

# City of Monticello, Iowa

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Posted on August 17, 2017 at 4:00 p.m.

Monticello City Council Regular Meeting August 21, 2017 @ 6:00 p.m.

Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

**Mayor:** Dena Himes

**City Council:**

At Large: Dave Goedken

At Large: Brian Wolken, Mayor Pro Tem

Ward #1: Rob Paulson

Ward #2: Johnny Russ

Ward #3: Chris Lux

Ward #4: Tom Yeoman

**City Administrator:** Doug Herman

**Staff:**

City Clerk/Treas.: Sally Hinrichsen

Public Works Dir.: Brant LaGrange

City Engineer: Patrick Schwickerath

Police Chief: Britt Smith

Ambulance Dir.: C.J. Johnson

## **- Call to Order – 6:00 P.M.**

- Pledge of Allegiance

- Roll Call

- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- Potential comments from resident with regard to 224 N. Chestnut sale process.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

**Approval** of Council Mtg. Minutes

August 07, 2017

**Approval** of Payroll

August 17, 2017

**Approval** of Bill List

**Approval** of July, 2017 Treasurer's Report

**Approval** of Century House Liquor License

**Approval** of Pheasants Forever Liquor License

**Approval** of Northside Liquor License

**Approval** of Trick or Treat Hours, Tuesday October 31<sup>st</sup> from 6 to 8 p.m.

## **Motions:**

1. **Motion** to provide direction with regard to Signage, Canopy, and Gas Pumps located at 616 S. Main Street property.

**Public Hearing:** None

## **Resolutions:**

2. **Resolution** to approve Residential Tax Abatement Application Re: 831 Breckenridge Drive.
3. **Resolution** to request abatement of accrued and future taxes on City owned property located at 516 N. Cedar Street, Monticello, IA

**Ordinances:** None

**Reports / Potential Action:**

- League of Cities Annual Conference
- Engineer's Report
- Yard Waste Site
- Street Inspection Process / Scheduling
- Urban Chicken training

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Regular Council Meeting – Official  
August 7, 2017 - 6:00 P.M.  
Community Media Center

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Rob Paulson, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange, City Engineer Patrick Schwickerath and Police Chief Britt Smith. Council member Brian Wolken was absent.

Yeoman moved to approve the agenda, Goedken seconded, roll call unanimous.

Goedken moved to approve the consent agenda, Lux seconded, roll call unanimous.

Herman reported that in June, 2016 Fancy Fritter had a sewer backup into their business during the jetting of a plugged sewer main near their business. After recently receiving a letter to repair the sidewalk, they requested that the City repair their sidewalks as compensation for the sewer backup. After a recent meeting with them, Herman submitted their claim to the City insurance carrier for investigation. Council discussion led to a consensus that the sewer backup and sidewalk replacement should be handled separately. Goedken moved to table the request until the insurance investigation was complete, Russ seconded, roll call unanimous.

Herman asked that the Council give him direction with regard to the type of siding they would like to see installed on the hail damaged clock tower. Herman review several options. Goedken moved to direct Herman to seek bids to replace with comparable siding, LP Smartside lap siding on entire structure, and LP Smartside horizontal lap siding on large portion and LP Smartside shakes on the upper portion, with a 30 year warranty on the LP Smartside siding, Yeoman seconded, roll call unanimous.

Herman reported that the home at 224 N Chestnut has been demolished and that the prior property owner has until September 1<sup>st</sup> to remove personal possessions from the garage. Herman requested guidance from Council on the process that they wanted to follow with regard to the sale of the property. Herman reported that interest in the lot had been expressed to him by a number of people. Goedken moved to direct Herman to prepare a public request or proposals for Council consideration at the September 5<sup>th</sup> meeting, Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #17-84 approving Plat of Survey to Parcel 2017-52, Russ seconded, roll call unanimous.

Yeoman moved to approve Resolution #17-85 approving Plat of Survey to Parcels 2017-41 and 2017-42, Russ seconded, roll call unanimous.

Goedken moved to approve Resolution #17-86 approving Plat of Survey to Parcels 2017-57 and 2017-58, Lux seconded, roll call unanimous.

Goedken moved to approve Resolution #17-87 approving Plat of Survey to Parcel 2017-43, Paulson seconded, roll call unanimous.

Goedken moved to approve Resolution #17-88 approving Final Plat of Hollywood Acres, Jones County, Iowa, Lot 1 and 2, Lux seconded, roll call unanimous.

Herman reviewed the Pay Request from Monk Construction for the Airport hail damage roof repairs. Goedken moved to approve Resolution #17-89 approving Monk Construction Pay Request #1 related to the Airport Terminal /Hangar Building Roof Replacement Project, Yeoman seconded, roll call unanimous.

Al Urbain, from Al Urbain Construction Management and Doug Wortman, Orbis Plant Manager reviewed the Orbis building addition site plan and storm water management plan with the Council. Herman reported that the P & Z had recommended approval of the Orbis site plan and storm water management plan and that he had received more detailed information in relation to the storm water management plan since P & Z consideration. Yeoman moved to approve Resolution #17-90 to approve Orbis Mfg Site Plan and Storm Water Management Plan, seconded by Goedken, roll call unanimous.

Schwickerath filed the final schedule of assessments covering the 2016 East South Street Reconstruction Project with the City Clerk. Goedken moved to approve Resolution #17-91 Adopting Final Assessment Schedule for the 2016 East South Street Reconstruction Project and Amending, Confirming and Levying the Assessments, Russ seconded, roll call unanimous.

Herman reported that the League of Cities Conference will be held in Davenport in September. Council should let Hinrichsen know if interested in attending.

Herman reported that three properties outside the City limits had recently been connected to City water, the Berean Bible Church, Insurance Associates and First Church of the Nazarene. Herman explained that when a property outside the City limits connects to City Water that they are required to sign a pre-annexation agreement. Yeoman moved to require the Berean Bible Church, Insurance Associates and First Church of the Nazarene to sign a pre-annexation agreement, in case City would want to annex them in at a later date, and to charge them the same water rate as the residents of Monticello are paying, Russ seconded, roll call unanimous.

Herman discussed nuisance and other concerns with the property located at 616 S. Main Street. A representative of K Power Fuels advised Herman that they had a buyer for the property with plans to re-open the station. Herman advised that the pole sign nearest the road and most of the canopy and fuel pumps were located in the City ROW. Council directed Herman to inform the owners that the signage must come into compliance and that the Council would consider whether or not to allow the canopy and pumps to remain in the ROW at the next meeting. Council understood that proposed new owner would be at the next meeting to speak to the Council in regard to their intentions.

Schwickerath updated the Council on the South Main Street project, informing them that the first layer of asphalt would be installed this week. Then two weeks thereafter would be dedicated to sidewalk related ADA improvements, with the last layer of asphalt and painting of the roadway markings to be completed thereafter.

Russ handed out information he had received from Monarch Watch.

LaGrange extended an invitation from Cascade to tour their new sewer plant on September 16.

Goedken moved to adjourn the Council meeting at 7:14 P.M., roll call vote unanimous.

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Dena Himes, Mayor

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Sally Hinrichsen, City Clerk

Regular Council Meeting – Unofficial  
August 7, 2017 - 6:00 P.M.  
Community Media Center

Mayor Dena Himes called the meeting to order. Council present: Dave Goedken, Rob Paulson, Johnny Russ, Chris Lux and Tom Yeoman. Also present were City Administrator Doug Herman, City Clerk Sally Hinrichsen, Public Works Director Brant LaGrange, City Engineer Patrick Schwickerath and Police Chief Britt Smith. Council member Brian Wolken was absent.

Yeoman moved to approve the agenda, Goedken seconded, roll call unanimous.

Goedken moved to approve the consent agenda, Lux seconded, roll call unanimous.

Herman reported Fancy Fritter had sewer backup into their business, while City was jetting the sewer main near their building on June 2016. They recently received a letter to repair sidewalks and now are asking the City to make the repairs to the sidewalk, in exchange for compensation for the sewer backup. After a recent meeting with them, Herman submitted their claim to the City insurance carrier for investigation and an adjustor has been assigned and will contact LaGrange for more information. Council discussion led to a consensus that the sewer backup and sidewalk replacement should be handled separately. Goedken moved to table the request until the insurance investigation was complete, Russ seconded, roll call unanimous.

Herman reported that the Clock Tower had some hail damage and was looking for direction from the Council on the type of siding. Herman review several options. Goedken moved to direct Herman to seek bids to replace with comparable siding, LP Smartside lap siding on entire structure, and LP Smartside horizontal lap siding on large portion and LP Smartside shakes on the upper portion, with a 30 year warranty on the LP Smartside siding, Yeoman seconded, roll call unanimous.

Herman reported the home at 224 N Chestnut has been demolished and prior property owner has until September 1<sup>st</sup> to remove his property from the garage and it will demolished shortly after the 1<sup>st</sup>. Herman requested guidance from Council on the process that they wanted to follow with regard to the sale of the property. Herman reported that interest in the lot had been expressed to him by a number of people. Goedken moved to direct Herman to prepare a public request or proposals for Council consideration at the September 5<sup>th</sup> meeting, Lux seconded, roll call unanimous.

Herman reported P & Z recommended approval of the Plat of Survey to correct the Boundary Survey on Spring Farm Lane. Goedken moved to approve Resolution #17-84 approving Plat of Survey to Parcel 2017-52, Russ seconded, roll call unanimous.

Herman reported P & Z recommended approval of the Plat of Survey on the Ballou property and these parcels are in City limits. Yeoman moved to approve Resolution #17-85 approving Plats of Survey to Parcels 2017-41 and 2017-42, Russ seconded, roll call unanimous.

Herman reported P & Z recommended approval of the Plats of Survey on the Ballou property and these parcels are in City limits. Goedken moved to approve Resolution #17-86 approving Plat of Survey to Parcels 2017-57 and 2017-58, Lux seconded, roll call unanimous.

Herman reported P & Z recommended approval of the Plat of Survey to combine two parcels owned by Paul Beckman and Robert Kremer, so they can add onto their building. Goedken moved to approve Resolution #17-87 approving Plat of Survey to Parcel 2017-43, Paulson seconded, roll call unanimous.

