

City of Monticello, Iowa

www.ci.monticello.ia.us

Monticello City Council Meeting December 1, 2025 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	November 17, 2025
Approval of August revised Treasurer Report	August 2005
Approval of Treasurer Report	September 2025
Approval of Payroll	November 27, 2025
Approval of Bill List	
Approval of Casey's alcohol license	

Resolutions:

1. **Resolution** Approving Park & Rec blanket Independent Program Contractor Agreement
2. **Resolution** Scheduling Public Hearing on proposed rezoning of Lot 1 of Merrinoll 2nd Addition, located at the northwest corner of Carmel and El Camino Real from R-1 to R-2 for December 15, 2025 at 6:00 p.m.

3. **Resolution** Approving Plat of Survey to Parcel 2025-15, Parcel 2005-16, Parcel 2025-17 and Parcel 2025-18
4. **Resolution** Approving the Plat of Survey to Parcel 2025-86, for Property located at 18294 Amber Road X44
5. **Resolution** Approving partial payment of retainage to Roger Stephen, Re: Stephen Addition Trunk Sewer Project in the amount of \$112,711.86

Consideration and Possible Motions:

6. **Consideration and Possible Motion** to approve Eli Moestchen proposed Eagle Scout Project for Park and Ride

Reports / Potential Actions:

7. Mayor
8. City Engineer
9. City Administrator
10. Library Director
11. Ambulance Director
12. City Clerk
13. Public Works Director
14. Police Chief
15. Water/Wastewater Superintendent
16. Park and Recreation Director

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: December 1, 2025 Council Meeting

Time: Dec 1, 2025 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88122963233>

Meeting ID: 881 2296 3233

One tap mobile

+13052241968,,88122963233# US

+13092053325,,88122963233# US

Join instructions

<https://us02web.zoom.us/join/88122963233?signature=avwj7yIuu9AeimDHugct-uFz41-hCoXQGwEaricrsV0>

“This employer is an equal opportunity provider & employer”

Regular Council Meeting
November 17, 2025, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Candy Langerman, Mary Phelan, Jake Ellwood and Scott Brighton. Also, present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Library Director Faith Brehm, Water /Wastewater Superintendent Jim Tjaden, Park & Rec Director Jacob Oswald and Ambulance Director Lori Lynch. Council member Dave Goedken was absent. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Brenneman moved to approve the agenda. Brighton seconded, roll call was unanimous.

Brighton moved to approve the consent agenda, Ellwood seconded. Roll call was unanimous.

Eli Moestchen presented his proposed Scout project, which focuses on redeveloping a walking trail through the Park and Ride area located at the south end of Monticello. This parcel of land is currently owned by the Iowa Department of Transportation, but maintained by the City. Moestchen’s project would include redeveloping a walking trail through clearing, grading, and defining a path; installing educational signage that highlights the natural environment; and adding plantings, benches and other amenities. He would like the City’s blessing before reaching out to the IDOT for their approval. Consensus of the Council was for Eli Moestchen to move forward with his proposed project and to place on next agenda for formal approval.

Brighton moved to approve Resolution #2025-162 Approving FY 2024-2025 Annual Urban Renewal Report. Ellwood seconded. Roll call was unanimous.

Langerman moved to approve Resolution #2025-163 Correcting Resolution 2025-90, Approving and Accepting the Voluntary Annexation of certain properties generally described as Lot 1 of Brad Stephen’s 4th Addition, including the adjacent right of way to the center of South Main Street (Business 151), adjoining the City of Monticello for at least fifty feet and not creating an island, as same is defined within Iowa Code §368.7(2). Ellwood seconded. Roll call unanimous.

Phelan moved to approve Resolution #2025-164 Approving Pay Request #18 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$505,421.59. Ellwood seconded. Roll call was unanimous.

Langerman moved to approve Resolution #2025-165 Adjusting funds appropriated to meet the City’s Obligation to Kardes Inc. per Development Agreement dated March 17, 2014. Brenneman seconded. Roll call was unanimous.

John Monk, with Outlaws Mobile Entertainment requested the usage of the Monticello Community Building for a Family Friendly Movie theatre night that will be open to all of the community for free. Outlaw Entertainment wishes to provide a free Christmas family movie, with admission open to the public, at the Community Center on December 20th.

This will be an all-inclusive activity, allowing access to those no matter their age or their financial limitations, to enjoy a nostalgic film in a warm and clean facility, with all of their friends and neighbors around. Sponsorships from local businesses and families have been procured in the past to help cover to cost of licensing as well as supplies. Besides the indoor movie, the option of popcorn and hot cocoa will be available as long as supplies last to those who wish to partake. Brenneman moved to allow Outlaw Entertainment free use of the Community Center for a free community movie event on December 20, 2025. Ellwood seconded. Roll call was unanimous.

Farnum reported the implementation of the new software allows the capability to download reports into Excel.

Farnum stated the airport farm lease bids have been sent out. Anyone interested in receiving a bid form should contact the City Clerk's Office.

Farnum stated the Fire Board will be meeting on Wednesday to discuss the budget and turn out gear funding and invited Council to attend.

Lynch reported the Volunteer EMTs purchased two Lucas 3s for the department for approximately \$40,000. Lynch stated the department also received a grant from the Jones County Community Foundation in the amount of \$4,000.

Hinrichsen reported finalizing the training for the new software and the final two fiscal yearend reports.

Tjaden reported the sewer jet needs some major repairs and the grant funding for the sewer plant will not be available to purchase a sewer jet. Tjaden looked at options from two dealers. These would have a stainless-steel tank. Hinrichsen advised they would need to hold a public hearing if they decide to lease payments. Council directed Tjaden to get more information and prices for the next meeting.

Oswald reported on activities happening now and programs with registration ending soon. He also reported many Christmas lights have been put up and the Seasons Greetings sign at the Aquatic Center was donated by the Rotary.

Brehm reported on activities happening at the library. She also advised that the mobile food truck will be at the Berndes Center. She advised the food pantry at the Library is fully stocked also.

Phelan moved to adjourn the meeting at 6:23 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

11.24.25

GLJRNLU06.22.23 Tue Oct 14, 2025 4:43 PM
POSTING DATE: 8/29/2025

City of Monticello IA
GENERAL LEDGER JOURNAL ENTRIES
CALENDAR 8/2025, FISCAL 2/2026

OPER: CC
JRNAL: 311

PAGE 1

JRNAL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	UPDATE OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
MISSING AP POST		MISSING AP 7091			PRE-EDIT
600-810-6508	POSTAGE		310.70		
600-000-1110	CASH-WATER OPERATING			310.70	1
610-815-6508	POSTAGE		310.69		
610-000-1110	CASH-SEWER			310.69	1
670-840-6508	POSTAGE		310.69		
670-000-1110	CASH-SANITATION			310.69	1
Journal Total :			932.08	932.08	
Sub Total			932.08	932.08	
** Report Total **			932.08	932.08	

FUND	NAME	DEBITS	CREDITS
600	WATER	310.70	310.70
610	SEWER	310.69	310.69
670	SANITATION	310.69	310.69
TOTALS		932.08	932.08

** Transactions affected cash may need to be entered in Bank Rec! **
** Review transactions that have a number in the Bank # column. **

check # 5400 S- Monticello Post Office check was not showing in Bank Reconciliation. Cheryl worked w/ GWorks to correct the the Expense Report showed the amount & GWorks reconciled the JE they made so the Bank Reconciliation would balance.

Michael @ GWorks posted Check # 5416 in August because it was an August check that was lost in their system & her has never seen anything like this before.

\$932.08

I had to go back to August to re-run the August reports & balance August

CITY OF MONTICELLO

200 EAST FIRST STREET
MONTICELLO, IOWA 52310-1501

054005

72-1187
739

NO.

OHNEWARD BANK & TRUST
MONTICELLO, IOWA

DATE

CHECK NO.

AMOUNT

8/29/25

54005

*****932.08

NINE HUNDRED THIRTY TWO AND 08/100 DOLLARS

MONTICELLO POST OFFICE

PAY TO
THE
ORDER
OF

119 N CEDAR ST
MONTICELLO IA

52310

⑈054005⑈ ⑆073911870⑆ 4000 200 8⑈

CUSTOMER #

13010 MONTICELLO POST OFFICE

8312025	UTILITY BILL POSTAGE	310.70
8312025	UTILITY BILL POSTAGE	310.69
8312025	UTILITY BILL POSTAGE	310.69

CHECK DATE 8/29/25 # 54005

TOTAL: *****932.08

City of Monticello
Cash On Hand By Bank
For August 31st, 2025

 11-24-25

Bank					
Account type & number	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Checking #700502479	\$0.00		N/A		Interim Loan Acct
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$239.09		N/A		Earl F Lehmann Trust
Checking #394486	\$16,096.22		N/A		Soldier Memorial
Savings # 6467260	\$1,275,104.91		N/A		General Savings
Total by Bank	\$1,291,440.22				
Dutrac Credit Union					
Total by Bank	\$0.00				
Fidelity Bank & Trust					
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$3,427,324.74		N/A		General Checking
Property Tax & Water #40001992	\$5,006,184.35		N/A		General Savings
Youth/Adult Tournamt Ckg #618231	\$25,133.25	2.02	N/A		Youth/Adult Tournamt
Total by Bank	\$8,458,642.34				
Total Cash on Hand- All Banks	\$9,750,082.56				
Plus Petty Cash	\$1,350.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt	\$811.49				
Less Outstanding Checks	\$891,087.21				
Treasurer's Balance	\$8,861,156.84				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive
Riverside Gardeners, Inc
Monticello Firefighters Organization, Inc
Monticello Emergency Medical Team
Friends of the Monticello Public Library

City of Monticello
Bank Reconciliation Report
For the Month of August 2025

Bank Balance		
General Checking	\$3,427,324.74	
Property Tax & Water	\$5,006,184.35	
Soldiers Memorial Ckg	\$16,096.22	
Earl F Lehmann Trust	\$239.09	
Youth/Adult Tournament Ckg	\$25,133.25	
Citizen's Savings	\$1,275,104.91	
Wastewater TMT Loan Acct		
Total Bank Balance		\$9,750,082.56
Plus (Minus) Adjustment:		
Bank Charge/Error		
Total Adjustment		\$0.00
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$811.49	
Total Outstanding Credit Card Pymts		\$811.49
Less Outstanding Checks:		
Financial/Payroll	\$891,087.21	
Soldiers Memorial		
F&M Interim Loan Ckg		
Youth/Adult Tournament Ckg		
Total Outstanding Checks		\$891,087.21
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	\$1,350.00	
Total Investments		\$1,350.00
Treasurer's Balance		\$8,861,156.84

Prepared By: <u>Sally Hinrichsen</u>	<u>11.24.2025</u>
Sally Hinrichsen, City Clerk	Date
Reviewed by: <u>Russell Farnum</u>	<u>11.24.25</u>
Russell Farnum, City Administrator	Date

Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash in Bank	Clerk's Cash in Bank	Clerk's Cash in Bank	Investments	Investments	Ending Fund Balance
General	823800.85	107062.78	7043.62		139835.75	37938.42	754133.08	1050.00	260281.27	492801.81	16096.22			754133.08
Soldiers Memorial Board	16821.90				725.68		16096.22							16096.22
Monticello Brando Center	78107.91	10919.50	279.13		37399.73		51366.81	100.00	-2331.26	53598.07				51366.81
Recreation Set-A-Side	20592.89		71.99				20664.88		20664.88					20664.88
Youth/Adult Tournament Chg	25093.38		39.87				25133.25				25133.25			25133.25
Dare	6919.99	600.00	24.19				7544.18		7544.18	5567.15				7544.18
Canine	6194.20	4580.00	21.64		39.85		10755.99		5188.84	5667.15				10755.99
Insurance Fund	72879.06		254.77		1379.97		71753.86		14253.70	57500.16				71753.86
Tourament Fund	33130.18		115.81		1000.00		32245.99		32245.99					32245.99
Special Events	500.00	1780.60					2280.60		2280.60					2280.60
Monticello Trees Forever	26176.56		91.51				26268.07		26268.07					26268.07
Fire	51317.65		179.39		10347.01		41150.03		40781.58	388.45				41150.03
Ambulance Operating	340607.23	42203.91	1160.72	24166.67	58498.10		349648.43		141191.88	208456.55				349648.43
Hotel/Motel Tax Fund	32269.84	4869.66	112.71		15000.00		22252.21		22252.21					22252.21
Earl F Lehmann Trust	239.09						239.09				239.09			239.09
Street Bond	750.00						750.00		750.00					750.00
Police Improvement	6062.39	7.00	21.19		167.38		6090.58		6090.58					6090.58
Library	57996.96	380.00	202.39		13852.45		58311.97		21698.50	36613.47				58311.97
Equipment Set-A-Side	63842.21	347.31	222.47	13771.75			64331.29	200.00	46558.73	17472.56				64331.29
Super Mac	121505.85		424.76		3058.04		121930.61		30855.06	91075.55				121930.61
Airport	7392.99		25.84				4360.79		-1269.54	5630.33				4360.79
Revolving Loan Fund	85819.95	8762.37	300.01		4086.70		90785.63		69828.93	20956.70				90785.63
Road Use Tax	49017.72		175.10		49192.82		17944.44		31248.38					49192.82
Road Use Tax Set-Aside	200349.82	51362.38			76599.83		175112.37		10776.80	164356.57				175112.37
Employee Benefits	4515.42		15.78				4531.20		545.50	3985.70				4531.20
TIF Tax Collections	441819.14	86.69			51899.13		390006.70		51736.74	338269.96				390006.70
Slavka Gehret Trust	309212.55	3.47	1326.08				310542.10		62439.41	248102.69				310542.10
Police Forfeiture Acct	42978.45		150.23	101411.26			144539.94		102564.22	41975.72				144539.94
Debt Service	217423.97	44.77	709.54				218178.28		51928.83	166249.45				218178.28
TIF - Debt Payments	0.00						0.00							0.00
Park Improvements	198480.26	850.00	693.86				200024.12		99133.15	100890.97				200024.12
Library Capital Improvements	16110.00		56.31				16166.31		16166.31					16166.31
Ambulance Improvements	219870.52		768.63				220639.15		34200.44	186438.71				220639.15
TIF Projects	136187.18				92700.00		43487.18		43487.18					43487.18
Cemetery Improvements	55125.08		536.72				55661.80		2166.50	53495.30				55661.80
Capital Improvements	650941.50	19650.00	691.87		25770.68	101411.26	544101.43		91069.92		453031.51			544101.43
Low Income Housing	0.00				0.00		0.00		2954.65	9528.16				0.00
Bay Disc Golf Course	13415.92		46.89		980.00		12482.81		807.45	7153.20				12482.81
Mary Maxine Redmond Trust	7932.93		27.72				7960.65		6623.71	5898.00				7960.65
Pocket Park	12480.09		43.62				12523.71							12523.71
Cemetery Perpetual Care	194926.27		337.41				195263.68		1891.00	193372.68				195263.68
Charles S Bickell Book Trust	87118.58		303.98		31.00		87391.56		132.52	87259.04				87391.56
Idona Mary Baker Trust	38414.10		134.28				38548.38		903.13	37645.25				38548.38
Water Operating	136166.79	38025.58	476.01		166526.63		8141.75		-73834.16	81975.91				8141.75
Customer Deposits	33010.16	1700.00			775.00		33935.16		32362.60	1572.56				33935.16
Water Capital Improvements	726719.97	5230.75	2301.05				734251.77		484982.73	217195.64	22073.40			734251.77
Sewer Operating	2221760.57	97795.48	7491.39		38989.28		2289058.16		247681.26	1440376.90	600000.00			2289058.16
Sewer Reserve	0.00						0.00							0.00
Sewer Debt Service	532322.26	5230.76	1828.44		63793.14		470357.56		265278.05	5079.51	200000.00			470357.56
Sewer Capital Improvements	180123.33		660.06				186014.15		13515.45	172498.70				186014.15
Sewer Improvement	0.00				885185.25		0.00							0.00
Sewer WWTF Facility Improv	0.00						0.00							0.00
Sewer Debt Service Reserve	0.00						0.00							0.00
Sewer Short-lived Assets	0.00						0.00							0.00
Sanitation	361839.59	54878.08	962.32		54034.30		363645.69		106151.43	257494.26				363645.69
Sanitation Capital Improvements	9844.23		33.24				9877.47		9877.47					9877.47
Yard Waste	65304.94	3675.69	228.29		277.36		68931.56		28796.64	40134.92				68931.56
Storm Water Fund	193971.65	6691.81	678.10		7806.67		193534.89		69668.52	123966.37				193534.89
Self Funded Insurance	0.00	4619.76					0.00							0.00
Flex Spending	-1221.71	1311.56			241.35		-151.50		-151.50					-151.50
Enterprise Flex Spending	107.48						107.48		107.48					107.48
	9234194.79	1351855.16	31268.93	139349.68	1756162.04	139349.68	8861156.84	1350.00	2537049.02	5006184.35	1316573.47	0.00	0.00	8861156.84

