

City of Monticello, Iowa

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Monticello City Council Meeting May 19, 2025 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	May	5, 2025
Approval of Payroll	May	15, 2025
Approval of Bill List		
Approval of Cigarette permits for: Hy-Vee Dollar Fresh Market; Dollar General Store		

Public Hearings:

1. **Public Hearing** on the proposed FY '25 budget amendments #2
2. **Resolution** Approving the City's Amendment #2 to the Fiscal Year 2024/2025 Budget

Resolutions:

3. **Resolution** Approving Change Order #3 in the increased amount of \$210,104.27, as submitted by Bill Bruce Builders related to the Monticello Wastewater Treatment Plant Improvements
4. **Resolution** Approving Pay Request #12 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$1,592,070.13
5. **Resolution** Approving the hiring of a Monticello Ambulance Part-Time Paramedic and setting wage
6. **Resolution** Approving the hiring of a Monticello Ambulance Part-Time EMT and setting wage
7. **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2025 for the City of Monticello
8. **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2026 for the City of Monticello
9. **Resolution** Approving Plat of Survey Auditor's Parcel 2025-28 for Property located along 195th Street in Section 6-86-3 in Jones County Iowa
10. **Resolution** Approving increases in Cemetery niche fees effective May 19, 2025

Ordinances:

11. **Ordinance #777** amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.03, subsection 3, pertaining to Four-Way Stop Intersection of East Washington Street and South Maple Street (2nd reading and possibly 3rd reading)
12. **Ordinance #778** amending the Code of Ordinances of the City of Monticello, Iowa by amending Section 65.02, subsection 6, and adding Section 65.02, subsection 42 pertaining to Stop Required (2nd and possibly 3rd reading)
13. **Ordinance** amending the Code of Ordinances of the City of Monticello, Iowa by repealing Section 65.01, subsection 2 and amending Section 65.01, subsection 3, pertaining Section 65.01, subsection 3, pertaining to "Through Streets" (1st reading and/or possibly all three readings)

Reports / Potential Actions:

14. Mayor
15. City Engineer
16. City Administrator
17. Police Chief
18. Water/Wastewater Superintendent
19. Park and Recreation Director
20. Library Director
21. Ambulance Director
22. City Clerk
23. Public Works Director
 - a. Laude Ave and Arminda Ave sealcoat bid

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: May 19, 2025 Council Meeting
Time: May 19, 2025 06:00 PM Central Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/86004816792>

Meeting ID: 860 0481 6792

One tap mobile
+13017158592,,86004816792# US (Washington DC)
+13052241968,,86004816792# US

Dial by your location
• +1 301 715 8592 US (Washington DC)
• +1 305 224 1968 US
• +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)

Meeting ID: 860 0481 6792
Find your local number: <https://us02web.zoom.us/j/86004816792>

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Regular Council Meeting
May 5, 2025, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Scott Brighton, Candy Langerman, Jake Ellwood and Mary Phelan. Council members Josh Brenneman and Dave Goedken were absent. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water/Wastewater Supt. Jim Tjaden, Public Works Director Nick Kahler and Library Director Faith Brehm. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Ellwood moved to approve the agenda, Phelan seconded, roll call was unanimous.

Denise Arduser, 17465 Langworthy Rd, owner of 215 and 217 East First Street, expressed her disappointment that the City does not have an ordinance regulating businesses. She explained her concerns, with recent fire in the connected building and how the process is going. Her insurance company has been paying her for the loss of income from the lower level of her property. However, she can’t proceed until the building where the fire started is cleaned out and gutted.

Langerman moved to approve the consent agenda; Brighton seconded. Roll call was unanimous.

Mayor read proclamation and proclaimed the Professional Municipal Clerks Week for May 4 - 10, 2025.

Langerman moved to approve Resolution #2025-62 Scheduling Public Hearing on City of Monticello Fiscal Year 2024/2025 budget amendments #2 for May 19, 2025 at 6:00 p.m. Phelan seconded, roll call was unanimous.

Brighton moved to approve Resolution #2025-63 Approving the hiring and wage for Public Works/Cemetery summer staff. Ellwood seconded, roll call was unanimous.

Farnum advised that Laude Avenue was agreed to be done this year and Arminda Avenue had some water repairs and needs to be done also. They will be getting prices for these streets and will bring back to the Council for approval. Ellwood moved to approve Resolution #2025-64 Approving contracting with LL Pelling Co. to complete various sealcoating projects. Brighton seconded, roll call was unanimous.

Langerman moved to approve Resolution #2025-65 Approving Purchase of Aluminum Entrance with three Aluminum Doors for Berndes Center vestibule from Dubuque Glass Co from Dubuque, IA. Phelan seconded. Ellwood questioned if the doors included the key fob options. Farnum advised the key fobs is not included, however it can be added later. Roll call was unanimous.

Brighton moved to approve Resolution #2025-66 Approving Purchase of a Enduro M32 Aquatic Vacuum system from Carrico Aquatic Resources, Inc from Jefferson, WI. Langerman seconded, roll call was unanimous.

Brighton moved to approve Resolution #2025-67 Approving Purchase of a BECSys 5 Controller system from Carrico Aquatic Resources, Inc from Jefferson, WI. Phelan seconded, roll call was unanimous.

Brighton introduced and moved Ordinance# 777 amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.03, subsection 3, pertaining to Four-Way Stop Intersection of East Washington Street and South Maple Street, first reading in title only. Ellwood seconded, roll call unanimous.

Langerman introduced and moved Ordinance# 778 amending the Code of Ordinances of the City of Monticello, Iowa, by amending Section 65.02, subsection 6, and adding Section 65.02, subsection 42 pertaining to Stop Required, first reading in title only. Phelan seconded, roll call unanimous.

Farnum reported working to close out the FAA taxiway project and getting ready to start the pavement repair project at the airport. Farnum also reported the wastewater facility construction is proceeding well.

Farnum reminded the Council that the Iowa Mounted Cowboy Association will be at the Equestrian building on the fairgrounds on May 16-18. Residents may hear a lot of gun shots; however, they are not using live ammunition. The event is free for the public to watch. Council suggested possibly putting a notice in the paper, along with the Facebook posts.

Kahler reported that they removed the Ash trees in Johnson Park and are mowing at the cemetery.

Brehm reported summer reading is ramping up and will begin soon. She advised they received a donation and will be purchasing a 3D printer.

Hinrichsen reported working on grant reports, finalizing the budget process and collections from the State Setoff Program is over \$4,500.

Langerman moved to adjourn the meeting at 6:29 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - MAY 15, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	April 14 - 27, 2025				
Christian Bell	\$ 935.20	\$ -	0.00	0.00	\$ 800.18
Jamie Coleman	2,259.18	41.58	0.00	2.63	1,803.22
Jordan Fullerton	1,233.54	-	0.00	0.00	1,053.45
Jayna Koffron	1,240.79	-	0.00	0.00	980.90
Lori Lynch	3,351.54	-	0.00	0.00	2,264.22
Coletta Matson	2,550.24	332.64	0.00	40.50	1,702.17
Sky Monty	1,725.49	91.89	0.00	0.00	1,316.58
Mandy Norton	346.20	-	0.00	0.00	290.37
Kyle Pierson	235.70	-	0.00	0.00	203.03
Shannon Poe	104.80	-	0.00	0.00	80.27
Hunter Schmidt	221.76	-	0.00	0.00	191.02
Shirlee Scott	2,217.60	-	0.00	0.00	1,677.56
Reggie Welter	373.40	-	0.00	0.00	321.65
TOTAL AMBULANCE	\$ 16,795.44	\$ 466.11	0.00	43.13	\$ 12,684.62
CEMETERY	April 14 - 27, 2025				
Dan McDonald	\$ 2,205.15	\$ 98.74	0.00	0.00	\$ 1,651.03
TOTAL CEMETERY	\$ 2,205.15	\$ 98.74	0.00	0.00	\$ 1,651.03
CITY HALL	April 14 - 27, 2025				
Cheryl Clark	\$ 2,288.00	\$ -	0.75	20.25	\$ 1,610.36
Russ Farnum	3,961.54	-	0.00	0.00	2,637.49
Sally Hinrichsen	3,192.54	-	0.00	0.00	1,980.62
Nanci Tuel	2,176.80	-	0.00	0.00	1,440.02
TOTAL CITY HALL	\$ 11,618.88	\$ -	0.75	20.25	\$ 7,668.49
COUNCIL / MAYOR					
Josh Brenneman	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Scott Brighton	300.00	-	0.00	0.00	276.78
Jake Ellwood	300.00	-	0.00	0.00	277.05
Dave Goedken	300.00	-	0.00	0.00	276.78
Candy Langerman	300.00	-	0.00	0.00	277.05
Wayne Peach	500.00	-	0.00	0.00	421.75
Mary Phelan	300.00	-	0.00	0.00	277.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,083.24
LIBRARY	April 14 - 27, 2025				
Faith Brehm	\$ 1,764.00	\$ -	0.00	0.00	\$ 1,352.85
Molli Hunter	1,305.60	-	0.00	0.00	1,055.68
Penny Schmit	1,569.60	-	0.00	0.00	1,042.84
TOTAL LIBRARY	\$ 4,639.20	\$ -	0.00	0.00	\$ 3,451.37
MBC	April 14 - 27, 2025				
Kara Burrack	\$ 800.00	\$ -	0.00	0.00	\$ 688.48
Grace Dupuy	1,688.00	-	0.00	0.00	1,298.70
Jacob Oswald	2,533.92	-	0.00	0.00	1,912.67
Peyton Schilling	961.00	-	0.00	0.00	849.08
TOTAL MBC	\$ 5,982.92	\$ -	0.00	0.00	\$ 4,748.93

PAYROLL - MAY 15, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE	April 14 - 27, 2025				
Dawn Graver	\$ 2,945.60	\$ -	0.00	0.00	\$ 2,188.15
Erik Honda	3,165.12	-	0.00	0.00	2,411.21
Jordan Koos	3,466.56	226.08	0.00	36.00	2,359.37
Cole Millard	2,830.20	95.40	0.00	0.00	1,911.52
Keanan Shannon	2,993.76	-	0.00	21.00	2,282.03
Britt Smith	3,581.31	-	0.00	0.00	2,678.64
Madonna Staner	1,839.20	-	0.00	0.00	1,373.78
Brian Tate	3,396.12	-	0.00	0.00	2,552.23
TOTAL POLICE	\$ 24,217.87	\$ 321.48	0.00	57.00	\$ 17,756.93
ROAD USE	April 14 - 27, 2025				
Zeb Bowser	\$ 2,066.41	\$ -	0.00	34.00	\$ 1,603.70
Jacob Gravel	2,066.40	-	0.00	2.25	1,554.81
Nick Kahler	2,578.35	-	0.00	0.00	1,893.19
Jasper Scott	2,066.40	-	0.00	0.63	1,546.94
TOTAL ROAD USE	\$ 8,777.56	\$ -	0.00	36.88	\$ 6,598.64
SEWER	April 12 - 25, 2025				
Jim Tjaden	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,165.14
TOTAL SEWER	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,165.14
WATER	April 12 - 25, 2025				
Scott Hagen	\$ 2,214.40	\$ -	0.00	70.75	\$ 1,769.80
Josh Willms	2,246.01	119.61	0.00	# 75.00	1,536.91
TOTAL WATER	\$ 4,460.41	\$ 119.61	0.00	145.75	\$ 3,306.71
TOTAL - ALL DEPTS.	\$ 83,925.55	\$ 1,005.94	0.75	303.01	\$ 62,115.10

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
AARON'S AUTOMOTIVE LLC	PD VEHICLE OPERATING	367.23			
ALLIANT ENERGY-IES	201 E SOUTH ST PD	347.01			
JOHN DEERE FINANCIAL	PD SUPPLIES	16.92			
MONTICELLO COMM SCHOOL DISTRICT	PD FUEL	1,146.45			
	110 POLICE DEPARTMENT TOTAL		1,877.61		
STREET LIGHTS					
ALLIANT ENERGY-IES	S CEDAR STREETLIGHTS	589.69			
	230 STREET LIGHTS TOTAL		589.69		
AQUATIC CENTER					
ALLIANT ENERGY-IES	811 S CEDAR ST POOL	279.67			
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT	42.00			
	440 AQUATIC CENTER TOTAL		321.67		
CEMETERY					
ALLIANT ENERGY-IES	CEMETERY ELECTRIC	34.06			
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	146.57			
MONTICELLO COMM SCHOOL DISTRICT	CEMETERY FUEL	241.88			
	450 CEMETERY TOTAL		422.51		
SOLDIER'S MEMORIAL BOARD					
ALLIANT ENERGY-IES	200 E 1ST ST	437.47			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	98.75			
LADCO	SLDR MEM BLDG REPAIR/MAINT	244.63			
	498 SOLDIER'S MEMORIAL BOARD TOTAL		780.85		
CLERK/CITY ADMIN					
MOLLI JENN HUNTER	JANITORIAL SERVICES	315.00			
	620 CLERK/CITY ADMIN TOTAL		315.00		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	100.00			
	641 ATTORNEY TOTAL		100.00		
CITY HALL/GENERAL BLDGS					
ALLIANT ENERGY-IES	200 E 1ST ST	874.93			
EMPLOYEE & FAMILY RESOURCES	EMPLOYEE ASSISTANCE PROGRAM	2,730.00			
FP MAILING SOLUTIONS	CH OFFICE SUPPLIES	153.50			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	197.50			
PREMIER WINDOW CLEANING	CH WINDOW CLEANING	652.00			
SECRETARY OF STATE OF IOWA	CH NOTARY FEE - CLARK	60.00			
THE SHRED-MASTER LLC	CH MISC CONTRACT WORK	103.00			
LADCO	CH BLDG REPAIR/MAINT	1,467.75			

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	650 CITY HALL/GENERAL BLDGS TOTAL	6,238.68			
	001 GENERAL TOTAL	10,646.01			
MONTICELLO BERNDES CENTER					
PARKS					
AARON'S AUTOMOTIVE LLC	MBC VEHICLE REPAIR/MAINT	116.23			
ALLIANT ENERGY-IES	MBC ELECTRIC	1,322.30			
FAREWAY STORES #840-1	MBC LEAGUE SUPPLIES	1.99			
MOLLI JENN HUNTER	JANITORIAL SERVICES	367.50			
JONES CO CATTLEMEN'S ASSOC	MBC DAMAGE DEPOSIT REFUND	500.00			
KARDES INC	MBC CONCESSIONS	11.98			
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT	6,397.67			
MONTICELLO COMM SCHOOL DISTRICT	MBC FUEL	187.21			
MONTICELLO SPORTS	MBC LEAGUE SUPPLIES	1,945.00			
SITE ONE LANDSCAPE SUPPLY LLC	MBC LEAGUE SUPPLIES	874.00			
BAILEY WEHLING	MBC DAMAGE DEPOSIT REFUND	500.00			
	430 PARKS TOTAL	12,223.88			
	005 MONTICELLO BERNDES CENTER TOTAL	12,223.88			
TOURNAMENT FUND-GEN CKG					
PARKS					
THE CONE SHOPPE	MBC TOURNAMENT CONCESSIONS	577.50			
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	244.77			
JOHN DEERE FINANCIAL	MBC TOURNAMENT CONCESSIONS	156.86			
PEPSI COLA BOTTLING CO	MBC TOURNAMENT CONCESSIONS	1,215.35			
	430 PARKS TOTAL	2,194.48			
	012 TOURNAMENT FUND-GEN CKG TOTAL	2,194.48			
FIRE					
FIRE					
ALLIANT ENERGY-IES	200 E SOUTH ST FIRE STATION	350.86			
MONTICELLO COMM SCHOOL DISTRICT	FIRE FUEL	494.99			
	150 FIRE TOTAL	845.85			
	015 FIRE TOTAL	845.85			
AMBULANCE					
AMBULANCE					
AARON'S AUTOMOTIVE LLC	AMB VEHICLE OPERATING	963.58			
ALLIANT ENERGY-IES	201 E SOUTH ST AMB	347.01			
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	13.78			
CREDIT BUREAU SERVICES OF IOWA	AMB COLLECTION COSTS	368.05			
DAVID B MCNEILL	AMB BUILDING SUPPLIES	21.05			

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MONTICELLO COMM SCHOOL DISTRICT	AMB FUEL	831.29			
UNITY POINT HEALTH	AMB PHARMACY SUPPLIES	416.64			
ZOLL MEDICAL CORPORATION	AMB MEDICAL SUPPLIES	299.00			

	160 AMBULANCE TOTAL	3,260.40			

	016 AMBULANCE TOTAL	3,260.40			
LIBRARY IMPROVEMENT LIBRARY					
RICK EUGENE BRAMMER	LIB IMP SUMMER READING PROGRAM	375.00			

	410 LIBRARY TOTAL	375.00			

	030 LIBRARY IMPROVEMENT TOTAL	375.00			
LIBRARY LIBRARY					
ALLIANT ENERGY-IES	200 E 1ST ST	437.46			
CULLIGAN TOTAL WATER -	LIB BUILDING SUPPLIES	13.39			
E.O. JOHNSON CO INC	LIB OFFICE SUPPLIES	136.22			
MOLLI JENN HUNTER	JANITORIAL SERVICES	227.50			
IOWA FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	98.75			
JOHN DEERE FINANCIAL	LIB BUILDING SUPPLIES	28.95			
MICRO MARKETING LLC	LIB BOOKS	89.60			
PREMIER WINDOW CLEANING	LIB WINDOW CLEANING	446.00			
LADCO	LIB BLDG REPAIR/MAINT	244.62			