Herman reported P & Z recommended approval of the Final Plat of Hollywood Acres. Goedken moved to approve Resolution #17-88 approving Final Plat of Hollywood Acres, Jones County, Iowa, Lot 1 and 2, Lux seconded, roll call unanimous.

Herman reviewed the Pay Request from Monk Construction for the Airport hail damage roof repairs. Goedken moved to approve Resolution #17-89 approving Monk Construction Pay Request #1 related to the Airport Terminal /Hangar Building Roof Replacement Project, Yeoman seconded, roll call unanimous.

Al Urbain, from Al Urbain Construction Management and Doug Wortman, Orbis Plant Manager reviewed the Orbis building addition site plan and storm water management plan with the Council. Herman reported the P & Z had recommended approval of the Orbis site plan and storm water management plan, and that he had received more detailed information in relation to the storm water management plan since P & Z consideration. Yeoman moved to approve Resolution #17-90 to approve Orbis Mfg Site Plan and Storm Water Management Plan, seconded by Goedken, roll call unanimous.

Schwickerath filed the final schedule of assessments covering the 2016 East South Street Reconstruction Project to the City Clerk. Schwickerath reported a few driveway quantities were lower so the assessment amount decreased. Upon reviewing the final assessments, Goedken moved to approve Resolution #17-91 Adopting Final Assessment Schedule for the 2016 East South Street Reconstruction Project and Amending, Confirming and Levying the Assessments. Russ seconded, roll call unanimous.

Herman reported that the League of Cities Conference will be held in Davenport in September. Council should let Hinrichsen know if interested in attending. Hinrichsen stated the League of Cities asked her to be a speaker and are waiving her fees to attend the conference.

Herman reported recently three properties located in the County recently connected to City water, the Berean Bible Church, Insurance Associates and First Church of the Nazarene. Herman stated typically properties that connect to the City utilities are required to annex into the City, if they are contiguous to the City. City would have to maintain the roadway if annexed. Herman suggested requiring them to sign a pre-annexation agreement, should the Council decide to annex at a later date. Herman discussed invoicing them a higher rate for water usage, being they are not in the City limits. Yeoman moved to require the Berean Bible Church, Insurance Associates and First Church of the Nazarene to sign a pre-annexation

agreement, in case City would want to annex them in at a later date and charge them the same rate as the residents of Monticello are paying. Russ seconded, roll call unanimous.

Herman reported sending a letter to property owner regarding nuisance issue with the South Main gas station across from Happy Joes. Herman discussed nuisance and other concerns with the property located at 616 S. Main Street. A representative of K Power Fuels advised Herman that they had a buyer for the property with plans to re-open the station. Herman advised weeds have been taken care of. Herman advised that the pole sign nearest the road and most of the canopy and fuel pumps were located in the City ROW. Council directed Herman to inform the owners that the signage must come into compliance and that the Council would consider whether or not to allow the canopy and pumps to remain in the ROW at the next meeting. Council understood that proposed new owner would be at the next meeting to speak to the Council in regard to their intentions.

Schwickerath updated the Council on the South Main Street project, informing them that the first layer of asphalt would be installed this week. Then two weeks thereafter would be dedicated to sidewalk related ADA improvements, with the last layer of asphalt and painting of the roadway markings to be completed thereafter.

Russ reported emailing the Monarch Watch and handed out their response to the Council members.

LaGrange stated Cascade is having an open house on September 16 and extended an invitation from Cascade to tour their new sewer plant

Goedken moved to adjourn the Council meeting at 7:14 P.M., roll call vote unanimous.

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Dena Himes, Mayor

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Sally Hinrichsen, City Clerk

# PAYROLL - AUGUST 17, 2017

| DEPARTMENT                   | GROSS PAY                        | OT PAY           | COMP HRS.<br>ACCRUED | COMP<br>TOTAL | NET PAY             |
|------------------------------|----------------------------------|------------------|----------------------|---------------|---------------------|
| <b>AMBULANCE</b>             | <b>July 31 - August 13, 2017</b> |                  |                      |               |                     |
| Angela Batcheler             | \$ 24.00                         | \$ -             | 0.00                 | 0.00          | \$ 20.59            |
| Brian Bronemann              | 458.64                           | -                | 0.00                 | 0.00          | 373.87              |
| Carter Bronemann             | 467.00                           | -                | 0.00                 | 0.00          | 356.85              |
| Dawn Brus                    | 1,822.81                         | -                | 0.00                 | 48.38         | 1,247.99            |
| Ben Hein                     | 446.40                           | -                | 0.00                 | 0.00          | 372.97              |
| David Husmann                | 48.00                            | -                | 0.00                 | 0.00          | 41.17               |
| Mary Intlekofer              | 1,972.80                         | -                | 54.00                | 66.50         | 1,073.79            |
| C.J. Johnson                 | 1,923.08                         | -                | 0.00                 | 0.00          | 1,209.23            |
| Brandon Kent                 | 2,604.00                         | 781.20           | 0.00                 | 0.00          | 1,637.96            |
| Matthew Kunkle               | 455.40                           | -                | 0.00                 | 0.00          | 352.42              |
| Lori Lynch                   | 1,953.00                         | 130.20           | 0.00                 | 0.00          | 1,046.55            |
| Dave McNeill                 | 789.20                           | -                | 0.00                 | 0.00          | 611.59              |
| Christopher Moore            | 952.20                           | -                | 0.00                 | 0.00          | 706.00              |
| Shelly Searles               | 1,822.80                         | -                | 12.00                | 18.00         | 1,361.40            |
| Brenda Surom                 | 520.80                           | -                | 0.00                 | 0.00          | 385.40              |
| <b>TOTAL AMBULANCE</b>       | <b>\$ 16,260.13</b>              | <b>\$ 911.40</b> | <b>66.00</b>         | <b>132.88</b> | <b>\$ 10,797.78</b> |
| <b>CEMETERY</b>              | <b>July 29 - August 11, 2017</b> |                  |                      |               |                     |
| Dan McDonald                 | \$ 1,572.00                      | \$ -             | 0.00                 | 0.00          | \$ 1,099.15         |
| <b>TOTAL CEMETERY</b>        | <b>\$ 1,572.00</b>               | <b>\$ -</b>      | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 1,099.15</b>  |
| <b>CITY HALL</b>             | <b>July 30 - August 12, 2017</b> |                  |                      |               |                     |
| Cheryl Clark                 | \$ 1,982.50                      | \$ 82.50         | 0.00                 | 0.00          | \$ 1,314.79         |
| Doug Herman                  | 3,970.72                         | -                | 0.00                 | 0.00          | 2,794.53            |
| Sally Hinrichsen             | 2,368.18                         | -                | 0.00                 | 0.00          | 1,618.20            |
| Nanci Tuel                   | 1,360.00                         | -                | 0.00                 | 0.00          | 883.49              |
| <b>TOTAL CITY HALL</b>       | <b>\$ 9,681.40</b>               | <b>\$ 82.50</b>  | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 6,611.01</b>  |
| <b>COUNCIL / MAYOR</b>       |                                  |                  |                      |               |                     |
| Dave Goedken                 | \$ 100.00                        | \$ -             | 0.00                 | 0.00          | \$ 92.60            |
| Dena Himes                   | 300.00                           | -                | 0.00                 | 0.00          | 233.95              |
| Chris Lux                    | 100.00                           | -                | 0.00                 | 0.00          | 92.60               |
| Rob Paulson                  | 100.00                           | -                | 0.00                 | 0.00          | 92.35               |
| Johnny Russ                  | 100.00                           | -                | 0.00                 | 0.00          | 92.35               |
| Brian Wolken                 | 100.00                           | -                | 0.00                 | 0.00          | 92.60               |
| Tom Yeoman                   | 100.00                           | -                | 0.00                 | 0.00          | 92.35               |
| <b>TOTAL COUNCIL / MAYOR</b> | <b>\$ 900.00</b>                 | <b>\$ -</b>      | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 788.80</b>    |
| <b>LIBRARY</b>               | <b>July 31 - August 13, 2017</b> |                  |                      |               |                     |
| Kyle Gassman                 | \$ 328.46                        | \$ -             | 0.00                 | 0.00          | \$ 280.80           |
| Molli Hunter                 | 104.00                           | -                | 0.00                 | 0.00          | 89.85               |
| Penny Schmit                 | 974.65                           | 39.45            | 0.00                 | 0.00          | 705.11              |
| Madonna Thoma-Kremer         | 618.58                           | -                | 0.00                 | 0.00          | 516.45              |
| Michelle Turnis              | 1,517.58                         | -                | 0.00                 | 0.00          | 945.12              |
| <b>TOTAL LIBRARY</b>         | <b>\$ 3,543.27</b>               | <b>\$ 39.45</b>  | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 2,537.33</b>  |
| <b>MBC</b>                   | <b>July 31 - August 13, 2017</b> |                  |                      |               |                     |
| Jacob Oswald                 | \$ 1,846.15                      | \$ -             | 0.00                 | 0.00          | \$ 1,359.76         |
| Casey Reyner                 | 1,538.46                         | -                | 0.00                 | 0.00          | 1,052.39            |

