

City of Monticello, Iowa

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Monticello City Council Meeting May 5, 2025 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	April	21, 2025
Approval of Payroll	May	1, 2025
Approval of Bill List		
Approval of Treasurer's Report	February	2025
Approval of Treasurer's Report	March	2025
Approval of Great Jones County Fair fireworks permit		
Approval of Cigarette Permit for Caseys #1889, Casey #5079, Kardes C Store and Fareway Stores		

Proclamations:

1. **Proclamation** – Professional Municipal Clerks Week for May 4 - 10, 2025

Resolutions:

2. **Resolution** Scheduling Public Hearing on City of Monticello Fiscal Year 2024/2025 budget amendments #2 for May 19, 2025 at 6:00 p.m.
3. **Resolution** Approving the hiring and wage for Public Works/Cemetery summer staff
4. **Resolution** Approving contracting with LL Pelling Co. to complete various sealcoating projects
5. **Resolution** Approving Purchase Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule from Dubuque Glass Co from Dubuque, IA
6. **Resolution** Approving Purchase of a Enduro M32 Aquatic Vacuum system from Carrico Aquatic Resources, Inc from Jefferson, WI
7. **Resolution** Approving Purchase of a BECSys 5 Controller system from Carrico Aquatic Resources, Inc from Jefferson, WI

Ordinances:

8. **Ordinance** amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.03, subsection 3, pertaining to Four-Way Stop Intersection of East Washington Street and South Maple Street
9. **Ordinance** amending the Code of Ordinances of the City of Monticello, Iowa by amending Section 65.02, subsection 6, and adding Section 65.02, subsection 42 pertaining to Stop Required

Reports / Potential Actions:

10. Mayor
11. City Engineer
12. City Administrator
13. Public Works Director
14. Police Chief
15. Water/Wastewater Superintendent
16. Park and Recreation Director
17. Library Director
18. Ambulance Director
19. City Clerk

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: May 5, 2025 Council Meeting

Time: May 5, 2025 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83116396642>

Meeting ID: 831 1639 6642

One tap mobile

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Dial by your location

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
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Meeting ID: 831 1639 6642

Find your local number: <https://us02web.zoom.us/j/83116396642>

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Regular Council Meeting
April 21, 2025, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Scott Brighton, Dave Goedken, Candy Langerman, Jake Ellwood and Mary Phelan. Council member Josh Brenneman arrived shortly after meeting started. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Park & Rec Director Jacob Oswald, Water/Wastewater Supt. Jim Tjaden, Public Works Director Nick Kahler, Library Director Faith Brehm and Ambulance Director Lori Lynch. Police Chief Britt Smith arrived during the meeting. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Phelan requested the proposed resolution on the intent to bond and the consideration to pay the MMS Consultants’ invoice to follow the work session on the South Main (Stephen) Sewer Extension project. Langerman moved to approve the agenda, moving proposed resolution on the intent to bond and the consideration to pay the MMS Consultants’ invoice to follow the work session on the South Main (Stephen) Sewer Extension project. Goedken seconded, roll call was unanimous.

Monticello Chamber Director Megan Beaman gave a presentation of their proposed signage for the entrances of Monticello along Highway 151. Beaman advised that she has applied for the “Give to Grow” grant and plans to apply for State grant this fall and will continue to look for other grants, as well. No action was taken. Brenneman arrived.

Brighton moved to approve the consent agenda; Ellwood seconded. Roll call was unanimous.

Mayor opened Public Hearing on the proposed City of Monticello Fiscal Year 2025/2026 budget adoption. No public comments were received. Mayor closed the hearing. Goedken stated he had concerns on the Chamber signage request and it not being an efficient use of taxpayers’ dollars and he would not vote for the budget. Phelan moved to approve Resolution #2025-54 Approving the Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2025 to June 30, 2026. Brenneman seconded, roll call was unanimous, except Goedken who voted nay.

Mayor read proclamation and proclaimed the month of May, 2025 as Frontline Worker Appreciation Month.

Goedken moved to approve Resolution #2025-55 Accepting bids for the Monticello Regional Airport FY25 Pavement Repair and Cracksealing project, AIP 3-19-0061-14-2025 and awarding project to Fahrner Asphalt Sealers LLC, contingent upon FAA Funding Approval. Brenneman seconded, roll call was unanimous.

Ellwood moved to approve Resolution #2025-56 Approving Pay Request #11 to Bill Bruce Builders, Re: Wastewater Treatment Plant Improvement Project in the amount of \$839,937.09. Brighton seconded, roll call was unanimous.

Brighton moved to approve Resolution #2025-57 Approving 28E Agreement between Monticello Community Schools and City of Monticello use of School Owned Property and Facilities. Brenneman seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-58 authorizing and approving a Loan Agreement, providing for the issuance of a General Obligation Street Sweeper Acquisition Note and providing for the levy of taxes to pay the same. Brighton seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-59 Approving the wages for Monticello Aquatic Center and Park and Recreation part-time seasonal staff positions and setting wages. Ellwood seconded, roll call was unanimous.

Langerman moved to approve Resolution #2025-60 approving the 28E Agreement with the Monticello Community School District for the School Resource Officer Position. Brenneman seconded, roll call was unanimous.

Ryan Evans, 2104 Fox Trial Drive, Cedar Rapids presented his concept for use of the Pocket Park. Consensus of the Council was for the City Staff to continue to work with Evans and his concept and bring back to Council once more details are worked out.

Farnum advised Council approved Republic's contract to increase their solid waste collection fees to the City, Council discussed the proposed ordinance for sanitation and landscape waste rates. Farnum advised the contract for the landscape waste site processor will expire and needs to be reviewed. Brighton moved to table action on the landscape fees in the ordinance until the new contract is approved for the yard waste site, Goedken seconded, roll call was unanimous.

Hinrichsen reported over \$4,000 has been collected with the new State Setoff Program that replaced the Income Offset Program.

Kahler stated the new street sweeper is working great. They continue to take down trees and are helping Oswald get ready for this weekend

Smith stated with the remodeling of Kardes, they will need a large dumpster. Smith suggested closing the alley behind their store to place the dumpster. Smith stated the Main Street group has funding for the cost of the cameras at the intersection of First Street and Cedar Street. The police department budget will pay for the installation and licensing. They are working with Cascade Communications and Monticello Sports on the installation. Smith advised that he had some non-compliant 2-way radios that he gave to the Public Works and Park departments

Tjaden reported Visual Sewer has cleaned the sewer main and will be lining it, in the next couple of weeks. They will be installing the generator at the West Well next week.

Regular Council Meeting
April 21, 2025

Oswald stated they had 105 participants in the Live Healthy track meet tonight. May 3rd will be the first ball tournament. Holly's Helping Hands will be this Saturday, volunteers are asked to meet at the Willow Shelter.

Brehm reported on the various programs happening in the Library.

Lynch advised the MEMT's are doing a fundraiser and are selling raffle tickets, which are available at some business or the Ambulance garage. She is working on plans for the Jones County Fair. She is looking to hire an EMT and a Paramedic to fill their roster.

Council held a work session on the South Main (Stephen) Sewer Extension project. Farnum reviewed the estimated costs and scope of the project. The current proposed project would extend the sewer main under South Main Street to service the 154 acres on the west side of the highway, with the trench being about 14 feet deep. Council discussed possible options to pay off the proposed bonds and setting up a connection fee district for this area.

Brighton moved to approve Resolution #2025-61 related to the financing of a project proposed to be undertaken by the City of Monticello, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code. Langerman seconded, roll call was unanimous.

Brighton moved to approve payment to MMS Consultants Inc in the amount of \$61,183.38, Ellwood seconded, roll call was unanimous.

Brighton moved to adjourn the meeting at 7:13 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - MAY 1, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	April 14 - 27, 2025				
Jamie Coleman	\$ 2,259.18	\$ 41.58	0.00	2.63	\$ 1,803.22
Jordan Fullerton	817.74	-	0.00	0.00	704.40
Mason Hanson	388.08	-	0.00	0.00	326.74
Ron Herman, Jr.	240.00	-	0.00	0.00	206.54
Sam Hunt	288.00	-	0.00	0.00	247.84
Jayna Koffron	1,425.06	-	0.00	0.00	1,112.32
Lori Lynch	3,351.54	-	0.00	0.00	2,264.22
Coletta Matson	2,279.97	62.37	0.00	40.50	1,535.41
Chloe Mogensen	221.76	-	0.00	0.00	111.02
Sky Monty	1,633.60	-	0.00	0.00	1,251.05
Shirlee Scott	2,217.60	-	0.00	0.00	1,677.56
Reggie Welter	572.00	-	0.00	0.00	489.44
TOTAL AMBULANCE	\$ 15,694.53	\$ 103.95	0.00	43.13	\$ 11,729.76
CEMETERY	April 14 - 27, 2025				
Dan McDonald	\$ 2,294.00	\$ 187.60	0.00	0.00	\$ 1,714.33
TOTAL CEMETERY	\$ 2,294.00	\$ 187.60	0.00	0.00	\$ 1,714.33
CITY HALL	April 14 - 27, 2025				
Cheryl Clark	\$ 2,298.73	\$ 10.73	0.00	19.50	\$ 1,618.01
Russ Farnum	3,711.54	-	0.00	0.00	2,529.47
Sally Hinrichsen	3,192.54	-	0.00	0.00	1,980.62
Nanci Tuel	2,176.81	-	0.00	0.00	1,440.03
TOTAL CITY HALL	\$ 11,379.62	\$ 10.73	0.00	19.50	\$ 7,568.13
FIRE					
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 192.39
Billy Norton	166.67	-	0.00	0.00	143.57
Johnny Russ	125.00	-	0.00	0.00	115.44
Tiler Streets	125.00	-	0.00	0.00	115.44
TOTAL FIRE	\$ 625.00	\$ -	0.00	0.00	\$ 566.84
LIBRARY	April 14 - 27, 2025				
Faith Brehm	\$ 1,764.00	\$ -	0.00	0.00	\$ 1,352.85
Molli Hunter	1,305.60	-	0.00	0.00	1,055.68
Penny Schmit	1,569.60	-	0.00	0.00	1,042.83
TOTAL LIBRARY	\$ 4,639.20	\$ -	0.00	0.00	\$ 3,451.36
MBC	April 14 - 27, 2025				
Kara Burrack	\$ 800.00	\$ -	0.00	0.00	\$ 688.48
Grace Dupuy	1,688.00	-	0.00	0.00	1,298.70
Jacob Oswald	2,533.92	-	0.00	0.00	1,912.67
TOTAL MBC	\$ 5,021.92	\$ -	0.00	0.00	\$ 3,899.85
POLICE	April 14 - 27, 2025				
Dawn Graver	\$ 2,945.60	\$ -	0.00	0.00	\$ 2,188.15
Erik Honda	3,165.12	-	0.00	0.00	2,411.21
Jordan Koos	3,466.56	226.08	0.00	36.00	2,359.37
Cole Millard	2,671.20	-	0.00	0.00	1,798.11

