

# City of Monticello, Iowa

[www.ci.monticello.ia.us](http://www.ci.monticello.ia.us)

**Monticello City Council Meeting August 4, 2025 at 6:00 p.m.**  
**Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa**

<b>Mayor:</b>	Wayne Peach	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Josh Brenneman	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Scott Brighton	<b>Police Chief:</b>	Britt Smith
<b>At Large:</b>	Jake Ellwood	<b>Library Director:</b>	Faith Brehm
<b>At Large:</b>	Dave Goedken	<b>Public Works Dir.:</b>	Nick Kahler
<b>At Large:</b>	Candy Langerman	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>At Large:</b>	Mary Phelan	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>Ambulance Director:</b>	Lori Lynch
		<b>City Engineer:</b>	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Mtg. Minutes	July	21, 2025
<b>Approval</b> of Payroll	July	24, 2025
<b>Approval</b> of Treasurer's Report	June	2024
<b>Approval</b> of Bill List		
<b>Approval</b> of Diamond PI Company alcohol license		
<b>Approval</b> of Whiskey Bar & Club alcohol license		
<b>Approval</b> of Blind Pig alcohol license		
<b>Approval</b> of Market at the Tap Alcohol license		
<b>Approval</b> of Chamber of Commerce alcohol license transfer		

## **Resolutions:**

1. **Resolution** Awarding General Obligation Sewer Improvement Bonds, Series 2025

2. **Resolution** Approving to increase credit limit for the Credit Cards for various departments
3. **Resolution** Approving Jones County Multi-Jurisdictional Local Hazard Mitigation Plan
4. **Resolution** Directing the City Attorney to Enter Appearance and File Consent to Quiet Title Action

**Discussion and Possible Motions:**

5. **Discussion** on Request to Purchase Mini-Excavator and Trade-in Dump Truck (Nick)
  - A. **Resolution** authorizing purchase of Mini-Excavator
6. **Discussion and Possible Motion** on Police Body Camera purchase (Britt)
  - A. **Resolution** to fix a date for a public hearing on proposal to enter into a General Fund Equipment Loan/Lease Agreement with lease payments thereunder in an amount not to exceed \$75,000

**Reports / Potential Actions:**

7. Mayor
8. City Engineer
9. City Administrator
10. Ambulance Director
11. City Clerk
12. Public Works Director
13. Police Chief
14. Water/Wastewater Superintendent
15. Park and Recreation Director
16. Library Director
17. Ambulance Director

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

**City of Monticello is inviting you to a scheduled Zoom meeting.**

**Topic: August 4, 2025 Council Meeting**

**Time: Aug 4, 2025 06:00 PM Central Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83425451882>**

**Meeting ID: 834 2545 1882**

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**Meeting ID: 834 2545 1882**

**Find your local number: <https://us02web.zoom.us/j/kuD5OMMQB>**

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Regular Council Meeting  
July 21, 2025, 6:00 P.M.  
Community Media Center

Mayor Pro Tem Scott Brighton called the meeting to order. Council present were: Josh Brenneman, Jake Ellwood, Dave Goedken, Candy Langerman and Mary Phelan. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Police Chief Britt Smith, Water/Wastewater Supt. Jim Tjaden, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler, and Library Director Faith Brehm. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Brenneman moved to approve the agenda, Goedken seconded, roll call was unanimous.

Ellwood moved to approve the consent agenda, Phelan seconded. Roll call was unanimous.

Farnum updated Council on the bonding process, with bids being due on August 4<sup>th</sup> for Council to take action that evening. Farnum stated it is a 15-year bond and could be paid off as early as 7 years, with no penalty. Langerman moved to approve Resolution #2025-95 setting the date for the sale of General Obligation Sewer Improvement Bonds, Series 2025 and authorizing the use of a preliminary official statement in connection therewith. Brenneman seconded. Roll call was unanimous.

Farnum reported the Federal airport grants were awarded at 95% Federal share and 5% City share. Goedken moved to approve Resolution #2025-96 Approving Construction Inspection Services for Airport Runway Pavement Maintenance Project. Ellwood seconded. Roll call was unanimous.

Smith updated Council on the School Resource Officer position with the school. Langerman moved to approve Resolution #2025-97 Approving the Promotion of Officer Erik Honda to School Resource Officer and setting wage for School Resource Officer position. Ellwood seconded. Roll call was unanimous.

Smith reported that Delaware County and City of Manchester joined the Jones County Emergency Response Team. While updating the 28E Agreement to include Delaware County and City of Manchester, they decided to change the name to the Joint County Emergency Response Team. Goedken moved to approve Resolution #2025-98 Approving 28E Agreement related to Joint County Emergency Response Team, Brenneman seconded. Roll call was unanimous.

Goedken voiced concerns on only one bid received for the Stephen sewer line project. Ellwood stated he understood bid requests were distributed to ten contractors and Farnum advised that was correct and only one returned it. Langerman moved to approve Resolution #2025-99 Approving the Final Development Agreement between City of Monticello and Roger Stephen Related to the Development of Brad Stephen Addition and the Extension of Sanitary Sewer and other public infrastructure. Phelan seconded. Roll call was unanimous.

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Goedken moved to approve Resolution #2025-100 To approve Permanent Sanitary Sewer Easement with Roger Stephen, and direct recordation of same. Ellwood seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2025-101 To approve Temporary Construction Easement with Wheels of Progress LLC and direct recordation of same. Langerman seconded. Roll call was unanimous.

Brenneman moved to approve Resolution #2025-102 To approve Permanent Sanitary Sewer Easement with Wheels of Progress LLC, and direct recordation of same. Phelan seconded. Roll call was unanimous.

Ellwood moved to approve Resolution #2025-103 Finally Acceptance of Northridge Estates Fifth Addition Improvement Project, and Releasing Retainage in the amount of \$92,700.00 to Highland Corporation. Goedken seconded. Roll call was unanimous.

Phelan moved to approve Resolution #2025-104 Accepting FAA Grant Agreement, project No. 3-19-0061-014-2025, Monticello Regional Airport for the Airport Runway Maintenance Project and directing the City's Designated Official to execute said grant agreement. Langerman seconded. Goedken moved to amend the approval of Resolution #2025-104 Accepting FAA Grant Agreement, project No. 3-19-0061-014-2025, Monticello Regional Airport for the Airport Runway Maintenance Project and directing the City's Designated Official to execute said grant agreement; to include both the Infrastructure Investment and Jobs Act (IIJA) and Airport Improvement Program (AIP) funds for the Airport Runway Maintenance Project. Phelan seconded. Roll call was unanimous to approve Resolution #2025-104, as amended.

Farnum advised at the April 21 meeting, Council discussed the possibility of working on a lease with Ryan Evans for the use of Pocket Park. Council directed staff to work out details with Evans and bring back a lease. Since that time, Farnum and Oswald had some discussions with Evans. However, Evans is requesting the City construct a public restroom and build water and sewer services to the other building. Evans needs plumbing to the building in order to meet health code requirements, which has become a major stumbling block to moving forward with his idea. Farnum and Oswald were under the impression that Council was willing to "try out" the concept, with temporary handwashing or sanitation facilities (similar to the Chamber events) and maybe a porta-potty. Ryan Evans was not present at the meeting, so Council took no action on the Pocket Park lease.

Langerman moved Ordinance #782 amending the Monticello Code of Ordinances, by amending Chapter 165 "ZONING REGULATIONS" and amending the Official Zoning Map, by Applying zoning upon annexation to M-1 Light/Heavy Industrial District, for Lot 1 of Brad Stephen's 4<sup>th</sup> Addition, second reading, in title only. Brenneman seconded. Roll call was unanimous. Goedken moved that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance amending the Monticello Code of Ordinances, by amending Chapter 165 "ZONING REGULATIONS" and amending the Official Zoning Map, by Applying zoning upon

Regular Council Meeting  
July 21, 2025

annexation to M-1 Light/Heavy Industrial District, for Lot 1 of Brad Stephen's 4<sup>th</sup> Addition, be regarded as having been considered and voted on at two prior council meetings and further moved said Ordinance, third and final reading in title only. Ellwood seconded, roll call unanimous.

Farnum stated the recent storm cleanup went great, with City staff and community members helping cleanup the town prior to the fair this past week.

Farnum advised the Cemetery Board is discussing the possibility of removing the fence on the West end of the Cemetery. Farnum will be sending out letters to the adjacent property owners regarding the fence, looking for input.

Farnum reported State passed legislation that requires cities to allow at least one accessory dwelling unit (ADU) on the same lot as a single-family home, if it meets the State building code and does not exceed 1,000 square feet or 50% of the main dwelling size. He will be working to update the City Code on this new regulation.

Farnum advised the new software training was to begin tomorrow, however it was pushed back.

Hinrichsen advised the election paperwork is available at City Clerk's Office or the County Auditor's Office. Hinrichsen stated The Iowa Public Information Board (IPIB) will be providing open meetings/open records training in accordance with HF706, which was adopted during the 2025 legislative session and requires all new members of governmental bodies to complete related training. The law requires new elected officials and new appointed members of boards/commissions that are considered governmental bodies (such as library boards, planning and zoning commissions, etc.) to complete the training within 90 days of taking the oath of office or assuming duties of the office. Unclear if all newly re-elected or re-appointed will need to complete the training also.

Kahler thanked Smith, Oswald and Ellwood for helping with the tree cleanup following the recent storm. The big piles have been cleaned up as of 10:30 AM last Friday. Residents are still working to cleanup debris. The yard waste site is full and the grinder has been contacted to see about coming to grind some the debris to make room.

Kahler requested LL Pelling to not begin sealcoating until after the fair.

Smith advised there were no major incidents at the Fair and all went well.

Smith stated there are a lot of hanging branches following the recent storm, on both public and private properties. City Code states once notified they are to have the hanging branches removed within 14 days, however he would like to give them 45 days following this storm, as the contractors are all busy.

Smith advised the company that they are currently using for body and car cameras, is no longer servicing the camera equipment. He has been looking into other options since January, as they need to take action sooner than later. He stated he had a surplus in his

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budget for FY 2024-2025 and would like to amend this year's budget to make a larger downpayment towards the cameras, and then would pay for them over 5 years. Estimated cost is \$75,000 for cameras for the 3 cars and the officer.

Tjaden thanked the residents that provided the copper/lead testing samples, and for their quick turnaround. City has been doing this for years and it was great to be able to send them in so quickly.

Oswald reported Grace Dupuy's last day will be next week. They are currently accepting applications until the position is filled. Oswald has reached out to several area colleges that have recreation training. Kara Burrack put together a 5K run that started on the fairgrounds. They had 70 participants, which is a good turnout for the first year. Oswald thanked the Fair Manager for working with them, since with all the rain it was moved to the next day.

Brehm reported they will no longer be able to use the Institute of Museum and Library Services (IMLS) for the book services, as they have in the past. They will be using Iowa's Area Education Agencies (AEA) for their book requests from other libraries; however, they will only be delivering once a week.

Brehm reported that are having a food drive and will start at the Farmer's Market and will have boxes at various businesses to drop of items. Everything donated in Monticello will stay in Monticello.

Brehm reported the Teen Pool party and the food pantry will be held by the end the month. Summer Reading Program foam blasters will be held on August 31st.

Council held a work session on City Council goals and the timeline, that were set last year. No action was taken.

Goedken moved to adjourn the meeting at 6:57 P.M.

