

City of Monticello, Iowa

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Monticello City Council Meeting June 2, 2025 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- Call to Order – 6:00 P.M.

- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	May	19, 2025
Approval of Treasurer's Report	April	2025
Approval of Payroll	May	29, 2025
Approval of Bill List		
Approval of Mega Smoke Shop alcohol license		
Approval of Kardes Convenience Store Native Wine license		
Approval of Great Jones County Fair alcohol license		
Approval of Monticello Area Chamber of Commerce temporary premise transfers		

Resolutions:

1. **Resolution** Adopting FY '26 Salary for the non-hourly employees
2. **Resolution** Acknowledging Monticello Library Director and Library Staff wages for FY '26

3. **Resolution** Approving Pay Request #2 to Highland Corporation, Re: Northridge Estates Fifth Addition Improvement Project in the amount of \$89,831.00
4. **Resolution** Setting public hearing on draft Development Agreement with Roger Stephen for June 16, 2025

Consideration and Possible Motions:

5. **Consideration and Possible Motion** on sale of surplus paving bricks
6. **Consideration and Possible Motion** on purchase of Fire Dept. turnout gear

Ordinances:

7. **Ordinance** Amending certain provisions of Chapter 106, “Collection of Solid Waste”, of the City of Monticello, Iowa Code of Ordinances
8. **Ordinance** Amending certain provisions of Chapter 105, “Solid Waste Control”, Section 105.13, Rates for Service, Paragraph 1, of the City of Monticello, Iowa Code of Ordinances

Reports / Potential Actions:

9. Mayor
10. City Engineer
11. City Administrator
12. Police Chief
13. Water/Wastewater Superintendent
14. Park and Recreation Director
15. Library Director
16. Ambulance Director
17. City Clerk
18. Public Works Director

Work Sessions:

19. Work Session (None)

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: June 2, 2025 Council Meeting

Time: Jun 2, 2025 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81191148609>

Meeting ID: 811 9114 8609

One tap mobile

+13126266799,,81191148609# US (Chicago)

+16465588656,,81191148609# US (New York)

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

Meeting ID: 811 9114 8609

Find your local number: <https://us02web.zoom.us/j/81191148609>

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Regular Council Meeting
May 19, 2025, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Scott Brighton, Candy Langerman, Jake Ellwood, Mary Phelan, Josh Brenneman and Dave Goedken. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water/Wastewater Supt. Jim Tjaden, Ambulance Director Lori Lynch, Park & Rec Director Jacob Oswald, Library Director Faith Brehm and City Engineer Nick Eisenbacher. Police Chief Britt Smith arrived later in meeting. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Brenneman moved to approve the agenda, Goedken seconded, roll call was unanimous.

Bud Coyle, 515 North Sycamore felt the City should look at hiring help for the Oakwood Cemetery mowing earlier in the season to help with the maintenance of the cemetery. Brighton advised the City usually hires college students and they are not available until later in May.

Ellwood moved to approve the consent agenda; Phelan seconded. Roll call was unanimous.

Mayor opened Public Hearing on the proposed City of Monticello Fiscal Year 2024/2025 budget amendments #2. No public comments were received. Mayor closed the hearing. Phelan moved to approve Resolution #2025-68 Approving the City’s Amendment #2 to the Fiscal Year 2024/2025 Budget. Brenneman seconded, roll call was unanimous.

Langerman moved to approve Resolution #2025-69 Approving Change Order #3 in the increased amount of \$210,104.27, as submitted by Bill Bruce Builders related to the Monticello Wastewater Treatment Plant Improvements. Brighton seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-70 Approving Pay Request #12 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$1,592,070.13. Brighton seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-71 Approving the hiring of a Monticello Ambulance Part-Time Paramedic and setting wage. Brenneman seconded, roll call was unanimous.

Goedken moved to approve Resolution #2025-72 Approving the hiring of a Monticello Ambulance Part-Time EMT and setting wage. Brenneman seconded, roll call was unanimous.

Phelan moved to approve Resolution #2025-73 Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2025 for the City of Monticello. Brighton seconded. Roll call was unanimous.

Langerman moved to approve Resolution #2025-74 Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2026 for the City of Monticello. Brenneman seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2025-75 Approving Plat of Survey Auditor's Parcel 2025-28 for Property located along 195th Street in Section 6-86-3 in Jones County Iowa. Ellwood seconded, roll call was unanimous.

Langerman moved to approve Resolution #2025-76 Approving increases in Cemetery niche fees effective May 19, 2025. Brighton seconded. Goedken questioned if the cost of the niche covered cost of the box, ribbons and opening & closing costs. Farnum advised currently it does, but will need to monitor as the prices increase. Roll call was unanimous.

Brighton moved the second reading and that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #777 amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.03, subsection 3, pertaining to Four-Way Stop Intersection of East Washington Street and South Maple Street, in title only. Goedken seconded, roll call unanimous. Brighton moved Ordinance #777 amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.03, subsection 3, pertaining to Four-Way Stop Intersection of East Washington Street and South Maple Street, third and final reading, in title only. Ellwood seconded, roll call unanimous.

Goedken moved the second reading and that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #778 amending the Code of Ordinances of the City of Monticello, Iowa, by amending Section 65.02, subsection 6, and adding Section 65.02, subsection 42 pertaining to Stop Required, in title only. Brenneman seconded, roll call unanimous. Brenneman moved Ordinance #778 amending the Code of Ordinances of the City of Monticello, Iowa, by amending Section 65.02, subsection 6, and adding Section 65.02, subsection 42 pertaining to Stop Required, third and final reading in title only. Goedken seconded, roll call unanimous.

Brighton moved Ordinance #779 amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.01, subsection 2 and amending Section 65.01, subsection 3, pertaining to "Through Streets", first reading in title only. Brenneman seconded, roll call unanimous. Phelan moved the second reading and that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #779 amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.01, subsection 2 and amending Section 65.01, subsection 3,

pertaining to “Through Streets”, in title only. Ellwood seconded, roll call unanimous. Goedken stated he saw no reason to adopt the ordinance at one meeting.

Mayor stated he received a certificate of achievement from the Second-Grade class at Carpenter. They have been learning about ways they can help their community and now know how they can help others, They appreciate the Mayor and other City staff members for all the work they do to keep them safe.

Mayor stated HACAP collects food for people needing assistance. They are planning an event to collect food items and are working with Faith at the Library and Megan at the Chamber Office. More information will be released as the event gets closer.

Farnum reported the Stephen sewer line bids came in extremely high and Stephen engineers and City engineers are looking to find ways to cut the cost of the project. He had a meeting with Bond Counsel last week and hopes to have more information at the next meeting.

Farnum advised the State Legislators made no significant changes to the tax system. League of Cities did a great job educating the legislators on the effects of the proposed changes to the tax system.

Farnum advised Public Works Director Nick Kahler reached out to LL Pelling to get prices to sealcoat Laude Avenue and the dead-end street of Arminda Avenue. The quote came in at \$3,288.60 and will be added to the sealcoating project. Police Chief Britt Smith arrived.

Farnum reported the Tri County Propane building materials were delivered and they are working on preparing the ground.

Farnum will have the Department Head raises on the next agenda and the evaluations are almost complete.

Farnum advised this Wednesday Give to Grow will be serving a free will donation pork loin lunch at the Depot Park along Farley Street. They have matching funds available depending on the amount raised.

Smith reported that the current SRO Dawn Graver has decided to stay on until October 10th and will start the new school year, along with Erik Honda, as the proposed changes to IPERS was not approved by the legislators.

Oswald reported on the many activities happening now with all the ball teams and tournaments. Oswald wanted to thank Kyle Stadtmueller and Marv Kelchen for help planting many of the trees and everyone that helped with the High School clean up day, as they did various projects around town. Oswald reported the swimming pool is filled and working to get everything ready to open. Oswald stated Kara Burrack will be having a Pickleball tournament, if anyone is interested.

Regular Council Meeting
May 19, 2025

Brehm reported they will be having a book sale this week from Wednesday thru Saturday. Their part-time summer helper started today and is working on the book sale. They have an Art Museum murder mystery program scheduled for end of this month and Courtney Duffy will be doing a cooking program for adults and kids.

Lynch reported they kicked off EMS week with an Open House and fundraiser and made just under \$5,000.00. They will be holding a blood drive at the Berndes Center this week.

Hinrichsen reported she is working to finalize the budget and budget amendments and get the amounts entered into the computer system. She has also received the draft copy of the audit for staff review.

