

# City of Monticello, Iowa

[www.ci.monticello.ia.us](http://www.ci.monticello.ia.us)

Monticello City Council Meeting April 21, 2025 at 6:00 p.m.  
Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Wayne Peach	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Josh Brenneman	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Scott Brighton	<b>Police Chief:</b>	Britt Smith
<b>At Large:</b>	Jake Ellwood	<b>Library Director:</b>	Faith Brehm
<b>At Large:</b>	Dave Goedken	<b>Public Works Dir.:</b>	Nick Kahler
<b>At Large:</b>	Candy Langerman	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>At Large:</b>	Mary Phelan	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>Ambulance Director:</b>	Lori Lynch
		<b>City Engineer:</b>	Patrick Schwickerath

## - Call to Order – 6:00 P.M.

- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Special Levy Mtg minutes	April	7, 2025
<b>Approval</b> of Council Mtg. Minutes	April	7, 2025
<b>Approval</b> of Payroll	April	17, 2025
<b>Approval</b> of Bill List		
<b>Approval</b> of Fareway alcohol license		
<b>Approval</b> of Puff N Stuff Device Retailer Permit		

## Public Hearings:

1. **Public Hearing** on the FY '26 Budget Adoption
2. **Resolution** Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2026

### **Proclamations:**

3. **Proclamation** – Frontline Workers Appreciation Month

### **Resolutions:**

4. **Resolution** Accepting bids Monticello Regional Airport for the FY25 Pavement Repair and Cracksealing project, AIP 3-19-0061-14-2025 and awarding project to Fahrner Asphalt Sealers LLC, contingent upon FAA Funding Approval
5. **Resolution** Approving Pay Request #11 to Bill Bruce Builders, Re: Wastewater Treatment Plant Improvement Project in the amount of \$839,937.09
6. **Resolution** Approving 28E Agreement between Monticello Community Schools and City of Monticello use of School Owned Property and Facilities
7. **Resolution** authorizing and approving a Loan Agreement, providing for the issuance of a General Obligation Street Sweeper Acquisition Note and providing for the levy of taxes to pay the same
8. **Resolution** Approving the wages for Monticello Aquatic Center and Park and Recreation part-time seasonal staff positions and setting wages
9. **Resolution** approving the 28E Agreement with the Monticello Community School District for the School Resource Officer Position
10. **Resolution** Related to the financing of a project proposed to be undertaken by the City of Monticello, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code

### **Consideration and Possible Motions:**

11. **Consideration and Possible Motion** to approve payment of MMS Consultants' invoice
12. **Consideration and Possible Motion** on Non-Exclusive use of Pocket Park on Fridays, Saturdays and Sundays by Blind Pig

### **Ordinances:**

13. **Ordinance** amending certain provisions of Chapter 106, "Collection of Solid Waste", of the City of Monticello, Iowa Code of Ordinances

**Reports / Potential Actions:**

14. Mayor
15. City Engineer
16. City Administrator
17. City Clerk
18. Public Works Director
19. Police Chief
20. Water/Wastewater Superintendent
21. Park and Recreation Director
22. Library Director
23. Ambulance Director

**Work Sessions:**

24. **Work Session** on South Main (Stephen) Sewer Extension project

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: April 21, 2025 Council Meeting

Time: Apr 21, 2025 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87073897601>

Meeting ID: 870 7389 7601

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One tap mobile

+13052241968,,87073897601# US

+13092053325,,87073897601# US

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Dial by your location

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)

Meeting ID: 870 7389 7601

Find your local number: <https://us02web.zoom.us/j/k4vzyM1E8>

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Special Council Meeting  
April 7, 2025, 5:30 P.M.  
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Jake Ellwood, Dave Goedken, Candy Langerman and Scott Brighton. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Public Works Director Nick Kahler, Library Director Faith Brehm, Water/Wastewater Superintendent Jim Tjaden, Park Director Jacob Oswald. Council member Mary Phelan was absent. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Brenneman moved to approve the agenda, Ellwood seconded, roll call was unanimous.

Mayor opened the public hearing on proposed property tax levy. Farnum gave a short presentation on the property tax levy. No public comments were received. Mayor closed the hearing.

Goedken moved to adjourn the meeting at 5:40 P.M.

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Wayne Peach, Mayor

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Sally Hinrichsen, City Clerk/Treasurer

Regular Council Meeting  
April 7, 2025, 6:00 P.M.  
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Scott Brighton, Dave Goedken, Candy Langerman, Josh Brenneman and Jake Ellwood. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Park & Rec Director Jacob Oswald, Water/Wastewater Supt. Jim Tjaden, Public Works Director Nick Kahler, Library Director Faith Brehm and City Engineer Patrick Schwickerath. Council member Mary Phelan was absent. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Langerman moved to approve the agenda. Ellwood seconded, roll call was unanimous.

Brighton moved to approve the consent agenda; Brenneman seconded. Roll call was unanimous.

Mayor opened Public Hearing on the proposed City of Monticello Fiscal Year 2024/2025 budget amendments. No public comments were received. Mayor closed the hearing. Goedken moved to approve Resolution #2025-37 Approving the City’s Amendment #1 to the Fiscal Year 2024/2025 Budget. Brighton seconded, roll call was unanimous.

Mayor opened Public Hearing on proposal to enter into a General Obligation Street Sweeper Acquisition Loan/Lease-Purchase Agreement. No public comments were received. Mayor closed the hearing. Goedken moved to approve Resolution #2025-38 taking additional action on proposal to enter into a General Obligation Street Sweeper Acquisition Loan/Lease-Purchase Agreement. Langerman seconded, roll call was unanimous.

Mayor opened Public Hearing on proposed vacation of right of way generally described as Lot 1 of Welter’s First Addition, except Parcel 2015-61. No public comments were received. Mayor closed the hearing. Goedken moved to approve Resolution #2025-39 approving vacation of portion of right of way easement and transfer of same to adjacent property owner. Ellwood seconded, roll call was unanimous.

Donna Zimmerman proposed to paint a mural to honor our Veterans. The mural portrays a young Soldier sitting on steps and reading a letter from home. The mural is proposed in the back portion of the Renaissance Center lobby, at the bottom of the steps to the Library, which would wrap around the three walls within the alcove area. Zimmerman would like to complete the mural by Memorial Day, so it can be unveiled for Memorial Services. Zimmerman understands that this is a mural directly painted on the drywall, and at some point, may be painted over if it becomes damaged or ages to the point it’s no longer feasible to maintain. Zimmerman only requests a minor stipend to cover her costs for paint and supplies. Brighton moved to authorize Donna Zimmerman to paint mural in the back portion of the Renaissance Center lobby, at the bottom of the steps to the Library, which would wrap around the three walls within the alcove area and payment

not to exceed \$500 to Donna Zimmerman. Langerman seconded, roll call was unanimous.

Brenneman moved to approve Resolution #2025-40 Scheduling Public Hearing on the City of Monticello 2025/2026 Fiscal Year budget for April 21, 2025 at 6:00 p.m. Brighton seconded, roll call was unanimous.

Brenneman moved to approve Resolution #2025-41 Approving Jones County SAFE and Healthy Youth Coalition Investment and agreement for FY '26 in the amount of \$3,000.00. Langerman seconded, roll call was unanimous.

Ellwood moved to approve Resolution #2025-42 Approving Maquoketa River Watershed Management Authority Investment and Agreement for FY '26 in the amount of \$3,030.00, plus five (5) water samplings. Goedken seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-43 Approving Jones County Economic Development (JCED) Investment and agreement for FY '26. Brighton seconded, roll call was unanimous.

Brighton moved to approve Resolution #2025-44 Approving Monticello Firefighters of Iowa Organization Inc., planning of the Independence Day Fireworks festivities to be held on July 4, 2025 and authorizes payment in the amount of \$2,600.00 towards the fireworks. Brenneman seconded, roll call was unanimous.

Brenneman moved to approve Resolution #2025-45 Approving Jones County JETS Transportation System investment and agreement for FY '26 in the amount of \$1,500.00. Brighton seconded, roll call was unanimous.

Langerman moved to approve Resolution #2025-46 Approving Jones County Senior Dining investment and agreement for FY '26 in the amount of \$4,838.00. Goedken seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-47 Approving Jones County Tourism Investment and Agreement for FY '26 in the amount of \$1,212.00, plus 4% of the Monticello Hotel/Motel tax. Brenneman seconded, roll call was unanimous.

Council questioned the signage the Chamber was proposing and what other funding sources were helping to fund the signs, such as donations or grants. Chamber Director Megan Beaman stated at this time there were no other funding sources. Beaman advised she is working with Main Street and would like the signage similar to their proposed signage for Main Street district. Brighton moved to table action on approving Monticello Chamber of Commerce investment and agreement, until April 21, 2025, to allow them to bring back a design or concept of the proposed signage, cost sharing details, and how other Chambers are funded. Ellwood seconded, roll call was unanimous.

Brighton moved to approve Resolution #2025-48 Approving Monticello Main Street Iowa Investment and agreement for FY '26. Ellwood seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-49 Approving Purchase of a Sewer Camera System with Trailer. Brighton seconded, roll call was unanimous.

Brighton moved to approve Resolution #2025-50 Approving Preliminary and Final Plat of Shorey Acres Subdivision. Langerman seconded, roll call was unanimous.

Brenneman moved to approve Resolution #2025-51 Approving Change Order #2 in the decreased amount of \$6,129.32, as submitted by Bill Bruce Builders related to the Monticello Wastewater Treatment Plant Improvements. Goedken seconded, roll call was unanimous.

Langerman moved to approve Resolution #2025-52 To accept /approve a perpetual Ingress/Egress Easement with Michael and Emily Kraus as described in the Ingress/Egress Easement Plat. Brighton seconded, roll call was unanimous.

Ellwood moved to approve Resolution #2025-53 reporting all employees' wages for calendar year ending December 31, 2024. Goedken seconded, roll call was unanimous.

Kim Tauke, 416 South Linden addressed Council regarding concern about accessing their property and parking cars in driveway if Lumpa is allowed to put in his proposed fence. Tauke and her husband want to be neighborly. Brighton went down to the property to search for a property pin and was not able to locate one and recommended the property be surveyed. Dave Lumpa, 410 South Linden stated he talked to the abstract company in Manchester and was advised to just measure back from his garage and square it off and that would be the lot lines. Goedken stated the City Code states that if the neighboring property owner refuses to sign building permit, the property has to get a survey. Brighton moved to table Dave Lumpa's building permit for fence located at 410 South Linden Street, until a survey is completed. Ellwood seconded. Roll call was unanimous.

Peach advised there is proposed State legislation on how Emergency Management would be funded and may cost the City if passed.

Kahler thanked Council for authorizing the purchase of street sweeper.

Tjaden advised the pumps at the Treatment Plant quit working and he had to hand pump the sewage for 2 ½ hours until EP arrived and made the repairs needed, which took until 10 PM.

Oswald reported on activities and registrations that are starting or they are working on. Oswald advised he received a \$9,900 tree grant for right-of-way trees. There will be around 80 trees available to be planted in the right-of-way only. Anyone interested in a tree should reach out to Oswald.

Brehm reported on upcoming activities happening at the Library. Brehm also advised an Executive Order signed by President Trump is cutting funding for the State Library, which will be cutting funding to libraries like Monticello.

Regular Council Meeting  
April 7, 2025

Hinrichsen advised that City has received several payments from the Setoff Program.

Council took a short break before the work session. Schwickerath advised the traffic counts completed by the IDOT at the intersection of South Main and Welter Drive would not warrant a traffic signal at this time. If issues arise, City could do another study. Schwickerath went over several points that are looked at to warrant a traffic signal. No action was taken.

Goedken questioned the status of the Sixth Street Ditch Project. Farnum advised the easements are completed and ready for property owners to sign. He will be setting up meetings with property owners to discuss the plans to move forward.

Brenneman moved to adjourn the meeting at 7:13 P.M.

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Wayne Peach, Mayor

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Sally Hinrichsen, City Clerk/Treasurer

# PAYROLL - APRIL 17, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>March 31 - April 13, 2025</b>				
Christian Bell	\$ 331.20	\$ -	0.00	0.00	\$ 285.30
Brian Bronemann	560.60	-	0.00	0.00	482.90
Jamie Coleman	2,217.60	-	0.00	2.63	1,773.57
Jordan Fullerton	956.34	-	0.00	0.00	823.79
Mason Hanson	554.40	-	0.00	0.00	453.69
Ron Herman, Jr.	400.00	-	0.00	0.00	344.24
Jayna Koffron	1,216.22	-	0.00	0.00	963.35
Lori Lynch	3,351.54	-	0.00	0.00	2,264.22
Coletta Matson	2,217.60	-	0.00	40.50	1,496.78
Sky Monty	1,633.60	-	0.00	0.00	1,251.05
Mandy Norton	490.10	-	0.00	0.00	400.81
Hunter Schmidt	221.76	-	0.00	0.00	191.02
Shirlee Scott	2,217.60	-	0.00	0.00	1,677.56
<b>TOTAL AMBULANCE</b>	<b>\$ 16,368.56</b>	<b>\$ -</b>	<b>0.00</b>	<b>43.13</b>	<b>\$ 12,408.28</b>
<b>CEMETERY</b>	<b>March 31 - April 13, 2025</b>				
Dan McDonald	\$ 2,215.01	\$ 108.61	0.00	0.00	\$ 1,662.64
<b>TOTAL CEMETERY</b>	<b>\$ 2,215.01</b>	<b>\$ 108.61</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 1,662.64</b>
<b>CITY HALL</b>	<b>March 31 - April 13, 2025</b>				
Cheryl Clark	\$ 2,298.73	\$ 10.73	0.00	19.50	\$ 1,618.12
Russ Farnum	4,261.54	-	0.00	0.00	2,854.54
Sally Hinrichsen	3,192.54	-	0.00	0.00	1,980.62
Nanci Tuel	2,176.80	-	0.00	0.00	1,615.58
<b>TOTAL CITY HALL</b>	<b>\$ 11,929.61</b>	<b>\$ 10.73</b>	<b>0.00</b>	<b>19.50</b>	<b>\$ 8,068.86</b>
<b>COUNCIL / MAYOR</b>					
Josh Brenneman	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Scott Brighton	300.00	-	0.00	0.00	276.78
Jake Ellwood	300.00	-	0.00	0.00	277.05
Dave Goedken	300.00	-	0.00	0.00	276.78
Candy Langerman	300.00	-	0.00	0.00	277.05
Wayne Peach	500.00	-	0.00	0.00	421.75
Mary Phelan	300.00	-	0.00	0.00	277.05
<b>TOTAL COUNCIL / MAYOR</b>	<b>\$ 2,300.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,083.24</b>
<b>LIBRARY</b>	<b>March 31 - April 13, 2025</b>				
Faith Brehm	\$ 1,764.00	\$ -	0.00	0.00	\$ 1,352.85
Molli Hunter	1,305.60	-	0.00	0.00	1,055.68
Penny Schmit	1,569.60	-	0.00	0.00	1,128.24
<b>TOTAL LIBRARY</b>	<b>\$ 4,639.20</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,536.77</b>
<b>MBC</b>	<b>March 31 - April 13, 2025</b>				
Kara Burrack	\$ 800.00	\$ -	0.00	0.00	\$ 688.48
Grace Dupuy	1,748.00	-	0.00	0.00	1,354.11
Jacob Oswald	2,883.92	-	0.00	0.00	2,281.01
<b>TOTAL MBC</b>	<b>\$ 5,431.92</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 4,323.60</b>
<b>POLICE</b>	<b>March 31 - April 13, 2025</b>				

# PAYROLL - APRIL 17, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Dawn Graver	\$ 2,945.60	\$ -	0.00	0.00	\$ 2,192.74
Erik Honda	3,240.48	-	0.00	0.00	2,464.96
Jordan Koos	3,410.04	169.56	0.00	36.00	2,324.35
Cole Millard	2,687.10	-	0.00	0.00	1,812.13
Keanan Shannon	2,993.76	-	0.00	21.00	2,309.92
Britt Smith	3,581.31	-	0.00	0.00	2,678.64
Madonna Staner	1,839.20	-	0.00	0.00	1,376.43
Brian Tate	3,396.12	-	0.00	0.00	2,558.76
<b>TOTAL POLICE</b>	<b>\$ 24,093.61</b>	<b>\$ 169.56</b>	<b>0.00</b>	<b>57.00</b>	<b>\$ 17,717.93</b>
<b>ROAD USE</b>	<b>March 31 - April 13, 2025</b>				
Zeb Bowser	\$ 2,066.40	\$ -	0.00	34.00	\$ 1,603.79
Jacob Gravel	2,066.40	-	0.00	2.25	1,554.81
Nick Kahler	2,578.35	-	0.00	0.00	1,881.06
Jasper Scott	2,066.40	-	0.00	0.63	1,548.97
<b>TOTAL ROAD USE</b>	<b>\$ 8,777.55</b>	<b>\$ -</b>	<b>0.00</b>	<b>36.88</b>	<b>\$ 6,588.63</b>
<b>SEWER</b>	<b>March 29 - April 11, 2025</b>				
Jim Tjaden	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,165.14
<b>TOTAL SEWER</b>	<b>\$ 2,928.12</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,165.14</b>
<b>WATER</b>	<b>March 29 - April 11, 2025</b>				
Scott Hagen	\$ 2,206.40	\$ -	0.00	75.75	\$ 1,764.03
Josh Willms	2,126.40	-	3.75	# 75.00	1,441.33
<b>TOTAL WATER</b>	<b>\$ 4,332.80</b>	<b>\$ -</b>	<b>3.75</b>	<b>150.75</b>	<b>\$ 3,205.36</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 83,016.38</b>	<b>\$ 288.90</b>	<b>3.75</b>	<b>307.26</b>	<b>\$ 61,760.45</b>

## CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
BLACK HILLS ENERGY	4801 5237 59	87.91			
CME SHINE AUTO DETAILING LLC	PD VEHICLE OPERATING	150.00			
IOWA LAW ENFORCEMENT ACADEMY	PD TRAINING - KOOS	525.00			
LYNCH DALLAS, P.C.	PD ATTORNEY FEES	120.00			
MCALDER WATER CONDITIONING INC	PD SOFTENER SALT	26.40			
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	1,252.48			
UNIFORM DEN INC	PD MINOR EQUIPMENT	187.15			
			-----		
110	POLICE DEPARTMENT TOTAL	2,348.94			
STREET LIGHTS					
ALLIANT ENERGY-IES	2203 AMBER RD X44 ELECTRIC	50.48			
CRESCENT ELECTRIC SUPPLY CO.	RU STREETLIGHT REPAIRS	11,745.00			
			-----		
230	STREET LIGHTS TOTAL	11,795.48			
AQUATIC CENTER					
AMERICAN RED CROSS	POOL PRO FEES	300.00			
BLACK HILLS ENERGY	6214 3735 03	44.38			
			-----		
440	AQUATIC CENTER TOTAL	344.38			
CEMETERY					
IBEN CONSTRUCTION CO INC	CEM GRAVE OPENINGS - JAN-MAR	750.00			
JOHN DEERE FINANCIAL	CEMETERY EQUIP REPAIR/MAINT	9.99			
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	68.56			
SYCAMORE MEDIA CORP	CEMETERY ADVERTISING	179.60			
TRI COUNTY PROPANE LLC	CEMETERY UTILITIES	525.00			
			-----		
450	CEMETERY TOTAL	1,533.15			
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	402.50			
			-----		
620	CLERK/CITY ADMIN TOTAL	402.50			
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	80.00			
			-----		
641	ATTORNEY TOTAL	80.00			
CITY HALL/GENERAL BLDGS					
BLACK HILLS ENERGY	1287 4080 48	155.66			
FLASHING THUNDER FIREWORKS	FIREWORKS	2,600.00			
MIDWEST ALARM SERVICES	CH FIRE ALARM INSTALLATION	854.75			
SYCAMORE MEDIA CORP	CH ADVERTISING	653.61			
MONTICELLO ROTARY CLUB	CH DUES - FARNUM	160.00			
LASER TECH USA, INC. DBA	CH BUILDING SUPPLIES	168.09			
			-----		
650	CITY HALL/GENERAL BLDGS TOTAL	4,592.11			



## CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	001 GENERAL TOTAL	21,096.56			
MONTICELLO BERNDEN CENTER PARKS					
ALLIANT ENERGY-IES	325 DIAMOND DR ELECTRIC	23.44			
BLACK HILLS ENERGY	3293 7656 61	564.80			
EXPRESS PRINTING & DESIGN LLC	MBC OFFICE SUPPLIES	32.00			
FAREWAY STORES #840-1	MBC BLDG REPAIR/MAINT	86.45			
MOLLI JENN HUNTER	JANITORIAL SERVICES	490.00			
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	154.83			
BEN LAYER	MBC BASEBALL TOURNAMENT REFUND	350.00			
MINN TEX CITRUS	MBC FIELD GROOMER	4,000.00			
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	85.49			
SYCAMORE MEDIA CORP	MBC ADVERTISING	136.80			
MONTICELLO SPORTS	MBC LEAGUE SUPPLIES	950.00			
BLAKE REED	MBC BASEBALL TOURNAMENT REFUND	350.00			
	430 PARKS TOTAL	7,223.81			
	005 MONTICELLO BERNDEN CENTER TOTAL	7,223.81			
DARE POLICE DEPARTMENT MONTICELLO SPORTS	DARE SHIRTS	86.00			
	110 POLICE DEPARTMENT TOTAL	86.00			
	008 DARE TOTAL	86.00			
FIRE FIRE					
BLACK HILLS ENERGY	7971 7910 14	181.78			
BRIAN CROWLEY	FIRE VEHICLE REPAIR/MAINT	1,626.00			
JOHN DEERE FINANCIAL	FIRE SUPPLIES	18.49			
KARDES INC	FIRE FUEL	268.75			
M TOWN TIRE & AUTO	FIRE VEHICLE REPAIR/MAINT	1,170.00			
MACQUEEN EQUIPMENT LLC	FIRE EQUIP REPAIR/MAINT	67.25			
MERCY PHYSICIAN ASSOCIATES	FIRE PHYSICAL - HEIN	1,385.00			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	426.45			
MUNICIPAL EMERGENCY SERVICES	FIRE SUPPLIES	1,209.24			
TOYNE, INC.	FIRE VEHICLE REPAIR/MAINT	868.12			
VFW FLAG STORE	FIRE SUPPLIES	59.00			
	150 FIRE TOTAL	7,280.08			
	015 FIRE TOTAL	7,280.08			
AMBULANCE					

## CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AMBULANCE					
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	22.30			
BLACK HILLS ENERGY	4801 5237 59	87.90			
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	101.97			
ESO SOLUTIONS, INC.	AMB SOFTWARE SUPPORT	4,407.90			
IOWA DEPT OF HUMAN SERVICES	AMB REFUND	1,186.77			
JOHN DEERE FINANCIAL	AMB BUILDING SUPPLIES	5.99			
MCALEER WATER CONDITIONING INC	AMB SOFTENER SALT	26.40			
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	920.19			
MONTICELLO EMER MEDICAL TEAM	AMB CLOTHING ALLOWANCE	100.00			
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	570.18			
		-----			
	160 AMBULANCE TOTAL	7,429.60			
		-----			
	016 AMBULANCE TOTAL	7,429.60			
LIBRARY IMPROVEMENT					
LIBRARY					
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS	35.30			
		-----			
	410 LIBRARY TOTAL	35.30			
		-----			
	030 LIBRARY IMPROVEMENT TOTAL	35.30			
LIBRARY					
LIBRARY					
CENTER POINT PUBLISHING	LIB BOOKS	78.65			
CULLIGAN TOTAL WATER -	LIB BUILDING SUPPLIES	19.39			
MOLLI JENN HUNTER	JANITORIAL SERVICES	315.00			
MICRO MARKETING LLC	LIB AUDIO RECORDINGS	31.49			
SWANK MOTION PICTURES LLC	LIB DATA PROCESSING	130.00			
		-----			
	410 LIBRARY TOTAL	574.53			
		-----			
	041 LIBRARY TOTAL	574.53			
AIRPORT					
AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT ELECTRIC	40.44			
INSURANCE ASSOCIATES, INC.	AIRPORT PROPERTY INSURANCE	3,633.00			
JOHN DEERE FINANCIAL	AIRPORT EQUIP REPAIR/MAINT	3,195.23			
MCALEER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES	35.00			
		-----			
	280 AIRPORT TOTAL	6,903.67			
		-----			
	046 AIRPORT TOTAL	6,903.67			
ROAD USE					

## CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STREETS					
BLACK HILLS ENERGY	5682 1986 07	173.24			
CERTIFIED LABORATORIES	RU EQUIP REPAIR/MAINT	316.40			
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	2.66			
DIAMOND VOGEL PAINT CENTER 227	RU STREET MAINTENANCE SUPPLIES	2,171.50			
EXPRESS SIGN & LOGO LLC	RU EQUIP REPAIR/MAINT	96.50			
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT	625.26			
KLUESNER CONSTRUCTION, INC.	RU STREET MAINTENANCE CONTRACT	34,404.17			
KROMMINGA MOTORS INC	RU MINI HOE RENTAL	215.00			
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	120.48			
DAVID B MCNEILL	RU EQUIP REPAIR/MAINT	16.50			
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL	1,004.67			
SYCAMORE MEDIA CORP	RU ADVERTISING	35.58			
MATHY CONSTRUCTION	RU STREET MAINTENANCE SUPPLIES	100.32			
UNITY POINT CLINIC -	RU OSHA - KAHLER	31.50			
VFW FLAG STORE	RU SUPPLIES	58.98			
	210 STREETS TOTAL	39,372.76			
	110 ROAD USE TOTAL	39,372.76			
C.C. BIDWELL LIBRARY BOOK LIBRARY					
MICRO MARKETING LLC	LIB BIDWELL BOOKS	31.00			
	410 LIBRARY TOTAL	31.00			
	502 C.C. BIDWELL LIBRARY BOOK TOTAL	31.00			
WATER					
WATER					
BLACK HILLS ENERGY	5682 1986 07	307.57			
HAWKINS WATER TREATMENT	WATER SYSTEM	561.87			
STATE HYGIENIC LABORATORY	WATER LAB TESTS	58.00			
JOHN DEERE FINANCIAL	WATER SUPPLIES	31.93			
BETSY JUNE	OVERPAYMENT REFUND - NOTT	96.43			
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL	213.71			
	810 WATER TOTAL	1,269.51			
	600 WATER TOTAL	1,269.51			
SEWER					
SEWER					
ALTORFER INC.	SEWER EQUIP REPAIR/MAINT	1,651.00			
AMERICAN BANKERS INSURANCE CO	SEWER FLOOD INSURANCE	1,137.00			
BLACK HILLS ENERGY	1319 3143 12	361.40			
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	15.96			
STATE HYGIENIC LABORATORY	SEWER LAB TESTS	844.50			
JOHN DEERE FINANCIAL	SEWER SUPPLIES	38.48			
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	213.71			

## CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
TRI COUNTY PROPANE LLC	SEWER UTILITIES	2,195.34			
UNITY POINT CLINIC -	SEWER OSHA - TJADEN	52.50			
		-----			
	815 SEWER TOTAL	6,509.89			
		-----			
	610 SEWER TOTAL	6,509.89			
SANITATION					
SANITATION					
BLACK HILLS ENERGY	5682 1986 07	173.24			
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	17,357.22			
		-----			
	840 SANITATION TOTAL	17,530.46			
		-----			
	670 SANITATION TOTAL	17,530.46			
YARD WASTE SITE					
SANITATION					
SYCAMORE MEDIA CORP	YARD WASTE ADVERTISING	91.20			
		-----			
	840 SANITATION TOTAL	91.20			
		-----			
	675 YARD WASTE SITE TOTAL	91.20			
		=====			
	Accounts Payable Total	115,434.37			

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

	FUND NAME	AMOUNT
001	GENERAL	21,096.56
005	MONTICELLO BERNDEN CENTER	7,223.81
008	DARE	86.00
015	FIRE	7,280.08
016	AMBULANCE	7,429.60
030	LIBRARY IMPROVEMENT	35.30
041	LIBRARY	574.53
046	AIRPORT	6,903.67
110	ROAD USE	39,372.76
502	C.C. BIDWELL LIBRARY BOOK	31.00
600	WATER	1,269.51
610	SEWER	6,509.89
670	SANITATION	17,530.46
675	YARD WASTE SITE	91.20
	-----	
	TOTAL FUNDS	115,434.37

<b>City Council Meeting</b> <b>Prep. Date:</b> 04/14/2025 <b>Preparer:</b> Russell Farnum		<b>Agenda Item:</b> # 1 & 2 <b>Agenda Date:</b> 04/21/2025
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*Communication Page*

**Agenda Items Description:** FY26 Budget Public Hearing and Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2025 through June 30, 2026

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
Resolution

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Synopsis:** The required public hearing on the budget was scheduled for April 21. The public hearing is followed by a resolution approving the budget.

The budget must be approved in time to file the required paperwork with the County Auditor and the State no later than April 30th. In order to meet this timeline, it is preferred that Council approves this resolution on April 21.

The changes (cuts) requested by Councilmember Phelan have been incorporated into the revised budget document. That amount makes the tax levy amount to be collected \$ 2,223,831, which is \$27,442 more (1.2%) than FY25. However, the resulting tax rate will be 15.22169 (which includes the debt levy) and is exactly the same as FY25.

**Recommendation:** Approval of the resolution is recommended.

# City of Monticello, Iowa

## RESOLUTION #

### **Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2025 through June 30, 2026**

- WHEREAS,*** The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and
- WHEREAS,*** City Council published notice of and held a public hearing on the proposed budget; and
- WHEREAS,*** The City Staff has prepared the FY 2026 annual budget, as set forth in the budget summary certificate, requirement schedules, resource detail, showing estimates and appropriations for said fiscal year; and
- WHEREAS,*** The City Council directs the overall budget be approved as was discussed by the City Council; and

**NOW THEREFORE, BE IT RESOLVED** that the City of Monticello, Iowa does hereby adopt the annual budget for FY 2026 and direct the City Clerk to make the filing required by law and set up the books in accordance with the adopted budget summary.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of April 2025.

---

Wayne Peach, Mayor

*Attest:*

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Sally Hinrichsen, City Clerk/Treasurer

FISCAL YEAR JULY 1, 2025 - JUNE 30, 2026  
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES  
The City of: MONTICELLO County Name: JONES COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	144,611,307	2b	142,017,965	City Number: 53-495 Last Official Census: 4,040
DEBT SERVICE	3a	168,870,573	3b	166,277,231	
Ag Land	4a	1,981,478			

Consolidated General Fund Levy Calculation

	CGFL Rate	CGFL Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2025 Budget Data	7.94117	1,140,705	143,644,457	0.67
	Limitation Percentage			
	0			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2026	8.10000	1,171,352	2.69	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW		(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
384.1	8.10000	Consolidated General Fund		5	1,171,352	1,150,346	43	8.10000
		Non-Voted Other Permissible Levies						
384.12(1)	0.95000	Opr & Maint publicly owned Transit		7		0	45	0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)		11		0	49	0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs		14	43,833	43,047	52	0.30311
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		462		0	465	0.00000
		Voted Other Permissible Levies						
28E.22	1.50000	Unified Law Enforcement		24		0	62	0.00000
		Total General Fund Regular Levies (5 thru 24)		25	1,215,185	1,193,393		
384.1	3.00375	Ag Land		26	5,952	5,952	63	3.00375
		Total General Fund Tax Levies (25 + 26)		27	1,221,137	1,199,345		Do Not Add
		Special Revenue Levies						
384.6	Amt Nec	Police & Fire Retirement		29		0		0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)		30	365,973	359,411		2.53074
Rules	Amt Nec	Other Employee Benefits		31	285,506	280,386		1.97430
		Subtotal Employee Benefit Levy (29,30,31)		32	651,479	639,797	65	4.50504
		Valuation						
386	As Req	With Gas & Elec		Without Gas & Elec				
	SSMID 1 (A)	0 (B)	0	34		0	66	0.00000
	SSMID 2 (A)	0 (B)	0	35		0	67	0.00000
	SSMID 3 (A)	0 (B)	0	36		0	68	0.00000
	SSMID 4 (A)	0 (B)	0	37		0	69	0.00000
	SSMID 5 (A)	0 (B)	0	555		0	565	0.00000
	SSMID 6 (A)	0 (B)	0	556		0	566	0.00000
	SSMID 7 (A)	0 (B)	0	1177		0	1179	0.00000
	SSMID 8 (A)	0 (B)	0	1185		0	1187	0.00000
		Total Special Revenue Levies		39	651,479	639,797		
384.4	Amt Nec	Debt Service Levy 76.10(6)		40	390,689	384,689	70	2.31354
384.7	0.67500	Capital Projects (Capital Improv. Reserve)		41		0	71	0.00000
		Total Property Taxes (27+39+40+41)		42	2,263,305	2,223,831	72	15.22169

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following: Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

( City Representative )

( Date )

( County Auditor )

( Date )



**CITY NAME:** NOTICE OF PUBLIC HEARING - CITY OF MONTICELLO - PROPOSED PROPERTY TAX LEVY  
**MONTICELLO** Fiscal Year July 1, 2025 - June 30, 2026 **CITY #:** 53-495

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:  
**Meeting Date:** 4/7/2025 **Meeting Time:** 05:30 PM **Meeting Location:** 220 E 1st Street, Monticello, IA 52310

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
www.ci.monticello.ia.us

City Telephone Number  
(319) 465-3577

Iowa Department of Management	Current Year Certified Property Tax 2024 - 2025	Budget Year Effective Property Tax 2025 - 2026	Budget Year Proposed Property Tax 2025 - 2026
Taxable Valuations for Non-Debt Service	140,984,974	142,017,965	142,017,965
Consolidated General Fund	1,119,586	1,119,586	1,150,346
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	43,022	43,022	43,047
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	341,571	341,571	359,411
Other Employee Benefits	300,330	300,330	280,386
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	161,774,128	166,277,231	166,277,231
Debt Service	391,880	391,880	384,689
CITY REGULAR TOTAL PROPERTY TAX	2,196,389	2,196,389	2,217,879
CITY REGULAR TAX RATE	15.22169	15.06299	15.22169
Taxable Value for City Ag Land	1,955,741	1,981,478	1,981,478
Ag Land	5,875	5,875	5,952
CITY AG LAND TAX RATE	3.00375	2.96496	3.00375
<b>Tax Rate Comparison-Current VS. Proposed</b>			
Residential property with an Actual/Assessed Valuation of \$100,000/\$110,000	Current Year Certified 2024/2025	Budget Year Proposed 2025/2026	Percent Change
City Regular Residential	705	794	12.62
Commercial property with an Actual/Assessed Valuation of \$300,000/\$330,000	Current Year Certified 2024/2025	Budget Year Proposed 2025/2026	Percent Change
City Regular Commercial	3,113	3,549	14.01

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and commercial properties have the same rollback percentage through \$150,000 of actual/assessed valuation.

**Reasons for tax increase if proposed exceeds the current:**

Additional increases are due to the State mandated increase in tax levy from 7.94117 back to 8.10

## FUND BALANCE

City Name: MONTICELLO  
Fiscal Year July 1, 2025 - June 30, 2026

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
<b>Annual Report FY 2024</b>									
Beginning Fund Balance July 1	1 1,995,023	1,110,886	435,503	150,052	758,619	298,574	4,748,457	2,404,820	7,153,277
Actual Revenues Except Beg Balance	2 5,016,873	1,310,719	662,384	860,336	3,921,114	14,655	11,786,081	5,128,167	16,914,248
Actual Expenditures Except End Balance	3 4,846,910	1,705,263	818,707	821,550	2,932,074	2,704	11,127,208	3,939,398	15,066,606
Ending Fund Balance June 30	4 2,164,986	716,142	279,180	188,838	1,747,659	310,525	5,407,330	3,593,589	9,000,919
<b>Re-Estimated FY 2025</b>									
Beginning Fund Balance	5 2,164,986	716,142	279,180	188,838	1,747,659	310,525	5,407,330	3,593,589	9,000,919
Re-Est Revenues	6 4,568,843	1,376,538	665,000	846,975	2,159,135	2,725	9,619,216	21,491,023	31,110,239
Re-Est Expenditures	7 5,341,344	1,527,868	714,952	837,884	2,809,536	5,100	11,236,684	21,654,181	32,890,865
Ending Fund Balance	8 1,392,485	564,812	229,228	197,929	1,097,258	308,150	3,789,862	3,430,431	7,220,293
<b>Budget FY 2026</b>									
Beginning Fund Balance	9 1,392,485	564,812	229,228	197,929	1,097,258	308,150	3,789,862	3,430,431	7,220,293
Revenues	10 4,666,599	1,332,604	805,000	961,010	738,800	13,500	8,517,513	40,201,665	48,719,178
Expenditures	11 4,934,897	1,396,789	722,258	954,234	1,601,250	5,100	9,614,528	40,357,754	49,972,282
Ending Fund Balance	12 1,124,187	500,627	311,970	204,705	234,808	316,550	2,692,847	3,274,342	5,967,189

City Name: MONTICELLO  
Fiscal Year July 1, 2024 - June 30, 2025

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2025	ACTUAL 2024
<b>PUBLIC SAFETY</b>									
Police Department/Crime Prevention	1 757,966	211,173						969,139	866,229
Jail	2							0	0
Emergency Management	3							0	0
Flood Control	4							0	0
Fire Department	5 410,511							410,511	105,806
Ambulance	6 925,386	161,307						1,086,693	730,862
Building Inspections	7							0	0
Miscellaneous Protective Services	8							0	0
Animal Control	9 500							500	420
Other Public Safety	10 2,700							2,700	0
TOTAL (lines 1 - 10)	11 2,097,063	372,480				0		2,469,543	1,703,317
<b>PUBLIC WORKS</b>									
Roads, Bridges, & Sidewalks	12 69,450	795,896						869,346	995,203
Parking - Meter and Off-Street	13							0	0
Street Lighting	14 100,000							100,000	106,150
Traffic Control and Safety	15							0	0
Snow Removal	16	35,000						35,000	29,194
Highway Engineering	17							0	0
Street Cleaning	18							0	0
Airport (if not Enterprise)	19 140,075							140,075	96,701
Garbage (if not Enterprise)	20							0	0
Other Public Works	21 6,500							6,500	0
TOTAL (lines 12 - 21)	22 316,025	834,896				0		1,150,921	1,227,248
<b>HEALTH &amp; SOCIAL SERVICES</b>									
Welfare Assistance	23							0	0
City Hospital	24							0	0
Payments to Private Hospitals	25							0	0
Health Regulation and Inspection	26							0	0
Water, Air, and Mosquito Control	27							0	0
Community Mental Health	28							0	0
Other Health and Social Services	29					0		0	0
TOTAL (lines 23 - 29)	30 0	0						0	0
<b>CULTURE &amp; RECREATION</b>									
Library Services	31 216,536	64,029				5,100		285,665	230,260
Museum, Band and Theater	32							0	0
Parks	33 372,809	51,158						423,967	376,893
Recreation	34 230,134	10,653						240,787	178,645
Cemetery	35 82,517	19,895						102,412	75,587
Community Center, Zoo, & Marina	36							0	0
Other Culture and Recreation	37 74,514	9,465						83,979	56,274
TOTAL (lines 31 - 37)	38 976,510	155,200				5,100		1,136,810	917,659