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Scott Brighton, Mayor Pro Tem

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Sally Hinrichsen, City Clerk/Treasurer

# PAYROLL - JULY 24, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>July 7 - 20, 2025</b>				
Chris Bell	\$ 629.09	\$ -	0.00	0.00	\$ 539.97
Jamie Coleman	3,005.61	676.81	0.00	0.00	2,329.73
Jordan Fullerton	2,226.92	829.64	0.00	0.00	1,776.43
Quinn Hansen	1,813.10	-	0.00	0.00	1,386.01
Mason Hanson	1,026.13	-	0.00	0.00	788.58
Ronald Herman, Jr.	288.00	-	0.00	0.00	247.84
Jayna Koffron	983.85	-	0.00	0.00	793.64
Lori Lynch	3,457.51	-	0.00	0.00	2,332.52
Coletta Matson	2,940.11	611.31	0.00	0.00	1,898.70
Chloe Mogensen	771.42	-	0.00	0.00	525.86
Sky Monty	1,719.20	-	0.00	0.00	1,271.36
Brian Rechkemmer	684.09	-	0.00	0.00	513.69
Kyle Pierson	1,283.05	251.45	0.00	0.00	1,009.66
Shirlee Scott	3,071.11	742.31	0.00	0.00	2,237.39
Reggie Welter	2,218.93	-	0.00	0.00	1,675.58
Cora Wheeler	1,181.95	-	0.00	0.00	937.68
<b>TOTAL AMBULANCE</b>	<b>\$ 27,300.07</b>	<b>\$ 3,111.52</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 20,264.64</b>
<b>CEMETERY</b>	<b>July 7 - 20, 2025</b>				
Griffin Brokaw	\$ 1,278.75	\$ 90.00	0.00	0.00	\$ 1,105.88
Chesney Capron	1,042.50	-	0.00	0.00	893.96
Dan McDonald	2,209.60	-	0.00	# 0.00	1,654.19
<b>TOTAL CEMETERY</b>	<b>\$ 4,530.85</b>	<b>\$ 90.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,654.03</b>
<b>CITY HALL</b>	<b>July 7 - 20, 2025</b>				
Cheryl Clark	\$ 2,398.41	\$ -	4.50	10.50	\$ 1,689.04
Russ Farnum	3,961.54	-	0.00	0.00	2,637.49
Sally Hinrichsen	3,326.38	-	0.00	0.00	2,060.93
Nanci Tuel	2,282.40	-	0.00	0.00	1,516.17
<b>TOTAL CITY HALL</b>	<b>\$ 11,968.73</b>	<b>\$ -</b>	<b>4.50</b>	<b>10.50</b>	<b>\$ 7,903.63</b>
<b>COUNCIL / MAYOR</b>					
Josh Brennehan	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Scott Brighton	300.00	-	0.00	0.00	276.78
Jake Ellwood	300.00	-	0.00	0.00	277.05
Dave Goedken	300.00	-	0.00	0.00	276.78
Candy Langerman	300.00	-	0.00	0.00	277.05
Wayne Peach	500.00	-	0.00	0.00	421.75
Mary Phelan	300.00	-	0.00	0.00	277.05
<b>TOTAL COUNCIL / MAYOR</b>	<b>\$ 2,300.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,083.24</b>
<b>LIBRARY</b>	<b>July 7 - 20, 2025</b>				
Faith Brehm	\$ 1,914.40	\$ -	0.00	0.00	\$ 1,460.03
Molli Hunter	1,436.01	-	0.00	0.00	1,151.04
Penny Schmit	1,724.80	-	0.00	0.00	1,156.32
Jacqueline Stadtmueller	600.00	-	0.00	0.00	546.53
<b>TOTAL LIBRARY</b>	<b>\$ 5,675.21</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 4,313.92</b>
<b>MBC</b>	<b>July 7 - 20, 2025</b>				



# PAYROLL - JULY 24, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Kara Burrack	\$ 1,344.00	\$ -	0.00	0.00	\$ 1,156.64
Grace Dupuy	1,760.58	-	0.00	0.00	1,350.41
Jacob Oswald	2,642.88	-	0.00	0.00	1,990.31
Peyton Schilling	782.75	-	0.00	0.00	702.29
Bryce Vaske	240.00	-	0.00	0.00	221.64
Ben Welter	240.00	-	0.00	0.00	221.64
<b>TOTAL MBC</b>	<b>\$ 7,010.21</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 5,642.93</b>
<b>POLICE</b>	<b>July 7 - 20, 2025</b>				
Zach Buehler	\$ 462.48	\$ -	0.00	0.00	\$ 397.80
Dawn Graver	3,019.24	-	0.00	0.00	2,234.19
Erik Honda	3,258.36	-	0.00	0.00	2,417.88
Jordan Koos	3,316.55	-	0.00	21.00	2,260.28
Cole Millard	2,879.52	-	0.00	0.00	1,914.58
Keanan Shannon	3,432.39	275.33	0.00	0.00	2,576.86
Britt Smith	3,732.72	-	0.00	0.00	2,778.77
Madonna Staner	1,925.60	-	0.00	0.00	1,435.34
Brian Tate	3,489.36	-	0.00	0.00	2,514.22
<b>TOTAL POLICE</b>	<b>\$ 25,516.22</b>	<b>\$ 275.33</b>	<b>0.00</b>	<b>21.00</b>	<b>\$ 18,529.92</b>
<b>ROAD USE</b>	<b>July 7 - 20, 2025</b>				
Zeb Bowser	\$ 3,115.41	\$ 945.81	24.00	24.00	\$ 2,491.17
Jacob Gravel	3,206.94	1,037.34	15.00	15.00	2,421.07
Nick Kahler	2,687.50	-	0.00	0.00	1,960.74
Jasper Scott	2,891.67	722.07	0.00	0.00	2,253.48
<b>TOTAL ROAD USE</b>	<b>\$ 11,901.52</b>	<b>\$ 2,705.22</b>	<b>39.00</b>	<b>39.00</b>	<b>\$ 9,126.46</b>
<b>SEWER</b>	<b>July 5 - 18, 2025</b>				
Jim Tjaden	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,265.25
<b>TOTAL SEWER</b>	<b>\$ 3,071.44</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,265.25</b>
<b>SWIMMING POOL</b>	<b>July 4 - 17, 2025</b>				
Laila Atkinson	\$ 333.00	\$ -	0.00	0.00	\$ 307.52
Megan Besler	411.00	-	0.00	0.00	379.56
Bailey Brenneman	463.50	-	0.00	0.00	428.04
Emma Bruggemann	265.00	-	0.00	0.00	244.73
Macey Burlage	45.00	-	0.00	0.00	41.56
Collin Cashner	174.25	-	0.00	0.00	160.92
Marlee Chapman	662.13	-	0.00	0.00	602.96
Skylar Christensen	82.00	-	0.00	0.00	75.73
Addylin Donovan	45.00	-	0.00	0.00	41.56
Reece Drew	159.25	-	0.00	0.00	147.07
Macy Dusanek	346.06	-	0.00	0.00	319.58
Jill Flynn	1,114.00	-	0.00	0.00	1,026.21
Stella Flynn	631.25	-	0.00	0.00	582.96
Jensen Glawatz	280.00	-	0.00	0.00	258.58
Lily Hall	205.00	-	0.00	0.00	189.32
Karle Kramer	171.25	-	0.00	0.00	158.15
Zoe Lagunes-Reynolds	551.25	-	0.00	0.00	509.08
Aubrey Lasack	122.50	-	0.00	0.00	113.12

# PAYROLL - JULY 24, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Kaylee Lawrence	399.00	-	0.00	0.00	368.47
Mary Grace Lyons	247.50	-	0.00	0.00	228.56
Adalyn Monk	521.88	-	0.00	0.00	479.66
Tyler Morgan	105.00	-	0.00	0.00	96.97
Samantha Ruchti	416.63	-	0.00	0.00	384.76
Eli Santa	137.50	-	0.00	0.00	126.98
Brynn Schmit	328.69	-	0.00	0.00	303.54
Alexis Schneiter	679.69	-	0.00	0.00	627.69
Emma Schwendinger	635.14	-	0.00	0.00	575.67
Ryker Scott	90.00	-	0.00	0.00	83.11
Kendall Siebels	122.00	-	0.00	0.00	112.67
River Smith	718.75	-	0.00	0.00	639.82
Jessica Stadtmueller	246.88	-	0.00	0.00	227.99
Katherine Stadtmueller	401.19	-	0.00	0.00	370.50
Karley Tobiason	66.63	-	0.00	0.00	61.53
Brayden Wahl	45.00	-	0.00	0.00	41.56
Henry Wolken	60.00	-	0.00	0.00	55.41
Abigail Wright	609.38	-	0.00	0.00	559.51
Lily Wright	125.56	-	0.00	0.00	115.96
<b>TOTAL SWIMMING POOL</b>	<b>\$ 12,017.86</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 11,047.01</b>
<b>WATER</b>	<b>July 5 - 18, 2025</b>				
Scott Hagen	\$ 2,389.60	\$ -	3.75	3.75	\$ 1,894.63
Josh Willms	2,229.60	-	6.00	# 15.00	1,523.36
<b>TOTAL WATER</b>	<b>\$ 4,619.20</b>	<b>\$ -</b>	<b>9.75</b>	<b>18.75</b>	<b>\$ 3,417.99</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 115,911.31</b>	<b>\$ 6,182.07</b>	<b>53.25</b>	<b>89.25</b>	<b>\$ 88,249.02</b>