PAYROLL - MAY 1, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Keanan Shannon	2,993.76	-	0.00	21.00	2,282.03
Britt Smith	3,581.31	-	0.00	0.00	2,708.04
Madonna Staner	1,839.20	-	0.00	0.00	1,373.78
Brian Tate	3,396.12	-	0.00	0.00	2,552.23
TOTAL POLICE	\$ 24,058.87	\$ 226.08	0.00	57.00	\$ 17,672.92
ROAD USE	April 14 - 27, 2025				
Zeb Bowser	\$ 2,066.40	\$ -	0.00	34.00	\$ 1,603.69
Jacob Gravel	2,066.40	-	0.00	2.25	1,554.81
Nick Kahler	2,578.35	-	0.00	0.00	1,893.19
Jasper Scott	2,066.40	-	0.00	0.63	1,546.93
TOTAL ROAD USE	\$ 8,777.55	\$ -	0.00	36.88	\$ 6,598.62
SEWER	April 12 - 25, 2025				
Jim Tjaden	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,165.14
TOTAL SEWER	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,165.14
WATER	April 12 - 25, 2025				
Scott Hagen	\$ 2,206.40	\$ -	3.00	78.75	\$ 1,764.03
Josh Willms	2,126.40	-	0.00	# 75.00	1,438.23
TOTAL WATER	\$ 4,332.80	\$ -	3.00	153.75	\$ 3,202.26
TOTAL - ALL DEPTS.	\$ 79,751.61	\$ 528.36	3.00	310.26	\$ 58,569.21

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AT&T MOBILITY	PD TELEPHONES	173.82			
JACOB HEINSIUS	PD PEST CONTROL	42.50			
MEDIACOM	PD TELEPHONE	22.94			

110	POLICE DEPARTMENT TOTAL	239.26			
STREET LIGHTS					
ALLIANT ENERGY-IES	E 1ST STREETLIGHTS	4,584.89			

230	STREET LIGHTS TOTAL	4,584.89			
CEMETERY					
MORRIS FUNERAL HOME INC	CREMATION WALL PLAQUE- CHAPMAN	1,387.34			
NOAL PAL MOWING SYSTEM LLC	CEMETERY GROUNDS SUPPLIES	145.00			

450	CEMETERY TOTAL	1,532.34			
CITY HALL/GENERAL BLDGS					
JACOB HEINSIUS	CH PEST CONTROL	70.00			
E.O. JOHNSON CO INC	CH COPIER MAINTENANCE	286.82			
HOLIDAY INN AIRPORT	CH TRAVEL - HINRICHSEN	282.24			
INFRASTRUCTURE TECHNOLOGY	CH ADOBE ACROBAT PRO LICENSE	1,151.52			
IOWA STATE UNIVERSITY	CH CONFERENCE - CLARK #10132	250.00			
JOHN DEERE FINANCIAL	CH MEETING SUPPLIES	2.99			

650	CITY HALL/GENERAL BLDGS TOTAL	2,043.57			

001	GENERAL TOTAL	8,400.06			
MONTICELLO BERNDES CENTER					
PARKS					
JACOB HEINSIUS	MBC PEST CONTROL	70.00			
BRIAN CROWLEY	MBC EQUIP REPAIR/MAINT	120.00			
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	169.89			
KROMMINGA MOTORS INC	MBC EQUIP REPAIR/MAINT	930.44			
NEXT GENERATION PLBG & HTG LLC	MBC BLDG REPAIR/MAINT	293.61			
LASER TECH USA, INC. DBA	MBC GROUNDS SUPPLIES	52.57			
REXCO EQUIPMENT INC	MBC EQUIP REPAIR/MAINT	726.45			
SITE ONE LANDSCAPE SUPPLY LLC	MBC LEAGUE SUPPLIES	920.18			

430	PARKS TOTAL	3,283.14			

005	MONTICELLO BERNDES CENTER TOTAL	3,283.14			
TOURNAMENT FUND-GEN CKG					
PARKS					
EXPRESS SIGN & LOGO LLC	MBC TOURNAMENT AWARDS	143.45			
MYERS-COX CO.	MBC TOURNAMENT CONCESSIONS	2,734.43			
PEPSI COLA BOTTLING CO	MBC TOURNAMENT CONCESSIONS	568.02			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARKS TOTAL	3,445.90			
	012 TOURNAMENT FUND-GEN CKG TOTAL	3,445.90			
MONTICELLO TREES FOREVER PUBLIC WORKS STEVE DAVIS	TREES FOREVER SUPPLIES	480.00			
	299 PUBLIC WORKS TOTAL	480.00			
	014 MONTICELLO TREES FOREVER TOTAL	480.00			
FIRE FIRE AT&T MOBILITY	FIRE TABLET	41.27			
	150 FIRE TOTAL	41.27			
	015 FIRE TOTAL	41.27			
AMBULANCE AMBULANCE AT&T MOBILITY JACOB HEINSIUS BOUND TREE MEDICAL, LLC JOHN DEERE FINANCIAL LEGACY EMERGENCY VEHICLES LLC LIFEMED SAFETY INC MEDIACOM JOSHUA PRUITT	AMB TELEPHONES AMB PEST CONTROL AMB MEDICAL SUPPLIES AMB VEHICLE OPERATING AMB VEHICLE OPERATING AMB EQUIP REPAIR/MAINT AMB TELEPHONE AMB MEDICAL DIRECTOR	100.02 42.50 393.00 40.94 797.19 3,178.00 22.94 500.00			
	160 AMBULANCE TOTAL	5,074.59			
	016 AMBULANCE TOTAL	5,074.59			
AIRPORT AIRPORT MONTICELLO AVIATION INC	AIRPORT MANAGER	2,761.85			
	280 AIRPORT TOTAL	2,761.85			
	046 AIRPORT TOTAL	2,761.85			
ROAD USE STREETS ALLIANT ENERGY-IES AT&T MOBILITY CME SHINE AUTO DETAILING LLC	22059 HWY 38 RU INTERNET FOR TRAFFIC LIGHTS RU EQUIP REPAIR/MAINT	327.96 129.81 55.00			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
W.W. GRAINGER, INC	RU SUPPLIES	247.52			
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT	335.55			
THEODORE J KRAUS	RU LIGHT SYSTEMS & STRUCTURES	80.00			
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	860.34			
MERCY PHYSICIAN ASSOCIATES	RU OSHA - GRAVEL	12.50			
NEXT GENERATION PLBG & HTG LLC	RU BLDG REPAIR/MAINT	526.50			
ROTO-ROOTER	RU STREET MAINTENANCE CONTRACT	866.25			
SADLER POWER TRAIN INC	RU EQUIP REPAIR/MAINT	277.65			
WELTER STORAGE EQUIP CO., INC.	RU EQUIP REPAIR/MAINT	1,000.00			
	210 STREETS TOTAL	4,719.08			
	110 ROAD USE TOTAL	4,719.08			
ROAD USE SETASIDE STREETS					
MH LOGISTICS CORP	RU TYMCO MODEL 435 SWEEPER BAL	151,000.00			
	210 STREETS TOTAL	151,000.00			
	111 ROAD USE SETASIDE TOTAL	151,000.00			
PARK IMPROVEMENT CAPITAL PROJECTS					
BRYAN ROCK PRODUCTS, INC.	MBC BALL DIAMOND IMPROVEMENTS	2,132.82			
	750 CAPITAL PROJECTS TOTAL	2,132.82			
	313 PARK IMPROVEMENT TOTAL	2,132.82			
CAPITAL IMPROVEMENT CAPITAL PROJECTS					
HDR ENGINEERING INC	AIRPORT RUNWAY MAINTENANCE	8,400.00			
	750 CAPITAL PROJECTS TOTAL	8,400.00			
	332 CAPITAL IMPROVEMENT TOTAL	8,400.00			
WATER					
WATER					
ALLIANT ENERGY-IES	16540 190TH ST WATER TOWER	202.32			
AT&T MOBILITY	WATER TABLET	41.27			
HAWKINS WATER TREATMENT	WATER SYSTEM	783.86			
JOHN DEERE FINANCIAL	WATER SUPPLIES	39.92			
MERCY PHYSICIAN ASSOCIATES	WATER OSHA - WILLMS	40.75			
	810 WATER TOTAL	1,108.12			

