

City of Monticello, Iowa

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Monticello City Council Meeting June 1, 2026 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Jake Ellwood	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Scott Brighton	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Ben Duehr	Police Chief:	Britt Smith
At Large:	Dave Goedken	Library Director:	Faith Brehm
At Large:	Candy Langerman	Public Works Dir.:	Nick Kahler
At Large:	Mary Phelan	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Josh Brenneman	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	May	18, 2026
Approval of Payroll	April	16, 2026
Approval of Payroll	April	30, 2026
Approval of Payroll	May	28, 2026
Approval of Claims List		
Approval of Casey's #1889 tobacco permit		
Approval of Casey's #5079 tobacco permit		
Approval of Kardes C-Store Native Wine license		
Approval of Great Jones County Fair Special Alcohol license		

Presentation:

1. **Presentation** Jones County Community Foundation and Give to Grow Program

Resolutions:

2. **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2026 for the City of Monticello
3. **Resolution** Approving Agreement with the Animal Welfare Friends for Boarding of Stray Animals located within the City of Monticello
4. **Resolution** Approving quote for updating the security cameras at City Hall, Renaissance Center and Library from Infrastructure Technology Solutions, LLC, Monticello Iowa in the amount of \$16,855.52
5. **Resolution** Approving Sale Lease Agreement for the DOT surplus property Parcel 2006-10, located on 190th Street
6. **Resolution** Approving Revolving Loan Agreement between City of Monticello and La Hacienda Mexican Restaurant LLC for Building Improvements to property located at 103 South Street

Ordinances:

7. **Ordinance** #790 Providing for the Division of Taxes Levied on Taxable Property in the May, 2026 Addition to the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa” – 2nd reading and/or 2nd and 3rd readings

Reports / Potential Actions:

8. Mayor
9. City Engineer
10. City Administrator
11. City Clerk
12. Public Works Director
13. Police Chief
14. Water/Wastewater Superintendent
15. Park and Recreation Director
16. Library Director
17. Ambulance Director
18. Information sharing by Council Members

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: June 1, 2026 Council Meeting

Time: Jun 1, 2026 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88347640425>

Meeting ID: 883 4764 0425

One tap mobile

+13126266799,,88347640425# US (Chicago)

+16465588656,,88347640425# US (New York)

Join by SIP

• 88347640425@zoomcrc.com

Join instructions

https://us02web.zoom.us/join/88347640425/invitations?signature=vIPFWemutOXywC7Bj6LQb2D9p7dPYoZcv-f64_oSZiM

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Regular Council Meeting
May 18, 2026, 6:00 P.M.
Community Media Center

Mayor Jake Ellwood called the meeting to order. Council present were: Candy Langerman, Mary Phelan, Ben Duehr, Scott Brighton, Josh Brenneman and Dave Goedken. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water /Wastewater Superintendent Jim Tjaden, Library Director Faith Brehm, Public Works Director Nick Kahler and City Engineer Colton Ingels. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Phelan moved to approve the agenda. Brighton seconded, roll call was unanimous.

Langerman moved to approve the consent agenda, Brighton seconded. Roll call was unanimous.

Mayor opened the public hearing on proposed Amendment #2 to the Fiscal year 2025-2026 Budget. No written or oral comments were received. Mayor closed the hearing. Phelan moved to approve Resolution #2026-81 Approving the City’s Amendment #2 to the Fiscal Year 2025-2026 Budget. Goedken seconded. Roll call was unanimous.

Mayor opened the public hearing on proposed Amendment to the Monticello Urban Renewal Area. No written or oral comments were received. Mayor closed the hearing. Goedken moved to approve Resolution #2026-82 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Expanded Monticello Urban Renewal Area. Brighton seconded. Roll call was unanimous. Phelan introduced and moved to approve Ordinance #790 Amending the Code of Ordinances of the City of Monticello, Iowa, by Providing for the Division of Taxes Levied on Taxable Property in the May, 2026 Addition to the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Brenneman seconded. Roll call was unanimous. Phelan moved that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #790 Amending the Code of Ordinances of the City of Monticello, Iowa, by Providing for the Division of Taxes Levied on Taxable Property in the May, 2026 Addition to the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa be regarded as having been considered and voted on at two prior council meetings. Duehr seconded. Roll call was unanimous.

Brenneman moved to approve Resolution #2026-83 reporting all employees’ wages for calendar year ending December 31, 2025. Goedken seconded. Roll call was unanimous.

Langerman moved to approve Resolution #2026-84 Approving contracting with LL Pelling Co. to complete various sealcoating projects. Brighton seconded. Roll call was unanimous.

Regular Council Meeting
May 18, 2026

Goedken moved to approve Resolution #2026-85 Authorizing the Police Department to purchase a police vehicle. Brenneman seconded. Roll call was unanimous.

Brenneman moved to approve Resolution #2026-86 Approving the hiring of a Monticello Part-Time Certified Police Officer and setting wage. Goedken seconded. Roll call was unanimous.

Phelan moved to approve Resolution #2026-87 Approving the Agreement and Scope of Services between City of Monticello and ECICOG Related to Nuisance Enforcement. Brighton seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2026-88 Approving Purchase of Skid Loader from Bobcat of Cedar Rapids. Langerman seconded. Roll call was unanimous.

Langerman moved to approve Resolution #2026-89 Approving contracting with Midwest Concrete to replace fire hydrants and purchase a valve exerciser. Goedken seconded. Roll call was unanimous.

Phelan moved to approve Resolution #2026-90 Approving Pay Request #24 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$338,007.13. Brighton seconded. Roll call was unanimous.

Brighton moved to approve Resolution #2026-91 to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Monticello 6th Street Ditch Restoration Project, and the taking of bids thereof. Langerman seconded. Roll call was unanimous. Public Hearing will be held on June 15, 2026 at 6 PM.

Farnum and the Department heads gave updates on projects and activities happening in their departments. Council gave updates on various board meetings they attended.

Langerman moved to adjourn at 6:27 P.M.

Jake Ellwood, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - APRIL 16, 2026

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	March 30 - April 12, 2026				
Chris Bell	\$ 532.92	\$ -	0.00	0.00	\$ 408.39
Brian Bronemann	725.57	-	0.00	0.00	624.10
Jamie Coleman	2,361.55	32.75	0.00	0.00	1,887.50
Jordan Fullerton	320.21	-	0.00	0.00	275.43
Quinn Hansen	1,644.44	-	0.00	0.00	1,273.94
Mason Hanson	1,193.51	-	0.00	0.00	917.81
Jayna Koffron	562.20	-	0.00	0.00	483.57
Lori Lynch	3,457.51	-	0.00	0.00	2,348.51
Coletta Matson	2,350.64	21.84	0.00	20.25	1,674.58
Chloe Mogensen	436.65	-	0.00	0.00	285.65
Sky Monty	247.39	-	0.00	0.00	202.79
Mandy Norton	625.45	-	0.00	0.00	504.98
Shirlee Scott	2,590.79	261.99	0.00	0.00	1,947.90
Cora Wheeler	495.80	-	0.00	0.00	426.46
TOTAL AMBULANCE	\$ 17,544.63	\$ 316.58	0.00	20.25	\$ 13,261.61
CEMETERY	March 30 - April 12, 2026				
Dan McDonald	\$ 2,209.60	\$ -	0.00	0.00	\$ 1,667.93
TOTAL CEMETERY	\$ 2,209.60	\$ -	0.00	0.00	\$ 1,667.93
CITY HALL	March 30 - April 12, 2026				
Cheryl Clark	\$ 2,454.62	\$ 56.22	0.00	61.50	\$ 1,737.37
Russ Farnum	3,961.54	-	0.00	0.00	2,657.42
Sally Hinrichsen	3,326.38	-	0.00	0.00	2,254.17
Nanci Tuel	2,282.40	-	0.00	0.00	1,528.55
TOTAL CITY HALL	\$ 12,024.94	\$ 56.22	0.00	61.50	\$ 8,177.51
COUNCIL / MAYOR					
Josh Brenneman	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Scott Brighton	300.00	-	0.00	0.00	276.78
Ben Duehr	300.00	-	0.00	0.00	258.18
Jake Ellwood	500.00	-	0.00	0.00	461.75
Dave Goedken	300.00	-	0.00	0.00	276.78
Candy Langerman	300.00	-	0.00	0.00	277.05
Mary Phelan	300.00	-	0.00	0.00	277.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,104.37
LIBRARY	March 30 - April 12, 2026				
Faith Brehm	\$ 1,914.40	\$ -	0.00	0.00	\$ 1,466.93
Molli Hunter	1,436.00	-	0.00	0.00	1,162.35
Penny Schmit	1,724.80	-	0.00	0.00	1,167.63
TOTAL LIBRARY	\$ 5,075.20	\$ -	0.00	0.00	\$ 3,796.91
MBC	March 30 - April 12, 2026				
Milo Breitbach	\$ 1,750.00	\$ -	0.00	0.00	\$ 1,349.78
Kara Burrack	1,344.00	-	0.00	0.00	1,156.64
Jacob Oswald	2,662.88	-	0.00	0.00	2,018.29
TOTAL MBC	\$ 5,756.88	\$ -	0.00	0.00	\$ 4,524.71