# PAYROLL - AUGUST 17, 2017

| DEPARTMENT              | GROSS PAY                        | OT PAY          | COMP HRS.<br>ACCRUED | COMP<br>TOTAL | NET PAY             |
|-------------------------|----------------------------------|-----------------|----------------------|---------------|---------------------|
| <b>TOTAL MBC</b>        | \$ 3,384.61                      | \$ -            | 0.00                 | 0.00          | \$ 2,412.15         |
| <b>POLICE</b>           | <b>July 31 - August 13, 2017</b> |                 |                      |               |                     |
| Michelle Gehl           | \$ 123.24                        | \$ -            | 0.00                 | 0.00          | \$ 105.73           |
| Dawn Graver             | 2,174.76                         | -               | 0.00                 | 0.00          | 1,471.37            |
| Erik Honda              | 1,831.34                         | -               | 0.00                 | 11.25         | 1,342.56            |
| John Klein              | 267.52                           | -               | 0.00                 | 0.00          | 226.50              |
| Jordan Koos             | 1,989.40                         | -               | 0.00                 | 30.00         | 1,415.81            |
| Britt Smith             | 2,443.56                         | -               | 0.00                 | 0.00          | 1,742.98            |
| Madonna Staner          | 1,414.40                         | -               | 0.00                 | 0.00          | 1,049.27            |
| Brian Tate              | 2,063.04                         | -               | 0.00                 | 0.00          | 1,511.93            |
| Robert Urbain           | 2,158.46                         | -               | 0.00                 | 28.50         | 1,477.48            |
| <b>TOTAL POLICE</b>     | <b>\$ 14,465.72</b>              | <b>\$ -</b>     | <b>0.00</b>          | <b>69.75</b>  | <b>\$ 10,343.63</b> |
| <b>ROAD USE</b>         | <b>July 29 - August 11, 2017</b> |                 |                      |               |                     |
| Billy Norton            | \$ 1,572.00                      | \$ -            | 0.00                 | 0.00          | \$ 1,037.93         |
| Wayne Yousse            | 1,572.00                         | -               | 0.00                 | 0.00          | 972.12              |
| <b>TOTAL ROAD USE</b>   | <b>\$ 3,144.00</b>               | <b>\$ -</b>     | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 2,010.05</b>  |
| <b>SANITATION</b>       | <b>July 29 - August 11, 2017</b> |                 |                      |               |                     |
| Michael Boyson          | \$ 1,524.00                      | \$ -            | 0.00                 | 0.00          | \$ 1,016.96         |
| Nick Kahler             | 1,572.00                         | -               | 0.00                 | 0.00          | 1,026.82            |
| Chris Taylor            | 1,572.00                         | -               | 0.00                 | 0.00          | 1,008.70            |
| <b>TOTAL SANITATION</b> | <b>\$ 4,668.00</b>               | <b>\$ -</b>     | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 3,052.48</b>  |
| <b>SEWER</b>            | <b>July 29 - August 11, 2017</b> |                 |                      |               |                     |
| Tim Schultz             | \$ 1,620.00                      | \$ -            | 0.00                 | 0.00          | \$ 1,098.32         |
| Jim Tjaden              | 1,935.63                         | 35.63           | 0.00                 | 0.00          | 1,355.77            |
| <b>TOTAL SEWER</b>      | <b>\$ 3,555.63</b>               | <b>\$ 35.63</b> | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 2,454.09</b>  |
| <b>SWIMMING POOL</b>    | <b>July 28 - August 10, 2017</b> |                 |                      |               |                     |
| Sophia Ahlrichs         | \$ 497.29                        | \$ -            | 0.00                 | 0.00          | \$ 422.94           |
| Sydney Ballou           | 210.00                           | -               | 0.00                 | 0.00          | 193.93              |
| Rylee Bauer             | 197.56                           | -               | 0.00                 | 0.00          | 182.45              |
| Allyson Bartachek       | 124.50                           | -               | 0.00                 | 0.00          | 111.37              |
| McKenna Bell            | 193.94                           | -               | 0.00                 | 0.00          | 167.56              |
| Tylor Boheman           | 187.46                           | -               | 0.00                 | 0.00          | 173.12              |
| Mya Boffeli             | 360.69                           | -               | 0.00                 | 0.00          | 316.45              |
| Shalya Bronemann        | 59.64                            | -               | 0.00                 | 0.00          | 55.08               |
| Phoebe Caspers          | 145.00                           | -               | 0.00                 | 0.00          | 133.91              |
| Harrison Eastburn       | 21.00                            | -               | 0.00                 | 0.00          | 19.40               |
| Aubree Fairley          | 220.50                           | -               | 0.00                 | 0.00          | 203.63              |
| Matthew Fokken          | 214.50                           | -               | 0.00                 | 0.00          | 198.09              |
| Corrine Gadiant         | 348.29                           | -               | 0.00                 | 0.00          | 321.65              |
| Gabriell Gadiant        | 157.50                           | -               | 0.00                 | 0.00          | 145.45              |
| Rachel Gadiant          | 488.51                           | -               | 0.00                 | 0.00          | 451.14              |
| Leah Holub              | 105.00                           | -               | 0.00                 | 0.00          | 95.32               |
| Ashley Jenkins          | 471.25                           | -               | 0.00                 | 0.00          | 435.20              |
| Lilly Lambert-Lanczos   | 431.94                           | -               | 0.00                 | 0.00          | 398.90              |
| Madison G. Lambert      | 152.25                           | -               | 0.00                 | 0.00          | 140.60              |

# PAYROLL - AUGUST 17, 2017

| DEPARTMENT                   | GROSS PAY                        | OT PAY             | COMP HRS.<br>ACCRUED | COMP<br>TOTAL | NET PAY             |
|------------------------------|----------------------------------|--------------------|----------------------|---------------|---------------------|
| <b>SWIMMING POOL (cont.)</b> |                                  |                    |                      |               |                     |
| Madison L. Lambert           | 312.75                           | -                  | 0.00                 | 0.00          | 262.40              |
| Raleigh Lambert              | 475.80                           | -                  | 0.00                 | 0.00          | 388.23              |
| Chase Luensman               | 36.00                            | -                  | 0.00                 | 0.00          | 33.25               |
| Riley Manternach             | 22.50                            | -                  | 0.00                 | 0.00          | 20.77               |
| Justin Martin                | 187.20                           | -                  | 0.00                 | 0.00          | 162.01              |
| Macy McDonough               | 449.50                           | -                  | 0.00                 | 0.00          | 378.89              |
| Taylor McDonough             | 467.88                           | -                  | 0.00                 | 0.00          | 393.11              |
| Jacqueline Petersen          | 349.99                           | -                  | 0.00                 | 0.00          | 307.64              |
| Traci Plummer                | 191.19                           | -                  | 0.00                 | 0.00          | 165.30              |
| <b>TOTAL SWIMMING POOL</b>   | <b>\$ 7,079.63</b>               | <b>\$ -</b>        | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 6,277.79</b>  |
| <b>WATER</b>                 |                                  |                    |                      |               |                     |
|                              | <b>July 29 - August 11, 2017</b> |                    |                      |               |                     |
| Brant LaGrange               | \$ 2,020.38                      | \$ -               | 0.00                 | 0.00          | \$ 1,369.58         |
| Jay Yanda                    | 1,820.01                         | -                  | 0.00                 | 0.00          | 1,274.62            |
| <b>TOTAL WATER</b>           | <b>\$ 3,840.39</b>               | <b>\$ -</b>        | <b>0.00</b>          | <b>0.00</b>   | <b>\$ 2,644.20</b>  |
| <b>TOTAL - ALL DEPTS.</b>    | <b>\$ 72,094.78</b>              | <b>\$ 1,068.98</b> | <b>66.00</b>         | <b>202.63</b> | <b>\$ 51,028.46</b> |

# ACCOUNTS PAYABLE ACTIVITY

## CLAIMS REPORT

| VENDOR NAME                     | REFERENCE                     | VENDOR<br>TOTAL | CHECK# | CHECK<br>DATE |
|---------------------------------|-------------------------------|-----------------|--------|---------------|
| ACCOUNTS PAYABLE CLAIMS         |                               |                 |        |               |
| -----                           |                               |                 |        |               |
| GENERAL                         |                               |                 |        |               |
| POLICE DEPARTMENT               |                               |                 |        |               |
| BAKER PAPER CO INC              | PD BUILDING SUPPLIES          | 16.37           |        |               |
| ECHOVISION, INC.                | PD SPARTAN GO CAM & BATTERIES | 479.94          |        |               |
| ERIK HONDA                      | PD EQUIP REPAIR/MAINT         | 2.66            |        |               |
| KONICA MINOLTA BUSINESS         | PD OFFICE SUPPLIES            | 42.15           |        |               |
| KOOB AUTOMOTIVE & TOWING INC    | PD VEHICLE OPERATING          | 18.49           |        |               |
| LAPORTE MOTOR SUPPLY            | PD VEHICLE OPERATING          | 17.49           |        |               |
| MCALIER WATER CONDITIONING INC  | PD SOFTENER SALT              | 20.55           |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | PD FUEL                       | 651.83          |        |               |
| TRI COUNTY PROPANE LLC          | PD FUEL                       | 238.78          |        |               |
| UNIFORM DEN INC                 | PD SUPPLIES                   | 79.02           |        |               |
|                                 |                               | =====           |        |               |
| POLICE DEPARTMENT               |                               | 1,567.28        |        |               |
| STREET LIGHTS                   |                               |                 |        |               |
| ALLIANT ENERGY-IES              | 416 E SECOND STREETLIGHTS     | 132.49          |        |               |
|                                 |                               | =====           |        |               |
| STREET LIGHTS                   |                               | 132.49          |        |               |
| AQUATIC CENTER                  |                               |                 |        |               |
| ARCH CHEMICALS, INC.            | POOL EQUIP REPAIR/MAINT       | 467.65          |        |               |
| FAREWAY STORES #840-1           | POOL CONCESSIONS              | 157.16          |        |               |
| DENNIS J GRAY                   | POOL BLDG REPAIR/MAINT        | 272.50          |        |               |
| HAPPY JOE'S PIZZA & ICE CREAM   | POOL CONCESSIONS              | 153.00          |        |               |
| HYGIENIC LABORATORY             | POOL LAB TEST                 | 13.00           |        |               |
| JONES CO ENVIRONMENTAL SERVICE  | POOL ANNUAL INSPECTION        | 463.00          |        |               |
| RILEIGH LAMBERT                 | POOL PRIVATE LESSONS          | 50.00           |        |               |
| LILLY LAMBERT-LANCZOS           | POOL PRIVATE LESSONS          | 60.00           |        |               |
| LASLEY ELECTRIC LLC             | POOL LED WALL PAK             | 439.95          |        |               |
| TAYLOR MCDONOUGH                | POOL PRIVATE LESSONS          | 100.00          |        |               |
| MYERS-COX CO.                   | POOL CONCESSIONS              | 631.93          |        |               |
| NEXT GENERATION PLBG & HTG      | POOL BLDG REPAIR/MAINT        | 282.36          |        |               |
| PEACE UNITED CHURCH OF CHRIST   | POOL PARTY REFUND             | 230.00          |        |               |
| TREASURER STATE OF IOWA         | SALES TAX - JULY              | 737.36          |        |               |
|                                 |                               | =====           |        |               |
| AQUATIC CENTER                  |                               | 4,057.91        |        |               |
| CEMETERY                        |                               |                 |        |               |
| JOHN DEERE FINANCIAL            | CEMETERY GROUNDS SUPPLIES     | 29.90           |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | CEMETERY FUEL                 | 244.71          |        |               |
|                                 |                               | =====           |        |               |
| CEMETERY                        |                               | 274.61          |        |               |