City Name: MONTICELLO  
Fiscal Year July 1, 2024 - June 30, 2025

	GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2025	ACTUAL 2024
	<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>									
39	Community Beautification								0	0
40	Economic Development								0	0
41	Housing and Urban Renewal								0	0
42	Planning & Zoning								0	0
43	Other Com & Econ Development								0	0
44	TIF Rebates			369,852					369,852	522,468
45	TOTAL (lines 39 - 44)	0	0	369,852			0		369,852	522,468
	<b>GENERAL GOVERNMENT</b>									
46	Mayor, Council, & City Manager	28,830	4,843						33,673	31,410
47	Clerk, Treasurer, & Finance Adm.	240,794	80,449						321,243	274,714
48	Elections								0	0
49	Legal Services & City Attorney	73,874							73,874	39,957
50	City Hall & General Buildings	419,600							419,600	276,437
51	Tort Liability								0	0
52	Other General Government	45,300							45,300	30,300
53	TOTAL (lines 46 - 52)	808,398	85,292	0			0		893,690	652,818
	<b>DEBT SERVICE</b>									
54	Gov Capital Projects				837,884				837,884	821,550
55	TIF Capital Projects					945,496			945,496	2,155,948
56	TOTAL CAPITAL PROJECTS					1,864,040			1,864,040	163,349
57	TOTAL Governmental Activities Expenditures (lines 39-56)	0	0	0		2,809,536	0		2,809,536	2,319,297
58	TOTAL Governmental Activities Expenditures (lines 39-56)	4,197,996	1,447,868	369,852	837,884	2,809,536	5,100		9,668,236	8,164,357
	<b>BUSINESS TYPE ACTIVITIES Proprietary: Enterprise &amp; Budgeted ISF</b>									
59	Water Utility							394,854	394,854	322,463
60	Sewer Utility							634,940	634,940	418,236
61	Electric Utility								0	0
62	Gas Utility								0	0
63	Airport								0	0
64	Landfill/Garbage							693,028	693,028	593,529
65	Transit								0	0
66	Cable TV, Internet & Telephone								0	0
67	Housing Authority								0	0
68	Storm Water Utility							31,000	31,000	15,072
69	Other Business Type (city hosp., ISF, parking, etc.)							15,000	15,000	33,805
70	Enterprise DEBT SERVICE							650,000	650,000	2,605
71	Enterprise CAPITAL PROJECTS							18,419,337	18,419,337	1,825,547
72	Enterprise TIF CAPITAL PROJECTS								0	0
73	TOTAL BUSINESS TYPE EXPENDITURES (lines 59-72)							20,838,159	20,838,159	3,211,257
74	TOTAL ALL EXPENDITURES (lines 58+73)	4,197,996	1,447,868	369,852	837,884	2,809,536	5,100	20,838,159	30,506,395	11,375,614
75	Regular Transfers Out	1,143,348	80,000					816,022	2,039,370	3,394,753
76	Internal TIF Loan Transfers Out			345,100					345,100	296,239
77	Total ALL Transfers Out	1,143,348	80,000	345,100	0	0	0	816,022	2,384,470	3,690,992
78	Total Expenditures and Other Fin Uses (lines 74-77)	5,341,344	1,527,868	714,952	837,884	2,809,536	5,100	21,654,181	32,890,865	15,066,606
79	Ending Fund Balance June 30	1,392,485	564,812	229,228	197,929	1,097,258	308,150	3,430,431	7,220,293	9,000,919

## RE-ESTIMATED REVENUES DETAIL

City Name: MONTICELLO  
Fiscal Year July 1, 2024 - June 30, 2025

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2025	ACTUAL 2024
Taxes Levied on Property	1 1,168,483	641,901		391,880				2,202,264	2,182,380
Less: Uncollected Property Taxes - Levy Year	2							0	0
Net Current Property Taxes (line 1 minus line 2)	3 1,168,483	641,901		391,880	0			2,202,264	2,182,380
Delinquent Property Taxes	4							0	0
TIF Revenues	5		650,000					650,000	637,667
Other City Taxes:									
Utility Tax Replacement Excise Taxes	6 21,930	12,110		6,442				40,482	42,986
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0
Parimutuel wager tax	8							0	0
Gaming wager tax	9							0	0
Mobile Home Taxes	10							0	3,292
Hotel/Motel Taxes	11 30,000							30,000	44,321
Other Local Option Taxes	12 550,000							550,000	500,646
Subtotal - Other City Taxes (lines 6 thru 12)	13 601,930	12,110		6,442	0			620,482	591,245
Licenses & Permits	14 291,125							291,125	262,766
Use of Money & Property	15 418,895	8,100	15,000	5,000	43,825	2,725	110,400	603,945	721,669
Intergovernmental:									
Federal Grants & Reimbursements	16 7,635				242,243		63,887	313,765	569,171
Road Use Taxes	17	557,520						557,520	572,073
Other State Grants & Reimbursements	18 109,874	43,667		24,091	64,000		6,725	248,357	198,531
Local Grants & Reimbursements	19 305,036							305,036	116,463
Subtotal - Intergovernmental (lines 16 thru 19)	20 422,545	601,187	0	24,091	306,243		70,612	1,424,678	1,456,238
Charges for Fees & Service:									
Water Utility	21								
Sewer Utility	22						513,963	513,963	513,817
Electric Utility	23						1,284,800	1,284,800	1,310,109
Gas Utility	24							0	0
Parking	25							0	0
Airport	26							0	0
Landfill/Garbage	27						760,330	760,330	679,552
Hospital	28							0	0
Transit	29							0	0
Cable TV, Internet & Telephone	30							0	0
Housing Authority	31							0	0
Storm Water Utility	32							0	81,174
Other Fees & Charges for Service	33 455,200							455,200	607,173
Subtotal - Charges for Service (lines 21 thru 33)	34 455,200	0		0	0	0	2,559,093	3,014,293	3,191,825
Special Assessments	35				31,578			31,578	15,578
Miscellaneous	36 159,486	500			51,500		31,500	242,986	328,909
Other Financing Sources:									
Regular Operating Transfers In	37 1,048,764	80,000		116,022	94,584		700,000	2,039,370	3,394,753
Internal TIF Loan Transfers In	38 2,415	32,740		303,540	6,405			345,100	296,239
Subtotal ALL Operating Transfers In	39 1,051,179	112,740	0	419,562	100,989	0	700,000	2,384,470	3,690,992
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				1,625,000		18,019,418	19,644,418	3,834,979
Proceeds of Capital Asset Sales	41							0	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42 1,051,179	112,740	0	419,562	1,725,989	0	18,719,418	22,028,888	7,525,971
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43 4,568,843	1,376,538	665,000	846,975	2,159,135	2,725	21,491,023	31,110,239	16,914,248
Beginning Fund Balance July 1	44 2,164,986	716,142	279,180	188,838	1,747,659	310,525	3,593,589	9,000,919	7,153,277
TOTAL REVENUES & BEGIN BALANCE (lines 41-42)	45 6,733,829	2,092,680	944,180	1,035,813	3,906,794	313,250	25,084,612	40,111,158	24,067,525

City Name: MONTICELLO  
Fiscal Year July 1, 2025 - June 30, 2026

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1 796,335	206,301						1,002,636	969,139	866,229
Jail	2							0	0	0
Emergency Management	3							0	0	0
Flood Control	4							0	0	0
Fire Department	5 123,500							123,500	410,311	105,806
Ambulance	6 797,378	160,766						958,144	1,086,693	730,862
Building Inspections	7							0	0	0
Miscellaneous Protective Services	8							0	0	0
Animal Control	9 500							500	500	420
Other Public Safety	10 2,700							2,700	2,700	0
TOTAL (lines 1 - 10)	11 1,720,413	367,067				0		2,087,480	2,469,343	1,703,317
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12 23,000	659,739						682,739	869,346	995,203
Parking - Meter and Off-Street	13							0	0	0
Street Lighting	14 100,000							100,000	100,000	106,150
Traffic Control and Safety	15							0	0	0
Snow Removal	16	35,000						35,000	35,000	29,194
Highway Engineering	17							0	0	0
Street Cleaning	18							0	0	0
Airport	19 153,100							153,100	140,075	96,701
Garbage (if not Enterprise)	20							0	0	0
Other Public Works	21 5,000							5,000	6,500	0
TOTAL (lines 12 - 21)	22 281,100	694,739				0		975,839	1,150,921	1,227,248
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23							0	0	0
City Hospital	24							0	0	0
Payments to Private Hospitals	25							0	0	0
Health Regulation and Inspection	26							0	0	0
Water, Air, and Mosquito Control	27							0	0	0
Community Mental Health	28							0	0	0
Other Health and Social Services	29							0	0	0
TOTAL (lines 23 - 29)	30 0	0				0		0	0	0
<b>CULTURE &amp; RECREATION</b>										
Library Services	31 213,024	56,817				5,100		274,941	285,665	230,260
Museum, Band and Theater	32							0	0	0
Parks	33 388,787	55,224						444,011	423,967	376,893
Recreation	34 210,135	10,227						220,362	240,787	178,645
Cemetery	35 95,464	17,332						112,796	102,412	75,587
Community Center, Zoo, & Marina	36							0	0	0
Other Culture and Recreation	37 61,838	9,108						70,946	83,979	56,274
TOTAL (lines 31 - 37)	38 969,248	148,708				5,100		1,123,056	1,136,810	917,659

City Name: MONTICELLO  
Fiscal Year July 1, 2025 - June 30, 2026

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39							0	0	0
Economic Development	40							0	0	0
Housing and Urban Renewal	41							0	0	0
Planning & Zoning	42							0	0	0
Other Com & Econ Development	43							0	0	0
TIF Rebates	44							343,680	369,852	522,468
TOTAL (lines 39 - 44)	45	0	0	343,680		0		343,680	369,852	522,468
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	28,825	4,843					33,668	33,673	31,410
Clerk, Treasurer, & Finance Adm.	47	242,143	79,636					321,779	321,243	274,714
Elections	48							0	0	0
Legal Services & City Attorney	49	50,000						50,000	73,874	39,957
City Hall & General Buildings	50	394,950						394,950	419,600	276,437
Tort Liability	51							0	0	0
Other General Government	52	45,300						45,300	45,300	30,300
TOTAL (lines 46 - 52)	53	761,218	84,479	0		0		845,697	893,690	652,818
<b>DEBT SERVICE</b>										
Gov Capital Projects	54			954,234				954,234	837,884	821,550
TIF Capital Projects	55							786,250	945,496	2,155,948
TOTAL CAPITAL PROJECTS	56							815,000	1,864,040	163,349
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	57	0	0	0				1,601,250	2,809,536	2,319,297
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility	59							421,050	394,854	322,463
Sewer Utility	60							840,169	634,940	418,236
Electric Utility	61							0	0	0
Gas Utility	62							0	0	0
Airport	63							0	0	0
Landfill/Garbage	64							811,070	693,028	593,529
Transit	65							0	0	0
Cable TV, Internet & Telephone	66							0	0	0
Housing Authority	67							0	0	0
Storm Water Utility	68							31,200	31,000	15,072
Other Business Type (city hosp., ISF, parking, etc.)	69							11,000	15,000	33,805
Enterprise DEBT SERVICE	70							24,026,000	650,000	2,605
Enterprise CAPITAL PROJECTS	71							13,100,000	18,419,337	1,825,547
Enterprise TIF CAPITAL PROJECTS	72							0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73							39,240,489	20,838,159	3,211,257
<b>TOTAL ALL EXPENDITURES (lines 58 + 73)</b>	74	3,731,979	1,294,993	954,234	1,601,250	5,100		39,240,489	30,506,395	11,375,614
Regular Transfers Out	75	1,202,918	101,796					1,117,265	2,039,370	3,394,753
Internal TIF Loan / Repayment Transfers Out	76							378,578	345,100	296,239
Total ALL Transfers Out	77	1,202,918	101,796	0	0	0		2,800,557	2,384,470	3,690,992
Total Expenditures & Fund Transfers Out (lines 74+77)	78	4,934,897	1,396,789	954,234	1,601,250	5,100		40,357,754	32,890,865	15,066,606
Ending Fund Balance June 30	79	1,124,187	500,627	204,705	234,808	316,550		3,274,342	7,220,293	9,000,919

REVENUES DETAIL

City Name: MONTICELLO  
Fiscal Year July 1, 2025 - June 30, 2026

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>										
Taxes Levied on Property	1 1,199,345	639,797		384,689				2,223,831	2,202,264	2,182,380
Less: Uncollected Property Taxes - Levy Year	2							0	0	0
Net Current Property Taxes (line 1 minus line 2)	3 1,199,345	639,797		384,689				2,223,831	2,202,264	2,182,380
Delinquent Property Taxes	4							0	0	0
TIF Revenues	5		785,000					785,000	650,000	637,667
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6 21,792	11,682		6,000				39,474	40,482	42,986
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0	0
Parimutuel wager tax	8							0	0	0
Gaming wager tax	9							0	0	0
Mobile Home Taxes	10 48,000							48,000	0	3,292
Hotel/Motel Taxes	11							0	30,000	44,321
Other Local Option Taxes	12 565,730							565,730	550,000	500,646
Subtotal - Other City Taxes (lines 6 thru 12)	13 635,522	11,682		6,000	0			653,204	620,482	591,245
Licenses & Permits	14 276,665							276,665	291,125	262,766
Use of Money & Property	15 366,390	14,000	20,000	5,000	19,900	10,500	90,400	526,190	603,945	721,669
Intergovernmental:										
Federal Grants & Reimbursements	16				540,000		63,887	603,887	313,765	569,171
Road Use Taxes	17	575,700						575,700	557,520	572,073
Other State Grants & Reimbursements	18 92,119	40,925		21,775			6,725	161,544	248,357	198,531
Local Grants & Reimbursements	19 248,330				10,000			258,330	305,036	116,463
Subtotal - Intergovernmental (lines 16 thru 19)	20 340,449	616,625	0	21,775	550,000		70,612	1,599,461	1,424,678	1,456,238
Charges for Fees & Service:										
Water Utility	21						522,215	522,215	513,963	513,817
Sewer Utility	22						1,282,945	1,282,945	1,284,800	1,310,109
Electric Utility	23							0	0	0
Gas Utility	24							0	0	0
Parking	25							0	0	0
Airport	26							0	0	0
Landfill/Garbage	27						891,900	891,900	760,330	679,552
Hospital	28							0	0	0
Transit	29							0	0	0
Cable TV, Internet & Telephone	30							0	0	0
Housing Authority	31							0	0	0
Storm Water Utility	32						82,000	82,000	0	81,174
Other Fees & Charges for Service	33 580,000							580,000	455,200	607,173
Subtotal - Charges for Service (lines 21 thru 33)	34 580,000	0	0	0	0	0	2,779,060	3,359,060	3,014,293	3,191,825
Special Assessments	35				12,000			12,000	31,578	15,578
Miscellaneous	36 201,610	500			20,600	3,000	31,500	257,210	242,986	328,909
Other Financing Sources:										
Regular Operating Transfers In	37 1,066,618	50,000		164,968	136,300		1,004,093	2,421,979	2,039,370	3,394,753
Internal TIF Loan Transfers In	38			378,578				378,578	345,100	296,239
Subtotal ALL Operating Transfers In	39 1,066,618	50,000	0	543,546	136,300		1,004,093	2,800,557	2,384,470	3,690,992
Proceeds of Debt (Excluding TIF Internal Borrowing)	40						36,226,000	36,226,000	19,644,418	3,834,979
Proceeds of Capital Asset Sales	41							0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42 1,066,618	50,000	0	543,546	136,300		37,230,093	39,026,557	22,028,888	7,525,971
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43 4,666,599	1,332,604	805,000	961,010	738,800	13,500	40,201,665	48,719,178	31,110,239	16,914,248
Beginning Fund Balance July 1	44 1,392,485	564,812	229,228	197,929	1,097,258	308,150	3,430,431	7,220,293	9,000,919	7,153,277
TOTAL REVENUES & BEGIN BALANCE (lines 42-43)	45 6,059,084	1,897,416	1,034,228	1,158,939	1,836,058	321,650	43,632,096	55,939,471	40,111,158	24,067,525



## ADOPTED BUDGET SUMMARY

City Name: MONTICELLO  
Fiscal Year July 1, 2025 - June 30, 2026

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
<b>Revenues &amp; Other Financing Sources</b>										
Taxes Levied on Property	1 1,199,345	639,797		384,689	0	0		2,223,831	2,202,264	2,182,380
Less: Uncollected Property Taxes-Levy Year	2 0	0		0	0	0		0	0	0
Net Current Property Taxes	3 1,199,345	639,797		384,689	0	0		2,223,831	2,202,264	2,182,380
Delinquent Property Taxes	4 0	0		0	0	0		0	0	0
TIF Revenues	5		785,000					785,000	650,000	637,667
Other City Taxes	6 635,522	11,682		6,000	0	0		653,204	620,482	591,245
Licenses & Permits	7 276,665	0					0	276,665	291,125	262,766
Use of Money and Property	8 366,390	14,000	20,000	5,000	19,900	10,500	90,400	526,190	603,945	721,669
Intergovernmental	9 340,449	616,625	0	21,775	550,000	0	70,612	1,599,461	1,424,678	1,456,238
Charges for Fees & Service	10 580,000	0	0	0	0	0	2,779,060	3,359,060	3,014,293	3,191,825
Special Assessments	11 0	0	0	0	12,000	0	0	12,000	31,578	15,578
Miscellaneous	12 201,610	500		0	20,600	3,000	31,500	257,210	242,986	328,909
Sub-Total Revenues	13 3,599,981	1,282,604	805,000	417,464	602,500	13,500	2,971,572	9,692,621	9,081,351	9,388,277
<b>Other Financing Sources:</b>										
Total Transfers In	14 1,066,618	50,000	0	543,546	136,300	0	1,004,093	2,800,557	2,384,470	3,690,992
Proceeds of Debt	15 0	0	0	0	0	0	36,226,000	36,226,000	19,644,418	3,834,979
Proceeds of Capital Asset Sales	16 0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17 4,666,599	1,332,604	805,000	961,010	738,800	13,500	40,201,665	48,719,178	31,110,239	16,914,248
<b>Expenditures &amp; Other Financing Uses</b>										
Public Safety	18 1,720,413	367,067	0			0		2,087,480	2,469,543	1,703,317
Public Works	19 281,100	694,739	0			0		975,839	1,150,921	1,227,248
Health and Social Services	20 0	0	0			0		0	0	0
Culture and Recreation	21 969,248	148,708	0			5,100		1,123,056	1,136,810	917,659
Community and Economic Development	22 0	0	343,680			0		343,680	369,832	522,468
General Government	23 761,218	84,479	0			0		845,697	893,690	652,818
Debt Service	24 0	0	0	954,234		0		954,234	837,884	821,550
Capital Projects	25 0	0	0		1,601,250	0		1,601,250	2,809,536	2,319,297
Total Government Activities Expenditures	26 3,731,979	1,294,993	343,680	954,234	1,601,250	5,100		7,931,236	9,668,236	8,164,357
Business Type Proprietary: Enterprise & ISF	27									
Total Gov & Bus Type Expenditures	28 3,731,979	1,294,993	343,680	954,234	1,601,250	5,100	39,240,489	39,240,489	20,838,159	3,211,257
Total Transfers Out	29 1,202,918	101,796	378,578	0	0	0	1,117,265	2,800,557	30,506,395	11,375,614
Total ALL Expenditures/Fund Transfers Out	30 4,934,897	1,396,789	722,258	954,234	1,601,250	5,100	40,357,754	49,972,282	32,890,865	15,066,606
Excess Revenues & Other Sources Over	31									
(Under) Expenditures/Transfers Out	32 -268,298	-64,185	82,742	6,776	-862,450	8,400	-156,089	-1,253,104	-1,780,626	1,847,642
Beginning Fund Balance July 1	33 1,392,485	564,812	229,228	197,929	1,097,258	308,150	3,430,431	7,220,293	9,000,919	7,153,277
Ending Fund Balance June 30	34 1,124,187	500,627	311,970	204,705	234,808	316,550	3,274,342	5,967,189	7,220,293	9,000,919

LONG TERM DEBT SCHEDULE - LT DEBT

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2016 GO BOND	1 2,640,000	GO	16-640	160,000	3,200	163,200	500		42,003	121,697
2019 GO BOND	2 2,500,000	GO	19-68	260,000	32,700	292,700	600		101,010	192,290
2023 GO BOND	3 2,350,000	GO	2023-165	155,000	91,250	246,250	600		170,148	76,702
2024 WASTEWATER TREATMENT FACILITY INTERIM LOAN	4 21,000,000	NON-GO	2022-155			0				0
2024 GO NOTE-NORTHBRIDGE DEV	5 375,000	GO	2023-165	184,000	14,588	198,588			198,588	0
BASEBALL/SOFTBALL FIELD GROOMER	6 12,000	NON-GO	2023-60	4,000		4,000			4,000	0
2025 GO STREET SWEEPER LOAN	7 157,116	GO	2025-37	43,796	8,000	51,796			51,796	0
	8	-				0				0
	9	-				0				0
	10	-				0				0
	11	-				0				0
	12	-				0				0
	13	-				0				0
	14	-				0				0
	15	-				0				0
	16	-				0				0
	17	-				0				0
	18	-				0				0
	19	-				0				0
	20	-				0				0
	21	-				0				0
	22	-				0				0
	23	-				0				0
	24	-				0				0
	25	-				0				0
	26	-				0				0
	27	-				0				0
	28	-				0				0
	29	-				0				0
	30	-				0				0
TOTALS				806,796	149,738	956,534	1,700	0	567,545	390,689