PAYROLL - APRIL 16, 2026

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE	March 30 - April 12, 2026				
Erik Honda	\$ 3,024.45	\$ -	0.00	0.00	\$ 2,268.91
Jordan Koos	3,258.36	-	0.00	38.00	2,245.90
Cole Millard	2,999.50	51.42	0.00	0.00	2,016.86
Johnny Norwood	2,948.08	-	0.00	0.00	1,742.03
Keanan Shannon	3,157.06	-	9.75	68.25	2,396.88
Britt Smith	3,732.72	-	0.00	0.00	2,796.43
Madonna Staner	1,925.60	-	0.00	0.00	1,442.25
Brian Tate	3,510.36	-	0.00	0.00	2,288.11
TOTAL POLICE	\$ 24,556.13	\$ 51.42	9.75	106.25	\$ 17,197.37
ROAD USE	March 30 - April 12, 2026				
Zeb Bowser	\$ 2,291.64	\$ 122.04	0.00	28.25	\$ 1,675.49
Jacob Gravel	2,169.60	-	0.00	12.00	1,642.07
Nick Kahler	2,687.50	-	0.00	0.00	1,980.67
Jasper Scott	2,291.64	122.04	0.00	0.00	1,735.61
TOTAL ROAD USE	\$ 9,440.38	\$ 244.08	0.00	40.25	\$ 7,033.84
SEWER	March 28 - April 10, 2026				
Jim Tjaden	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,144.82
TOTAL SEWER	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,144.82
WATER	March 28 - April 10, 2026				
Scott Hagen	\$ 2,479.21	\$ 89.61	0.00	106.50	\$ 1,972.23
Josh Willms	2,229.60	-	4.50	119.50	1,526.21
TOTAL WATER	\$ 4,708.81	\$ 89.61	4.50	226.00	\$ 3,498.44
TOTAL - ALL DEPTS.	\$ 86,688.01	\$ 757.91	14.25	454.25	\$ 63,407.51

PAYROLL - APRIL 30, 2026

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	April 13 - 24, 2026				
Erlin Bell	\$ 926.00	\$ -	0.00	0.00	\$ 758.09
Jamie Coleman	1,630.16	-	0.00	0.00	1,353.32
Jordan Fullerton	349.32	-	0.00	0.00	300.46
Quinn Hansen	1,236.84	-	0.00	0.00	983.69
Mason Hanson	640.42	-	0.00	0.00	512.06
Ronald Herman, Jr.	392.00	-	0.00	0.00	337.36
Jayna Koffron	477.87	-	0.00	0.00	411.04
Lori Lynch	3,457.51	-	0.00	0.00	2,348.51
Coletta Matson	2,328.80	-	0.00	20.25	1,659.02
Cory Reyner	1,214.35	-	0.00	0.00	1,039.30
Hunter Schmidt	349.32	-	0.00	0.00	300.46
Shirlee Scott	2,678.12	349.32	0.00	0.00	2,010.10
Cora Wheeler	942.02	-	0.00	0.00	769.43
TOTAL AMBULANCE	\$ 16,622.73	\$ 349.32	0.00	20.25	\$ 12,782.84
CEMETERY	April 13 - 24, 2026				
Dan McDonald	\$ 2,209.60	\$ -	0.00	0.00	\$ 1,713.05
TOTAL CEMETERY	\$ 2,209.60	\$ -	0.00	0.00	\$ 1,713.05
CITY HALL	April 13 - 24, 2026				
Cheryl Clark	\$ 2,668.22	\$ 269.82	0.00	61.50	\$ 1,906.09
Russ Farnum	3,711.54	-	0.00	0.00	2,549.40
Sally Hinrichsen	3,326.38	-	0.00	0.00	2,254.17
Nanci Tuel	2,282.40	-	0.00	0.00	1,793.84
TOTAL CITY HALL	\$ 11,988.54	\$ 269.82	0.00	61.50	\$ 8,503.50
LIBRARY	April 13 - 24, 2026				
Faith Brehm	\$ 1,914.40	\$ -	0.00	0.00	\$ 1,466.93
Molli Hunter	1,436.00	-	0.00	0.00	1,162.35
Penny Schmit	1,724.80	-	0.00	0.00	1,268.67
TOTAL LIBRARY	\$ 5,075.20	\$ -	0.00	0.00	\$ 3,897.95
MBC	April 13 - 24, 2026				
Milo Breitbach	\$ 1,750.00	\$ -	0.00	0.00	\$ 1,349.78
Kara Burrack	1,344.00	-	0.00	0.00	1,156.64
Jacob Oswald	2,662.88	-	0.00	0.00	2,063.40
TOTAL MBC	\$ 5,756.88	\$ -	0.00	0.00	\$ 4,569.82
POLICE	April 13 - 24, 2026				
Erik Honda	\$ 3,116.10	\$ -	0.00	0.00	\$ 2,334.18
Jordan Koos	2,831.67	-	0.00	38.00	1,972.24
Cole Millard	2,056.80	-	0.00	0.00	1,643.11
Johnny Norwood	2,536.72	-	0.00	0.00	1,754.02
Keanan Shannon	2,936.80	-	0.00	68.25	2,185.12
Britt Smith	3,732.72	-	0.00	0.00	2,825.83
Madonna Staner	1,925.60	-	0.00	0.00	1,444.91
Brian Tate	3,008.88	-	0.00	0.00	2,234.57
TOTAL POLICE	\$ 22,145.29	\$ -	0.00	106.25	\$ 16,393.98

PAYROLL - APRIL 30, 2026

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
ROAD USE	April 13 - 24, 2026				
Zeb Bowser	\$ 2,169.60	\$ -	0.00	28.25	\$ 1,693.61
Jacob Gravel	2,169.60	-	0.00	12.00	1,642.07
Nick Kahler	2,687.50	-	0.00	0.00	1,980.67
Jasper Scott	2,169.60	-	0.00	0.00	1,754.13
TOTAL ROAD USE	\$ 9,196.30	\$ -	0.00	40.25	\$ 7,070.48
SEWER	April 11 - 24, 2026				
Jim Tjaden	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,278.98
TOTAL SEWER	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,278.98
WATER	April 11 - 24, 2026				
Scott Hagen	\$ 2,389.60	\$ -	0.00	106.50	\$ 1,908.37
Josh Willms	2,898.48	-	0.00	95.50	2,453.03
TOTAL WATER	\$ 5,288.08	\$ -	0.00	202.00	\$ 4,361.40
TOTAL - ALL DEPTS.	\$ 81,354.06	\$ 619.14	0.00	430.25	\$ 61,572.00

PAYROLL - MAY 28, 2026

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	May 9 - 22, 2026				
Chris Bell	\$ 553.50	\$ -	0.00	0.00	\$ 426.09
Erlin Bell	802.00	-	0.00	0.00	667.41
Brian Bronemann	882.74	-	0.00	0.00	750.84
Jamie Coleman	2,328.80	-	0.00	0.00	1,863.94
Jordan Fullerton	596.76	-	0.00	0.00	513.31
Quinn Hansen	1,630.38	-	0.00	0.00	1,263.94
Mason Hanson	291.10	-	0.00	0.00	215.39
Jayna Koffron	224.88	-	0.00	0.00	193.43
Lori Lynch	3,457.52	-	0.00	0.00	2,348.51
Coletta Matson	2,547.13	218.33	0.00	6.25	1,814.50
Chloe Mogensen	232.88	-	0.00	0.00	120.31
Sky Monty	539.76	-	0.00	0.00	454.06
Cory Reyner	1,056.23	-	0.00	0.00	908.51
Hunter Schmidt	291.10	-	0.00	0.00	250.39
Shirlee Scott	2,328.80	-	0.00	0.00	1,761.31
Cora Wheeler	2,104.05	120.85	0.00	0.00	1,601.26
TOTAL AMBULANCE	\$ 19,867.63	\$ 339.18	0.00	6.25	\$ 15,153.20
CEMETERY	May 9 - 22, 2026				
Griffin Brokaw	\$ 152.50	\$ -	0.00	0.00	\$ 140.83
Chesney Capron	1,220.00	-	0.00	0.00	1,036.76
Dan McDonald	2,364.97	155.37	0.00	0.00	1,479.81
TOTAL CEMETERY	\$ 3,737.47	\$ 155.37	0.00	0.00	\$ 2,657.40
CITY HALL	May 9 - 22, 2026				
Cheryl Clark	\$ 3,331.55	\$ 11.25	0.00	30.75	\$ 2,394.24
Russ Farnum	4,111.54	-	0.00	0.00	2,737.48
Sally Hinrichsen	3,326.37	-	0.00	0.00	2,254.17
Nanci Tuel	2,282.41	-	0.00	0.00	1,490.51
TOTAL CITY HALL	\$ 13,051.87	\$ 11.25	0.00	30.75	\$ 8,876.40
COUNCIL / MAYOR	May 9 - 22, 2026				
Josh Brenneman	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Scott Brighton	300.00	-	0.00	0.00	276.78
Ben Duehr	300.00	-	0.00	0.00	258.18
Jake Ellwood	500.00	-	0.00	0.00	461.75
Dave Goedken	300.00	-	0.00	0.00	276.78
Candy Langerman	300.00	-	0.00	0.00	277.05
Mary Phelan	300.00	-	0.00	0.00	277.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,104.37
LIBRARY	May 9 - 22, 2026				
Faith Brehm	\$ 1,914.40	\$ -	0.00	0.00	\$ 1,466.93
Molli Hunter	1,436.01	-	0.00	0.00	1,162.35
Penny Schmit	1,724.80	-	0.00	0.00	1,145.30
Ben Williams	120.00	-	0.00	0.00	110.82
TOTAL LIBRARY	\$ 5,195.21	\$ -	0.00	0.00	\$ 3,885.40
MBC	May 9 - 22, 2026				