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	600 WATER TOTAL		1,108.12		
CUSTOMER DEPOSITS					
WATER					
MARILYN & RICHARD BEAUDINE	WATER DEPOSIT REFUND	98.31			
MORRIE BILLMEYER	WATER DEPOSIT REFUND	55.40			
CITY OF MONTICELLO	BILLMEYER/MORRIE	500.22			
KAREN ROSS	WATER DEPOSIT REFUND	56.07			
	810 WATER TOTAL		710.00		
	602 CUSTOMER DEPOSITS TOTAL		710.00		
SEWER					
SEWER					
ELECTRIC PUMP INC	SEWER EQUIP REPAIR/MAINT	7,316.69			
LAPORTE MOTOR SUPPLY	SEWER SUPPLIES	10.61			
MERCY PHYSICIAN ASSOCIATES	SEWER OSHA - WILLMS	34.50			
	815 SEWER TOTAL		7,361.80		
	610 SEWER TOTAL		7,361.80		
SANITATION					
SANITATION					
JONES COUNTY SOLID WASTE	4TH QTR '25 ASSESSMENT	5,050.00			
MERCY PHYSICIAN ASSOCIATES	SANITATION OSHA - GRAVEL	6.25			
REPUBLIC SERVICES	RESIDENTIAL GARBAGE	25,829.82			
	840 SANITATION TOTAL		30,886.07		
	670 SANITATION TOTAL		30,886.07		
YARD WASTE SITE					
SANITATION					
ALLIANT ENERGY-IES	22411 BUSINESS HWY 151	31.75			
JOHN DEERE FINANCIAL	YARD WASTE GROUNDS SUPPLIES	414.45			
	840 SANITATION TOTAL		446.20		
	675 YARD WASTE SITE TOTAL		446.20		
	Accounts Payable Total		230,250.90		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

	FUND NAME	AMOUNT
001	GENERAL	8,400.06
005	MONTICELLO BERND'S CENTER	3,283.14
012	TOURNAMENT FUND-GEN CKG	3,445.90
014	MONTICELLO TREES FOREVER	480.00
015	FIRE	41.27
016	AMBULANCE	5,074.59
046	AIRPORT	2,761.85
110	ROAD USE	4,719.08
111	ROAD USE SETASIDE	151,000.00
313	PARK IMPROVEMENT	2,132.82
332	CAPITAL IMPROVEMENT	8,400.00
600	WATER	1,108.12
602	CUSTOMER DEPOSITS	710.00
610	SEWER	7,361.80
670	SANITATION	30,886.07
675	YARD WASTE SITE	446.20

	TOTAL FUNDS	230,250.90

City of Monticello - Monthly Summary -February 1st thru 28th, 2025

Reviewed by: *Mani* 4.18.25

Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Ending Fund Balance
General	1006563.71	159873.15	8331.06		76042.66	37116.67	1061608.57	750.00	647202.70	413655.87		1061608.57
Soldiers Memorial Board	15733.03	750.00			145.00		16338.03			16338.03		16338.03
Monticello Berndes Center	109175.40	8951.16	278.85		17739.06		100666.35	100.00	48166.24	52400.11		100666.35
Recreation Set-a-Side	10302.88		35.98				10338.86		10338.86			10338.86
Youth/Adult Tournament Ckg	5550.33	11350.00	7.56				16907.89			16907.89		16907.89
Dare	7585.55		17.62		100.00		7483.17		7483.17			7483.17
Canine	6057.48		20.92				6078.40		634.29	5444.11		6078.40
Insurance Fund	68268.02		236.19				68504.21		12278.66	56225.55		68504.21
Tournament Fund	26111.07		91.20				26202.27		26202.27			26202.27
Monticello Trees Forever	26239.15		91.65				26330.80		26330.80			26330.80
Fire	-3046.81	14628.00	1.23		3583.85		7998.57		7638.28	360.29		7998.57
Ambulance Operating	310723.69	173474.30	1077.04	24166.67	179521.88		329919.82		126044.36	203875.46		329919.82
Hotel/Motel Tax Fund	33671.64	2186.35	117.62		15000.00		20975.61		20975.61			20975.61
Earl F Lehmann Trust	238.97						238.97			238.97		238.97
Street Bond	750.00						750.00		750.00			750.00
Police Improvement	5736.39	21.00	10.03				5767.42		5767.42			5767.42
Library Improvement	55655.92		201.31		136.03		55721.20		19921.77	35799.43		55721.20
Library	72853.76	226.49	253.07	12950.00	11830.00		74453.32	200.00	57157.73	17095.59		74453.32
Equipment Set-A-Side	89252.44		308.11				89560.55		509.95	89050.60		89560.55
Super Mac	11883.91		41.27		1839.18		10086.00		4580.77	5505.23		10086.00
Airport	89287.57	4498.04	311.04		18342.18		75755.47		55258.98	20496.49		75755.47
Revolving Loan Fund	47929.33		166.16				48095.49		17545.51	30549.98		48095.49
Road Use Tax	146362.05	40863.28			32286.66		154938.67		-40396.90	195335.57		154938.67
Road Use Set-a-Side	103180.02		359.48				103539.50		80927.10	22612.40		103539.50
Employee Benefits	444851.20	4636.78	22.92		42937.25		406573.65		68303.69	338269.96		406573.65
TIF Tax Collections	333982.88	3427.20	1501.03		-106469.00		451380.11		207538.64	243841.47		451380.11
Slavka Gehret Trust	44263.59		152.22				44415.81		1399.95	43015.86		44415.81
Police Forfeiture Acct	4.95						4.95		4.95			4.95
Debt Service	405080.08	2735.73	1308.33				409124.14		246489.67	162634.47		409124.14
TIF - Debt Payments	0.00						0.00					0.00
Park Improvements	122192.77	294.00	422.79				122909.56		24261.78	98647.78		122909.56
Library Capital Improvements	15751.89		55.02				15806.91		15806.91			15806.91
Ambulance Improvements	212647.15		735.33				213382.48		31074.13	182308.35		213382.48
TIF Projects	405368.01				131519.24		274848.77		274848.77			274848.77
Cemetery Improvements	50930.86	240.00	502.80				51673.66		1461.23	50212.43		51673.66
Capital Improvements	615627.05	1661.00	498.77		342.50		617344.32		173231.87	444112.45		617344.32
Low Income Housing	0.00						0.00					0.00
Baty Disc Golf Course	9773.52		33.74				9807.26		490.93	9316.33		9807.26
Mary Maxine Redmond Trust	7756.94		26.80				7783.74		789.54	6994.20		7783.74
Pocket Park	12202.96		42.38				12245.34		6478.43	5766.91		12245.34
Cemetery Perpetual Care	190921.57	520.00	326.94				191768.51		521.00	191247.51		191768.51
Charles S Bidwell Book Trust	86228.77		297.71		698.39		85828.09		509.13	85318.96		85828.09
Ioma Mary Baker Trust	37986.93		131.17		161.56		37956.54		1148.26	36808.28		37956.54
Water Operating	223917.69	34174.40	778.89		22622.76		236248.22		156091.11	80157.11		236248.22
Customer Deposits	26805.16	1350.00			400.00		27555.16		26182.60	1572.56		27555.16
Water Capital Improvements	632873.04	5136.72	2073.04		276.75		639806.05		405714.58	212406.91	21684.56	639806.05
Sewer Operating	2506644.42	96697.28	8286.36		36542.21		2575085.85		873058.74	1702027.11		2575085.85
Sewer Debt Service	147344.69		510.51		35921.71		111933.49		9841.55	102091.94		111933.49
Sewer Capital Improvements	145291.66	5136.71	551.42				150979.79		80773.41	70206.38		150979.79
Sewer WWTF Facility Improv	0.00	263825.62			263825.62		0.00			0.00		0.00
Sanitation	338569.82	54110.79	1042.32		53758.09		339964.84		87586.12	252378.72		339964.84
Sanitation Capital Improvements	9627.38	33.62					9661.00		9661.00			9661.00
Yard Waste	59918.54	3672.54	207.68		279.72		63519.04		24273.23	39245.81		63519.04
Storm Water fund	163437.91	6755.97	565.94		438.91		170320.91		49110.81	121210.10		170320.91
Self Funded Insurance	0.00						0.00					0.00
Flex Spending	4213.81	957.70			1004.78		4166.73		4166.73			4166.73
Enterprise Flex Spending	107.48						107.48		107.48			107.48
	9507268.22	902155.21	32065.12	37116.67	840327.01	37116.67	9600661.54	1050.00	3916243.81	5184085.83	499281.90	9600661.54

City of Monticello
Cash On Hand By Bank
For February 28th, 2025

Mark J. 4.18.25

Bank					
Account type & number	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Checking #700502479	\$245,459.44		N/A		Interim Loan Acct
Total by Bank	\$245,459.44				
Citizens State Bank					
Savings # 6025641	\$238.97	0.150	N/A		Earl F Lehmann Trust
Checking #394486	\$16,338.03		N/A		Soldier Memorial
Savings # 6467260	\$665,797.01		N/A		General Savings
Total by Bank	\$682,374.01				
Dutrac Credit Union					
Total by Bank	\$0.00				
Fidelity Bank & Trust					
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$3,985,298.93	4.79	N/A		General Checking
Property Tax & Water #40001992	\$5,184,085.83	4.79	N/A		General Savings
Youth/Adult Tournamt Ckg #618231	\$16,907.89		N/A		Youth/Adult Tournamt
Total by Bank	\$9,186,292.65				
Total Cash on Hand- All Banks	\$10,114,126.10				
Plus Petty Cash	\$1,050.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$464.77				
Plus Outstanding Credit Card Pymt	\$514,979.33				
Less Outstanding Checks	\$9,600,661.54				
Treasurer's Balance					

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

Riverside Gardeners, Inc
Monticello Firefighters Organization, Inc
Monticello Emergency Medical Team
Friends of the Monticello Public Library
Monticello Youth Baseball & Softball Assn