SOLDIER'S MEMORIAL BOARD

# ACCOUNTS PAYABLE ACTIVITY

## CLAIMS REPORT

| VENDOR NAME                     | REFERENCE                 | VENDOR<br>TOTAL | CHECK# | CHECK<br>DATE |
|---------------------------------|---------------------------|-----------------|--------|---------------|
| MEDIACOM                        | SLDR MEM TELEPHONE        | 25.11           |        |               |
|                                 |                           | =====           |        |               |
|                                 | SOLDIER'S MEMORIAL BOARD  | 25.11           |        |               |
|                                 | CITY HALL/GENERAL BLDGS   |                 |        |               |
| FP MAILING SOLUTIONS            | CH CONTRACTS              | 81.00           |        |               |
| INFRASTRUCTURE TECHNOLOGY       | CH MISC CONTRACT WORK     | 383.20          |        |               |
| KONICA MINOLTA BUSINESS         | COPIER MAINTENANCE        | 288.90          |        |               |
| LASLEY ELECTRIC LLC             | CH BUILDING SUPPLIES      | 14.99           |        |               |
| MEDIACOM                        | CH TELEPHONE              | 159.08          |        |               |
| ORBIS MENASHA CORP              | CH FRANCHISE FEE REFUND   | 6,527.86        |        |               |
|                                 |                           | =====           |        |               |
|                                 | CITY HALL/GENERAL BLDGS   | 7,455.03        |        |               |
|                                 |                           | =====           |        |               |
|                                 | GENERAL                   | 13,512.43       |        |               |
|                                 | MONTICELLO BERNDEN CENTER |                 |        |               |
|                                 | PARKS                     |                 |        |               |
| ALLIANT ENERGY-IES              | MBC ELECTRIC              | 1,639.15        |        |               |
| INFRASTRUCTURE TECHNOLOGY       | MBC EQUIP REPAIR/MAINT    | 100.00          |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | MBC FUEL                  | 33.58           |        |               |
| TREASURER STATE OF IOWA         | SALES TAX - JULY          | 133.77          |        |               |
|                                 |                           | =====           |        |               |
|                                 | PARKS                     | 1,906.50        |        |               |
|                                 |                           | =====           |        |               |
|                                 | MONTICELLO BERNDEN CENTER | 1,906.50        |        |               |
|                                 | FIRE                      |                 |        |               |
|                                 | FIRE                      |                 |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | FIRE FUEL                 | 170.48          |        |               |
|                                 |                           | =====           |        |               |
|                                 | FIRE                      | 170.48          |        |               |
|                                 |                           | =====           |        |               |
|                                 | FIRE                      | 170.48          |        |               |
|                                 | AMBULANCE                 |                 |        |               |
|                                 | AMBULANCE                 |                 |        |               |
| AIRGAS USA, LLC                 | AMB MEDICAL SUPPLIES      | 92.64           |        |               |
| BAKER PAPER CO INC              | AMB BUILDING SUPPLIES     | 16.37           |        |               |
| CHOICE 1 HEALTH CARE            | AMB MEDICAL SUPPLIES      | 34.95           |        |               |
| DAN'S OVERHEAD DOORS & MORE     | AMB BLDG REPAIR/MAINT     | 173.00          |        |               |
| FREESSE MOTORS INC              | AMB VEHICLE REPAIR/MAINT  | 491.49          |        |               |
| KOOB AUTOMOTIVE & TOWING INC    | AMB VEHICLE REPAIR/MAINT  | 117.00          |        |               |
| M TOWN TIRE & AUTO              | AMB VEHICLE REPAIR/MAINT  | 232.38          |        |               |

# **ACCOUNTS PAYABLE ACTIVITY** **CLAIMS REPORT**

| VENDOR NAME                     | REFERENCE                   | VENDOR<br>TOTAL | CHECK# | CHECK<br>DATE |
|---------------------------------|-----------------------------|-----------------|--------|---------------|
| MCLEER WATER CONDITIONING INC   | AMB SOFTENER SALT           | 20.55           |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | AMB FUEL                    | 968.28          |        |               |
| MONTICELLO SPORTS               | AMB CLOTHING                | 50.00           |        |               |
| PHYSICIAN'S CLAIM COMPANY       | AMB BILLING FEES            | 1,793.51        |        |               |
| STERICYCLE, INC.                | AMB PHARMACEUTICAL DISPOSAL | 79.35           |        |               |
|                                 |                             | =====           |        |               |
|                                 | AMBULANCE                   | 4,069.52        |        |               |
|                                 |                             | =====           |        |               |
|                                 | AMBULANCE                   | 4,069.52        |        |               |
|                                 | LIBRARY                     |                 |        |               |
|                                 | LIBRARY                     |                 |        |               |
| BAKER & TAYLOR BOOKS            | LIB BOOKS                   | 52.81           |        |               |
| COSTUME SPECIALISTS INC         | LIB PROGRAMS/PROMOTIONS     | 280.00          |        |               |
| ENCYCLOPAEDIA BRITANNICA, INC.  | LIB PROCESSING              | 385.00          |        |               |
| FAREWAY STORES #840-1           | LIB PROGRAMS/PROMOTIONS     | 16.05           |        |               |
| JOSH IBEN                       | LIB GROUNDS MAINTENANCE     | 33.75           |        |               |
| KONICA MINOLTA BUSINESS         | LIB OFFICE SUPPLIES         | 305.89          |        |               |
| KRAUS PLUMBING & HEATING INC    | LIB BLDG REPAIR/MAINT       | 73.50           |        |               |
| MEDIACOM                        | LIB TELEPHONE               | 117.22          |        |               |
| MICRO MARKETING LLC             | LIB AUDIO RECORDINGS        | 86.88           |        |               |
| MONTICELLO EXPRESS INC          | LIB ADVERTISING             | 60.00           |        |               |
|                                 |                             | =====           |        |               |
|                                 | LIBRARY                     | 1,411.10        |        |               |
|                                 |                             | =====           |        |               |
|                                 | LIBRARY                     | 1,411.10        |        |               |
|                                 | AIRPORT                     |                 |        |               |
|                                 | AIRPORT                     |                 |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | AIRPORT FUEL                | 178.64          |        |               |
|                                 |                             | =====           |        |               |
|                                 | AIRPORT                     | 178.64          |        |               |
|                                 |                             | =====           |        |               |
|                                 | AIRPORT                     | 178.64          |        |               |
|                                 | ROAD USE                    |                 |        |               |
|                                 | STREETS                     |                 |        |               |
| ALLIANT ENERGY-IES              | STOP SIGNS - N MAIN ST      | 41.49           |        |               |
| CINTAS CORPORATION              | OSHA SUPPLIES               | 8.95            |        |               |
| IOWA DEPT OF TRANSPORTATION     | RU SUPPLIES                 | 510.80          |        |               |
| JOHN DEERE FINANCIAL            | RU SUPPLIES                 | 93.19           |        |               |
| LAPORTE MOTOR SUPPLY            | RU SUPPLIES                 | 38.14           |        |               |
| STEVE MONK CONSTRUCTION, LTD.   | RU STREET MAINT CONTRACTS   | 384.00          |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | RU FUEL                     | 654.48          |        |               |
| MONTICELLO MACHINE SHOP INC     | RU EQUIP REPAIR/MAINT       | 25.76           |        |               |

# **ACCOUNTS PAYABLE ACTIVITY** **CLAIMS REPORT**

| VENDOR NAME                     | REFERENCE                      | VENDOR<br>TOTAL | CHECK# | CHECK<br>DATE |
|---------------------------------|--------------------------------|-----------------|--------|---------------|
| L.L. PELLING CO                 | RU STREET MAINTENANCE SUPPLIES | 493.00          |        |               |
|                                 | STREETS                        | 2,249.81        |        |               |
|                                 | ROAD USE                       | 2,249.81        |        |               |
|                                 | MDC FUNDS                      |                 |        |               |
|                                 | CAPITAL PROJECTS               |                 |        |               |
| B & J HAULING & EXCAVATION INC  | 224 N CHESTNUT DEMOLITION      | 9,750.00        |        |               |
|                                 | CAPITAL PROJECTS               | 9,750.00        |        |               |
|                                 | MDC FUNDS                      | 9,750.00        |        |               |
|                                 | BATY DISC GOLF COURSE          |                 |        |               |
|                                 | PARKS                          |                 |        |               |
| STEVE MONK CONSTRUCTION, LTD.   | BATY DG MOWING                 | 700.00          |        |               |
|                                 | PARKS                          | 700.00          |        |               |
|                                 | BATY DISC GOLF COURSE          | 700.00          |        |               |
|                                 | WATER                          |                 |        |               |
|                                 | WATER                          |                 |        |               |
| CINTAS CORPORATION              | OSHA SUPPLIES                  | 8.95            |        |               |
| HAWKINS WATER TREATMENT         | WATER SUPPLIES                 | 579.86          |        |               |
| HYGIENIC LABORATORY             | WATER LAB TESTS                | 196.50          |        |               |
| IOWA ONE CALL                   | WATER SYSTEM                   | 25.65           |        |               |
| J&R SUPPLY INC                  | WATER SYSTEM                   | 1,037.00        |        |               |
| JOHN DEERE FINANCIAL            | WATER VEHICLE REPAIR/MAINT     | 264.62          |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | WATER FUEL                     | 221.24          |        |               |
| SCHIMBERG CO                    | WATER SYSTEM                   | 759.16          |        |               |
| TREASURER STATE OF IOWA         | SALES TAX - JULY               | 2,638.40        |        |               |
| WHITE HAWK PLUMBING & HEATING   | WATER SYSTEM                   | 455.35          |        |               |
|                                 | WATER                          | 6,186.73        |        |               |
|                                 | WATER                          | 6,186.73        |        |               |
|                                 | CUSTOMER DEPOSITS              |                 |        |               |
|                                 | WATER                          |                 |        |               |
| CITY OF MONTICELLO              | THOMAS/MORGAN                  | 160.00          |        |               |

