendix II

HSEMD Recovery Division: Risk Assessment Page 4 of 7

Yes/No	
\boxtimes	Written standards of conduct covering conflicts of interest.7 Attach associated standards.
	(Y=1 point, N= -1 point)
	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR45ddd4419ad436d/section-200.318
Notes for H	HSEMD staff:
NONE	
Yes/No	
	Procedures for accounting for the entirety of employee time by individual Federal subaward and other
	non-Federally funded work (Personnel Activity Reports or similar). Attach employee time keeping
	procedures and examples of associated documentation. (Y=1 point, N=-1 point)
Notes for I	HSEMD staff:
NONE	
Yes/No	
	Follow the prohibition on certain telecommunications and video surveillance services or equipment
	outlined in 2 CFR 200.216. (Y=1 point, N=-1 point)
	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-C/section-200.216
Notes for I	HSEMD staff:
NONE	

⁷ 2 CFR 200.318 (c)(1)(2)

erforma	nce History points (maximum of 4)
Yes/No	
	New applicant (Y=-1 point, N=1 point)
Notes for	HSEMD staff:
NONE	
Yes/No	
	Applicant has an outstanding balance (pending resolution or outstanding refund) with HSEMD (Y=-1 point, N=1 point)
Notes for	HSEMD staff:
NONE	
Yes/No	
	Applicant is not suspended or disbarred from federal awards.4 (Y=1 point, N=-1 point)
Notes for	HSEMD staff:
NONE	

Prior HSEMD Subawards (list only previous 4 programs)

(1 point for each grant in which all projects are completed and closed on or under budget)

Assistance Listing # (Sam.gov)	# of Projects	Total \$ Obligated	Total \$ Expended	# of Projects Completed and Closed	# of Quarterly Reports Completed	# of issues identified
97.039	1	\$1,107,770.50	\$1,107,770.50	1	11	О
97.036	8	\$418,119.72	\$418,119.72	8	2	0
97.039	1	\$284,150.59	\$284,150.59	1	8	0
97.036	7	\$91,893.97	91481.76	7	0	0

HSEMD Recovery Division: Risk Assessment Page 6 of 7

Prior Subaward Monitoring Actions by HSEMD (list only 5 most recent)

(-1 point for each identified issue)

Desk Review or Site Visit (Select One)	Date	Assistance Listing # (Sam.gov)	# of Projects Monitored	# of Issues Identified
DESK REVIEW	10-4-2022	97.036	1	0

·····				

Prior Subaward Audit Findings

Review two (2) most recent audits of Federal Awards, and document findings on Federal awards.⁸

(-1 point for each audit finding on a Federal award)

Fiscal Year Audited	Assistance Listing # (Sam.gov)	Auditor Opinion (Qualified, Unqualified, Disclaimer, or Adverse) (Select One)	Finding Type(s) (Internal Control, Material Weakness, Significant Deficiency)	# of Findings	# of Findings Resolved
NONE					:

⁸ Audit information is available at: https://www.auditor.iowa.gov/reports/audit-reports/

Yes/No		
	violations poss	r reporting all violations of Federal criminal law involving fraud, bribery, or gratuity sibly affecting Federal awards. Attach associated policies (Y=1 point, N=-1 point) ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-B/section-200.113
Notes fo	r HSEMD staff:	
NONE		
Yes/No		
	<u>-</u>	rocedures to safeguard personally identifiable information (i.e. Social Security numbers, medical information, etc.) ¹⁰ Attach associated policies (Y=1 point, N=-1 point)
Notes fo	r HSEMD staff:	
NONE		
isk Leve		
te: Attachi	nents must be inclu	ded in order for the points to be awarded)
te: Attachi Points	ments must be inclu Level	<u>Actions</u>
te: Attachi	nents must be inclu	

⁹ 2 CFR §200.113 requires that all non-Federal entities and applicants for a Federal award must disclose in a timely manner and in writing to the Federal awarding agency or pass-through entity any violations that may affect the Federal award. 10 2 CFR §200.303(e)

City Council Meeting Prep. Date: 7/9/2024 Preparer: Faith Brehm



Agenda Item: # 4 Agenda Date: 7/15/2024

Communication Page

Agenda Items Description: Motion to authorize the purchase of a Charlie Cart.			
Type of Action Requested: Motion			
Attachments & Enclosures: Motion	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:		

Synopsis: The Library was awarded funding for the purchase of a Charlie Cart. The Library is requesting authorization to make that purchase.