	410 LIBRARY TOTAL	1,722.49			

	041 LIBRARY TOTAL	1,722.49			
AIRPORT AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT ELECTRIC	35.13			
MONTICELLO COMM SCHOOL DISTRICT	AIRPORT FUEL	22.25			

	280 AIRPORT TOTAL	57.38			

	046 AIRPORT TOTAL	57.38			
ROAD USE STREETS					
ALLIANT ENERGY-IES	20500 HWY 38/151 OBERPASS	146.99			
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	38.27			
DAKOTA SUPPLY GROUP INC	RU EQUIP REPAIR/MAINT	680.00			
JOHN DEERE FINANCIAL	RU 18" STIHL SAW	1,002.94			
K&S MACHINING AND METAL	RU EQUIP REPAIR/MAINT	333.61			
KIMBALL MIDWEST	RU EQUIP REPAIR/MAINT	524.82			
KROMMINGA MOTORS INC	RU MINI HOE RENTAL	725.00			

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT	49.99			
LAWSON PRODUCTS INC	RU SUPPLIES	40.42			
MERCY PHYSICIAN ASSOCIATES	RU OSHA - KAHLER	51.75			
MONTICELLO COMM SCHOOL DISTRICT	RU FUEL	667.68			
SPAHN & ROSE LUMBER CO INC	RU EQUIP REPAIR/MAINT	6.63			
WHITE HAWK PLUMBING & HEATING	RU STREET MAINTENANCE SUPPLIES	88.32			

210	STREETS TOTAL	4,356.42			

110	ROAD USE TOTAL	4,356.42			
TRUST/SLAVKA GEHRET FUND LIBRARY					
BAKER & TAYLOR BOOKS	LIB GEHRET BOOKS	1,311.86			

410	LIBRARY TOTAL	1,311.86			

178	TRUST/SLAVKA GEHRET FUND TOTAL	1,311.86			
PARK IMPROVEMENT CAPITAL PROJECTS					
OD SPORTS ACQUISITION INC	PARK IMP FIELD IMPROVEMENTS	1,308.00			
SPAHN & ROSE LUMBER CO INC	PARK IMP FIELD IMPROVEMENTS	92.90			

750	CAPITAL PROJECTS TOTAL	1,400.90			

313	PARK IMPROVEMENT TOTAL	1,400.90			
BATY DISC GOLF COURSE PARKS					
STEVE MONK CONSTRUCTION	BATY DG MOWING	588.00			

430	PARKS TOTAL	588.00			

338	BATY DISC GOLF COURSE TOTAL	588.00			
WATER					
WATER					
ALLIANT ENERGY-IES	WATER PUMP #4	2,601.23			
CODE PROPERTIES LLC	OVERPAYMENT REFUND - POOHL	453.00			
IOWA ONE CALL	WATER SYSTEM	32.85			
JOHN DEERE FINANCIAL	WATER VEHICLE OPERATING	45.26			
LAPORTE MOTOR SUPPLY	WATER VEHICLE OPERATING	15.28			
DAVID B MCNEILL	WATER SUPPLIES	4.00			
STEVE MONK CONSTRUCTION	WATER SYSTEM	56.67			
MONTICELLO COMM SCHOOL DISTRICT	WATER FUEL	158.17			
SURVEYING AND MAPPING LLC	WATER GIS MAPPING	1,980.00			

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	810 WATER TOTAL	5,346.46			
	600 WATER TOTAL	5,346.46			
SEWER					
SEWER					
ALLIANT ENERGY-IES	1105 E 1ST ST - SEWER	3,807.85			
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	15.96			
STATE HYGIENIC LABORATORY	SEWER LAB TESTS	1,181.50			
IOWA DEPT OF NATURAL RESOURCES	SEWER NPDES AMENDMENT FEE	85.00			
IOWA ONE CALL	SEWER SYSTEM	32.85			
JOHN DEERE FINANCIAL	SEWER SUPPLIES	28.48			
MERCY PHYSICIAN ASSOCIATES	SEWER OSHA - TJADEN	86.25			
MONTICELLO COMM SCHOOL DISTRICT	SEWER FUEL	158.17			
SURVEYING AND MAPPING LLC	SEWER GIS MAPPING	1,980.00			
TRI COUNTY PROPANE LLC	SEWER UTILITIES	875.00			
	815 SEWER TOTAL	8,251.06			
	610 SEWER TOTAL	8,251.06			
SANITATION					
SANITATION					
JONES COUNTY SOLID WASTE	SANITATION LOAD TICKETS	247.10			
MONTICELLO COMM SCHOOL DISTRICT	SANITATION FUEL	114.16			
REPUBLIC SERVICES	DUMPSTER COLLECTIONS	17,302.71			
	840 SANITATION TOTAL	17,663.97			
	670 SANITATION TOTAL	17,663.97			
YARD WASTE SITE					
SANITATION					
BARD MATERIALS	YARD WASTE GROUNDS SUPPLIES	130.00			
EXPRESS SIGN & LOGO LLC	YARD WASTE SITE SIGNAGE	137.00			
RANDALL G THUMAN	YARD WASTE COMPOST	7,500.00			
	840 SANITATION TOTAL	7,767.00			
	675 YARD WASTE SITE TOTAL	7,767.00			
STORM WATER					
STORM WATER FUND					

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE	191.66			
	865 STORM WATER FUND TOTAL	191.66			
	740 STORM WATER TOTAL	191.66			
	Accounts Payable Total	78,202.82			

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

	FUND NAME	AMOUNT
001	GENERAL	10,646.01
005	MONTICELLO BERND'S CENTER	12,223.88
012	TOURNAMENT FUND-GEN CKG	2,194.48
015	FIRE	845.85
016	AMBULANCE	3,260.40
030	LIBRARY IMPROVEMENT	375.00
041	LIBRARY	1,722.49
046	AIRPORT	57.38
110	ROAD USE	4,356.42
178	TRUST/SLAVKA GEHRET FUND	1,311.86
313	PARK IMPROVEMENT	1,400.90
338	BATY DISC GOLF COURSE	588.00
600	WATER	5,346.46
610	SEWER	8,251.06
670	SANITATION	17,663.97
675	YARD WASTE SITE	7,767.00
740	STORM WATER	191.66

	TOTAL FUNDS	78,202.82

City Council Meeting
Prep. Date 5/12/2025
Preparer: Sally Hinrichsen



Agenda Item: # 1 & 2
Agenda Date: 5/19/2025

Communication Page

Agenda Items Description: Public Hearing on Budget Amendments and Resolution Approving the City's Proposed Amendment #2 to the Fiscal Year 2024-2025 Budget

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Proposed amendment lists

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Public Hearing required to amend budget

Background Information: The Council typically considers annual budget amendments once or twice per year. Amendments come about for various reasons, including but not limited to the following:

1. Council decides to move forward on projects not contemplated when budget was prepared.
2. Project carry over beyond end of one FY into next FY when plan was for project to be done prior to new FY.
3. Revenues or Expenses otherwise come in over or under budget.
4. A grant of donation for a specific purpose comes in unexpectedly.

Revenues: Revenues increase by \$277,333 after the amendments. The "Revenue amendments" page attachment discloses each line that is proposed to be amended. (A reduction in revenues shown by a "-" with an increase being merely the number, no "-" or "+".

Expenses: Expenses increase by \$272,220. The "Expense Amendments" page attachment discloses the expenses that increased or decreased in the 3rd column, expenses decreases be denoted with a "-" and increases being merely the number.

Staff Recommendation: It is recommended that the Mayor open the Public Hearing, accept public comment, close the Public Hearing, and thereafter have a motion and second to approve the FY 2025 Budget Amendments #2

City of Monticello, Iowa

RESOLUTION

Approving the City's Amendment #2 to
the Fiscal Year 2024-2025 Budget

WHEREAS, the City Council of Monticello, Jones County, Iowa met on May 19, 2025, at 6:00 PM to take up the proposed amendment. The proposed amendment was considered and taxpayers were heard for and against the amendment, and

WHEREAS, the Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Jones County, Iowa, following notice published on May 14, 2025 and the public hearing held on May 19, 2025, the current budget is amended as set out in the attached adoption to be certified to the Auditor of Jones County.

IN TESTIMONY WHEREOF, I have hereunto
subscribed my name and caused the Great Seal of
the City of Monticello, Iowa to be affixed hereto.
Done this 19th day of May, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

Fiscal Year 2024-2025 Budget Second Amendments - Revenues dated April 28, 2025

Budget Line Item	Current Budget	Proposed Budget	Increase/ Decrease	For
General				
General Fund Donations	0	1250	\$1,250	PD Evidence Records System
Refunds & Reimbursements	10,000	64,000	\$54,000	
Road Use Miscellaneous	0	3,987	\$3,987	streetlights
Court Fines	8,000	11,900	\$3,900	
Berndes Center				
Interest	1,000	2,550	\$1,550	
Youth MBC Leagues & Classes	25,000	38,000	\$13,000	
Adult Leagues & Classes	0	1,387	\$1,387	
Refund & Reimbursement	0	1,875	\$1,875	
Tournament Fund (012)				
Xfr in from Youth/Adult Tourmnt	27,300	39,300	\$12,000	
Trees Forever				
Tree Grants	12,345	22,345	\$10,000	
Fire				
Donations	10,900	13,779	\$2,879	
Refunds & Reimbursements	0	505	\$505	
Road Use Set A-sde				
Loan Proceeds	0	151,000	\$151,000	
Park Improvements				
Donations & Deposits	26,000	46,000	\$20,000	
TOTAL			\$277,333	

Fiscal Year 2024-2025 Proposed Budget Second Amendments - Expenditures dated April 28, 2025

Budget Line Item	Current Budget	Proposed Budget	Increase/ Decrease	For
Police				
Computer/Tech Support	16000	17250	\$1,250	Evidence Records System
Weapons & Ammunition	3000	6000	\$3,000	patrol rifles
Other Capital Equipment	0	1912	\$1,912	
Streets				
Streetlight Repairs	5000	20000	\$15,000	repair damaged streetlights
Youth/Adult Tournament ckg (007)				
Xfr to Tournament Fund	27300	39300	\$12,000	
Tournament Fund (012)				
Concessions	1300	13300	\$12,000	Concessions
DARE				
Travel & Conference Expense	0	983	\$983	officer training
Trees Forever				
Trees	19000	29000	\$10,000	
Fire				
Rep/Maint on Bldg	39100	45305	\$6,205	
Vehicle Rep/Maint/supplies	3500	19508	\$16,008	
Road Use				
General Insurance	16000	18968	\$2,968	
Tree & Stump Removal	40000	49894	\$9,894	
Road Use Set-a-side				
Other Capital Equipment	100000	251000	\$151,000	street sweeper
Park Improvement				
Capital Equipment	0	25000	\$25,000	starting blocks for pool
Field Improvements	0	5000	\$5,000	maint fee for ball diamonds
Total			\$272,220	

City Council Meeting
Prep. Date: 04/16/2025
Preparer: Russell Farnum



Agenda Item: # 3
Agenda Date: 04/21/2025

Communication Page

Agenda Items Description: Monticello Waste Water Treatment Plant - Change Order #3

Type of Action Requested: Resolution Approving Change Order #3

Attachments & Enclosures:

**Change Order #3
Resolution**

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Summary:

There are a number of electrical and control changes necessary to accommodate the equipment, pumps and controls within the new waste water treatment plant.

These changes are required for a number of reasons that are explained in the accompanying change order narratives. The changes are generally the following:

1. Controls integration, which is the addition of wiring and communication cabling between sensors, pumps, controls, and computers that needed to be modified based upon the actual equipment to be used;
2. RFI#35, adding outlets and a larger circuit breaker for equipment loads;
3. RFI#38, updating aging equipment that was to be re-used but cannot, due to corrosion and code issues and updated control equipment;
4. ITC#09, upgrading an existing 400 amp service to 600 amp due to load requirements;
5. Relocation of some equipment (VFD – which controls the sludge drying operations) to a different building in order to accommodate continuous operation of the facility during the remainder of the project.

More information on these changes is found in the detailed narrative, attached.

The net change is in increase of \$210,104.27.

Recommendation: Approval is recommended.

City of Monticello, Iowa

RESOLUTION

Approving Change Order #3 in the increased amount of \$210,104.27,
as submitted by Bill Bruce Builders related to the Monticello
Wastewater Treatment Plant Improvements

WHEREAS, Bill Bruce Builders is contracted with the City to complete the Monticello Wastewater Treatment Plant Improvements, and

WHEREAS, Bill Bruce Builders has submitted Change Order #3 tied to:

1. Adding materials and labor for controls integration between equipment and control panels;
2. Adding/revising GFCI outlets for the air compressors system and polymer feed skid as well as adjusting a breaker from 20 amps to 30 amps;
3. Replacing the existing grit control panel, additional conduit and wiring for a solenoid valve and new hand-off switch for the grit classifier;
4. Remove and replace the existing circuit breaker in the screen building;
5. Relocated sludge VFD's to screen building.

WHEREAS, The City Engineer has reviewed the proposed Change Order #3 in the increased amount of \$210,104.27 and recommends that it be approved by the City Council.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve modified Change Order #3 submitted by Bill Bruce Builders related to the Monticello Wastewater Treatment Plant Improvements in the increased amount of \$210,104.27.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of May, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

CHANGE ORDER NO.: 3

Owner: City of Monticello

Owner's Project No.:

Engineer: Snyder & Associates

Engineer's Project No.:

Contractor: Bill Bruce Builders

120.1109

Project: Wastewater Treatment Plant
Improvements

Contractor's Project No.:

Contract Name: Wastewater Treatment
Plant Improvements

Date Issued: 5/9/2025

Effective Date of Change Order:

The Contract is modified as follows upon execution of this Change Order:

Description:

This change order is for work associated with Controls Integration, RFI #35, RFI #38, ITC #9 and relocating Sludge Pump VFD. The changes associated with each of these are described below.

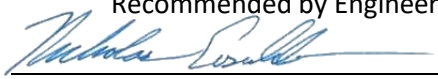
- **Controls Integration:** This change order is to add materials and labor for controls integration between equipment and control panels. This work was alluded to within specifications, but specific details were not provided within the plans which caused this work not to be included within the contractors bid. The cost for this change order has been negotiated with the contractor as a split between the Contractor, subcontractors, City and Engineer. Cost increase = \$169,986.52
- **RFI #35:** This added additional GFCI outlets for the air compressors system and polymer feed skid as well as adjusting a breaker from 20 amps to 30 amps. Cost increase = \$4,496.10
- **RFI #38:** This change order includes replacing the existing grit control panel, additional conduit and wiring for a solenoid valve and new hand-off switch for the grit classifier. The panel was originally going to be reused but due to a change in manufacturers and electrical code issues it was decided it was best to replace the existing panel with a new one as well as clean up the electrical code issues. The additional wiring and conduit for the solenoid and hand off switch were not originally anticipated with the grit classifier. Cost increase = \$8,242.36.
- **ITC #09:** Remove and replace the existing circuit breaker in the screen building. Existing circuit breaker was found to only be 400 amps and the new service is going to be 600 amps. This includes removal and replacement of the existing circuit breaker along with new disconnect. Cost Increase = \$14,670.54
- **Relocated sludge VFD's to screen building.** This change order is needed to order to properly run the Fournier sludge press while the controls building is being built. It was originally anticipated the sludge press pumps could run off start/stop controls and have the VFD's installed inside the controls building but after several discussions with Fournier this will not be possible, and the pumps will need to run off VFD's. The VFD's will now be permanently relocated into the existing screen building. This change order is for the extra conduit, wires, circuit breakers and junction boxes to change the location. Cost increase = \$12,708.75

Attachments:

Bill Bruce Builders change requests 8 (Controls Integration), 12 (RFI #35), 13 (RFI #38), 16 (ITC #9) and 15 (VFD Move)

Change in Contract Times
[State Contract Times as either a specific date or a number of days]

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 23,448,000.00		Substantial Completion:	September 26, 2026
		Ready for final payment:	November 25, 2026
Increase from previously approved Change Orders No. 1 to No. 2		Increase from previously approved Change Orders No.1 to No. 2:	
\$ 757,860.98		Substantial Completion:	December 23, 2026
		Ready for final payment:	January 27, 2027
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 24,211,990.30		Substantial Completion:	December 23, 2026
		Ready for final payment:	January 27, 2027
Increase due to this Change Order:		Increase this Change Order:	
\$ 210,104.27		Substantial Completion:	January 1, 2027
		Ready for final payment:	February 5, 2027
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 24,415,965.25		Substantial Completion:	January 1, 2027
		Ready for final payment:	February 5, 2027

	Recommended by Engineer	Accepted by Contractor
By:		
Title:	Civil Engineer	
Date:	5/9/2025	
	Authorized by Owner	Approved by Funding Agency
By:		
Title:		
Date:		



Bill Bruce Builders
900 E Franklin Street
Eldridge, IA 52748

Change Request

Date: 4/21/2025

Project: Monticello Wastewater Treatment Plant Improvements

Change Order #: 8

RFI #

Date Submitted 4/21/2025

Due Date 1/17/2025

This Change Order Increases the amount of days to complete the job by 0 calendar days.