Brighton moved to adjourn the meeting at 6:30 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

City of Monticello - Monthly Summary -April 1st thru 30th, 2025

5/19/25

Reviewed by: *[Signature]*

Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash in Bank	Clerk's Cash in Bank	Investments	Investments	Ending Fund Balance
General	1044289.33	485135.11	8080.26		240282.71	37116.67	1260105.32	750.00	837252.02	422103.30			1260105.32
Soldiers Memorial Board	16613.03	150.00			315.60		16447.43			16447.43			16447.43
Monticello Bernades Center	93524.45	6779.76	352.20		63903.38		36753.03	1900.00	-17952.91	52805.94			36753.03
Recreation Set-a-Side	10378.37		38.98				10417.35		10417.35				10417.35
Youth/Adult Tournament Ckg	26291.73	3400.00	45.85				29737.58			29737.58			29737.58
Dare	7511.77		28.21		1011.01		6528.97		6528.97				6528.97
Canine	6102.32		23.05				6125.37		639.10	5486.27			6125.37
Insurance Fund	68333.33		258.05		5244.50		63346.88		6685.87	56661.01			63346.88
Tournament Fund	26302.41		98.79				26401.20		26401.20				26401.20
Monticello Trees Forever	26431.43		99.28				26530.71		26530.71				26530.71
Fire	10609.87	19957.00	39.85		32072.43		-1455.71			363.07			-1455.71
Ambulance Operating	345619.60	29770.34	1303.24	24168.67	55005.98		345853.87		140399.40	205454.47			345853.87
Hotel/Motel Tax Fund	22693.16	1609.78	85.23				24388.17		24388.17				24388.17
Earl F Lehmann Trust	239.03						239.03			239.03			239.03
Street Bond	750.00						750.00		750.00				750.00
Police Improvement	5831.46	7.00	11.90				5850.36		5850.36				5850.36
Library Improvement	56214.35	2831.66	212.03		95.35		59162.69		23086.00	36076.69			59162.69
Library	76558.00	303.03	287.23	12950.00	24994.73		65103.53	200.00	47675.54	17227.99			65103.53
Equipment Set-A-Side	89914.17		339.93				90254.10		513.81	89740.29			90254.10
Super Mac	8206.00		31.45		1851.93		6385.52		837.72	5547.80			6385.52
Airport	76417.32	5537.46	287.53		32261.56		49980.75		29325.81	20654.94			49980.75
Revolving Loan Fund	48283.18		182.10				48465.28		17678.71	30786.57			48465.28
Road Use Tax	159535.37	47857.08			88059.07		119333.38		-76002.19	193336.57			119333.38
Road Use Tax Set-Aside	103938.09		390.95		100000.00		4329.04		-18458.48	22787.52			4329.04
Employee Benefits	390870.21	212793.26			40860.60		562802.87		224532.91	338289.96			562802.87
TIF Tax Collections	471448.17	201217.12	1809.23				674474.52		429577.18	244897.34			674474.52
Slavka Gehret Trust	44591.04		168.54		800.00		43959.58		610.57	43349.01			43959.58
Police Forfeiture Acct	4.95						4.95		4.95				4.95
Debt Service	425623.27	128707.00	1602.72				555932.99		392038.92	163884.07			555932.99
TIF - Debt Payments	0.00						0.00						0.00
Park Improvements	123658.86	5070.00	466.92		6705.65		122490.13		23078.33	99411.80			122490.13
Library Capital Improvement	15867.32		59.60				15926.92		15926.92				15926.92
Ambulance Improvements	216586.23		818.07				217414.30		33693.97	183720.33			217414.30
TIF Projects	274848.77				67162.88		207685.89		207685.89				207685.89
Cemetery Improvements	52257.18	160.00	561.73				52978.91		1636.26	51342.65			52978.91
Capital Improvements	599235.75		564.30		25270.00		574530.05		125528.49				574530.05
Low Income Housing	0.00						0.00						0.00
Baty Disc Golf Course	15345.92		57.86				15403.78		6015.30	9388.48			15403.78
Mary Maxine Redmond Trust	7814.37		29.51				7843.88		795.52	7048.36			7843.88
Pocket Park	12292.87		46.30				12339.17		6527.61	5811.56			12339.17
Cemetery Perpetual Care	192146.16	180.00	362.25				192888.41		701.00	191987.41			192888.41
Charles S Bidwell Book Trust	85904.83		324.77		31.00		86196.60		218.86	85979.74			86196.60
Ioma Mary Baker Trust	37969.21		143.52		34.82		38077.91		984.56	37093.35			38077.91
Water Operating	255604.25	34537.36	962.06		45974.31		245129.36		164351.44	80777.92			245129.36
Customer Deposits	29505.16	1500.00			1310.00		29695.16		28122.60	1572.56			29695.16
Water Capital Improvements	647238.92	5112.20	2409.63		557.50		654203.25		418288.12	214058.08			654203.25
Sewer Operating	2655690.95	88670.83	10017.34		82779.39		2671599.73		956390.31	1715209.42			2671599.73
Sewer Debt Service	71445.58		387.52		42575.46		29257.64		-73625.00	102882.64			29257.64
Sewer Capital Improvements	156782.45	5112.19	646.05				162540.69		91784.48	70756.21			162540.69
Sewer WWTF Facility Improv	0.00						0.00						0.00
Sanitation	346449.43	52871.42	1307.55		52826.08		347802.32		93609.45	254192.87			347802.32
Sanitation Capital Improvements	9697.92		36.42				9734.34						9734.34
Yard Waste	66546.54	3656.52	250.92		362.01		70093.97		30544.21	39549.76			70093.97
Storm Water fund	177316.06	6792.14	669.02		436.59		184338.63		62189.76	122148.87			184338.63
Self Funded Insurance	0.00	7338.36			7338.36		0.00						0.00
Flex Spending	4838.63	957.70					5796.33		5796.33				5796.33
Enterprise Flex Spending	107.48						107.48		107.48				107.48
	9718286.25	1358026.32	35897.94	37116.67	1020124.90	37116.67	#######	2850.00	4347559.14	5224373.82	0.00	0.00	10092085.61

City of Monticello
Bank Reconciliation Report
For the Month of April 2025

Bank Balance		
General Checking	\$4,452,002.25	
Property Tax & Water	\$5,224,373.82	
Soldiers Memorial Ckg	\$16,447.43	
Earl F Lehmann Trust	\$239.03	
Youth/Adult Tournament Ckg	\$29,737.58	
Citizen's Savings	\$470,878.61	
Wastewater TMT Loan Acct	\$0.00	
<hr/>		
Total Bank Balance		\$10,193,678.72
Plus (Minus) Adjustment:		
Bank Charge/Error		
<hr/>		
Total Adjustment		\$0.00
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$641.15	
<hr/>		
Total Outstanding Credit Card Pymts		\$641.15
Less Outstanding Checks:		
Financial/Payroll	\$105,084.26	
Soldiers Memorial		
Officiating		
<hr/>		
Total Outstanding Checks		\$105,084.26
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	\$2,850.00	
<hr/>		
Total Investments		\$2,850.00
<hr/>		
Treasurer's Balance		\$10,092,085.61

Prepared By: <u>Sally Hinrichsen</u>	<u>5/19/2025</u>
Sally Hinrichsen, City Clerk	Date
Reviewed by: <u>Russell Farnum</u>	<u>5/19/2025</u>
Russell Farnum, City Administrator	Date

City of Monticello
Cash On Hand By Bank
For April 30, 2025

Handwritten signature 5-19-25

Bank					
Account type & number	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Checking #700502479	\$0.00		N/A		Interim Loan Acct
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$239.03	0.100	N/A		Earl F Lehmann Trust
Checking #394486	\$16,447.43		N/A		Soldier Memorial
Savings # 6467260	\$470,878.61	3.650	N/A		General Savings
Total by Bank	\$487,565.07				
Dutrac Credit Union					
Total by Bank	\$0.00				
Fidelity Bank & Trust					
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$4,452,002.25	4.73	N/A		General Checking
Property Tax & Water #40001992	\$5,224,373.82	4.73	N/A		General Savings
Youth/Adult Tournamt Ckg #618231	\$29,737.58	2.02	N/A		Youth/Adult Tournamt
Total by Bank	\$9,706,113.65				
Total Cash on Hand- All Banks	\$10,193,678.72				
					Clerk's Office, Library, Aquatic Center and Berndes Center
Plus Petty Cash	\$2,850.00				
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt	\$641.15				
Less Outstanding Checks	\$105,084.26				
Treasurer's Balance	\$10,092,085.61				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

Riverside Gardeners, Inc
Monticello Firefighters Organization, Inc
Monticello Emergency Medical Team
Friends of the Monticello Public Library
Monticello Youth Baseball & Softball Assn