City of Monticello
Bank Reconciliation Report
For the Month of February 2025

Bank Balance		
General Checking	\$3,985,298.93	
Property Tax & Water	\$5,184,085.83	
Soldiers Memorial Ckg	\$16,338.03	
Earl F Lehmann Trust	\$238.97	
Youth/Adult Tournament Ckg	\$16,907.89	
Citizen's Savings	\$665,797.01	
Wastewater TMT Loan Acct	\$245,459.44	
		<hr/>
Total Bank Balance		\$10,114,126.10
Plus (Minus) Adjustment/Transfers:		
Bank Charge/Error		<hr/>
Total Adjustment		\$0.00
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$464.77	<hr/>
Total Outstanding Credit Card Pymts		\$464.77
Less Outstanding Checks/Transfers:		
Financial/Payroll	\$69,519.89	
Soldiers Memorial		
F& M Interim Loan ckg	\$245,459.44	
Citizens Savings	\$200,000.00	
Officiating		<hr/>
Total Outstanding Checks		\$514,979.33
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	\$1,050.00	<hr/>
Total Investments		\$1,050.00
Treasurer's Balance		<u>\$9,600,661.54</u>

Prepared By: <u>Sally Hinrichsen</u>	<u>4-18-2025</u>
Sally Hinrichsen, City Clerk	Date

Reviewed by: <u>Russell W. Farnum</u>	<u>4.18.2025</u>
Russell Farnum, City Administrator	Date

TREASURER'S REPORT

CALENDAR 2/2025, FISCAL 8/2025


ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	1,006,563.71	168,204.21	113,159.35	.00	1,061,608.57
003 SOLDIER MEMORIAL FUND	15,733.03	750.00	145.00	.00	16,338.03
005 MONTICELLO BERNDEN CENT	109,175.40	9,230.01	17,739.06	.00	100,666.35
006 RECREATIONAL SET-A-SIDE	10,302.88	35.98	.00	.00	10,338.86
007 YOUTH/ADULT TOURNAMT CK	5,550.33	11,357.56	.00	.00	16,907.89
008 DARE	7,565.55	17.62	100.00	.00	7,483.17
009 POLICE CANINE UNIT	6,057.48	20.92	.00	.00	6,078.40
010 INSURANCE	68,268.02	236.19	.00	.00	68,504.21
012 TOURNAMENT FUND-GEN CKG	26,111.07	91.20	.00	.00	26,202.27
013 SPECIAL EVENTS	.00	.00	.00	.00	.00
014 MONTICELLO TREES FOREVE	26,239.15	91.65	.00	.00	26,330.80
015 FIRE	3,046.81	14,629.23	3,583.85	.00	7,998.57
016 AMBULANCE	310,723.69	198,718.01	179,521.88	.00	329,919.82
018 HOTEL/MOTEL TAX	33,671.64	2,303.97	15,000.00	.00	20,975.61
022 EARL F LEHMANN TRUST	238.97	.00	.00	.00	238.97
023 TRUST FUND/STREET BOND	750.00	.00	.00	.00	750.00
026 POLICE IMPROVEMENT	5,736.39	31.03	.00	.00	5,767.42
030 LIBRARY IMPROVEMENT	55,655.92	201.31	136.03	.00	55,721.20
041 LIBRARY	72,853.76	13,429.56	11,830.00	.00	74,453.32
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	89,252.44	308.11	.00	.00	89,560.55
045 SUPER MAC FUND	11,883.91	41.27	1,839.18	.00	10,086.00
046 AIRPORT	89,287.57	4,810.08	18,342.18	.00	75,755.47
050 REVOLVING LOAN FUND	47,929.33	166.16	.00	.00	48,095.49
110 ROAD USE	146,362.05	40,863.28	32,286.66	.00	154,938.67
111 ROAD USE SETASIDE	103,180.02	359.48	.00	.00	103,539.50
112 EMPLOYEE BENEFITS	444,851.20	4,659.70	42,937.25	.00	406,573.65
125 TIF -SPECIAL REVENUE	339,982.88	4,928.23	106,469.00	.00	451,380.11
178 TRUST/SLAVKA GEHRET FUN	44,263.59	152.22	.00	.00	44,415.81
180 POLICE FORFEITURE	4.95	.00	.00	.00	4.95
200 DEBT SERVICE	405,080.08	4,044.06	.00	.00	409,124.14
225 TIF - DEBT	.00	.00	.00	.00	.00
300 ARPA CAPITAL FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	122,192.77	716.79	.00	.00	122,909.56
316 LIB CAPITAL IMPROVEMENT	15,751.89	55.02	.00	.00	15,806.91
319 AMBULANCE IMPROVEMENT	212,647.15	735.33	.00	.00	213,382.48
325 TIF PROJECT	406,368.01	.00	131,519.24	.00	274,848.77
326 TRUST/CEMETERY IMPROVEM	50,930.86	742.80	.00	.00	51,673.66
328 FAMILY AQUATIC CENTER C	.00	.00	.00	.00	.00
332 CAPITAL IMPROVEMENT	615,527.05	2,159.77	342.50	.00	617,344.32
333 MYSBA CAPITAL FUND	.00	.00	.00	.00	.00
336 LOW INCOME HOUSING FUND	.00	.00	.00	.00	.00
337 MDC FUNDS	.00	.00	.00	.00	.00
338 BATY DISC GOLF COURSE	9,773.52	33.74	.00	.00	9,807.26
339 MARY MAXINE REDMOND TRU	7,756.94	26.80	.00	.00	7,783.74
375 POCKET PARK	12,202.96	42.38	.00	.00	12,245.34
500 TRUST/CEMETERY PERPETUA	190,921.57	846.94	.00	.00	191,768.51
502 C.C. BIDWELL LIBRARY BO	86,228.77	297.71	698.39	.00	85,828.09
503 TRUST/IOMA MARY BAKER	37,986.93	131.17	161.56	.00	37,956.54
600 WATER	223,917.69	34,953.29	22,622.76	.00	236,248.22
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	26,805.16	1,350.00	400.00	.00	27,755.16
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00

TREASURER'S REPORT

CALENDAR 2/2025, FISCAL 8/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 WATER CAPITAL IMPROVEME	632,873.04	7,209.76	276.75	.00	639,806.05
610 SEWER	2,506,644.42	104,983.64	36,542.21	.00	2,575,085.85
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER DEBT SERVICE	147,344.69	510.51	35,921.71	.00	111,933.49
613 SEWER CAPITAL IMPROVEME	145,291.66	5,688.13	.00	.00	150,979.79
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616 SEWER WWT FACILITY IMPR	.00	263,825.62	263,825.62	.00	.00
670 SANITATION	338,569.82	55,153.11	53,758.09	.00	339,964.84
671 SANITATION CAPITAL IMPR	9,627.38	33.62	.00	.00	9,661.00
675 YARD WASTE SITE	59,918.54	3,880.22	279.72	.00	63,519.04
740 STORM WATER	163,437.91	7,321.91	438.91	.00	170,320.91
820 INTERNAL REV SELF FUNDE	.00	.00	.00	.00	.00
950 FLEX SPENDING FUND	4,213.81	957.70	1,004.78	.00	4,166.73
951 ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
Report Total	9,507,268.22	971,337.00	877,943.68	.00	9,600,661.54

City of Monticello - Monthly Summary -March 1st thru 31st, 2025

Reviewed by: 

Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Investments	Ending Fund Balance
General	1061608.57	129513.59	8175.06		117891.22	37116.67	1044289.33	750.00	625562.39	417976.94			1044289.33
Soldiers Memorial Board	16338.03	275.00					16613.03			16613.03			16613.03
Monticello Berndes Center	100666.35	10571.19	391.02		18104.11		93524.45	100.00	40817.40	52607.05			93524.45
Recreation Set-a-Side	10338.86		39.51				10378.37		10378.37				10378.37
Youth/Adult Tournament Ckg	16907.89	9350.00	33.84				26291.73			26291.73			26291.73
Dare	7483.17		28.60				7511.77		7511.77				7511.77
Canine	6078.40		23.92				6102.32		636.71	5465.61			6102.32
Insurance Fund	68504.21		268.97		439.85		68333.33		11885.73	56447.60			68333.33
Tournament Fund	26202.27		100.14				26302.41		26302.41				26302.41
Monticello Trees Forever	26330.80		100.63				26431.43		26431.43				26431.43
Fire	7998.57	5904.00	30.61		3323.31		10609.87		361.71				10609.87
Ambulance Operating	329919.82	35265.90	1286.89	24166.67	45019.68		345619.60		140938.98	204680.62			345619.60
Hotel/Motel Tax Fund	20975.61	1637.39	80.16				22693.16		22693.16				22693.16
Earl F Lehmann Trust	238.97		0.06				239.03			239.03			239.03
Street Bond	750.00						750.00		750.00				750.00
Police Improvement	5767.42	42.00	22.04				5831.46		5831.46				5831.46
Library Improvement	55721.20	550.00	217.51		274.36		56214.35		20273.54	35940.81			56214.35
Library	74453.32	327.21	285.96	12950.00	11458.49		76558.00	200.00	59194.90	17163.10			76558.00
Equipment Set-A-Side	89580.55		353.62				89914.17		511.89	89402.28			89914.17
Super Mac	10086.00		39.24		1919.24		8206.00		2679.03	5526.97			8206.00
Airport	75755.47	4675.15	291.85		4305.15		76417.32		55840.17	20577.15			76417.32
Revolving Loan Fund	48095.49		187.69				48283.18		17612.56	30670.62			48283.18
Road Use Tax	154938.67	36823.07			32226.37		158535.37		-35800.20	195335.57			159535.37
Road Use Tax Set-A-Side	103539.50		398.59				103938.09		81236.39	22701.70			103938.09
Employee Benefits	406573.65	25681.15			41364.59		390870.21		52600.25	338289.96			390870.21
TIF Tax Collections	451380.11	18192.49	1875.57				471448.77		227074.76	244373.41			471448.77
Slavka Gehret Trust	44415.81		175.23				44591.04		1405.30	43185.74			44591.04
Police Forfeiture Acct	4.95						4.95		4.95				4.95
Debt Service	409124.14	15014.78	1484.35				425623.27		262346.51	163276.76			425623.27
TIF - Debt Payments	0.00						0.00						0.00
Park Improvements	122909.56	267.00	482.30				123658.86		24621.50	99037.36			123658.86
Library Capital Improvements	15806.91		60.41				15867.32		15867.32				15867.32
Ambulance Improvements	213382.48	2375.00	838.75				216596.23		33567.89	183028.34			216596.23
TIF Projects	274848.77						274848.77		274848.77				274848.77
Cemetery Improvements	51673.66		583.52				52257.18		1468.80	50788.38			52257.18
Capital Improvements	617344.32		5351.18		23459.75		599235.75		150234.19				599235.75
Low Income Housing	0.00						0.00						0.00
Baty Disc Golf Course	9807.26	5500.00	38.66				15345.92		5992.80	9353.12			15345.92
Mary Maxine Redmond Trust	7783.74		30.63				7814.37		792.55	7021.82			7814.37
Pocket Park	12245.34		47.53				12292.87		6503.19	5789.68			12292.87
Cemetery Perpetual Care	191768.51		377.65				192146.16		521.00	191625.16			192146.16
Charles S Bidwell Book Trust	86828.09		338.88		262.14		86904.83		248.93	86655.90			85904.83
Ioma Mary Baker Trust	37956.54		149.74		137.07		37969.21		1015.57	36953.64			37969.21
Water Operating	236248.22	38080.62	913.12		17617.71		255604.25		175130.58	80473.67			255604.25
Customer Deposits	27755.16	2000.00			250.00		28505.16		27932.60	1572.56			29505.16
Water Capital Improvements	639806.05	5183.55	2635.07		365.75		647238.92		412113.01	213248.86			647238.92
Sewer Operating	2575085.85	100092.74	10058.59		29546.23		2655690.95		946942.00	1708748.95			2655690.95
Sewer Debt Service	111933.49		440.79		40928.70		71445.58		-31049.54	102495.12			71445.58
Sewer Capital Improvements	150979.79	5163.56	639.10				156782.45		86295.70	70486.75			156782.45
Sewer WWTF Facility Improv	0.00	245204.46					0.00						0.00
Sanitation	339964.84	54372.50	1191.46		49079.37		346449.43		93213.99	253235.44			346449.43
Sanitation Capital Improvements	9661.00		36.92				9697.92		9697.92				9697.92
Yard Waste	63519.04	3678.19	247.76		898.45		65546.54		27145.74	39400.80			66546.54
Storm Water fund	170320.91	6766.60	666.38		437.83		177316.06		55627.27	121688.79			177316.06
Self Funded Insurance	0.00	502.04			502.04		0.00						0.00
Flex Spending	4166.73	937.70			285.80		4838.63		4838.63				4838.63
Enterprise Flex Spending	107.48						107.48		107.48				107.48
	5600661.54	761906.88	41019.50	37116.67	685301.67	37116.67	9718286.25	1050.00	3998645.91	5204567.94	0.00	0.00	9718286.25

City of Monticello
Bank Reconciliation Report
For the Month of March 2025

Bank Balance		
General Checking	\$4,023,790.31	
Property Tax & Water	\$5,204,567.94	
Soldiers Memorial Ckg	\$16,613.03	
Earl F Lehmann Trust	\$239.03	
Youth/Adult Tournament Ckg	\$26,291.73	
Citizen's Savings	\$470,878.61	
Wastewater TMT Loan Acct	\$0.00	
Total Bank Balance		\$9,742,380.65
Plus (Minus) Adjustment:		
Bank Charge/Error		
Total Adjustment		\$0.00
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$892.35	
Total Outstanding Credit Card Pymts		\$892.35
Less Outstanding Checks:		
Financial/Payroll	\$26,036.75	
Soldiers Memorial	\$0.00	
Officiating	\$0.00	
Total Outstanding Checks		\$26,036.75
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	\$1,050.00	
Total Investments		\$1,050.00
Treasurer's Balance		\$9,718,286.25

Prepared By: <u>Sally Hinrichsen</u>	<u>5-1-2025</u>
Sally Hinrichsen, City Clerk	Date

Reviewed by: <u>Russell Farnum</u>	<u>5-1-2025</u>
Russell Farnum, City Administrator	Date

City of Monticello
Cash On Hand By Bank
For March 31, 2025

5-1-25 *[Signature]*

Bank					
Account type & number	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Checking #700502479	\$0.00		N/A		Interim Loan Acct
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$239.03	0.100	N/A		Earl F Lehmann Trust
Checking #394486	\$16,613.03		N/A		Soldier Memorial
Savings # 6467260	\$470,878.61	3.650	N/A		General Savings
Total by Bank	\$487,730.67				
Dutrac Credit Union					
Total by Bank	\$0.00				
Fidelity Bank & Trust					
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$4,023,790.31	4.75	N/A		General Checking
Property Tax & Water #40001992	\$5,204,567.94	4.75	N/A		General Savings
Youth/Adult Tournamt Ckg #618231	\$26,291.73		N/A		Youth/Adult Tournamt
Total by Bank	\$9,254,649.98				
Total Cash on Hand- All Banks	\$9,742,380.65				
Plus Petty Cash	\$1,050.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$892.35				
Plus Outstanding Credit Card Pymt	\$26,036.75				
Less Outstanding Checks	\$9,718,286.25				
Treasurer's Balance					

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

Riverside Gardeners, Inc
Monticello Firefighters Organization, Inc
Monticello Emergency Medical Team
Friends of the Monticello Public Library
Monticello Youth Baseball & Softball Assn

TREASURER'S REPORT

CALENDAR 3/2025, FISCAL 9/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	1,061,608.57	137,688.65	155,007.89	.00	1,044,289.33
003 SOLDIER MEMORIAL FUND	16,338.03	275.00	.00	.00	16,613.03
005 MONTICELLO BERNDOS CENT	100,666.35	10,962.21	18,104.11	.00	93,524.45
006 RECREATIONAL SET-A-SIDE	10,338.86	39.51	.00	.00	10,378.37
007 YOUTH/ADULT TOURNAMT CK	16,907.89	9,383.84	.00	.00	26,291.73
008 DARE	7,483.17	28.60	.00	.00	7,511.77
009 POLICE CANINE UNIT	6,078.40	23.92	.00	.00	6,102.32
010 INSURANCE	68,504.21	268.97	439.85	.00	68,333.33
012 TOURNAMENT FUND-GEN CKG	26,202.27	100.14	.00	.00	26,302.41
013 SPECIAL EVENTS	.00	.00	.00	.00	.00
014 MONTICELLO TREES FOREVE	26,330.80	100.63	.00	.00	26,431.43
015 FIRE	7,998.57	5,934.61	3,323.31	.00	10,609.87
016 AMBULANCE	329,919.82	60,719.46	45,019.68	.00	345,619.60
018 HOTEL/MOTEL TAX	20,975.61	1,717.55	.00	.00	22,693.16
022 EARL F LEHMANN TRUST	238.97	.06	.00	.00	239.03
023 TRUST FUND/STREET BOND	750.00	.00	.00	.00	750.00
026 POLICE IMPROVEMENT	5,767.42	64.04	.00	.00	5,831.46
030 LIBRARY IMPROVEMENT	55,721.20	767.51	274.36	.00	56,214.35
041 LIBRARY	74,453.32	13,563.17	11,458.49	.00	76,558.00
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	89,560.55	353.62	.00	.00	89,914.17
045 SUPER MAC FUND	10,086.00	39.24	1,919.24	.00	8,206.00
046 AIRPORT	75,755.47	4,967.00	4,305.15	.00	76,417.32
050 REVOLVING LOAN FUND	48,095.49	187.69	.00	.00	48,283.18
110 ROAD USE	154,938.67	36,823.07	32,226.37	.00	159,535.37
111 ROAD USE SETASIDE	103,539.50	398.59	.00	.00	103,938.09
112 EMPLOYEE BENEFITS	406,573.65	25,661.15	41,364.59	.00	390,870.21
125 TIF -SPECIAL REVENUE	451,380.11	20,068.06	.00	.00	471,448.17
178 TRUST/SLAVKA GEHRET FUN	44,415.81	175.23	.00	.00	44,591.04
180 POLICE FORFEITURE	4.95	.00	.00	.00	4.95
200 DEBT SERVICE	409,124.14	16,499.13	.00	.00	425,623.27
225 TIF - DEBT	.00	.00	.00	.00	.00
300 ARPA CAPITAL FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	122,909.56	749.30	.00	.00	123,658.86
316 LIB CAPITAL IMPROVEMENT	15,806.91	60.41	.00	.00	15,867.32
319 AMBULANCE IMPROVEMENT	213,382.48	3,213.75	.00	.00	216,596.23
325 TIF PROJECT	274,848.77	.00	.00	.00	274,848.77
326 TRUST/CEMETERY IMPROVEM	51,673.66	583.52	.00	.00	52,257.18
328 FAMILY AQUATIC CENTER C	.00	.00	.00	.00	.00
332 CAPITAL IMPROVEMENT	617,344.32	5,351.18	23,459.75	.00	599,235.75
333 MYSBA CAPITAL FUND	.00	.00	.00	.00	.00
336 LOW INCOME HOUSING FUND	.00	.00	.00	.00	.00
337 MDC FUNDS	.00	.00	.00	.00	.00
338 BATY DISC GOLF COURSE	9,807.26	5,538.66	.00	.00	15,345.92
339 MARY MAXINE REDMOND TRU	7,783.74	30.63	.00	.00	7,814.37
375 POCKET PARK	12,245.34	47.53	.00	.00	12,292.87
500 TRUST/CEMETERY PERPETUA	191,768.51	377.65	.00	.00	192,146.16
502 C.C. BIDWELL LIBRARY BO	85,828.09	338.88	262.14	.00	85,904.83
503 TRUST/IOMA MARY BAKER	37,956.54	149.74	137.07	.00	37,969.21
600 WATER	236,248.22	36,973.74	17,617.71	.00	255,604.25
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	27,755.16	2,000.00	250.00	.00	29,505.16
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00