Description:

Bruce Builders and subcontractors propose to provide all the labor, material, design and engineering for instrumentation and SCADA controls that were not shown or provided on the bidding documents per the attached Westphal proposal.

Below is list for Screen and Control Building Integration

1. CONTROLS BLDG - FLOW METERS
2. CONTROLS BLDG - SCADA CONTROLS I_O SCHEDULE
3. CONTROLS BLDG - AERO-MOD SQC PNL TO TANK
4. CONTROLS BLDG - COMPRESSOR VFDS
5. CONTROLS BLDG - EF
6. CONTROLS BLDG - SQC PNL TO AIR COMPRESS
7. CONTROLS BLDG - UV
8. SCREEN BLDG - INFLUENT LS PNL AND PUMP CONTROLS

Subcontractor Cost:

Westphal Company	\$ 36,946.70
Westphal Company	\$ 158,649.08

Total Subcontractor Cost: \$ 195,595.78

Subcontractor Mark-up \$ 9,779.79

Special Consultants/Other Expenses

Total Special Consultants/Other Expenses \$ -

Contractor Cost:

Project Manager - 1 MH - Time for Coordination	\$ 84.00
Bruce Builders Credit	\$ (38,150.00)

Total Contractor Cost: \$ (38,066.00)

Contractor Mark-up \$ -

Subtotal Amount	\$ 167,309.57
P&P Bond	\$ 1,254.82
GL Insurance	\$ 1,003.86
Builder's Risk Insurance	\$ 418.27
Grand Total	\$ 169,986.52

Approved By

Engineer: Owner:

Name: Name:

Date: Date:



CHANGE ORDER REQUEST

Change Order #: 2

Date: 10/09/2024

Project: Monticello WWTP

Project #: 2420009.

To: Bruce Builders, Inc.
900 E Franklin Street
Eldridge, IA 52748

From: Jayden Herrig
P.O. Box 7428
Madison, WI 53707

Phone: 563.285.9341

Phone:

Email: bbruce@brucebuilders.com

Email: jherrig@westphalec.com

We hereby propose to make the following changes:

Below is the cost change for Westphal to provide all the labor, material, design and engineering for instrumentation and SCADA controls that were not shown or provided on the bidding documents for the Biosoilds building.

Westphal will not be moving forward with any controls installs until this CO is approved and resolved.

- 1.0 ATS AND GENSET CONTROLS
- 2.0 CONVEYER CONTROLS
- 3.0 AIR COMPRESSOR CONTROLS
- 4.0 EF-4 CONTROLS
- 5.0 MAU CONTROLS PANEL
- 6.0 GAS DETECTION CONTROLS
- 7.0 POLYMER SKID CONTROLS
- 8.0 FOURNIER PANEL CONTROLS

Change Order Price \$36,946.70

This price is good for 30 days. If conditions change, this price is void. We are requesting a time extension of 14 days in conjunction with this change.



CHANGE ORDER REQUEST

Change Order #: 2

Date: 10/09/2024

☐ Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Job ID: 1731-0169



Project: Monticello WWTF

CO: 02: BioSoild Building Controls

Installations Report

9 Oct 2024 14:15:34

Tax Rate status: Bid Bid Name: BASE BID Bid Template: MASTER BID RECAP 10.08.2020

Description		Unit Price	Extension
1	1.0 ATS AND GENSET CONTROLS	2,121.80	2,121.80
1	2.0 CONVEYER CONTROLS	2,606.08	2,606.08
1	3.0 AIR COMPRESSOR CONTROLS	1,821.48	1,821.48
1	4.0 EF-4 CONTROLS	1,587.38	1,587.38
1	5.0 MAU CONTROLS PANEL	1,784.91	1,784.91
1	6.0 GAS DETECTION CONTROLS	2,368.22	2,368.22
1	7.0 POLYMER SKID CONTROLS	6,780.41	6,780.41
1	8.0 FOURNIER PANEL CONTROLS	17,876.42	17,876.42

Total Extension: \$36,946.70

**Quotes not included in bid items.

WESTPHAL & CO, INC

PO Box 7428
Madison, WI 53707

Phone: 608-222-0105
Web:



CHANGE ORDER REQUEST

Change Order #: 5

Date: 03/04/2025

Project: Monticello WWTP

Project #: 2420009.

To: Bruce Builders, Inc.
900 E Franklin Street
Eldridge, IA 52748

From: Jayden Herrig
P.O. Box 7428
Madison, WI 53707

Phone: 563.285.9341

Phone:

Email: bbruce@brucebuilders.com

Email: jherrig@westphalec.com

We hereby propose to make the following changes:

Screen and Control Building Integration

Change order includes the following scope:

1. CONTROLS BLDG - FLOW METERS
2. CONTROLS BLDG - SCADA CONTROLS I_O SCHEDULE
3. CONTROLS BLDG - AERO-MOD SQC PNL TO TANK
4. CONTROLS BLDG - COMPRESSOR VFDS
5. CONTROLS BLDG - EF
6. CONTROLS BLDG - SQC PNL TO AIR COMPRESS
7. CONTROLS BLDG - UV
8. SCREEN BLDG - INFLUENT LS PNL AND PUMP CONTROLS

Change Order Price \$158,649.08

This price is good for 30 days. If conditions change, this price is void. We are requesting a time extension of 97 days in conjunction with this change.



CHANGE ORDER REQUEST

Change Order #: 5

Date: 03/04/2025

☐ Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Job ID: 1731-0169



Project: Monticello WWTF (Original)

CO: 05: Monticello WWTF Controls integration

Summary Grouping Report

Size	Description	Qty	U/M	Lab Result	Mat Result	Total Selling
3/4	GRC	200.00	FT	8.40	562.05	1,899.26
1	GRC	90.00	FT	4.41	402.44	1,145.66
3/4	PVC SCH 40	1,200.00	FT	37.80	578.85	5,848.03
1	PVC SCH 40	650.00	FT	21.27	457.52	3,473.10
3/4	PVC-CTD GRC 40MIL	40.00	FT	2.00	331.50	725.72
1	PVC-CTD GRC 40MIL	40.00	FT	2.40	350.00	804.73
3/4	CONDUIT CUT/THREAD/REAM	56.00	EA	7.28	--	972.04
1	CONDUIT CUT/THREAD/REAM	34.00	EA	5.10	--	680.96
3/4	GRC 90-DEG ELBOW	40.00	EA	11.20	228.39	1,811.44
1	GRC 90-DEG ELBOW	18.00	EA	6.30	86.64	961.07
3/4	PVC-CTD GRC 90-ELBOW	8.00	EA	3.36	250.00	794.54
1	PVC-CTD GRC 90-ELBOW	8.00	EA	2.00	280.00	654.98
3/4	GRC/IMC COUPLING	60.00	EA	0.72	200.60	373.69
1	GRC/IMC COUPLING	27.00	EA	0.40	129.96	233.90
3/4	PVC-CTD GRC COUPLING	16.00	EA	4.80	140.00	834.61
1	PVC-CTD GRC COUPLING	16.00	EA	5.60	200.00	1,024.45
3/4	PVC-CTD GRC (MYERS) HUB W/G	8.00	EA	3.20	681.30	1,369.94
1	PVC-CTD GRC (MYERS) HUB W/G	8.00	EA	4.00	728.30	1,541.79
3/4	PVC FEMALE ADAPTER	40.00	EA	4.00	20.12	561.92
1	PVC FEMALE ADAPTER	18.00	EA	2.25	12.24	317.36
3/4	PVC MALE ADAPTER	48.00	EA	4.80	22.66	672.26
1	PVC MALE ADAPTER	26.00	EA	3.25	15.48	455.37
3/4	PVC COUPLING	24.00	EA	0.54	5.94	80.00
1	PVC COUPLING	13.00	EA	0.69	4.96	99.47
OUNCE	PVC (GLUE) CEMENT	47.00	OZ	0.47	81.29	175.24
OUNCE	THREAD-COMPOUND-PVC-CTD	2.00	OZ	0.20	1.38	28.61
OUNCE	PVC-CTD SPRAY-ON SEALANT	8.00	OZ	0.80	108.78	257.32
OUNCE	DEGREASING SPRAY	2.00	OZ	--	7.00	9.68
3/4	PLASTIC BUSHING	40.00	EA	1.60	4.70	220.14
1	PLASTIC BUSHING	18.00	EA	0.72	2.42	99.48
3/4	LOCKNUT	128.00	EA	7.17	20.52	985.47
1	LOCKNUT	62.00	EA	3.91	12.07	538.23
12	THHN/THWN CU (STR)	13,750.00	FT	61.88	2560.25	11,804.11
12.	GREEN THHN CU (GRD 20A)	2,072.00	FT	9.32	385.81	1,778.77
12" WIDE	HAND TRIM ROCKY TRENCH	1,850.00	FT	5.55	--	741.04
	STEEL TIE WIRE	354.00	FT	1.77	15.49	257.76
1/2 or 3/4	COND SUPPORT /CONCRETE POURS/STUD V	58.00	EA	4.64	135.15	806.54
3/4	PVC SCH 40	1,050.00	FT	33.08	506.49	5,117.03
3/4	PVC-CTD GRC 40MIL	210.00	FT	10.50	1740.38	3,810.03

3/4	CONDUIT CUT/THREAD/REAM	84.00	EA	10.92	--	1,458.05
3/4	PVC-CTD GRC 90-ELBOW	42.00	EA	17.64	1312.50	4,171.35
3/4	PVC-CTD GRC COUPLING	84.00	EA	25.20	735.00	4,381.72
3/4	PVC-CTD GRC (MYERS) HUB W/G	42.00	EA	16.80	3576.83	7,192.21
3/4	PVC MALE ADAPTER	42.00	EA	4.20	19.83	588.23
3/4	PVC COUPLING	21.00	EA	0.47	5.20	70.00
OUNCE	PVC (GLUE) CEMENT	21.00	OZ	0.21	36.32	78.30

Summary Grouping Report: Monticello WWTF (Original)

Size	Description	Qty	U/M	Lab Result	Mat Result	Total Selling
OUNCE	THREAD-COMPOUND-PVC-CTD	3.00	OZ	0.30	2.06	42.91
OUNCE	PVC-CTD SPRAY-ON SEALANT	17.00	OZ	1.70	231.15	546.81
OUNCE	DEGREASING SPRAY	3.00	OZ	--	10.50	14.52
3/4	LOCKNUT	42.00	EA	2.35	6.73	323.36
12	THHN/THWN CU (STR)	2,475.00	FT	11.14	460.85	2,124.74
12.	GREEN THHN CU (GRD 20A)	504.00	FT	2.27	93.84	432.67
23/4PR	CAT6A CABLE CMR NON-PLENUM -WHITE	700.00	FT	7.00	566.29	1,718.19
16/3PR	CNTRL CBL SHLD TWSTD PR	750.00	FT	11.25	562.50	2,280.42
12" WIDE	HAND TRIM ROCKY TRENCH	1,050.00	FT	3.15	--	420.59
	STEEL TIE WIRE	168.00	FT	0.84	7.35	122.33
3/4	GRC	120.00	FT	5.04	337.23	1,139.55
1	GRC	40.00	FT	1.96	178.86	509.18
3/4	PVC SCH 40	600.00	FT	18.90	289.43	2,924.02
1	PVC SCH 40	200.00	FT	7.36	140.78	1,177.50
3/4	CONDUIT CUT/THREAD/REAM	24.00	EA	3.12	--	416.59
1	CONDUIT CUT/THREAD/REAM	8.00	EA	1.20	--	160.23
3/4	GRC 90-DEG ELBOW	24.00	EA	6.72	137.03	1,086.87
1	GRC 90-DEG ELBOW	8.00	EA	2.80	38.51	427.14
3/4	GRC/IMC COUPLING	36.00	EA	0.43	120.36	224.21
1	GRC/IMC COUPLING	12.00	EA	0.18	57.76	103.95
3/4	PVC FEMALE ADAPTER	24.00	EA	2.40	12.07	337.15
1	PVC FEMALE ADAPTER	8.00	EA	1.00	5.44	141.05
3/4	PVC MALE ADAPTER	24.00	EA	2.40	11.33	336.13
1	PVC MALE ADAPTER	8.00	EA	1.00	4.76	140.11
3/4	PVC COUPLING	12.00	EA	0.27	2.97	40.00
1	PVC COUPLING	4.00	EA	0.24	1.53	34.16
OUNCE	PVC (GLUE) CEMENT	19.00	OZ	0.19	32.86	70.84
3/4	PLASTIC BUSHING	24.00	EA	0.96	2.82	132.08
1	PLASTIC BUSHING	8.00	EA	0.32	1.08	44.21
3/4	LOCKNUT	72.00	EA	4.03	11.54	554.33
1	LOCKNUT	24.00	EA	1.51	4.67	208.35
12	THHN/THWN CU (STR)	1,100.00	FT	4.95	204.82	944.33
12.	GREEN THHN CU (GRD 20A)	224.00	FT	1.01	41.71	192.30
23/4PR	CAT6A CABLE CMR NON-PLENUM -WHITE	1,800.00	FT	18.00	1456.18	4,418.22
12" WIDE	HAND TRIM ROCKY TRENCH	800.00	FT	2.40	--	320.45
	STEEL TIE WIRE	160.00	FT	0.80	7.00	116.50
1/2 or 3/4	COND SUPPORT /CONCRETE POURS/STUD V	32.00	EA	2.56	74.56	444.98
3/4	GRC	50.00	FT	2.10	140.51	474.81
3/4	PVC SCH 40	250.00	FT	7.88	120.59	1,218.34
3/4	CONDUIT CUT/THREAD/REAM	10.00	EA	1.30	--	173.58
3/4	GRC 90-DEG ELBOW	10.00	EA	2.80	57.10	452.86
3/4	GRC/IMC COUPLING	15.00	EA	0.18	50.15	93.42
3/4	PVC FEMALE ADAPTER	10.00	EA	1.00	5.03	140.48
3/4	PVC MALE ADAPTER	10.00	EA	1.00	4.72	140.05
3/4	PVC COUPLING	5.00	EA	0.11	1.24	16.67
OUNCE	PVC (GLUE) CEMENT	5.00	OZ	0.05	8.65	18.64

3/4	PLASTIC BUSHING	10.00	EA	0.40	1.18	55.03
3/4	LOCKNUT	30.00	EA	1.68	4.81	230.97
12	THHN/THWN CU (STR)	1,100.00	FT	4.95	204.82	944.33
12.	GREEN THHN CU (GRD 20A)	224.00	FT	1.01	41.71	192.30
23/4PR	CAT6A CABLE CMR NON-PLENUM -WHITE	100.00	FT	1.00	80.90	245.46
12" WIDE	HAND TRIM ROCKY TRENCH	250.00	FT	0.75	--	100.14
	STEEL TIE WIRE	50.00	FT	0.25	2.19	36.41
Size	Description	Qty	U/M	Lab Result	Mat Result	Total Selling
1/2 or 3/4	COND SUPPORT /CONCRETE POURS/STUD V	10.00	EA	0.80	23.30	139.06
1	PVC SCH 40	300.00	FT	7.07	211.16	1,235.58
1	PVC-CTD GRC 40MIL	60.00	FT	3.60	525.00	1,207.09
1	CONDUIT CUT/THREAD/REAM	24.00	EA	3.60	--	480.68
1	PVC-CTD GRC 90-ELBOW	12.00	EA	3.01	420.00	982.48
1	PVC-CTD GRC COUPLING	24.00	EA	8.40	300.00	1,536.67
1	PVC-CTD GRC (MYERS) HUB W/G	12.00	EA	6.00	1092.45	2,312.69
1	PVC MALE ADAPTER	12.00	EA	1.50	7.15	210.17
1	PVC COUPLING	6.00	EA	0.23	2.29	33.93
OUNCE	PVC (GLUE) CEMENT	11.00	OZ	0.11	19.03	41.01
OUNCE	THREAD-COMPOUND-PVC-CTD	2.00	OZ	0.20	1.38	28.61
OUNCE	PVC-CTD SPRAY-ON SEALANT	8.00	OZ	0.80	108.78	257.32
OUNCE	DEGREASING SPRAY	2.00	OZ	--	7.00	9.68
1	LOCKNUT	12.00	EA	0.76	2.34	104.17
12	THHN/THWN CU (STR)	550.00	FT	2.48	102.41	472.16
12.	GREEN THHN CU (GRD 20A)	56.00	FT	0.25	10.43	48.07
23/4PR	CAT6A CABLE CMR NON-PLENUM -WHITE	1,250.00	FT	12.50	1011.23	3,068.20
12" WIDE	HAND TRIM ROCKY TRENCH	300.00	FT	0.90	--	120.17
	STEEL TIE WIRE	48.00	FT	0.24	2.10	34.95
3/4	EMT	100.00	FT	5.60	85.11	865.49
3/4	PVC SCH 40	550.00	FT	17.33	265.31	2,680.35
3/4	PVC-CTD GRC 40MIL	110.00	FT	5.50	911.63	1,995.73
3/4	CONDUIT CUT/THREAD/REAM	44.00	EA	5.72	--	763.74
3/4	EMT FIELD-BEND	2.00	EA	0.20	--	26.70
3/4	PVC-CTD GRC 90-ELBOW	22.00	EA	9.24	687.50	2,184.99
3/4	EMT STEEL-SS COUPLING	8.00	EA	0.16	2.91	25.38
3/4	EMT STEEL SS INS-THRT CONN	4.00	EA	0.14	1.54	21.36
3/4	PVC-CTD GRC COUPLING	44.00	EA	13.20	385.00	2,295.19
3/4	PVC-CTD GRC (MYERS) HUB W/G	22.00	EA	8.80	1873.58	3,767.35
3/4	PVC MALE ADAPTER	22.00	EA	2.20	10.39	308.12
3/4	PVC COUPLING	11.00	EA	0.25	2.72	36.67
OUNCE	PVC (GLUE) CEMENT	11.00	OZ	0.11	19.03	41.01
OUNCE	THREAD-COMPOUND-PVC-CTD	2.00	OZ	0.20	1.38	28.61
OUNCE	PVC-CTD SPRAY-ON SEALANT	9.00	OZ	0.90	122.37	289.49
OUNCE	DEGREASING SPRAY	2.00	OZ	--	7.00	9.68
3/4	LOCKNUT	22.00	EA	1.23	3.53	169.38
12	THHN/THWN CU (STR)	1,815.00	FT	8.17	337.95	1,558.14
12.	GREEN THHN CU (GRD 20A)	392.00	FT	1.76	72.99	336.52
23/4PR	CAT6A CABLE CMR NON-PLENUM -WHITE	500.00	FT	5.00	404.49	1,227.28
#12 SOL	8" PIGTAIL W/GRD SCREW	2.00	EA	--	2.12	2.93
2-1/8"D 42.0-CI	4-11/16" BOX /NO BRKT 1/2>3/4KO	2.00	EA	0.53	4.63	77.17
	4-11/16" BLANK COVER	2.00	EA	0.06	1.34	9.87
3/8"	PLTD FLAT WASHER	36.00	EA	0.04	4.96	11.68
3/8"	PLTD LOCK WASHER	36.00	EA	0.04	2.37	8.09
3/8 x 1 1/2"	PLTD LAG BOLT	36.00	EA	1.08	30.81	186.83
3/8" LONG	LAG SHIELD	36.00	EA	1.80	40.16	295.91
5/8 x 1 1/2 - 3"	HAMMER DRILLED HOLE	36.00	EA	4.03	--	538.36
1 5/8" x 1 5/8"H	12G STRUT CHNL 1-1/8"SLOT PRE-GALV	9.00	FT	0.72	30.95	138.96
12" WIDE	HAND TRIM ROCKY TRENCH	550.00	FT	1.65	--	220.31