TREASURER'S REPORT

CALENDAR 4/2025, FISCAL 10/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	1,044,289.33	493,215.37	277,399.38	.00	1,260,105.32
003 SOLDIER MEMORIAL FUND	16,613.03	150.00	315.60	.00	16,447.43
005 MONTICELLO BERNDEN CENT	93,524.45	7,131.96	63,903.38	.00	36,753.03
006 RECREATIONAL SET-A-SIDE	10,378.37	38.98	.00	.00	10,417.35
007 YOUTH/ADULT TOURNAMT CK	26,291.73	3,445.85	.00	.00	29,737.58
008 DARE	7,511.77	28.21	1,011.01	.00	6,528.97
009 POLICE CANINE UNIT	6,102.32	23.05	.00	.00	6,125.37
010 INSURANCE	68,333.33	258.05	5,244.50	.00	63,346.88
012 TOURNAMENT FUND-GEN CKG	26,302.41	98.79	.00	.00	26,401.20
013 SPECIAL EVENTS	.00	.00	.00	.00	.00
014 MONTICELLO TREES FOREVE	26,431.43	99.28	.00	.00	26,530.71
015 FIRE	10,609.87	20,006.85	32,072.43	.00	1,455.71-
016 AMBULANCE	345,619.60	55,240.25	55,005.98	.00	345,853.87
018 HOTEL/MOTEL TAX	22,693.16	1,695.01	.00	.00	24,388.17
022 EARL F LEHMANN TRUST	239.03	.00	.00	.00	239.03
023 TRUST FUND/STREET BOND	750.00	.00	.00	.00	750.00
026 POLICE IMPROVEMENT	5,831.46	18.90	.00	.00	5,850.36
030 LIBRARY IMPROVEMENT	56,214.35	3,043.69	95.35	.00	59,162.69
041 LIBRARY	76,558.00	13,540.26	24,994.73	.00	65,103.53
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	89,914.17	339.93	.00	.00	90,254.10
045 SUPER MAC FUND	8,206.00	31.45	1,851.93	.00	6,385.52
046 AIRPORT	76,417.32	5,824.99	32,261.56	.00	49,980.75
050 REVOLVING LOAN FUND	48,283.18	182.10	.00	.00	48,465.28
110 ROAD USE	159,535.37	47,857.08	88,059.07	.00	119,333.38
111 ROAD USE SETASIDE	103,938.09	390.95	100,000.00	.00	4,329.04
112 EMPLOYEE BENEFITS	390,870.21	212,793.26	40,860.60	.00	562,802.87
125 TIF -SPECIAL REVENUE	471,448.17	203,026.35	.00	.00	674,474.52
178 TRUST/SLAVKA GEHRET FUN	44,591.04	168.54	800.00	.00	43,959.58
180 POLICE FORFEITURE	4.95	.00	.00	.00	4.95
200 DEBT SERVICE	425,623.27	130,309.72	.00	.00	555,932.99
225 TIF - DEBT	.00	.00	.00	.00	.00
300 ARPA CAPITAL FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	123,658.86	5,536.92	6,705.65	.00	122,490.13
316 LIB CAPITAL IMPROVEMENT	15,867.32	59.60	.00	.00	15,926.92
319 AMBULANCE IMPROVEMENT	216,596.23	818.07	.00	.00	217,414.30
325 TIF PROJECT	274,848.77	.00	67,162.88	.00	207,685.89
326 TRUST/CEMETERY IMPROVEM	52,257.18	721.73	.00	.00	52,978.91
328 FAMILY AQUATIC CENTER C	.00	.00	.00	.00	.00
332 CAPITAL IMPROVEMENT	599,235.75	564.30	25,270.00	.00	574,530.05
333 MYSBA CAPITAL FUND	.00	.00	.00	.00	.00
336 LOW INCOME HOUSING FUND	.00	.00	.00	.00	.00
337 MDC FUNDS	.00	.00	.00	.00	.00
338 BATY DISC GOLF COURSE	15,345.92	57.86	.00	.00	15,403.78
339 MARY MAXINE REDMOND TRU	7,814.37	29.51	.00	.00	7,843.88
375 POCKET PARK	12,292.87	46.30	.00	.00	12,339.17
500 TRUST/CEMETERY PERPETUA	192,146.16	542.25	.00	.00	192,688.41
502 C.C. BIDWELL LIBRARY BO	85,904.83	324.77	31.00	.00	86,198.60
503 TRUST/IOMA MARY BAKER	37,969.21	143.52	34.82	.00	38,077.91
600 WATER	255,604.25	35,499.42	45,974.31	.00	245,129.36
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	29,505.16	1,500.00	1,310.00	.00	29,695.16
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00

TREASURER'S REPORT
CALENDAR 4/2025, FISCAL 10/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 WATER CAPITAL IMPROVEME	647,238.92	7,521.83	557.50	.00	654,203.25
610 SEWER	2,655,690.95	98,688.17	82,779.39	.00	2,671,599.73
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER DEBT SERVICE	71,445.58	387.52	42,575.46	.00	29,257.64
613 SEWER CAPITAL IMPROVEME	156,782.45	5,758.24	.00	.00	162,540.69
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616 SEWER WWT FACILITY IMPR	.00	.00	.00	.00	.00
618 SWR DEBT SERVICE RESERV	.00	.00	.00	.00	.00
620 SWR SHORT-LIVED ASSET R	.00	.00	.00	.00	.00
670 SANITATION	346,449.43	54,178.97	52,826.08	.00	347,802.32
671 SANITATION CAPITAL IMPR	9,697.92	36.42	.00	.00	9,734.34
675 YARD WASTE SITE	66,546.54	3,909.44	362.01	.00	70,093.97
740 STORM WATER	177,316.06	7,461.16	438.59	.00	184,338.63
820 INTERNAL REV SELF FUNDE	.00	7,338.36	7,338.36	.00	.00
950 FLEX SPENDING FUND	4,838.63	957.70	.00	.00	5,796.33
951 ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
Report Total	9,718,286.25	1,431,040.93	1,057,241.57	.00	10,092,085.61

PAYROLL - MAY 29, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	May 12 - 25, 2025				
Christian Bell	\$ 484.00	\$ -	0.00	0.00	\$ 416.91
Jamie Coleman	2,248.79	31.19	0.00	2.63	1,795.82
Jordan Fullerton	783.09	-	0.00	0.00	674.56
Ron Herman, Jr.	144.00	-	0.00	0.00	123.92
Jayna Koffron	1,154.79	-	0.00	0.00	919.55
Lori Lynch	3,351.54	-	0.00	0.00	2,264.22
Coletta Matson	2,217.60	-	0.00	40.50	1,496.78
Chloe Mogensen	554.40	-	0.00	0.00	372.15
Sky Monty	1,648.92	15.32	0.00	0.00	1,261.97
Cory Reyner	2,384.00	-	0.00	0.00	1,890.65
Shirlee Scott	2,758.14	540.54	0.00	0.00	2,048.54
Reggie Welter	804.20	-	0.00	0.00	663.89
TOTAL AMBULANCE	\$ 18,533.47	\$ 587.05	0.00	43.13	\$ 13,928.96
CEMETERY	May 12 - 25, 2025				
Chesney Capron	\$ 840.00	\$ -	0.00	0.00	\$ 735.05
Dan McDonald	2,294.00	187.60	0.00	# 0.00	1,759.43
TOTAL CEMETERY	\$ 3,134.00	\$ 187.60	0.00	0.00	\$ 2,494.48
CITY HALL	May 12 - 25, 2025				
Cheryl Clark	\$ 2,288.00	\$ -	0.00	20.25	\$ 1,626.88
Russ Farnum	3,711.54	-	0.00	0.00	2,529.47
Sally Hinrichsen	3,192.54	-	0.00	0.00	1,980.62
Nanci Tuel	2,176.80	-	0.00	0.00	1,704.86
TOTAL CITY HALL	\$ 11,368.88	\$ -	0.00	20.25	\$ 7,841.83
LIBRARY	May 12 - 25, 2025				
Faith Brehm	\$ 1,764.00	\$ -	0.00	0.00	\$ 1,352.85
Molli Hunter	1,305.60	-	0.00	0.00	1,055.68
Penny Schmit	1,569.60	-	0.00	0.00	1,143.86
Jacqueline Stadtmueller	300.00	-	0.00	0.00	277.05
TOTAL LIBRARY	\$ 4,939.20	\$ -	0.00	0.00	\$ 3,829.44
MBC	May 12 - 25, 2025				
Kara Burrack	\$ 800.00	\$ -	0.00	0.00	\$ 688.48
Grace Dupuy	1,688.00	-	0.00	0.00	1,298.70
Aubrey Lasack	30.00	-	0.00	0.00	27.71
Jacob Oswald	2,533.92	-	0.00	0.00	1,957.79
Peyton Schilling	1,251.63	11.63	0.00	0.00	1,084.09
Brayden Wahl	30.00	-	0.00	0.00	27.71
Ben Welter	232.50	-	0.00	0.00	214.71
TOTAL MBC	\$ 6,566.05	\$ 11.63	0.00	0.00	\$ 5,299.19
POLICE	May 12 - 25, 2025				
Dawn Graver	\$ 2,945.60	\$ -	0.00	0.00	\$ 2,233.26
Erik Honda	3,165.12	-	0.00	0.00	2,411.21
Jordan Koos	3,165.12	-	0.00	36.00	2,172.65
Cole Millard	2,671.20	-	0.00	0.00	2,101.71
Keanan Shannon	3,065.04	-	0.00	21.00	2,377.98

PAYROLL - MAY 29, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Britt Smith	3,581.31	-	0.00	0.00	2,708.04
Madonna Staner	1,839.20	-	0.00	0.00	1,376.43
Brian Tate	3,396.12	-	0.00	0.00	2,597.35
TOTAL POLICE	\$ 23,828.71	\$ -	0.00	57.00	\$ 17,978.63
ROAD USE	May 12 - 25, 2025				
Zeb Bowser	\$ 2,192.32	\$ 125.92	0.00	34.00	\$ 1,696.07
Jacob Gravel	2,124.52	58.12	0.00	2.25	1,596.22
Nick Kahler	2,578.35	-	0.00	0.00	1,893.19
Jasper Scott	2,066.40	-	0.00	0.63	1,666.02
TOTAL ROAD USE	\$ 8,961.59	\$ 184.04	0.00	36.88	\$ 6,851.50
SEWER	May 10 - 23, 2025				
Jim Tjaden	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,165.14
TOTAL SEWER	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,165.14
SWIMMING POOL					
Emma Bruggemann	\$ 15.00	\$ -	0.00	0.00	\$ 13.85
Allisen Capron	15.75	-	0.00	0.00	14.54
Collin Cashner	15.38	-	0.00	0.00	14.21
Marlee Chapman	30.00	-	0.00	0.00	27.70
Skylar Christensen	15.38	-	0.00	0.00	14.21
Addylin Donovan	5.00	-	0.00	0.00	4.62
Jill Flynn	2,228.00	-	0.00	0.00	1,996.77
Stella Flynn	33.75	-	0.00	0.00	31.17
Jensen Glawatz	15.00	-	0.00	0.00	13.85
Lily Hall	15.00	-	0.00	0.00	13.85
Aubrey Lasack	15.00	-	0.00	0.00	13.85
Mary Grace Lyons	15.00	-	0.00	0.00	13.85
Stella McDermott	15.00	-	0.00	0.00	13.85
Tyler Morgan	15.00	-	0.00	0.00	13.85
Emma Schwendinger	31.00	-	0.00	0.00	28.63
Ryker Scott	15.00	-	0.00	0.00	13.85
Kendall Siebels	30.50	-	0.00	0.00	28.17
Alayna Tallman	15.00	-	0.00	0.00	13.85
Karley Tobiason	15.38	-	0.00	0.00	14.21
Brayden Wahl	15.00	-	0.00	0.00	13.85
Henry Wolken	15.00	-	0.00	0.00	13.85
Nevaeh Yousse	15.00	-	0.00	0.00	13.85
TOTAL SWIMMING POOL	\$ 2,600.14	\$ -	0.00	0.00	\$ 2,340.43
WATER	May 10 - 23, 2025				
Scott Hagen	\$ 2,908.02	\$ 107.18	0.00	36.75	\$ 2,356.07
Josh Willms	2,930.46	99.68	0.00	50.00	2,477.03
TOTAL WATER	\$ 5,838.48	\$ 206.86	0.00	86.75	\$ 4,833.10
TOTAL - ALL DEPTS.	\$ 88,698.64	\$ 1,177.18	0.00	244.01	\$ 67,562.70