PAYROLL - MAY 28, 2026

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Milo Breitbach	\$ 1,750.00	\$ -	0.00	0.00	\$ 1,349.78
Kara Burrack	1,344.00	-	0.00	0.00	1,156.64
Jacob Oswald	2,662.88	-	0.00	0.00	1,705.66
Conley Schauf	671.25	-	0.00	0.00	608.19
Ben Welter	613.81	-	0.00	0.00	566.85
TOTAL MBC	\$ 7,041.94	\$ -	0.00	0.00	\$ 5,387.12
POLICE	May 9 - 22, 2026				
Erik Honda	\$ 3,006.12	\$ -	0.00	0.00	\$ 2,255.85
Jordan Koos	3,258.36	-	0.00	38.00	2,245.90
Cole Millard	2,879.52	-	0.00	0.00	1,893.53
Johnny Norwood	2,810.96	-	0.00	0.00	1,585.14
Keanan Shannon	3,120.35	-	0.00	28.25	2,269.93
Britt Smith	3,732.72	-	0.00	0.00	2,796.43
Madonna Staner	1,925.60	-	0.00	0.00	1,442.25
Brian Tate	3,510.36	-	0.00	0.00	2,250.21
TOTAL POLICE	\$ 24,243.99	\$ -	0.00	66.25	\$ 16,739.24
ROAD USE	May 9 - 22, 2026				
Zeb Bowser	\$ 2,169.60	\$ -	0.00	28.25	\$ 1,572.18
Jacob Gravel	2,169.60	-	0.00	12.00	1,642.07
Nick Kahler	2,687.50	-	0.00	0.00	1,980.67
Jasper Scott	2,169.60	-	0.00	0.00	1,616.02
TOTAL ROAD USE	\$ 9,196.30	\$ -	0.00	40.25	\$ 6,810.94
SEWER	May 9 - 22, 2026				
Jim Tjaden	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,125.71
TOTAL SEWER	\$ 3,071.44	\$ -	0.00	0.00	\$ 2,125.71
SWIMMING POOL	May 8 - 21, 2026				
Bailey Brehheman	\$ 67.38	\$ -	0.00	0.00	\$ 62.22
Emma Bruggemann	17.94	-	0.00	0.00	16.57
Macey Burlage	67.38	-	0.00	0.00	62.22
Paxtyn Chapman	22.50	-	0.00	0.00	20.77
Vannessa Clapp	27.00	-	0.00	0.00	24.94
Harper Donovan	22.50	-	0.00	0.00	20.77
Hayden Donovan	22.50	-	0.00	0.00	20.77
Jill Flynn	1,253.11	-	0.00	0.00	1,147.63
Izabella Gaul	17.50	-	0.00	0.00	16.16
Jensen Glawatz	21.44	-	0.00	0.00	19.80
Kaylee Lawrence	27.56	-	0.00	0.00	25.45
Cole Schmid-McCormick	17.50	-	0.00	0.00	16.16
Brynn Schmit	31.25	-	0.00	0.00	28.86
Alexis Schneiter	21.88	-	0.00	0.00	20.20
Keanan Sherwood	24.00	-	0.00	0.00	22.16
Katherine Stadtmueller	31.25	-	0.00	0.00	28.86
TOTAL SWIMMING POOL	\$ 1,692.69	\$ -	0.00	0.00	\$ 1,553.54
WATER	May 9 - 22, 2026				
Scott Hagen	\$ 2,389.60	\$ -	0.00	96.50	\$ 1,786.78

PAYROLL - MAY 28, 2026

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Josh Willms	2,898.48	-	0.00	47.50	2,058.03
TOTAL WATER	\$ 5,288.08	\$ -	0.00	144.00	\$ 3,844.81
TOTAL - ALL DEPTS.	\$ 94,686.62	\$ 505.80	0.00	287.50	\$ 69,138.13

Report Criteria:
[Report].Due Date = 06/02/2026

Name	Description	Invoice Amount
KIECK'S CAREER APPAREL	PD MINOR EQUIPMENT	140.00
ALADTEC INC.	PD SCHEDULING SOFTWARE	835.17
DOMINIC GRAY	PD TOBACCO COMPLIANCE CHECK	25.00
JAXON REPESEL	PD TOBACCO COMPLIANCE CHECK	25.00
KOOB AUTOMOTIVE & TOWING INC	PD OPERATING	295.00
Total 001-110: <i>Police</i>		1,320.17
STEVE MONK CONSTRUCTION	RU STREET MAINTENANCE CONTRA	1,266.00
Total 001-210: <i>Road Use</i>		1,266.00
THEODORE KRAUS	RU STREETLIGHT REPAIRS	187.50
ALLIANT ENERGY-IES	WELTER DR STREETLIGHTS	95.27
Total 001-230: <i>Streetlights</i>		282.77
JOHN DEERE FINANCIAL	POOL GROUNDS SUPPLIES	65.98
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT	4.29
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT	6.36
ROBERT P CLAUSSEN	POOL EQUIP REPAIR/MAINT	410.00
FAREWAY STORES #840-1	POOL CONCESSIONS	1,096.00
FAREWAY STORES #840-1	POOL CONCESSIONS	107.04
FAREWAY STORES #840-1	POOL CONCESSIONS	92.88
FAREWAY STORES #840-1	POOL CONCESSIONS	48.00
MYERS-COX CO.	POOL CONCESSIONS	1,690.72
MYERS-COX CO.	POOL CONCESSIONS	55.48
CARRICO AQUATIC RESOURCES INC	POOL CHEMICALS	9,441.52
Total 001-440: <i>Pool</i>		13,018.27
DUBUQUE FIRE EQUIPMENT INC.	CEMETERY OSHA	60.00
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	38.99
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES	36.20
BRIAN CROWLEY	CEMETERY EQUIP REPAIR/MAINT	86.69
WHITE HAWK PLUMBING & HEATING	CEMETERY EQUIP REPAIR/MAINT	219.30
Total 001-450: <i>Cemetery</i>		441.18
MOLLI JENN HUNTER	JANITORIAL SERVICES	376.25
Total 001-620: <i>Administration</i>		376.25
SNYDER & ASSOCIATES INC	ENGINEERING FEES	1,984.50
SNYDER & ASSOCIATES INC	ENGINEERING FEES	684.50
Total 001-640: <i>Engineer</i>		2,669.00
LYNCH DALLAS P.C.	ATTORNEY FEES	240.00
Total 001-641: <i>Attorney</i>		240.00
DUBUQUE FIRE EQUIPMENT INC.	CH OSHA	60.00

Name	Description	Invoice Amount
IOWA STATE UNIVERSITY	CH CONFERENCE - CLARK #10132	250.00
PREMIER WINDOW CLEANING	CH WINDOW CLEANING	62.00
PREMIER WINDOW CLEANING	CH WINDOW CLEANING	590.00
SYCAMORE MEDIA CORP	ADMIN PUBLICATIONS	495.21
JONES COUNTY SENIOR DINING	CH CONTRIBUTION	4,838.00
Total 001-650: Administration		6,295.21
MOLLI JENN HUNTER	JANITORIAL SERVICES	306.25
ANDREA HALL	MBC MURPH CHALLENGE	305.00
KELLI CERRUTO	MBC ADULT PROGRAMMING	48.00
KELLI CERRUTO	MBC ADULT PROGRAMMING	104.00
KENDRA OSWALD	MBC SEASONAL SHIRTS	280.00
NEXT GENERATION PLBG & HTG LLC	JOHNSON FIELD BLDG SPRING TUR	240.00
FAREWAY STORES #840-1	MBC GROUNDS SUPPLIES	7.98
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	36.95
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	63.94
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	28.92
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES	15.99
LASER TECH USA INC.	MBC BUILDING SUPPLIES	674.77
SYCAMORE MEDIA CORP	MBC ADVERTISING	165.00
KENDRA OSWALD	MBC SOCCER SHIRTS	60.00
KENDRA OSWALD	MBC MURPH CHALLENGE SHIRTS	150.00
ACCESS TECHNOLOGIES INC	MBC OFFICE SUPPLIES	120.00
Total 005-430: MBC		2,606.80
JORDAN THEIN	MBC TOURNAMENT REFUND	325.00
PANTHERS BASEBALL 2033	MBC TOURNAMENT REFUND	800.00
TYLER FREYE	MBC TOURNAMENT REFUND	400.00
CHELSEY'S DREAM FOUNDATION	MBC TOURNAMENT CONCESSIONS	1,793.20
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	229.56
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	36.98
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	48.42
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	46.13
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	19.28
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS	13.36
MYERS-COX CO.	MBC TOURNAMENT CONCESSIONS	202.93
MYERS-COX CO.	MBC TOURNAMENT CONCESSIONS	202.93
PEPSI COLA BOTTLING CO	MBC TOURNAMENT CONCESSIONS	745.63
TRI COUNTY PROPANE LLC	MBC TOURNAMENT CONCESSIONS	57.00
EXPRESS PRINTING & DESIGN LLC	MBC TOURNAMENT AWARDS	178.00
Total 012-430: Tournament Fund		4,692.56
ALADTEC INC.	AMB SCHEDULING SOFTWARE	2,349.83
CREDIT BUREAU SERVICES OF IOWA	AMB COLLECTION COSTS	276.32
UNITY POINT HEALTH	AMB PHARMACY SUPPLIES	821.69
AIRGAS USA LLC	AMB MEDICAL SUPPLIES	109.68
BOUND TREE MEDICAL LLC	AMB MEDICAL SUPPLIES	143.34
BOUND TREE MEDICAL LLC	AMB MEDICAL SUPPLIES	272.84
Total 016-160: Ambulance		3,973.70
BLANK PARK ZOO FOUNDATION	LIB IMP PROGRAM/PROMOTIONS	250.00
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS	16.37
FIGGE ART MUSEUM	LIB IMP PROGRAMS/PROMOTIONS	75.00