	STEEL TIE WIRE	88.00	FT	0.44	3.85	64.08
24-12 AWG	3-PORT LEVER NUT	3.00	EA	--	1.29	1.78
24-12 AWG	5-PORT LEVER NUT	1.00	EA	--	0.68	0.95
3/4	CABLE/CONDUIT 1-PIECE STRUT CLAMP	18.00	EA	0.58	35.62	126.20
Size	Description	Qty	U/M	Lab Result	Mat Result	Total Selling
3/4	GRC	120.00	FT	5.04	337.23	1,139.55
1	GRC	60.00	FT	2.94	268.29	763.77
3/4	PVC SCH 40	350.00	FT	11.03	168.83	1,705.68
1	PVC SCH 40	200.00	FT	5.37	140.78	912.17
1	PVC-CTD GRC 40MIL	30.00	FT	1.80	543.00	991.66
3/4	CONDUIT CUT/THREAD/REAM	18.00	EA	2.34	--	312.44
1	CONDUIT CUT/THREAD/REAM	18.00	EA	2.70	--	360.51
3/4	GRC 90-DEG ELBOW	16.00	EA	4.48	91.35	724.58
1	GRC 90-DEG ELBOW	5.00	EA	1.75	24.07	266.96
1	PVC-CTD GRC 90-ELBOW	6.00	EA	1.50	323.89	648.82
3/4	GRC/IMC COUPLING	25.00	EA	0.30	83.58	155.70
1	GRC/IMC COUPLING	7.00	EA	0.10	33.69	60.64
1	GRC LB CONDUIT BODY	1.00	EA	0.56	12.00	91.38
3/4	GRC T CONDUIT BODY	1.00	EA	0.70	10.02	107.32
1	PVC-CTD GRC COUPLING	12.00	EA	4.20	389.02	1,099.05
1	PVC-CTD GRC (MYERS) HUB W/G	6.00	EA	3.00	546.23	1,156.34
3/4	PVC FEMALE ADAPTER	14.00	EA	1.40	7.04	196.67
1	PVC FEMALE ADAPTER	2.00	EA	0.25	1.36	35.26
3/4	PVC MALE ADAPTER	14.00	EA	1.40	6.61	196.08
1	PVC MALE ADAPTER	8.00	EA	1.00	4.76	140.11
3/4	PVC COUPLING	7.00	EA	0.16	1.73	23.33
1	PVC COUPLING	4.00	EA	0.18	1.53	25.50
OUNCE	PVC (GLUE) CEMENT	15.00	OZ	0.15	25.95	55.93
OUNCE	THREAD-COMPOUND-PVC-CTD	1.00	OZ	0.10	0.69	14.30
OUNCE	PVC-CTD SPRAY-ON SEALANT	4.00	OZ	0.40	54.39	128.66
OUNCE	CUTTING OIL STEEL	0.12	OZ	--	0.07	0.09
OUNCE	DEGREASING SPRAY	1.12	OZ	--	3.92	5.42
3/4	PLASTIC BUSHING	14.00	EA	0.56	1.65	77.05
1	PLASTIC BUSHING	2.00	EA	0.08	0.27	11.05
3/4	LOCKNUT	50.00	EA	2.80	8.01	384.95
1	LOCKNUT	16.00	EA	1.01	3.11	138.90
12	THHN/THWN CU (STR)	3,907.00	FT	17.58	727.48	3,354.08
12.	GREEN THHN CU (GRD 20A)	504.00	FT	2.27	93.84	432.67
23/4PR	CAT6A CABLE CMR NON-PLENUM -WHITE	400.00	FT	4.00	323.60	981.83
#12 SOL	8" PIGTAIL W/GRD SCREW	3.00	EA	--	3.17	4.39
2-1/8"D 42.0-CI	4-11/16" BOX /NO BRKT 1/2>3/4KO	1.00	EA	0.27	2.32	38.59
	4-11/16" BLANK COVER	1.00	EA	0.03	0.67	4.93
2.69"D	1G FDC MALLEABLE BOX 2 x 3/4"HUB	1.00	EA	0.67	7.88	99.70
	1G FS/FD BLANK COVER	1.00	EA	0.06	25.54	42.81
3/8"	PLTD FLAT WASHER	38.00	EA	0.04	5.24	12.32
3/8"	PLTD LOCK WASHER	38.00	EA	0.04	2.50	8.54
3/8 x 1 1/2"	PLTD LAG BOLT	38.00	EA	1.14	32.52	197.21
3/8" LONG	LAG SHIELD	38.00	EA	1.90	42.39	312.35
#12 x 1"	STN-STL SHEET METAL SCREW	6.00	EA	0.11	0.97	15.36
#8-12 x 1 1/4"	PLASTIC ANCHOR	6.00	EA	0.08	0.25	11.57
1/4 x 1 1/2 - 3"	HAMMER DRILLED HOLE	6.00	EA	0.55	7.50	83.28
5/8 x 1 1/2 - 3"	HAMMER DRILLED HOLE	38.00	EA	4.26	--	568.27
1 5/8" x 1 5/8"H	12G STRUT CHNL 1-1/8"SLOT PRE-GALV	9.50	FT	0.76	32.67	146.68
12" WIDE	HAND TRIM ROCKY TRENCH	550.00	FT	1.65	--	220.31
	STEEL TIE WIRE	104.00	FT	0.52	4.55	75.73
24-12 AWG	3-PORT LEVER NUT	16.00	EA	--	6.86	9.49
24-12 AWG	5-PORT LEVER NUT	2.00	EA	--	1.37	1.89

1/2" & 3/4" EMT	BOX & CONDUIT HANGER "MOOSE ANTLER"	1.00	EA	0.15	7.83	30.87
Size	Description	Qty	U/M	Lab Result	Mat Result	Total Selling
1/2 or 3/4	COND SUPPORT /CONCRETE POURS/STUD V	16.00	EA	1.28	37.28	222.49
3/4	CABLE/CONDUIT 1-PIECE STRUT CLAMP	10.00	EA	0.32	19.79	70.11
1	CABLE/CONDUIT 1-PIECE STRUT CLAMP	9.00	EA	0.32	22.31	72.93
10x8x4	T304 STN-STL BOX HINGE CVR N4X	3.00	EA	3.15	1481.29	2,470.16
3/4	PVC SCH 40	100.00	FT	3.15	48.24	487.34
3/4	PVC-CTD GRC 40MIL	20.00	FT	1.00	165.75	362.86
3/4	CONDUIT CUT/THREAD/REAM	8.00	EA	1.04	--	138.86
3/4	PVC-CTD GRC 90-ELBOW	4.00	EA	1.68	234.91	549.34
3/4	PVC-CTD GRC COUPLING	8.00	EA	2.40	111.96	475.37
3/4	PVC-CTD GRC (MYERS) HUB W/G	4.00	EA	1.60	340.65	684.97
3/4	PVC MALE ADAPTER	4.00	EA	0.40	1.89	56.02
3/4	PVC COUPLING	2.00	EA	0.04	0.50	6.67
OUNCE	PVC (GLUE) CEMENT	2.00	OZ	0.02	3.46	7.46
OUNCE	THREAD-COMPOUND-PVC-CTD	2.00	OZ	0.20	1.38	28.61
OUNCE	PVC-CTD SPRAY-ON SEALANT	2.00	OZ	0.20	27.19	64.33
OUNCE	DEGREASING SPRAY	2.00	OZ	--	7.00	9.68
3/4	LOCKNUT	4.00	EA	0.22	0.64	30.80
12	THHN/THWN CU (STR)	275.00	FT	1.24	51.21	236.08
12.	GREEN THHN CU (GRD 20A)	56.00	FT	0.25	10.43	48.07
23/4PR	CAT6A CABLE CMR NON-PLENUM -WHITE	100.00	FT	1.00	80.90	245.46
12" WIDE	HAND TRIM ROCKY TRENCH	100.00	FT	0.30	--	40.06
	STEEL TIE WIRE	16.00	FT	0.08	0.70	11.65
Job Totals:				783.37	39,065.33	158,649.08



Bill Bruce Builders
900 E Franklin Street
Eldridge, IA 52748

Change Request

Date: 3/18/2025

Project: Monticello Wastewater Treatment Plant Improvements

Change Order #: 12

RFI #: RFI #35

Date Submitted: 3/18/2025

Due Date: 3/25/2025

This Change Order Increases the amount of days to complete the job by 0 calendar days.

Description:

Per RFI #35, Bruce Builders and subcontractors propose to provide the following:

1. Add (1) GFCI receptacle for the moisture blow off solenoids. There was not enough receptacles shown on the drawings to accommodate the equipment provided.
2. Add (1) 1pole 30amp breaker and feeder for the chemical feed skid. Original drawings called for 20amp feed which is undersized per the manufactures nameplate.
3. Add (1) GFCI receptacle for scale monitoring.

Subcontractor Cost:

Westphal	\$ 4,122.57
Total Subcontractor Cost:	\$ 4,122.57
Subcontractor Mark-up	\$ 206.13

Special Consultants/Other Expenses

Total Special Consultants/Other Expenses	\$ -

Contractor Cost:

Project Manager - 1.0 MH - Time for Coordination	\$ 84.00
Total Contractor Cost:	\$ 84.00
Contractor Mark-up	\$ 12.60
Subtotal Amount	\$ 4,425.30
P&P Bond	\$ 33.19
GL Insurance	\$ 26.55
Builder's Risk Insurance	\$ 11.06
Grand Total	\$ 4,496.10

Approved By

Engineer:

Owner:

Name:

Name:

Date:

Date:



CHANGE ORDER REQUEST

Change Order #: 6

Date: 03/05/2025

Project: Monticello WWTP

Project #: 2420009.

To: Bruce Builders, Inc.
900 E Franklin Street
Eldridge, IA 52748

From: Jayden Herrig
P.O. Box 7428
Madison, WI 53707

Phone: 563.285.9341

Phone:

Email: bbruce@brucebuilders.com

Email: jherrig@westphalec.com

We hereby propose to make the following changes:

RFI# 35 - Biosolids Elect. Clarifications

1. Add (1) GFCI receptacle for the moisture blow off solenoids. There was not enough receptacles shown on the drawings to accommodate the equipment provided.
2. Add (1) 1pole 30amp breaker and feeder for the chemical feed skid. Original drawings called for 20amp feed which is undersized per the manufactures nameplate.
3. Add (1) GFCI receptacle for scale monitoring.

Change Order Price \$4,122.57

This price is good for 30 days. If conditions change, this price is void. We are requesting a time extension of 3 days in conjunction with this change.

☐ Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Job ID: 1731-0169



Project: Monticello WWTF (Original)

CO: 08: RFI #35: Biosolids Electrical Clarifications

Top Sheet Report

14 Mar 2025 8:30:44

Description	Rates	Hours	Dollars	Totals
MATERIAL				
DATABASE MATERIAL			987.85	
QUOTES				
LABOR				
DIRECT LABOR	96.50	25.46	2,456.94	
INDIRECT LABOR				
EQUIPMENT				
SUBCONTRACTS				
TOTAL ESTIMATE COSTS				3,444.79
TAXES & INSURANCE				
MATERIAL SALES TAX %				
QUOTED MAT SALES TAX %				
SUBCONTRACT SALES TAX %				
EQUIPMENT SALES TAX %				
TOTAL TAX & INS				
DJC & WCO EQUIPMENT				
DIRECT JOB COSTS			135.00	
WCO EQUIPMENT			168.00	
DJC/WCO EQ TOTAL				303.00
OVERHEAD & PROFIT				
OVERHEAD %				
PROFIT %	10.00		374.78	
				374.78
GLOBALCOM				
MISC ADDER				
BOND				
TOTAL OH&P %	10.00			
GROSS PROFIT %	9.09			

Bid Memo:

Bid Total: 4,122.57

WESTPHAL & CO, INC

PO Box 7428
Madison, WI 53707

Phone: 608-222-0105

Web:

RFI #35: Biosolids Electrical Clarifications

Status	Closed on 02/07/25		
To	Nick Eisenbacher (Snyder & Associates) <i>(Response Required)</i>	From	Bill Bruce (Bill Bruce Builders) 900 E Franklin St Eldridge, Iowa 52748
Date Initiated	Jan 13, 2025	Due Date	Jan 17, 2025
Location	Project Stage		
Cost Impact	Yes (Unknown)	Schedule Impact	Yes (Unknown)
Spec Section	Cost Code		
Drawing Number	Reference		
Linked Drawings			
Received From	Jayden Herrig (Westphal & Co Inc.)		
Copies To	Jeremy Freiburger (Westphal & Co Inc.), Jayden Herrig (Westphal & Co Inc.), Paul Krogman (Bill Bruce Builders)		

Activity

Question

Question from Bill Bruce Bill Bruce Builders on Monday, Jan 13, 2025 at 10:16 AM CST

1. Biosolids alternating compressor panel -
The coil in the compressor starter is 480v. The alternating panel need to break into that control voltage. Are the contacts rated for that voltage. Verification is needed
2. Biosolids air compressors -
There are three moisture blow off solenoids shipped with the equipment. There are not enough receptacle plugs to accommodate the cords. Please advise.
3. Biosolids chemical feed skid -
The panel schedule shows a 20-amp feed for this equipment. The skid draws 23 amps which will overload the circuit. Please advise.
4. Biosolids chemical storage -
Does the chemical storage tank have a scale? If so, is it to be monitored?
5. Biosolids overhead door controls -
Both the overhead door controls came with separate explosion proof housings (Class 1 div.1). This is unnecessary as both areas are not classified on the drawings. Who is responsible for the installation of the controllers and do want to install the explosion controllers? I'm afraid it will bring red flag up if the inspector sees this.

Official Response

Response from Nick Eisenbacher Snyder & Associates on Wednesday, Feb 5, 2025 at 01:04 PM CST

1. The biosolids air compressors and alternation panel are provided as a complete pre-engineered system. Please coordinate with the equipment supplier for required interconnections, if any. Refer to Rotary Sludge Press Submittal for additional information on how their air compressors are to be connected.
2. Per detail 2/PR7.05 these were to be wired into the SQC panel. If they are not wired into the SQC panel then provide GFCI receptacle from circuit L1-3.
3. Provide a 30 AMP, 1 pole circuit breaker. Change feed to (2) #10, #10 gnd.
4. Scale isn't required. It can be monitored locally on the local digital read out. Provide GFI receptacle near scale from local circuit L1-7.
5. Installation is on the Contractor. The pushbuttons are shown on sheet E202. The space is unclassified per NFPA 820. The C1D1 housing can be replaced with an unclassified housing.