LONG TERM DEBT SCHEDULE - GRAND TOTALS

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2026	Interest Due FY 2026	Total Obligation Due FY 2026	Bond Reg./ Paying Agent Fees Due FY 2026	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	802,796	149,738	952,534	1,700	0	563,545	390,689
NON GO - TOTAL	4,000	0	4,000	0	0	4,000	0
GRAND - TOTAL	806,796	149,738	956,534	1,700	0	567,545	390,689

# NOTICE OF PUBLIC HEARING – PROPOSED BUDGET

Fiscal Year July 1, 2025 - June 30, 2026

City of: MONTICELLO

The City Council will conduct a public hearing on the proposed Budget at: 220 E 1st Street, Monticello, IA 52310 Meeting Date: 4/21/2025 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 15.22169

The estimated tax levy rate per \$1000 valuation on Agricultural property is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number  
(319) 465-3577

City Clerk/Finance Officer's NAME  
Sally Hinrichsen

		Budget FY 2026	Re-estimated FY 2025	Actual FY 2024
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	2,223,831	2,202,264	2,182,380
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	2,223,831	2,202,264	2,182,380
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	785,000	650,000	637,667
Other City Taxes	6	653,204	620,482	591,245
Licenses & Permits	7	276,665	291,125	262,766
Use of Money and Property	8	526,190	603,945	721,669
Intergovernmental	9	1,599,461	1,424,678	1,456,238
Charges for Fees & Service	10	3,359,060	3,014,293	3,191,825
Special Assessments	11	12,000	31,578	15,578
Miscellaneous	12	257,210	242,986	328,909
Other Financing Sources	13	36,226,000	19,644,418	3,834,979
Transfers In	14	2,800,557	2,384,470	3,690,992
<b>Total Revenues and Other Sources</b>	15	48,719,178	31,110,239	16,914,248
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	2,087,480	2,469,543	1,703,317
Public Works	17	975,839	1,150,921	1,227,248
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,123,056	1,136,810	917,659
Community and Economic Development	20	343,680	369,852	522,468
General Government	21	845,697	893,690	652,818
Debt Service	22	954,234	837,884	821,550
Capital Projects	23	1,601,250	2,809,536	2,319,297
<b>Total Government Activities Expenditures</b>	24	7,931,236	9,668,236	8,164,357
Business Type / Enterprises	25	39,240,489	20,838,159	3,211,257
<b>Total ALL Expenditures</b>	26	47,171,725	30,506,395	11,375,614
Transfers Out	27	2,800,557	2,384,470	3,690,992
Total ALL Expenditures/Transfers Out	28	49,972,282	32,890,865	15,066,606
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	-1,253,104	-1,780,626	1,847,642
Beginning Fund Balance July 1	30	7,220,293	9,000,919	7,153,277
<b>Ending Fund Balance June 30</b>	31	5,967,189	7,220,293	9,000,919

## **Frontline Workers Appreciation Month**

WHEREAS, frontline workers are the builders of our community, exercising curiosity, compassion, courage, and creativity to provide essential services that ensure the safety, health, and education of our residents; and

WHEREAS, over 9 million healthcare workers across the United States serve in hospitals, clinics, and long-term care facilities, often placing themselves at risk to provide lifesaving care; and

WHEREAS, firefighters respond to an estimated 36 million emergency calls each year, over 800,000 sworn law enforcement officers nationwide work tirelessly to uphold the law and ensure public safety, and emergency medical services (EMS) personnel respond to more than 240 million calls annually; and

WHEREAS, teachers dedicate their careers to shaping the future of our communities, with over 3.7 million educators in the U.S. providing knowledge and guidance to our youth; and

WHEREAS, frontline workers embody the essence of Builders - flexible thinkers and constructive problem solvers who respect the dignity of all people - by dedicating themselves to overcoming challenges and uniting communities.

NOW, THEREFORE, I, Wayne Peach, Mayor, do hereby proclaim the month of May as

### **FRONTLINE WORKER APPRECIATION MONTH**

in the City of Monticello and encourage all residents to join in recognizing and honoring the heroic contributions of our healthcare workers, firefighters, law enforcement officers, EMS personnel, and teachers.

---

Mayor Wayne C. Peach

---

Date



TO: City of Monticello  
200 East First Street  
Monticello, IA 52310

FROM: HDR Engineering, Inc.  
300 E Locust Street Suite 210  
Des Moines, IA 50309-1823

DATE: Wednesday, April 16<sup>th</sup>, 2025

SUBJECT: Recommendation for Award of Contract for FY25 Pavement Repairs at the Monticello Regional Airport

Dear City of Monticello,

The Engineer has completed an evaluation of the FY25 Pavement Repairs project at the Monticello Regional Airport and has arrived at a recommendation for the award of the contract. The following narrative describes the bidding process, identification of the apparent low bidder, evaluation of responsiveness and responsibility, and the recommended next steps. A Bid Tabulation is attached to this recommendation along with a Summary of Bid Irregularities.

At their Monday, March 17<sup>th</sup>, 2025 regular meeting, the Monticello City Council passed resolution #2025-32 entitled, "Approving the proposed Plans, Specifications form of contract and estimate for the Monticello Regional Airport for the Airport Pavement Maintenance Project". The project's Notice to Bidders was posted on the City of Monticello's website, Iowa League of Cities website, and the Engineer posted the project on the QuestCDN plan room. A Notice of Public Hearing for this project was published in Iowa League of Cities dated Monday, March 18<sup>h</sup>, 2025.

Bids were received at Monticello City Hall and opened at 1:00 PM local time on Wednesday, April 9<sup>th</sup>, 2025. Two Bids were received. The Bids were opened in the presence of the Engineers and City of Monticello Public Works Director.

Bids were received for a Base Bid and Additive Bid Alternatives 1 and 2. The apparent low bidder is Fahrner Asphalt Sealers LLC., of Plover, Wisconsin. The low bid for the Base Bid is \$426,035.70 and for Additive Bid Alternate 1 \$132,167.10 and for Additive Bid Alternative 2 \$70,411.15. The summed Base Bid and Additive Bid Alternatives is \$628,613.95, lower than the Engineer's estimate of \$771,100.

Following the bid opening, the Engineer consulted City Administrator to discuss funding available. The project is recommended to be funded by utilizing four years of accumulated FAA AIP non-primary entitlement funds; Local matches to grants; and Bipartisan Infrastructure Law (BIL) funds.

The Engineer conducted an evaluation of responsiveness on the lowest-priced bid and found a minor no bid irregularities. The summary of bid irregularities is attached to this letter.

The Engineer conducted an evaluation of responsibility. Fahrner Asphalt Sealers LLC. appears to possess sufficient prior experience, qualifications, resources, and appropriate record to be awarded the contract. They frequently perform joint repair projects with Iowa DOT and other municipalities.

Subject to review and approval by the Owner's legal counsel and based on the Owner's directions and other information presented above, the Engineer recommends awarding the Contract to Fahrner Asphalt



Sealers LLC., of Plover, Wisconsin, in the amount of \$628,613.95 – Base Bid and all Additive Bid Alternatives.

The City Council of Monticello, Iowa will hold a public hearing on the proposed contract documents and bid results on Monday, April 21<sup>st</sup>, 2025 at 6:00 PM. Following the public hearing, the Engineer will prepare a draft Request for Concurrence with Award of Contract and FAA Airport Improvement Program (AIP) grant application for the City of Monticello review, sign, and send to the FAA. A Notice of Award will be prepared and issued to the successful Bidder with unsigned counterparts of the Agreement and Contract Documents. A Notice-to-Proceed may be issued once the contract is executed, bonds are received, and FAA concurs with the contract.

We would like to thank the City of Monticello for the opportunity to assist with the bidding phase of this project and look forward to working with the City during the construction phase.

Sincerely,

Matthew J. Wilke, P.E.

Attachments: FY25 Pavement Repairs\_Bid Tabulation\_9 April 2025.pdf  
FY25 Pavement Repairs\_Bid Irregularities\_16 April 2025.pdf



TO: City of Monticello  
200 East First Street  
Monticello, IA 52310

FROM: HDR Engineering, Inc.  
300 E Locust Street Suite 210  
Des Moines, IA 50309-1823

DATE: Wednesday, April 16<sup>th</sup>, 2025

SUBJECT: Summary of Bid Irregularities for the FY25 Pavement Repairs project at the Monticello Regional Airport

Dear City of Monticello,

The Engineer has completed an evaluation of the Bids received for the FY25 Pavement Repairs project at the Monticello Regional Airport and has identified the following bid irregularities. Iowa law permits public owners to waive bid irregularities but only those that are considered minor and which do not affect the competitive positions of the bidders. The Engineer has consulted with the Owner (City of Monticello) regarding the irregularities, and the Owner-directed actions are documented below.

Bidder	Description of Bid Irregularity	Owner-Directed Action
Tschiggfrie	Mathematical error in Bid Form Article 3, Paragraph 3.01 Base Bid. Incorrectly entered the bid amount of C-105 unit item. The bid amount is assumed to have been \$67,821.99 and not "\$6782171.99" as entered. The summation of the bid amount appears to have disregarded this error and sums to the amount as if the unit price were correct and has no impact on the outcome of the bid.	Waived

This Summary of Bid Irregularities is an attachment to the Recommendation for Award of Contract.

Sincerely,

Matthew J. Wilke, P.E.





## FY25 Pavement Repairs

### Bid Tabulation

Monticello Regional Airport, Iowa  
FAA AIP Grant No. 3-19-0061-014-2025  
Bid Opening: Thursday April 9th, 2025 @ 1:00 PM

#### BASE BID

Item No.	Description	Unit	Estimated Quantity	Engineer's Estimate		FAHRNER		TSCHIGGFRIE EXC	
				Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
40-05	Maintenance of Traffic	LS	1	\$20,100.00	\$20,100	\$10,000.00	\$10,000.00	\$44,961.21	\$44,961.21
C-105	Mobilization	LS	1	\$50,200.00	\$50,200	\$29,000.00	\$29,000.00	\$67,821.99	\$67,821.99
P-101-5.1	Concrete Pavement Removal	SY	319	\$25.00	\$8,000	\$16.50	\$5,263.50	\$54.29	\$17,318.51
P-101-5.2	Joint Repair	LF	82,790	\$3.50	\$289,800	\$2.91	\$240,918.90	\$2.60	\$215,254.00
P-101-5.2	Crack Repair	LF	3,520	\$4.00	\$14,100	\$4.00	\$14,080.00	\$3.17	\$11,158.40
P-101-5.4	Patching - PCC Partial-Depth	SF	114	\$50.00	\$5,700	\$71.50	\$8,151.00	\$74.97	\$8,546.58
P-101-5.5	Grinding	LF	160	\$2.00	\$300	\$50.00	\$8,000.00	\$15.23	\$2,436.80
P-501-8.1	Patching - PCC Full-Depth	SY	319	\$80.00	\$25,500	\$194.70	\$62,109.30	\$294.89	\$94,069.91
P-620-5.2b	Marking (Retro-Reflective)	SF	33,805	\$3.50	\$118,300	\$1.03	\$34,819.15	\$2.22	\$75,047.10
P-620-5.2b	Marking (Non-Retro-Reflective)	SF	13,295	\$3.00	\$39,900	\$1.03	\$13,693.85	\$1.78	\$23,665.10
TOTALS					\$571,900.00		\$426,035.70		\$560,279.60

#### ADDITIVE BID ALTERNATIVE 1

Item No.	Description	Unit	Estimated Quantity	Engineer's Estimate					
				Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
P-101-5.1	Concrete Pavement Removal	SY	76	\$25.00	\$1,900	\$194.70	\$14,797.20	\$53.02	\$4,029.52
P-101-5.2	Joint Repair	LF	26,890	\$3.50	\$94,100	\$2.91	\$78,249.90	\$2.60	\$69,914.00
P-101-5.2	Crack Repair	LF	205	\$4.00	\$800	\$4.00	\$820.00	\$3.17	\$649.85
P-101-5.4	Patching - PCC Partial-Depth	SF	41	\$50.00	\$2,100	\$71.50	\$2,931.50	\$187.02	\$7,667.82
P-101-5.5	Grinding	LF	335	\$2.00	\$700	\$50.00	\$16,750.00	\$15.23	\$5,102.05
P-501-8.1	Patching - PCC Full-Depth	SY	76	\$80.00	\$6,100	\$194.70	\$14,797.20	\$333.05	\$25,311.80
P-620-5.2b	Marking (Retro-Reflective)	SF	1,505	\$3.50	\$5,300	\$1.03	\$1,550.15	\$2.22	\$3,341.10
P-620-5.2b	Marking (Non-Retro-Reflective)	SF	2,205	\$3.00	\$6,600	\$1.03	\$2,271.15	\$1.90	\$4,189.50
TOTALS					\$117,600.00		\$132,167.10		\$120,205.64

#### ADDITIVE BID ALTERNATIVE 2

Item No.	Description	Unit	Estimated Quantity	Engineer's Estimate					
				Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
P-101-5.1	Concrete Pavement Removal	SY	5	\$25.00	\$100	\$201.78	\$1,008.90	\$57.44	\$287.20
P-101-5.2	Joint Repair	LF	22,775	\$3.50	\$79,700	\$2.91	\$66,275.25	\$2.60	\$59,215.00
P-101-5.2	Crack Repair	LF	63	\$4.00	\$300	\$4.00	\$252.00	\$3.17	\$199.71
P-101-5.4	Patching - PCC Partial-Depth	SF	21	\$50.00	\$1,100	\$71.50	\$1,501.50	\$294.52	\$6,184.92
P-101-5.5	Grinding	LF	8	\$2.00	\$0	\$50.00	\$400.00	\$15.23	\$121.84
P-501-8.1	Patching - PCC Full-Depth	SY	5	\$80.00	\$400	\$194.70	\$973.50	\$1,044.57	\$5,222.85
P-620-5.2b	Marking (Retro-Reflective)	SF	0	\$3.50	\$0	\$1.03	\$0.00	\$0.00	\$0.00
P-620-5.2b	Marking (Non-Retro-Reflective)	SF	0	\$3.00	\$0	\$1.03	\$0.00	\$0.00	\$0.00
TOTALS					\$81,600.00		\$70,411.15		\$71,231.52

#### BID SUMMARY

BID ALTERNATE COMBINATION	Engineer's Estimate		
	Total Bid Amount	Total Bid Amount	Total Bid Amount
BASE BID	\$571,900.00	\$426,035.70	\$560,279.60
BID ALTERNATE 1	\$117,600.00	\$132,167.10	\$120,205.64
BID ALTERNATE 2	\$81,600.00	\$70,411.15	\$71,231.52
TOTAL BASE BID + BID ALTERNATE 1 + BID ALTERNATE 2	\$771,100.00	\$628,613.95	\$751,716.76
		Apparent Low Bidder	

# City of Monticello, Iowa

## RESOLUTION #

Accepting bids Monticello Regional Airport for the **FY25 Pavement Repair and Cracksealing project**, AIP 3-19-0061-14-2025 and awarding project to Fahrner Asphalt Sealers LLC, contingent upon FAA Funding Approval

**WHEREAS**, The City of Monticello sought bids for the construction of **FY25 Pavement Repair and Cracksealing project**, with Bid Alternatives 1 and 2 being additional work, and

**WHEREAS**, Two bids were received, as follows:

	Eng Estimate	Fahrner	Tschiggfrie
Base Bid	\$571,900.00	\$426,035.70	\$560,279.60
Alternative 1	\$117,600.00	\$132,167.10	\$120,205.64
Alternative 2	\$81,600.00	\$70,411.15	\$71,231.52
<b>Total Bid</b>	<b>\$771,100.00</b>	<b>\$628,613.95</b>	<b>\$751,716.76</b>

- and -

**WHEREAS**, The Council finds, in consideration of the recommendations of the Airport Board and the City Engineer, that the project should be awarded to Fahrner Asphalt Sealers LLC, the low bidder, and that the City should proceed with the Construction of the FY25 Pavement Repair and Cracksealing project, including both alternatives, at this time, and

**WHEREAS**, The Council also finds that the FAA must approve funding for this project after a review of the bids, and, therefore, that this award is contingent upon FAA approval, and the City Administrator is designated to complete and execute the proper grant applications on behalf of the City of Monticello and the Monticello Airport.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby accept the bids related to the FY25 Pavement Repair and Cracksealing project, chooses to proceed with both Bid Alternatives 1 and 2, and awards the project to Fahrner Asphalt Sealers LLC, in the amount of \$628,613.95, contingent upon FAA Funding Approval.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 21<sup>st</sup> day of April, 2025.

---

Wayne Peach, Mayor

Attest:

---

Sally Hinrichsen City Clerk/Treasurer



April 4, 2025

Mayor and City Council  
City of Monticello  
200 East 1<sup>st</sup> Street  
Monticello, IA 52310

RE: CONTRACTOR'S APPLICATION FOR PAYMENT #11 - WASTEWATER  
TREATMENT PLANT IMPROVEMENTS – BILL BRUCE BUILDERS, INC

Dear Mayor and City Council:

Enclosed for your review and approval is the Contractor's Application for Payment #11 for work completed on the Wastewater Treatment Plant Improvement Project.

Application for Payment includes costs associated with general conditions, mobilization, placement on project site, continued work on installing rebar, pouring wall sections of the biosolids storage area, caulking and grouting for precast structures, SWPP installation, process piping installation, pipes valves and vaults, and electrical work associated with the biosolids equipment building.

I have reviewed the application for payment and find it in agreement with the work completed to date. I, therefore, recommend approval of the Application for Payment #11 in the amount of **\$839,937.09** to Bill Bruce Builders, Inc.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Nick Eisenbacher', is written over a horizontal line.