Name	Description	Invoice Amount
SCIENCE CENTER OF IOWA	LIB IMP PROGRAMS/PROMOTIONS	250.00
Total 030-410: Library Improvement		591.37
MOLLI JENN HUNTER	JANITORIAL SERVICES	376.25
DUBUQUE FIRE EQUIPMENT INC.	LIB OSHA	91.00
BARNHART CONSTRUCTION CO LLC	LIB BLDG REPAIR/MAINT	1,234.55
JOHN DEERE FINANCIAL	LIB BLD SUPPLIES	26.97
SWANK MOTION PICTURES LLC	LIB DATA PROCESSING	137.00
WHENTOWORK LLC	LIB PROCESSING	150.00
OVERDRIVE	LIB AUDIO RECORDINGS	278.23
Total 041-410: Library		2,294.00
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT	56.92
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT - TERMINAL	129.65
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT	39.13
ALLIANT ENERGY-IES	AIRPORT ELECTRIC	44.75
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT	212.59
Total 046-280: Airport		483.04
UNITY POINT CLINIC -	RU OSHA - KAHLER	31.50
TRUCK COUNTRY OF IOWA INC.	RU EQUIP REPAIR/MAINT	479.98
W.W. GRAINGER INC	RU EQUIP REPAIR/MAINT	116.19
W.W. GRAINGER INC	RU EQUIP REPAIR/MAINT	148.43
JOHN DEERE FINANCIAL	RU SUPPLIES	22.47
JOHN DEERE FINANCIAL	RU SUPPLIES	8.99
JOHN DEERE FINANCIAL	RU SUPPLIES	75.97
SUPERIOR WELDING SUPPLY CO	RU SUPPLIES	45.00
Total 110-210: Road Use		928.53
OVERDRIVE	SLAVKA GEHRET BOOKS	114.99
SCHOLASTIC INC.	SLAVKA GEHRET BOOKS	13.18
Total 178-410: Library Slavka Gehret Trust		128.17
SNYDER & ASSOCIATES INC	STEPHENS SEWER EXTENSION	1,041.30
SNYDER & ASSOCIATES INC	STEPHENS SEWER EXTENSION	1,738.30
Total 332-750: Capital Projects		2,779.60
SNYDER & ASSOCIATES INC	SIXTH STREET DITCH PROJECT	13,542.50
SNYDER & ASSOCIATES INC	SIXTH STREET DITCH PROJECT	23,510.25
Total 332-865: Sixth Street Ditch		37,052.75
CENTER POINT PUBLISHING	LIB BIDWELL BOOKS	47.94
Total 502-410: Library Bidwell Trust		47.94
FORTRES GRAND CORPORATION	IOMA MARY BAKER TECH SUPPORT	110.00
Total 503-410: Library Ioma Mary Baker Trust		110.00
UNITY POINT CLINIC -	WATER OSHA - HAGEN	21.00

Name	Description	Invoice Amount
JOHN DEERE FINANCIAL	WATER EQUIP REPAIR/MAINT	9.95
JOHN DEERE FINANCIAL	WATER SUPPLIES	23.65
STATE HYGIENIC LABORATORY	WATER LAB TESTS	84.50
STATE HYGIENIC LABORATORY	SEWER LAB TESTS	833.00
IOWA ONE CALL	WATER SYSTEM	22.10
Total 600-810: <i>Water</i>		994.20
UNITY POINT CLINIC -	SEWER OSHA - HAGEN	21.00
UNITY POINT CLINIC -	SEWER OSHA - KAHLER	10.50
JOHN DEERE FINANCIAL	SEWER VEHICLE OPERATING	35.96
CASCADE COMMUNICATIONS CO	SEWER UTILITIES	99.00
AMERICAN BANKERS INSURANCE CO	SEWER FLOOD INSURANCE	1,178.00
INSURANCE ASSOCIATES INC. .	SEWER PROPERTY INSURANCE	1,842.00
JOHN DEERE FINANCIAL	SEWER SUPPLIES	12.36
JOHN DEERE FINANCIAL	SEWER SUPPLIES	39.99
JOHN DEERE FINANCIAL	SEWER SUPPLIES	109.93
JOHN DEERE FINANCIAL	SEWER SUPPLIES	15.97
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	13.23
HACH COMPANY	SEWER LAB SUPPLIES	682.15
HACH COMPANY	SEWER LAB SUPPLIES	587.20
HACH COMPANY	SEWER LAB SUPPLIES	224.50
IOWA ONE CALL	SEWER SYSTEM	22.10
Total 610-815: <i>Sewer</i>		4,893.89
Total :		87,485.40
Grand Totals:		87,485.40

Report Criteria:
 [Report]. Due Date = 06/02/2026

City Council Meeting
Prep. Date: 5/27/2026
Preparer: Sally Hinrichsen



Agenda Item: # 2
Agenda Date: 6/1/2026

Communication Page

Agenda Items Description: **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2026 for the City of Monticello

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: This resolution is recommended by the State Auditor’s Office.

Background Information: The proposed Resolution is a formal approval of all transfers from one fund to another in the City Budget that were, in this case, necessitated by Budget Amendments. The transfers all appear in the budget or amended budget, as the case may be, and this Resolution basically a second approval of the fund transfers.

The transfers are noted on the Resolution

Staff Recommendation: It is recommended that the Council approve the resolution

CITY OF MONTICELLO, IOWA

RESOLUTION

Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2026 for the City of Monticello

WHEREAS, The Council previously approved by Resolution 2025-74, dated May 19, 2025 that the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as set in FY 2026 budget and record the same in the appropriate manner.

WHEREAS, the transfers approved with Resolution 2025-74 are all not to exceed amounts, and

WHEREAS, Council amended the FY 2026 budget and adjusted the transfer of funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Monticello, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as approved in the FY 2026 budget amendments and record the same in the appropriate manner.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

1. Transfer General Fund to Revolving Loan Fund – Not to exceed \$24,000.00 to support the Downtown Revolving Loan Fund.
2. Transfer from Canine Fund to General Fund – Not to exceed \$800.00 to reimburse for K-9 Handler compensation related to care of Canine Officer.
3. Transfer from Fire Operating Fund to Fire Improvement Fund – Not to exceed \$79,165.00 to transfer truck set-a-side and payback funds to the Fire Improvement Fund.
4. Transfer from Fire Operating Fund to Fire Improvement Fund – Not to exceed \$82,675.00 to transfer Fire Operating fund truck reserve to the Fire Improvement Fund.
5. Transfer from Equipment Set-a-Side Fund to Ambulance Improvement Fund – Not to exceed \$64,267.00 to transfer the Ambulance Set-a-Side reserve funds to the Ambulance Improvement Fund.
6. Transfer from Ambulance Operating Fund to Ambulance Improvement Fund – Not to exceed \$10,000.00 to transfer Ambulance Set-a-Side funds to the Ambulance Improvement Fund.
7. Transfer from Park Improvement Fund to Special Events Fund – Not to exceed \$10,204.00 to moved the Holiday on 1st to a single fund.

8. Transfer from Ambulance Improvement to Ambulance Operating – Not to exceed \$4,400.00 to reimburse for equipment purchases.
9. Transfer from Capital Improvement Fund to Slavka Gehret Trust Fund – Not to exceed \$101,412.00 to repay a portion of the internal loan.
10. Transfer from Sewer Capital Improvement Fund to Sewer Operating Fund – Not to exceed \$143,940.00 to reimburse the operating fund for the sewer camera and trailer.

- And –

11. Decrease Transfer from Fire Operating Fund to Fire Setaside – from a Not to exceed \$79,165.00 to \$0.00
12. Decrease Transfer from General Fund to Ambulance Fund – from a not to exceed \$290,000.00 to \$155,000.00.
13. Decrease Ambulance Operating Fund to Equipment Set-a-Side – from a Not to exceed \$10,000.00 to \$0.00
14. Decrease Transfer from General to Park Improvement – from a not to exceed \$60,000 to \$0.00.
15. Increase Transfer from Youth/Adult Tournament to Park Improvement from a not to exceed \$16,300.00 to \$25,305.00
16. Decrease Transfer from Road Use Set-a-Side Fund to Debt Service – from a not to exceed \$51,796.00 to \$33,693.00.
17. Increase Transfer from TIF Special Revenue Fund to TIF Debt Fund – from a not to exceed \$378,578.00 to \$386,034.00 to reimburse the FY 2025 Northridge loan interest payment.
18. Increase Transfer from Sewer Operating Funds to Sewer Debt Service from a not to exceed \$800,000.00 to \$1,000,000.00 to cover Interim Loan interest payments.
19. Decrease Transfer from Sewer Operating to Sewer Debt Service Reserve from a not to exceed \$53,160.00 to \$0.00.
20. Decrease Transfer from Sewer Operating to Sewer Short-lived Assets from a not to exceed \$125,933.00 to \$0.00.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 1st day of June 2026, that the City Council does hereby approve to make the appropriate transfer of sums listed above for FY 2026.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 1st day of June 2026.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 5/28/2026
Preparer: Britt Smith



Agenda Item: # 3
Agenda Date: 6/1/2026

Communication Page

Agenda Items Description: Resolution to approve agreement between the City of Monticello and the Animal Welfare Foundation.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

AWF Agreement

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Agreement between the City of Monticello and the Animal Welfare Foundation for housing of stray dogs and cats found within the City.

Background Information: Annually, the Animal Welfare Foundation and the City of Monticello renew an agreement for the housing of stray dogs and cats located within the City of Monticello. If a stray dog or cat is located within the city limits, a police officer transports the animal to AWF where the owner can reclaim the animal. AWF charges a \$20 per day boarding fee assessed to the City for all stray dogs and cats that are brought to their facility. If the animal is reclaimed by the owner, the boarding fees are assessed to the owner. If the animal is not claimed, the City is billed for the boarding fees for the 7-day claim period for a total of \$140.00. Once the animal exceeds the 7-day claim period it becomes the possession of AWF and is made available for adoption and AWF assumes all financial liability from that point forward. This is a renewed agreement with no changes from the previous year.

Staff Recommendation: I recommend that the Council consider approval of the Animal Welfare Foundation Agreement.