All Replies

Response from Nick Eisenbacher Snyder & Associates on Wednesday, Feb 5, 2025 at 01:04 PM CST

1. The biosolids air compressors and alternation panel are provided as a complete pre-engineered system. Please coordinate with the equipment supplier for required interconnections, if any. Refer to Rotary Sludge Press Submittal for additional information on how their air compressors are to be connected.
2. Per detail 2/PR7.05 these were to be wired into the SQC panel. If they are not wired into the SQC panel then provide GFCI receptacle from circuit L1-3.
3. Provide a 30 AMP, 1 pole circuit breaker. Change feed to (2) #10, #10 gnd.
4. Scale isn't required. It can be monitored locally on the local digital read out. Provide GFI receptacle near scale from local circuit L1-7.
5. Installation is on the Contractor. The pushbuttons are shown on sheet E202. The space is unclassified per NFPA 820. The C1D1 housing can be replaced with an unclassified housing.



Bill Bruce Builders
900 E Franklin Street
Eldridge, IA 52748

Change Request

Date: 3/18/2025

Project: Monticello Wastewater Treatment Plant Improvements

Change Order #: 13

RFI #: RFI #38

Date Submitted: 3/18/2025

Due Date: 3/25/2025

This Change Order Increases the amount of days to complete the job by 0 calendar days.

Description:

Per RFI #38, Bruce Builders and subcontractors propose to provide the following:

- Remove and replace existing Grit control panel with new one per the approved submittals.
Drawings called out to reuse existing panel.
- Conduit and wiring for new solenoid valve. Nothing shown on drawings for this connection.
- Conduit and wiring for new hand-off switch that is furnished with new unit. None of this information was known until approved submittals were released.
- All conduit installation inside the Grit room is C1D1.

Subcontractor Cost:

Westphal	\$	7,634.25
Total Subcontractor Cost:		\$ 7,634.25
Subcontractor Mark-up		\$ 381.71

Special Consultants/Other Expenses

Contractor Cost:

Project Manager - 1.0 MH - Time for Coordination	\$	84.00
Total Contractor Cost:		\$ 84.00
Contractor Mark-up		\$ 12.60
	Subtotal Amount	\$ 8,112.56
	P&P Bond	\$ 60.84
	GL Insurance	\$ 48.68
	Builder's Risk Insurance	\$ 20.28
	Grand Total	\$ 8,242.36

Approved By

Engineer:

Owner:

Name:

Name:

Date:

Date:



CHANGE ORDER REQUEST

Change Order #: 7

Date: 03/06/2025

Project: Monticello WWTP

Project #: 2420009.

To: Bruce Builders, Inc.
900 E Franklin Street
Eldridge, IA 52748

Phone: 563.285.9341

Email: bbruce@brucebuilders.com

From: Jayden Herrig
P.O. Box 7428
Madison, WI 53707

Phone:

Email: jherrig@westphalec.com

We hereby propose to make the following changes:

RFI #38: Grit Room Electrical Clarifications

- Remove and replace existing Grit control panel with new one per the approved submittals. Drawings called out to reuse existing panel.
- Conduit and wiring for new solenoid valve. Nothing shown on drawings for this connection and wouldn't know this was needed until we received approved submittal drawings.
- Conduit and wiring for new hand-off switch that is furnished with new unit. None of this information was known until approved submittals were released.
- All conduit installation inside the Grit room is C1D1.

Change Order Price \$7,634.25

This price is good for 30 days. If conditions change, this price is void. We are requesting a time extension of 4 days in conjunction with this change.

☐ Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.



CHANGE ORDER REQUEST

Change Order #: 7

Date: 03/06/2025

Authorized Signature

Date of Acceptance

RFI #38: Grit Room Electrical Clarifications

Status	Closed on 02/07/25		
To	Nick Eisenbacher (Snyder & Associates) (Response Required)	From	Bill Bruce (Bill Bruce Builders) 900 E Franklin St Eldridge, Iowa 52748
Date Initiated	Jan 13, 2025	Due Date	Jan 17, 2025
Location	Project Stage		
Cost Impact	Yes (Unknown)	Schedule Impact	
Spec Section	Cost Code		
Drawing Number	Reference		
Linked Drawings			
Received From	Jayden Herrig (Westphal & Co Inc.)		
Copies To	Jeremy Freiburger (Westphal & Co Inc.), Jayden Herrig (Westphal & Co Inc.), Paul Krogman (Bill Bruce Builders)		

Activity

Question	Question from Bill Bruce Bill Bruce Builders on Monday, Jan 13, 2025 at 10:22 AM CST The Grit room gets a new classifier according to the submittals. It includes a new control panel, solenoid valves and start station. None of which are shown in the drawings. This is also a classified area C1D1(Please confirm). Need power location and control information.
Official Response	Response from Nick Eisenbacher Snyder & Associates on Wednesday, Feb 5, 2025 at 01:19 PM CST Per sheet E206 the space is C1D1. The original intent, as shown on sheet E206, was to reuse the existing grit control panel already located on the outside of the building. If this can not be reused the new panel should be located in the same place as the existing control panel.
All Replies	Response from Nick Eisenbacher Snyder & Associates on Wednesday, Feb 5, 2025 at 01:19 PM CST Per sheet E206 the space is C1D1. The original intent, as shown on sheet E206, was to reuse the existing grit control panel already located on the outside of the building. If this can not be reused the new panel should be located in the same place as the existing control panel.

Job ID: 1731-0169



Project: Monticello WWTF (Original)

CO: 07: RFI #38: Grit Room Electrical Clarifications

Top Sheet Report

14 Mar 2025 8:32:13

Description	Rates	Hours	Dollars	Totals
MATERIAL				
DATABASE MATERIAL			3,072.62	
QUOTES				
LABOR				
DIRECT LABOR	96.50	33.73	3,254.61	
INDIRECT LABOR			164.00	
EQUIPMENT				
SUBCONTRACTS				
TOTAL ESTIMATE COSTS				6,491.22
TAXES & INSURANCE				
MATERIAL SALES TAX %				
QUOTED MAT SALES TAX %				
SUBCONTRACT SALES TAX %				
EQUIPMENT SALES TAX %				
TOTAL TAX & INS				
DJC & WCO EQUIPMENT				
DIRECT JOB COSTS			225.00	
WCO EQUIPMENT			224.00	
DJC/WCO EQ TOTAL				449.00
OVERHEAD & PROFIT				
OVERHEAD %				
PROFIT %	10.00		694.02	694.02
GLOBALCOM				
MISC ADDER				
BOND				
TOTAL OH&P %	10.00			
GROSS PROFIT %	9.09			

Bid Memo:

Bid Total: 7,634.25

WESTPHAL & CO, INC

PO Box 7428
Madison, WI 53707

Phone: 608-222-0105

Web:



Bill Bruce Builders
900 E Franklin Street
Eldridge, IA 52748

Change Request

Date: 5/1/2025

Project: Monticello Wastewater Treatment Plant Improvements

Change Order #: 15

RFI #

Date Submitted 5/1/2025

Due Date 5/8/2025

This Change Order Increases the amount of days to complete the job by 0 calendar days.

Description:

Due to Fournier system not being able to run properly without a VFD, Bruce Builder and subcontractors propose to provide the following:

- Set and install (2) press VFD's in the screen building. (These VFD's were never shown on any electrical drawings)
- Furnish and install (2) 25amp, 3pole I-Line breakers for existing PNL H3.
- Furnish and install (2) 18/8 twisted shielded cables for temp communication from the Fournier PNL to each drive.
- Add 110ft of 2" PVC for the temp control cables.
- Add (2) SS J-boxes for the power & controls, mounted outside the screen building for a junction point from the drives to the pumps.

Subcontractor Cost:

Westphal	\$	9,352.98
Total Subcontractor Cost:		\$ 9,352.98
Subcontractor Mark-up		\$ 467.65

Special Consultants/Other Expenses

Total Special Consultants/Other Expenses \$ -	

Contractor Cost:

Project Manager - 1.0 MH - Time for Coordination	\$	84.00
Total Contractor Cost:		\$ 84.00
Contractor Mark-up		\$ 12.60
	Subtotal Amount	\$ 9,917.23
	P&P Bond	\$ 74.38
	GL Insurance	\$ 59.50
	Builder's Risk Insurance	\$ 24.79
	Grand Total	\$ 10,075.90

Approved By

Engineer:

Owner:

Name:

Name:

Date:

Date:



CHANGE ORDER REQUEST

Change Order #: 10

Date: 05/01/2025

Project: Monticello WWTP

Project #: 2420009.

To: Bruce Builders, Inc.
900 E Franklin Street
Eldridge, IA 52748

Phone: 563.285.9341

Email: bbruce@brucebuilders.com

From: Jayden Herrig
P.O. Box 7428
Madison, WI 53707

Phone:

Email: jherrig@westphalec.com

We hereby propose to make the following changes:

VFD Press System Electrical Modifications:

- Set and install (2) press VFD's in the screen building. (These VFD's were never shown on any electrical drawings)
- Furnish and install (2) 25amp, 3pole I-Line breakers for existing PNL H3.
- Furnish and install (2) 18/8 twisted shielded cables for temp communication from the Fournier PNL to each drive.
- Add 110ft of 2" PVC for the temp control cables.
- Add (2) SS Jboxes for the power & controls, mounted outside the screen building for a junction point from the drives to the pumps.

Change Order Price \$9,352.98

This price is good for 30 days. If conditions change, this price is void. We are requesting a time extension of 5 days in conjunction with this change.

☐ Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.



CHANGE ORDER REQUEST

Change Order #: 10

Date: 05/01/2025

Authorized Signature

Date of Acceptance

Job ID: 1731-0169



Project: Monticello WWTF (Original)

CO: 12: VFD Press system Modifications

Top Sheet Report

1 May 2025 11:09:13

Bid Name: BASE BID

Description	Rates	Hours	Dollars	Totals
MATERIAL				
DATABASE MATERIAL			1,227.53	
QUOTES			2,066.00	
LABOR				
DIRECT LABOR	96.50	46.75	4,511.18	
INDIRECT LABOR			193.00	
EQUIPMENT				
SUBCONTRACTS				
TOTAL ESTIMATE COSTS				7,997.71
TAXES & INSURANCE				
MATERIAL SALES TAX %				
QUOTED MAT SALES TAX %				
SUBCONTRACT SALES TAX %				
EQUIPMENT SALES TAX %				
TOTAL TAX & INS				
DJC & WCO EQUIPMENT				
DIRECT JOB COSTS			225.00	
WCO EQUIPMENT			280.00	
DJC/WCO EQ TOTAL				505.00
OVERHEAD & PROFIT				
OVERHEAD %				
PROFIT %	10.00		850.27	850.27
GLOBALCOM				
MISC ADDER				
BOND				
TOTAL OH&P %	10.00			
GROSS PROFIT %	9.09			

Bid Memo:

Bid Total: 9,352.98

WESTPHAL & CO, INC

PO Box 7428
Madison, WI 53707

Phone: 608-222-0105

Web:



Bill Bruce Builders
900 E Franklin Street
Eldridge, IA 52748

Change Request

Date: 5/1/2025

Project: Monticello Wastewater Treatment Plant Improvements

Change Order #: 16

RFI #

Date Submitted 5/1/2025

Due Date 5/8/2025

This Change Order Increases the amount of days to complete the job by 4 calendar days.

Description:

PER ITC #09 - Screen Building Disconnect:

- Demo and remove existing 400amp enclosed main circuit breaker.
- Furnish and install new 600amp, fused, 3R, 480v, disconnect switch on the exterior of the screen building.
- Furnish and install new 24x24x8 JBOX above the new disconnect for penetrating through the screen building wall.

Subcontractor Cost:

Westphal	\$	13,659.91
Total Subcontractor Cost:		\$ 13,659.91
Subcontractor Mark-up		\$ 683.00

Special Consultants/Other Expenses

Total Special Consultants/Other Expenses	
\$	-

Contractor Cost:

Project Manager - 1.0 MH - Time for Coordination	\$	84.00
Total Contractor Cost:		\$ 84.00
Contractor Mark-up		\$ 12.60
	Subtotal Amount	\$ 14,439.51
	P&P Bond	\$ 108.30
	GL Insurance	\$ 86.64
	Builder's Risk Insurance	\$ 36.10
	Grand Total	\$ 14,670.54

Approved By

Engineer:

Owner:

Name:

Name:

Date:

Date:



CHANGE ORDER REQUEST

Change Order #: 9

Date: 04/22/2025

Project: Monticello WWTP

Project #: 2420009.

To: Bruce Builders, Inc.
900 E Franklin Street
Eldridge, IA 52748

Phone: 563.285.9341

Email: bbruce@brucebuilders.com

From: Jayden Herrig
P.O. Box 7428
Madison, WI 53707

Phone:

Email: jherrig@westphalec.com

We hereby propose to make the following changes:

ITC 9 - Screen Building Disconnect:

- Demo and remove existing 400amp enclosed main circuit breaker.
- Furnish and install new 600amp, fused, 3R, 480v, disconnect switch on the exterior of the screen building.
- Furnish and install new 24x24x8 JBOX above the new disconnect for penetrating through the screen building wall.

Change Order Price \$13,659.91

This price is good for 30 days. If conditions change, this price is void. We are requesting a time extension of 4 days in conjunction with this change.

☐ Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

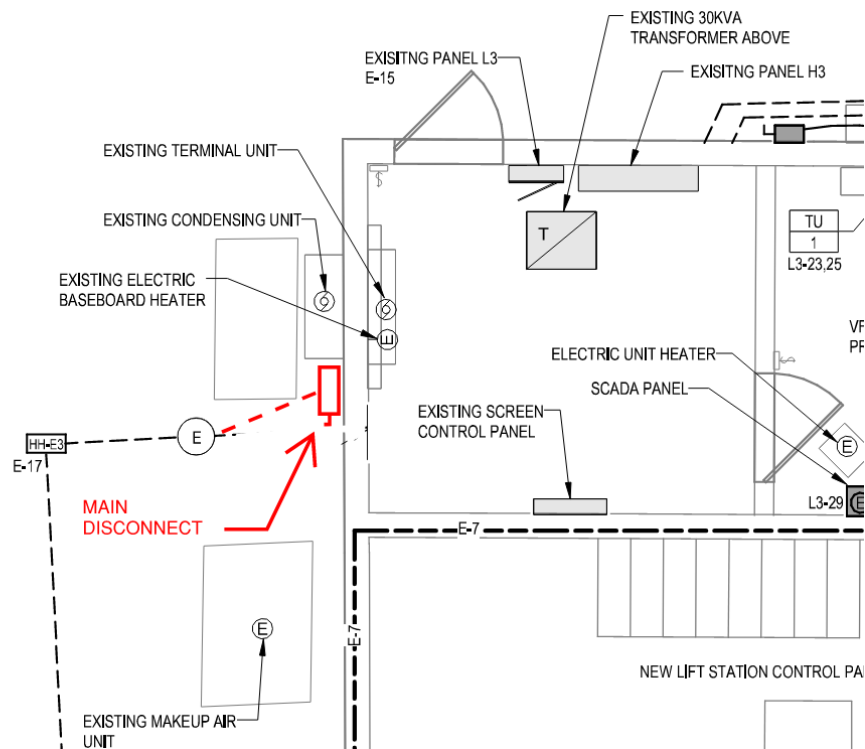
DATE: 03/13/2025

PROJECT: MONTICELLO WWTP

SUBJECT: Main Breaker for Screen Building

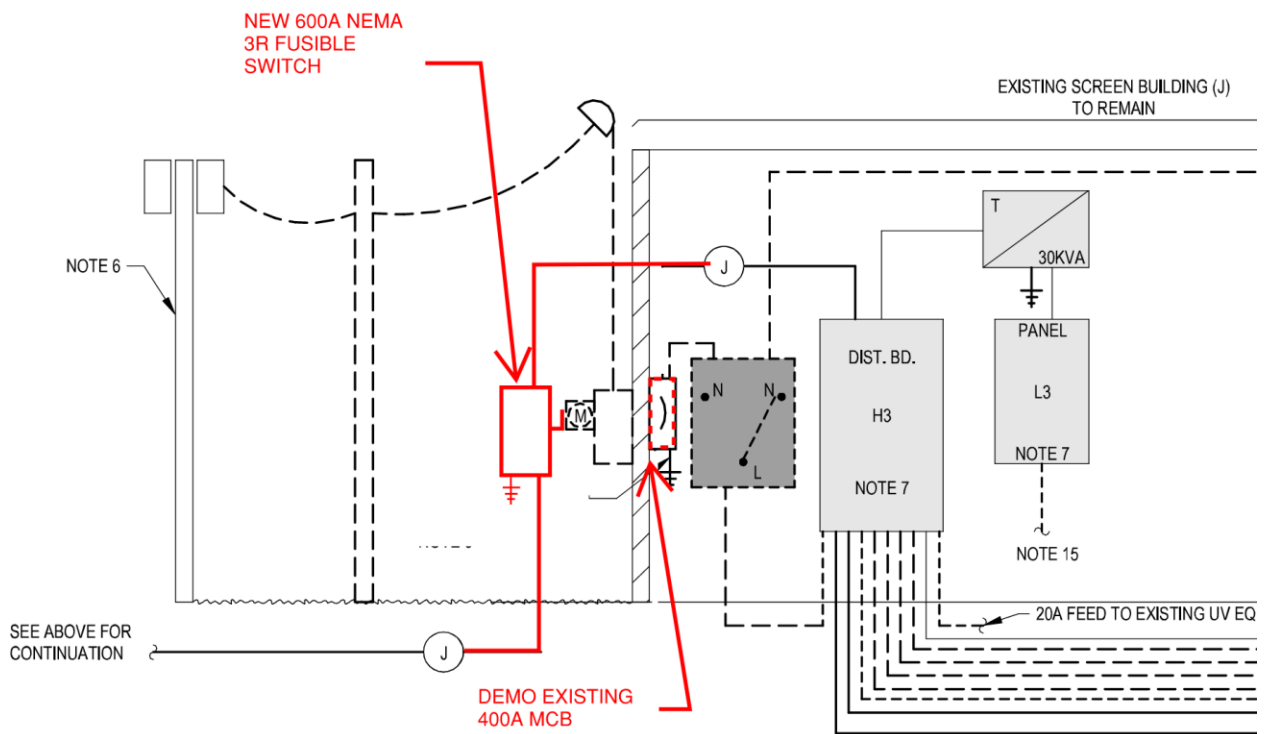
ITEM 1 – Sheet E205 – SCREEN BUILDING & INFLUENT LIFT STATION

- A. Refer to plan 2, Screen Building & Influent Lift Station – Electrical. Add main disconnect switch on exterior.