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES	125.59			
JOHN DEERE FINANCIAL	PD BLDG REPAIR/MAINT	17.96			
LYNCH DALLAS, P.C.	PD ATTORNEY FEES	560.00			
MICHAEL'S CLOTHING	PD EQUIP REPAIR/MAINT	12.00			
THE SHRED-MASTER LLC	PD SHRED SERVICES	95.75			

	110 POLICE DEPARTMENT TOTAL	811.30			
STREET LIGHTS					
ALLIANT ENERGY-IES	WELTER DR STREETLIGHTS	122.64			

	230 STREET LIGHTS TOTAL	122.64			
AQUATIC CENTER					
CARRICO AQUATIC RESOURCES INC	POOL CHEMICALS	8,028.64			
ROBERT P CLAUSSEN	POOL EQUIP REPAIR/MAINT	300.00			
INFRASTRUCTURE TECHNOLOGY	POOL OFFICE SUPPLIES	9.83			
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT	18.76			
DAVID B MCNEILL	POOL EQUIP REPAIR/MAINT	5.96			
MYERS-COX CO.	POOL CONCESSIONS	2,660.13			

	440 AQUATIC CENTER TOTAL	11,023.32			
CEMETERY					
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	117.98			

	450 CEMETERY TOTAL	117.98			
CITY HALL/GENERAL BLDGS					
DUBUQUE FIRE EQUIPMENT, INC.	CH OSHA	60.00			
FP MAILING SOLUTIONS	CH CONTRACTS	104.85			
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK	302.24			
SYCAMORE MEDIA CORP	CH ADVERTISING	865.24			
LASER TECH USA, INC. DBA	CH BUILDING SUPPLIES	62.99			
DONNA ZIMMERMAN	CH RENAISSANCE CENTER MURAL	500.00			

	650 CITY HALL/GENERAL BLDGS TOTAL	1,895.32			

	001 GENERAL TOTAL	13,970.56			
MONTICELLO BERNDES CENTER					
PARKS					
CENTRAL IOWA DISTRIBUTING INC	MBC BLDG REPAIR/MAINT	492.00			
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES	72.67			
LAPORTE MOTOR SUPPLY	MBC EQUIP REPAIR/MAINT	56.93			
ASHLEY MEYER	MBC SOFTBALL TOURNAMENT REFUND	300.00			
SPAHN & ROSE LUMBER CO INC	MBC GROUNDS SUPPLIES	189.59			
MORGAN STOGDILL	MBC SOFTBALL TOURNAMENT REFUND	700.00			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARKS TOTAL	1,811.19			
	005 MONTICELLO BERNDEN CENTER TOTAL	1,811.19			
DARE POLICE DEPARTMENT ERIK HONDA	DARE OFFICER TRAINING TRAVEL	429.43			
	110 POLICE DEPARTMENT TOTAL	429.43			
	008 DARE TOTAL	429.43			
TOURNAMENT FUND-GEN CKG PARKS					
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	206.30			
MYERS-COX CO.	MBC TOURNAMENT CONCESSIONS	789.28			
PEPSI COLA BOTTLING CO	MBC TOURNAMENT CONCESSIONS	467.38			
	430 PARKS TOTAL	1,462.96			
	012 TOURNAMENT FUND-GEN CKG TOTAL	1,462.96			
MONTICELLO TREES FOREVER PUBLIC WORKS					
SYCAMORE MEDIA CORP	TREES FOREVER ADVERTISING	136.80			
	299 PUBLIC WORKS TOTAL	136.80			
	014 MONTICELLO TREES FOREVER TOTAL	136.80			
FIRE FIRE INFRASTRUCTURE TECHNOLOGY	FIRE COMPUTER SUPPORT FEES	28.73			
	150 FIRE TOTAL	28.73			
	015 FIRE TOTAL	28.73			
AMBULANCE AMBULANCE INFRASTRUCTURE TECHNOLOGY	AMB DATA PROCESSING	24.28			
IOWA DEPT OF HUMAN SERVICES	AMB REFUND	1,604.74			
JOHN DEERE FINANCIAL	AMB VEHICLE OPERATING	38.96			
MED-TECH RESOURCE, INC.	AMB MEDICAL SUPPLIES	1,416.15			
PHYSICIAN'S CLAIM COMPANY	AMB BILLING FEES	5,941.60			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	160 AMBULANCE TOTAL	9,025.73			
	016 AMBULANCE TOTAL	9,025.73			
LIBRARY IMPROVEMENT LIBRARY CURT S STRUTZ	LIB IMP SUMMER READING PROGRAM	495.00			
	410 LIBRARY TOTAL	495.00			
	030 LIBRARY IMPROVEMENT TOTAL	495.00			
LIBRARY LIBRARY DUBUQUE FIRE EQUIPMENT, INC.	LIB OSHA	89.00			
	410 LIBRARY TOTAL	89.00			
	041 LIBRARY TOTAL	89.00			
AIRPORT AIRPORT ALLIANT ENERGY-IES MONTICELLO AVIATION INC	20373 HWY 38 AIRPORT AIRPORT MANAGER	482.50 2,500.00			
	280 AIRPORT TOTAL	2,982.50			
	046 AIRPORT TOTAL	2,982.50			
ROAD USE STREETS ALTEC INDUSTRIES INC BEHREND'S CRUSHED STONE BRIAN CROWLEY W.W. GRAINGER, INC HENDERSON PRODUCTS INC. INFRASTRUCTURE TECHNOLOGY JOHN DEERE FINANCIAL LINDA KAHLER KIMBALL MIDWEST KROMMINGA MOTORS INC LAPORTE MOTOR SUPPLY LASER TECH USA, INC. DBA L.L. PELLING CO THREE RIVERS FARM SERVICE CO	RU EQUIP REPAIR/MAINT RU STREET MAINTENANCE SUPPLIES RU EQUIP REPAIR/MAINT RU STREET MAINTENANCE SUPPLIES RU EQUIP REPAIR/MAINT RU UTILITIES RU EQUIP REPAIR/MAINT RU CLOTHING RU OSHA SUPPLIES RU EQUIP REPAIR/MAINT RU EQUIP REPAIR/MAINT RU BUILDING SUPPLIES RU STREET MAINTENANCE SUPPLIES RU VEHICLE OPERATING SUPPLIES	4,852.78 400.10 376.42 360.32 244.89 12.33 59.40 1,199.05 44.82 77.44 2.78 79.05 836.74 129.16			
	210 STREETS TOTAL	8,675.28			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	110 ROAD USE TOTAL		8,675.28		
TIF -SPECIAL REVENUE					
SP REV - TIF TAX COLLECTI					
BR3 DEVELOPMENT LLC	TIF TAX REBATE #4-RES #2021-28	31,207.00			
BOULDERS INN MONTICELLO LLC	TIF TAX REBATE#14- RES 15-86	10,015.00			
FRONTIER WAREHOUSING	TIF TAX REBATE #2-RES #2022-1	18,292.00			
PAIGE JACOBS	TIF TAX REBATE#10-RES 17-111	598.00			
MCMATT PROPERTIES	TIF TAX REBATE#4-RES 2021-68	4,436.00			
MERCYCARE MANAGEMENT INC	TIF TAX REBATE#6-RES 19-100	7,546.00			
NJS LLC	TIF TAX REBATE#10 - RES17-111	608.00			
ORBIS MENASHA CORP	TIF TAX REBATE #10- RES 17-35	35,909.00			
ROYAL FLUSH TRUCK WASH INC	TIF TAX REBATE#8	19,717.00			
LAUREN WELTER	TIF TAX REBATE#10-RES 17-111	566.00			
	599 SP REV - TIF TAX COLLECTI TOTAL		128,894.00		
	125 TIF -SPECIAL REVENUE TOTAL		128,894.00		
WATER					
WATER					
ELECTRIC PUMP INC	WATER SYSTEM	882.00			
HAWKINS WATER TREATMENT	WATER SYSTEM	585.72			
INFRASTRUCTURE TECHNOLOGY	WATER DATA PROCESSING	21.78			
JOHN DEERE FINANCIAL	WATER SUPPLIES	30.76			
THEODORE KRAUS	WATER SYSTEM	490.00			
SYCAMORE MEDIA CORP	WATER ADVERTISING	202.50			
	810 WATER TOTAL		2,212.76		
	600 WATER TOTAL		2,212.76		
SEWER					
SEWER					
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	42.57			
INFRASTRUCTURE TECHNOLOGY	SEWER DATA PROCESSING	74.83			
JOHN DEERE FINANCIAL	SEWER VEHICLE OPERATING	34.21			
MUNICIPAL SUPPLY INC	SEWER SUPPLIES	149.12			
LASER TECH USA, INC. DBA	SEWER BUILDING SUPPLIES	79.05			
	815 SEWER TOTAL		379.78		
	610 SEWER TOTAL		379.78		
SANITATION					
SANITATION					
REPUBLIC SERVICES	RESIDENTIAL GARBAGE	25,829.82			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	840 SANITATION TOTAL	25,829.82			
	670 SANITATION TOTAL	25,829.82			
YARD WASTE SITE SANITATION SYCAMORE MEDIA CORP	YARD WASTE ADVERTISING	91.20			
	840 SANITATION TOTAL	91.20			
	675 YARD WASTE SITE TOTAL	91.20			
	Accounts Payable Total	196,514.74			