TREASURER'S REPORT

CALENDAR 8/2025, FISCAL 2/2026

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	823,800.85	108,106.40	177,774.17	.00	754,133.08
003 SOLDIER MEMORIAL FUND	16,821.90	.00	725.68	.00	16,096.22
005 MONTICELLO BERNDEN CENT	78,107.91	11,198.63	37,939.73	.00	51,366.81
006 RECREATIONAL SET-A-SIDE	20,592.89	71.99	.00	.00	20,664.88
007 YOUTH/ADULT TOURNAMT CK	25,093.38	39.87	.00	.00	25,133.25
008 DARE	6,919.99	624.19	.00	.00	7,544.18
009 POLICE CANINE UNIT	6,194.20	4,601.64	39.85	.00	10,755.99
010 INSURANCE	72,879.06	254.77	1,379.97	.00	71,753.86
012 TOURNAMENT FUND-GEN CKG	33,130.18	115.81	1,000.00	.00	32,245.99
013 SPECIAL EVENTS	500.00	1,780.60	.00	.00	2,280.60
014 MONTICELLO TREES FOREVE	26,176.56	91.51	.00	.00	26,268.07
015 FIRE	51,317.65	179.39	10,347.01	.00	41,150.03
016 AMBULANCE	340,607.23	67,531.30	58,490.10	.00	349,648.43
018 HOTEL/MOTEL TAX	32,269.84	4,982.37	15,000.00	.00	22,252.21
022 EARL F LEHMANN TRUST	239.09	.00	.00	.00	239.09
023 TRUST FUND/STREET BOND	750.00	.00	.00	.00	750.00
026 POLICE IMPROVEMENT	6,062.39	28.19	.00	.00	6,090.58
030 LIBRARY IMPROVEMENT	57,896.96	582.39	167.38	.00	58,311.97
041 LIBRARY	63,842.21	14,341.53	13,852.45	.00	64,331.29
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	121,505.85	424.76	.00	.00	121,930.61
045 SUPER MAC FUND	7,392.99	25.84	3,058.04	.00	4,360.79
046 AIRPORT	85,819.95	9,062.38	4,096.70	.00	90,785.63
050 REVOLVING LOAN FUND	49,017.72	175.10	.00	.00	49,192.82
110 ROAD USE	200,349.82	51,362.38	76,599.83	.00	175,112.37
111 ROAD USE SETASIDE	4,515.42	15.78	.00	.00	4,531.20
112 EMPLOYEE BENEFITS	441,819.14	86.69	51,899.13	.00	390,006.70
125 TIF -SPECIAL REVENUE	309,212.55	1,329.55	.00	.00	310,542.10
178 TRUST/SLAVKA GEHRET FUN	42,978.45	101,561.49	.00	.00	144,539.94
180 POLICE FORFEITURE	4.95	.00	.00	.00	4.95
200 DEBT SERVICE	217,423.97	754.31	.00	.00	218,178.28
225 TIF - DEBT	.00	.00	.00	.00	.00
300 ARPA CAPITAL FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	198,480.26	1,543.86	.00	.00	200,024.12
316 LIB CAPITAL IMPROVEMENT	16,110.00	56.31	.00	.00	16,166.31
319 AMBULANCE IMPROVEMENT	219,870.52	768.63	.00	.00	220,639.15
325 TIF PROJECT	136,187.18	.00	92,700.00	.00	43,487.18
326 TRUST/CEMETERY IMPROVEM	55,125.08	536.72	.00	.00	55,661.80
328 FAMILY AQUATIC CENTER C	.00	.00	.00	.00	.00
332 CAPITAL IMPROVEMENT	650,941.50	20,341.87	127,181.94	.00	544,101.43
333 MYSBA CAPITAL FUND	.00	.00	.00	.00	.00
336 LOW INCOME HOUSING FUND	.00	.00	.00	.00	.00
337 MDC FUNDS	.00	.00	.00	.00	.00
338 BATY DISC GOLF COURSE	13,415.92	46.89	980.00	.00	12,482.81
339 MARY MAXINE REDMOND TRU	7,932.93	27.72	.00	.00	7,960.65
375 POCKET PARK	12,480.09	43.62	.00	.00	12,523.71
500 TRUST/CEMETERY PERPETUA	194,926.27	337.41	.00	.00	195,263.68
502 C.C. BIDWELL LIBRARY BO	87,118.58	303.98	31.00	.00	87,391.56
503 TRUST/IOMA MARY BAKER	38,414.10	134.28	.00	.00	38,548.38
600 WATER	136,166.79	38,501.59	166,526.63	.00	8,141.75
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	33,010.16	1,700.00	775.00	.00	33,935.16
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00

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TREASURER'S REPORT
CALENDAR 8/2025, FISCAL 2/2026

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 WATER CAPITAL IMPROVEME	726,719.97	7,531.80	.00	.00	734,251.77
610 SEWER	2,221,760.57	105,286.87	38,989.28	.00	2,288,058.16
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER DEBT SERVICE	532,322.26	1,828.44	63,793.14	.00	470,357.56
613 SEWER CAPITAL IMPROVEME	180,123.33	5,890.82	.00	.00	186,014.15
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616 SEWER WWT FACILITY IMPR	.00	885,185.25	885,185.25	.00	.00
618 SWR DEBT SERVICE RESERV	.00	.00	.00	.00	.00
620 SWR SHORT-LIVED ASSET R	.00	.00	.00	.00	.00
670 SANITATION	361,839.59	55,840.40	54,034.30	.00	363,645.69
671 SANITATION CAPITAL IMPR	9,844.23	33.24	.00	.00	9,877.47
675 YARD WASTE SITE	65,304.94	3,903.98	277.36	.00	68,931.56
740 STORM WATER	193,971.65	7,369.91	7,806.67	.00	193,534.89
820 INTERNAL REV SELF FUNDE	.00	4,619.76	4,619.76	.00	.00
950 FLEX SPENDING FUND	1,221.71-	1,311.56	241.35	.00	151.50-
951 ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
Report Total	9,234,194.79	1,522,473.77	1,895,511.72	.00	8,861,156.84

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City of Monticello - Monthly Summary - September 1st thru 30th, 2025

Reviewed by: *[Signature]* Date: 11-23-25

Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Investments	Ending Fund Balance
General	754133.08	151794.04	12746.71		195063.02	37938.42	685672.39	1050.00	236457.94	448164.45			685672.39
Soldiers Memorial Board	16096.22	840.00			356.00		16980.22						16980.22
Monticello Barndes Center	51366.81	4798.45	202.64		26189.94		30177.96	100.00	26277.25	3800.71			30177.96
Recreation Set-A-Side	20664.88		84.96				20749.84		20749.84				20749.84
Youth/Adult Tournament Ckg	25133.25		44.07				25177.32						25177.32
Dare	7544.18		31.02				7575.20		7575.20				7575.20
Canine	10755.99	1143.00	42.37		197.29		11744.07		6155.88	5588.19			11744.07
Insurance Fund	71753.86		275.99		371.41		71658.44		13940.89	57717.55			71658.44
Tournament Fund	32245.99		132.58				32378.57		32378.57				32378.57
Special Events	2280.60						4637.60		26376.07				4637.60
Monticello Trees Forever	26268.07		108.00				26376.07		39200.84				26376.07
Fire	41150.03	1823.25	169.07		3571.67		39570.68		369.84				39570.68
Ambulance Operating	349648.43	42415.23	1368.68	24166.67	55756.48		361842.53		102597.85	259244.68			361842.53
Hotel/Motel Tax Fund	22252.21	4925.22	91.49		30000.00		-2731.08		-2731.08				-2731.08
Earl F Lehmann Trust	239.09		0.06				239.15			239.15			239.15
Street Bond	750.00						750.00		750.00				750.00
Police Improvement	6090.58	82.00	21.19				6193.77		6193.77				6193.77
Library Improvement	58311.97	2320.95	227.63		1762.76		59097.79		22345.90	36751.89			59097.79
Library	64331.29	662.80	257.90	13771.75	16978.67		62045.07	200.00	44306.46	17538.61			62045.07
Equipment Set-A-Side	121930.61		471.19				122401.80		981.92	121419.88			122401.80
Super Mac	4360.79		21.28		1931.12		2450.95		2299.34	151.61			2450.95
Airport	90785.63	6345.61	364.62		17700.47		79795.39		58761.19	21034.20			79795.39
Revolving Loan Fund	49192.82		191.92				49384.74		18018.22	31366.52			49384.74
Road Use Tax	175112.37	62383.83			158706.94		78789.26		47953.69	30835.57			78789.26
Road Use Tax Set-Aside	4531.20		17.30				4548.50		547.74	4000.76			4548.50
Employee Benefits	390006.70	42801.59			45725.92		387082.37		48812.41	338269.96			387082.37
TIF Tax Collections	310542.10	91032.51	1073.55				402648.16		153907.45	248740.71			402648.16
Slavka Gehret Trust	144539.94		958.50				145498.44		2985.94	142512.50			145498.44
Police Forfeiture Acct	4.95						4.95		4.95				4.95
Debt Service	218176.28	28545.69	842.07		300.00		247266.04		80388.04	166878.00			247266.04
TIF - Debt Payments	0.00						0.00						0.00
Park Improvements	200024.12	545.00	789.05		21286.94		180091.23		38818.82	141272.41			180091.23
Library Capital Improvements	16166.31		66.47				16232.78		16232.78				16232.78
Ambulance Improvements	220639.15	200.68	845.50				221685.33		34541.74	187143.59			221685.33
TIF Projects	43487.18						43487.18		43487.18				43487.18
Cemetery Improvements	55661.80		584.48				56246.28		2183.17	54063.11			56246.28
Capital Improvements	544101.43	2000595.40	4375.10		331636.96		2217434.97		1270402.81	490000.00			2217434.97
Low Income Housing	0.00						0.00						0.00
Baty Disc Golf Course	12482.81		48.16		784.00		11746.97		2182.79	9584.18			11746.97
Mary Maxine Redmond Trust	7960.65		30.36				7991.01		810.77	7180.24			7991.01
Pocket Park	12523.71		49.54				12573.25		6652.95	5920.30			12573.25
Cemetery Perpetual Care	195263.68	1165.55					196429.23		2691.00	193738.23			196429.23
Charles S Bidwell Book Trust	87391.56		329.91				87721.47		132.52	87588.95			87721.47
Iona Mary Baker Trust	39548.38		146.03		1246.15		37448.26		660.69	36787.57			37448.26
Water Operating	8141.75	38003.92	309.93		29228.22		17227.38		-5058.46	22285.84			17227.38
Customer Deposits	33935.16	2300.00			815.00		35420.16		33847.60	1572.56			35420.16
Water Capital Improvements	734251.77	5252.94	3124.59				742629.30		502337.46	218019.78			742629.30
Sewer Operating	2288058.16	101652.59	7910.32		50189.98		2347431.09		300163.55	1445467.54			2347431.09
Sewer Reserve	0.00						0.00						0.00
Sewer Debt Service	470357.56		1709.96		66844.29		405223.23		199524.52	5098.71			405223.23
Sewer Capital Improvements	186014.15	5252.93	777.25				192044.33		18890.48	173153.85			192044.33
Sewer WWT Facility Improv	0.00				803115.29		0.00						0.00
Sewer Debt Service Reserve	0.00						0.00						0.00
Sewer Short-lived Assets	0.00						0.00						0.00
Sanitation	363645.69	56201.26	1411.27		50118.48		371139.74		112671.95	258467.79			371139.74
Sanitation Capital Improvements	9877.47		40.61				9918.08		9918.08				9918.08
Yard Waste	68931.56	3771.51	270.13		33574.76		39398.44		-888.21	40286.65			39398.44
Storm Water fund	193534.89	6938.28	754.74		735.26		200492.65		36057.59	164435.06			200492.65
Self Funded Insurance	0.00	615.11			615.11		0.00						0.00
Flex Spending	-151.50	1311.56			90.96		1069.10		1069.10				1069.10
Enterprise Flex Spending	107.48						107.48		107.48				107.48
	8861156.84	3471193.19	43318.19	37938.42	1944873.09	37938.42	#####	1350.00	3629312.23	5476431.99	0.00	0.00	10430795.13

City of Monticello
Bank Reconciliation Report
For the Month of September 2025

Bank Balance		
General Checking	\$3,655,829.50	
Property Tax & Water	\$5,476,431.99	
Soldiers Memorial Ckg	\$16,580.22	
Earl F Lehmann Trust	\$239.15	
Youth/Adult Tournament Ckg	\$25,177.32	
Citizen's Savings	\$1,281,704.22	
Wastewater TMT Loan Acct	\$0.00	
Total Bank Balance		\$10,455,962.40
Plus (Minus) Adjustment:		
Bank Charge/Error		
Total Adjustment		\$0.00
Plus Outstanding Credit Card Pymt:		
Credit Card Payments	\$220.90	
Total Outstanding Credit Card Pymts		\$220.90
Less Outstanding Checks:		
Financial/Payroll	\$26,738.17	
Soldiers Memorial	\$0.00	
F&M Interim Loan Ckg	\$0.00	
Youth/Adult Tournament Ckg	\$0.00	
Total Outstanding Checks		\$26,738.17
Plus Investments:		
Time Certificates	\$0.00	
Petty Cash	\$1,350.00	
Total Investments		\$1,350.00
Treasurer's Balance		\$10,430,795.13

Prepared By: Sally Hinrichsen 11-24-2025
Sally Hinrichsen, City Clerk Date

Reviewed by: Russell Farnum 11-25-2025
Russell Farnum, City Administrator Date

City of Monticello
Cash On Hand By Bank
For September 30th, 2025

 11-25-25

Bank					
Account type & number	Amount	Interest rate	Maturity date	Length of investment	Purpose
F & M Bank					
Checking #700502479	\$0.00		N/A		Interim Loan Acct
Total by Bank	\$0.00				
Citizens State Bank					
Savings # 6025641	\$239.15	0.150	N/A		Earl F Lehmann Trust
Checking #394486	\$16,580.22		N/A		Soldier Memorial
Savings # 6467260	\$1,281,704.22		N/A		General Savings
Total by Bank	\$1,298,523.59				
Dutrac Credit Union					
Total by Bank	\$0.00				
Fidelity Bank & Trust					
Total by Bank	\$0.00				
Ohnward Bank & Trust					
General Ckg/Sweep #40002008	\$3,655,829.50		N/A		General Checking
Property Tax & Water #40001992	\$5,476,431.99		N/A		General Savings
Youth/Adult Tournamt Ckg #618231	\$25,177.32		N/A		Youth/Adult Tournamt
Total by Bank	\$9,157,438.81				
Total Cash on Hand- All Banks	\$10,455,962.40				
Plus Petty Cash	\$1,350.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error					
Plus Outstanding Credit Card Pymt	\$220.90				
Less Outstanding Checks	\$26,738.17				
Treasurer's Balance	\$10,430,795.13				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