City of Monticello - Fiscal Year Summary - July 1, 2024 thru June 30, 2025

Reviewed by:  7.25.25

Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Investments	Ending Fund Balance
General	1063298.67	2409802.80	101403.64	2414.80	1669924.13	986173.00	921822.78	1050.00	437909.92	482862.86	0.00	0.00	921822.78
Soldiers Memorial Board	14410.18	4475.00	0.00	0.00	2547.75	0.00	16337.43	0.00	0.00	16337.43	0.00	0.00	16337.43
Monticello Bernides Center	74491.55	83314.60	3964.62	265000.00	307990.72	10000.00	108780.05	100.00	55482.79	53197.26	0.00	0.00	108780.05
Recreation Set-a-Side	10000.00	0.00	513.82	10000.00	0.00	0.00	20513.82	0.00	20513.82	0.00	0.00	0.00	20513.82
Youth/Adult Tournament Ckg	24587.89	56472.50	264.83	0.00	9900.00	47023.36	24401.86	0.00	0.00	24401.86	0.00	0.00	24401.86
Dare	7409.74	0.00	276.92	0.00	1789.40	0.00	5897.26	0.00	5897.26	0.00	0.00	0.00	5897.26
Canine	5875.00	0.00	295.15	0.00	0.00	0.00	6170.15	0.00	643.96	5526.19	0.00	0.00	6170.15
Insurance Fund	63697.62	0.00	3310.83	20000.00	13560.24	0.00	73448.21	0.00	16367.30	57080.91	0.00	0.00	73448.21
Tournament Fund	1024.26	605.79	955.79	47023.36	16412.40	0.00	33196.80	0.00	33196.80	0.00	0.00	0.00	33196.80
Monticello Trees Forever	27297.43	12395.00	1251.43	0.00	24729.80	0.00	16214.06	0.00	16214.06	0.00	0.00	0.00	16214.06
Fire	272486.71	93861.90	7336.54	204937.35	426823.50	69184.35	82634.65	0.00	365.75	0.00	0.00	0.00	82634.65
Ambulance Operating	280184.88	562373.84	15108.51	290000.00	789850.06	10000.00	347817.17	0.00	140862.79	206954.38	0.00	0.00	347817.17
Hotel/Motel Tax Fund	35546.06	36968.42	1255.48	0.00	45300.00	0.00	28469.96	0.00	28469.96	0.00	0.00	0.00	28469.96
Earl F Lehmann Trust	238.85	0.00	0.24	0.00	0.00	0.00	239.09	0.00	0.00	239.09	0.00	0.00	239.09
Street Bond	2500.00	500.00	0.00	0.00	0.00	0.00	750.00	0.00	750.00	0.00	0.00	0.00	750.00
Police Improvement	7293.64	1082.00	174.16	0.00	2507.50	0.00	6042.30	0.00	6042.30	0.00	0.00	0.00	6042.30
Library Improvement	50471.23	26114.61	2699.10	0.00	22379.92	0.00	56905.02	0.00	20560.98	36344.04	0.00	0.00	56905.02
Library	53577.58	26955.41	3150.30	155400.00	174695.01	0.00	64388.28	200.00	46832.62	17355.66	0.00	0.00	64388.28
Equipment Set-A-Side	61867.06	0.00	4167.77	55000.00	0.00	0.00	121034.83	0.00	30629.50	90405.33	0.00	0.00	121034.83
Super Mac	18956.10	0.00	656.87	15000.00	25275.26	0.00	9337.71	0.00	3748.80	5588.91	0.00	0.00	9337.71
Airport	45496.30	176909.21	2858.18	0.00	127250.98	16000.00	82012.71	0.00	61204.71	20808.00	0.00	0.00	82012.71
Revolving Loan Fund	46525.07	0.00	2302.91	0.00	0.00	0.00	48827.98	0.00	17813.27	31014.71	0.00	0.00	48827.98
Road Use Tax	265693.29	575909.06	0.00	32739.71	600501.35	80000.00	193840.71	0.00	29505.14	164335.57	0.00	0.00	193840.71
Road Use Tax Set-a-Side	21853.60	151000.00	2644.30	80000.00	251000.00	0.00	4497.90	0.00	541.52	3956.38	0.00	0.00	4497.90
Employee Benefits	385863.45	710154.31	0.00	0.00	565942.06	0.00	529875.70	0.00	191605.74	338269.96	0.00	0.00	529875.70
TIF Tax Collections	279180.59	670912.36	22537.74	0.00	350171.20	303540.00	318920.09	0.00	72207.85	246712.24	0.00	0.00	318920.09
Slavka Gehret Trust	42927.00	0.00	2156.18	0.00	2263.98	0.00	42819.20	0.00	1148.95	41670.25	0.00	0.00	42819.20
Police Forfeiture Acct	4.95	0.00	0.00	0.00	0.00	0.00	4.95	0.00	4.95	0.00	0.00	0.00	4.95
Debt Service	188837.35	429604.20	14685.30	116020.50	534340.00	0.00	215007.35	0.00	49898.68	165108.67	0.00	0.00	215007.35
TIF - Debt Payments	0.00	0.00	0.00	303540.00	310995.83	0.00	-7455.83	0.00	-7455.83	0.00	0.00	0.00	-7455.83
Park Improvements	115783.71	53511.00	6208.01	60000.00	38515.73	0.00	196986.99	0.00	96838.47	100148.52	0.00	0.00	196986.99
Library Capital Improvements	15290.06	0.00	758.08	0.00	0.00	0.00	16048.14	0.00	16048.14	0.00	0.00	0.00	16048.14
Ambulance Improvements	205528.87	3137.76	10365.68	0.00	0.00	0.00	219032.29	0.00	33950.43	185081.86	0.00	0.00	219032.29
TIF Projects	566376.80	375000.00	0.00	0.00	746359.03	41559.39	143458.38	0.00	143458.38	0.00	0.00	0.00	143458.38
Cemetery Improvements	45381.62	1991.00	7199.43	0.00	0.00	0.00	54572.05	0.00	2136.86	52435.19	0.00	0.00	54572.05
Capital Improvements	758374.59	172238.71	32128.87	22404.88	331340.37	0.00	653806.68	0.00	200775.17	0.00	453031.51	0.00	653806.68
Low Income Housing	16975.52	0.00	0.00	0.00	16975.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Baty Disc Golf Course	14574.70	5500.00	1089.42	0.00	7019.18	0.00	14144.94	0.00	4686.89	9458.05	0.00	0.00	14144.94
Mary Maxine Redmond Trust	7523.24	0.00	378.90	0.00	0.00	0.00	7902.14	0.00	801.56	7100.58	0.00	0.00	7902.14
Pocket Park	11848.84	0.00	582.05	0.00	0.00	0.00	12431.89	0.00	6577.28	5854.61	0.00	0.00	12431.89
Cemetery Perpetual Care	186540.63	3391.00	4657.52	0.00	0.00	0.00	194589.15	0.00	1891.00	192698.15	0.00	0.00	194589.15
Charles S Bidwell Book Trust	85429.35	0.00	4241.76	0.00	2833.69	0.00	86837.42	0.00	220.51	86616.91	0.00	0.00	86837.42
Jorma Mary Baker Trust	38555.85	0.00	1662.67	0.00	2062.24	0.00	38360.28	0.00	992.05	37368.23	0.00	0.00	38360.28
Water Operating	144781.88	437873.73	9377.73	0.00	310039.76	148132.50	133861.08	0.00	52484.53	81376.55	0.00	0.00	133861.08
Customer Deposits	22645.16	20300.00	0.00	0.00	10920.00	0.00	32025.16	0.00	30452.60	1572.56	0.00	0.00	32025.16
Water Capital Improvements	171387.11	61734.55	28136.74	50000.00	39321.83	0.00	718936.57	0.00	481212.91	215650.26	22073.40	0.00	718936.57
Sewer Operating	1997532.12	1164897.91	113012.69	0.00	475484.08	656675.50	2143283.14	0.00	415362.43	1727920.71	0.00	0.00	2143283.14
Sewer Debt Service	252266.98	0.00	10308.96	650000.00	324429.13	0.00	588146.81	0.00	384501.73	203645.08	0.00	0.00	588146.81
Sewer Capital Improvements	89613.01	81153.30	7528.80	0.00	4061.60	0.00	174233.51	0.00	2947.12	171286.39	0.00	0.00	174233.51
Sewer WWTF Facility Improv	10083084.78	0.00	0.00	0.00	10083084.78	0.00	0.00	0.00	102502.03	256076.66	0.00	0.00	0.00
Sanitation	285882.87	652262.19	14927.88	0.00	594494.25	0.00	356878.69	0.00	9808.43	0.00	0.00	0.00	356878.69
Sanitation Capital Improvements	9354.23	0.00	454.20	0.00	0.00	0.00	9808.43	0.00	9808.43	0.00	0.00	0.00	9808.43
Yard Waste	57467.55	44169.03	2989.97	0.00	35430.25	0.00	69196.30	0.00	29353.46	39842.84	0.00	0.00	69196.30
Storm Water fund	116657.51	81320.15	7365.29	0.00	6989.08	11212.50	187141.41	0.00	64087.31	123054.10	0.00	0.00	187141.41
Self Funded Insurance	0.00	17019.82	0.00	0.00	17019.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Flex Spending	462.39	12449.80	0.00	0.00	11133.58	0.00	1778.61	0.00	1778.61	0.00	0.00	0.00	1778.61
Enterprise Flex Spending	107.48	0.00	0.00	0.00	0.00	0.00	107.48	0.00	107.48	0.00	0.00	0.00	107.48
	9001489.16	19300446.34	457749.24	2379480.60	19331665.01	2379480.60	9428019.73	1350.00	3445842.12	5464744.32	516083.29	0.00	9428019.73

City of Monticello - Monthly Summary - June 1st thru 30th, 2025

72527

Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank			Investments	Investments	Ending Fund Balance
									Clerk's Cash In Bank	Clerk's Cash In Bank	Clerk's Cash In Bank			
General	1020502.16	109049.88	7818.89		178431.48	37116.67	921822.78	1050.00	437909.92	482862.86	16337.43			921822.78
Soldiers Memorial Board	16797.43	50.00			510.00		16337.43							16337.43
Monticello Bendes Center	128084.45	8934.90	473.07		28712.37		108780.05	100.00	55482.79	53197.26				108780.05
Recreation Set-a-Side	20437.67		76.15				20513.82		20513.82					20513.82
Youth/Adult Tournament Ckg	22735.10	16492.25	49.51		4875.00	10000.00	24401.86				24401.86			24401.86
Dare	6551.24		24.41		678.39		5897.26		5897.26					5897.26
Canine	6146.95		23.20				6170.15		643.96	5526.19				6170.15
Insurance Fund	73577.67		277.26		406.72		73448.21		16367.30	57080.91				73448.21
Tournament Fund	32451.96		120.92	10000.00	9375.98		33196.80		33196.80					33196.80
Monticello Trees Forever	26153.41		97.45		10036.80		16214.06		16214.06					16214.06
Fire	83904.34	14250.64	312.29		15732.62		82634.65		82688.90	365.75				82634.65
Ambulance Operating	332889.23	52182.02	1228.99	24186.67	62649.74		347817.17		140862.79	208954.38				347817.17
Hotel/Motel Tax Fund	26133.21	2239.37	97.38				28469.96		28469.96					28469.96
Earl F Lehmann Trust	239.03		0.06				239.09		750.00		239.09			239.09
Street Bond	750.00						750.00		6042.30					750.00
Police Improvement	5987.00	35.00	20.30		2082.26		6042.30		20560.96	36344.04				6042.30
Library Improvement	57770.05	1000.00	217.23		12004.40		56905.02	200.00	46832.62	17355.66				56905.02
Library	62897.44	310.67	234.57	12950.00	12004.40		64388.28		30629.50	90405.33				64388.28
Equipment Set-A-Side	120580.61		454.22				121034.83		3748.80	5588.91				121034.83
Super Mac	11150.05		41.85		1854.19		9337.71		61204.71	20808.00				9337.71
Airport	37184.26	60138.32	139.68		15449.55		82012.71		17813.27	31014.71				82012.71
Revolving Loan Fund	48645.04		182.94				48827.98		29505.14	164335.57				48827.98
Road Use Tax	164471.37	63401.08			34031.74		193840.71		541.52	3956.38				193840.71
Road Use Tax Set-a-Side	4411.44		86.46				4497.90		191605.74	338289.96				4497.90
Employee Benefits	566935.44	8994.79			45954.53		529875.70		72207.85	246712.24				529875.70
TIF Tax Collections	432611.73	6062.07	2044.46		128894.00	-7095.83	318920.09		1148.95	41670.25				318920.09
Slavka Gehret Trust	42806.84		184.48		152.12		42819.20		4.95					42819.20
Police Forfeiture Acct	4.95						4.95							4.95
Debt Service	209451.67	5186.24	789.44	70.00	490.00		215007.35		49898.68	165108.67				215007.35
TIF - Debt Payments	0.00			-7095.83	360.00		-7455.83							-7455.83
Park Improvements	159885.26	266.00	735.73				159886.99		96838.47	100148.52				159886.99
Library Capital Improvements	15988.57		59.57				16048.14		16048.14					16048.14
Ambulance Improvements	218209.14		823.15				219032.29		33950.43	185081.86				219032.29
TIF Projects	166126.50				22668.12		143458.38		2136.86	52435.19				143458.38
Cemetery Improvements	53760.77	240.00	571.28				54572.05		200775.17		453031.51			54572.05
Capital Improvements	653020.88	75000.00	4790.18		79004.38		653806.68							653806.68
Low Income Housing	0.00						0.00		4686.89	9458.05				0.00
Baty Disc Golf Course	14873.01		55.93		784.00		14144.94		801.56	7100.58				14144.94
Mary Maxine Redmond Trust	7872.43		29.71				7902.14		6577.28	5854.61				7902.14
Pocket Park	12385.44		46.45				12431.89							12431.89
Cemetery Perpetual Care	193555.56	670.00	363.59				194589.15		1891.00	192688.15				194589.15
Charles S Bidwell Book Trust	86510.37		327.05				86837.42		220.51	86616.91				86837.42
Jonna Mary Baker Trust	38215.66		144.42				38360.28		992.05	37368.23				38360.28
Water Operating	121228.11	34646.76	456.15		22427.44	42.50	133861.08		52484.53	81376.55				133861.08
Customer Deposits	30885.16	2000.00			860.00		32025.16		30452.60	1572.56				32025.16
Water Capital Improvements	711817.89	5171.47	2836.56		889.35		718936.57		481212.91	215600.26	22073.40			718936.57
Sewer Operating	2070362.70	93725.12	7808.64		28603.32	10.00	2143283.14		415362.43	1727920.71				2143283.14
Sewer Debt Service	637011.67		2379.31		51244.17		588146.81		384501.73	203645.08				588146.81
Sewer Capital Improvements	168373.19	5171.47	688.85				174233.51		2947.12	171286.39				174233.51
Sewer WWTF Facility Improv	0.00	853886.01			853886.01		0.00		102502.03	256076.66				0.00
Sanitation	350377.87	55179.62	1319.51		48298.31		358578.69		9808.43					358578.69
Sanitation Capital Improvements	9772.02		36.41				9808.43		29353.46	39842.84				9808.43
Yard Waste	65598.29	3713.38	246.59		361.96		69196.30		64087.31	123054.10				69196.30
Storm Water fund	180441.95	6797.88	679.06		759.78	17.50	187141.41							187141.41
Self Funded Insurance	0.00	1016.80			1016.80		0.00							0.00
Flex Spending	5851.17	957.40			4529.96		1778.61		1778.61					1778.61
Enterprise Flex Spending	107.48						107.48		107.48					107.48
	9570292.93	1486668.94	39373.35	40090.84	1668315.49	40090.84	9428019.73	1350.00	3445842.12	5464744.32	516083.29	0.00	0.00	9428019.73

City of Monticello  
Bank Reconciliation Report  
For the Month of June 2025

Bank Balance		
General Checking	\$3,555,514.00	
Property Tax & Water	\$5,464,744.32	
Soldiers Memorial Ckg	\$16,337.43	
Earl F Lehmann Trust	\$239.09	
Youth/Adult Tournament Ckg	\$24,401.86	
Citizen's Savings	\$475,104.91	
Wastewater TMT Loan Acct	\$853,886.01	
Total Bank Balance		\$10,390,227.62
Plus (Minus) Adjustment:		
Bank Charge/Error	\$0.00	
Total Adjustment		\$0.00
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$1,531.19	
Total Outstanding Credit Card Pymts		\$1,531.19
Less Outstanding Checks:		
Financial/Payroll	\$111,203.07	
Soldiers Memorial		
F& M Interim Loan ckg	\$853,886.01	
Officiating		
Total Outstanding Checks		\$965,089.08
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	\$1,350.00	
Total Investments		\$1,350.00
Treasurer's Balance		\$9,428,019.73