Nick Eisenbacher, P.E.  
Project Engineer

Enclosure: Bill Bruce Builders, Inc Contractor's Application for Payment #11

cc: Karen Howe, USDA Rural Development; Russ Farnum and Jim Tjaden City of Monticello

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Monticello</u>	<b>Owner's Project No.:</b> <u>120.1109.08</u>
<b>Engineer:</b> <u>Snyder &amp; Associates, Inc.</u>	<b>Engineer's Project No.:</b> <u>120.1109.08</u>
<b>Contractor:</b> <u>Bill Bruce Builders, Inc.</u>	<b>Contractor's Project No.:</b> <u>20231024</u>
<b>Project:</b> <u>Wastewater Treatment Plant (WWTP) Improvements</u>	
<b>Contract:</b> <u>Wastewater Treatment Plant Improvements</u>	
<b>Application No.:</b> <u>11</u> <b>Application Date:</b> <u>4/2/2025</u>	
<b>Application Period:</b> <b>From</b> <u>3/1/2025</u> <b>to</b> <u>3/31/2025</u>	

1. Original Contract Price	\$ 23,448,000.00 -
2. Net change by Change Orders	\$ 763,990.30 -
3. Current Contract Price (Line 1 + Line 2)	\$ 24,211,990.30 -
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 9,048,502.72 -
5. Retainage	
a. <u>5%</u> X <u>\$5,911,274.90-</u> Work Completed	\$ 295,563.75 -
b. <u>5%</u> X <u>\$3,137,227.82-</u> Stored Materials	\$ 156,861.39 -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 452,425.14 -
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 8,596,077.58 -
7. Less previous payments (Line 6 from prior application)	7,756,140.49
8. Amount due this application	\$ 839,937.09 -
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 15,615,912.72 -

**Contractor's Certification**


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

<b>Contractor:</b> <u>Bill Bruce Builders, Inc.</u>	
<b>Signature:</b> <u></u>	<b>Date:</b> <u>4/2/2025</u>

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Engineer</u>	<b>Title:</b> _____
<b>Date:</b> <u>4/11/2025</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

**Progress Estimate - Lump Sum Work**

**Owner:** City of Monticello  
**Engineer:** Snyder & Associates, Inc.  
**Contractor:** Bill Bruce Builders, Inc.  
**Project:** Wastewater Treatment Plant (WWTP) Improvements  
**Contract:** Wastewater Treatment Plant Improvements

**Contractor's Application for Payment**

**Owner's Project No:** 120.1109.08  
**Engineer's Project No:** 120.1109.08  
**Contractor's Project No.** 20231024

**Application No.:** 11 **From** 3/1/2025 **to** 3/31/2025 **Application Date:** 04/02/25

A	B	C	D	E	F	G	H	I	
ITEM #	DESCRIPTION OF WORK	SUBCONTRACTOR OR SUPPLIER	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED & STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Original Contract									
1	Insurance - Bond	Bruce Builders	175,724.00	175,724.00			175,724.00	100%	0.00
2	Insurance - Builders Risk	Bruce Builders	36,000.00	36,000.00			36,000.00	100%	0.00
3	Insurance - General Liability	Bruce Builders	135,000.00	135,000.00			135,000.00	100%	0.00
4	Preconstruction	Bruce Builders	12,000.00	12,000.00			12,000.00	100%	0.00
5	General Conditions - 36 Months	Bruce Builders	2,002,468.00	556,241.10	55,624.11		611,865.21	31%	1,390,602.79
6	Submittals	Bruce Builders	50,000.00	50,000.00			50,000.00	100%	0.00
7	Concrete Reinforcing	White Cap	1,207,086.00	238,335.13	7,703.26		246,038.39	20%	961,047.61
8	Cast-In-Place Concrete	Bard	950,000.00	215,373.11	19,474.96		234,848.07	25%	715,151.93
9	Rebar Labor	KE Flatwork	1,000,000.00	185,000.00			185,000.00	19%	815,000.00
10	Concrete - Aeromod	KE Flatwork	1,610,500.00				0.00	0%	1,610,500.00
11	Concrete - BioSolids	KE Flatwork	927,500.00	620,000.00	150,000.00		770,000.00	83%	157,500.00
12	Concrete - Generator	KE Flatwork	12,800.00	12,800.00			12,800.00	100%	0.00
13	Concrete - Controls & UV Building	KE Flatwork	260,000.00				0.00	0%	260,000.00
14	Concrete - Truck Dump Oil Sand Interceptor	KE Flatwork	30,000.00				0.00	0%	30,000.00
15	Concrete Paving	KE Flatwork	130,000.00				0.00	0%	130,000.00
16	Mobilization	KE Flatwork	300,000.00	85,000.00	10,000.00		95,000.00	32%	205,000.00
17	Placement on Project	KE Flatwork	179,200.00	37,500.00	10,000.00		47,500.00	27%	131,700.00
18	Digging for Electrical/Concrete around pipes	KE Flatwork	100,000.00	5,000.00			5,000.00	5%	95,000.00
19	Sluice Gates/Slides Gates Install	KE Flatwork	50,000.00				0.00	0%	50,000.00
20	Liquid Process Pipe Install	KE Flatwork	50,000.00				0.00	0%	50,000.00
21	Shaftless Screw Conveyor - Labor	KE Flatwork	20,000.00				0.00	0%	20,000.00
22	Secondary Containment Scale - Labor	KE Flatwork	10,000.00				0.00	0%	10,000.00
23	Polymer Blending and Feed Equipment - Labor	KE Flatwork	10,000.00				0.00	0%	10,000.00
24	Rotary Press System - Labor	KE Flatwork	20,000.00	5,000.00			5,000.00	25%	15,000.00
25	Precast Structural Concrete - Engineering	Advanced Precast Company	24,000.00	24,000.00			24,000.00	100%	0.00
26	Precast Structural Concrete - Wall Panels	Advanced Precast Company	368,127.00	148,765.35			148,765.35	40%	219,361.65
27	Precast Structural Concrete - 10" Hollow core	Advanced Precast Company	96,927.00				0.00	0%	96,927.00
28	Precast Structural Concrete - 8" Hollow core	Advanced Precast Company	28,760.00	28,760.00			28,760.00	100%	0.00
29	Precast Structural Concrete - Trucking	Advanced Precast Company	16,320.00	5,712.00			5,712.00	35%	10,608.00
30	Precast Structural Concrete - Wash	Advanced Precast Company	14,100.00				0.00	0%	14,100.00
31	Precast Structural Concrete - Caulking & Grouting	Advanced Precast Company	45,500.00		15,925.00		15,925.00	35%	29,575.00
32	Precast & Steel Erection	Cedar Valley Steel	199,400.00	35,340.00			35,340.00	18%	164,060.00
33	Masonry	B&B Masonry	150,000.00	15,000.00			15,000.00	10%	135,000.00
34	Structural Steel Fabrication	Bix Fabrication & Welding	199,750.00	107,000.00			107,000.00	54%	92,750.00
35	Rough Carpentry - Labor	Bruce Builders	66,000.00				0.00	0%	66,000.00
36	Demolition of Metal Panels	Bruce Builders	12,800.00				0.00	0%	12,800.00
37	Metal Panel Install	Bruce Builders	45,980.00				0.00	0%	45,980.00
38	EPDM Roofing	Dryspace, Inc.	192,400.00	138,540.00			138,540.00	72%	53,860.00
39	Sectional Doors	Overhead Door Co of Dubuque	76,462.00	25,487.34			25,487.34	33%	50,974.66
40	FRP Aluminum Hybrid Doors	Opening Specialists	77,155.00			77,155.00	77,155.00	100%	0.00
41	Aluminum Framed Entrances and Storefronts	East Moline Glass	30,090.00	4,264.50			4,264.50	14%	25,825.50
42	Painting	CertaPro Painting	124,931.00	49,000.00			49,000.00	39%	75,931.00
43	Specialties	Bruce Builders	8,030.00				0.00	0%	8,030.00
44	Lab Equipment - End Loader	Bruce Builders	179,000.00	179,000.00			179,000.00	100%	0.00
45	Lab Equipment - Hotsy Pressure Washer	Bruce Builders	7,800.00				0.00	0%	7,800.00
46	Refrigerated Composite Sampler	Bruce Builders	27,500.00				0.00	0%	27,500.00
47	Plumbing / HVAC	Geisler Brothers Company	499,980.00	141,687.00			141,687.00	28%	358,293.00
48	Electrical - General Conditions (temp power, submittals & Mob)	Westphal	144,025.00	144,025.00			144,025.00	100%	0.00
49	Electrical - Service Equipment	Westphal	675,000.00	189,000.00	81,000.00		270,000.00	40%	405,000.00
50	Electrical - Site Work	Westphal	310,613.00	40,379.68	6,212.26		46,591.94	15%	264,021.06
51	Electrical - Building Power and Equipment	Westphal	310,612.00	62,122.40	15,530.60		77,653.00	25%	232,959.00
52	Lagoon Sludge Removal	Midwest Injections	93,900.00				0.00	0%	93,900.00
53	SWPPP Installation	Absolute Group	43,795.00	2,308.00	100.00		2,408.00	5%	41,387.00
54	SWPPP Inspections	Absolute Group	14,600.00	5,150.00	350.00		5,500.00	38%	9,100.00
55	Retaining Walls	Hardscape	43,207.00				0.00	0%	43,207.00

56	MOBILIZATION	Central Excavating	219,649.00	64,844.78			64,844.78	30%	154,804.22	
57	TOPSOIL STRIP SALVAGE SPREAD	Central Excavating	58,971.00	5,710.00			5,710.00	10%	53,261.00	
58	SITE GRADING	Central Excavating	148,842.00	11,349.00			11,349.00	8%	137,493.00	
59	ROCK SURFACING AND SUBBASE	Central Excavating	62,214.00				0.00	0%	62,214.00	
60	WATER MAIN AND SERVICES	Central Excavating	322,021.00	129,571.98			129,571.98	40%	192,449.02	
61	PRV VALVE VAULT	Central Excavating	61,312.00				0.00	0%	61,312.00	
62	4" SANITARY FORCE MAIN	Central Excavating	34,589.00				0.00	0%	34,589.00	
63	8" SANITARY GRAVITY MAIN	Central Excavating	72,519.00				0.00	0%	72,519.00	
64	10" SANITARY FORCE MAIN	Central Excavating	19,920.00				0.00	0%	19,920.00	
65	16" SANITARY GRAVITY MAIN	Central Excavating	21,984.00				0.00	0%	21,984.00	
66	18" SANITARY GRAVITY MAIN	Central Excavating	128,356.00				0.00	0%	128,356.00	
67	SANITARY MANHOLES	Central Excavating	254,293.00				0.00	0%	254,293.00	
68	MH-11 DIGESTED SLUDGE PS & VV	Central Excavating	94,292.00				0.00	0%	94,292.00	
69	EFFLUENT PS & VV	Central Excavating	424,757.00				0.00	0%	424,757.00	
70	BYPASS PUMPING	Central Excavating	145,830.00				0.00	0%	145,830.00	
71	STORM SEWER AND DRAIN TILE	Central Excavating	59,390.00				0.00	0%	59,390.00	
72	TRUCK DUMP TANK & SANITARY	Central Excavating	52,864.00				0.00	0%	52,864.00	
73	STRUCTURE EXCAVATION	Central Excavating	334,347.00	38,535.00			38,535.00	12%	295,812.00	
74	STRUCTURE BACKFILL	Central Excavating	283,748.00				0.00	0%	283,748.00	
75	STRUCTURE SUBBASE	Central Excavating	204,903.00	21,929.00			21,929.00	11%	182,974.00	
76	DEMO	Central Excavating	304,279.00	5,878.57			5,878.57	2%	298,400.43	
77	DEWATERING	Central Excavating	164,411.00				0.00	0%	164,411.00	
78	Wall Mounted Walkways - Install	Bruce Builders	34,000.00				0.00	0%	34,000.00	
79	Stop Logs / Stainless Steel Sluices Gates & Slide Gates	Engineered Equipment Solutions	94,800.00	52,960.00			52,960.00	56%	41,840.00	
80	Split-Clarator Secondary Clarifier	AeroMod	688,417.00		688,417.00		688,417.00	100%	0.00	
81	Wall Mounted Aerators	AeroMod	371,879.00		371,879.00		371,879.00	100%	0.00	
82	Sludge Management	AeroMod	10,959.00				0.00	0%	10,959.00	
83	Plant Process Controls	AeroMod	123,612.00				0.00	0%	123,612.00	
84	Wall mounted Walkways	AeroMod	308,612.00		308,612.00		308,612.00	100%	0.00	
85	Actuagted Valves	AeroMod	93,971.00				0.00	0%	93,971.00	
86	Sluice Gates & Hand Lift Stop Plates	AeroMod	21,206.00				0.00	0%	21,206.00	
87	Aeration Blower and Controls	AeroMod	649,681.00				0.00	0%	649,681.00	
88	Probe Module & Sensor Probes	AeroMod	19,213.00				0.00	0%	19,213.00	
89	Clarifier Algae Control	AeroMod	20,857.00				0.00	0%	20,857.00	
90	Bio-P Selector Tank Mixing	AeroMod	65,643.00				0.00	0%	65,643.00	
91	Installation Materials and Spare Parts	AeroMod	91,750.00		91,750.00		91,750.00	100%	0.00	
92	Manufacturer's Services	AeroMod	14,500.00				0.00	0%	14,500.00	
93	Freight	AeroMod	14,400.00				0.00	0%	14,400.00	
94	Variable Frequency Motor Controllers / Controls / Submersible Pumps	Electric Pump	1,514,000.00		1,432,251.00		1,432,251.00	95%	81,749.00	
95	Fabricated Stainless Steel - Labor	Dubuque Plumbing & Heating	100,750.00	25,469.00			25,469.00	25%	75,281.00	
96	Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	170,000.00	9,706.08		121,266.82	130,972.90	77%	39,027.10	
97	Ultraviolet Disinfection Equipment - Placement for Fabrication	Enaqua	45,897.00				0.00	0%	45,897.00	
98	Ultraviolet Disinfection Equipment - Submittals	Enaqua	45,897.00	45,897.00			45,897.00	100%	0.00	
99	Ultraviolet Disinfection Equipment - Equipment	Enaqua	45,897.00		45,897.00		45,897.00	100%	0.00	
100	Ultraviolet Disinfection Equipment - Start-Up	Enaqua	15,299.00				0.00	0%	15,299.00	
101	Girt Classifying & Washer	Fluidyne Corporation	104,099.00				0.00	0%	104,099.00	
102	Chemical Containments & Scales / Polymer Blending & Feed Equipment Chemical Feed / Shaftless Screw Conveyor	Vessco	280,527.00	135,627.00			135,627.00	48%	144,900.00	
103	Liquid Process Piping - Man Holes, Valves, and Piping	Gurney	190,648.00	32,345.60	1,165.88		33,511.48	18%	157,136.52	
104	Fournier - Rotary Press Submittals	Fournier Industries	75,220.95	75,220.95			75,220.95	100%	0.00	
104.1	Fournier - Rotary Press	Fournier Industries	426,252.05	319,689.04			319,689.04	75%	106,563.01	
105	Utility Materials - Piping, valves, vaults	Core & Main	931,480.00	99,597.51	4,319.61		103,917.12	11%	827,562.88	
Original Contract Totals			Original Contract Totals	\$ 23,448,000.00	\$ 4,788,845.12	\$ 377,405.68	\$ 3,137,227.82	\$ 8,303,478.62	\$ 0.35	\$ 15,144,521.38

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:City of Monticello

Engineer:Snyder & Associates, Inc.

Contractor:Bill Bruce Builders, Inc.

Project:Wastewater Treatment Plant (WWTP) Improvements

Contract:Wastewater Treatment Plant Improvements

Owner's Project No:120.1109.08

Engineer's Project No:120.1109.08

Contractor's Project No:20231024

Application No.:11

From3/1/2025to3/31/2025

Application Date:04/02/25

A	B	C	D	E	F	G	H	I
ITEM #	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED & STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D ÷ E)	THIS PERIOD				
Change Orders								
1	Unsuitable Soils	763,990.30	745,024.10			745,024.10	98%	18,966.20
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Original Contract and Change Orders								
Project Totals		\$ 24,211,990.30	\$ 5,533,869.22	\$ 377,405.68	\$ 3,137,227.82	\$ 9,048,502.72		\$ 15,163,487.58



Stored Materials Summary										Contractor's Application for Payment		
Owner:	City of Monticello									Owner's Project No:	120.1109.08	
Engineer:	Snyder & Associates, Inc.									Engineer's Project No:	120.1109.08	
Contractor:	Bill Bruce Builders, Inc.									Contractor's Project No.	20231024	
Project:	Wastewater Treatment Plant (WWTP) Improvements											
Contract:	Wastewater Treatment Plant Improvements											
Application No.: 41    Application Period:    From    3/1/2025    to    3/31/2025										Application Date:    04/02/25		
A	B	C	D	E	F	G	H	I	J	K	L	M
ITEM NO. LUMP SUM TAB	SUPPLIER INVOICE NO.	SUBMITTAL NO. (WITH SPECIFICATION SECTION NO)	DESCRIPTION OF MATERIALS OR EQUIPMENT STORED	STORAGE LOCATION	APPLICATION NO NO. WHEN MATERIALS PLACED IN STORAGE	MATERIALS STORED			INCORPOATED IN WORK		TOTAL AMOUNT INCORPOATED IN THE WORK (J+K) (\$)	MATERIALS REMAINING IN STORAGE (I-L) (\$)
						PREVIOUS AMOUNT STORED (\$)	AMOUNT STORED THIS PERIOD (\$)	AMOUNT STORED TO DATE (G+H) (\$)	AMOUNT PREVIOUSLY INCORPORATED IN THE WORK (\$)	AMOUNT INCORPORATED IN THE WORK THIS PERIOD (\$)		
26	Pay App #1		Wall Panels	Advanced Precast	1	130,359.00		130,359.00	\$ 130,359.00		130,359.00	0.00
28	Pay App #2		8" Hollowcore	Advanced Precast	1	28,760.00		28,760.00	\$ 28,760.00		28,760.00	0.00
49	Pay App #1		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	40,500.00		40,500.00	\$ 40,500.00		40,500.00	0.00
49	Pay App #2		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	25,878.74		25,878.74	\$ 25,878.74		25,878.74	0.00
96	Pay App #1		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	3	92,818.94		92,818.94			0.00	92,818.94
40	Pay App #1		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	3	17,226.22		17,226.22			0.00	17,226.22
49	Pay App #2		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	4	15,097.90		15,097.90			0.00	15,097.90
	Pay App #2		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	4	52,780.00		52,780.00			0.00	52,780.00
	Pay App #3		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	5	13,349.98		13,349.98			0.00	13,349.98
	Pay App #6		Ultraviolet Disinfection Equipment	Enaqua	6	45,897.00		45,897.00			0.00	45,897.00
	Pay App #1		Split-Clarator Secondary Clarifier	Aero-Mod	7	688,417.00		688,417.00			0.00	688,417.00
	Pay App #1		Wall mounted Walkways	Aero-Mod	7	308,612.00		308,612.00			0.00	308,612.00
	Pay App #3		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	7	7,148.78		7,148.78			0.00	7,148.78
	Pay App #2		Wall Mounted Aerators	Aero-Mod	8	371,879.00		371,879.00			0.00	371,879.00
	Pay App #2		Installation Materials and Spare Parts	Aero-Mod	8	91,750.00		91,750.00			0.00	91,750.00
	28374		Variable Frequency Motor Controllers / Controls / Sub	Electric Pump	8	926,601.00		926,601.00			0.00	926,601.00
	30385		Variable Frequency Motor Controllers / Controls / Sub	Electric Pump	11		505,650.00	505,650.00			0.00	505,650.00
								0.00			0.00	0.00
								0.00			0.00	0.00
Totals						\$ 2,857,075.56	\$ 505,650.00	\$ 3,362,725.56	\$ 225,497.74	\$ -	\$ 225,497.74	\$ 3,137,227.82

# City of Monticello, Iowa

## RESOLUTION #

### **Approving Pay Request #11 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$839,937.09**

**WHEREAS,** The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

**WHEREAS,** Bill Bruce Builders, Inc. contracted with the City for the construction of public improvements described in general, as construction of the Wastewater Treatment Facility Improvements Project, and

**WHEREAS,** Bill Bruce Builders, Inc. has submitted their eleventh pay request in the amount of \$839,937.09, which has been reduced by the contractually agreed upon 5% retainer, and

**WHEREAS,** The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the eleventh pay request from Bill Bruce Builders, Inc., in the amount of \$839,937.09, same reflecting the maintenance of a 5% retainer in the current amount of \$452,425.14 for work completed and stored materials.

**IN THE TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of April 2025.

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Wayne Peach, Mayor

*Attest:*

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Sally Hinrichsen, City Clerk/Treasurer

<b>City Council Meeting</b> <b>Prep. Date:</b> 4/14/25 <b>Preparer:</b> Jacob Oswald		<b>Agenda Item:</b> # 6 <b>Agenda Date:</b> 04/21/2025
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*Communication Page*

<b><u>Agenda Items Description:</u></b> Resolution to approve City and School Agreement for 2025
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<b><u>Type of Action Requested:</u></b> Motion; <b>Resolution;</b> Ordinance; Report; Public Hearing; Closed Session												
<b><u>Attachments &amp; Enclosures:</u></b> <table border="1" style="width: 100%;"> <tr><td>City of Monticello and the Monticello CSD</td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>	City of Monticello and the Monticello CSD			<b><u>Fiscal Impact:</u></b> <table border="1" style="width: 100%;"> <tr> <td>Budget Line Item:</td> <td> </td> </tr> <tr> <td>Budget Summary:</td> <td> </td> </tr> <tr> <td>Expenditure:</td> <td> </td> </tr> <tr> <td>Revenue:</td> <td> </td> </tr> </table>	Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
City of Monticello and the Monticello CSD												
Budget Line Item:												
Budget Summary:												
Expenditure:												
Revenue:												

**Synopsis:** Proposed agreement between the City, and School for the duration of the 2025 season.

**Background Information:** The attached document outlines the current agreement between the City and School for use of ball diamonds on school property. The City shall pay the amount of \$1,000 to the School to offset the costs needed to maintain the facilities. These items would include mowing, weed whipping, fertilizing, liability and insurance. The City will receive an invoice from the School in August when the summer leagues and tournaments have been completed. Payment will come from tournament revenue and/or be split with league expense.

**Staff Recommendation:** To approve 28E agreement with the school.

# City of Monticello, Iowa

## RESOLUTION #

Approving 28E Agreement between Monticello Community Schools and  
City of Monticello use of School Owned Property and Facilities

**WHEREAS**, The City of Monticello has previously entered into an agreement and relationship associated with youth baseball and softball programming in Monticello, and

**WHEREAS**, Youth Baseball and Softball, as well as potential adult rec. league baseball and/or softball, plan to utilize various fields and facilities on Monticello Community School District property, and

**WHEREAS**, The City Park Board have negotiated the terms of an agreement between the City and the School that allows City use and control to a great extent of those fields and facilities needed for the desired programming, with terms related to field maintenance and concession stand operation included, and

**WHEREAS**, The City Council finds that said agreement is appropriate, in the best interests of the City and should, therefore, be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of the proposed agreement between the City of Monticello and the Monticello Community School District Re: Monticello Youth Baseball and Softball use of School owned Property and Facilities, a copy of same being appended hereto, and authorizes the Mayor to execute the same on behalf of the City Council.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of April, 2025.