Riverside Gardeners, Inc
Monticello Firefighters Organization, Inc
Monticello Emergency Medical Team
Friends of the Monticello Public Library
Monticello Youth Baseball & Softball Assn

TREASURER'S REPORT

CALENDAR 9/2025, FISCAL 3/2026

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	754,133.08	164,540.75	233,001.44	.00	685,672.39
003 SOLDIER MEMORIAL FUND	16,096.22	840.00	356.00	.00	16,580.22
005 MONTICELLO BERNDEN CENT	51,366.81	5,001.09	26,189.94	.00	30,177.96
006 RECREATIONAL SET-A-SIDE	20,664.88	84.96	.00	.00	20,749.84
007 YOUTH/ADULT TOURNAMT CK	25,133.25	44.07	.00	.00	25,177.32
008 DARE	7,544.18	31.02	.00	.00	7,575.20
009 POLICE CANINE UNIT	10,755.99	1,185.37	197.29	.00	11,744.07
010 INSURANCE	71,753.86	275.99	371.41	.00	71,658.44
012 TOURNAMENT FUND-GEN CKG	32,245.99	132.58	.00	.00	32,378.57
013 SPECIAL EVENTS	2,280.60	2,357.00	.00	.00	4,637.60
014 MONTICELLO TREES FOREVE	26,268.07	108.00	.00	.00	26,376.07
015 FIRE	41,150.03	1,992.32	3,571.67	.00	39,570.68
016 AMBULANCE	349,648.43	67,950.58	55,756.48	.00	361,842.53
018 HOTEL/MOTEL TAX	22,252.21	5,016.71	30,000.00	.00	2,731.08-
022 EARL F LEHMANN TRUST	239.09	.06	.00	.00	239.15
023 TRUST FUND/STREET BOND	750.00	.00	.00	.00	750.00
026 POLICE IMPROVEMENT	6,090.58	103.19	.00	.00	6,193.77
030 LIBRARY IMPROVEMENT	58,311.97	2,548.58	1,762.76	.00	59,097.79
041 LIBRARY	64,331.29	14,692.45	16,978.67	.00	62,045.07
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	121,930.61	471.19	.00	.00	122,401.80
045 SUPER MAC FUND	4,360.79	21.28	1,931.12	.00	2,450.95
046 AIRPORT	90,785.63	6,710.23	17,700.47	.00	79,795.39
050 REVOLVING LOAN FUND	49,192.82	191.92	.00	.00	49,384.74
110 ROAD USE	175,112.37	62,383.83	158,706.94	.00	78,789.26
111 ROAD USE SETASIDE	4,531.20	17.30	.00	.00	4,548.50
112 EMPLOYEE BENEFITS	390,006.70	42,801.59	45,725.92	.00	387,082.37
125 TIF -SPECIAL REVENUE	310,542.10	92,106.06	.00	.00	402,648.16
178 TRUST/SLAVKA GEHRET FUN	144,539.94	958.50	.00	.00	145,498.44
180 POLICE FORFEITURE	4.95	.00	.00	.00	4.95
200 DEBT SERVICE	218,178.28	29,387.76	300.00	.00	247,266.04
225 TIF - DEBT	.00	.00	.00	.00	.00
300 ARPA CAPITAL FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	200,024.12	1,334.05	21,266.94	.00	180,091.23
316 LIB CAPITAL IMPROVEMENT	16,166.31	66.47	.00	.00	16,232.78
319 AMBULANCE IMPROVEMENT	220,639.15	1,046.18	.00	.00	221,685.33
325 TIF PROJECT	43,487.18	.00	.00	.00	43,487.18
326 TRUST/CEMETERY IMPROVEM	55,661.80	584.48	.00	.00	56,246.28
328 FAMILY AQUATIC CENTER C	.00	.00	.00	.00	.00
332 CAPITAL IMPROVEMENT	544,101.43	2,004,970.50	331,636.96	.00	2,217,434.97
333 MYSBA CAPITAL FUND	.00	.00	.00	.00	.00
336 LOW INCOME HOUSING FUND	.00	.00	.00	.00	.00
337 MDC FUNDS	.00	.00	.00	.00	.00
338 BATY DISC GOLF COURSE	12,482.81	48.16	784.00	.00	11,746.97
339 MARY MAXINE REDMOND TRU	7,960.65	30.36	.00	.00	7,991.01
375 POCKET PARK	12,523.71	49.54	.00	.00	12,573.25
500 TRUST/CEMETERY PERPETUA	195,263.68	1,165.55	.00	.00	196,429.23
502 C.C. BIDWELL LIBRARY BO	87,391.56	329.91	.00	.00	87,721.47
503 TRUST/IOMA MARY BAKER	38,548.38	146.03	1,246.15	.00	37,448.26
600 WATER	8,141.75	38,313.85	29,228.22	.00	17,227.38
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	33,935.16	2,300.00	815.00	.00	35,420.16
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00

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TREASURER'S REPORT
CALENDAR 9/2025, FISCAL 3/2026

Post 11-25-25

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 WATER CAPITAL IMPROVEME	734,251.77	8,377.53	.00	.00	742,629.30
610 SEWER	2,288,058.16	109,562.91	50,189.98	.00	2,347,431.09
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER DEBT SERVICE	470,357.56	1,709.96	66,844.29	.00	405,223.23
613 SEWER CAPITAL IMPROVEME	186,014.15	6,030.18	.00	.00	192,044.33
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00
616 SEWER WWT FACILITY IMPR	.00	803,115.29	803,115.29	.00	.00
618 SWR DEBT SERVICE RESERV	.00	.00	.00	.00	.00
620 SWR SHORT-LIVED ASSET R	.00	.00	.00	.00	.00
670 SANITATION	363,645.69	57,612.53	50,118.48	.00	371,139.74
671 SANITATION CAPITAL IMPR	9,877.47	40.61	.00	.00	9,918.08
675 YARD WASTE SITE	68,931.56	4,041.64	33,574.76	.00	39,398.44
740 STORM WATER	193,534.89	7,693.02	735.26	.00	200,492.65
820 INTERNAL REV SELF FUNDE	.00	615.11	615.11	.00	.00
950 FLEX SPENDING FUND	151.50-	1,311.56	90.96	.00	1,069.10
951 ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
Report Total	8,861,156.84	3,552,449.80	1,982,811.51	.00	10,430,795.13

PAYROLL - NOVEMBER 27, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	November 10 - 23, 2025				
Chris Bell	\$ 583.33	\$ -	0.00	0.00	\$ 501.75
Jamie Coleman	2,328.80	-	0.00	24.00	1,850.43
Jordan Fullerton	1,229.90	-	0.00	0.00	1,049.28
Quinn Hansen	2,108.25	-	0.00	0.00	1,597.35
Mason Hanson	87.33	-	0.00	0.00	75.12
Jayna Koffron	618.42	-	0.00	0.00	531.93
Lori Lynch	3,457.51	-	0.00	0.00	2,336.16
Coletta Matson	2,328.80	-	0.00	20.25	1,652.12
Sky Monty	1,832.94	33.74	0.00	0.00	1,354.17
Kyle Pierson	257.90	-	0.00	0.00	221.83
Hunter Schmidt	291.10	-	0.00	0.00	250.39
Shirlee Scott	2,328.80	-	0.00	0.00	1,754.41
Reggie Welter	1,492.46	-	0.00	0.00	1,158.81
TOTAL AMBULANCE	\$ 18,945.54	\$ 33.74	0.00	44.25	\$ 14,333.75
CEMETERY	November 10 - 23, 2025				
Dan McDonald	\$ 2,209.60	\$ -	0.00	0.00	\$ 1,654.19
TOTAL CEMETERY	\$ 2,209.60	\$ -	0.00	0.00	\$ 1,654.19
CITY HALL	November 10 - 23, 2025				
Cheryl Clark	\$ 2,398.41	\$ -	10.50	27.75	\$ 1,689.04
Russ Farnum	3,961.54	-	0.00	0.00	2,637.49
Sally Hinrichsen	3,326.38	-	0.00	0.00	2,235.63
Nanci Tuel	2,803.07	64.19	0.00	0.00	1,992.97
TOTAL CITY HALL	\$ 12,489.40	\$ 64.19	10.50	27.75	\$ 8,555.13
COUNCIL / MAYOR					
Josh Brenneman	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Scott Brighton	300.00	-	0.00	0.00	276.78
Jake Ellwood	300.00	-	0.00	0.00	277.05
Dave Goedken	300.00	-	0.00	0.00	276.78
Candy Langerman	300.00	-	0.00	0.00	277.05
Wayne Peach	500.00	-	0.00	0.00	421.75
Mary Phelan	300.00	-	0.00	0.00	277.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,083.24
LIBRARY	November 10 - 23, 2025				
Faith Brehm	\$ 1,914.40	\$ -	0.00	0.00	\$ 1,460.03
Molli Hunter	1,436.00	-	0.00	0.00	1,151.04
Penny Schmit	1,724.80	-	0.00	0.00	1,156.32
TOTAL LIBRARY	\$ 5,075.20	\$ -	0.00	0.00	\$ 3,767.39
MBC	November 10 - 23, 2025				
Milo Breitbach	\$ 1,750.00	\$ -	0.00	0.00	\$ 1,342.87
Kara Burrack	1,344.00	-	0.00	0.00	1,156.64
Jacob Oswald	2,642.88	-	0.00	0.00	1,990.31
TOTAL MBC	\$ 5,736.88	\$ -	0.00	0.00	\$ 4,489.82
POLICE	November 10 - 23, 2025				

PAYROLL - NOVEMBER 27, 2025

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Dawn Graver	\$ 176.79	\$ -	0.00	0.00	\$ 163.27
Erik Honda	2,969.46	-	0.00	0.00	2,216.01
Jordan Koos	3,258.36	-	0.00	0.00	2,227.37
Cole Millard	2,879.52	-	0.00	0.00	1,917.69
Johnny Norwood	2,776.68	-	0.00	0.00	1,622.32
Keanan Shannon	3,157.06	-	7.50	12.75	2,383.15
Britt Smith	3,732.72	-	0.00	0.00	2,782.70
Madonna Staner	1,925.60	-	0.00	0.00	1,435.34
Brian Tate	3,728.22	155.78	0.00	0.00	2,429.52
TOTAL POLICE	\$ 24,604.41	\$ 155.78	7.50	12.75	\$ 17,177.37
ROAD USE	November 10 - 23, 2025				
Zeb Bowser	\$ 2,169.60	\$ -	0.00	12.00	\$ 1,574.80
Jacob Gravel	2,169.60	-	0.00	12.00	1,628.33
Nick Kahler	2,687.49	-	0.00	0.00	1,960.74
Jasper Scott	2,169.60	-	0.00	0.00	1,632.07
TOTAL ROAD USE	\$ 9,196.29	\$ -	0.00	24.00	\$ 6,795.94
SEWER	November 8 - 21, 2025				
Jim Tjaden	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,265.25
TOTAL SEWER	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,265.25
WATER	November 8 - 21, 2025				
Scott Hagen	\$ 2,389.60	\$ -	7.50	41.25	\$ 1,894.63
Josh Willms	2,229.60	-	11.25	64.50	1,523.36
TOTAL WATER	\$ 4,619.20	\$ -	18.75	105.75	\$ 3,417.99
TOTAL - ALL DEPTS.	\$ 88,247.96	\$ 253.71	36.75	214.50	\$ 64,540.07

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
001								
MONTICELLO COMM SCHOOL DISTRICT								
110325C	1	PD FUEL	Invoice	12/02/2025	12/02/2025	932.23	932.23	001-110-633
Total MONTICELLO COMM SCHOOL DISTRICT:						932.23	932.23	
STRYKER SALES LLC								
700768283	1	PD EQUIP REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	100.00-	100.00-	001-110-635
700768293	1	PD EQUIP REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	84.00-	84.00-	001-110-635
Total STRYKER SALES LLC:						184.00-	184.00-	
LYNCH DALLAS P.C.								
225587	1	PD ATTORNEY FEES	Invoice	12/02/2025	12/02/2025	20.00	20.00	001-110-6411
Total LYNCH DALLAS P.C.:						20.00	20.00	
INFRASTRUCTURE TECHNOLOGY								
38451	1	POLICE COMPUTER SUPPORT FEES	Invoice	12/02/2025	12/02/2025	125.59	125.59	001-110-642
38779	1	PD COMPUTER SUPPORT FEES	Invoice	12/02/2025	12/02/2025	515.59	515.59	001-110-642
Total INFRASTRUCTURE TECHNOLOGY:						641.18	641.18	
IOWA STATE PRISON INDUSTRIES								
387158	1	PD MINOR EQUIPMENT	Invoice	12/02/2025	12/02/2025	162.10	162.10	001-110-650
387218	1	PD MINOR EQUIPMENT	Invoice	12/02/2025	12/02/2025	126.70	126.70	001-110-650
Total IOWA STATE PRISON INDUSTRIES:						288.80	288.80	
UNIFORM DEN INC								
119542	1	PD MINOR EQUIPMENT	Invoice	12/02/2025	12/02/2025	104.59	104.59	001-110-650
Total UNIFORM DEN INC:						104.59	104.59	
ALLIANT ENERGY-IES								
11172025	4	WELTER DR STREETLIGHTS	Invoice	12/02/2025	12/02/2025	155.82	155.82	001-230-637
Total ALLIANT ENERGY-IES:						155.82	155.82	
ZACHARY D LONG								
11102025	1	POOL BLDG REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	71.50	71.50	001-440-631
Total ZACHARY D LONG:						71.50	71.50	
INFRASTRUCTURE TECHNOLOGY								
38451	9	POOL OFFICE SUPPLIES	Invoice	12/02/2025	12/02/2025	9.83	9.83	001-440-650
38779	9	POOL OFFICE SUPPLIES	Invoice	12/02/2025	12/02/2025	9.83	9.83	001-440-650
Total INFRASTRUCTURE TECHNOLOGY:						19.66	19.66	
UNITY POINT CLINIC -								
283047	2	CEMETERY OSHA - MCDONALD	Invoice	12/02/2025	12/02/2025	27.30	27.30	001-450-623
Total UNITY POINT CLINIC -:						27.30	27.30	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
DAVID B MCNEILL								
210836	1	CEMETERY GROUNDS SUPPLIES - D	Invoice	12/02/2025	12/02/2025	1.96	1.96	001-450-632
Total DAVID B MCNEILL:						1.96	1.96	
KLARK K HAGAN								
12102	1	CEMETERY TANK PUMP	Invoice	12/02/2025	12/02/2025	350.00	350.00	001-450-632
Total KLARK K HAGAN:						350.00	350.00	
MONTICELLO COMM SCHOOL DISTRCT								
110325C	2	CEMETERY FUEL	Invoice	12/02/2025	12/02/2025	103.62	103.62	001-450-633
Total MONTICELLO COMM SCHOOL DISTRCT:						103.62	103.62	
BENJAMIN P CAPRON								
12/2/2025	1	CEMETERY STONE RESTORATION	Invoice	12/02/2025	12/02/2025	750.00	750.00	001-450-642
Total BENJAMIN P CAPRON:						750.00	750.00	
LASER TECH USA INC. DBA								
143455	1	CH BUILDING SUPPLIES	Invoice	12/02/2025	12/02/2025	69.99	69.99	001-650-632
143797	1	CH BUILDING SUPPLIES	Invoice	12/02/2025	12/02/2025	54.95	54.95	001-650-632
144551	1	CH BUILDING SUPPLIES	Invoice	12/02/2025	12/02/2025	19.10	19.10	001-650-632
Total LASER TECH USA INC. DBA:						144.04	144.04	
JONES COUNTY RECORDER								
25-4652-1	1	ADMIN RECORDING FEE-KELEHER	Invoice	12/02/2025	12/02/2025	57.00	57.00	001-650-649
Total JONES COUNTY RECORDER:						57.00	57.00	
SIMMERING-CORYJIA CODIFICATION								
2025-IC-041	1	CH CODIFICATION	Invoice	12/02/2025	12/02/2025	827.00	827.00	001-650-649
Total SIMMERING-CORYJIA CODIFICATION:						827.00	827.00	
INFRASTRUCTURE TECHNOLOGY								
38451	2	CH MISC CONTRACT WORK	Invoice	12/02/2025	12/02/2025	237.24	237.24	001-650-649
38779	2	CH MISC CONTRACT WORK	Invoice	12/02/2025	12/02/2025	302.24	302.24	001-650-649
Total INFRASTRUCTURE TECHNOLOGY:						539.48	539.48	
Total 001:						4,850.18	4,850.18	
005								
MONTICELLO COMM SCHOOL DISTRCT								
110325C	4	MBC FUEL	Invoice	12/02/2025	12/02/2025	133.92	133.92	005-430-633
Total MONTICELLO COMM SCHOOL DISTRCT:						133.92	133.92	
FAREWAY STORES #840-1								
00007909	1	MBC SPECIAL EVENTS	Invoice	12/02/2025	12/02/2025	55.67	55.67	005-430-642
Total FAREWAY STORES #840-1:						55.67	55.67	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
CARSON LAMBERT								
11182025	1	MBC BASKETBALL OFFICIATING	Invoice	12/02/2025	12/02/2025	80.00	80.00	005-430-642
Total CARSON LAMBERT:						80.00	80.00	
EMMA KROMMINGA								
11182025	1	MBC BASKETBALL OFFICIATING	Invoice	12/02/2025	12/02/2025	60.00	60.00	005-430-642
Total EMMA KROMMINGA:						60.00	60.00	
KENNEDY CATHERINE HERMSEN								
11182025	1	MBC BASKETBALL OFFICIATING	Invoice	12/02/2025	12/02/2025	60.00	60.00	005-430-642
Total KENNEDY CATHERINE HERMSEN:						60.00	60.00	
MALLORY MCELMEEL								
11182025	1	MBC BASKETBALL OFFICIATING	Invoice	12/02/2025	12/02/2025	60.00	60.00	005-430-642
Total MALLORY MCELMEEL:						60.00	60.00	
ACCESS TECHNOLOGIES INC								
1881930	1	MBC RICOH COLOR PRINTER	Invoice	12/02/2025	12/02/2025	120.00	120.00	005-430-650
Total ACCESS TECHNOLOGIES INC:						120.00	120.00	
INFRASTRUCTURE TECHNOLOGY								
38451	3	MBC OFFICE SUPPLIES	Invoice	12/02/2025	12/02/2025	75.17	75.17	005-430-650
38779	3	MBC OFFICE SUPPLIES	Invoice	12/02/2025	12/02/2025	140.17	140.17	005-430-650
Total INFRASTRUCTURE TECHNOLOGY:						215.34	215.34	
Total 005:						784.93	784.93	
015								
EMS LEARNING RESOURCES CENTER								
53366	1	FIRE BLS TRAINING	Invoice	12/02/2025	12/02/2025	306.00	306.00	015-150-624
Total EMS LEARNING RESOURCES CENTER:						306.00	306.00	
MONTICELLO COMM SCHOOL DISTRICT								
110325C	3	FIRE FUEL	Invoice	12/02/2025	12/02/2025	102.59	102.59	015-150-633
Total MONTICELLO COMM SCHOOL DISTRICT:						102.59	102.59	
INFRASTRUCTURE TECHNOLOGY								
38451	5	FIRE COMPUTER SUPPORT FEES	Invoice	12/02/2025	12/02/2025	28.73	28.73	015-150-649
38779	5	FIRE COMPUTER SUPPORT FEES	Invoice	12/02/2025	12/02/2025	28.73	28.73	015-150-649
Total INFRASTRUCTURE TECHNOLOGY:						57.46	57.46	
Total 015:						466.05	466.05	
016								
MONTICELLO COMM SCHOOL DISTRICT								
110325C	6	AMB FUEL	Invoice	12/02/2025	12/02/2025	904.95	904.95	016-160-633