Prepared By: <u>Sally Hinrichsen</u>	<u>7-25-2025</u>
Sally Hinrichsen, City Clerk	Date

Reviewed by: <u>[Signature]</u>	<u>7-25-25</u>
Russell Farnum, City Administrator	Date

City of Monticello  
Cash On Hand By Bank  
For June 30, 2025

*Tom June* 7.25.25

Bank					
Account type & number	Amount	Interest rate	Maturity date	Length of investment	Purpose
<b>F &amp; M Bank</b>					
Checking #700502479	\$853,886.01		N/A		Interim Loan Acct
Total by Bank	\$853,886.01				
<b>Citizens State Bank</b>					
Savings # 6025641	\$239.09	0.100	N/A		Earl F Lehmann Trust
Checking #394486	\$16,337.43		N/A		Soldier Memorial
Savings # 6467260	\$475,104.91	3.650	N/A		General Savings
Total by Bank	\$491,681.43				
<b>Dutrac Credit Union</b>					
Total by Bank	\$0.00				
<b>Fidelity Bank &amp; Trust</b>					
	\$0.00				
	\$0.00				
<b>Ohnward Bank &amp; Trust</b>					
General Ckg/Sweep #40002008	\$3,555,514.00	4.69	N/A		General Checking
Property Tax & Water #40001992	\$5,464,744.32	4.69	N/A		General Savings
Youth/Adult Tournamt Ckg #618231	\$24,401.86	2.02	N/A		Youth/Adult Tournamt
Total by Bank	\$9,044,660.18				
Total Cash on Hand- All Banks	\$10,390,227.62				
					Clerk's Office, Library, Aquatic Center and Berndes Center
Plus Petty Cash	\$1,350.00				
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt	\$1,531.19				
Less Outstanding Checks	\$965,089.08				
Treasurer's Balance	\$9,428,019.73				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

Riverside Gardeners, Inc  
Monticello Firefighters Organization, Inc  
Monticello Emergency Medical Team  
Friends of the Monticello Public Library  
Monticello Youth Baseball & Softball Assn

# TREASURER'S REPORT

## CALENDAR 6/2025, FISCAL 12/2025

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	1,020,502.16	116,868.77	215,548.15	.00	921,822.78
003 SOLDIER MEMORIAL FUND	16,797.43	50.00	510.00	.00	16,337.43
005 MONTICELLO BERNDES CENT	128,084.45	9,407.97	28,712.37	.00	108,780.05
006 RECREATIONAL SET-A-SIDE	20,437.67	76.15	.00	.00	20,513.82
007 YOUTH/ADULT TOURNAMT CK	22,735.10	16,541.76	14,875.00	.00	24,401.86
008 DARE	6,551.24	24.41	678.39	.00	5,897.26
009 POLICE CANINE UNIT	6,146.95	23.20	.00	.00	6,170.15
010 INSURANCE	73,577.67	277.26	406.72	.00	73,448.21
012 TOURNAMENT FUND-GEN CKG	32,451.86	10,120.92	9,375.98	.00	33,196.80
013 SPECIAL EVENTS	.00	.00	.00	.00	.00
014 MONTICELLO TREES FOREVE	26,153.41	97.45	10,036.80	.00	16,214.06
015 FIRE	83,804.34	14,562.93	15,732.62	.00	82,634.65
016 AMBULANCE	332,889.23	77,577.68	62,649.74	.00	347,817.17
018 HOTEL/MOTEL TAX	26,133.21	2,336.75	.00	.00	28,469.96
022 EARL F LEHMANN TRUST	239.03	.06	.00	.00	239.09
023 TRUST FUND/STREET BOND	750.00	.00	.00	.00	750.00
026 POLICE IMPROVEMENT	5,987.00	55.30	.00	.00	6,042.30
030 LIBRARY IMPROVEMENT	57,770.05	1,217.23	2,082.26	.00	56,905.02
041 LIBRARY	62,897.44	13,495.24	12,004.40	.00	64,388.28
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	120,580.61	454.22	.00	.00	121,034.83
045 SUPER MAC FUND	11,150.05	41.85	1,854.19	.00	9,337.71
046 AIRPORT	37,184.26	60,278.00	15,449.55	.00	82,012.71
050 REVOLVING LOAN FUND	48,645.04	182.94	.00	.00	48,827.98
110 ROAD USE	164,471.37	63,401.08	34,031.74	.00	193,840.71
111 ROAD USE SETASIDE	4,411.44	86.46	.00	.00	4,497.90
112 EMPLOYEE BENEFITS	566,935.44	8,894.79	45,954.53	.00	529,875.70
125 TIF -SPECIAL REVENUE	432,611.73	8,106.53	121,798.17	.00	318,920.09
178 TRUST/SLAVKA GEHRET FUN	42,806.84	164.48	152.12	.00	42,819.20
180 POLICE FORFEITURE	4.95	.00	.00	.00	4.95
200 DEBT SERVICE	209,451.67	6,045.68	490.00	.00	215,007.35
225 TIF - DEBT	.00	7,095.83	360.00	.00	7,455.83
300 ARPA CAPITAL FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	195,985.26	1,001.73	.00	.00	196,986.99
316 LIB CAPITAL IMPROVEMENT	15,988.57	59.57	.00	.00	16,048.14
319 AMBULANCE IMPROVEMENT	218,209.14	823.15	.00	.00	219,032.29
325 TIF PROJECT	166,126.50	.00	22,668.12	.00	143,458.38
326 TRUST/CEMETERY IMPROVEM	53,760.77	811.28	.00	.00	54,572.05
328 FAMILY AQUATIC CENTER C	.00	.00	.00	.00	.00
332 CAPITAL IMPROVEMENT	653,020.88	79,790.18	79,004.38	.00	653,806.68
333 MYSBA CAPITAL FUND	.00	.00	.00	.00	.00
336 LOW INCOME HOUSING FUND	.00	.00	.00	.00	.00
337 MDC FUNDS	.00	.00	.00	.00	.00
338 BATY DISC GOLF COURSE	14,873.01	55.93	784.00	.00	14,144.94
339 MARY MAXINE REDMOND TRU	7,872.43	29.71	.00	.00	7,902.14
375 POCKET PARK	12,385.44	46.45	.00	.00	12,431.89
500 TRUST/CEMETERY PERPETUA	193,555.56	1,033.59	.00	.00	194,589.15
502 C.C. BIDWELL LIBRARY BO	86,510.37	327.05	.00	.00	86,837.42
503 TRUST/IOMA MARY BAKER	38,215.86	144.42	.00	.00	38,360.28
600 WATER	121,228.11	35,102.91	22,469.94	.00	133,861.08
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	30,885.16	2,000.00	860.00	.00	32,025.16
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00

**TREASURER'S REPORT**  
**CALENDAR 6/2025, FISCAL 12/2025**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 WATER CAPITAL IMPROVEME	711,817.89	8,008.03	889.35	.00	718,936.57
610 SEWER	2,070,362.70	101,533.76	28,613.32	.00	2,143,283.14
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER DEBT SERVICE	637,011.67	2,379.31	51,244.17	.00	588,146.81
613 SEWER CAPITAL IMPROVEME	168,373.19	5,860.32	.00	.00	174,233.51
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616 SEWER WWT FACILITY IMPR	.00	853,886.01	853,886.01	.00	.00
618 SWR DEBT SERVICE RESERV	.00	.00	.00	.00	.00
620 SWR SHORT-LIVED ASSET R	.00	.00	.00	.00	.00
670 SANITATION	350,377.87	56,499.13	48,298.31	.00	358,578.69
671 SANITATION CAPITAL IMPR	9,772.02	36.41	.00	.00	9,808.43
675 YARD WASTE SITE	65,598.29	3,959.97	361.96	.00	69,196.30
740 STORM WATER	180,441.95	7,476.74	777.28	.00	187,141.41
820 INTERNAL REV SELF FUNDE	.00	1,016.80	1,016.80	.00	.00
950 FLEX SPENDING FUND	5,651.17	957.40	4,829.96	.00	1,778.61
951 ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
Report Total	9,570,292.93	1,566,133.13	1,708,406.33	.00	9,428,019.73



# CLAIMS REPORT

Check Range: 8/05/2025- 8/05/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
ALLIANT ENERGY-IES	201 E SOUTH ST PD	714.99			
ARMAGEDDON GEAR	PD WEAPONS & AMMUNITION	195.82			
JACOB HEINSIUS	PD PEST CONTROL	42.50			
MICHAEL'S CLOTHING	PD EQUIP REPAIR/MAINT	12.00			
COLE R MILLARD	PD FUEL	25.01			
RED'S TOWING & RECOVERY, INC.	PD OPERATING - FAIR	650.00			
ZACHARY D LONG	PD BLDG REPAIR/MAINT	40.00			
		-----			
	110 POLICE DEPARTMENT TOTAL	1,680.32			
STREET LIGHTS					
ALLIANT ENERGY-IES	E 1ST STREETLIGHTS	5,496.78			
		-----			
	230 STREET LIGHTS TOTAL	5,496.78			
AQUATIC CENTER					
ALLIANT ENERGY-IES	811 S CEDAR ST POOL	6,162.28			
FAREWAY STORES #840-1	POOL CONCESSIONS	103.39			
JILL FLYNN	POOL SWIM TEAM	363.15			
DAVID B MCNEILL	POOL POSTAGE	21.64			
LASER TECH USA, INC. DBA	POOL BUILDING SUPPLIES	67.68			
U OF I STEAD FAMILY CHILDRENS	POOL PARTY REFUND	200.00			
		-----			
	440 AQUATIC CENTER TOTAL	6,918.14			
CEMETERY					
ALLIANT ENERGY-IES	CEMETERY ELECTRIC	29.55			
BRIAN CROWLEY	CEMETERY TRACTOR OPERATING	1,624.00			
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	76.75			
PAM KRAUS	PLAQUE INSTALL - JUDY SCHOON	300.00			
LAPORTE MOTOR SUPPLY	CEMETERY EQUIP REPAIR/MAINT	16.45			
		-----			
	450 CEMETERY TOTAL	2,046.75			
SOLDIER'S MEMORIAL BOARD					
ALLIANT ENERGY-IES	200 E 1ST ST	812.96			
		-----			
	498 SOLDIER'S MEMORIAL BOARD TOTAL	812.96			
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES	800.00			
		-----			
	641 ATTORNEY TOTAL	800.00			
CITY HALL/GENERAL BLDGS					
ALLIANT ENERGY-IES	200 E 1ST ST	1,625.91			
JACOB HEINSIUS	CH PEST CONTROL	70.00			
E.O. JOHNSON CO INC	CH COPIER MAINTENANCE	284.60			
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES	57.98			
LASER TECH USA, INC. DBA	CH OFFICE SUPPLIES	78.76			

# CLAIMS REPORT

Check Range: 8/05/2025- 8/05/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	650 CITY HALL/GENERAL BLDGS TOTAL	2,117.25			
	001 GENERAL TOTAL	19,872.20			
MONTICELLO BERNDEN CENTER					
PARKS					
ALLIANT ENERGY-IES	850 E OAK ST TENNIS COURTS	314.15			
B & W RACING SERVICES LLC	MBC SPECIAL EVENTS - 5K	750.00			
KARA BURRACK	MBC SPECIAL EVENTS	241.65			
GROUP TOURS INC.	MBC SPECIAL EVENTS-CA DREAMIN'	2,000.00			
DUBUQUE GLASS COMPANY	MBC ENTRANCE DOORS REPAIRS	8,471.50			
FAREWAY STORES #840-1	MBC SPECIAL EVENTS - 5K	38.83			
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	14.99			
JONES CO ECONOMIC DEVELOPMENT	MBC SPECIAL EVENTS-MOVIE NIGHT	50.00			
LAPORTE MOTOR SUPPLY	MBC EQUIP REPAIR/MAINT	37.00			
THEODORE KRAUS	MBC BLDG REPAIR/MAINT	165.58			
E.G. STAATS & CO., INC.	MBC SPECIAL EVENTS	305.13			
SWANK MOTION PICTURES LLC	MBC SPECIAL EVENTS-MOVIE NIGHT	380.00			
ZACHARY D LONG	MBC BLDG REPAIR/MAINT	220.00			
AMERICAN LEGION POST 209	MBC GROUNDS SUPPLIES	78.00			
	430 PARKS TOTAL	13,066.83			
	005 MONTICELLO BERNDEN CENTER TOTAL	13,066.83			
POLICE CANINE UNIT					
POLICE DEPARTMENT					
BRITT SMITH	PD FUEL	39.85			
	110 POLICE DEPARTMENT TOTAL	39.85			
	009 POLICE CANINE UNIT TOTAL	39.85			
FIRE					
FIRE					
ALLIANT ENERGY-IES	200 E SOUTH ST FIRE STATION	624.29			
JOHN DEERE FINANCIAL	FIRE VEHICLE REPAIR/MAINT	15.98			
KARDES INC	FIRE FUEL	89.90			
LAPORTE MOTOR SUPPLY	FIRE VEHICLE REPAIR/MAINT	578.64			
	150 FIRE TOTAL	1,308.81			
	015 FIRE TOTAL	1,308.81			
AMBULANCE					
AMBULANCE					
AIRGAS USA, LLC	AMB MEDICAL SUPPLIES	44.40			
ALLIANT ENERGY-IES	201 E SOUTH ST AMB	714.99			
JACOB HEINSIUS	AMB PEST CONTROL	42.50			