TREASURER'S REPORT
CALENDAR 3/2025, FISCAL 9/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 WATER CAPITAL IMPROVEME	639,806.05	7,798.62	365.75	.00	647,238.92
610 SEWER	2,575,085.85	110,151.33	29,546.23	.00	2,655,690.95
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER DEBT SERVICE	111,933.49	440.79	40,928.70	.00	71,445.58
613 SEWER CAPITAL IMPROVEME	150,979.79	5,802.66	.00	.00	156,782.45
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616 SEWER WWT FACILITY IMPR	.00	245,204.46	245,204.46	.00	.00
670 SANITATION	339,964.84	55,563.96	49,079.37	.00	346,449.43
671 SANITATION CAPITAL IMPR	9,661.00	36.92	.00	.00	9,697.92
675 YARD WASTE SITE	63,519.04	3,925.95	898.45	.00	66,546.54
740 STORM WATER	170,320.91	7,432.98	437.83	.00	177,316.06
820 INTERNAL REV SELF FUNDE	.00	502.04	502.04	.00	.00
950 FLEX SPENDING FUND	4,166.73	957.70	285.80	.00	4,838.63
951 ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
Report Total	9,600,661.54	840,043.05	722,418.34	.00	9,718,286.25

Proclamation

56th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
May 4 - 10, 2025

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, _____, Mayor of _____, do recognize the week of May 4 through 10, 2025, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, _____ and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this _____ day of _____, 2025

Mayor

Attest: _____

City Council Meeting Prep. Date: 4/29/2025 Preparer: Sally Hinrichsen		Agenda Item: # 2 Agenda Date: 5/5/2025
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Communication Page

Agenda Items Description: Resolution scheduling Public Hearing on the City of Monticello FY 2024/2025 Budget Amendments #2 for May 19, 2025

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Proposed Amendments to FY '2025 Budget to close out the fiscal year.

Background Information: Every year, generally once or twice, we amend the budget to conform to actual revenue and expense. Expenses are more important than revenue from an amendment process, however, we attempt to recognize new/unanticipated revenues as well as expenditures not planned or anticipated at budget creation.

All we are doing tonight is scheduling the public hearing to consider the proposed budget amendments. Staff will provide a more detailed analysis of the proposed amendments between now and the next meeting. Notice will be published in the Express as required by the Iowa Code.

Staff Recommendation: It is recommended that the Council approve the proposed resolution scheduling public hearing on the proposed FY '25 budget amendments #2 for May 19, 2025 at 6:00 p.m.

The City of Monticello, Iowa

RESOLUTION

Scheduling Public Hearing on City of Monticello Fiscal Year 2024/2025 budget amendments #2 for May 19, 2025 at 6:00 p.m.

WHEREAS, The Iowa Code requires that prior to a budget Program will exceed the amount originally budgeted for that Program that the City of Monticello hold a Public Hearing on all proposed budget amendments for the 2024/2025 fiscal year, prior to the final approval of same, and

WHEREAS, Notice of the Public Hearing must be published at least ten but no more than twenty days prior to the Public Hearing, and

WHEREAS, Notice shall be published in the Monticello Express, scheduling Public Hearing for the 19th day of May, 2025 at 6:00 P.M. in the City Council Chambers at the Mary Lovell LeVan Renaissance Center, Monticello, Iowa, and

WHEREAS, The City Clerk is instructed to see to the publication of the appropriate Notice in the Monticello Express, consistent with the above dictates, so that the Public Hearing may be held as scheduled herein.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby schedule Public Hearing on the proposed 2024/2025 budget amendment for the 19th day of May, 2025 at 6:00 p.m. to be held in the City Council Chambers at the Mary Lovell LeVan Renaissance Center in Monticello, Iowa.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of May, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: April 23, 2025
Preparer: Nick Kahler



Agenda Item: 3
Agenda Date: May 5, 2025

Communication Page

Agenda Items Description: Resolution Approving the hiring and wage for Public Works/Cemetery summer staff

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: We are hiring two summer employees

Background Information: In the past we have tried to hire at least two people to work over the summer mainly helping at the cemetery but also helping with yard waste and a variety of other jobs. The pay will be \$15.00hr.

Staff Recommendation: We recommend the approval of hiring two people for summer help and setting the wage at \$15.00hr.

The City of Monticello, Iowa

RESOLUTION

Approving the hiring and wage for Public Works/Cemetery summer staff

WHEREAS, Monticello Public Works hires seasonal staff to assist in mowing of Cemetery, yard waste pickup and a variety of other jobs within the City, and

WHEREAS, The City Administrator and Public Works Director recommends hiring summer staff, to work under the supervision of the Public Works Director, and

WHEREAS, The Public Works Director recommends hiring them for \$15.00/hour for the 2025 season, and

WHEREAS, The City Administrator recommends the wages for the Public Works/Cemetery staff, as noted above and

NOW, THEREFORE, The Council hereby approves the wage of \$15.00/hour for the Public Works/Cemetery summer staff, as noted above.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of May 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: April 23, 2025
Preparer: Nick Kahler



Agenda Item: 4
Agenda Date: May 5, 2025

Communication Page

Agenda Items Description: Resolution Approving contracting with LL Pelling Co. Approving contracting with LL Pelling Co.

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Sealcoat bid for 2025

Background Information: We have made it through our first full rotation of sealcoat sections in town and this sealcoat bid is to restart the rotation and add some alleys in as well. This will be section 1 which is the area North of 1st street and East of Cedar street.

Staff Recommendation: We recommend the approval of the LL Pelling sealcoat bid

The City of Monticello, Iowa

RESOLUTION

Approving contracting with LL Pelling Co. to complete various sealcoating projects

WHEREAS, The City of Monticello sought a proposal from LL Pelling Co to sealcoat various locations in the community, and

WHEREAS, The Public Works Department has identified a number of locations that are in need of sealcoating maintenance work, and

WHEREAS, The Council finds the hiring of LL Pelling Co. to perform the sealcoating projects proposed to be appropriate, with the proposed estimated cost being \$91,805.40 and directs the PW Director to accept the proposals of LL Pelling Co and to schedule these projects for completion, and,

WHEREAS, The proposal notes that the final cost of all work and materials will be based on actual quantities, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve contracting with LL Pelling Co. to complete sealcoating projects and authorizes the PW Director to accept the proposals of LL Pelling Co. on behalf of the City.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 5th day of May, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

PROPOSAL

City Of Monticello
Attn: Nick
200 E 1st Street
Monticello, IA 52310

Phone: 319-821-0488

Email: nkahlar@ci.monticello.ia.us



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
Maple	11th	10th	A		-		\$ -
			B 582	27		1,746	\$ 5,063.40
Maple	10th	9th	A		-		\$ -
			B 654	26		1,889	\$ 5,478.10
Maple	9th	7th	A		-		\$ -
			B 1243	33		4,558	\$ 13,218.20
Sycamore	9th	7th	A		-		\$ -
			B 1197	28		3,724	\$ 10,799.60
9th	Cedar	Maple	A		-		\$ -
			B 653	25		1,814	\$ 5,260.60
8th	Cedar	Maple	A		-		\$ -
			B 657	29		2,117	\$ 6,139.30
7th	Cedar	Sycamore	A		-		\$ -
			B 109	23		279	\$ 809.10
7th	Sycamore	Maple	A		-		\$ -
			B 129	23		330	\$ 957.00
6th	Cedar	Sycamore	A		-		\$ -
			B 266	27		798	\$ 2,314.20

Date: 3/26/2025

Authorized
Signature

Randy Potnam

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

PROPOSAL

City Of Monticello
Attn: Nick
200 E 1st Street
Monticello, IA 52310



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 3

TYPE OF WORK (SY)

Street	From	To	L (ft)	W (ft)	Type A	Type B	Total
6th	Sycamore	Maple	A		-		\$ -
			B	244 25		678	\$ 1,966.20
4th	Cedar	Sycamore	A		-		\$ -
			B	249 29		802	\$ 2,325.80
4th	Sycamore	Maple	A		-		\$ -
			B	206 29		664	\$ 1,925.60
3rd	Cedar	Sycamore	A		-		\$ -
			B	244 31		840	\$ 2,436.00
3rd	Sycamore	Maple	A		-		\$ -
			B	218 31		751	\$ 2,177.90
Alley Between	2nd Maple	3rd Sycamore	A		-		\$ -
			B	244 14		380	\$ 1,102.00
Cherry	Maple	Elm	A		-		\$ -
			B	418 25		1,161	\$ 3,366.90
Diamond Dr	3rd	5th	A		-		\$ -
			B	1207 24		3,219	\$ 9,335.10
Cherry	Elm	Dead End	A		-		\$ -
			B	204 21		476	\$ 1,380.40

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	26,226	\$ 2.90	\$ 76,055.40
Cold Mix Patching	per ton	45.00	\$ 350.00	\$ 15,750.00
NOTES: Billing on final units completed.				\$ 91,805.40

Date: 3/26/2025

Authorized Signature

Randy Polman

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1918"

City Council Meeting
Prep. Date: 4/30/2025
Preparer: Jacob Oswald



Agenda Item: # 5
Agenda Date: 5/5/2025

Communication Page

Agenda Items Description: Resolution Approving Purchase Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule from Dubuque Glass Co from Dubuque, IA

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis:

Purchase of

Background Information:

During a recent delivery to the Monticello Berndes Center, the ADA-accessible entrance door was damaged and is currently non-functional. We are working with the distribution company to come to a compensation agreement. Upon inspection, a second door was also found to be deteriorating and may soon become inoperable, though this issue is unrelated to the delivery. While the full replacement of the main vestibule was not initially included in the FY25 budget, it was discussed during FY26 budget planning as a necessary improvement due to safety and security concerns—specifically, the current doors lack push bars and could prevent visitors from exiting quickly in an emergency.