---

Wayne Peach, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer

**28E Agreement between the  
City of Monticello and the Monticello Community School District Re:  
Monticello Youth Baseball and Softball Programs**

---

**COMES NOW** the City of Monticello, Iowa, a Municipal Corporation (hereinafter “City”) and the Monticello Community School District (hereinafter “School”) do hereby agree to the following terms and conditions related to the use and maintenance of school facilities, related to the Monticello youth baseball and softball programs.

**GENERAL PURPOSE:**

The purpose of this agreement is to set forth the agreed upon roles and or responsibilities of the City and the School in regard to the planning, operation, oversight and supervision of Monticello youth baseball and softball, from pre-k through 6<sup>th</sup> grade.

**PROPERTIES COVERED:**

The following properties, including fields, concession stands as appropriate, related parking areas and other on-site infrastructure, are covered by and subject to the terms and provisions of this agreement.

1. Monticello High School Sport’s Complex (East Field and Prep Diamond only)
2. Two fields located on the grounds of Carpenter Elementary School.
3. Two field located on the grounds of Shannon Elementary School.
4. Lions Field, located on City owned property, near the High School Football Field.

**RESPONSIBILITIES:**

The parties hereto shall have the following responsibilities:

1. School:
  - a. Shall mow, weed whip/spray, and fertilize and maintain the areas listed above as deemed necessary by the school maintenance staff.
  - b. Shall permit the use, oversight, and management of the properties covered by this agreement.
  - c. Shall cover the cost of electricity and other utilities used in conjunction with permitted uses of said properties.
  - d. Shall ensure the existence of appropriate liability insurance on School owned property.
2. City:
  - a. Shall maintain a master schedule for both practices (rec. league and tournament teams), and Rec. League and Tournament games. Shall manage the scheduling of games including cancellations and rescheduling, and necessary communication with parents, coaches, and umpires as appropriate.
    - i. When scheduling or rescheduling games or practices at the HS sports complex, the City will not schedule on dates of home varsity baseball and/or softball games.
    - ii. A schedule of Rec. League and Tournament games will be provided to the HS Athletic Director and the Director of Buildings and Grounds prior to the start of the season.

- b. Shall ensure the existence of appropriate liability coverage for Rec. League operations and liability coverage on City property. Since the teams are made up of Monticello Residents the school district does not require additional team insurance, however the city will include the following “Hold Harmless Agreement” in the paperwork collected before practice and games begin. The “Hold Harmless Agreement” will need to be signed by the team representative and kept on file with any other documents collected by the City.

#### **HOLD-HARMLESS AGREEMENT**

*The undersigned, hereafter referred to as “entity,” states that it will hold the Monticello Community School District, hereafter referred to as “school district,” its employees, officers, agents, and/or representatives harmless from any and all damages and claims that may arise in connection with the entity’s use of any facilities and/or equipment owned by the school district whether such damages and claims pertain to the entity itself or its guests. In case any action is brought against the school district or any of its officers, employees or agents, and/or representatives the entity will assume full responsibility for the legal defense thereof, and upon its failure to do so upon proper notice, the school district reserves the right to defend such action and to recover all costs, including attorneys’ fees, from the entity.*

- c. Shall pay the amount of \$1000 to the School to offset the costs needed to maintain the facilities. The City will receive an invoice from the School in August when the summer leagues and tournaments have been completed.
- d. Shall be responsible for all field preparation, including general preparation and maintenance for practices, and preparation, including dragging and striping, for games.

#### **Collection and Use of Registration Fees, Concession Revenue, and other Raised Funds:**

- 1. The City:
  - a. Shall collect fees; both rec. league registration and tournament team registration fees.
  - b. Shall manage all aspects of concessions operations, including ordering, prepping, staffing, etc. at Shannon Elementary. Revenues generated by the operation of concession stands will be maintained by the City.
  - c. When the City uses the concession stand at the HS Complex they will coordinate this with the HS Athletic Boosters. The City will pay 55% of revenue from concession sales at the HS Complex to the Monticello Athletic Booster Club as reimbursement of concession items. The Monticello Athletic Booster Club may request a higher percentage due to increased costs, if necessary. Items given to umpires and workers will be paid for by the City and those items will also be reimbursed to the HS Athletic Boosters.
  - d. Shall be permitted to sell sponsorships and advertising to be placed on the fencing at the fields. Advertising or promotional materials related to sponsors shall be permitted to be installed on the fencing around the fields so long as it is done in a fashion that

will not damage said fencing and all sponsors are appropriate for a school site. The City shall carefully review all proposed promotional/advertising materials-signage. If found to be acceptable and appropriate by the City, the proposed materials shall be forwarded to the Superintendent of Schools for final approval. Until final approval, no materials shall be displayed on school property. The fees/terms/conditions related to the materials shall be determined by the City and all revenues created by advertising will be retained by the City.

**Miscellaneous Terms:**

1. Shall get approval from the school superintendent before any improvements to the facilities or property are made. In addition, this work will be coordinated with the Director of Buildings and Grounds, from the school.
2. The equipment owned by the Monticello Community School District (field groomer, pitching machines, Ranger, etc) should not be used by the City for field preparation, practices, or events.
3. Any capital improvements of a permanent, or semi-permanent nature, shall be pre-approved by the school Superintendent. Diamonds on school property include those at Shannon, Carpenter, and the H.S. Sports Complex.
4. The City shall be responsible for the costs of day-to-day repairs to structures, such as concession stands, fencing, scoreboards, sidewalks, batting cages, restrooms, shelters, etc.
5. The City may use the black & white shed at the high school sports complex for storage during the season.
6. The City may use the storage area attached to the concession stand at Shannon Elementary School.
7. The City will receive an invoice from the School in August when the summer leagues and tournaments have been completed.

**Term:**

The Term of this agreement shall be for one (1) year, commencing April 30, 2025 and ending April 30, 2026. This agreement shall not automatically renew at the conclusion of the term set forth herein but shall be subject to review and approval by the City and the School.

Signed and dated this 22<sup>th</sup> day of April, 2025.

City of Monticello, Iowa

Monticello Community School District

\_\_\_\_\_  
Monticello Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Date

**City Council Meeting**  
**Prep. Date:** April 16, 2025  
**Preparer:** Nick Kahler



**Agenda Item:** 7  
**Agenda Date:** April 21, 2025

### *Communication Page*

**Agenda Items Description:** Purchase of a new street sweeper- **Resolution** authorizing and approving a Loan Agreement, providing for the issuance of a General Obligation Street Sweeper Acquisition Note and providing for the levy of taxes to pay the same

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Synopsis:** Finalizing the GO Loan to Purchase the street sweeper to replace our old one

**Background Information:** Looking at our fleet of vehicles we decided that a street sweeper should be the next purchase to replace the aging sweeper we currently have. We have a TYMCO and want to stay with them. Talking with the council it was decided that we would take out a loan to get the sweeper here sooner than later.

We originally planned on a down payment of \$100,000.00 towards the purchase and financing \$157,116.00 through a bank. Since that discussion we received word that because of the new tariffs TYMCO is waiting for 2026 Freightliner chassis due to parts coming from overseas and that those tariffs will also increase the price of the chassis. Because of this we worked with TYMCO to come up with a solution so we could still move forward with the purchase of a sweeper. We decided to buy the demo model that they brought and showed us. It is brand new and has only been demo-ed twice. Has warranty and is cheaper than ordering one. We should see this sweeper in our shop by the end of the month vs waiting until August or later to receive one. We will still put down \$100,000.00 payment but our loan amount goes down to \$151,000.00.

At the April 7<sup>th</sup> Council meeting, Council approved moving forward with a GO Loan with F & M Bank at 4.25% .

**Staff Recommendation:** We recommend the approval of the GO Loan financing from F&M Bank



MINUTES TO AUTHORIZE ISSUANCE  
OF NOTE

435926-41

Monticello, Iowa

April 21, 2025

The City Council of the City of Monticello Iowa, met on April 21, 2025, at \_\_\_\_\_  
o'clock \_\_\_\_ .m., at the \_\_\_\_\_, Monticello, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the  
following Council Members present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

After due consideration and discussion, Council Member \_\_\_\_\_  
introduced the resolution next hereinafter set out and moved its adoption, seconded by Council  
Member \_\_\_\_\_. The Mayor put the question upon the adoption of  
said resolution, and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

• • • •

At the conclusion of the meeting, and upon motion and vote, the City Council adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

Resolution authorizing and approving a Loan Agreement, providing for the issuance of a General Obligation Street Sweeper Acquisition Note and providing for the levy of taxes to pay the same

WHEREAS, the City of Monticello (the “City”), in Jones County, State of Iowa has heretofore proposed to enter into a General Obligation Street Sweeper Acquisition Loan/Lease-Purchase Agreement (the “Financing Agreement”) and to borrow money thereunder in a principal amount not to exceed \$175,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the costs, to that extent, of acquiring a street sweeper for use in maintaining municipal streets (the “Acquisition”) and has published notice of the proposed action and has held a hearing thereon on April 7, 2025; and

WHEREAS, it is necessary at this time approve the Financing Agreement and to make provision for the issuance of a \$151,000 General Obligation Street Sweeper Acquisition Note (the “Note”) in evidence of the obligation of the City under the Financing Agreement;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Monticello Iowa, as follows:

Section 1. It is hereby determined that the City, shall enter into the Financing Agreement as a loan agreement (the “Loan Agreement”) with F&M Bank, Monticello, Iowa (the “Lender”), in substantially the form which will be placed on file with the City, providing for a loan to the City in the amount of \$151,000 for the purpose or purposes set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Loan Agreement on behalf of the City, and the Loan Agreement is hereby approved.

Section 2. The Note is hereby authorized to be issued to the Lender in evidence of the obligation of the City under the Loan Agreement, in the principal amount of \$151,000 and shall be dated the date of delivery to the Lender, such date anticipated to be May 1, 2025. The Note shall be initially issued as a single term Note with final maturity on December 1, 2029, and with mandatory periodic principal installments due on December 1 (each a “Principal Installment Date”) in each of the years and in such amounts as follows:

<u>Year</u>	<u>Principal Installment</u>	<u>Year</u>	<u>Principal Installment</u>
2025	\$30,200	2028	\$30,200
2026	\$30,200	2029	\$30,200
2027	\$30,200		

Section 3. The City Clerk is hereby designated as the registrar and paying agent for the Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

The Note shall bear interest at the rate of 4.25% per annum. Accrued interest on the Note shall be payable semiannually on the first day of June and December in each year, commencing

December 1, 2025, and continuing to, and including, final maturity on June 1, 2029. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Payment of both principal of and interest the Note shall be made to the registered owner appearing on the registration books of the City at the close of business on the fifteenth day of the month next preceding the payment date and shall be paid by check or draft mailed to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal shall be payable only upon presentation and surrender of the Note to the Paying Agent.

The City reserves the right to prepay principal of the Note, in whole or in part, on any Principal Installment Date without penalty on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the date of prepayment.

The Note shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk and shall be a fully registered Note without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Note shall cease to be such officer before the delivery of the Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Note shall be fully registered as to principal in the name of the owner on the registration books of the City kept by the Registrar, and after such registration, payment of the principal thereof shall be made only to the registered owner or its legal representatives or assigns. The Note shall be transferable only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of any owners of the Note shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 4. The Note shall be in substantially the following form:

**(Form of Note)**

UNITED STATES OF AMERICA  
STATE OF IOWA JONES COUNTY  
CITY OF MONTICELLO

GENERAL OBLIGATION STREET SWEEPER ACQUISITION NOTE

\$151,000

<u>RATE</u>	<u>MATURITY DATE</u>	<u>NOTE DATE</u>
4.250%	December 1, 2029	May 1, 2025

The City of Monticello (the “City”), in Jones County, State of Iowa, for value received, promises to pay in the manner hereinafter provided to

F&M Bank  
Monticello, Iowa

or registered assigns, the principal sum of ONE HUNDRED FIFTY ONE THOUSAND DOLLARS, together with interest on the outstanding principal hereof from the date of this Note, or from the most recent payment date on which interest has been paid, except as the provisions hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

The Note shall be initially issued as a single term Note with final maturity on December 1, 2029, and with mandatory periodic principal installments due on December 1 in each of the years and in such amounts as follows:

<u>Year</u>	<u>Principal Installment</u>	<u>Year</u>	<u>Principal Installment</u>
2025	\$30,200	2028	\$30,200
2026	\$30,200	2029	\$30,200
2027	\$30,200		

The Note shall bear interest at the rate of 4.25% per annum. Accrued interest on the Note shall be payable semiannually on the first day of June and December in each year, commencing December 1, 2025, and continuing to, and including, final maturity on June 1, 2029. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Both principal of and interest on this Note are payable to the registered owner appearing on the registration books of the City maintained by the City Clerk (hereinafter referred to as the “Registrar” or the “Paying Agent”) at the close of business on the fifteenth day of the month next preceding the payment date in lawful money of the United States of America to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest will be payable only upon presentation and surrender of this Note to the Paying Agent.

This Note is being issued by the City to evidence its obligation under a certain Loan Agreement, dated the date hereof (the “Loan Agreement”), entered into by the City for the purpose of paying the cost, to that extent, of acquiring a street sweeper for use by the municipal public works department.

This Note is issued pursuant to and in strict compliance with the provisions of Chapter 76 and Chapter 384 of the Code of Iowa, 2025, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council dated April 21, 2025 (the “Resolution”) authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of this Note, and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of this Note and the rights of the owner of this Note.

The City reserves the right to prepay principal of the Note, in whole or in part, on any Principal Installment Date without penalty on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the date of prepayment.

This Note is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Note to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Note were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the City for the payment of the principal of and interest on this Note as the same will respectively become due; and that the total indebtedness of the City, including this Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Monticello, Iowa, by its City Council, has caused this Note to be executed by its Mayor and attested by its City Clerk, on May 1, 2025.

CITY OF MONTICELLO, IOWA

By (DO NOT SIGN)  
Mayor

Attest:

(DO NOT SIGN)  
City Clerk

#### ABBREVIATIONS

The following abbreviations, when used in this Note, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common

UTMA (Custodian)

TEN ENT - as tenants by the entireties

As Custodian for (Minor)

JT TEN - as joint tenants with  
right of survivorship and  
not as tenants in common

under Uniform Transfers to Minors Act

(State)

Additional abbreviations may also be used though not in the list above.

#### ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Note to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR  
OTHER  
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint \_\_\_\_\_, Attorney, to transfer this Note on the books kept for registration thereof with full power of substitution.

Dated: \_\_\_\_\_

Signature guaranteed:

\_\_\_\_\_  
\_\_\_\_\_

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Note in every particular, without alteration or enlargement or any change whatever.

Section 5. It is anticipated that closing of the borrowing transaction contemplated herein will be on or around May 1, 2025, provided, however, that execution of the Note and the Loan Agreement shall be undertaken as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration and delivery to or upon the direction of the Lender, upon receipt of the loan proceeds, and all action heretofore taken in connection with the Loan Agreement is hereby ratified and confirmed in all respects. To the extent that the date of closing needs to be adjusted, the City staff, with advice from the Lender and Bond Counsel to the City, is hereby authorized to make such adjustment and to modify the transaction documents accordingly.

Section 6. The proceeds (the "Loan Proceeds") to be received under the Loan Agreement shall be used to pay the costs of the Acquisition, and costs of issuance of the Note. Any Loan Proceeds remaining after the full payment of such costs shall be deposited in the Debt Service Fund and used to pay principal of and interest on the Note as the same become due. The City shall keep a detailed and segregated accounting of the expenditure of, and investment earnings on, the Loan Proceeds to ensure compliance with the requirements of the Internal Revenue Code, as hereinafter defined.

Section 7. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Note as the same become due, there is hereby ordered levied on all the taxable property in the City in each of the years while the Note is outstanding, the following direct annual tax:

For collection in the fiscal year beginning July 1, 2026,  
sufficient to produce the net annual sum of \$33,693;

For collection in the fiscal year beginning July 1, 2027,  
sufficient to produce the net annual sum of \$33,409;

For collection in the fiscal year beginning July 1, 2028,  
sufficient to produce the net annual sum of \$32,126; and

For collection in the fiscal year beginning July 1, 2029,  
sufficient to produce the net annual sum of \$30,842.

Section 8. A certified copy of this resolution shall be filed with the County Auditor of Jones County, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of the Note hereby authorized and for no other purpose whatsoever.

Pursuant to the provisions of Section 76.4 of the Code of Iowa, each year while the Note remains outstanding and unpaid, any funds of the City which may lawfully be applied for such purpose, may be appropriated, budgeted and, if received, used for the payment of the principal of the Note as the same become due, and if so appropriated, the taxes for any given fiscal year as

provided for in Section 7 of this Resolution, shall be reduced by the amount of such alternate funds as have been appropriated for said purpose and evidenced in the City's budget.

Section 9. The principal or interest and both of them falling due in any year or years shall, if necessary, be paid promptly from current funds on hand in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds to the sum thus advanced.

Section 10. It is the intention of the City that interest on the Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the City covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the City are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The City hereby designates the Note as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 11. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 12. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 21, 2025.

---

Mayor

Attest:

---

City Clerk



## ATTESTATION CERTIFICATE

STATE OF IOWA  
COUNTY OF JONES           SS:  
CITY OF MONTICELLO

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that as such City Clerk I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the adoption of a resolution entitled, "Resolution authorizing and approving a Loan Agreement, providing for the issuance of a General Obligation Street Sweeper Acquisition Note and providing for the levy of taxes to pay the same," and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no appeal has been taken to the District Court from the decision of the City Council to enter into the Loan Agreement and to issue the Note.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

## COUNTY FILING CERTIFICATE

STATE OF IOWA

SS:

JONES COUNTY

I, the undersigned, County Auditor of Jones County, in the State of Iowa, do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the City Clerk of the City of Monticello filed in my office a certified copy of a resolution of such City shown to have been adopted by the City Council and approved by the Mayor thereof on April 21, 2025, entitled: "Resolution authorizing and approving a Loan Agreement, providing for the issuance of a General Obligation Street Sweeper Acquisition Note and providing for the levy of taxes to pay the same," and that I have duly placed a copy of the resolution on file in my records.

I further certify that the taxes provided for in that resolution will in due time, manner and season be entered on the State and County tax lists of this County for collection in the fiscal year beginning July 1, 2026, and subsequent years as provided in the resolution.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
County Auditor

City Council Meeting  
Prep. Date: 04/14/2025  
Preparer: Jacob Oswald



Agenda Item: # 8  
Agenda Date: 04/21/2025

### *Communication Page*

**Agenda Items Description:** Resolution Approving the wages for Monticello Aquatic Center and Park and Recreation part-time seasonal staff positions and wages

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Synopsis:**

Parks and Recreation Department to hire seasonal staff for the upcoming 2025 season.

**Background Information:**

The Monticello Aquatic Center and Parks and Recreation Department request the hiring of seasonal staff to support daily operations. Aquatic Center staff assist with open swim hours, swim lessons, and special events. Parks staff help with park maintenance, landscaping, facility monitoring, and field preparation. Recreation staff also assist with the operation of concession stands, umpiring and officiating games, and supporting various programs and events.

Aquatic Center Staffing		
Lead Guards	\$15/hr	
Lifeguards	\$12/hr	
Concessions/Front Desk	\$10/hr	
WSI (Water Safety Instructors)	See note below	
Aquatics Coordinator	\$11,140/season	
Note: Certified WSI (Water Safety Instructors) will receive \$1.00 per hour, on top of their hourly wages, during group swimming lessons		
Coordinator will receive additional hourly wages for group and private swimming lesson instruction. Lifeguarding shifts, both during open hours and lessons will be considered part of the stipend.		
All staff members will receive longevity incentive of an additional \$.25/hour for each year worked at City Aquatic Center		

<b>Park Maintenance Staffing</b>		
Park Maintenance	\$15/hr	May - August
Note: All staff members will receive longevity incentive of an additional \$.25/hour for each year worked at City Park Department		

Recreation Assistance Staffing		
Concessions	\$10/hr	* Not to Exceed
Tournament Concessions- Civic Group/Non Profit	30% of sales NTE \$350*	
Rec Umpires	\$15 to \$20/game	
Program Leads	% of registrations	
Baseball/Softball Tournament Umpires	\$30 to \$75/game	
Note: Aquatic employees who work recreation concession shifts will receive aquatic center hourly rate. (i.e returning staff may be at \$10.25 or \$10.50/hr)		

**Staff Recommendation:**

To approve hiring of additional part time staff, supported by Park Board.