# CLAIMS REPORT

Check Range: 8/05/2025- 8/05/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES	937.58			
BUSINESS RADIO SALES & SERVICE	AMB RADIO MAINTENANCE	767.35			
IOWA DEPT OF HUMAN SERVICES	AMB REFUND	3,990.70			
JOHN DEERE FINANCIAL	AMB OFFICE SUPPLIES	99.97			
KARDES INC	AMB FUEL	17.15			
MED-TECH RESOURCE, INC.	AMB MEDICAL SUPPLIES	1,416.55			
RETRAC INC	AMB MEDICAL SUPPLIES	185.00			
UNITY POINT HEALTH	AMB PHARMACY SUPPLIES	805.49			
		-----			
	160 AMBULANCE TOTAL	9,021.68			
		-----			
	016 AMBULANCE TOTAL	9,021.68			
LIBRARY					
LIBRARY					
ALLIANT ENERGY-IES	200 E 1ST ST	812.96			
WOODWARD COMMUNICATIONS INC	LIB SUBSCRIPTION	107.00			
MICRO MARKETING LLC	LIB AUDIO RECORDINGS	45.00			
SYCAMORE MEDIA CORP	LIB SUBSCRIPTION	95.00			
		-----			
	410 LIBRARY TOTAL	1,059.96			
		-----			
	041 LIBRARY TOTAL	1,059.96			
AIRPORT					
AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 TERMINAL BLDG	854.68			
MONTICELLO AVIATION INC	AIRPORT MANAGER	2,750.00			
THREE RIVERS FARM SERVICE CO	AIRPORT-ROWLAND/KRAUS PROPERTY	323.78			
		-----			
	280 AIRPORT TOTAL	3,928.46			
		-----			
	046 AIRPORT TOTAL	3,928.46			
ROAD USE					
STREETS					
ALLIANT ENERGY-IES	22059 HWY 38	517.44			
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT	2,927.12			
HENDERSON PRODUCTS INC.	RU EQUIP REPAIR/MAINT	191.99			
HENNICK TREE SERVICE LLC	RU TREE REMOVAL	14,000.00			
JOHN DEERE FINANCIAL	RU BOOTS - JP SCOTT	252.95			
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT	370.88			
MIDWEST WHEEL COMPANIES	RU EQUIP REPAIR/MAINT	119.00			
THEODORE KRAUS	RU BOOM TRUCK LEASE	200.00			
L.L. PELLING CO	RU STREET MAINTENANCE SUPPLIES	838.88			
SEILER INSTRUMENT & MFG. CO.	RU MINOR EQUIPMENT	7,249.69			
		-----			
	210 STREETS TOTAL	26,667.95			

# CLAIMS REPORT

Check Range: 8/05/2025- 8/05/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	110 ROAD USE TOTAL	26,667.95			
CAPITAL IMPROVEMENT CAPITAL PROJECTS SNYDER & ASSOCIATES, INC	STEPHENS SEWER EXTENSION	9,981.85			
	750 CAPITAL PROJECTS TOTAL	9,981.85			
STORM WATER FUND SNYDER & ASSOCIATES, INC	SIXTH STREET DITCH PROJECT	447.00			
	865 STORM WATER FUND TOTAL	447.00			
	332 CAPITAL IMPROVEMENT TOTAL	10,428.85			
C.C. BIDWELL LIBRARY BOOK LIBRARY MICRO MARKETING LLC	LIB BIDWELL BOOKS	31.00			
	410 LIBRARY TOTAL	31.00			
	502 C.C. BIDWELL LIBRARY BOOK TOTAL	31.00			
WATER WATER ALLIANT ENERGY-IES	W 1ST ST WATER PUMP	4,659.97			
HAWKINS WATER TREATMENT	WATER SYSTEM	661.12			
IOWA ONE CALL	WATER SYSTEM	20.30			
JOHN DEERE FINANCIAL	WATER SUPPLIES	9.73			
THEODORE KRAUS	WATER EQUIP REPAIR/MAINT	414.02			
MUNICIPAL SUPPLY INC	WATER EQUIP REPAIR/MAINT	1,305.00			
	810 WATER TOTAL	7,070.14			
	600 WATER TOTAL	7,070.14			
CUSTOMER DEPOSITS WATER CITY OF MONTICELLO	NIETO/LISA	570.22			
KYLE & ALYX DONARSKI	WATER DEPOSIT REFUND	68.90			
IKON INVESTMENTS	WATER DEPOSIT REFUND	62.78			
SANDY MARTIN	WATER DEPOSIT REFUND	73.10			
	810 WATER TOTAL	775.00			
	602 CUSTOMER DEPOSITS TOTAL	775.00			

# CLAIMS REPORT

Check Range: 8/05/2025- 8/05/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SEWER					
SEWER					
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	9.96			
HAWKEYE STATE SCALE INC.	SEWER EQUIP REPAIR/MAINT	135.00			
IOWA ONE CALL	SEWER SYSTEM	20.30			
JOHN DEERE FINANCIAL	SEWER SUPPLIES	292.40			
WESTPHAL & COMPANY, INC.	SEWER BLDG REPAIR/MAINT	2,750.00			
	815 SEWER TOTAL	3,207.66			
	610 SEWER TOTAL	3,207.66			
SANITATION					
SANITATION					
JONES COUNTY SOLID WASTE	1ST QTR '26 ASSESSMENT	5,050.00			
REPUBLIC SERVICES	RESIDENTIAL GARBAGE	25,829.82			
	840 SANITATION TOTAL	30,879.82			
	670 SANITATION TOTAL	30,879.82			
YARD WASTE SITE					
SANITATION					
ALLIANT ENERGY-IES	22411 BUSINESS HWY 151	37.95			
	840 SANITATION TOTAL	37.95			
	675 YARD WASTE SITE TOTAL	37.95			
STORM WATER					
STORM WATER FUND					
CONCRETE POLYFIX INC	STORMWATER MAINTENANCE	2,000.00			
	865 STORM WATER FUND TOTAL	2,000.00			
	740 STORM WATER TOTAL	2,000.00			
	Accounts Payable Total	129,396.16			

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

	FUND NAME	AMOUNT
001	GENERAL	19,872.20
005	MONTICELLO BERNDEN CENTER	13,066.83
009	POLICE CANINE UNIT	39.85
015	FIRE	1,308.81
016	AMBULANCE	9,021.68
041	LIBRARY	1,059.96
046	AIRPORT	3,928.46
110	ROAD USE	26,667.95
332	CAPITAL IMPROVEMENT	10,428.85
502	C.C. BIDWELL LIBRARY BOOK	31.00
600	WATER	7,070.14
602	CUSTOMER DEPOSITS	775.00
610	SEWER	3,207.66
670	SANITATION	30,879.82
675	YARD WASTE SITE	37.95
740	STORM WATER	2,000.00
	-----	
	TOTAL FUNDS	129,396.16

<b>City Council Meeting</b> <b>Prep. Date:</b> 07/31/2025 <b>Preparer:</b> Russell Farnum		<b>Agenda Item:</b> # 1 <b>Agenda Date:</b> 08/04/2025
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*Communication Page*

<b><u>Agenda Items Description:</u></b> Approve Sale of Sanitary Sewer GO Bond
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<b><u>Type of Action Requested:</u></b> Resolution and Proceedings			
<b><u>Attachments &amp; Enclosures:</u></b>  Resolution	<table border="1"> <tr> <td> <b><u>Fiscal Impact:</u></b>            Budget Line Item:            Budget Summary:            Expenditure:            Revenue:         </td> <td>      </td> </tr> </table>	<b><u>Fiscal Impact:</u></b> Budget Line Item: Budget Summary: Expenditure: Revenue:	    
<b><u>Fiscal Impact:</u></b> Budget Line Item: Budget Summary: Expenditure: Revenue:	    		

**Summary:** The City, through its financial advisor Matt Stoffel of PFM, has offered up the 2025 GO bond for the Stephen Sewer project.

Bids on the bond are due Monday, August 4 at 10 am. Matt Stoffel will be present at the Council meeting to share the results of the bid, explain the terms and obligations of the City, and generally answer any questions related to this bond.

The Council action requested would be to approve the bid offering that best meets the City’s needs based upon interest rate, premiums, and other terms.

**Recommendation:** Council discussion and direction with approval of one bid is recommended.

MINUTES TO RECEIVE BIDS AND SELL  
BONDS

435926-42

Monticello, Iowa

August 4, 2025

The City Council of the City of Monticello, Iowa, met on August 4, 2025, at 6:00 o'clock p.m., at the Monticello Renaissance Center, Monticello, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place fixed by the City Council for the consideration of bids for the purchase of the City's General Obligation Sewer Improvement Bonds, Series 2025, the Mayor announced that bids had been received and canvassed on behalf of the City at the time and place fixed therefor.

The results of the bids were then read and the substance of such bids was noted in the minutes, as follows:

**Name and Address of Bidder**

**Final Bid (interest cost)**

**(Attached bid tabulation)**

After due consideration and discussion, Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption, seconded by Council Member \_\_\_\_\_. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.



• • • •

At the conclusion of the meeting, and upon motion and vote, the City Council adjourned.

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Mayor

Attest:

---

City Clerk

RESOLUTION NO. \_\_\_\_\_

Resolution Awarding General Obligation Sewer Improvement Bonds, Series 2025

WHEREAS, the City of Monticello (the “City”), in Jones County, State of Iowa, heretofore proposed to enter into a General Obligation Sewer Improvement Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$2,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of undertaking improvements to the municipal sanitary sewer system, and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on July 7, 2025; and

WHEREAS, a Preliminary Official Statement (the “P.O.S.”) has been prepared to facilitate the sale of General Obligation Sewer Improvement Bonds, Series 2025 (the “Bonds”) to be issued in evidence of the obligation of the City under the Loan Agreement, and the City Council has made provision for the approval of the P.O.S. and has authorized its preparation and use by PFM Financial Advisors, LLC, as municipal financial advisor to the City, and has otherwise made provision for the sale of the Bonds; and

WHEREAS, pursuant to advertisement of sale, bids for the purchase of the Bonds to be issued in evidence of the City’s obligation under the Loan Agreement were received and canvassed on behalf of the City and the substance of such bids noted in the minutes; and

WHEREAS, upon final consideration of all bids, the bid of \_\_\_\_\_, \_\_\_\_\_ (the “Purchaser”), is the best, such bid proposing the lowest interest cost to the City for the Bonds;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Monticello, Iowa, as follows:

Section 1. The bid of the Purchaser referred to in the preamble hereof is hereby accepted, and the Bonds are hereby awarded to the Purchaser at the price specified in such bid, together with accrued interest, if any.

Section 2. The form of agreement of sale/official bid form (the “Sale Agreement”) of the Bonds to the Purchaser is hereby approved, and the Mayor and City Clerk are hereby authorized to execute the Sale Agreement for and on behalf of the City.

Section 3. Further action with respect to the approval of the Loan Agreement and the issuance of the Bonds is hereby adjourned to the City Council meeting to be held on August 18, 2025.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law.

Passed and approved August 4, 2025.