Given the immediate need for accessibility and safety improvements, staff recommends proceeding with the full replacement of the vestibule, including new ADA controls, at a total cost of \$16,942 from Dubuque Glass Company. A second cost estimate was obtained at a comparable rate but included use of the current ADA controls. Funds are available within the FY25 budget to cover this expense. The current lead time for materials and installation is 6–8 weeks, and timely approval is requested to avoid further operational disruption.

Staff Recommendation:

To approve the replacement of the main vestibule at the Monticello Berndes Center.

The City of Monticello, Iowa

RESOLUTION #

Approving Purchase Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule from Dubuque Glass Co from Dubuque, IA

WHEREAS, The City of Monticello Park & Recreation Department requested quotes for Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule, and

WHEREAS, The Park & Recreation Department staff proposes to replace the damaged Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule, and

WHEREAS, The proposed Enduro M32 Aquatic Vacuum system Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule will cost \$16,943.00, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the purchase of the Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule in the amount of \$16,943.00.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of May, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



801 Cedar Cross Road
Dubuque, Iowa 52003
PHONE: 563.582.5475
FAX: 563.582.6113
TOLL FREE: 866.220.5833

Proposal

Proposal Number: GG42425-3

To: Monticello Berndes Center

Date: 4/24/2024

Project: Berndes Center Aluminum Entrance

Project Location:

E-Mail:

Contact Name:

Contact Phone:

Description:

We propose to furnish and install (1) Aluminum Entrance with (3) Aluminum Doors as shown in attached drawing for the total sum of **\$12,998.00**

Add #1: Add **\$3,945.00** for new Automatic Operator

NOTE: Existing Auto Operator will NOT work with new door swing

Exclusions: All Electrical, Electrical disconnect/re-connect, Integration of Auto Operator or Electric Strike with Access Control Hardware or Security System, Painting/Patching the Walls/Ceiling/Flooring/Exterior Siding, Re-Keying Cylinders, Finish Trim

This proposal is subject to revision if not accepted within 30 days after date. Downpayment of 50% is required prior to ordering materials.

Progress Payment consisting of 90% of value of all materials furnished and work performed during the month is to be paid us on or before the 10th of the following month. Balance has to be paid in full within 10 days after completion of our contract. Outstanding balances after completion will be charged 1.5%(18% annually) interest per month until paid in full. This proposal, if accepted, is subject to the approval of the Credit Department of Dubuque Glass Co., Inc.


Thank you for the opportunity to quote this work. We will be awaiting your acceptance of this proposal. Please return one signed copy of this Proposal for our files if you wish to proceed with this work.

****Anything not SPECIFICALLY mentioned in the above description is not included and will be considered extra or by others. Any final clean up of glass and framing NOT included in price. Final Keying of doors by others**

****Please note if downpayment made with credit card, 10 days after work is completed outstanding balances will be billed to credit card on account if payment not recieved. A 5% Surcharge will be added to payments made by Credit Card.**

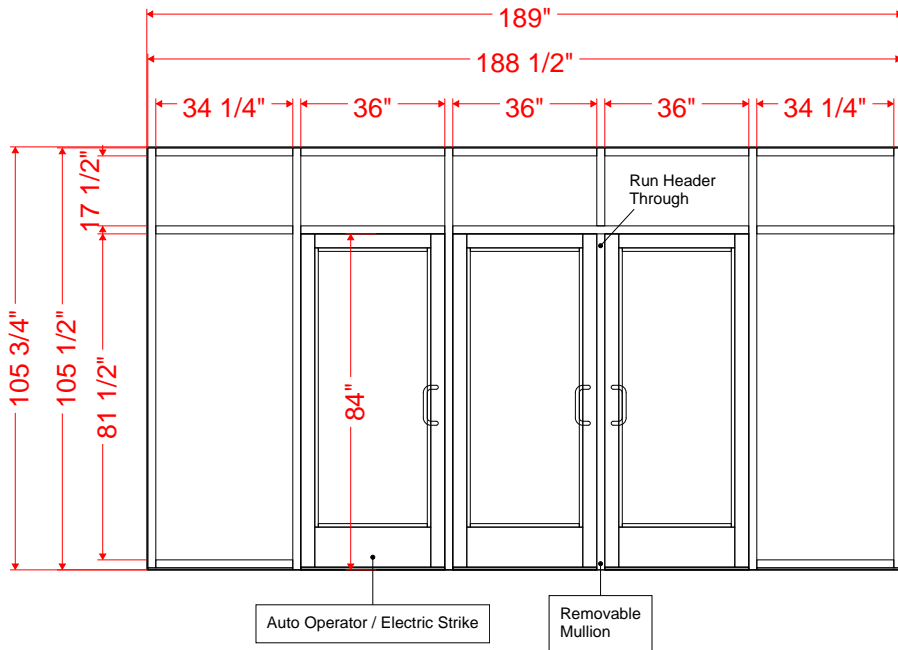
Dubuque Glass Co., Inc.

ACCEPTED:

BY: 
GRANT GINTER

BY: _____
Date: _____

Job: Berndes Center



1 Total
Clear Anodize Finish
2" x 4-1/2" Frame (1450/2450)
Medium Stile Doors
1-1/2 Pair Butt Hinges
Rim Panics / Pull Handles (Cylinders)
(1) HES9400 Electric Strike
(1) GP Removable Mullion
(1) Auto Operator (re-use existing)
(2) DH 416 Closers
10" bottom Rails
Door Sweeps
Threshold / Weatherstripping

1" Tempered IG:
1/4" Clear SN68 Tempered
1/2" Air
1/4" Clear Tempered

City Council Meeting Prep. Date: 4/30/2025 Preparer: Jacob Oswald		Agenda Item: # 6 Agenda Date: 5/5/2025
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Communication Page

Agenda Items Description: Resolution Approving Purchase of a Enduro M32 Aquatic Vacuum system from Carrico Aquatic Resources, Inc from Jefferson, WI

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
 Budget Summary:
 Expenditure:
 Revenue:

Synopsis:

Purchase of Enduro M32 Aquatic Vacuum

Background Information:

The Monticello Aquatic Center is seeking to purchase a new commercial-grade pool vacuum to replace the current unit, which is no longer operational and beyond repair. This equipment is critical to maintaining the cleanliness, safety, and chemical balance of the pool. The vacuum currently in use has reached the end of its usable life. Repairs are no longer feasible, and its absence places additional strain on staff and chemical systems to maintain water quality. As a temporary comparison, a similar model to our current vacuum is available for approximately \$4,000. However, this lower-cost option presents several significant drawbacks. Replacement parts are not available, meaning that if anything breaks, a full replacement of the unit would be necessary. The vacuum also lacks programmable features, preventing us from directing it to clean specific areas of the pool. Additionally, the expected lifespan of this model is only 3–4 years, offering limited long-term value.

Instead, we propose purchasing the Enduro M32 commercial pool vacuum at a cost of \$11,252. While the upfront cost is higher, the long-term benefits far outweigh the initial investment. The Enduro M32 features an industrial-grade cable, a stainless-steel frame backed by a seven-year warranty, and systematic cleaning mode that allows for precise, programmable cleaning. One of its most important advantages is the availability of replacement parts, which extends the vacuum’s useful life and protects our investment. Its ability to target specific areas of the pool improves cleaning efficiency, ensuring the entire pool remains safe and inviting for patrons.

Maintaining a clean pool is essential not just for aesthetics, but also for health and operational efficiency. A clean pool surface supports better chemical balance and reduces the need for additional chlorine, acid, and stabilizer. Funds to purchase the Enduro M32 are available in the FY25 budget.

Staff Recommendation:

To approve the purchase of the Enduro M32 for the Monticello Aquatic Center.

The City of Monticello, Iowa

RESOLUTION #

Approving Purchase of a Enduro M32 Aquatic Vacuum system from Carrico Aquatic Resources, Inc from Jefferson, WI

WHEREAS, The City of Monticello Park & Recreation Department requested quotes for a Enduro M32 Aquatic Vacuum system, as previously discussed with City Council, and

WHEREAS, The Park & Recreation Department staff proposed to purchase a Enduro M32 Aquatic Vacuum system for maintaining the cleanliness, safety, and chemical balance of the Aquatic Center, and

WHEREAS, The proposed Enduro M32 Aquatic Vacuum system will cost \$11,252.00, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the purchase of the Enduro M32 Aquatic Vacuum system for the Aquatic Center in the amount of \$11,252.00.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of May, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



We don't build pools,

We make built pools operate as designed.

420 Rock Island Road • Oelwein, IA 50662

Office: 800.832.7147
www.carricoaquatics.com

January 14, 2025

Jacob Oswald
City of Monticello
766 North Maple Street
Monticello, Iowa 52310

RE: Robotic Cleaner Options

Dear Jacob,

Thank you for allowing Carrico Aquatic Resources, Inc. the opportunity to work with the City of Monticello and provide options for robotic cleaners.