City of Monticello, Iowa

RESOLUTION

Approving Agreement with the Animal Welfare Friends for Boarding of Stray Animals located within the City of Monticello

WHEREAS, the City of Monticello has historically paid to house stray dogs located within the City limits of the City of Monticello, and

WHEREAS, the AWF (Animal Welfare Friends) now accepts stray dogs dropped off at the shelter and requests that the City continue to cover boarding costs for the first seven (7) days the dog is boarded absent collection and payment by the dog(s) owner, and

WHEREAS, In order for the City of Monticello to be liable for the boarding fees, all dogs dropped off by Monticello residents and accepted by AWF must be preapproved by a Monticello Police Officer, and

WHEREAS, the Monticello Chief of Police and representatives of the AWF have agreed to the terms of an agreement between the parties setting out the agreed upon circumstances where the City would be assessed for boarding, and a copy of same is appended hereto, and

WHEREAS, the Council finds that stray dogs are a nuisance and potential safety concern and that it is in the best interest of the City to have said dogs collected and boarded, and for that reason finds that the terms of the agreement are appropriate and that same should be approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve of the proposed agreement between the City of Monticello and AWF pertaining to the boarding by AWF of stray dogs and the payment of fees related thereto by the City as set forth more fully herein.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 1st day of June, 2026.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

At Large Dog Details
For The City of Monticello and Animal Welfare Friends
REVISED 5/22/2025

This agreement is entered into this July 1, 2025 between the City of Monticello and Animal Welfare Friends hereinafter referred to as the AWF.

AWF may accept at dogs that are dropped off at the shelter by Monticello residents during business hours Wednesday through Saturday noon to 5:30 PM and Sunday 10:00 AM to 3:00 PM excluding holidays. **In order for the City of Monticello to be liable for the boarding fees, all dogs dropped off by Monticello residents and accepted by AWF MUST be preapproved by a Monticello Police Officer so location where the dog was found and to aid the city of Monticello in its attempt to determine dog's owner. Preauthorization can be obtained by calling the Monticello Police Department at 319-465-3526.** AWF shall attain the following information and promptly forward to the contact below:

- Reason for the transfer of care
- Location and jurisdiction of where dog(s) were located
- Name, address, and phone number of citizen dropping off dog(s)
- Relationship of reporting party to owner of the dog(s) if known

In the event that a Monticello Police Officer drops off the dog(s) at AWF, during or after hours, it is the officer's responsibility to share the above information with AWF and Monticello with forms available at the shelter and with Monticello Police Officers.

If current shelter occupancy does not permit AWF from accepting dog(s), AWF shall assist the City of Monticello officials in finding temporary suitable shelter for the dog(s) until such time there is shelter occupancy.

If dog(s) being relinquished were at large, then fee section of this agreement shall apply. If dog(s) appears to be abused or neglected, fee section of this agreement shall apply and Monticello officials shall be immediately notified for investigatory purposes. If the owner of dog(s), family member or other person(s) within the home are unable to provide care and is wanting to surrender their dog(s), this an agreement between AWF and the private party. The fee section shall not apply to the City of Monticello.

AWF shall charge a \$40.00 pickup fee and \$20.00 per day for each dog up to the seven days the dog is housed when it becomes shelter property. City of Monticello will be responsible for fees related to the sheltering, euthanization if deemed absolutely necessary, and/or disposal of euthanized dogs that are unclaimed. After seven days, the City of Monticello will not be responsible for any further cost or liability related to the ongoing care or custody of dogs.

ANIMAL BOARDING is Prohibited: AWF is NOT licensed or insured as a boarding facility. AWF will not accept animals for boarding under any circumstances.

Dogs can be reclaimed during shelter hours: 12:00 PM to 5:30 PM Wednesday through Saturday and 10:00 AM to 3:00 PM Sunday excluding holidays. If the dog is reclaimed, the owner shall be charged all fees and the City of Monticello will not be responsible for any fees related to the reclaimed dog.

After seven days, the City of Monticello will be billed for the agreed upon fees even if the owner has been identified but fails to reclaim their dog(s). If the owner of the dog has been identified and fails to reclaim their dog, AWF agrees to contact the City of Monticello and provide owner information for the city to follow through with collection however they choose. At that time, any unclaimed dog will become Animal Welfare Friends' property and will be offered for adoption.

This contract shall then continue through July 1, 2026. AWF or City of Monticello may revise or terminate this contract by giving the other parties written notice of their intention to revise/terminate this contract and the day termination is to take effect. The notice shall give parties a minimum of 30 days before the revision/termination can take place. However, the parties may agree to renegotiate without formally terminating this entire agreement. Any modification shall be in writing and agreed upon by all parties.

Dated this _____ day of _____, 2025.

AWF by: _____ Title: _____

Dated this 14th day of May, 2024
~~2025~~.

City of Monticello by [Signature] Title: Chief

Name and email of Monticello representative where shelter should forward stray pick up details:

Name Britt Smith Email basm@ci.monticello,ia.us

City Council Meeting
Prep. Date: 5/28/2026
Preparer: Britt Smith



Agenda Item: # 4
Agenda Date: 6/1/2026

Communication Page

Agenda Items Description: Resolution to approve the purchase of new security cameras for City Hall.

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

ITS Quote

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Approve the purchase of new security camera system for the City Hall/Renaissance Center/Library.

Background Information: As part of the FY '27 budget planning session, updating the City Hall/Renaissance Center/Library Security Camera System was determined to be a priority and a budgeting of \$18,000 was factored into the upcoming budget. While it was not within our initial plans to update the camera system within the very first few weeks of the new budget year, I was made aware earlier this month that Verkada plans on a price increase to take effect June 6th of this year. Considering the price increase ahead, I thought it would be an opportune time to review this project and potentially move forward with the purchase of the equipment to beat the upcoming price increases.

As I indicated, the Council budgeted \$18,000 to improve the system using the same camera numbers and locations. I have met with ITS and reviewed the components for the current system and the requirements of the new system. I have broken this project down to the base level improvements and included some additional options that would improve our system. The quote for a system that would provide us the same camera numbers and coverage area is **\$16,855.52**.

As with any project, there are some additional components that can be considered to update or improve upon the capabilities of this project.

#1. Switch Panel Update \$2,060.00

It was discovered during the system assessment that the switch panels we are currently using within the IT room have reached their "end of life". These switches are no longer receiving updates and it is recommended by ITS that they be replaced. These switch panels power more than just the camera system but also provides internet to all of the

ethernet ports to the buildings. While this component isn't solely utilized by the new camera system, it has been identified as a recommended upgrade by ITS. We do have the option to wait until the switch panels fail and replace them when needed.

#2 Renaissance Center Camera Improvements \$934.56

With the current camera placement, we at times lack the best view of our most problematic area, the Men's and Woman's bathroom entrance points. This area is typically the most troublesome area with juvenile damage and adding an additional camera that focuses on the entrance points would help provide a better identification of our suspects. Since the closing of the middle school building and Theisen's, our juvenile delinquency has been greatly reduced so this camera may not be as critical as it once was therefore it was quoted as an add-on option.

#3 Community Building Cameras \$1,869.12

The Community Building portion currently does not have any cameras. With some of the issues we have had with rentals, I recommend adding 2 additional cameras to the building to provide security camera coverage for the entrance area and the large event hall. Since this area does not have existing cameras, new ethernet cables will need to be run to this area.

#4 Library Camera Improvements \$2,374.56

The current system has 2 cameras inside the library, which leaves a significant gap in the coverage area. We have an additional dual sensor camera added to the quote that would help cut down on the coverage gaps.

With all of the proposed improvements, the estimate for the project is \$24,093.76. Since the number is significantly higher than the budgeted amount, there are some additional funding sources that can make up the difference. The City Hall Administration Budget has money allocated for technology repairs and improvements. The switch panels, since they do not solely provide functionality for the camera, could be paid through the Administration budget. Additionally, the Council allocated \$10,000 in the FY '27 budget for Community Building Improvements. The additional expense of cameras in this area could be covered through this fund.

Staff Recommendation: I ask that the Council consider the base cost along with each of these improvements and make a determination as to the necessity of them and provide staff with direction and authorization to proceed if desired.

CITY OF MONTICELLO, IOWA

RESOLUTION #

Approving quote for updating the security cameras at City Hall, Renaissance Center and Library from Infrastructure Technology Solutions, LLC, Monticello Iowa in the amount of \$16,855.52

WHEREAS, the City Council budgeted to update the security cameras at City Hall, Renaissance Center and Library, and

WHEREAS, the quote from Infrastructure Technology Solutions, LLC in the amount of \$16,855.52 for new Verkada camera systems for City Hall, Renaissance Center and Library. The quote included the following options:

Option 1 – Replacing Switch Panels	\$2,060.00
Option 2 - Renaissance Center Camera Improvements	\$ 934.56
Option 3 - Community Building Cameras	\$1,869.12
Option 4 - Library Camera Improvements	\$2,374.56

, and

WHEREAS, The City Council finds it appropriate and in the best interests of the City to move forward with the quote for the new Verkada security camera systems in the amount of \$16,855.52 and the following options _____, and

NOW, THEREFORE, be it Resolved by the City Council of the City of Monticello, Iowa, that the quote received associated with the City Hall, Renaissance Center and Library security camera systems is hereby acknowledged and is hereby awarded to Infrastructure Technology Solutions, LLC in the amount of \$ _____, including options _____.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto this 1st day of June, 2026.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



**Infrastructure Technology
Solutions, LLC**
22068 Business Hwy 151
Monticello, IA 52310

Quote
No.: 22536
Date: 5/21/2026

Prepared for:
Britt Smith 465-3526
City of Monticello
200 East First St
Monticello, IA 52310 USA