---

Mayor

Attest:

---

City Clerk

## ATTESTATION CERTIFICATE

STATE OF IOWA

JONES COUNTY

SS:

CITY OF MONTICELLO

I, the undersigned, City Clerk of the City of Monticello, do hereby certify that as such City Clerk I have in my possession or have access to the complete corporate records of the City and of its City Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the sale of General Obligation Sewer Improvement Bonds, Series 2025 of the City evidencing the City's obligation under a certain Loan Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

**(Attach here a copy of the bid of the successful bidder.)**

City Council Meeting  
Prep. Date: 07/31/2025  
Preparer: Russell Farnum



Agenda Item: # 2  
Agenda Date: 08/04/2025

*Communication Page*

**Agenda Items Description: Raising Credit Card limits to \$5,000**

**Type of Action Requested: Resolution**

**Attachments & Enclosures:**

**Resolution**

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Summary:** Department Heads each have a Department credit card that is used for purchases of incidental nature, travel and training, online ordering of equipment or supplies, emergency fuel purchases and other needs. The limit on each card is currently \$2500.

This limit has proved frustrating in multiple instances, such as Police Department ordering multiple uniforms or equipment, emergency fueling (especially when Kardes was down), out of town travel, hotels, food, etc. This has been exacerbated by recent closure of our local office supply store (the Express) as many purchases of routine items now have to be made through online providers.

I am asking Council to consider raising the credit limit on the cards to \$5,000. This limit matches the spending authority Council has already granted Department Heads. Every purchase is tracked with a receipt that must be coded to the appropriate Department budget line item and signed by the Department Head and the City Administrator. Purchases are reviewed by the Deputy Clerk and myself, with the receipts matched up to the monthly credit card statements to assure all purchases are City-related. Every item on the monthly bill must have a matching, budget-coded receipt.

The Deputy Clerk can also look up and check any spending or charges online at any time, and any of the cards can be locked if misplaced, lost, damaged or stolen, or if fraudulent charges are suspected.

**Recommendation:** Approval is recommended.

## **CITY OF MONTICELLO**

### **RESOLUTION #**

**Approving** to increase credit limit for the Credit Cards for various departments

**WHEREAS**, the City of Monticello, Iowa is an incorporated City within Jones County; and

**WHEREAS**, the City previously approved the issuance of credit cards to a number of Departments, including the City Clerk, City Administrator, Ambulance Director, Police Chief, Library Director, Park & Recreation Director, Water/Wastewater Supervisor, and Public Works Director, and

**WHEREAS**, It has become apparent that higher limits on the credit cards are necessary from time to time, and

**WHEREAS**, The Council finds it appropriate to increase the limit on credit cards issued to the City Clerk, Ambulance Director, Police Chief, Library Director, Park and Recreation Director, Water/Wastewater Supervisor, and Public Works Director to a credit limit of \$5,000.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Monticello does hereby approve Credit Cards for the following departments/staff: City Clerk, Ambulance Director, Police Chief, Library Director, Park and Recreation Director Water/Wastewater Supervisor, and Public Works Director to have a credit limit of \$5,000.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed this 4<sup>th</sup> day of August, 2025.

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Wayne Peach, Mayor

*Attest:*

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Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting  
Prep. Date: 07/31/2025  
Preparer: Russell Farnum



Agenda Item: # 3  
Agenda Date: 08/04/2025

*Communication Page*

**Agenda Items Description:** Adopt 2025 Jones County Hazard Mitigation Plan

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**

**Resolution  
Jones County Hazard Mitigation Plan**

**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Summary:** Jones County Emergency Management received a grant to update the 2020 Hazard Mitigation Plan. There was a multi-jurisdictional effort leading to the preparation of this draft 2025 Plan.

The plan is the backbone for efforts and grants that will lead to improved preparation for, and response to, emergencies and hazards, especially major weather events.

Adoption of this plan is often a pre-requisite for grant funding for improvements such as the West Well generator and the backup generator for the Fire Department.

Adoption of the plan does not obligate the City to take any of the actions outlined in the plan, but does suggest that we consider taking those actions.

**Recommendation:** Approval is recommended.

# City of Monticello, Iowa

## RESOLUTION # 2025-

### **Approving Jones County Multi-Jurisdictional Local Hazard Mitigation Plan**

**WHEREAS**, the City of Monticello recognizes the threat that natural hazards pose to people and property within our community; and

**WHEREAS**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**WHEREAS**, the U.S Congress passed the Disaster Mitigation Act of 2000 ("Disaster Mitigation Act") emphasizing the need for pre-disaster mitigation of potential hazards;

**WHEREAS**, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

**WHEREAS**, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**WHEREAS**, the City of Monticello fully participated in the hazard mitigation planning process to prepare this Multi-Jurisdictional Local Hazard Mitigation Plan; and

**WHEREAS**, the City of Monticello desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Jones County Multi-Jurisdictional Local Hazard Mitigation Plan; and

**WHEREAS**, adoption by the governing body for the City of Monticello demonstrates the jurisdictions' commitment to fulfilling the mitigation goals outlined in this Multi-Jurisdictional Local Hazard Mitigation Plan; and

**WHEREAS**, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Monticello adopts the Jones County Multi-Jurisdictional Local Hazard Mitigation Plan" as an official plan; and

**BE IT FURTHER RESOLVED**, that the City of Monticello will submit this Adoption Resolution to the Iowa Homeland Security and Emergency Management Division and Federal Emergency Management Agency Region VII officials to enable the plan's final approval.

**IN TESTIMONY WHEREOF**, I have hereunto  
subscribed my name and caused the Great Seal for  
the City of Monticello, Iowa to be affixed. Done  
this 4<sup>th</sup> day of August, 2025.

---

Wayne Peach, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer



**City Council Meeting**  
**Prep. Date:** 07/31/2025  
**Preparer:** Russell Farnum



**Agenda Item: # 4**  
**Agenda Date: 08/04/2025**

<b><u>Agenda Items Description:</u></b>	
	<b>Resolution on Suit to Quiet Title</b>

**Type of Action Requested: Resolution**

**Attachments & Enclosures:**

**Resolution**

**Petition/Complaint**

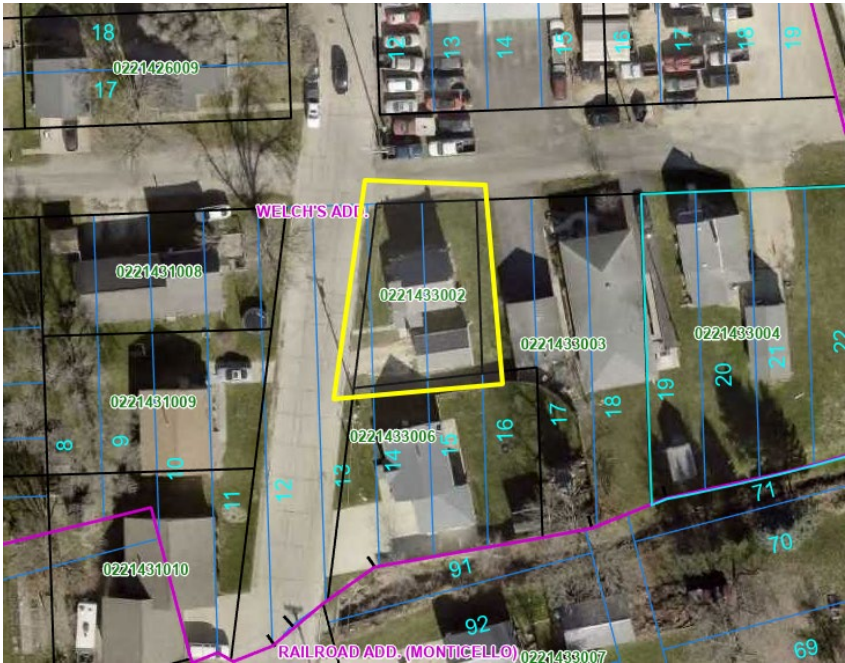
## Resolution Petition/Complaint

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:

**Summary:** Steve Holmes owns the property at the southeast corner of Chestnut Street and Laude Avenue, south of Holmes Transmission.

His property is part of the Welch Addition, which was a re-platting of a portion of the Railroad Addition. His deed describes the property as the north half of Lots 14 and 15, and his property is outlined in yellow on the map below.



As one can tell, there is a small triangular portion of Lot 13 that has always traditionally been a part of the property, but was never included in the deed. The bulk of Lot 13 was re-platted and dedicated as Chestnut Street, but this triangle was not included in Chestnut Street and currently has no owner.



Holmes has petitioned the court to “Quiet Title” to this portion of the property, which is simply to have a court order directing that the property is his.

Because this is a court action the City was served as a potentially interested party. City Attorney Doug Herman responded and clarified details with Holmes’ attorney to assure City interests are protected. The action requested from Council is a resolution directing Herman to enter an appearance on the City’s behalf and file a ‘consent’ to entry of judgment as to the property describe in the Amended Petition, and take any other action deemed to be in the City’s best interest.

**Recommendation:** Approval is recommended.

# **CITY OF MONTICELLO, IOWA**

## **RESOLUTION #2025-**

### **Directing the City Attorney to Enter Appearance and File Consent to Quiet Title Action**

**WHEREAS**, The City of Monticello was notified of a suit to Quiet Title for property known as Lot 13 of Welch's Addition, and

**WHEREAS**, The City Attorney worked with the Plaintiff's Attorney to amend the Complaint to remove that portion located in Chestnut Street, thereby protecting the City's only interest in said property, and

**WHEREAS**, The Council finds that the City Attorney will act in the appropriate manner to assure any other City interests are satisfactorily protected,

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, through its' City Council, in session this 4<sup>th</sup> day of August 2025, that the City Attorney is directed to enter an appearance on the City's behalf, file a motion of consent, and take appropriate other action as may be necessary to protect the City's interests.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 4<sup>th</sup> day of August, 2025.

---

Wayne Peach, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

IN THE IOWA DISTRICT COURT IN AND FOR JONES COUNTY

STEVEN W. HOLMES,

Plaintiff,

v.

THE CITY OF MONTICELLO; and ALL OTHER UNKNOWN PERSONS CLAIMING ANY RIGHT, TITLE, OR INTEREST IN THE REAL PROPERTY LEGALLY DESCRIBED AS “ALL THAT PORTION OF THE NORTH HALF (N 1/2) OF LOT 13, IN BLOCK 3, OF WELCH’S ADDITION TO THE CITY OF MONTICELLO, IOWA, EXCEPT THAT PORTION LOCATED WITHIN THE RIGHT OF WAY OF NORTH CHESTNUT STREET”; AND ALL HEIRS, SPOUSES, ASSIGNS, SUCCESSORS, GRANTEES, LEGATEES, DEVISEES, AND BENEFICIARIES OF EACH AND ALL OF THE DEFENDANTS NAMED HEREIN.

Defendants.

Case No. EQCV007880

**AMENDED PETITION TO QUIET TITLE**  
**IN REAL PROPERTY**

Plaintiff, Steven W. Holmes, (“Plaintiff”), for this Amended Petition to Quiet Title in the Real Property described herein against all known and unknown Defendants, states and alleges as follows:

1. Plaintiff is the current record title owner of real property located at 610 N. Chestnut St., Monticello, in Jones County, Iowa 52310, Parcel Number 0221433002, legally described as:

**THE NORTH HALF OF LOTS 14 AND 15, IN BLOCK 3, OF WELCH’S  
ADDITION TO THE CITY OF MONTICELLO, IOWA**

(“the Property”).

2. The Property is adjacent to the hereinafter defined Subject Property.

3. Venue and jurisdiction are proper in this Court because the Subject Property is the subject of this action and is located in Jones County, Iowa.

4. Plaintiff obtained title to the Property from the Estate of Kathleen M. Holmes on November 27, 2024. *See* Deed attached hereto as Exhibit 1.

5. After acquiring the Property, Plaintiff discovered that there was a parcel located on a portion of the western yard of the Property with purportedly no owner, and no parcel number, legally described as:

**ALL THAT PORTION OF THE NORTH HALF (N 1/2) OF LOT 13, IN  
BLOCK 3, OF WELCH'S ADDITION TO THE CITY OF MONTICELLO,  
IOWA, EXCEPT THAT PORTION LOCATED WITHIN THE RIGHT OF  
WAY OF NORTH CHESTNUT STREET**

(the "Subject Property"). A Plat of Survey which depicts the Subject Property is attached hereto as Exhibit 2.

6. On information and belief, there remains no record owner of the Subject Property.

7. On information and belief, Plaintiff and their predecessors in interest have maintained and improved the Subject Property.

8. Failure to convey title to the Subject Property impacts the use and enjoyment of the Property and the chain of title to the Property.

9. This action is brought to correct such impact by extinguishing the interests, if any, of the Defendants herein caused by the failure to convey the Subject Property.