# **ACCOUNTS PAYABLE ACTIVITY** **CLAIMS REPORT**

| VENDOR NAME                     | REFERENCE                    | VENDOR<br>TOTAL | CHECK# | CHECK<br>DATE |
|---------------------------------|------------------------------|-----------------|--------|---------------|
|                                 | WATER                        | 160.00          |        |               |
|                                 | CUSTOMER DEPOSITS            | 160.00          |        |               |
|                                 | SEWER                        |                 |        |               |
|                                 | SEWER                        |                 |        |               |
| ALLIANT ENERGY-IES              | 1105 E FIRST ST              | 2,294.46        |        |               |
| CINTAS CORPORATION              | OSHA SUPPLIES                | 8.95            |        |               |
| FAREWAY STORES #840-1           | SEWER LAB SUPPLIES           | 12.64           |        |               |
| HYGIENIC LABORATORY             | SEWER LAB TESTS              | 912.00          |        |               |
| IOWA ONE CALL                   | SEWER SYSTEM                 | 25.65           |        |               |
| J&R SUPPLY INC                  | SEWER SYSTEM                 | 220.50          |        |               |
| JOHN DEERE FINANCIAL            | WATER/SEWER TOOLS            | 154.67          |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | SEWER FUEL                   | 221.25          |        |               |
| TRANS-IOWA EQUIPMENT, INC.      | SEWER EQUIP REPAIR/MAINT     | 445.89          |        |               |
| TREASURER STATE OF IOWA         | SALES TAX - JULY             | 854.59          |        |               |
| TRI COUNTY PROPANE LLC          | SEWER UTILITIES              | 570.00          |        |               |
|                                 | SEWER                        | 5,720.60        |        |               |
|                                 | SEWER                        | 5,720.60        |        |               |
|                                 | SANITATION                   |                 |        |               |
|                                 | SANITATION                   |                 |        |               |
| CINTAS CORPORATION              | OSHA SUPPLIES                | 8.96            |        |               |
| JONES COUNTY SOLID WASTE        | SANITATION LOAD TICKETS      | 2,653.00        |        |               |
| MONTICELLO COMM SCHOOL DISTRICT | SANITATION FUEL              | 303.20          |        |               |
| REPUBLIC SERVICES               | DUMPSTER COLLECTIONS         | 7,040.62        |        |               |
| TREASURER STATE OF IOWA         | SALES TAX - JULY             | 657.73          |        |               |
| WILLIAM WARREN, INC.            | SANITATION CLOTHING - TAYLOR | 328.48          |        |               |
|                                 | SANITATION                   | 10,991.99       |        |               |
|                                 | SANITATION                   | 10,991.99       |        |               |
|                                 | STORM WATER                  |                 |        |               |
|                                 | STORM WATER FUND             |                 |        |               |
| J&R SUPPLY INC                  | STORMWATER MAINTENANCE       | 1,350.00        |        |               |
| STEVE MONK CONSTRUCTION, LTD.   | STORMWATER MAINTENANCE       | 355.00          |        |               |
| TREASURER STATE OF IOWA         | SALES TAX - JULY             | 157.15          |        |               |

**ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT**

| VENDOR NAME        | REFERENCE        | VENDOR<br>TOTAL | CHECK# | CHECK<br>DATE |
|--------------------|------------------|-----------------|--------|---------------|
|                    | STORM WATER FUND | 1,862.15        |        |               |
|                    | STORM WATER      | 1,862.15        |        |               |
| **** SCHED         | TOTAL ****       | 58,869.95       |        |               |
| ***** REPORT TOTAL | *****            | 58,869.95       |        |               |

**ACCOUNTS PAYABLE ACTIVITY**  
**CLAIMS FUND SUMMARY**

| FUND | FUND NAME                 | TOTAL     | CHECK# | DATE |
|------|---------------------------|-----------|--------|------|
| 001  | GENERAL                   | 13,512.43 |        |      |
| 005  | MONTICELLO BERNDEN CENTER | 1,906.50  |        |      |
| 015  | FIRE                      | 170.48    |        |      |
| 016  | AMBULANCE                 | 4,069.52  |        |      |
| 041  | LIBRARY                   | 1,411.10  |        |      |
| 046  | AIRPORT                   | 178.64    |        |      |
| 110  | ROAD USE                  | 2,249.81  |        |      |
| 337  | MDC FUNDS                 | 9,750.00  |        |      |
| 338  | BATY DISC GOLF COURSE     | 700.00    |        |      |
| 600  | WATER                     | 6,186.73  |        |      |
| 602  | CUSTOMER DEPOSITS         | 160.00    |        |      |
| 610  | SEWER                     | 5,720.60  |        |      |
| 670  | SANITATION                | 10,991.99 |        |      |
| 740  | STORM WATER               | 1,862.15  |        |      |

City of Monticello - Monthly Summary - July 1st thru 31st, 2017

Reviewed by:

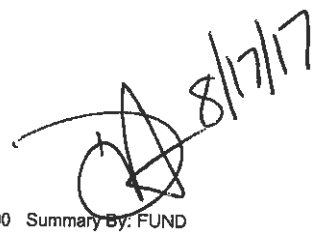
Date:

| Fund                   | Activity                        | Beginning Fund Balance | Revenue   | Interest Earned | Transfers In | Expenses  | Transfers Out | Ending Fund Balance | Cash on Hand | Clerk's Cash In Bank | Clerk's Cash In Bank | Investments | Investments | Ending Fund Balance |
|------------------------|---------------------------------|------------------------|-----------|-----------------|--------------|-----------|---------------|---------------------|--------------|----------------------|----------------------|-------------|-------------|---------------------|
| GENERAL FUNDS:         | General                         | 483130.82              | 137438.55 | 1162.45         |              | 128247.06 | 39066.63      | 454418.13           | 610.00       | 129208.43            | 324599.70            | 6448.44     | 5380.06     | 454418.13           |
|                        | Soldiers Memorial Board         | 11820.50               | 225.00    |                 |              | 226.75    |               | 11820.50            |              |                      |                      |             |             | 11820.50            |
|                        | Monticello Bernides Center      | 54953.96               | 3642.00   | 49.03           |              | 18651.57  |               | 39993.42            | 100.00       | -2338.74             | 42232.16             |             |             | 39993.42            |
|                        | Dare                            | 5162.38                |           | 4.54            |              |           |               | 5166.92             |              | 5166.92              |                      |             |             | 5166.92             |
|                        | Insurance Fund                  | 16180.32               |           | 15.68           |              | 642.65    |               | 15553.35            |              | 5731.03              | 9822.32              |             |             | 15553.35            |
|                        | Monticello Trees Forever        | 40338.58               |           | 35.47           |              | 3795.00   |               | 36579.05            |              | 36579.05             |                      |             |             | 36579.05            |
|                        | Fire                            | 217706.29              |           | 219.34          |              | 11016.68  |               | 206908.95           |              | 18235.17             | 188673.78            |             |             | 206908.95           |
|                        | Ambulance Operating             | 37724.49               | 22546.74  | 37.61           | 18866.63     | 59298.67  |               | 19876.80            |              | -10154.02            | 30030.82             |             |             | 19876.80            |
|                        | Hotel/Motel Tax Fund            | 8061.96                |           | 6.08            |              | 1549.41   |               | 6518.63             |              | 6518.63              |                      |             |             | 6518.63             |
|                        | Earl F Lehmann Trust            | 237.17                 |           |                 |              |           |               | 237.17              |              |                      |                      |             |             | 237.17              |
|                        | Street Bond                     | 250.00                 |           |                 |              |           |               | 250.00              |              | 250.00               |                      |             |             | 250.00              |
|                        | Police Improvement              | 9945.47                |           | 9.02            |              |           |               | 9954.49             |              | 4934.77              | 5019.72              |             |             | 9954.49             |
|                        | Library Improvement             | 30079.10               | 287.61    | 30.65           |              | 2296.74   |               | 28100.62            |              | -323.36              | 28423.98             |             |             | 28100.62            |
|                        | Library                         | 7841.16                | 603.44    | 6.81            | 10000.00     | 11594.80  |               | 6856.61             | 75.00        | 8789.89              | 11.72                |             |             | 6856.61             |
|                        | Equipment Set-A-Side            | 73390.84               |           | 75.40           |              | 73466.24  |               | 73466.24            |              | 1.69                 | 73464.55             |             |             | 73466.24            |
|                        | Super Mac                       | 7222.73                |           | 7.09            |              | 1507.13   |               | 5722.69             |              | 702.88               | 5019.81              |             |             | 5722.69             |
|                        | Airport                         | 83295.93               | 6068.71   | 73.57           |              | 14541.68  |               | 74896.53            |              | 39283.00             | 35613.53             |             |             | 74896.53            |
|                        | Revolving Loan Fund             | 35212.43               | 150.00    | 36.15           |              |           |               | 35398.58            |              | 300.13               | 35098.45             |             |             | 35398.58            |
| SPECIAL REVENUE FUNDS: | Road Use Tax                    | 521126.64              | 49180.13  |                 |              | 25876.34  |               | 544430.43           |              | 64430.43             | 480000.00            |             |             | 544430.43           |
|                        | Employee Benefits               | 371526.75              | 1766.48   | 372.90          |              | 30134.28  |               | 343531.85           |              | 12749.56             | 33072.29             |             |             | 343531.85           |
|                        | TIF Tax Collections             | 231388.95              | 6550.40   | 243.79          |              |           |               | 231833.14           |              | 6550.40              | 231632.74            |             |             | 231833.14           |
|                        | Slavka Gehret Trust             | 204224.60              |           | 208.76          |              |           |               | 204434.36           |              | 386.93               | 204047.43            |             |             | 204434.36           |
|                        | Police Forfeiture Acct          | 657.91                 |           | 0.53            |              |           |               | 658.44              |              | 658.44               |                      |             |             | 658.44              |
| DEBT SERVICE FUNDS:    | Debt Service                    | 55332.85               | 1527.80   | 50.30           |              |           |               | 56910.95            |              | 45788.90             | 11122.05             |             |             | 56910.95            |
|                        | TIF - Debt Payments             | 0.00                   |           |                 |              |           |               | 0.00                |              |                      |                      |             |             | 0.00                |
|                        | Park Improvements               | 15494.61               |           | 15.47           |              |           |               | 15510.08            |              | 1721.83              | 13788.25             |             |             | 15510.08            |
|                        | Ambulance Improvements          | 45120.43               | 55.00     | 46.34           |              |           |               | 45221.77            |              | 63.87                | 45157.90             |             |             | 45221.77            |
|                        | TIF Projects                    | 6595.18                |           |                 |              |           |               | 6595.18             |              |                      |                      |             |             | 6595.18             |
|                        | Cemetery Improvements           | 65761.68               | 482.50    | 230.77          |              |           |               | 66474.95            |              | 802.15               | 65672.80             |             |             | 66474.95            |
|                        | Cap Imp - FACC                  | 12096.50               |           | 12.42           |              |           |               | 12108.92            |              |                      | 12108.92             |             |             | 12108.92            |
|                        | Capital Improvements            | 551738.98              |           | 507.87          |              | 55584.53  |               | 496662.32           |              | 160478.25            | 336184.07            |             |             | 496662.32           |
|                        | Youth Baseball & Softball       | -5040.00               |           |                 |              | 2937.44   |               | -7977.44            |              | -7977.44             |                      |             |             | -7977.44            |
|                        | Low Income Housing              | 14262.72               |           | 14.65           |              |           |               | 14277.37            |              |                      | 14277.37             |             |             | 14277.37            |
|                        | MDC Funds                       | 2902.33                |           | 2.98            |              |           |               | 2905.31             |              | 2905.31              |                      |             |             | 2905.31             |
|                        | Baty Disc Golf Course           | 15954.55               |           | 12.19           | 10200.00     | 1837.50   |               | 24329.24            |              | 24161.88             | 187.36               |             |             | 24329.24            |
|                        | Mary Maxine Redmond Trust       | 9191.99                |           | 9.44            |              | 25.13     |               | 9176.30             |              | -24.99               | 9201.29              |             |             | 9176.30             |
|                        | Pocket Park                     | 11909.53               |           | 9.54            |              |           |               | 11919.07            |              | 11919.07             |                      |             |             | 11919.07            |
| PERMANENT FUNDS:       | Cemetery Perpetual Care         | 158935.10              | 542.50    |                 |              |           |               | 159477.60           |              | 677.20               | 158800.40            |             |             | 159477.60           |
|                        | Charles S Bidwell Book Trust    | 86157.43               |           | 10.14           |              | 181.52    |               | 85986.05            |              | 1501.45              | 84484.60             |             |             | 85986.05            |
|                        | Imma Mary Baker Trust           | 40960.94               |           | 42.01           |              | 300.00    |               | 40702.95            |              | 154.59               | 40548.36             |             |             | 40702.95            |
|                        | Water Operating                 | 242865.77              | 37415.80  | 238.21          |              | 20957.99  |               | 259561.79           |              | 92882.00             | 166679.79            |             |             | 259561.79           |
| ENTERPRISE FUNDS:      | Customer Deposits               | 88645.70               | 700.00    |                 |              | 1075.00   |               | 88270.70            |              | 6698.14              | 81572.56             |             |             | 88270.70            |
|                        | Water Capital Improvements      | 181439.43              | 409.06    | 244.60          |              | 186615.76 |               | -4522.67            |              | -40457.30            | 35934.63             |             |             | -4522.67            |
|                        | Sewer Operating                 | 51148.68               | 48282.57  | 48.85           |              | 30639.25  |               | 68840.85            |              | 42605.69             | 26235.16             |             |             | 68840.85            |
|                        | Sewer Capital Improvements      | 77531.48               | 409.07    | 147.99          |              |           |               | 78088.54            |              | 77588.84             | 499.70               |             |             | 78088.54            |
|                        | Sanitation                      | 117969.31              | 36220.52  | 119.54          |              | 38176.49  |               | 118132.88           |              | 11247.18             | 106885.70            |             |             | 118132.88           |
|                        | Sanitation Capital Improvements | 49845.44               | 818.14    | 49.84           |              |           |               | 50713.42            |              | 10031.23             | 40682.19             |             |             | 50713.42            |
|                        | Storm Water Fund                | 26842.63               | 2394.94   | 26.56           |              | 33940.57  |               | -4676.44            |              | -24736.48            | 20060.04             |             |             | -4676.44            |
|                        | Flex Spending                   | 200.44                 | 134.61    |                 |              |           |               | 335.05              |              | 335.05               |                      |             |             | 335.05              |
|                        | Enterprise Flex Spending        | 489.49                 | 116.38    |                 |              |           |               | 584.87              |              | 584.87               |                      |             |             | 584.87              |
|                        | Self Funded Insurance           | 0.00                   | 2178.23   |                 |              | 2178.23   |               | 0.00                |              |                      |                      |             |             | 0.00                |
| TOTAL OF ALL FUNDS     |                                 | 4375821.92             | 362145.18 | 4435.58         | 39086.63     | 683828.17 | 39086.63      | 4058574.51          | 785.00       | 741687.21            | 3304036.63           | 6448.44     | 5617.23     | 4058574.51          |

8/17/2017

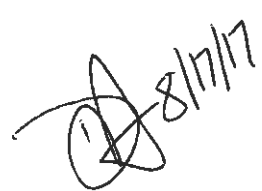
**TREASURER'S REPORT**  
**CALENDAR 7/2017, FISCAL 1/2018**

| ACCOUNT TITLE               | LAST MONTH<br>END BALANCE | RECEIVED   | DISBURSED  | CHANGE IN<br>LIABILITY | ENDING<br>BALANCE |
|-----------------------------|---------------------------|------------|------------|------------------------|-------------------|
| 001 GENERAL                 | 483,130.82                | 138,601.00 | 167,313.69 | .00                    | 454,418.13        |
| 003 SOLDIER MEMORIAL FUND   | 11,830.25                 | 225.00     | 226.75     | .00                    | 11,828.50         |
| 005 MONTICELLO BERNDEN CENT | 54,953.96                 | 3,691.03   | 18,651.57  | .00                    | 39,993.42         |
| 008 DARE                    | 5,162.38                  | 4.54       | .00        | .00                    | 5,166.92          |
| 010 INSURANCE               | 16,180.32                 | 15.68      | 642.65     | .00                    | 15,553.35         |
| 014 MONTICELLO TREES FOREVE | 40,338.58                 | 35.47      | 3,795.00   | .00                    | 36,579.05         |
| 015 FIRE                    | 217,706.29                | 219.34     | 11,016.68  | .00                    | 206,908.95        |
| 016 AMBULANCE               | 37,724.49                 | 41,450.98  | 59,298.67  | .00                    | 19,876.80         |
| 018 HOTEL/MOTEL TAX         | 8,061.96                  | 6.08       | 1,549.41   | .00                    | 6,518.63          |
| 022 EARL F LEHMANN TRUST    | 237.17                    | .00        | .00        | .00                    | 237.17            |
| 023 TRUST FUND/STREET BOND  | 250.00                    | .00        | .00        | .00                    | 250.00            |
| 026 POLICE IMPROVEMENT      | 9,945.47                  | 9.02       | .00        | .00                    | 9,954.49          |
| 030 LIBRARY IMPROVEMENT     | 30,079.10                 | 318.26     | 2,296.74   | .00                    | 28,100.62         |
| 041 LIBRARY                 | 7,841.16                  | 10,610.25  | 11,594.80  | .00                    | 6,856.61          |
| 042 SPORTS COMPLEX          | .00                       | .00        | .00        | .00                    | .00               |
| 044 EQUIPMENT SET-A-SIDE    | 73,390.84                 | 75.40      | .00        | .00                    | 73,466.24         |
| 045 SUPER MAC FUND          | 7,222.73                  | 7.09       | 1,507.13   | .00                    | 5,722.69          |
| 046 AIRPORT                 | 83,295.93                 | 6,142.28   | 14,541.68  | .00                    | 74,896.53         |
| 050 REVOLVING LOAN FUND     | 35,212.43                 | 186.15     | .00        | .00                    | 35,398.58         |
| 110 ROAD USE                | 521,126.64                | 49,180.13  | 25,876.34  | .00                    | 544,430.43        |
| 112 EMPLOYEE BENEFITS       | 371,526.75                | 2,139.38   | 30,134.28  | .00                    | 343,531.85        |
| 125 TIF -SPECIAL REVENUE    | 231,388.95                | 6,794.19   | .00        | .00                    | 238,183.14        |
| 178 TRUST/SLAVKA GEHRET FUN | 204,224.60                | 209.76     | .00        | .00                    | 204,434.36        |
| 180 POLICE FORFEITURE       | 657.91                    | .53        | .00        | .00                    | 658.44            |
| 200 DEBT SERVICE            | 55,332.85                 | 1,578.10   | .00        | .00                    | 56,910.95         |
| 225 TIF - DEBT              | .00                       | .00        | .00        | .00                    | .00               |
| 300 REVOLVING LOAN FUND     | .00                       | .00        | .00        | .00                    | .00               |
| 313 PARK IMPROVEMENT        | 15,494.61                 | 15.47      | .00        | .00                    | 15,510.08         |
| 316 LIB CAPITAL IMPROVEMENT | .00                       | .00        | .00        | .00                    | .00               |
| 319 AMBULANCE IMPROVEMENT   | 45,120.43                 | 101.34     | .00        | .00                    | 45,221.77         |
| 325 TIF PROJECT             | 6,595.18                  | .00        | .00        | .00                    | 6,595.18          |
| 326 TRUST/CEMETERY IMPROVEM | 65,761.68                 | 713.27     | .00        | .00                    | 66,474.95         |
| 328 FAMILY AQUATIC CENTER C | 12,096.50                 | 12.42      | .00        | .00                    | 12,108.92         |
| 332 CAPITAL IMPROVEMENT     | 551,738.98                | 507.87     | 55,584.53  | .00                    | 496,662.32        |
| 333 MYSBA CAPITAL FUND      | 5,040.00-                 | .00        | 2,937.44   | .00                    | 7,977.44-         |
| 336 LOW INCOME HOUSING FUND | 14,262.72                 | 14.65      | .00        | .00                    | 14,277.37         |
| 337 MDC FUNDS               | 2,902.33                  | 2.98       | .00        | .00                    | 2,905.31          |
| 338 BATY DISC GOLF COURSE   | 15,954.55                 | 10,212.19  | 1,837.50   | .00                    | 24,329.24         |
| 339 MARY MAXINE REDMOND TRU | 9,191.99                  | 9.44       | 25.13      | .00                    | 9,176.30          |
| 375 POCKET PARK             | 11,909.53                 | 9.54       | .00        | .00                    | 11,919.07         |
| 500 TRUST/CEMETERY PERPETUA | 158,935.10                | 542.50     | .00        | .00                    | 159,477.60        |
| 502 C.C. BIDWELL LIBRARY BO | 86,157.43                 | 10.14      | 181.52     | .00                    | 85,986.05         |
| 503 TRUST/IOMA MARY BAKER   | 40,960.94                 | 42.01      | 300.00     | .00                    | 40,702.95         |
| 600 WATER                   | 242,865.77                | 37,654.01  | 20,957.99  | .00                    | 259,561.79        |
| 601 WATER BOND SINKING      | .00                       | .00        | .00        | .00                    | .00               |
| 602 CUSTOMER DEPOSITS       | 88,645.70                 | 700.00     | 1,075.00   | .00                    | 88,270.70         |
| 603 WATER IMPROVEMENT       | .00                       | .00        | .00        | .00                    | .00               |
| 604 WATER CAPITAL IMPROVEME | 181,439.43                | 653.66     | 186,615.76 | .00                    | 4,522.67-         |
| 610 SEWER                   | 51,148.68                 | 48,331.42  | 30,639.25  | .00                    | 68,840.85         |
| 611 SEWER RESERVE           | .00                       | .00        | .00        | .00                    | .00               |
| 612 SEWER SINKING           | .00                       | .00        | .00        | .00                    | .00               |
| 613 SEWER CAPITAL IMPROVEME | 77,531.48                 | 557.06     | .00        | .00                    | 78,088.54         |
| 614 SEWER IMPROVEMENT       | .00                       | .00        | .00        | .00                    | .00               |