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

	FUND NAME	AMOUNT
001	GENERAL	13,970.56
005	MONTICELLO BERNDEN CENTER	1,811.19
008	DARE	429.43
012	TOURNAMENT FUND-GEN CKG	1,462.96
014	MONTICELLO TREES FOREVER	136.80
015	FIRE	28.73
016	AMBULANCE	9,025.73
030	LIBRARY IMPROVEMENT	495.00
041	LIBRARY	89.00
046	AIRPORT	2,982.50
110	ROAD USE	8,675.28
125	TIF -SPECIAL REVENUE	128,894.00
600	WATER	2,212.76
610	SEWER	379.78
670	SANITATION	25,829.82
675	YARD WASTE SITE	91.20

	TOTAL FUNDS	196,514.74

City Council Meeting
Prep. Date: 05/29/2025
Preparer: Russell Farnum



Agenda Item: # 1 & # 2
Agenda Date: 06/02/2025

Communication Page

Agenda Items Description: Resolution on Non-Hourly Staff Raises

Type of Action Requested: Resolution(s)

Attachments & Enclosures:
Resolutions (2)

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Summary: The City Council has generally decided raises for non-hourly staff on an annual basis. A Resolution with a proposal is attached.

A second Resolution setting wages for the Library staff is also attached. As Council is aware, the Library Board sets the wages for the Library Staff. This confirms their recommendation.

Background: Typically, a nearby community has performed a salary survey which I've been able to use for good comparative purposes to consider raises for the coming year. This year, no one has done one, I believe due to the unknown future of the legislative action on municipal tax structures.

Most of the communities I've reached out to have established a cost of living plus merit system, which is pretty simple. The Midwest cost of living average of the last 12 months at 3.2%. Most other communities are also using cost of living adjustments between 3 and 5%.

Then merit is based upon job performance. Our staff performs admirably across the board – everyone has strong points and strong skill areas, and everyone has places to improve. In general, I would be happy to recommend 2.5% merit increases across the board among non-hourly staff. Most other communities are using merit at 2-4%.

This is overall $3.2\% + 2.5\% = 5.7\%$ increases recommended, with two exceptions: City Manager just cost of living adjustment at 3.2%, and Ambulance Director also just cost of living adjustment at 3.2%, as the Ambulance Director just had an adjustment in October. This 6-month adjustment will also bring the Ambulance Director position into the same annual review as the other non-hourly employees.

Recommendation: The attached resolution is drafted to reflect this recommendation. Approval is recommended.

The City of Monticello, Iowa

RESOLUTION

Adopting FY '26 Salary for the non-hourly employees

WHEREAS, most hourly permanent employees were granted 3 years of wage increases and other benefits by Resolution 2023-68, and

WHEREAS, most part-time and seasonal employees were hired and granted wages by prior Resolutions of the Council, and

WHEREAS, the Library staff wages are set by the Library Board, and

WHEREAS, Department Heads and several other employees or positions are not covered by the prior Resolutions and do not have negotiated employment agreements (City Clerk, Public Works Director, Water/Wastewater Director, Park and Rec. Director, Park and Recreation Superintendent, Ambulance on-call personnel and volunteers), and

WHEREAS, Other employees or positions still need salaries set forth annually (City Administrator, Police Chief), and

WHEREAS, The City Council has historically approved wage or salary increases for those positions annually, and

WHEREAS, based upon the recommendation of the City Administrator the wages of On-Call Ambulance staff/volunteers are proposed to be set as follows:

On-Call/Driver: \$ 8.00/Hour All employees regardless of Certification when **On-Call**
EMT: \$21.49/Hour **When On-A-Call/Treating or Transporting a Patient**
AEMT: \$24.79/Hour **When On-A-Call/Treating or Transporting a Patient**
Paramedic: \$28.11/Hour **When On-A-Call/Treating or Transporting a Patient**

WHEREAS, The Airport Manager is a “contract” position with the manager being paid an annual stipend by the City with the annual increase normally being based upon the recommendation of the Airport Commission, which recommended a stipend of \$33,000 for FY’26, and

WHEREAS, the Council finds that the following positions: City Administrator, Public Works Director, Water/Wastewater Superintendent, City Clerk, Park and Rec. Director, Park and Rec Superintendent, Ambulance Director and Police Chief should receive a salary as stated below to take effect with the 1st pay period including July 1, 2025:

Russ Farnum (City Administrator)

\$99,588.00

Nick Kahler (Director of Public Works)	\$ 69,758.83
Sally Hinrichsen (City Clerk)	\$ 85,538.78
Jacob Oswald (Park and Rec Director)	\$ 69,637.27
Grace Dupuy (Park and Rec Superintendent)	\$ 45,503.85
Jim Tjaden (Water/Wastewater Superintendent)	\$ 78,821.55
Lori Lynch (Ambulance Director)	\$ 88,855.20
Britt Smith (Police Chief)	\$ 96,772.58

WHEREAS, all of the above wage increases have been accounted for within the proposed FY '26 Budget,

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the wages and salary increases as set out above, all of said wages and salaries shall be retroactive, if necessary, in order to take effect and be applicable to the first payroll issued during the month of July, 2025.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 2nd day of June, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City of Monticello, Iowa

RESOLUTION

Acknowledging Monticello Library Director and Library Staff wages for FY '26

WHEREAS, Most City employees' wages are covered by employment agreements where wages and planned increases were bargained for and previously determined, and

WHEREAS, the Library Director and Library staff are not covered by the employment agreement and their wages are set by the Library Board which approved % wage increases as part of the FY '26 budget, which is listed below:

Faith Brehm (Library Director)	\$49,774.40 Salary
Molli Hunter (Technology and Adult Services)	\$17.95 per hour
Penny Schmit (Youth Services and Outreach)	\$21.31 per hour

And

WHEREAS, the Council recognizes that the Library Board is vested with the power to set library staff wages and that the purpose of the Council approval of this Resolution is to acknowledge the wage increases and to give direction to the City Payroll Clerk.

NOW THEREFORE BE IT RESOLVED that the City Council of Monticello, Iowa does hereby acknowledge the wage increases noted herein.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 2nd day of June, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



May 28th, 2025

Mayor and City Council
City of Monticello
200 East 1st Street
Monticello, IA 52310

RE: NORTHRIDGE ESTATES FIFTH ADDITION
PAY REQUEST #2

Dear Mayor and City Council,

Enclosed for your review and approval is Pay Request #2 for work completed on the Northridge Estates Fifth Addition development.

Payment for public improvements during this period includes costs associated with subdrain installation, subgrade preparation, subbase installation, and paving.

We have reviewed the pay estimate and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #2 in the amount of **\$89,831.00** to Highland Corporation.

Feel free to contact me to discuss this further if needed. Thank you.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Colton Ingels', is written over a light blue horizontal line.

Colton Ingels, P.E.
Project Engineer

Enclosure: Pay Request #2

Cc: Jeff Hinrichs, Highland Corporation
Russ Farnum, City of Monticello

APPLICATION FOR PARTIAL PAYMENT NO. 1

PROJECT: NORTHRIDGE ESTATES FIFTH ADDITION

S&A PROJECT NO.:

124.0022.08A

OWNER: CITY OF MONTICELLO
DEVELOPER: HIGHLAND CORPORATION
ADDRESS: PO BOX 160
2650 OLD QUASS RD
ALBURNETT, IA 52202
DATE: May 28, 2025

PAYMENT PERIOD: November 28, 2024
to May 27, 2025

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 309,000.00
Net Change by Change Order: \$ -
Contract Amount to Date: \$ 309,000.00

CONTRACT PERIOD: TOTAL CALENDAR DAYS

Original Contract Date:

Original Contract Completion Date:
Late Start Date

2. WORK SUMMARY:

Total Work Performed to Date: \$ 309,000.00
Retainage: 30% \$92,700.00
Total Earned Less Retainage: \$216,300.00
Less Previous Applications for Payment: \$ 126,469.00
AMOUNT DUE THIS APPLICATION: \$89,831.00

Added by Change Order: _____

Current Contract Completion Date

3. DEVELOPER'S CERTIFICATION:

The undersigned DEVELOPER certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of DEVELOPER incurred in connection with the Work covered by prior Applications for Payment; and
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Highland Corporation
DEVELOPER

By _____ DATE: _____
Jeff Hinrichs

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By Colton Ingels DATE: 5-28-2025
Colton Ingels, P.E.