<u>Background:</u> The Library was awarded \$15,000 by AARP for the purchase of a Charlie Cart from the Charlie Cart Project. The AARP funding has been received for the purchase of the cart. The \$15,000 will cover all expenses for the cart, accessories, use training, and freight. A copy of the invoice is included.

Recommendation: To authorize the Library to purchase a Charlie Cart.

The Charlie Cart Project 1442A Walnut Street #469 Berkeley, CA 94709 US info@charliecart.org www.charliecart.org



ADDRESS

Ross and Elizabeth Baty Monticello Public Library c/o Faith Brehm 205 E Grand St Monticello, IA 52310

Estimate 1451

DATE 05/23/2024

EXPIRATION DATE 07/31/2024

CCP CONTACT

info@charliecart.org

ACTIVITY	QTY	RATE	AMOUNT
100-Program Cart Sales:101-Charlie Cart Sale- All Inclusive Charlie Cart Project Mobile Kitchen, Tools and Curriculum	1	14,250.00	14,250.00
300- Shipping Income:301-Shipping Shipping	1	750.00	750.00

Thank you for supporting the Charlie Cart Project! We accept ACH or check payments. You may pay by ACH via this invoice or send a check to 1442A Walnut Street, #469, Berkeley, CA 94709. Please contact info@charliecart.org with any questions. Thank you for your interest in the Charlie Cart Project. Your place on our waiting list will be secured with receipt of a purchase order or full payment. Questions? Please contact info@ charliecart.org.

Payments are due 30 days after cart delivery. Late payments will be assessed a 1% fee each week until payment received.

TOTAL	\$15,000.00
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Accepted By Accepted Date

City Council Meeting Prep. Date: 7/09/2024 Preparer: Russell Farnum



Agenda Item: # 5 Agenda Date: 7/15/2024

Communication Page

Agenda Items Description: Airport Hangar Painting Proposal		
T CA C D A LIMA		
Type of Action Requested: Motion		
Attachments & Enclosures:	Fiscal Impact: Budget Line Item:	
Webb Painting proposal	Budget Summary: Expenditure: Revenue:	

Synopsis: One of the hangars owned by the City north of the main office is in need of painting. The attached proposal includes resealing the roof, and repainting the roof and walls of the "Cuckler" hangar for \$8500.

This firm has painted several other privately-owned and City-owned hangars at the Airport and has a good reputation. They have several other projects in the area and need to do some re-coating on another hangar that is having some peeling issues.

The color would be a gray-beige similar to the other hangars in that area. The anticipated expense was included in the FY2024-25 Airport budget. The Airport Board recommended approval of proceeding with this proposal by a vote of 4-0 (Rohlf absent).

Recommendation: Approval is recommended.



P.O. Box 401 Enid. Ok 73702 www.webb2081@gmail.com

Monticello Regional Airport 20373 IA-38 Monticello, IA 52310 06/28/24

Proposal #24-0672

Airport Hanger

- 1. Pressure clean to remove any loose materials & surface rust
- 2. Prime all rust with Kem-Kromlc primer
- 3. Caulk all holes in roofs with Elastomeric caulk
- 4. Coat roofs with an asphalt aluminum roof coating
- 5. Paint sides with D.T.M. (Direct to metal) 2-coats
- 6. Paint trim with D.T.M. (direct to metal) 2-coats

ALL PAINT IS SHERWIN WILLIAMS AND UNIFLEX ROOF COATINGS

Hanger 60 x 60 Roof \$4,320.00 Sides \$4,608.00

\$8,928.00 Complete Job Total \$8,500.00 City Council Meeting Prep. Date: 7/10/2024 Preparer: Sally Hinrichsen



Agenda Item: # 6-15 **Agenda Date:** 7/15/2024

Communication Page

Agenda Items Description: Reports		
<u>Type of Action Requested</u> : Motion; Resolution; Ordinance; Reports; Public Hearing; Closed Session		
Attachments & Enclosures:	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:	

Reports / Potential Actions:

- 6. City Engineer
- 7. Mayor
- 8. City Administrator
- 9. Police Chief
- 10. Water/Wastewater Superintendent
- 11. Park and Recreation Director
- 12. Library Director
- 13. Ambulance Director
- 14. City Clerk
- 15. Public Works Director