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total MONTICELLO COMM SCHOOL DISTRICT:						904.95	904.95	
INFRASTRUCTURE TECHNOLOGY								
38451	4	AMB DATA PROCESSING	Invoice	12/02/2025	12/02/2025	29.28	29.28	016-160-642
38779	4	AMB DATA PROCESSING	Invoice	12/02/2025	12/02/2025	29.28	29.28	016-160-642
Total INFRASTRUCTURE TECHNOLOGY:						58.56	58.56	
IOWA DEPT OF HUMAN SERVICES								
11 2025 65	1	AMB REFUND	Invoice	12/02/2025	12/02/2025	1,890.73	1,890.73	016-160-649
Total IOWA DEPT OF HUMAN SERVICES:						1,890.73	1,890.73	
AIRGAS USA LLC								
9166682219	1	AMB MEDICAL SUPPLIES	Invoice	12/02/2025	12/02/2025	197.78	197.78	016-160-651
Total AIRGAS USA LLC:						197.78	197.78	
Total 016:						3,052.02	3,052.02	
041								
FAREWAY STORES #840-1								
00007990	1	LIB OFFICE SUPPLIES	Invoice	12/02/2025	12/02/2025	15.62	15.62	041-410-650
Total FAREWAY STORES #840-1:						15.62	15.62	
JOHN DEERE FINANCIAL								
3636487	1	LIB OFFICE SUPPLIES	Invoice	12/02/2025	12/02/2025	48.02	48.02	041-410-650
Total JOHN DEERE FINANCIAL:						48.02	48.02	
MICRO MARKETING LLC								
993891	1	LIB BOOKS	Invoice	12/02/2025	12/02/2025	31.80	31.80	041-410-651
Total MICRO MARKETING LLC:						31.80	31.80	
Total 041:						95.44	95.44	
046								
MONTICELLO COMM SCHOOL DISTRICT								
110325C	7	AIRPORT FUEL	Invoice	12/02/2025	12/02/2025	100.49	100.49	046-280-632
Total MONTICELLO COMM SCHOOL DISTRICT:						100.49	100.49	
ALLIANT ENERGY-IES								
11172025	1	20373 HWY 38 AIRPORT	Invoice	12/02/2025	12/02/2025	84.55	84.55	046-280-637
11172025	2	20373 HWY 38 AIRPORT TERMINAL B	Invoice	12/02/2025	12/02/2025	140.82	140.82	046-280-637
11172025	3	20373 HWY 38 AIRPORT	Invoice	12/02/2025	12/02/2025	27.11	27.11	046-280-637
11172025	5	AIRPORT ELECTRIC	Invoice	12/02/2025	12/02/2025	55.33	55.33	046-280-637
11172025	6	20373 HWY 38 AIRPORT	Invoice	12/02/2025	12/02/2025	217.59	217.59	046-280-637
Total ALLIANT ENERGY-IES:						525.40	525.40	
MONTICELLO AVIATION INC								
12012025	1	AIRPORT MANAGER	Invoice	12/02/2025	12/02/2025	2,750.00	2,750.00	046-280-642

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total MONTICELLO AVIATION INC:						2,750.00	2,750.00	
Total 046:						3,375.89	3,375.89	
110								
LINDA KAHLER								
2025-114	1	WINTER HATS	Invoice	12/02/2025	12/02/2025	90.00	90.00	110-210-618
Total LINDA KAHLER:						90.00	90.00	
JOHN DEERE FINANCIAL								
3639748	2	RU OSHA SUPPLIES	Invoice	12/02/2025	12/02/2025	39.99	39.99	110-210-623
Total JOHN DEERE FINANCIAL:						39.99	39.99	
UNITY POINT CLINIC -								
283047	3	RU OSHA - MCDONALD	Invoice	12/02/2025	12/02/2025	14.70	14.70	110-210-623
Total UNITY POINT CLINIC -:						14.70	14.70	
SPAHN & ROSE LUMBER CO INC								
2225330	1	RU BLDG REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	45.95	45.95	110-210-631
2226251	1	RU BLDG REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	29.67	29.67	110-210-631
2226559	1	RU BLDG REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	9.99	9.99	110-210-631
2237858	1	GARAGE DOOR REPAIR	Invoice	12/02/2025	12/02/2025	1,341.04	1,341.04	110-210-631
229821	1	RU BLDG REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	8.69	8.69	110-210-631
Total SPAHN & ROSE LUMBER CO INC:						1,417.96	1,417.96	
MONTICELLO COMM SCHOOL DISTRICT								
110325C	5	RU FUEL	Invoice	12/02/2025	12/02/2025	609.75	609.75	110-210-633
Total MONTICELLO COMM SCHOOL DISTRICT:						609.75	609.75	
DAVID B MCNEILL								
210832	1	LEAF VAC SCREEN	Invoice	12/02/2025	12/02/2025	26.35	26.35	110-210-635
Total DAVID B MCNEILL:						26.35	26.35	
JOHN DEERE FINANCIAL								
3638871	1	RU EQUIP REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	2.78	2.78	110-210-635
P10208	1	RU EQUIP REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	100.85	100.85	110-210-635
Total JOHN DEERE FINANCIAL:						103.63	103.63	
LAPORTE MOTOR SUPPLY								
6671-328734	1	RU EQUIP REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	37.61	37.61	110-210-635
Total LAPORTE MOTOR SUPPLY:						37.61	37.61	
INFRASTRUCTURE TECHNOLOGY								
38451	6	RU UTILITIES	Invoice	12/02/2025	12/02/2025	12.33	12.33	110-210-637
38779	6	RU UTILITIES	Invoice	12/02/2025	12/02/2025	12.33	12.33	110-210-637
Total INFRASTRUCTURE TECHNOLOGY:						24.66	24.66	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
JOHN DEERE FINANCIAL								
3636418	1	RU SUPPLIES - HITCH PINS	Invoice	12/02/2025	12/02/2025	17.96	17.96	110-210-650
3639748	1	RU SUPPLIES	Invoice	12/02/2025	12/02/2025	3.99	3.99	110-210-650
Total JOHN DEERE FINANCIAL:						21.95	21.95	
KIMBALL MIDWEST								
103926134	1	RU SUPPLIES	Invoice	12/02/2025	12/02/2025	16.50	16.50	110-210-650
Total KIMBALL MIDWEST:						16.50	16.50	
MATHY CONSTRUCTION								
3600122861	1	RU STREET MAINTENANCE SUPPLIE	Invoice	12/02/2025	12/02/2025	232.66	232.66	110-210-650
3600123158	1	RU STREET MAINTENANCE SUPPLIE	Invoice	12/02/2025	12/02/2025	226.71	226.71	110-210-650
Total MATHY CONSTRUCTION:						459.27	459.27	
SPAHN & ROSE LUMBER CO INC								
2229567	1	RU STREET MAINTENANCE SUPPLIE	Invoice	12/02/2025	12/02/2025	49.99	49.99	110-210-650
Total SPAHN & ROSE LUMBER CO INC:						49.99	49.99	
ZACHARY D LONG								
12/2/2025	1	RU SUPPLIES - KNOX BOX KEY	Invoice	12/02/2025	12/02/2025	5.50	5.50	110-210-650
Total ZACHARY D LONG:						5.50	5.50	
Total 110:						2,917.86	2,917.86	
225								
FARMERS & MERCHANTS								
12012025	1	TIF 2024 INT - HIGHLAND CORP	Invoice	12/01/2025	11/18/2025	7,293.75	7,293.75	225-710-682
Total FARMERS & MERCHANTS:						7,293.75	7,293.75	
Total 225:						7,293.75	7,293.75	
332								
HDR ENGINEERING INC								
1200771419	1	PROJECT ADMINISTRATION	Invoice	12/01/2025	12/01/2025	4,840.80	4,840.80	332-750-632
Total HDR ENGINEERING INC:						4,840.80	4,840.80	
Total 332:						4,840.80	4,840.80	
503								
CENTER POINT PUBLISHING								
2207460	1	LIB BAKER BOOKS	Invoice	12/02/2025	12/02/2025	51.54	51.54	503-410-651
Total CENTER POINT PUBLISHING:						51.54	51.54	
Total 503:						51.54	51.54	
600								
MONTICELLO COMM SCHOOL DISTRICT								
110325C	8	WATER FUEL	Invoice	12/02/2025	12/02/2025	197.38	197.38	600-810-633

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total MONTICELLO COMM SCHOOL DISTRICT:						197.38	197.38	
BRIAN CROWLEY								
11673	1	WATER EQUIP REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	152.00	152.00	600-810-635
Total BRIAN CROWLEY:						152.00	152.00	
INFRASTRUCTURE TECHNOLOGY								
38451	7	WATER DATA PROCESSING	Invoice	12/02/2025	12/02/2025	21.78	21.78	600-810-642
38779	7	WATER DATA PROCESSING	Invoice	12/02/2025	12/02/2025	151.78	151.78	600-810-642
Total INFRASTRUCTURE TECHNOLOGY:						173.56	173.56	
JOHN DEERE FINANCIAL								
3638731	1	WATER SUPPLIES	Invoice	12/02/2025	12/02/2025	1.99	1.99	600-810-650
Total JOHN DEERE FINANCIAL:						1.99	1.99	
Total 600:						524.93	524.93	
610								
UNITY POINT CLINIC -								
283047	1	SEWER OSHA - TJADEN	Invoice	12/02/2025	12/02/2025	42.00	42.00	610-815-623
Total UNITY POINT CLINIC -:						42.00	42.00	
MONTICELLO COMM SCHOOL DISTRICT								
110325C	9	SEWER FUEL	Invoice	12/02/2025	12/02/2025	197.38	197.38	610-815-633
Total MONTICELLO COMM SCHOOL DISTRICT:						197.38	197.38	
BRIAN CROWLEY								
11673	2	SEWER EQUIP REPAIR/MAINT	Invoice	12/02/2025	12/02/2025	152.00	152.00	610-815-635
Total BRIAN CROWLEY:						152.00	152.00	
CASCADE COMMUNICATIONS CO								
12012025	1	SEWER UTILITIES	Invoice	12/02/2025	12/02/2025	99.00	99.00	610-815-637
Total CASCADE COMMUNICATIONS CO:						99.00	99.00	
INFRASTRUCTURE TECHNOLOGY								
38451	8	SEWER DATA PROCESSING	Invoice	12/02/2025	12/02/2025	9.83	9.83	610-815-642
38779	8	SEWER DATA PROCESSING	Invoice	12/02/2025	12/02/2025	9.83	9.83	610-815-642
Total INFRASTRUCTURE TECHNOLOGY:						19.66	19.66	
JOHN DEERE FINANCIAL								
3638812	1	SEWER SUPPLIES	Invoice	12/02/2025	12/02/2025	45.98	45.98	610-815-650
Total JOHN DEERE FINANCIAL:						45.98	45.98	
HD SUPPLY INC								
INV0088826	1	SEWER LAB SUPPLIES	Invoice	12/02/2025	12/02/2025	85.84	85.84	610-815-651

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total HD SUPPLY INC:						85.84	85.84	
Total 610:						641.86	641.86	
670								
MONTICELLO COMM SCHOOL DISTRICT								
110325C	10	SANITATION FUEL	Invoice	12/02/2025	12/02/2025	69.93	69.93	670-840-633
Total MONTICELLO COMM SCHOOL DISTRICT:						69.93	69.93	
REPUBLIC SERVICES #897								
0897-001069	1	DUMPSTER COLLECTIONS	Invoice	12/02/2025	12/02/2025	16,537.54	16,537.54	670-840-649
0897-001070	1	RESIDENTIAL GARBAGE	Invoice	12/02/2025	12/02/2025	18,157.92	18,157.92	670-840-649
0897-001070	2	RESIDENTIAL RECYCLING	Invoice	12/02/2025	12/02/2025	7,676.68	7,676.68	670-840-649
Total REPUBLIC SERVICES #897:						42,372.14	42,372.14	
JONES COUNTY SOLID WASTE								
15314	1	SANITATION LOAD TICKETS	Invoice	12/02/2025	12/02/2025	81.50	81.50	670-840-650
Total JONES COUNTY SOLID WASTE:						81.50	81.50	
Total 670:						42,523.57	42,523.57	
Total :						71,418.82	71,418.82	
Grand Totals:						71,418.82	71,418.82	

City Council Meeting
Prep. Date: 11/21/2025
Preparer: Jacob Oswald



Agenda Item: # 1
Agenda Date: 12/2/2025

Communication Page

Agenda Items Description: Resolution Approving Park & Rec blanket Independent Program Contractor Agreement

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis:

The Parks and Recreation Department is requesting approval of a blanket Independent Program Contractor Agreement that staff can execute as new program opportunities arise. This request follows recent interest in offering a music program for children ages 2–4. Council previously approved a contractor agreement for the Growing Up Wild program—now rebranded as Nature Immersion—this past summer. Formalizing a blanket agreement will streamline the process for future programs while maintaining appropriate oversight and eliminating the need to return to Council for each new contract.