Prepared by: Drew Hackney
Account No.: 48
Phone: (319) 465-3577

Quantity	Item ID	Description	UOM	Sell	Total
***** Renaissance Center *****					
Outside Main Doors					
1	CD43-256E-HW	Verkada CD43E Outdoor Dome Camera, 256GB, 30 Days Max	EA	\$863.28	\$863.28
Covering Lobby					
Covering Bathroom Entrance/Exit					
2	CM42-256-HW	CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max	EA	\$503.28	\$1,006.56
1	ACC-MNT-LBRAC-1	L-Bracket Mount	EA	\$92.88	\$92.88
3	LIC-CAM-3Y-CAP	Verkada Camera License, 3 Year	EA	\$431.28	\$1,293.84
3 Cable Runs					
***** Community Building *****					
Covering Front Vestibule					
Covering Gym					
2	CM42-256-HW	CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max	EA	\$503.28	\$1,006.56
2	LIC-CAM-3Y-CAP	Verkada Camera License, 3 Year	EA	\$431.28	\$862.56
2 Cable Runs					
***** Library *****					
Inside Front Lobby					
1	CM42-256-HW	CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max	EA	\$503.28	\$503.28
Front Door Exterior					
1	CD43-256E-HW	Verkada CD43E Outdoor Dome Camera, 256GB, 30 Days Max	EA	\$863.28	\$863.28
1	ACC-MNT-LBRAC-1	L-Bracket Mount	EA	\$92.88	\$92.88
Inside Library					
2	CY53-512E-HW	Verkada CY53-E Outdoor Two-Camera Multisensor, 2x5MP, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	EA	\$1,583.28	\$3,166.56
2	LIC-CAM-3Y-CAP	Verkada Camera License, 3 Year	EA	\$431.28	\$862.56
2	LIC-CAM-MLT2-3Y-CA P	Verkada Two-Camera Multisensor License, 3 Year	EA	\$791.28	\$1,582.56
4 Cable Runs					
***** City Hall *****					
Covering Drop Box					
2 Cameras Covering Lobby					
Camera Covering Front Desk					

QuoteNo.: **22536**

Date: 5/21/2026

Quantity	Item ID	Description	UOM	Sell	Total
4	CM42-256-HW	CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max	EA	\$503.28	\$2,013.12
Side of Building					
1	CD43-256-HW	Verkada CD43 Indoor Dome Camera, 256GB, 30 Days Max	EA	\$719.28	\$719.28
1	ACC-MNT-ARM-1	Arm Mount	EA	\$71.28	\$71.28
1	ACC-MNT-UPEND-1	Umbrella Pendant Cap Mount	EA	\$56.88	\$56.88
Assumes No Cable Runs					
5	LIC-CAM-3Y-CAP	Verkada Camera License, 3 Year	EA	\$431.28	\$2,156.40
Replacement Switches					
1	USW-PRO-48-POE	Ubiquiti 48-Port PoE Pro Switch (600 W)	EA	\$1,305.00	\$1,305.00
1	USW-48-POE	Ubiquiti 48-Port PoE Standard Switch (195 W)	EA	\$755.00	\$755.00
Assumes 9 total cable runs					
1	INSTALLESTIMATE	Installation ESTIMATE	EA	\$4,500.00	\$4,500.00

Your Price: **\$23,773.76**

Freight: \$320.00

SubTotal: **\$24,093.76****Total:** **\$24,093.76**

Prices are firm until 6/4/2026 Terms: Net 15

Prepared by: Drew Hackney, drew.hackney@infrastructuretech.net**Date:** 5/21/2026

Unless quoted here, shipping/handling and installation may be an additional charge.

All sales are subject to the terms of the ITS Master Service Agreement. By signing below, you are agreeing to these terms.

The document is located at <https://its.tech/ITSMasterServiceAgreement.pdf>.**Accepted by:** _____ **Date:** _____**Disclaimer**

Please fax signed quote to 319-465-4659 or email to sales@infrastructuretech.net so that your order can be placed. Thank you for your business.

City Council Meeting
Prep. Date: 05/28/2026
Preparer: Russell Farnum



Agenda Item: # 5
Agenda Date: 06/01/2026

Communication Page

Agenda Items Description: Lease with IA DOT for Property on 190th Street (Parcel 2006-10)

Type of Action Requested: Resolution

<u>Attachments & Enclosures:</u>
Resolution and Lease

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Council approved bidding and purchase of a 2-(ish) acre parcel on 190th Street near the prairie trail.

The City was the high bidder and will be receiving ownership of the property once the title goes through State Patent process including review by the Attorney General and signature by the Governor.

This could take three to four months. The accompanying lease allows the City to use the property in the meantime. This will allow us to begin to make improvements when staff or volunteers are available, rather than relying on the State to complete the Patent process.

Approval is recommended.

City of Monticello, Iowa

RESOLUTION #2026-75

Approving Sale Lease Agreement for the DOT surplus property Parcel 2006-10, located on 190th

WHEREAS, The City Council previously authorized the City Administrator to accept a deed, expend not more than \$22,000 plus other necessary closing costs, execute appropriate documents and take all other action necessary to close on the property known as Parcel 2006-10, located on 190th Street, with Resolution 2026-75, dated April 20, 2026, and

WHEREAS, The City will be receiving ownership of the property once the title goes through State Patent process including review by the Attorney General and signature by the Governor, and

WHEREAS, The City Council finds that the terms of the Sale Lease Agreement with the DOT and all other provisions agreeable.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby authorize the City Administrator to execute appropriate documents and take all other actions necessary related to the property.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 1st day of June, 2026.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

REC'D 5/20/26
MLG

May 18, 2026

When corresponding, refer to:
Jones County
Project: NHSN-151-4(55)--2R-53
Parcel No. 272 Seq. 2

City of Monticello
200 E 1st Street
Monticello, IA. 52310

Dear Russ Farnum:

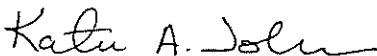
This is the Iowa Department of Transportation's official notice of acceptance of your Offer to Buy.

The Department acknowledges receipt of your offer in the amount of **\$22,000.00** and did on the **13th** day of **May, 2026** approve the sale accepting your payment of **\$22,000.00**. Please find enclosed your copy of the receipt of payment for your records.

As you have requested, the Patent will be issued in the name of: **City of Monticello**. Please ensure this is the name that was provided on the Offer to Buy. Please call our office toll free at 1-866-282-5809, ext. 1216 if you have any questions.

Thank you for your prompt attention to this matter.

Sincerely,



Katie A. Johnson
Property Management Supervisor

KAJ:MLG

Enclosure



RIGHT OF WAY BUREAU
AMES, IA 50010
SALE LEASE

Parcel No. 272 (Seq. 2)
Project No. NHSN-151-4(55)--2R-53

Jones County
Lease No. 53-01-06

THIS AGREEMENT, made and entered into this 20th day of May, 2026, by and between the IOWA DEPARTMENT OF TRANSPORTATION, acting for the STATE OF IOWA (hereinafter called Lessor), and CITY OF MONTICELLO (hereinafter called Lessee), WITNESSETH:

That the Lessor does hereby lease unto the Lessee the following described premises, to-wit:

Parcel 2006-10 located in the SW ¼ SE ¼ of Section 34, Township 86 North, Range 3 West of the 5th P.M., City of Monticello, Jones County, Iowa, as shown on the Plat of Survey recorded in Book 2006, Page 2841 (Plat Book Q, Page 235) in the records of the Jones County Recorder on July 26, 2006.

together with all buildings and improvements on the premises, from the 20th day of May, 2026, through the 20th day of August, 2026, including both days, subject to the following terms, conditions and covenants:

1. Lessee's use of the above-described premises under this lease shall be limited to **Recreational** purposes ONLY.
 - A. **This lease is for “mutual benefit” by both parties (meaning no rent will be collected) between the time the sale is completed, and the land patent is issued. This lease grants permission to the lessee to enter and use the above parcel for Recreational purposes.**
2. Any provisions on the reverse side or attached to this lease are, by this reference, made a part of this lease.
3. Lessee covenants and agrees that Lessee will, during the period of this lease, including all extensions thereof, occupy and use said premises as a farm and for no other purpose whatsoever, and that Lessee will not use said premises or permit the same to be used for any unlawful business or purpose; that Lessee will not sell, assign, sublet or relinquish the premises, without the prior written consent of the Lessor, and that Lessee will cultivate said land in good and husbandlike manner. Lessee further agrees to mow or spray the leased premises to prevent the spread of noxious weeds, and any seed bed preparation done by Lessee prior to receiving a "Lease Renewal Notice" shall be at Lessee's own risk.
4. The Lessee shall, at Lessee's own expense, construct and maintain any fencing necessary for utilization of the land, and if any livestock is grazed or pastured on the land being leased, the fence must be of a type and quality sufficient to restrain livestock. Lessee agrees to remove any fencing, erected by Lessee prior to the termination of this lease.

The Lessee may pasture against said fence at their own peril and the Lessor will be held blameless and without liability for fencing the premises or maintaining the same to restrain livestock.
5. It is specifically understood, and Lessee hereby agrees that the premises, or any part thereof, shall at no time or under any circumstances be used for or devoted to, political purposes or the conduct of political activities, including, but not limited to: meetings, rallies, caucuses, distribution of literature, which relates to or bears upon the action of any political organization, unit, or party.
6. The Lessor reserves the right to enter upon that portion of the leased area for any reason. In the event growing crops are destroyed, as a result of this entry, the area disturbed within the leased area will be measured by the Resident Construction Engineer. Lessee shall be reimbursed for any growing crops that are damaged.
7. It is specifically understood that no access will be permitted between the leased premises and the abutting highway.
8. The Lessee, upon failing to comply with the terms and conditions of the auction sale and any extensions thereof, shall, upon request from the Lessor, immediately vacate and surrender possession of the leased premises.