ITEM 2 – Sheet E500 – ELECTRICAL SCHEMATIC RISER INFORMATION

- A. Refer to Existing Screen Building (J) portion of the riser diagram. Existing 400A main circuit breaker to be removed. Add new 600A fusible switch on exterior.



1 ELECTRICAL SCHEMATIC RISER DIAGRAM

NOT TO SCALE

DESIGN ENGINEERS

By: Andy Diederich, PE

Job ID: 1731-0169



Project: Monticello WWTF (Original)

CO: 10: ITC 9 - Screen building Disconnect

Top Sheet Report

22 Apr 2025 12:43:19

Description	Rates	Hours	Dollars	Totals
MATERIAL				
DATABASE MATERIAL			7,905.02	
QUOTES			10.00	
LABOR				
DIRECT LABOR	96.50	38.89	3,753.02	
INDIRECT LABOR			170.00	
EQUIPMENT				
SUBCONTRACTS				
TOTAL ESTIMATE COSTS				11,838.04
TAXES & INSURANCE				
MATERIAL SALES TAX %				
QUOTED MAT SALES TAX %				
SUBCONTRACT SALES TAX %				
EQUIPMENT SALES TAX %				
TOTAL TAX & INS				
DJC & WCO EQUIPMENT				
DIRECT JOB COSTS			300.06	
WCO EQUIPMENT			280.00	
DJC/WCO EQ TOTAL				580.06
OVERHEAD & PROFIT				
OVERHEAD %				
PROFIT %	10.00		1,241.81	1,241.81
GLOBALCOM				
MISC ADDER				
BOND				
TOTAL OH&P %	10.00			
GROSS PROFIT %	9.09			

Bid Memo:

Bid Total: 13,659.91

WESTPHAL & CO, INC

PO Box 7428
Madison, WI 53707

Phone: 608-222-0105

Web:



May 13, 2025

Mayor and City Council
City of Monticello
200 East 1st Street
Monticello, IA 52310

RE: CONTRACTOR'S APPLICATION FOR PAYMENT #12 - WASTEWATER
TREATMENT PLANT IMPROVEMENTS – BILL BRUCE BUILDERS, INC

Dear Mayor and City Council:

Enclosed for your review and approval is the Contractor's Application for Payment #12 for work completed on the Wastewater Treatment Plant Improvement Project.

Application for Payment includes costs associated with general conditions, mobilization, pouring of biosolids storage concrete, water main and pressure reducing valve, sanitary sewer piping and structures, installation of the shaftless screw conveyor, installation of sludge press and associated chemical feed system, electrical work, lagoon sludge removal, site grading around biosolids building and continued work associated with maintaining the project SWPPP.

I have reviewed the application for payment and find it in agreement with the work completed to date. I, therefore, recommend approval of the Application for Payment #12 in the amount of **\$1,592,070.13** to Bill Bruce Builders, Inc.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Nick Eisenbacher', with a long horizontal flourish extending to the right.

Nick Eisenbacher, P.E.
Project Engineer

Enclosure: Bill Bruce Builders, Inc Contractor's Application for Payment #12

cc: Julie Ford, USDA Rural Development; Russ Farnum and Jim Tjaden City of Monticello

Contractor's Application for Payment

Owner: <u>City of Monticello</u>	Owner's Project No.: <u>120.1109.08</u>
Engineer: <u>Snyder & Associates, Inc.</u>	Engineer's Project No.: <u>120.1109.08</u>
Contractor: <u>Bill Bruce Builders, Inc.</u>	Contractor's Project No.: <u>20231024</u>
Project: <u>Wastewater Treatment Plant (WWTP) Improvements</u>	
Contract: <u>Wastewater Treatment Plant Improvements</u>	
Application No.: <u>12</u> Application Date: <u>5/12/2025</u>	
Application Period: From <u>4/1/2025</u> to <u>4/30/2025</u>	

1. Original Contract Price	\$ 23,448,000.00 -
2. Net change by Change Orders	\$ 757,860.98 -
3. Current Contract Price (Line 1 + Line 2)	\$ 24,205,860.98 -
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 10,724,366.01 -
5. Retainage	
a. <u>5%</u> X <u>\$7,587,138.19-</u> Work Completed	\$ 379,356.91 -
b. <u>5%</u> X <u>\$3,137,227.82-</u> Stored Materials	\$ 156,861.39 -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 536,218.30 -
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 10,188,147.71 -
7. Less previous payments (Line 6 from prior application)	8,596,077.58
8. Amount due this application	\$ 1,592,070.13 -
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 14,017,713.27 -

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Bill Bruce Builders, Inc.</u>	
Signature: <u></u>	Date: <u>5/12/2025</u>

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>5/13/2025</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Owner:	City of Monticello
Engineer:	Snyder & Associates, Inc.
Contractor:	Bill Bruce Builders, Inc.
Project:	Wastewater Treatment Plant (WWTP) Improvements
Contract:	Wastewater Treatment Plant Improvements

Contractor's Application for Payment

Owner's Project No:	120.1109.08
Engineer's Project No:	120.1109.08
Contractor's Project No.	20231024

Application No.: 12 From 4/1/2025 to 4/30/2025 Application Date: 05/12/25

A	B	C	D	E	F	G	H	I
ITEM #	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED & STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Original Contract								
1	Insurance - Bond	175,724.00	175,724.00			175,724.00	100%	0.00
2	Insurance - Builders Risk	36,000.00	36,000.00			36,000.00	100%	0.00
3	Insurance - General Liability	135,000.00	135,000.00			135,000.00	100%	0.00
4	Preconstruction	12,000.00	12,000.00			12,000.00	100%	0.00
5	General Conditions - 36 Months	2,002,468.00	611,865.21	55,624.11		667,489.32	33%	1,334,978.68
6	Submittals	50,000.00	50,000.00			50,000.00	100%	0.00
7	Concrete Reinforcing	1,207,086.00	246,038.39			246,038.39	20%	961,047.61
8	Cast-In-Place Concrete	950,000.00	234,848.07	25,107.28		259,955.35	27%	690,044.65
9	Rebar Labor	1,000,000.00	185,000.00	20,000.00		205,000.00	21%	795,000.00
10	Concrete - Aeromod	1,610,500.00				0.00	0%	1,610,500.00
11	Concrete - BioSolids	927,500.00	770,000.00	107,500.00		877,500.00	95%	50,000.00
12	Concrete - Generator	12,800.00	12,800.00			12,800.00	100%	0.00
13	Concrete - Controls & UV Building	260,000.00				0.00	0%	260,000.00
14	Concrete - Truck Dump Oil Sand Interceptor	30,000.00				0.00	0%	30,000.00
15	Concrete Paving	130,000.00				0.00	0%	130,000.00
16	Mobilization	300,000.00	95,000.00	10,000.00		105,000.00	35%	195,000.00
17	Placement on Project	179,200.00	47,500.00	10,500.00		58,000.00	32%	121,200.00
18	Digging for Electrical/Concrete around pipes	100,000.00	5,000.00	30,000.00		35,000.00	35%	65,000.00
19	Sluice Gates/Slides Gates Install	50,000.00				0.00	0%	50,000.00
20	Liquid Process Pipe Install	50,000.00				0.00	0%	50,000.00
21	Shaftless Screw Conveyor - Labor	20,000.00		15,000.00		15,000.00	75%	5,000.00
22	Secondary Containment Scale - Labor	10,000.00				0.00	0%	10,000.00
23	Polymer Blending and Feed Equipment - Labor	10,000.00		10,000.00		10,000.00	100%	0.00
24	Rotary Press System - Labor	20,000.00	5,000.00	15,000.00		20,000.00	100%	0.00
25	Precast Structural Concrete - Engineering	24,000.00	24,000.00			24,000.00	100%	0.00
26	Precast Structural Concrete - Wall Panels	368,127.00	148,765.35	219,361.65		368,127.00	100%	0.00
27	Precast Structural Concrete - 10" Hollow core	96,927.00		96,927.00		96,927.00	100%	0.00
28	Precast Structural Concrete - 8" Hollow core	28,760.00	28,760.00			28,760.00	100%	0.00
29	Precast Structural Concrete - Trucking	16,320.00	5,712.00			5,712.00	35%	10,608.00
30	Precast Structural Concrete - Wash	14,100.00				0.00	0%	14,100.00
31	Precast Structural Concrete - Caulking & Grouting	45,500.00	15,925.00			15,925.00	35%	29,575.00
32	Precast & Steel Erection	199,400.00	35,340.00			35,340.00	18%	164,060.00
33	Masonry	150,000.00	15,000.00			15,000.00	10%	135,000.00
34	Structural Steel Fabrication	199,750.00	107,000.00			107,000.00	54%	92,750.00
35	Rough Carpentry - Labor	66,000.00				0.00	0%	66,000.00
36	Demolition of Metal Panels	12,800.00				0.00	0%	12,800.00
37	Metal Panel Install	45,980.00				0.00	0%	45,980.00
38	EPDM Roofing	192,400.00	138,540.00			138,540.00	72%	53,860.00
39	Sectional Doors	76,462.00	25,487.34			25,487.34	33%	50,974.66
40	FRP Aluminum Hybrid Doors	77,155.00			77,155.00	77,155.00	100%	0.00
41	Aluminum Framed Entrances and Storefronts	30,090.00	4,264.50			4,264.50	14%	25,825.50
42	Painting	124,931.00	49,000.00			49,000.00	39%	75,931.00
43	Specialties	8,030.00				0.00	0%	8,030.00
44	Lab Equipment - End Loader	179,000.00	179,000.00			179,000.00	100%	0.00
45	Lab Equipment - Hotsy Pressure Washer	7,800.00				0.00	0%	7,800.00
46	Refrigerated Composite Sampler	27,500.00				0.00	0%	27,500.00
47	Plumbing / HVAC	499,980.00	141,687.00			141,687.00	28%	358,293.00
48	Electrical - General Conditions (temp power, submittals & Mob)	144,025.00	144,025.00			144,025.00	100%	0.00
49	Electrical - Service Equipment	675,000.00	270,000.00	270,000.00		540,000.00	80%	135,000.00
50	Electrical - Site Work	310,613.00	46,591.94			46,591.94	15%	264,021.06
51	Electrical - Building Power and Equipment	310,612.00	77,653.00			77,653.00	25%	232,959.00
52	Lagoon Sludge Removal	93,900.00		93,900.00		93,900.00	100%	0.00
53	SWPPP Installation	43,795.00	2,408.00			2,408.00	5%	41,387.00
54	SWPPP Inspections	14,600.00	5,500.00	350.00		5,850.00	40%	8,750.00
55	Retaining Walls	43,207.00				0.00	0%	43,207.00

56	MOBILIZATION	219,649.00	64,844.78	30,000.00		94,844.78	43%	124,804.22
57	TOPSOIL STRIP SALVAGE SPREAD	58,971.00	5,710.00	23,775.61		29,485.61	50%	29,485.39
58	SITE GRADING	148,842.00	11,349.00	60,000.00		71,349.00	48%	77,493.00
59	ROCK SURFACING AND SUBBASE	62,214.00				0.00	0%	62,214.00
60	WATER MAIN AND SERVICES	322,021.00	129,571.98	50,000.00		179,571.98	56%	142,449.02
61	PRV VALVE VAULT	61,312.00				0.00	0%	61,312.00
62	4" SANITARY FORCE MAIN	34,589.00		26,294.19		26,294.19	76%	8,294.81
63	8" SANITARY GRAVITY MAIN	72,519.00		14,000.00		14,000.00	19%	58,519.00
64	10" SANITARY FORCE MAIN	19,920.00				0.00	0%	19,920.00
65	16" SANITARY GRAVITY MAIN	21,984.00				0.00	0%	21,984.00
66	18" SANITARY GRAVITY MAIN	128,356.00		37,270.00		37,270.00	29%	91,086.00
67	SANITARY MANHOLES	254,293.00		90,775.00		90,775.00	36%	163,518.00
68	MH-11 DIGESTED SLUDGE PS & VV	94,292.00		79,962.09		79,962.09	85%	14,329.91
69	EFFLUENT PS & VV	424,757.00				0.00	0%	424,757.00
70	BYPASS PUMPING	145,830.00				0.00	0%	145,830.00
71	STORM SEWER AND DRAIN TILE	59,390.00				0.00	0%	59,390.00
72	TRUCK DUMP TANK & SANITARY	52,864.00				0.00	0%	52,864.00
73	STRUCTURE EXCAVATION	334,347.00	38,535.00	40,000.00		78,535.00	23%	255,812.00
74	STRUCTURE BACKFILL	283,748.00		70,000.00		70,000.00	25%	213,748.00
75	STRUCTURE SUBBASE	204,903.00	21,929.00	60,032.00		81,961.00	40%	122,942.00
76	DEMO	304,279.00	5,878.57			5,878.57	2%	298,400.43
77	DEWATERING	164,411.00				0.00	0%	164,411.00
78	Wall Mounted Walkways - Install	34,000.00				0.00	0%	34,000.00
79	Stop Logs / Stainless Steel Sluices Gates & Slide Gates	94,800.00	52,960.00			52,960.00	56%	41,840.00
80	Split-Clarator Secondary Clarifier	688,417.00			688,417.00	688,417.00	100%	0.00
81	Wall Mounted Aerators	371,879.00			371,879.00	371,879.00	100%	0.00
82	Sludge Management	10,959.00				0.00	0%	10,959.00
83	Plant Process Controls	123,612.00				0.00	0%	123,612.00
84	Wall mounted Walkways	308,612.00			308,612.00	308,612.00	100%	0.00
85	Actuagted Valves	93,971.00				0.00	0%	93,971.00
86	Sluice Gates & Hand Lift Stop Plates	21,206.00				0.00	0%	21,206.00
87	Aeration Blower and Controls	649,681.00				0.00	0%	649,681.00
88	Probe Module & Sensor Probes	19,213.00				0.00	0%	19,213.00
89	Clarifier Algae Control	20,857.00				0.00	0%	20,857.00
90	Bio-P Selector Tank Mixing	65,643.00				0.00	0%	65,643.00
91	Installation Materials and Spare Parts	91,750.00			91,750.00	91,750.00	100%	0.00
92	Manufacturer's Services	14,500.00				0.00	0%	14,500.00
93	Freight	14,400.00				0.00	0%	14,400.00
94	Variable Frequency Motor Controllers / Controls / Submersible Pumps	1,514,000.00			1,432,251.00	1,432,251.00	95%	81,749.00
95	Fabricated Stainless Steel - Labor	100,750.00	25,469.00			25,469.00	25%	75,281.00
96	Fabricated Stainless Steel - Materials	170,000.00	9,706.08		121,266.82	130,972.90	77%	39,027.10
97	Ultraviolet Disinfection Equipment - Placement for Fabrication	45,897.00				0.00	0%	45,897.00
98	Ultraviolet Disinfection Equipment - Submittals	45,897.00	45,897.00			45,897.00	100%	0.00
99	Ultraviolet Disinfection Equipment - Equipment	45,897.00			45,897.00	45,897.00	100%	0.00
100	Ultraviolet Disinfection Equipment - Start-Up	15,299.00				0.00	0%	15,299.00
101	Girt Classifying & Washer	104,099.00				0.00	0%	104,099.00
102	Chemical Containments & Scales / Polymer Blending & Feed Equipment Chemical Feed / Shaftless Screw Conveyor	280,527.00	135,627.00			135,627.00	48%	144,900.00
103	Liquid Process Piping - Man Holes, Valves, and Piping	190,648.00	33,511.48	1,165.88		34,677.36	18%	155,970.64
104	Fournier - Rotary Press Submittals	75,220.95	75,220.95			75,220.95	100%	0.00
104.1	Fournier - Rotary Press	426,252.05	319,689.04			319,689.04	75%	106,563.01
105	Utility Materials - Piping, valves, vaults	931,480.00	103,917.12	109,143.80		213,060.92	23%	718,419.08
Original Contract Totals		\$ 23,448,000.00	\$ 5,166,250.80	\$ 1,671,688.61	\$ 3,137,227.82	\$ 9,975,167.23	\$ 0.43	\$ 13,472,832.77