10. The Subject Property is situated in the City of Monticello, which City may have an interest in the Subject Property.

11. Various other persons unknown to Plaintiff may claim an interest in the subject real estate and are made parties hereto under the designation unknown Defendants. Plaintiff has

used all available means to ascertain the identity of these claimants and the substance of such claims, but is unable to more definitely state unknown Defendants' interests.

12. The unknown Defendants are those persons claiming any interest in the Subject Property, either by, through, or under any of the named Defendants or otherwise. The names and residences and all such unknown defendants are unknown to Plaintiff.

WHEREFORE, Plaintiff, pursuant to Iowa Code Chapter 649, respectfully requests that title and estate in the Subject Property be established, confirmed, quieted and decreed in an absolute title in fee simple to Steven W. Holmes and adverse to any and all claims of the Defendants and each of them; that Defendants and each of them be forever barred and estopped from having or claiming any right, title, or interest in and to the Property adverse to Plaintiff; that Plaintiff be declared entitled to quiet and peaceful possession of the Property; and that Plaintiff be awarded such other and further relief as the Court deems just and equitable.

/s/ Olivia A. McGovern

OLIVIA A. MCGOVERN (#AT0015751)

Direct Dial: (319) 861-8794

Email: [omcgovern@bradleyriley.com](mailto:omcgovern@bradleyriley.com)

of

BRADLEY & RILEY PC

Chauncey Building

404 E. College Street, Suite 400

Iowa City, IA 52240

Phone: (319) 466-1511

*Attorneys For Plaintiff*

**VERIFICATION**

STATE OF IOWA; COUNTY OF JONES; ss:

I, Steven W. Holmes, having been first duly sworn that I am a Plaintiff in the above-entitled action, that I have read the statements and allegations in the foregoing Amended Petition, and that they are true and correct as I verily believe.

Dated: 7-21-25

Stu W. Holmes  
Steven W. Holmes

Number: 2024-2781  
Recorded: 11/27/2024 at 2:35:57.0 PM  
County Recording Fee: \$22.00  
Iowa E-Filing Fee: \$3.00  
Combined Fee: \$25.00  
Revenue Tax: \$0.00  
Sheri L. Jones RECORDER  
Jones County, Iowa

Prepared by/ Mark R. Van Heukelom P.O. Box 2804 PHONE (319) 363-0101  
Return to: Bradley & Riley PC Cedar Rapids, IA 52406-2804 FAX (319) 363-9824

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Address tax statements to: Steven W. Holmes, 132 Park Boulevard, Monticello, IA 52310

**COURT OFFICER DEED**

IN THE MATTER  
OF THE ESTATE OF  
KATHLEEN M. HOLMES, Deceased  
now pending in the Iowa District Court  
in and for Jones County, Probate No. 06531 ESPR004327

Pursuant to the authority and power vested in the undersigned, and in consideration of Ten (\$10.00) Dollars and other valuable consideration, the undersigned, in her representative capacity designated below, hereby conveys to STEVEN W. HOLMES, a married person, the following described real estate located in Jones County, Iowa:

THE NORTH HALF OF LOTS 14 AND 15, IN BLOCK 3, OF WELCH'S  
ADDITION TO THE CITY OF MONTICELLO, IOWA  
AND  
LOTS 19, 20, 21, AND 22, IN BLOCK 3, OF WELCH'S ADDITION TO  
THE CITY OF MONTICELLO, IOWA  
AND  
PARCEL B, BEING A PART OF THE SE ¼ OF SECTION 21, TOWNSHIP  
86 NORTH, RANGE 3 WEST OF THE 5<sup>TH</sup> P.M. IN JONES COUNTY,  
CITY OF MONTICELLO, IOWA ACCORDING TO THE PLAT OF  
SURVEY RECORDED AT PLAT BOOK J, PAGE 70 (AT BOOK 309,  
PAGE 157) OF THE JONES COUNTY AUDITOR

The described real estate is conveyed subject to zoning, easements, covenants and restrictions of record in the office of the Recorder of Jones County, Iowa.



2024-2781 DD 11/27/2024 02:35:57 PM Page 2 of 2

This deed is exempt from transfer tax and from filing a declaration of value and groundwater hazard statement pursuant to Iowa Code Section 428A.2(21).

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

Dated: November 27, 2024

KATHLEEN M. HOLMES ESTATE

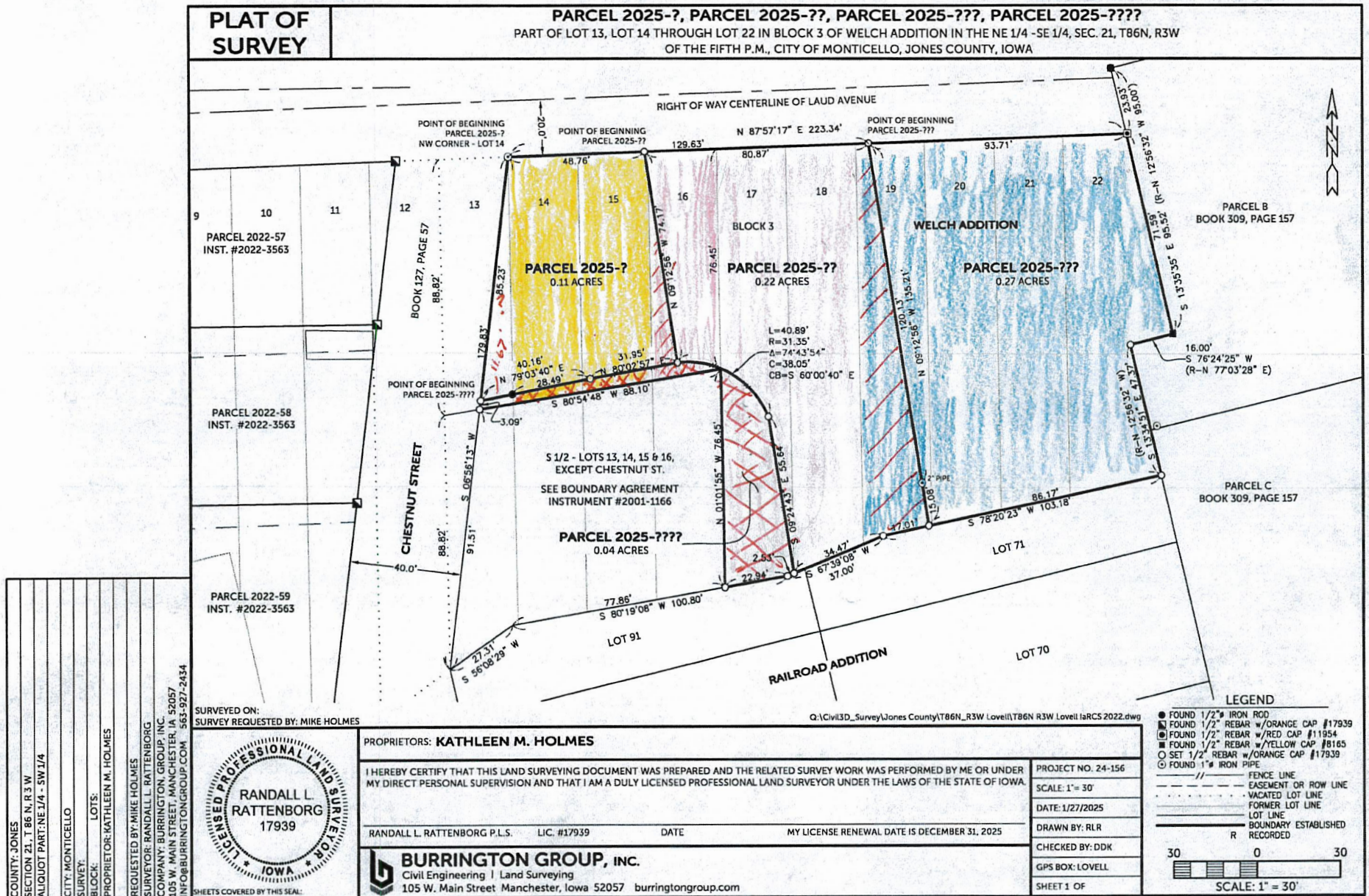
BY: Michele M Bayne  
MICHELE M. BAYNE, Executor

STATE OF IOWA            )  
                                  ) ss:  
COUNTY OF JONES        )

This instrument was acknowledged before me on November 27, 2024, by MICHELE M. BAYNE, Executor of the KATHLEEN M. HOLMES ESTATE.

Lisa R. Stevens  
Notary Public in and for said State





City Council Meeting  
Prep. Date: July 30, 2025  
Preparer: Nick Kahler



Agenda Item: 5  
Agenda Date: August 4, 2025

*Communication Page*

**Agenda Items Description:** Purchase of a mini excavator

**Type of Action Requested:** Motion

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Synopsis:** We would like to purchase a mini excavator

**Background Information:** We use a mini excavator a lot. Digging street patches out, cleaning out and refilling stumps after they are ground, storm drain work, planting trees, etc. We currently have to go out to Kromminga's and rent a unit when we need one. We have been renting the same unit the last few times we have needed one. It is a 2013 Gehl Z27. It has 970 hours on it, diesel engine, open cab, the boom reaches into our dump trucks, it has a quick-tatch bucket so we can change tools easily, it runs well and doesn't leak any fluids. It would do anything we needed it to do. It is priced at \$22,500.

We have been talking with Kromminga's about trading in our 2001 GMC dump truck that does not get used anymore. Kromminga's will give \$4,500.00 trade for the truck and equipment that goes with it. We have looked around and feel that with the age and condition of the truck this is a fair value.

Kromminga's also put together a trade sheet for a brand new mini excavator. It is a New Holland E37C. Full cab with heat and AC. It is priced at \$84,201 but with government discounts we could purchase it for \$47,500 after trade. Greg put this together as an option for us if we so choose to go with a new machine. Both machines are currently on the lot at Kromminga's here in town.

We would like to trade the dump truck in and use the money from brick sales to put towards the purchase of a mini excavator.

**Staff Recommendation:** We recommend the approval of purchasing a 2013 Gehl Z27 mini excavator from Kromminga Motors



# City of Monticello, Iowa

RESOLUTION #

## **Approving Purchase of Mini Excavator from Kromminga Motors**

**WHEREAS,** The City of Monticello Public Works Department. has proposed the purchase of a Mini Excavator; and has presented the Council with information about the proposed purchase, and

**WHEREAS,** The Public Works Department finds that the Mini Excavator could be used by the City on various projects and tasks, and

**WHEREAS,** The proposed Mini Excavator can be purchased with Road Use funds as the primary uses are on the streets and other project sites, and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of the purchase of a Mini Excavator from Kromminga Motors with a purchase price of \$\_\_\_\_\_, as proposed.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 4<sup>th</sup> day of August, 2025.

---

Wayne Peach, Mayor

Attest:

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Sally Hinrichsen, City Clerk/Treasurer

KROMMINGA MOTORS INC.

July 30 2025  
Date

1810 S. MAIN ST.  
MONTICELLO, IOWA 52310  
Phone (319) 465-5443

[www.krommingamotors.com](http://www.krommingamotors.com)

1006 WEST 4TH STREET  
VINTON, IOWA 52349  
Phone (319) 472-4701



From:

Customer's Name

[illegible]

BILL OF SALE FOR PROPERTY TAKEN IN TRADE			CASH PRICE	\$ 52000
For value received I/we hereby bargain and sell, grant and deliver to DEALER named above				
	SERIAL NO.	AMOUNT	TRADE IN	\$ 4500
Old GMC Dump Truck w/Plow		\$ 4500	BALANCE	\$ 47500
		\$	SALES TAX	\$ —
		\$	TOTAL	\$ 47500
		\$	Cash Down Payment	\$
		\$	BALANCE DUE DEALER	\$ 47500

I/We hereby certify that there is no lien, claim, debt, mortgage, or incumbrance of any kind, nature or description against the property listed above now existing, of record or otherwise, and that same is free and clear and is my/our sole and absolute property.

Signed

(Purchaser's Signature)

## PURCHASER'S REQUEST TO PROVIDE FINANCING

(To be completed only if the dealer is to provide financing)

The purchaser understands that the above Retail Purchase Order is on a cash price basis. The dealer will, however attempt to provide financing for such purchase if purchaser so requests, pursuant to a separate finance contract on mutually acceptable terms, subject to normal credit qualifications. THE PURCHASER'S SIGNATURE AT THE BOTTOM OF THIS PARAGRAPH ACKNOWLEDGES THAT THE PURCHASER HAS REQUESTED THE DEALER TO PROVIDE SUCH FINANCING.