8/17/17  


**TREASURER'S REPORT**  
**CALENDAR 7/2017, FISCAL 1/2018**

| ACCOUNT TITLE               | LAST MONTH<br>END BALANCE | RECEIVED   | DISBURSED  | CHANGE IN<br>LIABILITY | ENDING<br>BALANCE |
|-----------------------------|---------------------------|------------|------------|------------------------|-------------------|
| 670 SANITATION              | 117,969.31                | 38,340.06  | 38,176.49  | .00                    | 118,132.88        |
| 671 SANITATION CAPITAL IMPR | 49,845.44                 | 867.98     | .00        | .00                    | 50,713.42         |
| 740 STORM WATER             | 26,842.63                 | 2,421.50   | 33,940.57  | .00                    | 4,676.44-         |
| 820 INTERNAL REV SELF FUNDE | .00                       | 2,178.23   | 2,178.23   | .00                    | .00               |
| 950 FLEX SPENDING FUND      | 200.44                    | 134.61     | .00        | .00                    | 335.05            |
| 951 ENTERPRISE FLEX SPENDIN | 469.49                    | 115.38     | .00        | .00                    | 584.87            |
| Report Total                | 4,375,821.92              | 405,647.39 | 722,894.80 | .00                    | 4,058,574.51      |



City Council Meeting  
Prep. Date: 08/17/17  
Preparer: Doug Herman



Agenda Item: # 1  
Agenda Date: 08/21/17

**Agenda Item Description:** Motion to provide direction with regard to signage, canopy, and gas pumps located at 616 S. Main Street property.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing

**Attachments & Enclosures:**

Corporate Paperwork

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

**Synopsis:** New owner of Gas Station at 616 S. Main will be in attendance to speak to the Council about gas station operational plans.

**Background Information:**

I reviewed a number of issues with the S. Main Street Gas Station with the City Council last week. I have met with the new owner and he does desire and plan to operate a gas station at that site. I informed him that he needed to come to the City Council to speak about his plans and desires. I explained that the two pole signs were illegal without City Council approval and that no sign should be in the right of way and that one of the pole signs was in fact in the right of way. I also spoke with him about the tanks and canopy being located within the ROW. I explained that I believed the City Council would likely allow that canopy and pumps to remain subject to an agreement to have them removed from the property should the station ever again be closed and out of operation for a period in excess of ??? days.

The Signage issue should be considered by the P & Z before a final City Council decision, however, if the Council is certain that the sign in the ROW will not be permitted to stay in the ROW you could make that point clear to the new owner and the P & Z, so that they would both be looking at new sign options, which could include a request for a new pole sign, or a request to keep the pole sign nearer to the building.

**Staff Recommendation:** I recommend that the Council consider the plans presented by the new owner and provide direction with regard to signage, canopy, and pumps.

8/11/17

# Gomez May LLP

Attorneys at Law

Writer's Email: [wellsd@gomezmaylaw.com](mailto:wellsd@gomezmaylaw.com)

JORGE GOMEZ, JR.  
RONALD A. MAY  
BENJAMIN A. YEGGY  
PAUL J. BIEBER  
R. DOUGLAS WELLS  
JORGE GOMEZ, III \*  
GARTH M. CARLSON \*  
RYAN M. WEBER\*  
MEGHAN K. CORBIN  
KRISTINA K. LYON\*

Of Counsel:  
RICHARD J. WELLS

\* ALSO ADMITTED IN  
ILLINOIS

DAVENPORT OFFICE  
2322 E. Kimberly Road  
Suite 120W  
Davenport, IA 52807  
Phone: 563.359.3591  
Fax: 563.359.4230  
[www.gomezmaylaw.com](http://www.gomezmaylaw.com)

MOLINE OFFICE  
5111 22<sup>nd</sup> Avenue  
Moline, IL 61265  
Phone: 309.797.6750  
Fax: 309.797.6751  
[www.gomezmaylaw.com](http://www.gomezmaylaw.com)

REFER ALL  
CORRESPONDENCE TO  
DAVENPORT OFFICE

May 2, 2017

Amravati D. Sandal  
Tejpal S. Kapoor  
1860 Hollow View Dr.  
Bettendorf, IA 52722

RE: Organization of **TAMANG ENTERPRISE, LLC.**

Dear Amravati & Tejpal:

It was a pleasure to talk with to discuss the creation of a new limited liability corporation for you. This letter is intended as a general introduction to limited liability companies. It does not address all of the many individual issues which may arise for your company.

A limited liability company is a business association which has the added advantage of limiting the liability of the organizers to the amount they have invested in the company. Thus, as a "member" of the company, your personal assets which have not otherwise been pledged to or on behalf of the company, are not subject to risk by general creditors of the company. Additionally, a limited liability company may have the advantage of election of the type of entity you choose to be for income tax purposes. Usually you can elect to file your taxes as a corporation, a partnership or a sole proprietorship. There may be some tax savings using one election over the other. You should consult your tax advisor in this regard. I have obtained a Federal EIN number for your limited liability company. The number is **82-1305002**.

Enclosed you will find a copy of the "Certificate of Organization" of **TAMANG ENTERPRISE, LLC.** You will also find a first draft of our proposed "Operating Agreement" for the company. The Certificate of Organization is being filed with the Secretary of State so that **TAMANG ENTERPRISE, LLC.** is recognized as a valid business entity in the State of Iowa. The Certificate is a public document and can only be amended by filing with the Secretary of State. You should review the Operating Agreement and let us know what, if any, changes you may want to make to it. The Operating Agreement is not a public document and can be changed by you at any time.

You should also be aware that the laws of other states you do business in may require you to register your LLC as a foreign entity doing business in that state.

This is usually a simple process, but registration fees can sometimes be costly. In order to limit your liability to your investment, it is essential that you keep separate books, separate accountings and separate bank accounts for the company. Company assets and receipts should not be co-mingled with your personal accounts. You should pay yourself either by draw or salary, but never pay personal debts from the company account, or visa-versa. I have listed myself as the registered agent for your company. This means that any formal paperwork from the government or from anyone attempting to sue your company will likely be served on me. I will, of course, notify you immediately if this should ever happen.

As part of our services to you, I have prepared a company Minute Book. Your Articles of Organization and Operating Agreement will be maintained in this Minute Book. Additionally, I will prepare Minutes of your annual meeting as a record to reflect the ongoing nature of your business entity. You are free to review and/or copy your Minute Book at any time, though I like to keep the original here at my office. I charge a small biennial fee for acting as your registered agent and for ongoing representation of all corporations. In exchange for that fee, I will prepare your annual Minutes and am willing to meet with you and your accountant on an annual basis to discuss any items of concern you may have.

I would also be happy to assist your business in any legal matters which may arise from time to time. These may include, but not be limited to, Employment Agreements, Buy-Sell Agreements between partners, employee hiring and firing problems, accounts receivable, collection activity, lease negotiations, real estate purchases, and general contract reviews. I charge separately for these matters at my usual hourly rate, which is currently \$250.00 per hour.

Thank you for allowing us to be of assistance to you.

Very truly yours,

GOMEZ MAY LLP.

R. Douglas Wells

RDW/jas  
Enc.

**EIN Assistant**

Your Progress: 1. Identity 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

**Congratulations! The EIN has been successfully assigned.**

EIN Assigned: 82-1305002

Legal Name: TAMANG ENTERPRISE LLC

The confirmation letter will be mailed to the applicant. This letter will be the applicant's official IRS notice and will contain important information regarding the EIN. Allow up to 4 weeks for the letter to arrive by mail.

**We strongly recommend you print this page for your records.**

Click "Continue" to get additional information about using the new EIN.