5. OWNER'S APPROVAL

City of Monticello
OWNER

By _____ DATE: _____
Wayne Peach, Mayor

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK THIS PERIOD			COMPLETED WORK TO DATE			
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL	
100.	Manhole, Sanitary Sewer, 48-In Complete	6		\$ 7,000.00	\$ 42,000.00	0		\$ -	6		\$ 42,000.00	
101.	Sanitary Sewer Gravity Main, Trenched PVC, 8" SDR-26 (Including Testing)	1155		\$ 48.00	\$ 55,440.00	0		\$ -	1155		\$ 55,440.00	
103.	Water Main, Trenched, PVC DR-18, 8-In Dia.	500		\$ 36.50	\$ 18,250.00	0		\$ -	500		\$ 18,250.00	
104.	Water Main Trenchless C-900 Certa Lock, 8" (Directionally Drilled In Place)	60		\$ 100.00	\$ 6,000.00	0		\$ -	60		\$ 6,000.00	
105.	Water Main, Connection To Existing With 8"x8" Tapping Saddle & Valve	1		\$ 6,000.00	\$ 6,000.00	0		\$ -	1		\$ 6,000.00	
106.	Water Main Fittings, As Per Plans (Per Each)	3		\$ 600.00	\$ 1,800.00	0		\$ -	3		\$ 1,800.00	
107.	Fire Hydrant Assembly - Complete (Purchased and Installed)	2		\$ 8,000.00	\$ 16,000.00	0		\$ -	2		\$ 16,000.00	
110.	Storm Sewer Gravity Main, Trenched, HDPE, 12" Dia.	217		\$ 40.00	\$ 8,680.00	0		\$ -	217		\$ 8,680.00	
111.	Storm Sewer Gravity Main, Trenched, HDPE, 15" Dia.	70		\$ 65.00	\$ 4,550.00	0		\$ -	70		\$ 4,550.00	
112.	Intake, SW-509 Double Open Throat Curb Intake, Small Box (Precast Structure)	2		\$ 6,500.00	\$ 13,000.00	0		\$ -	2		\$ 13,000.00	
113.	Pipe Apron, HDPE, 12" Dia.	5		\$ 350.00	\$ 1,750.00	0		\$ -	5		\$ 1,750.00	
114.	Pipe Apron, HDPE, 15" Dia.	1		\$ 400.00	\$ 400.00	0		\$ -	1		\$ 400.00	
115.	Subdrain, Type 1, Case B, PVC, 6-In (Subdivision) With Fabric	1214		\$ 12.00	\$ 14,568.00	1214		\$ 14,568.00	1214		\$ 14,568.00	
116.	Subdrain Outlets to Intakes, CMP 6" Dia.	5		\$ 125.00	\$ 625.00	5		\$ 625.00	5		\$ 625.00	
119.	Subgrade Preparation, 12" Depth (Roadway)	2500		\$ 0.50	\$ 1,250.00	2500		\$ 1,250.00	2500		\$ 1,250.00	
120.	Subbase, Granular, 6" Depth (Extending 2.5' Beyond BOC)	2500		\$ 8.00	\$ 20,000.00	2500		\$ 20,000.00	2500		\$ 20,000.00	
123.	Curb Cutting (Removal Of Curb And Gutter) Per Sheet L.01	66		\$ 15.00	\$ 990.00	66		\$ 990.00	66		\$ 990.00	
124.	Full Depth Patches 8" PCC Inc. Removal Ex Base PCC Finish Patch John Drive & Val	85		\$ 120.00	\$ 10,200.00	42.5		\$ 5,100.00	85		\$ 10,200.00	
125.	7" PCC Pavement	2015		\$ 57.25	\$ 115,358.75	1498.64		\$ 85,797.14	1498.64		\$ 85,797.14	
126.	Concrete Washout, As Needed	1		\$ 500.00	\$ 500.00	0		\$ -	1		\$ 500.00	
129.	Trench Compaction Testing, As Per SUDAS Specifications (Allowance)	1		\$ 1,200.00	\$ 1,200.00	0		\$ -	1		\$ 1,200.00	
					TOTAL ORIGINAL CONTRACT = \$	309,000.00	TOTAL	\$	128,330.00	TOTAL	\$	309,000.00
CHANGE ORDER SUMMARY:												
					TOTAL CHANGE ORDERS = \$	-	\$		-	\$		-
					TOTAL CONTRACT							
					& CHANGE ORDERS	\$309,000.00	\$		128,330.00	\$		309,000.00

City of Monticello, Iowa

RESOLUTION

Approving Pay Request #2 to Highland Corporation, Re: Northridge Estates Fifth Addition Improvement Project in the amount of \$89,831.00

WHEREAS, the City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, the Council entered into an agreement (the “Development Agreement”) with Highland Corporation (the “Developer”) with respect to the construction of a 12-lot single family home subdivision on Lot 2 of Northridge Estates 3rd Addition, a portion of the tract of land having PIN 0216300045 to the City of Monticello, County of Jones, State of Iowa, with Resolution #2024-155 dated October 21, 2024 and

WHEREAS, the Development Agreement would provide financial incentives to the Developer in the form of payments for a portion of the public infrastructure necessary to construct the subdivision, and

WHEREAS, Highland Corporation has submitted their second pay request in the amount of \$89,831.00, same reflecting the maintenance of a 30% retainer in the current amount of \$92,700.00 for work completed and stored materials.

WHEREAS, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the second pay request from Highland Corporation in the amount of \$89,831.00, same reflecting the maintenance of a 30% retainer in the current amount of \$92,700.00.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 2nd day of June 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 05/30/2025
Preparer: Russell Farnum



Agenda Item: # 4
Agenda Date: 06/02/2025

Communication Page

Agenda Items Description: Resolution setting Public Hearing on Stephen Development Agreement

Type of Action Requested: Resolution Setting Hearing

Attachments & Enclosures:
Resolution Setting Hearing

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Summary: This project has been complex and has many moving parts. One major aspect is the development agreement, which will outline the terms and understandings between the City's infrastructure investment, and the owner.

The other portion of this project is the funding component. I was hoping to have everything proceed together, but that is not feasible.

Staff is working hard to bring the costs down and maintain a reasonable yet successful project. In the meantime, the only action being asked of Council this evening is to schedule a public hearing for the June 16 meeting. Many issues are expected to be worked out between now and June 16th.

Recommendation: Approval is recommended.

The City of Monticello, Iowa

RESOLUTION #2025-__

Scheduling a Public Hearing on a proposed Development Agreement with Roger Stephen.

WHEREAS, the City proposes to enter into a Development Agreement, the “Development Agreement”, with Roger Stephen pertaining to development of a tract of land on the east side of South Main Street, in the City of Monticello, County of Jones, State of Iowa, and

WHEREAS, the Development Agreement is proposed to include City participation in the construction of a regional sanitary sewer extension, and

WHEREAS, it is necessary to set a date for a public hearing on the Proposed Development Agreement pursuant to Code of Iowa, and

WHEREAS, a draft of the proposed Agreement will be available prior to the hearing;

NOW THEREFORE, IT IS RESOLVED by the City Council of the City of Monticello, Iowa, as follows:

Section 1. This City Council shall meet on the 16th day of June, 2025, at 6:00 o’clock p.m., at the regularly scheduled City Council Meeting, same to be held in Council Chambers at the Monticello Renaissance Center, Community Media Room, in the City, at which time and place proceedings will be instituted and action taken to consider the Development Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four days and not more than twenty days before the date of said meeting in a legal newspaper of general circulation in the City, said notice shall be substantially consistent with the proposed Notice attached hereto, and

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 2nd day of June, 2025.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk

City Council Meeting Prep. Date: 05/29/2025 Preparer: Russell Farnum		Agenda Item: # 5 Agenda Date: 06/02/2025
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Communication Page

<u>Agenda Items Description:</u> Discussion and Possible Motion on Sale of City Paving Bricks
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<u>Type of Action Requested:</u> Discussion and Motion											
<u>Attachments & Enclosures:</u> Box Store Paver Prices	<table border="1"> <tr> <td><u>Fiscal Impact:</u></td> <td></td> </tr> <tr> <td>Budget Line Item:</td> <td></td> </tr> <tr> <td>Budget Summary:</td> <td></td> </tr> <tr> <td>Expenditure:</td> <td></td> </tr> <tr> <td>Revenue:</td> <td></td> </tr> </table>	<u>Fiscal Impact:</u>		Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
<u>Fiscal Impact:</u>											
Budget Line Item:											
Budget Summary:											
Expenditure:											
Revenue:											

Summary: Citizens have been asking how to purchase City bricks.

City Council needs to provide direction on how to sell (or otherwise dispose of) the City's surplus bricks.

Big box home stores sell paver bricks for under \$1.00 each, but those are precast concrete, typically thinner. Historic pavers like the City's typically retail for \$8 each. Arguably, the bricks were already paid for by the citizens of our community, so it may make sense to retail to Monticello residents at a reduced cost.

In either case, very little Public Works staff assistance should be expected (i.e. cleaning, stacking, sorting, loading). At some point, Council needs to provide direction on how long to maintain the stockpile of bricks, and what the City will ultimately do with them.

Should some be retained to expand the brick "parkway" detail on First Street?
 Should some be retained to continue to sell to citizens?
 Should some be retained to repair brick streets, or is our goal ultimately to get rid of all brick streets?
 Should we wholesale the whole lot a bulk buyer/retailer (Nick is contacting a local specialty retailer for a bid).