(Purchaser)

Purchaser has read all of the provisions on both the face and reverse side of this RETAIL PURCHASE ORDER, including the reference to warranty, as printed on forms 220191 for Tractors and Equipment and 220084 for Consumer Products. Purchaser agrees that all such provisions are part of this Order and that this order supersedes any prior agreement and is the complete and exclusive agreement on the subject matters covered by this Order. Purchaser's signature hereto acknowledges that he has received and read a copy of the applicable warranty. THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVE, IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE AGREES TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER. Purchaser certifies he is of majority age and has received a true copy of this Order.

---

Purchaser's Signature

Date \_\_\_\_\_

ACCEPTED BY:

Dealer or his Authorized Representative

KROMMINGA MOTORS INC.

July 30, 2025  
Date

1810 S. MAIN ST.  
MONTICELLO, IOWA 52310  
Phone (319) 465-5443

1006 WEST 4TH STREET  
VINTON, IOWA 52349  
Phone (319) 472-4701



From:

Customer's Name

Street or Route No.		Town	County	State	Zip
Qty.	Model	Description	Serial Number	CASH PRICE	
1	Z27	Gehl Mini-Ex	T00526	22,500	
		2013 918 hrs. ROPS Power Quick Tach H Bucket			
		30 Day warranty \$5050 parts & labor			
		Nick 821-0488			
THE ITEM(S) DESCRIBED ON THIS INVOICE ARE BEING PURCHASED BY THE UNDERSIGNED IOWA RESIDENT WHO IS DOING BUSINESS AS A ( ) FARMER ( ) WHOLESALE ( ) RETAILER (PERMIT # _____) AS A TAX EXEMPT PURCHASE FOR THE FOLLOWING REASON: ( ) RESALE ( ) QUALIFYING FARM MACHINERY ( ) QUALIFYING REPLACEMENT PARTS. UNDER PENALTY OF PERJURY I SWEAR THAT THE INFORMATION ON THIS INVOICE IS TRUE AND CORRECT.					
Signature _____		Date _____			
SAFETY FRAME (ROPS) RECOMMENDED ON TRACTORS. PURCHASER MUST CHECK BOX <input type="checkbox"/> IF ROPS REJECTED.					

BILL OF SALE FOR PROPERTY TAKEN IN TRADE		CASH PRICE		
For value received I/we hereby bargain and sell, grant and deliver to DEALER named above				\$ 22500
	SERIAL NO.	AMOUNT	TRADE IN	\$ 4500
DHD GM Dump Truck w/Plow		\$ 4500	BALANCE	\$ 18000
		\$	SALES TAX	\$ -
		\$	TOTAL	\$ 18000
		\$	Cash Down Payment	\$
		\$	BALANCE DUE DEALER	\$ 18000

I / We hereby certify that there is no lien, claim, debt, mortgage, or incumbrance of any kind, nature or description against the property listed above now existing, of record or otherwise, and that same is free and clear and is my / our sole and absolute property.

Signed

(Purchaser's Signature)

## PURCHASER'S REQUEST TO PROVIDE FINANCING

(To be completed only if the dealer is to provide financing)

The purchaser understands that the above Retail Purchase Order is on a cash price basis. The dealer will, however attempt to provide financing for such purchase if purchaser so requests, pursuant to a separate finance contract on mutually acceptable terms, subject to normal credit qualifications. THE PURCHASER'S SIGNATURE AT THE BOTTOM OF THIS PARAGRAPH ACKNOWLEDGES THAT THE PURCHASER HAS REQUESTED THE DEALER TO PROVIDE SUCH FINANCING.

(Purchaser)

Purchaser has read all of the provisions on both the face and reverse side of this RETAIL PURCHASE ORDER, including the reference to warranty, as printed on forms 220191 for Tractors and Equipment and 220084 for Consumer Products. Purchaser agrees that all such provisions are part of this Order and that this order supersedes any prior agreement and is the complete and exclusive agreement on the subject matters covered by this Order. Purchaser's signature hereto acknowledges that he has received and read a copy of the applicable warranty. THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVE, IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE AGREES TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER. Purchaser certifies he is of majority age and has received a true copy of this Order.

Purchaser's Signature \_\_\_\_\_

Date \_\_\_\_\_

ACCEPTED BY:

Dealer or his Authorized Representative





## 2013 GEHL Z27



USD **USD \$22,500**

**Machine Location:** [1810 South Main St Monticello, Iowa 52310](#)

### Seller Information

**Kromminga Motors**

**Contact:** Kromminga Motors Inc.

**Phone:** (319) 465-5443

(319) 465-5443

[Video Chat](#)



[Hide Thumbnails](#)

### Description

ROPS, power quicktach coupler, 12" bucket

### Specifications

<b>Year</b>	2013	<b>Manufacturer</b>	GEHL
<b>Model</b>	Z27	<b>Hours</b>	<del>5986</del>
<b>Serial Number</b>	J00526	<b>Condition</b>	Used
<b>Stock Number</b>	5986	<b>ROPS</b>	Open

[Show As Paragraph](#)

## Agenda item #6

Dear Mayor and Council;

The following information is related to a future equipment request for both vehicle and body worn cameras for the Police Department. I am sending this information out ahead of the coming Council agenda in an attempt to be able to gather some feedback from you all before the upcoming meeting. This summary will attempt to provide you with information on our current camera system, the challenges we are facing, and a possible resolution with information for available monies to cover the cost of the purchase.

In-Car Video Systems or “Dash Cam’s” have been a staple in law enforcement for years with body worn cameras becoming some of the most critical pieces of evidence for prosecution as well as the defense of officers.

Since 2007, the Police Department has utilized Digital Ally brand of In-Car Video Systems. Over the last 18 years, I have remained loyal to Digital Ally and we have utilized several different models from them as their equipment was updated and upgraded. Digital Ally gained attention over the years for their cost-effective systems and self-maintained video data making it easier for smaller agencies to access and utilize equipment and capabilities. Digital Ally became a staple in the law enforcement industry when they released their first body worn camera in 2013. Prior to this, we had been using cheap amazon style body worn cameras for 3 years prior to its release and were the first in Jones County and one of the first in the State of Iowa to implement body worn cameras for officers. When the Digital Ally body worn cameras were released, we made the transition and we were finally able to have all of our recorded video footage cataloged and stored in the same system.

The system has had its challenges throughout the years and has seen very few updates to the video management software from the company which has left it lagging from their competitors. Customer Service and their Sales Team have also become a growing concern. While we have been successful in resolving many of our technical issues with our own expertise, we are experiencing issues that we struggle to get resolved and their Sales Team will be responsive one day then unavailable for weeks on end.

In January of this year, we received notice from Digital Ally that they would be discontinuing their line of DVM-800 in-car cameras and FirstVu HD body worn cameras. Digital Ally announced that they would be transitioning to a licensing and subscription-based cloud video management system, consistent with what the industry leaders had transitioned to that involves acquiring all new equipment. Digital Ally announced that they would continue to support the discontinued equipment with their remaining available parts and service.



We knew at this point that we would be needing to make a considerable upgrade to our system within the next year. Since January, our technical issues have continued to snowball, and sales and service has been absent. The company recently has undergone some concerning changes in the last month that suggest that it may not survive much longer. Most agencies who remained with them are making a switch rapidly. Our initial plan was to begin migrating our body cameras over and allow our car cameras to phase out over time, however we currently have two car cameras that have been intermittent in their functionality. It is highly in our best interest to make the entire transition for in-car and body worn cameras at once to avoid attempting to maintain a failing system. Our recent Officer Involved Shooting proved how valuable in-car and body worn cameras can be.

We have been evaluating new vendors over the past few months and have made a determination that we would like to transition to Axon. There are a lot of products on the market and some provide some very cost saving equipment, but reliability and customer service remain the main concern along the cost of ownership over the life of the equipment. Video evidence has become so necessary that when you experience technical issues, everyone assumes you are trying to cover something up. Axon is considered the industry leader and is a company that will stand behind their products and be a company that will remain integral to law enforcement for many years to come. Axon owns and manufactures Taser which we currently have equipment with and has become a staple for law enforcement.

The primary issue for our transition is the cost. The total cost for 3 vehicle mounted cameras and 5 body worn cameras totals \$74,184.10. This includes set-up and installation along with a full warranty for all the devices, unlimited data cloud storage for our video files. Axon bundles the equipment and licensing into a 5-year (60 month) program. This total cost is then divided over the 5-year term with an annual cost of \$14,836.80. I did not budget for this expense in our current budget; having not known the rapid decline we would face in the company and our equipment. Axon offers an alternate payment option by allowing a more significant first year payment to reduce the proceeding years annual cost. This more significant payment may have the ability to come from our previous year's budget surplus.

The Police Department had approximately \$37,759.86 in SURPLUS for the FY '25 fiscal year. With our end of the year budget amendments, we adjusted an additional \$6,000 which would bring our actual surplus to approximately \$31,000. To get to that surplus, we had delayed the hiring of our last full-time officer, Officer Keanan Shannon, to ensure that we did not end up over budget if we ended up needing to hire an uncertified applicant. This delay ended up not being necessary since we hired a certified officer and did not need to pay for academy fees. This staffing decision accounted for approximately \$26,000 of our surplus. Approximately \$7,000 of our surplus was related to unspent operating funds, such as unused building repair

money and minor equipment funds that went unspent. I would like to request that this surplus be allocated to be used to assist in the annual fee by transferring the surplus to the Police Department Equipment Set-a-Side fund to be used towards the purchase of the updated cameras.

Additionally, I have a \$5,000 grant to be used for the purchase of an in-car video camera system from the Governor's Traffic Safety Bureau. This funding can be applied to the cost of the camera systems bringing our total down to \$69,184.10

Using these funds, if we made a year 1 payment of \$35,000, the remaining annual payments would be \$9,796. Budgeting an annual payment of \$10,000 is a bit easier than nearly \$15,000.

It is my desire to proceed with the package as outlined, however there are some things we can do to trim this amount if funding is a concern and I am not able to utilize the surplus funding.

Option 1: We can reduce our body worn cameras from 5 to 4. This would save approximately \$5,978.40. There are only a few times throughout the year that we are utilizing all of our body cameras at the same time, but it does occur. Having 5 does allow myself to always have a unit in my possession and not rely on the pool of officer worn equipment.

Option 2: We can eliminate the Warranty package. This would save approximately \$8,000. Each body worn camera has a 1-year manufacturer's warranty, but after year 1 if we had any mechanical issues the cost to repair would be an added cost. A replacement camera would be \$5,978.40 if it was damage that occurred in years 2-5. The car cameras are covered under a 5-year warranty automatically.

Again, it would be my preference to proceed with the equipment as quoted, but in an effort to reduce costs I am open to those options.



AXON BODY 4



AXON Fleet



This equipment provides some significant updates; We will have wireless upload from both the Body Camera and In-Car Camera. Once it connects with the wireless network, the video files are instantly uploaded to our cloud account. Currently we have to connect all of our devices to a single computer in the office and upload the files from the devices or SD cards.

We have unlimited data storage so we can retain video files without having to continually delete files with our current system. Currently we have a server dedicated to storing those video files and it has a limited storage availability, so we are continually deleting older files to maintain room on our server for newer files.

Video files from the Body Camera and the Vehicle camera will be linked together for one incident. When we search for video files, they are all located in the same location. Currently, video files are all separated.

Since the devices are all connected to the internet, software updates are completed automatically. Currently if/when an update is release we have to manually update the firmware for each device.

From a adminisitrative standpoint, there are some steps we would need to take if we proceeded with the equipment contract. First we will need to seek approval from the City's bonding

attorney to make sure that the contract doesn't impact our borrowing ability. Additionally, a public hearing would need to be held, but Russ and Sally are aware and will assist in that process. Neither are significant hurdles, just steps that the Council would need to be aware of.

I encourage you to reach out to me with any questions you may have about the project.

Britt

City Council Meeting  
Prep. Date: 7/31/2025  
Preparer: Sally Hinrichsen



Agenda Item: # 7 - 17  
Agenda Date: 8/4/2025

*Communication Page*

**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:  
Budget Summary:  
Expenditure:  
Revenue:


**Reports / Potential Actions:**

7. Mayor
8. City Engineer
9. City Administrator
10. Ambulance Director
11. City Clerk
12. Public Works Director
13. Police Chief
14. Water/Wastewater Superintendent
15. Park and Recreation Director
16. Library Director
17. Ambulance Director