Background Information:

Parks and Recreation continues to see increased interest in early childhood programming, including a proposed musical arts program for children ages 2–4. Earlier in the year, staff worked with a contractor through a Council-approved agreement to deliver the Growing Up Wild (Nature Immersion) program. As similar opportunities arise, it has become clear that a standardized, pre-approved contractor agreement would significantly improve administrative efficiency and allow staff to respond more quickly to community needs.

To support this, staff is seeking council approval for a blanket Independent Program Contractor Agreement. Once approved, this agreement would serve as the standard document used when contracting with individuals to deliver specialty programs. Staff would be authorized to execute these contracts without returning to Council each time, provided the compensation remains under the \$5,000 spending authority granted to department heads.

Under the proposed arrangement, the contractors would assume full responsibility for the design and delivery of the program. This includes creating a developmentally appropriate, high-quality curriculum, preparing lesson plans, and leading all scheduled sessions. The contractor will manage

supplies, equipment, class preparation, and facility cleanup, ensuring a safe and positive learning environment for participants.

The contractor will serve as the sole instructor and will be expected to provide necessary program materials unless otherwise agreed upon. Collaboration and communication with Parks and Recreation staff will remain essential to ensure program alignment with department standards and community expectations.

Registration revenue for contracted programs will be shared at the discretion of the Parks and Recreation Department, with the contractor receiving no less than 60% and no more than 80% of total revenue. Should any future proposal deviate from this range, staff will return to Council for approval.

Staff Recommendation:

To approve the blanket Independent Program Contractor Agreement to streamline program development, reduce administrative delays, and expand recreational opportunities for families in the community.

City of Monticello, Iowa

RESOLUTION

Approving Program Independent Contractor Agreement

WHEREAS, the City of Monticello Parks and Recreation Department is seeking approval of a Program Independent Contractor Agreement that involves hiring an individual to create and oversee individual, specific and unique programs, focusing on environmental education and youth engagement, in order to expand Parks and Recreation program offerings, and

WHEREAS, the Parks and Recreation Department desires to hire a contractor(s) that will assume full responsibility for the program(s), including developing and delivering a high-quality curriculum, managing program logistics, and creating an engaging experience for participants. The registration revenue for contracted programs will be shared at the discretion of the Parks and Recreation Department, with the contractor receiving no less than 60% and no more than 80% of total revenue. The contractor is also responsible for the purchase of any equipment or supplies needed for the program unless otherwise agreed upon with the Parks and Recreation Department, and

WHEREAS, The City Council finds it to be in the City's best interest to approve the Program Independent Contractor Agreement that involves hiring individuals to oversee individual, specific and unique programs, focusing on environmental education and youth engagement To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Program Independent Contractor Agreement and authorizes the Park and Recreation Department to hire contractor.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 1st day of December, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



Program Independent Contractor Agreement

This agreement by and between Monticello Parks and Recreation (“City”) and
____ (“Contractor”).

A. PURPOSE

City and Contractor find it beneficial to contract with one another related to Classes/Programming to be offered by Contractor, using City facilities, by mutual agreement and understanding of the Parties as set forth herein.

B. INDEPENDENT CONTRACTOR NOT EMPLOYEE

Contractor understands that no withholdings for social security, medicare, federal or state income tax will be withheld from payments to Contractor by the City. Contractor understands that annual payments to the contractor from the City, if said payments exceed \$600 or IRS dictated amount (amount subject to change based on Internal Revenue Service guidance) will be reported to the Internal Revenue Service (IRS) by way of the appropriate 1099. It is the contractor’s sole responsibility to satisfy any taxes due by the Contractor. City will make no payments to any employees or independent contractors of Contractor, such payments shall be the sole responsibility of Contractor. Contractor is not an employee of the City and no assistants, subcontractors, helpers or any other person in any way involved in Contractor's classes/programs will be a City Employee.

☐ **W-9/1099 Information on file**

C. HOLD HARMLESS

Contractor shall indemnify, defend and hold harmless the City from and against any and all claims, demands, losses, damages, costs and expenses (including attorneys' fees and expenses at all levels) or death of or injury to any person or damage to any property whatsoever, including death or injury of Contractor or damage to Contractor property, arising out of the Contractor’s negligent acts or omissions, or caused by Contractor or its agents, employees or invitees, unless proximately caused by the negligence of City. City shall not be liable to Contractor for any damage by or from any act or negligence of any co-tenant or other occupant of City property during the use of said City property for purposes of programming and services by Contractor, absent negligence related thereto by City. Contractors agrees to pay for all damage to the City property, if damaged during the course of Contractor programming and services, as well as all damage to any other person or entity caused by misuse or neglect of City property, its apparatus or appurtenances or common areas, by Contractor, Contractor’s employees or independent contractors,

program participants, agents and invitees. The provisions of this **Paragraph** shall survive the termination of this Agreement.

D. BACKGROUND CHECK

Contractor authorizes the City to conduct, and all previous employers to conduct or participate, in a Background Check and agrees to sign an appropriate release with the City to permit such background check. The background check may include an investigation into your personal background, work history, educational credentials and police record. so as to determine your fitness to perform as outlined herein. Decisions regarding your fitness will lie in the sole discretion of the City and shall not be subject to challenge by Contractor.

E.

City shall carry comprehensive general liability insurance in an amount not less than one million dollars (\$1,000,000.00) per occurrence to provide protection against liability arising out of bodily injury and/or property damage that is the result of contractor's negligent or intentional acts. In the event the City of Monticello is required to defend Contractor, itself, or others associated with Contractor or City, based upon claims of negligence or intentional acts of Contractor or others performing services by or under Contractor, not including the City, City staff, City officials, or others not performing services or under contract with Contractor, where Contractor, or others under Contractor are found liable for damages to claimant, Contractor agrees to reimburse the City for any out of pocket deductible paid by City to defend the suit or to pay damages based upon the claim.. City will not provide Workers' Compensation insurance for Contractor or any other person that may be entitled to Workers' Compensation coverage based upon said person's relationship with Contractor. Contractor agrees to provide Workers' Compensation coverage if and when required. If Contractor fails to provide Workers' Compensation coverage to any person and it is later determined that said person was injured and entitled to coverage under Iowa Workers' Compensation laws and City is in any way found liable for expenses, damages, penalties, or other costs or expenses related thereto, Contractor agrees to fully indemnify and hold the City harmless, agreeing to reimburse the City for any and all such costs and expenses.

F. MISCELLANEOUS PROVISIONS

1. Contractor agrees to work with the City Recreation Coordinator regarding class description, location, time of programming, based on location availability, minimum number of registrants necessary to hold the Class, potential combining of classes to reach the required minimum number of registrants, and a price/fee structure for the programming.
2. Contractor is strongly encouraged to participate in seasonal promotional events sponsored by City Parks and Recreation to promote and facilitate growth in Contractor's programming and services, i.e. "Class or Classes"..
3. If any scheduled Class is offered for registration and fails to receive a previously agreed upon minimum number of registrations, the Class will be cancelled and any sums paid

- by registrants will be refunded in full. If the same Class is offered for registration a second time, without receiving the minimum number of registrations, that Class will be cancelled, and not put out for registration in the future absent agreement of Contractor and City Recreation Coordinator that circumstances have changed which warrant a renewed attempt to garner the agreed upon minimum number of registrants.
4. Monticello Parks and Recreation reserves the right to make changes concerning dates, times, location, etc., of any Class(es). Monticello Parks and Recreation reserves the right to terminate this agreement if the required minimum enrollment is not achieved and maintained.
 5. Contractor will teach and supervise all scheduled classes.
 6. Contractor is responsible for preparing the curriculum, leading courses, setting up class space, preparing and, when applicable, returning supplies, equipment, and locking and unlocking facility.
 7. Contractor acknowledges its responsibility to arrive at the appropriate facility so as to be set up and ready for the scheduled Class/Program prior to the scheduled start time of the Class/Program. (Set-up and opening of the building (if applicable), gathering and placing equipment where and as needed.)
 8. Contractor will maintain accurate attendance records, and secure the facility and any equipment upon completion of Class/Program when appropriate.
 9. Contractor will report damage and/or injuries as soon as possible to the City Park and Recreation Director or City Recreation Supervisor and will take immediate steps to document any damage and/or injuries, to collect witness statements, audio or video statements where appropriate, and to otherwise record the event and collect steps to photograph any and ensure that the facility is left in the condition it was found.
 10. Contractor shall be solely responsible for organizing, preparing, and instructing/teaching/presenting to registrants. Contractor agrees to submit Class/Program curriculum and/or lesson plans, when appropriate, to City upon request.
 11. Contractor will provide all necessary supplies unless otherwise agreed upon by City and Contractor.
 12. Any assistants, subcontractors, or others providing assistance to Contractor must execute a signed waiver agreeing to a background check, and clear said background check in advance of any participation in the Class/Program.
 13. Contractor shall, generally speaking, fulfill any and all other duties and responsibilities pertaining to class/program instruction.

14. Contractor will not allow anyone to participate in any class/programming until that person is fully enrolled in the Program.
15. This contract may be terminated by the City at any time, with or without cause. Upon termination, contractor shall only receive compensation proportionate to completed services rendered under said contract, which may require pro-ration.
16. Contractor agrees to follow all policies, procedures, and laws applicable to City employees, including but not limited to harassment/sexual harassment policies, smoking policy and law. While Contractor is NOT AN EMPLOYEE, a copy of the City employee handbook will be provided to Contractor who agrees to abide by all policies set forth therein but for those that can only be interpreted as being applicable to employees, and Contractor further agrees to ensure that all agents, assigns, and/or subcontractors of Contractors are also aware of their responsibility to follow said applicable policies, procedures, and laws. Smoking on City Property, including Parks, is strictly prohibited by Iowa law.
17. Force Majeure: Neither party shall be held liable or responsible to the other party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any term of this Agreement to the extent, and for so long as, such failure or delay is caused by or results from causes beyond the reasonable control of the affected party including but not limited to fire, floods, inclement weather, embargoes, war, acts of war (whether war be declared or not), acts of terrorism, insurrections, riots, civil unrest, strikes, lockouts or other labor disturbances, omissions or delays in acting by any governmental authority or the other party. Notwithstanding the foregoing, in the event of such an occurrence, each party agrees to make a good faith effort to perform its obligations hereunder.
18. City reserves the right to cancel or modify a program due to low registrations or for other unforeseen circumstances. If a program meeting(s) is missed due to reasons beyond the control of the City the program meeting may or may not be rescheduled. Reasonable attempts to reschedule will be made prior to cancellation. If a scheduled class/program is cancelled by City the Contractor will not receive compensation for that Class or series of classes and students will receive a refund unless the class/program is rescheduled. A request for cancellation of a Class prior to the commencement of any class, or classes if the class is set up as a series of classes, must be made to the City by contacting the Park and Recreation Director or Recreation Coordinator prior to the commencement of the Class or series of Classes. Requests for cancellation/withdrawal by the Contractor after usage of facility or Cancellation by the Contractor after any Class has commenced, or series of Classes have commenced, may or may not be honored, and may result in forfeiture of all contractual compensation payments for the agreed upon cancelled Class or series of Classes.

G. Administrative Provisions.

1. Each party represents to the other that the party has full power and authority to enter into this Agreement and that this Agreement is a binding Agreement duly authorized by the governing body of each party.
2. This Agreement represents the entire agreement between the parties and may not be amended or assigned without the express permission of the other party.
3. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.
4. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa, and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa. Exclusive venue in any legal proceeding related to or arising out of this Agreement shall be the District Court in and for Jones County, Iowa.
5. If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the Term hereof, then it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of both parties that in lieu of each clause or provision that is illegal, invalid or unenforceable, there shall be added as a part of this Agreement, a clause or provision as similar in terms to such illegal, invalid or unenforceable clause or provision as may be possible and be legal, valid and enforceable. The inadvertent failure to attach any exhibit (or schedule or addendum) described in this Agreement to the fully executed version hereof shall not render this Agreement invalid, incomplete, or ineffective in any way. Upon notice from one party to the other, City and Contractor shall cooperate in good faith to provide any missing information regarding such missing exhibit, and shall both append the missing exhibit to their respective fully executed original of the Agreement.
6. Unless otherwise set forth in this Agreement, any notice, demand, or request to be given under this Agreement (i) may be given by either party or its attorney or agent, (ii) shall be in writing, and (iii) shall be deemed to have been properly given (a) on the date delivered personally (including by courier), (b) one (1) business day following deposit with a nationally recognized overnight delivery service, (c) three (3) business days following deposit with the United States Postal Service (designated certified mail, return receipt requested, bearing adequate postage and addressed as designated below the signature lines of the Agreement), or (d) upon refusal of delivery by the recipient. Contractor and City address for notices may be changed by ten (10) days prior written notice from time to time. The foregoing notice provisions shall in no way prohibit notices from being given as provided by statute or in the Iowa Rules or Civil Procedure, as the same may be amended from time to time.

7. No failure of either party to enforce any term hereof shall be deemed to be a waiver. The failure of either party to insist at any time upon the strict performance of any covenant or agreement contained herein or to exercise any option, right, power, or remedy contained in this Agreement shall not be construed as a waiver or a relinquishment thereof for the future.
8. Each party to this Agreement has had an opportunity to review this Agreement with their own independent legal counsel prior to executing this Agreement. Accordingly, each party to this Agreement executes this Agreement solely upon the reliance and advice of their own independent legal counsel and has not relied upon any conversation, writing, remark or silence of any other party or legal counsel acting on behalf of any other party hereto.
9. This Agreement shall be construed and enforced according to the laws of the State of Iowa. Each of the parties hereto has independently had the opportunity to fully negotiate the terms hereof and modify the draftsmanship of this Agreement. The terms of this Agreement shall be construed and interpreted without any presumption, inference or rule of law requiring the construction or interpretation of any provision of this Agreement against the interest of the party causing this Agreement to be drafted.

H. Payment Information.

Compensation for services shall be based on:

☐ Per Hour/Match Rate: \$ _____

(MUST SUBMIT AN INVOICE/TIME SHEET FOR AMOUNT DUE)

☐ Flat Fee \$ _____

☐ Percentage Split: 80 % Contractor / 20 % Monticello Parks and Recreation

PAYMENT AMOUNT WILL BE BASED UPON ABOVE PERCENTAGE
SPLIT OF NET REVENUE RECEIVED THROUGH PARTICIPANT
REGISTRATIONS

**CONTRACTOR SHALL BE PAID IN FULL WITHIN 30 DAYS UPON COMPLETION
OF SCHEDULED SERVICES/PROGRAMS. CONTRACTOR WILL RECEIVE A 1099
AT THE END OF EACH CALENDAR YEAR IN COMPLIANCE WITH IRS
REGULATIONS**

**Contractor has read and understands all of the terms and provisions set forth within the
above and foregoing Program Independent Contractor Agreement and agrees to be bound
by them**

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates shown below, and same shall be effective as of the date of the last signature below.