My recommendation is to sell to Monticello residents for \$1.00 each or \$3.00 each (self service at PW) for a time period not to exceed 60-90-120 days, and wholesale the remaining lot to a brick buyer.

Council direction is requested.



Cedar Rapids 9PM



52402

W.



Cedar Rapids 9PM



52402



Shop All Services



DIY



Log In

... / [Landscaping Supplies](#) / [Hardscapes](#) / [Pavers](#) / [Concrete Pavers](#)

Internet # 100619496 Model # 22099 Store SKU # 553090

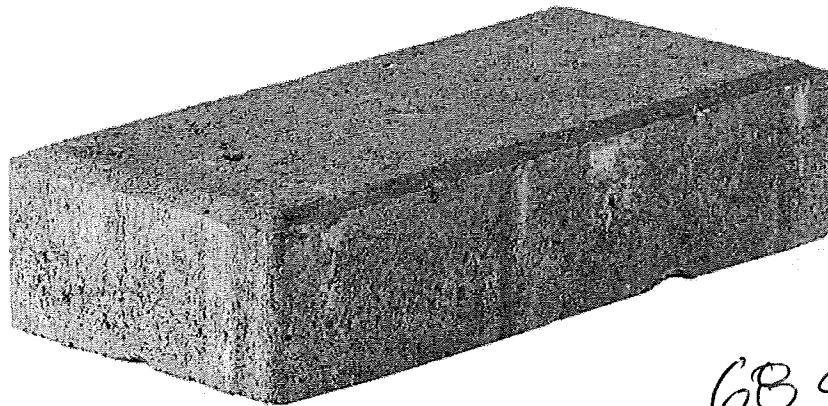
Best Seller

♥ 1.9k

Pavestone

Holland 7.75 in. x 4 in. x 1.75 in. Old Town Blend Concrete Paver

★★★★★ (3869) [Questions & Answers \(454\)](#)



68¢ ea.

Hover Image to Zoom



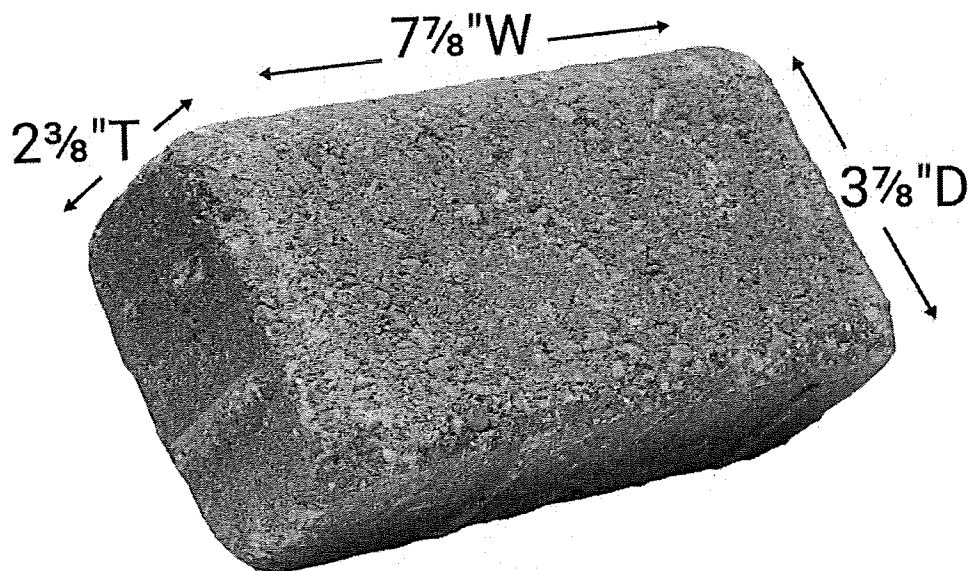
Share



Print

4 x 8 Tan Tumbled Holland Paver

Model Number: 1793161 | Menards® SKU: 1793161



EVERYDAY LOW PRICE

SALE PRICE Limited Time Offer

11% REBATE* Good Through 6/1/25

\$0.79

\$0.75

\$0.08

**PRICE
AFTER
REBATE***

67¢ each

\$3.20 /sq.ft After Rebate*

You Save \$0.12 After Sale Price & Mail-In Rebate*

ADD TO CART



- Ideal for patios, walkways, and driveways
- Made from strong, durable concrete to withstand heavy traffic and harsh weather conditions
- Mix and match with other Holland pavers for interesting patterned patios

View More Information >

Variation: Tan

Pick Up At Store

While Supplies Last!



53 In-Stock at [Ames](#)



Check Another Store for Availability



★★★★★ 4.5 31

8.0-Inches L x 4.0-Inches W x 3.0-Inches H Rectangle Red/charcoal Concrete Paver **\$.78**

Need assistance?

City Council Meeting
Prep. Date: 05/29/2025
Preparer: Russell Farnum



Agenda Item: # 6
Agenda Date: 06/02/2025

Communication Page

Agenda Items Description: Discussion and Possible Motion on Purchase of Fire Department Turnout Gear

Type of Action Requested: Discussion and Motion

Attachments & Enclosures:
FD Recommendation on Quotes

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Summary: The Fire Department uniforms (jacket, helmet, pants and boots) are called “Turnout Gear”. The National Fire Protection Association standards mandate that this equipment be replaced every 10 years, in order to assure adequate protection to our Firefighters in firefighting and rescue operations.

The turnout gear was typically funded by a FEMA-funded program (“AFG” grant), which was well-funded and relatively easy to obtain. Recent Federal cuts removed all funding for this program earlier this calendar year. The probability of this program returning is relatively small.

Because of the prior grant program, the Fire Department did not have any funding set-aside or budgeted for the replacement of the turnout gear.

That leaves our Fire Department in a lurch, as the FD was counting on this funding to provide replacement turnout gear this year. The pricing and quotes for the new turnout gear are attached. The Fire Department recommends purchasing the FeldFire equipment, at a cost of \$4804 per Firefighter, totaling \$168,140.

There are options for consideration related to this request:

1. Do not purchase the turnout gear until the Fire Department appropriately budgets the amount necessary (this puts our firefighters at risk and will increase a variety of insurance rates);
2. Wait and see if the AFG grant returns;
3. Find alternative revenue sources to pay for the turnout gear;
4. Any and/or multiple combinations of the above.

Because equipping the firefighters is a legitimate government function, the city can borrow for the purchase of this equipment. Since the City is getting ready to issue a General Obligation bond, the amount can be included with the bond, and I recommend we do so.

However, this creates a major equity issue as the City taxpayers would be fronting the bond cost, plus financing costs and payments over time, for equipment used in the 80-square mile service territory, of which the City is only 5.5 square miles. The Council needs commitments from our partners (townships) to help pay the bond payments and interest on the purchase of the equipment, if we are to move forward with that option.

For purposes of moving forward, the equipment is included in the amount for the purpose of the public hearing. Council can change the bond amount depending upon the discussion and direction received Monday evening.

<u>Gear = Pants & Coat</u>	
Veridian--FeldFire	\$3,103
Veridian (CRFD)--FeldFire	\$3,509
Innotex--FeldFire	\$3,706
HFRP Morning Pride --MES	\$4,000
FXR--MES	\$4,798
<u>Gloves</u>	
Fire Armor Glove--FeldFire	\$115
Dex Pro Gauntlet Gloves--MES	\$160
<u>Boots</u>	
Fire Eagle Boot--FeldFire	\$435
FDXL200 Red leather boot--MES	\$520
<u>Helmet</u>	
Bullard Helmet--MES	\$520.00
Cairns Helmet--FeldFire	\$608.00
<u>Nomax</u>	
Nomex-Nano--FeldFire	\$137
BarriAire Carbon black Shield Elite Pro--MES	\$170

Monticello Fire recommends the purchase of:	
FeldFire price good until 6/29/25	
<u>PANTS & COAT:</u> Veridican (CRFD)--FeldFire	\$3,509
<u>GLOVES:</u> Fire Armor Glove--FeldFire	\$115
<u>BOOTS:</u> Fire Eagle Boot--FeldFire	\$435
<u>HELMET:</u> Cairns Helmet--FeldFire	\$608
<u>NOMAX:</u> Nomex-Nano--FeldFire	\$137
	<u>\$4,804</u>
Total for 35 sets	\$168,140

MES current price expires 5/10/25	4000
MES price has already changed from 1st quote on 3/31	3536
	<u>464</u>

City Council Meeting Prep. Date: 05/30/2025 Preparer: Russell Farnum		Agenda Items: #7 and #8 Agenda Date: 06/02/2025
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Communication Page

Agenda Items Description: Ordinance on Sanitation Rates and Landscape Fees

Type of Action Requested: Ordinances (2)

Attachments & Enclosures:

Ordinances (2)

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Summary: Council adopted a new disposal contract with Republic Services. This Ordinance implements the rate structure necessary to implement and pay for that contract. This ordinance was considered at the April Council meeting and tabled indefinitely for further consideration. It is being brought back with new information outlined below.

Background: The attached ordinance adopts the Residential and Commercial garbage disposal rates for the next 5 years, in accordance with the new Republic contract. The rates show a large increase in early 2026, which reflects Republic's requested bump in their disposal fees, in addition the fees have been recalculated to include solid waste fees related to the Jones County transfer station as well as City staff necessary to implement these services through utility billing and other services.