- 9. It is understood and agreed that any and all fall field preparation and or application of any chemicals or fertilizer by the Lessee will be at the Lessee's risk and expense and will not be subject to compensation or claim from the Iowa Department of Transportation.
- 10. The Lessee will protect, indemnify, and save harmless the Lessor from any and all claims, demands, judgment, loss, cost, or expense for injury to or death of persons, damage to the property and improvements thereon and damage to the property of any person whomsoever (including employees and representatives of both parties hereto) in any manner arising from the use of the premises by the Lessee without regard to whether any acts or omissions of the Lessor or its agents or servants contributed to said damage.

LESSEE: Name: City of Monticello Date
Address: 200 E 1st Street, Monticello, IA. 52310
Telephone No. 319-465-3577

APPROVAL RECOMMENDED:

BY: _____ Date
Matt Gogerty
Property Manager
Telephone No. 515-239-1731

**APPROVED:
IOWA DEPARTMENT OF TRANSPORTATION**

BY: _____ Date
Katie A. Johnson
Property Management Supervisor
Office of Right of Way

APPENDIX A

ATTACHMENT TO LEASE

The Lessee, for itself, Lessee's personal representatives, successors in interest and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with a land that:

- (1) In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose of which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services of benefits, the Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.
- (2) No person on the grounds of race, color, sex, age, disability, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- (3) That in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, sex, age, disability, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
- (4) That the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the State of Iowa shall have the right to terminate the lease and to re-enter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

City Council Meeting
Prep. Date: 8/28/2025
Preparer: Russell Farnum



Agenda Item: # 6
Agenda Date: 9/02/2025

Communication Page

Agenda Items Description: Revolving Loan request for 103 S. Main Street (Arriaga)

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: Arnulfo and Karen Arriaga own the building at 103 South Main Street, which houses the La Hacienda Mexican Restaurant.

They have applied for Revolving Loan funding to perform refacing the mansard roof and flashing repairs (\$6800), and new signs (\$2079) on the restaurant, and some replacement fencing on the patio. They have already had the roof work done and are asking to include that with their loan as well.

Background Information:

The City has had a revolving loan program for the downtown for around 20 years, and the program offers 0% financing on exterior façade projects that improve the downtown. Two recent loans tapped the balance, but Council recently approved an additional \$24,000 in funding.

This loan will help the Arriaga’s maintain the cash flow of the restaurant while making some much-needed improvements to the property.

Arnulfo dropped this application right before I needed to get it on the Council agenda, so I have a couple of details on the fence and loan amount I need to work out with him as it’s a bit different from what he and I had initially discussed. And for the record there are no dwelling units in the building as he marked on the application. I will try to get an update out prior to the Council meeting.

Recommendation

I recommend the Council approve a loan of not more than \$10,000 for Arnulfo and Karen Arriaga for improvements to 103 S. Main Street. This would leave \$14,000 remaining balance in the loan program for another potential business.

City of Monticello, Iowa

RESOLUTION

Approving Revolving Loan Agreement between City of Monticello and La Hacienda Mexican Restaurant LLC for Building Improvements to property located at 103 South Main Street

WHEREAS, The City of Monticello has maintained a revolving loan fund for purposes of assisting downtown property owners with various property improvements as set out and approved by Resolution 04-160, the “Downtown Rehabilitation Loan Program”, and

WHEREAS, La Hacienda Mexican Restaurant LLC owns property located at 103 South Main Street and have and will incur expenses related to replacing the roof, signage, siding and fence, and

WHEREAS, The expenditures related to the improvements to said building qualify for the City’s Revolving Loan program and will be of benefit to the downtown, and

WHEREAS, The City has the necessary funds in the Downtown Rehabilitation Fund to award a loan to the Applicant in the not to exceed amount of \$10,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby endorse and approve of the entry into a Revolving Loan Agreement between the City of Monticello and La Hacienda Mexican Restaurant LLC in the amount not to exceed \$10,000 at 0% interest over five (5) years, same being wholly consistent with the past practices of the City, same to be memorialized within a promissory note, mortgage, and individual guaranty of the owners, and authorizes the City Administrator to act as Loan Administrator and authorizes the City Administrator to execute the Promissory Note and Mortgage and other related documents on behalf of the City of Monticello.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 1st day of June, 2026.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

APPLICATION

Name of Owners(s): Arnulfo & Karen Arriaga Phone 319- [REDACTED]

Mailing Address: 103 S Main St

City Monticello

E-mail [REDACTED]@yahoo.com

Address of Property:
103 S Main St

Name of Business(es) located within building: La Hacienda

Total Number of Dwelling Units including Upper Stories:
1

No. of dwelling units to receive rehabilitation:
1

Proposed Rehabilitation on which floor: 1

Proposed use of unit benefitted by rehabilitation and number of benefitted units:

- Residential rental
- Commercial/office space rental
- Retail rental
- Other

Property Indebtedness

Do you have other financing that is secured by this property: _____ Yes No

This loan will result in the execution of a Mortgage and Promissory Note and will be a lien on your property. Please acknowledge your understanding of this condition by initialing below


AA
Initials

Insurance

Do you have property insurance coverage for this property? Yes No

If yes, who is the insurance agent? Brian Watkins

What is the name of the company? American Family Insurance

Policy Number? 

Please attach a copy of your most recent insurance declaration page or binder.

Occupancy

Is/Are the unit(s) to be rehabilitated currently occupied? Yes No

If yes, what types of occupation (i.e, business, residential rental)?

business

If presently a residential rental unit, does any tenant currently receive any form of rental housing assistance? Yes No

Rehabilitation Work

Describe the rehabilitation work for which you are requesting a Rehabilitation Loan from the City.

Roof, signage, siding and fence

Has any of this rehabilitation work commenced? X Yes _____ No _____

If yes, what portion has been commenced? roof & signage

Please attach copies of estimates for labor, material and architectural renderings, if available.

Community Benefits

Please describe, in summary form, what economic development goal would be accomplished with this rehabilitation work. An example would be: If residential rental unit completed, the property would be of greater property value, projected income from rehab work, etc. If commercial property, possibly a façade improvement, weatherization, etc. Please describe how the Improvement / Rehabilitation will impact the present "look" of the building. Please consider ways to complete the improvement / rehabilitation project that will maintain the architectural appearance of the building and explain how said appearance will be modified or impacted.

greater property value, more
 customers, more aesthetically
 pleasing, eye catching for
 main street

Certification

I/We certify that all the information in this application and in support of this application is provided for the purposes of obtaining financial assistance under the City of Monticello Rehabilitation Loan Program. It is true and complete to the best of my/our knowledge and belief.

Arnulfo Arrighi
Owner Signature

[Signature]
Second Owner Signature

Date 5-27-20



ESTIMATE

Express Sign & Logo LLC
408 East Oak Street
Monticello, Iowa 52310
United States

3194805655

Bill to
La Hacienda Mexican Restaurant
Arnulfo Arriaga

Estimate Number: 108
Estimate Date: April 30, 2026
Valid Until: May 30, 2026
Grand Total (USD): \$2,079.04

Items	Quantity/ Sq. Feet/ Labor Hrs.	Rate	Amount
ACM 3MM Sign 4'x10' Printed, Laminated, Custom Cut	1	\$1,543.03	\$1,543.03
Installation Install Sign & Bracket with Bucket Truck	2	\$200.00	\$400.00
Subtotal:			\$1,943.03
Sales Tax 7%:			\$136.01
Grand Total (USD):			\$2,079.04

Notes / Terms

This is an estimate only, not a quote. Actual price may differ based on final job specifications. A 50% down payment may be required prior to beginning the job, with balance due upon completion of the job. All completed signs and materials remain the sole property of Express Sign & Logo LLC until paid in full. Estimate expires in 30 days.

May 27, 2026

VIA EMAIL

Russ Farnum
City Administrator /City Hall
Monticello, Iowa

Re: Monticello Urban Renewal Area
Our File No. 435926-45

Dear Russ:

Attached please find proceedings covering the adoption of the tax increment ordinance for the urban renewal area. **We have prepared the proceedings on the presumption that, after the second consideration of the ordinance, the City Council will waive the statutory requirement that an ordinance be considered at two meetings prior to the meeting at which it is finally adopted. This waiver requires the affirmative vote of not less than five of the six City Council members.** If the Council does not choose to follow this procedure, we will provide substitute proceedings covering the separate considerations of the ordinance.

Once the ordinance has been finally adopted, it must be published, and a copy must be filed with the County Auditor of Jones County. Please print extra copies of the ordinance for publishing and filing. Certificates are included in the proceedings to attest to each of those acts.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Sally Hinrichsen

MINUTES PROVIDING FOR FIRST
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A TAX INCREMENT
FINANCING DISTRICT FOR THE
MONTICELLO URBAN RENEWAL
AREA

(First Consideration)

435926-45

Monticello, Iowa

May 18, 2026

The City Council of Monticello, Iowa, met on May 18, 2026, at 6:00 p.m., at the City Council Chambers at the Mary Lovell LeVan Renaissance Center, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: Candy Langerman, Mary Phelan, Ben Duehr, Scott Brighton, Josh Brenneman and Dave Goedken

Absent: None.

Council Member Phelan introduced an ordinance entitled “Ordinance No. 790. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the May, 2026 Addition to the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa.”

It was moved by Council Member Phelan and seconded by Council Member Brenneman that the ordinance be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Phelan, Brenneman, Goedken, Brighton, Langerman and Duehr

Nays: None.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial consideration.

••••

There being no further business to come before the meeting, it was upon motion adjourned.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk

MINUTES PROVIDING FOR PASSAGE OF AN ORDINANCE ESTABLISHING A TAX INCREMENT FINANCING DISTRICT FOR THE MONTICELLO URBAN RENEWAL AREA

(Second Consideration and Adoption)

435926-45

Monticello, Iowa

June 1, 2026

The City Council of the City of Monticello, Iowa, met on June 1, 2026, at 6:00 p.m., at the City Council Chambers at the Mary Lovell LeVan Renaissance Center, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

The Mayor announced that, on May 18, 2026, the Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No. 790. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the May, 2026 Addition to the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa."