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Monticello	Owner's Project No:	120.1109.08
Engineer:	Snyder & Associates, Inc.	Engineer's Project No:	120.1109.08
Contractor:	Bill Bruce Builders, Inc.	Contractor's Project No.	20231024
Project:	Wastewater Treatment Plant (WWTP) Improvements		
Contract:	Wastewater Treatment Plant Improvements		

Application No.: 12

From 4/1/2025 to 4/30/2025

Application Date: 05/12/25

A	B		C	D	E	F	G	H	I
ITEM #	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED & STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
Change Orders									
1	Unsuitable Soils	763,990.30	745,024.10			745,024.10	98%	18,966.20	
2	RFI 23	(19,455.71)				0.00	0%	(19,455.71)	
	RFI 21	6,027.74		3,000.00		3,000.00	50%	3,027.74	
	RFI 25	1,174.68		1,174.68		1,174.68	100%	0.00	
	ITC 07 & 08	6,123.97				0.00	0%	6,123.97	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
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						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
						0.00	#DIV/0!	0.00	
Change Order Totals		\$ 757,860.98	\$ 745,024.10	\$ 4,174.68	\$ -	\$ 749,198.78		\$ 8,662.20	

Original Contract and Change Orders								
Project Totals		\$ 24,205,860.98	\$ 5,911,274.90	\$ 1,675,863.29	\$ 3,137,227.82	\$ 10,724,366.01		\$ 13,481,494.97

Stored Materials Summary												Contractor's Application for Payment
<div> <div>Owner: City of Monticello</div> <div>Engineer: Snyder & Associates, Inc.</div> <div>Contractor: Bill Bruce Builders, Inc.</div> <div>Project: Wastewater Treatment Plant (WWTP) Improvements</div> <div>Contract: Wastewater Treatment Plant Improvements</div> </div>												<div>Owner's Project No: 120.1109.08</div> <div>Engineer's Project No: 120.1109.08</div> <div>Contractor's Project No. 20231024</div>
<div> <div>Application No.: 41</div> <div>Application Period: From 4/1/2025 to 4/30/2025</div> <div>Application Date: 05/12/25</div> </div>												
A	B	C	D	E	F	G	H	I	J	K	L	M
ITEM NO. LUMP SUM TAB	SUPPLIER INVOICE NO.	SUBMITTAL NO. (WITH SPECIFICATION SECTION NO)	DESCRIPTON OF MATERIALS OR EQUIPMENT STORED	STORAGE LOCATION	APPLICATION NO NO. WHEN MATERIALS PLACED IN STORAGE	MATERIALS STORED			INCORPOATED IN WORK			
						PREVIOUS AMOUNT STORED (\$)	AMOUNT STORED THIS PERIOD (\$)	AMOUNT STORED TO DATE (G+H) (\$)	AMOUNT PREVIOUSLY INCORPORATED IN THE WORK (\$)	AMOUNT INCORPORATED IN THE WORK THIS PERIOD (\$)	TOTAL AMOUNT INCORPOATED IN THE WORK (J+K) (\$)	MATERIALS REMAINING IN STORAGE (I-L) (\$)
26	Pay App #1		Wall Panels	Advanced Precast	1	130,359.00		130,359.00	\$ 130,359.00		130,359.00	0.00
28	Pay App #2		8" Hollowcore	Advanced Precast	1	28,760.00		28,760.00	\$ 28,760.00		28,760.00	0.00
49	Pay App #1		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	40,500.00		40,500.00	\$ 40,500.00		40,500.00	0.00
49	Pay App #2		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	25,878.74		25,878.74	\$ 25,878.74		25,878.74	0.00
96	Pay App #1		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	3	92,818.94		92,818.94			0.00	92,818.94
40	Pay App #1		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	3	17,226.22		17,226.22			0.00	17,226.22
49	Pay App #2		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	4	15,097.90		15,097.90			0.00	15,097.90
	Pay App #2		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	4	52,780.00		52,780.00			0.00	52,780.00
	Pay App #3		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	5	13,349.98		13,349.98			0.00	13,349.98
	Pay App #6		Ultraviolet Disinfection Equipment	Enaqua	6	45,897.00		45,897.00			0.00	45,897.00
	Pay App #1		Split-Clarator Secondary Clarifier	Aero-Mod	7	688,417.00		688,417.00			0.00	688,417.00
	Pay App #1		Wall mounted Walkways	Aero-Mod	7	308,612.00		308,612.00			0.00	308,612.00
	Pay App #3		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	7	7,148.78		7,148.78			0.00	7,148.78
	Pay App #2		Wall Mounted Aerators	Aero-Mod	8	371,879.00		371,879.00			0.00	371,879.00
	Pay App #2		Installation Materials and Spare Parts	Aero-Mod	8	91,750.00		91,750.00			0.00	91,750.00
	28374		Variable Frequency Motor Controllers / Controls / Sub	Electric Pump	8	926,601.00		926,601.00			0.00	926,601.00
	30385		Variable Frequency Motor Controllers / Controls / Sub	Electric Pump	11	505,650.00		505,650.00			0.00	505,650.00
								0.00			0.00	0.00
								0.00			0.00	0.00
Totals						\$ 3,362,725.56	\$ -	\$ 3,362,725.56	\$ 225,497.74	\$ -	\$ 225,497.74	\$ 3,137,227.82

City of Monticello, Iowa

RESOLUTION

Approving Pay Request #12 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$1,592,070.13

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Bill Bruce Builders, Inc. contracted with the City for the construction of public improvements described in general, as construction of the Wastewater Treatment Facility Improvements Project, and

WHEREAS, Bill Bruce Builders, Inc. has submitted their twelfth pay request in the amount of \$1,592,070.13, which has been reduced by the contractually agreed upon 5% retainer, and

WHEREAS, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the twelfth pay request from Bill Bruce Builders, Inc., in the amount of \$1,592,070.13, same reflecting the maintenance of a 5% retainer in the current amount of \$536,218.30 for work completed and stored materials.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of May 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 05/12/2025
Preparer: Lori Lynch



Agenda Item: # 5
Agenda Date: 05/19/2025

Communication Page

Agenda Items Description: Hiring a PRN Paramedic

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Hiring a PRN Paramedic Quinn Hansen and Setting wage at \$26.72

Background Information:

Austin Koch resigned, leaving a PRN Paramedic position open. I would like to hire Quinn Hansen to fill that spot. With PRN staff their schedules are very set, making last minute openings hard to fill if I am not available sick calls or injuries. Quinn currently has a very open schedule. His hiring would allow me to have more office hours and be able to take secondary calls for the service.

Staff Recommendation: Director Lynch recommends hiring Quinn Hansen.

City of Monticello, Iowa

RESOLUTION

Approving the hiring of a Monticello Ambulance Part-Time Paramedic and setting wage

WHEREAS, a Monticello Part-Time Ambulance Paramedic position has been available with the resignation of paramedic Austin Koch, and

WHEREAS, The Ambulance Director interviewed candidates for the Part-time position, and

WHEREAS, The Ambulance Director felt Quinn Hansen would be a great addition to the Part-Time Paramedic roster and wishes to offer the position to him, and

WHEREAS, The City Council has set forth starting wages for Paramedics at \$26.72 per hour, and

WHEREAS, The City Administrator recommends hiring the Monticello Ambulance Part-Time Paramedic and

WHEREAS, The Council finds it appropriate to follow the recommendation of the Ambulance Director and the City Administrator, and further finds that the wages set are fair and reasonable and should, therefore, be approved.

NOW, THEREFORE, The Council hereby authorizes the hiring a Monticello Ambulance Part-Time Paramedic with a starting wage of \$26.72.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 19th day of May 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 05/12/2025
Preparer: Lori Lynch



Agenda Item: # 6
Agenda Date: 05/19/2025

Communication Page

Agenda Items Description: Hiring a part time EMT

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Hiring a part time EMT Cora Wheeler and Setting wage at \$20.42

Background Information:

After Brett Herman resigned, the Ambulance had a vacancy in the full-time daily schedule, which has been filled temporarily with other part-time EMT's. Having a part-time EMT to fill open weekday shifts is working with the current staff levels, when previously a full time EMT was needed to keep shifts full. This also makes more weekend shifts available for the volunteers to pick up. Refilling the position with a part-time employee will save the City money, but I would also like to be able to replace the full time EMT position if the part-timer does not benefit the schedule.

Cora is an EMT with daytime availability to work two shifts or more a week based on the needs of the department, and her wage will be \$20.42.

Staff Recommendation: Director Lynch recommends hiring Cora Wheeler.

City of Monticello, Iowa

RESOLUTION

Approving the hiring of a Monticello Ambulance Part-Time EMT and setting wage

WHEREAS, A Monticello Full-Time Ambulance EMT position has been available with the resignation of an EMT Brett Herman, and

WHEREAS, The Ambulance Director has temporarily filled vacancy of the full-time daily schedule, with other part-time EMT's. Having a part-time EMT to fill open weekday shifts is working with the current staff levels, when previously a full time EMT was needed to keep shifts full. This also makes more weekend shifts available for the volunteers to pick up, and

WHEREAS, Refilling the position with a part-time employee will save the City money, however the Ambulance Director would also like to be able to replace the part time EMT position back to a full time EMT position, if the part-timer does not benefit the schedule, and

WHEREAS, The Ambulance Director interviewed candidates for the part-time position, and felt Cora Wheeler would be a great addition to the roster as a part-time EMT and wishes to offer the position to Wheeler, and

WHEREAS, The City Council has set forth starting wages for EMTs at \$20.42 per hour, and

WHEREAS, The City Administrator recommends hiring the Monticello Ambulance part-time EMT but keeping the full-time EMT position open for future hiring if needed, and

WHEREAS, The Council finds it appropriate to follow the recommendation of the Ambulance Director and the City Administrator, and further finds that the wages set are fair and reasonable and should, therefore, be approved.

NOW, THEREFORE, The Council hereby authorizes the hiring a Monticello Ambulance part-time EMT with a starting wage of \$20.42.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 19th day of May 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 5/13/2025
Preparer: Sally Hinrichsen



Agenda Item: # 7
Agenda Date: 5/19/2025

Communication Page

Agenda Items Description: **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2025 for the City of Monticello

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: This resolution is recommended by the State Auditor's Office.

Background Information: The proposed Resolution is a formal approval of all transfers from one fund to another in the City Budget that were, in this case, necessitated by Budget Amendments. The transfers all appear in the budget or amended budget, as the case may be, and this Resolution basically a second approval of the fund transfers.

The transfers are noted on the Resolution

Staff Recommendation: It is recommended that the Council approve the resolution

CITY OF MONTICELLO, IOWA

RESOLUTION

Authorizing the City Clerk to make the Appropriate Transfers of
Sums and Record the Same in the Appropriate Manner
for FY 2025 for the City of Monticello

WHEREAS, The Council previously approved by Resolution 2024-79, dated May 6, 2024 that the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as set in FY 2025 budget and record the same in the appropriate manner.

WHEREAS, the transfers approved with Resolution 2024-79 are all not to exceed amounts, and

WHEREAS, Council amended the FY 2025 budget and adjusted the transfer of funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Monticello, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as approved in the FY 2025 budget amendments and record the same in the appropriate manner.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

1. Transfer from TIF Capital Project Fund to Road Use Fund – Not to exceed \$32,740.00 to reimburse for expenses of North Chestnut Street project.
2. Transfer from TIF Capital Project Fund to General Fund – Not to exceed \$2,415.00 to reimburse for expenses of North Chestnut Street project.
3. Transfer from TIF Capital Project Fund to Capital Improvement Fund – Not to exceed \$6,405.00 to reimburse for expenses of North Chestnut Street project.

- And –

4. Increase Transfer from General Fund to Ambulance Fund – from Not to exceed \$290,000.00 to \$296,126.00.
5. Increase Transfer from Airport Fund to Capital Improvement – from Not to \$25,000.00 to \$34,584.00 .
6. Increase Transfer from Youth/Adult Tournament Fund to Tournament Fund – from Not to exceed \$27,300.00 to \$39,300.00.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 19th day of May 2025, that the City Council does hereby approve to make the appropriate transfer of sums listed above for FY 2025.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of May 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting Prep. Date: 5/13/2025 Preparer: Sally Hinrichsen		Agenda Item: # 8 Agenda Date: 05/19/2025
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Communication Page

Agenda Items Description: **Resolution** authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the same in the Appropriate Manner for FY 2026 for the City of Monticello

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Council approved the transfers in the budget. State Auditor requested Council approve transfer by resolution

Background Information: Proposed Resolution is a formal approval of all transfers from one fund to another in the approved City budget for FY 2026

Staff Recommendation: Staff recommends that the Council approve the proposed resolution

CITY OF MONTICELLO, IOWA

RESOLUTION #

Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2026 for the City of Monticello

WHEREAS, the City Council has held budget workshop and given direction for budget decisions; and,

WHEREAS, the City Clerk has prepared the FY2025-2026 budget according to City Council direction as required by the State of Iowa; and,

WHEREAS, it is recommended by the State of Iowa that the City Council approve the Budget and specify approved transfers. Transfers amounts included in approved budget are as follows:

1. Transfer from General Fund to Park Improvements – Not to exceed \$60,000 for future park improvement projects.
2. Transfer from General Fund to Trees Forever – Not to exceed \$5,000
3. Transfer from General Fund to Monticello Berndes Center – Not to exceed \$265,000.00 to support operation of the Berndes Center.
4. Transfer from General Fund to Fire Department - Not to exceed \$113,492.00 to support the operation of the Fire Department.
5. Transfer from General Fund to Ambulance Fund - Not to exceed \$290,000.00 to support the operation of the Ambulance Department.
6. Transfer from General Fund to Super MAC Fund - Not to exceed \$25,000.00 to support the operation of the Super MAC Department.
7. Transfer from General Fund to Pool Set-a-Side - Not to exceed \$40,000.00 for Future Pool Improvement Projects
8. Transfer from General Fund to Insurance Fund - Not to exceed \$20,000.00 to pay for self-funded insurance payments.
9. Transfer from General Fund to Police Car Set-a-Side – Not to exceed \$25,000.00 to purchase squad car.
10. Transfer from General Fund to Library Fund - Not to exceed \$165,261.00 to support the operation of the Library Department.
11. Transfer from Berndes Center to Recreation Set-a-Side Fund - Not to exceed \$5,000.00 for future recreation projects or equipment.
12. Transfer Youth/Adult Tournament Fund to Park Improvement Fund – Not to exceed \$16,300.00 for future recreation projects or equipment.
13. Transfer Youth/Adult Tournament Fund to Tournament Fund – Not to exceed \$23,700.00 to support the operation of the Tournament Fund.
14. Transfer from Fire Department to Fire Truck Set-a-Side - Not to exceed \$65,000.00 to purchase future Fire Trucks.
15. Transfer from Fire Department to Fire Truck Set-a-Side - Not to exceed \$14,165.00 to pay back set-a-side for radios in prior budget.