Independent Contractor Signature: _____ Date: _____

Print: _____

Address and Phone Number: _____

Park and Recreation Director Signature: _____ Date: _____

Print: _____

Address and Phone Number: _____

City Council Meeting Prep. Date: 11/25/2025 Preparer: Russell Farnum		Agenda Item: # 2 Agenda Date: 12/01/2025
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Communication Page

Agenda Items Description: Set Public Hearing on Rezoning Lot 1 Merrinoll 2nd Addition - R-1 Single Family Residential to R-2 Two-Family Residential

Type of Action Requested: Resolution

Attachments & Enclosures:

Resolution
Petition and Site Plan

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis:

Keith and Carol Hagen own Lot 1 of Merrinoll 2nd Addition, located at the northwest corner of Carmel and El Camino Real. They would like to rezone the property to R-2, Two-Family Residential, in order to build a duplex. The units will be set up so they could be sold separately down the road, but the Hagens will be holding onto them to rent out for the time being.

Before rezoning, Council must set a public hearing on this request, for December 15, 2025. Thereafter Council may proceed with considering the rezoning issue.

Recommendation:

Approval to set the public hearing for the December 15 City Council meeting is recommended.

City of Monticello, Iowa

RESOLUTION

Scheduling Public Hearing on proposed rezoning of Lot 1 of Merrinoll
2nd Addition, located at the northwest corner of Carmel and
El Camino Real from R-1 to R-2 for December 15, 2025 at 6:00 p.m.

WHEREAS, a request has been made to rezone Lot 1 of Merrinoll 2nd Addition,
located at the northwest corner of Carmel and El Camino Real from R-1 to R-2, and

WHEREAS, the Council finds that a public hearing must be held pursuant to the
Monticello Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello,
Iowa does hereby schedule Public Hearing on the proposed re-zoning of the
property identified above for the 15th day of December, 2025 at 6:00 p.m., at the
Mary Lovell LeVan Renaissance Center, with appropriate notice to be published
in advance within the Monticello Express.

IN TESTIMONY WHEREOF, I have hereunto
subscribed my name and caused the Great Seal
of the City of Monticello, Iowa to be affixed
hereto. Done this 1st day of December, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

NOTICE OF PUBLIC HEARING ON PROPOSED ZONING CHANGE

Notice Is Hereby Given that a Public Hearing will be held on the 15th day of December, 2025, at 6:00 o'clock p.m., at the Mary Lovell LeVan Monticello Renaissance Center, Community Media Center, 220 East First Street, on the Proposed Amendment to the Zoning Map of the City of Monticello, changing the zoning on the following property from "R-1" Single Family Residential to "R-2" Two-Family Residential District: Lot 1 of Merrinoll Park 2nd Addition, and located at the northwest corner of Carmel Road and El Camino Real.

The proposed amendment would allow construction of two-unit attached dwelling at this location. At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Sally Hinrichsen
City Clerk

Attachment "H"

Rezoning Application

City of Monticello, Iowa

A. Your submittal shall include the following:

- ☒ A letter to Planning & Zoning on why the property should be rezoned.
- ☒ Application Fee of \$150
- ☒ A location map sized 8 ½ X 11 showing the proposed site location and adjacent existing land uses and/or zoning
- ☐ If there currently a building on the premises, the total square footage of the building
- ☐ Existing right-of-ways, easements, etc. All easements must have the book and page number of existing easements, and they shall be labeled on the location map.

Submitted By -

Name: Keith + Carol Hagen
Address: [REDACTED] East First St.
Phone #: 319- [REDACTED] [REDACTED] (Carol's Cell)
Date: November 11, 2025

Received By: _____
Date: _____

November 11, 2025

Keith & Carol Hagen
1015 East First Street
Monticello, IA 52310

Monticello Planning and Zoning Board
200 East First Street
Monticello, IA 52310

RE: Merrinole Park 2nd ADD Lot 1 – Rezone from R-1 to R-2

To Whom It May Concern:

We are Keith and Carol Hagen who own the subject property described as Merrinole Park 2nd ADD Lot 1. It is located on a corner bordered by the following streets: El Camino Real on the East and Carmel Road on the South. It is the only vacant lot in a rather large area that was first developed in approximately 1959. A majority of the homes in the area were built in the 1960's and 1970's.

The Monticello Express has reported that a major concern expressed by a council member is the need for housing, especially "affordable housing". Our goal is to help alleviate some of that need if we are granted a "rezoning" on our lot to R-2. With the rezoning to R-2, we could then build a two-unit condo with a 60+ age designation for the occupants. We would require covenants and rules that would "run with the land" on how to maintain the property to keep the value up, inside and outside. The new condo unit should in no way devalue any surrounding homes, if anything, it should assist in raising their values.

Our reason for making the request is based on housing needs in Monticello and also the fact that we know many single people and married couples living in larger homes wanting to down-size into a new home with less square footage. This movement out of larger homes would open up opportunities for housing for families to move into a nice home with square footage that would meet their present needs. As a result, the city would also benefit from the tax dollars which the new 2-unit condo would generate.

We thank you for your time and consideration. If you have questions or concerns, please feel free to call Carol's cell at (319) 480-1912.

Sincerely,



Keith & Carol Hagen

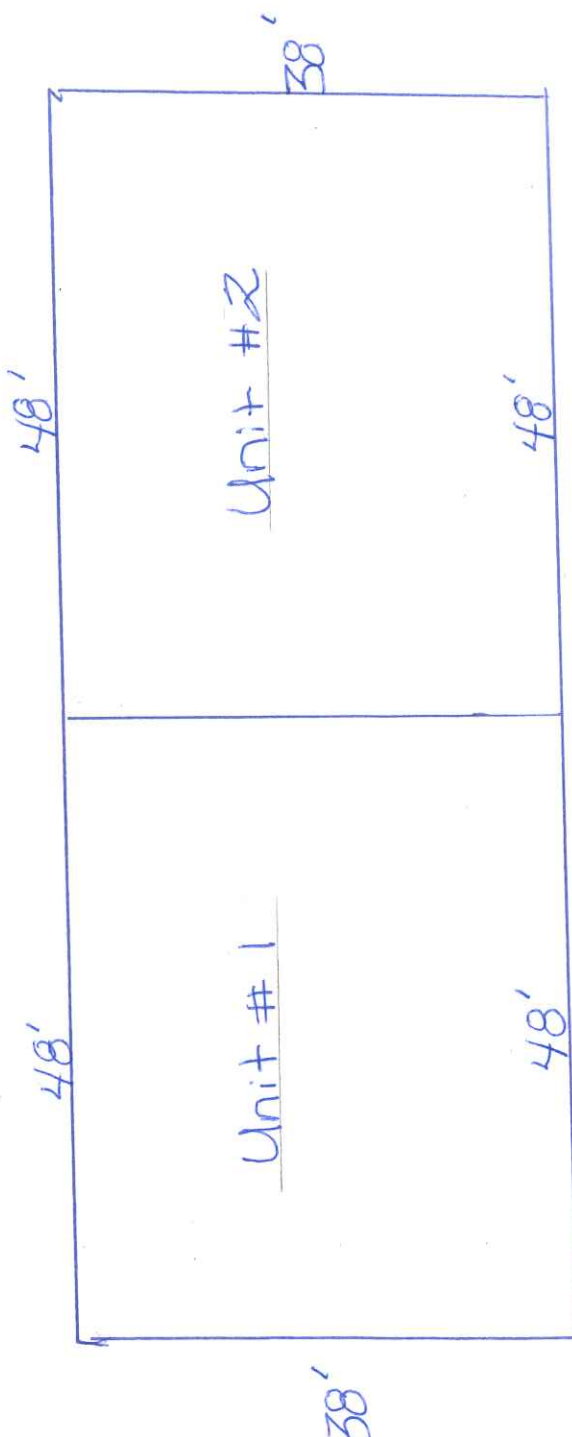
Zoned R-1

West

Property Line 143'

Electric
Sewer
Gas
Water
Internet

98' Property Line



Carmel Road
Zoned R-1

South

Zoned R-1 North
98' Property Line

Property Line 143'

El Camino Real
Zoned R-1

East

City Council Meeting Prep. Date: 11/25/2025 Preparer: Russell Farnum		Agenda Item: # 3 Agenda Date: 12/01/2025
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Communication Page

<u>Agenda Items Description:</u> Resolution Approving Plat of Parcels 2025-15 through 2025-18 (Holmes)

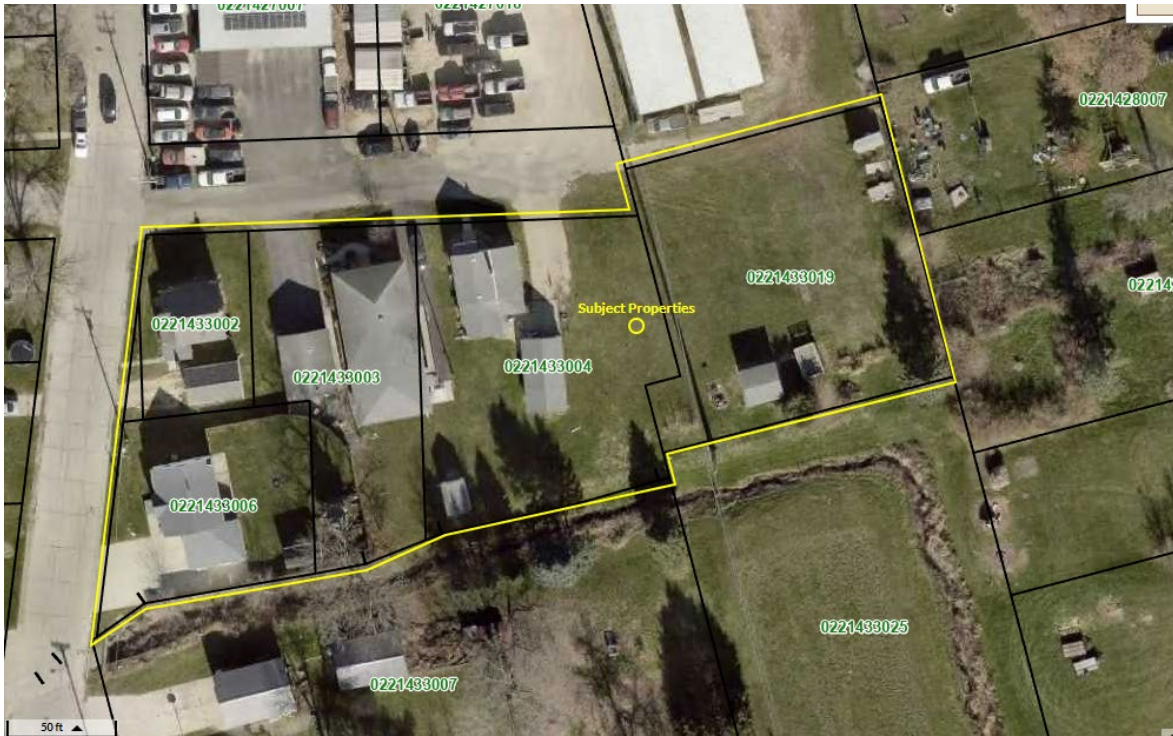
<u>Type of Action Requested:</u> Resolution												
<u>Attachments & Enclosures:</u> <table border="1"> <tr> <td>Locator Map/ Plat and Legal Descriptions</td> </tr> <tr> <td> </td> </tr> <tr> <td> </td> </tr> </table>	Locator Map/ Plat and Legal Descriptions			<u>Fiscal Impact:</u> <table border="1"> <tr> <td>Budget Line Item:</td> <td> </td> </tr> <tr> <td>Budget Summary:</td> <td> </td> </tr> <tr> <td>Expenditure:</td> <td> </td> </tr> <tr> <td>Revenue:</td> <td> </td> </tr> </table>	Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
Locator Map/ Plat and Legal Descriptions												
Budget Line Item:												
Budget Summary:												
Expenditure:												
Revenue:												

Synopsis: Steve Holmes owns several lots in the area bounded by Chestnut Street on the west and Laude Avenue on the north, adjacent to the 6th Street ditch. There is one other homeowner on this block as well (Chally). The requested plat would “correct” the platted lot lines to better reflect what has actually been built on the lots over the years, and reflect additional land that was purchased by Chally decades ago.

Background Information:

As characteristic of many older neighborhoods in Monticello, there are actually buildings that trespass onto neighboring properties, odd angles on many lot lines, property purchases among neighbors that were not properly documented, and similar nonconformities. This plat would correct those in this area.

This block is shown in Beacon, below:



The proposed plat will correct these nonconformities and improve setbacks, clarify lot lines, and properly document lot line changes that have occurred over the years.

Recommendation:

Planning and Zoning reviewed this at their regular meeting of November 25, 2025, and recommended approval.

City of Monticello, Iowa

RESOLUTION

Approving Plat of Survey to Parcel 2025-15, Parcel 2005-16, Parcel 2025-17 and Parcel 2025-18

WHEREAS, The Plat of Survey to Parcel 2025-15, Parcel 2005-16, Parcel 2025-17 and Parcel 2025-18 has been presented to the City Council for approval, same being located within the City Limits of the City of Monticello, and

WHEREAS, The Plat of Survey for property owned by Steve Holmes in the area bounded by Chestnut Street on the west and Laude Avenue on the north, adjacent to the 6th Street ditch. There is one other homeowner on this block as well (Chally). The requested plat would “correct” the platted lot lines to better reflect what has actually been built on the lots over the years, and reflect additional land that was purchased by Chally decades ago, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

WHEREAS, The City Council finds that the Plat of Survey to Parcel 2020-106 should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to 2025-15, Parcel 2005-16, Parcel 2025-17 and Parcel 2025-18.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 1st day of December, 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

PLAT OF SURVEY

PARCEL 2025-15, PARCEL 2025-16, PARCEL 2025-17, PARCEL 2025-18
PART OF LOT 13, LOT 14 THROUGH LOT 22 IN BLOCK 3 OF WELCH ADDITION IN THE NE 1/4 -SE 1/4, SEC. 21, T86N, R3W
OF THE FIFTH P.M., CITY OF MONTICELLO, JONES COUNTY, IOWA



SURVEYED ON: 1/9/2025

SURVEY REQUESTED BY: MICHELE M. BAYNE, STEVEN W. HOLMES

Q:\Civil3D_Survey\Jones County\T86N_R3W Lovell\T86N R3W Lovell IaRCS 2022.dwg

PROPRIETORS: STEVEN W. HOLMES

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

RANDALL L. RATTENBORG P.L.S. LIC. #17939 DATE MY LICENSE RENEWAL DATE IS DECEMBER 31, 2025

PROJECT NO. 24-156

SCALE: 1" = 30'

DATE: 1/27/2025

DRAWN BY: RLR

CHECKED BY: DDK

GPS BOX: LOVELL

SHEET 1 OF 2



SHEETS COVERED BY THIS SEAL: SHEET 1 & 2

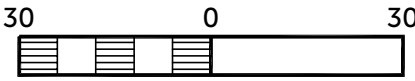


BURRINGTON GROUP, INC.