Option I - Enduro M32:

- 32 meter, industrial grade cable with trolley and integrated cable reel
- Stainless steel frame with seven-year warranty
- Touchscreen control panel for easy entry and exit of robot from the pool
- Weatherproof remote control
- Voice alert system
- 2nd Generation gyroscope for precise navigation
- Top mount 105 micron umbrella filtration system
- Systematic mode for precision cleaning with maximum customization
- 120 volt input with safe 24volt adjustable DC operation
- PVA halfpad set for enhanced traction on a variety of surfaces resulting in precise navigation

Your total investment for Option I is eleven thousand two hundred fifty-two and 45/100 dollars (\$11,252.45). Shipping is currently estimated at five hundred and no/100 dollars (\$500.00).

Option II - Wave 100:

- 30 meter swivel cable with caddy
- Two-year warranty
- Remote control for touch guidance and runtime selection
- Bottom loading bag filters
- Clever Clean pool coverage with floors and walls

Your total investment for Option II is three thousand nine hundred ninety-nine and no/100 dollars (\$3,999.00). Shipping is currently estimated at three hundred and no/100 dollars (\$300.00).

Optional Wave 100 Service/Training agreement:

- In house assembly, quality control and diagnostics
- Delivery to facility
- Two-year limited warranty with on-site vacuum warranty administration and repair program
- Onsite and ongoing training of your staff for a two year period
- Ongoing 24/7 phone support
- Repairs that cannot be completed on the pool deck, a no-charge loaner will be provided during initial warranty period

Your additional investment for the Wave 100 Service/Training agreement is five hundred fifty and no/100 dollars (\$550.00).

City Council Meeting
Prep. Date: 4/30/2025
Preparer: Jacob Oswald



Agenda Item: # 7
Agenda Date: 5/5/2025

Communication Page

Agenda Items Description: Resolution Approving Purchase of a BECSys 5 Controller system from Carrico Aquatic Resources, Inc from Jefferson, WI

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis:

Monticello Aquatic Center seeks approval to order BECSys5 Controller.

Background Information:

The Monticello Aquatic Center is planning to place an order for a new BECSys 5 Controller system to replace the outdated controller currently in use. This system is responsible for managing chemical input, including pH and ORP levels, to ensure safe and balanced water quality. The current controller is aging and lacks the advanced features now available through updated technology. The BECSys 5 would offer significant improvements, including more accurate and reliable chemical readings, built-in temperature sensors, and the ability to remotely monitor and adjust chemical levels offsite. This added functionality would reduce the amount of staff time required onsite and improve overall efficiency in maintaining proper water chemistry.

The new system would be an investment of \$10,309, with an additional \$1,129 for the inclusion of BECSys 4-20 boards, bringing the total cost to \$11,438. Although the system is not scheduled for billing until FY26—when funding has already been allocated in the budget—placing the order now would allow the City to avoid an anticipated 6% price increase.

Staff Recommendation:

To approve the ordering of the BECSys5 Controller system.

The City of Monticello, Iowa

RESOLUTION #

Approving Purchase of a BECSys 5 Controller system from Carrico Aquatic Resources, Inc from Jefferson, WI

WHEREAS, The City of Monticello Park & Recreation Department requested quotes for a BECSys 5 Controller system, as previously discussed with City Council, and

WHEREAS, The Park & Recreation Department staff proposed to purchase a BECSys 5 Controller system to manage the chemical inputs for the Aquatic Center in Fiscal Year 2026, however a price hike is expected in July, and

WHEREAS, The proposed BECSys 5 Controller system will cost \$11,438.00, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the purchase of the BECSys 5 Controller system for the Aquatic Center in the amount of \$11,438.00.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 5th day of May, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



Providing Safe Clean Sparkling Blue Water

720 N. Parkway • Jefferson, WI 53549

Office: 920-541-3600
Fax: 920-541-3602
www.carricoaquatics.com

November 11, 2024

Jacob Oswald
City of Monticello
766 North Maple Street
Monticello, Iowa 52310

RE: BECSys 5 Controllers

Dear Jacob,

Thank you for allowing Carrico Aquatic Resources, Inc. the opportunity to work with the City of Monticello and provide a proposal for BECSys 5 controllers.

BECSys 5 Controllers:

- (2) BECSys 5 controllers with cord sets
 - pH, ORP and Temperature Sensors
 - Flow switch integrated in a lighted flow cell
 - Gbit Ethernet with EZConnect software
 - Preassembled on a backpanel
 - 5 year electronics and 2 year sensor warranty
- Installation, start-up, programming and operator training
- Shipping

Your total investment for the above listed is ten thousand three hundred nine and no/100 dollars (\$10,309.00). The City is responsible for all electrical and data connections and any local permits, if required.

Optional: The City has the option of adding (2) BECSys 4-20 boards with the purchase of the controllers. The additional investment for the 4-20 boards is one thousand one hundred twenty-nine and no/100 dollars (\$1,129.00).

Terms for this sale are:

- Prices are firm for 30 days from date of this proposal.
- Terms of payment requested is 30 days from the date of our invoice after delivery.
- Past due accounts will be charged a late fee of 1.5% per month.
- This price does not include taxes.

City Council Meeting
Prep. Date: 3/24/2025
Preparer: Britt Smith



Agenda Item: # 8 & 9
Agenda Date: 5/5/2025

Communication Page

Agenda Items Description: Ordinance Modification to City Code 65.02 and 65.03 Four-Way Stop and Stop Required Intersection

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: To consider an amendment to Chapter 65.02 and 65.03 as they relate to the Stop Sign placements at East Washington Street and South Maple Street.

Background Information:

East Washington Street serves as a fairly significant “connector” street from Cedar to Main Street. It’s used by those that are bypassing the First Street congestion, is used as our First Street Detour during downtown events, and serves as a highly utilized funeral escort route to Oakwood Cemetery.

The intersection at Washington and Maple Street is currently a four-way stop intersection, largely because of the previous school location. With the bus traffic and student drop off/pickup it was important to control traffic and pedestrians at this intersection.

Since the school is now demolished and Theisen’s is up and running, I am seeing if there is any interest in removing the Stop Signs for the East Washington Street at the Maple Street intersection. This would allow Washington Street to be a through street without any stops from Cedar to Main. Cross traffic on Maple Street would still have stop signs, which is consistent with the intersection at Washington and Sycamore Street.



Remove the two green circled stop signs

This is two less stop signs and poles to maintain, it would eliminate the requirement to place detour signs at that intersection when we have downtown events, and it would allow traffic to flow more efficiently along Washington Street.

If the two stop signs along the Washington Street route are removed, I would recommend adding some temporary signage on the Maple Street Signs that “Cross Traffic Does Not Stop”. These temporary signs will help to educate the routine neighborhood traffic and would eventually be removed to be consistent with the adjacent Sycamore Street intersection.

Since this intersection is identified within the Code as a Four-Way Stop Intersection, some modifications will need to be made. It also gives us the opportunity to clean up some redundant language:

65.03 FOUR-WAY STOP INTERSECTIONS.

Every driver of a vehicle shall stop before entering the following designated four-way stop intersections:

(Code of Iowa, Sec. 321.345)

3. Intersection of East Washington Street and South Maple Street. **REMOVE**

65.02 STOP REQUIRED.

Every driver of a vehicle shall stop in accordance with the following:

(Code of Iowa, Sec. 321.345)

6. East Washington Street. Vehicles traveling on East Washington Street shall stop at South Locust Street **and South Maple Street. REMOVE**

Staff Recommendation: I recommend that the Council consider approval of the revisions to Chapter 65.02 and 65.03 of the City of Monticello Code of Ordinances.

ORDINANCE NO.

An Ordinance amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.03, subsection 3, pertaining to Four-Way Stop Intersection of East Washington Street and South Maple Street

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SUBSECTION REPEALED. The Code of Ordinances of the City of Monticello, Iowa, is hereby amended by repealing Section 65.03, Subsection 3, which required vehicles to stop before entering the intersection of East Washington Street and South Maple Street.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of ____, 2025, and approved this ____ day of ____, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

1st reading passed by the Council on this ____, 2025

2nd reading passed by the Council on this ____, 2025

3rd reading passed by the Council on this ____, 2025

I certify that the foregoing was published as Ordinance # ____ in the Monticello Express on the ____ day of ____, 2025.

Sally Hinrichsen, City Clerk/Treasurer

ORDINANCE NO.

An Ordinance amending the Code of Ordinances of the City of Monticello, Iowa, by amending Section 65.02, subsection 6, and adding Section 65.02, subsection 42 pertaining to Stop Required

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SUBSECTION MODIFIED. Section 65.02, Subsection 6, of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

6. East Washington Street. Vehicles traveling on East Washington Street shall stop at South Locust Street.

SECTION 2. NEW SUBSECTION. The Code of Ordinances of the City of Monticello, Iowa, is amended by adding a new Subsection 42, which is hereby adopted to read as follows:

42. South Maple Street. Vehicles traveling on South Maple Street shall stop at East Washington Street.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of ____, 2025, and approved this ____ day of ____, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

1st reading passed by the Council on this _____, 2025

2nd reading passed by the Council on this _____, 2025

3rd reading passed by the Council on this _____, 2025

I certify that the foregoing was published as Ordinance #_____ in the Monticello Express
on the _____ day of _____, 2025.

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 5/1//2025
Preparer: Sally Hinrichsen



Agenda Item: #10-19
Agenda Date: 5/5/2025

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Reports / Potential Actions:

- 10. Mayor
- 11. City Engineer
- 12. City Administrator
- 13. Public Works Director
- 14. Police Chief
- 15. Water/Wastewater Superintendent
- 16. Park and Recreation Director
- 17. Library Director
- 18. Ambulance Director
- 19. City Clerk