It was moved by Council Member _____ and seconded by Council Member _____ that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried.

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance entitled “An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the May, 2026 Addition to the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa,” now be put upon its final passage and adoption. The Mayor put the question on the final passage and adoption of said ordinance and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been duly adopted as follows:

ORDINANCE NO. 790

An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the May, 2026 Addition to the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa

WHEREAS, the City Council of the City of Monticello, Iowa (the “City”) previously enacted certain ordinances providing for the division of taxes levied on taxable property in the Monticello Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, pursuant to such ordinances, certain taxable property within the Monticello Urban Renewal Area in the City was designated a “tax increment district”; and

WHEREAS, the City Council now desires to increase the size of the “tax increment district” by adding additional property;

BE IT ENACTED by the Council of the City of Monticello, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the May, 2026 Addition to the Monticello Urban Renewal Area of the City, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City to finance projects in such area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“City” shall mean the City of Monticello, Iowa.

“County” shall mean Jones County, Iowa.

“2026 Urban Renewal Area Addition” shall mean certain real property situated in the Monticello Urban Renewal Area, more particularly described as follows:

Commencing at the North Quarter Corner of Section 34, Township 86 North, Range 3 West, of the Fifth Principal Meridian, Jones County, Iowa; Thence S01°57'16"E, along the East Line of the Northwest Quarter of said Section 34, a distance of 936.72 feet, to the POINT OF BEGINNING; Thence continuing S01°57'16"E, along said East Line, 248.74 feet; Thence S88°02'44"W, 366.50 feet; Thence S52°33'45"W, 338.80 feet; Thence S40°52'23"W, 252.94 feet; Thence S78°44'13"W, 323.04 feet; Thence Southwesterly, 139.13 feet, along a 180.00 foot radius curve, concave Northwesterly, whose 135.69 foot chord bears S36°33'57"W; Thence S01°27'03"E, 542.69 feet, to a Point on the North Line of the South 401 feet of the Northwest Quarter of said Section 34; Thence S88°34'37"W, along said North Line, 568.76 feet, to the Southeast Corner of Brad Stephen's Fourth Addition, in accordance with the Recorded Plat thereof; Thence

N04°45'44"W, along the East Line of said Brad Stephen's Fourth Addition, 262.98 feet, to the Northeast Corner thereof; Thence S88°34'37"W, along the North Line of said Brad Stephen's Fourth Addition, 436.46 feet, to the Northwest Corner thereof, and a Point on the Easterly Right-of-Way Line of South Main Street (US Business 151); Thence N04°49'20"W, along said Easterly Right-of-Way Line, 319.01 feet, to the Northwest Corner of Parcel 2013-34, in accordance with the Recorded Plat thereof; Thence N88°37'23"E, along the North Line of said Parcel 2013-34, a distance of 436.59 feet, to the Northeast Corner thereof; Thence N04°43'01"W, 300.41 feet, to the Northeast Corner of Parcel 2013-33, in accordance with the Recorded Plat thereof; Thence S88°27'36"W, along the North Line of said Parcel 2013-33, a distance of 437.07 feet, to the Northwest Corner thereof, and a Point on the Easterly Right-of-Way Line of South Main Street (US Business 151); Thence N04°49'20"W, along said Easterly Right-of-Way Line, 60.10 feet, to the Southwest Corner of Parcel 2005-173, in accordance with the Recorded Plat thereof; Thence N88°27'36"E, along the South Line of said Parcel 2005-173, a distance of 435.60 feet, to the Southeast Corner thereof; Thence N04°49'20"W, along the East Line of said Parcel 2005-173, and the East Line of Brad Stephen's Third Addition, in accordance with the Recorded Plat thereof, 300.54 feet, to the Northeast Corner of said Brad Stephen's Third Addition; Thence S88°27'36"W, along the North Line of said Brad Stephen's Third Addition, 435.60 feet, to the Northwest Corner thereof, and a Point on the Easterly Right-of-Way Line of South Main Street (US Business 151); Thence N04°49'20"W, along said Easterly Right-of-Way Line, 354.78 feet; Thence S85°10'40"W, 97.78 feet, to a Point on the Westerly Right-of-Way Line of South Main Street (US Business 151); Thence N05°28'17"W, along said Westerly Right-of-Way Line, 756.51 feet; Thence N84°31'43"E, 103.36 feet, to the intersection of the Easterly Right-of-Way Line of South Main Street (US Business 151), and the Southerly Right-of-Way Line of Bradley Drive; Thence Northeasterly, 68.03 feet, along said Southerly Right-of-Way Line on a 183.00 foot radius curve, concave Northwesterly, whose 67.64 foot chord bears N65°27'10"E; Thence N54°48'12"E, along said Southerly Right-of-Way Line, 146.76 feet; Thence Northeasterly, 68.60 feet, along said Southerly Right-of-Way Line, on a 117.00 foot radius curve, concave Southeasterly, whose 67.62 foot chord bears N71°35'58"E; Thence N88°23'44"E, along said Southerly Right-of-Way Line, 315.55 feet; Thence Northeasterly, 132.78 feet, along said Southerly Right-of-Way Line, on a 183.00 foot radius curve, concave Northwesterly, whose 129.88 foot chord bears N67°36'36"E; Thence S04°49'20"E, 1481.96 feet; Thence N85°10'40"E, 360.00 feet; Thence N05°04'05"W, 21.24 feet; Thence N87°17'59"E, 195.18 feet; Thence N45°28'26"E, 291.13 feet; Thence N53°30'47"E, 209.16 feet; Thence N24°19'54"E, 75.63 feet; Thence S78°47'16"E, 626.35 feet, to the POINT OF BEGINNING. Said Annexation Area contains 52.74 Acres, and is subject to easements and restrictions of record;

AND

Commencing at the Northwest Corner of Section 34, Township 86 North, Range 3 West, of the Fifth Principal Meridian, Jones County, Iowa; Thence S00°03'12"E, along the West Line of the Northwest Quarter of said Section 34, a distance of 1234.22 feet; Thence S89°24'55"E, 376.11 feet, to the Northwest Corner of Parcel 2005-173, in accordance with the Plat thereof Recorded in Plat Book Q, at Page 121 of the Records of the Jones County Recorder's Office, a Point on the Easterly Right-of-Way Line of South Main Street, and the POINT OF BEGINNING; Thence N02°51'45"W, along said Easterly Right-of-Way Line, 200.36 feet; Thence S89°24'55"E, 435.60 feet; Thence S02°51 '45"E, 200.36 feet, to the Northeast Corner of said Parcel 2005-173; Thence N89°24'55"W, along the North Line of said Parcel 2005-173, a distance of 435.60 feet, to the POINT OF BEGINNING. Said Brad Stephen's Third Addition contains 2.00 Acres, and is subject to easements and restrictions of record;

AND

Lot One of Brad Stephen's Fourth Addition, Parcel ID Number 0234152009, together with that adjacent portion of US Business 151 – Main Street right of way east of the centerline, said Annexation Area containing 2.63 Acres, not including the adjacent right-of-way, and is subject to easements and restrictions of record.

“Urban Renewal Area” shall mean the entirety of the Monticello Urban Renewal Area as amended from time to time.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the 2026 Urban Renewal Area Addition. After the effective date of this ordinance, the taxes levied on the taxable property in the 2026 Urban Renewal Area Addition each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the 2026 Urban Renewal Area Addition is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the 2026 Urban Renewal Area Addition, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor of the County, the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the 2026 Urban Renewal Area Addition on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the 2026 Urban Renewal Area Addition to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area , and to provide low and moderate-income family housing, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support program levy of a school district imposed pursuant to Section 257.19 of the Code of Iowa and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the 2026 Urban Renewal Area Addition exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the 2026 Urban Renewal Area Addition shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the 2026 Urban Renewal Area Addition shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word “taxes” includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed by the City Council of the City of Monticello, Iowa, on June 1, 2026.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk

•••••

There being no further business to come before the meeting, it was upon motion adjourned.

Jake Ellwood, Mayor

Attest:

Sally Hinrichsen, City Clerk

STATE OF IOWA

SS:

JONES COUNTY

I, the undersigned, County Auditor of Jones County, in the State of Iowa, do hereby certify that on the ___ day of _____, 2026, a copy of an ordinance of the City was filed in my office, shown to have been adopted by the City Council and approved by the Mayor thereof on June 1, 2026, entitled: "Ordinance No. 790. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa," and that I have duly placed a copy of the ordinance on file in my records.

WITNESS MY HAND this ___ day of _____, 2026.

County Auditor

STATE OF IOWA
JONES COUNTY
CITY OF MONTICELLO

SS:

I, the undersigned, City Clerk of the City of Monticello, Iowa, do hereby certify that I caused to be published “Ordinance No. 790. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Monticello Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in the City.

WITNESS MY HAND this ___ day of June, 2026.

Sally Hinrichsen, City Clerk

(Attach hereto publisher’s affidavit of publication with clipping of ordinance as published.)

(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published ordinance and have verified that it was published on the date indicated in the publisher’s affidavit.)

City Council Meeting
Prep. Date: 5/28/2026
Preparer: Sally Hinrichsen



Agenda Item: # 8-18
Agenda Date: 6/1/2026

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

Reports / Potential Actions:

- 8. Mayor
- 9. City Engineer
- 10. City Administrator
- 11. City Clerk
- 12. Public Works Director
- 13. Police Chief
- 14. Water/Wastewater Superintendent
- 15. Park and Recreation Director
- 16. Library Director
- 17. Ambulance Director
- 18. Information sharing by Council Members