If Council would prefer not to have a large jump in rates in 2026, the rates in the ordinance could be adjusted so that the fee structure spreads that increase out over more than one year. That would require spending down reserves in the sanitation fund to pay for the initial year of increased rates, as the fees would not cover the cost of garbage disposal. Council Direction on this issue is requested, and the ordinance can be amended as Council prefers.

An additional update to the multiple-family recycling was made to correct some billing issues that were caused by the wording in the existing ordinance (i.e. recycling is charged on a per-unit basis, and the increases in fees also apply to the multiple family recycling fees).

Lastly the City's current yard waste disposal program is funded through a \$2 per bill fee monthly that is incorporated into the utility bills. Council has directed Staff NOT to increase that fee at this time, pending inquiry into the cost adjustments for our grinding services. Nick Kahler reached out to our grinding company, and there is no increase in charges planned for the forthcoming contract renewal.

For that reason, the increase in yard waste fees was removed from the draft Ordinance, which will continue operations at a razor margin, but solvent. I am proposing a second Ordinance that would add an annual 3% escalator to the fee, in order to capture additional costs that may occur over time.

Because the landscape waste fees are in a different Chapter, it requires a separate Ordinance.

Recommendation: Council input on the rate structure and approval of the ordinance(s) is recommended.

ORDINANCE NO.

An ordinance amending certain provisions of Chapter 106, “Collection of Solid Waste”, of the City of Monticello, Iowa Code of Ordinances

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SECTION MODIFIED. Chapter 106, Section 08, paragraphs 1 thru 2, of the Code of Ordinances of the City of Monticello, is repealed and the following adopted in lieu thereof:

106.08 COLLECTION FEES. The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees at the following monthly rates within the City. Sales tax shall be in addition to the amounts shown, in accordance with State law.

(Code of Iowa, Sec. 384.84)

1. One-family dwellings, two-family dwellings with separate water meters, and apartments with separate meters.
 - A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing of the following calendar year:
 - (1) Rates in effect from adoption of this Ordinance until the December 1, 2025 billing: \$20.90 per month.
 - (2) Rates in effect from January 1, 2026 until the December 1, 2026 billing: \$26.75 per month.
 - (3) Rates in effect from January 1, 2027 until the December 1, 2027 billing: \$28.09 per month.
 - (4) Rates in effect from January 1, 2028 until the December 1, 2028 billing: \$29.49 per month.
 - (5) Rates in effect from January 1, 2029 until the December 1, 2029 billing: \$30.98 per month.
 - B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.
2. Multi-family dwelling and/or apartments, in which water is furnished by owner through a central water meter and charged to the owner of the property. If the complex does not utilize dumpsters for the collection of garbage created at their facility:

- A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing of the following calendar year:
 - (1) Rates in effect from Adoption of this Ordinance until the December 1, 2025 billing: \$20.90 per month per unit.
 - (2) Rates in effect from January 1, 2026 until the December 1, 2026 billing: \$26.75 per month per unit.
 - (3) Rates in effect from January 1, 2027 until the December 1, 2027 billing: \$28.09 per month per unit.
 - (4) Rates in effect from January 1, 2028 until the December 1, 2028 billing: \$29.49 per month per unit.
 - (5) Rates in effect from January 1, 2029 until the December 1, 2029 billing: \$30.98 per month per unit.
 - B. Rates will increase by 3% each year thereafter, per unit, commencing with the billing related to collections that occur in the month of January of each successive year.
3. Multi-Family Dwelling or Personal Residence with Dumpster. Regardless of the foregoing fees, any multi-family dwelling or apartment or person located within the City limits using large dump container (dumpster) for solid waste collection and disposal shall pay fees calculated in accordance with the following:
- A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing, shall be as set out below for the years indicated:
 - (1) Adoption through 12/31/2025: \$4.78 per unit, per collection
 - (2) 1/1/2026 through 12/31/2026: \$9.66 per unit, per collection
 - (3) 1/1/2027 through 12/31/2027: \$10.15 per unit, per collection
 - (4) 1/1/2028 through 12/31/2028: \$10.65 per unit, per collection
 - (5) 1/1/2029 through 12/31/2029: \$11.18 per yard, per collection
 - B. In addition to the above fees related to trash collection, Multi-Family or Single-Family residences that utilize a dumpster shall be assessed a monthly recycling fee. From the first of the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing, shall be as set out below for the years indicated:

- (1) Adoption through 12/31/2025: \$4.78 per unit, per collection
- (2) 1/1/2026 through 12/31/2026: \$5.98 per unit, per collection
- (3) 1/1/2027 through 12/31/2027: \$6.27 per unit, per collection
- (4) 1/1/2028 through 12/31/2028: \$6.59 per unit, per collection
- (5) 1/1/2029 through 12/31/2029: \$6.92 per unit, per collection

However, owners of apartment complexes of five units or more that have commercial dumpster recycling collection at their facility at least every other week will not be assessed the individual per unit recycling fee commencing with the month following written notification to the City, and verification by the City, that said complex is served by said commercial dumpster recycling collection.

- C. Rates will increase by 3% each year thereafter, per unit, commencing with the billing related to collections that occur in the month of January of each successive year.
4. Commercial and Industrial Zoned Properties. Commercial and industrial enterprises shall pay the following minimum monthly rates.
- A. Rates for collections during the month of January, which will appear on the March 1 billing, through and including collections during the month of December, which will appear on the February 1 billing, shall be as set out below for the years indicated:
 - (1) Adoption through 12/31/2025: \$8.73 per yard, per collection
 - (2) 1/1/2026 through 12/31/2026: \$9.66 per yard, per collection
 - (3) 1/1/2027 through 12/31/2027: \$10.15 per yard, per collection
 - (4) 1/1/2028 through 12/31/2028: \$10.65 per yard, per collection
 - (5) 1/1/2029 through 12/31/2029: \$11.18 per yard, per collection
 - B. Rates will increase by 3% each year thereafter, commencing with the billing related to collections that occur in the month of January of each successive year.
5. Properties Located outside the Monticello City Limits. Regardless of the foregoing fees, any commercial, industrial, multi-family dwelling or apartment or person located outside the City limits using a large dump container (dumpster) for solid waste collection and disposal shall pay exactly twice the rate as in town collection.
6. Additional Fees.
- A. Residential Garbage Collection: The City Contractor will be providing every Residential property a 65-gallon cart in which to place their garbage. Any bags placed next to the Cart will require a \$2.00 per bag (plus applicable sales tax) sticker to be purchased at City Hall. Each residential property will be allowed to place one bulky item per month out

next to their container so long as the large item is pre-scheduled for collection with City Hall. Replacement carts, removal or exchange may be subject to a \$20 fee.

- B. Dumpster Collection: The City Contractor may charge in excess of the fees provided in their agreement with the City for overloaded dumpsters or for those circumstances where items are left outside of and/or stacked adjacent to a dumpster, or if white goods or electronics are placed in the dumpster. These charges will be based upon estimated additional yards of waste, with those additional fees invoiced to the City by the Contractor and invoiced by the City to the Customer at the current per yard rate.

7. Payment of Bills. All fees are due and payable under the same terms and conditions provided for payment of a combined service account as contained in Section 92.04 of this Code of Ordinances. Solid waste collection service may be discontinued in accordance with the provisions contained in Section 92.05 if the combined service account becomes delinquent, and the provisions contained in Section 92.08 relating to lien notices shall also apply in the event of a delinquent account.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall take effect after its final passage, approval and publication as provided by law. The existing Chapter 106, and the sanitation rates shall remain in effect until such time as this Ordinance is in effect.

1st reading passed by the Council on this ---rd day of June, 2025

2nd reading passed by the Council on this ____st day of June, 2025

3rd reading passed by the Council on this ____st day of July, 2025

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

I certify that the foregoing was published as Ordinance No. _____ the ____th day of June, 2025.

Sally Hinrichsen, City Clerk

ORDINANCE NO.

An ordinance amending certain provisions of Chapter 105, “Solid Waste Control”, Section 105.13, Rates for Service, Paragraph 1, of the City of Monticello, Iowa Code of Ordinances

WHEREAS, The City currently charges a Landscape Waste Fee of \$2 per property, to cover the cost of landscape waste collection, maintenance of the landscape waste facility, and disposal.

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. Chapter 105, “Solid Waste Control”, Section 105.13, Rates for Service, Paragraph 1, is hereby amended as follows:

1. Fee for ~~Collection~~Disposal. The fee for “landscape waste” and/or “yard waste” ~~collection~~disposal shall be \$2.00 per month. Beginning on January 1, 2026, for the March 1 billing, said fee shall be increased 3% annually.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall take effect after its final passage, approval and publication as provided by law. The existing Chapter 105, and the rates shall remain in effect until such time as this Ordinance is in effect.

1st reading passed by the Council on this ---rd day of June, 2025

2nd reading passed by the Council on this ____st day of June, 2025

3rd reading passed by the Council on this ____st day of July, 2025

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

I certify that the foregoing was published as Ordinance No. _____ the ____th day of July, 2025.

Sally Hinrichsen, City Clerk

City Council Meeting
Prep. Date: 5/28/2025
Preparer: Sally Hinrichsen



Agenda Item: # 9-18
Agenda Date: 6/02/2025

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Reports / Potential Actions:

6. City Engineer
7. Mayor
8. City Administrator
9. Park and Recreation Director
10. Library Director
11. Ambulance Director
12. City Clerk
13. Public Works Director
14. Police Chief
15. Water/Wastewater Superintendent