**Continue >>**

**Help Topics**

**Can the EIN be used before the confirmation letter is received?**

**CERTIFICATE OF ORGANIZATION  
OF  
TAMANG ENTERPRISE, LLC.**

The undersigned Organizer of a limited liability company organized under the Iowa Limited Liability Company Act, Section 489.201 *Code of Iowa*, does hereby adopt the following Certificate for such limited liability company.

**SECTION I  
NAME OF LIMITED LIABILITY COMPANY**

The name of the limited liability company shall be **TAMANG ENTERPRISE, LLC..**

**SECTION II  
REGISTERED OFFICE AND REGISTERED AGENT**

The address of the initial registered agent of the limited liability company is R. Douglas Wells of Gomez May LLP. 2322 E. Kimberly Road, Suite 120W Davenport, Iowa 52807, 563-359-3591.

**SECTION III  
PRINCIPAL OFFICE**

The address of the principal office of the limited liability company is: 1680 Hollowview Dr., Bettendorf, IA 52722.

**SECTION IV  
PERIOD OF DURATION**

The limited liability company's existence shall commence upon the acceptance of this Certificate of Organization by the Secretary of State of Iowa for filing and shall continue for a period of thirty (30) years, unless sooner dissolved pursuant to the terms of its Operating Agreement, or as otherwise provided by law.

**SECTION V  
WRITTEN OPERATING AGREEMENT**

Any Operating Agreement entered into by the members of the limited liability company, and any amendments or restatements thereof, shall be in writing. No oral agreement among any of the members or managers of the limited liability company shall be deemed or construed to constitute any portion of, or otherwise affect the interpretation of, any written Operating Agreement of the limited liability company, as amended and in existence from time to time.

## **SECTION VI MANAGERS**

The business and affairs of the limited liability company shall be governed by managers. The actions of a member or any other person acting in any capacity other than as a manager of the limited liability company shall not bind the limited liability company.

## **SECTION VII LIMITATION OF LIABILITY OF MANAGERS**

Managers of the limited liability company shall not be liable to the limited liability company or its members for monetary damages for breach of fiduciary duty as a manager; provided, however, that this limitation of liability does not apply to any of the following:

1. Breach of the manager's duty of loyalty to the limited liability company or its members.
2. Acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law.
3. Transaction from which the manager derives an improper personal benefit or a wrongful distribution in violation of *Iowa Code* Section 489.405.

IN WITNESS WHEREOF, the aforesaid organizer has caused the execution of the foregoing Certificate of Organization on this    day of April, 2017

---

R. Douglas Wells, Organizer of  
**TAMANG ENTERPRISE, LLC.**

City Council Meeting  
Prep. Date: 08/17/17  
Preparer: Doug Herman



Agenda Item: **Z**  
Agenda Date: 08/21/2017

***Communication Page***

**Agenda Items Description:** Resolution to approve Tax Abatement related to property located at 831 Breckenridge Drive.

**Type of Action Requested:** Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

|                     |
|---------------------|
| Proposed Resolution |
| Application         |
|                     |
|                     |

**Fiscal Impact:**

|                   |     |
|-------------------|-----|
| Budget Line Item: | n/a |
| Budget Summary:   | n/a |
| Expenditure:      | n/a |
| Revenue:          | n/a |

**Synopsis:** Abatement Application filed by Louis Soppe, owner of home located at 831 Breckenridge Drive, Monticello.

**Background Information:** This Resolution provides the tax abatement as set out in the Code for Residential properties. The new value added by the improvement, up to \$75,000, is exempt from taxation for five years.

**Staff Recommendation:** I recommend that the Council approve the proposed Resolution providing for the Standard Tax Abatement as set out above.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

## RESOLUTION #

### **Approving Louis Soppe Tax Abatement Application related to Residential Improvements constructed at 831 Breckenridge Drive, Monticello, Iowa.**

**WHEREAS,** Monticello has enacted an Urban Revitalization Tax Abatement program and codified same at Chapter 10 of the Monticello Code of Ordinances, and

**WHEREAS,** Louis Soppe has completed and filed an Application for Tax Abatement related to his home, a Residentially zoned property, located at 831 Breckenridge Drive, Monticello, Iowa, and

**WHEREAS,** The City Council has reviewed said Application, and finds that the information submitted therein is consistent with that required by the Monticello Code of Ordinances.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Application for Tax Abatement filed by Louis Soppe as set forth above, consistent with Chapter 10 of the Monticello Code of Ordinances, said Application bearing the date of August 10, 2017 and being signed by Louis Soppe Bader and further directs the Monticello City Clerk to file same with the Jones County Assessor as prescribed by law.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of August, 2017.

---

Dena G. Himes, Mayor

Attest:

---

Sally Hinrichsen, Monticello City Clerk

APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

MONTICELLO, IOWA

Date 8-10-17

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed ☒

Address of Property: 831 Breckenridge Drive

Legal Description: \_\_\_\_\_

Title Holder or Contract Buyer Louis Soppe

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): (319) 480 0273

Existing Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

Proposed Property Use: ☒ Residential ☐ Commercial ☐ Industrial

Nature of Improvements: ☒ New Construction ☐ Addition ☐ General Improvements

Specify \_\_\_\_\_

Estimated or Actual Date of Completion: 12/9/2016

Estimated or Actual Cost of Improvements: \$ 155,000.00

Tax Exemption Schedule is attached.

Signed: Louis Soppe

City Council Meeting  
Prep. Date: 08/17/17  
Preparer: Doug Herman



Agenda Item: 3  
Agenda Date: 08/21/2017

### Communication Page

**Agenda Items Description:** Resolution to request abatement of accrued and future taxes on City owned Property at 516 N. Cedar Street, Monticello, Iowa.

**Type of Action Requested:** Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

**Attachments & Enclosures:**

|                           |
|---------------------------|
| Proposed Resolution       |
| Iowa Code Section (below) |
|                           |
|                           |

**Fiscal Impact:**

|                   |     |
|-------------------|-----|
| Budget Line Item: | n/a |
| Budget Summary:   | n/a |
| Expenditure:      | n/a |
| Revenue:          | n/a |

**Synopsis:** City purchased property at 516 N. Cedar as part of the 6<sup>th</sup> Street Ditch project.

**Background Information:** Pursuant to Iowa Code the City does not pay property taxes. However, a Resolution must be approved to ask the County to abate existing and accruing taxes on newly acquired parcels. The purchase agreement between the City and Earl Kruse required that Earl Kruse cover taxes that had accrued through 6/30/2016. The City collected taxes through said date from the Earl Kruse proceeds and paid them to the Treasurer.

The attached Resolution will request the abatement of accrued and accruing taxes on the 516 N. Cedar Street property from 7/1/2016 forward. The property tax parcel number is as follows: Parcel No. 0221436004

The proposed resolution will result in the abatement of any and all accrued and accruing taxes, from 6/30/2016 forward.

**Staff Recommendation:** I recommend that the City request that the County officially abate any and all taxed past due and/or accrued on the above-referenced property as provided by the Iowa Code.

#### **445.63 Abatement of taxes.**

When taxes are owing against a parcel owned or claimed by the state or a political subdivision of this state and the taxes were owing before the parcel was acquired by the state or a political subdivision of this state, the county treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. **If the governing body fails to immediately pay the taxes due, the board of supervisors shall abate all of the taxes.**

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO,  
IOWA

## RESOLUTION #17-\_\_

**Resolution** to request Abatement of accrued Property Taxes on property owned by the City of Monticello for public purposes within the City limits of the City of Monticello.

**WHEREAS,** The City of Monticello recently purchased the fire damaged property located at 516 N. Cedar Street, same being described by the following Tax Parcel ID: 0221436004, and

**WHEREAS,** The Purchase Agreement with the property owner relieved him of responsibility for all taxes accruing from 7/1/2016 forward, and the City did not, therefore, collect sums from the property owner to pay taxes accruing from that date forward, and

**WHEREAS,** The Council finds it appropriate, under the circumstances, to request the abatement of all taxes that have accrued from 7/1/2016 forward related to said parcel, whether past due or accrued and not yet due, and to so inform the County Treasurer so that the County Board of Supervisors can take action to formally abate said taxes as required by §445.63 of the Iowa Code.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby direct the City Clerk to inform the County Treasurer of the decision of the City Council to request the abatement of the taxes accrued and accruing on the above described tax parcel consistent with §445.63 of the Iowa Code.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 21<sup>st</sup> day of August, 2017.

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Dena Himes, Mayor

Attest:

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Sally Hinrichsen, Monticello City Clerk

City Council Meeting  
Prep. Date: 08/03/17  
Preparer: Doug Herman



Agenda Item: Reports  
Agenda Date: 08/21/2017

### *Communication Page*

**Agenda Items Description:** Misc. Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**

Engineer's Report

**Fiscal Impact:**

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

- If interested in attending the League of Cities Conference scheduled for this September in Davenport please let Sally know.
- Engineer's Report: See Attached
- Yard Waste Site: The idea of having a yard waste site to handle both garden waste, yard waste, leaves, and limbs/branches has been talked about on and off over the years. Right now, between March and early November the City collects yard waste and sticks. The process requires two separate trips around the community, one to collect not tree waste which is then hauled to a farmer in the County and the second trip involves the collection of tree waste that is hauled to the tree dump. The process takes two workers a full day of work, from 7 a.m. to 4 p.m. every Thursday.
  - Moving away from the above process to a dump site would relieve the City of this responsibility. It would free up employees and would reduce the continued maintenance and upkeep of garbage truck equipment moving forward.
  - Generally speaking a two acre site is required for a yard waste / tree dump site. We have been trying to identify an agreeable site for some time. Brant has talked to Mike Kraus and his is willing to consider the sale of two acres right off of the Sewer Plant Road. This site would be out of the flood plain, not in the middle of a residential area, and more easily monitored than a more secluded site.
  - The City would hire an independent contractor to manage the site. "Management" includes the chipping of trees/branches and the composting of yard waste. Citizens would be able to take the composted yard waste and chipped tree waste free of charge. (That is the model followed in most communities that do this.)
  - We would need to negotiate a price, survey the site, fence the site, get water to the site, and enter an agreement with a contractor to manage the site.

Before going too far on this I wanted to review it with the City Council and get your blessing to collect additional data and explore this further.