# City of Monticello, Iowa

## RESOLUTION #

Approving the wages for Monticello Aquatic Center and Park  
and Recreation part-time seasonal staff positions and setting wages

**WHEREAS**, Monticello Aquatic Center hires seasonal staff to assist in the operation of Aquatic Center covering hours of operation, swim lesson instruction, and other various special events, and

**WHEREAS**, Monticello Park and Recreation desires to hire seasonal staff. Their duties include, but are not limited to, weeding flower beds, weed whipping, removal of trash, cleaning park shelters, water trees/plants/flower beds, public restroom maintenance, monitoring Berndes Center facility and activities and field preparation/maintenance within the City, and

**WHEREAS**, The City Administrator and Park and Recreation Director recommends hiring part-time seasonal staff, to work under the supervision of the Park and Recreation Director, and

**WHEREAS**, The Park & Recreation Board recommended the following wages for the part-time seasonal staff:

Aquatic Center Staffing		
Lead Guards	\$15/hr	
Lifeguards	\$12/hr	
Concessions/Front Desk	\$10/hr	
WSI (Water Safety Instructors)	See note below	
Aquatics Coordinator	\$11,140/season	
Note: Certified WSI (Water Safety Instructors) will receive \$1.00 per hour, on top of their hourly wages, during group swimming lessons		
Coordinator will receive additional hourly wages for group and private swimming lesson instruction. Lifeguarding shifts, both during open hours and lessons will be considered part of the stipend.		
All staff members will receive longevity incentive of an additional \$.25/hour for each year worked at City Aquatic Center		
Park Maintenance Staffing		
Park Maintenance	\$15/hr	May - August
Note: All staff members will receive longevity incentive of an additional \$.25/hour for each year worked at City Park Department		

Recreation Assistance Staffing		
Concessions	\$10/hr	* Not to Exceed
Tournement Concessions- Civic Group/Non Profit	30% of sales NTE \$350*	
Rec Umpires	\$15 to \$20/game	
Program Leads	% of registrations	
Baseball/Softball Tournament Umpires	\$30 to \$75/game	
Note: Aquatic employees who work recreation concession shifts will receive aquatic center hourly rate. (i.e returning staff may be at \$10.25 or \$10.50/hr)		

**WHEREAS**, The City Administrator and Park & Rec Director recommends the wages for the part-time seasonal staff, as noted above and

**NOW, THEREFORE**, The Council hereby approves the wages for the part-time seasonal staff, as noted above.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of April 2025.

\_\_\_\_\_  
Wayne Peach, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting  
Prep. Date: 4/15/2025  
Preparer: Britt Smith



Agenda Item: # 9  
Agenda Date: 04/21/2025

*Communication Page*

**Agenda Items Description:** Resolution to approve the 28E Agreement with the Monticello Community School District for the School Resource Officer Position.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

SRO Wage/Benefit Calculations
Proposed 28E Agreement

**Fiscal Impact:**

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

**Synopsis:** Approval of the updated 28E Agreement with the Monticello Community School District for the School Resource Officer for the period of August 2025 through June 2026.

**Background Information:** In October of 2018 the Monticello Police Department collaborated with the Monticello Community School District to create and implement a School Resource Officer Position. This position involved dedicating a Full-Time Police Officer to the School District during the 172-day school year at 40 hours per week. The entire cost of the position including the hourly rate and all benefits were totaled and split 60/40 with the school, with the school paying for 60% of the employee costs. The remainder of the time the Officer would be assigned to the Police Department (During the Summer Months and No-School Days) to provide an addition to the workforce to the department to cover vacation requests, special events, code enforcement and to supplement the schedule during periods of high call volumes. Additionally, within the agreement we have the ability to recall the School Resource Officer during the school year and utilize them for significant events or investigations that occur within the community that need supplemental staffing.

We are just wrapping up our 7<sup>th</sup> year with the program and have presented an extension to the current agreement. Previously we had worked from 2-3 year agreements, however with insurance rate changes and employment agreements, it has become easier to do one-year agreements using the most accurate contract rates over estimating a longer-term agreement. This new agreement will serve as Officer Erik Honda's era of the School Resource Officer position. This agreement was drafted consistent with the conditions of the previous agreements that reflect the cost share of the position.

FY 2026	August, 2025-May 2026
District	\$58,340.00

These cost share figures are based upon the SRO Wage/Benefit Calculations that I prepared to obtain true cost figures for the position, which account for cost sharing of IPERS, Medicare, Social Security, Unemployment, Dental, Vision, Life, and Disability insurance.

This agreement has been unanimously approved by the Monticello School Board at the April 7<sup>th</sup> Board Meeting.

**Staff Recommendation:** I recommend that the Council approve the 28E agreement as presented with the Monticello Community School District.



# **CITY OF MONTICELLO, IOWA**

## **RESOLUTION #**

Approving 28E Agreement between the School  
and the City for a School Resource Officer

**WHEREAS,** The City of Monticello approved a 28E Agreement with the Monticello School Board with Resolution #18-117 on October 1, 2018, creating School Resource Officer (SRO) position, and

**WHEREAS,** The Monticello School Board has recently approved the proposed 28E agreement setting forth the terms associated with the SRO and setting forth the responsibilities of the City and the School in regard thereto, and

**WHEREAS,** The City finds the agreement to be acceptable and in the best interests of the City.

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council in session this 21<sup>st</sup> day of April, 2025 that the proposed 28E Agreement between the City of Monticello and the Monticello Community School District for School Resource Officer Program is hereby approved and the Mayor is hereby directed to execute the 28E Agreement on behalf of the City Council.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 21<sup>st</sup> day of April 2025.

---

Wayne Peach, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

28E AGREEMENT BETWEEN THE  
CITY OF MONTICELLO, IOWA  
and  
THE MONTICELLO COMMUNITY SCHOOL DISTRICT  
FOR SCHOOL RESOURCE OFFICER PROGRAM

This agreement made and entered into this 9<sup>th</sup> day of April, 2025, by and between the MONTICELLO COMMUNITY SCHOOL DISTRICT (hereinafter referred to as "District") and the CITY OF MONTICELLO, IOWA POLICE DEPARTMENT (hereinafter referred to as "City")

This agreement is entered into pursuant to the provisions of Chapter 28E, Code of Iowa.

After execution of this agreement by the District and the City, it shall be filed in the office of the Secretary of State.

It is understood that this agreement is between two public agencies and that a separate legal or administrative entity will not be created under this agreement. The Chief of Police shall be the administrator of this agreement.

ARTICLE I

General

The parties share a mutual concern to maintain an atmosphere in the Monticello Community School District where school staff and students feel free from intimidation. A School Resource Officer program (hereinafter referred to as "SRO") would present a cooperative approach towards addressing this concern.

SRO programs are recognized nationally as programs that effectively establish positive working relationships between the schools and the police department. The SRO will assist school administrators by taking immediate action when police intervention is warranted. Additionally, the SRO will provide guidance and support in assisting school staff, students and parents with a variety of non-emergency police related matters.

ARTICLE II

SELECTION

1. The SRO will be a certified police officer.
2. The Chief of Police or his designee shall select the police officer for assignment as SRO in consultation with the District Superintendent.

SUPERVISION

1. The Chief of Police or his designee shall supervise the SRO.
2. The Chief of Police, in consultation with the District Principals, will complete performance evaluations for the SRO at the completion of each school year.

REGULAR DUTY HOURS

1. Generally, the SRO shall be on District property from 7:30 am until 3:30 pm working with administrators and students on a flexible and as-needed basis during the 172-day school calendar year.
2. A request for the SRO attendance at District Board Meetings, District Planning Sessions, or Extracurricular School related events both during the District Calendar year and during the School "offseason" shall be made sufficiently in advance.

3. If at the direction of the Chief of Police the SRO will be reassigned for an extended period of time, the monthly invoicing rate may be adjusted as agreed upon by the District Superintendent and the Chief of Police.
4. The SRO may be temporarily reassigned by the police department during school holidays and vacations and/or during times of police emergency.
5. In the event school is suspended for more than 10 consecutive in-person school days, the school district shall be relieved of obligation of compensation for the duration of the period of suspension by a rate of \$289.67 per day.

#### EQUIPMENT OF SCHOOL RESOURCE OFFICER

1. All equipment purchased by the City for the SRO to perform his/her duty shall be property of the City.
2. All equipment purchased by the District for the SRO to perform his/her duty shall be property of the District.

#### ARTICLE III

##### DUTIES AND RESPONSIBILITIES OF SRO

1. Immediately reports to the Chief of Police, through the chain of command, all serious or unusual occurrences.
2. Take law enforcement action to protect against unwanted intruders. Identify and prevent delinquent behavior, including substance abuse. Make arrests only when necessary to protect students, staff and school property.
3. Patrol district property for suspicious activity, or unauthorized persons.
4. Conduct building security assessments for all district schools, guard, check and secure doors, rooms, buildings and equipment.
5. Work closely with district administrators and staff on safety protocols and regulations.
6. Maintain all State and Departmental required certifications as a Police Officer and the required educational certificates to provide the directed instruction within the district.
7. Coordinate security for crowd and vehicle control at extra-curricular activities and special events.
8. Enforce State and Local Laws as well as district rules and regulations.
9. Respond to calls as requested by other law enforcement officers.
10. Provide in-service training to help administrators be better prepared to deal with security-related matters.
11. Provide classroom presentations on crime prevention, concepts and structure of the law, de-escalation techniques, and substance abuse education.
12. Provide instructions and directions to others as it pertains to law enforcement matters and emergency situations.
13. Perform other duties as assigned by appropriate supervisory personnel and school administrators.
14. Support the supervision of students with appropriate referrals to District personnel.
15. Provide informal consultation with students and staff
16. Perform all duties at the designated district locations in uniform and armed.
17. The SRO WILL NOT act as a district disciplinarian on acts or incidents that are not deemed to be criminal in nature.

ARTICLE IV  
DUTIES AND RESPONSIBILITIES OF THE DISTRICT

The District shall provide the SRO the following materials and facilities which are deemed necessary to the performance of the SRO's duties:

1. Access to an appropriate office setup, which includes file storage and a workspace for use when documentation, interviews, student/parent meetings occur.
2. Access to District Internet service
3. Training on school specific protocols.

ARTICLE V  
EMPLOYMENT STATUS

The School Resource Officer shall remain an employee of the City of Monticello and shall not be an employee of the District. The District and the City acknowledge that the School Resource Officer shall remain responsive to the chain of command of the Monticello Police Department.

ARTICLE VI  
FINANCING

The District shall pay 60% of the complete cost of one Certified Full-Time Police Officer for the City of Monticello. The City shall pay the remainder of the complete cost of one certified Full-Time Police Officer.

FY 2026	August, 2025-May, 2026
District	\$58,340.00

The City and the District shall share in any funds received by either of them from sources other than the City and District, including without limitation state and federal grants, which are designed for the SRO program. These funds will be used to lower the annual complete cost of the SRO.

The City will invoice the District 1/12<sup>th</sup> of the Districts share of the wages each month.

ARTICLE VII  
TERMINATION AGREEMENT

The terms of this agreement shall begin on August 23, 2025. This agreement may be renewed annually by mutual agreement and may be ended by mutual agreement at any time. In the event of termination by either party, written notification shall be made by March 1<sup>st</sup>, 2026 for the intent to terminate the follow years agreement.

ARTICLE VIII  
MODIFICATION

This agreement may only be modified by written mutual agreement to amend.

ARTICLE IX  
INDEMNIFICATION

The District agrees to indemnify, defend, and hold harmless the City, its officers, agents, and employees, against any and all claims, suits, actions, debts, damages, costs, charges and expenses, against any and

all claims, suits, actions, debts, damages, costs, charges, and expenses, including court costs and attorney's fees, and against all liability for property damage and personal injury, including death resulting directly or indirectly therefrom, arising from any acts or omissions of the District, either active or passive, or those of its agents, employees, assigns, or any other person acting on its behalf in the performance of its obligations, duties, and responsibilities imposed under this agreement.

The City agrees to indemnify, defend, and hold harmless the District, its officers, agents, and employees, against any and all claims, suits, actions, debts, damages, costs, charges and expenses, against any and all claims, suits, actions, debts, damages, costs, charges, and expenses, including court costs and attorney's fees, and against all liability for property damage and personal injury, including death resulting directly or indirectly therefrom, arising from any acts or omissions of the City, either active or passive, or those of its agents, employees, assigns, or any other person acting on its behalf in the performance of its obligations, duties, and responsibilities imposed under this agreement.

#### ARTICLE X

##### TERM

The term of this agreement shall begin on August 23, 2025 and expire on June 30<sup>th</sup>, 2026.

#### ARTICLE XI

##### SIGNATURES

Representatives of the Monticello Community School District and the City of Monticello sign this Agreement by the authority of a resolution adopted by the Monticello School Board and the Monticello City Council.

  
\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Board President  
Title

\_\_\_\_\_  
4/9/25  
Date

\_\_\_\_\_  
City Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

<b>City Council Meeting</b> <b>Prep. Date:</b> 04/16/2025 <b>Preparer:</b> Russell Farnum		<b>Agenda Item:</b> #10, 11 & 24 <b>Agenda Date:</b> 04/21/2025
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*Communication Page*

**Agenda Items Description: Stephen Property/South Main Street Sewer Project**

**Type of Action Requested: Resolution – Intent to Bond and Motion to Pay Invoice**

**Attachments & Enclosures:**

**Resolution**

**Invoice**

**Sewer Information**

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:


**Summary/Background:** Since the start of the Family Vet Clinic project, City Administrator has been working with Roger Stephen to plan and extend sewer through his property to serve the clinic as well as future development of the surrounding area.

Stephen’s engineers, MMS Consultants, have been cooperative in studying the area and identifying the best route to not only service the Stephen property, but future development through the corridor.

The construction estimates from July of 2024 were in the ballpark of \$350,000 for this sewer extension (this was construction only, not engineering, inspections, de-watering, bond costs or contingencies). This would have been a minimal-depth, almost straight-line extension to the Vet Clinic.

Based on Council input at that time, we looked at alternatives that service of broader area rather than just Stephen's property. The area that can be served by the sewer extends well over 500 acres in size (which is shown on the accompanying diagram), the planned sewer extension is now engineered at a depth that assures we can provide both adequate capacity and gravity fed sewer to that area. Soil testing has also been completed, and the design takes the underlying soils into account with trench backfill and other adjustments.

In addition, the construction plans include the sanitary services for each lot shown in Stephen’s concept plan, which is 48 future residential lots, 7 commercial lots, and 7 possible multiple-family lots.

Plus, Stephen decided to extend the sewer southward to connect his campgrounds area as well as the future development of Tri Counties Propane new office.

The revised cost is just under 2 million dollars. This is a substantial increase but it includes the increased depth of the sewer necessary to service a large area west of South Main Street, individual

services stubbed to each lot on Stephen's concept plan, as well as a stub westerly across South Main Street that will provide service to the other side of the highway. All of these improvements add cost, but also add benefit to the future development of this area. This estimate also includes the city inspection costs and the bond issuance costs, so this is the anticipated amount of the bond (\$1.9 M).

The engineer's estimate is also provided with the backup materials so that Council can review the individual costs attributed to various portions of the project. Also attached is the invoice for the engineering completed to date, which is just over \$61,000. It is recommended the Council approve payment of this invoice after adoption of the resolution of intent to bond, which allows the city to begin reimbursing expenses for this project.

Council may wish to amend the agenda to place this resolution after the work session on this item so that we can talk through all of the details and Council can confidently proceed with the intent to bond resolution.

**Recommendation:** Approval of the Resolution of Intent to Bond, and a motion to approve payment of the MMS Consultants invoice, is recommended.

# City of Monticello, Iowa

## RESOLUTION #

Related to the financing of a project proposed to be undertaken by the City of Monticello, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code

**BE IT RESOLVED** by the City Council (the “Council”) of the City of Monticello, Iowa (the “City”), as follows:

Section 1. Recitals:

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.
- (b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing and that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within a certain period after the payment of the expenditure or the date the project is placed in service; and
- (c) The City desires to comply with requirements of the Regulations with respect to the project hereinafter identified.

Section 2. Declaration of Intent:

- (a) The City proposes to undertake the following project and to make original expenditures with respect thereto prior to the issuance of bonds, notes or other obligations (the “Bonds”) and reasonably expects to issue the Bonds for such project in the maximum principal amount shown below:

<u>Project</u>	<u>Maximum Amount of Bond Expected to be Issued</u>
Stephen Development Project	\$ 1,900,000.00

Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds or (ii) expenditures made not earlier than sixty days prior to the date of this Resolution or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the project have heretofore been made by the City for which the City will seek reimbursement from the proceeds of the Bonds.



(b) This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. Budgetary Matters.

As of the date hereof, there are no City funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the project, other than pursuant to the issuance of the Bonds. The City may choose to cover preliminary expenses related to this project from cash on hand, as a loan to the project, to be repaid from bond proceeds, as previously noted, or to be repaid from Tax Increment Financing funds on hand or yet to be collected. This resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

Section 4. Reimbursement Allocations.

The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the project. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Section 5. Repealer.

All resolutions, parts of resolutions, or actions of the Council in conflict herewith are hereby repealed, to the extent of such conflict.

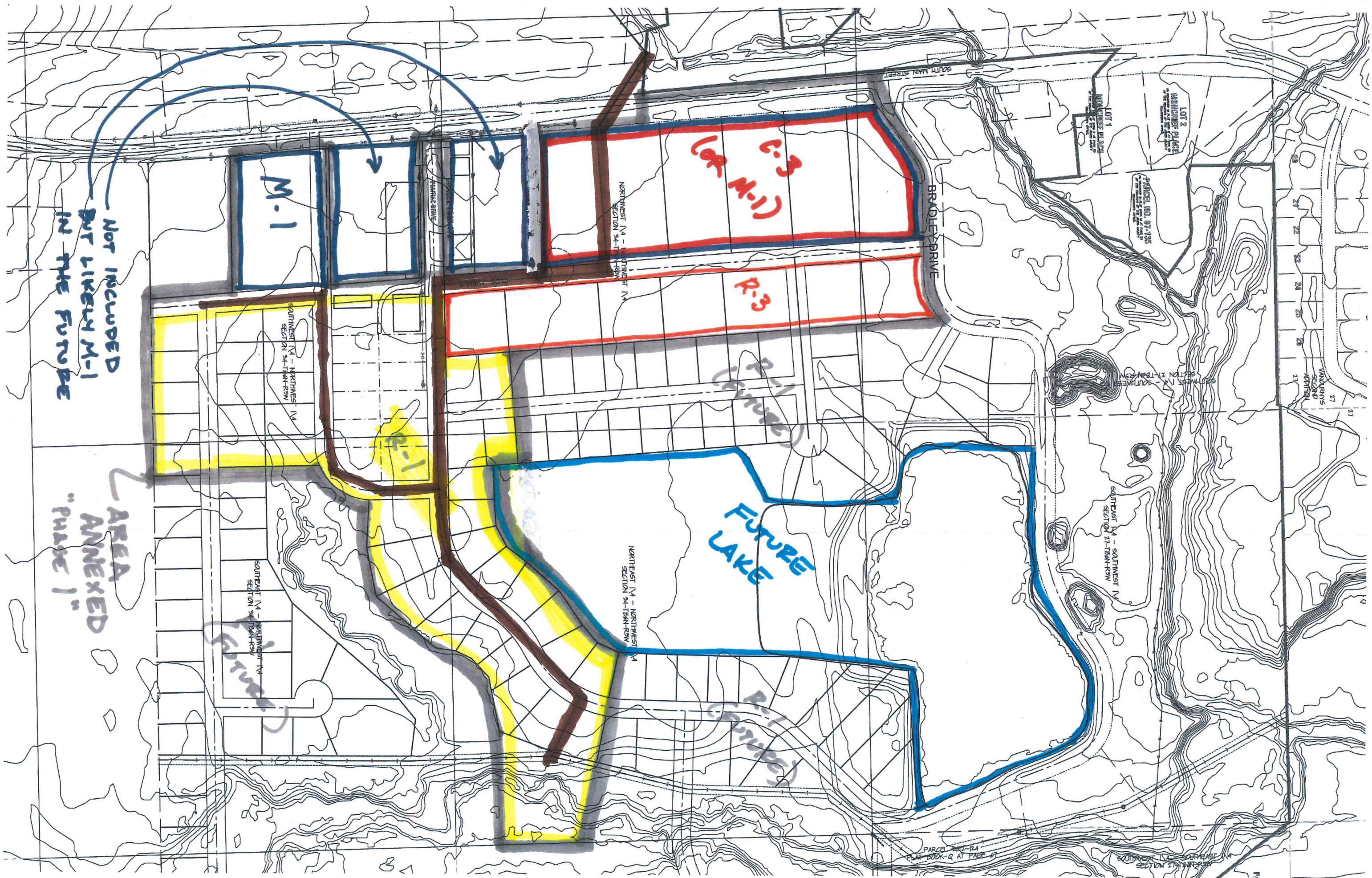
Passed and approved the 21<sup>st</sup> day of April, 2025