16. Transfer Ambulance to Ambulance Set-a-Side – Not to exceed \$10,000.00 to purchase future Ambulance or equipment.
17. Transfer from Airport to Capital Improvement - Not to exceed \$60,000.00 for Airport grant matches.
18. Transfer Road Use Fund to Road Use Set-Aside fund - Not to exceed \$50,000.00 to purchase future vehicles and equipment
19. Transfer Road Use Set-a-Side Fund to Debt Service Fund – Not to exceed \$51,796.00 to pay for FY 2026 principal and interest payments on Street Sweeper loan
20. Transfer TIF Collections to TIF Debt - Not to exceed \$378,578.00 to pay for FY 2026 principal, interest and registration fee payments.
21. Transfer Water Operating to Water Capital Improvements - Not to exceed \$25,000.00 for future capital projects/purchases.
22. Transfer Water Operating to Debt Service - Not to exceed \$95,683.00 to pay for FY 2026 principal, interest and registration fee payments.
23. Transfer Sewer Operating to Debt Service - Not to exceed \$6,476.00 to pay for FY 2026 principal, interest and registration fee payments
24. Transfer Sewer Operating to Sewer Debt Service - Not to exceed \$800,000.00 to pay principal, interest, and fees related to the Financing for the Wastewater Treatment Plant Improvements
25. Transfer Sewer Operating to Sewer Debt Service Reserve – Not to exceed \$53,160.00 for future Debt Service payment for Wastewater Treatment facility, as required by the USDA
26. Transfer Sewer Operating to Sewer Short-Lived Asset Reserve – Not to exceed \$125,933.00 for future Short-Lived Assets/Equipment for Wastewater Treatment facility, as required by the USDA
27. Transfer Storm Water Fund to Debt Service - Not to exceed \$11,013.00 to pay for FY 2026 principal, interest and registration fee payments

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 19th day of May 2025, that the City Council does hereby approve to make the appropriate transfer of not to exceed sums listed above for FY 2026.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 19th day of May 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 04/16/2025
Preparer: Russell Farnum



Agenda Item: # 9
Agenda Date: 04/21/2025

Communication Page

Agenda Items Description: Resolution on Court-Ordered Partition (plat) Parcel 2025-28

Type of Action Requested: Resolution

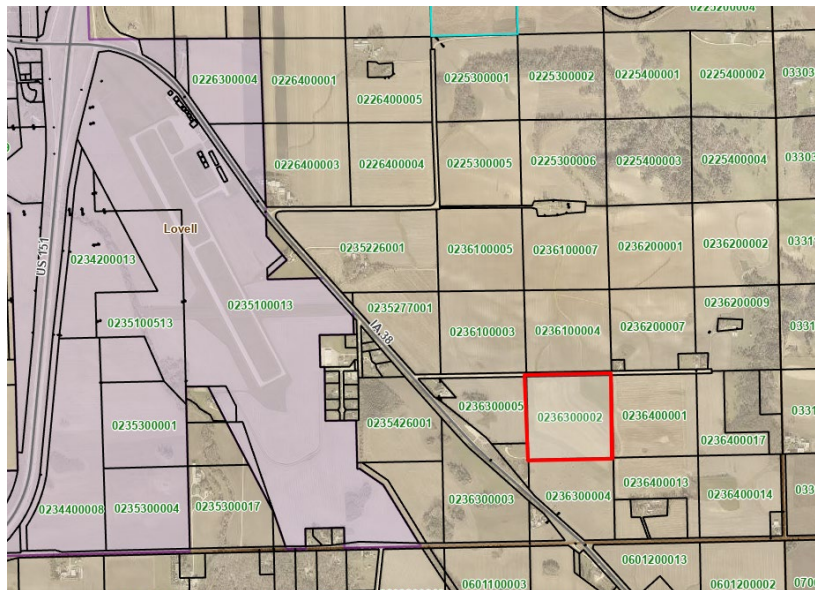
Attachments & Enclosures:

Resolution
Plat

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Summary: The attached is a court-ordered plat to divide up some land to settle an estate. The land is located east of the Airport on 195th Street, within the City's 2-mile extraterritorial jurisdiction. The property is the red square on the screen shot below:



The City really has no jurisdiction in this instance, but the County will not record the plat prior to City approval. Further, the property will continue to be used for agricultural purposes, the plat does not create a new buildable lot, and this will have no impact on the future growth or development of the City.

The attorneys are anxious to get this approved as the final judgement cannot be rendered until the plat is recorded.

Recommendation: Approval is recommended.

City of Monticello, Iowa

RESOLUTION

Approving Plat of Survey Auditor's Parcel 2025-28 for Property located along 195th Street in Section 6-86-3 in Jones County Iowa

WHEREAS, The Plat of Survey to Parcel 2025-28 for property at 22102 Highway 15 located along 195th Street in Section 6-86-3 in Jones County Iowa has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The Plat is a court-ordered plat that was created to divide up some land to settle an estate, and

WHEREAS, The City Council finds that the Plat of Survey Auditor's Parcel 2025-28 for Property located along 195th Street in Section 6-86-3 in Jones County Iowa should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey Auditor's Parcel 2025-28 for Property located along 195th Street in Section 6-86-3 in Jones County Iowa.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 19th day of May, 2025.

Wayne Peach, Mayor

Attest:

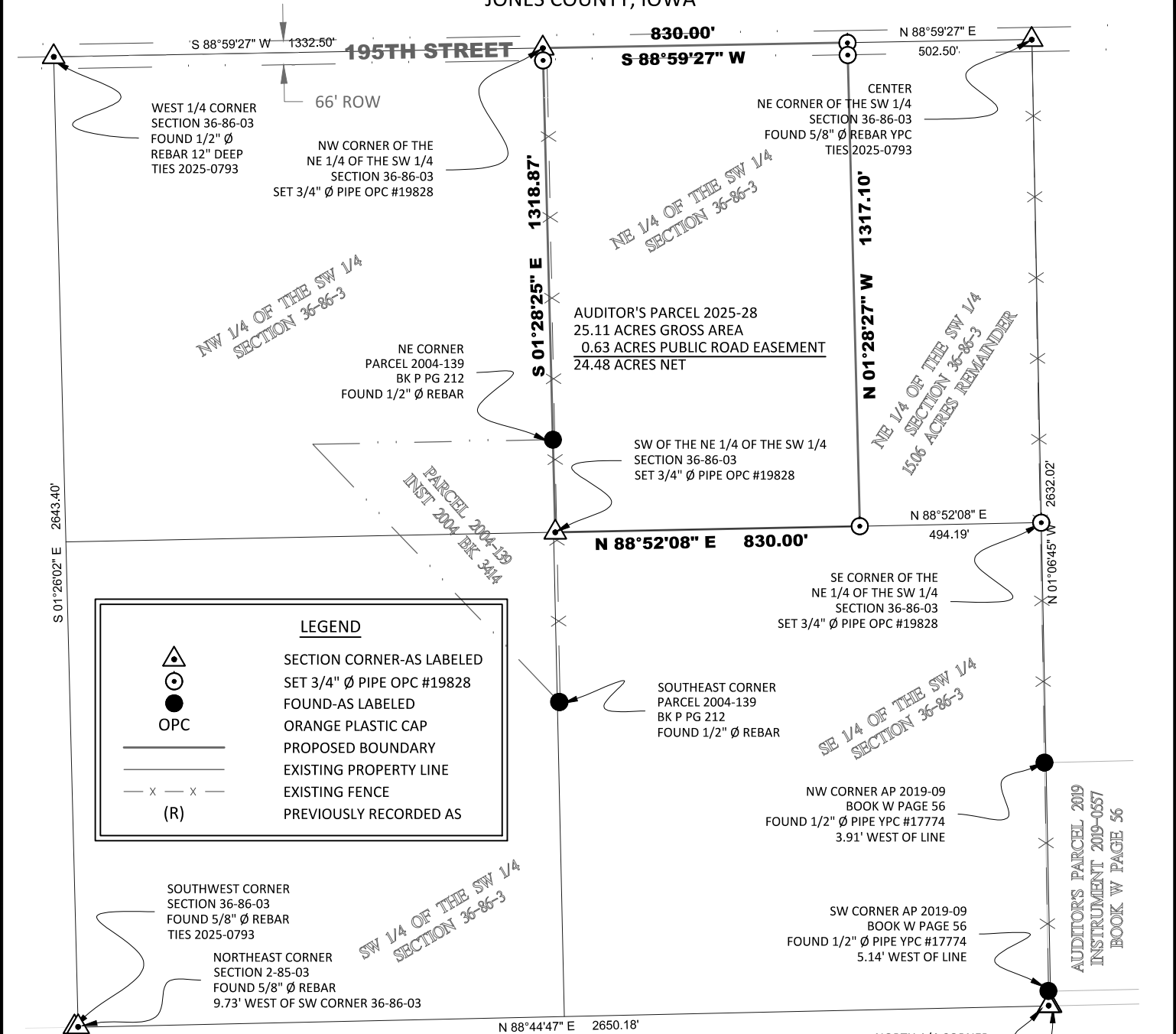
Sally Hinrichsen, City Clerk/Treasurer

RECORDER'S INDEX	FOR RECORDER'S USE ONLY
COUNTY: JONES	
SECTION: 36-86-03	
QUARTER SECTION: NE SW	
CITY: NA	
SUBDIVISION: NA	
LOT(S)/BLOCK: NA	
PARCEL ID #: 0236300002	
PROPRIETOR: MICHAEL FIRST, EL AL	
REQUESTED BY: DAVE WESSLING	
PREPARED BY: AXIOM CONSULTANTS, LLC, 300 S. Clinton St. Unit 200, Iowa City, IA 52240 - PH# 319.519.6220	

PLAT OF SURVEY AUDITOR'S PARCEL 2025-28
WEST 24.48 ACRES

SECTION 36-86-3

JONES COUNTY, IOWA



LEGAL DESCRIPTION 2025-28

THE WEST 24.48 TAXABLE ACRES OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 36, TOWNSHIP 86 NORTH, RANGE 3 WEST OF THE 5TH P.M., JONES COUNTY, IOWA DESCRIBED AS:

BEGINNING AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SOUTHWEST 1/4 THENCE S01°28'25\"/>

DESCRIBED PARCEL CONTAINS 25.11 ACRES, INCLUDING 0.63 ACRES OF PUBLIC ROAD EASEMENT AND IS SUBJECT TO EASEMENTS AND OTHER RESTRICTIONS OF RECORD.

S:\PROJECTS - 2025 & Beyond\10249-10004 ILM - Jones County Partition Act\07 Design\Civil-Survey\Plats\ILM Monticello plat of survey.dwg

 <p>BRADLEY R. GEATER 19828 IOWA</p>	<p>I hereby certify that this Land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the State of Iowa.</p> <p><i>Brad Geater</i> 5-9-2025</p> <p>BRADLEY R. GEATER, P.L.S., P.E. DATE License Number 19828. My license renewal date is DECEMBER 31, 2025. Pages or sheets covered by this seal: This Plat</p>	 <p>AXIOM CONSULTANTS A RUEKERT & MIELKE COMPANY</p>		PROJECT NAME: MONTICELLO PARTITION	
	PROJECT MANAGER: BRG			PROJECT NO.: 10249-10004	
			DATE ISSUED: 4/22/2025	SHEET NUMBER: 01	

City Council Meeting
Prep. Date: 05/15/2025
Preparer: Russell Farnum



Agenda Item: # 10
Agenda Date: 05/19/2025

Communication Page

Agenda Items Description: Update Columbarium Niche Fees

Type of Action Requested: Resolution

Attachments & Enclosures:
Resolution

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Summary: At the April 8 meeting, the Cemetery Board recommending updating the Columbarium Niche fees from \$1250 to \$2,000. The last time the Columbarium prices were adjusted was in 2011.

They, however, tabled updating the plot prices and grave opening prices, in order to get more information.

I have intended to bring all price updates forward for one Council action, but getting the Columbarium fees updated is urgent, as the brass plaques and date ribbons are costing the City money more than we are collecting for the niches.

Staff will continue to monitor pricing and adjust as required.

Recommendation: Approval is recommended.

City of Monticello, Iowa

RESOLUTION

Approving increases in Cemetery niche fees effective May 19, 2025

WHEREAS, The Monticello Cemetery Board reviewed current fees related to the services provided at the Oakwood Cemetery and has recommended to the City Council that the following schedule of fees be approved with an effective date of May 1, 2025:

1. **Niche spaces in columbarium**
 - a). Niche, including the nameplate, birth/death date ribbon and installation: \$2000.00

WHEREAS, The City Council has reviewed the proposed schedule of fees as disclosed above, and does hereby find that the recommendation of the Monticello Cemetery Board should be approved, and

WHEREAS, The Council find that the recommendation of the Cemetery Board should be followed, the Board being responsible for general Cemetery oversight and management of the budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the Monticello Oakwood Cemetery fee increase as set out previously herein, and further agrees that said new fee schedule shall be implemented and effective as of and including May 19, 2025.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 19th day of May 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 5/12/2025
Preparer: Britt Smith



Agenda Item: # 11 - 13
Agenda Date: 5/19/2025

Communication Page

Agenda Items Description: Ordinance Modification to City Code Chapters 65.01, 65.02 and 65.03 as they relate to Through Streets and Four-Way Stop and Stop Required Intersections.

Type of Action Requested: Motion; Resolution; **Ordinance**; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: To consider an amendment to Chapter 65.01, 65.02 and 65.03 as they relate to Through Streets and Stop Sign placements along South Main Street and at East Washington Street and South Maple Street.

Background Information:

East Washington Street serves as a fairly significant “connector” street from Cedar to Main Street. It’s used by those that are bypassing the First Street congestion, is used as our First Street Detour during downtown events, and serves as a highly utilized funeral escort route to Oakwood Cemetery.

The intersection at Washington and Maple Street is currently a four-way stop intersection, largely because of the previous school location. With the bus traffic and student drop off/pickup it was important to control traffic and pedestrians at this intersection.

Since the school is now demolished and Theisen’s is up and running, I am seeing if there is any interest in removing the Stop Signs for the East Washington Street at the Maple Street intersection. This would allow Washington Street to be a through street without any stops from Cedar to Main. Cross traffic on Maple Street would still have stop signs, which is consistent with the intersection at Washington and Sycamore Street.



Remove the two green circled stop signs

This is two less stop signs and poles to maintain, it would eliminate the requirement to place detour signs at that intersection when we have downtown events, and it would allow traffic to flow more efficiently along Washington Street.

If the two stop signs along the Washington Street route are removed, I would recommend adding some temporary signage on the Maple Street Signs that “Cross Traffic Does Not Stop”. These temporary signs will help to educate the routine neighborhood traffic and would eventually be removed to be consistent with the adjacent Sycamore Street intersection.

Since this intersection is identified within the Code as a Four-Way Stop Intersection, some modifications will need to be made. It also gives us the opportunity to clean up some redundant language and to modify language within our existing code:

65.01 THROUGH STREETS.

Every driver of a vehicle shall stop, unless a yield is permitted by this chapter, before entering an intersection with the following designated through streets.

(Code of Iowa, Sec. 321.345)

1. First Street from east City limits to west City limits.
2. North Main Street from East First Street to East Third Street. REMOVE
3. South Main Street from Oak Street south to the City limits.
Main Street from the North City limits to the South City limits. ADD
4. North Cedar Street from First Street to Eleventh Street.
5. West Sixth Street from North Gill Street west to City limits.

65.03 FOUR-WAY STOP INTERSECTIONS.

Every driver of a vehicle shall stop before entering the following designated four-way stop intersections:

(Code of Iowa, Sec. 321.345)

3. Intersection of East Washington Street and South Maple Street. REMOVE

65.02 STOP REQUIRED.

Every driver of a vehicle shall stop in accordance with the following:

(Code of Iowa, Sec. 321.345)

6. East Washington Street. Vehicles traveling on East Washington Street shall stop at South Locust Street **and South Maple Street. REMOVE**

Staff Recommendation: I recommend that the Council consider approval of the revisions to Chapter 65.01, 65.02 and 65.03 of the City of Monticello Code of Ordinances.

ORDINANCE NO. 777

An Ordinance amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.03, subsection 3, pertaining to Four-Way Stop Intersection of East Washington Street and South Maple Street

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SUBSECTION REPEALED. The Code of Ordinances of the City of Monticello, Iowa, is hereby amended by repealing Section 65.03, Subsection 3, which required vehicles to stop before entering the intersection of East Washington Street and South Maple Street.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of ____, 2025, and approved this ____ day of ____, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

1st reading passed by the Council on this May 5, 2025

2nd reading passed by the Council on this _____, 2025

3rd reading passed by the Council on this _____, 2025

I certify that the foregoing was published as Ordinance #777 in the Monticello Express on the _____ day of _____, 2025.

Sally Hinrichsen, City Clerk/Treasurer

ORDINANCE NO. 778

An Ordinance amending the Code of Ordinances of the City of Monticello, Iowa, by amending Section 65.02, subsection 6, and adding Section 65.02, subsection 42 pertaining to Stop Required

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SUBSECTION MODIFIED. Section 65.02, Subsection 6, of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

6. East Washington Street. Vehicles traveling on East Washington Street shall stop at South Locust Street.

SECTION 2. NEW SUBSECTION. The Code of Ordinances of the City of Monticello, Iowa, is amended by adding a new Subsection 42, which is hereby adopted to read as follows:

42. South Maple Street. Vehicles traveling on South Maple Street shall stop at East Washington Street.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of ____, 2025, and approved this ____ day of ____, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

1st reading passed by the Council on this _____, 2025
2nd reading passed by the Council on this _____, 2025
3rd reading passed by the Council on this _____, 2025

I certify that the foregoing was published as Ordinance #_____ in the Monticello Express
on the _____ day of _____, 2025.

Sally Hinrichsen, City Clerk/Treasurer

ORDINANCE NO.

An Ordinance amending the Code of Ordinances of the City of Monticello, Iowa, by repealing Section 65.01, subsection 2 and amending Section 65.01, subsection 3, pertaining to “Through Streets”

BE IT ENACTED by the City Council of the City of Monticello, Iowa:

SECTION 1. SUBSECTION REPEALED. The Code of Ordinances of the City of Monticello, Iowa, is hereby amended by repealing Section 65.01, Subsection 2, which required vehicles to stop, unless a yield is permitted by this chapter, before entering an intersection with the following designated through streets.

2. North Main Street from East First Street to East Third Street.

SECTION 2. SUBSECTION MODIFIED. Section 65.01, Subsection 3, of the Code of Ordinances of the City of Monticello, Iowa, is repealed and the following adopted in lieu thereof:

3. Main Street from north City limits to South City limits.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of ____, 2025, and approved this ____ day of ____, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

1st reading passed by the Council on this _____, 2025
2nd reading passed by the Council on this _____, 2025
3rd reading passed by the Council on this _____, 2025

I certify that the foregoing was published as Ordinance #_____ in the Monticello Express
on the _____ day of _____, 2025.

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 5/16/2025
Preparer: Sally Hinrichsen



Agenda Item: #4-23
Agenda Date: 5/19/2025

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Reports / Potential Actions:

14. Mayor
15. City Engineer
16. City Administrator
17. Police Chief
18. Water/Wastewater Superintendent
19. Park and Recreation Director
20. Library Director
21. Ambulance Director
22. City Clerk
23. Public Works Director
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