Civil Engineering | Land Surveying
105 W. Main Street Manchester, Iowa 52057 burringtongroup.com

LEGEND

- FOUND 1/2" IRON ROD
- FOUND 1/2" REBAR w/ORANGE CAP #17939
- FOUND 1/2" REBAR w/RED CAP #11954
- FOUND 1/2" REBAR w/YELLOW CAP #8165
- SET 1/2" REBAR w/ORANGE CAP #17939
- ⊙ FOUND 1" IRON PIPE
- FENCE LINE
- - - EASEMENT OR ROW LINE
- ... VACATED LOT LINE
- FORMER LOT LINE
- LOT LINE
- BOUNDARY ESTABLISHED
- RECORDED



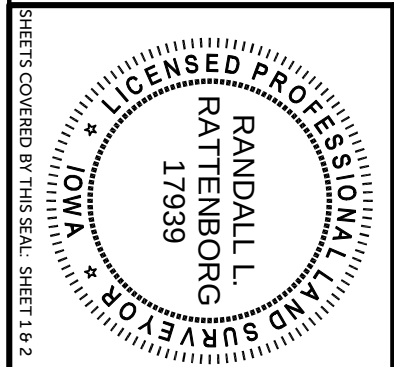
SCALE: 1" = 30'

COUNTY: JONES
SECTION 21, T 86 N, R 3 W
ALIQUOT PART: NE 1/4 - SW 1/4
CITY: MONTICELLO
SURVEY: PARCELS 2025-15, 2025-16, 2025-17, 2025-18
BLOCK: LOTS:
PROPRIETOR: STEVEN W. HOLMES
REQUESTED BY: MICHELE M. BAYNE, STEVEN W. HOLMES
SURVEYOR: RANDALL L. RATTENBORG
COMPANY: BURRINGTON GROUP, INC.
105 W. MAIN STREET, MANCHESTER, IA 52057
INFO@BURRINGTONGROUP.COM 563-927-2434

PLAT OF
SURVEY

PARCEL 2025-15, PARCEL 2025-16, PARCEL 2025-17, PARCEL 2025-18
PART OF LOT 13, LOT 14 THROUGH LOT 22 IN BLOCK 3 OF WELCH ADDITION IN THE NE 1/4 - SE 1/4, SEC. 21, T86N, R3W
OF THE FIFTH P.M., CITY OF MONTICELLO, JONES COUNTY, IOWA

COUNTY: JONES
SECTION 21, T 86 N, R 3 W
ALIQUOT PART: NE 1/4 - SW 1/4
CITY: MONTICELLO
SURVEY: PARCELS 2025-15, 2025-16, 2025-17, 2025-18
BLOCK: LOTS:
PROPRIETOR: STEVEN W. HOLMES
REQUESTED BY: MICHELE M. BAYNE, STEVEN W. HOLMES
SURVEYOR: RANDALL L. RATTENBORG
COMPANY: BURRINGTON, GROUP, INC. 105 W. MAIN STREET, MANCHESTER, IA 52057 INFO@BURRINGTONGROUP.COM 563-927-2434



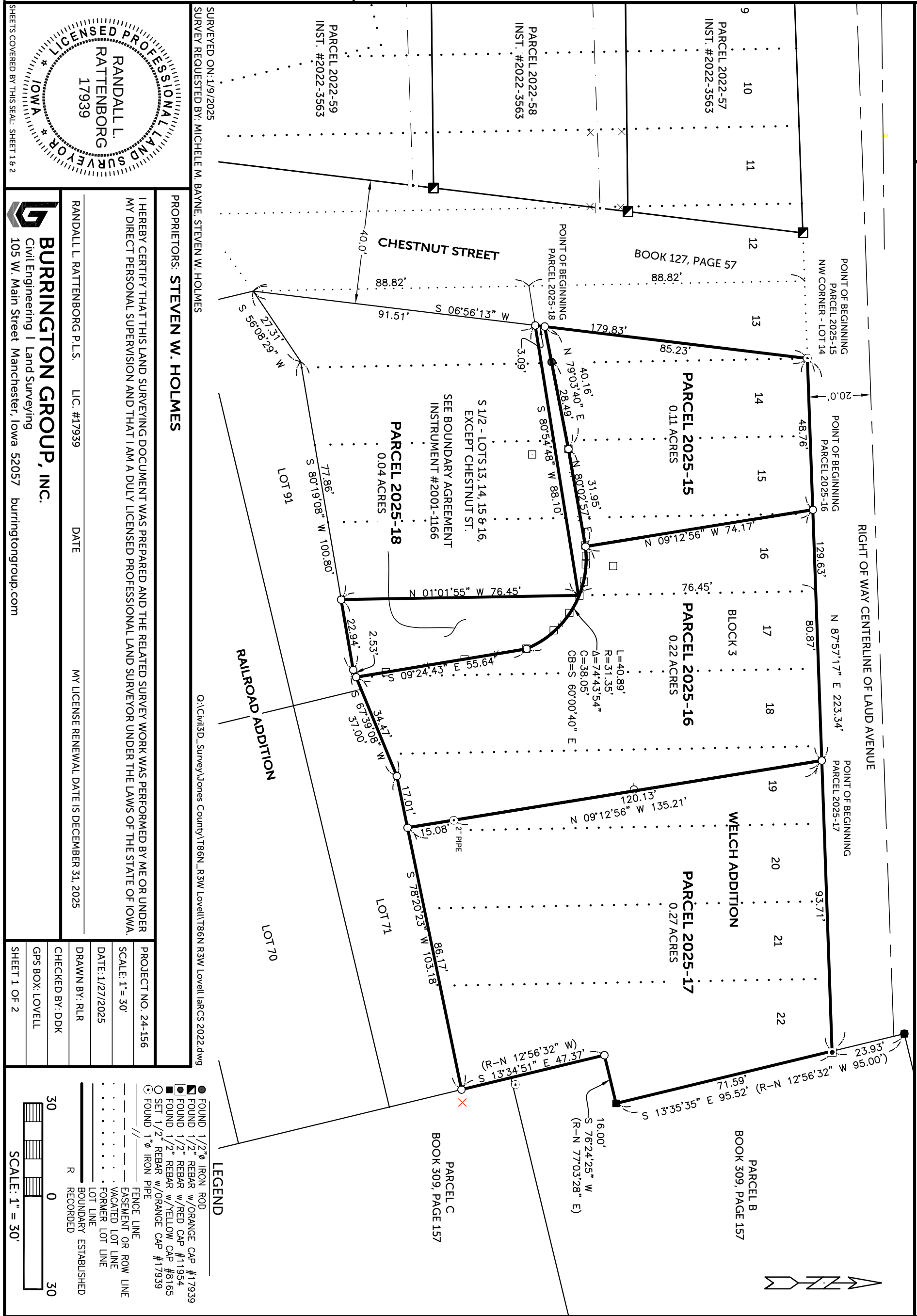
PROPRIETORS: STEVEN W. HOLMES	
I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.	
RANDALL L. RATTENBORG P.L.S.	DATE
LLC. #17939	MY LICENSE RENEWAL DATE IS DECEMBER 31, 2025
BURRINGTON GROUP, INC. Civil Engineering Land Surveying 105 W. Main Street Manchester, Iowa 52057 burringtongroup.com	

PROJECT NO. 24-156
SCALE: 1" = 30'
DATE: 1/27/2025
DRAWN BY: RLR
CHECKED BY: DDK
GPS BOX: LOVELL
SHEET 1 OF 2

LEGEND

- FOUND 1/2" Ø IRON ROD
- FOUND 1/2" REBAR w/ORANGE CAP #17939
- FOUND 1/2" REBAR w/RED CAP #11954
- FOUND 1/2" REBAR w/YELLOW CAP #8165
- SET 1/2" REBAR w/ORANGE CAP #17939
- ⊙ FOUND 1" Ø IRON PIPE
- FENCE LINE
- - - EASEMENT OR ROW LINE
- VACATED LOT LINE
- FORMER LOT LINE
- LOT LINE
- BOUNDARY ESTABLISHED
- R RECORDED

SCALE: 1" = 30'



PARCEL 2025-15, PARCEL 2025-16, PARCEL 2025-17, PARCEL 2025-18
PART OF LOT 13, LOT 14 THROUGH LOT 22 IN BLOCK 3 OF WELCH ADDITION IN THE NE 1/4 -SE 1/4, SEC. 21, T86N, R3W
OF THE FIFTH P.M., CITY OF MONTICELLO, JONES COUNTY, IOWA

LEGAL DESCRIPTION:

PARCEL 2025-15: Part of Lots 13, 14, 15, 16, Block 3 of Welch Addition, in the NE 1/4 of the SE 1/4 of Section 21, T86N, R3W of the 5th Principal Meridian, City of Monticello, Jones County, Iowa, containing 0.11 acres, subject to easements of record, and more particularly described by metes and bounds as follows:

BEGINNING at the northwest corner of Lot 14, Block 3 of Welch Addition, being on the southerly right of way line of Laud Avenue;

THENCE along the northerly line of said Block 3 and southerly right of way line, North 87° 57' 17" East (assumed bearing), 48.76 feet;

THENCE South 09° 12' 56" East, 74.17 feet, to a fence line as agreed to in a boundary agreement recorded in Instrument No. 2001-1166;

THENCE along said fence line representing said boundary agreement, South 80° 02' 57" West, 31.95 feet;

THENCE on a line through a found half inch iron rod, South 79° 03' 40" West, 40.16 feet to the easterly line of Chestnut Street;

THENCE along that easterly line of said Chestnut Street, North 06° 56' 13" East, 85.23 feet to the POINT OF BEGINNING.

LEGAL DESCRIPTION:

PARCEL 2025-16: Part of Lots 15, 16, 17, 18, 19, Block 3 of Welch Addition, in the NE 1/4 of the SE 1/4 of Section 21, T86N, R3W of the 5th Principal Meridian, City of Monticello, Jones County, Iowa, containing 0.22 acres, subject to easements of record, and more particularly described by metes and bounds as follows:

COMMENCING at the northwest corner of Lot 14, Block 3 of Welch Addition, being on the southerly right of way line of Laud Avenue;

THENCE along the northerly line of said Block 3 and southerly right of way line, North 87° 57' 17" East (assumed bearing), 48.76 feet to the POINT OF BEGINNING;

THENCE continuing along the northerly line of said Block 3 and southerly right of way line, North 87° 57' 17" East, 80.87 feet;

THENCE South 09° 12' 56" East, 135.21 feet to the southerly line of Block 3 of Welch Addition;

THENCE along the southerly line of said Block 3, South 78° 20' 23" West, 17.01 feet;

THENCE continuing along the southerly line of said Block 3, South 67° 39' 08" West, 37.00 feet, to a fence line as agreed to in a boundary agreement recorded in Instrument No. 2001-1166;

THENCE along said fence line representing said boundary agreement, North 09° 24' 43" West, 55.64 feet;

THENCE continuing along said fence line representing said boundary agreement along a curve concave southwesterly having an arc length of 40.89 feet, a radius of 31.35 feet, a central angle of 74° 43' 54", a cord length of 38.05 feet, and a cord bearing of North 60° 00' 40" West;

THENCE North 09° 12' 56" West, 74.17 feet to the POINT OF BEGINNING.

LEGAL DESCRIPTION:

PARCEL 2025-17: Part of Lot 19, and all of Lots 20, 21, 22, Block 3 of Welch Addition, in the NE 1/4 of the SE 1/4 of Section 21, T86N, R3W of the 5th Principal Meridian, City of Monticello, Jones County, Iowa, containing 0.27 acres, subject to easements of record, and more particularly described by metes and bounds as follows:

COMMENCING at the northwest corner of Lot 14, Block 3 of Welch Addition, being on the southerly right of way line of Laud Avenue;

THENCE along the northerly line of said Block 3 and southerly right of way line, North 87° 57' 17" East (assumed bearing), 129.63 feet to the POINT OF BEGINNING;

THENCE continuing along the northerly line of said Block 3 and southerly right of way line, North 87° 57' 17" East, 93.71 feet, to the westerly line of Parcel B, as recorded in Book 309, Page 157;

THENCE along the westerly line of said Parcel B, South 13° 35' 35" East, 71.59 feet;

THENCE continuing along the westerly line of said Parcel B, South 76° 24' 25" West, 16.00 feet;

THENCE continuing along the westerly line of Parcel B and westerly line of Parcel C, as recorded in Book 309, Page 157, South 13° 34' 51" East, 47.37 feet to the southerly line of said Block 3;

THENCE along the southerly line of said Block 3, South 78° 20' 23" West, 86.17 feet;

THENCE North 09° 12' 56" West, 135.21 feet to the POINT OF BEGINNING.

LEGAL DESCRIPTION:

PARCEL 2025-18: Part of Lots 13, 14, 15, 16, 17, Block 3 of Welch Addition, in the NE 1/4 of the SE 1/4 of Section 21, T86N, R3W of the 5th Principal Meridian, City of Monticello, Jones County, Iowa, containing 0.04 acres, subject to easements of record, and more particularly described by metes and bounds as follows:

COMMENCING at the northwest corner of Lot 14, Block 3 of Welch Addition, being on the southerly right of way line of Laud Avenue;

THENCE along the easterly right of way line of Chestnut Street, South 06° 56' 13" West, 85.23 feet, to a line representing a boundary line agreement, as recorded in Instrument No. 2001-1166;

THENCE on a line through a found half inch iron rod, North 79° 03' 40" East, 40.16 feet, to a fence line representing said boundary agreement;

THENCE along said fence line representing said boundary agreement, North 80° 02' 57" East, 31.95 feet;

THENCE continuing along said fence line representing said boundary agreement along a curve concave southwesterly having an arc length of 40.89 feet, a radius of 31.35 feet, a central angle of 74° 43' 54", a cord length of 38.05 feet, and a cord bearing of South 60° 00' 40" East;

THENCE continuing along said fence line representing said boundary agreement, South 09° 24' 43" East, 55.64 feet, to the southerly line of said Block 3;

THENCE along the southerly line of said Block 3, South 67° 39' 08" West, 2.53 feet;

THENCE continuing along the southerly line of said Block 3, South 80° 19' 08" W, 22.94 feet to the easterly line of Lot 16, Block 3 of Welch Addition;

THENCE along the easterly line of said Lot 16, North 01° 01' 55" West, 76.45 feet, to the northerly line of the South half of Lots 13, 14, 15 and 16 of said Block 3;

THENCE along the northerly line of the South half of Lots 13, 14, 15 and 16 of said Block 3, South 80° 54' 48" West, 88.10 feet, to the easterly line of said Chestnut Street;

THENCE along the easterly line of said Chestnut Street, North 06° 56' 13" East, 3.09 feet to the POINT OF BEGINNING;

The northerly line of Block 3 of Welch Addition, being the southerly right of way line of Laud Avenue, is assumed to bear North 87° 57' 17" East.



BURRINGTON GROUP, INC.
Civil Engineering | Land Surveying
105 W. Main Street Manchester, Iowa 52057 Phone 563-927-2434 burringtongroup.com

City Council Meeting Prep. Date: 11/25/2025 Preparer: Russell Farnum		Agenda Item: # 4 Agenda Date: 12/01/2025
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Communication Page

<u>Agenda Items Description:</u> Resolution Approving Final Plat of Parcel 2025-86 (Ballou)
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<u>Type of Action Requested:</u> Resolution											
<u>Attachments & Enclosures:</u> Plat and locator maps	<table border="1"> <tr> <td><u>Fiscal Impact:</u></td> <td></td> </tr> <tr> <td>Budget Line Item:</td> <td></td> </tr> <tr> <td>Budget Summary:</td> <td></td> </tr> <tr> <td>Expenditure:</td> <td></td> </tr> <tr> <td>Revenue:</td> <td></td> </tr> </table>	<u>Fiscal Impact:</u>		Budget Line Item:		Budget Summary:		Expenditure:		Revenue:	
<u>Fiscal Impact:</u>											
Budget Line Item:											
Budget Summary:											
Expenditure:											
Revenue:											

Summary: The attached is a proposed parcel plat for Parcel 2025-86, for Sue and Andy Ballou. They wish to build a new home on their farm on Amber Road, just north of their business office for Recycled Products Co.

The proposed subdivision will create one new 2-acre building lot, which would be compatible with the surrounding development. The property is a few hundred feet south of the City Limits and the City cannot (at this time) feasibly extend City services to this new lot. The new lot will not significantly impact the future growth or development of the City.

Because this land falls within 2 miles of the City, it is within the City's extraterritorial review and the City needs to approve this plat before the County will approve it. The City has no desire or ability to extend City services to this land at this time or in the longer-term future.

Recommendation: P&Z reviewed this request at their regular meeting of November 25 and recommended approval.

City of Monticello, Iowa

RESOLUTION

Approving the Plat of Survey to Parcel 2025-86, for Property located at 18294 Amber Road X44

WHEREAS, There has been filed with the City Clerk for approval of Parcel 2025-86, creating 2-acre building lot, which would be compatible with the surrounding development, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

WHEREAS, The City Planning and Zoning Board has reviewed the Plat of Survey to Parcel 2025-86 and recommended approval, and

WHEREAS, The City Council concurs that the Plat of Survey to Parcel 2025-86 should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Plat of Survey to Parcel 2025-86, same being located within the two-mile jurisdiction of the City limits of the City of Monticello.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 1st day of December, 2025.