\_\_\_\_\_  
Wayne Peach, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk/Treasurer









**MMS Consultants, Inc.**  
1917 South Gilbert Street  
Iowa City, IA 52240  
Tel: 319-351-8282 Fax: 319-351-8476  
mms@mmsconsultants.net  
www.mmsconsultants.net

**STATEMENT**  
**As Of 12/31/2025**

Roger Stephen  
Stephen Farm  
1011 S Main St  
Monticello, IA 52310

**7502**

INVOICE	INVOICE DATE	BILL AMOUNT	AMOUNT PAID	LAST PAY DATE	INVOICE BALANCE
7502-005F   210, 212 & 218 Pontiac Dr, Monticello - Trunk Sewer Design					
38958	8/31/2024	\$10,307.35	\$0.00		\$10,307.35
39194	9/30/2024	\$6,845.50	\$0.00		\$6,845.50
38958 - LF	10/30/2024	\$309.22	\$0.00		\$309.22
39393	10/31/2024	\$10,078.00	\$0.00		\$10,078.00
38958 - LF-1	11/29/2024	\$154.61	\$0.00		\$154.61
39194 - LF	11/29/2024	\$205.37	\$0.00		\$205.37
39622	11/30/2024	\$2,003.75	\$0.00		\$2,003.75
38958 - LF-2	12/31/2024	\$164.92	\$0.00		\$164.92
39194 - LF-1	12/31/2024	\$109.53	\$0.00		\$109.53
39393 - LF	12/31/2024	\$307.38	\$0.00		\$307.38
39801	12/31/2024	\$8,417.53	\$0.00		\$8,417.53
39947	1/31/2025	\$12,059.50	\$0.00		\$12,059.50
38958 - LF-3	2/27/2025	\$298.91	\$0.00		\$298.91
39194 - LF-2	2/27/2025	\$198.52	\$0.00		\$198.52
39393 - LF-1	2/27/2025	\$292.26	\$0.00		\$292.26
39622 - LF	2/27/2025	\$89.17	\$0.00		\$89.17
39801 - LF	2/27/2025	\$244.11	\$0.00		\$244.11
40096	2/28/2025	\$5,864.00	\$0.00		\$5,864.00
38958 - LF-4	3/31/2025	\$164.92	\$0.00		\$164.92
39194 - LF-3	3/31/2025	\$109.53	\$0.00		\$109.53
39393 - LF-2	3/31/2025	\$161.25	\$0.00		\$161.25
39622 - LF-1	3/31/2025	\$32.06	\$0.00		\$32.06
39801 - LF-1	3/31/2025	\$134.68	\$0.00		\$134.68
39947 - LF	3/31/2025	\$355.76	\$0.00		\$355.76
Balance:					<b>\$58,907.83</b>
7502-005A   210, 212 & 218 Pontiac Dr, Monticello - Annex & TIF Exhibits					
39194	9/30/2024	\$2,085.75	\$0.00		\$2,085.75
39194 - LF	11/29/2024	\$62.57	\$0.00		\$62.57
39194 - LF-1	12/31/2024	\$33.37	\$0.00		\$33.37
39194 - LF-2	2/27/2025	\$60.49	\$0.00		\$60.49
39194 - LF-3	3/31/2025	\$33.37	\$0.00		\$33.37
Balance:					<b>\$2,275.55</b>
7502 Balance:					<b>\$61,183.38</b>
Grand Total:					<b>\$61,183.38</b>



**MMS Consultants, Inc.**

1917 South Gilbert Street

Iowa City, IA 52240

Tel: 319-351-8282 Fax: 319-351-8476

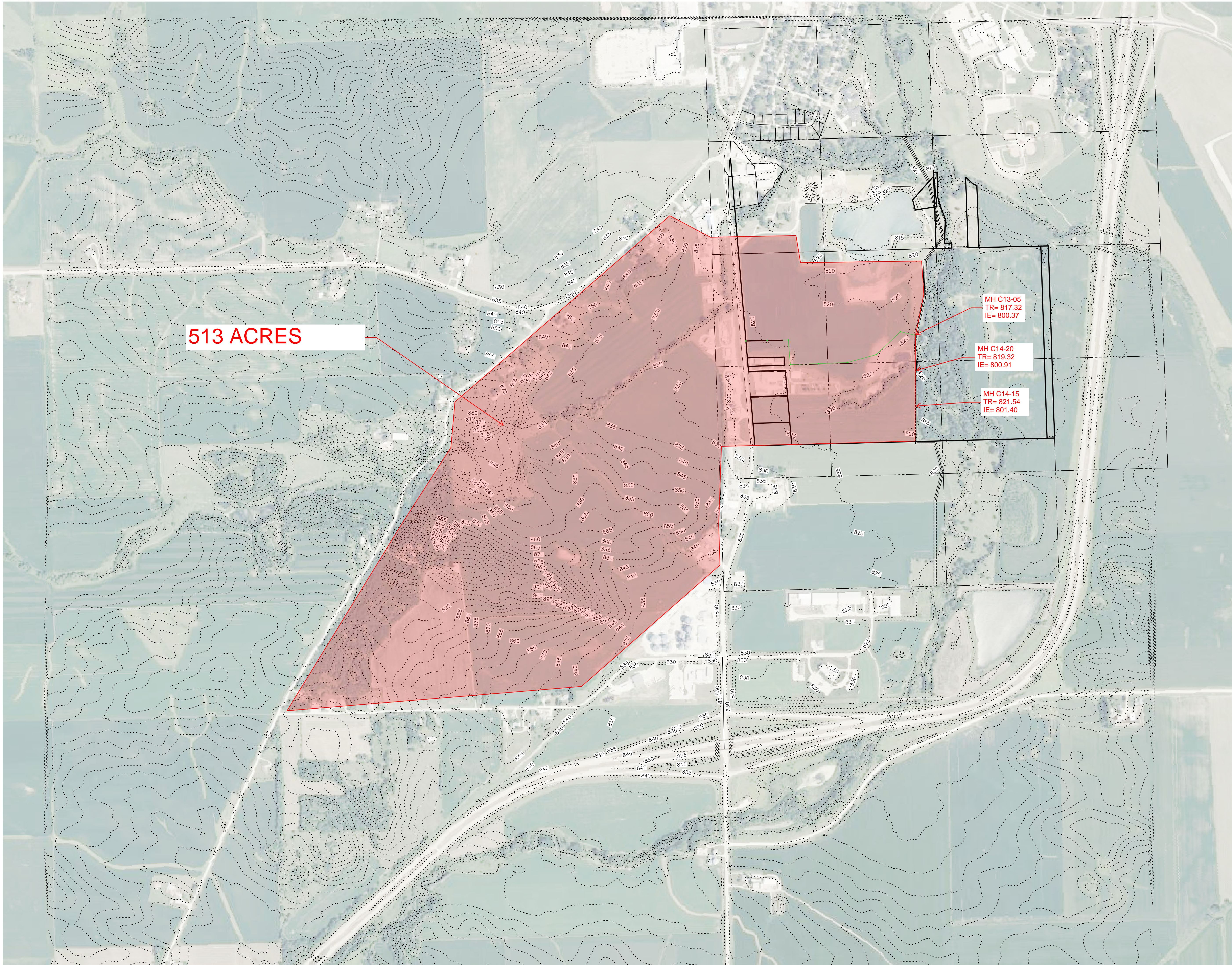
mms@mmsconsultants.net

www.mmsconsultants.net

**STATEMENT**

**As Of 12/31/2025**



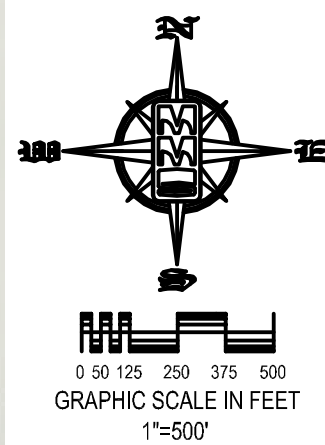


513 ACRES

MH C13-05  
TR= 817.32  
IE= 800.37

MH C14-20  
TR= 819.32  
IE= 800.91

MH C14-15  
TR= 821.54  
IE= 801.40



Date	Revision
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CONCEPT PLAN

MONTICELLO  
JONES COUNTY  
IOWA

MMS CONSULTANTS, INC.	
Date: 7/24/2024	
Designed by:	Field Book No:
Drawn by:	Scale: 1" = 500'
Checked by:	Sheet No:
Project No:	1
of: 1	



City Council Meeting  
Prep. Date: 04/16/2025  
Preparer: Russell Farnum



Agenda Item: #12  
Agenda Date: 04/21/2025

*Communication Page*

**Agenda Items Description:** Consideration and Possible Motion on Non-Exclusive use of Pocket Park on Fridays, Saturdays and Sundays by Blind Pig

**Type of Action Requested:** Discussion and Direction

**Attachments & Enclosures:**

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Background:**

Ryan Evans from The Blind Pig has expressed interest in a new proposal to enhance the Pocket Park space and provide his customers with an outdoor experience during favorable weather. He's looking to move beyond the parklet concept discussed last year, and is looking for feedback and direction from the Council.

Essentially, Evans proposes The Blind Pig enter into a contract or agreement with the City to operate the Pocket Park space as an extension of his business. This would involve utilizing the red shed as an outdoor bar. Key points of his proposal include:

- **Liability:** The Blind Pig would handle all necessary licensing and insurance.
- **Revenue Sharing:** A portion of all outdoor sales would be allocated to Parks & Rec or the City for reinvestment in the park or downtown improvements.
- **Special Events:** Additional considerations would be given for special events like Chamber Uptown Friday Nights, Monti Days, and the Car Show.
- **Operation:** The Blind Pig would staff the outdoor bar and have the discretion to close during inclement weather.
- **Public Access:** The park would remain open to the public even when the patio bar is operating. The "general public" would be able to walk through or use the park without obligations to purchase a drink, pay an entry fee, or other obstacle.
- **Maintenance:** The Blind Pig would be responsible for garbage removal and overall cleanliness of the space, aiming to improve its current condition.

Ryan believes this approach would be a more beneficial option than the parklet that was discussed last year. He's aiming to implement this concept this year.

Evans has received positive feedback from both his insurance and the IABD, indicating strong potential for this endeavor. Evans is eager to schedule a meeting to discuss the idea with the Council and get your feedback.

Here's a brief update on the areas we'll need to address collaboratively:

- **Lease/Rental Rate:** We're ready to finalize details with Council direction
- **Water Feasibility:** Water access to the shed is being investigated
- **Electricity & Metering:** The electrical setup needs to be reviewed for proper loading if this becomes a long-term option.
- **Health/Food License:** Ryan is prepared to navigate the licensing process.
- **Operational Parameters & Maintenance:** Some details are addressed (above), others may need further discussion.
- **Dumpster Screening:** Short and longer-term solutions are being addressed.

The Police Chief, City Clerk, Parks and Rec Director and City Administrator are supportive of this concept, at least for an initial trial for this summer. After that, the City could review with Blind Pig and Main Street any issues, and look into long term use of the Park.

**Recommendation:** Ryan, Main Street, and City Staff are aware of the concerns that citizens may have with Blind Pig using this space, particularly with the donations that went into building the park. With the provisions outlined above, all feel it would be successful, and would benefit the downtown and the City as a whole. However, we are reluctant to put more work into this without consent of the Council to move forward.

Council discussion and direction is requested.

<b>City Council Meeting</b> <b>Prep. Date:</b> 04/16/2025 <b>Preparer:</b> Russell Farnum		<b>Agenda Item:</b> # 13 <b>Agenda Date:</b> 04/21/2025
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**Agenda Items Description:** Ordinance amending certain provisions of Chapter 106, “Collection of Solid Waste”, of the City of Monticello, Iowa Code of Ordinances

**Type of Action Requested:**

**Attachments & Enclosures:**

**Fiscal Impact:**

Budget Line Item:  
 Budget Summary:  
 Expenditure:  
 Revenue:


**Summary:** Council adopted a new disposal contract with Republic Services. This Ordinance implements the rate structure necessary to implement and pay for that contract.

**Background:** The attached ordinance adopts the Residential and Commercial garbage disposal rates for the next 5 years, in accordance with the new Republic contract. The rates show a large increase in early 2026, which reflects Republic's requested bump in their disposal fees, in addition the fees have been recalculated to include solid waste fees related to the Jones County transfer station as well as City staff necessary to implement these services through utility billing and other services.

If Council would prefer not to have a large jump in rates in 2026, the rates in the ordinance could be adjusted so that the fee structure spreads that increase out over more than one year. That would require spending down reserves in the sanitation fund to pay for the initial year of increased rates, as the fees would not cover the cost of garbage disposal. Council Direction on this issue is requested, and the ordinance can be amended as Council prefers.

Lastly the City's current yard waste disposal program is funded through a \$2 per bill fee monthly that is incorporated into the utility bills. If a \$1 per month increase in this fee were adopted, the City would have \$21,000 annually in additional funding to pursue perhaps a city-wide forestry program, pay for tree removals from future epidemics like the emerald ash borer, or even reforestation of the areas impacted by various blights and infestations in the past few years. This would reduce pressure on the general fund and Road Use Tax sources that were used the past few years. This is just a thought for Council discussion -- I am not proposing anything specific at this time.

**Recommendation:** Council input on the rate structure and approval of the ordinance is recommended.



ORDINANCE NO.

An ordinance amending certain provisions of Chapter 106, “Collection of Solid Waste”, of the City of Monticello, Iowa Code of Ordinances

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SECTION MODIFIED. Chapter 106, Section 08, paragraphs 1 thru 2, of the Code of Ordinances of the City of Monticello, is repealed and the following adopted in lieu thereof:

**106.08 COLLECTION FEES.** The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees at the following monthly rates within the City. Sales tax shall be in addition to the amounts shown, in accordance with State law.

(Code of Iowa, Sec. 384.84)

1. One-family dwellings, two-family dwellings with separate water meters, and apartments with separate meters.
  - A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing of the following calendar year:
    - (1) Rates in effect from January 1, 2025 until the December 1, 2025 billing: \$20.90 per month.
    - (2) Rates in effect from January 1, 2026 until the December 1, 2026 billing: \$26.75 per month.
    - (3) Rates in effect from January 1, 2027 until the December 1, 2027 billing: \$28.09 per month.
    - (4) Rates in effect from January 1, 2028 until the December 1, 2028 billing: \$29.49 per month.
    - (5) Rates in effect from January 1, 2029 until the December 1, 2029 billing: \$30.98 per month.
  - B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.
2. Multi-family dwelling and/or apartments, in which water is furnished by owner through a central water meter and charged to the owner of the property. If the complex does not utilize dumpsters for the collection of garbage created at their facility:

- A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing of the following calendar year:
- (1) Rates in effect from January 1, 2025 until the December 1, 2025 billing: \$20.90 per month.
  - (2) Rates in effect from January 1, 2026 until the December 1, 2026 billing: \$26.75 per month.
  - (3) Rates in effect from January 1, 2027 until the December 1, 2027 billing: \$28.09 per month.
  - (4) Rates in effect from January 1, 2028 until the December 1, 2028 billing: \$29.49 per month.
  - (5) Rates in effect from January 1, 2029 until the December 1, 2029 billing: \$30.98 per month.
- B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.
3. Multi-Family Dwelling or Personal Residence with Dumpster. Regardless of the foregoing fees, any multi-family dwelling or apartment or person located within the City limits using large dump container (dumpster) for solid waste collection and disposal shall pay fees calculated in accordance with the following:
- A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing, shall be as set out below for the years indicated:
- (1) 1/1/2025 through 12/31/2025: \$8.73 per yard, per collection
  - (2) 1/1/2026 through 12/31/2026: \$9.66 per yard, per collection
  - (3) 1/1/2027 through 12/31/2027: \$10.15 per yard, per collection
  - (4) 1/1/2028 through 12/31/2028: \$10.65 per yard, per collection
  - (5) 1/1/2029 through 12/31/2029: \$11.18 per yard, per collection
- B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.
- In addition to the above fees related to trash collection, Multi-Family or Single-Family residences that utilize a dumpster shall be assessed a monthly recycling fee of \$4.75 per month per unit.

However, owners of apartment complexes of five units or more that have commercial dumpster recycling collection at their facility at least every other week will not be assessed the individual per unit recycling fee of \$4.75 per unit commencing with the month following written notification to the City, and verification by the City, that said complex is served by said recycling collection.

4. Commercial and Industrial Zoned Properties. Commercial and industrial enterprises shall pay the following minimum monthly rates.
  - A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing, shall be as set out below for the years indicated:

(1) 1/1/2025 through 12/31/2025:	\$8.73 per yard, per collection
(2) 1/1/2026 through 12/31/2026:	\$9.66 per yard, per collection
(3) 1/1/2027 through 12/31/2027:	\$10.15 per yard, per collection
(4) 1/1/2028 through 12/31/2028:	\$10.65 per yard, per collection
(5) 1/1/2029 through 12/31/2029:	\$11.18 per yard, per collection
  - B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.
5. Properties Located outside the Monticello City Limits. Regardless of the foregoing fees, any commercial, industrial, multi-family dwelling or apartment or person located outside the City limits using a large dump container (dumpster) for solid waste collection and disposal shall pay exactly twice the rate as in town collection.
6. Additional Fees.
  - A. Residential Garbage Collection: The City Contractor will be providing every Residential property a 65-gallon cart in which to place their garbage. Any bags placed next to the Cart will require a \$2.00 per bag sticker to be purchased at City Hall. Each residential property will be allowed to place one bulky item per month out next to their container so long as the large item is pre-scheduled for collection with City Hall. Replacement carts, removal or exchange may be subject to a \$20 fee.
  - B. Dumpster Collection: The City Contractor may charge in excess of the fees provided in their agreement with the City for overloaded dumpsters or for those circumstances where items are left outside of and/or stacked adjacent to a dumpster, or if white goods or electronics are placed in the dumpster. These charges will be being based upon estimated additional yards of waste, with those additional fees invoiced to the City by the

Contractor and invoiced by the City to the Customer at the current per yard rate.

7. Payment of Bills. All fees are due and payable under the same terms and conditions provided for payment of a combined service account as contained in Section 92.04 of this Code of Ordinances. Solid waste collection service may be discontinued in accordance with the provisions contained in Section 92.05 if the combined service account becomes delinquent, and the provisions contained in Section 92.08 relating to lien notices shall also apply in the event of a delinquent account.

SECTION 2. LANDSCAPE WASTE FEE The City currently charges a Landscape Waste Fee of \$2 per bill, to cover the cost of landscape waste collection and disposal. Effective on January 1, 2026, that fee shall be increased to \$3 per bill.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall take effect after its final passage, approval and publication as provided by law. The existing Chapter 106, and the sanitation rates shall remain in effect until such time as this Ordinance is in effect.

1<sup>st</sup> reading passed by the Council on this ---<sup>rd</sup> day of April, 2025

2<sup>nd</sup> reading passed by the Council on this \_\_\_\_<sup>st</sup> day of May, 2025

3<sup>rd</sup> reading passed by the Council on this \_\_\_\_<sup>st</sup> day of May, 2025

\_\_\_\_\_  
Wayne Peach, Mayor

Attest:

\_\_\_\_\_  
Sally Hinrichsen, City Clerk/Treasurer

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ the \_\_\_\_<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
Sally Hinrichsen, City Clerk

City Council Meeting  
Prep. Date: 4/16/2025  
Preparer: Sally Hinrichsen



Agenda Item: #14-23  
Agenda Date: 4/21/2025

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Reports / Potential Actions:**

- 14. Mayor
- 15. City Engineer
- 16. City Administrator
- 17. City Clerk
- 18. Public Works Director
- 19. Police Chief
- 20. Water/Wastewater Superintendent
- 21. Park and Recreation Director
- 22. Library Director
- 23. Ambulance Director