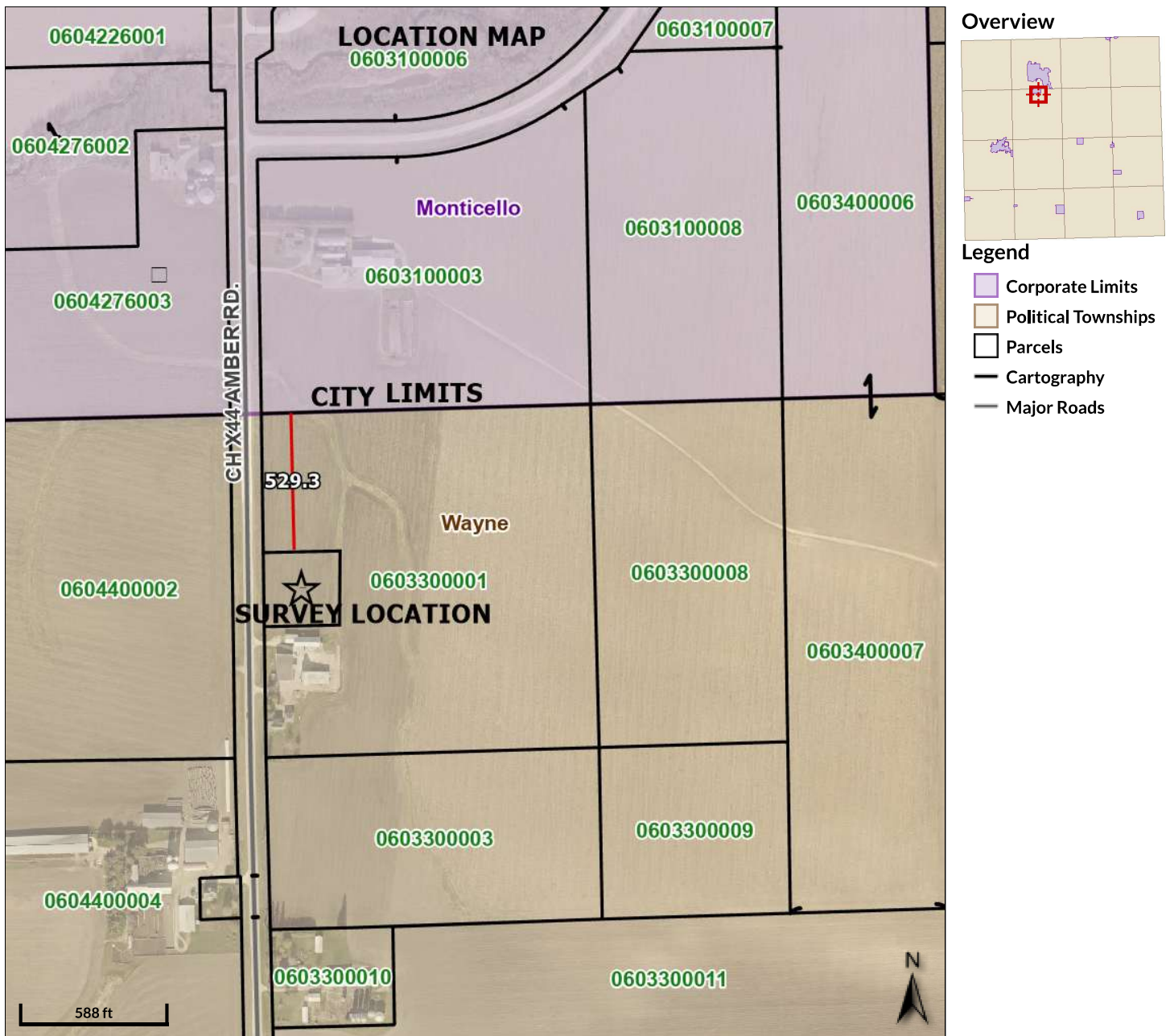
Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



Jones County, IA



THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 11/20/2025

Last Data Uploaded: 11/19/2025 5:32:35 PM

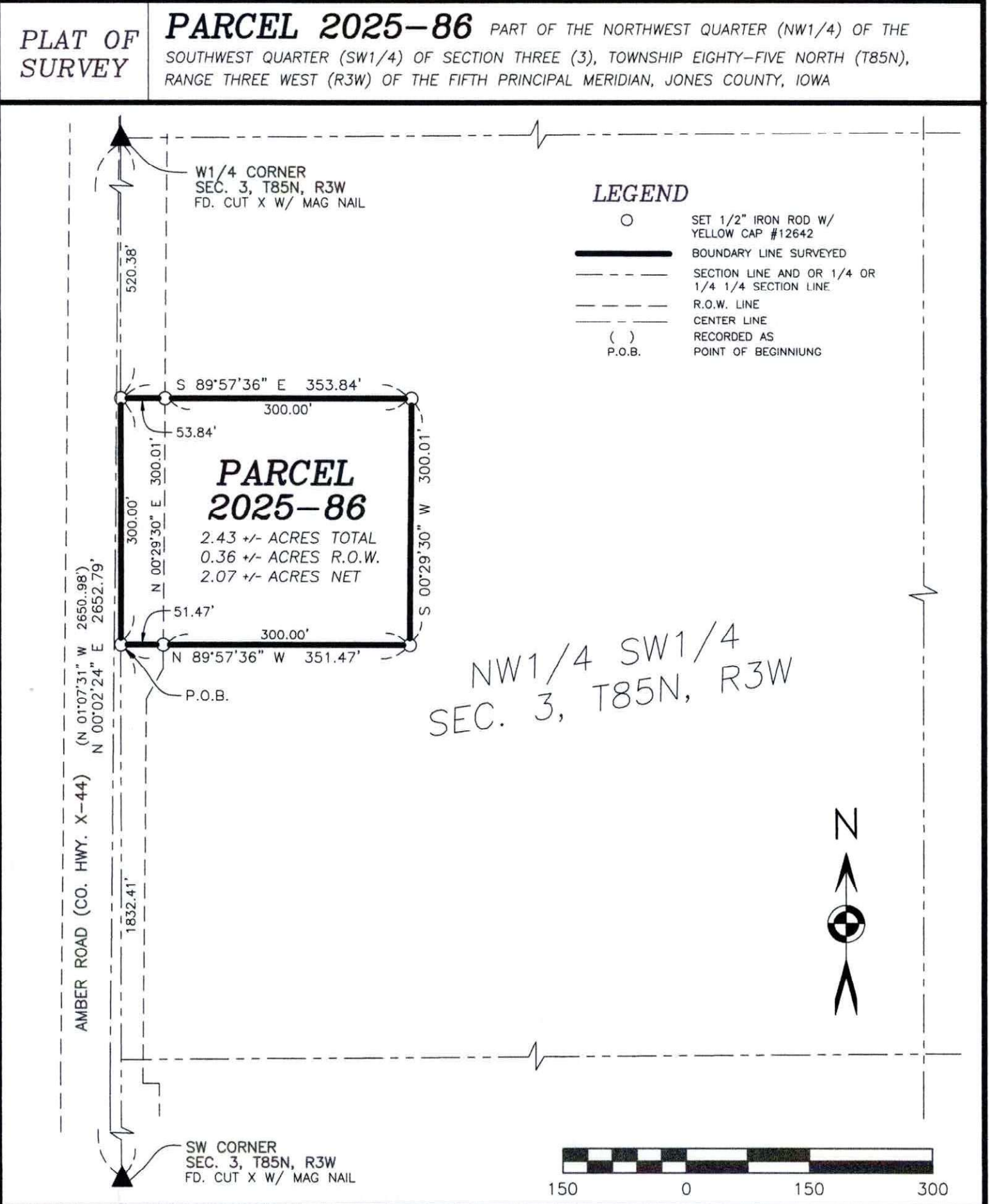
Developed by  **SCHNEIDER**
GEOSPATIAL

INDEX LEGEND	
LOCATION:	PART OF THE NW1/4 SW1/4 OF SEC. 3, T85N, R3W
PROPRIETORS:	A & K LAND INC.
REQUESTOR:	ANDY BALLOU
SURVEYOR:	BILL BURGER
SURVEYOR COMPANY:	WM. BURGER LANDSURVEYOR
RETURN TO:	BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 (563) 590-1964

PREPARED BY BILL BURGER

510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078

(563) 855 2028



	DATE OF SURVEY: 10/24/2025	SCALE: 1" = 150'	SHEET 1 OF 2
	PROPRIETORS: SEE INDEX LEGEND		
	I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2026		
NO. OF SHEETS COVERED BY THIS SEAL 1	WILLIAM H. BURGER #12642	Wm. Burger LandSurveyor 510 3rd Street West Court Worthington, Iowa 52078	

LEGAL DESCRIPTION

PARCEL 2025-86 – part of the Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4) of Section Three (3), Township Eighty-five North (T85N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa, containing a total of 2.43 acres more or less, including 0.36 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record** and more particularly described by metes and bounds as follows:

COMMENCING at the Southwest corner of Section Three (3), Township Eighty-five North (T85N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa;

Thence North 00°-02'-24" East 1832.41 feet along the West line of the Southwest Quarter (SW1/4) of said Section Three (3) to the **POINT OF BEGINNING**;

Thence continuing along said West line North 00°-02'-24" East 300.00 feet;

Thence South 89°-57'-36" East 353.84 feet;

Thence South 00°-29'-30" West 300.01 feet;

Thence North 89°-57'-36" West 351.47 feet to the **POINT OF BEGINNING**, containing a total of 2.43 acres more or less, including 0.36 acres more or less of public road right of way, **subject to easements, reservations, restrictions, and rights of way of record and not of record**.

The West line of the Southwest Quarter (SW1/4) of Section Three (3), Township Eighty-five North (T85N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa is assumed to bear North 00°-02'-24" East.

	<u>SURVEYORS CERTIFICATE</u> I hereby certify that this land survey document was prepared and related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa; My license renewal date is December 31, 2026 <i>William H. Burger</i> 11/20/25 _____ William H. Burger Date Reg. No. 12642 Sheet No. 2 covered by this seal
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City Council Meeting
Prep. Date: 11/25/2025
Preparer: Russell Farnum



Agenda Item: # 5
Agenda Date: 12/01/2025

Communication Page

Agenda Items Description: Approve Pay Request #4 for Stephen Sewer

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: The initial segment of the Stephen Sewer project was paid for with 30% retainage in order to assure proper testing, property restoration and other completion details.

That pay application included \$450,847.44 of completed work. The retainage was \$135,254.23 (30%). The testing and property restoration have been completed satisfactorily, except for some minor debris (gravel and dirt) in the pipes, which the initial jetting did not get flushed down.

Pirc Tobin is planning to have the entire sewer jetted again and televised, once the whole sewer is completed. This will eliminate any concerns about the debris.

Because there is that debris, Snyder Engineering recommends still retaining 5% of the first segment. Five percent retainage on the \$450,847.44 is \$22,542.37. The difference of the two quantities is \$112,721.86, which is the amount requested to be paid.

Staff Recommendation:

Approval of Pay Request #4 is recommended.

City of Monticello, Iowa

RESOLUTION

Approving partial payment of retainage to Roger Stephen, Re: Stephen Addition Trunk Sewer Project in the amount of \$112,711.86

WHEREAS, the City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, the Council entered into an agreement (the “Development Agreement”) with Roger Strephen (the “Developer”) with respect to the construction of a regional sanitary sewer improvement, from Kitty Creek extending westerly to South Main Street, in the City of Monticello, County of Jones, State of Iowa, with Resolution #2025-99 dated July 21, 2025 and

WHEREAS, the Development Agreement would provide financial incentives to the Developer in the form of payments for a portion of the public infrastructure necessary to construct the subdivision, and

WHEREAS, Roger Stephen has been paid for their work for the section from Pay Request #1, with the exception of the retainage of 30% that has been held by the City, and that the City Engineer has recommended approval of said partial retainage payment request, as the work for this section has been completed and tested, same reflecting the maintenance of a 5% retainer in the cumulative amount of \$22,42.37, and

WHEREAS, The Council finds that the partial retainage should be paid at this time. With the remaining 5% retainage to be held pending the receipt of a lien waivers, and other paperwork was filed with Snyder & Associates, and

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the partial retainage pay request from Pay Request #1 from Roger Stephen in the amount of \$112,711.86, same reflecting the maintenance of a 5% retainer for Pay Request #1 in the amount of \$22,542.37 and a 30% retainer for Pay Request #2 & 3 in the amount of \$178,824.09, with the cumulative amount of \$201,366.46.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 1st day of December 2025.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



November 21, 2025

Mayor and City Council
City of Monticello
200 East 1st Street
Monticello, IA 52310

RE: STEPHEN SEWER
PAY REQUEST #4 - RETAINAGE

Dear Mayor and City Council,

Enclosed for your review and approval is Pay Request #4 for work completed on the Stephen Sewer project.

Payment for a portion of the retainage associated with improvements completed as part of Pay Request #1, which included earthwork, dewatering, sanitary sewer installation, and stored materials. Testing of the manhole and sewer installed with Pay Request #1 has been completed, with the exception of final televising and cleaning (if necessary) of the sanitary sewer main. Said televising and cleaning will be completed for all of the sewer following final installation.

With the testing items completed, as noted above, we recommend reducing the retainage associated with the work completed for Pay Request #1 from 30% down to 5%. We, therefore, recommend approval of Pay Request #4 in the amount of **\$112,711.86** to Roger Stephen.

Feel free to contact me to discuss this further if needed. Thank you.

Respectfully,

SNYDER & ASSOCIATES, INC.

Patrick Schwickerath, P.E.
Project Engineer

Enclosure: Pay Request #4

Cc: Russ Farnum, City of Monticello
Roger Stephen

APPLICATION FOR PARTIAL PAYMENT NO. 4

PROJECT: STEPHEN SEWER

S&A PROJECT NO.:

124.0022.08

OWNER: CITY OF MONTICELLO
DEVELOPER: ROGER STEPHEN
ADDRESS: 355 BRADLEY DRIVE
MONTICELLO, IA 52310

DATE: November 17, 2025

PAYMENT PERIOD: October 10, 2025
to November 7, 2025

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 1,316,569.50
Maximum City Reimbursement Amount: \$ 1,270,000.00
Net Change by Change Order: \$ (56,126.56)
Contract Amount to Date: \$ 1,260,442.94

CONTRACT PERIOD: TOTAL CALENDAR DAYS

Original Contract Date:

Original Contract Completion Date:
Late Start Date

Added by Change Order: _____

2. WORK SUMMARY:

Current Contract Completion Date

Total Work Performed to Date: \$ 1,046,927.74
Retainage PR1: 30% \$22,542.37
Retainage PR2 &
PR3: 30% \$178,824.09
Total Earned Less Retainage: \$ 845,561.28
Less Previous Applications for Payment: \$ 732,849.42
AMOUNT DUE THIS APPLICATION: \$ 112,711.86

3. DEVELOPER'S CERTIFICATION:

The undersigned DEVELOPER certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of DEVELOPER incurred in connection with the Work covered by prior Applications for Payment; and
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Roger Stephen
DEVELOPER

By _____ DATE: _____
Roger Stephen

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By Patrick Schwickerath DATE: _____
Patrick Schwickerath, P.E.

5. OWNER'S APPROVAL

City of Monticello
OWNER

By _____ DATE: _____
Wayne Peach, Mayor

City Council Meeting
Prep. Date: 11/26/2025
Preparer: Sally Hinrichsen



Agenda Item: # 7-16
Agenda Date: 12/1/2025

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Reports / Potential Actions:

7. Mayor
8. City Engineer
9. City Administrator
10. Library Director
11. Ambulance Director
12. City Clerk
13. Public Works Director
14. Police Chief
15. Water/Wastewater Superintendent
16. Park and Recreation Director